

Regional District of Central Kootenay REGULAR BOARD MEETING Open Meeting Minutes

The **ninth** meeting of the Board of the Regional District of Central Kootenay in 2024 was held on Thursday, September 12, 2024 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS			
PRESENT	Chair D. Lockwood	Village of Salmo	In-Person
	Director G. Jackman	Electoral Area A	In-Person
	Director R. Tierney	Electoral Area B	In-Person
	Director K. Vandenberghe	Electoral Area C	In-Person
	Director C. Graham	Electoral Area E	In-Person
	Director T. Newell	Electoral Area F	
	Director H. Cunningham	Electoral Area G	In-Person
	Director W. Popoff	Electoral Area H	In-Person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-Person
	Director T. Weatherhead	Electoral Area K	In-Person
	Director M. McFaddin	City of Castlegar	In-Person
	Director A. DeBoon	Town of Creston	In-Person
	Director S. Hewat	Village of Kaslo	In-Person
	Director A. McLaren-Caux	Village of Nakusp	In-Person
	Director K. Page	City of Nelson	In-Person
	Director L. Casley	Village of New Denve	er

Directo	r L. Main	Village of Silverton	
Directo	r J. Lunn	Village of Slocan	

FLECTED	OFF	ICIA	LS
ABSENT			

Chair A. Watson

Electoral Area D

In-Person

STAFF PRESENT	S. Horn	Chief Administrative Officer
	A. Lund	Deputy Corporate Officer

J. Chirico **General Manager of Community Services** U. Wolf General Manager of Environmental Services

S. Sudan General Manager of Development & **Community Sustainability Services**

N. Wight Planning Manager

T. Davison Regional Manager – Recreation & Client

Services

A. Evenson Senior Project Manager P. Marshall Smith Sustainability Planner

S. Johnson Planner

T. Dool Research Analyst

Communication Coordinator D. Elliott

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK Board, Commission and Committee meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

Join by Video:

https://rdck-bc-

<u>ca.zoom.us/j/96093730799?pwd=PUAjAIVhKWPEz9MIx7ot6Dz5rM0kij.1&from=addon</u>

Join by Phone:

833 958 1164 Canada Toll-free

Meeting ID: 960 9373 0799 **Meeting Password:** 219967

In-Person Location:

Boardroom - Nelson Office 202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

On behalf of the Board, Chair Lockwood acknowledged Director Watson and the loss of her family member.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded, And Resolved:

492/24

The agenda for the September 12, 2024 Regular Open Board meeting be adopted with the inclusion of Item 5.3 Living Lakes Canada - Canadian Federal AgriScience Program and the addition of the addendum before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded, And Resolved:

493/24

The minutes from the August 15, 2024 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following staff:

- Manda McIntyre, Building Manager, replacing Chris Gainham;
- Emma Middleton, Building Administrative Support Creston, replacing Julie Rafuse; and
- Carolyn Hogan, Project Manager, replacing Patrick Thrift.

2.5 DELEGATION

2.5.1 West Kootenay Cycling Coalition

Solita Work & Patricia Dehnel

Solita Work, Vice President of West Kootenay Cycling Coalition (WKCC), gave a presentation to the Board regarding the Castlegar - Nelson Active Transportation Corridor Vision Plan (CNATCVP) a viable 45 km non-vehicle multi-use route between Castlegar and Nelson that would reduce green house gas emissions. Solita presented the six (6) segments for the development of the route and indicated that it would accommodate over 20,000 residents of all ages who live along the corridor. It would connect all the communities' in-between and allow for a safer option for those who are not driving on highway 3A. She provided examples of the benefits of the corridor and how it aligns with RDCK objectives.

Ms. Works discussed how the WKCC will be applying for grant funding from the province and has researched how other regional districts and municipalities have used alternative/innovative strategies to guide regional development. She provided how the plan aligns with the CleanBC Mandate and WKCC's suggestion to encourage the use of 25% of the Ministry of Transportation and Infrastructure's budget to be re-prioritized into public and active transportation. She discussed funding and partnership opportunities for the corridor.

In conclusion, the WKCC thanked the RDCK for the support in developing the CNATCVP and request that the plan be adopted to allow the WKCC to apply for capital funding opportunities.

DIRECTOR PRESENT

495/24

Director Casley joined the meeting at 9:10 a.m.

Ms. Work answered the Board's questions.

Chair Lockwood thanked Solita Work and Patricia Dehnel for their presentation.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Bylaw 2959: Local Conservation Fund Service Area Parcel Tax Board Meeting: July 18, 2024

RES416/24 - refer to the September 12, 2024 Board meeting & organize a meeting with the participating members.

The Board Report dated July 8, 2024 from Tom Dool, Research Analyst, for Board consideration to amend the Local Conservation Fund Service Area Parcel Tax Bylaw No. 2438, 2014 to remove the requirement for a 10 year term renewal, has been received.

Moved and seconded, And Resolved:

That the Local Conservation Fund Service Area Parcel Tax Bylaw No. 2959, 2024 be read a THIRD time by content.

Carried

Director Graham, Casley and Davidoff recorded opposed.

Moved and seconded, And Resolved:

That the Local Conservation Fund Service Area Parcel Tax Bylaw No. 2959, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Director Graham, Casley and Davidoff recorded opposed.

RECESS/ RECONVENED

The meeting recessed at 10:30 a.m. for a break and reconvened at 10:41 a.m.

4. **COMMITTEES & COMMISSIONS**

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

- 4.1.1 Creston Valley Agricultural Advisory Commission: minutes July 19, 2024
 Staff has received direction regarding the Development Variance Permit
 Application and the Agricultural Land Reserve referral.
- 4.1.2 Riondel Commission: minutes August 6, 2024

4.2 WITH RECOMMENDATIONS

- 4.2.1 Creston Valley Services Committee: minutes September 5, 2024
- **4.2.2** West Resource Recovery Committee: minutes September 11, 2024 Moved and seconded,

And Resolved:

496/24

That the Board approve the RDCK extend the Goods and Services Agreement with CJ Industries Inc. for Burton-Edgewood Operations and Maintenance for a one year period commencing September 30, 2024 and ending on September 29, 2025 at the price of \$138,659.62, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service S188 -West Resource Recovery.

Carried

4.3 MEMBERSHIP

4.3.1 Salmo and Area G Recreation Commission No. 7

Moved and seconded, And Resolved:

497/24

That the Board send a letter to outgoing member Marissa Cain and Jay Leus thanking them for their service to the Salmo and Area G Recreation Commission No. 7.

Carried

4.3.2 Portion of Area E (Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10

Moved and seconded,

And Resolved:

498/24 That the Both

That the Board send a letter to outgoing member Ashley Veenstra (Alternate) thanking her for her service to the Portion of Area E (Procter/Harrop/Balfour/Queens Bay) Recreation Commission No. 10.

Carried

4.3.3 Riondel Water and Drainage Service Community Advisory Committee

Moved and seconded,

And Resolved:

499/24

That the Board appoint the following individual to the Riondel Water and Drainage Service Community Advisory Committee for a term to end December 31, 2026:

Andrew Cop

Carried

Moved and seconded, And Resolved:

500/24

That Item 4.4 Directors' Report verbal reports be postponed to after Item 10 Rural Affairs Committee.

Carried

5. CORRESPONDENCE

5.1 The letter dated July 22,2024 from Ken Kalesnikoff, Kalesnikoff, and Forestry WorksforBC Team to introduce the Forestry WorksforBC campaign and requesting a letter of support from local government.

Moved and seconded, And Resolved:

501/24

That the letter of support to the Ministry of Forests regarding the Forestry WorksforBC campaign **BE REFERRED** to October 17, 2024 Board meeting to allow Directors to work with staff to draft a recommendation.

Carried

5.2 The email dated August 14, 2024 from Teresa Marshall, Bringing the Salmon Home, seeking a letter of support for the Bringing the Salmon Home Initiative.

Moved and seconded,

And Resolved:

502/24

That the Board send a letter of support to the Columbia River Salmon Reintroduction Initiative for the purpose of calling on the provincial and federal government to provide sustained core funding for Bringing the Salmon Home.

Carried

5.3 Living Lakes Canada: Canadian Federal AgriScience Program

The Board's letter of support for RES 408/24 missed the application closing date and Living Lakes Canada has requested that the Board support their application for the Canadian Federal AgriScience Program.

Moved and seconded, And Resolved:

503/24 That resolution 408/24, being:

That the Board send a letter of support to Living Lakes Canada for their application to the Investment in Agriculture Foundation, Agriculture Water Infrastructure Program fund for a Columbia Basin aquifer vulnerability study, associated groundwater supply monitoring and groundwater related public education;

BE RESCINDED.

Carried

Moved and seconded, And Resolved:

504/24

That the Board send a letter of support to Living Lakes Canada for their application to the Canadian Federal AgriScience Program, under the Sustainable Canadian Agricultural Partnership (CAP) fund for an aquifer vulnerability study, associated groundwater supply monitoring and groundwater related public education.

Carried

6. **COMMUNICATIONS**

- 6.1 The letter dated August 21, 2024 from Michelle Staples, City of Duncan, requesting local government support for the 2024 UBCM resolution "Fail to Appear Charges in Policing Statistics".
- 6.2 The letter dated August 29, 2024 from Paul Horn, City of Mission, letter to Premier Eby identifying the need for affordable housing and funding for the initiative.

7. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for August, 2024 in the amount of \$4,423,292 has been received for information.

8. BYLAWS

505/24

507/24

8.1 Bylaw 2924: Defined Area A Medical First Responder (East Shore-North) Service Establishment

The Board Report dated July 17, 2024 from Tom Dool, Research Analyst, seeking the Board give two readings to Bylaw 2924 and provide direction to complete a service case analysis, has been received.

Moved and seconded, And Resolved:

And Resolved:

That the Defined Area A Medical First Responder (East Shore-North) Service Establishment Bylaw 2924, 2024 be read a FIRST and SECOND time by content.

Carried

Moved and seconded, And Resolved:

That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.

Carried

8.2 Bylaw 2977: West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Temporary Borrowing

Moved and seconded,

And Resolved:

That the West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Temporary Borrowing Bylaw No. 2977, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded, And Resolved:

508/24

That the West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Temporary Borrowing Bylaw No. 2977, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

9. **NEW BUSINESS**

9.1 FINANCE & ADMINISTRATION

9.1.1 2024 Financial Plan Amendment: Nelson Cycling Club - Enhancing the Trail Project

Moved and seconded,

And Resolved:

509/24

That the Board approve an amendment to the 2024 Financial Plan from Nelson Salmo Areas E, F and G Regional Parks Service S202 to the Grant and Transfer From in the amount of \$21,403 for the Nelson Cycling Club - Enhancing the Trail Project;

AND FURTHER; that the Board approve an amendment to the 2024 Financial Plan from Recreation Area, Defined Areas E and F Service S207 to the Contribution From Reserve and Transfer To accounts in the amount of \$21,403 for the Nelson Cycling Club - Enhancing the Trail Project.

Carried

9.1.2 Financial Service Grant: Castlegar Parks and Trails Society

Moved and seconded,

And Resolved:

510/24

That Resolution 354/24, being the allocation of Financial Services Grant funds, be amended by changing:

S222 – ARENA – CAST COMPLEX \$59,000 Castlegar Friends of Parks & Trails.

to

S222 – ARENA – CAST COMPLEX \$45,000 Castlegar Friends of Parks & Trails.

Carried

9.2 FIRE SERVICES

9.2.1 Award: Beasley Fire Hall Site Paving

The Board Report dated September 5, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Beasley Fire Hall Site Paving, has been received.

Moved and seconded, And Resolved:

511/24

That the Board direct staff to award the contract for the Beasley Fire Hall Paving to Power Paving Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$79,300.00 plus GST; AND FURTHER, that the cost be included in the 2024 Financial Plan for S144 Fire Protection - Areas E and F (Beasley, Blewett).

Carried

9.3 GRANTS

9.3.1 Discretionary

Moved and seconded, And Resolved:

512/24

513/24

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA E

Balfour Senior Citizens Association Branch # 120	Meals and Social Activities	\$999
AREA F		
Nelson Road Kings	Queen City Cruise	\$1,500
AREA H		
Columbia Basin Trust	Basin Food Summit/FABx	\$1,000
AREA K		
Arrow Park Community Association	Association operations	\$1,574
Arrow and Slocan Lakes Community Services	Harvest & Heritage Day Fair	\$900
SLOCAN		

Carried

\$75

9.3.2 Community Development

Village of Slocan

9.3.2.1 Grant Applications

Moved and seconded, And Resolved:

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Yoga Festival

AREA A

AREA H

Creston Valley Minor Hockey Association	Legacy Project	\$1,000
AREA B		
Creston Valley Minor Hockey Association	Legacy Project	\$10,000
AREA C		
Creston Valley Minor Hockey Association	Legacy Project	\$2,000
AREA E		
Balfour Senior Citizens Association Branch # 120	Seniors assistance	\$1,500
Balfour Senior Citizens Association Branch # 120	Seniors Christmas dinner	\$1,500
AREA F		
Polka Dot Dragon Arts Society	Remember the Dead	\$1,000

The Slocan River Streamkeepers	Water Quality Monitoring Program	\$5,000
AREA J		
Robson Recreation Society	Multi Use Outdoor Court	\$50,000
AREA K		
Columbia Basin Trust	Basin Food Summit/FABx	\$2,000
Fauquier Community Club	Fauquier Community Hall Roof	\$35,000
TOWN OF CRESTON		
Creston Valley Minor Hockey	Legacy Project	\$10,000
Village of Slocan		
Harmony Festival	Portable Toilet and Generator	\$780

Carried

9.3.2.2 RES 237/24 and 295/24: Amendments

Moved and seconded, And Resolved:

That Resolution 237/24, being the allocation of Community Development Grant funds, be amended by changing:

Area A

Creston Valley Kootenay Lake Economic Action Partnership \$1,390

to

Area A

Kootenay Employment Services \$1,390

Area B

Creston Valley Kootenay Lake Economic Action Partnership \$2,453

to

Area B

Kootenay Employment Services \$2,453

Area C

Creston Valley Kootenay Lake Economic Action Partnership \$2,453

to

Area C

Kootenay Employment Services \$2,453

Carried

Moved and seconded, And Resolved:

514/24

515/24

That Resolution 295/24, being the allocation of Community Development Grant funds, be amended by changing:

CRESTON

Creston Valley Kootenay Lake Economic Action Partnership \$2,453

to

Creston Kootenay Employment Services

\$2,453

Carried

9.4 CHAIR/CAO REPORTS

Chair Lockwood provided details for the RDCK Board's minister meetings at the 2024 UBCM Convention and the directors' attendance. She commended the staff from the Emergency Operation Centre for their efforts during the wildfires and recognized those who have lost their homes in the fires.

CAO Horn provided an update to Director Graham's question regarding Tremlock Properties, which operates as Riteway Holdings, and is working on the Lister Water upgrade.

10. RURAL AFFAIRS COMMITTEE

Moved and seconded, And Resolved:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 4610 Highway 6, Electoral Area H, legally described as LOT B, PLAN EPP61349, DISTRICT LOT 7689, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded, And Resolved:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 8923 Slocan West Road, Electoral Area H, legally described as PLAN NEP648, DISTRICT LOT 1532, KOOTENAY LAND DISTRICT PARCEL D (BEING A CONSOLIDATION OF LOTS 27, 28 & 29, SEE CA5426962), and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded, And Resolved:

That the Board APPROVE the issuance of the Development Variance Permit to Greg and Janice McGinn for the property located 4560-44th Street, Canyon and legally described as PARCEL A (REFERENCE PLAN 113289I) LOT 145 DISTRICT LOT 812 (PID: 012-254-991) to vary Section 23.5 and Section 23.6 of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316 to allow a Farm

Residential Footprint with a maximum depth of 151 metres from the front property line whereas the bylaw requires that the maximum depth of the Farm Residential Footprint shall not exceed 60 metres from the Front Lot Line and to permit a dwelling with a maximum Gross Floor Area (GFA) of 323 m2 whereas the bylaw permits a maximum GFA of 300m2.

Carried

Moved and seconded, And Resolved:

- That the Board APPROVE the issuance of Development Variance Permit V2413J to Beryl Haigh and Lorne Haigh for the property located at 1298 McPhee Road, Electoral Area J and legally described as LOT 2, DISTRICT LOT 4598, KOOTENAY DISTRICT PLAN 62162 (PID: 029-970-083) to vary:
 - 1. Section 6.10.A.1.A in order to permit 2 shipping containers;
 - 2. Section 801.7 in order to permit a maximum building height of 6.4 metres;
 - 3. Section 801.8 in order to permit a Maximum GFA of 183 m2.

Carried

Moved and seconded, And Resolved:

That Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 2786, 2024 being a bylaw to amend the Comprehensive Land Use Bylaw No. 2317, 2013 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING;

AND FURTHER that in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area 'C' Director Kelly Vandenberghe is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

Moved and seconded, And Resolved:

- That the Board direct staff to prioritize those projects listed as near-term projects in the Planning Services Work Plan Review report dated July 4, 2024, which includes:
 - Area I Official Community Plan;
 - Housing Needs Assessment;
 - Regional Growth Planning Analysis;
 - Local Government Housing Initiatives;
 - Subdivision Servicing Bylaw Review;
 - Flood Hazard Policy/Regulations Update;
 - Planning Procedures and Fees Bylaw Review;

AND FURTHER, that the Board direct staff to schedule a second workshop with the Rural Directors to discuss the longer-term direction for Planning Services.

Carried

ORDER OF AGENDA The Order of Business changed to address public time, Item 11 Public Time CHANGED considered at this time.

11. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:55 a.m.

Members of the public asked questions regarding the following:

- Castlegar Nelson Active Transportation Corridor Vision Plan and the costs;
- Financial Plan amendment within services and transferring funds; and
- requesting information regarding the building permit process for a property in Sandon.

RECESS/

The meeting recessed at 12:07 p.m. for a break and reconvened at 12:17 p.m.

RECONVENED

ORDER OF AGENDA RESUMED

Item 10 Rural Affairs Committee continued.

Moved and seconded, And Resolved:

522/24 That the Community Works Fund application submitted by the Nelson Cycling Club for the project titled "Enhancing the Trails" in the amount of \$28,596.00 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area E and F, with \$14,298.00 being contributed by each.

Carried

DIRECTORS' REPORTS 4.4

Moved and seconded, And Resolved:

523/24 That the Directors' verbal reports from the August 15, 2024 Board meeting be considered at this time.

Carried

Each Director gave a brief summary of the work they have been doing within their communities.

4.4.1 Director Jackman

4.4.1.1 **Letter of Support - Kootenay-Columbia Discovery Centre Society**

4.4.1.2 CBRAC/RCC

4.4.2 Director Hewat: Columbia Basin Trust

DIRECTOR **ABSENT**

Director Lunn left the meeting at 1:00 p.m.

12. **IN CAMERA**

RESOLUTION - MEETING CLOSED TO THE PUBLIC 12.1

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded. And Resolved:

524/24

In the opinion of the Board - and in accordance with Section 90 of the Community Charter - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

12.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded, And Resolved:

525/24

The Open Meeting be recessed at 1:00 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 1:15 p.m.

Carried

13. MATTERS ARISING FROM IN CAMERA MEETING

No items.

14. ADJOURNMENT

Moved and seconded, And Resolved:

526/24 That the meeting adjourn at 1:15 p.m.

Carried

Originally signed by
Diana Lockwood, RDCK Board Chair
Originally signed by
Angela Lund, Deputy Corporate Officer