



REGULAR BOARD MEETING
Open Meeting Agenda

Date: June 26, 2024
Time: 6:00 p.m.
Location: Hybrid Meeting

Join by Video:

<https://rdck-bcca.zoom.us/j/97357212374?pwd=ra6KUFeZQRWdvZ28aP0Zn2RfoUG4bA.1&from=addon>

Join by phone:

+1 778 907 2071 Canada
833 958 1164 Canada Toll-free

Meeting number (access code): 973 5721 2374

Meeting password: 946781

In-person Location:

RDCK Board Room, 202 Lakeside Drive, Nelson, B.C.

Proceedings are open to the public.

1. CALL TO ORDER & WELCOME

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF THE AGENDA
RECOMMENDATION**

That the agenda for the June 26, 2024 WKBRHD Board meeting be adopted as circulated.

4. ADOPTION OF THE MINUTES

**4.1 WKBRHD BOARD MEETING MINUTES – MARCH 27, 2024
RECOMMENDATION**

That the minutes from the March 27, 2024 WKBRHD Board meeting be adopted as circulated.

4.2 WKBRHD EXECUTIVE MEETING MINUTES – JUNE 17, 2024

The minutes from the June 17, 2024 WKBRHD Executive Committee meeting has been received.

5. DELEGATIONS

INTERIOR HEALTH AUTHORITY

Todd Mastel, Interim Corporate Director, Financial Services

Lannon De Best, Executive Director, Clinical Operations – Kootenay Boundary

5.1 CAPITAL FUNDING REQUEST FOR KOOTENAY BOUNDARY REGIONAL HOSPITAL (KBRH) MAGNETIC RESONANCE IMAGING (MRI) EXPANSION PROJECT

Todd Mastel will provide the Board update regarding capital funding request for Kootenay Boundary Regional Hospital (KBRH) Magnetic Resonance Imaging (MRI) Expansion Project.

The presentation from Todd Mastel and Lannon De Best re: KBH MRI Project Overview, has been received.

5.2 CLINICAL OPERATIONS UPDATE

Lannon De Best will provide a verbal update to the Board regarding clinical operations.

6. BUSINESS ARISING OUT OF THE MINUTES

6.1 WKBRHD BOARD MEETING FORMAT

This item was referred from the March 27, 2024 WKBRHD Board meeting where staff were directed to investigate meeting venues in Castlegar with appropriate hybrid support, to hold future Board meetings.

That the WKBRHD Board Meeting Format Item be REFERRED to the June 26, 2024 WKBRHD Board meeting.

At the June 17th WKBRHD Executive meeting, staff provided an update to the Executive Committee regarding the meeting location in Castlegar, reviewing the following options:

- Castlegar Community Complex is currently not set up to host a quality hybrid experience for large groups;
- The City of Castlegar Council Chambers space can only accommodate half of the Board to attend in-person;
- The new Confluence building is still under construction, the Mercer Celgar boardroom will accommodate up to 50 people and will be equipped with cutting-edge technology – good option for 2025.

The Executive Committee recommends to continue the hybrid option with in-person location in Nelson until quality hybrid options in Castlegar are available in 2025.

7 NEW BUSINESS

7.1 CHAIR'S REPORT

Chair Hewat will provide the Board with a verbal report.

7.2 2024 UBCM MEETING PRIORITY TOPICS

Chair Hewat will provide an overview to the Board regarding the UBCM meeting priority discussion at the June 17, 2024 Executive Committee meeting. The Committee identified priorities for a meeting request with the Ministry of Health, with a Ministry meeting submission deadline of June 21, 2024.

Executive Committee determined that the following priorities:

The RDCK and RDKB are looking to discuss the availability of health care in the rural areas, including the following:

1. Recruitment and retention of healthcare workers - the retention of qualified workers is a key struggle in the rural areas.
2. Mental health and addiction supports. Many of the issues our communities are dealing with are a direct result of mental health and addiction, and increased supports around these issues is critically required.
3. Access to health care services is limited by transit accessibility in rural areas. This issues presents itself not only for services in larger centres (Kelowna) but also locally (i.e. Kaslo to Trail).

7.3 CAPITAL FUNDING REQUEST FOR KOOTENAY BOUNDARY REGIONAL HOSPITAL (KBRH) MAGNETIC RESONANCE IMAGING (MRI) EXPANSION PROJECT

The letter dated June 7, 2024 from Sylvia Weir, VP & Chief Financial Officer – Interior Health re: Capital Funding Request – KBRH MRI Expansion Project, has been received.

RECOMMENDATION

THAT staff prepare an expenditure bylaw for the Kootenay Boundary Regional Hospital (KBRH) Magnetic Resonance Imaging (MRI) expansion project and a financial plan amending bylaw to the West Kootenay-Boundary Regional Hospital District Bylaw No. 420, 2024 for Board consideration.

7.4 DISCUSSION ITEM: AGING EQUIPMENT IN LOCAL HOSPITALS

At the June 17, 2024 Executive Committee meeting, during the UBCM priorities discussion, the Committee requested a Board discussion regarding aging equipment in local hospitals, be added to the June 26, 2024 Board meeting.

7.5 WKBRHD ACCOUNTS PAYABLE SUMMARY

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for March – May 2024, has been received.

7.6 INTERIOR HEALTH AUTHORITY CAPITAL PROJECTS AND PLANNING STATUS REPORT

The Master Summary report for June 2024 has been received from the Interior Health Authority.

7.7 2022 WKBRHD AUDITED FINANCIAL STATEMENTS

The 2022 WKBRHD Financial Statements dated year ended December 31, 2022, has been received.

RECOMMENDATION

THAT the audited financial statements for the West Kootenay Boundary Regional Hospital District for the year ended December 31, 2022 be approved

8. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media.

9. ADJOURNMENT

RECOMMENDATION

That the meeting adjourn at _____ p.m.



REGULAR OPEN MEETING MINUTES

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2024 was held on Wednesday, March 27 at 6:00 p.m. through a hybrid meeting model.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

Chair S. Hewat	RDCK Village of Kaslo	In-Person
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(RDCK)

Director G. Jackman	Area A	In-Person
Director A. Watson	Area D	
Alternate Director J. Smienk	Area E	In-Person
Director H. Cunningham	Area G	
Director W. Popoff	Area H	
Director A. Davidoff	Area I	
Director H. Hanegraaf	RDCK Area J	
Director T. Weatherhead	Area K	
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	
Alternate Director J. Lunn	Village of Slocan	

(RDKB)

Director A. Grieve	Area A
Alternate Director B. Edwards	Area B
Director G. McGregor	Area C
Director L. Wiese	Area D
Director S. Gibbs	Area E
Director B. Wenman	Village of Fruitvale
Director E. Baker	City of Grand Forks
Director J. McLean	Village of Greenwood
Director J. Weaver	City of Rossland
Director T. Martin	City of Trail
Director F. Marino	Village of Warfield

ELECTED DIRECTORS ABSENT:

Director C. Graham	RDCK Area E
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Director T. Newell
Director B. Bogle
Director E. Buller
Director L. Main
Director A. McLean-Caux
Director L. Worley
Director D. Berriault
Director J. Willsey

RDCK Area F
City of Castlegar
Village of Slocan
Village of Silverton
Village of Naksup
RDCK Area B
Village of Montrose
Village of Midway

STAFF PRESENT

Mr. M. Morrison
Ms. H. Smith
Mr. Y. Malloff
Ms. C. Hopkyns

Deputy Secretary/RDCK Corporate Officer
Finance Manager
RDCK Corporate Financial Officer
Meeting Coordinator

INTERIOR HEALTH

Mr. L. DeBest
Mr. T. Mastel

Executive Director, Clinical Operations – Kootenay
Corporate Director, Business Operations

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mc145397f858f54c6c2d8ede5740d65bc>

Join by phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting number (access code): 2774 146 9653

Meeting password: PeHmZbRp797 (73469277 from phones)

In-person Location:

RDCK Board Room, 202 Lakeside Drive, Nelson, B.C.

Proceedings are open to the public.

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 6:04 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

15/24 That the agenda for the March 27, 2024 Board meeting be adopted as circulated.

Carried

4. ADOPTION OF THE MINUTES
Moved and seconded,
And Resolved:

16/24 That the minutes from the January 24, 2024 Board meeting be adopted as circulated.

Carried

5. DELEGATIONS
INTERIOR HEALTH AUTHORITY

Todd Mastel, Corporate Director, Business Operations

Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary

5.1 INTERIOR HEALTH UPDATE REPORT

The report from Todd Mastel, Corporate Director, Business Operations, Financial Services, re: Summary of Minor Equipment Global Grant Items, has been received.

Todd Mastel provided an overview of the 2024/25 under \$100K Equipment Global Grant initial listing and answered the Boards questions.

Todd discussed Item 7.2 West Kootenay Boundary Project Summary. He reviewed three projects previously approved by the Board that are having cost pressures related to HVAC system issues:

1. Air Supply Fan Replacement project at Kootenay Boundary Regional Hospital in Trail;
2. Multi Zone Air Handling Replacement project at Boundary Hospital in Grand Forks;
3. Cooling Chiller Replacement project at Columbia View Lodge in Trail.

Interior Health is working with the architects in the design phase regarding the HVAC issues. Todd will update the Board on these projects at the June Board meeting.

Todd answered the Board's questions.

5.2 CLINICAL OPERATIONS UPDATE

Lannon DeBest provided a verbal update to the Board regarding clinical operations.

1. Kootenay Boundary Regional Hospital - In February, the upgraded service of three tier 3 neonatal beds opened. These beds provide care for neonatal babies, while keeping families in their own community.
2. Integrated Crisis Response Team – This team came from targeted funding from Mental Health and Addiction to a variety of communities that provides 7 days week,

just in time response, for people in crisis. The teams are in Trail, Nelson and Grand Forks. Although the program is very new, the results have been promising.

3. Nelson Health Campus – Good progress is being made on the project, with plans to open in early 2025.

Lannon and Todd answered the Boards questions related to the updates.

6. BUSINESS ARISING OUT OF THE MINUTES

6.1 INTERIOR HEALTH CAPITAL FUNDING REQUEST FOR 2024/2025 FISCAL YEAR

The letter from Sylvia Weir, Chief Financial Officer & VP Corporate Services, Interior Health Authority, dated December 11, 2023, was received at the January 24, 2024 Board meeting. The letter is attached for reference during the review of the bylaws.

6.2 Bylaws

(a) BYLAW NO. 408

(Fire Alarm System) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 408

Moved and seconded,
And Resolved:

17/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 408, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

18/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 408, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(b) BYLAW NO. 409

(Building Voltage Regulation) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 409

Moved and seconded,
And Resolved:

19/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 409, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

20/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 409, 2004 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(c) BYLAW NO. 410

(Washroom Renovation) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 410

Moved and seconded,
And Resolved:

21/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 410, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

22/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 410, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(d) BYLAW NO. 411

(Air Handling Unit) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 411

Moved and seconded,
And Resolved:

23/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 411, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,

And Resolved:

24/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 411, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(e) BYLAW NO. 412

(Kitchen Air Handling Unit Replacement) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 412

Moved and seconded,
And Resolved:

25/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No 412, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

26/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 412, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(f) BYLAW NO. 413

(Packaged Air Handler Replacement) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 413

Moved and seconded,
And Resolved:

27/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 413, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

28/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 413, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(g) BYLAW NO. 414

(Boiler Feedwater Pumps) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 414

Moved and seconded,
And Resolved:

29/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 414, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

30/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 414, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(h) BYLAW NO. 415

(Interior Health - Wide Digital Health) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 415

Moved and seconded,
And Resolved:

31/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 415, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

32/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 415, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(i) BYLAW NO. 416

(Waste and Cardboard Compactor) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 416

Moved and seconded,
And Resolved:

33/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 416, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

34/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 416, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(j) BYLAW NO. 417

(Steam Sterilizer) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 417

Moved and seconded,
And Resolved:

35/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 417, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

36/24 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 417, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(k) BYLAW NO. 418

(Mammography Breast Imaging Specimen System) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 418

Moved and seconded,

And Resolved:

37/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 418, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,

And Resolved:

38/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 418, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(l) BYLAW NO. 419

(Global Grants under \$100,000) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 419

Moved and seconded,

And Resolved:

39/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 419, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,

And Resolved:

40/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 419, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

- (m) The Board Memorandum from Stuart Horn, Secretary/Treasurer, presenting Draft 2024 Budget Scenarios and Bylaw 372 Borrowing, has been received.

Heather Smith, Finance Manager, provided an overview to the Board regarding the Draft 2024 Budget, reviewing the three scenarios outlined in the memorandum. Director Lockwood proposed another scenario (D) with a 2% increase. The Board discussion regarding the options and staff answered their questions.

Moved and seconded,
And Resolved:

41/24

That the Board approve WKBHRD budget scenario D with a taxation amount of \$4,923,380 and a contribution to reserve of \$960,091.

Carried

BYLAW NO. 420

(Annual 2024 Budget) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT BUDGET BYLAW NO. 420

Moved and seconded,
And Resolved:

42/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 420, 2024 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

43/24

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 420, 2024 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

The Board had a discussion regarding borrowing options. Staff answered questions regarding borrowing under the bylaw 372.

Moved and seconded,
And Resolved:

44/24

That staff be directed to borrow \$9,819,192 under bylaw 372 for Phase 2 of the Kootenay Boundary Hospital Renovations.

Carried

7. NEW BUSINESS**7.1 CORRESPONDENCES**

- 7.1.1** The letter dated December 13, 2023 from Janice Morrison, Mayor City of Nelson, re: Dialysis Service in Nelson, has been received.
- 7.1.2** The letter dated January 22, 2024 from Andy Leathwood, President Rotary Club of Nelson Daybreak, re: Letter of Support for a Hemodialysis unit at Kootenay Lake District Hospital, has been received.
- 7.1.3** The letter dated January 24, 2024 from Al Friend, Lions Club re: Nelson Lions Letter of Support for a Hemodialysis unit at Kootenay Lake District Hospital, has been received.
- 7.1.4** The letter from Ruth O’Byran, IODE Kokanee Chapter Education Officer, re: Letter of Support for a Hemodialysis unit at Kootenay Lake District Hospital, has been received.
- 7.1.5** The letter dated February 27, 2024 from Mary Gris, Past-President (current Acting President) Nelson Catholic Women's League, re: Letter of Support for a Hemodialysis unit at Kootenay Lake District Hospital, has been received.

7.2 INTERIOR HEALTH AUTHORITY CAPITAL PROJECTS AND PLANNING STATUS REPORT

The Master Summary report for March 2024 has been received from the Interior Health Authority.

7.3 WKBRHD ACCOUNTS PAYABLE SUMMARY

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for January - February 2024, has been received.

7.4 WKBRHD BOARD MEETING FORMAT

Chair Hewat requested a discussion regarding WKBHRD Board meeting format.

Two options brought forward:

- Virtual only with the Chair in person at the RDCK Board office.
- Hybrid meeting with the in person at the RDCK Board office.

The Board had a discussion regarding meeting format and location. Staff provide background sharing results from the Board survey last year regarding meeting format and location. The Board agreed to keep the hybrid meeting format (in-person or remote

attendance). Staff were directed to investigate if the Castlegar & District Community Complex has appropriate hybrid support to hold the future Board meeting.

Moved and seconded,
And Resolved:

45/24

That the WKBRHD Board Meeting Format Item be REFERRED to the June 26, 2024 WKBRHD Board meeting.

Carried

8. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media at 7:36 p.m.

The media requested a copy of the Bylaw 420 Annual 2024 Budget. Staff will email the budget to her.

9. ADJOURNMENT

Moved and seconded,
And Resolved:

46/24

That the meeting adjourn at 7:37 p.m.

Carried

Suzan Hewat, Chair

Christine Hopkyns, Recording Secretary



EXECUTIVE COMMITTEE MEETING
Open Meeting Minutes

Date: June 17, 2024
Time: 11:00 a.m.
Location: Remote Meeting

ELECTED OFFICIALS PRESENT:

Director S. Hewat	Village of Kaslo – RDCK (Chair)
Director F. Marino	Village of Warfield – RDCK
Director W. Popoff	Area H - RDCK
Director K. Page	City of Nelson – RDCK
Director S. Gibbs	Area E – RDCK
Director T. Martin	City of Trail – RDCK

STAFF PRESENT:

Stuart Horn	Secretary/Treasurer
Carly Feeney	Meeting Coordinator

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 11:02 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF THE AGENDA

Moved
And Resolved:

That the agenda for the June 17, 2024 Executive Committee meeting be adopted as circulated.

Carried

4. NEW BUSINESS

4.1 2024 UBCM Meeting Priority Topics

Chair Hewat led discussion regarding the strategy and desired outcomes for the upcoming UBCM meeting. The Committee discussed numerous topic ideas including kidney dialysis in small communities, wraparound support of housing for the unhoused population, recruitment of healthcare workers, pediatric mental health beds, aging equipment at local hospitals, Primary Care centers, ground transportation issues, mental health support and interprovincial medical care.

Executive Committee identified the following priorities:

The RDCK and RDKB are looking to discuss the availability of health care in the rural areas, including the following:

1. Recruitment and retention of healthcare workers - the retention of qualified workers is a key struggle in the rural areas.
2. Mental health and addiction supports. Many of the issues our communities are dealing with are a direct result of mental health and addiction, and increased supports around these issues is critically required.
3. Access to health care services is limited by transit accessibility in rural areas. This issues presents itself not only for services in larger centres (Kelowna) but also locally (i.e. Kaslo to Trail).

4.2 WKBRHD BOARD MEETING – IN-PERSON LOCATION

Stuart Horn provided an update to the Executive Committee regarding the meeting location in Castlegar. He reviewed the options:

- Castlegar Community Complex is currently not set up to host a quality hybrid experience for large groups;
- The City of Castlegar Council Chambers space can only accommodate half of the Board to attend in-person;
- The new Confluence building is still under construction, the Mercer Celgar boardroom will accommodate up to 50 people and will be equipped with cutting-edge technology – good option for 2025.

The Committee recommends to continue the hybrid option with in-person location in Nelson until better hybrid options in Castlegar are available in 2025.

Moved

And Resolved:

That it be recommended to the Board to continue hybrid meetings with in-person location in Nelson RDCK Board Room until 2025, when improved meeting locations options become available.

Carried

5. ADJOURNMENT

Moved

And Resolved:

That the meeting adjourn at 11:54 a.m.

Carried

Digitally approved by

Chair Hewat

KBH MRI Project Overview

Presentation to West Kootenay Boundary Regional Hospital
District

Todd Mastel, Corporate Director, Business Operations
Lannon De Best, Executive Director, Clinical Operation
June 26, 2024

Land Acknowledgement

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dãkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and T̕silhqot'in Nations where we live, learn, collaborate and work together.



Background

- Overview:
 - Replacement of mobile MRI with permanent 1.5 Tesla MRI
 - Building expansion for new MRI suite & services (~482 sqm or ~5,200 sq ft) and basement for mechanical systems (~450 sqm or ~4,900 sq ft)
 - Upgrades to KBH parking areas for patients and staff
 - Ministry of Health has approved project to proceed



Project Objectives



Support 20-year
service growth



Optimize
operational
efficiencies



Provide quality
care and patient
& staff safety



Compliance with
all clinical
standards



Maintain fiscal
responsibility
and minimize
risks



Site Plan



Floor Plan

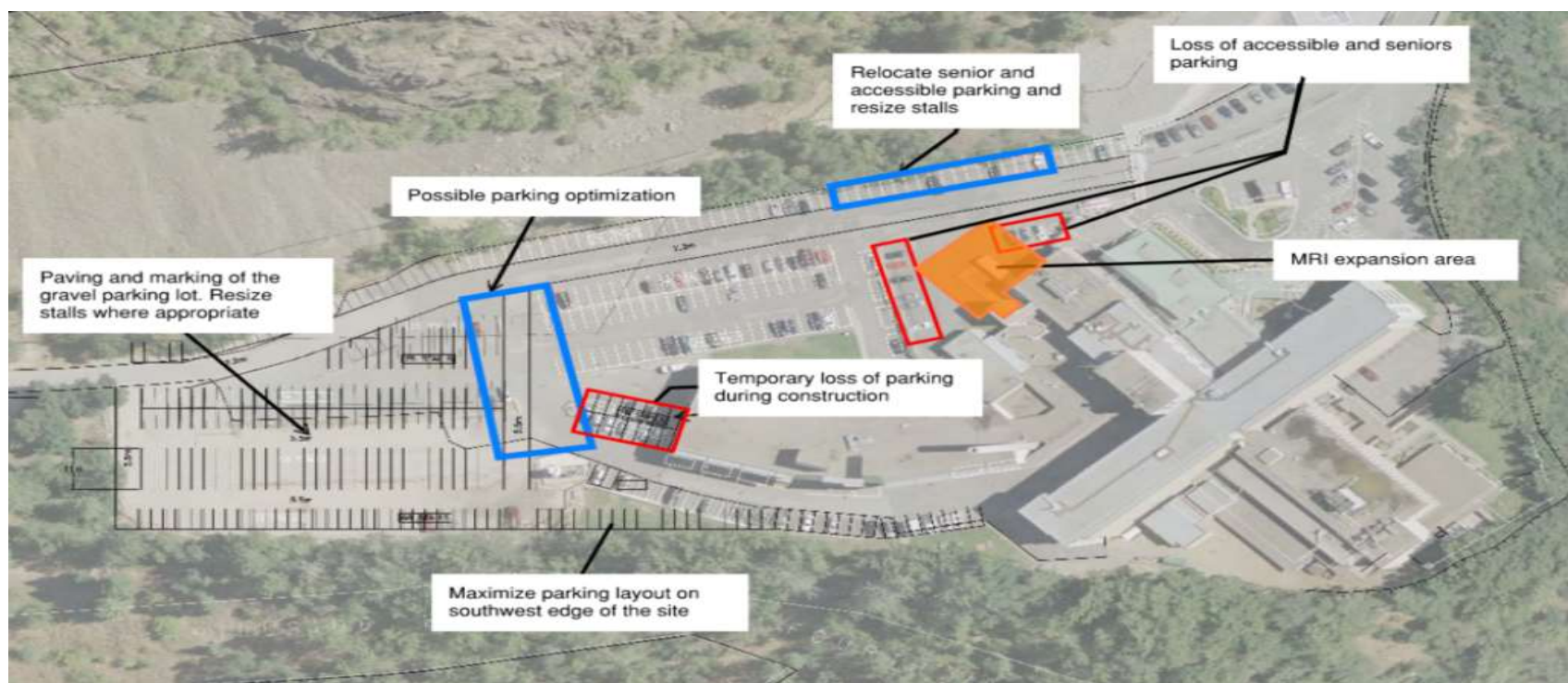
New Spaces:

- MRI and Equipment Rooms
- Patient Support Areas
- Patient Recovery Area
- Offices
- Non-Clinical Support Areas



Parking Plan:

- loss of 14 stalls due to MRI structure foot print
- add 19 to 23 stalls through lot upgrades



Project Timeline

- **Design Start:** August 2024
- **Procurement of General Contractor:** February 2026
- **Construction Start:** July 2026
- **Target Completion:** June 2028



Funding Impact

- **Procurement Delivery Method:** Design-Bid-Build
- **Total Capital Cost:** \$35.9M
 - WKBRHD contribution request: \$14.4M
- **KBRH Foundation for Health:** In discussions on their funding participation in this project.



- Business Plan was submitted to Ministry of Health in December 2023

Questions?



June 7, 2024

Mr. Stuart Horn, Secretary/Treasurer
 West Kootenay Boundary Regional Hospital District
 c/o Regional District of Central Kootenay
 Box 590, 202 Lakeside Drive
 Nelson, BC V1L 5R4

Sent via email: shorn@rdck.bc.ca

Dear Mr. Horn:

Re: Capital Funding Request for Kootenay Boundary Regional Hospital (KBRH) Magnetic Resonance Imaging (MRI) Expansion Project

In November, 2023 Interior Health (IH) submitted a Business Plan for the new KBRH MRI Expansion to the Ministry of Health (MoH). We now have MoH approval to proceed with this project which is exciting news for the people in Kootenay Boundary.

This project, scheduled for completion in June 2028, will replace the existing mobile MRI with a permanent MRI suite in a new building expansion adjacent to the existing medical imaging department at KBRH resulting in a significant improvement in quality of care and accessibility to services for patients. The MRI suite will house a new MRI, patient areas, and support spaces and the project will also deliver upgraded client parking. The updated MRI technology will be faster and will have the ability to perform more complex care exams which will reduce wait times and the need for patient transfers to other service areas.

The total project cost is projected to be \$35.9 million, and we are requesting a contribution of \$13.945 million from your RHD with consideration that project costs could increase as we proceed to tender or due to unexpected events. We have estimated projected cash flows based on the project schedule here.

Estimated Cash Flow (in \$,000s)	2024/25	2025/26	2026/27	2027/28	2028/29	Total
Total Per Fiscal Year	1,135	1,785	4,549	5,857	619	13,945

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

We would appreciate it if you could submit this formal funding request to your Board for approval at your June 20, 2024 meeting. IH representatives will be attending to answer questions the Directors may have. Should the Board approve this project, please send Cindy Rephin, Corporate Director Capital Finance, copies of the relevant bylaws for our records. We appreciate and thank you for your support for this project that will benefit the residents and staff of the Kootenay Boundary region.

If you require further information, or if you have any questions or concerns, please contact Todd Mastel or myself directly.

Sincerely,



Sylvia Weir
VP & Chief Financial Officer

/cyr

cc: Suzan Hewat, Chair, WKBRHD
Todd Mastel, Corporate Director, Business Operations

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
March - May 2024

Item 7.5

DIRECTOR STIPENDS (details attached)	\$	3,725.00
ACCOUNTS PAYABLE (details attached)	\$	925,278.52
TOTAL	\$	<u>929,003.52</u>

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
March - May 2024

Item 7.5

Vendor	Date	Description	Invoice #	Amount Paid
<u>INTERIOR HEALTH</u>	2024-03-21	WKBHRD-BYLAW-381-56	6323000_56	\$ 1,362.96
	2024-03-21	WKBHRD-BYLAW-383-53	6323020_53	\$ 16,423.49
	2024-03-21	WKBHRD-BYLAW-390-1	6323067_1	\$ 29,293.26
	2024-03-21	WKBHRD-BYLAW-405-10	6324038_10	\$ 42,258.17
	2024-04-18	WKBHRD-BYLAW-382-53	6020001_53	\$ 3,487.64
	2024-04-18	WKBHRD-BYLAW-365-15	6022016_15	\$ 35,976.52
	2024-04-18	WKBHRD-BYLAW-401-1	6024010_1	\$ 52,817.39
	2024-04-18	WKBHRD-BYLAW-321-2	6320005_2	\$ 29,291.39
	2024-04-18	WKBHRD-BYLAW-359-4	6322054_4	\$ 37,152.80
	2024-04-18	WKBHRD-BYLAW-374-4	6322095_4	\$ 32,573.92
	2024-04-18	WKBHRD-BYLAW-392-2	6323018_2	\$ 28,844.04
	2024-04-18	WKBHRD-BYLAW-402-59	6323045_59	\$ 8,963.38
	2024-04-18	WKBHRD-BYLAW-395-1	6324035_1	\$ 20,331.61
	2024-04-18	WKBHRD-BYLAW-364-14	B/L 364_14	\$ 7,661.39
	2024-04-18	WKBHRD-BYLAW-380-8	B/L 380_8	\$ 36,601.25
	2024-04-18	WKBHRD-BYLAW-380-9	B/L 380_9	\$ 8,606.04
	2024-04-18	WKBHRD-BYLAW-400-3	B/L 400_3	\$ 247,965.33
	2024-04-18	WKBHRD-BYLAW-400-4	B/L 400_4	\$ 38,236.72
	2024-04-18	WKBHRD-BYLAW-400-5	B/L 400_5	\$ 40,753.95
	2024-05-22	WKBHRD-BYLAW-318-49	6020016_49	\$ 81.87
	2024-05-22	WKBHRD-BYLAW-318-47	6020017_47	\$ 5,015.25
	2024-05-22	WKBHRD-BYLAW-321-3	6320005_3	\$ 32,244.06
	2024-05-22	WKBHRD-BYLAW-360-11	6322000_11	\$ 2,634.00
	2024-05-22	WKBHRD-BYLAW-359-5	6322054_5	\$ 6,492.34
	2024-05-22	WKBHRD-BYLAW-397-1	6324034_1	\$ 31,760.24
	2024-05-22	WKBHRD-BYLAW-394-1	6324036_1	\$ 36,491.97
	2024-05-22	WKBHRD-BYLAW-405-23	6324038_23	\$ 22,266.82
	2024-05-22	WKBHRD-BYLAW-326-34	B/L 326_34	\$ 68,215.60
<u>OTHER</u>				
BENEVA INC.	2024-03-21	WKBHRD-AD&D POLICY 1M680 2024-2025	6027398	\$ 825.00
RECEIVER GENERAL	2024-04-11	WKBHRD-CRA REMITTANCE-Q1	APR 11 2024	\$ 178.72
			Total Trades Payable March - May 2024	\$ 924,807.12

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
 DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
 March - May 2024

Item 7.5

Director Expense Reimbursements

Employee #	Name	Description	Invoice #	Amount Paid
1017	JACKMAN, GARRY A	WKBRHD-BOARD MEETING JAN 2024	JAN 24 2024	\$ 91.00
1017	JACKMAN, GARRY A	WKBRHD-BOARD MEETING MAR 2024	MAR 27 2024	\$ 91.00
1103	HEWAT, SUZAN	WKBRHD-BOARD MEETING JAN 2024	JAN 24 2024	\$ 126.50
1103	HEWAT, SUZAN	WKBRHD-BOARD MEETING MAR 2024	MAR 27 2024	\$ 126.50
1153	JOSH SMIENK	WKBRHD-BOARD MEETING MAR 2024	MAR 27 2024	\$ 36.40
Total Director Expenses Payable March - May 2024				\$ 471.40

Stipend

Emp.#	Name	Given Name	Chair Stipend	Travel Time	Stipend	Total
503	Cunningham	Hans			\$ 133.00	\$ 133.00
513	Grieve	Alison			\$ 133.00	\$ 133.00
516	Jackman	Garry			\$ 133.00	\$ 133.00
524	Popoff	Walter			\$ 133.00	\$ 133.00
537	McGregor	Grace			\$ 133.00	\$ 133.00
568	Davidoff	Andy			\$ 133.00	\$ 133.00
574	Watson	Aimee			\$ 133.00	\$ 133.00
584	Hewat	Suzan	\$ 400.00		\$ 133.00	\$ 533.00
590	Lunn	Jessica			\$ 133.00	\$ 133.00
600	Edwards	William			\$ 133.00	\$ 133.00
658	Lockwood	Diana			\$ 133.00	\$ 133.00
676	Weatherhead	Teresa			\$ 133.00	\$ 133.00
677	Wenman	William			\$ 133.00	\$ 133.00
693	Weaver	Jeff			\$ 133.00	\$ 133.00
694	Marino	Frank			\$ 133.00	\$ 133.00
696	Gibbs	Sharen			\$ 133.00	\$ 133.00
697	Baker	Everestt			\$ 133.00	\$ 133.00
699	Wiese	Linda			\$ 133.00	\$ 133.00
700	Smienk	Johannes			\$ 133.00	\$ 133.00
701	Hanegraaf	Henrica			\$ 133.00	\$ 133.00
703	Page	Keith			\$ 133.00	\$ 133.00
706	Martin	Terry			\$ 133.00	\$ 133.00
709	Casley	Leonard			\$ 133.00	\$ 133.00
710	McLean	Jessica			\$ 266.00	\$ 266.00
Total Directors Stipend March - May 2024					\$ 3,725.00	

IHA Capital Projects and Planning Status Report Master Summary - June 2024

Item 7.6

Project #	Project Name/Phase Name	% Complete Status			Total Complete Date Mth/Yr	Project Status	Project Budget
		Program	Design	Const.			
West Kootenay Boundary (WKB)							
6319067	KBH Pharmacy & Ambulatory Care Project	N/A	100%	97%	Dec-24		\$32,775,000
6320005	KLH Waste and Cardboard Compactor	0%	100%	50%	Oct-24		\$522,000
6322054	KBH Steam Plant Retrofits	0%	100%	60%	Dec-24		\$2,520,461
6322095	ESH Generator	0%	100%	97%	Jul-24		\$300,000
6323067	KBH Relocate & Replace Supply Fans 12 & 13	0%	50%	N/A	Jun-25		\$3,258,150
6323068	BDH Multizone Air Handling Unit Replacement	0%	30%	0%	Jun-25		\$641,107
6323069	CVL Chiller and Cooling Tower Replacement	N/A	30%	0%	Jun-25		\$1,317,935
6323074	KLH Laboratory Surface Replacement	N/A	10%	0%	Oct-24		\$123,500
6324038	KBH Meal Delivery System	0%	100%	97%	Jun-25		\$917,000
6324039	KLH Medstation	N/A	N/A	0%	Sep-24		\$504,000
6324040	NEL LTC and Community Clinic Tenant Improvement	N/A	N/A	N/A	TBD		\$11,500,000
6324042	NEL LTC and Community Clinic Equipment	N/A	N/A	N/A	TBD		\$7,000,000
6324059	KBH Foundation Office Renovation	N/A	100%	98%	Aug-24		\$495,000
6324101	KBH MRI	N/A	0%	0%	Sep-28		\$35,864,000
6325000	CDH Fire Alarm System	0%	0%	0%	Nov-25		\$1,375,250
6325001	KBH Steam Sterilizer	0%	0%	0%	Jan-25		\$129,699
6325007	KLH Building Voltage Regulation	0%	0%	0%	Aug-25		\$562,201
Total:							\$99,805,303

West Kootenay Boundary Reports

June 2024

Project Name KBH Pharmacy & Ambulatory Care Project						Project Budget: \$32,775,000				
Project Number 6319067						RHD Contribution (Y/N): Y				
Project Manager Ev K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	100%	97%	Y	Y	N	Jan-19	Dec-22	0	Mar-23	
Scope										
The Project entails the creation of a new Ambulatory Care wing above the Emergency Department expansion. The old Ambulatory Care will be upgraded to accommodate outpatient exam rooms, booking offices, reception, telehealth, and two physician sleep rooms. Current medical records will be relocated to the basement allowing for expansion of the existing oncology unit and physiotherapy will move into the remaining medical records space. In addition, the cast clinic space will be upgraded. Shifting of these other service areas will allow for a major expansion of the current pharmacy area to address the needs of the pharmacy program. The existing generators will be replaced along with an upgrade to the chiller and associated cooling tower.										
Progress										
Interior signage has been installed with a few minor deficiencies, which vendor is working to complete. Some minor work associated with the project will extend the total completion of the project into the next fiscal year. Remaining work is being coordinated now with physical work planned for 2024/2025 fiscal. Work will be completed within the current budget.										
Issues										
None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 30,363,078	\$ 30,410,420	\$ -	\$ 2,407,084	\$ -	\$ -	\$ -	\$ 30,367,916	\$ -	\$ -	

Project Name KLH Waste and Cardboard Compactor						Project Budget: \$522,000				
Project Number 6320005						RHD Contribution (Y/N): Y				
Project Manager Martin K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	100%	50%	Y	Y	N	Jun-19	Nov-19	6	Aug-24	
Scope										
This additional environmentally friendly piece of equipment will improve safety and increase efficiency with regards to waste elimination at this site. It will include a new commercial compactor/packer roll off combo, container, walk-on dock, container stand assembly, controls for the hydraulic system and electrical supply. To address staff, public and contractor safety there are also renovations required to access the compactor, dock cover and lighting. Due to unforeseen circumstances, a new consulting team will be engaged to carry on with the design.										
Progress										
Ongoing construction. Progress has been impacted by challenges with the canopy connector plates (connection to the existing building). Steel structure to start to be erected week of June 17. Looking at completion of dock and canopy by mid to end of July allowing the temporary bins to be located by the new dock thereby alleviating some of the current issues at site. Challenges with existing service contractor remain and other options (service contractors) are currently being explored.										
Issues										
Discrepancies in proposed Vendor Shop Drawings and the Service contractor's ideas on how to pick-up and drop off compactors. Equipment Vendor have updated Shop Drawings with additional alternatives and other Service Contractors in the region have been engaged. Construction is currently upheld due to issues with tying in structural steel to the existing building.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 167,402	\$ 174,105	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,040	\$ 11,960	\$ -	

Project Name KBH Steam Plant Retrofits						Project Budget: \$2,520,461				
Project Number 6322054						RHD Contribution (Y/N): Y				
Project Manager Martin K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	100%	60%	Y	Y	N	Jan-22	Jun-23	2	Oct-24	
Scope										
Energy Conservation Measures (ECM's) mainly in the form of efficiency upgrades to the boiler room and mechanical rooms at KBRH. The Project will include various mechanical retrofits, e.g. variable frequency drives, steam bypass, thermal insulation, demand control ventilation and heat pumps to reduce utility costs and associated greenhouse gas emissions.										
Progress										
A number of small scope Energy Conservation Measures (ECMs) have been initiated and some completed while the more substantial ECMs are now awarded with construction started or set to start summer 2024.										
Issues										
None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 330,921	\$ 351,156	\$ -	\$ 1,494,114	\$ -	\$ -	\$ -	\$ 1,663,343	\$ 696,552	\$ -	

West Kootenay Boundary Reports

June 2024

Project Name ESH Generator						Project Budget:		\$300,000		
Project Number 6322095										
Project Manager Kevin T.						RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	100%	97%	Y	Y	N	Apr-22	Jun-22	6	May-24	
Scope										
This remote site is prone to power outages and therefore requires installation of a generator. Considering the size of the site and non-intensive services and equipment, the generator is sized at 35kW. The project scope includes cabling and connection to the main building and an enclosure for the generator.										
Progress										
Contractor is currently completing deficiencies. Waiting on fuel lock device from Steel Fabrication shop.										
Issues										
Manufacturing delay for the meter base pedestal to complete new feed and tie-in.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 226,822	\$ 231,455	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,689	\$ -	\$ (8,689)	

Project Name KBH Relocate & Replace Supply Fans 12 & 13						Project Budget:		\$3,258,150		
Project Number 6323067										
Project Manager Martin K.						RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	50%		Y	N	N	Feb-23	Dec-24	1	Apr-25	
Scope										
This project will replace two large air supply fans in the mechanical room that were installed in the hospital during its construction in 1968. These fans supply the main floor east wing that includes the lab and the Daly pavilion and are beyond their useful life. These air handlers provide both the heating and cooling for these areas and have become very unreliable and frequently impacts the operation of the lab, even shutting them down for periods of time. The configuration of the equipment does not allow safe access to replace filters and belts for plant service staff.										
Progress										
Detailed Design completed with value engineering measures. Quantity Surveyor Class B estimate confirmed that project is overbudget due to the site existing conditions. Ongoing work to finalize a Decision Record to decide on best way forward.										
Issues										
As per the Class C and Class B (including value engineering) cost estimates, the project is currently over budget due to site conditions. A Decision Record on proposed next steps is being finalized.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 158,593	\$ 166,959	\$ -	\$ 2,361,330	\$ 378,000	\$ -	\$ -	\$ 3,213,676	\$ 44,474	\$ -	

Project Name BDH Multizone Air Handling Unit Replacement						Project Budget:		\$641,107		
Project Number 6323068										
Project Manager Maxwell M.						RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	30%	0%	Y		N	Feb-23	Sep-24	1	Apr-25	
Scope										
This equipment services the administration, lab and x-ray areas for both heating and cooling and was installed in 1975. The equipment is becoming unreliable, requiring frequent repairs, and corrosion on the exterior of the unit is causing leaks into the building. The replacement of this unit would allow us to have better control over temperatures improving comfort for both patients and employees and will allow us to keep the weather outside of the building.										
Progress										
Design Development progress continues and an updated project budget estimate will be delivered in mid-June.										
Issues										
A project budget increase will be required, the magnitude of the increase request needs to be confirmed and a Decision Record will follow.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 44,563	\$ 60,504	\$ -	\$ 45,847	\$ 595,260	\$ -	\$ -	\$ 685,670	\$ -	\$ (44,563)	

West Kootenay Boundary Reports

June 2024

Project Name KBH Foundation Office Renovation						Project Budget: \$495,000				
Project Number 6324059						RHD Contribution (Y/N): Y				
Project Manager Ev K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	100%	98%	Y	Y	N	Jun-23	Jun-24	0		
Scope Renovation and expansion of the Hospital Foundation office at the Kootenay Boundary Regional Hospital.										
Progress Contractor has a couple minor deficiencies remaining for completion. Anticipated completion of deficiencies is June 2024. Furniture & window blind installation is complete. KBH Foundation moved into new renovated space and is operational.										
Issues None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ 199,739	\$ 201,741	\$ -	\$ 29,186	\$ -	\$ -	\$ -	\$ 29,186	\$ 257,752	\$ 208,062	

Project Name KBH MRI						Project Budget: \$35,864,000				
Project Number 6324101						RHD Contribution (Y/N): Y				
Project Manager Ev K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	0%	0%	Y	Y	N	May-24	Mar-28	0		
Scope This project is for a new 1.5T MRI and the expansion of the MRI support spaces (MRI Suite) at the KBRH. The new MRI equipment and suite will address non-compliance issues, enable KBRH to provide the full range of MRI services and support the increase in clinical demand for MRI exams in the Kootenay Boundary Health Service Delivery Area.										
Progress The Project Scope of Work approval is nearing completion. The procurement preparation is underway for Managing Consultant RFP with anticipated release the end of June 2024.										
Issues None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ -	\$ -	\$ -	\$ 12,480,265	\$ 11,849,696	\$ 4,106,318	\$ 1,975,129	\$ 31,010,477	\$ 4,853,523	\$ -	

Project Name CDH Fire Alarm System						Project Budget: \$1,375,250				
Project Number 6325000						RHD Contribution (Y/N): Y				
Project Manager Martin K.										
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	0%	0%	Y	Y	N	Apr-24	Sep-25	0		
Scope The current system is over 20 years old, and is obsolete and at risk of failing. The system is no longer supported, and not reliable. This project will replace the entire system with one that is fully integrated into the building security system.										
Progress Scope of Work signed-off and Procurement through Request for Proposal will commence beginning of July 2024.										
Issues None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ -	\$ -	\$ -	\$ 1,125,359	\$ -	\$ -	\$ -	\$ 1,239,872	\$ 135,378	\$ -	

West Kootenay Boundary Reports

June 2024

Project Name			KBH Steam Sterilizer			Project Budget:			\$129,699	
Project Number			6325001							
Project Manager			Martin K.			RHD Contribution (Y/N):			Y	
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	0%	0%	Y	Y	N	Apr-24	Nov-24			
Scope										
Steam sterilizers are an essential part of the sterilization process performed by the Medical Device Reprocessing (MDR) department. These units are designed for fast, efficient terminal sterilization of heat- and moisture-stable materials. This purchase will replace a 2003 model.										
Progress										
Equipment Team is currently confirming Budget and Model/Make of Sterilizer.										
Issues										
None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,169	\$ 7,530	\$ -	

Project Name			KLH Building Voltage Regulation			Project Budget:			\$562,201	
Project Number			6325007							
Project Manager			Martin K.			RHD Contribution (Y/N):			Y	
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	0%	0%	Y	Y	N	Apr-24	Jun-25	0		
Scope										
This project will include installation of voltage regulating equipment between the utility transformer and electrical service entrance to regulate the incoming voltage from the utility provider, which is typically higher than what the site actually needs. By installing voltage regulation, building systems equipment will perform better and last longer. While this project is a priority due to the impact on our electrical infrastructure, it will also produce co-benefits of energy cost reduction and alignment with sustainability goals.										
Progress										
Scope of Work and Project Budget Milestone documents completed. Request For Proposals documentation is currently being worked on and tentatively to be issued end of July.										
Issues										
None.										
Financial										
Actuals to March 31, 2024	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY24	FY25	FY26	FY27	FY28				
\$ -	\$ -	\$ -	\$ 233,057	\$ -	\$ -	\$ -	\$ 337,040	\$ 225,161	\$ -	

West Kootenay-Boundary Regional Hospital
District
Financial Statements
For the year ended December 31, 2022

Draft - For discussion purposes only

West Kootenay-Boundary Regional Hospital
District
Financial Statements
For the year ended December 31, 2022

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Management's Responsibility for Financial Reporting

The accompanying financial statements of the West Kootenay-Boundary Regional Hospital District (the "Hospital District") are the responsibility of management and have been approved by the Board of Directors of the Hospital District.

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The West Kootenay-Boundary Regional Hospital District maintains systems of internal accounting and administrative controls of reasonable quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Hospital District's assets are appropriately accounted for and adequately safeguarded.

The West Kootenay-Boundary Regional Hospital District is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Board of Directors review the Hospital District's financial statements and recommend their approval. The Board of Directors meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Board of Directors take this information into consideration when approving the financial statements for issuance to the taxpayers. The Board of Directors also appoint the engagement of the external auditors.

The financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards. BDO Canada LLP has full access to the Board and management.

Chief Financial Officer

Independent Auditor's Report

To the Members of the Board of Directors of the West Kootenay-Boundary Regional Hospital District

Opinion

We have audited the financial statements of the West Kootenay-Boundary Regional Hospital District (the "Hospital District"), which comprise the statement of financial position as at December 31, 2022, and the statement of change in net financial assets (debt), statement of operations, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Hospital District as at December 31, 2022, and its results of operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Regional District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended December 31, 2021 were audited by another auditor who expressed an unqualified opinion on those financial statements on September 28, 2022.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Hospital District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Regional District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Hospital District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Hospital District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Hospital District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Kamloops, British Columbia
Report Date

West Kootenay-Boundary Regional Hospital District
Statement of Financial Position

As at December 31	2022	2021
Financial assets		
Cash (Note 2)	\$2,974,392	\$1,953,758
Temporary investments (Note 2)	6,677,653	9,763,250
Accounts receivable	36,042	14,094
	<u>9,688,087</u>	<u>11,731,102</u>
Liabilities		
Accounts payable and accrued liabilities	531,412	86,525
Net financial assets	<u>9,156,675</u>	<u>11,644,577</u>
Accumulated surplus (Note 4)	<u>\$9,156,675</u>	<u>\$11,644,577</u>

Chief
Financial
Officer

Chair
of the
Board

West Kootenay-Boundary Regional Hospital District
Statement of Operations

For the year ended December 31	Financial Plan	2022	2021
	(Note 5)		
Revenue			
Tax Levy	\$4,827,029	\$4,827,032	\$4,826,383
Grants in lieu of taxes	8,500	11,202	10,933
Investment income	35,000	171,584	44,098
	<u>4,870,529</u>	<u>5,009,818</u>	<u>4,881,414</u>
Expenses			
Grants to Interior Health Authority	18,734,582	7,374,043	7,531,205
Operating expenses	110,479	123,677	127,356
	<u>18,845,061</u>	<u>7,497,720</u>	<u>7,658,561</u>
Annual deficit	(13,974,532)	(2,487,902)	(2,777,147)
Accumulated surplus, beginning of year	11,644,577	11,644,577	14,421,724
Accumulated surplus (deficit), end of year	<u>\$(2,329,955)</u>	<u>\$9,156,675</u>	<u>\$11,644,577</u>

West Kootenay-Boundary Regional Hospital District
Statement of Change in Net Financial Assets (Debt)

For the year ended December 31	Financial Plan	2022	2021
Annual deficit	(13,974,532)	\$(2,487,902)	\$(2,777,147)
Net financial assets, beginning of year	11,644,577	11,644,577	14,421,724
Net financial assets (debt), end of year	\$(2,329,955)	\$9,156,675	\$11,644,577

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West Kootenay-Boundary Regional Hospital District
Statement of Cash Flows

For the year ended December 31	2022	2021
Operating transactions		
Annual deficit	\$ (2,487,902)	\$(2,777,147)
Changes in non-cash operating balances		
Accounts receivable	(21,948)	(27,734)
Accounts payable and accrued liabilities	444,887	77,726
	<u>(2,064,963)</u>	<u>(2,727,155)</u>
Investing transaction		
Proceeds on disposition of portfolio investments	<u>3,085,597</u>	-
Net increase (decrease) in cash and cash equivalents	1,020,634	(2,727,155)
Cash and cash equivalents, beginning of year	<u>1,953,758</u>	<u>4,680,913</u>
Cash and cash equivalents, end of year (note 2)	<u>\$ 2,974,392</u>	<u>\$1,953,758</u>

West Kootenay-Boundary Regional Hospital District

Notes to the Financial Statements

December 31, 2022

1. Significant Accounting Policies

Government Reporting Entity

West Kootenay-Boundary Regional Hospital District (the "Hospital District") was incorporated effective January 1, 1996 under Letters Patent issued December 14, 1995 by the Lieutenant Governor in Council for the Province of British Columbia. Its principal business activity is to provide the West Kootenay-Boundary Region's acute and extended health care facilities with funding for capital project construction and the purchase of equipment. The Hospital District is governed by those directors of Regional District of Kootenay Boundary and Regional District of Central Kootenay whose areas fall within the Hospital District's geographic boundaries.

Basis of Presentation

The financial statements of the Hospital District are prepared by management in accordance with Canadian Public Sector Accounting Standards ("PSAS").

These standards require that expenses be presented in the Statement of Operations according to functional area, with the object or type of expense disclosed in the notes to the financial statements. Given that the Hospital District has only a single functional area, the Statement of Operations has instead presented the expenses by object and no disclosure of operating segment information has been made.

Basis of Accounting

The Hospital District follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the period when they are earned, can be measured and there is reasonable assurance that they will be collected. Grants in lieu of taxes are recognized when they are received.

Expenses are recognized as they are incurred and become measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

Portfolio Investments

Portfolio Investment are recorded at cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value.

Tax Requisitions

Each municipality and electoral area within the Hospital District is requisitioned for their portion of the Hospital District service. These funds are then levied by the municipalities and the Province (for electoral areas) to individual taxpayers and turned over to the Hospital District by August 1 of each year. Tax requisition revenues are recognized in the year in which they are levied.

West Kootenay-Boundary Regional Hospital District
Notes to the Financial Statements

December 31, 2022

1. Significant Accounting Policies (continued)

Investment Income	Interest income is reported as revenue in the period earned.
Capital Project Expenses	The Hospital District has no claim on the assets purchased as part of capital project expenses and, as such, has adopted the policy of expensing these amounts.
Reserve Surplus Funds	Funds raised for future operating and capital purposes, as approved by the Board of Directors and in accordance with Section 20(4) of the Hospital District Act, are set aside in reserves of accumulated surplus.
Use of Estimates	The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

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West Kootenay-Boundary Regional Hospital District
Notes to the Financial Statements

December 31, 2022

2. Temporary Investments

	2022	2021
Guaranteed Investment Certificate, with an interest rate of 2.40% and matures in August 2023.	\$3,531,840	\$6,677,177
MFA Pooled Money Market Funds	3,145,813	3,086,073
	\$6,677,653	\$9,763,250

3. Commitments

Interior Health Authority ("IHA"):

At December 31, 2022 the Hospital District has an outstanding commitment of \$10,799,209 to IHA (2021 - \$14,299,932), this represents the difference between approved bylaws for various projects and the amounts paid out based on invoices submitted by IHA to date.

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West Kootenay-Boundary Regional Hospital District
Notes to the Financial Statements

December 31, 2022

4. Accumulated surplus

Accumulated surplus consists of individual fund surpluses and reserves as follows:

	2021	Annual deficit	Contributions to reserve	Transfer from reserve	2022
Surplus:					
Unappropriated surplus	\$ 4,969,828	\$(2,487,902)	\$ (147,457)	\$ 176,393	\$ 2,510,862
Reserve funds					
Section 20(4) reserve	-	-	-	-	-
Reserve for future capital	6,674,749	-	147,457	(176,393)	6,645,813
Total accumulated surplus	\$11,644,577	\$(2,487,902)	\$ -	\$ -	\$ 9,156,675

A Reserve for Future Capital Expenditures was established by the Board of Directors in 2007. The Reserve is invested in Pooled Investment Funds with the Municipal Finance Authority of British Columbia and Guaranteed Investment Certificates with the Canadian Imperial Bank of Commerce included in portfolio investments.

	2022	2021
Pooled Investment Funds	\$3,145,813	\$3,086,073
Guaranteed Investment Certificates	3,500,000	3,588,676
	\$6,645,813	\$6,674,749

West Kootenay-Boundary Regional Hospital District

Notes to the Financial Statements

December 31, 2022

5. Financial plan

The budget data presented in these financial statements is based upon the 2022 Financial Plan approved by the Board of Directors on March 24, 2022. The legislative requirements for the Financial Plan are that the cash inflows for the period must equal cash outflows.

Cash inflows and outflows may include such items as debt proceeds or debt principal repayment, asset sale proceeds and transfers to and from reserves and surplus. These items are not recognized as revenues and expenses in the Statement of Operations as they do not meet the public sector accounting standards definition. PSAB requires that budget figures be presented on the same basis of accounting as actual figures.

The legislation does not require the Financial Plan to include non-cash items such as the actuarial adjustments on debt or funding liability accruals to provide for future cash requirements. However, these items are recognized as revenues or expenses in the Statement of Operations under public sector accounting standards.

The chart below demonstrates how the legislative requirement for a balanced Financial Plan has been met.

	Budget Amount
Deficit - Statement of Operations	\$ (13,974,532)
Adjust for budgeted cash items, not included in Statement of operations:	
Contributions to Capital Reserves	(1,865,545)
Transfers from Capital Reserves	235,227
Proceeds from borrowing	<u>15,161,562</u>
Previous year surplus	<u>443,288</u>
Total adjustments	13,974,532
Financial Plan Balance	\$ -