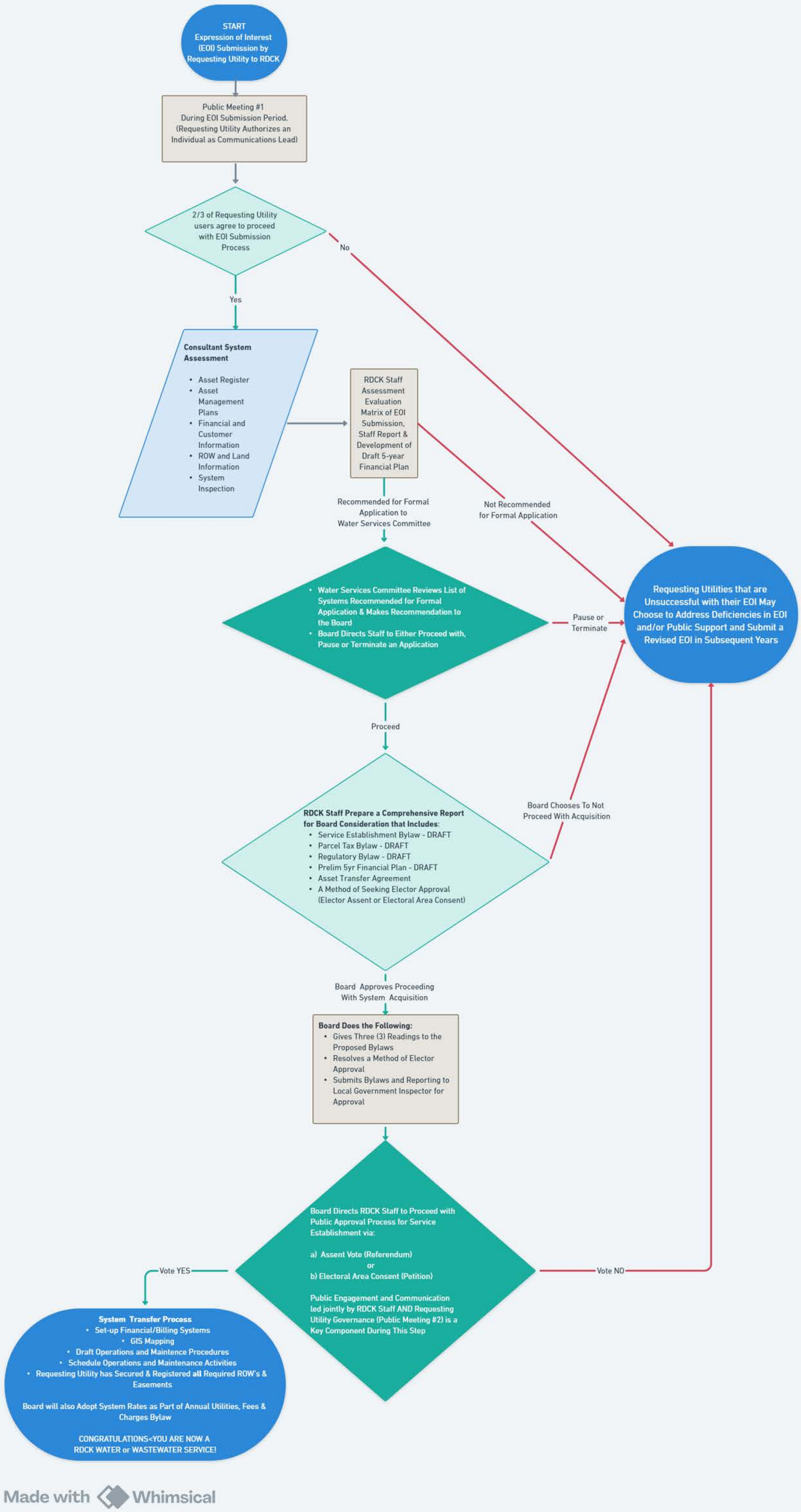
START
Expression of Interest (EOI) Submission by Requesting Utility to RDCK
Public Meeting #1
During EOI Submission Period.
(Requesting Utility Authorizes an Individual as Communications Lead)
2/3 of Requesting Utility users agree to proceed with EOI Submission Process
No
Yes
Consultant System Assessment
• Asset Register
• Asset Management Plans
• Financial and Customer Information
• ROW and Land Information
• System Inspection
RDCK Staff Assessment Evaluation Matrix of EOI Submission, Staff Report & Development of Draft 5-year Financial Plan
Recommended for Formal Application to Water Services Committee
Not Recommended for Formal Application
• Water Services Committee Reviews List of Systems Recommended for Formal Application & Makes Recommendation to the Board
• Board Directs Staff to Either Proceed with, Pause or Terminate an Application
Pause or Terminate
Requesting Utilities that are Unsuccessful with their EOI May Choose to Address Deficiencies in EOI and/or Public Support and Submit a Revised EOI in Subsequent Years
Proceed
RDCK Staff Prepare a Comprehensive Report for Board Consideration that Includes:
• Service Establishment Bylaw - DRAFT
• Parcel Tax Bylaw - DRAFT
• Regulatory Bylaw - DRAFT
• Prelim 5yr Financial Plan - DRAFT
• Asset Transfer Agreement
• A Method of Seeking Elector Approval (Elector Assent or Electoral Area Consent)
Board Chooses To Not Proceed With Acquisition
Board Approves Proceeding With System Acquisition
Board Does the Following:
• Gives Three (3) Readings to the Proposed Bylaws
• Resolves a Method of Elector Approval
• Submits Bylaws and Reporting to Local Government Inspector for Approval
Board Directs RDCK Staff to Proceed with Public Approval Process for Service Establishment via:
a) Assent Vote (Referendum)
or
b) Electoral Area Consent (Petition)
Public Engagement and Communication led jointly by RDCK Staff AND Requesting Utility Governance (Public Meeting #2) is a Key Component During This Step
Vote YES
Vote NO
System Transfer Process
• Set-up Financial/Billing Systems
• GIS Mapping
• Draft Operations and Maintence Procedures
• Schedule Operations and Maintenance Activities
• Requesting Utility has Secured & Registered all Required ROW's & Easements
Board will also Adopt System Rates as Part of Annual Utilities, Fees & Charges Bylaw
CONGRATULATIONS<YOU ARE NOW A RDCK WATER or WASTEWATER SERVICE!
Made with Whimsical