



Regional District of Central Kootenay  
WEST RESOURCE RECOVERY COMMITTEE  
Open Meeting Agenda

**Date:** Wednesday, September 11, 2024  
**Time:** 1:00 pm  
**Location:** Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

1:00 pm

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/94550794849?pwd=80pior0NZNOqm8MMKgYFAeEnJlxcJo.1&from=addon>

**Join by Phone:**

- +1 778 907 2071 Canada
- 855 703 8985 Canada Toll-free

**Meeting ID:** 945 5079 4849

**Passcode:** 191509

**In-Person Location:** RDCK Board Room, 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER & WELCOME**

Chair Popoff to call the West Resource Recovery Committee meeting to order at 1:00 p.m.

**2.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**2.2 Freedom of the Floor**

**RECOMMENDATION:**

That East Resource Recovery Committee Chair Director Jackman and Central Resource Recovery Committee Chair Director Newell have freedom of the floor.

**2.3 Adoption of the Agenda**

**RECOMMENDATION:**

The agenda for the September 11, 2024 West Resource Recovery Committee meeting be adopted as circulated.

**2.4 Receipt of Minutes**

The February 5, 2024 West Resource Recovery Committee meeting minutes, have been received.

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**3. BURTON & EDGEWOOD OPERATIONS AND MAINTENANCE CONTRACT EXTENSION**

The September 5, 2024 Committee Report from Larry Brown, Resource Recovery Operations Supervisor regarding the extension of the Burton and Edgewood Operations and Maintenance contract, has been received.

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**RECOMMENDATION:**

That the Board approve the RDCK extend the Goods and Services Agreement with CJ Industries Inc. for Burton-Edgewood Operations and Maintenance for a one year period commencing September 30, 2024 and ending on September 29, 2025 at the price of \$138,659.62, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

AND FURTHER, that the costs be paid from Service S188 - West Resource Recovery.

**4. CORRESPONDENCE FOR RECEIPT**

The email dated August 21, 2024 from the Village of Slocan regarding a garbage bin request during the temporary Slocan Transfer Station closure, has been received.

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**5. DISCUSSION ITEMS**

The following items have been proposed for discussion:

- West Resource Recovery Committee (WRRC) Member Tour of all WRRC Facilities
- Resource Recovery Operations & Communications Protocols
- Commercial & Industrial waste acceptance at Nakusp after landfill closure

**6. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at \_\_\_\_  
\_\_p.m.

**7. ADJOURNMENT**

**RECOMMENDATION:**

The West Resource Recovery Committee meeting adjourn at \_\_\_\_\_ p.m.



## West Resource Recovery Committee Open Meeting **MINUTES**

A West Resource Recovery Committee meeting was held on Monday, February 5, 2024 at 9:00 am (PST) / 10:00 am (MST) through a hybrid model.

<b>ELECTED OFFICIALS PRESENT</b>	Director W. Popoff Director A. Davidoff Director H. Hanegraaf Director T. Weatherhead Director M. McFadden Director T. Zeleznik Director L. Main	Area H ( <b>Chair</b> ) Area I Area J Area K City of Castlegar Village of Nakusp Village of Silverton	In-Person
<b>ELECTED OFFICIALS ABSENT</b>	Director J. Lunn Director L. Casley	Village of Slocan Village of New Denver	
<b>GUEST DIRECTORS</b>	Director G. Jackman Director T. Newell	Chair East Resource Recovery Committee Chair Central Resource Recovery Committee	
<b>STAFF PRESENT</b>	Y. Malloff U. Wolf A. Wilson S. Eckman	General Manager of Finance, IT, ED General Manager of Environmental Services Resource Recovery Manager Meeting Coordinator	In-Person In-Person In-Person

### 1. WEBEX REMOTE MEETING INFO

**Join by Meeting Link:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mea525aa5d23d6f86550d4fedb1adfa98>

**Meeting Number (access code):** 2773 402 8659

**Meeting Password:** Wx8qa4R7JD5 (99872477 from phones)

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

**In-Person Location:**

Board Room, 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER**

Chair Popoff called the West Resource Recovery Committee meeting to order at 9:07 am PST.

**2.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 Freedom of the Floor**

**Moved** and Seconded,  
And Resolved:

That East Resource Recovery Committee Chair Director Jackman and Central Resource Recovery Committee Chair Director Newell have freedom of the floor.

**Carried**

**2.3 Adoption of the Agenda**

**Moved** and Seconded,  
And Resolved:

The Agenda for the February 5, 2024 West Resource Recovery Committee meeting be adopted with the inclusion of the following before circulation:

3.1 Request for Funding: Healthy Community Society of the North Slokan Valley

**Carried**

**2.4 Receipt of Minutes**

The January 4, 2024 West Resource Recovery Committee Minutes, have been received.

**3. DRAFT 2024-2028 FINANCIAL PLANS**

The following Draft Financial Plans, have been received:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

**3.1 Request For Funding: Healthy Community Society of the North Slokan Valley**

**Moved** and seconded,  
And resolved:

That the West Resource Recovery Committee approve the inclusion of \$14,540 for the Healthy Community Society of the North Slokan Valley toward building the new curing area in New Denver and installing electrified fence sections;

AND FURTHER that the costs be paid from Service S188: West Resource Recovery as follows:

- Increase Grants expense account by \$14,540 and increase Transfer from Reserves revenue account by \$14,540.

**Carried**

**RECESS** Meeting recessed for a break from 10:37 am to 10:47 am.

**Moved** and seconded,  
And resolved that it be **recommended** to the Board:

That the West Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

subject to provisions or contribution changes to or from other services.

**Carried**

**4. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:09 am PST / 12:09 pm MST.

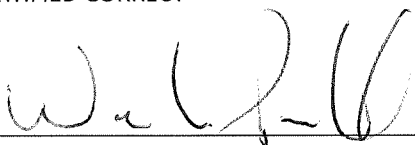
**5. ADJOURNMENT**

**Moved** and Seconded,  
And resolved that:

The February 5, 2024 West Resource Recovery Committee meeting adjourn at 11:09 am PST / 12:09 x:xx am MST.

**Carried**

CERTIFIED CORRECT



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Director W. Popoff, 2024 Committee Chair

**BOARD RECOMMENDATIONS AS ADOPTED AT THE FEBRUARY 5, 2024 WEST RESOURCE RECOVERY COMMITTEE MEETING**

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**RECOMMENDATION #1**

That the West Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

subject to provisions or contribution changes to or from other services.



# Committee Report

**Date of Report:** September 5, 2024  
**Date & Type of Meeting:** West Resource Recovery Committee Meeting  
**Author:** Larry Brown, Resource Recovery Operations Supervisor  
**Subject:** BURTON-EDGEWOOD OPERATIONS AND MAINTANCE  
**File:** 01-0515-20  
**Electoral Area/Municipality:** West Sub-Region

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction to extend the Burton-Edgewood Operations and Maintenance contract for an additional year commencing September 30, 2024 and ending September 29, 2025.

## SECTION 2: BACKGROUND/ANALYSIS

In 2021 the Board approved the following resolution:

*Board Res. # 537/21: That the Board accept Central Kootenay Garbage Club's Burton and Edgewood Operations and Maintenance contract proposal, for an estimated of a three year total price of \$336,600.00 + GST to be paid from Service S188 West Resource Recovery, with the inclusion of annual contract price adjustments for a period of three years commencing September 30, 2021 with the allowance for two, one year extensions; AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.*

In 2022 The Central Kootenay Garbage Club was purchased from by Chris Jackins who has continued to fulfill all requirements of the contract to date.

Effective June 18, 2024 Chris Jackins changed the name of his company from the Central Kootenay Garbage Club to CJ INDUSTRIES INC.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The annual price for this contract has increased each year since contract commencement due to the language within the contract that states:



*The price as presented in Schedule C-1: Contract Price shall be adjusted annually on the anniversary date of the Contract according to the following formula:*

*Cumulative Contract Price x Percentage change of those indices of the annual Average Consumer Price Index for British Columbia listed below in the proportions listed below, of the calendar year immediately preceding the date for which the fee rate is being adjusted.*

*Annual Adjustment Index = 0.80 LI + 0.20 FI, where:*

*(a) LI (the labour index) means the Consumer Price Index*

*(b) FI (the fuel index) means “Diesel fuel, British Columbia” – Industry Price Indexes*

*The tables references by Statistics Canada will be the most up to date and relevant tables available.*

The original Sept 2021 – Sept 2022 Annual contract price was	\$112,200.00
The Sept 2022 – Sept 2023 Annual contract price was	\$122,508.60
The Sept 2023 – Sept2024 Annual contract price was	\$138,898.02
The Sept 2024 – Sept 2025 Annual contract price will be	\$138,659.62

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

N/A

### **3.3 Environmental Considerations**

N/A

### **3.4 Social Considerations:**

It will be convenient for the residents and tourists to continue to have uninterrupted service at both the Burton and Edgewood sites.

### **3.5 Economic Considerations:**

N/A

### **3.6 Communication Considerations:**

N/A

### **3.7 Staffing/Departmental Workplace Considerations:**

N/A.

### **3.8 Board Strategic Plan/Priorities Considerations:**

The one year extension of this contract aligns with the RDCK Strategic Plan focuses on developing more cost effective and practical approach to asset management.

*Our objective is to optimize the utilization of our financial resources, ensuring maximum efficiency and delivering exceptional value.*

## SECTION 4: OPTIONS & PROS / CONS

**Option 1: That the Board approve the RDCK extend the Goods and Services Agreement with CJ INDUSTRIES INC for Burton-Edgewood Operations and Maintenance for a one year period commencing September 30, 2024 and ending on September 29, 2025 at the price of \$138,659.62, and that the Chair and Corporate Office be authorized to sign the necessary documents.**

**AND FURTHER, that the costs be paid from Services S188 (West - Resource Recovery).**

**Pros:**

- There will be no interruption of service.
- The area residents will continue to receive all services as specified in the contract.

**Cons:**

- None at this time.

**Option 2: That the Board direct staff not to extend the Burton-Edgewood Operations and Maintenance contract with CJ INDUSTRIES INC for a one year period commencing September 30, 2024 and ending on September 29, 2025. An opportunity would then be issued for other parties to submit proposals.**

**Pros:**

- Other contractors may express interest in providing this service.

**Cons:**

- The bid prices may exceed the amount currently paid to the incumbent.

## SECTION 5: RECOMMENDATIONS

**That the Board approve the RDCK extend the Goods and Services Agreement with CJ INDUSTRIES INC for Burton-Edgewood Operations and Maintenance for a one year period commencing September 30, 2024 and ending on September 29, 2025 at the price of \$138,659.62, and that the Chair and Corporate Officer be authorized to sign the necessary documents.**

**AND FURTHER, that the costs be paid from Service S188 (West - Resource Recovery).**

Respectfully submitted,

Larry Brown, Resource Recovery Operations Supervisor

## CONCURRENCE

General Manager Environmental Service – Uli Wolf  
Resource Recovery Manager – Amy Wilson

**ATTACHMENTS:**

**Attachment A: DRAFT Agreement Amendment**



# Agreement Amendment

**Contract #: 2021-093-ENV**

**Amendment #: 01**

**GL Code: 54030 / OPR422 & OPR420**

**Project: BURTON AND EDGEWOOD SITE OPERATION & MAINTENANCE**

**RDCK Contract Lead: Larry Brown, [lbrown@rdck.bc.ca](mailto:lbrown@rdck.bc.ca)**

THIS AGREEMENT AMENDMENT is executed and dated for reference the:

\_\_\_\_\_ day of \_\_\_\_\_, 2024  
(Day) (Month) (Year)

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY AND CJ INDUSTRIES INC. (FORMERLY CENTRAL KOOTENAY GARBAGE CLUB INC.) HEREBY AMEND THE GOODS AND SERVICES AGREEMENT FOR THE BURTON AND EDGEWOOD SITE OPERATION & MAINTENANCE DATED FOR REFERENCE THE 15<sup>TH</sup> DAY OF NOVEMBER, 2021 AS FOLLOWS:**

**1 CONTRACTOR’S NAME**

All references to Central Kootenay Garbage Club Inc., the Contractor’s name, in the Agreement, shall be struck and replaced with the Contractor’s new name, CJ Industries Inc.

**2 TERM**

The Term in Section (b) of the Agreement shall be extended from September 30, 2024 to September 29, 2025.

**3 SECTION AMENDMENT**

Section 1. (t) of the Agreement shall be deleted and replaced with the following:

(a) The Contractor must provide the RDCK with a certificate of insurance upon execution of this Agreement in a form acceptable to the Chief Financial Officer of the Regional District and shall, during the Term of this Agreement, take out and maintain the following insurance coverage:

- (i) Automobile Liability (third party) insurance with a minimum limit of \$5,000,000.
- (ii) comprehensive commercial general liability insurance against claims for bodily injury,

death or property damage arising out of this Agreement or the provision of the Services in the amount of **\$ 5,000,000 dollars per occurrence** with a **maximum deductible of \$5,000**;

Such insurance will:

- (A) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;
- (B) include the Contractor's Blanket contractual liability;
- (C) include a Cross Liability clause;
- (D) include occurrence property damage;
- (E) include personal injury;
- (F) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);
- (G) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;
- (H) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Contractor does not provide or maintain in force the insurance required by this Agreement, the Contractor agrees that the RDCK may take out the necessary insurance and the Contractor shall pay to the RDCK the amount of the premium immediately on demand.

#### **4 PAYMENT AMENDMENT**

Section 1 of Schedule B of the Agreement shall be amended to include the following:

Total Annual Fee for the first extension term from September 30, 2024 to September 29, 2025 shall not exceed \$138,659.62 (excluding GST).

Please quote Contract No. 2021-093-ENV on all invoices associated with this work.

All other terms and conditions of the Agreement dated for reference the 15<sup>th</sup> day of November, 2021 and subsequent amendments shall remain in effect.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	CJ INDUSTRIES INC.
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>

DRAFT

**From:** [Michelle Gordon](#)  
**To:** [Amy Wilson](#)  
**Cc:** [Jessica Lunn](#)  
**Subject:** Request for Slocan Bin During Closure  
**Date:** August 21, 2024 11:10:41 AM  
**Attachments:** [image001.jpg](#)

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**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

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Hi Amy!

At the last regular meeting, Council had the opportunity to receive information regarding temporary closure of the Slocan Transfer Station, due to the scheduled facility upgrades. Though all Council members were pleased to hear about the upgrades, there was much discussion on how this closure would negatively affect/impact the Village's garbage collection service. Unfortunately we do not have the staff capacity, nor the financial means to accommodate garbage collection service if the Village is required to drop-off at Rosebery or Ootischenia.

Respectfully, Council would like to request a garbage bin be provided by the RDCK, to be housed in the Public Works yard (fenced and locked), *for Village use only*, to conduct weekly garbage collection service during the closure.

If you could please forward this request to the Joint Resource Recovery Committee, that would be appreciated.

Thank you!

*Michelle Gordon*

Chief Administrative Officer, Village of Slocan  
PO Box 50, 503 Slocan Street, Slocan BC, V0G 2C0  
P: 250.355.2277 | F: 250-355-2666 | [cao@villageofslocan.ca](mailto:cao@villageofslocan.ca)



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