



Regional District of Central Kootenay
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE
Open Meeting Agenda

Date: Tuesday, January 14, 2025

Time: 1:00 pm

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

1:00 p.m. PST
2:00 p.m. MST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95242278422?pwd=OHZm4pXvEbFsFR7JRBYvfMFiHMjIRy.1>

Join by Phone:

855 703 8985 Canada Toll-free

Meeting ID: 952 4227 8422

Meeting Password: 203526

In-Person Location:

RDCK Boardroom - Nelson Office
202 Lakeside Drive, Nelson BC

2. CALL TO ORDER

General Manager Sudan called the meeting to order at ____ p.m.

3. ELECTION OF CHAIR

CALL FOR NOMINATION (3 times)

Director _____ nominated Director _____.
Director _____ nominated Director _____.
Director _____ nominated Director _____.

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE COMMITTEE

Each Committee member gives a two-minute address.

VOTE BY SECRET BALLOT

General Manager Sudan distributes the secret ballots to the Directors.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Director _____ was declared the Community Sustainable Living Advisory Committee Chair for 2024.

DESTROY BALLOTS

RECOMMENDATION:

That the ballots used in the election of the Community Sustainable Living Advisory Committee Chair be destroyed.

4. CHAIR'S ADDRESS

5. COMMENCEMENT OF REGULAR MEETING

6. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

7. ADOPTION OF AGENDA

RECOMMENDATION:

The Agenda for the January 14, 2025 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

8. RECEIPT OF MINUTES

4 - 10

The December 10, 2024 Community Sustainable Living Advisory Committee minutes, have been received.

9. OLD BUSINESS

9.1 FOR INFORMATION: UPDATE - RURAL MOBILITY COMMUNITY ADVISORY COMMITTEE

11 - 19

The Committee Report dated from Alex Leffelaar, Climate Action Assistant, has been received.

9.2 PRESENTATION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE 2024 IN REVIEW

20 - 32

The Community Sustainable Living Advisory Committee 2024 in Review Presentation dated December 10, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, has been received.

- 9.3 FOR INFORMATION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE - DRAFT COMMITTEE BYLAW** 33 - 38
The Committee Report dated November 15, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, has been received.

10. NEW BUSINESS

- 10.1 FOR INFORMATION: 2024 SUSTAINABILITY S105 FINANCIAL PLAN** 39
The Sustainability S105 2024 Financial Plan presented by Dan Seguin, Manager of Community Sustainability, has been received.

- 10.2 FOR INFORMATION: 2025 CSLAC DRAFT BUDGET AND FINANCIAL PLAN** 40 - 41
The Community Sustainable Living Advisory Committee 2025 Draft Budget and Financial Plan from Sangita Sudan, General Manager, has been received.

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ p.m.

12. NEXT MEETING

The next Community Sustainable Living Advisory Committee meeting is scheduled for February 18, 2025 at 1:00 p.m.

13. ADJOURNMENT

RECOMMENDATION:

The Community Sustainable Living Advisory Committee meeting be adjourned at _____ p.m.



Regional District of Central Kootenay COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE Open Meeting Minutes

Tuesday, December 10, 2024 at 1:00 p.m.
RDCK Hybrid Meeting

COMMITTEE MEMBERS PRESENT

Chair L. Main	Village of Silverton	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	
Director K. Vandenberghe	Electoral Area C	
Director A. Watson	Electoral Area D	
Alt. Director J. Smienk	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	
Director T. Weatherhead	Electoral Area K	In-Person
Director S. Hewat	Village of Kaslo	

STAFF PRESENT

M. Morrison	Manager of Corporate Administration
S. Sudan	General Manager of Development and Community Sustainability Services
D. Seguin	Manager of Community Sustainability
P. Marshall-Smith	Sustainability & Resilience Supervisor
A. Leffelaar	Climate Action Intern
S. Singla	Senior Energy Specialist
C. LeBlanc	Community Resilience Coordinator
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

1:00 p.m. PST

2:00 p.m. MST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/98889442926?pwd=NTGYiX3CJ0hAu6bpwAp9gj4o2Dudwt.1&from=addon>

Join by Phone:

833 958 1164 Canada Toll-free

Meeting ID: 988 8944 2926

Meeting Password: 368817

In-Person Location:

Boardroom - Nelson Office

202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Chair Main called the meeting to order at 1:00 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,

And resolved:

The Agenda for the December 10, 2024 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The August 13, 2024 Community Sustainable Living Advisory Committee minutes, were received.

DIRECTORS PRESENT Director Davidoff joined the meeting at 1:03 p.m.

Director Cunningham joined the meeting at 1:05 p.m.
Director Hanegraaf joined the meeting at 1:07 p.m.

6. STAFF REPORT

6.1 FOR INFORMATION: UPDATE ON SUSTAINABILITY SERVICE PROJECTS AND AREAS OF ACTIVITY

The Staff Report dated December 10, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, was received.

DIRECTOR ABSENT Director Davidoff left the meeting at 1:31 p.m.

RECESSED / RECONVENED The meeting recessed at 1:31 p.m. due to Director Davidoff having technical issues and reconvened at 1:36 p.m.

7. OLD BUSINESS

7.1 FOR DISCUSSION: UPDATE - RURAL MOBILITY COMMUNITY ADVISORY COMMITTEE

The Committee Report dated November 15, 2024 from Alex Leffelaar, Climate Action Assistant, was received.

Moved and seconded,
MOTION ONLY

That resolution 458/24 being:

That the Board direct staff to submit an application to the 2024 Age-friendly Communities Grants for the Rural Mobility Working Group in the amount of \$25,000;

AND FURTHER, if successful, grant funds be allocated to the A108 Development Services and the previously allocated \$15,000 Local Government Climate Action Program funding (res 384/24) be returned to S100 reserve;

AND FURTHER, that staff be authorized to enter into a contribution agreement with BC Healthy Communities should the RDCK be awarded funding;

Be amended to read:

That the Board direct staff to submit an application to the 2024 Age-friendly Communities Grants for the Rural Mobility Working Group in the amount of \$25,000;

AND FURTHER, if successful, grant funds be allocated to the A108 Development Services;

AND FURTHER, that staff be authorized to enter into a contribution agreement with BC Healthy Communities should the RDCK be awarded funding.

Moved and seconded,
And resolved:

AMENDMENT TO THE MOTION

That the foregoing motion, being:

That resolution 458/24 being:

That the Board direct staff to submit an application to the 2024 Age-friendly Communities Grants for the Rural Mobility Working Group in the amount of \$25,000;

AND FURTHER, if successful, grant funds be allocated to the A108 Development Services and the previously allocated \$15,000 Local Government Climate Action Program funding (res 384/24) be returned to S100 reserve;

AND FURTHER, that staff be authorized to enter into a contribution agreement with BC Healthy Communities should the RDCK be awarded funding;

be amended by adding, “and the previously allocated \$15,000 Local Government Climate Action Program (res. 384/24) be revised to \$5,000 with the balance being returned to General Administration Service S100 reserve;” after “AND Further, if successful, grant funds be allocated to the A108 Development Services”, thus reading:

That the Board direct staff to submit an application to the 2024 Age-friendly Communities Grants for the Rural Mobility Working Group in the amount of \$25,000;

*AND FURTHER, if successful, grant funds be allocated to the A108 Development Services **and the previously allocated \$15,000 Local Government Climate Action Program funding (res 384/24) be revised to \$5,000 with the balance being returned to General Administration Service S100 reserve;***

AND FURTHER, that staff be authorized to enter into a contribution agreement with BC Healthy Communities should the RDCK be awarded funding.

Carried

Moved and seconded,
And resolved:

MAIN MOTION

That the Board direct staff to submit an application to the 2024 Age-friendly Communities Grants for the Rural Mobility Working Group in the amount of \$25,000;

AND FURTHER, if successful, grant funds be allocated to the A108 Development Services and the previously allocated \$15,000 Local Government Climate Action Program funding (res 384/24) be revised to \$5,000 with the balance being returned to General Administration Service S100 reserve;

AND FURTHER, that staff be authorized to enter into a contribution agreement with BC Healthy Communities should the RDCK be awarded funding.

Carried

DIRECTOR PRESENT Director Davidoff joined the meeting at 2:10 p.m.

7.2 FOR INFORMATION: WATERSHED GOVERNANCE INITIATIVE PHASE 4 - UPDATE

The Watershed Governance Initiative Presentation from Paris Marshall Smith, Sustainability & Resilience Supervisory, was received.

ORDER OF AGENDA CHANGED That the Order of Business be changed to have Item 7.6 be considered at this time.

7.6 FOR DISCUSSION: COMMUNITY WORKS APPLICATION FOR NATURAL ASSET MANAGEMENT OF YMIR WATERSHED/QUARTZ CREEK

The Committee Report dated November 15, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, was received.

Moved and seconded,

And resolved that it be recommended to the Board:

That resolution 385/24 being:

That the Community Works Fund application submitted by Regional District Central Kootenay for the Ymir Watershed Natural Asset Management Plan in the amount of \$60,000 be approved and that funds be disbursed from Community Works Funds

allocated to Electoral Area G and be allocated to S105 Community Sustainable Living Service;

AND FURTHER that a budget amendment to the 2024-2029 Financial Plan reflect this allocation and that the Sustainability & Resilience Supervisor be approved to issue a Request for Proposal and subsequent contract for the Natural Asset Management Plan for Ymir;

AND FURTHER the Chair and Corporate Officer be authorized to sign the contract once a proponent is selected.

Be amended to read:

That the Community Works Fund application submitted by Regional District Central Kootenay for the Ymir Watershed Natural Asset Management Plan in the amount of \$80,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area G and be allocated to S105 Community Sustainable Living Service;

FURTHER that a budget amendment to the 2024-2029 Financial Plan reflect this allocation and that the Sustainability & Resilience Supervisor be approved to issue a Request for Proposal and subsequent contract for the Natural Asset Management Plan for Ymir;

AND FURTHER the Chair and Corporate Officer be authorized to sign the contract once a proponent is selected.

Carried

RECESS / RECONVENED The meeting recessed at 2:23 p.m. for a break and reconvened at 2:31 p.m.

ORDER OF AGENDA RESUMED Item 7.3 Water Sustainability Project in Yaqaan Nukiy Creston Valley – Goats Watershed to be continued at this time

7.3 FOR INFORMATION: WATER SUSTAINABILITY PROJECT IN YAQAN NUKIY CRESTON VALLEY - GOAT WATERSHED

The Committee Report dated November 15, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, was received.

DIRECTOR ABSENT Director Hewat left the meeting at 3:23 p.m.

7.4 PRESENTATION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE 2024 IN REVIEW

The Community Sustainable Living Advisory Committee 2024 in Review Presentation dated December 10, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, BE REFERRED to the next Community Sustainable Living Advisory Committee meeting.

7.5 FOR INFORMATION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE - DRAFT COMMITTEE BYLAW

The Committee Report dated November 15, 2024 from Paris Marshall Smith, Sustainability & Resilience Supervisor, BE REFERRED to the next Community Sustainable Living Advisory Committee meeting.

8. NEW BUSINESS

8.1 FOR INFORMATION: 2024 SUSTAINABILITY S105 FINANCIAL PLAN

The Community Sustainability Service S105 (S105) 2024 Financial Plan presented by Dan Seguin, Manager of Community Sustainability, BE REFERRED to the next Community Sustainable Living Advisory Committee meeting and also includes the S105 Budget.

8.2 FOR DISCUSSION: CONFIRM 2025 CSLAC MEETING DATES

The Committee confirmed the following meeting dates for 2025 with the exception of direction to staff to add January 14, 2025 as an additional Community Sustainable Living Advisory Committee meeting:

- January 14, 2025
- February 18, 2025
- April 15, 2025
- June 17, 2025
- August 19, 2025
- October 14, 2025
- December 9, 2025

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 3:28 p.m.

10. NEXT MEETING

The next Community Sustainable Living Advisory Committee meeting is scheduled for January 14, 2025 at 1:00 p.m.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 3:29 p.m.

Carried

Leah Main, Chair



Committee Report

Date of Report: November 15th, 2024
Date & Type of Meeting: January 14, 2024, Community Sustainable Living Advisory Committee
Author: Alex Leffelaar, Climate Action Assistant
Subject: UPDATE: RURAL MOBILITY COMMUNITY ADVISORY COMMITTEE
File: 10-5200-20-CAS-CAP-RMCAC
Electoral Area/Municipality ALL

SECTION 1: EXECUTIVE SUMMARY

This report provides an update on the progress of the Rural Mobility Community Advisory Committee (RMCAC), also referred to as the Regional Mobility Working Group in this report, including:

- Two meetings held with the Steering Committee for the RMCAC to develop guiding terms and a Bylaw to establish the group as a Community Advisory Committee.
 - Staff request a review of the draft Bylaw (Attachment 1).

SECTION 2: BACKGROUND/ANALYSIS

Rural Mobility Community Advisory Committee terms:

In June, the Board directed staff (384/24) to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations and that up to \$15,000 be used from S100- General Administration – Local Government Climate Action Program reserve to fund the initiative. The working title for the collaborative working group is the Rural Mobility Community Advisory Committee (RMCAC).

Staff have now met with a core group of potential members as a Steering Committee to develop guiding terms for the group's work. This Steering Committee included representation of youth, seniors and rural residents, and a variety of community organizations including:

- Creston Valley Youth Network,
- Castlegar & District Community Services Society,
- Doctors & Nurses for Planetary Health,
- Community Futures Central Kootenays,
- Selkirk College,
- Kootenay Carshare Coop,
- LV Rogers Secondary School Green Team,
- West Kootenay Transit Action Group,

- West Kootenay Cycling Coalition.

This steering process resulted in the drafting of the attached Rural Mobility Working Group Bylaw which, if adopted, would establish the group as a Community Advisory Committee to the CSLAC. The primary goals of this group will be to:

- (1) Building strong partnerships between community groups and local government to collaboratively improve the regional transportation network.
- (2) Reducing the environmental impacts of community transportation systems.
- (3) Build business cases for increased funding of public transit and active transportation infrastructure.
- (4) Identifying and understanding barriers to an increased use of transit, active transportation, and other low carbon transportation modes, and finding solutions to overcome them.

The group is assigned the following key roles:

- (a) Advise on regional transportation projects, service provisions, and related matters to the Community Sustainability Living Advisory Committee (CSLAC) of the RDCK Board.
- (b) Share research findings and progress updates with residents, the RDCK Board, and other interest groups, and gather feedback.

How does the RMWG support & align with existing RDCK work -

There is currently no venue to gather community input related to active and low carbon transportation. This topic includes transit but is not specific to it. As an organization, the RDCK has struggled with where non-transit transportation initiatives land. Projects could be led by planning, sustainability, parks, or transit departments depending on the specific issue. There is no overall transportation service to house these initiatives, and when projects come up, there is a struggle to determine what service it lands in. The RMWG will work with each of the areas currently working on transportation in the following areas:

- **Land Use and Planning:** building complete communities and supporting projects that connect rural communities with daily amenities
- **Parks:** building and maintaining trails within and to regional parks and community amenities
- **Climate Action:** transitioning to Zero Emission Vehicles (ZEV) and supporting the development of electric vehicle and bicycle charging infrastructure
- **Transit:** working with BC Transit and coordinating the: 1. West Kootenay Transit Committee, 2. Kootenay West Transit Services Committee and 3. Creston Valley transit systems

1. **West Kootenay Transit Committee** is where the RDCK, RDKB, and City of Nelson meet to discuss overall service levels, fares, and connectivity over the Broader Region.

RMWG proposals involving all three jurisdictions (RDCK, RDKB, and City of Nelson) or changes to the transportation system (e.g. making bike racks standard at all shelters, adding bike racks on more buses, policy changes, etc.) could be brought to this committee.

2. **Kootenay West Transit Services Committee** is where the transit funding services (S237, S238, and S239) for the RDCK meet to discuss budgets and operations for the RDCK portion of the West Kootenay Transit System.

The RMWG could attend to discuss transit connectivity with active transportation, local service levels, broadening the scope of transit funding services to include more parts of the transportation ecosystem, studies that impact/include active transportation and public transit.

3. **Creston Valley Services Committee** is where the Elected Officials from A, B, C and Creston meet to discuss Creston Valley Transit.

If the RMWG wanted to talk about active transport/transit integration, service levels, or how broaden the scope of the RDCK’s engagement in the broader transportation ecosystem this is the place to meet.

These are all public meetings and so the RMWG could attend but would not have member status so they could only address the committee as a delegation or during public time.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

None at this time

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

This work aligns with CleanBC, Canadian 2020 Emissions Reduction Plan, the RDCK Board Strategic Plan, RDCK State of Climate Action goals & objectives, RDCK Climate Action Ideas, commitment to 100% renewable energy by 2050.

3.3 Environmental Considerations

The recommendations proposed in this report align with the Board declared climate imperative and adopted GHG emission reduction targets. All of the potential transportation action areas target emission reductions in the transportation sector, which currently accounts for 70% of regional community emissions annually.

3.4 Social Considerations:

The recommended work detailed in this report specifically targets improvements to transportation/mobility options for all residents, with a focus on groups vulnerable to transportation affordability and accessibility.

The Working Group member base will include representation of rural RDCK communities from across the region, seniors, youth, transit users, and both non-profit and private organizations involved in the regional transportation network.

A primary metric of this group’s efforts will be how the research and proposed solutions improve mobility options for RDCK communities with limited transit servicing.

3.5 Economic Considerations:

None at this time

3.6 Communication Considerations:

The Climate Action Assistant, Sustainability Planner, and Research Analyst have now met twice with the RMCAC Steering Committee to gather and integrate community input on the guiding terms for the Rural Mobility Community Advisory Committee. This input was used to develop the attachment Bylaw (Attachment 1). This Steering Committee included representation of youth, seniors and rural residents, and a variety of community organizations including:

- Creston Valley Youth Network,
- Castlegar & District Community Services Society,
- Doctors & Nurses for Planetary Health,
- Community Futures Central Kootenays,
- Selkirk College,
- Kootenay Carshare Coop,
- LV Rogers Secondary School Green Team,
- West Kootenay Transit Action Group,
- West Kootenay Cycling Coalition.

3.7 Staffing/Departmental Workplace Considerations:

The funding request would support staff time for the Climate Action Assistant to support the coordination and development of the RMCAC and pilot projects. This work would be overseen by the Sustainability & Resilience Supervisor and would be included in the 2025 workplan.

3.8 Board Strategic Plan/Priorities Considerations:

The recommendation made in this report is supported by the following six RDCK's Strategic Priorities:

- Organizational Excellence
- Manage Our Assets & Service Delivery in a Fiscally Responsible Manner
- Develop Relationships & Partnerships
- Energy Efficiency & Environmental Responsibility
- Regional Approach to Growth
- Advocacy

SECTION 4: OPTIONS & PROS / CONS

That the Rural Mobility Working Group Bylaw is received for discussion

SECTION 5: RECOMMENDATIONS

None at this time

Respectfully submitted,

Alex Leffelaar – Climate Action Assistant

CONCURRENCE

Chief Administrative Officer – Stuart Horn

General Manager of Development and Community Sustainability Services – Sangita Sudan

Manager of Community Sustainability Services – Dan Séguin

ATTACHMENTS:

Attachment A – Rural Mobility Community Advisory Committee Bylaw

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3005

A Bylaw to establish the Rural Mobility Community Advisory Committee for the purpose of providing community input regarding the investigation of regional active and low carbon transportation solutions.

WHEREAS Rural Mobility Community Advisory Committee provides valuable community feedback and facilitate effective communication between the RDCK and community;

AND WHEREAS the Regional District of Central Kootenay Board of Directors (the Board), by its corporate powers, may seek advice from external stakeholder groups through a Community Advisory Committee;

NOW THEREFORE the Board of the Regional District of Central Kootenay (RDCK), in open meeting assembled, HEREBY ENACTS as follows:

COMMITTEES ESTABLISHMENT

- 1 The Rural Mobility Community Advisory Committee (RMCAC) be hereby established.

DELEGATION OF AUTHORITY

- 2 The RMCAC is an external advisory body only with no specific powers delegated to them by the Board.

APPLICATION

- 3 The RMCAC shall provide constructive and objective input regarding matters related directly to the regional transportation network.
- 4 The RMCAC shall work towards the overall benefit of the regional transportation network and support the goals of:
 - (a) Building strong partnerships between community groups and local government to collaboratively improve the regional transportation network;
 - (b) Reducing community transportation greenhouse gas emissions (CO²-e/person) and other environmental impacts of our transportation systems;
 - (c) Building business cases for increased funding of public transit and active transportation infrastructure; and

- (d) Identifying and understanding barriers to an increased use of transit, active transportation, and other low carbon transportation modes, and finding solutions to overcome them.

MEMBERSHIP

- 5
 - (1) The RMCAC will include a minimum of six (6) community members, all of whom must reside within the RDCK.
 - (2) RMCAC member base will include representation of rural RDCK communities from across the region, seniors, youth, transit users, and both non-profit and private organizations involved in the regional transportation network.
 - (3) RDCK electoral area Directors are not members of the RMCAC but may participate in meetings.
 - (4) The term of a RMCAC member shall be two (2) years.

REMUNERATION

- 6 There shall be no remuneration to any RMCAC member for their service.

DUTIES OF THE COMMITTEE

- 7 The RMCAC is assigned the following roles and responsibilities by the Board:
 - (a) Advise the RDCK on regional transportation projects, service provisions, and related matters;
 - (b) Advise the RDCK on public transit service provisions, community needs and priorities, and other related matters;
 - (c) Share research findings and progress updates with residents, the Board, and other interest groups, and gather feedback;
 - (d) The Board retains all decision-making authority relating to the planning, prioritization financing, and delivery of regional public transit services and active transportation projects; and
 - (e) For certainty, the RMCAC will not consider any of the following matters unless RMCAC input is requested by the Board:
 - (i) Award of contracts;
 - (ii) Matters related to the employment of RDCK staff;
 - (iii) Legal matters related to the regional transit systems and transportation network; and
 - (iv) Public communications on behalf of the RDCK.

MEETINGS

- 8
- (1) The RMCAC will meet every two months.
 - (2) All meetings will be open to the public, be held in a publicly accessible meeting place, and provide a remote attendance option. Members of the public may be invited to attend on behalf of member organizations.
 - (3) Meetings shall be held in accordance with the discussion outline provided by the General Manager of Community Development and Sustainability, or designate. Meeting procedures are generally in accordance with the informal nature of community advisory meetings, and the direction of the Manager. The RDCK Procedure Bylaw does not apply to the RMCAC meetings.
 - (4) RDCK staff will create a written record of RMCAC meetings in the form of meeting notes and will be made available to the public. Meeting notes will accurately summarize the totality of input from RMCAC members, particularly where a consensus community opinion is not achieved on a given matter. Meeting notes will be recorded on a standardized RDCK template.
 - (5) Meeting notes of each RMCAC meeting will be placed on the agenda for discussion at the next scheduled Community Sustainable Living Advisory Committee meeting. Meeting notes will also be placed under 'Committees and Commissions - For Information' on the next Board agenda.
 - (6) The General Manager of Community Development and Sustainability, or designate, is charged with scheduling and organizing all RMCAC meetings, and will provide a minimum of seven days' notice to each RMCAC member. A discussion outline for each meeting will be distributed to members prior to the meeting.
 - (7) No quorum is required at RMCAC meetings.
 - (8) The Climate Action Assistant or Sustainability & Resilience Supervisor shall convene the RMCAC, co-facilitate the discussion, and create the meeting notes.
 - (9) Add in a 'sun set' clause.

SEVERABILITY

- 9
- If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

CITATION



Community Sustainable Living Advisory Committee (CSLAC) 2024 in review

Paris Marshall Smith
December 10, 2024



Outline

- 1 CSLAC Overview
- 2 How CSLAC projects are funded
- 3 2024 Workplan review & 2025 forecast
- 4 CSLAC Review



CSLAC Objectives

- **Discuss and review** projects and initiatives that are socially, culturally, economically and environmentally sustainable
 - Examples - food security and agriculture, climate change initiatives, watershed governance initiative, grid resilience
- **Provide input** that will result in sustainability initiatives that are supported by the Board and acceptable to the public.
- **Make recommendations** on sustainability projects, opportunities, service provision, and other related matters of the Service to the RDCK Board
- **Receive and relay feedback** from the community
- **Initiate and participate** in the review of Climate Action Ideas and State of Climate Action annual reporting to develop strategies that are current



CSLAC Funding

CSLAC has 2 types of activities it supports – projects and programs:

- 1. Projects** are short one-off initiatives that have a distinct beginning and end, they are intended to be investigations of novel ideas focused on increasing rural resilience
- 2. Programs** are multi-year initiatives – often projects that have moved past the incubation phase – undefined amount per year



CSLAC granting cycle/budget year

- **December 2024** – annual report, what has been accomplished and what's available (staff time and funding) for the following year
- February 2025 – visioning and annual planning, budget discussion
- March 2025 – approve CSLAC budget with funding
- April 2025 – call for applications if funding available & previous project reporting
- June 2025 – evaluate applications
- July 2025 – projects launched

TYPE OF FUNDING	DESCRIPTION	APPLICATION PROCESS	REQUEST LIMIT	CRITERIA
PROJECT (INVESTIGATION) FUNDING	One time requests after which can be considered for program funding	Funding will be allocated if approved within the budget	\$10,000 per year	<ul style="list-style-type: none"> • Be within one of the 5 CSLAC focus areas – food & agriculture, water, climate action, energy or housing • Follow the project evaluation process
PROGRAM (CORE) FUNDING	Can be multi-year for a maximum of 5 years, after which funding expires and/or a service case analysis can be requested	Ideally, applications received once per year in April to be presented to CSLAC in June	\$15,000 per year	<ul style="list-style-type: none"> • Must have existing relationship with CSLAC (eg. has completed a project) • Must be working towards financial sustainability or establishment of a service • Be with one of the 5 CSLAC focus areas (see above) • Follow the project evaluation process



CSLAC focus areas - climate action, energy, housing, food & agriculture and water

Examples of regionally impactful initiatives that have benefited from CSLAC support either as incubation or to investigate ideas:

- [Kootenay Lake Partnership](#)
- [Friends of Kootenay Lake](#)
- Slocan Lake and River Partnership
- Watershed Governance Initiative
- Goat River Watershed investigation
- [Kootenay Boundary Farm Advisors](#)
- [Central Kootenay Food Policy Council](#)
- Timber Deadstock Bioenergy Study
- East Shore Geothermal GIS Study
- Grid Resilience Investigation
- [Regional Energy Efficiency Program](#)



CSLAC 2024 review - climate action, energy, housing, food & agriculture and water

In 2024, following the decision of the Board to approve Climate Action Ideas, work re-oriented to other CSLAC priorities including:

- Food & Agriculture
 - Central Kootenay Food Policy Council
 - Elk Root Conservation
- Water
 - Water Sustainability Planning
 - Slocan Lake and River Partnership
 - Natural Asset Management
- Energy
 - Grid Resilience Pilot
 - Regional Mobility Working Group

CSLAC AREA OF FOCUS 2024	PROJECT	DETAILS	STATUS	FUNDING	SERVICE	TIMELINE	CSLAC STAFF TIME
CLIMATE ACTION	RDCK Climate Actions	Implementation of action items + oversight of staff	Active and confirmed	\$121,000 (LGCAP)	\$100	On-going	25%
WATER	Watershed Governance Initiative	Service case review + on-going GIS project work	Active and confirmed	\$40,000 (LGCAP)	\$105	On-going	50%
	Slocan Lake and River Partnership	Providing support to partnership establishment & hiring of coordinator	Active and confirmed	\$5,000	\$105	On-going	
	Natural Asset Management – Quartz Creek	Creating a natural asset management plan for Quartz Creek – Ymir water system	Partially confirmed, Application for more funding	\$80,000 (Community Works)	\$105	Fall 2024 – Spring 2025	
	Goat River Watershed	Relationship building with Province, yaqan nukiy & Valley residents	Active and confirmed	\$25,000 + \$150,000 (WSF)	\$105	On-going	
	Ground Water Monitoring	Expand water monitoring in the region	Active and confirmed	\$10,000	\$105	2024	
ENERGY	Grid Resilience Investigation	Investigation of next steps for RDCK support	Active and confirmed	\$6,500	\$105	Summer 2024	20%
	Regional Mobility Working Group	A 2 year pilot to investigate rural transportation solutions	Active and confirmed	\$15,000 (LGCAP) + \$25,000 (HCF)	\$105	Fall 2024 – Fall 2026	
FOOD AND AGRICULTURE	Central Kootenay Food Policy Council	On-going	Active and confirmed	\$15,000 (\$100) + \$20,000 (LGCAP)	\$100	On-going	
	Elk Root Conservation	Piloting food growing and distribution to vulnerable populations	Active and confirmed	\$10,000	\$105	2024	
Administration time			28				5%

CSLAC AREA OF FOCUS 2025	PROJECT	DETAILS	STATUS	FUNDING	SERVICE	TIMELINE	CSLAC STAFF TIME
CLIMATE ACTION	RDCK Climate Actions	Implementation of action items + oversight of staff	Active and confirmed	\$121,000 (LGCAP)	S100	On-going	15%
WATER	Watershed Governance Initiative	Expand offerings across the region	Active and confirmed	\$40,000	S105	On-going	50%
	Slocan Lake and River Partnership	Providing support to partnership establishment & hiring of coordinator	Active and confirmed	\$5,000	S105	On-going	
	Natural Asset Management – Quartz Creek	Creating a natural asset management plan for Quartz Creek – Ymir water system	Partially confirmed, Application for more funding	\$80,000 (Community Works)	S105	Complete in spring	
	Goat River Watershed	Relationship building with Province, Yaqaan Nukiy & valley residents	Active and confirmed	\$25,000 + \$150,000 (WSF)	S105	On-going	
ENERGY	Grid Resilience Investigation	Investigation of next steps for RDCK support	Active and confirmed	\$6,500	S105	Complete in spring – next step?	5% - unallocated
	Regional Mobility Working Group	A 2-year pilot to investigate rural transportation solutions	Active and confirmed	\$15,000 (LGCAP) + \$25,000 (HCF)	S105	Fall 2024 – Fall 2026	5%
FOOD AND AGRICULTURE	Central Kootenay Food Policy Council	On-going	Active and confirmed	\$15,000 (S100) + \$20,000 (LGCAP)	S100	On-going	5%
	Opportunity for new project						10% - unallocated
Administration time							10%

Committed staff time in 2025

85%

Available staff time for 2025 for new projects

15%

- time made available from hiring of new staff – Community Resilience Coordinator who will focus on climate action implementation & completion of S105 projects

Areas to consider:

- energy – expanding the grid resilience project regionally
- other – what innovations could be considered?



CSLAC over the last term

Since 2017, CSLAC has initiated 29 projects and programs – an average of 3.6 projects per year. Most of its initiatives are regional in scope and benefit.

Over the last 8 years, the Committee has effectively leveraged its relatively small contribution over 5.3 times for more than \$2.4 million in community investment.



Discussion





Community Sustainable Living Advisory Committee Report

Date of Report:	November 15 2024
Date & Type of Meeting:	December 10, 2024, Open Board meeting
Author:	Paris Marshall Smith, Sustainability & Resilience Supervisor
Subject:	Community Sustainable Living Advisory Committee – draft Committee Bylaw
File:	0515-20-CSL-ToR-2024
Electoral Area/Municipality:	Rural areas, Kaslo and Silverton

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the draft Community Sustainability Living Advisory Committee - Committee Bylaw for review and discussion.

SECTION 2: BACKGROUND/ANALYSIS

COMMITTEE BYLAW

All standing Committees are requested to replace their existing Terms of Reference (ToR) documents with a Committee Bylaw which incorporates both the Bylaw and some operating guidelines. The reason for this change in format is to create consistency across all committees, simplify language and reduce duplication by referencing existing policies such as Procedures and Remuneration Bylaws.

Attached is the draft Community Bylaw for discussion.

The changes include:

- Alignment of terms format and content of the Committee bylaw
- As requested by CSLAC, 6 meetings scheduled
- Simplification of terms to align with RDCK Procedures Bylaw
- A project fund policy will be created to address the budgeting and distribution of annual funding
- The scope in the CSLAC Terms of Reference is redefined from:

CURRENT: The role of the CSLAC is to make recommendations to the Regional District of Central Kootenay (RDCK) Board of Directors on the coordination, research, analytical, development and management services related to the social, cultural and economic development of the RDCK as it relates to the Community Sustainable Living Service 105.

PROPOSED: The Community Sustainable Living Advisory Committee will discuss, initiate and review regionally relevant sustainability projects in the areas of energy resilience, food and agriculture, drinking water and watershed protection, Indigenous relationship building, climate and environmental stewardship,

other initiatives and make recommendations to the Regional District of Central Kootenay (RDCK) Board of Directors as it relates to the CSLA Service 105.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

None at this time

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time

3.3 Environmental Considerations

None at this time

3.4 Social Considerations:

None at this time

3.5 Economic Considerations:

None at this time

3.6 Communication Considerations:

If approved, updates will be posted on the website.

3.7 Staffing/Departmental Workplan Considerations:

This is within the Sustainability & Resilience Supervisor's workplan.

3.8 Board Strategic Plan/Priorities Considerations:

This report supports the Board priority of organizational excellence:

- Ensure our Board decisions are fact based and policy focused and we are disciplined in undertaking new initiatives
- Continue to update our policies and processes to be responsive and adaptable

SECTION 4: OPTIONS & PROS / CONS

This report is for discussion only

SECTION 5: RECOMMENDATIONS

This report is for discussion only

Respectfully submitted,

Paris Marshall Smith, Sustainability & Resilience Supervisor

CONCURRENCE

Chief Administrative Officer – Stuart Horn

General Manager of Development and Community Sustainability Services – Sangita Sudan

Manager of Community Sustainability Services – Dan Séguin

ATTACHMENTS:

Attachment A - CSLAC-Committee_ByLaw-ATTACH01

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3004

A Bylaw to establish the Community Sustainable Living Advisory Committee as the Forum to consider items related to regional sustainability and provide recommendations on projects and initiatives to the Regional District of Central Kootenay (RDCK) Board under the Community Sustainable Living Service Establishment Bylaw No. 2135, 2010.

WHEREAS a regional district has, by Community Sustainable Living Service Establishment Bylaw No. 2135, 2010, established the Community Sustainable Living Service under the provisions of the Local Government Act;

Whereas the Community Sustainable Living Advisory Committee is a Standing Committee of the RDCK Board established in accordance with the *Local Government Act*;

AND WHEREAS the Community Sustainable Living Advisory Committee streamlines the overall governance functions for regional sustainability initiatives and strengthens the role of the Board as the final decision-making body for sustainability matters. The Community Sustainable Living Advisory Committee provides recommendations to the RDCK Board of Directors (the Board) on regional initiatives related to energy resilience, food and agriculture, drinking water and watershed protection, Indigenous relationship building and climate and environmental stewardship.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

COMMITTEE ESTABLISHMENT

- 1 The Community Sustainable Living Advisory Committee is hereby established.

DELEGATION OF AUTHORITY

- 2 The Community Sustainable Living Advisory Committee is an advisory body to the Board with no specific powers delegated to it by the Board.

APPLICATION

- 3 The Community Sustainable Living Advisory Committee will discuss, initiate and review regionally relevant sustainability projects in the areas of energy resilience, food and agriculture, drinking water and watershed protection, Indigenous relationship building, climate and environmental stewardship, other initiatives and make recommendations to the Board as it relates to the Community Sustainable Living Service.

MEMBERSHIP

- 4 (1) The Community Sustainable Living Advisory Committee is comprised of all RDCK Directors who represent an electoral area or municipality who are members of the Community Sustainable Living Service.
- (2) A Chair for the Community Sustainable Living Advisory Committee will be elected annually in accordance with the RDCK Procedures Bylaw.
- (3) RDCK Directors who are not members of the Community Sustainable Living Advisory Committee may attend any open meetings of the Committee as non-voting members and be invited to participate in any discussion at the discretion of the Chair.

REMUNERATION

- 5 The Community Sustainable Living Advisory Committee are paid meeting stipends and expenses in accordance with the current RDCK Chair, Directors, and Alternate Directors Remuneration Bylaw.

DUTIES OF THE COMMITTEE

- 6 The Community Sustainable Living Advisory Committee is assigned to the following duties by the Board:
 - (a) Discuss, initiate and review projects that are socially, culturally, economically, and environmentally sustainable as identified in the Service including:
 - (i) energy resilience;
 - (ii) food and agriculture;
 - (iii) drinking water and watershed protection;
 - (iv) Indigenous relationship building;
 - (v) climate and environmental stewardship; and
 - (vi) Other region-wide initiatives of sustainable community importance in the RDCK;
 - (b) Investigate and make recommendations regarding funding for projects and initiatives that support regional sustainability;
 - (c) Make recommendations on sustainability projects, opportunities, service provision, and other related matters of the Service to the RDCK Board;
 - (d) Receive and consider feedback from the community and stakeholder groups regarding sustainability initiatives;
 - (e) Review and make recommendations on annual budget for Community Sustainable Living Service; and
 - (f) Any other matters assigned by resolution of the Board.

MEETINGS

- 7 (1) The Community Sustainable Living Advisory Committee will be scheduled to meet six (6) times annually.

- (2) Meeting procedures shall be in accordance with the RDCK Procedures Bylaw.
- (3) Administrative and coordinating functions for the Community Sustainable Living Advisory Committee are provided by the Development and Community Sustainability Services Department.
- (4) The annual cost of operating the Community Sustainable Living Advisory Committee shall be recovered through the services that fall within the scope of the Committee.

SEVERABILITY

8 If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

CITATION

9 This Bylaw may be cited as **Community Sustainable Living Committee Establishment Bylaw No. 3004, 2025.**

READ A FIRST TIME this	... th	day of	...
READ A SECOND TIME this	... th	day of
READ A THIRD TIME this	... th	day of
ADOPTED this	... th	day of

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Regional District of Central Kootenay
Unaudited Service Statement

S105 Community Sustainability
Period: November 2024

REVENUE					Current Month	Year To Date Actuals	Total Year Budget	Budget Remaining	Budget Utilization
Account		Project	Workorder						
41010	Requisitions				0	210,058	210,058	(0)	100%
43020	Grants				0	0	106,842	106,842	0%
43025	Grants - Specified				0	58,400	18,000	(40,400)	324%
43505	External Contributions & Contracts - Specified				0	0	0	0	0%
49100	Prior Year Surplus				0	109,344	65,246	(44,098)	168%
Revenue					0	377,802	400,146	22,344	94%

OPERATING EXPENSES					Current Month	Year To Date Actuals	Total Year Budget	Budget Remaining	Budget Utilization
Account		Project	Workorder						
51010	Salaries				4,739	115,390	132,000	16,610	87%
51020	Overtime				21	239	0	(239)	0%
51030	Benefits				1,457	34,492	40,000	5,508	86%
51050	Employee Health & Safety				0	0	500	500	0%
51060	Employee Incentives				0	69	500	431	14%
51500	Directors - Allowance & Stipend				0	12,621	16,900	4,279	75%
51560	Directors - Travel				0	0	1,000	1,000	0%
51565	Directors - Mileage				0	413	1,800	1,387	23%
52010	Travel				0	542	2,000	1,458	27%
52020	Education & Training				215	3,500	3,500	0	100%
52030	Memberships, Dues & Subscriptions				0	134	1,320	1,186	10%
53020	Admin, Office Supplies & Postage				0	788	1,300	512	61%
53030	Communication				0	898	1,200	302	75%
53050	Insurance				0	323	850	527	38%
54030	Contracted Services				(2,131)	22,449	151,910	129,461	15%
55010	Repairs & Maintenance				0	496	818	322	61%
55040	Utilities				0	343	602	259	57%
55050	Vehicles				0	2,116	500	(1,616)	423%
55060	Rentals				0	498	1,124	626	44%
57010	Grants				0	2,600	25,000	22,400	10%
Operating Expenses					4,301	197,910	382,824	184,914	52%

CAPITAL EXPENSES					Current Month	Year To Date Actuals	Total Year Budget	Budget Remaining	Budget Utilization
Account		Project	Workorder						

NON-OPERATING EXPENSES					Current Month	Year To Date Actuals	Total Year Budget	Budget Remaining	Budget Utilization
Account		Project	Workorder						
59510	Transfer to Other Service - General Admin. Fee				0	11,358	11,358	0	100%
59520	Transfer to Other Service - IT Fee				0	5,844	5,844	0	100%
Non-Operating Expenses					0	17,202	17,202	0	100%

Total Service					(4,301)	162,689	120		
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2025 Draft Financial Plan

S105 Community Sustainability

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	210,058	210,058	231,243	250,132	252,328	254,545	253,051
41020	Grants in lieu of Taxes	0	0	0	0	0	0	0
43020	Grants	0	106,842	256,627	151,283	152,796	154,324	155,867
43025	Grants - Specified	48,400	18,000	16,814	0	0	0	0
43030	Community Works Grants (Internal)	0	0	80,000	80,800	81,608	82,424	83,248
43505	External Contributions & Contracts - Specified	0	0	0	0	0	0	0
45000	Transfer from Reserves	0	0	0	0	0	0	0
45500	Transfer from Other Service	0	0	0	0	0	0	0
49100	Prior Year Surplus	109,344	65,246	78,367	70,700	71,407	72,121	72,842
Total Income		367,802	400,146	663,051	552,915	558,139	563,414	565,008

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	120,135	132,000	141,000	142,410	143,834	145,272	146,725
51020	Overtime	239	0	0	0	0	0	0
51030	Benefits	35,118	40,000	42,000	42,420	42,844	43,273	43,705
51050	Employee Health & Safety	0	500	500	500	500	500	500
51060	Employee Incentives	69	500	505	510	515	520	526
51500	Directors - Allowance & Stipend	13,584	16,900	17,069	17,240	17,412	17,586	17,762
51560	Directors - Travel	0	1,000	1,010	1,020	1,030	1,041	1,051
51565	Directors - Mileage	413	1,800	1,818	1,836	1,855	1,873	1,892
52010	Travel	0	2,000	4,152	1,876	1,884	1,893	902
52020	Education & Training	3,285	3,500	2,734	2,734	2,734	2,734	0
52030	Memberships, Dues & Subscriptions	134	1,320	1,449	1,450	1,452	1,453	1,454
53020	Admin, Office Supplies & Postage	788	1,300	5,952	6,012	6,072	6,132	6,194
53030	Communication	898	1,200	14,480	14,625	14,771	14,919	15,068
53050	Insurance	323	850	858	867	876	885	893
54030	Contracted Services	17,857	151,910	321,966	211,032	213,143	215,274	217,427
54040	Consulting Fees	0	0	74,557	75,303	76,056	76,816	77,584
55010	Repairs & Maintenance	496	818	620	626	632	639	645
55040	Utilities	343	602	431	435	440	444	449
55050	Vehicles	2,116	500	505	510	515	520	526
55060	Rentals	498	1,124	542	547	553	558	564
57010	Grants	2,600	25,000	25,000	25,000	25,000	25,000	25,000
59500	Transfer to Other Service	0	0	0	0	0	0	0
59510	Transfer to Other Service - General Admin. Fee	11,358	11,358	0	0	0	0	0
59520	Transfer to Other Service - IT Fee	5,844	5,844	5,902	5,961	6,021	6,081	6,142
Total Expenses		216,099	400,026	663,051	552,915	558,138	563,414	565,009

Total Service		151,703	120	-0	-0	0	-0	-0
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2025 Draft Financial Plan

S105 Community Sustainability

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
41010	Requisitions	210,058	210,058	231,243
41020	Grants in lieu of Taxes	0	0	0
43020	Grants	0	106,842	256,627
43025	Grants - Specified	48,400	18,000	16,814
43030	Community Works Grants (Internal)	0	0	80,000
43505	External Contributions & Contracts - Specified	0	0	0
45000	Transfer from Reserves	0	0	0
45500	Transfer from Other Service	0	0	0
49100	Prior Year Surplus	109,344	65,246	78,367
Total Income		367,802	400,146	663,051

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
51010	Salaries	120,135	132,000	141,000
51020	Overtime	239	0	0
51030	Benefits	35,118	40,000	42,000
51050	Employee Health & Safety	0	500	500
51060	Employee Incentives	69	500	505
51500	Directors - Allowance & Stipend	13,584	16,900	17,069
51560	Directors - Travel	0	1,000	1,010
51565	Directors - Mileage	413	1,800	1,818
52010	Travel	0	2,000	4,152
52020	Education & Training	3,285	3,500	2,734
52030	Memberships, Dues & Subscriptions	134	1,320	1,449
53020	Admin, Office Supplies & Postage	788	1,300	5,952
53030	Communication	898	1,200	14,480
53050	Insurance	323	850	858
54030	Contracted Services	17,857	151,910	321,966
54040	Consulting Fees	0	0	74,557
55010	Repairs & Maintenance	496	818	620
55040	Utilities	343	602	431
55050	Vehicles	2,116	500	505
55060	Rentals	498	1,124	542
57010	Grants	2,600	25,000	25,000
59500	Transfer to Other Service	0	0	0
59510	Transfer to Other Service - General Admin. Fee	11,358	11,358	0
59520	Transfer to Other Service - IT Fee	5,844	5,844	5,902
Total Expenses		216,099	400,026	663,051

Total Service		151,703	120	-0
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