



Regional District of Central Kootenay
NORTH KOOTENAY LAKE SERVICES COMMITTEE
Open Meeting Agenda

Date: Monday, December 2, 2024
Time: 10:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

10:00 a.m. PST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95550577172?pwd=UZRBsqGVqiEalmpPmWIMIBbp6UgsWh.1&from=addon>

Join by Phone:

833 958 1164 Canada Toll-free

Meeting ID: 955 5057 7172

Meeting Password: 867745

In-Person Location: This meeting is being held remotely.

2. CALL TO ORDER

Chair Hewat called the meeting to order at [Time] a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional

lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the December 2, 2024 North Kootenay Lake Services Committee meeting be adopted as circulated.

5. RECEIPT OF MINUTES

4 - 9

The October 21, 2024 North Kootenay Lake Services Committee minutes, have been received.

6. DELEGATE

No delegations.

7. STAFF REPORTS

7.1 2024 Annual Report Kaslo Fire Department Fire Service

10 - 17

The Report dated November 2024 from Eric Graham, Kaslo Fire Chief, re: 2024 Annual Report Kaslo Fire Department Fire Service, has been received.

8. NEW BUSINESS

8.1 BUDGET DISCUSSION

8.1.1 S221 - Regional Facilities, Recreation and Park Service

18 - 55

The draft S221 - Regional Facilities, Recreation and Park Service budget request has been received.

Joe Chirico, General Manager of Community Services and Cary Gaynor, Regional Parks and Trails Manager, will present on the 2025 Regional Facilities, Recreation and Park Service budget.

8.1.2 S280 - Fire Service

56 - 58

The draft S280 - Fire Service budget request has been received.

Tristan Fehst, Regional Fire Chief, will present on the 2025 Fire Services budget.

8.2 2025 RECREATION GRANTS

59 - 140

The 2025 Grant Applications for Community Facility Recreation & Parks - Kaslo and Area D Service No. S221, has been received.

8.3 S194 KASLO & AREA D LIBRARY SERVICE BYLAW

At the October 21, 2024 North Kootenay Lake Service Committee meeting, staff were directed to investigate the last increase to requisition limit for S194 – Kaslo & Area D Library Service Bylaw. Staff will provide an

update to the Committee.

RECOMMENDATION:

That staff prepare an amendment bylaw for S194 – Kaslo & Area D Library Service Bylaw to increase the requisition limit by 25%.

8.4 S150 JAWS OF LIFE SERVICE BYLAW

At the October 21, 2024 North Kootenay Lake Service Committee meeting, staff were directed to investigate the last increase to requisition limit for S150 Jaws Of Life Service Bylaw. Staff will provide an update to the Committee.

RECOMMENDATION:

That staff prepare an amendment bylaw for S150 Jaws of Life Service Bylaw to increase the requisition limit by 25%.

8.5 S109 ECONOMIC DEVELOPMENT - KASLO AND AREA D

Chair Hewat request a discussion regarding S109 Economic Development - Kaslo and Area D.

8.6 2025 NORTH KOOTENAY LAKE SERVICES COMMITTEE MEETING SCHEDULE

RECOMMENDATION:

That the 2025 North Kootenay Lake Services Committee meeting dates be set as follows:

January 13th, 2025;
February 24, 2025;
August 18, 2025;
October 20, 2025;
December 1, 2025.

8.7 FOR INFORMATION: IMAGINE KOOTENAY

The Memorandum of Understanding from Imagine Kootenay, has been received for information.

141 - 153

9. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m.

10. NEXT MEETING

The next North Kootenay Lake Services Committee meeting is scheduled for January 13, 2025 at 10:00 a.m.

11. ADJOURNMENT

RECOMMENDATION:

The North Kootenay Lake Services Committee meeting be adjourned at [Time].



Regional District of Central Kootenay NORTH KOOTENAY LAKE SERVICES COMMITTEE Open Meeting Minutes

Monday, October 21, 2024

10:00 am

Hybrid Model - In-person and Remote

COMMITTEE MEMBERS

PRESENT

Director S. Hewat
Director A. Watson

Village of Kaslo – Chair
Area D

STAFF PRESENT

S. Horn
J. Chirico
C. Gaynor
D. Seguin
N. Hannon
J. Lay
E. Graham
C. Hopkyns

Chief Administrative Officer
General Manager of Community Services
Regional Parks Manager
Manager of Community Sustainability
Disaster Mitigation and Adaptation Senior Advisor
Wildfire Mitigation Specialist
Kaslo Fire Chief
Corporate Administration Meeting Coordinator

VILLAGE OF KASLO STAFF PRESENT

R. Baker

Chief Administrative Officer

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

10:00 a.m. (PST)

Join by Video:

<https://rdck-bc-ca.zoom.us/j/94649121151?pwd=YaiMo9qjxdiox0nMHX2wEeiz3GzOE.1&from=addon>

Join by Phone:

- 855 703 8985 Canada Toll-free

Meeting ID: 946 4912 1151

Meeting Password: 247393

In-Person Location: Village of Kaslo Council Chambers 413 4th St., Kaslo, BC

2. CALL TO ORDER

Chair Hewat called the meeting to order at 10:02 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The agenda for the October 21, 2024 North Kootenay Lake Services Committee meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The February 26, 2024 North Kootenay Lake Services Committee minutes, have been received.

6. DELEGATE

- 6.1** Eva Kelemen, Kaslo & District Public Library Director; Margaret Wanke, Kaslo & District Public Library Trustee and Celia Cheatley, Kaslo & District Public Library Chair, provided a presentation to the Committee regarding the 2025 Kaslo & Area D Library Service budget. Ms. Kelemen reviewed the 2025 – 2029 operating budget, noting it is a continuation of the last two budgets. She shared that their goal continues to be to catch up to average funding per capita for BC public libraries to function optimally and this budget will take the library there by 2029. She also reviewed the new library project progress report. The Kaslo & District staff answered the Committee's questions.

The Kaslo & District Public Library presentation and budget, has been received.

- 6.2** Alana Jenkins, KSAR Administrator & SAR Manager and Miriam Halliday, KSAR Director and Team Training Officer, provided an overview to the Committee regarding the 2025 Search and Rescue Society budget. Ms. Jenkins reviewed the 2024 year, sharing the call out numbers for road rescue and fire. She shared that KSAR are moving forward with the new building in 2025/2026. Miriam Halliday reviewed training stats. The KSAR's staff answered the Committee's questions.

The 2025 Kaslo Search and Rescue (KSAR) budget, has been received.

Moved and seconded,
And resolved:

That staff be directed to investigate the last time the requisition limit for service s150 Jaws of Life Kaslo/Area D was increased and report back at the December North Kootenay lake shared services committee meeting.

Carried

7. STAFF REPORTS

7.1 RECREATION AND PARK GOVERNANCE

The Committee Report dated October 17, 2024 from Joe Chirico, General Manager of Community Services, re: Recreation and Park Governance, has been received.

Joe Chirico, General Manager of Community Services, provided an overview to the Committee regarding the Recreation and Park Governance Committee Report. The report recommends that the bylaws establishing the Glacier Creek Regional Park Commission and Recreation Commission #2 be rescinded and the Committee direct staff to establish a Village of Kaslo and Area D Recreation and Park Advisory Committee.

The Committee had a discussion, agreeing that both Glacier Creek Regional Park Commission and Recreation Commission #2 should be disbanded due to the Commissions have not being active for a number of years.

Before moving forward to establish a Kaslo and Area D Parks and Recreation Advisory Committee, the Committee discussed improving messaging around public engagement for these Advisory Committee's.

Moved and seconded,
And resolved that it be recommended to the Board:

Recommend to the Board that staff be directed to prepare bylaws to the effect of repealing the *Kaslo and Area Regional Facilities, Recreation, and Parks Service Commission Bylaw 2023, 2009* and the *Glacier Creek Regional Park Commission Bylaw No. 1306, 1998* and that going forward the governance matters for parks and recreation services in Kaslo and Area D be considered by the North Kootenay Lake Regional Services Committee.

Carried

The Committee had a discussion regarding 2025 Recreation Hall budgets.

STAFF DIRECTION: That staff request the halls have their 2025 budgets submitted by mid November and that staff invite any halls that have capital requests or a significant increase to budget to attend the December 2, 2024 NKLSC meeting.

8. NEW BUSINESS

8.1 BUDGET DISCUSSION

8.1.1 S194 – Kaslo & Area D Library Service

The Kaslo & District Public Library budget, has been received.

Moved and seconded,
And resolved:

THAT the North Kootenay Lake Services Committee accept the proposed budget for S194 – Kaslo & Area D Library Service proposed budget for \$130,825.00 in the draft 2025 budget.

Carried

Moved and seconded,
And resolved:

That staff investigate the last increase to requisition limit for the S194 – Kaslo & Area D Library Service Bylaw.

Carried

8.1.2 S150 – Jaws of Life

The 2025 Kaslo Search and Rescue Society budget, has been received.

Moved and seconded,
And resolved:

THAT the North Kootenay Lake Services Committee accept the proposed budget for S150 – Jaws of Life (Kaslo Search & Rescue) for \$30,000.00 in the draft 2025 budget.

Carried

8.2 KASLO & DISTRICT PUBLIC LIBRARY - GREEN AND INCLUSIVE COMMUNITY BUILDINGS (GICB) GRANT

Chair Hewat requested a discussion regarding the Kaslo and District Public Library Green and Inclusive Community Buildings (GICB) grant.

Robert Baker, Kaslo CAO, shared that if the Green and Inclusive Community Buildings grant is approved, he would like to ensure some of the leg work is done in advance, so they were in a position to sign the agreement without delay. He is hoping to continue discussions the over the next couple of months. The Committee recommended referral of this item to the January 2025 NKSLC meeting to continue the discussion.

8.3 FIRE BRIGADES - KASLO & AREA D FIRE SERVICE AREA & FIRE SMART CONTRACT

Director Watson requested a discussion regarding fire brigades and fire smart contract in Kaslo and Area D.

Regarding fire brigades, Director Watson shared that she has been referring residents within the fire service area to reach out to their local fire departments, as fire brigades are not supported within fire service area. For residents outside of the fire service area, she is offering support through the Community Recognition Program Funding.

Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor, confirmed that directing residents within the fire service areas to their local fire department is correct. She shared the following considerations:

1. Within the fire service area, the fire department is the authority and has jurisdiction based on the bylaw.
2. Outside the fire service area, through the BC Cooperative Community Wildfire Response Program, there is support for mop ups, patrolling areas for potential flare up and expediting resources like personal equipment and supplies. It is for the fire suppression, to enter or remain in an area that is under an evacuation order or to move or deploy BC Wildfire resources. Staff will be bringing a fire brigades report to the RDCK Board in November.

Regarding the Area D Fire Smart contract, Director Watson asked staff if the seasonal contract is working or should it be extended to all year long contract.

Nora Hannon shared that the seasonal Fire Smart contract is with Village of Kaslo. The RDCK administrates the contract and the Fire Smart Coordinator supervises the Kaslo Fire Smart Coordinator during the season. During the off season, RDCK staff are

available for continued to support. If Area D wants to extend the contract all year round, it would need to go the RDCK Board for approval.

8.4 KASLO AND AREA D ECONOMIC DEVELOPMENT SERVICE

Staff requested a discussion item regarding Kaslo and Area D Economic Development Service.

Due to the October 21, 2024 Kaslo and Area D Economic Development Service meeting not being cancelled in the afternoon, this item will be discussed at that meeting.

9. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:38 a.m.

No public or media had questions.

10. NEXT MEETING

The next North Kootenay Lake Services Committee meeting is scheduled for December 2, 2024 at 10:00 a.m. (PST).

Chair Hewat will be in Ottawa during the December 2nd NKLSC meeting. The meeting will held online and Chair Hewat will Chair remotely. If delegations are attending the meeting, Director Watson will Chair the meeting in-person from the Village of Kaslo Council Chambers.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The North Kootenay Lake Services Committee meeting be adjourned at 11:38 a.m.

Carried

Digitally approved

Suzanne Hewat, Chair



ANNUAL REPORT November 2024

KASLO FIRE DEPARTMENT

Incident Count by Actual Incident Type and Year Kaslo Fire/Lardeau Valley FR

From: January 1, 2024 to November 12, 2024

Actual Incident Type	2024	Total
Blank	1	1
Admin Call Records	1	1
Assist	4	4
Burning Complaint	2	2
Cancelled On Arrival	1	1
Chimney Fire	2	2
Dispatcher Test	3	3
Duty Officer Notification	2	2
Electrical Fire	1	1
Fire Alarms - Commercial	5	5
Fire Alarms - False	3	3
Forestry - Notification	1	1
Investigation	1	1
Item Fire	2	2
Lift Assist - Emergency	1	1
Lift Assist - Routine	8	8
Medical Aid	88	88
MVI - Pedestrian	1	1
MVI - Serious	10	10
No Response Required	4	4
Open Air Fire	2	2
Smoke Report - Outside	3	3
Structure Fire - Residential	1	1
Vehicle Fire	1	1
Wildland - Large	1	1
Wildland - Small	5	5
Total	154	154

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Strategic Highlights

- The first year of the full-time Fire Chief position began in mid-February. Fortunately, Chief Yee continues to serve as our Assistant Fire Chief, playing a crucial role in ensuring a smooth leadership transition.
- A new regional fire training program has been developed and launched for RDCK fire departments, covering Truck Ready, Exterior Operations, Interior Operations, and Full-Service training. Early feedback from departments has been overwhelmingly positive. This standardized curriculum recognizes and meets the requirements of the BC professional firefighting training program “The Playbook” across the region and greatly enhances mutual and automatic aid capabilities at major incidents requiring multiple department responses.
- RDCK bylaw no. 2923 has been approved to expand the Medical First Responder program in Area ‘D’ (Meadow Creek/Argenta, Ainsworth/Woodbury). Additional resources are required for effective service delivery, and planning is currently underway to meet these needs.

Financial Highlights

2024 Operating Budget: The department is on track to fully utilize the operating budget by the end of the year.

2024 Grants: A grant of \$31,200 was received from the CBT Small Community Wildfire Readiness Program. These funds are being used to equip the new Wildland/Medical response vehicle and additional personal protective equipment for wildland firefighting.

Upcoming Capital Projects: The replacement of Engine 491 (2002 Hub / International) is planned for 2027, with an estimated cost of \$750,000. The purchasing process will begin early 2025 as manufacturer delivery times are expected to be 18-24 months.

Operating Highlights

Fire Department Roster: The department currently has 18 members, including 1 Fire Chief, 1 Assistant Chief, 2 Captains, 2 Lieutenants, 10 Firefighters, and 2 Lardeau Valley Medical First Responders.

Calls for Service: As of 2024, the department has responded to 154 incidents, exceeding last year's total of 143 calls. Call volume has shown a steady increase over the past few years:

2023: 133 calls

2022: 128 calls

Recruitment and Retention: The 2024 recruitment drive attracted 9 applicants, with 5 new members successfully integrated into the team. A year-round recruitment strategy is in place to maintain interest and quickly onboard new members.

Recognition of Service: Three members will be recognized for their long-term service milestones at our annual banquet in December—5 years, 10 years, and 15 years of service.

Training: Our regular training sessions covered both basic and advanced firefighting techniques, as well as Medical First Responder skills. In addition, the department participated in joint training exercises with the Balfour-Harrop Fire Department, and took part in a full-scale drill involving Kaslo Search & Rescue, Kaslo RCMP, and BC Emergency Health Services. Notable courses included Wildland Firefighter Level 1 and a Medical First Responder scope of practice expansion.

Level of Service: Currently designated as an External Firefighting Operations level of service, the department plans to complete Interior Firefighting Operations Level training in 2025.

Community Outreach: Our outreach efforts included FireSmart neighborhood awareness initiatives (Lower Kaslo River fuel management work party, JV Humphries fire hall tour with Kaslo FireSmart), Fire Prevention Week activities (Saturday Market booth with Kaslo FireSmart), and a fire safety presentation at JV Humphries. We also engaged with local neighborhoods (Pine Ridge & Bayview) and participated in the May Days Parade & Show'n'Shine Fire Truck Tours.

Fire Inspections: Inspections of public buildings will resume in late 2024.

Looking Ahead

Wildland/Medical Response Vehicle: The CBT-funded Wildland/Medical response vehicle, which will replace the retired SQUAD 1, is expected to arrive in late spring 2025.

CBT Small Communities Wildfire Readiness Grant: The Kaslo Fire Department has submitted a 2025 application for the CBT Small Communities Wildfire Readiness grant. If approved, this funding will enhance our wildland firefighting capabilities through the acquisition of additional tools, equipment, and personal protective equipment (PPE).

Firefighter Training Grounds Proposal: A proposal is being developed to establish a dedicated firefighter training grounds and a Class A burn structure, ideally located next to the Emergency Services Centre on Arena Avenue.

Membership Growth: Our goal for the 2025/26 period is to increase membership to 24 active members.

Parking Improvements: A review of the paved parking areas at the Emergency Services Centre is underway. The addition of painted lines and curbs will enhance the space, improving accommodation for both emergency responders and visitors as the services continue to grow.

Fire Hydrant Installation in Woodbury Village: Planning is underway for the installation of fire hydrants in the Woodbury Village area, which will significantly improve fire flow during incidents. Currently, water shuttling tactics are used, which are resource-intensive and time-consuming. This upgrade will enhance operational efficiency.

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
41010	Requisitions	0	269,065	290,462	
41020	Grants in lieu of Taxes	0	1,600	1,600	
42030	User Fees	0	15,500	14,500	Campground User Fees
43020	Grants	0	14,030	14,030	Accessibility Grant
43025	Grants - Specified	0	0	0	
43030	Community Works Grants (Internal)	0	4,000	21,000	
44020	Investment Income & Interest	0	9,000	6,000	
45000	Transfer from Reserves	0	0	94,211	
45500	Transfer from Other Service	0	0	0	
49100	Prior Year Surplus	0	51,612	34,000	Estimated surplus for 2024
Total Income		0	364,807	475,803	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	0	12,220	12,000	Janitorial, groundskeeping - salaries
51030	Benefits	0	1,680	1,815	Benefits
53040	Advertising	0	900	400	Advertising for host
53050	Insurance	0	2,915	3,134	Insurance
53060	Bank Charges	0	0	0	
53080	Licence & Permits	0	400	400	Operational
54030	Contracted Services	0	32,500	40,500	New or Asset Management - Machine + Operator for driftwood cleanup
55010	Repairs & Maintenance	0	17,300	14,000	OPERATIONAL - Signage/fence replacement, paint, stain, outhouse pumping, new grave
55020	Operating Supplies	0	7,200	5,700	OPERATIONAL - TP, garbage bags, fuel
55030	Equipment	0	11,250	10,750	OPERATIONAL - pump and hand tools equipment
55035	Radio Equipment	0	700	700	New Radio
55050	Vehicles	0	0	0	
57010	Grants	0	160,725	164,104	As per request
59000	Contribution to Reserve	0	18,800	15,800	
59100	Accumulated Operating Surplus	0	0	0	

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
59510	Transfer to Other Service - General Admin. Fee	0	4,593	4,731	
59530	Transfer to Other Service - Community Services F	0	79,594	93,528	
60000	Capital Expenditures	0	14,030	108,241	Accessibility Grant
Total Expenses		0	364,807	475,803	
Total Service		0	0	0	

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR273 AIN Ainsworth Wharf Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43020	Grants	0	14,030	14,030	Accessibility Grant
49100	Prior Year Surplus	0	3,000	0	
Total Income		0	17,030	14,030	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	0	5,720	5,500	Janitorial, groundskeeping - salaries
51030	Benefits	0	580	715	Benefits
53050	Insurance	0	50	75	Insurance
53080	Licence & Permits	0	200	200	Operational
55010	Repairs & Maintenance	0	2,500	2,500	OPERATIONAL - Signage/fence replacement, paint, stain, outhouse pumping, new gravel and weed
55020	Operating Supplies	0	450	450	OPERATIONAL - TP, garbage bags, fuel
55030	Equipment	0	500	500	OPERATIONAL - pump and hand tools equipment
60000	Capital Expenditures	0	14,030	14,030	Accessibility Grant
Total Expenses		0	24,030	23,970	

Total Service	0	-7,000	-9,940
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR278 Glacier Creek Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
42030	User Fees	0	15,500	14,500	Campground User Fees
43020	Grants	0	0	0	Community Initiatives Grant
43025	Grants - Specified	0	0	0	
44020	Investment Income & Interest	0	200	200	
45500	Transfer from Other Service	0	0	0	
49100	Prior Year Surplus	0	15,000	0	
Total Income		0	30,700	14,700	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
53040	Advertising	0	900	400	Advertising for host
53050	Insurance	0	200	300	Insurance
53060	Bank Charges	0	0	0	
53080	Licence & Permits	0	200	200	OPERATIONAL - LoO permits, water use permit
54030	Contracted Services	0	22,500	22,500	New or Asset Management - Machine + Operator for driftwood cleanup
55010	Repairs & Maintenance	0	7,500	8,000	New or Asset Management - materials for campground improvements
55020	Operating Supplies	0	2,000	2,000	OPERATIONAL- TP, fuel, dust control, consumables
55030	Equipment	0	6,500	6,000	misc equipment
55035	Radio Equipment	0	700	700	New Radio
59000	Contribution to Reserve	0	0	0	
60000	Capital Expenditures	0	0	94,211	Park washroom replacement and road work
Total Expenses		0	40,500	134,311	

Total Service	0	-9,800	-119,611
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR466 Recreation Park - Area D and Kaslo Operation

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
49100	Prior Year Surplus	0	0	0	
Total Income		0	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
57010	Grants	0	160,725	164,104	As per request
Total Expenses		0	160,725	164,104	

Total Service		0	-160,725	-164,104	
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR470 Lardeau Regional Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
43025	Grants - Specified	0	0	0	
45500	Transfer from Other Service	0	0	0	
49100	Prior Year Surplus	0	30,000	0	
Total Income		0	30,000	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	0	6,500	6,500	MP work and invasives
51030	Benefits	0	1,100	1,100	Benefits
53050	Insurance	0	40	55	Insurance
54030	Contracted Services	0	10,000	18,000	Operational - Custodial, Janitorial, & Groundskeeping
55010	Repairs & Maintenance	0	3,300	3,500	NEW OR ASSET MANAGEMENT - gravel, trail work
55020	Operating Supplies	0	4,750	3,250	NEW OR ASSET MANAGEMENT - mulch, native planting, seeds MP implementation riparian restora
55030	Equipment	0	4,250	4,250	NEW OR ASSET MANAGEMENT- dog waste dispenser, picnic table as per MP
55050	Vehicles	0	0	0	
Total Expenses		0	29,940	36,655	

Total Service	0	60	-36,655
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR472 Regional Parks - Kaslo and Area D

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
49100	Prior Year Surplus	0	0	0	
Total Income		0	0	0	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
59530	Transfer to Other Service - Community Services F	0	50,421	61,350	
Total Expenses		0	50,421	61,350	

Total Service		0	-50,421	-61,350	
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OVR148 Recreation Park - Area D and Kaslo Overhead

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
41010	Requisitions	0	269,065	290,462	
41020	Grants in lieu of Taxes	0	1,600	1,600	
43030	Community Works Grants (Internal)	0	4,000	21,000	
44020	Investment Income & Interest	0	8,800	5,800	
45000	Transfer from Reserves	0	0	94,211	
49100	Prior Year Surplus	0	3,612	34,000	Estimated surplus for 2024
Total Income		0	287,077	447,073	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
53050	Insurance	0	2,625	2,704	
55010	Repairs & Maintenance	0	4,000	0	
59000	Contribution to Reserve	0	18,800	15,800	
59100	Accumulated Operating Surplus	0	0	0	
59510	Transfer to Other Service - General Admin. Fee	0	4,593	4,731	
59530	Transfer to Other Service - Community Services F	0	29,173	32,178	
Total Expenses		0	59,191	55,413	

Total Service	0	227,886	391,660
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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR273-100 AIN Ainsworth Wharf Park - Operations

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
43020	Grants	0	14,030	14,030
49100	Prior Year Surplus	0	3,000	0
Total Income		0	17,030	14,030

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
51010	Salaries	0	5,720	5,500
51030	Benefits	0	580	715
53050	Insurance	0	50	75
53080	Licence & Permits	0	200	200
55010	Repairs & Maintenance	0	2,500	2,500
55020	Operating Supplies	0	450	450
55030	Equipment	0	500	500
60000	Capital Expenditures	0	14,030	14,030
Total Expenses		0	24,030	23,970

Total Service		0	-7,000	-9,940
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Note

Accessibility Grant

Note

Janitorial, groundskeeping - salaries

Benefits

Insurance

Operational

OPERATIONAL - Signage/fence replacement, paint, stain, outhouse pumping, new gravel and weed c

OPERATIONAL - TP, garbage bags, fuel

OPERATIONAL - pump and hand tools equipment

Accessibility Grant

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR278-100 Glacier Creek Park-Operations

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
42030	User Fees	0	15,500	14,500
43020	Grants	0	0	0
43025	Grants - Specified	0	0	0
44020	Investment Income & Interest	0	200	200
45500	Transfer from Other Service	0	0	0
49100	Prior Year Surplus	0	15,000	0
Total Income		0	30,700	14,700

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
53040	Advertising	0	900	400
53050	Insurance	0	200	300
53060	Bank Charges	0	0	0
53080	Licence & Permits	0	200	200
54030	Contracted Services	0	22,500	22,500
55010	Repairs & Maintenance	0	7,500	8,000
55020	Operating Supplies	0	2,000	2,000
55030	Equipment	0	6,500	6,000
55035	Radio Equipment	0	700	700
59000	Contribution to Reserve	0	0	0
60000	Capital Expenditures	0	0	94,211
Total Expenses		0	40,500	134,311

Total Service		0	-9,800	-119,611
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Note

Campground User Fees
Community Initiatives Grant

Note

Advertising for host
Insurance

OPERATIONAL - LoO permits, water use permit
New or Asset Management - Machine + Operator for driftwood cleanup
New or Asset Management - materials for campground improvements
OPERATIONAL- TP, fuel, dust control, consumables
misc equipment
New Radio

Park washroom replacement and road work

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR466-100 Recreation Park - Area D and Kaslo Operation - General

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
Total Service		0	0	0

Note

Note

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-101 Recreation Park - Area D and Kaslo Operation - Kaslo Recreation

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	1,500	4,000
Total Expenses		0	1,500	4,000
Total Service		0	-1,500	-4,000

Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR466-102 Recreation Park - Area D and Kaslo Operation - Arena

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	66,000	66,000
Total Expenses		0	66,000	66,000

Total Service		0	-66,000	-66,000
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Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-103 Recreation Park - Area D and Kaslo Operation - Curling Rink

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	10,000	10,000
Total Expenses		0	10,000	10,000

Total Service		0	-10,000	-10,000
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Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-104 Recreation Park - Area D and Kaslo Operation - Kaslo Park

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	10,000	10,000
Total Expenses		0	10,000	10,000
Total Service		0	-10,000	-10,000

Note

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Note

As per regular funding

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2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-105 Recreation Park - Area D and Kaslo Operation - Argenta Community Hall

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	11,738	9,515
Total Expenses		0	11,738	9,515

Total Service		0	-11,738	-9,515
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Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-106 Recreation Park - Area D and Kaslo Operation - Lardeau Community Centre

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	41,487	40,789
Total Expenses		0	41,487	40,789
Total Service		0	-41,487	-40,789

Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-107 Recreation Park - Area D and Kaslo Operation - Ainsworth Hall

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
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EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	8,000	11,000
Total Expenses		0	8,000	11,000

Total Service		0	-8,000	-11,000
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Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D
OPR466-108 Recreation Park - Area D and Kaslo Operation - Johnsons Landing Hall

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
57010	Grants	0	12,000	12,800
Total Expenses		0	12,000	12,800
Total Service		0	-12,000	-12,800

Note

Note

As per request

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR470-100 Lardeau Regional Park-Operations

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
43025	Grants - Specified	0	0	0
45500	Transfer from Other Service	0	0	0
49100	Prior Year Surplus	0	30,000	0
Total Income		0	30,000	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
51010	Salaries	0	6,500	6,500
51030	Benefits	0	1,100	1,100
53050	Insurance	0	40	55
54030	Contracted Services	0	10,000	18,000
55010	Repairs & Maintenance	0	3,300	3,500
55020	Operating Supplies	0	4,750	3,250
55030	Equipment	0	4,250	4,250
55050	Vehicles	0	0	0
Total Expenses		0	29,940	36,655

Total Service		0	60	-36,655
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Note

Note

MP work and invasives
Benefits
Insurance
Operational - Custodial, Janitorial, & Groundskeeping
NEW OR ASSET MANAGEMENT - gravel, trail work
NEW OR ASSET MANAGEMENT - mulch, native planting, seeds MP implementation riparian restorati
NEW OR ASSET MANAGEMENT- dog waste dispenser, picnic table as per MP

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR472-100 Regional Parks - Kaslo and Area D - Administration

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
49100	Prior Year Surplus	0	0	0
Total Income		0	0	0

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
Total Service		0	0	0

Note

Note

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OPR472-101 Regional Parks - Kaslo and Area D - RDCK

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
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EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
59530	Transfer to Other Service - Community Services F	0	50,421	61,350
Total Expenses		0	50,421	61,350

Total Service		0	-50,421	-61,350
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Note

Note

2025 Draft Financial Plan

S221 Community Facility Recreation & Parks-Kaslo and Area D

OVR148-100 Recreation Park - Area D and Kaslo Administration

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget
41010	Requisitions	0	269,065	290,462
41020	Grants in lieu of Taxes	0	1,600	1,600
43030	Community Works Grants (Internal)	0	4,000	21,000
44020	Investment Income & Interest	0	8,800	5,800
45000	Transfer from Reserves	0	0	94,211
49100	Prior Year Surplus	0	3,612	34,000
Total Income		0	287,077	447,073

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget
53050	Insurance	0	2,625	2,704
55010	Repairs & Maintenance	0	4,000	0
59000	Contribution to Reserve	0	18,800	15,800
59100	Accumulated Operating Surplus	0	0	0
59510	Transfer to Other Service - General Admin. Fee	0	4,593	4,731
59530	Transfer to Other Service - Community Services F	0	29,173	32,178
Total Expenses		0	59,191	55,413

Total Service		0	227,886	391,660
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Note

Estimated surplus for 2024

Note

2025 Draft Financial Plan

S280 Fire Protection - Kaslo

INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
41010	Requisitions	452,550	452,550	524,868	531,985	533,872	654,703	632,474
41020	Grants in lieu of Taxes	0	0	0	0	0	0	0
43200	Proceeds from Equipment Financing	0	0	0	0	621,883	0	0
44020	Investment Income & Interest	0	7,000	5,000	6,000	3,000	0	0
45000	Transfer from Reserves	0	85,000	110,000	0	196,749	0	0
45500	Transfer from Other Service	0	37,500	80,014	50,232	50,232	50,232	50,232
49100	Prior Year Surplus	1,271	17,942	0	0	0	0	0
Total Income		453,821	599,992	719,882	588,217	1,405,736	704,935	682,706

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
51010	Salaries	132,486	145,000	165,000	170,000	175,000	180,000	185,000
51020	Overtime	0	0	0	0	0	0	0
51030	Benefits	13,679	26,000	28,000	28,000	28,000	28,000	28,000
51050	Employee Health & Safety	13,921	21,500	21,420	21,848	22,285	22,731	22,000
51060	Employee Incentives	3,506	5,000	5,000	5,000	5,000	5,000	5,000
52010	Travel	5,317	1,500	1,500	1,500	1,500	1,500	1,500
52020	Education & Training	13,177	20,000	20,000	20,000	20,000	20,000	20,000
52030	Memberships, Dues & Subscriptions	675	1,000	1,000	1,000	1,000	1,000	1,000
53020	Admin, Office Supplies & Postage	2,571	2,500	2,700	2,727	2,754	2,782	2,810
53030	Communication	4,135	3,800	5,000	5,050	5,101	5,152	5,203
53040	Advertising	0	600	600	600	600	600	600
53050	Insurance	12,662	7,650	14,000	14,140	14,281	14,424	14,568
53080	Licence & Permits	0	0	0	0	0	0	0
54010	Legal	0	0	0	0	0	0	0
54030	Contracted Services	13,560	17,000	17,500	17,500	17,500	17,500	17,500
55010	Repairs & Maintenance	14,357	8,000	8,160	8,323	8,490	8,659	8,833
55020	Operating Supplies	2,654	2,525	2,575	2,627	2,680	2,733	2,788
55030	Equipment	7,004	8,000	12,425	12,425	12,425	12,425	13,000
55035	Radio Equipment	1,953	4,040	4,040	4,040	4,040	4,040	4,040
55040	Utilities	8,475	9,800	9,996	10,196	10,400	10,608	10,820
55050	Vehicles	14,256	17,680	18,210	18,757	19,319	19,899	20,496
55055	Vehicles - Specified	0	0	0	0	0	0	0

Account	Description	2024 To Date	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
56010	Debenture Interest	42,522	50,855	50,855	50,855	50,855	50,855	50,855
56020	Debenture Principal	60,230	57,209	57,209	57,209	57,209	57,209	57,209
56610	Equipment Financing Interest	0	0	0	0	1,262	26,395	21,042
56620	Equipment Financing Principal	0	0	0	0	0	113,154	118,506
59000	Contribution to Reserve	10,348	17,348	32,498	70,000	27,827	30,222	0
59500	Transfer to Other Service	4,448	0	0	0	0	0	0
59510	Transfer to Other Service - General Admin. Fee	14,704	14,704	14,998	15,298	15,604	15,916	16,234
59520	Transfer to Other Service - IT Fee	4,870	4,870	4,967	5,067	5,168	5,271	5,377
59540	Transfer to Other Service - Fire Services Fee	43,411	43,411	44,713	46,055	47,436	48,859	50,325
60000	Capital Expenditures	0	110,000	177,514	0	850,000	0	0
Total Expenses		444,922	599,992	719,882	588,217	1,405,736	704,935	682,706
Total Service		8,900	-0	-0	0	-0	-0	-0

2025 Draft Financial Plan

S280 Fire Protection - Kaslo
INCOME

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
41010	Requisitions	452,550	452,550	524,868	
41020	Grants in lieu of Taxes	0	0	0	
43200	Proceeds from Equipment Financing	0	0	0	
44020	Investment Income & Interest	0	7,000	5,000	
45000	Transfer from Reserves	0	85,000	110,000	Wildland vehicle funded in addition to CBT Grant funding. Funding to be transferred from Reserves.
45500	Transfer from Other Service	0	37,500	12,500	Ainsworth fire protection
45500	Transfer from Other Service	0		67,514	As per Defined Area D Medical First Responder Service
49100	Prior Year Surplus	1,271	17,942	0	
Total Income		453,821	599,992	719,882	

EXPENSES

Account	Description	2024 To Date	2024 Budget	2025 Budget	Note
51010	Salaries	132,486	145,000	165,000	
51020	Overtime	0	0	0	
51030	Benefits	13,679	26,000	28,000	
51050	Employee Health & Safety	13,921	21,500	21,420	turn out fittedx2(8k)structure bootsx5(3.7K)structure glovesx4(600)uniformsx4(1K)station T-shirtx20(600)hearing test(650)homewood(500)VfIS(3K)CIS(250)
51060	Employee Incentives	3,506	5,000	5,000	
52010	Travel	5,317	1,500	1,500	Elevated in 2024 due to moving allowance
52020	Education & Training	13,177	20,000	20,000	please refer to training sheet
52030	Memberships, Dues & Subscriptions	675	1,000	1,000	FCABCx2(700) TOABCx1(150)
53020	Admin, Office Supplies & Postage	2,571	2,500	2,700	
53030	Communication	4,135	3,800	5,000	internet-year(1.5K) hall phone-year(1.6k)cell phone year(1.2K)whos responding(400)
53040	Advertising	0	600	600	
53050	Insurance	12,662	7,650	14,000	Increased for 2025 based on 2024 actuals
54030	Contracted Services	13,560	17,000	17,500	snowplowingx5(6K)cleaning-year(6.9K)vector(2.7K)
55010	Repairs & Maintenance	14,357	8,000	8,160	SCBA compressor services(2.7K)compressor air quality testx2(700)ladder testingx3(600)generator annual service(225)small engines annual service(700)electrical cord reel replacementx4(1.2K)storage shed exterior finish(2K)fiire smart certiifcation(1K)
55020	Operating Supplies	2,654	2,525	2,575	FR supplies(3K)
55030	Equipment	7,004	8,000	12,425	BAMask G1x4(2.6K)4"x50ft hosex8(4K)1.75x50ft hosex8(2.4K)4"x25ftx2(400)dblmale/female 2.5"x4(400)receip saw/batt/charger(500)firefighting foamx6(1K) PPV-electric(9K)vehicle lockout kit(300)
55035	Radio Equipment	1,953	4,040	4,040	radio licence(1.7K) radio with remote micsx3(1.5K)
55040	Utilities	8,475	9,800	9,996	electricity-year(7.6K) water-year(797)
55050	Vehicles	14,256	17,680	18,210	CVIx3(1.1)heavy servicex3(1.9)pump testx2(5.9K)light vehicle servicex1(500)fuel-year(3.6k)
56010	Debenture Interest	42,522	50,855	50,855	
56020	Debenture Principal	60,230	57,209	57,209	
59000	Contribution to Reserve	10,348	17,348	32,498	
59500	Transfer to Other Service	4,448	0	0	Transfers for internal training courses
59510	Transfer to Other Service - General Admin. Fee	14,704	14,704	14,998	
59520	Transfer to Other Service - IT Fee	4,870	4,870	4,967	
59540	Transfer to Other Service - Fire Services Fee	43,411	43,411	44,713	
60000	Capital Expenditures	0	110,000	110,000	Wildland vehicle, combined with CBT Grant funding. Funded through Reserves.
60000	Capital Expenditures	0	0	67,514	Vehicles & Equipment to establish Area D Medical First Responder services
60000	Capital Expenditures	0	0	0	Primary engine 2 years to replacement \$850K
Total Expenses		444,922	599,992	719,882	

Total Service	8,899	-0	-0
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Community Facility Recreation & Parks - Kaslo and Area D
Service No. S221

ORGANIZATION	AMOUNT
1. Kaslo Community Services Society	\$ 4,000.00
2. Kaslo and District Arena	\$ 56,000.00
3. Ainsworth Recreational Association	\$ 11,000.00
4. Laurdeau Valley Community Club	\$ 40,789.00
5. Johnsons Landing Community Association	\$ 12,800.00
6. Kaslo Curling Club	\$ 10,000.00
7. Argenta Community Association	\$ 9,515.00
TOTAL:	\$ 144,104.00



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Services Society	Date of Application: 10/01/2024
Contact Name: Jane Ballantyne	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Kaslo
Mailing Address: Kaslo [Redacted]	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: [Redacted]	Email: [Redacted]

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements.)

Kaslo Community Services will provide Holiday Hampers to families and individuals in need living in Kaslo and RDCK Area D. Hampers will be distributed through the Kaslo Food Hub in late December 2024. Each hamper will include food for a holiday meal, appropriate to the size of the family, plus gifts for children. The project is overseen by KCS staff. Volunteers help to pack and distribute the hampers. In 2023, 105 hampers were provided to local residents. Funds will be used for staff wages, food and toys.

Grant Application:

Total Grant Requested: \$ 4000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 RDCK Area D - \$4,000 - pending
 Columbia Power - \$2,000 - pending ...

Previous Community Development Grants Received – Year and Amount:
 Kaslo 2023 \$3500 RDCK 2023 \$4000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2024-10-01 10:12:19
 _____ Jane Ballantyne
 Signature Print Name

Authorization

Signature of Area Director 	Total Grant Approved \$
Board Approved Date:	Resolution #

Maureen Leathwood

Maureen Leathwood

Submission Date Oct 30, 2024 6:49 PM

Date of Application: Oct 30, 2024

Which Recreation Commission are you applying to for Financial Aid: Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society? Yes

Organisation/Society Name: Kaslo and District Arena

President/Contact Name: Maureen Leathwood

Contact Name: Maureen Leathwood

Contact Phone Number: [REDACTED]

Mailing Address: [REDACTED]
[REDACTED]

Contact Email: [REDACTED]

Project Title: General Operating for the 2025-26 season

Project Type: Operational Project

New or Continuing Project: Continuing

Amount of Financial Aid Requested (Operational): 56000

Project Start Date: Apr 1, 2025

Project End Date: Mar 31, 2026

Estimated Number of Participants: > 50

Will there be a Membership or Admission Fee? No

Brief Description of Project: Our arena is expensive to run. We receive a grant from the RDCK to offset the cost of operating. Without the grant we would need to charge very expensive user fees which would be unaffordable to the people who use the arena. The arena is open to anyone in Kaslo and surrounding communities and is a well used and well loved facility.

Project Location: Kaslo, B.C.

Please provide a brief bio/credentials of the main project leader(s): The Kaslo Arena Association has been operating the arena since 1971. Though the arena is owned by the Village of Kaslo it is run by a volunteer board. We provide a variety of seasonal ice related activities and our goal is to provide a facility that is a no holds access to it. We ensure the arena is run in a safe, financially responsible and efficient manner. There are users of all ages that come to the arena and it is a hub in Kaslo during the season.

What is the purpose and goal(s) of the project? The goal is to operate an ice arena for approximately 6 months of the year. We strive to provide a facility that is affordable for the users in Area D. We draw from a large geographical area with users from north and south. With the grant we are able to keep our fees low so everyone can use the arena. We have varying levels of service from drop in times to scheduled adult user times. We have a very healthy Minor Hockey Association which we provide ice for at a very reasonable rate.

How does this support and help to develop the local economy or add value to the community? During the operating season the arena is a well used facility. We have games and tournaments that draw users and families from out of town that eat in our restaurants and shop at our stores as well as at times staying overnight. There are many users of the arena and they support local stores by purchasing equipment and getting skates sharpened. We also employ 2-3 local people as well as purchase supplies ourselves from local stores. The activities at the arena are varied so there is something for everyone- families; adult users; figure skaters; minor hockey; moms and tots and many use it as either a social time, skills, or hanging with friends.

Does this project compete with already established groups or businesses? No

Will this proposed activity/project be advertised and if so, how? yes we advertise our opening day and closing day as well as our arena schedule. We also have a Facebook page where we advertise games or special events or things happening at the arena.

How will support from the Recreation Commission be recognised? We thank the Recreation commission in our beginning of the season message in our local paper as well as on our website we have referenced where we get some of the operating funds. We also have a sign that is at the arena thanking our yearly funders including RDCK.

Do you have a partner for this project? No

Have you accessed other funds for this project? The remainder of our operating budget comes from our user group fees. As a non-profit we don't expect to make much money over and above our operating. There have been times we have and we use those funds for things we need but cannot afford to on a regular basis.


REVENUE:	Budget	Description

	Budget	Description
Recreation Grant Funds	see enclosed profit loss statement	
Donations		
Organisation's Contributions		
Incoming Revenues		
Fundraising		
Other Grants		
Other		
Other		
Other		
Other		
Other		
TOTAL REVENUE		

EXPENDITURES:


	Budget	Description
Professional Fees/Honoraria	see profit loss statement attached	
Office Expenses*		
Facility Rentals		
Equipment/Supplies		
Advertising/Marketing		
Other*		
Other*		
Other*		
Other*		
Other*		
TOTAL EXPENDITURES		
TOTAL REVENUE - EXPENDITURES		

Please upload any additional budget information here:



KDDA Profit and Loss YE 2024[2305843... .pdf
28.15 KB

1. List of Executive Officers for your Organisation/Society, if applicable.



KDAA board of Directors w2024_8838.docx
18.57 KB

2. Copy of your

Organisation/Society's AGM minutes, if applicable.



Draft Minutes KDAA Annual General M...docx
13.53 KB

3. Copy of your Organisation/Society's latest fiscal financial statement, if applicable.



KDAA Profit and Loss YE 2024[2305843... .pdf
28.15 KB

4. Copy of your Organisation/Society's Five (5) Year Financial Plan, if applicable.



KDAA 5 year budget 2025-2029_4193.docx
22.91 KB

8. Any additional information in support of the application.



Welcome to the Kaslo and District Are... .docx
15.14 KB



presidents address 2024.docx
325.05 KB

I Acknowledge That:

I have read, understood the above and consent to the information herein provided.

Authorised Signature:

Date Signed:

Oct 30, 2024

Full Name:

Maureen Leathwood

Get Page URL

<https://rdck.jotform.com/210174658170049>

Email test

recreationgrants@rdck.bc.ca

Email

recreationgrants@rdck.bc.ca

Profit and Loss

Kaslo and District Arena

Date Range 1: Apr 01, 2023 to Mar 31, 2024

Date Range 2: Apr 01, 2022 to Mar 31, 2023

ACCOUNTS	Apr 01, 2023 to Mar 31, 2024	Apr 01, 2022 to Mar 31, 2023	Change	
Income				
50/50 DRAWS	\$2,670.00	\$2,995.00	-\$325.00	-10.85%
ADULT HOCKEY	\$42,545.00	\$26,513.50	\$16,031.50	60.47%
ADVERTISING SIGNS	\$2,200.00	\$2,400.00	-\$200.00	-8.33%
DONATIONS	\$5,684.46	\$100.00	\$5,584.46	5,584.46%
DONATIONS - SCHOLARSHIP FUND	\$0.00	\$1,185.00	-\$1,185.00	-100.00%
DROP-IN HOCKEY	\$5,329.26	\$4,033.00	\$1,296.26	32.14%
FIGURE SKATING	\$2,000.00	\$1,727.00	\$273.00	15.81%
GRANTS	\$55,350.80	\$54,000.00	\$1,350.80	2.50%
INTEREST REVENUE	\$27.18	\$70.30	-\$43.12	-61.34%
Investments – Interest	\$1,408.13	\$0.00	\$1,408.13	0.00%
KASLO MINOR HOCKEY	\$10,120.00	\$9,800.00	\$320.00	3.27%
LOCKER RENTALS	\$500.00	\$900.00	-\$400.00	-44.44%
PRIVATE RENTALS	\$2,605.00	\$5,915.00	-\$3,310.00	-55.96%
PUBLIC SKATING	\$1,607.25	\$1,221.45	\$385.80	31.59%
TOURNAMENTS	\$5,150.00	\$4,700.00	\$450.00	9.57%
Wage Subsidy	\$0.00	\$8,148.14	-\$8,148.14	-100.00%
Gain on Foreign Exchange	\$0.00	\$6.53	-\$6.53	-100.00%
Total Income	\$137,197.08	\$123,714.92	\$13,482.16	10.90%

Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
---------------------------------	---------------	---------------	---------------	--------------

Gross Profit	\$137,197.08	\$123,714.92	\$13,482.16	10.90%
<i>As a percentage of Total Income</i>	<i>100.00%</i>	<i>100.00%</i>		

Operating Expenses				
---------------------------	--	--	--	--

ADVERTISING	\$983.82	\$497.03	\$486.79	97.94%
ALARMS & SECURITY	\$108.00	\$307.50	-\$199.50	-64.88%
BANK CHARGES	\$63.00	\$93.04	-\$30.04	-32.29%
BUSINESS LICENCES & FEES	\$308.50	\$270.00	\$38.50	14.26%
CLEANING SUPPLIES	\$1,055.95	\$334.01	\$721.94	216.14%
CONTRACT LABOUR	\$240.00	\$1,527.05	-\$1,287.05	-84.28%
COURIER & POSTAGE	\$246.19	\$272.97	-\$26.78	-9.81%
Donation	\$1,388.65	\$0.00	\$1,388.65	0.00%
EQUIPMENT	\$364.67	\$0.00	\$364.67	0.00%
EQUIPMENT RENTAL	\$0.00	\$355.78	-\$355.78	-100.00%
FUEL	\$0.00	\$87.50	-\$87.50	-100.00%
FUNDRAISING EXPENSES	\$317.11	\$0.00	\$317.11	0.00%
GARBAGE	\$281.60	\$231.00	\$50.60	21.90%
GIFTS	\$180.00	\$120.00	\$60.00	50.00%
GST EXPENSE	\$3,151.76	\$4,426.57	-\$1,274.81	-28.80%
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INSURANCE	\$3,583.00	\$3,519.00	\$64.00	1.82%
INTERNET	\$371.60	\$426.70	-\$55.10	-12.91%
OFFICE SUPPLIES/EXPENSES	\$153.37	\$0.00	\$153.37	0.00%
PENALTIES	\$0.00	\$209.90	-\$209.90	-100.00%
PROFESSIONAL FEES	\$1,404.59	\$23,711.49	-\$22,306.90	-94.08%

Operating Expenses				
PROMOTIONS	\$0.00	\$65.00	-\$65.00	-100.00%
PROPANE	\$3,696.60	\$5,111.39	-\$1,414.79	-27.68%
PROPERTY TAX	\$158.40	\$0.00	\$158.40	0.00%
RENT	\$1,004.82	\$980.39	\$24.43	2.49%
REPAIRS & MAINTENANCE	\$16,168.88	\$35,453.98	-\$19,285.10	-54.39%
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WAGES	\$33,405.06	\$32,476.65	\$928.41	2.86%
WATER	\$635.40	\$604.80	\$30.60	5.06%
WEBSITE	\$227.38	\$400.00	-\$172.62	-43.16%
WORKSAFE BC	\$213.23	\$204.37	\$8.86	4.34%
Total Operating Expenses	\$115,118.23	\$150,115.91	-\$34,997.68	-23.31%
Net Profit	\$22,078.85	-\$26,400.99	\$48,479.84	183.63%
As a percentage of Total Income	16.09%	-21.34%		

KASLO AND DISTRICT ARENA ASSOCIATION
BOARD OF DIRECTORS 2024

Maureen Leathwood, President

Jordan Davie, Vice-President

Josh Noble, Secretary(resigning Fall 2024 will be replaced by Rogan East)

Connor Robertson, Treasurer

Craig Campbell, Director

Rick Wiltse, Director

Nathan Thompson, Director

Blair Calibaba, Director

Rogan East, Director

Jessie Lay, Director

**KASLO AND DISTRICT ARENA ASSOCIATION MEMBERSHIP
LIST 2024-2025**

Jeff Davie	-Jake Roos
Rick Wiltse	-Fran Blackburn
Jason Cross	-Breanna Tate
Blair Enns	-Marty Lynch
Erik Matthews	-Karma Halleran
Craig Campbell	-Matt Guttensohn
Glen McCrae	- Rob Wilkes
Mike Scott	-Sam Lablanc
Mark Thayer	-Garry Hobbins
Josh Noble	-Francois Lefebvre
Jo Davie	-Jared FehR
Blair Calibaba	
Josh Duncan	-Geoff Scott
Sean Brenton	-Shawn Sicotte
Paul Kelly	- Scott Gillies
Russell Semenoff	-Paul Morley
Nathan Thompson	-Andrea Reimer
Derek Meulenduiks	-Chase Sellwood
Peter Grondin	- Ian Dunlop
Larry Olsen (Kale)	-Colin Biggar
Luca Blouin	
Cal Walker	Andrew Pelletier
Chad Jones	James Danby
Sarah burns	Shane McKinnon
Connor Robertson	Shad Wilson
Gillis Leathwood	JT Turner

Pete Petryluk

Ken Foot

Marley Foot

JP Gareau

Connor Martin

Paul Gereaux

Valentine Conrad

Isaac Enns

Eric Martin

Steve Anderson

Tom Olson

Alicia Sergeant

Karissa Stroshein

Gord Moore

Chuck Donnelly

Tyson Wagner

Erin Carr

Dasha Karpenko

Alastair MacKay

Lorne Anderson

Kevin Johnson

Matt Maclanders

Kaslo Minor Hockey-50 players registered

Jason Cross

Braelyn Patton

Johnny Kontuntus

Rogan East

Justin Anderson

Monday Night Maniacs-25 players registered

Lardeau Valley-21 players registered

Allie Grant
Amy LeBlanc
Audrey Calvo
Brenna Leitch

Carolyn Thomson
Chyvonne Lynch
Cloe Boyer-Holland
Collette Enns
Danielle Newsom
Emily Early
Hannah Boomer
Jessie Lay
Jill Anderson
Kare Cathro
Kymberlee Sellwood
Leah Dubdee
Leah Gidney
Leanna Blancher
Lisette McCracken
Marie Sauvage
Molly Thomspn
Raya (unsure last name?)
Sage Matthews
Sarah Pollick
Shannon Isaac
Stephanie McLean
Stephanie Zacharias

Tanya Gaskell

Tegan Gresley-Jones

Trish Leier

KDAA Annual General Meeting

held June 20, 6 pm at the Arena in Kaslo.

Present Molly Leathwood, Jo Davie , Josh Noble, Conner Robertson, Nate Thompson, Blair Callibabba, Rogan East, Craig Campbell, Jessie Lay.

Meeting called to order 6 pm

Draft Minutes of 2023 AGM recently circulated by Josh were approved.

President's brief report presented and approved

Annual Financial statements previously circulated by Alicia discussed.

Upon Motion by Jo and seconded: Approved

Election Of Directors:

Present Directors, Molly, , Rick, Jo, Josh, Conner, Nate, Blair, and Rogan willing to serve as Directors of the KDAA for 2023/24

Craig Campbell and Jessie Lay proposed as Directors

Motion: previous and proposed Directors elected by acclamation.

Motion to make Rogan the new secretary when Josh resigns in October approved
approve.

Meeting Adjourned approximately 6:15

Profit and Loss

Kaslo and District Arena

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As a percentage of Total Income	100.00%	100.00%		

Operating Expenses				
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Net Profit	\$22,078.85	-\$26,400.99	\$48,479.84	183.63%
As a percentage of Total Income	16.09%	-21.34%		

Kaslo and District Arena Association 5 year budget

	2025	2026	2027	2028	2029
Income					
Ice Tlmes	65000	65000	66000	67000	67000
RDCK Grant	56000	56000	56000	56000	56000
Other grants	1000	1000	1000	1000	1000
Private Rentals	3000	3000	3000	3000	3000
Advertising signs	2400	2400	2400	2400	2400
Other(donations, fundraising)	5000	5000	5000	5000	5000
Total income	132400	132400	133000	135000	135000
Expenses					
Wages/Payroll	40000	40000	41000	41000	41000
Hydro	41000	42000	43000	43000	43000
Repairs/Maintenance	25000	25000	25000	22000	22000
Other Operating(insurance, supplies, professional certificates,etc)	15000	15000	16000	16000	17000
Slab Replacement reserve	10000	10000	8000	10000	10000
Total expenses	131,000	132000	133000	132000	133000
Profit/loss	1400	1000	0	3000	2000

We have added a line item, Slab Replacement. Our slab is 47 years old and in amazingly good shape but it is starting to show some cracks. A local arena is also having the same issue. They costed out replacing the slab outright but the cost for that is upwards of \$1,000,000. The opted instead to fix some of the cracks for about 30,000. We are hoping to use any profit to start to build up a reserve in the event we either need to repair or replace the slab.

Welcome to the Kaslo and District Arena Complex

Kaslo Arena is a municipally owned facility, funded partially through the RDCK and the Village of Kaslo and operated by a volunteer board. Our arena was built in 1974 through the efforts of a few community minded people and a whole community that continues to this day. The dedicated volunteer board members, past and present, continue to strive to provide a facility that is affordable, safe, fun and inclusive.

We are excited to see the increase in both Minor Hockey and Adult hockey use. We are fortunate to be able to provide ice times that are reasonable, though with increases to Minor Hockey, we have had to change our schedule a bit this year. Ice times are still early enough and reasonable enough that our usership continues to build.

We are able to provide several times in the weekly schedule where people of all ages and abilities can come and skate. We started a Family Hockey time for those who are unable to commit to weekly practices and games. We have a group of figure skaters who meet weekly as well as times where people are encouraged to come and learn to skate. We still offer drop in hockey with Monday Night Maniacs and Skills and Drills and this season will offer a free beginner skater program we will schedule later in the year.

With the increase in Minor Hockey, Figure Skating and the Kaslo Cougars (ladies hockey) there will be more action on the weekends. There will be some games and tournaments and hopefully a Minor Hockey playoff weekend as well as our annual KJAM and MASH-UP tournaments. Check Kaslo Community Web; Kaslo Arena Facebook page and Minor Hockey page for game schedule.

Last season we created a Kaslo Arena Virtual Equipment page. We found that our old equipment room was becoming a place for unsafe, unusable equipment and was quite a disaster. Staff were spending quite a bit of time trying to keep it organized. We have a small space for some equipment which is currently full. Many people used the Virtual Equipment room last year successfully so please check that if you need equipment or would like to give away or sell some.

We are continuing to benefit from our dear Murray's love of the arena by building some new lockers and a new ladies dressing in the old concession area.

We have raised some of our fees slightly this year due to increasing utility and fuel costs. Please check the website for our new rates. Please note the following increases to rates:

PUBLIC SKATING: \$3 per person or \$10 per family of 4.

DROP-IN (Skills & Drills; Monday Night Maniacs) \$15 per person per session

FRIDAY FAMILY HOCKEY-\$5 per person per session.

LOCKER RENTALS: Single \$150 per season; Double \$250 per season (payable at the beginning of the season) Please contact Brandon for locker rentals.

SIGN RENTAL: \$150 per season.

Our ice and meeting rooms are available to rent. Please check the website for rental rates and contact our arena manager, Brandon May, at 250-353-2855 or email kasloarenamanager@gmail.com.

And that's a wrap.....

As we lock up the arena for another season, I am reminded of the community support we get for our facility. Anyone who has ever spent time in our arena, whether it be for skating or hockey or figure skating supports us in so many ways, no matter where they live. Kaslo has many amenities to be proud of and the arena is certainly one of them.

This year we saw the continued increase in Minor Hockey users. We were able to host some games and even a play off game for the U-11. Our arena was full of community members watching and cheering whether they had kids in hockey or not. This year, the arena board and MH split the cost of dividers to accommodate our youngest players.

Ladies hockey is alive and well in Kaslo. Who knew there were so many ladies hockey players! Our team, the Kaslo Cougars, played some games and also travelled to tournaments this season.

For the first time in years our Monday Night Maniacs drop in beginner hockey was full! Skills and Drills also saw a steady group of players wanting to practice their skills. We had players from all over asking for ice times and whether there was room on teams for them to play.

This year a group of our players travelled to Prague for their annual beer league tournament. The team spent a few weeks travelling around playing some exhibition games as well as the tournament. The "Kaslo Experience" made quite an impression.

Public Skating, Moms and Tots, Sticks and Pucks saw increases in attendees. Figure Skating with Nikita and Julia, continue to attract those users who want something different than hockey or skating. This year we did eliminate one Public Skating time, later on in the year, to host a Family Hockey Night ice time. As most are aware our arena is funded through an operating grant and user fees. We have very reasonable fees and we are able to keep that consistent by keeping our operating fees tight so we are constantly trying to find ways to cut costs without increasing our fees.

Our volunteer board works very hard to ensure our facility is run safely, efficiently and responsibly. We try to accommodate and support new users or new programs while keeping fees affordable for all.

The KDAA board, Jo, Josh, Nate, Rick, Blair, Rogan, Connor, and Molly, would like to thank our staff, Damon, Brandon and Matt; Alicia for helping with our books; the MH board, Harmony, Tracy, Kristy, Sarah and Stephanie; all our users, coaches, parents and community for their continued love of our arena.

See you next season!

Maureen Leathwood, President

KDAA

The Kaslo Experience





ALL USER GPOUPS

In an effort to accommodate all our users, we are inviting a representative from each group to attend our next Board Meeting on Monday, March 18 between 6-6:30. We would like to hear your thoughts on scheduling or ideas to ensure we can continue to provide reasonable fees and times for all users. The meeting will be held in the arena meeting room upstairs in the mezzanine. If you are unable to attend please send thoughts to kasloarena@gmail.com.

Thank you

KDAA

Scott Gilles

Gord Rexin

Submission Date Oct 31, 2024 4:18 PM

Date of Application: Oct 31, 2024

Which Recreation Commission are you applying to for Financial Aid: Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society? Yes

Organisation/Society Name: Ainsworth Recreational Association

President/Contact Name: Scott Gilles

Contact Name: Gord Rexin

Contact Phone Number: [REDACTED]

Mailing Address: [REDACTED]
[REDACTED]

Contact Email: [REDACTED]

Project Title: Ainsworth Community Hall

Project Type: Operational Project

New or Continuing Project: Continuing

Amount of Financial Aid Requested (Operational): 11000.00

Project Start Date: Jan 1, 2025

Project End Date: Dec 31, 2025

Estimated Number of Participants: 20 - 30

Will there be a Membership or Admission Fee? Yes

If you answered 'Yes' to the above question, how much will the Membership or Admission Fee be? 25.00

Brief Description of Project: Maintain our historic community hall on behalf of our community for events such as meetings, games, pot lucks, Christmas parties and rental income.

Project Location: 3624 Hwy 31, Ainsworth Hot Springs, BC

Please provide a brief bio/credentials of the main project leader(s): Scott Gilles is presently employed by KiN in Kaslo. Was raised in Ainsworth. His wife's family has been in Ainsworth since 1883. Gord Rexin is a retired Suncor Process Technician.

What is the purpose and goal(s) of the project? Maintain hall in good condition, allowing for many more years of service to the community.

How does this support and help to develop the local economy or add value to the community? Ainsworth is the oldest community on Kootenay Lake. This building was built in 1892 as a Government Building and has served as community hall for 75 years. It is our community center. Our recent upgrades make the hall more appealing for rental income, bringing more people to town.

Does this project compete with already established groups or businesses? No

Will this proposed activity/project be advertised and if so, how? No

How will support from the Recreation Commission be recognised? A plaque on our wall thanking the RDCK for their ongoing support.

Do you have a partner for this project? No

Have you accessed other funds for this project? Yearly memberships, donations, fund raising through bake sales and garage sales, and rental income. Our efforts so far this year amount to about \$1,100.

REVENUE:

	Budget	Description
Recreation Grant Funds	11,000.00	
Donations	400.00	
Organisation's Contributions		
Incoming Revenues		
Fundraising	300.00	
Other Grants		
Other		

Email test

recreationgrants@rdck.bc.ca

Email

recreationgrants@rdck.bc.ca

2024 Ainsworth Recreation Association
Annual General Meeting Minutes
May 15, 2024

Present:

Directors: Scott Gilles, Glen Konowalchuk, Gord Rexin, Norm Thom, Niko Bekker Joe Hawes

Community members present: Pat Desmeules, Bob, Desmeules, Alison Clancey, Tammy White, Rick Hawes

The meeting was called to order at 6:30 pm Scott called to order, Norm seconded.

Gord read the financial report, Glen motioned to accept report as read, Scott seconded. Motion Passed

Gord Read the 2023 AGM minutes, Scott motioned to accept, Norm seconded. Motion Passed.

Old Business:

- Boat Bay Fees, stay with \$200 a year for now.
-
- Discussion of using a spread sheet to track boat bay members- Glen
-
- Discussed membership list - Glen
-
- Member fees to stay at \$25 per immediate family
-
- Members can use lockbox non members will need a key from a director
-
- Go back to potluck for Christmas, Joe to organize.
-
- Waiting on Redi Grant to buy Smart TV for Hall and develop web page
-
- Waiting on Redi Grant buy a vanity for the Bathroom, stove for kitchen.
-
- Need Selkirk Securities to work on Emergency Exit lights - Gord

New Business:

Implement a \$200 cleaning/ damage deposit for Hall usage. Carried

Discussion of boat bay fingers repair, Norm to organize work party; Gord will assist

Committee to repair docks: Norm and Glen

Discussion of Occupancy: Max limit can be 120 but feel 85 is reasonable. Carried

Discussion of Vision for ways to better use, repair and monetize the Hall;

- JB Fletcher will use hall for some of their events
- Events Committee - Joe, Pat, Tammy and Venetia
- Yard clean up - Niko
- Hall property pins - Niko to investigate.
- Fireworks, not this year.

Election of Officers

Joe Hawes nominated for director, carried

Scott Gilles, President by acclamation

Gord Rexin, Treasurer/ Secretary by acclamation

Glen Konowalchuk Director by acclamation

Niko Bekker Director by acclamation

Norm Thom Director by acclamation

Scott Adjourned. Niko Seconded

Ainsworth Recreation Association 2023 Financial Report

December 31, 2022 Balance		\$22083.08
2023 Income:		
Grants	\$7000.00	
Rentals	\$468.25	
Dues	\$225.00	
Donations	\$117.00	
Bank Interest	\$8.38	
 Total Income	 \$9818.63	
2023 Expenditures:		
Insurance	\$2966.00	
Utilities/Water License	\$3485.93	
Office/Wifi.	\$884.30	
Maintenance/Supplies	\$2462.91	
Miscellaneous. (xmas)	\$536.53	
 Total Expenditures:	 \$10335.67	
Boat Bay Paid in	\$2000.00	
Paid Out	\$0.00	
 December 31, 2023 Balance		 \$21566.04

AINSWORTH HALL FIVE YEAR BUDGET PROJECTION

	2024	2025	2026	2027	2028
WATER/UTIL.	3000	4000	4100	4150	4200
INSURANCE.	4000	4000	4200	4250	4300
MAINT/REPAIRS.	98000	5500	2000	2300	12000
OFFICE/SUPPLIES.	800.	800	850	850	900
PROGRAMS	1700	500	500	500	750
Grants.	98000.				10000

Amanda Cutting

Amanda Cutting

Submission Date Nov 17, 2024 7:55 PM

Date of Application: Nov 17, 2024

Which Recreation Commission are you applying to for Financial Aid: Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society? Yes

Organisation/Society Name: Lardeau Valley Community Club

President/Contact Name: Amanda Cutting

Contact Name: Amanda Cutting

Contact Phone Number: [REDACTED]

Mailing Address: [REDACTED]
[REDACTED]

Contact Email: [REDACTED]

Project Title: Operations @ LVCC

Project Type: Operational Project

New or Continuing Project: Continuing

Amount of Financial Aid Requested (Operational): 40789

Project Start Date: Sep 1, 2025

Project End Date: Aug 31, 2026

Estimated Number of Participants: > 50

Will there be a Membership or Admission Fee? No

Brief Description of Project: Lardeau Valley Community Club is a community centre with a seasonal campground and public showerhouse located in Meadow Creek, BC.

We provide programs to the community throughout the year. Some of these are provided as a series and some are stand-alone workshops.

We host community events, often dinners, throughout the year to encourage community members to come out and socialize with each other.

Our objective is to keep the community centre, campground, and showerhouse properly maintained to ensure that these services will continue to be available to the communities in the Lardeau Valley and other organizations.

Project Location: Meadow Creek, BC

Please provide a brief bio/credentials of the main project leader(s): Lardeau Valley Community Club is run by a dedicated Board of Directors.

The president, Amanda Cutting, has been involved with LVCC since 2016. She is experienced in project management and business administration. She has spent the past 5 years working to ensure that LVCC is protected and is running as efficiently as possible.

The vice president and secretary, Cheyenne Schielke, has been involved with LVCC since 2023 and a member of the community for 10+ years. Cheyenne has a background of working with non-profits in various communities she has lived in, specifically those that work with youth.

The treasurer, Val Smith, has been involved with LVCC since 2014. Val has worked with and for a variety of non-profit organizations. She has dedicated her time at LVCC almost exclusively to searching out and providing good quality programs for our community members to enjoy.

Director Greg Underwood joined the Board in May 2024, but has been involved with LVCC as a volunteer for the last 5 years. His technological expertise is helping to assist LVCC in growing its online presence and its reach beyond our little community.

Director Bjorn Torgerson joined the Board in June 2024. He is new to the community and asked to join the Board as a way to get more connected with the new community he calls home. Bjorn has a mind for fitness and health and we are working on programs that will turn his skills into health and wellness programs for our community.

What is the purpose and goal(s) of the project? The purposes of the project are to maintain the community centre, campground, and showerhouse, to provide quality programs to the communities we serve in the Lardeau Valley, and to provide social opportunities to bring the community together.

How does this support and help to develop the local economy or add value to the community? Through our programs, we offer local artisans and craftspeople to share their talents with others.

Through our events, we offer various opportunities for community members to come together and have fun. We shop as locally as possible for the events we put on.

LVCC offers 4 part-time employment opportunities.

Does this project compete with already established groups or businesses?

No

Will this proposed activity/project be advertised and if so, how?

All activities at the hall are advertised via Facebook, posters on local community boards, and a local weekly newsletter. Our larger activities are advertised in the Pennywise and the Valley Voice as well. Once our website is operational, we will use that platform to advertise as well.

How will support from the Recreation Commission be recognised?

We ensure that everyone knows that LVCC would not be able to operate without the assistance from the Recreation Commission. We are working on signage that will be displayed in various spots in and around the buildings and property. We will also be ensuring that we include appropriate logos on all marketing material moving forward.

Do you have a partner for this project?

No

Have you accessed other funds for this project?

We access some funding from Community Development to assist with the maintenance aspect of our operations and we access funding from Resident Directed Grants to assist with programming. The rest of our funds come primarily from revenues from rentals, showers, laundry, camping, fundraising, and donations.

REVENUE:

	Budget	Description
Recreation Grant Funds	40789	
Donations	3000	
Organisation's Contributions		
Incoming Revenues	21000	Rentals/Campground/Showerhouse
Fundraising	5000	
Other Grants	20500	From ReDi Grants
Other	7500	From Community Development
Other	1500	CBT Sponsorship Grants
Other		
Other		
Other		
TOTAL REVENUE	99289	

EXPENDITURES:

	Budget	Description
Professional Fees/Honoraria		
Office Expenses*	78389	Operating Expenses
Facility Rentals		
Equipment/Supplies		
Advertising/Marketing		
Other*	10000	Maintenance (Supplies and Labour)
Other*	10900	Programming and Events
Other*		

Email test recreationgrants@rdck.bc.ca

Email recreationgrants@rdck.bc.ca

Lardeau Valley Community Club

Contact List

Amanda Cutting	President	250-366-0065 250-353-8573	acutting@lardeauvalleycommunityclub.ca
Cheyenne Schielke	Vice President/ Secretary		cschielke@lardeauvalleycommunityclub.ca
Val Smith	Treasurer	250-366-4693	vsmith@lardeauvalleycommunityclub.ca
Greg Underwood	Director	250-366-0065	gunderwood@lardeauvalleycommunityclub.ca
Bjorn Torgerson	Director		btorgerson@lardeauvalleycommunityclub.ca

**Lardeau Valley Community Club
Annual General Meeting
13429 Hwy 31, Meadow Creek, BC
May 21, 2024
6:30PM - 8:00PM**

AGM MEETING MINUTES

In Attendance: Amanda Cutting, Cheyenne Schielke, Larry Leonard, Drew Miller, Greg Underwood, Kathy Carlson, Cal Clandening, Tija Jansons

Absent with Regrets: Val Smith

IMPORTANT NOTE: The original AGM meeting date was May 14, 2024. Due to a lack of quorum after 30 minutes, the meeting was adjourned to the same time of the same day of the following week, per LVCC bylaw 3.14.

#	Agenda Item	Lead Person	Action
1	Call to order	Chair	Meeting was called to order @ 6:30PM
2	Establish Quorum	Chair	The six members present @ 6:30PM constituted quorum per bylaw 3.14.
3	Meeting Conduct Overview	Chair	Expectations of behaviour and conduct at the meeting were reviewed.
4	Approval of this Meeting Agenda	Chair	Motion to approve the meeting agenda was made by Larry Leonard and seconded by Cheyenne Schielke. All in favour; none opposed. MOTION PASSED.
5	2022 AGM Minutes a) Reading of b) Discussion/Q&A c) Motion to approve	Chair	a) Motion made by Greg Underwood to waive the reading of the minutes from the last AGM and seconded by Larry Leonard. All in favour; none opposed. MOTION PASSED. b) No discussion or Q&A occurred. c) Motion made by Kathy Carlson to approve the minutes from the last AGM and seconded by Cal Clandening. All in favour; none opposed. MOTION PASSED.
6	President's Report a) Presentation b) Q&A c) Motion to accept	Chair	a) See attached President's Report b) No questions were asked. c) Motion to accept the President's Report as presented made by Larry Leonard and

**Lardeau Valley Community Club
Annual General Meeting
13429 Hwy 31, Meadow Creek, BC
May 21, 2024
6:30PM - 8:00PM**

			seconded by Greg Underwood. All in favour; none opposed. MOTION PASSED.
7	Treasurer's Report a) Presentation b) Q&A c) Motion to accept	Chair	a) 2023 financial statements presented by Chair Amanda Cutting on behalf of Treasurer Val Smith, who was not in attendance. b) No questions were asked. c) Motion to approve the 2023 financial statements made by Cheyenne Schielke and seconded by Cal Clandening. All in favour; none opposed. MOTION PASSED.
8	Strategic Plan a) Presentation	Chair	a) The strategic plan the board has been working on was presented.
9	Board elections a) Motion to waive elections and acclaim single candidate to the board	Chair	a) Motion made by Drew Miller to waive elections and acclaim single candidate to the board and seconded by Larry Leonard. All in favour; none opposed. MOTION PASSED. Discussion ensued regarding the number of board members. Motion was made by Greg Underwood to waive the Board of Directors decision to not allow floor nominations and seconded by Larry Leonard. All in favour; none opposed. MOTION PASSED. Motion made by Greg Underwood to appoint Drew Miller to the Board of Directors. All in favour; none opposed. MOTION PASSED.
11	Adjourn	Chair	Motion to adjourn made by Greg Underwood and seconded by Larry Leonard. All in favour; none opposed. MOTION PASSED.

Next General Meeting: _____ **TBD** _____

Next Annual General Meeting: _____ **Tuesday, May 13, 2025** _____

Lardeau Valley Community Club

Balance Sheet

2024-05-15

As of 31 December 2023

Accrual Basis

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
10100 · General Operations Fund	59,800.84
10200 · Grant Account	10,729.71
10300 · Reserve Fund	4,441.51
10400 · Prepaid Mastercard	47.43
10500 · Kids' Christmas Party	623.07
10600 · Harvest Festival Fund	935.80
10700 · First Responders Account	3,652.44
Total Chequing/Savings	<u>80,230.80</u>
Accounts Receivable	
11000 · Accounts Receivable	674.00
Total Accounts Receivable	<u>674.00</u>
Other Current Assets	
12000 · Undeposited Funds	2,114.05
12300 · Concession Float	35.00
12400 · Laundry Float	106.25
12500 · Event Float	155.00
13000 · Prepaid Expenses	260.26
Total Other Current Assets	<u>2,670.56</u>
Total Current Assets	<u>83,575.36</u>
TOTAL ASSETS	<u><u>83,575.36</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Salaries Payable	1,638.78
25000 · Canada Revenue Payable	
25200 · Income Tax Payable	1,233.65
25300 · CPP Payable	357.56
25400 · EI Payable	136.33
Total 25000 · Canada Revenue Payable	<u>1,727.54</u>
25700 · Accrued Expenses	3,230.41
25800 · Unearned or Deferred Revenue	25,355.79
26100 · WorkSafe BC Premiums	228.24
Total Other Current Liabilities	<u>32,180.76</u>
Total Current Liabilities	<u>32,180.76</u>
Total Liabilities	32,180.76
Equity	
30000 · Opening Balance Equity	27,546.55
32000 · Retained Earnings	2,932.43
Net Income	20,915.62
Total Equity	<u>51,394.60</u>
TOTAL LIABILITIES & EQUITY	<u><u>83,575.36</u></u>

Lardeau Valley Community Club

Profit & Loss

2024-05-13

Accrual Basis

January through December 2023

	Jan - Dec 23	Jan - Dec 22	% Change
Ordinary Income/Expense			
Income			
43400 · Direct Public Support			
43450 · Fundraising Income	2,326.40	2,969.50	-21.7%
43460 · Donation Income	2,538.75	723.00	251.1%
Total 43400 · Direct Public Support	4,865.15	3,692.50	31.8%
44500 · Grant Income			
44530 · RDCK Grants	63,448.24	33,836.67	87.5%
44540 · CBT Grants	750.00	500.00	50.0%
44550 · LVHS	0.00	1,600.00	-100.0%
Total 44500 · Grant Income	64,198.24	35,936.67	78.6%
45200 · Program Income			
45230 · Membership Dues	520.00	610.00	-14.8%
45240 · Program Service Fees	1,150.00	2,698.00	-57.4%
45250 · Fitness Centre Fees	1,520.00	580.00	162.1%
Total 45200 · Program Income	3,190.00	3,888.00	-18.0%
45500 · Rentals			
45510 · Building Rental	6,660.00	15,405.00	-56.8%
45520 · Bowling Lane Rental	485.00	445.00	9.0%
45530 · Showerhouse Income	3,206.95	3,953.75	-18.9%
45540 · Laundry Room Income	4,228.25	4,075.25	3.8%
45550 · Campground Income	16,475.00	16,755.00	-1.7%
45570 · Bouncy Castle Rental	0.00	100.00	-100.0%
Total 45500 · Rentals	31,055.20	40,734.00	-23.8%
46400 · Other Types of Income			
46410 · Concession Income	337.80	594.55	-43.2%
46420 · Interest Income	25.13	15.92	57.9%
46430 · Miscellaneous Revenue	807.00	57.50	1,303.5%
Total 46400 · Other Types of Income	1,169.93	667.97	75.2%
Total Income	104,478.52	84,919.14	23.0%
Expense			
60000 · Business Expenses			
60100 · Banking Fees	80.25	84.50	-5.0%
60120 · Legal Fees	40.00	310.88	-87.1%
60130 · Advertising Expense	1,091.14	800.32	36.3%
60140 · Hydro Expense	11,969.56	11,943.47	0.2%
60150 · Telephone Expense	1,266.29	1,117.02	13.4%
60160 · License Fees	250.00	290.00	-13.8%
60170 · Office Supplies Expense	989.33	1,279.88	-22.7%
60200 · Janitorial Expense	1,064.66	2,581.53	-58.8%
60210 · Garbage/Recycling	684.75	308.50	122.0%
60220 · Maintenance Supplies	2,792.56	2,838.85	-1.6%
60230 · Contractors' Wages	7,307.11	4,214.92	73.4%
60240 · Programming Expenses	5,241.34	12,480.69	-58.0%
60250 · Concession Expense	755.58	1,267.75	-40.4%
60260 · Propane Expense	1,125.76	1,928.87	-41.6%
60270 · Interest Expense	7.62	37.45	-79.7%
60280 · Insurance Expense	10,551.75	9,291.41	13.6%
60999 · Miscellaneous Expenses	1,707.29	1,662.89	2.7%
Total 60000 · Business Expenses	46,924.99	52,438.93	-10.5%
60290 · Professional Services	1,890.00	0.00	100.0%

Lardeau Valley Community Club

Profit & Loss

2024-05-13

January through December 2023

Accrual Basis

	Jan - Dec 23	Jan - Dec 22	% Change
61000 · Labour Expenses			
61100 · Wages Expense	16,324.64	24,606.62	-33.7%
61300 · CPP Expense	1,349.33	1,383.18	-2.5%
61400 · EI Expense	640.03	757.10	-15.5%
61500 · WCB Expense	228.24	490.88	-53.5%
Total 61000 · Labour Expenses	18,542.24	27,237.78	-31.9%
62000 · Fundraising Expenses			
62100 · Food and Beverages	3,712.59	613.36	505.3%
62200 · Entertainment	50.00	400.00	-87.5%
62300 · Supplies	2,056.67	4,164.50	-50.6%
Total 62000 · Fundraising Expenses	5,819.26	5,177.86	12.4%
63000 · Grant Expenditures	9,716.41	2,071.61	369.0%
64000 · Bad Debt Expense	70.00	0.00	100.0%
Total Expense	82,962.90	86,926.18	-4.6%
Net Ordinary Income	21,515.62	-2,007.04	1,172.0%
Net Income	21,515.62	-2,007.04	1,172.0%

LARDEAU VALLEY COMMUNITY CLUB**5 YEAR BUDGET**

2025 - 2027

	2025	2026	2027	2028	2029
<u>REVENUE</u>					
RDCK - Rec Comm 2	40,789	41,032	42,186	43,347	44,506
RDCK - CIP/AAP & Comm Dev	28,000	28,000	28,000	28,000	28,000
CBT - Sponsorship Grants	1,500	1,500	1,500	1,500	1,500
Rental Income	7,500	7,875	8,270	8,680	9,115
Campground/Showerhouse	10,000	10,000	10,000	10,000	10,000
Laundry Room Income	3,000	3,000	3,000	3,000	3,000
Donation/Fundraising Income	8,000	8,000	8,000	8,000	8,000
Memberships	500	550	600	660	730
<u>TOTAL REVENUE</u>	<u>99,289</u>	<u>99,957</u>	<u>101,556</u>	<u>103,187</u>	<u>104,851</u>
<u>EXPENSES</u>					
Operating	78,389	79,957	81,556	83,187	84,851
Maintenance (Labour & Supplies)	10,000	10,000	10,000	10,000	10,000
Programming/Events	10,900	10,000	10,000	10,000	10,000
<u>TOTAL EXPENSES</u>	<u>99,289</u>	<u>99,957</u>	<u>101,556</u>	<u>103,187</u>	<u>104,851</u>

Evan Watler

Denys Lawrence

Submitter

jennie Phoenix

Submission Date

Nov 17, 2024 11:25 PM

Date of Application:

Nov 8, 2024

Which Recreation Commission are you applying to for Financial Aid:

Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society?

Yes

Organisation/Society Name:

Johnsons Landing Community Association

President/Contact Name:

Evan Watler

Contact Name:

Denys Lawrence

Contact Phone Number:

[REDACTED]

Mailing Address:

[REDACTED]
[REDACTED]

Contact Email:

[REDACTED]

Project Title:

Operational Funding 2025/26

Project Type:

Operational Project

New or Continuing Project:

Continuing

Amount of Financial Aid Requested (Operational):

12800

Project Start Date: Oct 1, 2025

Project End Date: Sep 30, 2026

Estimated Number of Participants: 40 - 50

Will there be a Membership or Admission Fee? No

Brief Description of Project: Operational Funding allows us to maintain, care for, and improve, the JL Community Hall, which is the heart of the community for social, recreational, and educational activities. Current activities include: free high-speed fibre-optic internet access provided by KiN; hall space for games (badminton, ping-pong, card and table games); physical recreation activities including playing music/dance/yoga/tai-chi/qigong; space for meetings/classes; a community sauna; the Culinary Tool Lending Library (CTLL, funded by CBT and open 1 day/week); and 3-4 community meals/year. Participant age range is birth-85 years. Number of participants varies. Free membership/access to the JL Community Hall is available to all property owners and residents of JL and their guests.

Project Location: Johnsons Landing Community Hall

Please provide a brief bio/credentials of the main project leader(s): There are currently 5 board members on the Johnson's Landing Community Association which owns and manages the JL Hall. Board members are Angele Rowe, Bree Hope, Denys Lawrence, Evan Watler, and Susan VanRooy. Board members have a range of experiences with other boards as well as the JLCA, we have 1 board member who has only been involved with the board for 1 year, and 2 who have been involved for a whole decade. The main project leaders will be Denys, as the Treasurer for the JLCA, and Bree, as the secretary. All board members are property owners in Johnsons Landing and deeply invested in managing the Hall which is a vital community asset.

What is the purpose and goal(s) of the project? The primary purpose of this project is to ensure that the JL Hall continues to function as the heart and hub of the JL community and both maintains and expands the space and services offered through the Hall for use of residents and their guests. Some local families include three generations and it is common for social and recreational activities using the space at the JL Hall to be intergenerational. The JLCA constitution states that the purposes of the Society are to "promote community recreation and improvement" and to "construct and maintain a community hall which shall be used for social and cultural activities"; all operational and other funding received goes toward fulfilling these Purposes.

How does this support and help to develop the local economy or add value to the community? The JL Hall is the only public access space in Johnsons Landing. As a remote rural community, we rely on connection with our neighbours to maintain social well-being which in turn is helpful for creating economic well-being. The JL Hall facilitates connection through the variety of activities available and through the provision of barrier-free public space. Two of the five Social Determinants of Health are Neighbourhood & Built Environment and Social & Community Context. The JL Hall adds value to the community through the provision of both of these essential health supports. The Community Hall is a vital aspect of local well-being for residents of Johnsons Landing, particularly for vulnerable members of our community. Our Hall is well used, well loved, and valued by residents for the myriad opportunities it offers.

Does this project compete with already established groups or businesses? No

Will this proposed Yes. We have a local community email list where the JLCA board shares

activity/project be advertised and if so, how?

information on events at the Hall, as well as board updates; we use social media on a regular basis to let community members and people from surrounding communities know what is happening; there are community bulletin boards where event posters are displayed; and we also use the Valley Voice and Pennywise on occasion to advertise special events.

How will support from the Recreation Commission be recognised?

All signs and posters include the RDCK logo and verbal acknowledgement is given at all public events.

Do you have a partner for this project?

No

Have you accessed other funds for this project?

Administration line items in budgets in all grant applications provide some leeway with Operational expenses, as do donations received by the JLCA, but our primary source of Operational Funding is through the RDCK REC grants.

REVENUE:

	Budget	Description
Recreation Grant Funds	12,800	Operational Funding
Donations		
Organisation's Contributions		
Incoming Revenues		
Fundraising		
Other Grants		
Other		
Other		
Other		
Other		
Other		
TOTAL REVENUE	12,800	

EXPENDITURES:

	Budget	Description
Professional Fees/Honoraria	0	
Office Expenses*	200	Admin, poster printing for events,
Facility Rentals	0	
Equipment/Supplies	0	
Advertising/Marketing	0	
Other*	6,400	Insurance
Other*	3,000	BC Hydro, propane, Firewood (heating cost)
Other*	2,200	Maintenace and cleaning (supplies and wages)
Other*	1,000	Community dinners/socials, seasonal celebrations (3 or 4)
Other*		
TOTAL EXPENDITURES	12,800	


	Budget	Description
TOTAL REVENUE - EXPENDITURES	0	

2. Copy of your Organisation/Society's AGM minutes, if applicable.




JLCA AGM April 27, 2024.pdf
33.76 KB

3. Copy of your Organisation/Society's latest fiscal financial statement, if applicable.



24.3 financial statement - fiscal year end....pdf
91 KB

4. Copy of your Organisation/Society's Five (5) Year Financial Plan, if applicable.



24.11 JLCA 5 year projected budget Nov... .pdf
87.33 KB

I Acknowledge That:

I have read, understood the above and consent to the information herein provided.

Authorised Signature:



Date Signed:

Nov 8, 2024

Full Name:

Genevieve (jennie) Phoenix

Get Page URL

<https://rdck.jotform.com/draft/01930eab3b78751ea26cdc172068395fda4d>

Email test

recreationgrants@rdck.bc.ca

Email

recreationgrants@rdck.bc.ca

JLCA AGM April 27, 2024

In attendance: Bree, Angele, Susan, Denys, Bob, Osa, Sabrina, Martin, Evan, Darcy

1. Call to order 11am
2. Approve minutes from 2023 Bree moves, Martin seconds, AIF
3. Approve agenda, Osa moves, Denys seconds, AIF
4. Financial Statement- see attached document. Sabrina motions to waive need for audit, Osa seconds, AIF
5. Project updates
 1. Cooler freezer is fully functional, we need input regarding the protocols
 2. It Takes A Village:. 1 more event coming up May 26 “Revival of the work party”
 3. Accessibility- New ramp and walkway to be completed
 4. Hood fan to be hooked up
6. Upcoming projects
 1. None scheduled or planned but intention to hold more community building and social events.
7. Election of New board members- Breanne Hope, Susan VanRooy, Denys Lawrence and Angele Ortega will continue on the board. Nominations were requested. Evan was nominated and elected. All in favor of these people constituting the board for 2024/25. Appointment of executive roles at next meeting.
8. Future Projects
 1. Susan has applied for a Neighborhood Small Grant of \$500 to host a cultural event here.
 2. Evan is interested in finding funding to acquire a community freeze dryer.
9. New business:
 1. Request for in person meetings to be held at the hall as opposed to Brees house. The board agrees to relocate and continue to allow people to attend via ZOOM as well.
10. Adjournment- 11:46am

Johnsons Landing Community Association

Financial Statements for 01 April 2023 to 31 March 2024

INCOME AND EXPENDITURES

Revenue

RDCK operating grant: Oct 2023 – Sept 2024*	\$10,000.00
RDCK REC2 Capital: hall upgrades final pymt	927.88
RDCK ReDi 2023: It Takes a Village	3,740.00
RDCK ReDi 2023: Energy Efficiency Modelling	3,095.00
CBT FAR: cooler-freezer final pymt	4,625.00
Donations	855.00
Bank interest	<u>6.49</u>

Total \$ 23,249.37

Expenditures

RDCK Operating expenses*	\$ 9,738.77
CBT: FAR cooler/freezer	9,239.88
CBT: CR (generator & HVAC)	23,037.88
RDCK ReDi It Takes a Village	840.00

Total \$ 42,856.53

Net <\$ 19,607.16>

BALANCE SHEET

Assets

KSCU account opening balance April 1, 2023	\$ 32,106.54	
Plus net of revenue over expenditures	<u>- \$ 19,607.16</u>	
Closing balance March 31, 2023		\$12,499.38

Accounts receivable - grant holdbacks

RDCK: CIP-AAP 2022 - FAR top-up	<u>\$ 1,398.40</u>	
Total holdback amount		<u>\$ 1,398.40</u>

Total assets **\$ 13,897.78**

Liabilities

Payable to projects (designated grant/project monies: total budget - funds spent):

RDCK ReDi It Takes a Village (\$3740-840)	\$ 2,900.00	
RDCK ReDi Energy Efficiency Modelling	3,095.00	
Total		<u>\$ 5,995.00</u>

Net assets as at March 31, 2024: **\$ 7,902.78**

Notes:

This statement is for the fiscal year, April 1, 2023 – March 31, 2024, thus these are the JLCA official year-end financial statements for submission to BC Societies and all funders.

*Due to when Operating (REC2) funds are received, the operating year (Oct 1 – Sept 30) is offset by 6 months from the fiscal year (April 1 – March 31). Of the \$10,000 REC2 Operating funds received in November 2023, \$7285.59 has been spent, leaving \$2714.41 for the period of April 1 – Sept 30, 2024. This is fairly typical, as the largest single operating cost is insurance and it comes out in December.

JLCA 5-Year Projected Budget – November 2024

Johnsons Landing Community Association

Preliminary Budget 2025 5-Year Projection (April 1, 2025 – March 31, 2030)

	Projected April 1, 2025 – March 31, 2026	Projected 2026-2027	Projected 2027-2028	Projected 2028-2029	Projected 2029-2030
Revenues					
RDCK Operational Funding	12,600	13,600	14,600	15,750	16,950
RDCK ReDi/CBT/Other	6,000	6,000	6,000	7,000	7,000
Total projected revenue	18,600	19,600	20,600	22,750	23,950
Expenses					
Insurance, Legal, Admin	6,400	7,050	7,800	8,500	9,400
BC hydro, Propane, Firewood	3,000	3,150	3,300	3,500	3,650
Maintenance and Cleaning	2,200	2,300	2,400	2,550	2,700

Community dinners/socials (3 or 4)	1,000	1,100	1,100	1,200	1,200
Hall Improvements; (cooler/freezer, back up generator, HVAC, playground)	6,000	6,000	6,000	7,000	7,000
Total expenses	18,600	19,600	20,600	22,750	23,950

For any queries or further information, please contact Denys Lawrence, Treasurer, at 250-260-0933 or JLCAboard@mail.com

Bryan MacMillan

Tammy Horick

Submission Date Nov 19, 2024 2:05 AM

Date of Application: Nov 18, 2024

Which Recreation Commission are you applying to for Financial Aid: Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society? Yes

Organisation/Society Name: Kaslo Curling Club

President/Contact Name: Bryan MacMillan

Contact Name: Tammy Horick

Contact Phone Number: [REDACTED]

Mailing Address: [REDACTED]
[REDACTED]
[REDACTED]

Project Title: Kaslo Curling Club 2025-2026 Season

Project Type: Operational Project

New or Continuing Project: Continuing

Amount of Financial Aid Requested (Operational): 10000

Project Start Date: Apr 1, 2025

Project End Date:	Mar 31, 2026
Estimated Number of Participants:	> 50
Will there be a Membership or Admission Fee?	Yes
If you answered 'Yes' to the above question, how much will the Membership or Admission Fee be?	25
Brief Description of Project:	The Kaslo Curling Club is a non-profit society that provides the accessible and inexpensive winter sport of curling to the Village of Kaslo and the Regional District of Central Kootenay's Area D. It is the only curling club serving this area, and normally operates from late September through March.
Project Location:	517 Arena Ave, Kaslo BC
Please provide a brief bio/credentials of the main project leader(s):	The Kaslo Curling Club has been in operation at its current location since 1975, and registered as a non-profit society in 1999. The society has 8 directors and several volunteers. A multi-year ice plant renewal was completed in 2019 at a total cost of over \$100,000 and new curling rocks were purchased in summer 2024 for over \$35,000. These investments ensure that curling will be available to the community without significant capital expenditures for at least 15 to 20 more years.
What is the purpose and goal(s) of the project?	The Kaslo Curling Club's purpose is to provide and promote curling in the Kaslo and District area. The goal of this project is to enable access to curling to all in the community for the 2025-2026 season. All necessary equipment and instruction are provided free of charge, and curling opportunities are available for all age groups through scheduled programming, by request (i.e. school classes), or supervised ice rentals.
How does this support and help to develop the local economy or add value to the community?	<p>Curling is an inexpensive sport that allows all ages and fitness levels to be active:</p> <ul style="list-style-type: none"> ● The program has no restrictions to participation outside of legally mandated requirements, such as those imposed by Public Health Orders. ● Curling is accessible to individuals and families who are low income, struggling with health and mobility challenges and/or may otherwise be isolated. ● The majority of the Kaslo Curling Club's adult members are over 50, including several members over 80 who are still active and socially engaged through curling. ● Stick curling enables those with injured hips and knees to continue curling, and can quickly win over people who claim they are "no good at sports". If you can walk, then you can curl! ● Our junior members can participate without parents worrying about costly equipment or time-consuming travel. ● Rural members and new residents can connect socially at the club. ● The Kaslo Curling Club spends over \$30,000 in the community each year supporting local contractors and businesses. ● Six to eight curling teams from around the region (Castlegar, Riondel, Revelstoke, Beaver Valley, etc.) visit Kaslo each year for our annual bonspiel and other events, along with accompanying family and friends, and provide a modest boost to Kaslo's local economy.
Does this project compete with already established groups or businesses?	No

Will this proposed activity/project be advertised and if so, how?

The club advertises at the beginning of every season in the Pennywise and on our website: www.kaslocurling.com. Our annual bonspiel and other events, including Learn to Curl sessions, are similarly advertised. Posters are occasionally displayed around Kaslo to advertise club activities as well.

How will support from the Recreation Commission be recognised?

The RDCK Recreation Commission is recognized as an ongoing sponsor on our website and "RDCK" is engraved on one of our 32 curling rock handles to recognize the Recreation Commission's ongoing support.

The RDCK is also recognized on a plaque in the club lobby as an indirect sponsor of two major capital projects completed in 2019, our ice plant renewal and safety upgrade. The RDCK logo is on the plaque because of its contributions via operational grants even though the RDCK did not explicitly fund these projects.

Do you have a partner for this project?

Yes

If you selected 'Yes' or 'Other', please provide further details:

The Village of Kaslo owns the building, pays for building insurance, rents the facility to the Arena and Curling Club at a low rate, and provides a permissive tax exemption. The Province of BC also provides \$4,850 in operating funding annually through a BC Community Gaming grant.

Have you accessed other funds for this project?

- The club is sponsored by more than 25 local businesses with wall and banner advertising at the club providing over \$5,000 in revenues each year.
- The club operates a licensed bar and lounge which is run by club volunteers with Serving It Right certification that nets about \$6,000 annually for the curling program and capital expenses.
- Ice rentals contribute about \$600 each year. Rentals include all necessary equipment and instruction provided by volunteers, including a certified club curling coach.
- The Village of Kaslo occasionally supports the club with up to \$1,000 in recreation and municipal grants for targeted operating expenses each year.
- The club hosts an annual bonspiel and other curling events which both promote curling and raise funds for regular programming.

REVENUE:

	Budget	Description
Recreation Grant Funds	10,000	
Donations		
Organisation's Contributions		
Incoming Revenues	16,700	Curling fees including memberships
Fundraising	500	Event income
Other Grants	4,862	BC Gaming, Village of Kaslo
Other	16,000	Bar income
Other	600	Rentals
Other	5,500	Sponsors advertising
Other	300	Interest
Other		
TOTAL REVENUE	54,462	

EXPENDITURES:

	Budget	Description
Professional Fees/Honoraria	9,873	Wages (ice maker) + WCB
Office Expenses*	60	Paper, etc.

	Budget	Description
Facility Rentals	260	Rent to Village of Kaslo
Equipment/Supplies	12,500	Repair & Maintenance
Advertising/Marketing	325	Pennywise, sponsor engagement
Other*	14,975	Utilities
Other*	3,250	Commercial insurance
Other*	1,500	Curling equipment to borrow, coaching
Other*	10,185	Bar expenses
Other*	1,534	Depreciation, licences, other
TOTAL EXPENDITURES	54,462	
TOTAL REVENUE - EXPENDITURES	0	

1. List of Executive Officers for your Organisation/Society, if applicable.



Kaslo Curling Club 2024 Annual Reportpdf
96.34 KB

2. Copy of your Organisation/Society's AGM minutes, if applicable.



Kaslo Curling Club 2024 AGM Minutes_... .pdf
175.4 KB

3. Copy of your Organisation/Society's latest fiscal financial statement, if applicable.



Kaslo Curling Club 2023-2024 Financials....pdf
157.77 KB

4. Copy of your Organisation/Society's Five (5) Year Financial Plan, if applicable.



Kaslo Curling Club 2024-2029 5 Year Bu... .pdf
54.95 KB

I Acknowledge That:

I have read, understood the above and consent to the information herein provided.

Authorised Signature:

Date Signed:

Nov 18, 2024

Full Name: Tammy Horick

Get Page URL <https://rdck.jotform.com/210174658170049>

Email test recreationgrants@rdck.bc.ca

Email recreationgrants@rdck.bc.ca



2024 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

NAME OF SOCIETY: KASLO CURLING CLUB
 Incorporation Number: S0040248
 Business Number: 86494 7627 BC0001
 Filed Date and Time: May 31, 2024 11:20 AM Pacific Time
 Annual General Meeting (AGM) Date: May 8, 2024

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:	Mailing Address:
517 ARENA AVENUE	517 ARENA AVENUE
P.O. BOX 873	P.O. BOX 873
KASLO BC V0G 1M0	KASLO BC V0G 1M0

DIRECTOR INFORMATION AS OF May 8, 2024

TREASURER

Last Name, First Name Middle Name:

ALEXANDERS, KATHY

Delivery Address:

513 4TH ST
PO BOX 1262
KASLO BC V0G 1M0

Last Name, First Name Middle Name:

BARCLAY, AL

Delivery Address:

8940 JACOBS RD
PO BOX 1403
KASLO BC V0G 1M0

Last Name, First Name Middle Name:

DYCK, ROSANNE

Delivery Address:

8940 JACOBS RD
PO BOX 1403
KASLO BC V0G 1M0

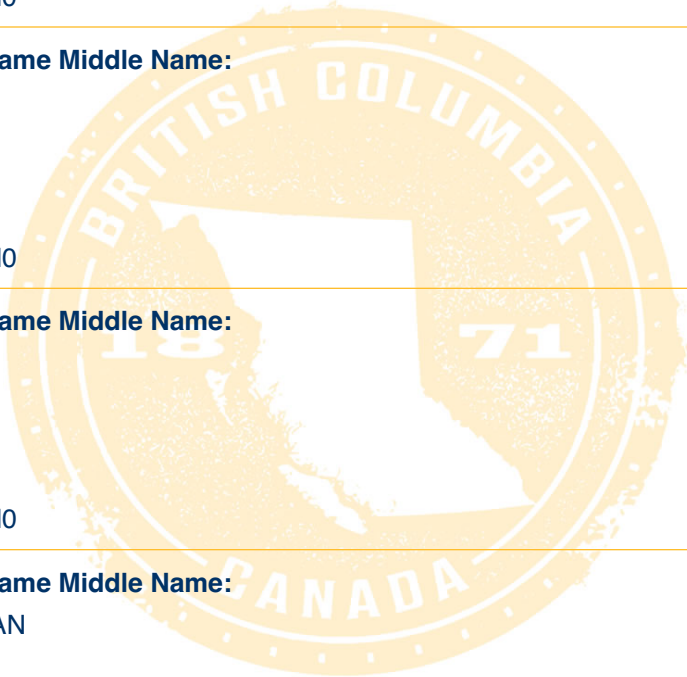
PRESIDENT

Last Name, First Name Middle Name:

MACMILLAN, BRYAN

Delivery Address:

1013 CRAFT ST
PO BOX 851
KASLO BC V0G 1M0



SECRETARY

Last Name, First Name Middle Name:

PURCELL, BRIAN

Delivery Address:

621 CRAFT ST
PO BOX 687
KASLO BC V0G 1M0

Last Name, First Name Middle Name:

QUIGLEY, DAN

Delivery Address:

238 A AVE
PO BOX 1353
KASLO BC V0G 1M0

VICE PRESIDENT

Last Name, First Name Middle Name:

SLOBODIAN, DARRYL

Delivery Address:

6059 PINERIDGE RD
PO BOX 306
KASLO BC V0G 1M0

Last Name, First Name Middle Name:

VAN MILL, LINDA

Delivery Address:

662 C AVE
PO BOX 312
KASLO BC V0G 1M0

CERTIFICATION

I, Tania Horick, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.





Annual General Meeting Minutes

7 pm, Wednesday May 8, 2024
517 Arena Ave, Kaslo BC

Directors Present: Kathy Alexanders, Dan Quigley, Bryan MacMillan, Darryl Slobodian, Brian Purcell

Directors' Regrets: Al Barclay, Rosanne Dyck, Linda Van Mill

Members: 8 members including directors present

Recording Secretary: Dan Quigley

1. **Call to order** at 7 pm (Bryan MacMillan, Chair)
 - (a) Quorum met with 8 votes represented (3 required).
 - (b) All items presented by the Chair unless otherwise indicated.
 - (c) Board members Kathy Alexanders, Al Barclay, Rosanne Dyck, Dan Quigley, Bryan McMillan, Brian Purcell, Linda Van Mill and Darryl Slobodian were elected to one year terms at the 2023 AGM, terminating at the 2024 AGM.

2. Approval of Agenda

- (a) Agenda amended to add Alecia Neville regarding junior curling to New Business.

3. Reading/Approval of 2023 AGM Minutes

MOTION to approve the minutes of the Sep 20, 2023 Annual General Meeting (AGM) as read and accepted with no errors or omissions. Moved by Doug Yee.

PASSED.

4. 2023-2024 Financial Statements (Tammy Horick)

- (a) A surplus of \$18,079 was recorded for the 2023-2024 season. Revenues were \$69,419 and expenses were \$51,340.
- (b) The surplus reflected increased club activity both on the ice and in the lounge, as well as continued support by member gifts and sponsors.
- (c) Expenses included a remote door entry system (\$4,224) and dehumidifier repairs (\$2,870).
- (d) The club's annual revenues and expenses had been around \$40,000 for several years until the 2022-2023 season. The 2022-2023 season saw a significant jump to over \$70,000 in revenues and expenses as volunteers actively fundraised for rock and ice plant maintenance, and bar renovations. A fund for long term, major capital purchases such as ice plant replacement was initiated and seeded at \$15,000 with the Village in 2023. High club participation and volunteer engagement have continued such that both revenues and expenses in the 2023-2024 season were again well above previously typical levels.

MOTION to accept the 2023-2024 financial statements as presented. Moved by Brian Purcell.
PASSED.

5. 2024-2025 Operating Budget (Tammy Horick)

- (a) The presented budget projects revenues and expenses of \$57,925, and assumes a level of club activity similar to that seen in the previous two seasons.
- (b) Repair & Maintenance includes a \$4,000 allowance for post recovering, dehumidifier repairs, and other projects that have been proposed.
- (c) Bar and Rental income is reduced as insurance requirements may cause the club to approve fewer rentals. The Board will need to investigate and decide whether to reduce the number of rentals, as the budget projects, or run the events but with increased insurance costs to offset the increased income.
- (d) The budget includes a \$5,000 Transfer to Capital Assets expense corresponding to \$5,000 in Sponsor revenues supporting the purchase of new rocks.

MOTION to accept the 2024-2025 operating budget as presented. Moved by Kathy Alexanders.
PASSED.

6. Reports from Committees

- (a) Membership and Events (Tammy Horick):
 - i. The club had 96 adult members for the 2023-2024 season and 15 teams in League play. This is up from 76 adult members and 14 teams the previous season. There were no junior members.

- ii. There were 77 members participating in League play. There were also 8 members who curled only in Novice, 6 members who curled only in a weekly rental session for ladies, and 5 other members who either played only in afternoon drop-in or did not curl. Some members curled in more than one session per week.
- iii. The Tuesday afternoon ladies rental again ran regularly over multiple weeks in 2023-2024 and the session is obviously viable. The Board will discuss incorporating it into regular club programming for the 2024-2025 season.

(b) Maintenance Report (Dan Quigley)

- i. The plant ran well all season. The brine level was good and no freon addition was needed.
- ii. The dehumidifier is still not running 100% and is a work in progress. Paul from Hughes Diversified and Al are working on getting a tech in for servicing. The manufacturer, Munters, has not been helpful in supplying technicians. The dehumidifier was purchased in 2019 at a cost of about \$25,000.

7. New Business

(a) Junior Curling (Alecia Neville)

- i. Alecia and Lisa Smith are interested in mentoring junior curlers aged 12-18 and wanted information about possible ice times, equipment, and how the club could help facilitate a program in 2024-2025.
- ii. The Board fully supports this initiative and registered club coach Brian Purcell will work with Alecia and Lisa to nail down the details.

(b) Ordinary Resolution

MOTION to pass the following ordinary resolution requiring majority consent:
The club will purchase new curling rocks for the 2024-2025 season at a cost of no more than \$40,000 to replace its current set of 50+ year old curling rocks which are uniformly near or below minimum regulation weight and no longer meet playing standards.
 Moved by Darryl Slobodian. The motion was discussed.

- i. The performance of the rocks has been disappointing since their reconditioning in 2022. Differences in path and glide between rocks is pronounced and is not attributable to ice conditions. It was realized that the rocks are all very close to the minimum regulation weight of 38.5 lbs after decades of periodic reconditioning. Rocks must be between 38.5 and 44 lbs, and are ideally around 42 lbs.

- ii. The total cost for rocks with inserts on both sides including taxes and freight from Kay's in Scotland is about \$35,000. This includes Kay's offer to take the club's recently reconditioned rocks in exchange for covering freight between Kaslo and Scotland in both directions.
- iii. Kay's quote is good to May 10, 2024.
- iv. The financial statements show that the club has \$47,717 available for this initiative as of March 31:
 - A. \$14,717 Unrestricted.
 - B. \$18,000 Internally restricted by Board motion on March 13, 2024 for the purchase of new curling rocks.
 - C. \$15,000 Externally restricted and held in the Village of Kaslo's Arena Reserve for large and long term capital purchases.
- v. The club has enough cash on hand for the 50% deposit, but will need to withdraw the \$15,000 from the Village's Arena Reserve to pay the balance in June or July.

MOTION that the club will purchase new curling rocks for the 2024-2025 season at a cost of no more than \$40,000 to replace its current set of 50+ year old curling rocks which are uniformly near or below minimum regulation weight and no longer meet playing standards. Moved by Darryl Slobodian.

PASSED unanimously.

8. Election of Directors

All terms are for 1 year expiring at each AGM. A minimum of 5 directors are required.

(a) Terms Ending

- i. Kathy Alexanders
- ii. Al Barclay
- iii. Rosanne Dyck
- iv. Bryan MacMillan
- v. Darryl Slobodian
- vi. Dan Quigley
- vii. Linda Van Mill
- viii. Brian Purcell

(b) Nominations

- i. Kathy Alexanders is standing for re-election.
- ii. Bryan MacMillan is standing for re-election.
- iii. Darryl Slobodian is standing for re-election.
- iv. Rosanne Dyck in standing for re-election.
- v. Al Barclay is standing for re-election.
- vi. Linda Van Mill is standing for re-election.
- vii. Dan Quigley is standing for re-election.
- viii. Brian Purcell is standing for re-election.
- ix. There were no nominations from the floor.

(c) Election

- i. All nominees were elected with no dissenting votes.

Kathy Alexanders, Al Barclay, Rosanne Dyck, Bryan MacMillan, Dan Quigley, Darryl Slobodian, Linda Van Mill and Brian Purcell are elected to form an 8 member Board.

9. Adjournment

MOTION to adjourn. Moved by Darryl Slobodian.
PASSED.

Adjourned at 8 pm.

May 12, 2024

Dan Quigley Recording Secretary

Date

Statement of Operations

Kaslo Curling Club

For the year ending March 31, 2024

Revenues	2024	2023
Bar Income	20,492	17,617
Curling Fees	17,534	14,827
Event Income	664	1,210
Fundraising	2,775	6,905
Gifts	2,107	4,393
Grants for Operating ¹	15,392	20,847
Interest Income	700	321
Other Income	145	0
Rentals	2,510	2,660
Sponsors	7,100	6,350
Total Revenues	69,419	75,130
Expenses	2024	2023
Advertising	321	257
Bar Expenses	11,018	11,181
Curling Equipment & Coaching	963	64
Depreciation	234	334
Donations	0	400
Fundraising Expenses	0	2,206
Insurance	2,506	2,478
Licence and Memberships	134	151
Office	0	13
Other Expenses	205	614
Rent	249	244
Repair and Maintenance	12,887	24,837
Sponsor Expenses	0	870
Utilities	13,952	11,932
Village of Kaslo Bylaw 1159 ²	0	15,000
Wages	8,850	7,600
WCB	21	19
Total Expenses	51,340	78,200
Net Surplus (Deficit)	18,079	(3,070)

Notes

¹ Operating grant revenues are recognized in the same period as corresponding expenses.

² Transferred to the Village of Kaslo and governed by Bylaw 1159 Arena Reserve for large and long-term curling club capital expenses.

Statement of Financial Position

Kaslo Curling Club

At March 31, 2024

Assets	2024	2023	Gain/(Loss) for Year
<i>Current Assets</i>			
Cash In Bank	25,936	3,356	22,580
Short-term Investments	15,567	20,000	(4,433)
Long-term Investments ¹	15,000	15,000	0
Accounts Receivable	6,128	3,372	2,755
Inventory	2,203	825	1,378
Prepaid Expenses	530	1,355	(825)
<i>Capital Assets</i>			
Property & Equipment	6,135	6,469	(334)
Accumulated Depreciation	(234)	(334)	100
Total Assets	71,265	50,044	21,221
 			
Liabilities and Fund Balances	2024	2023	Gain/(Loss) for Year
<i>Current Liabilities</i>			
Accounts Payable	2,840	3,466	(626)
Unearned Revenues	6,670	2,360	4,310
<i>Fund Balances</i>			
Externally Restricted Operating Grants ²	8,137	8,679	(542)
Externally Restricted Capital Funds ¹	15,000	15,000	0
Internally Restricted Capital Funds ³	18,000	0	18,000
Invested in Capital Assets	5,901	6,135	(234)
Unrestricted	14,717	14,404	313
Total Liabilities and Fund Balances	71,265	50,044	21,221

Notes

¹ Held by the Village of Kaslo as governed by Bylaw 1159 Arena Reserve for large and long-term curling club capital expenses. May be released only by a Village Council motion.

² Operating grant revenues are recognized in the same period as corresponding expenses.

³ Internally restricted by Board motion on March 13, 2024 for the purchase of new curling rocks, completion by August 2024.

5 Year Projected Budget

Kaslo Curling Club

Revenues	2024-25	2025-26	2026-27	2027-28	2028-29
Bar Income	16,000	16,000	16,320	16,646	16,979
Curling Fees	16,700	16,700	16,700	17,500	17,500
Event Income	500	500	500	500	500
Fundraising and Gifts	-	-	-	-	-
Grants	16,375	14,862	14,869	15,208	16,380
Interest Income	600	300	300	300	300
Rentals	750	600	600	600	600
Sponsors	7,000	5,500	5,500	5,500	5,500
Total Revenues	57,925	54,462	54,789	56,255	57,760
Expenses					
Advertising	325	325	325	325	325
Bar Expenses	9,700	10,185	10,694	11,229	11,790
Curling Equipment & Coaching	904	1,500	400	400	400
Depreciation	934	934	934	934	934
Donations	200	200	200	200	200
Insurance	2,550	3,250	3,413	3,584	3,763
Licence and Memberships	150	150	150	150	150
Office	60	60	60	60	60
Other Expenses	250	250	250	250	250
Rent	255	260	265	270	275
Repair and Maintenance	13,500	12,500	12,750	13,005	13,265
Transfer to Capital Assets	5,000	-	-	-	-
Utilities	14,475	14,975	15,475	15,975	16,475
Wages	9,600	9,850	9,850	9,850	9,850
WCB	22	23	23	23	23
Total Expenses	57,925	54,462	54,789	56,255	57,760
Excess of Revenues over Expenses	-	-	-	-	-

Spring Shine

Shannon Isaac

Submitter

Shannon Isaac

Submission Date

Nov 22, 2024 2:15 PM

Date of Application:

Nov 22, 2024

Which Recreation Commission are you applying to for Financial Aid:

Recreation Commission No. 2 - Kaslo & Area

Are you applying for Financial Aid on behalf of an organisation/society?

Yes

Organisation/Society Name:

Argenta Community Association

President/Contact Name:

Spring Shine

Contact Name:

Shannon Isaac

Contact Phone Number:

[REDACTED]

Mailing Address:

[REDACTED]
[REDACTED]

Contact Email:

[REDACTED]

Project Title:

ACA 2025 Operational Funds

Project Type:

Operational Project

New or Continuing Project:

Continuing

Amount of Financial Aid Requested (Operational):

9515.00

Project Start Date: Jan 1, 2025

Project End Date: Dec 31, 2025

Estimated Number of Participants: > 50

Will there be a Membership or Admission Fee? No

Brief Description of Project: Maintaining the Hall & Grounds of Argenta Bc

Project Location: Argenta

Please provide a brief bio/credentials of the main project leader(s): Shannon Isaac has been sitting on the Argenta Board of Directors for the last 11 years as the ACA Treasurer.

What is the purpose and goal(s) of the project? To continue the ongoing support of the Argenta Hall and Grounds. Maintenance & Safety and Emergency Use.

How does this support and help to develop the local economy or add value to the community? We host amazing events for all to join in.

Does this project compete with already established groups or businesses? No

Will this proposed activity/project be advertised and if so, how? no

How will support from the Recreation Commission be recognised? In so many ways

Do you have a partner for this project? No

Have you accessed other funds for this project? no

REVENUE:







	Budget	Description
Recreation Grant Funds	9515.00	Operational
Donations		
Organisation's Contributions		
Incoming Revenues		
Fundraising		
Other Grants	500.00	Admin Recovery Costs
Other	190.00	Interest
Other	420.00	PO Annual Rental Fee

	Budget	Description
Other	1800.00	Hall Rentals
Other		
Other		
TOTAL REVENUE	12425	

EXPENDITURES:

	Budget	Description
Professional Fees/Honoraria		
Office Expenses*		
Facility Rentals		
Equipment/Supplies		
Advertising/Marketing		
Other*		
Other*		
Other*		
Other*		
Other*		
TOTAL EXPENDITURES	12425.00	See Budgets for details
TOTAL REVENUE - EXPENDITURES		

Please upload any additional budget information here:

- 
ACA 5 Year Budget 2024 to 2029 - Upda... .pdf
 56.42 KB
- 
ACA 5 Year Budget 2024 to 2029 - Upda... .pdf
 56.07 KB
- 
ACA 5 Year Budget 2024 to 2029 - Upda... .pdf
 56.36 KB
- 
ACA 5 Year Budget 2024 to 2029 - Upda... .pdf
 56.2 KB
- 
ACA 5 Year Budget 2024 to 2029 - Upda... .pdf
 56.14 KB
- 
Profit & Loss Jan - Nov 2024.pdf
 41.98 KB

I Acknowledge That:

I have read, understood the above and consent to the information herein provided.

Authorised Signature:



Date Signed:

Nov 22, 2024

Full Name:

Shannon Isaac

Get Page URL

<https://rdck.jotform.com/draft/0193553e64b47e0889422387908d9c265321>

Email test

recreationgrants@rdck.bc.ca

Email

recreationgrants@rdck.bc.ca

Budget 2025
Argenta Community Association

	<u>ACA General</u>	<u>Other Grants</u>	<u>Total</u>
Revenue			
Hall Rental	\$ 1,800.00		\$ 1,800.00
Charitable Donations	\$ -		\$ -
Recovery Admin Cost	\$ 500.00		\$ 500.00
Bank Interest	\$ 190.00		\$ 190.00
RDCK Rec Grant	\$ 9,515.00		\$ 9,515.00
Post Office Rental	\$ 420.00		\$ 420.00
Community Contribution	\$ -		\$ -
Grants			
CFNKLS		\$ 3,000.00	\$ 3,000.00
RDCK CD		\$ 4,000.00	\$ 270.00
ReDi Grants -		\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 12,425.00	\$ 12,000.00	\$ 20,695.00
In-Kind Income			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 17,520.00	\$ 12,000.00	\$ 29,520.00
Expenses			
AGM Costs	\$ 200.00		\$ 200.00
Bank Charges	\$ 10.00		\$ 10.00
Bookkeeping	\$ 900.00		\$ 900.00
Dump Fees	\$ 50.00		\$ 50.00
Field Maintenance	\$ 150.00		\$ 150.00
First Aid Supplies	\$ 100.00		\$ 100.00
Electric & Water	\$ 3,770.00		\$ 3,770.00
Emergency Phone		\$ 350.00	\$ 270.00
Insurance	\$ 1,625.00		\$ 1,625.00
Hall Cleaner	\$ 2,700.00	\$ 1,000.00	\$ 3,700.00
Maintenance Position	\$ 1,300.00	\$ -	\$ 1,300.00
Labour & Subcontractors	\$ -	\$ 4,000.00	\$ 4,000.00
Project Materials	\$ 100.00	\$ 3,500.00	\$ 3,600.00
Office Supplies	\$ 100.00		\$ 100.00
Repairs & Maintenance Materials	\$ 600.00		\$ 600.00
Society Costs	\$ 100.00		\$ 100.00
Sponsorship ACW		\$ 3,000.00	\$ 3,000.00
Subscriptions	\$ 200.00	\$ 150.00	\$ 350.00
Janitor Supplies	\$ 200.00		\$ 200.00
WCB Costs	\$ 320.00		\$ 320.00
Sub-Total	\$ 12,425.00	\$ 12,000.00	\$ 24,425.00
In-Kind Expense			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 17,520.00	\$ 12,000.00	\$ 29,520.00
	\$ -	\$ -	\$ -

Our annual hydro bill as increased by \$1000/yr
10% increase to meet extra operating costs due to
hall upgrades & safe keeping.

Budget 2026
Argenta Community Association

	<u>ACA General</u>	<u>Other Grants</u>	<u>Total</u>
Revenue			
Hall Rental	\$ 1,400.00		\$ 1,400.00
Charitable Donations	\$ -		\$ -
Admin Fees	\$ 542.00		\$ 542.00
Bank Interest	\$ 200.00		\$ 200.00
RDCK Grant	\$10,500.00		\$10,500.00
Post office Rental	\$ 420.00		\$ 420.00
Community Contributions	\$ 200.00		\$ 200.00
Grants			
CFNKLS		\$ 1,500.00	\$ 1,500.00
RDCK CD		\$ 3,000.00	\$ 270.00
ReDi Grants		\$ 5,000.00	\$ 5,000.00
Sub-Total	<u>\$13,262.00</u>	<u>\$ 9,500.00</u>	<u>\$20,032.00</u>
In-Kind Income			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	<u>\$18,357.00</u>	<u>\$ 9,500.00</u>	<u>\$27,857.00</u>
Expenses			
AGM Costs	\$ 200.00		\$ 200.00
Bank Charges	\$ 17.00		\$ 17.00
Bookkeeping	\$ 900.00		\$ 900.00
Dump Fees	\$ 100.00		\$ 100.00
Field Maintenance	\$ 150.00		\$ 150.00
First Aid Supplies	\$ 100.00		\$ 100.00
Electric & Water	\$ 3,800.00		\$ 3,800.00
Emergency Phone		\$ 350.00	\$ 270.00
Insurance	\$ 1,700.00		\$ 1,700.00
Hall Cleaner	\$ 3,000.00		\$ 3,000.00
Maintenance Position	\$ 1,500.00	\$ -	\$ 1,500.00
Labour & Subcontractors	\$ -	\$ 4,500.00	\$ 4,500.00
Project Materials	\$ 105.00	\$ 4,500.00	\$ 4,605.00
Office Supplies	\$ 100.00		\$ 100.00
Repairs & Maintenance Materi	\$ 810.00		\$ 810.00
Society Costs	\$ 100.00		\$ 100.00
Sponsorship ACW			\$ 3,000.00
Subscriptions	\$ 200.00	\$ 150.00	\$ 350.00
Janitor Supplies	\$ 200.00		\$ 200.00
WCB Costs	\$ 300.00		\$ 300.00
Sub-Total	<u>\$13,282.00</u>	<u>\$ 9,500.00</u>	<u>\$22,782.00</u>
In-Kind Expense			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	<u>\$18,377.00</u>	<u>\$ 9,500.00</u>	<u>\$27,877.00</u>
	-\$ 20.00	\$ -	-\$ 20.00

Our annual hydro bill as increased by \$1000/yr
10% increase to meet extra operating costs due to
hall upgrades & safe keeping.

Budget 2027
Argenta Community Association

	<u>ACA General</u>	<u>Other Grants</u>	<u>Total</u>
Revenue			
Hall Rental	\$ 1,700.00		\$ 1,700.00
Charitable Donations	\$ -		\$ -
Admin Fees	\$ 500.00		\$ 500.00
Bank Interest	\$ 200.00		\$ 200.00
RDCK Grant	\$ 11,500.00		\$ 11,500.00
Post Office Rental	\$ 420.00		\$ 420.00
Community Contributions	\$ 200.00		\$ 200.00
Grants			
CFNKLS		\$ 1,500.00	\$ 1,500.00
RDCK CD		\$ 3,000.00	\$ 3,000.00
ReDi Grants		\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 14,520.00	\$ 9,500.00	\$ 24,020.00
In-Kind Income			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 19,615.00	\$ 9,500.00	\$ 29,115.00
Expenses			
AGM Costs	\$ 200.00		\$ 200.00
Bank Charges	\$ 17.00		\$ 17.00
Bookkeeping	\$ 900.00		\$ 900.00
Dump Fees	\$ 100.00		\$ 100.00
Field Maintenance	\$ 150.00		\$ 150.00
First Aid Supplies	\$ 100.00		\$ 100.00
Electric & Water	\$ 3,800.00		\$ 3,800.00
Emergency Phone		\$ 350.00	\$ 270.00
Insurance	\$ 1,700.00		\$ 1,700.00
Hall Cleaner	\$ 3,200.00		\$ 3,200.00
Maintenance Position	\$ 1,800.00	\$ -	\$ 1,800.00
Labour & Subcontractors	\$ -	\$ 4,500.00	\$ 4,500.00
Project Materials	\$ 100.00	\$ 4,500.00	\$ 4,600.00
Office Supplies	\$ 100.00		\$ 100.00
Repairs & Maintenance Materi	\$ 1,553.00		\$ 1,553.00
Society Costs	\$ 100.00		\$ 100.00
Sponsorship ACW			\$ 3,000.00
Subscriptions	\$ 200.00	\$ 150.00	\$ 350.00
Janitor Supplies	\$ 200.00		\$ 200.00
WCB Costs	\$ 300.00		\$ 300.00
Sub-Total	\$ 14,520.00	\$ 9,500.00	\$ 24,020.00
In-Kind Expense			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 19,615.00	\$ 9,500.00	\$ 29,115.00
	\$ -	\$ -	\$ -

Our annual hydro bill as increased by \$1000/yr
10% increase to meet extra operating costs due to
hall upgrades & safe keeping.

Budget 2028
Argenta Community Association

	<u>ACA General</u>	<u>Other Grants</u>	<u>Total</u>
Revenue			
Hall Rental	\$ 1,200.00		\$ 1,200.00
Charitable Donations	\$ -		\$ -
Admin Fees	\$ 500.00		\$ 500.00
Bank Interest	\$ 200.00		\$ 200.00
RDCK Grant	\$ 12,500.00		\$ 12,500.00
Post office Rental	\$ 420.00		\$ 420.00
Community Contributions	\$ 200.00		\$ 200.00
Grants			
CFNKLS		\$ 1,500.00	\$ 1,500.00
RDCK CD		\$ 3,000.00	\$ 270.00
ReDi Grants		\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 15,020.00	\$ 9,500.00	\$ 21,790.00
In-Kind Income			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 20,115.00	\$ 9,500.00	\$ 29,615.00
Expenses			
AGM Costs	\$ 200.00		\$ 200.00
Bank Charges	\$ 17.00		\$ 17.00
Bookkeeping	\$ 1,000.00		\$ 1,000.00
Dump Fees	\$ 100.00		\$ 100.00
Field Maintenance	\$ 150.00		\$ 150.00
First Aid Supplies	\$ 100.00		\$ 100.00
Electric & Water	\$ 4,000.00		\$ 4,000.00
Emergency Phone		\$ 350.00	\$ 270.00
Insurance	\$ 1,700.00		\$ 1,700.00
Hall Cleaner	\$ 3,700.00		\$ 3,700.00
Maintenance Position	\$ 1,800.00	\$ -	\$ 1,800.00
Labour & Subcontractors	\$ -	\$ 4,500.00	\$ 4,500.00
Project Materials	\$ 100.00	\$ 4,500.00	\$ 4,600.00
Office Supplies	\$ 100.00		\$ 100.00
Repairs & Maintenance Materi	\$ 1,000.00		\$ 1,000.00
Society Costs	\$ 100.00		\$ 100.00
Sponsorship ACW			\$ 3,000.00
Subscriptions	\$ 300.00	\$ 150.00	\$ 450.00
Janitor Supplies	\$ 253.00		\$ 253.00
WCB Costs	\$ 400.00		\$ 400.00
Sub-Total	\$ 15,020.00	\$ 9,500.00	\$ 24,520.00
In-Kind Expense			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 20,115.00	\$ 9,500.00	\$ 29,615.00
	\$ -	\$ -	\$ -

Our annual hydro bill as increased by \$1000/yr
10% increase to meet extra operating costs due to
hall upgrades & safe keeping.

Budget 2029
Argenta Community Association

	<u>ACA General</u>	<u>Other Grants</u>	<u>Total</u>
Revenue			
Hall Rental	\$ 1,600.00		\$ 1,600.00
Charitable Donations	\$ -		\$ -
Admin Fees	\$ 500.00		\$ 500.00
Bank Interest	\$ 200.00		\$ 200.00
RDCK Grant	\$ 13,500.00		\$ 13,500.00
Post office Rental	\$ 420.00		\$ 420.00
Community Contributions	\$ 200.00		\$ 200.00
Grants			
CFNKLS		\$ 1,500.00	\$ 1,500.00
RDCK CD		\$ 3,000.00	\$ 270.00
ReDi Grants		\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 16,420.00	\$ 9,500.00	\$ 23,190.00
In-Kind Income			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 21,515.00	\$ 9,500.00	\$ 31,015.00
Expenses			
AGM Costs	\$ 200.00		\$ 200.00
Bank Charges	\$ 25.00		\$ 25.00
Bookkeeping	\$ 1,000.00		\$ 1,000.00
Dump Fees	\$ 100.00		\$ 100.00
Field Maintenance	\$ 200.00		\$ 200.00
First Aid Supplies	\$ 100.00		\$ 100.00
Electric & Water	\$ 4,000.00		\$ 4,000.00
Emergency Phone		\$ 350.00	\$ 270.00
Insurance	\$ 1,700.00		\$ 1,700.00
Hall Cleaner	\$ 3,900.00		\$ 3,900.00
Maintenance Position	\$ 1,800.00	\$ -	\$ 1,800.00
Labour & Subcontractors	\$ -	\$ 4,500.00	\$ 4,500.00
Project Materials	\$ 325.00	\$ 4,500.00	\$ 4,825.00
Office Supplies	\$ 100.00		\$ 100.00
Repairs & Maintenance Materi	\$ 1,670.00		\$ 1,670.00
Society Costs	\$ 100.00		\$ 100.00
Sponsorship ACW			\$ 3,000.00
Subscriptions	\$ 500.00	\$ 150.00	\$ 650.00
Janitor Supplies	\$ 300.00		\$ 300.00
WCB Costs	\$ 400.00		\$ 400.00
Sub-Total	\$ 16,420.00	\$ 9,500.00	\$ 25,920.00
In-Kind Expense			
Labour	\$ 4,195.00	\$ -	\$ 4,195.00
Materials	\$ 900.00	\$ -	\$ 900.00
Total	\$ 21,515.00	\$ 9,500.00	\$ 31,015.00
	\$ -	\$ -	\$ -

Our annual hydro bill as increased by \$1000/yr
10% increase to meet extra operating costs due to
hall upgrades & safe keeping.

Argenta Community Association

Profit & Loss by Class

1 January through 6 November 2024

	ACW	AEPG	CKCA Camera	Community Readiness
Income				
Charitable Donations	0.00	5,000.00	0.00	0.00
Donations	0.00	500.02	0.00	0.00
Earned Interest	0.00	0.00	0.00	0.00
Grants	3,000.00	0.00	1,540.00	31,700.00
Grants Deferred	0.00	0.00	0.00	54,237.60
Hall Rental	0.00	0.00	0.00	0.00
Pop Up Cafe	0.00	0.00	0.00	0.00
Post Office Rental	0.00	0.00	0.00	0.00
Recovery Admin Costs	0.00	0.00	0.00	0.00
Total Income	3,000.00	5,500.02	1,540.00	85,937.60
Expense				
Admin Costs	0.00	0.00	0.00	0.00
AGM Costs	0.00	0.00	0.00	0.00
Bank Charges & Interest	0.00	0.00	0.00	0.00
Bookkeeping	0.00	0.00	0.00	0.00
Community Event	0.00	0.00	0.00	0.00
Dump Fees	0.00	0.00	0.00	0.00
Electricity & Water	0.00	0.00	0.00	0.00
Field Grounds Maintenance	0.00	0.00	0.00	0.00
First Aid Supplies	0.00	0.00	0.00	0.00
Floors	0.00	0.00	0.00	0.00
Hall Cleaner	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00
Janitor Supplies	0.00	0.00	0.00	0.00
Labour & Subcontracts	0.00	0.00	0.00	34,836.85
Maintenance Labour	0.00	0.00	0.00	0.00
Maintenance Supplies	0.00	0.00	0.00	747.87
Materials	0.00	0.00	0.00	51,454.70
Membership/Subscriptions	0.00	0.00	0.00	0.00
Project Supplies	0.00	504.70	0.00	0.00
Society Costs	0.00	0.00	0.00	0.00
Sponsorship	3,000.00	5,000.00	0.00	0.00
WCB Costs	0.00	0.00	0.00	0.00
Total Expense	3,000.00	5,504.70	0.00	87,039.42
Net Income	0.00	-4.68	1,540.00	-1,101.82

Argenta Community Association

Profit & Loss by Class

1 January through 6 November 2024

	Fall Fair	General	Hall & Pav Kitchen Upgrades	Playground
Income				
Charitable Donations	0.00	0.00	0.00	0.00
Donations	0.00	1,419.59	0.00	0.00
Earned Interest	0.00	185.30	0.00	0.00
Grants	6,750.00	7,738.00	4,500.00	0.00
Grants Deferred	1,750.00	0.00	0.00	737.00
Hall Rental	0.00	1,760.00	0.00	0.00
Pop Up Cafe	0.00	130.00	0.00	0.00
Post Office Rental	0.00	420.00	0.00	0.00
Recovery Admin Costs	0.00	468.00	0.00	0.00
Total Income	8,500.00	12,120.89	4,500.00	737.00
Expense				
Admin Costs	0.00	0.00	0.00	0.00
AGM Costs	0.00	102.26	0.00	0.00
Bank Charges & Interest	0.00	10.00	0.00	0.00
Bookkeeping	0.00	450.00	0.00	0.00
Community Event	8,500.00	0.00	0.00	0.00
Dump Fees	0.00	13.44	0.00	0.00
Electricity & Water	0.00	3,146.34	0.00	0.00
Field Grounds Maintenance	0.00	0.00	0.00	0.00
First Aid Supplies	0.00	39.30	0.00	0.00
Floors	0.00	0.00	0.00	0.00
Hall Cleaner	0.00	1,580.00	0.00	0.00
Insurance	0.00	1,625.00	0.00	0.00
Janitor Supplies	0.00	202.16	0.00	0.00
Labour & Subcontracts	0.00	350.00	0.00	0.00
Maintenance Labour	0.00	737.50	0.00	0.00
Maintenance Supplies	0.00	70.87	0.00	0.00
Materials	0.00	1,522.34	0.00	112.75
Membership/Subscriptions	0.00	0.00	0.00	0.00
Project Supplies	0.00	0.00	224.21	0.00
Society Costs	0.00	224.49	0.00	0.00
Sponsorship	0.00	0.00	0.00	0.00
WCB Costs	0.00	319.49	0.00	0.00
Total Expense	8,500.00	10,393.19	224.21	112.75
Net Income	0.00	1,727.70	4,275.79	624.25

Argenta Community Association

Profit & Loss by Class

1 January through 6 November 2024

	RDCK CD 2022	RDCK CD 2023	RDCK CD 2024	Rec 2 2024
Income				
Charitable Donations	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	0.00
Earned Interest	0.00	0.00	0.00	0.00
Grants	0.00	0.00	4,000.00	4,000.00
Grants Deferred	576.14	1,184.28	0.00	0.00
Hall Rental	0.00	0.00	0.00	0.00
Pop Up Cafe	0.00	0.00	0.00	0.00
Post Office Rental	0.00	0.00	0.00	0.00
Recovery Admin Costs	0.00	0.00	0.00	0.00
Total Income	576.14	1,184.28	4,000.00	4,000.00
Expense				
Admin Costs	1.00	0.00	0.00	0.00
AGM Costs	0.00	0.00	0.00	0.00
Bank Charges & Interest	0.00	0.00	0.00	0.00
Bookkeeping	0.00	0.00	0.00	0.00
Community Event	0.00	0.00	0.00	0.00
Dump Fees	0.00	0.00	0.00	0.00
Electricity & Water	0.00	0.00	0.00	0.00
Field Grounds Maintenance	0.00	0.00	917.10	0.00
First Aid Supplies	0.00	0.00	0.00	0.00
Floors	224.26	0.00	0.00	0.00
Hall Cleaner	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00
Janitor Supplies	0.00	0.00	0.00	0.00
Labour & Subcontracts	0.00	350.74	0.00	0.00
Maintenance Labour	0.00	0.00	0.00	0.00
Maintenance Supplies	0.00	283.17	100.94	0.00
Materials	0.00	289.89	69.09	0.00
Membership/Subscriptions	0.00	0.00	240.69	0.00
Project Supplies	350.88	260.48	0.00	0.00
Society Costs	0.00	0.00	0.00	0.00
Sponsorship	0.00	0.00	0.00	0.00
WCB Costs	0.00	0.00	0.00	0.00
Total Expense	576.14	1,184.28	1,327.82	0.00
Net Income	0.00	0.00	2,672.18	4,000.00

Argenta Community Association

Profit & Loss by Class

1 January through 6 November 2024

	Rec 2 Capital 2023	Redi Grant	Xmas Dinner 2024	TOTAL
Income				
Charitable Donations	0.00	0.00	0.00	5,000.00
Donations	0.00	0.00	0.00	1,919.61
Earned Interest	0.00	0.00	0.00	185.30
Grants	0.00	0.00	1,575.00	64,803.00
Grants Deferred	979.34	998.66	0.00	60,463.02
Hall Rental	0.00	0.00	0.00	1,760.00
Pop Up Cafe	0.00	0.00	0.00	130.00
Post Office Rental	0.00	0.00	0.00	420.00
Recovery Admin Costs	0.00	0.00	0.00	468.00
Total Income	979.34	998.66	1,575.00	135,148.93
Expense				
Admin Costs	0.00	467.00	0.00	468.00
AGM Costs	0.00	0.00	0.00	102.26
Bank Charges & Interest	0.00	0.00	0.00	10.00
Bookkeeping	0.00	0.00	0.00	450.00
Community Event	0.00	0.00	0.00	8,500.00
Dump Fees	0.00	0.00	0.00	13.44
Electricity & Water	0.00	0.00	0.00	3,146.34
Field Grounds Maintenance	0.00	0.00	0.00	917.10
First Aid Supplies	0.00	0.00	0.00	39.30
Floors	0.00	0.00	0.00	224.26
Hall Cleaner	0.00	0.00	0.00	1,580.00
Insurance	0.00	0.00	0.00	1,625.00
Janitor Supplies	0.00	0.00	0.00	202.16
Labour & Subcontracts	0.00	0.00	0.00	35,537.59
Maintenance Labour	0.00	0.00	0.00	737.50
Maintenance Supplies	0.00	0.00	0.00	1,202.85
Materials	0.00	142.00	0.00	53,590.77
Membership/Subscriptions	0.00	0.00	0.00	240.69
Project Supplies	0.00	240.69	0.00	1,580.96
Society Costs	0.00	0.00	0.00	224.49
Sponsorship	0.00	0.00	0.00	8,000.00
WCB Costs	0.00	0.00	0.00	319.49
Total Expense	0.00	849.69	0.00	118,712.20
Net Income	979.34	148.97	1,575.00	16,436.73

MEMORANDUM OF UNDERSTANDING

Between

Imagine Kootenay Partner Communities

and

The Nelson and District Chamber of Commerce
(Governing Organization)

and

The Columbia Valley Chamber of Commerce
(Program Administrator Organization)

With respect to

The Imagine Kootenay Partnership

April 1st, 2024

Purpose

This Memorandum of Understanding (MOU) aims to support the continued development of strong and effective working relationships between Imagine Kootenay partners.

Imagine Kootenay provides partner communities with a cost effective and easy to implement strategy for attracting, business and investment in their communities to support their economic development plans.

To that end, the parties acknowledge that economic development, and business or community investment to the region is a long-term process that requires consistent effort, over time, to produce positive and long-lasting results. As such, the parties are committed to continuing this long-term partnership.

Imagine Kootenay Partners

Participating Imagine Kootenay Partners are located in the following government areas in southeastern BC:

- Columbia Valley (Invermere, Radium, Canal Flats, RDEK Areas F,G)
- Creston/East Shore & Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) (RDCK Areas A,B,C)
- Golden (CSRD Area A)
- Boundary (Grand Forks, Midway, Greenwood, RDKB Areas C,D,E)
- Kaslo/North Kootenay Lake (RDCK Area D)
- Greater Nelson (RDCK Areas E,F)

Governing Organization

Nelson and District Chamber of Commerce

The Imagine Kootenay (IK) program has been in place since 2005 (formerly known as Invest Kootenay); and the first partnership that was formed at that time, has expanded to other communities. The Nelson and District Chamber of Commerce was an original partner community and has been a key player from the formation of the partnership and supporting the partnership, growth and transition. The Nelson and District Chamber of Commerce is positioned to work collaboratively with the Program Administrator and partner communities to identify and leverage additional grants or funding opportunities.

Program Administrator Organization (PAO)

Columbia Valley Chamber of Commerce

The Columbia Valley Chamber of Commerce will carry out the duties of coordinator of IK and administrator of the funds, with guidance from the Community Partner Steering Committee, and with assistance from the Nelson and District Chamber of Commerce. Accordingly, The Columbia Valley Chamber of Commerce, as the Service Provider, is party to this MOU but is assigned a distinct set of responsibilities.

These roles are critical to the expansion and sustainability of the partnership.



Responsibilities

In accordance with the purpose of this MOU, the following activities will be completed by the parties identified.

Responsibilities of the Community Partners

- Confirm their Community Partner Zone Communities - *see Appendix 1*
- Liaise with funders and provide reporting to funders
- Pay partnership fees, as established by the IK Steering Committee
- Identify person(s) (max 2 per community partner) who will serve as primary contacts for the purpose of carrying out partnership obligations, including but not limited to:
 - the person who will have authority to sign on behalf of the local steering committee.
 - the person appointed to the IK Steering Committee and the alternate (See Governance Policy); and
 - the person or agency designated as the First Point of Contact – *see Appendix 2*
- Provide reports on local activities as required to the IK Steering Committee and to IK staff
- Ensure that, whenever possible, local government is engaged and the local Chamber of Commerce or Economic Development organization is fully participating in the local group
- Participate in on-going program activities including but not limited to:
 - the development of listings on the IK website for businesses for sale and featured employers.
 - provide community photos for print and web; and
 - reviewing and updating community profile and investment profile.
- Promote and drive uptake of Imagine Kootenay tools to opportunity holders and investors from the local to international level
 - Pursue joint-marketing opportunities with IK
 - Act as ambassadors for the IK program
- Identify and coordinate local IK sessions and community outreach and attend events and activities on behalf of the IK program
- Provide on-going reporting to local government, business and local groups (ie: Realtors, Brokers, Tourism Partners, etc.)

Responsibilities of the Governing Organization

- Leverage partnership funds wherever possible
- Work with the Columbia Valley Chamber of Commerce to identify funding opportunities.
- Act as liaison for government funding opportunities as required
- Support Columbia Valley Chamber of Commerce with financial reporting and ongoing IK Initiatives

Responsibilities of the Program Administrator Organization

- Implement work plan based on the Strategic Plan as developed by the IK Steering Committee Complete or Hire contractors to facilitate:
 - The development of promotional material and marketing services
 - Work with first points of contact to support the development of community profiles, investment profiles and related web and social media content
 - Work with web developer contractor to ensure maintenance of the Imagine Kootenay website, including the investment database and regular content updates
 - Implementation of marketing plan and related activities
- Management of funds, administrative support, and financial reporting
- Hiring and supervision of staff and contractors as required
- Proposal development and application and on-going leveraging of community and partner funds Performance reporting to the IK Steering Committee
- Liaising, orientation and continuous support to the First Points of Contact

Additional partners

Additional community partners who can support and contribute to the purpose and functioning of Imagine Kootenay are welcome to join subject to the approval of the Imagine Kootenay Steering Committee. At the time of joining the IK partnership, this MOU will not be re-opened, but a letter of acceptance will be fully executed by the new partner and the Imagine Kootenay Steering Committee.

Term of Agreement

This Memorandum of Understanding will remain in effect until March 31, 2027, or until such time as all parties agree to undertake to modify its contents. A party may withdraw from the partnership at the end of the fiscal year (March 31) by providing written notice to the Imagine Kootenay Steering Committee before December 31 of that fiscal year.

Compliance

To ensure a consistent understanding, by all parties, of the principles and operational parameters that underline the functioning of Imagine Kootenay, the parties agree to adhere to the policies in this MOU as established by the IK Steering Committee.

Partner/Community Fee Structure

The fee structure and first point on contact disbursement is as follows. These rates were adopted by the Imagine Kootenay Steering Committee on March 1, 2024, to go into effect starting April 1, 2024.

Pricing - by population - Starting at 3,000 & \$2,000 increments:	Cost
Under 3,000ppl	\$2,000
Between 3,001-6,000	\$4,000
Between 6,001-9,000	\$6,000
Between 9,001-12,000	\$8,000
Between 12,001-15,000	\$10,000
Over 15,001	\$12,000

Based on our current partners and this new fee structure, the program and first point of contact disbursement amounts are as follows:

Community Partner Zones	Population (2021 Census)	Amount	IK	FPoC*
Regional District Kootenay Boundary (RDKB)	(30,386)			
Boundary (Grand Forks, Midway, Greenwood, RDKB Areas C,D,E)	13,322	\$10,000	\$6,000	\$4,000
Regional District Central Kootenay (RDCK)	(62,616)			
Creston/East Shore/Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) (RDCK Areas A,B,C)	14,301	\$10,000	\$6,000	\$4,000



Kaslo/North Kootenay Lake (RDCK Area D)	2,511	\$2,000	\$1,200	\$800
Nelson/West Arm Kootenay Lake (RDCK Areas E,F)	19,119	\$12,000	\$7,200	\$4,800
Regional District East Kootenay (RDEK)	(63,161)			
Columbia Valley (Invermere, Radium, Canal Flats, RDEK Areas F,G)	11,233	\$8,000	\$4,800	\$3,200
Columbia Shuswap Regional District (CSRD)	(16,249)			
Golden (CSRD Area A)	7,311	\$6,000	\$3,600	\$2,400
TOTALS	76,735	\$48,000	\$28,800	\$19,200

***FPOC = First Point of Contact**

- *NOTE: current partners may opt to hold their current investment rate as is for 2024-2025*
- *see additional table at the end of this MOU that reflects what a full Kootenay Partnership could be*

EXECUTED AS AN AGREEMENT BY THE PARTIES ON THE DATES BELOW:

SIGNED on behalf of **Boundary IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__



SIGNED on behalf of **Creston/East Shore/Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__

SIGNED on behalf of **Kaslo/North Kootenay Lake IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__

SIGNED on behalf of **Nelson/West Arm Kootenay Lake IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__



SIGNED on behalf of **Columbia Valley IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__

SIGNED on behalf of **Golden IK Steering Committee Member**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__

PARTNERSHIP ADMINISTRATIVE Agreement

SIGNED on behalf of **GOVERNING Organization, Nelson and District Chamber of Commerce**

print name and position

witness: _____
print name

signature

signature

this _____ day of _____ 20__



SIGNED on behalf of **PROGRAM ADMINISTRATOR ORGANIZATION, Columbia Valley Chamber of Commerce**

 print name and position

witness: _____
 print name

 signature

 signature

this _____ day of _____ 20__

*****Potential project revenues for a full Kootenay Partnership**

Community Partner Zone:	Population (2021 Census)	Amount	IK	FPOC*
Regional District Kootenay Boundary (RDKB)	30,386	\$22,000	\$13,200	\$8,800
Boundary (Grand Forks, Midway, Greenwood, RDKB Areas C,D,E)	13,322	\$10,000	\$6,000	\$4,000
Lower Columbia (Trail, Fruitvale, Rossland, RDKB Areas A,B)	17,064	\$12,000	\$7,200	\$4,800
Regional District Central Kootenay (RDCK)	62,616	\$46,000	\$27,600	\$18,400
Creston/East Shore/Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) (RDCK Areas A,B,C)	14,301	\$10,000	\$6,000	\$4,000
Kaslo/North Kootenay Lake (RDCK Area D)	2,511	\$2,000	\$1,200	\$800
Greater Nelson (RDCK Areas E,F)	19,119	\$12,000	\$7,200	\$4,800

Salmo (RDCK Area G)	2,790	\$2,000	\$1,200	\$800
Slocan Valley (Slocan, Silverton, New Denver, RDCK Area H)	6,060	\$6,000	\$3,600	\$2,400
Castlegar (RDCK Areas I,J)	14,462	\$10,000	\$6,000	\$4,000
Nakusp (RDCK Area K)	3,373	\$4,000	\$2,400	\$1,600
Regional District East Kootenay (RDEK)	63,161	\$32,000	\$19,200	\$12,800
Elk Valley (Fernie, Sparwood, Elkford, RDEK Areas A,B)	15,092	\$12,000	\$7,200	\$4,800
Cranbrook/Kimberley (RDEK Areas C,E)	36,836	\$12,000	\$7,200	\$4,800
Columbia Valley (Invermere, Radium, Canal Flats, RDEK Areas F,G)	11,233	\$8,000	\$4,800	\$3,200
Columbia Shuswap Regional District (CSRD)	16,249	\$12,000	\$7,200	\$4,800
Golden (CSRD Area A)	7,311	\$6,000	\$3,600	\$2,400
Revelstoke (CSRD Area B)	8,938	\$6,000	\$3,600	\$2,400
TOTALS:	172,412	\$112,000	\$67,200	\$44,800


Appendix 1- Community Partner Zones pg 1 of 2

Regional District Kootenay Boundary (RDKB)	
Lower Columbia (Trail, Fruitvale, Rossland, RDKB Areas A,B)	Trail, Fruitvale, Montrose, Waneta Junction, Park Siding, Rossland, Warfield, Genelle, Riverdale, Oasis, Casino, Blackjack, South Belt, Sheep Creek, Patterson
Boundary (Grand Forks, Midway, Greenwood, RDKB Areas C,D,E)	Christina Lake, Grand Forks, Greenwood, Midway, Rock Creek, Beaverdell, Bridesville, Westbridge, Big White
Regional District Central Kootenay (RDCK)	
Creston/East Shore/Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) (RDCK Areas A,B,C)	Creston, Crawford Bay, Wynndel, Kuskonook, Sanca, Boswell, Riodel, Kitchener, Yahk, Kingsgate, Canyon, Lister, Huscroft, Yaqan Nukiy (Lower Kootenay Band)
Kaslo/North Kootenay Lake (RDCK Area D)	Kaslo, Ainsworth, Lardeau, Meadow Creek, Howser, Argenta
Greater Nelson (RDCK Areas E,F)	Nelson, Procter, Balfour, Harrop, Six Mile, Taghum, Bonnington Falls, Beasley
Salmo (RDCK Area G)	Salmo, Ymir, Nelway, Jersey, Eerie, Meadows
Slocan Valley (Slocan, Silverton, New Denver, RDCK Area H)	Slocan, Silverton, New Denver, Krestova, Hills, Rosebery, Winlaw, Sandon, Crescent Valley, South Slocan
Castlegar (RDCK Areas I,J)	Castlegar, Shoreacres, Glade, Raspbery, Ootischenia, Blueberry Creek, Kinnaird, Robson, Renata, Deer Park
Nakusp (RDCK Area K)	Nakusp, Edgewood, Fauquier, Burton, Shoreholme

Appendix 1- Community Partner Zones pg 2 of 2

Regional District East Kootenay (RDEK)	
Elk Valley (Fernie, Sparwood, Elkford, RDEK Areas A,B)	Fernie, Sparwood, Elkford, Hosmer, Jaffray, Galloway, Baynes Lake, Elko, Newgate, Grasmere, Roosville
Cranbrook/Kimberley (RDEK Areas C,E)	Fort Steele, Wardner, Cranbrook, Wycliffe, Moyie, Skookumchuck, Wasa, Ta Ta Creek, Kimberley
Columbia Valley (Invermere, Radium, Canal Flats, RDEK Areas F,G)	Invermere, Windermere, Panorama, Fairmont, Columere, Canal Flats, Wilmer, Spillimacheen, Brisco, Spur Valley, Edgewater, Radium, Dry Gulch
Columbia Shuswap Regional District (CSRD)	
Golden (CSRD Area A)	Golden, Parson, Nicholson, Donald, Blaeberry, Field
Revelstoke (CSRD Area B)	Revelstoke, Trout Lake, Galena Bay

Appendix 2 - FPOCs and Authorized Signatories

 imaginekootenay Your better life	Columbia Valley (Invermere, Radium, Canal Flats, RDEK Areas F,G)	Creston/East Shore & Lower Kootenay Lake/Yaqan Nukiy (Lower Kootenay Band) (RDCK Areas A,B,C)	Golden (CSRD Area A)	Boundary (RDKB Areas C,D,E)	Kaslo/North Kootenay Lake (RDCK Area D)	Greater Nelson (RDCK Areas E,F)
Admin Split?	Y	Y	Y	Y	N	Y
Community Zone FPoC	Pete Bourke, PAO	Leah Kleinhans	Melanie Myers	Sarah Dinsdale	Suzan Hewat	Tom Thomson, Chair
	ED, CV Chamber of Commerce	Creston Valley- Kootenay Lake Economic Action Partnership Manager	ED, Kicking Horse Chamber of Commerce	Community Economic Development Coordinator, CF	Mayor, Village of Kaslo	ED, Nelson and District Chamber of Commerce
	ExecutiveDirector@ cvchamber.ca	leahk@kes.bc.ca	manager@goldenchamber.bc.ca	sarah@boundarycf.com	mayor@kaslo.ca	Tom@discovernelson.com
Steering Committee	Roberta Schnider	Garry Jackman	Melanie Myers	Sarah Dinsdale	Suzan Hewat	Tom Thomson, Chair
	Director RDEK Area G	Director RDCK Area A	ED, Kicking Horse Chamber of Commerce	Community Economic Development Coordinator, CF	Mayor, Village of Kaslo	ED, Nelson and District Chamber of Commerce
	director.schnider@ dek.bc.ca	gjackman@rdck.bc.ca	manager@goldenchamber.bc.ca	sarah@boundarycf.com	mayor@kaslo.ca	Tom@discovernelson.com
Authorized Signatory	Michele Bates GM, Development and Protective Services, RDEK	Stuart Horn	Ron Ozust	James Chandler GM, Operations/Deputy CAO	Stuart Horn	Kevin Cormack
		CAO, RDCK	CAO, Town of Golden		CAO, RDCK	CAO, City of Nelson
		shorn@rdck.bc.ca	ron.ozust@golden.ca	RDKB	(250)352-8152, shorn@rdck.bc.ca	City of Nelson
Invoice to	19-24 Avenue South, Cranbrook BC, V1C 3H8	Box 590, 202 Lakeside Dr, Nelson, BC V1L 5R4	ap@golden.ca	jchandler@rdkb.com	Box 590, 202 Lakeside Dr, Nelson, BC V1L 5R4	kcormack@nelson.ca
						CFO Chris Jury, cjury@nelson.ca