



Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Minutes

The **fourth** meeting of the Board of the Regional District of Central Kootenay in 2024 was held on Thursday, April 18, 2024 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director P. Peterson	Electoral Area K	
Director M. McFaddin	City of Castlegar	In-Person
Director A. DeBoon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLauren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	
Director J. Fyke	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director L. Main	Village of Silverton	
Director J. Lunn	Village of Slocan	In-Person

GUEST

Alternate Director D. Dumas Town of Creston

ELECTED OFFICIALS

ABSENT

Director T. Weatherhead Electoral Area K
 Director L. Casley Village of New Denver

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Corporate Officer/Manager of Corporate Administration
C. Hopkyns	Corporate Administrative Coordinator
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
Y. Malloff	General Manager of Finance, Information Technology and Economic Development
U. Wolf	General Manager of Environmental Services
N. Wight	Planning Manager

D. Séguin	Manager of Community Sustainability
P. Marshall Smith	Sustainability Planner
D. Ditson	Community Resilience Coordinator
T. Davison	Regional Manager – Recreation & Client Services
H. Smith	Finance Manager
A. Evenson	Senior Project Manager
M. Friesen	Financial Analyst
D. Zol	Financial Analyst
S. Johnson	Planner
Z. Giacomazzo	Planner
S. Worden	Records and Information Management Coordinator
C. Gaynor	Regional Parks Manager
M. Crowe	Parks Planner
D. Elliot	Communications Coordinator
T. Fehst	Regional Deputy Fire Chief – East
L. Rein	Grants Coordinator
S. Imada	Senior Energy Specialist
C. Saari-Heckley	Human Resources Manager
S. Kindred-Fawcett	Development Services Administrative Assistant
J. Dupuis	Bylaw Enforcement Supervisor
C. Daoust	Bylaw Enforcement Officer
M. Hamelin	Contract and Procurement Coordinator
C. Feeney	Corporate Administrative Assistant

1. WEBEX REMOTE MEETING INFO AND RECORDING THE BOARD MEETING

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mae5594f6ac386f8f05d3c4041f284837>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 062 9039

Meeting Password: JZmHWgaf453 (59649423 from phones)

In-Person Location:

Boardroom - Nelson Office
202 Lakeside Drive Nelson, BC

Recording the Board Meeting

The RDCK Board meeting will be recorded as per Recording Meeting Policy No. 100-01-21.

2. CALL TO ORDER & WELCOME

DIRECTOR

Director Cunningham joined the meeting at 9:02 a.m.

PRESENT:

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

196/24

The agenda for the April 18, 2024 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.3.5 Director Main - FCM;
- inclusion of Item 4.4 Membership;
- inclusion of Item 4.4.1 Area D Advisory Planning and Heritage Commission; and
- with the addition of the addendum

before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

197/24

The minutes from the March 21, 2024 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following staff:

- Anamika Singh, Human Resources Advisor, replacing Alexandra Hadfield;
- Paige Lefranc, Human Resources Coordinator, replacing Regan Inniss;
- David Barnhart, Safety Advisor, filling in for Andre Noel;
- Shanna Eckman who is moving into a new role as the Contracts Administration Support; and
- Emma Clark, Environmental Services Administrative Coordinator, replacing Shanna Eckman.

2.5 DELEGATIONS

2.5.1 Kootenay Freedom

Karyn Shaundell - BA Criminology/Paralegal, Researcher

Kevin Shaw - BSc Engineering, Researcher

Brian McLachlan - Health Care Worker (retired); co-founder Nelson Eco-Society; Researcher

Karyn Shaundell, Kevin Shaw and Brian McLachlan from Kootenay Freedom shared their goals to provide data and sources that are not part of the mainstream conversations. They shared information and stats on energy resiliency, global warming/cooling, and carbon emissions. Kootenay Freedom answered the Board's questions.

2.5.2 Forest Enhancement Society of BC (FESBC), OIB Nk Mip Forestry, Mercer Celgar

Chris Longmore: Manager, Fibre Procurement, Mercer Celgar

Brian Watson: Operations Manager, FESBC

Brian Watson and Chris Long gave a presentation to the Board regarding the Forest Enhancement Society of BC (FESBC). They provided background on the society, sharing they are an agency of government and proponent driven and their goal to reduce the risk of wildfire around communities. They provided an

overview of their collaboration with the Osoyoos Indian Band and Mercer Celgar to reduce wildfire risk through fibre utilization from harvesting practices. FESBC reviewed the project outcomes and answered the Board's questions.

**DIRECTOR
PRESENT:**

Director Lunn joined the meeting at 9:35 a.m.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Directors Code of Conduct

Board Meeting - December 8, 2022

RES 782/22 referred to the April Board Meeting

Staff is requesting to refer the Code of Conduct to the June 13, 2024 Board Meeting.

**3.2 Portion of Area E - Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10
Board Meeting - January 18, 2024**

RES 10/24 referred to April Board Meeting

Director Graham has requested to bring the appointments to Recreation Commission No.10 to the June 13, 2024 Board Meeting.

**3.3 Award Contract: Electoral Area K Dog Control
Board Meeting - March 21, 2024**

RES 148/24 referred to April Board Meeting

Staff is requesting the award contract for Electoral Area K Dog Control be addressed at the May 16, 2024 Board Meeting to allow for further discussion with the Directors.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

4.1.1 Riondel Commission: minutes February 6, 2024

Staff received direction to work with the Circle of Friends Society regarding the terms of the lease agreement.

4.1.2 Nelson & District Recreation Commission No. 5: minutes February 13, 2024

Staff received direction to schedule a workshop to look at the Service Review Background Report and to endorse the Service/Facility Prioritization Framework.

4.1.3 Sunshine Bay Regional Park Commission: minutes March 14, 2024

4.1.4 Area I Advisory Planning and Heritage Commission: minutes March 25, 2024

4.1.5 Area G Advisory Planning and Heritage Commission: minutes March 27, 2024

Staff received direction regarding the Agricultural Land Reserve Referral for Non-Adhering Residential Use and the Development Permit Application.

4.1.6 Riondel Commission: minutes April 2, 2024

Staff received direction to investigate the acquisition of volunteer injury insurance.

4.1.7 Creston Valley Services Committee: minutes April 4, 2024

4.2 WITH RECOMMENDATIONS

4.2.1 South Slokan Commission of Management: minutes February 22, 2024

Staff has received direction to move the appointments of the Alternates to the May 16, 2024 Board meeting to allow the Director time receive more information on the appointments.

Moved and seconded,
And Resolved:

198/24 That the Board appoint the following individuals to the South Slokan Commission of Management for a term to end December 31, 2024:

Mandy Chutskoff
George Mentz

AND FURTHER, the Board send a letter to outgoing members Ian McGovern and Cindy Lawrence thanking them for their service.

Carried

4.2.2 All Recreation Committee: minutes March 27, 2024

Staff has received direction for the Regional Parks, Trails, and Water Access Strategy working group and to develop a replacement option for the 10x punch pass.

Moved and seconded,
And Resolved:

199/24

That the Board approve the acquisition of Trans Canada Trail (TCT) Propulso Reports for an amount up to \$20,000, to be allocated from individual Regional Parks Reserves, with each Regional Park Service responsible for funding only their portion of the acquired reports.

Carried

Moved and seconded,
And Resolved:
MOTION ONLY

That the Board approve the Community Services Access & Inclusion Policy framework.

Moved and seconded,
And Resolved:
AMENDMENT TO THE MOTION

200/24

That the Board amend Community Services Access and Inclusion policy to replace the individual personal benefit limit of \$100 for adults and \$150 for youth, with a total program budget not to exceed 7% of annual user fee revenue within each recreation service.

Defeated

Moved and seconded,
And Resolved:
MAIN MOTION

201/24

That the Board approve the Community Services Access & Inclusion Policy framework.

Carried

Moved and seconded,
And Resolved:

202/24

That the Board approves the following schedule of Fees and Charges for Admissions be implemented for September 3, 2024:

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)*

	FEE TYPE	AMOUNT	UNIT
1	Single Admission Fees		
1.1	Adult	\$8.08	Single
1.2	Youth	\$4.04	Single
1.3	Child	\$0.00	Single
1.4	Golden Guest (75 +)	\$0.00	Single
1.5	Family Unit	\$16.16	Single
1.6	Salmo and District Fitness Centre Adult*	\$6.06	Single
1.7	Salmo and District Fitness Centre Youth*	\$3.03	Single
2	Ten Single Admission Pass		
2.1	Adult	\$72.72	10 Single (Expire in 1 year)
2.2	Youth	\$36.36	10 Single (Expire in 1 year)
2.3	Salmo and District Fitness Centre Adult*	\$54.54	10 Single (Expire in 1 year)
2.4	Salmo and District Fitness Centre Youth*	\$27.27	10 Single (Expire in 1 year)
3	One Month Pass		
3.1	Adult	\$72.72	1 Month
a)	2 nd Adult same household	\$65.48	
3.2	Youth	\$36.36	1 Month
a)	With the Purchase of Adult One Month Pass	\$32.74	
3.3	Salmo and District Adult*	\$54.54	1 Month
a)	2 nd Salmo and District Adult*	\$49.10	
3.4	Salmo and District Youth*	\$27.27	1 Month
a)	With the purchase of an Adult One Month Pass*	\$24.55	
4	Three Month Pass		
4.1	Adult	\$185.44	3 Months
a)	2 nd Adult same household	\$166.90	
4.2	Youth	\$92.72	3 Months
a)	With the Purchase of Adult Three Month Pass	\$83.45	
4.3	Salmo and District Adult*	\$139.08	3 Months
a)	2 nd Salmo and District Adult*	\$125.00	
4.4	Salmo and District Youth*	\$69.54	3 Months
a)	With the purchase of an Adult Three Month Pass*	\$62.50	
5	Six Month Pass		
5.1	Adult	\$327.24	6 Months
a)	2 nd Adult same household	\$294.52	
5.2	Youth	\$163.62	6 Months
a)	With the Purchase of Adult Six Month Pass	\$147.26	
5.2	Salmo and District Adult*	\$245.44	6 Months

a)	2 nd Salmo and District*	\$220.90	
5.3	Salmo and District Youth*	\$122.72	6 Months
a)	With the purchase of an Adult Six Month Pass*	\$110.45	
6	Golden Guest Pass		
6.1	Golden Guest Pass	\$0.00	1 Year

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)

	2024-25 Rental Rate		
	Nelson	Castlegar	Creston
Arena: Ice Rentals			
Youth Non-Profit: Prime	\$126.75	\$102.33	\$86.60
Youth Non-Profit: Non-Prime (75%)	\$95.06	\$76.75	\$67.27 (no change)
Representative Practices	\$126.75	\$102.33	As per contract
Representative Games	\$152.63	\$574.41	As per contract
Adult - Non-Profit: Prime	\$199.19	\$167.75	\$157.26
Adult - Non-Profit: Non-Prime (75%)	\$149.39	NA	\$117.95
Private Group or Individual or Fundraising or Non-Profit Special Event	\$419.21	\$261.06	\$261.06
Commercial	\$524.01	\$326.33	\$326.33
Arena: Dry Floor Rentals			
Youth Non-Profit: Prime	\$56.48	\$56.48	\$56.48
Youth Non-Profit: Non-Prime	\$50.83	\$50.83	\$50.83
Adult - Non-Profit: Prime	\$84.72	\$84.72	\$84.72
Adult - Non-Profit: Non-Prime	\$76.25	\$76.25	\$76.25
Private Group or Individual or Fundraising or Non-Profit Special Event	\$112.96	\$112.96	\$112.96
Commercial	\$141.20	\$141.20	\$141.20
All Day Private Group or Individual or Non-Profit Special Event* ²	\$1,016.64	\$1,016.64	\$1,016.64
All Day Commercial	\$1,412.00	\$1,412.00	\$1,412.00

For the following services:

- North Shore Hall Service (S211)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Area H, New Denver, Silverton Recreation Service – Rec #6 (S229)

	Rental Type	2024/2025	Unit
1	Large Multipurpose Room		
1.1	Youth Non-Profit	\$58.99	Per Hour
1.2	Adult Non-Profit	\$88.64	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$117.98	Per Hour
1.4	Commercial Organization	\$147.48	Per Hour
2	Medium/Small Multipurpose Room		
2.1	Youth Non-Profit	\$19.77	Per Hour
2.2	Adult Non-Profit	\$29.65	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$39.53	Per Hour
2.4	Commercial	\$49.41	Per Hour

	Room Rental Maximums	2024/2035	Unit
1	Large Multipurpose Room		
1.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$530.91	Per Day
1.2	Commercial	\$884.88	Per Day
2	Medium/Small Multipurpose Room		
2.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$177.89	Per Day
2.2	Commercial	\$296.46	Per Day

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)

Nelson and Castlegar and District Community Complexes

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$20.94	Per Hour
1.2	Adult Non-Profit	\$31.41	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$41.88	Per Hour
1.4	Commercial	\$52.36	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$79.08	Per Hour
2.2	Adult Non-Profit	\$118.62	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$158.16	Per Hour
2.4	Commercial	\$197.42	Per Hour
3	Leisure Pool: Full Pool		
3.1	Youth Non-Profit	\$43.98	Per Hour
3.2	Adult Non-Profit	\$65.97	Per Hour
3.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$87.96	Per Hour
3.4	Commercial	\$109.95	Per Hour
4	Leisure Pool: Half Pool		
4.1	Youth Non-Profit	\$21.99	Per Hour
4.2	Adult Non-Profit	\$32.99	Per Hour

4.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$43.98	Per Hour
4.4	Commercial	\$54.97	Per Hour

Salmo and Creston and District Community Complex*

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$16.78	Per Hour
1.2	Adult Non-Profit	\$25.16	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$33.55	Per Hour
1.4	Commercial	\$52.36	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$79.08	Per Hour
2.2	Adult Non-Profit	\$118.17	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$158.62	Per Hour
2.4	Commercial	\$197.42	Per Hour

For the following services:

- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Regional Parks – Creston and Areas B and C (S201)
- Regional Parks - Nelson, Salmo and Areas E, F, and G (S202)
- Regional Parks – New Denver, Silvertown, Slocan and Area H (S203)
- Regional Parks – Area A (S205)
- Recreation Commission No. 8 – Area H South (S231)

	Rental Type	Amount	Unit
1	Field Rental Fees		
1.1	Youth Non-Profit	\$24.68	Per Hour
1.2	Adult Non-Profit	\$37.01	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$49.35	Per Hour
1.4	Commercial	\$61.69	Per Hour
2	Outdoor Court Rental Fees (Pickleball, Tennis, Sport, Volleyball)		
2.1	Youth Non-Profit	\$7.80	Per Hour
2.2	Adult Non-Profit	\$11.70	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$15.60	Per Hour
2.4	Commercial	\$19.50	Per Hour
2	Shelter Rental Fees (Pavilion, Gazebo)		
2.1	Youth Non-Profit	\$10.39	Per Hour
2.2	Adult Non-Profit	\$15.86	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$20.78	Per Hour
2.4	Commercial	\$25.98	Per Hour

Carried

4.2.3 Water Services Committee: minutes April 3, 2024
 Moved and seconded,
 And Resolved:

203/24 That the Board approve an amendment to the 2024 to 2028 Financial Plan for Service S255, Water Utility – Area E (Balfour) to reduce account 42030 user fees to \$296,826; AND FURTHER, reduce account 59000, Contribution to Reserves to \$124,367.

Carried

Moved and seconded,
And Resolved:

204/24 That the Regional District of Central Kootenay Water Utility Rates, Fees and Charges Bylaw No. 2951, 2024 be read the FIRST, SECOND, and THIRD as amended to repeal and replace Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2895, 2023.

Carried

Moved and seconded,
And Resolved:

205/24 That the Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2951, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

206/24 That the Board direct staff to provide metering refunds to water customer Accounts 60704, 60412, 60490, 60413 in the amounts of actual costs for metering costs incurred, less administrative costs (refunds estimated at \$5,230.06, \$15,159.41, \$4,574.36, and \$9,473.36, respectively) that would have otherwise been covered under the Phase 1 Erickson Metering Program.

Carried

4.2.4 Community Sustainable Living Committee: minutes April 16, 2024

Moved and seconded,
And Resolved:

207/24 That the Board direct staff to review the current Community Sustainable Living Advisory Committee Terms of Reference and bring forward a report for the June 18, 2024 CSLAC meeting.

Carried

4.2.5 Joint Resource Recovery Committee: minutes April 17, 2024

Moved and seconded,
And Resolved:

208/24 That the Board approve an amendment to the 2024 Financial Plan for the West Waste Service S188 Transfer from Reserves to increase by \$799,644 and Capital Expenditures accounts to increase by the following amounts for the West Transfer Station Upgrades projects:

- Nakusp (CAP1116-100) \$311,617

- Rosebery (CAP1120-100) \$262,102
- Slocan (CAP1425-100) \$225,925

Carried

Moved and seconded,
And Resolved:

209/24

That the West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

210/24

That the Board authorize staff to enter into a Services Agreement with North Mountain Construction Ltd for the Nakusp, Rosebery and Slocan Transfer Station Upgrades in the amount of \$2,577,975.29 not including GST;

AND FURTHER, that the Board Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S188 West Sub-Region Resource Recovery.

Carried

Director Hewat declared a conflict of interested due to relation with contractor and left the meeting at 10:11 a.m.

Moved and seconded,
And Resolved:

211/24

That the Board authorize staff to enter into a Services Agreement with Brenton Industries Ltd. for the HB Tailings Facility 2024 Erosion Control Works in the amount of \$87,490.84 not including GST;

AND FURTHER that the Board Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER that the costs be paid from Service S187 Central Sub-Region Resource Recovery.

Carried

Director Hewat returned to the meeting at 10:12 a.m.

Moved and seconded,
And Resolved:

212/24

That the Board accept the insurance deductible modification for SRK Consulting (Canada) Ltd.'s Professional Errors and Omissions Liability insurance to increase the deductible from \$50,000 to \$500,000;

AND FURTHER, that the Board also accept the modification to the Professional Errors and Omissions Liability coverage to reduce the in aggregate amount from \$10,000,000 to \$5,000,000.

Carried

Moved and seconded,
And Resolved:

213/24

That the Board authorize Staff to proceed with Central Kootenay Invasive Species Society's 2024 Option #1 (Recommended) treatment options for all sites, which involves the use of herbicides and/or mechanical treatments to control invasive species dependent on site specific conditions.

Carried

Directors Watson, Jackman and Davidoff recorded opposed.

Moved and seconded,
And Resolved:

214/24

That the Board authorize Staff to apply for an Organic Waste-to-Energy business case grant from the Green Municipal Fund to assess viable waste-to-energy systems and business models for Creston and Ootischenia landfills;

AND FURTHER, that the balance of funding for this study, up to a maximum of \$7,000, be covered by Local Government Climate Action Program funding in Service 100 – General Administration, should the grant application be successful.

Carried

Directors Vandenberghe, Lockwood, McFaddin and Graham recorded opposed.

Moved and seconded,
And Resolved:

215/24

That the Board authorize staff to purchase six roll off bins from Fusion West Manufacturing up to a total cost of \$103,445 (excluding GST) with the bins and cost to be evenly split by the West Resource Recovery Service S188 and Central Resource Recovery Service S187 and East Resource Recovery Service S186, Capital Expenditures;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,
And Resolved:

216/24

That resolution #57/24 being:

That the Board direct staff not to enter into a Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot and permanently close the Kokanee Creek Marina Recycling Depot effective May 31, 2024;

Be amended to read:

That the Board authorize staff to extend the Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot until July 31, 2024.

Carried

4.3 DIRECTORS' REPORTS

Moved and seconded,
And Resolved:

217/24

That Item 4.3 Directors' Reports (verbal reports) **BE REFERRED** to the May 16, 2024 Board meeting.

Carried

4.4 MEMBERSHIP

4.4.1 Area D Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

218/24

That the Board appoint the following individual to the Area D Advisory Planning and Heritage Commission for the term to end December 31, 2026:

Ken Hart

Carried

5. CORRESPONDENCE

5.1 The letter dated February 29, 2024 from Sue McKortoff, Osoyoos, seeking local government support for their proposed resolution regarding personal and defamatory attacks on municipal leaders.

5.2 The letter dated April 8, 2024 from Leandri Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership, seeking a letter of support for their application to ETSI-BC Innovating and Advancing Key Sector's stream for the agricultural forum.

Moved and seconded,
And Resolved:

219/24

That the Board send a letter of support to the Creston-Valley Kootenay Lake Economic Action Partnership for their application to Economic Trust of the Southern Interior of BC Innovating and Advancing Key Sector's stream for the organization of an agricultural forum in the southern interior of BC.

Carried

5.3 The email dated April 9, 2024 from Iraleigh Anderson, Nelson Disc Golf Society, seeking a letter of support from the Board for the Highwater Disc Golf course.

Moved and seconded,
And Resolved:

220/24

That the Board send a general letter of support to the Nelson Disc Golf Society for their ongoing fundraising and relationship building required to continue to build, improve, and maintain the Highwater disc golf course.

Carried

5.4 The email dated April 5, 2024 from Louise Poole, Nelson Nordic Ski Club, seeking a letter of support for their application to the Outdoor Recreation Council of BC for bridge maintenance that joins Busk Trail to the Great Northern Rail Trail.

Moved and seconded,
And Resolved:

221/24

That the Board send a letter of support to the Nelson Nordic Ski Club for their application to the Outdoor Recreation Council of BC for bridge maintenance that joins Busk Train to the Great Northern Rail Trail.

Carried

6. COMMUNICATIONS

- 6.1 The email dated March 20, 2024 from Honourable George Heyman, Ministry of Environment and Climate Change Strategy, providing information regarding the Local Government Climate Action Program funding.
- 6.2 The letter dated April 8, 2024 from Honourable Ravi Kahlon, Ministry of Housing, introducing Bill 16 intended to support local government's efforts to build more affordable and liveable communities.
- 6.3 The letter dated February 29, 2024 from Jay Chalke, Ombudsperson, providing the Ombudsperson Quarterly report from October - December, 2023.
- 6.4 The letter dated March 21, 2024 from Tara Faganello, Ministry of Municipal Affairs, advising the RDCK that a grant has been approved in the amount of \$250,000 towards development of a regional growth strategy.

RECESS/ RECONVENE

The meeting recessed at 10:38 a.m. for a break and reconvened at 10:49 a.m.

- 6.5 The resolution dated March 27, 2024 from City of Port Alberni addressing the needs of rural seniors in BC.
- 6.6 The email dated April 8, 2024 from Taryn Skalbania, Interior Watershed Task Force (IWTF), inviting local governments to the IWTF Community Town Hall.

7. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for March 2024 in the amount of \$1,677,433 has been received for information.

8. BYLAWS

8.1 Bylaw 2923: Defined Area D Medical First Responder Service Establishment - Alternative Approval Process (AAP)

The Board Report dated January 31, 2024 from Tom Dool, Research Analyst, seeking Board approval to proceed with an Alternative Approval Process for Defined Area D Medical First Responder Service Establishment, has been received.

Moved and seconded,
And Resolved:

222/24

That the Board direct staff to proceed with obtaining approval of the electors within a defined portion of Electoral Area D for Defined Area D Medical First Responder Bylaw No. 2923, 2023 and that such approval be obtained by alternative approval process pursuant to Section 86 of the Community Charter, AND FURTHER, the Board hereby determines as follows:

1. The deadline for receipt of elector responses is 4:00 p.m. on June 17, 2024.
2. The required Elector Response Form shall be as attached to this report.
3. A fair determination of the total number of electors within the area to which the alternative approval process applies is 847.

Carried

8.2 Bylaw 2949: Wynndel/Lakeside Fire Protection Local Service Area Establishment Amendment

Moved and seconded,
And Resolved:

223/24

That the Wynndel/Lakeside Fire Protection Local Service Area Establishment Amendment Bylaw No. 2949, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

8.3 Bylaw 2960: Freedom of Information

The Board Report dated April 8, 2024 from Shiree Worden, Records & Information Management Coordinator, seeking the Board approval to adopt Freedom of Information Bylaw No. 2960, 2024, has been received.

Moved and seconded,
And Resolved:

224/24

That the Freedom of Information Bylaw No. 2960, 2024 be read a FIRST, SECOND, and THIRD time by content to repeal and replace the Freedom of Information Bylaw No. 2525, 2016.

Carried

Moved and seconded,
And Resolved:

225/24

That the Freedom of Information Bylaw No. 2960, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Award: Kootenay and Boundary Farm Advisory Contract

The Board Report dated April 8, 2024 from Sangita Sudan, General Manager of Development and Community Sustainability Services, seeking Board approval to award the Agricultural Liaison contract, has been received.

Moved and seconded,
And Resolved:

226/24

That the Board approve awarding the Kootenay and Boundary Farm Advisors contract to Keefer Ecological Services Ltd. for five years from April 8, 2024 ending on April 8, 2029 as approved in the 2024-2028 Financial Plan for S100 General Administration; AND FURTHER, the Board Chair and Corporate Officer be authorized to sign the contract.

Carried

9.1.2 RDCK Emergency Flood Response Plan

The Board Report dated March 1, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board approval to amend the resolution for the grant application to UBCM under the Disaster Risk Reduction-Climate Adaptation of the Community Emergency Preparedness Fund to develop an RDCK Emergency Flood Response Plan, has been received.

Moved and seconded,
And Resolved:

227/24

That resolution 153/24 being:

That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$150,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service;

be amended to read:

That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$300,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service. Further, as the primary applicant, the Board supports the proposed activities is willing for the RDCK to receive and manage the grant funding.

Carried

Moved and seconded,
And Resolved:

228/24

That Item 12 Public be considered at this time.

Carried

12. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:05 a.m.

Moved and seconded,
And Resolved:

229/24

That Public Time be extended to 30 minutes.

Carried

Public members provided comments and questions regarding the following:

- Climate Action Plan Grant funding;
- Climate Action Plan - for and against the plan;
- Taxation; and
- the Transit strategy.

The Board extended public time to 12:00 pm.

RECESS/ RECONVENE

The meeting recessed at 12:00 p.m. for lunch and reconvened at 1:00 p.m.

ORDER OF AGENDA RESUMED

Item 9.1.3 RDCK Climate Action Next Steps was considered at this time.

9.1.3 RDCK Climate Action Next Steps

The Board Report dated March 24, 2024 from Paris Marshall Smith, Sustainability Planner, and Dauna Ditson, Community Resilience Coordinator, seeking Board endorsement to the revised RDCK Climate Actions, has been received.

The Board discussed the options for the RDCK Climate Action Next Steps and staff answered their questions.

Moved, seconded

And Resolved:

230/24

That the Board form a working group of Directors representing rural and municipal areas to assess and evaluate the Climate Action program to create a direction "and business case template" for Board approval of any initiatives;

AND FURTHER, that the Working Group present a Terms of Reference within a reasonable time frame (i.e. 6 months) to the Board;

AND FURTHER, that any work currently underway continue with no new initiatives started until after the Board endorses the Working Group's recommendations.

Defeated

Moved and seconded,

And Resolved:

231/24

That the Board direct staff to explore new climate action items impacting RDCK residents and make recommendations to the Board based on the RDCK Ideas for Climate Action document presented at the April 18, 2024 Board meeting;

AND FURTHER, that those items that were identified as high priorities in our consultation process, are practicable, and fiscally feasible are presented to the Board with a business case prior to proceeding, with funding ideally being provided by polluter super-funds.

Carried

**RECESS/
RECONVENE**

The meeting recessed at 2:41 p.m. for a break and reconvened at 2:51 p.m.

9.2 ENVIRONMENTAL SERVICES

9.2.1 Award: Creston Valley Alternative Water Supply Feasibility Study

The Board Report dated April 2, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Creston Valley Alternative Water Supply Feasibility Study, has been received.

Moved and seconded,

And Resolved:

232/24

That the Board authorize staff to enter into a Consulting Services Agreement with Associated Engineering for the Creston Valley Alternative Water Supply Feasibility Study to Associated Engineering; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$89,683.00 plus GST; AND FURTHER, that the cost be paid from service A102 as included in the approved 2024 Financial Plan.

Carried

9.3 FINANCE & ADMINISTRATION

9.3.1 Service Agreement Extension: IT Services - Creston

The Board Report dated April 2, 2024 from Dwayne Lau, Manager of Information Technology Services, seeking Board approval to extend the IT Services agreement with the Town of Creston, has been received.

Moved and seconded,
And Resolved:

233/24

That the Board approve the extension of the IT Services Agreement with the Town of Creston for the period ending December 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

9.3.2 For Information: Communication Strategy

The Board Report dated April 5, 2024 from Dan Elliott, Communications Coordinator, seeking Board feedback by May 10, 2024 regarding the Communication Strategy, has been received for information.

Dan Elliott, Communication Coordinator, shared that staff is looking for feedback from Directors regarding the Communication Strategy by May 10, 2024.

9.4 FIRE SERVICES

9.4.1 Service Case Analysis: Kitchener Fire Response

The Board Report dated April 3, 2024 from Tom Dool, Research Analyst, providing the Board with an updated service case analysis regarding the provision of a fire response service to the unincorporated community of Kitchener in Electoral Area B, has been received.

Staff answered the Board’s questions.

Moved and seconded,
And Resolved:

234/24

That the Board authorize staff to prepare a petition, regarding the establishment of a fire response service for the community of Kitchener, in accordance with the Section 337 of the *Local Government Act* and that the petition be provided to the Director of Area B to facilitate circulation within the Community.

Carried

9.5 GRANTS

9.5.1 Discretionary

9.5.1.1 Discretionary Grants

Moved and seconded,
And Resolved:

235/24

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

BC Senior Games Society, 55+ BC Games \$400
Zone 7

AREA B

BC Senior Games Society, 55+BC Games \$200
Zone 7

Creston Valley Chamber of Commerce	Canada Day Celebration	\$2,000
Creston Valley Chamber of Commerce	Dash 4 Trash 2024	\$500

AREA C

Creston Valley Chamber of Commerce	Dash 4 Trash 2024	\$300
Creston Valley Chamber of Commerce	Canada Day Celebration	\$750

AREA F

Nelson Minor Hockey Association	Funding for BC Provincial Champions in Quesnel	\$1,500
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AREA H

Winlaw Highway Accident Management Society	Fundraiser Event	\$1,000
Slocan Solutions Society	An Evening of Poetry	\$550

AREA I

Horse Association Central Kootenay	Youth Show & Shine	\$800
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AREA J

Horse Association Central Kootenay	Youth Show & Shine	\$800
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AREA K

Fauquier Volunteer Fire Brigade	Spring Seminar	\$850
Robertson Memorial United Church	Energy efficient - Heat pump	\$3,000

Carried

9.5.1.2 RES 177/24: Discretionary Amendment (Area J)
 Moved and seconded,
 And Resolved:

236/24

That Resolution 177/24, being the allocation of Discretionary grants funds, be amended by changing:

AREA J

U15 Rep Hockey Team (Nelson Minor Hockey Association)
 \$1,500

to

Nelson Minor Hockey Association \$1,500

Carried

9.5.2 Community Development

Moved and seconded,
 And Resolved:

237/24

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

South Kootenay Lake Community Service Society	East Shore Seniors Transportation	\$3,000
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Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$1,390
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AREA B

Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$2,453
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AREA C

Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$2,453
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AREA E

Blewett Elementary PAC	Set of Chromebooks	\$2,500
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Queens Bay Residents Association	AED purchase for Community Hall	\$2,500
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Nelson Public Library	Nelson Public Library Services for RDCK Area E residents	\$20,000
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Horse Association Central Kootenay	Youth Show & Shine	\$500
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AREA F

Blewett Elementary PAC	Set of Chromebooks	\$1,100
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AREA G

Salmo District Arts Council	Non profit advisory program	\$760
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Salmo Valley Trail Society	2024-2025 Build Season	\$5,000
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Ymir Arts and Museum Society	Ymir School House Upgrades	\$10,000
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Renascence Arts and Sustainability Support	12th Annual Tiny Lights Festival Inflation	\$5,000
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AREA H

Horse Association Central Kootenay	Youth Show & Shine	\$1,200
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WE Graham community	Garden Expansion	\$1,500
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AREA I

Castlegar & District Chamber of Commerce	West Kootenay Trade Show 2024	\$1,000
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Castlegar Festivals Society	Castlegar Sunfest 2024	\$2,500
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AREA J

Castlegar & District Chamber of Commerce	West Kootenay Trade Show 2024	\$2,000
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Castlegar Festivals Society	Castlegar Sunfest 2024	\$2,500
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AREA K

Fauquier CARE Society	Harmony in Motion	\$3,000
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NAKUSP

Arrow Lakes Caribou Society	Central Selkirk Caribou Maternity Pen Video	\$2,000
Arrow Lakes Fine Arts Guild Society	Art Programming series	\$6,040
Arrow Lakes Historical Society	Brochure Updates and Reprint	\$3,000
Nakusp Mixed Slow Pitch Society	Nakusp Ball Field Electrical Service Upgrade and LED Field Light Upgrade	\$10,000
Arrow Lakes Search and Rescue	SAR Responder Uniforms	\$2,000

Carried**9.6 CHAIR/CAO REPORTS**

Chair Watson discussed the following:

- Chair/CAO Forum – Beneficial forum, great networking with other Chairs, enjoyed the Women in Leadership session and shared that Chairs have a group email for information sharing.
- Technical briefing – attached in agenda.

CAO Horn discussed the following:

- Chair & Chairs Forum – Shared that the Regional Districts will be joining together for lobby effort to UBCM

10. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

238/24

That the Board APPROVE the issuance of Development Variance Permit V2402A to Jeff Shatzko for the property located at 4481 Highway 3A, Electoral Area A and legally described as LOT 2, DISTRICT LOT 4595, KOOTENAY DISTRICT PLAN 9520, EXCEPT PART INCLUDED IN PLAN 10068 (PID: 007-640-510) to vary Section 18.17 of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 in order to permit a 1.5 metre setback from the southern interior lot line and a 0.4 metre setback from the eastern lot line whereas the bylaw requires a 2.5 metre setback from an interior lot line.

Carried

Moved and seconded,
And Resolved:

239/24

That the Board APPROVE the issuance of Development Variance Permit V2405B to Jody McBlain and Delaney McBlain for the property located at 4328 – 40th Street, Electoral Area B and legally described as LOT 174, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 921 (PID: 009-896-490) to vary Section 23.5 in the Rural Creston Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, as follows:

- From a 60 metre maximum depth from the Front Lot Line for a Farm Residential Footprint to allow a Farm Residential Footprint with a maximum depth of 140 metres from the Front Lot Line to permit the conversion of an existing structure in to a dwelling unit.

Carried

Moved and seconded,
And Resolved:

240/24 That the Board APPROVE the issuance of Development Variance Permit V2309I to Arthur Patrick Sperling and Terese Sperling for the property located at 2464 Pass Creek Road, Electoral Area I and legally described as DISTRICT LOT 8430, KOOTENAY DISTRICT EXCEPT PART INCLUDED IN PLANS 12090 & 15269 (PID: 016-449-312) to vary Section 2901.3, 2901.4, and 2901.6 b. of the Regional District of Central Kootenay's Zoning Bylaw No. 1675, 2004 to permit, as follows:

1. To permit a Farm Residential Footprint of approximately 3,800 m² (40,903 ft²) whereas the bylaw permits a Farm Residential Footprint of 2,500 m² (26,910 ft²) for a Single Family Dwelling and additional permitted dwelling unit.
2. To allow a Farm Residential Footprint with a maximum depth of 200 metres (656 ft) from the Front Lot Line whereas the bylaw requires that the maximum depth of the Farm Residential Footprint shall not exceed 60 metres from the Front Lot Line.
3. To permit an accessory dwelling with a maximum Gross Floor Area (GFA) of 136 m² (1,464 ft²) whereas the bylaw permits a maximum GFA of 90 m² (969 ft²).

Carried

Moved and seconded,
And Resolved:

241/24 That the Board APPROVE a Site Specific Floodplain Exemption to reduce the required setback from Kootenay Lake from 15 metres from the natural boundary to 8.86 metres from the natural boundary in accordance with the Engineering Report prepared by Vast Resource Solutions Inc., dated December, 2023, for property located at 389 Park Avenue, Electoral Area E and legally described as STRATA LOT 31, DISTRICT LOT 873, KOOTENAY DISTRICT STRATA PLAN NES3286, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (PID: 027-785-114) SUBJECT to preparation by Holly Pruett and Donald Pruett of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

Carried

11. DIRECTORS' MOTIONS

11.1 Director Page: Nelson, Areas E and F Economic Development Commission

Moved and seconded,
And Resolved:

242/24 That the Board direct staff to bring forward a bylaw to repeal the City of Nelson, Electoral Area E, and Electoral Area F Economic Development Commission Bylaw No. 901,1991.

Carried

11.2 Director Watson: Prioritization Matrix for Staff Workload

Moved and seconded,
And Resolved:

243/24 That the following motion **BE REFERRED** to the May 16, 2024 Board meeting:

That the Board direct staff to prepare a report for consideration that provides options for a prioritization matrix that will outline how the Board can determine whether or not to proceed with a new project, and used to prioritize current work plan items based on strategic priorities, human resource capacity and financial resource constraints, among other factors.

Carried

13. IN CAMERA**13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

244/24

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

13.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

245/24

The Open Meeting be recessed at 3:08 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 4:33 p.m.

Carried

14. MATTERS ARISING FROM IN CAMERA MEETING

No items.

15. ADJOURNMENT

Moved and seconded,
And Resolved:

246/24

That the meeting adjourn at 4:33 p.m.

Carried

Originally signed by

Aimee Watson, RDCK Board Chair

Originally signed by

Christine Hopkyns, Corporate Administration Coordinator

Originally signed by

Angela Lund, Deputy Corporate Officer