



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**SUNSHINE BAY REGIONAL PARKS COMMISSION
OPEN MEETING AGENDA**

**6:00 p.m.
September 12, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92895756578?pwd=t3F9fyp7EFxdIAMzKPhEV6d5CtpSRt.1>

Join by Phone:

1-778-907-2071 Canada
1-833-958-1164 Canada Toll-free

Meeting Number (access code): 928 9575 6578

Meeting Passcode: 971440

COMMISSION MEMBERS

Commissioner Dosenbeger	Area E
Commissioner Beaulac	Area E
Commissioner Dehnel	Area E
Commissioner Prosser	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E
Director Graham	Area E
Commissioner Foot	Area E

STAFF

Cary Gaynor	Regional Parks Manager
Pearl Anderson	Meeting Coordinator

1. CALL TO ORDER

Chair Dosenbeger called the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA
MOVED and seconded,
AND Resolved:

The Agenda for the September 12, 2024 Sunshine Bay Regional Park Commission meeting, be adopted as circulated.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The June 13, 2024 Sunshine Bay Regional Park Commission meeting minutes, have been received.

5. DELEGATE

5.1 There are no delegates scheduled for this Commission Meeting.

6. STAFF REPORTS (If there are no staff reports this item can be called OLD BUSINESS)

6.1 Operational Update

Cary Gaynor, Regional Parks Manger to provide the Commission with a verbal update re:
Operational Update

7. NEW BUSINESS

7.1 Wetlands Sign

Commission Dehnel to discuss the replacement of the Wetlands Sign at the riding ring.

8. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

9. NEXT MEETING

The next Sunshine Bay Regional Park Commission meeting is scheduled for November 14, 2024 at 6:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at [Time].

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**SUNSHINE BAY REGIONAL PARK COMMISSION
OPEN MEETING MINUTES**

**6:00 p.m.
June 13, 2024**

COMMISSION/COMMITTEE MEMBERS

Commissioner Dosenberger	Area E
Commissioner Foot	Area E
Commissioner Dehnel	Area E
Commissioner Prosser	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E

MEMBERS ABSENT

Director Graham	Area E
Commissioner Beaulac	Area E

STAFF

Cary Gaynor	Regional Parks Manager
Jeff Philips	Regional Parks Operations Supervisor
Scott Gain	Sunshine Bay Regional Park Employee
Pearl Anderson	Meeting Coordinator

6 out of 8 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Dosenberger called the meeting to order at 6:08 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the June 13, 2024 Sunshine Bay Regional Park Commission meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 14, 2024 Sunshine Bay Regional Park Commission minutes have been received.

5. DELEGATE

5.1 Gwen Davis from Harrop Procter Watershed Protection Society discussed collaborative and educational opportunities in the Harrop Procter Area to the Commission with the following information shared:

- Ms. Davis is working with Watershed Canada to start a Backpack Program at the Sunshine Bay Wetlands.
- Discussed preparation of an Activities Booklet to share with schools and the library.
- Watershed Canada will cover any insurance required.
- Also looking into community outreach and education drive.
- Asked the process for asking the RDCK for a letter of support for the program.
- Chair Dosenberger will email Director Graham regarding a letter of support from the RDCK Board for the Backpack Program.
- Jeff Phillips, Regional Parks Operations Supervisor, advised he will email contacts for the Friends of Kootenay Lake to Chair Dosenberger.
- Commission members advised they are in support of the program.

6. STAFF REPORTS

6.1 Sunshine Bay Regional Park Operational Update

Jeff Phillips, Regional Park Operational Supervisor provided the Commission with a verbal update re: Sunshine Bay Regional Park Operation Update with the following information discussed:

- Standard operations are going well.
- Main focus is keeping grass cut and preparations for the Sunday market.
- A quote for the swim platform has been received.
- Two new buoys have been purchased and will be installed.
- Budget is going well.

7. NEW BUSINESS

7.1 In Person Meetings at the Park

Commissioner Prosser discussed with the Commission in person meetings at the Sunshine Bay Regional Park. Chair Dosenberger will email Jenna Chapman, Administrative Coordinator, Community Services, to ask for an update regarding in person meetings. Cary Gaynor, Regional Parks Manager, advised he will check into it as well.

7.2 Harrop Wetlands

Commissioner Prosser discussed plans that are required for the Harrop Wetlands with the Commission.

7.3 Motorized Vehicles

Commissioner Prosser discussed the use of motorized vehicles on the beach and the potential for a gate. Cary Gaynor, Regional Parks Manager, and Jeff Phillips, Regional Parks Operations Supervisor, will discuss possible solutions regarding access to the beach by motorized vehicles.

7.4 Sunday Market

Commissioner Prosser discussed the Sunday Market coming to Sunshine Bay Regional Park that is commencing this Sunday.

7.5 Redfish School Children

Commissioner Dehnel discussed having the Redfish School children being involved in the Wetlands.

8. PUBLIC TIME

The Chair called for questions from the public at 7:11 p.m.

There were no questions from the public.

9. NEXT MEETING

The next Sunshine Bay Regional Park Commission meeting is scheduled for September 12, 2024 at 6:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Sunshine Bay Regional Park Commission meeting be adjourned at 7:13 p.m.

Carried

Digitally approved,

L. Dosenberger, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Sunshine Bay Regional Parks Commission Meetings

1. *Chair Dosenberger will email Director Graham regarding a letter of support from the RDCK Board for the Backpack Program.*
2. *Jeff Phillips, Regional Parks Operations Supervisor, advised he will email contacts for the Friends of Kootenay Lake to Chair Dosenberger.*
3. *Chair Dosenberger will email Jenna Chapman, Administrative Coordinator, Community Services, to ask for an update regarding in person meetings. Cary Gaynor, Regional Parks Manager, advised he will check into it as well.*
4. *Cary Gaynor, Regional Parks Manager, and Jeff Phillips, Regional Parks Operations Supervisor, will discuss possible solutions regarding access to the beach by motorized vehicles.*

Pearl Anderson

From: Dosenberger Excavating <dosenexc@sbdemail.com>
Sent: June 17, 2024 12:06 PM
To: Pearl Anderson
Cc: Jeff Phillips
Subject: Re: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Thank you,

Thank you.
Lorie Dosenberger
Chair, Sunshine Bay Regional Park Commission.
PH 250-229-5214

----- Original Message -----

From: [Pearl Anderson](#)
To: [Dosenberger Excavating](#)
Cc: [Jeff Phillips](#)
Sent: Monday, June 17, 2024 11:52 AM
Subject: RE: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

Thank you Lorie, I will make the correction and forward the minutes to Angela.

Have a great day.

Pearl Anderson | Community Meeting Administrative Support

Regional District of Central Kootenay

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From: Dosenberger Excavating <dosenexc@sbdemail.com>
Sent: June 17, 2024 11:49 AM
To: Pearl Anderson <PearlAnderson@rdck.bc.ca>
Cc: Jeff Phillips <JPhillips@rdck.bc.ca>
Subject: Fw: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

hi Cheryl, I approve the minutes with the correction noted by Jeff Below.

Thank you.
Lorie Dosenberger

Chair, Sunshine Bay Regional Park Commission.
PH 250-229-5214

----- Original Message -----

From: [Jeff Phillips](#)

To: [Pearl Anderson](#) ; [Dosenberger Excavating](#) ; [Joe Chirico](#) ; [Cary Gaynor](#) ; [Jenna Chapman](#)

Sent: Monday, June 17, 2024 7:36 AM

Subject: Re: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

Hi Pearl - just one correction from me.

6.1 point #3 should read 'swim platform' and not boat launch.

Thank you
Jeff

From: Pearl Anderson <PearlAnderson@rdck.bc.ca>

Sent: Sunday, June 16, 2024 8:09:35 PM

To: Dosenberger Excavating <dosenexc@sbdemail.com>; Joe Chirico <JChirico@rdck.bc.ca>; Cary Gaynor <CGaynor@rdck.bc.ca>; Jeff Phillips <JPhillips@rdck.bc.ca>; Jenna Chapman <JChapman@rdck.bc.ca>

Subject: FW: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

Hello,

As per the below noted email, please review the attached minutes and advise of any changes or if they are approved.

I am going on vacation on Wednesday and will not have access to my email while I'm out of town, kindly advise regarding the minutes as soon as possible.

Thank you.

Pearl Anderson | Community Meeting Administrative Support

Regional District of Central Kootenay

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From: Pearl Anderson

Sent: June 13, 2024 8:19 PM

To: Dosenberger Excavating <dosenexc@sbdemail.com>; Joe Chirico <jchirico@rdck.bc.ca>; Cary Gaynor <cgaynor@rdck.bc.ca>; Jeff Phillips <jphillips@rdck.bc.ca>; Jenna Chapman <JChapman@rdck.bc.ca>

Subject: Draft June 13, 2024 Sunshine Bay Regional Park Commission Meeting Minutes

Dear Chair Dosenberger and RDCK Staff,

Please find attached the draft meeting minutes for the June 13, 2024 Sunshine Bay Regional Park Commission.

Kindly review and advise of any edits you would like made.

Thank you.

Pearl Anderson | Community Meeting Administrative Support

Regional District of Central Kootenay

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