



Job Posting

Nelson & District Community Complex
Nelson, BC

FACILITY OPERATOR-CIVIC ARENA

TERM November- April 2024 Season Part-time

The successful candidate will be offered part-time hours, up to 24 per week with the possibility of more (up to 40 hrs) to cover as operations require.

The RDCK is an equal opportunities employer

Under the general supervision of the NDCC Operations Supervisor, the Facility Operator – Civic Arena performs building maintenance and janitorial work in the Civic Center Arena building. Duties include operating ice resurfacing equipment, undertaking and performing limited construction or renovation projects and performing routine janitorial duties. The worker must exercise care in routine dealings with other employees and provide assistance to the public and user groups using the facilities.

The Regional District of Central Kootenay (RDCK), Nelson & District Community Complex (NDCC) is currently inviting applications for one part time seasonal position at the Nelson Civic Arena.

REQUIRED TRAINING & CERTIFICATION:

- Grade 12 or equivalent
- 1+ years experience in arena operations
- Standard First Aid and CPR
- Valid B.C. Drivers License
- Workplace Hazardous Materials Information System (WHMIS) Certification
- Experience, or knowledge relating to recreational facilities an asset
- Satisfactory criminal background check

REQUIRED KNOWLEDGE, SKILLS & ABILITIES:

- Knowledge of methods, materials, tools, and equipment used in installation, maintenance and removal of an arena ice surface.
- Ability to and maintain reports, logs and records.
- Knowledge of methods, materials, tools, and equipment used in janitorial work.
- Knowledge and ability to perform simple repair and maintenance tasks on buildings and components.
- Knowledge of WHMIS procedures.
- Knowledge of using, handling, and shipping of hazardous chemicals and dangerous goods.
- Ability to perform operational maintenance and servicing duties and repair equipment and machinery.

- Ability to deal courteously and effectively with the public.
- Ability to work with minimal supervision, exercise considerable independence of judgment / action in the operation of equipment.
- Ability to work as a team member and effectively communicate with co-workers and Supervisor.

The successful full-time candidate will work 40 hours per week and the successful part-time candidate will work up to 24 hours per week, but will be scheduled based on operational demands. The Facility Operator works shift work & their schedule will include mornings, afternoons, evenings, weekends & holiday shifts.

This is a union position and the rate of pay is \$28.55 per hour as per the Collective Agreement between the RDCK and CUPE Local 2262. An additional 15% in lieu of benefits will be added to every pay cheque.

A complete job description and other career opportunities can be found on our job site: rdck.ca

To apply please complete our online form that can be found here: [Employment Application](#).

Applications submitted in the form of a resume & cover letter will be accepted until **9:00 am , November 20, 2024.**

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/ testing process will be contacted. This posting may be used to fill other similar positions within the RDCK over the next six months.

For more information contact:
250.352.1515
or visit rdck.ca/jobs to apply