



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Lifeguard

## Salmo & District Recreation Department

### *Job Description*

**TITLE OF IMMEDIATE SUPERVISOR:** Head Lifeguard

**TITLE OF IMMEDIATE SUBORDINATES:** N/A

**DEPARTMENT:** COMMUNITY SERVICES - Recreation

#### **SUMMARY OF POSITION:**

The Lifeguard is responsible for the supervision and safety of patrons utilizing the pool at the Salmo & District Recreation Department (SDRD), providing public education, training, and proactive response to potential situations. The Lifeguard must be able to perform rescues and first aid as required while ensuring a safe and efficient operation. Lifeguards must follow the established departmental, facility and provincial guidelines for operating standards. Lifeguards will be required to work outside of traditional business hours to ensure the fulfillment of operational requirements.

#### **ROLE AND RESPONSIBILITIES:**

As a member of the Aquatic team, responsibilities include, but are not limited to:

1. Lifeguard all programs offered by the SDRD
2. Ensure set up and take down for varying pool/swimming activities
3. Provide constant safety supervision at all times while on deck
4. Perform water chemistry and mechanical checks as required
5. Complete opening, closing and daily checklists as required
6. Perform routine custodial duties in the aquatics area including but not limited to patron and staff change rooms, and pool deck
7. Ensure safety for aquatics patrons and staff by implementing and following SDRD policies and provincial legislation at all times
8. Maintain and develop SDRD image and reputation, via suitable conduct and suitable PR activities and dress code
9. Ensure aquatic activities meet with and integrate with organizational requirements for the quality management, health and safety, legal stipulations and general duty of care
10. Reacts to emergency situations and performs rescues or first aid according to policy where required.
11. Provides excellent customer service to all internal and external customers
12. Attends and participates in regular monthly in service training as scheduled
13. Perform accurate daily cash balance; maintain current price lists for facility products and services
14. Performs other related duties and responsibilities as required

#### **REQUIRED QUALIFICATIONS**

- Current NL
- Standard First Aid current within two years
- Current CPR C recertified annually
- Other appropriate aquatic awards, including WSI would be considered an asset
- Satisfactory Criminal Record



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# **Lifeguard**

## **Salmo & District Recreation Department**

---

### *Job Description*

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Exceptional customer service focus
- Able to work with patrons of varying age groups
- Strong communication, negotiation skills
- Independent decision-making, problem solving and analytical skills
- Ability to work well in a team
- Perform physical skill requirements for NL
- Current knowledge of provincial legislation and health and safety as it relates to aquatic operations
- Commitment to the RDCK values: Health and Safety, Integrity, Accountability and Respect

**ACCEPTANCE**

I have read and discussed the expectations for this position. The associated tasks have been explained to me by my direct supervisor and I am prepared to accept these responsibilities.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employer Representative Name

\_\_\_\_\_  
Employer Representative Signature

\_\_\_\_\_  
Date