



Quarterly Report

Q3 2024

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Regional Mobility Working Group	2024-08-15	GM Development and Community Sustainability	Recreation , Parks and Trails	Entire RDCK	1% to 20% complete	2026-12-08	384/24 That the RDCK Board direct staff to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations AND FURTHER, that up to \$15,000 be used from S100-General Administration – Local Government Climate Action Program reserve to fund the initiative; AND FURTHER, that the working group Terms of Reference come back to the Community Sustainable Living Advisory Committee for review.
CSLAC Committee Bylaw & Project Fund Policy	2024-08-14	GM Development and Community Sustainability	Coordinated Service Delivery	Village of Kaslo,Village of Silverton,All Electoral Areas	40% to 60% complete	2024-12-11	456/24 That the Board direct staff to draft a Community Sustainable Living Advisory Committee Bylaw to replace the Terms of Reference. 457/24 That the Board direct staff to prepare a Community Sustainable Living Advisory Committee Project Fund policy.
Dog Control - Area A, B, C, H and area K expansion	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area H,Area I,Area J,Area K,Village of Nakusp	60%- 80% complete	2025-05-31	Responsible Dog Bylaw will be introduced to Board for rural areas and interested municipalities. Capacity is an issue since dog control requires specialized skill to support dogs at large that may pose risk to human and other dogs and animals which is primarily the issue being addressed by the bylaw. Barking dogs addressed through noise bylaw.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2025-12-21	Seek legal review of Noise bylaw Staff considering adding barking dogs This review is part of an overall review of all bylaw enforcement bylaws. Reports are being prepared for Board.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area G,Village of Kaslo,City of Nelson,Village of Slokan,Village of Silverton,Village of New Denver	60%- 80% complete	2026-11-28	The service has expanded to include all of Area H and F. AAP scheduled for July 2024 in area G has been postponed. City of Nelson has expressed an interest to join service but waiting for formal notice from Council to the Board.
Comprehensive review of bylaw	2023-08-17	GM Development	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2025-12-11	Staff capacity analysed and will be presented to Board with options. Will require some legal review for 2025.

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enforcement regulatory bylaws & options for funding		and Community Sustainability					Bylaws being reviewed are Unsightly, nuisance, noise and soil deposit and removal bylaw.
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-12-31	Training for the Board on cultural sensitivity and humility scheduled for November. Training will build capacity and understanding and support relationship building with Yaqan Nukiy and elected officials. Initiatives like KLP, Water Sustainability Plan/water feasibility study, Parks and trail planning/TUS are endorsed by Chief and Council. Other work on relationship building is through SLRP with Sylix-Okanagan Nation and Sinixt Confederacy.
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2024-07-18	First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget.
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	80%- 99% complete	2025-09-30	Senior Building Official also registered building officials and plumbing officials with years of training are now located in Creston and Nelson office. Both coordinate training and development to building officials and plan checkers by reviewing work, ensuring BCBC interpretations and delivery of service is consistent in the region, provide on site training for part 3 and part 9 buildings currently under construction within the service area.
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	2025-11-30	To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement. Current preparing for stakeholder engagement phase.

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Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2025-09-30	Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07
Update Building Bylaw 2200	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	40% to 60% complete	2025-09-30	Completed initial review and building bylaw amendments: Fees will now be evaluated with Marshall Smith calculator where applicable while other fees have increased to support compliance, removal of building permit application forms removed from building bylaw and delegated to the building manager to ensure the applications are current and inform public of what items are required in order to complete a building permit and expedite a plan review. New amendments will be recommended in 2025 once new building manager is recruited and after consultation with municipal staff in the service area.
SES - GHG Reduction Feasibility for RDCK Facilities Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2024-10-12	Current: - approved application to FCM/GMF GHG Reduction Pathway Feasibility Study grant - Consultant (Building Energy Systems Ltd.) performing site energy audits and ASHRAE level 2 facility modelling / analysis Next: - First workshop with facility managers / operators presenting high level pathways Barriers: - Staff capacity - Dispersed nature of facility management
Regional Invasive Species Working Group	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2024-07-19	Current Status – Board approved funding for year 2 (July 2024 to July 2025) - 2nd meeting happened Dir Hewat and Vandenberghe appointees (Chair) Next steps - Support meetings as needed Barriers - No funding
Natural Asset Management Plan for Ymir Watershed/Quartz Creek	2024-06-18	Mgr. Community Sustainability	Water Protection and Advocacy	Area G	1% to 20% complete	2025-01-31	Current status: RFP closed, evaluating proposals Next steps: Complete contracting and launch project Possible barriers: Budget is currently lower than what's been proposed, preparing options

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RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	2023-04-14	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	60%- 80% complete	2024-12-31	Current status: Hired consultant is working with RDCK GIS to design and develop the platform. Anticipated implementation in late 2024. This project is proceeding with collaboration from all stakeholders. The Roundtable is reviewing how the Provincial, FNSS and RDCK datasets can all be accessible to use on different GIS platforms, and aggregate data to the same standard. This platform is being tested by stakeholders for end 2024 completion and implementation.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	80%- 99% complete	2025-01-31	Current status: Prescribed burning in Selous planned completed this spring + FPInnovations research on the treatment. Final Reporting be initiated Selous: Selkirk College completed LiDAR analyses and reporting on findings, FPInnovations starting contract to evaluate treatments, post various treatments and pre-post Rx burn completed by BC Wildfire. FP Innovations study and report complete. Currently providing final reporting to FESBC. Woodbury: Exploring options for 2025 treatment to be funded by CBT
2024 Wildfire Mitigation	2024-01-01	Mgr. Community Sustainability	Wildfire Management	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Salmo,Village of Kaslo,Village of Nakusp,Village of Silverton	1% to 20% complete	2024-12-31	The Community Wildfire Protection Plans (CWPPs) for Areas A,B,C,G,J,K, Salmo, Nakusp, need to be updated this year to Community Wildfire Resiliency Plans (CWRPs). New CWRPs were completed in 2023 for Area D,E,F,I and Kaslo. These plans inform risk reduction for wildfire including new priority treatment units for fuel reduction. Staff are initiating the CWRP updates and identify funding, partners and external agencies for fuel treatment. Funding for prescriptions will be sought in 2025. Staff are engaging with the Selkirk Resource District which is doing wildfire risk reduction.
2024 FireSmart Program	2024-04-01	Mgr. Community Sustainability	Wildfire Management	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Salmo,Village of Kaslo,Village of	60%- 80% complete	2025-04-30	2024 CRI allocation-based application was successful. Resident uptake for Home Partners Assessments has been higher this year at 572 assessments to date; residents are also applying for the rebate program. The Neighborhood Recognition Program will also see a number of new communities recognized this year. Barriers: New allocation-based funding required more conversation with UBCM to ensure accurate application. There has a delay in starting the CWRP updates as BC Wildfire update requirements are clarified. These plans will be completed in the spring of 2025.

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				Slocan, Village of Silverton, Village of New Denver			
2024 Wildfire: Community Recovery	2024-10-01	Mgr. Community Sustainability	Part of RDCK Core Services	Area D, Area H, Village of Slocan, Village of Silverton, Village of New Denver	1% to 20% complete	2025-04-30	As part of EOC 2024 wildfire response and recovery actions, RDCK EM staff has engaged Colliers Project Leaders to take a leadership role in the community recovery planning process while mentoring the RDCK team to improve the in-house knowledge and skills. The Colliers and RDCK project teams will work together to complete a recovery plan, gap analysis, project registry, and inform the RDCK Emergency Management Plan currently being redrafted to align with EDMA. The project is funded by EMCR through EOC response-costs.
Alternate EOC	2023-10-01	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	80%- 99% complete	2024-12-31	2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), and conduct exercise to practice needing to activate alternate EOC. 2024 Oct: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize/clean-up network-related connections.
EDMA - Indigenous Engagement Requirement	2024-01-01	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2026-03-31	As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations. CURRENT: Staff recommendation with board to pool funds, enter up to 9 MOUs with partners' municipalities, RFP to consultant to leads the engagement.
Emergency and Disaster Management Act	2023-11-08	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2026-12-31	On November 8, 2023, the Emergency and Disaster Management Act (EDMA) Came into Force and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Regulations will inform work needed on RDCK emergency plans, risk assessments, business continuity plans, multijurisdictional emergency management organizations, and critical infrastructure.

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2024 Wildfire After-Action Review	2024-10-01	Mgr. Community Sustainability	Part of RDCK Core Services	Area D,Area H,Village of Slocan,Village of Silverton,Village of New Denver	1% to 20% complete	2024-02-29	RDCK EM team is conducting an After Action Review (AAR) following the 2024 wildfires in its district. The intended process is part of the emergency management cycle where agencies involved in the emergency reflect on the fire season and identify areas for operational improvements. Four AAR streams will be: 1) Internal to the RDCK EOC, 2) Interagency, 3) Elected Officials that were involved across Local Authorities, and 4) residents in affected areas. This is funded by EMCR as part of response costs.
Emergency Support Services Creston IT Upgrade	2023-07-20	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2025-12-31	The Creston & District Community Centre has been identified in our emergency plans as a potential Emergency Reception Centre, Group Lodging facility, and it may serve other purposes such as cooling/warming centre etc. The project will improve internet & telephone connectivity at the centre. The scope is to install additional wireless access points to improve internet connectivity, and to purchase VOIP phones for ESS use in responses. Project is grant funded via UBCM CEPF.
EOC training and equipment 2024 - UBCM	2024-02-15	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2025-04-17	The RDCK Board approved a proposal for staff to apply for grant funding from the Union of BC Ministers (UBCM) under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff. The scope includes: Design and presentation of exercises for EOC activations. Purchase of IT equipment needed for the backup EOC.
Watershed Governance Initiative Phase 3 - Relationships, Mapping, Water Monitoring	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	2024-12-20	A project to understand RDCK's role in protecting watersheds in the region. Current: Working with Yaqan Nukiy on Water Sustainability for Creston Valley. Service Case Analysis for Drinking Water and Watershed Protection service with staff for review. Submitted funding application to support project development for Water Sustainability Plan in Creston Valley. Next Steps: Working with Yaqan Nukiy on Project Scope and Terms Barriers: None at this time
Living Lakes Ground Water Monitoring project	2024-03-31	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	1% to 20% complete	2025-03-31	Update: As part of 2024 CSLAC budget Living Lakes Ground Water Monitoring project was granted \$10,000 Next Steps: contract complete, project oversight underway, reporting in 2025 Possible Barriers: none at this time

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Rural Grid Resilience Investigation	2023-06-10	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2024-12-14	Update: As part of CSLAC 2023 budget, Rural Grid Resilience Investigation pilot in Area D was granted \$6500 Next Steps: Board presentation expected in spring 2024 upon completion of the project. Possible barriers: none at this time
Elk Root Conservation Regenerative Agriculture pilot	2024-04-30	Mgr. Community Sustainability	Food security and Agriculture	Entire RDCK	20% to 40% complete	2025-03-31	Update: As part of 2024 CSLAC budget, the Elk Root Conservation Regenerative Agriculture pilot was awarded \$10,000 Next Steps: Contract in place Possible Barriers: None at this time Board Strategic Priority: Food Security and Agriculture
Central Kootenay Food Policy Council	2019-03-01	Mgr. Community Sustainability	Food security and Agriculture	Entire RDCK	20% to 40% complete	2026-01-14	This is an on-going project supported through S100 Update: The Board approved Grow & Connect project funding - \$20,000 Next steps: CKFPC also requesting core funding, this will be presented to the Board in fall 2024. Possible barriers: Lack of funding
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	2024-12-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: Next meeting planned for August 13 with Sinixt Confederacy and Syilx to review current draft of terms of reference Next Steps: Finalize terms of reference Possible Barriers: None at this time
SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-09-14	Current: FCM/GMF grant in final stages of acceptance by City of Nelson to deliver Regional Energy Efficiency Program REEP 2.0 (\$2.5 million) - Preparing agreement between RDCK and City of Nelson for REEP services - Strengthening Home Performance Contractor Network (HPCN) by supporting contractor outreach and training initiatives - Working with CEA/KCET to increase contractor capacity across the RDCK through training and information sharing through end of December 2024 Next Steps: - Implement REEP 2.0 - Develop next stage of a contractor capacity training/outreach program

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SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2024-09-28	Current: Fleet EV charger installed at head office May 2024. Prepared SOW for EV purchase. Determining potential scope for fleet study Next Steps: Support Corporate Admin in purchasing EV. Board report requesting fleet strategy, with funding options. Barriers: Distributed nature of fleet management (no overall fleet manager)
SES - Facility Manager / Operator Training Program	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-09-14	Current: Trained project managers on Better Building policy/guidelines and gathering information on how to support this policy delivery - Applying to FortisBC for funds to deliver training strategy alongside facility monitoring program to train building managers on policy / guidelines - Facilitating regular me facility manager / operator peer network meetings for Community Services, Resource Recovery and Fire Services Next Steps: RFP for delivery of training workshops to building managers Barriers: Staff capacity
RDCK Flood Response Plan	2024-04-18	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	100% complete	2025-04-30	- Application submitted to UBCM-DRR funding stream, awaiting approval. - UNSUCCESSFUL in our application. Awaiting feedback from UBCM as to why our application failed. Project can be closed in next quarter.
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2025-01-01	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Part of ongoing work plan prioritization discussion with the Board.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Awaiting further direction following work plan prioritization exercise with the Board
Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2025-08-14	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.

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Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	2025-01-01	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Consideration of agricultural policy changes for Areas D, E, G, H yet to come, but project on hold due to work on higher priority items.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. Recommended to be removed from work plan at the June 2024 Board meeting
Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project. Part of ongoing work plan prioritization discussion with Board.
Greater Nelson Housing Study	2022-08-18	Mgr. Planning	Part of RDCK Core Services	Area E, Area F, City of Nelson	100% complete	2024-06-13	In Fall 2022, Community Futures Central Kootenay and its partners at the City of Nelson and RDCK commissioned Phase One of the Greater Nelson Non-Market Housing Study. The goal of the study was to assess the need for a local government-supported housing entity to provide affordable housing in the Greater Nelson area and define potential options for further exploration. A report summarizing phase 2 and providing recommendations for Phase 3 was brought to the Oct 19, 2023 regular Board meeting for information. Phase 3 deliverables have been presented to Board June 13 2024.
Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2025-02-20	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a

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							specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Planning Procedures and Fees Bylaw Review	2023-08-17	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2025-01-23	528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report “Planning Procedures and Fees Bylaw Amendments”, dated August 2, 2023. Re-affirmed on work plan by Board at September meeting, resolution 521/24.
Housing Needs Assessment	2023-11-30	Mgr. Planning	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, All Electoral Areas	60%- 80% complete	2024-12-31	Bill 44 - Update Housing Needs Reports using a standard method on a regular basis for a more consistent, robust understanding of local housing needs over 20 years. Interim Housing Needs Reports must be completed by January 1, 2025. Staff are issuing an RFP for a consultant to complete the project with partners Village of Nakusp, Slocan and Silverton. Board approved M'akola as successful proposal June 13, 2024.
Local Government Housing Initiatives	2023-11-30	Mgr. Planning	Not aligned with a Strategic Priority	Area A, Area B, Area C, Area D, Area F, Area G, Area I, Area J, Area K	40% to 60% complete	2025-12-11	The purpose of the proposed zoning and OCP bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act. Changes to zoning bylaws completed in July, 2024. OCP updates to ensure consistency due to be complete by end of 2025.
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2024-07-31	May 2020: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. November 2
Housing Development Costing and Study	2024-02-15	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	Not Started	2025-12-18	110/24 WHEREAS, the RDCK recognizes the urgent need for non-market housing options to support the well-being and stability of our communities for all residents and there exists an opportunity to utilize available land and resources within the RDCK to develop non-market housing; BE IT RESOLVED THAT The RDCK Board hereby directs staff to develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.

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Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2025-01-01	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.
Complete Communities Assessment	2024-04-10	Mgr. Planning	Coordinated Service Delivery	Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, City of Nelson, Village of Slocan, Village of Nakusp, All Electoral Areas	1% to 20% complete	2025-04-30	At the August 2024 Board meeting the consulting services contract was awarded to Licker Geospatial Consulting (and subcontractors). An overview of the project was presented at the October 2024 RAC meeting. Based on discussion from the Elected Officials at this RAC meeting RDCK staff are working with the consulting team to revise the work plan and engagement strategy before more publically launching this project (e.g. including updates to the project page on engage.rdck.ca). Data collection continues, and preliminary analysis is currently underway.
Active Transportation Feasibility Study - Castlegar to Nelson	2022-07-01	Mgr. Planning	Recreation , Parks and Trails	Area E, Area F, Area H, Area I, Area J	100% complete	2024-08-31	The Board approved two agreements related to a feasibility study for a proposed active transportation corridor between Nelson and Castlegar. Agreement 1: between Infrastructure Canada's Active Transportation Fund (ATF) and the RDCK to fund the project. The RDCK received \$50,000 for eligible costs to support the project. Agreement 2: between RDCK and WKCC. The RDCK will administer the funding with a staff member liaison. The WKCC will be responsible for delivering the project. Final report by the Board at the Aug 15 '24 Board mtg WKCC presented final vision at the Sept '24 Board mtg
Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	80%- 99% complete	2025-03-27	Updates to community engagement plan - Winter/Spring 2023. Re-launch of project at virtual open house - January 26, 2023. In-person community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March, 2023 What we Heard staff report completed - June 2023. Internal RDCK staff engagement session - July 2023.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Community Open House - November 6, 2023 Staff have drafted the OCP and reviewed with the Area I APHC. Draft Plan to November RAC for consideration of 1st and 2nd Readings.
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	2023-03-31	- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
RBC Statement of Work Renewal	2024-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-14	New Statement of Work and Master Services Agreement to be issued Nov 4th, will be presented at November JRRC; JRRC to decide to enter into agreement by Dec JRRC meeting or request an extension (available to May 2025 with new incentives to still apply starting Jan 1st). New incentive rates will reduce tax subsidy of RBC recycling program.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion,West RR Subregion	1% to 20% complete	2025-09-30	Archaeological Impact Assessment Heritage Inspection was applied for with the intention of completing the field work in spring 2025. In Q4, Staff will be completing an RFP for the Ootischenia Design, Operations, and Closure Plan, support with the lands expansion application process, and the scale and transfer station preliminary design.
ICI Sector Organics Diversion	2024-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	2025-12-31	Continued engagement underway in Q3 and Q4, including a potential ICI organics pilot program, and meetings with larger generators. Organics Coordinators time was also largely dedicated to organics grant funding reallocation options in Q3. ICI engagement is next highest priority for this role.
HB Tailings Facility Active Closure	2022-09-14	Mgr. Resource Recovery	Not aligned with a	Central RR Subregion	20% to 40% complete	2026-12-31	Active-Closure phase will proceed until geochemical, geotechnical, and environmental stability is achieved, estimated to be in 2025 or 2026. Staff are

ENVIRONMENTAL SERVICES							
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			Strategic Priority				waiting on an approved permit amendment to remove the Reclamation Security requirement for the site.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2026-12-31	No change in Q3. Staff to bring a report to Committee in Q4 with details of closure planning, and the expiry of the consulting contract for this work at the end of Q4.
Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2025-12-31	Site Disclosure Statements were submitted to the Ministry for all legacy sites. Staff are waiting on response from the Ministry before proceeding with an RFP for Preliminary Site Assessments, ideally in Q4.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2025-12-31	Tech staff advancing lands acquisition and archeology study to support the optimized footprint as the plan for this DOCP project. DOCP RFP under development to be issued in Q4/Q1.
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2025-08-31	No significant change in Q3. Plate readers to be tested at GRO in Q4.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2025-11-01	Province declined Loan Authorization Bylaw. Next steps investigation underway. Staff working with Town of Creston staff on finalizing the Agreement. Town of Creston has detailed design underway.
Residential Cooking Oil Pilot Creston Landfill	2024-06-13	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2025-11-30	Agreement with contractor finalized in late Q3. Tank installation and preparing communications to launch project in Q4.
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2025-12-31	EPR letter send to Minister of Environment in Q3. Staff investigating options for ERRC consideration (re-issue RFP, increase HHW events, and provide HHW collection at RR facilities).

ENVIRONMENTAL SERVICES							
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Landfilling diversion initiatives - C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2025-12-31	Staff working with Coast Waste Management Association to develop a rural-specific C&D diversion working group. Investigating development of a C&D Waste Best Practices Guide.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	100% complete	2024-08-31	Power installed at Crescent Valley. Most planned upgrades have been completed. Remaining items include amending hours during extreme weather and assessing budgets for future power installations.
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	100% complete	2024-07-31	Assessment completed and submitted. Staff to request an operational certificate update to consider the liner exemption. Plan to close this item and open new item for OC update.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2026-12-31	No change in Q3. Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2024-12-31	Staff to staff engagement is continuing to occur. City of Nelson's FoodCycler pilot results to be reported to Council in Q4.
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	80%- 99% complete	2024-11-30	Continuing to transport chips as drivers/equipment are available and storage areas at Central are available. Suggest removing this item as now more of an operational activity.
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-10-31	No change, awaiting LKB lands purchase.

ENVIRONMENTAL SERVICES							
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Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2025-09-30	ON HOLD pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
Systems Efficiency Review & Tipping Fee Assessment	2023-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-11-30	System Review & Tipping Fee Assessment are complete and report finalization is underway. Staff expect to bring report to JRRC in Q4.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2025-04-30	Staff expect to present a report for committee for direction on compost sales/distribution in Q4.
Rural organics diversion opportunities assessment	2024-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2025-12-31	Staff informed JRRC about ability to redirect grant funding to other related organics diversion. Staff are investigating options for rural diversion with a report to go to JRRC in September.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	60%- 80% complete	2025-06-26	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Completion of room rental fee implementation September 2024.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Arena fees implemented September 2024. Need to get into Bylaw Form.
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of Nelson,Village of Slocan	40% to 60% complete	2025-03-31	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in September 2024 Staff needs to coordinate a stakeholder meeting. 3rd phase Report completed and posted on website. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html July 2024 - no additional information to report. Not progressing. Recreation Commission #8 restructure and next steps are some what dependent upon Nelson and Castlegar and Districts Engagement
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	40% to 60% complete	2024-12-12	Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract. July 2024 - GM will provide an update at a later date. October 2024 - Lease is with Library Board for review. Have to Board for approval in December.
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	1% to 20% complete	2024-12-31	Staff are investigating potential sites for a park. July 2024 - options are still being reviewed by staff and working with appropriate stakeholders. October 2024 - Conversations ongoing with MoTI
Creston and District Community Complex Solar Array Installation	2023-04-01	Regional Manager-Operations and Asset Management	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-11-30	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use. 98% completed - The last detail is the completion of the onsite display.
Castlegar and District Community Complex Arena Roof Repair	2024-03-15	Regional Manager-Operations and Asset Management	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2025-07-31	This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof. This project is delayed until 2025.

COMMUNITY SERVICES							
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Regional Parks & Water Access Strategy Development	2023-08-17	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	20% to 40% complete	2024-12-06	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. Public consultation strategies completed to date include pop-up meetings, sounding board opportunities and a comprehensive public survey. User group meetings will occur throughout the summer.
Public Engagement Project - Reimaging Recreation in Castlegar & District	2023-06-24	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2024-08-31	All initial community engagement associated with this project is now complete. This has included 7 public meetings, a community survey, and a user group survey. Draft reports and reporting back to the community is expected to occur before the end of the summer.
Public Engagement Project - Nelson Recreation Campus Project	2023-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Nelson Recreation Campus project involves determining how the NDCC and Civic Centre building can best serve to the recreation needs of the community into the future. The study will help with long term planning of infrastructure that is at the end of its life expectancy. First Working Group meeting occurred in late June 2024. Public engagement will commence in September 2024.
Community Services - Pioneer Arena Closure	2023-10-28	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	2025-03-08	The City of Castlegar has received funding for a portion of the project planned for the Pioneer Arena site. As construction will not commence until Spring 2025, the decision was made operate the Pioneer Arena for one more year. User groups have been notified and operational staff are in place to commence operation this Fall. The building will close at the end of the 2024/2025 ice season.
Community Services Access & Inclusion Policy Development	2023-10-19	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	1% to 20% complete	2023-10-31	At the April 18 RDCK Board meeting, the revised Access & Inclusion policy specific to those with financial barriers to participation was passed. Staff are working on implementation strategies for portions of the policy for the Fall session. To support those already accessing Leisure Access services, processes have been put in place to support ease of administration for the client. Additional information will be provided at the All Rec meeting in October.
Community Services Membership Services Restructuring	2023-11-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	Not Started	2024-12-20	At the March All Recreation Committee meeting, support was provided for staff to develop an alternate option to the 10x punch pass and to work towards the implementation of an ongoing monthly membership model for all recreation facilities in the RDCK. Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.

COMMUNITY SERVICES							
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Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2025-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan Amenity installations and small waterfront restoration budgeted for in 2024 Start working on foreshore work and replanting was well as clean up spring 2024 Staff working into the fall many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration in fall 2024 - riparian area and foreshore work starting to take shape in a positive way
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2025-11-30	Final work on Boat and Trailer Parking area. Further amenities spring/summer 2023 Working with Teck on motor vehicle closures Contractor and Staff closing off all access points for with boulders and fencing to be completed October 28 th . 2024 amenities and restoration design - working with ONA on restoration plan Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Phase 1 of works started October 16th 2024 - planting and fuel reduction - estimated Nov 1st completion of phase 1
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2025-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant. Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation. Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development that will bring "outside" people to the park. Reviewing all comments
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2025-12-31	Staff will continue working with engineer during spring 2023 with project design for fall 2023. Continue as planned Meeting with Engineer August/September. Some further design options being looked at with engineer Looking into PFR (archeological permitting)

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Some funding for project being provided by Area E and F community works funding grants. Draft concept designs received by RDCK Staff continuing on design. Meeting with Engineer October for design review for any changes
Glacier Creek Park and Commission Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	40% to 60% complete	2024-12-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission. on hold-continued - continued Recommendation to the Board - removal of Glacier Creek Park Commission Bylaw passed at the North Kootenay Lake Services Committee on October 21 2024

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Area H Hills and Summit Lake Service Case Analysis	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2024-06-30	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. This item will be re-examined in 2024 with a determination of a direction being resolved in 2025.
Whitewater Fire Protection Fire Response Service Case Analysis	2023-10-19	Regional Fire Chief	Part of RDCK Core Services	Area E,Area G	Not Started	2024-06-30	Assigned at the October 2023 Open Board Meeting Currently under review.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2024-06-30	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. This item will be re-examined by staff and new Regional Fire Chief Fehst. Anticipate a firm direction to be determined after the re-examination.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-05-31	BCEMA Licensing has announced new scope of practice options for First Responders, referred to as Schedule 2. Staff have trained First Responders to Schedule 2 training standards. Q4 - Fire Departments that demonstrate ability to effectively manage First Responder program have been provided direction to proceed with delivery of Schedule 2 provision.
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2024-08-31	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be split into new service areas. Due to turnover, staff will re-evaluate the current status and needs to progress initiative forward.
Area 'A' Medical First Responder Services - Service Case Analysis	2024-09-12	Regional Fire Chief	Part of RDCK Core Services	Area A	Not Started	2025-06-01	506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	40% to 60% complete	2024-06-30	Q1 update - The process is moving ahead with a referendum on service establishment in the spring. Electoral approval for the bylaw has been obtained through the Alternate Approval Process. Staff are building a plan for recruitment and response capability including vehicle assets with operational implementation goal of Spring 2025.
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2024-12-31	BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff are continually providing training to new recruits and incumbent firefighters according to the Minimum Training Standard.
Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. Update there has been a 2024 contract extension for this item. This item is in the work plan for new Regional Fire Chief David Zayonce.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2023-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.
Winlaw Community Hall feasibility study	2022-12-12	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area H	Not Started	2025-06-20	Board has directed a feasibility study to establish a service to fund the operation of the Winlaw Community Hall. The project will be funded through service 106 Feasibility Study Service and will involve staff from the Administration and Community Services groups. This is considered a low priority item and staff's ability to complete this will depend on other established priorities for both groups involved. Q3 update- no progress made this quarter due to competing project priorities.
West Creston Fire Service Assent Voting	2023-04-14	Mgr. Corporate Admin	Part of RDCK Core Services	Area C	100% complete	2024-07-18	Elector approval for amendment to the service establishment bylaw and approval of borrowing to authorize the construction of the new fire hall and purchase of equipment in West Creston be done by assent voting. Q3 update-referendum held in September did not pass. Board has directed that no further action be taken on the bylaw.
Update Emergency Program Executive Committee bylaw	2023-12-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2025-05-15	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC later in 2025, subject to prioritization through the Manager of Community Sustainability.
Update Advisory Planning and Heritage Commission Bylaw	2023-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	20% to 40% complete	2025-12-18	Comprehensive bylaw update to improve governance of APHC's. Q3 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipates a draft of the bylaw will be brought forward for Board consideration in 2025, with timing subject to prioritization within the Planning dept. work plan.

CORPORATE SERVICES							
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Update to 2018 Area I 'Using Community Halls for Child Care' study	2023-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	2025-06-30	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department. Q3 update - no progress made due to competing project priorities.
Area E Fire service contract with City of Nelson and accompanying regulatory bylaw	2023-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	40% to 60% complete	2025-06-19	The Area E fire contract with City of Nelson is expired. The Fire Services is in active negotiations with the City on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. Q3 update, progress has been delayed due to transition in staffing. A new agreement is expected to be ready for Board approval by Q1 or Q2 2025, with the regulatory bylaw to follow shortly after.
Financial Grant-In-Aid Services Policy	2023-05-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2024-11-21	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft policy. No progress made in Q3 2024. Draft policy is expected in Q3 2024.
Director's Code of Conduct Review	2022-12-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2025-03-20	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements. At the June Board meeting a report was received and staff was directed on specific items to include in a draft code of conduct. Q3 update- a new draft code will be received for Board consideration in Q1.
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	2025-05-22	The board has directed an update to the Arrow Creek Commission bylaw to address issues identified by the Town of Creston. A draft bylaw was received by the Commission in Q1 2023. Q3 2024 update- The Commission was updating regarding the delegated powers within the bylaw as requested by the Commission meeting. Staff are seeking clarity from the Town on specific wording to include within the bylaw
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	2025-06-19	Q3 2024 update - Due to issues with events held in Q3 2022, the Board directed staff to review options to make the bylaw more effective. Following from the prosecution of two 2023 events under the Noise Bylaw, staff have identified that bylaw as the

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							preferred tool for large event enforcement. Recommendations from the bylaw enforcement team regarding future use of the Special Event bylaw will be forthcoming following the conclusion of the current prosecutions.
WKBHRD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2026-01-01	At the October 2020 meeting the WKBHRD Board directed staff to develop 4 new policies. Q3 2024 update-This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBHRD Board consideration.
RDCK Website Improvements-Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-10-31	This project will deliver a major upgrade to the RDCK website. The active phase of website development is underway, and the overall design and content upgrades are ongoing. Q3 2024 update-The test site will be received from the web developer late October for staff review fine tuning, public launch of the new website is anticipated for early December
Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment	2023-05-08	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	2025-06-19	The bylaw amendment will reduce the current jaws of life service scope to road rescue only. Q3 2024 update- this bylaw amendment will follow after the Defined Area A First Responder service establishment bylaw elector approval process.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2025-05-15	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. Q1 2024 update- The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing has been impacted by competing project priorities. Q3 update- A draft bylaw is targeted to be received for Board consideration in Q1 2025.
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2026-01-01	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q4 2024- This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	100% complete	2024-09-19	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. The new bylaw was adopted at the August Board meeting and is now being implemented.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2025-11-20	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q3 2024 update-no progress made on this initiative due to competing project priorities.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	60%- 80% complete	2024-11-30	This project entails developing a new values- based funding model for the Kootenay Lake West transit service. Q3 2024 update - a draft consultant report is currently being reviewed by staff and will be received by the Committee in Q4 2024.
FCM Board and Committee Appointments Policy	2023-07-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2025-11-20	This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. This is considered a lower priority item. Q3 2024 update - no progress made on this item due to competing project priorities
Kaslo and Area D Economic Development Commission bylaw update	2023-08-17	Mgr. Corporate Admin	Coordinated Service Delivery	Area D, Village of Kaslo	Not Started	2025-06-30	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q3 2024 update - no progress made on this initiative
Ymir Cemetery Ownership Investigation	2023-09-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	2025-12-31	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery. In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options. Staff will not proceed further until the outcome of that process is known. Q3 2024 update- no progress or new information in Q3
RDCK Accessibility Plan	2023-06-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2025-12-18	In 2023, to achieve compliance with the recently enacted Accessible British Columbia Act, the Board adopted a bylaw forming the Regional Accessibility Advisory Committee (RAAC) tasked with guiding the completion of the RDCK accessibility plan. Q3 2024 update - The RDCK Accessibility Framework will be received by the RAAC and the Board in November 2024. Development of the plan will proceed through 2025 guided by staff, the RAAC and a consultant.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Information Request and Complaint Handling Policy	2024-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-12-19	Due to increasing demand on RDCK staff in 2024 to respond to information requests and complaints from the public the senior management team has directed that a policy be created for Board consideration that defines reasonable expectations for responsive public service and which balances our requirements for transparency and accountability against business efficiency and impacts on established RDCK priorities. A draft policy will be received by the Board in Q4 2024.
Defined Area A First Responder Service Establishment Bylaw	2023-05-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	2025-07-17	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Q3 2024 update- the service case analysis report was received at the September 2024 Board meeting and the establishment bylaw given two readings. The Board also directed also that a service case analysis be prepared for expanding medical first responder services to all of Area A (Resolution 506/24)
Evaluate Expansion of Sub-Regional Services Committee Model	2024-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2025-07-17	395/24 That the Board direct staff to bring forward a report to the Board which outlines the necessary regulatory, operational, financial, and communication steps and proposed schedule for implementing Sub-Regional Services Committees for: Nelson and Areas E, F, Salmo and Area G, Castlegar and Areas I and J, Nakusp and Area K, Area H South and Slocan, Area H North and Silverton and New Denver.
Transit Services Amalgamation Service Case Analysis	2024-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2025-10-17	Resolution 393/24 That the Board direct staff to provide a service case analysis regarding amalgamating S237 Transit Castlegar and Area, S238 Transit North Shore and Slocan Valley and S239 Transit Kootenay Lake West. Work will proceed on this through 2025 and progress updates will be provided to the West Transit Services Committee and the CVSC.
RDCK Procedures Bylaw update	2023-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-10-17	This project involves a comprehensive update to the 2019 procedures bylaw with several minor language improvements and clarifications. The update process will also determine the inclusion of items discussed previously by the Board such introducing a consent agenda, possible improvements to Board transparency, and the role and composition of the Executive Committee. Q4 update- bylaw was given two readings at the October Board meeting and will be advertised in accordance with Local Government Act requirements.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Shoreacres No Hunting or Discharge of Firearm Bylaw Survey	2019-09-19	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	2025-12-31	No progress in Q2 2024 due to competing project priorities. This is considered to be a low priority item with no expected completion date.
Nakusp and Area K Shared Services Governance Review	2024-06-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area K, Village of Nakusp	Not Started	2025-04-01	Resolution 371/24 That the Board direct staff to review the current operation of the Recreation Commission No. 4 and the Nakusp and Area K Regional Services Commission and evaluate options for improving governance of Nakusp and Area K shared services, including but not limited to establishing a shared services committee.
Timesheets application in Project Management module	2018-03-01	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-12-31	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. The standardization is complete save for one group. With Board approval of a second Payroll Specialist work within the system to develop improvements prior to moving to a new platform can move forward.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	2023-04-04	This project is required to replace firewalls and Wi-Fi routers that are at end of life.
Microsoft Exchange 365	2023-01-03	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-12-15	This project is to align our infrastructure/hosted environment with security and functional requirements.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Balfour TS Paving Agreement No. 2023-167-ENV: SPL	AJ Evenson	1-Jan-2024	1-May-24	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of April 24
Woodbury Water System Upgrades Agreement No. 2023-208-ENV: Creston Elect	AJ Evenson	1-Jan-2024	31-May-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of April 30
Salmo Pool Upgrade (PRJ - N/A)	AJ Evenson	1-Jan-2024	15-Jun-24	100%	Completed	Buildings	Close Out	Community Services	Complete as of June 17
HB Civil Works Agreement No. 2024-074-ENV: Brenton Ind	AJ Evenson	1-Feb-2024	24-Jun-24	100%	Completed	Civil	Close Out	Resource Recovery	Complete as of June 24
Duhamel Watermain Upgrades - PN07-09 Agreement No. 2024-052-ENV: Creston Elect	AJ Evenson	1-Jan-2024	30-Jun-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of June 16
Edgewood WTP Generator Agreement No. 2024-096-ENV: One Time Elect	AJ Evenson	1-Jan-2024	30-Jun-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of July 31
Beasley Fire Hall - Heat Pump Deficiencies	AJ Evenson	15-May-2024	30-Jun-24	100%	Completed	Buildings	Close Out	Fire Services	Complete as of July 15
Beasley Fire Hall - Well and Water Upgrades Agreement No. 2023-173-FIR: Wild West Drill	AJ Evenson	15-May-2024	30-Jun-24	100%	Completed	Buildings	Close Out	Fire Services	Complete as of July 31

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)

TOTAL BUDGET BEING MANAGED: \$17,116,359

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Lister WTP Generator	AJ Evenson	1-Jan-2024	31-Jul-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of July 31
Fire Hall Exhaust Extraction System NS=CAP1140-100 / YMR=CAP1141-100 / PAS=CAP1142-100 / BEA=CAP1150-100 / BLE=CAP1151-100 / OOT=CAP1152-100 / YAH=CAP1153-100 / ROB=CAP1143-100 / BAL=CAP1144-100 / WIN=CAP1147-100 / CSV=CAP1145-100 / SLO=CAP1149-100	Jeannine Bradley	1-Jan-2024	31-Jul-24	100%	Completed	Buildings	Construction	Fire Services	Complete as of July 31
CDCC Roof Repairs Agreement No. 2023-116-CDCC: Evoke Agreement No. 2023-186-COM: Heritage Roofing	AJ Evenson	1-Jan-2024	1-Aug-24	100%	Completed	Buildings	Close Out	Community Services	Complete as of August 1
Lister Water Main Replacement Agreement No. 2023-105-ENV: WSP Agreement No. 2024-126-ENV: Riteway	AJ Evenson	1-Mar-2024	15-Aug-24	100%	Completed	Utilities	Close Out	Utilities	Complete as of August 15
West Creston Fire Hall - Construction Agreement No. 2022-122-FIR: CWMM	AJ Evenson	15-Jul-2024	16-Sep-24	0%	Cancelled	Buildings	Detailed Design	Fire Services	Referendum mid September did not pass. Project cancelled.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Agreement No. 2022-123-FIR: Ready Eng									
Riondel WTP Generator Agreement No. 2024-084-ENV: Mayday Elect	AJ Evenson	1-Jan-2024	31-Oct-24	99%	In Progress	Utilities	Construction	Utilities	Complete as of September 30. Mayday to do final terminations on Oct 30, AI to take photos. Total Power to commission unit once photos received.
Nakusp Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	30-Apr-2024	31-Oct-24	99%	In Progress	Resource Recovery	Construction	Resource Recovery	Complete as of August 15. Waiting on installation of rails, light posts and CCTV.
Riondel Valve and Meter Station Design Agreement No. 2023-270-ENV: Highland Consult Agreement No. 2024-213-ENV: Creston Elect.	AJ Evenson	15-Sep-2024	31-Oct-24	99%	In Progress	Utilities	Construction	Utilities	Complete as of September 15. Bruce to rewire remote meter display week of Oct 21.
Beasley Fire Hall - Paving Agreement No. 2024-227-FIR: Power Paving	AJ Evenson	15-Jun-2024	31-Oct-24	100%	Completed	Civil	Construction	Fire Services	Complete as of October 17. Waiting on final invoicing. Need to do final CW report.
Rosebery Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Aug-2024	31-Oct-24	99%	In Progress	Resource Recovery	Construction	Resource Recovery	Complete as of September 30. Waiting on installation of rails, light posts and CCTV. Waiting on final invoicing.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Lister Pumphouse VFD and Well Pump Upgrades	AJ Evenson	15-Aug-2024	30-Nov-24	99%	In Progress	Utilities	Construction	Utilities	Complete as of September 30. Jay/Justin to fill in sheet and photos for Total Power.
CDRD Arena Roof Metal Coating Agreement No. 2024-077-COM: Evoke Agreement No. 2024-127-COM: Brault Roofing	Jeannine Bradley	1-Jan-2024	30-Nov-24	10%	In Progress	Buildings	Concept Design	Community Services	Postponed to spring 2025.
Asset Management Agreement No. 2023-106-ENV: ROTH IAMS	AJ Evenson	1-Jan-2024	31-Dec-24	50%	In Progress	Other	Detailed Design	Corporate Admin	Draft reports to be received in mid November.
Creston Alternate Water Supply Agreement 2024-083-ENV: Assoc. Eng.	AJ Evenson	1-Mar-2024	31-Dec-24	50%	In Progress	Other	Detailed Design	Utilities	Work underway, draft report in mid Oct with stakeholder mtg in early Nov.
Balfour Fire Hall - Standby Generator Agreement No. 2024-211-FIR: Creston Electric	AJ Evenson	15-May-2024	31-Dec-24	60%	In Progress	Buildings	Construction	Fire Services	Pad constructed and electrical roughed in. Waiting on generator delivery date.
North Shore Fire Hall - Standby Generator Agreement No. 2024-210-FIR: Martech Electrical	AJ Evenson	15-May-2024	31-Dec-24	50%	In Progress	Buildings	Construction	Fire Services	Electrical install in progress with pad to be poured week of Oct 21. Propane tank to be installed in Oct. Generator to be delivered in November 2024.
GhG Energy Upgrades Agreement No. 2024-017-COM: BES	AJ Evenson	1-Sep-2024	31-Dec-24	75%	In Progress	Buildings	Detailed Design	Corporate Admin	Draft reports received. Comments back to consultant by end of Oct. Pathways reports to be received in November. Fortis agreement to be signed by Stuart in October.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Slocan Transfer Station Upgrades Agreement No. 2023-129-ENV: Spering Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Oct-2024	31-Dec-24	35%	In Progress	Resource Recovery	Construction	Resource Recovery	Construction underway with completion in early November.
Riondel Community Centre - Structural Assessment	AJ Evenson	1-Oct-2024	31-Dec-24	5%	In Progress	Buildings	Procurement	Community Services	Waiting on quotes from EffiStruc
Tarrys Fire Hall - Energy Efficiency Upgrades and Window Installation	Carolyn Hogan	1-Jul-2024	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	Use existing CW grant 292. Grant to talk to Director.
NDCC RTU's Agreement No. 2024-251-COM: Rocky Point Eng.	Carolyn Hogan	15-Sep-2024	31-Dec-25	5%	In Progress	Buildings	Procurement	Community Services	Awarded to Rocky Point. Working on insurance reduction.
CDRD RTU's Agreement No. 2024-251-COM: Rocky Point Eng.	Carolyn Hogan	15-Sep-2024	31-Dec-25	5%	In Progress	Buildings	Procurement	Community Services	Awarded to Rocky Point. Working on insurance reduction.
North Shore Fire Hall - LED Light Retrofit (2023 Plumbing Upgrades) Agreement No. 2024-003-FIR: Bowick Elect	Jeannine Bradley	1-Jan-2024	31-Dec-24	99%	Completed	Buildings	Construction	Fire Services	Waiting on final invoicing.
Ootischenia Fire Hall - Expansion Agreement No. 2022-040-FIR: NDB Construction Agreement No. 2022-174-FIR: Cover Architecture Agreement No. 2023-246-FIR: WSA Eng	Jeannine Bradley	1-Jan-2024	31-Dec-24	75%	In Progress	Buildings	Construction	Fire Services	Construction underway and progressing. Approval to extend contract.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building Agreement No. 2024-146-ENV: Ottotod Eng.	Jeannine Bradley	1-Jan-2024	31-Dec-24	5%	In Progress	Resource Recovery	Concept Design	Resource Recovery	Kickoff mtg completed.
North Shore Fire Hall - Heat Pumps Agreement No. 2024-205-FIR: Delta-T Consultants	Jeannine Bradley	1-Jan-2024	31-Dec-24	10%	In Progress	Buildings	Construction	Fire Services	Startup end of Sept.
Robson Fire Hall - Fencing	Jeannine Bradley	1-Jul-2024	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	MOTI permit in place. RFQ for work.
Robson Fire Hall - Man Door Replacement Agreement No. 2024-179-FIR: Stand Architecture	Jeannine Bradley	1-Jul-2024	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	Stand architecture working on design.
CDRD Arena Roof Insulation Agreement No. 2024-174-COM: Evoke	Jeannine Bradley	1-Jul-2024	31-Dec-25	5%	In Progress	Buildings	Initiation	Community Services	Contract executed with Evoke and design underway.
Yahk Fire Hall - Overhead Door Replacement Agreement No. 2024-237-FIR: Simons Garage Doors	Jeannine Bradley	1-Jul-2024	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	Construction starting in November.
Yahk Fire Hall - Heat Pump Installation Agreement No. 2024-180-FIR: Delta-T Consult.	Jeannine Bradley	1-Jul-2024	31-Dec-24	0%	In Progress	Buildings	Construction	Fire Services	Contract in progress.
Erickson Water Main Replacement	AJ Evenson	1-Jan-2024	30-Jun-25	10%	In Progress	Utilities	Detailed Design	Utilities	Waiting on tender package from WSP.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,116,359					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Agreement No. 2023-105-ENV: WSP									
Arrow Creek - HVAC Upgrades Agreement No. 2023-250-ENV: BES	Carolyn Hogan	1-Sep-2024	30-Jun-25	5%	In Progress	Buildings	Initiation	Utilities	Design package from BES in late October for immediate tender.
Burton Watermain Design Agreement No. 2024-247-ENV: Highland Consult	Carolyn Hogan	1-Jan-2024	30-Jun-25	5%	In Progress	Civil	Initiation	Utilities	Kickoff mtg with Highland completed. Survey to be completed in late October.
Riondel Storm Drainage Replacement	Carolyn Hogan	1-Sep-2024	30-Jun-25	5%	In Progress	Civil	Initiation	Utilities	Initiate in Fall 2024
Ootischenia Landfill - Borrow Source/Fence Relocation	Carolyn Hogan	1-Oct-2024	30-Jun-25	0%	In Progress	Resource Recovery	Initiation	Resource Recovery	Kicking off with Amy and Nathan in November
CDCC East Stairwell Agreement No. 2022-085-CDCC: Studio 9	Jeannine Bradley	1-Jan-2024	30-Jun-25	15%	In Progress	Buildings	Construction	Community Services	Prepping for re-tender in late October.
West Robson Water Main Replacement Agreement No. 2023-125-ENV: ISL Eng	AJ Evenson	1-Jun-2024	31-Dec-25	10%	In Progress	Utilities	Detailed Design	Utilities	Tender package on October 25.
NDCC / CDCC Refrigeration Engineering/Construction Agreement No. 2024-234-COM: Polar Eng.	Carolyn Hogan	17-Jun-2024	31-Dec-25	10%	In Progress	Buildings	Procurement	Community Services	Setting up contract with Polar.

CAPITAL PROJECTS TO SEPTEMBER 30, 2024

ACTIVE PROJECTS BEING MANAGED: 53 (14 Completed YTD)

TOTAL BUDGET BEING MANAGED: \$17,116,359

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDRD Door Replacement	Carolyn Hogan	1-Oct-2024	31-Dec-25	0%	Not Started	Buildings	Initiation	Community Services	Assume \$100k in 2024 and \$100k in 2025. Hire architect to confirm compliance with building code.
Arrow Creek Filtration Study Agreement No. 2023-187: Associated Eng	Jeannine Bradley	1-Jan-2024	31-Dec-25	10%	In Progress	Utilities	Detailed Design	Utilities	First draft of report in November.
Erickson Water Meter Installation Agreement No. 2024-049-ENV: Emco Agreement No. 2024-050-ENV: Wolseley	Jeannine Bradley	1-Jan-2024	31-Dec-25	10%	In Progress	Utilities	Construction	Utilities	Meters to be delivered in the fall. Meter Pits to be delivered between October and December.

PROJECTS COMPLETED IN Q2 2024 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Curbside Collection service establishment and referendum	Mgr. Resource Recovery
Communications strategy update	Mgr. Corporate Admin
Fireworks bylaw feasibility report	Mgr. Corporate Admin
2023 Wildfire Mitigation and FireSmart Program	Mgr. Community Sustainability

PROJECTS COMPLETED IN Q3 2024

Project/Initiative Name	Responsible Manager
Greater Nelson Housing Study	Mgr. Planning
Active Transportation Feasibility Study - Castlegar to Nelson	Mgr. Planning
Greater Nelson Housing Study	Mgr. Planning
West Creston Fire Service Assent Voting	Mgr. Corporate Admin
Public Notice Bylaw	Mgr. Corporate Admin
Field staff building assessment	Mgr. Resource Recovery
Creston Hydrogeological Assessment	Mgr. Resource Recovery
RDCK Flood Response Plan	Mgr. Community Sustainability