



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING AGENDA

7:00 PM

December 3, 2024

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Dial by your location

- +1 778 907 2071 Canada
- 833 955 1088 Canada Toll-free

Meeting ID: 917 2167 5190

Passcode: 865152

COMMISSION MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner D. Lavigne	Riondel	In-person
Commissioner A. Cop	Riondel	In-person
Commissioner L. Cranna	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Jenna Chapman	Meeting Coordinator	Virtual
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___ out of ___ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 3, 2024 Riondel Commission meeting, be adopted.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The November 5, 2024 Riondel Commission minutes, have been received.

5. DELEGATE

There are no Delegates scheduled for this Commission meeting.

6. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

7. OLD BUSINESS

7.1 New Community Centre Sign

Chair Panio will provide an update on the Community Centre sign.

7.2 East Shore Circle of Friends Society Update

Chair Panio will provide an update on the East Shore Circle of Friends Society.

7.3 Maintenance Update

Chair Panio will provide a Maintenance Update, speaking to the following:

- Community Centre Roof
- Furnaces
- Fire Safety Equipment

7.4 Commission Meeting Time Discussion

Riondel Commission to discuss the 2025 Riondel Commission meeting time.

7.5 Report on Flu & Immunization Clinic and Craft Fair

Chair Panio will provide a verbal report re: Flu & Immunization Clinic as well as the Craft Fair

7.6 Activity Insurance Challenge

Chair Panio to lead the discussion re: Activity Insurance Challenge.

7.7 Public Notice for Clearing Boulevards

Chair Panio to provide the Commission with an update re: Public Notice for Clearing Boulevards.

7.8 Update on Hiring Administrative Assistant and Assistant Maintenance Personnel

Chair Panio to provide the Commission with an update re: the hiring of the Administrative Assistant and Assistant Maintenance Personnel.

7.9 Upcoming Community Centre Events

Chair Panio to provide the Commission with a discussion re: upcoming community centre events, including:

- Christmas Potluck, December 14, 2024

8. NEW BUSINESS

8.1 Tip-It Bin Concerns

Chair Panio to provide a discussion re: Tip-It Bin Concerns.

8.2 November 25, 2024 Meeting with Columbia Basin Trust Staff

Chair Panio will provide a verbal report re: November 25, 2024 meeting with Columbia Basin Trust staff.

8.3 Review of Rental Fees for Community Centre Rooms and Auditorium

Commission to provide a discussion re: Rental Fees for Community Centre Rooms and Auditorium.

8.4 Succession Planning

Chair Panio will provide a discussion re: Succession Planning.

8.5 Community Centre Parking Spot

Commission to discuss a request from the East Shore Transportation Society re: Parking Spot at the Riondel Community Centre.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman will provide the Commission with a verbal report.

11. FINANCIAL REPORTS

Chair Panio will review highlights from the November financial service statement for Riondel.

12. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

13. NEXT MEETING

The next Riondel Commission meeting will be held on January 7, 2025, at _____ pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at [] pm.

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING AGENDA

**7:00p.m.
November 5, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/94421359917?pwd=LfhDEQvHQfsXbbarayvB1HpvASbaLd.1>

Join by Phone:

1 778 907 2071 Canada
833 955 1088 Canada Toll-free

Meeting ID: 944 2135 9917

Meeting Password: 055296

In-Person Location: Riondel Community Centre, Commission Office, Room #6
1511 Eastman Ave., Riondel, BC

COMMISSION MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner D. Lavigne	Riondel	In-person
Commissioner A. Cop	Riondel	In-person
Commissioner L. Cranna	Riondel	Remote
Commissioner G. Jackman	Director – Electoral Area A	In-person

STAFF

Jenna Chapman	Meeting Coordinator	Virtual
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7 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the November 5, 2024 Riondel Commission meeting, be adopted as circulated.

With the addition of the following item:

- 8.7 Update of the Riondel.ca Website

Carried

4. RECEIPT OF MINUTES

The October 1, 2024 Riondel Commission meeting minutes, have been received.

5. DELEGATE

5.1 There are no Delegates scheduled for this Commission meeting.

6. OLD BUSINESS

6.1 Circle of Friends Hot Water Tank Update

Chair Panio to provide the Commission with an update on the hot water tank replacement for the Circle of Friends Building.

- The tank was being installed today.
- Upgrades to the Electrical to be needed as well.
- The amount is under \$1500.00 to do the install and the upgrade of the electrical.

6.2 New Tarp for the Recreation Centre Roof

Commissioner Anderson will provide an update on the replacement tarp for the Recreation Centre Roof.

- The old tarp has been taken down.
- The rec centre is leaking
- The floors are getting wet again
- Commissioner Anderson to send an e-mail to Craig Stanley and Stuart Durning to provide an update on the Rec Centre roof.
- This will affect the curling rink.

6.3 2025 Commission meeting Proposed Date and Times.

Commission approved the 2025 Proposed Riondel Commission Dates and Times.

2025 RIONDEL COMMISSION DATES	TIME
January 7, 2025	7:00p.m.
February 4, 2025	
March 4, 2025	7:00p.m.

April 1, 2025	7:00p.m.
May 6, 2025	7:00p.m.
June 3, 2025	7:00p.m.
July 8, 2025	7:00p.m.
August 5, 2025	7:00p.m.
September 2, 2025	7:00p.m.
October 7, 2025	7:00p.m.
November 4, 2025	7:00p.m.
December 2, 2025	7:00p.m.

6.4 Update on Riondel Water Drainage Services Community Advisory Committee.

Commissioner Panio lead a discussion on the Riondel Water Drainage Services Community Advisory Committee.

Commission reviewed the costs of the two options, one born by local ratepayers and one by the property owners. We, of course, only had very rough cost estimates to work with. Key points that were raised in support of the latter option were the following:

- Taxation is already at challenging levels.
- Adding water servicing would significantly increase the value of the lots involved.
- In support of the former option of a one-time increase in taxation for all ratepayers were the observations that the serviced lots would provide more income to the local water service budget
- the only gap in the town's water system would be filled
- If the Town pays to fix the line the infrastructure would go on the Riondel Taxpayers, this would be a one-time charge to the Taxpayers of the residents in Riondel.
- The other alternative is, the residents that have the un-serviced cost, this would cost the residents approx. \$20,000.00. – this amount is a very rough guess
- The tax increase would be \$100.00– this amount is a very rough guess
- There is never a full cost for recovery
- Everyone has to have their own septic
- Should take in consideration that lots involved would have been purchased at reduced prices due to lack of water servicing.
- Adding water servicing would significantly increase the value of the lots involved.

6.5 Insurance Requirements for Community Centre Events

Commissioner Panio to lead the discussion around Insurance Requirements for Community Centre Events.

- Every activity needs its own insurance coverage
- Riondel Community Association is sponsoring many of these events and activities.
- It is a problem with the craft fair which is scheduled
- The Riondel Community Association is in communication with RDCK staff

6.6 Water Line & Electrical Work North of Recreation Centre Update.

The e-mail dated, October 29, 2024 from Craig Stanley, Regional Manager Operations and Asset Management has been received.

- Work in progress
- I believe they will be doing something with the water this year.

6.7 Maintenance Personnel Update

Commissioner Panio to lead the discussion re: Maintenance Personnel Update.

- Job posting is out
- We do not currently have someone
- An increase in the basic wage may attract more applicants and allow for greater retention of personnel
- Commissioner Panio to ask for a wage review

6.8 Feedback on Recent Community Centre Rentals (Fall Frolic Dinner & Dance; Elections BC)

Commissioner Panio provided the Commission with an overview regarding the feedback on recent Community Centre Rentals (Fall Frolic Dinner & Dance; Elections BC).

- Everything went very smoothly
- Dinner and dance were sold out and this went very well.
- Elections BC was here and it went smoothly

6.9 Upcoming Community Centre Events Bookings: Flu and Immunization Clinic, November 22, 2024; Christmas Potluck, December 14, 2024.

Commissioner Panio provided the Commission with an update regarding upcoming Community Centre Events Bookings: Flu and Immunization Clinic, November 22, 2024; Christmas Potluck, December 14, 2024.

- The other scheduled event is the Craft Fair on November 30, 2024
- Crawford Bay will be doing Remembrance Day

7. NEW BUSINESS

7.1 Update on Administrative Assistant Posting.

Commissioner Panio provided an update regarding Administrative Assistant Posting, including:

- Currently looking at resumes

Moved and seconded,
AND Resolved:

That the Riondel Commission send a Letter of Thank you to Teresa Johnson.

Carried

7.2 Possible Donation of Cable for Fencing from Teck

The Commission discussed the possible donation of cable for fencing from Teck.

- Teck will provide us the cable
- Men's shed will do the install
- Donation of cable for playground fencing

7.3 Thank you to the East Shore Shed for work on the Community Centre signage & discussion of purchase of new signage.

Commission extended their appreciation and thanked the East Shore Shed regarding work on the Community Centre and provide a discussion regarding purchase of a new sign.

- \$460.00 to get a new sign
- All aluminum

Moved and seconded,
AND Resolved:

To have Speed Pro create a new sign for the Riondel Community Centre for \$460.00.

Carried

7.4 Possible Columbia Basin Alliance for Literary (CBAL) workshop(s) on digital literacy.

Commission Panio lead a discussion regarding possible CBAL workshop(s) on digital literacy, including:

- There is a person from Balfour to do a session to scan and create digital literacy
- Riondel Community Association will send out a notice to residents
- Would love to do something more with the media room

7.5 Discussion of East Shore Shed Rental Offset for Volunteer Work.

Commission providing the East Shore Shed a rental offset for volunteer work.

- Keeping a record of the jobs they are doing for us, the time it is taking and the people who are involved
- Basing people at \$35.00 per hour and then will add that up at the end of year and it will be taken off the rental price
- Shed support has invaluable in helping to address problem areas not covered by regular maintenance schedules.
- Skilled group of people

7.6 Community Centre Support Document.

Commission Panio provided a discussion regarding the Community Centre Support Document.

- Sent the letter out to Joe Chirico, just sending this to Joe not to CBT
- Proud of our people but we need support
- Our community has been putting a lot of volunteer time and care into the Riondel Community Centre, as well as allotting significant local taxation dollars to a building reserve fund, maintenance upgrades, and studies for building renovations.

7.7 Riondel Community Website.

The Commission provided an overview on the Riondel Community website including:

- Website is out of date and needs to be updated
- Geoff Tremblay to create a new Riondel.ca website
- Useful and a good site.

Moved and seconded,
AND Resolved:

The Riondel Commission authorize \$400.00 to create a framework of a riondel.ca website.

Carried

8. CORRESPONDENCE

8.1 Ministry of Transportation Public Notice of Clearing Boulevards Update.

E-mail thread dated, September 24, 2024 – September 26, 2024 between Gerald Panio, Chair Riondel Commission and MOTI has been received.

- RDCK will create a notice for the Riondel Commission to distribute.

9. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

10. NEXT MEETING

The next Riondel Commission meeting is scheduled for December 3, 2024 at 7:00p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:36p.m.

Carried

Digitally Approved

G. Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission Meetings

1. N/A