



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**RECREATION COMMISSION NO. 7**

**OPEN MEETING AGENDA**

**7:00p.m.**  
**December 2, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/98399667282?pwd=Ub0oer17PY7auK48aFVA65jzi5VyKE.1&from=addon>

**Join by Phone:**

- +1 778 907 2071 Canada
- 833 955 1088 Canada Toll-free

**Meeting ID:** 983 9966 7282  
**Meeting Passcode:** 992496

**In-Person Location:** Village of Salmo – 423 Davies Avenue

**COMMISSION/COMMITTEE MEMBERS**

Director H. Cunningham	Area G
Director D. Lockwood	Village of Salmo
Commissioner M. MacDonald	Village of Salmo
Commissioner I. McInnes	Area G
Commissioner S. Chew	School District No. 8

**STAFF**

Joe Chirico	General Manager of Community
Jenna Chapman	Services Meeting Coordinator

**1. CALL TO ORDER**

Chair Lockwood called the meeting to order at [Time] p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the December 2, 2024 Salmo & Area G Recreation Commission No. 7 meeting, be adopted as circulated.

**Carried/Defeated/Referred**

**4. RECEIPT OF MINUTES**

The September 9, 2024 Salmo & Area G Recreation Commission No. 7 minutes, have been received.

**5. DELEGATE**

**5.1** There are no Delegates scheduled for this Commission Meeting.

**6. NEW BUSINESS**

**6.1 2025 Salmo & Area G Recreation Commission No. 7 Proposed Meeting Dates**

The Commission to review the 2025 Salmo & Area G Recreation No. 7 proposed meeting dates, time and location.

DATE	TIME	LOCATION
Monday, January 27, 2025	7:00p.m.	Village of Salmo
Monday, February 10, 2025	7:00p.m.	Village of Salmo
Monday, May 13, 2025	7:00p.m.	Village of Salmo
Monday, September 9, 2025	7:00p.m.	Village of Salmo
Monday, December 1, 2025	7:00p.m.	Village of Salmo

**Moved** and seconded,  
AND Resolved:

That the Commission approve the following dates, timed and location for the 2025 Proposed Salmo & Area G Recreation Commission No. 7.

DATE	TIME	LOCATION

**Carried/Defeated/Referred**

**7.2 Salmo & Area G Recreation Commission No. 7 Appointees**

The Commission to review the following Salmo & Area G Recreation Commission No. 7 Appointees terms, which are set to expire December 31, 2024.

Commissioner Margaret MacDonald	Salmo
Commissioner Ian McInnes	Area G

**Moved** and seconded

AND Resolved that it be recommended to the Board:

That the Board appoint the following individual(s) to the Salmo & Area G Recreation Commission No. 7 for a term to end [Month] [Date], 20XX:

[Name of Commission member] [Area]

And further,

the Board send a letter to outgoing member(s) [Name of Commission member] thanking them for their service at the RDCK.

**Carried/Defeated/Referred**

**7.3 Salmo & Area G Recreation Commission No. 7 School District No. 8 Appointee**

The Commission to discuss the School District No. 8 Appointee, Trustee Susan Chew's term as it is set to expire, December 31, 2024.

**Moved** and seconded

AND Resolved:

That Commission Direct Staff to have School District No. 8 write a letter appointing a School District No. 8 Trustee to the Salmo & Area G Recreation Commission No. 7 for a term to end [Month] [Date], 20XX.

**7.4 Salmo & Area G Recreation Commission No. 7 Service No. S230 Budget Update**

Joe Chirico, General Manager of Community Services to provide the Commission with a verbal overview of the 2025 Budget.

**7. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_\_ p.m.

**8. IN CAMERA**

**8.1 MEETING CLOSED TO THE PUBLIC**

**Moved** and seconded,  
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**Carried/Defeated/Referred**

## **8.2 RECESS OF OPEN MEETING**

**Moved** and seconded,  
AND Resolved:

The Open Meeting be recessed at [Time] in order to conduct the Closed In Camera meeting.

**Carried/Defeated/Referred**

## **9. NEXT MEETING**

The next Salmo & Area G Recreation Commission No. 7 meeting is scheduled for [Date], [Year] at [Time].

## **10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Salmo & Area G Recreation Commission No. 7 meeting be adjourned at [Time].

**Carried/Defeated/Referred**



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# RECREATION COMMISSION NO. 7 – SALMO AND AREA G OPEN MEETING AGENDA

**7:00 pm.**  
**September 9, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/92534047576?pwd=6jaJ7ggvz0hIBfnCJVODaUW6jZSPoe.1>

**Join by Phone:**

1-778-907-2071 Canada  
1-855-703-8985 Canada Toll-free

**Meeting Number (access code):** 925 3404 7576

**Meeting Passcode:** 542647

**In-Person Location:** Village of Salmo, 423 Davies Avenue, Salmo B.C.

**COMMISSION/COMMITTEE MEMBERS**

Director H. Cunningham	Area G
Director D. Lockwood	Village of Salmo
Commissioner M. MacDonald	Village of Salmo
Commissioner I. McInnes	Area G
Commissioner S. Chew	School District No. 8

**STAFF**

Joe Chirico	General Manager – Community Services
Trisha Davison	Regional Manager – Recreation and Client Services
Tia Wayling	Recreation Programming Manager
Pearl Anderson	Meeting Coordinator

**5 out of 5 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Lockwood called the meeting to order at 7:03 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**COMMISSIONER PRESENT:** Commissioner M. MacDonald joined the meeting at 7:04 p.m.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the September 9, 2024 Recreation Commission No. 7 – Salmo and Area G meeting be adopted with the following addition:

- Item 7.2 - Resignations

**Carried**

**4. RECEIPT OF MINUTES**

The February 12, 2024 Recreation Commission No. 7 – Salmo and Area G minutes, have been received.

**5. DELEGATE(S)**

**5.1** There were no Delegates scheduled for this Commission meeting.

**6. STAFF REPORTS**

**6.1 Salmo and Area G Summer Camp Summary**

The Commission Report dated September 4, 2024 from Tyler Uhlenbrauck, Regional Recreation Programmer and Tia Wayling, Regional Programming Manager re: Salmo and Area G Summer Camp Summary, has been received with the following information discussed:

- Two half day camps were offered in Salmo with positive results and good attendance.
- A staff member from the Castlegar & District Complex assisted to support the necessary staffing requirements for the camps to run.
- Positive feedback was received from the parents and the camp leaders.
- Feedback indicated there was interest for full day camp offerings next year.
- Salmo Valley Youth and Community Centre provided subsidies to help offset camp registration costs.
- Net subsidy to offer camps was \$900.

**6.2 Salmo & District Community Complex Quarterly Report**

The Commission report dated September 3, 2024 from Ryan Ricalton, Nelson & District Community Complex Facility Manager, re: Salmo & District Community Quarterly Report, has been received with discussion regarding mechanical system repairs, staffing and 2024 revenue and expenditures.

**7. CORRESPONDENCE**

**7.1 Salmo Valley Youth & Community Centre Letter**

Commissioner S. Chew declared a conflict of interest as she is a Board member on the Salmo Valley Youth & Community Centre and recused herself from the vote which took place around the discussion of the Salmo Valley Youth & Community Centre. Commissioner S.

Chew did provide clarity around the intent of the letter based on the questions raised by the Commission.

The Letter dated August 14, 2024 from Laurie MacDonald, Executive Director, Salmo Valley Youth & Community Centre, re: Proposal for a Collaborative Effort Between the Salmo Valley Youth & Community Centre and Recreation Commission No. 7 – Salmo & Area G Commission for a Feasibility Study on Consolidating Recreation Program Delivery, has been received.

**Moved** and seconded,  
AND Resolved:

That RDCK staff develop a Terms of Reference for an operational review of recreational services in Salmo and Area G with a proposed budget.

**Carried**

## **7.2 Resignations**

Chair D. Lockwood advised that resignations have been received from Commission members Marissa Cain and Jay Leus. An article will be placed in Salmo newspaper and on the RDCK website calling for Commission members for Recreation Commission No. 7 – Salmo and Area G.

**Moved** and seconded,  
AND Resolved that it be recommended to the Board:

That a letter of thank you be sent to Marissa Cain and Jay Leus for their service as Commissioners on Recreation Commission No. 7 – Salmo and Area G.

**Carried**

## **8. PUBLIC TIME**

The Chair called for questions from the public at 8:17 p.m. There were no questions from the public.

## **9. NEXT MEETING**

The next Recreation Commission No. 7 – Salmo and Area G meeting is scheduled for November 25, 2024 at 7:00 p.m.

## **10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

That the Recreation Commission No. 7 – Salmo and Area G meeting be adjourned at 8:19 p.m.

**Carried**

**Digitally approved,**

D. Lockwood, Chair

## **RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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1. *That a letter of thank you be sent to Marissa Cain and Jay Leus for their service as Commissioners on Recreation Commission No. 7 – Salmo and Area G.*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

### ***Future Recreation Commission No. 7 – Salmo and Area Meetings***

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1. *That RDCK staff develop a Terms of Reference for an operational review of recreational services in Salmo and Area G with a proposed budget.*



## Pearl Anderson

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**From:** Diana Lockwood  
**Sent:** Friday, September 13, 2024 4:39 PM  
**To:** Jenna Chapman  
**Cc:** Pearl Anderson; Joe Chirico  
**Subject:** Re: PLEASE APPROVE - Recreation Commission No. 7 Meeting Minutes

Hello Jenna,

I approve these minutes.

Thank you,

Diana

**Diana Lockwood Village of Salmo** | Mayor/Director

[Mayor.Lockwood@Salmo.ca](mailto:Mayor.Lockwood@Salmo.ca) Cell: 250.505.4660

[DLockwood@rdck.ca](mailto:DLockwood@rdck.ca)

### **Village of Salmo**

Box 1000, 423 Davies Avenue Salmo, B.C. V0G 1Z0

Office 250-357-9433 | Fax 250-357-9633

[salmo.ca](http://salmo.ca)

### **Regional District of Central Kootenay**

Phone: 250.352.8160 | Fax: 250.352.9300

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[rdck.ca](http://rdck.ca)

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**From:** Jenna Chapman <JChapman@rdck.bc.ca>  
**Sent:** Thursday, September 12, 2024 4:12 PM  
**To:** Diana Lockwood <DLockwood@rdck.bc.ca>  
**Cc:** Pearl Anderson <PearlAnderson@rdck.bc.ca>; Joe Chirico <JChirico@rdck.bc.ca>  
**Subject:** PLEASE APPROVE - Recreation Commission No. 7 Meeting Minutes

Good Afternoon Chair Lockwood,

Please find attached the Recreation Commission No. 7 meeting minutes for your review and if sufficient, your approval.

With Kind Regards,

**Jenna Chapman (She/Her)** | Administrative Coordinator - Community Services

Regional District of Central Kootenay

Phone: 250.352.8195 |