



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# SUNSHINE BAY REGIONAL PARK COMMISSION OPEN MEETING AGENDA

**6:00p.m.**  
**November 14, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/96752397726?pwd=83BAyrAcV4YrbslCge6GMScKoyGaeb.1>

**Join by Phone:**

- +1 778 907 2071 Canada
- 833 955 1088 Canada Toll-free

**Meeting ID:** 967 5239 7726

**Meeting Password:** 761188

**COMMISSION/COMMITTEE MEMBERS**

|                         |        |
|-------------------------|--------|
| Commissioner Dosenbeger | Area E |
| Commissioner Beaulac    | Area E |
| Commissioner Dehnel     | Area E |
| Commissioner Prosser    | Area E |
| Commissioner McCulloch  | Area E |
| Commissioner Newton     | Area E |
| Director Graham         | Area E |
| Commissioner Foot       | Area E |

**STAFF**

|                |   |
|----------------|---|
| Jeff Phillips  | Regional Parks and Trails Operations Supervisor |
| Pearl Anderson | Meeting Coordinator                             |

**1. CALL TO ORDER**

Chair Dosenbeger called the meeting to order at [Time] p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the November 14, 2024 Sunshine Bay Regional Parks Commission meeting, be adopted as circulated.

**Carried/Defeated/Referred**

**4. RECEIPT OF MINUTES**

The September 12, 2024 Sunshine Bay Regional Parks Commission minutes, have been received.

**5. DELEGATE**

**5.1** There are no Delegates scheduled for this Commission meeting.

**6. STAFF REPORTS**

**6.1 Operations Update**

Jeff Phillips, Regional Parks and Trails Operations Supervisor to provide the Commission with an Operations update of the Sunshine Bay Regional Park.

**6.2 Budget Update**

Jeff Phillips, Regional Parks and Trails Operations Supervisor to provide the Commission with a Budget update of the Sunshine Bay Regional Park.

**7. NEW BUSINESS**

**7.1 Wetland Update**

Commissioner Prosser to provide the Commission with a brief update from the Friends of Kootenay Lake Stewardship Society re: Sunshine Bay Regional Park Wetland.

**7.2 2025 Sunshine Bay Regional Park Proposed Meeting Dates and Time**

Commission to discuss the 2025 meeting schedule and select dates and times.

| <b>DATE</b> | <b>TIME A.M/P.M</b> |
|-------------|---------------------|
| March       |                     |
| June        |                     |
| September   |                     |
| November    |                     |

**8. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_\_ p.m.

**9. NEXT MEETING**

The next Sunshine Bay Regional Park Commission meeting is scheduled for [Date], 2025 at [Time].

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at [Time].

**Carried/Defeated/Referred**



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# SUNSHINE BAY REGIONAL PARKS COMMISSION OPEN MEETING MINUTES

**6:00 p.m.**  
**September 12, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/92895756578?pwd=t3F9fyp7EFxdIAMzKPhEV6d5CtpSRt.1>

**Join by Phone:**

1-778-907-2071 Canada  
1-833-958-1164 Canada Toll-free

**Meeting Number (access code):** 928 9575 6578

**Meeting Passcode:** 971440

**COMMISSION MEMBERS**

|                         |        |
|-------------------------|--------|
| Director Graham         | Area E |
| Commissioner Dosenbeger | Area E |
| Commissioner Beaulac    | Area E |
| Commissioner Prosser    | Area E |
| Commissioner Newton     | Area E |
| Commissioner Foot       | Area E |

**MEMBERS ABSENT**

|                        |        |
|------------------------|--------|
| Commissioner Dehnel    | Area E |
| Commissioner McCulloch | Area E |

**STAFF**

|                |                               |
|----------------|-------------------------------|
| Cary Gaynor    | Regional Parks Manager        |
| Scott Gain     | Sunshine Bay Parks Supervisor |
| Pearl Anderson | Meeting Coordinator           |

**6 out of 8 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Dosenbeger called the meeting to order at 6:08 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

That the Agenda for the September 12, 2024 Sunshine Bay Regional Park Commission meeting be adopted with the following addition:

- Item 7.2 – Letter from Erin Christopherson
- Item 7.3 – Confirmation of Reappointment of Commission Members

**Carried**

**4. RECEIPT OF MINUTES**

The June 13, 2024 Sunshine Bay Regional Park Commission meeting minutes have been received.

**5. DELEGATE(S)**

**5.1** There were no delegates scheduled for this Commission Meeting.

**6. STAFF REPORTS**

**6.1 Operational Update**

Cary Gaynor, Regional Parks Manger, provided the Commission with a verbal update, re: Operational Update with the following information presented:

- The Sunshine Bay Sunday markets have been successful.
- Sunshine Bay Memorial Park benches have been refurbished.
- A railing has been installed at the stairs.
- The Commission and Cary Gaynor, Regional Parks Manager, thanked Scott Gain, Sunshine Bay Parks Supervisor, for keeping the park pristine.

**7. NEW BUSINESS**

**7.1 Wetlands Sign**

The Commission discussed the replacement of the Wetlands Sign at the riding ring including discussion as follows:

- Directional signage will be placed down to the wetlands.
- Pathway to wetlands will be kept mowed.
- Signage to state no motorized vehicles to the sand bar.

**7.2 Letter from Erin Christopherson**

The Commission received a letter from Erin Christopherson requesting permission to hold an 8 week after school program at Sunshine Bay Regional Park from September to November for up to 14 children. Cary Gaynor, Regional Parks Manager, advised that as

per the Regional District of Central Kootenay policy a Parks Use Permit and the insurance requirements will need completion prior to approval of Ms. Christopherson’s request. Mr. Gaynor advised that the Parks Use Permit and insurance information have been forwarded to Ms. Christopherson.

**7.3 Confirmation of Reappointment of Commission Members**

Director Graham requested confirmation of reappointment of the Sunshine Bay Regional Park Commission members for another one year term.

**8. PUBLIC TIME**

The Chair called for questions from the public at 6:37 p.m.

Erin Christopherson addressed the Commission presenting information regarding the proposed 8 week after school program to be held at Sunshine Bay Regional Park from September to November.

**9. NEXT MEETING**

The next Sunshine Bay Regional Park Commission meeting is scheduled for November 14, 2024 at 6:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

That the Sunshine Bay Regional Park Commission meeting be adjourned at 6:40 p.m.

**Carried**

**Digitally approved,**

L. Dosenbeger, Chair

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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1. N/A

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Sunshine Bay Regional Park Commission Meetings***

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1. N/A