



Regional District of Central Kootenay
CASTLEGAR AND DISTRICT RECREATION COMMISSION
Open Meeting Agenda

Date: Tuesday, September 10, 2024

Time: 4:00 pm

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

4:00 p.m. PST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/98587230495?pwd=B3Sa4fJEiujnAwtq3mx1IyKrSJIQu5.1>

Join by Phone:

1-778-907-2071 Canada
1-833-955-1088 Canada Toll-free

Meeting ID: 985 8723 0495

Meeting Passcode: 087711

In-Person Location: 2101 6th Avenue, Castlegar, B.C.

2. CALL TO ORDER

Chair Bogle called the meeting to order at [Time] p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the September 10, 2024 Castlegar and District Community Complex and Recreation Commission meeting be adopted as circulated.

5. RECEIPT OF MINUTES

4 - 7

The August 6, 2024, Castlegar and District Community Complex and Recreation Commission minutes, have been received.

6. DELEGATE

There are no Delegates scheduled for this Commission Meeting.

7. STAFF REPORTS

7.1 Park Operational Report - Okanagan Nation Waterloo Eddy Regional Park Restoration Project

8 - 18

The Commission Report dated September 04, 2024 from Cary Gaynor, Regional Park Manager, re: Parks Operational Report - Waterloo Eddy Regional Park Restoration Project, has been received.

7.2 2024 Financial Plan Amendment

19 - 22

The Commission Report dated September 3, 2024 from Craig Stanley, Regional Manager - Operations and Asset Management, re: 2024 Financial Plan Amendment has been received.

RECOMMENDATION:

That the Board approve an amendment to the 2024 Financial Plan for Castlegar and District Community Facilities, Recreation, Parks and Leisure Service – Castlegar and Areas I and J (S222), to include a decrease of \$137,450 in capital expenditures, an increase of \$15,450 in operating expenditures, and a decrease of \$122,000 in transfer from reserves.

8. NEW BUSINESS

8.1 Wall of Fame

The Commission to discuss the Wall of Fame at the Castlegar & District Community Complex and the process of which people are included.

9. CORRESPONDANCE

23

A Letter dated August 19, 2024 from Mike Johnstone, President of the Castlegar Rebels re: a Banner placed at the Castlegar & District Community Complex has been received.

10. ACTION ITEMS FROM PREVIOUS MEETINGS

24

Previous meeting action items for discussion.

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ p.m.

12. NEXT MEETING

The next Castlegar and District Community Complex and Recreation Commission meeting is scheduled for October 1, 2024 at [Time].

13. ADJOURNMENT

RECOMMENDATION:

The Castlegar and District Community Complex and Recreation Commission meeting be adjourned at [Time].



Regional District of Central Kootenay
CASTLEGAR AND DISTRICT RECREATION COMMISSION
Open Meeting Minutes

4:00 p.m.
August 6, 2024

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
4:00 p.m. PST

Join by Video:
<https://rdck-bc-ca.zoom.us/j/99680516916?pwd=4KWlqaXo5wZdT37On3UOggoGgdysdj.1>

Join by Phone:
• +1 778 907 2071 Canada
• 833 955 1088 Canada Toll-free

Meeting ID: 996 8051 6916
Meeting Password: 080990

In-Person Location: Castlegar & District Community Complex - Columbia Room - 2101 6th Avenue

COMMISSION/COMMITTEE MEMBERS

Commissioner	M. McFaddin	City of Castlegar
Commissioner	B. Bogle	City of Castlegar
Commissioner	A. Davidoff	Electoral Area I
Commissioner	H. Hanegraaf	Electoral Area J

ABSENT:

Commissioner S. Heaton-Sherstobitoff	City of Castlegar
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STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Pearl Anderson	Meeting Coordinator

4 out of 5 voting Commission/Committee members were present – quorum was met.

2. CALL TO ORDER

Chair Bogle called the meeting to order at 4:06 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and Seconded,
AND Resolved

That the Agenda for the August 6, 2024 Castlegar and District Community Complex and Recreation Commission meeting be adopted with the following addition:

- Item 8.2 – Motorized Vehicles at the Waterloo Eddy

Carried

5. RECEIPT OF MINUTES

The June 11, 2024 Castlegar and District Community Complex and Recreation Commission minutes have been received.

6. DELEGATES

There were no Delegates scheduled for this Commission meeting.

7. STAFF REPORTS

7.1 Community Engagement Update

The Commission report dated June 6, 2024 from Trisha Davison, Regional Manager – Recreation and Client Services, re: Reimagining Recreation – Castlegar and District Community Complex Engagement Update, has been received with the following discussed:

- Three phases with Phase 1 and Phase 2 now complete.
- Seven community meetings have been held with survey responses received from 113 in Area I, 234 in Area J and 606 in Castlegar.
- Next steps include a draft report to staff followed by a working group meeting to review the draft report in late August, early September.
- Commission members will email Trisha Davison, Regional Manager – Recreation and Client Services regarding their availability dates during the week of August 26 for the working group meeting.

7.2 Castlegar & District Community Complex Operations Report

The Commission Report dated July 26, 2024 from Vanessa Boudreau, Castlegar and District Community Complex Facility Manager, re: Castlegar & District Community Complex Operations Report, has been received with updates on the various service areas within the Castlegar & District Community Complex.

8. NEW BUSINESS

8.1 Summer Pool Closure

Trisha Davison, Regional Manager – Recreation & Client Services, provided a verbal report, re: Summer Pool Closure including the following information:

- The swimming pool will be closed for shutdown from August 24 – September 8, 2024.
- The fitness centre will be closed for shutdown from August 30 – September 8, 2024.
- Discussion as to why facility passes are not extended for the closure time period.
- Commission members requested that inconsistencies regarding customers being advised of closures when purchasing passes be placed on an upcoming agenda.

8.2 Motorized Vehicles at the Waterloo Eddy

Discussion regarding damage to Waterloo Eddy and the use of motorized vehicles on the trails at the Eddy. The following was discussed:

- Boulders at the entrance be replaced.
- Education re: direct motorized use to KMX Tracks and Trails Facility and Rover Creek as appropriate venues.
- Parking lot graded/paved.

9. ACTION ITEMS FROM PREVIOUS MEETINGS

The action items from the previous Commission meeting have been received with the following item to be placed on the September 10, 2024 agenda:

- Castlegar & District Recreation Centre Accessibility Report

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 4: 49 p.m.

There were no questions from the public or members of the media.

11. NEXT MEETING

The next Castlegar and District Community Complex and Recreation Commission meeting is scheduled for September 10, 2024 at 4:00 p.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved

That the Castlegar and District Community Complex and Recreation Commission meeting be adjourned at 4:51 p.m.

Carried

DIGITALLY APPROVED

B. Bogle, Chair

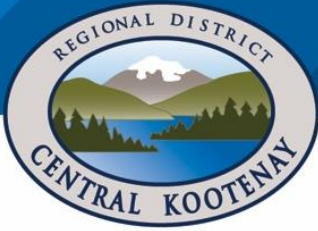
RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings

1. *Commission members requested that inconsistencies regarding customers being advised of closures when purchasing passes be placed on an upcoming agenda.*
2. *The following action item to be placed on the September 10, 2024 agenda:*
 - *Castlegar & District Recreation Centre Accessibility Report*



Commission Operational Report

Date of Report: 09, 04, 2024
Date & Type of Meeting: 09, 10, 2024, Castlegar and District Recreation Commission
Author: Cary Gaynor, Regional Parks and Trails Manager
Subject: PARKS OPERATIONAL REPORT –WATERLOO EDDY REGIONAL PARK RESTORATION PROJECT
File: 01-0520-50
Electoral Area/Municipality Castlegar, Area I,J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is provide the Castlegar and District Recreation Commission a parks operational update on Waterloo Eddy Regional Park Restoration Project.

SECTION 2: BACKGROUND/ANALYSIS

In 2015, the Regional District of Central Kootenay prepared a Management Plan (MP) for Waterloo Eddy Regional Park.

As part of the management plan, areas were identified as high potential for restoration and rehabilitation, returning it back to a more natural ecosystem complex. As part of the management plan, restricting motorized access was a priority in order to move forward with any restoration work within the park. Over the last number of years, through multiple phases of park development we have seen the non-sanctioned motorized activity significantly reduced. Most people in the community have adhered to the restrictions, although we have had a number of instances of vandalism and noncompliance, the overall compliance has been positive. Parks staff are currently working on a solution to the most recent vandalism to our motorized restriction enhancements and will look to complete some of this prior to the end of 2024.

In 2022, RDCK staff met with environmental staff from the Okanagan Nation (ONA) on a potential restoration project within the Waterloo Eddy Regional Parks Boundary. In the past staff has had a good working relationship with the ONA on previous projects within Pass Creek Regional Park it seemed like a good opportunity to have further collaboration at Waterloo Eddy Regional Park.

Since 2022 RDCK staff and ONA staff had a number of meetings both onsite and over video conference. The ONA were looking for grant funding to help support the operational phases of the project. In the 2024 financial plan, RDCK staff included \$20,000 in the budget as a contribution towards the overall cost of the project. The project timeline does cover multiple years however RDCK have committed funds for this 2024 budget year.

We have included the ONA draft “Waterloo Eddy Regional Park Restoration Project Proposal (Attachment A). This proposal, its contents and deliverables were created in coordination with RDCK staff. It is still in draft; however, we hope to have it finalized shortly with only minor adjustments. Overall, the ONA has been able to secure \$120,739 in funding in addition to \$20,000 contribution from RDCK funding.

RDCK staff will enter into an agreement with the ONA for the work to be completed and will be part of the process throughout the scope of the work.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

Funds for this project were included in the 2024 Financial Plan with additional contribution coming from the ONA and their partners.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK/ONA will follow best practices including archeological chance find practices.

3.3 Environmental Considerations

RDCK/ONA will follow best environmental practices. This will create positive environmental impacts to the area

3.4 Social Considerations:

This will be a benefit to the public and park users.

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

RDCK will provide communications regarding the project. As part of the proposal, outreach to the community will occur including the potential for the public and school groups to engage in the project itself.

3.7 Staffing/Departmental Workplace Considerations:

Staff time involved with planning and meeting with ONA and overseeing the project in cooperation with the ONA.

3.8 Board Strategic Plan/Priorities Considerations:

Excel in governance and service delivery, to manage our assets and operations in a fiscally responsible manner and strengthen our relationships with our community partners and First Nations

SECTION 4: OPTIONS & PROS / CONS

N/A for this Operational Report

SECTION 5: RECOMMENDATIONS

That the Castlegar and District Recreation Commission receive this report for information only.

Respectfully submitted,



Cary Gaynor – Regional Parks and Trails Manager

CONCURRENCE

Craig Stanley – Regional Manager of Operations and Asset Management 

ATTACHMENTS:

Attachment A – Draft Waterloo Eddy Regional Park Restoration Project Proposal



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UPDATE: Waterloo Eddy Regional Park Restoration Project Proposal: 2024-25

Cary Gaynor, Regional Parks and Trails Manager

Regional District of Central Kootenay

Phone: 250.352.1510 | Fax: 250.352.9300

August 21, 2024

Project Background

Situated on the Columbia River downstream of the City of Castlegar, Waterloo Eddy Regional Park represents an important riparian ecosystem with upland corridor connectivity for wildlife. A number of species-at-risk have been identified within the park and Western screech owl nest sites have been identified both across the river, and upstream of the Columbia, indicating the value of the habitat the park represents.

In addition to the ecological values, Waterloo Eddy provides recreation value to the community, and the area is well used by hikers, anglers and more.

Numerous factors have influenced the health of the Waterloo ecosystems, including fire exclusion in the upland dry forest, and recreational impacts such as ATV access that has increased erosion and limited important shrub and cottonwood growth at the shoreline.

In 2023, RDCK and ONA worked to identify areas to collaborate on restoration within the park. Other partners include the Columbia Basin Trust under the ONA-led Lower Columbia Rare Species and Ecosystems Project (LCRSEEP), a five-year program funded by Columbia Basin Trust, occurring within the Lower Columbia sub-region of the Columbia Basin. This project was developed in 2020 by ONA and partners Trail Wildlife Association as well as the Fish and Wildlife Compensation Board. The broader goal of this project is to restore and enhance rare ecosystems that support species-at-risk in order to strengthen species and habitat resiliency in response to climate change.

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Project Goals

Initial project planning has identified the following goals for 2024-6:

1. Habitat Enhancement and Protection of Species at risk:
 - a. Protection of swallow colony with split-cedar fencing and signage.
 - b. Installation, monitoring and maintenance of species-specific nestboxes to increase nesting opportunities.
 - c. Protection of wildlife trees.
 - d. Callback monitoring to determine the presence or absence of Species at Risk.
2. Forest Enhancement Prescription:
 - a. Treatment Units 1-3:
 - i. Development of ecological knowledge-guided prescription to protect and enhance both cultural and ecological values.
 - ii. Thinning and creation of forest gaps to increase fire resiliency.
 - iii. Mitigation of debris from treatment.
 - iv. Infill planting to increase the biodiversity of vegetation and structure.
 - v. Consideration of future prescribed fire in Treatment Unit 3 to reduce fine fuel buildup.
 - vi. Monitoring of post treatment conditions to provide guidance for adaptive management.
3. Recreational Values:
 - a. Identify RDCK proposed recreation/picnic area and coordinate revegetation planning.
 - b. Install fencing/rock features that will limit ATV access and damage to vegetation.
4. Riparian Revegetation:
 - a. Treatment Unit 4:
 - i. Planting of riparian species (example. cottonwood, red-osier dogwood and willow) to restore ecosystem function of shading fish bearing waters, bank stabilization, browse for ungulates, etc.).
 - ii. Planting of upland dry species (example. Saskatoon, mock orange, Oregon grape) in area upslope of riparian edge.
 - iii. Monitoring of post treatment conditions to provide guidance for adaptive management.
 - iv. Planting event with local Elementary class to bring awareness to environmental concerns and provide opportunity for positive actions within community space
5. Outreach:
 - a. CKISS-Fortis Invasives Management event at Waterloo Eddy Regional Park to promote awareness of invasive issues and manually treat invasive species in the proposed treatment units.

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- b. Increased educational signage to promote stewardship, awareness and respect for cultural and ecological values within the park.
- c. Restoration signage to make park users aware of current and future work objectives.
- d. Promote support for restoration and value of intact functioning ecosystems to residents and wildlife through partnerships and educational events.

Map 1. Waterloo Eddy Regional Park proposed enhancement units. Treatment Units 1-3: Forest treatment units (green). Treatment Unit 4: Revegetation unit (blue).



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ma'mǎ'wcn, Bank Swallow (*Riparia riparia*)

Sensitive Breeding Habitat
Please do not disturb or enter area

Bank swallows have declined in number by an estimated 98% over the last 40 years, and are listed as "Threatened" under the federal Species at Risk Act.

Primary threats include habitat loss and changes in availability and timing of prey (flying insects).

Bank Swallows and their nests are protected under the federal Migratory Birds Convention Act, 1994.

It is an offence for anyone to kill, hunt, capture, injure, harass, take or disturb a migratory bird nest or eggs.



Bank Protection Sign.

Figure 1. swallow

DRAFT

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Proposed 2024 Workplan and Deliverables:

Date	Activity	Objectives	Deliverables
2023-2024	Project Development and Communications	Site visits, develop goals and objectives, communications, data sampling development, workplan scheduling.	Project management by ONA Natural Resources to meet deliverables
2024	TEK/Community Involvement	Identify, protect, enhance cultural values	Outreach to Communities and Knowledge Keepers Provide opportunities to bring Syilx Knowledge Keepers to site
2024	Data Collection	Site, fuels, vegetation and stand data Drone imagery- pre treatment	Collect and input data for prescription development Establish pre treatment imagery for post treatment comparison over time
Sept 2024	Prescription Development	Cultural Resource Heritage Assessment Increase fire resiliency in forest units, increase biodiversity and stand structure	Identify and protect cultural values on site for integration with prescription Completion of thinning prescription in forest stands (TU1,2,3) by ONA RPF by September 2024
Feb-Oct 2024	Riparian stock collection	Collect local native riparian plant stock Provide plant material for riparian planting in TU4 Greenhouse support rental ONA Provide additional native plant stock for October 2024 Protect plantings from wildlife pressures, human disturbance	Collect and propagate new growth in styroblock 400-500 riparian plugs available for October 2024 Time tending and greenhouse space Purchase 120 native plants from Sagebrush Nursery Purchase seedling protection tubes, stakes.
Oct 2024	Riparian Field Days	Host CKISS-Fortis Invasive Event ONA Field Planting Day Educational Planting Event	Communications and planning. Provide site for invasive awareness and manually treat invasives in Park, with focus on planting area (TU4) Communications and planning. Complete planting of stock in TU4 with ONA technicians. Mulch and protect plants. Planting event with local Elementary class to bring awareness to environmental concerns and provide opportunity for positive actions within community space
Oct-Nov 2024	Forest Thinning	Contract Crew to complete forest thinning treatment Provide additional treatment support with ONA crew Debris management - pile burning Debris management - chipping and disposal	ONA to contract Crew for forest prescription (TU1,2,3) for fall 2024-spring 2025 ONA Project Lead to supervisor quality control of prescription operations. Support Contract Crew with additional ONA technicians. ONA to contract crew for mitigation of treatment debris-methods TBD pending prescription completion ONA to contract crew for mitigation of treatment debris-methods TBD pending prescription completion
Sept 2024	Habitat Enhancement for Species at Risk	Increase habitat for cavity nesters in Park	Install, monitor, and maintain 3 nestboxes in Park
June 2024		Protect swallow colony within Park	Print and install "Sensitive Breeding Area" at colony site to promote awareness for habitat values
Spring 2025		Determine presence or absence of Species at Risk in Park	Callback surveys early spring for Western Screech owl to determine presence and guide enhancement objectives
Nov 2023-ongoing	Outreach	Promote awareness in Castlegar Community for values and restoration work at the Park	Development of media content, signs, posters
Oct 2024	Maintenance	Support plants (October 2024) for higher survival success Plant watering maintenance: Water system rental Support plants (October 2024) for higher survival success	Watering plan for plantings through October. Weather dependant. Approximately 2x/week. Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr) Add mulch to plants for better moisture retention
Nov-Dec 2024	Data Analysis/ Reporting	Review outcomes, adapt management, report	Analysis, draft, review and final report

Waterloo Eddy Regional Park Restoration Workplan 2023-24

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Proposed 2025-6 Workplan and Deliverables:

	Date	Activity	Objectives	Deliverables
Waterloo Eddy Regional Park Restoration Workplan 2025-26	2025	Monitor	Determine success of plantings and adapt methods and management	Survey mortality of October 2024 plantings
			Collect post treatment data for comparison over time	Collect vegetation, fuels and stand data for comparison over time
			Drone imagery post treatment	Collect imagery post treatment comparison over time
			Monitor and maintain nestboxes	Clean prior to nesting period. Monitor for use.
		Maintenance	Plant watering maintenance: Water system rental and technician time	Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr)
			Increase plant and structural diversity in forest treatment units	Increase diversity of plant species in forest TUs postt thinning treatment: Infill planting with nursery stock, burn pile seeding
			Support plants (October 2024) for higher survival success	Watering plan for plantings through summer months. Weather dependant. Approximately 2x/week.
		Data Analysis / Reporting	Review outcomes, adapt management, report	Analysis, draft, review and final report
	2026	Monitor	Determine success of plantings and adapt methods and management	Survey mortality of October 2024 plantings
			Collect post treatment data for comparison over time	Collect vegetation, fuels and stand data for comparison over time
			Drone imagery post treatment	Collect imagery post treatment comparison over time
			Monitor and maintain nestboxes	Clean prior to nesting period. Monitor for use.
		Maintenance	Plant watering maintenance: Water system rental and technician time	Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr)
Data Analysis / Reporting		Review outcomes, adapt management, report	Analysis, draft, review and final report	

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Proposed 2023-24 Budget:

Date	Activity	Objectives	Deliverables	LCRSEEP \$			213F \$	407 \$	CKISS-Fortis \$
				# Tech days	\$500/day	Additional costs			
2023-2024	Project Development and Communications	Site visits, develop goals and objectives, communications, data sampling development, workplan scheduling.	Project management by ONA Natural Resources to meet deliverables	10	5000				
2024	TEK/Community Involvement	Identify, protect, enhance cultural values	Outreach to Communities and Knowledge Keepers	2	1000			1200	
			Provide opportunities to bring Syilx Knowledge Keepers to site	2	1000			2456	
2024	Data Collection	Site, fuels, vegetation and stand data	Collect and input data for prescription development	6	3000				
		Drone imagery- pre treatment	Establish pre treatment imagery for post treatment comparison over time		500				
Sept 2024	Prescription Development	Cultural Resource Heritage Assessment	Identify and protect cultural values on site for integration with prescription	2	1000	624			
		Increase fire resiliency in forest units, increase biodiversity and stand structure	Completion of thinning prescription in forest stands (TU1,2,3) by ONA RPF by September 2024		4000				
Feb-Oct 2024	Riparian stock collection	Collect local native riparian plant stock	Collect and propagate new growth in styrobloc		0			1090	
		Provide plant material for riparian planting in TU4	400-500 riparian plugs available for October 2024		0			1200	
		Greenhouse support rental ONA	Time tending and greenhouse space		0			750	
		Provide additional native plant stock for October 2024	Purchase 120 native plants from Sagebrush Nursery					1500	
		Protect plantings from wildlife pressures, human disturbance	Purchase seedling protection tubes, stakes.			0		1000	
Oct 2024	Riparian Field Days	Host CKISS-Fortis Invasive Event	Communications and planning. Provide site for invasive awareness and manually treat invasives in Park, with focus on planting area (TU4)	4	2000				
		ONA Field Planting Day	Communications and planning. Complete planting of stock in TU4 with ONA technicians. Mulch and protect plants.	5	2500				
		Educational Planting Event	Planting event with local Elementary class to bring awareness to environmental concerns and provide opportunity for positive actions within community space	4	2000			1000	
Oct-Nov 2024	Forest Thinning	Contract Crew to complete forest thinning treatment	ONA to contract Crew for forest prescription (TU1,2,3) for fall 2024-spring 2025	30	15000				
		Provide additional treatment support with ONA crew	ONA Project Lead to supervisor quality control of prescription operations. Support Contract Crew with additional ONA technicians.	30	15000				
		Debris management - pile burning	ONA to contract crew for mitigation of treatment debris-methods TBD pending prescription completion	21	10500				
		Debris management - chipping and disposal	ONA to contract crew for mitigation of treatment debris-methods TBD pending prescription completion	21	10500				
Sept 2024	Habitat Enhancement for Species at Risk	Increase habitat for cavity nesters in Park	Install, monitor, and maintain 3 nestboxes in Park	4	2000				
June 2024		Protect swallow colony within Park	Print and install "Sensitive Breeding Area" at colony site to promote awareness for habitat values	0.5	250	109			
Spring 2025		Determine presence or absence of Species at Risk in Park	Callback surveys early spring for Western Screech owl to determine presence and guide enhancement objectives	1	500				
Nov 2023-ongoing	Outreach	Promote awareness in Castlegar Community for values and restoration work at the Park	Development of media content, signs, posters	1	500				
Oct 2024	Maintenance	Support plants (October 2024) for higher survival success	Watering plan for plantings through October. Weather dependant. Approximately 2x/week.	32	1600				
		Plant watering maintenance: Water system rental	Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr)	32		1600			
		Support plants (October 2024) for higher survival success	Add mulch to plants for better moisture retention		200				
Nov-Dec 2024	Data Analysis/ Reporting	Review outcomes, adapt management, report	Analysis, draft, review and final report	3	1500				
2023-24 Total Project Cost per Project Code					79550	2333	3500	6696	0
2023-24 Total Cost of Project					92079				

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Proposed 2025-26 Budget and Summary:

Date	Activity	Objectives	Deliverables	LCRSEEP \$			213F \$	407 \$	CKISS-Fortis \$
				# 10hr/Tech days	\$500/day	Additional costs			
2025	Monitor	Determine success of plantings and adapt methods and management	Survey mortality of October 2024 plantings	2	1000				
		Collect post treatment data for comparison over time	Collect vegetation, fuels and stand data for comparison over time	6	3000				
		Drone imagery post treatment	Collect imagery post treatment comparison over time	1	500				
		Monitor and maintain nestboxes	Clean prior to nesting period. Monitor for use.	4	2000				
	Maintenance	Plant watering maintenance: Water system rental and technician time	Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr)	25.6	1280	1600			
		Increase plant and structural diversity in forest treatment units	Increase diversity of plant species in forest TUs posdtt thinning treatment: Infill planting with nursery stock, burn pile seeding		1000				
		Support plants (October 2024) for higher survival success	Watering plan for plantings through summer months. Weather dependant. Approximately 2x/week.		6400				
Data Analysis / Reporting	Review outcomes, adapt management, report	Analysis, draft, review and final report	3	1500					
2026	Monitor	Determine success of plantings and adapt methods and management	Survey mortality of October 2024 plantings	1	500				
		Collect post treatment data for comparison over time	Collect vegetation, fuels and stand data for comparison over time	6	3000				
		Drone imagery post treatment	Collect imagery post treatment comparison over time	1	500				
		Monitor and maintain nestboxes	Clean prior to nesting period. Monitor for use.	4	2000				
	Maintenance	Plant watering maintenance: Water system rental and technician time	Water system rental : Pump rental, fuel, sprinklers system (approximately 8 hrs/month x 4 months @\$50/hr)	25.6	1280	1600			
	Data Analysis / Reporting	Review outcomes, adapt management, report	Analysis, draft, review and final report	3	1500				
	2025-26 Total per Project Code					25460	3200	0	0
2025-26 Total Cost of Project					28660				

Project Summary	
2024- 26 Total Project Labour and Supplies	120739
LCRSEEP Cost 2024	81883
LCRSEEP Cost 2025-26	28660
407 Cost 2024	6696
213F Cost 2024	3500
CKISS-Fortis Cost 2024	TBD
Request for RDCK contribution: \$15000-20000	

OKANAGAN NATION ALLIANCE



OKANAGAN NATION ALLIANCE

#101 – 3535 Old Okanagan Hwy, Westbank, BC, V4T 3L7
Phone: (250) 707-0095 Fax (250) 707-0166 www.syilx.org

Project Contact:

Alysia Dobie, BSc, Forest Technician
tmixw (Wildlife) Technician

Columbia Region (Castlegar) | Eastern Territory
Okanagan Nation Alliance (ONA) - Columbia Region
875 Columbia Ave, Castlegar, BC V1N 1H3

Work 250 687 1897 adobie@syilx.org

OKANAGAN NATION ALLIANCE

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Commission Meeting

Date of Report: 09-03-2024
Date & Type of Meeting: 09-10-2024 Castlegar and District Recreation Commission
Author: Craig Stanley, Regional Manager – Operations and Asset Management
Subject: 2024 FINANCIAL PLAN AMENDMENT
File: 01-0520-50
Electoral Area/Municipality City of Castlegar, Area I, Area J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request direction to amend the 2024 financial plan for S222.

SECTION 2: BACKGROUND/ANALYSIS

The 2024 capital budget for S222 included \$840,000 for the arena roof repair project. Funding for that project includes \$203,000 from the Growing Community Fund Grant. The project was tendered and awarded at the June regular Board meeting by the resolution:

322/24 That the Board award the Castlegar & District Community Complex Arena Metal Roof Coating project to Brault Roofing (B.C.) Inc. and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$306,300; AND FURTHER, that the cost be included in the 2024 Financial Plan for Arena (Castlegar Complex) – Castlegar Areas I and J Service S222.

The contract was awarded for \$306,300 and a contingency of \$100,000 is allotted. Engineering and project management costs will amount to approximately \$100,000 making the total project budget \$506,300 and leaving approximately \$333,700 in surplus. This surplus provides an opportunity to get started on other projects planned for future years as well as allocate funds for other needs for asset management that were not identified during the budgeting process.

Other Capital Needs

- Arena exterior doors - not identified in 2024 but based on feedback from staff, the old wooden doors and metal frames at the East side of the building are in poor shape. This leads to heat loading of the interior during summer and fall, and loss of heat during the winter. Currently, the excess heat creates issues with ice making. The overhead door is quoted at \$25,000 and the other doors are quoted at \$50,000. With contingency, this project would require an additional \$100,000.
- Engineering and planning for arena roof insulation project - this could be done in 2024 so that this project could be tendered in early 2025. The table below shows expenses that could be incurred in 2024.

Consulting incl: \$46000 engineering services \$18500 architectural services + 10% markup	\$66,350.00
Building Permit (based on \$680k project cost)	\$5,500
Hazardous material assessment	\$2,000
Project Management (10%)	\$7,400
Contingency (20%)	\$15,000
Total	\$96,250

Other Asset Management Needs:

Although not identified in the capital budget the following items are asset management needs. These were identified after the budget was approved and/or are emergent issues. Amending the operating budget still aligns with the decision to increase requisitions by \$100,000 for 2024 asset management purposes.

- Radon mitigation – we have installed ducting and fan to help move air in a back office – budget amendment +\$6,500
- Fire alarm panel – a roof leak caused the fire alarm panel to fail requiring replacement – budget amendment +\$8,950

Reserves:

The 2024 financial plan included a transfer from reserves of \$325,000. With this amendment, this transfer from reserves could be reduced by \$122,000. Note the transfer from reserves of \$203,000 represents the full amount from the Growing Communities Fund allocated for the Arena Roof Project.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The table below shows the original budget and the recommended financial plan amendments.

Item	2024 Budget	Amended 2024	Difference
Capital			
Arena Roof	\$ 840,000	\$ 506,300	
Arena Doors	\$ -	\$ 100,000	
Arena Insulation	\$ -	\$ 96,250	
Sub-total	\$ 840,000	\$ 702,550	-\$ 137,450
Asset Management			
Radon Mitigation	\$ -	\$ 6,500.00	
Fire Alarm Panel	\$ -	\$ 8,950.00	
Sub-total	\$ -	\$ 15,450	\$ 15,450
Total	\$ 840,000	\$ 718,000	-\$ 122,000
Transfer from Reserves	\$ 325,000	\$ 203,000	\$ 122,000
Net	\$ 515,000	\$ 515,000	\$ -

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplace Considerations:

This work is all part of the normal work plan for staff.

3.8 Board Strategic Plan/Priorities Considerations:

Managing our assets sustainably.

SECTION 4: OPTIONS & PROS / CONS

N/A

SECTION 5: RECOMMENDATIONS

That the Board approve an amendment to the 2024 Financial Plan for Castlegar and District Community Facilities, Recreation, Parks and Leisure Service – Castlegar and Areas I and J (S222), to include a decrease of \$137,450 in capital expenditures, an increase of \$15,450 in operating expenditures, and a decrease of \$122,000 in transfer from reserves.

Respectfully submitted,



Craig Stanley – Regional Manager- Operations and Asset Management

CONCURRENCE

General Manager Community Services– Joe Chirico 
Regional Manager – Recreation and Client Services – Trisha Davison 



August 19th, 2024

To whom it may concern,

I'm writing this letter to request permission for the Castlegar Rebels to hang a banner in the Castlegar & District Community Complex to honour Nathan Jackman, a Rebels player who tragically lost his life earlier this year.

We're planning on having a ceremony prior to our first home game of the season on Friday, September 20th to celebrate Nate and his contributions to our program.

It would be our intention for the banner to remain in place following the ceremony to eulogize Nate's memory.

Thank you for your consideration. If you require any further information, please feel free to contact me at 250-687-4807.

Sincerely,

Mike Johnstone
President
Castlegar Rebels

ACTION ITEMS LIST FROM PREVIOUS MEETINGS
Castlegar & District Recreation Commission

#	ACTION ITEM	MEETING ORIGIN	STATUS
1.	Castlegar & District Recreation Centre – Accessibility Report	June 11, 2024	To be brought to the September 10, 2024 meeting. – Incomplete
2.	Inconsistencies regarding customers being advised of closures when purchasing passes be placed on an upcoming Agenda	August 6, 2024	Incomplete