



Final Financial Report (Attachment B)
Community Initiatives and Affected Areas Program
 Administered by:
REGIONAL DISTRICT OF CENTRAL KOOTENAY
 Box 590, 202 Lakeside Drive, Nelson BC V1L5R4
 Attention: Judy Madelung, Grants Coordinator jmadelung@rdck.bc.ca



Name of Organization

Enter Organization's
Legal Name

Name of Project

Enter Name of Project
as defined in proposal

Name of Contact for Organization	Email Address for Organization	Phone No. for Organization

	Funding Period	Approval Date	Period*	Report Due Date	Final Deadline
	2018	May 17, 2018	May 18/18-Jun 30/19	June 30/19	December 31, 2019
	2017	May 19, 2017	May 19/17-Jun 30/18	June 30/18	December 31, 2018
	2016	May 19, 2016	May 20/16-Jun 30/17	June 30/17	December 31, 2017
	2015 and earlier				Due Immediately

Project Completed as of _____

Report Requirements

Organizations in receipt of CIP/AAP funding are required to submit a final financial report for each project supported with CIP/AAP funding.

The report must be completed in its entirety and include:

- GST declaration - Financial statement information - Project outcome details - Copies of invoices that show how funding was spent

Project expenditures supported by CIP/AAP funding need to have incurred during the noted project period*.

Final Financial Report Due - Jun 30th

All organizations in receipt of CIP/AAP funding are required to, voluntarily and without reminders, submit a Project Financial Report by June 30 of the year following receipt of funding using the template provided by the RDCK. Incomplete projects as of June 30 are advised to obtain an authorized extension or authorized change of scope by October 31 in order to remain in good standing.

A proponent with an outstanding or incomplete Project Financial Report as of December 31st is not eligible for future CIP/AAP funding until the outstanding or incomplete Project Financial Report is submitted to and approved by the RDCK.

GST Rebate Declaration

The GST Rebate applicable to this project is: **0%** **50%** **100%** Organization does not apply for GST Rebate

Project Revenue		Project Expenditures	
CIP/AAP Funding Supported From RDCK Electoral Area		Project Expenditures funded by CIP/AAP Funding	
Area -	\$		\$
Area -	\$		\$
Area -	\$		\$
Area -	\$		\$
Area -	\$		\$
Area -	\$		\$
Additional CIP/AAP Revenue Information (page 2)	\$	Additional Expense Information (page 2)	\$
TOTAL CIP/AAP Funding	\$	TOTAL Expenditures in support of CIP/AAP Funding	\$
Additional Revenue from Other Sources (Total from page 2)	\$	Additional Project Expenses (Total from page 2)	\$
TOTAL PROJECT Funding (Includes page 2)	\$	TOTAL PROJECT Expenses (Includes page 2)	\$
UNUSED CIP/AAP Funds (Cheque must be made payable to Regional District of Central Kootenay)			\$

