

# WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT

Castlegar, BC  
January 27, 2016

The **first** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2016 was held on Wednesday, January 27<sup>th</sup> at 6:04 p.m. in the Monashee Room, Castlegar and District Community Complex, 2101 6<sup>th</sup> Avenue, Castlegar, BC.

## ELECTED OFFICIALS PRESENT:

	Chair M. Rotvold	Midway
(RDCK)	Director D. McIntosh	Castlegar
	Director S. Hewat	Kaslo
	Director K. Hamling	Nakusp
	Director D. Kozak	Nelson
	Director H. von Krogh	New Denver
	Director S. White	Salmo
	Director L. Main	Silverton
	Director J. Lunn	Slocan
	Director G. Jackman	Area A
	Director A. Watson	Area D
	Alt. Director P. MacGauley	Area E
	Director T. Newell	Area F
	Director H. Cunningham	Area G
	Director W. Popoff	Area H-The Slocan Valley
	Director A. Davidoff	Area I (RDCK)
	Director P. Peterson	Area K-The Arrow Lakes
(RDKB)	Director A. Grieve	Area A (RDKB)
	Director L. Worley	Area B
	Director G. McGregor	Area C
	Director R. Russell	Area D
	Director F. Konrad	Grand Forks
	Alt. Director E. Smith	Greenwood
	Director J. Danchuk	Montrose
	Director K. Moore	Rossland
	Director M. Martin	Trail
	Director B. Rakuson	Warfield

## ELECTED OFFICIALS ABSENT:

Director V. Gee	Area E (RDKB)
Director R. Smith	Area J (RDCK)
Director T. Webber	Fruitvale

## STAFF PRESENT:

Stuart Horn	Secretary
Anitra Winje	Deputy-Secretary
Heather Smith	Treasurer

## INTERIOR HEALTH:

Todd Mastel, Manager, Business Support—Acute/Tertiary Services  
Cheryl Whittleton, Community Integrated Health Services Administrator—KB  
Brigitte McDonough, Acute Health Services Administrator—KB  
Jonathan Jinjoe, Manager, Plant Services, Kootenay Boundary  
Karen Bloemink, Executive Director, Hospitals & Community Integrated Services,  
IH East  
Karl Hardt, Communications

## **CALL TO ORDER**

At 6:04 p.m., Secretary Horn assumed the chair and called the meeting to order.

The Board observed a moment of silence for former Director Nola Tutti of Greenwood, who passed away in December 2015.

## **ELECTION OF CHAIR/ACTING CHAIR**

Secretary Horn announced that he had received a form nominating Marguerite Rotvold for Chair.

Mr. Horn called for nominations from the floor three times. There being none, Director Rotvold was acclaimed as Chair for 2016.

Secretary Horn announced that he had received a form nominating Walter Popoff for Acting Chair.

Mr. Horn called for nominations from the floor three times. There being none, Director Popoff was acclaimed as Acting Chair for 2016.

Marguerite Rotvold assumed the Chair.

## **OPENING REMARKS FROM THE CHAIR AND ACTING CHAIR**

Both Chair Rotvold and Acting Chair Popoff thanked the Board for its support. Chair Rotvold encouraged Directors to forward their issues to her so that she can raise them at the twice-yearly IHA/Chairs' meetings.

## **WKBRHD APPOINTMENTS**

The Board Report dated January 18, 2016 from Anitra Winje, Deputy-Secretary, regarding appointments to the Board, was received.

**MOVED** by Director Hamling and seconded,  
And Resolved:

01/16 That the following Regional District Directors be appointed as **Directors** of the West Kootenay-Boundary Regional Hospital District:

### Regional District of Central Kootenay

Garry Jackman, Electoral Area A  
Aimee Watson, Electoral Area D  
Ramona Faust, Electoral Area E  
Tom Newell, Electoral Area F  
Hans Cunningham, Electoral Area G  
Walter Popoff, Electoral Area H  
Andy Davidoff, Electoral Area I  
Rick Smith, Electoral Area J  
Paul Peterson, Electoral Area K  
Deb McIntosh, City of Castlegar  
Suzan Hewat, Village of Kaslo  
Karen Hamling, Village of Nakusp  
Deb Kozak, City of Nelson  
Stephen White, Village of Salmo  
Leah Main, Village of Silverton  
Jessica Lunn, Village of Slokan

Regional District of Kootenay Boundary

Ali Grieve, Electoral Area A  
Linda Worley, Electoral Area B  
Grace McGregor, Electoral Area C  
Roly Russell, Electoral Area D  
Vicki Gee, Electoral Area E  
Frank Konrad, City of Grand Forks  
Darla Ashton, City of Greenwood  
Marguerite Rotvold, Village of Midway  
Joe Danchuk, Village of Montrose  
Kathy Moore, City of Rossland  
Mike Martin, City of Trail  
Brett Rakuson Village of Warfield

CARRIED.

**MOVED** by Director Main and seconded,  
And Resolved:

02/16

That the following Regional District Alternate Directors be appointed as **Directors** of the West Kootenay-Boundary Regional Hospital District:

Regional District of Central Kootenay

Henning von Krogh, Village of New Denver

Regional District of Kootenay Boundary

Tabatha Webber, Village of Fruitvale

CARRIED.

**MOVED** by Director MacGregor and seconded,  
And Resolved:

03/16

That the following Regional District Alternate Directors/Directors be appointed as **Alternate Directors** of the West Kootenay-Boundary Regional Hospital District:

Regional District of Kootenay Boundary

Kirby Epp, Area A  
Bill Edwards Area B  
Dianne Wales, Area C  
Brian Taylor, Area D  
Terry Keogh, Area E  
Patricia Cecchini, Village of Fruitvale  
Cindy Cook, Village of Montrose  
Robert Cacchioni, City of Trail  
Ted Pahl, Village of Warfield  
Lloyd McLellan, Rossland  
Colleen Ross, City of Grand Forks  
Ed Smith City of Greenwood  
Randy Kappes, Village of Midway

Regional District of Central Kootenay

Mike Jeffery, Area A  
Jimmie Holland, Area D  
Pegasis McGauley, Area E  
Eric White, Area F  
Isabelle Herzig, Area G  
Briane Verigin, Area H  
Fred Bojey, Area I  
Wally Penner, Area J  
Liz Gillis, Area K  
Lawrence Chernoff, City of Castlegar  
Rob Lang, Village of Kaslo  
Ulli Mueller, Village of Nakusp  
Michael Dailly, City of Nelson  
Ann Bunka, Village of New Denver  
Jason Clarke, Village of Silverton  
Madeleine Perriere, Village of Slocan

CARRIED.

**ADOPTION OF THE AGENDA**

**MOVED** by Director Martin and seconded,  
And Resolved:

04/16 The agenda for the January 28, 2016 meeting be adopted as circulated.

CARRIED.

**ADOPTION OF THE MINUTES**

**MOVED** by Director Peterson and seconded,  
And Resolved:

05/16 The minutes of the October 28, 2015 meeting be adopted as circulated.

CARRIED.

**MOVED** by Director Jackman and seconded,  
And Resolved:

06/16 The minutes of the November 24, 2015 Executive Committee meeting be adopted as circulated.

CARRIED.

**APPOINTMENT OF THE EXECUTIVE COMMITTEE**

The Board Report dated December 14, 2015 from Anitra Winje, Deputy-Secretary, recommending the appointment of directors to the Executive Committee, has been received.

**MOVED** by Director Cunningham and seconded,  
And Resolved:

07/16 That the Executive Committee structure be amended to better reflect the geography of the West Kootenay Boundary Regional Hospital District by changing:

Arrow Lakes – Castlegar – Nakusp: \_\_\_\_\_  
Kootenay (Kaslo-Nelson-Slocan): \_\_\_\_\_  
Boundary: \_\_\_\_\_  
Greater Trail: \_\_\_\_\_

to:

Arrow Lakes – Slocan—Castlegar – Nakusp: \_\_\_\_\_  
Kootenay (Kaslo-Nelson-Salmo): \_\_\_\_\_  
Boundary: \_\_\_\_\_  
Greater Trail: \_\_\_\_\_

CARRIED.

**MOVED** by Director Cunningham and seconded,  
And Resolved:

08/16 As per Resolution 07/15, the following Directors, in addition to the Chair and Acting Chair, are hereby appointed to the Executive Committee of the West Kootenay-Boundary Regional Hospital Board for 2016:

Arrow Lakes – Slocan—Castlegar – Nakusp:	Leah Main
Kootenay (Kaslo-Nelson-Salmo):	Garry Jackman
Boundary:	Roly Russell
Greater Trail:	Mike Martin

CARRIED.

### **DELEGATION: Interior Health Authority**

At 6:26 p.m., Todd Mastel introduced his colleagues and presented Karen Bloemink to the Board. Ms. Bloemink is the Executive Director, Hospitals & Community Integrated Services for IH East. She will give a presentation to the Board at its February 2016 on changes to IH's organizational structure.

- The letter dated December 11, 2015 from Donna Lommer, CFO, Interior Health, presenting the Interior Health Authority's capital funding request for the 2016/2017 fiscal year, was received.

Mr. Mastel provided a thorough overview of Interior Health's capital funding request for 2016/17. Interior Health is requesting \$2,330,200 from the WKBRHD.

Mr. Mastel brought the Board's attention to issues at Kootenay-Boundary Regional Hospital; specifically, leakage around the windows which has necessitated repairs to the exterior walls and the replacement of the windows. Additionally, the intensive care unit (ICU) will be relocated for an eight-month period during construction. The addition of sliding glass doors, charting stations and hand-washing stations in the temporary ICU will be necessary.

Mr. Mastel reported that the Global Grant list would come to the February Board meeting.

### **CHAIR'S REPORT**

Chair Rotvold requested that Interior Health bring a report to the February WKBRHD Board on the sub-phases of the project at Kootenay Boundary Regional Hospital. This analysis will help the Board understand the costs associated with the project and what the Board can do to support it.

Chair Rotvold reported that she would be meeting the Boundary MLA in Grand Forks on Saturday, January 30<sup>th</sup> and would request support for the KBRH project. She encouraged other Directors to do the same.

### **NEW BUSINESS**

#### **Delegation Policy**

**MOVED** by Director MacGregor and seconded,  
And Resolved:

09/16 That the Delegation Policy and the Delegation Request Form indicate that delegation presentations be restricted to 10 minutes, which additional time allotted for Directors' questions, if called.

CARRIED.

**MOVED** by Director Russell and seconded,  
And Resolved:

10/16 That the Delegation Policy and the Delegation Request form be adopted.

CARRIED.

Capital Reserve Fund Policy

**MOVED** by Director Kozak and seconded,  
And Resolved:

11/16 The Board Report dated January 18, 2016 from Heather Smith, Treasurer, regarding the status of the Capital Reserve Fund, was received.

CARRIED.

Chair Rotvold directed the Board to review the report and come to the February 2016 meeting prepared to discuss, and make a decision on, the status of the Capital Reserve Fund.

Accounts Payable

**MOVED** by Director MacGregor and seconded,  
And Resolved:

12/16 The Accounts Payable Summary for the period October to December 2015 in the amount of \$509,440.65 has been received.

CARRIED.

Bylaws

**MOVED** by Director Von Krogh and seconded,  
And Resolved:

13/16 That staff be requested to prepare bylaws for the items listed in the Capital Funding Request for 2016/17 for the Interior Health Authority.

CARRIED.

**ADJOURNMENT**

**MOVED** by Director Worley and seconded,  
And Resolved:

14/16 The meeting adjourn at 7:17 p.m.

CARRIED.

**CERTIFIED CORRECT**

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Chair Marguerite Rotvold

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Deputy-Secretary Anitra Winje