



REGULAR BOARD MEETING
Open Meeting Agenda

Date: January 24, 2024
Time: 6:00 p.m.
Location: Hybrid Meeting (In-person and remote attendance)
RDCK Board Room, 202 Lakeside Drive, Nelson, BC

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mdba8c7a03b21dc0022cd4ef82f94d128>

Join by phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting number (access code): 2774 356 9070

Meeting password: 9tmYf5meJT9 (98693563 from phones)

Proceedings are open to the public.

1. CALL TO ORDER & WELCOME

Stuart Horn, Secretary/Treasurer, will assume the chair at _____ pm.

2. ELECTION

2.1 ELECTION OF BOARD CHAIR

Call for Nominations (3 Times)

Opportunity for Candidates to Address the Board

Two minutes per address.

Vote by Secret Ballot (in accordance with Electronic Voting in Section 5 of the WKBRHD Procedures Bylaw)

Declaration of Elected or Acclaimed Board Chair

Destroy Ballots

RECOMMENDATION

(ALL VOTE)

That the emails sent for the election of the West Kootenay-Boundary Regional Hospital District Board Chair be permanently deleted.

**2.2 ELECTION OF ACTING CHAIR
Call for Nominations (3 Times)**

Opportunity for Candidates to Address the Board

Two minutes per address.

Vote by Secret Ballot (in accordance with Electronic Voting in Section 5 of the WKBRHD Procedures Bylaw)

Declaration of Elected or Acclaimed Acting Chair

Destroy Ballots

RECOMMENDATION

(ALL VOTE)

That the emails sent for the election of the West Kootenay-Boundary Regional Hospital District Board Acting Chair be permanently deleted.

3. CHAIR'S ADDRESS

4. ACTING CHAIR'S ADDRESS

(Commencement of regular agenda with elected Chair presiding)

5. WKBRHD APPOINTMENTS

5.1 Appointment of Directors

RECOMMENDATION

That the following Regional District Directors/Alternate Directors be appointed as **Directors** of the West Kootenay-Boundary Regional Hospital District for 2024:

Regional District of Central Kootenay

Garry Jackman, Electoral Area A
Aimee Watson, Electoral Area D
Cheryl Graham, Electoral Area E
Tom Newell, Electoral Area F
Hans Cunningham, Electoral Area G
Walter Popoff, Electoral Area H
Andy Davidoff, Electoral Area I
Henny Hanegraaf, Electoral Area J
Teresa Weatherhead, Electoral Area K
Brian Bogle, City of Castlegar
Suzan Hewat, Village of Kaslo
Aidan McLaren-Caux, Village of Nakusp
Keith Page, City of Nelson
Leonard Casley, Village of New Denver
Diana Lockwood, Village of Salmo
Leah Main, Village of Silverton
Ezra Buller, Village of Slocan

Regional District of Kootenay Boundary

Ali Grieve, Electoral Area A
Linda Worley, Electoral Area B
Grace McGregor, Electoral Area C
Linda Kay Wiese, Electoral Area D
Sharen Gibbs, Electoral Area E
Bill Wenman, Village of Fruitvale
Everett Baker, City of Grand Forks
Jessica McLean, City of Greenwood
Richard Dunsdon, Village of Midway
Don Berriault, Village of Montrose
Jeff Weaver, City of Rossland
Terry Martin, City of Trail
Frank Marino, Village of Warfield

5.2 Appointment of Alternate Directors

RECOMMENDATION

That the following Regional District Alternate Directors/Directors be appointed as **Alternate Directors** of the West Kootenay-Boundary Regional Hospital District for 2024:

Regional District of Central Kootenay

Gina Medhurst, Area A
Victoria McAllister, Area D
Josh Smienk, Area E
Eric White Area F
Isabelle Herzig, Area G
Amanda Verigin, Area H
Andy Ozeroff, Area I
Rick Smith, Area J
Paul Peterson, Area K
Maria McFaddin, City of Castlegar
Robert Lang, Village of Kaslo
Tom Zeleznik, Village of Nakusp
Rik Logtenberg, City of Nelson
John Fyke, Village of New Denver
Jennifer Lins, Village of Salmo
Clarence Denbok, Village of Silverton
Jessica Lunn, Village of Slocan

Regional District of Kootenay Boundary

Kirby Epp, Area A
Bill Edwards, Area B
Annie Rioux, Area C
Mona Mattai, Area D
Grant Harfman Area E
Steve Morissette, Village of Fruitvale
Gerry Shaw, City of Greenwood
Rod Zielinski, City of Grand Forks
Judy Wilsey, Village of Midway
Mike Walsh, Village of Montrose
Andy Morel, City of Rossland
Colleen Jones, City of Trail
Ray Masleck, Village of Warfield

5.3 Appointment of the Executive Committee

Note: If an Executive Committee election occurs, the same election procedures used for Chair and Acting Chair will apply.

RECOMMENDATION

That the following Directors, in addition to the Chair and Acting Chair, are hereby appointed to the Executive Committee of the West Kootenay-Boundary Regional Hospital Board for 2024:

Arrow Lakes/Slocan/Castlegar/Nakusp:	_____
Kootenay (Kaslo/Nelson/Salmo):	_____
Boundary:	_____
Greater Trail:	_____

6. COMMENCEMENT OF REGULAR BOARD MEETING

The WKBRHD Board Chair assumes the chair.

6.1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**6.2 ADOPTION OF THE AGENDA
RECOMMENDATION**

That the agenda for the January 24, 2024 Board meeting be adopted as circulated.

**6.3 ADOPTION OF THE MINUTES
RECOMMENDATION**

The minutes from the October 25, 2024 Board meeting be adopted as circulated.

7 DELEGATIONS

INTERIOR HEALTH AUTHORITY

Todd Mastel, Interim Corporate Director, Financial Services
Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary
Danna Jansons, Clinical Operations, Interior Health
Dr. Adeera Levin, Executive Director, BC Renal
Sarah Thomas, Project Manager, BC Renal

7.1 RENAL SERVICES PRESENTATION

Lannon DeBest, Danna Jansons, Dr. Adeera Levin and Sarah Thomas will provide a presentation regarding renal services.

The Renal Services presentation will be added to the addenda package.

7.2 INTERIOR HEALTH UPDATE REPORT

Todd Mastel and Lannon DeBest will provide a presentation to the Board regarding Interior Health Update Report.

The presentation dated January 11, 2024 from Todd Mastel and Lannon DeBest, re: Interior Health Update Report, has been received.

8 BUSINESS ARISING OUT OF THE MINUTES

No items.

9 NEW BUSINESS

9.1 CORRESPONDENCES

9.1.1 The letter dated December 8, 2023 from Peggy Skelton, BC Rural Health Network President, re: Resignation of Vice President, has been received.

9.1.2 The letter dated January 3, 2024 from Joe Vingo, Past-President Nelson Gyro Club, re: Letter of Support Kootenay Lake Hospital Health Care Services, has been received.

9.1.3 The email dated January 9, 2024 from Norman McCarvell, Rotary Club of Nelson Co-President, re: Nelson Rotary Club Letter of Support for Hemodialysis at Kootenay Lake Hospital, has been received.

9.1.4 The letter dated January 10, 2024 from Deb Zeeben, Community First Health Co-op Chair, re: Letter of Support for Community Dialysis at Kootenay Lake Hospital, has been received.

9.1.5 The letter dated January 16, 2024 from Richard Rodman, Knights of Columbus, re: In Support of Hemodialysis for Kootenay Lake Hospital, Nelson, has been received.

9.2 2024 UBCM MINISTER MEETING - RENAL HEMODIALYSIS UNIT IN NELSON

Director Hewat requested a discussion regarding the Board considering a UBCM Minister Meeting to discuss the possibility of having a Renal Hemodialysis unit in Nelson.

9.3 INTERIOR HEALTH CAPITAL FUNDING REQUEST FOR 2024/25 FISCAL YEAR

The letter dated December 11, 2023 from Sylvia Weir, VP & Chief Financial Officer, Interior Health Authority, has been received.

RECOMMENDATION

That the WKBRHD consider funding each of the items in the Interior Health Authority's 2024 funding request and that staff be directed to prepare the necessary bylaws for Board review and decision at the March 27, 2024 Board meeting.

9.4 INTERIOR HEALTH AUTHORITY CAPITAL PROJECTS AND PLANNING STATUS REPORT

The Master Summary report for January 2024 has been received from the Interior Health Authority.

9.5 WKBRHD ACCOUNTS PAYABLE SUMMARY

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for October to December 2023, has been received.

10 QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media.

**11 ADJOURNMENT
RECOMMENDATION**

That the meeting adjourn at _____ p.m.



The **third** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2023 was held on Wednesday, October 25 at 6:00 p.m. through a remote meeting model.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

Chair F. Marino Village of Warfield

(RDCK)

Director G. Jackman	Area A
Director A. Watson	Area D
Alternate Director J. Smienk	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H
Director A. Davidoff	Area I
Director B. Bogle	City of Castlegar
Director S. Hewat	Village of Kaslo
Director K. Page	City of Nelson
Director L. Casley	Village of New Denver
Director D. Lockwood	Village of Salmo
Director C. Ferguson	Village of Silverton
Director E. Buller	Village of Slocan

(RDKB)

Director A. Grieve	Area A
Director L. Worley	Area B
Director G. McGregor	Area C
Director L. Wiese	Area D
Director S. Gibbs	Area E
Director B. Wenman	Village of Fruitvale
Director E. Baker	City of Grand Forks
Director J. Willsey	Village of Midway
Director J. Weaver	City of Rossland
Director T. Martin	City of Trail

ELECTED DIRECTORS ABSENT:

Director C. Graham	Area E
Director H. Hanegraaf	Area J
Director T. Weatherhead	Area K

Director G. Shaw
Director D. Berriault
Director A. McLaren-Caux

City of Greenwood
Village of Montrose
Village of Nakusp

STAFF PRESENT

Mr. S. Horn
Ms. C. Hopkyns

Secretary/Treasurer
Meeting Coordinator

INTERIOR HEALTH

Mr. L. DeBest
Mr. D. Goughnour
Ms. D. Jansons

Executive Director, Clinical Operations – Kootenay
Corporate Director, Business Operations South
Renal Program Director

1. CALL TO ORDER & WELCOME

Board Chair Marino called the meeting to order at 6:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF THE AGENDA

Moved and seconded
And Resolved:

That the agenda for the October 25, 2023 Board meeting be adopted as circulated.

Carried

4. ADOPTION OF THE MINUTES

Moved and seconded
And Resolved:

That the minutes from the March 22, 2023 Board meeting be adopted as circulated.

Carried

5. COMMITTEE MINUTES

That the minutes from the June 13, 2023 Executive Committee meeting be received.

6. DELEGATIONS

INTERIOR HEALTH AUTHORITY

Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary

6.1 Clinical Operations

Lannon DeBest provided an update to the Board regarding clinical operations:

1. Interior Health (IH) is developing a new strategic plan that will be available in 2024. It will cover the period between 2024-2027, has incorporated community feedback and will incorporate the Ministry Mandate Letter.
2. Interior Health is the first health authority to create a climate and sustainability road map. Public role and responsibilities to reduce IH's carbon footprint within the community.
3. Service disruptions and challenges in certain communities, such as New Denver, are related to staffing, resulting in a struggle maintaining service provisions. As well, physician in Kaslo have reduced services. As a result, there is reduction in primary care access in Kaslo, from six days a week to five day per week. The teams working hard to find solutions, such as recruitment. There are stories of recruiting success in the region, such as Kootenay Boundary Regional Hospital and Boundary District hospital to stabilize services. IH will continuing to work to improving services in the region.

Lannon answered the Boards questions regarding service disruptions and regional approach to meeting the needs respect to vulnerable populations. The Board requested improved communication to community leaders and Interior Health regarding service disruptions their communities.

6.2 Village of Kaslo Letter – Dialysis Service Availability In Nelson, BC

The letter dated October 19, 2023 from Suzan Hewat, Village of Kaslo, re: Dialysis Service Availability In Nelson, BC, has been received.

Lannon DeBest introduced colleagues Dan Goughnour, Corporate Director, Business Operations South and Donna Jansons, Interior Health Renal Program Director.

Donna Jansons provided an overview to the Board regarding Interior Health renal services. She provided background regarding the complex relationship between Interior Health and Renal BC, sharing that the focused on patient focused care. Interior Health is aware of the burden of care for dialysis patient when there is need to travel for treatment. She reviewed to the difference between community dialysis units, which are smaller dialysis centres - they can not support everyone (complex cases) verses in-care units, such as Trail hospital – which have wrap around services that can be provided for more compromised patients. Donna shared she has reached out to Renal BC to discuss the concerns of dialysis treatment in the region , and would like to see collaboration between Interior Health, Renal BC and the Board to work on solutions. Donna answered the Boards questions.

Moved and seconded
And Resolved:

That the West Kootenay-Boundary Regional Hospital District (WKBHRD) Board request that the IHA provide to the WKBHRD Board a report on the feasibility of providing dialysis treatment at the Kootenay Lake Hospital.

Carried

7. BUSINESS ARISING OUT OF THE MINUTES

No Items.

8. NEW BUSINESS

8.1 UBCM Minister Meeting

The Memorandum dated October 10, 2023 from Mike Morrison, Deputy Secretary, Re: Meeting with the Honourable David Eby, M.L.A., Premier of British Columbia and the Honourable Ravi Kahlon, M.L.A, Minister of Housing, has been received.

Chair Marino provided an overview to the Board regarding the meeting with the Honourable David Eby, M.L.A., Premier of British Columbia and the Honourable Ravi Kahlon, M.L.A, Minister of Housing, sharing that the WKBHRD Executive met to talk about long term care beds and assisted living bed housing in the rural RDCK. The group felt the meeting was well received and they were listened to.

8.2 Interior Health Authority Capital Projects and Planning Status Report

The Master Summary report for October, 2023 has been received from the Interior Health Authority.

8.3 WKBHRD Accounts Payable Summary

The WKBHRD Accounts Payable Summary report prepared by the RDCK Finance Department for March – September 2023, has been received.

8.4 2024 WKBHRD Board Meetings

Moved and seconded
And Resolved:

That the 2024 WKBHRD Board meeting dates be set as follows:

- Wednesday January 24,
- Wednesday March 27,
- Wednesday June 26, and
- Wednesday October 23.

Carried

9. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media at 6:50 p.m.

The public asked a question regarding the difference between the quality of care for dialysis service between the community units and in-centre units?

Interior Health staff answered, sharing the level of care is good in each, pointing out it is based on each person needs, community dialysis unit can not serve everyone (complex cases), where in-centre unit can serve everyone since there are service available for more complex cases.

DIRECTOR ABSENT: Director Cunningham left the meeting at 7:00 p.m.

10. IN CAMERA

10.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded
And Resolved:

In the opinion of the Board and, in accordance with Section 90 of the Community Charter the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;

Carried

10.2 RECESS OF OPEN MEETING

Moved and seconded
And Resolved:

The Open Meeting be recessed in order to conduct the Closed In Camera meeting.

Carried

DIRECTOR ABSENT: Director Lockwood left the meeting at 7:04 p.m.

11. ADJOURNMENT

Moved and seconded
And Resolved:

That the meeting adjourn at 7:43 p.m.

Carried

Digitally approved by

Frank Marino

Interior Health Update Report

Presentation to West Kootenay Boundary Hospital District

Lannon De Best, Executive Director, Clinical Operations

Todd Mastel, Corporate Director, Business Operations

January 11, 2024

Land Acknowledgement

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dãkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and T̕silhqot'in Nations where we live, learn, collaborate and work together.



Agenda

- MOU Update
- 2024-25 Funding Request Letter Items Review
- Questions



MOU Update



MOU Goals

- Formalize relationship between Interior Health (IH) and the seven interior Regional Hospital Districts (RHD)
- Describe how the organizations work and collaborate together
- Improve communication and transparency
- Increase engagement with RHD's on IH capital planning
- Try to minimize occurrences of unforeseen requests for funding



MOU Commitment to improved communication, transparency and engagement

- IH to provide draft preview of annual capital funding request by November 1 with opportunity for RHD to provide feedback (confidential)
- IH to provide future planning information annually for discussion with RHDs as follows:
 - 2-3 year capital plan
 - 4-5 year capital forecast
 - 5-20 year capital vision
- Funding requests will include more detail, particularly for projects expected to cost more than \$5M
- Improved status reporting on projects in progress (bi-annually)
- Reboot of annual RHD Board Chairs and IH Senior Leadership meeting



2024/25 Capital Funding Request Review of Items



Themes for 2024/25

- Cost pressures/escalation
- Key infrastructure maintenance and replacement
- Improving resilience in face of climate change
- Strategic Service Priorities
 - Primary Care
 - Mental Health & Substance Use
 - Safety Initiatives
 - Surgical Services
 - Diagnostic Services
- Strengthening backbone of technology



\$2.005M Total Funding Request

Facility	Location	Equipment/Project Description	Total Budget	RHD Share	Previous RHD Approval		2024/25 Funding Request
					Amount	B/L #	
<u>Construction Projects over \$100,000</u>							
Castlegar District Health Centre Kootenay Lake Hospital	Castlegar Nelson	Fire Alarm System	\$ 1,375,250	\$ 550,100	\$ 87,440	375	\$ 550,100
		Building Voltage Regulation	562,201	224,880			137,440
<u>Construction Projects under \$100,000</u>							
Boundary Hospital	Grand Forks	Washroom Renovation, Accessible	96,000	38,400			38,400
Boundary Hospital	Grand Forks	Air Handling Unit	99,000	39,600			39,600
Victorian Community Health Centre of Kaslo	Kaslo	Kitchen Air Handling Unit Replacement	75,000	30,000			30,000
Arrow Lakes Hospital	Nakusp	Packaged Air Handler Replacement	85,000	34,000			34,000
Kootenay Boundary Regional Hospital	Trail	Boiler Feedwater Pumps	99,900	39,960			39,960
<u>IH-Wide Digital Health</u>							
Regional		Various	1,288,250	515,300			515,300
<u>Equipment over \$100,000</u>							
Kootenay Lake Hospital	Nelson	Waste and Cardboard Compactor	522,000	208,800	129,600	321	79,200
Kootenay Boundary Regional Hospital	Trail	Steam Sterilizer	129,699	51,880			51,880
Kootenay Boundary Regional Hospital	Trail	Mammography Breast Imaging Specimen System	135,000	54,000			54,000
<u>Equipment under \$100,000 (Global Grant)</u>							
All Facilities		Equipment under \$100,000	1,089,100	435,640			435,640
TOTAL			\$ 5,556,400	2,222,560	\$ 217,040		\$ 2,005,520



Construction Projects over \$100K

- Castlegar Health Centre - Fire Alarm System Upgrade
 - Total project = \$1.375M, RHD Request = \$550K
 - Current system is 40 years old at end of life
- KLH Nelson – Building Voltage Regulation System
 - Budget Increase \$344K, RHD Request = \$137K
 - Revised Total = \$562K, Revised RHD Total = \$225K
 - Voltage regulating equipment between the utility and electrical service entrance to the site



Construction Projects under \$100K

- BDH Grand Forks – Accessible Washroom Renovation
 - Total project = \$96K, RHD Request = \$39K
 - Renovation/enlargement to accessibility requirements
- BDH Grand Forks - Air Handling Unit
 - Total Budget = \$99K, RHD Request = \$40K
 - Current system that supports patient care areas & office is 57 years old and is at end of life
- VCHC Kaslo - Air Handling Unit
 - Total Budget = \$75K, RHD Request = \$30K
 - Current system that supports the kitchen area & meeting spaces is 54 years old and is at end of life



Construction Projects under \$100K

- ALH Nakusp - Air Handling Unit
 - Total project = \$85K, RHD Request = \$34K
 - Replacing several roof top units that are 51 years old and are at end of life
- KBRH Trail – Boiler Pumps
 - Total Budget = \$99K, RHD Request = \$40K
 - Replacing pump system from 2008 used to move feedwater into steam boilers



IH-Wide Digital Health

- My Health Portal Expansion
 - Self-booking and management of Medical Imaging Appointments
- Infrastructure Expansion/Improvements
 - Protect against cyber attacks
 - Improve network connectivity resiliency
 - Increase capacity to more efficiently access cloud-based services
- Primary Care Transformation – Year 5 of multi-year project



IH-Wide Digital Health

- IH-Wide initiative with benefits distributed equally across all regions costing approximately \$12.7 million
- Cost allocation to the RHD's based on population
 - West Kootenay Boundary population = 10%
 - Portion of total = \$1.288M, RHD 40% = \$0.515M



Equipment over \$100K

- KLH Nelson - Waste and Cardboard Compactor
 - Budget Increase \$198K, RHD Request =\$79K
 - Revised Total = \$522K, Revised RHD Total = \$209K
 - New Compactors with renovations to dock, cover and lighting
- KBRH Trail - Steam Sterilizer
 - Total Budget = \$130K, RHD Request =\$52K
 - Current unit from 2003 in Operating Room is at end of life
- KBRH Trail – Mammography Specimen Imaging System
 - Total Budget = \$135K, RHD Request =\$54K
 - Current unit at end of life



Equipment under \$100K

- Total Budget = \$1.089Million, RHD 40% Share = \$0.436M
- Initial listing of items by location to be provided for your March Board meeting
- Price changes and some substitutions will occur during the year
- A final reconciliation of is provided after year end



We are Partners

Thanks to WKBRHD and to the
Foundations & Health Care Auxiliaries
in the KB for your support.





Questions





Attn: BC Rural Health Network Members

Dear Members,

I am reaching out with a mix of emotions to announce the resignation of our esteemed Vice President, Colin Moss, from the BC Rural Health Network. This decision comes as Colin steps into a new chapter, pursuing a potential nomination as a candidate in the BC election for 2024.

Colin's departure is not just the loss of a colleague; it is bidding farewell to a dear friend and a relentless advocate for rural health. Our friendship will continue past any working relationships but he will be missed on the Board and within the organization. His decision, guided by his passion for public service, reflects the diverse paths life presents us with.

As a non-partisan organization dedicated to apolitical pursuits, we uphold a commitment to neutrality in political matters. Our governance structure and decision-making processes are firmly separated from any political affiliations or aspirations. In keeping with this ethos, Colin submitted his resignation promptly upon deciding to explore this new political avenue.

Throughout his tenure, Colin has significantly enhanced our organization. His dedication, vision, and tireless volunteerism have not only enriched rural health initiatives but have also left an indelible mark on our foundation and future direction. His legacy transcends his tenure, laying a solid groundwork for the years ahead.

Under Colin's leadership, particularly as the Chair of the Membership Committee, our network has flourished from a modest group of 10 members in 2018 to a robust community of over 100 members today. His contributions as Vice President and as a pivotal advisor to my role as President have been invaluable. His readiness to take on challenges and provide guidance has been a cornerstone of our success.

Colin, your journey with us has been one of immense impact and inspiration. While your path may be shifting, your influence within the Network remains steadfast. We extend our heartfelt gratitude for your service and wish you the very best in your future endeavors.

We eagerly anticipate our upcoming Annual General Meeting this Wednesday December 13th at 4pm and hope to have the pleasure of Colin's company as we celebrate his contributions.

Only the best,

A handwritten signature in blue ink that reads "Peggy Skelton". The signature is written in a cursive, flowing style.

Peggy Skelton

President, BC Rural Health Network



Nelson Gyro Club

[REDACTED]
Nelson, B.C. [REDACTED]

January 3, 2024

To: West Kootenay Boundary Regional Hospital District Board
Interior Health Authority

Cc: Minister Adrian Dix
Premier David Eby
MLA Brittny Anderson
Mayor Janice Morrison

Re: Letter of Support Kootenay Lake Hospital Health Care Services

Please accept this letter of support on behalf of the Nelson Gyro Club. Over the past 2 years, I have attended meetings along with members of other groups and service clubs within the Nelson area regarding keeping and ultimately expanding current services within our hospital. At a recent meeting with Mayor Morrison and MLA Anderson, the discussion centered around a number of concerns, but one of the most obvious and tragic items was the ongoing need for a community dialysis treatment unit at the Kootenay Lake Hospital. The current blueprint of patients travelling to Trail on a regular basis was highlighted.

We, at the Nelson Gyro Club, believe the establishment of hemodialysis at Kootenay Lake Hospital to better and safely serve the Nelson and area residents is a critical first step in improving our current situation. We believe this treatment for renal patients would be a valuable addition to KLH, and not doing so would be an oversight by all parties involved in the decision-making process.

If anyone would like to contact the Nelson Gyro Club regarding our support, please have them contact me directly.

Thank you.

Joe Vingo
Past-President Nelson Gyro Club

[REDACTED]
Nelson, B.C. V1L-1M4

Phone: [REDACTED]

Email: [REDACTED]

From: [Diana Cole](#)
To: [Minister Dix](#); [David Eby](#); [Stuart J. Horn](#); [Donna Jansons](#); [Diane Shendruk](#); [Lannon De Best](#)
Cc: [Anderson.MLA, Brittny](#)
Subject: Nelson Rotary Club Letter of Support for Hemodialysis at KLH
Date: January 10, 2024 6:38:41 AM

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

January 9th, 2024

The Rotary Club of Nelson is in full support of a Renal Hemodialysis Unit at Kootenay Lake Hospital.

The quality of the Health Care Services currently available to Nelson and Areas Residents is wonderful. We are very fortunate to have so many dedicated professional care givers. Even so, certain services required for an area this large, are missing. A Hemodialysis Renal Unit is one of those missing services.

Those who require renal hemodialysis live with challenging ongoing treatments. They have a serious chronic illness. To take part in hemodialysis, patients must have regular ongoing scheduled treatments, they require a permanent access device that is a risk for infection, they must follow a strict renal diet and fluid restrictions and they can experience discomforts such as headaches, nausea, leg cramps, tiredness, and weakness.

Travel for hemodialysis patients in Nelson and Area, is an added challenge to their chronic health condition. There is no public transport available. The road to Trail is essentially a heavily travelled, remote, frequently curved two-lane secondary highway. Depending on the time of day and season, it is normal to have to drive at some point in snowstorms, icy conditions, rain, fog, and darkness. Serious accidents with fatalities have happened.

A long-time member of the Rotary Club of Nelson required hemodialysis for several years. He needed to travel by road in all weather conditions, for 1 hour and 20 minutes in each direction, 2 to 3 times per week, 52 weeks per year. Each treatment, including travel, took 7+ hours and occasionally required overnight stays in Trail. Considerable travel, meal and overnight accommodation costs were also incurred as a necessary part of his life-long treatments. His is not an isolated story; others have faced similar challenges.

Although peritoneal dialysis at home may be an option for some, it is not an option for many patients for many reasons. When prescribed, hemodialysis is the best treatment modality with the best patient outcomes. Therefore, for the reason stated above, access to hemodialysis should be more readily available in Nelson and Area. It is time to correct this deficit in health care provision.

This letter of support, by the members of the Rotary Club of Nelson, is for establishing a Renal Hemodialysis Unit at Kootenay Lake Hospital. This letter of support will be distributed to government & health agencies, groups, organizations, and those with an interest in this important health care issue.

Sincerely,

Norman McCarvell, Co-President

The Rotary Club of Nelson

Contact:

Email:

[REDACTED]

Cell:

[REDACTED]



518 Lake Street
Nelson, B.C. V1L 4C6
E-mail: cfhcoop@shaw.ca
Website: www.healthco-op.com

Building Solutions with Community for Wellness

January 10, 2024

To: West Kootenay-Boundary Regional District Hospital Board

CoC: Interior Health Authority
Minister of Health Adrian Dix
MLA Brittny Anderson
Mayor Janice Morrison

Re: Letter of Support for Community Dialysis at Kootenay Lake Hospital

Since our founding in 2003 Community First Health Co-op has worked to support and increase the health services available to local residents. Adding at least an hour's travel time each way to the 3 to 4 hours of dialysis treatment required 3 times a week is putting still more stress on already vulnerable patients, particularly when there is no simple and affordable transportation besides being driven by a relative or friend. This adds yet another burden onto these people, a financial one.

Establishing a community dialysis service at Kootenay Lake Hospital is clearly the best solution. Thus we are submitting this letter of support.

Community First Health Co-op appreciates the many efforts of Interior Health to support the wellness of Nelson and West Kootenay residents. We hope to work together with Interior Health to further improve local health services to support local residents suffering from kidney disease.

Yours sincerely,

A handwritten signature in blue ink that reads "Deb Zeeben".

Deb Zeeben for Community First Health Co-op, Chair



Knights of Columbus Item 9.1.5
813 Ward St, Nelson, BC
V1L 4P3
rrodman@shaw.ca

January 16, 2024

To: West Kootenay Boundary Regional Hospital District Board Directors
BC Renal – Dr. Adeera Levin
Interior Health – Susan Brown
Interior Health - Diane Shendruck
Interior Health - Donna Jansons
Interior Health – Dr. Shallen Letwin
Interior Health - Lannon DeBest
Interior Health - Karen Hamling
Minister Adrian Dix
Premier David Eby
Deputy Minister Stephen Brown

Re: In Support of Hemodialysis for Kootenay Lake Hospital, Nelson

This letter is to inform you that the Knights of Columbus, Council 1560, voted unanimously to issue this letter of support for hemodialysis services at Kootenay Lake Hospital in Nelson.

Presently hemodialysis is only available at the Trail hospital. Many residents in the West Kootenay must travel at least 2-3 hours (round trip) by vehicle and longer by public transport, 2 or 3 times a week to access hemodialysis. Residents living in the outer edges of the area (Nakusp, Balfour, Harrop, Procter, Kaslo, Argenta, Trout Lake etc.) must travel in excess of 4 hours (round trip). Depending on road and weather conditions, some patients would have to remain overnight in Trail, incurring not only transportation costs but accommodation and meal costs. This is an unacceptable public health service in BC.

Many of these patients are elderly and must depend on others for transportation. As our population ages, there will be more and more people requiring hemodialysis. We understand that there are sufficient patients in the Nelson area to warrant hemodialysis at the Kootenay Lake Hospital, Nelson. This need will increase as the population continues to grow.

The Knights of Columbus, as an active community group with 67 members, respectfully request that hemodialysis services be provided at the Kootenay Lake Hospital in Nelson.

We look forward to your response.

Sincerely,

Richard Rodman
Knights of Columbus,
Nelson Council 1560

Cc: MLA Brittny Anderson
Parliamentary Secretary of Rural Health – Jennifer Rice
KLH Director of Operations -Tyler VanRamshorst
Mayor Janice Morrison



Mr. Stuart Horn, Secretary/Treasurer
West Kootenay Boundary Regional Hospital District
c/o Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

December 11, 2023

Dear Mr. Horn:

RE: CAPITAL FUNDING REQUEST FOR THE 2024/25 FISCAL YEAR

Please find enclosed our annual funding request for Interior Health’s (IH) next fiscal year for your review. It is based on IH’s 2024/25 capital budget, which has been approved by our Board. The budget is developed by prioritizing identified capital needs throughout our organization with our physicians and staff within the context of the Capital Investment Strategic Framework and the 3-5 year Capital Plan, and we look forward to sharing the details with you and answering any questions you may have.

We are continuing to focus on quality and safety standards in our capital expenditure, seeking to limit service downtime with replacements of clinical equipment, and ensuring continuity of service through replacement of key infrastructure, such as fire alarm systems and medical gas outlets. IH is also seeking to improve our resilience in the face of climate change, replacing end of life emergency generators and increasing the capacity of heating, air conditioning and ventilation systems. We have aligned our capital budget with our strategic service priorities, focusing on primary care through Urgent and Primary Care Centres and Mental Health & Substance Use, through safety initiatives, and surgical and diagnostic services with much needed equipment.

Additionally, we are maintaining the technology which forms the backbone of our work and expanding patient-facing initiatives such as digital booking.

Without these investments we risk further breakdowns and service interruptions with the real patient impact that such disruptions bring. We also risk being unable to manage our climate related emergencies and the loss of power, heat and cooling to our sites, particularly our Long-term Care sites, is an untenable risk. Finally, lack of investment in technology, including clinical support technology in areas such as Medical Imaging or Pharmacy as well as corporate and patient facing digitization opportunities would leave us further behind in our ability to address clinical demands and meet patient and community expectations.

For the 2024/25 fiscal year we are requesting funding from your Regional Hospital District (RHD) for the following projects and equipment. Please note that all capital initiatives over \$100,000 are subject to government approval.

1. Construction Projects over \$100,000

a. Fire Alarm System at Castlegar District Health Centre, Castlegar

The current system is over 40 years old, and is obsolete and at risk of failing. The system is no longer supported, and not reliable. This project will replace the entire system with one that is fully integrated into the building security system.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka’pamux, Secwépemc, St’át’imc, Syilx, and Tšilhqot’in Nations where we live, learn, collaborate and work together.

b. Building Voltage Regulation at Kootenay Lake Hospital, Nelson

This project will include installation of voltage regulating equipment between the utility transformer and electrical service entrance to regulate the incoming voltage from the utility provider, which is typically higher than what the site actually needs. By installing voltage regulation, building systems equipment will perform better and last longer. While this project is a priority due to the impact on our electrical infrastructure, it will also produce co-benefits of energy cost reduction and alignment with sustainability goals. Your RHD issued bylaw #375 for \$87,440, representing 40% of the cost of this project. Inflationary conditions in the construction market in British Columbia have resulted in a \$343,600 cost increase for this project and we are requesting an additional \$137,440 from your RHD to complete the project.

2. Construction Projects under \$100,000

a. Washroom Renovation, Accessible at Boundary Hospital, Grand Forks

This patient room washroom is original to this 1958 building and the renovation is required to meet current infection control standards and accessibility requirements at this site. At these older facilities there are accessibility issues for patients and staff which can lead to injuries. The scope of work will include washroom enlargement for adequate access with hand hygiene sinks, toilet and infection control approved surfaces.

b. Air Handling Unit at Boundary Hospital, Grand Forks

This equipment was installed in 1967 and operates to maintain temperature in patient care areas and office spaces. The unit is well past its life expectancy and has identified issues with not meeting design air flows or space temperature set points. This replacement will enhance occupant comfort, as extreme weather events have become more common.

c. Kitchen Air Handling Unit Replacement at Victorian Community Health Centre of Kaslo, Kaslo

The kitchen air handler unit at this site is 54 years old and feeds two areas within the hospital; the conference space in the basement and the kitchen. The air handler is equipped with a supply fan, filter bank and a water source cooling coil. The unit is past its life cycle and was not equipped with any source of heating. In the summer months the water cooled compressor struggles in high temperature conditions and in the winter, the kitchen does not have make-up air. This replacement will improve cooling for the summer, add heating for the winter, and improve reliability.

d. Packaged Air Handler Replacement at Arrow Lakes Hospital, Nakusp

Current air handlers on the roof of this site are 51 years old. As the units are past expected life cycle, repairs and downtime have been steadily increasing. The replacement of the air handlers is expected to improve patient and staff comfort, improve reliability, and increase energy efficiency.

e. Boiler Feedwater Pumps at Kootenay Boundary Regional Hospital, Trail

A boiler feedwater pump is a specific type of pump used to move feedwater into a steam boiler. Feedwater is water that undergoes purification or preheating and is then supplied to boilers for hot water and steam production. This project will replace two pumps from 2008 as replacement parts for the existing units are very difficult to source. The project also includes the addition of a third pump for redundancy, which will require piping changes to accommodate this backup unit.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

3. IH-Wide Digital Health

The ongoing advancement of the IH digital platform is a key enabler of IH's ability to support health service operations, enable key strategies, improve quality and patient safety and incorporate innovation to improve effectiveness and efficiency.

This year's Digital Health Investment Plan includes continued advancements for Primary Care, implementation of technology to allow IH citizens to book and manage their own Medical Imaging appointments, and expansion and improvement of infrastructure to minimize exposure to cyber attacks. Digital Health resources are key enablers of Primary Care transformation through expansion of patient Electronic Medical Record implementations, now in year 5 of a multi-year project.

Digitizing the booking process will enable patients to book X-ray appointments online at their convenience through MyHealthPortal, creating administrative efficiencies, reducing the risk of lost paper requisitions, enabling faster booking of appointments, and improving the patient experience.

Infrastructure expansions will establish network diversity at IH sites thereby improving our ability to maintain network connectivity during wildfires, floods, or other emergencies and will provide additional capacity to more efficiently access cloud-based services. This project will significantly improve the resiliency and capacity of IH hospitals' connectivity to our datacenter and cloud resources. In addition, server capacity expansion and upgrades will refresh end-of-life infrastructure that hosts IH files to mitigate the risk of extended service outages.

This project is an IH-wide initiative costing approximately \$12.7 million. The project's benefits are distributed equally across IH regions; therefore, the cost allocation to each of the seven RHDs is based upon population data using the PEOPLE 2022, BC Statistics. The West Kootenay Boundary RHD's percentage ratio is approximately 10%. Claims on this project will be calculated using this percentage for the actual cost distribution.

4. Equipment over \$100,000

Please note that pictures shown below are for illustrative purposes only and may not depict the actual equipment to be purchased by IH, which will be established during the procurement process.

a. Waste and Cardboard Compactor for Kootenay Lake Hospital, Nelson

This environmentally friendly piece of equipment will improve safety and increase efficiency in the process of waste elimination at this site. It will include a new commercial compactor/packer roll off combo, container, walk-on dock, container stand assembly, controls for the hydraulic system and electrical supply. Renovations will provide safe access to the compactor, add a dock cover and lighting to address staff, public and contractor safety.



Your RHD approved \$129,600 of funding on bylaw #321 toward this project. Renovation cost estimates are higher than the initial budget due to inflationary impacts in the construction industry. The budget has increased by \$198,000 and we are requesting your RHD to contribute an additional \$79,200 to enable us to complete this project.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

b. Steam Sterilizer for Kootenay Boundary Regional Hospital, Trail

Steam sterilizers are an essential part of the sterilization process performed by the Medical Device Reprocessing (MDR) department. These units are designed for fast, efficient terminal sterilization of heat- and moisture-stable materials. This purchase will replace a 2003 model in the Operating Room. The new unit will be relocated to the MDR department.



c. Mammography Breast Imaging Specimen System at Kootenay Boundary Regional Hospital (KBRH), Trail

This equipment is used to image tissue samples, which is required for breast biopsies and fine-wire localization procedures. This site's machine requires immediate replacement as the 2013 unit is currently broken and KBRH is the only facility in the Kootenay Boundary area to perform this procedure. Without this specialized equipment, patients within the region will have to travel to the Okanagan or East Kootenay.



5. Equipment under \$100,000 (Global Grant)

We are requesting global funding for equipment under \$100,000.

A financial summary of our funding requests is provided in Appendix 1. We would appreciate it if you could submit these requests to your Board for consideration. Please advise us of the meeting date when they will be discussed to enable us to have IH representatives attend and to answer questions that may arise. If the requests should receive approval, please send Cindy Rephin, Corporate Director, Capital Finance & Controller copies of the relevant bylaws for our records.

We thank you for your on-going support of our capital initiatives. If you require further information, or if you have any questions or concerns, please contact Todd Mastel, Corporate Director, Business Operations or me directly.

Sincerely,

Sylvia Weir
CFO & VP Corporate Services

/at

Encl. Appendix 1 ~ Summary of Regional Health District Funding Request for 2024/25

cc: Frank Marino, Chair, WKBRHD

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.





Interior Health
West Kootenay Boundary
Summary of Regional Hospital District Funding Request
for 2024/25

Appendix 1
Item 9.3

Facility	Location	Equipment/Project Description	Total Budget	RHD Share	Previous RHD Approval		2024/25 Funding Request
					Amount	B/L #	
<u>Construction Projects over \$100,000</u>							
Castlegar District Health Centre	Castlegar	Fire Alarm System	\$ 1,375,250	\$ 550,100			\$ 550,100
Kootenay Lake Hospital	Nelson	Building Voltage Regulation	562,201	224,880	\$ 87,440	375	137,440
<u>Construction Projects under \$100,000</u>							
Boundary Hospital	Grand Forks	Washroom Renovation, Accessible	96,000	38,400			38,400
Boundary Hospital	Grand Forks	Air Handling Unit	99,000	39,600			39,600
Victorian Community Health Centre of Kaslo	Kaslo	Kitchen Air Handling Unit Replacement	75,000	30,000			30,000
Arrow Lakes Hospital	Nakusp	Packaged Air Handler Replacement	85,000	34,000			34,000
Kootenay Boundary Regional Hospital	Trail	Boiler Feedwater Pumps	99,900	39,960			39,960
<u>IH-Wide Digital Health</u>							
Regional		Various	1,288,250	515,300			515,300
<u>Equipment over \$100,000</u>							
Kootenay Lake Hospital	Nelson	Waste and Cardboard Compactor	522,000	208,800	129,600	321	79,200
Kootenay Boundary Regional Hospital	Trail	Steam Sterilizer	129,699	51,880			51,880
Kootenay Boundary Regional Hospital	Trail	Mammography Breast Imaging Specimen System	135,000	54,000			54,000
<u>Equipment under \$100,000 (Global Grant)</u>							
All Facilities		Equipment under \$100,000	1,089,100	435,640			435,640
TOTAL			\$ 5,556,400	2,222,560	\$ 217,040		\$ 2,005,520

West Kootenay Boundary Project Summary - January 2024

Project #	Project Name/Phase Name	% Complete Status			Total Complete Date Mth/Yr	Project Status	Project Budget
		Program	Design	Const.			
West Kootenay Boundary (WKB)							
6320005	KLH Waste and Cardboard Compactor	N/A	100%	12%	Mar-24	Warning	\$522,000
6322000	KBH Public Elevator Modernization	N/A	100%	100%	Jan-24	Complete	\$1,350,000
6322054	KBH Steam Plant Retrofits	N/A	100%	20%	Jan-25	On Track	\$2,520,461
6322095	ESH Generator	N/A	100%	5%	Jan-24	Warning	\$300,000
6323045	ALH General Radiographic System	N/A	100%	100%	Feb-24	Complete	\$700,000
6323067	KBH Relocate & Replace Supply Fans 12 & 13	N/A	15%	N/A	Apr-25	Warning	\$3,258,150
6323068	BDH Multizone Air Handling Unit Replacement	0%	0%	0%	Nov-24	On Track	\$641,107
6323069	CVL Chiller and Cooling Tower Replacement	N/A	0%	0%	Nov-24	On Track	\$1,317,935
6323074	KLH Laboratory Surface Replacement	N/A	0%	0%	TBD	On Track	\$123,500
6324038	KBH Meal Delivery System	N/A	100%	60%	Mar-24	On Track	\$917,000
6324039	KLH Medstation	N/A	N/A	0%	Oct-24	On Track	\$504,000
6324040	NEL LTC and Community Clinic Tenant Improvement	N/A	N/A	N/A	TBD	On Track	\$11,500,000
6324042	NEL LTC and Community Clinic Equipment	N/A	N/A	N/A	TBD	On Track	\$7,000,000
6324059	KBH Foundation Office Renovation	N/A	95%	0%	Aug-24	On Track	\$495,000
Total:							\$31,149,153

Project Status Legend	
Complete	
On Track	
Warning	
Off Track	

West Kootenay Boundary Reports

January 2024

Project Name		ESH Generator		Project Budget:		\$300,000				
Project Number		6322095		6323045						
Project Manager		Kevin T.		Martin K.		RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	100%	5%	N	Y	N	Apr-22	Jun-22	4	Dec-23	
Scope										
This remote site is prone to power outages and therefore requires installation of a generator. Considering the size of the site and non-intensive services and equipment, the generator is sized at 35kW. The project scope includes cabling and connection to the main building and an enclosure for the generator.										
Progress										
Generator is on site and anchored in place. Final electrical rough-in and tie-in to be completed in January.										
Issues										
Manufacturing delay for the meter base pedestal to complete new feed and tie-in.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ 34,142	\$ -	\$ 208,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Project Name		ALH General Radiographic System		Project Budget:		\$700,000				
Project Number		6323045		6323045						
Project Manager		Martin K.		Martin K.		RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	100%	100%	Y	Y	N	Sep-22	May-23	4	Oct-23	
Scope										
Replace failed ceiling-mounted X-ray machine at Arrow Lakes Hospital. The current equipment was installed in 2009 and is no longer supported by the vendor. Immediate replacement is required to perform approximately 2,300 annual exams and support the Emergency department.										
Progress										
Equipment install, commissioning and Application Training with staff was all successful and as of November 1st 2023, we are now again treating patient in our ALH General Radiology Room.										
In addition a Ceiling lift is planned to be installed in January 2025.										
Issues										
None.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ 46	\$ -	\$ 507,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,502	

Project Name		KBH Relocate & Replace Supply Fans 12 & 13		Project Budget:		\$3,258,150				
Project Number		6323067		6323067						
Project Manager		Martin K.		Martin K.		RHD Contribution (Y/N):		Y		
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
	15%				N	Feb-23	Dec-24	1	Apr-25	
Scope										
This project will replace two large air supply fans in the mechanical room that were installed in the hospital during its construction in 1968. These fans supply the main floor east wing that includes the lab and the Daly pavilion and are beyond their useful life. These air handlers provide both the heating and cooling for these areas and have become very unreliable and frequently impact the operation of the lab, even shutting them down for periods of time. The configuration of the equipment does not allow safe access to replace filters and belts for plant service staff.										
Progress										
Design contract was awarded to Stantec. Schematic Design completed and Schematic Design Cost Estimate is currently over budget. Schematic Design will have to be value-engineered. Design process a bit delayed due to the complexity of replacing the existing supply fans.										
Issues										
None.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ -	\$ -	\$ 73,596	\$ 2,444,400	\$ 740,154	\$ -	\$ -	\$ -	\$ -	\$ -	

West Kootenay Boundary Reports

January 2024

Project Name BDH Multizone Air Handling Unit Replacement						Project Budget: \$641,107				
Project Number 6323068										
Project Manager Bruce M.						RHD Contribution (Y/N): Y				
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	0%	0%	Y	Y	N	Feb-23	Sep-24	0	Sep-24	
Scope										
This equipment services the administration, lab and x-ray areas for both heating and cooling and was installed in 1975. The equipment is becoming unreliable, requiring frequent repairs, and corrosion on the exterior of the unit is causing leaks into the building. The replacement of this unit would allow us to have better control over temperatures improving comfort for both patients and employees and will allow us to keep the weather outside of the building.										
Progress										
Consultant and Progressive Design Builder have begun design. Looking to complete design brief with Class D Cost Estimate January 2024 and Design Development in April 2024.										
Issues										
None.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ -	\$ -	\$ 87,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Project Name CVL Chiller and Cooling Tower Replacement						Project Budget: \$1,317,935				
Project Number 6323069										
Project Manager Bruce M.						RHD Contribution (Y/N): Y				
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	0%	0%	Y	Y	N	Feb-23	Sep-24	0	Sep-24	
Scope										
This project will replace the existing chiller and cooling tower that were installed in 2001. The current equipment is at risk of failure in extreme heat and needs to be replaced with a reliable solution that will provide the cooling requirements for this facility.										
Progress										
Consultant and Progressive Design Builder have begun design. Looking to complete design brief with Class D Cost Estimate January 2024 and Design Development in April 2024.										
Issues										
None.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ -	\$ -	\$ 121,739	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Project Name KLH Laboratory Surface Replacement						Project Budget: \$123,500				
Project Number 6323074										
Project Manager Kevin T.						RHD Contribution (Y/N): Y				
% Complete Status			On Time	On Budget	Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
0%	0%	0%	Y	Y	N	Dec-22	Jun-24	0		
Scope										
To replace existing millwork, lab counters, and tops made of plywood and laminate that do not meet standards.										
Progress										
Preliminary site visit meeting with department supervisor completed to understand their requirements.										
Issues										
None.										
Financial										
Actuals to March 31, 2023	Actuals YTD	Projected					Total Actuals + Projected	Projected Unspent	Variance to Budget	
		FY23	FY24	FY25	FY26	FY27				
\$ -	\$ -	\$ 61,750	\$ 61,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
OCTOBER - DECEMBER 2023

Item 9.5

DIRECTOR STIPENDS (details attached)	\$	4,439.00
ACCOUNTS PAYABLE (details attached)	\$	638,507.37
TOTAL	\$	<u>642,946.37</u>

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
 DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
 OCTOBER - DECEMBER 2023

Item 9.5

Vendor	Date	Description	Invoice #	Amount Paid
<u>INTERIOR HEALTH</u>	2023-10-26	WKBHRD-BYLAW-362-2	6322002_2	\$ 8,924.62
	2023-10-26	WKBHRD-BYLAW-381-39	6323000_39	\$ 135,713.34
	2023-10-26	WKBHRD-BYLAW-405-2	6324038_2	\$ 29,771.72
	2023-10-26	WKBHRD-BYLAW-326-31	B/L 326_31	\$ 156,899.09
	2023-11-30	WKBHRD-BYLAW-326-32	B/L 326_32	\$ 51,058.42
	2023-12-21	WKBHRD-BYLAW-378-2	6323002_2	\$ 6,184.16
	2023-12-21	WKBHRD-BYLAW-402-47	6323045_47	\$ 102,929.04
	2023-12-21	WKBHRD-BYLAW-326-33	B/L 326_33	\$ 27,287.78
	2023-12-21	WKBHRD-BYLAW-393-1	I632304600_1	\$ 36,219.20
<u>OTHER</u>				
REGIONAL DISTRICT OF CENTRAL KOOTENAY	2023-10-26	WKBHRD-2023-ADMIN SERVICES	R230324	\$ 83,520.00
				<u>\$ 638,507.37</u>
			Total Accounts Payable October-December 2023	<u>\$ 638,507.37</u>

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
 DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
 OCTOBER - DECEMBER 2023

Item 9.5

Stipend

Emp.#	Name	Given Name	Chair Stipend	Travel Time	Stipend	Total
503	Cunningham	Hans			\$ 125.00	\$ 125.00
513	Grieve	Alison			\$ 125.00	\$ 125.00
516	Jackman	Garry			\$ 125.00	\$ 125.00
524	Popoff	Walter			\$ 250.00	\$ 250.00
537	McGregor	Grace			\$ 250.00	\$ 250.00
540	Worley	Linda Jean			\$ 125.00	\$ 125.00
568	Davidoff	Andy			\$ 125.00	\$ 125.00
574	Watson	Aimee			\$ 125.00	\$ 125.00
584	Hewat	Suzan			\$ 250.00	\$ 250.00
858	Newell	Thomas			\$ 125.00	\$ 125.00
658	Lockwood	Diana			\$ 125.00	\$ 125.00
677	Wenman	Willaim			\$ 125.00	\$ 125.00
691	Ferguson	Colin			\$ 125.00	\$ 125.00
693	Weaver	Jeff			\$ 125.00	\$ 125.00
694	Marino	Frank	\$ 564.00		\$ 250.00	\$ 814.00
696	Gibbs	Sharen			\$ 125.00	\$ 125.00
697	Baker	Everestt			\$ 125.00	\$ 125.00
698	Willlsey	Judith			\$ 125.00	\$ 125.00
699	Wiese	Linda			\$ 125.00	\$ 125.00
700	Smienk	Johannes			\$ 125.00	\$ 125.00
702	Bogle	Brian			\$ 125.00	\$ 125.00
705	Buller	Ezra			\$ 125.00	\$ 125.00
703	Page	Keith			\$ 250.00	\$ 250.00
706	Martin	Terry			\$ 250.00	\$ 250.00
709	Casley	Leonard			\$ 125.00	\$ 125.00

Total Directors Stipend October-December 2023

\$ 4,439.00