



**REGULAR BOARD MEETING
Open Meeting Minutes**

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2023 was held on Wednesday, March 22 at 6:00 p.m. through a hybrid meeting model.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK) Chair F. Marino	Village of Warfield	In-Person
Director G. Jackman	Area A	In-Person
Director A. Watson	Area D	
Alternate Director J. Smienk	Area E	
Director T. Newell	Area F	
Director H. Cunningham	Area G	In-Person
Director W. Popoff	Area H	
Director A. Davidoff	Area I	
Director H. Hanegraaf	Area J	In-Person
Director T. Weatherhead	Area K	
Director B. Bogle	City of Castlegar	
Director S. Hewat	Village of Kaslo	In-Person
Alternate Director T. Zeleznik	Village of Nakusp	
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	
Director C. Ferguson	Village of Silverton	

(RDKB)

Director A. Grieve	Area A	
Director L. Worley	Area B	In-Person
Director G. McGregor	Area C	
Director L. Wiese	Area D	
Director S. Gibbs	Area E	
Alternate Director S. Morissette	Village of Fruitvale	
Director E. Baker	City of Grand Forks	
Director G. Shaw	City of Greenwood	
Director J. Willsey	Village of Midway	
Director J. Weaver	City of Rossland	
Director T. Martin	City of Trail	In-Person

ELECTED DIRECTORS ABSENT:

Director E. Buller	Village of Slocan
Director D. Berriault	Village of Montrose
Director A. McLaren-Caux	Village of Nakusp
Director C. Graham	Area E
Director B. Wenman	Village of Fruitvale

STAFF PRESENT

Mr. S. Horn	Secretary/Treasurer
Ms. C. Hopkyns	Meeting Coordinator

INTERIOR HEALTH

Lannon DeBest	Executive Director, Clinical Operations – Kootenay
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1. CALL TO ORDER & WELCOME

Board Chair Marino called the meeting to order at 6:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF THE AGENDA

Moved and seconded
And resolved

11/23 That the agenda for the March 22, 2023 Board meeting be adopted as circulated.

Carried

4. ADOPTION OF THE MINUTES

Moved and seconded
And resolved

12/23 That the minutes from the January 25, 2023 Board meeting be adopted as circulated.

Carried

5. WKBRHD APPOINTMENTS

5.1 Appointment of Director - Village of Slocan

Moved and seconded
And resolved

13/23 That Ezra Buller be appointed as a Director of the West Kootenay-Boundary Regional Hospital District for 2023 representing the Village of Slocan and that Jessica Lunn be appointed the Alternate.

Carried

5.2 Appointment of Director - Village of Fruitvale

Moved and seconded
And resolved

14/23

That Bill Wenman be appointed as a Director of the West Kootenay-Boundary Regional Hospital District for 2023 representing the Village of Fruitvale and that Steve Morissette be appointed the Alternate.

Carried

6. DELEGATIONS

INTERIOR HEALTH AUTHORITY

Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary

6.1 Nelson Health Campus photos March 2023, was received in the agenda.

Lannon DeBest updated the Board on the Nelson Health Campus, which will have 75 long-term care bed along with other services such as Mental Health. There has been progress on the 1st floor construction. With some delays with construction, the revised opening date is late 2024. Mr. DeBest answered the Boards questions.

Lannon DeBest also updated the Board regarding the Ministry of Health’s January 6th announcement to stand up Emergency Operations Centres in the province to address capacity issues at 20 of the largest sites. He shared that Interior Health was the only Health Authority to meet the target of reducing hospital occupancy by 10%, noting that Kootenay Boundary Regional Hospital was able to reduce their occupancy by 12%.

7. COMMITTEE MINUTES

That the minutes from the March 13, 2023 Executive Committee meeting has be received.

8. BUSINESS ARISING OUT OF THE MINUTES

8.1 Interior Health Authority Summary of Minor Equipment Global Grant Items

The Summary of Minor Equipment Global Grant Items (Between \$5,000 and \$1,000,000) 2023/24 report from Interior Health, has been received.

8.2 Interior Health Capital Funding Request for 2023/2024 Fiscal Year

The letter from Sylvia Weir, VP & Chief Financial Officer, Interior Health Authority, dated December 14, 2022, was received at the January 25, 2023 Board meeting. The letter is attached for reference during the review of the bylaws.

8.3 Bylaws

Bylaw No. 387 thru Bylaw No. 406 were moved as a block, with Bylaw No. 400 and Bylaw No. 404 pulled out for discussion.

(a) BYLAW NO. 387

(Air-Handling Unit) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 387

Moved and seconded,
And Resolved:

15/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 387, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

16/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 387, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(b) BYLAW NO. 388

(Medical Device Reprocessing) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 388

Moved and seconded,
And Resolved:

17/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 388, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

18/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 388, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(c) BYLAW NO. 389

(Water-Cooled Chiller and Cooling Tower) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 389

Moved and seconded,
And Resolved:

19/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 389, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

20/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 389, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(d) BYLAW NO. 390

(Relocate Supply Fans) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 390

Moved and seconded,
And Resolved:

21/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 390, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

22/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 390, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(e) BYLAW NO. 391

(Steam Plant
Retrofits)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 391

Moved and seconded,
And Resolved:

23/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 391, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

24/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 391, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(f) BYLAW NO. 392

(Magnetic Resonance
Imaging)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 392

Moved and seconded,
And Resolved:

25/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 392, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

26/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 392, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(g) BYLAW NO. 393

(Repaving) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 393

Moved and seconded,
And Resolved:

27/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 393, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

28/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 393, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(h) BYLAW NO. 394

(Management WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
System Upgrades - BH) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 394

Moved and seconded,
And Resolved:

29/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 394, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

30/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 394, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(i) BYLAW NO. 395

(Management System WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
Upgrades - ALH) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 395

Moved and seconded,
And Resolved:

31/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 395, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

32/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 395, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(j) BYLAW NO. 396

(Medical Imaging
Renovation)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 396

Moved and seconded,
And Resolved:

33/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 396, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

34/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 396, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(k) BYLAW NO. 397

(Building Management System Upgrades -SCHC) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 397

Moved and seconded,
And Resolved:

35/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 397, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

36/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 397, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(l) BYLAW NO. 398
(Roof Top Handlers) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 398

Moved and seconded,
And Resolved:

37/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 398, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

38/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 398, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(m) BYLAW NO. 399
(Staff Duress System) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 399

Moved and seconded,
And Resolved:

39/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 399, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

40/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 399, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(n) BYLAW NO. 400

(IH Digital Health
Platform)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 400

Bylaw No. 400 was pulled for discussion after item 8.3 (t).

(o) BYLAW NO. 401

(Wi-Fi Expansion)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 401

Moved and seconded,
And Resolved:

41/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 401, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

42/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 401, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(p) BYLAW NO. 402

(General Radiographic
System)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 402

Moved and seconded,
And Resolved:

43/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 402, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

44/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 402, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(q) BYLAW NO. 403
(Medstations)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 403

Moved and seconded,
And Resolved:

45/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 403, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

46/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 403, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(r) BYLAW NO. 404
(Long-term Care and
Community Clinic
Equipment)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 404

Bylaw No. 404 was pulled for discussion after item 8.3 (t).

(s) BYLAW NO. 405

(Meal Delivery System) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 405

Moved and seconded,
And Resolved:

47/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 405,
2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

48/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 405,
2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(t) BYLAW NO. 406

(Global Grant Equipment
– \$5,000 & \$100,000)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 406

Moved and seconded,
And Resolved:

49/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 406,
2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

50/23 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 406,
2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(n) BYLAW NO. 400

(IH Digital Health Platform)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 400

The Board's had a discussion regarding Bylaw No. 400 – Interior Health Digital Health Platform. Lannon DeBest from Interior Health answered the Boards questions.

Moved and seconded,
And Resolved:

51/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 400, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

52/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 400, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(r) BYLAW NO. 404

(Long-term Care and
Community Clinic
Equipment)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 404

The Board had a discussion regarding Bylaw No. 404 – Long-term Care and Community Clinic Equipment. Lannon DeBest from Interior Health answered the Boards questions.

Moved and seconded,
And Resolved:

53/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 404, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Director Watson and Casley recorded opposed.

Moved and seconded,
And Resolved:

54/23

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 404, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Director Watson and Casley recorded opposed.

- (u) The Board report from Stuart Horn, Secretary/Treasurer, presenting 2023 budget scenarios, has been received.

Stuart Horn answered the Board's question regarding the annual 2023 budget. It was noted in the 2023 Budget Scenarios spreadsheet, the administration agreement line needs to be revised to add \$142, 972 to scenario B and C. With that adjustment, more funds would need to be pulled from reserves to keep taxes flat in scenario B. Staff confirmed that for scenario B, the Board could wait until the June meeting to decide if there is a need to borrow funds.

Moved and seconded,
And Resolved:

55/23

That the Board approve WKBRHD budget scenario B with a taxation amount of \$18,334,334.

Carried

BYLAW NO. 407

(Annual 2023 Budget) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 407

Moved and seconded,
And Resolved:

56/23

West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 407, 2023 is hereby read the FIRST, SECOND and THIRD time.

Carried

Moved and seconded,
And Resolved:

57/23

West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 407, 2023 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Directors Watson, Smienk, Popoff, Weatherhead, Bogle, Zeleznik, Casley, Lockwood and Ferguson recorded opposed.

8.4 Aging Population Study

The Aging Populations and Health Services study was received at the September 28, 2022 and January 25, 2023 Board meetings.

At the September 28, 2022 Board meeting, the Board passed the following resolution:

58/22 That the Board direct that a committee be struck at the January 2023 Board meeting to review the Aging Populations and Health Services study report and conclusions to determine actions to pursue in order to lobby for increased service delivery in the WKBRHD.

At the January 25, 2023 Board meeting, the Board passed the following resolution:

07/23 That the WKBRHD Board Chair reach out to Selkirk College regarding updating the Aging Populations and Health Services study.

At the March 13, 2023 WKBRHD Executive Committee meeting, the Committee had a discussion regarding the Aging Population Study and has recommended no further action.

Moved and seconded,
And Resolved:

58/23

Whereas no feedback was received from directors regarding the Aging Populations and Health Services in the West Kootenay Boundary Regional Hospital District Study, the Executive Committee recommends that the Board take no further action on Resolution 58/22.

Carried

8.5 Hospital District Act

The letter dated January 21, 2014 from Manjit Sidhu, Ministry of Health, has been received for information.

At the January 25, 2023 Board meeting, Director Davidoff request a motion regarding the Hospital District Act be brought to the March 22, 2023 Board meeting.

Director Davidoff provided background to the Board regarding the Hospital District Act and his request for the WKBRHD to communicate with the Minister of Health to obtain clarification of the purpose and mandate of hospital districts. He shared the in line 20 (1) (a) of the Hospital District Act, he would like clarification on the word “operate”.

The Board had a discussion regarding the Hospital District Act and the interpretation of the word “operate” in the Act. There was discussion regarding the benefits and limitation regarding sending the communications.

Moved and seconded,
And Resolved:

59/23

That the Executive of the WKBRHD communicate with the Minister of Health to obtain clarification of the current purposes and mandate of hospital districts, and specifically, to clarify if the current provisions of the *Hospital District Act* include the operation of facilities.

Defeated

9. NEW BUSINESS

9.1 Interior Health Authority Capital Projects and Planning Status Report

The Master Summary report for February, 2023 has been received from the Interior Health Authority.

9.2 WKBRHD Accounts Payable Summary

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for January - February 2023, has been received.

9.3 WKBRHD Board Meeting Time

Director Page requested a discussion regarding the WKBRHD Board meeting time, proposing changing the 6:00 p.m. meeting time to an earlier time slot in the day. The Board provided feedback regarding possible meeting times and requested staff send out a survey to the Board with time options.

Moved and seconded,
And Resolved:

60/23

That the Board direct staff to send out a survey to the WKBRHD Board regarding meeting time options.

Carried

10. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media at 8:03 p.m.

Media was present.

11. ADJOURNMENT

Moved and seconded,

And Resolved:

61/23 That the meeting adjourn at 8:03 p.m.

Carried

Digitally approved —
Chair Frank Marino