



**REGULAR BOARD MEETING  
Open Meeting Minutes**

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2022 was held on Wednesday, March 23 at 6:00 p.m. remotely through electronic participation.

Quorum was maintained for the duration of the meeting.

**ELECTED OFFICIALS PRESENT:**

Director S. Hewat	Kaslo (Chair)
-------------------	---------------

**(RDCK)**

Director G. Jackman	Area A
Director R Faust	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H
Director A. Davidoff	Area I
Director R. Smith	Area J
Director P. Peterson	Area K
Director K. Duff	Castlegar
Director C. Moss	New Denver
Director D. Lockwood	Salmo
Director J. Lunn	Slocan

**(RDKB)**

Director A. Grieve	Area A
Director L. Worley	Area B
Director D. O'Donnell	Area D
Director B. Wenman	Fruitvale
Director C. Korolek	Grand Forks
Director J. Bolt	Greenwood
Director R. Grouette	Midway
Director D. Berriault	Montrose
Director J. Nightingale	Rossland
Director L. Pasin	Trail
Director A. Parkinson	Warfield

**ELECTED OFFICIALS ABSENT:**

Director A. Watson	Area D – RDCK
Director J. Morrison	Nelson – RDCK
Director L. Main	Silverton - RDCK
Director A. Grieve	Area A - RDKB
Director V. Gee	Area E – RDKB

**ALTERNATE DIRECTORS PRESENT**

Director J. Lamoureux	Area D - RDCK
Director C. Ferguson	Silverton
Director R. Zitko	Area E – RDKB

**STAFF PRESENT**

Mr. M. Morrison	Deputy Secretary
Ms. H. Smith	Manager of Finance

Ms. C. Hopkyns

Recording Secretary

**INTERIOR HEALTH**

Todd Mastel  
Lannon DeBest

Interim Corporate Director, Financial Services  
Executive Director, Clinical Operations – Kootenay  
Boundary

---

**1. CALL TO ORDER & WELCOME**

Chair Hewat called the meeting to order at 6:04 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

Director Davidoff requested a moment of silence for the health care workers and patients who have been impacted by the events in Ukraine.

**3. ADOPTION OF THE AGENDA**

**Moved** and seconded,  
And Resolved:

21/22 That the agenda for the March 23, 2022 Board meeting be adopted as circulated.

**Carried**

**4. ADOPTION OF THE MINUTES**

**Moved** and seconded,  
And Resolved:

22/22 That the minutes from the January 26, 2022 Board meeting be adopted with the amendment to Item 2.1 (Director Pasin acclaimed as Acting Chair).

**Carried**

**5. DELEGATIONS**

**INTERIOR HEALTH AUTHORITY**

Todd Mastel, Interim Corporate Director, Financial Services  
Lannon DeBest, Executive Director, Clinical Operations – Kootenay Boundary

**5.1 Review of Global Grant Under \$100K Capital Request Items**

Todd Mastel provided the Board with an overview of the Global Grant Under \$100K Capital Request items. Interior Health will provide a list later in the year regarding how the dollars were used.

**5.2 Interior Health - Patient Information And Patient Privacy**

Todd Mastel informed the Board about the Interior Health program for protecting patient information and patient privacy related to digital health. Data is protected through access controls, multi factor authentication, encryption and identity management. Patient data does not reside in the Cloud with the exception of immunization data managed by provincial health agency, which has multiple layers data protection.

**5.3 Clinical Operations Update**

Lannon DeBest provided an update to the Board regarding Clinical Operations.

- Lab Services Issues – Ongoing staffing issues due to Omicron and a number of other factors has affected services across the Interior Health.
- Oncology Services – Local changes to the oncology services will take effect in May. Eight General Practitioner Oncologists have been hired to work in Grand Forks, Trail and Nelson. Patient services will continue at the existing clinics with partnership with BC Cancer. The patients will receive care from a variety of

specialists. The individual's treatment plan will be developed by Medical Oncologist Specialist at BC Cancer and the treatment will be monitored by an inter-disciplinary team. Additionally, hematology care will be provided by BC Cancer specialists in Kelowna and Vancouver.

- Service changes to Boundary District Hospital (BDH) – Critical nursing challenges due to recruitment and retention have affected services a BDH. A decision was made reduce in-patient services (12 in-patient beds) in order to focus and sustain services in the Emergency department 24/7.
- Laboratory services in Trail – The clinic is small, busy and aging. With staffing challenges being the main issue, the lab has implemented an internal training program to support development of lab assistants. There is a capital request to redevelop the Trail laboratory.

## 6. BUSINESS ARISING OUT OF THE MINUTES

### 6.1 Interior Health Authority Summary of Minor Equipment Global Grant Items

The Summary of Minor Equipment Global Grant Items (Between \$5,000 and \$1,000,000) 2022-23 report from Interior Health, has been received.

### 6.2 Bylaws

#### (a) BYLAW NO. 373

(Long Term Care Building) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL  
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 373

**Moved** and seconded,  
And Resolved:

23/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 373, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

24/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 373, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

#### (b) BYLAW NO. 374

(Generator) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 374

**Moved** and seconded,  
And Resolved:

25/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 374, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

26/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 374, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(c) BYLAW NO. 375**  
(Voltage Regulating Equipment) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL  
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 375

**Moved** and seconded,  
And Resolved:

27/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 375, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

28/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 375, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(d) BYLAW NO. 376**  
(Fixed Magnetic Resonance Imaging Unit) WEST KOOTENAY-BOUNDARY REGIONAL  
HOSPITAL DISTRICT CAPITAL EXPENDITURE  
BYLAW NO. 376

**Moved** and seconded,  
And Resolved:

29/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 376, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

30/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 376, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(e) BYLAW NO. 377**  
(Fire Alarm) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL  
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 377

**Moved** and seconded,  
And Resolved:

31/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 377, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

32/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 377, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(f) BYLAW NO. 378**  
(Chemotherapy Clinic Relocation) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL  
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 378

**Moved** and seconded,  
And Resolved:

33/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 378, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

34/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 378, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(g) BYLAW NO. 379**  
(Safety Exit) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 379

**Moved** and seconded,  
And Resolved:

35/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 379, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

36/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 379, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(h) BYLAW NO. 380**  
(Interior Health's Digital Health) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL  
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 380

**Moved** and seconded,  
And Resolved:

37/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 380, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

38/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 380, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(i) BYLAW NO. 381**

(Medstations)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 381

**Moved** and seconded,  
And Resolved:

39/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 381, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

40/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 381, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(j) BYLAW NO. 382**

(Middleware Software)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 382

**Moved** and seconded,  
And Resolved:

41/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 382, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

42/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 382, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(k) BYLAW NO. 383**

(Chemistry Analyzers)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 383

**Moved** and seconded,  
And Resolved:

43/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 383, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

44/22

*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 383, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(l) BYLAW NO. 384**

(Ears, Nose and Throat Navigation System) WEST KOOTENAY-BOUNDARY REGIONAL  
HOSPITAL DISTRICT CAPITAL EXPENDITURE  
BYLAW NO. 384

**Moved** and seconded,  
And Resolved:

45/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 384, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

46/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 384, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(m) BYLAW NO. 385**  
(Global Grant)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW NO. 385

**Moved** and seconded,  
And Resolved:

47/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 385, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

48/22 *West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 385, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**(n)** The Board report from Heather Smith, Finance Manager, presenting 2022 budget scenarios, has been received.

**Moved** and seconded,  
And Resolved:

That the Board approve WKBRHD budget scenario B with a taxation amount of \$ 4,585,675 and a contribution to reserve of 1,624,194.

**Defeated**

Director Davidoff recorded in favour.

**Moved** and seconded,  
And Resolved:

49/22 That the Board approve WKBRHD budget scenario A with a taxation amount of 4,827,026 and a contribution to reserve of 1,865,545.

**Carried**

Directors Davidoff and Nightingale recorded opposed.

**RECESS/** The meeting recessed at 7:36 p.m. for break and reconvened at  
**RECONVENE** 7:41 p.m.

**BYLAW NO. 386**

**Moved** and seconded,  
And Resolved:

50/22

*West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 386, 2022 is hereby read the FIRST, SECOND and THIRD time.*

**Carried**

**Moved** and seconded,  
And Resolved:

51/22

*West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 386, 2022 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

**Carried**

**7 NEW BUSINESS**

**7.1 2022 UBCM Meeting Priority Topics**

Chair Hewat facilitated a discussion to identify important topics that the Board would like to discuss with the Health Minister at UBCM.

Todd Mastel, Interior Health (IH) Interim Corporate Director, noted IH would like to see the following as capital funding priority:

- IH request – support for the permanent Magnetic Resonance Imaging (MRI) structure at Kootenay Boundary Regional Hospital - priority investment.

Priority areas identified by individual WKBHRD Directors :

- With the current trend of people away from urban areas to rural areas, a focus on strengthening rural health care facilities is a priority;
- Increasing funding to patient transport in rural areas for residents to have access to health service (dialysis);
- Primary Care Network continues to be a priority ;
- Advocating for vulnerable population (opioid crisis, safe supply);
- Advocating for better laboratory services (improved staffing);
- Returning the combination lab/x-ray position to small rural health centres.

Chair Hewat noted that the identified priorities would be discussed by the Executive Committee prior to the June 2022 WKBHRD Board meeting.

**7.2 Interior Health Authority Capital Projects and Planning Status Report**

The Master Summary report for January, 2022 has been received from the Interior Health Authority.

**7.3 WKBHRD Accounts Payable Summary**

The WKBHRD Accounts Payable Summary report prepared by the RDCK Finance Department for January - February 2022, has been received.

**7.4 Tour of Kootenay Boundary Regional Hospital in Trail, BC**

Chair Hewat facilitated a discussion regarding of having a tour of the Kootenay Boundary Regional Hospital in September and a hybrid meeting in Castlegar.



Mike Morrison informed the Board that the RDCK is working on technology advancements for hybrid meetings. More information will be shared at the June meeting on how the WKBRHD will move forward with hybrid meetings.

Todd Mastel confirmed Interior Health can accommodate the Kootenay Boundary Regional Hospital tour in September 2022.

**8 QUESTIONS PERIOD FOR PUBLIC & MEDIA**

No public in attendance.

**9 ADJOURNMENT**

**Moved** seconded,  
And Resolved:

52/22 That the meeting adjourn at 8:05 p.m.

**Carried**

Originally signed by

---

Suzan Hewat, Board Chair

Originally signed by

---

Mike Morrison, Deputy Secretary