



REGULAR BOARD MEETING
Open Meeting Minutes

The **third** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2021 was held on Wednesday, June 23, 2021 at 6:00 p.m. remotely through electronic participation.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

Director S. Hewat

Kaslo (Chair)

(RDCK)

Director G. Jackman

Area A

Director R Faust

Area E

Director T. Newell

Area F

Director H. Cunningham

Area G

Director W. Popoff

Area H

Director A. Davidoff

Area I

Director P. Peterson

Area K

Director J. Morrison

Nelson

Director C. Moss

New Denver

Director D. Lockwood

Salmo

Director L. Main

Silverton

Director J. Lunn

Slocan

(RDKB)

Director A. Grieve

Area A

Director L. Worley

Area B

Director G. McGregor

Area C

Director D. O'Donnell

Area D

Director L. Kenny

Fruitvale

Director C. Korolek

Grand Forks

Director J. Bolt

Greenwood

Director R. Grouette

Midway

Director D. Berriault

Montrose

Director J. Nightingale

Rossland

Director L. Pasin

Trail

Director A. Parkinson

Warfield

ALTERNATE DIRECTORS PRESENT:

Director J. Lamoureux

Area D, RDCK

STAFF PRESENT

Mr. S. Horn

Secretary/Treasurer

Mr. M. Morrison

Deputy Secretary

Ms. C. Hopkyns

Recording Secretary

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Moved By: Director Pasin and seconded,
And Resolved:

That the agenda for the June 23, 2021 Board meeting be adopted as circulated.

Carried

3. ADOPTION OF THE MINUTES

Moved By: Director Pasin and seconded,
And Resolved:

3.1 That the minutes from the March 25, 2021 Board meeting be adopted as circulated.

Carried

3.2 That the minutes from the June 21, 2021 Executive Committee meeting be received.

4. DELEGATIONS

INTERIOR HEALTH AUTHORITY

Todd Mastel, Interim Corporate Director, Financial Services

Diane Shendruk, Executive Director, Clinical Operations - Kootenay Boundary

4.1 Nelson Health Campus project update and review of Q&A document in response to Board request from March meeting.

Todd Mastel presented an overview of the Nelson Health Campus Question and Answer Summary requested by the Board at the March meeting, noting the following:

- The Campus will provide Long-term Care bed and space for future IH community services at the existing Mount St Francis site;
- IH is currently in contract negotiations with the preferred Proponent;
- The successful Proponent will design and build the Campus to IH requirements and lease the facility to IH ;
- IH will operate and manage the Long-term Care beds;

- All the beds will be in private rooms and experiences from COVID-19 will be incorporated into the design;
- There may be a request in the future from IH to the Regional Hospital District to support clinical equipment or improvements.

- The current cost escalation in the overall construction market is having an impact on the cost of this project .

4.2 KBRH Phase 2 Ambulatory care project update including KBRH Foundation fundraising campaign.

Todd Mastel provided update to the Board regarding the KBRH Pharmacy and Ambulatory Care Project. He reviewed the project timeline, sharing the overall project completion date is March 2023. Todd noted the project budget is \$38.775 Million (MoH - \$23.265M, WKBRHD - \$15.51M).

Todd updated the Board on the KBRH Foundation Fundraising Campaign. Todd shared that the campaign fundraising goal is \$750,000, supporting additional equipment for the project primarily for Ambulatory Care and Oncology. It will also allow for many current items that are approaching end of life but not in scope of the project budget to be upgraded in conjunction with the occupying the new space. The Campaign duration will run to March 2023.

5. BUSINESS ARISING OUT OF THE MINUTES

5.1 WKBRHD Board Membership

Mike Morrison, Deputy Secretary, provided an update to the Board on the issue raised at March meeting regarding the formal appointment of a Regional District Alternate Director as director to the WKBRHD Board. The WKBRHD letters patent indicates that regional district Alternate Directors cannot be formally appointed as Directors to the WKBRHD Board.

6. NEW BUSINESS

6.1 WKBRHD priorities for UBCM Convention

Chair Hewat will provide an update to the Board regarding the Executive Committee's discussion on WKBRHD priorities for the UBCM Convention. The Chair shared the Executive Committee determined that the following priorities:

Interior Health's capital funding priorities:

- Long term care space in Nelson;
- MRI unit in Trail;
- Oncology department in Nelson;
- Emergency department in Castlegar and Grand Forks;

The Executive Committee priorities:

- Rural health care delivery;
- Improving patient transport services;
- Primary care.

6.2 Letter from RDKB Board Chair to Interior Health Authority CEO Susan Brown regarding Integrated Treatment Teams.

The letter dated April 30, 2021 from Diane Langman, Regional District of Kootenay Boundary Board Chair, re: Substance Use – Integrated Treatment Teams, has been received.

6.3 Letter from Capital Regional Hospital District Board Chair to the Minister of Health regarding revisions to the Hospital District Act

The letter dated March 29, 2021 from Capital Regional Hospital District Board Chair, re: Revisions to Hospital District Act (HDA), has been received.

6.4 WKBRHD Administration contract

The Memorandum dated June 15, 2021 from Mike Morrison, Deputy Secretary, re: 2020 WKBRHD Administration Contract, has been received. The Administrative Services Agreement dated October 15, 2015 is attached for reference.

Mike Morrison, Deputy Secretary, was available for any questions from the Board.

Moved By: Director Pasin and seconded,
And Resolved:

That the Board authorize a one-year Administrative Services Agreement between the West Kootenay Boundary Regional Hospital District and the Regional District of Central Kootenay covering the period between January 1, 2021 to December 31, 2021 at the same terms as the 2016-2020 agreement at a total value of \$100,902

and that the Board Chair and Deputy Secretary be authorized to sign the necessary documents.

Carried

Moved By: Director Pasin and seconded,
And Resolved:

That staff be directed to commence a Request For Quotes process to procure administrative services for the West Kootenay Boundary Regional Hospital District for a five-year period commencing January 1, 2022.

Carried

Moved By: Director McGregor and seconded,
And Resolved:

That the Executive Committee be tasked with reviewing submitted quotes and recommending contract award to the Board for the Request For Quotes process to procure administrative services for the West Kootenay Boundary Regional Hospital District for a five-year period commencing January 1, 2022.

Carried

6.5 2020 WKBHRD Audited Financial Statements

The Audited Financial Statements for the West Kootenay-Boundary Regional Hospital District provided by Grant Thornton dated December 31, 2020, has been received.

Stuart Horn, Treasurer, reported to the Board that the 2020 Long Term debt is retired and the WKBHRD is debt free.

Moved By: Director Pasin and seconded,
And Resolved:

That the Board approve the audited financial statements for the West Kootenay Boundary Regional Hospital District for the year ended December 31, 2020.

Carried

6.6 Interior Health Authority Capital Project Planning and Status Report

The Master Summary report for April and May 2021 has been received from the Interior Health Authority.

6.7 WKBRHD Accounts Payable Summary

The WKBRHD accounts payable summary prepared by the RDCK Finance Department dated June 14, 2021 has been received.

7. QUESTIONS PERIOD FOR PUBLIC & MEDIA

No questions from the public or members of the media.

6. ADJOURNMENT

Moved By: Director Davidoff and seconded,
And Resolved:

That the meeting adjourn at 7:00 p.m.

Carried



Suzan Hewat, Board Chair



Mike Morrison, Deputy Secretary