



Regional District of Central Kootenay  
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE  
Open Meeting Addenda

**Date:** Tuesday, February 13, 2024  
**Time:** 1:00 pm  
**Location:** RDCK Board Room, 202 Lakeside Dr., Nelson, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

Tuesday, February 13, 2024  
1:00 PM PST

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4cc42ab5cbcd396233bcbeab44d454bd>

**Join by Phone:**

+1-604-449-3026,,27711575315#94548977# Canada Toll (Vancouver)

**Meeting Number (access code): 2771 157 5315**

**Meeting Password: XGkHuY7SK36**

**In-Person Location:**

202 Lakeside Drive - Boardroom  
Nelson, BC

**2. CALL TO ORDER**

General Manager Sudan called the meeting to order at \_\_\_\_ p.m.

**3. ELECTION OF CHAIR**

**CALL FOR NOMINATION (3 times)**

Director \_\_\_\_\_ nominated Director \_\_\_\_\_.

Director \_\_\_\_\_ nominated Director \_\_\_\_\_.

Director \_\_\_\_\_ nominated Director \_\_\_\_\_.

**OPPORTUNITY FOR CANDIDATES TO ADDRESS THE COMMITTEE**

Each Committee member gives a two-minute address.

**VOTE BY SECRET BALLOT**

General Manager Sudan distributes the secret ballots to the Directors.

**DECLARATION OF ELECTED OR ACCLAIMED CHAIR**

Director \_\_\_\_\_ was declared the Community Sustainable Living Advisory Committee Chair for 2024.

**DESTROY BALLOTS**

**RECOMMENDATION:**

That the ballots used in the election of the Community Sustainable Living Advisory Committee Chair be destroyed.

**4. CHAIR'S ADDRESS**

**5. COMMENCEMENT OF REGULAR MEETING**

**6. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**7. ADOPTION OF AGENDA**

**RECOMMENDATION:**

The Agenda for the February 13, 2024 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

**8. RECEIPT OF MINUTES**

The December 12, 2024 Community Sustainable Living Advisory Committee minutes, have been received.

5 - 13

**9. STAFF REPORTS**

**9.1 FOR INFORMATION: UPDATE ON SUSTAINABILITY SERVICE PROJECTS & AREAS OF ACTIVITY**

14 - 27

The Staff Update dated February 13, 2024 from Paris Marshall Smith, has been received.

**10. NEW BUSINESS**

**10.1 FOR REVIEW: CSLAC 2024 ACTIONS AND WORKPLAN 28 - 39**

The CSLAC Actions and Workplan presentation from Paris Marshall Smith, Sustainability Planner, has been received.

**10.2 FOR REVIEW: CSLAC FINANCIAL STATEMENT UPDATE AND REVIEW 40 - 42**

The CSLAC 2024 Financial Statement, has been received.

Staff has requested an amendment to the following recommendation, passed at the December 12, 2023 CSLAC Meeting.

***Updated S105 2024 Financial Plan comments were added to addenda***

**RECOMMENDATION:**

1. That the foregoing motion being:

*That the Board direct staff to include placeholders in the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the draft 2024 budget for the following projects:*

- *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333*
- *Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333*
- *Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333*

be amended to read:

*That the Board direct staff to include the annual grant allocation of \$20,000 in Community Sustainable Living Service S105, in the 2024 budget for the following projects:*

- *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$10,000*
- *Regenerative Educational Community Food Garden - Elk Root Conservation: \$10,000*

2. That the Board approve the 2024 Budget from Community Living Advisory Service S105.

**11. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at \_\_\_\_\_ p.m.

**12. NEXT MEETING**

The next Community Sustainable Living Advisory Committee meeting is scheduled for April 16, 2024 at 1:00 p.m.

**13. ADJOURNMENT**

**RECOMMENDATION:**  
The Community Sustainable Living Advisory Committee meeting be adjourned at \_\_\_\_ p.m.



**Regional District of Central Kootenay  
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE  
Open Meeting Minutes**

Tuesday, December 12, 2023 at 1:00 p.m.  
RDCK Hybrid Meeting

**COMMITTEE MEMBERS PRESENT**

Chair W. Popoff	Electoral Area H	In-person
Director G. Jackman	Electoral Area A	In-person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	
Director A. Watson	Electoral Area D	
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	
Director T. Weatherhead	Electoral Area K	In-person
Director C. Ferguson	Village of Silverton	In-person
Director S. Hewat	Village of Kaslo	

**COMMITTEE MEMBERS ABSENT**

Director C. Graham	Electoral Area E
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**STAFF PRESENT**

Y. Malloff	CFO, General Manager of Finance IT, E.D.
S. Sudan	General Manager of Development and Community Sustainability Services
D. Sequin	Manager of Community Sustainability
P. Marshall-Smith	Sustainability Planner
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

Tuesday, December 12, 2023

1:00 PM | (UTC-08:00) Pacific Time (US & Canada) | 2 hrs

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m5e4b374372d91726879efe4a6fdfbb42>

**Join by Phone:**

+1-604-449-3026,,27726215670## Canada Toll (Vancouver)

**Meeting Number (access code): 2772 621 5670**

**Meeting Password:** tUBwnncD922

**In-Person Location:**

RDCK Boardroom | 202 Lakeside Drive | Nelson, BC

**2. CALL TO ORDER**

Chair Popoff called the meeting to order at 1:27 p.m. due to technical issues.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,

And Resolved:

The Agenda for the December 12, 2023 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The October 17, 2023 Community Sustainable Living Advisory Committee minutes, have been received.

**6. STAFF REPORTS**

**6.1 FOR INFORMATION: UPDATE ON SUSTAINABILITY SERVICE PROJECTS AND AREAS OF ACTIVITY**

The Staff Report dated December 12, 2023 from Paris Marshall Smith, Sustainability Planner, has been received.

## 7. OLD BUSINESS

### 7.1 CSLAC 2024 FUNDING REQUESTS

The Committee Report dated November 20, 2023 from Paris Marshall smith, Sustainability Planner, has been received.

*NOTE: The following documents from October's CSLAC Meeting are added for additional information:*

- *2023-10-17 CSLAC Project Funding*
- *2022-11-10 Committee Report: Living Lakes Ground Water Monitoring*
  - *Att1: Evaluation for Project Initiation*
  - *Att2: Columbia Basin Groundwater Monitoring Program presentation*
- *2023-09-26 Committee Report: Elk Root Conservation Regenerative Educational Community Food Gardens*
  - *Att1: Evaluation for Project Initiation*
  - *Att2: Elk Root Conservation Project Overview*
- *2022-11-10 Committee Report: Kootenay Lake Watershed Monitoring Program*
  - *Att 1: Evaluation for Project Initiation*
  - *Att 2: Kootenay Lake Watershed Monitoring Program Overview*

Moved and seconded,

#### **MOTION ONLY**

That the Board direct staff to include payment from the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the 2024 budget for the following projects:

1. Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333
2. Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333
3. Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333

AND FURTHER, this funding is approved in principle and will not be provided until April 1, 2024 after budget approval.

Moved and seconded,

And Resolved:

#### **AMENDMENT ONLY**

That the foregoing motion being:

*That the Board direct staff to include payment from the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the 2024 budget for the following projects:*

1. *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333*
2. *Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333*
3. *Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333*

*AND FURTHER, this funding is approved in principle and will not be provided until April 1, 2024 after budget approval.*

Be amended to include “placeholders in” replacing the words “payment from”; the addition of the word “draft” before 2024, and removing the entire AND FURTHER, thus reading:

*That the Board direct staff to include **placeholders in** the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the **draft** 2024 budget for the following projects:*

1. *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333*
2. *Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333*
3. *Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333*

**Carried**

Moved and seconded,

And Resolved:

**MAIN MOTION**

That the Board direct staff to include placeholders in the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the draft 2024 budget for the following projects:

1. Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333
2. Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333
3. Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333



**Carried**

**DIRECTOR ABSENT/PRESENT** Director Davidoff left the meeting at 2:04 p.m. and Director Hanegraaf joined the meeting at 2:16 p.m.

**8. NEW BUSINESS**

**8.1 FOR DISCUSSION: ELK ROOT CONSERVATION LETTER OF SUPPORT**

Staff provided a verbal update.

Moved and seconded,

And Resolved that it be recommended to the Board:

That the Board submit a Letter of Support for Elk Root Conservation's application to Investment Agriculture Foundation for food storage and distribution infrastructure.

AND FURTHER, that this application recognizes the regional effort to establish food hubs across the RDCK.

**Carried**

**RECESS/RECONVENED** The meeting recessed at 2:47 p.m. for a break and reconvened at 2:52 p.m.

**8.2 FOR DISCUSSION: KOOTENAY LAKE PARTNERSHIP-UBCM FUNDING COMMUNITY TO COMMUNITY (C2C) GRANT**

Staff provided a verbal update.

Director Watson provided direction to staff to include the following recommendation on the Board addenda, "That the Board direct staff to submit a funding application to UBCM Community to Community (C2C) for Kootenay Lake Partnership 2024 strategic planning" and also attached the C2C application as information.

**8.3 FOR DISCUSSION: CONFIRM 2024 CSLAC MEETING DATES**

The Committee to confirm the following dates for 2024:

- February 13, 2024
- April 16, 2024
- June 11, 2024
- August 13, 2024
- October 15, 2024
- December 10, 2024

**9. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 3:05 p.m.

**10. NEXT MEETING**

The next Community Sustainable Living Advisory Committee meeting is scheduled for February 13, 2024 at 1:00 p.m.

**11. ADJOURNMENT**

Moved and seconded,  
And Resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 3:08 p.m.

**Carried**

Approved by

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Walter Popoff, Chair



December 13, 2023

Investment Agriculture Foundation

To Whom it May Concern:

**RE: Elk Root Conservation Farm Society's (ERC) application to the Investment Agriculture Foundation's Food Storage, Distribution and Retail Program**

On behalf of the Regional District of Central Kootenay (RDCK) Board of Directors, I would like to express our support for Elk Root Conservation Farm Society's (ERC) application to the Investment Agriculture Foundation's Food Storage, Distribution and Retail Program.

Our ongoing commitment is evident through our support of various initiatives, such as the Central Kootenay Food Policy Council, the Kootenay Boundary Farms Advisors program, and our advocacy for the changes to meat inspection and licensing systems, all aimed at bolstering support for our local producers. However, it is clear that there remain challenges faced by numerous producers lacking sufficient infrastructure for processing and distributing food. Therefore, the RDCK continues to advocate for a regional network of food hubs to ensure equitable access for all producers and processors. The proposed project will significantly augment food storage, processing, and distribution capacity within the Slokan Valley. Accordingly, the RDCK supports this application as a critical step towards advancing the establishment of food hubs in our region.

We understand that ERC's envisioned food hub is not solely focused on enhancing local farmers' access across the region. It will also build partnerships with educational institutions and other organizations to address the needs of the most vulnerable. Additionally, we are encouraged by the prospect of providing space for individuals to reconnect with the land, acquire vital food-growing skills, and both produce and access nutrient dense foods.

In conclusion, the RDCK supports Elk Root Conservation Farm Society's (ERC) application to the Investment Agriculture Foundation's Food Storage, Distribution and Retail Program as an important step towards creating a more resilient and inclusive food systems within our region.

Sincerely,

Aimee Watson  
Chair, RDCK Board

**Elk Root Conservation REGIONAL FOOD STORAGE AND DISTRIBUTION HUB –  
background material to accompany request for Letter of Support from RDCK Board**

**Elk Root Conservation Regional Food Storage and Distribution Hub project description:**

The **Elk Root Conservation** Regional Food Storage and Distribution Hub project aims to develop infrastructure and facilities to store locally grown food year round and distribute it throughout the region. This will include constructing Food Storage & Processing Facilities, and a Farm Gate Distribution & Retail Building complete with: i) varying levels of cold storage (refrigerated to frozen); ii) temperature and humidity regulated curing rooms; iii) storage rooms including racking, shelving and equipment such as pallet jack and/or fork lift; iv) work spaces with processing, preservation, and packaging machinery and equipment; and v) rural retail space. We plan to install electric upgrades to operate the storage, processing and distribution facilities. Included in this construction will be a solar-power energy system with back-up battery storage and/or generator. We want to ensure proper food storage and distribution in the events of severe weather including wind, snowstorms, wildfires, heat waves, etc. that frequently interrupts power supply to our rural area and can disrupt supply chains. We estimate the timeline for design, build permitting, and construction to be February 1, 2024 - November 30, 2025.

On the distribution side of our project, these facilities will also include EV charging stations and electric equipment charging stations. In addition, we will purchase 2 EV cargo vans. One van will be equipped with an electric refrigeration unit, insulation, and solar charging kit to ensure proper cold storage and transportation during extreme hot or cold weather. This will also provide us with additional off-grid cold storage and back-up battery capacity in the event of power disruption as outlined in the previous paragraph. The van will be primarily used to deliver food to individuals in our community who have barriers to transportation and accessibility, as well as to local retailers. In addition, we will be collecting produce from other local food producers and transporting it to the ERC Regional Food Storage & Distribution Hub, where it can then be processed and redistributed to people in need. We aim to acquire the vehicles by Spring 2024.

**ERC Community Food Hub Project:**

PARTNERS: (these are financial partners i.e. funders)

1. LFIF - Federal Government - confirmed
2. United Way - pending
3. CleanBC Go Electric Rebates - provincial government - confirmed
4. iMHZEV: Incentives for Medium- and Heavy-duty Zero-Emission Vehicles - federal government - confirmed
5. Elk Root Conservation Farm Society - confirmed
6. SC Carts - confirmed
7. Rad Bikes - electric bike sponsorship for delivery (just invited us to partner, exact sponsorship to be confirmed )

SUPPORTERS - RDCK in the only unconfirmed letter of support - all others have or have confirmed they are writing letters.

1. Local Government - Regional District of Central Kootenay (RDCK)
2. RDCK - Community Sustainable Living Advisory Committee (CSLAC)
3. Central Kootenay Food Policy Council
4. Lower Columbia Initiatives Corporation
5. Kootenay Boundary & Farm Advisors (KBFA)
6. School District 8 (SD8)
7. Circle of Indigenous Nations Society (COINS)
8. Evergreen Market
9. The Kootenay Co-op
10. Linden Lane Farms



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# CSLAC Staff Update

**Date:** 2024/02/13

**To:** Community Sustainable Living Advisory Committee

**From:** Paris Marshall Smith, Sustainability Planner

**Subject:** UPDATE ON SUSTAINABILITY SERVICE PROJECTS & AREAS OF ACTIVITY

**File:** 01-0515-20-CSLAC

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The purpose of this memo is to provide an update to the Community Sustainability Living Advisory Committee (CSLAC) of the current activity of the Sustainability Planner within S105. Updates on S100 initiatives such as RDCK Climate Actions, Regional Energy Efficiency Program (REEP) and 100% Renewable Energy by 2050 will go directly to the Board.

- Year 1 (2017) focus – responding to projects underway and initiating new activity to support Board priorities on Coordinated Delivery; Water – protection & advocacy; Housing; and Food & Agriculture. Energy & Climate Change are also Board priorities as per the climate action charter;
- Year 2 (2018) focus – integrating initiatives internally and externally through coordinated communication, marketing, policy development and by-law review.
- Year 3 (2019) focus – Watershed Governance Initiative, Senior Energy Specialist, Regional Energy Efficiency Program (REEP),
- Year 4 (2020) focus – Watershed Governance Initiative, Timber Deadstock Bioenergy, Regional Energy Efficiency Program (REEP) and Climate Action Strategy
- Year 5 (2021) focus – Watershed Governance Initiative, Climate Action Strategy and Regional Bioenergy Opportunities
- Year 6 (2022) focus - Watershed Governance Initiative, Climate Action Strategy & project management of Slocan Lake and River Partnership (SLRP), Invasive Species Plan Implementation & Geothermal GIS projects
- Year 7 (2023) focus: Watershed Governance Initiative, Slocan Lake and River Partnership (SLRP) and Grid Resilience Investigation.
- Year 8 (2024) focus: Climate Action Plan, Slocan Lake and River Partnership (SLRP)

**SUMMARY OF SUSTAINABILITY PLANNER'S *JANUARY to FEBRUARY* WORK TIME DISTRIBUTION**

AREA OF WORK	CURRENT %	COMMITMENT
<b>Community Sustainability Service (105) initiatives</b>		
Central Kootenay Food Policy Council	2%	Working with new ED on next steps for 2024 alignment with RDCK activities.
Watershed Governance Initiative	3%	No updates at this time
Slocan Lake and River Partnership	10%	SLRP Steering Committee continue to meet to discuss focus of the group.
Kootenay Lake Partnership	0%	KLP active and underway
Rural Grid Resilience Investigation	1%	No updates at this time
Admin	6%	The admin rhythm revolves around the bi-monthly CSLAC meeting and includes project evaluations & funding applications
<b>General admin (S100 ) initiatives</b>		
Climate Action Strategy	70%	Staff have provided an update to the Board on the draft Climate Action Plan.
Regional Invasive Species Plan	1%	Regional Working Group met for the first time – Dir Vandenberghe is Chair
Admin	7%	Reporting as needed to the Board
<b>TOTAL</b>	<b>100%</b>	

Color legend for areas of work
Food & agriculture
Water advocacy & protection
Energy
Climate Action

**CURRENT CSLAC COMMITMENTS FOR YEAR 8 (2024)**

CSLAC AREA OF FOCUS	PROJECT	STATUS	TIMELINE	CSLAC STAFF TIME
<b>Food and Agriculture</b>	Central Kootenay Food Policy Council	Active and confirmed	On-going	5%
<b>Water</b>	Kootenay Lake Partnership	Active and confirmed	On-going	25%
	Watershed Governance Initiative – Phase 3	Active and Confirmed	On-going	
	Slocan Lake and River Collaborative	Active and Confirmed	ON-going	
<b>Energy</b>	Rural Grid Resilience Investigation	Active and confirmed	Summer 2024	5%
<b>Climate Action</b>	Climate Action Strategy	Active and confirmed	On-going	60%
	Implementation of Regional Invasive Species Strategy	Active and confirmed	Spring 2024	
<b>CSLAC</b>	Administration	Active and confirmed	On-going	5%

**2024 staff time commitment 100%**

**Available CSLAC funding for 2024** Funding to be determined by CSLAC



**DASHBOARD OF CSLAC ACTIVITIES – Board resolutions follow**

Program	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>CENTRAL KOOTENAY FOOD POLICY COUNCIL</b>	Executive Director with support from SP	Working with ED on new ideas for 2024	\$15,000 from S100 + staff time	Normally minimal: 1-2 hours per month to attend meetings and follow email conversations.	Continue to work with ED	Working with new ED on next steps

Project	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>WATERSHED GOVERNANCE PROJECT PLANNING</b>	SP & Water Service Liaison	Working to update webmapping, met with the Province re WSSF and overseeing the Service Case Analysis	Expenses from CARIP + staff time + \$25,000 for Duck Creek	SP (0.3 FTE), GMDS (0.05 FTE), CSM (0.1 FTE) and Water Services Liaison (0.1 FTE) to support the project	Nothing at this time	Service Case Analysis and Natural Asset Management project
<b>SLOCAN LAKE AND RIVER PARTNERSHIP</b>	SP & GMDS	Development of Terms of Reference for the Partnership underway	\$5,000 from CSLAC project fund	SP – 3-4 hours per month	Meet with Steering Committee to review ToR	Develop structure for SLRP

Project	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>CLIMATE ACTION STRATEGY</b>	SP	Revised communication & engagement strategy for remainder of the year	Funding from S100 LGCAP and other grants & staff time	60-70 % of staff time for 2024	TBD by Board	TDB by Board

Project	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>REGIONAL INVASIVE SPECIES PLAN</b>	SP	Regional Working Group met, successfully.	Staff time + \$48,230 for RDCK properties + \$27,000 for strategy	Minimal	Preparing a report for the Board on next steps	

Project	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>GRID RESILIENCE</b>	SP	pilot underway by LINKS in Lardeau Valley for CSLAC consideration	Staff time	Minimal	Minimal, reporting on project in the Summer	Reporting on outcomes & funding application for ongoing pilots

Project	Responsible	Update of Activity	Staff time & funding	Current allocation of resources by SP	Activity to next meeting	Activity for 2024
<b>WEBSITE UPDATE &amp; PRINT MATERIAL</b>	SP & Communications Coordinator	Website continues to be updated and prepared for transition to new website	Staff time	On-going	On-going monitoring and updating	Ensure that website supports internal and external communication effectively
<b>ADMIN</b>	SP	Project management, relationship building, meetings, communication, reporting	Staff time	4-5 hours per week	On-going	

**BOARD RESOLUTIONS THAT GUIDE CSLAC’S WORK**

FOOD & AGRICULTURE	
CENTRAL KOOTENAY FOOD POLICY COUNCIL	<ol style="list-style-type: none"> <li>1. 718/17 That the Board direct staff to include a \$10,000 per year funding for the Central Kootenay Food Policy Council within the 2018-2022 draft financial plan for Service S105.</li> <li>2. 741/18 That the Board grant the balance of \$22,083.62.00 to the Central Kootenay Food Policy Council (CKFPC) contingent on all grant reporting and society action reporting deliverables be presented and approved by the Board; AND FURTHER, that staff obtain documentation form CKFPC that indicates they are in compliance with the British Columbia Societies Act.</li> <li>3. 757/18 That the Board appoint the following Directors to the Central Kootenay Food Policy Council for a term to end December 31, 2020 Director Faust and the second appointment BE REFERRED to December 13, 2018 Board meeting.</li> <li>4. 03/19 That the Board appoint the following Director to the Central Kootenay Food Policy Council for a term to end December 31, 2020 as per resolution 757/18: Director Peterson Director Main (Alternate)</li> <li>5. 48/19 That the Board agrees that the Central Kootenay Food Policy Council has satisfied the Board’s requirements and has demonstrated that it is in compliance with funders and the BC Societies Act; AS SUCH, the RDCK Board grants the balance of the \$29,347.87 to the Central Kootenay Food Policy Council from Community Sustainability Service S105.</li> <li>6. 284/20 That the Board approve the \$25,000 in the 2020 Financial Plan from Community Sustainable Living Service S105 be held for a Food Security Coordinator position within the Emergency Operations Centre as leveraging funds.</li> <li>7. 285/20 That the Board direct staff to report on options to establish a Food Security Coordinator position to be fully funded through Community Sustainable Living Service S105 with a budget up to \$25,000.</li> <li>8. 377/20 That the Board send a letter of support for the Columbia Basin Food Security Plan; AND FURTHER, that the Board allocate funds to the first phase of the "Central Kootenay Interim Food Security Action Plan" from Community Sustainability Service S105 in the amount of \$22,145.00 to the Central Kootenay Food Policy Council.</li> <li>9. 115/21 That the Board approve the Central Kootenay Food Policy Council’s request for increase in core funding for a total amount of \$15,000 to be included in the 2021 Financial Plan from the Service 105 Community Sustainable Advisory.</li> <li>10. 286/21 That the Board and staff review the draft Central Kootenay Interim Food Security Action Plan and provide their recommendations by May 11, 2021.</li> <li>11. 288/21 That Board direct staff to complete an internal assessment, prior to requesting a Service Case Analysis, to understand if a Contribution Service for food and agriculture</li> </ol>

	<p>is possible.</p> <p>12. 855/21 That the Board direct staff to work with Central Kootenay Food Policy Council to proceed with the proposed actions of the Regional Food Security Action Plan: (See minutes for full resolution)</p>
<p>WATER</p>	
<p>WATERSHED GOVERNANCE INITIATIVE</p>	<ol style="list-style-type: none"> <li>1. 416/16 That the RDCK write a letter to the POLIS Project on Ecological Governance and invite the organization to the West Kootenay to hold a watershed workshop.</li> <li>2. 592/16 That the RDCK invite The POLIS Project on Ecological Governance to attend the January 2017 Board meeting to give a presentation on watersheds and water sustainability.</li> <li>3. 88/18 That the Board direct staff to invite the Polis Project to host a workshop with the RDCK staff and Directors on watershed governance; AND FURTHER expenses and stipend be paid by General Administration S100.</li> <li>4. 256/18 The Watershed Governance workshop with the POLIS Project be booked for May 18th, 2018 and the Watershed Governance Workshop Discussion report be made available to all Board Directors.</li> <li>5. 487/18 That the Board direct staff to develop a Regional Watershed Governance Initiative project plan, and identify an allocation for General Manager of Development Service and Sustainability Coordinator's time to implement the project plan for consideration in the draft 2019 five year financial plan within General Administration Service (\$100).</li> <li>6. 892/18 That the RDCK Board directs staff to seek funding to launch and coordinate a scoping study to better understand the potential watershed governance roles and responsibilities of the RDCK; with areas for the study to be determine by the Community Sustainable Living Advisory Committee at the January committee meeting; And Further, the Board allocates staff time of the Sustainability Planner (0.3 FTE), General Manager of Development Services (0.1 FTE) and Water Services Liaison (0.1 FTE) to support the procurement process for services.</li> <li>7. 13/19 That the Board direct staff to develop a Regional Watershed Governance Initiative project plan, and identify an allocation for General Manager of Development Service and Sustainability Coordinator's time to implement the project plan for consideration in the draft 2019 five year financial plan within General Administration Service (\$100).</li> <li>8. 121/19 That the RDCK Board approve funds in the amount of \$26,250 from S105 Community Sustainable Living Advisory Service for the Watershed Governance Initiative scoping study, to complement the work being done in Area H and I's ground water studies, for the following watersheds: <ul style="list-style-type: none"> <li>• Bourke, Sitkum &amp; Duhamel Community Watershed (Area F);</li> <li>• Arrow Creek Community Watershed (Area B);</li> <li>• Ymir Community Watershed (Area G);</li> <li>• Argenta Watershed (Area D);</li> <li>• Harrop (Area E);</li> <li>• and Deer Creek (Area J)</li> </ul> </li> <li>9. 409/10 That the RDCK Board award the Regional Watershed Governance Initiative Scoping Study to Christina Metherall and Elucidate Consulting, and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$26,880 (includes GST).</li> </ol>

	<p>10. 282/20 That the Board direct staff to prepare a workplan to determine the organizational capacity of the Community Sustainability Services and Water Services staff to pursue the recommendations of the RDCK Regional Watershed Governance Initiative report dated January 2020.</p> <p>11. 389/20 That the Board endorse the Watershed Governance Initiative Project Plan (May 2020) and direct staff to pursue the Project Plan as a collaboration between Community Sustainability and Water Services staff.</p> <p>12. 610/20 The Board direct staff to bring forward a project plan with budget that will seek to collate and map existing watershed information held by the RDCK and other sources at a regional scale to inform our next steps and as a support to communities and conducting a gap analysis; AND FURTHER bring this back to the Community Sustainable Living Advisory Committee to inform the RDCK’s next steps on watershed governance.</p> <p>13. 828/20 That the Board approve transfer of funds to Community Sustainability Service S105 for a student position to support the Watershed Governance Initiative Data Collation and Mapping project in the amount of \$14,500 from the Climate Action Revenue Incentive Program (CARIP) Service S100 and include in the 2021 Financial Plan; That the Board approve transfer of \$9,000 in funds for the Watershed Governance Initiative Data Collation and Mapping project from Climate Action Revenue Incentive Program (CARIP) Service S100 to Community Sustainability Service S105.</p> <p>14. 112/21 That the Board send a letter of support to Living Lakes Canada for the Columbia Basin Water Monitoring Collaborative and Water Hub.</p> <p>15. 113/21 That the Board direct staff to report back to Community Sustainable Living Advisory Committee on how the workplan for the Watershed Governance Initiative is modified and budgeted based on a collaboration with Living Lakes Canada.</p> <p>16. 584/21 That the Board approve the recommended next steps of Phase 3 of the Watershed Governance Initiative (WGI) with a focus on relationship building and planning, mapping and monitoring as outlined below and presented to the Community Sustainable Living Advisory Committee August 17, 2021:</p> <ol style="list-style-type: none"> <li>1. Supporting continued relationship building with Yaqan Nukiy and Ktunaxa Nation Council, Syilx Okanagan Nation Alliance, Secwepemc and Sinixt</li> <li>2. Provide technical support for community led watershed mapping and communication tools such as story mapping</li> <li>3. Supporting management of RDCK water systems - pilot natural asset management</li> <li>4. Supporting regional monitoring – investigate how the RDCK could support local level monitoring</li> <li>5. Supporting community led mapping – investigate Nature Based Planning</li> </ol> <p>17. 585/21 That the RDCK Board direct staff to develop a work plan for continued work on the Watershed Governance Initiative (WGI) including seeking external partners; AND FURTHER, to prepare for discussion on how Community Sustainable Living Advisory Committee (CSLAC) can encompass the entire Board.</p> <p>18. 658/21 That the Board direct the Chair of the Board and Chair of Community Sustainable Living Advisory Committee to reach out to MLA Brittny Anderson to discuss opportunities for engagement around the Regional Watershed Governance Initiative as it moves into Phase 3 focused on relationship building, monitoring and mapping.</p> <p>19. 852/21 That the Board direct staff, Community Sustainable Living Advisory Committee Chair and Board Chair to work with MLA Anderson to develop a relationship with Forest Lands Natural Resource Operations and Rural Development and host community forums focused on watershed governance and stewardship in 2022.</p> <p>20. 853/21 That Resolution 847/20, being the transfer of \$9,000 in funds for the Watershed Governance Initiative Data Collation and Mapping project from Climate Action Revenue Incentive Program (CARIP) Service S100 to Community Sustainability Service S105 and include in the 2021 Financial Plan BE RESCINDED because funds were not</p>
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	<p>needed as anticipated.</p> <ol style="list-style-type: none"> <li>21. 86/22 That the RDCK Board approve funding up to \$25,000 for the 2022 Watershed Governance Initiative budget from S105 Community Sustainable Living Service and include this in the 2022 Financial Plan; AND FURTHER, the Board allocates staff time of the Sustainability Planner and Water Services Liaison to support the 2022 Watershed Governance Initiative.</li> <li>22. 128/22 That the Board direct staff to submit a response on behalf of the RDCK to the Province on the Watershed Security Strategy and Fund; AND FURTHER, invite Board members and staff to comment on the draft responses by Monday, February 28, 2022.</li> <li>23. 258/22 That the RDCK Board direct staff to send a request to Yaqaan Nukiy Chief and Council for their participation on developing a Water Sustainability Plan for the Creston Valley; AND FURTHER, request that the Province order a Water Sustainability Plan be developed in the Creston Valley in partnership with RDCK and Yaqaan Nukiy SUBJECT TO agreement from Yaqaan Nukiy.</li> <li>24. 433/22 That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing the requisition of a Drinking Water &amp; Watershed Protection Service bylaw for protection of watersheds and drinking water in the Regional District of Central Kootenay to be added to the workplan in 2023.</li> <li>25. 515/22 That the Board direct staff to work with the Wynndel community residents to create a story map, request an investigation under the Drinking Water Protection Act (Section 29) and request that the Ministry of Forests confirm the VRI (vegetation regeneration index) for the Duck Creek Watershed; AND FURTHER, that the Community Sustainable Living Service (S105) contribute up to a total of \$25,000 of funds over 2022 and 2023 budget years to conduct a cumulative impact study of proposed logging in the Duck Creek Watershed.</li> <li>26. 224/23 The Board is asked to provide comments related to watershed ecosystem services and health; climate resiliency; watershed governance and the help needed; economic opportunities within watersheds; reconciliation with Indigenous Peoples as it relates to water; and, advancing the UN Declaration of the Rights of Indigenous Peoples.</li> <li>27. 304/23 That the Board approve the RDCK enter into a Collaborative Research Agreement with Selkirk College to provide research support for a service case analysis on a Drinking Water and Watershed Protection Service Case Analysis for the period of May 1, 2023 to September 30, 2023; AND FURTHER, that the Agreement be signed by the Chair and Corporate Officer.</li> <li>28. 305/23 That the Board direct staff to conduct Step 1 of Community Sustainable Living Advisory Committee project evaluation of completing a Natural Asset Management Plan for Ymir Water System - Quartz Creek Watershed.</li> <li>29. 377/23 That the Board direct staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation to create a natural asset management plan for the Quartz Creek Watershed prepare a workplan and budget.</li> <li>30. 304/23 That the Board approve the RDCK enter into a Collaborative Research Agreement with Selkirk College to provide research support for a service case analysis on a Drinking Water and Watershed Protection Service Case Analysis for the period of May 1, 2023 to September 30, 2023; AND FURTHER, that the Agreement be signed by the Chair and Corporate Officer.</li> </ol>
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	<p>31. 305/23 That the Board direct staff to conduct Step 1 of Community Sustainable Living Advisory Committee project evaluation of completing a Natural Asset Management Plan for Ymir Water System - Quartz Creek Watershed.</p> <p>32. 377/23 That the Board direct staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation to create a natural asset management plan for the Quartz Creek Watershed prepare a workplan and budget.</p>												
<p>KOOTENAY LAKE PARTNERSHIP</p>	<p>1. 91/18 That the RDCK Board approve funding of \$10,000 under S105 Community Sustainable Living Service to support the contracted service of the Kootenay Lake Partnership Coordinator position within the 2018 budget.</p> <p>2. 414/19 That the RDCK Board extends its support for Living Lakes Canada's Foreshore Inventory and Mapping for Aquatic Species at Risk proposal to the Canada Nature Fund with in-kind contributions of mapping data and staff hours for a total contribution of \$175,000.00 over the four (4) year term of the project, which is:</p> <table border="1" data-bbox="567 597 1177 927"> <thead> <tr> <th>PROJECT</th> <th>IN-KIND CONTRIBUTIONS</th> </tr> </thead> <tbody> <tr> <td>Regional Flood and Hazard Risk Assessment</td> <td>Completed in 2018 \$40,000.00</td> </tr> <tr> <td>LIDAR Acquisition and Processing</td> <td>Completed in 2018 \$40,000.00</td> </tr> <tr> <td>Floodplain Mapping Kootenay Lake</td> <td>In Process \$60,000.00</td> </tr> <tr> <td>Inundation Study</td> <td>In Process \$10,000.00</td> </tr> <tr> <td>Planning staff time for review and outreach</td> <td>Pending \$25,000.00</td> </tr> </tbody> </table> <p>3. 390/20 That the Board direct staff to transfer the remaining grant funding from the Real Estate Foundation (REF) in Community Sustainability Service S105, administered by RDCK on behalf of the Kootenay Lake Partnership, to Living Lakes Canada to support the Program Coordinator Position upon receiving confirmation from REF to do the transfer; AND FURTHER, that final report comes back to RDCK for information</p> <p>4. That the Board approve an allocation of \$10,000 annually from 2022-2024 to fund the Kootenay Lake Partnership Coordinator from the Community Sustainable Living Service S105 and this amount be added to the 2022-2026 Financial Plan; AND FURTHER, the Board approve that amount be paid to the Ktunaxa Nation Land and Resource Division annually, to support the Kootenay Lake Partnership through contract administration of the Coordinator position SUBJECT TO a contribution agreement with the Ktunaxa Nation Council being prepared and brought back to the Board.</p>	PROJECT	IN-KIND CONTRIBUTIONS	Regional Flood and Hazard Risk Assessment	Completed in 2018 \$40,000.00	LIDAR Acquisition and Processing	Completed in 2018 \$40,000.00	Floodplain Mapping Kootenay Lake	In Process \$60,000.00	Inundation Study	In Process \$10,000.00	Planning staff time for review and outreach	Pending \$25,000.00
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<p>ENERGY</p>													
<p>REGIONAL BIOENERGY &amp; FULL FIBER UTILIZATION PLANNING</p>	<p>1. 119/19 That the Board direct staff to explore partnerships possibilities with Columbia Shuswap Regional District, Regional District East Kootenay and Regional District Kootenay Boundary on the Timber Deadstock Biofuel scoping study; AND FURTHER, that staff explore funding opportunities for the study</p> <p>2. 232/19 That the Board approve the RDCK entering into a Contribution Agreement with Columbia Basin Trust to support the research and development of a business plan for</p>												

	<p>timber deadstock biofuel in the Regional District of Central Kootenay, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, the required matching funds of up to \$25,000 come from Service S105 - Community Sustainable Living Advisory; AND FURTHER, that the grant funds be received and administered through S105.</p> <p>3. 500/20 That the Board direct staff to further develop the business case potential of the Wood Pellet Boiler Network, District Energy in Castlegar and Village District Energy Systems as part of the Timber Deadstock Bioenergy Feasibility Study in coordination with municipal staff.</p> <p>4. 845/20 That the Community Sustainable Living Advisory Committee Chair, RDCK Board Chair and senior staff approach the new Minister of Forests, Lands, Natural Resource Operations &amp; Rural Development to ask what emerging direction may be coming which would assist the RDCK in further investigating bioenergy projects which would align with provincial objectives of maximizing fiber utilization and reducing forest fuel loading; AND FURTHER to make a similar outreach to Forest Enhancement Society BC.</p> <p>5. 285/21 That the Community Sustainable Living Advisory Committee take no further action at this time on the following recommendation: 845/20 That the Community Sustainable Living Advisory Committee Chair, RDCK Board Chair and senior staff approach the new Minister of Forests, Lands, Natural Resource Operations &amp; Rural Development to ask what emerging direction may be coming which would assist the RDCK in further investigating bioenergy projects which would align with provincial objectives of maximizing fiber utilization and reducing forest fuel loading; AND FURTHER to make a similar outreach to Forest Enhancement Society BC.</p>
COMMUNITY GEOTHERMAL - GIS PROJECT	<p>1. 451/21 That the Board approve funding \$10,000 for the South Kootenay Lake Community Services Society's Community Geothermal - GIS Project Set-up and Data Integration from S105 Community Sustainable Living Service and include this in the 2021 Financial Plan.</p>
RURAL GRID RESILIENCE INVESTIGATION	<p>1. 516/22 That the Board direct staff to work with Community Energy Association to understand the potential and limitations of energy storage, micro generation or bi-directional charging and prepare a workplan and budget for 2-3 community pilots in 2023, with the report to come back to the Community Sustainable Living Advisory Committee for review.</p> <p>2. 303/23 That the Board approve \$6,500 in funding to support a Lardeau Valley Opportunity LINKS Society pilot of residential power back up/renewable home assessment &amp; rebates, to be paid from the Community Sustainable Living Service (S105).</p>
CLIMATE ACTION	
CLIMATE ACTION STRATEGY	<p>1. 124/19 That the Board direct staff to prepare a resolution that responds to ramping up RDCK's climate action in response to the climate emergency by April, 2019.</p> <p>2. 272/19 - WHEREAS Climate change is recognized to be an urgent reality requiring rapid decarbonisation of energy across all sectors; Climate change is recognized to be an urgent reality where risks are compounded by increased climate change weather related events (more precipitation in the winter, dryer hotter summers) and increased levels of uncertainty. Preparing for increased resilience and adaptability is critical; THEREFORE BE IT RESOLVED That the Regional District of Central Kootenay Board recognizes that the world is in a global state of climate crisis. This reality creates an imperative for ALL ORDERS OF GOVERNMENT to undertake "rapid and far reaching" changes to building construction, energy systems, land use and transportation.</p> <p>1. 701/19 That the Board direct staff to update the RDCK Policy Framework to incorporate a climate action lens; AND that, the 3-phased Climate Action Lens Policy strategy will seek input from the Senior Management Team to ensure smooth integration with operations and will bring recommendations to the Board for approval.</p>



	<ol style="list-style-type: none"> <li>2. 861/19 That the Board direct staff to distribute the 2019 RDCK State of Climate Action full report and summary handout to the public.</li> <li>3. 848/20 That the Board approve transfer of funds to Community Sustainability Service S105 for a student position to support climate action work in the amount of \$14,500 from the Climate Action Revenue Incentive Program (CARIP) Service S100 and include in the 2021 Financial Plan; AND FURTHER, to offset the costs of the student position, the Board direct staff to apply to the Pacific Institute for Climate Solutions (PICS) for \$12,000.</li> <li>4. 604/21 That the RDCK Board endorse updating the RDCK State of Climate Action (SoCA) reporting framework to include a combination of reporting efforts such as – a dashboard, an annual scorecard, and reports (less frequent than current annual reports) with expenses to be paid from General Administration Service S100.</li> <li>5. 44/22 That the Board adopt Policy 200-01-17 Better Corporate Building Policy and accompanying Procedures effective January 20, 2022</li> <li>6. That the RDCK Board adopt science based carbon pollution (greenhouse gas emissions) reduction targets of 50% below 2018 levels by 2030, and 100% by 2050; AND FURTHER that the Board directs staff in 2022 to prepare 4-year climate action plans as a pathway to 2030 climate action targets and bring a report back to the Board.</li> <li>7. 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023 -26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program (CARIP) reserve in General Administration Service S100.</li> <li>8. 514/22 That the Board appoint the following Directors to an advisory group to support the completion of the Regional District of Central Kootenay Climate Action Plan – Aimee Watson, Garry Jackman, Janice Morrison, Suzan Hewat</li> <li>9. 268/23 That the Board refer adoption of RDCK Climate Actions to the August 17, 2023 Board meeting to allow for continued engagement through to July 26; AND FURTHER, that Staff are directed to conduct public in-person meetings at the request of Directors (all requests be submitted no later than Friday May 5).</li> <li>10. 391/23 That the Board approve up to the amount of \$121,700 to support communication and engagement related to RDCK Climate Actions from the Local Government Climate Action Program funding in Service 100 – General Administration; AND FURTHER, that the Board utilize the Community Sustainable Living Committee, as an advisory committee, to inform communication and engagement related to building the RDCK Climate Plan.</li> </ol>
<p>RURAL DEVELOPMENT INSTITUTE (RDI) – CLIMATE ADAPTATION PROJECT</p>	<ol style="list-style-type: none"> <li>1. 233/19 That the Board partner with the Rural Development Institute’s Regional Approach to Rural Climate Adaptation Project Partnership and direct staff to finalize the agreement; AND FURTHER, allocate \$12,500 of in-kind staff time from Service S105 for 2019-2020 (2 years) to support the Partnership.</li> <li>2. 595/19 That the Board approve the RDCK entering into a Collaborative Research agreement with Selkirk College for the Regional Approach to Rural Climate Adaptation Project Partnership for the period from May 1, 2019 to March 1, 2021, and that the Chair and Corporate Officer be authorized to sign the necessary documents.</li> </ol>
<p>100% RENEWABLE ENERGY BY 2050</p>	<ol style="list-style-type: none"> <li>1. 257/18 That the Board commit to the development of strategies and implementation of projects to achieve the long-term goal of deriving 100% of its net energy from renewable sources by 2050, and commit to demonstrate strong political leadership and significantly contribute to the reduction of greenhouse gases in the region.</li> <li>2. 222/19 That the Board appoint the following individual(s) to work with the West Kootenay EcoSociety towards the 100% Renewable Energy by 2050 from the Community Sustainable Living Advisory Committee; AND FURTHER, stipend and expenses to come from S105: Director Faust &amp; Lockwood</li> </ol>

	<p>3. 412/19 That the Board Chair and Corporate Officer sign the Memorandum of Understanding with West Kootenay 100% Renewable Energy Plan.</p> <p>4. 139/21 That the Board receive the West Kootenay 100% Renewable Energy Plan dated December 2020 as presented in the January 6, 2021 West Kootenay 100% Renewable Energy Plan Board Report; AND FURTHER, that the adoption of the plan be considered after the workshop has taken place.</p>
REGIONAL INVASIVE SPECIES PLAN	<p>1. 483/21 That the Board direct Development and Community Sustainability Services staff to coordinate with staff from Geographic Information Services, Resource Recovery, Water Services, Recreation Facilities and Parks to create a proposal for an implementation plan of the draft Regional Invasive Species Strategy.</p> <p>2. 50/22 That the Board direct staff to negotiate and enter into a sole-source agreement with the Central Kootenay Invasive Species Society for an invasive plant inventory on RDCK-owned or leased properties and development of a detailed implementation plan of the Regional Invasive Species Strategy for an amount not to exceed \$44,472 exclusive of GST; AND FURTHER, that the costs for the inventory be paid from the services responsible for the lands and buildings sites identified and the costs of \$8,500 for the Regional Invasive Species Implementation Plan be paid from General Administration Service S100.</p> <p>3. 780/22 That the Board direct staff to enter into a sole-source agreement with the Central Kootenay Invasive Species Society for invasive plant management on RDCK-owned-leased properties, as outlined in the 2022 RDCK Invasive Plant Management Plan up to a maximum amount of \$48,230 plus GST; AND FURTHER, that the costs for the invasive plant management be added to the 2023-2027 Financial Plan for the departments responsible for the lands and building sites identified.</p> <p>4. 60/23 That the Board direct staff to negotiate an agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 (\$15,000) and PILOT the Good Neighbour program (\$12,000) of the Regional Invasive Species Strategy for the 2023; AND FURTHER, that the costs of no more than \$27,000 + GST be included in the S100 General Administration draft 2023 Financial Plan; AND FURTHER, that the agreement be brought back to the March 16, 2023 Board meeting.</p> <p>5. 646/23 That the Board appoint the following two (2) Directors to the Regional Invasive Species Working Group for a term to end September 2024</p> <p>6.</p>
REGIONAL ACTIVE & LOW CARBON TRANSPORTATION STRATEGY	<p>1. That the Board direct staff to prepare a detailed project budget to investigate regional active transportation solutions as outlined in the report from Community Sustainable Living Advisory Committee (CSLAC) staff dated September 10, 2022 and report back to CSLAC for approval.</p>
COMMUNITY AMBASSADORS – partnership with Youth Climate Corps/Wildsight	<p>1. 125/23 That the Board support the development and delivery of the Climate Action Ambassadors program in partnership with Youth Climate Corps-Wildsight; AND FURTHER, the Board provide a letter of support to partner with Youth Climate Corps through Wildsight for the application to the Rural Economic Diversification &amp; Infrastructure Program (REDIP) contributing in-kind support (\$58,000) and cash contribution (\$40,000 previously approved in reso 259/22) to be funded from the Local Government Climate Action Plan for training in each of the departments and oversight of development and delivery of the program.</p> <p>2. 651/23 That the Board provide a letter of support to the Rural Economic Diversification &amp; Infrastructure Program (REDIP) for the Fire to Food Youth Climate Corps-Wildsight project with in-kind support up to \$19,200 for training in each of the departments and oversight of development and delivery of the program.</p>
CSLAC ADMINISTRATIVE & COMMUNICATION SUPPORT	
WEBSITE UPDATE & PRINT MATERIAL	<p>1. 601/18 That the Board direct staff to highlight the work of the Sustainability Service (105) through the RDCK website and announce with a media release.</p> <p>2. 578/19 That the Board directs staff to procure services from Little H Design Works for \$2,500 for the work of designing the summary report for the RDCK's Climate Action Indicator Project with funds to come from Service 105; AND FURTHER, staff be directed to seek quotes to produce a graphic illustration of this report for distribution on line.</p>

ADMIN	<ol style="list-style-type: none"> <li>1. 382/18 That the RDCK Board support the allocation of S105 funds ‘Grants’ leveraging and linking additional funds from external agencies for sustainability initiatives, as described in the Community Sustainable Living Advisory Committee Terms of Reference.</li> <li>2. 123/19 That the Board approve the 2019 Community Sustainable Living Advisory Committee draft budget; AND FURTHER, that the directors stipend and expenses be reduced to \$5,000 for the years 2020-23 inclusive.</li> </ol>



# Community Sustainable Living Advisory Committee (CSLAC) 2024 Actions & Workplan

Paris Marshall Smith  
February 13, 2024



## Outline

- 1 CSLAC Overview
- 2 How CSLAC projects are funded
- 3 2024 Workplan
- 4 CSLAC Review



## CSLAC Objectives

- **Discuss and review** projects and initiatives that are socially, culturally, economically and environmentally sustainable
  - Examples - food security and agriculture, climate change initiatives, region wide economic development initiatives, affordable housing strategies
- **Provide input** that will result in sustainability initiatives that are supported by the Board and acceptable to the public.
- **Make recommendations** on sustainability projects, opportunities, service provision, and other related matters of the Service to the RDCK Board
- **Receive and relay feedback** from the community
- **Initiate and participate** in the review of Climate Action Strategy and State of Climate Action annual reporting to develop strategies that are current



## CSLAC Role

CSLAC has 2 types of activities it supports – projects and programs:

- 1. Projects** are short one-off initiatives that have a distinct beginning and end, they are intended to be investigations of novel ideas focused on increasing rural resilience - \$25,000 per year
- 2. Programs** are multi-year initiatives – often projects that have moved past the incubation phase – undefined amount per year

TYPE OF FUNDING	DESCRIPTION	APPLICATION PROCESS	REQUEST LIMIT	CRITERIA
<b>PROJECT (INVESTIGATION) FUNDING</b>	One time requests after which can be considered for program funding	Funding will be allocated on a first come, first serve to a maximum of \$25,000 per year	\$10,000 per year	<ul style="list-style-type: none"> <li>• Be within one of the 5 CSLAC focus areas – food &amp; agriculture, water, climate action, energy or housing</li> <li>• Follow the project evaluation process</li> </ul>
<b>PROGRAM (CORE) FUNDING</b>	Can be multi-year for a maximum of 5 years, after which funding expires and/or a service case analysis can be requested	Ideally, applications received once per year in November to be presented to CSLAC in December for inclusion in budget	\$15,000 per year	<ul style="list-style-type: none"> <li>• Must have existing relationship with CSLAC (eg. has completed a project)</li> <li>• Must be working towards financial sustainability or establishment of a service</li> <li>• Be with one of the 5 CSLAC focus areas (see above)</li> <li>• Follow the project evaluation process</li> </ul>





## CSLAC focus areas - climate action, energy, housing, food & agriculture and water

Examples of regionally impactful initiatives that have benefited from CSLAC support either as incubation or to investigate ideas:

- [Kootenay Lake Partnership](#)
- [Friends of Kootenay Lake](#)
- Slocan Lake and River Partnership\*
- Duck Creek Watershed investigation\*
- [Kootenay Boundary Farm Advisors](#)
- [Central Kootenay Food Policy Council](#)
- Timber Deadstock Bioenergy Study
- East Shore Geothermal GIS Study
- Grid Resilience Investigation – current\*
- [Regional Energy Efficiency Program](#)

\*started in 2022



## CSLAC 2024 workplan - climate action, energy, housing, food & agriculture and water

Given the on-going work of the RDCK Climate Action Plan, and the outstanding work needed in other areas (WGI, Asset Management etc) - CSLAC **staff time is fully allocated** for 2024 – more detail on following slide.

Projects can be considered for 2025.

CSLAC AREA OF FOCUS	PROJECT	DETAILS	STATUS	FUNDING REQUEST	SERVICE	TIMELINE	CSLAC STAFF TIME
CLIMATE ACTION	RDCK Climate Actions	Implementation of action items + oversight of staff	Active and confirmed	\$121,000 (LGCAP)	\$100	On-going	65%
WATER	Watershed Governance Initiative	Service case review + on-going GIS project work	Active and confirmed	\$40,000	\$105	On-going	20%
	Slocan Lake and River Partnership	Providing support to partnership establishment & hiring of coordinator	Active and confirmed	\$5,000	\$105	On-going	
	Natural Asset Management – Quartz Creek	Creating a natural asset management plan for Quartz Creek – Ymir water system	Application for funding - Community Works	TBD	\$105	Fall 2024	
	Duck Creek Watershed	Relationship building with Province, Yaqan Nukiy & Wynndel-Creston community, Cumulative Impact Study	Active and confirmed	\$25,000	\$105	On-going	
	Ground Water Monitoring		Proposed	\$10,000	\$105	2024	
			Proposed	\$10,000	\$105	2024	
ENERGY	Grid Resilience Investigation	Investigation of next steps for RDCK support	Active and confirmed	\$6,500	\$105	Summer 2024	5%
FOOD AND AGRICULTURE	Central Kootenay Food Policy Council	On-going	Active and confirmed	\$15,000	\$100	On-going	
Administration time							10%

**2024 staff time commitment 100%**  
(if staff recommendations approved)

**Available staff time for 2024 0%**

**Total PROJECT funding requests from CSLAC S105 for 2024** \$20,000 for 2 projects – 1 with Living Lakes and 1 with Elk Root Conservation

**Total PROGRAM funding requests from CSLAC S105 for 2024** \$20,000



## CSLAC Role (again)

CSLAC has 2 types of activities it supports – projects and programs:

- 1. Projects** are short one-off initiatives that have a distinct beginning and end, they are intended to be investigations of novel ideas focused on increasing rural resilience - \$25,000 per year
- 2. Programs** are multi-year initiatives – often projects that have moved past the incubation phase – undefined amount per year



## CSLAC over the last term

Since 2017, CSLAC has initiated 27 projects and programs (Kootenay Lake Partnership, existed prior to 2017) – an average of 3.6 projects per year. Most of its initiatives are regional in scope and benefit.

Over the last 7 years, the Committee has effectively leveraged its relatively small contribution over 5.3 times for more than \$2.2 million in community investment.



QUESTIONS?



**2024 Financial Plan**

**S105 Community Sustainability**

**INCOME**

Account	Description	2023 To Date	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
41010	Requisitions	210,250	210,250	210,029	248,480	250,660	252,863	255,087
43020	Grants	0	0	106,842	5,402	0	0	0
43025	Grants - Specified	0	0	18,000	12,000	0	0	0
43505	External Contributions & Contracts - Specified	20,000	0	0	0	0	0	0
45000	Transfer from Reserves	0	32,000	0	0	0	0	0
45500	Transfer from Other Service	8,000	0	0	0	0	0	0
49100	Prior Year Surplus	23,260	21,890	65,246	0	0	0	0
<b>Total Income</b>		<b>261,510</b>	<b>264,140</b>	<b>400,117</b>	<b>265,882</b>	<b>250,660</b>	<b>252,863</b>	<b>255,087</b>

**EXPENSES**

Account	Description	2023 To Date	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
51010	Salaries	103,710	147,000	132,000	133,320	134,653	136,000	137,360
51020	Overtime	85	0	0	0	0	0	0
51030	Benefits	28,268	38,500	40,000	40,400	40,804	41,212	41,624
51050	Employee Health & Safety	0	100	500	500	500	500	500
51060	Employee Incentives	38	0	500	505	510	515	520
51500	Directors - Allowance & Stipend	15,091	16,900	16,900	17,069	17,240	17,412	17,586
51560	Directors - Travel	114	1,000	1,000	1,010	1,020	1,030	1,041
51565	Directors - Mileage	1,521	0	1,800	1,818	1,836	1,855	1,873
52010	Travel	1,139	0	2,000	1,000	1,000	1,000	1,000
52020	Education & Training	0	3,200	3,500	2,734	2,734	2,734	2,734
52030	Memberships, Dues & Subscriptions	930	650	1,320	1,321	1,322	1,324	1,325
53020	Admin, Office Supplies & Postage	875	1,300	1,300	1,313	1,326	1,339	1,353
53030	Communication	1,152	1,000	1,200	1,212	1,224	1,236	1,249
53050	Insurance	352	520	850	858	867	876	885
54030	Contracted Services	20,610	0	152,030	17,402	0	0	0
55010	Repairs & Maintenance	566	810	818	826	835	843	851
55040	Utilities	410	440	602	608	614	620	626
55050	Vehicles	0	500	500	505	510	515	520
55060	Rentals	498	1,050	1,124	1,135	1,147	1,158	1,170
57010	Grants	3,900	35,000	25,000	25,000	25,000	25,000	25,000
59100	Accumulated Operating Surplus	0	0	0	0	0	0	0
59500	Transfer to Other Service	68	0	0	0	0	0	0
59510	Transfer to Other Service - General Admin. Fee	10,654	10,654	11,315	11,428	11,542	11,658	11,774
59520	Transfer to Other Service - IT Fee	5,516	5,516	5,858	5,917	5,976	6,036	6,096
<b>Total Expenses</b>		<b>195,497</b>	<b>264,140</b>	<b>400,117</b>	<b>265,882</b>	<b>250,660</b>	<b>252,863</b>	<b>255,087</b>

<b>Total Service</b>		<b>66,012</b>	<b>-0</b>	<b>-0</b>	<b>0</b>	<b>-0</b>	<b>0</b>	<b>0</b>
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## 2024 Financial Plan

### S105 Community Sustainability

#### INCOME

Account	Description	2023 To Date	2023 Budget	2024 Budget	
41010	Requisitions	210,250.00	210,250.00	210,029.00	
43020	Grants	0.00	0.00	106,842.00	CF FortisBC \$10K recieved in 2023 minus deficit of \$4779 in Prior Year Surplus.
43025	Grants - Specified	0.00	0.00	18,000.00	CF from 2023; LCF funds - \$2000 to be recieved in 2025, one year delay in project launch.
43505	External Contributions & Contracts - Specified	20,000.00	0.00	0.00	
45000	Transfer from Reserves	0.00	32,000.00	0.00	
45500	Transfer from Other Service	8,000.00	0.00	0.00	2023 number is transfer from LGCAP funding for WGI
49100	Prior Year Surplus	23,259.68	21,889.72	65,246.00	
<b>Total Income</b>		<b>261,509.68</b>	<b>264,139.72</b>	<b>400,117.00</b>	

#### EXPENSES

Account	Description	2023 To Date	2023 Budget	2024 Budget	
51010	Salaries	103,709.84	147,000.00	132,000.00	
51020	Overtime	84.53	0.00	0.00	
51030	Benefits	28,268.35	38,500.00	40,000.00	
51050	Employee Health & Safety	0.00	100.00	500.00	
51060	Employee Incentives	37.50	0.00	500.00	
51500	Directors - Allowance & Stipend	15,091.00	16,900.00	16,900.00	
51560	Directors - Travel	114.28	1,000.00	1,000.00	
51565	Directors - Mileage	1,520.69	0.00	1,800.00	
52010	Travel	1,139.07	0.00	2,000.00	Conference Sangita and Paris
52020	Education & Training	0.00	3,200.00	3,500.00	De-esclation training
52030	Memberships, Dues & Subscriptions	930.23	650.00	1,320.00	PIBC for Paris and Sangita
53020	Admin, Office Supplies & Postage	874.87	1,300.00	1,300.00	

Account	Description	2023 To Date	2023 Budget	2024 Budget
53030	Communication	1,152.34	1,000.00	1,200.00
53050	Insurance	351.65	520.20	850.00
				Slocan Lake & River Partnership \$4,366.51 + Duck Creek \$25,000 + LINKS contract \$2,600 + total
54030	Contracted Services	20,610.10	0.00	152,030.00
				contract \$120,063 for KLP
55010	Repairs & Maintenance	566.27	810.00	818.10
55040	Utilities	410.50	440.00	602.00
55050	Vehicles	0.00	500.00	500.00
55060	Rentals	497.58	1,050.00	1,124.00
				Pending decision for 2024 proposals, see CSLAC agenda
57010	Grants	3,900.00	35,000.00	25,000.00
59100	Accumulated Operating Surplus	0.00	0.00	0.00
59500	Transfer to Other Service	68.49	0.00	0.00
59510	Transfer to Other Service - General Admin. Fee	10,654.00	10,654.00	11,315.00
59520	Transfer to Other Service - IT Fee	5,516.00	5,516.00	5,858.00
<b>Total Expenses</b>		<b>195,497.29</b>	<b>264,140.20</b>	<b>400,117.10</b>
<b>Total Service</b>		<b>66,012.39</b>	<b>-0.48</b>	<b>-0.10</b>