



**Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Minutes**

The **third** meeting of the Board of the Regional District of Central Kootenay in 2024 was held on Thursday, March 21, 2024 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director M. McFaddin	City of Castlegar	
Director A. DeBoon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLauren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director L. Main	Village of Silverton	In-Person
Director J. Lunn	Village of Slocan	In-Person

ELECTED OFFICIALS

ABSENT

Director W. Popoff	Electoral Area H
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STAFF PRESENT

S. Horn	Chief Administrative Officer
A. Lund	Deputy Corporate Officer
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
Y. Malloff	General Manager of Finance, Information Technology and Economic Development
D. Séguin	Manager of Community Sustainability
T. Davison	Regional Manager – Recreation & Client Services
H. Smith	Finance Manager
A. Evenson	Senior Project Manager
M. Friesen	Financial Analyst
D. Zol	Financial Analyst
N. Hannon	Disaster and Mitigation and Adaptation Senior Advisor

S. Worden

Records and Information Management
Coordinator**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mae5594f6ac386f8f05d3c4041f284837>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 062 9039

Meeting Password: JZmHWgaf453 (59649423 from phones)

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

The Board took a moment of silence for former Canadian Prime Minister Brian Mulroney who passed away in February 2024.

Moved and seconded,
And Resolved:

125/24

The agenda for the March 21, 2024 Regular Open Board meeting be adopted with the following amendments:

- inclusion of Item 4.1.17 Creston Valley Services Committee (Special Budget Meeting): minutes March 20, 2024
- inclusion of Item 4.4.6 Director Watson: 2024 - 2028 Financial Plan - Area D;
- inclusion of Item 10.4 Director Main: Federation of Canadian Municipalities; and
- with the addition of the addendum

before circulation.

Carried**2.3 ADOPTION OF THE MINUTES**

Moved and seconded,
And Resolved:

126/24

The minutes from the February 15, 2024 Regular Open Board meeting be adopted as circulated.

Carried

Moved and seconded,
And Resolved:

127/24

The minutes from the February 16, 2024 Special (Budget) Open Board meeting be adopted as circulated.

Carried

2.4 DELEGATION

2.4.1 Kootenay Mountaineering Club

Bruce Reeder - Remote

David Heyduck – In-Person

Sandra Fuller – In-Person

David Heyduck, Kootenay Mountaineering Club (KMC), gave a presentation to the Board regarding the Bonnington Huts Renewal Program.

The KMC is a not-for-profit society that promotes conservation and are stewards for non-motorized recreation in the Kootenays since the 1980s. The KMC, in partnership with Recreation Sites and Trails Program of BC, have built five (5) backcountry huts in the Bonnington Range. The revenue from the hut network is used for hut maintenance and provision of firewood. The huts are fully booked from December to April. In 2022 -2023, the huts saw 2500 person-days of use. It is estimated that 40% is local use, 20% is international and the remainder are people from the United States and all over Canada.

Since 2020, the KMC has received funding from multiple organizations, including the RDCK, to help the volunteers to replace and maintain the huts as part of the Bonnington Huts Renewal Program.

Mr. Heyduck provided an overview of some of the projects completed to date and the focus to enhance waste management at the Grassy and Lost Lake huts (Phase 1) and Huckleberry, Copper and Steed huts (Phase 2). He describe the barrel outhouses system and how this will improve waste management at the huts.

In conclusion, KMC is seeking the remaining \$19,050 to move this project forward and is requesting the RDCK consider supporting the initiative or provide direction to other funding opportunities.

David and Sandra answered the Board's questions.

Chair Watson thanked David and Sandra for the presentation.

2.5 INTRODUCTIONS

CAO Horn introduced Tanya Pauls, Emergency Program Coordinator, replacing Stephane Coutu.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Staffing Request: Development and Community Sustainability - Emergency Program Coordinator - Nelson

Special (Budget) Board Meeting: February 16, 2024

RES 121/24 Referred to the March 21, 2024 Board Meeting

The Board Report dated February 28, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board approval to hire an additional Emergency Program Coordinator - Nelson, has been received.

Moved and seconded,
And resolved:

128/24

That Item 3.1 Staffing Request: Development and Community Sustainability - Emergency Program Coordinator - Nelson be postponed and considered at the same time as Item 8.3.3 Bylaw 2952: Financial Plan (2024-2028).

Carried

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

- 4.1.1 Castlegar and District Recreation Commission No. 5: minutes February 6, 2024**
Staff received the direction to refer the budget discussion for Capital Budget for Service No. S222 Arena(Castlegar Complex) – Castlegar and Areas I and J and Service No. S227 Aquatic Centre – Castlegar and Areas I and J to another meeting.
- 4.1.2 Kaslo and Area D Economic Development Commission: minutes February 12, 2024**
Staff received direction to set the requisition for the 2024-2028 Financial Plan at zero for Kaslo and Area D Economic Development Service S109.
- 4.1.3 Riondel Commission: minutes February 12, 2024**
- 4.1.4 Salmo and Area G Recreation Commission No. 7: minutes February 12, 2024**
- 4.1.5 Castlegar and District Recreation Commission: minutes February 22, 2024**
Staff received direction to begin the procurement process for the 2024 Capital Plan for Capital Budget for Service No. S222 Arena (Castlegar Complex) – Castlegar and Areas I and J and Service No. S227 Aquatic Centre – Castlegar and Areas I and J
- 4.1.6 North Kootenay Lake Services Committee: minutes February 26, 2024**
Staff received direction to adjust the 2024-2028 Financial Plan for Regional Facilities, Recreation, and Park Service S221, Emergency Consolidated Services A101, Emergency Planning - Kaslo and Area D Service S162, and Fire Service S280.
- 4.1.7 Area B Advisory Planning Commission: minutes February 27, 2024**
Staff received direction regarding the Crown Land Referral and Development Variance Permit Application.
- 4.1.8 Creston Valley Agricultural Advisory Commission: minutes March 4, 2024**
Staff received direction regarding the Development Variance Permit application.
- 4.1.9 Area I Advisory Planning and Heritage Commission: minutes March 4, 2024**
Staff received direction for the Development Variance Permit Application.
- 4.1.10 Nelson, Salmo, E, F and G Regional Park Commission: minutes March 5, 2024**
Staff received direction for the Regional Parks - Nelson, Salmo and Areas E, F and G Service S202
- 4.1.11 Riondel Commission: minutes March 5, 2024**
Staff has received direction for the duct cleaning at the Riondel Community Centre, the requisition increase to Recreation Facility - Area A (Riondel) Service S209, and maintenance of the AED defibrillator at the Riondel Community Centre.
- 4.1.12 Rosebery Parklands and Trails Commission: minutes March 6, 2024**

4.1.13 Area A Advisory Planning and Heritage Commission: minutes March 7, 2024

Staff received direction for the Development Variance Permit Applications.

4.1.14 Creston Valley Services Committee: minutes March 7, 2024**4.1.15 Area H, New Denver & Silverton (Slocan Lake) Recreation Commission No. 6: minutes March 7, 2024**

Staff received direction regarding the following:

- 3rd party rentals at the New Denver gym;
- 0% increase to the requisition for Recreation Commission No. 6 Service S229;
- creating a reserve line in the operating budget for S229;
- Next Commission meeting date; and
- letter of support to West Kootenay Minor Football.

4.1.16 East Resource Recovery Committee: minutes March 8, 2024**4.1.17 Creston Valley Services Committee (Special Budget Meeting): minutes March 20, 2024**

Staff received direction to amend the draft financial plan for the following services:

- Airport - Creston and Areas B, C and Area A Service S240
- Economic Development - Creston and Areas B and C Service S108
- Discretionary Grants - Area C Service S263

4.2 WITH RECOMMENDATIONS**4.2.1 Slocan and Valley South Regional Parks Recreation Commission No. 8: minutes March 5, 2024**

Staff received direction to organize a workshop for Slocan & Valley South Regional Parks Commission No. 8 members.

Moved and seconded,

And Resolved:

129/24

That the Board send a letter to outgoing member JoAnn Chatten thanking her for her service with the Slocan & Valley South Regional Parks Recreation Commission No. 8.

Carried

4.2.2 Castlegar and District Recreation Commission: minutes March 5, 2024

Moved and seconded,

And Resolved:

130/24

That staff coverage in the fitness centre at the Castlegar & District Community Complex be reduced from 84 hours per week to 70 hours per week.

Carried

4.2.3 Regional Accessibility Advisory Committee: minutes March 7, 2024

Moved and seconded,

And Resolved:

131/24 That the Board direct staff to procure a consultant to assist with the RDCK Accessibility Plan SUBJECT TO receiving grant funding from the Local Community Grant Program and Disability Alliance BC.

Carried

Moved and seconded,
And Resolved:

132/24 That the Board direct staff to apply to the Local Community Accessibility Grant Program, Stream 2 Policies and Programs - Funding for legal and consulting advice, for the one-time funding of up to \$25,000, and that it be included in the General Administration Service S100.

Carried

Moved and seconded,
And Resolved:

133/24 That the Board direct staff to apply to Disability Alliance BC for the Accessible Organization Project funding to assist with resource and service development of up to \$4,000, and that it be included in the General Administration Service S100.

Carried

4.2.4 Area A Economic Development Commission: minutes March 12, 2024

Moved and seconded,
And Resolved:

134/24 That the Board approve the payment of the following grant from the Area A – Economic Development Commission Service S107 2024 budget:

Kootenay Lake Geothermal Project - Phase Four \$10,000.

Carried

4.3 MEMBERSHIP

4.3.1 Area E Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

135/24 That the Board appoint the following individual to the Area E Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Dan Rye
Marvin Paisner
Karyn Shaundell

Carried

4.3.2 Village of Slocan: West Resource Recovery Committee and Joint Resource Recovery Committee

Moved and seconded,
And Resolved:

136/24 That the recommendation from the Village of Slocan appointing Councillor Ezra Buller as the representative and Director Jessica Lunn as the Alternate for the

West Resource Recovery Committee and Joint Resource Recovery Committee be ratified.

Carried

Moved and seconded,
And Resolved:

137/24

That Item 4.4 verbal Directors' Reports be postponed to the April 18, 2024 Board Meeting.

Carried

4.4 DIRECTORS' REPORTS

4.4.1 Director Jackman: CBRAC/RCC

4.4.2 Director Tierney: Letters of Support

4.4.2.1 Creston Valley Minor Hockey Association: 100 Years of Ice Sports Legacy Project

4.4.2.2 Economic Action Partnership and Creston Community Forest: Mountain Biking Trail Project

4.4.3 Director Vandenberghe: Director Reports

4.4.3.1 January 2024 Activities

4.4.3.2 February 2024 Activities

4.4.4 Director Graham

4.4.4.1 Directors Report: January and February Activities

4.4.4.2 Letter of Support: Balfour Childcare Facility

4.4.4.3 Letter of Support: Procter Childcare Facility

4.4.5 Director Hewat: CKISS/WKBRHD/LGLA/FCM/IKSC

4.4.6 Director Watson: 2024-2028 Financial Plan - Area D

5. COMMUNICATIONS

- 5.1 The letter dated February 2, 2024 from Kermit Dahl, City of Campbell River, to the Ministry of Public Safety and Solicitor General regarding the Community Safety Act and amendments.**
- 5.2 The letter dated February 8, 2024 from Gabriel Bouvet-Boisclair, City of Nelson, sending AKBLG resolutions for consideration at the 2024 AKBLG Annual General Meeting.**
- 5.3 The email dated February 21, 2024 from HCA Transformation Project Team, thanking those who participated in the Fall 2023 Heritage Conservation Act Transformation Project engagement sessions.**
- 5.4 The letter dated February 29, 2024 from Trish Mandewo, UBCM, providing the Province's response to the RDCK's 2023 UBCM resolutions.**
- 5.5 The letter dated March 7, 2024 from Travous Quibell, District of Hudson's Hope, supporting Bill-34 and the Restricting Public Consumption of Illegal Substance Act.**

6. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for February 2024 in the amount of \$1,882,112 has been received for information.

7. BYLAWS

7.1 Bylaw 2912 and 2916: West Creston Fire Protection Service

The Board Report dated March 6, 2024 from Tom Dool, Research Analyst, seeking Board approval to give three readings to Bylaws No. 2912 and 2916 and approve the assent vote questions, has been received.

Moved and seconded,
And Resolved:

138/24

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the West Creston Fire Protection Area Service Establishment Amendment Bylaw No. 2912, 2024 and West Creston Fire Protection Service Loan Authorization (Fire Hall, Water Tender & Frontline Fire Engine) Bylaw No. 2916, 2024 assent vote.

Carried

Moved and seconded,
And Resolved:

139/24

That the West Creston Fire Protection Area Service Establishment Amendment Bylaw No. 2912, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

140/24

That the West Creston Fire Protection Service Loan Authorization (Fire Hall, Water Tender & Frontline Fire Engine) Bylaw No. 2916, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

141/24

The Board approve the following question in relation to the Assent Voting:

Are you in favour of the Regional District adopting both of the following bylaws?
Yes No

1. *West Creston Fire Protection Area Service Establishment Amendment Bylaw No. 2912, 2024 which will permit the Regional District to increase the maximum annual allowable requisition for West Creston Fire Service S291 from \$146,250 or \$1.57/\$1,000 of net taxable value of land and improvement within the service area, whichever is greater, to \$393,831 or \$2.5519/\$1000 of net taxable value of land and improvements within the service area, whichever is greater; and*
2. *West Creston Fire Protection Service Loan Authorization (Fire Hall, Water Tender & Frontline Fire Engine) Bylaw No. 2816, 2024, which will permit the Regional District to borrow an amount not to exceed \$2,151,900 for the purpose of completing the construction of the West Creston Fire Hall and replacing the frontline West Creston Water Tender and Fire Engine.*

Carried

7.2 Bylaw 2922: Defined Area E (Nelson Contract) Fire Service Conversion

Staff has identified that Defined Area E (Nelson Contract) Fire Service Area Establishment Bylaw No. 2229, 2011 and amendment (Bylaw No. 2428) convert Defined Area E (Nelson Contract) Fire Service Area Establishment Bylaw No. 500, 1984.

Moved and seconded,
And Resolved:

142/24

That the following resolution 631/23 being:

That the Defined Area E (Nelson Contract) Fire Protection Local Service Establishment Bylaw No. 2922, 2023 be read a FIRST, SECOND, and THIRD time by content;

BE RESCINDED.

Carried

7.3 Bylaw 2938: Erickson Water Distribution Service Establishment Amendment

Moved and seconded,
And Resolved:

143/24

That the Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

7.4 Bylaw 2945: Arrow Creek Water Service and Supply Service Establishment Amendment

Moved and seconded,
And Resolved:

144/24

That the Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

7.5 Bylaw 2949: Wynndel/Lakeview Fire Protection Service Area Establishment Amendment

The Board Report dated March 6, 2024 from Tom Dool, Research Analyst, seeking Board approval to give three readings to Bylaw No. 2949, has been received.

Moved and seconded,
And Resolved:

145/24

That Wynndel/Lakeview Fire Protection Local Service Area Establishment Amendment Bylaw No. 2949, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

8. NEW BUSINESS

8.1 COMMUNITY SERVICES

8.1.1 Contract Award: Nelson, Salmo, Areas E, F and G Regional Parks Janitorial Contract

The Board Report dated March 6, 2024 from Cary Gaynor, Regional Parks and Trails Manager, seeking Board approval to award the contract for the Nelson, Salmo, Areas E, F and G Regional Parks Janitorial Contract, has been received.

Moved and seconded,
And Resolved:

146/24

That the Board approve the RDCK entering into an agreement for Nelson, Salmo and Electoral Areas E, F, and G Regional Parks Janitorial Services with Riverside Farms for the period of three years plus an option of a two year extension in the amount of \$76,698 + GST from April 1, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from the Nelson, Salmo, Areas E, F, and G Regional Parks Service (\$202).

Carried

8.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

8.2.1 Award Contract: Electoral Area I and J Dog Control

The Board Report dated February 28, 2024 from Jordan Dupuis, Supervisor Bylaw Enforcement Team, seeking Board approval to award the Dog Control - Electoral Areas I and J, has been received.

Moved and seconded,
And Resolved:

147/24

That the Board direct staff to repost the Request for Proposal for the Dog Control Officer contract for Animal Control - Area I (Brilliant) Service S180 and Animal Control - Area J (Robson, Raspberry) Service S181.

Carried

8.2.2 Award Contract: Electoral Area K Dog Control

The Board Report dated February 28, 2024 from Jordan Dupuis, Supervisor Bylaw Enforcement Team, seeking Board approval to award the Dog Control - Area K, has been received.

Moved and seconded,
And Resolved:

148/24

That the following recommendation **BE REFERRED** to April 18, 2024 Board meeting:

That the Chair and Corporate Officer be authorized to sign the Dog Control Officer contract for portion of Electoral Area K and Nakusp to Jackie Kilburn for a term of one year with option to extend by two years and all associated costs be paid from Animal Control - Nakusp and Area K Service S182.

Carried

8.2.3 Feedback on Proposed BC High Efficiency Equipment Standards

The Board Report dated March 4, 2024 from Shari Imada, Senior Energy Specialist, provide information on the proposed provincial High Efficiency Equipment Standards (HEES), and to share the feedback given to the BC Ministry of Energy, Mines and Low-Carbon Innovation as part of a regulatory consultation, has been received.

Moved and seconded,

And Resolved:

149/24

That the Board direct staff to solicit the Directors for feedback for a further submission to the BC Ministry of Energy, Mines and Low-Carbon Innovation regarding High Efficiency Equipment Standards and that the feedback be provided by April 5, 2024.

Carried

8.2.4 FortisBC Education and Behavior Program: Facility Manager/Operator Training Strategy

The Board Report dated March 6, 2024 from Shari Imada, Senior Energy Specialist, introducing the facility manager / operator training and peer network strategy, and to provide a recommendation to submit an application to FortisBC's education and behavior programs fund, has been received.

Moved and seconded,
And Resolved:

150/24

That the Board direct staff to submit an application to the FortisBC education and behavior programs fund to a maximum of \$40,000 to support the facility manager / operator training strategy for RDCK facilities; AND FURTHER, that staff be authorized to enter into a funding agreement with FortisBC should the RDCK be awarded the grant; AND FURTHER, that the costs be included in the 2024 Financial Plan in Service A108 – Development Services subject to a successful application.

Carried

8.2.5 Agreement: Regional Invasive Species Working Group

The Board Report dated February 28, 2024 from Paris Marshall Smith, Sustainability Planner, seeking Board approval to extend the agreement with Central Kootenay Invasive Species Society to continue improving regional capacity, has been received.

Moved and seconded,
And Resolved:

151/24

That the recommendation **BE REFERRED** to the May 16, 2024 Board meeting:

That the Board direct staff to extend the agreement with Central Kootenay Invasive Species Society to continue improving regional capacity for a total not to exceed \$15,000 + GST from April 2024 to April 2025; AND FURTHER, that the costs be included in in the 2024-2028 Financial Plan for General Administration Service S100.

Carried

8.2.6 Policy 500-01-07: Parkland Dedication

The Board Report dated March 6, 2024 from Corey Scott, Planner, and Mark Crowe, Regional Parks Planner, providing the Board a revised parkland dedication policy, administrative guideline, and information brochure to replace the existing policy, has been received.

Moved and seconded,
And Resolved:

152/24

That the Board direct staff to refer the Updated Parkland Dedication Policy to a future Board meeting in order to incorporate feedback from the Directors.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 10:37 a.m. for a break and reconvened at 10:49 a.m.

8.2.7 UBCM Disaster Risk Reduction-Climate Adaptation - Community Emergency Preparedness Fund: RDCK Emergency Flood Response Plan

The Board Report dated March 1, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board approval to apply for the Union of BC Municipalities (UBCM) under the Disaster Risk Reduction-Climate Adaptation of the Community Emergency Preparedness Fund (CEPF) for funds to develop an RDCK Emergency Flood Response Plan, has been received.

Moved and seconded,
And Resolved:

153/24

That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$150,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service.

Carried

8.2.8 For Information: Emergency and Disaster Management - Feedback Letter to Premier Eby

The Board Report dated February 28, 2024 from Dan Séguin, Manager of Community Sustainability, providing the Board with the feedback letter to Premier Eby regarding Emergency and Disaster Management, has been received for information.

The letter dated March 12, 2024 from the Ministry of Emergency Management and Climate Readiness providing the RDCK with clarification regarding questions and concerns, has been received.

Moved and seconded,
And Resolved:

154/24

That the Board direct the Chair and CAO to have a conversation with other Regional District Chair and CAOs with the view to scheduling a meeting with the Premier and relevant Ministers on the impact of the Emergency and Disaster Management Act will have on Regional Districts in British Columbia, and to recommend that a working group be established to work through these concerns in more detail with the Province.

Carried

8.3 FINANCE & ADMINISTRATION

8.3.1 Memorandum of Understanding: Southeastern BC Regional Connectivity Committee

Moved and seconded,
And Resolved:

155/24

That the Board authorize Stuart Horn, Chief Administrative Officer, to sign the Memorandum of Understanding with Southeastern BC Regional Connectivity Committee for the purpose of connectivity throughout Southeastern BC.

Carried**8.3.2 Policy No. 100-01-21: Recording Meetings**

The Board Report dated March 8, 2024 from Shiree Worden, Records and Information Management Coordinator, seeking Board approval to adopt Recording Meetings Policy No. 100-01-21, has been received.

Moved and seconded,

MOTION ONLY

That the Board adopt Policy Number 100-01-21 Recording Meetings as amended, effective immediately, and that, the transitory recorded meetings be retained for a three (3) period, subject to this policy being revisited by the Board prior to the end of the initial three (3) year period.

Moved and seconded,

And Resolved:

AMENDMENT TO THE MOTION

156/24

That the following motion, being:

That the Board adopt Policy Number 100-01-21 Recording Meetings as amended, effective immediately, and that, the transitory recorded meetings be retained for a three (3) period, subject to this policy being revisited by the Board prior to the end of the initial three (3) year period;

be amended to replace "three (3) years" to "four (4) years", thus reading:

*That the Board adopt Policy Number 100-01-21 Recording Meetings as amended, effective immediately, and that, the transitory recorded meetings be retained for a **four (4) period**, subject to this policy being revisited by the Board prior to the end of the initial **four (4) year period**.*

Defeated

Moved and seconded,

And Resolved:

MAIN MOTION

157/24

That the Board adopt Policy Number 100-01-21 Recording Meetings as amended, effective immediately, and that, the transitory recorded meetings be retained for a three (3) period, subject to this policy being revisited by the Board prior to the end of the initial three (3) year period.

Carried**ORDER OF AGENDA CHANGED**

That the Order of Business be changed to address public time with Item 11 Public Time considered at this time.

11. PUBLIC TIME

The Chair acknowledged Deb Anderson, Customer Service Representative - Nelson and District Community Complex, after 27 years of service with the RDCK.

The Chair called for questions from the public and members of the media at 11:45 a.m.

Public members provided comments regarding the following:

- the 2024-2028 Financial Plan; and
- Recording Board meetings, the storage, securities, and the available platforms for the public to hearing and watching the meetings.

**RECESS/
RECONVENED** That the meeting recessed at 11:53 a.m. for lunch and reconvened at 12:55 p.m.

**ORDER OF AGENDA
RESUMED** That Item 8.3.3 Financial Plan (2024-2028) considered at this time.

Moved and Seconded,
And Resolved:

158/24

That Item 3.1 Staffing Request: Development and Community Sustainability - Emergency Program Coordinator - Nelson be considered with Item 8.3.3 Bylaw 2952: Financial Plan (2024-2028) at this time.

Carried

8.3.3 Bylaw 2952: Financial Plan (2024-2028)

NOTE: Recommendations have been added to the item.

CFO Malloff thanked the finance team for all their hard work and the Directors and public for their input through the budgeting process.

Moved and seconded,
And Resolved:

159/24

That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be read a FIRST and, SECOND time by content.

Carried

Moved and seconded,
And Resolved:

160/24

That the Board direct staff to reduce investment income related to operating bank accounts by \$105,185 in General Administration Service S100 and increase investment income by \$105,185 in Rural Administration Service S101 for the 2023 fiscal year to account for the requisition split between Electoral Areas and Municipalities; and further, in General Administration Service S100 reduce Prior Year Surplus in by \$105,185 and increase the tax requisition by \$105,185 for the 2024 year in the 2024 Financial Plan; and further, in Rural Administration Service S101 increase Prior Year Surplus by \$105,185 and reduce tax requisition by \$105,185 in the 2024 year in the 2024 Financial Plan.

Carried

Moved and seconded,
And Resolved:

161/24

That the Board direct staff to increase investment income by \$296,212 in General Administration Service S100 and reduce tax requisition in the same service by \$296,212 in the 2024 year in the 2024 Financial Plan; and further, increase

investment income by \$97,947 in Rural Administration Service S101 and reduce tax requisition in the same service by \$97,947 in the 2024 year in the 2024 Financial Plan; and further increase investment income by \$225,000 in General Administration Service S100 and reduce tax requisition in the same service by \$225,000 in the 2025 through 2028 years in the 2024-2028 Financial Plan; and further, increase investment income by \$73,000 in Rural Administration Service S101 and reduce tax requisition in the same service by \$73,000 in the 2025 through 2028 years in the 2024-2028 Financial Plan.

Carried

Moved and seconded,
And Resolved:

162/24

That the Board direct staff to increase interest income, for interest on projected reserve balances, for the services listed below, by the amount shown for each year 2024 through 2028 and that contribution to reserves be increased by the same amount for each service and each year 2024 through 2028 in the 2024-2028 Financial Plan.

Carried

Moved and seconded,
And Resolved:

163/24

That the RDCK Board refers the decision on a new position for a second Emergency Program Coordinator in Nelson to the 2025 budget discussions.

Defeated

Director Vandenberghe recorded opposed.

Moved and seconded,
And Resolved:

164/24

That the Board approve the hiring of a second full-time, permanent Emergency Program Coordinator based in Nelson at an annual amount not to exceed \$103,625.00 in salary and benefits, plus approximately \$7,000 for position-related expenses (IT, education and training, PPE, phone, etc.), and that this will be prorated in 2024 based on the expected April 1 hiring date to \$77,718.78 salary and benefits, and approximately \$5,250 for position-related expenses; AND FURTHER, that staff include 50% of the related expenses to fund the position in the 2024 A101 Emergency Program budget and request that the other 50% be funded from the Ministry of Emergency Management and Climate Readiness.

Carried

Directors Graham and Davidoff recorded opposed.

Moved and seconded,
And Resolved:

165/24

That the Board direct staff to reduce the contribution to reserves in General Administration Service S100 by \$58,000 and decrease the requisition by \$58,000 in the 2024 Financial Plan.

Defeated

Moved and seconded,
And Resolved:

166/24

That the Board direct staff to reduce the contribution to reserves in Rural Administration Service S101 by \$12,150 and decrease the requisition by \$12,500 in the 2024 Financial Plan.

Defeated

Moved and seconded,
And Resolved:

167/24

That the Board direct staff to reduce Consulting Fees in Geospatial Information Systems S102 by \$10,000 and reduce the requisition by \$10,000 in the 2024 Financial Plan.

Defeated

Moved and seconded,
And Resolved:

168/24

That the Board direct staff to reduce Contracted Services in Community Sustainability Service S105 by \$12,030 and decrease the requisition by \$12,030 in the 2024 Financial Plan.

Defeated

Moved and seconded,
And Resolved:

169/24

That the Board include a Community Development Grant from Electoral Area I of \$5,000 as income and reduce the requisition by \$5,000 for Fire Protection – Area I (Tarrys and Pass Creek) Service S137.

Carried

Moved and seconded,
And Resolved:

170/24

That the Board direct staff to reduce the contribution to reserve in Fire Protection – Area I (Tarrys and Pass Creek) Service S137 by \$5,000 and the requisition by \$5,000 in the 2024 Financial Plan.

Carried

Moved and seconded,
And Resolved:

171/24

That the Board direct staff to reduce Grants Expense in Discretionary Grants – Area I Service S269 by \$2,000 and reduce the requisition by \$2,000 in the 2024 Financial Plan.

Carried

Chair Watson declared the recommendation to investigate the cessation of the establishment and elimination of RDCK services with respect to the collection of

taxes for municipalities that should and could be more appropriately collected by the municipalities to save on RDCK administrative costs to be out of order due to it not being relevant to the 2024 Financial Plan.

Director Davidoff challenged the Chair.

Moved and seconded,
And Resolved:

172/24

That the Chair was sustained.

Carried

Moved and seconded,
And Resolved:

173/24

That the Board direct staff to reduce proceeds from borrowing by \$22,748 in Fire Response – West Creston Service S291 and to increase requisitions by \$22,748 in the 2024 Financial Plan; and further that the requisitions be increased to \$225,000 for the years 2025 through 2028 and that the Contribution to Reserve expense be increased by the same amount as the increases in requisitions in the respective years 2025 through 2028 in the 2024-2028 Financial Plan.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 2:46 p.m. for a break and reconvened at 2:55 p.m.

Moved and seconded,
And Resolved:

174/24

That the Board direct staff to set the requisition in Recreation Facility - Nelson, Area F and Defined E Service S226 at \$3,512,582 and set the contribution to reserve at \$185,200 in the 2024 Financial Plan.

Carried

Moved and seconded,
And Resolved:

175/24

That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be read a THIRD as amended.

Carried

Director Davidoff recorded opposed.

Moved and seconded,
And Resolved:

176/24

That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Director Davidoff recorded opposed.

8.4 GRANTS

8.4.1 Discretionary

Moved and seconded,
 And Resolved:

177/24

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

KRSS Parent Prom Committee	Kootenay River Secondary School Prom 2024	\$500
East Shore Kootenay Lake Community Health Society (ESKLCHS)	ESKLCHS Health Fair	\$1,550

AREA B

KRSS Parent Prom Committee	Kootenay River Secondary School Prom 2024	\$1,000
Creston Valley Beef Growers Association	Farm Equipment Caution Road Sign	\$450

AREA C

KRSS Parent Prom Committee	Kootenay River Secondary School Prom 2024	\$500
Creston Ladies Iron Maiden	Iron Maiden Golf Tournament	\$250
Creston Valley Beef Growers Association	Farm Equipment Caution Road Sign	\$450

AREA E

Bealby Point Lighting Commission	Street Light Funding	\$400
Taghum Community Society	Community Contra Dances	\$300
West Shores Leisure Advancement Society	Community Leisure Calendar and Website	\$950

AREA F

A.P.E.S.A.	Sports equipment for the school	\$1,500
Taghum Community Society	Community Contra Dances	\$500

AREA H

Taghum Community Society	Community Contra Dances	\$200
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AREA I

Glade Recreation Commission	Glade Easter	\$500
BC Senior Games Society, Zone 6	2024 55+ Games	\$1,000

AREA J

BC Old Time Fiddlers, Kootenay #9	Kootenay Fiddle, Guitar, Piano Camp	\$600
Robson Community Memorial Church Society	RCMC UPGRADE 2024	\$5,000
U15 Rep Hockey Team (Nelson Minor Hockey Association)	Funding for BC Provincial Champions in Quesnel	\$1,500

AREA K

Arrow Lakes ATV Club	Burton - Windy Lake Loop Project Part 2	\$4,999
The Edgewood Volunteer Fire Department Society	Old Water well upgrades	\$3,700
Arrow and Slocan Lakes Community Services	Creative Connections Seniors appreciation	\$500
Burton Community Association	Burton Yard Waste Clean Up	\$2,500
<u>SLOCAN</u>		
Village of Slocan	Egg Hunt	\$150 Carried

8.4.2 Community Development

Moved and seconded,
 And Resolved:

178/24

Community Development grants out of the funds available for the following
 Electoral Areas/Member Municipalities be approved as designated:

AREA A

Creston Valley Cycling Association	Wynndel Mountain Bike Trail Network	\$4,980
Riondel Curling Club Society	Replace Compressor & Oil Pump	\$13,900

AREA B

Erickson Community Association	Operational Expenses	\$2,400
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AREA D

Ainsworth Recreation Association	Hall upgrade	\$10,000
Lardeau Valley Opportunity LINKS Society	Emergency Preparedness and Communications	\$3,000

AREA E

Okanagan Nation Alliance	Fish in Schools	\$500
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AREA H

RDCK Environmental Services A100	Valhalla Wilderness Program	\$9,000
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AREA I

Kootenay Region Branch of the United Nations	Fundraiser for Palestine Children's Relief Fund	\$500
Castlegar & District Community Complex	Free Family Day Skate & Swim	\$850
SHSS Safe Grade	Graduation Day	\$1,000

AREA J

Kootenay Gallery of Art, History and Science Society	Soup for the Cultured Soul 2024	\$2,200
Castlegar & District Community Complex	Free Family Day Skate & Swim	\$850
Kootenay Region Branch of the United Nations	Fundraiser for Palestine Children's Relief Fund	\$500

AREA K

Arrow and Slokan Lakes Community Services	Community Works	\$850
Fauquier Community Club	Hall Upgrades	\$20,000
The Village Of New Denver	WildSafeBC Community Program Bear Smart	\$1,000
Arrow Lakes Caribou Society	Central Selkirk Caribou Herd Video #2	\$2,000

SLOCAN

Village of Slokan	Fish in Schools	\$1,000
Village of Slokan	Generator Project	\$3,000

Carried

8.5 CHAIR/CAO REPORTS

Chair Watson discussed the following:

- 911 levy follow up and more details to come;
- RDCK staff is looking into the RDCK Indigenous Statement and the Code of Conduct for the April 18, 2024 Board meeting;
- the Chair and CAO Forum is being held next week;
- the RDCK held nine (9) Public Information Sessions for the 2024 Financial Plan; and
- some Directors are experiencing bullying and harassment, and the Chair is seeking advice on the best way to support the Directors.

CAO Horn had no items.

9. RURAL AFFAIRS COMMITTEE

Moved and seconded,
 And Resolved:

179/24 That the Corporate Officer be authorized to remove the Notice on Title relating to 851 Lower Inonoaklin Road, Electoral Area K, currently owned by Martin Nolan Janssen, property legally described as LOT 1, DISTRICT LOT 8135, KOOTENAY DISTRICT PLAN 10859, the RDCK Building Department has confirmed that a building permit has been obtained and the deficiencies associated with the construction have been rectified.

Carried

Moved and seconded,
 And Resolved:

180/24 That the Board APPROVE the issuance of Development Variance Permit V2307J-01455.042 to Jonas Russell Horvath and Lexis Tori Dollevoet for the property located at 2875 Broadwater Road, Electoral Area J and legally described as LOT 2, DISTRICT LOT 301A, KOOTENAY DISTRICT PLAN 4417, EXCEPT PART INCLUDED IN PLAN 5566 (PID: 013-787-381) to vary Sections 701.7 and 701.8 of the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 to permit the existing unauthorized accessory structure, as follows:

1. Increase the maximum height of an accessory building from 6.0 metres to 7.54 metres; and,
2. Increase the maximum gross floor area of an accessory building from 100 m2 to 101.1 m2.

Moved and seconded,
And Resolved:

- 181/24 That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a deck with a floodplain setback of 10 metres in accordance with the Engineering Report prepared by SNT Geotechnical Ltd. for property located at 10789 Highway 3A, Electoral Area A and legally described as LOT A, DISTRICT LOT 913, KOOTENAY DISTRICT PLAN 5183 (PID: 014-539-551), SUBJECT to preparation by John Drysdale and Bradley Drysdale of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

Carried

Moved and seconded,
And Resolved:

- 182/24 That the Board APPROVE a Site Specific Floodplain Exemption to reduce the required setback from Kootenay Lake from 15 metres from the natural boundary to 11.42 metres from the natural boundary in accordance with the Engineering Report prepared by Crowsnest Engineering (dated January 12, 2024) for property located at 1434 Highway 31, Queens Bay, Electoral Area E and legally described as LOT B, PLAN NEP78423, DISTRICT LOT 12075, KOOTENAY LAND DISTRICT (PID: 026-329-981) as follows:

1. SUBJECT to preparation by Ruth Elizabeth Pilla, Lisa Marie Crottey and Michael Raymond Crottey of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay; and,
2. SUBJECT TO the registration of a Section 219 restrictive covenant, which identifies on the subject property a primary and back up area of land for sewerage systems by an Authorized Person.

Carried

Moved and seconded,
And Resolved:

- 183/24 That Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2932, 2024 being a bylaw to amend the Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 184/24 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2931, 2024 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 185/24 That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area 'I' Director Davidoff is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

Moved and seconded,
And Resolved:

- 186/24 That the Board direct staff to respond to Front Counter BC regarding “Referral Number 163692944 – 002, a Crown Referral for proposed telecommunication utilities” as described in the Committee Report “Crown Referral – Licence of Occupation for Utilities (File: R2404ADE – Kaslo InfoNet Society)” dated March 1, 2024.

Carried

10. DIRECTORS' MOTIONS

10.1 Director Davidoff: Recouping RDCK Recycling Costs

Moved and seconded,
And Resolved:

- 187/24 That the RDCK submit an accounting of the amount recommended by staff to the Province of British Columbia, RecycleBC and any other appropriate entities to recoup the annual costs paid by RDCK ratepayers for recycling costs beyond RBC program incentives that should be fully funded; AND FURTHER, that the invoice be included in the upcoming Board communication to the Province of British Columbia to address Extended Producer Responsibility (EPR) concerns and be sent to the BC Minister of Finance and any other entities listed in the invoice along with a supporting statement prepared by staff.

Carried

10.2 Director Hewat: Federation of Canadian Municipalities

Moved and seconded,
And Resolved:

- 188/24 WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;
- WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and
- WHEREAS FCM’s Annual Conference and Trade Show will be held June 6 to 9, 2024, during which time the Annual General Meeting will be held, followed by the election of FCM’s Board of Directors;
- BE IT RESOLVED that Board of the Regional District of Central Kootenay (RDCK) endorse Suzan Hewat to stand for election on FCM’s Board of Directors for the period starting in June 2024 and ending June 2025; and
- BE IT FURTHER RESOLVED Board assumes all costs not covered by the UBCM Small Communities reimbursement fund for Suzan Hewat attending FCM’s Board of Directors meetings.

Carried

10.3 Notice of Motion: Director Watson - RDCK Staff Workloads

Director Watson request a recommendation regarding the workloads of RDCK staff be included on the April 18, 2024 Board agenda.

10.4 Director Main: Federation of Canadian Municipalities

Moved and seconded,
And Resolved:

189/24

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting (AGM) will be held in conjunction with the Annual Conference and Trade Show, June 6 to 9, 2024, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Board of the Regional District of Central Kootenay endorse Leah Main to stand for election on FCM's Board of Directors for the period starting in June 2024 and ending June 2025; and

BE IT FURTHER RESOLVED that Board assumes all costs associated with Leah Main attending FCM's Board of Directors meetings.

Carried

12. IN CAMERA

12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

190/24

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

12.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

191/24

The Open Meeting be recessed at 3:46 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 4:37 p.m.

Carried

13. MATTERS ARISING FROM IN CAMERA MEETING

Moved and seconded,
And Resolved:

192/24 That the Board recommend Debra Hamilton as a representative to the Nelson Kootenay Lake
IC19/24 Tourism (NKLT) Board.

Carried

Moved and seconded,
And Resolved:

193/24 That the Board rescind the following appointment to the Area E Advisory Planning and Heritage
IC26/24 Commission, effective immediately:

John Doyle

Carried

14. ADJOURNMENT

Moved and seconded,
And Resolved:

195/24 That the meeting adjourn at 4:37 p.m.

Carried

Originally Signed by

Aimee Watson, RDCK Board Chair

Originally Signed by

Angela Lund, Deputy Corporate Officer