



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Revised

Date: Thursday, February 15, 2024
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

10:00 a.m. MST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m81bb2ada3af6d3a1ceb73523de798ea2>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 461 0481

Meeting Password: JZmHWgaf453 (59649423 from phones)

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 **ADOPTION OF THE AGENDA**

RECOMMENDATION:

(ALL VOTE)

The agenda for the February 15, 2024 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.3.6 Municipal Finance Authority; and
- the addition of the addendum

before circulation.

2.3 **ADOPTION OF THE MINUTES**

22 - 39

RECOMMENDATION:

(ALL VOTE)

The minutes from the January 18, 2024 Regular Open Board meeting be adopted as circulated.

2.4 **INTRODUCTION**

CAO Horn will introduce David Zayonce, Regional Fire Chief replacing Nora Hannon.

2.5 **DELEGATION**

2.5.1 **Kootenay Conservation Program (KCP)**

40 - 60

Juliet Craig, KCP Program Director

Kendal Benesh, Local Conservation Fund Coordinator

3. **BUSINESS ARISING OUT OF THE MINUTES**

3.1 **Bylaw 2872: Zoning Amendment (Hallam and Pejski)**

61 - 75

Board Meeting - January 18, 2024

RES 21/24 - refer to February 15, 2024 Board meeting

The Board Report dated January 23, 2024 from Zachari Giacomazzo, Planner, seeking Board adopt RDCK Zoning Amendment Bylaw No. 2872, 2022 (Hallam and Pejski), has been received.

RECOMMENDATION:

(ALL VOTE)

That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED; AND

FURTHER that the Chair and Corporate Officer be authorized to sign the same.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

- | | | |
|---------------|--|-----------|
| 4.1.1 | Riondel Commission: minutes January 2, 2024
Staff has received direction to schedule the 2024 Riondel Commission meetings. | 76 - 80 |
| 4.1.2 | West Transit Services Committee: minutes January 9, 2024
Staff has received direction to schedule the 2024 West Transit Services Committee meetings. | 81 - 85 |
| 4.1.3 | Kaslo and Area D Economic Development Commission: minutes January 15, 2024
Staff has received direction to allocate funds to the draft 2024 budget to explore Rat Management. | 86 - 89 |
| 4.1.4 | North Kootenay Lake Services Committee: minutes January 15, 2024 | 90 - 93 |
| 4.1.5 | Area D Advisory Planning and Heritage Commission: minutes January 18, 2024
Staff has received direction regarding the Development Permit Application and the Crown Referral. | 94 - 97 |
| 4.1.6 | Area E Advisory Planning and Heritage Commission: January 25, 2024
Staff has received direction regarding the Site Specific Floodplain Exemption Application. | 98 - 100 |
| 4.1.7 | Area A Recreation Commission No. 9: minutes January 25, 2024 | 101 - 103 |
| 4.1.8 | Area A Advisory Planning and Heritage Commission: minutes February 1, 2024
Staff has received direction regarding the Site Specific Floodplain Exemption Application. | 104 - 106 |
| 4.1.9 | West Resource Recovery Committee: minutes February 5, 2024
Staff has received direction regarding the inclusion of funds for the new curing area in New Denver and the approval of the draft 2024-2028 Financial Plans for the West Resource Recovery Service S188, Recycling Program - West Subregion Service A118, Organics Program - Central & West Subregion Service A120. | 107 - 110 |
| 4.1.10 | Area B Advisory Planning and Heritage Commission: minutes | 111 - 113 |

January 30, 2024

- 4.1.11 East Resource Recovery Committee: minutes February 8, 2024** 114 - 117
Staff received direction to approve the draft 2024 Financial Plans for East Resource Recovery Service S186, Recycling Program - East Subregion Service A116 and Organics Program - East Subregion Service A119.
- 4.1.12 Central Resource Recovery Committee: minutes February 9, 2024** 118 - 122
Staff received direction to approve the draft 2024 Financial Plan for Central Resource Recovery Service S187, Recycling Program - Central Subregion Service A117 and Organics Program - Central & West Subregions Service A120.

RECOMMENDATION:

(ALL VOTE WGT)

1. That Board Res #712/23 which reads:

The Board approve an amendment to the 2023 Financial Plan for Service 5187 Central Resource Recovery to increase Short Term Borrowing Principal by \$288,688 for the HB Loan No. 0035-0029, Board Resolution No. 428/22 and reduce Contribution to Reserves by \$288,688;

BE RESCINDED.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board direct staff not to enter into a Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot and permanently close the Kokanee Creek Marina Recycling Depot effective May 31, 2024.

4.2 WITH RECOMMENDATIONS

- 4.2.1 Area A Economic Development Commission: minutes January 23, 2024** 123 - 126

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board direct Staff to allocate the remaining funds from the East Shore Tourism Grant of \$1,972.94 and the Eastshore.Life Update grant of \$1,271.20 to support the Eastshore.life website updates by Garry Sly, Executive Director at South Kootenay Lake Community Services Society.

RECOMMENDATION:
(ALL VOTE)

2. That the Board approve the payment of the following grant from the Area A – Economic Development Commission Service S107 2023 budget:

East Shore Trail and Bike Association \$7,642

4.2.2 **Salmo and Area G Recreation Commission No. 7: minutes January 29, 2024** 127 - 130

RECOMMENDATION:
(ALL VOTE WGT)

That the Board authorize staff to release the \$10,000.00 contribution to the Salmo Valley Youth and Community Centre for the Fitness Centre Heat Pump project paid from the Salmo Valley Youth and Community Centre Contribution Service – S218.

4.2.3 **Water Services Committee: minutes February 7, 2024** 131 - 155

RECOMMENDATION:
(PO WGT)

1. That the Board adopt the 2024 Water Management Plan, subject to the minor amendments discussed at the February 7, 2024 Water Services Committee meeting, effective immediately.

RECOMMENDATION:
(ALL VOTE)

2. That the Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be read a FIRST, SECOND, and THIRD time by content; AND FURTHER, that Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

RECOMMENDATION:
(ALL VOTE)

3. That the Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be read a FIRST, SECOND, and THIRD time by content; AND FURTHER, that Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

4.2.4 **Creston Valley Services Committee: minutes February 8, 2024** 156 - 164
Staff has received direction regarding the draft budget for

Recreation Facility - Creston and Areas A, B and C Service S224 with the addition for the Canada Day celebration and directing staff to work with Creston Minor Hockey Association to raise a banner during the Provincial Hockey Tournament.

RECOMMENDATION:

(ALL VOTE)

1. That the Board send a letter of support to Creston Valley Regional Airport Society for their B.C. Air Access Program (BCAAP) Grant application for a Standby Generator Plant.

RECOMMENDATION:

(ALL VOTE)

2. That the Board of the Regional District of Central Kootenay provide consent to the Town of Creston under Section 13 of Community Charter for the Town to provide fire protection and response services to the Lower Kootenay reserve lands located within the boundaries of regional district electoral areas.

RECOMMENDATION:

(ALL VOTE WGT)

3. That the Board direct staff to provide notice of termination of the 2019 Fire Protection and Assistance Response Agreement to the Lower Kootenay Indian Band to coincide with the effective date of the new fire services agreement between the Town of Creston and the Lower Kootenay Indian Band.

4.2.5 *Community Sustainable Living Advisory Committee: minutes February 12, 2024* 165 - 169

Staff received direction to include grant allocations in the draft 2024 budget for Community Sustainable Living Service S105 and to include S105 budget in the draft 2024 financial plan.

4.2.6 *Joint Resource Recovery Committee: minutes February 14, 2024* 170 - 177

RECOMMENDATION:

(PO WGT)

1. That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills;

AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long term strategy to implement Landfill Gas management.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board authorize the renewal of the Lease Contract with the Village of Salmo for the Salmo Recycling Depot for the term of July 1, 2020 to June 31, 2025 with proposed rental fees of \$566.80 (plus GST) per month; subject to renewal of insurance requirements; AND FURTHER, that the costs be paid from Service No. A117 – Central Sub-region Recycling.

RECOMMENDATION:

(ALL VOTE WGT)

3. That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling;

AND FURTHER, that although no rental fees are charged by the Village of New Denver, the RDCK will be responsible for utilities charges incurred.

4.3 COMMITTEE APPOINTMENTS/MEMBERSHIP

4.3.1 Emergency Program Executive Committee

178 - 182

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following Directors to the Emergency Program Executive Committee for a term to end December 31, 2024:

Aimee Watson (Board Chair)

Diana Lockwood (Board Vice-Chair)

_____ (Electoral Areas A, B, C, G, Salmo, Creston)

_____ (Electoral Areas D, E, F, Kaslo)

_____ (Electoral Areas H, I, J, K, Nakusp, Silverton, New Denver, Slocan)

Stuart Horn (CAO/Designate)

Dan Séguin (Manager of Community Sustainability)

4.3.2 Area J Advisory Planning and Heritage Commission

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individual to the Area J Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Halley Whittleton

4.3.3 Kaslo and Area D Economic Development Commission

RECOMMENDATION:

(ALL VOTE)

That the Board send a letter to outgoing member Jeff Davie thanking him for his service with the Kaslo and Area D Economic Development Commission.

4.3.4 Nakusp and Area K Recreation Commission No. 4

RECOMMENDATION:

(ALL VOTE)

That the Board send a letter to outgoing member Malinda Scott thanking her for her service with the Nakusp and Area K Recreation Commission No. 4.

4.3.5 Area A Recreation Commission No. 9

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individual to the Area A Recreation Commission No. 9 for the term to end December 31, 2025:

Bob Lively

4.3.6 *Municipal Finance Authority*

183 - 236

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2025, with stipends and usual expenses to be paid from General Administration Service \$100:

Director _____

Director _____ (Alternate)

4.4 DIRECTORS' REPORTS

4.4.1	Director Jackman: CBRAC/RCC/EA/LGLA	237 - 238
4.4.2	Director Watson: 2024 Budget (Area D)	239 - 251
4.4.3	Director Graham	
4.4.3.1	Director Report: Recreation Commission No. 10	252 - 257
4.4.3.2	Letter of Support: Procter Daycare	258
4.4.4	Director McLaren-Caux: Activities	259 - 297
4.4.5	Director Lockwood: LGLA	298 - 299
5.	CORRESPONDENCE	
5.1	The letter dated January 31, 2024 from Ross Siemens, City of Abbotsford, requesting support for their UBCM resolution for additional detox beds to be added to the Fraser Health Region.	300
6.	COMMUNICATIONS	
6.1	The letter dated January 18, 2024 from Sue McKortoff, Okanagan Basin Water Board, calling for immediate action to prevent invasive mussel introduction to BC.	301 - 303
6.2	The letter dated January 19, 2024 from Vanessa Craig, Regional District of Nanaimo, providing an update to the Legislative Reform Initiative.	304 - 338
6.3	Emergency and Disaster Management Act	
6.3.1	The letter dated January 23, 2024 from Kevin Flynn, Columbia Shuswap Regional District, providing concerns to the new Emergency and Disaster Management Act legislation.	339 - 342
6.3.2	The letter dated January 26, 2024 from Mark Parker, Regional District of Bulkley Nechako, providing concerns to the new Emergency and Disaster Act legislation.	343 - 358
6.3.3	The letter dated January 26, 2024 from Deputy Minister Tara Richards, Ministry of Emergency Management and Climate Readiness, addressing Margo Wagner, Chair of Cariboo Regional District, encouraging CRD to engage in the engagement process.	359 - 362
6.3.4	The letter dated January 26, 2024 from Deputy Minister Tara Richards, Ministry of Emergency Management and Climate Readiness, addressing RDCK's letter sent December 20, 2023	363 - 365

regarding the Emergency and Disaster Management Act.

- 6.3.5 The letter dated January 30, 2024 from Jason Lum, Fraser Valley Regional District, providing concerns to the new Emergency and Disaster Management Act. 366 - 367
- 6.4 The letter dated January 26, 2024 from Colleen Anderson, District of Sicamous, expressing support for Bill 34 and the Restricting Public Consumption of Illegal Substances Act. 368 - 369
- 6.5 The email dated January 31, 2024 from Kermit Dahl, City of Campbell River, writing to express their gratitude to the City of Fort St. John's thoughtful and principled stance on the Community Safety Act. 370
- 6.6 The letter from Joel Jackson, Nelson Kootenay Lake Tourism, updating stakeholders and reflecting on the changes that occurred in 2023. 371 - 372
7. **FOR INFORMATION: ACCOUNTS PAYABLE** 373 - 394
The Accounts Payable Summary for January, 2024 in the amount of \$3,960,606 has been received for information.
8. **BYLAWS**
- 8.1 **Bylaws 2933 & 2934: Curbside Collection Assent Vote Processes** 395 - 406
The Board Report dated January 31, 2024 from Tom Dool, Research Analyst, seeking Board approval for the assent vote questions for the Curbside Collection Bylaws No. 2933 & 2934, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That the ballot question for the Defined Area J Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Area J; which if approved will result in an annual requisition not to exceed \$406,818.39 based on a cost per household of \$283.06.

RECOMMENDATION:

(ALL VOTE)

2. That the ballot question for the Defined Areas F and H Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay

adopting Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Areas F & H; which if approved will result in an annual requisition not to exceed \$596,235.28 based on a cost per household of \$280.02.

RECOMMENDATION:

(ALL VOTE)

3. That participating area approval for the Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023 be obtained for the entire service area.

8.2 Bylaw 2941: Regional District of Central Kootenay Municipal Ticketing Information Amendment

407 - 409

RECOMMENDATION:

(ALL VOTE)

1. That the Regional District of Central Kootenay Municipal Ticketing Information Amendment Bylaw No. 2941, 2024 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

2. That the Regional District of Central Kootenay Municipal Ticketing Information Amendment Bylaw No. 2941 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.3 Bylaw 2946: Tarrys and Pass Creek Fire Protection Service Security Issuing (Frontline Fire Engine)

410 - 412

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Tarrys and Pass Creek Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2946, 2024 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Tarrys and Pass Creek Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2946, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.4 Bylaw 2947: Slocan Valley Fire Protection Service Security Issuing (Frontline Fire Engine)

413 - 415

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Slocan Valley Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2947, 2024 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Slocan Valley Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2947, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.5 Bylaw 2948: North Shore Fire Protection Service Security Issuing (Frontline Fire Engine)

416 - 418

RECOMMENDATION:

(ALL VOTE WGT)

1. That the North Shore Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2948, 2024 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the North Shore Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2948, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Climate Action Plan Update: Community Feedback

419 - 508

The Board Report dated Paris Marshall Smith, Sustainability Planner, and Dauna Ditson, Community Resilience Coordinator, providing the Board a high-level summary of the engagement conducted regarding the Climate Action Plan, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to solicit additional individual feedback from RDCK Board Directors via survey; AND FURTHER, that staff use engagement feedback to identify different possible Climate Action Plan versions; AND FURTHER, that staff provide these versions to the Board for direction on which to develop.

9.1.2 Emergency and Disaster Management Act: Regulation for Local

509 - 521

Authorities

The Board Report dated January 30, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board approval to prepare a second letter regarding the Emergency and Disaster Management Act, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to draft and send a second letter to the Premier of British Columbia, the Minister of Emergency Management and Climate Readiness, and the Minister of Environment and Climate Change Strategy expressing its deepening concern to the Province on its Emergency and Disaster Management Act and related Regulations for Local Authorities, and that the letter also request that the Province provide concrete and reasonable timelines, adequate funding to address the capacity and resourcing required to complete this work, and robust public education campaigns, and that the letter be copied to all 27 Regional Districts, municipalities in the RDCK, and MLAs for the RDCK.

9.1.3 Grant: Emergency Operations Centre Staff Equipment and Training

522 - 525

The Board Report dated January 22, 2024 from Jon Jackson, Emergency Program Coordinator, seeking Board approval for staff to submit a grant application to UBCM under the EOC Equipment and Training grant stream, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board approve the application to the Union of British Columbia Municipalities February 2024 intake for funding to provide training and equipment for Emergency Program staff for a total of \$30,000.

9.1.4 2024 Local Conservation Fund Service S292 Funding Recommendations

526 - 568

The Board Report dated February 1, 2024 from Sangita Sudan, General Manager of Development and Community Sustainability, seeking Board approval for the release of grants under the Local Conservation Fund Service S292 for projects in 2024, has been received.

RECOMMENDATION:

(PO WGT)

That the Board approve grant funding for eight (8) 2024 projects from the Local Conservation Fund Service S292 for \$129,976.85;

AND FURTHER, include this amount in the draft 2024 Financial Plan:

as per attached table in the Board Report dated February 1, 2024 from Sangita Sudan, GM Development and Community Sustainability, 2024 Local Conservation Fund Service S292 Funding Recommendations.

9.2 ENVIRONMENTAL SERVICES

9.2.1 Award: Erickson Metering Phase 1 - Water Meter

569 - 572

The Board Report dated January 31, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the Erickson Water Meters project, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to award the sole source contract for the Erickson Water Meters to Wolseley Canada Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$144,293.97 plus GST; AND FURTHER, that the cost be included in the 2024 Financial Plan for Water Utility-Area B (Erickson) Service S250.

9.2.2 Award: Erickson Metering Phase 1 - Meter Pit Purchase

573 - 576

The Board Report dated February 5, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the Erickson Meter Pit Purchase, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to award the contract for the Erickson Metering Phase 1 – Meter Pit Purchase to EMCO Corporation; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$662,576.01 plus GST; AND FURTHER, that the funds be drawn from Water Utility-Area B (Erickson) Service S250.

9.2.3 Award: Duhamel Water System - Main and Parcel Servicing

577 - 579

The Board Report dated February 7, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the Duhamel Water System - Main and Parcel Servicing, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to award the contract for the Duhamel Water System – Main and Parcel Servicing to Creston Electric; and

that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$345,844.00 plus GST; AND FURTHER, that the cost be included in the 2024 Financial Plan for S248 Water Utility-Area F (Duhamel Creek).

9.3 FINANCE & ADMINISTRATION

9.3.1 For Information: Policy No. 100-01-21 - Recording Meetings 580 - 584

The Board Report dated January 31, 2024 from Shiree Worden, Records and Information Management Coordinator, seeking Board provide comments on the Recording Meetings Policy No. 100-01-21, has been received for information.

Staff request that Directors provide comment to staff before March 8, 2024.

9.3.2 2024 AKBLG Resolutions

The deadline to submit resolutions for AKBLG is February 16, 2024.

9.3.3 AKBLG Sponsorship 585 - 588

In previous years the RDCK has sponsored \$6,000 for the AKBLG Conference.

RECOMMENDATION: (ALL VOTE WGT)

That the Board sponsor the Association of Kootenay and Boundary Local Governments' 2024 AGM and Conference in Radium Hot Springs from April 19 - 21 for the following amount, to come from the General Administration Service S100:

\$ _____

9.3.4 For Information: RDCK Quarterly Report (Q4) 589 - 621

The RDCK Quarterly Report (Q4) from Mike Morrison, Manager of Corporate Administration, has been received for information.

9.4 FIRE SERVICES

9.4.1 Petition: Wynndel/Lakeview Fire Protection Area 622 - 632

The Board Report dated January 31, 2024 from Tom Dool, Research Analyst, seeking Board approval to draft an amendment bylaw for Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 to include properties on Channel Road, has been received.

NOTE: The Channel Road petition is available for the public to view at the Nelson Office 202 Lakeside Drive, Nelson BC during regular business hours.

RECOMMENDATION:

(ALL VOTE)

1. That the Board direct the Corporate Officer to certify the sufficiency and validity of the petition based on the findings of this report.

RECOMMENDATION:

(ALL VOTE)

2. The Board direct staff to prepare an amendment bylaw for Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 to include those properties that petitioned for service.

9.5 HUMAN RESOURCES

9.5.1 For Information: RDCK Occupational Health and Safety Annual Report

633 - 645

The Board Report dated February 5, 2024 from Andre Noel, Safety Advisor, providing the Board with the RDCK Occupational Health and Safety Annual Report, has been received for information.

9.6 GRANTS

9.6.1 Discretionary

646 - 650

RECOMMENDATION:

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA B

Creston Ladies	Iron Maiden Golf	\$500
Iron Maiden	Tournament	

AREA H

New Denver	Seniors	
Hospice Society	Gathering and	
	learn the	\$1,000
	movements of Qi	
	Gong	

AREA K

Nakusp Rod &	Wildfire	
Gun Club	Mitigation - Rifle	\$1,200
	Range	

SLOCAN

Village of Slocan	Xmas Tree Light-	\$58.81
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Village of Slocan	Up Kootenay Animal Assistance Program (KAAP)	\$300
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9.6.2 Community Development

651 - 663

NOTE: Added the Community Development Application from Town of Creston.

RECOMMENDATION:
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

<u>AREA D</u>		
Kaslo and Area Senior Citizens Society	Supporting Senior Citizens	\$4,500
Kaslo Housing Society	Winter in the Forest Festival	\$1,500
Lardeau Valley Opportunity LINKS Society	Grizzly Bear Coexistence Solutions	\$5,000
<u>AREA F</u>		
North Shore Fire Department	North Shore Fire Department Social Club Initiatives	\$4,000
<u>AREA G</u>		
Okanagan Nation Alliance	Fish in Schools	\$500.00
<u>AREA H</u>		
Slocan Valley Community Legacy Society	Get Your Just Desserts	\$2,500
WINLAW HALL association	Heat pump	\$5,000
<u>AREA I</u>		
Kootenay Gallery of Art, History and Science Society	Soup for the Cultured Soul 2024	\$1,500
<u>AREA J</u>		
Renata Development Society	Infrastructure Support	\$500.00
<u>AREA K</u>		
Okanagan Nation	Fish in Schools	\$1,500

Alliance		
<u>SLOCAN</u>		
Village of Slocan	SV Youth Choir	\$600.00
Village of Slocan	Winter Carnival	\$600.00
 <u>CRESTON</u>		
<i>Town of Creston Dwight & Rosamond Moore Community</i>		
<i>Wetland</i>	<i>\$15,838 - ADDED</i>	

9.7 CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

664 - 669

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 7.1
Development Variance Permit - Scotten
Electoral Area F**

1. That the Board APPROVE the issuance of Development Variance Permit V2312F to Walter Brent Scotten for the property located at 3034 Miller Road and legally described as LOT A DISTRICT LOT 788 KOOTENAY DISTRICT PLAN 13885 (PID 010-472-886) to vary the minimum front setback regulation under 605.5 under the RDCK's Zoning Bylaw No. 1675, 2004 as follows:

- 1. FROM 4.5 metres TO 0 metres to permit the construction of a dwelling unit.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 7.2
Bylaw Amendment - Rumbling Creek Resort Ltd.
Electoral Area G**

2. That Electoral Area 'G' Land Use Amendment Bylaw No. 2935, 2024 being a bylaw to amend Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is hereby given FIRST and SECOND reading by content; AND FURTHER, that Staff be directed to provide notice that the public hearing is being waived in accordance with Sections 466 and 467 of the *Local Government Act*.

RECOMMENDATION:

(ALL VOTE WGT)

**Rural Affairs Committee - Item 8.1
WildSafeBC Funding Proposal
Electoral Areas A, B, C, E, G, H, I, and J**

3. That the Board approve the RDCK enter into a Goods and Services Agreement with the British Columbia Conservation Foundation for their WildSafeBC Program

for the period of February 1, 2024 and ending on December 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the annual funding for the WildSafeBC Program not exceed a cost of \$20,000 for 2024; AND FURTHER, that the costs be paid from Service S101 Rural Administration (transferred through Environmental Services A100).

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 9.1

Community Works Fund Application - Ainsworth Sewer System Corporation - Ainsworth Sewer Outfall and Upgrades Electoral Area D

4. That the Community Works Fund application submitted by the Ainsworth Sewer System Corporation for the project titled “Ainsworth Sewer Outfall and Upgrades” in the amount of \$100,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

11. DIRECTORS' MOTIONS

11.1 Director Tierney: Service Case Analysis - Kitchener Fire Response Service

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to prepare an updated service case analysis to investigate the possibility of establishing a fire response service in the Kitchener community of Electoral Area B.

11.2 Director Watson: Search and Rescue Teams

Director Watson is requesting a letter of support be sent to Emergency Management and Climate Readiness.

RECOMMENDATION:

(ALL VOTE)

WHEREAS the Search and Rescue teams are the backbone to urgent care in the rural areas;

AND WHEREAS any changes to their functional structure and limiting their capability training has severe impacts on these volunteer organizations that have been filling in the gaps of the centralized health care in BC;

THEREFORE BE IT RESOLVED that the Board send a letter of support to Emergency Management and Climate Readiness for the Search and Rescue teams within the RDCK.

11.3 Director Page: Non-marketing Housing

RECOMMENDATION:

(ALL VOTE)

WHEREAS, the RDCK recognizes the urgent need for non-market housing options to support the well-being and stability of our communities for all residents and there exists an opportunity to utilize available land and resources within the RDCK to develop non-market housing;

BE IT RESOLVED THAT The RDCK Board hereby directs staff to identify, assess, and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing non-market housing.

12. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

13.2 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

14. MATTERS ARISING FROM IN CAMERA MEETING

15. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



**Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Minutes**

The **first** meeting of the Board of the Regional District of Central Kootenay in 2024 was held on Thursday, January 18, 2024 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	
Director T. Weatherhead	Electoral Area K	
Director B. Bogle	City of Castlegar	In-Person
Director A. DeBoon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLauren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	In-Person
Director D. Lockwood	Village of Salmo	In-Person
Director L. Main	Village of Silverton	In-Person
Director J. Lunn	Village of Slocan	

ELECTED OFFICIALS

ABSENT

Director M. McFaddin	City of Castlegar
Director L. Casley	Village of New Denver

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Corporate Officer/Manager of Corporate Administration
A. Lund	Deputy Corporate Officer
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
U. Wolf	General Manager of Environmental Services
Y. Malloff	General Manager of Finance, Information Technology and Economic Development
D. Séguin	Manager of Community Sustainability
N. Wight	Planning Manager
T. Davison	Regional Manager – Recreation & Client Services
J. Dupuis	Bylaw Enforcement Supervisor

S. Imada
Z. Giacomazzo
D. Elliott

Senior Energy Specialist
Planner
Communications Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST
10:00 a.m. MST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mae5594f6ac386f8f05d3c4041f284837>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 062 9039

Meeting Password: JZmHWgaf453 (59649423 from phones)

In-Person Location:

202 Lakeside Drive - Boardroom
Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

01/24 That Item 4.3.7 South Slokan Commission of Management be added to the agenda.

**Carried
2/3 vote**

Moved and seconded,
And Resolved:

02/24 The agenda for the January 18, 2024 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.2.4 Castlegar and District Recreation Commission: minutes January 9, 2024;
- inclusion of Item 4.3.6 Electoral Area A Recreation Commission No. 9;
- inclusion of Item 4.3.7 South Slokan Commission of Management;
- inclusion of Item 8.2 Bylaw 2944: 2024 Temporary Loan;
- inclusion of Item 9.2.3 Assent Vote: Appointment of Chief Election Officer and Deputy Chief Election Officer - Curbside Collection; and
- the addition of the addendum

before circulation.

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

03/24

The minutes from the December 14, 2023 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced Joann Concepcion, Payroll Specialist, replacing Durga Merupati who has moved into the Payroll System Analyst position.

2.5 DELEGATION

2.5.1 Community Futures Central Kootenay and West Kootenay Rural and Northern Immigration Pilot (RNIP)

Andrea Wilkey, Executive Director

Erin Rooney, West Kootenay RNIP Coordinator

Alison MacDonald, West Kootenay RNIP Administrative Assistant

Andrea Wilkey introduced Erin Rooney and Alison MacDonald from RNIP to the Board and provided an overview of the RNIP that began in 2020. The RNIP continues to support community-driven sub-regional initiatives to enhance economic health in the region through economic immigration. The RNIP has had a positive impact on the communities and has contributed to innovative and workplace diversity. Ms. Wilkey pointed out the many benefits of the RNIP and gave the floor to Erin Rooney to discuss the statistics collected in the last three years.

Erin Rooney presented the data collected to date from the pilot. She discussed the jobs that have been filled through the RNIP and the employers who have engaged in the pilot. Ms. Rooney provide success stories and indicated that 979 people (skilled workers and families) have received community recommendations for Canadian Permanent Residence (CPR). She discussed the retention data and that 90% of the RNIP applications who received CPR still live in the region and 81% still work for the same employer. Ms. Rooney indicated that 61% of the RNIP applicants are graduates of Selkirk College and majority of the applicants already have housing. The RNIP has been very successful and is hoping to continue.

In closing, Ms. Wilkey indicated the pilot is scheduled to end August 31, 2024. The Government of Canada and Immigration, Refugees, and Citizenship Canada announced they are looking to make the Rural and Northern Immigration Pilot a permanent program and Community Futures Central Kootenay is putting forth an application to BC's Rural Economic Diversification & Infrastructure Program to continue the RNIP. In order to be considered there needs to be 10% of the funds secured locally and Ms. Wilkey request the Board considered funding the pilot.

Andrea Wilkey and Erin Rooney answered the Board's questions.

Chair Watson thanked Andrea, Alison and Erin for their presentation.

**RECESS/
RECONVENED** The meeting recessed at 9:31 due to technical issues and reconvened at 9:36 a.m.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Community Sustainable Living Advisory Committee: minutes December 12, 2023

Staff has requested an amendment to Resolution 716/23 as per UBCM's request.

Moved and seconded,
And Resolved:

04/24

That the resolution 716/23 being:

That the Board direct staff to submit a funding application to UBCM Community to Community (C2C) for Kootenay Lake Partnership 2024 strategic planning;

be amended to read the following:

That the Board ratify the funding application to the UBCM Community to Community (C2C) Program for the Kootenay Lake Partnership 2024 strategic planning; AND FURTHER, the RDCK is willing to provide overall grant management and supports all proposed activities within the C2C grant application for Kootenay Lake Partnership 2024 strategic planning with less than 10 hours of staff time to come from Planning and Land Use Service S104.

Carried

3.2 The email dated November 9, 2023 from Jennyce Hoffman, Heritage BC, seeking sponsorship for the 2024 Annual Heritage Conference in Nelson, BC.

Moved and seconded,
And Resolved:

05/24

That the Board sponsor in the amount of \$1,700 to the Heritage BC's 2024 Annual Conference being held May 1 to 3, 2024 in Nelson, BC being paid from General Administration Service S100.

Carried

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

4.1.1 Area B Advisory Planning Commission: minutes November 28, 2023

Staff received the recommendation to support the Development Variance Permit application.

4.1.2 Riondel Commission: minutes November 7, 2023

4.1.3 Salmo and Area G Recreation Commission No. 7: minutes November 27, 2023

Staff has received the recommendation to have a reserve fund setup for Salmo Valley Youth and Community Services S218 in the 2024 draft budget.

4.1.4 North Kootenay Lake Services Committee:

Staff has received the recommendations for the proposed 2024 draft budgets for the Kaslo and Area D Library Service, Jaws of Life, Fire Service and for the Emergency Services update.

4.1.5 Riondel Commission: minutes December 5, 2023

Staff received the recommendations for the appointments to the Riondel Commission, the letters to the ministries and the 2024 Recreation Facilities draft budget. The members were appointed at the December 14, 2024 Board meeting.

4.1.6 Castlegar and District Community Complex Recreation Commission: minutes December 5, 2023

Staff received the recommendations to review the lease for the Pass Creek Regional Park, the agreement between RDCK and the Castlegar Hockey Society, and the public engagement for the Glade Regional Park upgrades.

4.1.7 Creston Valley Services Committee: minutes December 7, 2023

Staff has received the recommendations regarding the Traditional Use Study Park Priority Report.

4.1.8 Area J Advisory Planning and Heritage Commission: minutes January 3, 2024

Staff received the recommendation to support the Development Variance Permit Application to Sutco Contracting Ltd.

4.1.9 West Resource Recovery Committee: minutes January 4, 2024

4.1.10 Area A Advisory Planning and Heritage Commission: minutes January 4, 2024

4.2 WITH RECOMMENDATIONS

4.2.1 Kaslo and Area D Economic Development Commission: minutes December 11, 2023

Staff has received the recommendations for funding the Imagine Kootenay program in the 2024 draft budget and the letters of support from the Kaslo and Area D Economic Development Commission.

Moved and seconded,
And Resolved:

06/24 That the Board approve Director Hewat be reimbursed for travel expenses and paid a stipend for the September 26, 2023 Imagine Kootenay Steering Committee meeting held in Nelson, BC to be paid from Kaslo and Area D Economic Development Commission Service \$109.

Carried

4.2.2 Nakusp and Area K Recreation Commission No. 4: minutes January 10, 2024

Moved and seconded,
And Resolved:

07/24 That the Board approve the payment of the following grant from the Recreation Commission No. 4 – Area K and Village of Nakusp (\$228) 2024 budget:

West Kootenay Football Club	\$6,000
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Carried

4.2.3 Creston Valley Services Committee: minutes January 11, 2024

Staff has received the recommendations regarding the 2024 draft financial plan.

DIRECTOR PRESENT Director Newell joined the meeting at 9:53 a.m.

4.2.4 Castlegar and District Recreation Commission: minutes January 9, 2024

Moved and seconded,
And Resolved:

08/24 That the Board direct staff to apply for a liquor license for the Castlegar and District Community Complex Arena bleachers, and that the RDCK enter into negotiations for an agreement with the Castlegar Hockey Society to manage the

sale of liquor during Castlegar Hockey Society events; AND FURTHER, that all costs for the application and ongoing license costs be recovered through the agreement with the Castlegar Hockey Society.

Carried

Director Vandenberghe recorded opposed.

4.3 MEMBERSHIP

4.3.1 Area A Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

09/24 That the Board appoint the following individual to the Area A Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Julie March

Carried

4.3.2 Portion of Area E - Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10

Moved and seconded,
And Resolved:

10/24 That the following motion **BE REFERRED** to the April 18, 2024 Board meeting:

That the Board send a letter to the following outgoing members of the Portion of Area E - Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10 thanking them for their service:

Bill Macpherson
Kim Palfenier
Jenny Hide
Ellen Schmidt
Janet Scholtz
Lenora Trenaman (SD8)

Carried

Director Graham recorded opposed.

4.3.3 Sunshine Bay Regional Park (Area E)

Moved and seconded,
And Resolved:

11/24 That the Board appoint the following individuals to the Sunshine Bay Regional Park (Area E) Commission for a term to end December 31, 2024:

Ken Foot
Ruth Prosser
Elaine Beaulac
Lorie Dosenberger
Jennifer Dehnel
Rich Newton
Alexandria McCulloch

Carried

4.3.4 Grandview Water Service Community Advisory Committee

Moved and seconded,
And Resolved:

12/24

That the Board send a letter to outgoing member Mike Orton thanking him for his service to the Grandview Water Service Community Advisory Committee.

Carried

4.3.5 Area J Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

13/24

That the Board send a letter to outgoing member Jeff Grant thanking him for his service with the Area J Advisory Planning and Heritage Commission.

Carried

4.3.6 Electoral Area A Recreation Commission No. 9

Moved and seconded,
And Resolved:

14/24

That the Board appoint the following individual to the Electoral Area A Recreation Commission No. 9 for a term to end December 31, 2025:

Dee Gilbertson

Carried

4.3.7 South Slokan Commission of Management

Moved and seconded,
And Resolved:

15/24

That the Board appoint the following individuals to the South Slokan Commission of Management for a term to end December 31, 2024:

Peter Wood
Kathy Loxam
Ian McGovern
Gary Niminiken
Ben Euerby
Cyndy Lawrence
Stacey Throop

Carried

RECESSED/ The meeting recessed at 10:15 a.m. for a break and reconvened at 10:30 a.m.
RECONVENED

Moved and seconded,
And Resolved:

16/24

That Item 4.4 Directors' Reports be postponed and placed before Item 13 In Camera, with Item 5 Correspondence considered at this time.

ORDER OF AGENDA CHANGED The Order of Business was changed with Item 4.4 Directors' Reports moved to before Item 13 In Camera, with Item 5.0 Correspondence considered at this time.

5. CORRESPONDENCE

5.1 The request for funding support dated December 14, 2023 from Andrea Wilkey, Community Futures, for the West Kootenay Rural and Northern Immigration Pilot.
Moved and seconded,
MOTION ONLY

That the Board approve the following funding contributions to the West Kootenay Rural and Northern Immigration Pilot (RNIP) from General Administration Service S100:

2024 \$4,000
2025 \$13,000
2026 \$3,000.

Moved and seconded,
And Resolved:

AMENDMENT TO MOTION

17/24 That the foregoing motion, being:

That the Board approve the following funding contributions to the West Kootenay Rural and Northern Immigration Pilot (RNIP) from General Administration Service S100:

2024 \$4,000
2025 \$13,000
2026 \$3,000:

be amended to replace "General Administration Service S100" with "Economic Development Service", thus reading:

*That the Board approve the following funding contributions to the West Kootenay Rural and Northern Immigration Pilot (RNIP) from the **Economic Development Services:***

2024 \$4,000
2025 \$13,000
2026 \$3,000.

Defeated

Moved and seconded,
And Resolved:

18/24 That the following motion **BE REFERRED** to the February 16, 2024:

That the Board approve the following funding contributions to the West Kootenay Rural and Northern Immigration Pilot (RNIP) from General Administration Service S100:

2024 \$4,000
2025 \$13,000
2026 \$3,000.

Defeated

Moved and seconded,

And Resolved:

MAIN MOTION

19/24 That the Board approve the following funding contributions to the West Kootenay Rural and Northern Immigration Pilot (RNIP) from General Administration Service S100:

2024 \$4,000

2025 \$13,000

2026 \$3,000.

Carried

Director Vandenberghe recorded opposed.

5.2 The letter dated January 2, 2024 from Bob Kitching, Creston Valley Regional Airport Society, seeking a letter of support for their BC Air Access Program application.

6. COMMUNICATIONS

6.1 The letter dated December 1, 2023 from Jay Chalke, Ombudsperson, providing the RDCK the Ombudsperson Quarterly Report from July 1 - September 30, 2023.

6.2 The letter dated November 28, 2023 from Trish Mandewo, UBCM, informing the RDCK of the second Community Works Fund payment for fiscal 2023/2024 will occur in December 2023.

6.3 The letter dated December 14, 2023 from Honourable Ravi Kahlon, Ministry of Housing, informing the RDCK of the new legislation to support local government housing initiatives.

6.4 The End of the Year Report from Honourable Janet Austin the Office of the Lieutenant Governor of British Columbia.

6.5 The letter dated December 21, 2023 from Bindi Sawchuk, Ministry of Housing, informing the RDCK that funds in the amount of \$279,143 will be provide to the organization for housing initiatives.

7. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for December 2023 in the amount of \$2,707,517 has been received for information.

8. BYLAWS**8.1 Bylaw 2872: Zoning Amendment (Hallam and Pejski)**

The Board Report dated December 22, 2023 from Zachari Giacomazzo, Planner, seeking Board give third reading to RDCK Zoning Amendment Bylaw No. 2872, has been received.

Moved and seconded,

And Resolved:

20/24 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given THIRD reading, as amended by content.

Carried

Moved and seconded,
And Resolved:

21/24 That the consideration of adoption **BE REFERRED** for Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 to the February 15, 2024 Board Meeting.

Carried

8.2 Bylaw 2944: 2024 Temporary Loan

Moved and seconded,
And Resolved:

22/24 That the Temporary Loan Bylaw No. 2944, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

23/24 That the Temporary Loan Bylaw No. 2944, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Community Wildfire Resiliency Plans (Area D, E, F and I)

The Board Report dated December 20, 2023 from Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor, seeking Board approval of the updated Community Wildfire Resiliency Plans (CWRPs) for Electoral Areas D, E, F and I, has been received.

Moved and seconded,
And Resolved:

24/24 That the Board approve and adopt the Community Wildfire Resiliency Plans for Electoral Areas D, E, F and I.

Carried

9.1.2 2024 Wildfire Mitigation and FireSmart Program

The Board Report dated December 20, 2023 from Nora Hannon, Disaster Mitigation and Adaption Senior Advisor, providing the Board an update on the 2024 Wildfire Mitigation and FireSmart Program, has been received.

Moved and seconded,
And Resolved:

25/24 That the Board direct staff to apply to the 2024 and 2025 UBCM Community Resiliency Investment Program intake to coordinate and manage grant funding within the RDCK in order to operate the Wildfire Mitigation and FireSmart Program in 2024; AND FURTHER, if successful, the Board authorizes the Corporate Officer to sign the necessary documents to complete the grant agreement with UBCM Community Resiliency Investment Program to manage and administer the funds.

9.1.3 Award: Greenhouse Gas Emissions Reduction Pathways Study

The Board Report dated January 3, 2024 from Shari Imada, Senior Energy Specialist, providing the Board with an update on the status of the Greenhouse Gas Emissions Reduction Pathway Study, has been received.

Moved and seconded,
And Resolved:

26/24

That the Board direct staff to negotiate with the proponent, Building Energy Solutions Ltd. to achieve highest value to the RDCK, which meets all the required scope of work to deliver a GHG Emissions Reduction Pathway Study for RDCK-owned facilities as described in the issued Request for Proposals; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents, following negotiations, to award the GHG Emissions Reduction Pathway Study contract to Building Energy Solutions Ltd. to the maximum value of \$225,000 with funds to be paid from Service A108 Development Services.

Carried

Director Vandenberghe recorded opposed.

ORDER OF AGENDA CHANGED The Order of Business was changed due to address public time, with Item 12 Public Time considered at this time.

12. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

The members of the public asked questions regarding the following:

- Recreation Commission No. 10 and continuing the service;
- the status of the Climate Action Plan;
- provincial and local government reaction to climate action and the pressure on the public; and
- the status of the Planning workshop.

Chair and staff answered the public's questions.

RECESSED/ RECONVENED The meeting recessed at 12:01 p.m. for lunch and reconvened at 1:00 p.m.

ORDER OF AGENDA RESUMED Item 9.2 Finance & Administration was considered at this time.

9.2 FINANCE & ADMINISTRATION

9.2.1 Travel Allowance for RDCK Directors and Employees

The Board Report dated January 2, 2024 from Yev Malloff, General Manager of IT and Economic Development & Chief Financial Officer, providing the Board with further information regarding travel allowances, including meals and mileage allowance, has been received.

Moved and seconded,
And Resolved:

27/24

That the Board direct staff to take no further action, and the meal allowances and mileage rates remain as per the current RDCK Directors and Alternate Directors Remuneration Bylaw 2710, 2021 with the Board report dated January

2, 2024 Travel Allowance for RDCK Directors and Employees authored by Yev Malloff to be considered by the Remuneration Committee in 2026.

Carried

Director Vandenberghe recorded opposed.

9.2.2 2024 Association of Kootenay and Boundary Local Governments (AKBLG)

The 2024 AKBLG Convention first call for resolutions deadline is February 16, 2024.

9.2.3 Assent Vote: Appointment of Chief Election Officer and Deputy Chief Election Officer - Curbside Collection

Moved and seconded,

And Resolved:

28/24

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023 assent vote.

Carried

Moved and seconded,

And Resolved:

29/24

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023 assent vote.

Carried

9.3 FIRE SERVICES

9.3.1 Service Agreement Extension: Canyon Lister, Wynndel, Electoral Areas B and C, and Arrow Creek

The Board Report dated December 21, 2023 from Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor, seeking Board approval for the Canyon Lister, Wynndel, Electoral Areas B and C and the Arrow Creek Fire Protection Service Area contract extensions with the Town of Creston, has been received.

Moved and seconded,

And Resolved:

30/24

That the Board enter into one year contract extensions from January 1st to December 31st 2024 with the Town of Creston for the Canyon Lister Fire Protection Services Agreement, the Wynndel Lakeview Fire Protection Services Agreement, the Electoral Areas B and C and the area defined as "Arrow Creek Fire Protection Service Area" Fire Protection and Assistance Response Agreement and the Amendment to Canyon Lister Fire Hall Lease Agreement, and authorize the Board Chair and Corporate Officer to execute these agreements.

Carried

9.4 GRANTS

9.4.1 Discretionary

Moved and seconded,

And Resolved:

31/24

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Valley Community Services Society	Better at Home East Shore	\$4000
Community Futures Central Kootenay	Climate Resilient Kootenay Business	\$800
Kootenay Region - Skate Canada BC/YT Section	Kootenay Region Figure Skating Championships	\$400
South Kootenay Lake ArtConnect Society	CBT Non-Profit Advisory Program	\$900

AREA B

Kootenay Region - Skate Canada BC/YT Section	Kootenay Region Figure Skating Championships	\$600
Canyon Community Association	Community Celebration Spud Night	\$999
Wildsight Creston Valley	Wildlife Friendly Fencing Mailer	\$1000

AREA E

LVR Grad Committee 2024	LVR Graduation 2024	\$1000
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AREA F

LVR Grad Committee 2024	LVR Graduation 2024	\$1500
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AREA G

Darelyn Stuart	Cleaning up the pondy	\$169.20
Community Futures Central Kootenay	Climate Resilient Kootenay Business	\$700

AREA I

Glade Community Hall	Pie Bingo Fundraiser	\$400
Stanley Humphries Secondary School	Stanley Humphries Graduation Awards	\$3000

AREA J

West Kootenay Regional Arts Council	Bent on Art Queer and Trans Arts Festival	\$300
Stanley Humphries Secondary School	Graduation 2023 Scholarship/Bursary Program	\$3000

Carried

9.4.2 Community Development

Moved and seconded,
And Resolved:

32/24

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA B

Community Futures Central Kootenay	Climate Resilient Kootenay Business	\$1,000
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AREA D

Okanagan Nation Alliance	Fish in Schools	\$1,500
<u>AREA F</u>		
Okanagan Nation Alliance	Fish in Schools	\$1,250
<u>AREA G</u>		
Salmo & District Chamber of Commerce	Douglas fir protection in the Salmo Valley	\$5,000
<u>AREA H</u>		
Slocan Lake Arts Council	Matching Funds Grant in Aid	\$3,000
Okanagan Nation Alliance	Fish in Schools	\$1,500
<u>AREA I</u>		
Community Futures Central Kootenay	Climate Resilient Kootenay Business	\$700
Stanley Humphries Secondary School	Stanley Humphries Graduation Awards	\$3,000
Okanagan Nation Alliance	Fish in Schools	\$1,250
<u>AREA J</u>		
Okanagan Nation Alliance	Fish in Schools	\$1,250
<u>AREA K</u>		
Bayview Residents Association	Fire Caddy - Insurance and Building Costs	\$2,000
Nakusp Secondary School	Cultural Trip - Cirque du Soleil - CORTEO	\$2,000
Kinship Connection Society	KCC Energy Upgrades Project	\$3,000
Nakusp Elementary	Ski Program	\$10,000
Nakusp Rail Society	Roofing of the Milk Wagon Shelter	\$575
The Edgewood Volunteer Fire Department Society	Fire Fighter Gala	\$1,500
Nakusp Fire Brigade	Fitness Equipment	\$2,500
<u>CRESTON</u>		
Town of Creston	Accessory Dwelling Units	\$10,000
<u>AREA E</u>		
RDCK	Economic Development Support - Nelson, E, F	\$20,000

Carried

9.5 CHAIR/CAO REPORTS

CAO Horn provided the Board with an update on the burst water pipe at the 202 Lakeside Drive - Nelson Office that occurred at the beginning of the week. Staff has done an amazing job of navigating through the challenges and restoring access to the office within two days. The damages should all be covered by insurance.

Chair Watson indicated she gave an interview with the Co-op Radio regarding the ReDi program with CBT and is currently doing the Women in Leadership course.

DIRECTOR ABSENT Director Newell left the meeting at 1:26 p.m.

10. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

- 33/24 That the Board APPROVE the issuance of Development Variance Permit V2310J to 0889922 BC LTD for the property located at 25 Old Mill Road, Electoral Area J and legally described as LOT 3, DISTRICT LOT 237, KOOTENAY DISTRICT PLAN EPP71075 (PID: 030-632-447) to vary Section 611.13 of RDCK Zoning Bylaw No. 1675, 2004 in order to permit 6985 m² (approximately 70% of the property) to be surfaced with gravel,

SUBJECT TO:

1. The main vehicle route through the property as shown in the site plan provided by the applicant as "Paved Section" and constituting an area of 3,132 m² is surfaced and maintained with asphalt paving;
2. Measures to control and mitigate dust are implemented as per the Dust Control Plan that has been prepared by the applicant (Attachment 'C of the Committee Report dated December 22, 2023 from Zachari Giacomazzo, Planner).

Carried

Moved and seconded,
And Resolved:

- 34/24 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2939, 2024 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 35/24 That Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2940, 2024 being a bylaw to amend the Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 36/24 That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area I Director Andy Davidoff is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

Moved and seconded,
And Resolved:

- 37/24 That the Board approve the RDCK extend the Goods and Services Agreement with the Valhalla Wilderness Society for their Bear Aware Program for the period of February 1, 2024 and ending on December 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service A100 Environmental Services, funds from Area H grants.

Carried

Moved and seconded,
And Resolved:

- 38/24 That the Community Works Fund application submitted by the Castlegar and District Chamber of Commerce for the project titled “West Kootenay Gateway Visitors Centre” in the amount of \$50,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Areas I and J, with \$25,000 being contributed by each.

Carried

Moved and seconded,
And Resolved:

- 39/24 That the following list of heritage resources, identified as having heritage value, be included on the Regional District of Central Kootenay Community Heritage Register:

1. Historic Hot Springs Trail; and
2. Saddle Mountain Lookout Trail;

as per staff recommendation.

Carried

DIRECTOR PRESENT Director Newell rejoined the meeting at 1:31 p.m.

11. DIRECTORS' MOTIONS

11.1 Director Graham: Recording Board Meetings

Moved and seconded,
MOTION ONLY

That the Board directs staff to create a policy on recording the Board Meetings; AND FURTHER, the meetings be recorded starting February 2024 and made available to the public.

Moved and seconded,
And Resolved:

- 40/24 Director Cunningham called for Division of the motion.

Carried

Director Graham recorded opposed.

RECOMMENDATION NO. 1

Moved and seconded,
And Resolved:

- 41/24 That the Board direct staff to create a policy on recording the Board Meetings and making the recordings available to the public.

Carried

RECOMMENDATION NO. 2

Moved and seconded,
MOTION ONLY

That the Board meetings be recorded starting February 2024.

Moved and seconded,
And Resolved:

AMENDMENT TO MOTION

42/24

That the foregoing motion, being:

That the Board meetings be recorded starting February 2024;

be amended to replace "February" with "April", thus reading:

*That the Board meetings be recorded starting **April** 2024.*

Defeated

Moved and seconded,
And Resolved:

MAIN MOTION

43/24

That the Board meetings be recorded starting February 2024.

Defeated

Item 4.4 Directors' Reports was considered at this time.

4.4 DIRECTORS' REPORTS

Each Director provided a brief summary of the work they have been doing within their communities.

4.4.1 Director Jackman: CBRAC/RCC

4.4.2 Director Vandenberghe: December Activities

4.4.3 Directors Graham, Newell, Popoff: Letter of Support - RCMP Nelson Detachment Organizational Structure

4.4.4 Director Davidoff: Letter of Support - USCC Children's Orchard Childcare Centre

4.4.5 Director McLaren-Caux: December Activities

DIRECTOR ABSENT Director Newell left the meeting at 2:35 p.m. during Director's Reports.

DIRECTOR PRESENT Director Newell rejoined the meeting at 2:41 p.m.

**RECESS/
RECONVENED** The meeting recessed at 2:51 p.m. for a break and reconvened at 3:05 p.m.

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

44/24

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE

DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

13.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

45/24 The Open Meeting be recessed at 2:51 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 4:14 p.m.

Carried

14. MATTERS ARISING FROM IN CAMERA MEETING

Moved and seconded,
And Resolved:

46/24 IC04/24 That the RDCK Board to enter into a one year lease of the concession at the Castlegar and District Community Complex, starting January 2024, to Chef's Choice, with the option to renew for an additional two years; BE RESCINDED, and that the RDCK Board enter into a month to month rental contracts with Chef's Choice until April 30, 2024.

Carried

15. ADJOURNMENT

Moved and seconded,
And Resolved:

47/24 That the meeting adjourn at 4:14 p.m.

Carried

Aimee Watson, RDCK Board Chair

Angela Lund, Deputy Corporate Officer



RDCK Local Conservation Fund Update

Juliet Craig
Kootenay Conservation Program
February 2024

Photo: Joel Pelle*er



- LCF 2024 process
- Overview of 2024 proposals
- TRC recommendations



- Service Area
 - Originally in Electoral Areas A, D & E
 - Electoral Area H joined Oct 2022 (included in 2024 grant intake)
 - Electoral Area F joined Sep 2023 (for 2025 grant intake)
 - 50 grants from 2016-2023
 - \$609,376



- RDCK LCF process
 - Request for proposals released late August 2023
 - Closing date October 31, 2023
 - 14 applications received
- Eligibility criteria
 - Proponent must be registered non-profit, First Nation or local government
 - Project must be within the service area
 - Project must address a priority on-the-ground conservation action
- Technical Review Committee (TRC)
 - Provide expert review and ranking
 - Met November 27, 2023 in Nelson
- Recommendations presented to RDCK LCF Directors

- ✓ **Project Feasibility (10 pts):** E.g. Is there a high likelihood of success? Are techniques appropriate? Timelines reasonable? Etc.
- ✓ **Cost effectiveness (5 pts):** E.g. Is there value for money? Are the benefits in line with the cost? Are budget rates realistic? Etc.
- ✓ **Partnerships/Cost Sharing (5 pts):** E.g. Do the activities involve other agencies/organizations? Does the project leverage funds? Etc.
- ✓ **Project Effectiveness (20 pts):** E.g. Is this project worth doing? Will results reduce a conservation threat? Is it science-based? Does project build on other conservation measures? Etc.
- ✓ **Guidance Document Priority (10 pts):** Based on Table 5 in the Fund's Guidance Document; value based on priority conservation action.

➤ Technical Review Committee

- Marc-Andre Beaucher
- John Cathro
- Ryan Durand (NEW 2024)
- Tyson Ehlers (NEW 2024)
- Kersti Vaino
- Dr. Rachel Holt (not available for 2023 TRC meeting)



Regional District of Central Kootenay Local Conservation Fund (RDCK LCF)

Funding Recommendations for 2024 Proposals



Photo: Gillian Sanders, Grizzly Bear Coexistence Solutions

Report Submitted by:
Kendal Benesh, KCP LCF Coordinator and Juliet Craig, KCP Program Director
Kootenay Conservation Program¹
January 10, 2024



¹ Kootenay Conservation Program, www.kootenayconservation.ca, info@kootenayconservation.ca

- KCP Report to the RDCK
 - TRC Conflicts of interest
 - Summary of projects
 - TRC Recommendations to Area Directors
 - Technical feedback to proponents

➤ 14 proposals received

1. Enhancing bat habitat and monitoring populations in the West Kootenay (WCSC)
2. Grizzly Bear Coexistence Solutions (Lardeau Valley Society Links)
3. Creation and protection of anthropogenic bat Habitat in the RDCK region (ONA)
4. Kootenay BroomBusters- A Community Led Pulling Together Program (CKISS; **NEW**)
5. Slocan Valley Pollinator Highway Project: Phase 1 (Elk Root Conservation Farm; **NEW**)
6. Crooked Horn Farm Phase 2 (BCWF; **NEW**)
7. Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management (VFE; **NEW**)
8. North Slocan Bull Trout Conservation Project (SLSS; **NEW**)
9. Habitat Restoration for Beavers along the Duncan Lardeau River Floodplains (BCCF)
10. Slocan Lake Underwater Cleanup (Hands on Conservation; **NEW**)
11. Rewilding Piq ki?láwna?: Halting the Spread of Invasive Plants (Blood of Life Collective; **NEW**)
12. Columbia Basin Water Monitoring Collective (LLC; **NEW**)
13. Slocan Valley Pest Mitigation: Safeguarding Nk'íawxtən and Beyond (Blood of Life Collective; **NEW**)
14. Wolverine Monitoring (Hands on Conservation; **NEW**)

- Total 'ask' for 2024 was \$179,724
- RDCK indicated that ~\$130,000 would be available for 2024 projects





Photos: Wildlife Conservation Society

➤ **Wildlife Conservation Society Canada**

➤ 2024 Request \$22,865

➤ TRC Rec: \$22,865



- Lardeau Valley
Opportunity LINKS
 - 2024 Request \$13,800
 - TRC Rec: \$13,800



- Okanagan Nation Alliance
 - 2024 Request \$18,095
 - TRC Rec: \$18,095

- Central Kootenay Invasive Species Society
 - **NEW PROJECT**
 - 2024 Request \$9,317
 - TRC Rec: \$9,317



Photo: CKISS

- Elk Root Conservation Farm Society
 - **NEW PROJECT**
 - 2024 Request \$18,000
 - TRC Rec: \$18,000



Crooked Horn Farm Phase 2 (Wetland Restoration)

- BC Wildlife Federation
 - **NEW PROJECT**
 - 2023 Request \$20,000
 - TRC Rec: \$20,000





➤ Valhalla Foundation
for Ecology

- **NEW PROJECT**
- 2024 Request \$15,210
- TRC Rec: \$14,400



- Slocan Lake Stewardship Society
 - **NEW PROJECT**
 - 2024 Request \$15,000
 - TRC Rec: \$13,500

➤ **14 proposals ranked by priority (highest to lowest with scores):**

1. Enhancing bat habitat and monitoring populations in the West Kootenay (WCSC) – 46.8
2. Grizzly Bear Coexistence Solutions (Lardeau Valley Society Links) – 46.4
3. Creation and protection of anthropogenic bat Habitat in the RDCK region (ONA) – 44.6
4. Kootenay BroomBusters- A Community Led Pulling Together Program (CKISS) – 43.8
5. Slocan Valley Pollinator Highway Project: Phase 1 (Elk Root Conservation Farm) – 42.4
6. Crooked Horn Farm Phase 2 (BCWF) – 39.8
7. Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management (VFE) – 39.1
8. North Slocan Bull Trout Conservation Project (SLSS) – 37.8

NOT RECOMMENDED

9. Habitat Restoration for Beavers along the Duncan Lardeau River Floodplains (BCCF) – 37.1
10. Slocan Lake Underwater Cleanup (Hands on Conservation) – 36.3
11. Rewilding Piq ki?láwna?: Halting the Spread of Invasive Plants (Blood of Life Collective) – 33.7
12. Columbia Basin Water Monitoring Collective (LLC) – 33.0
13. Slocan Valley Pest Mitigation: Safeguarding Nk'šáwxtən and Beyond (Blood of Life Collective) – 32.8
14. Wolverine Monitoring (Hands on Conservation) – 20.6

➤ TRC Recommendation to the RDCK:

- Funding for **eight (8)** of the fourteen (14) proposed projects for 2024
Totalling \$129,977 in funding, with reduced funding for two projects
- Did not recommend funding projects with lower ranked scores, or projects that were deemed to be either ineligible or not technically sound



KCP

Kootenay Conservation Program

Local Conservation Fund Projects



Abel Creek Culvert Rehabilitation Project



Bat Roost Habitat Enhancement in the Columbia Valley



Boulder Creek Diversion Project



Climate and Water Conservation Action Initiatives



Conservation of Biodiversity in the Columbia Wetlands



Dutch Findlay Ecosystem Restoration



Hoodoo Conservation Property Management Project



Kinsmen Beach Shoreline Restoration Project



Columbia Lake Ecosystem Monitoring and Education



Columbia Valley Food Advantage Stewardship



Darkwoods Ecosystem Restoration at Tye



Evaluating Bat Boxes as a Mitigation for White-Nose Syndrome



Fish/Bear Lakes Western Toad Mortality Mitigation Implementation Along Highway 31A



Kootenay Lake Osprey Nest Monitoring



Kootenay Lake Shoreline Guidance Document Outreach



Kootenay Watershed Science



Land Securement for Conservation Purposes at Cottonwood Lake



Community Monitoring and Removal of Aquatic Invasive Species



Darkwoods Ecosystem Restoration at Tye



Evaluating Bat Boxes as a Mitigation for White-Nose Syndrome



Fish/Bear Lakes Western Toad Mortality Mitigation Implementation Along Highway 31A



Kootenay Lake Osprey Nest Monitoring



Kootenay Lake Shoreline Guidance Document Outreach



Kootenay Watershed Science



Grizzly Bear Coexistence Solutions



Habitat Restoration for Beavers along the Duncan



Harrop Wetland Enhancement Project



Knotweed Removal on Private Lands



Next Creek Property Acquisition



Western Painted Turtle Conservation



Wildflowers for Pollinators

www.kootenayconservation.ca





Board Report

Date of Report: January 23, 2024
Date & Type of Meeting: January 18, 2024, Board Meeting
Author: Zachari Giacomazzo, Planner
Subject: BYLAW AMENDMENT
File: Z2210J – Pejski
Electoral Area/Municipality J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report for the Board to consider adoption of Amending Bylaw No. 2872, 2022. The Zoning Bylaw Amendment requested by this application is to facilitate the development of a Kennel as an accessory use on a property where the Zoning Bylaw currently prohibits the use of a Kennel.

On January 18, 2024 the Board completed third reading of Amending Bylaw No. 2872, 2022. The Board Report dated December 22, 2023 presented the results of the Public Hearing and also presented a revised version of Amending Bylaw No. 2872, 2022 for review prior to consideration of adoption.

Staff recommend that Amending Bylaw No. 2872, 2022 being a bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be adopted.

SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION

Property Owner: Christopher Ronald Hallam and Tara Renee Pejski

Property Location: 5383 Allendale Crescent

Legal Description: LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID 012-727-253)

Property Size: 2 hectares (5 acres)

Current Zoning: Rural Residential (R3) in RDCK Zoning Bylaw No. 1675, 2004

Current Official Community Plan Designation: Rural Residential (RR) in Kootenay-Columbia Rivers Official Community Plan No. 1157, 1996

SURROUNDING LAND USES

North: Rural Resource (R4) (Crown Land)

East: Rural Residential (R3)

South: Suburban Residential (R1)

West: Rural Residential (R3)

Background and Site Context

The subject property is located approximately 13 km west of the City of Castlegar in Electoral Area 'J'. The property is 2 hectares in size and was created by a subdivision application in 1978. The lot has been improved with a one-family dwelling and uses accessory to a residential use (detached garage, gazebo, chicken coop). The lot is surrounded by 2 hectare residential lots to the east and west, and a large tract of Crown Land to the north.

DVP No Longer Required

A Development Variance Permit (DVP) Application to reduce the minimum required setback for a kennel building from 30 metres to 7.5 metres was required when the applicants were originally proposing to rezone the property from R3 to R4. Now that the proposal is to rezone the property to a site specific R3 zone and the R3 zone does not contain a regulation that specifies a minimum setback for a kennel, a DVP application is no longer required. Staff are proposing a revision to the DRAFT Bylaw that was previously presented at the October RAC and Board meetings in order to incorporate the 7.5 metre kennel setback into the draft amending bylaw. The intention is that the applicants are bound to the setback that was originally considered.

Land Use Bylaw Amendment Proposed

The proposal is to permit a "Kennel" as an accessory use on the subject property. This use must be in place in order to have more than four adult dogs on a property. The application was originally submitted to rezone the property from R3 to R4, which would have had the effect of permitting a kennel as a principal use with no restrictions on the number of dogs. At that time, referral responses received from neighbours expressed concerns related to noise, overall disturbance and the fact that there was no limit on the number of dogs that could be kept on the property. A public information meeting was hosted by the applicant to solicit additional feedback and they have since revised the proposal to seek a site-specific R3 zone that will allow a kennel as an accessory use with a maximum of 9 dogs to be kept at the kennel at any one time.

1. Amendment to Zoning Bylaw Specific to this lot

Amend Zoning from "Rural Residential (R3)" to "Rural Residential (R3) site specific" in order to permit a Kennel with a maximum of 9 dogs as an accessory use and to permit a setback for a kennel structure to be 7.5 metres from the interior lot line for this lot only.



Figure 1 - Location map of the subject property

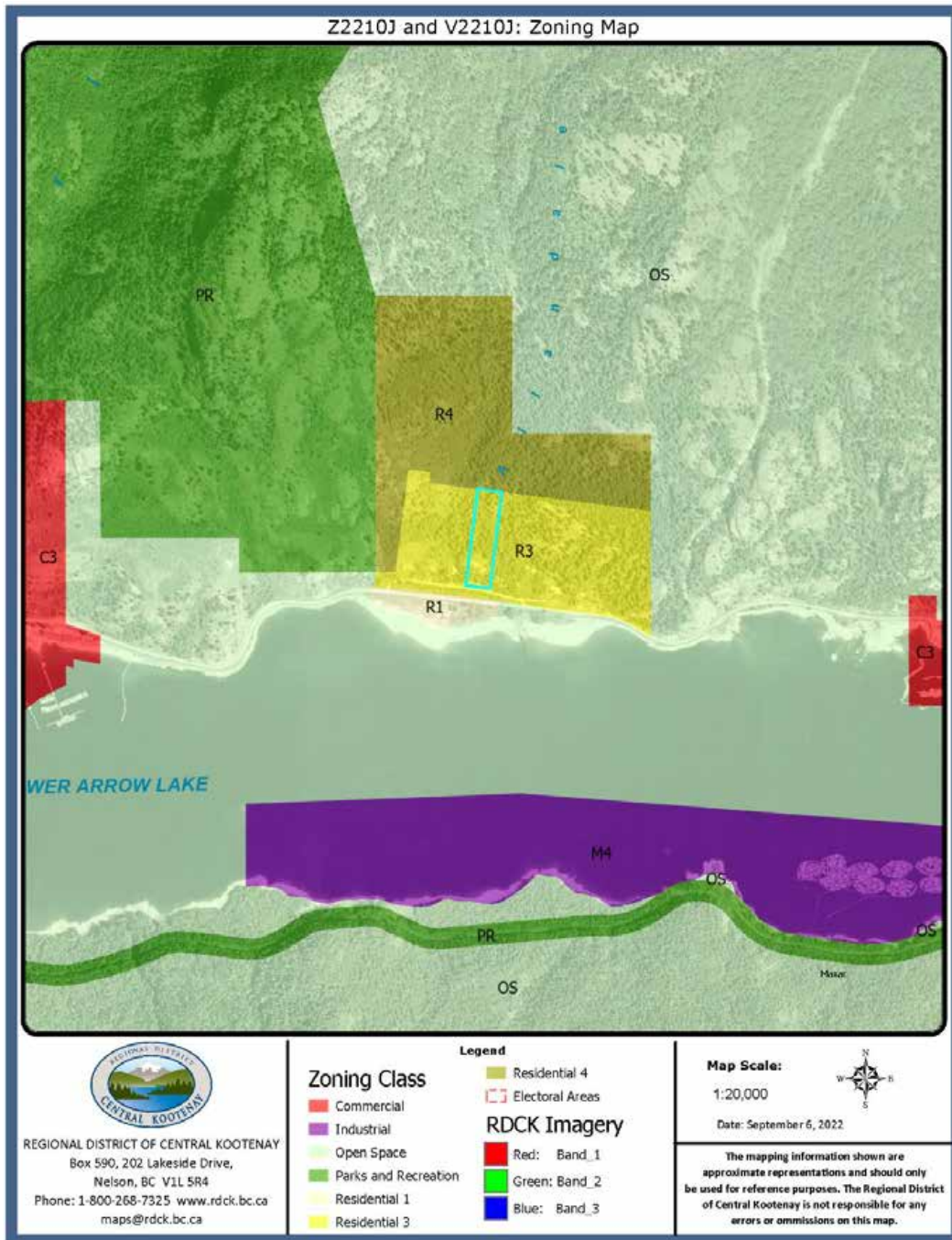


Figure 2 - Zoning map

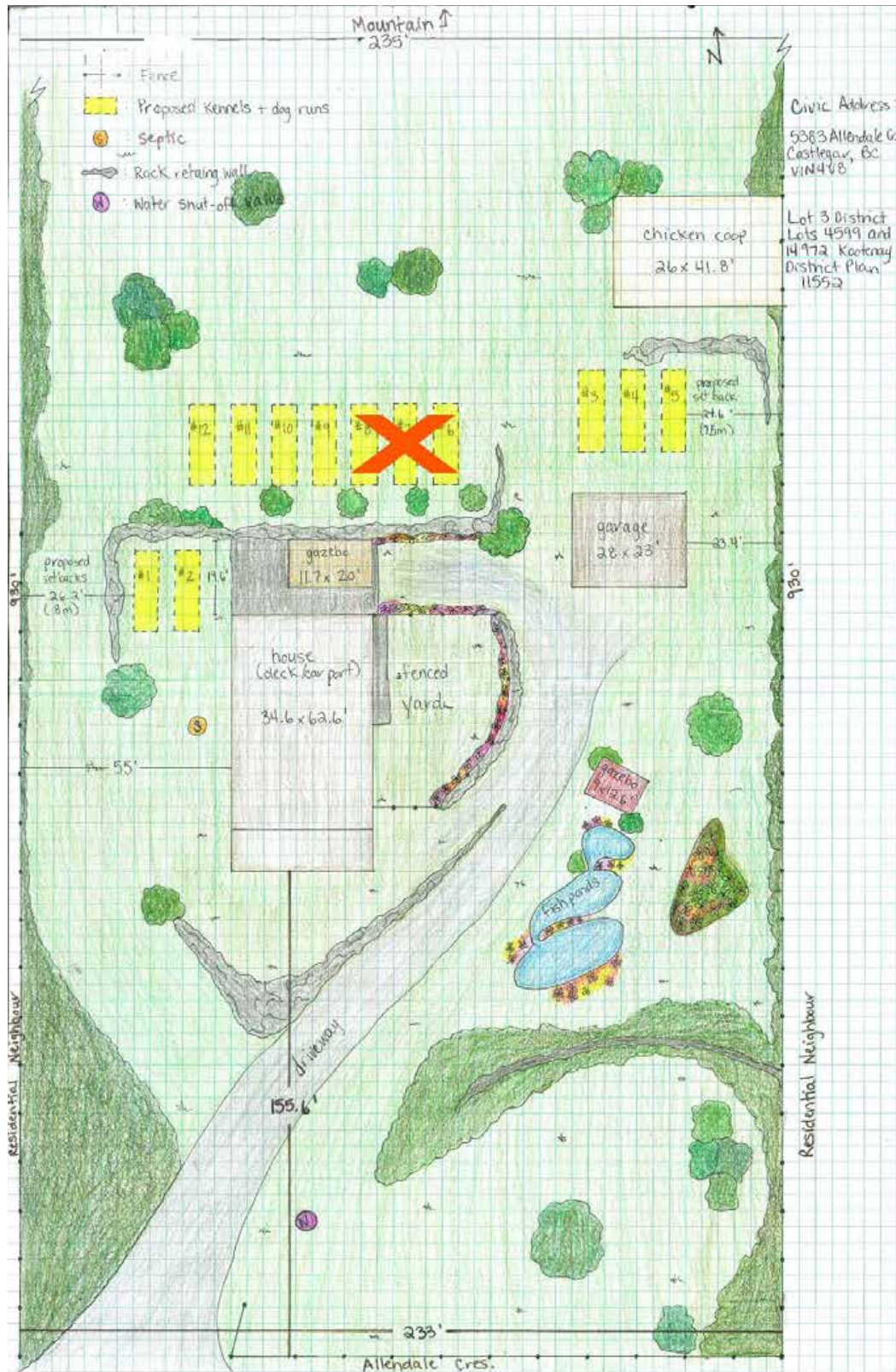


Figure 3 - Site Plan showing the location of the proposed kennel structures. Note that kennel structures #6-8 are no longer being propose.



Figure 4: Looking north to the proposed location of the first 3 kennel structures beyond the tree, adjacent to the rock retaining wall



Figure 5: Looking west to the proposed location of the first 3 kennel structures



Figure 6: Additional kennel structures may be located in the grassed area to the rear of the existing dwelling



Figure 7: Additional kennel structures may also be located in the foreground of the small red garden shed.

Planning Policy

Kootenay-Columbia Rivers Official Community Plan No. 1157, 1996

3.2.5 Rural Residential Policies (As shown on Schedule 'B' - Land Use Designations)

- 3.2.5.1 The principal use shall be residential or agricultural.
- 3.2.5.2 One dwelling unit shall be permitted per lot and one additional dwelling shall be permitted for every two (2) hectares of lot area over two (2) hectares.
- 3.2.5.3 The average lot size for subdivision of Rural Residential land shall be at least two (2) hectares.
- 3.2.5.4 Within this designation a number of different zones may be applied allowing differing levels of uses accessory to residential uses.
- 3.2.5.5 The clustering of development in either single detached or multi-residential dwellings subject to the maintenance of buffers on non-agricultural lands will be considered and encouraged by the Board of the Regional District.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The application fee was paid in full pursuant to Planning Procedures and Fees Bylaw No. 2457, 2015.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The proposal is for a kennel to be permitted as an accessory use. This means that it must remain secondary, incidental and accessory to the principal residential use. Only an amendment to the Zoning Bylaw is required as the OCP does not contain any policies or objectives related to Kennels.

3.3 Environmental Considerations

None anticipated.

3.4 Social Considerations:

A Notice of Public Hearing was mailed to a total of 15 households that included neighbouring residents and individuals who indicated they had an interest in the proposed zoning bylaw amendment. The Notice of Public Hearing was also advertised in the November 23rd and November 30th editions of the Castlegar News. Three (3) written submissions in opposition of the proposed amendment and 1 written submission in support of the application were received prior to the Public Hearing.

A written notice of the revised proposal was mailed to 14 neighbouring property owners on July 24, 2023. A total of seven (7) opposition letters were received. The written responses opposing the application have been included as Attachment "B". Seven (7) letters of support have been received and these responses are included as Attachment "C". The concerns raised by neighbours are mostly related to:

1. Noise from barking dogs
2. Disruption in quality of life
3. Disturbance of peace and tranquility

3.5 Economic Considerations:

The proposal to permit a kennel with a maximum of 9 dogs would make the business economically viable for the property owners.

3.6 Communication Considerations:

The application was sent to 14 neighbouring property owners, relevant government agencies and First Nations.

The following responses were received from government agencies and First Nations:

Ktunaxa National Council – Guardianship Referrals Administrator – Lands & Resources

The Ktunaxa has no concerns with this Bylaw.

Penticton Indian Band – Referrals Coordinator

The Penticton Indian Band issued their Conditional Approval of the application on September 28, 2023 subject to the following:

1. The proposed activity does not have deleterious lasting effect on the environment.
2. The proposed activity does not adversely impact syilx culture, resources, environment, or archaeology.
3. The PIB will continue to be meaningfully engaged.
4. The referrals fee of \$500.00 is paid.

RDCK Bylaw Enforcement Department – Bylaw Enforcement Officer

I have reviewed the proposal and the main concern would be the noise impact. As electoral area J is in the service area of the RDCK Noise Control Bylaw regulations, it is a concern even though noise mitigations measure may be used by the proponent. However, during the warmer and hotter months, ventilation is required for kenneled dog so it is anticipated noise (barking etc.) may not be sufficiently addressed.

The area in question is becoming increasingly populated, so this could increase the bylaw department's response to any noise complaints that may be received.

In closing, this is preliminary input and will require public/neighboring properties support as proposed.

Ministry of Forests – Archaeology Branch – Archaeology Information Administrator

If land-altering activities (e.g., home renovations, property redevelopment, landscaping, service installation) are planned on the subject property, a Provincial heritage permit is not required prior to commencement of those activities.

However, a Provincial heritage permit will be required if archaeological materials are exposed and/or impacted during land-altering activities. Unpermitted damage or alteration of a protected archaeological site is a contravention of the *Heritage Conservation Act* and requires that land-altering activities be halted until the contravention has been investigated and permit requirements have been established. This can result in significant project delays.

Therefore, the Archaeology Branch strongly recommends engaging an eligible consulting archaeologist prior to any land-altering activities. The archaeologist will review the proposed activities, verify archaeological records, and possibly conduct a walk-over and/or an archaeological impact assessment (AIA) of the project area to determine whether the proposed activities are likely to damage or alter any previously unidentified archaeological sites.

Please notify all individuals involved in land-altering activities (e.g., owners, developers, equipment operators) that if archaeological material is encountered during development, they **must stop all activities immediately** and contact the Archaeology Branch for direction at 250-953-3334.

Interior Health Authority – Team Leader, Health Community Development

An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.

Ministry of Transportation and Infrastructure – District Technician

No concerns.

Electoral Area ‘J’ Advisory Planning and Heritage Commission (comments are from the approved minutes of August 2, 2023 meeting):

That the Area J Advisory Planning Commission SUPPORT the Zoning Bylaw Amendment to Tara Pejski for the property located at 5383 Allendale Crescent, Rural Castlegar and legally described as LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID: 012-727-253) to rezone the property from Rural Residential (R3) to a site specific Rural Residential (R3) that will permit a Kennel with a maximum of 9 dogs.

That the Area J Advisory Planning Commission SUPPORT the Development Variance Permit to Tara Pejski for the property located at 5383 Allendale Crescent, Rural Castlegar and legally described as LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID: 012-727-253) to permit a setback of 7.5 metres for a Kennel.

The following was discussed:

- *Commissioner expressed that main concern was and still is around neighbourhood / community and noise*
- *Applicant gave an overview of the application and explained what has changed since the initial application*
- *Applicant explains that there have not been any concerns or complaints from neighbours since the operations have been running with 2-3 dogs at a time*

FortisBC – Property Services

Land Rights Comments

- *There are no immediate concerns or requests for additional land rights, however there may be additional land rights requested stemming from changes to the existing FortisBC Electric (FBC(E)) services, if required.*

Operational & Design Comments

- *There are FortisBC Electric (FBC(E)) primary distribution facilities along Allendale Crescent*
- *All costs and land right requirements associated with changes to the existing servicing are the responsibility of the applicant.*
- *The applicant and/or property owner are responsible for maintaining safe limits of approach around all existing electrical facilities within and outside the property boundaries.*
- *For any changes to the existing service, the applicant must contact an FBC(E) designer as noted below for more details regarding design, servicing solutions, and land right requirements.*

BC Hydro – Property Coordinator

We have reviewed the application and we have no concerns with the proposed use.

3.7 Staffing/Departmental Workplace Considerations:

Should the Board choose to give the amending bylaw First and Second reading and refer to public hearing, staff will organize the public hearing pursuant to the Planning Fees and Procedures Bylaw No. 2457, 2015.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable.

SECTION 4: OPTIONS

Planning Discussion

As noted earlier in this report, the purposed of the proposed bylaw amendment is to add a kennel with a maximum of 9 dogs as a permitted accessory use on the subject property. The property is currently zoned Rural Residential (R3) and is 2 hectares (5 acres) in size. It is located in a Rural Area of Electoral Area 'J' and is adjacent to similarly sized lots on Allendale Crescent. There are a number of smaller residential lots south of Broadwater Road and adjacent to Arrow Lake.

The application being considered is:

Amendment to Zoning Bylaw Specific to this lot: Amend Zoning from “Rural Residential (R3)” to “Rural Residential (R3) site specific” in order to permit a Kennel with a maximum of 9 dogs as an accessory use and to permit a setback for a kennel structure to be 7.5 metres from the interior lot line for this lot only.

The proposed kennel would permit a maximum of 9 dogs at any one time and would only be permitted as an accessory use to the principal residential use. This means that the kennel business would need to remain secondary or incidental to the residential use, and the property could not be used principally for a commercial kennel.

Throughout the referral period and Public Hearing process concerns were raised by neighbours related to the size of the property and the proximity of the proposed Kennel use to surrounding residential uses. Neighbouring land owners have indicated that they have significant concerns related to the impact of noise and the overall disturbance that the proposed kennel will have in their rural area.

Despite the concerns that have been raised by some of the neighbours, staff support this proposal for the following reasons:

- The applicant has made an effort to consider the concerns and feedback from surrounding residents and have revised their proposal to limit the maximum number of dogs to nine (9).
- If the application proceeds as submitted, the kennel will only be permitted as an accessory use. This means that the principal use of the property must remain as residential and the kennel must be related to and incidental to the residential use of the property.
- Over a period of approximately 8 months the proponent has cared for up to 3 dogs at her home and has demonstrated that potential noise and the overall impact of the proposed use can be managed without disturbing surrounding landowners.
- The size of the property is consistent with the requirements for kennel uses as permitted in the Rural Resource (R4) zone.

Public Hearing

As noted in the previous staff report, a public hearing was held on December 6, 2023. Members of the public attended as did the applicant, and this is noted in the DRAFT public hearing minutes attached to this report. Written submissions received are noted in those minutes and attached to this report as Attachment 'B'. There were no verbal submissions made at the public hearing. The majority of the comments and concerns that were discussed at the Public Hearing were related to:

- The noise impact generated by the proposed use.
- The overall disturbance that may be caused by introducing a Kennel with up to 9 dogs on the subject property.
- The impact of the proposed kennel on neighbours' peace, tranquility and enjoyment of the use of their property.
- The finality of the approval of the proposed bylaw amendment and lack of recourse to "reel back" this approval.

Option 1

That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby adopted.

Option 2

That further consideration of Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 BE REFERRED to the March 21, 2024 Board Meeting.

Option 3

That no further action be taken with respect to Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004.

SECTION 5: RECOMMENDATIONS

That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,
Zachari Giacomazzo, Planner

CONCURRENCE

Planning Manager – Nelson Wight

Approved

Manager of Development and Community Sustainability – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – Amendment Bylaw No. 2872, 2022

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2872, 2022

A Bylaw to amend RDCK Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the RDCK Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1. That Schedule 'A' of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended by changing the Zoning Designation of LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID 012-727-253) from Rural Residential (R3) to Rural Residential (R3) Site Specific as shown on Schedule 'A' which is attached hereto and forms part of this bylaw:

- A. Division 1500, Rural Residential (R3) Permitted Uses by ADDING the following:

Site Specific – LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID 012-727-253)

- Accessory Uses:
 - Kennel

SUBJECT TO:

1. The kennel being limited to a maximum of nine (9) dogs, AND;
2. Kennel structures being a minimum of 7.5 metres from interior lot lines.

2. This Bylaw shall come into force and effect upon its adoption.

CITATION

3. This Bylaw may be cited as "**Regional District of Central Kootenay Zoning Amendment Bylaw No. 2872, 2022.**"

READ A FIRST TIME this 18th day of October, 2023.

READ A SECOND TIME this 18th day of October, 2023.

WHEREAS A PUBLIC HEARING was held this 6th day of December , 2023.

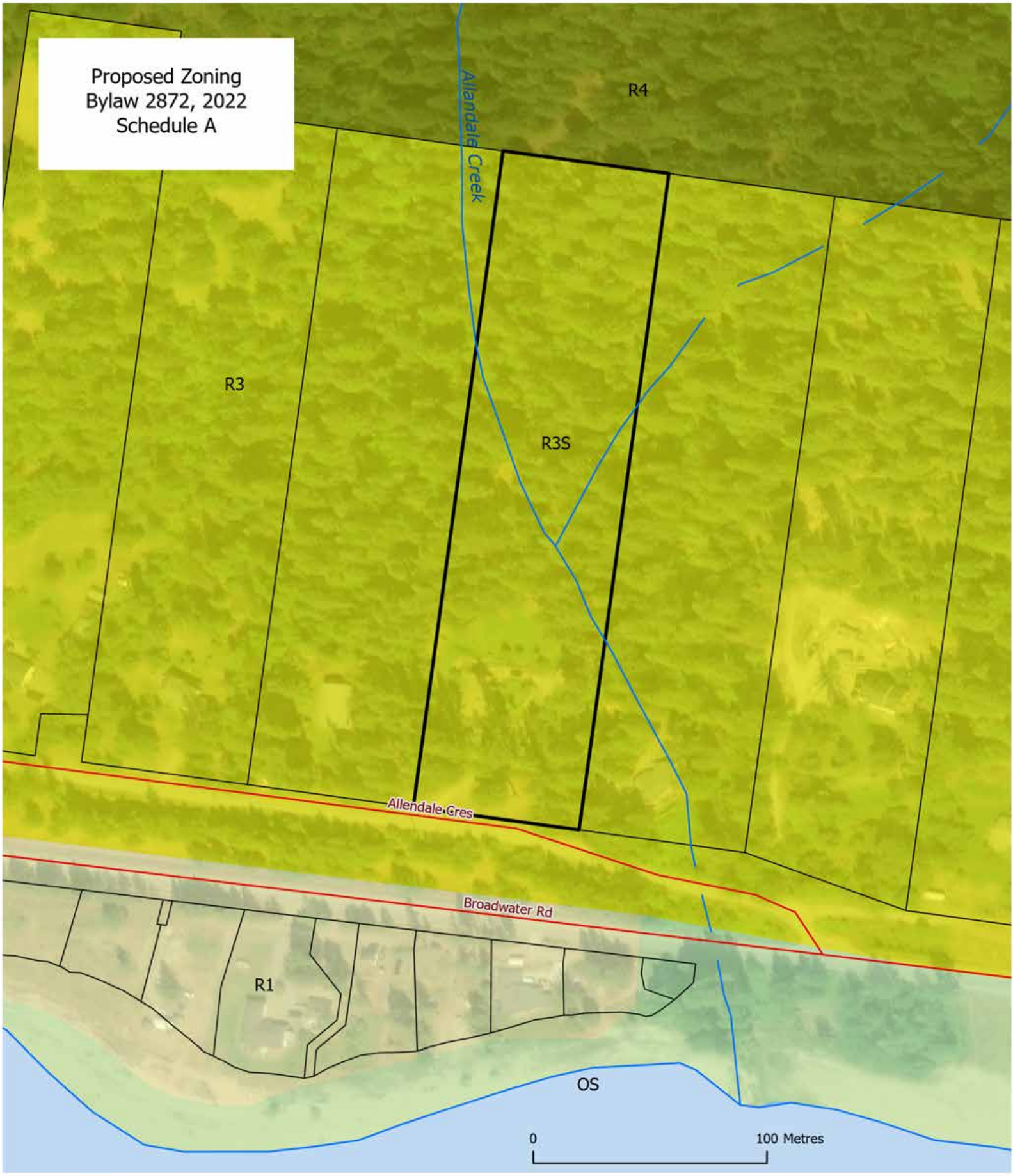
READ A THIRD TIME this 18th day of January , 2024.

ADOPTED this 15th day of February , 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Proposed Zoning
Bylaw 2872, 2022
Schedule A



- Subject Property
- Lot Lines
- Road
- Stream

75

- Zoning Class**
- Open Space
 - Residential 1
 - Residential 3
 - Residential 4

Scale: 1:2,069
PCS: NAD 1983 UTM Zone 11N
Date: 9/22/2023

The mapping information shown are approximate representations and should only be used for reference purposes.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION
OPEN MEETING MINUTES**

**7:00 p.m.
02 January 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In Person/Remote
Commissioner Anderson	Riondel	In Person/Remote
Commissioner Wilkinson	Riondel	In Person/Remote
Commissioner Donald	Riondel	In Person/Remote
Commissioner Jackman	Director – Electoral Area A	In Person/Remote

MEMBERS ABSENT

Commissioner Lavigne
Commissioner Cop

STAFF

Teresa Johnson Administrative Assistant – Meeting Coordinator

5 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

RDCK Director Garry Jackman called the meeting to order at 7:02 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner Wilkinson nominated Commissioner Panio.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Director Jackman ratifies the appointed Member Commissioner Panio as Chair of the Riondel Commission of Management for 2024.

Carried

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:05 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded
AND Resolved:

The Agenda as revised for the January 2, 2024 Riondel Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The December 05, 2023 minutes of the Riondel Commission have been received.

5. DELEGATE

5.1 There are no Delegates scheduled for this Commission Meeting.

6. OLD BUSINESS

6.1 Introduction of Teresa Johnson, Riondel Administrative Assistant

Chair Panio introduced the new Riondel Administrative Assistant and Meeting Coordinator to the Commission.

6.2 Welcoming the Commission Member Donna Lavigne and Andrew Cop.

Riondel Commission looks forward to welcoming Donna Lavigne and Andrew Cop to the Riondel Commission.

6.3 Water and Drainage Advisory Report

Chair Panio provided the Commission with a verbal update on the Water and Drainage Advisory Report. The current system is in good working order, with a few areas of concern. There will be a public meeting in the future to provide input on whether maintaining an underground drainage system is affordable moving into the future, or whether an alternative such as ditching (or a combination of underground piping and surface ditching) may be a preferred alternative.

6.4 Report on Community Centre Renovations

Chair Panio has nothing new to report on the Community Centre Renovations. He will provide an update when available.

6.5 Riondel Community Association Update

Chair Panio provided the Commission with a verbal update on the Riondel Community Association. The goal of the Community Association is to be more inclusive to a wider range of

the public. Since the name change, new members have been noted and then new Association is looking forward to sponsoring new activities in the future.

6.6 Electrical connection to old Rec Centre, tennis court, and cook shack

Chair Panio provided the Commission with a verbal update on the Electrical Connection to the old Rec Centre, tennis court, and cook shack. Electrical service since the curling rink was set up with a new service. Safety concerns around the issue have been noted in regards to inspections of the old Rec Centre, where no lighting is available. A timeline for reconnection has not yet been determined.

7. NEW BUSINESS

7.1 Eastshore Shed Update

Chair Panio provided the Commission with a verbal update on the Eastshore Shed. Improvements such as painting and clean-up are ongoing. A brand new duct system is being installed for dust control. There is independent heat in the lounge and shop. Efforts are being made towards getting a CNC machine.

7.2 Storage Shed Roof Repair Quote

Chair Panio provided a verbal update on the replacement of the roof of the storage shed at the south end of the tennis court. There has been a quote received for \$1438.64 including labour and some materials from Sustainable Roofing in Crawford Bay. Questions were presented about where the bulk of roofing materials would be acquired as they did not seem to be included in the quote. The Riondel Curling Club has some metal roofing that may be available for use. The contractor can speak with Commissioner Anderson regarding roofing material sourcing options.

7.3 2024 Proposed Riondel Commission Meeting Dates

The Commission approved the ratified 2024 proposed meeting dates. Corrected to reflect a standard local 7:00pm MST start time.

DATE	TIME	LOCATION
February 6, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
March 5, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
April 2, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
May 7, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
June 4, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
July 2, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
August 6, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
September 3, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
October 1, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
November 5, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6
December 3, 2024	7:00p.m. (MST)	Riondel Community Centre Rm#6

Moved by Chair Panio and seconded by Commissioner Anderson,

AND Resolved that it be recommended:

That the ratified 2024 proposed Riondel Commission Meeting dates, times and proposed location be adopted.

Carried

8. CORRESPONDENCE

There was no correspondence to be included for this Commission Meeting.

9. AREA A DIRECTOR'S REPORT

Director Jackman provided a verbal update on the upcoming budget meetings schedule. An initial budget meeting will be held on January 19th, 2024 to discuss the upcoming year. A public budget presentation will tentatively be held on Monday February 26th at 6:30pm (MST) in Room #6 of the Riondel Community Center to allow for public input. There is a final budget meeting scheduled for March 21st 2024 to submit to the province.

10. FINANCIAL REPORTS

A financial report will be presented at the February 6, 2024 Riondel Commission Meeting and should be placed as an Agenda item. The charge for furnace repairs were incorrectly put under operating supplies which altered the budget numbers.

11. PUBLIC TIME

No members of the public were present for questions.

12. NEXT MEETING

The next Riondel Commission meeting is scheduled for February 6, 2024 at 7:00pm (MST).

13. ADJOURNMENT

MOVED by Commissioner Panio and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:02p.m.

Carried

Gerald Panio

[Gerald Panio \(Jan 23, 2024 12:10 MST\)](#)

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission Meetings

- A financial report will be presented at the February 6, 2024 Riondel Commission Meeting and should be placed as an Agenda item. The charge for furnace repairs were incorrectly put under operating supplies which altered the budget number



Regional District of Central Kootenay WEST TRANSIT SERVICES COMMITTEE Open Meeting Minutes

Tuesday, January 9, 2024
1:00 pm
Hybrid Model – In-person and Remote
RDCK Board Room, 202 Lakeside Dr., Nelson, BC

COMMITTEE MEMBERS PRESENT

Chair S. Hewat	Village of Kaslo
Director G. Jackman	Electoral Area A
Director A. Watson	Electoral Area D
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf	Electoral Area J
Director T. Weatherhead	Electoral Area K
Director M. McFaddin	City of Castlegar
Director A. McLaren-Caux	Village of Nakusp
Director K. Page	City of Nelson
Director D. Lockwood	Village of Salmo
Director L. Main	Village of Silverton
Director J. Lunn	Village of Slocan

Note that all Directors
participation was virtual

COMMITTEE MEMBERS ABSENT

Director L. Casley	Village of New Denver
Director H. Cunningham	Electoral Area G

STAFF PRESENT

T. Dool	Research Analyst
C. Hopkyns	Corporate Administration Coordinator
C. Feeney	Meeting Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

1:00pm - 3:00pm PST

2:00pm - 4:00pm MST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m56fdb11aa347879c94177666ee4107e2>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 389 8639

Meeting Password: CVs4KWVrm49 (28745987 from phones)

In-Person Location: RDCK Board Room - 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 1:00 p.m.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

The agenda for the January 9, 2024 West Transit Services Committee meeting be adopted as circulated.

Carried

2.3 RECEIPT OF MINUTES

The October 4, 2023 West Transit Services Committee minutes, have been received.

DIRECTOR PRESENT: Director Lockwood joined the meeting at 1:02 p.m.

3. BC TRANSIT INTRODUCTIONS

Introduction of Elise Wren and Seth Wright, BC Transit Government Relations Managers.

4. WTSC ITEMS

4.1 Communications

4.1.1 Enhancing Transit Services for Area E

The letter dated September 23, 2023 from Area E residents, re: Enhancing Transit Services, has been received.

4.1.2 Improving Transit Services for Kaslo and Area D

The email dated December 12, 2023 from Area D resident, re: Improving Transit Services for Kaslo and Area D, has been received.

4.2 Economic Trust of Southern Interior (ETSI) BC Grant

The Application Guide dated September 9, 2023 from Economic Trust of Southern Interior, re: ETSI BC Grant, has been received.

The Watt Consulting Proposal has been received.

Tom Dool, Research Analyst, provided an overview to the Committee regarding the ETSI grant. He shared that the grant of \$25,000 has been received and reviewed the process for approval.

Tom answered questions from the Committee.

4.3 Presentation - Watt Consulting - RDCK Transit Values & Cost Apportionment Study

The Presentation from Watt Consulting, re: RDCK Transit Values & Cost Apportionment Study has been received.

Tania Wegwitz, Watt Consulting, gave a presentation to the Committee regarding the RDCK Transit Values & Cost Apportionment Study. She reviewed the objectives of the program and the project timelines for phase 1 and 2.

Tania answered questions from the Committee.

4.4 Presentation - Village of Salmo and RDCK Area G Transit Demand Study

The presentation dated January 9, 2024 from Selkirk College, re: Village of Salmo and RDCK Area G Transit Demand Study has been received.

Dr. Sarah Breen and Jonnah Ronquillo, Selkirk College, presented to the Committee on the Village of Salmo and RDCK Area G Transit Study Results. Selkirk College provided 3 options going forward based on the survey results. The Village of Salmo and Selkirk College supported Option 3.

Dr. Breen and Tom Dool answered questions from the Committee.

4.5 Presentation - West Kootenay Transit Budget

The Presentation from Tom Dool, Research Analyst, re: West Kootenay Transit Budget has been received.

Tom Dool spoke on preliminary budgets, services, revenues & expenditures for Transit Services;

- Transit – Castlegar and Area Service S237;
- Transit – North Shore and Slocan Valley Service S238; and
- Transit – Kootenay Lake West Service S239.

DIRECTOR ABSENT: Director Jackman left the meeting at 2:58 p.m.

Staff answered questions from the Committee.

DIRECTOR ABSENT: Director Graham left the meeting at 3:09 p.m.

4.6 Director Graham - Combining Services

Director Graham has requested a discussion regarding combining services S237 Transit – Castlegar and Area, S238 Transit – North Shore and Slocan Valley and S239 Transit – Kootenay Lake West.

Director Watson recommended referring this item due to Director Graham losing power.

Moved and seconded,
And resolved:

That the item 4.6 Director Graham – Combining Services be REFERRED to the next meeting June 18, 2024 West Transit Services Committee.

Carried

4.7 2024 West Transit Services Committee Schedule

Moved and seconded,
And resolved:

That the 2024 West Transit Services Committee meeting dates are as follows:

June 18, 2024
August 27, 2024.

Carried

5. PUBLIC TIME

The Chair called for questions from the public and members of the media at 3:12 p.m.

- Public inquired regarding the West Kootenay Transit Committee (WKTC) and the West Transit Services Committee (WTSC). Tom Dool shared that the WKTC included both the RDKB and the RDCK while the WTSC is RDCK focused and more budget related.

DIRECTOR ABSENT: Director McFadden left the meeting at 3:16 p.m.

- Public inquired what the Committee is doing to improve the #10 bus service. Tom Dool shared that with the new contractor, service is expected to improve.
- The group Nelson and Area Public Group for Better Transportation introduced themselves. The group advocates for better transportation with a specific focus on seniors.

6. ADJOURNMENT

Moved and seconded,
And resolved:

The West Transit Services Committee meeting adjourn at 3:26 p.m.

Carried

Approved by

Suzan Hewat, Chair

Approved by

Carly Feeney, Meeting Coordinator



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Kaslo and Area D Economic Development
Commission S109
OPEN MEETING MINUTES**

1:00 p.m.

Monday, January 15, 2024

Village of Kaslo Council Chambers

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

Join Zoom Meeting

<https://us02web.zoom.us/j/84838839557>

Meeting ID: 848 3883 9557

One tap mobile

+16475580588,,84838839557# Canada

+17789072071,,84838839557# Canada

Join by Phone:

+1 778 907 2071 Canada

Meeting Number (access code): 848 3883 9557

Meeting Password: 848 3883 9557

In-Person Location: 413 4th St, Kaslo BC – City Hall

Commissioner Hewat	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Watson	Area D
Commissioner Brown	Area D
Commissioner Cormie	Area D
Commissioner Jones	Area D

MEMBERS ABSENT

Commissioner Nay	Village of Kaslo
------------------	------------------

6 out of 7 voting Commission members were present – quorum was met.

STAFF

Stuart Horn	CAO, RDCK
Catherine Allaway	CO, Village of Kaslo
Karissa Stroshein	Legislative Assistant, Village of Kaslo

GUESTS

4 Members of the public

1. CALL TO ORDER

CO Allaway called the meeting to order at 1:07 p.m.

2. ELECTION OF CHAIR FOR 2024

CO Allaway called for nominations.
Commissioner Watson nominated Commissioner Hewat.
No other nominations were received.
Commissioner Hewat was elected chair by acclamation.

DECLARATION OF CHAIR

CO Allaway ratified the appointment of Commissioner Hewat as Chair of the Kaslo and Area Economic Development Commission S109 Committee for 2024.

CO Allaway left the meeting at 1:08 p.m.

3. CHAIR'S ADDRESS

Chair Hewat called the meeting to order at 1:09 p.m.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 15, 2024, Kaslo & Area D Economic Development Commission S109 meeting, be adopted as amended with New Business moved to item 7.

Carried

6. RECEIPT OF MINUTES

The December 11, 2023, Kaslo & Area D Economic Development Commission S109 minutes have been received.

7. NEW BUSINESS

7.1 Discussion regarding Rats
MOVED and seconded,
AND Resolved:

That the Kaslo & Area D Economic Development Commission S109 allocate \$5,000.00 in the draft budget to explore Rat Management in Kaslo and Area D.

Carried

8. IN-CAMERA

8.1 MEETING CLOSED TO THE PUBLIC

MOVED and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:
personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

Carried

8.2 RECESS OF OPEN MEETING

MOVED and seconded,
AND Resolved:

The Open Meeting be recessed at 1:22 p.m. in order to conduct the Closed In Camera meeting.

Carried

The Open Meeting resumed at 1:28 p.m.

9. DELEGATE - Nil

10. REPORTS

- 10.1 Final Report for Lardeau Valley Farm Infrastructure Project
The Commission Report dated December 20, 2023, from Chelsey Jones, LINKS ED, re: Lardeau Valley Farm Infrastructure Program, has been received.

11. PUBLIC TIME

The Chair called for questions from the public at 1:35 p.m.

12. NEXT MEETING

The next Kaslo & Area D Economic Development Commission S10 meeting is scheduled for February 12, 2024, at 1:00 p.m.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 1:38 p.m.

Carried

Approved by

Suzan Hewat, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Kaslo & Area D Economic Development Commission S109 allocate \$5,000.00 in the draft budget to explore Rat Management in Kaslo and Area D.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NORTH KOOTENAY LAKE SERVICES COMMITTEE
OPEN MEETING Agenda**

MONDAY, January 15, 2024

10:00 am

Location: Hybrid Model - In-person and Remote

Committee Members

Director Suzan Hewat

Director Aimee Watson

Village of Kaslo – Chair

Area D

Staff

Yev Malloff

Linda Tynan

Joe Chirico

Cary Gaynor

Tristan Fehst

Sangita Sudan

Dan Seguin

Christine Hopkyns

Chief Financial Officer - RDCK

Interim Chief Administrative Officer – Village of Kaslo

General Manager of Community Services

Regional Parks Manager

Regional Deputy Fire Chief and

General Manager of Development Services

Manager of Community Sustainability

Meeting Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m794d7d51b4ca66c56e8195c658831f2c>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 295 0409

Meeting Password: 9SGmf2MAUS3 (97463262 from phones)

In-Person Location: Village of Kaslo Council Chambers, 413 4th St, Kaslo, BC

2. CALL TO ORDER

RDCK General Manager of Community Services, Joe Chirico, called the meeting to order at 10:02 a.m.

3. ELECTION

3.1 ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

RDCK General Manager of Community Services, Joe Chirico, called for nominations.

Director Watson nominated Director Hewat.

RDCK General Manager of Community Services, Joe Chirico, called for further nominations two times.

DECLARATION OF CHAIR

RDCK General Manager of Community Services, Joe Chirico ratifies the appointed Director Hewat as Chair of the North Kootenay Lake Services Committee for 2024.

4. CHAIR’S ADDRESS

Chair Hewat thanked the Committee.

5. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

6. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 15, 2024 North Kootenay Lake Services Committee meeting, be adopted as circulated.

Carried

7. RECEIPT OF MINUTES

The December 4, 2023 North Kootenay Lake Services Committee minutes, has been received.

8. DELEGATES

No delegations.

9. OLD BUSINESS

9.1 2023 KASLO SEARCH AND RESCUE – BUDGET

At the December 4, 2023 meeting, the Committee requested the whole Kaslo Search and Rescue budget be brought back to the January 15, 2024 meeting.

The Kaslo Search and Rescue Society 2023 Annual Budget has been received.

9.2 S221 - REGIONAL FACILITIES, RECREATION AND PARK SERVICE

The S221 - Regional Facilities, Recreation and Park Service budget request has been received.

Joe Chirico, General Manager of Community Services and Cary Gaynor, Regional Parks and Trails Manager, presented the updated 2024 Regional Facilities, Recreation and Park Service

budget. Joe noted that staff are still waiting on the some budget reconciliations that may affect to surplus from 2023.

Direction to Staff: That staff bring the updated 2024 Regional Facilities, Recreation and Park Service budget to the February 19th, 2024 North Kootenay Lake Services Committee meeting.

9.3 FIRE SERVICES RECRUITMENT UPDATE

At the December 4, 2023 meeting, the Committee requested staff provide an update at the January 15, 2024 meeting.

Tristan Fehst, Regional Deputy Fire Chief provided an update to the Committee regarding recruitment:

1. Kaslo Fire Chief – a posting for this position has been sent out.
2. Volunteer Firefighters – there was a recruitment drive on Friday, January 12, 2024. Two new members have been recruited. Staff continue recruiting effort through a social media recruitment drive.

Director Watson requested staff pass on recruitment material to the committee members to help assist in recruitment efforts.

Direction to Staff: That staff bring back an updated S280 - Fire Service budget to the February 19, 2024 North Kootenay Lake Services Committee meeting.

9.4 EMERGENCY SERVICES BUDGET & PROGRAM UPDATE - LARDEAU EVENT

At the December 4, 2023 North Kootenay Lake Services Committee meeting, the follow motion was passed:

That the Emergency Services Budget & Program Update - Lardeau Event item BE REFERRED to the January 15, 2024 North Kootenay Lake Services Committee meeting.

Dan Seguin, Manager of Community Sustainability, provided an update to the Committee regarding the event in Lardeau that resulted in a 90 hour power outage. 'He shared that there was a community debrief, where they learned the impact on residents and what can be done differently in the future. Dan also shared there was a debrief with response agency's to discuss how to improve coordination. Two focuses came from this meeting, one is to update the emergency response contact list and the other was to identify the triggers – what would be the trigger to activate an emergency response.

Dan Seguin provided an overview to the Committee regarding the A101 Emergency Consolidated Services budget with the Committee. He provided some background and reviewed expenses. He shared the adjustments are still being made to the budget due to Creston allocation.

Direction to Staff: That staff bring the updated A101 Emergency Consolidated Services budget to the February 19, 2024 North Kootenay Lake Services Meeting.

9.5 MCDONALD CREEK CONTRACT

At the December 4, 2023 North Kootenay Lake Services Committee meeting, the following motion was passed:

*That the McDonald Creek Contract item **BE REFERRED** to the January 15, 2024 North Kootenay Lake Services Committee meeting.*

Staff are in preliminary discussions regarding the McDonald Creek contract and are requesting referral to a future meeting.

MOVED and seconded,
AND Resolved:

That the McDonald Creek Contract item **BE REFERRED** to the August 19, 2024 North Kootenay Lake Services Committee meeting.

Carried

10. NEW BUSINESS

No items.

11. PUBLIC TIME

The Chair will call for questions from the public at 11:20 a.m.

- Public asked a question regarding the January 8th letter to Premier Eby from some members of Search & Rescue titled Misuse of authority, bullying and other issues concerning government EMCR staff and said she would send a copy to the Committee.
- Public did not have a question but stated they were doing research and wanted to set up a meeting regarding possible new library.

12. NEXT MEETING

The next North Kootenay Lake Services Committee meeting is scheduled for February 26, 2024.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The North Kootenay Lake Services Committee meeting be adjourned 11:25 a.m.

Carried

Digitally approved by

Chair Suzan Hewat



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA D ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

Time: 7:00pm

Date: Thursday, January 18th, 2024

Location: Remote via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m8fa52d2a28ccc822b20a0c252831c66c>

Join by Phone:

604-449-3026

Meeting Number (access code): 2771 180 4119

Meeting Password: KeQzFVau683 (53793828 from phones)

COMMISSION/COMMITTEE MEMBERS

Commissioner Devine (Chair)	Area D
Commissioner Borsos	Area D
Commissioner Bonner	Area D

MEMBERS ABSENT

Commissioner Sinclair	Area D
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STAFF

Laura Christie	Planning Technician
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PUBLIC

Ivan Gorgiev	Applicant
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3 out of 4 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Commissioner Devine called the meeting to order at 7:05 p.m.

- 2. ELECTION OF CHAIR**
CALL FOR NOMINATIONS (3 Times)
Staff called for nominations.

DECLARATION OF ELECTED CHAIR

Planning staff ratifies the appointed Member Fraser Bonner as Chair of the Electoral Area D Advisory Planning and Heritage Commission for the remainder of the year.

Carried

- 3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**
We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

- 4. ADOPTION OF AGENDA**
MOVED and seconded,
AND Resolved:

The Agenda for the January 18th, 2024 Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

- 5. RECEIPT OF MINUTES**
The July 20th, 2023 Area D Advisory Planning and Heritage Commission minutes have been received.

6. STAFF REPORTS- APPLICATIONS

6.1 DP2316D – Development Permit Application - Gorgiev

The Referral Package, dated January 4th, 2024, from Planner Zachari Giacomazzo for a Watercourse Development Permit at 5324 Amundsen Rd in Electoral Area 'D', has been received.

- Applicant described how the staircase came to be built. He believed that he needed to be outside of 15 m from the high water mark but was contacted and informed of the 30 m development permit area. At this time he contacted an Environmental Professional.
- Comment from Commissioner Devine that it looks like applicant has done everything needed from the Masse report, although done a bit late.
- Commissioner Devine recommends that the APHC approve the development permit (DP).
- Chair makes a motion to approve the DP as submitted.
- Commissioner Borsos added a comment about the need to be aware if archaeological potential is present.

Moved and seconded,
AND Resolved:

That the Area D Advisory Planning Commission SUPPORT the Development Permit Application to Ivan Gorgiev for the property located at 5324 Amundsen Rd, Electoral Area 'D' and legally described as LOT 2 DISTRICT LOT 7386 KOOTENAY DISTRICT PLAN 11474 provided that the recommendations from the Riparian Assessment are followed.

Carried

6.2 R2448D – Crown Referral – McDonald & Cook

The Crown Land Referral Package, dated January 9, 2024, regarding installation of a private moorage (boat way/boat rail), has been received.

- Members discussed the need for the boat rail to be installed without disturbing the foreshore.
- Members questioned how the rails would be installed and Commissioner Devine expressed that he would like to ensure that concrete is not poured for footings.
- Members commented that they would like to have more details about how the applicant will install and maintain the rails.

Moved and seconded,
AND Resolved:

That the Area D Advisory Planning Commission SUPPORT the installation of the boat rail as submitted in the Crown Referral for Leah McDonald and Jeff Cook for the property at LOT 31 DISTRICT LOT 6284 KOOTENAY DISTRICT PLAN 14423, but permanent work, or work that could disturb the foreshore, like pouring concrete for the rail system, is not supported by the Area D APHC.

Carried

7. PUBLIC TIME

The Chair called for questions from the public at 7:30 p.m.

8. NEXT MEETING

The next Electoral Area D Advisory Planning and Heritage Commission meeting is scheduled for February 15th, 2024 at 7:00p.m.

- The Commission discussed seeking additional commissioners for the 2024 year. Commissioner Devine will speak with Director Watson about possible volunteers.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 7:40 p.m.

Carried

Approved By

Gerry Devine, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA E ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

3:00PM

Thursday, January 25

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m2b23a5f3c41508014fd50ebee4d2390>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 779 1922

Meeting Password: D3dXHrNf3i3 (33394763 from phones)

In-Person Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

COMMISSIONERS

Commissioner John Doyle	Electoral Area E
Commissioner Dan Gatto	Electoral Area E
Commissioner Kevin Skarbo	Electoral Area E

DIRECTORS

Cheryl Graham	Electoral Area E, Director
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STAFF

Laura Christie	Planning Technician
Sadie Chezenko	Planning Technician

PUBLIC

Deb Weiland	Applicant (Agent)
Mike Crottey	Applicant (Owner)
Anonymous online attendee	Public

1. CALL TO ORDER

Staff called the meeting to order at 3:10 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ELECTION OF CHAIR

Staff called for nominations.

Commissioner Doyle nominated by Commissioner Gatto. Commissioner Skarbo supported.

DECLARATION OF ACCLAIMED CHAIR

Staff ratifies the Commissioner Doyle as Chair of the Area E Advisory Planning and Heritage Commission for the remainder of the year.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 25, 2024 Electoral Area E Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The December 13, 2023 Electoral Area E Advisory Planning and Heritage Commission minutes, have been received.

Chair Doyle indicated that he would pass on additional comments from Commissioner Gatto

6. STAFF REPORTS

6.1 Site Specific Floodplain Exemption Application – Weiland Construction

The Referral Package dated January 15, 2024 from Planner Stephanie Johnson, has been received.

The following was discussed:

- Applicant gave a brief overview and rationale for the application
- Commissioners asked clarifying questions regarding property ownership, wave action, future applications, riparian values, flood construction levels, setbacks, hardship and the engineers report

Moved and seconded,
AND Resolved:

That the Area E Advisory Planning Commission **SUPPORT** the Site Specific Floodplain Exemption Application to Weiland Construction for the property located 1434 Highway 31, Queens Bay and legally described as LOT B, PLAN NEP78423, DISTRICT LOT 12075, KOOTENAY LAND DISTRICT due to hardship but suggest that the applicant consider building outside of the 15m setback.

Carried

7. PUBLIC TIME

The Chair will call for questions from the public at 4:30 p.m.

8. NEXT MEETING

The next Electoral Area E Advisory Planning and Heritage Commission Meeting is scheduled for February 29, 2024 at 3:00pm.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area E Advisory Planning and Heritage Commission meeting be adjourned at 4:33 p.m.

Approved by
John Doyle, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 9 – ELECTORAL A OPEN MEETING MINUTES

2:00 p.m. (MST)
January 25, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION/COMMITTEE MEMBERS

Commissioner Gundlach	Area A Crawford Bay
Commissioner Rabb	Area A Boswell
Commissioner Gilbertson	Area A Riondel
Director Jackman	RDCK Area A

STAFF

Joe Chirico	General Manager – Community Services
Craig Stanley	Regional Manager – Operations and Asset Management
Trisha Davison	Regional Manager – Recreation & Client Services
Pearl Anderson	Meeting Coordinator

4 out of 4 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager – Community Services, called the meeting to order at 2:08 p.m. (MST).

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Joe Chirico, General Manager – Community Services, called for nominations.

Commissioner Rabb nominated Commissioner Gundlach.

Commissioner Gundlach declined the nomination.

Joe Chirico, General Manager – Community Services, called for further nominations two times.

Commissioner Gundlach nominated Commissioner Rabb

Commissioner Rabb accepted the nomination.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager – Community Services, ratified the appointed Commissioner Rabb as Chair of the Recreation Commission No. 9 – Electoral A for 2024.

1. CALL TO ORDER

Chair Rabb called the meeting to order at 2:11 p.m. (MST)

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the January 25, 2024 Recreation Commission No. 9 – Electoral A meeting, be adopted with the following:

- Addition of Item 7 – 2024 Grant Applications

Carried

4. RECEIPT OF MINUTES

The August 31, 2023 Recreation Commission No. 9 – Electoral A minutes have been received.

5. DELEGATE

5.1 There are no Delegates scheduled for this Commission Meeting.

6. STAFF REPORTS

6.1 2024 Draft Budget

The 2024 Draft Financial Plan for Service No. S232 Electoral Area A Recreation Commission No. 9, from Joe Chirico, General Manager of Community Services, has been received with the following discussed:

- budget line item for swim safety program
- an amount of \$3000 can be directed from grants for the swim safety program
- swim safety program could be flexible so staff can set up programs as desired by the community
- amount to budget for the swim safety program

Direction to Staff

Recreation Commission No. 9 directs staff to include a swim safety program inside the RCS232 draft 2024 budget.

7. 2024 GRANT APPLICATIONS

7.1 2024 Grant Application Deadlines

2024 grant application deadlines will be set as follows:

- Spring grant application deadline – Friday, April 19, 2024 at 4:00 p.m.
- Fall grant application deadline – Friday, September 20, 2024 at 4:00 p.m.

8. NEW BUSINESS

8.1 Proposed 2024 Recreation Commission No. 9 Meeting Dates

DATE	LOCATION
Monday, April 29, 2024 at 2:00 p.m.	Community Corner, 15990 Highway 3A, Crawford Bay
Tuesday, October 1, 2024 at 2:00 p.m.	Community Corner, 15990 Highway 3A, Crawford Bay

STAFF ABSENT: Joe Chirico and Trisha Davison left the meeting at 2:56 p.m.

9. OLD BUSINESS

9.1 Scorecard Wording

Discussion regarding the scorecard wording has been received with the following noted:

- Commission members will review all relevant grant application information.
- Commissioner Jackman will ask Garry Sly to provide information in the grant application specific to the program for which the application is intended.

10. PUBLIC TIME

The Chair called for questions from the public at 3:04 p.m.

11. NEXT MEETING

The next Recreation Commission No. 9 – Electoral A meeting is scheduled for Monday, April 29, 2024 at 2:00 p.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Recreation Commission No. 9 – Electoral A meeting be adjourned at 3:05 p.m.

Carried

Digitally approved,
Vivienne Rabb, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Recreation Commission No. 9 – Electoral A Meetings

1. Recreation Commission No. 9 directs staff to include a swim safety program inside the RCS232 draft 2024 budget.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA A ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

**1:00PM PST (2:00PM MST)
Thursday, February 01, 2024
Hybrid Meeting**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma8302f8ad6665d0c12a49788af56afa3>

Join by Phone: 604-449-3026

Meeting Number (access code): 2773 997 7464

Meeting Password: z6CxTGnWM76 (96298469 from phones)

In-Person Location: Gray Creek Hall (15047 Hwy 3A, Gray Creek, BC)

COMMISSIONERS

Commissioner Shawn Ryks	Electoral Area A
Commissioner Branca Lewandowski	Electoral Area A
Commissioner Michella Moss	Electoral Area A
Commissioner Julie March	Electoral Area A

DIRECTORS

Garry Jackman	Electoral Area A
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STAFF

Sadie Chezenko	Planning Technician
Laura Christie	Planning Technician

PUBLIC

John Drysdale	Applicant
Brad Drysdale	Applicant

4 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Planning staff called the meeting to order at 1:06pm PST (2:06pm MST).

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ELECTION OF CHAIR

Staff called for nominations

DECLARATION OF ACCLAIMED CHAIR

Planning staff ratifies Commissioner March as Chair of the Area A Advisory Planning and Heritage Commission for the remainder of the year.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the February 01, 2024 Electoral Area A Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The January 04, 2024 Electoral Area A Advisory Planning and Heritage Commission minutes, have been received.

6. STAFF REPORTS

6.1 Site-Specific Floodplain Exemption Application (F2304A) – John Drysdale

The Referral Package dated January 09, 2024 from Planner Zachari Giacomazzo, has been received.

The following was discussed:

- The applicant gave a brief overview of their application
- The commissioners asked clarifying questions regarding engineering reports and when applications are required
- The commissioners noted the non-necessity of the Environmentally Sensitive Development Permit (ESDP) application due to the lack of impact on the riparian area as demonstrated by the Qualified Environmental Professional (QEP)

MOVED and seconded,
AND Resolved:

That the Area A Advisory Planning Commission **SUPPORT** the Site Specific Floodplain Exemption Application to John Drysdale for the property located 10789 Highway 3A and legally described as LOT A DISTRICT LOT 913 KOOTENAY DISTRICT PLAN 5183

Carried

7. PUBLIC TIME

The Chair called for questions from the public at 1:38 p.m.

- One member of the public inquired regarding floodplain setbacks. The commission clarified that setbacks relate to the horizontal plane that moves with the definition of the natural boundary.

8. NEXT MEETING

The next Electoral Area A Advisory Planning and Heritage Commission Meeting is scheduled for March 07, 2024 at 1:00pm PST (2:00pm MST) at the Gray Creek Hall.

Director clarified how items may be referred to the commission and whether certain issues could be considered by the commission including land conservation, parkland, spraying in forestry, agricultural policy and Official Community Plan (OCP) engagement. Director Jackman identified that some issues raised would be more appropriately discussed in other forums or at future meetings but that agricultural policy could be a discussion item at the next meeting.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area A Advisory Planning and Heritage Commission meeting be adjourned at 2:12 p.m.

Carried

Approved by
Julie March, Chair



West Resource Recovery Committee Open Meeting **MINUTES**

A West Resource Recovery Committee meeting was held on Monday, February 5, 2024 at 9:00 am (PST) / 10:00 am (MST) through a hybrid model.

ELECTED OFFICIALS PRESENT	Director W. Popoff Director A. Davidoff Director H. Hanegraaf Director T. Weatherhead Director M. McFadden Director T. Zeleznik Director L. Main	Area H (Chair) Area I Area J Area K City of Castlegar Village of Nakusp Village of Silverton	In-Person
ELECTED OFFICIALS ABSENT	Director J. Lunn Director L. Casley	Village of Slocan Village of New Denver	
GUEST DIRECTORS	Director G. Jackman Director T. Newell	Chair East Resource Recovery Committee Chair Central Resource Recovery Committee	
STAFF PRESENT	Y. Malloff U. Wolf A. Wilson S. Eckman	General Manager of Finance, IT, ED General Manager of Environmental Services Resource Recovery Manager Meeting Coordinator	In-Person In-Person In-Person

1. **WEBEX REMOTE MEETING INFO**

Join by Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mea525aa5d23d6f86550d4fedb1adfa98>

Meeting Number (access code): 2773 402 8659

Meeting Password: Wx8qa4R7JD5 (99872477 from phones)

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

In-Person Location:

Board Room, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Chair Popoff called the West Resource Recovery Committee meeting to order at 9:07 am PST.

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 Freedom of the Floor

Moved and Seconded,
And Resolved:

That East Resource Recovery Committee Chair Director Jackman and Central Resource Recovery Committee Chair Director Newell have freedom of the floor.

Carried

2.3 Adoption of the Agenda

Moved and Seconded,
And Resolved:

The Agenda for the February 5, 2024 West Resource Recovery Committee meeting be adopted with the inclusion of the following before circulation:

3.1 Request for Funding: Healthy Community Society of the North Slokan Valley

Carried

2.4 Receipt of Minutes

The January 4, 2024 West Resource Recovery Committee Minutes, have been received.

3. DRAFT 2024-2028 FINANCIAL PLANS

The following Draft Financial Plans, have been received:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

3.1 Request For Funding: Healthy Community Society of the North Slokan Valley

Moved and seconded,
And resolved:

That the West Resource Recovery Committee approve the inclusion of \$14,540 for the Healthy Community Society of the North Slokan Valley toward building the new curing area in New Denver and installing electrified fence sections;

AND FURTHER that the costs be paid from Service S188: West Resource Recovery as follows:

- Increase Grants expense account by \$14,540 and increase Transfer from Reserves revenue account by \$14,540.

Carried

RECESS Meeting recessed for a break from 10:37 am to 10:47 am.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the West Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

subject to provisions or contribution changes to or from other services.

Carried

4. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:09 am PST / 12:09 pm MST.

5. ADJOURNMENT

Moved and Seconded,
And resolved that:

The February 5, 2024 West Resource Recovery Committee meeting adjourn at 11:09 am PST / 12:09 x:xx am MST.

Carried

Approved by

Director W. Popoff, 2024 Committee Chair

BOARD RECOMMENDATIONS AS ADOPTED AT THE FEBRUARY 5, 2024 WEST RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That the West Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S188: West Resource Recovery
- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

subject to provisions or contribution changes to or from other services.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA B ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

**7:00pm MST (6:00pm PST)
Tuesday, January 30th, 2024
Hybrid**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=me39546bf02f16d7a4813e31d3481cc52>

Join by Phone: 604-449-3026

Meeting Number (access code): 2774 001 5935

Meeting Password: fbJbFjmK582 (32523565 from phones)

In-Person Location: Creston and District Community Complex – Erickson Room - 312 19th Avenue North, Creston, BC

COMMISSIONERS

Commissioner Wade Brunham	Electoral Area B, Chair
Commissioner Lon Main	Electoral Area B, Vice Chair
Commissioner Daryl Bjarnason	Electoral Area B
Commissioner Adam Mjolsness	Electoral Area B
Commissioner Tyler Gale	Electoral Area B
Commissioner Jon Delcaro	Electoral Area B

STAFF

Sadie Chezenko	Planning Technician
Laura Christie	Planning Technician

6 out of 11 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Staff called the meeting to order at 7:05 p.m. (MST)

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We would like to acknowledge that this meeting is being held on the unceded traditional territory of the Ktunaxa Nation and the Yaqan Nuʔkiy People.

3. ELECTION OF CHAIR

Commissioner Gale, Delcaro and Mjolsness nominated Commissioner Brunham.

DECLARATION OF ACCLAIMED CHAIR

Staff ratifies the appointed Commissioner Brunham as Chair of the Area B APHC for 2024.

4. ELECTION OF VICE CHAIR

DECLARATION OF ACCLAIMED VICE CHAIR

Chair Brunham ratifies the appointed Commissioner Main as Vice Chair of the Area B APHC for 2024.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 30, 2024 Electoral Area B Advisory Planning and Heritage Commission meeting, be adopted as circulated with recognition from the Chair that Item 7.3 is outside of the scope of the APHC and will not be discussed at this meeting.

Carried

6. RECEIPT OF MINUTES

The November 28, 2023 Electoral Area B Advisory Planning and Heritage Commission minutes, have been received.

7. NEW BUSINESS

7.1 Discussions and integration of Area B and C Advisory Planning and Heritage Commission (APHC)

- The commission discussed the possibility of inviting the Area C APHC to their meetings when there are items that affect shared regional considerations
- The commission clarified that there is not an intent to combine the commissions

7.2 Strategic Imperatives for 2024

- The commission discussed how their work is defined including what constitutes land use and heritage matters and what items may be considered by the commission
- The commission questioned whether they could give input on being part of the Heritage Conservation Service
- The commission contemplated what can be discussed at an APHC meeting as opposed to what can be discussed with the elected official outside of their capacity as commissioners

7.3 Grant and Funding Criteria Follow Up

-No discussion on this item as it was determined by the Chair and Commissioners to be outside of the scope of the APHC.

8. PUBLIC TIME

The Chair will call for questions from the public at 7:53 p.m. (MST)

9. NEXT MEETING

The next Electoral Area B Advisory Planning and Heritage Commission Meeting is scheduled for February 27, 2024 at 7:00pm MST (6:00pm PST)

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area B Advisory Planning and Heritage Commission meeting be adjourned at 7:54 p.m. (MST)

Carried

Approved By

Wade Brunham, Chair



East Resource Recovery Committee Open Meeting **MINUTES**

An East Resource Recovery Committee meeting was held on Thursday, February 8, 2024 at 1:00 pm (PST) / 2:00 pm (MST) through a hybrid meeting model.

ELECTED OFFICIALS	Director G. Jackman	Area	(1)In-Person
PRESENT	Director R. Tierney	Area B	(1)In-Person
	Director K. Vandenberghe	Area C	(1)In-Person
	Director A. Deboon	Town of Creston	(1)In-Person
GUESTS	Director T. Newell	Chair Central Resource Recovery Committee	
	Director W. Popoff	Chair West Resource Recovery Committee	
STAFF PRESENT	Y. Malloff	GM - Finance, IT, ED	
	U. Wolf	GM - Environmental Services	
	A. Wilson	Resource Recovery Manager	(1)In-Person
	S. Eckman	Meeting Coordinator	(2)In-Person

1. **WEBEX REMOTE MEETING INFO**

The East Resource Recovery Committee meeting was held in five parts with five meeting links due to technical difficulties and to allow for remote participation.

Join by Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6c96147496acef29129a92ac5510d083>

Meeting number (access code): 2772 037 8207

Meeting password: 7JqPZmRZH73 (75779679 from phones)

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

In-Person Locations:

⁽¹⁾Erickson Room, Creston & District Community Complex, 312 - 19th Avenue North, Creston, BC

⁽²⁾Board Room, 202 Lakeside Drive, Nelson, BC

2. **CALL TO ORDER & WELCOME**

General Manager Wolf called the meeting to order at 1:02 pm PST / 2:02 pm MST.

3. ELECTION OF 2024 COMMITTEE CHAIR

3.1 Call for Nominations (3 Times)

General Manager Wolf called for nominations the first time.

Director Jackmans was nominated.

General Manager Wolf called for further nominations the second and third time.

No further nominations.

3.2 Opportunity for Candidates to Address the Committee

No address.

3.3 Vote by Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed 2024 East Resource Recovery Committee Chair

General Manager Wolf declared Director Jackman being acclaimed as Chair of the East Resource Recovery Committee for 2024.

3.5 Destroy Ballots

No ballots.

4. CHAIR'S ADDRESS

Director Jackman thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR MEETING

The East Resource Recovery Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

5.2 Adoption of the Agenda

Moved and seconded,
And resolved that:

The agenda for the February 8, 2024 East Resource Recovery Committee meeting be adopted with the inclusion of the Addendum before circulation.

Addendum includes the following:

- Agenda Item No. 6: Revised Financial Plan for Service S186
- Agenda Item No. 8: In-Camera

Carried

5.3 Freedom of the Floor

Moved and seconded,
And resolved:

That West Resource Recovery Committee Chair Director Popoff and Central Resource Recovery Committee Chair Director Newell have freedom of the floor.

Carried

5.4 Receipt of Minutes

The November 27, 2023 East Resource Recovery minutes, have been received.

6. DRAFT 2024-2028 FINANCIAL PLANS

The following Draft Financial Plans, have been received:

- a. Service S186: East Resource Recovery
- b. Service A116: Recycling Program - East Subregion
- c. Service A119: Organics Program - East Subregion

DIRECTOR ABSENT Director Newell was absent from the meeting from 1:54 pm to 2:14 pm PST.

RECESS Meeting recessed for a break from 2:27 pm PST to 2:35 pm PST.

Moved and seconded,
And resolved:

That the East Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S186: East Resource Recovery
- b. Service A116: Recycling Program - East Subregion
- c. Service A119: Organics Program - East Subregion

subject to provisions or contribution changes to or from other services and zero contribution to reserves from the stabilization fund.

Carried

7. PUBLIC TIME

The Chair called for questions from the public and members of the media at 2:47 pm (PST) / 3:47 pm (MST).

8. IN CAMERA

8.1 Meeting Closed to the Public

The Open meeting will be adjourned after In-Camera without reconvening back into the

open session unless there is business that needs to be addressed.

Moved and seconded,
And resolved that:

In the opinion of the Board and, in accordance with Section 90 of the Community Charter the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis identified in the following Subsections

90 (1)A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Carried

8.2 Recess of Open Meeting

Moved and seconded,
And resolved that:

The Open meeting be recessed at 2:49 pm (PST) / 3:49 pm (MST) in order to conduct the Closed In-Camera meeting.

9. ADJOURNMENT

Moved and Seconded,
And Resolved:

The February 8, 2024 East Resource Recovery Committee meeting adjourn at 3:20 pm (PST) / 4:20 pm (MST).

CERTIFIED CORRECT

'APPROVED via email'

Director Jackman, 2024 Committee Chair



Central Resource Recovery Committee Open Meeting **MINUTES**

A Central Resource Recovery Committee meeting was held on Friday, February 9, 2024
at 9:00 am PST / 10:00 am MST through a hybrid model.

ELECTED OFFICIALS PRESENT	Director A. Watson	Area D	
	Director C. Graham	Area E	
	Director T. Newell	Area F	In-Person
	Director H. Cunningham	Area G	
	Director K. Page	City of Nelson	
	Director D. Lockwood	Village of Salmo	In-Person
	Director S. Hewat	Village of Kaslo	In-Person
GUESTS DIRECTORS	Director W. Popoff	Chair West Resource Recovery Committee	
	Director G. Jackman	Chair East Resource Recovery Committee	
STAFF PRESENT	Y. Malloff	GM of Finance, IT, ED	
	U. Wolf	GM of Environmental Services	In-Person
	A. Wilson	Resource Recovery Manager	In-Person
	S. Eckman	Meeting Coordinator	In-Person

1. **WEBEX REMOTE MEETING INFO**

Join by Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m66cf5c8c6fff9ce5ec4b2c2069dbe2ed>

Meeting number (access code): 2772 840 7078

Meeting password: qTVs62aQP2 (78876227 from phones)

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

In-Person Location:

Board Room, 202 Lakeside Drive, Nelson, BC

2. **CALL TO ORDER**

General Manager Wolf called the meeting to order at 9:12 am PST / 10:12 am MST.

3. ELECTION OF 2024 COMMITTEE CHAIR

3.1 Call for Nominations (3 Times)

General Manager Wolf called for nominations the first time.

General Manager Wolf called for further nominations the second and third time.

No further nominations.

3.2 Opportunity for Candidates to Address Committee

No address.

3.3 Vote by Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed 2024 Central Resource Recovery Committee Chair

General Manager Wolf declared Director Newell being acclaimed as Chair of the Central Resource Recovery Committee for 2024.

3.5 Destroy Ballots

No ballots.

4. CHAIR'S ADDRESS

Director Newell thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR COMMITTEE MEETING

Director Newell, Central Resource Recovery Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

5.2 Adoption of the Agenda

Moved and Seconded,
And Resolved:

The Agenda for the February 9, 2024 Central Resource Recovery Committee meeting be adopted with the inclusion of the Addendum, before circulation.

Addendum includes the following:

- Agenda Item No. 6a: Revised Financial Plan for Service S187
- Agenda Item No. 7: Kokanee Creek Marina Recycling Depot Lease Agreement

Carried

5.3 Freedom of the Floor

Moved and Seconded,
And Resolved:

That East Resource Recovery Committee Chair Director Jackman and West Resource Recovery Committee Chair Director Popoff have freedom of the floor.

Carried

5.4 Receipt of Minutes

The November 29, 2023 Central Resource Recovery Committee Minutes, have been received.

6. DRAFT 2024-2028 FINANCIAL PLANS

The following Draft Financial Plans, have been received:

- a. Service S187: Central Resource Recovery (**revised Feb 7/24**)
- b. Service A117: Recycling Program - Central Subregion
- c. Service A120: Organics Program - Central & West Subregions

Moved and seconded,
And resolved that it be **recommended** to the Board:

That Board Res #712/23 which reads:

The Board approve an amendment to the 2023 Financial Plan for Service S187 Central Resource Recovery to increase Short Term Borrowing Principal by \$288,688 for the HB Loan No. 0035-0029, Board Resolution No. 428/22 and reduce Contribution to Reserves by \$288,688.

BE RESCINDED

Carried

RECESS Meeting recessed for a break from 10:35 am to 10:46 am PST.

DIRECTOR ABSENT Director Jackman left the meeting at 10:35 am PST / 11:35 am MST.

Moved and seconded,
And resolved:

That the Central Resource Recovery Committee approve the Draft 2024-2028 Financial Plans for:

- a. Service S187: Central Resource Recovery
- b. Service A117: Recycling Program - Central Subregion
- c. Service A120: Organics Program - Central & West Subregions

subject to provisions or contribution changes to or from other services and zero contribution to stabilization reserves.

Carried

ORDER OF AGENDA CHANGED The Order of Business was changed to address public time, with Item 7: Public Time considered at this time.

7. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:47 am PST / 12:47 pm MST.

ORDER OF AGENDA RESUMED Item 8 was considered at this time.

8. KOKANEE MARINE RECYCLING DEPOT LEASE AGREEMENT

The Committee Report from Akane Norimatsu, Resource Recovery Technician presenting an update on the the Kokanee Creek Marina Recycling Depot lease and obtain direction from the Board for future operation of this depot, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board direct staff not to enter into a Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot and permanently close the Kokanee Creek Marina Recycling Depot effective May 31, 2024.

Carried

9. ADJOURNMENT

Moved and Seconded,
And Resolved:

The February 9, 2024 Central Resource Recovery Committee meeting adjourned 11:59 am PST / 12:59 pm MST.

Carried

Approved by
Tom Newell, Chair

BOARD RESOLUTIONS AS ADOPTED AT THE FEBRUARY 9, 2024 CENTRAL RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That Board Res #712/23 which reads:

The Board approve an amendment to the 2023 Financial Plan for Service S187 Central Resource Recovery to increase Short Term Borrowing Principal by \$288,688 for the HB Loan No. 0035-0029, Board Resolution No. 428/22 and reduce Contribution to Reserves by \$288,688.

BE RESCINDED

RECOMMENDATION #2

That the Board direct staff not to enter into a Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot and permanently close the Kokanee Creek Marina Recycling Depot effective May 31, 2024.

-



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Area A Economic Development Commission
OPEN MEETING MINUTES**

**2:00 p.m. MST
Tuesday, January 23, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=meea73c896b7a783454cd49e576561e1b>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 709 3814

Meeting Password: mSDgSQwZ758

In-Person Location:

The Hub Pub and Eatery – 16102 BC-3A, Crawford Bay, BC

COMMITTEE MEMBERS PRESENT

Director G. Jackman	Area A
Commissioner G. MacMahon	Kootenay Bay
Commissioner G. Medhurst	Crawford Bay – Chair
Commissioner P. Cullinane	Boswell
Commissioner T. Toole	Crawford Bay/Boswell
Commissioner R. Bertram	Crawford Bay/Gray Creek

STAFF PRESENT

Kirsty Shyiak	Meeting Coordinator
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GUESTS PRESENT

Farley Cursors	Executive Director, East Shore Trail & Bike Association
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__4__ out of __4__ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Director Jackman called the meeting to order at 2:00 p.m.

2. ELECTION OF CHAIR

2.1 Election of the Area A Economic Development Commission Chair

Director Jackman announced the nominations submitted for Commissioner Medhurst.

Director Jackman called for nominations the first time.

Director Jackman called for nominations the second and third time.

No further nominations.

Commissioner Medhurst was declared the Chair for the Area A Economic Development Commission for 2024 by acclamation.

3. REGULAR AGENDA RESUMED

Chair Medhurst called the meeting to order at 2:03 p.m.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 23, 2024 Area A Economic Development Commission (EDC) meeting be adopted with the inclusion of Item 8.4 Area A EDC 2024 Vision Plan before circulation.

Carried

6. RECEIPT OF MINUTES

The November 3, 2023 Area A Economic Development Commission minutes, have been received.

7. OLD BUSINESS

7.1. South Kootenay Lake Community Services Society (SKLCSS) – Eastshore.Life Website

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board direct Staff to allocate the remaining funds from the East Shore Tourism Grant of \$1,972.94 and the Eastshore.Life Update grant of \$1,271.20 to support the Eastshore.life website updates by Garry Sly, Executive Director at South Kootenay Lake Community Services Society.

Carried

7.2. Kootenay Lake Geothermal Project – Phase Three Results (2023)

The Kootenay Lake Geothermal Project – Phase Three presentation dated January 23, 2024 from Gord MacMahon, has been received.

Commissioner MacMahon presented his results on the Kootenay Lake Geothermal Project – Phase Three Results to the Commission, as well as their vision and goals for 2024.

Commissioner MacMahon to prepare and submit a budget proposal to Area A EDC for the Kootenay Lake Geothermal Project – Phase Four prior to the next Area A EDC meeting.

8. NEW BUSINESS

8.1. Draft 2024 Budget

The Commission Report dated January, 2024 from Stuart Horn, Chief Administrative Officer, re: Area A - Economic Development Service S107 Draft 2024 Budget has been received.

The Commission deferred the final approval of the Area A – Economic Development Service S107 Draft 2024 Budget to the March 12, 2024 Area A Economic Development Commission meeting to allow further discussions.

MOVED and seconded,
AND Resolved:

That the following motion **BE DEFERRED** to the March 12, 2024 Area A Economic Development Commission meeting:

Carried

8.2. East Shore Trail & Bike Association (ESTBA) – Grant Application

The Area A – Economic Development Commission Grant Application dated October 5, 2023 from the East Short Trail and Bike Association, has been received.

Farley Cursons, Executive Director of East Shore Trail & Bike Association (ESTBA) provided the Commission with an update on ESTBA, their current grants and plan for 2024.

Farley Cursons, Executive Director of ESTBA answered the Commission’s questions.

MOVED and Seconded,
And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grant from the Area A – Economic Development Commission Service S107 2023 budget:

East Shore Trail and Bike Association	\$7,642.00
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Carried

8.3. Imagine Kootenay

Director Jackman provided the Commission with an update on the Imagine Kootenay program. Imagine Kootenay will continue to be managed and administered by Community Futures Central Kootenay to keep the website functional with appropriate plug-ins for the main point of contacts to feed information to the site, from all areas.

8.4. Area A Economic Development Commission 2024 Vision Plan

The Commission referred this item to the March 12, 2024 Area A Economic Development Commission meeting to allow more time for the Commission Members to prepare.

MOVED and seconded,
AND Resolved:

That the following motion **BE REFERRED** to the March 12, 2024 Area A Economic Development Commission meeting:

Carried

9. PUBLIC TIME

The Chair called for questions from the public at 3:34 p.m.

Public submitted two questions that were answered by Director Jackman regarding the S107 draft 2024 Budget. Director Jackman will follow up by email as this member of the public was having technical difficulties and could not respond.

10. NEXT MEETING

The next Area A Economic Development Commission meeting is scheduled for March 12, 2024 at 2:00 p.m. MST.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area A Economic Development Commission meeting be adjourned at 3:38 p.m.

Carried

Approved by

Gina Medhurst, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RECREATION COMMISSION NO. 7 - SALMO AND AREA G
OPEN MEETING MINUTES**

7:00 p.m.

January 29, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m3ede5101c893459b34934715e6967c51>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 187 2159

Meeting Password: puEiwamH727 (78349264 from phones)

In-Person Location: Held by remote meeting

COMMISSION MEMBERS

Director H. Cunningham	Area G
Director D. Lockwood	Village of Salmo
Commissioner M. MacDonald	Village of Salmo
Commissioner M. Cain	Village of Salmo
Commissioner I. McInnes	Area G
Commissioner S. Chew	School District No. 8

COMMISSION MEMBERS ABSENT

Commissioner J. Leus	Area G
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STAFF

Joe Chirico	General Manager, Community Services
Craig Stanley	Regional Manager – Operations and Asset Management
Trisha Davison	Regional Manager – Recreation & Client Services
Pearl Anderson	Meeting Coordinator

1. CALL TO ORDER

Joe Chirico, General Manager – Community Services, called the meeting to order at 7:08 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner McInnes nominated Director Lockwood.
Director Lockwood accepted the nomination.
Director Lockwood nominated Commissioner McInnes.
Commissioner McInnes declined the nomination.
Director Lockwood nominated Director Cunningham.
Director Cunningham declined the nomination.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager – Community Services, ratified the appointed Director Lockwood as Chair of the Recreation Commission No. 7 – Salmo and Area G for 2024, by acclamation.

3. COMMENCE REGULAR MEETING

Chair Lockwood assumed the Chair.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the January 29, 2024 Recreation Commission No. 7 – Salmo and Area G meeting be adopted as circulated.

Carried

6. RECEIPT OF MINUTES

The November 27, 2023 Recreation Commission No. 7 – Salmo and Area G minutes, have been received.

7. DELEGATE

7.1 There are no Delegates scheduled for this Commission Meeting.

8. STAFF REPORTS

8.1 2024 Draft Financial Plan for Services S218, S225, and S230

The 2024 Draft Financial Plan for Services S218 Salmo Valley Youth & Community Centre- Salmo and Area G, S225 Swimming Pool- Salmo and Area G and S230 Recreation Commission No. 7 – Salmo and Area G, has been received.

8.2 Salmo & Area G Camp Programming Report

The report dated January 26, 2024 from Tia Wayling, Regional Programming Manager, providing information and options for introducing Camp programming to the Village of Salmo & Area G, has been received.

Direction to Staff

Recreation Commission No. 7 – Salmo & Area G directed staff to:

- Investigate the demand and explore options for camp programming for the Village of Salmo & Area G, including having conversations with other community groups regarding what programs are currently being offered;
- Look into where the camps would be held;
- Review budget implications for camp programming for the Village of Salmo & Area G with the inclusion of information of proposed budget numbers in the 2024 draft financial plan; and
- Bring the information requested above to an upcoming Recreation Commission No. 7 – Salmo & Area G meeting.

9. CORRESPONDANCE

Commissioner Chew declared a conflict of interest as she is Chair of the Salmo Valley Youth & Community Centre and left the meeting at 8:37 p.m.

9.1 Salmo Valley Youth & Community Centre – Fitness Centre Heat Pumps

E-mail from dated January 11, 2024 from Laurie MacDonald, Executive Director with the Salmo Valley Youth & Community Centre re: Salmo Valley Youth & Community Centre – Fitness Centre Heat Pumps, has been received.

Moved and seconded,

AND Resolved **that it be recommended to the Board:**

That the Board authorize the General Manager of Community Services to release the \$10,000.00 contribution to the Salmo Valley Youth and Community Centre for the Fitness Centre Heat Pump project from the Salmo Valley Youth and Community Centre Contribution Service – S218.

Carried

Commissioner Chew returned to the meeting at 8:39 p.m.

10. PUBLIC TIME

The Chair called for questions from the public at 8:40 p.m.

DIRECTOR ABSENT: Director Cunningham left the meeting at 8:45 p.m.

11. NEXT MEETING

The next Recreation Commission No. 7 – Salmo and Area G meeting is scheduled for February 12, 2024 at 7:30 p.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Recreation Commission No. 7 – Salmo and Area G meeting be adjourned at 8:47 p.m.

Carried

Digitally approved.

Diana Lockwood, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board authorize the General Manager of Community Services to release the \$10,000.00 contribution to the Salmo Valley Youth and Community Centre for the Fitness Centre Heat Pump project from the Salmo Valley Youth and Community Centre Contribution Service – S218.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Recreation Commission No. 9 – Electoral A Meetings

1. *Recreation Commission No. 7 – Salmo & Area G requested staff to:*
 - *Investigate the demand and explore options for camp programming for the Village of Salmo & Area G, including having conversations with other community groups regarding what programs are currently being offered;*
 - *Look into where the camps would be held;*
 - *Review budget implications for camp programming for the Village of Salmo & Area G with the inclusion of information of proposed budget numbers in the 2024 draft financial plan; and*
 - *Bring the information requested above to an upcoming Recreation Commission No. 7 – Salmo & Area G meeting.*



Water Services Committee Open Meeting **MINUTES**

A Water Services Committee meeting was held on Wednesday, February 7, 2024 at 9:00 am PST / 10:00 am MST through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS	Director G. Jackman	Area A	In-Person
PRESENT:	Director R. Tierney	Area B	
	Director K. Vandenberghe	Area C	
	Director A. Watson	Area D	
	Director C. Graham	Area E	
	Director T. Newell	Area F	In-Person
	Director H. Cunningham	Area G	
	Director W. Popoff	Area H	In-Person
	Director H. Hanegraaf	Area J	
	Director T. Weatherhead	Area K	
	Councillor D. Dumas	Town of Creston	
STAFF PRESENT:	U. Wolf	GM – Environmental Services	In-Person
	A. Divlakovski	Water Operations Manager	In-Person
	J. McDiarmid	Utility Services Manager	In-Person
	E. Senyk	Water Services Liaison	In-Person
	N. Nick	Environmental Coordinator, Utility Services	In-Person
	S. Eckman	Meeting Coordinator	In-Person

1. **WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m440efddc3ea115911fe7004fa1f195e1>

Meeting Number (access code): 2773 457 7360

Meeting Password: xsWusMmQ757 (97987667 from phones)

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

In-Person Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

General Manager Wolf called the Water Services Committee meeting to order at 9:02 am PST / 10:02 am MST.

3. ELECTION OF 2024 COMMITTEE CHAIR

3.1 Call for Nominations (3 Times)

General Manager Wolf called for nominations the first time.

General Manager Wolf called for further nominations the second and third time.

No further nominations.

Director Newell was declared the Chair for 2024 by acclamation

3.2 Opportunity for Candidates to Address the Committee

No address.

3.3 Vote by Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed 2024 Water Services Committee Chair

Moved and seconded,

And resolved that:

Director Newell be acclaimed Chair of the Water Services Committee for 2024.

Carried

3.5 Destroy Ballots

No ballots.

4. CHAIR'S ADDRESS

Chair Newell thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR WATER SERVICES COMMITTEE MEETING

Director Newell, Water Services Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5.2 Adoption of the Agenda

Moved and seconded,

And resolved that:

The Agenda for the February 7, 2024 Water Services Committee meeting be adopted with the inclusion of the following, before circulation:

- Agenda Item No. 6: Draft 2024-2028 Financial Plans Update

Carried

5.3 Receipt of Minutes

The December 6, 2023 Water Services Committee minutes, have been received.

6. DRAFT 2024-2028 FINANCIAL PLANS UPDATE

Uli Wolf, General Manager of Environmental Services provided a verbal update on the 2024-2028 Draft Financial Plans for the water systems, summarized below.

- *Incomplete data available in time for the February 7th Water Services Committee meeting to present the 2024-2028 Draft Financial Plans.*
- *Several of the water system budgets are subject to changes including changes to the line items or:*
 - *Operator Admin*
 - *Environmental Services fee*
 - *Tax increases*
 - *Staff are cross-referencing potential increases against applicable bylaws*
- *Committee will receive the 2024-2028 Draft Financial Plans at the February 16th special budget meeting.*
- *Detailed sheets to be provide prior to the February 16th special budget meeting.*

7. 2024 WATER MANAGEMENT PLAN

The February 02, 2024 Committee Report from Jason McDiarmid, Utility Services Manager, presenting the 2024 Water Management Plan for adoption, has been received.

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Regional District Water Services Committee recommends that the Board adopt the 2024 Water Management Plan, subject to the minor amendments discussed at the February 7, 2024 Water Services Committee meeting, effective immediately.

Carried

8. 2024 WATER AND WASTEWATER SYSTEMS ACQUISITION PLAN & EVALUATION MATRIX

The February 02, 2024 Committee Report from Jason McDiarmid, Utility Services Manager, presenting the 2024 Water & Wastewater System Acquisition Plan to the Water Service Committee for review and feedback, has been received.

DIRECTOR Director Watson left the meeting at 10:05 am PST / 11:05 am MST.

ABSENT

RECESS Meeting recessed from 10:25 am to 10:36 am for a break.

9. QUEEN'S BAY RESORT MEMORANDUM OF UNDERSTANDING

The written report from Nathalie Nick, Environmental Coordinator – Utility Services regarding the Queen's Bay Resort Memorandum of Understanding, has been received.

10. ARROW AND ERICKSON SERVICE AREA ESTABLISHMENT BYLAWS AMENDMENTS

The January 19, 2024 Committee Report from Eileen Senyk, Water Services Liaison, therein recommending one adjustment to the Erickson and Arrow Creek water service area boundaries bylaws, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be read a FIRST, SECOND, and THIRD time by content;

AND FURTHER THAT Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

Carried

Moved and seconded,

And resolved that it be recommended to the Board:

That the Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be read a FIRST, SECOND, and THIRD time by content;

AND FURTHER that Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

Carried

11. WATER OPERATIONS AND CAPITAL PROJECT UPDATE

The February 1, 2024 Committee Report from Alexandra Divlakovski, Water Operations Manager, providing an update to the Committee and highlight the larger maintenance and capital projects completed to date in 2023/2024, has been received.

12. WATER QUALITY REPORT

The January 19, 2024 Committee Report from Nathalie Nick, Environmental Coordinator - Utility Services, summarizing the water advisories issued from September 1, 2023 to December 31, 2023, has been received.

13. DECEMBER 2023 UTILITY SERVICES STATEMENTS

The December 2023 Summary of Utility Services Financial Statements Budget & Expenditures to Date, has been received.

14. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:23 am PST / 12:23 pm MST.

15. ADJOURNMENT

Moved and Seconded,
And Resolved:

The February 7, 2024 Water Services Committee meeting adjourn at 11:24 am PST / 12:24 pm MST.

CERTIFIED CORRECT

Approved by
Tom Newell, Chair

2024 Water Services Committee Chair

BOARD RECOMMENDATIONS AS ADOPTED AT THE FEBRUARY 7, 2024 WATER SERVICES COMMITTEE MEETING

RECOMMENDATION #1

That the Regional District Water Services Committee recommends that the Board adopt the 2024 Water Management Plan, subject to the minor amendments discussed at the February 7, 2024 Water Services Committee meeting, effective immediately.

RECOMMENDATION #2

That the Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be read a FIRST, SECOND, and THIRD time by content;

AND FURTHER THAT Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

RECOMMENDATION #3

That the Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be read a FIRST, SECOND, and THIRD time by content;

AND FURTHER that Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024 be ADOPTED at the March 21, 2024 Regular Open Board meeting.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2938

A Bylaw to amend Bylaw No. 1562, being the "Erickson Water Distribution Service Establishment Bylaw No. 1562, 2002."

WHEREAS a service has been established by the Regional District of Central Kootenay by Bylaw No. 1562, being the "Erickson Water Distribution Service Establishment Bylaw No. 1562, 2002" as amended;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to further amend Bylaw No. 1562 to exclude property from the service area boundaries;

AND WHEREAS pursuant to section 349 (1)(b) of the Local Government Act, consent on behalf of the electoral area electors has been received in accordance with section 347 of the Local Government Act;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The "Erickson Water Distribution Service Establishment Bylaw No. 1562, 2002" as amended is hereby further amended by reducing the service area boundary to exclude the following property:

PID: 018-489-087

Legal: LOT 2, DL 4592, Plan NEP20855 MANUFACTURED HOME REG. # 75022

- 2 This Bylaw may be cited as "Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024"

READ A FIRST TIME this 15th day of February, 2024.

READ A SECOND TIME this 15th day of February, 2024.

READ A THIRD TIME this 15th day of February, 2024.

I hereby certify that this is a true and correct copy of the "Erickson Water Distribution Service Establishment Amendment Bylaw No. 2938, 2024" as read a third time by the Regional District of Central Kootenay Board on the day of , 2024.

Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the day of , 2024.

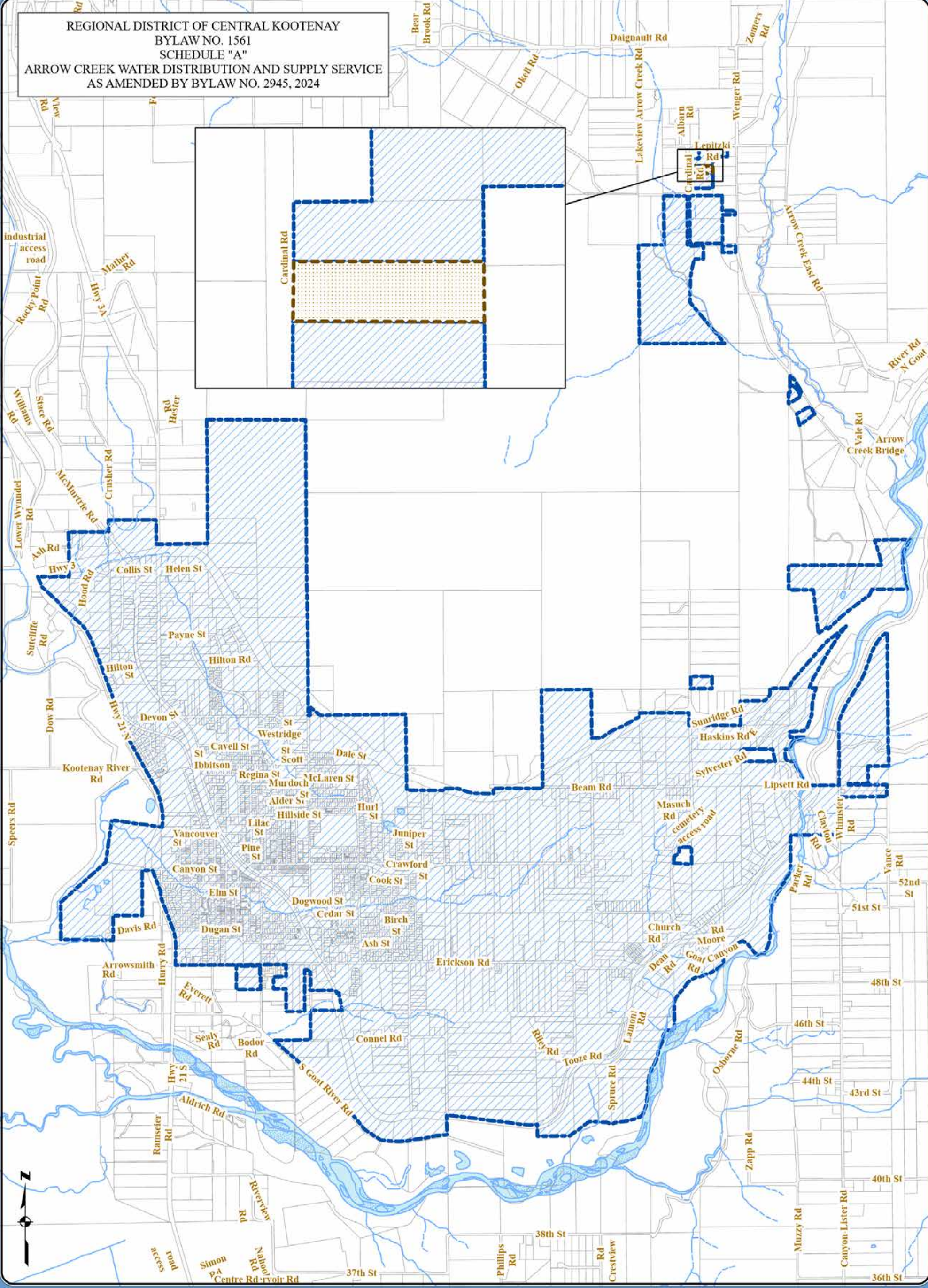
ASSENT RECEIVED as per the *Local Government Act* – consent on behalf of electoral participating area.

ADOPTED this day of , 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY
 BYLAW NO. 1561
 SCHEDULE "A"
 ARROW CREEK WATER DISTRIBUTION AND SUPPLY SERVICE
 AS AMENDED BY BYLAW NO. 2945, 2024





REGIONAL DISTRICT OF CENTRAL KOOTENAY

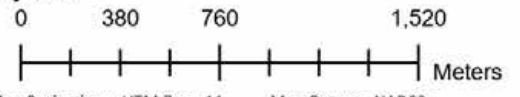
The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
 Phone: (250) 352-6665 Toll-Free 1-800-268-7325 (BC)
 Fax: (250) 352-9300 Internet: www.rdkc.bc.ca

SCHEDULE A - 2945

-  Excluded Property LOT 2, DL4592, PLAN20855 MANUFACTURED HOME REG. #75022 (PID018-489-087)
-  Water System Boundary

Map Scale



Map Projection: UTM Zone 11 Map Datum: NAD83
 Date Plotted: Monday, January 29, 2024

Data Sources

The following sources of data are updated as changes occur:
 Cadastral Lot - Surveyed lots/parcels of land;
 Sources: Crown Land Registry Services and RDCK
 District Lot, Source: Crown Land Registry Services, Integrated Cadastral Initiative (ICI) and RDCK
 TRIM Data - Planimetry, Unsurveyed Roads, Contours; Source: Ministry of Water,
 Land & Air Protection ALR - Agricultural Land Reserve; Source: BC Land Reserve Commission
 Zoning - Rural Land Use, Land Use, Zoning Bylaws, where bylaws are in place; Source: RDCK
 Roads - Road centerline compiled 2003; Source: RDCK

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2945

A Bylaw to amend Bylaw No. 1561, being the "Arrow Creek Water Service and Supply Service Establishment Bylaw No. 1561, 2002".

WHEREAS a service has been established by the Regional District of Central Kootenay by Bylaw No. 1561, being the "Arrow Creek Water Service and Supply Service Establishment Bylaw No. 1561, 2002" as amended;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to further amend Bylaw No. 1561 to exclude the property from the service area boundaries;

AND WHEREAS pursuant to section 349 (1)(b) of the Local Government Act, consent on behalf of the electoral area electors has been received in accordance with section 347 of the Local Government Act;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The "Arrow Creek Water Service and Supply Service Establishment Bylaw No. 1561, 2002" as amended is hereby further amended by reducing the service area boundary to exclude the following property:

PID: 018-489-087
Legal: LOT 2, DL 4592, Plan NEP20855 MANUFACTURED HOME REG. # 75022

- 2 This Bylaw may be cited as "Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024:

READ A FIRST TIME this 15th day of February, 2024.
READ A SECOND TIME this 15th day of February, 2024.
READ A THIRD TIME this 15th day of February, 2024.

I hereby certify that this is a true and correct copy of the "Arrow Creek Water Service and Supply Service Establishment Amendment Bylaw No. 2945, 2024" as read a third time by the Regional District of Central Kootenay Board on the day of , 2024.

Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the _____ day of _____, 2022.

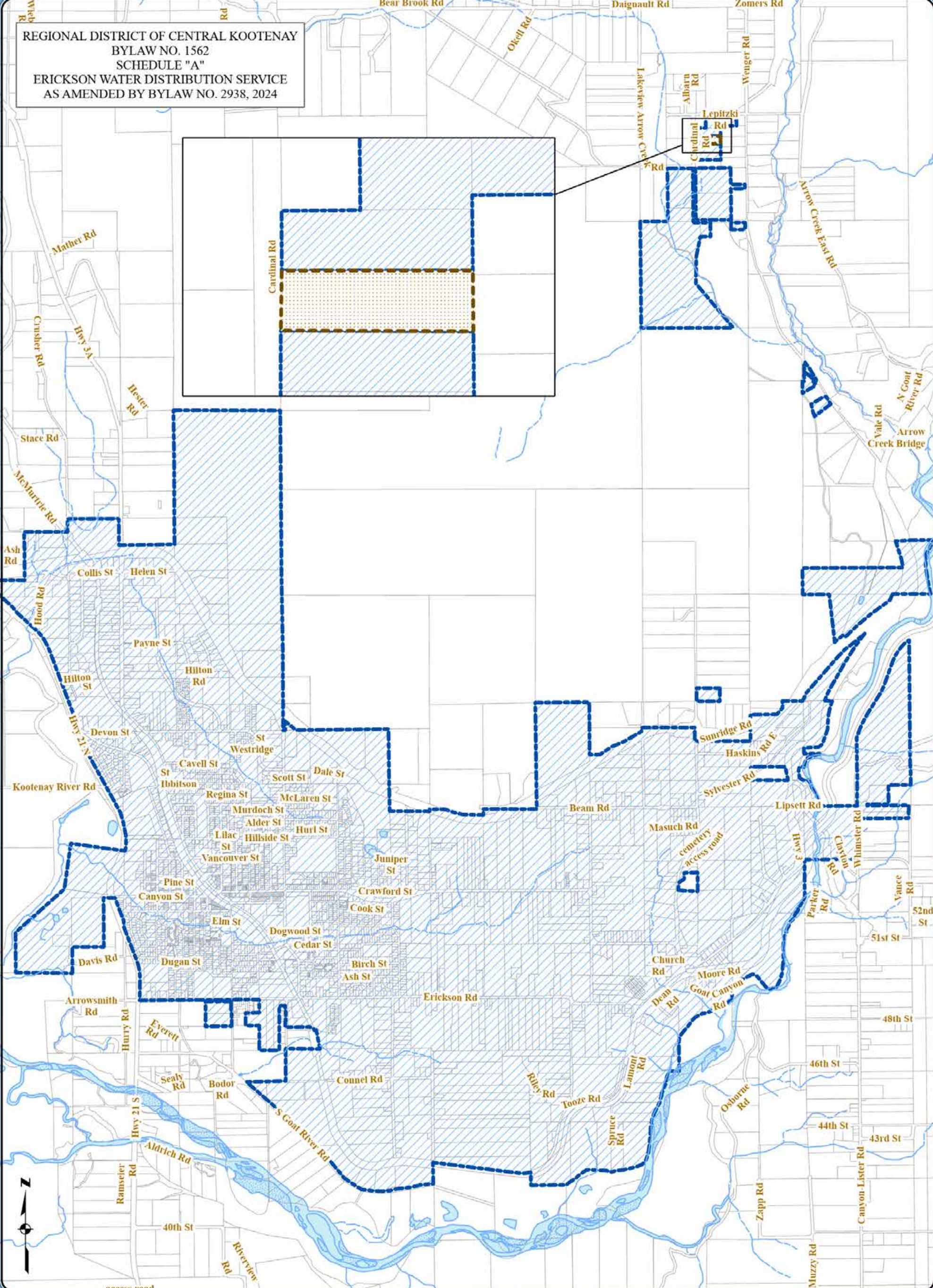
ASSENT RECEIVED as per the Local Government Act – consent on behalf of electoral participating area.

ADOPTED this _____ day of _____, 2024.



Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY
 BYLAW NO. 1562
 SCHEDULE "A"
 ERICKSON WATER DISTRIBUTION SERVICE
 AS AMENDED BY BYLAW NO. 2938, 2024



SCHEDULE A - 2938

-  Excluded Property LOT 2, DL4592, PLAN20855 MANUFACTURED HOME REG. #75022 (PID018-489-087)
-  Water System Boundary

Map Scale
 0 355 710 1,420
 Meters
 Map Projection: UTM Zone 11 Map Datum: NAD83
 Date Plotted: Monday, January 29, 2024

Data Sources
 The following sources of data are updated as changes occur:
 Cadastral Lot - Surveyed lots/parcels of land:
 Sources: Crown Land Registry Services and RDCK
 District Lot, Source: Crown Land Registry Services, Integrated Cadastral Initiative (ICI) and RDCK
 TRIM Data - Planimetry, Unsurveyed Roads, Contours, Source: Ministry of Water, Land & Air Protection ALR - Agricultural Land Reserve, Source: BC Land Reserve Commission
 Zoning - Rural Land Use, Land Use, Zoning Bylaws, where bylaws are in place, Source: RDCK
 Roads - Road centerline compiled 2003; Source: RDCK

REGIONAL DISTRICT OF CENTRAL KOOTENAY
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2024 Water Management Plan

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Background

The Regional District of Central Kootenay Water Management Plan provides an outline for management of Regional District owned water, wastewater and storm water drainage systems. Detailed Plans, Bylaws and Policies are provided under separate cover.

This Plan updates and replaces the 2010 Regional Water Management Plan.

Regional District Water Challenges

Water challenges include:

- 🔧 Complexity
 - 19 water services
 - One drainage service
 - Large geographic area
- 🔧 Water quality
 - Historically half the water system had water quality concerns
 - Only one system now does not have a plan to address Boil Water Notice
 - Water quality upgrades have depleted reserves in some systems
- 🔧 Infrastructure investment (asset renewal)
 - Aging linear infrastructure, much of it past due for renewal
 - Inadequate reserves to fund asset renewal
 - Limited linear infrastructure renewal grant availability
- 🔧 Water demand, leakage, water loss, water supply and water conservation
 - Some systems have experienced high rates of consumption, leakage and loss
 - Some systems have source water and or treatment and pumping capacity concerns
- 🔧 Watershed protection
- 🔧 Climate change
- 🔧 Escalating water rates and financial sustainability
- 🔧 Requests from other water and wastewater systems for assistance

Regional District Water, Wastewater, and Drainage Services' Priorities

The Regional District Water Services' priorities are as follows:

- 🔧 Safe and reliable water service delivery
- 🔧 Infrastructure investment
 - long term asset renewal planning
 - long term rate planning
 - seek and lobby for senior government grant opportunities
 - asset replacement and upgrades
- 🔧 Water conservation
- 🔧 Watershed protection
- 🔧 Climate change resilience
- 🔧 To excel in governance and public relations
- 🔧 Regulatory compliance and reporting
- 🔧 Acquisition of water and wastewater services that would like to become a Regional District service
- 🔧 Provision of support to other area water systems

The primary focus of the 2010 Regional Water Management Plan was water and wastewater system acquisition. A moratorium was soon after placed on water and wastewater system acquisition due to rapid growth and emerging new priorities. Water quality upgrades, water conservation, water storage reservoir replacement, asset management planning, governance, and safe and reliable water service delivery have been key areas of focus for the past 10 years.

The primary focus for the foreseeable future will be water and wastewater system acquisition, linear infrastructure renewal and the required escalating rates, balanced with safe and reliable water service delivery.

Water Management Plan Content

This Water Management Plan includes:

- 🔗 Existing Services Information
- 🔗 Regulation
- 🔗 Governance and Staff Organization
- 🔗 Regulatory Reporting and Customer Communications
- 🔗 Water, Wastewater, and Storm Water Drainage Systems Acquisition
- 🔗 Water Conservation and Protection
- 🔗 Climate Change and Resilience
- 🔗 Asset Management and Financial Planning
- 🔗 Health & Safety and Emergency Response

Existing Services Information

Regional District Water and Drainage Services

As of November 2023, the Regional District has the following services:

- 🔗 S251 Water Utility-Area B, C and Town of Creston (Arrow Creek)
- 🔗 S255 Water Utility-Area E (Balfour)
- 🔗 S252 Water Utility-Area K (Burton)
- 🔗 S248 Water Utility-Area F (Duhamel Creek)
- 🔗 S253 Water Utility-Area K (Edgewood)
- 🔗 S250 Water Utility-Area B & C (Erickson)
- 🔗 S254 Water Utility-Area K (Fauquier)
- 🔗 S258 Water Utility-Area E (Grandview)
- 🔗 S243 Water Utility-Area B (Lister)
- 🔗 S247 Water Utility-Area J (Lucas Road)
- 🔗 S246 Water Utility-Area D (Macdonald Creek)
- 🔗 S165 Drainage-Area A (Riondel)
- 🔗 S241 Water Utility-Area A (Riondel)
- 🔗 S260 Water Utility-Area H (Rosebery)
- 🔗 S242 Water Utility-Area A (Sanca Park)
- 🔗 S245 Water Utility-Area H (South Slovan)
- 🔗 S257 Water Utility-Area F (Woodland Heights)
- 🔗 S259 Water Utility-Area D (Woodbury)
- 🔗 S256 Water Utility-Area J (West Robson)
- 🔗 S244 Water Utility-Area G (Ymir)

Service Delivery Matrix

The following service delivery matrix provides a summary of the Regional District services as of February 08, 2024:

Service Area	Service	# of Active Connections	Parcel Taxes or CRFC	Commission of Management	Water Advisory Committee	Community Volunteers	Contracted Operator	RDCK Operators	Source Water	Designated Community Watershed	Water Treatment	Treatment Issues	Water Quality Advisories & Boil Water Notice (BWN)	Capacity and Demand Concerns	Metered	Distribution System Concerns	Risks/Impacts Due to Climate Change
S251	Arrow Creek	0		Yes				East	Arrow Creek	Arrow	Ultrafiltration Membrane Plant with UV & chlorine disinfection	Membrane filters are expensive to replace.		Plant operated at emergency capacity during warm weather.			Arrow Creek supply concerns during droughts.
S255	Balfour	264	288		Yes			West	Kootenay Lake		Media Filtration, UV & Chlorine Disinfection.	Cartridge filters not used due to costs.	Good but under Filtration Deferral	Good since metering.	Yes	2.4 km of AC & Gal pipe past due for replacement.	
S252	Burton	54	25				Yes	West	Wells	Caribou but source is now wells	Well supply with no disinfection.		Permanent Water Quality Advisory. Past periodic Coliform bacteria but good since Water Quality Management Plan.			3.2 km of AC pipe due for replacement.	
S248	Duhamel	93	96	Old Repeal				West	Well	Duhamel but source is now a well	None, well source					1.9 km of AC pipe due for replacement.	
S253	Edgewood	93	19		Yes		Yes	West	Wells		None, well source					2.3 km of AC pipe due for replacement.	
S250	Erickson	656	652		Yes			East	Arrow Plant		From Arrow Creek Water					20.1 km of AC & steel pipe due for replacement. Many water lines on private property.	From Arrow Creek Water
S254	Fauquier	91	45				Yes	West	Heart Creek	Heart	Polishing filter and chlorine disinfection.	Seasonal turbidity concerns. Filter chemical aid & UV disinfection planned.		Potential capacity concern during higher creek turbidity periods.		6.3 km of AC pipe due for replacement.	Not so far but creek supplied.
S258	Grandview	81	86		Yes			West	West Arm Kootenay Lake		Media Filtration, UV & Chlorine Disinfection.	Cartridge filters not used due to costs.	Good but under Filtration Deferral	Good since metering.	Yes		
S243	Lister	196	195	Old Repeal				East	Well	Floyd but source is now a well	Chlorination of well water			Potential demand & capacity concerns with any new growth or system expansion.		12.1 km of plastic pipe due for replacement as non standard pipe. Many water lines on private property.	Lister well could impact Lister Creek supply to others during drought.
S247	Lucas Road	6	7	Old Repeal				West	City of Castlegar		City of Castlegar supplied water			Demand is high.	Yes		
S246	McDonald Creek	72	86				Village of Kaslo	West	Village of Kaslo	McDonald but source is now Kaslo	Village of Kaslo supplied water						
S241	Riondel	199	214	Recently Repealed	Yes			Riondel Maintenance Person & East	Indian Creek with untreated Hendrix backup	Indian and Hendrix	Ultrafiltration membrane & chlorine disinfection			Yes, but manageable with Water Conservation Measures.		Valve chamber due for replacement.	Creek supplied, some concern.
S165	Riondel Drainage	204	214		Yes			Riondel Maintenance Person & East	N/a	N/a	N/a			Potential storm flooding has been a historical concern.		Concerned in poor to very poor condition. Asset management plan not completed. Tax rate too low. Very little funds in reserves.	Potential future storms concern.
S260	Rosebery Highlands	9	20					West	Well		Well and chlorination only			Yes			
S242	Sanca Park	28	32	Recently Repealed	Yes			Sanca Part-time Operator & East	Sanca Creek	Sanca	None. Treatment Plant financing was not approved by customers		BWN (longstanding) Water quality management plan required.				Not so far but creek supplied.
S245	South Slokan	50	36	Recently Repealed	Yes	Hydrants mowing/shoveling and dam checks by residents		West	The Rivulet & Watts Springs and Smoky Creek	The Rivulet, Watts and Smoky. Partial watershed ownership.	Media & Cartridge Filtration, UV & Chlorine Disinfection	Treatment costs are high per capita.				1 km of small diameter plastic pipe had a past history of frequent breaks. 1955 cast iron pipe is old but very few breaks. Many water lines on private property.	Springs have low flow during drought. Creek can be a concern.
S256	West Robson	114	17					West	Wells		None, well source					3.0 km of AC pipe due for replacement.	
S259	Woodbury	34	41		Yes	System checks and water sampling		West	Kootenay Lake		Obsolete UV dis-infection only. Upgrades underway.	Experiences seasonal distribution bacteriological hits. Temporary chlorination. Treatment upgrades underway.	WQA (longstanding) now BWN				
S257	Woodland Heights	22	27		Yes			West	Well		Well supply with chlorine disinfection.	2021 well failure. New well planned for 2022.		Low yielding aquifer. Manageable with Water Conservation Measures.			Aquafer level and yield might be a concern.
S244	Ymir	109	142	Yes		Fire hall keeps hydrants clear		West	Quartz Creek	Quartz	Media & Cartridge Filtration, UV & Chlorine Disinfection						Creek can run low during droughts.

Regulation

Provincial Regulation

Local governments are regulated by the Province via the *Local Government Act* and Community Charter.

Water licensing is provided in accordance with the *Water Sustainability Act*, and drinking water health regulations are provided by the *Drinking Water Protection Act* and Regulations.

Operation and upgrade of water systems are regulated by the Province. Operating Permits and new Construction Permits are issued by Interior Health in accordance with the *Drinking Water Protection Act* and Regulation.

The Regional District is required to have Certified Operators certified by the British Columbia Environmental Operators Certification Program

Regional District Bylaws

Management and regulation of Regional District water systems is provided by the Water Bylaw No. 2894, and Utilities Rates, Fees and Charges Bylaw No. 2895, 2023. These Bylaws are typically updated and replaced annually.

As of November 2023, a Drainage Bylaw is being drafted to manage the Riondel storm drainage service.

All services are independent and have been established by service establishment bylaws.

Governance and Staff Organization

Board Delegation of Authority to Staff, Commissions and Committees

Nearly everything a Regional District does can only be done by Board Resolution or Bylaw; however, in accordance with Sections 229 to 232 of the *Local Government Act*, the Board can delegate authority to officers, employees or other bodies established by the Board, such as, Commission and Committees. Specific legislative items and judicial authority cannot be delegated.

The Regional District Board delegates authority to staff via Board adopted job descriptions for senior staff and corporate officers, Water Bylaw No. 2894, 2023, and Utilities Rates, Fees and Charges Bylaw No. 2895, 2023, Policies, and Board Resolutions.

Senior staff and corporate officers can then delegate some of their authority to staff via job descriptions, and staff procedures.

The Board delegates authority to Commissions and Committees via Commissions and Committees establishment bylaws.

Regional District of Central Kootenay Water Services Committee

The Regional District of Central Kootenay Water Services Committee was established in February 2022 by the Water Services Committee Establishment Bylaw No. 2798. The Water Service Committee is an advisory body to the

Board only and membership consists of Rural Directors who have Regional District owned water systems and the Director for the Town of Creston.

Commissions of Management

Historically the Board has delegated authority for water systems to water commissions of management. Due to potential liability concerns and regulatory requirements, most historical water commissions have been repealed. Currently there are two water commissions.

- 🔗 Arrow Creek Water Commission
- 🔗 Ymir Water Commission of Management

The Arrow Creek Water Commission Bylaw No. 1579, 2003 establishes the Arrow Creek Water Commission. The purpose of the Commission is to provide advice and recommendations to the Board regarding operation and management of the Arrow Water Supply Service. Membership consists of Areas B and C Directors, and a Director for the Town of Creston. As of November 2023, a new Arrow Creek Water Commission Bylaw No. 2871 has been drafted but not yet adopted.

The Ymir Water Commission of Management Establishment Bylaw No. 279, 1979, as amended by Bylaw No. 1879, 2007, establishes the Ymir Water Commission. The Ymir Commission consists of the Area G Director and five Ymir residents. Bylaw 279 delegates administrative responsibility with respect to the operation and maintenance, and payments of accounts of the Ymir water supply and distribution system to the Commission provided that costs incurred are within the annual budget as approved by the Board. In practice, the Ymir Commission primarily provides an advisory role to staff and the Board.

Water and Wastewater System Community Advisory Committees

Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2023 provides for the establishment of drainage, water and wastewater system community advisory committees.

The drainage, water and wastewater system community advisory committees are external advisory bodies only with no specific powers delegated to them by the Regional District Board. Members are appointed by Resolution of the Board.

Advisory committees' duties are to liaise with water users on their particular systems and provide that input to the Regional District, advise the Regional District on issues including, but not limited to: operations and maintenance policies, water conservation measures, capital works projects, cost recovery approaches, annual budgets, and bylaw and policy development.

As of November 2023 the following advisory committees have been established:

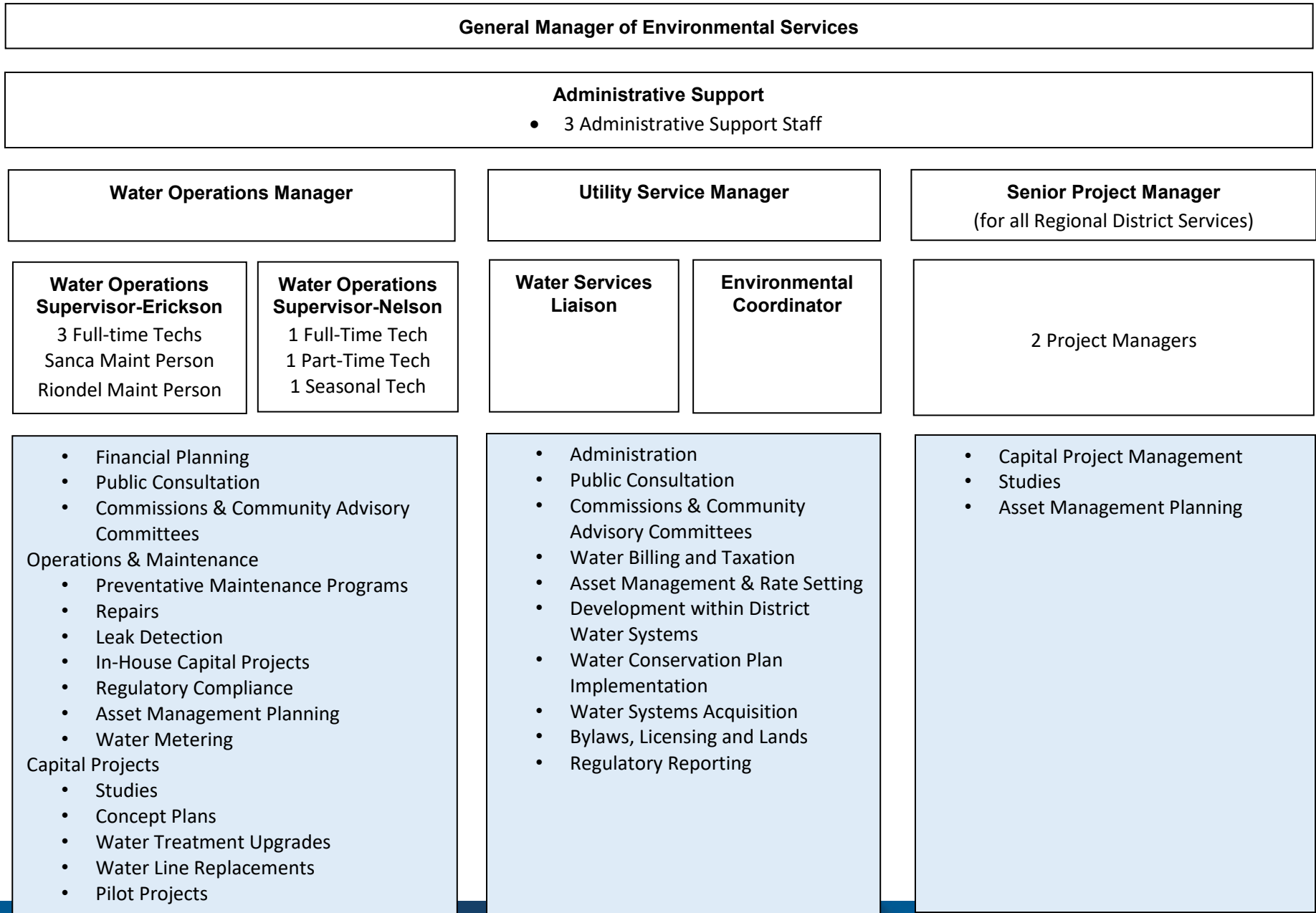
- 🔗 Balfour Water Service Community Advisory Committee
- 🔗 Edgewood Water Service Community Advisory Committee
- 🔗 Erickson Water Services Community Advisory Committee
- 🔗 Grandview Water Service Community Advisory Committee
- 🔗 Riondel Water and Drainage Service Community Advisory Committee
- 🔗 Sanca Water Service Community Advisory Committee
- 🔗 South Slokan Water Service Community Advisory Committee
- 🔗 Woodbury Village Water Service Community Advisory Committee
- 🔗 Woodland Heights Water Service Community Advisory Committee

Board Adopted Policies

The Regional District has a number of Board adopted Policies. The active policies specifically related to water services are as follows:

- 🔥 Water & Wastewater System Acquisition Policy 600-03-04, 2012
 - Purpose: A policy to guide the acquisition process
- 🔥 Drinking Water Systems Pathogen Risk Water Quality Management Policy 600-03-07, 2023
 - Purpose: A policy to identify and manage public health risks associated with a long term Water Quality Advisories and Boil Water Notices for the Regional District owned water services.
- 🔥 Decommissioning Asbestos Cement Pipe in Regional District Water Services Policy 600-03-08, 2023
 - Purpose: A policy to identify the requirements for abandonment in place or removal of decommissioned asbestos cement pipe for Regional District owned water services.

Staff Organization Chart



Regulatory Reporting and Customer Communications

The Regional District is required to provide monthly reports on large water systems to Interior Health. Large water systems are those that might service a population of more than 200 at any point in time.

The Regional District provides annual system reporting to customers in the form of billing inserts. The Regional District will host public meetings, and provide brochures and customer letters, as required, for various matters.

Water Quality Notices are issued as required via media release, local signage and Voyent Alert digital messaging service. Operation and maintenance notices are issued, as required, via local signage and Voyent Alert digital messaging service

Water, Wastewater, and Storm Water Drainage Systems Acquisition

The Regional District has had a long standing moratorium on the acquisition of water, wastewater and storm drainage systems. The Regional District Board passed the following Resolution No. 376/23 at their June 7, 2023 meeting:

That the Board extend the moratorium on the acquisition of water and wastewater systems until June 30, 2024;

AND FURTHER, that the Board direct staff to present updated plans, policies and acceptance matrices, as required, to the Water Service Committee meeting on or before June 2024 with the intent to lift the moratorium at that time;

AND FURTHER, that the Board direct staff to review and recommend how the RDCK can support governance, asset guidance and operational supports but not ownership of independent, community operated water systems inclusive of Improvement and Irrigation Districts.

A new Water, Wastewater, and Storm Water Drainage Systems Acquisition plan is anticipated to be drafted and adopted by June 2024.

Water Conservation and Protection

The Regional District of Central Kootenay Drinking Water Conservation Plan was adopted in 2019 by Board Resolution No. 390/19.

The purpose of the Drinking Water Conservation Plan is to promote smart usage of our drinking water and to minimize waste and loss. The goals of the Drinking Water Conservation Plan are:

1. Reduce water demand by 20%
2. Educate and promote water conservation measures
3. Provide Annual Reporting on Water Consumption & Loss and Demand Forecasts
4. Extend Infrastructure Life Expectancy & Deferred Capacity Upgrades
5. Reduced Environmental Impacts
6. Improved water delivery reliability, including the availability of water stored for fire fighting
7. Reduced Overall Rates to Our Customers

The Drinking Water Conservation Plan identifies the need to deliver the following:

- 🔧 Provide Annual Reporting on Water Consumption & Loss and Demand Forecasts
- 🔧 Water Metering Implementation Strategy
- 🔧 Water Loss Control & Leak Reduction Program
- 🔧 Water Reduction Targets
- 🔧 WaterSmart Program (program on hold)
- 🔧 Agricultural Water Demand Review
- 🔧 Bylaw Adopted Water Conservation Requirements
- 🔧 Drought Management & Water Shortage Contingency Planning
- 🔧 Watershed Management Plan Strategy

Reporting on Water Consumption & Loss and Demand Forecasts

The goal of staff is to review annual consumption for all Regional District water systems at least annually but provision of formal reports might be every 3 to 5 years depending on need and staff work loads. Demand forecasts have not been completed for any existing reports but are reviewed on an as needed bases, typically for potential Capital upgrades.

The consumption report identifies potential high water consumption rates, leakage, and system capacity concerns.

The latest report was completed in November 2023.

Water Metering Implementation Strategy

A Water Metering Implementation Strategy was adopted by the Board in 2021 by Board Resolution No. 272/21. The strategy provides a guide and framework for prioritization of water metering in Regional District water systems. A metering prioritization review is anticipated to be completed in 2024.

Water Loss Control & Leak Reduction Program

The Board adopted the Leak Detection Program Strategy in 2021 for the Regional District owned water systems, Board Resolution No. 272/21. The strategy provides a guide and framework for prioritization of leak detection work in Regional District water systems. Staff conducts annual leak detection work in many Regional District systems that are known to high potential for leakage. A leak detection prioritization review is underway and it anticipated to be completed in 2024. Ongoing leak detection review and mitigation is anticipated to be required for these priority systems as distribution systems continue to age.

Water Reduction Targets

The 2019 Drinking Water Conservation Plan generally sets water demand reductions targets at 20%. These target might be updated for individual water systems based on an updated water consumption report findings.

Water demand reduction targets are anticipated to be reviewed in 2024 and about every 5 years. Establishing meaningful water demand reduction targets in aging water systems can however be a challenge due to increasing system leakage.

WaterSmart Program

The 2019 Drinking Water Conservation Plan recommended continuation of the Regional District WaterSmart Program. The program had been put on hold for a few years for review and planning. The concept of WaterSmart is still in practice by the Regional District but as of October 2023 the WaterSmart Ambassador program has been placed on hold indefinitely due to funding concerns.

Agricultural Water Demand Review

The most recent Agricultural Water Demand Study was conducted for Erickson by FarmQuest Consulting Ltd. and Ted van der Gulik in 2019.

Bylaw Adopted Water Conservation Requirements

Water conservation measures are included in Water Bylaw No. 2894.

Drought Management & Water Shortage Contingency Planning

Drought management and water shortage contingency planning has not yet been completed for Regional District water systems and should be given future priority.

Watershed Management Plan Strategy

The Regional District of Central Kootenay Watershed Governance Initiative has been created under the Regional District's Sustainability Service.

Climate Change and Resilience

Climate changes and resilience is being addressed by the Regional District's Sustainability Service.

Asset Management and Financial Planning

The Regional District maintains asset management plans for each Regional District water service. The plans have been created in an excel model provided by econnics. The asset management plans identify potential asset replacement timing and identify required contributions to reserves to fund investment asset renewal over a 25 year and 100 year time period.

Each Regional District water service is financially independent in that the cost of the service has to be completely borne by the customers of the service.

The Regional District annually adopts five year financial plans for each service provided. Five year rate plans are also created annually for each water service.

Health & Safety and Emergency Response

Regional District water services fall under the overall Regional District safety program and in addition have water system specific safety programs. The water system safety program includes:

- 🔧 Regular facility safety inspections.
- 🔧 There is no requirement for a Joint Occupational Health and Safety Committee for water services as they do not have enough staff at any location.
- 🔧 Confined space entry policy.
- 🔧 Safe Work Procedures.
- 🔧 Emergency Response Plans for each water service

Water systems emergency operations would typically not fall under a state of local emergency requiring activation of the Regional District Emergency Operations Center.



Regional District of Central Kootenay CRESTON VALLEY SERVICES COMMITTEE Open Meeting Minutes

9:00 am MST

Thursday, February 8, 2024

Creston and District Community Complex - Erickson Room

312 19 Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Committee Member A. DeBoon	Town of Creston
Committee Member G. Jackman	Electoral Area A
Committee Member R. Tierney	Electoral Area B
Committee Member K. Vandenberghe	Electoral Area C

RDCK STAFF PRESENT

Y. Malloff	Chief Financial Officer – RDCK
J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager – Operations and Asset Management
T. Davison	Regional Manager - Recreation & Client Services
J. Dupuis	Bylaw Enforcement Supervisor
M. Crowe	Park Planner
C. Gaynor	Regional Parks Manager
U. Wolf	General Manager of Environmental Services
C. Hopkyns	Meeting Coordinator

CRESTON STAFF PRESENT

M. Moore	Chief Administrative Officer – Creston
J. Riel	Fire Chief – Creston Fire Rescue
D. Dumas	Councillor – Town of Creston

GUESTS PRESENT

Bob Kitching	Creston Valley Regional Airport
--------------	---------------------------------

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00am MST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=me1bc908a21ff2e4e509e018a0927a2a3>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 168 3368

Meeting Password: ZPgGhP274g4

In-Person Location: Erickson Room, Creston & District Community Complex, 312 19th Avenue, Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:00 a.m. (MST)

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,

And resolved:

The agenda for the February 8, 2024 Creston Valley Services Committee meeting be adopted with the following:

- inclusion of Item 7.2 Creston Valley Regional Airport - Budget Discussion;
- inclusion of Item 8.4 Director Tierney – Banner Raising at the CDCC;
- inclusion of Item 8.5 Service Review Process Discussion; and
- the addition of the addendum

before circulation.

Carried

5. RECEIPT OF MINUTES

The January 11, 2024 Creston Valley Services Committee minutes, have been received.

Moved, seconded
And Resolved:

That Councillor Dumas have Freedom of the Floor.

Carried

6. DELEGATE

6.1 Valley Community Services Society

The report dated November 2023 from Justine Keirn, Executive Director, re: The Growing Housing Crisis for BC Seniors, has been received.

Justine reviewed The Growing Housing Crisis for BC Senior study. She shared the following stats:

- population of seniors has increased 20% since 2017
- subsidised housing is only grown by 0 .1%
- subsidised housing units have decreased by 6%
- waitlist for housing has increased by 45%

With there being a housing crisis, Justine shared the mental health toll this has on the senior's population. She then reviewed the study's goals and answered the Committee's questions.

6.2 Creston Valley Chamber of Commerce

Natasha Huscroft, Creston Valley Chamber of Commerce, provided an overview to the Committee regarding their Canada Day plans. She shared event ideas such as the food trucks, farmers markets, beer garden, music, color run and fireworks. The Chamber would like to collaborate with the Creston & District Community Complex. Natasha and staff answered the Committee's questions.

Moved and seconded,
And resolved:

That staff meet with the Chamber of Commerce to plan a partnered Canada Day event and provide the appropriate budgetary impact in the draft 2024 budget.

Carried

7. NEW BUSINESS

7.1 Creston Valley Regional Airport Society - Letter of Support

The Creston Valley Regional Airport Society Letter dated January 2, 2024 from Bob Kitching, President of the Creston Valley Regional Airport Society, requesting a Letter of Support from the Regional District of Central Kootenay, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board send a letter of support to Creston Valley Regional Airport Society for their B.C. Air Access Program (BCAAP) Grant application for a Standby Generator Plant.

Carried

7.2 Creston Valley Regional Airport - Budget Discussion

The Creston Valley Regional Airport 5 Year Budget, Asset Reserve Account and 2024 Budget, has been received in the addenda package.

Bob Kitching, Creston Valley Regional Airport, provided an overview to the Committee regarding the Creston Valley Regional Airport budget and answered the Committee's questions.

8. STAFF REPORTS

8.1 For Information: Creston Valley Fire 2023 Fourth Quarter Report + 2024 Budget

The Committee Report dated January 31, 2024 from Jared Riel, Fire Chief, re: Creston Valley Fire Fourth Quarter 2023 Report, has been received for information.

Jared Riel, Fire Chief, provided an overview to the Committee regarding the 2023 Fourth Quarter Report (Q4) and he answered the Committee's questions.

The Committee Report dated February 1, 2024 from Jared Riel, Fire Chief, re: 2024 Budget Presentation Creston Valley Fire Service, has been received for information.

Jared reviewed the 2024 Budget Presentation Creston Valley Fire Service with the Committee and answered questions.

**RECESS/
RECONVENE**

The meeting recessed at 10:04 a.m. for a break and reconvened at 10:10 a.m.

8.2 Recreation Facility - Creston and Areas A, B and C Service S224 & Regional Parks - Creston and Areas B and C Financial Plans

The Committee requested at the January 11, 2024 Creston Valley Services Committee meeting, that staff provide the Committee with an answer on how the level of service will change Recreation Facility - Creston and Areas A, B and C Service S224 if they have 0% increase in budget.

The Regional Facility - Creston and Areas A, B and C Service S224 draft 2024 financial plan, has been received.

The Regional Park - Creston and Areas B and C Service S201 draft 2024 financial plan, has been received.

The Committee Report dated February 6, 2024 from Joe Chirico, General Manager of Community Services, presenting the draft 2024 financial plan for Recreation Facility - Creston and Areas A, B and C Service S224 has been received in the addenda package.

Joe Chirico, General Manager of Community Services, provided an overview to the Committee regarding the draft 2024 financial plan for Recreation Facility - Creston and Areas A, B and C Service S224. He reviewed the three different options and how the level of service will change Recreation Facility - Creston and Areas A, B and C Service S224 if they have 0% increase in budget. Joe answered the Committee's questions.

Moved and seconded,
And resolved:

THAT the Creston Valley Services Committee accept the proposed budget for S224 - Recreation Facility - Creston and Areas A, B and C into the draft 2024 budget, with the addition of a line item for the Canada Day celebrations.

Carried

8.3 Termination Agreement: RDCK and the Lower Kootenay Indian Band

The Committee Report dated February 5, 2024 from Mike Morrison, Manager of Corporate Administration, seeking consent to the Town of Creston providing fire protection and response services to the Lower Kootenay Indian Band (LKIB), has been received.

Staff answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board of the Regional District of Central Kootenay provide consent to the Town of Creston under Section 13 of Community Charter for the Town to provide fire protection and response services to the Lower Kootenay reserve lands located within the boundaries of regional district electoral areas.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to provide notice of termination of the 2019 Fire Protection and Assistance Response Agreement to the Lower Kootenay Indian Band to coincide with the effective date of the new fire services agreement between the Town of Creston and the Lower Kootenay Indian Band.

Carried

8.4 Director Tierney – Banner Raising

Director Tierney shared with the Committee that as a part of the 100 years ice sports legacy, the Creston Minor Hockey Association is looking for the Committee's approval to hang a banner at the Creston & District Community Complex during the opening ceremonies of the Provincial Hockey Tournament in March. The banner would be in honour of resident Jet Fumerton, Hockey Hall of Famer and oldest female player.

Moved, seconded
And Resolved:

That staff work with Creston Minor Hockey Association regarding raising a banner at the opening ceremony of the Provincial Hockey tournament in March 2024, in honour of local resident, Jet Fumerton, Hockey Hall of Famer and oldest female hockey player.

Carried

8.5 Service Review Process

Director Vandenberghe requested information regarding the process around reviewing services.

Mike Morrison, Corporate Officer, emailed the Committee the Regional Service Reviews guidance document for review. He provided an overview of the three review methods: Informal Review, Bylaw-based Review and Statutory Review. Mike answered the Committee's questions.

9. OLD BUSINESS

9.1 Review Action Items List

The Committee will review the action items list from the December 7, 2023 Creston Valley Services Committee meeting.

The Committee reviewed the action items list.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 12:11 p.m.

The public had no questions.

11. IN CAMERA

11.1 Meeting Closed to the Public

Moved and seconded,
And Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

11.2 Recess of Open Meeting

Moved and seconded,
And Resolved:

The Open Meeting be recessed at 12:11 p.m. in order to conduct the Closed In Camera meeting.

Carried

12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for March 7, 2024 at 9:00 a.m.

13. ADJOURNMENT

Moved and seconded,
And Resolved:

The Creston Valley Services Committee meeting be adjourned at 1:10 p.m.

Carried

Digitally approved by

Arnold DeBoon, Chair

Digitally approved by

Christine Hopkyns, Meeting Coordinator

From: [Arnold DeBoon](#)
To: [Christine Hopkyns](#)
Cc: [Kirsty Shyiak](#)
Subject: RE: 2023-02-08 CVSC OPEN & IC Minutes - For your approval
Date: February 13, 2024 11:01:36 AM

I reviewed the minutes and with 2 small changes they can be approved. In item 6.1 in the bullet points change subsidising to subsidised, and in the paragraph directly below, it should be Justine instead of Justin.

From: Christine Hopkyns <CHopkyns@rdck.bc.ca>
Sent: February 12, 2024 4:07 PM
To: Arnold DeBoon <Arnold.DeBoon@creston.ca>
Cc: Kirsty Shyiak <KShyiak@rdck.bc.ca>
Subject: 2023-02-08 CVSC OPEN & IC Minutes - For your approval
Importance: High

Chair DeBoon,

Please review and approve the February 8th OPEN & In-camera CVSC minutes. Once approved, I will send to Ang to add to the Board Addenda tomorrow.

In-camera password: ICminutes

Christine Hopkyns (She/Her) | Corporate Administration Coordinator

Regional District of Central Kootenay
Phone: 250.352.1575 | **Fax:** 250.352.9300
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rdck.ca



Regional District of Central Kootenay
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE
Open Meeting Minutes

Tuesday, February 13, 2024 at 1:00 p.m.
 RDCK Hybrid Meeting

COMMITTEE MEMBERS PRESENT

Chair L. Main	Silverton	In-person
Director G. Jackman	Electoral Area A	In-person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	
Director A. Watson	Electoral Area D	
Director C. Graham	Electoral Area E	
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-person
Director W. Popoff	Electoral Area H	In-person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-person
Director T. Weatherhead	Electoral Area K	
Director S. Hewat	Village of Kaslo	

STAFF PRESENT

S. Sudan	General Manager of Development and Community Sustainability Services
D. Sequin	Manager of Community Sustainability
P. Marshall-Smith	Sustainability Planner
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

Tuesday, February 13, 2024

1:00 PM PST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4cc42ab5cbcd396233bcbeab44d454bd>

Join by Phone:

+1-604-449-3026,,27711575315#94548977# Canada Toll (Vancouver)

Meeting Number (access code): 2771 157 5315

Meeting Password: XGkHuY7SK36

In-Person Location:

202 Lakeside Drive - Boardroom

Nelson, BC

2. CALL TO ORDER

General Manager Sudan called the meeting to order at 1:13 p.m.

3. ELECTION OF CHAIR

CALL FOR NOMINATION (3 times)

General Manager Sudan called for nominations the first time.

Director Popoff nominated Director Main.

Director Main consented to the nomination.

General Manager Sudan called for nominations the second and third time.

No further nominations.

Director Main was declared the Community Sustainable Living Advisory Committee Chair for 2024 by acclamation.

4. CHAIR'S ADDRESS

Chair Main thanked the Committee for their confidence and appreciates the opportunity to serve as Chair of the Community Sustainable Living advisory Committee.

5. COMMENCEMENT OF REGULAR MEETING

RECESS/ The meeting recessed at 1:14 p.m. for a break and reconvened at 1:18 p.m.

RECONVENED

6. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

7. ADOPTION OF AGENDA

Moved and seconded,
And Resolved:

The Agenda for the February 13, 2024 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

Carried

8. RECEIPT OF MINUTES

The December 12, 2024 Community Sustainable Living Advisory Committee minutes, have been received.

9. STAFF REPORTS

9.1 FOR INFORMATION: UPDATE ON SUSTAINABILITY SERVICE PROJECTS & AREAS OF ACTIVITY

The Staff Update dated February 13, 2024 from Paris Marshall Smith, was received.

DIRECTOR PRESENT Director Weatherhead joined the meeting at 1:30 p.m.

10. NEW BUSINESS

10.1 FOR REVIEW: CSLAC 2024 ACTIONS AND WORKPLAN

The CSLAC Actions and Workplan presented by Paris Marshall Smith, Sustainability Planner, was received.

10.2 FOR REVIEW: CSLAC FINANCIAL STATEMENT UPDATE AND REVIEW

The CSLAC 2024 Financial Statement reviewed by Manager Sudan was received.

Staff has requested an amendment to the following recommendation, passed at the December 12, 2023 CSLAC Meeting.

Moved and seconded,
And Resolved:

That the foregoing motion being:

That the Board direct staff to include placeholders in the annual grant allocation of \$25,000 in Community Sustainable Living Service S105, in the draft 2024 budget for the following projects:

- *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333*
- *Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333*
- *Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333*

be amended to read:

That the Board direct staff to include the annual grant allocation of \$20,000 in Community Sustainable Living Service S105, in the 2024 budget for the following projects:

- *Columbia Basin Groundwater Monitoring Program - Living Lakes: \$10,000*
- *Regenerative Educational Community Food Garden - Elk Root Conservation: \$10,000*

Carried

Moved and seconded,
MOTION ONLY

That the Board approve the 2024 Budget from Community Living Advisory Service S105.

Moved and seconded,
AMENDMENT TO THE MOTION ONLY

That the foregoing motion being:

That the Board approve the 2024 Budget from Community Living Advisory Service S105:

Be amended to replace “approve the 2024 Budget from” with “include the proposed” and with the addition of the words “in the draft 2024 Financial Plan” after the word “S105 budget”, thus reading:

*That the Board **include the proposed** Community Living Advisory Service S105 budget in the draft 2024 Financial Plan.*

Carried

Moved and seconded,
And resolved:

MAIN MOTION

That the Board include the proposed Community Living Advisory Service S105 budget in the draft 2024 Financial Plan.

Carried

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 2:57 p.m.

12. NEXT MEETING

The next Community Sustainable Living Advisory Committee meeting is scheduled for April 16, 2024 at 1:00 p.m.

13. ADJOURNMENT

Moved and seconded,
And Resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 2:57 p.m.

Carried

Approved by

Leah Main, Chair



Regional District of Central Kootenay
JOINT RESOURCE RECOVERY COMMITTEE MEETING
Open Meeting Minutes

A Joint Resource Recovery Committee meeting was held on Wednesday, February 14, 2024
 1:00 pm PST / 2:00 pm MST through a hybrid meeting model.

ELECTED OFFICIALS PRESENT	Director G. Jackman	Electoral Area A	In-person
	Director R. Tierney	Electoral Area B	In-person
	Director K. Vandenberghe	Electoral Area C	In-person
	Director A. Watson	Electoral Area D	In-person
	Alt. Director J. Smienk	Electoral Area E	In-person
	Director H. Cunningham	Electoral Area G	In-person
	Director W. Popoff	Electoral Area H (Chair)	In-person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	
	Director T. Weatherhead	Electoral Area K	In-person
	Director M. McFadden	City of Castlegar	
	Director A. Deboon	Town of Creston	
	Director S. Hewat	Village of Kaslo	In-person
	Director T. Zeleznik	Village of Nakusp	
	Director K. Page	City of Nelson	In-person
	Director L. Casley	Village of New Denver	
	Director D. Lockwood	Village of Salmo	In-person
Director L. Main	Village of Silverton		
Alt. Director E. Buller	Village of Slocan		
ELECTED OFFICIALS ABSENT	Director T. Newell	Electoral Area F	
STAFF PRESENT	S. Horn	Chief Administrative Officer	
	U. Wolf	GM – Environmental Services	In-person
	A. Wilson	Resource Recovery Manager	In-person
	H. Bench	Projects Advisor	
	A. Norimatsu	Resource Recovery Technician	In-person
	S. Eckman	Meeting Coordinator	In-person
	N. Metz	Alt. Meeting Coordinator	In-person

1. WEBEX REMOTE MEETING INFO

Join by Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m5aebf59604b5075b9aae7a5681d5c938>

Meeting Number (access code): 2771 125 3382

Meeting Password: eRnMec9Mq23 (37663296 from phones)

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

In-Person Meeting Location for Hybrid Meeting Model

The following location was determined to hold the in-person meetings for the Joint Resource Recovery Committee:

Location Name: RDCK Board Room

Location Address: 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

Director Watson called the meeting to order at 1:02 pm PST / 2:02 pm MST.

3. ELECTION OF INTERIM COMMITTEE CHAIR FOR FEBRUARY 14, 2024 MEETING

3.1 Call for Nominations (3 Times)

Director Watson called for nominations the first time.

Nomination for Director Popoff.

Director Watson called for further nominations the second and third time.

3.2 Opportunity for Candidates to Address the Committee

No address.

3.3 Vote By Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed 2024 West Resource Recovery Committee Chair

Director Watson declared Director Popoff being acclaimed as Chair of the Joint Resource Recovery Committee for the February 14, 2024 meeting.

3.5 Destroy Ballots

No ballots.

4. CHAIR'S ADDRESS

Chair Popoff thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR COMMITTEE MEETING

Director Popoff, West Resource Recovery Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5.2 Adoption of the Agenda

Moved and seconded,
And resolved:

The Agenda for the February 14, 2024 Joint Resource Recovery Committee meeting be adopted with the inclusion of the Addendum, before circulation.

Addendum includes:

- Agenda Item No. 11: Draft 2024-2028 Financial Plans: Services S187 & A117

Carried

5.3 Receipt of Minutes

The December 13, 2023 Joint Resource Recovery Committee Minutes have been received.

6. WASTE COMPOSITION STUDY

The January 31, 2024 Committee Report from Heidi Bench, Projects Advisor, presenting the RDCK's first Comprehensive Waste Composition Study, has been received.

7. LANDFILL GAS ASSESSMENTS: CRESTON, CENTRAL & OOTISCHENIA LANDFILLS

The January 26, 2024 Committee Report from Heidi Bench, Projects Advisor, presenting the results of the 2023 Landfill Gas Generation Assessments completed at Creston, Central, and Ootischenia landfills and seeking direction for how to proceed with regards to management of landfill gas at RDCK landfills, has been received.

Moved and seconded,
MOTION ONLY:

That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills.

Moved and seconded,
AMENDMENT TO THE MOTION

The foregoing motion being:

That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills.

Be amended to include the words 'AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long term strategy to implement Landfill Gas management.', thus reading:

That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills;

AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long term strategy to implement Landfill Gas management.

Carried

Moved and seconded,

And resolved that it be **recommended** to the Board:

MAIN MOTION

That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills;

AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long term strategy to implement Landfill Gas management.

Carried

8. RECYCLING DEPOT LEASE AGREEMENTS: NEW DENVER, SALMO & LAKESIDE

The February 5, 2024 Committee Report from Akane Norimatsu, Resource Recovery Technician, seeking Board approval for the renewals and extensions of the recycling depot lease contracts including adjustments to contract terms and fees, has been received.

Moved and seconded,

And resolved that:

The following recommendation be **deferred** to the March 11, 2024 Joint Resource Recovery Committee meeting:

That the Board authorize staff to renew the Lease Contract with the City of Nelson for the Nelson Lakeside Recycling Depot for the term of January 1, 2024 to December 31, 2025 at the cost of \$63,974.40 per year;

AND FURTHER, that the costs be paid from Service No. A117 – Central Recycling.

Carried

RECESS

Meeting recessed from 2:31 pm to 2:42 pm PST.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board authorize the renewal of the Lease Contract with the Village of Salmo for the Salmo Recycling Depot for the term of July 1, 2020 to June 31, 2025 with proposed rental fees of \$566.80 (plus GST) per month; subject to renewal of insurance requirements;

AND FURTHER, that the costs be paid from Service No. A117 – Central Sub-region Recycling.

Carried

Moved and seconded,
MOTION ONLY:

That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling.

Moved and seconded,
AMENDMENT TO THE MOTION

The foregoing motion being:

That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling.

Be amended by adding the words ‘AND FURTHER, that although no rental fees are charged by the Village of New Denver, the RDCK will be responsible for utilities charges incurred.’, thus reading:

That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling.

AND FURTHER, that although no rental fees are charged by the Village of New Denver, the RDCK will be responsible for utilities charges incurred.

Carried

Moved and seconded,
And resolved that it be **recommended** to the Board:

MAIN MOTION

That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling.

AND FURTHER, that although no rental fees are charged by the Village of New Denver, the RDCK will be responsible for utilities charges incurred.

Carried

DIRECTORS Director McFadden, Director Casley and Director Deboon left the meeting
ABSENT at 3:01 pm PST.

9. CENTRAL SUB-REGION RECYCLING SERVICES

The DRAFT letter to the City of Nelson responding to their request for a review of how communities that collect recycling at the curbside are being taxed for recycling services, has been received.

10. EXTENDED PRODUCER RESPONSIBILITY PROGRAM CONCERNS

Amy Wilson, Resource Recovery Manager will provide an update on the letter being drafted from the Board to the Province to address Extended Producer Responsibility (EPR) program concerns and to seek direction from the Committee on the focus of the letter.

Suggested framework for the letter includes:

- Recycle BC (RBC) Printed Paper and Packaging (PPP) collection costs RDCK taxpayers approximately \$1M annually beyond RBC program incentives.
- High cost of Industrial, Commercial, and Institutional PPP recycling.
- High cost of Household Hazardous Waste management in RDCK.
- Low to no service for many EPR programs in remote areas.
- Concern about how to prepare for new EPR programs such as mattresses, tanks, batteries when there is little to no funding for capital infrastructure and low compensation for on-going operational costs.

POINT OF ORDER Director Davidoff called a point of order for allowing the following recommendation to be put to vote.

That the RDCK submit an invoice in the amount of \$1,000,000 to the Province of British Columbia, RecycleBC and any other appropriate entities to recoup the annual costs paid by RDCK ratepayers for recycling costs beyond RBC program incentives that should be fully funded.

Chair Popoff ruled the motion out of order.

Director Davidoff challenged Chair Popoff's ruling on the point of order.

Moved and seconded,
And Resolved:

The Chair was sustained by the simple majority.

Carried

11. DRAFT 2024-2028 FINANCIAL PLANS: SERVICES S187 & A117

The following revised Draft 2024-2028 Financial Plans have been received:

- a. Service S187: Central Resource Recovery
- b. Service A117: Recycling Program - Central Subregion

12. PUBLIC TIME

The Chair called for questions from the public and members of the media 3:45 pm PST /4:45 pm MST.

13. ADJOURNMENT

Moved and seconded,
And resolved:

The Joint Resource Recovery Committee meeting adjourn at 3:45 pm PST /4:45 pm MST.

Carried

CERTIFIED CORRECT

Approved by

Director W. Popoff, Chair

February 14, 2024

Joint Resource Recovery Committee meeting

BOARD RESOLUTIONS AS ADOPTED AT THE FEBRUARY 14, 2024 JOINT RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills;

AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long term strategy to implement Landfill Gas management.

RECOMMENDATION #2

That the Board authorize the renewal of the Lease Contract with the Village of Salmo for the Salmo Recycling Depot for the term of July 1, 2020 to June 31, 2025 with proposed rental fees of \$566.80 (plus GST) per month; subject to renewal of insurance requirements;

AND FURTHER, that the costs be paid from Service No. A117 – Central Sub-region Recycling.

RECOMMENDATION #3

That the Board authorize the renewal of the Lease Contract with the Village of New Denver for the New Denver recycling depot for the term of June 14, 2020 to June 15, 2025;

AND FURTHER, that the costs be paid from Service No. A118 – West Sub-region Recycling.

AND FURTHER, that although no rental fees are charged by the Village of New Denver, the RDCK will be responsible for utilities charges incurred.

REGIONAL DISTRICT OF CENTRAL KOOTENAY BYLAW NO. 2210, 2011

A bylaw to establish and maintain an emergency management framework
for the Regional District of Central Kootenay

WHEREAS the Board of the Regional District of Central Kootenay must establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters.

AND WHEREAS the Board wishes to provide a comprehensive emergency management framework to develop, coordinate and manage emergency planning, preparedness, response and recovery throughout the Regional District of Central Kootenay;

AND WHEREAS under section 6(4) of the Emergency Program Act, the Board may delegate any of its powers and duties to an emergency management organization except the power to declare a state of local emergency;

NOW THEREFORE, the Board of the Regional District of Central Kootenay, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as "Regional District of Central Kootenay Emergency Management Regulatory Bylaw No. 2210, 2011".

2. DEFINITIONS

2.1 In this Bylaw:

- a) **Act** means the *Emergency Program Act*;
- b) **Board** means the Board of Directors of the Regional District of Central Kootenay;
- c) **Emergency** means a present or imminent event that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii. requires prompt coordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit damage to property;
- d) **Emergency Management Plan** means the overall Regional District plan which provides a comprehensive emergency management framework to develop, coordinate and manage emergency planning, preparedness, response and recovery throughout the Region District;
- e) **Emergency Preparedness Committee** means the committees established under section 5.3 of this Bylaw to provide the development and delivery of emergency preparedness and planning within the applicable service area;
- f) **Emergency Program** means the organizational structure for the overall coordination of emergency planning, preparedness, response and recovery actions within the Regional District of Central Kootenay;

- g) **Emergency Program Executive Committee** means that committee established under section 5.1 of this Bylaw;
- h) **Emergency Program Coordinator** means that person so appointed by the applicable local authority;
- i) **Service Area** means the extended service areas as established by Bylaw Nos. 1229, 1245, 1388, 1389, 1716 and 1717 and amendments thereto; and
- j) **Emergency Response Plan** means a sub-plan for a service area within the Regional District which sets out the actions for area-specific emergency response and recovery.

3. EMERGENCY PROGRAM

3.1 An organizational structure for comprehensive emergency management designed to prepare for, respond to and recover from emergencies in the Regional District shall be formed under the direction of the Board. The organizational structure so formed shall be known as the *Regional District of Central Kootenay Emergency Program*.

3.2 The Program will be implemented, structured and maintained as set out in the *Regional District of Central Kootenay Emergency Management Plan*, as adopted by the Board.

4. PARTICIPATING AREAS

4.1 The Program shall apply to all electoral areas and local jurisdictions within the Regional District of Central Kootenay in accordance with the arrangements established by the applicable extended services bylaws.

5. ADMINISTRATION

5.1 Emergency Program Executive Committee

- a) There is hereby established an Emergency Program Executive Committee comprised as follows:
 - i. Board Directors, on a rotational basis as directed by the Chair;
 - ii. Chief Administrative Officer or designate;
 - iii. Administrators of the municipalities; and
 - iv. such other members from the Regional District and/or emergency service areas as designated by the Chief Administrative Officer.
- b) At the first meeting held each year, the Executive Committee shall appoint a Chair from among the members; and
- c) The Executive Committee may delegate any of its powers and duties under this Bylaw to the applicable Emergency Program Coordinator except the power to declare a state of local emergency.

5.2 Emergency Program Coordinators

- a) There are hereby established one or more Emergency Program Coordinators to manage the Emergency Program within designated service areas within the Regional District; and

- b) The number of Coordinators shall be determined by the Board and may be amended from time to time to meet the requirements of the Emergency Program;

5.3 Emergency Preparedness Committees

- a) There are hereby established *Emergency Preparedness Committees* for designated service areas, comprised of the following members:
 - i. the Coordinator, who shall also act as chair;
 - ii. the Administrator of the Regional District and municipalities or their designates; and
 - iii. other duly appointed representatives of agencies or public services that have first responder and/or direct functional accountability in the event of an emergency, such members to be decided by the applicable Emergency Program Coordinator and/or Administrators.
- b) Emergency management for electoral areas not grouped under an Emergency Preparedness Committee will be a shared responsibility among the other committees.

6. DUTIES AND RESPONSIBILITIES

6.1 Duties and responsibilities of the Board, Emergency Program Executive Committees, Emergency Program Coordinators and Emergency Preparedness Committees are as set out in the Regional District of Central Kootenay Emergency Management Plan.

7. MUTUAL ASSISTANCE

7.1 Where the occurrence of an emergency requires operational capabilities beyond that available in a service area, the applicable Emergency Program Coordinator may request assistance from other service areas.

7.2 In any case of mutual assistance, a service area providing the assistance shall not be left void of the ability to respond to an emergency or disaster within its own service area.

8. REPEAL

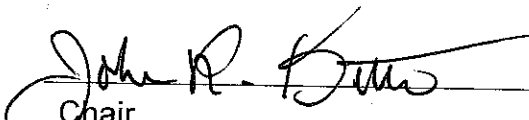
8.1 Creston and Area Sub Region Emergency Measures Regulatory Bylaw No.1634, 2003 and Nakusp and Area K Sub Region Emergency Measures Regulatory Bylaw No.1639, 2003 are hereby repealed.

READ A FIRST TIME the 24th day of February, 2011.

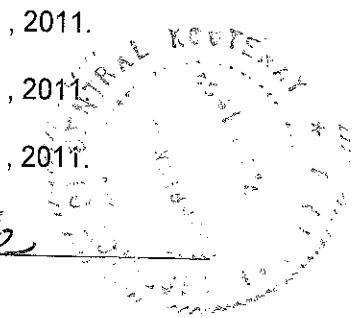
READ A SECOND TIME the 24th day of February, 2011.

READ A THIRD TIME the 31st day of March, 2011.

ADOPTED the 31st day of March, 2011.


Chair


Secretary



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2758

A Bylaw to amend the Regional District of Central Kootenay Emergency Management
Regulatory Bylaw No. 2210, 2011.

WHEREAS the Board of the Regional District of Central Kootenay has enacted Regional District of Central Kootenay Emergency Management Regulatory Bylaw No. 2210, 2011 for the purpose of establishing and maintaining an emergency management framework for the regional district.

AND WHEREAS it is deemed appropriate to amend Bylaw No. 2210, 2011 to update terms, add mitigation in the description of the Emergency Program and Emergency Management Plan, and to remove information that is no longer applicable.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

DEFINITIONS

- 1 Section 2.1 c) and d) are deleted in its entirety and replaced with the following:
 - 2.1 c) Emergency means a present or imminent event that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature; and
 - ii. requires prompt coordination of action or special regulation of persons or property to protect the health and safety or well-being of a person or community or to limit the damage to property, significant Indigenous cultural sites or the environment; or
 - iii. any other situation as prescribed by the Government of British Columbia.
 - d) Emergency Management Plan means the overall Regional District plan which provides a comprehensive emergency management framework to develop, coordinate and manage emergency mitigation, preparedness, response and recovery throughout the Region District;

ADMINISTRATION

- 2 (1) Section 5.1 a) and Section 5.2 a) are deleted in its entirety and replaced with the following:
 - 5.1 a) There is hereby established an Emergency Program Executive Committee Comprised as follows:
 - i. RDCK Board Chair;

- ii. RDCK Board Vice-Chair;
- iii. One director from Electoral Areas A, B, C, G, Salmo, Creston;
- iv. One director from Electoral Areas D, E, F, Kaslo;
- v. One director from Electoral Areas H, I, J, K, Nakusp, Silverton, New Denver, Slocan;
- vi. Chief Administrative Officer or designate; and
- vii. Such other members from the Regional District and/or emergency service areas as designated by the Chief Administrative Officer.

5.2 a) There are hereby established one or more Emergency Program Coordinators to manage the Emergency Program; and

(2) Section 5.3 (b) is deleted in its entirety.

MUTUAL ASSISTANCE

3 Section 7.1 and 7.2 are deleted in its entirety.

CITATION

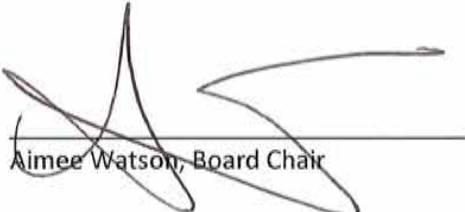
4 This Bylaw may be cited as **“Regional District of Central Kootenay Emergency Management Regulatory Amendment Bylaw No. 2758, 2021.”**

READ A FIRST TIME this 18th day of February, 2021.

READ A SECOND TIME this 18th day of February, 2021.

READ A THIRD TIME this 18th day of February, 2021.

ADOPTED this 18th day of February, 2021.



 Aimee Watson, Board Chair



 Mike Morrison, Corporate Officer

Angela Lund

To: RDCK Info
Subject: RE: Reminder: MFA Member Appointments Due Feb 29

From: MFA <mfaemail@mfa.bc.ca>
Sent: February 12, 2024 11:37 AM
Subject: Reminder: MFA Member Appointments Due Feb 29
Importance: High

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

(copied to current MFA Members)

Attention: Regional District, Chief Administrative Officer and Chief Financial Officer

Re: Municipal Finance Authority of BC Appointment of Member(s)

Good afternoon,

This is a reminder of the requirement to appoint a Member or Members to the Municipal Finance Authority of BC (MFA) **prior to February 29, 2024** for a period of approximately one year (*from date of appointment until a successor is appointed between November 2024 and February 2025*).

For your reference, please see attached the 2024 draft listing of Members of the Authority and alternates (including vote entitlement), as well as the MFA Governance Handbook.

Please complete the attached Member Appointment Record for your Member(s) and alternate(s) **AND** provide official appointment documentation on your regional district letterhead before February 29, 2024. Include full name, title, mailing address, telephone number and email address. Please send all correspondence by email to: mfa@mfa.bc.ca.

Although our Act states that appointments are to be made no later than the last day of February, we strongly recommend this be completed at your earliest opportunity. This will ensure that Members can make their travel and accommodation arrangements for the MFA Financial Forum event and Annual General Meeting in March. If a Member is not available to attend the Annual General Meeting, please ensure the alternate member is notified and forward registration details to them.

Annual General Meeting Registration

Registration is now open for MFA's Financial Forum and Annual General Meeting on March 26-27 in Victoria. Visit www.civicinfo.bc.ca/event/2024/MFA to view the event agenda and register online.

Please note:

- Registration is mandatory for all attendees and is on a first come, first served basis due to venue capacity. The deadline to register is March 12th.
- When booking travel arrangements, please ensure you are available until 3:00pm on Wednesday, March 27th to attend the Annual General Meeting and participate in the Member group photo.

Member Accommodation at Hotel Grand Pacific - Room block closes on February 23

Member hotel accommodation is at the Hotel Grand Pacific (463 Belleville St, Victoria, BC V8V 1X3). To book, please contact reservations directly at: reserve@hotelgrandpacific.com, 1-250-386-0450, or 1-800-663-7550. You will need to quote our group name "Municipal Finance Authority" to receive the discounted room rate. Guests are responsible for booking accommodations and full payment*.

** Please note that the hotel requires a valid credit card as security or full pre-payment of room and taxes upon arrival.*

Please direct any questions about member activity to mfa@mfa.bc.ca.

We look forward to seeing you soon in Victoria!

Kind regards on behalf of Peter Urbanc,



**Municipal Finance
Authority of BC**

Selina Pieczonka
Stakeholder Engagement Coordinator

217 – 3680 Uptown Boulevard
Victoria, BC V8Z 0B9

250.419.4773 | mfa.bc.ca

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**Municipal Finance
Authority of BC**

GOVERNANCE HANDBOOK

Municipal Finance Authority of British Columbia

#217 - 3680 Uptown Boulevard
Victoria, BC V8Z 0B9

250.383.1181
mfa@mfa.bc.ca

mfa.bc.ca

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Members of the Authority

A total of 40 Members of the Municipal Finance Authority are appointed to the Authority's Board of Members from each regional district board based on population.

Alberni-Clayoquot Regional District
Regional District of Bulkley-Nechako
Capital Regional District (2 Members)
Cariboo Regional District
Central Coast Regional District
Regional District of Central Kootenay
Regional District of Central Okanagan
Columbia Shuswap Regional District
Comox Valley Regional District
Cowichan Valley Regional District
East Kootenay Regional District
Regional District of Fraser-Fort George
Fraser Valley Regional District (2 Members)
Regional District of Kitimat-Stikine
Regional District of Kootenay Boundary
Metro Vancouver (11 Members)
Regional District of Mount Waddington
Regional District of Nanaimo
North Coast Regional District
Regional District of North Okanagan
Northern Rockies Regional Municipality
Regional District of Okanagan-Similkameen
Peace River Regional District
qathet Regional District
Squamish-Lillooet Regional District
Strathcona Regional District
Sunshine Coast Regional District
Thompson-Nicola Regional District

General Member and Trustee Information

Member Representation

Member Representatives are appointed to the MFA's Board of Members from BC's 28 regional district boards based on population. The Capital Regional District appoints two Members, Fraser Valley Regional District appoints two Members, the Metro Vancouver Regional District appoints eleven, and the balance of Members are appointed from the remaining regional districts to make up the 40 Members of the Authority. It is strongly recommended that each regional district representative have an alternate Member appointed.

While members are selected by their regional district boards and trustees are elected from among the appointed members, the MFA supports and encourages consideration of diversity, equity, and inclusion in both Member appointments and the election of Trustees.

Member/Trustee Role - Overview

A critical function of the MFA and its Members is to review funding requests from regional districts and to approve the issuance of a debenture to fund them. This process takes place twice yearly, during the Annual General Meeting (March) and Semi-Annual Meeting (September), where Members attend and participate in the following actions by vote:

- Adoption of minutes from the previous Members meeting
- Approval of the Financial Statements for previous year
- Review of Pooled Investment Reports for previous year
- Election for Chair, Vice Chair, and Trustees
- Review requests for financing
- Adoption of resolution to authorize the issue and sale of debentures.
- Approval of the annual tax levy rates
- Approval of the annual operating budget

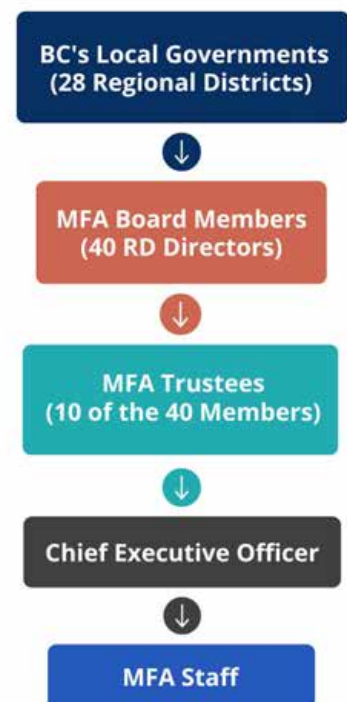
Member/Trustee Requirements

Members must be citizens of BC, able to devote sufficient time to board affairs, and willing to fairly and uniformly apply local government acts, regulations, and procedures.

Members may not be employed by a public or private enterprise or hold a position in private or public enterprise with duties that would be incompatible with the duties of their respective boards.

Ten trustees are elected each year from among the 40 Members. Trustees provide a more hands-on governance role than Members, who typically only meet twice per year. The term of a Trustee begins at the AGM and runs until new Trustees are elected at the subsequent AGM. Historically, several Trustees have been re-elected for multiple terms, in some cases for 10 years or even longer. This has led to invaluable continuity and stability of governance. The MFA is a complex organization and benefits from Trustees willing to commit the effort to learn about its many intricacies.

MFA Organizational Chart



Member/Trustee Responsibilities

The Members, including the Board of Trustees, have four primary responsibilities:

- Board Governance
- Assurance of Executive Performance
- Organizational Oversight
- Linkage with the Membership

Board Governance

The Board of Trustees takes the necessary steps to ensure that the Members are knowledgeable about the Authority, including its culture, services, and the roles, responsibilities and performance of the Members.

Meeting Procedure Bylaws and Trustee Code of Conduct Policy can be found in the Appendices at the end of this handbook.

Assurance of Executive Performance

The Board of Trustees does not do the work of the Authority but ensures the work is carried out through delegation to the Chief Executive Officer. The MFA Act also refers to this position as the Secretary-Treasurer. The Chief Executive Officer is responsible for ensuring adequate staffing and expertise is in place to support the Authority's goals. The performance of the Authority is monitored by the Chief Executive Officer through reporting and ongoing performance appraisal.

The Board of Trustees is responsible for the selection or termination of the Chief Executive Officer and subsequent recommendation to the Members for approval.

Organizational Oversight

Members have a fiduciary responsibility to the Authority and are responsible for assuring that the Authority is fiscally sound and operated within procedures and policies that are judicious, prudent, and ethical.

While the Members have the ultimate responsibility for the Authority, the oversight function is delegated to the Board of Trustees, the roles of which include defining policy and setting the strategic direction of the Authority.

The Members review certain actions of the Board of Trustees as stated in the *MFA Act*. The Board of Trustees is powered to act between Member meetings and under circumstances when a full Member meeting is not possible.

The Members are responsible for electing the Chair, the Acting Chair, and the Trustees at the Annual General Meeting.

The Members must review and vote on all reports and recommendations put forward at the Annual General Meeting and the Semi-Annual Meeting.

The Members must review all client requests for financing and vote on the issue and sale of securities to cover the client requests put forward at the Annual General Meeting and the Semi-Annual Meeting.

Linkage with BC Local Governments

The Members must develop and maintain healthy relationships with membership, and through their connections, help the Authority keep in touch with current issues and set strategic direction.

All Members should clearly understand that their role is to act in the broad, best interest of the membership, supporting directions that serve all Members, clients, and types of institutions. Members should not act in a limited or representative role reflective of their own other affiliations.

It is expected that all Members will act as emissaries to help the Authority make connections with various constituencies with which a given Member may have special connections, and occasionally represent the Authority in making presentations, etc.

It is incumbent upon each Member to express their individual viewpoint in all discussions; however, once the Board collectively arrives at a position, it is expected and appropriate that all Board members publicly express their assent and support for the decision of the Board. Members are not expected, nor will they be asked to participate in fund raising, dues solicitation, etc. On some occasions, a Member may be asked to represent the MFA at a conference, but no active solicitation or any kind of philanthropy is involved in this role.

Member Responsibilities at Member Meetings

A Member is expected to attend all Member meetings. It is understood that other commitments will occasionally preclude attendance; however, Members who will be absent should inform their designated alternate of their need to attend in the Member's stead. If a Trustee will be absent from a Trustee meeting the alternate may not attend the Trustee meeting on their behalf.

We encourage participation by all Members at the meetings. If you are uncertain of terminology, have any concerns or questions, please ask the Chair in an orderly manner. Subsequently, if you have any concerns or questions prior to the meeting the Chair or Chief Executive Officer may be of assistance.

Meeting Agendas and Minutes

All Members are recommended to read this Governance Handbook and all supporting materials included in the agenda to maximize the quality of the discussion, and to reduce the length of Member or Board of Trustees meetings.

Agendas are sent by email one week prior to the meeting (unless otherwise noted). They are sent to the email address provided by the regional district for the Member in the appointment letter. If it is required that the agenda be sent to an alternate email address, this must be specified in the appointment letter, Member Contact Information Form, or communicated to the Authority's administration. **Please note that printed copies of the agenda will not be available at the meetings.**

Minutes are recorded and reviewed by the Chief Executive Officer and annually by the Authority's external audit firms. Requests for previous minutes may be initiated through the Chair or Chief Executive Officer.

Annual and Semi-Annual Member Meetings

The AGM must be held before March 31st each year, and the Semi-Annual Meeting is held in September of each year, in conjunction with the annual Union of BC Municipalities conference.

Annual General Meeting

The Annual General Meeting agenda regularly consists of, but is not limited to, the following:

- Minutes from the previous Member meeting

- Approval of the Financial Statements for previous year
- Review of the Pooled Investment Reports for previous year
- Election for Chair, Vice Chair, and Trustees (1 CRD; 4 GVRD; 5 elected)
- Review requests for financing
- Adoption of resolution to authorize the issue and sale of debentures.
- Approval of the annual tax levy rates
- Approval of the annual operating budget

Semi-Annual Meeting

The Semi-Annual Meeting agenda regularly consists of, but is not limited to, the following:

- Minutes from the previous Member meeting
- Review requests for financing
- Adoption of resolution to authorize the issue and sale of debentures.

Video/Conference Calls

Conference calls or video meetings may be required to address time-sensitive issues where in-person attendance is not feasible or cost-effective.

Annual Financial Forum

A Financial Forum may be held in conjunction with the AGM in March. The Forum was established to inform the Members on subjects of interest relating to our business and their communities. We welcome input from our Members if there is a topic they feel would be of interest. There is no registration fee for the Financial Forum and all interested individuals are welcome; however, registration is required to gauge seating and catering requirements.

Remuneration & Expenses for Member/Trustee Meetings

All Members who attend a meeting as the Regional District representative may claim for cost of travel and expenses as well as remuneration. Claim forms are provided with meeting report packages via email.

If a Member is unable to attend a Members' meeting, the alternate may attend and claim expenses and remuneration. Both may attend the meeting; however, only one attendee is eligible for remuneration and travel reimbursement.

If Trustees attend a conference call or virtual meeting, Trustees recorded as attending are not required to fill out an expense claim form, but rather are automatically paid full day' (AGM) / half days' (Semi-Annual Meeting) remuneration and meeting preparation amounts. If you are not in attendance on the call, you may not claim meeting preparation for conference call or virtual meetings.

For in person meetings, Members must complete all remuneration and expense claims **within 30 days** of the meeting. This ensures that organizational accounting is up to date. Forms and expense receipts may be submitted in person at the meeting, or following it by mail or email, however **submission by email is preferred**. If a meeting falls in December, the form should be completed prior to the end of the

year to ensure that T4 Slips are accurate and may be sent out in a timely manner for Income Tax purposes. A deadline will be given to submit claims and receipts before the cut-off.

Election of the Chair and Board of Trustees

The Board of Trustees, which has a Chair, Vice-Chair (Acting Chair) and eight members, is elected annually by the Members at the Annual General Meeting (AGM) in March. Any Member may run for a Trustee position; however, based on population, the Capital Regional District is guaranteed one seat and the Metro Vancouver Regional District will have four seats. Each Member participates in the vote and ballots are based on population within their regional district. Changes in official census population results will not affect the size of the Board of Trustees; however, it may result in changes to the composition of the Members of the Authority.

Ballots for purposes of the vote will be available for each Member at their seat. The scrutineer will count the ballots and report back to the Chief Executive Officer (Secretary) in the case of an election for Chair, or report back to the Chair in the case of an election for Trustee or Vice Chair, each of whom will declare the result of the election as appropriate. The election scrutineer will be a representative(s) from the Authority's external audit firm.

Election of the Chair

Section 4 (1) of the Act states: At its first meeting, to be held no later than March 31 in each year, the Members of the Authority must elect one of their Members as Chair to hold office until a successor is elected and for this purpose each Member has one vote. The Chair of the Authority is also the Chair of the Trustee Board. The Chair assumes the oversight of the election of the Board of Trustees.

Election Procedure

The Chief Executive Officer and Secretary conduct the election of the Chair and will call for nominations for the office of the Chair of the Authority. Following the first call, there will be a second call for nominations, followed by a third and final call for nominations. If there is more than one name in nomination, each candidate will be given up to 2 minutes to speak. The candidates will speak in order of nomination. The scrutineer will report back to the Chief Executive Officer and Secretary who will declare the result of the election.

Election of Board of Trustees

Section 7 (2) of the Act states: At its first meeting in each year, the authority must elect the required number of trustees to hold office for that year or until their successors is elected. Furthermore, the Board of Trustees consists of the Chair of the Authority and 9 other Members of the Authority, so that the Trustees are from the following three divisions:

- a) Four members of the Authority representing the Greater Vancouver Regional District,
- b) One member of the Authority representing the Capital Regional District, and
- c) Five members of the Authority from among the members representing the remaining regional districts.

Trustees can only be selected from among members of the Authority, not alternate members.

The election is conducted by weighted vote, based on the population of each regional district. Votes are allocated to each member with no member having more than 5 votes.

Election Procedure

The Chair conducts the election of the Board of Trustees for each of the above three divisions. For each division, there will be a call for nominations, followed by a second, third and final call for nominations. If an election is required for each of the divisions, each candidate will be given up to 2 minutes to speak. The candidates will speak in order of nomination. The scrutineer will report back to the Chair who will declare the result of the election.

Election of the Vice-Chair of the Authority

Members Meetings Procedure By-laws provide for the election of a Vice-Chair also called the Acting Chair. The Vice-Chair has, during the absence or illness or other disability of the Chair, all powers and is subject to the same rules as the Chair. The Vice Chair must be elected as a Trustee first.

The election is conducted by weighted vote, based on the population of each regional district. Votes are allocated to each member with no member having more than 5 votes.

The Vice Chair must be elected from amongst the Trustees.

Election Procedure

The Chair conducts the vote for the election of the Vice-Chair. There will be a call for nominations, followed by a second, third and final call for nominations. If a vote is required, each candidate will be given up to 2 minutes to speak. The candidates will speak in order of nomination. The scrutineer will report back to the Chair who will declare the result of the election.

About the MFA

The Municipal Finance Authority of BC (MFA) was created for BC's local governments by BC's local governments. The MFA is an organization designed to enhance the financial well-being of local governments. By pooling the needs and financial strength of British Columbia's local governments, we provide access to the lowest borrowing costs together with a suite of low-cost investment products tailored for municipal reserve managers. We are a unique organization in Canada and reflect the forward-thinking collaboration that BC communities exemplify.

History & Guiding Legislation

The *Municipal Finance Authority Act* (the Act) was passed in 1970 and remains the main guiding legislation for the MFA. Other notable provincial legislation that integrates with the MFA is the *Local Government Act*, the *Community Charter*, *Hospital Act*, *School Act*, *Emergency Communications Act*, and the *South Coast British Columbia Transportation Authority Act*.

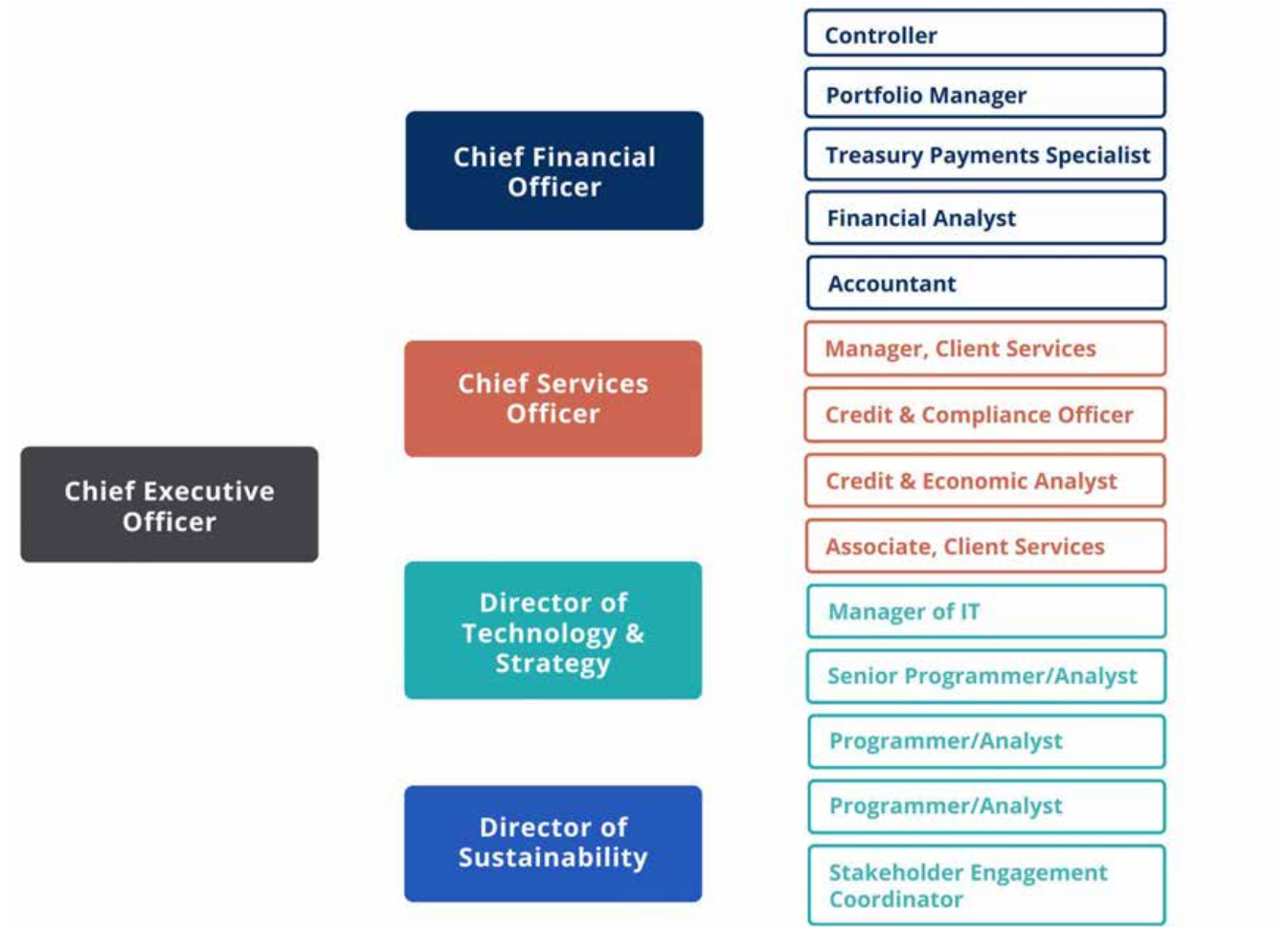
The creation of the MFA fulfilled the need for a new system to provide debt financing to BC local governments. The MFA implemented a collective structure where local government financing needs would be pooled and a debenture sold to investors semi-annually to raise funds, allowing local governments in BC to access financing efficiently without the need of Provincial Government guarantees.

During the span of nearly 50 years, the MFA's scope has grown. In 1989, the Act was amended to allow us to offer pooled investments and short-term financing. Soon after, the long-term program was extended to additional types of government-linked entities such as water and sewer utilities, E-COMM (South Western BC's Emergency Services),

and the Greater Vancouver Transit Authority amongst others. In 1995, the MFA began to offer lease-financing to its clients. As needs evolved, the MFA has responded by offering a wider array of products and services to a larger cohort of clients.

As our mandate grew, so did the organization. In 2000, the MFA consisted of 5 full-time staff members, by the end of 2009 that number grew to 9. In 2013, the MFA moved from its downtown Victoria office to its current location at 3680 Uptown Boulevard. This allowed us to add additional capacity and the staff complement grew to 13 by year-end 2018. Today, the MFA is led by Chief Executive Officer Peter Urbanc, who joined the organization in 2016, and is supported by 16 full-time employees. As the MFA has augmented its team to accommodate new goals and challenges, our emphasis has evolved to concentrate on organizational resilience and excellence. By adding to our team, we have increased our capacity to pursue new programs and refine our existing service model, while gaining access to expanded skillsets and fresh perspectives.

Staff Organizational Chart



MFA Services and Process Overview

The following sections briefly discuss the key processes the MFA and its stakeholders complete to approve loan requests and to issue a debenture to fund them. Through the MFA's collective model local governments can access to low-cost capital without the need for Provincial guarantees or other forms of higher-level governmental support.

Basic Funding Process

Throughout the year, the MFA works with your finance staff to help them develop their borrowing strategy and navigate the unique local government borrowing process in BC. The MFA also works with the Ministry of Municipal Affairs and Housing to review funding requests from local governments and other authorized entities. After MFA management has verified the legality of these requests, they are reviewed first by the Trustees and then by the Members at the Annual and/or Semi-Annual Members Meeting(s).

At each meeting, authorization is then given to the MFA to issue a debenture. We subsequently issue a bond (or bonds) to be sold to institutional investors around the world. It is the proceeds from the sale of these public market bonds that fund the loan package to Members. This process of packaging loans together as a collective of local governments and borrowing via large bond issues to fund those loans, provides BC local taxpayers with the most cost-effective (lowest coupon and lowest transaction fees) access to municipal borrowing in Canada.

Figure 1 below provides a basic illustration of how local governments obtain financing through the MFA, as well as the broader funding system.

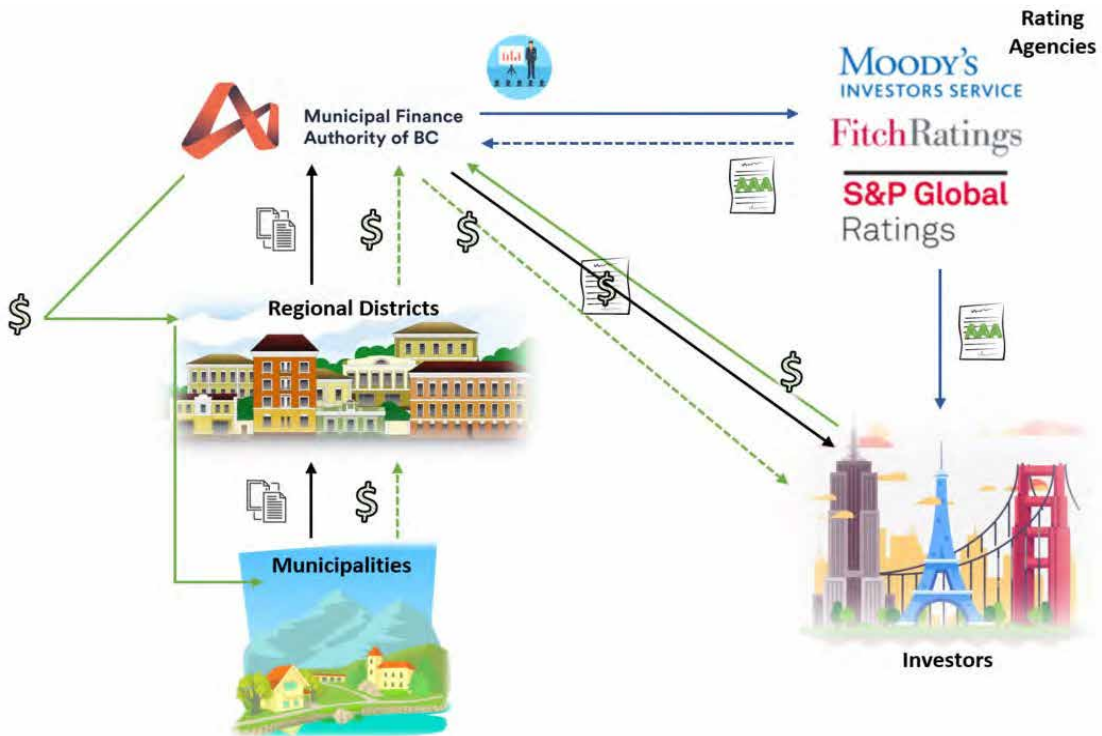


Figure 1. Basic Funding Cycle graphic

Capital Financing

Long-term capital financing is the original objective of the Authority. Prior to the formation of the MFA, municipalities had challenges in financing capital projects, particularly rural local governments. Access to funding was limited, and the process to issue debentures was onerous and costly. Those realities exposed municipalities to a variety of risks including uncertain interest rates and market conditions.

Currently, all long-term capital financing (5 to 30 years) for municipalities and regional districts, must be funded through the MFA. Borrowers receive the certainty of fixed-term financing at low rates while investors have access to high quality debenture issuances.

A key aspect of borrowing in the capital markets is our ongoing updates and communications to rating agencies and bond investors. On an annual basis, the MFA presents its operational results to rating agencies such as Moody's, Standard & Poor's, and Fitch. The rating agencies provide an independent assessment of MFA's credit worthiness or our ability to pay back investors (bondholders) principal and interest when due. Our operational excellence and ability to impose tax on all real estate in BC if needed to cover bond payments, combined with the strong underlying fundamentals of the BC local government sector, have historically resulted in AAA ratings, the highest available, from all rating agencies.

While bondholders rely on credit ratings, most large institutional investors also undertake their own due diligence regarding our organization to make decisions about buying MFA bonds. These organizations often require a full annual review of each credit in their portfolios; therefore, face-to-face communication is crucial with existing investors, and to attract new investors into our bonds. Having a large buyer base of investors lowers MFA's cost of borrowing while increasing our ability to issue bonds in difficult market conditions. We employ an active investor relations program to answer any questions and continuously refine our borrowing program to meet specific investor needs.

Debt Reserve Fund & Sinking Funds

Excluded from Figure 1 is the MFA's management of a "debt reserve fund" (DRF) and sinking funds (SF). These two distinct funds enhance the financial strength of the Authority with a capital base and ensure that we do not default on principal and interest payments to bondholders.

One percent of long-term monies borrowed by local governments are held in the **DRF**. This cash is invested and at the end of the repayment period the 1% withholding is returned to the borrower, along with any net investment earnings.

During the repayment period, borrowers make semi-annual interest payments and once-yearly principal payments. The interest payments are used to pay the bondholders. The principal amount is not due to bondholders until the maturity of the bond, and thus those amounts are collected and held in a **SF**. The SF is invested with the aim to reduce the total borrowing cost for local governments, as these funds and associated earnings are applied against the principal balance. All excess earnings are returned to borrowers once they have repaid their loan.

Both the DRF and the SFs provide a pool of liquid funds available to cover bond interest payments in the event of *any* possible default. In this way, this capital base acts as an 'insurance policy' for investors. In the history of the MFA, these funds have never been accessed to pay bondholders and no defaults have ever occurred.

MFA's Short-term Financing Options

In addition to long-term capital financing (LT) described previously the MFA also offers short-term financing (ST) and equipment financing (EF). A key difference between the LT option and ST/EF is that local governments may borrow for short term purposes outside of the MFA. LT financing for capital projects through a loan authorization bylaw (5 years or more) MUST be funded through the MFA while short term borrowing can be obtained via the MFA or a private sector financial institution. Practically speaking, however, it is very rare for MFA clients to get short term financing from any other source at a better cost than through the MFA.

While the MFA funds LT through debenture issuance, ST and EF requests are funded through MFA's commercial paper (CP) issuance.

In 2003, the MFA began raising capital through the issuance of commercial paper in the Canadian money market for its ST & EF programs. Prior to this, money was raised through chartered banks but was considered more expensive than issuing securities under the MFA's own name. The program has grown over the years to its maximum authorized limit of \$1.25 billion. With MFA participating in the market weekly, investors have access to high-quality investments that are liquid and fully supported by a large dealer network. The MFA is able to provide low and competitive short-term financing rates due in part to our excellent commercial paper credit ratings, Moody's P-1 and Standard & Poor's' A-1+.

Short-term Financing

The *Municipal Finance Authority Act* was amended in 1990 to authorize the MFA to provide short-term (ST) financing to local governments. Two years later, the Act was further amended to allow the MFA to provide ST financing to additional types of organizations (e.g., Hospital Districts, School Districts). The MFA's Internal Credit Committee reviews and approves short-term financing applications and presents those loans quarterly to the Trustees. The use of the proceeds from ST borrowing is restricted by legislation:

- Temporary Capital
 - (e.g., construction financing prior to long-term debt,)
- Short-term Capital
 - (e.g., borrowing less than 5 years)
- Revenue Anticipation
 - (e.g., temporary tax-receipt funding, current operating expenditures)

Equipment Financing (formerly the Leasing Program)

In 1995, MFA began to offer a leasing program which provided local governments with the ability to finance short-term debt for capital expenditures. In 2016, the leasing format was migrated to a more streamlined Equipment Financing platform. This change simplified the borrowing process and resulted in cost-savings for our clients.

Commonly financed assets, from office equipment to fire trucks, are eligible for MFA's equipment financing program. The cost of borrowing in both the EF and ST programs is calculated monthly, but EF loans feature a structured monthly principal and interest payment, whereas ST borrowing requires monthly payments of interest only.

MFA's Investment Products

An amendment to the *Municipal Finance Authority Act* in 1988 provided the MFA with the authorization to provide Pooled Investment Fund alternatives for BC's local governments and this service is a growing component of MFA's operations. The investment activities of the pooled investment funds are governed by the *Municipal Finance Authority Act*, section 16. The Board of Trustees meets with management and the Fund Managers to review the performance of the funds and considers whether changes to the funds are appropriate. The Investment Policy Objectives and Guidelines outlines each fund's objectives and guidelines.

In 2018, the MFA established two **Pooled High Interest Savings Accounts** to provide additional investment options for our clients. In 2021, a third fund was added. These accounts offer competitive rates and full liquidity in safe and highly rated Canadian chartered banks.

MFA launched a **Pooled Mortgage Fund** in 2020 that provides yield and diversification benefits by capitalizing on the illiquidity premium offered by the Canadian commercial mortgage market. In May 2021, our clients requested a fund that would provide for high security and liquidity, especially during the pandemic. We tilted our existing Intermediate Fund to a new **Government Focused Ultra Short-term Bond Fund** to include investments in government bonds and a smaller portion in the top six chartered banks.

Several Members had been asking that MFA provide a fund that would not invest in securities of issuers directly involved in the extraction, processing and transportation of coal, oil, or natural gas (fossil fuels). In May 2020, we opened the **Fossil Fuel Free Short-term Bond Fund**, the first fixed income fund of this type in Canada. In addition to this fund, MFA launched a new Pooled Investment Fund - the **Diversified Multi-Asset Class Fund ("The DMAC Fund" or "DMAC")** in January 2022. Designed specifically for long-term investing of funds not needed for 10 years or longer, it provides a low-cost / best-in-class investment pool for BC's local governments. Although the Fund is available as an option to all of our clients for a portion of their overall investments, it is not suitable for all local governments. Members need to carefully determine whether long-term investment in the DMAC Fund is appropriate for their own circumstances.

Investment Offerings

Local Governments have a variety of investment options as permitted by the Community Charter and Local Government Act, including the funds and accounts created by the MFA. Our collective structure gives us much greater negotiating power than any individual municipality would have on its own and ensures our clients pay the lowest available cost for professional investment services. Our goal is to provide a mix of options that optimize diversification while keeping costs very low. We are continuously aiming to refine existing funds and create additional options to meet client's needs. All current options are listed below:

- Money Market Fund
- Government Focused Ultra Short-term Bond Fund
- Short-term Bond Fund
- Fossil Fuel Free Short-term Bond Fund
- Mortgage Fund
- Diversified Multi-Asset Class Fund (DMAC)
- CIBC Pooled High Interest Savings Account
- National Bank of Canada Pooled High Interest Savings Account
- Scotiabank Pooled High Interest Savings Account

Appendices

Appendix 1: Municipal Finance Authority Act

MUNICIPAL FINANCE AUTHORITY ACT
Effective Date: May 31, 2018 [includes 2018 Bill 24, c. 23 amendments]

MUNICIPAL FINANCE AUTHORITY ACT

https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/00_96325_01

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Definitions

1 In this Act:

"**authority**" means the Municipal Finance Authority of British Columbia continued under section 2;

"**collector**" means the collector of each municipality or the Surveyor of Taxes;

"**northern municipality**" has the same meaning as in section 25 of the *Municipalities Enabling and Validating Act (No. 3)*;

"**pooled investment fund**" means a fund established under section 16, in which money received by the authority from regional districts and municipalities may be combined in common for the purpose of investment in the manner and to the extent referred to in that section and in agreements made under section 16 (1);

"**population**" means population as defined in the *Community Charter*;

"**public institution**" means

(a) a municipality or regional district,

(b) a hospital under Part 1 of the *Hospital Act*,

(c) a regional hospital district under the *Hospital District Act*,

(d) a board of school trustees or a francophone education authority under the *School Act*,

(e) a university under the *University Act*,

(e.1) the University of Northern British Columbia continued under the *University of Northern British Columbia Act*,

(e.2) Royal Roads University continued under the *Royal Roads University Act*,

(e.3) [Repealed 2002-35-10.]

(e.4) the Thompson Rivers University continued under the *Thompson Rivers University Act*,

(f) an institution under the *College and Institute Act*, and

(g) the British Columbia Institute of Technology under the *Institute of Technology Act*;

(h) [Repealed 2003-48-21.]

"**regional district**" includes,

- (a) except for the purposes of the definitions of "pooled investment fund" and "public institution", the northern municipality, and
 - (b) except for the purposes of sections 2 and 7,
 - (i) the Greater Vancouver Water District,
 - (ii) the Greater Vancouver Sewerage and Drainage District, and
 - (iii) a regional hospital district under the *Hospital District Act*, other than the Greater Vancouver Regional Hospital District,
- if a notice of intention has been given under section 25;

"securities" means bonds, debentures, deposit certificates, promissory notes or other evidences of indebtedness;

"trustees" means the Board of Trustees constituted under section 7.

Modifications required in respect of northern municipality

- 1.1 (1) For the purpose of applying this Act to the northern municipality,
- (a) a reference in this Act to a regional board or the board of a regional district is to be read as a reference to the council of the northern municipality, and
 - (b) a reference in this Act to a director of a regional board is to be read as a reference to a council member of the council of the northern municipality.
- (2) For the purpose of applying sections 15 (3) (b) and 26 (1) to the northern municipality, the references in those sections to the chair and financial officer of the regional district are to be read as references to the mayor and financial officer of the northern municipality.

Authority continued

- 2 (1) The Municipal Finance Authority of British Columbia is continued as a corporation without share capital.
- (2) The members of the corporation are the persons appointed by the regional boards of each regional district in accordance with this section.
 - (3) The number of votes to which a regional district is entitled is that number obtained by dividing the population of the regional district by 50 000, except that if the resulting quotient is not an integer the number of votes is the next highest integer.
 - (4) The number of members to which a regional district is entitled is that number obtained by dividing the number of votes to which a regional district is entitled under subsection (3) by 5, except that if the resulting quotient is not an integer the number of members is the next highest integer.
 - (5) No member has more than 5 votes.

- (6) The votes to which a regional district is entitled are to be distributed as evenly as possible among its members.
- (7) The regional board must notify the secretary of the authority of the number of votes assigned to each member.
- (8) When voting, a member may cast the votes assigned to the member only in a bloc.
- (9) Not later than the last day of February in each year, the regional board of each regional district must appoint from among its directors the required number of persons as members of the authority for that year or until a successor is appointed.
- (10) The regional board of each regional district may appoint from among its directors, persons to act as alternate members, who are to take the place of, and have the vote of, a specified member of the authority in the case of a necessary absence from a meeting of the authority.
- (11) An alternate member may not vote on a matter, unless notice of the members appointment is filed with the secretary of the authority.
- (12) Despite any other provision in this section, a person who is a member or alternate member of the authority on the date this subsection comes into force and who was appointed by the regional board of the Northern Rockies Regional District continues as a member or alternate member of the authority until a successor is appointed by the council of the northern municipality.

Objects of the authority

3 The objects of the authority are the following:

- (a) providing financing for regional districts and their member municipalities by the issue of securities of the authority and the lending of the proceeds from those securities to the regional district on whose request the financing is undertaken;
- (b) providing interim financing and lease financing for institutions for the purposes referred to in sections 11 and 11.1;
- (c) providing short term investment opportunities for institutions by the establishment and operation of pooled investment funds under section 16.

Meetings

4 (1) At its first meeting, to be held not later than March 31 in each year, the members of the authority must elect one of their number as chair to hold office until a successor is elected and for this purpose each member has one vote.

(2) Subject to subsection (1), the members of the authority must meet at the times and places determined by the chair, but any 6 members of the authority may, at any time, by notice in writing directed to the chair, require a meeting to be called.

(3) A majority of the members, having among them a majority of the votes, constitute a quorum for the transaction of business.

(4) Except as otherwise provided, all bylaws and resolutions of the authority must be decided by a majority of the votes of the members who are at the meeting and entitled to vote on them.

(5) A vacancy in the membership does not impair the power of the remaining members to act.

(6) A resolution that is approved in writing, or by telex, telegraph, telephone or other similar means of communication confirmed in writing or other graphic communication, by a majority of the members is as valid as if it were passed at a meeting of the members properly called and constituted.

Head office

5 The head office of the authority must be in the Capital Regional District.

Treasurer and secretary

6 (1) The authority must appoint a treasurer and a secretary, who may be the same person.

(2) Sections 236 and 237 of the *Local Government Act* apply to the secretary and treasurer respectively.

Board of Trustees

7 (1) The executive and administrative powers and duties of the authority are to be exercised and performed by a Board of Trustees, consisting of the chair of the authority and 9 other members of the authority, so that the trustees are

(a) 4 members of the authority representing the Metro Vancouver Regional District,

(b) one member of the authority representing the Capital Regional District, and

(c) 5 members of the authority from among the members representing the remaining regional districts.

(2) At its first meeting in each year, the authority must elect the required number of trustees to hold office for that year or until their successors are elected.

(3) Six trustees constitute a quorum for the transaction of business.

(4) The chair of the authority is the chair of the trustees.

(5) Subject to the provisions of a procedure bylaw adopted by the authority, the trustees must meet at the times and places determined by the chair.

(6) Each trustee has one vote on all questions.

(7) All questions must be decided by a majority vote of the trustees present at a meeting and entitled to vote on the question.

(8) A resolution that is approved in writing or by telex, telegraph, telephone or other similar means of communication confirmed in writing or other graphic communication, by a majority of

the trustees is as valid as if it were passed at a meeting of the trustees properly called and constituted.

(9) The trustees may engage employees, other than the secretary and the treasurer, required to carry out the purposes of the authority.

(10) The trustees must prepare an annual operating budget for the approval of the authority.

(11) Without limiting subsection (1), the powers of the authority under sections 10 to 16 must be exercised by the trustees.

General financing transaction powers

8 (1) Securities and interest coupons held or issued by the authority under this Act may be held in trust for the authority.

(2) Without limiting subsection (1), securities and interest coupons may be held by a depository agency in a book-based system for the central handling of securities and interest coupons that provides for the transfer of the securities by bookkeeping entry without physical delivery of the securities or interest coupons.

(3) For any purpose under this Act, the authority may lend securities and interest coupons held by it if the loan is fully secured by cash or securities satisfactory to the trustees.

(4) The authority may enter into any of the following agreements for the purpose of reducing risks or maximizing benefits in relation to the borrowing, lending or investment of money under this Act:

- (a) currency exchange agreements;
- (b) spot and future currency agreements;
- (c) interest rate exchange agreements;
- (d) future interest rate agreements.

Request for financing

9 The authority must review the outstanding requests for financing, and in consideration of the relevant market and economic conditions, may authorize the issue and sale of securities to raise a specified amount in the manner determined by the trustees.

Issue of securities

10 (1) For the purposes of this Act, the trustees may

- (a) borrow amounts of money authorized by the authority under section 9, and
- (b) issue securities of the authority bearing interest at the rate and payable as to principal and interest at the time, and the place, and in the currency of the countries the trustees may determine.

(2) The securities may be made redeemable in advance of maturity at the time, and at the price the trustees may determine in the resolution authorizing their issue.

(3) For the purposes of this Act, and without limiting the generality of it, the trustees may provide for the following:

- (a) payment, refunding or renewal of all or any part of any securities issued by the authority;
- (b) payment of any other liability or indebtedness of the authority;
- (c) the issue of securities in amounts sufficient to realize the amount of any securities called in and paid before maturity for a term not longer than the remainder of the term of the securities called in and paid;
- (d) the appointment of one or more registrars or transfer agents to perform services in respect of the registration and transfer of any securities of the authority;
- (e) the inscription, registration, transfer, management and redemption of securities;
- (f) the reissue or reinstatement of, or otherwise dealing with, lost, stolen, destroyed, damaged, defaced or mutilated securities or interest coupons, and for their payment;
- (g) the examination, cancellation or destruction of securities and interest coupons that have been redeemed;
- (h) the custody and protection of securities and of materials used in their production.

(4) The trustees may issue securities of the authority, in the principal amounts that, after payment of any discount and the costs of issue and sale, will realize the net amounts authorized by the authority under section 9.

(5) The recital or declaration in the resolution of the trustees authorizing the issue of securities to the effect that it is necessary to issue securities in the principal amount so authorized to realize the net amount, is conclusive evidence of that fact.

(6) The trustees may sell securities either at their par value or at less or more than their par value, and the purchaser is not bound to see to the application of the proceeds of a sale.

(7) The securities and the interest coupons, if any, attached to them are to be in the form and are to be exchangeable for other securities of the same issue on any terms and conditions the trustees may determine.

(8) The securities and interest coupons of the authority must be signed by the chair or by a person or persons designated by the trustees and countersigned by the treasurer or by a person or persons designated by the trustees.

(9) The securities of the authority must be sealed with the seal of the authority.

(10) The engraved, lithographed or printed signature of a person required to execute a security or interest coupon under subsection (8) is for all purposes the signature of that person and is binding on the authority even if the person whose signature is reproduced may not have held office at the date of the securities or interest coupons or at their date of delivery.

(11) The seal of the authority may be stamped, engraved, lithographed or printed or may be in other facsimile form and if so reproduced has the same effect as if manually sealed.

(12) At the request of a municipality, the trustees may allot a specified amount of any issue of securities of the authority to that municipality on its written undertaking to sell that amount by public subscription only.

(13) The securities allotted under subsection (12) may be subtitled with the name of that municipality.

(14) The municipality must account to the authority for money realized by the sale.

(15) The trustees may delegate their powers under this section to a committee of one or more trustees and officers, subject to the limitations the trustees may impose.

Interim financing

11 (1) The authority may enter into agreements with a public institution under which the authority provides financing for one or more of the following purposes, as applicable to the public institution:

(a) borrowing under section 177 [*municipal revenue anticipation borrowing*] of the *Community Charter* or section 404 [*regional district revenue anticipation borrowing*] of the *Local Government Act*;

(b) financing under section 178 [*municipal short term capital borrowing*] of the *Community Charter* or section 405 [*regional district short-term capital borrowing*] of the *Local Government Act*;

(c) financing under section 181 [*municipal temporary borrowing under loan authorization bylaw*] of the *Community Charter* or section 409 [*regional district temporary borrowing under loan authorization bylaw*] of the *Local Government Act*;

(d) borrowing by way of temporary loan to meet current operating expenditures under section 31 of the *Hospital District Act*;

(e) borrowing in anticipation of the receipt of current revenues under the *Hospital Insurance Act*;

(f) borrowing to meet current operating expenses under section 139 (1) of the *School Act*;

(g) borrowing in anticipation of the receipt of current revenues under section 31 (1) of the *University Act*;

(h) borrowing in anticipation of the receipt of current revenues under section 33 (1) of the *College and Institute Act*.

(i) [Repealed 2004-33-23.]

(j) [Repealed 2003-48-22.]

(2) For the purposes of subsection (1), the trustees may borrow money and may issue securities of the authority.

(3) Section 10 applies, but section 9, 14, 15 and 26 do not apply, to financing agreements made and securities issued under this section.

(4) Securities issued for the purposes of this section must be payable on or before 5 years from their date of issue.

Financing in relation to local government agreements

11.1 (1) The authority may enter into agreements to provide financing

(a) to a local government who is a party to an agreement under section 175 [*municipal liabilities under agreements*] of the *Community Charter* or section 403 [*borrowing and liability: application of Community Charter*] of the *Local Government Act*, or

(b) to an institution prescribed under subsection (5) if that agreement is within a class prescribed for that institution under that subsection.

(2) For the purposes of subsection (1), the trustees may borrow sums of money and issue securities of the authority.

(3) Section 10 applies, but sections 9, 14, 15 and 26 do not apply, to financing agreements made and securities issued under this section.

(4) Securities issued for the purposes of this section must be payable on or before 10 years from the date of their issuance.

(5) For the purposes of allowing financing to be provided under subsection (1) (b), the Lieutenant Governor in Council may, by regulation, prescribe

(a) eligible institutions, and

(b) classes of eligible agreements in relation to a prescribed institution.

Application of sections of the *Local Government Act*

12 Sections 760 to 763 of the *Local Government Act* apply to securities issued by the authority.

Foreign registration

13 The trustees may provide for registration or recognition of the authority in a foreign country or place, and may designate persons there, according to the laws of the foreign country or place, to represent the authority and to accept service for and on behalf of the authority of a proceeding.

Sinking funds

14 (1) Subject to this section, the authority has the power

(a) to provide for the creation, management and application of sinking funds or other means of securing the repayment of securities issued by the authority, including the redemption by call of securities issued subject to redemption in advance of maturity, and

(b) subject to approval by the inspector of municipalities, if the amount of money in a sinking fund for which securities are outstanding together with anticipated interest earnings for that

fund is greater than the amount anticipated to be required to repay the debt or discharge the obligation, to declare that there is an anticipated surplus in the fund of a specified amount.

(2) A separate account must be maintained for each sinking fund security issue of the authority.

(3) Money at the credit of the sinking fund that cannot be immediately applied toward paying the debt or discharging the obligation because no part of the debt or obligation is yet payable may be invested or reinvested by the trustees in any of the following:

(a) securities of the government of Canada or a province of Canada;

(b) securities, the principal and interest of which is guaranteed by the government of Canada or a province of Canada;

(c) securities of a municipality or regional district in British Columbia, or of a local, municipal or regional government in another province of Canada, maturing not later than the securities, the repayment for which the sinking fund was created;

(d) investments guaranteed by a chartered bank;

(e) deposits in a savings institution, or non-equity or membership shares of a credit union.

(4) For the purposes of subsection (3), all the securities, deposits, shares or evidences of indebtedness must be held to the credit of the sinking fund account, together with any interest, premium or exchange derived from them.

(5) If more than one sinking fund account is involved, the securities and the interest, premium or exchange derived from them must be allocated in proportion to the money of the accounts used for the purchase.

(6) Instead of investing money to the credit of the sinking fund in accordance with subsection (3) and (4), the trustees may apply any of the money standing to the credit of the sinking fund to the purchase of securities of the authority maturing not later than the securities for which the sinking fund account was created.

(7) Securities purchased under subsection (6), together with interest, premium or exchange derived from them, must be held to the credit of that sinking fund account.

(8) The trustees may resell securities purchased under subsection (6).

(9) If the trustees consider it advantageous to the authority, they may, in advance of payments that become due under agreements with regional districts, borrow temporarily to purchase securities of the authority.

(10) The trustees may delegate their powers under subsections (6) and (9) to a committee of one or more of the trustees and officers, subject to the limitations the trustees may impose.

(11) If, after all the securities of a sinking fund issue have been repaid, there remains a surplus in the sinking fund account,

(a) the surplus must be paid over to the regional districts for which financing was undertaken by that issue, in proportion to the amount of participation of each regional district in the issue, and

- (b) the regional district must distribute the payment it receives among the regional district and member municipalities that shared in the issue.
- (12) If there is, at any time, standing to the credit of the sinking fund account of a debt of the authority a surplus over the amount required to be in that account in accordance with the provisions of the bylaw or resolution under which the debt is created, the trustees may
- (a) with the approval of the inspector of municipalities, provide for the application of the surplus or part of it to the payment of the amount required for the sinking fund in the succeeding year, and
 - (b) waive the equivalent amount of the principal repayment due to the authority for that year under the agreements with the regional districts relating to the debt.
- (13) If the authority declares that there is an anticipated surplus in a sinking fund under subsection (1) (b), the trustees may, with the approval of the inspector of municipalities, make any provision for the application of the anticipated surplus including, without limitation, that the surplus or a portion of the surplus must be paid or credited to the regional districts for which financing was undertaken by that sinking fund issue in proportions that take into account the following:
- (a) the participation of each regional district in the issue;
 - (b) the term for which each regional district and its member municipalities participated in the issue;
 - (c) the amount that each regional district and its member municipalities paid into the sinking fund;
 - (d) any reinvestment factor that may properly be applied.
- (14) If a regional district receives payment or credit under subsection (11) or (13), it must distribute that payment or credit in accordance with any written directions as to proportions for distribution that the trustees may make.
- (15) If there is at any time at the credit of the sinking fund account of a debt of the authority an amount less than the amount required in the account in accordance with the provisions of the bylaw or resolution under which the debt is created, the trustees may, despite the terms of the agreements with the regional districts relating to the debt and despite any payment or credit made under subsection (13), require the regional districts to pay over to the authority the amount of the deficit in proportion to the amount that each regional district shared in the proceeds of the debt.
- (16) The inspector of municipalities may require the treasurer to submit a report showing the state of the sinking fund for any debt, which must
- (a) include full particulars of financial transactions for each sinking fund account during a specified period, and
 - (b) indicate the basis of valuation of securities held at the credit of each account.

Debt reserve fund

- 15 (1) The authority must establish a debt reserve fund in accordance with this section.
- (2) Each regional district sharing in the proceeds of a security issue of the authority must pay over to the authority to repay the obligations to the authority under that security issue an amount equal to
- (a) 1/2 the average annual instalment of principal and interest in respect of its own borrowing under section 411 [*security issuing bylaws*] of the *Local Government Act*, and
 - (b) 1/2 the average annual instalment of principal and interest as set out in the agreements entered into with, or securities issued to, the regional district by member municipalities with respect to financing under section 410 of the *Local Government Act*.
- (3) Despite this Act, the amount required to be paid by each regional district under subsection (2) may be paid to the authority on the following basis:
- (a) each regional district must, on receiving the net proceeds of the borrowing, pay an amount equal to 1% of the total principal amount borrowed;
 - (b) each regional district must, without further requirement of bylaw or resolution, secure the balance of its liability to the debt reserve fund under this section by issuing to the authority a non-interest bearing demand note for the balance, bearing the signature of the chair and countersigned by the regional district financial officer or another officer designated by the regional board;
 - (c) a member municipality of the regional district must, without further requirement of bylaw or resolution, secure the balance of its liability to the regional district by issuing to the regional district a non-interest bearing demand note for the balance, bearing the signature of the mayor and countersigned by the municipal financial officer or another officer designated by the council.
- (4) If an amount required under subsection (2) has not been paid over to the authority at the dates of the settlement of the proceeds of a security issue, the authority must deduct the amounts required for the debt reserve fund from the proceeds.
- (5) The trustees must hold that money to the credit of the debt reserve fund, and money held to the credit of that fund may be
- (a) invested or reinvested in securities of the government of Canada or a province of Canada,
 - (b) invested or reinvested in securities, the principal and interest of which is guaranteed by the government of Canada or a province of Canada,
 - (c) deposited in, or invested or reinvested in investments guaranteed by, a chartered bank, or
 - (d) deposited in a savings institution or invested in non-equity or membership shares of a credit union.
- (6) For the purposes of subsection (5) the securities, deposits, shares or other evidences of indebtedness must mature or be callable within 5 years, and at least 25% of the amount to the credit of the fund must be callable within 90 days.

- (7) Money paid to the authority, under subsection (2), and interest received on it by the authority, are obligations of the authority to the regional district paying the money, and must
- (a) be repaid to the regional district when the regional district has repaid the final instalment, or
 - (b) be applied to the final instalments.
- (8) Any funds in excess of the requirements under subsection (2) that are an obligation of the authority under subsection (7) may, during the term of the issue,
- (a) be applied to the debt reserve fund requirements of the regional district for future issues,
 - (b) be applied at the discretion of the trustees to reduce the current annual requirements of a regional district as designated in the agreements between the authority and the regional districts, or
 - (c) be applied to reduce requirements under section 27 (3).
- (9) Despite subsections (7) and (8), if a municipality has discharged its obligation to a regional district with respect to a security issue, the authority may, during the term of the issue, repay to the regional district for the credit of the municipality a portion of the money that is an obligation to the regional district under subsections (7) and (8), and the money paid must be applied to reduce that obligation.
- (10) If, at any time, the authority does not have sufficient funds to meet payments or sinking fund contributions due on its obligation, the payments or sinking fund contributions must be made from the debt reserve fund.
- (11) The trustees, in the name of the authority, by resolution,
- (a) may, if they are of opinion that the payments made from the fund under subsection (10) may not be recovered under the terms of the loan agreements within a reasonable period, levy or impose on all taxable land and improvements in British Columbia rates sufficient to restore the fund to a level not greater than the amount that would have been in the fund had no payments been made, and
 - (b) must impose the rates if the balance in the fund is less than 50% of the amount that would have been in the fund had no payments been made.
- (12) This section does not apply to issues of the authority having a term of 2 years or less, and, if at any time the authority does not have sufficient funds to meet payments or sinking fund contributions due on those short term obligations, the trustees, in the name of the authority, by resolution, must levy or impose on all taxable land and improvements in British Columbia rates sufficient to meet the payments or sinking fund contributions.
- (13) If, after a levy under this section, all or part of the deficiency is recovered from the delinquent regional district, any money not required to maintain the debt reserve fund must be transferred to the operating fund established under section 17.

Short term pooled investment funds

- 16** (1) The authority may enter into agreements with public institutions and institutions prescribed under subsection (7) under which, on the terms and conditions established in the agreements, the authority, in its own name or otherwise, holds and invests money received from the institution for the purpose of investment in pooled investment funds as permitted for the institution.
- (2) The authority has the power to provide for the creation and management of pooled investment funds for the purposes of subsection (1).
- (3) The trustees may invest money received for investment in a pooled investment fund in any of the following:
- (a) securities that are obligations of or are guaranteed by Canada, a province, or the United States of America;
 - (b) fixed deposits, notes, certificates and other short-term paper of or guaranteed by a savings institution, including swapped deposit transactions in the currency of the United States of America;
 - (c) securities issued by the authority, a municipality or regional district in British Columbia, or by a local, municipal or regional government in another province;
 - (d) commercial paper issued by a company incorporated under the laws of Canada or of a province, the securities of which are rated in the highest rating category by at least 2 recognized security rating institutions;
 - (e) investments permitted under the provisions of the *Trustee Act* respecting the investment of trust property by a trustee;
 - (f) despite the provisions of the *Financial Administration Act*, pooled investment portfolios established under that Act.
- (4) If money is to be invested in a pooled investment portfolio under subsection (3) (f), the Minister of Finance may enter into agreements with the authority to sell units of participation in a portfolio to the authority.
- (5) At the first meeting of the authority in each year, the trustees must present a report respecting the previous year to the authority, stating all of the following:
- (a) the pooled investment funds established;
 - (b) the public institutions investing in each fund;
 - (c) the volume of investments made in respect of each fund.
- (6) The trustees may delegate to a committee of one or more of its trustees and officers its powers under this section, subject to the limitations the trustees may impose.
- (7) The Lieutenant Governor in Council may, by regulation, prescribe institutions as institutions for which investments services may be provided under this section.

Operating fund

17 The authority must establish an operating fund to meet the annual operating budget of the authority, and for this purpose may, in any year, impose rates not higher than the prescribed rates of all taxable land and improvements in British Columbia.

Variable tax rate system

18 (1) In this section:

"**property class**" means a class of property prescribed by the Lieutenant Governor in Council under section 19 of the *Assessment Act*;

"**variable tax rate system**" means a system under which individual tax rates are determined and imposed for each property class.

(2) If the authority imposes rates under section 17, it must adopt a variable tax rate system.

(3) The Lieutenant Governor in Council may make regulations in respect of the variable tax rate system as follows:

(a) prescribing limits on tax rates;

(b) prescribing relationships between tax rates;

(c) prescribing formulas for calculating the limits or relationships referred to in paragraphs (a) and (b);

(d) allowing the Inspector of Municipalities under prescribed circumstances to vary, by order, the limits, relationships or formulas established under paragraph (a), (b) or (c).

Rates

19 (1) The rates authorized by sections 15 and 17 must be levied on the net taxable value of land and improvements on the basis provided by section 26 of the *Hospital District Act*.

(2) The secretary must forward to the collector of every municipality in British Columbia and to the Surveyor of Taxes a certified copy of the resolution or bylaw imposing the rates.

(3) On receiving a copy of the resolution or bylaw, the collector must cause the rates so levied to be placed on the collectors roll.

(4) The proceeds of the rates must be paid over to the authority by the municipality or the Minister of Finance, as the case may be, by August 1 in the year the rates were levied.

(5) Until the proceeds of the rates are received, the trustees may borrow an equivalent amount, which must be repaid from the proceeds of the rates.

Remuneration

20 (1) The authority may provide for the payment of remuneration to the members and for the payment of additional remuneration to the chair and to the trustees.

(2) Any member is entitled to be reimbursed for reasonable expenses incurred by the member in connection with attending meetings of the authority or of the trustees or engaging in the business of the authority specifically authorized by the trustees.

Authority is a municipality for certain purposes

21 For the purposes of the *Municipal Finance Authority Act* and the objects of the Municipal Finance Authority of British Columbia, the authority is a municipality.

Repealed

22-23 [Repealed 2003-52-458.]

Restriction on security issuing bylaw by regional district

24 (1) After April 3, 1970 and despite the *Local Government Act*, the regional board of a regional district must not adopt

(a) a loan authorization bylaw under that Act, or

(b) a security issuing bylaw under that Act on behalf of a member municipality.

(2) Subsection (1) does not apply if the financing is to be undertaken by the authority under an agreement under section 26.

Notice of intention

25 Any of the following may give written notice to the authority and to the inspector of municipalities that, on and after a date specified in the notice, it intends to finance its capital requirements through the authority:

(a) [Repealed 2004-25-9.]

(b) the Greater Vancouver Water District;

(c) the Greater Vancouver Sewerage and Drainage District;

(d) a regional hospital district under the *Hospital District Act*, other than the Greater Vancouver Regional Hospital District.

Agreements

26 (1) If the authority is to finance on behalf of a regional district and its member municipalities, the security issuing bylaw of the regional district under the *Local Government Act* may provide that the chair and financial officer of the regional district, on behalf of the regional district, are to enter into an agreement with the authority providing for the payment by the regional district to the authority of the amounts required to meet the obligations of the authority with respect to its borrowing.

(2) An agreement under subsection (1) ranks as a debenture debt of the regional district and must set out

(a) the schedule of repayment of the principal amount provided for in the security issuing bylaw, and

(b) the interest to be paid on unpaid amounts.

(3) An agreement under this section may provide that if the debt, and all securities issued for it, are called in, either at the option of the trustees or the holders, in accordance with the terms of the security and paid at any time before maturity on the terms and on the notice or otherwise as may be specified in the agreement, the trustees must issue securities for terms not longer than the remainder of the terms of the securities so called in and paid, sufficient to realize the principal amount of the securities so called in and paid.

(4) If securities that are the subject of an agreement under subsection (3) are called in and paid in advance of maturity, the trustees must amend the agreements entered into in respect of those securities between

(a) the regional districts and its member municipalities, and

(b) the authority and the regional districts

to provide for the repayment of the principal amount provided for in the agreements together with the interest to be paid on unpaid amounts.

(5) Amendments to the agreements made under subsection (4) must immediately be forwarded to the regional districts and municipalities involved, and despite the *Local Government Act*, the *Community Charter* or this Act, have the same effect as the amount originally set out in the agreements.

(6) If a regional district enters into an agreement under subsection (3), the agreement must also include a provision that all costs of any redemptions of securities before maturity and reissuing are to be at the sole expense of each regional district involved.

Obligations of regional districts

27 (1) The regional board must provide for and pay over to the authority the money required to discharge its obligations in accordance with the term of the agreement entered into under section 26.

(2) If the money provided for under the agreement is not sufficient to meet the obligations of the board, the deficiency is a liability of the regional district to the authority.

(3) The regional board must provide for and pay over to the authority the money required for

(a) the payment of expenses in respect to annual bank charges for redemptions of securities, processing and paying of interest payments, and

(b) the annual expenses for authenticating and paying agency agreements.

Obligations of regional hospital districts

27.1 The following are jointly and severally liable for obligations arising under a security issued by a regional hospital district to the authority:

- (a) the regional hospital district;
- (b) the regional district that shares the same boundaries as the regional hospital district;
- (c) the municipalities forming part of the regional district referred to in paragraph (b).

Application of other Acts

28 (1) Division 2 [*Audit*] of Part 6 of the *Community Charter* applies to the authority.

(2) The *Business Corporations Act* does not apply to the authority.

(3) Section 24 does not apply to borrowing under Part VIII of the *National Housing Act* (Canada).

Power to make regulations

29 The Lieutenant Governor in Council may make regulations referred to in section 41 of the *Interpretation Act*.

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Appendix 2: Members Meetings Procedure Bylaw

MFABC Members Meetings Procedure Bylaw No. 1, 2023 (amending No. 1, 2021)

Member Approval Date: September 19, 2023

MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA MEMBERS MEETINGS PROCEDURE BYLAW

Bylaw No. 1, 2023 (2021) being a bylaw to amend, restate and replace Bylaw No. 1, 2021 that regulates the proceedings of meetings of the Members of the Municipal Finance Authority of British Columbia

The Municipal Finance Authority of British Columbia, for the purposes of regulating its proceedings of its Members, enacts as follows:

1. DEFINITIONS

In this Procedure Bylaw governing the conduct of Members meetings (Procedure Bylaw):

“Act” means the *Municipal Finance Authority Act*;

“Alternate Member” means the person appointed by the regional board of each regional district, in accordance with the *Act*, to attend and act on behalf of a Member in the absence of the Member from a meeting of the Members;

“Board of Trustees” means the collective of the Trustees elected annually by the Members of the MFABC;

“First Meeting” means the earliest meeting of Members in a given calendar year to be held no later than March 31 of that year;

“Chair” means one member elected annually at the first meeting of the Members of the MFABC to act as the Chair of the MFABC;

“Member” means the persons appointed by the regional board of each regional district, in accordance with the *Act*;

“MFABC” means the Municipal Finance Authority of British Columbia;

“Secretary” means the secretary of the MFABC;

“Trustee” means the Members elected annually at the first meeting of the Members to hold office on the Board of Trustees;

“Vice-Chair”, also called the “Acting Chair”, means one Trustee elected annually at the first meeting of the Members.

2. ELECTION OF CHAIR

- 2.1 Pursuant to the *Act*, the Members must elect one of their number as Chair at the First Meeting.
- 2.2 Any Member may be nominated as Chair. The nomination need not be seconded but must be accepted by the Member so nominated.
- 2.3 The election of the Chair will be determined on the basis of one vote per Member.
- 2.4 The Chair will hold office until a successor is elected.

3. ELECTION OF VICE-CHAIR

- 3.1 The Members must also elect one of the Trustees as Vice-Chair at the First Meeting.
- 3.2 Any Trustee may be nominated as Vice-Chair. The nomination need not be seconded but must be accepted by the Trustee so nominated.
- 3.3 Pursuant to the *Act*, the election of the Vice-Chair will be determined on the basis of a weighted vote.
- 3.4 The Vice-Chair will hold office until a successor is elected.

4. SCHEDULING MEETINGS

- 4.1 Regularly scheduled meetings of the Members shall be at the call of the Chair.

5. PUBLIC MEETINGS

- 5.1 Meetings of the Members will be held in person or by an electronic or virtual method, or a combination of methods as determined by the Chair and be open to the public unless otherwise determined by the Members. All discussions and decisions made during a meeting that is closed to the public shall be held in confidence.

6. NOTICE OF REGULAR MEETINGS

- 6.1 At the direction of the Chair, the Secretary shall provide notice of a regular meeting of the Members. Notice must be provided at least five (5) clear calendar days before the date of the meeting.
- 6.2 Notice of the meeting will be delivered to the email address provided by each Member and:
 - (a) Will state the date, time, method and location of the meeting;

- (b) Will state the items to be addressed in the agenda of the meeting; and
- (c) Additional items may be added to the agenda with the unanimous approval of the Members present at the meeting.

6.3 Members or Alternate Members must attend regular meetings in person, or by an electronic or virtual method, or a combination of methods.

7. URGENT MEETINGS

7.1 In the event of an urgent situation, the Chair, or any six (6) Members may direct the Secretary to provide notice of the date, time and location and method of a meeting with less than five (5) clear calendar days' notice.

7.2 The notice of the urgent meeting will indicate the agenda items to be addressed and only those matters will be dealt with at the meeting subject to a unanimous resolution by those Members present at the meeting to place an additional item on the agenda.

7.3 Members or Alternate Members must attend urgent meetings in person, or by an electronic or virtual method, or a combination of methods.

8. RULES OF CONDUCT

8.1 The Chair will preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside.

8.2 In the absence of the Chair and Vice-Chair, the Members present shall elect a Member to act as Chair for the meeting.

8.3 The Chair, Vice-Chair or the Member presiding over the meeting (referred to as "Presiding Member" in this Section) will preserve order and decide all points of order that may arise during the meeting.

8.4 Any Member may appeal a decision of the Presiding Member. On an appeal, the question "Will the Chair be sustained?" will be immediately put by the Presiding Member and decided without debate provided that:

- (a) The Presiding Member cannot vote on the appeal of a point of order;
- (b) If the vote on an appeal of a point of order is equal, the ruling of the Presiding Member is sustained; and
- (c) The Presiding Member will be governed by the weighted vote of the majority of those present at the meeting.

9. QUORUM

- 9.1 The quorum necessary for the transaction of business at a meeting of the Members is a majority of the Members.

10. RESOLUTIONS

- 10.1 A resolution must be moved and seconded before the matter is debated or determined.
- 10.2 A resolution that has been moved and seconded may be withdrawn at any time by the mover, with the unanimous consent of those Members present at the meeting.
- 10.3 During the debate on a resolution, the only motions that may be made are to refer, amend, table or defer it, adjourn the meeting, or call the question.
- 10.4 Any Member may request that a resolution that contains multiple parts be divided and that the question on each be called separately.

11. VOTING

- 11.1 The number of votes to which a Member is entitled will be determined in accordance with the *Act*.
- 11.2 Once moved and seconded, a resolution must be approved by a simple majority of the weighted votes of the Members, unless otherwise indicated herein.
- 11.3 Unless a Member present expressly casts a contrary vote, the Member will be considered to have voted in the affirmative.
- 11.4 In the event of an equal number of votes for and against a question, it shall be defeated, except as provided herein.
- 11.5 Only a Member who is physically present at the meeting will be eligible to cast votes for the election of the Chair, Trustees or Vice Chair. Nominations of Members to serve as Trustees may be done virtually. Members who attend the AGM virtually may accept nominations and be voted in as Chair, Trustee or Vice Chair.

12. NOTICE OF MOTION

- 12.1 Any Member desiring to bring a matter before a meeting of the Members shall do so by way of a notice of motion.
- 12.2 A notice of motion may be introduced by a Member by providing the Secretary with a signed copy of such motion, and the Secretary shall add the motion to the agenda for the meeting. If the motion is provided with less than five (5) clear calendar days prior

to a regular meeting, any Member may have the matter referred to the next regularly scheduled meeting.

13. RECONSIDERATION

- 13.1 A motion to reconsider a matter that has previously been decided by the Members may be moved at the same meeting or at a subsequent meeting by a Member who previously voted with the prevailing side provided that no steps have been taken to implement the matter previously decided.
- 13.2 A motion to reconsider may be seconded by any Member.
- 13.3 After the motion to reconsider has been moved and seconded, the mover must provide the justification for reconsidering the previous decision. The motion to reconsider shall be decided by vote without debate or amendment.
- 13.4 If the motion to reconsider is carried, the original motion shall be reconsidered as the next item of business and all regular rules of debate and voting shall apply.

14. CONFLICT OF INTEREST

- 14.1 The “Conflict of Interest” provisions of the *Community Charter* shall apply to Members.

15. MINUTES

- 15.1 The Secretary or his/her designate will attend all meetings of the Members and record the business and proceedings thereof.
- 15.2 The names of Members voting for and against a motion will not be recorded in the minutes unless explicitly requested by a Member.
- 15.3 The minutes of the previous meeting of Members will be considered for adoption at the next regular meeting. The Chair and Secretary shall sign the minutes following their adoption.

16. ENACTMENT OF BYLAWS

- 16.1 Any Bylaw of the MFABC must be adopted at a meeting of the Members.
- 16.2 A Bylaw shall be introduced and read a first time by a motion.
- 16.3 The motion for the subsequent readings and adoption of the Bylaw may be made at the same meeting where the Bylaw is introduced and read a first time or at a subsequent meeting.

16.4 Once adopted, the Bylaw must be signed and sealed by the Chair and the Secretary.

17. SUPPLEMENTARY PROVISIONS

17.1 In the event of a situation that is not contemplated by the provisions of this Procedure Bylaw, the “Council Proceedings” provisions of the *Community Charter*, shall apply.

17.2 In the event of a situation that is neither contemplated by the provisions of this Procedure Bylaw, nor the “Council Proceedings” provisions of the *Community Charter*, the rules governing the Legislative Assembly of the Province of British Columbia shall apply.

Appendix 3: Board of Trustees Meetings Procedure Bylaw

MFABC Board of Trustees Meetings Procedure Bylaw No. 2, 2021 (amending No.2, 2016)

Member Approval Date: March 25, 2021

MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA

BOARD OF TRUSTEES MEETINGS

PROCEDURE BYLAW

Bylaw No. 2, 2021 (2016) being a bylaw to amend, restate and replace Bylaw No. 2, 2016 that regulates the proceedings of meetings of the Board of Trustees of the Municipal Finance Authority of British Columbia

The Municipal Finance Authority of British Columbia, for the purposes of regulating its proceedings of its Board of Trustees, enacts as follows:

18. DEFINITIONS

In this Procedure Bylaw governing the conduct of Board of Trustees meetings (Procedure Bylaw):

“Act” means the *Municipal Finance Authority Act*;

“Board of Trustees” means the collective of the Trustees elected annually by the Members of the MFABC;

“Chair” means one member elected annually at the first meeting of the Members of the MFABC to act as the Chair of the MFABC;

“Member” means the persons appointed by the regional board of each regional district, in accordance with the *Act*;

“MFABC” means the Municipal Finance Authority of British Columbia;

“Secretary” means the secretary of the MFABC;

“Trustee” means the Members elected annually at the first meeting of the Members to hold office on the Board of Trustees;

“Vice-Chair”, also called the “Acting Chair”, means one Trustee elected annually at the first meeting of the Members.

19. SCHEDULING MEETINGS

2.1 Regularly scheduled meetings of the Board of Trustees shall be at the call of the Chair.

20. ATTENDANCE AT MEETINGS

3.1 Subject to the decision of the Board of Trustees:

- (a) Meetings of the Board of Trustees will be closed to the public. Discussions and decisions shall be held in confidence;
- (b) The Chief Executive Officer and individuals whose attendance is deemed to be required by either the Chief Executive Officer or the Chair, will be invited to attend Board of Trustee meetings; and
- (c) Trustees are expected to attend regularly scheduled meetings in person. A Trustee may attend a meeting teleconference, by an electronic or virtual method, or a combination of methods if granted approval to do so by the Board of Trustees or the Chair.

21. NOTICE OF REGULAR MEETINGS

21.1 At the direction of the Chair, the Secretary shall provide notice of a regular meeting of the Board of Trustees. Notice must be provided at least five (5) clear calendar days before the date of the meeting.

21.2 Notice of the meeting will be delivered to the email address provided by each Trustee and:

- (a) Will state the date, time, method, and location of the meeting;
- (b) Will state the items to be addressed in the agenda of the meeting; and
- (c) Additional items may be added to the agenda with the unanimous approval of the Trustees present at the meeting.

22. URGENT MEETINGS

22.1 In the event of an urgent situation, the Chair, or any two (2) Trustees may direct the Secretary to provide notice of the date, time and location and method of a meeting with less than five (5) clear calendar days notice.

22.2 The notice of the urgent meeting will indicate the agenda items to be addressed and only those matters will be dealt with at the meeting subject to the unanimous resolution by those Trustees present at the meeting to place an additional item on the agenda.

22.3 Trustees may attend urgent meetings of the Board of Trustees via teleconference, or by an electronic or virtual method, or a combination of methods as appropriate.

23. RULES OF CONDUCT

23.1 The Chair will preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside.

23.2 In the absence of the Chair and Vice-Chair, the Trustees present shall select a Trustee to act as Chair for the meeting.

23.3 The Chair, Vice-Chair or the Trustee presiding over the meeting (referred to as "Presiding Trustee" in this Section) will preserve order and decide all points of order that may arise during the meeting.

23.4 Any Trustee may appeal a decision of the Presiding Trustee. On an appeal, the question "Will the Chair be sustained?" will be immediately put by the Presiding Trustee and decided without debate provided that:

(d) The Presiding Trustee cannot vote on the appeal of a point of order;

(e) If the vote on an appeal of a point of order is equal, the ruling of the Presiding Trustee is sustained; and

(f) The Presiding Trustee will be governed by the vote of the majority of those present at the meeting.

24. QUORUM

24.1 The quorum necessary for the transaction of business at a meeting of the Board of Trustees is six (6) Trustees.

24.2 Trustees approved to attend a meeting via teleconference, or by electronic or virtual method, or a combination of methods shall be included in the determination of quorum.

25. RESOLUTIONS

25.1 A resolution must be moved and seconded before the matter is debated or determined.

25.2 A resolution that has been moved and seconded may be withdrawn at any time by the mover, with the unanimous consent of those Trustees present at the meeting.

25.3 During the debate on a resolution, the only motions that may be made are to refer, amend, table, or defer it, adjourn the meeting, or call the question.

25.4 Any Trustee may request that a resolution that contains multiple parts be divided and that the question on each be called separately.

26. VOTING

26.1 Once moved and seconded, a resolution must be approved by a simple majority of Trustees present unless otherwise indicated herein.

26.2 Every Trustee, including the Chair, has one vote on all business coming before a meeting, except as provided in herein.

26.3 Unless a Trustee expressly casts a contrary vote, the Trustee will be considered to have voted in the affirmative.

26.4 In the event of an equal number of votes for and against a resolution, it shall be defeated, except as provided herein.

27. NOTICE OF MOTION

27.1 Any Trustee desiring to bring a matter before a meeting of the Board of Trustees shall do so by way of a notice of motion.

10.2 A notice of motion may be introduced by a Trustee by providing the Secretary with a signed copy of such motion, and the Secretary shall add the motion to the agenda for the meeting. If the motion is provided with less than five (5) clear calendar days prior to a regular meeting, any Trustee may have the matter referred to the next regularly scheduled meeting.

28. RECONSIDERATION

28.1 A motion to reconsider a matter that has previously been decided by the Board of Trustees may be moved at the same meeting or at a subsequent meeting by a Trustee who previously voted with the prevailing side provided that no steps have been taken to implement the matter previously decided.

28.2 A motion to reconsider may be seconded by any Trustee.

28.3 After the motion to reconsider has been moved and seconded, the mover must provide the justification for reconsidering the previous decision. The motion to reconsider shall be decided by vote without debate or amendment.

28.4 If the motion to reconsider is carried, the original motion shall be reconsidered as the next item of business and all regular rules of debate and voting shall apply.

29. CONFLICT OF INTEREST

29.1 The "Conflict of Interest" provisions of the *Community Charter* shall apply to Trustees.

30. MINUTES

30.1 The Secretary or his/her designate will attend all meetings of the Board of Trustees and record the business and proceedings thereof.

30.2 The names of Trustees voting for and against a motion will not be recorded in the minutes unless explicitly requested by a Trustee.

30.3 The minutes of the previous Board of Trustees meeting will be considered for adoption at the next regular meeting. The Chair and Secretary shall sign the minutes following their adoption.

31. COMMITTEES

31.1 The Board of Trustees may establish advisory committees.

31.2 Sections 1, 2, 3, 4, 5, 6, 8, 9, and 12 hereof shall apply to meetings of any such committees except that, where applicable, the term "Committee Chair" will be substituted for the term "Chair" and the term "committee meeting" will be substituted for the term "Board of Trustees meeting".

31.3 The Chair is an ex-officio member of all committees.

31.4 The quorum necessary for the transaction of the business at a committee meeting shall be a majority of the committee members.

32. SUPPLEMENTARY PROVISIONS

32.1 In the event of a situation that is not contemplated by the provisions of this Procedure Bylaw, the “Council Proceedings” sections of the *Community Charter* shall apply.

32.2 In the event of a situation that is neither contemplated by the provisions of this Procedure Bylaw nor the “Council Proceedings” sections of the *Community Charter*, the rules governing the Legislative Assembly of the Province of British Columbia shall apply.

Appendix 4: Code of Conduct and Conflict of Interest Policy for Board of Trustees

CODE OF CONDUCT AND CONFLICT OF INTEREST POLICY FOR BOARD OF TRUSTEES OF THE AUTHORITY	
Effective Date: May 11, 2021	Approved By: Board of Trustees

GENERAL GUIDANCE

This policy applies to Trustees of the Municipal Finance Authority of BC (MFA). Exceptions to this policy will be determined by the Board of Trustees, or in the case of urgency, the Chair with written communication to the Trustees forthwith.

1. INTRODUCTION AND OVERVIEW

The Municipal Finance Authority of British Columbia (“MFA”) is committed to conducting its affairs to the highest standards of ethics, integrity, honesty, fairness and professionalism. This Code of Conduct and Ethics (the “Code”) applies to all members of the Board of Trustees (“Trustees”). Compliance with this Code is part of your due diligence with MFA. All newly elected Trustees must review and attest to compliance with this Code. Where the appropriate conduct is unclear or ambiguous, Trustees must seek the advice of the Chair or CAO.

2. DUTIES

The Trustees recognize that their duties include, but are not limited to, the following:

2.1 Duty of Loyalty

- Trustees must act honestly, in good faith, and in the best interests of MFA. In placing the interests of the MFA ahead of their own personal or business interests, Trustees must:
 - Be honest in their dealings within MFA and with others on behalf of MFA;
 - Maintain the confidentiality of information received by them in their capacity as Trustees. This duty survives a Trustee’s term with the MFA and applies to all information whatsoever concerning MFA’s business and includes agendas, minutes of meetings, reports and legal advice;
 - Avoid situations where they could profit at the expense of MFA or otherwise put themselves in a position where there is an actual or reasonably apprehended conflict between their own private interests and the best interests of MFA; and
 - Whenever they have private or personal interests in any issue, refrain from allowing that interest to influence a decision.

2.2 Duty of Care

- Trustees owe a duty of care to MFA and must exercise the degree of skill and diligence that a reasonably prudent individual would exercise in comparable circumstances.

2.3 Duty to Disclose

- A Trustee has a duty to make full and complete disclosure to the Chair and the CAO as soon as reasonably practicable of any direct or indirect pecuniary interest that a Trustee may have with respect to any transaction that MFA has or may enter into or any other conflict of interest that the Trustee perceives may exist or come into existence between his private interests and those of MFA, including not only pecuniary interests, but also interests arising out of kinship, friendship, membership of an association, society or other organized group (in this section called a “Conflict”); situation where a third party might have a reasonable apprehension or perception of a Conflict by a Trustee; and state of facts which might give rise to a Trustee having a bias with respect to any decision or recommendation to be made or action taken by a Trustee or the Trustees which would give rise to a reasonable apprehension or perception of bias on the part of the Trustee.
- If a Conflict presents itself, a trustee must recuse themselves from discussions and not influence voting on the issue in any way.
- A Trustee must inform the Chair and the CAO if the Trustee has been charged with a criminal offence during his/her tenure as Trustee.
- Trustees must be aware of and abide by Sections 105 and 106 of the B.C. Community Charter dealing with “Restrictions on accepting gifts” and “Disclosure of gifts”.
- For the purpose of this Code, a Trustee will not have a Conflict or a bias solely by virtue of being a mayor or a member of a council of a municipality or a chair or vice-chair or member of a board of directors of a regional district.

3. HARASSMENT AND DISCRIMINATION

- All individuals must be treated fairly, equitably, with decency and with the utmost respect. Harassment or discrimination of any sort will not be tolerated.

4. GIFTS, BENEFITS AND ENTERTAINMENT

- Trustees must treat with extreme caution any offer or gift, favour or hospitality that is made to them personally. The person or organization making the offer may be doing or seeking to do business with MFA, or may be looking for some other kind of decision. Working lunches and/or other social occasions arranged or authorized by the MFA are a proper way of doing business, provided that no extravagance is involved. Each Trustee is personally responsible for all decisions made with respect to gifts, favours or hospitality, including the acceptance or refusal of tokens of goodwill on special occasions and for avoiding the risk of damage to public confidence in MFA.
- The receipt or offer of gifts shall be reported to the Chair and the CAO.

5. TRAVEL AND ACCOMMODATIONS

- Trustees generally must not accept travel and accommodations offered purely for their personal use because of their relationship with MFA. The Chair of the Authority or the Board must approve any exceptions.
- Trustees must scrupulously observe MFA's travel and expenses policies. A copy of MFA's travel and expense form, including the terms and conditions, is attached hereto as Schedule A.

6. END OF TERM OF TRUSTEE

- Trustees must not hold themselves out as Trustees of MFA or otherwise connected with MFA after the expiry or other termination of their term. This requirement includes a positive obligation to disabuse any third party of the notion that the former Trustee is still a Trustee or is still in any way connected to or has influence with MFA after the expiry of the Trustee's term.

7. PARTICIPATION

- Trustees shall demonstrate their commitment to the Authority by demonstrating a high priority of participation in Board and Committee meetings through high levels of attendance. Physical attendance at regularly scheduled Board meetings, the Annual General Meeting and the Semi-Annual meeting is the preferred
- Trustees shall prepare themselves for all Board and Committee meetings by familiarizing themselves with the meeting's agenda and background materials to the greatest extent possible, with the goal of discussing the issues and business addressed at the meetings.
- Trustees shall focus on the discussions at hand and be prepared to deal with issues that may not be easily solvable.

8. RESPECT

- Trustees shall express their opinions, unencumbered, yet always with the goals of flexibility and compromise whenever achievable by remaining open to differing viewpoints.
- Trustees shall work with and respect the opinions of their peers and leave personal prejudices out of all Board and Committee discussions.
- Trustees shall observe parliamentary procedures and display courteous conduct in all Board and Committee meetings toward each other and toward staff.

9. SUPPORT

- Trustees shall support, in an affirmative manner, all decisions made by the Board, even when they may be in a minority position with respect to any such decision.
- Trustees shall represent the Authority and the Board in a positive and supportive manner at all times and in all places.

- Trustees shall exercise the duties and responsibilities of their office with integrity, collegiality and care.

10. GOVERNANCE

- Trustees shall ensure that the Board performs its duties of governance.
- Trustees shall ensure that they understand their legal obligations to the Authority and that they ensure those obligations are upheld.
- Trustees shall place the Authority's and its Board's interests before their own personal interests.
- Trustees shall remove themselves from situations where their continued presence on the Board may cause embarrassment to the Authority or undermine the confidence of their peers.

11. ADMINISTRATION

- Trustees shall actively support staff by providing overall direction, resources and time frames to achieve the identified vision and ends of the Authority.
- Trustees shall not privately or publicly undermine actions taken by the Authority to implement programs and achieve the objectives contained in the Authority's plans and budgets as approved by the Board.
- Trustees shall recognize the difference between the role of the Board to set policies and strategic objectives, and the role of the staff to implement same.
- Individual Trustees shall not create any additional work for staff without the approval of the CAO.

12. CONFIDENTIALITY

- Trustees shall maintain, at all times, the confidentiality of all confidential information and records of the Authority and must not make use of or reveal such information or records except in the course of performance of their duties or unless the documents or information become a matter of general public knowledge.
- Trustees shall not use confidential information obtained through their association with the Authority to further private interests.
- Trustees shall treat Board discussions as a "safe haven" for the benefit of their peers and the Authority and shall not repeat any discussions concerning the Authority's business and practices, or any discussions of a personal nature of their peers and the Authority in a public setting.

13. MEDIA

- In general, the Chair or the CAO are the spokespersons for any discussions with the media when it comes to discussing MFA business.
- Individual Trustees shall inform the Board and the CAO as soon as possible if he/she has made material comments to the media or make themselves available for interviews by the media on behalf of the Authority without prior approval by the Chair.

- Trustees and Members shall ensure that any comments made by them to the media outside of the context of the Authority’s business and practices is attributed to them in their personal capacity and not in their capacity as Trustees.

14. PROPERTY

- Trustees are entrusted with the care, management and cost-effective use of the Authority’s property and resources, including the use of the Authority’s name, and should not make significant use of these resources for their own personal benefit or purposes.
- Trustees shall ensure that all Authority property assigned to them is maintained in good condition, and shall be accountable for such property.

15. POLITICAL PARTICIPATION

- Trustees are encouraged to participate fully as private citizens in the democratic process at any level, including campaigning in elections and running for or holding public office. However, Trustees engaging in such political activity shall take care to separate their personal activities from their association with the Authority.
- Trustees shall ensure that any views they express in the context of their political participation is clearly and unequivocally stated to be that Trustee’s personal views and not the views of the Authority.

16. OTHER REQUIREMENTS

- The Code does not attempt to deal specifically with all aspects of the conduct required of Trustees. Situations may arise where it is difficult for a Trustee to determine with certainty the correct action to follow. In such case, the Trustee should consult with the Board of Trustees so that all interests are fully recognized and properly served. If time does not permit consultation with the Trustees, the chair or the vice-Chair may be consulted instead, and the discussion will be reported to the Trustees at the next Board meeting.

17. ADDITIONAL POLICIES

- This Code outlines basic principles that apply generally to the Trustees. In addition, the Trustees may from time to time adopt various policies, guidelines and procedures applicable to specific topics and activities with which all Trustees will be expected to comply.

APPROVAL HISTORY

Approved By:	Date:
Board of Trustees	December 4, 2018
Board of Trustees	May 11, 2021

Glossary of Terms

1. **Bond** – an interest-bearing certificate (usually a fixed rate for a fixed time period).

2. Yield vs. Coupon Rate

i.e. MFABC 5.25% (the coupon rate) due June 1, 2009

- i) If bonds are purchased at Par (100 cents on the dollar), then Coupon rate (5.25%) = Yield (5.25%)
- ii) If bonds purchased at a Discount (less than 100 cents paid per \$1 of bond), then Yield (greater than 5.25%) exceeds Coupon rate (5.25%)
- iii) If bonds purchased at a Premium (greater than 100 cents paid per \$1 bond), then Yield (below 5.25%) is less than Coupon Rate (5.25%)

Note: Yield and Bond price are inversely related: As bond prices increase, Yields decrease (and vice-versa).

3. Bid and Ask Prices

- i) Bid – the price per \$100 of bonds a purchaser is willing to pay.
- ii) Ask – the price per \$100 of bonds a seller is willing to sell for.

4. Basis Point (B.P.)

One basis point = 1/100 of one percent = .0001

Annual interest cost of 1 B.P. per \$100 Million = \$10,000

5. Bull/Bear Markets

- i) Bull – A market where prices are (or are expected to be) rising, and therefore yields (costs of issuing debt) are falling.
- ii) Bear – A market where prices are (or are expected to be) declining and therefore yields (costs of issuing debt) are rising.
- iii) Bullish – optimistic; expect prices to increase (yields to decrease).
- iv) Bearish – pessimistic; expect prices to decline (yields to increase).

6. Private Placement

The sale of debt to a limited number of investors. Does not have to comply with all the rules and regulations of a public issue (therefore, may save costs re: issuing debt).

7. Syndicate

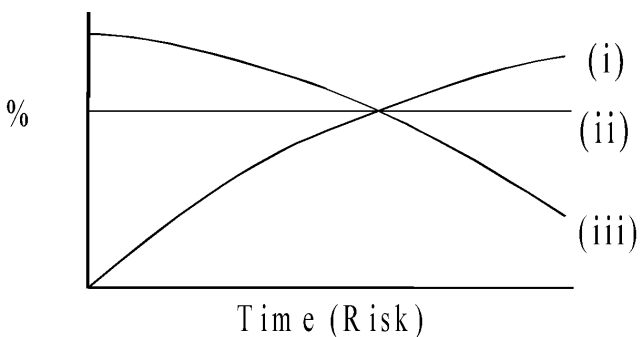
Group of financial institutions (RBC, Scotia, BMO, etc.) which guarantee to buy (“underwrite”) a debt issue from the issuer at a specified price; they then resell the bonds in the public market.

Price paid to MFA = resale price to public less Syndicate Commissions

8. Yield Curve

A graph that plots “yield vs. time”. Three main types:

- i) Positively sloping – yields increase as time increases
- ii) Flat – one yield rate for all time periods
- iii) Inverse sloping – yields decrease as time increases



9. Benchmark/Spreads

- i) Benchmark – the Government of Canada bond used to determine the price and yields of an MFA debt issue.
- ii) Spread – the number of Basis Points between the Benchmark issue’s yield and the MFA issue’s yield (i.e. cost of issuance):

Benchmark:

Canada 5.50% (coupon) due June 1, 2009, yield	5.72% (yield)
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MFA spread:

Province of BC to Canada	+	0.38 (38 BP’s)
MFA to Province of BC	+	<u>0.02 (2 BP’s)</u>

MFA issue’s yield	<u>6.12%</u>
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Note: MFA spread equals: MFA yield (6.12%) minus Benchmark (5.72%) = 40 BP’s

Contact



Municipal Finance Authority of British Columbia

217-3680 Uptown Blvd
Victoria, BC V8Z 0B9

mfa.bc.ca

Phone: 250-383-1181
Fax: 250-384-3000
Email: mfa@mfa.bc.ca

Please direct all Member and Trustee enquiries to this address

**MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA
MEMBERS OF THE AUTHORITY**

Regional District	Member Appointed	Alternate	March 2024 Vote Entitlement*
Alberni-Clayoquot			1
Bulkley-Nechako			1
Capital			5
Capital			4
Cariboo			2
Central Coast			1
Central Kootenay			2
Central Okanagan			5
Columbia Shuswap			2
Comox Valley			2
Cowichan Valley			2
East Kootenay			2
Fraser-Fort George			2
Fraser Valley			4
Fraser Valley			3
Kitimat-Stikine			1
Kootenay Boundary			1
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			5
Metro Vancouver			4
Metro Vancouver			4
Mount Waddington			1
Nanaimo			4
North Coast			1
North Okanagan			2
Northern Rockies			1
Okanagan-Similkameen			2
Peace River			2
qathet			1
Squamish-Lillooet			2
Strathcona			1
Sunshine Coast			1
Thompson-Nicola			3

*Based on 2021 Census Results



Director's Report

Garry Jackman – Area A Wynndel/
East Shore Kootenay Lake

Report Date: February 5, 2024

Columbia Basin Regional Advisory Committee (CBRAC)

No new CBRAC meetings since November 7th. The most recent press release on the negotiations can be found at <https://news.gov.bc.ca/releases/2023EMLI0040-001605>.

For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

Regional Connectivity Committee (RCC)

Final design and planning for phased construction continues for the implementation of the \$82M project under the Universal Broadband fund to provide fiber to the home to residences in eligible communities across the basin while also further strengthening the network backbone.

Next scheduled meeting is 20 February 2024.

Electoral Area Director Forum

I will just cover a few brief points here and may add more next month:

- Emergency management legislation (going back to 2019 discussion paper) – very little new information beyond what I have heard over the past number of years and particularly what staff covered in recent workshop.
- Housing and rural developments – as expected MLA Roly Russel provided his earnest assessment of what is in the works to help rural communities on several fronts. Of note to me was the provincial compliance and enforcement arm (to follow up on violations around short term rentals) is likely still one year away from being in place plus there is some level of review of the Residential Tenancy Act but the greater focus is on increased resources to provide more timely processing of complaints/issues between landlords and tenants. During the session an item which is new to me was raised by a peer, that being Telus is re-purposing some of its microwave tower sites to suit 4G and 5G equipment, resulting in the loss of the link for the copper to home phone lines and thus Telus is offering a one-time compensation of about \$1400 for cutting off landline phone service to long time rural customers.
- Replacement of Fire Services Act with Fire Safety Act – the latter received Royal Assent in 2016 but the regulations are still not decided upon and enacted. The suggestion is the regs may just be pushed through this year based on the 2016 version of the act while several

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

proposed amendments will wait for later. This situation raises concerns about how much our admin and specialist staff have been tied up over 8 years and still no clear resolutions to the issues identified. There was some discussion around how an RD can minimize its commitment to the inspection and investigation provisions of the new act by simply relaying information to the provincial Office of the Fire Commissioner and then not tagging along to sites while the provincial inspectors/investigators do their work.

- Connectivity update – not much new content for me, having been involved with the Regional Connectivity Committee. The key is that fiber to home is much too expensive for many of our residences which remain at low speeds so Low Earth Orbit (LEO) is being looked at more closely. The item that arose about cutting off phone lines was raised again at this session. A push is being put on cell to satellite connections at ferry terminals and rest stops.
- The open mike session covered numerous topics. One I want to see a push on is MoTI providing us their workplans for better management of drainage on roadways, knowing we are seeing runoff changes due to climate shifts, large blocks of private land logging (right down to road allowances), crown land logging and forest fires.

Local Government Leadership Academy

Of the 12 pages of notes I took, I have several items flagged where I am going to look up some of the referenced material. I may put my thoughts on various topics into my March report. Overall, I managed to catch all of the sessions except I missed part of Frank Leonard's keynote while I called in to a KERHD pre-budget discussion and of course could only catch one of the concurrent sessions.



Director's Report

Aimee Watson – Area D

February 2024

1. THANK YOU ESS and more
2. 2024 DRAFT budget and workplan

Emergency Support Services- Kaslo and Area D

A very big thank you to our retired long-time Emergency Support Service volunteer extraordinaire- Maggie Winters!! A long-time volunteer who was critical in being proactive, supporting her team with fantastic management skills, caring for our region's people during an evacuation, and being a liaison with our other teams across the RDCK as well as the Red Cross.

Emergency Support Services is the organization that jumps in should you ever face evacuation due to a natural disaster. These teams are entirely volunteer-based groups that do extensive training in out-facing components of emergency needs as well as internal for good team building and organization. Hopefully, you never have to meet them, but if you do, Kaslo and Area D are fortunate to have such a skilled and caring team. While they did say goodbye to Maggie, the team is doing well with a solid group of trained and ready-to-roll volunteers- thank you Geri Brown, Candace Frary, Greg Brown, Wendy Stankevich, Fiona Anderson, Debbie Reimer and Elizabeth Brandrick for your dedication to the wellbeing of our communities in North Kootenay Lake!

2024 Workplan and DRAFT Budget

This time of year, I plan out what my primary focus will be based on the services Area D participates in with the RDCK, what external committees I will be allocating time to and any external to the RDCK political actions residents would like to see advocated for. I also plan a year in advance, grant allocations through both the Area D Community Development funds and the Community Works.

Draft Budget so far:

Area D has seen the sharpest increase in property values, due primarily to market changes as opposed to new developments. Much of the increases in the current draft budget for Area D are attributed to the rise in property values, with no real increase in population, in other words, it's the same land paying the taxes but at higher values. So shared services or ones across the whole RD will see Area D pick up more than last year.

If you received an exceptionally high assessment, now is the time to appeal.

[Appeals \(bcassessment.ca\)](https://bcassessment.ca)

For more information

awatson@rdck.bc.ca | 250.304-5842

Biggest increases for Area D are:

- Resource Recovery increased by \$61,000 over 2023
- Kaslo and Area Fire increased by \$31,000
- Building increased by \$22,246 (but we have reduced this overall budget by \$200,000 so that number will change)

Budget 101

Our budget had final approval at the March board meeting. The budget process begins in October with our first full board budget meeting in January. To see the January 2024 budget documents and presentation:

<https://www.rdck.ca/EN/meta/events/events-list/meetings/special-open-board-meeting.html>

A few quick notes on how Regional District budgets work:

- There are over 180 services in the RDCK, ranging from very small to very large
- Each service has its own budget and funding. Surpluses from one service cannot be used to fund a deficit in another service.
- Area D has 24 services, 17 across all of Area D with 7 as defined.
- Water, Fire, and a few other services are 'defined area' services. This means only those within a specific geography are in the service. Area D has 7 defined services of those, 2 are mosquito abatement, 2 are fire, 1 is library, 2 are water.

To determine the budget for a service:

- Cost of services is determined through the RDCK budget process, the totals, by service, are divided by assessment for the service area
- Property assessment values are determined by BC Assessment
- This sets the rate per thousand for the service

Assessments change every year and are defined by:

MARKET CHANGE

- Refers to changes in assessment values related to shifts in the real estate market
- Values are determined based on actual sales data in a particular area

NON MARKET CHANGE

- Generally related to development & growth, including new home construction, which results in an overall increase to the tax base
- Can also be related to shifts in municipal & electoral area boundaries.

Total DRAFT taxation for Area D is (not including defined areas):

- 2023: \$749,886 rate/thousand: \$1.33
- 2024: \$906,186 rate/thousand: \$1.40

To attend and/or view the next budget meeting and agenda (February 16):

[Special Open Board Meeting | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca)

Workplan and DRAFT budget by RDCK service:

General Administration: All 20 areas of the RDCK

GA includes: Corporate Administration, Finance, Information Technology, Human Resources, CAO, municipal directors, and 50% of rural directors.

- 6.2% CPI wage & director stipends increase.
- The mileage rate set by CRA increased to \$0.70/km on January 1, 2024
- Catch up on post-pandemic training opportunities for staff continue

Taxation:

- 2023: \$2,204,026 rate/thousand: \$0.105
- 2024: \$2,406,916 rate/thousand: \$0.110

Area D portion:

- 2023: \$62,117
- 2024: \$74,486

Discretionary Grants: Per Area

This service is taxation-based to fund grants within the area related to that service. Area D has used it very little: in 2022 I authorized a total of \$2500. This was for sponsoring and advertising such things as the annual Legion event, acknowledgment in the Valley Voice, and support for the Food and Farm Directory. I have not activated this service since 2022 and at this time, will not be activating taxation in this service.

Rural Administration: all electoral areas

This service covers rural director expenses, fire services overhead and bylaw services:

- Includes a 6.2% CPI increase in salaries and director stipends over 2023
- \$474K UBCM fire training grant supports staff wages, equipment and other training costs.
- 5.0% (\$80K) total increase in requisitions for 2024 in current budget compared to 2024 from 2023 5-year financial plan, mainly driven by full staffing compliment in bylaw and fire services and 6.2% CPI wage increase.
- \$221K spent on unsightly property remediation in 2023 has been submitted to the province for recovery through property taxation for the property owners.

- Includes \$75K for a fire services command unit to be funded from reserves

Taxation:

- 2023: \$1,568,464 rate/thousand: \$0.133
- 2024: \$1,757,037 rate/thousand: \$0.142

Area D portion:

- 2023: \$78,876
- 2024: \$96,560

Geospatial Service (GIS): all areas but Castlegar participate in the GIS service.

Any resident or business that has used the RDCK mapping online has used our GIS service. It is used quite often by real estate agents and buyers seeking information about properties as well as those seeking jurisdictional and/or servicing questions.

This DRAFT budget includes 6.2% CPI Increase for GIS staff - \$40k for GIS strategic assessment to review processes, software and technology to support future initiatives including asset management

2024 requisition is reduced by \$20K from the 2024 period in 2023 5-year financial plan due to increased funding from other services for projects including:

- NG911 implementation
- RDCK and City of Nelson EOC webmap upgrades
- Bus stop field inspection app
- Environmental services support
- \$55K included in budget for 2024 for replacement of RTK (real time kinematics) unit and field computer to be funded from reserves

Taxation:

- 2023: \$332,290 rate/thousand: \$0.018
- 2024: \$332,717 rate/thousand: \$0,017

Area D portion:

- 2023: \$10,792
- 2024: \$11,847

Building Inspection: All electoral areas and contracts with Kaslo, Salmo, Nakusp, New Denver, Silverton and Slocan

- Similar to resource recovery, this service is funded by both taxation and user fees via permit fees.
- Last year, we added a new position. Though recruiting and retaining building officials has been an issue across the province, we will see a full complement this year. The new positions were focused on plan checking to reduce wait times for inspection services. A heavy increase in construction in 2022 combined with some staffing shortages, left the service with a 6-8 week turnaround on an application which we are working toward reducing. At our 2023 budget, we did move to increase permit fees to augment the increase in taxation.
- 6.2% CPI increase for wages and benefits with a fully staffed department to ensure a more efficient turnaround on permit issuance and improved customer service
- Permit fees are down substantially (over \$300K) from the 2024 period in the 2023 5-year financial plan due to reduced building permit applications. Full staffing is required to service existing active permits. 15% requisition increase over the 2024 period in the 2023 5-year financial plan
- Construction costs will be assessed using Marshall Swift Estimator which should drive an increase in permit revenue compared to previous methods.
- \$30K/year included in the budget for phased digitization of historic building permits. \$66K for replacement vehicles, \$12K for CloudPermit implementation, and \$18K for CloudPermit annual subscription. \$21 for replacement rugged laptops and \$22K for mobile Starlink hardware

Full budget (we reduced the budget by \$200,000, these numbers do not reflect that change, you will see that at the February budget meeting)

- 2023: \$749,156 rate/thousand: \$0.057
- 2024: \$1,138,757 rate/thousand: \$0.083

Area D portion:

- 2023: \$33,783
- 2024: \$56,029

Planning and Land Use: All electoral Areas

This service is quite predictable as the majority of costs are for staffing. It is where all land use planning, such as Official Community Planning and zoning bylaws are housed and staffed. Any land use referrals, such as subdivision, agricultural land reserve, and crown land leases also come through this service.

- 6.2% CPI increase in salaries for a fully staffed department.

- \$19K reduction in requisitions for 2024 compared to the 2024 period in the 2023 5-year financial plan.
- Opportunity exists for grants and other funding for planning projects from new provincial housing programs.
- Workplan for Area D: I have had a motion in the planning workplan since 2021 to review and explore land use regulations with an extensive community engagement process that occurred in 2022. The result of that engagement was 5-6 communities, Area D has 24, that were interested in exploring the potential of land use regulations (zoning).
 - Primary issues raised were the conflicts with businesses in residential areas, lack of rules for short-term rentals that are affecting housing availability, and congestion in access for water-access only communities.
 - With 11 electoral areas and a constant influx of new provincial regulations that require a significant amount of staff time to update OCP's, the next phase of planning for Area D has not yet occurred.. We have a workshop to evaluate how to move forward with many of our outdated OCP's that should provide an idea of the timeframe to move forward on this work. To see the history on this project: [Area D Community Planning Conversations | Regional District of Central Kootenay \(rdck.ca\)](#)

Taxation:

- 2023: \$926,765 rate/thousand: \$0.079
- 2024: \$898,779 rate/thousand: \$0.073

Area D portion:

- 2023: \$46,606
- 2024: \$49,394

Community Sustainability: All electoral areas plus Kaslo and Silverton

This service covers our watershed governance, rural grid stability, Kootenay Lake and Slovan Lake Partnerships, Central Kootenay Food Policy Council plus \$25,000 in annual grants for external entities. This year, the applicants are:

1. Columbia Basin Groundwater Monitoring Program - Living Lakes: \$8,333
2. Kootenay Lake Watershed Monitoring Program (KLWMP) - Friends of Kootenay Lake: \$8,333
3. Regenerative Educational Community Food Garden - Elk Root Conservation: \$8,333

We will see the draft budget and make recommendations on the final at our February committee meeting.

Area D portion:

- 2023: \$10,571 rate/thousand: 0.018
- 2024: \$11,549 rate/thousand: 0.017

To attend, see the agenda for the next Sustainability committee meeting (February 14):

[Community Sustainable Living Advisory Committee | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca)

Kaslo and Area D Economic Development: Kaslo and Area D

This service is Kaslo and Area D only, we do not yet have a proposed workplan for 2024, the commission meets on February 12. Items that are currently proposed are:

1. Continuing the Invest Kootenay membership \$2500
2. Rat eradication plan \$5000

We have taxed under \$20,000 annually with previous years having leveraged \$200,000 in grants during COVID for various business continuity and economic projects. This year there are no major projects.

Area D portion:

- 2023: \$12,991 rate/thousand: \$0.022
- 2024: \$13,359 rate/thousand: \$0.200

The next Kaslo and Area D Economic Development Commission meeting is on February 12:

[Kaslo and Area D Economic Development Commission | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca)

Advisory Planning and Heritage Commission- Area D

This commission advises the Area D Director and the RDCK board on land use proposals either within RDCK jurisdiction or referrals from other agencies. The funds for this service are used for meeting expenses. As the commission meets online, I am inquiring if we will be needing to tax this year. There have been no expenses in the previous year.

Should our planning work proceed, I would use this service to support in-person engagement sessions for our APHC.

Area D:

- 2023: \$675 rate/thousand: \$0.001
- 2024: \$675 rate/thousand: \$0.001

Jaws of Life- Kaslo Search and Rescue- Kaslo and Area D

No need to describe what this service does, but worth noting that the bylaw and taxation is for the road rescue/jaws of life service, KSAR as an entity full budget is upwards of \$190,000 with funds from BCSARA, EMBC tasks, donations, gaming and ReDi grants as well as the RDCK.

Taxation: \$29,300

Area D:

- 2023: \$18,428 rate/thousand: \$0.031
- 2024: \$19,018 rate/thousand: \$0.028

Emergency Communications 911: All areas in RDCK

This service covers the service contract with Fraser Fort George who delivers dispatch in the RDCK. We will review the budget for this service at the February budget meeting, we have not yet seen the full budget.

Area D:

- 2023: \$20,600 rate/thousand: \$0.035
- 2024: \$24,430 rate/thousand: \$0.036

Emergency Planning: Kaslo and Area D

While this service is taxed sub-regionally, the program is operated across the whole district with costs shared. This service will also be reviewed at the February budget meeting.

- The beginning of this year will see a strong focus on learning the new Emergency Management Act. We have a workshop in late January to get ourselves as up-to-speed as possible and discuss input into the regulations. Several new requirements for local government will affect the cost of the service as well as our responsibilities. The RDCK board has requested an extension to the deadline for input on regulations. The legislation has already passed.
- Further to the efforts to get up to speed on new legislation, I will continue to support the many Fire Smart Community recognition groups across Area D while working with LINKs and the Lardeau Valley Fire Resiliency Committee.

Area D:

- 2023: \$31,429 rate/thousand: \$0.053
- 2024: \$46,872 rate/thousand: \$0.069

Central Resource Recovery: Area D, G, E, F, Kaslo, Nelson, Salmo

This service covers our transfer sites, recycling, household hazardous day, organics and other resource recovery services. It is the largest increase for all services in Area D.

The service is funded by about 40% user fees (dump fees) and 60% taxation.

The big expenses associated with this service:

- The cost of recycling is close to \$1 million in the central, and \$2 million across the RDCK, despite the provincial policy of polluter pay. Recycling and other EPR (extended producer responsibility) programs are not 100% covered in rural areas. In contrast, urban municipalities can benefit from rebates above expenses from Recycle BC, and rural areas with depots receive about 50% of cost recovery from rebates. The RDCK has lobbied for close to a decade on ways to address this inequity.
- HB Dam remains an expensive operation. We have completed the passive closure which drastically reduces the risk and mitigates contamination. However, the regulations on managing dams and a tailing pond are – as expected- extremely onerous and expensive. I have moved motions to sell the property for \$1 every year, unfortunately, unless the RDCK were to go bankrupt, as the original company did, then the liability on lands follows regardless of ownership. Yes, I would love to know why this property was ever purchased, and it remains a sincere headache.
- Landfills are required to have liability funds that are required to be sufficiently funded for the lifespan of that landfill. We have 29 Resource Recovery Sites with constantly evolving regulation requirements and this comes with a cost.
- Two action items that Kaslo and Area D have requested are to explore an eco-depot that would support a year-round collection of products that are usually collected by the recycling entities such as paints and other hazardous materials. We have annual household hazardous waste round-ups, events with high volumes of materials collected. Outside of the Nelson Leaf's depot, there is no year-round collection place, and Kaslo and Area D would like to explore the feasibility of having one established in our sub-region. This service would be limited to residents only and would not support business needs such as used oil.
- The second action in this service is to review our refurbish and re-use policy for accessing materials through the transfer stations. This is not related to the re-use stores but to items that may be re-used as raw materials such as metals and wood. We currently have a policy to address the liability of having residents remove items already deposited in transfer stations that could be contaminated or cause injury in accessing them. The goal is to find a way that incentivizes the re-use economy while ensuring everyone remains safe.

This committee meets again on February 9th to review.

[Central Resource Recovery Committee - BUDGET meeting | Regional District of Central Kootenay \(rdck.ca\)](#)

Total taxation: (total expense is \$8,232,551)

- 2023: \$3,357,297
- 2024: \$3,860,892

Area D Portion:

- 2023: \$218,400 rate/thousand: \$0.368
- 2024: \$280,143 rate/thousand: \$0.413

Community Recreation: Kaslo and Area D

This service provides operations and capital grants to 6 halls and owns and operates 3 parks with grants to Kaslo for their parks. This service also funds the annual Village of Kaslo recreational grant program. The halls it funds are: Lardeau Valley Community Club, Argenta, Johnson Landing, Ainsworth, Arena and Curling Club. The parks are Glacier Creek, Lardeau and Ainsworth.

Total budget:

- 2023: \$251,303
- 2024: \$262,152

Area D portion:

- 2023: \$159,073 rate/thousand: \$0.268
- 2024: \$170,160 rate/thousand: \$0.251

West Kootenay Transit: Kaslo, Nelson, Area E, F and D

Transit is undergoing some big changes, in governance and servicing.

- There will not be much in servicing changes in 2024 for Area D residents, but we have established a new committee that includes all the directors that have areas within the service so we can have a more hands-on approach to budgets, policies, and service needs. The biggest change, I hope to see, before the 2025 budget is the allocation formula for how areas are taxed for bus services. We have approved a review of current servicing versus desired needs that will inform a re-assessment of the allocation model, and how we tax, for this service.
- Given we live in the largest rural area with the smallest population, transit is very expensive. If you have thoughts on transit, either for more, less or other supports, please do send them to me.

We have not yet discussed this budget; we will at the February budget meeting.

- 2023: \$45,311 rate/thousand: \$0.076

- 2024: \$49,165 rate/thousand: \$0.072

Defined services (parts of Area D):

Lardeau Valley Mosquito abatement: Lardeau, Cooper Creek, Hamill Creek, Meadow Creek, Marblehead.

This service funds an abatement contract for mosquito control. It has always been subsidized by Area D grants as the cost of operations is significant to the amount of people within the service to pay for it. With its large geography and its wetland nature, but less than 400 people paying into the service, it's an expensive program. The high costs have been aerial treatments for locations not accessible by foot. With increasing early flood waters and late releases of the dam, these expenses have increased. There have also been program disruptions due to limited helicopters in the summer season, wildfire season. The contractor has been working for a few years and should be able to move ahead this year with moving aerial treatments to drones, at a much more precise application and significantly less expense. To see the Pest Management Plan or the annual reports, go here:

[Mosquito Control Program | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca)

I will meet with staff this month to review the budget. I will be reducing the draft budget depending on the amount needed in grants.

Total budget is usually around \$110,00-\$120,000

Taxation:

- 2023: \$70,000 rate/thousand: \$0.913
- 2024: \$74,340 rate/thousand: \$0.900

Pineridge Mosquito Abatement: parts of South Kaslo and Pineridge

Same contractor and service as LV, but much smaller geography. This service does not use aerial as all treatment areas are accessible by ground.

- 2023: \$13,324 rate/thousand: \$0.294
- 2024:\$13,324 rate/thousand: \$0.244

Kaslo and Area Library: Kaslo and Area D defined, areas not in: Howser, Meadow Creek, Cooper Creek

This service provides operational funds to the Kaslo Library. Area D has also committed \$75,000 through the Community Works program for capital funds to build the new library facility. The library society has requested annually a 4.5% increase. Due to known increases in operations with the new facility and the current lease with the Village and utilities, that annual request has increased to 6%.

Total Budget:

- 2023: \$120,931
- 2024: \$124,595

Area D portion:

- 2023: \$71,157 rate/thousand: \$0.144
- 2024: \$74,381 rate/thousand: \$0.130

MacDonald Creek water: Allen Subdivision

This service is contracted to the Village of Kaslo. Residents would have two bills, the RDCK one is capital and operations and utility fees is via the Village of Kaslo. I will be going over this budget with staff this month.

The Village of Kaslo has indicated their interest in re-negotiating this contract, I anticipate those discussions in late 2024.

For the RDCK budget portion:

- 2023: \$6,242 \$0.249
- 2024: \$6,242 \$0.210

Woodbury Water Service: Village of Woodbury

This service provides water services to the village of Woodbury.

- This system recently underwent major capital upgrades, funded with Federal grants \$500,000. There was also an unexpected requirement to move waterlines from a private property that is undergoing sub-division. Those expenses were roughly \$80,000.
- In addition to the capital works, the Woodbury Community Advisory Committee and Woodbury Fire Smart Committee have submitted a proposal to seek funds to install fire hydrants within the community. As Woodbury has a limited fire service, response only, there are some details to work out regarding use, type, water flows, agreements etc. Estimated costs are \$60,000. Once a final proposal is determined, the project will be reviewed by the community with the request to use reserve funds in the water system budget to purchase the hydrants. This is not currently in the budget. If feasible, it would be included in the 2025 budget. We hope to work through these details and find a way to support fire suppression assets for this community in Area D.
- Taxation in this service is split between parcel tax and utility fees. Parcel tax is used for capital and asset management, whereas utility fees cover annual operations.

I am reviewing this budget and will post out for March. The Woodbury CAC has discussed and made recommendations.

Kaslo and Area Fire Service: defined from Cowan Rd to south Flether Falls

This service provides firefighting interior and exterior for the structures within a defined service area.

- Office of the Fire Commissioner sets the standards for how a fire service is regulated from distance to a hall to equipment requirements and replacement timelines. Fire services in rural areas, like water, are not cheap. Regulations designed for urban centers make it very difficult with a small and limited assessment base.
- A quick note to acknowledge all the amazing people who dedicate their time and energy to extensive training and being on-call. This service is shared with the Village of Kaslo. Mayor Hewat and I agreed a few years back that a full-time Fire Chief was critical to address the increasing demands of training, this will be the first budget to see that full amount.

Full Budget:

- 2023: \$434,333
- 2024: \$479,144

Area D portion

- 2023: \$194,992 rate/thousand: \$0.690
- 2024: \$226,888 rate/thousand: \$0.684

Area D First Responder Service

This service is not in place but will be seeking electoral assent to establish the service will occur in 2024.

- Watch for information in the next few months regarding First Responder service for Area D. If you missed that this was coming our way, I can send anyone who would like the past reports that outline needs, costs and why we do not currently have a first responder service in Area D.
- Proposed budget for service is just under \$65,000 with two initial capital purchases of response vehicles, 1 for Lardeau Valley and the other for the Ainsworth/Woodbury area.
- While Area D has benefited from first responder services through the Kaslo and Area Fire Service, those outside of the fire service response area have not been paying for it. It has also been a very scant service with only two members and grant funds to purchase a retired fire truck that is rather outdated at this point.
- The new service will see not only equity to those who are in the service but also supports to enhance recruitment of first responders and to support them with reliable vehicles and necessary equipment. The service would still operate under the Kaslo Fire Department.



Director's Report

Cheryl Graham – Area E

Report Date: Feb 1, 2024

RDCK Balfour, Harrop, Procter, Queens Bay, Longbeach - Recreation Commission No. 10 Service S279 (Rec 10)

This service was re-established about 10 years ago. It provides services to a defined portion of Area E, which is the Eastern areas including Balfour, Harrop, Procter, Queens Bay, Longbeach. This area does not pay into Nelson, Area F and defined Area E – Recreation Commission No. 5 Service S226 (Rec 5) which is the Nelson Community Complex. Other defined areas of Area E do pay into Rec 5, such as Blewett.

Rec 10 service does not have assets, such as a community hall. It primarily dispersed a small amount of grants to local recreation services provided by local community nonprofit groups. At times, it would also supply a monthly community recreation calendar which was circulated around the community and posted at community billboards. This monthly calendar was provided off and on as the service had difficulty recruiting and maintaining a part time staff position. The service was also supposed to coordinate between the various community groups set up at a time before there was so much social media and digital interaction. The Rec 10 commission would meet twice per year. From my experience over the last year and attending both the Rec 10 meetings, the only activity at these meetings was dispersing of the small community grants, there was no discussion of anything else such as community recreation programming. This commission has done work in setting up a scorecard system for rating grant applications. The applications for a small amount require significant information including financial statements from the proponents, the maximum individual grant application was \$1,500 (although I believe a there was a couple of exceptions for grants a little higher.) There was some complaints from commissioners that the applications were not complete. At each meeting I attended in 2023, there was a total of \$6,000 of grant funds available and dispersed. Mostly it appeared that the same applicants were applying over and over. RDCK staff, GM of Community Services, had suggested at one of the meetings that the commission might consider allocating funds to the community societies and having them just supply reports instead of the current grant process. There was no decision or direction given by the commission on this potential approach.

In July 2022, an AAP was passed to allow Rec 10 to be funded through taxation as opposed to Community Development Grants it had been funded since it was re-established (note: funding the service by CD grants was also part of the master plan for this service.) There was some opposition to this AAP but the 10% threshold was not met, therefore it passed.

I was elected in October 2022, shortly after this AAP passed. During the election campaign, I was asked by some residents if I was planning to tax residents for Rec 10 and I stated that if I didn't have to, then I would not.

When the 2023 budget rolled around, I put forth funding of Rec 10 from Area E's Community Development Funds instead of taxation, which was approved by the Board. I felt this was the best approach for the Area so

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

that I could have more time to learn and understand things better and I had made a fundamental decision not to change anything for the first year of my term.

S279 Recreation Commission No. 10-Area E

INCOME

Account	Description	2022 To Date	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
41010	Requisitions	1,000	1,000	1,000	43,782	44,840	45,908	46,986
45500	Transfer from Other Service	20,000	30,916	30,563	0	0	0	0
49100	Prior Year Surplus	11,341	11,341	10,413	0	0	0	0
Total Income		32,341	43,257	41,976	43,782	44,840	45,908	46,986

EXPENSES

Account	Description	2022 To Date	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
51010	Salaries	1,142	12,169	12,412	12,660	12,914	13,172	13,435
51030	Benefits	100	1,969	2,008	2,048	2,089	2,131	2,173
52020	Education & Training	0	209	0	0	0	0	0
53030	Communication	280	234	236	239	241	244	246
53040	Advertising	1,554	2,000	2,020	2,040	2,061	2,081	2,102
57010	Grants	8,661	11,500	12,000	12,500	13,000	13,500	14,000
59500	Transfer to Other Service	2,014	7,000	0	0	0	0	0
59510	Transfer to Other Service - General Admin. Fee	3,500	3,500	3,500	3,570	3,641	3,714	3,789
59530	Transfer to Other Service - Community Services Fee	4,676	4,676	9,799	10,725	10,894	11,066	11,241
Total Expenses		21,927	43,257	41,976	43,782	44,840	45,908	46,986

Total Service	10,413	0	0	0	0	0	0	0
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2023 COMPLETED ASSESSMENT

Tax Area	Assessed Value	Rate/1000	Revenue
Defined Area 'E'	97,711,579	0.001	1,000
	97,711,579		1,000

Above is the most current board approved document I can work with for this discussion paper.

Note: Transfer from Other Services in 2023 is the funds from Community Development (CD) and Requisitions are anticipated to start in 2024 which means it would be anticipated that affected residents will pay additional taxes to fund this service in 2024.

Note: A part time staff person was not hired until August 2023 so the 51010 Salaries and 51030 Benefits will actually come in lower for this year, but that would be a short term note and would not fundamentally change the trajectory of the proposed plan.

As I gained a better understanding of role and the RDCK financial functions over the past year, I came to understand why my predecessor did put through the AAP, because the projected costs of this service will not be sustainable to be continued to be funded through our Area E CD Grants. The master plan on this service is 10 years old and out of date. In addition to the costs above, this service will need to update its master plan to continue, I have requested this amount from RDCK staff but to the date of this report, I have not received that budget, but I expect it would be substantial and possibly even result in doubling of requisitions in the year the master plan is updated. There is increasing pressure on Area E's CD grant funds from many areas (Nelson Library, economic development, aging community halls, day care needs, co-operative supports with other Areas, other community society supports). Funding this service according to the plan above for 2024 under the above plan will require 35% of all CD funds available. There is also a question of fairness and when CD Grant funds are for all of Area E, is it fair that just this one service should take such a big slice of the pie?

Total projected service costs according to the above for 2023 – 2027 = \$223,492, the total amount of grants dispersed (deliverables) according to this plan for the same period = \$65,000. Which means this service has \$158,492 in overheads (70% of service costs) during this time period. This was troubling for me as the Area Director.

I brought this financial plan to the attention of the Rec 10 Commission. After discussing this financial plan with the Rec 10 commissioners at the last meeting, this is what I heard:

1. There is value in having community input into grant disbursements
2. This commission has done work in developing a scorecard for the grant ratings
3. Some commissioners thought the high overheads were ok, one commissioner expressed a willingness to pay extra taxes to continue Rec 10
4. The money paid for the part time staff person goes back into the community
5. If we change, the overheads get spread out to other recreation services tax payers
6. As volunteers, they didn't really want to have input on whether residents should be taxed or not

As I was struggling along in my daily life with this and discussing it with various community members that I came into contact with, a resident came up with an idea to have a Society provide the same services as a lower cost alternative:

1. A society can have community input into grant disbursements (either way it's community volunteers)
2. A society can use the scorecard previously development by Rec 10 so that work is not lost
3. A society can provide the same services without taxation to residents (community calendar, grant distribution, potential programming)
4. If the society has a grant funded paid position, that money still goes back into the community
5. Overheads get spread out to other recreation service tax payers – this is true, but staff time used for Rec 10 would then be available for other Rec services, other services are also welcome to make small changes to their services to reduce costs. I did discuss this with RDCK Staff, GM of Community Services as well, and this is one down side to this option (nothing is perfect.)
6. Taxation is ultimately up to the Area Director to recommend to the Board for a service like this which is a single area service.

A Society could provide more services without the constraints of the RDCK, have more meetings than just 2 per year. A society can fund raise, so not to be solely depending on Community Development Grants, they could also apply for other grants (ETSI, CBT and other.) The thoughts also were that Community Engagement is very much needed for the area, the area has changed, there are younger families in the area and we need to find out what their needs are. This Community Engagement could be achieved through grant funding and instead of taxation that would fund an expensive master plan update.

A new society was formed by a group of community volunteers called West Shores Community Advancement Society www.westshores.ca set up under the Societies Act. I was impressed by the speed this society got organized, positive energy and new ideas were inspiring. This society is very youth focused, which I support as most of our community volunteers are in an older demographic and we need to encourage youth as they are the future.

I was very inspired and excited and in order to avoid imposing additional taxation on Area E East Residents, I directed staff to pause funding to Rec 10 to give this new society a chance to try and step into the role. The request is not to close Rec 10, but just to pause the Rec 10 funding to give this society a chance, then re-evaluate in the future to see if the needs of the community are being met.

Ensuring transparency - Whether Rec 10 or a New Society, any Community Development fund applications go to the Board, so it is the same public transparency model for either.

I am a new Director, in hindsight, I probably would have done this differently and held a public meeting sooner. I'm not sure if anyone does things perfectly their first try but I hear regularly from residents there is a real issue with affordability of life and the most often single thing I am told is that they do not want to pay more tax. If a society can provide all these services of Rec 10 and potentially more without additional taxation, why not try?

There has been some opposition formed which the Board is aware of. I am learning from colleagues in many regions that in this day and age, it is rare that communities find consensus on anything. As Directors, all we can do is try to do what we believe is best for our community. I have also heard of another Director using a society successfully for a trail service instead of the higher expense of the RDCK, as well as other societies providing recreation services, so this is not a precedent. Also, I have learned there are other services that have had their funding paused.

I am holding a public meeting to better explain things to my residents on Feb 10 at Balfour Hall and I look forward to their input. I will publish all of that information and accept public input until our Public Budget Meeting for Area E that is tentatively planned for March 12.

At the end of the day, if affected residents tell me they want to pay more tax to continue with Rec 10, then that is still an option and I am happy to change directions. I only strive to do what is in the best interest of my area residents. I look forward to a verbal presentation to the Board about the public meeting and community input at the Feb board meeting.


Unless I hear differently from the public, I ask the Board to support my decision for the reasons outlined above.

The below demonstrates that a society is able to provide similar services as Rec 10 for a Community Area Calendar.

Sample Recreation Calendar - Rec 10

 <h1 style="text-align: center;">JANUARY</h1> 01 / 24						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2 Hatha Yoga w/ Katie McPherson Harrop Hall 10 - 11:15 am \$15 Drop In, \$120/10 class Balfour Poker Club Balfour Hall 7 pm Poker drop in	3 Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In	4 Digital Learning Support Balfour Seniors Hall 10:30 am - 1:30 pm	5 Parent and Child Time & Lending Library Redfish School 9:30-11:30	6
7 Procter Gymnastics Jan. 7 - March 10 10am - 2:30pm proctergymnastics@shaw.ca	8 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In	9 Hatha Yoga w/ Katie M. Harrop Hall 10-11:15 am Balfour Poker Club Balfour Hall 7 pm Poker drop in	10 Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In	11	12 Parent and Child Time & Lending Library Redfish School 9:30-11:30	13
14 Procter Gymnastics Jan. 7 - March 10 10am - 2:30 pm proctergymnastics@shaw.ca	15 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage Balfour Seniors Hall 1 - 3 pm	16 Hatha Yoga w/ Katie M. Harrop Hall 10 - 11:15 am Balfour Poker Club Balfour Hall 7 pm Poker drop in	17 Crib: Procter Seniors Center: 1:15 pm, \$2 Balfour Recreation Monthly meeting 7 pm Balfour Golf Course Chair Yoga 10 am \$2 per session Carpet Bowling 7-9 pm \$10 for all 10 weeks Balfour Seniors Hall	18 Digital Learning Support Procter Seniors Center 10:30 am - 1:30 pm	19 Parent and Child Time & Lending Library Redfish School 9:30-11:30	20
21 Procter Gymnastics Jan. 7 - March 10 10am - 2:30pm proctergymnastics@shaw.ca	22 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage Balfour Seniors Hall 1 - 3 pm	23 Hatha Yoga w/ Katie M. Harrop Hall 10 - 11:15 am Balfour Poker Club Balfour Hall 7 pm Poker drop in	24 Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church 2:30 - 3:30 weekly Jan. 24-Feb.28	25	26 Parent and Child Time & Lending Library Redfish School 9:30-11:30 Family Literacy Week At Redfish school for enrolled students	27
28 Procter Gymnastics Jan. 7 - March 10 10am - 2:30pm proctergymnastics@shaw.ca	29 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage Balfour Seniors Hall 1 - 3 pm	30 Hatha Yoga w/ Katie M. Harrop Hall 10 - 11:15 am Balfour Poker Club Balfour Hall 7 pm Poker drop in	31 Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church	1	2	3

Sample Recreation Calendar – West Shores Leisure Advancement Society

 <h1 style="text-align: center;">FEBRUARY</h1> 02 / 24						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 Procter Gymnastic Adult Fitness 8pm Procter Hall jimjim01@hotmail.com Digital Learning 10:30-1:30 Balfour Seniors Hall	2 Parent and Child Time & Lending Library Redfish School 9:30-11:30 GA Reid Procter Library 10am - 12noon Women's Hatha Yoga 6:30pm Procter Seniors Centre, Upstairs RSVP beatamontem@protonmail.com	3 GA Reid Procter Library 10am - 12noon Gentle Hatha Yoga 10 am Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com
4 GA Reid Procter Library 10am - 12 noon Procter Gymnastics Jan. 7-March 10 10am -1 pm proctergymnastics@shaw.ca	5 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage 1-3pm Balfour Seniors Hall	6 GA Reid Procter Library 10am - 12 noon Balfour Poker Club Balfour Hall 7 pm Poker drop in Yoga with Katie 10am - 11:15am Harrop Hall	7 GA Reid Procter Library 4pm - 6pm Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church 2:30 - 3:30 weekly Jan. 24-Feb.28	8 Procter Gymnastics Adult Fitness 8pm Procter Hall jimjim01@hotmail.com Digital Learning 10:30-1:30 Procter Seniors Center	9 Parent and Child Time & Lending Library Redfish School 9:30-11:30 GA Reid Procter Library 10am - 12noon Women's Hatha Yoga 6:30 pm Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com	10 GA Reid Procter Library 10am - 12 noon Gentle Hatha Yoga 10 am Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com
11 GA Reid Procter Library 10am - 12 noon Procter Gymnastics Jan. 7-March 10 10am -1 pm proctergymnastics@shaw.ca	12 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage 1-3pm Balfour Seniors Hall	13 GA Reid Procter Library 10am - 12 noon Balfour Poker Club Balfour Hall 7 pm Poker drop in Yoga with Katie 10am - 11:15am Harrop Hall	14 GA Reid Procter Library 4pm - 6pm Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church 2:30 - 3:30 Jan. 24-Feb.28	15 Procter Gymnastics Adult Fitness 8pm Procter Hall jimjim01@hotmail.com	16 GA Reid Procter Library 10am - 12noon Women's Hatha Yoga 6:30 pm Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com	17 GA Reid Procter Library 10am - 12noon Gentle Hatha Yoga 10 am Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com
18 GA Reid Procter Library 10am - 12 noon Procter Gymnastics Jan. 7-March 10 10am -1 pm proctergymnastics@shaw.ca	19 Family Day Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage 1-3 pm Balfour Seniors Hall	20 GA Reid Procter Library 10am - 12 noon Balfour Poker Club Balfour Hall 7 pm Poker drop in Yoga with Katie 10am - 11:15am Harrop Hall	21 GA Reid Procter Library 4pm - 6pm Cribbage Procter Seniors Center 1:15 pm, \$2 Drop In Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church 2:30-3:30	22 Procter gymnastics Adult Fitness 8pm Procter Hall jimjim01@hotmail.com Digital Learning 10:30-1:30 Balfour Seniors Hall	23 Parent and Child Time & Lending Library Redfish School 9:30-11:30 GA Reid Procter Library 10am - 12noon Women's Hatha Yoga 6:30 pm Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com	24 GA Reid Procter Library 10am - 12noon Gentle Hatha Yoga 10 am Procter Seniors Hall, Upstairs RSVP beatamontem@protonmail.com
25 GA Reid Procter Library 10am - 12 noon Procter Gymnastics Jan. 7-March 10 10am -1 pm proctergymnastics@shaw.ca	26 Carpet Bowling Procter Seniors Center 10:15 am, \$2 Drop In Cribbage 1 - 3pm Balfour Seniors Hall	27 GA Reid Procter Library 10am - 12 noon Balfour Poker Club Balfour Hall 7 pm Poker drop in Yoga with Katie 10am - 11:15am Harrop Hall	28 GA Reid Procter Library 4pm - 6pm Crib: Procter Seniors Center 1:15 pm \$2 Chair Yoga 10 am & Carpet Bowling 7-9 pm Balfour Seniors Hall Jr. Chefs Balfour Covenant Church 2:30-3:30	29 Procter Gymnastics Adult Fitness 8pm Procter Hall jimjim01@hotmail.com		

Respectfully submitted,

Cheryl Graham



Cheryl Graham
Director of Electoral Area E

File No. Procter Daycare

Jan 19, 2024

New Spaces Program

To Whom It May Concern.

I am pleased to write this letter in support of a proposed childcare facility in Procter, BC.

Since elected in October of 2022, I have learned of a day care crisis in the area, which means there is no daycare available in the communities of Harrop / Procter, Balfour and QueensBay which are communities within Electoral Area E. There is one small family daycare located in Longbeach that has 8 spaces, which is full, with a 4 year waitlist. Even the main municipality of Nelson, BC approximately 30 minutes away, the main urban center for the region is reporting a 2 year waitlist for childcare and would not be useful for residents who live and work within Area E. The childcare situation is dire.

Although a formal daycare needs assessment for the area has not been conducted, I have been personally contacted by many families desperate for child care services. The only current daycare has a waitlist over 16 children and there are others not on that waitlist I am aware of. I am confident that should this daycare facility in Procter be funded, that it will be full with a waiting list the very first day it opens.

I would also do everything in my power as the Area E Director to provide the 10% funding needed to fulfill the application requirements through Area E's Community Development Grants and/or Discretionary Grants or other Grant Programs that are or may be available to non-profit organizations in the Area. At the time of writing this letter, these grant funds are currently available.

If you have any questions, please call or email.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cheryl Graham".

Cheryl Graham
Director, Electoral Area E



Director's Report

Aidan McLaren-Caux – Village of Nakusp

Report Date: February 15th, 2024

Reporting on activities from January 8th to February 5th, 2024.

Director's Activities

Nakusp Village Council

- Jan. 8th, attended in-person regular council meeting.
- Jan. 22nd, attended in-person regular council meeting.

Association of Kootenay & Boundary Local Governments (AKBLG)

- Jan. 16th, attended online *Board Meeting*
 - 2024 Draft Operating Budget
 - AKBLG AGM – Appointment of Election Officer
 - 2024 Convention and AGM – April 19, 20, 21 Village of Radium
 - Sponsorships
 - Convention Planning – Chair Clovechok
 - Resolutions – Committee Chair Aidan McLaren-Caux
 - Nominations – Committee Chair Aidan McLaren Caux
 - Life Member Considerations 2024
 - Future Conventions – 2025, 2026 (Discussion)
 - AGM 2024 – Recommended bylaw changes
 - Website Redevelopment
 - Report – Executive Director
 - Next Meeting (Specific to budget and bylaw review): Feb. 12th

Regional District of Central Kootenay (RDCK) as municipal director

- Jan. 9th, attended online meeting for *West Transit Services Committee*
 - More information and the agenda can be found here:
<https://www.rdck.ca/EN/meta/events/events-list/meetings/west-transit-services-committee-1.html>
 - 4.1 Communications
 - 4.1.1 Enhancing Transit Services for Area E
 - 4.1.2 Improving Transit Services for Salmo and Area G
 - 4.2 Economic Trust of the Southern Interior (ETSI-BC) Grant
 - 4.3 Presentation - Watt Consulting - RDCK Transit Values & Cost Apportionment Study

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

- 4.4 Presentation - Village of Salmo and RDCK Area G Transit Demand Study
- 4.5 Presentation - West Kootenay Transit Budget
 - Increase in services and requisitions projected for S239.
- 4.6 Director Graham - Combining Services
 - Director Graham has requested a discussion regarding combining services S237 Transit – Castlegar and Area, S238 Transit – North Shore and Slokan Valley and S239 Transit – Kootenay Lake West.
- Jan. 10th, attended in-person meeting of *Recreation Commission #4* in Nakusp
 - More information and the agenda can be found here: <https://www.rdck.ca/EN/meta/events/events-list/meetings/area-k-village-of-nakusp-recreation-commission-no-4-meeting-4.html>
 - 2. Election of Chair
 - Chelsea Hanet elected chair of commission for 2024.
 - 6. Staff Reports
 - 6.1 S228 Draft 2024 Budget
 - 7. New Business
 - 7.1 2024 Grant Application – West Kootenay Football Club The Operational Project Grant dated December 12, 2023 from West Kootenay Football Club, re: BC Soccer Insurance Covering Nakusp and Area.
 - *Grant approved.*
 - 7.2 2024 Proposed Recreation Commission No. 4 – Area K and Village of Nakusp Meeting Dates
 - Feb. 21st, 6pm
 - Apr. 3rd, 6pm
 - Jun. 19th, 6pm
 - Oct. 9th, 6pm
- Jan. 18th, attended in-person **Board Meeting** in Nelson
 - Agenda for the meeting can be found here: <https://www.rdck.ca/EN/main/government/meetings-agendas-minutes.html>
 - See Board Highlights for general information
- Jan. 19th, attended in-person **Special Board (Budget) Meeting** in Nelson
 - Agenda for the meeting can be found here: <https://www.rdck.ca/EN/main/government/meetings-agendas-minutes.html>
 - 3.1 Budget Presentation -- Yev Malloff, CFO
 - * See attached presentation.
 - * This is preliminary; things will change throughout the budgeting process.
 - * Two board meetings: one today and one in February. Various commission and committee meetings that will inform the process.
 - * Public review meetings will be scheduled in February and March prior to board review and adoption.

- 3.2 2023 Review
 - * Many expenses and revenue items were under-budget
 - * Capital projects were largely under-budget, which was offset by reduced borrowing and transfers from reserves
 - * Approx. \$44mil in reserves (prior to year-end adjustments)
- 3.3 Review of Property Tax Calculations
- 3.4 Outlook for 2024
 - * CPI Increase remuneration 6.2%, catching up from two years
 - * Continued impact from supply chain challenges
 - * Impacts of interest rate increases
 - * Projected preliminary overall tax increase of 11% for 2024 (forecast for 9% from last year)
 - * Ongoing staff recruitment challenges, exacerbated by lack of housing, competitive labour market
 - * Asset management program continues
 - * Hybrid work-model has reduced need for building expansion/relocation
 - * \$1.1mil (2.47%) increase in requisition based on 2023 financial plan
 - * Largest increases in refuse disposal, recreation, and building inspection
- 3.5 - 3.10
 - * See slides and staff reports for more details.
- 4. Public Time
 - * No public questions.
- Jan. 24th, attended in-person workshop in Taghum for ***Climate Action Plan***
 - GOALS
 - For Board and participating staff to complete the day with:
 - An exploration of what is “RDCK Climate Action”.
 - An understanding of feedback from community engagement.
 - OBJECTIVES
 - Receive the feedback from residents.
 - Fill in gaps in framing of climate change, impacts and action for local governments.
 - Discuss parameters of RDCK Climate Action.
 - Review and explore options for revising the CAP.
 - Brainstorm next steps.
- Jan. 25th, attended in-person workshop in Nelson on BC’s new ***Emergency and Disaster Management Act (EDMA)***

- Link to legislation: https://www.leg.bc.ca/Pages/BCLASS-Legacy.aspx#%2Fcontent%2Fdata%2520-%2520ldp%2Fpages%2F42nd4th%2F3rd_read%2Fgov31-3.htm
- BC's new Emergency and Disaster Management Act
 - Passed into law, November 8, 2023, replacing old Emergency Program Act
 - Regulations are anticipated to be introduced from now through 2025
 - Includes four phases of emergency management: Preparation, Mitigation, Response, and Recovery
 - Requirement for consultation and coordination with Indigenous groups and neighbouring jurisdictions
 - Requirement of risk assessments, emergency management plans, risk reduction measures, business continuity plans
 - Framework for Multijurisdictional Emergency Management Organizations (MJEMOs)
 - Recognition of Volunteer organizations and how authorities may manage them
 - Role of owners of and definition of critical infrastructure
 - Need to plan for animals (livestock and pets)
- Implications for the RDCK; and
 - Need for sustainable capacity to staff Emergency Operations Centre (EOC) during protracted responses
 - More frequent and more impactful events are predicted through the changing climate, including freshet flooding, wildfire, etc.
 - Need to understand our obligations as a Local Authority
 - Need to revise and update our emergency framework and individual plans
 - Expanded definition of “emergency”
 - Workload implications, working with municipalities and First Nations, consider impact on funding and staff capacity
- RDCK responses to feedback requested by the Province.
 - Breakout groups discussed various aspects of the legislation to provide feedback to the Province.
- Jan. 31st – Feb. 2nd, attended *Local Government Leadership Academy 2024 Leadership Forum, Empowering Communities...Leading Change Together*
 - <https://lgla.ca/2023/12/04/lgla-2024-forum/>
 - Slides and resources from forum: <https://lgla.ca/resources/>
 - **Keynote Address and Q&A - Frank Leonard: The Governance- Management Divide "Embrace It, Don't Fight It"**
 - Focus on outcomes, not how to do the job—i.e., managing, not *micro*-managing
 - Be clear about council/board direction, so staff can know what to pursue
 - Make sure staff has adequate resources

- Limit your interference
 - Demonstrate confidence in their work
 - Be accountable *and* hold them accountable
 - Find a small project, own it, and see it through; this will allow you to build to larger initiatives
 - Council/board and administration need to understand what they need from each other
 - Look at the bigger picture, the long-term; don't get mired down in the day-to-day
 - Have cake! (Celebrate you and your staff's successes.)
- Plenary Workshop – **Identity and Power Dynamics Workshop: Bakau Consulting**
 - *A session with a focus on psychological safety and inclusive leadership, touching on identity, power dynamics, and what this means to council, staff, and the public (both in-person and over social media).*
 - Discussion about intersectionality, privilege, “detour” spotting
 - 3 Laws of Power, it:
 - Is never static
 - Is like water
 - Compounds.
 - Managing Power
 - Step 1: Remember to Recalibrate
 - Pause
 - Observe
 - Welcome
 - Engage
 - Refresh
 - Step 2: Redistribute Power
 - Focus on equity
 - Mentorship
 - Lived experience as knowledge
 - Needs-based distribution
 - Spectrum of Power

Autocratic				Abdicratic
Tell	Inform	Test	Consult	Join

- **Indigenous Realities – “More Than Halfway, More Than Half of the Time”**
Perspectives on Leading and Living in Both Indigenous and Settler Governments
 - *Alberni-Clayoquot Regional District (ACRD) Director John Jack/Sayaacath, Chief Councillor for the Huu-ay-aht First Nations*
 - *MLA Adam Olsen/SʔHENEP*
 - *Eric Nyce, Director of Capital, Housing & Facility Operations at Nisga'a Lisims Government*

- Do your research *before* reaching out
 - Think about making space for the change
 - Be prepared for collaboration *and* conflict but also to be ready to facilitate “more than halfway, more than half the time”
 - Importance of building relationships with neighbours
 - Discussed the burden of volume of referrals sent to First Nations without concomitant resources
 - Also build relationships on a staff-level to facilitate continuity during electoral turnover

- **MFA – Municipal Finance Authority Update** – Peter Urbanc, CEO, Municipal Finance Authority of BC
 - Refresher on the MFA
 - <https://mfa.bc.ca/>
 - Discussion about inflation and interest rates
 - Canada’s household debt service ratios are historically high
 - 10% is considered healthy; Canada sits around 15%
 - Canada has the highest consumer debt per capita in the world

- **BC Assessment – Part 1 of 2 Graham Held, P.APP AACL Manager – Local Government Relations Overview of the 2024 Completed BC Assessment Roll**
 - *Provincial and Regional statistics for a variety of property types. The 2024 roll includes some significant growth from nonmarket change, NMC, which will be highlighted in this session.*
 - Refresher on BC Assessment
 - <https://info.bcasessment.ca/about-us/about-BC-Assessment>
 - From 2023 Assessment
 - +3% in total value
 - Non-Market Change +18%
 - 88.5% of properties classified as Class 1 (Residential)
 - +1% increase in number of properties, to 2,184,692
 - Councils/boards can request a delegation to a council meeting from local assessor
 - Residential changes were fairly even across the different value profiles
 - ICI (Industrial, Commercial, and Institutional) were generally positive
 - Reviewed the appeal process

- **Plenary and Q&A - Planning “On The Ground”; Making Sense of Current Provincial Legislation** - Bill Buholzer: Young Anderson
 - *The fall 2023 sitting of the B.C. Legislative Assembly produced a flurry of Bills dealing with planning for housing. This session takes a look at some key aspects of this legislative program, puts them in context and considers some of*

the principal impacts on the administrative and legislative agendas of local governments for 2024 and beyond.

- These are some of the most significant legislative changes to BC in decades
- Big Ideas from Bills 44, 46, and 47:
 - Invigorating the OCP
 - 20-year planning horizon for residential zones (previously 5-year)
 - OCP housing policies must be updated promptly after each housing needs report
 - OCPs are now mandated for municipalities
 - Must address all types of housing needs
 - Much tighter relationship between OCP and Housing Needs Report
 - Dialing Back on Public Hearings
 - Zoning bylaws must pre-zone land for 20-year housing supply
 - Public hearings not allowed for residential development that comply with OCP or Small Scale Multi-Unit Housing plans (SSMUH)
 - This will result in fewer public hearings
 - Paying the Costs of Growth
 - Pre-zoning removes leverage for contributions to the cost of growth (Community Amenity Contributions [CAC])
 - Added to Development Cost Charge (DCC) authority to compensate for loss of CAC leverage, including for police, fire, solid waste and recycling, shared-cost highways
 - Amenity Cost Charge (ACC) bylaws
 - Must identify target of funding
 - Must consult public before adopting
- ***Local Crisis, Global Attention: Political and Fire Department Perspectives on Spokesperson Survival from the 2023 Wildfire in West Kelowna***
 - *Join West Kelowna Mayor Gord Milsom and Fire Chief Jason Brolund as they share their pivotal roles as spokespersons for the McDougall Creek wildfire, one of the most devastating wildfires in BC's history. Balancing local information needs with international media attention requires a game plan with clear guidelines on who speaks and when, to ensure a clear and consistent message that fosters trust and confidence in a time of crisis.*
 - Mayor of West Kelowna
 - Importance of thoughtful and professional communication
 - Importance of being prepared and communicating the severity of evacuation orders
 - Involve the rest of council; appoint a liaison to keep them informed; do the same for CAO and staff

- Make sure you have the resources in both the Emergency Operations Centre (EOC) and Emergency Support Services (ESS)
 - Have clearly defined roles in an emergency—stay in your lane!
 - Fire Chief of West Kelowna
 - Lives and property were saved due to clear and quick communication
 - Going to share best practices at Fire Chiefs’ Conference in June
 - Invest in your people and in relationships
 - FireSmart is key to keeping communities safe
 - The event lasts longer than the fire
 - Be ready with technology for communication/broadcast
- **Budget 101 – Linda Tynan**
 - Budgeting is a year-long process
 - Your budget should reflect your values/strategic plan
 - Need to incorporate long-term vision into short-term plans
 - Policies relevant to budget
 - Cost Recovery
 - Asset Management
 - Surplus and Deficit
 - Importance of clear communications with the public
 - Focus on setting service levels, *not* line items
 - Be realistic about your capacity and plan accordingly
 - Ask questions!
 - Develop a budget message
- **Local Governments - Natural Asset Infrastructure in BC: Barriers and Opportunities**
 - Overview
 - What is it?
 - Why do we care?
 - What is happening now?
 - Nature provides a range of “infrastructure” and “services” at little to no cost
 - We need to think about different methods of service delivery
 - Find ways to integrate natural assets into service delivery
 - See Town of Gibsons Natural Asset Management Plan: <https://gibsons.ca/sustainability/natural-assets/>
 - Lots of supporting documentation available
 - National standards have been created, for consistency of practice
 - Need to build natural asset management into funding programs
 - Where to start?
 - Discuss replacement costs of natural assets, such as aquifers and other water supplies.
 - Start by having the discussion at the table.

- ***Mental Health In Your Term In Office – Accentuating the Positive, Eliminating the Negative*** – Christina Bentley, *Strategic Leadership Solutions*
 - Life is what you pay attention to
 - We tend to focus on what’s going wrong
 - Ubiquitous stress and anxiety is killing us, keeping us in our limbic brain and away from our prefrontal cortex
 - How you show up as a leader matters
 - Local governments need to do a better job of delivering a positive message about delivering services
 - We need leaders that take care of themselves and are not stuck in their limbic brains and can, therefore, make rational, dispassionate decisions
 - See Ladder of Inference: <https://thesystemsthinker.com/the-ladder-of-inference/>
 - See Stockdale Paradox: <https://hbswk.hbs.edu/item/what-the-stockdale-paradox-tells-us-about-crisis-leadership>
 - All local government officials should take Bystander Training: <https://endingviolence.org/bystander/>

- ***Integration of Land Use Planning, Climate Action & Asset Management*** – Kim Fowler, *Manager, Long Range Planning, Sustainability and Energy with the Regional District of Nanaimo* *Integration of Land Use Planning, Climate Action & Asset Management*
 - Federation of Canadian Municipalities #1 focus of advocacy is on infrastructure funding
 - Increase in frequency and intensity of climate-related events
 - Early mitigation will save money in the long-term
 - Include climate change modeling in infrastructure management plan
 - The time to adapt is *now*
 - Imperfect information is not a barrier to action
 - Lack of political will is one of the biggest risks
 - Risk is growing much more quickly than GDP, population, or construction
 - Much of our infrastructure is old and in poor condition
 - Make sure you are putting enough into reserves
 - FOCUS ON CORE SERVICES
 - See Integrated Approach to Climate Change for Regional District of Nanaimo: <https://www.rdn.bc.ca/approach-to-climate-change>
 - Recommendations from Municipal Insurance Association of BC:
 - Integrate natural assets into asset management plan
 - Consider how development decisions impact climate risks
 - Develop policy for natural assets
 - Develop a Climate Action Plan
 - Pick 3-5 priorities; more than that is simply a wish list
 - Water is the key

- Develop policies and bylaws
 - Focus on Home Energy Retrofits
 - Develop Corporate Carbon Neutral Plan
 - Include buildings' operations in lifecycle-costing
 - See RDN Green Building programs: <https://www.rdn.bc.ca/green-building-resources>
 - See RDN Regional Growth Strategy: <https://www.rdn.bc.ca/regional-growth-strategy>
 - Develop Development Permit Areas (DPAs) for aquifers and environmentally sensitive areas
 - See RDN Sustainable Site Planning Guide: <https://www.rdn.bc.ca/sites/default/files/inline-files/RDN-SustSitePlanningGuide-Final-online.pdf>
 - Develop a council/board policy on Climate Action
 - *It's all about water!*
 - *We can't ignore this anymore. This must be integrated into our daily business.*
- **Destination BC Presents**
 - The Power of Tourism
 - Provide support services to tourism businesses, visitor centres
 - Tourism has mostly recovered from pandemic
 - New resident research underway
 - <https://www.destinationbc.ca/research-insights/type/resident-research/>
 - Opportunity for Indigenous communities and businesses to benefit, help reconciliation
 - BC Tourism Climate Resilience Initiative
 - \$3 million in funding available
 - <https://www.destinationbc.ca/what-we-do/destination-management/bc-tourism-climate-resiliency-initiative/>
 - Supporting the “right travellers to the right places at the right time of year”
- *Don Lidstone, Lidstone and Company Law Corporation and Maryam Sherkat, General Counsel & Chief Risk Officer, Municipal Insurance Association of BC (MIABC) **Climate Damage & Risks of Local Government Liability***
 - *Negligence, nuisance, contractual claims; Infrastructure – actions and omissions; Spectrum of governmental duties and standards; Proactive preventive measures*
 - We all have a duty to know and learn the science and facts around climate change and stop thinking about ideology and political consequences
 - Be aware of the responsibility and liability we have as local governments
 - Wildfire/smoke is a *when*, not an *if*, and we all must be prepared

- Know the risks, and understand the science
- Legally, we can no longer refer to historical precedence
 - i.e., 1-in-500 year events might now occur every few years
- There is a strong correlation between fire and floods
- Extreme heat is more dangerous than we think
 - More than 600 people died from the 2021 heat dome
- Negligence
 - We have a duty of care to the public
 - Councils and boards are deemed to know and understand that risk to the community and have a duty to prevent, within reason, foreseeable events
 - Knowledge can equal liability
 - Policy defense
 - Examples of negligence claims:
 - Failure to inspect and maintain storm water management systems reasonably
 - Drainage issues
 - Sewer backup
 - Water line break
 - Removal of natural assets that change water flow
 - Wildfire
 - See *Marchi* Policy Decision factors
 - <https://www.canadianlawyermag.com/practice-areas/personal-injury/how-the-nelson-v-marchi-scc-decision-clarified-the-policy-decision-immunity-defence/365996#:~:text=A%20core%20policy%20decision%20is,Marchi.>
 - Strong staff reports outlining rationale for policy decision are helpful, should be received by council by resolution
- Nuisance
 - Unreasonable interference with use and enjoyment of property
 - Need proof that local government's use of property resulted in unreasonable interference
 - No actual damage is required
 - Local governments not liable if infrastructure is damaged by malfunction or breakdown (that is reasonably foreseeable)
- *Jan Enns, Jan Enns Communications – **Building Credibility in Local Government: After the Election Promise***
 - *Delve into strategies for building and maintaining credibility, particularly when fulfilling election promises gets tough. Join local government communications specialist Jan Enns in this interactive workshop to gain five essential steps to*

boost your credibility and trustworthiness in the eyes of your constituents and colleagues, creating a more constructive community legacy.

•

RDCK Appointments

- **Central Kootenay Food Policy Council (CKPFC)**
 - <https://ckfoodpolicy.ca/>
 - Newsletter from Jan. 24th: <https://mailchi.mp/b023dd5bd0ac/newsletter-winter2024?e=991b6a6dd8>

- **Columbia River Treaty Local Governments Committee (CRTLGC)**
 - <https://www.crtlgc.ca/>
 - *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
 - Jan. 8th, attended online meeting.
 - Upcoming Strategic Planning session in February.

- **Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)**
 - Jan. 8th, attended online meeting about *Funding Opportunity related to Economic Recovery/Resilience to Climate Change*, specifically the College and Community Social Innovation Fund (CCSIF) Grants from the federal government.
 - https://www.nserc-crsng.gc.ca/Professors-Professeurs/RPP-PP/CCSIF-ICC/index_eng.asp
 - Jan. 15th, attended online meeting
 - Introduction of new member (Jen Comer, replacing Gerri Brightwell)
 - Report on Recent RIC Activities and Annual Report
 - *See attached:*
 - *Annual Report*
 - *Quarterly Metrics Summary*
 - *RIC Research Plan Update*
 - Highlights from quarterly metrics (attached)
 - Discussion of draft 2022/23 annual report (attached) and suggestions for revisions
 - Strategic Planning Summary and Proposal
 - Discussion
 - Suggestions and revisions
 - Key Performance Indicators
 - Review of reporting required Innovate BC
 - Considering annual report and quarterly metrics

- Discuss KPIs
- Discuss targets
- Selkirk Innovates – Additional Project Highlights
 - Highlights of projects ongoing at Selkirk Innovates
 - Ongoing Rural Homelessness Work
 - Developing project (grant application) on rural resilience, working with smaller communities
- General Discussion
 - New ideas and opportunity identification
 - Items of interest (new research, upcoming events and activities)
- Next Meeting
 - Set next date: Apr. 22nd, 2024

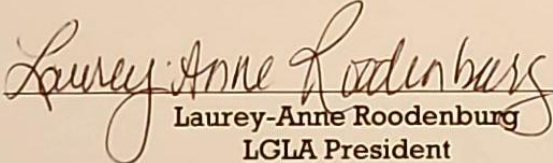
LOCAL GOVERNMENT LEADERSHIP ACADEMY

Cathy Watson Memorial Award

Awarded to:

**AIDAN MCLAREN-CAUX
COUNCILLOR, VILLAGE OF NAKUSP**

given this 2 day of February, 2024


Laurey-Anne Roodenburg
LGLA President



LOCAL GOVERNMENT LEADERSHIP ACADEMY

BC REGIONAL INNOVATION CHAIR
IN RURAL ECONOMIC DEVELOPMENT

2022/23 Annual Report



Dr. Sarah-Patricia Breen



On behalf of Selkirk College, I (we) acknowledge that we operate and serve learners on the unceded traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.

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Chair Progress Report Details

Chair Title: BC Regional Innovation Chair in Rural Economic Development

Institution: Selkirk College

Department: Selkirk Innovates

Chairholder: Dr. Sarah-Patricia Breen

Chair Start Date: October 8, 2021

Report Date: December 15, 2023

Period Covered by Report: October 1, 2022 – September 30, 2023

Welcome!

Thank you for taking the time to read my third annual report as the BC Regional Innovation Chair in Rural Economic Development.

This year saw the end of my first three year term as the Chair. I am pleased to confirm that I have been renewed in the Chair position for a second term and I am excited to continue in this role. There is no shortage of fun and meaningful projects to be done and I look forward to continuing to work with my Regional Advisory Committee and my valued partners across the region and across Canada.

This year brought many exciting and new opportunities, particularly related to rural transit. For example, I was honoured to be invited to present to the Federal Standing Committee on Transport, Infrastructure and Communities. I was also very excited to be working with the Village of Salmo on a student-led transit study, as well as building relationships with the West Kootenay Transit Committee.

Over the past year I have collaborated on and led multiple projects on a range of topics, including: transit, connectivity, rural policy, tourism, resilient food systems, technology in the mining sector, youth entrepreneurship, and more. I am proud of the work that my students, partners, and I have accomplished.

It has been an enormous privilege to continue to support and work with so many amazing partners across the region. Our region continues to showcase our unique blend of assets and innovation in so many ways.

My work is only a small part of the amazing applied research at Selkirk Innovates. I'm fortunate to work alongside such a talented group of people.

I hope you enjoy reading the highlights of this past year, and I look forward to another busy and exciting year in 2023/2024.

Dr. Sarah-Patricia Breen



Chairholder Report

1. Primary Objectives and Expected Outcomes

The Regional Innovation Chair (RIC) in Rural Economic Development is an endowed research chair position established in 2005 through the combined efforts of Selkirk College, the Kootenay-Boundary region, and the Leading Edge Foundation through BC’s Innovation Council. The overarching goals of the RIC are to:

- Develop capacity in the region for sound decision-making through the provision of relevant research data and analysis, together with related skill and capacity development;
- Assist in the diversification of the regional economy through the promotion of innovation and technology transfer in existing and new enterprises; and
- Support provincial and national networks that undertake applied research on the revitalization of high amenity, highly rural communities and regions.

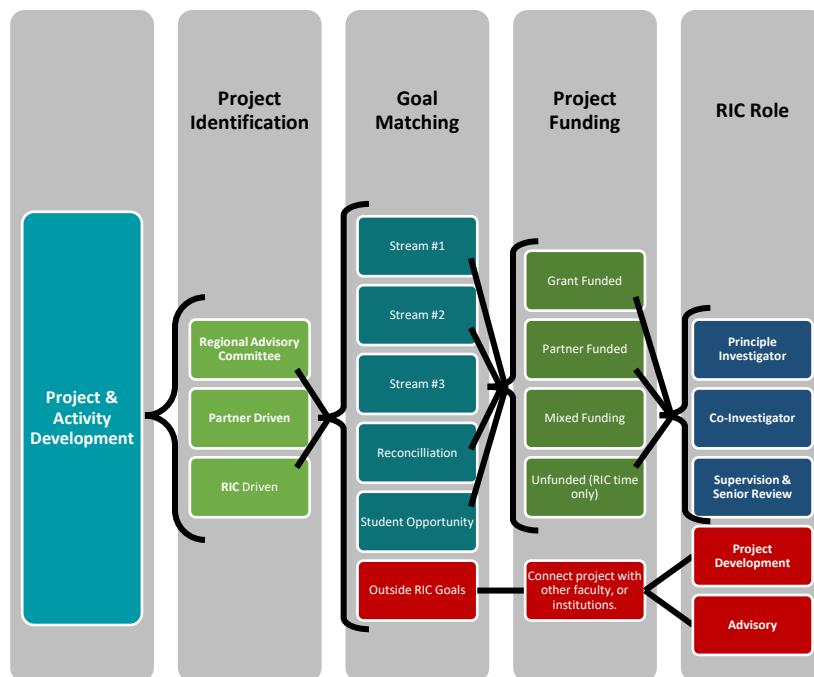
My 2020 Research Proposal (*Realizing Rural Resilience*) identified 3 research streams:

1. **Mobilizing human capacity:** assess and build an understanding of the changing economic development landscape in order to identify opportunities to enhance regional capacity.
2. **Developing in the age of disruption:** better understand how to mobilize technological disruption to the advantage of business, industry, and communities.
3. **Building the future:** explore alternative approaches to infrastructure in support of future rural economic development.

Additionally, I identified two overarching goal areas for development:

4. **Reconciliation and engagement with First Nations:** build relationships with the First Nations in the region.
5. **Student Involvement:** develop a research group comprised of a range of students, from Selkirk College and other post-secondary institutions.

Research projects can be identified through a number of pathways, but a project must align with at least one of the research streams. The figure below illustrates the process for project development, including the types of projects.



2. Research Results

The following summarizes the research projects I led or supervised during the reporting period. Immediately below is a summary of projects and proposals followed by further detail on each of the three research streams¹.

2022/23 Projects at a Glance	
<ul style="list-style-type: none"> • Total from reporting period (17) <ul style="list-style-type: none"> • Completed: 8 • In Progress: 9 • Completed projects since year 1: 32 	<ul style="list-style-type: none"> • Primary RIC Role during reporting period <ul style="list-style-type: none"> • Principal & Co-Investigator: 10 • Supervisory: 3 • Advisory & Support: 4
2022/23 Proposals at a Glance	
<ul style="list-style-type: none"> • Total from reporting period (13) <ul style="list-style-type: none"> • Under Review: 2 • Awarded / Approved: 3 • Unsuccessful: 6 • Invited, but did not apply: 2² 	<ul style="list-style-type: none"> • Type <ul style="list-style-type: none"> • Academic Funding: 6 • Non-Academic Funding: 4 • Request for Proposal: 3

Research Stream #1: Mobilizing Human Capacity

Current topics within this research stream include: workforce development; economic sector exploration; entrepreneurship; data for decision making; food systems; and capacity building within rural economic development. Examples of projects in this stream are the Kootenay Entrepreneurship Program (in collaboration with KAST and College of the Rockies); Resilience and Alternative Food Systems (BC Food Hub Case Study) (in collaboration with the Central Kootenay Food Policy Council, University of Guelph, and others); and the South Kootenay Tourism Management Plan – Phase 1. Details of one project are provided below as an example of research activities.

Sample Project:

OVERARCHING IN PROGRESS: Addressing Labour Shortages through Newcomer Attraction

COMPLETED CASE STUDY: Nelson and Area

- **Project Type:** multi-year national academic project with a 6 month local case study
- **Goals:** i) evaluate rural workforce strategies; ii) examine catalysts for success, iii) provide insights for policies and programs
- **Audience:** provincial and local government, economic development
- **Progress:**
 - Academic and policy literature review has identified that some topics (e.g., temporary farm workers) have received more attention than others (e.g., urban to rural migration)
 - BC trends demonstrate a focus on housing and place-based approaches
- **Case Study Results:**
 - Interviews with support organizations and local business investigating workforce gaps and solutions
 - Priority sectors: hospitality, healthcare, trades, retail, early childhood education, forestry
 - Divergent perspectives between support organizations, businesses, and employees
 - Actions identified: workshare programs, ridesharing services, increasing efficacy of existing programs

Link: https://sc.arcabc.ca/innovates_newcomer_attraction



RIC & Colleagues present at the Canadian Association of Geographers Conference, May 2023

¹ Projects may cross over more than one research stream.

² In cases where a request for proposal was declined, this was due to capacity limitations.

Research Stream #2: Developing in the Age of Disruption

Current topics within this research stream include: technology in the mining and agriculture sectors, advanced manufacturing, innovation systems, entrepreneurship, connectivity, and outdoor recreation. Examples of projects in this stream are Disruptive Technologies and Economic Development (in collaboration with University of Waterloo and Memorial University) and Connect MB: Co-Creating a Community Wellbeing Framework. Details of one project are provided below as an example of research activities.

Application of Spectrum to Survey Results

	Traditional Manufacturing	Mid-Low	Medium	Mid-High	Advanced Manufacturing
Use of R&D	Light Blue	Dark Blue	Dark Blue	Light Blue	Light Blue
Application of AM Technology	Light Blue	Dark Blue	Light Blue	Light Blue	Light Blue
Skilled Workers: Recruitment, Training & Retention	Light Blue	Dark Blue	Dark Blue	Light Blue	Light Blue
AM Management	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue
AM Networks and Peers	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue
Sustainable Manufacturing	Light Blue	Light Blue	Light Blue	Light Blue	Light Blue

Lower concentration → Higher concentration

Screen Grab from Webinar, June 2023

Sample Project:
COMPLETED: Advanced Manufacturing in the Kootenays

- **Project Type:** community partner led, 6 months
- **Goals:** i) assess sector in region (size, employment, challenges) and ii) identify avenues for growth
- **Audience:** Kootenay region businesses, communities, and economic development

- **Results:**
 - Project identified a database of businesses within the Advanced Manufacturing Sector
 - A survey of businesses identified challenges like limited funds in support of research and development, accessing skilled workforce, and an absence of peer support
 - The project team worked to better define Advanced Manufacturing within the rural context, creating a spectrum diagram showing key characteristics and a self assessment tool to guide businesses and economic development practitioners
 - A collaboratively written, peer reviewed article sharing the Advanced Manufacturing Spectrum has been accepted for publication pending revisions

Link: <https://kast.com/reports/advanced-manufacturing-in-the-kootenays/>

Research Stream #3: Building the Future

Current topics within this research stream include: rural internet connectivity, transit and transportation, and nature based solutions. Examples of projects in this stream include Nature-Based Rural Solutions (in collaboration with SFU) and the revised Moving Forward proposal to investigate rural transit. Details of one project are provided below as an example of research activities.

Sample Project:
IN PROGRESS: Village of Salmo and RDCK Area G Transit Demand Study

- **Project Type:** community partner led, 6 months
- **Goal:** i) clearly identify core user groups and their needs; ii) better understand the demand for public transit in Salmo and Area G; and iii) inform routing and delivery mechanisms
- **Audience:** local government, West Kootenay Transit System
- **Progress:** during the reporting period the following activities were completed
 - Review of past studies and secondary data
 - Survey of residents of Salmo and Area G
 - Preliminary development of 3 transit options based on target audience and need
 - Selkirk College student intern Jonnah Ronquillo presented findings to the Village Council and public

Reconciliation and engagement with Indigenous Peoples and First Nations

I participated in a collaborative discussion alongside other Selkirk Innovates Faculty, staff from Selkirk's Indigenous Services, and representatives from several First Nations and Indigenous communities from across the region to discuss how to advance and support Indigenous-led research. This conversation built on the recommendations of the 2020 report – [Viewpoints on reconciliation: Indigenous Perspectives for Post-Secondary Education in the Southern Interior of BC](#). I aim to bring these recommendations into my 2024 research plan. I received two requests for advisory and support from staff working for two First Nations this year and endeavor to build this initial support into future relationships. This work is ongoing and long term.

Student Involvement: see Section 6.

3. Three Year Plan: Key Performance Indicators

The results of year 1 (2020/21) were used as a baseline upon which to identify key performance indicators (KPI) for years 2 and 3. The targets for year 3 (2022/23) were adjusted based on results of year 2. Year 3 (2022/23) KPI targets and actuals are laid out in the table on page 10. These KPIs should be considered proxy measures.

In January 2024 I will be re-visiting these KPIs with my Regional Advisory Committee to determine which KPIs to continue to measure, to consider new KPIs, and to discuss targets for year 4+.

KPI	Related RIC Goals	Year 1 - 2020/21 Baseline	Year 2 - 2021/22 Actual	Year 3 2022/23 Target	Year 3 2022/23 Actual	Discussion	Year 4 2023/24 Target
RIC Productivity							
Allocation of RIC Time <i>Distribution of RIC's time (% by major task type)</i>	Capacity Development; Economic Diversification; Network Support	<ul style="list-style-type: none"> • Research: 50% • Advisory: 20% • Proposals: 15% • Admin: 12% • Pro. Dev.: 3% 	<ul style="list-style-type: none"> • Research: 64% • Advisory: 13% • Proposals: 10% • Admin: 9% • Pro. Dev.: 4% 	<ul style="list-style-type: none"> • Res: 60% (10% FFS) • Adv.: 15% • Proposals: 10% • Admin: 10% • Pro. Dev.: 5% 	<ul style="list-style-type: none"> • Res: 66% (8% FFS) • Adv.: 14% • Proposals: 5% • Admin: 7% • Pro. Dev.: 8% 	Actuals similar to targets. Greater proportion of Professional Development activity likely due to travel required for conferences. Reduction in Proposal time due to larger number of secured long term projects (necessitating fewer new applications. Targets will be maintained for year 4.	<ul style="list-style-type: none"> • Res: 60% (10% FFS) • Adv.: 15% • Prop: 10% • Admin: 10% • Pro Dev.: 5%
Research Outputs <i>Mix of research outputs as described in Section 5</i>	Capacity Development; Ec. Diversification; Network Support	38	42	40	45	Target exceeded. Given that year 4 outputs are likely to focus on larger reports and articles, the target for year 4 is set at 40 (same as year 3 target).	40
Collaborators <i>Total number of active collaborators</i>	Capacity Development; Economic Diversification; Network Support	34	35	35	39	Target exceeded. Level of effort to be maintained.	35
Reach of RIC Research							
Direct Audience Size <i>Total attendees at events or presentations given by the RIC or HQPs under her supervision³</i>	Capacity Development; Network Support	529	1973	600	781	Target exceeded, despite lack of outlier events (e.g., Year 2's plenary talk at FCM). Year 4 target based on year 3 experience.	775
Conference Presentations <i>Presentations made by the RIC or HQP under her supervision</i>	Capacity Development; Network Support	6	4	8	10	Target exceeded.	8
Number of Media Mentions <i>Coverage of RIC, research projects</i>	Capacity Development; Network Support	30	50	50	51	Target exceeded. Efforts will be maintained at current level.	Review value of KPI
Advisory and Support Requests <i>Direct application of RIC's expertise</i>	Capacity Development; Economic Development; Network Support	116	197	200	177	Target not met in terms of number, however % of time increased, indicating some requests were larger/more complex. Year 4 target revised based on year 3 outcome and desire to main similar level of effort / time allocation.	180
Training and Mentorship							
Direct Supervision <i>Number of HQP positions under direct supervision</i>	Capacity Development	22	22	20	16	Target not met. This is in part due to the long term nature of several ongoing projects. The target for year 3 is kept for year 4 and efforts will be increased.	20
Training through events <i>Total number of attendees at HQP specific events</i>	Capacity Development	127	171	175	170	Target almost met. Efforts will be increased in year 4.	175

³ Does not include all online participants where exact counts are not possible or views of recordings.

4. Financial Summary

During the reporting period I have led or contributed to securing projects with a total value (funding/fee and partner contributions) of just over \$977,000, with an additional value of \$3 million in proposals that are currently under review (see table below). During the reporting period I also continued to lead the BC portion of two research projects (and manage the associated budgets) initiated by my predecessor:

- Remote Control (University of Waterloo Led) - Total Selkirk Budget: \$37,800 (\$14, 210 in 2021; \$15,670 in 2022; and \$7,920 in 2023) – ongoing
- Smart Specialization (OCAD Led) - Total Selkirk Budget: \$10,400 – completed 2023

Project	RIC Role	Funding Source	Funding or Fee	Partner Contributions ⁴	Total
Year 3 In Progress (as of September 30, 2023)					
Resilience and alternative food systems. Exploring the roles of BC's Food Hubs in regional resilience.	Co-Investigator	SSHRC - Insight	\$399,978	NA	\$399,978
Addressing Labour Shortages through Newcomer Attraction	Co-Investigator	OMAFRA (ON Gov.)	\$133,500	NA	\$133,500
Kootenay Entrepreneurship Program (building on KYE)	Co-Investigator	ETSI-BC	\$32,500	\$56,800	\$93,300
KORE Sectoral Survey and Focus Group	Research & Advisory	Fee for Service	\$23,970	NA	\$23,970
Nature-based Rural Solutions: Planning for Green Infrastructure	Co-Investigator	SSHRC – Insight	\$170,932		\$170,932
Rural Resilience Cluster Application Projects <ul style="list-style-type: none"> • Salmo and Area G Transit Study 	Co-Investigator	Mitacs	Variable by project	Variable by project	\$18,000 (/\$420,000)
Year 3 Completed (as of September 30, 2023)					
Rural Resilience Cluster Application Projects <ul style="list-style-type: none"> • Kootenay Advanced Manufacturing • NAEDP Case Study 	Co-Investigator	Mitacs	Variable by project	Variable by project	\$36,000 (/\$420,000)
Kootenay Youth Entrepreneurship Program	Co-Investigator	ETSI-BC	\$43,750	\$29,650	\$73,400
South Kootenay Tourism Management Plan	Co-Investigator	Fee for Service	\$12,276	NA	\$12,276
Selkirk College Engagement Survey	Research & Advisory	Fee for Service	\$10,000	NA	\$10,000
Columbia River Treaty – Benefits Sharing	Co-Applicant	Fee for Service	\$6,300	NA	\$6,300
TOTAL SECURED \$977,656					
Proposal Submitted and Under Review (as of September 2022)					
Moving Forward: The Influence of Place on Mobility and Public Transit in Rural Canada	Principle Applicant	SSHRC – Insight	\$192,755	\$141,876	\$334,631
The Common Ground Canada Network	Co-Applicant	SSHRC – Sustainable Ag	\$1,993,716	\$762,989	\$2,756,705
TOTAL UNDER REVIEW: \$3,091,336					

⁴ Cash and In-Kind

5. Outputs and Collaborations

A summary of outputs from the reporting period is provided below. Research outputs are directly authored or co-authored by myself or my students. Details can be found in the Appendix and further discussion in Section 7.

Output Type	Year 3 Totals	Total Since Year 1
Books & Book Chapters		2
Peer-Reviewed Papers		
• Submitted for Review	2	
• Published	2	7
Technical Papers	4	6
Presentations ⁵	12	21
Conference Presentations		
• Local / Regional	5	8
• National	5	12
• International	0	0
Reports	13	42
Other		
• Toolkit		1
• Database		3
• Videos / Webinars	1	3
• Web Pages	1	6

Year 3 output total: 45

Each of my projects is done in collaboration with partner organizations. I primarily work with organizations across the Kootenay-Boundary region, with a focus on economic development practitioners and local governments. Outside the region, my provincial and national collaborations are with the Provincial and Federal governments, as well as with other post-secondary institutions. A summary of collaborators⁶ is provided in the Appendix.

Community Capacity Building and Output Spotlight: Golden Area Agriculture Sector Profile

In 2023 I was approached by Golden Community Economic Development with an inquiry about developing sector profiles. This was a great opportunity to build community capacity and explore the creation of a process that could enable other communities to create their own sector profiles. This is important because understanding existing data sources, gaps, and what the data actually means is a critical skill that is often overlooked and can result in communities having reports done externally that don't actually serve their needs.

We worked together to identify, analyze, and review data related to the Agricultural Sector. Based on the information, Golden CED created and released their own Agricultural Sector Profile: <https://goldenced.ca/wp-content/uploads/2023/09/agriculture-sector-profile-2023.pdf>.

I hope to replicate this process with other communities in the future.



Patents/Intellectual Property: As I primarily undertake social science such outputs are not applicable.

⁵ In addition to events where presentations were made, myself and/or one of my students attended over 28 events as participants, raising the profile of the RIC and Selkirk Innovates and engaging with a range of existing and potential collaborators.

⁶ Collaborations include ongoing and completed projects, or where the RIC is an active part of board of directors / committees / network. Other forms of collaboration are covered under advisory requests.

6. Training of Highly Qualified Personnel

I supervise a range of Highly Qualified Personnel (HQPs). Each project has its own project team, that meets on a regular schedule. HQPs under my supervision, as well as those under the supervision of my colleagues and collaborators are brought together for a range of events and professional development. Each of my students is supported to participate in the Selkirk Innovates Research Intern Network. Below is a summary of the number of HQP positions under my supervision during the reporting period.

HQP Type	Primary Supervisor	Co-Supervisor
College		9
University - Masters	2	2
Post Doctoral Scholar	1	
Other: Community Researchers	2	

Total: 16

Recruitment: I remain committed to equity in hiring practices, and to supporting increased. In addition to following Selkirk College hiring policies, I seek new pathways to engage with students and to encourage diversity in applicants.

Research Interns, Assistants, and Staff: of the HQPs listed in the table, 10 are students hired as research interns; 3 are graduate thesis students (2 of whom successfully defended their thesis during the reporting period); 1 is a post doctoral scholar, and the remaining 2 are community researchers. Everyone under my supervision receives project specific workplans, regular check-in meetings, and mentorship, both one on one and as a team.

My former HQPs continue to find success in securing employment in their fields. I have received positive feedback from my HQPs. For example, *“Your support with my Canada Graduate Scholarship Master’s application is tremendously appreciated. I cannot thank you enough for your referral and feedback on my proposal. ... I am so grateful for the opportunity to learn with you at Selkirk Innovates. Thank you for being such an exemplary role model for emerging researchers like me.”* – Leeza Perehudoff, Masters Thesis Student. In another example, a student I hired used her internship to support her degree requirement. Following the completion of her internship and graduation, the Professor in charge of the internship program at this student’s university reached out to say *“it seems like things went very well for [name]’s internship. From her own reflection, it sounds like she had some extremely useful professional development conversations with you; thanks for being such a great mentor!”*

Beyond those HQPs under my direct supervision, I continue to act as an informal mentor for several former HQPs. For example, I assisted one former contractor in securing a key professional development opportunity. In her own words: *“Wanted to say ‘thanks’ for thinking of me (again!) ... I feel that you are a big reason this opportunity arose. I am going to be a delegate with the Canadian Women’s Foundation at the upcoming UN Commission on the Status of Women (New York, March 5-11).”* – Tara Howse.

Exit Interviews: I complete a short exit interview with each HQP, asking 3 questions about the value of their experience, areas where I can improve, and advice they would offer to future interns. Question #1 has helped me better understand the experiences that are most valuable to HQPs, underscoring the importance of understanding their professional goals so that I can help to identify and enable professional development opportunities (e.g., conference presentations). Question #2 has enabled me to understand what students liked about my supervisory style (e.g., clarity in work plans, accessibility) so I can understand where my efforts are most effective. Based on question 3, I maintain an advice sheet for incoming HQPs. Most common among the advice offered is to speak up often and ask lots of questions and to take ownership and initiative.

Research Methods Seminars: I continue to deliver targeted research methods seminars open to any interested students, faculty, or community researchers. The recordings of all research methods seminars (9 total) are made available at Selkirk Innovates and in partner organizations. Videos are provided as part of new intern orientation.

7. Research Impacts

The *Realizing Rural Resilience* research proposal approved in Year 1 identified a range of expected impacts. Expected impacts included impact to fundamental knowledge, impacts on industry, impact on processes, and impacts on public programs and policy. Impacts are understood to be direct and indirect, as well as both immediate and long term. My activities and research reach a range of end users, including local economic development professionals, decision and policy makers at all levels, and academia.

My research projects and activities directly respond to applied questions and knowledge gaps. Outputs and outcomes of my research projects and activities serve as inputs into decision making, policy, programs, and projects. While my outputs can be easily discussed and reported, the resulting outcomes are more complex as users are not required to identify or report how the application of research. As a result, validation of the extent of my impact is challenging and imprecise. Proxy indicators demonstrate a high level of engagement and impact. For example, my publications on Research Gate consistently fluctuate between being the first and second most read research items from Selkirk College. An overview of other proxy indicators, including evidence of known and potential research impacts is provided below, presented by research stream, as well as specific to advisory and support activities.

Research Stream: Mobilizing human capacity

- **Overview of impacts:** areas of impact primarily relate to impact to fundamental knowledge, capacity building, and impacts to public policy and programs.
- **Evidence of results and impacts: Building local capacity for data gathering, analysis, and reporting**
 - In collaboration with the State of the Basin Team at Selkirk Innovates, I co-authored three articles exploring using data for local decision making. These articles were circulated through Selkirk Innovates' E-Focus newsletter and made available online. One of the articles ([Using Data for Decision-Making: Data on the Ground - Applications and Outcomes](#)) was opened by 60% of newsletter readers, breaking the previously held E-Focus record of 43%.
 - I have continued to support efforts led by Community Futures East Kootenay to increase regional capacity related to finding, analyzing, and using data. Demand for these resources and supports continues to be high. However, an increase in my role advising on community-led projects, like the Golden CED sector profiles, indicate an increase in regional capacity.
- **Evidence of results and impacts: 2nd intake of REDIP**
 - As reported in Year 2, I played a role in designing options for a new rural funding program for the Province of British Columbia. The resulting program (Rural Economic Diversification and Infrastructure Program – REDIP) has completed its second successful intake and the program was nominated for a Premier's Award, including a direct mention of the contribution of Selkirk Innovates and our collaborator, UNBC's Community Development Institute.

Research Stream: Developing in the age of disruption

- **Overview of impacts:** areas of impact primarily relate to impact to fundamental knowledge, impacts on industry, impacts on processes, and impacts to public policy and programs.
- **Evidence of results and impacts: Building on Past Success**
 - The *Kootenay Youth Entrepreneurship* (KYE) program was launched in year 2, a collaborative project between Selkirk College, College of the Rockies, and the Kootenay Association for Science and Technology.
 - In year 3 we completed 25 in-class recruitment events, hosted a simulcast kick-off event, and a simulcast seminar series. All together 51 students participated. When participants were asked what they found most useful, we received responses like: "[The Entrepreneurs] discussed their real-life experiences ... [and] gave professional advice personally with regards to anticipated business." and "The connections I made with other students, to the college, to companies, and to mentors. I am already keeping in contact with these people."
 - We were successful in securing funding for a revised and expanded program – the *Kootenay Entrepreneurship Program*. Plans for this program include supporting student entrepreneurs to

attend key sector conferences, hosting a game-based entrepreneurship event, and bringing entrepreneurship seminars to targeted user groups.

Research Stream: Building the future

- **Overview of impacts:** areas of impact primarily relate to impact to fundamental knowledge, impacts on processes, and impacts to public policy and programs.
- **Evidence of results and impacts: Influencing rural transit policy and programs**
 - Building on the results of my *Navigating Rural* project, I was invited to participate in several significant transit related activities this year, including speaking as a witness to the House of Commons Standing Committee on Transport, Infrastructure and Communities and serving as a member of ETSI-BC's Transportation Study Working Group. The former resulted in tangible recommendations to improve rural transit across Canada being made to Parliament, while the latter informed the development of ETSI-BC's Regional Transportation Enhancement Program – one of the only rural funding programs to fund operational costs.
 - The 2023 *Not In Service* article I co-authored with a former student was reported as the third most downloaded article from Canadian Planning and Practice.
 - While my 2022 *Moving Forward* funding proposal was unsuccessful, I received positive feedback from the reviewers and re-applied in September 2023. While we await the results of the review, I have been working with the Village of Salmo and RDCK Area G to advance rural transit needs locally.

Advisory and Support Activities

- **177 requests from ~80 unique organizations, including:** local governments (Kootenay region, BC, other rural Canada), provincial government (6 departments, 1 elected official, and 1 special committee), federal government (2 ministries and 1 legislative committee), economic development organizations (e.g., community futures), post-secondary institutions, private sector, and not for profits. The greatest number of requests come from the provincial government; economic development and sector organizations (e.g., Community Futures, Kootenay Outdoor Recreation Enterprise); rural funding organizations (e.g., ETSI-BC, Pacifican); and other academic organizations.
- **Requests include:** data and information, case study examples, advisory, article and report review, research design, connections and networking.
- **Evidence of results and impacts:**
 - Direct input of research and expertise into Program and Policy Design
 - Results of past projects being used as foundations for new projects (e.g., continued application of Economic Development Models project)
 - Use of Selkirk Innovates research and data products (e.g., State of the Basin)
 - Value of capacity resources (e.g., webinar videos, process guides)
 - Continued word of mouth referrals, with requests indicating they were referred to me by an existing partner organization, indicating an increase in reach and potential for future projects
 - Unsolicited feedback from organizations who received support include examples like, (following my review of a draft report) "*Thank you so much Sarah! You are such a resource for our community!*" – Ron LeBlanc, Slocan Valley Economic Development Coordinator

Appendix

Select Research Outputs

The following appendix provides a highlights list of research outputs for the reporting time period. This is not an exhaustive list and does not include all presentations or any reports/outputs that are confidential in nature.

REFERENCE	RIC ROLE
Peer-Reviewed Papers & Articles	
Sutherland and Breen. (2023). Not in Service: A Typology of Barriers Facing Rural Transit Systems . <i>Canadian Planning and Policy</i> , 2022(1), 172-190.	Co-author
Gaspard, Breen, & Minnes. (2023). The Role of Place in Rural Policy: The Importance of Considering the Human Dimensions of Place . <i>Journal of Rural and Community Development</i> , 18(2), 1-21.	Co-author
Weeden, Kelly, & Breen. (under review). Sisyphus's Broadband: Exploring models of rural community participation in digital infrastructure and connectivity. <i>The Journal of Community Informatics</i> .	Co-author
Ronquillo, Breen, Harvey, Fontaine, and Ayre. (under review). Understanding Advanced Manufacturing in Rural Places: A Proposed Spectrum and Assessment Tool. <i>Journal of Rural and Community Development</i> .	Co-author
Technical Papers & Articles	
Breen. (2023). Why rural Canadians need public transit just as urgently as suburbanites . <i>The Conversation</i> .	Author
Breen, Perehudoff, & Jones. (2023). Using Data for Decision-Making: Data on the Ground - Applications and Outcomes . E-Focus, Issue 5.	Co-author
Breen, Perehudoff, & Jones. (2023). Using Data for Decision-Making: Understanding and Avoiding Common Data Challenges . E-Focus, Issue 4.	Co-author
Breen, Perehudoff, & Jones. (2023). Using Data for Decision-Making: Why is it Important? E-Focus, Issue 3.	Co-author
Select Public Presentations	
Breen. Moving Forward: Determining the influence of place on public transit in Rural Canada. <i>West Kootenay Transit Committee Meeting</i> . Trail, BC.	Speaker
Breen. Selkirk Innovates: An Overview. <i>ETSI-BC Board Meeting</i> . Nelson, BC.	Speaker
McCormick, Taylor, Breen, and Summerland. Rural Innovation & Broadband Panel. <i>Keeping it Rural Conference</i> .	Panelist
Breen. Beyond the Summit Panel. <i>KORE 2022 Outdoor Rec-Tech Summit</i> . Kimberley, BC.	Panelist
Breen et al. NAEDP Case Study Summary . Nelson Workforce Case Study.	Co-author
Breen. Rural Considerations Influencing Inter-City Transportation: Presentation to the House of Commons Standing Committee on Transport, Infrastructure and Communities	Witness
Ronquillo et al. Advanced Manufacturing Webinar	Facilitator
Breen. Innovation and the Mining Sector: What does technology change mean for workers and rural communities? <i>Selkirk Innovates Lecture Series</i> .	Speaker
Conference Presentations	
Breen, Dale, Gibson, Hall, and Vodden. (2023). The Future of Work: Changing Workforce and the Implications for Rural Canada. <i>Canadian Association of Geographers Annual Conference</i> .	Co-author
Breen and Stern. (2022). Remote Controlled: Technology and the Canadian Mining Sector Preliminary BC Case Study Findings. <i>Northern Directions</i> .	Co-author
Mastroeni, Breen, Norris, Tennent, Pozgaj-Jones. (2022). (Re)Framing Rural Innovation: Smart Specialization in Non Metro Canadian Regions. <i>Northern Directions</i> .	Co-author
Kelly, Breen, and Weeden. (2022). Models and Implications for Community-led Connectivity in Rural British Columbia. Poster presented at <i>Northern Directions</i> .	Co-author
Helps, Breen, Gibson, Guyadeen, Nichol, and Sarapura. (2022). Addressing Rural Labour Shortages through Newcomer Attraction and Retention: A Scoping Review and Impacts for Communities. <i>Northern Directions</i> .	Co-author
Select Reports	
Santos & Ronquillo. What We Heard: Business Walk & Interviews . Nelson Workforce Case Study.	Co-supervisor
Ronquillo et al. Kootenay Advanced Manufacturing Assessment Report & Resource Package	Co-supervisor & Co-author
Mastroeni, Breen, Norris, & PozgajJones. (2023). The Boundary Region: Final Report & Recommendations: Smart Specialization in Non-Metro Canadian Regions .	Co-author

Collaborators

Collaboration Type	Names
Representation on RIC Regional Advisory Committee (RAC) during reporting period <i>RAC meets quarterly to discuss opportunities and receive updates</i>	<ul style="list-style-type: none"> • Community Futures East Kootenay • Kootenay Association for Science and Technology • Province of British Columbia (Regional Economic Operations - Kootenay) • Government of Canada (Pacific Region Rural Advisor) • Regional Districts of Kootenay Boundary, Central Kootenay, East Kootenay
Project Collaboration <i>Projects under development, active, or completed during reporting period</i>	<ul style="list-style-type: none"> • Boundary Community Ventures • Canadian Rural Revitalization Foundation • Central Kootenay Food Policy Council • College of the Rockies • Community Futures Boundary • Community Futures Central Kootenay • Community Futures East Kootenay • Dalhousie University • ETSI-BC • Golden Community Economic Development • Government of Canada • Internet Society of Canada • Kamloops Food Policy Council • Kootenay Association for Science and Technology • Kootenay Outdoor Recreation Enterprise • Lakehead University • Local Governments Committee (Columbia River Treaty) • Lower Columbia Initiatives Corporation • McMaster University • Memorial University • Nelson and Area Economic Development Partnership • Nelson Cycling Club • OCAD University • PICS • Province of British Columbia (JERI, Forests) • Province of Ontario (OMAFRA) • Queens University • Regional District of East Kootenay • Regional District of Central Kootenay • Regional District of Kootenay Boundary • Royal Roads University • Rural Development Institute (Brandon University) • Selkirk Technology Access Centre • Simon Fraser University • Trail Chamber of Commerce • Tru GIS • Village of Salmo • University of Guelph • University of Waterloo
RIC served/serves on Board of Directors, as Network member, or on Committee/Council during reporting period	<ul style="list-style-type: none"> • Canadian Association of Geographers • Canadian Rural Revitalization Foundation • British Columbia Forestry Worker Support and Community Resilience Council • Economic Development Practitioner Network • Kootenay Outdoor Recreation Enterprise Board of Directors • Lower Columbia Economic Resilience Action Group • West Kootenay Recruitment Agency Steering Committee • South Kootenay Tourism Committee • Rural Research Centres Network (R2CN) • ETSI-BC Transportation Study Working Group • Canadian Federation of University Women • Informed Opinions

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Regional Innovation Chair in Regional Economic Development: January Reporting Summary

Highlights of Select Research Projects by Research Stream

Once approved, the three research streams will be replaced by the newly identified categories (see strategic planning update).

1) Mobilizing Human Capacity

- *BC Food Hub Exploration – ongoing*
 - Research team attended Food Expo in Creston, hosted food hub discussion
 - Supported recent collaborative proposal between the Kootenay, Boundary, and Kamloops region to refine and pilot the food mapping distribution map
 - Working on analysis of year 1 results of provincial community of practice participation
- *Sector Exploration Process - ongoing*
 - Golden released their first completed sector profile
 - Looking for communities who may be interested in testing the process
 - Exploring how to share sector process through State of the Basin Website
- *Kootenay Entrepreneurship Program*
 - Entrepreneurship Simulation event to be hosted February 3 and 4, 2024
 - Event will be simultaneous between Selkirk College and College of the Rockies, in collaboration with KAST
 - Event details and registration: <https://kast.com/programs/startup-launch/kep/>

2) Developing in the Age of Disruption (Technology and Innovation)

- *Connected MB Project – new*
 - This project is focused on building broadband connectivity and digital literacy in rural Manitoba
 - Project builds on the rural broadband work I completed in 2022
 - I am involved as an advisor with the goal of identifying innovative ideas and solutions that are transferable
- *Remote Controlled: Disruptive Technologies and Economic Development*
 - Data collection completed, analysis ongoing
 - Project team applied to present at the Canadian Rural Revitalization Foundation conference in May 2024
 - Past research presentations available [online](#)

3) Building the Future (Infrastructure and Services)

- Village of Salmo / Area G Transit project completed
 - Student presented to Village council as well as hosting an open house
 - Recommendations put forward to BC Transit by the West Kootenay Transit Committee based on project results
 - Completed project to be presented to West Kootenay Transit Committee in January 2024
- I am leading a cross-country analysis of federal transit grants, examining what support was received in rural places and exploring patterns (e.g., support for communities with existing transit versus new services for communities without service)

Metrics Summary - Reporting Period: September 19, 2023 – December 31, 2023

Category	June - September	October - December
Advisory	<ul style="list-style-type: none"> 54 requests Predominantly regional not for profits and local government Notable requests include demonstration of ongoing impact of past projects 	<ul style="list-style-type: none"> 50 requests Mix of economic development, provincial government, and academic Notable requests include advisory for work building on past projects (South Kootenay tourism)
Events	<ul style="list-style-type: none"> 1 event co-hosted (cannabis research) 5 events attended by RIC or RIC students 	<ul style="list-style-type: none"> 6 events co-hosted: Kootenay Youth Entrepreneurship (2), RIC strategic planning, Food Hub Discussion, Village of Salmo transit open house, Interview Skills 12 events attended by RIC and/or RIC students (topics: food, transit, outdoor recreation, forest sector, tourism, EDPN)
Grants & Proposals	<ul style="list-style-type: none"> 3 proposals under review 1 awarded (Kootenay Entrepreneurship Program) 1 RFP turned down (unrealistic timeline) 1 not awarded (Rural Policy) 	<ul style="list-style-type: none"> 2 proposals under review (Moving Forward, Common Ground) 2 RFPs Awarded 1 proposal not awarded (Micro Internships)
Media & Other	<ul style="list-style-type: none"> Social media items: 4+ News (Salmo/Area G Transit) 	<ul style="list-style-type: none"> Social media items: 6+ Newsletter and press releases: 5 Video: 1 (KORE Summit)
Network Membership	<ul style="list-style-type: none"> Regional Committee: 2 (<i>Lower Columbia Economic Resilience; West Kootenay Recruitment Agency</i>) Regional Network: 1 (EDPN) Provincial Advisory Council: 1 National Committee: 1 National Network: 4 	<ul style="list-style-type: none"> Regional Committee: 3 (<i>Lower Columbia Economic Resilience; West Kootenay Recruitment Agency; South Kootenay Tourism</i>) Regional Network: 1 (EDPN) Provincial Advisory Council: 1 National Committee: 1 National and International Networks: 5
Presentations	<ul style="list-style-type: none"> 3 presentations by RIC or RIC students: NAEDP (x2) and ETSI-BC 	<ul style="list-style-type: none"> 3 presentations by RIC or RIC students: Salmo Village Council, West Kootenay Transit, CFUW
Projects	<ul style="list-style-type: none"> Active Projects (current): 8 Completed Projects (running total): 31 	<ul style="list-style-type: none"> Active Projects (current): 10 Completed Projects (running total): 32
Products	<ul style="list-style-type: none"> Advanced Manufacturing project products Article: The Role of Place in Rural Policy NAEDP Case Study Results The Boundary Region Final Report 	<ul style="list-style-type: none"> Rural Considerations Influencing Rural Transit Options, Submission to the BC Special Committee to Review Passenger Directed Vehicles KORE Regional Roundtables and Survey report Salmo Transit Study Deliverables
Supervision	<ul style="list-style-type: none"> Student Research Interns: 3 Graduate thesis students: 2 Post-doctoral fellow: 1 Community Research Assistant: 1 	<ul style="list-style-type: none"> Student Research Interns: 3 Graduate thesis students: 2* (*1 successfully defended in Dec 2023) Post-doctoral fellow: 1 Community Research Assistant: 1

Regional Innovation Chair in Rural Economic Development

Realizing Rural Research Plan 2024 Update

Introduction

The Regional Innovation Chair (RIC) in Rural Economic Development has three goals:

- **Develop the capacity in the region** for sound decision-making in matters related to economic development, through the provision of relevant research data and analysis, together with related skill and capacity development;
- **Assist in the diversification of the regional economy** through the promotion of innovation and technology transfer in existing and new enterprises; and
- **Support provincial and national networks** that undertake applied research on the revitalization of high amenity, highly rural communities and regions.

In 2020 the *Realizing Rural Resilience* proposal was approved for implementation. The proposal focused on “exploring what rural economic development will look like under conditions of rapid change and uncertainty”. Three overarching research streams were identified within the proposal, with each stream designed to include and integrate multiple projects:

1. Mobilizing Human Capacity
2. Development in the age of Disruption
3. Building the Future

Two additional areas for development were also identified: reconciliation and engagement with First Nations and student involvement. All projects would relate to one or more of the following: data and information, governance and management, policy and programs, and planning and practice.

This funder approved proposal is in place until December 2025 when a new 5-year plan will be required. However, at the organization level the RIC position is renewed on a three-year cycle, with this three-year timeframe acknowledged in the approved proposal.

In the fall of 2023, the RIC position was renewed for an additional three years (2023-2026) and a strategic planning session was held in October 2023 with the RIC and the Regional Advisory Committee (RAC). The goal of the session was to identify and prioritize topic areas to guide and focus the efforts of the Regional Innovation Chair for the next 3 years. The following document serves as an update to the *Realizing Rural Resilience* proposal, incorporating new priority areas.

Confirming Resilience as the Overarching Research Vision

The original research proposal was framed by rural regional resilience - the ongoing ability of a region to successfully resist or cope with changes in the short term and to adapt in the long term. Rural resilience continues to resonate as the overarching vision that links together the research topics and projects.

New Topic Areas of Interest

Building on the topic areas of interest identified by the Regional Advisory Committee, topics were clarified and grouped into common, overarching categories. Overarching guiding questions have been developed for each category. An overview of the categories and topics¹ is provided below. More detail can be found in the Strategic Planning Summary Document.

Category: Future Proofing Rural Communities

- **Guiding Question:** How do rural communities succeed within a changing climate?
- **Topic Areas:**
 - Economic resilience and recovery*
 - Local government infrastructure and asset management

Category: Human Capacity in Small Communities

- **Guiding Question:** How do small communities build, attract, and effectively use human capacity?
- **Topic Areas:**
 - Impact of community economic development*
 - Mobilizing data for decision making
 - Adaptability and skills building
 - Rural programs and grants

Category: Economic Transition and Diversification

- **Guiding Question:** How do communities create a resilient regional economy?
- **Topic Areas:**
 - Building a regional economy*
 - Enabling emerging sectors*
 - Leveling up local businesses
 - Supporting the circular economy

Category: Relationship Building

- **Guiding Question:** How can the RIC build relationships with First Nations and Indigenous Economic Development Practitioners in order to add value?

Category: Gaps in Critical Systems

- **Guiding Question:** How do rural communities apply innovation to address critical systems challenges?
- **Topic Areas:**
 - Transportation of people and goods
 - Regional food systems
 - Housing

¹ *denotes priority

Connecting New Topic Areas to the Existing Research Plan

The newly identified categories represent an evolution of the original research plan (See Figure 1). The strategic planning session enabled identification of new priorities and further targeting of topics identified in the original proposal. This refinement of the research plan has the potential to greatly impact the region and the field of rural economic development.

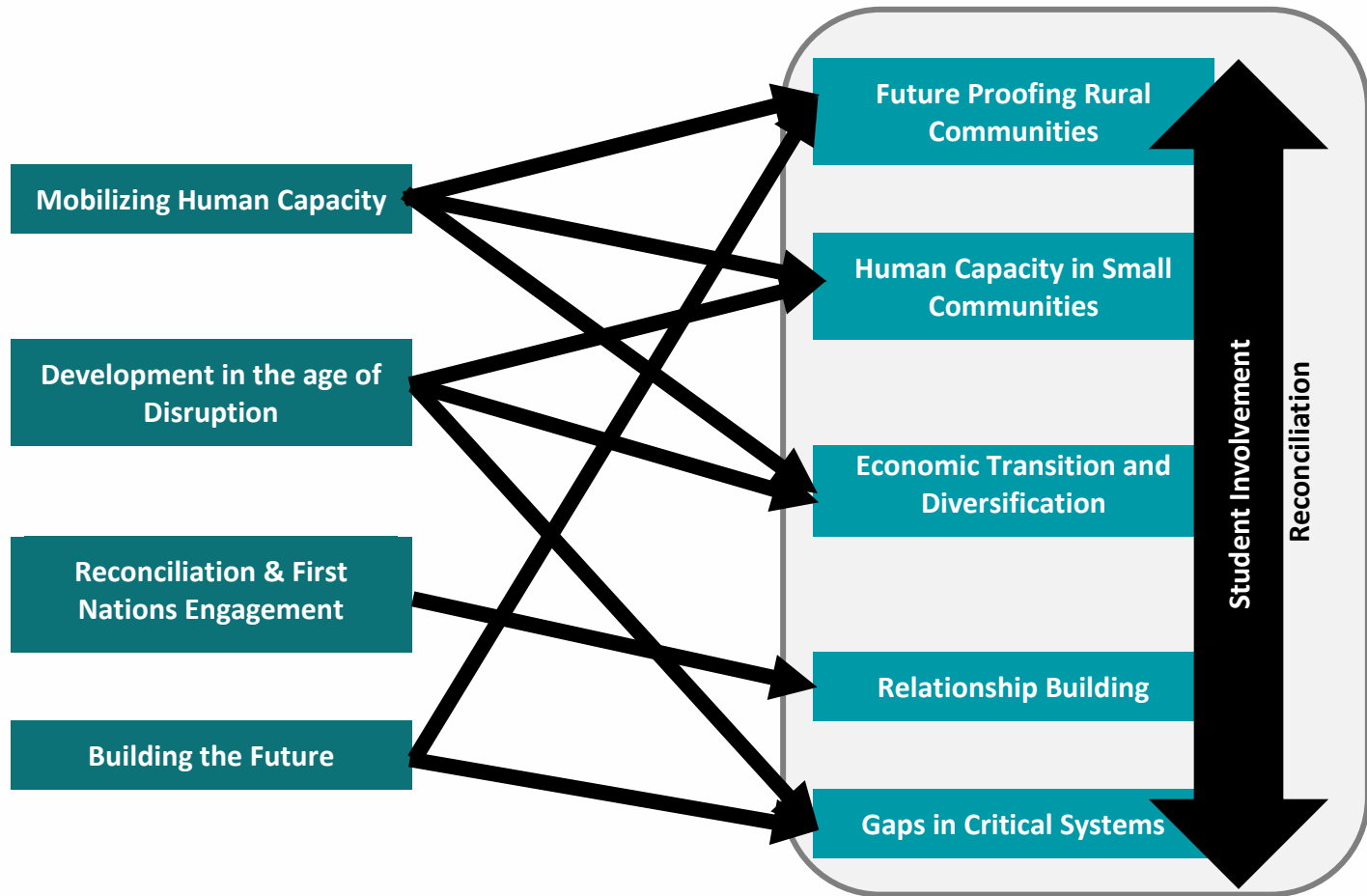


Figure 1: Evolution of Research Plan

Project Identification and Development

New research projects can be identified through a number of pathways, but a project must align the goals of the RIC and fit with the research proposal. The figure below illustrates the revised process for project development (see Figure 2). Following Figure 2 is a newly developed process for guiding the RIC in the identification, evaluation, and prioritization of new projects.

Key Performance Indicators

At the recommendation of the RAC, testimonials will be used to supplement the KPIs required by the funder in order to further demonstrate direct impact. Testimonials will link directly to the expected outcomes listed in the approved proposal.

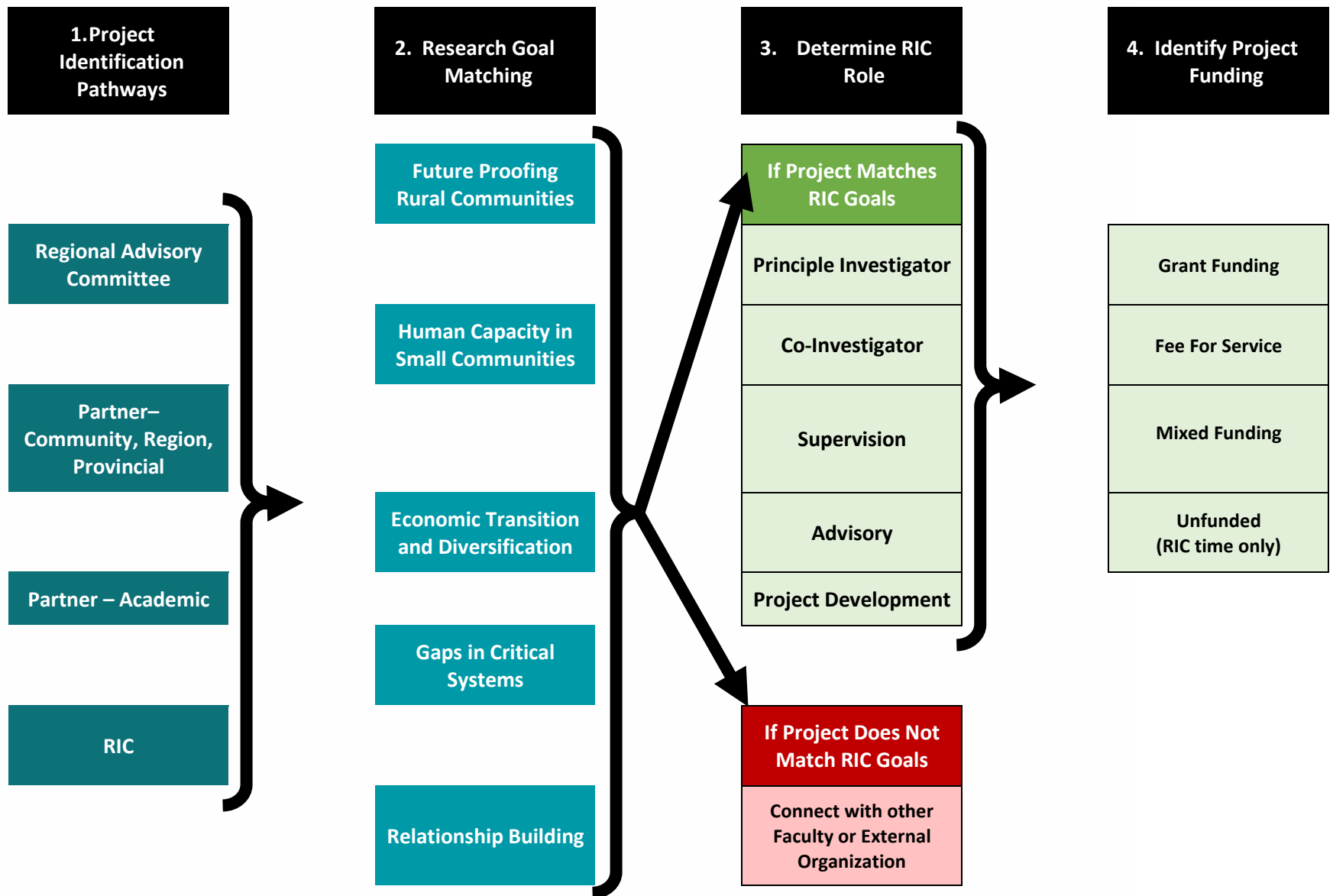


Figure 2: Project Identification and Development

Research Goal Matching: Guide for Identification, Evaluation, and Prioritization of New Projects

1. Match Idea to Category: Does the proposed idea respond directly to one of the guiding questions?
 - If Yes, proceed to 2
 - If No, connect project with alternate option
2. Match Idea to Topic: Does the project idea relate directly to the focus of one of the topic areas?
 - If Yes, proceed to 3
 - If No, connect project with alternate option
3. Match Idea to Priority Level: Does the project idea respond directly to one of the prioritized topic areas?
 - If Yes, proceed to 4
 - If No, proceed to 5
4. High Priority Area: Evaluate Immediate Options
 - Is the project time sensitive?
 - If yes,
 1. Can the project idea with within the RIC's immediate (1 – 6 month) schedule?
 2. Is there another appropriate faculty researcher that can lead the project idea with assistance from the RIC?
 - If No, proceed to 5
5. Evaluate Medium to Long Term Options
 - Can the project idea fit within the RICK's medium (6 – 12 month) or long (1 year +) schedule?
 - Is there another faculty member that can lead the project idea with assistance from the RIC?

Example of Project Development Process and Evaluation in Action

1. RAC Identified Area of Interest: Economic Resilience and Recovery from Disasters
2. Goal Matching
 - i. Responds directly to guiding question for future proofing rural communities
 - ii. Direct relation to topic of interest
 - iii. Topic is priority
 - iv. Time sensitive due to call for College and Community Social Innovation Fund
 - v. Appropriate faculty researcher (Lauren) available to lead
3. RIC to act as Co-Investigator
4. Pursuing grant funding



Director's Report

[Director Lockwood] – [Village of Salmo]

Report Date: February 7, 2024

Local Government Leadership Academy

The conference gave me opportunity to connect with other local governments (LG) struggling with the downloading from the province and opportunity to learn better ways to empower communities with issues that we are faced with in today's world.

- Frank Leonard was the Mayor of Saanich and Chair of the Police Board from 1996-2014 after serving as a Councillor from 1986. While in public office, Frank chaired the Municipal Finance Authority of BC, was President of the Union of BC Municipalities and a Director of the Federation of Canadian Municipalities. With his long-time wisdom, he wanted us to know that measuring outcome from your staff is very important and to make it clear what you want accomplished.
- Cicely Belle Blain is a Black, mixed heritage, non-binary, queer activist, writer and CEO from London, UK, now based in Vancouver. This session focused on psychological safety and inclusive leadership, in other words "POWER." The three laws of power are never static "status quo (stagnant or murky, lack of transparency)," like water "flowing (exchanging and versatile), compound "danger (chaos and risk)." **Pause. Observe. Welcome. Engage. Refresh.** Remembering the two steps 1-Remember to Recalibrate --we should all build in time and lead with silence by using these five words. and 2-Redistributing Power— Engaging in mentorship and lived experience is knowledge.
- Graham Held is a manager – Local Government Relations for BC Assessments. He explained that if your assessment is greater than 15% in December, BCA will notify you in writing. A way your assessment could change would be like your shop burnt down or you built a new shop before October 31. If it happens after this date, they do not know you can challenge the assessment in January. Even if you do not contact them by January 31, you could still have it change up until March 15.
- Bill Buholzer is associate counsel at Young Anderson Barristers and Solicitors. He spoke about the 3 aspects of the housing bills 44, 46, & 47. Official Community Plan - OCP, Public Hearings - PH, and Paying the Cost of Growth - PCG. OCP with need to be updated every five years and affordability in the housing needs report. PH process is being removed and local government may be penalized if you do a PH. PCG - Municipal zoning bylaws MUST be pre zoned land for 20 years for housing supply and eliminating site by site rezoning. There is no more leverage for LG for Development Cost Charges (DCC). This scope has been expanded. LG has a new authority for amenity cost charges (ACC). You will need to have it in your bylaw about building a new rec center for an example in the future and have a fee for it. There is nothing exempt for these charges at this point. There are no dates for penalties right now. This ACC you would collect would need to be put into a reserve. It appears you can not charge for affordable housing. There are many questions coming from these bills so time will tell along with legal bills.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

- Mayor Gord Milsom and Fire Chief Jason Brolund from West Kelowna spoke about things they never thought of. Example – finding someone dead and what to expect in such a large catastrophe. Calling Canada Task Force 1 which is in Vancouver, and they go through areas to determine if there are any deceased. Speak with your Fire Chief, ambulance, and RCMP and make sure they are meeting and going through scenarios. The fire chief will speak with staff and the mayor will speak to the council. Make sure every LG has applied for the Fire Smart grant to the tune of \$200,000 and get an ambassador for your community.
- Roy is the Executive Director of the Natural Assets (NI) Initiative, a national not-for profit that works with local governments and others to help them understand, account for, and manage natural assets as a critical part of resilient infrastructure systems. NIs become barriers and opportunities and can bring legal issues. Building within NA's can create new risk and can be costly. The province did work on a Watershed Security Strategy, and it has five policy intentions which are: 1. Governance, 2. Policy and legislation, 3. Watershed data and knowledge, 4. Holistic watershed management, 5. Water supply and demand. The plan has been integrated into the Water Sustainability Act. I learned that the RDCK is in a Natural Asset Management report from 2021, which I don't remember so I will have to review it. Here is a link to the mini report which can be found on pages 38-50. <https://mnai.ca/media/2021/04/MNAI-Kootenay-Cluster-report-104.pdf>
- Christina Benty, MA is a strategist and human systems change agent. LG's are front lines for the Provincial and Federal Governments and get the attacks what is not working well even though LG's don't have a choice at times. LG's need to bring more attention to the services we offer and continue to offer for future generations. Such as water, sewer, sidewalks, roads, recreation, libraries, and the list goes on. LG's officials need to protect their mental health and eliminate the negativity. Not one person in LG has taken on this role in their community to destroy the place they call home but to do the best for most of the residents.
- Kim Fowler is a professional planner and sustainability expert with over 30 years' experience. One thing she kept saying was what level of services are you willing to pay for and keep the same or give. Most if not everyone single person would say water, sewer and roads would be the number one priority. Your water supply resiliency is the most important of all and where does your area fall for water resiliency. Many areas across BC in these few years saw drought levels with some communities hauling water to their residents. If the government has any information about the water sources in your area, you can check it out at provincial mapping.
- Don Lidstone from Lidstone and Company Law Corporation and Maryam Sherkat, General Counsel & Chief Risk Officer from Municipal Insurance Association of BC (MIABC) explained what it means to be negligent, a nuisance, and contractual claims. How to recognize and mitigate these issues. How will the climate affect our infrastructure and what we should be looking at such as duty, breach, and damages and causation. For example, elected officials are deemed to know about flooding, wildfires, and heat domes and need to be prepared for them. Once you own infrastructure when and how will you maintain it? Policies are the focus for this direction to staff.
- Jan Enns explains about communications. When speaking with someone the number one thing to remember to talk about the issue not the person and we as elected officials need to remind the public about this also. Never speculate on information, tell them you will investigate it and get back to them on the subject but remember to give yourself time for your inquiry as there are many people asking questions and requires staff time.



January 31, 2024

File: 0530-003/0400-60

Via email

UBCM Member Municipalities

Dear UBCM Members:

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for additional detox beds to be added to the Fraser Health Region at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the January 30, 2024 Council Meeting, City Council approved the following resolution:

WHEREAS the Province of BC, through their 2023 Pathway to Hope progress report committed to “eliminating gaps in the mental health care and substance use treatment system,” and to “building an integrated system of care that includes access to a full spectrum of treatment and recovery options” so that “no one falls through the cracks”¹;

AND WHEREAS the Fraser Health Region which covers nearly two million people in 20 diverse communities from Burnaby to Fraser Canyon has only one publicly funded facility that offers rapid access to detox with a total of 24 beds for both youth and adults which results in wait times for persons wishing to enter detox;

AND WHEREAS wait times for detox beds are a known barrier for those seeking the option of treatment for addiction when they are ready;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities lobby the provincial government in order to provide more funding to open detox centres in the Fraser Health Region where they are needed and where accessing existing ones would be difficult for individuals needing the service.

We look forward to, and appreciate your support on this matter.

Sincerely,

Ross Siemens
Mayor

c. Council members
Peter Sparanese, City Manager

¹ https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/ministries/mental-health-addictions/a_pathway_to_hope_progress_report.pdf

Mayor

Ross Siemens

Councillors

Les Barkman

Kelly Chahal

Patricia Driessen

Simon Gibson

Dave Loewen

Patricia Ross

Dave Sidhu

Mark Warkentin

Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, Ontario K1A 0A2
pm@pm.gc.ca

January 18, 2024

Honourable Diane Lebouthillier
Minister of Fisheries, Oceans and the Canadian Coast Guard
200 Kent St Station 15N100
Ottawa, Ontario K1A 0E6
DFO.Minister-Ministre.MPO@dfo-mpo.gc.ca

Honourable Steven Guilbeault
Minister of Environment and Climate Change
Fontaine Building 12th Floor
200 Sacré-Coeur Blvd
Gatineau QC K1A 0H3
ministre-minister@ec.gc.ca

Honourable Dominic LeBlanc
Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs
269 Laurier Avenue West
Ottawa, Ontario K1A 0P8
ps.ministerofpublicsafety-ministredelasecuritepublique.sp@ps-sp.gc.ca

Re: CALL FOR IMMEDIATE ACTION TO PREVENT INVASIVE MUSSEL INTRODUCTION TO B.C.

Dear Prime Minister Trudeau and Ministers,

It has come to our attention that federal funding to support B.C.'s Invasive Mussel Defence Program may be reduced or cancelled this year, and further, that other funding partners are citing a lack of federal leadership as justification to cancel or reduce their funding. This is just as the threat of invasive mussels has dramatically increased, with a confirmed infestation in the transboundary Columbia Basin. In addition to the actions we called for in [our letter](#), dated Oct. 18, 2023 and which included a temporary moratorium on boats coming into B.C., we are calling for immediate, long-term federal funding assistance for the Province of B.C. to support invasive zebra and quagga mussels prevention efforts. The Government of Canada should provide funds to at least match provincial government efforts across the West, or plan for significant higher management costs in the near future.

In September, Idaho announced that quagga mussels had been found in the state's Snake River, a tributary of the Columbia River, less than a day's drive to the border of B.C. and Alberta. Idaho's pre-planned rapid response was to spread more than 116,000 litres of toxic copper chelate into Snake River, killing almost

seven tonnes of fish, and poisoning a 26 km stretch of the river. Wholesale killing of fish, invertebrates, amphibians, and plants in the river was considered better than letting these mussels take hold. We won't know until this coming spring if the treatment has worked. Also in September, Fisheries and Oceans Canada (DFO) declared zebra mussels were discovered in New Brunswick. And then in November, Parks Canada declared zebra mussels had spread another 100km west to Clear Lake in Manitoba's Riding Mountain National Park.

DFO has a mandate to sustainably manage fisheries, work with Indigenous communities to enable their continued prosperity from fish, ensure aquatic ecosystems are protected from negative impacts, and protect the environment when emergencies arise. If invasive mussels arrive in B.C., they will severely impact Pacific salmon by depleting the food web in their spawning and rearing habitats in the Fraser and Columbia River systems. First Nations in B.C. have spent decades restoring these systems and their salmon populations, and an infestation will undermine the recovery of these fisheries. Knock-on effects will be seen in marine environments, where reductions in Pacific salmon populations will reduce a key food source for Orcas and other marine species. Protecting B.C.'s freshwaters from invasive mussels is squarely within the mandate of DFO.

The Canada Border Services Agency also has a responsibility to enforce the prohibition against importation of invasive mussels under the federal Aquatic Invasive Species Regulations. While we applaud the work of border service officers to intercept infested watercraft at many land crossings, CBSA is not fulfilling its responsibility for enforcement. Instead, it relies on provincial inspectors to follow up and decontaminate high-risk watercraft once they are identified.

The new Canada Water Agency has a mandate to improve freshwater management in Canada by providing leadership, effective federal collaboration, and improved coordination and collaboration with provinces, territories, and Indigenous Peoples to proactively address national and regional transboundary freshwater challenges and opportunities. Invasive mussels represent one of the biggest national and regional transboundary threats, yet none of the [\\$750 million](#) allocated to the Canada Water Agency addresses this threat. The Great Lakes region alone will receive more than \$420 million in funding over 10 years to deal with issues such as algae blooms which have been exacerbated by invasive mussels. It would take only \$4 million/year allocated to B.C. invasive mussel inspections to protect the Canadian Columbia Basin, the Fraser Basin, Peace Region, and other major western river systems. The Province of B.C. already allocates over \$1 million/year to this program, but without federal and other partner funding, these efforts will likely fail.

In addition to the threat to Pacific salmon, these mussels are known to stimulate toxic algae blooms, killing migratory birds and contaminating drinking water. They hurt local economies, requiring ongoing maintenance to remove them from in-water infrastructure such as bridges and docks, as well as water systems used to deliver water for agriculture, domestic, industrial, and commercial use. And of course, they degrade the quality of the shoreline environment for human enjoyment.

We view it as unacceptable and unjustifiable, given all the resources and responsibilities of the federal government and your departments, that no federal funding has been allocated to protect freshwater ecosystems from the extreme threat of invasive mussels in Western Canada. Protecting the west from these

mussels is of national importance, and it will take federal leadership to meet this inter-provincial and transboundary threat.

Understanding that protection of freshwater ecosystems and prevention of invasive species falls within federal mandates, regulations, and laws, we hope your departments will work together to find the resources to properly support western provinces in this important work. This is truly a case where a small investment now will prevent massive costs for years to come.

Yours truly,



Sue McKortoff, Chair
Okanagan Basin Water Board

CC:

- British Columbia MPs
- British Columbia MLAs
- British Columbia Assembly of First Nations
- Okanagan Nation Alliance, Chiefs Executive Council
- Okanagan First Nations Chiefs and Councils
- B.C. Local Government Chairs and Mayors
- Pacific NorthWest Economic Region: Matt Morrison, Chief Executive Officer
- Invasive Species Council of B.C.: Gail Wallin, Executive Director
- B.C. Chambers of Commerce
- Thompson Okanagan Tourism Association
- Union of BC Municipalities
- Shuswap Watershed Council
- Okanagan and Similkameen Invasive Species Society

January 19, 2024

Re: Legislative Reform Initiative Update

Dear Local Government Colleagues:

On September 21, 2023, the Regional District of Nanaimo (RDN), Alberni-Clayoquot Regional District, Fraser Valley Regional District (City of Chilliwack), and Don Lidstone, K.C., hosted an interactive, discussion-based panel session (Legislative Reform Initiative) focused on reform of the *Local Government Act (LGA)* at the UBCM Annual Convention in Vancouver. While the lack of powers for regional districts in the *Act* was a major spark for this initiative, the session was intended for both municipal and regional district officials because many aspects of municipal operations are contained in the *LGA* and municipal issues with the *Act* have been the subject of numerous UBCM resolutions over the years. Similar workshops have been held previously at the Association of Vancouver Island and Coastal Communities' Annual Conventions in 2022 and 2023. Approximately 80-85 people attended the September 2023 UBCM session, indicating a broad interest in this evolving topic.

Concerns about the dated *Local Government Act* have been widespread for some time among local governments. Although the Ministry of Municipal Affairs has made significant incremental changes in the legislation over time, without a comprehensive modernization of the *LGA* regional districts are left without sufficient tools or authority to meet expanding responsibilities or to legislate in key areas in comparison with municipalities. Moreover, the evolving social, political, and economic environments that both municipalities and regional districts operate within, such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance, should be reflected in updated and modernized legislation. A key component of our discussions is that any additional powers or tools granted to local government are opt-in so that local governments can choose to implement tools based on what is best for their area.

The goals of the September 2023 UBCM interactive panel session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

Prior to the session, the Ministry of Municipal Affairs provided some background information and several questions to consider during the group's discussion. This material was useful and very much appreciated.

The RDN committed to sending UBCM members a "What We Heard" document summarizing discussion at the session and next steps. We are attaching that document to this letter for your information, as well as the material provided by the Ministry of Municipal Affairs that was considered as part of the September 2023 panel discussion at UBCM. In addition, we are attaching the slide deck presented at the UBCM session.

We encourage other local governments to participate in this important initiative. As indicated in the “What We Heard” document, the RDN is currently following up with UBCM on the possibility of requesting that the UBCM Executive form a working group on this topic. Having letters of support from local governments across the province would be helpful in demonstrating interest. Should you wish to send a letter of support, have any questions, or wish to share examples of legislative challenges stemming from the *Local Government Act*, please contact RDN Chief Administrative Officer Douglas Holmes at dholmes@rdn.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Vanessa Craig". The signature is fluid and cursive, with a large initial 'V' and a long, sweeping tail.

Vanessa Craig
Chair, Regional District of Nanaimo

Encl.

LEGISLATIVE REFORM INITIATIVE: NEXT STEPS
UBCM ANNUAL CONVENTION, September 21, 2023
Summary of Session and What We Heard

SUMMARY OF SESSION

On September 21, 2023, the Regional District of Nanaimo, Fraser Valley Regional District (City of Chilliwack), Alberni-Clayoquot Regional District, and Don Lidstone, K.C., hosted an interactive, discussion-based session on legislative reform. The session was intended for both municipal officials as well as regional district officials because many aspects of municipal operations are contained in the *Local Government Act*.

The goals of the session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

The Ministry of Municipal Affairs provided background and several questions to consider during the group's discussion (Attachment 1).

Approximately 80-85 people attended the session, indicating a broad interest in this evolving topic.

Concerns with the dated *Local Government Act* include restrictions on taxation and revenue sources, complexities in establishing services, and the lack of provisions in comparison with Section 8 of the *Community Charter* which gives municipalities powers to regulate, prohibit, and impose requirements by bylaw without provincial approval or establishing bylaws. Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority (which the province is now addressing as part of its efforts around short-term rental housing), subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models. Further, social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance. These realities should be reflected in a modernized legislative framework.

During the session, Slido polls were used to conduct two "straw polls" of the participants, on these questions: 1) whether or not to proceed with the Legislative Reform Initiative, and 2) whether a UBCM working group or a joint local government project is the best path forward to steer the process.

The majority of participants indicated support for the Legislative Reform Initiative, and indicated their preference would be for a UBCM working group to steer the initiative. These polls were conducted to gain a sense of the sentiments of the session participants only, and are not assumed to represent the views of the UBCM membership as a whole.

WHAT WE HEARD

WHY A COMPREHENSIVE MODERNIZATION EFFORT IS NEEDED

- The Ministry of Municipal Affairs has made important incremental changes in the legislation over time, but a more comprehensive modernization project is needed.
- Extensive downloading of responsibilities from the Province to local governments has exacerbated the problems local governments face; outdated legislation prevents local governments from addressing these issues effectively.
- Over 90% of the province is rural and is not under the *Community Charter*; these areas should not be governed by legislation that was drafted in 1966.
- Regional districts and municipalities have restricted powers where they have delegated authority only, are not constitutionally protected, and have few tools or resources to address local problems.
- Particular challenges with the *Local Government Act* (LGA) raised by participants at this session:
 - responding effectively to emergencies and natural disasters
 - taking measures to mitigate the effects of climate change
 - dealing with old infrastructure and the ability to fund these projects solely through property taxes
 - population growth and migration from cities during the pandemic is rapidly changing the character of rural areas; incoming residents have higher expectations for services
 - incorporation should not be the only other governance option for rural areas; there should be an intermediate step available
 - Electoral Areas lack power and resources
 - business licensing authority¹ and subdivision approval are difficult for regional districts
 - small municipalities and regional districts are unable to fund necessary projects costing millions, such as recycling, dikes, etc., to continue to provide the quality of life that residents cherish in these communities.

CONSIDERATIONS FOR PURSUING LEGISLATIVE REFORM RAISED AT THIS SESSION

- The background and questions provided by the Ministry of Municipal Affairs were very helpful in this discussion.
- Need to identify and list specific, concrete, local community issues and distill them from a 10,000-foot level to provide the Ministry of Municipal Affairs with evidence for the need to modernize the *Local Government Act*.
- Legislative reform should be viewed as supporting the Province, not in conflict with the Province.
- The Ministry of Municipal Affairs should be involved from day one.
- The Ministry should provide funding for this initiative's research and policy work, as they have done for the Northwest Benefits Alliance.

¹ The Province is addressing this as part of its efforts around short term rental housing. Amendments to the *Local Government Act* allow Regional Districts to regulate and licence short-term rentals and other businesses in similar ways to municipalities [see link](#)

- What is working well in the legislation should be left as is.
- If legislative reform is successful in providing new powers and tools for local governments, that does not mean all local governments must use them.
- Islands Trust has an even smaller toolbox than municipalities and regional districts.
- Metro Vancouver has excellent models and best practices, especially in the area of climate change; we can borrow good ideas.
- Local governments need a legislative framework that recognizes the importance of, and facilitates working together with, First Nations in a respectful, effective, and inclusive manner.
- When First Nations participate at the Board level, it changes the conversation and the votes. Local governments often are not well informed regarding Indigenous rights and title.
- The inclusive governance goals in UNDRIP legislation and provincial action plans can be reinforced and worked on concurrently with the Legislative Reform Initiative.
- Need to consider 7 generations into future when modernizing the LGA.
- Planning and land use issues should not be included in this initiative.
- Several participants stressed the need to draft a new charter rather than revise portions of the LGA in a continuation of the “band aid” approach.
- Area associations of UBCM should be included in the conversation.
- A retired CAO or Chair could be a primary resource person for this project, conducting research and policy work and keeping the project on track.

DECIDING WHETHER TO PROCEED WITH THE LEGISLATIVE REFORM INITIATIVE

- **Slido poll #1:** Is there an interest in proceeding with the Legislative Reform Initiative? (96% yes, 4% no)

OPTIONS FOR STEERING AND MANAGING THE LEGISLATIVE REFORM INITIATIVE

Option 1: UBCM Executive could form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Option 2: This could be structured as a joint local government project, with local governments contributing funding to form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Considerations for Option 1:

Pros:

- UBCM has an efficient network, broad reach, consistency, research capacity, and impact with the province.
- UBCM can be representative.
- UBCM has already been doing some work on legislative reform, and has experience.
- UBCM can allocate resources if legislative reform is identified as a priority.
- Reporting back will happen at UBCM.

Cons:

- Last UBCM working group report in 2010 did not meet expectations.
- Some uncertainty on the part of some participants as to how a UBCM working group functions.
- A UBCM working group may be more distant from local governments than is ideal.

Considerations for Option 2:

Pros:

- May insulate the project from getting sidetracked, if the Province does not assist with resources for UBCM.
- With a group of passionate people committed to working together on the project, the Legislative Reform Initiative may not need UBCM.

Cons:

- Challenges with resources and capacity: initiative will require significant buy-in and continued long-term commitment from local governments in terms of funding and staff time.
- Difficult to achieve forward momentum “off the side of the desk”.
- The complex coordination required for the project will be a challenge.

➤ Slido poll #2:

- **Option 1:** UBCM Executive forming a working group (85% in favour)
- **Option 2:** Joint local government project (15% in favour)

NEXT STEPS

- A “What We Heard” document summarizing the session will be distributed to UBCM members.
- It is noted that although there was significant enthusiasm for the initiative, including from areas outside the AVICC region, some representatives indicated they would like additional information on the initiative.

UPDATE: December 2023

Following the UBCM Annual Convention, Douglas Holmes, CAO of the Regional District of Nanaimo had the opportunity to discuss the Legislative Reform Initiative and the September 21, 2023, interactive panel session with Gary Maclsaac, Executive Director, UBCM. Mr. Maclsaac is in the process of seeking direction on this matter from the President’s Committee.

Background and Discussion Questions

The Ministry of Municipal Affairs (MUNI) is committed to listening to local governments about their evolving needs and how the existing legislated framework accommodates new responsibilities and challenges. Much of the legislative agenda sponsored by MUNI in recent years has responded to critical local government needs uncovered as a result of the pandemic and in response to UBCM resolutions. The development of legislative change is a lengthy, complex, and resource intensive process. Therefore, it must be rooted in and supported by a clear gap in existing tools and authorities to fix an identified problem that the current legislation or other tools don't resolve. The mere desire for regional district (RD) legislation alone needs to be tested against a real need, with a clear path on policy development for the province to consider.

Government Priorities

The province has been clear in its priorities and focus on pressing issues of affordability and housing supply – allocating significant resources from both the Ministry of Housing and MUNI to initiatives in this space. That scarce allocation is determined by elected decision makers. The priority on affordability and housing supply also presents an opportunity and recognizes that issues of housing availability and affordability are not just urban issues – and that there is a role for regional approaches to support this work that may require new thinking of how RDs are better able to participate in solutions that will have direct implications for RD regulatory authorities.

In addition, MUNI along with other agencies and ministries, are working on other initiatives that have a direct impact on RD authorities, these include:

- The local government financial review working group, made up of staff from the province and UBCM, where work has been underway to review the local government finance system in B.C., analyzing the recommendations in the 2021 UBCM report, and discussing matters of mutual interest;
- Inclusive regional governance to explore First Nations' interests on RD boards (explore issues such as geographic implications/boundaries of the current RD system and alignment with First Nation territories, election mechanics, and service provision);
- Consideration of business licensing and enforcement authorities for RDs, as previously requested by RDs.

<p>Discussion questions – Are there specific RD challenges and legislative concerns that align with the current provincial priorities? What are the clearly defined problem statements/lack of authority for RDs not already accommodated for?</p>

Other Approaches and Tools

In the past, RD officials have expressed a range of concerns such as lack of regulatory authority – in some cases the authorities in question may exist or it may be facilitated through regulation (recent examples include fireworks and source separation regulations). Other identified concerns relate to some of the fundamental foundations of RD structures and principles – such as the principle that cost-recovery for services being matched with the beneficiaries of the service, or the unique ability of RDs to balance rural and urban interests. Any changes contemplated need to be evidence-based and targeted

and not be change for “a nice to have” versus a particular business or governance need for which a policy rationale exists and no other tools exist.

Discussion questions – given the inherent flexibility in the RD system, are there other tools or approaches that may address challenges that could support RDs in the absence of legislative changes?

Process for further engagement

Given the key and pressing priorities that the province is currently engaged on (e.g., housing and homelessness, climate change and emergency planning, health, and the opioid crisis) there are practical considerations about how the local government system (including municipalities and RDs) will partner and collaborate with the province to address these issues. MUNI remains committed to understanding the broad views and perspectives of local government officials (both regional and municipal) across BC on the issues facing their regions and communities including the need for legislative change. We will take under consideration the results of this session.

Discussion questions – Have inclusive, broad meaningful conversations about RD outcomes and authorities occurred across all RDs? And have those been shared with MUNI? How will RDs organize themselves to ensure that all voices will be heard?

Legislative Reform Initiative: Next Steps

To log into Slido for this session:

Join at slido.com
Enter code: #UBCM1

In Slido, please tell us where you are from and whether you are an EA Director or from a municipality.

Agenda

2:30-2:40

Welcome/introductions/objectives of session

2:40-3:40

Legislative Reform Initiative: A Summary

- Context and background
- Challenges with the Local Government Act
- 20 years of resolutions: a quick review
- Actions taken on this initiative
- Themes from previous sessions and discussions
- Priorities identified in previous discussions
- Background and questions from Ministry of Municipal Affairs
- Reflections from the panel and discussion
- **Decision: Is there an interest in proceeding with the leg reform initiative?**

3:40-4:20

Options for steering and managing the legislative reform initiative

- UBCM working group
- Joint local government project
- Other ideas
- **Decision: decide the best path forward to manage the initiative**

4:20-4:30

Conclusion/wrap up

Welcome and Introductions

- **Vanessa Craig**, Chair, Regional District of Nanaimo
- **John Jack**, Chair, Alberni-Clayoquot Regional District; Chief, Huu-ay-aht First Nation
- **Jason Lum**, Chair, Fraser Valley Regional District; Council Member, City of Chilliwack
- **Don Lidstone**, K.C., Managing Partner, Lidstone & Company

Objective of Today's Session

- Provide context and background about the Legislative Reform Initiative
- Decide whether to proceed with the Legislative Reform Initiative
- Decide the best path forward to steer the process

Legislative Reform Initiative: Context and Background

- Community Charter replaced Municipal Act 2003
 - Excellent piece of municipal legislation in Canada
- Local Government Act (LGA) created in 1966
 - Not overhauled in early 2000s as planned
- Comprehensive modernization of LGA has not been done
 - Accountabilities of RDs continuing to increase
 - RDs lack tools and authority to meet expanded responsibilities
 - Many aspects of municipal operations that need updating are in the LGA (planning)

Challenges with the Local Government Act

- Limits on legislative authority no longer supported by policy rationales
- Demographics/population growth/increased development/sparsely populated areas
- Business licensing, subdivisions, fireworks, parking, tree management
- Is such a distinction between authority of regional districts and municipalities still supportable?
- Revenue generation, models of taxation, funding for services – lack of flexibility in current paradigm

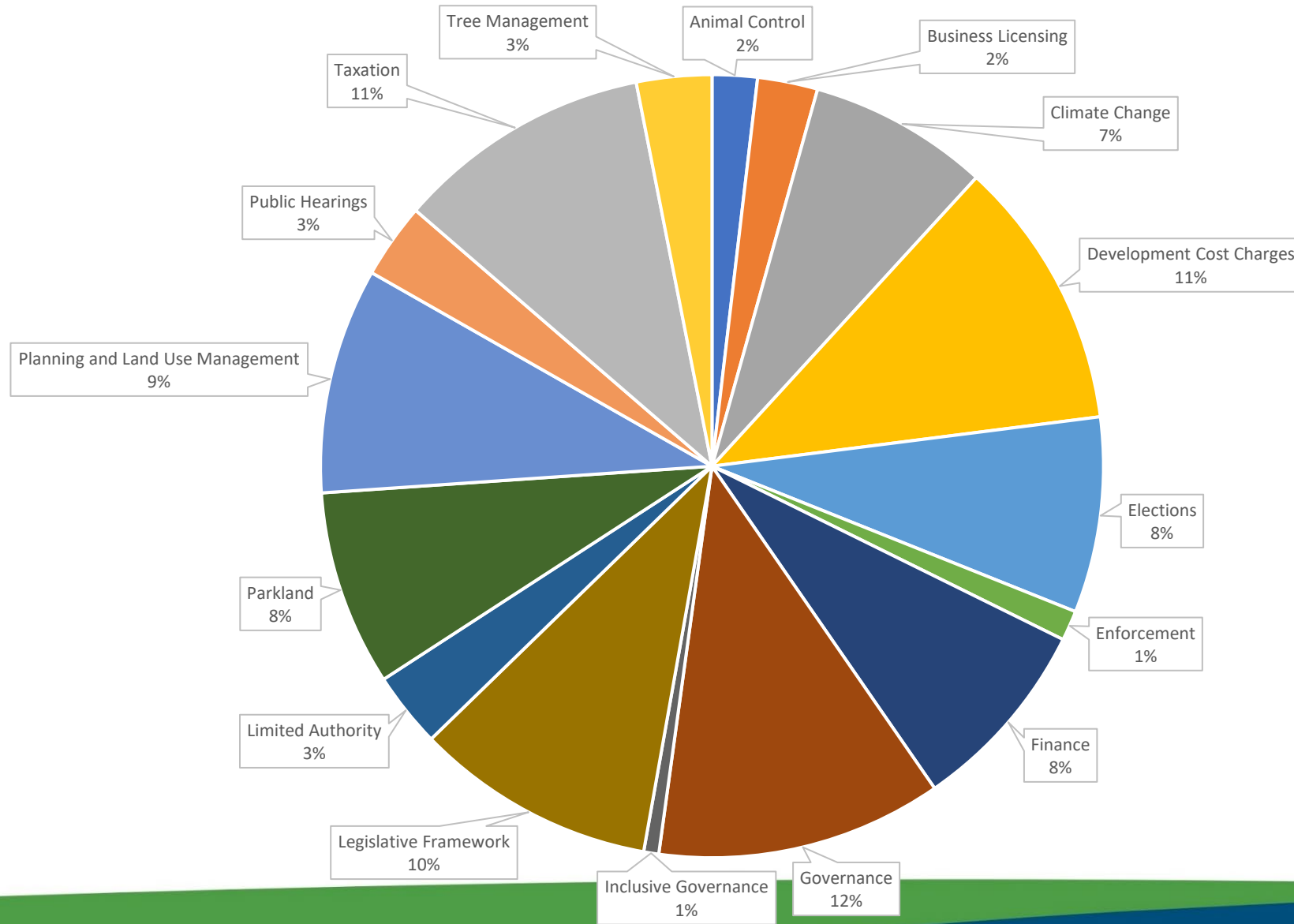
Challenges with the LGA (continued)

- Establishing services to optimize scale, cost distribution, fair participation
- Urban/rural friction
- Social, political, economic values have shifted significantly since legislation was drafted
- *The Province has implemented incremental legislative change over time - which is welcome and beneficial - but it is time for a comprehensive review and update.

20 Years of Resolutions: A Quick Review

- From 2003 to 2022, 161 endorsed resolutions specifically mentioned amending the Local Government Act. 34% were sponsored by regional districts. The rest are from municipalities.
- An additional 71 resolutions requesting an LGA amendment were submitted to UBCM for consideration and were either not endorsed or not admitted for debate.
- Of the 161 endorsed resolutions, three have called specifically for modernization of the LGA and one has called for the creation of a Regional District Charter.
- The 5 most common themes are:
 - Governance
 - Development Cost Charges
 - Taxation
 - Legislative framework
 - Planning and land use management

Resolutions At a Glance



Actions Taken on this Initiative

- **April 2021** – RDN initially presented this topic to Chair/CAO Forum for preliminary discussion
- **June 2021** – RDN and Don Lidstone hosted a half-day session with BC Chairs and CAOs to explore a collaborative effort to modernize the LGA
- **April 2022** - AVICC convention – RDN, ACRD and Don Lidstone hosted a 2-hour workshop with local governments to hear about areas needing reform, and to build support for interjurisdictional collaboration
- **September 2022** - RDN submitted resolution, endorsed by UBCM, proposing that UBCM work with Ministry and local government on this initiative

Actions Taken on this Initiative, cont'd

- **September 2022** – RDN and ACRD met with former Minister of Municipal Affairs Nathan Cullen to discuss moving project forward
- **March 2023** - Provincial response to RDN 2022 UBCM resolution on legislative reform received:
 - “The current framework mostly works well”
 - RDs can be innovative, creative in targeting issues
 - RDs should work with Ministry for tailored regulations
 - New tools/authorities must be based on a clear analysis
 - Consensus is needed for system-wide change
 - January 2022 “MOU on Local Government Financial Resiliency” (UBCM/Province) establishes a working group to review challenges

Actions Taken on this Initiative, cont'd

- **March 2023** – RDN again presented on this initiative to CAO Forum and Chairs/CAOs Forum to gather ideas and specific examples
- **April 2023** - RDN, ACRD and Don Lidstone hosted a second panel session at the 2023 AVICC Convention in Nanaimo, building on ideas from 2022 AVICC workshop and seeking guidance on how to move the project forward
- **September 2023** – UBCM Convention (Vancouver), RDN, ACRD, City of Chilliwack, and Don Lidstone hosting a third panel session, building on ideas from the April 2022 and April 2023 AVICC sessions, and seeking guidance on next steps, process and timeline, and priorities to be addressed

Themes from Previous Sessions and Discussions

- UBCM may be the most effective avenue for shepherding this initiative
- First Nations must be invited to be part of modernizing exercise
- A new legislative scheme should contemplate seven generations into the future; establish a framework responsive to future societal changes
- “Be careful what you wish for”: more authority may require more resources
- Ensure core task of modernizing legislation is not sidetracked by other issues
- RDs need more flexibility with revenue sources.
- Municipalities have authority to use fees to shape behaviour.

Themes from Previous Sessions and Discussions, cont'd

- Community amenity contributions should be addressed as part of this initiative
- Consultation with Boards, First Nations, stakeholders, developers, owners, citizens, Province is key
- Identify specific, concrete, local community issues to build ongoing grassroots pressure on local politicians
- Planning and land-use issues should not be included in this initiative
- Connect issues to ministerial mandates
- Capacity and resourcing (financial and staff time) will be major challenges for moving project forward

Priorities to Be Addressed: Ideas from March 2023 Chair/CAO Forum

- Legislative Powers
 - Clarify respective powers of Mayor and Council
 - Amending legislation that provides the ALC with powers to supersede the OCP and RGS
 - Give local governments time to make those changes within the land use plan in the OCP and RGS
- Weighted Voting Structure
 - EA Directors outvoted by municipalities (Planning and Land Use Management)
 - Unfair voting practices on RD assets/service establishment bylaws and their taxation with limited and ineffective representation

Priorities to Be Addressed: Ideas from March 2023 Chair/CAO Forum, cont'd

- Subdivision Approval
 - Maximum build-out to water availability to ensure sustainability. Water consumption needs to be met by raw water source without affecting other current infrastructure, forced to create potable water service
- Inclusive Governance
- Revenue Alternatives
 - Sales tax revenue alternatives, competing for grant funding
 - Ability to have additional revenue streams
 - Additional tools to meet residents' quality-of-life expectations

Priorities to Be Addressed: Ideas from March 2023 Chair/CAO Forum, cont'd

- Long-term Borrowing
 - For regulated infrastructure (water treatment) and essential services (sewer where there are health and/or environmental issues). Not requiring AAPs/referendums.
- Service Establishment – reduce complexity
- Business Licensing – enable RDs to have licensing
- Bylaw Enforcement – declared nuisances

Background and Questions from Ministry of Municipal Affairs

- Legislative reform is a resource-intensive process
- Need to demonstrate a clear gap in tools and authorities
- Must show a real need and a clear path
- Must be evidence-based and targeted
- Consider options other than legislative reform
- Provincial priority on affordability and housing supply presents urban/regional opportunities to participate in solutions

Background and Questions from Ministry of Municipal Affairs, cont'd

- Province has several other initiatives that impact regional district authorities (e.g., inclusive governance study, financial review working group, consideration of business licensing)
- Demonstrate how local government challenges align with provincial priorities
- Local government needs an effective process to organize this project and to enable broad, inclusive and meaningful consultation

Questions for Consideration from Ministry of Municipal Affairs

- Are there specific RD challenges and legislative concerns that align with the current provincial priorities? What are the clearly defined problem statements/lack of authority for RDs not already accommodated for?
- Given the inherent flexibility in the RD system, are there other tools or approaches that may address challenges that could support RDs in the absence of legislative changes?
- Have inclusive, broad, meaningful conversations about RD outcomes and authorities occurred across all RDs? And have those been shared with MUNI? How will RDs organize themselves to ensure that all voices will be heard?

Reflections from the Panel

Why this initiative is important...

Slido Poll:
Is there an interest in proceeding with
a legislative reform initiative?

YES

NO

Discussion: Options for Next Steps

- What process would be most effective to steer and manage this initiative?
 - UBCM working group
 - Joint local government-led project

A Refresher: Process Suggested at April 2023 AVICC Workshop

Option 1: UBCM Working Group

UBCM to manage this initiative; establish working group to steer the legislative review process:

- Working group comprised of reps from municipalities, regional districts, First Nations, UBCM, ministerial staff
- Research and policy work on the framework/approach to reviewing and modernizing the LGA
- Report back to UBCM membership in 2024 (if there is a resolution from the floor in 2023) or in 2025 (if resolution is submitted in 2024)
- Discuss pros and cons of this option (unified, centralized, broad reach, consistency, mechanisms in place)

Alternative Process To Consider

Option 2: Joint Local Government Project

Local governments could contribute funding to establish a working group to oversee the legislative review process.

- Working group possibly comprised of reps from municipalities, regional districts, First Nations, UBCM, ministerial staff
- Undertake research and policy work on the framework and approach to reviewing and modernizing the LGA
- Report back to UBCM membership? Local governments?
- Discuss pros and cons of this option (challenges with capacity, resources, complex coordination)

Slido Poll: Choose One Option

- Option 1: The Legislative Reform Initiative should be steered and managed by a UBCM Working Group.
- Option 2: The Legislative Reform Initiative should be steered and managed as a joint local government project.
- Option 3:

Conclusion and Wrap Up

- Action(s) depending upon results of today's polls
- RDN staff will follow up with a “What We Heard” document

Thank you!



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
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January 23, 2024

Sent by email: EMCR.Minister@gov.bc.ca

Honourable Bowinn Ma
Minister of Emergency Management and Climate Change Readiness

Dear Minister:

Re: BC’s Emergency and Disaster Management Legislation Feedback

On behalf of the Columbia Shuswap Regional District (CSR) Board of Directors, this letter presents concerns regarding the new Emergency and Disaster Management Act Legislation and the process for creating associated regulations. Of particular concern is the lack of communication and local government engagement with the emergency management legislation change process, the formulation and drafting process of the content of Bill 31-2023: Emergency and Disaster Management Act and the expected challenges as they relate to the CSR.

The CSR believes that the government is taking positive steps toward addressing previous concerns, however the CSR would have found it beneficial to have received a draft version of the legislation for review, like many First Nations, to provide sound, insightful, and meaningful feedback. The CSR feels ill-positioned to respond to the new guidelines, prepare to meet the legislative requirements, and fulfill the expectations of our job accordingly due to the lack of communication and engagement throughout the modernized emergency management legislative change process.

CSR staff have reviewed the new Emergency and Disaster Management Act Legislation recently introduced by the provincial government. Staff have been carefully considering how the framework will be implemented in our area, recognizing execution of the legislation is complex, given the vast expanse and diverse topography of our regional district.

The CSR has identified gaps and vulnerabilities in the proposed framework as we move toward preparing emergency and disaster management strategies to cover a geographical area of 28, 929 square kilometres - with an average population density of 1.7 persons per square kilometre – and to support a population of approximately 57, 512 residents in seven unincorporated electoral areas and four member municipalities. It is important to note that the CSR does not have extensive public works functions, equipment or staff resources as would be seen in municipalities.

Provincial Ministries, Crown Corporations & Agencies

The CSR would like to emphasize the need to establish clear lines of responsibility for emergencies, particularly in areas of provincial and local government overlap, and the Province should provide sufficient financial resources and other supports to ensure the CSR is able to carry out its emergency responsibilities.

The CSR questions why the Ministry of Health is not the lead ministry for extreme heat or cold as these hazards poses a risk to public health. Interior Health has taken a lead role in creating awareness and educating local authorities in the Central Region. The CSR Board sent a letter to the Emergency

ELECTORAL AREAS

- A GOLDEN-COLUMBIA
- B REVELSTOKE-COLUMBIA

- C EAGLE BAY-WHITE LAKE-TAPPEN
- D FALKLAND-SALMON VALLEY

- E SICAMOUS-MALAKWA
- F NORTH SHUSWAP-SEYMOUR ARM
- G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

- GOLDEN
- REVELSTOKE
- SALMON ARM
- SICAMOUS

Management and Climate Readiness Minister on the topic of extreme weather emergencies and public safety on November 17, 2023.

Under the new legislation the CSRD is now required to take action on Crown Land which would result in a significant increase in expected workload due to the enormous amount of Crown Land within the electoral area boundaries. In the CSRD, we are particularly concerned about wildfire, flooding, landslides, and other emergencies that occur within regional district boundaries where the CSRD effectively has little or no control. Unlike municipalities who are responsible for road networks, bridges, and sidewalks as well as subdivision approvals, regional districts do not share these same responsibilities and therefore do not have extensive public works functions, heavy equipment and responding resources. In our view, it is reasonable for the Province to assume primary authority for assessing and responding to emergencies on or originating from Crown Land as it does for wildfire emergencies through its BC Wildfire Services Branch.

While much of our work is focused on mitigation and we can actively focus on zoning regulations and public education to try to reduce the impact of a disaster, we do not have the ability to reduce risk outside of our service area. Through the mitigation efforts, we believe it enables individuals and communities to recover more rapidly from disasters while lessening the financial impact of disasters.

Having recently gone through the largest emergency operations response in CSRD history this past summer with the Bush Creek East Wildfire, and still actively in the recovery process, we are taking the opportunity for careful analysis and review of the response and recovery efforts. Through debriefing and reviewing our emergency response, as well as our coordination efforts with the Province, stakeholders and organizations, we are taking advantage of analyzing the draft legislation with a critical eye. With our recent experience and with consideration to the proposed legislation, we are carefully evaluating each section of the draft legislation as it relates to us and the scope of our ability to respond to the emergency or the recovery process, whether it is a wildfire, flooding, landslides, or other emergency event.

The CSRD supports the adoption of the Sendai Framework and agrees that as risk increases due to negative climate change impacts, emergency management needs to focus on reducing risk, particularly through mitigation and prevention actions. There will be a requirement from both provincial and federal governments to guide and coordinate disaster risk reduction, providing resources, incentives, and financial support to local authorities, such as regional districts, whose boundaries are large and tax base small. Guiding principles to support implementation will be important and will need to clearly set risk tolerance and standardized risk thresholds used to define hazards and hazardous areas.

Local Authorities

The CSRD has significant concerns regarding the increased responsibilities, requirements, and expectations being placed on them without clear commitment from the Province to fund the extra work. The CSRD welcomes recommendations by the Minister regarding modifications to local authority emergency plans but retains the right to determine whether to adopt the modifications proposed. The Sendai Framework clearly states that it is necessary to empower the local authorities with decision-making responsibilities especially as it relates to emergency planning. For example, there will be a need to address existing subdivisions that were approved by the province prior to the establishment of regional districts. Many of these subdivisions are situated in high-risk areas such as alluvial fans, mountainous terrain, and below large cliff faces. The Sendai Framework speaks to “Investment in Risk Reduction” which can prove very costly. The responsibility for risk reduction needs to remain with the approving body, which in many cases is the Province.

Under the new legislation, Local Authorities must have one emergency management plan for each area within their jurisdiction. The CSRD has dozens of communities and unincorporated hamlets and villages. Does this mean a separate plan is required for each of these areas? What is the standard for including “measures to promote cultural safety” when there are multiple Indigenous governing bodies with overlapping territories within the CSRD?

The requirement to support others in an area of their jurisdiction by taking emergency measures or providing emergency resources will require additional resources and funding. All mitigation and preparation measures

directed by the Province to local government will add significant workload and funding requirements and the CSRD would like clarification on expectations and how this will be supported by the Province.

There is a new requirement to have business continuity plans. The CSRD would like to request a standard template or overview of what the business continuity plan is expected to include. Does EMCR have the capacity to audit business continuity plans, and will there be provincial funding available for agencies to create these plans? More information is requested on the expectation of consultation and cooperation with Indigenous Governing Bodies and the nature of the collaboration as it impacts the Business Continuity Plan.

If the Province is to establish a comprehensive list of requirements for standardized programs and plans, the CSRD would request that the differences between municipalities and regional districts is considered. The CSRD would like clarification on the expected frequency of reviews and revisions to the various plans.

The CSRD is concerned by the implied expectation that the regional district is responsible for funding critical infrastructure risk assessments, emergency plans, and business continuity plans, and is responsible for hosting the data, including all information and records, and how it relates to increased staff time, resources, and costs.

Local Authorities are required to provide additional reports annually and as requested by the Province. This will create an added workload on staff.

The legislation seems to be increasing the Province's power over local authorities which is a concern if the Province directs Local Authorities to take action but does not provide adequate resources and funding. The CSRD would like to know if the Province will supply appropriate funds and resources if directing the Local Authority to mitigate or prepare for a specific hazard that presents a significant risk of becoming an emergency. Who determines if it is a significant risk?

First Nations Reconciliation, Consultation and Coordination

The CSRD has several agreements with First Nations in the Shuswap area, regularly consults and collaborates with First Nations, and fully supports the Province's efforts on reconciliation and protecting First Nations cultural sites. The CSRD is concerned that the proposed requirement for consultation with First Nations on emergency management plans and actions is downloading of the Province's responsibilities inherited from the federal government.

With many First Nations lacking full-time emergency management staff resources, the Province is placing increasing responsibility for First Nations emergency preparedness on Local Authorities. Consultation and coordination during an emergency when decisions need to be made quickly may be challenging. Clarification is required to define reasonable efforts by local government to reach agreement with multiple First Nations regarding overlapping traditional territory, what treaty areas are within the jurisdiction of a local authority and how they will be described in the local authority's emergency management plan. Significant additional workload is expected for all parties to meet the new requirements. Clarification and further details will be required for developing our regulations.

Financial Considerations

The CSRD looks forward to improved provincial policies, procedures and administrative processes that enable support for mitigation and recovery activities that will build resilience against future disasters and optimize existing reimbursement processes. Our view is that there needs to be more streamlined and user-friendly processes with regards to obtaining DFA, including increased funding opportunities from the Province and the Federal Government.

The CSRD welcomes a new approach to disaster recovery and agrees that a solid framework needs to be developed to form part of the new emergency management legislation. We recognize and have dealt with events where there is no clear dividing line between response and recovery. In order to "build back better" the Province will need to fund all stages of recovery.

Regarding the new Recovery Period the CSRD requests clarification on what the actual financial support and other assistance provided to local governments under this new period of 90 days entails, and the rationale behind setting the time frame at 90 days.

Enforcing Compliance

How will enforcement change with respect to evacuation order areas given the recent challenges during the 2023 wildfire season with major RCMP involvement? As it pertains to the Province, enforcing compliance by local governments with the new legislation, the CSRD recommends a reasonable and collaborative approach. The regulations are still being drafted and many questions remain unanswered regarding resources and funding to achieve all the new requirements.

Supporting Volunteers & Non-Governmental Organizations


The requirement for a volunteer to register and obtain specialized disciplines with no remuneration for services is not equitable to the offerings provided to volunteer firefighters who are deployed to assist with fighting fires. Firefighters are required to have specialized training but, when deployed, are remunerated for their services. The Inter-Agency Operational Procedures and Reimbursement Rates compiled by the Office of the Fire Commissioner clearly outlines annual rates and reimbursement for out-of-pocket expenses. There should be equitable treatment of Emergency Support Services volunteers who are registered, have specialized training, and are deployed to assist other communities and all out-of-pocket expenses should be reimbursed at governmental rates. On November 9, 2023 the CSRD Board sent a letter to the Emergency Management and Climate Readiness Minister on the topic of remuneration for Emergency Services volunteers.

Regulations

The CSRD believes we all have an opportunity to clarify and improve emergency management in the province by working together on developing the new Emergency and Disaster Management Regulations. The CSRD requests the Province establish a Regional District Working Group made up of regional district emergency managers from across the province to assist and advise the Province on the development of the new regulations specific to regional districts.

Thank you for considering our response to the changes in the Emergency and Disaster Management Act Legislation which will have significant and broad reaching implications to all local governments across BC. We understand the mitigative requirements to protect life and property and are fully committed to collaboration with the Province to enhance program effectiveness, communication, and trust in the delivery of emergency management services to all of our communities.

Yours truly,
COLUMBIA SHUSWAP REGIONAL DISTRICT
Per:



Kevin Flynn
Board Chair

cc: Union of BC Municipalities
All Regional Districts in BC



January 26, 2024

Premier Eby
Province of BC
premier@gov.bc.ca

Honourable Bowinn Ma
Ministry of Emergency Management and Climate Readiness
Via email: EMCR.Minister@gov.bc.ca

Dear Premier Eby and Minister Ma,

Re: Emergency and Disaster Management Act (EDMA)

At the December 14, 2023, meeting of the Regional District of Bulkley-Nechako (RDBN) the following resolution was passed:

“That the Board submit a letter to the Premier and Minister of Emergency Management & Climate Readiness requesting the creation of a regional district working group to codevelop regulations under the *Emergency & Disaster Management Act* as they pertain to regional districts.

Further that the Board call on the Province to provide a “What We Heard Report” following consultation on the Regulation Discussion Papers to demonstrate that the Province is hearing the concerns of regional districts.”

During the meeting there were several concerns brought forward from the Board and staff such as:

- Increased capacity required regarding consultation and collaboration with First Nations.
- Expectations regarding preparedness and response on crown lands.
- The new requirements to extend State of Local Emergency Powers.
- Local community groups staying and defending and how that may be considered contravening *EDMA*.
- Concerns with adequately staffing the emergency management programs to meet the new requirements of *EDMA* without sustained funding.
- Creating an Indigenous Governing Body working group to work with the Province and regional districts on the co-development of the regulations and policies.

The 2023 wildfire season was the worst wildfire season in B.C.’s history, and the impacts to the forests and residents of the RDBN were devastating. Many lessons were learned while living through these wildfires.

The creation of a regional district working group, inclusive of elected officials and staff who experienced the 2023 wildfires, would ensure an active voice providing input into regulations and policy development. The findings of the Premier’s Expert Task Force on Emergencies will be essential in this process.

The RDBN worked closely with First Nations during the 2023 wildfires and we want to continue building these relationships. Providing regional districts and First Nations an opportunity to collectively work through and provide input into the development of the regulations would assist in enhancing relationships with First Nations in the region while working in partnership for the benefit of our communities.

Attached for your reference and further concerns is the RDBN staff report to the Board.

The RDBN has submitted comments on the questions presented by Emergency Management & Climate Readiness regarding the proposed regulations to modernizeEM@gov.bc.ca, however, this consultation is inadequate to address the many concerns.

The RDBN looks forward to continuing to work together to improve public safety and the emergency management work that becomes more critical each year.

Sincerely,



Mark Parker
Chair

cc: Honourable George Heyman, Minister of Environment and Climate Change Strategy and Minister responsible for TransLink, Acting Minister responsible for Emergency Management and Climate Readiness
Nathan Cullen, Member of the Legislative Assembly of B.C. (Stikine)
John Rustad, Member of the Legislative Assembly of B.C. (Nechako Lakes)
Kevin Falcon, Member of the Legislative Assembly of B.C. (Leader of the Opposition)
Taylor Bachrach, Member of Parliament (Skeena-Bulkley Valley)
Todd Doherty, Member of Parliament (Cariboo-Prince George)
Union of B.C. Municipalities
North Central Local Government Association
All Regional District Boards

Attachments:

1. Staff report to RDBN Board December 14, 2023 re: Royal Assent given to the *Emergency and Disaster Management Act*.
2. Summary of RDBN Evacuation Alerts and Orders 2023



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board

From: Deborah Jones-Middleton, Director of Protective Services
Christopher Walker, Emergency Program Coordinator

Date: December 14, 2023

Subject: **Royal Assent given to the *Emergency and Disaster Management Act***

RECOMMENDATION: **(all/directors/majority)**

That the Board submit a letter to the Premier and Minister of Emergency Management & Climate Readiness requesting the creation of a regional district working group to co-develop regulations under the Emergency & Disaster Management Act as they pertain to regional districts.

Further that the Board call on the Province to provide a “What We Heard Report” following consultation on the Regulation Discussion Papers to demonstrate that the Province is hearing the concerns of regional districts.

BACKGROUND

In 2015 the Provincial Government of the day started a review of the *Emergency Program Act (EPA)*. On November 8, 2023, the *Emergency and Disaster Management Act (EDMA)* received Royal Assent.

EDMA repealed the EPA. The purposes of EDMA are to:

- Account for all four phases of emergency management, which include mitigation, preparation, response, and recovery.
- Streamline and clarify the powers and duties of the minister, provincial emergency management organization, ministries, public sector agencies and local authorities.
- Facilitate agreements, consultation, and cooperation with Indigenous peoples with respect to emergency management.
- Clarify the roles of critical infrastructure owners.
- Incorporate into legislation lessons learned in recent years in responding to floods, wildfires, and the COVID-19 pandemic.
- Modernize and improve consistency of language in the legislation.

EDMA will come into force once regulations have been finalized. There will be a piecemeal approach to the development of regulations, including opportunities for local authorities to provide feedback. The two regulations that are currently presented for feedback and comments are provided under a separate report for the Boards’ consideration.

For further background information on the process that has taken place to get to this point, please see the links under the heading 'Attachments'.

Implications of EDMA on the Regional District of Bulkley-Nechako's Emergency Management Organizations Responsibilities

EDMA will increase the responsibility of the Regional District in several key areas:

Consultation, Collaboration, and Cooperation

EDMA introduces new legal requirements for consultation and cooperation with Indigenous Governing Bodies (IGB). The Act aims to promote cultural safety in emergency management practices and recognizes the right of self-government of Indigenous Peoples.

Under this consultation, collaboration, and cooperation the Regional District will be required to:

- Incorporate traditional Indigenous knowledge into risk assessments.
- Consult on all aspects of emergency planning.
- Consult on the use of certain powers when declaring a State of Local Emergency and declaring a Recovery Period.
- Local authorities are expected to consult with every IGB that acts on behalf of Indigenous Peoples who's traditional or treaty territory overlaps with the Regional Districts jurisdiction.

The Act states that no action can be taken, (including during response) until consultation is complete, unless it is in the opinion of the head of the local authority that it would not be practicable to obtain consent due to:

- The imminent risk of loss of life.
- The risk of injury to individuals or animals.
- The risk of significant loss or damage to property (Section 120).

Consultation, collaboration, and cooperation, with IGB's is important and this is already underway in the RDBN. The new *Act* now puts legal requirements in for all four phases. The challenge lies in knowing who to consult when multiple IGB's have disputed claims on overlapping traditional territories. This could consume a lot of time, especially during emergencies when critical actions take priority.

It is hoped that the regulations will help to clarify and set out practical expectations. The establishment of a working group with regional districts following the model of the Ministry of Public Safety and Solicitor General for the Fire Safety Act. The Fire Safety Working Group enabled UBCM and regional districts to work with the Office of the Fire Commissioner and the Province of British Columbia to navigate practical considerations of new legislation and related regulations.

It would also be beneficial to call on the Province to provide a "What We Heard Report" following consultation on the Regulation Discussion Papers to demonstrate that the Province is hearing the concerns of regional districts.

Risk Assessments

New requirements for risk assessment include the identification of risks and the undertaking of mitigation actions for identified risks. *EDMA* requires local authorities to identify all reasonably foreseeable hazards and to assess the risk posed by each hazard, as well as the potential impacts in the event of an emergency. The RDBN has completed a Hazard Risk and Vulnerability Analysis (HRVA) and is developing mitigation actions for those of higher risk to the RDBN.

It is unclear if the RDBN will be required to have a role in hazard identification and mitigation on crown land.

Business Continuity Plans

Local authorities and Critical Infrastructure owners are now required to have a Business Continuity Plan (BCP) that informs how essential services will be provided during an emergency. This is a new requirement not previously part of *EPA*. The RDBN has a draft BCP that will have to be completed to meet the new requirements. This requirement will impact the RDBN's ability to apply for funding once the deadline is established by regulations. Not having a BCP is an offence under the *EDMA*.

Evacuation Supports

EDMA expands the requirements for evacuation supports for vulnerable populations and animals (pets and livestock) in evacuation planning and evacuee support services. This raises expectations and requirements that may be difficult to meet within current evacuee support service programs.

EDMA Compliance and Enforcement

Some clarity has been received.

EDMA includes mandatory compliance and enforcement. Minister's powers now exist to ensure compliance and enforcement and enable new powers for Peace Officers to assist in the enforcement of powers under a SoLE. Penalties issued under *EDMA* for corporation non-compliance may be up to \$1 million. Penalties for staff in corporations who pursue willful non-compliance are up to \$300,000 and imprisonment for up to one year (Section 150).

Terminology Changes

EDMA has changed the definition of 'emergencies' in the scope of the *Act* to now include terrorism, rioting, and security threats. Given that regional districts do not have direct control over policing and law enforcement, it is unclear what role the RDBN might play if we were to declare a State of Local Emergency for these types of emergencies. Despite the word disaster being in the title of the *Act*, *EDMA* has not defined or utilized the term 'disaster' due to the perception that, regardless of the scope and scale of an event, there is no legal difference in how the *Act* applies to emergencies, disasters, catastrophes, etc. The absence of this term may increase challenges in managing public and partner expectations.

State of Local Emergency (SoLE) Powers

The RDBN must ask for permission to get a SoLE extended and use emergency powers. To do this, the RDBN is required to demonstrate clear consultation consent from First Nations. If consultation did not occur, local authorities are required to submit a report defending the reasons why that consultation did not occur or why the local authority did not proceed with the direction given by the First Nation. These consultations during a response could delay response efforts. Staffing for local authorities and IGB's may be limited impacting their ability to actively communicate during a response. Previous RDBN events had varying degrees of communications with IGB's during response ,in some cases no engagement occurred as staff from IGB's were unreachable.

Below is information comparing the repealed EPA and EDMA as it relates to local government.

<i>Emergency Program Act (EPA)</i>	<i>Emergency And Disaster Management Act (EDMA)</i>
Part 1 – Interpretations And Principles	
<ul style="list-style-type: none"> ➤ Focused primarily on emergency response. 	<ul style="list-style-type: none"> ➤ Defines and applies: <ul style="list-style-type: none"> ▪ The four phases of emergency management: mitigation, preparation, response, and recovery. ▪ The definition of 'emergency' is broadened to include modern day emergencies such as security threats, diseases, and environmental issues. ▪ Establishes more thorough definitions and wording for emergency management, such as respect for human rights, collaboration, transparency, accountability, with a focus on recognition of Indigenous rights and interests. ▪ Acknowledges the relationship between climate change and disasters.
Part 2 – General Roles	
<ul style="list-style-type: none"> ➤ Did not clarify the roles and responsibilities regulated entities, volunteers, and Indigenous governing bodies. 	<ul style="list-style-type: none"> ➤ Clarifies the roles and responsibilities of various actors in emergency management, such as the minister, the provincial emergency management organization, local authorities, regulated entities, volunteers, and Indigenous governing bodies.
<ul style="list-style-type: none"> ➤ Only allowed the minister to enter into agreements with local authorities or other governments. 	<ul style="list-style-type: none"> ➤ Enables the minister to enter into agreements with both governmental

Emergency Program Act (EPA)	Emergency And Disaster Management Act (EDMA)
	<p>agencies and persons or entities outside of government organizations.</p> <ul style="list-style-type: none"> ➤ Allows the Lieutenant Governor in Council to temporarily suspend or modify parts of other acts during emergencies and the power to order businesses to close will become available to local authorities. ➤ Gives local authorities and the provincial government the ability to create or join multi-jurisdictional emergency management organizations (MJEMO). <ul style="list-style-type: none"> ▪ MJEMOs are organizations that, under the EDMA, will allow local authorities, First Nations, and the province to work together to complete new requirements (such as EM plans, HRVAs etc.) together. Within an MJEMO, members can provide oversight, leadership, and knowledge to each other. A Local Authority that joins a MJEMO will be required to report to the Provincial Administrator with copies of information and records as required and must comply with any directions. ➤ The minister may now acquire, hold, distribute and dispose of emergency resources as well as order preparations and mitigation measures.
	<ul style="list-style-type: none"> ➤ If Crown land falls within municipal or regional district boundaries, local authorities will be authorized to use powers and will be required to perform their duties under the legislation within these Crown lands.
Part 3 – Agreements With Indigenous Governing Bodies	
<ul style="list-style-type: none"> ➤ Did not have specific provisions regarding Indigenous agreements. 	<ul style="list-style-type: none"> ➤ Recognizes Indigenous peoples as decision makers in emergency management and will ratify the need for coordination agreements and other agreements with Indigenous governing bodies. ➤ Requires local authorities to consider Indigenous knowledge, traditional

Emergency Program Act (EPA)	Emergency And Disaster Management Act (EDMA)
	territories, and treaty areas in emergency management planning, risk assessments and decision-making.
	➤ Modern Treaty Nations and Nisga'a Nation are included as distinct forms of local authorities where certain rules and obligations will not be applied.
Part 4 - Mitigation And Preparation Phases	
➤ Did not require ministers, public sector agencies or critical infrastructure owners to do emergency planning.	➤ Requires emergency management planning by regulated entities, such as lead ministers, non-lead ministers, public sector agencies, local authorities, and critical infrastructure owners.
➤ Did not identify risk assessment or business continuity plans, however, risk assessments were required under regulation but did not require the same depth of consideration.	➤ Requires risk assessments, emergency plans and business continuity plans to be prepared by all regulated entities. <ul style="list-style-type: none"> ▪ Plans must consider vulnerable peoples, cultural safety, the protection of animals and intersectionality.
Part 5 - Provincial Response And Recovery Phases	
➤ The Lieutenant Governor in Council or the minister can declare a State of Provincial Emergency (SoPE) for up to 14 days and could extend for up to 14 days at a time.	➤ The Lieutenant Governor in Council can declare a SoPE for up to 28 days and can be extended for up to 28 days at a time. <ul style="list-style-type: none"> ➤ A minister can declare a SoPE for up to 14 days and can be extended for up to 14 days at a time.
➤ Did not provide for the ability to declare a Provincial Recovery Period (PRP).	➤ The Lieutenant Governor in Council can declare a PRP for up to 90 days and can be extended for up to 90 days at a time.
Part 6 - Local Authority Response And Recovery Phases	
➤ A local authority could declare a State of Local Emergency (SoLE) for up to 7 days and could extend the SoLE for up to 7 days at a time.	➤ A local authority can declare a SoLE for up to 14 days and can be extended for up to 14 days at a time.
➤ There were no provisions for providing written documentation regarding consultation with First Nations in the area.	➤ When declaring a SoLE the local authority is required to provide written documentation regarding consultation with the Indigenous Governing Body or other local authority on the powers required in the area unless it is deemed impractical due to the immediate risk to people.

<i>Emergency Program Act (EPA)</i>	<i>Emergency And Disaster Management Act (EDMA)</i>
➤ Did not provide for the ability to declare a Local Recovery Period.	➤ A local authority can declare a Local Recovery Period (LRP) for up to 90 days and can be extended for up to 90 days at a time.
Local Authority Powers Under EPA	Local Authority Powers Under EDMA
➤ Acquire or use any land or personal property considered necessary to prevent, respond to or alleviate the effects of an emergency or disaster.	➤ Appropriate, use or control the use of any personal property. ➤ Use or control the use of any land.
➤ Authorize or require any person to render assistance of a type that the person is qualified to provide or that otherwise is or may be required to prevent, respond to or alleviate the effects of an emergency or disaster;	➤ Authorize a person to provide a service or give assistance of a type that the person is qualified to provide or give. ➤ Require a person to provide a service or give assistance of a type that the person is qualified to provide or give.
➤ Control or prohibit travel to or from any area of British Columbia.	➤ Control of prohibit one or more of the following: ▪ Travel to or from any area. ▪ Carrying on of a business or a type of business ▪ An event or type of event
➤ Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain, and coordinate emergency medical, welfare and other essential services in any part of British Columbia;	➤ Identify supplies, equipment or other items, services, property or facilities, or class of any of these, as essential; ➤ For the things identified under paragraph (a) as essential; ▪ Establish or restrain increases in prices or rents for them. ▪ Ration or otherwise provide for their distribution or use. ▪ Provide for their restoration.
➤ Cause the evacuation of persons and the removal of livestock, animals, and personal property from any area of British Columbia that is or may be affected by an emergency or a disaster and make arrangements for the adequate care and protection of those persons, livestock, animals and personal property;	➤ Require a person to evacuate from an area. ➤ Authorize the evacuation of individuals or animals, or both from an area. ➤ Arrange for the adequate care and protection of evacuated individuals or animals, or both. ➤ Arrange for the adequate protection of personal property that has been removed. ➤ Authorize the removal of personal property from the area.

<i>Emergency Program Act (EPA)</i>	<i>Emergency And Disaster Management Act (EDMA)</i>
<ul style="list-style-type: none"> ➤ Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program or if otherwise considered by the minister to be necessary to prevent, respond to or alleviate the effects of an emergency or disaster; 	<ul style="list-style-type: none"> ➤ Authorize the entry without a warrant into any structure or onto any land by any person for the purpose of taking emergency measures.
<ul style="list-style-type: none"> ➤ Cause the demolition or removal of any trees, structures, or crops if the demolition or removal is considered by the minister to be necessary or appropriate in order to prevent, respond to or alleviate the effects of an emergency or disaster. 	<ul style="list-style-type: none"> ➤ Authorize or require the alteration, removal, or demolition of works.
<ul style="list-style-type: none"> ➤ Construct works considered by the minister to be necessary or appropriate to prevent, respond to or alleviate the effects of an emergency or disaster. 	<ul style="list-style-type: none"> ➤ The Minister may, by order, do all acts and implement all procedures that the minister is satisfied are necessary to respond to an emergency.
<ul style="list-style-type: none"> ➤ Procure, fix prices for or ration food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources, or equipment within any part of British Columbia for the duration of the state of emergency. 	<ul style="list-style-type: none"> ➤ Prohibit or limit seizures of supplies, equipment or other items, services, property or facilities or a class of any of these, that have been deemed essential.
	<ul style="list-style-type: none"> ➤ Prohibit the entry into any structure or onto any land by any person.
	<ul style="list-style-type: none"> ➤ Require the owner of a structure to: <ul style="list-style-type: none"> ▪ Have any damage to the structure assessed. ▪ Give the results of the assessment to local authority or a class of person specified by the local authority.
	<ul style="list-style-type: none"> ➤ Require a person to stop doing an activity, including an activity that a person is licensed, permitted or otherwise authorized to do under an enactment.
	<ul style="list-style-type: none"> ➤ Put limits or conditions on doing an activity, including limited or conditions that have the effect of modifying a license, permit or

Emergency Program Act (EPA)	Emergency And Disaster Management Act (EDMA)
	other authorization issued under an enactment.
<p>A local authority on the request of, and within the time required by the minister, must submit to the minister:</p> <ul style="list-style-type: none"> ➤ (a) the local emergency plan as prepared under section 6 (2) of the Act and updated under section 2 (3) (a) of this regulation, ➤ (b) the schedule and content of any emergency training or exercise program, and ➤ (c) any other emergency prevention, preparedness, response or recovery information that the minister considers necessary to assist the minister in preparing or establishing procedures required for the prompt and efficient implementation of plans and programs to meet emergencies and disasters. 	<ul style="list-style-type: none"> ➤ Within 120 days of the end of a SoLE or LRP a local authority must submit a report to the provincial administrator. <ul style="list-style-type: none"> ▪ The report must outline the following: <ul style="list-style-type: none"> ✓ The emergency, actions taken, and powers exercised. ➤ If powers were used without consulting Indigenous governing bodies due to imminent risk, the report must include reasons for the decision. ➤ Any other matter as required by the minister.
<ul style="list-style-type: none"> ➤ There was no provision for borrowing money to pay expenses incurred in responding to an emergency with the local authority's jurisdiction. 	<ul style="list-style-type: none"> ➤ A local authority may adopt a bylaw to borrow money to pay expenses incurred in responding to an emergency within the local authority's jurisdiction. ➤ The bylaw must be adopted no later than 60 days after the latest date makes or extends a SoLE or the Lieutenant Governor in Council or the minister makes or extends a SoPE, unless the Provincial Administrator extends the period of or grants an exception to that period.
<ul style="list-style-type: none"> ➤ The Lieutenant Governor in Council may, establish a criterion for the eligibility of a person to receive disaster financial assistance which was determined by regulation. 	<ul style="list-style-type: none"> ➤ The Lieutenant Governor in Council, the minister of the provincial administrator may determine financial assistance be made available to local authorities or residents if they are satisfied that the emergency meets the prescribed criteria under the regulations for financial assistance is available. ➤ A claimant may be eligible for compensation if their primary residence was under an Evacuation Order or under a declared LRP.

Emergency Program Act (EPA)	Emergency And Disaster Management Act (EDMA)
	<ul style="list-style-type: none"> ➤ A claimant is entitled to claim compensation from the entity exercising its power. ➤ <i>EDMA</i> outlines the amount of compensation will be determined based on revised regulations.
Part 8 - Enforcement And Costs Recovery	
<ul style="list-style-type: none"> ➤ Enforcement was not considered in the <i>EPA</i>. 	<ul style="list-style-type: none"> ➤ A person must comply with <i>EDMA</i> and all Evacuation Orders, LRP, or any other emergency instrument made under the <i>EDMA</i>. ➤ A person may be required to pay costs if: <ul style="list-style-type: none"> ▪ The emergency is threatened or caused in whole or in part by the person's acts or omissions. ▪ The person interferes with or obstructs a person exercising a power, the performance of a duty or the taking of an emergency measure. ▪ The person not providing essential information requested regarding the risk to a person's health, safety, or wellbeing due to a critical incident or emergency. ▪ The Province, local authority or participating authority acting under an emergency measures agreement incurs an expense to mitigate or prepare for or to respond to or recover from the threat caused by the person.
<ul style="list-style-type: none"> ➤ Fines and imprisonment were not considered under the <i>EPA</i>. 	<ul style="list-style-type: none"> ➤ An individual committing an offence can be imprisoned for a term of not more than one year, and/or required to pay a penalty of up to \$100,000. ➤ A corporation committing an offence for a fine of up to \$1,000,000. ➤ An employee, officer, or director of a corporation can be imprisoned for a term of not more than one year, and/or required to pay a penalty of up to \$300,000.

Emergency Program Act (EPA)	Emergency And Disaster Management Act (EDMA)
Part 9 – Administrative Matters	
<ul style="list-style-type: none"> ➤ There was no reference to volunteers in the <i>EPA</i>. 	<ul style="list-style-type: none"> ➤ A volunteer who is deployed in response to an emergency is considered a “protected employee” and cannot be terminated or change the terms of their employment. ➤ An employer can apply to request an employee be released from deployment due if it unduly interferes with the employer’s ability to carry on business or creates undue financial hardship for the employer.
<ul style="list-style-type: none"> ➤ There was no reference regarding requesting, collecting, or sharing personal information under the <i>EPA</i>. 	<ul style="list-style-type: none"> ➤ An authorized person may request, collect, and disclose to an authorized person essential personal information received from or about a person needing services. ➤ A person who obtains personal information under <i>EDMA</i> must keep the information confidential except where sharing is approved under <i>EDMA</i>.
<ul style="list-style-type: none"> ➤ There was no reference regarding Indigenous knowledge under the <i>EPA</i>. 	<ul style="list-style-type: none"> ➤ Indigenous knowledge that is provided in confidence by the Indigenous people in relation to exercising a power or performance of a duty under <i>EDMA</i> may only be used for the purpose the Indigenous knowledge is provided unless: <ul style="list-style-type: none"> ▪ Written consent of the Indigenous governing body is received. ▪ The information is available publicly. ▪ The information is shared with a person exercising a power or the performance of a duty under <i>EDMA</i>. ▪ Shared with legal counsel for the purpose of obtaining a legal opinion. ▪ Required under a court order. ▪ In a prescribed circumstance. ➤ If required to share the Indigenous knowledge under a court order or in a prescribed circumstance a person must give written notice of the disclosure requirement to the Indigenous Governing Body.

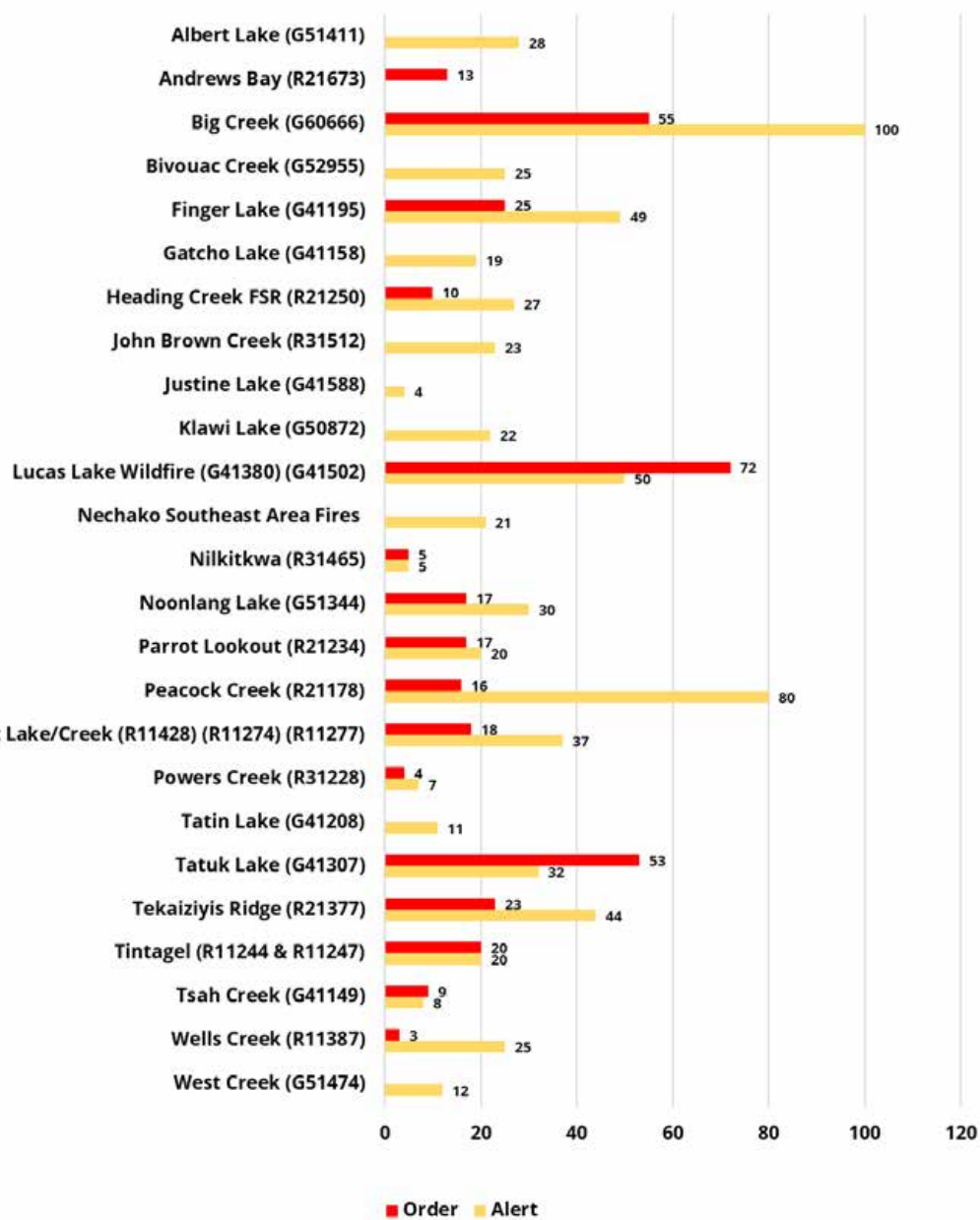
<i>Emergency Program Act (EPA)</i>	<i>Emergency And Disaster Management Act (EDMA)</i>
	<ul style="list-style-type: none"> ➤ If a person discloses Indigenous knowledge to a person exercising a power or the performance of a duty under <i>EDMA</i>, notice in writing to the Indigenous Governing Body must be sent as soon as it is practical.
Part 10 - Regulation-Making Powers	
<ul style="list-style-type: none"> ➤ Under the <i>EPA</i> the minister did not have the power to make new regulations Ad Hoc, and neither did the Lieutenant Governor. 	<ul style="list-style-type: none"> ➤ The Lieutenant Governor in Council can establish regulations for emergency management covering: <ul style="list-style-type: none"> ▪ The creation and maintenance of emergency organizations by local authorities. ▪ The development and maintenance of risk assessment and emergency plans, exercises, and training. ▪ Governance of multijurisdictional emergency organizations. ▪ The terms for agreements. ▪ Consultation, engagement, and cooperation with other governing bodies, including Indigenous Governing Bodies. ▪ Conflict resolution, and conditions for local authorities exercising response and recovery powers. ▪ The management, training, and reimbursement of volunteers. ▪ Compensation and financial assistance. ▪ Applications to court. ▪ Cost recovery and administrative penalties. ▪ Making and keeping records. ▪ Making reports. ▪ Information about a person's needing services. ▪ Confidentiality of Indigenous knowledge. ▪ The content manner of giving and deemed receipt of notices to be given, and orders made under <i>EDMA</i>. ▪ Hearings under <i>EDMA</i>. ▪ Delegation of duties, conferring discretion, making different regulation

<i>Emergency Program Act (EPA)</i>	<i>Emergency And Disaster Management Act (EDMA)</i>
	for, establishing, or defining classes of persons, places, or things, modifying a requirement under <i>EDMA</i> or setting terms and conditions on an exemption or modification under <i>EDMA</i> .
Part 11 – Review Of Act	
➤ There was no review requirement under the <i>EPA</i> .	➤ <i>EDMA</i> be reviewed within five years of receiving Royal Assent.
Part 12 – TRANSITIONAL PROVISIONS	
The terms of the <i>EPA</i> will continue in force until regulations have been developed, which will then bring the sections of <i>EDMA</i> that are being addressed by the regulation into force.	

ATTACHMENTS:

- [2016-01-10 Report to the Board re: Emergency Management BC Discussion Paper – Legislative Changes](#)
- [2016-01-28 Letter from the Board to Minister of State re: Emergency Program Act Proposed Changes](#)
- [UBCM 2016 Report to Emergency Management BC](#)
- [2020-01-23 Letter from the Board to Minister re: Modernizing BC’s Emergency Management Legislation.](#)
- [2020-02-18 UBCM Overview of Local Government Feedback re: EPA Modernization](#)

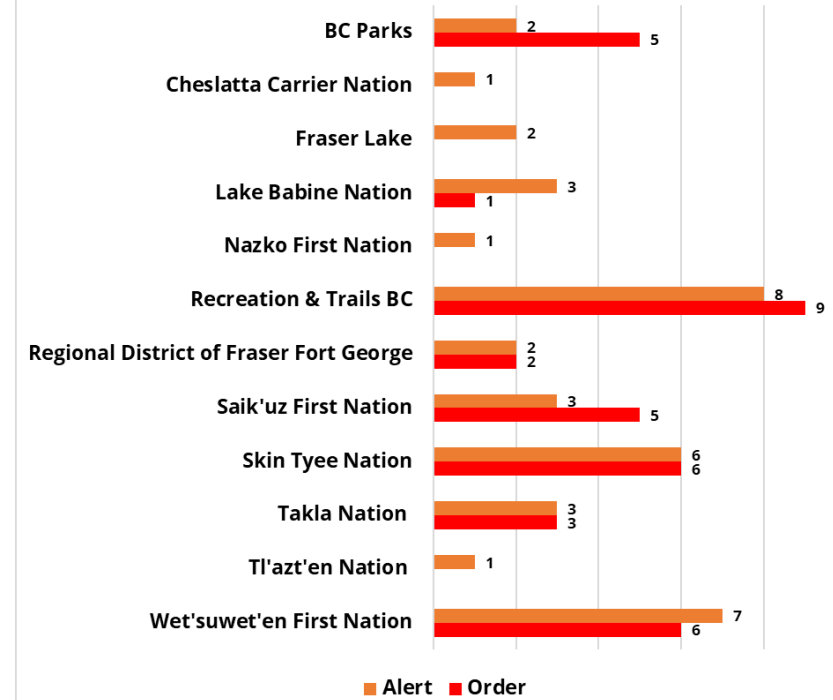
**Number of Days
Under Evacuation Alert or Evacuation Order
By Fire**



The RDBN EOC responded to 25 fires with Evacuation Orders and/or Evacuation Alerts. The EOC was activated for 113 days from June 27th until October 17th.

The RDBN EOC partnered with nine First Nations, one Local Authority, and two Provincial Agencies on the Evacuation Orders and Evacuation Alerts during the response.

**Partners on Evacuation Alerts & Evacuation Orders
During the 2023 Wildfire Events**





January 26th, 2024

Reference: 640489

Margo Wagner
Chair
Cariboo Regional District
Email: via cmcmullen@cariboord.ca

Dear Chair Margo Wagner:

Thank you for your correspondence received on December 14th, 2023, addressed to the Honourable George Heyman, acting Minister of Emergency Management and Climate Readiness, regarding your regional district's views on regulations to support the *Emergency and Disaster Management Act* (EDMA). I am responding on behalf of Minister Heyman.

Regional districts are valuable partners in emergency management, and we recognize that regional districts are different from municipalities. Their comparatively large jurisdictional boundaries and differences in population densities and distribution, coupled with differences between the *Local Government Act* and the *Community Charter*, mean that the approach to emergency management in regional districts may need to take a different form from the approach taken in municipalities.

The provincial government has signalled that it intends to make regulations that will limit the minimum required scope of regional district risk assessments and emergency management plans to geographic areas for which the making of plans is most critical. This commitment was made in a technical paper (https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/legislation/tp_bc_modernized_em_legislation.pdf) issued by the Ministry of Emergency Management and Climate Readiness (EMCR) in July 2023, and was made in response to regional district feedback received during the development of the legislation. Your participation and the participation of other representatives of regional districts on the UBCM Flood and Wildfire Advisory Committee helped to shape this policy.

This commitment is echoed by the local authority engagement paper (<https://engage.gov.bc.ca/app/uploads/sites/863/2023/09/B.C.s-Modernized-Emergency-Management-Legislation-Regulations-for-Local-Authorities.pdf>) issued by the ministry in October 2023, and feedback on how regulations should accomplish this, from a technical standpoint, is being accepted until January 31st, 2024. Your comments in relation to Crown lands are relevant in this context.

Page 1 of 4

Risk assessment and planning requirements under the EDMA will be phased in with the making of regulations for local authorities. Until risk assessments and emergency management plans are prepared for the purposes of the new legislation, your existing plans prepared according to the requirements of the *Local Authority Emergency Management Regulation (LAEMR)* made under the former *Emergency Program Act* will continue to serve as the plans of the regional district.

When the requirements of the LAEMR are compared to those in the EDMA, you can find parallels. We trust that with a solid foundation built through your LAEMR-based plans, work to prepare risk assessments and emergency management plans under the EDMA should cover familiar territory. For example, section 2(1) of the LAEMR required local emergency plans to reflect “the local authority’s assessment of the relative risk of occurrence and the potential impact on people and property” associated with “the potential emergencies and disasters that could affect all or any part of the jurisdictional area for which the local authority has responsibility.” This parallels the EDMA’s concept of a risk assessment. Similarly, many of the other elements of section 2 of the LAEMR can be found in the EDMA provisions that outline requirements for emergency management plans.

We understand that regional districts are also concerned about their roles in the response and recovery phases of emergency management. To further address your comments in relation to Crown lands, it may be helpful to clarify that the EDMA provides regional districts with a permissive authority to exercise powers in relation to Crown lands. It does not compel regional districts to do so. While the legislation provides that a regional district “may exercise powers and must perform duties” in relation to Crown lands within the jurisdictional boundaries of the regional district, many duties do not arise unless and until powers are exercised following a discretionary decision of a regional district. The EDMA recognizes the importance of partnerships, communication, and co-management, and it acknowledges that there are multiple decision-makers within this framework. The Province is not stepping away from its role in managing emergencies on Crown lands.

With respect to concerns about local authority capacity, I am pleased to advise that the Province recently committed \$18 million for communities to support consultation and cooperation in advance of emergency events. The funding is intended to:

- support relationship-building across jurisdictions through consultation and cooperation with Indigenous governing bodies;
- ensure the incorporation of Indigenous knowledge and cultural safety across emergency management practices;
- support policy improvements that reflect the lived experience of Indigenous Peoples; and,
- address the disproportionate impacts on Indigenous Peoples during emergency events.

Eligible local authorities and First Nations are being contacted by Ministry staff. For full program information, please visit:

<https://www2.gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs/financial/ierfp>.

I encourage the Cariboo Regional District to continue to participate in the engagement process for local authority regulations, which runs to January 31st, 2024. While the government is not currently planning a further extension to this engagement period, the ministry will do its utmost to consider submissions received after January 31st, 2024, up to the point at which regulations proceed to Cabinet for consideration. The timing for this work depends on many factors and has not yet been finalized. More information on the engagement is available at:

<https://engage.gov.bc.ca/emergencymanagementregulations>.

Thank you again for taking the time to share Cariboo Regional District's perspectives.

Sincerely,



Tara Richards
Deputy Minister
Ministry of Emergency Management
and Climate Readiness

CC: The Honourable David Eby, Premier
The Honourable George Heyman, Minister of Environment and Climate Change Strategy
The Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness
Lorne Doerkson, MLA, Cariboo-Chilcotin
Coralee Oakes, MLA, Cariboo North
Todd Doherty, MP, Cariboo-Prince George
Surinderpal Rathor, Mayor, City of Williams Lake
Ron Paull, Mayor, City of Quesnel
Maureen Pinkney, Mayor, District of 100 Mile House
Ed Coleman, Mayor, District of Wells
Union of B.C. Municipalities
North Central Local Government Association
Albernie Clayoquot Regional District
Bulkley Nechako Regional District
Central Kootenay Regional District
Central Okanagan Regional District
Columbia Shuswap Regional District
Comox Valley Regional District
Cowichan Valley Regional District
East Kootenay Regional District
Fraser Valley Regional District
Fraser-Fort George Regional District
Islands Trust
Kitimat-Stikine Regional District
Kootenay Boundary Regional District
Metro Vancouver Regional District
Mount Waddington Regional District
Nanaimo Regional District

North Coast Regional District
North Okanagan Regional District
Okanagan-Similkameen Regional District
Peace River Regional District
qathet Regional District
Squamish Lillooet Regional District
Strathcona Regional District
Sunshine Coast Regional District
Thompson-Nicola Regional District
Capital Regional District
Central Coast Regional District



January 26th, 2024

Reference: 640491

Aimee Watson
Chair
Regional District of Central Kootenay
Email: [Via CHopkyns@rdck.bc.ca](mailto:CHopkyns@rdck.bc.ca)

Dear Chair Aimee Watson:

Thank you for your correspondence received on December 20th, 2023, addressed to the Honourable David Eby, Premier and the Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness, concerning the Province's timeline and your regional district's capacity to engage on the development of regulations for local authorities and post-emergency financial assistance under the *Emergency and Disaster Management Act*. I am responding on behalf of the Premier and Minister.

I appreciate the Regional District of Central Kootenay's support for the *Emergency and Disaster Management Act*. The Province shares the opinion that the new legislation is a bold step in the right direction; it provides B.C. with the most comprehensive and progressive forward-looking emergency management framework in Canada.

A wide range of regulations are needed to support this new statutory framework. When engagement on future regulations for local authorities and post-emergency financial assistance was launched at <https://engage.gov.bc.ca/emergencymanagementregulations> on October 12th, 2023, the engagement period was set to close on December 31st, 2023. In response to requests like yours, on November 29th, 2023, we announced that engagement would be extended until January 31st, 2024.

At this time, the government is not planning a second extension to this engagement period. However, we appreciate the keen interest of the Regional District of Central Kootenay and suggest that if the regional district is unable to share its views on the two discussion papers posted to the engagement site ahead of the formal deadline, that it still share its views by emailing submissions to modernizeEM@gov.bc.ca when it is able. While it is important for the government to move ahead with work to develop regulations to support the *Emergency and Disaster Management Act*, this work will take some time. The ministry will do its utmost to consider submissions received after January 31st, 2024, up to the point at which regulations proceed to Cabinet for consideration. The timing for this work depends on many factors and has not yet been finalized.

Page 1 of 3

I would also like to ensure you are aware that in recognition of the unique circumstances of regional districts, the Province intends to make regulations that will limit the minimum required scope of regional district risk assessments and emergency management plans to geographic areas for which the making of plans is most critical. Page 12 of the discussion paper for local authority regulations includes a discussion question on the scope of regional district planning requirements. The discussion paper can be found here: <https://engage.gov.bc.ca/app/uploads/sites/863/2023/09/B.C.s-Modernized-Emergency-Management-Legislation-Regulations-for-Local-Authorities.pdf>. We look forward to receiving the Regional District of Central Kootenay's feedback on this question.

I am also pleased to advise that the Province has committed \$18 million for communities to support consultation and cooperation in advance of emergency events. The funding is intended to:

- support relationship-building across jurisdictions through consultation and cooperation with Indigenous governing bodies.
- ensure the incorporation of Indigenous knowledge and cultural safety across emergency management practices.
- support policy improvements that reflect the lived experience of Indigenous Peoples; and,
- address the disproportionate impacts on Indigenous Peoples during emergency events.

Eligible local authorities and First Nations are being contacted by Ministry staff. For full program information, please visit:

<https://www2.gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs/financial/ierfp>.

Thank you again for taking the time to write.

Sincerely,



Tara Richards
Deputy Minister
Ministry of Emergency Management
and Climate Readiness

CC: The Honourable David Eby, Premier
The Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness
Albernie Clayoquot Regional District
Bulkley Nechako Regional District
Capital Regional District
Cariboo Regional District
Central Coast Regional District
Columbia Shuswap Regional District
Comox Valley Regional District
Cowichan Valley Regional District
East Kootenay Regional District
Fraser Valley Regional District
Fraser-Fort George Regional District

Islands Trust
Kitimat-Stikine Regional District
Kootenay Boundary Regional District
Metro Vancouver Regional District
Mount Waddington Regional District
Nanaimo Regional District
North Coast Regional District
North Okanagan Regional District
Okanagan-Similkameen Regional District
Peace River Regional District
qathet Regional District
Squamish-Lillooet Regional District
Strathcona Regional District
Sunshine Coast Regional District
Thompson-Nicola Regional District

January 30, 2024

File 7130-01

Premier David Eby and The Honourable Bowinn Ma
Ministry of Emergency Management and Climate Readiness
Parliament Buildings
Victoria, BC V8V 1X4
Via email: premier@gov.bc.ca | EMCR.Minister@gov.bc.ca

Dear Premier Eby and Minister Ma:

RE: Emergency Management Act and Regulatory Discussion Papers

Congratulations receiving royal assent on the Emergency and Disaster Management Act (EDMA). FVRD agrees that the Emergency Program Act required updating and we commend the commitment of the Province to reduce disaster risk and incorporate climate change considerations into the Act.

The province is seeking public input on two upcoming regulations related to the EDMA. The Act and regulations will have a big impact on our day-to-day operations, budgets, work plans and the expectations of our residents. It is important that we have a commensurate opportunity for meaningful input into the regulations. Respectfully, our input into the development of the Act appears not to be adequately addressed and, as a result, the realities of emergency management in regional district electoral areas are not adequately considered, nor do we understand how to apply the requirements to services we provide to municipalities and critical infrastructure we own/operate beyond the electoral areas. The new Act appears tailored to municipalities. We are looking for a more robust opportunity to work with the Province on the development of regulations.

Regional districts administer unincorporated (electoral area) lands outside municipalities and First Nations lands. We provide emergency management services in an exceptionally challenging landscape. Our eight electoral areas cover over 12,000 square kilometers with major floodplains (Fraser, Harrison), high-energy rivers (Chilliwack, Coquihalla, Nahatlatch), innumerable streams, valley slopes, and critical utility/transportation corridors. Our communities are distributed along valley bottoms with large distances between them that often rely on a single route for access and egress. These landscape features bring many unmitigated hazards with high risks – landslide, flooding, erosion, debris flows, rock avalanche, snow avalanche, wildfire, highway closure, train derailment, and others. We have experienced events with multiple concurrent and cascading hazards.

Overlapping jurisdictional authorities are a defining feature of emergency management in electoral areas. Hazards often originate from Crown lands and are influenced by resource activities that we have no control over and no ability to mitigate. Roads, forests, and Crown slopes/streams – which we do not have jurisdiction over - are associated with most of our emergency events. In addition, we share our landscape with 30 First Nations with 146 reserves and First Nations that own fee-simple lands adjacent to reserve lands in the electoral areas. Critical Fraser River dike infrastructure is administered by autonomous Improvement Districts registered with Letters Patent via Municipal Affairs. As a result, all phases of emergency management require extensive coordination and communication which requires significant time and resources.

These challenges are exacerbated by limited first responder services to rural areas and modest community infrastructure. Electoral area communities experience long wait times for RCMP and ambulance services. Local fire departments are volunteer-based and do not serve all parts of the electoral areas. We have large areas without adequate internet and cellular services and, we have no public works crews or heavy equipment so all physical response works rely on contractors or other authorities.

We rely extensively on a small property tax base (represented by less than 12,000 people and about 6,400 homes according to the 2021 Census) to provide emergency management services in this exceptional context. This is a very limited tax base to draw upon to contend with a vast landscape with high risks, many hazards, and pervasive jurisdictional complexity beyond our authority.

We do an admirable job despite these challenges. We have been rebuilding our emergency management program to respond to our environment, allocate our resources in the most effective way, and focus on the EM activities that most benefit our residents. Unfortunately, we do not see this reality reflected in the EDMA.

We are still working to understand the proposed Act and regulations and we have some serious initial concerns. The Act seems to:

- expand requirements for plans, process, and policies rather than capacity development;
- increase FVRD's responsibility for planning and emergencies on Crown land with no ability to collect revenues from those lands or ability to mitigate the considerable risks associated with these lands to support these expectations;
- impose statutory and regulatory requirements which expand legal responsibilities for local government emergency programs and increase exposure to liability and risk; and,
- foster greater expectations on the part of residents and other organizations without adequate resources to address the expectations;
- fundamentally lack understanding of the Regional District governance model and Service Establishment legislation and requirements under the Local Government Act and Community Charter.

We are concerned that new requirements will be unachievable and unfundable. We ask that the Province provide meaningful opportunities for FVRD and other regional districts to provide input on the proposed act and regulations. And we ask that the Province respond directly to our input. Other regional districts have made similar requests. We join them in asking you for the creation of a Regional District disaster & emergency management working group. This collaborative effort will enable us to work together with the Ministry, ensuring that the regulations adequately addresses the unique challenges of disaster and emergency management in rural areas.

FVRD is committed to collaborating positively and productively with the Province to advance the modernization of BC's emergency management legislation. I'd be pleased to bring my team to Victoria or to host your team at FVRD to discuss this further.

Yours truly,



Jason Lum
Chair, FVRD Board

cc:

- » Hon. Anne Kang, Minister of Municipal Affairs
- » Tara Richards, Deputy Minister, Emergency Management and Climate Readiness
- » Trish Mandewo, President, Union of BC Municipalities
- » All 27 Regional Districts

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

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F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



January 26, 2024

The Honourable David Eby, MLA
Premier of the Province of British Columbia
premier@gov.bc.ca

DELIVERED VIA EMAIL

Re: Support for Bill-34

Dear Premier,

District of Sicamous council would like to express its support for Bill 34 and the *Restricting Public Consumption of Illegal Substances Act*.

We are disappointed by the Supreme Court's decision to grant a temporary injunction against Bill-34, which would protect children and youth from being exposed to illicit drug use and impose fines on those who choose to use drugs openly in public parks, sports fields and beaches.

Council urges the Province to appeal the Supreme Court decision.

When decriminalization came into force, council saw that the pilot program lacked guardrails and undermined provincial legislation regulating the possession and consumption of alcohol, tobacco and cannabis in public spaces.

For Sicamous, it was important to ban drug use in our parks, aligning with existing prohibitions for smoking, alcohol and cannabis. We knew we had to keep parks safe and welcoming for families. Amending our parks regulation bylaw allowed the District to implement its own guardrails and we were pleased to see the Province taking a similar approach.

Public spaces should continue to be enjoyed and used for their intended purpose.

Decriminalization aims to reduce the stigma that prevents illicit drug users from accessing lifesaving supports and services. We fear decriminalization will not solve the toxic drug crisis. Many of us have either lost a friend or loved one from toxic drugs or know someone who has lost a friend or family member. The number of overdoses, the lives lost, in our Province is devastating.

Increased funding and immediate access to addiction supports and treatment beds are

needed to help individuals and families suffering from addiction.

When help is sought, and a glimmer of hope exists, it must be available at that moment for there to be healing and change.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Anderson". The signature is fluid and cursive, with the first name "Colleen" written in a larger, more prominent script than the last name "Anderson".

Colleen Anderson, Mayor
DISTRICT OF SICAMOUS

cc. Mel Arnold, MP North-Okanagan Shuswap
Greg Kylo, MLA Shuswap
B.C. Municipalities and Regional Districts

Angela Lund

To: RDCK Info
Subject: RE: Response re: Letter to Minister Farnworth on the Community Safety Act

From: Lisa Sanders <Lisa.Sanders@campbellriver.ca>
Sent: January 31, 2024 4:00 PM
Subject: Response re: Letter to Minister Farnworth on the Community Safety Act

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Sent on behalf of Mayor Kermit Dahl, City of Campbell River

Dear Mayor Lilia Hansen,

I trust this message finds you well. I am writing on behalf of the City of Campbell River to express our gratitude for the City of Fort St. John's thoughtful and principled stance on the Community Safety Act and Community Safety Amendment Act. We have carefully reviewed the position outlined in your recent communication and agree with the points raised.

To further demonstrate the City of Campbell River's commitment to this cause, we have taken the initiative to draft a letter addressed to Minister Farnworth, articulating our shared perspective, and urging him to consider the implications and importance of the issues.

We at The City of Campbell River firmly believe that collaborative efforts are essential in advocating for positive change, and we commend the City of Fort St. John for taking a proactive stance on this matter.

Thank you once again for your leadership and dedication regarding enacting the Community Safety Act or the Community Safety Amendment Act legislation.

Sincerely,

Kermit Dahl
Mayor
City of Campbell River

Lisa Sanders
Executive Assistant



City of Campbell River
Tel: 250.286.5708
Lisa.Sanders@campbellriver.ca

I acknowledge we are on the territory of the Laich-Kwil-Tach people of the Wei Wai Kum and We Wai Kai First Nations. Visit campbellriver.ca or follow us on [Facebook](#), [Instagram](#) and [LinkedIn](#).



Dear Stakeholders and Industry Partners of Nelson and Kootenay Lake Tourism:

I hope this message finds you well and enjoying the winter season. My name is Joel Jackson, and I am the General Manager of two Prestige Hotels and Resorts properties here in Nelson. I joined the NKLT Board of Directors in June of 2022, and have very much enjoyed being a part of this engaged and diverse group of tourism enthusiasts.

Richard Bertram resigned from his position as President of the Board in December, and I was asked by the board members to step into this role. With the start of the new year, I thought that it would be a great time to send out an update reflecting on all of the changes that occurred in 2023 and where we are going in 2024.

One of the biggest changes for NKLT last year was the retirement of our 10-year Executive Director, Dianna Ducs. With the loss of that kind of experience in the organization and our local area, looking for a new Executive Director was always going to be a difficult task. We are currently in the process of interviewing a lot of qualified and talented candidates for the position. It is an enjoyable and rewarding experience for the selection committee to be able to help select the new face and direction of our organization. I am confident that we will find a great person to take on this role and meet the needs of this organization and all those it serves.

As we are still going through the first round of interviews, there is still time if you have an interest in applying or know someone who would be an excellent candidate. We are accepting applications until February 16th.

It is also time to start the strategic planning for our next 5 years. As we engage in this process, we will be reaching out to you for feedback and suggestions and will keep you updated on the progress of this project.

Through this transition period, NKLT has been well supported by the great work of Danica Heaton, NKLT's Design and Marketing Coordinator, who has been working to ensure the initiatives we committed to support at the beginning of 2023 were completed as planned.

I wanted to highlight some standout achievements and decisions for NKLT in 2023:

- In 2023, we added two new tours to our app, the Crawford Bay Artisan Tour and the Kaslo River Trail Tour. We have nearly 5000 downloads in total.
- Our branding and website have been updated to better align with the NKLT keywords of quirky, quaint, and sophisticated.
- We have been working with a range of exciting photographers and videographers each season to grow our photo library.

Nelson Kootenay Lake Tourism | 250.352.7879
info@nelsonkootenaylake.com
www.nelsonkootenaylake.com



- We published articles in the Daily Hive, NowCities and (soon) Avenue Calgary. These were very successful. The NowCities contest received 1,243 entries and 723 NKLT newsletter opt-in.
- Our recent strategic allocation of marketing efforts in the Okanagan, Calgary area and Greater Vancouver yielded exceptional results. these markets have demonstrated some of the most robust engagement rates across our social media and Google campaigns, coupled with impressive user engagement on our website.
- Instagram Takeovers – consistent collaboration with local influencers, including a full year of Instagram takeovers, has generated positive feedback and significantly improved our overall engagement.
- Bear Bins: 52 bear bins have been ordered and will be installed this spring/summer.
- We have decided to cease printing our bi-yearly travel book. The decision to forgo printing thousands of travel books not only aligns with folks moving towards digital platforms, but also contributes to our commitment to saving paper and adopting more sustainable practices.
- We're continuing to sponsor local events and are proud to have supported over 20 local events last year.
- Our [Kootenay Lake Sticker Map](#) campaign was successful with strong participation from many businesses and visitors.
- Our current campaign is 'Our Place. Your Pace – Where Time Is What You Make of It'. We're encouraging visitors to escape the daily grind and come experience our region, whether that be a weekend trip or a weeklong trip.

It is a very exciting time for Nelson and Kootenay Lake Tourism with a new Executive Director soon to come on board and bring their talents and skills to promoting our vibrant region. As always, if you have any questions or would like to share feedback please reach out. We look forward to continuing to celebrate what makes our area unique and the best choice for a getaway in any season.

Sincerely,

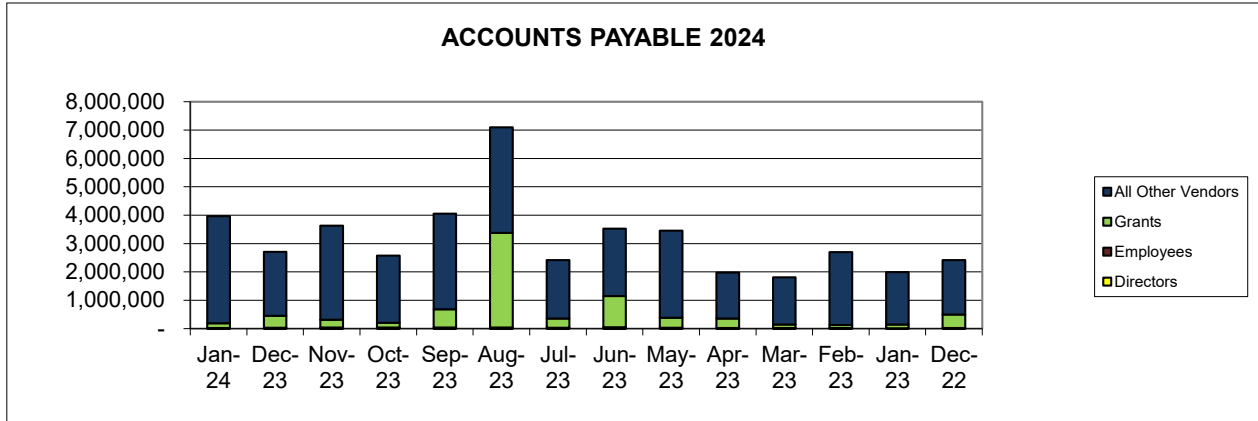
A handwritten signature in black ink that reads "Joel Jackson". The signature is written in a cursive, flowing style.

Joel Jackson

President, Nelson Kootenay Lake Tourism

Nelson Kootenay Lake Tourism | 250.352.7879
info@nelsonkootenaylake.com
www.nelsonkootenaylake.com

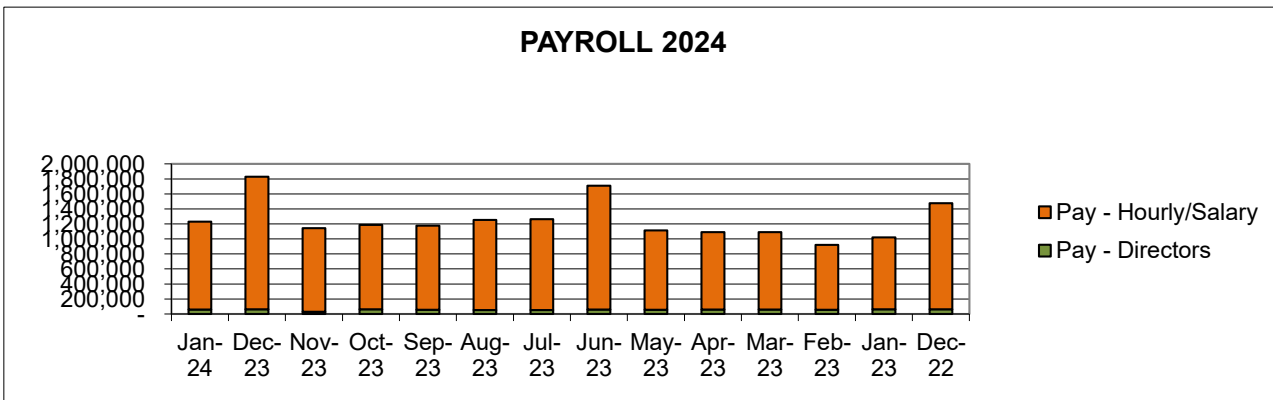
Financial Expenditure Report for January 2024



	Number of Payments	Value	% of Total
	1,284	\$3,960,606	
Top 80% of payments by value	115	3,169,094	80%
Remaining 20% of payments by value	1,169	791,511	20%
Total		\$3,960,606	100%

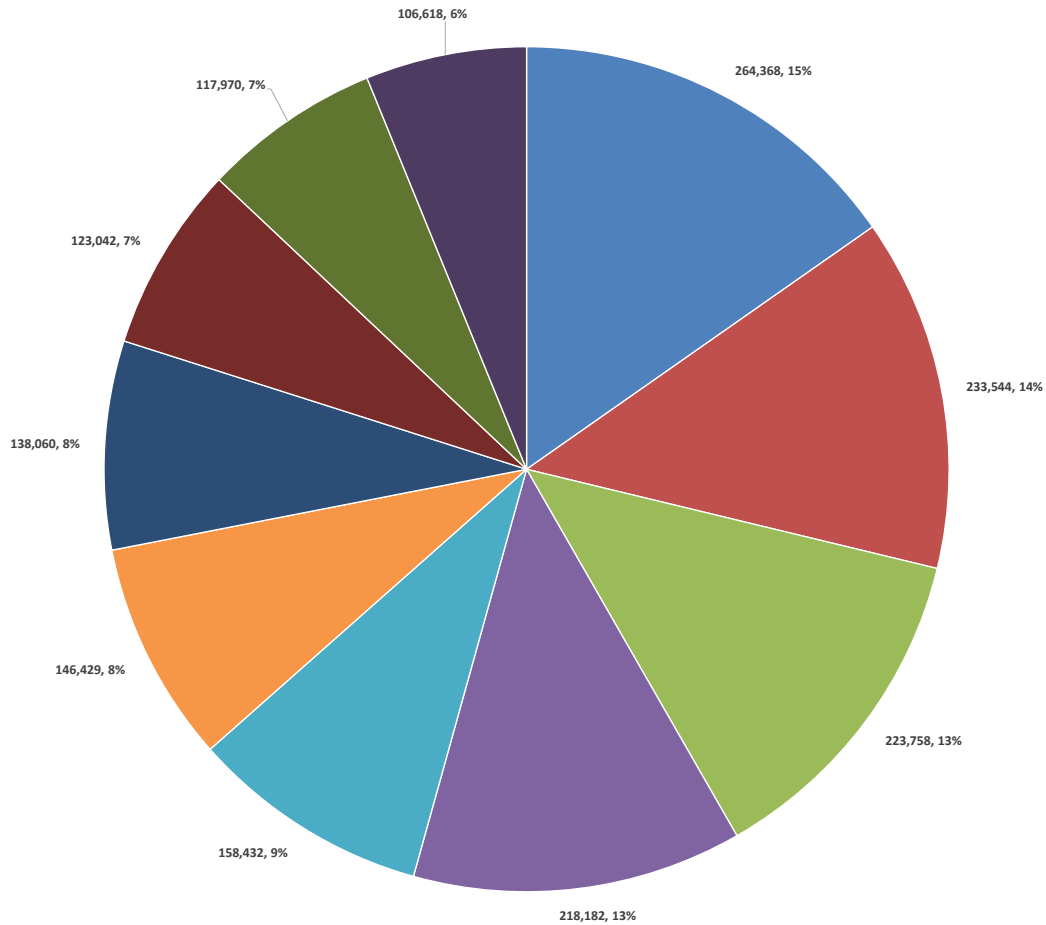
	Number of Payments	Value	% of Total
	1,284	\$3,960,606	
Payments to Directors	21	2,614	0.1%
Payments to Employees	134	21,266	0.5%
Subtotal		23,880	0.6%
Discretionary and Community Development Grants	62	168,174	4.2%
Other Vendors	1,067	3,768,551	95.2%
Subtotal		3,936,726	99.4%
Total		\$3,960,606	100%

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1145	89%	139	11%



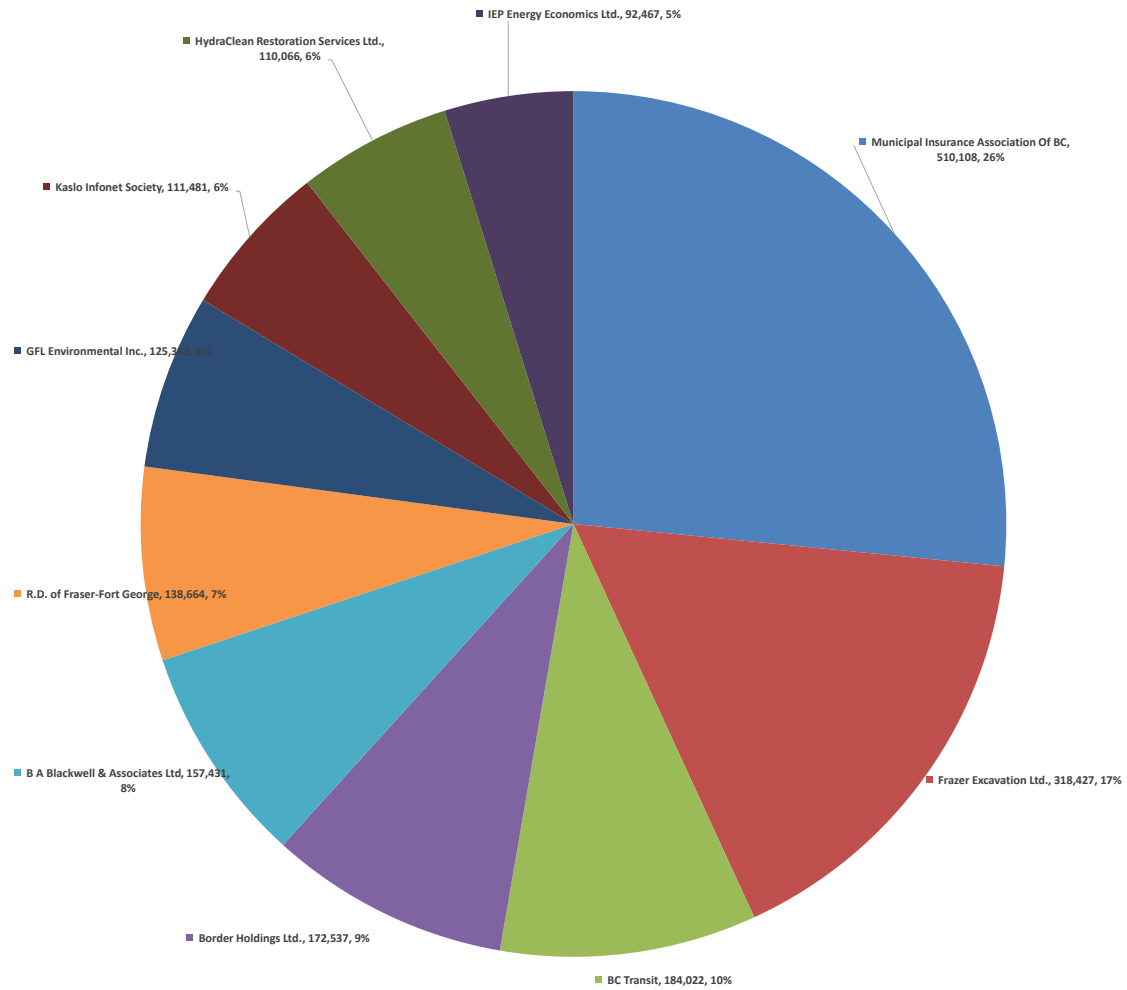
	Number of Payments	Value	% of Total
		\$1,230,051	100%
Directors		58,705	4.8%
Hourly/Salary		1,171,346	95.2%

Top 10 Services by Amount Spent



- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Recreation Facility-Creston and Areas B, C and Area A
- General Administration
- Emergency Consolidated Services
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Emergency Communications 911
- Recreation Commission No.8-Slocan and Area H
- Economic Development-Area A
- Recreation Facility-Nelson and Areas F and Defined E

Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for January 2024

Top 80% of payments by value	Number of Payments		Value
	115	\$	
1022117 Alberta Ltd.	2	\$	19,548.53
633410 BC Ltd DBA: LaFond Construction	1	\$	39,918.77
Andrew Sheret Ltd	1	\$	11,057.97
Aquam Inc	1	\$	10,253.36
Arrow Lakes Aggregates	2	\$	91,794.82
Associated Engineering	1	\$	9,457.01
Association of Kootenay & Boundary Local Governments (A	1	\$	12,243.37
B A Blackwell & Associates Ltd	1	\$	157,431.42
Balfour Recreation Commission	2	\$	39,365.00
BC Transit	5	\$	184,022.27
Beasley Fire Department Social Committee	1	\$	5,000.00
Bi Purewater	1	\$	9,694.57
Border Holdings Ltd.	2	\$	172,537.09
BWS Enterprise Ltd	1	\$	11,799.26
Canadian Dewatering LP	1	\$	17,701.96
CanGas Propane Inc.	3	\$	15,291.64
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Cleartech Industries Inc	1	\$	7,534.30
Columbia Basin Broadband Corporation	1	\$	4,860.80
Community Futures of Central Kootenay	1	\$	12,481.00
Cover Architectural Collaborative Inc.	1	\$	4,656.75
Creston Electric Inc.	1	\$	35,395.19
Federation of Canadian Municipalities	1	\$	7,422.08
Fergusson, Daniella	1	\$	5,145.00
Fire Chiefs' Association Of Bc	1	\$	5,525.00
FortisBC - Electricity	7	\$	78,172.49
Fortisbc - Natural Gas	3	\$	55,814.60
Frazer Excavation Ltd.	1	\$	318,427.20
GFL Environmental Inc.	7	\$	125,342.84
GHD Limited	1	\$	14,892.94
Granicus Canada Holdings ULC	1	\$	20,248.98
HydraClean Restoration Services Ltd.	1	\$	110,066.25
I.T. Blueprint Solutions Consulting Inc.	4	\$	87,302.82
IEP Energy Economics Ltd.	2	\$	92,466.71
Insight Canada Inc.	1	\$	4,853.48
ISL Engineering And Land Services Ltd	1	\$	15,764.89
Kaslo Infonet Society	1	\$	111,481.34
Kemlee Equipment Ltd	1	\$	5,000.00
Klines Motors Ltd.	1	\$	7,108.50
Lesperance Mendes	1	\$	8,629.60
Liv North Inc.	1	\$	12,275.20
Martech Motor Winding Ltd	1	\$	10,859.52
Masse Enviromental Consultants Ltd.	1	\$	9,261.22
Mills Bros Construction Ltd	1	\$	5,728.80
Mitchell & Sun Renewables Ltd.	1	\$	33,556.03
Mountain Mechanical Sales & Services Ltd.	1	\$	12,502.57
Municipal Insurance Association Of BC	2	\$	510,108.21
Nakusp Elementary School SD10	1	\$	9,000.00
Nelson Hydro	1	\$	36,282.02
Nelson, City Of	2	\$	25,459.00
North Mountain Construction	1	\$	17,882.76
Pace Electric	1	\$	7,953.05
R.D. of Fraser-Fort George	1	\$	138,663.83
Reward Construction LTD.	1	\$	17,340.07
Ricoh Canada Inc	2	\$	18,489.81
Robson Recreation Society	1	\$	5,000.00
Rocky Mountain Phoenix	2	\$	14,951.87
Salmo & District Chamber of Commerce	1	\$	5,000.00
Salmo, Village of	1	\$	27,000.00
Shermco Industries Canada Inc. DBA Ready Engineering	1	\$	5,206.95
Shopa'S Excavating Ltd	1	\$	10,662.74
Sk Electronics Ltd	1	\$	11,330.89
SLR Consulting (Canada) Ltd.	1	\$	7,921.52
SNT Geotechnical Ltd.	1	\$	4,734.64
Speers Construction Inc.	1	\$	39,033.00
Sperling Hansen Associates Inc	2	\$	15,871.22
Steeves and Associates	1	\$	7,770.00
Strong Data Inc.	1	\$	46,390.40
Sundry Vendor	1	\$	4,815.23

Top 80% of payments by value	Number of Payments		Value
	115	\$	
Telus Communications Inc	1	\$	6,216.43
Telus Mobility	2	\$	11,850.74
Tetra Tech Canada Inc.	1	\$	6,562.37
The Corporation of the Village of Salmo	2	\$	12,017.25
Trican Filtration Group Inc.	1	\$	45,207.89
Ward Engineering & Land Surveying Ltd	1	\$	10,500.00
West Kootenay Football Club	1	\$	6,000.00
WFR Wholesale Fire & Rescue Ltd	2	\$	16,933.90
WSP Canada Inc.	2	\$	27,227.87

Accounts Payable Bottom 20% of Payments for January 2024

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
1022117 Alberta Ltd.	6	\$	11,702.27
1162588 BC LTD	1	\$	1,194.38
1400142 BC Ltd.	1	\$	626.67
1426051 BC Ltd DBA: Simon's Garage Door Services	4	\$	3,696.00
2 Pump Paul's Gas and Snacks	1	\$	1,975.19
633410 BC Ltd DBA: LaFond Construction	13	\$	19,010.21
Abell Pest Control Inc	1	\$	819.38
Able Plastics Ltd	1	\$	716.80
ACE Courier Services	3	\$	127.97
Acklands-Grainger Inc	2	\$	562.75
Activity Base	2	\$	154.56
Air Liquide Canada Inc	5	\$	793.54
Akokli Construction LTD.	5	\$	7,644.00
Alligator Pie Catering	1	\$	1,499.40
ALS Canada Ltd.	9	\$	6,721.77
A-Mais Technologies Inc.	1	\$	3,024.00
Amistoso, Ira	1	\$	75.00
Anderson, Georgina Lynn	1	\$	75.00
Anderson, Heather	1	\$	337.28
Andex Equipment Rentals	5	\$	8,077.93
Andrew Sheret Ltd	12	\$	5,987.38
Archibald, Katherine	1	\$	75.00
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Arrow Professional Landscaping	1	\$	1,470.00
Associated Fire Safety Equipment	5	\$	5,754.67
Authorized Security Ltd.	2	\$	504.00
B&L Security Patrol (1981) Ltd	3	\$	5,276.25
B.C. Scale Co. Ltd.	1	\$	4,004.28
Bailey, Ann	1	\$	75.00
Balfour & District Business & Historic Association	1	\$	75.00
Bayview Residents Association	1	\$	2,000.00
BC Association of Community Response Networks (BCCRN)	1	\$	1,225.53
BC Hydro & Power Authority	2	\$	1,399.66
BC One Call Limited	1	\$	90.09
Beaudet, Philippe	1	\$	66.64
Beavers, Amanda	2	\$	928.27
Bell Media Radio GP	2	\$	882.00
Benjamin, Debra	1	\$	75.00
Benko, Kelly	3	\$	455.23
Bi Purewater	1	\$	231.40
Big Cranium Design	1	\$	251.22
Bigfoot Security Systems	2	\$	529.20
Bill's Heavy Duty Enterprises (2004) Ltd.	3	\$	1,563.83
Black Press Group Ltd	9	\$	10,908.73
Bobs Door Service Kootenays (1213858 BC Ltd.)	1	\$	225.75
Bodley, Peter	1	\$	75.00
Bogle, Brian Douglas	2	\$	138.44
Boswell, Dorian DBA: DBoz Consulting	1	\$	1,386.00
Boudreau, Vanessa	1	\$	68.05
Bowick Electric	1	\$	1,006.37
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	181.55
Brenton Industries Ltd	3	\$	6,100.51
Brogan Fire & Safety	3	\$	2,992.72
Brohman, Rebecca	1	\$	546.52
Brown, Larry	1	\$	100.00
Brown, Matthew	1	\$	25.00
Bullock, Vanessa	1	\$	129.25
Bumstead, Brian	1	\$	75.00
Burch, Melanie	1	\$	75.00
C.A. Fischer Lumber Co. Ltd.	9	\$	650.60
Canadian Centre for Occupational Health and Safety	6	\$	159.60
Canadian Fitness Education Services Ltd	2	\$	932.34
Canadian Linen & Uniform	4	\$	390.02
Canadian Safety Supplies	1	\$	491.47

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
CanGas Propane Inc.	11	\$	3,204.62
Canyon Community Association	1	\$	999.00
Caro Analytical Services	1	\$	559.65
Carvello Law Corporation	2	\$	4,386.37
Castlegar, City Of	5	\$	4,042.14
CDW Canada Corp	2	\$	171.73
CentralSquare Canada Software Inc.	1	\$	236.25
Cintas Canada Ltd Location 889	1	\$	153.05
City Glass and Windshield Shop Ltd.	1	\$	865.98
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	1	\$	75.00
Cleartech Industries Inc	13	\$	27,145.96
Coast Waste Management Association	1	\$	1,680.00
Collins Carpentry Ltd.	1	\$	1,680.00
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	7	\$	360.30
Community Futures	4	\$	3,200.00
Contini, Nia	1	\$	290.28
Cooper, Orion	1	\$	159.12
Counterforce Inc	1	\$	157.50
Cowan's Office Supplies	21	\$	2,324.30
Cranbrook Water Conditioning Ltd.	3	\$	145.38
Crawford Bay & District Hall & Parks Association	1	\$	36.75
Crawford Bay & District Hall & Parks Association	1	\$	1,063.25
Crawford Bay Store	5	\$	627.86
Crescent Valley Community Hall Society	1	\$	2,100.00
Creston Card & Stationery	1	\$	145.40
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Public Library	1	\$	3,746.65
Creston, Town Of	4	\$	5,005.05
Croft, James	1	\$	167.99
Cunningham, Hans	2	\$	91.00
Cupe Local 2262	4	\$	10,591.44
Cupe Local 748	4	\$	2,717.36
Custom Dozing Ltd	1	\$	651.00
Daleco Systems Inc. DBA: Lubeworx	1	\$	154.34
Danyluk, Richard	1	\$	366.45
Daoust, Charmaine	1	\$	1,224.83
Dave's Plumbing Ltd	7	\$	11,964.11
Davis, Leah	1	\$	75.00
DB Perks & Associates Ltd	4	\$	905.00
Dear, Lisa	2	\$	350.00
DeBoon, Arnold Frank	1	\$	206.53
Derek McNiece Promotions	1	\$	539.72
DHC Communications Inc	5	\$	4,023.82
Dominion Govlaw LLP	4	\$	1,311.31
Doug's Disposal Service	2	\$	273.74
Dupuis, Clifford (Jordan)	1	\$	250.00
East Shore Internet Society	2	\$	140.42
EcoLogic Consultants Ltd.	1	\$	1,433.25
Edge Technologies Services	1	\$	1,792.00
Edgewood Volunteer Fire Department	2	\$	2,181.40
EECOL Electric Corp.	1	\$	288.51
Emco Corporation	3	\$	1,517.98
Enercon Water Treatment Ltd	1	\$	280.61
Entandem	9	\$	3,019.75
Esler, Christina	2	\$	275.00
Esovoloff, Darren	1	\$	22.03
Evans, Jillian	1	\$	75.00
Expresslane Deliveries	1	\$	323.57
Fanthorpe, Jill	1	\$	60.00
Fauquier Community Club Society	1	\$	900.00
Federated Co-Operatives Ltd	8	\$	2,644.87
Fehr, Carol	4	\$	2,129.01
Fergie, Barbara	1	\$	75.00
Fields, Daphne	1	\$	748.36
Fire Chiefs' Association Of Bc	2	\$	650.00
Fletcher, Allison	1	\$	290.00

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
FortisBC - Electricity	39	\$	24,982.80
Fortisbc - Natural Gas	3	\$	124.49
Four Star Communications Inc	1	\$	115.50
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	3,305.49
Garrigan, Patrick	1	\$	75.00
George's Excavating Ltd	1	\$	1,890.00
Gerrard, Kelly	1	\$	25.00
GFL Environmental Inc.	20	\$	33,360.98
GHG Accounting Services Ltd.	1	\$	1,731.45
Gilbert Parts Depot	16	\$	1,918.79
Glade Community Hall	1	\$	400.00
Glendale Tire Ltd.	1	\$	185.55
Globalstar Canada Satellite Co	1	\$	622.72
Goat Mountain Enterprises Ltd	2	\$	4,444.91
Goff, Dennis	1	\$	75.00
Gorrissen, Willy J	1	\$	266.56
Gracie's Kennels Ltd.	2	\$	1,852.50
Gray Creek Store	4	\$	407.36
Gray, Scott C	1	\$	66.64
Gray's Contracting	3	\$	6,958.78
Greene, Gregory	6	\$	1,972.20
Groenhuysen, Rene	1	\$	50.00
Guille, Pam	2	\$	2,730.00
Guillevin International Inc	1	\$	27.99
Habljak, Julia	1	\$	25.00
Hadfield, Alexandra	1	\$	50.00
Hall Printing	2	\$	225.64
Hamilton, Alayne	1	\$	75.00
Hay, Thomas	1	\$	230.99
Healthy Community Society of the North Slokan Valley	1	\$	578.00
Hewat, Suzan	1	\$	98.00
Hewgill, Mathew	1	\$	125.00
Hills, Erika	1	\$	75.00
Hitchon, William DBA: 5th Gear	2	\$	5,350.00
HomePlus Products	1	\$	62.97
Hopkyns, John (Chris)	1	\$	75.00
Horse Association of Central Kootenay	1	\$	574.96
Hub Fire Engines & Equipment Ltd	7	\$	15,551.01
Hufty's Leasing Ltd	1	\$	547.66
Hume Hotel	2	\$	483.00
HuskyPro	1	\$	1,474.12
Hywood Truck & Equipment Ltd	11	\$	16,646.36
IDEXX Laboratories Canada LP	1	\$	3,558.59
In the Air Networks	2	\$	204.40
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,004.60
Infosat Communications	1	\$	233.02
Inland Allcare	21	\$	7,814.20
Insight Canada Inc.	2	\$	407.54
Interior Health Authority - Environmental Health	1	\$	147.00
Iron Mountain	1	\$	361.23
Jackman, Garry	1	\$	101.22
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	21	\$	3,254.76
Jennifer Wickwire	2	\$	725.00
Jones, Stefan	1	\$	199.53
Jorgenson, Karin	1	\$	75.00
Kal Tire (Castlegar)	2	\$	193.53
Kal Tire (Nelson)	4	\$	2,414.19
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	1	\$	23.39
Kaslo Community Acupuncture Society	1	\$	800.00
Kaslo Front Street Market	1	\$	46.60
Kaslo Home Hardware	1	\$	151.61
Kaslo Infonet Society	2	\$	237.00
Kaslo infoNet Society	2	\$	1,500.00
Kaslo Pump	1	\$	210.77
Kaslo, Village Of	4	\$	878.46
Kaslo, Village of	1	\$	1,000.00
Kathy Gordon's Cleaning Services	6	\$	700.50
Keech, Kalin	1	\$	75.00

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
Kel Print	1	\$	52.42
Kelly's Maintenance and Services	1	\$	2,625.00
Kemle, Gillian	2	\$	2,443.93
Kendrick Equipment (2003) Ltd	3	\$	6,912.13
Kennlyn Enterprises	2	\$	772.47
Keyes, Gregory	3	\$	300.00
Kilburn, Jackie	2	\$	3,735.60
Killen, Isabel	1	\$	75.00
Kinship Connection Society	1	\$	3,000.00
Kokanee Fire & Safety Ltd.	2	\$	2,414.74
Kokanee Park Marine Ltd	1	\$	3,150.00
Kone Inc	1	\$	689.94
Kootenay Carshare Cooperative	1	\$	39.20
Kootenay Communications Ltd	1	\$	2,079.00
Kootenay Glass & Mirror Ltd	2	\$	2,373.36
Kootenay Industrial Supply Ltd	9	\$	1,063.16
Kootenay Lake Independent School Society/Periwinkle Dayc	1	\$	750.00
Kootenay Literary Society	1	\$	855.00
Kootenay Plumbing Supply Ltd.	1	\$	566.77
Kootenay Region - Skate Canada BC/YK	2	\$	1,000.00
Kootenay Swiftwater Specialists	1	\$	100.12
Kootenay Valley Water & Spas	7	\$	134.25
Koots Konstruction	6	\$	6,688.50
Lardeau Valley Community Club	2	\$	1,600.00
Lardeau Valley Opportunity Links Society	1	\$	4,000.00
Leggat, Jessie	1	\$	75.00
Lesperance Mendes	1	\$	448.00
Levine, Jesse	1	\$	115.50
Lidstone & Company	2	\$	2,467.08
Lifesaving Society (Burnaby)	10	\$	2,816.99
Little h Design Works	3	\$	4,039.88
Lockwood, Diana LD	1	\$	58.62
Lo-Cost Propane	4	\$	5,251.80
Lordco Parts Ltd	8	\$	1,168.43
Lorencz, Cal	1	\$	42.84
Lunn, Jessica	1	\$	105.00
LV Rogers Graduating Class	2	\$	2,500.00
Mackie, Daneve	1	\$	61.20
Magaw, Donna	1	\$	50.00
Maglio, Benjamin	2	\$	109.00
Main Jet Motorsports Inc	1	\$	1,612.76
Main, Leah	1	\$	135.80
Malekow, Pamela	2	\$	143.68
Manhas, Aditya	1	\$	75.00
Manhas, Simran	1	\$	3,060.00
Marshall Smith, Paris	1	\$	723.16
Marshall, Charity	4	\$	344.28
Martech Electrical Systems Ltd	1	\$	690.95
Martech Motor Winding Ltd	1	\$	671.35
Masse Enviromental Consultants Ltd.	3	\$	3,042.90
Mathes, Loren	1	\$	75.00
Matthews, Audrey	1	\$	75.00
Mayday Electric Ltd	2	\$	1,539.32
McCuaig, Stuart	1	\$	75.00
McLaren-Caux, Aiden(Kenneth)	2	\$	410.20
McMaster, Brice	1	\$	75.00
Menzies, Taylor	1	\$	25.00
Micah's Plumbing & Heating Ltd.	2	\$	1,266.30
Michaud, Shawn T	1	\$	75.00
Mike Jones Enterprises Ltd	1	\$	189.00
Mills Bros Construction Ltd	1	\$	1,827.00
Minister of Finance	1	\$	1,188.69
Minister Of Finance - Product Distribution Centre	5	\$	605.52
Ministry of Transportation and Infrastructure	1	\$	73.68
Mitchell & Sun Renewables Ltd.	1	\$	2,731.51
Mitchell Supply Ltd	4	\$	548.70
Mountain Mechanical Sales & Services Ltd.	2	\$	4,287.87
MPE Engineering Ltd.	1	\$	1,726.20
Mts Maintenance Tracking Systems Inc	1	\$	1,164.45

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
Munch, Deborah	1	\$	75.00
Nakusp Home Hardware	2	\$	1,252.92
Nakusp Rail Society	1	\$	575.00
Nakusp Secondary School	1	\$	2,000.00
Nakusp Volunteer Fire Brigade	1	\$	2,500.00
Nakusp, Village Of	1	\$	2,489.88
Nanaimo, City of	11	\$	2,080.58
Napa Auto Parts (Nelson)	1	\$	7.83
Navigata Communications Ltd. dba ThinkTel	1	\$	11.69
Nelson & District Chamber of Commerce	1	\$	152.25
Nelson Building Centre Ltd	16	\$	1,697.07
Nelson Civic Theatre Society	1	\$	631.35
Nelson Daily	2	\$	619.50
Nelson Farmers Supply Ltd	4	\$	113.56
Nelson Ford Sales (2003) Inc.	1	\$	185.24
Nelson Hydro	21	\$	11,823.18
Nelson, Calvin	1	\$	75.00
Nelson, City Of	9	\$	11,189.22
New Denver, Village Of	2	\$	1,990.00
Nick, Nathalie	1	\$	600.00
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Nurndy-Forfire Emergency Graphics Ltd.	2	\$	1,911.00
Okanagan Nation Alliances	5	\$	6,750.00
One Fire Safety	1	\$	722.15
Orkin Canada Corporation	1	\$	156.89
Ortiz, Alleli	1	\$	75.00
Oso Negro	1	\$	30.00
Overland West Freight Lines Ltd	2	\$	2,926.28
Panio, Gerald	1	\$	324.79
Passmore Laboratory Ltd	5	\$	1,250.00
Patterson, Greg	1	\$	90.00
Pennywise	2	\$	829.05
Pharatree Learning Centre	1	\$	225.00
Phoenix Designs & Apparel	2	\$	660.25
Piche, Annabelle	1	\$	316.95
Pipe, Nicolai	3	\$	229.40
Pitbull Contracting ltd	1	\$	1,317.40
Pitney Bowes	1	\$	106.38
Popoff, Walter A	3	\$	128.96
Posgate, Evelyn	1	\$	75.00
Prestige Lakeside Resort	12	\$	3,024.50
Pro-Cut Industries Ltd.	1	\$	1,995.00
Pulpit Plumbing & Heating Ltd.	3	\$	7,558.95
Purolator Inc	3	\$	176.51
Pyramid Building Supplies	7	\$	667.35
Rae, Christine	1	\$	75.00
Raugust, Shelley	1	\$	75.00
RC Strategies Inc.	1	\$	1,071.00
Reliance Office Services Ltd	3	\$	5,313.00
Renwick, Brian	1	\$	366.45
Rfs Canada	3	\$	2,701.00
Riondel Cable Society	2	\$	80.00
Riverside Farm	5	\$	6,540.72
Roadpost Inc. T46274	2	\$	728.06
Rocky Mountain Agencies	6	\$	12,872.00
Rocky Mountain Phoenix	14	\$	28,208.42
Roenspiess, Ethan (Kai)	2	\$	239.56
Rose, Cameron	1	\$	100.00
Ruhnke, Ravyn	1	\$	75.00
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmo, Village of	3	\$	5,757.40
Salmons, Susanne	1	\$	75.00
Schmidt, Julie	1	\$	75.00
Scott, Jennifer	1	\$	25.00
Secure By Design	1	\$	173.25
Selkirk College (Nakusp)	1	\$	149.00
Selkirk Security Services Ltd	1	\$	63.01
Sfj Inc	1	\$	2,238.55
Shapovalov, Shannon	1	\$	75.00

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
Sharma, Kunal	1	\$	63.00
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,111.69
Shaw Cable	26	\$	3,713.40
Siminoff, Steven	1	\$	24.41
Simpson, Jennifer	1	\$	75.00
Sk Electronics Ltd	13	\$	4,287.66
Skakun, Sophie A	1	\$	175.00
Skyway Hardware	2	\$	581.39
Slocan Lake Arts Council	1	\$	3,000.00
Slocan Park Community Hall Society	2	\$	1,075.11
Slocan Valley Home Hardware	2	\$	220.16
Slocan Valley Outriders Association	1	\$	1,170.00
Slocan, Village Of	2	\$	2,000.00
SLR Consulting (Canada) Ltd.	1	\$	4,463.11
Smith Cameron Process Solutions	1	\$	912.00
Smokey Creek Salvage	2	\$	1,238.53
SMP	1	\$	544.94
SNT Geotechnical Ltd.	1	\$	945.00
South Kootenay Lake Art Connect Society	1	\$	900.00
Speedpro Signs	1	\$	147.57
Speedpro Signs (Trail)	1	\$	571.20
Sprogis, Russel	2	\$	183.80
SQx Danza	1	\$	1,234.40
SRK Consulting (Canada) Inc.	1	\$	2,067.20
Stafford Welding	4	\$	3,885.00
Stanley Humphries Secondary School	3	\$	9,000.00
Sterling Backcheck Canada Corp.	1	\$	186.35
Stewart Mcdannold Stuart	1	\$	499.85
Storey, Clarissa	1	\$	75.00
Stout, Erik	1	\$	240.42
Stuart, Darelyn	1	\$	169.20
Sullivan, Kevin	1	\$	75.00
Summit Truck & Equipment Repair	1	\$	644.90
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	25	\$	15,144.90
Superior Lighting & Bath	2	\$	288.80
Sutco Contracting Ltd	1	\$	481.53
Taghum Shell (1997)	8	\$	738.24
Tamarack Institute	1	\$	1,000.00
Technical Safety BC	1	\$	80.00
Telus Communications Inc	4	\$	1,913.54
Telus Communications Inc. Mascon by Telus	4	\$	291.20
Tetra Tech Canada Inc.	2	\$	4,219.55
The Adventure Hotel	1	\$	110.58
The Trainer's Box	1	\$	664.00
ThinkTel	1	\$	330.37
Thurber Engineering Ltd.	1	\$	1,533.38
Tierney, Roger Bruce	1	\$	188.44
Tilley, Colleen F	2	\$	230.04
Tip-it Waste Solutions Kootenay	8	\$	7,216.65
Traczyk, Lynn M	1	\$	219.00
Trainor Mechanical Contractors Ltd	1	\$	892.50
Trane Canada ULC	1	\$	2,108.14
Tratech Mechanical Ltd	2	\$	3,814.98
Tremlock Properties Ltd	3	\$	1,921.51
Trican Filtration Group Inc.	2	\$	6,033.04
Trottier, Nadine	1	\$	75.00
Tu-Dor Lock & Safe Ltd	7	\$	498.24
Uline Canada Corporation	2	\$	365.94
Ultra XPress Printing	1	\$	257.65
Univar Canada Ltd	1	\$	1,618.68
Valhalla Wilderness Society	1	\$	3,000.00
Valley Community Services Society	1	\$	4,000.00
Valley Voice Ltd	3	\$	490.45
Van Kam Freightways Ltd	8	\$	3,670.45
Vandenberghe, Kelly	3	\$	590.03
Varley, Marisa	1	\$	50.00
Venema, Sebastian	1	\$	75.00
Vista Radio Ltd	1	\$	756.00

Remaining 20% of payments by value	Number of Payments		Value
	1,169	\$	
Vitalaire Canada Inc	2	\$	77.52
Volunteer Firefighters Association Of Bc	3	\$	800.00
W.H. Excavating	1	\$	669.38
Ward, Crystal	1	\$	50.00
Waste Management	12	\$	7,564.45
Watson, Aimee	1	\$	154.00
Weatherhead, Teresa A	1	\$	207.90
Wesco Distribution-Canada Inc	1	\$	18.10
West Creston Community Hall Society	1	\$	300.00
West Kootenay Cleaners	1	\$	1,816.76
West Kootenay Eco Society	1	\$	575.43
West Kootenay Regional Arts Council	1	\$	300.00
West Kootenay Women's Association	1	\$	684.40
West, Michelle	1	\$	50.00
Western Auto Wreckers (1974) Ltd	1	\$	716.84
WEX Canada Ltd.	1	\$	2,178.56
WFR Wholesale Fire & Rescue Ltd	2	\$	792.12
Wheeler, Tracy	1	\$	75.00
Wildsight - Creston	1	\$	1,000.00
Wilkinson, James	5	\$	1,955.88
Winlaw Mini-Mart	2	\$	216.40
Wishbone Industries Ltd.	1	\$	750.40
Wolseley Waterworks Branch	1	\$	61.49
Wood Wyant Inc	5	\$	5,557.94
Xplore Inc.	2	\$	234.08
Yahk-Kingsgate Recreation Society	1	\$	1,300.00
Yellow Line Traffic Control	1	\$	2,268.00
Yellow Pages Group	2	\$	228.36
Ymir Community Association	1	\$	1,435.00
Young, Curtis	1	\$	75.00
Zdebiak, Rachel	1	\$	75.00
Zeo Tec Ltd	1	\$	231.00
Zone West Enterprises Ltd	4	\$	1,516.48

Employees and Directors January 2024

Directors	Number of Payments		Value
	21		2,614
Bogle, Brian Douglas	2	\$	138.44
Cunningham, Hans	2	\$	91.00
DeBoon, Arnold Frank	1	\$	206.53
Hewat, Suzan	1	\$	98.00
Jackman, Garry	1	\$	101.22
Lockwood, Diana LD	1	\$	58.62
Lunn, Jessica	1	\$	105.00
Main, Leah	1	\$	135.80
McLaren-Caux, Aiden(Kenneth)	2	\$	410.20
Popoff, Walter A	3	\$	128.96
Tierney, Roger Bruce	1	\$	188.44
Vandenberghe, Kelly	3	\$	590.03
Watson, Aimee	1	\$	154.00
Weatherhead, Teresa A	1	\$	207.90

Employees	Number of Payments		Value
	134	\$	21,266
Amistoso, Ira	1	\$	75.00
Anderson, Georgina Lynn	1	\$	75.00
Anderson, Heather	1	\$	337.28
Archibald, Katherine	1	\$	75.00
Bailey, Ann	1	\$	75.00
Beaudet, Philippe	1	\$	66.64
Beavers, Amanda	1	\$	418.81
Benjamin, Debra	1	\$	75.00
Benko, Kelly	3	\$	455.23
Bodley, Peter	1	\$	75.00
Boudreau, Vanessa	1	\$	68.05
Brohman, Rebecca	1	\$	546.52
Brown, Larry	1	\$	100.00
Brown, Matthew	1	\$	25.00
Bullock, Vanessa	1	\$	129.25
Bumstead, Brian	1	\$	75.00
Burch, Melanie	1	\$	75.00
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	1	\$	75.00
Contini, Nia	1	\$	290.28
Cooper, Orion	1	\$	159.12
Croft, James	1	\$	167.99
Danyluk, Richard	1	\$	366.45
Daoust, Charmaine	1	\$	1,224.83
Davis, Leah	1	\$	75.00
Dear, Lisa	2	\$	350.00
Dupuis, Clifford (Jordan)	1	\$	250.00
Esler, Christina	2	\$	275.00
Esovoloff, Darren	1	\$	22.03
Evans, Jillian	1	\$	75.00
Fanthorpe, Jill	1	\$	60.00
Fehr, Carol	4	\$	2,129.01
Fergie, Barbara	1	\$	75.00
Fletcher, Allison	1	\$	290.00
Garrigan, Patrick	1	\$	75.00
Gerrard, Kelly	1	\$	25.00
Goff, Dennis	1	\$	75.00
Gorrissen, Willy J	1	\$	266.56
Gray, Scott C	1	\$	66.64
Greene, Gregory	6	\$	1,972.20
Groenhuysen, Rene	1	\$	50.00
Habljak, Julia	1	\$	25.00
Hadfield, Alexandra	1	\$	50.00
Hamilton, Alayne	1	\$	75.00
Hay, Thomas	1	\$	230.99
Hills, Erika	1	\$	75.00
Hopkyns, John (Chris)	1	\$	75.00
Jones, Stefan	1	\$	199.53
Jorgenson, Karin	1	\$	75.00
Keech, Kalin	1	\$	75.00
Keyes, Gregory	3	\$	300.00
Killen, Isabel	1	\$	75.00
Leggat, Jessie	1	\$	75.00
Levine, Jesse	1	\$	115.50
Lorencz, Cal	1	\$	42.84

Employees	Number of Payments		Value
	134	\$	
Mackie, Daneve	1	\$	61.20
Magaw, Donna	1	\$	50.00
Maglio, Benjamin	2	\$	109.00
Malekow, Pamela	2	\$	143.68
Manhas, Aditya	1	\$	75.00
Marshall Smith, Paris	1	\$	723.16
Marshall, Charity	4	\$	344.28
Mathes, Loren	1	\$	75.00
Matthews, Audrey	1	\$	75.00
McCuaig, Stuart	1	\$	75.00
McMaster, Brice	1	\$	75.00
Menzies, Taylor	1	\$	25.00
Michaud, Shawn T	1	\$	75.00
Munch, Deborah	1	\$	75.00
Nelson, Calvin	1	\$	75.00
Nick, Nathalie	1	\$	600.00
Ortiz, Alleli	1	\$	75.00
Patterson, Greg	1	\$	90.00
Piche, Annabelle	1	\$	316.95
Pipe, Nicolai	3	\$	229.40
Posgate, Evelyn	1	\$	75.00
Rae, Christine	1	\$	75.00
Raugust, Shelley	1	\$	75.00
Renwick, Brian	1	\$	366.45
Roenspiess, Ethan (Kai)	2	\$	239.56
Rose, Cameron	1	\$	100.00
Ruhnke, Ravyn	1	\$	75.00
Salmons, Susanne	1	\$	75.00
Schmidt, Julie	1	\$	75.00
Scott, Jennifer	1	\$	25.00
Shapovalov, Shannon	1	\$	75.00

Accounts Payable for January 2024 Breakdown by Type of Payment

All Other Vendors	Number of Payments		Value
	1,067	\$	
			3,768,551
1022117 Alberta Ltd.	8	\$	31,250.80
1162588 BC LTD	1	\$	1,194.38
1400142 BC Ltd.	1	\$	626.67
1426051 BC Ltd DBA: Simon's Garage Door Services	4	\$	3,696.00
2 Pump Paul's Gas and Snacks	1	\$	1,975.19
633410 BC Ltd DBA: LaFond Construction	14	\$	58,928.98
Abell Pest Control Inc	1	\$	819.38
Able Plastics Ltd	1	\$	716.80
ACE Courier Services	3	\$	127.97
Acklands-Grainger Inc	2	\$	562.75
Activity Base	2	\$	154.56
Air Liquide Canada Inc	5	\$	793.54
AkoKli Construction LTD.	5	\$	7,644.00
Alligator Pie Catering	1	\$	1,499.40
ALS Canada Ltd.	9	\$	6,721.77
A-Mais Technologies Inc.	1	\$	3,024.00
Andex Equipment Rentals	5	\$	8,077.93
Andrew Sheret Ltd	13	\$	17,045.35
Aquam Inc	1	\$	10,253.36
Arrow Lakes Aggregates	2	\$	91,794.82
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Arrow Professional Landscaping	1	\$	1,470.00
Associated Engineering	1	\$	9,457.01
Associated Fire Safety Equipment	5	\$	5,754.67
Association of Kootenay & Boundary Local Governments (AKBLG)	1	\$	12,243.37
Authorized Security Ltd.	2	\$	504.00
B A Blackwell & Associates Ltd	1	\$	157,431.42
B&L Security Patrol (1981) Ltd	3	\$	5,276.25
B.C. Scale Co. Ltd.	1	\$	4,004.28
Balfour & District Business & Historic Association	1	\$	75.00
BC Hydro & Power Authority	2	\$	1,399.66
BC One Call Limited	1	\$	90.09
BC Transit	5	\$	184,022.27
Beasley Fire Department Social Committee	1	\$	5,000.00
Beavers, Amanda	1	\$	509.46
Bell Media Radio GP	2	\$	882.00
Bi Purewater	2	\$	9,925.97
Big Cranium Design	1	\$	251.22
Bigfoot Security Systems	2	\$	529.20
Bill's Heavy Duty Enterprises (2004) Ltd.	3	\$	1,563.83
Black Press Group Ltd	9	\$	10,908.73
Bobs Door Service Kootenays (1213858 BC Ltd.)	1	\$	225.75
Border Holdings Ltd.	2	\$	172,537.09
Boswell, Dorian DBA: DBoz Consulting	1	\$	1,386.00
Bowick Electric	1	\$	1,006.37
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	181.55
Brenton Industries Ltd	3	\$	6,100.51
Brogan Fire & Safety	3	\$	2,992.72
BWS Enterprise Ltd	1	\$	11,799.26
C.A. Fischer Lumber Co. Ltd.	9	\$	650.60
Canadian Centre for Occupational Health and Safety	6	\$	159.60
Canadian Dewatering LP	1	\$	17,701.96
Canadian Fitness Education Services Ltd	2	\$	932.34
Canadian Linen & Uniform	4	\$	390.02
Canadian Safety Supplies	1	\$	491.47
CanGas Propane Inc.	14	\$	18,496.26
Caro Analytical Services	1	\$	559.65
Carvello Law Corporation	2	\$	4,386.37
Castlegar, City Of	5	\$	4,042.14
CDW Canada Corp	2	\$	171.73
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
CentralSquare Canada Software Inc.	1	\$	236.25
Cintas Canada Ltd Location 889	1	\$	153.05
City Glass and Windshield Shop Ltd.	1	\$	865.98
Cleartech Industries Inc	14	\$	34,680.26
Coast Waste Management Association	1	\$	1,680.00
Collins Carpentry Ltd.	1	\$	1,680.00
Columbia Basin Broadband Corporation	1	\$	4,860.80
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	7	\$	360.30
Community Futures of Central Kootenay	1	\$	12,481.00
Counterforce Inc	1	\$	157.50
Cover Architectural Collaborative Inc.	1	\$	4,656.75
Cowan's Office Supplies	21	\$	2,324.30
Cranbrook Water Conditioning Ltd.	3	\$	145.38
Crawford Bay & District Hall & Parks Association	1	\$	36.75
Crawford Bay Store	5	\$	627.86
Crescent Valley Community Hall Society	1	\$	2,100.00
Creston Card & Stationery	1	\$	145.40
Creston Electric Inc.	1	\$	35,395.19
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Public Library	1	\$	3,746.65
Creston, Town Of	4	\$	5,005.05
Cupe Local 2262	4	\$	10,591.44
Cupe Local 748	4	\$	2,717.36
Custom Dozing Ltd	1	\$	651.00
Daleco Systems Inc. DBA: Lubeworx	1	\$	154.34
Dave's Plumbing Ltd	7	\$	11,964.11
DB Perks & Associates Ltd	4	\$	905.00
Derek McNiece Promotions	1	\$	539.72

All Other Vendors	Number of Payments		Value
	1,067	\$	
			3,768,551
DHC Communications Inc	5	\$	4,023.82
Dominion Govlaw LLP	4	\$	1,311.31
Doug's Disposal Service	2	\$	273.74
East Shore Internet Society	2	\$	140.42
EcoLogic Consultants Ltd.	1	\$	1,433.25
Edge Technologies Services	1	\$	1,792.00
EECOL Electric Corp.	1	\$	288.51
Emco Corporation	3	\$	1,517.98
Enercon Water Treatment Ltd	1	\$	280.61
Entandem	9	\$	3,019.75
Expresslane Deliveries	1	\$	323.57
Federated Co-Operatives Ltd	8	\$	2,644.87
Federation of Canadian Municipalities	1	\$	7,422.08
Fergusson, Daniella	1	\$	5,145.00
Fields, Daphne	1	\$	748.36
Fire Chiefs' Association Of Bc	3	\$	6,175.00
FortisBC - Electricity	46	\$	103,155.29
Fortisbc - Natural Gas	6	\$	55,939.09
Four Star Communications Inc	1	\$	115.50
Frazer Excavation Ltd.	1	\$	318,427.20
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	3,305.49
George's Excavating Ltd	1	\$	1,890.00
GFL Environmental Inc.	27	\$	158,703.82
GHD Limited	1	\$	14,892.94
GHG Accounting Services Ltd.	1	\$	1,731.45
Gilbert Parts Depot	16	\$	1,918.79
Glendale Tire Ltd.	1	\$	185.55
Globalstar Canada Satellite Co	1	\$	622.72
Goat Mountain Enterprises Ltd	2	\$	4,444.91
Gracie's Kennels Ltd.	2	\$	1,852.50
Granicus Canada Holdings ULC	1	\$	20,248.98
Gray Creek Store	4	\$	407.36
Gray's Contracting	3	\$	6,958.78
Guille, Pam	2	\$	2,730.00
Guillevin International Inc	1	\$	27.99
Hall Printing	2	\$	225.64
Hewgill, Mathew	1	\$	125.00
Hitchon, William DBA: 5th Gear	2	\$	5,350.00
HomePlus Products	1	\$	62.97
Hub Fire Engines & Equipment Ltd	7	\$	15,551.01
Huffy's Leasing Ltd	1	\$	547.66
Hume Hotel	2	\$	483.00
HuskyPro	1	\$	1,474.12
HydraClean Restoration Services Ltd.	1	\$	110,066.25
Hywood Truck & Equipment Ltd	11	\$	16,646.36
I.T. Blueprint Solutions Consulting Inc.	4	\$	87,302.82
IDEXX Laboratories Canada LP	1	\$	3,558.59
IEP Energy Economics Ltd.	2	\$	92,466.71
In the Air Networks	2	\$	204.40
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,004.60
Infosat Communications	1	\$	233.02
Inland Allcare	21	\$	7,814.20
Insight Canada Inc.	3	\$	5,261.02
Interior Health Authority - Environmental Health	1	\$	147.00
Iron Mountain	1	\$	361.23
ISL Engineering And Land Services Ltd	1	\$	15,764.89
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	21	\$	3,254.76
Jennifer Wickwire	2	\$	725.00
Kal Tire (Castlegar)	2	\$	193.53
Kal Tire (Nelson)	4	\$	2,414.19
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	1	\$	23.39
Kaslo Front Street Market	1	\$	46.60
Kaslo Home Hardware	1	\$	151.61
Kaslo Infonet Society	3	\$	111,718.34
Kaslo Pump	1	\$	210.77
Kaslo, Village Of	4	\$	878.46
Kathy Gordon's Cleaning Services	6	\$	700.50
Kel Print	1	\$	52.42
Kelly's Maintenance and Services	1	\$	2,625.00
Kemle, Gillian	2	\$	2,443.93
Kendrick Equipment (2003) Ltd	3	\$	6,912.13
Kennlyn Enterprises	2	\$	772.47
Kilburn, Jackie	2	\$	3,735.60
Klines Motors Ltd.	1	\$	7,108.50
Kokanee Fire & Safety Ltd.	2	\$	2,414.74
Kokanee Park Marine Ltd	1	\$	3,150.00
Kone Inc	1	\$	689.94
Kootenay Carshare Cooperative	1	\$	39.20
Kootenay Communications Ltd	1	\$	2,079.00
Kootenay Glass & Mirror Ltd	2	\$	2,373.36
Kootenay Industrial Supply Ltd	9	\$	1,063.16
Kootenay Plumbing Supply Ltd.	1	\$	566.77
Kootenay Swiftwater Specialists	1	\$	100.12
Kootenay Valley Water & Spas	7	\$	134.25
Koots Konstruktion	6	\$	6,688.50
Lesperance Mendes	2	\$	9,077.60
Lidstone & Company	2	\$	2,467.08
Lifesaving Society (Burnaby)	10	\$	2,816.99
Little h Design Works	3	\$	4,039.88
Liv North Inc.	1	\$	12,275.20
Lo-Cost Propane	4	\$	5,251.80
Lordco Parts Ltd	8	\$	1,168.43
Main Jet Motorsports Inc	1	\$	1,612.76
Manhas, Simran	1	\$	3,060.00

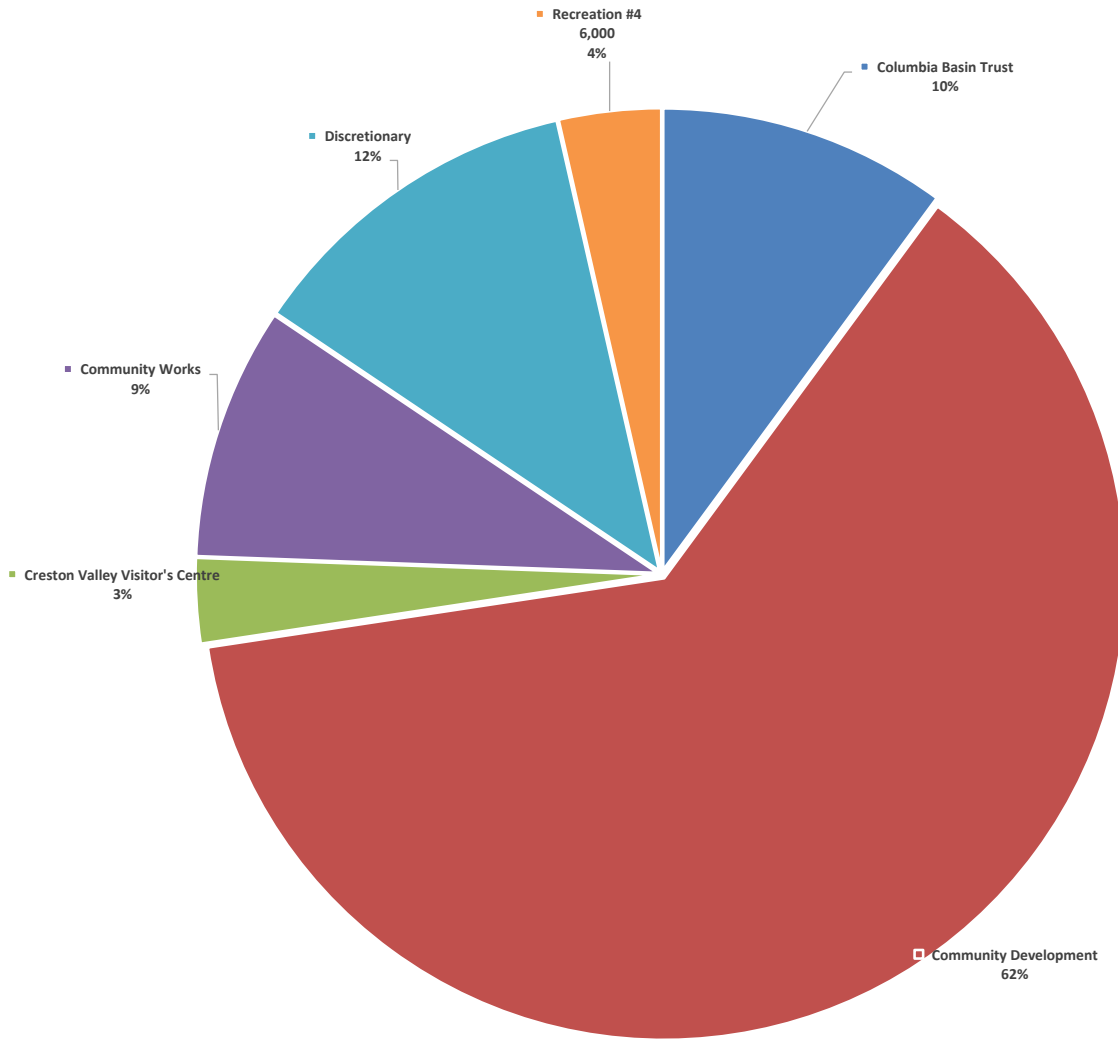
All Other Vendors	Number of Payments		Value
	1,067	\$	
			3,768,551
Martech Electrical Systems Ltd	1	\$	690.95
Martech Motor Winding Ltd	2	\$	11,530.87
Masse Environmental Consultants Ltd.	4	\$	12,304.12
Mayday Electric Ltd	2	\$	1,539.32
Micah's Plumbing & Heating Ltd.	2	\$	1,266.30
Mike Jones Enterprises Ltd	1	\$	189.00
Mills Bros Construction Ltd	2	\$	7,555.80
Minister of Finance	1	\$	1,188.69
Minister Of Finance - Product Distribution Centre	5	\$	605.52
Ministry of Transportation and Infrastructure	1	\$	73.68
Mitchell & Sun Renewables Ltd.	2	\$	36,287.54
Mitchell Supply Ltd	4	\$	548.70
Mountain Mechanical Sales & Services Ltd.	3	\$	16,790.44
MPE Engineering Ltd.	1	\$	1,726.20
Mts Maintenance Tracking Systems Inc	1	\$	1,164.45
Municipal Insurance Association Of BC	2	\$	510,108.21
Nakusp Home Hardware	2	\$	1,252.92
Nakusp, Village Of	1	\$	2,489.88
Nanaimo, City of	11	\$	2,080.58
Napa Auto Parts (Nelson)	1	\$	7.83
Navigata Communications Ltd. dba ThinkTel	1	\$	11.69
Nelson & District Chamber of Commerce	1	\$	152.25
Nelson Building Centre Ltd	16	\$	1,697.07
Nelson Daily	2	\$	619.50
Nelson Farmers Supply Ltd	4	\$	113.56
Nelson Ford Sales (2003) Inc.	1	\$	185.24
Nelson Hydro	22	\$	48,105.20
Nelson, City Of	11	\$	36,648.22
New Denver, Village Of	2	\$	1,990.00
North Mountain Construction	1	\$	17,882.76
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Nurdy-Forfire Emergency Graphics Ltd.	2	\$	1,911.00
One Fire Safety	1	\$	722.15
Orkin Canada Corporation	1	\$	156.89
Oso Negro	1	\$	30.00
Overland West Freight Lines Ltd	2	\$	2,926.28
Pace Electric	1	\$	7,953.05
Panio, Gerald	1	\$	324.79
Passmore Laboratory Ltd	5	\$	1,250.00
Pennywise	2	\$	829.05
Pharatree Learning Centre	1	\$	225.00
Phoenix Designs & Apparel	2	\$	660.25
Pitbull Contracting Ltd	1	\$	1,317.40
Pitney Bowes	1	\$	106.38
Prestige Lakeside Resort	12	\$	3,024.50
Pro-Cut Industries Ltd.	1	\$	1,995.00
Pulpit Plumbing & Heating Ltd.	3	\$	7,558.95
Purolator Inc	3	\$	176.51
Pyramid Building Supplies	7	\$	667.35
R.D. of Fraser-Fort George	1	\$	138,663.83
RC Strategies Inc.	1	\$	1,071.00
Reliance Office Services Ltd	3	\$	5,313.00
Reward Construction LTD.	1	\$	17,340.07
Rfs Canada	3	\$	2,701.00
Ricoh Canada Inc	2	\$	18,489.81
Riondel Cable Society	2	\$	80.00
Riverside Farm	5	\$	6,540.72
Roadpost Inc. T46274	2	\$	728.06
Rocky Mountain Agencies	6	\$	12,872.00
Rocky Mountain Phoenix	16	\$	43,160.29
Saimo Valley Youth & Community Centre	1	\$	866.67
Secure By Design	1	\$	173.25
Selkirk College (Nakusp)	1	\$	149.00
Selkirk Security Services Ltd	1	\$	63.01
Sfj Inc	1	\$	2,238.55
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,111.69
Shaw Cable	26	\$	3,713.40
Shermco Industries Canada Inc. DBA Ready Engineering	1	\$	5,206.95
Shopa'S Excavating Ltd	1	\$	10,662.74
Sk Electronics Ltd	14	\$	15,618.55
Skyway Hardware	2	\$	581.39
Slocan Park Community Hall Society	2	\$	1,075.11
Slocan Valley Home Hardware	2	\$	220.16
Slocan, Village Of	2	\$	2,000.00
SLR Consulting (Canada) Ltd.	2	\$	12,384.63
Smith Cameron Process Solutions	1	\$	912.00
Smokey Creek Salvage	2	\$	1,238.53
SMP	1	\$	544.94
SNT Geotechnical Ltd.	2	\$	5,679.64
Speedpro Signs	1	\$	147.57
Speedpro Signs (Trail)	1	\$	571.20
Speers Construction Inc.	1	\$	39,033.00
Sperling Hansen Associates Inc	2	\$	15,871.22
SRK Consulting (Canada) Inc.	1	\$	2,067.20
Stafford Welding	4	\$	3,885.00
Steeves and Associates	1	\$	7,770.00
Sterling Backcheck Canada Corp.	1	\$	186.35
Stewart Mcdannold Stuart	1	\$	499.85
Strong Data Inc.	1	\$	46,390.40
Summit Truck & Equipment Repair	1	\$	644.90
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	26	\$	19,960.13
Superior Lighting & Bath	2	\$	288.80
Sutco Contracting Ltd	1	\$	481.53
Taghum Shell (1997)	8	\$	738.24

All Other Vendors	Number of Payments		Value
	1,067	\$	
			3,768,551
Tamarack Institute	1	\$	1,000.00
Technical Safety BC	1	\$	80.00
Telus Communications Inc	5	\$	8,129.97
Telus Communications Inc. Mascon by Telus	4	\$	291.20
Telus Mobility	2	\$	11,850.74
Tetra Tech Canada Inc.	3	\$	10,781.92
The Adventure Hotel	1	\$	110.58
The Corporation of the Village of Salmo	2	\$	12,017.25
The Trainer's Box	1	\$	664.00
ThinkTel	1	\$	330.37
Thurber Engineering Ltd.	1	\$	1,533.38
Tip-it Waste Solutions Kootenay	8	\$	7,216.65
Trainer Mechanical Contractors Ltd	1	\$	892.50
Trane Canada ULC	1	\$	2,108.14
Tratech Mechanical Ltd	2	\$	3,814.98
Tremlock Properties Ltd	3	\$	1,921.51
Trican Filtration Group Inc.	3	\$	51,240.93
Tu-Dor Lock & Safe Ltd	7	\$	498.24
Uline Canada Corporation	2	\$	365.94
Ultra XPress Printing	1	\$	257.65
Univar Canada Ltd	1	\$	1,618.68
Valhalla Wilderness Society	1	\$	3,000.00
Valley Voice Ltd	3	\$	490.45
Van Kam Freightways Ltd	8	\$	3,670.45
Vista Radio Ltd	1	\$	756.00
Vitalaire Canada Inc	2	\$	77.52
Volunteer Firefighters Association Of Bc	3	\$	800.00
W.H. Excavating	1	\$	669.38
Ward Engineering & Land Surveying Ltd	1	\$	10,500.00
Waste Management	12	\$	7,564.45
Wesco Distribution-Canada Inc	1	\$	18.10
West Creston Community Hall Society	1	\$	300.00
West Kootenay Cleaners	1	\$	1,816.76
Western Auto Wreckers (1974) Ltd	1	\$	716.84
WEX Canada Ltd.	1	\$	2,178.56
WFR Wholesale Fire & Rescue Ltd	4	\$	17,726.02
Winlaw Mini-Mart	2	\$	216.40
Wishbone Industries Ltd.	1	\$	750.40
Wolseley Waterworks Branch	1	\$	61.49
Wood Wyant Inc	5	\$	5,557.94
WSP Canada Inc.	2	\$	27,227.87
Xplore Inc.	2	\$	234.08
Yahk-Kingsgate Recreation Society	1	\$	1,300.00
Yellow Line Traffic Control	1	\$	2,268.00
Yellow Pages Group	2	\$	228.36
Zeo Tec Ltd	1	\$	231.00
Zone West Enterprises Ltd	4	\$	1,516.48

Accounts Payable for January 2024 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments		\$	168,174
	62			
Balfour Recreation Commission	2		\$	39,365.00
Bayview Residents Association	1		\$	2,000.00
BC Association of Community Response Networks (BCCRN)	1		\$	1,225.53
Canyon Community Association	1		\$	999.00
Community Futures	4		\$	3,200.00
Crawford Bay & District Hall & Parks Association	1		\$	1,063.25
Edgewood Volunteer Fire Department	2		\$	2,181.40
Fauquier Community Club Society	1		\$	900.00
Glade Community Hall	1		\$	400.00
Healthy Community Society of the North Slocan Valley	1		\$	578.00
Horse Association of Central Kootenay	1		\$	574.96
Kaslo Community Acupuncture Society	1		\$	800.00
Kaslo InfoNet Society	2		\$	1,500.00
Kaslo, Village of	1		\$	1,000.00
Kemlee Equipment Ltd	1		\$	5,000.00
Kinship Connection Society	1		\$	3,000.00
Kootenay Lake Independent School Society/Periwinkle Daycare	1		\$	750.00
Kootenay Literary Society	1		\$	855.00
Kootenay Region - Skate Canada BC/YK	2		\$	1,000.00
Lardeau Valley Community Club	2		\$	1,600.00
Lardeau Valley Opportunity Links Society	1		\$	4,000.00
LV Rogers Graduating Class	2		\$	2,500.00
Nakusp Elementary School SD10	1		\$	9,000.00
Nakusp Rail Society	1		\$	575.00
Nakusp Secondary School	1		\$	2,000.00
Nakusp Volunteer Fire Brigade	1		\$	2,500.00
Nelson Civic Theatre Society	1		\$	631.35
Okanagan Nation Alliances	5		\$	6,750.00
Robson Recreation Society	1		\$	5,000.00
Salmo & District Chamber of Commerce	1		\$	5,000.00
Salmo, Village of	4		\$	32,757.40
Slocan Lake Arts Council	1		\$	3,000.00
Slocan Valley Outriders Association	1		\$	1,170.00
South Kootenay Lake Art Connect Society	1		\$	900.00
SQx Danza	1		\$	1,234.40
Stanley Humphries Secondary School	3		\$	9,000.00
Stuart, Darelyn	1		\$	169.20
Valley Community Services Society	1		\$	4,000.00
West Kootenay Eco Society	1		\$	575.43
West Kootenay Football Club	1		\$	6,000.00
West Kootenay Regional Arts Council	1		\$	300.00
West Kootenay Women's Association	1		\$	684.40
Wildsight - Creston	1		\$	1,000.00
Ymir Community Association	1		\$	1,435.00

Grants by Type



■ Columbia Basin Trust

■ Community Development

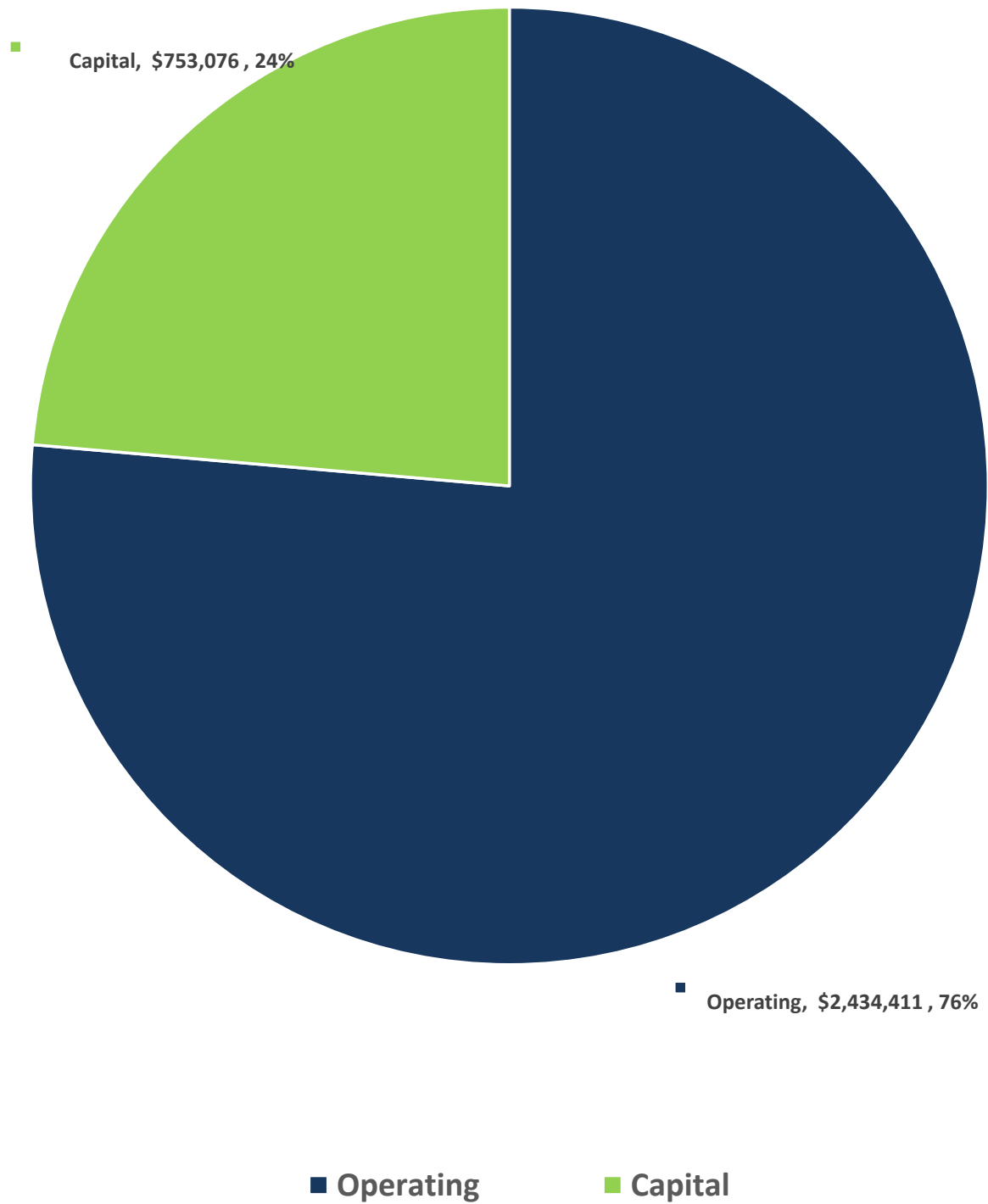
■ Creston Valley Visitor's Centre

■ Community Works

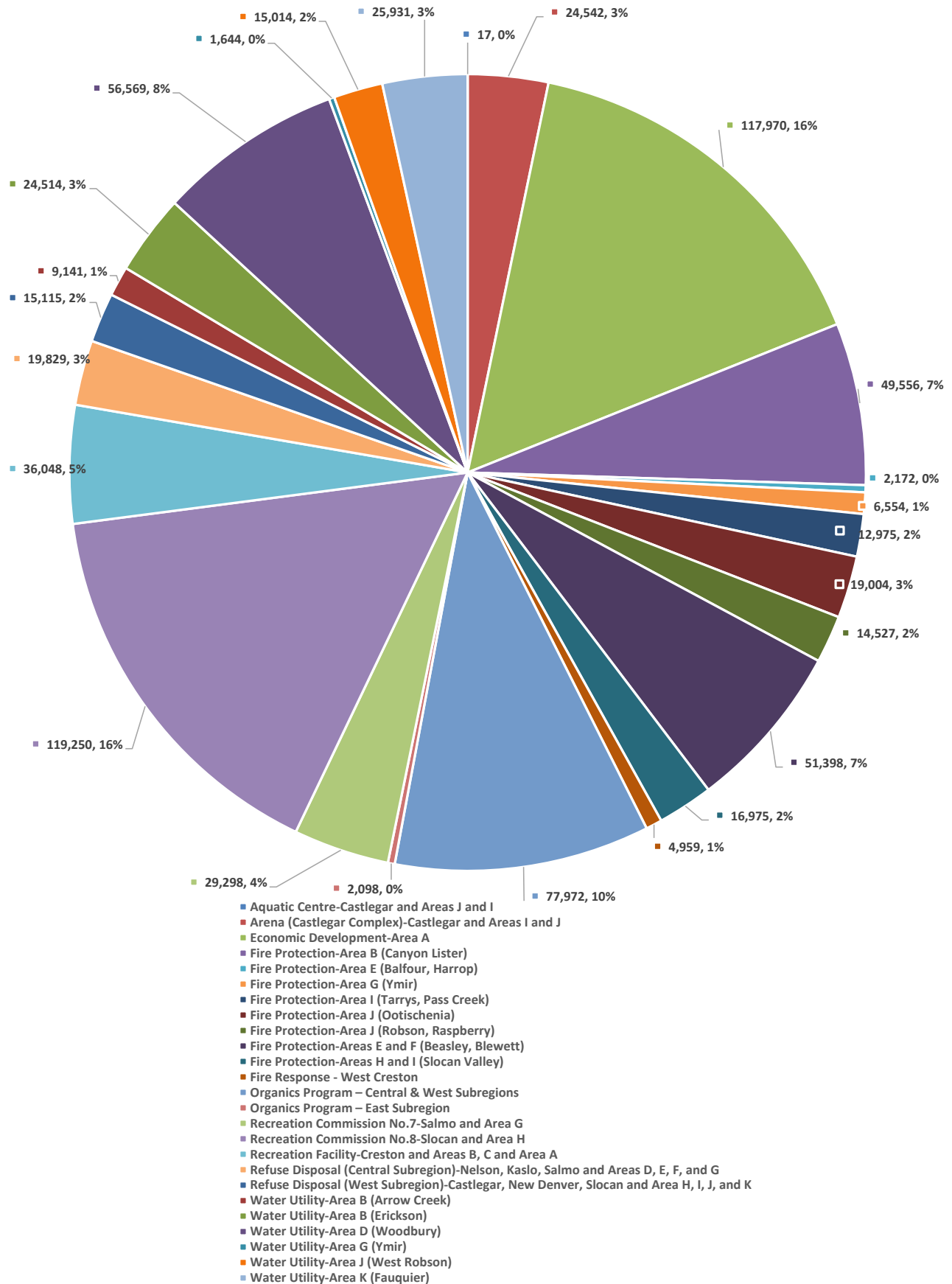
■ Discretionary

■ Recreation #4

January 2024 Capital VS Operating Expenditures



January 2024 Capital by Service





Board Report

Date of Report:	January 31, 2024
Date & Type of Meeting:	February 15, 2024 General Open Board Meeting
Author:	Tom Dool, Research Analyst
Subject:	Curbside Collection Assent Vote Processes
File:	08/3900/20
Electoral Area/Municipality:	Defined Portions of Electoral Area J; Defined Portions of Electoral Areas F and H

SECTION 1: EXECUTIVE SUMMARY

This report provides the Board with considerations regarding elector approval by assent of

1. Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023 (See Attachment A); and
2. Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023 (See Attachment B).

This report recommends:

1. That the ballot question for the Defined Area J Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Area J; which if approved will result in an annual requisition not to exceed \$406,818.39 based on a cost per household of \$283.06.

2. That the ballot question for the Defined Areas F and H Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Areas F & H; which if approved will result in an annual requisition not to exceed \$596,235.28 based on a cost per household of \$280.02.

3. That participating area approval for the *Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023* be obtained for the entire service area.

SECTION 2: BACKGROUND/ANALYSIS

This report concerns itself with the details of the assent vote processes required for the approval of Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023 and Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023. The financial and operational details of the proposed services are beyond the scope of this report.

At the November 16, 2023 General Open Board Meeting the Board resolved:

(690/23) That the Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023 be read a FIRST, SECOND, AND THIRD time by content; and

(689/23) That the Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023 be read a FIRST, SECOND, AND THIRD time by content.

These bylaws are awaiting Local Government Inspector (LGI) approval that is scheduled to be received as of February 22, 2024. To proceed with adoption the Board requires the assent of the electors within the proposed service areas.

The process of the assent vote for Bylaws 2934 and 2933 will run concurrently.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The cost of the assent votes will be attributed to Service S100 General Administration. In the event that an assent vote fails those costs will remain with General Administration. If an assent vote is successful those costs will be transferred to the newly established service as per the requirements of the *Local Government Act*.

Table 1. Defined Area J Curbside Collection Assent Vote Budget

Expenses	Amount
Election Officials	\$5,560
Hall Rental	\$300
Training	\$120
Admin	\$300
Cell Phone	\$20
Mileage	\$100
Advertising	\$4,800
Ballots	\$113
Total	\$11,313

The Defined Area J Curbside Collection Assent Vote budget assumes two 12 hours polling days at a single location operated by 4 election workers with up to 1,500 distributed ballots. This also includes the cost associated with the public notices required by the assent vote process.

Table 2. Defined Areas F and H Curbside Collection Assent Vote Budget

Expenses	Amount
Election Officials	\$6,356
Hall Rental	\$600.00
Training	\$120.00
Admin	\$300.00

Cell Phone	\$40.00
Mileage	\$200.00
Advertising	\$4,800.00
Ballots	\$113.00
Total	\$12,529

The Defined Areas F and H Curbside Collection Assent Vote budget assumes two 12 hours polling days at two locations operated by 4 election workers each with up to 1,500 distributed ballots. This also includes the cost associated with the public notices required by the assent vote process.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

As per Part 4 of the *Local Government Act* assent voting will be conducted in the same manner as an election. The Board is now committed to the following statutory schedule for both processes:

Table 3. Assent Vote Statutory Schedule

Date	Statutory Requirement
February 1	First Notice of Elector Registration is published
February 8	Second Notice of Elector Registration
February 29	First Notice for the following is published <ul style="list-style-type: none"> • Closure of Advance Elector Registration • Notice of Inspection of Electors List • Notice of Period of Objection to Elector Registration
March 7	First Notice of Application for Scrutineers is published
March 7	Second Notice for the following is published: <ul style="list-style-type: none"> • Closure of Advance Elector Registration • Notice of Inspection of Electors List • Notice of Period of Objection to Elector Registration
March 14	Second Notice of Application for Scrutineers is published
April 11	Mail Ballot Request Period Begins
April 18	First Notice of Advanced and General Assent Voting is Posted
April 25	Second Notice of Advanced and General Assent Voting is Posted
May 1	Advanced Polling Day
May 11	General Polling Day

The Section 177 of the *Local Government Act* requires that the question on the assent vote ballot be in a question form to which the elector may indicate assent or dissent by making the appropriate mark opposite the word "Yes" or the word "No".

Staff propose the Board seek elector approval with the following question on the Defined Area J Curbside Collection Assent Vote Ballot:

Are you in favour of the Regional District of Central Kootenay adopting Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Area J; which if approved will result in an annual requisition not to exceed \$406,818.39 based on a cost per household of \$283.06.

Staff propose the Board seek elector approval with the following question on the Defined Areas F and H Curbside Collection Assent Vote Ballot:

Are you in favour of the Regional District of Central Kootenay adopting Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Areas F & H; which if approved will result in an annual requisition not to exceed \$596,235.28 based on a cost per household of \$280.02.

In accordance with Section 342 of the *Local Government Act* elector assent of Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023 may be obtained for the entire service area with the approval of at least 2/3 of the service area participants. Staff recommend seeking assent on an entire area basis, as opposed to a by area basis, because the current service design is based on localized support of the service and reliant on the participation of defined portions of both Electoral Areas.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

None at this time.

3.5 Economic Considerations:

None at this time.

3.6 Communication Considerations:

The Board is committed to publishing the public notices required by statute (See Table 3). The Assent Vote Statutory schedule provides a list of required notices and dates leading up to the assent vote.

The Regional District will ensure the required notices are posted at the Nelson RDCK Office, the local newspaper of record, and on the Regional District Website. Additionally, staff will provide the Directors with the notices to post within their communities.

3.7 Staffing/Departmental Workplan Considerations:

None.

3.8 Board Strategic Plan/Priorities Considerations:

Seeking elector approval for the proposed services by elector assent confirms the Boards commitment to excellence in governance and service delivery.

SECTION 4: OPTIONS & PROS / CONS

Option 1. That the Board proceed with the elector assent processes as described and that:

1. The ballot question for the Defined Area J Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Area J; which if approved will result in an annual requisition not to exceed \$406,818.39 based on a cost per household of \$283.06.

2. The ballot question for the Defined Areas F and H Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Areas F & H; which if approved will result in an annual requisition not to exceed \$596,235.28 based on a cost per household of \$280.02.

3. That participating area approval for the *Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023* be obtained for the entire service area.

Advantages

- Provides residents of the service areas the opportunity to decide the future of the service
- Provides an assent vote opportunity timeline that is compliant with statutory requirements

Disadvantages

- None

Option 2. That staff be directed to defer the matter until....

Advantages

- Provides the opportunity for further consideration and public engagement

Disadvantages

- May result in a failure to meet statutory deadlines

SECTION 5: RECOMMENDATIONS

1. That the ballot question for the Defined Area J Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Area J; which if approved will result in an annual requisition not to exceed \$406,818.39 based on a cost per household of \$283.06.

2. That the ballot question for the Defined Areas F and H Curbside Collection Assent Vote shall be:

Are you in favour of the Regional District of Central Kootenay adopting Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023, which will permit the Regional District to establish a curbside collection service for defined portions of Electoral Areas F & H; which if approved will result in an annual requisition not to exceed \$596,235.28 based on a cost per household of \$280.02.

4. That participating area approval for the *Defined Areas F & H Curbside Collection Service Establishment Bylaw No. 2933, 2023* be obtained for the entire service area.

Respectfully submitted,
Tom Dool, Research Analyst

CONCURRENCE

Mike Morrison – Manager of Corporate Administration

Approved

Stuart Horn – Chief Administrative Officer

Approved

ATTACHMENTS:

Attachment A – Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023

Attachment B - Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2934

A Bylaw to establish a service to provide curbside collection services for identified households in a defined portion of Electoral Area J.

WHEREAS the regional district may, by bylaw, establish service under the provisions of the *Local Government Act*.

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to establish a service for a defined portion of Electoral Area J to provide single-family residential curbside collection services of household garbage and food waste in accordance with the 2-Stream Curbside Collection service.

AND WHEREAS pursuant to the *Local Government Act* participating area approval has been obtained by Assent Vote for a defined portion of Electoral Area J.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The Regional District hereby establishes a service within a defined portion of Electoral Area J, to be known as the "Defined Area J Curbside Collection Service" for single-family residential curbside collection services of household garbage and food waste within the service area.
- 2 The participants to the service established under Section 1 of this bylaw shall be within a defined portion of Electoral Area J.
- 3 The boundaries of the service area established by this bylaw are the boundaries of Schedule A.
- 4 Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (a) Fees and charges;
 - (b) Parcel Tax;
 - (c) Revenue raised by other means; or
 - (d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.
- 5 The maximum amount that may be requisitioned annually for this service shall not exceed \$406,818.39.

6 This Bylaw may be cited as **“Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023.”**

READ A FIRST TIME this 16th day of November, 2023

READ A SECOND TIME this 16th day of November, 2023

READ A THIRD TIME this 16th day of November, 2023

I hereby certify that this is a true and correct copy of the **“Defined Area J Curbside Collection Service Establishment Bylaw No. 2934, 2023.”** as read a third time by the Regional District of Central Kootenay Board on the 16th day of November, 2023.



Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the _____ day of _____, 2024.

ASSENT RECEIVED as per the *Local Government Act – consent by Assent*

Vote. ADOPTED this _____ day of _____, 2024.

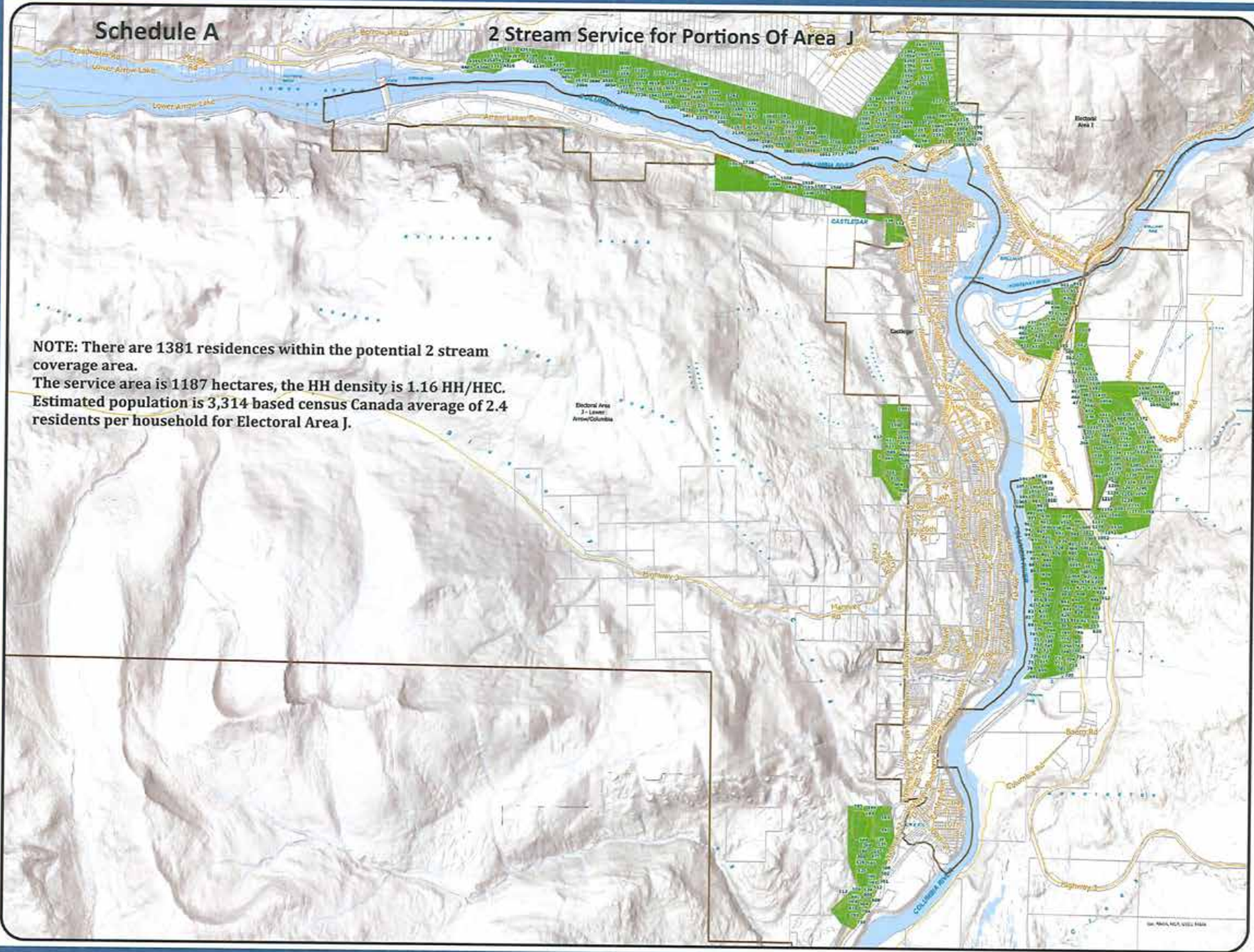
Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Schedule A

2 Stream Service for Portions Of Area J

NOTE: There are 1381 residences within the potential 2 stream coverage area.
The service area is 1187 hectares, the HH density is 1.16 HH/HEC.
Estimated population is 3,314 based census Canada average of 2.4 residents per household for Electoral Area J.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Legend

- Streets
- Canals
- Lakes
- Streams
- Electoral Boundaries
- 2 Stream Service Area
- 2 Stream Service Address



Spatial Reference:
NAD 1983 UTM Zone 11N



Date: Wednesday, October 25, 2023

The mapping information shown are approximate representations and should be used for reference purposes only.

The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

REGIONAL DISTRICT OF CENTRAL KOOTENAY
Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
Phone: 1-800-268-7325
www.rdck.bc.ca maps@rdck.bc.ca

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2933

A Bylaw to establish a service to provide curbside collection services for identified households in defined portions of Electoral Areas F and Area H.

WHEREAS the regional district may, by bylaw, establish service under the provisions of the *Local Government Act*.

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to establish a service for defined portions of Electoral Areas F and H to provide single-family residential curbside collection services of household garbage, food waste, and recycling in accordance with the 3-Stream Curbside Collection service.

AND WHEREAS pursuant to the *Local Government Act* participating area approval has been obtained by Assent Vote for defined portions of Electoral Areas F and H.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The Regional District hereby establishes a service within defined portions of Electoral Areas F and H, to be known as the "Defined Areas F and H Curbside Collection Service" for single-family residential curbside collection services of household garbage, food waste and recycling within the service area.
- 2 The participants to the service established under Section 1 of this bylaw shall be within defined portions of Electoral Areas F and H.
- 3 The boundaries of the service area established by this bylaw are the boundaries of Schedule A.
- 4 Pursuant to the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (a) Fees and charges;
 - (b) Parcel Tax;
 - (c) Revenue raised by other means; or
 - (d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.
- 5 The maximum amount that may be requisitioned annually for this service shall not exceed \$596,235.28.

6 This Bylaw may be cited as **“Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023.”**

READ A FIRST TIME this 16th day of November, 2023

READ A SECOND TIME this 16th day of November, 2023

READ A THIRD TIME this 16th day of November, 2023

I hereby certify that this is a true and correct copy of the **“Defined Areas F and H Curbside Collection Service Establishment Bylaw No. 2933, 2023** as read a third time by the Regional District of Central Kootenay Board on the 16th day of November, 2023.



Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the _____ day of _____, 2024.

ASSENT RECEIVED as per the *Local Government Act – consent by Assent*

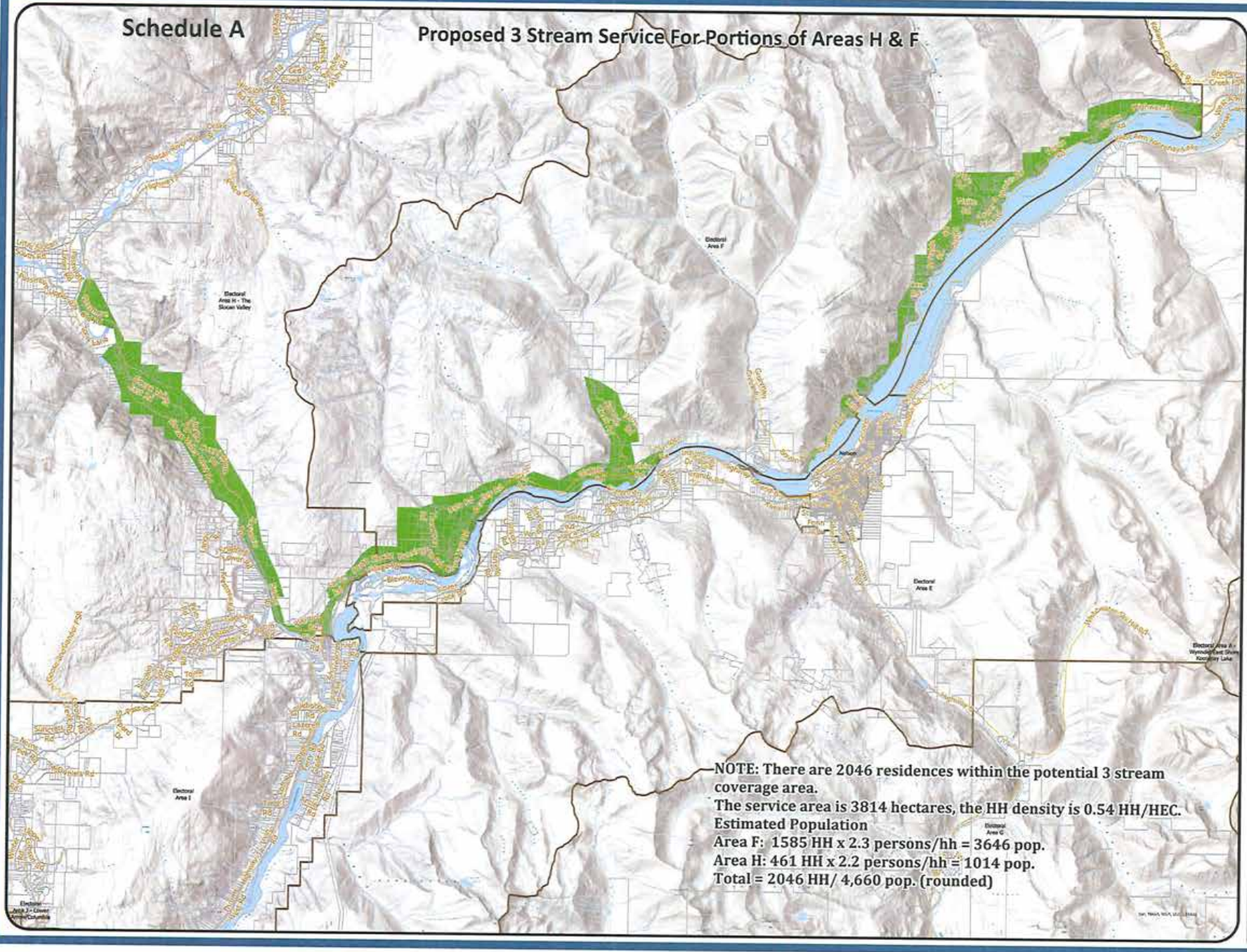
Vote ADOPTED this _____ day of _____, 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Schedule A

Proposed 3 Stream Service For Portions of Areas H & F



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Legend

- Streets
- Outfalls
- Lakes
- Streams
- Electoral Boundaries
- Area H & F Service Area
- 3 Stream Service Area
- 2 Stream Service Address



Spatial Reference:
NAD 1983 UTM Zone 11N



Kilometers
Date: Monday, October 30, 2023

The mapping information shown are approximate representations and should be used for reference purposes only. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

REGIONAL DISTRICT OF CENTRAL KOOTENAY
Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
Phone: 1-800-268-7325
www.rock.bc.ca maps@rock.bc.ca

NOTE: There are 2046 residences within the potential 3 stream coverage area.
The service area is 3814 hectares, the HH density is 0.54 HH/HEC.
Estimated Population
Area F: 1585 HH x 2.3 persons/hh = 3646 pop.
Area H: 461 HH x 2.2 persons/hh = 1014 pop.
Total = 2046 HH/ 4,660 pop. (rounded)

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2941

A Bylaw to amend Regional District of Central Kootenay Municipal Ticketing Information System Bylaw No. 2814, 2023.

WHEREAS it is deemed expedient to amend the Schedules 'A' and 'B' to bring Regional District of Central Kootenay Municipal Ticketing Information Bylaw No. 2814, 2023 up-to-date;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The Regional District of Central Kootenay Municipal Ticketing Information Bylaw No. 2814, 2023 is hereby amended and the following schedules be replaced to form as part of this bylaw:
(a) Schedule 'A'; and
(b) Schedule 'B'
2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "Regional District of Central Kootenay Municipal Ticketing Information Amendment Bylaw No. 2941, 2024".

READ A FIRST TIME this 15th day of February, 2024.
READ A SECOND TIME this 15th day of February, 2024.
READ A THIRD TIME this 15th day of February, 2024.
ADOPTED this 15th day of February, 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A

Municipal Ticketing Information Bylaw No. 2814, 2023.

Column No. 1	Column No. 2
Designated Bylaws	Designated Bylaw Enforcement Officers
"Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023" and any amendments thereto.	Royal Canadian Mounted Police (R.C.M.P) General Manager of Environmental Services or designated appointed employee of the R.D.C.K. Bylaw Enforcement Officer or designated appointed employee of the Regional District of Central Kootenay Conservation Officer

SCHEDULE B

Municipal Ticketing Information Bylaw No. 2814, 2023.

Designated Bylaw:
Regional District of Central Kootenay
Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023

OFFENCE	SECTION	FINE
		3 RD & SUBSEQUENT OFFENCE
Designated Bylaw No. 2891, 2023		
Column No. 1	Column No. 2	
Disposal of Prohibited Waste	7.1	\$1,000.00
Improper Disposal of Controlled Waste	7.2	\$1,000.00
Starting an Unauthorized Fire	8.15	\$1,000.00
Unauthorized Discharge of Firearm	8.17	\$1,000.00

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2946

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Central Kootenay and the Municipal Finance Authority of British Columbia.

WHEREAS the Municipal Finance Authority of British Columbia (the “Authority”) may provide financing of capital requirements for regional districts by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

REGIONAL DISTRICT LOAN AUTHORIZATION BYLAWS

Loan Authorization Bylaw #	Purpose	Amount of Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue	Amount of Issue
2913	Purchase a Frontline Fire Engine – Tarrys Volunteer Fire Dept.	\$750,000	\$	\$	20 years	\$750,000
Total		\$750,000	\$	\$		\$750,000

- 1 The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Regional District Loan Authorization Bylaws table, at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding Seven Hundred Fifty Thousand Dollars (\$750,000) in lawful money of Canada (provided

that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$750,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.

- 2** Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
- 3** The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
- 4** The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
- 5** The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
- 6** The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
- 7** During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the Regional District of Central Kootenay Loan Authorization bylaw, Tarrys and Pass Creek Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2913, 2023, if the anticipated revenues accruing to the Regional District from the operation of the Tarrys/Pass Creek Fire Protection Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.

- 8 The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 9 The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

CITATION

- 10 This Bylaw may be cited as **“Tarrys and Pass Creek Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2946, 2024”**.

READ A FIRST TIME this 15th day of February, 2024.

READ A SECOND TIME this 15th day of February, 2024.

READ A THIRD TIME this 15th day of February, 2024.

ADOPTED this 15th day of February, 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Certified a true copy of Bylaw No. 2946 as adopted.

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2947

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Central Kootenay and the Municipal Finance Authority of British Columbia.

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for regional districts by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS under the provisions of Section 411 of the Local Government Act, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

REGIONAL DISTRICT LOAN AUTHORIZATION BYLAWS

Table with 7 columns: Loan Authorization Bylaw #, Purpose, Amount of Borrowing Authorized, Amount Already Borrowed, Borrowing Authority Remaining, Term of Issue, Amount of Issue. Row 1: 2914, Purchase a Frontline Fire Engine – Winlaw Volunteer Fire Dept., \$750,000, \$, \$, 20 years, \$750,000. Row 2: Total, \$750,000, \$, \$, \$750,000.

- 1 The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Regional District Loan Authorization Bylaws table, at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding Seven Hundred Fifty Thousand Dollars (\$750,000) in lawful money of Canada (provided

that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$750,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.

- 2** Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
- 3** The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
- 4** The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
- 5** The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
- 6** The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
- 7** During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the Regional District of Central Kootenay Loan Authorization bylaw, Slokan Valley Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2914, 2023, if the anticipated revenues accruing to the Regional District from the operation of the Slokan Valley Fire Protection Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.

- 8 The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 9 The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

CITATION

- 10 This Bylaw may be cited as **“Slocan Valley Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2947, 2024”**.

READ A FIRST TIME this 15th day of February, 2024.

READ A SECOND TIME this 15th day of February, 2024.

READ A THIRD TIME this 15th day of February, 2024.

ADOPTED this 15th day of February, 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Certified a true copy of Bylaw No. 2947 as adopted.

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2948

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Central Kootenay and the Municipal Finance Authority of British Columbia.

WHEREAS the Municipal Finance Authority of British Columbia (the “Authority”) may provide financing of capital requirements for regional districts by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

REGIONAL DISTRICT LOAN AUTHORIZATION BYLAWS

Loan Authorization Bylaw #	Purpose	Amount of Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue	Amount of Issue
2917	Purchase a Frontline Fire Engine – North Shore Volunteer Fire Dept.	\$750,000	\$	\$	20 years	\$750,000
Total		\$750,000	\$	\$		\$750,000

- 1 The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Regional District Loan Authorization Bylaws table, at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding Seven Hundred Fifty Thousand Dollars (\$750,000) in lawful money of Canada (provided

that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$750,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.

- 2** Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
- 3** The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
- 4** The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
- 5** The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
- 6** The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
- 7** During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the Regional District of Central Kootenay Loan Authorization bylaw, North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, if the anticipated revenues accruing to the Regional District from the operation of the North Shore to Eight and One Half Mile Fire Protection Specified Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.

- 8 The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 9 The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

CITATION

- 10 This Bylaw may be cited as **“North Shore Fire Protection Service Security Issuing (Frontline Fire Engine) Bylaw No. 2948, 2024”**.

READ A FIRST TIME this 15th day of February, 2024.

READ A SECOND TIME this 15th day of February, 2024.

READ A THIRD TIME this 15th day of February, 2024.

ADOPTED this 15th day of February, 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Certified a true copy of Bylaw No. 2948 as adopted.

Mike Morrison, Corporate Officer



Board Report

Date of Report:	January 29, 2024
Date & Type of Meeting:	February 14, 2024 Open Board Meeting
Author:	Paris Marshall Smith, Sustainability Planner, and Dauna Ditson, Community Resilience Coordinator
Subject:	Climate Action Plan update on community feedback
File:	5200-20-CAS-CAP-reports
Electoral Area/Municipality:	All Areas

SECTION 1: EXECUTIVE SUMMARY

This report provides a high-level summary of engagement conducted from April to October 2023 and the themes that have emerged. The information provided in this report reflects the participant feedback from all Climate Action Plan engagement opportunities.

This information summary intends to support the Board's decision on next steps with the Climate Action Plan.

Staff recommend the following:

1. Direct staff to solicit additional individual feedback from RDCK Board Directors via survey;
2. Direct staff to identify different possible Climate Action Plan versions; and
3. Direct staff to provide these versions to the Board for direction on which to develop.

RECOMMENDATION:

That the Board direct staff to solicit additional individual feedback from RDCK Board Directors via survey, **AND** further, that staff use engagement feedback to identify different possible Climate Action Plan versions, **AND** further, that staff provide these versions to the Board for direction on which to develop.

Attached are:

1. RDCK Climate Action History – BRD_CAP ATTACH01
2. *Understanding the community engagement feedback & exploring what is "RDCK Climate Action"* - Presentation slides from recent RDCK Board workshop – BRD CAP ATACH02
3. *Setting the stage: framing local government climate action* - Presentation slides from recent RDCK Board workshop – BRD_CAP ATTACH03

SECTION 2: BACKGROUND/ANALYSIS

2.1 INTRODUCTION:

The following provides a high-level summary of engagement conducted on the Climate Action Plan and the themes that have emerged. Overall, this process highlighted that residents are interested and engaged. Their participation has expanded staff's understanding about the diversity of perspectives and the complexity of the

issues in the region. Staff are grateful to all those who participated, and everyone who shared what they want to see in their communities.

2.2 BOARD DIRECTION TO STAFF:

In the spring of 2023, the Board directed staff to gather feedback and engage residents on the draft Climate Action Plan. Since April, staff have led an extensive engagement designed to welcome diverse perspectives, be inclusive and meet the objectives for residents to:

- Learn about the plan;
- Gain information on RDCK programs and initiatives;
- Ask questions and have conversations with staff;
- Voice appreciations and/or concerns; and
- Provide feedback to staff to inform future iterations.

2.3 WHAT HAPPENED - SUMMARY OF ENGAGEMENT:

From July to October, engagement included:

- 20 Open Houses – 60 hours in community with 15-200 attendees per event for a total of approximately 1,170 participants (many of whom attended multiple events). Staff transcribed the feedback received, which totaled 80 pages of notes that are available online.
- 475* emails and letters, with [common questions and responses](#) on the website
- 294* survey responses
- 6 Webinars - subject matter experts presenting on pathways in the plan with an average of 25 attendees at each. Recordings available online.
- 6 Dialogue Circles - sub-regional dialogue circles in Kaslo, Boswell, Winlaw, Burton, Tarry`s and the North Shore with 16-18 participants at each. Transcribed notes of each event have been posted online.
- Online platform at engage.rdck.ca/rdck-climate-action with 822 visits
- 223 meaningful conversations hosted by the four Community Ambassadors during their 56 outreach events in 12 communities across the RDCK from June – August 2023
- Dozens of informal conversations
- Subject meetings were also scheduled as part of this process, but given the feedback received, staff have opted to include subject meetings in the second round of engagement once the Plan has been revised.

*Note – Complex emails, letters and surveys dealing with multiple topics are captured as multiple submissions to allow for accurate coding. This means the numbers reflected here are slightly higher than the total number of submissions received.

We received 3,618 individual comments from residents through the engagement process. All written feedback has been transcribed and coded according to theme and, where applicable, the corresponding action listed in the Climate Action Plan.

What does the data tell us?

Note: "Mixed" denotes a split between support and opposition, and includes people who are unsure and seeking clarification

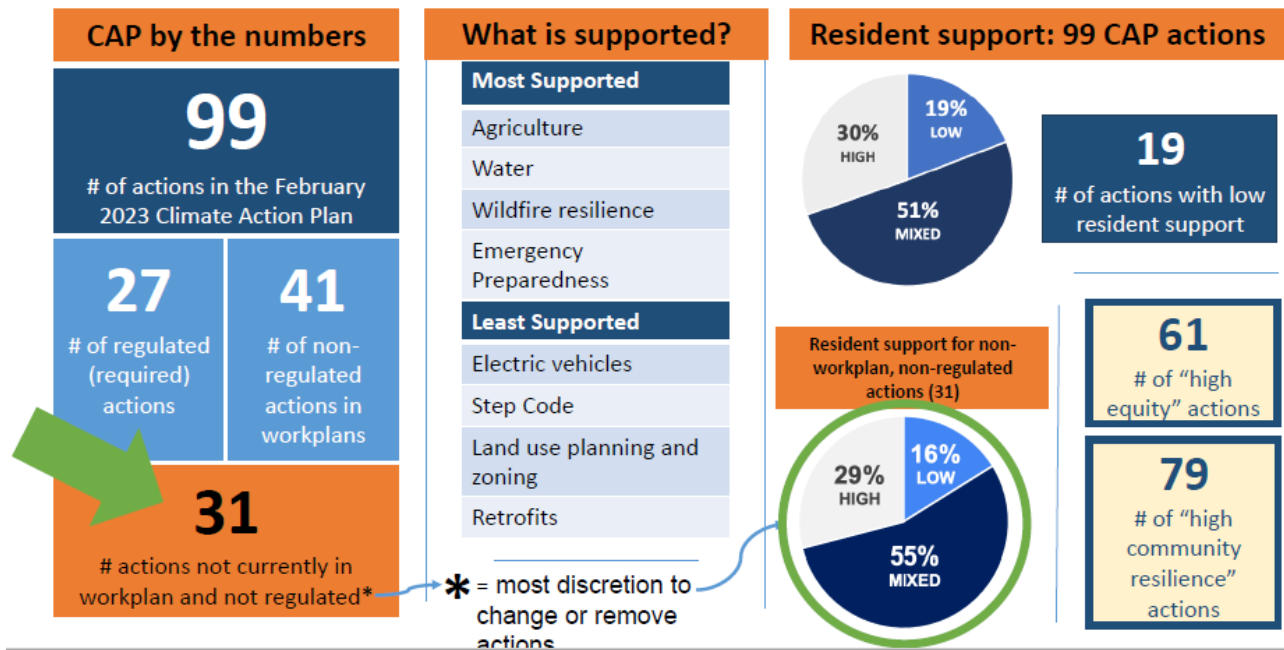


Figure 1 – High level summary of resident feedback - slide 33 of *Understanding the community engagement feedback & exploring what is "RDCK Climate Action"* (BRD-CAP_ATTACH02)

2.4 WHAT STAFF HEARD – KEY THEMES OF ENGAGEMENT PARTICIPANT FEEDBACK:

The following reflects the themes of participant feedback from all engagement opportunities including the dialogue circles, the open houses, emails, conversations and the online survey.

- Engagement process** – 548 comments

Residents wanted more input into the engagement process and advocated for a referendum (190), for town halls (97) and for more opportunity to be heard. The comments include dialogue between those opposed to the engagement model along with those in support.
- Right to choose** – 311 comments

Some residents interpreted the Climate Action Plan as a list of mandatory changes the RDCK was requiring of them. Residents want the freedom to choose what makes sense for their families and lives. They are opposed to having any changes imposed on them, such as water metering, water conservation, mandatory retrofits, etc.
- Clear and direct communication** – 240 comments

Residents said the Climate Action Plan documents were too complex. They stressed the need for simpler language, definitions and terminology within the Climate Action Plan. They wanted more notification about the Climate Action Plan and the engagement opportunities.

- **Transit and active transportation** – 212 comments
Residents want to see additional transit routes, increased transit frequency, secure places to store bikes at bus stops, safer road infrastructure to allow for more biking and walking, more transit access for rural communities, and more trails.
- **Affordability** – 192 comments
Residents are concerned about the cost of living. They want the RDCK to be efficient and to keep costs down. Some examples of costs they find excessive are related to home building and the cost to purchase EVs.
- **Emergency preparedness** – 189 comments (98 on fire mitigation, 56 on emergency planning and 35 on empowering residents)
Residents want the RDCK to do more to prevent wildfires and to work with the Province to put fires out when they start rather than allowing them to grow. Residents also want to be empowered to take action to stop wildfires from impacting their homes and communities and want the RDCK to support them with training.
- **Looking for local solutions** - 184 comments
Residents would like the Climate Action Plan address the wants and needs of individual areas, while considering rural perspectives. Participants emphasized the heightened sense of environmental consciousness and sustainability that comes with living rurally. Residents talked about rural challenges (such as unreliable electricity and difficulty accessing public transit) and emphasized a desire to maintain their self-sufficiency.
- **Support for farmers** – 182 comments
Residents expressed strong interest in supporting farmers and strengthening food systems. For instance, they would like farmers to have access to the water they need for their crops. Residents were very clear that any support for farmers must be voluntary.
- **Step code and retrofits** – 175 comments
Residents are concerned about costs related to building homes, especially when those costs are due to increasing regulations. There was strong opposition to the possibility of the RDCK implementing new Step Code regulations before being mandated by the Province to do so. Some residents misunderstood that retrofits are voluntary, not mandated.
- **Electric vehicles** – 162 comments
Residents have numerous concerns with electric vehicles. They voiced concerns about the Province banning sales of new gas vehicles. They are concerned about EV costs, grid capacity to support them, EV battery costs and disposal, as well as usefulness/efficiency in cold, rural mountainous terrain. Some residents misunderstood that they will still be able to drive their gas vehicles and that the Provincial regulations are specifically regarding the sale of new vehicles.
- **Water protection and conservation** – 161 comments
Residents expressed support for increased conservation education and incentives, although some residents want any conservation to be voluntary. Residents are concerned about water metering (43) and misunderstood that the RDCK is not able to meter private water systems. Residents also expressed concern for protecting lakes, streams and rivers (44).

- **Discussion of climate science** – 141 comments
While the reasons for why the climate is changing vary amongst residents, many participants acknowledged the reality of a changing climate and want the RDCK to continue its course of action, while others do not.
- **External forces** – 127 comments
Some residents are concerned that the RDCK is being unduly influenced or controlled by external forces, such as the Provincial and Federal government, the United Nations and the World Economic Forum. The majority of these comments (77) are narratives of malevolent forces damaging the environment and harming people.
- **Renewable energy** – 116 comments
Residents shared thoughts on alternative technical solutions (36). The vast majority of their thoughts on renewable energy were captured in other topics noted here, including grid resilience, affordability and having the freedom to choose.
- **Grid resilience** – 105 comments
Residents cautioned against an over-reliance on electricity. They are concerned about the impact increased demand for electricity (such as for charging electric vehicles) will have on the reliability of their power supply, especially in rural areas.
- **Additional themes that emerged**
 - **Need for increased resilience** – A place of common ground emerged around the concept of adaptation/disaster mitigation as a focal point for immediate and collective action. Residents would like to see more wildfire mitigation efforts, more water protection and regulations for logging on private land.
 - **Interest to work together** - Participants expressed concerns ranging from anxiety about climate change impacts to losing personal freedom. Yet, amid these concerns, there was a desire to actively shape positive change and contribute to a way forward.
 - **Shared values** – Participants expressed the importance of clean water supply, local agriculture, freedom, clean air, protection from natural disasters, grid resilience and enhanced public transit.

Note: The number of comments on each topic does not necessarily reflect the number of people holding a specific view as some people made the same comment numerous times.

We will address this feedback by:

- ensuring any future drafts of the Climate Action Plan are clear and direct,
- being clear that any new non-regulated actions will follow due process by coming back to the Board for consideration and approval prior to implementation,
- being clear about jurisdiction and where the provincial and federal government require action by local government, and,
- prioritizing shared values.
-

2.5 FEEDBACK OUT OF SCOPE OF THE RDCK CLIMATE ACTION PLAN

Residents expressed concerns that were outside the scope (meaning beyond the focus of the proposed pathways and actions) of the draft Climate Action Plan and others that went well beyond the RDCK's jurisdiction.

All feedback has been captured. Staff are recommending that feedback on the following topics not be used to guide future versions of the Plan, as it is beyond the focus of the proposed pathways and actions of the Climate Action Plan.

- **Climate science:** The RDCK has confidence in the scientific process of the International Panel on Climate Change (IPCC), Pacific Climate Impacts Consortium and Columbia Basin Climate Source. The RDCK Board has given clear direction by adopting this resolution: *That the RDCK Board adopt science based carbon pollution (greenhouse gas emissions) reduction targets of 50% below 2018 levels by 2030, and 100% by 2050; AND FURTHER that the Board directs staff in 2022 to prepare 4-year climate action plans as a pathway to 2030 climate action targets and bring a report back to the Board.* We do not need to include climate science in the Climate Action Plan but we do need to be clear about which sources we are using to inform decisions.
- **Referendum call:** Residents had concerns with the way the Climate Action Plan was communicated with them and the mechanisms they had for providing input. There was a call for a referendum on the Climate Action Plan. As this is a guidance plan, not a regulatory one, and adoption of RDCK Climate Actions by the RDCK Board will not automatically change, or implement, any new RDCK bylaws, a referendum is not an appropriate mechanism.
- **Other levels of government:** Concerns about other levels of government are relevant only as far as we can advocate to them on behalf of our residents' concerns about the Climate Action Plan work. For instance, the RDCK can advocate to the province about their electric car regulations or Step Code but does not have the authority to change the regulations.
- **World Economic Forum and United Nations:** The RDCK is not governed by these organizations nor is the RDCK accountable to them.
- **Other concerns:** There was significant discussion of topics such as chem trails, geoengineering, 5G, 15-minute cities and population control. We recognize there are concerns for some residents, but they are beyond the scope of the Climate Action Plan.

While the above concerns are outside the scope of the RDCK Climate Action Plan, feedback received through the engagement process recommended that future RDCK climate action address the following:

- Right to choose,
- Clear and direct communication,
- Looking for local solutions,
- Need for increased resilience,
- Interest to work together, and
- Shared values.

2.6 UPDATE: BOARD WORKSHOP ON CLIMATE ACTION PLAN

On January 24, 2024, the RDCK Board participated in a full day workshop on the RDCK Climate Action Plan where the Board was presented the feedback generated through the engagement process from April to October 2023. The day's topics included: framing local government climate action; an overview of RDCK Climate Action history; a discussion of key themes and findings from community engagement; and workshopping Climate Action Plan options and discussion.

All presented materials are included as attachments.

2.7 NEXT STEPS

Staff are making the following recommendations on **NEXT STEPS**:

1. Solicit individual feedback from RDCK Board Directors –
 - The purpose of this process is to:
 - a. Understand what additional information is needed to support Board decision making
 - b. Provide additional feedback on the CAP and inform the next revisions
2. Revise the draft Climate Action Plan based on engagement feedback for the Board's consideration –
 - Based on resident, RDCK Board and RDCK staff feedback, staff will prepare versions for the Board consideration.
3. Report back to the RDCK Board
 - Staff will present the versions (informed by feedback) to the Board for discussion

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Specific costs to be determined based on what actions are included.

Staff anticipate that many of the costs can be funded through CARIP and LGCAP with the remainder being covered primarily through grants over the life-cycle of the plan.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time

3.3 Environmental Considerations

Having a climate action plan improves the RDCK's ability to take advantage of evolving technologies and understanding. The new actions proposed support a 25% reduction in carbon pollution by 2026. The level of reduction is necessary to achieve a 50% reduction by 2030. The actions were modeled by Community Energy Association.

3.4 Social Considerations:

The draft RDCK Climate Action Plan supports an equitable distribution of the costs and benefits of climate action while transforming systems to make them more accessible to residents across the region, supporting those most vulnerable to the impacts of climate change.

3.5 Economic Considerations:

The draft RDCK Climate Action Plan outlines opportunities for job creation, economic development and localized investment in community based solutions.

The targets and actions outlined in the draft RDCK Climate Action Plan provide clear signals to provincial and federal government, industry, institutional, and commercial interests that the RDCK is committed to supporting rural communities to address a changing climate and where the RDCK needs provincial and federal support to achieve the targets.

3.6 Communication Considerations:

Residents have shown that they are engaged in shaping the Climate Action Plan and that they want to be more informed. Effective communication and engagement are critical. The 8 months of engagement provided continuous learning opportunities for staff to improve their communications skills. Staff understand that residents would like increased transparency and clearer communication. In response, staff are developing an updated communications strategy and will continue to develop methods that support community involvement, feedback and transparency.

3.7 Staffing/Departmental Workplan Considerations:

Although climate action project management is included in the Sustainability Planner (SP) workplan – the level of work currently involved is impacting other areas of responsibility. Since June 2023, instead of climate action being 25% of the SP workplan it has been 70-90% meaning some areas are not getting adequate time. Each additional engagement, report and meeting requires time from Climate Action Assistant, Community Sustainability Manager, Senior Energy Specialist and Community Resilience Coordinator.

The new actions proposed in the draft Climate Action Plan are only ideas at this point. The next step would be to do an analysis (feasibility study) of each individual action and bring it to the Board for consideration at a public meeting. If the Board wants to move forward with an action, staff would then run a pilot project to test it out and report back to the Board publically. At that point, the Board could decide to implement the action. Implementation of these projects will require more staff time.

3.8 Board Strategic Plan/Priorities Considerations:

Nearly all of the Board's Strategic Priorities are addressed by at least one of the initiatives in the draft RDCK Climate Action Plan. Given the priority of climate action identified by the Board, staff see it is critical to integrate this work into all operations and clearly communicate the commitment to the public.

SECTION 4: OPTIONS & PROS / CONS

That the Board direct staff to solicit additional individual feedback from RDCK Board Directors via survey, that staff use engagement feedback to identify different possible Climate Action Plan versions, and that staff provide these versions to the Board for direction on which to develop.

Option 1 – APPROVE RECOMMENDATION TO SOLICIT ADDITIONAL FEEDBACK FROM THE BOARD, IDENTIFY POSSIBLE VERSIONS & PROVIDE OPTIONS FOR DISCUSSION

Pro:

- Resident feedback received can be incorporated and reflected in the changes
- Board feedback can be incorporated and reflected in the changes
- Themes, key messages and proposed changes can be made clear
- Staff can revise and make necessary corrections and changes, which have been identified through the public engagement process

Con:

- Taking action on climate change is further delayed
- Revisions will require staff time that could be used elsewhere

Option 2 – DO NOT SOLICIT ADDITIONAL FEEDBACK FROM THE BOARD NOR CONSIDER FURTHER OPTIONS

Pro:

- Staff time can be directed to other projects

Con:

- Staff are left without direction
- Additional feedback would not be solicited from the Board
- Resident feedback would not be incorporated and changes needed would not be made

SECTION 5: RECOMMENDATIONS

That the Board direct staff to solicit additional individual feedback from RDCK Board Directors via survey; AND FURTHER, that staff use engagement feedback to identify different possible Climate Action Plan versions; AND FURTHER, that staff provide these versions to the Board for direction on which to develop.

Respectfully submitted,
Paris Marshall Smith, Sustainability Planner, and Dauna Ditson, Community Resilience Coordinator

CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved
General Manager of Development and Community Sustainability Services – Sangita Sudan	Approved
Manager of Community Sustainability Services – Dan Séguin	Approved

ATTACHMENTS:

- Attachment A – History of Climate Action at the RDCK
- Attachment B – RDCK Climate Action Presentation
- Attachment C – Open House Slides



HISTORY OF CLIMATE ACTION AT THE RDCK

- 2007** Joined the BC Climate Action Charter with a commitment to work towards carbon neutrality.
- 2008** Launched [Carbon Neutral Kootenays](#) a partnership between Central Kootenay, East Kootenay, and Kootenay Boundary regional districts and Columbia Basin Trust to meet the targets established under the [BC Climate Action Charter](#).
- 2009** Completed the [Integrated Community Sustainability Plan](#) This initiative—SustainABLE Central Kootenay—gathered input and engaged citizens in a dialogue about sustainability in our region in 2009, and was intended to guide discussions on sustainability in our region. The RDCK’s vision for sustainability emerged from this process.
Read the [RDCK’s vision statement and a summary of community input from the ICSP](#).
SustainABLE Central Kootenay established a baseline that has helped inform subsequent action.
- 2010** [Climate Change adaptation Project](#) included the Village of Kaslo and Electoral Area D in partnership with Columbia Basin Trust.
- 2015** Joined [Federation of Canadian Municipalities` Partners for Climate Protection](#) – since then, RDCK has achieved Milestone 4.
- 2016** Created a regional & sub regional [Strategic Community Energy and Emissions Plan \(SCEEP\)](#)
- 2017** [Rural Development Institute \(RDI\) Climate Change Adaptation indicators](#) was a partnership Selkirk College
- 2018** [RDCK commits to 100% renewable energy by 2050](#)
Reso 257/18 That the Board commit to the development of strategies and implementation of projects to achieve the long-term goal of deriving 100% of its net energy from renewable sources by 2050, and commit to demonstrate strong political leadership and significantly contribute to the reduction of greenhouse gases in the region.
- 2019** RDCK Board declares Climate Action Imperative: [April 15, 2019 Media Release](#)
Reso 270/19
WHEREAS

1. Climate change is recognized to be an urgent reality requiring rapid decarbonisation of energy across all sectors;

2. Climate change is recognized to be an urgent reality where risks are compounded by increased climate change weather related events (more precipitation in the winter, dryer hotter summers) and increased levels of uncertainty. Preparing for increased resilience and adaptability is critical;

THEREFORE BE IT RESOLVED

That the Board direct staff to report back within 150 days on opportunities to build on work already being undertaken by RDCK, to increase and/or accelerate timelines for existing actions under the ICSP and the SCEEP, and to create a unified document highlighting this work.

Reso 272/19

WHEREAS

1. Climate change is recognized to be an urgent reality requiring rapid decarbonisation of energy across all sectors;

2. Climate change is recognized to be an urgent reality where risks are compounded by increased climate change weather related events (more precipitation in the winter, dryer hotter summers) and increased levels of uncertainty. Preparing for increased resilience and adaptability is critical;

THEREFORE BE IT RESOLVED

That the Regional District of Central Kootenay Board recognizes that the world is in a global state of climate crisis. This reality creates an imperative for ALL ORDERS OF GOVERNMENT to undertake “rapid and far reaching” changes to building construction, energy systems, land use and transportation.

2019

The RDCK produces the annual RDCK State of Climate Action report to:

1. Help the RDCK track the progress towards its climate action objectives and targets
2. Evaluate and improve its climate action initiatives and efforts
3. Maintain public transparency on these processes
4. Demonstrate climate action leadership

By tracking and reporting on climate action, the RDCK will also be able to find ways to streamline its efforts, achieve co-benefits through integration and collaboration between projects and initiatives, and optimize the use of time and resources.

[2022 State of Climate Action](#)

[2021 State of Climate Action](#)

[2020 State of Climate Action](#)

[2019 State of Climate Action](#)

2019

RDCK participates in [100% Renewable Kootenays by 2050](#) Initiative led by [Neighbours United](#) in collaboration with nine other local governments from across the West Kootenays. The RDCK contributes to but does not endorse the [100% Renewable Energy Plan](#)

2019

RDCK enters into agreement with Selkirk College for the Regional Approach to Rural Climate Adaptation Project Partnership

2019

The Board directs staff to update RDCK Policy Framework to incorporate a climate action lens

Reso 701/19 That the Board direct staff to update the RDCK Policy Framework to incorporate a climate action lens; AND that, the 3-phased Climate Action Lens Policy strategy will seek input from the Senior Management Team to ensure smooth integration with operations and will bring recommendations to the Board for approval.

2022

The Board adopts science based carbon pollution reduction targets
Reso 125/22 That the RDCK Board adopt science based carbon pollution (greenhouse gas emissions) reduction targets of 50% below 2018 levels by 2030, and 100% by 2050; AND FURTHER that the Board directs staff in 2022 to prepare 4-year climate action plans as a pathway to 2030 climate action targets and bring a report back to the Board.

2022

Reso 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023 -26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program(CARIP) reserve in General Administration Service S100.

2023

RDCK launches pilot year of Community Ambassadors
Reso 125/23 That the Board support the development and delivery of the Climate Action Ambassadors program in partnership with Youth Climate Corps-Wildsight; AND FURTHER, the Board provide a letter of support to partner with Youth Climate Corps through Wildsight for the application to the Rural Economic Diversification & Infrastructure Program (REDIP) contributing in-kind support (\$58,000) and cash contribution (\$40,000 previously approved in reso 259/22) to be funded from the Local Government Climate Action Plan for training in each of the departments and oversight of development and delivery of the program.

2023

RDCK Climate Action Plan engagement
Reso 268/23 That the Board refer adoption of RDCK Climate Actions to the August 17, 2023 Board meeting to allow for continued engagement through to July 26; AND FURTHER, that Staff are directed to conduct public in-person meetings at the request of Directors (all requests be submitted no later than Friday May 5).

2023

RDCK Climate Action Plan engagement
Reso 391/23 That the Board approve up to the amount of \$121,700 to support communication and engagement related to RDCK Climate Actions from the Local Government Climate Action Program funding in Service 100 – General Administration; AND FURTHER, that the Board utilize the Community Sustainable Living Committee, as an advisory committee, to inform communication and engagement related to building the RDCK Climate Plan.



RDCK Climate Action presentation -

Understanding the community engagement feedback & exploring what is “RDCK Climate Action”

Presented by: Dauna Ditson &
Paris Marshall Smith
January 24, 2024



Outline

- 1 Climate change personas
- 2 Climate change in the Kootenays
- 3 History of RDCK Climate Action
- 4 Feedback summary & analysis
- 5 What does the data tell us?
- 6 Questions & discussion



Some RDCK residents are interested and engaged



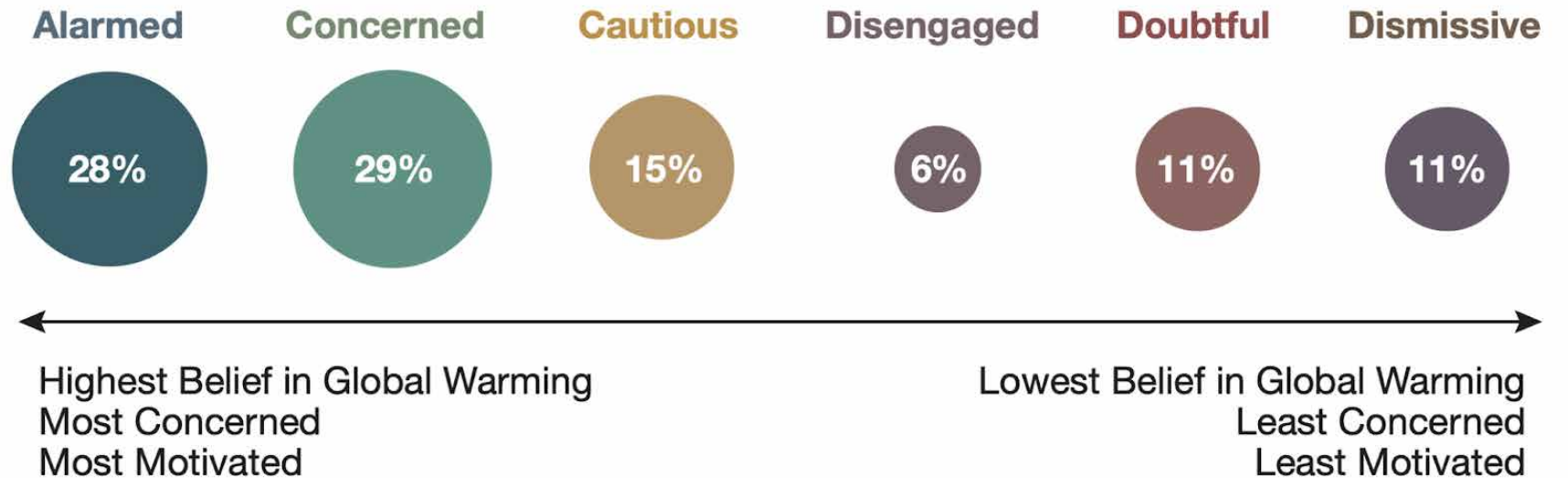
Global Warming's 6 Americas



<https://climatecommunication.yale.edu/about/projects/global-warmings-six-americas/>



Spectrum of concern & motivation



Global Warming's Six Americas, Fall 2023

Base: 1,033 U.S. adults

Source: Yale Program on Climate Change Communication;
George Mason University Center for Climate Change Communication



State of the Basin Subjective Well-being Climate Change Questions

Finding	2019	2021	2023
Worried to some degree about the impacts of climate change	68%	79%	74%
Indicated they would have neighbours, friends or family support during an emergency (ex: forest fire or flood)	94%	91%	84%
Perceived impacts of climate change in their community on a regular basis	64%	74%	78%
Indicated climate change is a problem to some degree	34%	48%	67%
Indicated extreme weather events are a problem to some degree	19%	37%	45%

- Source: stateofthebasin.ca – 2023 results in process of publication



Columbia Basin-Boundary Region Resident responses

When asked –

What future changes will significantly impact your community in the next 15 years?

1. Affordable housing
2. Climate change, warming, extreme weather
3. Not sure, no response
4. Cost of living, affordability, inflation
5. Fires

State of the Basin 2023 Subjective Well-being – in process of publication



Southern Interior Resident responses

When asked –

Thinking of issues that could harm economic well-being in your region the next 10 years, how CONCERNED are you about each of the following, if at all?

1. Wasteful use of energy & resources
2. Drugs, crime, and corruption
3. Pollution and waste
4. Global warming*
5. Climate change*

**Two-way split sample n=400*



3. RDCK Climate Action history



RDCK Climate Action History

- 2007** Joined the BC Climate Action Charter with a commitment to work towards carbon neutrality.
- 2008** Launched [Carbon Neutral Kootenays](#) a partnership between Central Kootenay, East Kootenay, and Kootenay Boundary regional districts and Columbia Basin Trust to meet the targets established under the [BC Climate Action Charter](#).
- 2009** Completed the [Integrated Community Sustainability Plan](#) This initiative—SustainABLE Central Kootenay—gathered input and engaged citizens in a dialogue about sustainability in our region in 2009, and was intended to guide discussions on sustainability in our region. The RDCK's vision for sustainability emerged from this process.
Read the [RDCK's vision statement and a summary of community input from the ICSP](#). SustainABLE Central Kootenay established a baseline that has helped inform subsequent action.
- 2010** [Climate Change adaptation Project](#) included the Village of Kaslo and Electoral Area D in partnership with Columbia Basin Trust.



RDCK Climate Action History

- **2015** Joined [Federation of Canadian Municipalities' Partners for Climate Protection](#) – since then, RDCK has achieved Milestone 4.
- **2016** Created a regional & sub regional [Strategic Community Energy and Emissions Plan \(SCEEP\)](#)
- **2017** [Rural Development Institute \(RDI\) Climate Change Adaptation indicators](#) was a partnership Selkirk College
- **2018** [RDCK commits to 100% renewable energy by 2050](#)
Reso 257/18 That the Board commit to the development of strategies and implementation of projects to achieve the long-term goal of deriving 100% of its net energy from renewable sources by 2050, and commit to demonstrate strong political leadership and significantly contribute to the reduction of greenhouse gases in the region.



RDCK Climate Action History

- 2019** The RDCK produces the annual RDCK State of Climate Action report to:
1. Help the RDCK track the progress towards its climate action objectives and targets
2. Evaluate and improve its climate action initiatives and efforts
3. Maintain public transparency on these processes
4. Demonstrate climate action leadership
By tracking and reporting on climate action, the RDCK will also be able to find ways to streamline its efforts, achieve co-benefits through integration and collaboration between projects and initiatives, and optimize the use of time and resources.
[2022 State of Climate Action](#)
[2021 State of Climate Action](#)
[2020 State of Climate Action](#)
[2019 State of Climate Action](#)
- 2019** RDCK participates in [100% Renewable Kootenays by 2050](#) Initiative led by [Neighbours United](#) in collaboration with nine other local governments from across the West Kootenays. The RDCK contributes to but does not endorse the [100% Renewable Energy Plan](#)
- 2019** RDCK enters into agreement with Selkirk College for the Regional Approach to Rural Climate Adaptation Project Partnership
- 2019** The Board directs staff to update RDCK Policy Framework to incorporate a climate action lens



RDCK Climate Action History

2019

RDCK Board declares Climate Action Imperative: [April 15, 2019 Media Release](#)

Reso 270/19

WHEREAS

1. Climate change is recognized to be an urgent reality requiring rapid decarbonisation of energy across all sectors;

2. Climate change is recognized to be an urgent reality where risks are compounded by increased climate change weather related events (more precipitation in the winter, dryer hotter summers) and increased levels of uncertainty. Preparing for increased resilience and adaptability is critical;
THEREFORE BE IT RESOLVED

That the Board direct staff to report back within 150 days on opportunities to build on work already being undertaken by RDCK, to increase and/or accelerate timelines for existing actions under the ICSP and the SCEEP, and to create a unified document highlighting this work.

Reso 272/19

WHEREAS

1. Climate change is recognized to be an urgent reality requiring rapid decarbonisation of energy across all sectors;

2. Climate change is recognized to be an urgent reality where risks are compounded by increased climate change weather related events (more precipitation in the winter, dryer hotter summers) and increased levels of uncertainty. Preparing for increased resilience and adaptability is critical;
THEREFORE BE IT RESOLVED

That the Regional District of Central Kootenay Board recognizes that the world is in a global state of climate crisis. This reality creates an imperative for ALL ORDERS OF GOVERNMENT to undertake "rapid and far reaching" changes to building construction, energy systems, land use and transportation.



RDCK Climate Action History

2022

Reso 701/19 That the Board direct staff to update the RDCK Policy Framework to incorporate a climate action lens; AND that, the 3-phased Climate Action Lens Policy strategy will seek input from the Senior Management Team to ensure smooth integration with operations and will bring recommendations to the Board for approval.

2022

The Board adopts science based carbon pollution reduction targets

Reso 125/22 That the RDCK Board adopt science based carbon pollution (greenhouse gas emissions) reduction targets of 50% below 2018 levels by 2030, and 100% by 2050; AND FURTHER that the Board directs staff in 2022 to prepare 4-year climate action plans as a pathway to 2030 climate action targets and bring a report back to the Board.

Reso 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023 -26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program(CARIP) reserve in General Administration Service S100.



RDCK Climate Action History

2023

RDCK launches pilot year of Community Ambassadors

Reso 125/23 That the Board support the development and delivery of the Climate Action Ambassadors program in partnership with Youth Climate Corps-Wildsight; AND FURTHER, the Board provide a letter of support to partner with Youth Climate Corps through Wildsight for the application to the Rural Economic Diversification & Infrastructure Program (REDIP) contributing in-kind support (\$58,000) and cash contribution (\$40,000 previously approved in reso 259/22) to be funded from the Local Government Climate Action Plan for training in each of the departments and oversight of development and delivery of the program.

2023

RDCK Climate Action Plan engagement

Reso 268/23 That the Board refer adoption of RDCK Climate Actions to the August 17, 2023 Board meeting to allow for continued engagement through to July 26; AND FURTHER, that Staff are directed to conduct public in-person meetings at the request of Directors (all requests be submitted no later than Friday May 5).

2023

RDCK Climate Action Plan engagement

Reso 391/23 That the Board approve up to the amount of \$121,700 to support communication and engagement related to RDCK Climate Actions from the Local Government Climate Action Program funding in Service 100 – General Administration; AND FURTHER, that the Board utilize the Community Sustainable Living Committee, as an advisory committee, to inform communication and engagement related to building the RDCK Climate Plan.



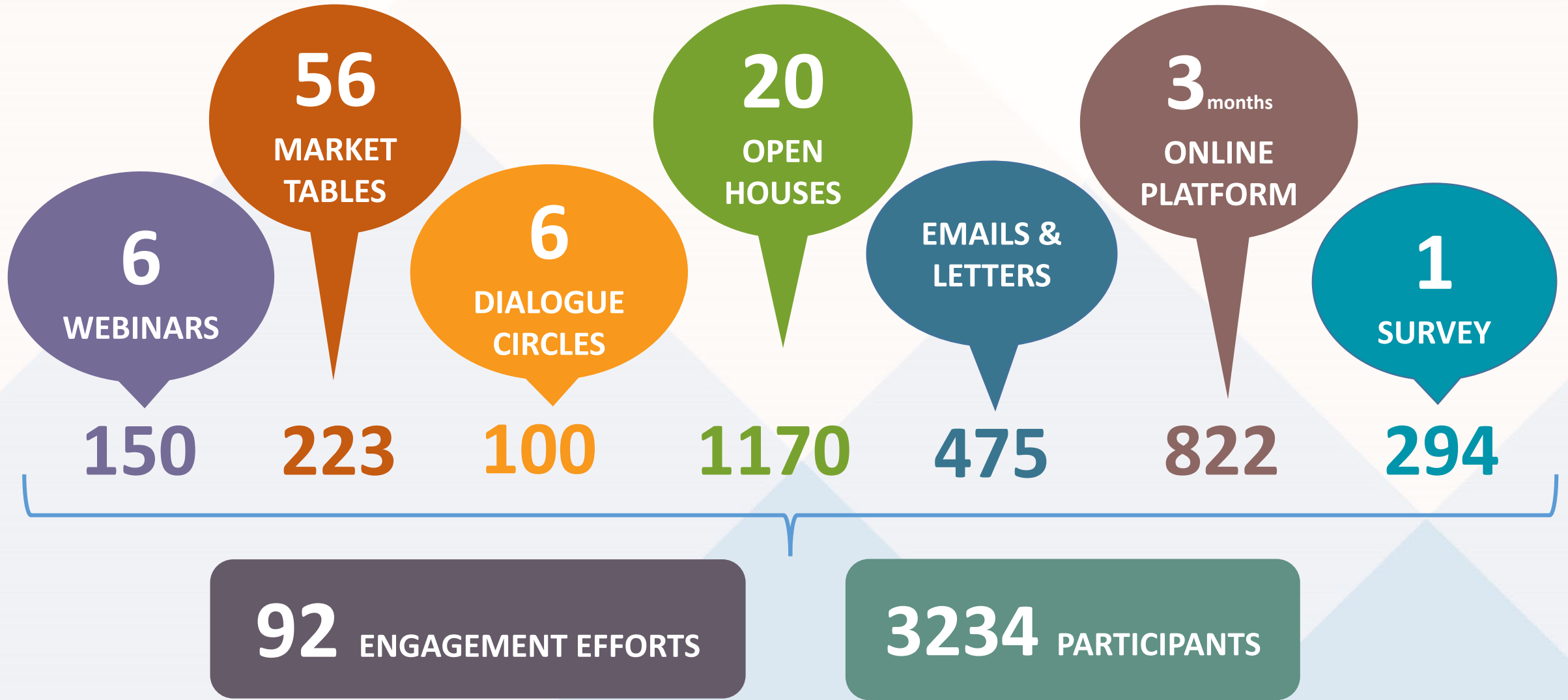
4. Feedback summary & analysis



One resident's perspective that others shared

Have lost
all trust in
government
decisions.
during the covid
years

Thank you for
listening though.
Not convinced
that the climate
agenda + narrative
is in the interest
of Canadians.



92 ENGAGEMENT EFFORTS

3234 PARTICIPANTS*

3618
DATA
POINTS

**Some participants attended multiple engagement opportunities.*



4. Feedback summary & analysis - Diving into the

3618

DATA
POINTS



HOW FEEDBACK WAS CODED AND ANALYZED

Each comment was coded by Climate Action Plan pathway, then by general theme(s) and then by specific topic(s). If applicable, each comment was also tagged with action(s) referenced.

For example, this Open House comment: “How would residents bring yard waste to a wood chipper?” was coded as:

- Pathway: Resource Recovery
- General theme: Add more detail to this area
- Specific topic: Wood chip



BREAKDOWN OF FEEDBACK

Total comments – 3,618

Pathways by priority

1. Transportation & Mobility – 357
2. Energy – 318
3. Food & Agriculture – 218
4. Water Supply – 215
5. Wildfire – 209
6. Buildings – 204
7. Resource Recovery – 191
8. Land Use & Planning – 165
9. Floods & Geohazards – 111
10. Leadership & Operations – 61

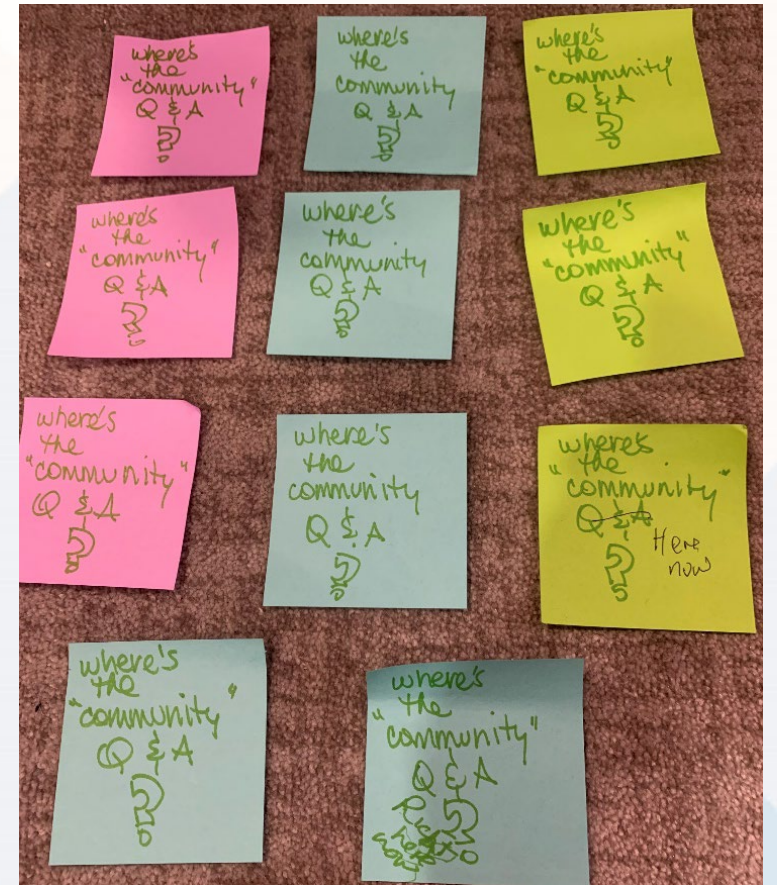
General comments – 682

Process

Engagement process – 548

Communications – 240

Community resilience – 99



Note: Anyone could comment as many times as they wanted. All comments are weighed equally.



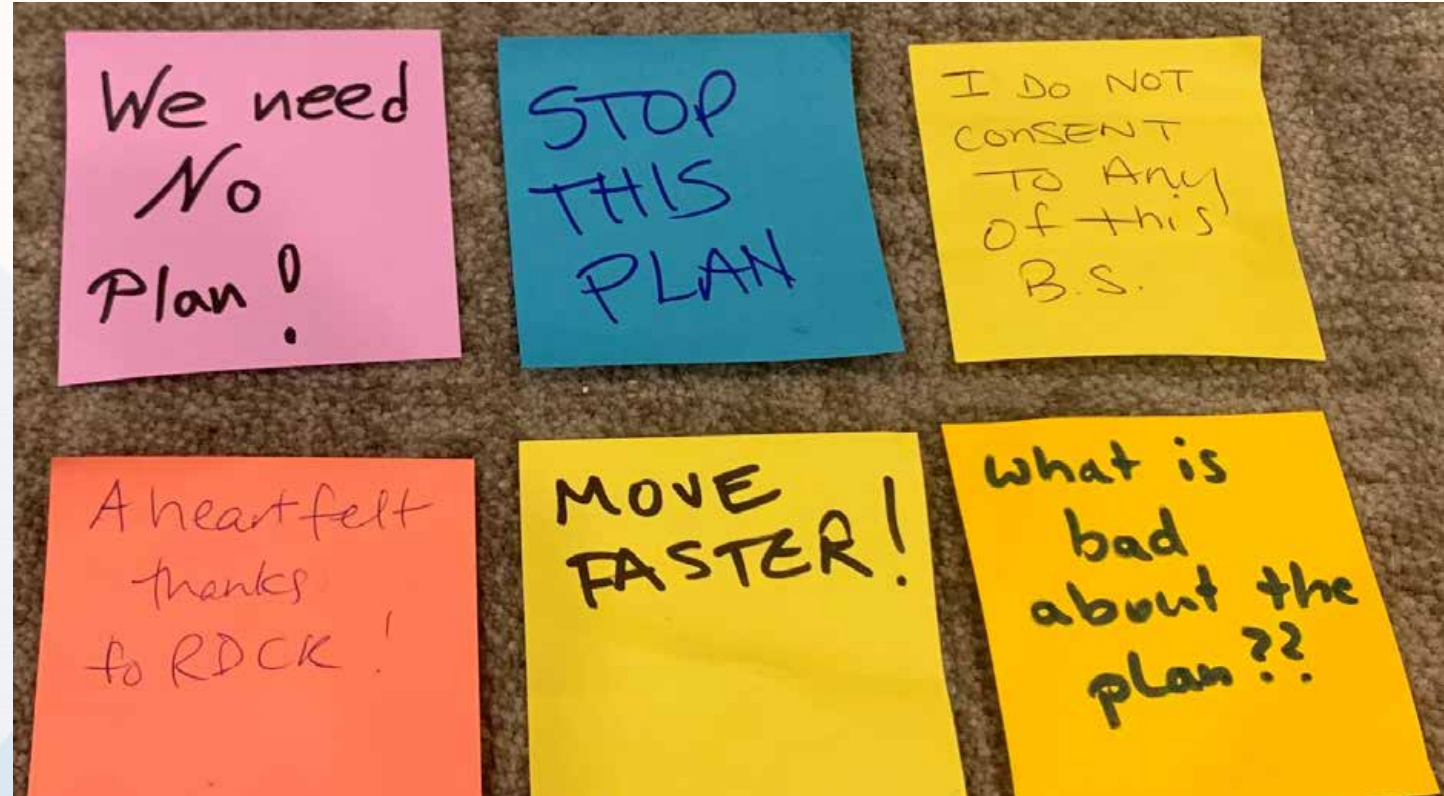
General support and opposition

General support

- 506 comments of general support
- Petitions with 921 signatures in support

General opposition

- 253 comments of general opposition
- Specific areas of opposition on the following slide



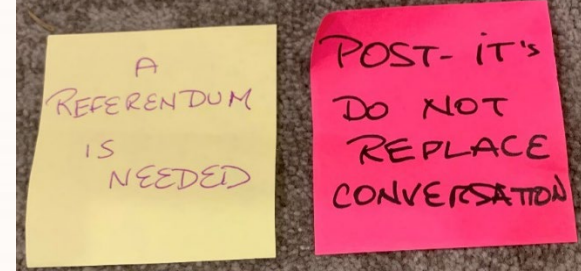
Note: Most comments were more nuanced so they weren't categorized as general support or opposition.



OPPOSITION – OUT OF SCOPE

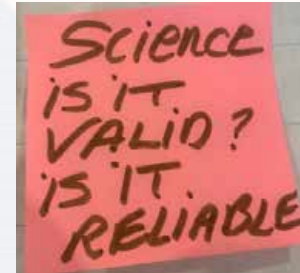
Engagement process – 548 comments

- Residents sought more input through a referendum, town halls, and increased opportunities for expression.
- Views on the engagement model varied.



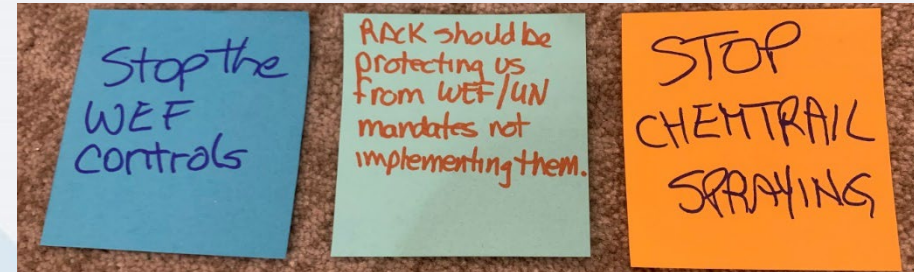
Discussion of climate science – 141 comments

- Some residents acknowledged the reality of a changing climate, while others did not.



Concerns about external forces – 127 comments

- Some residents are concerned the RDCK is being controlled by external forces, such as the Provincial and Federal government, the United Nations and the World Economic Forum.



Note: These numbers are all comments on the topic and include comments in support and opposition.

548 ENGAGEMENT PROCESS

141 DISCUSSION OF CLIMATE SCIENCE

127 EXTERNAL FORCES

16 OFF TOPIC

832 or **23%**
OUT OF SCOPE



TOPICS OF HIGHEST INTEREST

1. Right to choose – 311 comments

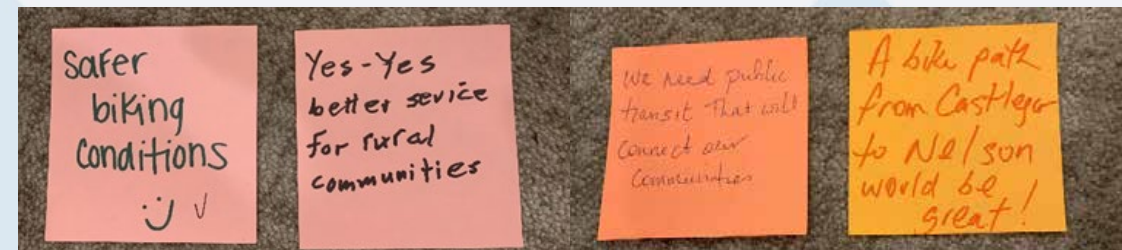
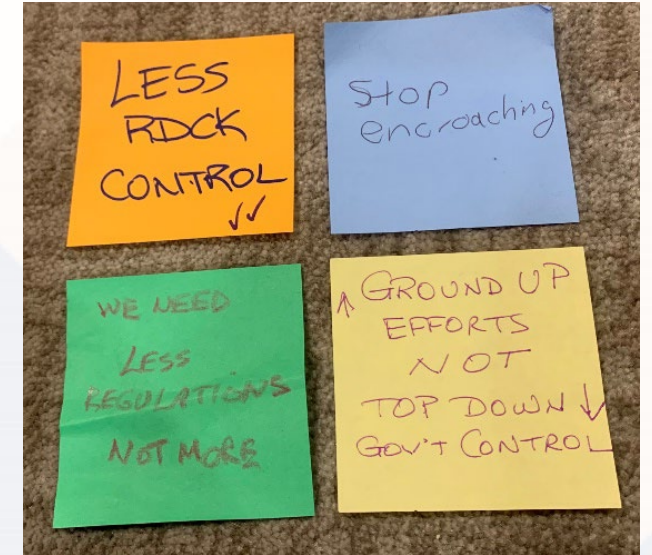
- Residents want the freedom to choose what makes sense for their families and lives.

2. Clear and direct communications – 240 comments

- Residents stressed the need for simpler language and requested more proactive communications. One said: *“Use language more people can understand. Please.”*

3. Transit and active transportation – 212 comments

- Residents want to see additional transit options, safer roads to allow for more biking, and more trails.

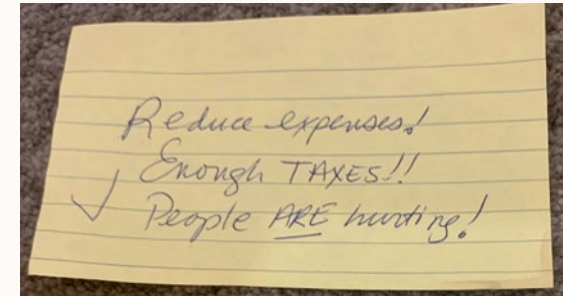




TOPICS OF HIGHEST INTEREST

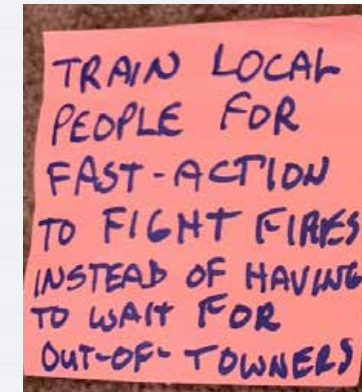
4. Affordability – 192 comments

- Residents are concerned about the cost of living. They want the RDCK to be efficient and to keep costs down.



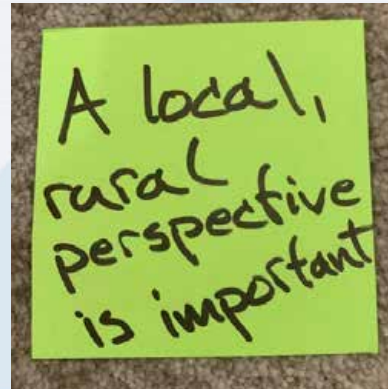
5. Emergency preparedness – 189 comments

Residents want the RDCK to do more to prevent wildfires and put them out sooner. They want to be empowered to help fight fires.



6. Local solutions - 184 comments

- Residents would like the Climate Action Plan to address the needs of individual areas, while considering rural perspectives.





TOPICS OF HIGHEST INTEREST

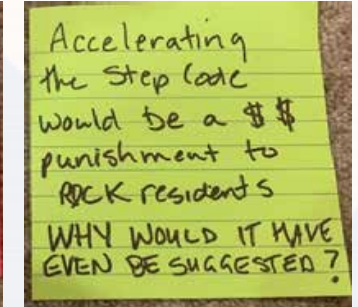
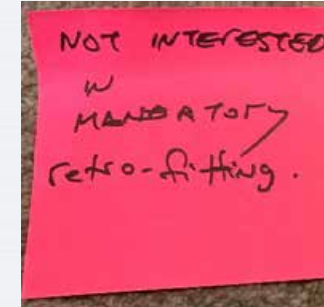
7. Support for farmers – 182 comments

- Residents expressed strong interest in supporting farmers and strengthening food systems. Residents were very clear that any support for farmers must be voluntary.



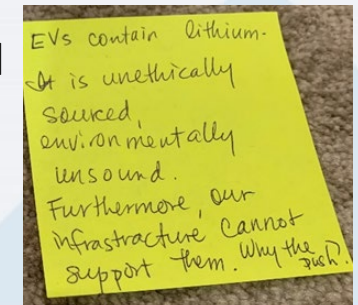
8. Step code and retrofits – 175 comments

- Residents are concerned about costs and don't want increased regulations. They are opposed to early adoption of the new Step Code.



9. Electric vehicles – 162 comments

- Residents voiced concerns about the Province banning new gas vehicles. They are concerned about EV costs, grid capacity to support them, mining and local usefulness.

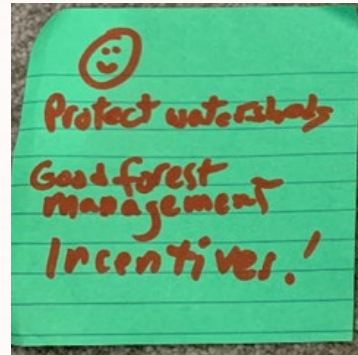




TOPICS OF HIGHEST INTEREST

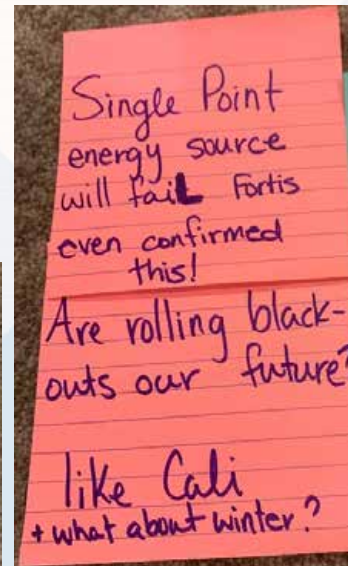
10. Water protection and conservation – 161 comments

- Residents support increased conservation education and incentives, although some residents want any conservation to be voluntary. Residents also expressed concern for protecting lakes, streams and rivers.



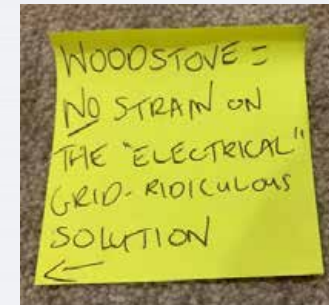
11. Renewable energy – 116 comments

- Residents' feedback on renewable energy was related to usefulness, grid resilience, affordability and having the freedom to choose.



12. Grid resilience – 105 comments

- Residents are concerned about the impact increased demand for electricity will have on the reliability of their power supply, especially in rural areas.



212 TRANSIT AND ACTIVE TRANSPORTATION

189 EMERGENCY PREPAREDNESS

182 SUPPORT FOR FARMERS

175 STEP CODE & RETROFIT

162 ELECTRIC VEHICLES

161 WATER PROTECTION & CONSERVATION

116 RENEWABLE ENERGY

105 GRID RESILIENCE

RESIDENT HOT TOPICS
FOR RDCK CLIMATE
ACTION



Ideally future RDCK Climate Action will reflect:

- Right to choose
- Clear and direct communication
- Looking for Local Solutions
- Need for Increased Resilience
- Interest to Work Together
- Shared Values





5. What does the data tell us?

What does the data tell us?

Note: “Mixed” denotes a split between support and opposition, and includes people who are unsure and seeking clarification

CAP by the numbers

99

of actions in the February 2023 Climate Action Plan

27

of regulated (required) actions

41

of non-regulated actions in workplans

31

actions not currently in workplan and not regulated*

What is supported?

Most Supported

Agriculture

Water

Wildfire resilience

Emergency Preparedness

Least Supported

Electric vehicles

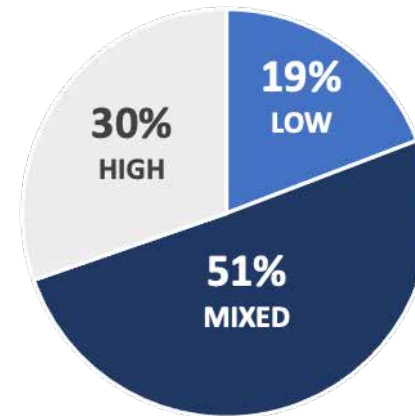
Step Code

Land use planning and zoning

Retrofits

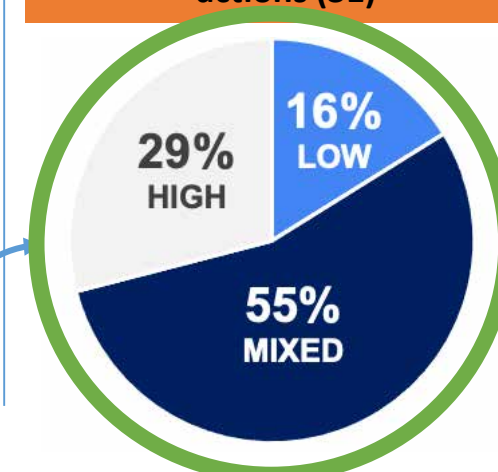
* = most discretion to change or remove actions

Resident support: 99 CAP actions



19
of actions with low resident support

Resident support for non-workplan, non-regulated actions (31)



61
of “high equity” actions

79
of “high community resilience” actions



RESIDENT OPPOSED

(actions that are not regulated nor are in workplans)

1. LAND USE & PLANNING - Consider the development of Regional Growth Strategies in areas experiencing growth pressures
2. ZERO EMISSION VEHICLES - Develop policies/bylaws to support the EV transition
3. EQUITY IN AGRICULTURE - Collaborate with relevant organizations (emergency food providers, colleges, employment services, etc.) to develop low barrier funds, training and other support programs for Black, Indigenous and other People of Colour who wish to farm or develop food businesses.
4. WATER CONSERVATION - Demand side management



RESIDENT SUPPORTED

(actions that are not regulated nor are in workplans)

1. SUPPORT FOR FARMERS - Support local farmers in accessing funding to upgrade irrigation and water storage infrastructure
2. SUPPORT FOR FARMERS - Encourage and support local food production (farmer's markets, home gardens/urban food production, etc.)
3. LEADERSHIP - Review RDCK investment portfolio to be sure we are divested from fossil fuel creators
4. MOBILE CHIPPING - Explore mobile chipping program options (wildfire fuel mitigation, logging, yard waste, landfill wood stream, C&D, etc.)



Some of the DIFFERENCES between the two:

- fear of costs – affordability,
- not understanding for example with demand side management (metering),
- fear of loss of control and autonomy – no obvious choice

Those that are supported speak of

- education,
- incentives,
- support, and

respond to high priority concerns –

- food, cost of living, fires & emergency preparedness, and
- also to the desire to make best use of our resources and protect our environment (mobile chipping and circular economy actions)

RESIDENT OPPOSED

(not regulated nor are in workplans)

ACTION	RECOMMEND?	IN WORKPLAN?	RDCK OR OTHER GOV'T JURISDICTION	REGULATED	EQUITY	CLIMATE ACTION IMPACT	RESIDENT SUPPORT
LAND USE & PLANNING - Consider the development of Regional Growth Strategies in areas experiencing growth pressures	YES – regional planning will have significant climate impact	NO WP	RDCK	NON REG	High equity	High	Low
ZERO EMISSION VEHICLES - Develop policies/bylaws to support the EV transition	YES – opportunity to support rural residents	NO WP	RDCK and Province, but RDCK can influence	NON REG	Moderate equity	Moderate	Low
EQUITY IN AGRICULTURE - Collaborate with relevant organizations (emergency food providers, colleges, employment services, etc.) to develop low barrier funds, training and other support programs for Black, Indigenous and other People of Colour who wish to farm or develop food businesses.	YES – requires a discussion re equity	NO WP	RDCK	NON REG	High equity	Med	Low
WATER CONSERVATION - Demand side management	YES – but needs communication support	NO WP	Other, but RDCK can influence	NON REG	Moderate equity	High	Low

RESIDENT SUPPORTED

(not regulated nor are in workplans)

ACTION	RECOMMEND?	IN WORKPLAN?	RDCK OR OTHER GOV'T JURISDICTION	REGULATED	EQUITY	CLIMATE ACTION IMPACT	RESIDENT SUPPORT
SUPPORT FOR FARMERS - Support local farmers in accessing funding to upgrade irrigation and water storage infrastructure	YES - as part of KBFA	NO WP	Province, but RDCK can influence	NON REG	High equity	High	High
SUPPORT FOR FARMERS - Encourage and support local food production (farmer's markets, home gardens/urban food production, etc.)	YES - as part of CKFPC	NO WP	Other, but RDCK can influence	NON REG	High equity	High	High
Review RDCK investment portfolio to be sure we are divested from fossil fuel creators	YES - but low priority	NO WP	RDCK	NON REG	High equity	High	High
MOBILE CHIPPING - Explore mobile chipping program options (wildfire fuel mitigation, logging, yard waste, landfill wood stream, C&D, etc.)	YES - it has high support	NO WP	RDCK	NON REG	Moderate equity	Moderate	High

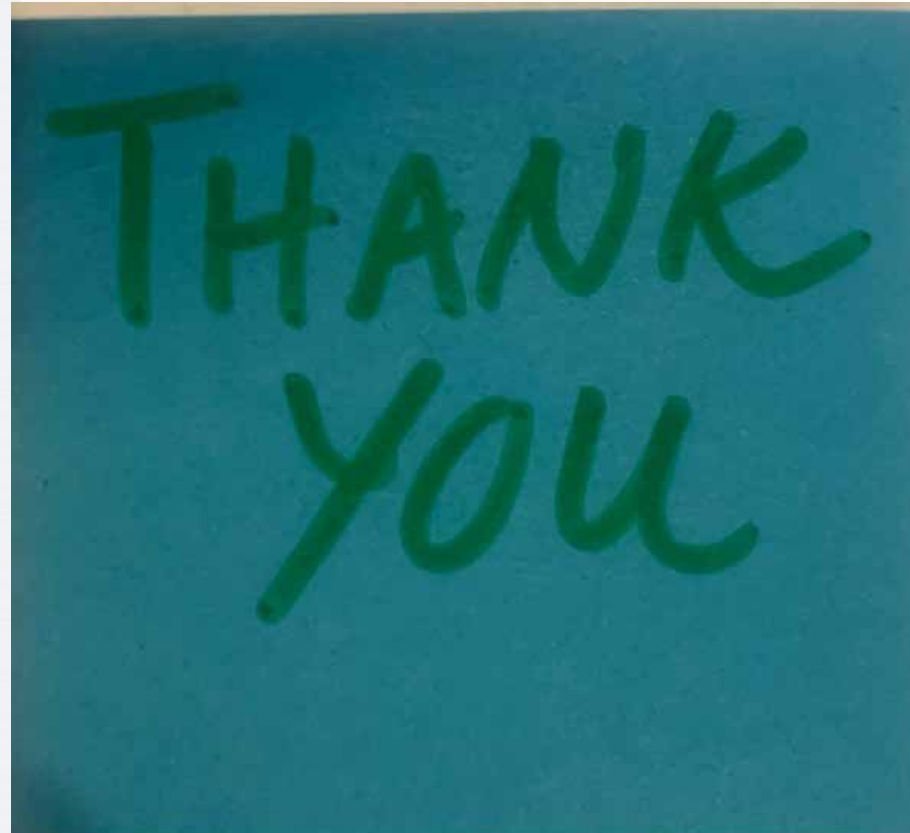


The remaining 23 actions not in workplans

Of the remaining 23 - 10 fit within the high priority areas of

- food & agriculture,
- wildfire and
- emergency preparedness

And last 13 relate to leadership and operations – how we can improve our internal corporate actions, and how to support education of regulatory changes with the public or build partnerships with other agencies such as Ministry of Transportation & Infrastructure



Welcome and introductions

- Chair's welcome
- Introductions of staff and facilitators
- Logistics



Opening Roundtable Questions

1. One thing you learned from CAP process over the last year?
2. One aspect or action of the current plan that is causing challenge or concern for you?
3. What's your vision of success for today?

Goals & Objectives

Goals

- Understand feedback from community engagement
- Explore what is “RDCK Climate Action”

Objectives

- Review the feedback received from residents.
- Fill in gaps in framing of climate change, impacts and action for local governments.
- Discuss history and parameters of RDCK Climate Action
- Review and explore options for revising the CAP.
- Brainstorm next steps.

Setting the stage: framing local government climate action the stage

January 24, 2024 - Taghum Hall

9:30 am to 3:30 pm

Proposed "ground rules"

Raise hands to speak

Step up, then step back - create space for inclusive participation

Keep relevant and constructive

Ask for more information or clarification if needed.

Acknowledge the past if needed, direct focus to the future

Be specific. Use examples so people know what you're talking about.

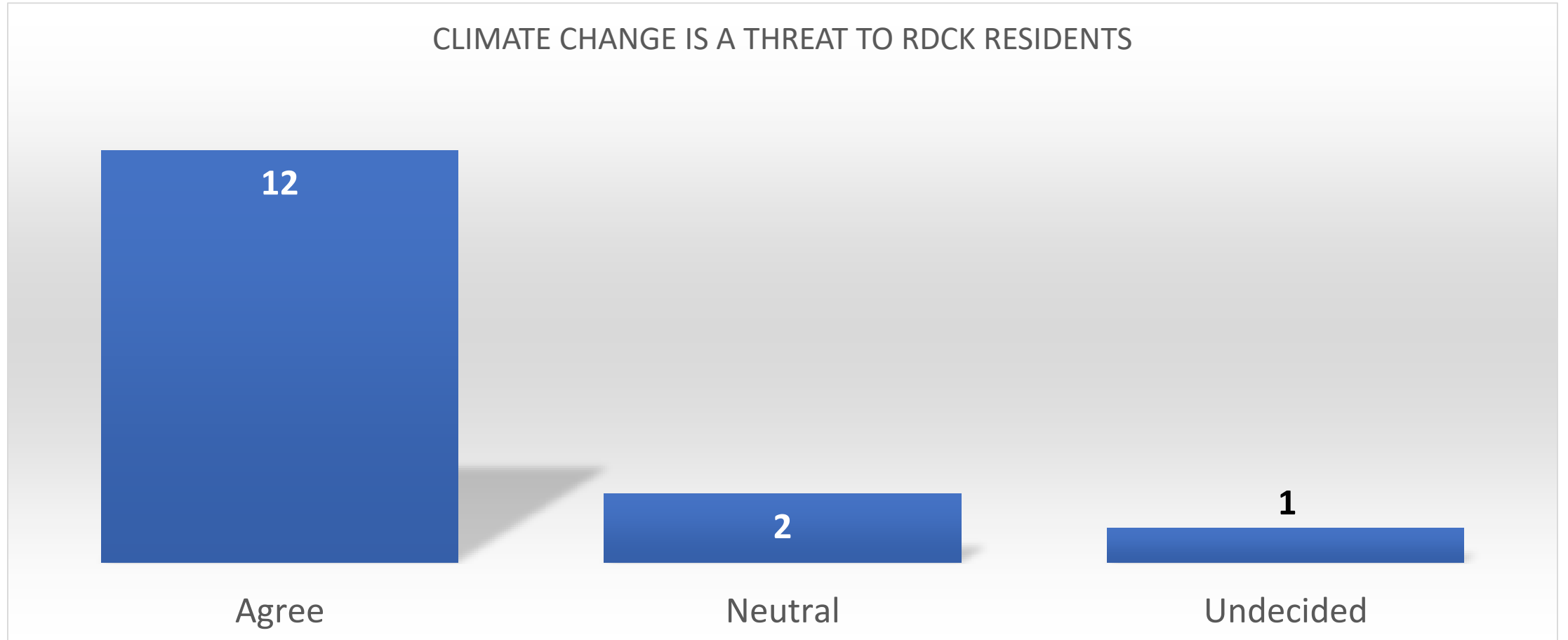
No side conversations

Use parking lot for out-of-scope items

Director survey summary (15 responses)

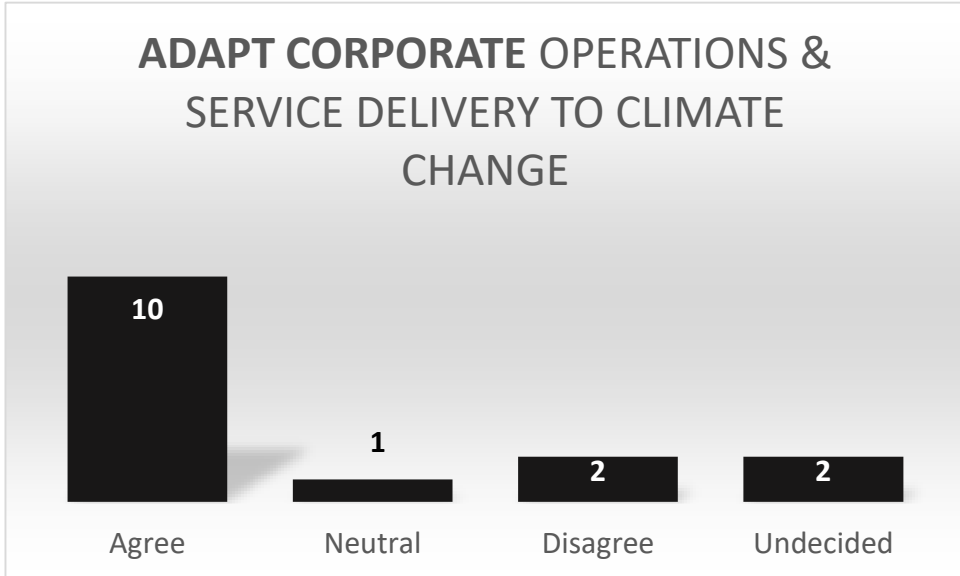
- Directors were asked to complete a survey in preparation for the workshop.
- The following provide a summary of responses

Director survey summary (15 responses)

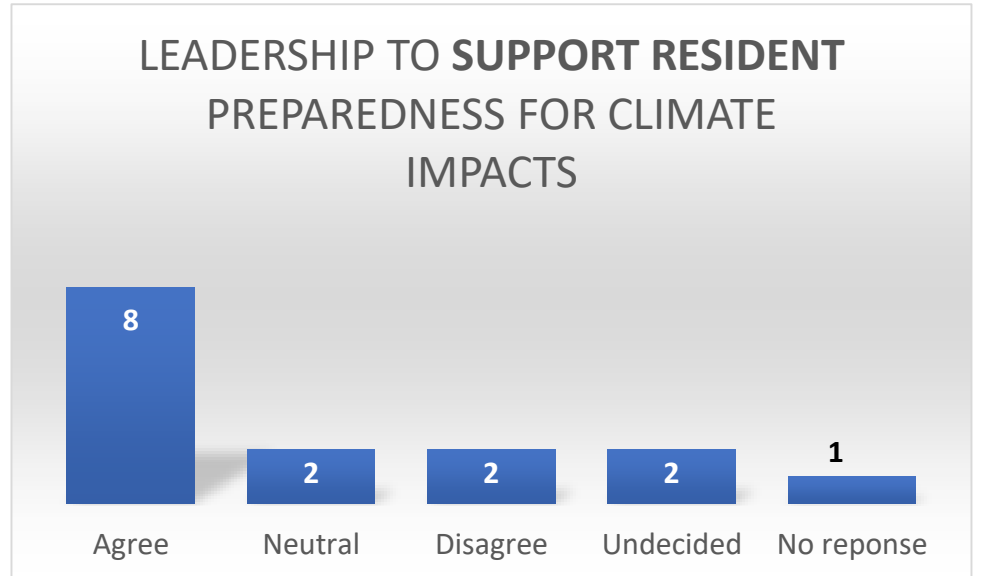


Directory Survey Summary

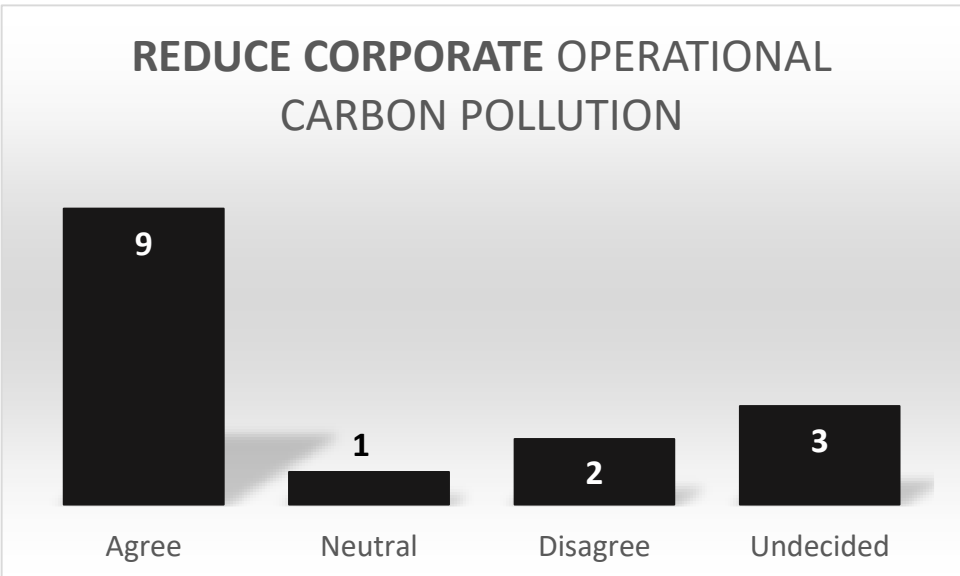
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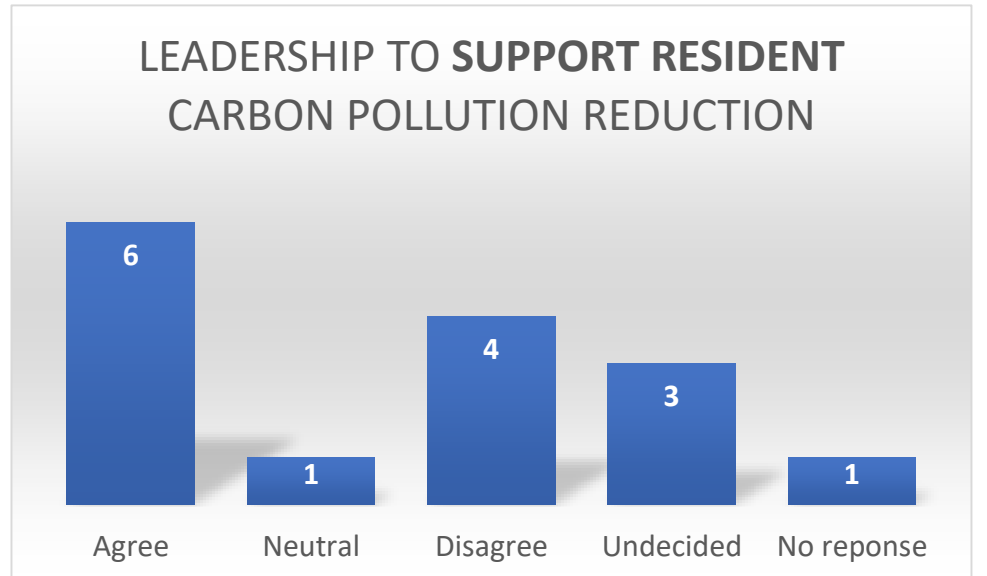
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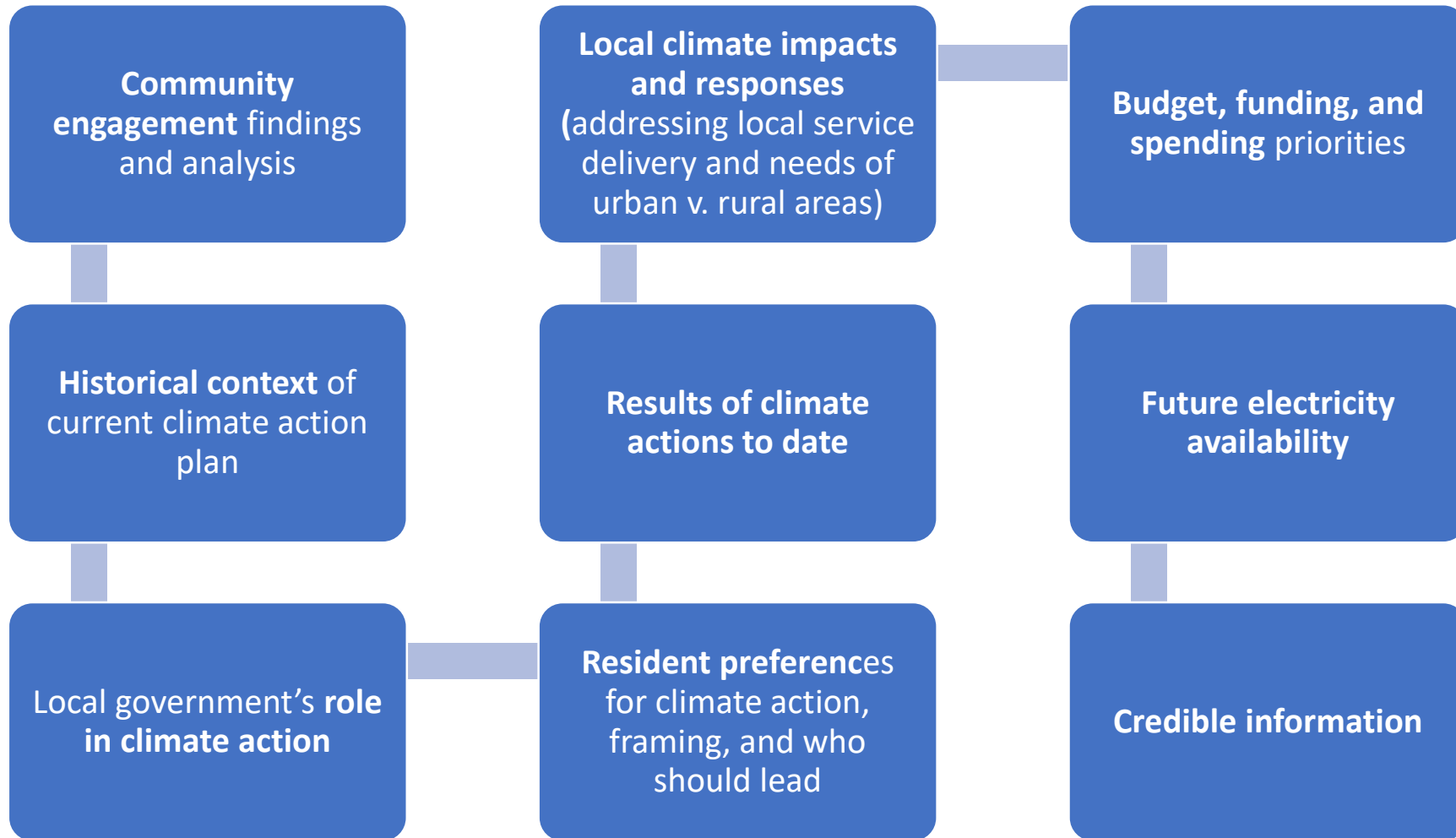
2



4



Q6: What information will increase your confidence in choosing course of action?



Director survey summary

Q7: Biggest takeaways from the community engagement conducted between April to October 2023

1. ENGAGEMENT PROCESS

- Resident communication and engagement processes not adequate
- Perception of wasted efforts on supplementary engagement

2. ENGAGEMENT RESPONSE

- Resident sentiments vary significantly across RDCK areas
- Many residents support climate action initiatives despite vocal opposition
- Polarization
- Misinformation

3. CONTENT OF CLIMATE ACTION PLAN

- Misunderstanding of the Plan
- Concern about government over-reach / intrusion
- Confusion about respective roles of governments
- Concern about costs, local economy, affordability, and practicality of climate actions
- Specific issues related to EVs, woodstoves, power shortages and grid capacity

Director survey summary

Q8: Rank priority of workshop topic options

1. Discuss and review community feedback
2. Assess options for structure and content of RDCK CAP
3. Discuss scope and reach of RDCK climate action
4. Improve understanding of respective government roles in climate action and requirements for local government
5. Improve understanding of climate change and impacts relevant to RDCK region and residents

Director survey summary

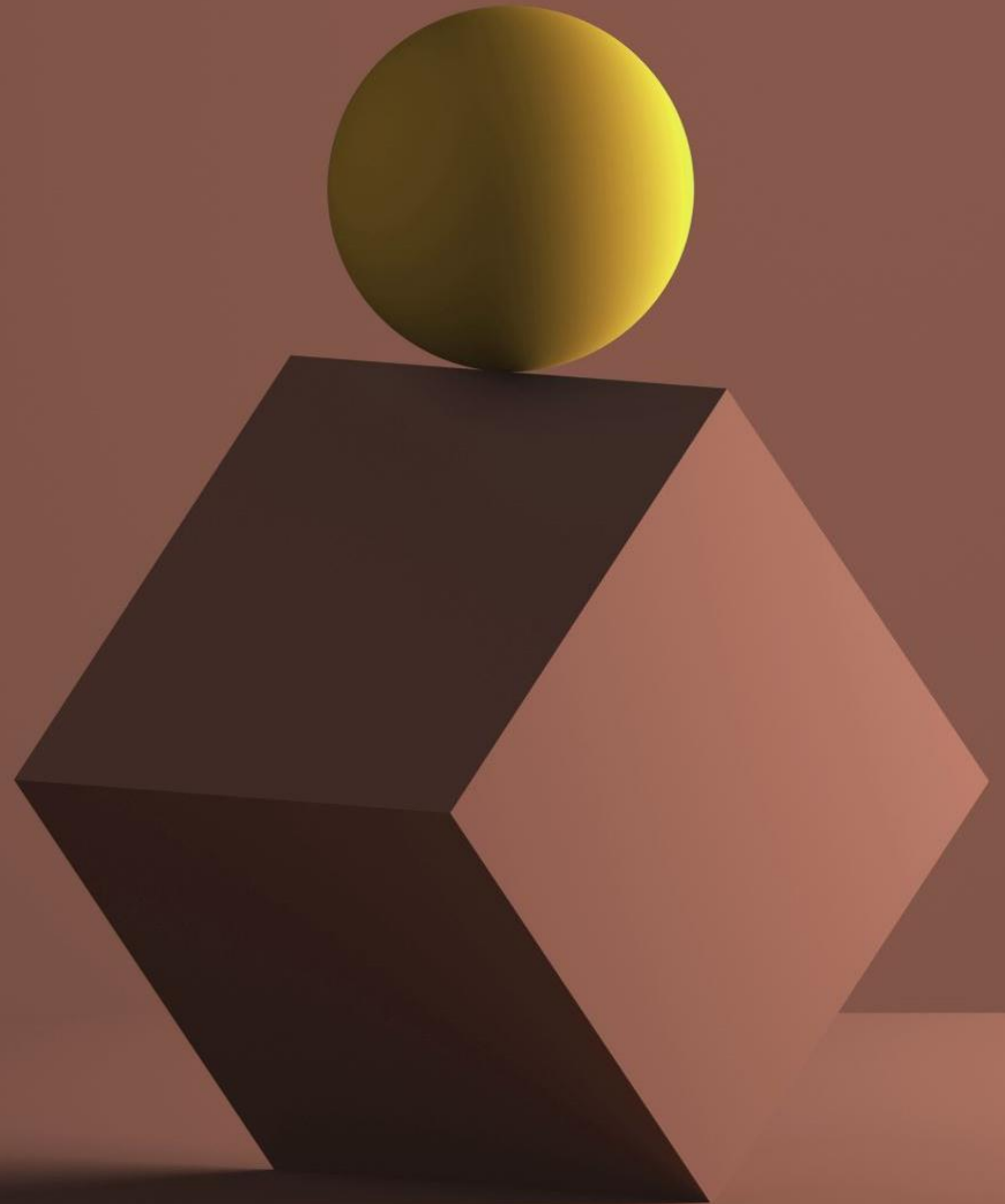
Questions?

Any
surprises?

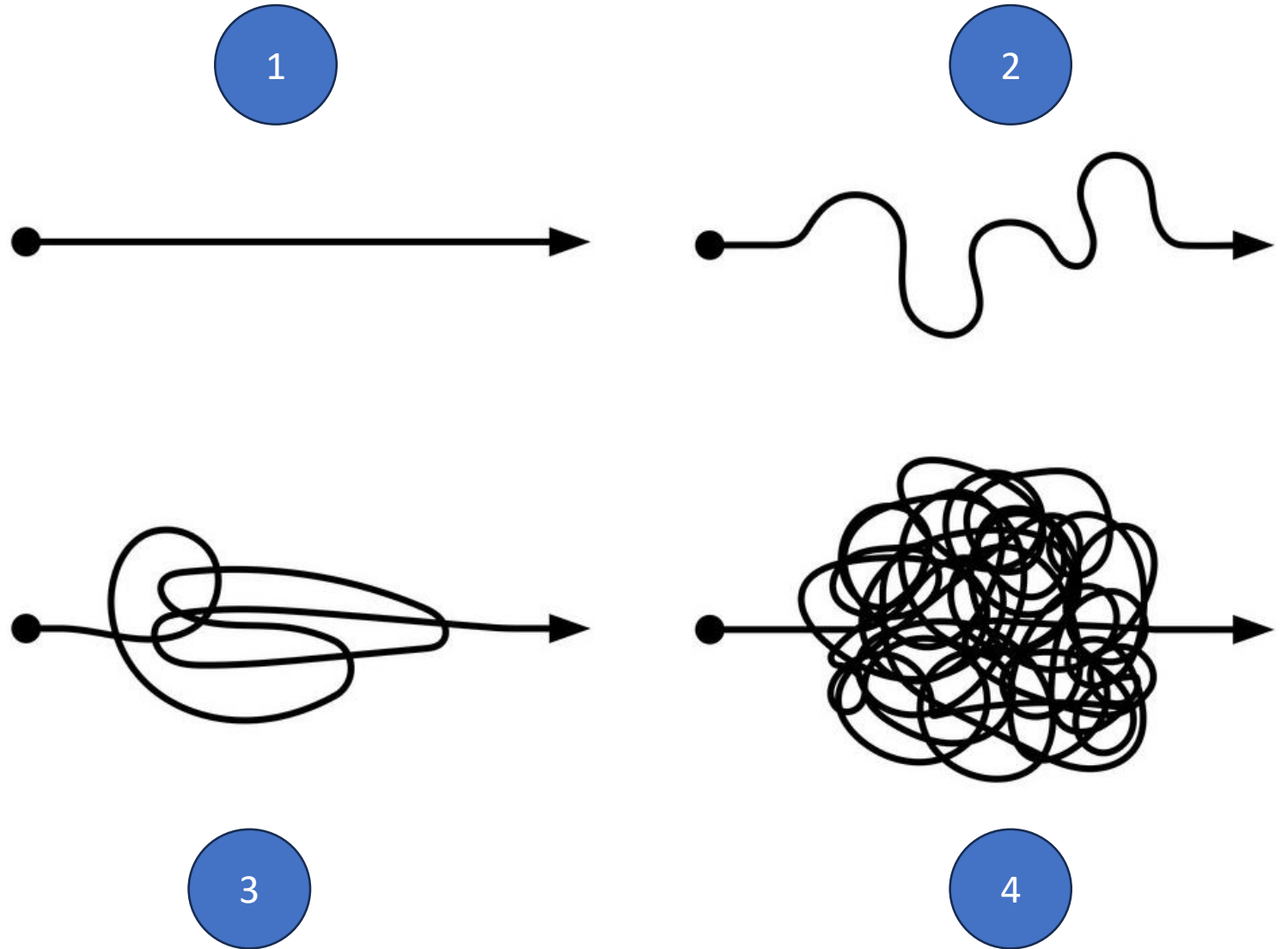
Anything
missed?

Setting the Stage

**The climate
action balancing
act**




How do you see local government climate action today?



It's global. It's local. It is here to stay.

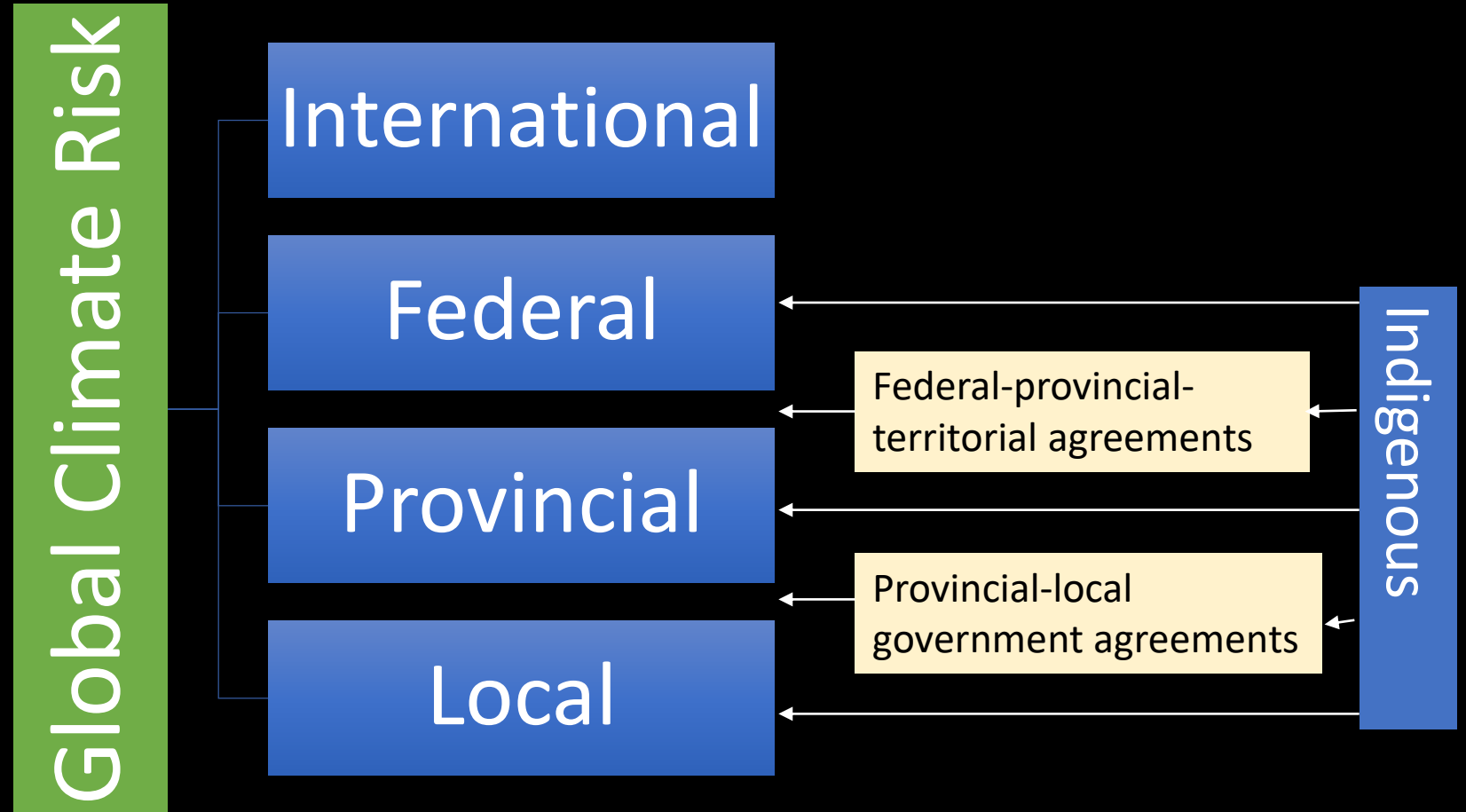
- No corner of the world – Kootenays included – is immune from acute and chronic climate events
- Impacts and consequences will continue to accelerate and intensify
- Multi-generational
- Multi-jurisdictional
- Behaviours will need to shift or will be shifted
- Leadership required for enduring solutions





So whose lane is
climate action,
anyway?

Multiple lanes



International and federal climate lanes

INTERNATIONAL

Paris Agreement (2016):

- Pledge to limit global temperature rise to less than 2C and pursue efforts to limit the rise to 1.5C.
- 194 countries ratified
- Over 120 countries have committed to net zero by 2050 (including Canada)
- Enhance climate resilience and the ability to adapt to climate change

CANADA

Legislated GHG Targets (2021):

- Net zero emissions by 2050
- 40-45% reduction by 2030

Federal lane: research, carbon pricing, incentives, funding, investments, international treaties and agreements, national codes and standards.

BC GHG Emission Reduction Targets

LEGISLATED TARGETS*:

- **2050:** 80% reduction
- **2030:** 40% reduction

2030 Sectoral GHG reduction targets*

- Transportation: 27-32%
- Industry: 38-43%
- Oil and gas: 33-38%
- Buildings and communities: 59-64%

*from 2007 emission levels

BC Climate Action Legislation (most relevant to LG)

BC Climate Change Accountability Act

- Emission targets from 2030 to 2050
- Annual reporting
- Independent Advisory Committee
- Carbon Neutral Government Regulation



2030 Sectoral GHG reduction targets (from 2007 baseline):

- Transportation, 27-32%
- Industry, 38-43%
- Oil and gas, 33-38%
- Buildings and communities, 59-64%

Carbon Tax Act

Environmental Management Act

Landfill Gas Management Regulation

Zero Emission Vehicles Act

BC Building Code

Energy Step Code

Zero Carbon Step Code

Energy Efficiency Act

Device/appliance performance standards

Climate Action Charter

Provincial Climate Policy Framework

CleanBC Roadmap to 2030



Eight pathways:

1. Low Carbon Energy
2. Transportation
3. Buildings
4. Communities
5. Industry, including Oil and Gas
6. Forest Bioeconomy
7. Agriculture, Aquaculture and Fisheries
8. Negative Emissions Technologies

Climate Preparedness and Adaptation Strategy

Climate Preparedness and Adaptation Strategy Actions for 2022-2025



Four pathways:

1. **Foundations for success** – climate risk, education, data, and governance
2. **Safe and healthy communities** – community adaptation planning, wildfire, flooding, health, food security
3. **Resilient species and ecosystems** – water, ecosystem health
4. **Climate-ready economy and infrastructure** – buildings, infrastructure and industry

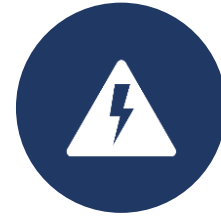
CleanBC – key local concerns



**BC ENERGY STEP
CODE**



**ZERO CARBON
STEP CODE**



ELECTRIFICATION



**ELECTRIC
VEHICLES**



WOOD STOVES



**LAND USE
PLANNING**

Exempted: Secondary heating equipment

The Zero Carbon Step Code regulates **primary space-heating equipment**. Secondary heating systems are exempted.



**Wood-burning
stoves OK**



**Decorative
fossil-fuel
fireplaces OK**

CPAS – key local concerns



WATER



BIODIVERSITY



AGRICULTURE



WILDFIRE



EMERGENCY
MANAGEMENT

BC Climate Action (new/future/emerging)

- Emergency and Disaster Management Act
- Alterations Code
- Highest Efficiency Equipment Standards
- Home Energy Labelling
- Building Energy Benchmarking and Disclosure
- Biodiversity and Ecosystem Health Framework
- BC Flood Strategy
- Aligning transportation and land use planning

Climate Action Funding



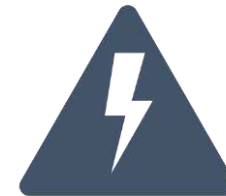
138 funding pots for local government climate action

56 currently open/active
Sources = federal, provincial, and other



Local Government Climate Action Program

RDCK = \$134,000/year



FortisBC Energy Advisor

What is a Regional District's "lane" for climate action?

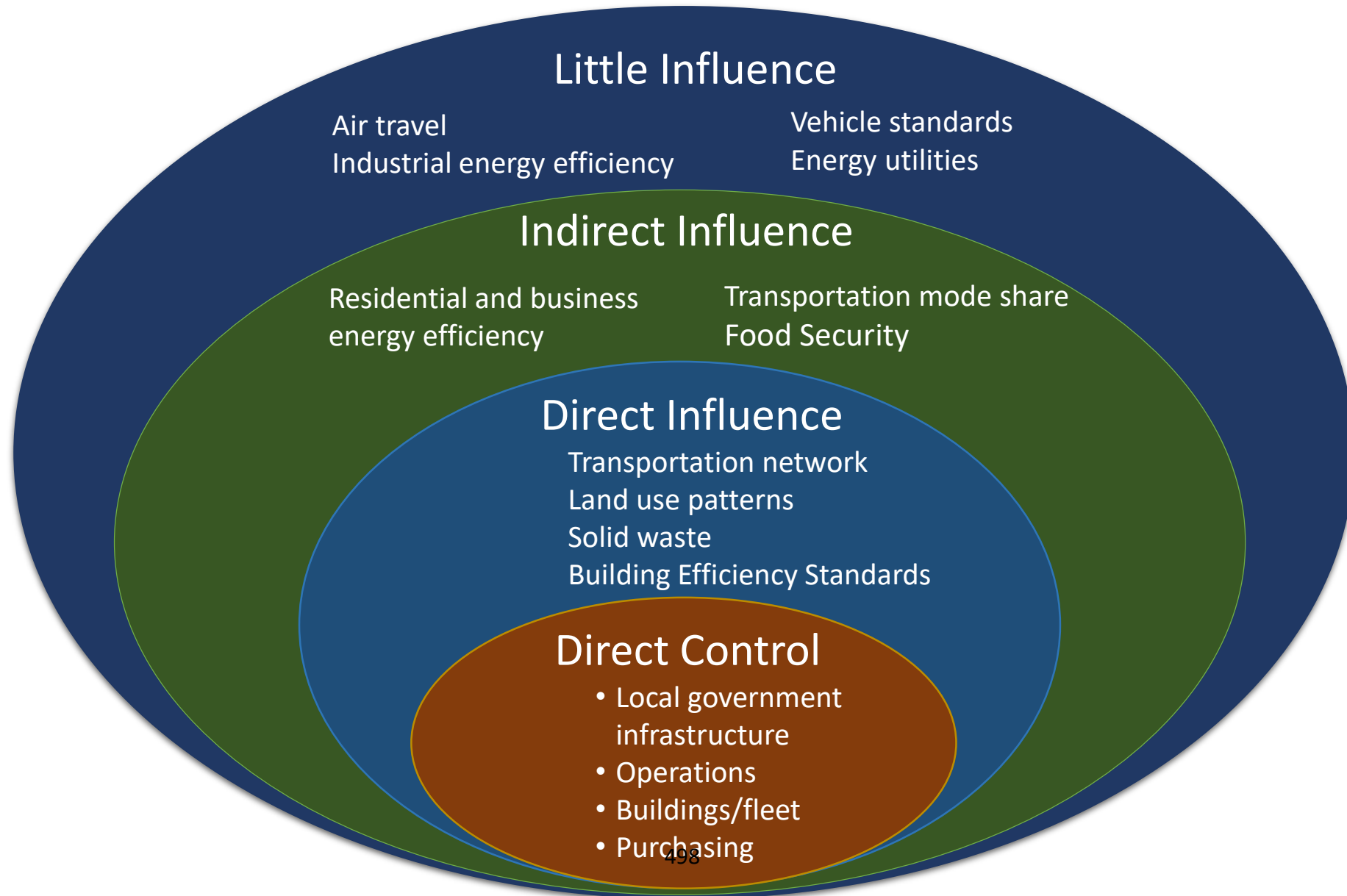
- **Local Government Act (required)**
 - General government administration
 - Electoral area planning
 - Solid waste management planning
 - Requirement for GHG targets in OCPs and regional growth strategies and supporting policies and actions
- **New Emergency and Disaster Management Act and regulations**

Voluntary services (examples)

- water and sewer utilities
- recreation programs and facilities
- community and regional parks
- libraries
- regulatory services such as animal control and building inspection
- economic development
- regional growth management
- airports

Climate Action Charter (voluntary)

Sphere of Community GHG Influence



Many program
and service
“buckets” to
address climate
action



Some economics of climate action

\$3.1 billion

Insured losses for Canadian extreme weather events in 2023. The real costs are much higher when uninsured losses and indirect costs such as lost time, health impacts, and other costs are considered.

\$9 to \$38

The amount of money saved in future damages for every dollar invested today in climate change adaptation

Energy conservation and efficiency

The cleanest, cheapest and simplest way to “generate” new electricity.

Some considerations



EXTREME EVENTS
ARE BECOMING
MORE FREQUENT
AND MORE COSTLY



AI-GENERATED
MISINFORMATION
AND
DISINFORMATION



SOCIETAL AND/OR
POLITICAL
POLARIZATION



COST OF LIVING /
AFFORDABILITY
CRISIS



LOSS OF TRUST IN
GOVERNMENTS AND
INSTITUTIONS



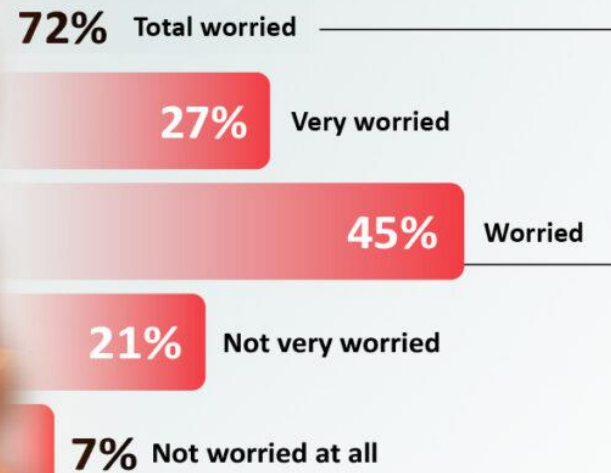
PEOPLE'S ABILITY TO
TAKE IN
INFORMATION (ESP.
WHEN UNDER
STRESS)



DISPROPORTIONAL
IMPACTS AND
CLIMATE EQUITY

Sept. 13, 2023

TO WHAT EXTENT ARE YOU WORRIED ABOUT CLIMATE CHANGE?



Leger

Source: Leger survey of 1,526 Canadians, September 8 to 10, 2023.

Sept. 21, 2023

DO YOU SUPPORT PAYING MORE FOR GASOLINE AS PART OF CANADA'S NET-ZERO CLIMATE POLICIES?



20%

Yes

68%

No

12% I don't know

Leger

Source: Leger survey of 1,564 Canadians, September 15 to 17, 2023.

Additional findings from Sept 2023 poll



61% of Canadians have taken steps to adjust their daily habits due to worries about climate change.



68% of Canadians are intending to make changes in the near future.

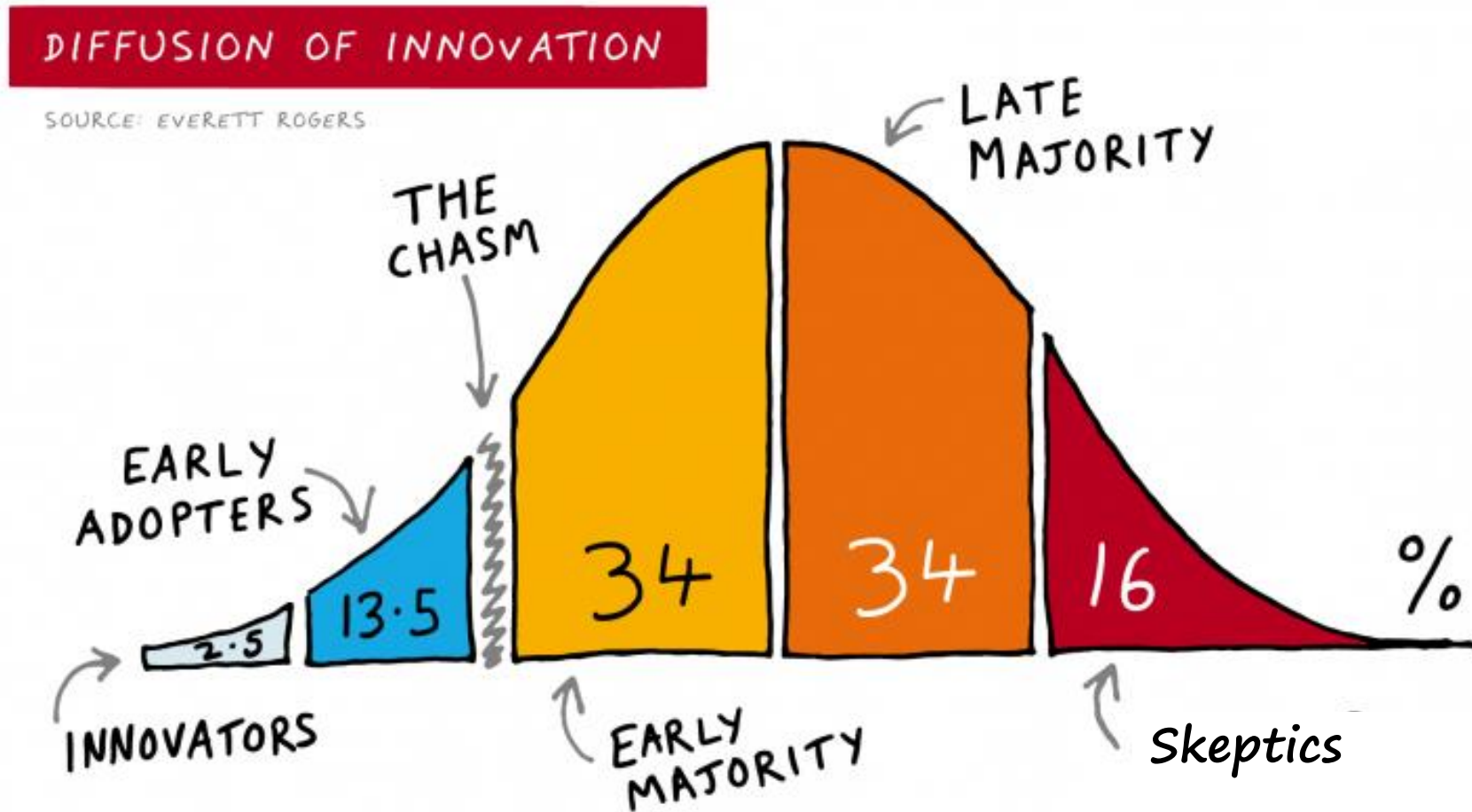


Women and those aged 18 to 34 are more inclined to make changes in the future (**75% and 74%** respectively).



40% of Canadians would make some changes to their behaviours even if this comes with a certain financial cost.

Why change is hard



What is RDCK Climate Action?

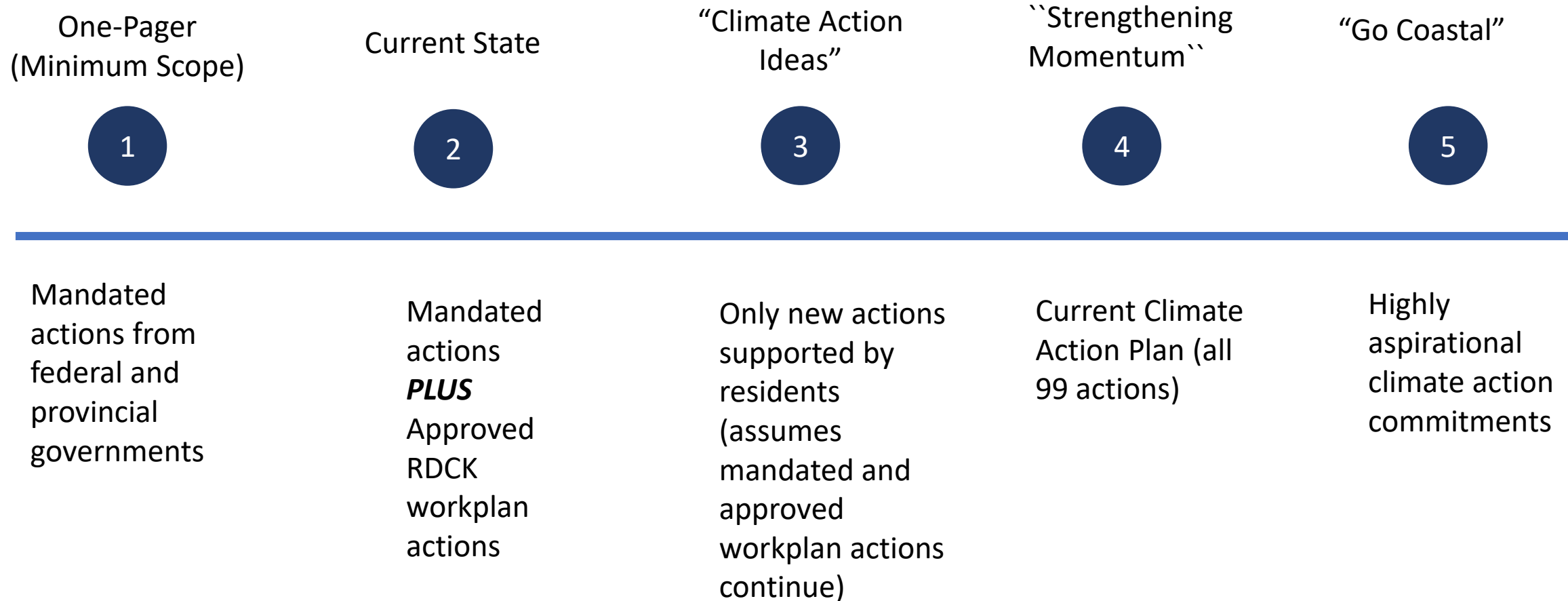
We will meet our mandated commitments to provincial and federal regulations and within approved RDCK workplans

What are we doing?

How are we communicating what we are doing?

We will be ambitious on climate action to achieve RDCK, provincial, and federal carbon pollution reduction targets and adaptation goals.

A Range of Options for RDCK Climate Action





GOOD JOB!! THANK
YOU



Board Report

Date of Report:	January 30, 2024
Date & Type of Meeting:	February 15, 2024 RDCK Open Board Meeting
Author:	Dan Séguin, Manager of Community Sustainability
Subject:	Emergency and Disaster Management Act - Regulations for Local Authorities
File:	\\files\RDCK\14\7625\20\1.0 Emergency Management Framework\2023 New Program Legislation
Electoral Area/Municipality:	All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to:

1. Inform the Board of the outcomes from the EDMA Board Workshop (January 25, 2024) and the feedback responses that have been submitted to the Province regarding the proposed new Emergency Management regulations for local authorities, and;
2. Request that the Board direct staff to draft and send a second letter to the Premier of British Columbia, the Minister of Emergency Management and Climate Readiness, and the Minister of Environment and Climate Change Strategy expressing its deepening concern to the Province on its Emergency and Disaster Management Act and related Regulations for Local Authorities, and that the letter also request that the Province provide concrete and reasonable timelines, adequate funding to address the capacity and resourcing required to complete this work, and robust public education campaigns, and that the letter be copied to all 27 Regional Districts, municipalities in the RDCK, and MLAs for the RDCK.

SECTION 2: BACKGROUND/ANALYSIS

SUMMARY

On November 8, 2023, the Emergency and Disaster Management Act (EDMA) received royal assent and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Additionally, as part of their consultation process, the Ministry of Emergency Management and Climate Readiness issued a discussion paper entitled “BC’s Modernized Emergency Management Legislation: Regulations for Local Authorities” which includes specific questions to request feedback to inform the design and drafting of the new regulations. At the December 2023 Board meeting, Staff were directed to develop a workshop to review EDMA and draft feedback for the province:

766/23 That the Board direct staff to review and update the Emergency Program Executive Committee's Terms of Reference in preparation for the upcoming changes to provincial emergency and disaster management legislation; AND FURTHER, that Staff schedule a 3-hour Board workshop in January during which feedback will be drafted for the Province regarding the Regulations for Local Authorities.

At the RDCK workshop on January 25th, 2024, EDMA changes and Regulations for Local Authorities were reviewed, and the ensuing feedback was received by the Province on January 31, 2024.

BACKGROUND

Key Changes for Local Authorities:

Source: BC's Modernized Emergency Management Legislation: Regulations for Local Authorities

The new statute reflects several key policy shifts that have been informed by best practices in emergency management, partner engagement, and co-development with First Nations. While the Emergency Program Act focused primarily on emergency response, the new statute includes the four phases of emergency management — preparation, mitigation, response, and recovery — and clarifies what is required from identified actors in each phase.

Under the existing regulations, local authorities must:

- prepare local emergency plans that reflect potential emergencies and disasters that may affect any or all of an area within their jurisdiction;
- include an assessment of the relative risk that a given type of emergency will occur, along with its potential impact on people and property; and
- establish priorities for restoring essential services provided by the local authority.

Some of the key changes for local authorities in the new legislation that may be further detailed through regulations include:

- clear requirements for risk assessments, emergency management plans, and business continuity plans;
- a framework for multijurisdictional emergency management organizations (MJEMOs); and
- requirements to consult and cooperate with Indigenous governing bodies.
- Reporting within 120 days to the Province anytime a local state of emergency is declared, with rationale if consultation did not occur with Indigenous governing bodies
- Authorize a qualified person to provide a service or give assistance
- Monetary penalties for non-compliance by local authorities
- Defined 'renewable' 90 day recovery period with access to recovery powers
- Recognition of Volunteer organizations (Does the local authority play a role in managing these?)

Importantly, this is BC's the first major piece of legislation that considers the tenets of the UN Declaration of Rights of Indigenous People (UNDRIP) and the province's corresponding DRIPA. While some Indigenous community remain dissatisfied with their consultation, the Province involved Indigenous were given early drafts for comment early this year. Among other changes, the act affirms the right to self-determination for First Nations regarding emergency management activities in their traditional territories. As such, it sets out specific requirements for coordination and consultation between jurisdictions, especially between local authorities and First Nations.

WORKSHOP

The 3-hour workshop was designed to generate feedback and questions to be sent to the Province regarding the Regulations for Local Authorities. The Board was provided an overview of: the RDCK Emergency Program, EDMA, and key changes and concerns. Directors then discussed six areas in which the Province asked for feedback:

Risk Assessments

Understanding the risks we face is a key part of being prepared. Under the new legislation, municipalities, regional districts, critical infrastructure owners, and public sector agencies will be required to prepare and maintain risk assessments for all reasonably foreseeable hazards within their jurisdictions. This requirement will be phased in as regulations for each of these types of regulated entities are completed, and regulated entities will be given time to complete this work. Timelines for each will be announced as the regulations are made.

Risk assessments will need to consider:

- the degree of risk posed by a hazard;
- the likelihood of the hazard leading to an emergency;
- the potential scope and scale of an emergency;
- available Indigenous and local knowledge;
- potential impacts from expected climate change or extreme weather events; and
- impacts on people, animals and places that may be disproportionately impacted by emergencies and may be more vulnerable due to physical location or prescribed circumstances.

Emergency Management Plans

Lead ministers, municipalities, regional districts, critical infrastructure owners, and public sector agencies will be required to have emergency management plans that address all four phases of emergency management. This requirement will be phased in as regulations for each of these types of regulated entities are completed, and regulated entities will be given time to complete this work. Timelines for each will be announced as the regulations are made.

Emergency management plans will need to be based on the results of risk assessments and describe:

- measures for each phase of emergency management;
- roles, powers and duties of key persons;
- emergency resource requirements;
- procedures for engaging emergency systems;
- training and exercise programs;
- measures to mitigate the effects of emergencies on (1) people who may experience intersectional disadvantage, and (2) vulnerable people, animals, places or things;
- measures to promote cultural safety.

Consultation, Collaboration and Cooperation for Risk Assessments and Emergency Management Plans

The modernized emergency management legislation will include a series of principles which, broadly speaking, aim to foster collaboration, coordination, and relationship-building with adjacent local authorities and Indigenous Governing Bodies. In alignment with the United Nations Declaration on the Rights of

Indigenous Peoples and the Declaration on the Rights of Indigenous Peoples Act, consultation and cooperation will be required in all phases of emergency management.

Regulations could add to statutory rules for how a local authority must consult and coordinate with:

- other local authorities, and potentially prescribe other persons for the purpose of consultation and coordination
- Indigenous governing bodies when preparing, reviewing, or revising a risk assessment or emergency management plan

Note: the Province has provided the RDCK a \$40,000 contribution to support implementation of the Indigenous Engagement Requirements in the EDMA

Business Continuity Plans

The new legislation will require municipalities, regional districts, critical infrastructure owners, and public sector agencies to have business continuity plans. These plans will need to describe ways of ensuring the continued delivery of services during an emergency. This requirement will be phased in as regulations for each of these types of regulated entities are completed, and regulated entities will be given time to complete this work. Timelines for each will be announced as the regulations are made.

Regulations could create rules for:

- how plans are prepared;
- what they must contain;
- what they must be based on;
- and other.

Structure and Process

As the risk landscape continues to evolve, regular review of risk assessments, emergency management plans, and business continuity plan is necessary to ensure all information is current. One consideration in establishing review cycles is community capacity to meet the requirements. The goal is to strike a balance between ensuring risks are being regularly reviewed and reflected in plans and recognizing the differences in community capacities and contexts.

Regulations could create rules:

- regarding the areas within the jurisdiction of a regional district where the regional district is not required to prepare a risk assessment or emergency management plan or both
- for reviewing and revising risk assessments, emergency management plans, and business continuity plans

Multijurisdictional Emergency Management Organizations

Hazards and emergencies do not align with jurisdictional boundaries and collaboration can greatly enhance effective planning, response, and recovery. Across the province there are many instances of successful ongoing collaborations between local governments and First Nations. Under the new legislation, requirements such as risk assessments and emergency management planning can be met collaboratively. The creation of a multijurisdictional emergency management organization (MJEMO) will allow for requirements (such as preparing risk assessments and emergency management plans) to be fulfilled as a collective. MJEMOs will also be able to undertake response or recovery actions as a single body. MJEMOs can consist of any combination of local authorities, Indigenous governing bodies, and the provincial government.

Regulations could create rules:

- for the establishment, governance, and responsibilities of multijurisdictional emergency management organizations; and
- as to which records relevant to a local authority's participation in a multijurisdictional emergency management organization must be given to the provincial administrator.

WORKSHOP OUTCOMES

The outcomes from the Board Workshop supported feedback provided to the Province about Local Authority Regulations (ATTACHMENT 1).

ANALYSIS

In principle, the new act and accompanying regulations will be a bold step in a positive direction for the Province in helping to address the changing hazard landscape in BC. Further, as the Act incorporates all four phases of emergency management – mitigation, preparedness, response and recovery – it will be better positioned to address the cascading disasters and emergencies the RDCK is likely to face in the coming years given our changing climate.

While the EDMA brings important changes to emergency management in BC, RDCK Board of Directors and Staff have concerns about increasing demand on Local Authorities. The attached feedback provided to the Province about Local Authority Regulations (ATTACHMENT 1) summarize the concerns raised by the RDCK Board at the workshop held in Nelson on January 25th, 2024. Furthermore, if directed by the Board, staff will draft a letter that expresses concerns about:

- Funding and Cost to the Tax Payer;
- Addressing Residents' Concerns;
- Unintended Consequences; and
- A Way Forward, Together.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

N/A

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

EDMA will require a series of interdependent changes to RDCK bylaws, Emergency Program Executive Committee terms of reference, as well as bylaws of partnering municipalities. The final scope of required changes will not be known until the new regulations are in place. In the interim, Staff are assessing potential changes, and strategizing a way forward.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

Public opinion/perception about governments and response agencies exercising disproportionate powers over residents and communities could lead to contentious situations. As articulated in the analysis, parts of the Act extend government powers beyond the previous Act. While there are sound rationale for these powers, some residents have already provided staff feedback about their concerns on the matter.

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

Upon direction from the Board, staff will draft and email a letter to the referenced recipients:

To:

- Premier David Eby
- The Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness
- The Honourable George Heyman, Minister of Environment and Climate Change Strategy

cc:

- MLA: Brittny Anderson
- MLA: Hon. Katrine Conroy
- All Regional Districts in BC
- All RDCK Municipalities: City of Castlegar, Town of Creston, Village of Kaslo, Village of Nakusp, City of Nelson, Village of New Denver, Village of Salmo, Village of Silverton, Village of Slocan

3.7 Staffing/Departmental Workplan Considerations:

N/A

3.8 Board Strategic Plan/Priorities Considerations:

Core Service Delivery

SECTION 4: OPTIONS & PROS / CONS

OPTION 1: Direct staff to draft and send a letter to the proposed recipient list.

Pros:

- Opportunity for the RDCK Board to express its concern about the EDMA and related Local Authority Regulations;
- Opportunity for the RDCK Board to request that the province examine the need for additional funding and resources Local Authorities will need to implement EDMA;
- Opportunity for the RDCK Board to articulate the differences between a Regional District and municipality, and how those differences need to shape Local Authority Regulations.

Cons

- Miss the opportunities listed above.

- The feedback is not exhaustive due to limitation in staff capacity to conduct a fulsome gap analysis between the new and old legislation due to the Province not responding to the RDCK Director letter sent in January 2023 that requested more time for analysis and feedback.

OPTION 2: Not direct staff to draft and send a letter to the proposed recipient list.

Pros:

- Potentially less staff time involved in back and forth with the Province should they respond to the RDCK letters from December 2023 and this letter.

Cons:

- The RDCK Board miss the opportunity to further express their concerns about the EDMA and related Local Authority Regulations.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to draft and send a second letter to the Premier of British Columbia, the Minister of Emergency Management and Climate Readiness, and the Minister of Environment and Climate Change Strategy expressing its deepening concern to the Province on its Emergency and Disaster Management Act and related Regulations for Local Authorities, and that the letter also request that the Province provide concrete and reasonable timelines, adequate funding to address the capacity and resourcing required to complete this work, and robust public education campaigns, and that the letter be copied to all 27 Regional Districts, municipalities in the RDCK, and MLAs for the RDCK.

Respectfully submitted,
Dan Séguin – Manager of Community Sustainability

CONCURRENCE

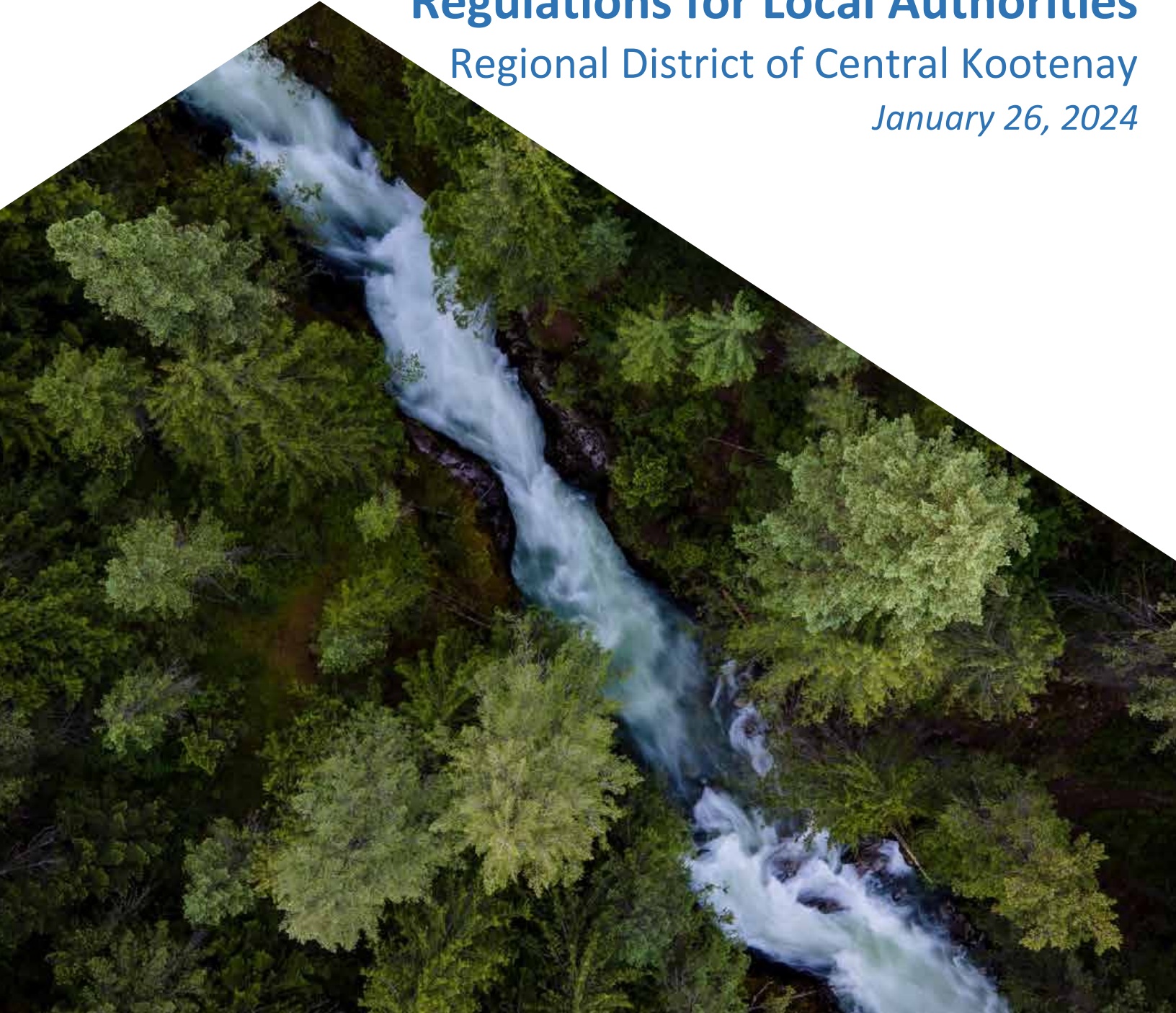
Manager of Community Sustainability
CAO

ATTACHMENT 1: BRD_EDMA_Local-Authority_Feedback_ATTACHMENT-01

BC's Modernized Emergency Management Legislation: Regulations for Local Authorities

Regional District of Central Kootenay

January 26, 2024



Emergency
Management

rdck.ca

Risk Assessments

Key Question A1: Phasing-In. How much time does your local authority need to prepare these materials?

At this stage, we do not have adequate information to answer this question. We need more details on the requirements for the hazard assessments, the tools and processes that will be provided by the Province, and information on the funding which will be provided, in order to develop a plan and timeline for the Risk Assessments.

Key Question A2: Should there be rules in the regulations for how risk assessments are prepared? If yes, what do you suggest?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management plans. We do not want rigid rules.

Key Question A3: Identify all foreseeable hazards, and assess the extent of risk presented by a hazard and the potential consequences. Should there be additional matters assessed in relation to hazards?

Please define 'reasonably foreseeable'. We are concerned that there could be many hazards that are reasonably foreseeable, but actually have such a low frequency and/or consequence that to spend time analyzing them will divert our attention and efforts from ongoing major threats.

What happens if an incident occurs and it was not foreseen?

Will there be a consistent matrix to define the degree of risk or likelihood of occurrence?

Please provide a framework for risk assessments that provides a scope of what we are responsible to assess; for example, who is responsible for non-RDCK infrastructure such as crown land, roads, highways, bridges, utilities, hospitals, dams and dikes?

Where multiple stakeholders are involved with a particular hazard, who will determine the risk presented by the hazard, and how will disagreements be resolved? Including Indigenous Governing Bodies.

Other questions from the RDCK:

What funding and support will be made available to pay for the risk assessments?

Please define 'prescribed circumstances'.

Emergency Management Plans (EMP)

Key Question A4: Should there be rules in the regulations for how emergency management plans are prepared? If yes, what do you suggest?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management plans. We do not want rigid rules.

Key Question A5: Should there be additional matters described for the purposes of emergency management plans?

Who is defining roles, powers and duties of key persons?

If the RDCK's existing plans cover the four phases of emergency management can they be accepted instead of us having to rewrite them into a new format?

Will the province provide a framework for EMPs so that they are all consistently written as a guide? Some things will apply to some areas but not to others.

Other questions from the RDCK:

We anticipate that Emergency management plans will apply at all levels of government. We would like to see the Provincial plans to help us understand how the RDCK plans will intersect on larger responses, and with provincial lands, agencies and infrastructure.

Require support to build the capacity for our ability to respond to all residents and animals.

Please define 'cultural safety' and the scope of 'measures necessary' as pertaining to emergency management plans.

The RDCK's current emergency management plans are focused on protection of the life safety of our residents. Adding considerations for animals, places and things is an increase in our scope. What resources and funding will be provided to support this work?

People who experience intersectional disadvantage may be currently supported by other agencies (e.g. Interior Health, BC Housing, MSDPR). What is the expectation for the RDCK for assisting these people?

An International joint management commission controls the lake water in the RDCK, the Americans control this, so what happens in a massive flood in the US that impacts the RDCK?

Regional Districts: Risk Assessment and Emergency Management Plan Scope

Key Question A6: How should the regulations establish a minimum required scope for regional district plans?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management plans. We do not want rigid rules.

Other questions from the RDCK:

What about railways, highways? Boating? Lakes / Rivers, or air travel?

What about a fisheries emergency?

Consultation, Collaboration and Cooperation

Key Question A7: Should there be rules in the regulations for how local authorities consult and coordinate with neighbouring local authorities in the course of preparing, reviewing or revising a risk assessment or emergency management plan? If yes, what do you suggest?

The RDCK is concerned about the readiness of authorities such as diking authorities or improvement districts in participating in this work. What support will be available from the Province?
What are the roles and responsibilities for collaborating local authorities?

Key Question A8: Should there be rules in the regulations for how local authorities consult and cooperate with Indigenous Governing Bodies in the course of preparing, reviewing or revising a risk assessment or emergency management plan? If yes, what do you suggest?

What is the process for consulting multiple IGBs in a given geographic area and how will conflicts and disagreements be managed? We note the potential for long-held disagreements over territorial claims.

The RDCK is concerned about the readiness of some IGBs in participating in this work. What support will be available from the Province?

What are the RDCK's obligations for historic sites (cultural/heritage sites)? How will these be defined and identified?

Business Continuity Plans

Key Question A9: Should there be rules in the regulations for how business continuity plans are prepared? If yes, what do you suggest?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management plans. We do not want rigid rules.

Other questions from the RDCK:

Please define critical infrastructure, and include any businesses or external agencies that will be required to develop Business Continuity plans. (e.g. are gas stations or grocery stores considered critical, as they might be needed in an emergency).

What is the expectation of local government in preparing plans for other entities? How will the plans be coordinated between different critical infrastructure owners? E.g. power, telecommunications, water. What about Diking districts, irrigation districts?

What funding and support will be provided for the RDCK (or businesses in our region) to develop and implement these plans? An example of a solution might include remote offsite IT or other infrastructure, which will require capital investment.

Does this apply to essential services only or all of our services?

- I.e.: water = essential
- Recreation = non-essential – these may be used as emergency evacuation centres.

How often will the plans need to be updated?

Who will analyze plans to determine their potential effectiveness?

Who will write the plan for a municipality if in the Regional District EOC area?

Who implements the safeguards and procedure to mitigate?

Will small community water system owners each have to prepare Business Continuity Plans?

Reviewing and Revising Planning Materials

Key Question A10: Should there be rules in the regulations to establish a cycle for regular review and revision of risk assessments, emergency management plans, and business continuity plans? If yes, what would be an appropriate cycle?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management plans. We do not want rigid rules.

To require overly frequent updates will be a major burden on our limited resources, and may divert attention from more serious matters. We feel that a guideline around the amount of change that warrants an update, rather than a time-based requirement, would be more appropriate.

Emergency Management Organizations other than MJEMOs

Key Question B1: Local authority emergency management organizations: Should there be rules in the regulations for establishing, appointing members to, and maintaining emergency management organizations? If yes, what do you suggest?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management program. We do not want rigid rules.

Multijurisdictional Emergency Management Organizations

Key Question B2: What rules should the regulations provide to govern the formulation of MJEMOs?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management program. We do not want rigid rules.

Key Question B3: Should there be rules in the regulations about the governance and responsibilities of MJEMOs? If yes, what do you suggest?

The RDCK is willing to consider guidance and recommendations to help us improve our emergency management program. We do not want rigid rules.

Key Question B4: Should there be rules in the regulations to specify the types of record relevant to a local authority's participation in an MJEMO that must be given to the provincial administrator? If yes, what do you suggest?

If records are requested by the provincial administrator, the RDCK would comply, provided the request is relevant and appropriate. However, requiring frequent updates or distribution of records would add to our administrative burden, and should be avoided.

Other questions from the RDCK:

Would our current partnership model with municipalities qualify as a MJEMO?

Who is going to create the MJEMO, or determine membership?

Who is responsible to organise the meeting to arrange the formal partnership?

Where an MJEMO is created to lead all required activities under EDMA in advance of an emergency, when there is an emergency, do these MJEMOs change or replace the current EOC model for response management?

Will the MJEMO have the ultimate authority in the event of an emergency?

Who will resolve conflicts?

Should local governments set up MJEMOs for each possible eventuality/permutation of emergency with surrounding local governments?

What is the expected scope/size of MJEMO?

What funding will be provided to set up and operate MJEMOs?



Board Report

Date of Report: January 22, 2024
Date & Type of Meeting: February 15, 2024 – Regular Board Meeting
Author: Jon Jackson, Emergency Program Coordinator
Subject: Grant For Emergency Operations Centre Staff Equipment and Training
File: 14/7610/01
Electoral Area/Municipality: All of RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek approval for staff to submit a grant application to the Union of BC Municipalities (UBCM) under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff.

SECTION 2: BACKGROUND/ANALYSIS

UBCM has offered a grant stream that is intended to support Emergency Operations staff with training and equipment. The deadline for submission of the application is February 23, 2024. We would like to utilize these funds as follows:

History of this grant at the RDCK:

In 2022, we utilized funding from this grant to equip our primary EOC facility on Victoria Street with additional displays, laptops and tablets.

In 2023, we utilized funding from this grant stream to set up our backup EOC site, to ensure business continuity of emergency coordination if the primary location needs to be evacuated due to an impending threat.

1. Backup EOC Exercise:

In order to test the processes and equipment at the backup EOC site, and to build the familiarity of our EOC personnel with the new facility, we would like to run an exercise drill, where we will simulate an evacuation at the primary EOC.

The funds will be used to hire an expert consultant to design and run the exercise, and to create a list of any recommendations for further improvement.

2. Equipment:

Staff has identified a need to improve our communications equipment at the Emergency Operations Centre for use when using video conference technology to connect with our Field personnel, Incident Command post staff, and other agencies. The grant will be used to purchase two “owl” camera/microphone systems that can be used in the primary EOC, or transported to the backup EOC in case of an activation there.

The “owl” camera/microphone systems will also be available for use during non-incident related activities such as Emergency Preparedness Committee meetings.

We need to purchase personal protective equipment (boots, jackets and hard hats) for Emergency Program staff for use during activities such as field visits and incident response.

The equipment will contribute to the safe performance of staff duties when in the field. As this is a worksafe requirement, if we don't apply for the grant, we will need to pay for it from our operational budget.

3. Rapid Damage Assessment (RDA):

We intend to provide training and equipment for RDCK staff for Rapid Damage Assessment.

The funds will be used for personnel to attend an accredited RDA course, and to provide backpacks with tools and equipment necessary to perform Rapid Damage Assessments.

RDA is a key component of assessing the safety of properties and infrastructure following an emergency incident, and will inform the decision on whether, or when, it is safe for evacuation orders to be rescinded, and to identify what further actions must be taken to support recovery following the disaster. This course is presented by BC Housing, and teaches skills to identify unsafe conditions in wood frame, masonry and concrete construction caused by floods, earthquakes or windstorms.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The cost estimate for the training and equipment is \$30,000. The maximum grant available is \$30,000.

The grant will fund 100% of the project costs, so no further taxation costs will be incurred. If this proposal is approved by the Board and we are successful with the grant, a financial plan adjustment to Service A101 will be required.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The backup EOC location and function is a part of the RDCK Emergency Program Business Continuity planning. Business Continuity planning is a requirement is the Emergency and Disaster Management Act (EDMA).

Rapid Damage Assessment will be an important element in our process for re-entry of residents following an evacuation, and will form part of our Recovery planning per EDMA.

3.3 Environmental Considerations

None anticipated

3.4 Social Considerations:

None anticipated

3.5 Economic Considerations:

None anticipated

3.6 Communication Considerations:

None anticipated

3.7 Staffing/Departmental Workplace Considerations:

Staff time for an Emergency Program Coordinator to apply for, manage and report on the grant. Also staff time will be needed to purchase the equipment and arrange for the training.

3.8 Board Strategic Plan/Priorities Considerations:

Organizational excellence – creation of resilient government structure.

Managing our assets in a fiscally responsible manner. Develop cost effective, practical solutions.

SECTION 4: OPTIONS & PROS / CONS

Option 1: Staff recommend the RDCK Board approve the application to UBCM for the grant to cover the costs of training and equipment for Emergency Program staff.

Pros

- More prepared personnel should the Emergency Operations Centre need to relocate
- Better trained personnel
- Improve communications at the Emergency Operations Centre
- Staff is better protected when working on site

Cons

- none

Option 2: That the RDCK Board does not approve the application to UBCM for the grant to purchase PPE for staff.

Pros

- None

Cons

- Staff will not receive the recommended training
- We will not be able to test the activation of the backup EOC
- Staff will not have access to important protective equipment OR
- An alternate source of funding will be needed (taxation)

SECTION 5: RECOMMENDATIONS

That the RDCK Board approve the application to the UBCM February 2024 intake for funding to provide training and equipment for Emergency Program staff, for a total of \$30,000.

Respectfully submitted,

Jon Jackson – Emergency Program Coordinator

CONCURRENCE

Manager of Community Sustainability – Dan Seguin

Approved

GM of Development & Community Sustainability – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

None



Board Report

Date of Report: February 1, 2024
Date & Type of Meeting: February 15, 2024 Open Regular Board MEeting
Author: Sangita Sudan, GM Development & Community Sustainability
Subject: 2024 LOCAL CONSERVATION FUND S292 FUNDING RECOMMENDATIONS
File: 10-5210-20-KLLCF
Electoral Area/Municipality:

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval for the release of grants under the Local Conservation Fund S292 for projects in 2024.

SECTION 2: BACKGROUND/ANALYSIS

In September 2023, a request for proposals was advertised by the Kootenay Conservation Program (KCP) to solicit submissions for funding through the Local Conservation Fund (LCF). Advertisements were placed in local print, online media and the KCP network. Upon the closing date of October 31, 2023 the KCP received seven (8) proposals seeking funding through the LCF program.

This year 8 proposals were submitted. In mid December the Technical Review Committee (TRC), a voluntary advisory of environmental professionals, met to score the proposals and present recommendations to the RDCK. The TRC recommends that funding in the amount of \$129,976.85 be granted to eight (8) of the proponents.

Project suitability for each proposal must meet a series of mandatory requirements such as:

Must fall within a LCF service area – RDCK Area A, D, E and H.

Address one of the International Union for Conservation of Nature (IUCN) threat to biodiversity;

Be an eligible activity under the terms of reference (ToR)

In addition the proponent must be:

Registered non-profit organization, local government or First Nations Band or one that is partnered with a qualified organization, and

Prepared to make a presentation on the outcomes of their work and submit interim and final written reports.

To provide some guidance to local project proponents in 2018, a Kootenay Lake Conservation Guidance Document was prepared as a reference to assist proponents with their proposals. This document is available on the Kootenay Conservation Program website at: http://kootenayconservation.ca/wp-content/uploads/KCP-KLLCF-Guidance-Doc-Handout_FINAL_15Aug2018.pdf

Staff is recommending the projects listed in the table be approved. Attachment A provides more details on each proposal.

Project Name	Proponent	Recommended To Board
Enhancing bat habitat and monitoring populations in the West Kootenay	Wildlife Conservation Society Canada (WCSC)	\$22,865.00
Grizzly Bear Coexistence Solutions	Lardeau Valley Opportunity LINKS	\$ 13,800.00
Creation and protection of anthropogenic bat Habitat in the RDCK region	Okanagan Nation Alliance	\$ 18,095.00
Kootenay BroomBusters- A Community Led Pulling Together Program	Central Kootenay Invasive Species Society	\$9,316.85
Slocan Valley Pollinator Highway Project: Phase1	Elk Root Conservation Farm Society	\$18,000.00
Crooked Horn Farm Phase 2	BC Wildlife Federation	\$ 20,000.00
Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management	Valhalla Foundation for Ecology	\$ 14,400.00
North Slocan Bull Trout Conservation Project	Slocan Lake Stewardship Society	\$ 13,500.00
TOTAL		\$129,976.85

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
 Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The Technical Review Committee recommends grant approval for eight of the 14 proposals received and listed in the table above for a total of \$129,976.85.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The LCF Service was established in consultation with residents in Electoral Areas A, D, E and H following referendums in 2014 and 2022.

Proposals to the LCF are assessed for eligibility as noted in the Terms of Reference by an independent Technical Review Committee appointed by the Board and made up of conservation professionals.

3.3 Environmental Considerations

The Kootenay Lake and surrounding area has been impacted for its ecological and habitat values due to dam operations and development pressure. As a result, the LCF funding provides grants to support Kootenay Lake area conservation efforts to ensure the broader goals of protecting the watershed and water quality is achieved for future generations.

3.4 Social Considerations:

Conservation efforts address the overall social well being of the residents living in a healthy environment.

3.5 Economic Considerations:

Kootenay Lake area is a high value recreation and tourism asset for the region. It is also a water sources for many residents. The overall sustainability of the Kootenay Lake watershed is a public resource within the region.

3.6 Communication Considerations:

Upon approval by the Board, the recipients for the 2023 intake of the LCF will be announced.

3.7 Staffing/Departmental Workplan Considerations:

The management of the LCF Service S292 is in the workplan for the General Manager of Development and Community Sustainability supported by administrative staff, finance and Corporate Officer at the RDCK.

3.8 Board Strategic Plan/Priorities Considerations:

This project aligns with the Board objective: to strengthen our relationships with our community partners and to adapt to our changing climate and mitigate GHG emissions.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board approve grant funding for eight (8) 2024 projects from the Local Conservation Fund, Service 292 for \$129,976.85, and further include this amount in the 2024 Financial Plan.

Pro: The funding for the proposals has been allocated in the 2024 budget, endorsed by both the TRC and participating Area Directors.

Con: The Funds if not spent will accumulate as surplus in the 2024 budget

Option 2: That the Board not approve grant funding for eight (8) 2024 projects from the Local Conservation Fund, Service 292 for \$129,976.85, and further include this amount in the 2024 Financial Plan.

Pro: None identified

Con: By not approving, the Board would impact the process by which the service operates, and not be accountable to the public and to proponents who applied as per the service Terms of Reference.

SECTION 5: RECOMMENDATIONS

That the Board approve grant funding for eight (8) 2024 projects from the Local Conservation Fund, Service 292 for \$129,976.85, and further include this amount in the 2024 Financial Plan.

Project Name	Proponent	Recommended To Board
Enhancing bat habitat and monitoring populations in the West Kootenay	Wildlife Conservation Society Canada (WCSC)	\$22,865.00
Grizzly Bear Coexistence Solutions	Lardeau Valley Opportunity LINKS	\$ 13,800.00
Creation and protection of anthropogenic bat Habitat in the RDCK region	Okanagan Nation Alliance	\$ 18,095.00

Kootenay BroomBusters- A Community Led Pulling Together Program	Central Kootenay Invasive Species Society	\$9,316.85
Slocan Valley Pollinator Highway Project:Phase1	Elk Root Conservation Farm Society	\$18,000.00
Crooked Horn Farm Phase 2	BC Wildlife Federation	\$ 20,000.00
Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management	Valhalla Foundation for Ecology	\$ 14,400.00
North Slocan Bull Trout Conservation Project	Slocan Lake Stewardship Society	\$ 13,500.00
TOTAL		\$129,976.85

Respectfully submitted,
Sangita Sudan, GM of Development and Community Sustainability

CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – RDCK Local Conservation Fund (LCF) – Funding Recommendations for 2024 Proposals

Regional District of Central Kootenay Local Conservation Fund (RDCK LCF)

Funding Recommendations for 2024 Proposals



Photo: Gillian Sanders, Grizzly Bear Coexistence Solutions

Report Submitted by:

Kendal Benesh, KCP LCF Coordinator and Juliet Craig, KCP Program Director
Kootenay Conservation Program¹

January 10, 2024



¹ Kootenay Conservation Program, www.kootenayconservation.ca, info@kootenayconservation.ca

Executive Summary

Kootenay Conservation Program (KCP) received fourteen (14) proposals seeking a combined total of **\$179,724.85** in funding through the Regional District of Central Kootenay Local Conservation Fund (RDCK LCF) service for 2024. Following review, the RDCK LCF Technical Review Committee (TRC) recommends that funding in the amount of **\$129,976.85** be granted to support eight (8) of the fourteen (14) proposed projects. RDCK staff determined that **\$130,000.00** would be available for allocation in 2024.

The following projects were ranked by priority (highest to lowest score):

Project Name	Proponent	AVG POINTS / 50	Amount Requested	Amount Recommended
Enhancing bat habitat and monitoring populations in the West Kootenay	Wildlife Conservation Society Canada	46.8	\$22,865.00	\$22,865.00
Grizzly Bear Coexistence Solutions	Lardeau Valley Opportunity LINKS	46.4	\$13,800.00	\$13,800.00
Creation and protection of anthropogenic bat Habitat in the RDCK region	Okanagan Nation Alliance	44.6	\$18,095.00	\$18,095.00
Kootenay BroomBusters- A Community Led Pulling Together Program	Central Kootenay Invasive Species Society	43.8	\$9,316.85	\$9,316.85
Slocan Valley Pollinator Highway Project: Phase 1	Elk Root Conservation Farm Society	42.4	\$18,000.00	\$18,000.00
Crooked Horn Farm Phase 2	BC Wildlife Federation	39.8	\$20,000.00	\$20,000.00
Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management	Valhalla Foundation for Ecology	39.1	\$15,210.00	\$14,400.00
North Slocan Bull Trout Conservation Project	Slocan Lake Stewardship Society	37.8	\$15,000.00	\$13,500.00
Habitat Restoration for Beavers along the Duncan Lardeau River Floodplains	BC Conservation Foundation	37.1	\$12,000.00	\$0.00
Slocan Lake Underwater Cleanup	Hands On Conservation Society	36.3	\$5,250.00	\$0.00
Rewilding Piq ki?láwna?: Halting the Spread of Invasive Plants	Blood of Life Collective	33.7*	\$4,863.00	\$0.00
Columbia Basin Water Monitoring Collective	Living Lakes Canada	33.0*	\$10,000.00	\$0.00

Slocan Valley Pest Mitigation: Safeguarding Nk̓áwxtən and Beyond	Blood of Life Collective	32.8*	\$6,325.00	\$0.00
Wolverine Monitoring	Hands On Conservation Society	20.6*	\$9,000.00	\$0.00
	Total		\$179,725.00	\$129,976.85

*Not Technically Sound

The proposed projects occur in the following Electoral Areas:

Project Name	Electoral Area A	Electoral Area D	Electoral Area E	Electoral Area H
Enhancing bat habitat and monitoring populations in the West Kootenay	✓	✓		✓
Grizzly Bear Coexistence Solutions	✓	✓	✓	✓
Creation and protection of anthropogenic bat Habitat in the RDCK region	✓	✓	✓	✓
Kootenay BroomBusters- A Community Led Pulling Together Program	✓	✓	✓	✓
Slocan Valley Pollinator Highway Project: Phase 1				✓
Crooked Horn Farm Phase 2				✓
Snk'mip Marsh Sanctuary habitat enhancement and invasive plant management				✓
North Slocan Bull Trout Conservation Project				✓
Habitat Restoration for Beavers along the Duncan Lardeau River Floodplains		✓		
Slocan Lake Underwater Cleanup				✓
Rewilding Piq ki?lawná?: Halting the Spread of Invasive Plants		✓		✓
Columbia Basin Water Monitoring Collective	✓	✓	✓	✓
Slocan Valley Pest Mitigation: Safeguarding Nk̓áwxtən and Beyond				✓
Wolverine Monitoring		✓		

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Background on the RDCK Local Conservation Fund

In 2014, Kootenay Conservation Program (KCP) worked in partnership with the Regional District of Central Kootenay (RDCK) to establish a local conservation fund service in the Central Kootenay and continues to work in partnership to administer this service.

The RDCK established the RDCK Local Conservation Fund service (referred to as the Kootenay Lake Local Conservation Fund [KLLCF] at the time) after a successful public assent vote in November 2014, which was held in conjunction with the local election in Electoral Areas A, D, and E. In 2022, residents of RDCK Electoral Area H voted by referendum to join the fund, expanding the service to the Slocan Valley, and in September 2023, the RDCK approved Electoral Area F to join the service after the Alternate Approval Process indicated public support. The financing mechanism is a parcel tax of \$15 per parcel per year, which is applied to all parcels (residential, industrial, commercial) within the service area. The Local Conservation Fund's Terms of Reference reflects the priority themes of aquatic systems and conservation of water, wildlife, and habitat.

From 2016 to 2022, the RDCK Local Conservation Fund (RDCK LCF) approved 44 grants totalling \$535,000. This local investment has leveraged over four times that amount in external grants and in-kind support, not including two conservation acquisitions, which if included, raises the leveraged funding to 38 times additional funding.

The RDCK is responsible for maintaining the integrity of the RDCK LCF and retains the responsibility for final approval of all projects, grant payments, and financial audits of the Fund. Under a formal, written agreement, KCP is responsible for administering the RDCK LCF, including updating application and reporting forms, advertising calls for proposals, responding to enquiries, facilitating a technical review of applications and projects, project evaluation, and overall program evaluation. More information can be found at <https://kootenayconservation.ca/rdck-local-conservation-fund/> and a summary of RDCK LCF projects to date can be found at <https://kootenayconservation.ca/rdck-local-conservation-fund-projects/>.

Project Application Process

In August of 2023, a request for proposals was circulated for the submission of proposals to KCP to access funding through the RDCK LCF. Advertisements were placed in local print and online media as well as shared via KCP's network channels. The closing date was October 31, 2023, and a total of fourteen (14) applications were received. On November 27, 2023, the RDCK LCF Technical Review Committee (TRC) met to collectively score the proposals and make funding recommendations to the RDCK.

Technical Review Committee

The TRC continues to operate effectively. Members who conducted this technical review were:

- Marc-Andre Beaucher
- John Cathro
- Ryan Durand
- Tyson Ehlers
- Kersti Vaino

The TRC operates under a conflict-of-interest protocol:

Committee members will inform the Consultant of any circumstances, be that an actual conflict of interest or an appearance of conflict, which may have a negative or harmful effect on their ability to perform the duties required of the appointment or the reputation of the Committee.

This year, the following conflicts of interest were declared:

- Tyson Ehlers declared a conflict of interest with the Slocan Lake Stewardship Society's *North Slocan Bull Trout Conservation Project* since Masse Environmental has conducted work related to other projects for the Slocan Lake Stewardship Society. He did not participate in scoring or discussions for this project.
- Tyson Ehlers declared a conflict of interest with the BC Wildlife Federation's *Crooked Horn Farm Phase 2* project since he is on the Board of Directors for Slocan River Streamkeepers Society. He did not participate in scoring or discussions for this project.
- Ryan Durand declared a conflict of interest with the Slocan Lake Stewardship Society's *North Slocan Bull Trout Conservation Projects* since he has conducted work related to other projects for the Slocan Lake Stewardship Society. He did not participate in scoring or discussions for this project.
- Ryan Durand declared a conflict of interest with the BC Wildlife Federation's *Crooked Horn Farm Phase 2* project since he is on the Board of Directors for Slocan River Streamkeepers Society and was involved in Phase 1 of the project. He did not participate in scoring or discussions for this project.

Project Suitability

To be considered, a project must first meet a series of mandatory requirements. The project must:

- Fall within the RDCK LCF service area – RDCK Electoral Areas A, D, E and H;
- Address at least one IUCN threat to biodiversity and one of the Fund's Guidance Document² Priority Conservation Actions; and
- Be an eligible activity under the Fund's Terms of Reference.

² Amec Foster Wheeler Environment and Infrastructure. 2018. Kootenay Lake Local Conservation Fund Guidance Document. Prepared for Regional District of Central Kootenay, Nelson, BC.

The proponent must:

- Be a registered non-profit organization, local government or First Nation; and
- Be prepared to make a presentation on the outcomes of their work and submit an interim and final written report.

If the project fulfills these requirements, they are scored out of a total of 50 points:

- Project Feasibility – Maximum 10 points;
- Cost Effectiveness – Maximum 5 points;
- Cost Sharing – Maximum 5 points;
- Project Effectiveness – Maximum 20 points; and
- The Fund’s Guidance Document Priority Action – Maximum 10 points.

RDCK staff determined that \$130,000.00 would be available for allocation in 2024.

Technical Review Committee Recommendations

1. Enhancing Bat Habitat and Monitoring Populations in the West Kootenay

Total: 46.8 Points

Funding Requested: \$22,856

Recommended: \$22,856

Submitted by: Wildlife Conservation Society Canada — Dr. Cori Lausen

Project Location: RDCK LCF — Areas A, D and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$22,856	29%
Other Cash	\$53,012	66%
In Kind	\$4,355	5%
Total Project Budget	\$80,224	

Project Description: Bats are the longest-lived and slowest-reproducing of all small mammals, making them particularly vulnerable to slow-developing threats. Habitat degradation over the lifetime of a human and bat, which can span decades, means that already limited habitats can instantly be lost through events like eviction from a building with no suitable roosts or timber harvest, with few or no suitable alternative roosts to support maternity colonies. The bat community in the West Kootenay is one of the most diverse in Canada, with 12 species, each representing significant differences in their foraging and roosting requirements and filling unique ecosystem roles. Forests are important for bats, and because different species need different types and numbers of trees, it is increasingly challenging to maintain enough tree roosts of a varied spectrum available for each species to successfully raise young. Bats need older trees with defects (lightning strikes, cavities, loose bark). With low elevation old and mature trees, with the suitable cavities and crevices for bat colonies becoming increasingly limited, there is increasing interest in the efficacy of implementing additional appropriate mitigation strategies (artificial bark, chainsaw modified snag creation, bat condo, bat boxes). In addition to reduced natural habitat, building-roost evictions by landowners are on the rise. A key component of managing and protecting building-roosting bats is to provide outreach and foster stewardship to the bats that depend on buildings. Two building-roosting species, Little Brown Myotis (endangered) and Yuma Myotis, are now experiencing significant mortalities in NW Washington due to White-nose Syndrome (WNS). The fungus that causes this disease is slowly spreading from Washington, Montana, and Alberta, and was detected for the first time in BC last year (BC Gov 2023). Our goal is to continue to try to build resiliency into the populations of building-roosting bats.

Project Objectives:

Our long-term goal is to restore natural, and secure anthropogenic, roosting habitat for bats. In the West Kootenay, including the Slocan and Kootenay Lake areas, our project entails locating, creating, and monitoring roosts, and communicating with landowners. Objectives are to:

- 1) Create and assess artificial/modified trees for enhancement of bat roosting habitat.
 - a. Install guano catcher on all new roost creations and install monitoring equipment to determine use.
 - b. Check for and collect guano periodically throughout the summer and submit for genetic analysis to identify species.
 - c. Identify high priority areas in the Slocan Valley for tree roost enhancement and install/create new structures that mimic old growth trees using artificial bark, and/or modify existing young trees (using chainsaws) to create immediate crevice habitat for bats and ultimately lead to the longer-term production of snags that will benefit bats and other wildlife.
 - d. Apply results of use patterns and species diversity to inform structure design and placement of additional tree roosts in the Slocan Valley.

- 2) Monitor for changes in baseline species diversity and relative abundance.
 - a. Continue to acoustically record bat echolocation calls in the Meadow Creek, Bonanza, and Summit Lake NABat grid cells.
 - b. Ideally, we will document bat activity for another 5 years to achieve species-specific trend assessments post-habitat enhancement.

- 3) Fill critical knowledge gaps for migratory bat species.
 - a. In addition to the long-term solar detector deployed on Duncan Island, we will deploy at least one bat detector during bat migration in the Slocan Valley which will be used to detect north-south migration that is hypothesized to occur starting sometime in mid to late summer and continuing until late September at least.

Previous RDCK LCF Funding:

Year	LCF Funding Received
2023	\$20,441
2022	\$13,000
2021	\$14,000
2020	\$15,000
2019	\$10,000
TOTAL	\$72,441

*Note: The Kootenay Community Bat Project was also supported by the RDCK LCF in 2016 (through Kootenay Centre for Forestry Alternatives) and 2017 - 2018 (through Wildlife Conservation Society Canada).

2023 Accomplishments:

- Guano catchers were installed on all tree roosts which were created in 2022 and collection occurred throughout the summer and through the end of October where possible.
- Samples will be submitted to the lab for DNA testing by the end of November.
- The Meadow Creek NABat grid cell was monitored in June, with four stationary detectors deployed, one per quadrant. Two driving transects were conducted during the week that the detectors were recording.
- An acoustic detector was deployed on Duncan Island during summer 2023 and continues to record for migration monitoring.
- 7 roost locations counted in 2023:
 - 4 roosts counted in previous years
 - 2 additional roosts in 2023 that were unable to be counted in 2022 due to time constraints
 - 1 new roost (Crawford Bay Hall)
 - 2 condos were built/finished in 2023 and plan to count the roosts in 2024
- Landowner outreach:
 - 35 emails and phone calls answered
 - 6 site visits
 - 1 bat count workshop
 - 2 formal events/presentations
 - 4 press releases
 - >20 Facebook posts
 - 6 Newsletters

Primary Guidance Document Conservation Action Addressed:

- Protect identified critical, rare or sensitive habitats or features

Recommendation to Directors:

- Strong project with well written proposal, builds on existing work and investments, strong team with demonstrated success, good partnerships and cost sharing, and appreciate the alignment with other bat work taking place in the region.
- Project is recommended for funding.

Feedback to Proponent:

- Strong project with well written proposal, builds on existing work and investments, strong team with demonstrated success, good partnerships and cost sharing, and appreciate the alignment with other bat work taking place in the region.

2. Grizzly Bear Coexistence Solutions

Total: 46.4 Points

Funding Requested: \$13,800

Recommended: \$13,800

Submitted by: Lardeau Valley Opportunity LINKS – Chelsey Jones

Project Location: RDCK LCF — Electoral Areas A, D, E and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$13,800	20%
Other Cash	\$40,000	59%
In Kind	\$14,500	21%
Total Project Budget	\$68,300	

Project Description: Grizzly bear/agriculture conflicts create real and tangible threats for both Kootenay Lake and Slocan Valley residents and recovering grizzly bear populations. With increasing semi-rural and urban residents interested in raising local food, more people are keeping backyard chickens, sheep, pigs, beehives, and growing crops in their backyards. Livestock kills or property/crop damage perpetuates intolerance to grizzly bear presence in human settled valleys and leaves the Conservation Officer Service (COS) with limited management options. Grizzly Bear Coexistence Solutions (GBCS) provides a 50% cost share with residents for electric fencing equipment to protect their livestock and/or crops from bears. This helps to share the social cost of living with grizzly bears on the landscape. Properly installed electric fencing is an excellent tool for farms, homesteads, orchards, and backyard food producers to prevent bear conflicts. This project started in the Columbia Basin in 2013 and has been highly successful, with 532 electric fences installed in the Basin to date. This project reaches beyond the RDCK LCF area, but RDCK LCF funds will be used only in RDCK Areas A, D, E, and H. This project has strong support as it addresses residents' concerns and provides appropriate education, outreach, action, support, and tools to prevent and reduce grizzly bear conflicts. It also provides much needed safety education regarding interactions with grizzly bears.

Project Objectives:

The goal of Grizzly Bear Coexistence Solutions is to improve human-grizzly bear coexistence through education, collaboration, and use of practical tools. Project objectives are:

- 1) To improve grizzly bear/human coexistence in low-elevation habitats. The outcome of this objective is reduced grizzly bear conflicts and resulting grizzly bear mortalities.
- 2) To reduce grizzly bear/agricultural conflicts by providing education and support to Kootenay Lake and Slocan Valley residents. The outcome of this objective is that electric fencing is widely used as a long-term solution and becomes the social norm to prevent grizzly bear conflicts throughout region in future years.

- 3) To share the cost of direct conservation action (electric fencing). The outcome of this objective will be 15-20 electric fences installed in the RDCK LCF service area each year of project delivery.
- 4) To assist residents and increase tolerance towards grizzly bears as conflicts are reduced. The outcome of this objective is effective conflict prevention and an increase of tolerance as bears do not cause property damage or livestock kills.
- 5) To assist BC Conservation Officer Service in non-lethal management of grizzly bears. The outcome of this objective is COS is effectively able to recommend electric fences as a non-lethal management response to grizzly bear conflicts and provide residents and COS with a viable alternative to shooting bears.
- 6) To provide safety information and bear spray training with inert practice spray to various groups and individuals where human activities and grizzly bear habitats overlap. The outcome of this objective will be expert safety information on grizzly bear behaviour and how to safely respond when encountering grizzly bears to at least five groups each year of project delivery.

Previous RDCK LCF Funding:

Year	LCF Funding Received
2023	\$11,500
2022	\$9,000
2021	\$11,000
2020	\$12,000
2019	\$12,000
2018	\$12,000
2017	\$9,080
TOTAL	\$76,580

2023 Accomplishments:

- Fielded 29 emails and 18 phone calls from different residents to date in 2023.
- Remote cameras have been deployed and images used in outreach events.
- GBCS has responded to 3 grizzly bear conflict locations.
- Used social media to promote project events and to outreach to those experiencing grizzly bear conflicts, including the project's online learning videos.
- There have been 12 electric fences installed in RDCK LCF area so far in 2023 using cost share funds from RDCK LCF and partners: Area D - 6 fences, Area A - 2 fences, Area E - 4 fences. All fences installed through RDCK LCF funds have been successful in deterring bears and residents are satisfied with their fences.
- There have been no non-lethal management events to date in the RDCK LCF area.
- Two grizzly bear safety workshops in Nelson and Balfour that attracted people from Blewett and other Electoral Area E residents, and one in Meadow Creek.

- GBCS provides ongoing grizzly bear safety outreach to bear viewers and photographers on the Lardeau River through September-October. Safety info has also been shared through phone calls, emails, and social media during the season.

Primary Guidance Document Conservation Actions Addressed:

- Reduce mortality to listed, rare or sensitive species

Recommendation to Directors:

- Strong proposal that provides concise description of the issue.
- Project has strong partnerships, good leveraged funding and broad support and is inspiring community change on a deep level.
- High value, long-term project in the region with a good reputation.
- Project is recommended for funding.

Feedback to Proponent:

- Strong proposal that provides concise description of the issue.
- Project has strong partnerships, good leveraged funding and broad support and is inspiring community change on a deep level.
- High value, long-term project in the region with a good reputation.
- Considering that the project has been active for a decade, it would be appreciated if the proponent could provide a summary report on project impacts over this time period, including data and results, lessons learned, and a map of where fences have been installed.

3. Creation and Protection of Anthropogenic Bat Habitat in the RDCK Region

Total: 44.6 Points

Funding Requested: \$18,095

Recommended: \$18,095

Submitted by: Okanagan Nation Alliance – Pauline Terbasket

Project Location: RDCK LCF — Electoral Areas A, D, E and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$18,095	53%
Other Cash	\$7,977	24%
In Kind	\$7,900	23%
Total Project Budget	\$33,972	

Project Description: The bat community in the West Kootenay is one of the most diverse in Canada, with 12 species representing significant differences in their foraging and roosting requirements. The two building-roosting species most commonly found in buildings in the West

Kootenay (Little Brown Myotis, listed as endangered federally and Yuma Myotis, vulnerable in BC) are now experiencing significant mortalities in NW Washington due to white nose syndrome (WNS), the fungal disease which is slowly spreading towards the BC border from Washington, Montana, and Saskatchewan. As of last year, the fungus responsible for WNS, *Pseudogymnoascus destructans* (Pd), was detected in a guano sample in the Grand Forks area. We are proposing to build a bat condo on private land owned by the Elk Root Conservation Farm Society (ERC) at Vallican to provide habitat replacement to a nearby recently excluded local bat colony. This new condo will complement a growing network of condos already built or under construction in the greater Creston area, the Kootenay Lake region, and now Slocan Valley. Bat Condos are robust structures that simulate buildings, and typically need less maintenance than bat boxes. They also provide substantially more microclimate options for raising of young and do not overheat – as such, these structures are more appropriate alternative habitats to build for bats than bat boxes which are known to overheat and have caused mass bat mortalities in some locations in the Kootenays and elsewhere in the province. Based on data collected at Duck Lake Condo in Creston, tens of thousands of bats are thought to benefit from this one structure to raise young in summer and breed in spring and fall. A similar bat condo on the Elk Root Conservation Farm Society's (ERC) land would provide a replacement maternity roost for the recently excluded colony located close to their original roost in the same foraging habitat. Our partnership with ERC would provide for the long-term maintenance of monitoring of the structure.

Project Objectives:

Our long-term goal is to restore and secure anthropogenic roosting habitat for bats. In the West Kootenay, including the RDCK area, our project entails locating, creating, and monitoring roosts, and communicating with landowners. Project objectives are to:

- 1) Create habitat for building-roosting bats (condo)
 - a. In partnership with Elk Root Conservation Farm Society (ERC) in Vallican, ONA technicians and Syilx community members, and builder (Allan Hughes), build a condo on the Elk Root property in in the Slocan Valley.
 - b. Monitor the use of the condo through exit counts, acoustic monitoring, guano sampling, and wildlife cameras.
- 2) Monitor the new Bat Condo in Crawford Bay and Kuskanook
 - a. Collect guano and install/maintain monitoring equipment to determine use and quantify available microclimate options.
 - b. In response to the level of use by bats, the KCBP program participants will count bats emerging from the structure up to 4 times as part of the BC Annual Bat Count. A future capture project may also occur to assess individuals.
 - c. Design and install signs at each of those locations.
 - d. Guano collection for DNA testing will occur at each of those locations.
- 3) Secure and protect bat habitat by supporting and educating RDCK area landowners who have bats and provide guidance for roost protection, enhancement, or replacement.
 - a. Respond to phone calls, emails and conduct site visits as needed to landowners.

- b. Provide education and outreach (e.g., social media, website bcbats.ca, videos, guidance documents, etc.).
- 4) Promote the annual BC Bat Count Initiative.
 - a. Recruit and train volunteers through bat count workshops to count bats emerging from roosts at least 2 times during the summer.
- 5) Expand the interactive map of all known roosts in the RDCK area (adding area H)
 - a. ONA GIS technicians will create a GIS map with all the known roosts in the KCBP and the WCSC's databases.

Previous RDCK LCF Funding:

Year	LCF Funding Received
2023	\$20,441
2022	\$13,000
2018	\$12,923
2017	\$16,025
2016	\$15,000
TOTAL	\$72,441

*Funding was for the Kootenay Community Bat Program, which is separate than funding that has been provided directly to Wildlife Conservation Society Canada for Bat Roost Habitat Enhancement and other projects in 2019, 2020, 2021, 2022, and 2023.

2023 Accomplishments:

N/A* (Note: some 2023 deliverables accomplished by WCSC in 2023 were in partnership with Kootenay Community Bat Project)

Primary Guidance Document Conservation Action Addressed:

- Restore or create habitat features important for fish and wildlife

Recommendation to Directors:

- Well written proposal with strong team, proven track record, tangible outcomes, good project support and appreciate alignment with other bat work taking place in the region.
- Project is recommended for funding.

Feedback to Proponent:

- Well written proposal with strong team, proven track record, tangible outcomes, good project support, and appreciate alignment with other bat work taking place in region.
- Appreciate that the project is providing habitat replacement for existing colony but would have liked to know more about what species and the number of bats that are being evicted.
- Suggest including more defined measures of evaluating success for project objectives (e.g., number of bats, number of different species expected to use condo for roosting).
- Would have liked to see landowner workshops included in budget.

4. Kootenay BroomBusters- A Community Led Pulling Together Program

Total: 43.8 Points

Funding Requested: \$9,317

Recommended: \$9,317

Submitted by: Central Kootenay Invasive Species Society – Erin Bates

Project Location: RDCK LCF — Electoral Areas A, D, E and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$9,317	40%
Other Cash	\$7,396	32%
In Kind	\$6,400	28%
Total Project Budget	\$23,113	

Project Description:

This project focuses on mobilizing community involvement to help address the spread of invasive species with an initial focus on Scotch broom in the Kootenays. Invasive species affect the economic and environmental potential and health of our communities. Tourism, recreation, agriculture, energy infrastructure and property values are all vulnerable to the impacts of invasive species. Invasive species also have a significant impact on ecosystem health, and the International Union for the Conservation of Nature (IUCN) considers them one of the greatest threats to biodiversity globally. Scotch broom is a priority species on the 2023 Provincial Public Land “Top 25” Invasive Plant Species List and is in regional containment in all areas of the RDCK as listed on the CKISS Invasive Plant Priority List. Scotch broom was introduced over a hundred years ago as an ornamental and has now spread across BC. As a result, scotch broom is identified as the top worst invasive species offender for impacts on the most species at risk (SAR) in the province. Therefore, management efforts targeting Scotch broom could have broad conservation benefits for many SAR and potentially, other native species that are not yet at risk. Scotch broom is highly flammable and poses a risk to our forests and range lands, especially where infestations lead from adjacent properties such as private lands and roadsides. Given the predicted increase in wildfires, Scotch broom control could have a profound benefit. On September 25 2023, the Union of BC Municipalities (UBCM) passed Resolution NR51 calling on the Province to take strong steps to stop the spread of Scotch broom across BC. Currently, Scotch broom is concentrated along the west arm and the main lake of Kootenay Lake, although sites are scattered throughout the region, including the Slocan Valley. It is a priority to remove the smaller outlier infestations in order to limit the extent of the Scotch broom's range and spread. It is also important to remove as much Scotch broom as possible to relieve the impacts of Scotch broom on native ecosystems throughout the region.

Project Objectives:

The overarching goal of this project is to establish a long-term model for community led invasive plant removal, or Pulling Together events, in the Central Kootenays. This program will focus on Scotch broom in order to simplify establishing a functioning model, tie into the existing BroomBusters program and address the particular issues of Scotch broom disposal. Scotch broom is colourful when in bloom, easy to identify, has significant impacts on the ecosystem, is a FireSmart concern and is highly satisfying and easy to control. If the model is successful, then there is the option to expand the program in the future to other species or to a multi-species approach. Objectives for this program are:

- 1) Environmental Literacy:
 - a. Pulling Together events develop community knowledge and skills and increase the environmental literacy of Canadians as part of the long-term solutions to tackle the double threat of climate change and invasive species. In this pilot program, participants will be trained in person during three Pulling Together-BroomBuster events and will have access to education material and a community of like-minded individuals. Participants will be trained in the core competencies of invasive plant management and prevention, identification and reporting, and the impacts of Scotch broom and invasive species.
- 2) Community Mental Health and Empowerment.
 - a. Providing a straightforward, easy to understand and action oriented opportunity to be a part of the solution will build a culture of hope and positivity. Linking individuals to a community of like-minded individuals and engaging residents in their own neighbourhood will foster connection to both people and the land.
- 3) Reducing the impact of Invasive Plants on Ecosystem.
 - a. Due to limited funding, CKISS management efforts are focused on smaller Scotch broom sites, leaving the area of highest concentration especially neglected. The addition of a community led Pulling Together-BroomBusters program would increase the regional capacity to remove Scotch broom in all areas.
- 4) Coordination and Partnership building.
 - a. Getting this program started in the RDCK requires initial work planning and partnership building, including identifying sites, developing procedures for organizing events, developing a webpage on the CKISS website, and identifying and coordinating partners that can support the program.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Implement a long-term community-driven invasive species treatment program

Recommendation to Directors:

- Strong application with solid methods, organization has expertise and a proven track record of success with other projects, good cost sharing, and tangible outcomes.
- Appreciate the strong community engagement aspect of project.
- Project is recommended for funding.

Feedback to Proponent:

- Strong application with solid methods, organization has expertise and a proven track record of success with other projects, good cost sharing, and tangible outcomes.
- Appreciate the strong community engagement aspect of project.
- Suggest being more detailed in specific targets for measurables (e.g., how many participants, how many hectares, etc.).

5. Slocan Valley Pollinator Highway Project: Phase 1

Total: 42.4 Points

Funding Requested: \$18,000

Recommended: \$18,000

Submitted by: Elk Root Conservation Farm Society – Angeline Emmott

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$18,000	16%
Other Cash	\$69,989	64%
In Kind	\$21,660	20%
Total Project Budget	\$109,649	

Project Description:

Elk Root Conservation Farm Society’s project to create a pollinator Highway in the Slocan Valley will support pollinator habitat connectivity vital to environmental conservation using a phased approach. Pollinators, including monarch butterflies and wild bumblebees, provide some of the most important, well-known ecosystem services. However, according to the Canadian Wildlife Federation, declines in native pollinator populations have become a significant concern for conservation due to habitat loss and lack of floral resources caused by climate change and other factors. Pollinator declines, including an 80% reduction of monarch butterflies over the last 20 years, puts the health of natural ecosystems at risk. Pollinator highways, through the establishment of native plants, offer significant benefits to wild pollinators by providing food sources such as wildflowers for pollen and nectar, and breeding and nesting habitats. Most notably, pollinator highways encourage the movement of pollinators through the landscape by connecting otherwise fragmented habitats. This, this project becomes a crucial component for

the maintenance and distribution of wild pollinator populations in the Slocan Valley and provides an exceptional opportunity for addressing connectivity habitat, one of the Fund's biodiversity target threats. This project is also important for the enhancement of wild pollinator habitat along roadsides and aids to reduce the IUCN's threat to biodiversity caused by transportation and service corridors, aligns with the RDCK's direct conservation actions for enhancing ecosystem processes and functions through the implementation of management strategies to increase wild pollinator habitat and native plant biodiversity in the Slocan Valley, and emphasizes the importance of bringing community groups together to achieve common goals.

Project Objectives:

This project has five main goals:

- 1) To enhance the native biodiversity of plants and pollinator species and to increase the distribution of pollinator species in the Slocan Valley.
- 2) Reduce the threats to biodiversity imposed by transportation and service corridors through habitat connectivity.
- 3) Manage and reduce impacts of invasive plants on native plant and pollinator species.
- 4) Installation of signage at the project site to share information and inspire engagement of community members in stewardship activities for restoration of wild pollinator habitat in the Slocan Valley.
- 5) Use Phase 1 of the project as proof of concept for an extension (Phase 2) of the highway through the Slocan Valley from Vallican along Highway 6 and the Rail Trail.

Objectives include:

- 1) Work with Ministry of Transportation and Infrastructure to select study sites and management practices to meet requirements of their Right of Way.
- 2) Develop restoration prescriptions and a management plan for the establishment of native plants and the removal of invasive plant species at the project site.
- 3) Monitor success/establishment of native plants at the project site and their benefits to wild pollinators.
- 4) Present the project findings to the project partners and community members and establish guidelines for future expansion of the pollinator highway.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Restore or enhance ecosystem processes/functions

Recommendation to Directors:

- Innovative, well thought out project with good partnerships, and nice to see support from the Ministry of Transportation and Infrastructure.

- High visibility and good opportunity to create a demonstration project along a public transportation corridor and can easily be expanded to other areas.
- Project is recommended for funding.

Feedback to Proponent:

- Innovative, well thought out project with good partnerships, and nice to see support from the Ministry of Transportation and Infrastructure.
- High visibility and good opportunity to create a demonstration project along a public transportation corridor and can easily be expanded to other areas.
- Good cost sharing but in-kind contributions seem inflated.
- Appreciate seeing a project focused on pollinators.
- Unsure of feasibility of completing and maintaining restoration on transportation and service corridors where other land managers are working.
 - Long term protection of restoration investment may be difficult; suggest ensuring that YRB road maintenance is engaged with project.
- Would like proponent to confirm that budget has been allocated correctly for 2024 funding year vs. other project years (e.g., signage component in work plan spans 2024 – 2026) but is included as a 2024 deliverable.

6. Crooked Horn Farm Phase 2

Total: 39.8 Points

Funding Requested: \$20,000

Recommended: \$20,000

Submitted by: BC Wildlife Federation — Neil Fletcher

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$20,000	30%
Other Cash	\$43,512	65%
In Kind	\$3,600	5%
Total Project Budget	\$67,112	

Project Description: The Crooked Horn Farm wetland restoration project aims to restore and enhance wetland habitat in the RDCK LCF service area. This project focuses on the expansion of wetland habitats, some of the most productive and biologically diverse ecosystems on this planet, supplying more than a quarter of our estimated ecosystem services despite only covering approximately 1% of the global land base. Wetlands provide key ecosystem services including habitat for wildlife and fish, water filtration and retention, aquifer recharge, improved soil health, erosion control, and carbon sequestration. Wetlands can also improve the resilience of communities against negative effects of climate change, such as flood events and droughts.

This project will specifically provide shallow wetlands that can mitigate floodwaters during freshet and high rain events, which are frequent in the Slocan Valley. Notably, the project places a strong emphasis on the conservation of species such as the western toad, Columbia spotted frog, painted turtle, bats, birds, and invertebrates. This project will also help alleviate invasive species encroachment near the site through the removal of invasive grasses and replanting and seeding of native species. Despite the importance of wetlands to wildlife and humans alike, they are continually threatened ecosystems, and approximately 70% to 90% of wetlands in developed regions of BC have been lost due to anthropogenic influences. In the Slocan Valley, human settlement and small-scale agriculture on the various floodplains are the dominant land uses in this system. The project aims to mitigate the negative impact of development pressures on natural resources, building on conservation measures. To ensure the site is maintained long-term to see the benefits of this restoration, the landowners have also agreed to sign a 10-year stewardship agreement, which aligns with the RDCK's Direct Conservation Action to establish landowner agreements on critical or high habitat.

Project Objectives:

The main goal of the project is to restore at least 0.25 ha of wetland, riparian, and floodplain habitat at Crooked Horn Farm in Winlaw by constructing a minimum of two ponds and widening ditches, which will create channel habitats and improve existing wetlands. Objectives are to:

- 1) In early 2024, complete preliminary preparations, such as conducting pre-restoration activities, designing a comprehensive plan, and obtaining the necessary permits.
- 2) Late 2024 will be dedicated to implementation and construction phases.
- 3) After the restoration, we will conduct monitoring and maintenance of the site using other funding.
 - a. The presence and thriving populations of specific target wildlife species, such as Western toad, Columbia spotted frog, painted turtle, bats, various bird species, and invertebrates, will act as clear indicators of the project's success.
 - b. We will evaluate the survival and growth native plants, ensuring their viability within the ecosystem. We will also actively manage and control invasive plant species to preserve the ecological balance and integrity of the restored wetland.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Protect critical or high habitat; establish covenant, landowner agreement

Recommendation to Directors:

- Well-written, concise proposal, strong team and partners with demonstrated past success in similar projects, builds on existing work with good cost-sharing.
- Project is recommended for funding.

Feedback to Proponent:

- Well-written, concise proposal, strong team and partners with demonstrated past success in similar projects, builds on existing work with good cost-sharing.
- Would have appreciated more detail on all aspects of wetland restoration activities including invasive plant management component.
- Unsure about timing for restoration, monitoring and adaptative management component and for acquiring permits.

7. Snk'mip Marsh Sanctuary Habitat Enhancement and Invasive Plant Management

Total: 39.1 Points

Funding Requested: \$15,210

Recommended: \$14,400

Submitted by: Valhalla Foundation for Ecology – Amber Peters

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$15,210	55%
Other Cash	\$5,420	20%
In Kind	\$7,040	25%
Total Project Budget	\$27,670	

Project Description:

Snk'mip Marsh is an incredibly precious wetland in a biodiverse nature sanctuary that contributes to the ecological integrity of the last un-dammed river system of the Columbia Basin (wetland and forested habitats). VFE's (Valhalla Foundation for Ecology's) multi-year restoration of the sanctuary has been a huge success to date but ongoing stewardship and some additional enhancements are needed. On a planet where wetlands are disappearing at an alarming rate, it's vital that we raise this ecosystem to its full potential for the large number of species, including species at risk, that so desperately need this rare type of habitat. This project supports the goals set out in the RDCK's Slocan Lake North OCP, which recognizes "the area encompassing and surrounding Bonanza [Snk'mip] Marsh as an environmentally sensitive area" and which encourages "the removal and management of invasive species and noxious weeds within the Plan area and the development of a comprehensive invasive weed management strategy." This project proposes to: reduce the threat of terrestrial and aquatic invasive plant species to ecosystem functions and microhabitats of species at risk including Coeur d'Alene Salamander and Western Painted Turtle – two species we documented that were not previously known in this area; remove priority invasive plant species and revegetate with native

species; enhance habitat for Western Painted Turtle; enhance habitat for Coeur d'Alene Salamanders and Western Toads.

Project Objectives:

Project objectives are to:

- 1) Delineate zones within the sanctuary for priority invasive plant control and restoration. Implement manual removal and undertake effectiveness monitoring via mapping of priority invasion boundaries and plant density pre- and post-treatment.
- 2) Revegetate with native grasses, shrubs and trees across all areas following invasive plant removal within the 17.4 ha sanctuary.
- 3) Identify potential hibernacula for Coeur d'Alene Salamander and confirm presence. Apply biologist's recommended habitat enhancements and treatment recommendations including eradication of invasive plant species.
- 4) Identify potential nesting sites for Western Painted Turtle and breeding areas for Western Toad and apply biologist's recommended habitat enhancements and treatment recommendations including eradication of invasive plant species.
- 5) Obtain an expert assessment of the previous 6 years of restoration efforts with site-specific recommendations for future enhancements. Implement (year two) expert recommendations.
- 6) Research and implement Western Painted Turtle habitat creation/enhancement. Monitor project outcomes via site surveys and remote camera surveillance (extending beyond year two).
- 7) Develop a stewardship plan for ongoing monitoring and restoration activities (we have started this but require additional funding in order to prepare a comprehensive plan).

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Implement actions recommended in recovery plans focused on target listed species/habitats

Recommendation to Directors:

- Well written, clearly defined project rationale, and builds on an existing conservation project that has demonstrated success.
- Some technical concerns around correlation between invasive species management and benefits to SAR habitat.
- Given limited knowledge of Western painted turtle and Coeur d'Alene salamander habitat needs in this area, a more informed approach to the habitat restoration component is recommended.
- Project is recommended for funding.

Feedback to Proponent:

- Well written, clearly defined project rationale, and builds on an existing conservation project that has demonstrated success.
- Unsure of feasibility of building habitat for Coeur d'Alene salamander; would have appreciated more details on creation of hibernacula.
- Lacked details on invasive species management component and unsure of feasibility of meeting this project objective in the timeline and budget outlined; recommend discussing invasive species management strategies with Central Kootenay Invasive Species Society.
- Would like to know if the source of invasive plant introduction from adjacent properties / land managers being addressed.
- Unclear if RDCK Local Conservation Fund funding will be sought for 2025; for future applications, please differentiate between objectives for different years.
- Given limited knowledge of Western painted turtle and Coeur d'Alene salamander habitat needs in this area, a more informed approach to the habitat restoration component is recommended.
- Recommend avoiding surveying for salamanders in the summer during hot / dry conditions.

8. North Slokan Bull Trout Conservation Project

Total: 37.8 Points

Funding Requested: \$15,000

Recommended: \$13,500

Submitted by: Slokan Lake Stewardship Society – Wendy King

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$15,000	46%
Other Cash	\$15,000	46%
In Kind	\$2,500	8%
Total Project Budget	\$32,500	

Project Description:

Bull Trout (*Salvelinus confluentus*) are provincially blue-listed species and their conservation is a high priority for the province of BC. This proposed project revisits the Bull Trout (BT) spawning habitats in the North Slokan tributaries so that specific conservation actions (e.g., fishing regulatory changes, habitat enhancement) and any related land use decisions can be better targeted to protect this blue listed species in the face of climate change. In addition to being an important sport fishery in the Slokan Lake watershed, BT are a keystone predator and an important ecosystem component of the health of the fish habitat in the lake and its tributaries.

This project will provide the foundation for a BT management plan that identifies key aquatic and riparian restoration/enhancement opportunities for the core bull trout spawning habitats on Slocan Lake. As a main predator within Slocan Lake, BT populations provide direct insight into the structure, functioning and overall health of the fish community in Slocan Lake. BT assessments on Slocan Lake in the past have been sponsored by Slocan Lake Stewardship Society. Though a FWCP pilot study in 2014, it was determined that the adult BT population can be indexed and monitored by counting BT Redds (i.e., habitat features for spawning). After the initial 3-year monitoring period (2014 – 2016) for all of the tributaries to Slocan Lake, it was identified that Silverton Creek contained 71% of the total Bull Trout spawning and Wilson Creek had 19% of the escapement at that time. During the cumulative four years of monitoring (2013-2016), Silverton Creek had consistently been the most utilized system ranging from 50% (2015)-90% (2013), with Wilson/Dennis Creek second in importance with a range from 10% (2013) – 42% (2015). The remainder of the spawning population in Slocan Lake moves between systems when accessible habitat and suitable conditions prevail. This work initiated a Fish regulatory change in 2017, to increase the allowable catch size from 30cm to 60cm for BT in the Slocan Lake. Fish recruitment after this regulation change will now be old enough to spawn and provide a spawning escapement estimate is to fully understand the current health of the BT population. This project would see this critical research cycle completed to determine current spawner abundance and recommendation for ongoing protection.

Project Objectives:

The overarching goal of the project is to protect endangered bull trout in the North Slocan from further population declines through the assessment and development of a management plan to support their recovery through defined conservation efforts. The project is divided into 3 phases with objectives:

- 1) Bull Trout Spawning Assessment: Complete a bull trout spawning assessment which includes an adfluvial redd count to Wilson, Dennis, and Silverton Creeks to estimate spawner distribution and abundance.
- 2) Site-Specific Temperature Monitoring: Install 4 temperature data loggers to assess temperature in key spawning locations identified by the redd assessment for Wilson, Dennis and Silverton Creeks. This will be an on-the- ground action that will enhance the current SLSS monitoring tributary program in place.
- 3) Bull Trout Conservation Plan for Silverton, Wilson and Dennis Creeks: Based upon the spawning and identified conservation opportunities, develop a Bull Trout Conservation Plan covering the lower reaches of Silverton, Wilson and Dennis Creeks. Report will include any regulatory recommendations needed to be presented to governing bodies.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Climate change monitoring that enhances understanding of habitat changes

Recommendation to Directors:

- Strong organization with a proven track record, large body of work supporting proposal, and inclusion of an experienced project team.
- Project is more monitoring and planning oriented and it is not clear how collecting more data after 10 years of previous work will lead to conservation outcomes.
- Question whether this is or should be a government responsibility; would like to see stronger coordination with provincial government.
- Project is recommended for funding.

Feedback to Proponent:

- Strong organization with a proven track record, large body of work supporting proposal, and inclusion of an experienced project team.
- Project is more monitoring and planning oriented and it is not clear how collecting more data after 10 years of previous work will lead to conservation outcomes.
- Question whether this is or should be a government responsibility; would like to see stronger coordination with provincial government.

9. Habitat Restoration for Beavers along the Duncan Lardeau River Floodplains

Total: 37.1 Points

Funding Requested: \$12,000

Recommended: Not recommended for funding

Submitted by: British Columbia Conservation Foundation – Ashley Ekelund

Project Location: RDCK LCF — Electoral Area D

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$12,000	20%
Other Cash	\$48,000	77%
In Kind	\$2,000	3%
Total Project Budget	\$62,000	

Project Description: The importance of beavers as allies in mitigating climate change, and even in slowing the spread of wildfires, has gained increasing recognition in recent years. The vital role of beavers as wetland engineers has long been recognized, but increasingly so over the past decade. Beavers are truly a ‘keystone’ species; one on which many others depend as their ponds and wetlands are critical habitats for many other species. Locally these include species at risk such as Great blue heron, Western painted turtle, American bittern and Western toad. Beaver works also diversify channel habitats, filter and enrich downstream water, improve fisheries values, mitigate river regulation impacts and contribute to riparian zone connectivity.

A 2020 beaver colony inventory along the Lardeau and lower Duncan rivers revealed there had been a population decline of more than 50% along the lower Duncan River since the previous beaver inventory in 2010. Engineering assessments were undertaken and observations made of water levels over a range of river and lake level seasons. It became clear that larger-scale efforts and broader-scope investigations were required for effectiveness, so in 2023 we began a 3-Year partnership with Kootenay Connect and Environment and Climate Change Canada. The combined project brought Species at risk assessments into the project (including surveys at beaver-created wetlands) and more in-depth assessments of effective water supply augmentation. It also became evident in 2021-2022 that the beavers themselves might best solve their own water level problems with 'works' if the beaver population were more robust and colony sizes larger. This recognition along with the existence of 'nuisance' beavers in Pass Creek led to live-trapping and translocating a beaver family unit to the Duncan-Lardeau in July-August 2023. Our project expects to benefit the Kootenay Region by continuing this work with beavers and beaver habitat to restore and enrich vibrant wetlands throughout the lower Duncan River floodplain which is a unique jewel in many respects as a largely protected, wild, river delta at the north end of Kootenay Lake.

Project Objectives:

The ultimate goal of this project is to restore healthy, self-sustaining beaver populations, thriving wetlands and Species at risk on the Duncan (Lardeau) floodplains using a broad range of integrated approaches. Specific objectives include:

- 1) Reduce human causes of beaver mortality.
 - a. Mitigate Landowner/Infrastructure conflicts: Actively identify the various beaver-human conflicts that are suspected to be occurring in the Duncan-Lardeau. Engage with landowners and managers where there are conflicts and provide mitigative assistance.
 - b. Advise Operations of Duncan Dam: Provide constructive information to the CRT team regarding potentially reducing flow impacts on beavers. Informal communication with the CRT has been undertaken but a formal presentation would be more effective.
 - c. Encourage Live-trapping vs. dead-trapping: Many trappers would prefer to live-trap beavers and work is needed to make this a legal substitute for the requirement to trap.
- 2) Monitor the results of the 2023 beaver translocation.
 - a. Continue to monitor the whereabouts and activities of the released beavers of the 2023 beaver population augmentation and to address habitat, human or water supply threats and problems that may develop or be revealed. Assessment of success will include a comparison of July 2024 to July 2022 drone footage of the Argenta Slough.
- 3) Restore beaver food supply.
 - a. Continue efforts to reduce channel-side dominance by Reed Canary-grass and replace it instead with sedges, rushes, willow and cottonwoods through a variety of techniques. Monitor the results of the February 2023 willow-planting.
- 4) Augment and restore water supply to key beaver wetlands.
 - a. Continue investigations begun in 2021 to better understand and address this problem. This will include monitoring water levels and investigations into subsurface hydrology to be covered by the other funding sources.

- 5) Construct small-scale works to aid beavers as the needs arise.
 - a. Potential works could include slight adaptations to the project ideas investigated in 2022: such as beaver den analogues, beaver canal analogues, beaver dam analogues, starter dams, or simple measures such as provision of dam-building materials or possibly cut food as a temporary measure in some cases.

Previous RDCK LCF Funding:

Year	LCF Funding Received
2023	\$10,000
2022	\$11,500
2021	\$5,000
2020	\$6,000
TOTAL	\$23,500

2023 Accomplishments:

- Beavers were successfully trapped in Pass Creek and relocated to the lower Duncan-Lardeau Floodplain in July - August 2023 (completed in 2023 using 2022 funds).
- Planning and refinement of prescription complete.
- Live-staking planned for Feb-March 2024 with 2023 RDCK LCF funds (extension approved).
- Continued monitoring of beaver translocation success.
- Continued site checks over a range of water level conditions.

Primary Guidance Document Conservation Action Addressed:

- Restore or enhance ecosystem processes/functions

Recommendation to Directors:

- Appreciate growing partnerships and that project supports local consultants and utilizes local expertise.
- Concern that 2023 deliverables have not been completed; there has been a trend of significant project delays and shifts in deliverables over the duration of this project.
- Good project in principle, but unsure of evidence for beaver conflicts, methods for tracking beavers and mitigating conflicts, and no inclusion of permitting requirements, impact assessments, or archaeological assessments for water and groundworks.
- Project is not recommended for funding.

Feedback to Proponent:

- Appreciate growing partnerships and that project supports local consultants and utilizes local expertise.
- Concern that 2023 deliverables have not been completed; there has been a trend of significant project delays and shifts in deliverables over the duration of this project.
- Good project in principle, but unsure of evidence for beaver conflicts, methods for tracking beavers and mitigating conflicts, and no inclusion of permitting requirements, impact assessments, or archaeological assessments for water and groundworks.

- Recommend that if a proposal is submitted for 2025, that proponent revisits project rationale (including providing rationale for why beavers are not thriving in this area and how it is linked to habitat and food availability) and include specific site prescriptions, confirmation of permits, if there is active trapping in the area (and what those impacts are), success to date, and other relevant information.

10. Slocan Lake Underwater Cleanup

Total: 36.3 Points

Funding Requested: \$5,250

Recommended: Not recommended for funding

Submitted by: Hands-On Conservation Society – Dion van Engelen

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$5,250	92%
Other Cash	\$450	8%
In Kind	\$0	0%
Total Project Budget	\$5,700	

Project Description:

The Slocan Lake Underwater clean-up project aims to clean-up human trash underwater at popular beaches around Slocan Lake, clean-up human trash on shore from popular beaches around Slocan Lake, and record and remove invasive aquatic species if encountered underwater or on-shore. This underwater cleanup is important as it protects fish habitat and aquatic species by removing harmful trash and invasive species from Slocan Lake. The project is unique as it leverages scuba divers that can explore underwater in Slocan Lake and actively remove underwater trash and any invasive species that are encountered. Examples of underwater trash include cans, chemical containers, ghost fish lines, plastics, golf balls and more. Examples of invasive species include zebra mussels, quagga mussels, Asian clams, northern crayfish, walleye, etc. If we don't remove these Slocan Lake will get microplastics like we are experiencing in our oceans and eventually end up in fish as well as humans that consume the fish. See some of the Canadian studies that concluded greater abundances of microplastics were found in the vicinity of urban and industrial regions (Lake Ontario - Ballent et al., 2016) or Driedger et al. (2015) a review paper of plastic debris in the Great Lakes. To get optimal results the busiest beaches are targeted in Slocan Lake as most human trash will be found there. These are often close to boat launches where aquatic invasive species are likely found. During an exploratory fun dive of about 30 minutes this summer we retrieved many human trash objects, mainly plastics and cans, while it was not even our mission to do so.

Project Objectives:

The project aims to complete the following objectives:

- 1) Execute 16 scuba dives and 16 shore clean-ups at popular beaches in Slocan Lake during the summer months and collect information on weight and number of waste objects retrieved, number and type of native species encountered, number and types of invasive species encountered, number and type of invasives species removed.
- 2) Following the dives, deliver community and partner engagements to share results in New Denver and Slocan.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Restore or create fish or wildlife habitat and invasive species treatment

Recommendation to Directors:

- Unique idea with potential to lead to direct benefits by removing garbage from lake but should be more closely linked to priority conservation actions as per Table 5 in the Fund’s Guidance Document.
- Invasive species component is not technically sound; does not seem feasible to document all native and non-native species within the scope of this project (requires a high level of expertise and time).
- Project is not recommended for funding.

Feedback to Proponent:

- Unique idea with potential to lead to direct benefits by removing garbage from lake but should be more closely linked to priority conservation actions as per Table 5 in the Fund’s Guidance Document.
- For future applications, project would be strengthened by:
 - Emphasizing public engagement and community education (good opportunity for citizen science, public outreach and awareness).
 - Integrating local knowledge and increasing collaboration with experts (e.g., from Slocan Lake Stewardship Society and Central Kootenay Invasive Species Society).
 - Targeting known fish habitat for garbage removal to maximize conservation value.
- Invasive species component is not technically sound; does not seem feasible to document all native and non-native species within the scope of this project (requires a high level of expertise and time).
- Did not include methods for survey work or for removal of invasive fauna (also no mention of acquiring permits).
- Measurables are vague and metrics are not necessarily related to on the ground benefits to local species.

11. Rewilding Piq ki?lawná?: Halting the Spread of Invasive Plants

Total: 33.7 Points

Funding Requested: \$4,863

Recommended: Not recommended for funding; not technically sound

Submitted by: Blood of Life Collective – K.L. Kivi

Project Location: RDCK LCF — Electoral Areas D and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$4,863	61%
Other Cash	\$1,750	22%
In Kind	\$1,400	17%
Total Project Budget	\$8,013	

Project Description:

As part of our greater campaign “Rewilding Piq ki?lawná?” and building on the momentum of our 2021-2023 SARA related projects, and also supported by a major three-year grant proposal to the Aboriginal Fund for Species at Risk for our “Guardians of Piq ki?lawná?” project, this application to the RDCK Local conservancy Fund will assist us in the hands-on invasive weed pulling component of our project. The project will assist us in continuing our work to preserve ecological integrity and protect the habitat of SARA listed species found in our targeted traditional Indigenous-use area known as Piq ki?lawná?, also known as the Retallack corridor by Kootenay Connect. The 500 square kilometers of Piq ki?lawná? is an important wildlife corridor that runs north-south straddling Highway 31A between the towns of Kaslo and New Denver. Our project aims for the protection of critical habitat for endangered species such as Little Brown Myotis (tn̓tanwíya) and whitebark pine, the threatened species Woodland Caribou (styíłca?), and the special concern species, Grizzly Bear (sm̓xikín), Wolverine (q̓w̓ltmin), Coeur d’Alène Salamander and Western Toad (smynáp). Piq ki?lawná? is considered as prime Grizzly bear habitat and is used by the Sinixt People to gather ceremonial food and plant medicine such as avalanche lilies (sx̓wíx̓w), spring beauties (st̓x̓atq) and huckleberries (st̓x̓atq), which also happen to be important food staples for the Grizzly population. Culturally important, this area is also the home of the White Grizzly (Piq ki?lawná?), held sacred by the Sinixt. Piq ki?lawná? is an important landscape connection for wide-ranging species such as the Grizzly, Caribou and Wolverine, between Kokanee Glacier and Goat Range Provincial Parks. Piq ki?lawná?’s connectivity attributes and fragile ecosystem are threatened by the increasing level of fragmentation due to human recreation activities and the spread of invasives in this multispecies wildlife corridor.

Project Objectives:

- 1) Eradicate invasive plant species and enhance native vegetation in the sensitive sub-alpine and alpine environments, by concentrating on the growingly popular hiking trails

of the area where invasive species have started spreading towards the alpine in part because of human activities and increasing traffic.

- a. The hiking trails targeted are Lyle Lakes and Whitewater creek. We also intend to concentrate our removal activities in the riparian wetland complexes around Fish Lake and the Seaton Creek headwaters along Highway 31A, with approximately 8 km of riparian-wetland complexes.
- 2) Improve habitat quality for various SARA-listed species, including the whitebark pine, grizzly bears, caribou, wolverines, western toads, and the Coeur d'Alene salamander. These species are integral to the region's ecological health and biodiversity. Invasive species can degrade their habitat, disrupt food sources, and hinder their ability to thrive. Therefore, the project aims to create a more suitable habitat for these species, ultimately contributing to their conservation.
- 3) Engage and educate the local community in habitat conservation. Involving community members actively in invasive species removal efforts fosters a sense of ownership and responsibility for the local ecosystem. It raises awareness about the ecological significance of the region, educates community members about the threats posed by invasive species, and encourages them to participate in conservation efforts.
- 4) Monitor and document invasive species spread to ensure that the conservation efforts remain effective over time. By tracking the propagation of invasive species, the project can adapt its strategies as needed to control the spread and protect vulnerable habitats.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Invasive species treatment with (emphasis on riparian, wetland, sensitive, high value sites)

Recommendation to Directors:

- Project is not technically sound.
- Good partnerships and appreciate the benefit of invasive species management and collection of baseline data.
- Although any attempts to monitor and control the spread of invasives is likely beneficial to overall ecosystem integrity and invasive plant management strategies in the region, proposal does not provide a clear rationale demonstrating an existing threat to SAR from invasive plants in the project area with supporting evidence.
- Proposed budget is unrealistic for scope of work proposed (does not include sufficient consideration of on the ground activities).
- Project is not recommended for funding.

Feedback to Proponent:

- Although any attempts to monitor and control the spread of invasives is likely beneficial to overall ecosystem integrity and invasive plant management strategies in the region, proposal does not provide a clear rationale demonstrating an existing threat to SAR from invasive plants in the project area with supporting evidence.
 - Site level invasive species management should be in the context of a larger regional plan; suggest working more closely with the Central Kootenay Invasive Species Society to develop a more strategic approach.
 - More details on invasive species management strategies (inventory, treatment and monitoring methods) would be helpful.
 - Suggest using the Provincial Invasives App for data collection.
- Proposed budget is unrealistic for scope of work proposed (does not include sufficient consideration of on the ground activities) and did not include budget line item for some project components like boot brushes, workshops, etc.
- Mentioned Aboriginal Fund for Species at Risk funding but do not provide details in application on how projects are linked.

12. Columbia Basin Water Monitoring Collective

Total: 33.0

Funding Requested: \$10,000

Recommended: Not recommended for funding; project ineligible

Submitted by: Living Lakes Canada — Shevon Wilson

Project Location: RDCK LCF — Electoral Areas A, D, E and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$10,000	3%
Other Cash	\$381,500	95%
In Kind	\$8,500	2%
Total Project Budget	\$400,000	

Project Description: The urgency to address the impacts of the climate crisis on freshwater resources and biodiversity cannot be overstated. Addressing climate impacts for watershed security is undertaken locally, primarily by local and First Nations governments and community groups who are administratively unsupported and/or volunteer based. While community adaptation work is becoming increasingly critical, the collective impact is hindered as many small NGOs are simultaneously experiencing significant attrition due to personnel burnout and the growing challenges to support organizational administration. Small stewardship groups have always needed to be nimble – to pivot in addressing the ever growing limited funding challenges. Recruitment and retention of young people besieged with housing shortages,

increased food costs and growing mental health issues while contending with our self-generated existential crisis, have added to the operational strain on small non-for-profits. We propose to develop the Columbia Basin Water Monitoring Collective to centralize administrative support for up to 15 small NGOs that collectively seek to execute the on-the-ground work needed to monitor our increasingly scarce water resources. In the RDCK there are 15 - 20 active water monitoring and stewardship groups, and many more in the upper Canadian Columbia Basin as a whole. For the last two decades, they have gathered watershed data with the goal of aiding policy development to ensure watershed health and water security for their communities. The current rate of attrition of these groups is alarming and the timing could not be worse. Living Lakes Canada (LLC) proposes to pilot a virtual administrative hub to explicitly support the on-the-ground work to achieve watershed security undertaken by the many groups of the RDCK and the Columbia Basin. This is an opportunity to build a regional template to support organizations with the aligned mission of watershed security and water health, to galvanize our collective efforts to serve our communities and support adaptation measures. LLC is well placed to deliver this centralized administrative hub. This collective structure will ensure that the upcoming field season for monitoring our lakes, rivers, and wetlands isn't disrupted or lost and that groups can focus on their primary goals.

Project Objectives:

The two-year pilot of the Columbia Basin Water Monitoring Collective will offer a centralized administrative hub for the water stewardship groups of the Regional District, offering a plethora of support functions. Removing or significantly diminishing this workload from individual stewardship groups will allow the groups to do what they do best - to monitor and conserve their watersheds. The support work offered by the collective may include:

- 1) General Administration - Minimizing the need for stewardship groups to carry out administrative support tasks.
- 2) Finance - Maintaining the financial integrity of each stewardship group through oversight and sound finance practices, reporting to key stakeholders, budgeting, forecasting, annual auditing, and charitable compliance.
- 3) Human Resources - Providing an HR function for stewardship groups.
- 4) Insurance - explore financial savings for multi-group insurance.
- 5) Development / Fundraising - Research, apply for and win funding for, and support the development of stewardship group projects.
- 6) Communications - Support external communications needs of all stewardship groups.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Participation in planning/management initiatives (for ecosystems, habitats, species, climate adaptation, ecosystem function)

Recommendation to Directors:

- Project is not eligible for RDCK LCF funding as per the Terms of Reference (see Appendix 1 List of Ineligible Activities: *(b) Capacity building or operating expenses for organizations*).
- Appreciate the value of the Columbia Basin Water Monitoring Collective and the importance of this work.

Feedback to Proponent:

- Project is not eligible for RDCK LCF funding as per the Terms of Reference (see Appendix 1 List of Ineligible Activities: *(b) Capacity building or operating expenses for organizations*).
- Appreciate the value of the Columbia Basin Water Monitoring Collective and the importance of this work.

13. Slocan Valley Pest Mitigation: Safeguarding Nkʷáwx̄tən and Beyond

Total: 32.8 Points

Funding Requested: \$6,325

Recommended: Not recommended for funding; not technically sound

Submitted by: Blood of Life Collective – K.L. Kivi

Project Location: RDCK LCF — Electoral Area H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$6,325	61%
Other Cash	\$1,750	16%
In Kind	\$2,350	23%
Total Project Budget	\$10,425	

Project Description:

This project is of great importance for conservation within the Slocan Valley, with a particular emphasis on the Vallican heritage site Nkʷáwx̄tən and its adjacent properties. The project addresses a critical conservation challenge in the Slocan Valley—specifically, the recent increase in Douglas fir tree mortality caused by Douglas-fir beetle and other tree-killing insects like wood borers. Douglas fir trees are integral to our local forested ecosystems, making up much of the structure of the forest, performing many ecosystem services and providing habitat and food for other species. In direct response to stress and damage in our forests (fire, ecological drought), endemic populations of Douglas fir beetles have grown to epidemic levels, killing increasing numbers of Douglas fir trees, potentially causing adverse effects on ecological values and biodiversity. High numbers of dead trees can have a destabilizing effect on local ecosystems, resulting in levels of disturbance not easily recovered from, leading to losses in

biodiversity and reductions in ecosystem resilience in the face of other threats, such as invasive species and human-caused disturbances. In addition, the presence of increased numbers of recently killed trees in a given area may result in higher intensity fires and upsets in hydrological balance, both of which can lead to increasingly stressed forests more susceptible to further insect attack, invasive species encroachment and biodiversity loss. By properly falling and disposing of the infected trees, preventing the loss of the healthy trees through MCH treatment and by educating the Slocan valley population about these measures, the project safeguards living trees, ensuring the stability and biodiversity of local ecosystems. Community engagement and empowerment are integral to this project, involving local residents and property owners in the Slocan Valley, particularly around the Vallican heritage site. By empowering the local community to become stewards of their environment, the project raises awareness of ecological challenges and fosters a sense of shared commitment to conservation. The Vallican heritage site, also known as Nk'áwxtən, holds profound cultural and archaeological importance as a traditional village and burial site for the Sinixt Nation.

Project Objectives:

The project's primary goal is to address a pressing conservation challenge in the Slocan Valley by addressing known threats to biodiversity, in particular on the 40 acres of the Vallican heritage site and potential positive impacts on adjacent 100 acres of neighboring properties through mitigation of the impacts of Douglas-fir beetle infestation.

1) Douglas-fir Beetle Mitigation:

- a. Apply the anti-aggregation pheromone treatment (MCH patches) to protect individual Douglas-fir trees within the area.
- b. Conduct regular monitoring and assessments to evaluate the effectiveness of the treatment.
- c. Collaborate with experts and local partners to ensure the correct timing and application of MCH patches, reducing the impact of beetle infestations on the Douglas-fir trees.
- d. Objectively measure the reduction in beetle infestation rates and tree mortality within the project area.
- e. Monitor for the emergence of other potential tree-killing insects in conjunction with other survey activities.

2) Community Engagement and Education:

- a. Plan to acquire a larger amount of MCH treatment patches than what is needed for the Vallican site to act as a distribution center for the first year, to engage neighboring property owners in the same conservation efforts.
- b. Organize workshops and awareness campaigns to educate local residents, including educational materials, on topics related to the local spread of tree-killing insects, how to recognize and handle potentially infested firewood and trees on private property.
- c. Organize community volunteer invasive removal workdays at the Vallican camp, to educate neighboring property owners about invasives and to minimize their spread.

- 3) Cultural and Archaeological Protection:
 - a. Collaborate with the Sinixt Nation to ensure that the project activities align with the preservation of cultural and archaeological values.
 - b. Educate visitors and residents about its cultural significance.
- 4) Ecosystem Restoration:
 - a. Undertake habitat restoration activities on the Vallican heritage site to support ecosystem health and resilience such as supporting a diverse understory consisting of native plants and the removal of invasive species.
 - b. Evaluate the effectiveness of restoration activities by measuring the increase in habitat quality, including the recovery of plant species vital to local biodiversity.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Restore or enhance ecosystem processes/functions

Recommendation to Directors:

- Appreciate the importance of protecting the Vallican Heritage Site but unsure of the correlation between preservation of Vallican Heritage Site and management of beetles.
- There is value in forest enhancement, but project is not technically sound from a forestry perspective (e.g., project does not include a prescription for site management and forest health thinning, no inclusion of baseline data, adequate cost consideration).
- Project is not recommended for funding.

Feedback to Proponent:

- Appreciate the importance of protecting the Vallican Heritage Site but unsure of the correlation between preservation of Vallican Heritage Site and management of beetles.
- There is value in forest enhancement, but project is not technically sound from a forestry perspective (e.g., project does not include a prescription for site management and forest health thinning, no inclusion of baseline data, adequate cost consideration).
- Would have been helpful to include more details on invasive species management strategies and more details on treatment methods and monitoring (how will project objectives be measured?).
- Unsure of feasibility of treating 40 acres for invasive species under the proposed budget.
- Would have liked to see a list of native species included in the project and list of rare or sensitive species that would benefit from this work.
- Would have liked to see more details on community engagement component.
- Unsure of effectiveness of treating a small site within a larger infested area and effectiveness of tree felling as a management strategy (also concerned about safety component and feasibility under budget for tree technician work).

14. Wolverine Monitoring

Total: 20.6 Points

Funding Requested: \$9,000

Recommended: Project not recommended for funding; not technically sound

Submitted by: Hands-On Conservation Society – Dion van Engelen

Project Location: RDCK LCF — Electoral Areas D and H

2024 Project Budget:

Funding	Amount	Percent
RDCK LCF Requested	\$9,000	100%
Other Cash	\$0	0%
In Kind	\$0	0%
Total Project Budget	\$9,000	

Project Description:

This project is relevant to the local area, as it is related to an ongoing controversial recreation project. Catering to 1,550 skiers per day. increased recreation, all-season usage, and disruption of core habitat within the corridor will displace many animals and lead to fragmentation. Yet more importantly, the proposed Zincton recreation area would bisect the corridor between Goat Range Provincial Park and Kokanee Glacier Provincial Park. This could sever a crucial connectivity link and important habitat for already shrinking wildlife populations such as wolverines (*Gulo gulo*, blue-listed species). Research has found that the Selkirk Mountain Range north of Highway 31A has the highest density of wolverines in the Kootenays. The implementation of the Zincton area could pose challenges to wolverines for moving through corridors, as well as female denning habitat being lost from backcountry winter recreation. With this increase in highway traffic and human activity in the area, it is important to allow wolverines to cross from one park to the other across the highway. This can be done by monitoring highway crossings, isolating sections of the highway with a more concentrated frequency of crossings and allowing it to be safer. This project would do this, finding the optimal location for an efficient underpass location.

Project Objectives:

The main objective of this initial twelve-month period is to identify which region of the highway is most concentrated for wildlife crossings, as it could be dangerous for wolverines to cross the highway with increased traffic near Zincton. This project will monitor wolverine population trends, wolverine crossing frequency, and behavioral preferences. The project aims to:

- 1) Quantify the wolverines using the highway as a method of crossing.
- 2) Observe other possible, blue-listed species near the highway.
- 3) Gain a better understanding of how important the highway is for crossing.
- 4) Evaluate results which can help plan for future conservation projects.

Previous RDCK LCF Funding:

N/A

2023 Accomplishments:

N/A

Primary Guidance Document Conservation Action Addressed:

- Species or habitat assessment/inventory to identify critical, rare or sensitive habitat

Recommendation to Directors:

- Project objective appears to be more advocacy-oriented rather than scientific (see Project Eligibility criteria in the RDCK LCF Terms of Reference).
- Project is not technically sound.
- Proponent does not appear to have sufficient expertise to carry out this project nor the appropriate partnerships and connection to other work taking place in this area.
- No demonstrated partnerships and no partner funding.
- Project is not recommended for funding.

Feedback to Proponent:

- Project objective appears to be more advocacy-oriented rather than scientific (see Project Eligibility criteria in the RDCK LCF Terms of Reference).
- Project is not technically sound.
- Proponent does not appear to have sufficient expertise to carry out this project nor the appropriate partnerships and connection to other work taking place in this area.
- Proponent did not appear to complete sufficient literature review and may not understand complexity of project.
- Note that *Ursus americanus* is not a listed species of special concern.
- Overall, methodology is not suitable for this species; e.g., camera data alone may not be sufficient to determine wolverine movement patterns or highway crossing structure placement.
- Cost of cameras, batteries and SD cards does not seem aligned with quality of products that should be used for this type of work.
- No demonstrated partnerships and no partner funding.



Board Report

Date of Report: January 31, 2024
Date & Type of Meeting: February 15, 2024 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: ERICKSON METERING PHASE 1 – WATER METER CONTRACT AWARD
File: \\files\RDCK\01\0600\20\2024 Projects\2024 Erickson Metering\Meters
Electoral Area/Municipality: Areas B & C

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Erickson Water Meters be awarded (sole sourced) to Wolseley Canada Inc.

SECTION 2: BACKGROUND/ANALYSIS

A universal metering plan was completed for the Erickson water service by Diameter Services in 2019. The Board approved 2021 to 2025 Erickson water service Financial Plan included universal metering implementation with meters to be installed in 2022 at a total estimated cost of \$2.98 million to be funded from borrowing. Public approval was required for long term borrowing and an Alternative Approval Process was held closing May 10, 2021. Public approval for borrowing was not achieved.

Staff conducted an Erickson metering review and the results were presented to the Erickson Water Distribution Commission at the Commission's October 27, 2021 and November 24, 2021 meetings. The draft financial plan presented at the November 24, 2021 meeting included implementation of water metering in Erickson for Industrial, Commercial, Institutional and Agricultural properties of 5 acres or greater. The financial plan including metering was adopted by the Board at their March 2022 Board meeting.

The RDCK spent the majority of 2023 analyzing the water services in Erickson to determine the number of meters and meter pits required for all Industrial, Commercial and Institutional (ICI) and Agricultural properties that were greater than 5 acres.

Once the analysis was completed the RDCK prepared a Request for Quote for the supply of water meters and cellular endpoints on January 24, 2024. The RFQ was only sent to Wolseley Canada Inc as they are the exclusive distributor of Badger Meters and Orion cellular endpoints to the Municipal/Utility sector for Western Canada.

Staff has elected to install Badger meters with Orion endpoints as this configuration of hardware is currently employed in the Balfour water system as part of the Advanced Metering Infrastructure (AMI) technology integrated with the Beacon metering analytics platform. Staff have recognized from trial and error of converting other water systems to the Beacon platform that mixing meter makes with Orion endpoints (integral to the Beacon interface) results in many staff hours for meter set-up, as well as incompatibility with some meter register battery capacity. Staff would prefer to maintain the Beacon interface for data analytics and potential future billing of Erickson meters as it is more time and cost effective than introducing a new AMI system.

The RFQ requested pricing on positive displacement and ultrasonic meters and the results are as follows:

Positive Displacement Meters							
Size	Quantity	Meter*	MIU*	Through lid install kit	Twist Tight Connector	Extended	Warranty
3/4" - M35	12	\$245.97	\$218.13	\$9.31	\$2.82	\$5,714.76	20 year warranty
1" - M140	25	\$395.92	\$218.13	\$9.31	\$2.82	\$15,654.50	20 year warranty
1.5" - M120	54	\$742.43	\$218.13	\$9.31	\$2.82	\$52,525.26	20 year warranty
2" - M170	55	\$1,049.73	\$218.13	\$9.31	\$2.82	\$70,399.45	20 year warranty
						\$144,293.97	
Ultrasonic Meters							
Size	Quantity	Meter*	MIU*	Through lid install kit	Twist Tight Connector	Extended	Warranty
3/4" - E-series engineered polymer	12	\$238.58	\$218.13	\$9.31	\$2.82	\$5,626.08	20 year warranty
1" - E-series engineered polymer	25	\$290.84	\$218.13	\$9.31	\$2.82	\$13,027.50	20 year warranty
1.5" - E-series SS	54	\$878.18	\$218.13	\$9.31	\$2.82	\$59,855.76	10 year warranty
2" - E-series SS	55	\$1,183.23	\$218.13	\$9.31	\$2.82	\$77,741.95	10 year warranty
						\$156,251.29	

Staff are recommending to proceed with the Positive Displacement Meters based on the price and 20 year warranty from date of shipping.

Staff are preparing a separate procurement for the meter pits.

The metering project is estimated to begin in February 2024 with completion by December 31, 2025.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
 Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The budget for the project is \$1,947,748 consisting of funds and deadlines to expend from the sources identified below:

Source	Amount	Spend By
Community Works Funding	\$750,000.00	December 31, 2024
Grant Funding	\$446,937.00	December 31, 2024
Growing Communities Funding	\$90,811.00	n/a
Transfer from Reserves	\$260,000.00	December 31, 2024
Transfer from Reserves	\$400,000.00	December 31, 2025
Total	\$1,947,748.00	

The original budget for the meters was \$150,000.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the sole source contract for the Erickson Water Meters to Wolseley Canada Inc.

PROS:

- Meters can be ordered and received prior to the summer of 2024.
- Meters can be installed once the meter pits are received in the summer/fall of 2024.

CONS:

- None.

Option 2: That the Board direct staff to issue an RFQ for the meters and endpoints in an effort to increase competition and reduce costs.

PROS:

- May result in additional competition.
- May results in reducing costs if other suppliers/wholesalers provide pricing.

cons:

- Would result in additional staff and project management time and costs.
- Risk of not receiving all meters or completing required scope in 2024 to ensure Community Works funds are expended.
- Additional set-up time and costs associated with a new AMI technology if a different meter make is selected.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to award the sole source contract for the Erickson Water Meters to Wolseley Canada Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$144,293.97 plus GST**;

AND FURTHER, that the cost be included in the 2024 Financial Plan for S250 Water Utility-Area B (Erickson).

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Manager of Water Services – Jason McDiarmid	Approved	
General Manager of Environmental Services – Uli Wolf	Approved	
General Manager of Finance, IT and Economic Development / CFO – Yev Malloff		Approved
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS: NONE



Board Report

Date of Report: February 5, 2024
Date & Type of Meeting: February 15, 2024 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: Erickson Metering Phase 1 – Meter Pit Purchase
File: \\files\RDCK\01\0600\20\2024 Projects\2024 Erickson Metering\Meter Pits
Electoral Area/Municipality: Areas B & C

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Erickson Metering Phase 1 – Meter Pit Purchase be awarded to EMCO Waterworks.

SECTION 2: BACKGROUND/ANALYSIS

A universal metering plan was completed for the Erickson water service by Diameter Services in 2019. The Board approved 2021 to 2025 Erickson water service Financial Plan included universal metering implementation with meters to be installed in 2022 at a total estimated cost of \$2.98 million to be funded from borrowing. Public approval was required for long term borrowing and an Alternative Approval Process was held closing May 10, 2021. Public approval for borrowing was not achieved.

Staff conducted an Erickson metering review and the results were presented to the Erickson Water Distribution Commission at the Commission's October 27, 2021 and November 24, 2021 meetings. The draft financial plan presented at the November 24, 2021 meeting included implementation of water metering in Erickson for Industrial, Commercial, Institutional and Agricultural properties of 5 acres or greater. The financial plan including metering was adopted by the Board at their March 2022 Board meeting.

The RDCK spent the majority of 2023 analyzing the water services in Erickson to determine the number of meters and meter pits required for all Industrial, Commercial and Institutional (ICI) and Agricultural properties that were greater than 5 acres.

Once the analysis was completed the RDCK prepared a Request for Quote for the supply of meter pits in late January 2024 and issued the RFQ to all qualified Canoe Procurement Group of Canada waterworks program vendors members for the supply of supply of 133 water meter pits and related items.

The Canoe waterworks program involves issuing requests for proposals for widely utilized water-related components and then issuing contracts to highest ranked vendors based on volume discount pricing, service and warranty to name a few of the metrics.

There were two bids received on the closing date of February 5, 2024. The results of the RFQ are as follows (GST is not included in the prices below):

Qty	Unit	Meter Pit Description	EMCO		Iconix	
			Unit Price	Total Amount	Unit Price	Total Amount
7	EA	3/4" PIT (24" DIAMETER) C/W COIL, 4" FOAM INSULATION, COVER AND DCVA Factory installed	\$1,704.05	\$11,928.35	\$1,887.16	\$13,210.12
8	EA	3/4" PIT (24" DIAMETER) C/W COIL, 4" FOAM INSULATION, COVER AND DCVA Factory Installed	\$1,578.09	\$12,624.72	\$1,756.96	\$14,055.68
14	EA	1" PIT (24" DIAMETER) C/W COIL, 4" FOAM INSULATION, COVER AND DCVA Factory Installed	\$1,952.63	\$27,336.82	\$2,144.12	\$30,017.68
16	EA	1" PIT (24" DIAMETER) C/W COIL, 4" FOAM INSULATION, COVER AND DCVA Factory Installed	\$1,756.85	\$28,109.60	\$1,941.73	\$31,067.68
16	EA	1.5" TANDEM VAULT w/DCVA Factory Installed	\$5,703.98	\$91,263.68	\$5,896.33	\$94,341.28
31	EA	1.5" TANDEM VAULT w/DCVA Factory Installed	\$5,631.36	\$174,572.16	\$5,821.25	\$180,458.75
18	EA	2" TANDEM VAULT w/DCVA Factory Installed	\$6,085.08	\$109,531.44	\$6,290.28	\$113,225.04
23	EA	2" TANDEM VAULT w/DCVA Factory Installed	\$6,000.83	\$138,019.09	\$6,203.20	\$142,673.60
88	EA	TRANSITION RING AND FRAME	\$370.82	\$32,632.16	\$383.32	\$33,732.16
133	EA	FLAT LID Composite w/read holder	\$121.15	\$16,112.95	\$125.43	\$16,682.19
88	EA	INSULATION PAD (4") 36"	\$232.33	\$20,445.04	\$240.16	\$21,134.08
			Subtotal	\$662,576.01	Subtotal	\$690,598.26
			GST	\$33,128.80	GST	\$34,529.91
			TOTAL	\$695,704.81	TOTAL	\$725,128.17

The project is estimated to commence in February once the contract is awarded with construction starting once all meter pits and meters are received; likely fall of 2024 with completion by the fall of 2025. The meter pits may require up to 52 weeks to manufacture and ship to Creston, BC.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
 Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The budget for the project is \$1,947,750 consisting of funds from the following sources:

Source	Budget	Spend By
Community Works Funding	\$750,000	Dec. 31, 2024
Grant Funding	\$446,937	Dec. 31, 2024
Growing Communities Funding	\$90,811	n/a
Transfer from Reserves	\$260,000	Dec. 31, 2024
Transfer from Reserves	\$400,000	Dec. 31, 2025
Total	\$1,947,750	

The Community Works funding of \$750,000 must be spent by December 31, 2024.

The project budget is estimated as follows:

Description	Budget
Meters	\$150,000
Meter Pits	\$1,100,000
Contractor Pit Installation	\$550,000
Additional Curb Stop Installation	\$25,000
Locating, PM + Site Inspection Fees	\$60,000
Project Contingency	\$62,750
TOTAL	\$1,947,750

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

n/a

3.3 Environmental Considerations

n/a

3.4 Social Considerations:

n/a

3.5 Economic Considerations:

n/a

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for the Erickson Metering Phase 1 – Meter Pit Purchase to EMCO Corporation.

Pros:

- Work can start in a timely manner and Community Works \$750,000 funding can be spent by the December 31, 2024 deadline.
- Meter pit installation can commence in the spring of 2025 and be completed and commissioned prior to the busy summer irrigation season.

Cons:

- None.

Option 2: That the Board direct staff to defer the project until later in the year to obtain additional bids and increase competition.

Pros:

- May result in additional bids being received from other vendors.
- May result in lower unit pricing per meter pit if additional vendors submit pricing.

Cons:

- Will result in additional project management and staff time and costs.
- Significant risk of not being able to spend the \$750,000 Community Works by the December 31, 2024 deadline with no other option to utilize the funds.
- May not result in lower overall construction costs as meter pits have increased in cost over 16% since July 2023.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to award the contract for the Erickson Metering Phase 1 – Meter Pit Purchase to EMCO Corporation; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$662,576.01 plus GST**; AND FURTHER, that the funds be drawn from S250 Water Utility-Area B (Erickson).

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Manager of Water Services – Jason McDiarmid	Approved	
General Manager of Environmental Services – Uli Wolf	Approved	
General Manager of Finance, IT and Economic Development / CFO – Yev Malloff		Approved
Chief Administrative Officer – Stuart Horn	Approved	



Board Report

Date of Report: February 7, 2024
Date & Type of Meeting: February 15, 2024 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: Duhamel Water System – Main and Parcel Servicing– Contract Award
File: \\files\RDCK\01\0600\20\2024 Projects\2024 Duhamel Water Main\07-Procurement\Tender
Electoral Area/Municipality: Area F

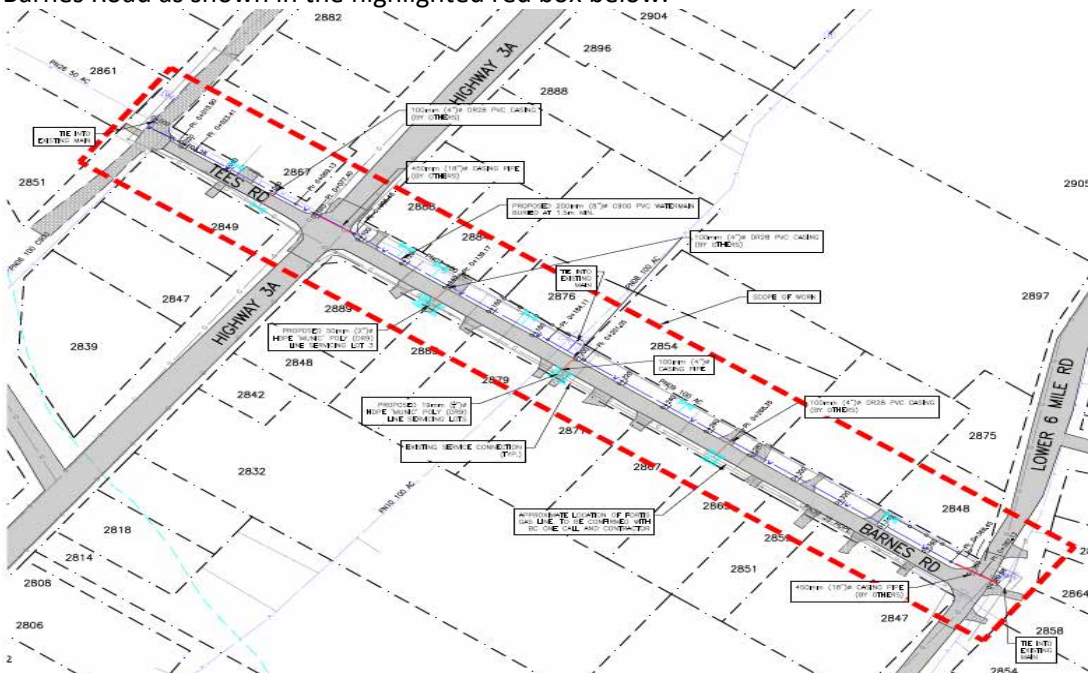
SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Duhamel Water System – Main and Parcel Servicing be awarded to Creston Electric.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued an Invitation to Tender for supply and installation services related to the watermain upgrades in the Duhamel Water System located at 6 mile near Nelson, BC on November 16, 2023 which closed on February 7, 2024.

The tendered scope of work consists of installation of approximately 390m of new 200mm watermain, removal and disposal of approximately 390m of existing asbestos cement watermain, valves, re-servicing of 14 properties and all related tie-in, pressure testing and disinfection work. The location of the work is along Tees Road and Barnes Road as shown in the highlighted red box below.



There were 7 bids received on the closing date of February 7, 2024. The results of the Invitation To Tender are as follows (GST is not included in the prices below):

Bidder	Base Bid	Optional Work	Total
Creston Electric	\$ 275,644.00	\$ 70,200.00	\$ 345,844.00
Brenton Industries	\$ 367,210.00	\$ 83,850.00	\$ 451,060.00
Kays	\$ 378,405.00	\$ 120,900.00	\$ 499,305.00
Marwest	\$ 523,071.29	\$ 40,423.50	\$ 563,494.79
Dig It	\$ 703,357.59	\$ 196,041.30	\$ 899,398.89
Progrus	\$ 998,359.97	\$ 202,421.70	\$ 1,200,781.67
Riteway	\$ 567,911.11	\$ 680,160.00	\$ 1,248,071.11

The bids above include the optional pricing to remove the existing 390m of asbestos cement pipe once the new watermain is installed and commissioned.

The project is estimated to start in early April 2024 with completion by June 30, 2024.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
 Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The budget for the project is \$560,000 consisting of funds from Service Reserves and short term borrowing. The project budget is estimated as follows:

Construction	\$500,000
Construction Contingency	\$30,000
Consulting Fees	\$15,000
PM + Site Inspection Fees	\$15,000
TOTAL	\$560,000

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

n/a

3.3 Environmental Considerations

n/a

3.4 Social Considerations:

n/a

3.5 Economic Considerations:

n/a

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- Manage our Assets and Service Delivery in a Fiscally Responsible Manner
- Prioritize our work plans to ensure that resources are deployed on projects that align with Board priorities
- Use RDCK asset management plans to finance asset replacement over defined periods.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for the Duhamel Water System – Main and Parcel Servicing to Creston Electric.

Pros:

- Work can start in April and be completed and commissioned prior to the end of June.
- Pricing received is competitive and if additional or unforeseen work is required,

Cons:

- None.

Option 2: That the Board direct staff to defer the project to later in the year.

Pros:

- May result in additional bids leading to lower overall construction costs.

Cons:

- Would result in additional consulting time and costs.
- Would result in additional project management time and costs.
- Risk of not completing scope in 2024.
- May not results in additional bids or lower overall construction costs.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to award the contract for the Duhamel Water System – Main and Parcel Servicing to Creston Electric; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$345,844.00 plus GST**; AND FURTHER, that the cost be included in the 2024 Financial Plan for S248 Water Utility-Area F (Duhamel Creek).

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Manager of Water Services - Jason McDiarmid	Approved
General Manager of Environmental Services – Uli Wolf	Approved
General Manager of Finance – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved



Board Report

Date of Report: January 31, 2024
Date & Type of Meeting: February 15, 2024 General Open Board Meeting
Author: Shiree Worden, Records and Information Management Coordinator
Subject: Policy for Recording Meetings
File: 01/0590
Electoral Area/Municipality:

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board with information regarding the policy for audio/video recording Board meetings using an online meeting software, as per Board resolution 41/24:

That the Board direct staff to create a policy on recording the Board Meetings and making the recordings available to the public.

This report recommends the Board receive policy 100-01-21 Recording Meetings for information and provide comments before March 8, 2024.

SECTION 2: BACKGROUND/ANALYSIS

Recent requests from the public for more transparent and open governance has resulted in the Board directing staff to create a policy for recording Board meetings. It is common practice throughout many Regional Districts and Municipalities to provide additional methods for accessing open public meetings. Although the minutes are the official record of the meeting, supplemental recordings provide additional accountability and transparency of what occurs within meetings.

Our current remote meeting technology platform has the ability to record meetings and meets the basic requirements to implement the Recording Meetings policy. Additional features such as livestreaming or time-stamping videos can add value to the overall content and quality of the recording, however the demand for those features is unknown at this time and staff recommend they not be included at present. It is possible that future upgrades to existing A/V equipment and software will result in improved viewer experience.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

N/A

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

A section for recording Board meetings will be proposed for the RDCK Procedure Bylaw within the draft amendments planned for spring 2024. This addition to the Procedures bylaw is not a precondition to implementing the policy.

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Providing an alternative method for the public to view Board meetings increases accessibility and may have an impact on the overall engagement with RDCK governance.

Recorded meetings also allows for increased transparency with how the Board of Directors makes decisions on RDCK programs and services.

The recordings of Board meetings may capture the personal information of attendees. The types of personal information collected, such as names and images, are considered low risk and reasonable when a member of the public chooses to attend an open meeting. Although it is well established that there is little to no expectation of privacy in a public meeting, a Privacy Impact Assessment (PIA) will be conducted prior to the adoption of the policy to ensure there are no risks with collecting the information. Additionally, the PIA will identify any risks with storing personal information outside of Canada, in accordance with the 2021 update to the *Freedom of Information and Protection of Privacy Act*. This update allows for public bodies to store personal information outside of Canada, providing an appropriate assessment (PIA) is completed.

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

Implementing the policy will add additional steps for staff to review and post the recordings to the RDCK website and distribution site (Youtube, Vimeo, etc).

3.8 Board Strategic Plan/Priorities Considerations:

The Board has indicated the importance of providing recorded meetings to the public as an additional means of accountability and transparency for public Board meetings.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board proceed with implementing the Recording Meetings policy.

Advantages

- Provides the public with an alternative method of accessing Board meeting content;
- Allows for a reliable and complete source of Board meeting information to compliment the official meeting minutes.

Disadvantages

- The current audio/visual equipment in the Board room may be sufficient, however if a higher quality recording and audio capture is desired the equipment may require an upgrade;
- Additional staff time and training will be needed to review and distribute the recordings.

Option 2: That the Board chooses not to implement the Recording Meetings policy.

Advantages

- N/A

Disadvantages

- May continue to receive requests from the public to have enhanced transparency and alternative methods for viewing Board meetings.

SECTION 5: RECOMMENDATIONS

None at this time. The Policy 100-01-21 Recording Meetings is received for information. Staff request that Directors provide comments to staff before March 8, 2024.

Respectfully submitted,

Shiree Worden, Records and Information Management Coordinator

CONCURRENCE

Mike Morrison – Manager of Corporate Administration/ Corporate Officer

Approved

Stuart Horn – Chief Administrative Officer

Approved

ATTACHMENTS:

Attachment A – 100-01-21 Recording Meetings policy



Number: 100-01-21
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Chapter: 100 Board & Governance

Section: 100-01 Board

Subject: Recording Meetings

Board Resolution:	[Board resolution number]	Established Date:	[Date of policy]	Revised Date:	[Revised date of policy]
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POLICY:

PURPOSE:

The purpose of the Regional District of Central Kootenay (“RDCK”) Recording Meetings policy is to establish guidelines for the audio/video recording and management of recordings of RDCK Board meetings.

SCOPE:

This policy applies to all RDCK Board meetings that are regularly scheduled, including Special Board meetings. This policy does not apply to meetings held by RDCK Committees, Commissions, departments, or specific staff. In-camera sessions that occur during regular Board meetings are not in scope and will be excluded from the recorded content.

DEFINITIONS:

Meeting: means regular and special meeting of the RDCK Board. This does not include meetings that are closed to the public in accordance with Section 90 of the *Community Charter*.

Transitory records: records in any format that have short-term value with no further uses beyond an immediate action.

POLICY:

Recording Procedure

Meetings shall be recorded using the RDCK’s remote meeting technology platform. Recording shall begin at the commencement of Meetings and conclude at adjournment. Breaks and recesses that occur during a Meeting will not be captured by video or audio recording.

There may be situations where recordings will not be available due to technical difficulties.

Distribution

An online video sharing website will be used as the host for the recorded meetings. The public will access the video content via a link on the RDCK Meetings, Minutes, and Agendas web page.



Number: 100-01-21
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Official Records and Retention

An audio/video recording is not considered the official record of the Meeting. Recordings of meetings are transitory records and created for the purpose of increased accessibility and transparency for the residents of the RDCK.

Transitory recordings will be retained for a period of 12 months on the RDCK website. The recordings will be removed after 12 months.

Notification

Notification that Board meeting proceedings will be recorded and published on the internet shall be provided to delegates and members of the public via signage in the Board room and/or a notice on the RDCK website. At the commencement of the meeting, the Chair will read the following statement:

“This meeting is being recorded in accordance with the RDCK’s Recording Meetings policy and will be posted on the RDCK website.”

RELATED LEGISLATION:

N/A

Angela Lund

To: admin@akblg.ca
Subject: RE: 2024 AKBLG Sponsorship

From: AKBLG Admin Coordinator <admin@akblg.ca>
Sent: January 10, 2024 9:48 PM
To: Angela Lund <ALund@rdck.bc.ca>
Subject: 2024 AKBLG Sponsorship

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hello RDCK Board of Directors,

Happy New Year and all the best for 2024!

We are planning for our 91st annual Association of Kootenay Boundary Local Governments (AKBLG) Convention and AGM to be held in Radium Hot Springs from April 19th – 21st, 2024. **The AKBLG Organizing Committee would like to invite you to join us again as a sponsor of the 2024 Convention.**

The theme for the 2024 convention is *“Resilience”*.

This annual convention attracts approximately 175 elected and appointed officials from all municipalities and regional districts throughout the Kootenay-Boundary. The convention is always well attended as AKBLG provides educational programs along with opportunities for networking throughout the three days. The organizing committee’s goal is to provide delegates and attendees with presentations that will provoke discussion, action and collective thinking.

We sincerely hope that you will be able to join us as a sponsor. This is a great opportunity to come and network with local government elected officials. Information regarding sponsorship packages that are available along with the sponsorship form is attached.

If you would like to confirm your sponsorship, please complete the attached sponsorship form and return to me at admin@akblg.ca. If you would like further information, please do not hesitate to contact me via email or phone at 250-551-5215.

Regards, Linda

Linda Tynan
AKBLG Executive Director

DETAILED INFORMATION ON SPONSORSHIP PACKAGES

DIAMOND LEVEL SPONSORSHIP	\$9,000 +
<ul style="list-style-type: none"> ✓ Complimentary Sponsor Delegate registration for 4 delegates. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions. ✓ Complimentary 8' X 6' trade show space in a premium location. <ul style="list-style-type: none"> ○ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords. ○ Wall outlets are 120 volt only. ✓ Verbal recognition from the stage throughout the convention ✓ Speaking opportunity during the convention (3-5 minutes) upon negotiation with the Convention team. 	
<ul style="list-style-type: none"> ✓ Opportunity to place promotional items at the Convention registration desk or in the delegate welcome package if item is received by April 15th. 	
<ul style="list-style-type: none"> ✓ Opportunity to provide branded or other items as prizes for door prize draw at conclusion of convention. 	
<ul style="list-style-type: none"> ✓ Logo recognition as a Diamond Sponsor on the Convention webpage, slide show, event signage and program if logo is received before April 15th. 	
<ul style="list-style-type: none"> ✓ Post Convention: <ul style="list-style-type: none"> ○ dedicated email to all members of AKBLG sent on your behalf ○ delegate list – not to be used for solicitation ○ opportunity to include a question in the delegate survey 	
PLATINUM LEVEL SPONSORSHIP \$7,000+	
<ul style="list-style-type: none"> ✓ Complimentary Sponsor Delegate registration for 2 delegates. Includes all meals, opening reception, banquet, plenary presentations, and workshop sessions. ✓ Complimentary 8' X 6' trade show space in a premium location. <ul style="list-style-type: none"> ○ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords. ○ Wall outlets are 120 volt only. ✓ Verbal recognition from the stage throughout the convention ✓ Speaking opportunity during the convention (3-5 minutes) upon negotiation with the Convention team. 	
<ul style="list-style-type: none"> ✓ Opportunity to place promotional items at the Convention registration desk or in the delegate welcome package if promotional item is received by April 15th. 	
<ul style="list-style-type: none"> ✓ Opportunity to provide branded or other items as prizes for door prize draw at conclusion of convention. 	
<ul style="list-style-type: none"> ✓ Logo recognition as a Platinum Sponsor on the Convention webpage, slide show, event signage and program if logo is received before April 15th. 	
<ul style="list-style-type: none"> ✓ Post Convention: <ul style="list-style-type: none"> ○ dedicated email to all members of AKBLG sent on your behalf ○ delegate list – not to be used for solicitation 	

GOLD LEVEL SPONSORSHIP \$5,000+

- ✓ Complimentary Sponsor Delegate registration for 1 delegate. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions.
 - ✓ Complimentary 8' X 6' trade show space in a premium location.
 - Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.
 - Wall outlets are 120 volt only.
 - ✓ Verbal recognition from the stage throughout the convention
 - ✓ Speaking opportunity at your sponsored event (2-3 minutes) upon negotiation with the Convention team.
-
- ✓ Opportunity to place promotional items at the Convention registration desk or in the delegate welcome package if promotional item is received by April 15th.
-
- ✓ Opportunity to provide branded or other items as prizes for door prize draw at conclusion of convention.
-
- ✓ Logo recognition as a Gold Sponsor on the Convention webpage, slide show, event signage and program if logo is received before April 15th.
-
- ✓ Access to conference delegate list (not to be used for solicitation).

SILVER LEVEL SPONSORSHIP \$2,500+

- ✓ Complimentary partial Sponsor Delegate registration for one delegate. Includes breakfasts & lunches, plenary presentations. Does not include Banquet or Welcome Reception. Tickets may be available for purchase during Convention based on availability
 - ✓ Opportunity to display a 'pull up banner' in the convention space. Sponsor to supply banner.
 - ✓ Verbal recognition from the stage throughout the convention
-
- ✓ Opportunity to place one print or promotional item at the Convention registration desk or in the delegate welcome package if promotional item is received by April 15th.
-
- ✓ Opportunity to provide branded or other items for door prize draw at the conclusion of the convention.
-
- ✓ Logo recognition as a Silver Sponsor on the Convention webpage, slide show, event signage and program if logo is received before April 15th.
-
- ✓ Access to conference delegate list (not to be used for solicitation).

BRONZE LEVEL SPONSORSHIP \$1,250+

- ✓ Opportunity to display a 'pull up banner' in the convention space. Sponsor to supply banner.
- ✓ Verbal recognition from the stage throughout the convention
- ✓ Logo recognition as a Bronze Sponsor on the Convention webpage, slide show, event signage and program if logo is received before March 15th.
- ✓ Opportunity to provide branded or other items as prizes for special events.
- ✓ Access to conference delegate list (not to be used for solicitation).

Note:

Branded print or promotional items must be received by the Convention Coordinator by April 16, 2024.

All items must be able to be and should be, shipped and tracked through Canada Post.

AKBLG Convention Coordinator
Andrea Tubbs
Box 41 Edgewater, BC V0A 1E0
Cell: 250 688 0189

Delegate Registration:

More information about Delegate registration will follow in the coming months.



Quarterly Report

Q4 2023

Corporate Administration

rdck.ca

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Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Kootenay Boundary Farm Advisory	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK, Multi Regional	80%- 99% complete	2028-12-30	A new RFP for the delivery of the KBFA will be issued after Dec. 1 by the RDCK who will take over the management of this contract for the next 5 years. The current program team Keefer Ecological and Rachael Roussin have indicated they are interested in submitting a proposal. To date 781 farms have connected with KBFA. Activities in August to September include providing 15 farms with 1 on 1 support and 11 farm visits. For Fall and Winter 2023 KBFA continues to provide this service and has schedule 2 education events.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C, Area F, Area G, Village of Kaslo, Village of Slocan, Village of Silverton, Village of New Denver	60%- 80% complete	2023-12-20	Area F joined the Local Conservation Fund after an AAP in 2023. The fund was established in 2014 in the RDCK for Areas A, D and E. In 2022 the service expanded to include Area H through referendum. Staff have received confirmation Area G will seek to proceed with an AAP in early 2024. Other areas interested in expansion prior to 2022 have not indicated their interest. The Program Manager of Kootenay Conservation Program has provided presentations to municipal councils that have expressed an interest.
Dog Control - Area A, B, C	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A, Area B, Area C	20% to 40% complete	2023-12-09	The Creston Valley Directors are seeking to address "aggressive dogs" in Areas A, B and C. They want a bylaw in place that would allow RCMP to enforce. Staff identified following issues: lack of kennel facilities in the area to inform cost of service, no contractor or staff time is desired by elected officials to receive calls and take enforcement action and RCMP resources are limited. First step in enforcement is education and second is ticketing for aggressive dog.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and Community Sustainability	Part of RDCK Core Services	Area A, Area B, Area C, Area E, Area F, Area G, Area H, Area I, Area J, Area K	20% to 40% complete	2024-03-20	Currently a legal review is underway for the Noise Bylaw. Staff will bring forward a revised Noise bylaw to Rural Affairs Committee for their consideration
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-12-09	Engage with Yaqan Nukiy & Ktunaxa Nation to develop a protocol agreement still underway. Several new initiatives such as Creston Valley Flood Management Partnership, Crawford Bay Regional Park TUS, Duck Creek Watershed Governance Initiative, and Environmental DPAs to align with work of Kootenay Lake Partnership are underway. Relationship building also continues with Sylix-Okanagan Nation and Colville Confederated Tribes-Sinixt through the still forming Slocan Lake & River

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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							Partnership and restoration work in RDCK parks; participate with FN Emergency Services Soc on wildfire risk reduction.
Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-06-28	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased. Priority Policies to update include: - Lapsed Building Permit Policy 400-01-07 - Expired Building Permit Policy 400-01-02 - Building Inspection Service - Process for Lack of Valid Permit 400-01-5 - Building Permits for Manufactured Homes 400-01-07
Update Building Bylaw 2200	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	40% to 60% complete	2024-09-30	RDCK Building bylaw requires updating to reflect recent changes to the Building Act and align with the the model bylaw created by the Municipal Insurance Agency of BC. Project is on hold pending recruitment of additional building inspectors. Fee review and update has been completed and rolled out as the first phase of the update.
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	2024-04-06	Current service agreements are not consistent for all six municipalities, and require additional specifications and technical detail. The agreements also must align better with the Building Act. Update of the agreement template is on hold pending the addition of more building inspection staff. Q1 2023 meetings planned with RDCK GM D&CS, MB and Village CAO's
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2024-09-30	Seek to find funding to digitize all microfiche building records. Accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project. Board approved funding, vendor selection and procurement Q4 2022

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Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	60%- 80% complete	2024-06-28	Senior Building Official-Training and Development, along with Manager are developing training plans with staff, however heavy workload in operational areas of the business have impacted the delivery schedule for the Building Officials Training Program. As we now have full staffing, development plans, opportunities for partnership and training matrices are being structured.
SES - Facility Manager / Operator Training Program	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-09-14	Current: <ul style="list-style-type: none"> - Better Corporate Building Policy and Guidelines in place - Trained project managers on policy/guidelines and gathering information on how to support this policy delivery - Developed training strategy alongside facility monitoring program to train building managers on policy / guidelines - Started facility manager / operator peer network for Community Services Next Steps: <ul style="list-style-type: none"> - Outlay training workshops to building managers - Support staff on implementation of Policy - Begin RDCK-wide facility manager network in fall 2024 Barriers: <ul style="list-style-type: none"> - Staff capacity
Watershed Governance Initiative Phase 3 - Relationships, Mapping, Water Monitoring	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	2023-12-09	A project to understand RDCK's role in protecting watersheds in the region. Current: Phase 3 focused on continued relationship building, mapping, and water monitoring. Completed the Service Case Analysis for Drinking Water and Watershed Protection service with staff for review. Next Steps: Working with Yaqan Nukiy on Cumulative Impact Study for Duck Creek Barriers: None at this time
RDCK Climate Actions - Community Engagement	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-04-19	- Board directed staff to initiate public consultation based on public feedback and response to the Draft CAP. Staff have completed 5 months of engagement across the region and are now compiling the feedback received. - Feb 2024: Engagement is complete a

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Regional Invasive Species Strategy - Delivery	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-07-19	Current Status – Regional strategy being implemented, working group met for the first meeting. Dir Vandenberghe elected Chair. Next steps - staff provide support for working group and then report back to Board in summer 2024. Background - In April 2023 the Board approved implementation of the Strategy: Option 1 (\$15,000). Barriers - none at this time
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	20% to 40% complete	2024-12-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: A Steering Committee meeting to draft Terms of Reference - next meeting February 22. Next Steps: Clarifying the purpose of the Committee to ensure alignment with Board direction, which will inform the ToR Possible Barriers: Differing perspectives about the purpose of the Committee.
Emergency and Disaster Management Act	2023-11-08	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2026-12-31	- November 8, 2023, the Emergency and Disaster Management Act (EDMA) received royal assent and replaced the Emergency Program Act. While the Regulations for Local Authorities have yet to be written, the RDCK EM program needs to begin alignment. Initial
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	2023-04-14	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	20% to 40% complete	2024-09-09	Past Barriers: Lightship license held by FNESS was challenging for Contractors to have ongoing access. Current status: Decision made by RDCK with Regional Roundtable to shift from Lightship to RDCK's ArcGIS platform for the project. Contractors are now able to access the software and begin development phase. Anticipated implementation in 2024. This project is proceeding with collaboration from all stakeholders. The Roundtable is reviewing how the Provincial, FNSS and RDCK datasets can all be accessible to use on different GIS platforms, and aggregate data to the same standard.

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2023 Wildfire Mitigation and FireSmart Program	2023-01-01	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	80%- 99% complete	2024-02-29	Current Status: Completion of FireSmart rebates + Final reporting CRI '23 + Preparing CRI '24 application including supporting partnering municipalities CRI program stats: 411HPP completed, 94 up to \$1000 rebates processed, 27 total NRPs Next Steps: Finalize CRI '24 application Barriers: hiring new Disaster Mitigation & Adaptation Supervisor 2023 FireSmart activities are complete. Staff are currently completing 2023 final reporting for UBCM, and preparing to submit the 2024 application for FireSmart to UBCM.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	80%- 99% complete	2024-03-31	Current status:Selous: Selkirk College completed LiDAR analyses and reporting on findings, FPInnovations starting contract to evaluate treatments, post various treatments and pre-post Rx burn. Barrier - could no get Adequate burning conditions in fall 2023. Burn postponed by BCWS. Woodbury: Exploring options for 2024 treatment to be funded by CBT No changes since fall 2023 -->Next Milestone: Prescribed burning in Selous planned spring'24 + FPInnovations research on the treatment.
SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-08-17	Current: - Procuring /installing workplace charger Next Steps: - Support Corporate Admin in purchasing EV - Board report requesting ZEV fleet strategy, with funding options Barriers: - Distributed nature of fleet management (no overall fleet manager) - Technology options and availability
SES - GHG Reduction Feasibility for RDCK Facilities Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-10-12	Current: - approved application to FCM/GMF GHG Reduction Pathway Feasibility Study grant - data input complete for facility energy monitoring software (Portfolio Manager), required to inform this project - negotiating with consultant for study delivery contract Next: Award contract, initial findings Barriers: Time & staff capacity

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SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-09-14	Current: - Submitted FCM/GMF Community Efficiency Financing grant funding application with City of Nelson for Regional Energy Efficiency Program (REEP) 2.0 for \$2,507,803 - Strengthening Home Performance Contractor Network (HPCN) by supporting contractor outreach and training initiatives - Working with CEA/KCET to increase contractor capacity across the RDCK through training and information sharing Next Steps: - FCM/GMF will make decision on grant app April / 2024 - Develop next stage of a contractor capacity training / outreach program Barriers: Lack of staff capacity
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	2023-03-31	- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2024-07-31	- May 2020: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. November 2
Planning Procedures and Fees Bylaw Review	2023-08-17	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-12-31	528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report "Planning Procedures and Fees Bylaw Amendments", dated August 2, 2023. Awaiting further direction from Board following broader review of Planning Services work plan in Q1 2024.
Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2025-08-14	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health

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							and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Awaiting further direction from Board following broader review of Planning Services workplan in Q1 2024.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. This project should be re-evaluated in terms of Board priorities for Planning Services to determine if still desired and if so when. Results from previous survey results were polarized and further engagement would be needed prior to pursuing further. Board resolution 363/22 to explore land use planning in other parts of Area E indicates that work of higher priority.
Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Active Transportation Feasibility Study - Castlegar to Nelson	2022-07-01	Mgr. Planning	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J	40% to 60% complete	2024-08-31	The Board approved two agreements related to a feasibility study for a proposed active transportation corridor between Nelson and Castlegar. Agreement 1: between Infrastructure Canada's Active Transportation Fund (ATF) and the RDCK to fund the project. The RDCK received \$50,000 for eligible costs to support the project.

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							Agreement 2: between RDCK and WKCC. The RDCK will administer the funding with a staff member liaison. The WKCC will be responsible for delivering the project. Engagement with stakeholders took place over fall/winter 2023 Consultant is preparing draft routes
Greater Nelson Housing Study	2022-08-18	Mgr. Planning	Part of RDCK Core Services	Area E,Area F,City of Nelson	60%- 80% complete	2024-03-31	In Fall 2022, Community Futures Central Kootenay and its partners at the City of Nelson and RDCK commissioned Phase One of the Greater Nelson Non-Market Housing Study. The goal of the study was to assess the need for a local government-supported housing entity to provide affordable housing in the Greater Nelson area and define potential options for further exploration. A report summarizing phase 2 and providing recommendations for Phase 3 was brought to the October 19, 2023 regular Board meeting for information.
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2025-01-01	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.
Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2025-01-01	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.
Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	2025-01-01	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Consideration of agricultural policy changes for Areas D, E, G, H yet to come, but project on hold due to work on higher priority items.

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Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	60%- 80% complete	2023-07-31	Updates to community engagement plan - Winter/Spring 2023. Board endorsement of early/ongoing OCP consultation - December, 2022. Ongoing Area I APHC meetings (starting in October 2022). Re-launch of project at virtual open house - January 26, 2023. In-person community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March, 2023 What we Heard staff report completed - June 2023 Internal RDCK staff engagement session - July 2023 Community Open House - November 6, 2023 Staff drafting the OCP
Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	FOI requests submitted in Q4. RFP for Phase 1 Assessments to occur in 2024.
HB Tailings Facility Remediation and Closure	2016-08-18	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	80%- 99% complete	2024-12-31	Dam Safety Review initiated. Active Closure assessments and piezometer installation planning underway for 2024. Investigating permit amendments.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Organics program development	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-01-31	Central Facility commissioned in 2024. Self haul to begin at GRO, OOT, CEN in January. ICI still lagging and focus of staff engagement in 2024 to be initiated as new item. Future expansion in rural areas to be new initiated as new items.
Rural curbside service investigation and consultation	2021-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-06-30	Investigation and consultation for curbside completed. Moving to referendum for portions of Area F, H, and J under separate item.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2025-12-31	No change in Q4. Expect further assessment of site and surrounding lands in 2024 before advancing to risk ass/remediation planning.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Archeology Assessment required for lands needed for optimized footprint is underway. Crown lease management plan submitted in Q1. DOCP RFP under development in Q1.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Archaeological overview assessment completed in Q4. Determined high risk areas in some possible development areas. Triggers further assessment. PRF to be completed in Spring.
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	60%- 80% complete	2024-04-30	Hydrogeological Study completed. Liner exemption assessment draft underway, expected in Q1. Overall study results to ERRC in late Q1.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2024-05-31	Q4/Q1 continuing to pursue power installations at Crescent Valley, Creston Car Wash, New Denver.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management	East RR Subregion	1% to 20% complete	2024-12-31	Staff met with Town of Creston in Q4 regarding project planning and service administration. 2024 borrowing process planning underway for fall draw.

ENVIRONMENTAL SERVICES							
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			and Alternatives				
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-10-31	ON HOLD
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-12-31	RFP to be issued in Q1. MOE issued new requirements for collection facilities.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2024-12-31	Staff continue to engage with municipalities on future collaboration options. Q1 staff preparing scope of work for revised options assessment.
Landfilling diversion initiatives - C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	RRPA and Enviro Coor continuing to investigate diversion strategies and asbestos management. Dec Board directed staff to re-evaluate scavenging/salvage policy (Reso 720/23).
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-03-31	Strong software transition completed. Final roll out includes supporting hardware such as hand held devices & license plate cameras, and various system efficiencies.
Response to theft/vandalism at RR Facilities	2023-04-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2023-12-31	Surveillance on-going.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2024-12-31	Staff to staff engagement is continuing to occur. Nelson's FC pilot program launch underway. Piloting of FC material to occur in Q1. Funds for City's community collection bins to be released in Q1.

ENVIRONMENTAL SERVICES							
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Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-09-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	2024-10-31	Staff to report on compost sales/distribution in Q1/Q2 requesting direction on allocation to partners, prices and distribution plans. Screening of finished compost for distribution expected summer/fall 2024.
Drone survey equipment & landfill software	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-05-31	Staff training completed and drone in use across RR services.
RR Facility washroom installation project	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2024-12-31	On hold until 2024. Completed ROS, CEN, OOT, CRE, NAK. Remaining sites awaiting site developments works (Slocan), hydrotech assessment (CBay) or planned for coming years.
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	60%- 80% complete	2024-06-30	Internal fleet are continuing to transport chips as drivers/equipment is available and storage areas at Central are accessible.
Curbside Collection service establishment and referendum	2023-08-17	Mgr. Resource Recovery	Waste Management and Alternatives	Area F,Area H,Area J	20% to 40% complete	2024-06-30	Service Establishment Bylaws for Curbside Collection Services for Defined Areas F and H and Area J, adopted in Q4. Assent Voting underway for Q2 2024.
Waste composition study	2023-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-02-15	Final report completed in Q4, bringing to JRRC in Feb.
Systems Efficiency Review & Tipping Fee Assessment	2023-01-01	Mgr. Resource Recovery	Waste Management	Entire RDCK	40% to 60% complete	2024-04-30	Draft Tipping Fee Assessment data under review in January. System Efficiency Review draft underway. Estimate bringing results to JRRC in Q2.

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Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
			and Alternatives				
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	2021-03-30	Mgr. Utilities	Part of RDCK Core Services	Area K	100% complete	2024-01-31	New contract awarded by Board for start of 01 January 2024.
Abandonment of Pipe in Place & Discharge of Easements Policy	2019-12-23	Mgr. Utilities	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area J,Area K	100% complete	2023-12-31	Policy adopted by Board at their October 2023 meeting.
Water Quality Risk Management Plan	2018-10-01	Mgr. Utilities	Part of RDCK Core Services	Area A	100% complete	2023-12-31	Policy adopted by Board at their October 2023 meeting.
RDCK Asset Management	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-06-30	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Facility Condition Assessments are completed. Extension to June 2023 approved. RFP for consultant guidance and software recommendations out on BCBid.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of	40% to 60% complete	2024-09-25	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in September 2024 Staff needs to coordinate a stakeholder meeting.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
				Nelson, Village of Slocan			3rd phase Report completed and posted on website. Reviewing Report with School District is the Next Step. Expect a meeting of the partners May/June 2023. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html
South Slocan Old School House Demolition	2020-01-01	GM Community Services	Recreation , Parks and Trails	Area H	100% complete	2023-12-22	Complete - Under budget Funding from Growing Communities Fund enables demolition is Fall 2023. Restructuring service to fund from S231 and close S214 Require Grant Researcher/ writer - This has been impacted by work on Krestova park Cover Architecture - awaiting direction Initial drawings and estimates - redeveloping to reduce costs - Building Cost Estimates are continuing to come in very high
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	1% to 20% complete	2024-12-31	Staff are investigating potential sites for a park.
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	60%- 80% complete	2024-06-26	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Work is ongoing on rental fees application.
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	40% to 60% complete	2023-09-30	Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract.
Creston and District Community	2023-04-01	Mgr. Creston Rec	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-03-29	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Complex Solar Array Installaion							The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.
Public Engagement Project - Nelson Recreation Campus Project	2023-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Nelson Recreation Campus project involves determining how the NDCC and Civic Centre building can best serve to the recreation needs of the community into the future. A Terms or Reference is already in place supporting this project between the RDCK and the City of Nelson. The study will help with long term planning of infrastructure that is at the end of its life expectancy.
Public Engagement Project - Reimaging Recreation in Castlegar & District	2023-06-24	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2024-06-30	This project came out of a strategic planning session with the Castlegar & District Recreation Commission in June 2023. The project became a higher priority with plans related to the closure of the Pioneer Arena being confirmed. Project goals are to identify what recreation services and to what level the residents of the area want and are willing to fund through taxation.
Community Services - Pioneer Arena Closure	2023-10-28	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	2024-06-30	The City of Castlegar has signed an MOU for the construction of a primary care facility and housing project on the land occupied by the Pioneer Arena. If funding is secured, the City plans to commence construction in the Fall of 2024. The community and key stakeholder groups have been advised of the pending closure of the arena at the end of the 2023/2024 ice season. Two ice user group meetings have occurred to date. The RDCK will continue with its ice allocation procedure assuming there will only be one sheet of ice serving the Castlegar & District area come the Fall of 2024.
Community Services Access & Inclusion Policy Development	2023-10-19	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	1% to 20% complete	2023-10-31	This projected was originally started in 2019 and then was delayed due to COVID implications. At the October 19, 2023 Board meeting a committee was struck to assist staff with doing a comprehensive review of the policy supporting access & inclusion to RDCK recreation services to those facing financial barriers. The committee has met four times since November 2023. The plan is to provide a report to the All Rec committee in March 2024 that includes a revised policy for consideration.
Community Services Membership	2023-11-15	Regional Manager- Recreation	Recreation , Parks and Trails	Entire RDCK	Not Started	2024-09-30	Community Services is reviewing the current membership's structure that is used by many residents to access services at our major complexes across the District. The goal of the project is improve financial accessibility of this service to create options to allow all members of our community to access this service, improve

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Services Restructuring		and Client Services					equity in accessing services, streamline administrative practices across Community Services, and improve business continuity. The goal is to provide a draft membership model to the All Rec meeting in March 2024.
External Support Worker	2022-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2023-10-31	This has been delayed due to change over in the Regional Manager of Recreation and Client Services. That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK recreation facilities, AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary.
Arena Floor Replacement Project-Castlegar and District Complex	2021-11-01	Regional Manager- Operations and Asset Management	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	100% complete	2023-10-10	The project was completed ahead of schedule and under budget. The benefit of allowing for a multi-year project cycle was realized through thorough solid internal communications and planning, procurement in advance of the construction season, and good oversight of the contractor's performance. Internal project management costs were higher than anticipated but this provide value through careful oversight of the contractor and sub-contractors.
Regional Parks & Water Access Strategy Development	2023-08-17	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. The project includes research & data collection, inventory and categorization strategies for parks, recommendations for future parks planning, and a review of operations & maintenance practices including resource needs.
Glacier Creek Park and Commisison Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	Not Started	2024-08-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission. On hold
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Mgr. Parks	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2024-11-30	Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September

COMMUNITY SERVICES							
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							2019. Working group met Feb 27 2020 to discuss RFP information RFP working group has met several times for final RFP assessment. RC Strategies + have been awarded the contract Consultation period
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2024-12-31	Staff will continue working with engineer during spring 2023 with project design for fall 2023. Continue as planned Meeting with Engineer August/September. Some further design options being looked at with engineer Looking into PFR (archeological permitting)
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2024-11-30	Final work on Boat and Trailer Parking area Further amenities spring/summer 2023 Working with Teck on motor vehicle closures Contractor and Staff closing off all access points for with boulders and fencing to be completed October 28th 2024 amenities and restoration design - working with ONA on restoration.
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2024-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation Draft design provided to Commission looking at community meeting in February
Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2024-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan Amenity installations and small waterfront restoration budgeted for in 2024 Start working on foreshore work and replanting was well as clean up spring 2024 Staff working into the fall many of the invasives have been removed and planting of non invasives.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-05-31	<p>BCEMA Licensing has announced new scope of practice options for First Responders Jan 26 2023 Staff still awaiting the new training and evaluation curriculum from EMA licensing to allow Responders to work to a higher scope of practice.</p> <p>2023 Q2 Update - No change. Awaiting offering updates from training providers.</p> <p>2023 Q3 Training provider is offering training to our instructors to deliver the curriculum. Anticipated delivery of spring 2024 to firefighters.</p> <p>This item is in the work plan for new Regional Fire Chief David Zayonce</p>
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2024-12-31	<p>New BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff currently analyzing and assessing updates and changes, developing a comprehensive training plan to meet objectives. Local Authorities are required to have the new standard incorporated in their fire training program for March of 2024, with all training being offered by end of 2024. This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Area B Kitchener Fire Service Case Analysis	2023-04-16	Regional Fire Chief	Part of RDCK Core Services	Area B	20% to 40% complete	2024-03-31	<p>Fire and Corp Admin staff are reviewing the previous service case analysis to determine if can be applied again to speed up this item This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	40% to 60% complete	2024-06-30	<p>Q3 update - The process is moving ahead with a referendum on service establishment in the spring. This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2024-08-31	<p>This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be spilt into new service areas. Next Step- staff will target Q2 2023 to provide report to Board summarizing the situation and seeking direction to prepare new service establishment bylaw(s)</p> <p>Staff are aiming for a August 2024 completion of this service establishment. This item is in the work plan for new Regional Fire Chief David Zayonce</p>

FIRE SERVICES							
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Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. Update there has been a 2024 contract extension for this item. This item is in the work plan for new Regional Fire Chief David Zayonce.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2024-06-30	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. New Regional Fire Chief David Zayonce has been briefed on this item.
Area H Hills and Summit Lake Service Case Analysis	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2024-06-30	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. Q1 2023- no progress to report on this initiative due to competing project priorities. Staff are aiming for a June 2024 completion This item is in the work plan for new Regional Fire Chief David Zayonce
Whitewater Fire Protection Fire Response Service Case Analysis	2023-10-19	Regional Fire Chief	Part of RDCK Core Services	Area E,Area G	Not Started	2024-06-30	Assigned at the October 2023 Open Board Meeting This item in the work plan for New Regional Fire Chief David Zayonce

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2023-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to

CORPORATE SERVICES							
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							implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.
Winlaw Community Hall feasibility study	2022-12-12	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area H	Not Started	2025-06-20	Board has directed a feasibility study to establish a service to fund the operation of the Winlaw Community Hall. The project will be funded through service 106 Feasibility Study Service and will involve staff from the Administration and Community Services groups. This is considered a low priority item and staff's ability to complete this will depend on other established priorities for both groups involved.
Communications strategy update	2023-09-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-06-20	Staff have commenced an update to the Communications strategy approved in 2018. The first step will be a report to the Board in Q2 outlining the progress made in implementing the strategy, an assessment of the continued relevance of the various components of the strategy, and which will outline the process for Board input on the priorities for a revised strategy.
West Creston Fire Service Assent Voting	2023-04-14	Mgr. Corporate Admin	Part of RDCK Core Services	Area C	40% to 60% complete	2024-07-18	Elector approval for amendment to the service establishment bylaw and approval of borrowing to authorize the construction of the new fire hall and purchase of equipment in West Creston be done by assent voting. The assent voting is scheduled for June, subject to completion of final financial information to be included in the bylaw.
RDCK Procedures Bylaw update	2023-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area E	20% to 40% complete	2024-06-20	This project involves a comprehensive update to the 2019 procedures bylaw with several minor language improvements and clarifications. The update process will also determine the inclusion of items discussed previously by the Board such introducing a consent agenda, possible improvements to Board transparency, and the role and composition of the Executive Committee.
Area E Fire service contract with City of Nelson and accompanying regulatory bylaw	2023-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	40% to 60% complete	2024-06-01	The Area E fire contract with City of Nelson is expired. The fire service is in active negotiations City on improvements on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. The contract is anticipated to come forward for Board approval later in Q1 2024, with the regulatory bylaw to follow shortly after.

CORPORATE SERVICES							
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Update the 2018 Area I 'Using Community Halls for Child Care' study	2023-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	2024-12-01	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department.
Update Emergency Program Executive Committee bylaw	2023-12-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2024-05-16	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC in Q2 2024.
Update Advisory Planning and Heritage Commission Bylaw	2023-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-06-20	Comprehensive bylaw update to improve governance of APHC's. Q4 2023 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipate a draft of the bylaw will be brought forward for Board consideration in Q2 2024
Financial Grant-In-Aid Services Policy	2023-05-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2024-11-21	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft bylaw. No progress made in Q4 2023. Draft bylaw is expected in Q4 2024.
Assent Votes for Tarrys, Slocan Valley , and North Shore Fire Apparatus	2023-07-20	Mgr. Corporate Admin	Part of RDCK Core Services	Area F,Area H,Area I	100% complete	2024-12-19	These assent votes will authorize borrowing for new fire apparatus for the three fire services. The assent votes are complete and bylaws have been adopted.
Director's Code of Conduct Review	2022-12-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2024-04-18	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements and that the draft policy is brought forward for Board consideration at the April 2024 Board meeting. Q4 2023 update - no progress on this initiative and project has not yet commenced. It is possible that this may be delayed by competing project priorities.
Shoreacres No Hunting or Discharge of	2019-09-19	Mgr. Corporate Admin	Not aligned with a	Area I	1% to 20% complete	2024-12-31	No progress in Q4 2023 due to competing project priorities. No expected completion date.

CORPORATE SERVICES							
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Firearm Bylaw Survey			Strategic Priority				
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	2024-09-19	The board has directed an update to the Arrow Creek Commission bylaw to address issues identified by the Town of Creston. A draft bylaw for was received by the Commission in Q1 2023. Q4 2023 update- the Town of Creston has reviewed the bylaw and the matter has been referred by the Board back to the Commission to discuss changes to the draft bylaw to address the Town's concerns regarding delegated authority. This initiative is paused pending Commission consideration.
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	2024-03-31	Q4 2023 update - Due to issues with events held in Q3 2022, the Board directed staff to review options to make the bylaw more effective. This review is complete. Enforcement proceedings related to events held during Q3 2023 were directed under the RDCK Noise Bylaw, which has been identified as the preferred tool for large event enforcement. The timing for the Board consideration of regulatory bylaw changes is subject to prioritization by the bylaw enforcement team.
WKBRHD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2026-01-01	At the October 2020 meeting the WKBRHD Board directed staff to develop 4 new policies. Q4 2023 update - This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBRHD Board consideration.
RDCK Website Improvements-Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-10-31	This project will deliver a major upgrade to the RDCK website. The active phase of website development is underway, and the overall design and content upgrades are ongoing. Q4 2023 update - the Board directed cancellation of the web development contract with Atomic Crayon in Dec. 2023. Request for Proposal for new developer was issued in Jan 2024. Website launch in Q4 2024.
Area A First Responder Service Establishment Bylaw	2023-05-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	1% to 20% complete	2024-09-19	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Q4 2023 update- the service case report is partially complete and awaiting operational cost data from the fire group. The report is anticipated to be ready for Board consideration in Q3 2024.
Creston and Areas A,B, and C Jaws of Life Service	2023-05-08	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	2024-09-19	The bylaw amendment will reduce the current jaws of life service scope to road rescue only. This will come forward concurrently with the Area A First Responder service case analysis and service establishment bylaw expected in 2024. Q4 update-

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Establishment Bylaw amendment							the project is on hold awaiting input from the fire services group and may be delayed by the transition in the regional fire chief role.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-03-31	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. Q3 2023 update - The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing was be impacted by the departure of the interim grants coordinator in Q4 2023. A draft bylaw is targeted to be received for Board consideration in Q3 2024.
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2026-01-01	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q4 2023 - This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-09-19	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. Subsequent to the board consideration of this matter in Q3 2022, staff are in the early stages of this project. Project timing has been impacted by competing project priorities and the revised timeline is now Q3 2024. For the board receiving the first draft.
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-11-30	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q4 2023 update - A draft policy will be received by the Board in Q4 2024.
Fireworks bylaw feasibility report	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2024-12-31	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q4 2023 update - this project has not advanced due to competing project priorities and has no assigned completion date.
Area H and I Dog Control Service Case Analysis	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Area I,Village of Slocan,Village of	80%- 99% complete	2024-12-31	Service case analysis will be prepared based on estimated contract service costs. This initiative will be considered in relation to other dog control service requests (Creston and area, Area K) and be included within the overall bylaw enforcement services review directed by the Board in Q3. Also included in this review will be

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
				Silverton,Village of New Denver			proposals to update dog control regulatory bylaws. Project timelines are being driven by the bylaw enforcement team.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion,West RR Subregion	60%- 80% complete	2024-11-30	Q4 2023 update - The remaining component of this project is to finalize the funding model for the Kootenay Lake West transit service. This was delayed pending the establishment of the new transit committee. With that now in place the work on this project will proceed through 2024. \$25,000 in ETSI grant funding will cover the cost for consulting assistance with this work.
FCM Board and Committee Appointments Policy	2023-07-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2024-06-30	This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. This is considered a lower priority item. Q4 2023 update - no progress made on this item.
Kaslo and Area D Economic Development Commission bylaw update	2023-08-17	Mgr. Corporate Admin	Coordinated Service Delivery	Area D,Village of Kaslo	Not Started	2024-06-30	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q4 2023 update - no progress made on this initiative
Ymir Cemetery Ownership Investigation	2023-09-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	2024-12-31	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery.Q4 2023 update - no progress on this file.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	2023-04-04	This project is required to replace firewalls and wifi routers that are at end of life.
Microsoft Exchange 365	2023-01-03	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-12-15	This project is to align our infrastructure/hosted environment with security and functional requirements.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
CDCC East Stairwell	Jeannine Bradley	1-Jan-2022	31-Dec-24	25%	In Progress	Buildings	Construction	Reviewing options for how to proceed with the work and the current contractor.
CDCC Roof Repairs	AJ Evenson	1-Sep-2023	30-Jun-24	10%	In Progress	Buildings	Construction	Materials delivered with work completed in Spring 2024 due to weather.
CDRD Floor	Patrick Thrift	1-Dec-2022	15-Dec-23	100%	Completed	Civil	Close Out	Complete as of September 30. Deficiencies and glycol system upgrade to be completed by Dec 31.
Riondel Community Centre Roof	AJ Evenson	1-Dec-2022	31-Aug-23	100%	Completed	Buildings	Close Out	Commissioned and operational.
Salmo Pool Upgrade	AJ Evenson	1-Apr-2022	15-May-24	95%	In Progress	Buildings	Construction	Work complete. Commissioning and new electrical service to occur in spring. New circulation pump to be received in early 2024.
Slocan Schoolhouse Demolition	Patrick Thrift	1-Sep-2023	31-Jan-24	90%	In Progress	Buildings	Construction	Demolition completed and substantially complete.
Asset Management	AJ Evenson	1-Jul-2020	31-Dec-24	50%	In Progress	Other	Detailed Design	Kickoff mtg with Roth IAMS completed. Background information review underway. Stakeholder mtgs to be undertaken in January due to consultant resourcing issues.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Dec-24	30%	In Progress	Utilities	Construction	Fibre ordered as of mid November. Working on environmental assessments and picking landing sites.
Creston Valley Flood Mgmt		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP - Duhamel, Erie Creek and Edgewood		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP - Risk Tolerance Policy		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP Stream 3	AJ Evenson	1-Jun-2021	31-Mar-23	100%	Completed	Other	Close Out	Complete as of March 31

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Arrow Creek Filtration Study	Jeannine Bradley	17-Jul-2023	28-Feb-24	10%	In Progress	Utilities	Initiation	Consultant working on study for February 2024 completion.
Attendant Buildings - Ymir and Nakusp TS	Patrick Thrift	1-Jun-2023	31-Dec-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Balfour TS Paving	AJ Evenson	30-Apr-2023	30-Jun-24	25%	In Progress	Resource Recovery	Construction	Paving rescheduled to spring 2024 due to SPL schedule issues.
Balfour Wharf Road Water Main Upgrades	AJ Evenson	5-Feb-2023	30-Sep-23	100%	Completed	Utilities	Close Out	Complete as of October 3
Central Compost Facility	AJ Evenson	1-Jan-2021	30-Jun-23	100%	Completed	Resource Recovery	Close Out	Site commissioned and operational.
Central Transfer Station - Attendant Shack Upgrades	AJ Evenson	1-Aug-2021	1-Jul-23	100%	Completed	Buildings	Close Out	Commissioned and operational.
Creston Septage Receiving Station Design	AJ Evenson	30-Apr-2023	30-Nov-24	0%	Not Started	Resource Recovery	Initiation	Waiting on scope and schedule timing from Town of Creston
Duhamel Water Main Replacement Design	AJ Evenson	2-Mar-2023	30-Sep-23	100%	Completed	Utilities	Close Out	Design and tender package completed for Jan 1, 2024 tender. 6 carrier pipes installed as of September 30. Watermain work to be tendered in November 2023 for construction in spring 2024.
Erickson Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	10%	In Progress	Utilities	Detailed Design	Design in progress by WSP Engineering. Survey complete. Working on required statutory right of way agreements with property owners.
Erickson Water Meter Installation	AJ Evenson	1-May-2023	31-Dec-25	5%	In Progress	Utilities	Procurement	RFQ for meter and meter pit in progress.
Fauquier Water Main (Reservoir to Maple) Construction	AJ Evenson	1-May-2023	30-Nov-23	100%	Completed	Utilities	Close Out	Commissioned and operational.
Fauquier Water Main (Spruce) replacement	AJ Evenson	1-May-2023	31-Dec-24	5%	On Hold	Utilities	Initiation	Will undertake design in 2024.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Grohman Compost Upgrades	Jeannine Bradley	1-Sep-2022	30-Nov-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Grohman Narrows Recycling Depot and Fleet Building	Jeannine Bradley	15-Jul-2023	31-Oct-24	5%	In Progress	Resource Recovery	Concept Design	Feasibility Study to be completed by end of February 2024.
Lister Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	25%	In Progress	Utilities	Detailed Design	Tender package ready to issue to BCBid.
NAK ROS SLO TS Upgrades	AJ Evenson	15-Feb-2023	30-Sep-24	35%	In Progress	Resource Recovery	Detailed Design	50% design received from Consultant in September. Tender in January 2024 for spring construction.
Nakusp Landfill Closure Design	AJ Evenson	15-Sep-2023	30-Jun-24	0%	Not Started	Resource Recovery	Initiation	Will initiate RFP scope once Nakusp TS design is tendered.
Ootischenia Organics Wash Station	AJ Evenson	1-May-2023	15-Jul-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Ootischenia Tipping Area and 2nd Scale Design	Jeannine Bradley	1-Nov-2023	31-Dec-24	0%	Not Started	Resource Recovery	Initiation	Scoping and design to start in late spring 2024 for construction in 2024/2025.
Riondel Storm System Assessment	AJ Evenson	1-May-2023	31-Oct-23	100%	Completed	Utilities	Close Out	Final report received in October.
Riondel Valve and Meter Station Design	AJ Evenson	1-May-2023	31-May-24	5%	In Progress	Utilities	Procurement	Consultant working on design and specifications.
Standing Offers (For Water Program)	AJ Evenson	4-Jan-2023	31-Mar-23	100%	Completed	Other	Close Out	Scope sent to Marie-Pierre for Board approval.
Utilities Crew	AJ Evenson	1-Jan-2023	31-Dec-23	100%	Completed	Other	Close Out	Decision made to wind down program. Next steps to sell all remaining equipment and supplies.
Water Controls RFP	AJ Evenson	1-Apr-2023	30-Jun-23	100%	Completed	Utilities	Close Out	
Water Services Generators	Patrick Thrift	1-May-2023	30-Jun-24	15%	In Progress	Utilities	Procurement	Generators being installed at Edgewood, Lister and Riondel. All submissions over budget. Working through options.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)			TOTAL BUDGET BEING MANAGED: \$17,016,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
West Robson Water Main Replacement	AJ Evenson	1-May-2023	30-Jun-24	10%	In Progress	Utilities	Procurement	Several alignment options and costs are currently being evaluated.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	31-May-24	95%	In Progress	Utilities	Construction	Construction substantially complete and waiting for 2 long lead valves in Jan/Feb 2024.
Balfour Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Lighting upgrades complete. Some deficiencies in paint to be completed in new year.
Beasley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	28-Feb-24	80%	In Progress	Buildings	Construction	OH Doors complete. Generator install complete. Well - interior system component installation ongoing Int Health approval process ongoing, Wild West undertaking interior work. . Heat pump installation aiming for Jan/Feb. HWT replacement - scheduled for Jan.
Blewett Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	90%	In Progress	Buildings	Construction	OH doors / HWT complete. Water system upgrade complete. Lighting complete. Service door replacement to be completed in 2024.
Crescent Valley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	85%	In Progress	Buildings	Construction	Heat pump repairs / OH doors completed. Fence install completed. Service door replacement in 2024.
Fire Hall Exhaust Extraction System	Jeannine Bradley	1-Apr-2022	30-Jun-24	90%	In Progress	Buildings	Construction	15 out of 17 halls are complete. Structural reinforcing required at 4 halls (design in progress). Structural upgrades to be completed in Fall/Winter. Upgrades in spring and completion end of July.
North Shore Fire Hall Upgrades	Patrick Thrift	1-May-2022	31-Jan-24	70%	In Progress	Buildings	Construction	HWT completed. Lighting upgrade by Bowick in Jan 2024.
Ootischenia Fire Hall Expansion	Jeannine Bradley	1-Oct-2022	31-Aug-24	30%	In Progress	Buildings	Construction	Construction underway as of November.
Pass Creek Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	85%	In Progress	Buildings	Construction	Heat pump complete. Generator complete; investigating service and main contract with Total Power. Water upgrades and creek intake culvert in 2024. Paving complete. HWT replacement scheduled for Jan 2024. 1 service door replacement in March 2024.
Passmore Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Heat pump repair / OH Doors complete. Alarm system installed. Fire Chief working on rescoping projects to increase available funding for generator and ATS in 2024.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Robson Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Heat pump work complete. Lighting installation complete.
Slocan Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	35%	In Progress	Buildings	Construction	Hot water tank replacement scheduled for Dec/Jan. Lighting upgrade by March 2024.
Tarry's Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	40%	In Progress	Buildings	Construction	Insulation and siding: ongoing review by Build Dept regarding Part 3/5 requirements. Heat pump / Lighting upgrades / HWT complete. Water system upgrade complete. Service door work to be done in 2024.
West Creston Fire Hall	AJ Evenson	15-Oct-2021	30-Nov-24	10%	In Progress	Buildings	Detailed Design	Working with Administration to prepare project to go to referendum for construction in mid 2024.
Winlaw Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	25%	In Progress	Buildings	Construction	OH doors complete. Scoping of Filtration upgrades in progress. Service door replacement: analyzing quote and reviewing available funding by March 2024. Light pole installation and sidewalk repair in 2024 pending BCAS.
Yahk Fire Hall Upgrades	Jeannine Bradley	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Insurance project complete.

PROJECTS COMPLETED IN Q3 2023 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Community (Climate Action) Ambassadors	Mgr. Community Sustainability
Conversion of Water Commissions to Community Advisory Committees	Mgr. Utilities
Transfer of Arrow (Erickson) Open Reservoir to Town of Creston	Mgr. Utilities
Respectful Workplace Bylaw	Mgr. Corporate Admin
West Kootenay Transit Services Governance Review	Mgr. Corporate Admin
Traditional Use Study - Crawford Bay Regional Park Management Plan	Mgr. Parks
Community (Climate Action) Ambassadors	Mgr. Community Sustainability

PROJECTS COMPLETED IN Q4 2023

Project/Initiative Name	Responsible Manager
Assent Votes for Tarrys, Slocan Valley, and North Shore Fire Apparatus	Mgr. Corporate Admin
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	Mgr. Utilities
Abandonment of Pipe in Place & Discharge of Easements Policy	Mgr. Utilities
Water Quality Risk Management Plan	Mgr. Utilities
South Slocan Old School House Demolition	GM Community Services
Arena Floor Replacement Project-Castlegar and District Complex	Regional Manager-Operations and Asset Management
Organics program development	Mgr. Resource Recovery
Rural curbside service investigation and consultation	Mgr. Resource Recovery
Response to theft/vandalism at RR Facilities	Mgr. Resource Recovery
Drone survey equipment & landfill software	Mgr. Resource Recovery



Board Report

Date of Report: January 31, 2024
Date & Type of Meeting: February 15, 2024
Author: Tom Dool, Research Analyst
Subject: Channel Road Fire Service Petition
File: 08/3900/40
Electoral Area/Municipality: Electoral Area A & C

SECTION 1: EXECUTIVE SUMMARY

This report provides the Board options for consideration regarding the petition by residents of a defined portion of Electoral Area C for inclusion in the Wynndel/Lakeview Fire Protection Area.

This report recommends that:

1. The Board direct the Corporate Officer to certify the sufficiency and validity of the petition based on the findings of this report; and that
2. The Board direct staff to prepare an amendment bylaw for Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 to include those properties that petitioned for service.

SECTION 2: BACKGROUND/ANALYSIS

Background

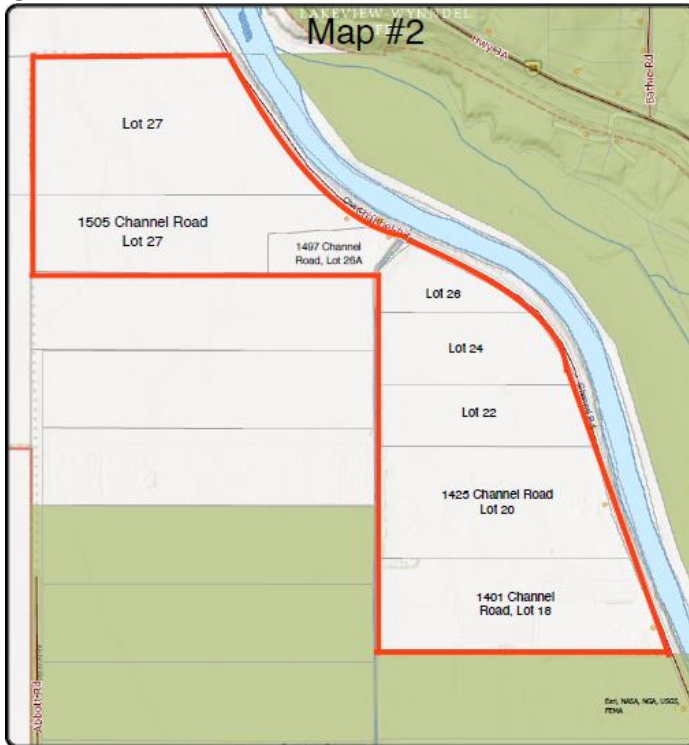
In March, 2023 the Regional District received a petition for the inclusion of a defined portion of Electoral Area C in the Wynndel/Lakeview Fire Protection Area (See Attachment A). The proposed service area expansion includes 8 properties along Channel Rd ranging from address number 1401 in the south to the property immediately north of 1505 in the north (See Figure 1. Area of Petition).

The Wynndel/Lakeview Fire Protection Area was established by Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw 965, 1993 (See Attachment B). This service funds fire protection to defined portions of Electoral Areas A and C. The service is provided by the Town of Creston under a contractual arrangement. Bylaw 965 was last amended by Wynndel/Lakeview Fire Protection Local Service Area Amendment Bylaw No. 2655, 2019 (See Attachment C) a bylaw which expanded the Fire Protection Service Area. Schedule A of Bylaw 2655 provides an adequate description of the current Fire Protection Service Area.

Section 336 of the *Local Government Act* makes provision for petition to the Board, by residents, for the establishment of new services or the inclusion in existing ones. Section 347 of the *Local Government Act* authorizes participating area approval, with sufficient petition, by consent of the participating area Directors.

Staff have confirm with Town of Creston Fire Services that the area of petition can be included in the current contract arrangement and that the proposed expansion is serviceable by the Wynndel/Lakeview Fire Department.

Figure 1. Area of Petition



Analysis

This report reviews the content of the petition and confirms that it complies with the requirements stated in Section 336 of the *Local Government Act*. Detailed analysis is provided below in the relevant sections.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

Based on the 2023 annual requisition rate of \$0.631/\$1000 of assessed value and a total assessed value of \$1,871,109.00 the proposed service area expansion would result in an additional \$1180.67 of revenue for the service.

A summary of the 2024 Completed Roll assessed value of properties and improvements is included below in Table 1.

Table 1. Summary of Assessed Values

Address	PID	Improvements	Land	Total
Channel Rd	009-111-204	\$ -	\$ 252,000.00	\$ 252,000.00
1505 Channel Rd	009-111-468	\$ 5,500.00	\$ 16,341.00	\$ 21,841.00
Channel Rd	015-071-103	\$ 14,300.00	\$ 4,209.00	\$ 18,509.00
Channel Rd	015-071-120		\$ 8,503.00	\$ 8,503.00
1401 Channel Rd	015-071-481	\$ 436,000.00	\$ 322,000.00	\$ 758,000.00
1425 Channel Rd	015-087-123	\$ 90,100.00	\$ 322,000.00	\$ 412,100.00
Channel Rd	015-157-024	\$ -	\$ 23,447.00	\$ 23,447.00
1497 Channel Rd	031-883-168	\$ 372,000.00	\$ 4,709.00	\$ 376,709.00
Total		\$ 917,900.00	\$ 953,209.00	\$ 1,871,109.00

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Petition Content

As per Section 337(2) of the *Local Government Act* each page of a petition must:

1. Describe in general terms the service that is proposed;
2. Define the boundaries of the proposed service area; and
3. Indicate in general terms the proposed method for recovering annual costs.

As noted on the petition (See Attachment C), the petitioners clearly state that as residents, they:

1. Wish to be included in the Wynndel Fire Protection Area;
2. Have provided a map clearly describing the extent of the properties to be included; and
3. Acknowledge the implementation of a property value tax at a rate equivalent to the amount levied for the Wynndel Fire Protection Service.

Ownership Threshold

As per Section 337(3)(a) of the *Local Government Act*, for the petition to be successful it must be signed by at least 50% of the parcel owners liable to be charged for the proposed service. The petition has been signed 67% of the parcel owners liable to be charged for the proposed service.

Assessed Value Threshold

As per Section 337(3)(b) of the *Local Government Act*, for the petition to be successful the persons signing must be the owners of parcels that in total represent 50% of the net taxable value of all land and improvements within the proposed service area. The petition has been signed by the owners of 63% of the net taxable value of all land and improvements within the proposed service area.

Invalid Petition Signings

It should be noted that the petition contained a signature from a property owner whose property was outside of the petition area and already included in the Wynndel Lakeview Fire Protection Area. This owner and the corresponding property value were discarded from the petition calculations.

It should be noted that the petition contained the signature of an individual for a property that was owned by a limited company. Because no information was available regarding the individuals relationship to the limited

company or their authority to sign on behalf of the company this signature and the corresponding property value were discarded from the petition calculations.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

None at this time.

3.5 Economic Considerations:

None at this time.

3.6 Communication Considerations:

The Board may consider directing staff to contact the residents of the petition area and inform them the Board has decided to proceed with the petition process.

3.7 Staffing/Departmental Workplan Considerations:

None at this time.

3.8 Board Strategic Plan/Priorities Considerations:

None at this time.

SECTION 4: OPTIONS & PROS / CONS

Option 1. That the Board proceed with amending Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw 965, 1993 to include those properties described in the petition by resolving that

1. The Board direct the Corporate Officer to certify the sufficiency and validity of the petition based on the findings of this report; and
2. The Board direct staff to prepare an amendment bylaw for Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 to include those properties that petitioned for service.

Advantages

- The majority of the residents of the petition area would like to see the service implemented
- Fire protection is generally looked upon as a net benefit to the community.

Disadvantages

- Increased taxation
- Support for fire protection services was not universal in the community

Option 2. That staff be directed to take no further action until such time as...

Advantages

- None

Disadvantages

- Further delays the implementation of Fire Protection for this portion of the community.

SECTION 5: RECOMMENDATIONS

That the Board direct the Corporate Officer to certify the sufficiency and validity of the petition based on the findings of this report.

The Board direct staff to prepare an amendment bylaw for Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 to include those properties that petitioned for service.

Respectfully submitted,
Tom Dool, Research Analyst

CONCURRENCE

Corporate Officer – Mike Morrison	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw 965, 1993
Attachment B - Wynndel/Lakeview Fire Protection Local Service Area Amendment Bylaw No. 2655, 2019

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 965

A bylaw to convert the Wynndel/Lakeview fire protection area to a local service.

WHEREAS under Section 767(4) of the Municipal Act, a regional district exercising a power to provide a service other than a general service, shall adopt a bylaw respecting that service which:

- a) meets the requirements of Section 794 for an establishing bylaw, and
- b) is adopted in accordance with the requirements of Section 802 as if it were a bylaw amending an establishing bylaw.

AND WHEREAS the Regional Board of the Regional District of Central Kootenay was authorized to establish by issuance of Supplementary Letters Patent dated February 20, 1981, February 28, 1982 and July 20, 1989, defined areas for the purpose of providing fire protection service within portions of Electoral Areas A and C;

AND WHEREAS the Regional Board of the Regional District of Central Kootenay wishes to convert the aforesaid fire protection service to a local service;

AND WHEREAS the Regional Board wishes to make a boundary adjustment by increasing the service area as part of the conversion;

NOW THEREFORE THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF CENTRAL KOOTENAY IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. The fire protection service provided under the authority of Supplementary Letters Patent issued February 20, 1981, February 28, 1982 and July 20, 1989 is hereby established as a local service.
2. The boundaries of the local service as established above are hereby amended to be those portions of Electoral Areas A and C as shown outlined on the plan attached as Schedule 'A' to this bylaw and known as the "Wynndel/Lakeview Fire Protection Area".
3. The cost of providing the local service established under Section 1 shall be recovered by requisition of money to be collected by a property value tax on land and improvements.
4. The maximum amount that may be requisitioned annually under Section 804(1)(a) and (b) of the Municipal Act for the service shall be \$70,000.00 or \$2.287/\$1000. of net taxable value of land and improvements, whichever is greater.
5. The cost of providing the service shall be apportioned among the participating areas on the basis of the converted value of land and improvements in the participating areas.

6. This bylaw may be cited as "Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993".

READ A FIRST TIME this 30th day of January , 1993.


READ A SECOND TIME this 30th day of January , 1993.

READ A THIRD TIME this 30th day of January , 1993.

Approved by the Inspector of Municipalities this 2nd day of March , 1993.

RECONSIDERED AND FINALLY ADOPTED this 27th day of March , 1993.


Chairperson


Secretary

I hereby certify the foregoing to be a true and correct copy of the "Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993" as read a third time by the Regional District of Central Kootenay Board on the day of , 19 .

DATED this day of , 19 .

Secretary



I hereby certify the foregoing to be a true and correct copy of the "Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993".

DATED this day of , 19 .

Secretary

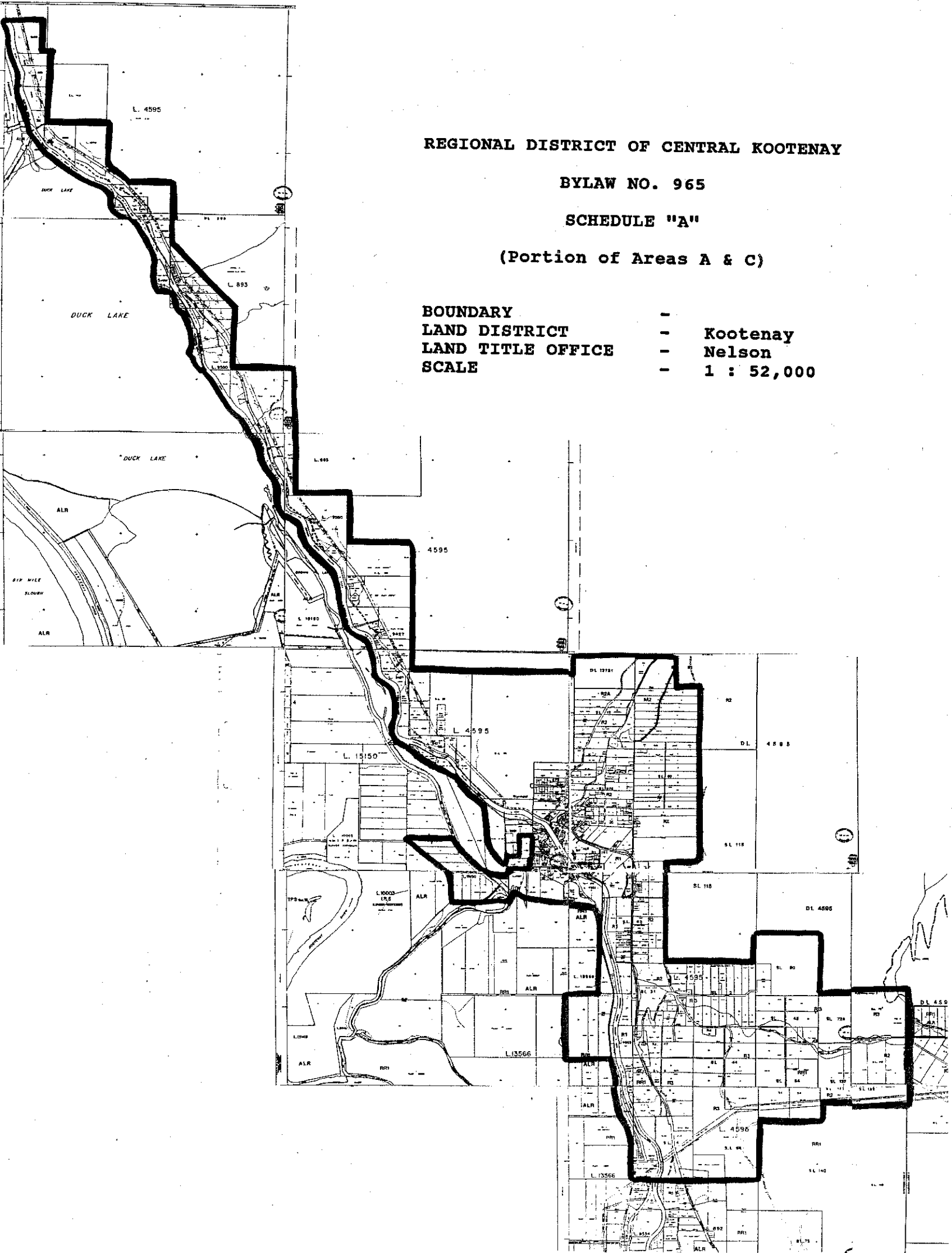
REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 965

SCHEDULE "A"

(Portion of Areas A & C)

BOUNDARY	-	
LAND DISTRICT	-	Kootenay
LAND TITLE OFFICE	-	Nelson
SCALE	-	1 : 52,000



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2655

A Bylaw to amend Bylaw No. 965, being the Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993.

WHEREAS a service has been established by the Regional District of Central Kootenay by Bylaw No. 965, being the Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993, as amended;

AND WHEREAS the Regional District is in receipt of a petition, certified as sufficient pursuant to the Local Government Act, to expand the service area boundaries to include additional properties;

AND WHEREAS the Regional District of Central Kootenay deems it expedient to further amend Bylaw No. 965 to provide for an expansion to the service area boundaries;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The "Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993" as amended, is hereby further amended as follows:
(1) That Schedule 'A' attached to Bylaw No. 965 be deleted in its entirety and the attached "Schedule 'A' to Amendment Bylaw No. 2655" be substituted therefor.
2 This Bylaw may be cited as "Wynndel/Lakeview Fire Protection Local Service Area Amendment Bylaw No. 2655, 2019."

READ A FIRST TIME this 17th day of January, 2019.

READ A SECOND TIME this 17th day of January, 2019.

READ A THIRD TIME this 17th day of January, 2019.

RESCIND THIRD READING 21st day of February, 2019.

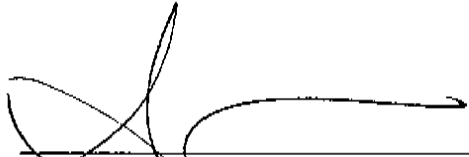
READ A THIRD TIME, AS AMENDED 21st day of February, 2019

I hereby certify that this is a true and correct copy of the "Wynndel/Lakeview Fire Protection Local Service Area Amendment Bylaw No. 2655, 2019" as read a third time by the Regional District of Central Kootenay Board on the 21st day of February, 2019.

[Signature]
Mike Morrison, Corporate Officer

CONSENTED to on behalf of the Electors in the Wynndel/Lakeview Fire Protection Area in accordance with section 349 (1)(b) of the *Local Government Act*.

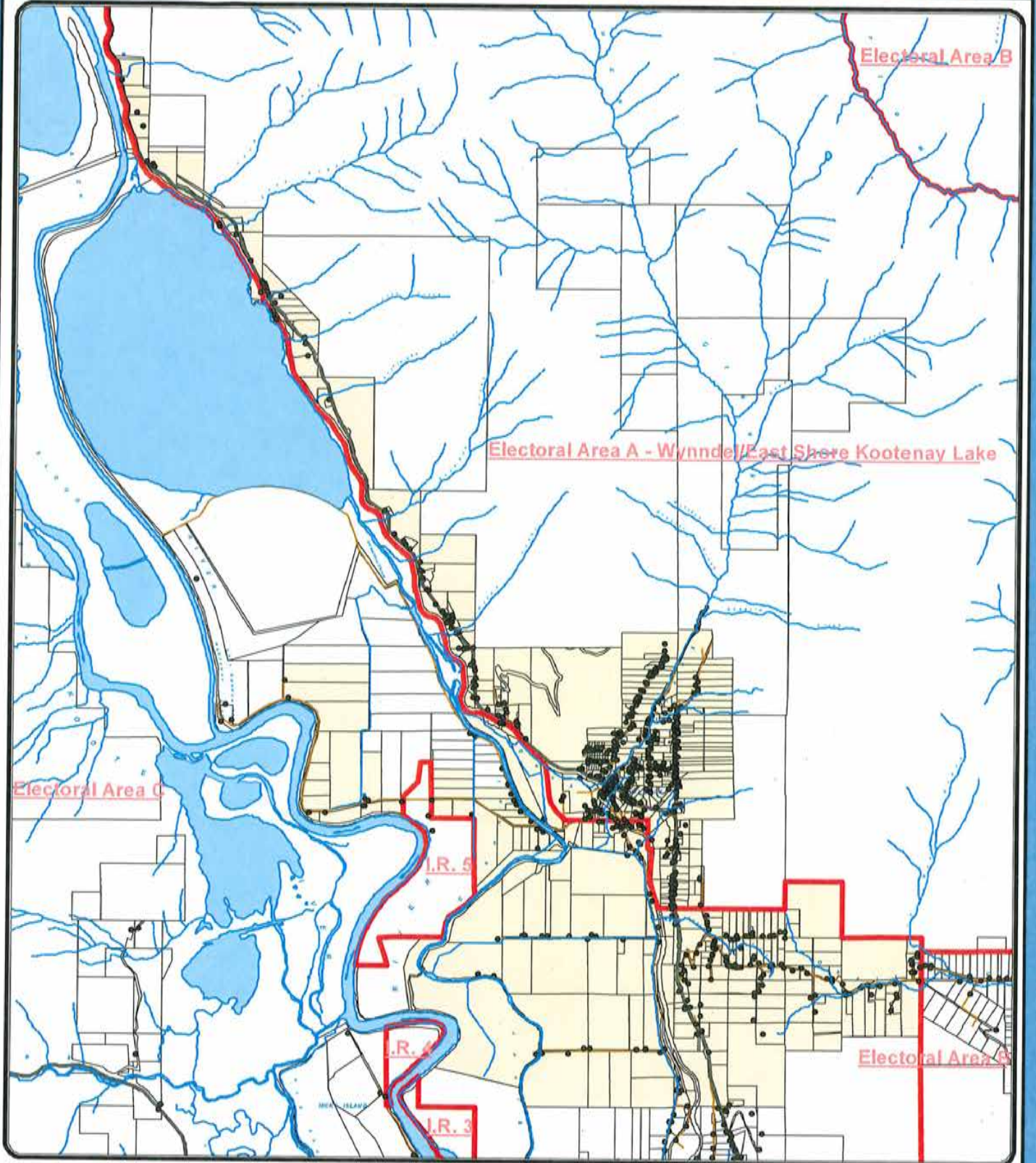
ADOPTED by an affirmative vote of at least 2/3 of the votes cast this **April** day of **11th**, 2019.



Aimee Watson, Board Chair



Mike Morrison, Corporate Officer



Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
 Phone: (250) 352-6665 Toll-Free 1-800-268-7325 (BC)
 Fax: (250) 352-9300 Internet: www.rdck.bc.ca
 The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

Regional District of Central Kootenay Bylaw 965, Schedule A

Bylaw No. 965, being the Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993 as amended by Bylaw 2655

Map Scale



Map Projection: UTM Zone 11 Map Datum: NAD83
 Date Plotted: Friday, January 04, 2019

Roads

- Secondary
- Highway

Fire Service Boundary

- Service Area



Board Report

Date of Report: February 5, 2024
Date & Type of Meeting: February 15, 2024 - Open Regular Board Meeting
Author: Andre Noel, Safety Advisor
Subject: RDCK Occupational Health & Safety Annual Report
File:
Electoral Area/Municipality:

SECTION 1: EXECUTIVE SUMMARY

In 2023, health and safety initiatives and priorities continued to focus on workplace well-being, mental health support, and resilient strategies in response to over two (2) years of COVID-19 and the evolving global demands and challenges.

Key activities in 2023 included delivering mental health training to employees (“The Working Mind”) and the development of the Staff Safety and Harassment Guidelines to better support the Board’s Staff Safety and Harassment Policy. The formal rollout of the Staff Safety and Harassment guidelines will be in 2024, focusing on providing employees with the tools and techniques to de-escalate potentially violent events.

Continuous training and communication played a pivotal role in ensuring health & safety committee(s) engagement and compliance with evolving health and safety protocols.

For 2024, the Health and Safety Management System will continue to mature with the ongoing development of more consistent standardized guidelines, processes, procedures and tools to support managers.

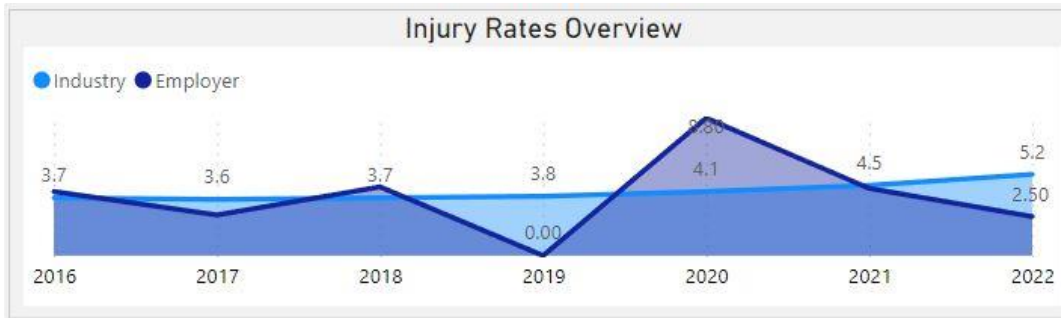
2024 Health & Safety focus items are:

- Roll out Staff Safety and Harassment guidelines and tools
- Provide de-escalation training to front line staff and supervisors
- Continue to develop a consistently Health & Safety Management System across the Regional District
- Provide specialized health and safety orientations to all new youth workers and youth supervisors.
- Audit 30 % Fire Halls to the Office of the Fire Commissioner Health & Safety requirements
- Build a cost savings benefit business case and present to the Senior Management Team regarding “COR” certification saving opportunities
- Roll out templated Emergency Response Plans for Recreational facilities

WorkSafeBC claims costs are evaluated based on the previous year(s) claims and the BC Municipal sector industry. In 2023, for example, the claims costs were based on the June 2021 to June 2022 reporting period.

For 2023, the B.C. Municipal industry sector premium base rate is increasing overall by 0.35%, with the RDCK rate raising from 3.48% to 3.83%. This is due in part to the increase of claims costs in this sector, seen throughout the province during the reporting period of June 2022 to June 2023.

The RDCK's overall injury rates continues to level off after the 2020 abnormal spike in injury rates, as shown in the chart below.



Health and safety trends for the Regional District in 2023 indicated overexertion injuries resulting from excessive physical effort were the leading causes of medical aid and lost time incidents. Further analysis is required to determine what specific actions are needed to reduce these incidents.

WorkSafeBC's focus in 2023 on psychological health resulted in 670+ orders given throughout the province. In December 2023, there was an unannounced inspection at the Creston Landfill and an audit was conducted, including conversations with workers at the site. It is a testament to the work that the Regional district has done developing and implementing psychological health and safety guidelines and initiatives, that the inspector was satisfied with the work being done, and no orders were issued.

SECTION 2: BACKGROUND/ANALYSIS

2023 Activities

Health & Safety Management System

The Regional District of Central Kootenay (RDCK) uses a Health & Safety Management System (the "HSMS") to safeguard employees, comply with regulations, and enhance overall workplace well-being. The HSMS was developed to aim to prevent accidents, reduce liabilities and promote a culture of safety. The HSMS ensures that the RDCK plays a leading role in the promotion of high safety standards for safe working conditions and improves adherence to existing safety & health regulations, while supporting departments in implementing effective and efficient health & safety risk management prevention strategies.

The HSMS is administered by the Safety Advisor and is used to systematically identify, assess, and control workplace risks while ensuring the well-being of employees and compliance with regulations. The foundation of the safety management policy, programs and procedures, forms and records ensure the RDCK has a due diligence system in place to manage safety documentation throughout the business units while ensuring compliance with BC Occupational Health and Safety (OHS) Regulations.

Staff recognize the benefits of using the Health and Safety Management System, particularly post-COVID. This includes transitioning from crisis response to proactive measures, focusing on continued employee well-being, infection control, and resilience against future health threats. The emphasis is on flexible policies, remote work strategies, and robust protocols to ensure a safe working environment, fostering organizational agility and long-term sustainability

As part of the foundational support to leaders, the Safety Advisor spends a considerable amount of time out in the field on RDCK worksites providing training to managers and supervisors on different elements of their

HSMS. Confined space(s) and Asbestos containing material management continues to be an area that requires ongoing support as well as; working at heights, accident investigation, working alone, worksite inspections, lockout, and young & new worker health & safety orientations.

For 2023, after 2+ years of COVID-19, a main safety initiative was giving staff time to adjust to business in a new normal. The RDCK Health & Safety Committee(s) and line supervisors played a key role in getting business-as-usual back on track, informing employees of the changes post-COVID and ensuring communications of the changes were shared within all levels within the organization.

Fire Services

In 2023, the vehicle exhaust extraction systems were installed in fire halls to remove harmful fumes and particulates emitted from diesel fire apparatus. The vehicle exhaust extraction system helps maintain air quality within the fire halls, ensuring a healthier environment for first responders while preventing exposure to potentially hazardous substances released during engine operations

In addition to maintaining air quality, these vehicle exhaust extraction systems offer many benefits:

Elimination: Reducing exposure to diesel exhaust emissions contributes to better respiratory health for firefighters, preventing potential long-term health issues associated with prolonged exposure.

Compliance: Installation of exhaust extraction systems helps fire halls comply with occupational health and safety regulations and standards, ensuring a safe and compliant working environment.

Equipment Maintenance: By capturing and removing vehicle exhaust at its source, these systems help in minimizing the accumulation of exhaust residue on equipment and surfaces, leading to reduced maintenance and cleaning efforts.

Improved Visibility: Reduced exhaust emissions mean better visibility within the fire hall, enhancing the overall working conditions and safety for firefighters during emergency response situations.

Extended Equipment Lifespan: Lower exposure to corrosive exhaust emissions can contribute to the longevity of fire trucks and other equipment, reducing the frequency of maintenance and replacement.

Enhanced Comfort: A cleaner and healthier indoor air environment creates a more comfortable workplace for firefighters, potentially boosting morale and productivity.

The vehicle exhaust systems play a crucial role in creating a safer and more efficient working environment for firefighting and first responder personnel.

For 2023, Fire Services has seen a decrease of slip, trip and fall incidents compared to 2022. In 2023, the Regional Fire Services Health & Safety Committee continued to take proactive approaches to preventing slip, trips, fall incidents by reviewing tips and techniques at practices and by ensuring ice cleats are available in cabs of responding apparatus during winter season. By doing this Fire Services has seen a 100% reductions of slip, trip and falls compared to the previous year.

Other Fire Services key activities included:

- Competition of 162 fit test for Self Contained Breathing Apparatus.
- Completion of 227 N-95 fit test for fire responders and fire fighters.

In 2023 the Fire Services mental health strategy ensured first responders and fire fighters had access to time sensitive trauma-inferred counseling. By using the WorkSafeBC Critical Incident Stress Program that provides two (2) weeks of short term counseling services to first responders without starting a claim, Fire Services has been able to lower the amount of critical incident stress WorkSafeBC claims in 2023 to zero.

Environmental Services

Landfills

The RDCK operates the day to day business of the weight scales and recycling depot at landfill sites. The Creston, Castlegar and Nakusp landfills are operated by a designated Prime Contractor(s) who coordinates safety activities including first aid and emergency response.

The Safety Advisor supports the Resource Recovery Manager and Supervisors by providing workers with annual training to the required exposure control plans for Asbestos, Silica, Biological agents, Radioactive material and Hazardous material. Quarterly worksite inspections are completed with the Supervisor, the health & safety committee and Safety Advisor to ensure opportunities for continual improvement.

WorkSafeBC focused on psychological health and safety in 2023, resulting in approximately 670+ orders across the province. On December 19, 2023 a WorkSafeBC Prevention Officer completed an unannounced audit/inspection at the Creston Landfill weigh scale attendant shack. The purpose of the inspection was to review the RDCK's Health and Safety program in regards to compliance Workers Psychological Health and Safety at this workplace, and included speaking directly to workers at the site. Items audited were:

- Violence in the Workplace
- Bullying and Harassment
- Working Alone or In Isolation
- Workplace Conduct
- First Aid

The safety officer was satisfied with the Regional work in this area, and no directives were issues.

Organic

The Safety Advisor supported the new RDCK operated Organic waste facility located near Central Transfer station by way of writing a site specific Safety Management Plan (SMP) for the Organics waste program. The SMP was developed through a collaborative effort involving key stakeholders, safety committee, safety experts, and environmental specialists, integrating industry best practices and aligning with regulatory standards set by authorities such as WorkSafeBC and Technical Safety BC . Emphasizing a proactive stance on safety, the plan incorporates comprehensive risk assessments, employee training requirements, and cutting-

edge technologies to ensure a secure and environmentally responsible operation. Through this process, the safety management plan not only meets legal requirements but also reflects a commitment to the well-being of worker safety and the sustainability of the organics composting facility.

Transfer stations

In 2023, transfer stations saw a reduction in the amount of bears seen passing through Resource Recovery worksites, which resulted in a decreased of human/wildlife conflict incidents on-site.

Recycling

Slips, trips, falls, overexertion and cuts to hands were the leading majority of the claims seen in 2023 for Resource Recovery. The Resource Recovery Safety Committee is taking a proactive approach by reaching out to workers in all regions to ensure these incidents are reviewed and discussed to ensure employee(s) are aware of the corrective actions, such as,

- Proper selection of PPE when handling plastics and metal lids,
- Asking for assistance when handling large and/or awkward items.

Summer heat continues to be a challenge at six (6) recycling facilities. In 2024, power will be connected to these sites allowing proper cooling systems to be installed so that the facility can still operate on those hot summer days when outside temperatures at these worksite(s) reach plus 40 degrees.

Safety challenges at recycling facilities encompass a range of concerns associated with sorting of various materials. Some key challenges include:

Material Diversity: Dealing with diverse materials which leads to increased risks, including exposure to sharp objects and potential accidents during handling.

Manual Sorting Hazards: Workers involved in manual sorting processes face ergonomic challenges, increasing the risk of musculoskeletal issues and injuries.

Traffic and Pedestrian Safety: Recycling facilities often have 3rd party trucks while open, requiring effective traffic management to prevent collisions and ensure pedestrian safety.

Worker Training and Awareness: Insufficient training and awareness in H&S programs and safe work procedures contribute to accidents and injuries, emphasizing the need for ongoing education on safety protocols and best practices.

Regulatory Compliance: Adhering to Health & Safety regulations, those set by occupational health and safety authorities like WorkSafeBC or Technical Safety BC, is crucial for maintaining a secure work environment and avoiding legal consequences.

To address these challenges recycling has a comprehensive safety management plan that requires continuous employee training, regular equipment maintenance, while having a proactive approach to identifying and mitigating potential future risks in recycling facilities.

Utilities

The Utilities team uses the HSMS on a daily basis to ensure staff are trained and follow safe work procedures. From removing Asbestos containing water lines to Working Alone while checking on instruments in pump houses and/or collecting water sample at remote sites. Additionally, confined spaces entry takes place regularly ranging from access into vaults, chambers and/or reservoirs.

The Safety Advisor meets regularly with Utilities supervisors to ensure confined space management and asbestos material handling documentation and/or training remains current to support annual maintenance and capital project plans.

Development Services

In 2023, Building Officials saw an increase in verbal abuse incidents and threats which highlights a growing concern within the profession. Building Officials face escalating verbal abuse and threats during their duties, posing significant challenges to their safety and mental well-being. The rise in such incidents necessitates urgent attention to implement comprehensive safety measures, including enhanced training on conflict resolution, de-escalation techniques, and the use of personal protective devices.

Strengthening collaboration with law enforcement, improving communication strategies, and raising public awareness about the importance of respectful interactions with inspectors are essential components of addressing this troubling trend. This underscores the need to prioritize the safety of building inspectors to ensure the continued effectiveness of their crucial roles in upholding building standards and public safety. The rollout of the Staff Safety and Harassment guideline and tools will provide additional training and support to the Building officials in the field.

Community Sustainability

In 2023 the Safety Advisor supported the Community Sustainability team for the climate action plan open houses consultation meetings within the region. It has been noted that the open house consultations process took a toll on the wellbeing of staff. The department saw a 10 fold increase of incidences reported, related to Staff Safety and Harassment.

The rollout of the Staff Safety and Harassment guideline and tools will provide support to staff during public meetings.

Community Services

The Safety Advisor supports the recreational facilities by ensuring adherence to safety protocols, monitoring equipment and that staff are trained to respond promptly to any potential risk and/or emergencies. Confined space support, working at heights and hazardous material inventories continue to be one of the Safety Advisors top priorities.

Chlorine and ammonia toxic gases used onsite increase the health & Safety risk to staff and the public. With the proper engineering systems designs in place, employee certification and annual emergency response drills staff fully understanding the potential risk to these hazards. The Safety Advisor will continue to work

with these teams to ensure that risk is mitigated and that WorkSafeBC is appropriately notified when required.

Regional Parks

The Safety Advisor meets regularly with the Parks Manager and Supervisor to ensure safety systems are in place to support seasonal parks employees. In 2023 a Safety Management Plan (SMP) was finalized for Parks employees to use while working on RDCK park properties. The SMP provides instructions to workers for emergency response, first aid, danger trees and working around wildlife while working at remote worksites

2024 Goals and Targets

For 2024, the RDCK will focus on ergonomic evaluations, mental health resources, ongoing safety training and technology integration to enhance worker health and safety.

The 2024, health and safety objective for the Safety Advisor will continue to focus towards raising the awareness on overexertion incidents throughout the organization, while providing health and safety support to staff in Environmental Services, Community Services, Fire Services and Development Services in reducing workplace incidents and liabilities from worker and/or public injuries.

Prevention of slip, trip and fall incidents will continue to be a focus item in 2024. Measures such as regular floor inspections, proper signage for wet areas, employee training on safety protocols, investing in slip resistant matting and maintaining well-lit and clutter free spaces is very important.

While the RDCK continues to mature its HSMS, the organization will benefit from further work on documenting processes and developing flowcharts for supervisors to ensure consistency across the organization, and to reduce redundancies. This will include creating HSMS templates that can be made fit-for-purpose across the organization. Such templates will ensure that the RDCK standard is met through “fixed” language, while allowing fit-for-purpose tweaking specific to the facility.

Other OHS work plan activities for 2024 include:

- Documenting processes for Supervisors as job aids for
 - Staff Safety and Harassment incidents, and
 - Incident Response and Investigation
- Complete the Community Services recreation facilities risk assessment that was started in 2023
- Continuing to supporting Projects as requested

Mental Health Strategy

In 2024, we will refresh and continue to implement the Mental Health strategy, including,

- Continuing to train new and existing employees in the Working Mind, and Fire Services will train all fire fighters and fire responders in Resilient Minds.
- Roll out of the guideline and tools to support the Staff Safety and Harassment policy.
- Adding health and wellness to Joint Occupational Health & Safety committees’ agendas to ensure that this aspect of OHS is not overlooked.
- Providing de-escalation training to those who work in public-facing roles.

In 2023, a Firefighter First Responder Health & Wellness toolkit handbook was drafted, and Fire Service is expecting to distribute these toolkits thought-out RDCK fire halls in 2024. This toolkit is designed to support our members by providing information on the broad variety of mental health services, systems and supports available, no matter the interest or need. This could include overcoming general workplace stress, building healthy habits, tackling a mental health condition, finding resources or simply learning more about why mental health matters.

SECTION 3: DETAILED ANALYSIS

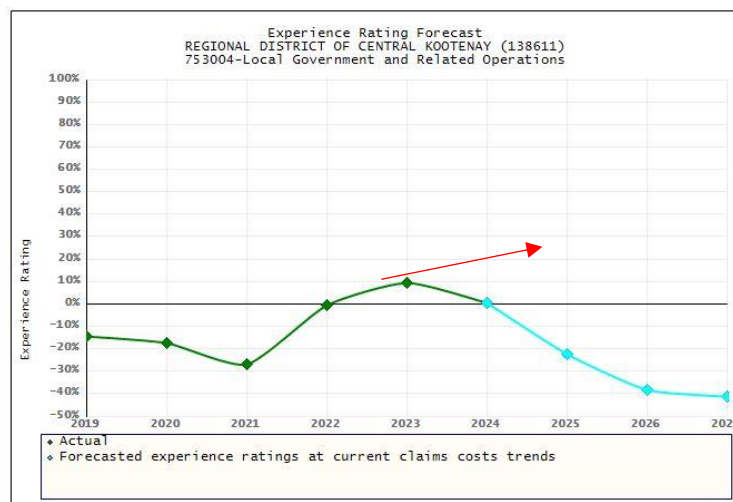
3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

2024 Premium Rate

Payroll rates (premiums) are dependent on the classification unit to which a business is assigned, which, for the RDCK, is *Local Government and Related Operations*. Each year WorkSafeBC calculates a base rate, which reflects the historical cost of injuries in your industry. An experience rating discount or surcharge is determined based on the RDCK’s health and safety record, is then applied to determine the net rate.

The table below shows the RDCK experience rating trend forecast. This is based on historical trends, and indicates we will see modest improvements with some fluctuations that will hover around the 0% line. However, based on our own evaluation of the data, we anticipate that from 2023/2024 onward, we will see a positive improvement in the trend line, which should result in a decrease in premiums by way of discount with better experience ratings. The Safety Advisor’s goal long term goal is for an experience rating in the range of 21% to 25% for 2025.



→ Safety Advisors predicted trend line

Financial commitments for the RDCK safety include:

- Annual respirator fit testing for employees who are required to use a tight-fitting respirator to conduct job tasks safely. Estimated cost is \$45 to \$75 per person depending on the mask, with some

employees requiring three fit test for three different style of mask; approximately \$33,750 to \$56,260 per year

- Annual hearing test for employees who are exposed to noise that exceeds noise exposure limits. Estimated cost is \$50 per person; approximately \$35,550 per year.
- Annual session (8 hours) for safety training for Supervisors and Managers regulatory requirements (accident investigation, work refusal and worksite inspections).
- New supervisors are required to attend a 2 day BCMSA course, at \$315.00 per person.

ADDITIONAL TRAINING BASED ON JOB ROLE (NOT APPLICABLE TO ALL EMPLOYEES):

- WHMIS 2015: \$19 per person
- Confined Spaces: \$165 per person
- Fall Protection: \$165 per person
- Transportation of Dangerous Goods; \$105 per person
- Occupational First Aid: \$175 per person

Note that these amounts are provided as information only, and any financial impact is included in 2024 budgets for affected services.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

- BC Occupational Health & Safety Regulations
- Interior Health Regulations
- Technical Safety Regulations
- Transportation of Dangerous Goods Regulations
- Canadian Safety Association (CSA)
- Staff Safety and Harassment policy

3.3 Environmental Considerations

Airborne silica regulations were updated in 2019 with silica being recognized as requiring the same level of due diligence as with Asbestos.

- Employers are required to sample employees' exposure levels to Silica to determine if exposure control plans are required to reduce levels to an acceptable limit. Failure to do so exposes employers to fines and employees or the public to poor air quality which could lead to illnesses in those areas.

3.4 Social Considerations:

In the event of a major incident such as a serious injury or death of an employee, a major structural failure or release of a hazardous substance the RDCK exposes itself to serious social considerations:

- Criminal charges to managers, supervisors, directors
- Large fines and punitive damages
- A negative public reputation
- Less desirable place to work

3.5 Economic Considerations:

A major incident could result in large financial implications

- The RDCK can be exposed to large financial fines, from daily citations of \$500-\$1000 to administrative fees starting at \$85,000 which will double each time if orders are not remediated.
- Potential for increased WCB Premiums if claim costs increase as a result of increased injuries or a serious injury.

3.6 Communication Considerations:

Updates and changes to the Occupational Health & Safety program will be communicated to staff, in particular the roles and responsibilities of each staff member as it pertains to the Health & Safety Management System and Internal Responsibility System.

Communication/Engagement Activities]

3.7 Staffing/Departmental Workplan Considerations:

There are increasing demands on Supervisors and Manager to be familiar and in compliance to the BC Occupational Health & Safety Regulations.

Senior Management must continue to improve, implement and promote Health and Safety as a value in the workplace, including:

- Providing adequate resources such as personal protective equipment, tools and machinery to complete jobs tasks safely.
- Providing financial resources & allocating time for employee training
 - Regulatory training requirements (annual respiratory fit tests and hearing tests, annual 8-hours JOHS training; WHMIS training, new or young employee safety orientation, including WHMIS training and others applicable to the job task).
 - Recommended training (Mental Health Awareness, Prevention of Workplace Violence, Workplace Inspections, Hazard Identification & Risk Assessment, Incident Investigation)
- Providing staff with time to develop job hazard assessments, safe working procedures, workplace inspections, health and safety training, and adequate on-the-job-training.

3.8 Board Strategic Plan/Priorities Considerations:

Implementing the Health & Safety Management System into the Board's strategic plan for all departments including Fire Services, Emergency Services, Wildfire Management, Resource Recovery, Food Security and Agriculture, Recreation, Parks & Trails, coordinated service delivery, water protection and advocacy will protect employee safety, provide necessary employee training and a safe work environment to achieve organizational goals and commitments.

SECTION 4: OPTIONS & PROS / CONS

N/A

SECTION 5: RECOMMENDATIONS

As information to the Board

Respectfully submitted,
Andre Noel – Safety Advisor

CONCURRENCE

General Manager of Human Resources – Connie Saari-Heckley
Chief Administrative Officer – Stuart Horn

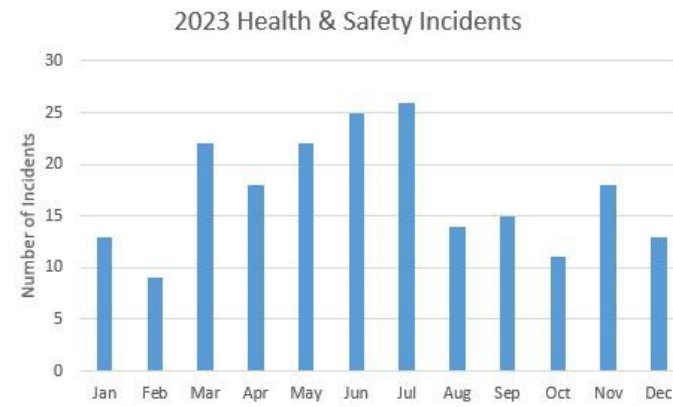
Approved

Approved

ATTACHMENTS:

Attachment A – 2023-Q4-OHS Statistics and Records Dashboard

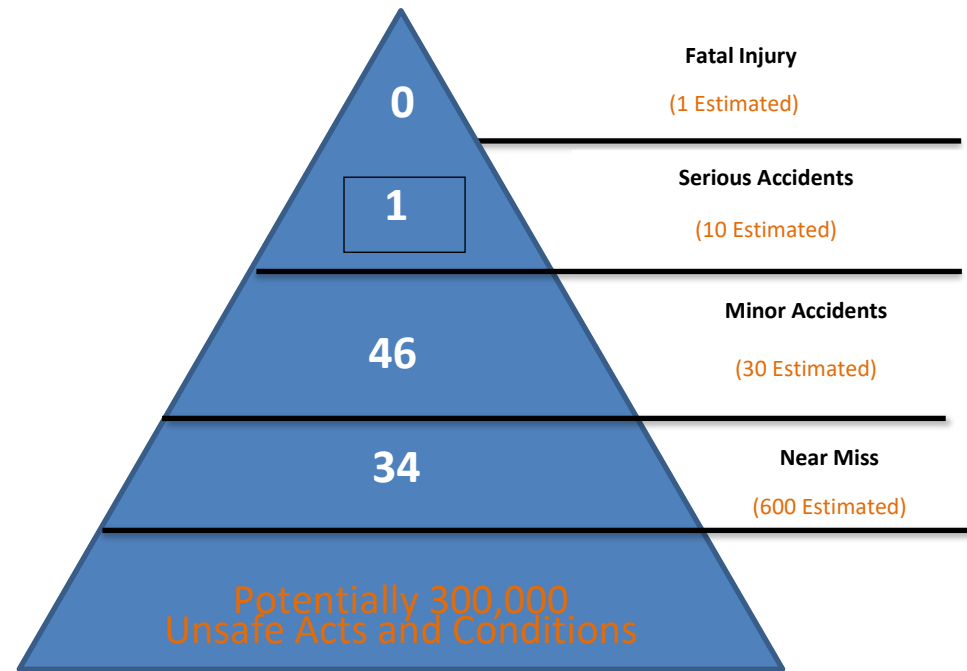
Lagging Indicator – Rolling 12-Month Incidents



Total Incidents = 209
 Total Recordable Frequency (TRF)
 = 69.66

Compared to Q.4 2022
 Increase > 112 incidents

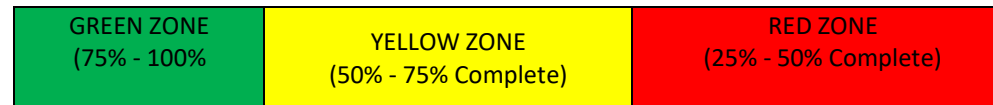
Lagging Indicator – 12-Month Accident Causation



Estimates are based on Bird's Pyramid Model

Leading Indicator – 2023 Year-To-Date Safety Dashboard

	YTD Required / Identified	YTD Completed
RDCK New Employee Safety Orientations	183 Required	183
RDCK Existing Employee Safety Orientations	0 Identified	0
RDCK Documented Workplace Inspections		
SMT	2 Required	2
Managers	24 Required	8
Supervisors	1,735 Required	425
JOHS Committee	112 Required	96
Corrective Actions Complete	228 Identified	189

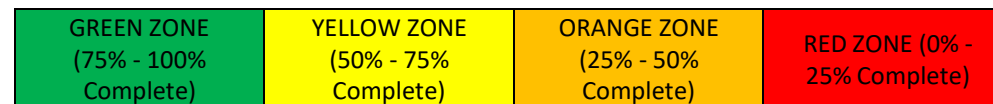


Leading Indicator – 2023 Training Summary

Course	Total # of Employee Attendance
W.H.M.I.S.	171
Working Minds	92
Hearing Test	106
Respiratory Fit Test	219
Working Alone	38
New Worker Safety Orientation	183
First Aid Training (OFA Level 1)	32

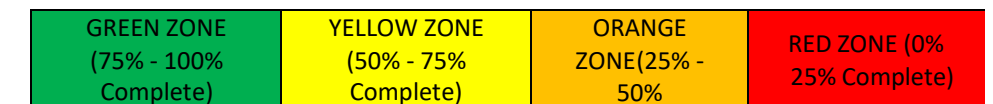
Leading Indicator - RDCK 2023 Year-To-Date Corrective Actions

Department	YTD Identified	YTD Completed
Community Services	21	23
Development Services	0	0
Environmental Services	71	65
Corporate Admin / Finance / HR / IT	6	3
Fire Services	84	75



Leading Indicator - RDCK Rolling 12-Month Corrective Actions

Department	YTD Identified	YTD Completed
Community Services	16	14
Development Services	0	0
Environmental Services	86	71
Corporate Admin / Finance / HR / IT	12	6
Fire Services	105	95



Lagging Indicator 2023 – Health & Safety Incidents

Department	# Incidents Jan 01 to Dec 31, 2023
Community Services	52
CDCC	21
NDCC	12
CDRD	14
Salmo	1
Development Services	9
Parks	2
Environment Services	91
Corporate Admin / Finance / HR / IT	9
Fire Services	39
Total	209

Leading Indicator 2023 - Training Hours

Course	Community Services	Development Services	Environmental Services	Corporate Admin / Finance / HR / IT	Fire Services	SMT	Managers	Supervisors	TOTAL HOURS
Occupational First Aid Level 1	120	0	32	8	304	0	0	0	464
Fit For Work	62	15	17	2	27	0	0	3	126
Respiratory Fit Test	8	2	3	1	80	0	0	1	95
W.H.M.I.S.	86	15	35	4	27	0	0	4	171
RDCK Safety Orientation	125	15	35	4	27	0	2	4	214
RDCK Workplace Inspections	0	0	0	0	0	0	0	0	000

Leading Indicator 2023 - Safety Orientations

Department	Required Safety Orientations	General Safety Orientations Completed
Community Services	125 Required	125 Completed
Corporate Admin / Finance / HR / IT	4 Required	4 Completed
Environmental Services	35 Required	35 Completed
Development Services	15 Required	15 Completed
Fire Services	36 Required	36 Completed

GREEN ZONE (75% - 100% Complete)	YELLOW ZONE (50% - 75% Complete)	ORANGE ZONE (25% - 50% Complete)	RED ZONE (0% - 25% Complete)
-------------------------------------	-------------------------------------	-------------------------------------	------------------------------

Slip Trip and Fall	9	Work Refusal	1
Medical Aid	26	Unsafe Act	4
First Aid	32	Public Incidents	10
Verbal Abuse	25	Near Miss	34
Lost time Incidents	11	Theft	4
Property Damage	16	Equipment Damage	6
Work Refusal	2	Fires	0
By-law Infractions	39	Vandalism	4

**Leading Indicator – 2023
Workplace Inspections**

Supervisor's	YTD Required	Completed
Community Services	269	73
Environmental Services	216	175
Development Services	32	5
Fire Services	2,592	2,382

Managers	YTD Required	Completed
Community Services	12	6
Development Services	4	2
Environmental Services	12	8
Corporate Admin / Finance / HR / IT	16	3
Fire Services	4	4

Group	YTD Required	Completed
SMT	2	2
Lakeside H&S CMTE	1	1
Resource Recovery H&S CMTE	4	4
Regional Recreation H&S CMTE	4	2
Regional Fire Services H&S CMTE	12	12



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Ladies Iron Maiden	Date of Application: 02/06/2024
Contact Name: Kris VanderWeyde	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 110 33rd Ave North Creston BC V0B 1G1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 402-8717	Email: kvanderweyde@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This event was started 16 years ago to show appreciation and to recognize the Women volunteers in our community. This is an open invitation to all of our women volunteers and they rsvp if they are able to attend. This year will be our 16th year and we would like to continue to provide a fun event as a thank you to our volunteers who have contributed to our community's many needs such as the shelter, retirement homes, local food bank, hospice & refugee committees, to name a few.

Grant Application:

Total Grant Requested: \$ 700.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Area B + Area C ...	
Previous Discretionary Grants Received – Year and Amount: 2023 \$1000.00	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-02-06 17:44:32

Signature

Kris VanderWeyde

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: New Denver Hospice Society	Date of Application: 02/05/2024
Contact Name: Katrina Sumrall	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: Box 217 New Denver BC V0G1S0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-8648	Email: katrinarae.sumrall@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

New Denver Hospice Society endeavours to provide the supports to prepare our entire community for moments of deep transitioning between phases of living with the dying process. Chi Gong is a powerful practice to aid in navigating these transitions. New Denver Hospice will help facilitate seven session as an introduction to getting seniors together and exploring Chi Gong. Sessions will begin at 9:30 serving a snack and coffee. At 10:00 there will be Chi Gong and Tai Chi lead by Tanya Chan. The entire session will end at 11:00. Seniors will have the option to learn Chi Gong or just visit.

Grant Application:

Total Grant Requested: \$1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: \$300.00 From New Denver Hospice Caregiver Support ...	
Previous Discretionary Grants Received – Year and Amount: \$2000.00 in 2023	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Katrina Sumrall Signed at:
2024-02-05 08:47:57

Katrina Sumrall

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Rod & Gun Club	Date of Application: 02/06/2024
Contact Name: Patrick Judd	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: Box 572 Nakusp BC V0G 1R1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-7302	Email: pgjudd@outlook.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This project is the initial step in extending the perimeter wildfire mitigation work that will protect the north boundary of the community of Nakusp. The Nakusp Rod and Gun Club's (regd. Society # S0016595) forested land tenure is approximately nine hectares and is situated adjacent to the Block#1 Crown land that was treated under a Nakusp Community Forest prescription.

The funds requested would cover the preliminary forest assessment, submissions to Forest Enhancement BC and development of the work prescription. This work would be done by NACFOR management team.

Grant Application:

Total Grant Requested: \$1200.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Nakusp R&G in-kind work (Forest assessment walk through, Access planning, Project administration) - \$450.00

Previous Discretionary Grants Received – Year and Amount: 2019 - \$8999.10 2021 - \$999.90

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-02-06 13:45:41

Signature

Patrick Judd

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1200.00
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Board Approved Date:	Resolution #
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Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VOS - Xmas Tree Light-Up	Date of Application: Jan. 17, 2024
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: SLOCAN <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Annual Slocan Christmas Tree Light Up - Advertising & Promotional Expenses

Grant Application:

Total Grant Requested: \$ 58.81	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 _____ Signature	Michelle Gordon, CAO _____ Print Name
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Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved \$ 58.81
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Board Approved Date:	Resolution #
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Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VOS - KAAP	Date of Application: Jan. 17, 2024
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: SLOCAN <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Kootenay Animal Assistance Spay & Neuter Program

Grant Application:

Total Grant Requested: \$ 300	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO

Print Name

Authorization

Jessica Lunn, MAYOR

Signature of Area Director:	Total Grant Approved \$ 300
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: KASLO AND AREA SENIOR CITIZENS' SOCIETY	Date of Application: 01/22/2024
Contact Name: LOUISE DE PAPE	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 556 Larch Drive BOX 1299 Kaslo British Columbia V0G 1M0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 353-7553	Email: lmdepape@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)

Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Kaslo and Area Senior Citizens' Association has supported the well-being of elders for over 51 years. Our society focuses on the socialization and encourages interaction between seniors. We provide a safe environment for activities and programs that are membership-driven. Social isolation is a big concern and many of our members must manage with limited financial resources. This project will provide funding to cover our utilities, insurance, KIN internet and cleaning supplies, which will help free up funding for our much-needed activities and programs.

Grant Application:

Total Grant Requested: \$ 4,500

Which funding criterial objective does this project meet?

Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We charge an annual membership fee of \$15.00, of which \$5.00 goes to the Senior Citizens' Association of BC and \$1.00 goes to the Kootenay/Boundary Seniors Association. We also receive modest donations from time to time. We usually hold a garage and popcorn ...

Previous Community Development Grants Received – Year and Amount:

4,500 2023

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

LOUISE DE PAPE
Signed at:
2024-01-22 11:30:21

LOUISE DE PAPE

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 4500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Housing Society	Date of Application: 01/22/2024
Contact Name: Cloe Bayeur Holland	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: PO Box 1390 Kaslo BC V0G 1M0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 353-8987	Email: khscloe@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Winter in the Forest Festival is a much-loved, free, family-inclusive event with a history of almost 20 years. It is made possible by collaborative effort between a number of volunteer organizations, the principles of which are the Kaslo & District Community Forest Society and the Kaslo Housing Society.

The event is entirely free of charge for participants, and provides entertainment for all ages.

Funds from the RDCK grant will be used to provide honorariums to various artists performing at the event, and purchase food supplies.

Grant Application:

Total Grant Requested: \$ 1500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Kaslo & district community forest society: \$4500 -confirmed. CBT: \$1500 - applied not confirmed. BC Family day, provincial sponsorship: \$1000 - applied by Vok, not confirmed. (If granted will be used by the Village to offset the cost of public works contribution)

Previous Community Development Grants Received – Year and Amount:

2023, \$1000 received

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-01-22 14:38:07

Cloe Bayeur Holland

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Lardeau Valley Opportunity LINKS Society	Date of Application: 01/29/2024
Contact Name: Gillian Sanders	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: PO Box 138 Meadow Creek British Columbia V0G1N0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 353-1137	Email: grizzlybearsolutions@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This funding request is specifically for bear bins for Area D residents. The primary focus of these bins is in areas of grizzly bear conflicts in Meadow Creek, Cooper Creek, Howser, and lower Lardeau River. Bins are also available to residents in other parts of Area D on request. I am applying for this funding request with permission on behalf of LINKS. If approved, the cheque can be sent to the above address and I will forward to LINKS for dispersement.

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2021 - \$5000 - bear bins

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-01-29 12:56:16

Gillian Sanders

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 5000.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: North Shore Fire Department	Date of Application: 02/03/2024
Contact Name: Tom Service	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: 2703 Greenwood Road Nelson BC V1L6L1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 896-4682	Email: tservice@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The funds will be allocated to the department's social club and will be used for a combination of members' casual wear apparel and social events. Fire department apparel for everyday use increases our visibility in the community and enhances our culture of team spirit and pride, ultimately aiding in recruitment and retention. Department events strengthen relationships within the department, while public events also serve to foster and strengthen our connections in the broader community and fuel our engine of community support.

Thank-you in advance for supporting North Shore's Firefighters.

Grant Application:

Total Grant Requested: \$ 4000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

N/A

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-02-04 21:27:50

Tom Service

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 4000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Okanagan Nation Alliance	Date of Application: 01/04/2024
Contact Name: Carson Kettlewell	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality:
Mailing Address: 101 - 3535 Old Okanagan Hwy Westbank BC V4T 3L7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 687-4687	Email: ckettlewell@syilx.org

Project/Service Description
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p>Fish in Schools (FinS) has been operated by the ONA in the Columbia region since 2017 and provides an opportunity for students to gain knowledge about salmon biology and life cycle, Indigenous culture, human impacts to fish habitat from dams, and salmon reintroduction. Participant schools raise sockeye salmon from eggs in tanks provided by ONA. Funds will go towards hatchery activities and support; in person tech support; outreach; program coordination; ceremony and fry release planning and implementation. We currently support participants from school districts 8, 10, 20, 51, and 93.</p>

Grant Application:	
Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Funder: Fortis BC Approved funding: \$10,000...
--

Previous Community Development Grants Received – Year and Amount:
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By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2024-01-04 08:25:51 _____ Signature	Carson Kettlewell _____ Print Name

Authorization	
Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Valley Community Legacy Society	Date of Application: 01/25/2024
Contact Name: Val Mayes	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 4761 Slocan River Road Winlaw BC V0G2J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 226-7399	Email: valleymayes@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This is our annual Volunteer Recognition event, held each year in April to line up with Volunteer Week in Canada. We invite volunteers from the many Slocan Valley nonprofit organizations to attend an afternoon of socializing, eating, and being thanked for the work they do. The event is free, and has traditionally hosted over 100 people. The location alternates between the north and south end of the valley, with this year's celebration being held in New Denver. The funds from the RDCK grant will be used for the food, which has increased in price significantly from previous years.

Grant Application:

Total Grant Requested: \$ 2500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 We have applied for a \$1000 Sponsorship grant from the Columbia Basin Trust, and the SVCLS will be contributing \$200. Door prizes will be donated, and all the organizing will be done by volunteers.

Previous Community Development Grants Received – Year and Amount:

2019 - \$1500, 2018 - \$1500

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

V. Mayes Signed at:
2024-01-25 11:59:40

Val Mayes

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2500.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: WINLAW HALL association	Date of Application: 02/03/2024
Contact Name: Carey Gahimer	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 2902 Columbia Avenue Castlegar British Columbia V1N 2X9	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-4923	Email: careylee@hotmail.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Heat pump, service and repair. Contractor to attend site, determine problem, provide quote, order parts as necessary, complete repair, invoice. We've spoken to the contractor on the phone, contractor estimates repair to be between \$3000 and \$5000, contractor to attend site February 5, 2024 to provide formal quote.

Grant Application:

Total Grant Requested: \$ \$5000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: WINLAW HALL association to contribute \$300	
Previous Community Development Grants Received – Year and Amount: March 14, 2007: \$5900	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-02-03 13:21:24

Signature

Carey Gahimer

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 5000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Gallery of Art, History and Science Society	Date of Application: 01/23/2024
Contact Name: Joleen Kinakin	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: 120 Heritage Way Castlegar BC V1N 4M5	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 365-3337	Email: kootenaygallery@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Soup for the Cultured Soul 2024 is one of the Kootenay Gallery of Art's annual fundraisers. This event is designed to showcase Arts & Culture within our region and highlight the Gallery, the artists and their work. This year we have moved to a face to face event held at the Castlegar Community Complex where attendees will experience a fun evening filled with local talent including 9 chefs/restaurants, live music, and other artisan creations. Funds received from this grant will be directed towards event expenses -- pottery bowls, music, chocolate, advertising, prizes, decorating, etc.

Grant Application:

Total Grant Requested: \$ 1500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Columbia Power Corporation - \$1500 (requested)
RDCK - Area J - \$2200 (will be requesting)...

Previous Community Development Grants Received – Year and Amount:

2023 \$1500.00 Area I + previous years

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-01-23 16:16:08

Joleen Kinakin

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Renata Development Society	Date of Application: 02/05/2024
Contact Name: John Sloom	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 2186 Crestview Crescent Castlegar BC V1N 3B3	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 304-6961	Email: johnsloom58@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Project is to upkeep our fire truck and provide fuel for it. Any minor maintenance that may be needed. Also, society obligations to stay functioning.

Grant Application:

Total Grant Requested: \$ 500	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: No other sources	
Previous Community Development Grants Received – Year and Amount:	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-02-05 13:31:34

Signature

On behalf of Dir Henry

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Okanagan Nation Alliance	Date of Application: 01/25/2024
Contact Name: Carson Kettlewell	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 101 - 3535 Old Okanagan Hwy Westbank BC V4T 3L7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 687-4687	Email: ckettlewell@syilx.org

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Fish in Schools (FinS) has been operated by the ONA in the Columbia region since 2017 and provides an opportunity for students to gain knowledge about salmon biology and life cycle, Indigenous culture, human impacts to fish habitat from dams, and salmon reintroduction. Participant schools raise sockeye salmon from eggs in tanks provided by ONA. Funds will go towards hatchery activities and support; in-person tech support; outreach; program coordination; ceremony and fry release planning and implementation. We currently support participants from school districts 8, 10, 20, 51, and 93.

Grant Application:

Total Grant Requested: \$ 1500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Funder	Approved funding
Fortis BC	\$10,000...

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-01-25 12:58:07

Carson Kettlewell

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

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Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VOS - SV Youth Choir	Date of Application: Jan. 17, 2024
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: Village of Slocan PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: (To the Village) <input type="checkbox"/> Electronic Fund Transfer of Slocan, Box <input checked="" type="checkbox"/> Mailed cheque 50)
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Choir programming for youth in the Slocan Valley - The program will provide an outlet for youth to explore music and singing, foster confidence, and develop musical skills.

Grant Application:

Total Grant Requested: \$ 600	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2023 - \$600

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

	Michelle Gordon, CAO
Signature	Print Name

Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved \$ 600.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VOS - Winter Carnival	Date of Application: Jan. 17, 2024
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque Village of Slocan - Box 50
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Council contribution to the Winter Carnival - 1 x Portable toilet

Grant Application:

Total Grant Requested: \$ 600	Which funding criterion objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO

Print Name

Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved \$ 600
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-_____

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Town of Creston	Date of Application: 02/07/2024
Contact Name: Natasha Ewashen	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Creston
Mailing Address: 238 10th Ave N Creston BC V0B1G0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 428-2214	Email: natasha.ewashen@creston.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Dwight and Rosamond Moore Community Wetland is a restored reservoir site that features a variety of habitats, including hibernacula, ponds, and bat habitats. The restoration enhances the natural environment while providing a natural space for the community to enjoy. The Moore Wetland Signage Project will consist of creating and installing educational signage, showcasing the benefits of wetland restoration and the unique plant and animal species. The hope is to install ten signs throughout the park, inviting users to explore, linger and learn.

Grant Application:

Total Grant Requested: \$ 15838	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2024-02-07 09:17:07	Natasha Ewashen
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 15,838.00
Board Approved Date:	Resolution #



Regional District of Central Kootenay

RURAL AFFAIRS COMMITTEE MEETING

Open Meeting Minutes

Wednesday, February 14, 2024

9:00 a.m.

Hybrid Model - In-person and Remote

RDCK Board Room, 202 Lakeside Dr., Nelson, BC

COMMITTEE MEMBERS

PRESENT

Chair G. Jackman	Electoral Area A – In-person
Director R. Tierney	Electoral Area B – In-person
Director K. Vandenberghe	Electoral Area C – In-person
Director A. Watson	Electoral Area D – In-person
Director C. Graham	Electoral Area E
Director H. Cunningham	Electoral Area G – In-person
Director W. Popoff	Electoral Area H – In-person
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf	Electoral Area J
Director T. Weatherhead	Electoral Area K – In-person

COMMITTEE MEMBERS ABSENT

Director T. Newell	Electoral Area F
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GUEST DIRECTOR

Director L. Main	Village of Silverton
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STAFF PRESENT

S. Horn	Chief Administrative Office
S. Sudan	General Manager of Development and Community Sustainability Initiatives
N. Wight	Planning Manager
S. Johnson	Planner
C. Scott	Planner
D. Hawkins	Planner
T. Johnston	Environmental Technologist

Uli Wolf
C. Hopkyns

General Manager of Environmental Services
Corporate Administrative Coordinator –
Meeting Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma4ab9d35509199efd1df3e6f4d808970>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 850 3518

Meeting Password: 7tvYr8DceU9 (78897832 from phones)

2. CALL TO ORDER

Chair Jackman called the meeting to order at 9:00 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

The agenda for the February 14, 2024 Rural Affairs Committee meeting be adopted as circulated.

Carried

Moved and seconded,
And resolved:

Director Main have freedom of the floor.

Carried

5. RECEIPT OF MINUTES

The January 17, 2024 Rural Affairs Committee meeting minutes, have been received.

6. DELEGATIONS

Item 7.2 - Jason Newton

7. PLANNING & BUILDING**7.1 DEVELOPMENT VARIANCE PERMIT - SCOTTEN**

File No.: V2312F-03595.005-Scotten-DVP00246

3034 Miller Road

(Walter Brent Scotten)

Electoral Area F

The Committee Report dated January 31, 2024 from Stephanie Johnson, Planner, re: Development Variance Permit, has been received.

Stephanie Johnson, Planner, provided an overview regarding the Development Variance Permit (DVP) application. The DVP application seeks to vary Section 605.5 of the RDCK's *Zoning Bylaw No. 1675, 2004*. The owner seeks to reduce the front setback regulation from 4.5 metres to 0 metres to allow for the construction of a residential dwelling with secondary suite.

Stephanie answered the Committee's questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2312F to Walter Brent Scotten for the property located at 3034 Miller Road and legally described as LOT A DISTRICT LOT 788 KOOTENAY DISTRICT PLAN 13885 (PID 010-472-886) to vary the minimum front setback regulation under 605.5 under the RDCK's *Zoning Bylaw No. 1675, 2004* as follows:

1. FROM 4.5 metres TO 0 metres to permit the construction of a dwelling unit.

Carried

7.2 BYLAW AMENDMENT - RUMBLING CREEK RESORT LTD.

File No.: Z2304G – Rumbling Creek Resort

4626 Highway 6

(Rumbling Creek Resort Ltd.)

Electoral Area G

The Committee Report dated January 30, 2024 from Zachari Giacomazzo, Planner, re: Bylaw Amendment - Rumbling Creek Resort Ltd., has been received.

Jason Newton, delegation, was available to answer the Committee's questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That *Electoral Area 'G' Land Use Amendment Bylaw No. 2935, 2024* being a bylaw to amend *Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given FIRST and SECOND reading by content;

AND FURTHER, that Staff be directed to provide notice that the public hearing is being waived in accordance with Sections 466 and 467 of the Local Government Act.

Carried

8. ENVIRONMENTAL SERVICES

8.1 WILDSAFEBC FUNDING PROPOSAL

File No.: 12-6240-20

Electoral Area/Municipality: Castlegar (Robson, Blueberry, Thrums, Ootischenia); Rural Areas A,B,C,E,F,G,H,I and J; Area D – Kaslo, Meadow Creek and surrounding; Area K – Nakusp, Edgewood, Burton, Silverton, Fauquier.

The Committee Report dated January 17, 2024 from Todd Johnston, Environmental Coordinator, re: WildSafeBC Funding Proposal for RDCK: Supplemental Information, has been received.

Rural Affairs Committee Meeting

Referred from January 17, 2024 to February 14, 2024

Todd Johnston provided an overview to the Committee regarding additional information that was requested at the January 17, 2024 meeting, regarding a funding proposal submitted by the BC Conservation Foundation (BCCF), requesting gradual increased funding for their WildSafeBC (WSBC) Programming.

The Committee discussed different funding options for WildSafeBC and concerns related to the increased funding request.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a Goods and Services Agreement with the British Columbia Conservation Foundation for their WildSafeBC Program for the period

of February 1, 2024 and ending on December 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the annual funding for the WildSafeBC Program not exceed a cost of \$20,000 for 2024.

AND FURTHER, that the costs be paid from Service S101 Rural Administration (transferred through Environmental Services A100).

Carried

9. RURAL ADMINISTRATION

Director Graham declared a conflict of interested due to being her company being a sub-contractor and left the meeting at 10:09 a.m.

9.1 COMMUNITY WORKS FUND APPLICATION – AINSWORTH SEWER SYSTEM CORPORATION “AINSWORTH SEWER OUTFALL AND UPGRADES” File No.: 1850-20-CW-298 Electoral Area D

The Committee Report dated January 30, 2024 from Micah Nakonechny, Grants Coordinator, re: Ainsworth Sewer System Corporation “Ainsworth Sewer Outfall and Upgrades”, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

THAT the Community Works Fund application submitted by the Ainsworth Sewer System Corporation for the project titled “Ainsworth Sewer Outfall and Upgrades” in the amount of \$100,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

Carried

**RECESS/
RECONVENE** The meeting recessed at 10:14 a.m. for a break and reconvened at 10:25 a.m.

Director Graham returned to the meeting at 10:25 a.m.

9.2 PLANNING AND LAND USE IN THE RDCK

The RDCK Areas with Zoning document, RDCK Areas with Official Community Plan (OCP) document and Development Permit Areas in RDCK document, has been received.

Nelson Wight, Planning Manager, provided an overview to the Committee regarding Planning and Land Use in the RDCK. The presentation is to provide background prior to the Planning Workshop on February 21st. Nelson and the Planning team covered the following topics:

1. Provided a review what Planning is;
2. Provided background information regarding Planning;
3. Provided a review of the new Provincial legislation and changes to housing regulations in the RDCK.

Director Main left the meeting at 11:14 a.m.

ORDER OF AGENDA CHANGED The Order of Business was changed for public time, with Item 10 Public Time considered at this time.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 p.m.

No questions from the media or public.

ORDER OF AGENDA RESUMED Item 9.2 Planning and Land Use in the RDCK continued at this time.

Staff continued the Planning presentation and answered the Committee's questions.

Nelson Wight closed the presentation thanking the Committee for their time and for their preparation for the workshop for next week.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The meeting be adjourned at 12:05 p.m.

Carried

Digitally approved by

Chair Jackman, Chair