



Regional District of Central Kootenay  
REGULAR BOARD MEETING  
Open Meeting Revised

**Date:** Thursday, September 14, 2023  
**Time:** 9:00 am  
**Location:** Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

9:00 a.m. PST/MST

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m99513c324396f3ab21d0db9eac42134b>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2772 489 0948

**Meeting Password:** DiBk5r2Mpu2

**In-Person Location:**

Boardroom - 202 Lakeside Drive Nelson, BC

**2. CALL TO ORDER & WELCOME**

**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose

traditional lands we are meeting today.

## 2.2 ADOPTION OF THE AGENDA

### **RECOMMENDATION:**

(ALL VOTE)

The agenda for the September 14, 2023 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.2.3 Creston Valley Services Committee: minutes September 7, 2023;
- inclusions of Item 4.4.5 Director Watson: September Activities and Climate Action Plan Questions;
- inclusion to Item 8.7 Chair/CAO Report a written report from the Chair regarding Climate Action Plan FAQs; and
- the addition of the addendum

before circulation.

## 2.3 ADOPTION OF THE MINUTES

20 - 38

### **RECOMMENDATION:**

(ALL VOTE)

The minutes from the August 17, 2023 Regular Open Board meeting be adopted as circulated.

## 3. BUSINESS ARISING OUT OF THE MINUTES

### 3.1 Bylaw 2908: Building Amendment

Staff is requesting to bring the Building Bylaw No. 2908, 2023 to the October 19, 2023 Board meeting to allow for more time for consultation with the municipalities.

### 3.2 The letter dated July 24, 2023 from Suzanne Denbak, Cadence Resort Marketing Inc., seeking a letter of support indicating the RDCK's continued endorsement of the 2% Municipal and Regional District Tax in Areas H and K.

39

### **RECOMMENDATION:**

(ALL VOTE)

That the Board send a letter of support to the Arrow Slokan Tourism Association for the Municipal Regional District Tax Program application.

## 4. COMMITTEES & COMMISSIONS

### 4.1 FOR INFORMATION

4.1.1	<b>Riondel Commission: minutes August 1, 2023</b> Staff has received the recommendation for the cost of the security cameras for the Riondel Community Centre.	40 - 44
4.1.2	<b>Area J Advisory Planning and Heritage Commission: minutes August 2, 2023</b> Staff has received the recommendations to support the zoning bylaw amendment and development variance permit application.	45 - 47
4.1.3	<b>Area A Economic Development Commission: minutes August 14, 2023</b>	48 - 50
4.1.4	<b>Area I Advisory Planning and Heritage Commission: minutes August 21, 2023</b>	51 - 52
4.1.5	<b>South Slokan Commission of Management: minutes August 29, 2023</b>	53 - 55
4.1.6	<b>Nelson and District Recreation Commission No. 5: minutes August 30, 2023</b>	56 - 58
4.1.7	<b>Rosebery Parklands and Trails Commission: minutes August 30, 2023</b>	59 - 61
4.2	<b>WITH RECOMMENDATIONS</b>	
4.2.1	<b>Area A Recreation Commission No. 9: minutes August 31, 2023</b>	62 - 65

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board approve the payment of the following grants from the Electoral Area A Recreation Commission No. 9 Service No. S232 2023 budget:

South Kootenay Lake Community Services Society – Commercial Liability Insurance \$1,341

Riondel & District Curling Club - Insurance \$1,627

Boswell Memorial Hall Society – Hatha Yoga \$1,522

Kootenay Lake East Shore Men’s Shed Society – Laptop for CNC Machine \$951

Boswell and District Farmers’ Institute – Liability Insurance for Boswell Boat Launch and Mackie Park \$1,689

East Shore Trail and Bike Association – Special Risk Liability Insurance \$2,352

South Kootenay Lake Community Service Society – Fitness Centre  
Operating Liability Insurance \$1,027

South Kootenay Lake Community Service Society – Riondel  
Halloween \$776

South Kootenay Lake Community Service Society – Commercial  
Liability Insurance \$959

South Kootenay Lake Community Services Society – East Shore  
Junior Squad \$1,543

South Kootenay Lake Community Services Society – Directors  
Liability Insurance \$780

South Kootenay Lake Art Connect Society \$1,427

**4.2.2 Joint Resource Recovery Committee: minutes September 13, 2023**

66 - 78

**RECOMMENDATION:**

(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Memorandum of Understanding with the Regional District of Kootenay Boundary (RDKB) which outlines the responsibilities and expectations of the two parties in regards to the delivery and receiving of organic waste originating within the RDKB.

**RECOMMENDATION:**

(ALL VOTE WGT)

2. That the Board approve the RDCK enter into a Services Agreement with Andex Sales & Rentals Ltd. for the supply & maintenance of portable toilets with sinks at various Resource Recovery Facilities for a period of 3 years at 3-year contract value of approximately \$152,257 including GST (subject to annual adjustments for inflation);

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from:

- Service S186 East Sub-Region Resource Recovery Service of approximately \$47,796.
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$43,496.
- Service S188 West Sub-Region Resource Recovery Service of approximately \$60,964.

**RECOMMENDATION:**

(ALL VOTE)

3. That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2926, 2023 be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

4. That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2926, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**4.2.3 Creston Valley Services Committee: minutes September 7, 2023**

79 - 94

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board authorize the Corporate Officer to sign the Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding (MOU) with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years; AND FURTHER, that the costs associated with MOU be included the 5 Year Financial Plan.

**4.3 MEMBERSHIP**

**4.3.1 Creston Valley Community Forest**

95

**RECOMMENDATION:**

(ALL VOTE)

That the Board appoint the following individuals to the Creston Valley Community Forest Board for a term to end December 31, 2026:

John Chisamore

\_\_\_\_\_ (Alternate)

**4.4 DIRECTORS' REPORTS**

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

**4.4.1 Director Jackman: CBRAC/RCC**

96

**4.4.2 Director Watson: Letter of Support - JB Fletcher Store Museum**

97

**4.4.3 Director Graham: Letter of Support - Harrop Procter Community Cooperative**

98 - 100

4.4.4	Director McLaren-Caux: CKFPC/CRTLGC/RIC-RED-RAC/Activities	101
4.4.5	<i>Director Watson: September Activities and the Climate Action Plan</i>	102 - 105
5.	<b>CORRESPONDENCE</b>	
5.1	The email dated August 16, 2023 from Monika Laube, Ministry of Public Safety and Solicitor General, seeking feedback about increasing BC licence cap for Cannabis and Producer Retail Store Licensees.	106
5.2	The email dated August 16, 2023 from Monika Laube, Ministry of Public Safety and Solicitor General, providing a proposed regulatory amendment for temporary relocation for liquor retailers in BC.	107 - 115
5.3	The letter dated August 23, 2023 from Michael Zimmer, Okanagan Nation Alliance, seeking Board support for the Columbia River salmon reintroduction efforts.	116 - 126
<p><b><u>RECOMMENDATION:</u></b> (ALL VOTE)</p> <p>That the Board send a letter of support to the Okanagan Nation Alliance for the Columbia River salmon reintroduction efforts.</p>		
5.4	The email dated September 5, 2023 from Martin Suchy, International Kootenay Lake Board of Control, inviting the Board to attend a public meeting on the Kootenay Lake and Corra Linn Dam operations. <a href="https://ijc.org/en/klbc/new-kootenay-lake-visualization-tool-helps-understand-water-levels">https://ijc.org/en/klbc/new-kootenay-lake-visualization-tool-helps-understand-water-levels</a>	127 - 128
6.	<b>FOR INFORMATION: ACCOUNTS PAYABLE</b> The Accounts Payable Summary for August 2023 in the amount of \$7,095,531 has been received for information.	129 - 149
7.	<b>BYLAWS</b>	
7.1	<b>Bylaw 2810: Alternate Approval Process (AAP) Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area F)</b>	150 - 152
<p><b><u>RECOMMENDATION:</u></b> (ALL VOTE)</p> <p>That the Regional District of Central Kootenay Local Conservation Fund Services Establishment Amendment (Area F) Bylaw No. 2810, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.</p>		

**RECOMMENDATION:**

(ALL VOTE)

1. That the Regional Accessibility Advisory Committee Bylaw No. 2904, 2023 be read a THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the Regional Accessibility Advisory Committee Bylaw No. 2904, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**

(ALL VOTE)

3. That the Board appoint the following Directors to the Regional Accessibility Advisory Committee for the term to end December 31, 2024:

\_\_\_\_\_ (rural)

\_\_\_\_\_ (municipal)

7.3 **Bylaw 2909: West Transit Services Committee**

The Board Report dated August 30, 2023 from Tom Dool, Research Analyst, seeking the Board adopt the West Transit Services Committee Bylaw No. 2909, has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That the West Transit Services Committee Bylaw No. 2909, 2023 be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the West Transit Services Committee Bylaw No. 2909, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**

(ALL VOTE)

3. That the inaugural meeting of the West Transit Service Committee be held from 2:00 p.m. on Wednesday, October 4, 2023 at 202 Lakeside Drive in Nelson, BC.

7.4 **Bylaw 2911: Regional District of Central Kootenay Election and Assent Voting Amendment**

The Board Report dated August 30, 2023 from Tom Dool, Research Analyst, seeking Board adopt the Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That the Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023 be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**7.5 Bylaw 2917 and 2920: North Shore Fire Protection**

181 - 201

The Board Report dated August 30, 2023 from Tom Dool, Research Analyst, seeking Board give three readings to North Shore Fire Protection Bylaws No. 2920 and 2917, has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That the North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 be read a FIRST, SECOND and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be read a THIRD time by content.

**7.6 Bylaw 2921: Permissive Tax Exemption 2024**

202 - 218

The Board Report dated August 30, 2023 from Tom Dool, Research Analyst, providing the Board with the Permissive Tax Exemption Bylaw No. 2921 for review, has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Board receive a draft of Permissive Tax Exemption Bylaw No. 2921, 2023 for information and that comments be submitted to staff no later than October 4, 2023.

**8. NEW BUSINESS**



## 8.1 COMMUNITY SERVICES

### 8.1.1 Award: Parks, Trails and Water Access Strategy

219 - 221

The Board Report dated August 31, 2023 from Mark Crowe, Park Planner, seeking Board approve the contract award for the Parks, Trails and Water Access Strategy, has been received.

**RECOMMENDATION:**  
(ALL VOTE WGT)

That the Board award the contract for the Parks, Trails and Water Access Strategy to RC Strategies; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$79,740.60 plus GST; AND FURTHER, that the Board direct staff to fund the Parks, Trails and Water Access Strategy from Service A104.

## 8.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

### 8.2.1 Regional Invasive Species Working Group

222 - 228

The Board Report dated August 22, 2023 from Paris Marshall Smith, Sustainability Planner, seeking Board appoint two members to the Regional Invasive Species Working Group, has been received.

**NOTE:** The recommendation in the Board Report will be considered after the adoption of the Terms of Reference.

**RECOMMENDATION:**  
(ALL VOTE)

That the Terms of Reference for the Regional Invasive Species Working Group be received and comments be provide to staff by October 4, 2023.

### 8.2.2 Kootenay Lake Timber Supply Area Review Response

229 - 234

The Board Report dated July 5, 2023 from Angela French, Wildfire Mitigation Supervisor, seeking Board approval to submit the Kootenay Lake Timber Supply Area Review response to the Ministry of Forests, Lands and Natural Resource Operations, has been received.

**RECOMMENDATION:**  
(ALL VOTE)

That the Board endorse and direct staff to submit the Kootenay Lake Timber Supply Area Review response to the Ministry of Forests, Selkirk Resource District including any comments directed by the Board at the September 14, 2023 Open Board meeting.

### 8.3 ENVIRONMENTAL SERVICES

#### 8.3.1 **Award: Fauquier Water System Watermain Replacement - Willow Street and Oak Street** 235 - 238

The Board Report dated August 31, 2023 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Fauquier Water System Watermain Replacement, has been received.

**RECOMMENDATION:**  
(ALL VOTE WGT)

That the Board award the contract for the Fauquier Water System Watermain Replacement to Speers Construction Inc., and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$349,007.00 plus GST; AND FURTHER, that the funds be drawn from Water-Utility-Def K-Fauquier Service S254.

#### 8.3.2 **Arrow Creek Open Reservoir: Asset Transfer to Town of Creston and SRW** 239 - 257

The Committee Report dated July 20, 2023 from Eileen Senyk, Water Services Liaison, presenting the option to the Water Services Committee to go forward with a land transfer agreement for the former Arrow Creek open reservoir, has been received for information.

**RECOMMENDATION:**  
(ALL VOTE WGT)

That the Board approve the Offer to Purchase Agreement with the Town of Creston for land legally described as Lot 1, District Lot 891, Kootenay District Plan 9964 (See Plan as to Limited Access) PID 013-048-856 in the amount of \$1.00 for the purpose of public green space and wildlife habitat; and that the Chair and Corporate Officer be authorized to sign the necessary documents.

### 8.4 FINANCE & ADMINISTRATION

#### 8.4.1 **Policy 200-04-03: Staff Safety and Harassment** 258 - 278

The Board Report dated August 30, 2023 from Mike Morrison, Manager of Corporate Administration, seeing the Board adopt Policy 200-04-03 Staff Safety and Harassment, has been received.

**RECOMMENDATION:**  
(ALL VOTE)

That the Board adopt Policy Number 200-04-03 Staff Safety and Harassment Policy, effective immediately.

**8.4.2 2023-2026 Draft RDCK Strategic Plan**

279 - 287

The DRAFT RDCK Strategic Plan prepared by Tracey Lorenson, has been received.

The Board can elect to adopt the plan as prepared or refer it to staff for further input, either via email from the Board or by way of a further workshop session.

**8.5 FIRE SERVICES**

**8.5.1 Assent Vote: Balfour Harrop (Area E) - Replacing Frontline Engine**

**RECOMMENDATION:**

(ALL VOTE WGT)

That the resolution 400/23 being:

*That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the Balfour Fire Hall from S141 Fire Protection Area E Balfour Harrop SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting;*

BE RESCINDED.

**8.6 GRANTS**

**8.6.1 Discretionary**

288 - 296

**RECOMMENDATION:**

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

Creston Valley Rotary Club	Drive for Rotary Golf Tournament fund raiser	\$500
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**AREA B**

Creston Valley Thunder Cats Junior Hockey Association	Creston Valley Thunder Cats Golf Tournament	\$400
Creston Valley Rotary Club	Drive for Rotary Golf Tournament fund	\$500

	raiser	
<b><u>AREA C</u></b>		
Creston Valley Rotary Club	Drive for Rotary Golf Tournament fund	\$500
	raiser	
Creston Valley Thunder Cats Junior Hockey Association	Creston Valley Thunder Cats Golf Tournament	\$400
<b><u>AREA E</u></b>		
Balfour Senior Citizens Association Branch 120	Hot meals and social functions	\$999
<b><u>AREA G</u></b>		
Salmo District Arts Council	Tech matching funds	\$570
<b><u>AREA I</u></b>		
Shoreacres Hall Society	Operation Costs	\$1,000
<b><u>AREA K</u></b>		
Edgewood Volunteer Fire Department Society	Burn Pile Maintenance	\$500

**8.6.2 Community Development**

297 - 310

<b><u>RECOMMENDATION:</u></b>		
(ALL VOTE)		
Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:		
<b><u>AREA A</u></b>		
Friends of Kootenay Lake Stewardship Society	Emergency Operational Support	\$2,000
<b><u>AREA B</u></b>		
Yahk Allied Horse Club	Equestrian Facility	\$5,000
<b><u>AREA C</u></b>		
Town of Creston	Creston Valley Health Working Group - recruitment request	\$2,000
<b><u>AREA E</u></b>		
Balfour Senior Citizens Association	Seniors Christmas dinner	\$985

Branch 120		
Nelson Search and Rescue Society	SAREX 2023	\$500
Procter-Harrop Seniors Association	Acoustic Panels	\$1,846.77
BR118		
<b><u>AREA F</u></b>		
Nelson Search and Rescue Society	SAREX 2023	\$500
<b><u>AREA I</u></b>		
Tarrys and District Community Hall Society	Offset 2023 operational costs	\$2,000
Pass Creek Community Hall	Pass Creek Community Hall Society Support for 2023 Operations	\$2,000
Union of Spiritual Communities of Christ	Brilliant Cultural Centre Operation	\$4,500
Nelson Search and Rescue Society	SAREX 2023	\$500
<b><u>AREA K</u></b>		
Arrow and Slocan Lakes Community Services	Burton Food Security	\$800
<b><u>SALMO</u></b>		
The Corporation of the Village of Salmo	Well Pump Motor	\$10,574

**8.7 CHAIR/CAO REPORTS**

311 - 323

The Chair and CAO will provide a verbal report to the Board.

The Chair's Report regarding Question for RDCK and City Councils to Answer before Approving Climate Action Plans, has been received.

**9. RURAL AFFAIRS COMMITTEE**

324 - 529

The Committee Report dated August 2, 2023 from Jordan Dupuis, Bylaw Enforcement Supervisor, regarding remedial action required for unsightly property - Tessier, has been received.

The Committee Report dated August 30, 2023 from Charmaine Daoust, Bylaw Enforcement Officer, regarding remedial action required for unsightly property - Jia, has been received.

The Committee Report dated August 30, 2023 from Corey Scott, Planner, regarding the letter to Canadian Forest Products Ltd., has been received.

The following recommendation to be considered by the Board:

*“That the Board direct staff to respond to Canadian Forest Products Ltd. regarding “Draft 2023 Forest Stewardship Plan” as described in the Committee Report “Forestry Referral R2335ABC – Canfor Forest Stewardship Plan”, dated August 30, 2023.”*

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.4  
Temporary Use Permit - Francoeur  
Electoral Area B**

1. That the Board direct staff to provide notification of the Board’s intention to consider Temporary Use Permit application T2301B by Oliver Phillip Francoeur for the property located at 5601 Kitchener Road, Electoral Area B and legally described as LOT 2, DISTRICT LOT 4592, KOOTENAY DISTRICT PLAN 2354, EXCEPT PART INCLUDED IN PLAN 9577 (PID: 015-332-799) at the next available opportunity.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.5  
Development Variance Permit - Remppe  
Electoral Area B**

2. That the Board APPROVE the issuance of Development Variance Permit V2304B to Tobias Tomas Remppe for the property located at 1016 27th Avenue South, Electoral Area B and legally described as THAT PART OF LOT 2, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 730B, LYING NORTH OF A LINE WHICH BISECTS THE EASTERLY AND WESTERLY BOUNDARIES OF THE SAID LOT (PID: 016-111-532) to vary Section 23.5 of Rural Creston Electoral Area ‘B’ Comprehensive Land Use Bylaw No. 2316, 2013 in order to permit the maximum depth of the Farm Residential Footprint to be 350 metres from the Front Lot Line whereas the bylaw requires that the maximum depth of the Farm Residential Footprint shall not exceed 60 metres from the Front Lot Line.

SUBJECT TO:

1. The Farm Residential Footprint shall be confined to the northern portion of the lot and be substantially in accordance with “Attachment ‘D’ - Conceptual Farm Residential Footprint Plan”.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.7  
Strata Title Conversion - 1377323 BC LTD.  
Electoral Area E**

3. That the Board APPROVE Strata Title Conversion ST2301E for the property located at 1155 Insight Drive, Electoral Area E and legally described as LOT A, DISTRICT LOT 5665, KOOTENAY DISTRICT PLAN NEP66434, EXCEPT PLAN

NEP68359 (PID 024-736-449) for the conversion of the existing building to 16 strata units:

SUBJECT TO:

1. Confirmation of water and wastewater services to the satisfaction of the RDCK and Interior Health Authority.
2. Preparation of a restrictive covenant on title for each proposed Strata Unit in order to notify individual unit owners that the use of the units is limited to those uses approved for the F2 category in the BC Building Code and if other uses are proposed, a building permit would be required and;
3. Preparation of a restrictive covenant on title for each proposed Strata Unit in order to notify individual unit owners that the on-site wastewater system is only designed to accommodate conventional domestic waste and other treatment solutions (e.g. pre-treatment) are required to be installed by the unit owner if commercial or industrial waste/by-products are handled/processed or to be flushed down any of the drains that feed into the shared septic system.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.12  
Cancel - Building Bylaw Contravention - McLachlan  
Electoral Area J**

4. That the Corporate Officer be authorized to remove the Notice on Title relating to 1076 Columbia Heights, Robson, Electoral Area J, currently owned by Amber & Henry McLachlan, property legally described as LOT 11, DISTRICT LOT 301A, KOOTENAY DISTRICT, PLAN 2692, the RDCK Building Department has confirmed that a building permit has been obtained and the deficiencies associated with the construction have been rectified.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.12  
Cancel - Building Bylaw Contravention - McLachlan  
Electoral Area J**

5. That the Board waive the \$750 Notice on Title fee relating to 1076 Columbia Heights, Robson, Electoral Area J, currently owned by Amber & Henry McLachlan, property legally described as LOT 11, DISTRICT LOT 301A, KOOTENAY DISTRICT, PLAN 2692 due to historical considerations.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.8  
Heritage Register - Nomination Application - Lardeau Museum Buildings  
Electoral Area D**

6. That the Regional Board approve the inclusion of the Lardeau Valley Museum buildings, identified as having heritage value, be included on the Regional District

of Central Kootenay Community Heritage Register, and that pursuant to Section 592 of the Local Government Act, the Regional District of Central Kootenay give notice of this to the owner of the heritage property; and pursuant to Section 595 of the Local Government Act, the Regional District of Central Kootenay must give notice of this to the provincial heritage minister.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.6  
Development Variance Permit - Ondrysek  
Electoral Area K**

7. That the Board APPROVE the issuance of Development Variance Permit V2303K to Helena Ondrysek and Roman Ondrysek for the property located at 209 Kilarney Crescent, Electoral Area K and legally described as LOT 14, DISTRICT LOTS 182A AND 183A KOOTENAY DISTRICT PLAN 6069 (PID: 014-211-149) to vary Division 607 (5) of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 in order to permit a total of six (6) persons who are not a resident of the dwelling to be employed in the Home Based Business whereas the bylaw allows a maximum of two (2) persons who are not a resident of the dwelling to be employed in the Home Base Business.

**RECOMMENDATION:**

(ALL VOTE WGT)

**Rural Affairs Committee - Item 6.10  
Unightly Property Bylaw - Tessier - Remedial Action Requirement  
Electoral Area G**

8. The Regional Board order Carl Tessier to meet compliance with the Unightly Property Bylaw No. 1687, 2004 within thirty (30) days, as per the Community Charter. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT PID: 009-996-800. with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Carl Tessier and Erin Tessier.

**RECOMMENDATION:**

(ALL VOTE WGT)

**Rural Affairs Committee - Item 6.10  
Unightly Property Bylaw - Tessier - Remedial Action Requirement  
Electoral Area G**



9. All cost incurred be added to the property tax as “taxes in arrears” should the property owners identified as Carl Tessier and Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.

**RECOMMENDATION:**  
(ALL VOTE WGT)

**Rural Affairs Committee - Item 6.11**  
**Unsightly Property Bylaw - Jia - Remedial Action Requirement**  
**Electoral Area K**

10. The Regional Board order Remedial Action Requirement to Lily Jia to meet compliance with the Unsightly Property Bylaw No. 1687, 2004 within thirty (30) days, as per the Community Charter. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 562 Willow Street, Electoral Area K and legally described as LOT 44, PLAN NEP6172, PID: 008- 406-367, DISTRICT LOT 9156800 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owner of the property, identified as Lily Jia.

**RECOMMENDATION:**  
(ALL VOTE WGT)

**Rural Affairs Committee - Item 6.11**  
**Unsightly Property Bylaw - Jia - Remedial Action Requirement**  
**Electoral Area K**

11. All cost incurred be added to the property tax as “taxes in arrears” should the property owner identified as Lily Jia not pay the bill by December 31st of the year the cleanup occurs at the property located at 562 Willow Street, Electoral Area K and legally described as LOT 44, PLAN NEP6172, PID: 008-406-367, DISTRICT LOT 9156800.

**10. DIRECTORS' MOTIONS**

**10.1 Director Graham: Recording Votes - RDCK Procedure Bylaw Amendment**

**RECOMMENDATION:**  
(ALL VOTE)

That the Board direct staff to prepare an amendment to the RDCK Procedure Bylaw No. 2576, 2019 to include a provision that votes at RDCK Regular Open Board meetings be recorded and documented as to

which Directors voted in favour and which Directors voted opposed.

**11. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:45 a.m.

**12. IN CAMERA**

**12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

**RECOMMENDATION:**

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**12.2 RESOLUTION - RECESS OF OPEN MEETING**

**RECOMMENDATION:**

(ALL VOTE)

The Open Meeting be recessed at \_\_\_\_\_ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at \_\_\_\_\_ a.m./p.m.

**13. MATTERS ARISING FROM IN CAMERA MEETING**

**14. ADJOURNMENT**

**RECOMMENDATION:**

(ALL VOTE)

That the meeting adjourn at \_\_\_\_ p.m.



**Regional District of Central Kootenay  
REGULAR BOARD MEETING  
Open Meeting Minutes**

The **eighth** meeting of the Board of the Regional District of Central Kootenay in 2023 was held on Thursday, August 17, 2023 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

**ELECTED OFFICIALS**

**PRESENT:**

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director M. McFaddin	City of Castlegar	In-Person
Director A. Deboon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLaren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	In-Person
Director J. Fyke	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director C. Ferguson	Village of Silverton	
Director J. Lunn	Village of Slocan	In-Person

**ABSENT DIRECTOR**

Director W. Popoff	Electoral Area H
Director L. Casley	Village of New Denver

**STAFF PRESENT**

S. Horn	Chief Administrative Officer
M. Morrison	Manager of Corporate Administration/ Corporate Officer
A. Lund	Deputy Corporate Officer
U. Wolf	General Manager of Environmental Services
J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager Operations and Asset Management
S. Sudan	General Manager of Development and Community Sustainability Services
D. Seguin	Manager of Community Sustainability Services
C. Saarie-Heckley	Human Resources Manager
T. Davison	Regional Manager – Recreation & Client Services
N. Hannon	Regional Fire Chief
J. Dupuis	Bylaw Enforcement Supervisor
D. Elliott	Communications Coordinator
T. Dool	Research Analyst

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

9:00 PST/MST

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m251c8efb49c1fe8ecbc1810891770eb4>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2772 721 5567

**Meeting Password:** pKzPRrEq424

**In-Person Location:**

Boardroom - 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER & WELCOME**

**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 ADOPTION OF THE AGENDA**

Moved and seconded,

And Resolved:

482/23

The agenda for the August 17, 2023 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.2.5 Kaslo and Area D Economic Development Commission: minutes August 14, 2023;
- inclusion of Item 4.4.3 Director Watson: CRT;
- inclusion of Item 9.3.2 Site License Agreement: Edgewood Fire Department - Eagle Creek Wells; and
- with the addition of the addendum

before circulation.

**Carried**

**2.3 ADOPTION OF THE MINUTES**

Moved and seconded,

And Resolved:

483/23

The minutes from the July 20, 2023 Regular Open Board meeting be adopted as circulated.

**Carried**

**2.4 INTRODUCTION**

CAO Horn introduced Chenoa McLean, GIS Technician, replacing Genevieve Lepage.

## **2.5 DELEGATION**

### **2.5.1 Interior Lumber Manufacturer's Association (ILMA)**

Paul Rasmussen, President - ILMA

Ken Kalesnikoff, Chair - Kalesnikoff Lumber

Mark Semeniuk, Chief Operations Officer – ATCO Wood Products

Paul Rasmussen began the presentation to the Board by introducing Ken Kalesnikoff and Mark Semeniuk members of Interior Lumber Manufacturer's Association (ILMA). Mr. Rasmussen provided the Board with an overview of ILMA and that it is a voice for independent and innovative lumber manufacturers in the southern interior of BC. ILMA members are unique in the BC forest sector because they are among the last independent, family-owned operations.

Mr. Rasmussen discussed the urgent need to have sustainable, suitable and affordable fibre supply. He indicated some of the key drivers to these needs are the new and pending uncertainties on the landbase, declining allowable annual cut (AAC) and ILMA members not having enough tenure, capital and cash flow to manager through extended "tough times".

He provided some opportunities to work together for the Board to consider, such as advocating for the forest sector and partnering with ILMA, having open conversations and reaching out to ILMA if there are questions or concerns, and to consider involving ILMA in regional projects.

Paul Rasmussen opened the floor to Ken Kalesnikoff and Mark Semeniuk to provide details regarding their own operations.

In conclusion, Mr. Rasmussen request ILMA work together with the RDCK.

The three members from ILMA answered the Board's questions.

Chair Watson thanked Paul, Ken and Mark for their presentation.

## **3. BUSINESS ARISING OUT OF THE MINUTES**

### **3.1 Bylaw 2908: Building Amendment**

The Board requested at the July 20, 2023 Board meeting that the municipalities be allowed more time to review the Building Amendment Bylaw No. 2908, 2023 and staff bring it back to the August 17, 2023 meeting.

Staff is requesting to bring the Building Bylaw No. 2908, 2023 to the September 14, 2023 Board meeting to allow for more time for consultation with the municipalities.

## **4. COMMITTEES & COMMISSIONS**

### **4.1 FOR INFORMATION**

Committee/Commission Reports for information have been received as follows:

**4.1.1 Area A Economic Development Commission: minutes July 12, 2023**

**4.1.2 Area I Advisory Planning and Heritage Commission: minutes July 17, 2023**

**4.1.3 Area D Advisory Planning and Heritage Commission: minutes July 20, 2023**

**4.1.4 Nelson and District Recreation Commission No. 5: minutes July 26, 2023**

**4.1.5 Area I Advisory Planning and Heritage Commission: minutes July 31, 2023**

### **4.2 WITH RECOMMENDATIONS**

**4.2.1 Kaslo and Area D Economic Development Commission: minutes July 24, 2023**

Director Hewat requested a revision to the July 24, 2023 Kaslo and Area D Economic Development Commission minutes. Item 9 - Next Meeting the minutes should read S109 instead of S10.

Moved and seconded,  
And Resolved:

484/23

That the Board direct staff to prepare an amendment for the Kaslo and Area D Economic Development Commission Bylaw No. 2482, 2016 to refine procedure and review membership.

**Carried**

**4.2.2 Water Services Committee: minutes August 2, 2023**

**NOTE:** The agreement for the Site License with Edgewood Fire Department is addressed in Items 9.3.2.

Moved and seconded,  
And Resolved:

485/23

That the Water Services Committee direct staff to replace the water main in the existing Statutory Right-of-Way within the West Robson Water Service and remove 386m of asbestos cement pipe; AND FURTHER that Board approve an amendment to the 2023 Financial Plan for Water Utility – Area J (West Robson) Service S256 to increase Account 60000 by an additional \$20,234 from the Transfer from Reserves Account 45000 for the West Robson Asbestos Cement Pipe Replacement Capital Project (CAP1094-100).

**Carried**

Moved and seconded,  
And Resolved:

486/23

That the Board support the land transfer of the former Arrow Creek reservoir legally described as Lot 1 District Lot 891, Kootenay Land District Plan 9964 (See plan as to Limited Access) (PID 013-048-856) from the RDCK to the Town of Creston.

**Carried**

Moved and seconded,  
And Resolved:

487/23

That the Board direct staff to provide public notice in accordance with the Local Government Act Section 286 of the Board's intent to sell land legally described as Lot 1, District Lot 891, Kootenay District Plan 9964, PID 013-048-856, known generally as the Arrow Open Reservoir property, to the Town of Creston for the amount of \$1.00 for the purpose of providing public green space and wildlife habitat.

**Carried**

Moved and seconded,  
And Resolved:

488/23

That the Board support the Site License Agreement between the Regional District of Central Kootenay and the Edgewood Volunteer Fire Department Society for the use of the former Edgewood production wells located on the

property legally described as Lot A Plan NEP91691 DL 182A Kootenay Land District & District Lot 183A (PID 028-417-445).

**Carried**

**4.2.3 Creston Valley Services Committee: minutes August 3, 2023**

Moved and seconded,  
And Resolved:

489/23

That the Board direct staff to amend the table in RES 425/23 the "Fee Type for the Ten Single Admission Pass" to expire in 12 months instead of 6 months; AND FURTHER, it be called the "One Year 10 Admission".

**Carried**

**4.2.4 Joint Resource Recovery Committee: minutes August 16, 2023**

Moved and seconded,  
And Resolved:

490/23

That the Board direct staff to prepare a service establishment Bylaw for Curbside Collection Services within the recommended Service Area Boundaries, maintaining the ability to make adjustments as required to meet relevant program criteria, in portions of Electoral Area J; and that voter approval, for the bylaw, be undertaken by means of Assent Voting.

**Carried**

Moved and seconded,  
And Resolved:

491/23

That the Board direct staff to prepare a service establishment Bylaw for Curbside Collection Services within the recommended Service Area Boundaries, maintaining the ability to make adjustments as required to meet relevant program criteria, in portions of Electoral Areas F and H, and that voter approval, for the bylaw, be undertaken by means of Assent Voting.

**Carried**

**4.2.5 Kaslo and Area D Economic Development Commission: minutes August 14, 2023**

Director Hewat requested a revision to the August 14, 2023 Kaslo and Area D Economic Development Commission minutes. Item 9 - Next Meeting the minutes should read S109 instead of S10 and the Guest Delegation name is spelt Dan Quigley.

Moved and seconded,  
And Resolved:

492/23

That the Board direct staff to submit an application to the Rural Economic Diversification and Infrastructure Program (REDIP) to study the feasibility of a commercial kitchen in Kaslo and Area D and assess how to increase the utilization of the Kaslo and District Arena.

**Carried**

**4.3 MEMBERSHIP**

**4.3.1 Edgewood Water Services Community Advisory Committee**

Moved and seconded,



And Resolved:

493/23

That the Board appoint the following individuals to the Edgewood Water Services Community Advisory Committee (Water Utility - Area K Service S253) for a term to end December 31, 2025:

Floyd Webber  
Bill Penner  
Bill Dummett  
Kurtis Hopp

**Carried**

**4.3.2 Sanca Water Services Community Advisory Committee**

Moved and seconded,  
And Resolved:

494/23

That the Board appoint the following individuals to the Sanca Water Services Community Advisory Committee for a term to end December 31, 2025:

Marilyn Perrin

**Carried**

**4.3.3 South Slokan Water Service Community Advisory Committee**

Moved and seconded,  
And Resolved:

495/23

That the Board appoint the following individuals to the South Slokan Water Services Community Advisory Committee for a term to end December 31, 2025:

Peter Wood  
Kathy Loxam  
Gary Niminiken  
Ian McGovern  
Cindy Lawrence

**Carried**

**4.4 DIRECTORS' REPORTS**

**4.4.1 Director Jackman: CBRAC/RCC/ILMA**

**4.4.2 Director McLaren-Caux: Activities/CKFPC/CRTLGC/RIC-RED-RAC**

**4.4.3 Director Watson: CRT**

**5. CORRESPONDENCE**

**5.1 The letter dated July 24, 2023 from Suzanne Denbak, Cadence Resort Marketing Inc., seeking a letter of support indicating the RDCK's continued endorsement of the 2% Municipal and Regional District Tax in Areas G and H.**

Moved and seconded,  
And Resolved:

496/23

That the following recommendation **BE REFERRED** to the September 14, 2023 Board meeting:

That the Board send a letter of support to the Arrow Slokan Tourism Association for the Municipal Regional District Tax Program application.

Carried

- 5.2 The email dated August 9, 2023 from Wendy Lewis, Nelson Cycling Club, requesting a letter of support for their grant application to the BC Gaming Grants fund.**

Moved and seconded,  
And Resolved:

497/23

That the Board send a letter of support to the Nelson Cycling Club for their grant application to the BC Gaming Grant fund to continue improving the Nelson and area bike trails.

Carried

**6. COMMUNICATIONS**

- 6.1 The letter dated June 27, 2023 from Jay Chalke, Ombudsperson, providing the quarterly report for July 1, 2022 to March 31, 2023.**
- 6.2 The letter dated July 15, 2023 from Cindy Webb, Township of Spallumcheen, moved a motion requesting a recycling program for antifreeze containers and used oil collection.**
- 6.3 The letter dated July 17, 2023 from Puja Challenger, Statistics Canada, providing an updated 2021 Census count for the Village of Silverton.**
- 6.4 The letter dated July 26, 2023 from Jen Ford, UBCM, indicating the first Community Works Fund payment for fiscal 2023/2024 in the amount of \$737,867.15.**
- 6.5 The email dated August 2, 2023 from the Ministry of Agriculture and Food announcing drought support for BC producers.**
- 6.6 The email dated August 9, 2023 from Keith Atkinson, BC Forest Practices Board, providing a special report released by the Forest Practices Board.**

**7. FOR INFORMATION: ACCOUNTS PAYABLE**

The Accounts Payable Summary for July 2023 in the amount of \$2,412,684 has been received for information.

**8. BYLAWS**

**8.1 Bylaw 2854: Respectful Behaviour**

The Board Report dated August 8, 2023 from Mike Morrison, Manager of Corporate Administration, seeking the Board adopt the Respectful Behaviour Bylaw No. 2854, has been received.

Moved and seconded,  
And Resolved:

498/23

That the Board refer the Respectful Behaviour bylaw back to staff to convert into a policy.

Carried

**RECESS/  
RECONVENED**

The meeting recessed at 10:30 a.m. for a break and reconvened at 10:42 a.m.

**8.2 Bylaw 2904: Regional Accessibility Advisory Committee**

Moved and seconded,  
And Resolved:

499/23 That the Regional Accessibility Advisory Committee Bylaw No. 2904, 2023 be read a FIRST and SECOND time by content.

**Carried**

**8.3 Bylaw 2913: Tarrys and Pass Creek Fire Protection Service Loan Authorization (Frontline Fire Engine)**

The Board Report dated August 2, 2023 from Tom Dool, Research Analyst, seek Board approval to read Bylaw No. 2913 three times and move forward with the elector assent process, has been received.

Moved and seconded,  
And Resolved:

500/23 That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Tarrys and Pass Creek Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2913, 2023 assent vote.

**Carried**

Moved and seconded,  
And Resolved:

501/23 That the Tarrys and Pass Creek Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2913, 2023 be read a FIRST, SECOND, and THIRD time by content.

**Carried**

Moved and seconded,  
And Resolved:

502/23 That the Board approve the following question in relation to the Assent Voting for Fire Protection – Area I (Tarrys, Pass Creek) Service S137:

*Are you in favour of the Regional District adopting Tarrys and Pass Creek Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2913, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the Tarrys and Pass Creek front line fire engine?*

YES  NO

**Carried**

**8.4 Bylaw 2914: Slocan Valley Fire Protection Service Loan Authorization (Frontline Fire Engine)**

The Board Report dated August 2, 2023 from Tom Dool, Research Analyst, seek Board approval to read Bylaw No. 2914 three times and move forward with the elector assent process, has been received.

Moved and seconded,  
And Resolved:

503/23 That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Slocan Valley Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2914, 2023 assent vote.

**Carried**

Moved and seconded,  
And Resolved:

504/23

That the Slocan Valley Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2914, 2023 be read a FIRST, SECOND, and THIRD time by content.

**Carried**

Moved and seconded,  
And Resolved:

505/23

That the Board approve the following question in relation to the Assent Voting for Fire Protection - Area H and I (Slocan Valley) Service S142:

*Are you in favour of the Regional District adopting Slocan Valley Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2914, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the Winlaw Fire Department front line fire engine?*

YES     NO

**Carried**

**8.5 Bylaw 2917: North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine)**

The Board Report dated August 2, 2023 from Tom Dool, Research Analyst, seek Board approval to read Bylaw No. 2917 three times and move forward with the elector assent process, has been received.

Moved and seconded,  
And Resolved:

506/23

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 assent vote.

**Carried**

Moved and seconded,  
And Resolved:

507/23

That the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be read a FIRST and SECOND time by content.

**Carried**

Moved and seconded,  
And Resolved:

508/23

That the Board approve the following question in relation to the Assent Voting for Fire Protection – Area F (North Shore) Service S134:

*Are you in favour of the Regional District adopting North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the North Shore Fire Department front line fire engine?*

YES     NO

**Carried**

**9. NEW BUSINESS**

**9.1 COMMUNITY SERVICES**

**9.1.1 Sole Source Agreement: Asphalt Surfacing North Shore Hall**

Moved and seconded,  
And Resolved:

509/23

That the Board approve the RDCK enter into a Sole Source Agreement with the Ministry of Transportation and Infrastructure for the asphalt surfacing of the North Shore Hall parking lot with the agreement ending November 30, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the full cost of the project be funded through a Community Works Fund grant allocation from Electoral Area F.

**Carried**

**9.1.2 Award: Nelson and District Community Complex Boiler Supply and Installation**

The Board Report dated August 10, 2023 from Craig Stanley, Regional Manager of Operations and Asset Management, seeking Board approval to award the contract for the Nelson and District Community Complex Boiler Supply and Installation, has been received.

Moved and seconded,  
And Resolved:

510/23

That the Board direct staff to negotiate with Trainor Mechanical Contractors Ltd. to achieve the highest value to the RDCK, which meets all the required scope to supply and install new boilers as described in the tender issued July 17, 2023; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents, following negotiations, to award the contract to Trainor Mechanical Contractors Ltd. to a maximum value of \$312,900.00 with funds to be paid from Service 226 Recreation Complex – City of Nelson, Areas E, F; AND FURTHER, that the 2023 Financial Plan for S226 Recreation Complex – City of Nelson, Areas E, F be amended to increase Capital Expenditures by \$199,000 and Increase Transfer from Reserves by \$199,000.

**Carried**

**9.1.3 Award: Creston and District Community Complex Aquatics Roof Repair**

The Board Report dated August 10, 2023 from Craig Stanley, Regional Manager of Operations and Asset Management, seeking Board approval to award the contract for the Creston and District Community Complex Aquatics Roof Repair, has been received.

Moved and seconded,  
And Resolved:

511/23

That the Board direct staff to negotiate with Heritage Roofing and Sheet Metal Ltd. to achieve the highest value to the RDCK, which meets all the required scope to repair the aquatics roof at the Creston and District Community Complex as described in the tender issued July 19, 2023; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents, following negotiations, to award the contract to the Heritage Roofing and Sheet Metal Ltd.

to a maximum value of \$298,253.00 with funds to be paid from Service 224 Recreation Complex – Town of Creston, Defined Areas A, B, C.

**Carried**

**9.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY**

**9.2.1 Funding Agreement: Creston Valley Flood Management Partnership - Funding for Coordinator**

The Board Report dated July 14, 2023 from Dan Sequin, Manager of Community Sustainability, seeking Board approval for the funding agreement with the Ministry of Energy and Mines and Low Carbon Innovation to hire a coordinator to support the Creston Valley Flood Management Partnership, has been received.

Moved and seconded,  
And Resolved:

512/23

That the Board approve the RDCK enter into a Funding Agreement with Ministry of Energy, Mines and Low Carbon Innovation for a total aggregate amount of \$28,750 to fund the Coordinator to support the Creston Valley Flood Management Partnership for the period of July 15, 2023 to July 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**9.2.2 Neighbourhood Emergency Preparedness Program**

The Board Report dated July 10, 2023 from Jon Jackson, Emergency Program Coordinator, seeking Board approval to continue to promote emergency preparedness planning by residents in our communities by way of the Neighbourhood Emergency Preparedness Program, has been received.

Moved and seconded,  
And Resolved:

513/23

That the Board approves Emergency Program staff continue to promote emergency preparedness planning by residents in our communities by way of the Neighbourhood Emergency Preparedness Program.

**Carried**

Director Vandeberghe recorded opposed.

**ORDER OF AGENDA  
CHANGED**

The Order of Business was changed to address public time with Item 12 Public Time considered at this time.

**12. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:45 a.m.

Members of the public expressed concerns with taxation increases, staffing and public engagement.

**RECESS/  
RECONVENED**

The meeting recessed at 12:05 p.m. for lunch and reconvened at 1:05 p.m.

**ORDER OF AGENDA  
RESUMED**

Item 9.3 Finance & Administration considered at this time.

**9.3 FINANCE & ADMINISTRATION**

**9.3.1 For Information: RDCK Quarterly Report (Q2)**

The RDCK Quarterly Report (Q2) from Mike Morrison, Manager of Corporate Administration, has been received for information.

**9.3.2 Site License Agreement: Edgewood Fire Department - Eagle Creek Wells**

Moved and seconded,  
 And Resolved:

514/23

That the Board approve the RDCK enter into a Site License Agreement with the Edgewood Volunteer Fire Department Society for use of the Eagle Creek Wells for the period of 5 years beginning August 18, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**DIRECTOR  
 PRESENT**

Director Hewat joined the meeting at 1:07 p.m.

**9.4 FIRE SERVICES**

**9.4.1 Award: Tarrys Fire Hall Insulation and Cladding Upgrades**

The Board Report dated July 31, 2023 from Patrick Thrift, Project Manager, seeking Board approval to award the contract for the Tarrys Fire Hall Insulation and Cladding Upgrades, has been received.

Moved and seconded,  
 And Resolved:

515/23

That the Board award the Goods and Services contract for the supply and installation of insulation and cladding upgrades for Tarrys Firehall to Valhalla Concepts Ltd. In the amount of \$104,000 plus GST, and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$104,000 plus GST; AND FURTHER, that the cost be paid from the 2023 Financial Plan for Service S137 Fire Protection - Area I.

**Carried**

**9.5 GRANTS**

**9.5.1 Discretionary**

Moved and seconded,  
 And Resolved:

516/23

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA B**

Basin Food c/o Columbia Basin Trust	Basin Food Summit (Food & Buyer Expo)	\$1,500
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**AREA C**

Basin Food c/o Columbia Basin Trust	Basin Food Summit (Food & Buyer Expo)	\$1,000
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**AREA G**

Village of Salmo	Transit study	\$4,725
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**AREA H**

Kootenay Yoga Festival	KYF Community Wellness Events	\$1,000
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**AREA I**

Castlegar and District Community Services Society	Purchase of adult and youth swim passes	\$250
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**SLOCAN**

Kootenay Yoga Festival c/o Village of Slocan	Seed Starter Sponsorship	\$75
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**Carried****9.5.2 Community Development**

Moved and seconded,  
And Resolved:

517/23

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA B**

Columbia Basin Environmental Education Network	Wild Voices	\$500
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Town of Creston	Creston Valley Health Working Group – Repatriation event	\$4,000
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**AREA D**

Lardeau Fire Prevention Association	Structural Sprinkler Protection Project	\$5,000
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**AREA E**

Nelson Tennis Club	Facility Centre Disabled Access Railing	\$500
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**AREA F**

Nelson Public Library	2023 Library Operational Funding	\$3,839
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Nelson Tennis Club	Facility Centre Disabled Access Railing	\$3,400
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**AREA H**

Columbia Basin Environmental Education Network	Wild Voices	\$500
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Slocan Solutions Society	Electric Fencing/Fruit Tree Replacement Cost-Share	\$1,500
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New Denver Hospice Society	Volunteer Hospice Training	\$2,000
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Nelson Public Library	2023 Library Operational Funding	\$2,731
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**AREA I**

Columbia Basin Environmental Education Network	Wild Voices	\$600
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**AREA J**

Columbia Basin Environmental Education Network	Wild Voices	\$400
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**AREA K**



Burton Community Association	Burton Ball Diamond Rejuvenation	\$12,000
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**SLOCAN**

Slocan Valley Outriders Association c/o Village of Slocan	Perimeter Fencing Project	\$3,000
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**Carried****9.6 CHAIR/CAO REPORTS**

Chair Watson indicated she met with Minister Bowinn Ma regarding emergency preparedness and Minister Pam Alexis regarding agriculture base projects the RDCK has been working on.

She advised the Board that MLA Brittny Anderson is more than happy to participate in any 2023 UBCM meetings that the RDCK would like her to join.

Chair Watson recognized all the hard work the Board has been doing with their communities and encouraged them to set healthy boundaries with their schedules to avoid burn out.

CAO Horn indicated the draft 2024 Strategic Plan will be brought to the September 14, 2023 Board meeting.

**10. RURAL AFFAIRS COMMITTEE**

Moved and seconded,  
And Resolved:

518/23

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 3311 Kenville Road, Electoral Area E and legally described as LOT 1, PLAN EPP5888, DISTRICT LOT 5284, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

519/23

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 4718 Bain Road, Electoral Area F and legally described as LOT 1, PLAN NEP70946, DISTRICT LOT 7360, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

520/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 231 Porcupine Creek Road, Electoral Area G and legally described as LOT C, PLAN NEP10011, DISTRICT LOT 276, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

521/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 231 Porcupine Creek Road, Electoral Area G and legally described as LOT C PLAN NEP10011 DISTRICT LOT 276 KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

522/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at Wilson Creek Road Rural - 016-183-401, Electoral Area H and legally described as LOT 11, BLOCK 2, PLAN NEP569, DISTRICT LOT 298, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

523/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 7381 Avis Road, Electoral Area H and legally described as LOT 2, PLAN NEP15266, DISTRICT LOT 8338, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

524/23 That the Board SUPPORT application A2308A for the proposed inclusion in the Agricultural Land Reserve proposed by Kokanee Springs Resort Ltd. for property located at 16082 Woolgar Road,

Electoral Area A and legally described as LOT A, DISTRICT LOTS 3888, 5022 AND 7366, KOOTENAY DISTRICT PLAN NEP91692 (PID: 028-426-134).

**Carried**

Moved and seconded,  
And Resolved:

525/23 That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a floodplain setback of 23.5 metres in accordance with the Engineering Report prepared by Crowsnest Engineering Ltd. for property located at 3974 Broadwater Road, Electoral Area J and legally described as PARCEL 1 (REFERENCED PLAN 38752I), BLOCK 8, DISTRICT LOT 4599, KOOTENAY DISTRICT PLAN 794 (PID: 008-494-622), SUBJECT to preparation by Michael John Arthur Bourcier of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

**Carried**

Moved and seconded,  
And Resolved:

526/23 That the Regional District of Central Kootenay Planning Procedures and Fees Amendment Bylaw No. 2919, 2023 be read a FIRST, SECOND and THIRD time by content.

**Carried**

Moved and seconded,  
And Resolved:

527/23 That the Regional District of Central Kootenay Planning Procedures and Fees Amendment Bylaw No. 2919, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

Moved and seconded,  
And Resolved:

528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report "Planning Procedures and Fees Bylaw Amendments", dated August 2, 2023.

**Carried**

Moved and seconded,  
And Resolved:

529/23 That in accordance with Section 33(1) of the Cannabis Control and Licensing Act, the Regional Board recommends support of an application from 1332920 B.C. Ltd. for a proposed non-medical cannabis retail licence at 9130 Highway 3 and 95, Yahk, Electoral Area B (LOT 2 DISTRICT LOT 4683 KOOTENAY DISTRICT PLAN 1503 EXCEPT PART INCLUDED IN PLAN 3091); And that the Regional Board comments are as follows:

I. The proposed store is located in an area with no Official Community Plan or Zoning Bylaw.

II. The Board requests that 1332920 B.C. Ltd. apply for and receive approval a new Highway Access Permit with the Ministry of Transportation and Infrastructure to address any potential traffic and safety issues.

III. No significant impact on the community is anticipated if the application is approved.

IV. The Board provided opportunity for residents to submit their views on the licence application. Public notice indicating that the Board would accept written comments on the application until May 26, 2023 was published in the Creston Valley Advance, posted on the RDCK's website from April 25, 2023, and mailed to owners and tenants within 100 metres of the subject parcel on April 25, 2023. Further, a notification sign was posted on the subject property from April 26, 2023 until the Board considered the application on August 14, 2023.

V. The views of the residents were considered by the Board at its August 17, 2023 Regular Board meeting or delivered as late items if correspondence was received after the agenda was published;

AND FURTHER, that the Regional Board direct staff to forward the above recommendation to the Liquor and Cannabis Regulation Branch.

**Carried**

Moved and seconded,  
And Resolved:

530/23 That the Board direct staff to respond to Rogers Communications Inc. as described in Attachment B – RDCK Response Letter, to Rural Affairs Committee Report “INDUSTRY CANADA REFERRAL: ROGERS COMMUNICATIONS” dated July 25, 2023.

**Carried**

Moved and seconded,  
And Resolved:

531/23 That the Regional District of Central Kootenay Bylaw Notice and Dispute Adjudication System Amending Bylaw No. 2918, 2023 be read a FIRST, SECOND and THIRD time by content.

**Carried**

Moved and seconded,  
And Resolved:

532/23 That the Regional District of Central Kootenay Bylaw Notice and Dispute Adjudication System Amending Bylaw No. 2918, 2023 be ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

**Carried**

Moved and seconded,  
And Resolved:

533/23 That the Community Works Fund application submitted by Friends of Pulpit Rock Society for the project titled “Lyons Bluff parking access paving” in the amount of \$24,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area F.

**Carried**

Moved and seconded,  
And Resolved:

534/23 That the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled “Beasley Fire Hall Infrastructure Upgrade” in the amount of \$108,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area F.

**Carried**

Moved and seconded,  
And Resolved:

535/23 That the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled “Tarrys Fire Hall Infrastructure Upgrade” in the amount of \$35,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area I.

**Carried**

**11. DIRECTORS' MOTIONS**

**11.1 Director Cunningham: Ymir Cemetery**

Moved and seconded,  
And Resolved:

536/23 That the Board direct staff to research the ownership and control of the Ymir Cemetery property and evaluate the possibility of ownership of the property by the Regional District, with costs to be paid from Cemetery - Ymir Service S297.

**Carried**

**11.2 Director Popoff: Service Case Analysis - Portion of Area H Fire Protection (Summit Lake)**

Moved and seconded,  
And Resolved:

537/23 That the Board direct staff to prepare a service case analysis to investigate the possibility to extend the service area for service S139 Fire Protection Area K – Nakusp Contract to include a portion of Area H, south from Nakusp to Summit Lake.

**Carried**

**13. IN CAMERA**

**13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,  
And Resolved:

538/23 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a

municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**Carried**

**13.2 RESOLUTION - RECESS OF OPEN MEETING**

Moved and seconded,  
And Resolved:

539/23

The Open Meeting be recessed at 2:10 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 3:51 p.m.

**Carried**

**14. MATTERS ARISING FROM IN CAMERA MEETING**

Moved and seconded,  
And Resolved:

540/23  
IC45/23

That the Board direct staff to undertake a comprehensive review of RDCK bylaw enforcement services which includes analysis of service demands, a review of current regulatory bylaws and service areas, officer enforcement capacity, options for funding enforcement operations, and options for funding legal proceedings related to enforcement.

**Carried**

Moved and seconded,  
And Resolved:

541/23  
IC46/23

That the Board approve funding the cost of legal services required to prosecute the alleged violations of the Noise Control Bylaw No. 2440, 2015 committed by the property owners where both the "Labor of Love" and "High Frequency" events were held; AND FURTHER, that all legal cost be paid from the Rural Administration Budget S101.

**Carried**

**15. ADJOURNMENT**

Moved and seconded,  
And Resolved:

542/23

That the meeting adjourn at 3:51 p.m.

**Carried**

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Aimee Watson, RDCK Board Chair

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Angela Lund, Deputy Corporate Officer



August 24th, 2023

Dear RDCK Regional Directors,

The Arrow Slokan Tourism Association would like to request a letter of support indicating your continued endorsement of the 2% Municipal and Regional District Tax in Areas H and K of the RDCK. We have had a successful five-year initial term and as mandated by the Ministry of Finance are seeking another five-year renewal with the majority support of accommodators collecting this levy from overnight visitors to our region. Our successes in the last five years have included:

- Development and launch of the visitor-facing website [www.arrowslocan.com](http://www.arrowslocan.com)
- Participation in the West Koot Route program with neighbouring destinations
- Commissioning of extensive photography and videography for use in promotion
- Digital advertising campaigns geo-targeted to travellers with a focus on shoulder-season visitation
- Support for our festival and event producers
- Launch of a visitor education campaign to promote responsible travel
- Design and print production of a regional Visitor Guide
- Collaboration and financial support for 'Slocan Grown' and 'Grow Arrow Lakes'

A copy of the original letter of support provided by the RDCK is attached for reference (2018). The 2023 letter can be in the same format with 'implementation' simply changed to 'renewal'. We would appreciate receiving this letter of support as soon as possible to ensure our application is ready for submission to Destination BC and the Ministry of Finance by August 31, 2023. We would be pleased to provide the Board with an update of our activities at a future meeting.

Chris Galea, Board Chair  
Arrow Slokan Tourism Association  
Tourism Development Manager



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# RIONDEL COMMISSION OPEN MEETING MINUTES

**7:00 PM**

**August 1, 2023**

### IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

**Location Name:** Riondel Community Centre, Commission Office, Room #6

**Location Address:** 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

### Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mdb84abb92e47fb899d624ff097f5cf14>

**Toll Free number:** 1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2770 495 0160

### COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

### MEMBERS ABSENT

### STAFF

Roberta Van Steinburg	Administrative Assistant
Joe Chirico	General Manager of Community Services

**5 out of 5 voting Commission/Committee members were present – quorum was met.**

### 1. CALL TO ORDER

Chair Panio called the meeting to order at 7:06 p.m.



## 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### ADOPTION OF AGENDA

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 1, 2023 Riondel Commission meeting, be adopted with the inclusion of items 8.3 - Resolution for Stucco Finishing on Auditorium, 8.4 - Tip-It Bin Notice & Honour Payment Box, 8.5 - Additional Hallway Lighting & Electrical, 8.6 – Logging Truck Traffic, 8.7 – Community Centre Brochure

**Carried**

## 3. RECEIPT OF MINUTES

The July 4, 2023 Riondel Commission minutes, have been received.

## 4. DELEGATE

No Delegate

## 5. PUBLIC TIME

Chair Panio called for questions from the public at 7:10 p.m.

A member of the public brought forward a couple of concerns to the Commission. They are as follows:

- On July 24, 2023, there were no staff present to do the recycling. Chair Panio acknowledged that the Commission is aware of the problem and a solution is being worked on.
- Barry revisited an issue that he brought up last year regarding a valve that was leaking by the skating rink. The valve has been replaced, but it is still leaking 24/7. Chair Panio or another Commission member will request that Evan to have a look at repairing this.
- On July 16, 2023 while out for a walk, he noticed trees were being watered in the middle of the day from the taps behind the concession; they had been on for 24 hrs. He has noticed this several times during the week. Chair Panio thanked Barry for bringing these concerns to the Commission and let him know that they would be addressed.

## 6. OLD BUSINESS

### 7.1 Basketball Equipment Update

Chair Panio reported there are now 2 basketball hoops in the tennis court, one thanks to Gary and the other that was donated by Shannon Christmas from Nelson.

### 7.2 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update on the status of roof repair. The roofing company will be finishing the flashing on August 2, 2023. There was hope that the flashing in the basement could be used for the auditorium, however there are design flaws making it unusable. The metal workers will talk to Heritage Roofing to get a quote for flashing to finish off the auditorium edge. Once we have the quote, we can make a

decision. Also noted was that the new roof has a 10-year RCA/BC warranty and it has been inspected five times since the work started, with one final inspection remaining. The roof will have an RCA/BC inspection in years 2, 5, 8, and 10 to confirm if there any deficiencies that need to be addressed. Heritage roofing is matching the RCA/BC warranty on the library and south end and will stand behind their work for 10 years.

### **7.3 Old Documents Archive**

Chair Panio provided the Commission with a verbal update on Old Documents Archive. He is using his spare time to go through old file boxes and working on getting documents catalogued so that they can be easily searched. This work will be ongoing.

### **7.4 Discussion Community Centre Renovation Process**

Chair Panio provided the Commission with a verbal update on the Community Centre Renovation process. After discussion, it was determined that a new project plan needs to be developed. CBT is expecting this. The 2014/15 plan is outdated and needs to be renewed. Chair Panio requested a meeting with the RCM, General Manager Joe Chirico, Project Manager AJ Evanson and architect Nelson Rocha as soon as possible. Joe will reach out to Nelson tomorrow.

### **7.5 Water Conservation Measures**

Chair Panio provided the Commission with a verbal update regarding the current Water Conservation Measures in place in Riondel, including looking into the RDCK fridge magnets with the water conservation messages that used to be available, as well as the road signs (sandwich board style). Another suggestion was looking into the cost of an electronic sign that could be mounted on the Community Centre to display pertinent information.

## **7. NEW BUSINESS**

### **8.1 Vandalism and Outdoor Security Cameras**

Chair Panio will provide the Commission with a verbal update regarding the vandalism and outdoor security cameras, including a vandalism notice to be posted in the bulletin board. It was noted that damages have cost local taxpayers over \$2500.00 to date. Chair Panio is looking for a motion to purchase a camera system for outdoor monitoring.

**MOVED and Seconded,**

AND Resolved, that it be recommended to the Board that:

The Board approve the purchase of a camera system consisting of four (4) cameras and a recorder for the purposes of outdoor security for the Riondel Community Centre at a cost of approximately \$400 to be paid from Recreation Facility Service S209.

**Carried**

### **8.2 Problems with Unleashed Dogs**

Chair Panio provided the Commission with a verbal update regarding the problems with unleashed dogs, including a call from a resident who felt there should be a reminder out to dog owners that they should have their dogs on leash so they don't charge or attack

people. A notice will be posted in the Community Centre, Bulletin Board and the Campground. No objections from the RCM to post the notice.

**8.3 Resolution for Stucco Finishing on Auditorium**

Chair Panio provided the Commission with a verbal update regarding the Stucco Proposal. It was noted that it would be prudent to wait for further information from the newly developed project plan on how best to proceed.

**8.4 Tip-It Bin Notice & Honour Payment Box**

Chair Panio provided the Commission with a verbal update regarding the Tip-it bin notice & honour payment box, including a revised Tip-It Bin notice to be posted. The recycle depot had 22 bags of garbage that were left when the bins weren't open, including a large quantity of cardboard that a volunteer had to deal with. It was noted the RDCK will be posting for casual staff to work at various locations as staffing isn't an issue just in Riondel, but also at other transfer/recycling stations as well.

**8.5 Additional Hallway Lighting & Electrical**

Chair Panio provided the Commission with a verbal update regarding additional hallway lighting & electrical, including that the Art Club would like to install 4 more lights in the hallway, but are requesting the RCM pay for the electrical installation (approximately \$400). The RCM members were in favour of paying the electrician and having the Art Club move forward with the project.

**8.6 Logging Truck Traffic**

Chair Panio provided the Commission with a verbal update regarding the Logging Truck Traffic, including that there was phone call from a resident concerned with the speed of the logging trucks going through town. The resident made contact with the contractor and has reported that the trucks have slowed down. Contact numbers for the contractor and Kalesnikoff Lumber Company (who will be doing work in the future) were given to the Chair.

**8.7 Community Centre Brochure**

Chair Panio provided the Commission with a verbal update regarding possible interest in developing a Community Centre Brochure. Joe Chirico noted that the brochure would need to be coordinated through the RDCK communication group. Joe will forward Roberta information on the RDCK contact.

**8. CORRESPONDENCE**

No Items.

**9. AREA A DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal report. Years ago, there was a conversation with the Solicitor General while they were redoing the 20-year RCMP, BC-wide contract. The conversation was around how the detachment strengths are determined. The RCMP presence was based on population and frequency and types of crime. This makes it difficult for active short-term response as well as long-term investigation. A study was done years ago around a different model based on long term systemic crime around the merits of RCMP versus locally controlled police forces. Electoral Area Directors are looking to revisit this with local

Creston detachment, city and the province, and are currently waiting for the province to give the go ahead. Director Jackman also reported that in July they amended the Unsightly Premises Bylaws to now allow for fining of people in areas A & B.

**10. FINANCIAL REPORTS**

No reports available for this meeting.

**11. PUBLIC TIME**

No public comment.

**12. NEXT MEETING**

The following Riondel Commission meeting will be held on September 5, 2023 at 7:00 pm.

**13. ADJOURNMENT**

**MOVED** and **seconded**,  
AND Resolved:

The Riondel Commission meeting be adjourned at 8:25 pm.

**Carried**

Approved by

---

Gerald Panio, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ELECTORAL AREA J ADVISORY PLANNING AND  
HERITAGE COMMISSION  
OPEN MEETING MINUTES**

**Time: 6:00pm**

**Date: Wednesday, August 2<sup>nd</sup>, 2023**

**Location: Hybrid Model – In-Person at the Robson Fire Hall and Remote**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings remotely.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mdcf13f8aa9d49391b88a90f21f1e2410>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

+1-587-404-3573 Canada Toll (Edmonton)

**Meeting Number (access code): 2772 319 8899**

**Meeting Password: XCrcwk3J32 (92772953 from phones)**

**In-Person Location:** Robson Fire Hall – 3037 Waldie Avenue, Robson, BC

**COMMISSION MEMBERS**

Commissioner A. Repin

Electoral Area J, Chair

Commissioner W. Penner

Electoral Area J

**MEMBERS ABSENT**

Commissioner I. Windsor

Electoral Area J

**STAFF PRESENT**

Allison Fletcher

Planning Assistant

**GUESTS**

Henny Hanegraaf

Director, Electoral Area J

Tara Pejski and family

Applicant

**2 out of 3 commissioners were present and quorum was met.**

**1. CALL TO ORDER**

Chair Repin called the meeting to order at 6:04 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 2<sup>nd</sup>, 2023 Electoral Area J Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**4. RECEIPT OF MINUTES**

The June 7<sup>th</sup>, 2023 Electoral Area J Advisory Planning and Heritage Commission minutes, have been received.

**5. DELEGATIONS**

**5.1** No delegations

**6. STAFF REPORTS - APPLICATIONS**

**6.1 Revised Zoning Bylaw Amendment and Development Variance Permit Applications - Pejski File No. Z2210J and V2210J  
5383 Allendale Crescent, Rural Castlegar, BC**

The purpose of the application is to establish a Kennel on a residential property where the zoning bylaw does not permit a Kennel.

This referral was originally reviewed by the Area J APHC on September 14<sup>th</sup>, 2022. Since that time and based on the feedback provided by surrounding residents the applicant has decided to revise their Zoning Bylaw Amendment application. The revised proposal is to rezone the subject property to a site specific R3 zone in order to permit a kennel with a maximum of 9 dogs. The proposed Development Variance Permit to reduce the required 30 metre setback for buildings and structures associated with a Kennel to 7.5 metres remains the same. Please see the attached site plan on page 8 of this referral package which indicates that 3 of the kennels included on the original site plan are no longer being proposed.

There are two separate applications being considered through this referral:

1. A Zoning Bylaw Amendment Application to rezone the property from Rural Residential (R3) to a site specific Rural Residential (R3) that will permit a Kennel with a maximum of 9 dogs.

**MOVED** and seconded,  
AND Resolved:

That the Area J Advisory Planning Commission SUPPORT the Zoning Bylaw Amendment to Tara Pejski for the property located at 5383 Allendale Crescent, Rural Castlegar and legally described as LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID: 012-727-253) to rezone the property from Rural Residential (R3) to a site specific Rural Residential (R3) that will permit a Kennel with a maximum of 9 dogs.

**Carried**

2. A Development Variance Permit Application to permit a setback of 7.5 metres for a Kennel whereas the Zoning Bylaw requires a setback of 30 metres for buildings and structures associated with a Kennel.

**MOVED** and seconded,  
AND Resolved:

That the Area J Advisory Planning Commission SUPPORT the Development Variance Permit to Tara Pejski for the property located at 5383 Allendale Crescent, Rural Castlegar and legally described as LOT 3 DISTRICT LOTS 4599 AND 14972 KOOTENAY DISTRICT PLAN 11552 (PID: 012-727-253) to permit a setback of 7.5 metres for a Kennel.

**Carried**

The following was discussed:

- Commissioner expressed that main concern was and still is around neighbourhood / community and noise
- Applicant gave an overview of the application and explained what has changed since the initial application
- Applicant explains that there have not been any concerns or complaints from neighbours since the operations have been running with 2-3 dogs at a time

## **7. PUBLIC TIME**

The Chair will call for questions from the public at 6:32 p.m.

## **8. NEXT MEETING**

The next Electoral Area J Advisory Planning and Heritage Commission meeting is scheduled for September 6<sup>th</sup>, 2023 at 6:00 p.m.

## **9. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Electoral Area J Advisory Planning and Heritage Commission meeting be adjourned at 6:32 p.m.

**Carried**

**Approved by**  
Audrey Repin, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
**Area A Economic Development Commission**  
**OPEN MEETING MINUTES**

Monday, August 14, 2023

2:00 p.m.

Hybrid Model – In-person and Remote

Kokanee Springs Resort

16028 Woolgar Rd., Crawford Bay, BC

**COMMITTEE MEMBERS PRESENT**

Commissioner G. Jackman

Electoral Area A – In-person

Commissioner G. MacMahon

Kootenay Bay – In-person

Commissioner G. Medhurst

Crawford Bay – Chair – In-person

Commissioner R. Bertram

Crawford Bay/Grey Creek – In-person

Commissioner P. Cullinane

Boswell – In-person

Commissioner T. Toole

Crawford Bay/Boswell – In-person

**STAFF PRESENT**

Julie Rafuse

Meeting Coordinator

**GUESTS PRESENT**

Forrest Demman

President, Kootenay Lake Chamber of Commerce

**6 out of 6 voting Commission members were present – quorum was met.**

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**WEBEX REMOTE MEETING INFO**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mac9bfec9aac7b92c2f215cc076a920c3>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2772 173 0440

**Meeting Password:** Wp3e3aHXf68 (97333249 from phones)



**In-Person Location: Kokanee Springs Resort** – lower level of the 1<sup>st</sup> Lodge building at the rear of the building  
16028 Woolgar Rd., Crawford Bay, BC

**1. CALL TO ORDER**

Chair Medhurst called the meeting to order at 1:58 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 14, 2023 Area A Economic Development Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 12, 2023 Area A Economic Development Commission minutes, have been received.

**5. DELEGATION**

Kootenay Lake Chamber of Commerce - Forrest Demman, President

Forrest Demman, President of the Kootenay Lake Chamber of Commerce, provided an update to the Commission on the Kootenay Lake Chamber of Commerce. The Kootenay Lake Chamber of Commerce isn't doing much over the summer, however, the main goal going into the fall is to try and get more members and actually make the Kootenay Lake Chamber of Commerce something that people want to join and be more involved with. Forrest Demman's personal goal as President is to help the Kootenay Lake Chamber of Commerce figure out what succession planning looks like for Directors. He would like to see the Kootenay Lake Chamber of Commerce grow as an organization into a point where it's a bit more organized and able to go forward with lots of information and actually support the business community.

Commissioner Jackman informed Forrest Demman that Herve Blezy, Vice President of the Kootenay Lake Chamber of Commerce, committed to having someone from their organization attend every Area A Economic Development Commission meeting moving forward.

**6. NEW BUSINESS**

**6.1 Imagine Kootenay**

The Imagine Kootenay Quarter 3 Report and Imagine Kootenay Final Report, has been received.

The Imagine Kootenay Summary Report dated August 2023, by Commissioner Jackman, has been received.

The June 2023 Service Statements S107 and S108 spreadsheet, has been received.

Commissioner Jackman provided an overview to the Commission regarding the Imagine Kootenay Quarter 3 Report and Imagine Kootenay Final Report and answered the Commission's question..

Commissioner Jackman provided an overview to the Commission regarding the Imagine Kootenay Summary Report dated August 2023 and answered the Commission's questions.

Commissioner Jackman reviewed with the Commission the June 2023 Services Statements S107 and S108 spreadsheet and answered the Commission's questions.

**7. PUBLIC TIME**

No public.

**8. NEXT MEETING**

The next Area A Economic Development Commission meeting is scheduled for September 11, 2023 at 2:00 p.m. PST.

**9. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Area A Economic Development Commission meeting be adjourned at 2:51 p.m.

**Carried**

Digitally approved by

---

G. Medhurst, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**AREA I ADVISORY PLANNING AND HERITAGE  
COMMISSION  
OPEN MEETING MINUTES**

**6:30PM**

**Monday, August 21, 2023**

**In-Person Meeting and Remote via Webex**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=md57df0c32b8eb3a1627d8941a0cd7dde>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

+1-587-404-3573 Canada Toll (Edmonton)

**Meeting Number (access code):** 2773 211 8779

**Meeting Password:** ihJBj4Yhh33 (44525494 from phones)

**Meeting Location:**

Brilliant Cultural Centre, 1876 Brilliant Rd, Castlegar, BC

**COMMISSION MEMBERS**

Commissioner Poznikoff

Commissioner Bebelman

Electoral Area I, Secretary

Electoral Area I, Chair

**MEMBERS ABSENT**

Commissioner Ozeroff

Electoral Area I, Vice-Chair

**STAFF**

Stephanie Johnson

Planner

## **GUESTS**

Andrew Davidoff	Director, Electoral Area I
Lisa Markin	Area I OCP Review Guest
Marcia Strelaeff	Area I OCP Review Guest
Eileen Kooznetsoff	Area I OCP Review Guest

**2 out of 3 voting Commission/Committee members were present – quorum was met.**

### **1. CALL TO ORDER**

Chair Bebelman called the meeting to order at 6:51 p.m.

### **2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

### **3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 21, 2023 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted as circulated.

### **4. RECEIPT OF MINUTES**

The July 31, 2023 Electoral Area I Advisory Planning and Heritage Commission minutes, have been received.

### **5. OLD BUSINESS**

#### **5.1 Official Community Plan Review**

Planner Stephanie Johnson will bring draft OCP Maps for feedback.

### **6. PUBLIC TIME**

The Chair will call for questions from the public at \_\_\_\_ p.m.

### **7. NEXT MEETING**

The next Electoral Area I Advisory Planning and Heritage Commission meeting is scheduled for Monday, September 25, 2023 in-person at the Brilliant Cultural Centre and Remote via Webex.

### **8. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 9:17 p.m.

### **Approved by**

Brian Bebelman, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**SOUTH SLOCAN COMMISSION OF MANAGEMENT  
OPEN MEETING MINUTES**

**7:00 p.m.**

**Tuesday, August 29, 2023**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Held by remote meeting until further notice.**

**Join by Meeting Link:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m33587c8e271434faff6340eac20cf31>

**Join by Phone:** 1-833-512-2295 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2771 390 4084

**Meeting Password:** 5xuQuJRma27

**COMMISSION/COMMITTEE MEMBERS**

Director Popoff	Area H
Commissioner McGovern	Area H/South Slocan
Commissioner Niminiken	Area H/South Slocan
Commissioner Wood	Area H/South Slocan
Commissioner Loxam	Area H/South Slocan
Commissioner Euerby	Area H/South Slocan
Commissioner Lawremce	Area H/South Slocan
Commissioner Throop	Area H/South Slocan

**DELEGATION**

Brent Petrick	Smokey Woodlot Management Ltd.
Troy Petrick	Smokey Woodlot Management Ltd.

**OTHERS**

George Mentz  
Heather Smith  
Mandy Chutskoff

**STAFF**

Joe Chirico, General Manager of Community Services  
Pearl Anderson, Community Meeting Coordinator

**8 out of 8 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Niminiken called the meeting to order at 7:15 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

That the Agenda for the August 29, 2023 South Slokan Commission of Management meeting be adopted with the following addition:

Item #6 – Public Time (in addition to Item #8 – Public Time) thereby having 2 Public Times;

and, the remaining agenda items renumbered accordingly.

**Carried**

**4. RECEIPT OF MINUTES**

The February 9, 2023 South Slokan Commission of Management minutes have been received.

**5. DELEGATION**

**5.1 Operations in the Woodlot – Current Planning and Forest Health Concerns**

The power point presentation by Brent Petrick, Woodlot License Manager/Owner, regarding operations in the woodlot, current planning and forest health concerns has been received.

Brent Petrick and Troy Petrick, Smokey Woodlot Management Ltd., left the meeting at 7:59 p.m.

**6. Public Time**

Chair Niminiken called for questions from the public at 8:01 p.m.

**7. NEW BUSINESS**

**7.1 Street Light Yeatman Road**

Chair Niminiken reported that the streetlight on Yeatman Road is not working. Chair Niminiken will email the location of the non-working streetlights to Joe Chirico, General Manager of Community Services. Mr. Chirico will forward the information to the appropriate RDCK employees.

**8. STAFF REPORTS**

**8.1 Old School House Demolition Update**

The verbal update presented by Joe Chirico, General Manager of Community Services, regarding the Old School House Demolition as well as the information presented regarding property ownership, water system and land has been received.

**9. PUBLIC TIME**

Chair Niminiken called for questions from the public at 8:37 p.m.

**10. NEXT MEETING**

The next South Slokan Commission of Management meeting is scheduled for Tuesday, November 21, 2023, at 7:00 p.m.

**11. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

That the South Slokan Commission of Management meeting be adjourned at 8:48 p.m.

**Carried**

**Digitally Approved,**

Commissioner Niminiken, Chair  
September 5, 2023



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# NELSON & DISTRICT RECREATION COMMISSION NO. 5 OPEN MEETING MINUTES

9 a.m. – 12 p.m.

Wednesday, August 30, 2023

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video: <https://nelsonho.webex.com/nelsonho/j.php?MTID=m31c0635306c45b7d943693276dc283cf>

Phone: 1-833-512-2295 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 957 6132

Meeting Password: S9HrZYkHA43

In-Person Location: RDCK Boardroom – Lakeside Office

### COMMISSION MEMBERS

Commissioner Page	City of Nelson – Chair
Commissioner Tait	City of Nelson
Commissioner Graham	Electoral Area E
Commissioner Newell	Electoral Area F

### MEMBER ABSENT

Commissioner Morrison	City of Nelson
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### STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Craig Stanley	Manager of Recreation - RDCK
Trisha Davison	Regional Manager – Recreation & Client Services – RDCK
Ryan Ricalton	Facility Manager – NDCC
Tia Wayling	Regional Programming Supervisor/Community Development – RDCK
Pearl Anderson	Community Meeting Administrative Support - Meeting Coordinator

### DELEGATION

Chad Badry	Nelson Neptunes Swim Club – President
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### GUEST

David McCulloch	Nelson Regional Sports Council – Co-Chair
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**4 out of 5 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Page called the meeting to order at 9:00 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

That the agenda for the August 30, 2023 Nelson & District Recreation Commission meeting be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 26, 2023 Nelson & District Recreation Commission minutes have been received.

**5. DELEGATION**

**5.1 NELSON NEPTUNES SWIM CLUB ALLOCATION CONSULTATION**

The verbal presentation by Chad Badry, President, Nelson Neptunes Swim Club, requesting a review of the allocation and allocation process at the Nelson Aquatic Centre has been received.

**MOVED** and seconded,  
AND Resolved:

That the Chair or a delegate of the Nelson & District Recreation Commission attend the upcoming joint Nelson & District Community Complex and Castlegar & District Community Complex aquatic allocation meeting.

**Carried**

**DELEGATION ABSENT:** Chad Badry left the meeting at 9:30 a.m.

**6. STAFF REPORTS**

**6.1 NELSON CIVIC CENTRE OPERATIONS UPDATE**

The Commission Report dated August 22, 2023 from Craig Stanley, Regional Manager – Operations and Asset Management - RDCK, and Ryan Ricalton, Facility Manager, Nelson & District Civic Centre - RDCK, re: Nelson Civic Centre Operations update has been received as information.

**6.2 PROGRAMMING UPDATE REPORT**

The Commission Report dated August 23, 2023 from Tia Wayling, Regional Programming Supervisor/Community Development - RDCK, re: Nelson & District Civic Centre Programming Update has been received as information.

**7. PUBLIC TIME**

The Chair will call for questions from the public at 9:47 a.m.

**RECESS/** The meeting recessed at 9:50 a.m. for a break and reconvened at 10:00 a.m.  
**RECONVENE**

**8. IN CAMERA**

**8.1 MEETING CLOSED TO THE PUBLIC**

**MOVED** and seconded,  
AND Resolved:

That in the opinion of the Commission - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than COMMISSIONERS, ALTERNATE COMMISSIONERS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1)A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:  
(c) labour relations or other employee relations.

**Carried**

**8.2 RECESS OF OPEN MEETING**

**MOVED** and seconded,  
AND Resolved:

That the Open Meeting be recessed at 10:00 a.m. in order to conduct the Closed In Camera meeting.

**Carried**

**9. NEXT MEETING**

The next Nelson & District Recreation Commission meeting is scheduled for October 25, 2023 at 9 a.m. and will be a hybrid meeting taking place in the RDCK Board Room with the option to join the meeting virtually through WebEx.

**10. ADJOURNMENT**

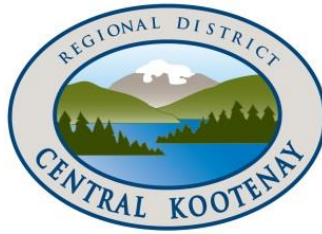
**MOVED** and seconded,  
AND Resolved:

That the Nelson & District Recreation Commission No. 5 meeting be adjourned at 10:11 a.m.

**Carried**

Originally signed by

Keith Page, Chair Rec. Comm. 5.  
Sept 4th, 2023



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ROSEBERY PARKLANDS AND TRAILS COMMISSION  
OPEN MEETING MINUTES**

**7:00 p.m.**

**Wednesday, August 30, 2023**

**Webex**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings remotely.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m99c0f1202d2a66829ddf9d272b5590ae>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code): 2774 025 9497**

**Meeting Password: PKmWgxRa362**

**COMMISSION MEMBERS**

Director W. Popoff	Electoral Area H
Director J. Lunn	Village of Slocan
Director C. Ferguson	Village of Silverton
Commissioner R. Reitmeier	Area H
Commissioner G. McRae	Area H
Commissioner H. Hastings	Village of Silverton
Commissioner C. Law	Village of New Denver
Commissioner M. Koolen	Village of Slocan
Commissioner S. Johnson	Rosebery Parklands Society Representative

**MEMBERS ABSENT**

Director L. Casley	Village of New Denver
Commissioner S. Kipkie	Area H
Commissioner P. Schwartz	Area H
Commissioner R. Allin	Area H

**STAFF**

Jeff Phillips Regional Parks Operations Supervisor  
Melanie Loutit Community Meeting Coordinator

**STAFF ABSENT**

Cary Gaynor Regional Parks Manager

**6 out of 9 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Hastings called the meeting to order at 7:15 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 30, 2023 Rosebery Parklands and Trails Commission meeting be adopted as circulated with change to Agenda Commission Members Susan Johnson to Commissioner Johnson.

**Carried**

**4. RECEIPT OF MINUTES**

The June 1, 2023 Rosebery Parklands and Trails Commission minutes have been received.

**5. DELEGATE**

There are no delegates scheduled for this meeting.

**6. STAFF REPORTS**

**6.1 Work Completed in 2023**

Jeff Phillips, Regional Parks Operations Supervisor, provided a verbal report regarding the work completed in 2023.

**7. NEW BUSINESS**

**STAFF ACTION** Jeff Phillips, Regional Parks Operations Supervisor, to arrange a walkthrough of the Three Forks side of Galena Trail to check for danger areas.

**8. PUBLIC TIME**

The Chair will call for questions from the public at 7:36 p.m.

**9. NEXT MEETING**

The next Rosebery Parklands and Trails Commission meeting is scheduled for November 2, 2023 at 7:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Rosebery Parklands and Trails Commission meeting be adjourned at 7:39 p.m.

**Carried**

**Digitally Approved,**  
Hank Hastings, Chair, Rosebery Parklands & Trails Commission  
2023-08-31



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Electoral Area A Recreation Commission No. 9  
OPEN MEETING MINUTES**

**2:00 p.m. (MST)**

**August 31, 2023**

**Hybrid Model – In-Person and Remote**

**Community Corner**

**15990 Highway 3A, Crawford Bay BC**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m2204e5290d42eafbd344473392619bb4>

**Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2772 090 5750

**Meeting Password:** p3DiCH35jSZ

**In-Person Location:** Community Corner

15990 Highway 3A, Crawford Bay BC

**COMMISSION MEMBERS PRESENT**

Commissioner Gundlach	Area A Crawford Bay
Commissioner Rabb	Area A Boswell
Commissioner Gilbertson	Area A Riondel
Director Jackman	RDCK Area A

**STAFF PRESENT**

Trisha Davison	Regional Manager, Recreation & Client Services
Pearl Anderson	Meeting Coordinator

**OTHERS**

Zora Doval	Kootenay Lake Art Gallery
Mike Baradell-Smith	Kootenay Lake East Shore Men's Shed

**4 out of 4 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Commissioner Gundlach called the meeting to order at 2:04 p.m.

Zora Doval, Kootenay Lake Art Gallery, joined the meeting at 2:08 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**STAFF PRESENT:** Trisha Davison, Regional Manager, Recreation & Client Services, joined the meeting at 2:20 p.m.

**3. ADOPTION OF AGENDA**

Moved and Seconded,  
 And Resolved:

That the Agenda for the August 31, 2023 Electoral Area A Recreation Commission No. 9 meeting be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The May 8, 2023 Electoral Area A Recreation Commission No. 9 minutes have been received.

**ORDER OF AGENDA CHANGED** The Order of Business was changed as there were grant organization representatives present at the meeting, with Item 6.1 - Fall Grant Application Review, considered at this time.

**6. NEW BUSINESS**

**6.1 Fall Grant Application Review**

The following 2023 Fall Grant applications have been received.

<b>ORGANIZATION</b>	<b>Amount</b>
South Kootenay Lake Community Services Society – Commercial Liability Insurance	\$1,410.00
Riondel & District Curling Club - Insurance	\$1,710.00
Boswell Memorial Hall Society – Hatha Yoga	\$2,000.00
Kootenay Lake East Shore Men’s Shed Society – Laptop for CNC Machine	\$2,000.00
Boswell and District Farmers’ Institute – Liability Insurance for Boswell Boat Launch and Mackie Park	\$1,776.00
East Shore Trail and Bike Association – Special Risk Liability Insurance	\$2,747.00

South Kootenay Lake Community Service Society – Fitness Centre Operating Liability Insurance	\$1,200.00
South Kootenay Lake Community Service Society – Riondel Halloween	\$1,020.00
South Kootenay Lake Community Service Society – Commercial Liability Insurance	\$1,120.00
South Kootenay Lake Community Services Society – East Shore Junior Squad	\$2,028.09
South Kootenay Lake Community Services Society – Directors Liability Insurance	\$820.00
South Kootenay Lake Art Connect Society	\$1,500.00

Zora Doval left the meeting at 2:32 p.m.

**Moved** and seconded,

AND Resolved **that it be recommended to the Board:**

That the Board approve the payment of the following grants from the Electoral Area A Recreation Commission No. 9 Service No. S232 2023 budget:

<b>ORGANIZATION</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
South Kootenay Lake Community Services Society – Commercial Liability Insurance	\$1,410.00	<b>\$1,341.00</b>
Riondel & District Curling Club - Insurance	\$1,710.00	<b>\$1,627.00</b>
Boswell Memorial Hall Society – Hatha Yoga	\$2,000.00	<b>\$1,522.00</b>
Kootenay Lake East Shore Men’s Shed Society – Laptop for CNC Machine	\$2,000.00	<b>\$ 951.00</b>
Boswell and District Farmers’ Institute – Liability Insurance for Boswell Boat Launch and Mackie Park	\$1,776.00	<b>\$1,689.00</b>
East Shore Trail and Bike Association – Special Risk Liability Insurance	\$2,747.00	<b>\$2,352.00</b>
South Kootenay Lake Community Service Society – Fitness Centre Operating Liability Insurance	\$1,200.00	<b>\$1,027.00</b>
South Kootenay Lake Community Service Society – Riondel Halloween	\$1,020.00	<b>\$ 776.00</b>



South Kootenay Lake Community Service Society – Commercial Liability Insurance	\$1,120.00	\$ 959.00
South Kootenay Lake Community Services Society – East Shore Junior Squad	\$2,028.09	\$1,543.00
South Kootenay Lake Community Services Society – Directors Liability Insurance	\$820.00	\$ 780.00
South Kootenay Lake Art Connect Society	\$1,500.00	\$1,427.00
<b>TOTAL</b>		<b>\$15,994.00</b>

**Carried**

**ORDER OF AGENDA** Item No. 5.1 - Recruiting New Commission Members was considered at this time.  
**RESUMED**

**5. OLD BUSINESS**

**5.1 Recruiting New Commission Members**

Discussion regarding recruiting new Commission members from the community has been received.

**COMMISSIONER ABSENT:** Commissioner Gilbertson left the meeting at 3:21 p.m.

**7. PUBLIC TIME**

The Chair called for questions from the public at 3:23 p.m.

**8. NEXT MEETING**

The next Electoral Area A Recreation Commission No. 9 meeting is scheduled for January 25, 2024 at 2:00 p.m. MST.

**9. ADJOURNMENT**

Moved and Seconded,  
 And Resolved:

That the Electoral Area A Recreation Commission No. 9 meeting be adjourned at 3:27 p.m.

**Digitally Approved**

Gabriela Gundlach, Chair  
 September 2, 2023



**Regional District of Central Kootenay**  
**JOINT RESOURCE RECOVERY COMMITTEE MEETING**  
**Open Meeting Minutes**

A Joint Resource Recovery Committee meeting was held on Wednesday, September 13, 2023 at 1:00 pm PDT through a hybrid meeting model.

<b>ELECTED OFFICIALS PRESENT</b>	Director G. Jackman	Electoral Area A	In-person
	Director R. Tierney	Electoral Area B	In-person
	Director K. Vandenberghe	Electoral Area C	In-person
	Director A. Watson	Electoral Area D	In-person
	Alt. Director J. Smienk	Electoral Area E	In-person
	Director T. Newell	Electoral Area F	In-person
	Director H. Cunningham	Electoral Area G	In-person
	<b>Director W. Popoff</b>	<b>Electoral Area H (Chair)</b>	<b>In-person</b>
	Director A. Davidoff	Electoral Area I	
	Alt. Director R. Smith	Electoral Area J	In-person
	Director T. Weatherhead	Electoral Area K	In-person
	Director M. McFadden	City of Castlegar	
	Director A. Mondia	Town of Creston	
	Director S. Hewat	Village of Kaslo	
	Director T. Zeleznik	Village of Nakusp	
	Director K. Page	City of Nelson	In-person
Director D. Lockwood	Village of Salmo		
Director J. Lunn	Village of Slocan		
<b>ELECTED OFFICIALS ABSENT</b>	Director L. Casely	Village of New Denver	
	Director C. Ferguson	Village of Silverton	
<b>STAFF PRESENT</b>	S. Horn	Chief Administrative Officer	
	U. Wolf	GM – Environmental Services	In-person
	A. Wilson	Resource Recovery Manager	
	M. Morrison	Organics Coordinator	
	H. Bench	Projects Advisor	
	T. Johnston	Environmental Services Coordinator	
	S. Eckman	Meeting Coordinator	In-person

**1. WEBEX REMOTE MEETING INFO**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma3d769fd529dcfd74b0218a5f98b097f>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2774 766 2306

**Meeting Password:** frGnmTee887

**In-Person Meeting Location for Hybrid Meeting Model**

The following location was determined to hold the in-person meetings for the Joint Resource Recovery Committee:

**Location Name:** RDCK Board Room

**Location Address:** 202 Lakeside Drive, Nelson, BC

The facility listed above was able to accommodate the remote requirements for the meeting.

**2. CALL TO ORDER & WELCOME**

Director Popoff assumed the chair and called the meeting to order at 1:00 pm PDT.

**2.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**DIRECTOR PRESENT** Director Lunn joined the meeting at 1:02 pm.

**2.2 Adoption of the Agenda**

**Moved** and seconded,  
And resolved:

The Agenda for the September 13, 2023 Joint Resource Recovery Committee meeting be adopted, as circulated.

**Carried**

**2.3 Receipt of Minutes**

The August 16, 2023 Joint Resource Recovery Committee Minutes have been received.

**3. RDCK-RDKB MEMORANDUM OF UNDERSTANDING: ORGANICS**

The September 6, 2023 Committee Report from Matt Morrison, Organics Coordinator, providing the Memorandum of Understanding (MOU) developed to outline the responsibilities and expectations of the two organizations related to the delivery and receiving of organic waste being brought from the RDKB to the RDCK Central (Salmo) Composting Facility, and seek

authorization to sign the MOU, has been received.

**Moved** and seconded,  
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a Memorandum of Understanding with the Regional District of Kootenay Boundary (RDKB) which outlines the responsibilities and expectations of the two parties in regards to the delivery and receiving of organic waste originating within the RDKB.

**Carried**

**4. REQUEST FOR QUOTE RESULTS: SUPPLY & MAINTENANCE OF PORTABLE TOILETS**

The September 13, 2023 Committee Report from Heidi Bench, Projects Advisor, providing the results of the Request for Quotes for the Supply and Maintenance of Portable Toilets with Sinks at Resource Recovery Facilities, and to request approval to award a contract, has been received.

**Moved** and seconded,  
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a Services Agreement with Andex Sales & Rentals Ltd. for the supply & maintenance of portable toilets with sinks at various Resource Recovery Facilities for a period of 3 years at 3-year contract value of approximately \$152,257 including GST (subject to annual adjustments for inflation);

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from:

- Service S186 East Sub-Region Resource Recovery Service of approximately \$47,796.
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$43,496.
- Service S188 West Sub-Region Resource Recovery Service of approximately \$60,964.

**Carried**

**Moved** and seconded,  
And resolved that:

The Board direct staff to investigate the cost of purchasing portable toilets with sinks for use at Resource Recovery facilities.

**Defeated**

**5. RESOURCE RECOVERY BYLAW NO. 209 AMENDMENT BYLAW NO. 2926**

The August 21, 2023 Committee Report from Todd Johnston, Environmental Services Coordinator, proposing Resource Recovery Bylaw No. 2926, 2023, to amend Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023, has been received.

**Moved** and seconded,  
And resolved that it be recommended to the Board:

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2926, 2023 be read a FIRST, SECOND, and THIRD time by content.

**Carried**

**Moved** and seconded,  
And resolved that it be recommended to the Board:

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2926, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**6. PUBLIC TIME**

The Chair called for questions from the public and members of the media 2:30 pm PDT.

**7. ADJOURNMENT**

**Moved** and seconded,  
And resolved:

The Joint Resource Recovery Committee meeting adjourn at 2:31 pm PDT.

**Carried**

CERTIFIED CORRECT

Approved by

---

Director W. Popoff  
Chair, September 13, 2023 Joint Resource Recovery Committee meeting

**BOARD RESOLUTIONS AS ADOPTED AT THE SEPTEMBER 13, 2023 JOINT RESOURCE RECOVERY COMMITTEE MEETING**

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**RECOMMENDATION #1**

That the Board approve the RDCK enter into a Memorandum of Understanding with the Regional District of Kootenay Boundary (RDKB) which outlines the responsibilities and expectations of the two parties in regards to the delivery and receiving of organic waste originating within the RDKB.

**RECOMMENDATION #2**

That the Board approve the RDCK enter into a Services Agreement with Andex Sales & Rentals Ltd. for the supply & maintenance of portable toilets with sinks at various Resource Recovery Facilities for a period of 3 years at 3-year contract value of approximately \$152,257 including GST (subject to annual adjustments for inflation);

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from:

- Service S186 East Sub-Region Resource Recovery Service of approximately \$47,796.
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$43,496.
- Service S188 West Sub-Region Resource Recovery Service of approximately \$60,964.

**RECOMMENDATION #3**

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2926, 2023 be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION #4**

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2926, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.



## MEMORANDUM OF UNDERSTANDING

BETWEEN

The Regional District of Central Kootenay

AND

Regional District of Kootenay Boundary

This MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between the Regional District of Central Kootenay, hereinafter referred to as “the RDCK,” and the Regional District of Kootenay Boundary, hereinafter referred to as “the RDKB,” Hereinafter collectively referred to as the Parties.

### A. PREAMBLE:

The RDCK and the RDKB wish to collaborate in works associated with their respective Organic Waste Diversion Programs, with the common goal of reducing the amount of organic wastes being landfilled in order to meet the solid waste management objectives of:

- 1) Reducing greenhouse gas (methane) emissions and landfill leachate production associated with organic waste decomposing in landfills; and,
- 2) Preserving landfill capacity and extending landfill lifespans.

As part of this collaboration, the RDKB will transport organic waste collected from their residential green bin program and any other sources to the RDCK-owned and operated Central (Salmo) Composting Facility (the Facility) for the receiving and processing of organic wastes into compost (the Works).

### B. BACKGROUND:

It is recognized that:

- The RDKB completed an Organics Management Strategy in 2019 which evaluated options for expansion of organics diversion programs;
- The RDKB Board of Directors has provided direction that for the organic waste generated in the McKelvey Creek Wasteshed a partnership with the RDCK was the preferred option;
- A letter of support was provided to the RDCK on June 22, 2020 which included a commitment “in-principle” to supply/and or direct collected organic food waste to the Facility once the organics processing infrastructure is constructed and operational. The letter of support was provided to enhance a RDCK grant application to the CleanBC Organic Infrastructure Program;
- The RDCK has been successful in receiving an Organics Infrastructure Program grant for the construction of the Facility;
- The Facility will operate in compliance with the Organic Matter Recycling Regulation and any applicable local, Provincial, and Federal legislation and regulations;
- The Facility is designed to produce a Class A Compost product from non-bio-solids feedstocks;
- The requirement to operate the Facility in compliance with the OMRR and production of Class A compost will impact the quality and types of acceptable feedstocks;

- The RDKB has constructed a transfer station facility at the McKelvey Creek Landfill to collect food waste from residential and commercial collection programs to allow for efficient transport to the Facility;
- Due to the economies of scale achieved with the partnership between the RDCK and RDKB, there is inherent benefit to both parties to continue to work cooperatively together to achieve successful organic waste diversion programs;
- The most up-date version of the RDCK Resource Recovery Facilities Regulator Bylaw (the Bylaw) will provide the definitions, fees, and lists of accepted and prohibited materials related to the disposal of organic waste.

**C. PURPOSE:**

The Parties wish to establish a cooperative and mutually beneficial relationship in order to accomplish the Works. The purpose of this MOU is to set forth each of the Parties' responsibilities and expectations for the Works, as well as the mechanism(s) by which changes to the agreed-upon Responsibilities and Expectations may occur.

**D. RESPONSIBILITIES AND EXPECTATIONS:**

1. Supply of Feedstocks
  - a. RDKB intends to direct food waste generated in the McKelvey Creek Wasteshed to the Central (Salmo) Composting Facility located at 550 Emerald Road, Salmo, BC.
  - b. RDKB will endeavor to work cooperatively on the provision of wood waste generated in the McKelvey Creek Wasteshed, should it be needed for the composting process.
  - c. RDKB does not provide any warranty or guarantee of quantity of materials directed to the RDCK.
2. Access to Central (Salmo) Composting Facility
  - a. RDKB will have access to the Facility during its standard hours of operation in which an RDCK operator is present at the site.
  - b. A Site Access Agreement will be used to outline the conditions of access to the Central Transfer Station and Central Composting Facility (Schedule A).
  - c. An approximate delivery schedule for loads arriving to the RDCK Composting Facility from the RDKB will be provided, and revised when changed.
3. Acceptance of Feedstock
  - a. Accepted and prohibited materials are outlined in the Bylaw under Schedules H and I, respectively.
  - b. RDCK will make every effort to accept loads of organic waste that contain small amounts of Prohibited Materials (contamination) when contamination removal is considered operationally possible.
4. Rejection of Feedstocks
  - a. Rejected Organics Waste is defined in Bylaw.
  - b. Rejected Organic Waste tipping fees are defined in the Bylaw.
  - c. Rejection of loads containing organic wastes from the RDKB will be at the sole



- discretion of the RDCK.
- d. Should a load of organic waste originating from the RDKB be rejected, the RDCK will notify the RDKB immediately that a load has been rejected, and request collection and transportation of rejected loads for proper disposal within the RDKB.
  - e. The RDKB and RDCK will strive to resolve issues of rejected loads within 24 hours.
5. RDKB Access to Produced Compost Product (Class A)
- a. Access to the Produced Compost Product (Class A) will be determined by the RDCK Board of Directors, with input from the RDKB and other parties.
  - b. The RDCK will strive to provide the RDKB access to finished compost product for distribution to RDKB residents in an equitable manner that takes into account the tonnages of feedstocks delivered to the Facility by the RDKB.
  - c. RDCK will provide labeling and proof of Class A compost under the Fertilizers Act.
6. Inter-Agency Communications
- a. Both Parties commit to constructive collaboration and open, respectful communications.
  - b. Both Parties will communicate any administrative or operational changes or issues that may impact the Work as soon as reasonable possible.
  - c. The RDCK will communicate on an ongoing basis the quality of organic waste feedstocks received from the RDKB, any issues, and recommendations for improving quality of feedstocks.
  - d. Records documenting occurrences of contamination will be shared with the RDKB as they are created, including a description and photographs of the contamination.
7. Public Education
- a. RDKB and RDCK will share and work cooperatively on public education materials to be developed and distributed.
  - b. Any public materials that reference the relationship between the Parties will be reviewed by each Party prior to public distribution.
8. Financial Considerations
- a. RDKB will be responsible for the full costs associated with collection and transportation of organic wastes to the Central Compost Facility.
  - b. At such a time that the RDKB intends to deliver organic waste to the Facility, the RDKB will pay a tipping fee per tonne for organic waste disposed at the Facility. This value will be based on estimated full cost recovery via tipping fees for the receiving and processing of organic waste from the RDKB at the Central Compost Facility.
    - i. This tipping fee value is in the process of being assessed as part of the RDCK's 2023-24 Tipping Fee Cost Recovery Assessment. Once this study is finalized (expected in March 2024), the RDCK will give the RDKB sixty (60) days notification of any changes to the tipping fee, whether this be to increase or decrease, to ensure that full cost recovery is achieved via the tipping fee.

- ii. If the RDCK deems any further future adjustments to the tipping fee are warranted, the RDCK will provide rationale for the change and a minimum of ninety (90) days notification to the RDCKB.
- c. RDCK will be responsible for the operation of the Facility, including the receiving and processing of organic wastes into compost.
- d. The RDCKB will apply for and hold a commercial account with the RDCK and deliver payment to the RDCK upon notification of balance, as set out in the Refuse Disposal Charge Account application form (Schedule B).

#### **E. DURATION OF THE MOU**

This MOU will commence once signed by both Parties, and will remain in effect until the MoU is cancelled.

#### **F. DISPUTE RESOLUTION**

In the event of a dispute, controversy, or claim arising out of or relating to the MOU, the Parties will use their best efforts to settle promptly such dispute through direct negotiation. Each Party will give full and sympathetic consideration to any proposal advanced by the other to settle amicably any matter for which no provision has been made or any controversy as to the interpretation or applications of this MOU.

#### **G. AMENDMENT OR CANCELLATION OF THE MOU**

This MOU may be amended at any time in writing with both parties' consent. It is intended to be living document where both parties work to include and adjust Responsibilities and Expectations as the relationship evolves. Should this agreement no longer meet the needs of one or both of the Parties, with no viable amendments identified, this MOU may be cancelled by either party upon sixty (60) days written notice to the other party except where the cancellation is for cause (i.e. a significant breach of any of the Responsibilities and Expectations of this MOU), then it may be cancelled upon delivery of written notice to the other party.

#### **H. NO LEGAL EFFECT**

This MOU is not intended to constitute an agreement that will be legally binding on the Parties and is not intended to be relied upon by the Parties as creating any legal rights or obligations.

#### **I. CONTACTS:**

The principal contacts for this MOU are:

##### **Regional District of Kootenay Boundary**

**Name:**  
**Phone:** [Phone #]  
**Fax:** [Fax #]  
**Email:** [Email Address]

##### **Regional District of Central Kootenay**

**Name:**  
**Phone:** [Phone #]  
**Fax:** [Fax #]  
**Email:** [Email Address]

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

ON BEHALF OF:

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

\_\_\_\_\_  
Stuart Horn, Corporate Officer

Date: \_\_\_\_\_, 2023.

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

\_\_\_\_\_  
Name, Position

Date: \_\_\_\_\_, 2023.

DRAFT

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2926

A Bylaw to amend Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023

WHEREAS the Board of the Regional District of Central Kootenay has enacted Bylaw No. 2905, being the "Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023" for the purpose of adopting regulations and to establish fees and charges for the use of Regional District Resource Recovery Facilities.

AND WHEREAS it is deemed appropriate to amend Bylaw No. 2905 to add an additional fee in Schedule A-1 as required;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 That Schedule A-1 attached to Bylaw No. 2905 be deleted in its entirety and the attached Schedule A-1 to Amendment Bylaw No. 2926 - "Resource Recovery Facilities Regulatory Bylaw" be substituted therefore.

CITATION

- 2 This Bylaw may be cited as "Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2926, 2023."

READ A FIRST TIME this 14th day of September, 2023.

READ A SECOND TIME this 14th day of September, 2023.

READ A THIRD TIME this 14th day of September, 2023.

ADOPTED this 14th day of September, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

**SCHEDULE A-1 OF BYLAW NO. 2905: USER FEES: CENTRAL SUB-REGION**

Schedule A-1: User Fees: Central Sub-Region	<sup>(1)</sup> Weight-based fee	<sup>(2)</sup> Volume based fee
<b>Municipal Solid Waste</b>		
Mixed Waste: Per Container (applies to first 3 Containers)	\$3.75 ea	\$3.75 ea
Mixed Waste: Minimum charge for all weighed loads larger than three Containers.	\$13.75	\$13.75
Mixed Waste	\$137.50/tonne	\$33.00/m <sup>3</sup>
Mixed Waste (compacted)	\$137.50/tonne	\$44.00/m <sup>3</sup>
Construction, Demolition and Renovation Waste	\$220.00/tonne	\$55.00/m <sup>3</sup>
Organic Waste: Per Container (applies to first 4 Containers)	\$2.25 ea	\$2.25 ea
Organic Waste	\$88.00/tonne	\$22.00/m <sup>3</sup>
Rejected Organic Waste	\$275.00/tonne	Not Accepted
Dehydrated Kitchen Waste	\$137.50/tonne	\$33.00/m <sup>3</sup>
Out-Of-Area Kitchen Waste	\$110/tonne	\$27.50/m <sup>3</sup>
<b>Controlled Waste (See Bylaw Schedule C)</b>		
Controlled Waste specified in Schedule C that is not otherwise specified in this Schedule A-1	\$137.50/tonne	<sup>(3)</sup> \$33.00/m <sup>3</sup>
Noxious Weeds (Source Separated)	No Charge	No Charge
Noxious Weeds (not Source Separated)	\$137.50/tonne	\$33.00/m <sup>3</sup>
Rubble	\$48.50/tonne	\$72.50/m <sup>3</sup>
Uncontaminated Soil	\$19.75/tonne	\$29.75/m <sup>3</sup>
<b>Recyclable Materials</b>		
Excluded ODS-Containing Products	\$16.50ea	\$16.50ea
ODS-Containing Products	No Charge	No Charge
Non-ODS Containing Products	No Charge	No Charge
Propane Tanks	No Charge	No Charge
Heavy Duty Industrial, Commercial or Institutional (ICI) Air Conditioning Unit	\$65	\$65
Reusable Products	\$137.50/tonne	\$30.00/m <sup>3</sup>
Scrap Metal	\$44.00/tonne	\$22.00/m <sup>3</sup>
Wood Waste	\$71.50/tonne	\$28.50/m <sup>3</sup>
Clean Wood Waste	\$71.50/tonne	\$28.50/m <sup>3</sup>
Yard and Garden Waste: Per Container (applies to first 2 containers)	\$2.75 ea	\$2.75 ea

Schedule A-1: User Fees: Central Sub-Region	<sup>(1)</sup> Weight-based fee	<sup>(2)</sup> Volume based fee
Yard and Garden Waste: Loads ≤ 2.5 m <sup>3</sup>	<sup>(4)</sup> \$5.50/load	<sup>(4)</sup> \$5.50/load
Yard and Garden Waste: Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> \$55.00/tonne	<sup>(4)</sup> \$11.00/m <sup>3</sup>
Chipped Yard and Garden Waste: Loads >2.5 m <sup>3</sup>	<sup>(4)</sup> <sup>(5)</sup> \$55.00/tonne	<sup>(4)</sup> <sup>(5)</sup> \$11.00/m <sup>3</sup>
Tires off rim	\$3.25 ea	\$3.25 ea
Tires on rim (inner diameter of 20" or smaller or marked P, LT or T)	\$16.50ea	\$16.50ea
Tires on rim (inner diameter larger than 20" or not marked P, LT or T)	\$60.50 ea	\$60.50ea
Tires on rim marked LS	\$132.00 ea	\$132.00
Rejected Tires off rim	\$15.00	\$15.00
Bicycle Tire Bundle	\$3.25	\$3.25
Other Fees	Fee	
Charge to weigh a Vehicle for a person not Disposing of or Depositing Municipal Solid Waste	\$5.50	
Application fee for Waste Soil	\$110.00	
Questionnaire fee for Waste Soil	\$55.00	
Special handling fees (subject to Schedule C) for Asbestos – Friable, Asbestos – Non Friable, Bulky Waste, Condemned Foods, Dead Animals and Parts, Food Processing Waste, Rejected Organic Waste	Rate for quantities less than 1.5 m <sup>3</sup> = \$27.50 Rates for all other quantities will be estimated in advance by the Manager and will reflect actual labour and equipment costs expected to be incurred by the RDCK plus a 20% administration fee	
Charge for Mixed Waste loads containing more than 10% Recyclable Materials which are not otherwise considered Prohibited Waste	Double applicable user fee (subject to Section 6 (2) of this bylaw)	
Charge for Unsecured Loads	Double applicable user fee (subject to Section 6 (2) of this bylaw)	
Charge for Loads of Source Separated Waste that are Contaminated	Double applicable user fee (subject to Section 6 (2) of this bylaw)	
Charge for a container larger than the maximum size	Double applicable user fee (subject to Section 6 (3) of this bylaw)	
<p>(1) Applicable at Resource Recovery Facilities equipped with a weigh scale.</p> <p>(2) Applicable at Resource Recovery Facilities not equipped with a weigh scale.</p> <p>(3) Fee applies only to categories of Controlled Waste that are accepted at Transfer Stations. Refer to Schedule C for Controlled Waste acceptance at Transfer Stations.</p> <p>(4) Fee to dispose of up to a single Load per day of Yard &amp; Garden Waste is waived during the months of May and October.</p> <p>(5) Fee to dispose of Chipped Yard &amp; Garden Waste is reduced to \$22.00/tonne year round at the Central Transfer Station.</p>		
Minimum Charge for any material with a weight-based fee.	The equivalent of 100kg of material to be applied at both scaled and volume-based facilities, with a minimum charge of \$5.50 and maximum charge of \$13.75.	



**Regional District of Central Kootenay  
CRESTON VALLEY SERVICES COMMITTEE  
Open Meeting Minutes**

Thursday, September 7, 2023

9:00 a.m. MST

Hybrid Model - In-person and Remote

Creston & District Community Complex – Creston Erickson Room

312 19th Avenue North, Creston, BC

**COMMITTEE MEMBERS PRESENT**

- |                                  |                              |
|----------------------------------|------------------------------|
| Chair A. DeBoon                  | Town of Creston – In-person  |
| Committee Member G. Jackman      | Electoral Area A – In-person |
| Committee Member K. Vandenberghe | Electoral Area C – In-person |
| Committee Member R. Tierney      | Electoral Area B – In-person |

**STAFF PRESENT**

- |            |   |
|------------|---|
| S. Horn    | Chief Administrative Officer – RDCK   |
| J. Chirico | General Manager of Community Services - RDCK  |
| C. Stanley | Regional Manager – Operations and Asset Management –<br>Creston and District Community Complex - RDCK |
| T. Davison | Regional Manager - Recreation & Client Services – RDCK  |
| T. Dool    | Research Analyst – RDCK   |
| J. Dupuis  | Bylaw Supervisor - RDCK   |
| C. Hopkyns | Meeting Coordinator – RDCK  |
| M. Moore   | Chief Administrative Officer – Creston  |

**GUESTS PRESENT**

- |            |  |
|------------|--|
| S. Itkonen | Library Director – Creston Valley Public Library |
|------------|--|

**4 out of 4 voting Commission/Committee members were present – quorum was met.**

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**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

9:00 a.m. MST

**Join by Video:**<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma076d1a8b71c028807310876e66a348e>**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2773 592 9441**Meeting Password:** uQMCuzpD693**In-Person Location:** Creston & District Community Complex - Creston Room, 312 19th Avenue North, Creston, BC**2. CALL TO ORDER**

Chair DeBoon called the meeting to order at 9:02 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,

And Resolved:

The agenda for the September 7, 2023 Creston Valley Services Committee meeting be adopted with the inclusion of Public Time after Item 6.3 Creston & District Historical & Museum Society before circulation.

**Carried****5. RECEIPT OF MINUTES**

The August 3, 2023 Creston Valley Services Committee minutes, have been received.

**6. DELEGATES****6.1 Annual Creston Valley Blossom Festival**

Jennifer Huscroft, Annual Creston Valley Blossom Festival President, provided an update to the Committee regarding their request for the use of the Creston & District Community Complex parking lot for the 2024 festival. She addressed concerns brought forward at the August Creston Valley Services Committee meeting regarding parking and fire lane access, sharing a map of the of the Creston & District Community Complex (CDCC) parking lot, addressing these concerns.



Joe Chirico, General Manager of Community Services, shared the parking is a concern, with other events taking place during the dates of the Blossom Festival, such as the School District No. 8 Pow Wow event. Joe recommends the group meet with staff, the Town of Creston and School District No. 8 to work out if the events can co-exist.

Jennifer answered the Committee's questions.

**DIRECTION TO STAFF:** Staff will set up a meeting with the Annual Creston Valley Blossom Festival, Town of Creston and School District No. 8 to work with groups to see if the events can co-exist.

## 6.2 Creston Community Forest Corporation

Jerry Bauer, Board of Directors of the Creston Community Forest Corporation, provided a PowerPoint presentation to the Committee regarding the mountain bike trail project on Goat Mountain. Mr. Bauer shared the following:

- A suitability study was done to assess the suitability of mountain biking on Goat Mountain.
- The “whys” for this project:
- The conceptual designs for trails on Goat Mountain, which will be 40 kms of trails. He shared the cost estimates for the project was \$1.6 million, done in three phases. The Creston Community Forest has already set aside a reserve fund of \$100,000 for this project and will be looking for additional funding support.
- The community engagement process
- The key points to consider
  - The current trail system (10 trails, 35 km) managed by the Creston Community Forest in partnership with Recreation Sites and Trail BC is well maintained.
  - The Creston area is underserved for both hiking and mountain bike trails when compared to other communities in the Kootenays.
  - There is strong public support for this project.

Mr. Bauer shared next steps for the project and answered the Committee's questions.

## 6.3 Creston & District Historical & Museum Society

Stuart Horn, RDCK Chief Administrative Officer, provided a review on the funding relationship the RDCK has with societies/organizations. He shared that the RDCK has a contribution service to fund organizations, which are collected through taxation. The RDCK has an agreement to provide funds to an organization forming a service in the area. Stuart clarified that the RDCK has no control of society operations.

The Creston & District Historical & Museum Society Board members Luke Kurata, Doug Smith, Paul Dort and Brenda Draper were present. Mr. Kurata spoke on behalf of the board members, sharing their concerns with the Creston & District Historical & Museum Society Board.

He provided an overview regarding the Gallery, Library, Art Gallery and Museum (GLAM). He sharing that during the pandemic, these services took a major hit to their funding and the museum is struggling to maintain operating costs. He identified the board was trying to maintain long-term preservation of the capital assets of the society and programs. Mr. Kurata indicated there are concerns regarding the museum's operations and that a full operational audit be completed.

Committee member Jackman shared the Committee always look at financials of organization and the best way to be clear on funding is for the museum to make it public on their website.

### **Public Time**

The majority of the public's questions regarding the Creston & District Historical & Museum Society could not be answered by the Creston Valley Services Committee and they were encouraged to ask the questions at the Museum Board meeting on Monday, September 11, 2023.

## **7. NEW BUSINESS**

### **7.1 Creston Valley Public Library**

The Reports dated June, July & August 2023 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Operations Report, Library Usage Report and Finance Report, have been received for information.

Saara Itkonen, Library Director, provided an update to the Committee regarding the Creston Valley Public Library. She shared that the summer reading program was a success. Saara reviewed the financials and the budget.

Saara answered the committee's questions.

### **7.2 Lister Community Cemetery**

Director Tierney led a discussion regarding the Lister Community Cemetery annual RDCK grant funding for the maintenance and operation. He reminded the Committee that the funding was paused due to financial reports not being submitted. Director Tierney met with the group.. He shared the grounds are well maintained and the group has ensured him that going forward they would provide financial reporting. Director Tierney would like to reinstate the funding to the Lister Community Cemetery for 2024.

The Committee had a discussion regarding Lister Community Cemetery and reviewed funding with staff.

**STAFF DIRECTION:** That staff report back to the CVSC as part of the 2024 budget process to provide direction on what would be required to reinstate the grant funding to Lister

and Crawford Bay cemeteries, including the release of prior years amounts being held in reserve.

### **7.3 Traditional Use Study Next Steps**

The Committee had a discussion regarding the Traditional Use Study next steps and the future of Martel Beach. The Committee would like to continue discussion and education on the Traditional Use Study.

**STAFF DIRECTION:** That staff write a request the Kootenay Lake Partnership to consider interrogating the Traditional Use Study with the update of Cultural Values Study.

**STAFF DIRECTION:** That staff reach out to Ministry of Transportation to get their response/interest on Martel Beach regarding blocking trail access.

**STAFF DIRECTION:** That staff request a workshop/session with the Traditional Use Study authors, the Ktunaxa Nation and Yaqaan Nukiy, to educate the Committee to better understand the Traditional Use Study.

## **8. STAFF REPORTS**

### **8.1 Creston Tour of Lights**

Tom Dool, RDCK Research Analyst, shared that the contractor for the Creston Tour of Lights reached out to see if the RDCK is interested in participating in the tour again. This tour uses public transit to tour the Christmas lights through the community.

Tom answered the Committee's questions.

Tom will bring back a budget to the Committee prior to December.

### **8.2 Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding**

The Committee Report dated August 31, 2023 from Tom Dool, RDCK Research Analyst, re: Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding, has been received.

Tom Dool, Research Analyst, provided an overview to the Committee regarding the Creston Valley Transit Three Year Transit Expansion Plan Memorandum of Understanding (MOU). The MOU is with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years. He shared that improving custom and on-demand transit services is a commitment to providing access to public transit to high barrier populations within the Creston Valley Transit Service Area. This improvement is meant to address the transit needs of seniors and those with mobility challenges.

Tom answered the Committee's questions.

Moved and seconded,  
And Resolved that it be recommended to the Board:

That the Board authorize the Corporate Officer to sign the Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding (MOU) with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years; and further that the costs associated with MOU be included the 5 Year Financial Plan.

**Carried**

**9. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:35 a.m.  
Public asked two questions:

1. A member of the public inquired about economic development related to S107 & 108. Staff confirmed the item will be discussed at the October Creston Valley Services Committee meeting.
2. A member of the public inquired about funding models the RDCK/Committee would consider using to reviewing funding of organizations. Staff shared that RDCK is currently reviewing the policy around funding.

Director Vandenberghe put forward the following motion for the Creston Valley Community Services Committee.

Moved and seconded,  
And Resolved:

That the Creston Valley Services Committee supports John Chisamore's as the RDCK appointment to the Creston Valley Community Forest Board.

**Carried**

**10. NEXT MEETING**

The next Creston Valley Services Committee meeting is scheduled for October 5, 2023 at 9:00 a.m. MST.

**11. ADJOURNMENT**

Moved and seconded,  
And Resolved:

The Creston Valley Services Committee meeting be adjourned at 11:50 a.m.

**Carried**

Digitally approved by

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Arnold DeBoon, Chair



# Creston Valley Service Committee Report

**Date of Report:** August 31, 2023  
**Date & Type of Meeting:** September 7<sup>th</sup>, 2023 Creston Valley Services Committee  
**Author:** Tom Dool, Research Analyst  
**Subject:** Creston Valley Transit 3 Year Transit Expansion MOU  
**File:** 8020/10  
**Electoral Area/Municipality:** Electoral Areas A, B, C and the Town of Creston

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to give the committee consideration regarding the Creston Valley Transit Three Year Transit Expansion Plan Memorandum of Understanding (MOU).

This report recommends the Committee recommend the Board approve of the RDCK entering into a memorandum of understanding with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.; and further, the costs associated with memorandum of understanding be included the 5 year financial Plan for the Creston Valley Transit Service (\$234).

## SECTION 2: BACKGROUND/ANALYSIS

### Background

In 2021, at the recommendation of the Creston Valley Services Committee BC Transit, in partnership with the Regional District of Central Kootenay, completed a robust public engagement exercise and developed the Creston Valley Transit Future Service Plan. At the January 20<sup>th</sup>, 2022 Open Board the Board resolved that (53/22)

*That the Board adopt the 2021 Creston Valley BC Transit Future Service Plan.*

The plan contains 6 service level changes options for consideration by the Board. Working in conjunction with Regional District staff BC Transit used those options to develop the preliminary Transit 3 Year Transit Expansion Proposal for Creston Valley Transit which was submitted to the Creston Valley Services Committee in June of 2023.

At the recommendation of the Creston Valley Services Committee the Board, at the June Open Board Meeting, resolved that (372/23)

*That the Board request BC Transit pursue detailed costing and inclusion of the following service options in the BC Transit 3 Year Transit Expansion Proposal for Creston Valley Transit:*

1. *In 2023/24, 1 additional vehicle and 316 additional custom/on-demand service hours.*

2. In 2024/25, 1 additional vehicle and 700 additional custom/on-demand service hours. 300 additional service hours for the Wyndell route.
3. In 2025/26, 1 additional vehicle and 700 additional hours for service expansion on the East Shore.

BC Transit has finalized costing for the approved service level options and is now presenting those costs and annual operating hours for consideration by the Creston Valley Services Committee. The cost and hours detailed in Year 1 one of the MOU represent a firm commitment while those Year 2 and 3 priorities are for planning purposes.

**Analysis**

As noted in the Transit Future Service Plan the proposed recommendations are broadly supported by the ridership. The Committee has recommended and received the endorsement of these options through the adoption of the plan by the Board. The final costing on the Year 1 Option, which represents a firm commitment, is aligned with cost and hours detailed the preliminary proposal.

The proposed 325 annual hour increase in service hours would allow for Additional Custom and On-request hours services, providing an additional 6 service hours a week intended to improve availability during peak demand times of the day.

**SECTION 3: DETAILED ANALYSIS**

**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

The costs and hours described in the Years 2 and 3 options of the proposal are priorities for future investment in transit. While it is important that the Committee is aware of those costs, to place them in a strategic context with other future potential budgetary pressures, they do not bear detailed financial analysis because they are still subject to external pressures like labor costs and fuel price volatility.

The costs and hours described in Year 1 of the proposal are a firm commitment on behalf of BC Transit. The Year 1 proposed option increases the annual net municipal share of operating costs by \$12,025. This increases the municipal share of operating costs from \$283,298 to \$295,323, a 4% increase.

Figure 1. Year 1 Financial Impact describes the financial implications for participants of the Creston Valley Transit Service (\$234).

**Figure 1. Year 1 Option Financial Impact**

Participant	Apportionment	2023 Requisition	Cash Req Increase	% Req Increase
Creston	61%	\$ 104,178.00	\$ 7,335.25	7%
A	4%	\$ 6,956.00	\$ 481.00	7%
B	29%	\$ 48,695.00	\$ 3,487.25	7%
C	6%	\$ 9,840.00	\$ 721.50	7%
Total		\$ 169,669.00	\$ 12,025.00	

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The MOU, if signed, is a contractual agreement between the Regional District and BC Transit. While there is no specified penalty for failure to comply with the conditions of the MOU the Committee should, never the less, view this as a firm commitment to the increase the Regional Districts portion of West Kootenay Transit funding.

### 3.3 Environmental Considerations

None at this time.

### 3.4 Social Considerations:

Improving custom and on-demand transit services is a commitment to providing access to public transit to high barrier populations within the Creston Valley Transit Service Area. This improvement is meant to address the transit needs of seniors and those with mobility challenges.

### 3.5 Economic Considerations:

None at this time.

### 3.6 Communication Considerations:

None at this time.

### 3.7 Staffing/Departmental Workplan Considerations:

None at this time.

### 3.8 Board Strategic Plan/Priorities Considerations:

Recommending the implementation of transit service improvements, identified by the ridership, in the Creston Valley Transit Future Service Plan demonstrates the Committees commitment to excellence in governance and service delivery.

## SECTION 4: OPTIONS & PROS / CONS

**Option 1.** The Committee recommend the Board approve of the RDCK entering into a memorandum of understanding with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.; and further, the costs associated with memorandum of understanding be included the 5 year financial Plan for the Creston Valley Transit Service (\$234).

#### Advantages

- Addresses an identified need for more custom and on-demand transit services during peak demand times

#### Disadvantages

- Increases the cost to service participants by 7%

**Option 2.** The Creston Valley Services Committee recommend that the Board not authorize the signing of the Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding with BC Transit.

#### Advantages

- Increases to the Creston Valley Transit (\$234) budget would not reflect the this increase in services.



**Disadvantages**

- The need for more custom and on-demand transit services would remain unaddressed.

**SECTION 5: RECOMMENDATIONS**

That the Board approve of the RDCK entering into a memorandum of understanding with BC Transit for the purpose of confirming transit service expansion plans for 2024/25 and to approve transit expansion priorities for the subsequent two years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.; and further, the costs associated with memorandum of understanding be included the 5 year financial Plan for the Creston Valley Transit Service (\$234).

Respectfully submitted,  
Tom Dool, Research Analyst

**CONCURRENCE**

Corporate Officer – Mike Morrison      **Approved.**

**ATTACHMENTS:**

Attachment A – The Creston Valley Transit 3 Year Transit Expansion Memorandum of Understanding with BC Transit



July 6, 2023

Attn: Tom Dool  
Research Analyst  
Regional District of Central Kootenay  
202 Lakeside Drive  
Nelson, BC V1L 5R4

**Re: Transit Improvement Program - 3 Year Transit Expansion**

Dear Tom,

The purpose of this letter is to confirm transit service expansion plans for 2024/25 and approve transit expansion priorities for the subsequent two years.

BC Transit confirms service expansion plans with local government partners on an annual basis to coordinate the development of three-year budgets and capital plans with the Provincial Service Plan. Confirmation of next year's desired level of transit service expansion is also required to support the procurement of buses.

As your transit system has service initiatives requiring expansion funding, we have attached a Memorandum of Understanding (MOU) to formalize the process of securing provincial funding on your behalf. This MOU summarizes specific transit expansion initiatives for the next three operating years from 2024/2025 through to 2026/2027. These initiatives are derived from recommendations outlined in the most recent service plan received by your Board and Town of Creston Council, validated in collaboration with local government staff.

Transit service expansion investments are important components to sustaining and growing a successful transit system. These investments in your transit system come with several considerations. To support Board decision making, we have provided updated order-of-magnitude costing for each transit service initiative. These are based on the estimated annual increase to revenue service hours. If your expansion requires additional vehicles, this is identified and factored into estimated total costs. If expansion requests exceed available provincial funding, BC Transit's expansion prioritization process will be used to determine which projects receive funding.

One of the key challenges we continue to face through this process is the higher probability that demand for expansion vehicles will exceed the availability in each fleet category. More advanced lead times are required for procurement and delivery of buses, and bus orders need to be strategically timed to align with our deployment plans. While every effort is made to align bus orders with demand, some expansion initiatives will likely be impacted by the limited availability of certain vehicle types. Despite these challenges, we continue to work with our local government partners to identify and develop expansion priorities, and to align our expansion initiatives with our overall fleet procurement plans.

By conveying proposed transit service expansion initiatives as far in advance as possible, we are seeking to achieve four important goals:

1. Ensure 3-year expansion initiatives are consistent with the expectations of local governments.
2. Provide local government partners with enhanced 3-year forecasts that identify longer term funding requirements.
3. Ensure transit system infrastructure investments needed to support transit service expansion plans are aligned with transit service expansion initiatives identified in both local government and BC Transit's 3-year operating budgets and the long-term capital plans.
4. Attain a commitment from local governments that allow BC Transit to proceed with the procurement and management of resources necessary to implement transit service expansions.

Upon confirmation of your Board's commitment to the expansion initiatives, we will include your request in BC Transit's Service Plan funding request to the Province. Following confirmation of the provincial budget, I will confirm with you if supporting provincial funding was secured and initiate a transit service implementation plan. I look forward to working with you on the continued improvement of your transit service and encourage you to contact me if you have any questions regarding these proposed initiatives.

We ask that a signed copy of this letter be returned to BC Transit by September 29, 2023. If you are unable to meet this deadline, please contact me at your earliest convenience.

Yours truly,



Daynika White  
Manager, Government Relations  
BC Transit

## Three-Year Transit Expansion Plan

<b>Date</b>	July 6, 2023
<b>Expiry</b>	September 29, 2023
<b>System</b>	Creston Transit

### Proposed Transit Service Expansion Initiatives

The table below outlines expansion initiatives for the 2024/25 fiscal year with an estimated costing based on the hourly rates of your existing system. Please ensure that these initiatives are consistent with your local government expectations. Upon receipt of this MOU, we will confirm funding from the Province on your behalf.

PROPOSED EXPANSION INITIATIVES – YEAR 1 (2024/25)						
AOA Period	Estimated In Service	Annual Hours	Vehicle Requirements	Estimated Annual Revenue	Estimated Annual Total Costs	Estimated Annual Net Municipal Share
		<b>325</b>	<b>0</b>	<b>\$780</b>	<b>\$28,262</b>	<b>\$12,025</b>
2024/25	September	<b>Description</b>	Additional Custom/On-request hours. This would provide an additional 6 service hours a week and availability during peak demand times of the day.			

The table below outlines expansion initiatives for year two and three of the three-year transit service expansion initiatives with an estimated costing based on the hourly rates of your existing system. Please ensure that these initiatives are consistent with your local government expectations. Upon confirmation of your local government's intent to commit to the expansion and budget, we will proceed with the request to secure funding from the Province on your behalf.

PROPOSED EXPANSION INITIATIVES - YEARS 2 & 3 (2025/26 and 2026/27)						
AOA Period	Estimated In Service	Annual Hours	Vehicle Requirements	Estimated Annual Revenue	Estimated Annual Total Costs	Estimated Annual Net Municipal Share
2025/26	September	1,000	2	\$2,437	\$132,142	\$75,826
		<b>Description</b>	700 additional Custom/On-request hours and 300 hours for additional service days for route 4 Wyndel			
2026/27	September	1,700	1	\$4,142	\$180,080	\$86,922
		<b>Description</b>	1000 hours Custom/On-request and 700 hours to introduce service between the East Shore and Creston.			

### Approval

On behalf of the Regional District of Central Kootenay, we are confirming to BC Transit to proceed with the request for funding to the Province on our behalf for the 2024/25 Fiscal year, and that we will budget accordingly for the initiatives identified above and will review and confirm on an annual basis as per the advice provided and with the knowledge a more detailed budget will follow as service details and capital initiatives are confirmed.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

### On behalf of BC Transit

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: Manager, Government Relations





Creston Valley Forest Corporation  
Box 551  
Creston, BC, V0B 1G0  
Phone: 250-402-0070  
Email [admin@crestoncf.com](mailto:admin@crestoncf.com)

July 25, 2023

Regional District of Central Kootenay  
Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4

Attention: Angela Lund, Deputy Corporate Officer

RE: RDCK APPOINTMENT TO THE CRESTON VALLEY COMMUNITY FOREST  
BOARD OF DIRECTORS

The Creston Community Forest (Creston Valley Forest Corporation) requests a letter stating the name of the person, as well as the alternate, of whom you will be appointing to represent the RDCK on our Board of Directors. This appointment is for up to a four-year term. Please also include all contact information for the said person(s).

Note that the AGM for the Creston Community Forest (Creston Valley Forest Corporation) will be held on September 28<sup>th</sup>, 2023 at 10:00 AM, with the Board of Directors meeting to follow at 10:30 AM. Both meetings will be held at the visitor's center boardroom, located at 121 NW Blvd.

Thank you,

A handwritten signature in black ink, appearing to read "Kris VanderWeyde".

Kris VanderWeyde  
Office Administrator  
Creston Community Forest



# Director's Report

Garry Jackman – Area A – Wynndel/  
East Shore Kootenav Lake

**Report Date:** September 5, 2023

## **Columbia Basin Regional Advisory Committee (CBRAC)**

Our last scheduled update was August 16<sup>th</sup>. As usual, details of these meetings cannot be shared, but the update from the Minister following the latest negotiation round is available. For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

## **Regional Connectivity Committee (RCC)**

Director Popoff will have the most up to date, firsthand information on this topic this month.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)





**Aimee Watson**

RDCK Director of Electoral Area D

August 19, 2023

Ministry of Jobs, Economic Recovery and Innovation for the Province of BC  
Rural Economic Diversification and Infrastructure Program

To Whom it May Concern,

**Re: Economic Growth and Diversity Project for the JB Fletcher Store Museum**

As the Area D, North Kootenay Lake, elected representative, I support this REDIP application to the Ministry of Jobs, Economic Recovery and Innovation from the JB Fletcher Store Museum located in the historic community of Ainsworth.

As a critical component to the region's history, both settler and indigenous, the JB Fletcher Store has been lovingly returned to its authentic state. Its presence in Ainsworth is impactful as our region develops and grows as a tourism destination. This beautifully restored venue is filled with authentic historical artifacts. It presents a combination of the history of Ainsworth and the surrounding area including the store itself, the regional mining history, the past commercial endeavors as well as the history of the indigenous peoples from this region.

The applicant, the JB Fletcher Restoration Society, was responsible for initiating a Heritage Register for the RDCK and became the first Heritage venue on the registry. They are leaders not only in local history but in our region's need to recognize the importance of the past and our potential for making it part of our future. It is highly admirable that the organization is undertaking the work required to make this venue sustainable moving forward and this grant would provide them with the resources needed to move forward with their plans.

The value of this venue is not in question. I support all of the efforts taking place to ensure the building can remain open for both locals and visitors to the area. I salute the tireless and extenuating hours volunteers have put in to save this wonderful piece of Kootenay Lake history and very much look forward to the continued growth and development of the venue on its quest to become self sustaining.

Sincerely,

Originally signed by

Aimee Watson  
Area D Director



**Cheryl Graham**  
Director of Electoral Area E

File No. HPCC

August 15, 2023

BC Manufacturing Jobs Fund

To Whom It May Concern.

I am pleased to write this letter in support of Harrop Procter Community Cooperative's application to the BC Manufacturing Jobs Fund.

I am the Elected Official for the RDCK for Area E, the area of which the Harrop Procter Community Cooperatives is located within. The Harrop Procter Forest Products (HPFP) sawmill is a small for-profit operation located in Harrop Procter, approximately 18 km outside of Nelson BC. It is wholly owned by the Harrop Procter Community Cooperative (HPCC) – which manages the operations of the community forest as well as the sawmill. HPCC's total revenues for 2022 were \$2.4 million.

The Mill has steadily grown since 2009 and employs about a dozen people. The Coop and the Mill are important to the economic development and stability of Area E. Businesses in rural areas face unique challenges.

HPCC currently faces challenges including:

- Outmoded equipment,
- Inefficient, labour intensive operational flow.
- Current electrical infrastructure is at capacity and unable to support energy-efficient equipment
- Staff and equipment exposed to elements

HPCC recognizes the need to invest in improvements in processes, equipment and buildings to improve HPFP's overall resiliency for the future. While not prioritizing significant growth, the goal is to improve efficiency and capability in processing wood products, create a more stable wood supply, while reducing carbon footprint, expanding product lines from waste materials and improve staff safety and comfort.

Some strengths of the Mill:

- Supplies unique products and has the ability to customize client orders
- Log supply from local and area forests
- Size and scale of the operation supports resilience
- Provides ongoing local jobs.

Goals relevant to the Mill that align with BC Manufacturing Jobs Fund:

- Contribute to clean, inclusive growth and economic resilience and diversification, particularly in regional communities
- Support innovation and sustainability in the forestry-value added sector
- Create long term well-paying jobs
- Boost productivity

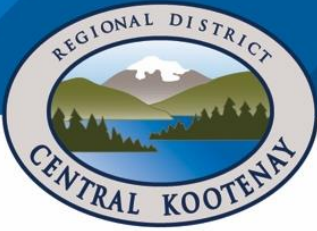
Thank you for this opportunity to provide support for this very unique local business. If you have any questions, please call or email.

Sincerely,

Originally signed by

Cheryl Graham  
Director, Electoral Area E





# Director's Report

Aidan McLaren-Caux – Village of Nakusp

**Report Date:** September 14<sup>th</sup>, 2023

*Reporting on activities from August 8<sup>th</sup> to September 5<sup>th</sup>, 2023.*

## Director's Activities

- Aug. 11<sup>th</sup>, attended online meeting with **BC Hydro** regarding **Arrow Lakes Reservoir Levels**
- Aug. 14<sup>th</sup>, attended *Dialogue Circle* for Climate Action Plan, Area K & Nakusp, in Burton
- Aug. 18<sup>th</sup>, attended online meeting with **BC Hydro** regarding **Arrow Lakes Reservoir Levels**

## External Committee Appointments

- **Central Kootenay Food Policy Council**
  - <https://ckfoodpolicy.ca/>
  - In search of a new executive director.
- **Columbia River Treaty Local Governments Committee (CRTLGC)**
  - <https://www.crtlgc.ca/>
  - *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
  - Aug. 9<sup>th</sup>, attended online meeting
  - Aug. 14<sup>th</sup>, attended online meeting
  - *See US Department of State Update from August 14, 2023:*  
<https://www.state.gov/18th-round-of-negotiations-to-modernize-the-columbia-river-treaty-regime/>
  - *See update from Province of BC from August 15, 2023:*  
<https://news.gov.bc.ca/releases/2023EMLI0038-001299>
- **Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)**
  - Nothing to report.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



# Director's Report

Aimee Watson – Electoral Area D

## Report Date: Sept

1. September activities
2. The Climate Action Plan

## September Activities

**Friday Sept 9<sup>th</sup>**, Salmo for grand opening of the Central Compost Facility then up to Meadow Creek for the Climate Action Plan Open house. I will be offering a director lead Q and A from 6-7pm.

**Monday Sept 11<sup>th</sup>**, Columbia River Treaty Local Governments Committee [CRT LGC | Columbia Basin | Columbia River Treaty Local Governments Committee](#) and the Kaslo and Area Economic Development Commission. The EDC is applying to do a commercial kitchen feasibility study for the area. <https://kaslo.ca/p/council-meetings>

**Wednesday Sept 13<sup>th</sup>** Rural Affairs [Rural Affairs Committee Meeting | Regional District of Central Kootenay \(rdck.ca\)](#)

Of note- a motion to designate the Lardeau Valley Museum within the RDCK Heritage registry. Anyone interested in the history of this amazing place, I encourage you to read their Statement of Significance in the agenda package. Item 6.8

Also, Joint Resource [Joint Resource Recovery Committee | Regional District of Central Kootenay \(rdck.ca\)](#)

**Thursday Sept 14<sup>th</sup>** Board [Regular Open Board Meeting | Regional District of Central Kootenay \(rdck.ca\)](#)

Also, Columbia Basin Trust AGM, in Kaslo: [Trust Annual General Meeting - Columbia Basin Trust \(ourtrust.org\)](#)

**Friday Sept 14<sup>th</sup> and Saturday 15<sup>th</sup>**, I am attending the Columbia Basin Trust board meeting. Their agendas are not public.

**The following week, Sept 18- 22**, I will be at the annual Union of BC Municipalities.

[2023 Convention | Union of BC Municipalities \(ubcm.ca\)](#)

As Chair of the RDCK, I will be leading, alongside our executive and CAO, meetings with:

1. Ministry of Municipal Affairs - small water systems and borrowing on fire apparatus
2. Ministry of Agriculture & Food - Irrigation for Agriculture in Creston Valley
3. Ministry of Environmental & Climate Change Strategy- -Recycling Regulation shortfalls, including HHW, ICI and the Recycle BC

The RDCK has two resolutions proposed at UBCM, one for borrowing fire apparatus and one on watershed management. You can find them both within the resolution book here:

[2023 UBCM Resolutions Book.pdf](#)

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

## The Climate Action Plan (CAP)

All materials related to the plan:

This link explains what it is, link to engage and past reports/history on the plan:

[Climate Action | Regional District of Central Kootenay \(rdck.ca\)](#)

For Frequently Asked Questions:

[Frequently Asked Questions | Regional District of Central Kootenay \(rdck.ca\)](#)

Here is a list of questions I have received through the last few months on the plan. I thought it best to share answers in a report. Should you have other questions, do reach out.

### **Will the CAP control or prohibit the use of vehicles?**

No. We do not have authority or jurisdiction on use or type of vehicles.

### **Will the CAP prohibit use of woodstoves or type of fuel?**

No. The plan identified the need to increase the rebates for the woodstove exchange program. We do not have authority to eliminate diesel or other fuels. Throughout the Renewable Kootenay Plan consultation, it was consistently identified that rural areas depend on wood heat as the electricity grid is vulnerable, and power does go out frequently.

### **How are you changing the building code?**

The Building Code is set by the province, the step code and all other code related requirements are not optional for local government to enforce. We can, however, implement support for retrofits, provide training, and work with suppliers to encourage better access to desired materials and household appliances for the remote and rural areas, which is one of the recommendations in the CAP.

### **Do we track license plate numbers at transfer stations to document what people are throwing out?**

I am providing the initial response I received from staff below. Tracking licences plates is not a new action by attendants but was focused at scaled sites with volume based ones not always doing this. It was not a decision of the board, so I have reached out to that staff to find the operational need for this action. We will have a more fulsome report at the October Joint Resource Recovery meeting, in the meantime, here is the basis for the practice from staff:

- We are not tracking what individuals throw out. Plates are used to identify transactions, but there is no personal information associated with loads. The info recorded is the general material type (i.e. mixed waste, wood, metal), volume/weight, charge, and date. Data is used to assess if we have appropriate services at sites and to track diversion vs landfilling.
- For scaled sites, plates are an identifier, so the customer are charged appropriately. This is not required at volume sites so it may seem unnecessary, but still allows us to record loads.
- Commercial accounts are tracked via license plate.
- We can use a plate number to request name and address from ICBC, but limited staff are approved by our bylaw group to request that info and only used when bylaw infractions occur. Bylaw infractions that occur would be dumping items that require further mitigation ie: asbestos and invasive species

### **Does the CAP impose new regulations on land use, food production and carbon footprint?**

- No, CAP will not create new regulations.
- Regarding land use, Community Planning has legislation that requires a specific community consultation process for making changes to Official Community Plans (OCP). And/or zoning bylaws. The CAP does not replace an OCP.
- As the RDCK has 11 electoral areas, Area D began this OCP process in 2021 and will not see the next phase of consultation until at least 2024. Each area has its own process as each area has its own OCP and associated bylaws.
- Food production is not a regulation within local government jurisdiction; this would be Ministry of Agriculture, Health, and Environment. Local government can limit the number of animals to a #/sqft or none, depending on urban context (density). There is no proposal in Area D to do this.
- Carbon taxation, quantification and regulating is not an authority local government has. We track data to assess current status and ideal goals, but we do not have control over the market and regulation of carbon.
  - o But we can entertain incentives for carbon sequestration, such as soil creation and composting, this would be an action Area D would look at as a home organics diversion (composting solution)
- For community planning information: [Community Planning | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca/community-planning)
- For the Area D community planning process: [Area D Community Planning Conversations | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca/area-d-community-planning)

**If an area opted out, of the plan, such as the Area D Climate Covenant requests, what occurs with all of the programs that have been in place and potential future actions?**

- They continue. This plan is not permission nor denial of actions. It's a collation of all that has, is and may occur to support communities being climate resilient. What may occur will be based on community desires and direction.
- Area specific programs like the Grid Stability program and Farmer Innovation program in Area D will continue. The Grid Resilience program (assessment and rebates for power back up options) will be launched by LINKS very soon, I anticipate that to be a two-year program, at minimum.
- Options to review improved transit services, assess where active transportation makes sense and recreational supports for improved wellbeing, are all actions that can take place with or without the climate change plan.

**If I, as Director, provide a grant to a community, is that hush money that indicates they are not permitted to have an opinion on anything we do?**

- At a recent town hall meeting, I provided examples of actions already taken that are reflected in the Climate Change plan as evidence to the approach I take with community development. Two of these were,
  - 1) financial rebate for extending of the farming season (Farmer Innovation Program) and
  - 2) grants for fire support in remote communities outside of the fire service area to address a serious gap in essential services.
- These examples were intended to indicate I prefer to have communities design what needs/programs they feel will best suit them and I will do what I can to support them. I have since received several communications suggesting what was heard by residents was that if I give you a grant, you have no right to express your views and that this is hush money. For the record, this is 100% not what I meant.

**Will I withdraw Area D from the CAP?**

I have received a request to have Area D removed from the CAP and cease engagement, with a board motion to be proposed at the Sept board meeting. I will not be doing this.



There was adamant public request to continue engagement and enhance it, which we are in the middle of. I am not aware of who has signed the Covenant, who the group named is and do not agree with the statements made within it, aside for one. “Decentralized principle of empowered self-sufficiency and self-responsibility”. My work has been predominantly based on this principle and will continue to be, as it is most appropriate to rural community development.

The Area D Covenant, I am told, is from a Resolution formed by the People at the July 27 Townhall Meeting and finalized on August 16, 2023. The group who created it is the Area D Climate Truth Coalition  
The covenant states:

*THEREFORE BE IT RESOLVED*

1. *The residents of the RDCK/KASLO acknowledge an ethical and political crisis facing the world, endangering the national and sovereign boundaries, health, and freedom of all people.*
2. *Administrative changes in building construction, energy systems, land use, and transportation, carried out by all levels of government under the UN definition of sustainability and its goals, have the potential to result in adverse financial and social consequences.*
3. *The administration of the RDCK is deemed unaccountable and reckless with the lives, properties, and freedoms of its residents.*
4. *The residents have not consented to allocate resources for the coordination, research, analysis, development, and management of the Climate Action Strategy, the Integrated Community Sustainability Plan, the Strategic Community Energy Emissions Plan, or related Climate Action Planning and Implementation.*
5. *The residents of the RDCK Area D/KASLO commit to developing an Integral Plan of Ecological and Community Health centered on the decentralized principle of empowered self-sufficiency and self responsibility.*
6. *The residents of the RDCK Area D/KASLO request their elected representatives to present this Covenant with a Motion to Exit the RDCK Climate Action Plan and all elements of the 100% Renewable Energy Plan and associated spending to the Board of Directors on or by the September 14 2023 Board meeting.*

## Angela Lund

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**To:** Planning  
**Subject:** RE: Engagement Invitation - Cannabis Store Licence Cap

**From:** LCRB Outreach LCRB:EX <[LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca)>  
**Sent:** August 16, 2023 5:39 PM  
**Subject:** Engagement Invitation - Cannabis Store Licence Cap

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

Hello,

The Ministry of Public Safety and Solicitor General (PSSG), Liquor and Cannabis Regulation Branch is seeking your feedback about increasing B.C.'s licence cap. As part of the engagement process, the LCRB is reaching out to all local and Indigenous governments, Indigenous partners, cannabis industry groups, and Cannabis and Producer Retail Store licensees.

Currently, the cannabis regulatory framework limits the number of private cannabis store licenses any one company, person, or group of persons can have an interest in to a maximum of eight. This is called a "licence cap." [Section 6](#) of the [Cannabis Licensing Regulation \(CLR\)](#) outlines the prescribed criteria referred to in section 26(2)(f) of the CCLA, including the eight store licence cap. There is no limit on the total number of cannabis retail store licenses issued in B.C.

The LCRB is not proposing any changes to local and Indigenous governments' oversight. Potential changes to the licence cap will not affect any existing or future controls within Indigenous or local government jurisdiction, including the ability to provide a positive recommendation for new and amended cannabis retail licences in their jurisdiction.

To inform the review, we are interested in hearing more about:

1. Does your government have any comments or feedback about the provincial licence cap policy?
2. In your government's opinion, should the licence cap be changed? Why or why not? If yes, what should the cap be changed to?

You can find more information on BC's cannabis framework here: <https://www2.gov.bc.ca/gov/content/safety/public-safety/cannabis>

To submit your comments or if you have questions, please contact the LCRB Communications team at [LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca) with the subject "Licence Cap Review" by **September 15, 2023**.

Sincerely,

**Monika Laube (she/her)**

A/Director, Communications and External Relations  
Liquor and Cannabis Regulation Branch  
Ministry of Public Safety and Solicitor General  
<https://gov.bc.ca/lcrb>

## Angela Lund

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**To:** Planning  
**Subject:** RE: Engagement Invitation - Temporary Relocation of Liquor Stores and Proposed Liquor Amendment

**From:** LCRB Outreach LCRB:EX <[LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca)>

**Sent:** August 16, 2023 5:39 PM

**Subject:** Engagement Invitation - Temporary Relocation of Liquor Stores and Proposed Liquor Amendment

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

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Hello,

On behalf of Janet Donald, A/General Manager of the Liquor and Cannabis Regulation Branch (LCRB), I am writing to inform you of the LCRB's engagement about temporary relocations for liquor retailers in B.C., including Licensee Retail Stores, Wine Stores, and government liquor stores. In addition, there is a proposed regulatory amendment for your consideration and comment.

### Temporary Relocation

Local governments are not required to approve or consider liquor store relocations. However, if a liquor retailer applies to relocate their store, they must provide proof of zoning.

The engagement paper attached includes background information and considerations for proposed temporary liquor store relocations. If you'd like to provide comment, instructions to submit your feedback are included in the paper.

As part of the engagement process, the LCRB is sending the paper to all local and Indigenous governments, Licensee Retail Store and Wine Store licensees and organizations, including the Alliance of Beverage Licensees and the Liquor Distribution Branch.

Responses will be received until **September 29, 2023**.

### Proposed Regulatory Amendment

Currently, anyone who purchases liquor or cannabis must show two pieces of identification (ID) if requested by the licensed establishment. The proposed amendment to section 158 in the Liquor Control and Licensing Regulation and section 37 of the Cannabis Licensing Regulation would only require one piece of government-issued ID for liquor or cannabis purchases. This amendment aligns with other provincial requirements, such as tobacco purchases.

Further information on the proposed amendment is in the attached backgrounder document.

Responses will be received until **September 15, 2023**.

If you have any comments or questions about the proposed amendment or implementation, please contact Monika Laube, Engagement and Outreach Specialist, Liquor and Cannabis Regulation Branch, by phone at 236-478-0348 or email at [LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca)

Sincerely,

Monika Laube  
A/Director Communications and External Relations



## Prescribed Identification (ID) Background Information

Below you will find more information about the proposed amendment to reduce the required number of prescribed ID from two to one

### Issue

In 2002, B.C. increased the requirement from one to two pieces of prescribed ID to purchase alcohol. This was done to mitigate problems related to an increased use of counterfeit IDs by minors.

Prescribed ID includes a passport, driver's licence, or government-issued photo ID (primary ID), which includes status cards. A secondary ID is one that displays the individual's name and either their signature or picture.

The Province is proposing a change to require one piece, rather than two, of prescribed ID to purchase liquor or cannabis. This is consistent with the requirement in all other provinces and territories.

### Current strategies to protect minors

There are a number of strategies now in place to protect minors and deter liquor and cannabis licensees from selling to anyone they suspect to be under-age. These include:

- 1) enhanced security features for government-issued IDs, making them difficult to counterfeit or alter;
- 2) the Minors as Agents Program, which targets licensee compliance with ID regulations, enabling inspectors to take enforcement action where required; and
- 3) enhanced training materials for the safe serving training programs required of licensees and their staff, which explains the legal responsibilities associated with selling or serving liquor and cannabis and how to prevent sales to minors.

### What is changing?

If the proposed changes are approved by Cabinet, the Liquor Control Licensing Regulation and the Cannabis Licensing Regulation will be amended to require one piece of primary ID for liquor or cannabis purchases.



Regardless of the number of pieces of ID prescribed, licensees and their employees are still required to take steps to confirm an individual's age if they have any doubt that an individual is 19 or over. This may include requesting a second piece of ID. Licensees can also implement more restrictive ID policies, such as checking every patron's ID.

#### What this means

Anyone in B.C. will only be required to show one piece of I.D. for liquor or cannabis purchases unless the licensee determines a need for a second piece of ID.

This will also support individuals who have their ID stolen or lost with reduced requirements to replace their ID.

For questions related to the policy, contact [LCRBLiquorPolicy@gov.bc.ca](mailto:LCRBLiquorPolicy@gov.bc.ca).



# ENGAGEMENT PAPER

## Temporary Relocation of a Liquor Store

### Purpose

The Liquor and Cannabis Regulation Branch, Ministry of Public Safety and Solicitor General invites Indigenous partners and interested parties to comment on the temporary relocation of a Licensee Retail Store, Wine Store and BCLIQUOR store. This consultation paper provides a brief background and questionnaire.

Responses will be accepted until **September 29, 2023**

### Contact

Monika Laube  
External Engagement and Outreach Specialist  
LCRB.Outreach@gov.bc.ca

## Introduction

The Liquor and Cannabis Regulation Branch (LCRB) has received requests to allow Licensee Retail Stores (LRS) and government-run BCLIQUOR (BCL) stores to temporarily relocate to accommodate renovation or redevelopment of their establishments.

The LCRB is collecting comments on whether retailers, including Wine Stores and government-run BCL stores, are supportive of having the ability to temporarily relocate, and if so, what limitations should be placed on temporary relocations.

### Who will the LCRB be engaging with?

Through this engagement, the LCRB wants to hear from:

- The Alliance of Beverage Licensees (ABLE)
- LRS licensees
- Wine Store licensees
- BCL Stores
- Local and Indigenous governments

## Background

A liquor licence, by law, relates exclusively to a single establishment, even when it is not operating. Therefore, a licence cannot relate to multiple establishments (i.e., one permanent and one temporary) at the same time.

Additionally, an LRS or BCL cannot relocate **permanently** within a one-kilometre (km) radius (hereafter, one-km rule) of another LRS or BCL, except in limited circumstances. For example, if the original location was damaged beyond the licensees' control, the distance between the new location and the other store is the same, or the new location is on the same parcel of land.

The one-km rule was introduced to provide market stability and to prevent further densification of retail liquor stores.

Many current LRS and BCL locations were approved before today's distance rules came into effect. While these stores are authorized to continue operating, many are in locations that could not be approved under today's rules.

If an LRS or BCL is unable to operate at their licensed location due to significant renovations or redevelopment, for example, the licensee can choose to:



- Temporarily close the location until the location can resume operation (i.e., place the licence into “dormancy”); or,
- Permanently relocate to an eligible new location.

There is currently no provision that allows a liquor retailer to **temporarily** relocate or that allows a licence to relate to more than one establishment. This means that if a retailer relocates from a currently approved location to a new location, and later wants to relocate back to the original location, they can only do so if the original location is eligible under today’s rules.

## Discussion

Permitting an LRS, Wine Store or BCL to temporarily relocate raises a number of issues for consideration.

### Eligibility

If the LCRB allowed temporary relocations eligibility criteria will be required to limit the impact to other retailers and maintain market stability.

Considerations:

- Should eligibility for a temporary relocation be limited to specific circumstances?
- If so, what circumstances should be eligible?
- What should happen to the licence if these circumstances change before it returns to the permanent location?

### Location requirements

It may not always be possible to find a temporary location that is both economically viable and that satisfies the one-km km rule.

Considerations:

- Could a proposed temporary location be located within one km of another liquor retailer’s permanent location, and if so, under what circumstances?
- Could a liquor retail store permanently relocate within one km of another retailer’s temporary store location?
- Would it be feasible to find a temporary location that satisfies the current one km criteria?

The LCRB is **not** considering requiring the consent of nearby retailers for a temporary location seeking to operate within one-km, as this approach would

require significant additional regulation and oversight. It also increases the risk of (legal) conflict between licensees.

The LCRB is **not** considering changes that would expand the circumstances when a retail store can **permanently** relocate to within one km of another permanent retail store location.

### Time limit

Given the potential impact on other liquor retailers and the broader policy implications, it is likely necessary to limit the time that a temporary location would be allowed.

Considerations:

- What the maximum time limit would be?
- Whether the time limit would apply in all circumstances, or if flexibility to extend the time limit in some circumstances should be available.
- Whether there should be a different time limit for different circumstances.
- What happens to a licence that fails or is unable to return to its permanent location within the maximum time permitted?

### Questions

Comments focused on the questions outlined below are much appreciated. Comments outside the scope of this paper are not able to be considered at this time. Your comments are confidential and will not be shared in a manner that identifies you.

1. Do you support potential changes to allow for an LRS licensee, Wine Store licensee or a BCL to temporarily relocate? Please explain your position.
2. If yes to the above, under what circumstances should a temporary relocation be permitted?
3. Should temporary locations be permitted to be within one km of another existing or proposed LRS, Wine Store or BCL? Please briefly explain.
4. Should there be a limit on how long the temporary relocation is in effect?
5. If you answered yes to question 4,
  - a. How long should the time limit be?

- b. Should it be one time limit or a different limit for different circumstances?
- c. Should there be any possibility for an extension?

## Submitting your comments

Send your comments to [LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca) with the subject “Temporary relocation consultation.” Email submissions are preferred.

### **Submission deadline: September 29, 2023**

When submitting your comments, please include:

- Full name of the person submitting
- Name of the business/organization and licence number, if applicable
- Municipality or regional district in which your store is located
- Phone number, including area code and reply email address

If you wish to provide comments by mail, you can send to:

PO Box 9292 Stn Prov Govt  
Victoria, BC V8W 9J8

## Collection Notice

By submitting a response to this consultation paper, I understand that my personal information is being collected pursuant to sections 26(c) and 26(e) of the *Freedom of Information and Protection of Privacy Act* for the purposes of sharing my views or the views of my organization in response to the questions outlined in the engagement paper for use in considering the issue of temporary locations. Any questions about the collection, use, disclosure and storage of my Personal Information pursuant to this engagement should be directed to the Stakeholder Engagement and Outreach Specialist, Liquor and Cannabis Regulation Branch at PO Box 9292 STN PROV GOVT, Victoria, B.C., V8W 9J8, or by phone at 236-478-0348.



## OKANAGAN NATION ALLIANCE

#101 – 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7

Phone: (250) 707-0095 Fax (250) 707-0166 [www.sylx.org](http://www.sylx.org)

August 23, 2023

Dear CAO Horn, Regional Chair Watson and Area Directors

Thank you for the opportunity for Michael Zimmer of ONA to appear before you on June 15, 2023 to introduce the Hatchery-in-a-Box (HIB) concept in support of Columbia River salmon reintroduction efforts. We are glad that this, and the greater initiatives to bring back the salmon to the Columbia River, are of interest to the Regional District of Central Kootenay.

The HIB is a mobile, scaleable and self-contained mini-hatchery that can effectively incubate up to 100,000 eggs and grow them to the fry stage. Having local egg supply and imprinting them on local water sources (river, or groundwater), can set them up for acquiring chemical cues necessary for them to find their home waters when they return in four years following release.

Other benefits for a localized hatchery system include, but are not limited to:

- Local egg supply for our highly popular Fish in Schools Program
- Provide local supply for egg and fry survival studies in support of large-scale salmon reintroduction
- Provide fry supply for juvenile movement studies
- Possibly provide a living classroom for local schools and home schools
- Possibly provide tourist destination stop or interpretive opportunities
- Provide an opportunity for the RDCK to collaborate with and support indigenous responsibilities

There are significant infrastructure needs for a HIB to be successful, the main ones include:

- Flat, accessible land
  - Power hook up (to the grid, or off-grid)
  - Stable fish friendly water source (up to 30 gpm, groundwater or surface)
  - Area to release wastewater
  - And preferably, close proximity to the Columbia River or its tributaries (easy conduit for releasing fry)
- (a specifications sheet is available)



We would welcome an opportunity to explore this opportunity further with RDCK Planning and Engineering folks, should there be interest in pursuing.

**lumlømt | Thank You,**



**Micheal Zimmer**

Columbia Region - Fisheries Team Lead

**Operations Location**

**Columbia Field Office**

875 Columbia Ave.  
Castlegar, BC  
V1N 1H3

**[www.syilx.org](http://www.syilx.org)**

**C** 250 304 7341

**E** [mzimmer@syilx.org](mailto:mzimmer@syilx.org)

**Mailing Address**

**Okanagan Nation Alliance**

101 – 3535 Old Okanagan Hwy  
Westbank, BC V4T 3L7

## OKANAGAN NATION ALLIANCE

### **Satellite Conservation Hatchery- Hatchery in a Box**

The HIB (Hatchery in a Box) was developed as a complete turnkey fish hatchery that could be quickly deployed to assist First Nations with conservation and reintroduction of their salmon stocks. The Okanagan Nation Alliance built the first one in 2017 and operated it for two years as a Proof of Concept at our kł c̓p̓əl̓k stiṃ salmon hatchery in Penticton. In September 2020 we started offering these for sale. Since that time we have placed them at the following locations:

Osoyoos Indian Band

Takla First Nation

Nakazdli First Nation (2)

Spuzzum First Nation

Ahousaht First Nation

We have the ability to build these to suit your application but so far our most popular model is the SHU-100. This is a (new) 20 foot seacan that can incubate and rear 100,000 salmonids to a size of one gram. It is completely self contained and only needs to be connected to water and power.

The water requirements are a maximum of 100 litres per minute (25 gpm) and the power requirement is minimal, but we do provide a 30 amp service panel.

#### **Seacan**

A new (one use) 20 foot long steel shipping container. To this we add :

3 foot man door on the side

Vinyl flooring

Exterior Styrofoam insulation with vinyl siding

Interior Styrofoam insulation with fibreglass (washable) panelling



### **Water Service**

All interior plumbing has been completed by a licensed plumber. The inflow and outflow connections have been “stubbed” out the sidewalls to allow you to connect your supply and effluent lines. No additional plumbing is required.

When full the HIB will use 10 gpm during incubation – normally Oct to March and then up to a maximum of 25 gpm when feeding the fish.



### **Electrical Service**

We provide a 30 amp service panel on the inside of the HIB. A licensed electrician provides:

- 2 duplex 110V GFI receptacles
- 2 four foot LED ceiling lights with a switch
- 1 photoperiod light on a timer
- 1 connection box for the alarm system
- 1 humidistat controlled exhaust fan





## **Alarm System**

The custom built alarm system in its most basic form provides:

2 tank level sensors

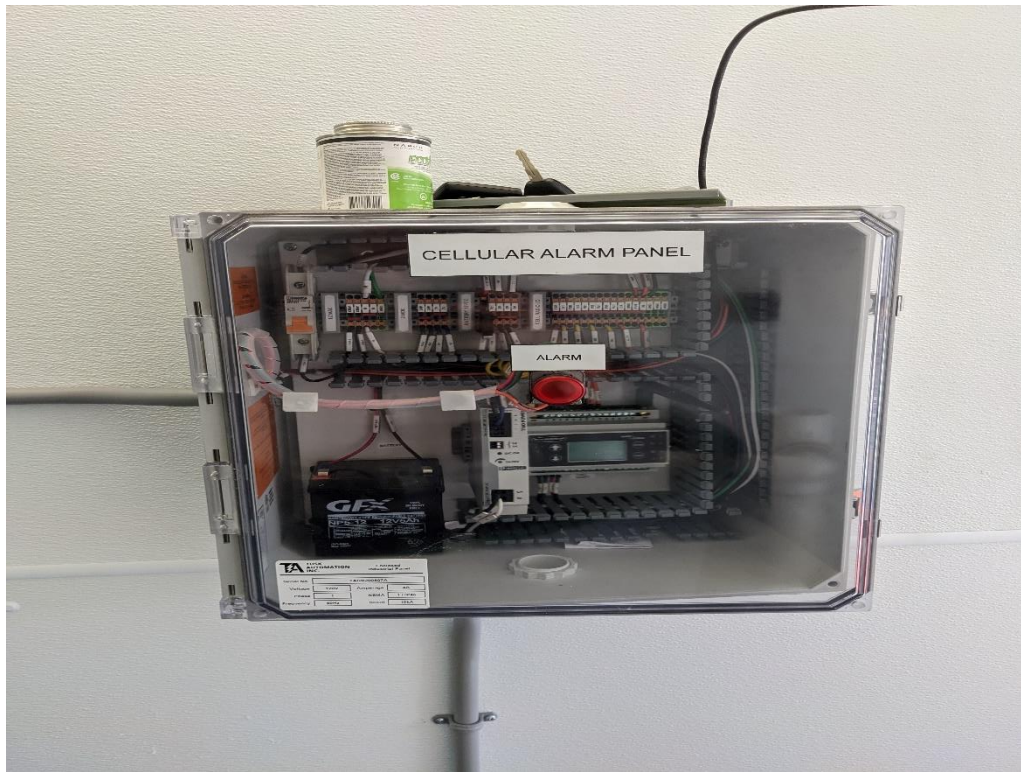
1 power on sensor

Additional alarm points if desired

Oxygen solenoid to turn on supplemental oxygen should the water flow stop

Oxygen delivery system using ceramic diffusers

12 month subscription to a Cloud based alarm monitoring system (after 12 months it is \$600/yr)



## **Fish Incubation**

Two 8 tray Heath incubators with custom stand and drain tray



## **Fish Rearing**

Two 6 foot round fibreglass fish tanks with external standpipes for easy operation



## **Health Management Plan**

A requirement by the DFO for licensing of the facility

## **Standard Operating Protocols (SOPS)**

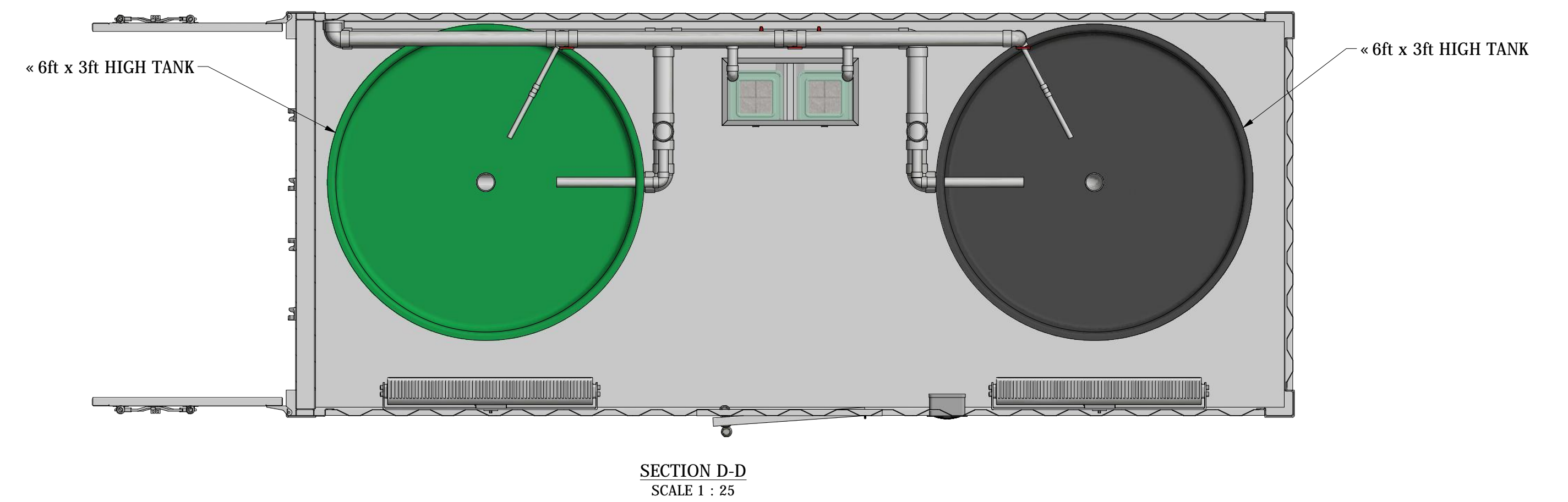
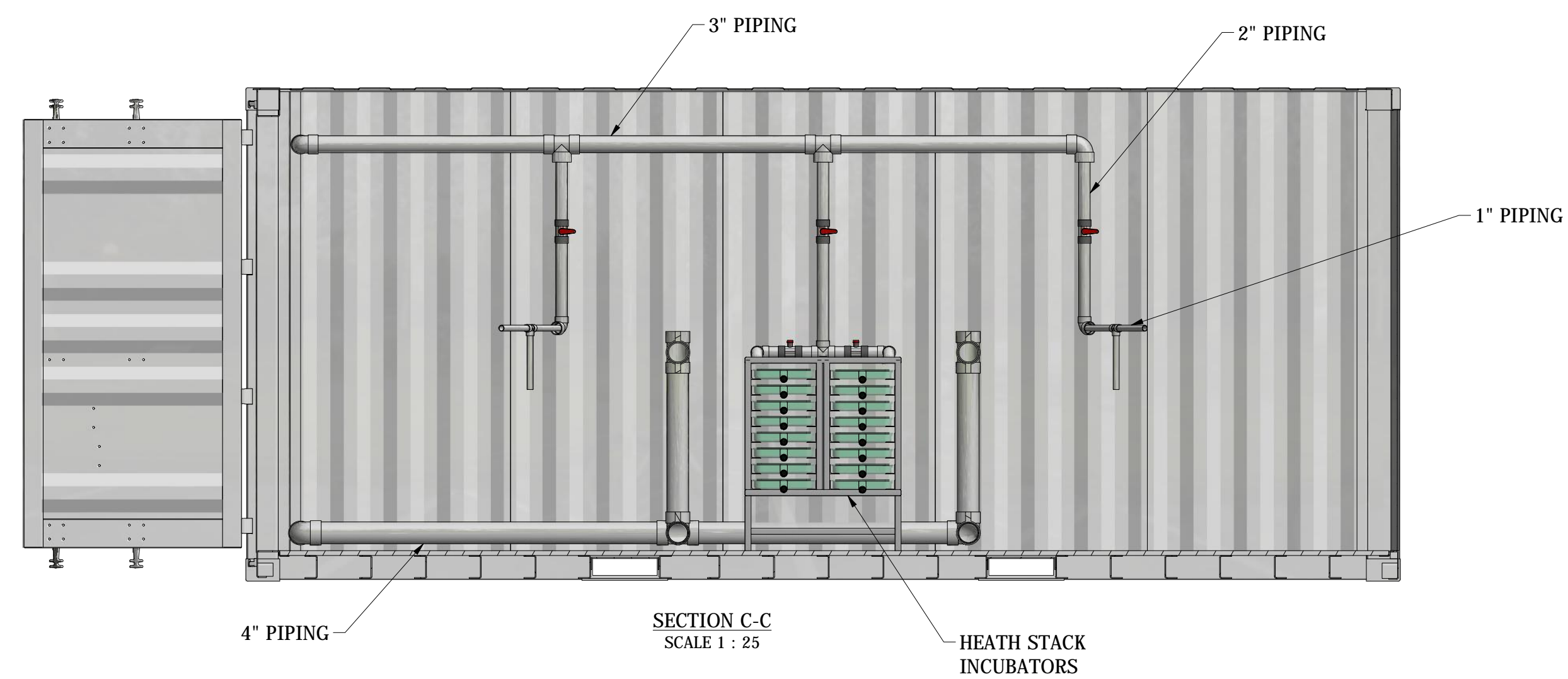
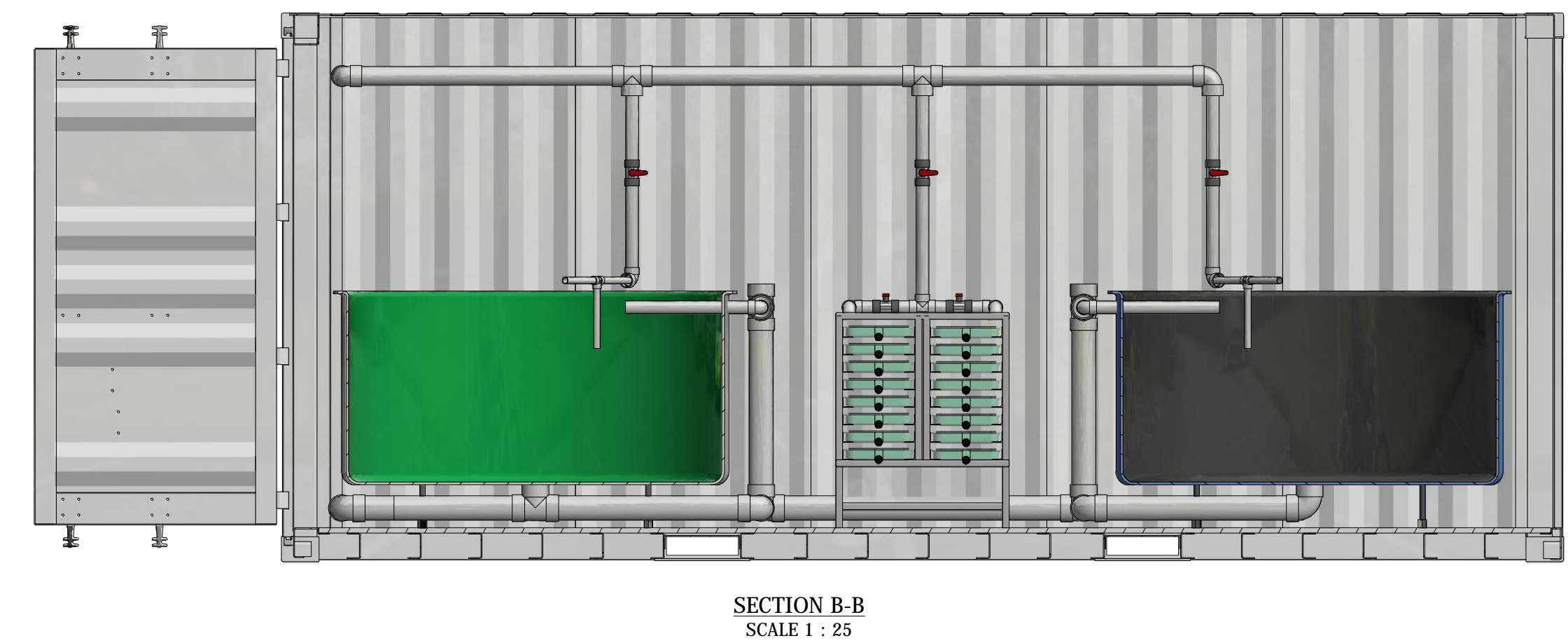
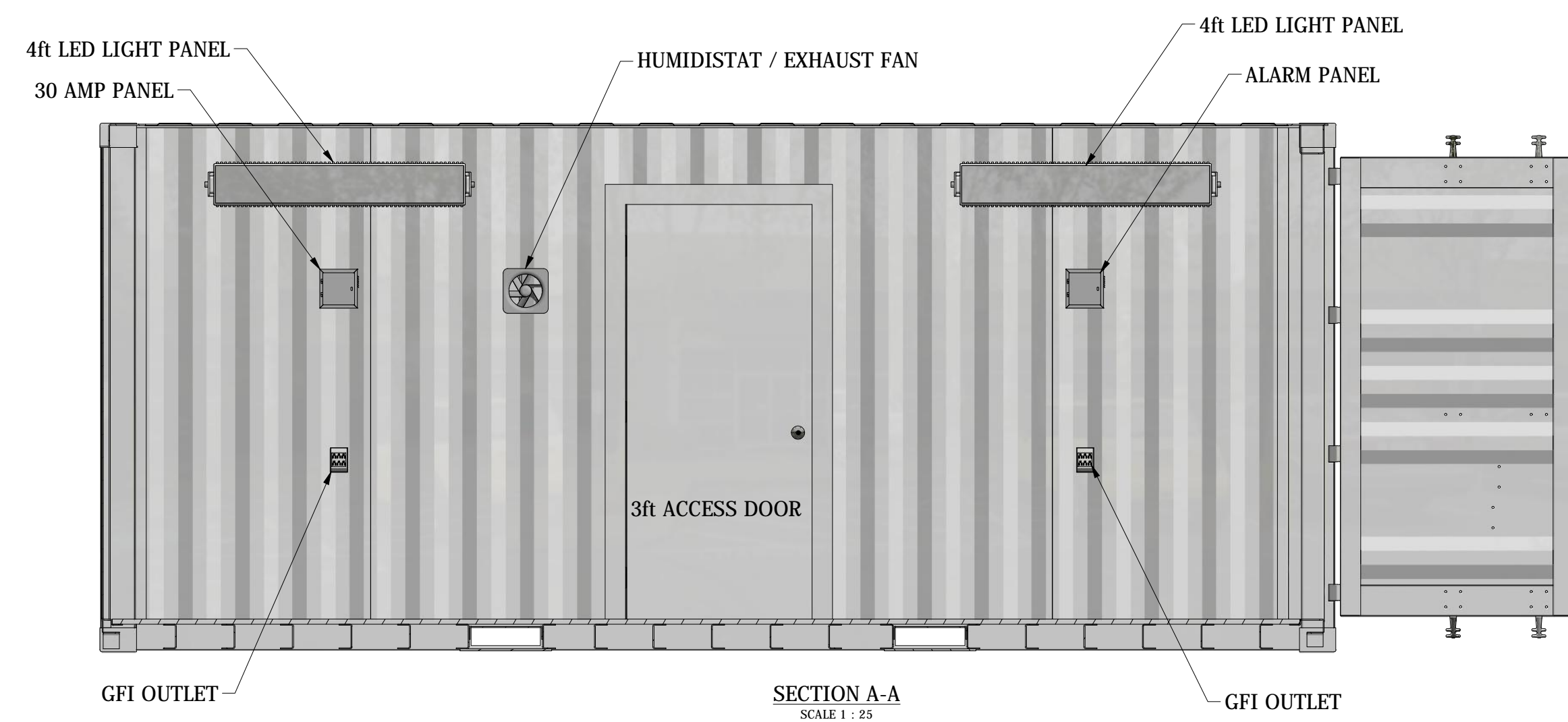
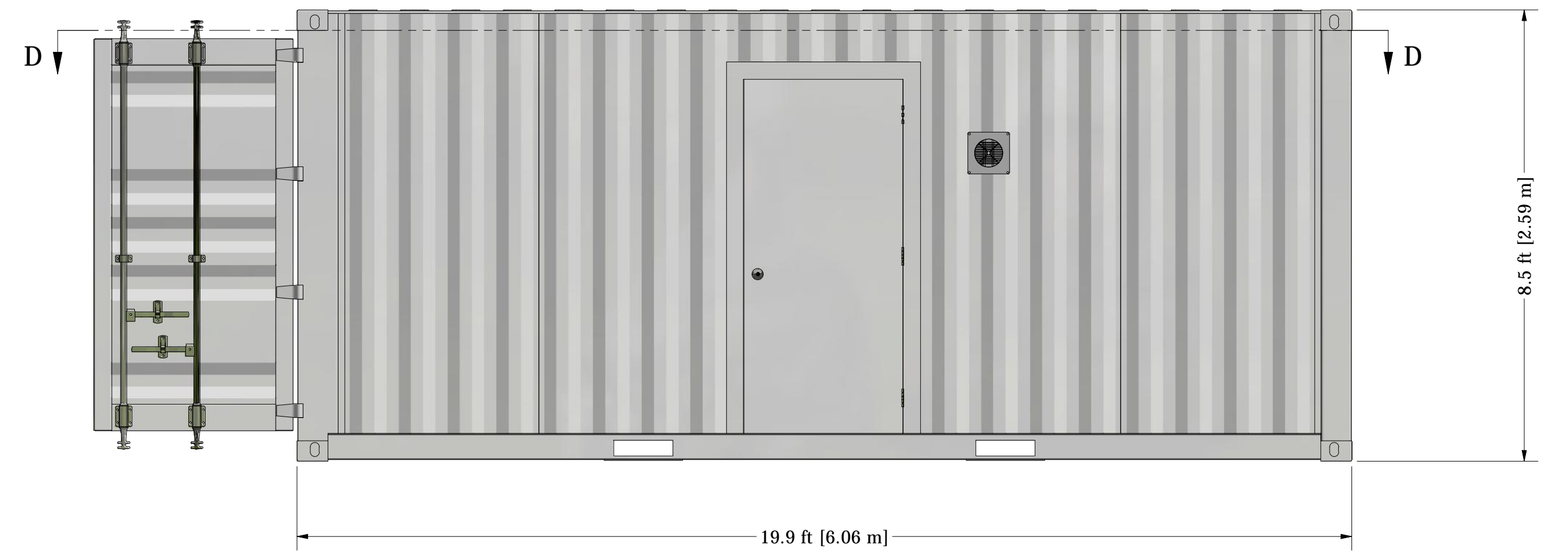
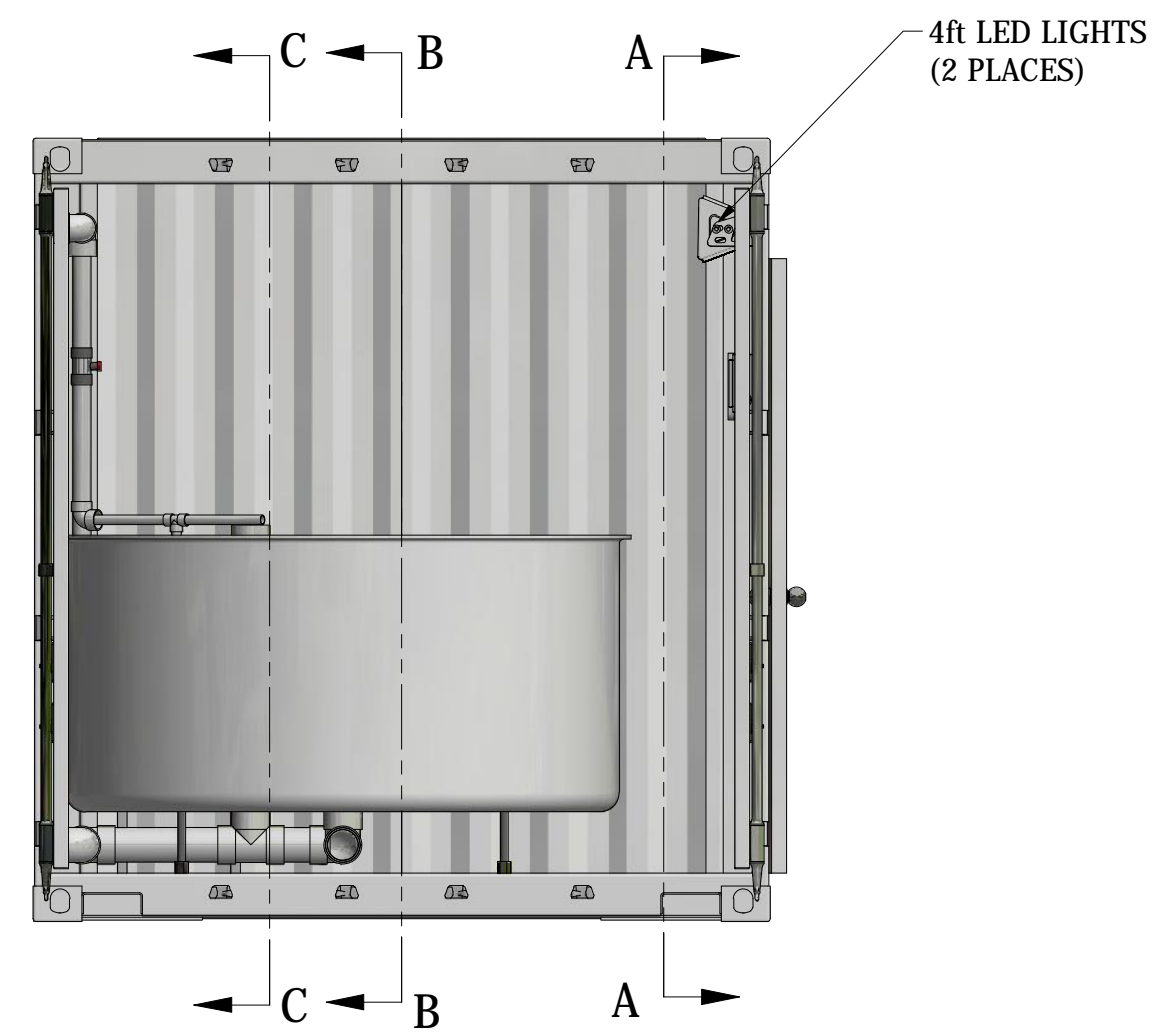
A requirement by DFO and an instructional tool for the staff.

## **Training Program**

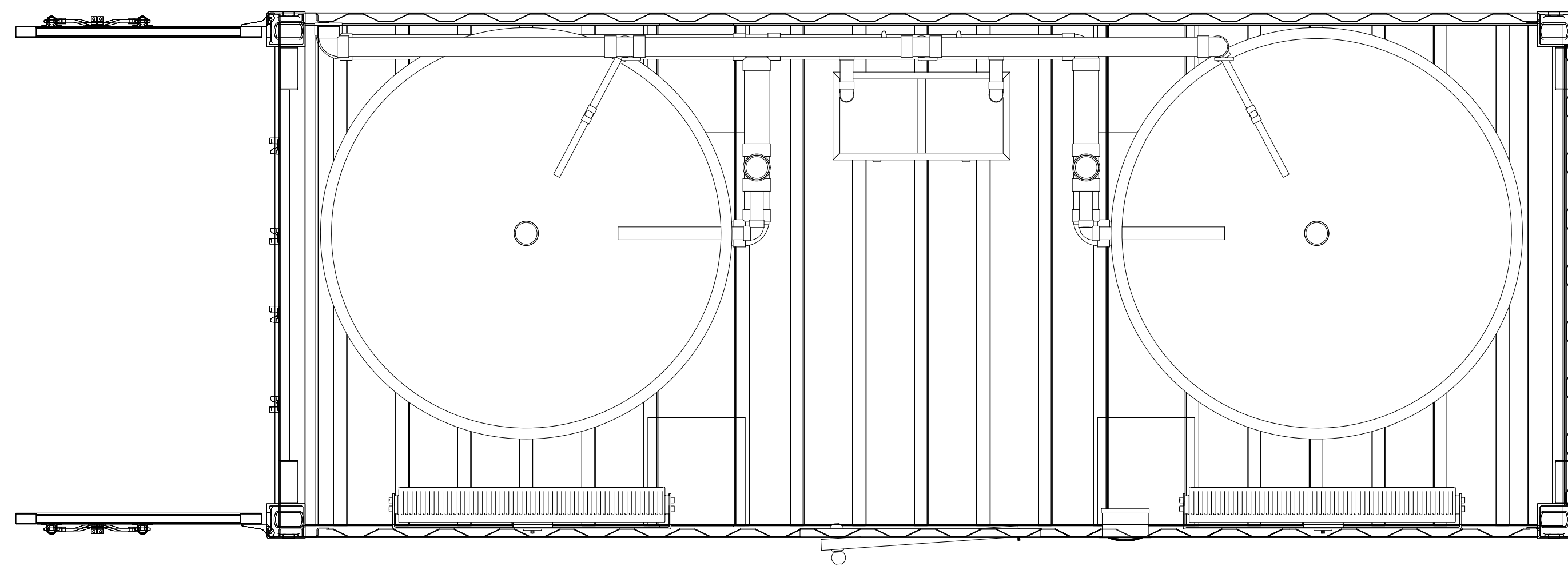
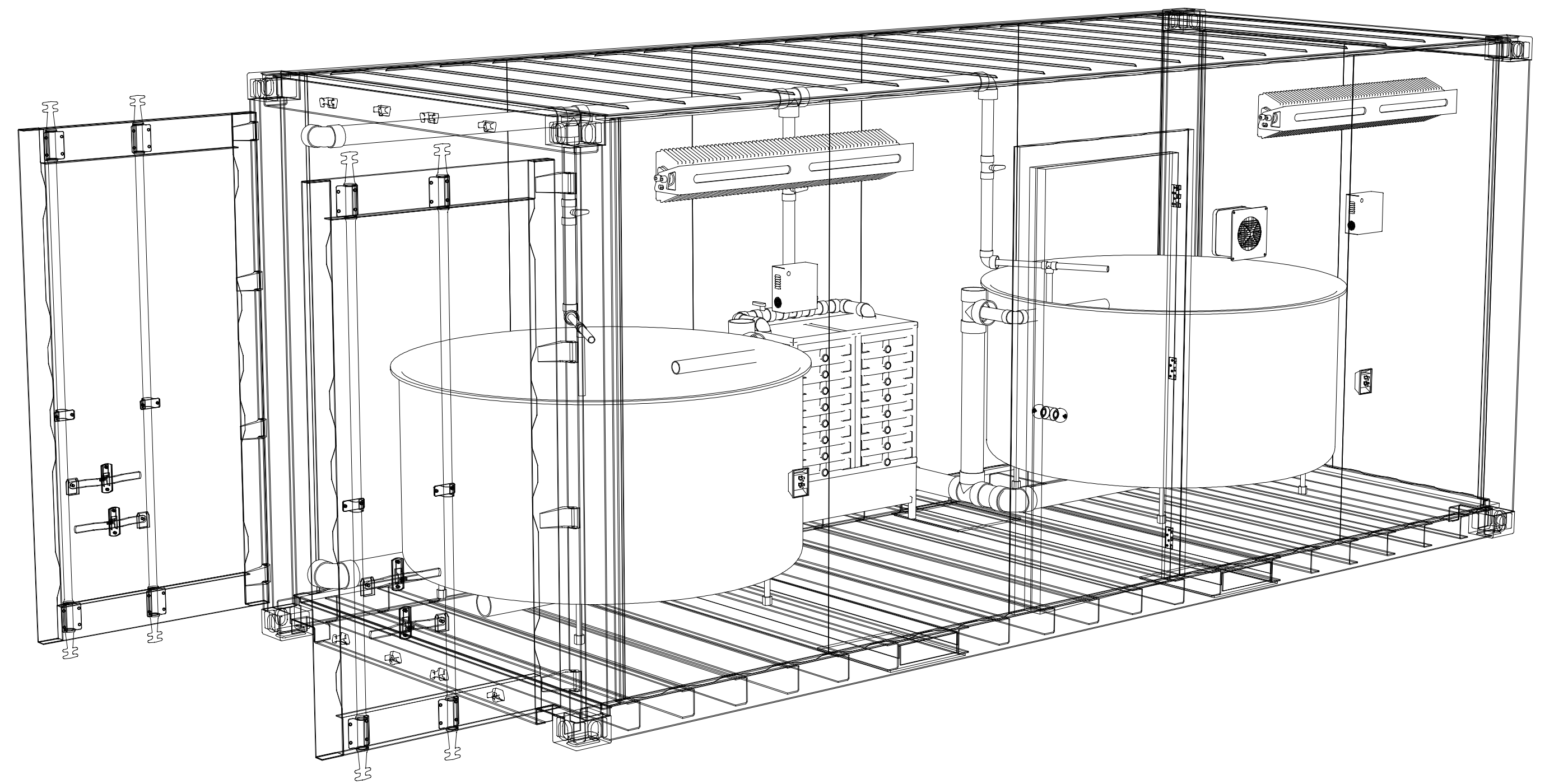
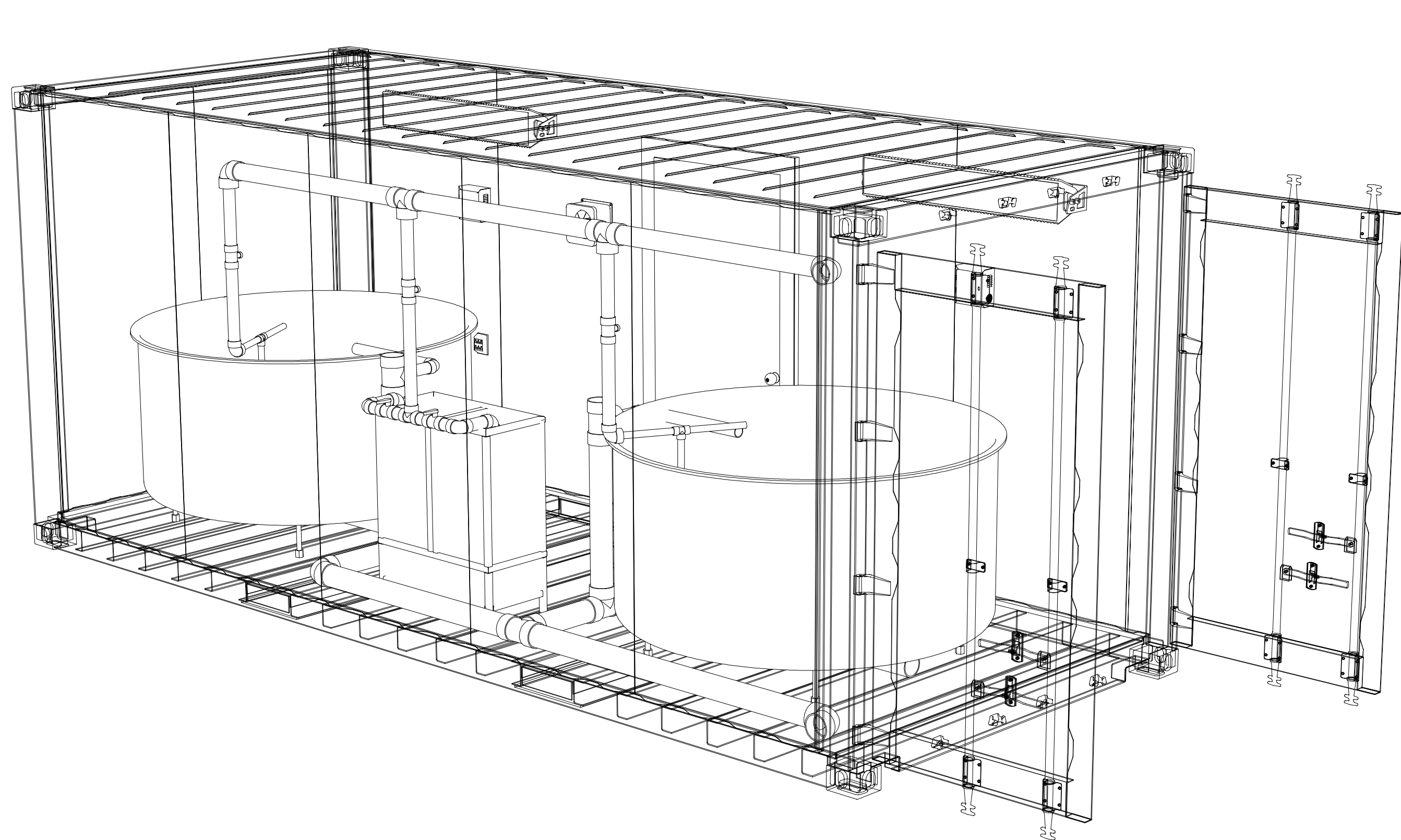
Free access to a hands on training program at the ONA kł c̄p̄alk stīm hatchery in Penticton

**For more information:**

**Dan Stefanovic Hatchery Operations Biologist ONA [dstefanovic@syilx.org](mailto:dstefanovic@syilx.org) or Chad Fuller Fisheries Program Manager ONA ([cfuller@syilx.org](mailto:cfuller@syilx.org)).**



DRAWN	Wolf	3/9/2021		<small>3535 Old Okanagan Hwy, Suite 101          Westbank, BC V4T 3L7          Phone: 1-250-707-9095          Toll Free: 1-866-682-9609          Fax: 1-250-707-0169</small>	
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DRAWN	3/9/2021		3535 Old Okanagan Hwy, Suite 101 Westbank, BC V8T 2L7 Phone: 1-250-707-9095 Toll Free: 1-866-662-8609 Fax: 1-250-707-0169	
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## Angela Lund

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**From:** Suchy,Martin (ECCC) <Martin.Suchy@ec.gc.ca>  
**Sent:** September 5, 2023 4:24 PM  
**Subject:** Invitation - Kootenay Lake Board of Control Public Meeting

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

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Good Afternoon,

As an attendee at past public meetings, I am writing to inform you that the annual International Kootenay Lake Board of Control public meeting will be Tuesday, September 19, from 6:30-8:00 p.m. (PDT) in Nelson, British Columbia with an option to participate virtually. The Board will present information on the regulation of Kootenay Lake and Corra Linn Dam operations under the International Joint Commission's Orders of Approval. The Board will also present information on Kootenay Lake water level management, including an overview of lake levels for 2022/2023 (to date), and hear questions and comments from the public regarding lake level management and the Board's activities.

The meeting will be held in the upstairs boardroom at the Nelson & District Chamber of Commerce's Visitor Information Center, located at 91 Baker St. in Nelson, B.C or attendees may register and join online via the Zoom platform (registration link here: <https://ijc.org/en/klbc/public-invited-september-19-meeting-international-kootenay-lake-board-control-nelson-bc>).

Please forward, as appropriate. Feel free to contact me with any questions or concerns.

Regards,

Martin

**Martin Suchy, M.Sc.**

Canadian Sec. on Secretary  
International Kootenay Lake Board of Control

Senior Scientist  
Water Resources Engineering West and North  
National Hydrological Services | Services hydrologiques Nationaux  
Environment and Climate Change Canada | Environnement et Changement Climatique Canada  
Government of Canada | Gouvernement du Canada  
Cell | Cellulaire 604-209-3712

# NOTICE

## International Kootenay Lake Board of Control

### Public Meeting (In-Person and Virtual)

The International Kootenay Lake Board of Control annual public meeting regarding the regulation of Kootenay Lake and the operation of Corra Linn Dam under the International Joint Commission's Orders of Approval is scheduled for September 19, 2023. The Board will present information on Kootenay Lake water level management, board initiatives and hear comments from the public regarding the Board's activities. These meetings normally alternate each year between Nelson, British Columbia, and Bonners Ferry, Idaho. This year's meeting will be held in-person and virtually. Pre-registration for virtual participation is required with the Zoom link provided on the Board website. No registration is required for in-person participation.

**Tuesday, September 19, 2023, 6:30 – 8:00 pm (PDT)**

**Nelson & District Chamber of Commerce  
Visitor Information Center  
(Upstairs Boardroom)  
91 Baker Street  
Nelson, BC**

**Zoom registration link posted on the Board website:  
<https://ijc.org/en/klbc>**

### International Kootenay Lake Board of Control

Mr. Evan Friesenhan

Colonel Kathryn Sanborn

Chair, Canadian Section

Chair-Nominee United States Section

For additional information, please visit <https://ijc.org/en/klbc> or contact:

in Canada:

Mr. Martin Suchy

(604) 209-3712

[martin.suchy@ec.gc.ca](mailto:martin.suchy@ec.gc.ca)

in the United States:

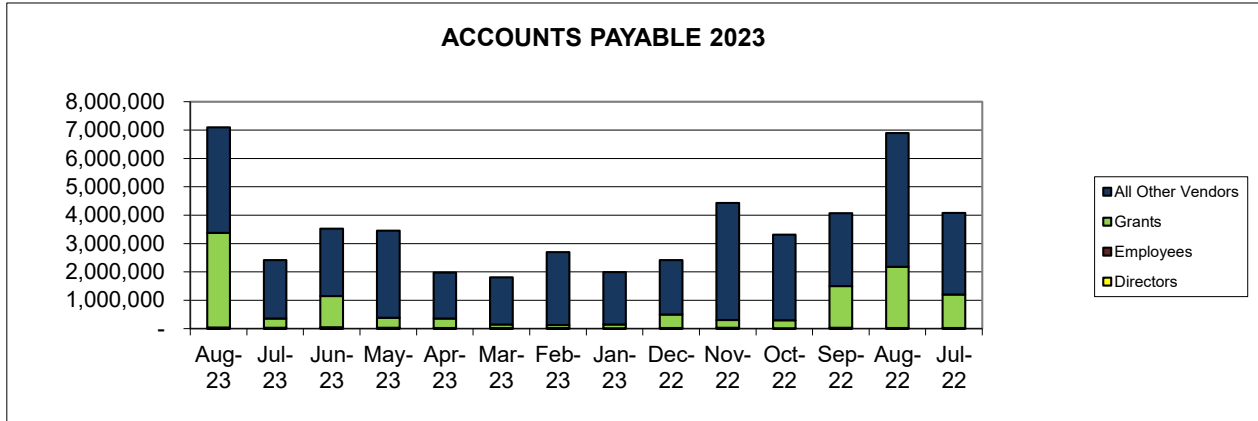
Ms. Sonja Michelsen

(206) 316-3947

[sonja.m.michelsen@usace.army.mil](mailto:sonja.m.michelsen@usace.army.mil)



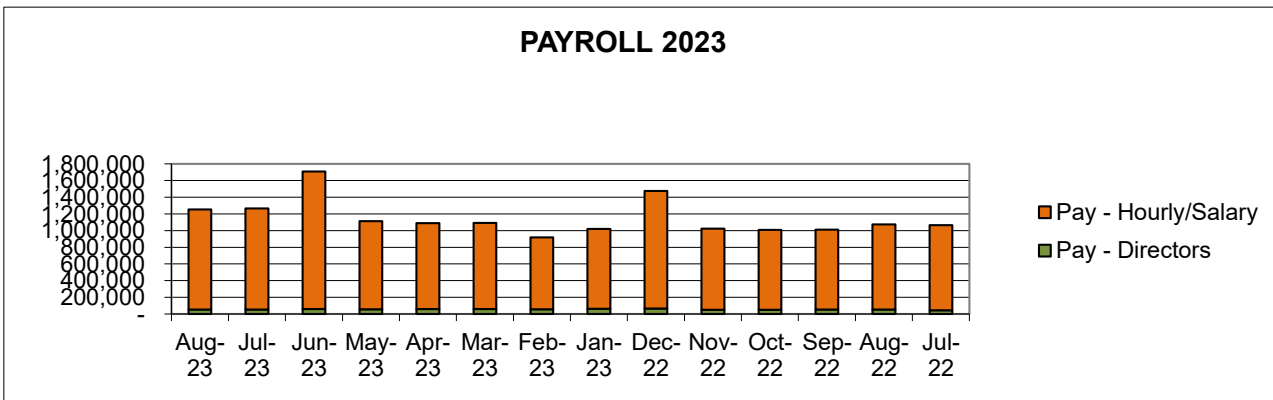
## Financial Expenditure Report for August 2023



	Number of Payments	Value	% of Total
	1,494	\$7,095,531	
<b>Top 80% of payments by value</b>	91	5,677,270	80%
<b>Remaining 20% of payments by value</b>	1,403	1,418,261	20%
<b>Total</b>		<b>\$7,095,531</b>	<b>100%</b>

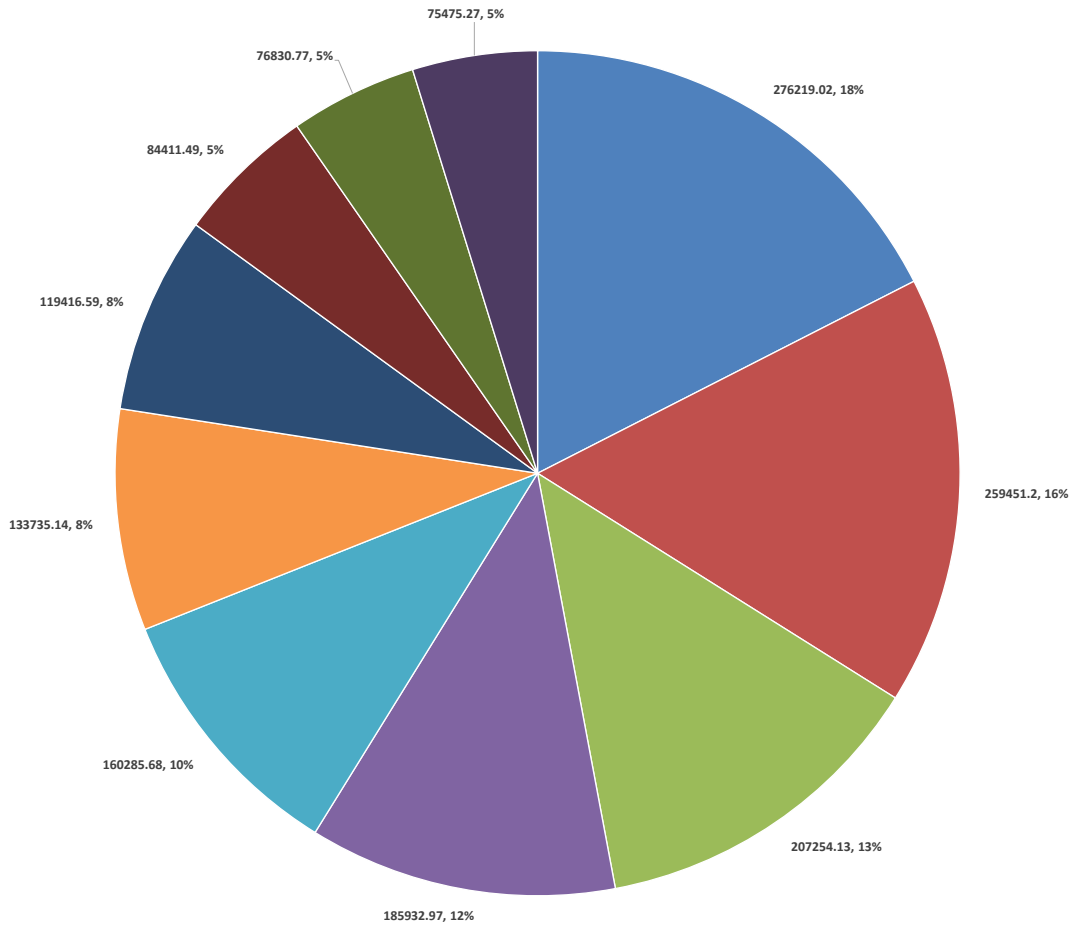
	Number of Payments	Value	% of Total
	1,494	\$7,095,531	
<b>Payments to Directors</b>	46	5,553	0.1%
<b>Payments to Employees</b>	133	36,167	0.5%
<b>Subtotal</b>		<b>41,720</b>	<b>0.6%</b>
<b>Discretionary and Community Development Grants</b>	110	3,329,798	46.9%
<b>Other Vendors</b>	1,205	3,724,014	52.5%
<b>Subtotal</b>		<b>7,053,811</b>	<b>99.4%</b>
<b>Total</b>		<b>\$7,095,531</b>	<b>100%</b>

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1317	88%	177	12%



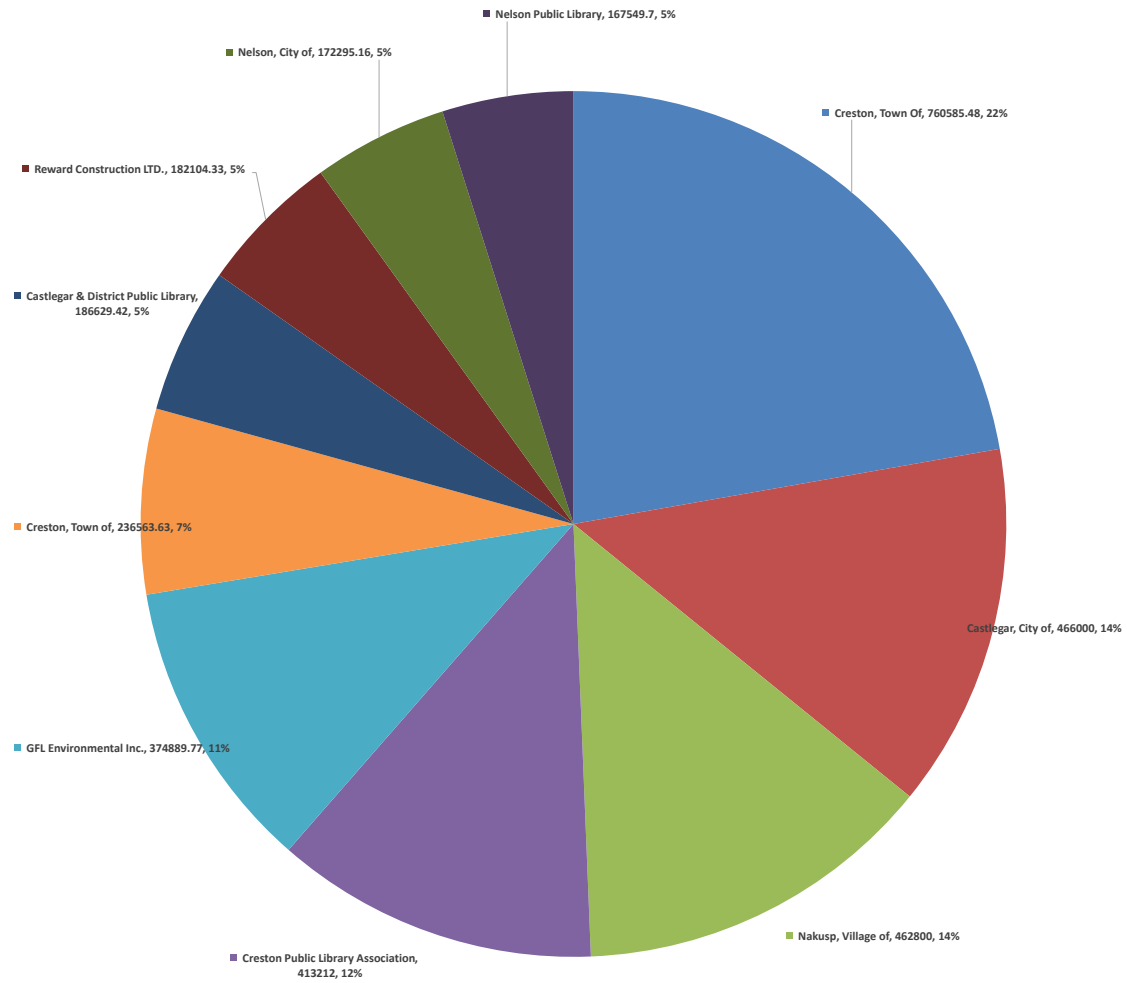
	Number of Payments	Value	% of Total
		\$1,254,721	100%
<b>Directors</b>		52,626	4.2%
<b>Hourly/Salary</b>		1,202,095	95.8%

## Top 10 Services by Amount Spent



- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Recreation Facility-Creston and Areas B, C and Area A
- Emergency Communications 911
- Recreation Facility-Nelson and Areas F and Defined E
- Fire Protection-Area I (Tarrys, Pass Creek)
- General Administration
- Fire Protection-Areas H and I (Slocan Valley)

## Top 10 Vendors by Value



- Creston, Town Of
- Castlegar, City of
- Nakusp, Village of
- Creston Public Library Association
- GFL Environmental Inc.
- Creston, Town of
- Castlegar & District Public Library
- Reward Construction LTD.
- Nelson, City of
- Nelson Public Library

### Accounts Payable Top 80% of Payments for August 2023

Top 80% of payments by value	Number of Payments		Value
	91	\$	
1022117 Alberta Ltd.	1	\$	16,753.28
Area H North TV Society	1	\$	23,821.00
Arrow Lakes Aggregates	1	\$	19,519.82
Arrow Lakes Historical Society	1	\$	23,197.00
Arrow Lakes Search & Rescue	1	\$	21,000.00
BC Transit	2	\$	118,587.94
Border Holdings Ltd.	1	\$	138,283.82
Burton Community Association	1	\$	17,191.00
Castlegar & District Public Library	2	\$	186,629.42
Castlegar, City Of	1	\$	22,170.93
Castlegar, City of	2	\$	466,000.00
Creston & District Historical & Museum Society	1	\$	125,619.00
Creston Public Library Association	1	\$	413,212.00
Creston Valley Blossom Festival (CVBF)	1	\$	14,691.99
Creston, Town Of	5	\$	760,585.48
Creston, Town of	4	\$	236,563.63
East Shore Community Library Society	1	\$	20,000.00
Elite Auto Centre	1	\$	53,000.00
Forstar Forestry Consulting	1	\$	21,594.88
FortisBC - Electricity	1	\$	15,662.97
Frozen Solutions Inc. dba Frozen Refrigeration	2	\$	67,699.22
GFL Environmental Inc.	11	\$	374,889.77
Haul-All Equipment Ltd.	1	\$	17,402.69
Highland Consulting Ltd	1	\$	18,058.43
Jotform Canada Inc.	1	\$	18,263.67
Justice Institute Of Bc	1	\$	25,278.75
Kaslo & District Arena Association	1	\$	54,000.00
Kaslo & District Public Library Association	1	\$	118,100.00
Kaslo Search & Rescue	1	\$	27,000.00
KB Plumbing & Heating Ltd.	2	\$	101,119.16
Kitchener Valley Recreation & Fire Protection Society	1	\$	21,522.18
Nakusp & District Museum Society	1	\$	19,065.00
Nakusp Public Library Association	1	\$	100,721.85
Nakusp Ski Club Association	1	\$	18,377.00
Nakusp, Village Of	1	\$	86,086.00
Nakusp, Village of	2	\$	462,800.00
Nasookin Improvement District	1	\$	60,000.00
Nelson Hydro	2	\$	38,907.57
Nelson Public Library	2	\$	167,549.70
Nelson Search & Rescue	1	\$	33,754.00
Nelson, City of	3	\$	172,295.16
New Denver, Village Of	1	\$	74,174.98
New Denver, Village of	1	\$	17,852.00
R.D. of Fraser-Fort George	1	\$	136,872.27
Regional District of East Kootenay	1	\$	15,000.00
Reward Construction LTD.	1	\$	182,104.33
Riondel Reading Centre	1	\$	20,000.00
Salmo Valley Youth & Community Centre	1	\$	63,000.00
Salmo, Village of	1	\$	14,754.60
Shopa'S Excavating Ltd	1	\$	15,319.50
Simon's Garage Door Services	1	\$	43,706.25
SLR Consulting (Canada) Ltd.	1	\$	34,813.01
South Slocan TV Society	1	\$	24,002.59
The Corporation of the Village of Salmo	1	\$	68,350.97
Tri City Pumps & Power	2	\$	35,159.25
Trican Filtration Group Inc.	1	\$	23,596.06
Universal Handling Equipment Company Ltd	1	\$	43,262.80
West Creston Community Hall Society	1	\$	21,522.18
West Kootenay Boundary Regional Hospital District	1	\$	37,412.00
Wynndel Community Centre	1	\$	21,522.18
Yahk-Kingsgate Recreation Society	2	\$	39,212.45
Yellowhead Road & Bridge	1	\$	28,658.48

## Accounts Payable Bottom 20% of Payments for August 2023

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
			<b>1,418,261</b>
1022117 Alberta Ltd.	1	\$	1,656.62
1312853 B.C. LTD DBA: Georama Growers	11	\$	1,252.35
1400142 BC Ltd.	1	\$	1,812.88
5 Star Services and Products Inc.	1	\$	124.90
A&G Supply Ltd	2	\$	5,543.02
ACE Courier Services	5	\$	232.94
Acklands-Grainger Inc	2	\$	948.52
Agilyx Solutions Limited	1	\$	769.13
Ainsworth Recreation Association	1	\$	7,000.00
Air Liquide Canada Inc	3	\$	229.55
Alfred Horie Construction Co. Ltd.	1	\$	756.00
All Around Septic Services Ltd	1	\$	2,437.68
All Saints Anglican Cemetery	1	\$	3,500.00
Allaire, Michael	2	\$	877.88
Anderson, Pearl	1	\$	61.28
Andex Equipment Rentals	16	\$	9,038.24
Andrew Sheret Ltd	21	\$	6,920.81
Argenta Community Association	1	\$	8,755.00
Arnold Contracting & Bobcat Service	1	\$	307.50
Arrow & Slocan Lakes Community Services (ASLCS)	1	\$	9,000.00
Arrow Lakes Aggregates	2	\$	2,663.85
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Arrow Professional Landscaping	2	\$	20,422.50
Associated Fire Safety Equipment	1	\$	592.41
Authorized Security Ltd.	1	\$	252.00
B&L Security Patrol (1981) Ltd	1	\$	1,752.45
Backyard Bath	1	\$	150.00
Bagnoli, Brielle	2	\$	252.23
Balfour Repair	1	\$	701.30
Barden-Shanks, Maya	2	\$	152.20
Barnhouse, Greg	2	\$	694.96
BC Air Filter Ltd	1	\$	411.36
BC Hydro & Power Authority	1	\$	2,647.99
BC One Call Limited	1	\$	158.34
Beaudet, Philippe	1	\$	131.04
Beavers, Amanda	2	\$	1,641.59
Bench, Heidi	2	\$	4,887.22
Bencor Industries Ltd.	1	\$	418.49
Benjamin, Debra	1	\$	19.04
Bi Purewater	1	\$	1,872.46
Bibby, Michael	1	\$	140.08
Big Cranium Design	1	\$	212.80
Bigfoot Security Systems	1	\$	282.45
Bill's Heavy Duty Enterprises (2004) Ltd.	23	\$	16,267.05
Black Press Group Ltd	5	\$	6,832.59
Boswell & District Farmers Institute	1	\$	1,500.00
Boswell Memorial Hall	1	\$	70.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	140.26
Brenntag Canada Inc	1	\$	1,702.94
Brenton Industries Ltd	4	\$	2,068.50
Brikcon Masonry Ltd	1	\$	3,150.00
Briscoe, Ian	1	\$	497.76
Brodie Consulting Ltd.	1	\$	315.00
Brogan Fire & Safety	9	\$	9,678.73
Brohman, Rebecca	1	\$	202.54
Burton Community Association	1	\$	50.00
Burton Community Association	1	\$	3,091.00
Burton Internet Society	1	\$	24.20
C Systems Security - Creston	1	\$	352.85
C.A. Fischer Lumber Co. Ltd.	9	\$	795.97
Canada Post Corporation - Remittance Processing	1	\$	909.30
Canadian Centre for Occupational Health and Safety	11	\$	359.10
Canadian Fitness Education Services Ltd	3	\$	673.89
Canadian Linen & Uniform	4	\$	392.10

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
Carey McIver & Associates Ltd.	1	\$	1,698.38
Caro Analytical Services	1	\$	266.70
Caron, Jeremy	1	\$	62.56
Carvello Law Corporation	1	\$	1,755.29
Case Grypma Mechanical LTD	7	\$	7,648.83
Castlegar & District Chamber Of Commerce	1	\$	110.25
Castlegar & District Community Services Society (CDCSS)	2	\$	9,250.00
Castlegar Hockey Society	1	\$	682.50
CDW Canada Corp	2	\$	170.65
Central Kootenay Garbage Club Inc.	2	\$	19,635.00
Central Kootenay Invasive Species Society	1	\$	726.58
Chef's Choice Authentic Street Food	2	\$	2,583.00
Christian, Peg	1	\$	1,134.00
Cintas Canada Ltd Location 889	2	\$	286.48
Clarke, Angela	1	\$	23.80
Clarke, Ryan	1	\$	24.48
Classic Glass & Trim	1	\$	537.27
Clean Scene DKI	1	\$	7,819.02
Cleartech Industries Inc	4	\$	19,857.87
College Of The Rockies	1	\$	149.00
Columbia Basin Broadband Corporation	2	\$	9,721.60
Columbia Basin Environmental Education Network	4	\$	2,000.00
Columbia Basin Trust	2	\$	2,500.00
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	10	\$	1,093.43
Concept Controls	1	\$	716.25
Counterforce Inc	1	\$	157.50
Cowan's Office Supplies	20	\$	3,571.19
Cranbrook Water Conditioning Ltd.	5	\$	176.98
Crawford Bay Store	6	\$	486.56
Creston Card & Stationery	3	\$	980.86
Creston Valley Blossom Festival (CVBF)	1	\$	2,038.43
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Fall Fair Association	1	\$	10,881.30
Creston, Town Of	3	\$	6,789.72
Creston, Town of	1	\$	4,000.00
Croft, James	1	\$	122.40
Crosland, Brittany	3	\$	162.19
Cunningham, Hans	2	\$	88.40
Cupe Local 2262	3	\$	7,619.43
Cupe Local 748	3	\$	2,850.54
Dave's Plumbing Ltd	3	\$	6,343.76
Davison, Trisha	1	\$	291.72
DB Perks & Associates Ltd	8	\$	4,890.01
DeBoon, Arnold Frank	2	\$	401.26
DHC Communications Inc	4	\$	1,220.82
Dickson Auto Repair	1	\$	233.40
Dodd, Janice	1	\$	195.30
Dominion Govlaw LLP	1	\$	1,629.69
Doran, Andrew	2	\$	336.84
Downtown Automotive	3	\$	907.64
Dunlop, Ian	1	\$	502.50
Durning, Stuart	2	\$	503.20
Dye, Shane	1	\$	481.08
East Shore Internet Society	2	\$	129.92
Edgewood Volunteer Fire Department	1	\$	9,700.00
Egan, Liam	4	\$	590.20
Emco Corporation	2	\$	5,232.25
Evin, Alison T	2	\$	138.53
Expresslane Deliveries	1	\$	359.52
Fauquier Community Club Society	2	\$	11,189.00
Federal Express Canada Ltd.	1	\$	70.64
Federated Co-Operatives Ltd	6	\$	2,138.76
Fehr, Carol	4	\$	2,237.67
Ferguson, Colin	1	\$	131.50
Fergusson, Daniella	1	\$	1,312.50
Filtration Group IAQ	1	\$	5,218.79
Fishlock, Garrett	1	\$	417.24
Fletcher, Allison	2	\$	70.00

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
FortisBC - Electricity	47	\$	28,027.29
Fortisbc - Natural Gas	5	\$	18,754.78
FortisBC Inc	1	\$	8,254.54
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	1	\$	40.57
Friends of Kootenay Lake Stewardship Soc.	1	\$	6,813.75
Froehlich, Clifford	1	\$	124.80
Frozen Solutions Inc. dba Frozen Refrigeration	3	\$	7,688.91
Gabb, William	1	\$	14.02
Gain, Thomas Scott	1	\$	2,957.50
Garnier, Cody	1	\$	88.40
Gerard, Adam	1	\$	193.70
Gerhardt, Julia C	2	\$	303.62
Gerhardt, Marco	1	\$	80.24
GFL Environmental Inc.	28	\$	126,488.42
Gibbons, Donald	1	\$	141.44
Gilbert Parts Depot	2	\$	27.87
Gilbert, Ryan	2	\$	969.24
Goat Mountain Enterprises Ltd	2	\$	5,844.30
GoTo Technologies Canada Ltd.	1	\$	406.56
Graham, Cheryl Elaine	3	\$	135.42
Grant, Ashley	1	\$	241.78
Gray Creek Cemetery	1	\$	1,500.00
Gray Creek Store	4	\$	154.95
Greene, Gregory	3	\$	1,841.44
Guille, Pam	2	\$	2,730.00
Guillevin International Inc	7	\$	1,468.07
Gwil Industries Inc.	1	\$	2,357.25
Habljak, Julia	3	\$	1,312.06
Hach Sales and Service Canada Ltd	1	\$	8,112.16
Haire, Marjorie	1	\$	135.45
Hall Printing	3	\$	2,608.69
Handley, Ella	1	\$	46.24
Hanegraaf, Henny (Henrica)	5	\$	296.20
Hansum, Donna	1	\$	140.00
Hergott, Patrick	1	\$	7.22
Heritage Roofing & Sheet Metal Ltd.	1	\$	3,109.05
Hewat, Suzan	2	\$	190.40
Hewgill, Mathew	1	\$	125.00
Hicks, Josef P	2	\$	544.47
Highland Consulting Ltd	2	\$	3,148.43
Hi-Pro Sporting Goods Ltd	1	\$	2,034.59
Hitchon, William DBA: 5th Gear	1	\$	2,900.00
Holeshot Originals	1	\$	1,638.00
Hopkyns, John (Chris)	2	\$	244.80
Hub Fire Engines & Equipment Ltd	1	\$	70.86
Hume Hotel	1	\$	253.00
HuskyPro	1	\$	1,311.77
Hywood Truck & Equipment Ltd	7	\$	6,749.14
I.T. Blueprint Solutions Consulting Inc.	7	\$	26,129.25
ICEsoft Technologies Holding Ltd	1	\$	2,800.00
Ihlen, Gord	1	\$	384.22
Imada, Sharon	1	\$	85.00
Industrial Alliance Insurance and Financial Services Inc.	2	\$	1,828.46
Infosat Communications	1	\$	235.28
Inland Allcare	14	\$	7,859.90
Inland Kenworth (Castlegar)	6	\$	8,227.16
Insight Canada Inc.	1	\$	4,566.33
Insurance Corporation of BC	1	\$	18.00
Interior Health Authority - Environmental Health	2	\$	294.00
Iron Mountain	1	\$	26.20
Jackman, Garry	3	\$	294.99
Jackson, Jon	1	\$	75.00
Jacobs Snow & Mow	2	\$	100.00
Jaguar Plumbing & Heating	1	\$	462.00
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	29	\$	2,379.86
Jennifer Wickwire	3	\$	1,145.00
Johnny's Grocery & Gas Sales	1	\$	68.12
Johnson, Melissa H	1	\$	190.40

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
Johnston, Richard	1	\$	25.98
Jones, Stefan	1	\$	571.20
Justice Institute Of Bc	2	\$	1,359.83
Kal Tire (Castlegar)	1	\$	1,651.90
Kal Tire (Nelson)	1	\$	220.51
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	194.33
Kalein Hospice Centre Society	1	\$	1,082.55
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	74.11
Kaslo Curling Club	1	\$	10,000.00
Kaslo Home Hardware	1	\$	47.01
Kaslo Infonet Society	3	\$	377.00
Kaslo Racquet Club	1	\$	1,000.00
Kaslo Search & Rescue	1	\$	1,209.80
Kaslo, Village Of	2	\$	130.92
Kaslo, Village of	4	\$	33,464.05
Kathy Gordon's Cleaning Services	6	\$	940.50
Kelly's Maintenance and Services	1	\$	2,625.00
Kemlee Equipment Ltd	2	\$	126.31
Kendrick Equipment (2003) Ltd	1	\$	228.48
Kennlyn Enterprises	2	\$	827.68
Kerr Wood Leidal Consulting Engineers	1	\$	1,575.00
Kilburn, Jackie	1	\$	2,250.00
Kinch, Veronica	3	\$	671.91
Kite Refrigeration	1	\$	2,991.48
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	732.16
Knudsen, Leroy B	1	\$	40.00
Kokanee Creek Nature Centre Society	1	\$	10,000.00
Kokanee Fire & Safety Ltd.	1	\$	343.88
Kokanee Park Marine Ltd	1	\$	3,150.00
Kootenay Carshare Cooperative	3	\$	3,342.51
Kootenay Communications Ltd	1	\$	755.05
Kootenay Family Place	1	\$	5,000.00
Kootenay Glass & Mirror Ltd	3	\$	624.07
Kootenay Industrial Supply Ltd	23	\$	5,438.79
Kootenay Lake Hospital Foundation	1	\$	4,728.75
Kootenay Literary Society	1	\$	5,040.00
Kootenay Plumbing Supply Ltd.	1	\$	1,322.54
Kootenay Regional Association for Community Living	1	\$	9,375.00
Kootenay Valley Water & Spas	4	\$	179.00
Kootenay Yoga Festival	1	\$	1,000.00
Krestova Improvement District	1	\$	14,167.75
Kyle Parks Arborist	1	\$	1,050.00
LaFond, Duane G	1	\$	560.00
Lane, Harvey	1	\$	64.80
Lardeau Fire Prevention Association	1	\$	5,000.00
Lawless, Kendrick AM	1	\$	292.76
Lay, Jessie	2	\$	318.60
Lectric Ave Electronics	2	\$	483.81
Lesperance Mendes	1	\$	8,402.24
LexisNexis Canada Inc.	1	\$	805.30
Lidstone & Company	24	\$	18,808.20
Lifesaving Society (Burnaby)	13	\$	6,569.41
Lillies, Rebecca	2	\$	824.92
Lockwood, Diana LD	3	\$	170.82
Lordco Parts Ltd	10	\$	1,866.18
Luck, Kalen	1	\$	78.38
Lunn, Jessica	2	\$	204.00
Lynne Betts & Associates	1	\$	1,040.14
M.J Fabrication & Maintenance Welding	2	\$	9,213.25
Mackie, Daneve	1	\$	785.85
Maher, Phill	1	\$	718.04
Main Jet Motorsports Inc	3	\$	2,265.17
Main, Leah	1	\$	284.60
Malekow, Pamela	2	\$	402.56
Manhas, Aditya	2	\$	563.04
Mannama, Miikael	1	\$	248.00
Marshall, Charity	3	\$	179.52
Marshall, Jay T	1	\$	126.11



Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
Martech Motor Winding Ltd	2	\$	4,699.48
Martin, Halle	1	\$	169.00
Masse Enviromental Consultants Ltd.	7	\$	4,397.40
Matheson, Janet P	1	\$	261.45
Matthes, Korre	1	\$	125.80
Maxon Holdings Ltd. DBA Arrow Lakes Ready Mix	1	\$	1,528.80
Mayday Electric Ltd	3	\$	2,383.06
McFaddin, Maria June	2	\$	133.48
McLaren-Caux, Aiden(Kenneth)	2	\$	398.48
Mid Town Motors	1	\$	187.38
Mills Office Productivity	6	\$	916.87
Milner, Andrew	1	\$	175.00
Minister of Finance	3	\$	11,779.63
Minister Of Finance - Product Distribution Centre	3	\$	707.80
Mitchell Supply Ltd	12	\$	588.70
Mondia, Anthony	1	\$	452.72
Morrow Bioscience Ltd	1	\$	13,763.40
Mountain Mechanical Sales & Services Ltd.	2	\$	1,755.87
MPE Engineering Ltd.	2	\$	7,670.78
Nakusp & Area Community Forest	1	\$	600.00
Nakusp & Area Development Board	1	\$	2,820.00
Nakusp Public Library Association	1	\$	600.00
Nakusp Volunteer Fire Brigade	1	\$	13,500.00
Nakusp, Village Of	2	\$	5,539.98
Nanaimo, City of	16	\$	5,308.28
Napa Auto Parts (Nelson)	7	\$	1,429.28
Navigata Communications Ltd. dba ThinkTel	1	\$	19.65
Nelson Building Centre Ltd	36	\$	2,635.50
Nelson Farmers Supply Ltd	9	\$	398.03
Nelson Ford Sales (2003) Inc.	1	\$	1,733.82
Nelson Hydro	22	\$	12,207.79
Nelson Leafs Hockey Society	1	\$	5,197.50
Nelson Medical Clinic Inc	1	\$	51.00
Nelson Public Library	2	\$	6,570.00
Nelson Tennis Club	2	\$	3,900.00
Nelson Toyota	3	\$	2,149.00
Nelson, City Of	6	\$	4,360.49
New Denver Hospice Society	1	\$	2,000.00
Newell, Thomas	5	\$	95.45
Northtown Rental & Sales	1	\$	107.52
Nurndy-Forfire Emergency Graphics Ltd.	1	\$	906.52
Orkin Canada Corporation	2	\$	313.78
Oso Negro	1	\$	86.75
Overland West Freight Lines Ltd	4	\$	4,955.93
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	2	\$	92.50
Paragon Micro Canada	2	\$	296.72
Parslow Lock & Safe Ltd.	1	\$	80.60
Passmore Laboratory Ltd	5	\$	1,150.00
Patterson, Greg	1	\$	13.75
Pennywise	1	\$	686.22
Perrin, Marilyn	1	\$	500.00
Peterbilt Pacific Inc.	4	\$	1,007.01
Phoenix Designs & Apparel	1	\$	315.96
Piche, Annabelle	1	\$	89.07
Pilla, Megan	1	\$	61.20
Pitney Bowes	1	\$	106.38
Plumb Local Plumbing & Construction LTD	1	\$	384.07
Points West Technologies Ltd.	1	\$	386.99
Poisson-Gagnon, Vincent	1	\$	166.60
Popoff, Walter A	2	\$	84.32
Postnikoff, Robert A	1	\$	25.00
Prestige Lakeside Resort	1	\$	253.00
Protecting Animal Life Society (P.A.L.S.)	1	\$	1,490.00
Purolator Inc	4	\$	320.90
Pyramid Building Supplies	9	\$	515.11
Radwell International Canada Automation ULC	2	\$	4,074.63
Ramtech Environmental Products	1	\$	4,497.37
Read Jones Christoffersen Ltd.	2	\$	12,356.53
Regional District of Kootenay Boundary	1	\$	200.00

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
			<b>1,418,261</b>
Reilly, Roghan	1	\$	75.00
Reliance Office Services Ltd	1	\$	2,415.00
Rescue Canada Resource Group Inc	2	\$	11,784.19
Rfs Canada	3	\$	2,700.99
Ricoh Canada Inc	2	\$	209.37
Riondel Cable Society	3	\$	560.00
Riverside Farm	2	\$	8,216.04
Roadpost Inc. T46274	2	\$	871.70
Roberts, Hailey	1	\$	119.68
Roblee Trucking	1	\$	283.50
Robson Community Memorial Church	1	\$	1,000.00
Rocky Mountain Agencies	4	\$	10,474.84
Rocky Mountain Phoenix	3	\$	6,847.82
Rogue	1	\$	2,613.60
Rose, Cameron	1	\$	402.72
Roth IAMS	2	\$	2,120.20
Royal Canadian Legion #203 Edgewood	1	\$	4,825.75
RVTD Enterprises Ltd DBA Castle Bowl	1	\$	85.00
Salmo & District Chamber of Commerce	1	\$	12,240.00
Salmo Ski Club	1	\$	6,345.17
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmo Valley Youth & Community Centre	1	\$	4,500.00
Salmo, Village of	3	\$	18,725.00
Salmon, Evan	1	\$	14.00
Selkirk Security Services Ltd	5	\$	356.18
Seminoff, Michelle	4	\$	7,800.00
Sfj Inc	1	\$	3,428.25
Shapovalov, Shannon	1	\$	8.96
Shaw Buisness A division of Shaw Telecom G.P.	2	\$	2,312.09
Shaw Cable	25	\$	3,617.57
Sherwin-Williams Canada Inc.	1	\$	767.65
Sherwood Trophies Signs Sportswear & More	2	\$	1,559.71
Shopa'S Excavating Ltd	1	\$	11,180.95
Shoreacres Neighbourhood Community Association	1	\$	5,400.00
Sierra Stone West Kootenay	1	\$	5,056.80
Silverton Building Supplies Ltd	1	\$	125.26
Simon´s Garage Door Services	2	\$	4,461.59
Sinclair, Alexander	2	\$	2,973.86
Sk Electronics Ltd	20	\$	4,977.55
Skyway Hardware	2	\$	254.85
Slocan Park Community Hall Society	2	\$	1,174.75
Slocan Solutions Society	1	\$	1,500.00
Slocan Valley Home Hardware	3	\$	66.21
Slocan, Village of	2	\$	3,075.00
SLR Consulting (Canada) Ltd.	7	\$	18,214.48
Smienk, Johannes	1	\$	10.50
SMP	1	\$	283.85
SOS 4 Kids Inc	1	\$	212.40
Spartan Controls Ltd	1	\$	1,037.40
Speedpro Signs	7	\$	5,320.44
Speedpro Signs (Trail)	2	\$	349.44
Sperling Hansen Associates Inc	1	\$	861.46
SRK Consulting (Canada) Inc.	2	\$	14,299.44
Stafford Welding	6	\$	4,231.50
Stanley, Craig	1	\$	1,020.49
Sterling Backcheck Canada Corp.	1	\$	155.30
Stewart Mcdannold Stuart	2	\$	1,820.00
Strong Data Inc.	1	\$	1,808.80
Summit Truck & Equipment Repair	3	\$	6,746.45
Summit Valve & Controls (BC) Inc.	1	\$	1,848.00
Sun Life Assurance Company of Canada	2	\$	2,795.42
Sundry Vendor	51	\$	42,712.56
Sunset Custom Blinds & Spas Ltd.	1	\$	3,245.76
Superior Propane	1	\$	39.90
Taghum Shell (1997)	33	\$	3,365.47
Tandy, Chris W	1	\$	182.00
Tarrys & District Community Hall Society	1	\$	100.00
Telus Communications Inc	8	\$	20,106.57
Telus Communications Inc. Mascon by Telus	4	\$	291.20

Remaining 20% of payments by value	Number of Payments		Value
	1,403	\$	
Telus Mobility	1	\$	8,726.13
Tenaquip Industrial Distribution	2	\$	293.91
Terus Construction Ltd.	1	\$	591.36
The Adventure Hotel	1	\$	122.73
The ATACC Group Ltd.	2	\$	5,350.00
The BC Conservation Foundation	1	\$	2,300.00
Thiele, Dustin	3	\$	800.00
ThinkTel	2	\$	658.45
Tierney, Roger Bruce	5	\$	1,732.24
Tilley, Colleen F	1	\$	81.60
Tip-it Waste Solutions Kootenay	2	\$	1,820.70
Transform Compost Systems	1	\$	3,150.00
Tratech Mechanical Ltd	3	\$	4,248.41
Tremlock Properties Ltd	3	\$	2,763.39
Tri City Pumps & Power	1	\$	150.15
Trican Filtration Group Inc.	2	\$	19,230.89
TST Canada	1	\$	500.21
Tu-Dor Lock & Safe Ltd	10	\$	1,654.90
Twin Rivers Controls Ltd	2	\$	704.55
Uhlenbrauck, Tyler	1	\$	193.80
Uline Canada Corporation	2	\$	834.77
Ups Canada	1	\$	196.93
Valhalla Fine Arts Society	1	\$	4,545.00
Vallen Canada Inc	1	\$	499.04
Valley Community Services Society	1	\$	596.79
Van Houtte Coffee Services	1	\$	295.67
Van Kam Freightways Ltd	5	\$	2,907.47
Van Steinburg, Roberta CM	2	\$	82.53
Vandenbergh, Kelly	2	\$	347.20
Vanderzwaag, Bob	2	\$	164.04
Varley, Marisa	1	\$	90.00
VH Sport Canada	6	\$	3,123.01
Vista Radio Ltd	2	\$	1,260.00
Vitalaire Canada Inc	4	\$	150.56
Vousden, Jodi	1	\$	1,500.00
Waste Management	14	\$	8,262.55
Watson, Aimee	1	\$	149.60
WE Graham Community Service Society	1	\$	550.00
Weatherhead, Teresa A	2	\$	403.92
Weber, Matthew J	1	\$	385.05
West Kootenay Eco Society	1	\$	1,300.00
West Kootenay Watershed Collaborative	1	\$	9,056.03
Wetter, Sydney	1	\$	711.28
WEX Canada Ltd.	1	\$	4,174.70
WFR Wholesale Fire & Rescue Ltd	14	\$	11,417.21
Wichmann, Jason	2	\$	495.00
Wiens, Maryn	1	\$	329.12
Wilkinson, James	3	\$	1,657.16
Willems, Oscar	1	\$	169.00
Winje, Steven L	1	\$	135.17
Winlaw Hall Society	1	\$	125.00
Winlaw Mini-Mart	1	\$	323.93
Wood Wyant Inc	5	\$	2,731.91
Workplace Safety & Insurance Board	1	\$	265.75
Xplore Inc.	1	\$	117.04
Yellow Pages Group	1	\$	0.52
Yellowhead Road & Bridge	1	\$	3,062.40
Ymir Cemetery Society	1	\$	2,270.00
Ymir Community Association	1	\$	600.00
Young Anderson Barristers & Solicitors	1	\$	84.00
Zimich, Robert	2	\$	1,250.11
Zol, Darryl	1	\$	50.00
ZOLL Medical Canada Inc.	1	\$	2,744.91
Zone West Enterprises Ltd	3	\$	637.28

**Employees and Directors August 2023**

<b>Directors</b>	<b>Number of Payments</b>		<b>Value</b>
	<b>46</b>		<b>5,553</b>
Cunningham, Hans	2	\$	88.40
DeBoon, Arnold Frank	2	\$	401.26
Ferguson, Colin	1	\$	131.50
Graham, Cheryl Elaine	3	\$	135.42
Hanegraaf, Henny (Henrica)	5	\$	296.20
Hewat, Suzan	2	\$	190.40
Jackman, Garry	3	\$	294.99
Lockwood, Diana LD	3	\$	170.82
Lunn, Jessica	2	\$	204.00
Main, Leah	1	\$	284.60
McFaddin, Maria June	2	\$	133.48
McLaren-Caux, Aiden(Kenneth)	2	\$	398.48
Newell, Thomas	5	\$	95.45
Popoff, Walter A	2	\$	84.32
Smienk, Johannes	1	\$	10.50
Tierney, Roger Bruce	5	\$	1,732.24
Vandenberghe, Kelly	2	\$	347.20
Watson, Aimee	1	\$	149.60
Weatherhead, Teresa A	2	\$	403.92

<b>Employees</b>	<b>Number of Payments</b>		<b>Value</b>
	<b>133</b>	<b>\$</b>	<b>36,167</b>
Allaire, Michael	2	\$	877.88
Anderson, Pearl	1	\$	61.28
Bagnoli, Brielle	2	\$	252.23
Barden-Shanks, Maya	2	\$	152.20
Barnhouse, Greg	2	\$	694.96
Beaudet, Philippe	1	\$	131.04
Bench, Heidi	2	\$	4,887.22
Benjamin, Debra	1	\$	19.04
Bibby, Michael	1	\$	140.08
Briscoe, Ian	1	\$	497.76
Brohman, Rebecca	1	\$	202.54
Caron, Jeremy	1	\$	62.56
Clarke, Angela	1	\$	23.80
Clarke, Ryan	1	\$	24.48
Croft, James	1	\$	122.40
Crosland, Brittany	3	\$	162.19
Davison, Trisha	1	\$	291.72
Dodd, Janice	1	\$	195.30
Doran, Andrew	2	\$	336.84
Dunlop, Ian	1	\$	502.50
Durning, Stuart	2	\$	503.20
Dye, Shane	1	\$	481.08
Egan, Liam	4	\$	590.20
Evin, Alison T	2	\$	138.53
Fehr, Carol	4	\$	2,237.67
Fishlock, Garrett	1	\$	417.24
Fletcher, Allison	2	\$	70.00
Froehlich, Clifford	1	\$	124.80
Gabb, William	1	\$	14.02
Garnier, Cody	1	\$	88.40
Gerard, Adam	1	\$	193.70
Gerhardt, Julia C	2	\$	303.62
Gerhardt, Marco	1	\$	80.24
Gibbons, Donald	1	\$	141.44
Gilbert, Ryan	2	\$	969.24
Grant, Ashley	1	\$	241.78
Greene, Gregory	3	\$	1,841.44
Habljak, Julia	3	\$	1,312.06
Haire, Marjorie	1	\$	135.45
Handley, Ella	1	\$	46.24
Hansum, Donna	1	\$	140.00
Hergott, Patrick	1	\$	7.22
Hicks, Josef P	2	\$	544.47
Hopkyns, John (Chris)	2	\$	244.80
Ihlen, Gord	1	\$	384.22
Imada, Sharon	1	\$	85.00
Jackson, Jon	1	\$	75.00
Johnson, Melissa H	1	\$	190.40
Johnston, Richard	1	\$	25.98
Jones, Stefan	1	\$	571.20
Kinch, Veronica	3	\$	671.91

Employees	Number of Payments		Value
	133	\$	
Knudsen, Leroy B	1	\$	40.00
LaFond, Duane G	1	\$	560.00
Lane, Harvey	1	\$	64.80
Lawless, Kendrick AM	1	\$	292.76
Lay, Jessie	2	\$	318.60
Lillies, Rebecca	2	\$	824.92
Luck, Kalen	1	\$	78.38
Mackie, Daneve	1	\$	785.85
Maher, Phill	1	\$	718.04
Malekow, Pamela	2	\$	402.56
Manhas, Aditya	2	\$	563.04
Marshall, Charity	3	\$	179.52
Marshall, Jay T	1	\$	126.11
Martin, Halle	1	\$	169.00
Matheson, Janet P	1	\$	261.45
Matthes, Korre	1	\$	125.80
Milner, Andrew	1	\$	175.00
Patterson, Greg	1	\$	13.75
Piche, Annabelle	1	\$	89.07
Pilla, Megan	1	\$	61.20
Poisson-Gagnon, Vincent	1	\$	166.60
Postnikoff, Robert A	1	\$	25.00
Reilly, Roghan	1	\$	75.00
Roberts, Hailey	1	\$	119.68
Rose, Cameron	1	\$	402.72
Salmon, Evan	1	\$	14.00
Shapovalov, Shannon	1	\$	8.96
Stanley, Craig	1	\$	1,020.49
Tandy, Chris W	1	\$	182.00
Tilley, Colleen F	1	\$	81.60
Uhlenbrauck, Tyler	1	\$	193.80
Van Steinburg, Roberta CM	2	\$	82.53
Vanderzwaag, Bob	2	\$	164.04
Varley, Marisa	1	\$	90.00
Weber, Matthew J	1	\$	385.05
Wetter, Sydney	1	\$	711.28

**Accounts Payable for August 2023 Breakdown by Type of Payment**

Discretionary, Community Development, and Other Grants	Number of Payments		\$	3,329,798
	110			
Ainsworth Recreation Association	1		\$	7,000.00
All Saints Anglican Cemetery	1		\$	3,500.00
Area H North TV Society	1		\$	23,821.00
Argenta Community Association	1		\$	8,755.00
Arrow & Slocan Lakes Community Services (ASLCS)	1		\$	9,000.00
Arrow Lakes Historical Society	1		\$	23,197.00
Arrow Lakes Search & Rescue	1		\$	21,000.00
Boswell & District Farmers Institute	1		\$	1,500.00
Burton Community Association	2		\$	20,282.00
Castlegar & District Community Services Society (CDCSS)	2		\$	9,250.00
Castlegar & District Public Library	2		\$	186,629.42
Castlegar, City of	2		\$	466,000.00
Central Kootenay Invasive Species Society	1		\$	726.58
Columbia Basin Environmental Education Network	4		\$	2,000.00
Columbia Basin Trust	2		\$	2,500.00
Creston & District Historical & Museum Society	1		\$	125,619.00
Creston Public Library Association	1		\$	413,212.00
Creston Valley Blossom Festival (CVBF)	2		\$	16,730.42
Creston Valley Fall Fair Association	1		\$	10,881.30
Creston, Town of	5		\$	240,563.63
East Shore Community Library Society	1		\$	20,000.00
Edgewood Volunteer Fire Department	1		\$	9,700.00
Fauquier Community Club Society	2		\$	11,189.00
Friends of Kootenay Lake Stewardship Soc.	1		\$	6,813.75
Gray Creek Cemetery	1		\$	1,500.00
Kalein Hospice Centre Society	1		\$	1,082.55
Kaslo & District Arena Association	1		\$	54,000.00
Kaslo & District Public Library Association	1		\$	118,100.00
Kaslo Curling Club	1		\$	10,000.00
Kaslo Racquet Club	1		\$	1,000.00
Kaslo Search & Rescue	2		\$	28,209.80
Kaslo, Village of	4		\$	33,464.05
Kitchener Valley Recreation & Fire Protection Society	1		\$	21,522.18
Kokanee Creek Nature Centre Society	1		\$	10,000.00
Kootenay Family Place	1		\$	5,000.00
Kootenay Lake Hospital Foundation	1		\$	4,728.75
Kootenay Literary Society	1		\$	5,040.00
Kootenay Regional Association for Community Living	1		\$	9,375.00
Kootenay Yoga Festival	1		\$	1,000.00
Krestova Improvement District	1		\$	14,167.75
Lardeau Fire Prevention Association	1		\$	5,000.00
Nakusp & Area Community Forest	1		\$	600.00
Nakusp & Area Development Board	1		\$	2,820.00
Nakusp & District Museum Society	1		\$	19,065.00
Nakusp Public Library Association	2		\$	101,321.85
Nakusp Ski Club Association	1		\$	18,377.00
Nakusp Volunteer Fire Brigade	1		\$	13,500.00
Nakusp, Village of	2		\$	462,800.00
Nasookin Improvement District	1		\$	60,000.00
Nelson Public Library	4		\$	174,119.70
Nelson Search & Rescue	1		\$	33,754.00
Nelson Tennis Club	2		\$	3,900.00
Nelson, City of	3		\$	172,295.16
New Denver Hospice Society	1		\$	2,000.00
New Denver, Village of	1		\$	17,852.00
Protecting Animal Life Society (P.A.L.S.)	1		\$	1,490.00
Riondel Reading Centre	1		\$	20,000.00
Robson Community Memorial Church	1		\$	1,000.00
Royal Canadian Legion #203 Edgewood	1		\$	4,825.75
Salmo & District Chamber of Commerce	1		\$	12,240.00
Salmo Ski Club	1		\$	6,345.17
Salmo Valley Youth & Community Centre	2		\$	67,500.00
Salmo, Village of	4		\$	33,479.60
Shoreacres Neighbourhood Community Association	1		\$	5,400.00
Slocan Solutions Society	1		\$	1,500.00
Slocan, Village of	2		\$	3,075.00
South Slocan TV Society	1		\$	24,002.59
The BC Conservation Foundation	1		\$	2,300.00
Valhalla Fine Arts Society	1		\$	4,545.00
Valley Community Services Society	1		\$	596.79
WE Graham Community Service Society	1		\$	550.00
West Creston Community Hall Society	1		\$	21,522.18
West Kootenay Eco Society	1		\$	1,300.00
West Kootenay Watershed Collaborative	1		\$	9,056.03
Wynndel Community Centre	1		\$	21,522.18
Yahk-Kingsgate Recreation Society	2		\$	39,212.45
Ymir Cemetery Society	1		\$	2,270.00
Ymir Community Association	1		\$	600.00

**Accounts Payable for August 2023 Breakdown by Type of Payment**

All Other Vendors	Number of Payments		Value	
	1,205	\$		3,724,014
1022117 Alberta Ltd.	2	\$		18,409.90
1312853 B.C. LTD DBA: Georama Growers	11	\$		1,252.35
1400142 BC Ltd.	1	\$		1,812.88
5 Star Services and Products Inc.	1	\$		124.90
A&G Supply Ltd	2	\$		5,543.02
ACE Courier Services	5	\$		232.94
Acklands-Grainger Inc	2	\$		948.52
Agilyx Solutions Limited	1	\$		769.13
Air Liquide Canada Inc	3	\$		229.55
Alfred Horie Construction Co. Ltd.	1	\$		756.00
All Around Septic Services Ltd	1	\$		2,437.68
Andex Equipment Rentals	16	\$		9,038.24
Andrew Sheret Ltd	21	\$		6,920.81
Arnold Contracting & Bobcat Service	1	\$		307.50
Arrow Lakes Aggregates	3	\$		22,183.67
Arrow Mountain Carwash & Mini Storage Ltd	1	\$		3,150.00
Arrow Professional Landscaping	2	\$		20,422.50
Associated Fire Safety Equipment	1	\$		592.41
Authorized Security Ltd.	1	\$		252.00
B&L Security Patrol (1981) Ltd	1	\$		1,752.45
Backyard Bath	1	\$		150.00
Balfour Repair	1	\$		701.30
BC Air Filter Ltd	1	\$		411.36
BC Hydro & Power Authority	1	\$		2,647.99
BC One Call Limited	1	\$		158.34
BC Transit	2	\$		118,587.94
Beavers, Amanda	2	\$		1,641.59
Bencor Industries Ltd.	1	\$		418.49
Bi Purewater	1	\$		1,872.46
Big Cranium Design	1	\$		212.80
Bigfoot Security Systems	1	\$		282.45
Bill's Heavy Duty Enterprises (2004) Ltd.	23	\$		16,267.05
Black Press Group Ltd	5	\$		6,832.59
Border Holdings Ltd.	1	\$		138,283.82
Boswell Memorial Hall	1	\$		70.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$		140.26
Brenntag Canada Inc	1	\$		1,702.94
Brenton Industries Ltd	4	\$		2,068.50
Brikcon Masonry Ltd	1	\$		3,150.00
Brodie Consulting Ltd.	1	\$		315.00
Brogan Fire & Safety	9	\$		9,678.73
Burton Community Association	1	\$		50.00
Burton Internet Society	1	\$		24.20
C Systems Security - Creston	1	\$		352.85
C.A. Fischer Lumber Co. Ltd.	9	\$		795.97
Canada Post Corporation - Remittance Processing	1	\$		909.30
Canadian Centre for Occupational Health and Safety	11	\$		359.10
Canadian Fitness Education Services Ltd	3	\$		673.89
Canadian Linen & Uniform	4	\$		392.10
Carey McIver & Associates Ltd.	1	\$		1,698.38
Caro Analytical Services	1	\$		266.70
Carvello Law Corporation	1	\$		1,755.29
Case Grypma Mechanical LTD	7	\$		7,648.83
Castlegar & District Chamber Of Commerce	1	\$		110.25
Castlegar Hockey Society	1	\$		682.50
Castlegar, City Of	1	\$		22,170.93
CDW Canada Corp	2	\$		170.65
Central Kootenay Garbage Club Inc.	2	\$		19,635.00
Chef's Choice Authentic Street Food	2	\$		2,583.00
Christian, Peg	1	\$		1,134.00
Cintas Canada Ltd Location 889	2	\$		286.48
Classic Glass & Trim	1	\$		537.27
Clean Scene DKI	1	\$		7,819.02
Cleartech Industries Inc	4	\$		19,857.87
College Of The Rockies	1	\$		149.00
Columbia Basin Broadband Corporation	2	\$		9,721.60
Columbia Wireless Inc	5	\$		408.80
Comfort Welding Ltd	10	\$		1,093.43
Concept Controls	1	\$		716.25
Counterforce Inc	1	\$		157.50
Cowan's Office Supplies	20	\$		3,571.19
Cranbrook Water Conditioning Ltd.	5	\$		176.98
Crawford Bay Store	6	\$		486.56
Creston Card & Stationery	3	\$		980.86
Creston Valley Chamber Of Commerce	1	\$		2,651.25
Creston, Town Of	8	\$		767,375.20
Cupe Local 2262	3	\$		7,619.43
Cupe Local 748	3	\$		2,850.54
Dave's Plumbing Ltd	3	\$		6,343.76
DB Perks & Associates Ltd	8	\$		4,890.01
DHC Communications Inc	4	\$		1,220.82
Dickson Auto Repair	1	\$		233.40
Dominion Govlaw LLP	1	\$		1,629.69
Downtown Automotive	3	\$		907.64
East Shore Internet Society	2	\$		129.92
Elite Auto Centre	1	\$		53,000.00
Emco Corporation	2	\$		5,232.25
Expresslane Deliveries	1	\$		359.52
Federal Express Canada Ltd.	1	\$		70.64
Federated Co-Operatives Ltd	6	\$		2,138.76

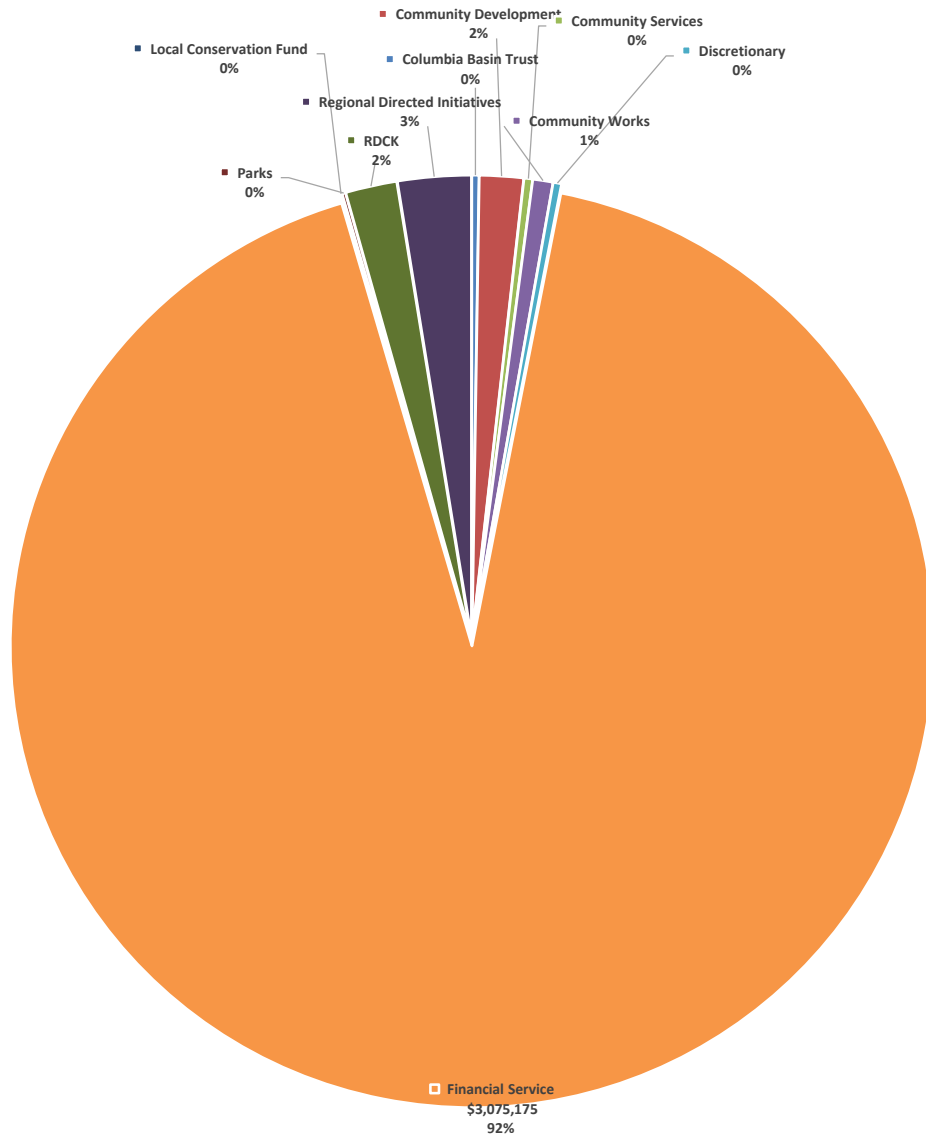
All Other Vendors	Number of Payments		Value
	1,205	\$	
			<b>3,724,014</b>
Fergusson, Daniella	1	\$	1,312.50
Filtration Group IAQ	1	\$	5,218.79
Forstar Forestry Consulting	1	\$	21,594.88
FortisBC - Electricity	48	\$	43,690.26
Fortisbc - Natural Gas	5	\$	18,754.78
FortisBC Inc	1	\$	8,254.54
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	1	\$	40.57
Frozen Solutions Inc. dba Frozen Refrigeration	5	\$	75,388.13
Gain, Thomas Scott	1	\$	2,957.50
GFL Environmental Inc.	39	\$	501,378.19
Gilbert Parts Depot	2	\$	27.87
Goat Mountain Enterprises Ltd	2	\$	5,844.30
GoTo Technologies Canada Ltd.	1	\$	406.56
Gray Creek Store	4	\$	154.95
Guille, Pam	2	\$	2,730.00
Guillevin International Inc	7	\$	1,468.07
Gwil Industries Inc.	1	\$	2,357.25
Hach Sales and Service Canada Ltd	1	\$	8,112.16
Hall Printing	3	\$	2,608.69
Haul-All Equipment Ltd.	1	\$	17,402.69
Heritage Roofing & Sheet Metal Ltd.	1	\$	3,109.05
Hewgill, Mathew	1	\$	125.00
Highland Consulting Ltd	3	\$	21,206.86
Hi-Pro Sporting Goods Ltd	1	\$	2,034.59
Hitchon, William DBA: 5th Gear	1	\$	2,900.00
Holeshot Originals	1	\$	1,638.00
Hub Fire Engines & Equipment Ltd	1	\$	70.86
Hume Hotel	1	\$	253.00
HuskyPro	1	\$	1,311.77
Hywood Truck & Equipment Ltd	7	\$	6,749.14
I.T. Blueprint Solutions Consulting Inc.	7	\$	26,129.25
ICESoft Technologies Holding Ltd	1	\$	2,800.00
Industrial Alliance Insurance and Financial Services Inc.	2	\$	1,828.46
Infosat Communications	1	\$	235.28
Inland Allcare	14	\$	7,859.90
Inland Kenworth (Castlegar)	6	\$	8,227.16
Insight Canada Inc.	1	\$	4,566.33
Insurance Corporation of BC	1	\$	18.00
Interior Health Authority - Environmental Health	2	\$	294.00
Iron Mountain	1	\$	26.20
Jacobs Snow & Mow	2	\$	100.00
Jaguar Plumbing & Heating	1	\$	462.00
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	29	\$	2,379.86
Jennifer Wickwire	3	\$	1,145.00
Johnny's Grocery & Gas Sales	1	\$	68.12
Jotform Canada Inc.	1	\$	18,263.67
Justice Institute Of Bc	3	\$	26,638.58
Kal Tire (Castlegar)	1	\$	1,651.90
Kal Tire (Nelson)	1	\$	220.51
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	194.33
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	74.11
Kaslo Home Hardware	1	\$	47.01
Kaslo Infonet Society	3	\$	377.00
Kaslo, Village Of	2	\$	130.92
Kathy Gordon's Cleaning Services	6	\$	940.50
KB Plumbing & Heating Ltd.	2	\$	101,119.16
Kelly's Maintenance and Services	1	\$	2,625.00
Kemlee Equipment Ltd	2	\$	126.31
Kendrick Equipment (2003) Ltd	1	\$	228.48
Kennlyn Enterprises	2	\$	827.68
Kerr Wood Leidal Consulting Engineers	1	\$	1,575.00
Kilburn, Jackie	1	\$	2,250.00
Kite Refrigeration	1	\$	2,991.48
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	732.16
Kokanee Fire & Safety Ltd.	1	\$	343.88
Kokanee Park Marine Ltd	1	\$	3,150.00
Kootenay Carshare Cooperative	3	\$	3,342.51
Kootenay Communications Ltd	1	\$	755.05
Kootenay Glass & Mirror Ltd	3	\$	624.07
Kootenay Industrial Supply Ltd	23	\$	5,438.79
Kootenay Plumbing Supply Ltd.	1	\$	1,322.54
Kootenay Valley Water & Spas	4	\$	179.00
Kyle Parks Arborist	1	\$	1,050.00
Lectric Ave Electronics	2	\$	483.81
Lesperance Mendes	1	\$	8,402.24
LexisNexis Canada Inc.	1	\$	805.30
Lidstone & Company	24	\$	18,808.20
Lifesaving Society (Burnaby)	13	\$	6,569.41
Lordco Parts Ltd	10	\$	1,866.18
Lynne Betts & Associates	1	\$	1,040.14
M.J Fabrication & Maintenance Welding	2	\$	9,213.25
Main Jet Motorsports Inc	3	\$	2,265.17
Mannama, Miikael	1	\$	248.00
Martech Motor Winding Ltd	2	\$	4,699.48
Masse Environmental Consultants Ltd.	7	\$	4,397.40
Maxon Holdings Ltd. DBA Arrow Lakes Ready Mix	1	\$	1,528.80
Mayday Electric Ltd	3	\$	2,383.06
Mid Town Motors	1	\$	187.38
Mills Office Productivity	6	\$	916.87
Minister of Finance	3	\$	11,779.63
Minister Of Finance - Product Distribution Centre	3	\$	707.80
Mitchell Supply Ltd	12	\$	588.70
Mondia, Anthony	1	\$	452.72



All Other Vendors	Number of Payments		Value
	1,205	\$	
			<b>3,724,014</b>
Morrow Bioscience Ltd	1	\$	13,763.40
Mountain Mechanical Sales & Services Ltd.	2	\$	1,755.87
MPE Engineering Ltd.	2	\$	7,670.78
Nakusp, Village Of	3	\$	91,625.98
Nanaimo, City of	16	\$	5,308.28
Napa Auto Parts (Nelson)	7	\$	1,429.28
Navigata Communications Ltd. dba ThinkTel	1	\$	19.65
Nelson Building Centre Ltd	36	\$	2,635.50
Nelson Farmers Supply Ltd	9	\$	398.03
Nelson Ford Sales (2003) Inc.	1	\$	1,733.82
Nelson Hydro	24	\$	51,115.36
Nelson Leafs Hockey Society	1	\$	5,197.50
Nelson Medical Clinic Inc	1	\$	51.00
Nelson Toyota	3	\$	2,149.00
Nelson, City Of	6	\$	4,360.49
New Denver, Village Of	1	\$	74,174.98
Northtown Rental & Sales	1	\$	107.52
Nurdy-Forfire Emergency Graphics Ltd.	1	\$	906.52
Orkin Canada Corporation	2	\$	313.78
Oso Negro	1	\$	86.75
Overland West Freight Lines Ltd	4	\$	4,955.93
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	2	\$	92.50
Paragon Micro Canada	2	\$	296.72
Parslow Lock & Safe Ltd.	1	\$	80.60
Passmore Laboratory Ltd	5	\$	1,150.00
Pennywise	1	\$	686.22
Perrin, Marilyn	1	\$	500.00
Peterbilt Pacific Inc.	4	\$	1,007.01
Phoenix Designs & Apparel	1	\$	315.96
Pitney Bowes	1	\$	106.38
Plumb Local Plumbing & Construction LTD	1	\$	384.07
Points West Technologies Ltd.	1	\$	386.99
Prestige Lakeside Resort	1	\$	253.00
Purulator Inc	4	\$	320.90
Pyramid Building Supplies	9	\$	515.11
R.D. of Fraser-Fort George	1	\$	136,872.27
Radwell International Canada Automation ULC	2	\$	4,074.63
Ramtech Environmental Products	1	\$	4,497.37
Read Jones Christoffersen Ltd.	2	\$	12,356.53
Regional District of East Kootenay	1	\$	15,000.00
Regional District of Kootenay Boundary	1	\$	200.00
Reliance Office Services Ltd	1	\$	2,415.00
Rescue Canada Resource Group Inc	2	\$	11,784.19
Reward Construction LTD.	1	\$	182,104.33
Rfs Canada	3	\$	2,700.99
Ricoh Canada Inc	2	\$	209.37
Riondel Cable Society	3	\$	560.00
Riverside Farm	2	\$	8,216.04
Roadpost Inc. T46274	2	\$	871.70
Roblee Trucking	1	\$	283.50
Rocky Mountain Agencies	4	\$	10,474.84
Rocky Mountain Phoenix	3	\$	6,847.82
Rogue	1	\$	2,613.60
Roth IAMS	2	\$	2,120.20
RVTD Enterprises Ltd DBA Castle Bowl	1	\$	85.00
Salmo Valley Youth & Community Centre	1	\$	866.67
Selkirk Security Services Ltd	5	\$	356.18
Seminoff, Michelle	4	\$	7,800.00
Sfj Inc	1	\$	3,428.25
Shaw Buisness A division of Shaw Telecom G.P.	2	\$	2,312.09
Shaw Cable	25	\$	3,617.57
Sherwin-Williams Canada Inc.	1	\$	767.65
Sherwood Trophies Signs Sportswear & More	2	\$	1,559.71
Shopa'S Excavating Ltd	2	\$	26,500.45
Sierra Stone West Kootenay	1	\$	5,056.80
Silverton Building Supplies Ltd	1	\$	125.26
Simon's Garage Door Services	3	\$	48,167.84
Sinclair, Alexander	2	\$	2,973.86
Sk Electronics Ltd	20	\$	4,977.55
Skyway Hardware	2	\$	254.85
Slocan Park Community Hall Society	2	\$	1,174.75
Slocan Valley Home Hardware	3	\$	66.21
SLR Consulting (Canada) Ltd.	8	\$	53,027.49
SMP	1	\$	283.85
SOS 4 Kids Inc	1	\$	212.40
Spartan Controls Ltd	1	\$	1,037.40
Speedpro Signs	7	\$	5,320.44
Speedpro Signs (Trail)	2	\$	349.44
Sperling Hansen Associates Inc	1	\$	861.46
SRK Consulting (Canada) Inc.	2	\$	14,299.44
Stafford Welding	6	\$	4,231.50
Sterling Backcheck Canada Corp.	1	\$	155.30
Stewart Mcdannold Stuart	2	\$	1,820.00
Strong Data Inc.	1	\$	1,808.80
Summit Truck & Equipment Repair	3	\$	6,746.45
Summit Valve & Controls (BC) Inc.	1	\$	1,848.00
Sun Life Assurance Company of Canada	2	\$	2,795.42
Sundry Vendor	51	\$	42,712.56
Sunset Custom Blinds & Spas Ltd.	1	\$	3,245.76
Superior Propane	1	\$	39.90
Taghum Shell (1997)	33	\$	3,365.47
Tarrys & District Community Hall Society	1	\$	100.00
Telus Communications Inc	8	\$	20,106.57
Telus Communications Inc. Mascon by Telus	4	\$	291.20
Telus Mobility	1	\$	8,726.13

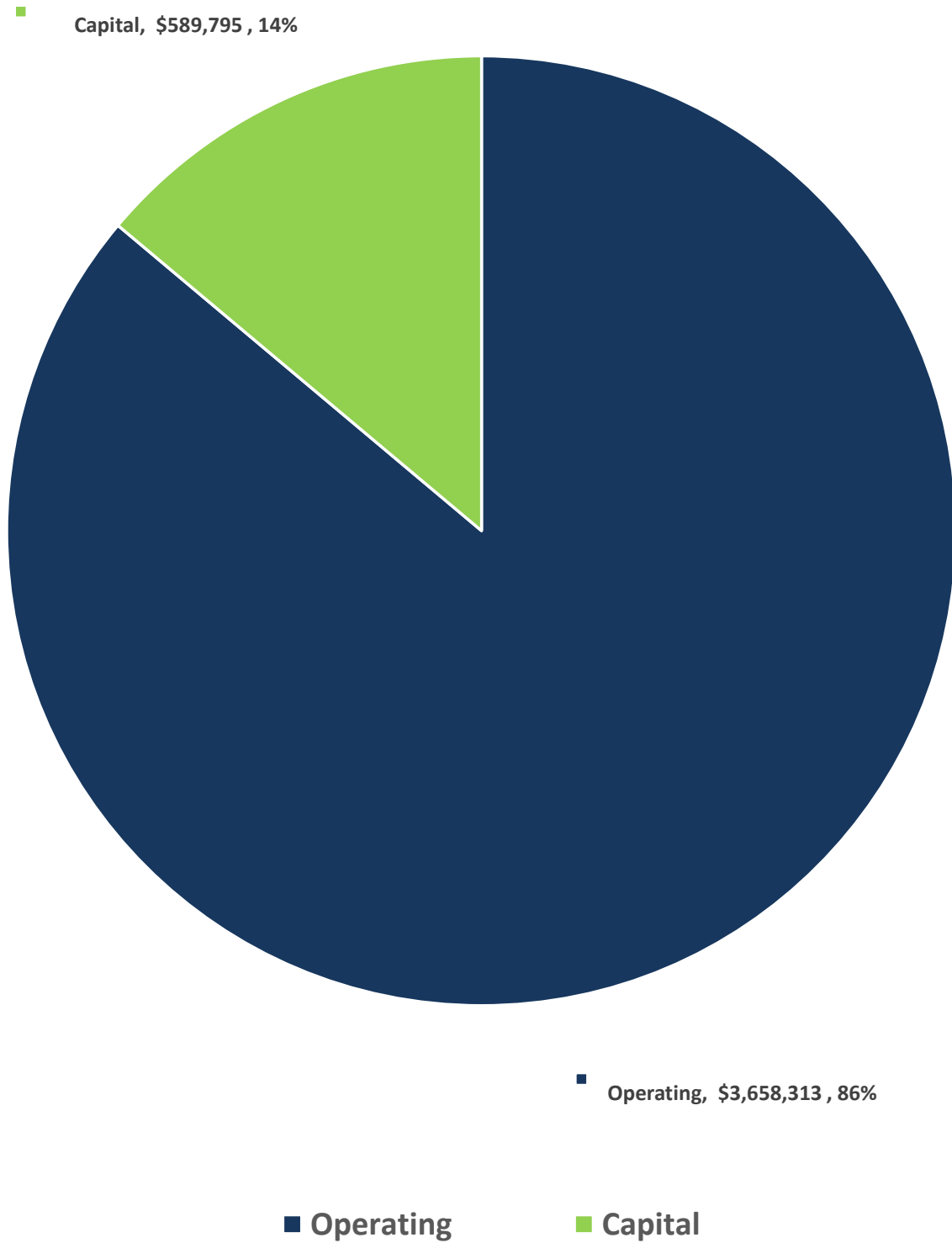
All Other Vendors	Number of Payments		Value
	1,205	\$	
Tenaquip Industrial Distribution	2	\$	293.91
Terus Construction Ltd.	1	\$	591.36
The Adventure Hotel	1	\$	122.73
The ATACC Group Ltd.	2	\$	5,350.00
The Corporation of the Village of Salmo	1	\$	68,350.97
Thiele, Dustin	3	\$	800.00
ThinkTel	2	\$	658.45
Tip-it Waste Solutions Kootenay	2	\$	1,820.70
Transform Compost Systems	1	\$	3,150.00
Tratech Mechanical Ltd	3	\$	4,248.41
Tremlock Properties Ltd	3	\$	2,763.39
Tri City Pumps & Power	3	\$	35,309.40
Trican Filtration Group Inc.	3	\$	42,826.95
TST Canada	1	\$	500.21
Tu-Dor Lock & Safe Ltd	10	\$	1,654.90
Twin Rivers Controls Ltd	2	\$	704.55
Uline Canada Corporation	2	\$	834.77
Universal Handling Equipment Company Ltd	1	\$	43,262.80
Ups Canada	1	\$	196.93
Vallen Canada Inc	1	\$	499.04
Van Houtte Coffee Services	1	\$	295.67
Van Kam Freightways Ltd	5	\$	2,907.47
VH Sport Canada	6	\$	3,123.01
Vista Radio Ltd	2	\$	1,260.00
Vitalaire Canada Inc	4	\$	150.56
Vousden, Jodi	1	\$	1,500.00
Waste Management	14	\$	8,262.55
West Kootenay Boundary Regional Hospital District	1	\$	37,412.00
WEX Canada Ltd.	1	\$	4,174.70
WFR Wholesale Fire & Rescue Ltd	14	\$	11,417.21
Winlaw Hall Society	1	\$	125.00
Winlaw Mini-Mart	1	\$	323.93
Wood Wyant Inc	5	\$	2,731.91
Workplace Safety & Insurance Board	1	\$	265.75
Xplore Inc.	1	\$	117.04
Yellow Pages Group	1	\$	0.52
Yellowhead Road & Bridge	2	\$	31,720.88
Young Anderson Barristers & Solicitors	1	\$	84.00
ZOLL Medical Canada Inc.	1	\$	2,744.91
Zone West Enterprises Ltd	3	\$	637.28

# Grants by Type

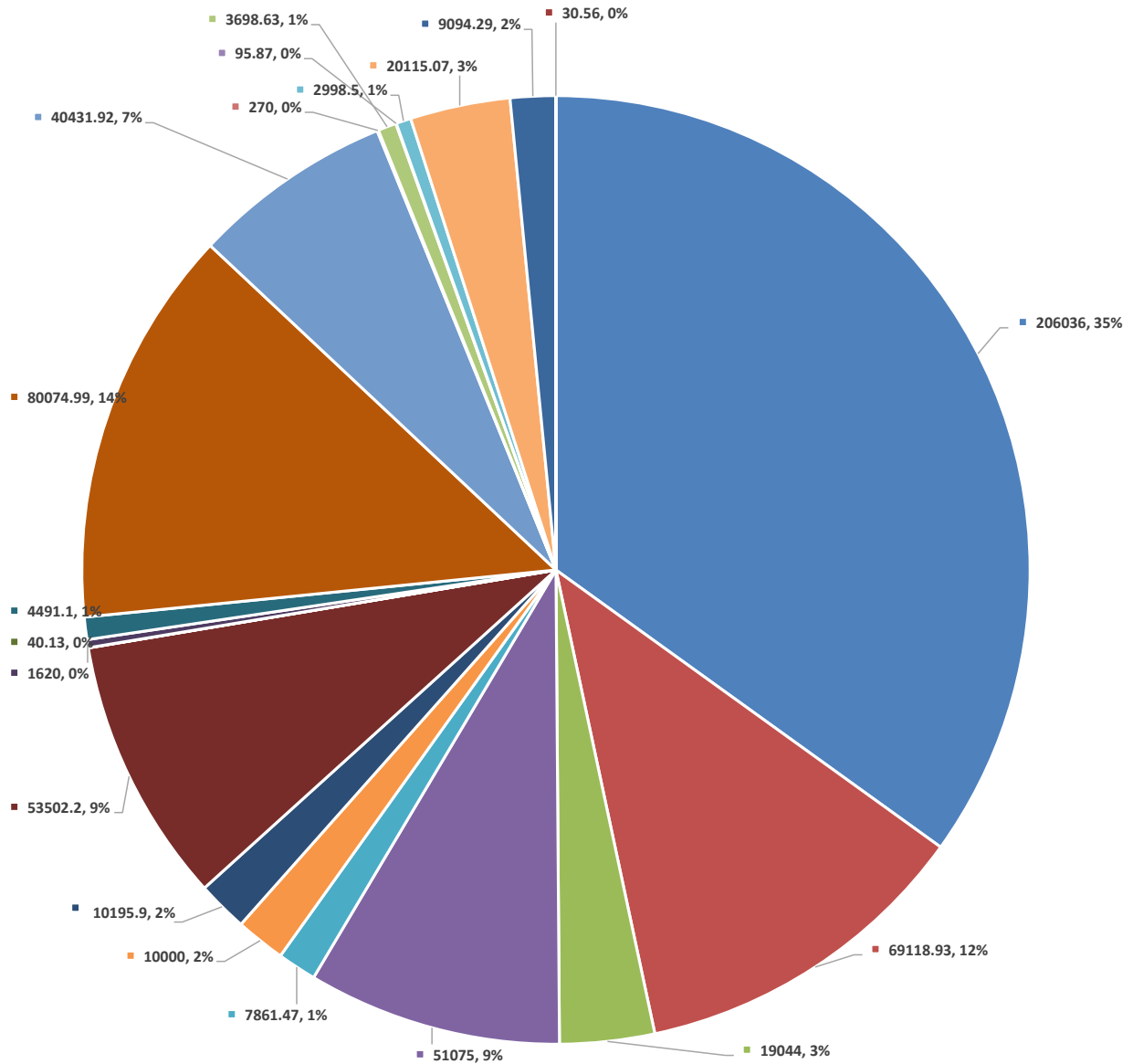


- Columbia Basin Trust
- Community Development
- Community Services
- Community Works
- Discretionary
- Financial Service
- Local Conservation Fund
- Parks
- RDCK
- Regional Directed Initiatives

## August 2023 Capital VS Operating Expenditures



# August 2023 Capital by Service



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Fire Protection-Area I (Tarrys, Pass Creek)
- Fire Protection-Areas E and F (Beasley, Blewett)
- Fire Protection-Areas H and I (Slocan Valley)
- General Administration
- Jaws of Life-Areas I and J
- Organics Program – Central & West Subregions
- Recreation Commission No.7-Salmo and Area G
- Recreation Commission No.8-Slocan and Area H
- Recreation Facility-Area A (Riondel)
- Recreation Facility-Creston and Areas B, C and Area A
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Water Utility-Area B (Arrow Creek)
- Water Utility-Area B (Erickson)
- Water Utility-Area E (Balfour)
- Water Utility-Area F (Duhamel Creek)
- Water Utility-Area G (Ymir)
- Water Utility-Area K (Edgewood)



# Corporate Officer's Report

Kootenay Local Conservation Fund Service  
Establishment Amendment (Area F) Bylaw No. 2810,  
2022 - Results

**Date:** September 5, 2023

**File No.:** 3900-30-2023

---

Below are the results of the Alternative Approval Process (AAP) that was undertaken to determine elector approval for the purpose of determining if electors in Electoral Area F wish the Board to proceed with the approval of Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area F) Bylaw No. 2810, 2022. A Bylaw to amend Regional District of Central Kootenay Local Conservation Fund Service Establishment Bylaw No. 2420, 2014 to include Electoral Area F as a participant.

The fair estimate of the total number of electors to whom the AAP applied was:	3388
The number of electors that were required to sign Electoral Response Forms was:	338
The number of Elector Response Forms received was	1
The number of Elector Response Forms verified as qualified electors	1

I hereby verify that elector approval was therefore obtained.

Originally signed by

Mike Morrison  
Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2810

---

A Bylaw to amend Regional District of Central Kootenay Local Conservation Fund Service Establishment Bylaw No. 2420, 2014 to include Electoral Area F as a participant.

---

WHEREAS the Regional District of Central Kootenay adopted Bylaw No. 2420, being the "Regional District of Central Kootenay Local Conservation Fund Service Establishment Bylaw No. 2420, 2014" for the purpose of establishing a Local Conservation Fund by collecting up to \$15 per parcel of land annually;

AND WHEREAS the Regional District of Central Kootenay deems it expedient to amend Bylaw No. 2420 and include Electoral Area F as a participant of the service;

AND WHEREAS pursuant of the *Local Government Act* participating area approval through Alternate Approval Process has been obtained;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 2 is deleted in its entirety and replace with the following:
  2. The Regional Board hereby establishes a service for the purpose of establishing a Local Conservation Fund in Electoral Areas A, D, E, F and H.
- 2 Section 3 is deleted in its entirety and replace with the following:
  3. The boundaries of the service area established by this bylaw are the boundaries Electoral Areas A, D, E, F and H and the service area is known as the "Local Conservation Fund Service Area".
- 3 Section 4 is deleted in its entirety and replace with the following:
  4. The participants in the service established under Section 2 of this bylaw are Electoral Areas A, D, E, F and H.
- 4 This Bylaw may be cited as "**Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area F) Bylaw No. 2810, 2022**".

READ A FIRST TIME this 17<sup>th</sup> day of March, 2022.

READ A SECOND TIME this 17<sup>th</sup> day of March, 2022.

READ A THIRDTIME this 16<sup>th</sup> day of February, 2023.

I hereby certify that this is a true and correct copy of the "Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment Bylaw No. 2810, 2022" as read a third time by the Regional District of Central Kootenay Board on the 16<sup>th</sup> day of February, 2023.



Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the 15<sup>th</sup> day of May, 2023.

ASSENT RECEIVED as per the *Local Government Act - Approval by Alternative Approval Process*.

ADOPTED this day of , 2023.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2904

---

A Bylaw to establish the Regional Accessibility Advisory Committee to assist in identifying, removing and preventing barriers concerning accessibility to individuals in or interacting with the Regional District of Central Kootenay.

---

WHEREAS the Regional Accessibility Advisory Committee is a Standing Committee of the Regional District of Central Kootenay (RDCK) Board established in accordance with the *Accessibility British Columbia Act*;

AND WHEREAS the Regional Accessibility Advisory Committee provides input and direction to the RDCK and municipalities within the RDCK on the development and updates of accessibility plans and establishing process for receiving public comments throughout the region based on inclusion and the removal of physical, virtual and attitudinal barriers;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### COMMITTEE ESTABLISHMENT

- 1 The Regional Accessibility Advisory Committee is hereby established.

### DEFINITIONS

- 2 In this bylaw:

**Act** means the *Accessibility British Columbia Act*.

**Board** means the Board of the Regional District of Central Kootenay.

**Committee** means the Regional Accessibility Advisory Committee established in this bylaw.

**Meeting Coordinator** means the person who is responsible for the preparations of the Committee meetings including the agendas and minutes as established by this bylaw.

**Municipality/Municipal** means any of the nine municipalities within the RDCK that are without an Accessibility Advisory Committee, as per Schedule A of this bylaw.

**Public Notice Posting Places** means the RDCK website, RDCK social media sites and the Notice Board located at RDCK offices.

**RDCK** means the Regional District of Central Kootenay.

## **DELEGATION OF AUTHORITY**

- 3** The Committee is a subordinate advisory body to the Board with no specific powers delegated to it by the Board.

## **PURPOSE**

- 4** The Committee shall advise the RDCK/Municipality on identifying, preventing, and eliminating barriers related to accessibility to people with disabilities in regional/Municipal programs, services, initiatives and facilities. The Committee plays a pivotal role in helping the RDCK/Municipality come to be accessible and promote public engagement in accordance with the *Act*.

## **MEMBERSHIP**

- 5** (1) The Committee shall consist of up to a maximum of twelve (12) members appointed by the Board. The Committee will endeavour to maintain the following membership criteria:
  - (a) One (1) RDCK Electoral Area Director;
  - (b) One (1) RDCK Municipal Director;
  - (c) a maximum of seven (7) and a minimum of five (5) persons with disabilities or individuals who support or represent organizations that support persons of disabilities;
  - (d) One (1) Indigenous community representative; and
  - (e) Two (2) community members-at-large.
- (2) Directors have full voting rights on the Committee. In the absence of the Director, the Alternate Director for the Electoral Area or Municipality may take the place of, vote and generally act in all matters on behalf of the absent Director.

## **MEMBERSHIP APPOINTMENTS**

- 6** (1) The RDCK shall place advertisements in publications and on the Public Notice Posting Places to notify the public about any vacant positions on the Committee.
- (2) The Committee members whose term has not expired, shall review all applications and recommend to the Board the names of candidates for appointment to the Committee. In the event, the Committee does not meet quorum, the Board shall make the appointment recommendation.
- (3) All members of the Committee shall be appointed by resolution of the Board.
- (4) All members may be reappointed at the discretion of the Board.

- (5) The Board may, at any time, by an affirmative vote of not less than two-thirds (2/3) of the members present at the Board meeting, terminate the appointment of any or all members of the Committee.

#### **MEMBERSHIP TERM**

- 7 (1) Committee members shall be appointed up to a two (2) year term.
- (2) Terms shall vary, with half of the member's terms expiring a year prior to the other half.
- (3) Members are expected to commit to attending meetings as required. Substitute members will not be permitted unless they are appointed as an alternate.
- (4) A member of the Committee who misses three (3) consecutive meetings without the approval of the Chair or without reason satisfactory to the Committee shall be deemed to have resigned, at which time the Committee shall notify the Board in writing in order to appoint a new member.
- (5) In the event of the death, resignation or disqualification of a member of the Committee, the Board may appoint a new member.

#### **REMUNERATION**

- 8 Members of the Committee shall serve without remuneration.

#### **DUTIES OF THE COMMITTEE**

- 9 In accordance to the *Act* the Committee shall:
  - (a) Identify accessibility and inclusion barriers that RDCK/Municipality staff and community members experience or may experience in the course of interacting with the RDCK/Municipality in the following areas:
    - (i) Employment;
    - (ii) Delivery of programs and services;
    - (iii) RDCK/Municipal Facilities;
    - (iv) Transportation; and
    - (v) Information and Communications.
  - (b) Advise the RDCK/Municipality on the preparation, implementation and effectiveness of its accessibility plans;
  - (c) Review and work with staff to update the RDCK/Municipality's accessibility plan at least every three (3) years;
  - (d) Review and work with staff to development a mechanism for public feedback on accessibility.

## MEETINGS AND STRUCTURE

- 10** (1) All business of the Committee shall be conducted through the forum of a duly constituted meeting. The Committee is not permitted to delegate their duties to a sub-committee.
- (2) Committee meetings held on behalf of a Municipality will work directly with the Municipal staff and will follow the meeting procedures of the Municipality. Each municipality is responsible for reporting to their respective Municipality and to take any resolutions and recommendations from the Committee to their Council.
- (3) Committee meetings held for regional accessibility will be in accordance to the RDCK Procedure Bylaw and no act or other proceeding of the Committee shall be valid unless it is authorized by resolution adopted at a duly constituted meeting of the Committee or a resolution of the Board.
- (4) Committee meetings held for RDCK accessibility will abide by the following:
- (a) All meetings will be open to the public, be held in a publicly accessible meeting place, and must provide a remote attendance option.
  - (b) The Committee shall meet a minimum of four (4) times in a year, or as otherwise convened.
  - (c) Administrative and Meeting Coordinating functions for the Committee are determined by Corporate Administration;
  - (d) The Meeting Coordinator shall provide the meeting dates and times to the Corporate Administration department to add to the RDCK website;
  - (e) Prior to each Committee meeting, the Meeting Coordinator shall prepare an agenda, which shall be circulated to the Committee members and the public at least 48 hours in advance. The Committee may waive the requirement for advance notice of the agenda in emergency situations requiring a special meeting.
  - (f) No meeting may proceed without quorum or the Chair/Acting Chair. If there is no quorum of the Committee within 30 minutes of the scheduled time for the meeting, the meeting must be postponed to the next meeting or rescheduled.

## SEVERABILITY

- 11** If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

## CITATION

- 12** This Bylaw may be cited as “**Regional Accessibility Advisory Committee Bylaw No. 2904, 2023.**”

READ A FIRST TIME this 17<sup>th</sup> day of August, 2023.

READ A SECOND TIME this 17<sup>th</sup> day of August, 2023.

READ A THIRD TIME this 17<sup>th</sup> day of August, 2023.

ADOPTED this 17<sup>th</sup> day of August, 2023.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer

## **SCHEDULE A**

The Committee will advise the RDCK, and support any of the municipalities within the regional district who are unable to form their own Accessibility Advisory Committees due to the small size of their communities or due to having difficulties finding volunteers to meet the requirements in accordance to the Act.

The Committee is the standing committee for the RDCK and the following municipalities:

- Town of Creston
- Village of Naksup
- Village of Salmo
- Village of Silverton
- Village of Slocan

## Angela Lund

---

**From:** Admin <admin@villageofslocan.ca>  
**Sent:** August 17, 2023 2:26 PM  
**To:** Angela Lund  
**Cc:** Jessica Lunn  
**Subject:** RE: ACTION REQUIRED: Bylaw 2904: Regional Accessibility Advisory Committee

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** BOARD

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

Hi Angela!

I'm pleased to announce that at the regular meeting of July 10<sup>th</sup>, Slocan Council passed the following resolution:

*"That Council support participating in a Regional Accessibility Advisory Committee, as proposed by the Regional District of Central Kootenay."*

My apologies for the late response.  
Please advise if you require anything further.

Thank you!

*Michelle Gordon*

Chief Administrative Officer, Village of Slocan  
PO Box 50, 503 Slocan Street, Slocan BC, V0G 2C0  
P: 250.355.2277 | F: 250-355-2666 | [cao@villageofslocan.ca](mailto:cao@villageofslocan.ca)



The Village of  
**Slocan**

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---

**From:** Angela Lund <ALund@rdck.bc.ca>

**Sent:** June 23, 2023 8:52 AM

**To:** GRP\_Directors\_Municipal <GRP\_Directors\_Municipal@rdck.bc.ca>; Chris Barlow <cbarlow@castlegar.ca>; 'Tracey Butler' <tbutler@castlegar.ca>; Mike Moore <Mike.Moore@creston.ca>; Kirsten Dunbar <Kirsten.Dunbar@creston.ca>; 'Catherine Allaway' <allaway@kaslo.ca>; 'Ian Dunlop (CAO Kaslo)' <cao@kaslo.ca>; Wayne Robinson

<cao@nakusp.com>; 'Mark Tennant' <mtennant@nakusp.com>; 'swinton@nelson.ca' <swinton@nelson.ca>; Kevin Cormack <kcormack@nelson.ca>; Lisa Scott <cao@newdenver.ca>; James Heth <cao@salmo.ca>; 'Viv Thoss' <cao@silverton.ca>; Admin <admin@villageofslocan.ca>

**Subject:** ACTION REQUIRED: Bylaw 2904: Regional Accessibility Advisory Committee

Hello Directors and Municipal Staff,

At the June 15, 2023 RDCK Board meeting the following resolution was adopted:

387/23            *That the Board receive the draft Regional Accessibility Advisory Committee (RAAC) Bylaw No. 2904, 2023 for information, and that staff send the draft bylaw to the municipalities within the regional district requesting a response indicating their interest in utilizing the RAAC by **August 7, 2023.***

Further to the request at the Board meeting to clarify whether or not RDCK staff are available to present to municipal councils on the RAAC please note the following from Mike Morrison, Corporate Officer:

1. The Accessible British Columbia Act prescribes that all local governments have an obligation to meet the requirements of the Accessible British Columbia Act (Act). The three requirements of the Act are to:
  1. Form an Accessibility Committee;
  2. Develop an Accessibility Plan; and
  3. Set up a mechanism to receive public comment on the plan and barriers to accessibility.
2. RAAC was proposed to facilitate smaller municipalities in satisfying the committee requirement where a municipality may not be able to achieve the specified committee membership representation on their own.
3. Regardless of whether a municipality opts to use the RAAC to meet that obligation under the Act, the creation of the plans and the receipt of public comments remains the responsibility of each local government.
4. The role of the RAAC is to advise the regional district (and participating municipalities) in identifying, removing, and preventing barriers to individual's interacting with the organization. The RAAC does not create the plans. Staff in the respective participating jurisdictions create the plans.
5. Staff in each municipality should bring the matter forward to their council to make a decision on whether or not that municipality should form their own committee or participate in the RAAC.
6. Given the limited scope of the municipal decision on this matter and other RDCK project priorities at this time we are unable to assign RDCK staff resources to attend council meetings on this matter.
7. Considering the additional complexity of having multiple municipalities participate in the RAAC, RDCK staff strongly recommend that the committee membership remain as described in the draft bylaw. Specifically, municipalities are discouraged from requesting that representatives from their municipality be added to the membership.

Overall, the Act introduces new compliance requirements to local governments on top of existing projects and workplans. This is important work and we take the requirements seriously. We do however need to ensure that the required work proceeds efficiently and effectively. Achieving this may mean that not all of the asks from the municipalities may be met.

If you have any questions please email me and do not create a new discussion thread by "replying all".

Thank you and have a great weekend.



## Angela Lund | Deputy Corporate Officer

**Regional District of Central Kootenay**

**Phone:** 250.352.8160 | **Fax:** 250.352.9300

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**rdck.ca**



# Board Report

<b>Date of Report:</b>	August 30, 2023
<b>Date &amp; Type of Meeting:</b>	September 14, 2023 Open Board Meeting
<b>Author:</b>	Tom Dool, 2023
<b>Subject:</b>	West Transit Services Committee Bylaw 2909, 2023
<b>File:</b>	3200/10
<b>Electoral Area/Municipality:</b>	Electoral Areas A, D, E, F, G, H, I, J, K, Kaslo, Nakusp, Silverton, New Denver, Slocan, Castlegar, Nelson, and Salmo

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is:

1. To inform the Board that there were no comments submitted regarding West Transit Services Committee Bylaw 2909, 2023
2. To recommend that West Transit Services Committee Bylaw 2909, 2023 be given three readings and adoption
3. To recommend a date for the first meeting of the West Transit Services Committee

## SECTION 2: BACKGROUND/ANALYSIS

### BACKGROUND

At the February 17<sup>th</sup>, 2022 Open Board Meeting the Board received a report from staff regarding the need for changes to the governance of those Regional District services which fund West Kootenay Transit. As per the recommendation in the report the Board resolved:

*(134/22) That the Board direct staff to prepare a report regarding governance options for Regional District transit funding services S237 Transit Castlegar and Area, S238 Transit North Shore Slocan Valley, and S239 Transit Kootenay Lake West, specifically regarding the implementation of the West Kootenay Transit Future Service Plan, the apportionment of transit costs, and local government transit infrastructure.*

At the June 15<sup>th</sup>, 2023 Open Board Meeting the Board received a report from staff detailing the challenges with the current method of governance and proposing options to address those issues. As per the recommendations in the report the Board resolved:

*(396/23) That the Board direct staff to bring forward a report to the Board which outlines the necessary steps and proposed schedule for establishing a West Transit Service Committee.*

At the July 6<sup>th</sup>, 2023 Open Board Meeting the Board received a report from staff which include a draft of West Transit Services Committee Bylaw No. 2909, 2023, the necessary steps, and proposed schedule for establishing the committee. As per the recommendations in the report the Board resolved:

(466/23) That the Board receive the draft West Transit Service Committee Bylaw No. 2909, 2023 for information and that comments be submitted to staff no later than August 18, 2023.

**ANALYSIS**

Staff received no comments from the Board on the matter. The bylaw, as it is currently written, should now be given consideration by the Board for three readings and adoption.

Should the Board decide to proceed with the Bylaw as it currently stands it may also consider a recommendation regarding the date and time of the first committee meeting.

**SECTION 3: DETAILED ANALYSIS**

**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

Costs associated with the proposed committee include meeting stipends and expenses in accordance with the RDCK Chair and Directors Remuneration Bylaw. The distribution of those cost will be based on the distribution of annual operating hours to the Regional District transit services funding those hours.

Figure 1. Apportionment of Committee Costs

Service	Apportionment
Castlegar & Area Transit (S237)	24%
North Shore Slocan Valley (S238)	37%
Kootenay Lake West (S239)	39%

The proposed apportionment of associated stipend and committee related expenses addresses the participation of Electoral Areas E, F, H, I, J, Castlegar, and the Village of Slocan in multiple transit funding services.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

Meetings of the Transit West Services Committee will be held in accordance with Part 15 of Procedure Bylaw No 2576, 2019 including the election of the Committee Chair and Vice-Chair at the inaugural meeting.

**3.3 Environmental Considerations**

None at this time.

**3.4 Social Considerations:**

None at this time.

**3.5 Economic Considerations:**

None at this time.

**3.6 Communication Considerations:**

None at this time.

**3.7 Staffing/Departmental Workplan Considerations:**

Due to Boardroom availability, the timing of the West Kootenay Transit Committee meeting on September 26<sup>th</sup>, and the Board Agenda deadline the recommended date for the first Transit Services West Committee meeting would Wednesday October 4<sup>nd</sup>, 2023.

### **3.8 Board Strategic Plan/Priorities Considerations:**

The establishment of the West Transit Services Committee further demonstrates the Boards commitment to excellence in governance and service delivery.

## **SECTION 4: OPTIONS & PROS / CONS**

**Option 1. That the Board give three readings and adoption to West Transit Services Committee Bylaw 2909, 2023; and further that the inaugural meeting of the West Transit Service Committee be held from 2-4pm on Wednesday October 4th at 202 Lakeside Drive in Nelson, BC.**

### Advantages

Establishment of the committee:

- Facilitates consideration of the 32 service options specified in the West Kootenay Transit Future Service Plan;
- Allocates sufficient time and resources to the development of values based objectives for public transit;
- Creates a formal venue for the engagement of transit stakeholders; and
- Provides a forum for detailed discussion regarding apportionment and budgetary matters related to transit services.

Holding the inaugural meeting on a date that ensure the committee has access to West Kootenay Transit Committee minutes and that the committee minutes will be on the next Board agenda will facilitate timely decision making.

### Disadvantages

- None

**Option 2. That the Board give three readings and adoption to West Transit Services Committee Bylaw 2909, 2023; and further that the inaugural meeting of the West Transit Service Committee be held from [insert date and time] at 202 Lakeside Drive in Nelson, BC.**

### Advantages

Establishment of the committee:

- Facilitates consideration of the 32 service options specified in the West Kootenay Transit Future Service Plan;
- Allocates sufficient time and resources to the development of values based objectives for public transit;
- Creates a formal venue for the engagement of transit stakeholders; and
- Provides a forum for detailed discussion regarding apportionment and budgetary matters related to transit services.

### Disadvantages

- Depending on the date of the proposed first meeting the Committee may not be able to receive important information from West Kootenay Transit Committee or relay its recommendations to the Board in a timely fashion.

**Option 3. That the Board direct staff to take no further action on the matter until [insert requirement].**

Advantages

- None given that no comments received during the comment period.

Disadvantages

- the committee will not have the opportunity to offer considerations regarding matters that will inform the development of 2024 transit budget.
- Discussion of transit related matters will continue to happen in a curtailed fashion at General Open Board meetings.

**SECTION 5: RECOMMENDATIONS**

1. That the West Transit Services Committee Bylaw 2909, 2023 be read a FIRST, SECOND, and THIRD time by content.
2. That the West Transit Services Committee Bylaw 2909, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
3. That the inaugural meeting of the West Transit Service Committee be held at 2:00 p.m. on Wednesday October 4<sup>th</sup>, 2023 at 202 Lakeside Drive in Nelson, BC.

Respectfully submitted,  
Tom Dool, Research Analyst

**CONCURRENCE**

Manager of Corporate Administration – Mike Morrison **Approved**  
Chief Administrative Officer – Stuart Horn **Approved**

**ATTACHMENTS:**

Attachment A – West Transit Services Committee Bylaw 2909, 2023

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2909

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A Bylaw to establish the West Transit Committee as the forum for the consideration of transit service issues within the West Kootenay Transit service area of the Regional District of Central Kootenay.

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WHEREAS the West Transit Committee is a Standing Committee of the RDCK Board established in accordance with the *Local Government Act*;

AND WHEREAS the West Transit Committee enacts many of the governance functions previously enacted at the Board of the RDCK;

AND WHEREAS the West Transit Committee streamlines the overall governance functions for transit funding services and strengthens the role of the Board as the final decision-making body for transit matters;

AND WHEREAS the West Transit Committee exists to provide a dedicated forum for the consideration of service levels, the develop of service objectives, consideration of budgetary matters, engagement with the ridership of the RDCK, development of transit related policy and standards, and for strengthening the asset management objectives of the RDCK;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### COMMITTEE ESTABLISHMENT

- 1 The West Transit Committee is hereby established.

### DELEGATION OF AUTHORITY

- 2 The West Transit Committee is a subordinate advisory body to the RDCK Board with no specific powers delegated to it by the Board.

### APPLICATION

- 3 (1) The West Transit Committee will consider matters related to the following transit funding services:

S239 Transit Kootenay Lake West  
S238 Transit Slokan Valley North Shore  
S237 Transit Castlegar and Area

## **MEMBERSHIP**

- 4** (1) The West Transit Committee is comprised of all RDCK Directors who represent an electoral area or municipality that is a participant in an RDCK transit service that funds the operation of West Kootenay Transit.
- (2) A Chair for the West Transit Committee will be elected annually in accordance with the RDCK Procedures Bylaw.
- (3) RDCK Directors who are not members of the West Transit Committee may attend any open meeting of the Committee as non –voting members, and be invited to participate in any discussion at the discretion of the Chair.

## **REMUNERATION**

- 5** The West Transit Committee members are paid meeting stipends and expenses in accordance with the RDCK Chair and Directors Remuneration Bylaw.

## **DUTIES OF THE COMMITTEE**

- 6** The West Transit Committee is assigned to the following duties by the RDCK Board:
  - (a) Consider and provide general direction to staff on matters related to the administration of RDCK transit services;
  - (b) Consider specific transit-related matters not directly associated with the administration of RDCK transit services, as may be directed by the Board from time to time;
  - (c) Review and comment on draft reports, studies, policies, programs, legislation and other initiatives considered relevant to the scope of RDCK transit services;
  - (d) Review and make recommendations to the Board on transit system objectives;
  - (e) Review criteria for evaluating transit service options and make recommendations to the Board regarding those options;
  - (f) Provide input and direction regarding Transit Future Service Plan options for inclusion in the budget development process;
  - (g) Review and make recommendations regarding staffing levels funded by transit services;
  - (h) Provide input and direction to staff on developing annual budgets and work plans for transit services;
  - (i) Receive delegations and consider input regarding local transit system service levels;
  - (j) Develop standards and policies applicable to RDCK transit infrastructure for consideration by the Board;
  - (k) Review and make recommendations on asset management plans for RDCK transit services;
  - (l) Review and recommend priorities for grant application intakes related to RDCK transit services;
  - (m) Any other matters assigned by resolution of the RDCK Board.







# Board Report

**Date of Report:** August 30, 2023  
**Date & Type of Meeting:** September 14, 2023 Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Election and Assent Vote Amending Bylaw 2911, 2023  
**File:** 3200/10  
**Electoral Area/Municipality:** All Rural Electoral Areas and Municipalities

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board consideration regarding proposed amendments to Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022. These amendments are intended to further enfranchise electors by improving the opportunity to vote through mail in ballot.

This report recommends that Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023 be given three readings and adoption.

## SECTION 2: BACKGROUND/ANALYSIS

### Background

At the April 21<sup>st</sup>, 2022 Open Board Meeting the Board resolved (248/22) and (249/22)

*248/22 That the Regional District of Central Kootenay Election and Assent Voting Bylaw 2823, 2022 be read a FIRST, SECOND, and THIRD time by content to repeal and replace the Local Government Elections & Other Voting Conduct Bylaw 998, 1993.*

*249/22 That the Regional District of Central Kootenay Election and Assent Voting Bylaw 2823, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.*

The repeal replacement of Bylaw 998, 1993 updated the legislative framework for how the Regional District holds elections and assent votes. The new bylaw, Election and Assent Voting Bylaw 2823, 2022, improved alignment with Local Government Act, addressed best practices on the part of local government, and further enfranchised the electorate by increasing opportunities for participation through mail-in ballots.

Having worked with the framework provided by Election and Assent Voting Bylaw 2823, 2022 during the 2022 Local Government Elections and the 2022 Electoral Area H Local Conservation Fund Assent vote staff noted some opportunities for improvement in the bylaw. The proposed amendment addresses these opportunities.

### Analysis

The proposed changes to the bylaw are found in Election and Assent Voting Amendment Bylaw No. 2911, 2023 Schedule A – Mail Ballot Voting Procedures. The proposed amendment seeks to replace Schedule A with an updated version.

During previous election and assent vote opportunities staff noted that the bylaw constrained the ability to provide mail in ballots to the electors prior to the advanced voting period. This is not a requirement of the local government nor does it create an unfair opportunity for an initiative or candidate. Staff updated Section 1(2) of the bylaw to specify that mail in ballots may be provided up to two (2) days in advance of the General Voting Day. This allows the Chief Elections Officer to distribute mail in ballots shortly after receiving the ballots from the printer thereby increasing voting opportunities.

It was noted by staff the bylaw was not clear regarding the hand delivery of mail-in ballots to the Chief Elections Officer to a polling station. To clarify Section 2(d) Voting procedures was updated to specify delivery to locations as opposed to addresses. Locations and times for valid mail in ballot delivery will be included within the mail order ballot package.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

None at this time.

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The Local Government Act under Part 3, Section 330, and Section 8(4) makes provision for the Regional District to, by bylaw, regulate various aspects the election and assent vote processes.

#### 3.3 Environmental Considerations

None at this time.

#### 3.4 Social Considerations:

Enhancing the opportunity for mail-in ballot participation further enfranchises those members of the electorate that face a variety of barriers to participating in the conventional voting process.

#### 3.5 Economic Considerations:

None at this time.

#### 3.6 Communication Considerations:

None at this time.

#### 3.7 Staffing/Departmental Workplan Considerations:

None at this time.

#### 3.8 Board Strategic Plan/Priorities Considerations:

Amending Election and Assent Voting Bylaw No. 2823, 2022 to further enfranchise the electorate demonstrates the Boards commitment to excellence in governance and service delivery.

## SECTION 4: OPTIONS & PROS / CONS

**Option 1. That Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023 be given three readings and adoption.**

### Advantages

- Further enfranchises the electorate through greater opportunity for mail-in ballots
- Clarifies the process of mail-in ballot submission

### Disadvantages

- None

**Option 2. That staff take no further action on the matter until such time as...**

### Advantages

- None

### Disadvantages

- While the current bylaw is compliant with the Local Government Act it does not address the noted areas of potential improvement.

## SECTION 5: RECOMMENDATIONS

1. That the *Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023* be read a FIRST, SECOND, and THIRD time by content.
2. That the *Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,  
Tom Dool, Research Analyst

## CONCURRENCE

Manager of Corporate Administration – Mike Morrison  
Chief Administrative Officer – Stuart Horn

Approved  
Approved

### **ATTACHMENTS:**

Attachment A – Election and Assent Voting Amendment Bylaw No. 2911, 2023

Attachment B – Election and Assent Voting Bylaw No. 2823, 2022 (Sections in Schedule A that are revised are highlighted)

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2911

A Bylaw to amend Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022 to extend mail-in ballot opportunities and provide further direction on the content of the ballot.

WHEREAS in accordance to the Local Government Act, a regional district may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

AND WHEREAS the Board of the Regional District of Central Kootenay has adopted Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it appropriate to amend Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022 to extend mail-in ballot opportunities and provide further direction on the content of the ballot;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022 is hereby amended as follows:

By deleting the Schedule A – Mail Ballot Voting Procedures attached to Bylaw No. 2823 and replacing it with the attached Schedule A.

- 2 This Bylaw may be cited as “Regional District of Central Kootenay Election and Assent Voting Amendment Bylaw No. 2911, 2023.”

READ A FIRST TIME this 14th day of September, 2023.

READ A SECOND TIME this 14th day of September, 2023.

READ A THIRD TIME this 14th day of September, 2023.

ADOPTED this 14th day of September, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

## **ELECTION AND ASSENT VOTING AMENDMENT BYLAW NO. 2911, 2023**

### **SCHEDULE A – MAIL BALLOT VOTING PROCEDURES**

#### **APPLICATION PROCEDURE**

- 1** (1) An Elector wishing to vote by mail ballot shall apply by giving their name and address to the Chief Election Officer or their delegate, during the period commencing 1 month before General Voting Day and ending at 4:00 pm two (2) days before general voting day.
- (2) Upon receipt of a request for a mail ballot, the Chief Election Officer or designate shall, up to two (2) days before General Voting Day:
  - (a) make available to the Applicant, a mail ballot package as specified in Section 110 of the *Act*; and
  - (b) immediately record (and, upon request, make available for inspection) the name and address of the Elector to whom the mail ballot package was issued.

#### **VOTING PROCEDURE**

- 2** (1) To vote using a mail ballot, the Elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.
- (2) After marking the ballot, the Elector shall:
  - (a) place the ballot in the secrecy envelope provided and seal the secrecy envelope;
  - (b) place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
  - (c) place the certification envelope, together with a completed Elector registration application, in the outer envelope, and then seal the outer envelope;
  - (d) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer at the locations specified so that it is received no later than the close of voting on General Voting Day.

#### **BALLOT ACCEPTANCE OR REJECTION**

- 3** (1) Until 4:00 p.m. on General Voting Day, upon receipt of the outer envelope and its contents, the Chief Election Officer or designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed Elector registration application, and if satisfied as to:
  - (a) The identity and entitlement to vote of the Elector whose ballot is enclosed;
  - (b) The completeness of the certification; and
  - (c) The fulfilment of the requirements of Section 70 of the *Act* in the case of a person who is registering as a new Elector;

The Chief Election Officer or designate shall mark the certification envelope as “accepted”,

and shall retain in their custody all such certification envelopes in order to deal with any challenges made in accordance with the *Act*.

- (2) The unopened certification envelopes shall remain in the custody of the Chief Election Officer or designate until General Voting Day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person.
- (3) On the General Voting Day, the Chief Election Officer or designate shall place all secrecy envelopes received up until that time into a ballot box specified for such purpose, where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.
- (4) Where an outer envelope and its contents are received by the Chief Election Officer or designate between 4:01 p.m. on General Voting Day and the close of voting on General Voting Day, the provisions of Section 3 (1) of this Schedule A with regard to ballot acceptance shall apply and the Chief Election Officer or designate shall retain such envelopes in his or her possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person, and place the secrecy envelope containing the ballot into the ballot box containing the other unopened secrecy envelopes.
- (5) As soon as possible after all of the secrecy envelopes have been placed in the ballot box designated for that purpose, the ballot box shall be opened under the supervision of the Chief Election Officer or designate, and in the presence of at least one other person, the secrecy envelopes shall be opened and the ballots contained therein counted in accordance with the provisions of the *Act*.
- (6) Where:
  - (a) upon receipt of an outer envelope and its contents, the Chief Election Officer is not satisfied as to the identity of the Elector whose ballot is enclosed; or
  - (b) in the case of a person required to complete an application for registration as an Elector, such application has not been completed in accordance with Section 70 of the *Act*; or
  - (c) the outer envelope is received by the Chief Election Officer or designate after the close of voting on General Voting Day

the certification envelope shall remain unopened and the Chief Election Officer shall mark such envelope as “rejected”, and shall note the reasons therefor, and the ballot contained therein shall not be counted in the Election.

- (7) Any certification envelopes and their contents rejected in accordance with Section 3 (6) of this Schedule A shall remain unopened and shall be subject to the provisions of Section 160 of the *Act* with regard to their destruction.

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2823

---

A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

---

WHEREAS in accordance to the *Local Government Act*, a regional district may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

AND WHEREAS the Board wishes to establish voting procedures and requirements under that authority;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### DEFINITIONS

1 In this Bylaw:

**Act** means the Local Government Act, R.S.B.C. 2015, c.1, as may be amended from time to time.

**Applicant** means an Elector who wants to vote by mail and make a request for a mail ballot.

**Chief Election Officer** means the person appointed by the Regional District Board to carry out the duties under this bylaw and the *Act* and includes a delegation to the person who is appointed by the Regional District Board as the Deputy Election Officer.

**Elector** means a resident elector or a non-resident property elector of an electoral area of the Regional District as defined in the *Act*.

**Election** means a formal and organized choice by vote for the number of persons required to fill a Regional District office.

**General Voting Day** means:

- (a) the date set by the Province of British Columbia for general local elections;
- (b) the date set for a by-election;
- (c) the date set for an election under a Minister's order;
- (d) the date set for a runoff election in the event of a tie after a judicial recount; or
- (e) the date set for Other Voting.

**Other Voting** means voting on a bylaw or a matter for which assent of the Electors is authorized or required and on voting on a referendum.

**Regional District** means the Regional District of Central Kootenay.

## **AUTHORITY OF THE CHIEF ELECTION OFFICER**

- 2 The Chief Elections Officer is authorized to:
- (a) establish additional voting opportunities for General Voting Day;
  - (b) provide one advance voting opportunity on the 10<sup>th</sup> day prior to the General Voting Day for electoral areas with populations of less than 5,000 residents;
  - (c) provide a second advance voting opportunity on the Wednesday immediately preceding General Voting Day;
  - (d) designate the voting places and set the voting hours for these opportunities;
  - (e) designate the voting places and set the voting hours within the limits set out in the *Act* for additional general voting opportunities;
  - (f) establish time limits in relation to voting by mail ballot; and
  - (g) delegate authority as required to achieve the objectives of this bylaw.

## **NOMINATIONS AND ENDORSEMENTS**

- 3
- (1) The minimum number of qualified nominators required to make a nomination for office as an electoral area director shall be 2.
  - (2) A person who wishes to be nominated for electoral area director in an Election must pay a nomination deposit in the amount of \$50.
  - (3) The Chief Election Officer must give public access to nomination documents by internet or other electronic means from the time of delivery until 30 days after the release of the Election results.
  - (4) The Chief Election Officer must give public access to Elector organization endorsement documents by Internet or other electronic means from the time of delivery until 30 days after the release of Election results.

## **ELECTOR REGISTRATON**

- 4 The most current available Provincial list of voters prepared under the *Election Act* shall form the register of resident Electors and shall become the register of Electors no later than the 52<sup>nd</sup> day prior to General Voting Day.

## **MAIL BALLOT VOTING**

- 5
- (1) Voting and Elector registration for resident and non-resident Electors for each Election or Other Voting may be done by mail.
  - (2) As provided in the *Act*, to be counted, a mail ballot must be received by the Chief Election Officer before the close of voting on General Voting Day.
  - (3) Procedures for mail ballot voting and registration are in accordance to *Schedule A - Mail*



*Ballot Voting Procedures* of this bylaw.

**REMUNERATION**

6 The remuneration of Elections Officials shall be in accordance with *Schedule B - Election Official Remuneration* of this bylaw.

**BALLOTS**

7 (1) The order of names of candidates on the ballot will be determined by lot.

**REPEAL**

8 "**Local Government Elections & Other Voting Conduct Bylaw 998, 1993**", and amendments hereto, are hereby repealed.

**CITATION**

9 This Bylaw may be cited as the "**Regional District of Central Kootenay Election and Assent Voting Bylaw No. 2823, 2022**".

READ A FIRST TIME this 21st day of April, 2022.

READ A SECOND TIME this 21st day of April, 2022.

READ A THIRD TIME this 21st day of April, 2022.

ADOPTED this 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer



**ELECTION AND ASSENT VOTING BYLAW NO. 2823, 2022**  
**SCHEDULE A - MAIL BALLOT VOTING PROCEDURES**

**APPLICATION PROCEDURE**

- 1 (1) An Elector wishing to vote by mail ballot shall apply by giving their name and address to the Chief Election Officer or their delegate, during the period commencing 1 month before General Voting Day and ending at 4:00 pm 2 days before general voting day.
- (2) Upon receipt of a request for a mail ballot, the Chief Election Officer or designate shall, between the first day of advanced voting and 5 days before General Voting Day:
  - (a) make available to the Applicant, a mail ballot package as specified in Section 110 of the Act; and
  - (b) immediately record (and, upon request, make available for inspection) the name and address of the Elector to whom the mail ballot package was issued.

**VOTING PROCEDURE**

- 2 (1) To vote using a mail ballot, the Elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.
- (2) After marking the ballot, the Elector shall:
  - (a) place the ballot in the secrecy envelope provided and seal the secrecy envelope;
  - (b) place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
  - (c) place the certification envelope, together with a completed Elector registration application, in the outer envelope, and then seal the outer envelope;
  - (d) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer at the address specified so that it is received no later than the close of voting on General Voting Day.

**BALLOT ACCEPTANCE OR REJECTION**

- 3 (1) Until 4:00 pm. on General Voting Day, upon receipt of the outer envelope and its contents, the Chief Election Officer or designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed Elector registration application, and if satisfied as to:
  - (a) The identity and entitlement to vote of the Elector whose ballot is enclosed;
  - (b) The completeness of the certification; and
  - (c) The fulfilment of the requirements of Section 70 of the Act in the case of a person who is registering as a new Elector;

The Chief Election Officer or designate shall mark the certification envelope as "accepted", and shall retain in his or her custody all such certification envelopes in order to deal with any challenges made in accordance with the Act.

- (2) The unopened certification envelopes shall remain in the custody of the Chief Election Officer or designate until General Voting Day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person.
- (3) On the General Voting Day, the Chief Election Officer or designate shall place all secrecy envelopes received up until that time into a ballot box specified for such purpose, where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.
- (4) Where an outer envelope and its contents are received by the Chief Election Officer or designate between 4:01 p.m. on General Voting Day and the close of voting on General Voting Day, the provisions of Section 3 (1) of this Schedule A with regard to ballot acceptance shall apply and the Chief Election Officer or designate shall retain such envelopes in his or her possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person, and place the secrecy envelope containing the ballot into the ballot box containing the other unopened secrecy envelopes.
- (5) As soon as possible after all of the secrecy envelopes have been placed in the ballot box designated for that purpose, the ballot box shall be opened under the supervision of the Chief Election Officer or designate, and in the presence of at least one other person, the secrecy envelopes shall be opened and the ballots contained therein counted in accordance with the provisions of the Act.
- (6) Where:
  - (a) upon receipt of an outer envelope and its contents, the Chief Election Officer is not satisfied as to the identity of the Elector whose ballot is enclosed; or
  - (b) in the case of a person required to complete an application for registration as an Elector, such application has not been completed in accordance with Section 70 of the Act; or
  - (c) the outer envelope is received by the Chief Election Officer or designate after the close of voting on General Voting Day

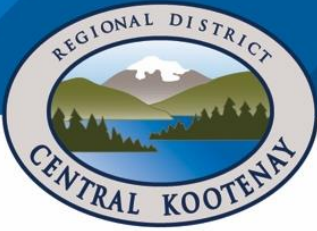
the certification envelope shall remain unopened and the Chief Election Officer shall mark such envelope as "rejected", and shall note the reasons therefor, and the ballot contained therein shall not be counted in the Election.

- (7) Any certification envelopes and their contents rejected in accordance with Section 3 (6) of this Schedule A shall remain unopened and shall be subject to the provisions of Section 160 of the Act with regard to their destruction.

**ELECTION AND ASSENT VOTING BYLAW NO. 2823, 2022**  
**SCHEDULE B - ELECTION OFFICIAL REMUNERATION**

**ELECTION OFFICIAL REMUNERATION**

- 1 (1) Officials will be remunerated on a per polling day basis including Advanced Voting Days, Additional Advanced Voting Days, General Voting Days, and Assent Voting Days.
- (2) Remuneration will be done at the following rates for Advanced Voting Days, Additional Advanced Voting Days, General Voting Days, and Assent Voting Days in the 2022 calendar year.
  - (a) Chief Elections Officer \$1430.00
  - (b) Deputy Chief Elections Officer \$1210.00
  - (c) Polling Officer \$385.00
  - (d) Assistant Polling Officer \$308.00
- (3) The rates described in Schedule B Section 1(2) of this bylaw shall establish a base rate. Rates will be adjusted annually based on the British Columbia Consumer Price Index (all goods), as calculated by Statistics Canada, applied from January of the previous year to January of the current year.
- (4) Polling Officers and Assistant Polling Officers will be remunerated \$30.00 for each election training day attending.
- (5) At the direction of the Chief Election Officer or their delegate an Elections Official may be remunerated \$10/day for the use of their personal cell phone for elections business.
- (6) At the direction of the Chief Election Officer or their delegate an Elections Official may be remunerated \$0.61/Km for the use of a personal vehicle for elections business.



# Board Report

**Date of Report:** August 30<sup>th</sup>, 2023  
**Date & Type of Meeting:** September 14, 2023 General Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Bylaw 2920 North Shore Fire Service Conversion and Bylaw 2917 North Shore Fire Loan Authorization  
**File:** 3200/10/2920 & 2917  
**Electoral Area/Municipality:** Area F

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board consideration regarding:

1. First, second, and third reading of North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023.
2. Third reading of North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023

The Regional District is required to convert the existing continued service to meet current legislative requirements and to remove the \$250,000 borrowing limit stipulated in the bylaw if the Board intends to seek Inspector approval for North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, a bylaw to authorize borrowing of \$750,000.

North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023, the bylaw which converts the existing continued service must be referenced in North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 to proceed with approval of the loan authorization bylaw.

Where the conversion of a continued service is required for loan authorization the inspector may treat the two bylaws as one for the purpose of approvals.

Staff recommend that:

That the North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023, a bylaw to convert the North Shore to Eight and One Half Mile Fire Protection Continued Service be read a first, second, and third time by content.

That the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, a bylaw to authorize the borrowing of up to \$750,000 for the replacement of a frontline Fire Engine for the North Shore Fire Department be read third time by content.

## SECTION 2: BACKGROUND/ANALYSIS

### Background

Regional District of Central Kootenay North Shore to Eight and One Half Mile Fire Protection Service Area Bylaw No. 342, 1982 (See Attachment B) established a specified area within Electoral Area F for the purpose of providing fire protection and authorized the borrowing of up to \$250,000 for purchase of equipment, land, or apparatus.

Prior to 1989, Regional Districts were authorized to provide services by Cabinet through elector assent or petition through a specified area bylaw. Services established through specified area bylaws are known as continued services. Under the provisions of the *Local Government Act* the North Shore to Eight and One Half Mile Fire Protection Service, as established by Bylaw No. 342, is a continued service.

The Regional District is seeking to borrow up to \$750,000 for the procurement of a replacement front line engine for the North Shore Volunteer Fire Department through North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 (See Attachment C). The Board has given first and second reading to this bylaw.

The Local Government Inspector has advised staff that borrowing by the current continued service cannot exceed the \$250,000 stipulated in Bylaw 342. As well, Bylaw 342 is not compliant with the requirements of Section 339 of the *Local Government Act*.

### Analysis

To meet current legislative requirements and borrow in excess of \$250,000, the Regional District is required to convert the current continued service and in the process of doing so remove the \$250,000 spending limit. North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 (See Attachment A) converts the current continued service to a local service.

As required by the Local Government Inspector the proposed loan authorization bylaw must specify the service establishment bylaw which converted the current continued service. This requirement addressed after second reading of North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 (See Attachment C).

The *Local Government Act* allows the approval of conversion and loan authorization bylaws as though they were one bylaw when amendments or conversions are required for loan authorization.

Board approval of North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 is permitted through the consent of 2/3 or more of the service participants.

Board approval of the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 requires the assent of the electors within the service area.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 has no budgetary impact. No financial plan amendments are required.

North Shore to Eight and One Half Mile Fire Protection Service Area Bylaw No. 342, 1982 limits borrowing for Fire Trucks, Fire Hydrants, and Ancillary Equipment to \$120,000 to be paid back over 15 years and land and improvements to \$130,000 to be paid back over 20 years. The *Local Government Act* does not require amounts or durations be stipulated in a service establishment bylaw. The proposed conversion will remove this limitation.

The current continued service bylaw restricts the means of cost recovery to taxation based on the value of land and improvements. This does not allow the service to use fees, charges, or grants as a means of cost recovery. The proposed conversion removes this limitation.

As per Section 339(1)(d) of the *Local Government Act* North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 establishes the following as cost recovery methods:

- (a) Property value taxes;
- (b) Fees and charges;
- (c) Revenue raised by other means; or
- (d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

Currently the service has no established maximum annual allowable requisitions. Section 339(1)(e) of the *Local Government Act* requires a maximum dollar amount, rate, or both be specified in a service establishment bylaw. The proposed bylaw establishes \$730,820 or \$0.7234 per \$1,000 of the net taxable value of land and improvements in the service area be applied as a maximum annual allowable requisition.

The financial considerations associated with North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 are detailed in the Board report which accompanied the bylaw for first and second readings at the August 17, 2023 Open Board meeting (See Attachment D). There have been no changes to the bylaw, between second and third reading, that carry financial implications.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 341 of the *Local Government Act* grants the Regional District the authority to provide a continued service but requires that the Board adopt a bylaw, to convert the service, in accordance with the required content of a service establishment bylaw and adopted in accordance with the *Local Government Act* requirements for a services establishment amending bylaw.

As per *Local Government Act* Section 339 Required Content for Establishing Bylaws, North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 is required to:

- (a) describe the service;
- (b) define the boundaries of the service area;
- (c) identify all municipalities and electoral areas that include participating areas for the service;

- (d) indicate the method of cost recovery for the service, in accordance with Section 378 [options for cost recovery];
- (e) set the maximum amount that may be requisitioned for the service by:
  - a. specifying a maximum amount,
  - b. specifying a property value tax rate that, when applied to the net taxable value of land and improvements in the service area, will yield the maximum amount, or
  - c. specifying both a maximum amount and a property value tax rate as referred to in subparagraphs (i) and (ii), in which case the maximum amount is whichever is greater at the applicable time.

*Local Government Act* Section 349 Amending or Repeal of Establishing Bylaws, permits the conversion of the current continued service with consent of at least 2/3 of a the service participants and approval of the Local Government Inspector.

*Local Government Act* Section 351 makes provision for amending or conversion bylaws that are needed for borrowing to be treated as one bylaw alongside the Loan Authorization bylaw for the purposes of Inspector Approval. To ensure a timely voter assent process for North Shore Volunteer Fire Department through North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 the proposed conversion bylaw should be submitted for approval alongside the proposed loan authorization bylaw.

The legislative considerations associated with North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 are detailed in the Board report which accompanied the bylaw for first and second readings at the August 17, 2023 Open Board meeting (See Attachment D). Other than referencing the conversion bylaw there have been no substantive changes to the bylaw, between second and third reading, that carry legislative implications.

### **3.3 Environmental Considerations**

None at this time.

### **3.4 Social Considerations:**

None at this time.

### **3.5 Economic Considerations:**

None at this time.

### **3.6 Communication Considerations:**

None at this time.

### **3.7 Staffing/Departmental Workplan Considerations:**

None at this time.

### **3.8 Board Strategic Plan/Priorities Considerations:**

Conversion of the existing continued service and the subsequent update of its legislative framework demonstrates the Boards commitment to excellence in governance and service delivery. Modernizing the bylaw that establishes the service to allow for the replacement of the now outdated front line engine ensures the responsible management of Regional District Operations and Assets.



## SECTION 4: OPTIONS & PROS / CONS

### Option 1.

1. That the North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 be read a first, second, and third time by content.
2. That the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be given third reading.

### Advantages

- Brings the service establishment bylaw into compliance with the *Local Government Act*
- Allows the Regional District to proceed with the proposed loan authorization for the required engine replacement

### Disadvantages

- None

**Option 2. That no further action be taken with respect to North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023 until such time as....; and that no further action with respect to North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 until such time as...**

### Advantages

- None

### Disadvantages

- The bylaw which establishes the service to provide fire protection for the North Shore Fire Protection Area will not be compliant with the *Local Government Act*
- The Board may not proceed with the replacement of the North Shore Fire Departments frontline engine.

## SECTION 5: RECOMMENDATIONS

1. That the North Shore (Area F) Fire Protection Local Service Establishment Bylaw No.2920, 2023 be read a first, second, and third time by content.
2. That North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be read a third time by content.

Respectfully submitted,  
Tom Dool

## CONCURRENCE

Manager of Corporate Administration – Mike Morrison  
Chief Administration Officer – Stuart Horn  
Regional Fire Chief – Nora Hannon

### **ATTACHMENTS:**

Attachment A – North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023  
Attachment B – North Shore to Eight and One Half Mile Fire Protection Service Area Bylaw No. 342, 1982

- Attachment C - North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023
- Attachment D – August 17<sup>th</sup> Open Board Report - North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2920

---

A Bylaw to convert a continued service within a portion of Electoral Area F (North Shore) for the purpose of providing fire protection and associated services.

---

WHEREAS the Board of the Regional District of Central Kootenay established the North Shore to Eight and One Half Mile Fire Protection Service with the adoption of specified area bylaw Regional District of Central Kootenay North Shore to Eight and One Half Mile Fire Protection Service Area By-law No. 342, 1981, within a defined portion of Area F to provide Fire Protection and Associated Services;

AND WHEREAS Regional District of Central Kootenay North Shore to Eight and One Half Mile Fire Protection Service Area By-law No. 342, 1981 is a continued service which the regional district may, by bylaw, convert to a local service under the provisions of the *Local Government Act*;

AND WHEREAS pursuant of the *Local Government Act* participating area approval has been obtained by consent from the Electoral Area F Director.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1** The North Shore to Eight and One Half Mile Fire Protection Continued Service, as established by specified area bylaw North Shore to Eight and One Half Mile Fire Protection Service Area By-law No. 342, 1981, is hereby converted and established as a local service authorized to provide fire protection and associated services to a portion of Electoral Area F.
- 2** The converted and established service shall be known as the North Shore (Area F) Fire Protection Local Service Area.
- 3** The sole participant to the service established under Section 1 of this bylaw shall be Electoral Area F.
- 4** The boundary of the service area established by this bylaw includes a defined portion of Electoral Area F, described in Schedule A of this bylaw, and shall be known as the North Shore (Area F) Fire Protection Area.
- 5** Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
  - (a) Property value taxes;

- (b) Fees and charges;
- (c) Revenue raised by other means; or
- (d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

**6** The maximum amount to be requisitioned annually for this service shall not exceed the greater of \$730,820 or \$0.7234 per \$1,000 of the net taxable actual value of land and improvements in the service area.

**7** This Bylaw may be cited as **“North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023.”**

READ A FIRST TIME this 14<sup>th</sup> day of September, 2023.

READ A SECOND TIME this 14<sup>th</sup> day of September, 2023.

READ A THIRD TIME this 14<sup>th</sup> day of September, 2023.

I hereby certify that this is a true and correct copy of the **“North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023”** as read a third time by the Regional District of Central Kootenay Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20XX.

\_\_\_\_\_  
Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ASSENT RECEIVED as per the *Local Government Act – consent of rural.*

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BY-LAW NO. 342

A By-law to establish a Specified Area within Electoral Area "F" of the Regional District of Central Kootenay for the purpose of providing fire protection and authorizing the borrowing of an amount not to exceed Two Hundred Fifty Thousand (\$250,000.00) Dollars for the purpose of purchasing Fire Trucks, Fire Hydrants, Ancillary Equipment, Land and Accommodation.

---

WHEREAS the Board of the Regional District of Central Kootenay has been requested to establish a specified area for the purpose of providing fire protection to a designated area within Electoral Area "F";

AND WHEREAS the Board of the Regional District of Central Kootenay deems it desirable and expedient to provide fire protection to a designated area within Electoral Area "F";

AND WHEREAS the Board of the Regional District of Central Kootenay is empowered with respect to that part of the Regional District not within a City, District, Town or Village, to undertake any work or service under provisions of Part XVI of the "Municipal Act";

AND WHEREAS the Regional District has been requested to purchase Fire Trucks, Fire Hydrants, Ancillary Equipment, Land and Accommodation for said specified area;

AND WHEREAS to provide for the purchase of the Fire Trucks, Fire Hydrants, Ancillary Equipment, Land and Accommodation, a sum not to exceed Two Hundred and Fifty Thousand (\$250,000.00) Dollars is required, which is the amount of debt intended to be created by this by-law;

AND WHEREAS the amount of the authorized debenture debt of the Regional District incurred pursuant to Section 797 of the "Municipal Act" is Four Million, Forty-Two Thousand, Five Hundred Seventy-Five (\$4,042,575.) Dollars of which Three Million, Two Hundred Eighty-Five Thousand, Five Hundred Seventy-Five (\$3,285,575.00) Dollars is existing outstanding debenture debt and the authorized and unissued debenture debt is Seven Hundred Fifty-Seven Thousand (\$757,000.00) Dollars and none of the principal or interest of the debenture debt of the Regional District is in arrears;

AND WHEREAS the amount of the authorized debt of the Regional District incurred pursuant to Section 798 of the "Municipal Act" is Five Million, Six Hundred Eighty-Nine Thousand, Four Hundred Eighty-Two (\$5,689,482.00) Dollars of which Five Million, One Hundred Thirty-Thousand, Six Hundred Eighty-Four (\$5,130,684.00) Dollars is existing outstanding debenture debt and the authorized and unissued debenture debt is Five Hundred Fifty-Eight Thousand, Seven Hundred Eighty-Nine (\$558,789.00) Dollars, and none of the principal or interest of the debenture debt of the Regional District is in arrears;

AND WHEREAS the maximum term for which debentures may be issued to secure the debt created by this by-law will be as follows: Fire Trucks, Fire Hydrants and Ancillary Equipment, One Hundred Twenty Thousand (\$120,000.00) Dollars for fifteen (15) years, and Land and Accommodation, One Hundred Thirty Thousand (\$130,000.00) Dollars for twenty (20) years;

NOW THEREFORE, THE REGIONAL DISTRICT OF CENTRAL KOOTENAY IN  
OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. The Regional Board is hereby empowered and authorized to establish in Electoral Area "F" a specified area to be known as the "North Shore to Eight And One Half Mile Fire Protection Specified Area " and such area shall comprise that tract of land hereinafter described as per Schedule "A" attached hereto and forming part of this by-law.
2. The Regional Board is hereby empowered and authorized to undertake and carry out or cause to be carried out and provide fire protection in and for the said specified area and to do all things necessary in connection therewith, including the acquisition of fire protection equipment, fire hydrants and housing therefor, and whenever necessary to incur debt to finance said equipment and housing therefor, and to establish, by by-law, a volunteer fire fighting force to carry out fire protection service, and to make contributions to a volunteer fire department responsible for carrying out fire protection service within the specified area.
3. The Regional District is hereby empowered and authorized to undertake or cause to be carried out and to provide for the purchase of Fire Trucks, Fire Hydrants, Ancillary Equipment, Land and Accommodation for the benefit of the specified area established by this by-law and do all things necessary in connection therewith and without limiting the generality of the foregoing:
  - (a) to borrow upon the credit of the Regional District a sum not to exceed Two Hundred and Fifty Thousand (\$250,000.00) Dollars;
  - (b) to acquire all such real property, easements, rights-of-way, licences, rights or authorities as may be requisite or desirable for or in connection with the purchase of Fire Trucks, Fire Hydrants, Ancillary Equipment, Land and Accommodation for use within the defined area of Electoral Area "F".
4. The entire cost of providing fire protection service shall be borne by the owners of land in the specified area and a sum sufficient to meet the annual debt payment, operation and maintenance of the equipment and accommodation shall be requisitioned for in the manner prescribed in the "Municipal Act" in each year commencing with the year 1982 for such period of time as may be necessary on all land and improvements on the basis of assessment as fixed for taxation for school purposes, excluding property that is taxable for school purposes only by Special Act within the said specified area.
5. The specified area established by this by-law may be merged with other specified area or areas for the same purpose whether contiguous or not, in the manner prescribed in Section 677 of the "Municipal Act".
6. This by-law may be cited for all purposes as the "Regional District of Central Kootenay North Shore to Eight And One Half Mile Fire Protection Service Area By-law No. 342, 1981".

READ A FIRST TIME this 29th day of November , 1980.

READ A SECOND TIME this 29th day of November , 1980.

READ A THIRD TIME this 15th day of August , 1981.

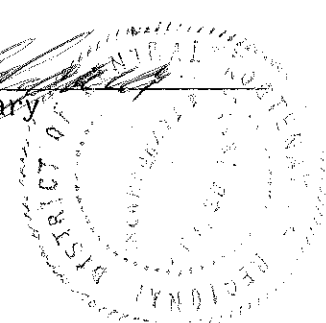
Approved by the Inspector of Municipalities the 18th day of September, 1981.

Assented to by the electors within the Specified Service Area hereinbefore described this 17th day of October, 1981.

RECONSIDERED, FINALLY PASSED AND ADOPTED this 24th day of October, 1981.

G.E. MacNeil  
Chairman

[Signature]  
Secretary



I hereby certify that this is a true and correct copy of the "Regional District of Central Kootenay North Shore to Eight And One Half Mile Fire Protection Service Area By-law No. 342, 1981" as read a third time on the \_\_\_\_\_ day of \_\_\_\_\_, 1981.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1981.

\_\_\_\_\_  
Secretary

I hereby certify that this is a true and correct copy of the "Regional District of Central Kootenay North Shore to Eight And One Half Mile Fire Protection Service Area By-law No. 342, 1981".

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1981.

\_\_\_\_\_  
Secretary

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BY-LAW NO. 342

SCHEDULE "A"

Commencing at the northwest corner of Lot 393 Kootenay Land District; thence easterly along the northerly boundary of Lot 393 to the southwest corner of Lot 370; thence northerly and easterly along the westerly and northerly boundaries of said Lot 370 to the southwest corner of Lot 372; thence northerly and easterly along the westerly and northerly boundaries of Lot 372 to the southwest corner of Lot 7672; thence northerly and easterly along the westerly and northerly boundaries of Lot 7672 to the westerly boundary of Lot 3212; thence northerly and easterly along the westerly and northerly boundaries of Lot 3212 to the northeast corner of said Lot 3212; thence easterly along the northerly boundary of Lot 908 to the southwest corner of Lot 3690; thence northerly and easterly along the westerly and northerly boundaries of Lot 3690 to the southwest corner of Lot 7873; thence northerly along the westerly boundaries of Lots 7873 and 7705 to the northwest corner of Lot 7705; thence easterly along the northerly boundary of said Lot 7705 to the southwest corner of Lot 11724; thence northerly along the westerly boundary of Lots 11724 and 5289 to the northwest corner of Lot 5289; thence easterly along the northerly boundary of Lot 5289 to the northeast corner of said Lot 5289; thence northerly along the westerly boundary of Lot 917 to the northwest corner thereof; thence westerly along the southerly boundary of Lot 11164 to the southwest corner thereof; thence northerly along the westerly boundaries of Lots 11164, 6593, 8789 and 7530 to the northwest corner of said Lot 7530; thence easterly and southerly along the northerly and easterly boundaries of Lot 7530 to the southwest corner of Lot 7831; thence easterly and northerly along the southerly and easterly boundaries of said Lot 7831 to the northeast corner thereof; thence easterly along the northerly boundary of Lot 7063 to the southwest corner of Lot 6303; thence northerly and easterly along the westerly and northerly boundaries of said Lot 6303 to the northeast corner thereof; thence northerly and easterly along the westerly and northerly boundaries of Lot 6302 to the southwest corner of Lot 8788; thence northerly along the westerly boundaries of Lot 8788 and 7773 to the northwest corner of said Lot 7773; thence easterly along the northerly boundary of Lot 7773 to the northeast corner thereof; thence northerly along the westerly boundary of Lot 7601 to the northwest corner thereof; thence easterly along the northerly boundaries of Lots 7601 and 4396 to the southeast corner of Lot 12694; thence northerly and easterly along the westerly and northerly boundaries



of Lot 4397 to the northeast corner thereof; thence northerly, easterly, northerly, easterly, northerly and easterly along the westerly, northerly, westerly, northerly, westerly and northerly boundaries of Lot 4398 to the southwest corner of Lot 7465; thence northerly along the westerly boundary of Lot 7465 to the northwest corner of Lot 7, Lot 7465, Registered Plan 1035, on file in the Land Titles Office, Nelson, B.C.; thence easterly along the northerly boundary of Lot 7, Plan 1035 to the northwest corner of Lot 4216; thence easterly and southerly along the northerly and easterly boundaries of Lot 4216 to the most easterly southeast corner of said Lot 4216; being a point of the left bank of Kootenay Lake; thence due south to the center line of the Kootenay Lake; thence in a general south-westerly direction to a point that is due south of the southwest corner of Lot 393; thence due north to said corner being a point in the left bank of Kootenay Lake and continuing northerly along the westerly boundary of Lot 393 to the northwest corner thereof; being the point of commencement, save and except therefrom any lands, foreshore, or land covered by water which lie within the corporate limits of any city, district town or village municipality or any lands, foreshore or lands covered by water that may hereafter be incorporated therein.

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2917

---

A bylaw to authorize the borrowing of the estimated cost of Seven Hundred Fifty Thousand Dollars (\$750,000) for the purchase of a frontline fire engine for the North Shore Volunteer Fire Department.

---

WHEREAS the Board of the Regional District of Central Kootenay established the Regional District of Central Kootenay North Shore to Eight and One Half Mile Fire Protection Service Area Bylaw No. 342, 1981, a service to provide fire protection within the North Shore to Eight and One Half Mile Fire Protection Specified Area;

AND WHEREAS the North Shore to Eight and One Half Mile Fire Protection Service was deemed a continued service and converted by North Shore (Area F) Fire Protection Local Service Establishment Bylaw No. 2920, 2023;

AND WHEREAS it is deemed desirable and expedient to purchase a frontline fire engine for the North Shore Volunteer Fire Department to meet the requirements of the National Fire Protection Association and the Fire Underwriters Survey;

AND WHEREAS the estimated cost of the purchase of the frontline fire engine including expenses incidental thereto is the sum of Seven Hundred Fifty Thousand Dollars (\$750,000), of which the sum of \$750,000 is the amount of debt intended to be borrowed by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed twenty (20) years;

NOW THEREFORE, the Regional Board of the Regional District of Central Kootenay in open meeting assembled, enacts as follows:

- 1 The Regional Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the purchase of the frontline fire engine, serving the North Shore to Eight and One Half Mile Fire Protection Specified Area, generally in accordance with plans on file in the regional district office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
  - (a) To borrow upon the credit of the Regional District a sum not exceeding Seven Hundred Fifty Thousand Dollars (\$750,000).
  - (b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the purchase of the frontline fire engine.
- 2 The maximum term for which debentures may be issued to secure the debt created by this bylaw is

twenty (20) years.

**3** This bylaw may be cited as **“North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023”**.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2023

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2023

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2023

I hereby certify that this is a true and correct copy of the **“North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023”** as read a third time by the Regional District of Central Kootenay Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this \_\_\_\_\_ day of \_\_\_\_\_, 2023

RECEIVED the approval of the electors this \_\_\_\_\_ day of \_\_\_\_\_, 2023

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer



# Board Report

**Date of Report:** August 2, 2023  
**Date & Type of Meeting:** August 17, 2023 General Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Bylaw 2917 Loan Authorization North Shore Fire Engine  
**File:** 08/3200/10/RDC/2917  
**Electoral Area/Municipality:** Area F

## SECTION 1: EXECUTIVE SUMMARY

This report provides the Board with considerations regarding:

1. First, second, and third readings of North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023; and
2. Seeking elector approval of the afore mentioned bylaw with the elector assent process.

This report recommends that:

1. The Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023; and that
2. The North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be read a FIRST, SECOND, and THIRD time by content; and that
3. The Board approve the following question in relation to the Assent Voting for Fire Protection – Area F (North Shore Service S134:

*Are you in favour of the Regional District adopting North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the North Shore Volunteer Fire Department front line fire engine?*  YES  NO

## SECTION 2: BACKGROUND/ANALYSIS

This report concerns itself with the loan authorization bylaw and approval process in general and with specific details of elector approval through the assent vote process. It does not concern itself with fire department procurement or capital projects.

At the June 15, 2023 General Open Board Meeting the Board resolved (401/23)

*That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the North Shore Fire Hall from Fire Protection Area F North Shore Service S134 SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting.*

North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 is included as Attachment A to this report.

The Board may choose to give 3 readings to the bylaw. The bylaw will then be submitted to the Local Government Inspector (LGI) for consideration. Upon approval of the LGI, the bylaw will be provided to the residents of the service area for consideration through an assent vote process. With the approval of the residents the Board may consider adoption of the Bylaw.

This report proposes that mail order ballots could be available as early as November 2<sup>nd</sup>, advanced polling would take place November 22<sup>th</sup>, and general polling would take place December 2<sup>nd</sup>.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 proposes the authorization of a loan of up to \$750,000 from the Municipal Finance Authority to be paid back over the course of 20 years. At the maximum borrowing amount the cost of debt to the service would be \$61,799 annually.

North Shore to Eight and One Half Mile Fire Protection Service Area Bylaw No. 342, 1981 established the current fire protection service area within no maximum annual allowable requisition for the service. This practice is no longer aligned with best practices or the *Local Government Act*. The current assessed value of land and improvements in the service area is \$1,010,222,929.

The Five Year financial plan for the service scheduled a loan authorization in 2024 for \$330,000 to replace a front line tender.

It is anticipated that a 2024 borrowing of the maximum allowable amount, \$750,000, would result in a requisition increase of \$61,799 which equates to a residential rate increase of \$0.0591/\$1000 annually, increasing the projected 2024 residential requisition rate from \$0.4848/\$1000 to \$0.5439/\$1000 or an additional \$26.60 in taxation for a \$450,000 single family home.

The cost of the assent vote required to seek elector approval will be the responsibility of Service S134 Fire Protection Area F (North Shore). The projected budget for the assent vote is described below in Figure 1. North Shore Fire Assent Vote Budget.

**Figure 1. North Shore Fire Assent Vote Budget**

<b>Expenses</b>	<b>Amount</b>
Election Officials	-\$7,898.00
Hall Rental	-\$300.00
Training	-\$120.00
Admin	-\$300.00
Cell Phone	-\$20.00
Mileage	-\$100.00
Advertising	-\$4,800.00
Ballots	-\$138.85
<b>Revenue</b>	<b>Amount</b>
Transfer from S134	\$13,676.85

The proposed budget assumes two 12 hours polling days at one location operated by 4 election workers each with up to 2261 distributed ballots. This also includes the cost associated with the public notices required by the assent vote process.

This budget does not include funds for public engagement on the matter of long term borrowing or the procurement of new apparatus.

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

Long-term borrowing undertaken by local governments for capital items and projects such as fire apparatus that provide an asset or benefit to the community for more than one fiscal year must obtain approval from both the Inspector of Municipalities and the electorate (LGA, s. 180, 406).

Because the proposed initiative requires elector approval the Board may want to consider how the question being asked of the public in the assent process is structured. Staff propose the board seek elector approval with the following question

*Are you in favour of the Regional District adopting North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the North Shore Fire Department front line fire engine?*

YES  NO

### **3.3 Environmental Considerations**

None at this time.

### **3.4 Social Considerations:**

None at this time.

### **3.5 Economic Considerations:**

None at this time.

### 3.6 Communication Considerations:

The communication plan discussed in this report is specific to the approval of the bylaw in question and elector approval sought through an assent vote. Communications and community engagement regarding the procurement new apparatus are beyond the scope of this report.

By engaging in the process of elector approval by assent the Board commits itself to publishing the public notices required by statute. Table 2. Schedule of Public Notice provides a list of required notices and dates leading up to the elector assent process.

Table 2. Schedule of Public Notice

Notice	Requirement	Date	Reference
Notice of Voter Registration	Inform voters of advance registration	Aug 24 & Aug 31	LGA 71(2)
Notice of End of Advanced Elector Registration	Inform voters of last day to advance register for voting	Sept 28 & Oct 5	LGA71(5)
Notice of Inspection of Electors List	Inform voters that the electors list is now publicly available	Sept 28 & Oct 5	LGA 77(6)
Notice of Period of Objection to Elector Registration	Inform voters that objections to the electors list are now be received	Sept 28 & Oct 5	LGA 79(2)
Notice of Application For Scrutineers	Request volunteer scrutineers	Oct 5 & 12	LGA182(1)
Voting Opportunities	Inform voters of where they may vote and when	Nov 9 & Nov 16	LGA176(1), 107(5)

The Regional District will ensure the required notices are posted at the Nelson RDCK Office, the Nelson Star, and on the Regional District Website.

### 3.7 Staffing/Departmental Workplan Considerations:

None.

### 3.8 Board Strategic Plan/Priorities Considerations:

Seeking elector approval for the proposed loan authorization through the voter assent process further confirms the Boards commitment to excellence in governance and service delivery.

## SECTION 4: OPTIONS & PROS / CONS

**Option 1. That the Board proceed with the approval process for the proposed loan authorization bylaw and resolve that:**

1. The Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. XXXX, 2023 assent vote; and that
2. The North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. XXXX, 2023 be read a FIRST, SECOND, and THIRD time by content; and that

3. The board approve the following question in relation to the Assent Voting for Fire Protection – Area F (North Shore Service S134:

*Are you in favour of the Regional District adopting North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the North Shore Fire Department front line fire engine?*

YES  NO

**Advantages**

- Provides residents of the service area the opportunity to decide the future of the service
- Provides an assent vote opportunity at the earliest possible date
- Provides an opportunity to make application to the spring Municipal Finance loan intake.

**Disadvantages**

- Very tight timeline that is dependent on a short ministry review process
- Risk of a later voter assent due to delayed ministry approval

**Option 2. That staff be directed to defer the matter until....**

**Advantages**

- Provides the opportunity for further consideration and public engagement

**Disadvantages**

- Delays construction and procurement until 2025.

**SECTION 5: RECOMMENDATIONS**

1. That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 assent vote.
2. The North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023 be read a FIRST, SECOND, and THIRD time by content.
3. The Board approve the following question in relation to the Assent Voting for Fire Protection – Area F (North Shore Service S134:

*Are you in favour of the Regional District adopting North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine) Bylaw No. 2917, 2023, which will permit the Regional District to borrow an amount not to exceed \$750,000 for the purpose of replacing the North Shore Fire Department front line fire engine?*

YES  NO

Respectfully submitted,  
Tom Dool, Research Analyst

**CONCURRENCE**

Mike Morrison – Manager of Corporate Administration

Approved



Yev Malloff – GM of Finance, IT and EDC  
Stuart Horn – Chief Administrative Officer

Approved  
Approved

**ATTACHMENTS:**

Attachment A – North Shore Fire Protection Service Loan Authorization (Frontline Fire Engine)  
Bylaw No. 2914, 2023



# Board Report

<b>Date of Report:</b>	August 30 <sup>th</sup> , 2023
<b>Date &amp; Type of Meeting:</b>	September 14th, 2023
<b>Author:</b>	Tom Dool, Research Analyst
<b>Subject:</b>	Permissive Tax Exemption Bylaw 2921, 2023
<b>File:</b>	3200/10
<b>Electoral Area/Municipality:</b>	All Rural Electoral Areas

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board consideration regarding Permissive Tax Exemption Bylaw 2921, 2023.

Staff recommend that the Board receive a draft of **Permissive Tax Exemption Bylaw No. 2921, 2023** for information and that comments be submitted to staff no later than Oct 4th, 2023.

## SECTION 2: BACKGROUND/ANALYSIS

### Background

At the April 20<sup>th</sup> General Open Board Meeting the Board passed resolution 270/23

*That the Board adopt Policy Number 100-01-20 Regional District Permissive Tax Exemption Policy, effective immediately.*

This policy provides the Board with a consistent and equitable approach to the evaluation of applicants for the issuance of permissive tax exemptions. The Regional District Permissive Tax Exemption Policy was implemented for the preparation of Permissive Tax Exemption Bylaw No. 2921, 2023, a bylaw to exempt specified properties and improvements from the 2024 tax roll.

The timeline for the Permissive Tax Exemption process is as follows:

1. First Public Notice of Application – Advertised no later than June 1st
2. Applications Available – No later than June 1st
3. Second Public Notice of Application – Advertised no later than July 1st
4. Applications Due – No later than August 1st
5. Permissive Tax Exemption Approval – October Board Meeting
6. Submission of Permissive Tax Exemption Bylaw to the Province – by October 31<sup>st</sup>

To qualify for a property tax exemption applicants must ensure that

- Properties and improvements qualify for an exemption under the provisions of the Local Government Act Section 391.

- Properties, improvements, and proposed uses are compliant with Regional District bylaws, policies, and regulation.
- The proposed use of the property or improvements are aligned with the values of the community and the Regional District.
- The principal use of the property or improvements does not result in competition with for-profit business.

To ensure an equitable evaluation of applicants an evaluation matrix was developed and applied to the application process. The matrix focus on 4 key areas

1. Land and Improvement Eligibility. This is an evaluation of the lease/ownership arrangement. The property must be owned or leased by the applicant and the proposed use must be allowed for within the Local Government Act.
2. Applicant Eligibility. This is an evaluation of the organization or individual making application. The applicant must be in compliance with the Society Act, a School Board, or a Local Authority.
3. Regulatory Eligibility. This is an evaluation of compliance with local regulations such as land use planning or building regulations.
4. Taxation Considerations. This is an evaluation of the assessed value of the property and improvements and value of the exemption granted by the Regional District.

### **Analysis**

Staff reviewed 14 applications for permissive tax exemption. The Regional District has confirmed the eligibility of all 14 applicants based on the process and criteria specified in the Regional District Permissive Tax Exemption Policy. Organizations currently included in Permissive Tax Exemption Bylaw 2921, 2023 are as follows

#### **Area A**

Riondel Golf Club Society  
 Boswell Historical Society  
 South Kootenay Lake Art Connect

#### **Area B**

Creston Golf Club

#### **Area E**

Balfour & District Business and Historic Assoc.  
 Balfour Recreation Commission  
 Granite Point Golf and Recreation Society

#### **Area G**

Salmo Golf Course  
 Beaver Valley Water Supply

## Area H

Valley View Golf Course  
Slocan Lake Golf Course

## Area J

Castlegar and District Golf Course

## Area K

Nakusp Centennial Golf Course  
Fauquier and District Golf Course

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
 Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

This analysis of exempted taxation applies BC Assessments 10% conversion rate for non-profit and recreational land and improvements to the assessed value of land and improvements proposed for exemption. The rate applied to the converted value of land and improvements is an aggregate of rates for services received by the entire Rural Electoral Area in question. The annual 5-year financial plan uses a similar analysis to describe to residence the tax implications of “core services” in their Rural Electoral Area.

**Figure 1. Taxation Implications of Proposed Exemptions**

Applicants	Electoral Area	Rec/Non Profit Rate/\$1000	Actual Value of Land & Improvements	Taxation
Riondel Golf Course	A	\$ 1.286	\$ 3,497,800.00	\$ 2,719.91
Boswell Historical Society	A	\$ 1.286	\$ 130,000.00	\$ 101.09
South Kootenay Lake Art Connect	A	\$ 1.286	\$ 160,400.00	\$ 124.73
Creston Golf Course	B	\$ 2.575	\$ 1,848,000.00	\$ 717.67
Balfour Golf Course	E	\$ 1.208	\$ 1,906,500.00	\$ 1,578.23
Nelson Golf and Recreation Society	E	\$ 1.208	\$ 64,500.00	\$ 53.39
Balfour Business and Historical Assoc	E	\$ 1.208	\$ 199,600.00	\$ 165.23
Salmo & District Golf Course	G	\$ 1.643	\$ 793,000.00	\$ 482.65
Beaver Valley Water Supply	G	\$ 1.643	\$ 292,000.00	\$ 177.72
Valley View Golf Course	H	\$ 0.803	1279200	\$ 1,593.03
Slocan Lake Golf Course	H	\$ 0.803	\$ 1,106,100.00	\$ 1,377.46
Castlegar and District Golf Course	J	\$ 1.657	\$ 2,473,000.00	\$ 1,492.46
Nakusp Golf Course	K	\$ 0.724	\$ 1,326,000.00	\$ 1,831.49
Faquier Golf Course	K	\$ 0.724	\$ 1,955,000.00	\$ 2,700.28
Total			\$ 17,031,100.00	\$ 15,115.33

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Local Government Act Section 391 authorizes the Regional District to issue a permissive taxation, by bylaw, for those properties that meet the requirements of the Local Government Act and the criteria specified by the Regional District.

### 3.3 Environmental Considerations

None at this time.

### 3.4 Social Considerations:

A review of the financial statements and AGM minutes submitted by applicants suggest that the applicants are providing well-used and appreciated recreational opportunities in their communities.

The Beaver Valley Water System site belonging to the Regional District of Kootenay Boundary is a critical piece of community infrastructure.

### 3.5 Economic Considerations:

The remainder of services, with the exception of the Beaver Valley Water System site, which is critical infrastructure, provide amenities that create an economic benefit in the communities within which they reside.

### 3.6 Communication Considerations:

None at this time.

### 3.7 Staffing/Departmental Work plan Considerations:

None at this time.

### 3.8 Board Strategic Plan/Priorities Considerations:

The issuing permissive tax exemptions to eligible organizations in the community that provide services aligned with Regional District values demonstrates the Boards commitment to strengthening its relationships with community partners.

## SECTION 4: OPTIONS & PROS / CONS

**Option 1. The Board provide comments to staff regarding the proposed bylaw by October 4<sup>th</sup>, 2023.**

#### Advantages

- Comments may result in changes to the bylaw that better reflect the intentions of the Board.

#### Disadvantages

- None.

**Option 2. The Board refer the bylaw without comment to the October 2023 for consideration of adoption.**

#### Advantages

- The bylaw will proceed to the October 2023 Board meeting with no changes.

#### Disadvantages

- None.

## SECTION 5: RECOMMENDATIONS

That the Board receive a draft of **Permissive Tax Exemption Bylaw No. 2921, 2023** for information and that comments be submitted to staff no later than October 4, 2023.

Respectfully submitted,  
Tom Dool, Research Analyst

## CONCURRENCE

Corporate Officer – Mike Morrison

Approved

Chief Administrative Officer – Stuart Horn

Approved

### ATTACHMENTS:

Attachment A – Permissive Tax Exemption Bylaw No. 2921, 2023

Attachment B – Policy Number 100-01-20 Regional District Permissive Tax Exemption Policy

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2921

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A Bylaw to provide for the exemption from taxation of certain lands used principally for community recreation, public worship, agricultural and horticultural societies, and services provided by local authorities within Regional District of Central Kootenay.

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WHEREAS the *Local Government Act* authorizes a regional district, by bylaw, to exempt property from taxation;

AND WHEREAS the *Local Government Act* authorizes a regional district Board to exempt from taxation land or improvements or both owned or held by or held in trust by the owner for a registered society or a local authority and used principally for community recreation, public worship, agricultural and horticultural societies;

AND WHEREAS the *Local Government Act* authorizes a regional district Board to exempt from taxation land or improvements owned or held by a municipality, another regional district or local authority for local government purposes;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**1** The following described properties shall be exempt from taxation imposed under the *Local Government Act* to the extent indicated herein:

(1) Land and Improvements occupied by the Balfour Recreation Commission, locally known as the **Balfour Golf Course**, and legally described as follows:

Roll Number 707-00833.975  
602 Queens Bay Road Balfour, BC  
Lot A District Lot 184, Kootenay Land District Plan NEP83597 Except Plan EPP113093  
P.I.D. #027-029-760

Roll Number 707-07798.110  
220 Edward Street Balfour, BC  
Lot 2, District Lot 4961, Kootenay Land District, Plan 7334 except Plan EPP68103  
P.I.D. #011-179-236

Roll Number 707-07796.510  
602 Queens Bay Road Balfour, BC  
District Lot 4961, Kootenay District except parts included in Plans 2528 and 7334  
P.I.D #012-926-965

- (2) Land and Improvements occupied by the Salmo and District Golf Club, locally known as the **Salmo and District Golf Course** and legally described as follows:

Roll Number 707-01349.500  
1346 Airport Road Salmo, BC  
Block 31, District Lot 273, Kootenay Land District, except part in Plan 2861 & R151 &  
Block 32, District Lot 273, Kootenay Land District, except Plan R151 &  
Lot 1, Plan NEP61804, District Lot 273, Kootenay Land District &  
Lot A, Plan NEP61803, District Lot 273, Kootenay Land District  
P.I.D. #016-683-536, #016-683-552, #024-195-944, #024-195-936

- (3) Land and Improvements occupied by the Valley View Golf Club, locally known as the **Valley View Golf Course**, and legally described as follows:

Roll Number 707-20316.110  
6937 Highway 6 Winlaw, BC  
Lot 7, 8 & 9, Plan 2887, District Lot 383, Kootenay Land District &  
Lot 103, Plan 958, District Lot 383, Kootenay Land District  
P.I.D. #015-216-420, #006-270-867, #006-270-891 & #015-976-327

- (4) Land and Improvements occupied by the Castlegar Golf Club, locally known as the **Castlegar & District Golf Course** and legally described as follows:

Roll Number 709-07595-325  
1602 Aaron Road Castlegar, BC  
Lot A, Plan 5069, District Lot 4598, Kootenay Land District, except Plan 15837  
P.I.D. #010-364-498

- (5) Land and Improvements occupied by the Nakusp Centennial Golf Club, known locally as the **Nakusp Centennial Golf Course** and legally described as follows:

Roll Number 710-01655.000  
649 Highway 6 Nakusp, BC  
Lot 1, Plan 5565, District Lot 398, Kootenay Land District  
P.I.D. #007-740-085

- (6) Land and Improvements occupied by the Fauquier and District Golf Club, known locally as the **Fauquier & District Golf Course** and legally described as follows:

Roll Number 710-02953.100  
8034 Highway 6 Fauquier, BC  
Lot 1, Plan NEP22479, District Lots 2591 & 9156, Kootenay Land District  
P.I.D. #023-287-705

- (7) Land and Improvements occupied by the Slocan Lake Golf Club, locally known as the **Slocan Lake Golf Course** and legally described as follows:

Roll Number 710-01993.500  
101 Golf Course Road New Denver, BC



Parcel A, District Lot 2106, Kootenay Land District (Explanatory Plan 34338I) &  
Parcel A, District Lot 2108, Kootenay Land District, (Explanatory Plan 34338I) &  
Parcel 1, District Lot 6529, Kootenay Land District (Reference Plan 95815I) of Parcel B,  
(see 14647I)  
P.I.D. #'s 013-752-332, #013-752-359, #013-752-413

- (8) Land and Improvements occupied by the Creston Golf Club, locally known as the **Creston Golf Course** and legally described as follows:

Roll Number 786-06716.000  
1800 Mallory Road Creston, BC  
District Lot 15874, Kootenay Land District &  
District Lot 16402, Kootenay Land District  
P.I.D. #014-837-897, #014-889-323

- (9) Land and Improvements occupied by the Riondel Golf Club Society, locally known as the **Riondel Golf Course** and legally described as those portions of the following properties used exclusively for golf course purposes:

Roll Number 786-04694-000  
1298 Galena Bay Wharf Road Riondel BC  
Sublot 25, Plan X31, District Lot 4595, Kootenay Land District, except (1) Parcel A  
Reference Plan 23516A and (2) parts included in Plans 5803 and 8655.  
P.I.D. #016-717-325

Roll Number 786-04825.045  
1298 Galena Bay Wharf Road Riondel BC  
Lot 2 Plan 3045, District Lot 4595, Kootenay Land District except Plan 5461, 14087 and  
NEP21303.  
P.I.D. #008-022-313

- (10) Land and Improvements occupied by the Nelson Golf & Recreation Society, locally known as **Granite Point Golf Course** and legally described as follows:

Roll Number 707-02008.125  
1123 West Richards Street Nelson BC  
Lot A, Plan NEP67974, District Lot 304, Kootenay Land District  
P.I.D. #024-934-399

- (11) Land and Improvements occupied by the Regional District of Kootenay Boundary, locally known as the **Beaver Valley Water Supply System** water filtration and treatment plant, water intake structure and weir on Kelly creek.

Roll Number 707-05544.000  
999 Wildwood Road Salmo BC  
Lot 1, Plan 17591, District Lot 1236, Kootenay Land District  
P.I.D. #008-229-741

- (12) Land and Improvements occupied by the Boswell Historical Society, known locally as **The Heart** and legally described as follows.

Roll Number 21-786-05506.000  
12676 Highway 3A, Boswell, BC  
Lot 1, Plan NEP4803, DL 5027, LD26  
P.I.D. #014-787-806

- (13) Land and Improvements occupied by the Balfour & District Business and Historic Association, locally known as the **St. Michaels and All Angels Performance Centre** and legally described as follows.

Roll Number 00806.100  
8551 Busk Road, Balfour, BC  
Lot 12, Block 2, Plan NEP380, District Lot 184, Kootenay Land District & Lot 13, Block 2  
Plan NEP 380, District Lot 184, Kootenay Land District  
P.I.D. #024-722-081

- (14) Land and Improvements occupied by the South Kootenay Lake ArtConnect Society, locally known as the **Harrison ArtConnect** and legally described as follows.

Roll Number 21.786.01300000  
16074 Crawford Creek Road, Crawford Bay, BC  
Lot C, Plan NEP1253, District Lot 196, Kootenay Land District Assigned No 1.  
P.I.D. #015-873-633

**2** The tax exemption established by this Bylaw shall be for the taxation year 2024.

**3** This Bylaw may be cited as **“Permissive Tax Exemption Bylaw No. 2921, 2023.”**

READ A FIRST TIME this 19<sup>th</sup> day of October, 2023.

READ A SECOND TIME this 19<sup>th</sup> day of October, 2023.

READ A THIRD TIME this 19<sup>th</sup> day of October, 2023.

ADOPTED this 19<sup>th</sup> day of October, 2023.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer



Number: 100-01-20  
REGIONAL DISTRICT OF CENTRAL KOOTENAY  
**Policy Manual**

**Chapter:** 100 – Board and Governance

**Section:** 01- Board

**Subject:** Permissive Tax Exemption

**Board Resolution:** 270/23

**Established Date:** April 20, 2023

**Revised**

**Date:**

## **POLICY:**

### **PURPOSE:**

This policy provides the Board with a consistent and equitable approach to evaluation of applicants for the issuance of permissive tax exemptions.

The Regional District Permissive Tax Exemption Policy provides clarity regarding the roles and responsibilities of those participating in the permissive tax exemption process. This policy provides a timeline for the application and evaluation of tax exemptions to ensure proposals receive adequate consideration. A set of evaluation criteria are included in this policy to ensure an equitable approach is applied to the evaluation of proposals.

### **SCOPE:**

This policy applies to property tax exemptions as specified in Section 391 of the *Local Government Act*.

This policy does not apply to:

- a) statutory tax exemptions applied by the Provincial Government;
- b) heritage exemptions specified in Section 392 of the *Local Government Act*;
- c) riparian exemptions specified in Section 394 of the *Local Government Act*; or
- d) partnership agreement exemptions specified in Section 396 of the *Local Government Act*.

### **DEFINITIONS:**

**Board** means the Board of the Regional District of Central Kootenay

**Corporate Officer** means the Corporate Officer of the Regional District of Central Kootenay

**Bylaw** means a Regional District Bylaw XXXX, 2023 exempting specified properties from both parcel and valuation taxes for a specified period of time based on the criteria and process described in this policy.

**Recreation** means an activity of leisure. Recreational activities are done for enjoyment, amusement, or pleasure. Application of this term is broad, inclusive and may expressed in many ways.



**Service Organization** means a registered society in British Columbia required to comply with the Societies Act and their own constitution and bylaws.

## **ROLES AND RESPONSIBILITIES:**

### **The Board**

- Approval of staff recommendations regarding revisions, additions, or deletion to this policy.
- Approval of staff recommendations regarding amendment to the Permissive Tax Exemption Bylaw.
- Engagement with organizations in the community regarding application for property tax exemptions.

### **The Corporate Officer**

- Notify the public of the opportunity and requirements for property tax exemption application.
- Establish property tax exemption application and approval schedule.
- Establish a property tax exemption application and approval process.
- Establish property tax exemption application criteria.
- Prepare the Permissive Tax Exemption Bylaw for Board Consideration.

### **Applicants**

- The timely submission of completed application forms to the Corporate Officer.
- Understanding the qualifications required for submission.

## **POLICY:**

### **ELIGIBLE LAND USES AND INTERESTS**

To qualify for a property tax exemption the applicant must ensure that

- All properties and improvements must qualify for an exemption under the provisions of the *Local Government Act* Section 391.
- Properties, improvements, and proposed uses must be compliant with Regional District bylaws, policies, and regulation.
- The proposed use of the property or improvements must be aligned with the values of the community and the Regional District.
- The principal use of the property or improvements must not result in competition with for profit business.

The Board may grant property tax exemptions for specific land uses and interests. Exemptions may be granted for portions of property and improvements based on eligibility requirements.

**Community Recreation:** This may include, but is not limited to, community halls, cultural centers, playing fields, galleries, and other Recreation based spaces owned or leased by a Service Organization for the use and enjoyment of the public. To qualify for a Community Recreation Property Tax Exemption



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- The principal use of the property and or improvements must be Recreation;
- Use of the property must be available to the general public. This may take the form of organized classes, leagues, or events so long as the opportunity to organize these uses is inclusive and transparent; and
- The property and improvement must be owned or held by, or held in trust by the owner for, a Service Organization.

**Public Worship:** This may include churches, synagogues, mosques, temples, and other places of public worship owned or leased by a Service Organization for the purpose of worship open to the general public. To qualify for a Public Worship Property Tax Exemption

- The property or improvements must be owned or occupied by a Service Organization as a tenant or licensee;
- Worship must occur on the site on at least a monthly basis; and
- Worship must be open to the public.

**Agricultural and Horticultural Societies:** This may include those properties in excess of the 8.4ha immediately adjacent to an agricultural or horticultural society hall that may be exempted as per the Community Charter. To qualify for an Agricultural or Horticultural Societies Property Tax Exemption

- An Agricultural or Horticultural exemption is for property only;
- Only those parts of the property in excess of the area statutory exemption under section 15 (1) (j) of the *Taxation (Rural Area) Act* qualify for a property tax exemption; and
- The property must be owned by an Agricultural or Horticultural Society which qualifies as a Service Organization.

**Interests in School Board Buildings:** This may include interests held in School Board or Francophone School Board buildings. To qualify for a School Board Interests Property Tax Exemption

- The interest must be held by a Service Organization or Francophone School Board; and
- The interest must be owned by a BC School Board or a Francophone School Board.

**Local Authorities:** This may include land or improvements held by Improvement Districts, Commissions, Library Boards, Hospital Boards, or other Local Authorities. To qualify for a Local Authority Property Tax Exemption

- The land or improvements must be owned by a local authority.
- The land or improvements must be used for a purpose of the local authority.



***POLICY COMPLIANCE & EXEMPTION RENEWAL***

Property tax exemptions may be revoked at the discretion of the Board by bylaw in accordance with the Local Government Act.

In the event that a property no longer meets the requirements for an exemption due to a change in ownership or land use the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of change.

Unless directed by the Board all property tax exemptions must be applied for, and approved, annually. Failure to apply for a property tax exemption will result in an exclusion from the Regional District Permissive Tax Exemption Bylaw. The property is then liable to taxation effective the following year.



## **SCHEDULE A: APPLICATION SCHEDULE**

### ***SCHEDULE A - APPLICATION SCHEDULE***

The application schedule for a property tax exemption is as follows:

First Public Notice of Application – Advertised no later than June 1st

Applications Available – No later than June 1st

Second Public Notice of Application – Advertised no later than July 1<sup>st</sup>

Applications Due – No later than August 1<sup>st</sup>

Permissive Tax Exemption Approval – October Board Meeting

Submission of Permissive Tax Exemption Bylaw to the Province – by October 31<sup>st</sup>



## **SCHEDULE B: APPLICATION FORMS**

The inputs below are the information required of the Property Tax Exemption Application Form. The Form itself will be made available for electronic distribution and submission or analogue submission. All relevant information must be submitted in order to be considered for an exemption.

### **Applicant Information**

Applicant Name:  
Applicant Phone Number:  
Applicant Email:  
Applicant Mailing Address:  
Applicant Relationship To Service Organization:

### **Service Organization Information**

Service Organization Name:  
Service Organizations Society Number:  
Service Organizations Phone Number:  
Service Organizations Email:  
Service Organizations Mailing Address:  
Minutes From Most Recent AGM Must Be Included:  
Most Recently Filed Financial Statement Must Be Included:

### **Property Information**

Property Address:  
Property PID:  
Title Number:  
Lease Must Be Included If Relevant:  
Current Land Use:  
Proposed Land Use (if different):  
Compliance with Building Bylaw: Yes/No  
Building Bylaw Comments:  
Compliant with Land Use Planning: Yes/No  
Land Use Planning Comments:

### **Exemption Information**

Property Tax Exemption Type

- Community Recreation
- Public Worship
- Agricultural or Horticultural Societies
- Interests In School Board Buildings
- Local Authorities

What proportion of improvements are proposed exempt  
What proportion of land is proposed exempt  
If proportions are proposed is a diagram included: Yes/No





### **SCHEDULE C: EVALUATION CRITERIA**

The information detailed in Schedule B: Application Forms provided by the applicants shall be evaluated using the criteria below to inform the recommendation to include a property in the permissive tax exemption bylaw.

1. Is the proposed land or improvement use eligible for an exemption?
  - Ownership/Lease arrangement compliance (Yes/No)
  
2. Is the organization or individual making application eligible for an exemption?
  - Compliant with the Societies Act (Yes/No)
  - School Board
  - Local Authority
  
3. How does proposed exemption align with the goals and direction set by the Board?
  - Compliance with local regulations (Yes/No)
  - Aligned with Board and Community Values (Yes/No)
  
4. What are the implications for local government taxation and services.
  - Taxation Impact
  - Relationship to other services



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**RELATED LEGISLATION:**

The Local Government Act S277, S391-S396

The Community Charter Div 7

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# Board Report

**Date of Report:** August 31, 2023  
**Date & Type of Meeting:** September 14, 2023 Board Meeting  
**Author:** Mark Crowe, Park Planner  
**Subject:** Parks, Trails and Water Access Strategy  
**File:** 01-0510-20  
**Electoral Area/Municipality:** All Areas

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to recommend that the contract for the Parks, Trails and Water Access Strategy (PTWAS) be awarded to RC Strategies. The PTWAS will document the goals and strategies that will shape and guide the delivery of an integrated parks service over the next ten years.

## SECTION 2: BACKGROUND/ANALYSIS

Preparation for the PTWAS has been underway since 2016. A GIS based inventory and parks system listing document has been completed. The next step is to prepare the PTWAS.

The RDCK issued a Request for Proposal (RFP) in early June 2023 outlining the requirements for a qualified firm to prepare a PTWAS for the Regional District of Central Kootenay.

Two proposals were received. After review of the proposals, both consulting firms were interviewed by Trisha Davison, Regional Manager – Recreation and Client Services, Cary Gaynor, Regional Parks Manager and Joe Chirico, General Manager of Community Services. Based upon the evaluations RC Strategies proposed the most favourable project deliverables for the Regional District of Central Kootenay.

Both RC Strategies and Lees + Associates are felt to have considerable knowledge of local government. However, RC Strategies has considerable knowledge of the Regional District as was demonstrated in their proposal and their interview responses. Further, there was confidence that this proponent would be best able to build upon previous planning work of the RDCK and they had a clear methodology on how this would be accomplished.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The PTWAS has been approved in the 2023 Financial Plan and will be funded from Allocation Service A104 (Park Services). The budget is \$80,000.

The cost of the proposals were:

RC Strategies \$79,740.60 – This represents 30 additional hours of work.

Lees + Associates \$74,695.00

The evaluation also included evaluation of project understanding, qualifications, methodology and proposed schedule. All evaluators scored RC Strategies higher on project understanding, qualifications and methodology.

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

n/a

### **3.3 Environmental Considerations**

n/a

### **3.4 Social Considerations:**

n/a

### **3.5 Economic Considerations:**

n/a

### **3.6 Communication Considerations:**

n/a

### **3.7 Staffing/Departmental Workplan Considerations:**

The project is in the 2023-2024 work plan for Community Services staff.

### **3.8 Board Strategic Plan/Priorities Considerations:**

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

## **SECTION 4: OPTIONS & PROS / CONS**

Option 1: That the Board direct staff to award the contract for the Parks, Trails and Water Access Strategy to RC Strategies.

Pros: Work can start in a timely manner, the majority of the deliverables will be completed on time and the project is within budget. Proponent noted using various forms of public engagement (survey's, use of technology, in person etc) to connect with residents across the region. Commitment to building on past work already completed.

Cons: Cost was more expensive than the proponent by approximately \$5,000.

Option 2: That the Board direct staff to make an alternate recommendation to award the contract for the Parks, Trail, and Water Access Strategy to Lees & Assoc.

Pro: Cost is lower than the recommended proponent. Lees has not done as much work with the RDCK so may provide fresh perspective.

Cons: More time learning about work that has already been completed previously. Cost savings may not provide as much public benefit.

Option 3: That the Board not to award the contract for the Parks, Trails and Water Access Strategy.

## SECTION 5: RECOMMENDATIONS

That the Board award the contract for the Parks, Trails and Water Access Strategy to RC Strategies; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$79,740.60 plus GST; AND FURTHER, that the Board direct staff to fund the Parks, Trails and Water Access Strategy from Service A104.

Respectfully submitted,  
Mark Crowe, Park Planner

## CONCURRENCE

Chief Administrative Officer, Stuart Horn	Approved	
General Manager - Community Services, Joe Chirico	Approved	
Regional Manager – Recreation & Client Services, Trisha Davidson		Approved



# Board Report

**Date of Report:** August 22, 2023  
**Date & Type of Meeting:** September 14, 2023 Open Regular Board Meeting  
**Author:** Paris Marshall Smith, Sustainability Planner  
**Subject:** REGIONAL INVASIVE SPECIES WORKING GROUP  
**File:** 10-5200-20-CKISS  
**Electoral Area/Municipality:** All

## SECTION 1: EXECUTIVE SUMMARY

In spring of 2023, the RDCK Board directed staff to work with Central Kootenay Invasive Species Society (CKISS) to begin implementing the Regional Invasive Species Strategy.

The first goal of the strategy - Improve Regional Organizational Capacity will be addressed by the creation of a Regional Invasive Species Working Group. Led by CKISS, this Working Group intends to enhance the regional organizational structure and capacity required for effective, long-term invasive species management in the RDCK.

CKISS requests that the Board appoint two Directors to Regional Invasive Species Working Group.

**RECOMMENDATION:** That the Board appoint two (2) Directors to the Regional Invasive Species Working Group for a term to end September 2024.

## SECTION 2: BACKGROUND/ANALYSIS

This report recommends the Board consider appointing two Directors as members to the Regional Invasive Species Working Group.

### BACKGROUND

In 2020, the Board requested a Regional Invasive Species Strategy from the Central Kootenay Invasive Species Society (CKISS) that addresses the following objectives:

1. Invasive species management that is efficient, region-wide and continues over the long-term
2. Prevention and Early Detection and Rapid Response: Control invasive species in the most cost- efficient manner through education, management and outreach.
3. Multi-jurisdictional coordinated planning and treatment

In response, the strategy outlined four goals for both RDCK and the region at large:

1. **Improve regional organizational capacity**
2. Implement prevention and management
3. Develop a legal and policy framework
4. Improve awareness and community engagement

In the spring of this year, the Board directed staff to work with CKISS to begin implementing the Regional Invasive Species Strategy, which includes the establishment of a Regional Invasive Species Working Group.

## **REGIONAL INVASIVE SPECIES WORKING GROUP**

A Regional Invasive Species Working Group provides the basis for a regional discussion on invasive species management, a support network for staff and directors and identifying the needs, opportunities and priorities of local governments. The working group aims to ensure a consistent approach to (i) preventing and managing invasive species while finding solutions to common problems, and (ii) fostering ongoing cooperation and coordination of regional efforts.

Anticipated outcomes include:

1. **Identifying gaps** (such as management and any organizational barriers) in management of invasive species. For example, sharing best practices in plant management tools, which can vary from goats to steam machines.
2. Consistent **data collection** and sharing.
3. **Sharing resources and educational opportunities**. For example, invasive plants entering the yard waste collection stream is a concern at both the regional and municipal level and Castlegar is developing a new yard waste pick-up service. What resources are available to educate residents about proper invasive plant disposal?
4. **Collaborating** on joint programs.
5. **Advocacy space** for sector groups such as farmers and producers
6. Fostering **coordination of regional efforts** and implementation of the strategy, such as the development of Invasive Species Management Plans for all public lands in the region.
7. **Ensuring consistent regulation and enforcement** through model by-laws. Regulations related to invasive plants and vegetation vary considerably across the region. For example, the City of Castlegar requires property owners to clear the property of noxious weeds (as defined by the Weed Control Act), while many municipalities do have or enforce related regulations.
8. **Ensuring consistent messaging** to the public and all levels of government such as the Union of BC Municipalities. For example, the Southern Interior Local Government Association voted to take a resolution to UBCM to ask the province to enact legislation against the sale of invasive plants. The RDCK might be interested in joining this ask.
9. **Coordinating with and learning from neighbouring Regional Districts**, primarily the Regional District of Kootenay Boundary.

## **COORDINATED REGIONAL LEADERSHIP**

Addressing the need for information sharing and coordination can be met through establishing a formal organizational structure, such as a Regional Invasive Species Working Group. The Regional District of Metro Vancouver has identified the establishment of a regional working group, led by the regional district, as key to the implementation and success of their strategic plan.

A proposed structure of the RISWG is outlined in the attached Terms of Reference - **Attachment A – BRD-RISWG ATTACH01**

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  **No Financial Plan Amendment:**  Yes  **No**  
**Debt Bylaw Required:**  Yes  **No Public/Gov’t Approvals Required:**  Yes  **No**  
None at this time

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Weed Control Act - In accordance with the regulations, land holders such as the RDCK must control noxious weeds growing or located on land and premises, and on any other property located on land and premises, occupied by that person.

The Community Charter Act empowers local governments to regulate invasive plants.

#### 3.3 Environmental Considerations

Invasive species also have a significant impact on ecosystem health, and the International Union for the Conservation of Nature (IUCN) considers them one of the greatest threats to biodiversity globally. Invasive species can erode natural habitats and out compete native species. This is exacerbated by the affects of the changing climate as invasive species tend to be more effective at adapting than native species.

#### 3.4 Social Considerations:

None at this time

#### 3.5 Economic Considerations:

Invasive species can affect the economic and environmental potential of RDCK’s communities. Tourism, recreation, agriculture, energy infrastructure and property values are all vulnerable to the impacts of invasive species. For example, zebra and quagga mussels have created great monetary and functional losses for hydroelectric facilities in eastern Canada. A new report (May 2023) highlights the impact on hydro, water supply, irrigation, boats/marinas, tourism revenue, property values and tax revenues:

[https://www2.gov.bc.ca/assets/gov/environment/plants-animals-and-ecosystems/invasive-species/invasive-mussels/zqm\\_economic\\_report\\_2023\\_05\\_26\\_final.pdf](https://www2.gov.bc.ca/assets/gov/environment/plants-animals-and-ecosystems/invasive-species/invasive-mussels/zqm_economic_report_2023_05_26_final.pdf)

Knotweed has the potential to damage infrastructure and lower property values. Crop losses due to invasive plants, like knapweed, cost BC farmers and ranchers over \$50 million annually.

#### 3.6 Communication Considerations:

This report has been developed in collaboration with CKISS staff. If the Board supports the appointments of RDCK directors and staff to the Working Group, Sustainability staff will continue to coordinate communication as needed.

#### 3.7 Staffing/Departmental Workplace Considerations:

Most of the work will be managed by CKISS staff, with Sustainability staff attending meetings acting as liaison with individual areas leads as needed. This time commitment should be minimal (8-10 hours over the course of a year) and seasonally related (spring & fall).



### 3.8 Board Strategic Plan/Priorities Considerations:

The work supports the Board's priority of coordinated service delivery and is being completed in response to the Board's direction:

172/23 That the Board direct staff to enter into a Contribution Agreement with Central Kootenay Invasive Species Society for the implementation of PROGRAM Option 1 of the Regional Invasive Species Strategy for a total not to exceed \$15,000 + GST.

## SECTION 4: OPTIONS & PROS / CONS

That the Board appoint the two (2) Directors to the Regional Invasive Species Working Group for a term to end September 2024.

### Option 1 – APPROVE

Pro: RDCK will take action on its commitment to support the implementation of the Regional Invasive Species Strategy and build regional capacity.

Con: Elected official and staff time could be used elsewhere.

### Option 2 – NO FURTHER ACTION AT THIS TIME

Pro: Elected official and staff time could be used elsewhere.

Con: RDCK will defer responsibility of participating in the implementation of the Regional Invasive Species Strategy and building regional capacity.

## SECTION 5: RECOMMENDATIONS

That the Board appoint the following two (2) Directors to the Regional Invasive Species Working Group for a term to end September 2024:

Director \_\_\_\_\_

Director \_\_\_\_\_

Respectfully submitted,  
Paris Marshall Smith, Sustainability Planner

## CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

General Manager of Development and Community Sustainability Services – Sangita Sudan

Approved

Manager of Community Sustainability Services – Daniel Seguin

Approved

Attachment A – BRD-RISWG-ATTACH01



# Regional Invasive Species Working Group

## DRAFT - Terms of Reference

September 15, 2023

### 1.0 Application

These terms of reference apply to the Regional Invasive Species Working Group (RISWG) established as per the direction of the Regional District of Central Kootenay (RDCK) Invasive Species Strategy 2021, to consider items related to regional invasive species prevention and provide recommendations on projects and initiatives to municipalities and Areas within the RDCK.

### 2.0 Role/Purpose of the RGISWG

The role of the RISWG is to foster collaboration within the Regional District of Central Kootenay (RDCK) on coordination, resources, programs, and development and management services related to the social, environmental and economic development of the region as it relates to the prevention of invasive species incursions and spread. As well the RISWG will support the further development and implementation of the Invasive Species Strategy.

The RISWG will act in a capacity building role only and municipalities and Areas Boards retain the authority to make final decisions.

### 3.0 Membership

The RISWG members shall be comprised of local government appointees representing Regional District Areas and municipalities within the Central Kootenay Invasive Species Society Invasive Plant Management Areas of Nelson-Salmo, Lower Arrow (Castlegar), Creston, Kaslo North, Nakusp and Slocan Valley (Silverton, New Denver and Slocan).<sup>1</sup> Every RDCK municipality and the RDCK Board will be invited to appoint a representative to the working group. The RDCK will appoint two members and each municipality is invited to appoint 1 for a possible total of 11 (RDCK – 2 + Municipalities – 9).

- Officials: Chair and Secretary as decided by the committee.
- Term: Representatives will be appointed for a term of 1 year.

### 4.0 Principles and Objectives of the RISWG

The objectives of the RISWG are as follows:

- Develop strategies to address projects and initiatives that are related to invasive species such as: food security and agriculture, climate change initiatives, region wide

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<sup>1</sup> [https://ckiss.ca/wp-content/uploads/2023/03/CKISS\\_Operational-Framework\\_2023\\_FINAL.pdf](https://ckiss.ca/wp-content/uploads/2023/03/CKISS_Operational-Framework_2023_FINAL.pdf)

economic development initiatives, infrastructure development, transportation, resource recovery, land and resource management and other initiatives of sustainable community importance in the RDCK.

- Collaborate on resource development such as education and outreach material, by-laws and policies.
- Coordinate consistent messaging, opportunities and regulations throughout the region.
- Collaborate and coordinate on invasive species related projects and initiatives
- Develop recommendations to the RDCK, Association of Kootenay Boundary Local Governments, Union of BC Municipalities, and provincial and federal government
- Support the implementation and further development of the RDCK Invasive Species Strategy.

**Tasks of the RISWG members are as follows:**

- Undertake related readings and review of information provided;
- Attend meetings as required;
- Provide input, feedback and recommendations, including identifying potential opportunities and strategies for consideration;

## **5.0 Representation to the RISWG**

### **5.1. Technical Representation to the RISWG may include:**

- Consultants and experts
- Staff from RDCK, member municipalities or other regional districts

### **5.2 Community Representation to the RISWG may include:**

The RISWG may invite local stakeholder groups or community members, as needed, to provide input on specific topics and initiatives.

## **6.0 Voting**

Voting is limited to all members of the RISWG.

## **7.0 Meetings of the RGISWG**

### **7.1 Scheduling**

The committee will endeavour to hold meetings at least 4 times per year, with additional meetings to be called as required. The Central Kootenay Invasive Species Society (CKISS), in consultation with the RDCK staff, will call meetings.

CKISS will advertise meeting dates directly to members. These advertisements will explicitly invite attendance from stakeholders who are not members of the RGISWG when required.

## **7.2 Protocol and Procedures**

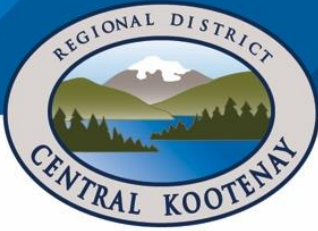
- A simple majority of the members of the RISWG constitutes a quorum.
- RISWG members will respect the contributions of other members and make all efforts to understand alternative viewpoints.
- RISWG members will endeavour to work collaboratively, and to engage in open, honest dialogue. RISWG meetings will not generally be open to the public. Non-members will be granted speaking privileges at the discretion of the Chair.
- CKISS staff will as long as resources allow, attend meetings to act as a resource to the RISWG by providing expertise, background information and administrative support for facilitation, meeting logistics, minute taking, and agenda preparation.
- Any recommendations to the RDCK, AKBLG, UBCM, and provincial and federal government must have majority vote (51%) from RISWG.

## **7.3 Communication**

Minutes of RISWG meetings will be provided as an information item to the RDCK Board of Directors. Specific actionable recommendations arising out of the minutes, and approved by the Board, will be routed through RDCK staff to the appropriate organization or individual.

## **7.4 Funding**

Funding is being provided by the RDCK on a one-year pilot basis for CKISS staff time to develop and lead the RGISWG in 2023-24. Following the pilot year, the program will be evaluated and ongoing funding may be requested in order to continue the RGISWG.



# Board Report

**Date of Report:** July 5, 2023  
**Date & Type of Meeting:** July 20, 2023 Open Board Meeting  
**Author:** Angela French, Wildfire Mitigation Supervisor  
**Subject:** Kootenay Lake Timber Supply Area Review Response  
**File:** 14-7625-60  
**Electoral Area/Municipality:** RDCK

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present to the Regional District of Central Kootenay (RDCK) Board of Directors a response to the current Kootenay Lake Timber Supply Area Review.

## SECTION 2: BACKGROUND/ANALYSIS

### The Process

A timber supply review (TSR) is the process where typically every 10 years the chief forester of the province of BC updates the allowable annual cut (AAC), which is the maximum amount of timber to be harvested annually, for the timber supply area (TSA). The AAC that is determined now will typically be in place for the next 10 years within the TSA. The chief forester takes into account the social, environmental and economic factors on the local and provincial scales and their effects on the short and long-term timber supply. The decision making process takes a three-tiered approach:

- 1) Data Package: information sharing and gathering to describe timber inventory and supply, and current forest management practices;
- 2) Discussion Paper: summarizes the timber supply analysis (computer modeling) and encompasses public and First Nations response to the data package and any improved information since the data package stage;
- 3) AAC Determination: chief forester makes final determination based on the data package, timber supply analysis, uncertainties, and consultation input that are outlined in a rationale document.

The Kootenay Lake Timber Supply Area (TSA) is within the Selkirk Resource District and covers approximately 1.24 million hectares of area including all or part of Electoral Areas A, B, C, D, E, F, G, H, and Creston, Kaslo, and Nelson. After exclusions the timber harvest land base (THLB) is 168,501 hectares. The TSR is in the second stage of the process, therefore RDCK staff have produced a response to submit for the review process.

### Current State

The current AAC for the Kootenay Lake TSA as set in August 2010 is 640,000 cubic meters per year. The TSR was initiated in 2020, with the data package phase completed November 2020 and the discussion paper being completed in May 2022. Due to the range of factors that are constantly changing and discussions with the

Ktunaxa Nation treaty conversations, the process has taken longer than anticipated. The chief forester, when it gets to that stage, can only take into account the best available information and legislated factors at that time, and cannot speculate on what may happen in any circumstance. The stewardship forester leading the public consultation phase agrees to provide an extension to the response in order to ensure we can provide a fulsome response. Please see the attached response for discussion.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

None at this time.

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time.

#### 3.3 Environmental Considerations

The AAC impacts many environmental factors, including water, wildlife and the impact of wildfires and potential debris flows.

#### 3.4 Social Considerations:

The social impacts are broad not only on the forest industry but on the residents who are living in proximity to any harvesting. In addition, Indigenous values are an important consideration in the process.

#### 3.5 Economic Considerations:

The AAC in the Kootenay Lake TSA is a significant economic driver for the many uses of the harvested timber.

#### 3.6 Communication Considerations:

Staff will submit a response to the Ministry of Forests based on Board direction.

#### 3.7 Staffing/Departmental Workplace Considerations:

RDCK staff resources are being allocated to this project through Service A101.

#### 3.8 Board Strategic Plan/Priorities Considerations:

The Board's work on watershed governance and climate readiness directly relate to this topic.

### SECTION 4: OPTIONS & PROS / CONS

Option A: That the Board endorse and direct staff to submit the Kootenay Lake Timber Supply Area Review response to the Ministry of Forests, Selkirk Resource District including any comments directed by the Board at the September 14, 2023 Open Board meeting.

Pros:

- Concrete action the RDCK can take to advocate for ecological values during forestry planning processes.
- Act on the commitment to adapt to the climate emergency in all aspects of the organization
- Increase resiliency of our communities

Option B: Do not submit a response.

## SECTION 5: RECOMMENDATIONS

That the Board endorse and direct staff to submit the Kootenay Lake Timber Supply Area Review response to the Ministry of Forests, Selkirk Resource District including any comments directed by the Board at the September 14, 2023 Open Board meeting.

Respectfully submitted,  
Angela French – Wildfire Mitigation Supervisor

## CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved	
General Manager of Development and Community Sustainability Services – Sangita Sudan		Approved
Manager of Community Sustainability – Daniel Seguin	Approved	

### ATTACHMENTS:

**Attachment A – RDCK Kootenay Lake TSA Review Response**

Dear Ian Wiles, Stewardship Forester, Selkirk Natural Resources District, Ministry of Forests,

**Re: Kootenay Lake Timber Supply Area Review Regional District of Central Kootenay Response**

As discussed, please include this response to the Kootenay Lake Timber Supply Area (TSA) Review on behalf of the Regional District of Central Kootenay (RDCK) Board of Directors for the chief forester to consider in his allowable annual cut (AAC) determination.

The opportunity to have these considerations included in this Timber Supply Review (TSR) is invaluable for elected officials and staff representing the constituents of the RDCK. The AAC determination has lasting effects on the resiliency of our ecosystems, economy, and the intrinsic social and cultural values, as well as the potential stimulus to modernizing the forest industry in this area.

There are several main topics that this response highlights from the community-concentric perspective, which includes ecological values, economic sustainability, and socio-cultural considerations.

**Summary**

From the information available, we have analyzed that the last Kootenay Lake AAC determination for the period of 2010-2020 was 640,000 cubic meters per year over a Timber Harvesting Land Base (THLB) of 199,282 hectares with a mid-term reduction of 5139 cubic meters due to the new Community Forest Agreements (CFA), which reduced the AAC to 634,861 cubic meters per year. The chief foresters 2010 rationale document justified the harvest intensity “to allow for the continued management and salvage of [Mountain Pine Beetle] MPB-infested or susceptible stands”. The salvage of MPB was forecasted to be completed by 2018, and as stated the MPB epidemic in the Kootenay Lake is over.

The 2020 data package base case recommends that from 2023 to 2033, on the 10-year cycle of regulated TSR, 640,000 cubic meters per year can be harvested for 45 years. As stated above based on the information available this AAC is more than the 2010 rate after the adjustment for the CFA’s, combined with the fact that the THLB has decreased by 30,781 hectares to a total of 168,501 hectares, this equates to an increased harvest flow on a smaller land-base. Based on the computer modelling, this smaller land base will support a higher timber supply due to advancements in the site index modelling analyses. This is concerning from the perspective of the public for several reasons:

- 1) The 2020 data package does not include a drought risk assessment to assess the risk and probability associated with the decrease in moisture availability and likelihood of mortality due to climate warming. There needs to be a contingency that some of the drought effected stands likely will not regenerate and will need to be removed from the THLB once harvested.
- 2) How accurate is the updated site index modeling if it is still utilizing Vegetation Resource Inventory (VRI) data and not Light Detection and Ranging (LiDAR) derived inventory data.
- 3) The list of uncertainties identified throughout the data package and discussion paper across the ecological, indigenous, social and economic scales highlights the risk of assumptions being too high to sustain long term harvest flows that meet societal expectations.



- 4) Higher harvest percentage could undermine the positive efforts the province has invested in to foster modernization of forestry to better utilize fibre and create more value-added products in BC.
- 5) Cumulative effects on the watershed scale requires site specific analysis to determine the historic effects of all resource and industrial activities to ensure long term water quality and quantity.
- 6) AAC determination is essentially one person's decision and is in place for a decade.

#### **A List of Uncertainties:**

- Are the inclusion of Indigenous values (Ktunaxa Forestry Standards) meeting the implementation of UNDRIP, which includes modeling wildlife habitat supply with the Ktunaxa Nation.
- Are the fourteen fully accepted Old Growth Strategic Review recommendations from "A New Future for Old Forests", (April 2020), meeting the objective to "declare conservation and management of ecosystem health and biodiversity of BC forests as an overarching priority..."
- How accurate is the data from three years ago.
- Armillaria root disease data is not included in the report. Is this included in the Non-Recoverable Losses sensitivity analyses.
- How are the net-downs for Roads, Trails and Landings calculated. There can be very large Right-Of-Ways that impede on the appraisal system.
- Harvesting will transition BEC zone ICHxw into shrub/grassland ecosystems in many of the most drought stressed areas.
- In some Wildland Urban Interface treatments areas deciduous is being planted as a fire-resistant species. In 10 years, depending on growth, this species may be a viable commercial species for the THLB.
- Fires provide large variability in losses making it difficult to accurately predict the timber supply implications of future fires. There is a high probability that fire intensity, severity and frequency will increase in the future.
- The Kootenay Boundary Higher Level Plan Order (KBHLPO) is out-dated (2002) and still provides oversight in:
  - Community Watersheds
  - Protected Areas
  - Wildlife Management Areas
  - Rationale for Biodiversity Emphasis Options
    - How can this be a direct comparison when using the old BEC data, especially for OGMA and old seral forest analysis.
- Sustainable forest management needs to be more community and First Nations managed to ensure the value of the forest remains in the local communities.
- BCTS has dedicated ten percent of its available timber supply for licensees to bid on and there is more volume expected in the future to this program. How does this potentially impact in the harvest flows.
- How are carbon sequestration / credits considered.

- No change in harvest sequencing assumptions is noted. As stated in the 2010 rationale document: “the use of the ‘relative oldest first’ harvest rule does not accurately reflect current practice and results in an unquantified overestimation across the entire forecast horizon, particularly in the short term. It is more likely that stands with higher volume per hectare will be prioritized first for harvest.”
- The low volume analysis does not consider the fact that funding for fibre utilization projects is rising making licensees potentially see the economic value in harvesting stands with less than 135 cubic meters per hectare, especially if pulp prices rise.
- Unstable terrain class V completely excluded though often this is not a show stopper in development. If the economically, and operationally feasible with a positive geotechnical engineers’ assessment, often licensees will harvest in unstable terrain.

## **Conclusion**

Due to the dynamic changes across values being experienced at such a rapid rate, the AAC determinations should occur more often to ensure the updated information is incorporated into the harvest level decision making. A decision that is made in a snap-shot in time three years ago, is already out of date and does not meet the current conditions in the area.

Economic factors often conflict with ecological ones so there needs to be a provincial framework that incorporates sustainable and resilient ecosystem management as identified in the Old Growth Strategic Review recommendations.

Climate change modeling needs to be incorporated to assess the wildfire risk, increases in forest health incidence, risk of reduced biodiversity and water protection to ensure resilient ecosystems, communities, and local economies.

Based on the confluence of uncertainties in the Kootenay Lake TSA, the RDCK advocates for the chief forester to plan for the likelihood to have less long-term available harvest flows to be able to incorporate more utilization across the industry now, instead of when its too late.



# Board Report

**Date of Report:** August 31, 2023  
**Date & Type of Meeting:** September 14, 2023 Open Regular Board Meeting  
**Author:** AJ Evenson, Senior Project Manager  
**Subject:** Fauquier Water System Watermain Replacement - Willow Street and Oak Street– Contract Award  
**File:** \\files\RDCK\01\0600\20\2023 Projects\2023 Water Projects\Fauquier-Willow\Tender  
**Electoral Area/Municipality:** Area K

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Fauquier Water System Watermain Replacement be awarded to Speers Construction Inc.

## SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued an Invitation to Tender for supply and installation services related to the watermain upgrades on Willow and Oak street on July 11, 2023 which closed on August 3, 2023.

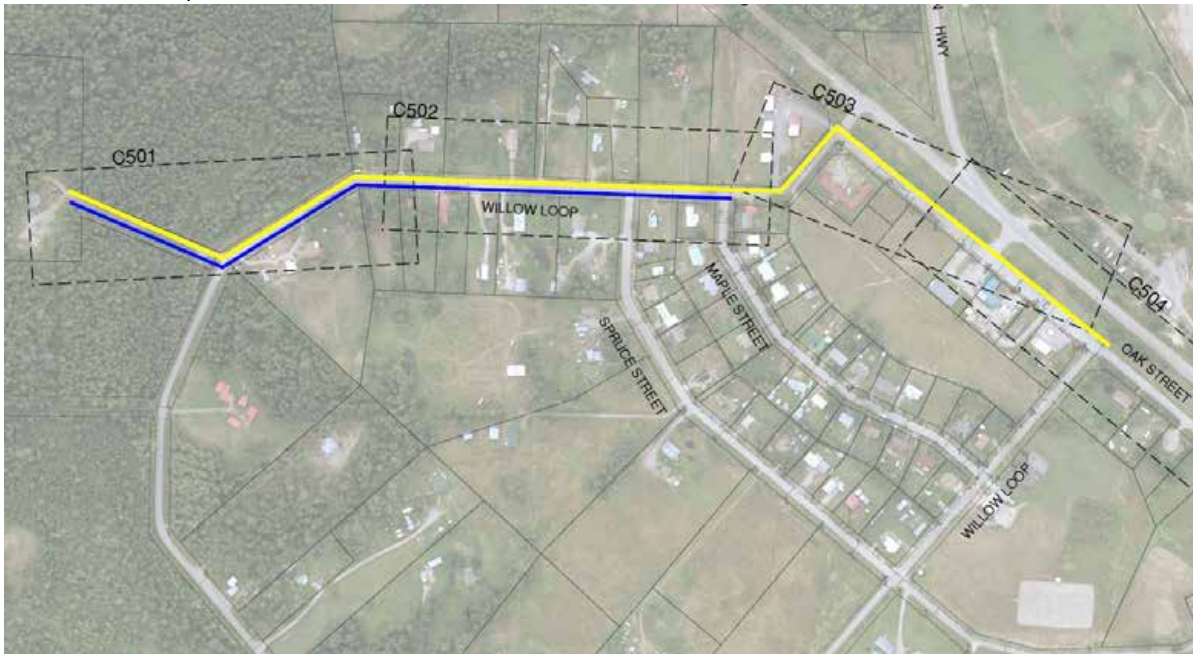
The tendered scope of work consists of installation of approximately 350m of 200mm watermain and 120m of 150mm watermain, fire hydrants, valves, re-servicing of 25 properties and tie-ins to the approximately 730m of water main installed by the RDCK Utilities Crew in 2020. The watermain installed by the RDCK Utilities Crew was located in several non-contiguous locations with no servicing, tie-ins or hydrants connected or operational. Work location is from the reservoir down Willow Street to the intersection of Willow and Oak Street in Fauquier (shown as yellow line below).



There was 1 bid received on the closing date of August 3, 2023. The results of the ITT are as follows (GST is not included in the prices below):

Speers Construction Inc                      \$750,418.00

As the budget for this project is \$405,000, the RDCK and WSP entered into negotiations with Speers Construction Inc. to reduce scope and costs to enable the maximum amount of work to be completed within the overall budget. On August 31, 2023 the RDCK and Speers Construction Inc settled on a revised scope consisting of approximately 100m of 200mm watermain, servicing 12 properties, installation of 1 fire hydrant, pressure testing, disinfecting and tie-ins to bring online approximately 530m of previously installed watermain from the reservoir down Willow to the intersection of Willow and Maple Street in the amount of \$349,007.00 (shown as blue line below).



The project is estimated to start upon award with completion by October 31, 2023.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The budget for the project is \$405,000 consisting of funds from Service Reserves. The project budget is estimated as follows:

Construction	\$350,007
Construction Contingency	\$28,493
Consulting Fees	\$15,000
PM Fees	\$7,500
Site Inspection Fees	\$5,000
<b>TOTAL</b>	<b>\$405,000</b>

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

n/a

### 3.3 Environmental Considerations

n/a

### 3.4 Social Considerations:

n/a

### 3.5 Economic Considerations:

n/a

### 3.6 Communication Considerations:

n/a

### 3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

### 3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

## SECTION 4: OPTIONS & PROS / CONS

**Option 1:** That the Board direct staff to award the contract for Fauquier Water System Watermain Replacement to Speers Construction Inc.

Pros:

- Work can start in a timely manner and project will be completed and commissioned prior to the end of the calendar year.

Cons:

- None.

**Option 2:** That the Board direct staff to negotiate with local Contractors to hire them on a daily/hourly/weekly rate to complete the work using RDCK equipment where possible to reduce costs

Pros:

- May result in lower overall construction costs.

Cons:

- Would result in the RDCK partnering in project risk with the Contractor.
- May result in higher project management and site inspection costs.
- No local contractors provided pricing to General Contractors or bid on the project so interest may be low amongst local contractors.
- Risk of not completing scope in 2023 and causing further dissatisfaction among Fauquier residents whose properties have not been fully reclaimed since the original construction was halted.

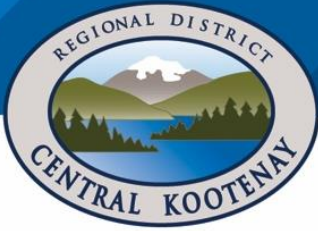
## SECTION 5: RECOMMENDATIONS

That the Board award the contract for the Fauquier Water System Watermain Replacement to Speers Construction Inc.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$349,007.00 plus GST**; AND FURTHER, that the funds be drawn from S254 WATER UTILITY-DEF K-FAUQUIER.

Respectfully submitted,  
AJ Evenson, Senior Project Manager

## CONCURRENCE

Manager of Water Services – Jason McDiarmid	Approved
General Manager of Environmental Services – Uli Wolf	Approved
General Manager of Finance – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved



# Committee Report

**Date of Report:** July 20, 2023  
**Date & Type of Meeting:** August 2, 2023 Water Services Committee  
**Author:** Eileen Senyk, Water Services Liaison  
**Subject:** Former Arrow Creek Open Reservoir Property  
**File:** 11-5700-ACK-20-13  
**Electoral Area/Municipality:** Town of Creston and portions of Electoral Areas B and C

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present to the Water Services Committee a land transfer agreement (Offer to Purchase) for the property legally described as Lot 1 District Lot 891, Kootenay Land District Plan 9964 (See plan as to Limited Access) (PID 013-048-856), which is the site of the former Arrow Creek open reservoir. Staff recommend that the Water Services Committee support the land transfer from the Regional District of Central Kootenay (RDCK) and recommend to the Board of Directors that staff be authorized to sign the Offer to Purchase.

## SECTION 2: BACKGROUND/ANALYSIS

The subject property once served as an open reservoir for the Arrow Creek water system. In 2018, the open reservoir was decommissioned and replaced by two steel reservoirs located at the north end of Haskins Road in Electoral Area B.

On November 24, 2021 the Arrow Creek Water Treatment and Supply Commission adopted the following resolution:

*That Arrow Creek Water Treatment and Supply Commission - Town of Creston, Portion of Area B & C direct staff to coordinate with the Town of Creston to draft an asset transfer agreement and Statutory Right of Way agreement for the transfer of the Arrow open reservoir assets and lands legally described as PID 013-048-856, Lot 1 Block 20 Plan Nep9964 District Lot 891 Kootenay Land District See Plan As To Limited Access, from the Regional District to the Town of Creston.*

The Asset Transfer Agreement, more accurately referred to as a Land Transfer Agreement or Offer to Purchase has been drafted and presented to the Water Services Committee.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The Regional District carried over \$7000.00 from the 2022 financial plan to cover the legal fees associated with the land transfer.

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

The property is located in the Town of Creston and therefore subject to Town of Creston land use bylaws.

### **3.3 Environmental Considerations**

The reservoir underwent conversion to a wetland and is now a conservation property and a public greenspace for the Town of Creston.

### **3.4 Social Considerations:**

The public has access to the property for recreational purposes.

### **3.5 Economic Considerations:**

Transferring the land to the Town of Creston will reduce the RDCK's liability.

### **3.6 Communication Considerations:**

RDCK Staff have been working with the Town of Creston's staff to identify the location and ownership of water infrastructure remaining on the property. A blanket Statutory Right of Way has been drafted to ensure that the RDCK will have access to water infrastructure that we own. Please see attached draft Statutory Right of Way and map for details.

### **3.7 Staffing/Departmental Workplan Considerations:**

Should the Regional Board approve the land transfer, staff will sign the Offer to Purchase.

### **3.8 Board Strategic Plan/Priorities Considerations:**

This project aligns with the strategic plan because it is an opportunity to partner with the Town of Creston on a project that has environmental and social benefit.

## **SECTION 4: OPTIONS & PROS / CONS**

**Option 1: Support the land transfer of the former Arrow Creek reservoir legally described as Lot 1 District Lot 891, Kootenay Land District Plan 9964 (See plan as to Limited Access) (PID 013-048-856) from the RDCK to the Town of Creston.**

#### **PROS:**

- The Town of Creston will be able to maximize the use of this greenspace by installing infrastructure that will support public use.
- The property will continue to be used as wildlife habitat.
- Releasing ownership of the land will reduce the RDCK's liability.

#### **CONS:**

- The RDCK will require a Statutory Right of Way to maintain access to water infrastructure on the property.

**Option 2: Do not support the land transfer of the former Arrow Creek reservoir legally described as Lot 1 District Lot 891, Kootenay Land District Plan 9964 (See plan as to Limited Access) (PID 013-048-856) from the RDCK to the Town of Creston.**

#### **PROS:**

- A Statutory Right of Way will not be required by the RDCK to access water infrastructure on the property.



**CONS:**

- The RDCK will continue to have liability associated with ownership of the land.
- The property is land locked and only has access through the Town and other private property.
- The Town of Creston will not have the opportunity to fully develop the property as a public greenspace.

**SECTION 5: RECOMMENDATIONS**

That the Water Services Committee recommend to the Board to support the land transfer of the former Arrow Creek reservoir legally described as Lot 1 District Lot 891, Kootenay Land District Plan 9964 (See plan as to Limited Access) (PID 013-048-856) from the RDCK to the Town of Creston.

Respectfully submitted,



Eileen Senyk

**CONCURRENCE**

General Manager of Environmental Services – Uli Wolf  
Manager of Utilities – Jason McDiarmid

**ATTACHMENTS:**

Attachment A: Offer to Purchase  
Attachment B: Statutory Right of Way

OFFER TO PURCHASE

DATE: June 26, 2023

The Town of Creston (hereinafter referred to as the "purchaser") having inspected the real estate described in this Agreement and owned by Regional District of Central Kootenay (hereinafter referred to as the "vendor")

HEREBY OFFERS AND AGREES to purchase the following property:

a certain parcel of land in the Town of Creston being the former Erickson water reservoir and which is legally described as:

PID 013-048-856  
Lot 1, Block 20, District Lot 891, Block 20 Kootenay District Plan NEP9964  
(See Plan as to Limited Access)

(which lands are hereinafter referred to as the "Property")

for the price of ONE DOLLAR (\$1.00, hereinafter the "purchase price"), payable as follows:

- I. Balance of \$1.00 by 5:00 pm on the Completion Date by cheque or transfer or bank draft payable to the vendor.

The purchaser offers to purchase the above-described Property for the price set out above and subject to the conditions herein set forth.

**Completion Date:** The sale shall be completed not later than September 8, 2023

**Possession Date:** The purchaser shall have the right to sole, undisturbed vacant possession of the Property at 5:00 pm local time on the Completion Date.

**Adjustment Date:** The parties agree there will be adjusts for property taxes etc.

**Goods and Services Tax Certificate:**

Any GST applicable to this sale is in addition to the purchase price stated herein, and must be paid by the purchaser, provided that the purchaser may self-assess for GST on evidence of GST registration status satisfactory to the vendor. The purchaser






  
 INIT    INIT    INIT    INIT    INIT

agrees to and does indemnify the vendor from any and all GST arising on this supply.

**Costs:**

The purchaser shall be responsible for the cost of the conveyance including transfer taxes and GST. The vendor shall pay any costs to clear the title of financial charges or liens (if any). The parties will pay their own solicitor/notary fees.

**Title:**

The vendor agrees to transfer to the purchaser title to the property, free and clear of all encumbrances except restrictive covenants, reservations and exceptions in the original grant from Crown, easements, and/or rights of way in favour of utilities and public authorities now registered. PROVIDED THAT it is agreed and understood that the vendor will register a blanket statutory Right of Way (SRW) in its own favour to use, maintain, repair and replace its existing water services infrastructure. The draft SRW will be presented to the purchaser for approval upon signing this Contract and must be approved by the purchaser subject only to reasonable amendments it requests.

**Inclusions:**

The purchase price includes vacant land only. The property is sold in AS-IS condition and the purchaser has inspected the property, knows of its past uses, and waives any disclosures.

**Risk:**

The property shall remain and be at the risk of the vendor until Completion.

**General:**

The vendor and purchaser acknowledge and agree that the property is being gifted by the vendor to the purchase and no funds are being exchanged.

The vendor and purchaser agree the fair market value of the property is \$175,000.00 in accordance with the 2023 BC Assessment Roll.

KD      [Signature]      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
INIT      INIT      INIT      INIT      INIT

This agreement shall be binding on the parties and their respective heirs, executors, administrators and assigns. The laws of the Province of British Columbia shall govern this Agreement. THERE ARE NO warranties, representations, guarantees, promises or agreements other than those contained herein, all of which shall survive the completion of the sale and shall be binding upon the parties after the execution and registration of the documents of completion.

THIS OFFER, when accepted, shall constitute a binding contract of purchase and sale and time shall in all respects be of the essence hereof. This offer is open for acceptance until 4:00 p.m. on the **18<sup>th</sup> day of August, 2023**. Acceptance must be signified by each vendor duly executing the appropriate section of this Agreement and providing same to the purchaser or his solicitor in person or by facsimile transmission.

Dated at Creston, British Columbia, this 7 day of July, 2023.

**Purchaser:**

Town of Creston per:

  
Authorized Signatory

  
Authorized Signatory

**ACCEPTANCE:**

Dated at Nelson, British Columbia, this \_\_\_\_ day of \_\_\_\_\_, 2023.

**Vendor:**

Regional District of Central Kootenay, per:

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Authorized Signatory

  
INIT

  
INIT

\_\_\_\_\_  
INIT

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TERMS OF INSTRUMENT - Part 2

**STATUTORY RIGHT OF WAY**

BETWEEN:

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

A regional district duly incorporated as such under and by virtue of the provisions of the *Community Charter* and the *Local Government Act*  
Box 590, 202 Lakeside Drive  
Nelson, BC, V1L 5R4

(hereinafter called the "Grantor")

AND:

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

A regional district duly incorporated as such under and by virtue of the provisions of the *Community Charter* and the *Local Government Act*  
Box 590, 202 Lakeside Drive  
Nelson, BC, V1L 5R4

(hereinafter called the "Grantee")

WHEREAS:

- A. The Grantor is the registered owner of those certain parcels and tracts of land situate, lying and being near the Town of Creston, Province of British Columbia, and more particularly known and described as:

PID: 013-048-856

Lot 1 District Lot 891 Kootenay District Plan 9964 See Plan As To Limited Access

(hereinafter called "the Lands").

- B. Section 218 of the Land Title Act, R.S.B.C. 1996, c. 250 enables the Grantor to grant in favour of the Grantee a statutory right of way for the purpose of accessing and maintaining the existing infrastructure located on the Lands which is related to the Arrow Creek Water System.
- C. The Grantee requires and the Grantor wishes to grant to the Grantee a statutory right of way for accessing and maintaining the existing infrastructure located on the Lands which is related to the Arrow Creek Water System.

- D. The statutory right of way herein granted is necessary for the operations and maintenance of the Grantee's undertaking.

NOW THEREFORE THIS INDENTURE WITNESSETH that in consideration of the Grantee's covenants herein contained and the sum of One (\$1.00) Dollar and other good and valuable consideration now paid by the Grantee to the Grantor, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual covenants, promises and agreements hereinafter contained, the parties agree as follows:

1. THE GRANTOR HEREBY GRANTS AND CONVEYS IN PERPETUITY AND AT ALL TIMES TO THE GRANTEE, its successors, assigns, agents, servants, permittees, invitees, licensees, officials, work people, contractors and employees full, free and uninterrupted right, licence, liberty, privilege and right of way to, through and over the Lands, with or without vehicles or equipment, for the purposes as follows:

- (a) to conduct surveys and examinations, reconstruct, reinstall, use, inspect, repair, maintain, alter, renew or patrol the water infrastructure and ancillary apparatus (collectively called "the Works") as may be incidental to its undertaking, including, but without limiting the generality of the foregoing, all such manholes, other equipment and appurtenances, whether or not similar to the foregoing, as may be useful or convenient in connection therewith or incidental thereto for carrying, conveying, transmitting and transporting water as may be required for the operation of the Arrow Creek Water System together with the right to access, ingress and egress over the Lands for the purposes aforesaid;
- (b) to bring to the Lands all materials and equipment the Grantee requires or desires for the Works and as is necessary for the operations and maintenance of the Grantee's undertaking.
- (c) to exercise all rights granted to the Grantee herein by its employees, agents, workmen, contractors and other licensees of the Grantee; and
- (d) generally, to do all acts necessary or incidental to the business of the Grantee in connection with the Works.

2. The Grantor HEREBY FURTHER COVENANTS AND AGREES with the Grantee as follows:

- (a) the Grantor will not do or knowingly permit to be done any act or thing which will interfere with access to the Works or cause damage or harm to the Works; and
- (b) the Grantor will from time to time and at all times upon every reasonable request of the Grantee, and at the cost and charges of the party making the request, promptly do and execute or cause to be made, done or executed, all such further and other lawful acts, deeds, things, devices, conveyances and assurances in law whatsoever for the better assuring unto the Grantee the statutory right of way hereby granted.

3. The Grantee HEREBY COVENANTS AND AGREES with the Grantors as follows:
- (a) the Grantee will as far as reasonably necessary, carry out any maintenance, repair, replacement, renewal and use of its Works in a proper and workmanlike manner so as to do as little damage as possible to the Lands;
  - (b) following any excavations or other disturbance to the surface of the Lands, the Grantee will properly fill all such excavations and return the site of the excavation and surface of the Lands to the state they were found to be in immediately prior to such excavations as reasonably possible, to a standard acceptable by the Grantor;
  - (c) the Grantee will permit the Grantor to enter the Lands at any time to examine its condition;
  - (d) with the exception of use or repairs in cases of emergencies, the Grantee will make an effort to contact the Grantor in advance of entering the Lands and confine entrance time between 7:00am and 5:00pm unless otherwise agreed upon;
  - (e) the Grantee will use and occupy the Lands only in accordance with the provisions of this indenture;
  - (f) the Grantee will observe, abide by and comply with the applicable laws, bylaws, orders, directions, ordinances and regulations of any competent governmental authority in any way affecting the Lands and any improvements situated thereon, or their use and occupation; and
  - (g) the Grantee will from time to time and all times hereafter indemnify and save harmless the Grantor from and against any loss or damage suffered by him that is caused by workmen in constructing, using, inspecting, repairing, altering, renewing or replacing the Works and any loss or damage suffered by the Grantor or his guests, workmen or licensees by reasons of negligence on the part of the Grantee in the maintenance or operation of the Works.

IT IS MUTUALLY UNDERSTOOD, AGREED AND DECLARED by and between the parties hereto that the covenants, rights, liberties and statutory rights of way herein contained shall be covenants, rights, liberties and rights of way running with the Lands and that none of the covenants herein contained shall be personal or binding upon the Grantor, save and except during the Grantor's seisin or ownership of any interest in the Lands and with respect only that portion of the Lands of which the Grantor shall be seised or in which the Grantor shall have an interest but the Lands shall, nevertheless, be and remain at all times charged therewith;

1. Any and all chattels and fixtures installed by the Grantee on the Lands shall be and shall remain chattels, any rule at law to the contrary notwithstanding, and shall belong solely and exclusively to the party that installed them.

2. Save as aforesaid, nothing in these presents shall be interpreted so as to restrict the Grantor from using the Lands in any manner which does not interfere with the security or efficient functioning of or unobstructed access to the Works.
3. This statutory right of way shall be construed as a blanket charge upon the Lands; provided however that the Grantee covenants and agrees that it will limit its use of the Lands to that area of the Lands as shown approximately on the sketch attached hereto as Appendix "A", and further it is covenanted and agreed that any replacements to the Works must be located within this same area.
4. Notwithstanding anything contained in this indenture, there are hereby reserved to the Grantee all of the rights and powers of expropriation or other powers or privileges granted to them, or enjoyed by them, by or under any Act of the Legislature of the Province of British Columbia, or the Parliament of Canada.
5. This indenture shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.
6. The provisions of this indenture constitute the entire agreement between the Grantor and the Grantee with respect to the subject matters hereof. There are no representations, warranties, guarantees, promises, agreements, covenants or conditions on the part of either party other than those set forth in this indenture. This indenture may only be altered by written agreement executed by the Grantor and the Grantee.

IN WITNESS WHEREOF the Grantor has duly executed this Agreement by signing the Form C to which this Agreement is attached and forms part.



1 2 3 4 5 6 7 8

A

B

C

D

E

LOT 1  
NEP 9964

2 MILLION GAL  
RESERVOIR

REZ RTU UNIT

450mm  
GATE VALVE

450mmØ MAIN

CAP & AIR RELIEF  
CHAMBER WITH STEEL  
MANHOLE COVER

V58 250mmØ VALVE &  
MAIN TO #3 LATERAL

TO TOWN OF  
CRESTON

BROKEN &  
DISCONNECTED

LOT C  
1096971

250mmØ AC #3 LATERAL

OLD RES DRAIN

250mm  
VALVE

METER PIT w  
250mm METER

200mmØ TURBINE IN  
METRE PIT  
200mmØ BUTTERFLY VALVE  
IN CRESTON VALVE CHAMBER



**REGIONAL DISTRICT OF  
CENTRAL KOOTENAY  
ENVIRONMENTAL SERVICES**

Box 590, 202 Lakeside Dr., Nelson BC, V1L 5R4  
Tel: (250) 352-6665 Fax: (250) 352-9300  
Web: www.rdck.bc.ca E-mail: rdck@rdck.gov.bc.ca

ERICKSON  
WATER DISTRIBUTION  
SYSTEM

SITE MAP OF  
LOT 1 NEP9964

249

VERIFY SCALE

BAR IS 12mm ON  
ORIGINAL DRAWING.

IF NOT 12mm ON  
THIS SHEET ADJUST  
SCALES ACCORDINGLY.

LEGEND



RDCK Valve  
Creston Valve  
Meter

RDCK Main  
Creston Main



OFFER TO PURCHASE

DATE: June 26, 2023

The Town of Creston (hereinafter referred to as the "purchaser") having inspected the real estate described in this Agreement and owned by Regional District of Central Kootenay (hereinafter referred to as the "vendor")

HEREBY OFFERS AND AGREES to purchase the following property:

a certain parcel of land in the Town of Creston being the former Erickson water reservoir and which is legally described as:

PID 013-048-856  
Lot 1, Block 20, District Lot 891, Block 20 Kootenay District Plan NEP9964  
(See Plan as to Limited Access)

(which lands are hereinafter referred to as the "Property")

for the price of ONE DOLLAR (\$1.00, hereinafter the "purchase price"), payable as follows:

- I. Balance of \$1.00 by 5:00 pm on the Completion Date by cheque or transfer or bank draft payable to the vendor.

The purchaser offers to purchase the above-described Property for the price set out above and subject to the conditions herein set forth.

**Completion Date:** The sale shall be completed not later than September 8, 2023

**Possession Date:** The purchaser shall have the right to sole, undisturbed vacant possession of the Property at 5:00 pm local time on the Completion Date.

**Adjustment Date:** The parties agree there will be adjusts for property taxes etc.

**Goods and Services Tax Certificate:**

Any GST applicable to this sale is in addition to the purchase price stated herein, and must be paid by the purchaser, provided that the purchaser may self-assess for GST on evidence of GST registration status satisfactory to the vendor. The purchaser






  
 INIT    INIT    INIT    INIT    INIT

agrees to and does indemnify the vendor from any and all GST arising on this supply.

**Costs:**

The purchaser shall be responsible for the cost of the conveyance including transfer taxes and GST. The vendor shall pay any costs to clear the title of financial charges or liens (if any). The parties will pay their own solicitor/notary fees.

**Title:**

The vendor agrees to transfer to the purchaser title to the property, free and clear of all encumbrances except restrictive covenants, reservations and exceptions in the original grant from Crown, easements, and/or rights of way in favour of utilities and public authorities now registered. PROVIDED THAT it is agreed and understood that the vendor will register a blanket statutory Right of Way (SRW) in its own favour to use, maintain, repair and replace its existing water services infrastructure. The draft SRW will be presented to the purchaser for approval upon signing this Contract and must be approved by the purchaser subject only to reasonable amendments it requests.

**Inclusions:**

The purchase price includes vacant land only. The property is sold in AS-IS condition and the purchaser has inspected the property, knows of its past uses, and waives any disclosures.

**Risk:**

The property shall remain and be at the risk of the vendor until Completion.

**General:**

The vendor and purchaser acknowledge and agree that the property is being gifted by the vendor to the purchase and no funds are being exchanged.

The vendor and purchaser agree the fair market value of the property is \$175,000.00 in accordance with the 2023 BC Assessment Roll.

KD      [Signature]      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
INIT      INIT      INIT      INIT      INIT

This agreement shall be binding on the parties and their respective heirs, executors, administrators and assigns. The laws of the Province of British Columbia shall govern this Agreement. THERE ARE NO warranties, representations, guarantees, promises or agreements other than those contained herein, all of which shall survive the completion of the sale and shall be binding upon the parties after the execution and registration of the documents of completion.

THIS OFFER, when accepted, shall constitute a binding contract of purchase and sale and time shall in all respects be of the essence hereof. This offer is open for acceptance until 4:00 p.m. on the **18<sup>th</sup> day of August, 2023**. Acceptance must be signified by each vendor duly executing the appropriate section of this Agreement and providing same to the purchaser or his solicitor in person or by facsimile transmission.

Dated at Creston, British Columbia, this 7 day of July, 2023.

**Purchaser:**

Town of Creston per:

  
\_\_\_\_\_  
Authorized Signatory

  
\_\_\_\_\_  
Authorized Signatory

**ACCEPTANCE:**

Dated at Nelson, British Columbia, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**Vendor:**

Regional District of Central Kootenay, per:

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Authorized Signatory

  
INIT

  
INIT

\_\_\_\_\_  
INIT

\_\_\_\_\_  
INIT

\_\_\_\_\_  
INIT

TERMS OF INSTRUMENT - Part 2

**STATUTORY RIGHT OF WAY**

BETWEEN:

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

A regional district duly incorporated as such under and by virtue of the provisions of the *Community Charter* and the *Local Government Act*

Box 590, 202 Lakeside Drive

Nelson, BC, V1L 5R4

(hereinafter called the "Grantor")

AND:

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

A regional district duly incorporated as such under and by virtue of the provisions of the *Community Charter* and the *Local Government Act*

Box 590, 202 Lakeside Drive

Nelson, BC, V1L 5R4

(hereinafter called the "Grantee")

WHEREAS:

- A. The Grantor is the registered owner of those certain parcels and tracts of land situate, lying and being near the Town of Creston, Province of British Columbia, and more particularly known and described as:  
  
PID: 013-048-856  
Lot 1 District Lot 891 Kootenay District Plan 9964 See Plan As To Limited Access  
(hereinafter called "the Lands").
- B. Section 218 of the Land Title Act, R.S.B.C. 1996, c. 250 enables the Grantor to grant in favour of the Grantee a statutory right of way for the purpose of accessing and maintaining the existing infrastructure located on the Lands which is related to the Arrow Creek Water System.
- C. The Grantee requires and the Grantor wishes to grant to the Grantee a statutory right of way for accessing and maintaining the existing infrastructure located on the Lands which is related to the Arrow Creek Water System.

- D. The statutory right of way herein granted is necessary for the operations and maintenance of the Grantee's undertaking.

NOW THEREFORE THIS INDENTURE WITNESSETH that in consideration of the Grantee's covenants herein contained and the sum of One (\$1.00) Dollar and other good and valuable consideration now paid by the Grantee to the Grantor, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual covenants, promises and agreements hereinafter contained, the parties agree as follows:

1. THE GRANTOR HEREBY GRANTS AND CONVEYS IN PERPETUITY AND AT ALL TIMES TO THE GRANTEE, its successors, assigns, agents, servants, permittees, invitees, licensees, officials, work people, contractors and employees full, free and uninterrupted right, licence, liberty, privilege and right of way to, through and over the Lands, with or without vehicles or equipment, for the purposes as follows:

- (a) to conduct surveys and examinations, reconstruct, reinstall, use, inspect, repair, maintain, alter, renew or patrol the water infrastructure and ancillary apparatus (collectively called "the Works") as may be incidental to its undertaking, including, but without limiting the generality of the foregoing, all such manholes, other equipment and appurtenances, whether or not similar to the foregoing, as may be useful or convenient in connection therewith or incidental thereto for carrying, conveying, transmitting and transporting water as may be required for the operation of the Arrow Creek Water System together with the right to access, ingress and egress over the Lands for the purposes aforesaid;
- (b) to bring to the Lands all materials and equipment the Grantee requires or desires for the Works and as is necessary for the operations and maintenance of the Grantee's undertaking.
- (c) to exercise all rights granted to the Grantee herein by its employees, agents, workmen, contractors and other licensees of the Grantee; and
- (d) generally, to do all acts necessary or incidental to the business of the Grantee in connection with the Works.

2. The Grantor HEREBY FURTHER COVENANTS AND AGREES with the Grantee as follows:

- (a) the Grantor will not do or knowingly permit to be done any act or thing which will interfere with access to the Works or cause damage or harm to the Works; and
- (b) the Grantor will from time to time and at all times upon every reasonable request of the Grantee, and at the cost and charges of the party making the request, promptly do and execute or cause to be made, done or executed, all such further and other lawful acts, deeds, things, devices, conveyances and assurances in law whatsoever for the better assuring unto the Grantee the statutory right of way hereby granted.

3. The Grantee HEREBY COVENANTS AND AGREES with the Grantors as follows:
- (a) the Grantee will as far as reasonably necessary, carry out any maintenance, repair, replacement, renewal and use of its Works in a proper and workmanlike manner so as to do as little damage as possible to the Lands;
  - (b) following any excavations or other disturbance to the surface of the Lands, the Grantee will properly fill all such excavations and return the site of the excavation and surface of the Lands to the state they were found to be in immediately prior to such excavations as reasonably possible, to a standard acceptable by the Grantor;
  - (c) the Grantee will permit the Grantor to enter the Lands at any time to examine its condition;
  - (d) with the exception of use or repairs in cases of emergencies, the Grantee will make an effort to contact the Grantor in advance of entering the Lands and confine entrance time between 7:00am and 5:00pm unless otherwise agreed upon;
  - (e) the Grantee will use and occupy the Lands only in accordance with the provisions of this indenture;
  - (f) the Grantee will observe, abide by and comply with the applicable laws, bylaws, orders, directions, ordinances and regulations of any competent governmental authority in any way affecting the Lands and any improvements situated thereon, or their use and occupation; and
  - (g) the Grantee will from time to time and all times hereafter indemnify and save harmless the Grantor from and against any loss or damage suffered by him that is caused by workmen in constructing, using, inspecting, repairing, altering, renewing or replacing the Works and any loss or damage suffered by the Grantor or his guests, workmen or licensees by reasons of negligence on the part of the Grantee in the maintenance or operation of the Works.

IT IS MUTUALLY UNDERSTOOD, AGREED AND DECLARED by and between the parties hereto that the covenants, rights, liberties and statutory rights of way herein contained shall be covenants, rights, liberties and rights of way running with the Lands and that none of the covenants herein contained shall be personal or binding upon the Grantor, save and except during the Grantor's seisin or ownership of any interest in the Lands and with respect only that portion of the Lands of which the Grantor shall be seised or in which the Grantor shall have an interest but the Lands shall, nevertheless, be and remain at all times charged therewith;

1. Any and all chattels and fixtures installed by the Grantee on the Lands shall be and shall remain chattels, any rule at law to the contrary notwithstanding, and shall belong solely and exclusively to the party that installed them.

2. Save as aforesaid, nothing in these presents shall be interpreted so as to restrict the Grantor from using the Lands in any manner which does not interfere with the security or efficient functioning of or unobstructed access to the Works.
3. This statutory right of way shall be construed as a blanket charge upon the Lands; provided however that the Grantee covenants and agrees that it will limit its use of the Lands to that area of the Lands as shown approximately on the sketch attached hereto as Appendix "A", and further it is covenanted and agreed that any replacements to the Works must be located within this same area.
4. Notwithstanding anything contained in this indenture, there are hereby reserved to the Grantee all of the rights and powers of expropriation or other powers or privileges granted to them, or enjoyed by them, by or under any Act of the Legislature of the Province of British Columbia, or the Parliament of Canada.
5. This indenture shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.
6. The provisions of this indenture constitute the entire agreement between the Grantor and the Grantee with respect to the subject matters hereof. There are no representations, warranties, guarantees, promises, agreements, covenants or conditions on the part of either party other than those set forth in this indenture. This indenture may only be altered by written agreement executed by the Grantor and the Grantee.

IN WITNESS WHEREOF the Grantor has duly executed this Agreement by signing the Form C to which this Agreement is attached and forms part.



1 2 3 4 5 6 7 8

A

B

C

D

E

LOT 1  
NEP 9964

2 MILLION GAL  
RESERVOIR

REZ RTU UNIT

450mm  
GATE VALVE

450mmØ MAIN

CAP & AIR RELIEF  
CHAMBER WITH STEEL  
MANHOLE COVER

V58 250mmØ VALVE &  
MAIN TO #3 LATERAL

TO TOWN OF  
CRESTON

BROKEN &  
DISCONNECTED

LOT C  
1096971

250mmØ AC #3 LATERAL

OLD RES DRAIN

250mm  
VALVE

METER PIT w  
250mm METER

200mmØ TURBINE IN  
METRE PIT  
200mmØ BUTTERFLY VALVE  
IN CRESTON VALVE CHAMBER



REGIONAL DISTRICT OF  
CENTRAL KOOTENAY  
ENVIRONMENTAL SERVICES

Box 590, 202 Lakeside Dr., Nelson BC, V1L 5R4  
Tel: (250) 352-6665 Fax: (250) 352-9300  
Web: www.rdck.bc.ca E-mail: rdck@rdck.gov.bc.ca

ERICKSON  
WATER DISTRIBUTION  
SYSTEM

SITE MAP OF  
LOT 1 NEP9964

VERIFY SCALE

BAR IS 12mm ON  
ORIGINAL DRAWING.

IF NOT 12mm ON  
THIS SHEET ADJUST  
SCALES ACCORDINGLY.

LEGEND



RDCK Valve  
Creston Valve  
Meter

RDCK Main  
Creston Main





# Board Report

**Date of Report:** August 30, 2023  
**Date & Type of Meeting:** September 14, 2023 Regular Board Meeting  
**Author:** Mike Morrison, Manager of Corporate Administration/ Corporate Officer  
**Subject:** Staff Safety and Harassment Policy  
**File:** 01-0590-20  
**Electoral Area/Municipality:** Entire RDCK

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to introduce the Staff Safety and Harassment Policy and to recommend adoption of the policy.

## SECTION 2: BACKGROUND/ANALYSIS

In August 2023 meeting the Board adopted the following resolution:

498/23 *“That the Board refer the Respectful Behaviour bylaw back to staff to convert into a policy”*

Background information regarding the intent of and rationale for the bylaw was included in the board report received at the August meeting. At that time the Board did not indicate concern with the content of the bylaw, or direct that any other specific changes be made when converting the bylaw to a policy.

Consequently the content of the policy included as Attachment A to this report is more or less the same as with the bylaw received at the August meeting , with the following change noted:

### 1. Removal of Section 5 -Offence

The Offence section was a late addition to the bylaw that arose from legal review. It is only appropriate to include an Offence section within a bylaw. The wording has no effect if included in a policy. The removed language is as follows:

#### **OFFENCE**

*Every person who:*

- (a) violates a provision of this Bylaw;*
- (b) permits, suffers or allows any act to be done in violation of any provision of this Bylaw;*
- (c) neglects to do anything required to be done under any provision of this Bylaw; or*
- (d) allows a violation of this Bylaw to continue;*

*commits an offence and each day a violation, contravention or breach of this Bylaw continues is deemed to be a separate offence.*

The only purpose of adding the Offence section was to allow the RDCK to pursue a statutory injunction through the court in an extraordinary enforcement situation with an offending individual. Statutory injunctions are generally easier to obtain than other injunctions. Removal of the Offence section does not limit in any way the RDCK's ability to pursue other injunctions if necessary. Staff consider that the likelihood of the RDCK pursuing any type of injunction in a matter related to this policy to be very low.

## **2. Changes to Schedule D**

Schedule D has been revised to show RDCK facilities in alphabetical order . Consultation with water utilities group indicated no public interactions are reported at water treatment facilities, with the exception of the Erickson water office. This facility has been added to the Schedule. Some adverse public interactions between utility operators and the public have been experienced in the community and outside of RDCK facilities, notably when crossing rights-of-way in order to access remote infrastructure. These types of interactions will be covered in a forthcoming policy to address interactions between the public and staff who regularly work outside RDCK facilities, as directed by the Board by resolution 358/22.

## **3. Change to General Manager Definition**

The bylaw defined specific roles for General Managers. Upon further consideration by staff the definition was changed in the policy to Senior Manager (defined as a member of the senior management team) considering that, under the RDCK's current structure, not every RDCK facility falls under the purview of a General Manager. There are also slight wording changes in the policy to enable any senior manager, not just the one assigned to the relevant department, to fulfill the role of senior manager in relation to applying the policy. This would be helpful in the case of absence of the most relevant senior manager, or where the relevant senior manager may be personally involved in an incident.

In addition to the above noted changes, and as discussed at the August meeting, the bylaw considered by the Board in August would formally delegate the authority to the Chief Administrative Officer to consider appeals of enforcement matters under the bylaw. In accordance with the wording of the proposed bylaw, such delegation would prevent the Board from reconsidering a decision of the CAO in these matters after that decision was made.

By adopting a policy instead of a bylaw, the Board still enables the CAO to consider and rule on appeals. However it would remain open for the Board to reconsider a decision made by the CAO. No specific direction was given by the Board to make provisions for Board involvement in appeals within the policy. In staff's opinion it is not necessary to do so at this time. Whether or not the Board would wish to consider an appeal on a specific matter would very much depend on the specific circumstances of each situation, and there are mechanisms in place already to have matters brought forward for Board consideration.

As noted in the previous report the expected benefits of adopting the policy are summarized as follows:

- Formally defines inappropriate behaviour for the purpose of the RDCK's public-facing operations;

- Sets clear expectations for public behaviour at our facilities;
- Defines procedures for front line staff to follow when incidents involving public behaviour occur at RDCK facilities;
- To ensure that managers and general managers are directing any post-incident investigations, which reduces the involvement of front line staff and supervisors who may be directly involved in incidents;
- Enables a range of reasonable and progressive limitations on public access to RDCK facilities, up to and including suspensions, that may be applied following an incident;
- Provides assurances that the policy will be applied fairly and in accordance with the Human Rights Code and the Charter of Rights and Freedoms;
- Provides that any suspension applied by the RDCK under the policy can be appealed to the Chief Administrative Officer;

Staff strongly recommend adoption of the policy.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

None at this time

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

There are no specific legislative considerations or applicable bylaw considerations at this time. Adherence to the principles of procedural fairness are a foundational obligation of every public body.

#### 3.3 Environmental Considerations

None at this time

#### 3.4 Social Considerations:

The policy imposes obligations upon the RDCK to act with fairness when handling incidents involving the public at our facilities. This should help build the public's confidence that all individuals will be treated fairly by the RDCK in any matter.

#### 3.5 Economic Considerations:

None at this time.

#### 3.6 Communication Considerations:

As this policy is publicly -focused staff will develop a plan, as part of the Prevention of Violence in the Workplace program rollout, to inform members of the public about the bylaw. This will likely include signage at public RDCK facilities that reference the policy, and copies of the policy being placed at RDCK facilities.

#### 3.7 Staffing/Departmental Workplan Considerations:

The policy was developed by the Manager of Corporate Administration, with review input and editing from the Manager of Human Resources, GM of Community Services, and the Chief Administrative Officer.

#### 3.8 Board Strategic Plan/Priorities Considerations:

This initiative aligns with the Coordinated Service Delivery strategic objective

## SECTION 4: OPTIONS & PROS / CONS

### Option 1.

*“That the Board adopt Policy Number 200-04-03 Staff Safety and Harassment Policy, effective immediately”*

The advantages of adopting the bylaw are listed within Section 2 of this report. Staff have not identified any potential downsides of the policy, other than the additional staff time required if incidents occur to follow the steps listed in the policy.

### Option 2

*“That staff be directed to make the following changes to the Staff Safety and Harassment Policy...”*

If changes to the policy are desired, the Board should identify these specific changes to staff

### Option 3

*“That staff be directed to take no further action on developing the Staff Safety and Harassment Policy ”*

Directors should be aware that if no further action on the policy is directed by the Board, that the obligation to address our identified gaps in procedural fairness would still remain. In such a situation, some elements of the proposed policy would likely form part of internal guidance documents to be used by staff in dealing with incidents.

## SECTION 5: RECOMMENDATIONS

That the Board adopt Policy Number 200-04-03 Staff Safety and Harassment Policy, effective immediately

Respectfully submitted,

Mike Morrison  
Manager of Corporate Administration and Corporate Officer

## CONCURRENCE

Connie Saari-Heckley, Manager of Human Resources  
Stuart Horn, Chief Administrative Officer

Approved  
Approved

### ATTACHMENTS:

Attachment A – Policy 200-04-03 Staff Safety and Harassment Policy



Number: 200-04-03  
REGIONAL DISTRICT OF CENTRAL KOOTENAY  
**Policy Manual**

**Chapter:** Administration

**Section:** Occupational Health and Safety

**Subject:** Staff Safety and Harassment Policy

<b>Board Resolution:</b>	[Board resolution number]	<b>Established Date:</b>	[Date of policy]	<b>Revised Date:</b>	[Revised date of policy]
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## **POLICY:**

### **PURPOSE:**

The Regional District of Central Kootenay (the “Regional District” or “RDCK”) is committed to providing a safe workplace for its staff, free of physical or psychological violence, bullying, and harassment. This commitment includes when working in RDCK public spaces and interacting with the public.

The Regional District acknowledges the right of members of the public to access RDCK public spaces and services, however there is a reasonable expectation that the public interacts with staff respectfully, without causing, or without the threat of causing, physical or psychological harm.

This policy provides direction and guidance to Regional District staff regarding incidents and inappropriate behaviour involving staff and members of the public when interacting in RDCK public spaces. The policy ensures that incidents are investigated and resolved in accordance with the principles of procedural fairness.

### **1. SCOPE:**

The policy applies to all persons within Regional District of Central Kootenay Facilities listed in Appendix D, and applies to Incidents and Inappropriate Behaviour involving one or more members of the public. For certainty, this policy does not apply to interactions internally between RDCK Staff, Directors, volunteers or contractors.

### **2. DEFINITIONS:**

In this policy:

**Charter of Rights and Freedoms** means the *Canadian Charter of Rights and Freedoms*, Part I of the *Constitution Act, 1982*, being Schedule B to the *Canada Act 1982 (UK), 1982, c 11*.

**Chief Administrative Officer** means the person employed by the RDCK as the Chief Administrative Officer of the organization.

**Code of Conduct** means a document posted in a RDCK Facility that outlines the roles, rights and responsibilities of RDCK Staff and patrons.



**Conditional Access Requirement** means a limitation placed on a person's use of and access to RDCK Facilities for a specified period of time following an Incident, examples of which include but are not limited to:

- limitations on a person's ability to communicate with specified RDCK employees while attending RDCK Facilities,
- limitations on the days or times when a person may attend RDCK Facilities,
- limitations on a person's ability to attend specified areas within RDCK Facilities, and
- limitations on a person's attendance at RDCK Facilities to specified business purposes or events,

but does not include a Suspension.

**Director** means a person elected or appointed to the RDCK Board of Directors pursuant to the *Local Government Act*.

**Senior Manager** means a person employed by the RDCK as a Manager or General Manager and designated by the Chief Administrative Officer as a member of the senior management team.

**Harassment** means conduct, actions or behaviour that a person knew or reasonably ought to have known would cause another person to be harmed, humiliated, or intimidated or would be objectionable and unwelcome, including sexual harassment.

**Human Rights Code** means the *Human Rights Code*, RSBC 1996, c. 210.

**Inappropriate Behaviour** means behaviour that obstructs or interferes with the lawful use and enjoyment of RDCK Facilities or participation in RDCK services, programs or events, or that may negatively impact the safety and well-being of others, including RDCK Staff, Directors, volunteers and members of the public. For the purposes of this policy, Inappropriate Behaviour includes:

- Vandalism,
- Violence,
- Harassment,
- possession of weapons,
- theft of property,
- contravention of Codes of Conduct or posted rules, and



- any acts at an RDCK Facility for which a person has been charged under the Criminal Code of Canada.

**Incident** means any occurrence involving one or more individuals engaging in Inappropriate Behaviour.

**Manager** means a person employed by the RDCK as the Manager of an RDCK department.

**RDCK** means the Regional District of Central Kootenay.

**RDCK Facility(ies)** means the properties, buildings and public spaces owned, leased, rented, allocated, programmed, operated or managed by the Regional District of Central Kootenay, intended for public, staff or volunteer use listed in Appendix D.

**RDCK Staff** means persons employed by the Regional District of Central Kootenay.

**Safety Advisor** means the safety advisor for the RDCK.

**Supervisor** means the person employed by the RDCK as the supervisor of the relevant department.

**Suspension** means the prohibition of an individual from entering all or specified RDCK Facilities for a specified duration of time.

**Vandalism** means the malicious, wilful or deliberate destruction, damaging or defacing of RDCK Facilities or other RDCK-owned property, including equipment, vehicles, materials and furniture.

**Violence** includes but is not limited to:

- the use of profane, obscene, abusive or discriminatory language;
- threats or attempts to intimidate;
- throwing articles or objects in a deliberate or aggressive manner that may endanger or cause injury or damage to any persons or property;
- physically aggressive or threatening behaviour which causes injury or gives a person reasonable cause to believe that they are at risk of injury; and attempts to goad or incite violence.





### **3. INTERPRETATION**

In this policy, a reference to Supervisor, Manager, Senior Manager, Safety Advisor, or Chief Administrative Officer includes a reference to the person appointed to act in the place of that person from time to time.

### **4. POLICY**

#### **1. Respectful Behaviour**

- (a) All persons using RDCK Facilities have a duty to:
  - (i) treat others with respect, courtesy, fairness and equality;
  - (ii) use RDCK Facilities and equipment in a safe and respectful manner; and
  - (iii) comply with all posted policies and rules regarding the use of RDCK Facilities.

#### **2. Inappropriate Behaviour**

- (a) No person shall commit or engage in Inappropriate Behaviour in RDCK Facilities.

#### **3. Responding to Reported Incidents**

- (a) When RDCK Staff receive a report regarding an Incident, they will follow the procedures set out in Appendix A of this policy.
- (b) Senior Managers are authorized to issue a Suspension to or impose Conditional Access Requirements on any person who is not in compliance with this policy, for a term of up to one year. In exercising their discretion under this section, Senior Managers shall consider the factors set out in section 9 of Appendix A of this policy and adhere to the process set out in Appendix B of this policy.
- (c) All RDCK Staff will exercise their power and authority under this Policy fairly and equitably and in accordance with the Human Rights Code, the Charter of Rights and Freedoms, and all other applicable enactments.

#### **4. Appeal Process for Suspensions**

- (a) A person subject to a Suspension under this policy may, within 10 business days of receiving notice of the Suspension, submit a written request for a review of the decision to the Chief Administrative Officer. The request must include a statement outlining the basis for the appeal. The Suspension will remain in effect during the appeal process.
- (b) In considering an appeal under this section, the Chief Administrative Officer shall adhere to the process set out in Appendix C of this Policy and consider the factors set out in section 9 of Appendix A of this policy and any submissions made by the person subject to the Suspension.



- (c) The decision of the Chief Administrative Officer with regards to a Suspension is final.

#### **5. Probationary Period and Subsequent Suspensions**

Once a Suspension has been completed, regardless of the duration, the person subject to the Suspension will be subject to a six-month probationary period with the following conditions:

- (a) If an Incident occurs during the probationary period, a Senior Manager may impose a subsequent Suspension. A Suspension issued under this section may be for a duration of up to two (2) years.
- (b) A Suspension under this section must be endorsed by the Chief Administrative Officer.
- (c) Notwithstanding section 4(4)(a) of this policy, a person subject to a Suspension under this section shall not be entitled to appeal that Suspension, regardless of whether the person requested an appeal of the initial Suspension.

#### **6. Terms and Conditions for Suspensions and Conditional Access Requirements**

- (a) A person subject to one or more Conditional Access Requirements shall comply with any terms or conditions set out in the notice of the Conditional Access Requirements.
- (b) A person subject to a Suspension shall comply with any terms or conditions set out in the Suspension.
- (c) During a Suspension period, a person subject to a Suspension shall communicate with RDCK regarding the Suspension only through the designated Manager.
- (d) At the end of a Suspension term and prior to re-entering RDCK Facilities, the person subject to the Suspension shall attend a meeting with the designated Manager to review the Code of Conduct and shall sign an acknowledgment statement that they will adhere to the Code of Conduct and this policy.

## **5. APPENDICES**

- Appendix A – Incident Response Procedure
- Appendix B – Inappropriate Behaviour Enforcement– Suspensions
- Appendix C – Appeal Procedure
- Appendix D – RDCK Facilities



Number: 200-04-03  
REGIONAL DISTRICT OF CENTRAL KOOTENAY  
**Policy Manual**

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***Appendix A – Incident Response Procedure***

1. Where, in the reasonable opinion of RDCK Staff, an imminent threat to the safety of RDCK Staff, volunteers, or the public exists due to Inappropriate Behaviour, the police may be summoned to assist.
2. Where possible and safe to do so, RDCK Staff will attempt to explain to the person or persons engaging in the Inappropriate Behaviour that their behaviour is unacceptable and ask that the behaviour cease.
3. RDCK Staff may also attempt to de-escalate or otherwise resolve the Inappropriate Behaviour situation, where appropriate and safe to do so.
4. If the Inappropriate Behaviour continues, and depending on the severity of the Inappropriate Behaviour, RDCK Staff may request that the person leave the RDCK Facility immediately.

If the person refuses to leave the RDCK Facility upon request, RDCK Staff may request police assistance.

5. A Supervisor, upon reasonable consideration of the Incident and the RDCK's obligation to ensure the safety of RDCK Staff and the public and the security of RDCK property, may verbally issue a temporary Suspension of no more than 7 days duration pending further investigation ("Temporary Suspension"). The relevant Manager and a Senior Manager must be informed immediately if this occurs. The issuance of a Temporary Suspension does not limit the RDCK's ability to impose a further Suspension or Conditional Access Requirements in relation to the Incident under this policy after further investigation. Temporary Suspensions may not be appealed.
6. As soon as is reasonably possible following the Incident, RDCK Staff will complete an Incident Report detailing the Incident which includes the name and contact information of any witnesses.
7. RDCK Staff will submit the completed Incident Report to their immediate Supervisor who will provide a copy to their Manager. If the Incident involves alleged Inappropriate Behaviour by a minor, RDCK Staff will make reasonable attempts to notify the parents or guardian of the minor as soon as reasonably possible following the Incident.
8. If the Incident is likely to trigger the RDCK's obligations as an employer under the Workers Compensation Act or the Occupational Health and Safety Regulation the Manager must notify the Safety Advisor and Manager of Human Resources.
9. When a Manager receives an Incident Report, they will review the circumstances of the event based on the following factors:
  - a. the nature, severity and location of the Inappropriate Behaviour;



- b. whether the Inappropriate Behaviour was a single or repeated act;
- c. whether the person was told that the behaviour was inappropriate and nonetheless continued the conduct;
- d. the person's acknowledgement of wrongdoing; and
- e. the person's history of other contraventions.

10. The Manager will take such action as they consider appropriate in the circumstances, which may include:

- a. determining that the Incident did not constitute a violation of this policy and taking no further action;
- b. determining that the Incident constituted a violation of this policy but deciding that no further action is required;
- c. determining that the Incident constituted a violation of this policy and taking further action, which may include:
  - issuing a written warning letter or letter of expectation;
  - requiring that the person meet with the Manager or a Senior Manager, including that the person not enter or use any RDCK Facility until they meet with the Manager or a Senior Manager;
  - recommending that a Senior Manager impose a Suspension from one or more RDCK Facilities in accordance with Appendix B; and
  - recommending that a Senior Manager impose Conditional Access Requirements in accordance with Appendix B.

11. If the Manager believes that a Suspension or Conditional Access Requirements are appropriate, they will compile and forward all information gathered during their investigation to a Senior Manager including a proposed scope and duration of the Conditional Access Requirements or Suspension and any terms and conditions.

12. A Senior Manager, in consultation with the Manager of Human Resources may determine that an external investigator be retained to assist with further investigation of the Incident.

13. If Conditional Access Requirements or a Suspension are issued by a Senior Manager, the Manager shall prepare a confidential memorandum regarding the Conditional Access Requirements or



**Number: 200-04-03**  
**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
**Policy Manual**

Suspension, including the duration and any terms and conditions imposed by the RDCK. The memorandum will be sent to the Chief Administrative Officer and the RDCK Staff for whom the information is necessary for the performance of their duties.

14. Further confidential memorandums may be issued to notify RDCK Staff of changes to or extensions of the Conditional Access Requirements or Suspension and upon completion of the term.



***Appendix B – Conditional Access Requirements or Suspensions***

1. When a Senior Manager receives a recommendation to impose Conditional Access Requirements or a Suspension, they will review the information and take such action as they consider appropriate in the circumstances considering the guidelines set out in this policy and the RDCK's legal obligations. Without limitation, a Senior Manager may establish the scope, duration, and terms and conditions of the Conditional Access Requirements or Suspension.
2. If a Suspension or Conditional Access Requirements are issued, a Senior Manager will notify the person in writing of the terms of the Conditional Access Requirements or Suspension and of their right to appeal under this policy, if applicable. A Senior Manager may elect to have the person notified by the RDCK's legal counsel.
3. A Senior Manager may extend the duration of Conditional Access Requirements or a Suspension where the person breaches the terms of the Conditional Access Requirements or Suspension or where there are further Incidents involving the person.
4. Notwithstanding section 4(4)(a) of this policy, a person subject to a Suspension extension under section 3 of this Appendix shall not be entitled to appeal that Suspension extension, regardless of whether the person requested an appeal of the initial Suspension, unless the total duration of the Suspension extension(s) exceeds 1 year.



***Appendix C – Appeal Procedure for Suspensions***

1. Within 10 business days of receiving a request for review under section 4(4)(a) of this policy, the Chief Administrative Officer will notify the person subject to the Suspension of the date for their meeting.
2. The RDCK Corporate Officer will provide the person subject to the Suspension with copies of all materials that will be considered by the Chief Administrative Officer a minimum of 10 business days prior to the meeting. The materials will be redacted as necessary to comply with the Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165 and any other applicable enactments.
3. The person subject to the Suspension may attend the meeting with a representative of their choice, including legal counsel.
4. A Senior Manager or their designate will attend the meeting on behalf of RDCK Staff.
5. The Chief Administrative Officer may request the attendance of any other person at the meeting, including a member of RDCK Staff or RDCK legal counsel.
6. At the meeting, the person subject to the Suspension will have 10 minutes to address the Chief Administrative Officer. This time may be extended if deemed necessary by the Chief Administrative Officer due to the complexity of the issues or the severity of the allegations.
7. Following the meeting, the Chief Administrative Officer may:
  - a. confirm the Suspension;
  - b. vary, remove, or add conditions or terms of the Suspension; or
  - c. cancel the Suspension.
8. The Chief Administrative Officer will notify the person subject to the Suspension of their decision in writing within 10 business days of the meeting.





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**Appendix D– RDCK Facilities**

Description	Address	City
Balfour Beach Regional Park	8951 Meadow Street	Balfour
Balfour Fire Hall	308 Beggs Road	Nelson
Balfour Transfer Station	821 Heyland Road	Balfour
Beasley Fire Hall	5095 Highway 3A and 6	Beasley
Bigelow Bay Regional Park	1310 Kildare Street	Rural New Denver
Blewett Fire Hall	4389 Carlson Road	Nelson
Bonnington Regional Park	4050 Brown Road	Nelson
Bonnington Regional Park	4050 Brown Road	South Slocan
Boswell Transfer Station	12575 Hepher Road	Boswell
Brilliant Bridge Regional Park	1849 Brilliant Rd	Castlegar
Burton Transfer Station	248 Caribou Creek Road	Burton
Castlegar and District Recreation Complex	2101 6th Avenue	Castlegar
Central Landfill	550 Emerald Road	Salmo
Child Care Centre	2111 6 Avenue	Castlegar
Cottonwood Lake Regional Park	4224 Highway 6	Rural Nelson
Crawford Bay Transfer Station	16798 Crawford Creek Road	Crawford Bay
Crawford Creek Regional Park	15941 Highway 3A	Crawford Bay
Crescent Valley Beach Regional Park	1271 Highway 6	Crescent Valley



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Crescent Valley Fire Hall	1365 Highway 6	Crescent Valley
Crescent Valley Recycling Depot	1285 Highway 6	Castlegar
Creston and District Community Complex	312 19th Avenue North	Creston
Creston Recycling Depot	412 Helen Street	Creston
Creston Valley Visitors Centre	121 Northwest Blvd	Creston
East Subregion – Creston Landfill	1501 Mallory Road	Creston
Edgewood Transfer Station	8855 Highway 6	Edgewood
Erickson Water Office	3718 Haskins Road East	Erickson
Glacier Creek Regional Park	1450 Duncan Fire Service Road	Howser
Glade Wharf	1049 Division Road	Castlegar
Grohman Narrows Transfer Station	1201 Insight Drive	Nelson
Harrop Fire Hall	6430 Harrop-Procter Road	Nelson
Historic Ainsworth Wharf Regional Park	3552 Water Street	Ainsworth
James Johnstone Regional Park	374 Johnstone Road	Rural Nelson
Kaslo Fire Hall	529 Arena Road, PO Box 727	Kaslo
Kaslo Transfer Station	1302 Kaslo West Road	Kaslo
Kokanee Park Marina Recycling Depot	5110 Highway 3A	Nelson
Krestova Regional Park		Krestova



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Lardeau Regional Park	300 Kootenay Street	Lardeau
Lister / Canyon Fire Hall	2850 Lister Road	Creston
Marblehead Transfer Station	13825 Highway 31	Marblehead
McDonalds Landing Regional Park	3127 BC – 3A	Nelson
Morning Mountain Regional Park	2548 Blewett Ski Hill Road	Blewett
Nakusp Landfill	1420 Hot Springs Road	Nakusp
Nelson and District Community Complex	305 Hall Street	Nelson
Nelson Civic Arena	305 Hall Street	Nelson
Nelson Recycling Depot	70 Lakeside Drive	Nelson
Nelson Salmo Great Northern Trail	1501 Svoboda Road, Nelson (Svoboda Trailhead) & 1101 Gore Street, Nelson (Mountain Station Trailhead)	Nelson
Nelson Search and Rescue Facility	675 Whitman Road	Nelson
New Denver Fitness Centre and Gymnasium	401 Galena Ave	New Denver
New Denver Recycling Depot	611 Slocan Avenue	New Denver
North Shore Community Hall	674 Whitmore Road	Nelson
North Shore Fire Hall	2703 Greenwood Road	Nelson
Old School House Community Facility	3253 South Slocan Village Road	South Slocan
Ootischenia Fire Hall	119 Ootischenia Road	Castlegar



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Ootischenia Landfill	671 Columbia Road	Castlegar
Pass Creek Fire Hall	1789 Winter Road	Castlegar
Pass Creek Park	1095 Relkoff Road	Castlegar
Passmore Fire Hall	3725 Highway 6	Slocan Park
Pioneer Ice Arena	925 Columbia Avenue	Castlegar
Pulpit Rock Access Regional Trail	195 Johnstone Road	Rural Nelson
RDCK Creston Office and Library	531 16th Avenue South, RR 5	Creston
RDCK Head Office	202 Lakeside Drive, Box 590	Nelson
RDCK Nakusp Office	204 6th Ave NW	Nakusp
RDCK Offices	333 Victoria Street	Nelson
Riondel Community Centre and Park	1511 Eastman Avenue	Riondel
Riondel Curling Rink	232 Fowler Street	Riondel
Riondel Fire Hall	237 Fowler Street	Riondel
Riondel Recycling Depot	232 Fowler Street	Riondel
Robson Fire Hall	3037 Waldie Avenue	Robson
Robson Wharf	3100 Block of Broadwater Road, DL 13002	Robson
Rosebery Parklands Regional Park	505 Rosebery Loop Road	Rosebery
Rosebery to Three Forks Regional Trail (Galena Trail)	1202 Denver Siding Road - 125 Sandon Cody Road	New Denver - Sandon
Rosebery Transfer Station	5250 Highway 6	Rosebery



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Rosebud Lake Regional Park	755 Rosebud Lake Road	Nelway
Rotacrest New Horizons Hall	230 19th Avenue North	Creston
Salmo and Area Pool	303 7th Street	Salmo
Salmo Recycling Depot	1003 Glendale Avenue	Salmo
Salmo Valley Youth and Community Centre	7th Street	Salmo
Slocan Fire Hall	503 Slocan Street	Slocan
Slocan Park Hall	3036 Highway 6	Nelson
Sunshine Bay Park	6915 Sunshine Bay Wharf Road	Nelson
Taghum Beach Regional Park	3304 Granite Road	Blewett
Tarry's Fire Hall	2103 Highway 3A	Castlegar
Waterloo Eddy Regional Park	695 Waterloo Road	Ootischenia
West Subregion – Slocan Transfer Station	8875 Slocan South Road	Slocan
Winlaw Fire Hall	5941 Highway 6	Winlaw
Winlaw Recycling Depot	5686 Highway 6	Winlaw
Winlaw Regional Park	6010 Slocan River Road	Appledale
Wynndell / Lakeview Fire Hall	5071 Wynndel Road	Wynndel
Yahk Kingsgate Fire Hall	8155 Highway 95	Yahk
Yahk Transfer Station	8790 Railway Avenue	Yahk
Ymir Fire Hall	7209 First Avenue	Ymir
Ymir Transfer Station	190 Oscar Bear Road	Ymir



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REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Strategic Plan

Prepared by: Tracey Lorenson | [www.civicexcellence.com](http://www.civicexcellence.com)



DRAFT



## Vision

The Board's vision is a sustainable Central Kootenay Region that is peaceful, pristine, and prosperous.



## Mission

The Regional District of Central Kootenay works to create thriving communities through values such as variety, creativity and appreciation. This is achieved through dependable decision-making, direction and facilities as well as top-notch services.

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## Values

We will work with our community partners in a variety of ways to determine how what we do can benefit them.



**Inclusivity** - We are committed to creating an inclusive and accessible environment that respects diversity in all its forms.



**Innovation** - We strive to create an environment of innovation and collaboration that encourages partnership, creativity, and growth.



**Integrity** - Our goal is to act in a way that benefits the region as a whole, while staying true to our vision, ensuring that we keep our promises.



**Stewardship** - We will use the resources given to us by citizens, businesses, government partners, and others in a careful and thoughtful manner for the betterment of us all.



**Working together** - By working together and combining our different perspectives, we can create the best future for our region.



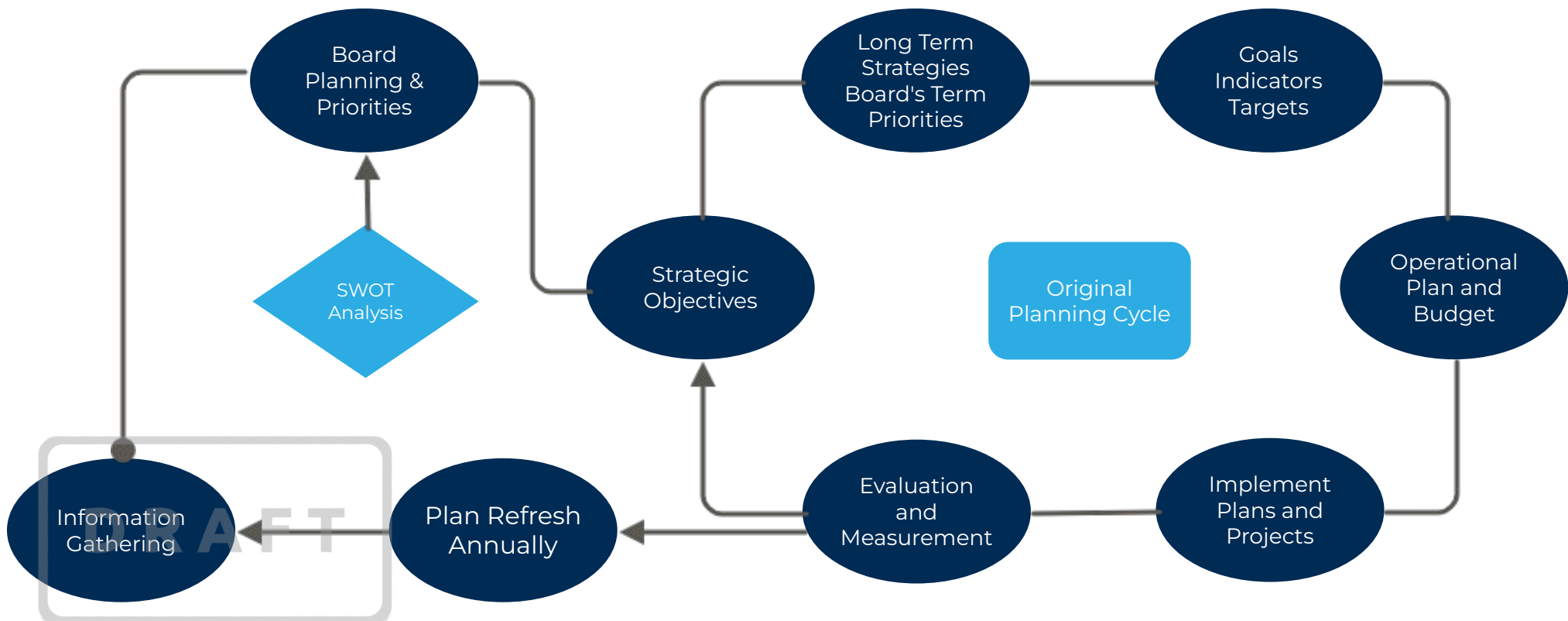
**Reconciliation** - We will work with our Indigenous neighbours to assist in empowering community success through partnerships on projects and service delivery.

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# FRAMEWORK & PROCESS

The purpose of this Strategic Plan is to articulate strategic choices and provide information on how the organization intends to achieve its priorities. The Strategic plan outlines priorities to be achieved over the next several years and addresses four questions:

- Where are we now?
- Where do we want to be?
- How do we get there?
- How do we measure our progress?



# STRATEGIC PRIORITIES



**Organizational Excellence**



**Manage our Assets and Operations in a Fiscally Responsible Manner**



**Strategic Relationships and Partnerships**



**Climate and Environmental Responsibilities**



**Innovate to Reduce the Impact of Solid Waste**



**Regional Approach to Growth**



**Advocacy**

**DRAFT**



## Organizational Excellence

**Our objective is to establish a resilient governance structure that fosters excellence in every aspect of service delivery.**

### AREAS OF FOCUS

- Prioritize robust two way communication with our residents ensuring information is delivered in a range of mediums
- Ensure our Board decisions are fact based and policy focused and we are disciplined in undertaking new initiatives
- Continue to update our policies and processes to be responsive and adaptable
- Review our governance structures to ensure we have the appropriate balance of input and accountability
- Continue to focus on our core services to ensure effective and efficient delivery through our Region.

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## Manage our Assets and Operations in a Fiscally Responsible Manner

**Our objective is to optimize the utilization of our financial resources, ensuring maximum efficiency and delivering exceptional value.**

### AREAS OF FOCUS

- Create and follow RDCK asset management plans to finance asset replacement over defined periods.
- Manage taxation by responding to residents' needs and appropriately prioritizing projects.
- Prioritize our work plans to ensure that resources are deployed on projects that align with Board priorities..
- Be forward thinking in asset replacement in order to take advantage of developments in technology with the goal of longer term cost reduction.



## Strategic Relationships and Partnerships

**Our objective is to prioritize the active participation of Indigenous communities and volunteer organizations in decision-making processes that directly affect their lives.**

### AREAS OF FOCUS

- Continue on the path to reconciliation through respectful and inclusive dialogue
- Form long lasting, strong partnerships with Indigenous communities in support of their continued success
- Partner with our member communities to leverage the skills in the Region to ensure valuable work is done by those who do it well
- Explore areas of common interest with our neighboring regions and align advocacy
- Celebrate our volunteers and acknowledge their dedication and time commitment.
- Work with societies and organizations to operate and maintain recreational assets.

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## Climate and Environmental Responsibilities

**Our objective is to diligently respond to the expectations of our residents by actively incorporating their perspectives and prioritizing environmental stewardship in all our actions.**

### AREAS OF FOCUS

- Ensuring our watersheds are protected and well governed
- Proactively prepare and mitigate the impacts of natural risks, (fire, floods and slides) including preparedness at the community level
- Support response in emergency situations with resident safety our top priority
- Lead by example and implement strategies to support environmental stewardship.



## Innovate to Reduce the Impact of Solid Waste

**Our objective is to leverage available opportunities in order to enhance our Waste Management System.**

### AREAS OF FOCUS

- Continue to invest in a sustainable, cost-effective recycling program for our residents.
- Partner with the public to reduce waste through education and information
- Implement and update the RDCK Resource Recovery Plan.
- Lobby provincial and federal governments for stricter waste reduction guidelines for stewardship groups and industry.
- Investigate opportunities for value added materials transformation in recycled goods.

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## Regional Approach to Growth

**Our objective is to ensure that the decisions made by the board are thoroughly analyzed and considered from a comprehensive perspective.**

### AREAS OF FOCUS

- Align land use planning while respecting our unique geography to ensure our ability to provide water and other infrastructure is maintained
- Understand the uniqueness of each community as it relates to policy development, to provide a balanced approach to regional vs. local
- Ensure our processes and systems support sustainable service delivery through our Region
- Continue to support community-driven sub-regional initiatives to enhance economic health in the Region
- Support housing initiatives through partnerships where servicing and amenities can support more densification



## Advocacy

**Our goal is to leverage our influence to actively advocate for the improvement of the well-being of our region through strategic lobbying efforts.**

### AREAS OF FOCUS

- Actively advocating for the limiting of downloading of provincial responsibilities onto local government
- Ensuring that urban designed programs are reviewed and our residents have access to appropriately “rural scaled” programs
- Advocating for more consultation with local governments on provincial programs that will either impact or be implemented by us, particularly those with a financial impact on our taxpayers.

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# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Rotary Club	<b>Date of Application:</b> 08/15/2023
<b>Contact Name:</b> Rick Minichiello	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 2503-20th Street, Creston, BC V0B 1G2  Creston British Columbia V0B 1G2	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-6689	<b>Email:</b> rickminichiello@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This is our annual Golf fund raiser. The funds we raise go back into the community for upgrading parks, playgrounds, hospital equipment, student scholarships, subsidizing student travel costs, Angel flights, Creston food banks, Taps and the Creston Ministerial Association

The tournament is a fun tournament for golfers and non golfers. We try to stress the fun aspect and that we are helping support the community.

This is our major fund raiser for the year.

**Grant Application:**

<b>Total Grant Requested:</b> \$500.00	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> Estimated revenue	
Entry fees \$ 5,200.00	
<b>Previous Discretionary Grants Received – Year and Amount:</b> 2022 - \$500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

**Signed at:**  
2023-08-15 14:48:56

Rick Minichiello

Signature

Print Name

**Authorization**

<b>Signature of Area Director</b> Signed by director	<b>Total Grant Approved \$</b> \$500
<b>Board Approved Date:</b>	<b>Resolution #</b>





# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Rotary Club	<b>Date of Application:</b> 08/15/2023
<b>Contact Name:</b> Rick Minichiello	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 2503-20th Street, Creston, BC V0B 1G2  Creston British Columbia V0B 1G2	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-6689	<b>Email:</b> rickminichiello@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Drive for Rotary is our large annual Golf Tournament fund raiser. The funds raised are used to help support the community.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 500.00	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> Entry fees \$ 5,200 Hotel Sponsors 11,000	
<b>Previous Discretionary Grants Received – Year and Amount:</b> 2021 - \$500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

**Signed at:**  
2023-08-15 15:01:36

---

Signature

Rick Minichiello

---

Print Name

**Authorization**

<b>Signature of Area Director</b> Signed by director	<b>Total Grant Approved \$</b> \$500
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Thunder Cats Junior Hockey Association	<b>Date of Application:</b> 08/16/2023
<b>Contact Name:</b> Shannon Veitch	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 312 19th Avenue North P.O. Box 321 Creston BC V0B 1G0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-6050	<b>Email:</b> Shannonveitch03@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Creston Valley Thunder Cats Annual Golf Tournament serves as a major fundraiser for our not for profit community owned Hockey Team. We rely on the funds from this golf tournament to help ice our team and to keep Junior Hockey in the Creston Valley. Sporting events such as ours are a large economic driver for the entire Creston Valley between spectators and player parents coming to town to stay in hotels, eat in our restaurants and watch the games. This year proceeds from the golf tournament go to support both the Creston Valley Thunder Cats and Creston Valley Minor Hockey. ...

**Grant Application:**

Total Grant Requested: \$400.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Other Creston Valley Businesses have donated to both the Golf Tournament and the Online Auction	
Previous Discretionary Grants Received – Year and Amount: \$400.00 in 2022 for the Golf Tournament	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-16 15:45:58

Shannon Veitch

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$    \$400
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Rotary Club	<b>Date of Application:</b> 08/15/2023
<b>Contact Name:</b> Rick Minichiello	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 2503-20th Street, Creston, BC V0B 1G2  Creston British Columbia V0B 1G2	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-6689	<b>Email:</b> rickminichiello@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Drive for Rotary is our large annual Golf Tournament fund raiser. The funds raised are used to help support the community.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 500.00	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> Entry fees \$ 5,200 Hotel Sponsors 11,000	
<b>Previous Discretionary Grants Received – Year and Amount:</b> 2021 - \$500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

**Signed at:**  
2023-08-15 15:03:36

---

Signature

Rick Minichiello

---

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$500
Board Approved Date:	Resolution #		



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Thunder Cats Golf	<b>Date of Application:</b> 08/11/2023
<b>Contact Name:</b> Shannon Veitch	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> P.O. Box 321  Creston, BC V0B 1G0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-6050	<b>Email:</b> Shannonveitch03@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Creston Valley Thunder Cats Junior A Hockey Club is a Community Owned Not For Profit organization . We rely on fundraising efforts in order to ice a team every year and provide the Creston Valley with Junior Hockey to watch live in our facility for 6+ months of the year. Sporting events are a huge economic driver for our area, not only with spectators and player parents coming to the Creston Valley to watch the games, but they stay in hotels while here, eat in restaurants and shop downtown. The Golf Tournament is a significant fundraiser for our Team. Thank you for your consideration.

**Grant Application:**

Total Grant Requested: \$400.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: We have approached several Creston Businesses to sponsor or donate to the 14th Annual Creston Valley Thunder Cats Golf ...	
Previous Discretionary Grants Received – Year and Amount: \$400.00 in 2022 for the Golf Tournament	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-11 13:24:30

---

Signature

Shannon Veitch

---

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$400
Board Approved Date:		Resolution #	



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Balfour Senior Citizens Association Branch # 120	<b>Date of Application:</b> 10/01/2023
<b>Contact Name:</b> Edith Lane	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 28-7126 Hwy 3A  Nelson BC V1L6S3	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 229-2204	<b>Email:</b> butch.edith@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Balfour Seniors provide a variety of programs for the seniors on the North Shore. Our branch # 120 membership has grown from 40 to 72 in 2023. Programs such as cribbage, chair yoga, carpet bowling and CBAL classes provide both social and physical benefits for our seniors. In addition to these programs we provide a free hot meal - either breakfast, lunch, or dinner once a month. With this free meal program we try to provide social and financial support for seniors living on pension and dealing with not only the rising cost of food, but other everyday living expenses.

**Grant Application:**

Total Grant Requested: \$999.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
---------------------------------	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
Our local community store in Balfour supports us with a 20 % discount on our food purchases.

Save on Foods gave us 2 - \$100.00 gift cards in 2023.  
**Previous Discretionary Grants Received – Year and Amount:** 2023 - \$950.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-09-01 12:13:17

Edith Lane

Signature

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$999
Board Approved Date:	Resolution #		



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo District Arts Council	<b>Date of Application:</b> 08/16/2023
<b>Contact Name:</b> Cheryl Cook	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> Box 762  Salmo British Columbia V0G1Z0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 777-1046	<b>Email:</b> cheryleileen@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Purchase Laptop and mouse, Headphones, speaker, Printer and Ink

**Grant Application:**

Total Grant Requested: \$570	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Columbia Basin Trust- \$2, 850 CONFIRMED

Previous Discretionary Grants Received – Year and Amount: \$700, 2023

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-16 14:54:20  
\_\_\_\_\_  
Signature

Cheryl Cook  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$570
Board Approved Date:	Resolution #		



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Shoreacres Hall Society	<b>Date of Application:</b> 08/14/2023
<b>Contact Name:</b> Peter Chernenkoff	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 2712 Shoreacres Rd.  Castlegar B.C. B.C. V1N4R1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 608-2348	<b>Email:</b> ptch55@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

To assist the Shoreacres Hall Society in day to day expenses in running the Community Hall and its grounds.

**Grant Application:**

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: February 2923

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-14 14:10:29

Peter Chernenkoff

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$1000
Board Approved Date:	Resolution #		



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Edgewood Volunteer Fire Department Society	<b>Date of Application:</b> 08/28/2023
<b>Contact Name:</b> Floyd T Webber	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 410 Monashee Avenue  Edgewood British Columbia V0G1J0	<b>Payment Type:</b> <input checked="" type="radio"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 269-7551	<b>Email:</b> evfd.edgewood@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

A collection of yard waste and trees are piled up and then pushed up by a forklift loader. Then in late October we take the pumper truck out for fire safety then burn the pile.  
 This saves taking this material to the dump or dumped in a clearing in the bush some place.  
 This money will be for fuel and a camera to watch over this pile. ( No garbage)

**Grant Application:**

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
 No other funding.

Previous Discretionary Grants Received – Year and Amount: 2021 from the area K director

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-28 09:29:48

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Signature

Floyd Thomas Webber

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Print Name

**Authorization**

Signature of Area Director      Signed by director	Total Grant Approved \$    \$500
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Friends of Kootenay Lake Stewardship Society	<b>Date of Application:</b> 08/31/2023
<b>Contact Name:</b> Gwen Dell'Anno	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> PO Box 651  Nelson British Columbia V2L 5R4	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 777-2477	<b>Email:</b> gwen@friendsofkootenaylake.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

As per our phone discussion, the funds would be used to support staff wages in completing 2023 projects. We have recently been to the East shore to sample two creeks for Water Quality Monitoring using the CABIN protocols which were taught to a number of local participants at our early summer training session. We are very interested in placing more focus in the upcoming year on the East shore. While we have completed our Osprey monitoring for 2023 in the South arm, funds would also help us complete the final reporting requirements. We will be out of operating funds by mid-October.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 5000	<b>Which funding critical objective does this project meet?</b> <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**

Beach Cleanups	ASK	REC	
RDCK Area A Discretionary	\$750	\$695.96	
RDCK Area E Discretionary	\$500	\$200.00	

**Previous Community Development Grants Received – Year and Amount:**  
 not that I can see

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2023-08-31 15:43:57	Gwen E. Dell'Anno
Signature	Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$2000
Board Approved Date:	Resolution #		



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Yahk Allied Horse Club	<b>Date of Application:</b> 08/30/2023
<b>Contact Name:</b> Monika Currier	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 7960 Hwy 3 Or PO Box 5 Yahk BC V0B2P0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 420-1902	<b>Email:</b> thebedazzledhorse@yahoo.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We are a developing horse club with big goals geared towards community growth & creating diverse opportunities for our area, starting with an outdoor riding facility, & grow that into a PUBLIC indoor/outdoor equestrian facility, for a positive, year round, impact. Our Club has the knowledge & experience to run & manage such a facility.  
 We have a growing membership & have, successfully, held a few events. The response was more than just a little encouraging. Many saying, "About time we had something like this in the area! We need an indoor"  
 We are committed, & in this for the long term.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 5000	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 We will be applying to  
 Columbia Basin Trust

**Previous Community Development Grants Received – Year and Amount:**  
 n/a

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
 2023-08-30 11:13:53

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Signature

Monika Currier

---

Print Name

**Authorization**

<b>Signature of Area Director</b> Signed by director	<b>Total Grant Approved \$</b> \$5000
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Town of Creston	<b>Date of Application:</b> 08/09/2023
<b>Contact Name:</b> Cathy Chapman	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> Box 1339  Creston BC V0B 1G0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-2214	<b>Email:</b> health@creston.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This week, CVHWG has received a very late notice of invitation to attend recruiting events in Glasgow, Scotland and Dublin Ireland. This was offered via The Canadian Association of Staff Physician Recruiters, at a significantly reduced rate.

The events will be held in October, 2023, to speak with 300~ Canadian medical students with potential of them repatriating to Canada and, specifically encourage them to consider the Creston Valley.

In addition, we will have the ability to reach out to practising UK physicians, to promote the Creston Valley as an option for relocation consideration. This is a new event option for CVHWG which could have great present & future potential.

**Grant Application:**

Total Grant Requested: \$ 2000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-----------------------------------	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 We are requesting the amount of \$10,000 which less than the total cost of the Recruiting events and are looking for cost savings within the existing CVHWG budget. \$4000 Area B / \$2000 Area C / \$4000 Town of Creston

**Previous Community Development Grants Received – Year and Amount:**

0.00

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*Cathy Chapman* Signed at:  
2023-08-09 23:04:13

Cathy Chapman for CVHWG

Signature

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$2000
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Board Approved Date:	Resolution #
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# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Balfour Senior Citizens Association Branch # 120	<b>Date of Application:</b> 09/01/2023
<b>Contact Name:</b> Edith Lane	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 28-7126 Hwy 3A  Nelson BC V1L6S3	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 229-2204	<b>Email:</b> butch.edith@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Balfour Seniors Branch # 120 would like to continue providing a complete, catered Christmas dinner for the seniors.  
 Many of our seniors have no immediate family in the area and this function is the their only Christmas dinner.  
 Rising cost of food and other basic necessities puts a strain on finances, impacting their the ability to purchase many items.  
 This sit down fully catered meal with friends, is not only their Christmas dinner, but a social event they all look forward to and enjoy.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 985.00	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
---	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 Save on foods has in the past given us a \$ 100.00 gift card to purchase appetizers for the seniors pre dinner enjoyment. We anticipate receiving their support again this year.

**Previous Community Development Grants Received – Year and Amount:**  
 2023 - \$1612.50

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2023-09-01 12:45:51	Edith Lane
Signature	Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$    \$985
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Search and Rescue Society	<b>Date of Application:</b> 08/19/2023
<b>Contact Name:</b> Scott Spencer	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 675 Whitmore Rd PO Box 254 Nelson BC V1L 5P9	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 354-8868	<b>Email:</b> treasurer@nelsonsar.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

NELSON SEARCH AND RESCUE is this year's host of SAREX, the regional Search and Rescue event held annually, when teams from both the West and East Kootenays gather for a weekend of training and knowledge exchange. The entire community benefits from this type of event as SAR volunteers from different teams come together to train, share new ideas and have SAR fun enjoying the great setting of Kokanee Creek Park. Besides the expected 100 SAR volunteers and their families we are inviting the local community to join us as spectators.

**Grant Application:**

Total Grant Requested: \$500.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
Nelson SAR - \$7,000 (received)  
FortisBC - \$2,000 (received)  
NDCU - \$1500 (requested)

**Previous Community Development Grants Received – Year and Amount:**  
2014 - \$1000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-19 13:30:11

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Signature

Scott Spencer

---

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$500
Board Approved Date:		Resolution #	



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Procter-Harrop Seniors 'Association BR118	<b>Date of Application:</b> 09/06/2023
<b>Contact Name:</b> Sharon Naslund	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 7906 Woodside Ave  Procter British Columbia V1L 0B8	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 229-5741	<b>Email:</b> rsboldt@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We require to reduce our notice levels since the the new drywall and removal of carpet.  
 Crib each week brings in 10 to 20 seniors and are finding the notice level to be hard on hearing aids and communicating among each other.

**Grant Application:**

Total Grant Requested: \$ 1,846.77	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: N/A	
Previous Community Development Grants Received – Year and Amount: None that I know off under the development grants.	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2023-09-06 12:09:33	Sharon Naslund
Signature	Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$    \$1846.77
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Search and Rescue Society	<b>Date of Application:</b> 08/19/2023
<b>Contact Name:</b> Scott Spencer	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 675 Whitmore Rd PO Box 254 Nelson BC V1L 5P9	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 354-8868	<b>Email:</b> treasurer@nelsonsar.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

NELSON SEARCH AND RESCUE is this year's host of SAREX, the regional Search and Rescue event held annually, when teams from both the West and East Kootenays gather for a weekend of training and knowledge exchange. The entire community benefits from this type of event as SAR volunteers from different teams come together to train, share new ideas and have SAR fun enjoying the great setting of Kokanee Creek Park. Besides the expected 100 SAR volunteers and their families we are inviting the local community to join us as spectators.

**Grant Application:**

Total Grant Requested: \$ <b>\$500.00</b>	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
---	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
Nelson SAR - \$7,000 (received)  
FortisBC - \$2,000 (received)  
NDCU - \$1500 (requested)

**Previous Community Development Grants Received – Year and Amount:**  
2014 - \$1000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2023-08-19 13:30:11

---

Signature

Scott Spencer

---

Print Name

**Authorization**

Signature of Area Director	Signed by director	Total Grant Approved \$	\$500
Board Approved Date:		Resolution #	



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Tarrys and District Community Hall Society	<b>Date of Application:</b> 08/20/2023
<b>Contact Name:</b> Eileen Kooznetsoff	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area:   <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> P.O. Box 3000  CASTLEGAR British Columbia V1N 3L8	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 399-4240	<b>Email:</b> eilkooz@hotmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Tarrys and District Community Hall serves diverse users in the Tarrys and extended community. Anyone living between the Brilliant Bluffs and Shoreacres bridge is in the Tarrys Hall catchment area. In Sept 2022 the hall kitchen was damaged due to a lightning strike and the use of the hall was only restored for rental use in late spring. The Community Development grant will assist the Hall Society offset some of its operational costs.

**Grant Application:**

Total Grant Requested: \$ 2000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
-----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2022 - \$2000.00

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*Eileen Kooznetsoff*  
 Signed at:  
 2023-08-20 23:34:28  
 \_\_\_\_\_  
 Signature

Eileen Kooznetsoff  
 \_\_\_\_\_  
 Print Name

**Authorization**

Signature of Area Director      Signed by director	Total Grant Approved \$      \$2000
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Pass Creek Community Hall	<b>Date of Application:</b> 08/20/2023
<b>Contact Name:</b> Paul Verigin	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> c/o Area I Director 1657 Hwy 3A Castlegar BC V1N4N5	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 365-7465	<b>Email:</b> pmverigin@shaw.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Provide funds to assist the Pass Creek Community Hall Society with its 2023 operations

**Grant Application:**

Total Grant Requested: \$ 2000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*Paul Verigin*  
Signed at:  
2023-08-20 12:18:44  
\_\_\_\_\_  
Signature

Paul Verigin  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$    \$2000
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Union of Spiritual Communities of Christ	<b>Date of Application:</b> 08/14/2023
<b>Contact Name:</b> Fred Fominoff	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> Brilliant Cultural Centre care of Box 760 Grand Forks British Columbia V0H 1H0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (604) 741-7792	<b>Email:</b> fred.fominoff@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The USCC Brilliant Cultural Centre hosts diverse functions and events throughout the year and serves the Castlegar and District region. This application is to provide funds to assist the Brilliant Cultural Centre (\$3000), Cultural Interpretive Centre (\$250), and Kootenay Men's Group (\$250) with 2023 Operational expenses, and also provide the CIC and KMG for quilting and other materials.

**Grant Application:**

Total Grant Requested: \$ 4500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

Information not available.

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-14 13:18:37

Fred Fominoff

Signature

Print Name

**Authorization**

Signature of Area Director Signed by director	Total Grant Approved \$ 4500
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Search and Rescue Society	<b>Date of Application:</b> 08/19/2023
<b>Contact Name:</b> Scott Spencer	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 675 Whitmore Rd PO Box 254 Nelson BC V1L 5P9	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 354-8868	<b>Email:</b> treasurer@nelsonsar.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

NELSON SEARCH AND RESCUE is this year's host of SAREX, the regional Search and Rescue event held annually, when teams from both the West and East Kootenays gather for a weekend of training and knowledge exchange. The entire community benefits from this type of event as SAR volunteers from different teams come together to train, share new ideas and have SAR fun enjoying the great setting of Kokanee Creek Park. Besides the expected 100 SAR volunteers and their families we are inviting the local community to join us as spectators.

**Grant Application:**

Total Grant Requested: \$ 500.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
----------------------------------	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 Nelson SAR - \$7,000 (received)  
 FortisBC - \$2,000 (received)  
 NDCU - \$1500 (requested)

**Previous Community Development Grants Received – Year and Amount:**  
 2014 - \$1000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
 2023-08-19 13:30:11

---

Signature

Scott Spencer

---

Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$ 500
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Arrow and Slokan Lakes Community Services	<b>Date of Application:</b> 08/17/2023
<b>Contact Name:</b> Tina Knooihuizen	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 205 6 Ave  Nakusp BC V0G1R0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 717-6971	<b>Email:</b> tdkpicsart@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

We are requesting this grant for water saving weeping soaker hoses for the Burton Food Security Community Garden.

I have chosen hoses that use up to 70% less water, have a 4.5 star rating with a 7 year warranty.

**Grant Application:**

Total Grant Requested: \$ 800	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
-------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
The Burton Food Security project did receive CBT funding but will not cover this need.

Previous Community Development Grants Received – Year and Amount:

ASLCS is actively involved in numerous projects spanning various categories, However, my role specifically pertains to the BFS project. I am ...

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2023-08-17 13:41:24

---

Signature

Tina

---

Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$ 800
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> The Corporation of the Village of Salmo	<b>Date of Application:</b> 08/30/2023
<b>Contact Name:</b> Brandy Jessup	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> PO Box 1000 423 Davies Avenue Salmo BC V0G 1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9433	<b>Email:</b> brandy.jessup@salmo.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To ensure we have the ability to deliver water to the residents of Salmo.

**Grant Application:**

Total Grant Requested: \$ 10,574.00	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
-------------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
 2023-08-30 12:37:30  
 \_\_\_\_\_  
 Signature

Brandy Jessup  
 \_\_\_\_\_  
 Print Name

**Authorization**

Signature of Area Director    Signed by director	Total Grant Approved \$ 10,574
Board Approved Date:	Resolution #



# The Corporation of the Village of Salmo

P.O. Box 1000  
Salmo, BC V0G 1Z0  
[www.salmo.ca](http://www.salmo.ca)

Phone: (250) 357-9433  
Fax: (250) 357-9633  
Email: [info@salmo.ca](mailto:info@salmo.ca)

September 6, 2023

VIA EMAIL

Regional District of Central Kootenay  
PO Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4

**RE: COMMUNITY DEVELOPMENT FUNDS – WELL PUMP MOTOR**

Dear Sir/Madam,

In support of using community development funds to purchase a well pump motor, Council passed the following motion at the Special Council Meeting of August 29, 2023, #8-0830-23 was passed:

*“Moved and seconded, that Council approve using \$10,574 of the Village of Salmo’s portion of the 2023 Community Development Funds towards purchasing a spare well pump motor”.*

The application form was already submitted on August 30. If you require further information, don’t hesitate to contact me at (250) 357-9433 or by email [brandy.jessup@salmo.ca](mailto:brandy.jessup@salmo.ca).

Regards,

Brandy Jessup  
Corporate Officer

FILE NO.: 0400-60/0550-40/1850-30

# Questions for RDCK and City Councils to Answer before Approving Climate Action Plans

**As this will be drastically altering the OCP and bylaws, why is there not a referendum on the Climate Action Plan?**

From the RDCK website FAQ's linked here: [Frequently Asked Questions | Regional District of Central Kootenay \(rdck.ca\)](#)

#### **4. Will adoption of this Plan automatically change bylaws?**

This is a guidance plan, not a regulatory one, adoption of RDCK Climate Actions by the RDCK Board will not automatically change bylaws. We are not regulating with this Plan, we are taking action to investigate possible solutions and actions for rural communities. Yes, there are aspects in the plan that could be applied through the community planning process but not outside of it. If a community opts to actually use these suggested bylaws, then the standard, regulated process under the Local Government Act would require engagement and a public hearing. What gets adopted in the future will depend on each community.

For community planning information in the RDCK:

[Community Planning | Regional District of Central Kootenay \(rdck.ca\)](#)

**How will personal vehicle transportation access be limited to local residents only? • Armed guards? Gates? Or Electronic Surveillance and tracking?**

We will not be limiting personal vehicle use via use or type. Local government does not have the authority to regulate personal vehicle use, nor does this plan suggest we will. Guidance is not the same as regulation.

**Why restrict full size vehicles (including EVs)?**

- **How does this help the environment?**
- **Freedom of movement? Economy?**

From the RDCK website FAQ's:

#### **19. Will the CAP force everyone to switch to EV's (electric vehicles)?**

No, RDCK Climate Actions is not a regulatory plan, it is a guidance plan. While the Plan does aim to help the region transition to low-carbon transportation, we understand that the feasibility and applicability of different options will vary within the region. We are in the process of developing a Regional Active & Low Carbon Transportation Strategy that will involve extensive participation from the public and other stakeholders to bolster a local network of sustainable transportation options, including but not limited to walking and bike paths, public transportation, and ride-sharing options.

The Province has set 2040 to make the switch to 100% light-duty electric vehicle sales (new cars only) and is now outlining through the [Zero Emission Vehicle Regulation](#) how that will look in BC. Within that regulation, people will still be able to choose what kind of vehicle they drive.

**What will people do in the winter time?**

- **E-bikes and ride sharing in the snow?**

Again, there is no regulations being imposed now or in the future by the RDCK that will control vehicle use,

this is not an authority we have. Nor would we as its unreasonable especially in rural areas where transit is severely limited.

### **The Grid Infrastructure can't handle the extra load**

- **Who's paying for this?**
- **Even if the grid is installed, where will the extra power come from?**

The grid is a provincial jurisdiction, please contact the BC Utilities Commission and utility operators. We, as elected officials, have advocated where we can about the concerns with the grid, both in capacity and the vulnerability it poses in rural communities. We have done a few studies, specifically in the Lardeau Valley that demonstrate this. It is not local government jurisdiction to manage, operate or control the grid.

From the RDCK's website FAQ's:

#### **21. Can BCs electrical infrastructure support electrification of our energy systems and if not where would the excess electricity demand be sourced from?**

There is no one single approach to meet growing demands for electricity and energy in BC. Rather, the Provincial Government relies heavily upon both BC Hydro and Fortis BC to strategize around this issue. BC Hydro's 2021 Integrated Resource Plan includes a lot of information on the expected increases to electrical demand, current capacity to support those increases, and plans on how to fill in the gaps.

<https://www.bchydro.com/content/dam/BCHydro/customer-portal/documents/corporate/regulatory-planning-documents/integrated-resource-plans/current-plan/integrated-resource-plan-2021.pdf>

Fortis BC plans to use a more diverse range of fuels to meet the growing demand. While electricity will play a large role, they also plan on increasing production of RNG (renewable natural gas), and potentially hydrogen. Some details on these plans can be found from the following report:

[https://www.cdn.fortisbc.com/libraries/docs/default-source/about-us-documents/guidehouse-report.pdf?sfvrsn=dbb70958\\_0](https://www.cdn.fortisbc.com/libraries/docs/default-source/about-us-documents/guidehouse-report.pdf?sfvrsn=dbb70958_0)

The BC Provincial Energy Profile below describes energy demand and production in BC from 2019 data.

<https://www.cer-rec.gc.ca/en/data-analysis/energy-markets/provincial-territorial-energy-profiles/provincial-territorial-energy-profiles-british-columbia.html>

More information on the Province's plans to achieve carbon reductions can be found in the Clean BC plan:

[https://www2.gov.bc.ca/assets/gov/environment/climate-change/action/cleanbc/cleanbc\\_roadmap\\_2030.pdf](https://www2.gov.bc.ca/assets/gov/environment/climate-change/action/cleanbc/cleanbc_roadmap_2030.pdf)

### **How will you afford to heat your home?**

Whatever works best for the resident. The building code including step code, is mandated under the province, not Local Government. Some municipalities have banned woodstoves, this has not been the direction at the RDCK from Directors or staff. Woodstoves are considered net zero but insurance does require WETT certification. Our proposed action on woodstoves is to increase our woodstove exchange program rebates to support higher efficiency woodstoves in the home.



### **Electricity heating is more expensive than natural gas**

- **Will smart meters and smart thermostats control the temperature in our homes?**

If residents opt to include them, they might. Best to ask a contractor this question, or the vendors who sell them.

### **Why is the answer to everything more government control?**

- **Why communism?**

I would not agree this is the approach we take. While the perspective of some is that this plan will incur control through regulations, this is not true. The potential bylaws are outlined in the community planning answer above. Communism is not the federal, provincial or local system of governance in Canada.

As Regional/Local elected officials, we act in the best interest of our residents that have very diverse opinions and approaches.

### **How can we agree to a low carbon lifestyle for all residents when we don't know what that means?**

You can make your own choices and choose to educate yourself as you see fit. There is no part of this plan that requires you to agree or comply. All potential programs and actions will be based on community desire to design, implement and apply where it's appropriate.

### **How can I back a plan that has stated "more control and influence" in rural development of zoned areas when I don't know what this means and when I know previous public feedback has been for less government interference?**

Any actions that incur a change to a community plan will include extensive community engagement, as required by the Local Government Act and answered above. Influence is to reference where we would advocate but do not have authority or control over the outcome. Control was to indicate where we do have jurisdiction and authority to make decisions.

As an extension to the EV wildfire escape predicament, likely it goes much beyond as the "Plan" given the graph of decreasing electricity projections (Page 9), would indicate that we will be walking or bicycling out of harms way.

Categorized load growth forecasts from Fortis for the RDCK may be very revealing. "We've always valued sustainability within our organization, and we're committed to leading the transition toward a [lower-carbon energy future for British Columbians](#). To do this successfully, we must continue to integrate sustainable business practices and balance financial, environmental and social factors."

[Sustainability \(fortisbc.com\)](https://www.fortisbc.com/sustainability)

**Beneficial to get residential load growth forecasts. Is their sustainable business practice to increase electrical rates for decreased consumption? We require clarification of what Fortis means by "social factors" before we agree to this plan.**

Best to ask Fortis this question. And BC Hydro and Nelson Hydro. These are separate entities to the RDCK and we are not directly involved in their operations or long term forecasting. We do advocate and have raised many times the concern over grid vulnerabilities and rural rate impacts.

**What are the technical/financial/logistical details related to:**

- **electric cars?**

Best to ask the manufacturer of them.

- **How many electric cars does the RDCK envision in the RDCK?**

Where appropriate, the internal fleet has begun transitioning to hybrids, we are seeing a decrease in maintenance and gas expenses as a result. Not all RDCK vehicles are appropriate or available to be EV's, such as fire trucks, resource recovery haulers and bigger vehicles for water services.

As for personal use vehicles, we will not be regulating this aspect of vehicles in the RDCK. The original Renewable Kootenay Plan had a goal of all electric vehicles by 2030 and as that was not feasible, we did not adopt this goal.

- **What is the associated power consumption?**

Depends on the vehicle and use.

- **What is the estimated cost of retrofitting electrical infrastructure to accommodate your plan?**

For each of our facilities that we own and operate, such as the three large rec centers and our fire halls, we do energy audits that assess where and what can be improved on. From there, through the service that operates and funds the facility, funds are procured to upgrade. There is no one number across all assets owned and operated by the RDCK as we are in the midst of asset management planning and energy audits are not complete for all facilities. Our energy specialist has been working through this in conjunction with our asset management planning process.

The Regional Energy Efficiency Program enables this process for residents, to first have an assessment then form there, CHOOSE, what they would like to act on and what rebates may be available through provincial, federal and utility based incentive programs.

- **Where is the increased power requirements coming from?**

BC Utilities Commission and the utilities would need to be the ones to answer this question.

- **What are the projected electrical rates?**

Again, this is the jurisdiction of the BC Utilities Commission and the utilities.

- **What is the projected private ownership of vehicles by 2030, 2045?**

Private ownership of vehicles is private information, we would not have access to that data. Perhaps consumer BC may?

- **What is the major form of public transportation by 2030, 2045.**

BC Transit is responsible for service planning, we do have input and based on historical conversations, it depends on the location of the Central Kootenay you reference. Rural areas will still likely be the conventional methods of personal vehicles unless transit sincerely transforms to be an affordable option in low density settings. In our urban counterparts, I would estimate increased public transit and ride shared with active transportation.

- **What are the implications for getting to work, medical treatment especially outside the RDCK, for**

agriculture transporting necessary inputs and marketing outputs, for traveling for kids sports, transporting children to school, transporting groceries, goods, (difficult when walking, on an ebike, even on a bus) etc.

- **What are the implications for evacuation forest fires/flooding?**

-snow removal

What vehicle for all of these uses, a resident, business chooses to use will not be regulated by the RDCK. Each entity you name can choose what type of vehicle they would like as they need.

- **What is the cost of implementing metered watering in the RDCK.?**

It depends on the water service. Servicing water system is based on a mix of user pay and taxation for the recipients in the service area. The cost of operations is based on # of users, geography of delivery system, type of water system, age of system, asset management requirements and what grants may or may not be available to alleviate capital expenses. Water systems all have different budgets based on the factors noted. The RDCK owns and operates 19 water systems with about 500+ operated independently, either through community groups or water societies.

- **What are the implications for agriculture?**

We have been advocating and successful to see increased amount of animals permitted in small scale meat production. We continue to advocate and support the Central Kootenay Food Policy Council that assist in regional food system supports as well as social system supports for those in need. We also instigated a tri-district farmer extension program be established that has been annually funded by the RDCK, RDEK and the RDKB to respond to the lack of farmer extension services in the region. We continue to advocate to the Ministry of Agriculture to reinstate these services in full. The program that was created that continues today is the Kootenay Boundary Farm Advisors Program. As well, in the Lardeau Valley we have created and supported the Farmer Innovation program that provides supports for capital needs and labour needs. This work was based on the North Kootenay Lake Food Shed recommendations. We would continue this advocacy and supports where we can as food systems and farmers are critical to resilient communities and rural economic development.

- **What crops/livestock are envisioned to be sustainable?**

Best to ask the experts in farm and climate that question. KBFA would be a good lead.

- **What factors determine sustainability in addition to water requirements?**

To vague to understand what you are asking.

- **What crops/livestock are envisioned in the RDCK by 2030, 2045?**

Whatever farmers opt to grow which is largely market and climate driven. We know that coordination among them to maximize market demands has been on-going efforts through various organizations.

- **What will be the methods/avenues of marketing these products and where will they be made available?**

Again, this will be up to the farmers and any associations they may belong to such as Kootenay Local Agriculture Society or the organics certification programs.

- **What is the projected grow local/buy local cost to consumers of products grown in the RDCK with the implementation of the proposed climate action plan.**

Each farmer can and should be able to set their own prices based on their cost of production and any associated costs. Marketing boards may play a role depending on what they are producing. The RDCK would not have a role in cost projections nor in controlling the prices of food. The climate change plan would look at ways to increase supports to encourage local food production, such as the programs mentioned above. Ideally these lead to a more economic viability of farming.

- **Why is clear cut logging not outlawed near watersheds?**

This is the jurisdiction of the Ministry of Forests. We are working on watershed governance through our Watershed Governance Initiative, but as we do not have jurisdiction, only opinion and advocacy in crown land, we are limited to developing relationships and data collection. You can see the WGI work here: <https://www.rdck.ca/EN/meta/news/news-archives/2021-news-archive-1/rdck-watershed-governance-initiative.html>

- **Millions of gallons of potable water are flushed down our toilets daily. Retrofit should include using grey water to flush toilets.**

From the RDCK website FAQ's:

**27. Since current systems waste a lot of potable water (i.e. to flush toilets) can we push to include grey-water applications in retrofits? (i.e. using grey water to flush toilets)**

A Retrofit Code is currently being developed being drafted by the Provincial Government, and while the RDCK can provide some level of feedback on the development process, we strongly encourage the public to advocate for the inclusion of issues like this.

**How can I consent to cultural gentrification without being properly informed on how it will affect me physically, emotionally or economically?**

You are not being asked to do this.

**I would say you have to ask yourselves - what scientific information are we basing this Climate Action Plan on when NASA scientists have debunked the CO2 storyline? The plants need CO2. Trees that transpire 90% of their uptake of water into aerial rivers to come down in rain need that CO2. Being carbon based human beings, is that too much for the climate? Who decides?**

**Are you basing this Climate information from the UN or World Economic Forum and their 2030 agenda? It sounds exactly like their layout as they've been public about what their future plans are. Neither entities are elected by your local constituents to house their foreign policies within or domestic borders. They openly admit where their plans lead off this framework you've set up and I don't consent to it.**

From the RDCK website FAQ's:

**13. Are you basing this Climate information from the UN or World Economic Forum and their 2030 agenda?**

Climate science and data is based on the efforts of thousands of scientist across the globe. The RDCK Climate Action Plan is based on peer-reviewed, international research, including the efforts of those involved in the Intergovernmental Panel on Climate Change (IPCC) reports which can be read at:

[About — IPCC](#)

**As per Global News dated Feb 28/23, the total provincial debt is expected to rise to nearly \$108 billion for the fiscal year. Of that, \$75.6 billion is taxpayer-supported debt, a figure expected to rise to more than \$99 billion over the course of the three-year fiscal plan. If our province is bankrupt, where is that money coming from for the "Growing Communities Fund" grant? I fear the strings will be to all of our detriment and we'll also be left with the debt. Send it back!**

**If our Canadian Security Intelligence Service is telling us our government has had foreign interference and is warning municipalities against digitalizing and smart cities with smart technologies – do you not think they might be privy to important information that we are not and that perhaps we should heed their warnings?**

From the RDCK website FAQ's:

**4.**

The RDCK Climate Actions Plan does not advocate for the development of 'Smart Cities', and while we remain open to the introduction of technologies that help to reduce carbon emissions, the Climate Actions Plan focuses primarily on how regional decisions and behaviors can shift to reduce the negative environmental and social impacts of these actions. In accordance with the Freedom of Information and Protection of Privacy Act (FOIPPA), care will be taken when digitizing certain RDCK processes to ensure the safety and security of residents' information. RDCK Climate Actions is not prescriptive, it is a guidance plan that supports personal choice and autonomy.

**Instead of bringing in governmental policies from other areas, should we not be making policies that best fit our region?**

That is what this plan has been and would do.

**Are you addressing the government, private corporations and the military's active interference with continually modifying weather with geoengineering? If not, why and why should the general public change their lifestyles when weather modification is occurring on a daily basis. Please refer to the Government of Canada's Weather Modification Act, Treaty E103819 between the States and Canada and also the BC Weather Modification Act.**

From the RDCK website FAQ's:

**15.**

The BC Weather Modification Act was repealed in 2003. The Government of Canada's Weather Modification Act allows the Federal Government to require all individuals or organization to report any type of weather modification activities. The Act is used to regulate such activities; it is not used to support any type of governmental weather modification activities. RDCK Climate Actions does not speak to weather modification or geoengineering, it is about mitigating human impact on climate and adapting to the changes we are experiencing.

**We know that corporations are the biggest polluters of the environment and yet, there is absolutely no mention of changing their behaviours. You have to ask yourself – why is that?**

From the RDCK website FAQ's:

**6.**

While the RDCK has very limited control over industry, we intend to influence industries and corporations to shift towards more sustainable practices and cultures. There is significant impact that can come from personal and community level action too.

**If RDCK is a corporation and corporations answer to shareholders, am I a shareholder? And, if so, do I not have a say on what monies are accepted? I don't agree to the grant handouts from the government. We've become too dependent on them with strings that make us tow their line instead of making our own.**

From the RDCK website FAQ's:

**17.**

Residents of the RDCK are most definitely stakeholders in regional government decisions and as such are encouraged to become involved in these local government decision-making processes. There are many ways to be involved including attending Board meetings, engaging with local Directors, and collaborating with staff

on the efforts they make to provide the regional public with over 200 services. Please visit the RDCK website to find out more on these ways to become involved. The following link describes how the public can get involved in the RDCK Climate Actions engagement process:

<https://www.rdck.ca/EN/main/services/sustainability-environmental-initiatives/climate-action/get-involved.html>

**In a public consultation meeting a question was raised on S101 – Rural Administration line #43025 on where the \$480,000 grant came from. It was answered that it came from the Growing Communities Fund. If this is from the Growing Communities Fund, and the RDCK had received \$.4.02 million – why is the other \$3,540,000 not accounted for in the budget? And, what is this grant in rural administration going to be used for?**

You can read the full report and where all the Growing Communities fund was allocated here:

[eSCRIBE Agenda Package \(rdck.ca\)](#)

pages 314-331

**In the Climate Action Plan it states “look for local government leaders in climate resilient rural development”**

- **wouldn't a farmer know better how to do this?**

They are one of the many who would be leaders. They do lead the work on program creation and solutions in many venues.

**To help people losing their homes and counteract a housing crisis, wouldn't it be better to halt RDCK profit margins so people can afford to pay their bills?**

As a local government, we are not permitted to profit, all funds must be allocated to service delivery and are accounted for in our financial plan which is submitted annually to the Ministry of Finance. There is also a requirement for annual audits to assess we are meeting the requirements under the local government act.

**If people can't afford to retrofit their homes, but are mandated to, will this not add more people to the housing crisis? We are in a recession on the verge of depression, wouldn't it be better to help people stay in their homes?**

We will not be mandating retrofits, they are optional.

From the RDCK website FAQ's:

**6. Will the CAP require homeowners to conduct expensive renovations?**

No, RDCK Climate Action is not a regulatory plan, but rather it is a guidance plan, and the RDCK is attempting to support homeowners with benefits and incentives to promote home-efficiency improvements, making sustainable choices and systems more available to the public. These incentives are delivered and accessible through the REEP (Regional Energy Efficiency Program), and participation is completely voluntary.

**28. Is the RDCK mandating anyone to retrofit their home?**

No, there are no plans nor mentions of mandated retrofits to any homes in the RDCK in the Climate Actions Plan. Information on the Regional Energy Efficiency Program (REEP), which supports homeowners with retrofits and related rebate programs can be found here:

<https://www.rdck.ca/EN/main/services/sustainability-environmental-initiatives/energy/regional-energy-efficiency-program.html>

**Somewhere I read where the RDCK is to switch all vehicles to ZEV's. Is the RDCK comfortable with purchasing ZEV's born of child labour in hazardous working conditions, sometimes causing death, with expansive polluting mines for the lithium and cobalt occur over Indigenous sacred lands with resulting water pollution or complete loss of water sources for their areas? This does not sound environmentally sound. Is the RDCK comfortable knowing that lithium reacts violently with MOISTURE, WATER or STEAM to produce heat and flammable and explosive Hydrogen gas and toxic Lithium Hydroxide. How about that finely divided Cobalt is FLAMMABLE and will ignite spontaneously in air. Is that safe for RDCK staff to ride in? What happens in an accident or moist weather or freezing weather conditions? What happens when the cold lessens the battery charge stranding RDCK employees in unsafe conditions? And if the vehicles are charged by other electrical means than hydro, is it not the same as using our current transportation?**

From the RDCK website FAQ's:

**20.**

The RDCK is dedicated to developing and improving upon its sustainable procurement practices and aims to uphold responsible decision-making processes. We do recognize that as with many consumer products, there are issues within EV production. Although this does not address all of your concerns, please see an article here on lithium ion battery production emissions:

<https://cleantechnica.com/2019/12/16/latest-report-claims-emissions-from-lithium-ion-battery-production-much-lower-than-two-years-ago/>

Our fire services department are aware of the issues arising from lithium ion batteries and have in place/are continuously working on related response strategies and training. Please note that we do rely on Transport Canada and the Canada Motor Vehicle Safety Standards to ensure that all vehicles made for sale in Canada are safe to drive on our roads.

**If trees become a non-renewable resource due to wildfires, do people heating homes with wood stoves end?**

**In history, "culture shifts" against races has been abhorrent control mechanisms demonizing existing cultures. Should people not have a voice if they are to have this levied against them?**

From the RDCK website FAQ's:

**24**

The only action in the RDCK Climate Actions Plan relating to the replacement of wood stoves with other fuel sources is a call to consider further supporting the Wood Stove Exchange Program in an effort to improve rural energy resiliency. This program provides rebates for homeowners to upgrade their wood stoves to a choice of more efficient wood stoves, pellet stoves, or gas furnaces. This is a voluntary program that leaves homeowners with a choice of fuel sources and is offered by the Creston Valley Municipality. More information can be found at:

[Wood Stove Exchange Program | Creston, BC - Official Website](#)

**Country residents have traditionally done a better job with recycling, reusing, re-inventing, and reducing waste. Farms are in the circle of life. Ex. Feed grown goes to animal to eat and their waste produced is composted to add fertilizers to the soil. It is irresponsible to tell country residents to leave their garbage out in bear country as an attractant. Country people bring garbage in and do all their town errands on one day, saving the environment. No to garbage pickup. The amount of good items thrown out in landfills is also an offense and there used to be a time when the human crows could pick what they needed out of it to reuse in other means. Can this not be implemented once again and save the overburdened landfills with liability waivers signed?**

There is no requirement for rural areas to use curbside pick-up. The RDCK does not currently offer this service but has initiated the investigation for those close to urban centers to enable a more efficient and affordable organics diversion program- which would be reducing significant waste into landfills. The option to take your own garbage to a transfer station or landfill, depending on your location, and the option to compost in your own home will all remain as, options. For the areas that have expressed interest in curbside pick-up, there will be further engagement to ascertain feasibility including a referendum where it applies.

**Have you been collecting local area GHG emissions through the years so that we have baseline data? If not, how do we know what is normal and what is not? Pg 11**

From the RDCK website FAQ's:

**23.**

Yes both community and corporate GHG profiles have been tracked since 2017. Information on the origins of this data collection process can be found in the Strategic Community Energy and Emissions Plan here:

[Strategic Community Energy and Emissions Plan \(SCEEP\) | Regional District of Central Kootenay \(rdck.ca\)](https://www2.gov.bc.ca/gov/content/environment/climate-change/data/ceei)

The Province also collects and reports on various sources of community carbon emissions and this data can be found at:

<https://www2.gov.bc.ca/gov/content/environment/climate-change/data/ceei>

**If actions require “stakeholder engagement” – who are the stakeholders? Page 11**

From the RDCK website FAQ's:

**8.**

Stakeholders include the public, local non-profit organizations, local industry, institutions, RDCK staff and departments, elected officials and other local and orders of governments.

**Are renewable earth-friendly structures such as strawbuilt; cordwood, earthships, cob builds, etc which have been proven to stand up better to fires and earthquakes and require less heating in winter and less cooling in summer going to have by-laws relaxed better support of their implementation?**

From the RDCK website FAQ's:

**25.**

While regulations regarding the construction and building industry are controlled by the Provincial Government, the RDCK is interested in ways to advocate for local low-carbon building methods and is open to public engagement on this topic.

**Did you know that the Social Credit System of the communist Chinese government utilizes data collection to monitor and control citizens behaviors and movements? Do you see how data collection could be a step further into this world?**

Data collection is a serious concern and can be very helpful, depends on what is collected and how it is used.

**If agriculture was to be more environmentally friendly, why is there not one word mentioned on permaculture practices? Or food forests; berming to trap water? Geo- thermal underground greenhouses that can grow food all year round? Pg 20/21**



These have been raised in the specific programs identified in previous answers. We do have a geothermal study in Area A with greenhouses as a potential option. The farmer support programs are not prohibitive to any of these types of farming.

**Considering that we are talking about healthy lifestyles, why would we introduce GMO “climate adapted agricultural crops to a clean area of many organic producers”? GMO’s are the antithesis of good farming practices in harmony with the earth which has known human health harms. Pg 20**

We are not recommending GMO’s anywhere in the plan.

**Why would cannabis tourism be mentioned and not dairy agri-tours, poultry agri-tours, permaculture agritours, food forest agritours?**

Good input, all agri tourism is important. The latter are likely expected to be supported while the new transition to legal cannabis is just that, new and is an integral part of the agriculture system

**Who is footing the bill if large farms have to electrify equipment and vehicles? Much of the equipment have no electrification available. Many farmers would have to surrender their farms is this allowed to go through. And, if everyone electrifies all vehicles what happens to the grid for daily survival needs of living?**

We are not requiring anyone to electrify equipment or vehicles. It will be the sole discretion of the farmer to do as they see fit for their farm.

**Can there not be a moratorium on intensive commercial orcharding (like cherries)? And, instead use that land to grow produce to feed the body and not candy to send overseas?**

Our only mechanism for land use regulations is through community planning and zoning. When area’s review their official community plans and associated or creation of zoning as not all areas of the RDCK have zoning, land use restrictions can be explored. But as mentioned before, the community buy in is critical and given the significant economic and food system driver our orchards are, I am not sure this would align with the intent to support the agriculture community.

**How are municipal by-laws changing to support farmers and backyard chicken housing?**

Municipalities are responsible for their own bylaws, the RDCK would not speak on their behalf.

**If we were really worried about food security why aren’t entities like the Milk Board being disassembled because of making farmers dump their milk. Or how about abolishing corporate/government entities giving incentives to farmers to destroy livestock and crops? That would go a long way to securing our food resources.**

These are federally and provincially regulated entities local governments would not have an authority on. Should there be a need to advocate, which we did for over a decade on the meat inspection regulations, we can choose to do so.

**Why aren’t dykes known to be disintegrating fortified? That would help stave off flooding.**

We have extensive work being done to assess the 19 orphaned dikes in the RDCK. We are currently working in the Creston Valley with various stakeholders to assess and as you say, review options to fortify. Becoming a diking authority is an expensive process, our approach has been to first assess the state of them and move from there where risk is the highest. Both Duhamel and Erie creek, outside of the Creston Valley, are the focus at this time. As dike management can only be paid for by those directly affected by the infrastructure, this is a serious cost consideration.

**There are many nations that hold ancient earth wisdom ways to work in harmony with the earth. None should be left out.**

Agreed. We are not living this out. We have many projects working with local first nations and have on-going engagement to assess where we can be a support.

**Water to be saved for food/necessities of life over facilities such as golf courses, swimming pools.**

We only have authority on RDCK owned water systems. Where we do own them, water conservation is a serious consideration, with varying rates for type of use and water meters to assist with leakages and identifying broken infrastructure.

**Wildfire –Why don't we fund more water bombers quelling a fire as it starts instead of losing thousands of hectares of treed forest which helps with our rainfall? Why is clearcut logging allowed?**

First question would be for BC Wildfire Service.  
Second question would be for Ministry of Forests.

**Page 33 “establish acceptable risk tolerance threshold for all areas in the RDCK”; “Develop criteria for qualified professionals to determine what is “safe” when developing hazard areas” Who are these people and what does this mean. It also says secure grant funding 2023 – why?**

This relates to both the dike assessment work and the steep creek, high hazard assessments where floods and or landslides are known risks. Qualified professionals would be those who have the credential to assess the work. Secure grants would be to reduce the cost to taxation.

**Page 36 – Under Action – collaborate with other agencies to determine common goals and work together they have benefits and consequences “risk of missing progressive targets and goals and the social and political repercussions of this, while still acting as regional climate leaders”. I would remark that haste makes waste. Take the risk of social and political repercussions to do what is right for all living beings. Not having a eagle's view of the larger picture is dangerous and cause every resident great harm.**

**What is the “memo on low carbon transportation policy draft”? And, if being used in a public document should also be released to the public.**

**Page 39 – Digitilization of RDCK processes. Refer back to CSIS.**

This refers to the need to make all files available on digital, from old building permits to our ever increasing amount of reports so that access is easier and accessible. This does not refer to private information.

**CSIS warns 'smart city' technology can open door to attacks, foreign interference**

*"Taking the necessary steps to address the security threats of smart cities will require informed discussion and consultation at all levels of government, the CSIS report says."* [https://www.thestar.com/politics/csis-warns-smart-city-technology-can-open-door-to-attacks-foreign-interference/article\\_308d5ef7-aefd-509f-aa42-59bb9569fa75.html](https://www.thestar.com/politics/csis-warns-smart-city-technology-can-open-door-to-attacks-foreign-interference/article_308d5ef7-aefd-509f-aa42-59bb9569fa75.html)

We are not promoting nor would a smart city work in rural areas of the RDCK. Most areas lack cell service let alone the required networks to operate smart cities. Densification of buildings is one reason smart cities are highly inapplicable in rural settings.



## Regional District of Central Kootenay RURAL AFFAIRS COMMITTEE MEETING Open Meeting Minutes

Wednesday, September 13, 2023

9:00 a.m.

Hybrid Model - In-person and Remote  
RDCK Board Room, 202 Lakeside Dr., Nelson, BC

### COMMITTEE MEMBERS

#### PRESENT

Chair G. Jackman	Electoral Area A - In-person
Director R. Tierney	Electoral Area B - In-person
Director K. Vandenberghe	Electoral Area C - In-person
Director A. Watson	Electoral Area D - In-person
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F - In-person
Director H. Cunningham	Electoral Area G - In-person
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J - In-person
Director T. Weatherhead	Electoral Area K - In-person

### COMMITTEE MEMBERS

#### ABSENT

Director H. Hanegraaf	Electoral Area J
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### STAFF PRESENT

S. Horn	Chief Administrative Officer
N. Wight	Planning Manager
C. Gainham	Building Manager
D. Carmichael	Building Administrative Assistant
Z. Giacomazzo	Planner
C. Scott	Planner
J. Dupius	Bylaw Enforcement Supervisor
C. Daoust	Bylaw Officer
C. Hopkyns	Corporate Administrative Coordinator – Meeting Coordinator

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf0ddc964e64984211d9a9f8b0ad0bb4a>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2773 863 5190

**Meeting Password:** KmnNMySP278

**In-Person Location:** Boardroom - 202 Lakeside Drive, Nelson B.C.

**2. CALL TO ORDER**

Board Chair Jackman called the meeting to order at 9:00 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF THE AGENDA**

Moved and seconded,  
And resolved:

The agenda for the September 13, 2023 Rural Affairs Committee meeting be adopted with the following:

- inclusions of Item 6.12 Cancellation of Notice of Title – McLachlan,
- inclusion of Item 8.1 Director Popoff - Building Discussion, and
- that Item 6.12 Cancel - Building Bylaw Contravention - McLachlan be considered after Item 6.7 Strata Title Conversion - 1377323 BC Ltd

before circulation.

**Carried**

**5. DELEGATIONS**

Item 6.4 – Oliver & Todd Fancoeur  
Item 6.5 - Tobias Remppel

Item 6.6 - Helena & Roman Ondrysek, Representative Andrea Galik

Item 6.7 - Peter Ward & Don Schuster

Item 6.10 Carl Tessier

Item 6.12 – Amber & Henry McLachlan

## 6. PLANNING & BUILDING

### 6.1 BUILDING BYLAW CONTRAVENTION - EVANS

**File No.: 3135-20-I-709.05749.300-BP021431**

**1726 Thrums East Rd – Accessory Building**

**(Dobie & Alisha Evans)**

**Electoral Area I**

The Committee Report dated March 23, 2023, re: Building Bylaw Contravention - Evans, has been received.

#### *Rural Affairs Committee*

*Referred July 19, 2023 to September 13, 2023*

- No delegation was present.
- Chris Gainham, Building Manager, shared that staff have been working with the property owner. Staff request this item be referred to the December RAC meeting to allow more time for staff to work with the property owner.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

**STAFF PRESENT:** Director Davidoff joined the meeting at 9:04 a.m.

Moved and seconded,

And Resolved:

That the following motion **BE REFERRED** to the December 13, 2023 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 1726 Thrums East Road, Electoral Area I and legally described as LOT C, PLAN NEP68184, DISTRICT LOT 1239, KOOTENAY LAND DISTRICT MANUFACTURED HOME REG. # 36149., and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried****6.2 BUILDING BYLAW CONTRAVENTION - EVANS****File No.: 3135-20-I-709.05749.300-BP024256****1726 Thrums East Road - Deck Only****(Dobie & Alisha Evans)****Electoral Area I**

The Committee Report dated March 23, 2023, re: Building Bylaw Contravention - Evans, has been received.

***Rural Affairs Committee******Referred July 19, 2023 to September 13, 2023***

- No delegation was present.
- Chris Gainham, Building Manager, shared that staff have been working with the property owner. Staff request this item be referred to the December RAC meeting to allow more time for staff to work with the property owner.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And Resolved:

That the following motion **BE REFERRED** to the December 13, 2023 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 1726 Thrums East Road, Electoral Area I and legally described as LOT C, PLAN NEP68184, DISTRICT LOT 1239, KOOTENAY LAND DISTRICT MANUFACTURED HOME REG. # 36149., and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried****6.3 BUILDING BYLAW CONTRAVENTION - EVANS & MCLEAN****File No.: File No.: 3135-20-I-709.05749.300-BP023217****1726 Thrums East Rd – Manufactured Home****(Dobie Evans & Ronald Mclean)****Electoral Area I**

The Committee Report dated March 23, 2023, re: Building Bylaw Contravention - Evans & Mclean, has been received.

***Rural Affairs Committee***

***Referred July 19, 2023 to September 13, 2023***

- No delegation was present.
- Chris Gainham, Building Manager, shared that staff have been working closely with the property owner. Staff request this item be referred to the December RAC meeting to allow more time for staff to work with the property owner.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,  
And Resolved:

That the following motion **BE REFERRED** to the December 13, 2023 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 1726 Thrums East Road, Electoral Area I and legally described as LOT C, PLAN NEP68184, DISTRICT LOT 1239, KOOTENAY LAND DISTRICT MANUFACTURED HOME REG. # 36149., and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

**6.4 TEMPORARY USE PERMIT - FRANCOEUR**

**File No.: T2301B**

**5601 Kitchener Road**

**(Oliver Phillip Francoeur)**

**Electoral Area B**

The Committee Report dated August 29, 2023 from Zachari Giacomazzo, Planner, re: Temporary Use Permit - Francoeur, has been received.

The delegation Todd Francoeur provide background information to the Committee regarding the Temporary Use Permit.

Moved and seconded,  
And resolved:



That the Board direct staff to provide notification of the Board's intention to consider Temporary Use Permit application T2301B by Oliver Phillip Francoeur for the property located at 5601 Kitchener Road, Electoral Area B and legally described as LOT 2, DISTRICT LOT 4592, KOOTENAY DISTRICT PLAN 2354, EXCEPT PART INCLUDED IN PLAN 9577 (PID: 015-332-799) at the next available opportunity.

**Carried**

## **6.5 DEVELOPMENT VARIANCE PERMIT - REMPEL**

**File No.: V2304B – Remppel**

**1016 27th Avenue South**

**(Tobias Tomas Remppel)**

**Electoral Area B**

The Committee Report dated August 29, 2023 from Zachari Giacomazzo, Planner, re: Development Variance Permit - Remppel, has been received.

Property owner, Tobias Remppel, provided an overview to the Committee regarding his property plans.

Zachari Giacomazzo, Planner, provided background to the Committee regarding the application and the defined Farm Residential Footprint.

Staff answered the Committee's questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2304B to Tobias Tomas Remppel for the property located at 1016 27th Avenue South, Electoral Area B and legally described as THAT PART OF LOT 2, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 730B, LYING NORTH OF A LINE WHICH BISECTS THE EASTERLY AND WESTERLY BOUNDARIES OF THE SAID LOT (PID: 016-111-532) to vary Section 23.5 of Rural Creston *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* in order to permit the maximum depth of the Farm Residential Footprint to be 350 metres from the Front Lot Line whereas the bylaw requires that the maximum depth of the Farm Residential Footprint shall not exceed 60 metres from the Front Lot Line.

SUBJECT TO:

1. The Farm Residential Footprint shall be confined to the northern portion of the lot and be substantially in accordance with "Attachment 'D' - Conceptual Farm Residential Footprint Plan".

**Carried****ORDER OF AGENDA  
CHANGED**

The Order of Business was changed due to the delegation for Item 6.6 - Development Variance Permit - Ondrysek having technical difficulties and the item be considered after Item 6.12 - Cancel - Building Bylaw Contravention - McLachlan, with Item 6.7 Strata Title Conversion - 1377323 BC Ltd. considered at this time.

**6.7 STRATA TITLE CONVERSION - 1377323 BC LTD.****File No.: ST2301E – 1377323 BC LTD.****1155 Insight Drive  
(1377323 BC Ltd.)****Electoral Area E**

The Committee Report dated August 29, 2023 from Zachari Giacomazzo, Planner, re: Strata Title Conversion - 1377323 BC Ltd., has been received.

The delegation, Peter Ward, provided an overview to the Committee regarding the Strata Title Conversion. He shared he was in support of the staff recommendation and was available to answer questions.

Moved and seconded,

That it be recommended to the Board:

That the Board APPROVE Strata Title Conversion ST2301E for the property located at 1155 Insight Drive, Electoral Area E and legally described as LOT A, DISTRICT LOT 5665, KOOTENAY DISTRICT PLAN NEP66434, EXCEPT PLAN NEP68359 (PID 024-736-449) for the conversion of the existing building to 16 strata units:

SUBJECT TO:

1. Confirmation of water and wastewater services to the satisfaction of the RDCK and Interior Health Authority.
2. Preparation of a restrictive covenant on title for each proposed Strata Unit in order to notify individual unit owners that the use of the units is limited to those uses approved for the F2 category in the BC Building Code and if other uses are proposed, a building permit would be required and;
3. Preparation of a restrictive covenant on title for each proposed Strata Unit in order to notify individual unit owners that the on-site wastewater system is only designed to accommodate conventional domestic waste and other treatment solutions (e.g. pre-treatment) are required to be installed by the unit owner if commercial or industrial waste/by-products are handled/processed or to be flushed down any of the drains that feed into the shared septic system.

**Carried****ORDER OF AGENDA  
CHANGED**

The Order of Business was changed to Item 6.12 - Cancel –  
Building Bylaw Contravention - McLachlan considered at this time.

**6.12 CANCEL - BUILDING BYLAW CONTRAVENTION - MCLACHLAN****File No.: 3130-20-J-709.01459.020 BP27837****1076 Columbia Heights****(Amber McLachlan)****Electoral Area J**

The Memorandum dated September 12, 2023 from Chris Gainham, Building Manager, re: Cancel - Building Bylaw Contravention - McLachlan, has been received.

- The delegation was present. The property owner, Amber Mclachlan, provided background and timelines regarding the property, sharing the confusion around the Notice on Title. She hopes the Committee will take the details into considerations and remove the Notice on Tile and waive the \$750 Notice on Title fee.
- Chris Gainham, Building Manager, shared that this file is very old, with little documentation. Staff have worked closely with the property owner. Due to the circumstances, staff are recommending the removal of the Notice on Title and to waive the \$750 Notice on Title fee.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer be authorized to remove the Notice on Title relating to 1076 Columbia Heights, Robson, Electoral Area J, currently owned by Amber & Henry McLachlan, property legally described as LOT 11, DISTRICT LOT 301A, KOOTENAY DISTRICT, PLAN 2692, the RDCK Building Department has confirmed that a building permit has been obtained and the deficiencies associated with the construction have been rectified.

**Carried**

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board waive the \$750 Notice on Title fee relating to 1076 Columbia Heights, Robson, Electoral Area J, currently owned by Amber & Henry McLachlan, property legally described as LOT 11, DISTRICT LOT 301A, KOOTENAY DISTRICT, PLAN 2692 due to historical considerations.

**Carried**

**ORDER OF AGENDA RESUMED** Item 6.8 Heritage Register: Nomination Application – Lardeau Museum Building(s) was considered at this time.

**6.8 HERITAGE REGISTER: NOMINATION APPLICATION – LARDEAU MUSEUM BUILDING(S)**

**File No.: 10-4970-20-LARDEAU\_MUSEUM**

**Electoral Area D**

The Committee Report dated September 5, 2023 from Stephanie Johnson, Planner, re: Heritage Register: Nomination Application – Lardeau Museum Building(s), has been received.

Moved and seconded,

That it be recommended to the Board:

THAT the Regional Board approve the inclusion of the Lardeau Valley Museum buildings, identified as having heritage value, be included on the Regional District of Central Kootenay Community Heritage Register;

AND THAT pursuant to Section 592 of the Local Government Act, the Regional District of Central Kootenay give notice of this to the owner of the heritage property; and pursuant to Section 595 of the Local Government Act, the Regional District of Central Kootenay must give notice of this to the provincial heritage minister.

**Carried**

**RECESS/ RECONVENE** The meeting recessed at 10:20 a.m. for a break and reconvened at 10:30 a.m.

**ORDER OF AGENDA CHANGED** The Order of Business was changed to considered Item 6.6 Development Variance Permit - Ondrysek at this time.

**6.6 DEVELOPMENT VARIANCE PERMIT - ONDRYSEK**

**File No.: V2303K – Ondrysek**

**209 Kilarney Crescent**

**(Helena Ondrysek and Roman Ondrysek)**

**Electoral Area K**

The Committee Report dated August 29, 2023 from Zachari Giacomazzo, Planner, re: Development Variance Permit - Ondrysek, has been received.

Andrea Galik, a representative who spoke on behalf of the property owners, providing an overview to the Committee regarding the application to operate a home based business that employs a total of six people who are not a resident of the dwelling.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2303K to Helena Ondrysek and Roman Ondrysek for the property located at 209 Kilarney Crescent, Electoral Area K and legally described as LOT 14, DISTRICT LOTS 182A AND 183A KOOTENAY DISTRICT PLAN 6069 (PID: 014-211-149) to vary Division 607 (5) of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 in order to permit a total of six (6) persons who are not a resident of the dwelling to be employed in the Home Based Business whereas the bylaw allows a maximum of two (2) persons who are not a resident of the dwelling to be employed in the Home Base Business.

**Carried**

Moved and seconded,

And Resolved:

That Item 6.9 Forestry Referral – Canfor Forest Stewardship Plan be postponed with Item 6.10 Unsightly Property Bylaw - Tessier considered at this time.

**Carried**

#### **6.10 UNSIGHTLY PROPERTY BYLAW - TESSIER - REMEDIAL ACTION REQUIREMENT**

**File No.: 3310-20-22-25-G-05557.120**

**1864 Airport Road**

**(Carl & Erin Tessier)**

**Electoral Area G**

The Committee Report dated August 2, 2023 from Jordan Dupuis, Bylaw Department Supervisor, re: For Information: Unsightly Property Bylaw - Tessier - Remedial Action Requirement, has been received.

***Rural Affairs Committee***

***Referred October 12, 2022 to December 7, 2022***

***Referred December 7, 2022 to May 17, 2023***

***Referred May 17, 2023 to June 14, 2023***

***Referred June 14, 2023 to July 19, 2023***

***Referred July 19, 2023 to August 16, 2023***

***Referred August 16, 2023 to September 13, 2023***

Property owner, Carl Tessier, shared with the Committee that it has been difficult to meet the compliance order.

Jordan Dupuis, Bylaw Department Supervisor, provided an update to the Committee and to seek Board authority to enter onto and clean up an unsightly and hazardous property.

Moved and seconded,

And resolved that it be recommended to the Board:

The Regional Board order Carl Tessier to meet compliance with the *Unsightly Property Bylaw No. 1687, 2004* within thirty (30) days, as per the *Community Charter*. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT PID: 009-996-800. with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Carl Tessier and Erin Tessier.

**Carried**

Moved and seconded,

And resolved that it be recommended to the Board:

All cost incurred be added to the property tax as “taxes in arrears” should the property owners identified as Carl Tessier and Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.

**Carried**

#### **6.11 UNSIGHTLY PROPERTY BYLAW - JIA - REMEDIAL ACTION REQUIREMENT**

**File No.: 3310-20-22-710.02997.000**

**562 Willow Street**

**(Lily Jia)**

**Electoral Area K**

The Committee Report dated August 30, 2023 from Charmaine Daoust, Bylaw Officer, re:

For Information: Unsightly Property Bylaw - Jia - Remedial Action Requirement, has been received.

Charmaine Daoust, Bylaw Officer, provided an overview to the Committee and to seek Board authority to enter onto and clean up an unsightly and hazardous property.

Moved and seconded,

And resolved that it be recommended to the Board:

The Regional Board order Remedial Action Requirement to Lily Jia to meet compliance with the *Unsightly Property Bylaw No. 1687, 2004* within thirty (30) days, as per the *Community Charter*. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 562 Willow Street, Electoral Area K and legally described as LOT 44, PLAN NEP6172, PID: 008- 406-367, DISTRICT LOT 9156800 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owner of the property, identified as Lily Jia.

**Carried**

Moved and seconded,

And resolved that it be recommended to the Board:

All cost incurred be added to the property tax as “taxes in arrears” should the property owner identified as Lily Jia not pay the bill by December 31st of the year the cleanup occurs at the property located at 562 Willow Street, Electoral Area K and legally described as LOT 44, PLAN NEP6172, PID: 008-406-367, DISTRICT LOT 9156800.

**Carried**

Moved and seconded,

And resolved

That Item 6.9 Forestry Referral – Canfor Forest Stewardship Plan be considered at this time.

**Carried**

**6.9 FORESTRY REFERRAL – CANFOR FOREST STEWARDSHIP PLAN****File No.: \\FILES\RDCK\09\4340\30\2023\R2335ABC-CANFOR FSPFR000099****Electoral Area A, B & C**

The Committee Report dated August 30, 2023 from Corey Scott, Planner, re: Forestry Referral – Canfor Forest Stewardship Plan, has been received.

Corey Scott, Planner, provided an overview to the Committee regarding the referral from Canadian Forest Products Ltd. (Canfor) for their draft 2023-2028 Forest Stewardship Plan (FSP) and staff are soliciting comments from Directors to incorporate into the Regional District of Central Kootenay's (RDCK) response.

Staff answered the Committee's questions regarding the referral.

The Committee provided comments to staff and requested staff bring back the updated report to the September 14, 2023 Board meeting.

**7. ENVIRONMENTAL SERVICES**

No items.

**8. RURAL ADMINISTRATION****8.1 DIRECTOR POPOFF - BUILDING DISCUSSION**

Director Popoff updated the with the Committee that he received an email from staff stating that a building permit is no longer needed for electrical shack.

Chris Gainham, Building Manager, provided background to the Committee sharing that a resolution has been researched with Technical Safety BC and build permits are not needed for electrical shacks. He noted that technical Safety BC has resources on how the electrical shacks should be built.

**9. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:29 a.m. Public commented their question was answered during Item 8.1.

**10. ADJOURNMENT**

Moved and seconded,  
And resolved:

The meeting be adjourned at 11:30 a.m.

**Carried**



Digitally approved by

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Chair Jackman, Chair



# Committee Report

**Date of Report:** August 2, 2023  
**Date & Type of Meeting:** September 13, 2023 Rural Affairs Committee  
**Author:** Jordan Dupuis, Bylaw Department Supervisor  
**Subject:** Unsightly Property Bylaw No. 1687, 2004 – Remedial Action Requirement  
**File:** 3310-20-22-25-G-05557.120  
**Electoral Area/Municipality:** G

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide an update and seek Board authority to enter onto and clean up an unsightly and hazardous property located at 1864 Airport Road, Salmo, BC within Electoral Area G. The property owner/occupier is Mr. Carl Tessier. On July 18, 2023 Bylaw Enforcement Team (BET) attended the property and observed that the property continues to not be in compliance with (RDCK) Unsightly Property Bylaw No. 1687, 2004 regulations.

## SECTION 2: BACKGROUND/ANALYSIS

This property is located in Electoral Area G and is subject to the Regional District of Central Kootenay (RDCK) Unsightly Property Bylaw No. 1687, 2004 regulations.

Mr. Tessier purchased the property located at 1864 Airport Road, Salmo, BC on or near November 1, 2004. The property is legally described as: Lot 2, Plan NEP14561, DL 1236, KLD, and Manufactured Home Reg. #45837. PID: 009-996-800.

The Regional District of Central Kootenay (RDCK) Bylaw Enforcement department started receiving letters of complaints for unsightly property conditions on or near July, 2011. Due to unforeseen complications and attempts taken with the property owner/occupier to encourage voluntary compliance, this file was finally brought before the Rural Affairs Committee (RAC) for a Regional Committee hearing in August, 2022, as compliance had not been achieved.

A) On August 17<sup>th</sup>, 2022, this matter was presented by the Bylaw Enforcement Team (BET) to RAC for a hearing. Mr. Carl Tessier had opportunity to speak to RAC and the following motions were passed and referred to the October, 2022 RAC meeting:

### *6.5 UNSIGHTLY PROPERTY BYLAW - TESSIER*

*File No.: 3310-20-22-25-G-05557.120*

*1864 Airport Road*

*(Carl & Erin Tessier)*

*Electoral Area G*

*Property owner, Carl Tessier provided an update to the Committee regarding his property, sharing he has been working hard to clean up and comply. He provided his*

*plans of continue cleaning up the property.*

*The Committee asked the delegations questions.*

*Staff recommended the property owner enter into a compliance agreement for 45 days.*

*Moved and seconded,*

*And resolved:*

*That the following motion BE REFERRED to the October 12, 2022 Rural Affairs*

*Committee meeting to allow the proponent forty five (45) days to meet with staff and comply:*

*That the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.*

*Carried*

*Moved and seconded,*

*And resolved:*

*That the following motion BE REFERRED to the October 12, 2022 Rural Affairs*

*Committee meeting to give proponent 45 days to meet with staff and comply:*

*That all cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.*

*Carried*

B) On October 12, 2022, this matter, as referred was brought back to RAC and the following motions were passed referring to the December, 2022 RAC Meeting:

#### **6.4 UNSIGHTLY PROPERTY BYLAW – TESSIER**

**File No.: 3310-20-22-25-G-05557.120**

**1864 Airport Road**

**(Carl & Erin Tessier)**

**Electoral Area G**

**Rural Affairs Committee**

**Referred August 17, 2022 to October 12, 2022**

**NOTE: Staff recommend REFERRAL to the December 6, 2022 Rural Affairs Meeting to allow staff more time to investigate and collect information regarding the Unsightly Property Bylaw - Tessier.**

**Moved and seconded,**

**And resolved:**

**That the following motion BE REFERRED to the December 6, 2022 Rural Affairs**

**Committee meeting to allow staff more time to investigate and collect information**

*regarding the Unsightly Property Bylaw - Tessier:*

*That the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.*

*Carried*

*Moved and seconded,*

*And resolved:*

*That the following motion BE REFERRED to the December 6, 2022 Rural Affairs Committee meeting to allow staff more time to investigate and collect information regarding the Unsightly Property Bylaw - Tessier:*

*That all cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.*

*Carried*

On October 4, 2022 and November 1, 2022, Bylaw Enforcement Officers conducted site visits and assessments to determine if the property conditions were improving and achieving compliance with the unsightly property bylaw regulations. Bylaw Enforcement Officers communicated with Mr. Carl Tessier providing information and assistance during these visits.

On April 19, 2023 the supervisor of BET presented a verbal update on the status of the file to RAC.

On June 13, 2023 the supervisor of the BET attended Mr. Tessier's property, and observed that the property was not in compliance with the RDCK Unsightly Property Bylaw.

On June 22, 2023 the supervisor of the BET attended Mr. Tessier's property, and conducted a tour of the property advising Mr. Carl Tessier of the actions that were required to bring his property into compliance. Mr. Tessier entered into a voluntary Compliance Agreement with the RDCK on this date. The agreement was kept purposefully simple with the direction to clean accumulated debris from his front yard, porch, and sides of the property as well as to remove 5 specific vehicles from his driveway. The vehicles are not running and are uninsured. They are also positioned such that their removal from the property would be a simple process as there are no obstacles preventing their removal. There is a free scrap car removal service available in the area requiring only a phone call to arrange for removal and Mr. Tessier is aware of this as he used to be employed by this company and BET members have suggested he contact them for removal of the vehicles.

On July 18, 2023 members of the BET attended Mr. Tessier's property and again observed that the property has not been brought into compliance. Video evidence (attachment A) capturing the current state of the property was obtained on this date.

On July 19, 2023 the supervisor of BET presented another verbal update on the status of the file to RAC.

As of August 2, 2023, compliance has not been reached with Mr. Tessier’s property. The current state of the property is extremely unsafe as any response to a structure fire would be hampered by the excessive accumulation. There is rotting garbage present which attract various rodents and other animals and there is a risk of seepage into ground water. It is the opinion of the Supervisor of the Bylaw Enforcement Team that Mr. Tessier is unable to bring his property into compliance on a voluntary basis.

Staff is recommending remedial action be approved to ensure the organized clean-up of this unsightly property.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

Should the Regional Board authorize Bylaw Enforcement staff by way of a contractor to remove the unsightly materials, the RDCK will be required to pay up front costs of the cleanup and then apply all costs to the property owner. Should the bill remain unpaid by December 31<sup>st</sup> of the year the cleanup occurred, the costs may be added to the property tax as taxes in arrears. The cost incurred by the RDCK will be determined by the bids received for material removal from the interested contractors.

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Unsightly Property Bylaw No. 1687, 2004.

*Local Government Act* – Section 305 (1) and Section 325 (c) (ii) {RSBC 2015} CHAPTER 1

#### 3.3 Environmental Considerations

Included in previous report presented to RAC in August, 2022.

#### 3.4 Social Considerations:

Included in previous report presented to RAC in August, 2022.

#### 3.5 Economic Considerations:

Included in previous report presented to RAC in August, 2022.

#### 3.6 Communication Considerations:

Included in previous report presented to RAC in August, 2022.

#### 3.7 Staffing/Departmental Workplace Considerations:

Included in previous report presented to RAC in August, 2022.

#### 3.8 Board Strategic Plan/Priorities Considerations:

Aligns with the Board priority for coordinated service delivery as the RDCK Bylaw Enforcement department is working with the RCMP, fire services and Interior Health.

### SECTION 4: OPTIONS & PROS / CONS

**Option 1:** The Board authorize the immediate remedial action requirement (RAR) to be taken against Carl Tessier property located at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials

or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Carl Tessier and Erin Tessier. Immediate remedial action or indicating time periods shorter than 30 days is permitted pursuant to the Community Charter. Giving notice to the property owner that is shorter than the 30 day requirement is also permissible pursuant to the Community Charter.

Pro: Despite Mr. Tessier having received several warnings and information to support the clean-up of his property it continues to remain unsightly. Taking remedial action after this length of time would show that the RDCK is enforcing its bylaw. It also immediately addresses safety issues.

Con: The costs for remedial action will have to be borne by the RDCK initially, until such time as the funds can be recovered through billing the property owner or through the provincial process of placing amounts in arrears on the tax bill for the property. The process of recovering funds can take up to three years.

**Option 2:** The Board order Remedial Action Requirement to Carl Tessier to meet compliance with the Unsightly Property Bylaw No. 1687, 2004 within thirty (30) days, as per the Community Charter. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road Salmo, BC and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Carl Tessier and Erin Tessier.

Pro: Mr. Tessier be given more of an opportunity to clean up his property

Con: This file has been an ongoing issue since 2011 and the accumulation of material is not been addressed by the property owner.

Option 3: That Staff take no further action.

Pro: No costs will be incurred

Con: the lack of enforcement on this file will indicate lack of political support for enforcement of the Unsightly Property Bylaw No. 1687, 2004.

## SECTION 5: RECOMMENDATIONS

1. The Regional Board order Carl Tessier to meet compliance with the Unsightly Property Bylaw No. 1687, 2004 within thirty (30) days, as per the Community Charter. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT PID: 009-996-800. with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or

unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Carl Tessier and Erin Tessier.

2. All cost incurred be added to the property tax as “taxes in arrears” should the property owners identified as Carl Tessier and Erin Tessier not pay the bill by December 31<sup>st</sup> of the year the cleanup occurs at the property located at 1864 Airport Road, Electoral Area G and legally described as, LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.

Respectfully submitted,

Jordan Dupuis, Supervisor, Bylaw Enforcement Team

## CONCURRENCE

CAO – Stuart Horn *Digitally approved by*

Development and Community Sustainability – Sangita Sudan *Digitally approved by*

### ATTACHMENTS:

Attachment A – Pictures -current property conditions

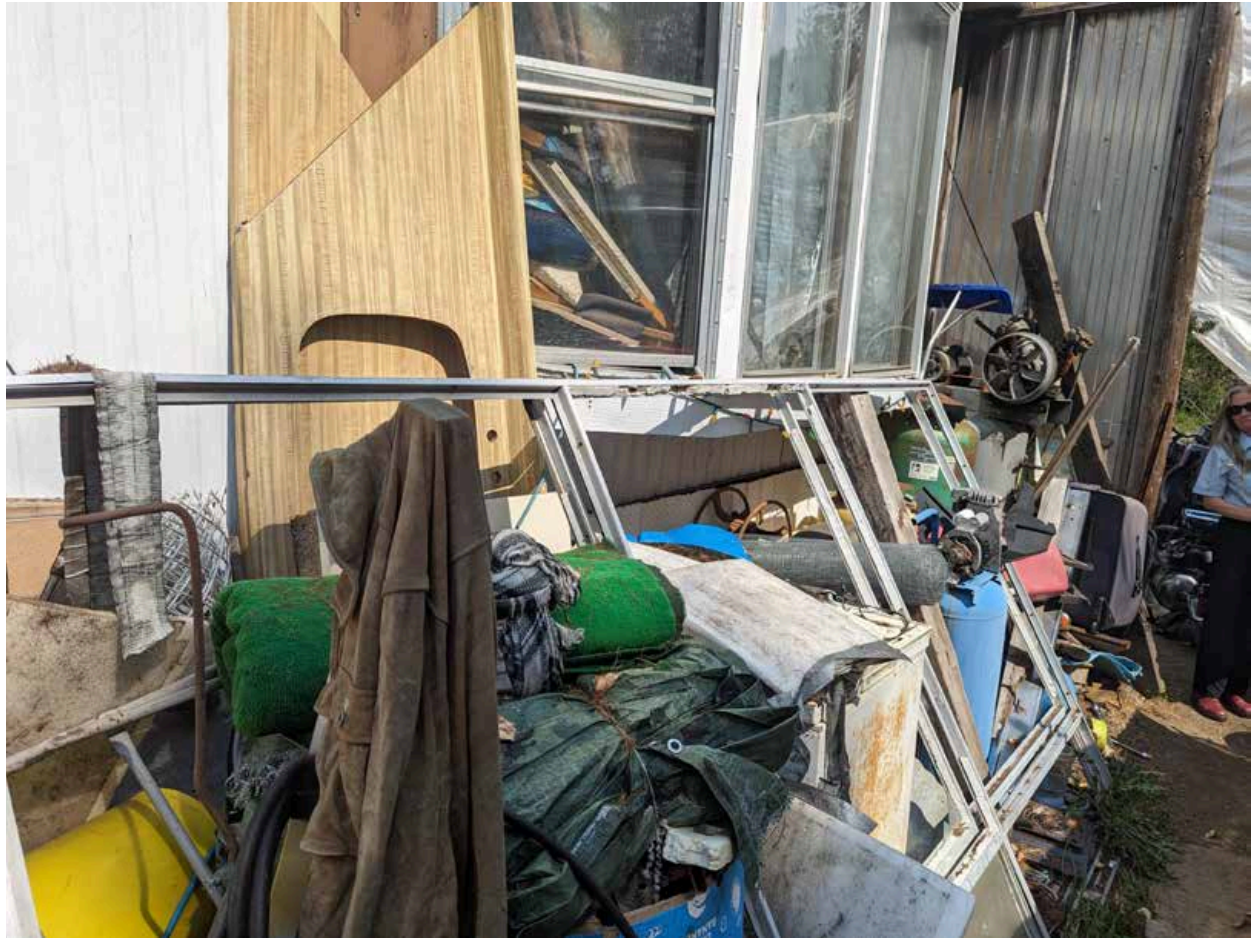
Attachment B – August 2022 report on Tessier















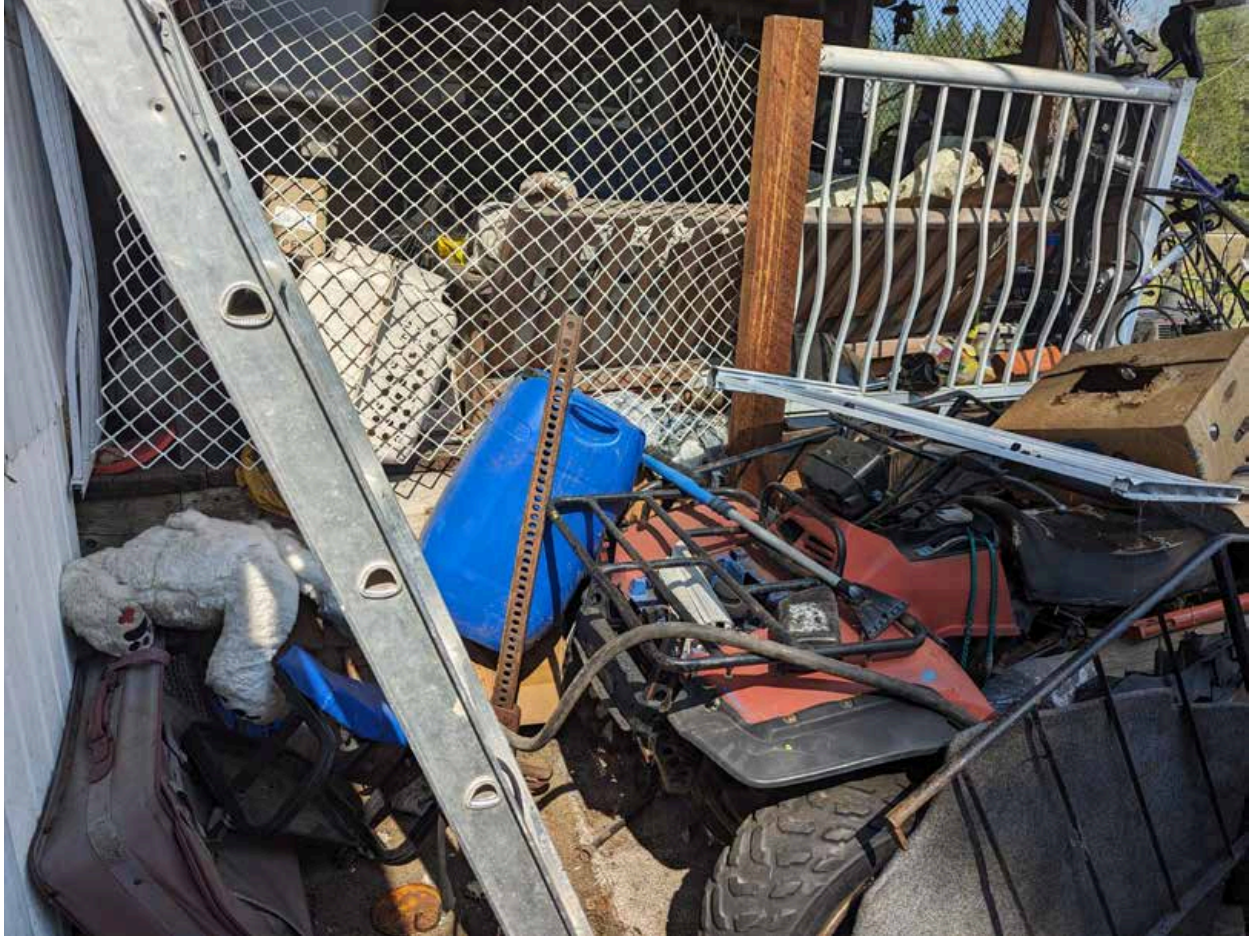






















## Committee Report

**Date of Report:** June 16, 2022  
**Date & Type of Meeting:** August 17, 2022 Rural Affairs Committee  
**Author:** Grace Allen, Senior Bylaw Officer  
**Subject:** Unsightly Property Bylaw No. 1687, 2004 – Remedial Action Requirement  
**File:** 3310-20-22-25-G-05557.120  
**Electoral Area/Municipality:** G

### SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board authority to enter onto and clean up an unsightly and hazardous property located at 1864 Airport Road, Salmo, BC. and located within Electoral Area G. The property owner/occupier is Mr. Carl Tessier and co-owned by Erin Tessier. Erin Tessier does not reside on the property.

### SECTION 2: BACKGROUND/ANALYSIS

Mr. Tessier purchased the property located at 1864 Airport Road, Salmo, BC on or near November 1, 2004. The property is legally described as: Lot 2, Plan NEP14561, DL 1236, KLD, and Manufactured Home Reg. #45837. PID: 009-996-800.

The Regional District of Central Kootenay (RDCK) Bylaw Enforcement department started receiving letters of complaints for unsightly property conditions on or near:

**July 2011:** for unsightly property conditions. The front yard had children's toys scattered about but the rear yard was accumulating vehicles, vehicle parts and tires. Mr. Tessier brought his property into compliance with the removal of many items and installed a fence to screen the remaining items until the items could be removed or stored properly.

**June 2012:** for unsightly property conditions. This complaint was unfounded as the only items noted in the front yard are children's toys. Mr. Tessier removed a large portion of the accumulation in 2011 and screened the items he wanted to keep. Airport Road is not subject to zoning so Mr. Tessier's fencing to screen any accumulation is permitted.

**June 2018:** Bylaw Enforcement received a complaint for unsightly property conditions. A site visit was conducted and the complaint information was correct as Mr. Tessier, since the last complaint, had filled his back and side yard with an accumulation of items such as (but not limited to) vehicles, vehicle parts and tires, disused furniture, piles of household garbage, a fire destroyed mobile home frame and a small hauling trailer full of household garbage, bagged. Some items are spilling out of the mobile home and into the front yard.

At that time Mr. Tessier indicated he wanted to work with the RDCK, acknowledged his property has gotten cluttered with an assortment of items. Mr. Tessier further advised he was recovering from injuries he sustained



in an accident and allowed transients to set up a tent and reside in his back yard so that is not helping to keep things tidy.

**September 2018:** A site visit was conducted and a noticeable improvement was made to the property. Mr. Tessier had cleaned up the front yard and remaining items neatly organized, garbage removed from the side yard, the accumulated garbage in the back yard has been removed, smaller items of no value were removed. Mr. Tessier acknowledged a lot more work is required and now he is almost ready to construct a fence in the back yard. He was committed to continue cleaning up and another site visit was scheduled.

**August 2019:** Bylaw Enforcement department received a letter of complaint with attached photos, against the property for unsightly conditions. The attached photos showed the back yard has greatly deteriorated. The accumulation has grown so large that it is now spread over the right of way for utilities (easement) and into an adjacent property's yard. The accumulation is made of, but not limited to: vehicles, vehicle parts and tires, household garbage, fire destroyed mobile home frame with items piled onto it, wood, electrical wires, damaged furniture, appliances, dishes including pots, pans, and many items that cannot be identified on account of other items being piled over.

**October, 2019:** Another letter of complaint was received against the property conditions not getting better and further advised the water and hydro has been cut off from the mobile home that is occupied by Mr. Tessier.

Subsequent site visits show the property conditions have reverted back to its previous cluttered start with more stuff being added.

**March 2022:** BEO supervisor, Jordan Dupuis and Building Official, Lee Telefson while on patrol, conducted a site visit to Mr. Tessier's property. Mr. Tessier was home and a cleanup of the property was discussed.

**April 2022:** Bylaw Enforcement received a letter of complaint against Mr. Tessier for allowing his property to become and remain unsightly. Complaint information stated "*this place is unsanitary, unsafe and a disgrace to our area*". Further complaint information advised a large population of transient individuals are seen entering and exiting Mr. Tessier's property and used needles are strewn about both on Mr. Tessier's property, along the public roads and on the interior lot line separating adjacent property.

**May 2022:** Bylaw Enforcement conducted a site visit to Mr. Tessier's property to verify Mr. Tessier was cleaning up the property as agreed upon during the *April, 2022*, site visit and discussion. On inspection of the property absolutely no effort has been undertaken by Mr. Tessier to clean up his property.

**June, 8, 2022:** A letter was prepared and hand delivered to Mr. Tessier. The letter was to advise him that no effort has been made to clean up the property voluntarily so as a result of the continued non-compliance, this matter will be placed on the Board agenda where Bylaw will seek Board authority to enter onto the property to clean up all items with all cost being forwarded to Mr. Tessier for payment.

On the last site visit the property is cluttered with an unsightly accumulation of items such as (but not limited to):

Fire destroyed mobile home frame/both piled and strewn about household garbage/disused and damaged furniture/numerous vehicle parts and tires/derelict vehicles—approximately 35/disused and damaged household tote containers full of misc items (some garbage, some electrical wiring, some dishes and other items)/clothing/dirty dishes, including pots and pans/bakeware strewn about the

yard/camping gear that is strewn about and damaged and any other item that is helping to make this property appear unsightly.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov't Approvals Required:**  Yes  No

Should the Regional Board authorize Bylaw Enforcement staff by way of a contractor to remove the unsightly materials, the RDCK will be required to pay up front all cost of the cleanup and then apply all costs to the property owner. Should the bill remain unpaid by December 31<sup>st</sup> of the year the cleanup occurred, the costs may be added to the property tax as taxes in arrears. The cost incurred by the RDCK will be determined by the bids received from the interested contractors.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Unsightly Property Bylaw No. 1687, 2004.

*Local Government Act* – Section 305 (1) and Section 325 (c) (ii) {RSBC 2015} CHAPTER 1

### 3.3 Environmental Considerations

As a number of derelict vehicles, approximately thirty-five (35), in all stages of disrepair have been stored on the property, tote containers with unknown fluids, both partly empty to full containers of vehicle fluids and vehicle parts, all of which may have leaked or are leaking into the ground, piles of household garbage that may be attracting rodents, flies and maggots which may spread to other properties (rodents) and as the snow melts may cause contamination of the ground and water.

### 3.4 Social Considerations:

Continued non-compliance with the RDCK Unsightly Property Bylaw No. 1687, 2004 may:

- Encourage other properties to become or remain unsightly in appearance in contravention of the Unsightly Property Bylaw provisions;
- May affect the value of surrounding properties on Airport Road;
- May ruin the visual aspect of the neighbourhood and surrounding properties.

### 3.5 Economic Considerations:

Should the Board authorize the Remedial Action Requirement (RAR) be taken against this property, all cost incurred by the RDCK will have to be paid by the RDCK and the RDCK can invoice the property owner for all cost. If unpaid by December 31<sup>st</sup>, this action was taken, can be added to the property tax as tax in arrears.

### 3.6 Communication Considerations:

For the RDCK Board to pass Resolution to authorize Bylaw Enforcement to enter onto the property with a contractor to remove all offending matter may show the general public and other non-compliant property owners that the Board is serious about enforcing its bylaws.

### 3.7 Staffing/Departmental Workplace Considerations:

Staff time will be required on site under a warrant, to direct contractors in removing the unsightly materials. The duration would be dependent on the amount of materials needed to be removed.

### 3.8 Board Strategic Plan/Priorities Considerations:

Aligns with the Board priority for coordinated service delivery as the RDCK Bylaw Enforcement department is working with the RCMP, fire services and Interior Health.

## SECTION 4: OPTIONS & PROS / CONS

1. That the Regional Board order Mr. Tessier to reach compliance with the RDCK Unsightly Property Bylaw No. 1687, 2004, provisions within sixty (60) days from the date of the Board hearing.

**Pro:** Mr. Tessier may be in a position to cleanup his property within sixty days which may keep the RDCK from incurring further cost on this matter;

**Con:** Should Mr. Tessier be unable to cleanup his property within the sixty days, more items may be added to the already overwhelming accumulation.

2. That the Regional Board authorize Bylaw staff to enter onto the property with a contractor to remove all offending materiel with all cost incurred by the RDCK being billed to the property owner.

**Pro:** The cleanup of the property will occur in a timely manner, will improve the neighbourhood's visual appeal and may keep the cost lower with an available contractors.

**Con:** Should cleanup of the property be delayed, contractors may become unavailable due to accepting other contracts for the summer and autumn months. The amount of household garbage stockpiled onto the property may become an animal attractant (bear, cougar).

Cost will be billed to Rural Administration under code: OPR-390-101.

## SECTION 5: RECOMMENDATIONS

1. That the Regional Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Salmo, BC V0G 1Z0 and legally described as: Lot 2, Plan NEP 14561, District Lot 1236, Kootenay Land District. PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.
2. All cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31<sup>st</sup> of the year the cleanup occurs at 1864 Airport Road, Salmo, BC V0G 1Z0 and legally described as: Lot 2, Plan NEP14561, District Lot 1236, Kootenay Land District. PID: 009-996-800.

Respectfully submitted,

Digitally approved by

Jordan Dupuis, Supervisor, Bylaw Enforcement Team

## CONCURRENCE

CAO – Digitally approved by Stuart Horn.

Development and Community Sustainability – Digitally approved by Sangita Sudan.

**ATTACHMENTS:**

Attachment A – Slide show of property conditions.

Attachment B – Board Hearing Notice to property owner.

# ATTACHMENT “A”

Mr. Carl E. Tessier  
Ms. Erin E. Tessier  
1864 Airport Road  
Salmo, B.C - Electoral Area G

RDCK Unsightly Property Bylaw No. 1687,  
2004

Legal Description:

Lot 2 Plan NEP14561, District Lot 1236,  
Kootenay Land District

PID: 009-996-800

July 19, 2018





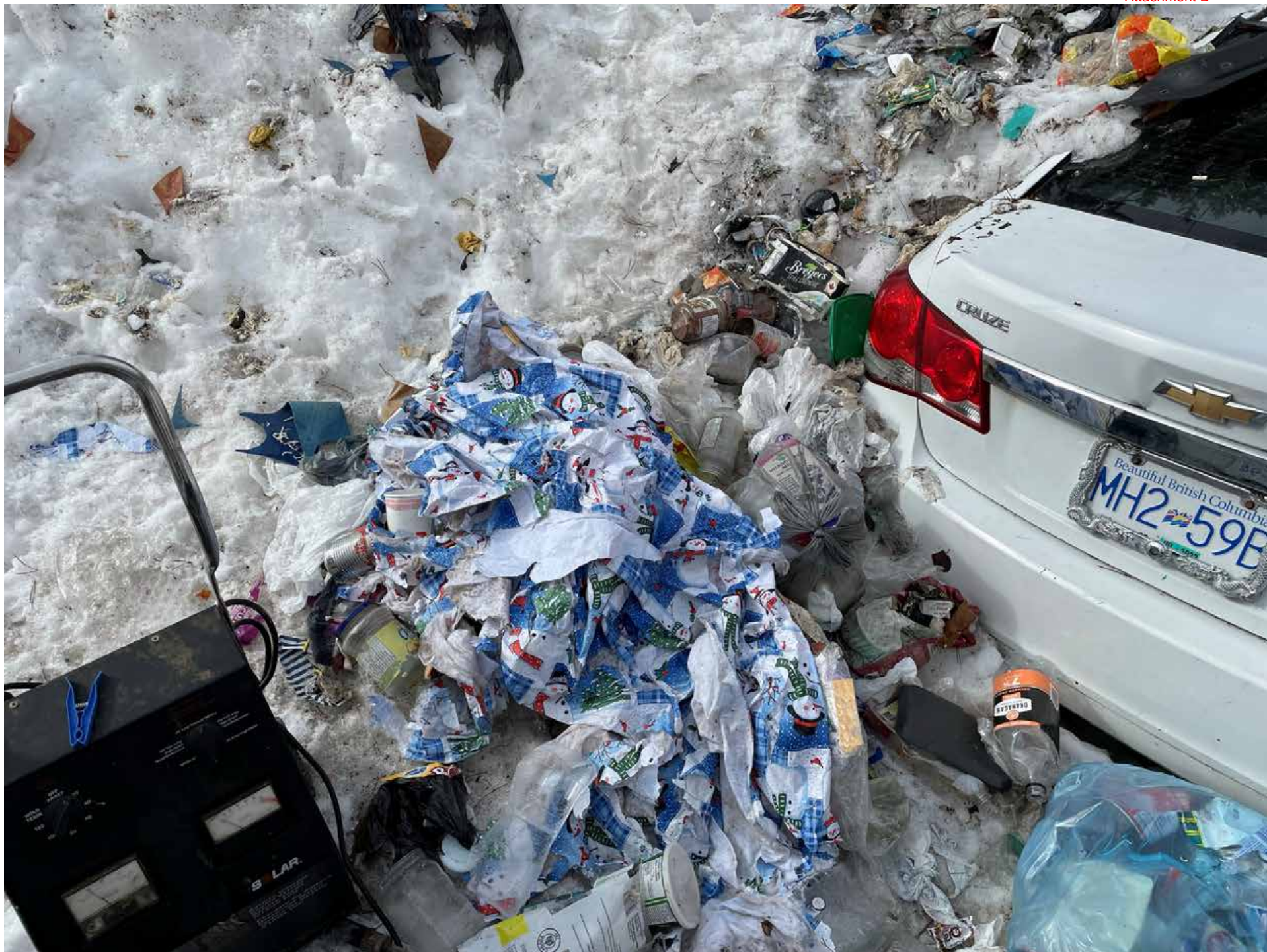
June 12, 2019



March 16, 2022















April 6, 2022







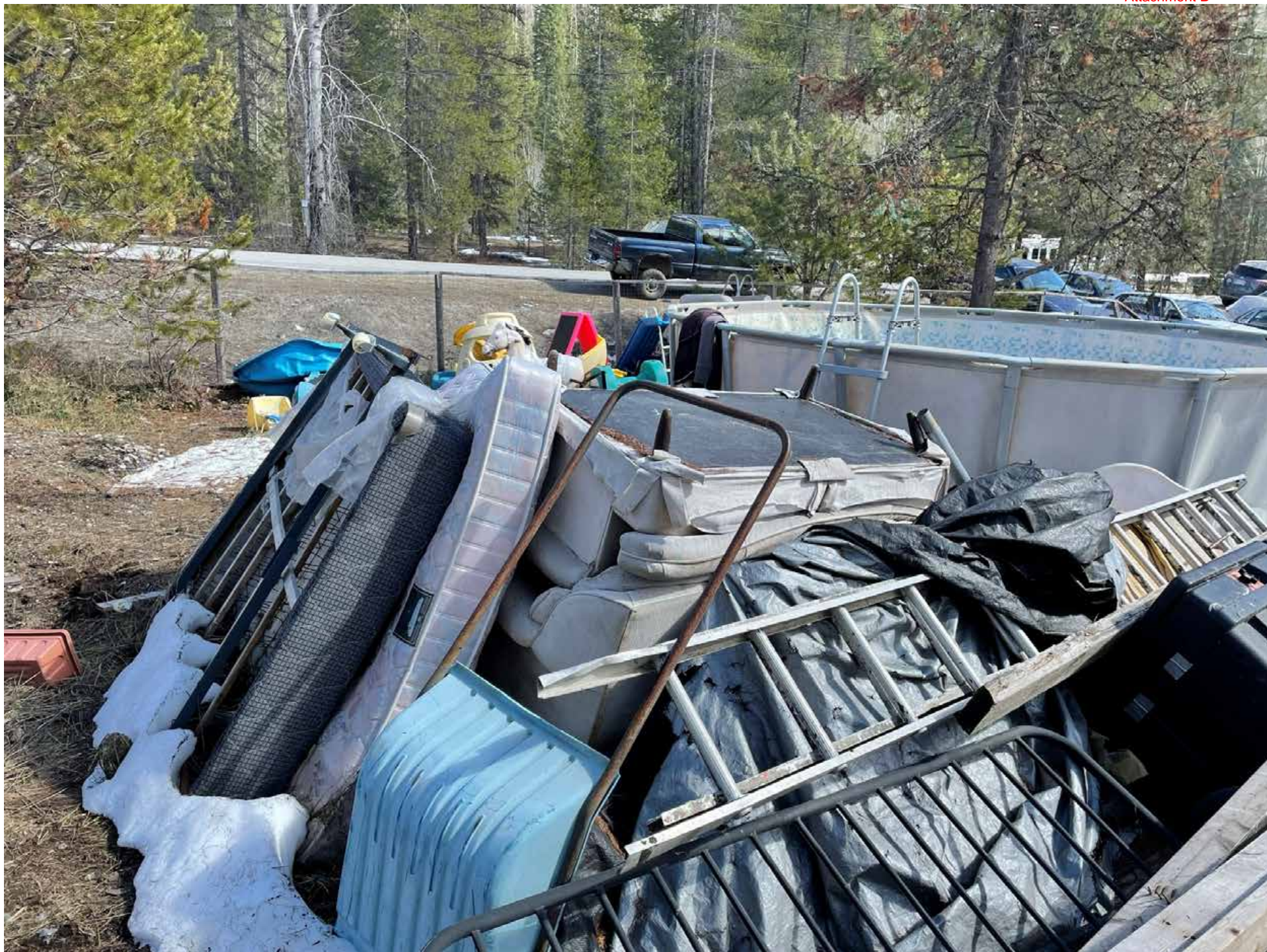








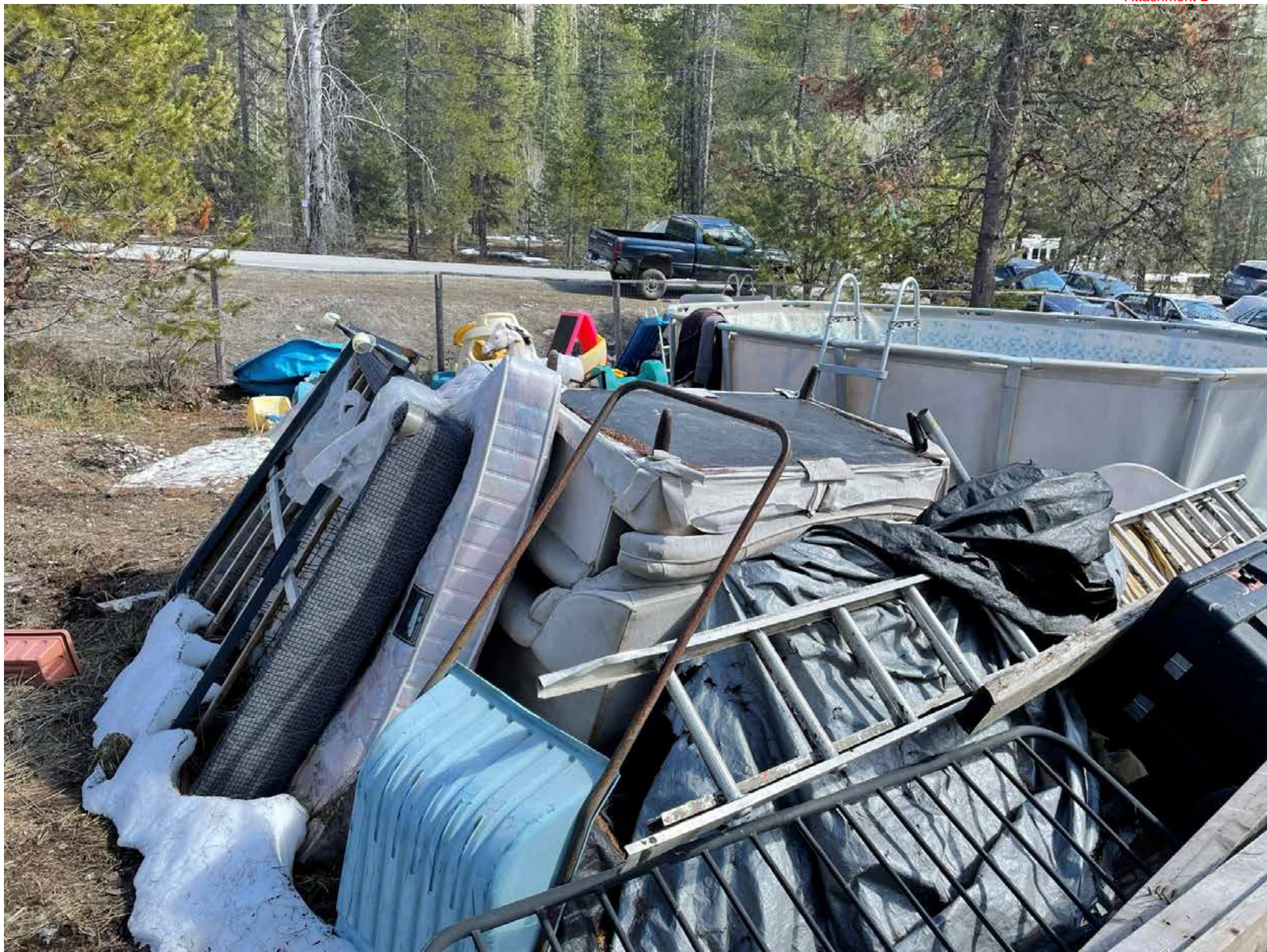














June 8, 2022







## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# NOTICE OF HEARING

IN THE MATTER OF *LOCAL GOVERNMENT ACT* s. 305 (1) and s 325 (c) (ii)  
 [RSBC 2015] CHAPTER 1 AND  
 IN THE MATTER OF THAT PART OF LOT 2, D.L. 1236, KOOTENAY LAND DISTRICT,  
 PLAN NEP14561.

To: Carl Tessier, Erin Tessier  
 P.O. Box 1034  
 Salmo, BC V0G 1Z0

**TAKE NOTICE** that the Rural Affairs Committee of the Regional District of Central Kootenay at an Open Regular Meeting, pursuant to Section 305 (1) of the *Local Government Act* and the *Regional District of Central Kootenay Unsightly Property Bylaw No. 1687, 2004*, will

*at the hour of 9:00 am on the 17<sup>TH</sup> day of August, 2022 in the Board Room at the Regional District of Central Kootenay office, 202 Lakeside Drive, Nelson, BC*

Hear presentations by the Bylaw Enforcement Officer as to whether, with respect to the lands more particularly described above, the owner/occupier shall be required to remove the accumulation thereon of: Fire destroyed mobile home frame/both piled and strewn about household garbage/disused and damaged furniture/numerous vehicle parts and tires/derelect vehicles /disused and damaged household tote containers full of miscellaneous items (some garbage, some electrical wiring, some dishes and other items)/clothing/dirty dishes, including pots and pans/bakeware strewn about the yard/Camping gear that is strewn about, some damaged and any other item that is making the property appear unsightly.

**AND FURTHER TAKE NOTICE** that should the Board require the owner/occupier to remove the described accumulation, and the owner/occupier defaults, the Board may direct its employees and others to enter and effect the removal at the expense of the person defaulting. The charges for doing so, if unpaid on December 31st in the year in which the Regional District of Central Kootenay effects the removal, shall be added to and form part of the taxes payable in respect of the real property in question, as taxes in arrear.

**AND FURTHER TAKE NOTICE** that should you wish to make representation to the Rural Affairs Committee regarding the lands and premises listed above, you should appear at the time, date and place to make your presentation to the Rural Affairs Committee.

**THIS NOTICE** is given by the Corporate Officer of the Regional District of Central Kootenay this 28<sup>th</sup> day of July 2022.

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Corporate Officer



# Committee Report

**Date of Report:** August 30, 2023  
**Date & Type of Meeting:** September 13, 2023 Rural Affairs Committee  
**Author:** Charmaine Daoust, Bylaw Department  
**Subject:** Unsightly Property Bylaw No. 1687, 2004 – Remedial Action Requirement  
**File:** 3310-20-22-710.02997.000  
**Electoral Area/Municipality:** K

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide a file update and seek Board authority to enter onto and clean up an unsightly and hazardous property located at 562 Willow St, Fauquier, BC within Electoral Area K. The property owner is Lily Jia. On August 17, 2023 the Bylaw Enforcement Team (BET) attended the property and observed that the property is not in compliance with (RDCK) Unsightly Property Bylaw No. 1687, 2004 regulations.

## SECTION 2: BACKGROUND/ANALYSIS

This property is located in Electoral Area K and is subject to the Regional District of Central Kootenay (RDCK) Unsightly Property Bylaw No. 1687, 2004 regulations.

Lily and Dong Jia who reside in Windsor Ontario, purchased the property located at 562 Willow Street, Fauquier, BC on or near January 13, 2021. The property is legally described as: 562 Willow Street Fauquier, B.C. Lot 44, Plan NEP6172, P.I.D.: 008-406-367 and is 3.45 acres in size of which 3.41 acres is classed as R2.

The RDCK Bylaw Enforcement department first received a complaint regarding the unsightliness of this property during the spring of 2022. At that time BEO Dupuis attended and obtained video and photographic evidence and noted that this was the worst example of an unsightly property that he has ever seen. BEO Dupuis estimates that there may be approximately 50 plus dump truck loads of debris on the property. The owner was contacted and BEO Dupuis received a call from a gentleman whom identified himself as a friend of Jia. He reported that she did not have the funds to clean up the property. BEO Dupuis issued a Bylaw Offence Notice (BON ticket) to Jia for unsightly property and this fine was paid. Enforcement was discontinued for a period of time due to other operational priorities.

BEO Daoust took over the file and attended on April 05, 2023. It was evident that the property was in an extremely derelict condition. The buildings are insecure and unsafe, and classified as a nuisance. The property was listed for sale. The unsightliness was clearly evident by the amount of broken glass, needles, rotting garbage, broken household effects and clothing inside all structures up to and including the second floor spilling out of doors and windows onto the property. There were multiple piles of household garbage strewn throughout the property that were rotting and an old abandoned vehicle. There was evidence of bear scat all over the property and the grass and trees were unkempt and overgrown. All of the buildings including the house were in complete disrepair and extremely unsafe. The buildings were completely insecure with sections of walls pulled out by human and animal scavengers and had collapsing roofs and walls.

BEO Daoust called and spoke with the realtor who provided the phone number for the owner Lily Jia. But attempts to contact her were unsuccessful.

April 14, 2023 a letter with BON #1635 for Unsightliness was sent to the owner with a request for someone to contact BEO Daoust by May 01, 2023 with photos of the property attached.

May 08, 2023 BEO Daoust contacted the realtor for any new information but the results were negative.

May 18, 2023 a second letter with BON #1639 was sent for Unsightliness and a reminder that more fines would be issued should no one connect with the Bylaw team.

May 23, 2023 BEO Daoust received notification that the second BON had been paid. A call was placed to the owner Lily Jia. BEO was able to speak with her at length regarding the complexity of the cleanup required and the difficulties with her being in Ontario. She disclosed that her husband had recently passed last November and she had been completely overwhelmed. The extreme condition of the property was explained to her advising that she would have to contract a professional with heavy equipment to bring the property up to safety and basic cleanliness standards. After a few days, Lily agreed to allow a contractor from Nakusp on site to provide a few quotes from basic to full cleanup, not including the removal of the buildings.

July 04, 2023 three quotes were received from local contractor James Bruvall. For a basic clean up cost would be \$5,500 versus a thorough clean up at \$96,500 as per below:

#### Quote 1 - Quick tidy

This quote will include the vast amount of over growth of grasses, broken and dangerous trees as well as eroded road access, on the property, clearing of the road to access the buildings of all the debris, as well as a landing area to park and turn vehicles around. This would be a 3 day job, and would consist of no more than 4 dump runs. Your cost is \$5,500.00. This includes; all labour, fuel, equipment, mileage, insurance, as well as all dump fees associated.

This will provide a clean entrance way for any prospective buyers to be able to access the property and not risk stepping on needles, broken glass, or any of the scrap metal embedded in the ground. This would also help immensely with the overwhelming amount of bears on the property. While this will not address the larger concerns it could be enough to attract some buyer.

#### Quote 2 - The Deep Surface Clean

This will include everything in Quote 1 as well as all garbage located outside of the buildings, both standing and leaning. It will leave all buildings as they were and will remove all material left outside. This would be a 10 day job, this is contingent on some other arrangements however it can be done. Your cost is \$47,865.00. This includes; all labour, fuel, equipment, mileage, insurance, as well as all dump fees associated up to \$21,000.00.

#### Quote 3 - Complete package

This will include everything in Quotes 1 and 2. This is a complete clean up of the property making it devoid of ALL debris inside all buildings as well as outside, there are some safety issues with that however assuming everything is structurally stable it won't affect the quote. This would be a 4-5 week job, this is contingent on some other arrangements however it can be done. Your cost is \$96,555.00. This includes; all labour, fuel, equipment, mileage, insurance, as well as all dump fees associated up to \$48,000.00.

The report was sent to Lily Jia and throughout the rest of the month and into August, BEO Daoust attempted to contact her several times without response.

August 14, 2023 BEO Daoust received an email from Lily stating that she would be coming from Ontario to clean in October of 2023.

August 17, 2023 BEO's Daoust and Dupuis attended the property to take videos and photographs and also spoke with the homeowner next door. She believes the substantial amount of attractants located on the subject property attracts bears and she lives in fear of the brown bears that have been fighting over the old orchard located between her and the subject property. She worries about bears coming onto her property at all hours and no longer feels safe in her own yard. She is also very concerned about the effects of seepage on ground water and the risk of fire. She worries about the effect a fire could have from the burning garbage and chemicals on the surrounding community which is all located within a kilometer of the subject property.

August 21, 2023 BEO Daoust sent an email with a report and photos to Lily Jia in hopes of conveying to her that the property was well beyond any kind of person being able to handle the clean up required. All photos and videos were sent to her to view as well as the following description of findings:

- 1- *All buildings are uninhabitable, falling down, insecure and extremely unsafe*
- 2- *People have been coming onto your property and leaving syringes and more garbage*
- 3- *Large brown bears have been witnessed on the property rummaging through the garbage and fighting in the old orchard next to the neighbour's property.*
- 4- *Your neighbor is now unsafe to go outside in her own yard due to the amount of aggressive bears for fear of being attacked.*
- 5- *On top of the needles, there is broken glass from mason jars strewn about in the tall grass.*
- 6- *The garbage is piled up to the second story in the outbuildings. We did not go near the house as we did not feel safe.*
- 7- *There are rodents living in the buildings and apparently dead cats left behind from the previous owner.*
- 8- *The weather over the past five years has ensured that everything has mould and cannot be picked up by hand.*

**Your property requires a professional team to clean it up using heavy equipment and multiple dump truck loads.**

**RDCK Bylaw will be going before the board to request remedial clean up to the property as it has now been several years of inaction.**

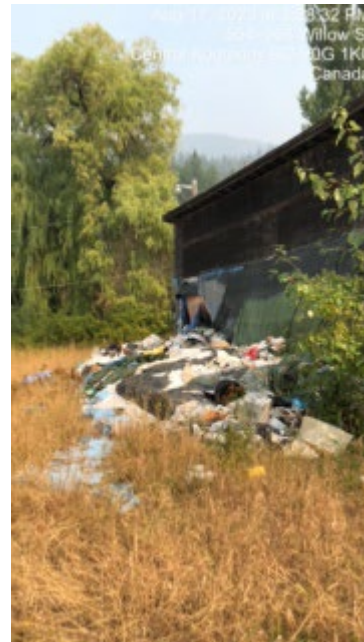
I want to ensure you understand the gravity of this situation before you make the final decision to come out here. If you are coming and have a plan to hire a crew for the clean up, please let me know. The clean up of this property should only be done by professionals, with full protection from airborne danger and with heavy equipment. No one should be attempting to clean the property by “picking up garbage by hand”.

August 22, 2023 Lily Jia responded stating that she had hired someone in her area (Ontario) to attend and clean the property in October as the quotes received were too high in price for her to afford.

BEO Daoust responded that the RDCK would require a more detailed plan and information from her regarding the contractor she engaged by the end of the week. This is due to the legitimate concern on part of the Bylaw Enforcement Team that Jia fails to grasp that the clean up of this property is a monumental task that cannot be simply accomplished by two persons with garbage bags.

There has been no response from Lily Jia to date.





**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov't Approvals Required:**  Yes  No

Should the Regional Board authorize Bylaw Enforcement staff by way of a contractor to remove the unsightly materials and the demolish the unsafe and nuisance buildings, the RDCK will be required to pay up front all cost of the cleanup and then apply all costs to the property owner. Should the bill remain unpaid by December 31<sup>st</sup> of the year the cleanup occurred, the costs may be added to the property tax as taxes in arrears. The cost incurred by the RDCK will be determined by the bids received from the interested contractors and could be in excess of \$100,000.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

RDCK Unsightly Property Bylaw No. 1687, 2004.



### 3.3 Environmental Considerations

Failing to clean up the subject property may have negative environmental impacts through leaching of unknown contaminants that may result from the rotting and break down of debris material on the property.

### 3.4 Social Considerations:

Continued non-compliance with the RDCK Unsightly Property Bylaw No. 1687, 2004 may:

- Encourage other properties to become or remain unsightly in appearance in contravention of the Unsightly Property Bylaw provisions;
- May affect the value of surrounding properties;
- May ruin the visual aspect of the neighbourhood and surrounding properties.

Currently the subject property appears to have frequent visits from human scavengers likely driven by substance abuse who scour the property for anything of value, exposing themselves to great risk. Cleaning up the property and addressing the risk to human safety would be beneficial to the community.

### 3.5 Economic Considerations:

Any contract for clean-up is likely to be awarded to a local resident due to the remoteness of the location thus providing an economic opportunity to generate local temporary employment.

### 3.6 Communication Considerations:

If the RDCK Board passes Resolution to authorize Bylaw Enforcement to enter onto the property with a contractor to remove all offending matter may show to the general public and other non-compliant property owners that the Board is serious about enforcing its bylaws.

The state of this property is well known in the local community and it would be beneficial for the community to observe that the RDCK takes these issues seriously and will enforce bylaws where appropriate. It may be beneficial to provide information regarding this activity through the RDCK media liaison.

### 3.7 Staffing/Departmental Workplan Considerations:

This unsightly property file is a priority for the RDCK Bylaw Enforcement Team and therefore staff resources will be allocated as required to accomplish compliance. Staff time will be required on site under a warrant, to direct contractors in removing the unsightly materials. The duration would be dependent on the amount of materials needed to be removed but is expected to be a number of days. Bylaw officers would be required on site and would be required to stay in local accommodation due to the travel time from the Nelson office.

### 3.8 Board Strategic Plan/Priorities Considerations:

## SECTION 4: OPTIONS & PROS / CONS

1. That the Board order Remedial Action Requirement to Lily Jia to reach compliance with the RDCK Unsightly Property Bylaw No. 1687, 2004, provisions within thirty (30) days from the date of the Board hearing. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 562 Willow Street, Electoral Area K and legally described as Lot 44, Plan NEP6172, P.I.D.: 008-406-367 with a contractor to remove all offending matter such as rubbish, garbage,

bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Lily Jia.

**Pro:** Provides Ms. Jia with a last opportunity to cleanup her property within thirty days which may keep the RDCK from incurring further cost on this matter;

Option 2: The Board authorize the immediate remedial action requirement (RAR) to be taken against the property located at 562 Willow Street, Electoral Area K and legally described as Lot 44, Plan NEP6172, P.I.D.: 008-406-367 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owners of the property, identified as Lily Jia. Immediate remedial action or indicating time periods shorter than 30 days is permitted pursuant to the Community Charter. Giving notice to the property owner that is shorter than the 30 day is requirement is also permissible pursuant to the Community Charter.

**Pro:** Despite Ms. Jia having received several warnings and information to support the clean up of her property it continues to remain unsightly. Taking immediate remedial action addresses safety issues.

## SECTION 5: RECOMMENDATIONS

1. The Regional Board order Remedial Action Requirement to Lily Jia to meet compliance with the Unsightly Property Bylaw No. 1687, 2004 within thirty (30) days, as per the Community Charter. If the work is not completed within the thirty (30) day timeline, the Board authorize Bylaw Enforcement to enter onto the property located at 562 Willow Street, Electoral Area K and legally described as Lot 44, Plan NEP6172, PID: 008-406-367 District Lot 9156800 with a contractor to remove all offending matter such as rubbish, garbage, bottles, building materials, broken glass or other discarded materials or unwholesome materials or ashes, property not stored or piled in a neat and organized manner, all or part of any machinery such as a tractor, backhoe or similar construction equipment, or equipment which is not capable of performing the task it was originally intended to perform, all wrecked vehicles and demolish any structure deemed unsafe with all cost incurred by the RDCK being billed to the owner of the property, identified as Lily Jia.
2. All cost incurred be added to the property tax as “taxes in arrears” should the property owner identified as Lily Jia not pay the bill by December 31<sup>st</sup> of the year the cleanup occurs at the property located at 562 Willow Street Fauquier, BC and legally described as, Lot 44, Plan NEP6172, PID: 008-406-367 District Lot 9156800.

Respectfully submitted,

Charmaine Daoust, Bylaw Enforcement Officer

## CONCURRENCE

Supervisor Bylaw Enforcement Team - Jordan Dupuis Digitally approved by

GM Development and Community Sustainability – Sangita Sudan Digitally approved by

CAO – Stuart Horn Digitally approved by



# Committee Report

<b>Date of Report:</b>	August 30, 2023
<b>Date &amp; Type of Meeting:</b>	September 13, 2022, Rural Affairs Committee
<b>Author:</b>	Corey Scott, Planner
<b>Subject:</b>	FORESTRY REFERRAL R2335ABC – CANFOR FOREST STEWARDSHIP PLAN
<b>File:</b>	\\FILES\RDCK\09\4340\30\2023\R2335ABC-CANFOR FSP-FR000099
<b>Electoral Area/Municipality</b>	Electoral Areas 'A', 'B', 'C'

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this staff report is to present to the Rural Affairs Committee (RAC) a referral from Canadian Forest Products Ltd. (Canfor) for their draft 2023-2028 Forest Stewardship Plan (FSP) and solicit comments from Directors to incorporate into the Regional District of Central Kootenay's (RDCK) response.

The FSP covers portions of the Kootenay Lake Timber Supply Area in Electoral Areas 'A', 'B', and 'C'. It is a map-based, landscape-level plan of potential forest development activities that are intended to take place in the plan area.

The referral is being presented to RAC because it affects three different Electoral Areas. This staff report outlines the relevant planning policy and is intended to inform Directors and seek direction on providing a response to Canfor.

## SECTION 2: BACKGROUND/ANALYSIS

### 2.1 BACKGROUND

The RDCK has received a referral from Canfor for their draft 2023-2028 FSP (Attachment A), which covers portions of the Kootenay Lake Timber Supply Area in Electoral Areas A, B, and C. The FSP shows Forest Development Units – the areas of land where specific forest practices obligations apply – in Electoral Areas 'A', 'B', and 'C'. Relevant maps have been included as Attachment B of this staff report. Additional maps and appendices can be found under the "Forest Stewardship Plans" section of Canfor's website<sup>1</sup>.

The FSP is a map-based, landscape-level plan of potential forest development activities that are intended to take place in the plan area. Forest agreement holders must prepare, and have approved by the Provincial Government, a FSP before harvesting or road building activities can begin. The FSP has a term of five years and may be renewed for additional terms.

The *Forest Planning and Practices Regulation* sets out the objectives for FSPs and resource professionals are encouraged to create innovative approaches for balancing multiple resource values in order to achieve these objectives in a FSP. The resource values include:

- Biodiversity

<sup>1</sup> Link: <https://www.canfor.com/responsibility/forest-management/plans>

- Cultural Heritage
- Fish / Riparian
- Forage & Associated Plant Communities
- Recreation
- Resource Features
- Soils
- Timber
- Visual Quality
- Water Quality
- Wildlife

The FSP must include “results” and “strategies” that address these Provincially set timber and non-timber related resource values.

The FSP is the primary referral process for notifying the public, First Nations, and government agencies as to the location of Forest Development Units and the strategies and results that will apply to the respective Forest Development Units.

#### Kootenay-Boundary Higher Level Plan

The “Kootenay-Boundary Higher Level Plan”<sup>2</sup> establishes resource management zones and objectives for the Kootenay-Boundary area. The areas of the RDCK affected by this FSP fall within the “Kootenay Lake Resource Management Zone” designated by the Higher Level Plan. The specific objectives in this zone address: biodiversity, old and mature forest, caribou, green-ups, grizzly bear habitat and connectivity corridors, consumptive use streams, timber, fire-maintained ecosystems, visuals, and social and economic stability.

The results and strategies proposed in the FSP respond primarily to the objectives of (and variances to) the 2002 Kootenay Boundary Higher Level Plan. Statutory decision-makers at the Province are legally obligated to ensure that decisions they make are consistent with this higher level plan, in addition to relevant legislation and binding policies. As such, and because RDCK planning staff are not experts in Provincial forestry legislation, planning staff do not review FSPs with respect to how well their content meets Provincial values and objectives.

Instead, planning staff focus on the relevant land use policies contained within each affected Electoral Area’s Official Community Plan (OCP) and recommend that the Province consider these policies and comments in making their decision.

## **2.2 LAND USE POLICY REVIEW**

The Official Community Plans (OCPs) for Electoral Areas ‘A’, ‘B’, and ‘C’ contain policies specific to the natural environment, the Resource Area (RA) land use designations, and individual communities within each Electoral Area. The relevant policies are laid out in the draft response letter (Attachment C).

In addition to the relevant land use policies, content has been included in the draft response that reflects RDCK concerns noted in previous FSP responses. These concerns are centered on FSPs being too high-level of plans for the RDCK to provide meaningful comment on. In light of this, the response also requests the opportunity to provide feedback on the Forest Operational Plans, which provide more detail on the landscape and ecological impacts from logging activity, as well as provide comment at the site plan scale.

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<sup>2</sup> Province of BC. (2002). Kootenay-Boundary Higher Level Plan Order. Link: [https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/land-use-plans-and-objectives/kootenayboundary-region/kootenayboundary-rlup/kootenayboundary\\_rlup\\_fpc\\_26oct2002.pdf](https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/land-use-plans-and-objectives/kootenayboundary-region/kootenayboundary-rlup/kootenayboundary_rlup_fpc_26oct2002.pdf)

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

N/A

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The RDCK Planning Procedures and Fees Bylaw No. 2457, 2017 states that, “[Forest] Referrals which impact three or more Electoral Areas will be presented to the Rural Affairs Committee to recommend a resolution for the Regional Board to endorse.” Since this referral involves Electoral Areas A, B, and C a Board resolution is required.

The RDCK does not have legislated authority of forestry practices on crown land. However, Forest Stewardship Plans must be made publicly available for review and comment to allow other tenure holders, professionals, communities, stakeholders, and the public to provide input on these plans.

Official Community Plans for the Electoral Areas contain relevant policies created with public input that are contained in the draft response.

### 3.3 Environmental Considerations

Environmental protection and stewardship supporting biodiversity, sensitive ecosystems, species at risk and ecological integrity are important elements of RDCK Official Community Plans.

### 3.4 Social Considerations:

Forests are natural assets that provide numerous ecosystem services to surrounding communities such as, clean water, clean air, and recreation. Proper management techniques can mitigate hazards to people, such as, wildfires, floods, slides, and drinking water source contamination.

### 3.5 Economic Considerations:

Forestry is an economic driver in the RDCK and provides employment opportunities to many residents.

### 3.6 Communication Considerations:

The referral was sent to Area Directors of the affected Electoral Areas for comment. It was also forwarded to the Parks, Water Services, and Community Sustainability Departments for comment.

At the time of writing this report no responses have been received.

### 3.7 Staffing/Departmental Workplace Considerations:

#### National Disaster Mitigation Program

The RDCK retained an engineering consultant to carry out a geohazard risk prioritization study for the District. The study objective was to characterize and prioritize flood and steep creek (debris-flood and debris-flow) geohazards in the RDCK that might impact developed properties. The goal is to support decisions that prevent or reduce injury or loss of life, environmental damage, and economic loss due to geohazard events. The third phase is currently underway for preliminary flood mitigation designs.

#### Regional Watershed Governance Initiative Project

The RDCK Board is currently exploring its role in watershed governance. The Board directed, “staff to develop a Regional Watershed Governance Initiative project plan”. Phase 3 is now underway with a focus on continued relationship building, mapping, and water monitoring.

### 3.8 Board Strategic Plan/Priorities Considerations:

The 2019-2023 RDCK Strategic Plan lists “Adapt[ing] to Our Changing Climate and Mitigate Greenhouse Gas Emissions” as one of its 5 objectives. The relevant Board strategy for this referral is (5.4.1.a) to “protect our water sources”, with the desired result being “Crown land logging and private land logging have limited impact on the quality and quantity of water available to RD residents for drinking.” Section 6.1.1.6 of the FSP outlines the objectives, results, and strategies for consumptive use streams. It proposes adopting sections 59 (protecting water quality) and 60 (licensed waterworks) of the *Forest Planning and Practices Regulation*:

**59** *An authorized person who carries out a primary forest activity must ensure that the primary forest activity does not cause material that is harmful to human health to be deposited in, or transported to, water that is diverted for human consumption by a licensed waterworks.*

**60** (1) *An authorized person who carries out a primary forest activity must ensure that the primary forest activity does not damage a licensed waterworks.*

(2) *An authorized person must not harvest timber or construct a road in a community watershed if the timber harvesting or road construction is within a 100 m radius upslope of a licensed waterworks where the water is diverted for human consumption, unless the timber harvesting or road construction will not increase sediment delivery to the intake.*

## SECTION 4: SUMMARY

### 4.1 SUMMARY

Canfor has referred their draft 2023-2028 FSP (Attachment A) to the RDCK for comment. The FSP contains Forest Development Units in the Kootenay Lake Timber Supply Area in Electoral Areas A, B, and C.

The FSP is a map-based, landscape-level plan of potential forest development activities that are intended to take place in the plan area. Forest agreement holders must prepare, and have approved by the Provincial Government, a FSP before harvesting or road building activities can begin. The FSP has a term of five years and may be renewed for additional terms.

Canfor’s FSP ties its objectives to the “Kootenay-Boundary Higher Level Plan” and seeks to adopt many practices from the *Forest Planning and Protection Regulation* in response to the objectives. The FSP also provides specific “results” and “strategies” for these objectives in order to respond to the Provincially set timber and non-timber resource values.

Attachment C contains a draft response letter that incorporates previous direction given by the Board in response to FSPs, relevant policy considerations and comments from the Electoral Area ‘A’, ‘B’, and ‘C’ Directors as well as RDCK departments. Comments from the RAC can be incorporated into the draft response by resolution of the Board. Once a resolution has been passed, staff will finalize the response and forward it to Canfor as comments from the RDCK.

### 4.2 OPTIONS

#### Option 1 – Provide Comments

That the Board direct staff to respond to Canadian Forest Products Ltd. regarding “Draft 2023 Forest Stewardship Plan” as described in the Committee Report “Forestry Referral R2335ABC – Canfor Forest Stewardship Plan”, dated August 30, 2023.

Any comments provided during the RAC meeting can be included into the response prior to responding to Canfor.

#### Option 2 – Provide No Comment

That no further action be taken with respect to Canadian Forest Products Ltd.'s "Draft 2023 Forest Stewardship Plan".

## SECTION 5: RECOMMENDATIONS

That the Board direct staff to respond to Canadian Forest Products Ltd. regarding "Draft 2023 Forest Stewardship Plan" as described in the Committee Report "Forestry Referral R2335ABC – Canfor Forest Stewardship Plan", dated August 30, 2023.

Respectfully submitted,

Corey Scott, Planner 2

## CONCURRENCE

Planning Manager – Nelson Wight *Digitally approved by*

General Manager of Development Services and Community Sustainability – Sangita Sudan *Digitally approved by*

Chief Administrative Officer – Stuart Horn *Digitally approved by*

### ATTACHMENTS:

Attachment A – Draft 2023 Forest Stewardship Plan, prepared by Canadian Forest Products Ltd.

Attachment B – 2023 Canfor FSP FDU [Forest Development Unit] and Creston – Kootenay Lake Maps

Attachment C – Draft Response Letter





2023 FOREST STEWARDSHIP PLAN

for

Tree Farm License 14  
Forest License A19040  
Forest License A18978  
Forest License A18979  
Forest License A94545  
Community Forest Pilot Agreement K1W

in the Rocky ***Mountain Forest District*** and

Forest License A20212  
Forest License A20214  
Forest License A94264

in the ***Kootenay Lake TSA***

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Proposed

## 1 INTERPRETATION

### 1.1 Definitions

In this Forest Stewardship Plan, unless the **FSP** expressly specifies, or the context requires, otherwise:

“**Commencement Date**” means the date the Term of this **FSP** begins, as specified in Paragraph 2.3.

“**Date of Submission**” means the date this **FSP** is submitted for approval, as specified in Paragraph 2.1

“**FDU**” means a forest development unit

“**FRPA**” means the Forest and Range Practices Act, RSBC 2002, c. 69, and the regulations there under;

“**FPPR**” means the Forest Planning and Practices Regulation, B.C. Reg. 14/2004;

“**FSP**” means this Forest Stewardship Plan

“**GAR**” means the Government Actions Regulation as amended from time to time;

“**Holders**” means the Forest Act Agreement holders listed in Table 1 or their successors or assigns

“**KBHLP**” means the Kootenay-Boundary Higher Level Plan Order.

“**Qualified registered professional (QRP)**” means, with respect to an activity for which this forest stewardship plan requires a qualified registered professional, a person who has appropriate education and experience to carry out the activity, and is a member of, or licensed by, a regulatory body in British Columbia that has the legislated authority to regulate its members performing the activity

“**Primary forest activity**” means one or more of the following:

- a) timber harvesting
- b) silviculture treatments
- c) road construction, maintenance and deactivation.

“**RRZ**” means the riparian reserves zone as defined in the FPPR

“**RMZ**” means the riparian management zone as defined in the FPPR

“**Survival**” (of a species) means the continuation of life or existence of a species and not an individual within a species.

“**Term**” means the period specified in Paragraph 2.2

## 2 DATE OF SUBMISSION, DATE OF APPROVAL & TERM OF THE FSP

### 2.1 Date of Submission

The **date of submission** of this **FSP** for approval is August 31, 2023.

### 2.2 Term

The term of this **FSP** will be five (5) years from the Date of Approval. At the request of the **Holders**, the minister and their DDM may extend the term for up to an additional five years, as per Section 6 of the **FRPA** and Section 28 of the **FPPR**

### 2.3 Date of Approval

The Date of Approval for this **FSP** is \_\_\_\_\_  
(Minister or delegate to specify as per **FRPA** s. 6(1)(b))

### 2.4 Amendment History

Amendment requiring approval Y/N	Amend. No.(tracker)	Date submitted or filed.	Date approved	Remarks

### 3 CANFOR PRACTICES IN THE KOOTENAYS AND REVIEW AND COMMENT PACKAGE

#### 3.1 Canfor Practices in the Kootenays

The results, strategies and measures described in this FSP reflect what Canfor proposes to carry out in order to be consistent with the BC Government's FRPA legal objectives in the Kootenay Boundary Region. In addition to FRPA and Forest Act legal requirements, Canfor practices on the ground meet a multitude of other requirements as well (First Nations commitments, community/stakeholder commitments and certification requirements being key ones) which, while not part of this FSP, are a core component of Canfor's forest practices in the Kootenays. Other such examples of Canfor practices not part of this FSP but which reflect our practices on the ground in the Kootenays are CANFOR's Forest Stewardship Council (FSC) Sustainable Forest Management Plan (SFMP) available online and Canfor's collaboration with the Ktunaxa Nation Council towards the gradual implementation of the Forest Standard Document over time within Ktunaxa.

#### 3.2 Review and Comment Package for this FSP

A review and comment package is provided in a separate document and while required by the **FPPR** section 22, does not form part of this **FSP** document. The review and comment document will contain:

- a) A copy of the notice published under section 20 FPPR
- b) A copy of each written comment received under section 21 FPPR
- c) A description of any changes made to the plan as a result of the comments received under section 21, and
- d) A description of the efforts made to meet with First Nations groups affected by this **FSP** under section 21 (1) (d) FPPR

#### 3.3 Further Public Review

The **Holders** will, in addition to the requirements of **FPPR** section 20 and 21, commit to making proposed harvesting and road construction publicly available at least once on an annual basis, measured from April 1<sup>st</sup> to March 31<sup>st</sup>, during the term of this **FSP**. Comments from and replies to, first nations, stakeholders and members of the public will be recorded in a tracking system.

## 4 APPLICATION OF THE FOREST STEWARDSHIP PLAN

### 4.1 Licensees and Licenses (FRPA Section 3(4))

This Forest Stewardship Plan applies to the Agreement **Holders** and Agreements, within the Forest Development Units on or after the **Commencement Date** of this Forest Stewardship Plan, as indicated in the following table:

Table 1: Agreements and Agreement Holders to which this FSP applies

Tree Farm Licence 14	Canadian Forest Products Ltd.
Forest Licence A19040	Canadian Forest Products Ltd.
Forest Licence A18978	Canadian Forest Products Ltd.
Forest License A18979	Canadian Forest Products Ltd.
Community Forest Pilot Agreement K1W	Nupqu Development Corp.
Forest Licence A20212	Canadian Forest Products Ltd.
Forest Licence A20214	Canadian Forest Products Ltd.
Forest License A94264	Canadian Forest Products Ltd.
Forest License A94545	Canadian Forest Products Ltd.



## 5 FOREST DEVELOPMENT UNITS

### 5.1 Forest Development Units

The Forest Development Unit (**FDU**) boundaries identified in this Forest Stewardship Plan coincide with the  **Holders** operating area boundaries as well as the BC Timber Sales (BCTS) currently defined within the Invermere, Cranbrook and Kootenay Lake Timber Supply Areas (TSA's), with some minor deviations. The **FDUs** have a 500 meter buffer where there is overlap with other licensees operating areas. This buffer recognizes that operational lines don't always work at a block level. This buffer does not supersede any operating area agreements or processes.

Despite including the BCTS operating areas in this FSP's **FDUs**, the  **Holders** will not develop or submit cutting permits or road permits inside BCTS operating areas without the prior written support from BCTS Kootenay Business Area for each proposal and only in the following situations:

- For small and rare incursions where operationally beneficial to both parties (e.g. to avoid isolating timber, to put an access road through BCTS operating area to access a block inside Canfor operating area, etc.)
- For wildfire salvage, forest health salvage or for the salvage of timber damaged as a result of other natural disturbances, for cases where BCTS does not anticipate having the ability to put the timber to auction before it deteriorates beyond sawlog use, or within 6 months after the end of the disturbance, and in order to collectively achieve better performance against un-salvaged losses when and where possible.

When drafting the boundaries of the **FDU** the  **Holders** considered many factors such as geography, community watersheds, operating area agreements, and land use direction, etc. Foremost, however, boundaries were determined to ensure that each **FDU** has a common set of Objectives, Results and Strategies. The  **Holders** have identified seven Forest Development Units in this Forest Stewardship Plan. Table 2 identifies these units and an overview **FDU** map is attached as Appendix B.

Canfor is committed to sharing information with any licensee that shares a landscape unit where the sharing of that information helps meet a landscape level government objective. Data will be shared at least on an annual basis or as required to address changes to inventory, procedures, or objectives.

### 5.2 New Forest Development Units

The following table lists the new Forest Development Units in this **FSP**.

**Table 2: Forest Development Units**

FDU	FDU Name
1	TFL 14
2	Rocky Mountain
3	Rocky Mountain BCTS areas
4	Rocky Mountain Community Watersheds
5	Selkirk
6	Selkirk BCTS areas
7	Selkirk Community Watersheds

The map in Appendix B shows the boundaries of all Forest Development Units in this **FSP**.

### 5.3 Items Identified in **FDUs** (FPPR ss.14 (2) and (3))

The **FSP** map, included in Appendix B of this **FSP**, identifies the following items that are located in the **FDU** and in effect 4 months before the date this **FSP** was submitted for approval. It is understood that ongoing updates occur and these maps are only current as of the submission date.

- Community Watersheds
- Areas to which commercial timber harvesting is prohibited by another enactment (e.g. Private Land)
- Landscape Unit Boundaries
- Cutting Permits and Road Permits held by the Agreement **Holders**

The **FSP** identifies other items as follows:

**Table 3: Identified FSP content**

Type	Species/Item	FSP maps	FDU	FSP section	Related Order
Land Use Order	Old and old plus mature seral targets	Yes	All	6.1.1.2	Kootenay-Boundary Higher Level Plan order, Oct. 26, 2002
Section 7 notice Species at risk	Coeur d'Alene Salamander	No – data sensitive	5, 7	6.1.2.3	NA
Section 7 notice Winter habitat	Moose, elk, mule deer and white tailed deer	Appendix C and overview map	1	6.1.2.3	NA
Visual quality	Scenic areas, VQO's	Yes	All	6.1.2.9	GAR S. 17
Recreation	Established recreation sites	Yes	All	6.1.3.1	NA
Columbia Wetland Wildlife Management Area	Habitat	Yes	1, 2, 3	NA	NA
East Side Columbia Lake Wildlife Management Area	Habitat	Yes	2	NA	NA
Wildlife Habitat Areas	Lewis's Woodpecker	Yes	2,3	NA	WHA 4-001, 4-002, 4-086, 4-087, 4-121 to 4-126 inclusively, 4-130, 4-131, 4-134, 4-135, 4-203, 4-204, 4-207, 4-208
Wildlife Habitat Areas	Badger	Yes	2,3,6	NA	WHA 4-088, 4-089, 4-090, 4-091, 4-102, 4-103, 4-106, 4-107
Wildlife Habitat Areas	Long-Billed Curlew	Yes	2,3	NA	WHA 4-065 to 4-075 inclusively
Wildlife Habitat Areas	Flammulated Owl	Yes	2,3	NA	WHA 4-077 to 4-085 inclusively, 4-099, 4-100, 4-101
Wildlife Habitat Areas	Rocky Mountain Tailed Frog	Yes	2,3,5,6	NA	WHA 4-046 to 4-064 inclusively, 4-289 to 4-301 inclusively, 4-308, 4-309, 4-310, 4-311, 4-315, 4-316, 4-317

Wildlife Habitat Areas	Western Screech Owl <i>macfarlanei</i> subspecies	Yes	2,3,5	NA	WHA 4-098, 4-114, 4-115, 4-145, 4-178, 4-179, 4-243 to 4-276 inclusively
Wildlife Habitat Areas	Williamson's Sapsucker, <i>natalie</i> subspecies	Yes	2,3	NA	WHA 4-108, 4-110, 4-127, 4-128, 4-129, 4-136, 4-137, 4-138, 4-139, 4-141, 4-142, 4-143, 4-144, 4-181 to 4-188 inclusively, 4-190 to 4-202 inclusively
Wildlife Habitat Areas	Gillette's Checkerspot	Yes	2,3,4	NA	WHA 4-151 to 4-170 inclusively, 4-177, 4-217 to 4-232 inclusively, 4-234 to 4-242 inclusively
Wildlife Habitat Areas	Data Sensitive Species	No	2,3,4,5,7	NA	WHA 4-013, 4-014, 4-015, 4-027, 4-028, 4-031, 4-033, 4-044, 4-045, 4-112
Wildlife Habitat Areas	Grizzly bear	Yes	2, 3, 5, 6	NA	WHA 4-180
Wildlife Habitat Areas	Antelope Brush/Bluebunch Wheatgrass	Yes	2,3	NA	WHA 4-116, 4-117, 4-119
Wildlife Habitat Areas	Douglas-fir/Balsamroot	Yes	2,3	NA	WHA 4-118, 4-120
Ungulate Winter Range	Caribou	Yes	2,3,5,6	NA	U-4-013
Ungulate Winter Range	Caribou	Yes	1	NA	U-4-014
Fish Habitat	Fisheries Sensitive Watersheds	Yes	2	6.1.2.6	F-4-001
Ungulate Winter Range	White-tailed Deer, Mule Deer, Moose, Elk, Bighorn Sheep	Yes	2,3,5,6	NA	U-4-001, U-4-006, U-4-008
Ungulate Winter Range	Mountain Goat	Yes	1, 2, 3, 4	NA	U-4-002
Wildlife Habitat Features	Nests, dens, mineral lick, hot springs and other features as per order	NA	NA	NA	Ministerial order no. M213

No Lakeshore Management Zones or *legal* Old Growth Management Areas exist in the **FDU's** under this **FSP**, although there are priority high value Old Growth deferral areas (2-year deferral period) which are being recognized by **The Holders of this FSP** and worked through in collaboration with local First Nations and the BC government as this FSP is being written. Because management strategies for those priority high value Old Growth deferral areas are still being developed collaboratively, this FSP does not include any results or strategies for these Old Growth deferral areas yet. One very promising management strategy is a Lidar-based identification process for priority high-value old growth stands in TFL 14 developed in collaboration with government biologists, local First Nations and CANFOR. This Lidar-based approach, once fully developed and implemented across all Canfor operating areas in the Kootenays, can be the subject of a future FSP and/or amendment. Note aspatial seral targets do exist and a spatial representation

is part of that commitment and they are commonly referred to as OGMA's. As per FPPR section 69 all general wildlife measures are a legal requirement to follow.

Proposed

## 6 RESULTS OR STRATEGIES

### 6.1 Objectives Set by Government

#### 6.1.1 Land Use Objectives

The results or strategies developed herein apply to objectives in the Kootenay-Boundary Higher Level Plan Order (**KBHLP**) dated October 26, 2002 and **KBHLP** Variances 04, 05, 06 and 07 where applicable.

The following **KBHLP** variances do not apply to the **FDU**'s depicted under this plan.

- **KBHLP** Variance -01 dated May 7, 2003
- **KBHLP** Variance -02 dated May 30, 2003
- **KBHLP** Variance -03 dated November 12, 2003 (expired)
- **KBHLP** Variance -04 (cancelled)
- **KBHLP** Variance -05 (cancelled)

The reference to variances (amendments) is not meant to limit compliance with new direction or amendments made known by government. Analysis and consistency is based landscape and BEC units as defined in the order or amendments and not subdivided or otherwise altered by **FDU** boundaries.

#### 6.1.1.1 Biodiversity Emphasis (**KBHLP** Objective 1)

The objective for the biodiversity emphasis is as per the **KBHLP** and **KBHLP** Variance 07.

<b>FDU</b>	<b>Result or Strategy</b>
All	1. The <b> Holders</b> of this <b>FSP</b> , prior to harvesting and road building, will plan and design cutblocks and roads using the biodiversity emphasis as per map 1.1 of the <b>KBHLP</b> and Variance 07 to the <b>KBHLP</b> , and applied in subsequent objectives in the <b>KBHLP</b> .

#### 6.1.1.2 Old and Mature plus Old Forest (**KBHLP** Objective 2)

The objective for the old and mature forest is as per the **KBHLP** and **KBHLP** Variances 06 and 07.

<b>FDU</b>	<b>Result or Strategy</b>
All	<ol style="list-style-type: none"> <li>1. As a Result the <b> Holders</b> of this <b>FSP</b> will maintain aspatial seral targets as specified in tables 2.1 to 2.4 of the <b>KBHLP</b>. Mature targets will be maintained as per table 2.5, as replaced in variance 7, of the <b>KBHLP</b>. Mature and old are defined as per table 2.6 of the <b>KBHLP</b> and further qualified in objective 2(4) and footnote k.</li> <li>2. The <b> Holders</b> will conduct an annual analysis to confirm the status of old and mature plus old consistent with objective 2 or any updates to the order.</li> <li>3. Where a target is in deficit as per objective 2 (5) a recruitment strategy will be developed by a <b>QRP</b>, for the <b> Holders</b> to follow, to meet the objective in the shortest time frame. An alternative strategy, other than shortest time frame, can be utilized by the <b> Holders</b> provided a <b>QRP</b> assesses and documents how this alternative strategy better maintains old growth conservation.</li> <li>4. This assessment must consider: <ul style="list-style-type: none"> <li>• The impact of the development on the biological effectiveness of the <b>OGMA</b> relating to the current amount of the interior condition, the amount of human impact, the dispersion/connectivity of the <b>OGMA</b> in the <b>LU</b>, the rarity of the stand or site series, stand age, successional status, presence of old growth attributes and size.</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>• Determining if critical wildlife habitat, First Nations interests, or other values of importance exist within the OGMA.</li> </ul> <p>As a strategy to support these aspatial targets the <b>Holders</b> will maintain existing OGMA and Mature areas (MMA) provided they are consistent with objectives as per <b>KBHLP</b>. The following strategies apply:</p> <ol style="list-style-type: none"> <li>1. The <b>Holders</b> will notify the ministry responsible of any inconsistency with objectives of the <b>KBHLP</b> identified by the <b>Holders</b> within 30 days of identification.</li> <li>2. The <b>Holders</b> will calculate targets identified in results 1 and 2 above and compare how the existing OGMA and Mature areas meet the targets on an annual basis. Any gaps or surplus will form the basis for revision to OGMA or MMA areas to improve consistency with <b>KBHLP</b> objectives as per below.</li> <li>3. Any changes (additions or deletions) by the <b>Holders</b> must be conducted by a <b>QRP</b> and must consider: <ul style="list-style-type: none"> <li>• The impact of the development on the biological effectiveness of the OGMA relating to the current amount of the interior condition, the amount of human impact, the dispersion/connectivity of the OGMA in the LU, the rarity of the stand or site series, stand age, successional status, presence of old growth attributes and size.</li> <li>• Determining if critical wildlife habitat, First Nations interests, or other values of importance exist within the OGMA.</li> </ul> </li> <li>4. <b>Holders</b> will not construct a road or enter into an agreement that authorizes timber harvesting or road construction in OGMA or MMA except: <ol style="list-style-type: none"> <li>a. for the establishment of tail holds or guy line tiebacks;</li> <li>b. to remove damaged timber where an identified OGMA or MMA is rendered ineffective<sup>1</sup> by natural damaging agents including wind, fire, or forest health factors;</li> <li>c. where there is no other practicable location to construct a road, or where another location would result in greater risk to one or more <b>FRPA</b> Values;</li> <li>d. where the <b>Holders</b> can identify one or more replacement OGMA's that provide equal or greater biological value consistent with strategy 3 above, the <b>QRP</b> will complete the form in appendix F in advance of signing the road or block Site Plans. Note that the form will be updated from time to time to reflect the best information available. The form in appendix F reflects the current version on the date of submission.</li> </ol> </li> </ol> <p><sup>1</sup>For the purposes of this section, 'rendered ineffective' means, in the opinion of a <b>QRP</b>, damaged to a degree that the OGMA no longer has the biological value of mature or old forest considering the factors identified in footnote k of <b>KBHLP</b> Objective 2 (5). A professional rationale will document the reasons for this judgement using criteria from footnote k of the order or other more current government direction.</p>
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#### 6.1.1.3 **Caribou** (**KBHLP** Objective 3)

The objective for Caribou is as per the **KBHLP** and Variances 3, 4, 6 and 9. The objective has been repealed and replaced by the *Government Action Regulation* Order U-4-013. A result and strategy is not required.

#### 6.1.1.4 **Green Up** (**KBHLP** Objective 4)

The objective for green up is as per the **KBHLP**.

FDU	Result or Strategy
All	1. The <b>Holders</b> will adopt, as a result or strategy, sections 64 and 65 of the FPPR as those sections were on the date this <b>FSP</b> was submitted for approval using a height of 2.5 m for sections 65 (3) (a) and 65 (3) (b) (iii) to be consistent with <b>KBLHPO</b> Part 2, Objective 4 (1) .

#### 6.1.1.5 Grizzly Bear Habitat and Connectivity Corridors (KBHLP Objective 5)

The objective for grizzly bear is as per the **KBLHPO** objective 5.

FDU	Strategy
All	The <b>Holders</b> of this <b>FSP</b> adopt, as a strategy objective 5 <b>KBLHPO</b> for Grizzly Bear Habitat and Connectivity Corridors within all <b>FDU</b> 's identified in this <b>FSP</b> . Mapping, as per section 5(1) of the objective has not yet been completed. Objective 5(1) will apply to the <b>Holders</b> of this <b>FSP</b> four months after mapping has been completed and made known.

#### 6.1.1.6 Consumptive Use Streams (KBHLP Objective 6)

The objective for consumptive use streams is as per the **KBLHP**.

FDU	Result and Strategy
All	The <b>Holders</b> of this <b>FSP</b> adopt, as a result and strategy objective 6 <b>KBLHPO</b> , as that objective was on the date this <b>FSP</b> was submitted for approval, for Consumptive Use Streams within all <b>FDU</b> 's identified in this <b>FSP</b> , where timber harvesting is proposed around S4 (fish bearing), S5 and S6 streams that are licensed for consumptive use streams and domestic water intakes. The following defines specific actions to safeguard water licensed for human consumption within the streamside management zone referred to in section 1(a) of the objective:
	<ol style="list-style-type: none"> <li>1. The <b>Holders</b> of this <b>FSP</b> adopts sections 59 (protecting water quality) and 60 (licensed waterworks) of the FPPR, as those sections were on the date this <b>FSP</b> was submitted for approval, and The strategy for achieving the results in section 59 and 60 of the FPPR are the following:</li> <li>2. Prior to timber harvesting and/or road construction, a <b>QRP</b> will assess the streamside management zone and based on these assessments, prescribe specific measures to achieve. This assessment will include, but not necessarily be limited to, the following: <ol style="list-style-type: none"> <li>i) stand structure, including species composition, wind firmness, forest health factors, etc.</li> <li>ii) proximity to the intake and the potential for timber harvesting to impact domestic water</li> <li>iii) biodiversity requirements (old growth, WTP's, etc.)</li> <li>iv) soil and terrain stability issues</li> <li>v) operational constraints</li> <li>vii) any other factor that the <b>QRP</b> considers relevant to the assessment</li> </ol> </li> <li>3. Notification will be sent to all known water licensees about block and road plans to provide them 30 days to comment before cut block layout is completed.</li> </ol>

#### 6.1.1.7 Enhanced Resource Development Zones – Timber (ERDZ-T) (KBHLP Objective 7)

The objective for enhanced resource development zones is as per the **KBLHP**.

FDU	Result or Strategy
1, 2, 3, 5, 6	<ol style="list-style-type: none"> <li>1. Subject to paragraph 2, the <b>Holders</b> of this <b>FSP</b>, prior to harvesting and road building, will plan and design cutblocks and roads by adopting, as a strategy, the specified provisions stated in Objective 7 of the <b>KBHLP</b> as that objective was on the date this <b>FSP</b> was submitted for approval.</li> <li>2. If any portion of a cutblock is outside the boundary of an established ERDZ-T, the green-up requirement for the entire cutblock will be as per the strategy outlined in section 6.1.1.4 of this <b>FSP</b>.</li> </ol>

#### 6.1.1.8 Fire Maintained Ecosystems (KBHLP Objective 8)

The objective for fire-maintained ecosystems is as per the KBLHP.

FDU	Result or Strategy
All	The <b>Holders</b> of this <b>FSP</b> adopt, as a result and/or strategy, objective 8 <b>KBHLP</b> O for Fire Maintained Ecosystems within all <b>FDU</b> 's identified in this <b>FSP</b> . Mapping of the ecosystem components has not yet been completed. Objective 8 will apply to the <b>Holders</b> of this <b>FSP</b> four months after mapping has been completed and made known.

Although ecosystem mapping has not been completed for **KBHLP**O Objective 8, there are non-legal fire-maintained ecosystem planning processes in place within the Rocky Mountain Natural Resource District. These include initiatives for managing landscape level fire hazard, wildland urban interface fire hazard and ecosystem restoration within NDT 4 areas. Although presently outside the scope of this **FSP**, the **Holders** are committed to working with affected parties in achieving objectives for these values.

#### 6.1.1.9 Visuals (KBHLP Objective 9)

The objective for visuals is as per the KBLHP.

FDU	Result or Strategy
All	Primary Forest Activities will be planned and implemented in a manner consistent with the strategy specified in section 6.1.2.9, Visual Quality Objectives, of this <b>FSP</b> .

#### 6.1.1.10 Social and Economic Stability (KBHLP Objective 10)

The objective for social and economic stability is as per the KBLHP.

FDU	Result or Strategy
All	This objective states that the Government will coordinate the analysis to determine the effect of KBLUP Objectives 1 through 9 on the forest economy; therefore the <b>Holders</b> of this <b>FSP</b> will not conduct the social and economic stability analysis of the impacts Objectives 1 through 9 may have on the communities located within the area of the higher level plan.

The **Holders** of this **FSP** will co-operate with the government to create thresholds for timber supply, costs and timber profiles if the government solicits input.

#### 6.1.2 Objectives Prescribed under Section 149(1) of FRPA



### 6.1.2.1 Objectives Set by Government for Soils (FPPR Section 5)

FDU	Result or Strategy
All	1. For the objective for soils that is set out in section 5 of the FPPR, the <b> Holders </b> adopts, as a result or strategy, sections 35 and 36 of the <b> FPPR </b> as those sections were on the date this <b> FSP </b> was submitted for approval, for the <b> Term </b> of the <b> FSP </b> .

### 6.1.2.2 Objectives Set by Government for Timber (FPPR Section 6)

As per Section 12(8) of the  **FPPR** , the  **Holders**  of this  **FSP**  are exempt from the requirement to prepare results or strategies for objectives set by government for timber.

### 6.1.2.3 Objectives Set By Government for Wildlife (FPPR Section 7 and FRPA Section 182)

#### A) Species at Risk Section 7 Notice

The only outstanding Section 7 Notice for species at risk that falls within the  **FDU** s identified within this Forest Stewardship Plan is for the Coeur d'Alene Salamander in the Kootenay Lake Forest District. Based on information available on line the section 7 notice has been partially addressed with wildlife habitat areas with 180 ha outstanding.

FDU	Strategy
5, 7	<p>The <b> Holders </b>, using the Coeur d'Alene Salamander habitat attributes as described in the Section 7 notice will apply the following strategies:</p> <ol style="list-style-type: none"> <li>1. If Coeur d'Alene Salamander habitat attributes as described in the Section 7 Notice are found by the <b> Holders </b> of this FSP, the <b> Holders </b> will notify the Rare and Endangered Species Biologist for the Kootenay Boundary Region within 1 month of the finding.</li> <li>2. The <b> Holders </b> will include this species as part of their mandatory species at risk training.</li> <li>3. If found the <b> Holders </b> will set aside the area in a Wildlife Tree Patch or exclude the area from further development in order to build toward the amounts identified in the Section 7 Notice.</li> <li>4. No further development will occur in the site pending confirmation of the suitability by a <b> QRP </b> on meeting the amounts and attributes described in the Section 7 Notice.</li> </ol>

#### B) Ungulate Winter Range Section 7 Notice

In relation to the amount, distribution and attributes of wildlife habitat required for the winter survival of Moose, elk, mule deer and white tail deer specific to TFL 14, they will be met with the following strategy.

FDU	Result or Strategy

1	When the <b>Holders</b> of this <b>FSP</b> proposes harvesting within ungulate winter range polygons as identified on the attached map in Appendix C the proposed harvesting will comply with General Wildlife Measures – Forestry as outlined in Schedule 1 of Government Actions Regulation Order for Ungulate Winter Range U-4-008 for the Invermere TSA.
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6.1.2.4 **Objectives Set By Government for Water, Fish, Wildlife and Biodiversity Within Riparian Areas**  
(FPPR Section 8 and 12(3))

**a) Undertaking to Comply**

The **Holders** of this **FSP** undertake to comply with the following sections of **FPPR** within all **FDU**'s identified in this **FSP**.

Stream riparian classes (**FPPR** sec. 47) except for FPPR 47(3) and 47(4), the **Holders** will use the riparian classes and riparian reserve zones and riparian management zones as they are listed below in section b.

Wetland riparian classes (**FPPR** Sec 48)

Lake riparian classes (**FPPR** Sec. 49)

Restrictions in a riparian management area (**FPPR** sec. 50)

Restrictions in a riparian reserve zone (**FPPR** Sec. 51)

Restrictions in a riparian management zone (**FPPR** sec. 52(2))

**b) Retention of Trees within a Riparian Management Zone**

The **Holders** will conduct an assessment on each riparian feature within or adjacent to a proposed harvest area or proposed road to determine the classification as per FPPR sections 47 to 49 except for S5 and S6 streams which will be classified as per below. This assessment will also identify information to supplement specific retention requirements as follows:

- Forest health concerns
- Stand structure (species, complex or even aged)
- Riparian management area water table and wind throw risk.
- Values (water licenses, consumptive use, community watershed, fish, Species at Risk)
- Large woody debris present and recruitment.
- Potential sediment risks

FDU	Result or Strategy
All	<p>1. For the purpose of FPPR 47(3), as that section was on the date this <b>FSP</b> was submitted, the following stream riparian classes for S5 and S6 streams will be used:</p> <ul style="list-style-type: none"> <li>• S5a: an S5 stream as per FPPR 47(3) that is also inside a domestic watershed or 500 meters or less from a fish bearing stream.</li> <li>• S5b: an S5 stream as per FPPR 47(3) that is not in a domestic watershed and more than 500 meters upstream from a fish bearing stream.</li> <li>• S6a: an S6 stream as per FPPR 47(3) that is also inside a domestic watershed or 250 meters or less from a fish bearing stream.</li> <li>• S6b: an S6 stream as per FPPR 47(3) that is not in a domestic watershed and more than 250 meters upstream from a fish bearing stream.</li> </ul> <p>2. For the purposes of FPPR section 12(3) and 47(4), as those sections were on the date this <b>FSP</b> was submitted for approval, the <b>Holders</b> will implement the practices for each riparian class as described in paragraphs a) to d) below, except where a stream crossing is required.</p> <p>a) <b>S1(A &amp; B), S2, S3 and S4 streams;</b></p>

Riparian Class	Riparian Management Area (meters) RMA	Riparian Reserve Zone (meters) RRZ	Riparian Management Zone (meters) RMZ
S1-A	70	30	40
S1-B	70	30	40
S2	70	30	40
S3	50	30	20
S4	50	30	20

The RMA, RRZ and RMZ sizes and distances above will be averages for each block using the site conditions as guiding factors (such as slope break, stand composition, etc.) and will be calculated as follows: the RMA, RRZ or RMZ area associated with a given stream side, divided by the length of the stream reach within the block gross area will meet the RMA, RRZ and RMZ distances above.

Outside the RRZ and within the **RMZ** retain a minimum of 65% of the pre-harvest area or basal area.

Retain non merchantable conifers, deciduous and brush species to the extent practicable within the **RMZ**.

b) **S5a, S5b, S6a and S6b streams;**

Riparian Class	Riparian Management Area (meters)	Riparian Reserve Zone (meters) RRZ	Riparian Management Zone (meters) RMZ
S5a	40	20	20
S6a	40	20	20
S5b	15	0	15
S6b	15	0	15

The RMA, RRZ and RMZ sizes and distances above will be averages for each block using the site conditions as guiding factors (such as slope break, stand composition, etc.) and will be calculated as follows: the RMA, RRZ or RMZ area associated with a given stream side, divided by the length of the stream reach within the block gross area will meet the RMA, RRZ and RMZ distances above.

Retain a minimum of 65% of the pre-harvest area or basal area within the RMZ on both sides of the stream for S5a and S6a streams.

Retain a minimum of 30% of the pre-harvest area or basal area within the RMZ on both sides of the stream for S5b and S6b streams in NDT 1, 2 and 4.

Retain a minimum of 10% of the pre-harvest area or basal area within the RMZ on both sides of the stream for S5b and S6b streams in NDT 3.

Retain non-merchantable conifers, deciduous and brush species to the extent practicable within 5 m of each side of S5b and S6b streams.

c) **L1 (A & B), L2, L3, L4 lakes and all classified wetlands;**

	<p>L1-A lakes will have the same riparian reserve zone as L1-B lakes unless as otherwise specified by the Minister as per FPPR 49(3).</p> <p>Retain a minimum of 10% of the pre-harvest area or basal area within the RMZ. Retain non-merchantable conifers, deciduous and brush species to extent practicable within 5m of the feature.</p> <p><b>d) Exceptions to the above RMA, RRZ and RMZ sizes</b> If an existing road (either a permitted road or a Forest Service Road) or old landings exist within the above-listed RMA, RRZ and/or RMZ of a stream, wetland or lake, the RMA, RRZ and/or RMZ area will be the area between the existing road/landing and the stream, wetland or lake.</p> <p>If, in the opinion of a QRP, the RMA, RRZ or RMZ sizes above are not appropriate for a particular block or proposed road, due to operational constraints (e.g. a road, skid trail, landing or landing boundary buffer need to be located within a RMA, RRZ or RMZ, etc.) or other environmental factors (e.g. high blowdown risk leading to increased erosion/sedimentation, etc), the FPPR s.47 RRZ and RMZ buffers will be adequate for that block or proposed road, for up to the following maximum combined RRZ and RMA size reduction: no more than 3% of the area harvested annually under the license the block is associated with, per each year for the term of this FSP.</p>
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#### 6.1.2.5 Objectives Set by Government for Water in Community Watersheds (FPPR Section 8.2)

FDU	Result or Strategy
4, 7	<p>1. Where the <b>Holders</b> of this <b>FSP</b> carries out a harvesting, road construction or road deactivation within a community watershed as depicted on the <b>FSP</b> maps, the <b>Holders</b> will:</p> <p>adopt, as a result or strategy, sections 59 (protecting water quality), 60 (licensed waterworks), 61 (excavated or bladed trails) and 62 (roads in a community watershed) of the <b>FPPR</b> as those sections were on the date this <b>FSP</b> was submitted for approval</p> <p>The <b>Holders</b> of this <b>FSP</b> will adopt the following strategy when proposing timber harvesting and / or road construction within the watershed boundaries:</p> <ol style="list-style-type: none"> <li>1. A qualified registered professional (QRP) will assess the potential impact of the proposed timber harvesting and / or road construction activities causing: <ol style="list-style-type: none"> <li>i) Material that is known to be harmful to human health from being deposited in or transported to water diverted for human consumption by a licensed waterworks, or</li> <li>ii) A material adverse impact on the quantity of water or the timing of the flow of the water to the waterworks, or</li> <li>iii) An increase in sediment delivery to the intake or causing sediment that is harmful to human health to enter a stream, lake or wetland from which water is being diverted for human consumption.</li> </ol> </li> <li>2. If the assessment completed in 1 indicates the risk, as defined by the <b>QRP</b> in the assessment, is moderate or high based on a review of the relevant and available site-specific hydrological information then, the <b>holders</b> will:</li> </ol>

	<p>i) Before the commencement of timber harvesting and / or road construction activities, ensure that a hydrological assessment, including cumulative effects, is completed by a qualified registered professional.</p> <p>ii) Evaluate the recommendations of the hydrologic assessment.</p> <p>iii) Ensure that, in the opinion of a qualified registered professional, that the proposed timber harvesting and / or road construction are consistent with the recommendations contained within the hydrologic assessment.</p> <p>3. If the assessment completed in 1 indicates the risk is low based on a review of the relevant and available site-specific hydrological information then the requirements of section 2 do not apply and the timber harvesting and / or road construction may proceed without further assessment.</p>
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6.1.2.6 **Objectives Set By Government for Fish Habitat in Fisheries Sensitive Watersheds (FPPR Section 8.1)**

At the time of preparation of this **FSP**, Palliser River is an identified Fisheries Sensitive Watershed within the **Holders FDU's**. The order is F-4-001.

FDU	Result or Strategy
2	<ol style="list-style-type: none"> <li>1. The <b>Holders</b> will adopt as a result or strategy FPPR section 55 (stream crossings) section 56 (fish passage) and section 57 (protection of fish and fish habitat) as they were at the time of submission.</li> <li>2. The <b>Holders</b> will increase retention on S4 and S6 (that are direct tributaries of fish streams) streams to 50% of the RMA on basal or areas basis.</li> <li>3. The <b>Holders</b> will implement mitigation measures for any high-risk crossings to erosion as per appendix D. Options include, but not limited to, rip rap, silt fences, diversion ditches, drive through dips, settle ponds and <b>seeding</b> (refer to definition in FSP section 7.1).</li> <li>4. Prior to harvesting openings greater than 1 ha, road construction or road deactivation within a fisheries sensitive watershed, the <b>Holders</b> will have a <b>QRP</b> conduct a hydrologic assessment.</li> <li>5. The <b>Holders</b> will review the assessment and any recommendations in step 4. A <b>QRP</b> will ensure that any harvesting or activities as per step 4 are consistent with those recommendations.</li> </ol>

6.1.2.7 **Objectives Set By Government for Wildlife and Biodiversity – landscape level (patch size) (FPPR Section 9)**

FDU	Result or Strategy
All	<b>Primary forest activities</b> will be planned and implemented in a manner consistent with the strategy specified in section 6.1.1.4, Green Up, of this <b>FSP</b> .

6.1.2.8 **Objectives Set By Government for Wildlife and Biodiversity – stand level (FPPR Section 9.1)**

FDU	Result or Strategy
All	<p>In relation to the objective set by government for wildlife and biodiversity at the stand level set out in section 9.1 of the <b>FPPR</b> for the term of this <b>FSP</b> the <b>Holders</b> will undertake to comply with section 66 of <b>FPPR</b> as that section was at the <b>date of submission</b>.</p> <p>In relation to the portion of the objective that relates to <b>FPPR</b> section 67 and restrictions on harvesting, as per <b>FPPR</b> 12.5 (2) the <b>Holders</b> will use the following strategy:</p> <ol style="list-style-type: none"> <li>1. No harvesting of wildlife trees will occur unless the following conditions are met: <ol style="list-style-type: none"> <li>a) Consistent with <b>FPPR</b> section 67 the trees on the net area to reforest of the cutblock to which the wildlife tree retention area relates have developed attributes that are consistent with a mature seral condition; or</li> <li>b) The wildlife trees are in the opinion of a <b>QRP</b> rendered ineffective (damaged or destroyed by insect, fire or blowdown) and has documented with a rationale reasons for judgement; or</li> <li>c) The incursion is to provide road access or maintain road safety where no practicable alternative exists.</li> </ol> </li> <li>2. For conditions 1 b) and 1 c) additional requirements must be met prior to harvesting wildlife trees. <ol style="list-style-type: none"> <li>a) A <b>QRP</b> has reviewed the wildlife trees, including a field review, and has determined and documented the following: <ol style="list-style-type: none"> <li>i) The cutblock(s) to which the wildlife trees relate has greater than 3.5% wildlife trees considering both the replacement and the wildlife trees to be removed.</li> <li>ii) The replacement wildlife trees are a similar stand structure, age and species.</li> <li>iii) The replacement wildlife trees address cultural values or the existing wildlife trees were not protecting any specific cultural values.</li> <li>iv) The replacement wildlife trees address wildlife habitat or the existing wildlife trees were not protecting any specific wildlife feature or species at risk.</li> <li>v) The replacement wildlife trees provide an equivalent size (ha) and/or number (stems).</li> </ol> </li> </ol> </li> </ol>

#### 6.1.2.9 Objectives Set By Government for Visual Quality

(**FPPR** Section 9.2)

**FRPA** sections 180 and 181 & Government Actions Regulation (**GAR**) section 17

FDU	Result or Strategy
All	<p>When the <b>Holders</b> of this <b>FSP</b> harvests timber or constructs a road, the <b>Holders</b> will, adopt as a result or strategy, the Visual Quality Objectives (VQO's) and provisions defined by the District Manager on March 14, 2003 for the Rocky Mountain Forest District with the following exception:</p> <p>When the <b>Holders</b> of this <b>FSP</b> harvests timber or constructs a road, the <b>Holders</b> will, adopt as a result or strategy, the Visual Quality Objectives (VQO's) continued under <b>GAR</b> section 17 and the provisions defined by the District Manager on March 7, 2014 for the Selkirk Forest District with the following exception:</p> <p>The <b>Holders</b> of this <b>FSP</b> will meet the specified VQO's with completed harvesting, road construction, hazard abatement and with the completion of any other mitigating measures</p>

	indicated in the site plan (e.g. road rehab, grass seeding, etc. if prescribed in the site plan).
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For scenic areas without an established VQO.

Visual Quality Objectives (VQO's) have been established on March 14, 2003 for the Rocky Mountain Forest District, therefore, a result or strategy is not required for the objective set by government for visual quality, section 9.2 (2)b of **FPPR**.

Visual Quality Objectives (VQO's) have been established on March 7, 2014 for the Selkirk Forest District, therefore, a result or strategy is not required for the objective set by government for visual quality, section 9.2 (2)b of **FPPR**.

#### 6.1.2.10 Objectives Set By Government for Cultural Heritage Resources

(**FPPR** Section 10 (a) and (b))

The objective set by government for cultural heritage resources is to conserve, or, if necessary, protect cultural heritage resources that are

- (a) the focus of a traditional use by an aboriginal people that is of continuing importance to that people, and
- (b) not regulated under the *Heritage Conservation Act*.

FDU	Result or Strategy
All	<p>To conserve or protect cultural heritage resources,</p> <ul style="list-style-type: none"> <li>a) The results or strategies specified in this <b>FSP</b> for other objectives will be followed and also contribute to achieving this objective.</li> <li>b) The <b> Holders </b> of the <b>FSP</b> will work closely with identified First Nations contacts for lands and/or forestry referrals before submitting cutting permits and/or road permits within any <b>FDU</b> identified in this <b>FSP</b>, by making reasonable efforts to obtain information on cultural heritage resources. These efforts include, but are not limited to, information sharing that identifies proposed timber harvesting and/or road construction with identified First Nations a minimum of 30 days prior to submitting a cutting permit or road permit to the BC Government. The information sharing period may be reduced if the harvesting is to remove timber damaged or destroyed by forest pests, pathogens, wildfire or other natural disturbances. The <b> Holders </b> of this <b>FSP</b> will offer to communicate and share information on development proposals with identified First Nations contacts for lands and/or forestry referrals, leaders and/or communities at least twice every calendar year unless requested by the First Nations to do otherwise. The <b> Holders </b> of this <b>FSP</b> will make themselves available to discuss proposed development with identified First Nations at least monthly, or as otherwise mutually agreed upon with identified First Nations.</li> <li>c) If cultural heritage resource information is brought forward by an identified First Nation regarding a traditional use that is of continuing importance to that people in the location of a proposed Cutting Permit or Road Permit, the <b> Holders </b> of this <b>FSP</b> will: <ul style="list-style-type: none"> <li>1) Record the location of the cultural heritage resource (if shared by the identified First Nation);</li> </ul> </li> </ul>

	<ol style="list-style-type: none"> <li>2) Evaluate the direct impact of the planned development on the cultural heritage resource in collaboration with the identified First Nation who brought forward the cultural heritage resource;</li> <li>3) Make genuine efforts to obtain support for development proposals from identified First Nations, recognizing that this may not be achievable in each and every case. Where necessary, alter planned development to the extent required in order to conserve, mitigate, or if necessary, protect, the cultural heritage resource at that location, considering: <ol style="list-style-type: none"> <li>i. The input received and recommendations of the First Nation who identified the cultural heritage resource, to conserve, mitigate, or if necessary protect, the cultural heritage resource, and;</li> <li>ii. The relative value or importance of the cultural heritage resource to a traditional use by an aboriginal people;</li> <li>iii. The relative abundance or scarcity of the cultural heritage resource;</li> <li>iv. The historical extent of the traditional use of the cultural heritage resource;</li> <li>v. The impact on the <b>FSP Holders'</b> government granted timber harvesting rights in conserving or protecting the cultural heritage resource.</li> </ol> </li> <li>4) The <b> Holders</b> will communicate how the cultural heritage resource will be conserved or protected based on the results of 1-3, back to the identified First Nations lands referrals contacts that provided the information.</li> <li>5) The Holders will include a summary of information sharing efforts and outcomes when submitting a cutting permit or road permit to the BC Government.</li> </ol>
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### 6.1.3 Other Objectives Established by Government

The following results and strategies apply to the other objectives established by government that pertain to all or part of the **FDU's** under this **FSP** as required by **FRPA** section 5 (1) (b).

#### 6.1.3.1 Interpretive Forest Sites, Recreation Sites or Recreation Trails

(**FRPA** sections 180 and 181)

Sections 180 and 181 of the **FRPA** provides for the continuation of the objectives that were in effect immediately before the effective date of January, 2004. Objectives, results and strategies for areas within the Orders are found in Appendices D-J.

FDU	Result or Strategy
All	<p>For the purposes of this section and the recreation objectives established by the Ministry of Forests in the Cranbrook, Invermere and Kootenay Lake TSA's and TFL #14:</p> <p><b>"Vegetation"</b> means mosses, lichens, herbs, shrubs, forbs and commercial and non-commercial trees.</p> <p><b>"Forested"</b> means vegetation as defined in this section.</p> <p><b>"Non-motorized"</b> does not include motorized equipment used for industrial purposes including equipment used by the forest industry.</p> <p><b>"Mechanized"</b> does not include mechanical equipment used for industrial purposes such as used by the forest industry.</p> <p><b>"Recreation Area"</b> means interpretive forest sites, recreation sites or recreation trails as identified in Appendices D-J that have an established legal objective and exhibit A boundary.</p>



The **Holders** of this **FSP** adopt, as a result and/or strategy the grand parented objectives for Recreation Site, Recreation Trail or Interpretive Forest Site within all **FDU's** in the **FSP**. All primary forest activities carried out adjacent to an area identified in Appendices D-J will be consistent with the objective for the Recreation Site, Recreation Trail or Interpretive Forest Site.

- 1) Subject to paragraph 3, where the **Holders** of this **FSP** carries out a **primary forest activity** in a recreation area, the **Holders** will:
  - a) Avoid damaging existing recreation infrastructure that has recreational significance or value within the recreation area (e.g.- picnic tables, outhouses, access roads etc.), subject to paragraph 2;
  - b) To maintain the recreational experience, retain buffers of existing vegetation utilizing topographic features where applicable for recreation areas that specify natural vegetation will be conserved or forested buffer strips will be retained;
  - c) Design roads and access trails to bisect established trails in a perpendicular fashion;
  - d) Prior to carrying out a **Primary forest activity** in a recreation area that has a non-motorized experience specified in the establish management objective, the **Holders** of this **FSP** will consult with the ministry responsible for administration of the recreation area and incorporate any agreed upon recommendations for motorized access control into operational plans.
- 2) If damage to existing recreation infrastructure occurs, as a direct result of the **Holders Primary forest activity**, it will be replaced or repaired to its prior condition by the **Holders** within one snow free season.
- 3) Where the **Holders** of this **FSP** carries out a **Primary forest activity** in a recreation area for the purpose of removing a safety hazard or to remove timber damaged by wind, fire, insect, disease or other damaging agent, the **Holders** will limit activities to the following:
  - a) Fall and remove or modify a tree that is a safety hazard, or
  - b) Fall and remove or modify a tree that has been windthrown or has been damaged by fire, insects, disease or other similar cases within the recreation area, and
  - c) Fall and remove those trees that must be removed incidentally to facilitate the removal of trees in paragraphs 3(a) or (b).

## 7 MEASURES

### 7.1 Measures for Preventing the Introduction or Spread of Invasive Plants (FPPR section 17)

The following definitions apply to this measure:

**“Areas Disturbed”** means: areas of exposed mineral soil outside the net area to reforest (NAR). Despite the net area to reforest criteria, the first 50m of rehabilitated roads and a 20 m buffer (as measured from the edge of the running surface and out into the cutblock) on permanent access structures will be treated if disturbed. The maintained running surface of permanent access structures will not be treated.

**“Re-vegetation”** means the establishment of non-invasive plants over the **Areas Disturbed** such that an estimated overall percent foliage cover of 50% of the area is achieved. This would include natural fill-in of other non-invasive plants. Re-vegetation could include seeding for other purposes other than invasive plants.

**“Seeding”** means using seed that has been checked to ensure regulated or undesirable plants are not introduced and a “certificate of seed analysis” has been obtained as proof of this check. Canada Common Number 1 Forage Mixture or a native seed mix will be used. Seed containing invasive plants will not be used.

FDU	Measures
All	<p>In relation to the measures referred to in section 17 of the <b>FPPR</b> for preventing the introduction or spread of invasive plants, the measures for all <b>FDUs</b> are:</p> <ol style="list-style-type: none"> <li>1. Woodlands staff for the <b>Holders</b> will receive annual training in Best Practices for preventing the spread of invasive plants during forest management activities, 2013 edition or more current version if available.</li> <li>2. This training referred to in measure #1, will also be required for contract personnel conducting layout or silviculture surveys for the <b>Holders</b>.</li> <li>3. Contractors engaged in road construction or cutblock harvesting will be provided information by the <b>Holders</b> regarding the identification and reporting of invasive plants</li> <li>4. Prior to conducting <b>primary forest activities</b>, utilize the Invasive Alien Plant Program (IAPP) to identify locations of known infestations of invasive plants (IP).</li> <li>5. When the <b>Holders</b> of this <b>FSP</b> become aware of infestations of invasive plants identified by the regional Invasive Species Councils (East Kootenay, Columbia-Shuswap, and Central Kootenay Invasive Species Councils) on their Priority Plant Lists, as amended from time to time, as moderate or high priority on the Regional Early Detection Rapid Response (EDRR) species list, then the location and species of the infestation will be submitted to the IAPP system (for example, Report a Weed app) within 30 days of discovery. Species identified in this measure will also contribute to known species as per measure 6.</li> <li>6. The <b>Holders</b> will identify in the site plan any overlap with known sites as per measures 4 and 5 above.</li> <li>7. The <b>Holders</b> will identify in the site plan and employ the following mitigation measures during <b>primary forest activities</b>: <ol style="list-style-type: none"> <li>a. If equipment is moving from an area with known invasive plant infestation area to an area with no known invasive plant infestations, then equipment will be inspected prior to moving and obvious mud and vegetation will be removed.</li> <li>b. 7a will also apply if the invasive plants are different between two sites.</li> </ol> </li> </ol>

	<p>c. For the cut blocks identified under measure 6, <b>areas disturbed</b> by the <b> Holders</b> will have <b> seeding</b> completed within one year of completion of the harvest/construction to minimize seedbed available for colonization by invasive plants.</p> <p>8. Monitor and control invasive plants, on an annual basis, on the <b> Holders</b> mill and scale sites to reduce the transportation of invasive plants from the mill site to areas of active road construction, transportation and timber harvesting</p> <p>9. Specific to FDU's 2, 3 and 4 (Rocky Mountain) where timber harvesting is proposed for the purposes of ecosystem restoration the <b> Holders</b> will require operations to take place during a period of time when soils are sufficiently frozen and/or a snowpack is present to prevent rutting/forest floor scalping to reduce potential soil disturbance and spread of invasive plants.</p> <p>10. If harvesting in measure #9 cannot be conducted in these specified conditions by the Holders then it will be allowed at other times where a qualified professional has specified a maximum level of soil disturbance permitted considering site factors (including soil and subsoil conditions, slopes and topography, site moisture, seasonal conditions, harvesting method and timing), as documented in a Site Plan or Support Document. <b> Seeding</b> of disturbed areas (not as defined above) that are above the specified a maximum level of soil disturbance permitted by the qualified professional and documented in a Site Plan or Support Document will be conducted within one year of harvest completion.</p>
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## 7.2 Measures to Mitigate the Loss of Natural Range Barriers (FPPR section 18)

The following definition applies to this measure:

**"Range tenure"** means an existing or advertised agreement under the Range Act four months before the date that this **FSP** is submitted for approval.

**Old fences:** for the purposes of this section, if an area has signs of an old range fence or man-made range barrier, that is no longer effective due to lack of maintenance by the BC Government and/or the range tenure holder, or for any other reasons outside of a direct action from the Holders, the removal of timber around that old range fence or man-made range barrier will not be considered as the removal of a natural range barrier for the purposes of FRPA section 48(1).

FDU	Measures
All	<ol style="list-style-type: none"> <li>1. On an annual basis, the <b> Holders</b> will provide to <b> Range tenure</b> holders cut block and road plans for comment, if there are activities planned in their tenure area.</li> <li>2. Where the <b> Range tenure</b> holders or other qualified person indicates the planned development will remove or render ineffective a natural range barrier the <b> Holders</b> will: <ol style="list-style-type: none"> <li>a) reach an agreement with the <b> Range tenure</b> holders based on mitigation measures referred to in 2 d), prior to harvesting; and,</li> <li>b) implement the agreed upon mitigation measure within one snow free season (if the range is currently unoccupied) and within one month (if the site is occupied) following harvesting, unless an</li> <li>c) alternative timeframe is agreed upon by the <b> Holders</b> and the <b> Range tenure</b> holders;</li> <li>d) if the <b> Holders</b> and <b> Range tenure Holders</b> cannot agree on mitigation measures, the <b> Holders</b> will implement alternative mitigation measures. Examples of mitigation measures include, but not limited to, cattle guard, wing fencing and fence line establishment.</li> </ol> </li> <li>3. Where identified after harvesting or road construction that a natural range barrier has been removed or rendered ineffective by the <b> Holders</b>, as per agreement with the Range</li> </ol>

Officer, the **Holders** will follow the same process as per 2 above except the timeline will be within one snow free season following knowledge of that natural range barrier break.

## 8 STOCKING REQUIREMENTS

(FPPR Section 16)

### 8.1 Situations or Circumstances that Determine Whether Free Growing is Assessed on a Block Basis (FPPR s.44 (1)) or Across Blocks (FPPR ss.45 (1) and (2))

(FPPR section 16(1))

FPPR Section 44(1), free growing assessment on a block basis, applies in all situations or circumstances under this FSP.

### 8.2 General Stocking Standards

#### 8.2.1 Stocking Standards Applicable to Rocky Mountain Forest District

The regeneration date, free growing height and other stocking standards that apply to Rocky Mountain District (FDU's 1, 2, 3, 4) are identified in the:

- a) Rocky Mountain Forest District Stocking Standards, August 22, 2018 as amended from time to time.
- b) Rocky Mountain Forest District Partial Cutting Stocking Standards, April 1, 2010, as amended from time to time and
- c) Rocky Mountain Forest District Ungulate Winter Range/NDT 4 Stocking Standards, incorporated into the Rocky Mountain Forest District Stocking Standards, August 22, 2018 as amended from time to time.
- d) Rocky Mountain Forest District Fire Management Stocking Standards – Partial Cut, August 29, 2016, as amended from time to time and also known as the Wildfire Risk Reduction/Wildland-Urban Interface (WUI) stocking standards.

These standards are attached in Appendix A and, except as described in section 8.4, apply where a free growing stand is required under FRPA section 29(1) and the FPPR sections 44(1).

For the purposes of FPPR section 16(4) and 44(4), if the **Holders** of this FSP harvests timber where,

- a) there are no regeneration objectives, or
- b) the species and function of any trees that will be left standing are to satisfy non-timber resource objectives, and
- c) harvesting is within the NDT 4.

The stocking standards that apply are those specified in Appendix A in particular for NDT 4 Open forest or Open Range ecosystems (Rocky Mountain Forest District Ungulate Winter Range/NDT 4 Stocking Standards – as incorporated into the Rocky Mountain Forest District Stocking Standards, August 22, 2018 as amended from time to time).

#### 8.2.2 Stocking Standards Applicable to Selkirk Resource District

The regeneration date, free growing height and other stocking standards that apply to Selkirk district (FDUs 5, 6, 7) are identified in the:

- a) South Central Columbia Mts. - Stocking Standards, April 16, 2018 as amended from time to time (including amendment #3 dated September 16, 2022) and
- b) South Central Columbia Mts - Stocking Requirements for Single Tree Selection, June 2017 as amended from time to time
- c) Intermediate Cut Stocking Standards – February 8<sup>th</sup>, 2023, as amended from time to time.

- d) Selkirk Forest District Fire Management/Wildland-Urban Interface (WUI) stocking standards, November 20, 2018, as amended from time to time and also known as the Wildfire Risk Reduction stocking standards.

These standards are attached in Appendix A and, except as described in section 8.4, apply where a free growing stand is required under **FRPA** section 29 and the **FPPR** sections 44(1).

### 8.3 General Standards – Additional Specifications

#### 8.3.1 Healthy Trees

For the purposes of assessing Free Growing or Regeneration Stocking Standards a healthy tree means,

- 1) For even-aged stands, those trees that meet the most current Free Growing Damage Criteria appended to the Establishment to Free Growing Guidebook for the Nelson Forest Region, as amended from time to time, and for all **FDU's** in combination with the Rocky Mountain Forest District standard operating procedure (SOP #7).

#### 8.3.2 Minimum Inter Tree Distance (MITD)

The Selkirk Resource district approved stocking standard variation (dated September 16, 2022) for areas that have been mechanically site prepared, been fill planted, re-planted, planted on Hydric or sub-hygric sites or obstacle planted for snow creep or high grazing domestic animal pressure specifies that a MITD of 1.6 m is allowed in the above circumstances. This variation will apply to both the Selkirk Resource District and the Rocky Mountain Resource District FDUs.

#### 8.3.3 Late Free Growing Extension under Section 108

The Selkirk Resource district approved stocking standard variation (dated September 16, 2022) for late free growing extensions under section 108 due to wildfire or other natural disturbances can apply to both the Selkirk Resource District and the Rocky Mountain Resource District FDUs.

### 8.4 Variations from General Standards

Despite Paragraph 8.2, the **Holders** of this **FSP** may apply the following variations to stocking standards in the following circumstances:

#### 8.4.1 Caribou Management Units 15-18 and 20-22 as per U4-013

Within UWR units as specified in the order U-013, within the Rocky Mountain Forest District, spruce and balsam will be considered preferred species on all sites series in order to 'promote the development of future caribou habitat through reforestation and silviculture treatments on all areas harvested within a caribou management zone'.

#### 8.4.2 Competing Vegetation and Deciduous Trees Not Considered Deleterious

When a Site Plan includes one or more specific wildlife habitat objective(s) where the presence of deciduous trees is beneficial to achieving that objective(s), a QRP may determine that brushing of deciduous trees is not needed on the area covered by that Site Plan, in which case, deciduous trees will not be considered deleterious for that same area.

When prescribed as per the riparian retention section 6.1.2.4, by a QRP as beneficial to be retained, deciduous trees and brush retention in a Riparian Management Zone will also be considered non deleterious.

#### 8.4.3 Reduced stocking standards for wildlife habitat values in specific situations

When specifically requested by identified First Nations as a mitigation measure to an identified cultural heritage value and for the purposes of enhancing wildlife habitat for an ungulate species, reduced stocking standards may be applied on up to 5% of the area harvested under this FSP. The reduced stocking standard will be as prescribed by the QRP for the intended value and may be as much as 90% lower than the otherwise applicable district standard for the site.

Proposed

## 9 SIGNATURES OF PERSONS REQUIRED TO PREPARE PLAN

Authorized Licensee	Al Anderson, Woodlands Manager Canadian Forest Products Ltd.
Signature:	
Date:	

Preparing Forester:	<i>"I certify that the work described herein fulfills the standards expected of a member of the Association of British Columbia Forest Professionals and that I did personally supervise the Work"</i>
<b>Paul Picard, RPF</b>	
Signature and Seal:	
Date:	

## **APPENDIX A: REGENERATION AND FREE GROWING STOCKING STANDARDS**

As per Rocky Mountain and Selkirk standards - attached in FSP tracker.

Proposed



## APPENDIX B: FOREST STEWARDSHIP PLAN MAPS

The *Forest Stewardship Plan Maps* accompany this **FSP**

Attached separately in FSP tracker.

Proposed

**APPENDIX C: FDU #1 (TFL 14) UNGULATE WINTER RANGE HABITAT TYPE MAP**

**FDU #1 (TFL 14) Ungulate Winter Range map accompanies this FSP.**

Note this map is one of the attachments in FSP tracker.

Proposed

## APPENDIX D: HIGH HAZARD SURFACE EROSION MATRIX

Detailed erosion hazards (low, moderate, high) by soil type and slope																
		Slope (%)														
Texture	Material	0-5	5-10	10-15	15-20	20-25	25-30	30-35	35-40	40-45	45-50	50-55	55-60	60-65	65-70	70-75
Coarse	Sandy Gravels	L	L	L	L	L	L	L	M	M	M	M	M	H	H	H
	Gravelly Sands	L	L	L	L	L	L	L	M	M	M	M	M	H	H	H
	Gravels	L	L	L	L	L	L	L	M	M	M	M	M	H	H	H
Moderately Coarse	Sand	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
	Loamy Sand	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
	Sandy Loam	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
	Fine Sandy Loam	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
	Gravelly Sandy Loam	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
	Gravelly Loamy Sand	L	L	L	L	L	L	M	M	M	H	H	H	H	H	H
Moderately Fine	Loam	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
	Silt Loam	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
	Silt	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
	Sandy Clay Loam	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
	Clay Loam	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
	Silty Clay Loam	L	M	M	M	H	H	H	H	H	H	H	H	H	H	H
Fine	Sandy Clay	L	L	M	M	M	H	H	H	H	H	H	H	H	H	H
	Clay	L	L	M	M	M	H	H	H	H	H	H	H	H	H	H
	Silty Clay	L	L	M	M	M	H	H	H	H	H	H	H	H	H	H
	Heavy Clay	L	L	M	M	M	H	H	H	H	H	H	H	H	H	H

**APPENDIX E: RECREATION AREAS WITHIN FDU'S WITH LEGALLY ESTABLISHED OBJECTIVES**

**TFL 14:**

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch. Site	Objectives	Comments
2481	Bittern Lake	Site	83/04/27	94/03/17	DRM	82K15	0.5						2001/05/01 The objective is to manage the Bittern Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site.	
2482	Fourteen Mile Lake	Site	83/04/27	95/02/09	DRM	82K15	0.2						2001/05/01 The objective is to manage the Fourteen Mile Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for	





													the cabin is by the Columbia Valley Hut Society under a management agreement co-signed with Ministry of Forests. The site will be managed for a semi-primitive non-motorized experience with semi-primitive motorized access allowable during winter months.	
2484	Mitten Lake	Site	83/05/11	94/03/17	DRM	82K15	2						2001/05/01 The objective is to manage the Mitten Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site.	

2485	Nine Bay Lake	Site	83/04/27	94/03/17	DRM	82K15	0.6						2001/05/01 The objective is to manage the Nine Bay Lake recreation site for a forested, roaded recreation experience. A campsite and trail to the lake will be maintained; the natural vegetation will be conserved. Opportunities for camping, corralling horses and parking vehicles will be available at the site.	
2486	Rocky Point Lake	Site	83/04/27	95/02/09	DRM	82N02	0.4						2001/05/01 The objective is to manage the Rocky Point Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site.	



5344	Silent Pass Trail	Trail	98/05/07	99/05/21	DRM	82N03		3.1					2001/05/01 The objective is to manage Silent Pass recreation trail for a semi-primitive, non-motorized experience with semi-primitive motorized use allowable during winter. The trail will be maintained and adjacent vegetation will be conserved. Opportunities are for hiking, ski touring and snowmobiling. No mechanized uses permitted in summer or fall seasons.
2487	Summit Lake	Site	83/05/06	95/02/09	DRM	82N02	0.3						2001/05/01 The objective is to manage the Summit Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car





## Radium sites

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Objectives	Comments
2498	6 Mile Albert River	Map	83/08/23		32						
5337	Assiniboine Lake Trail	Trail				5.2					
5098	Aurora Cr-Marvel Pass Tr.	Trail	92/06/09	94/03/17		9				2001/05/01 The objective is to manage the Aurora Creek - Marvel Pass recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and camping are available, no mechanized uses permitted.	
5126	Beards Creek Trail	Trail				3.1					
2019	Botts Lake	Site	87/06/11	99/05/21	53			4420250 0217857	1-3-3- 007	2001/05/01 The objective is to manage the Botts Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be	

										available at the site. Electric motors only.	
5248	Cartwright Dead End Trail	Trail				2					
2021	Cartwright Lake	Site	87/10/21	80/12/11	275			217857	1-3-3- 007	2001/05/01 The objective is to manage the Cartwright Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site. Engine power restriction of 7 kw (10hp) on Cartwright Lake.	
5127	Cedared Creek Trail	Trail				2					
2025	Cleland Lake	Site	87/01/21	94/03/17	68			236783	1-3-3- 015	2001/05/01 The objective is to manage the Cleland Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site. Engine power	

										restriction of 7 kw (10hp) on Cleland Lake.	
5340	Cochrane Creek Trail	Trail				5.5					
5328	Corral Creek Trail	Trail				7.5					
2492	Cross River Canyon	Site	95/07/07	94/03/17	12	12		4420338		2001/05/01 In winter, when snow is on the ground, the objective is to manage the Cross River Canyon recreation trail for a forested, semi primitive non-motorized recreation experience; In summer, during the snow free season, the objective is to manage the trail for a forested, semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. In winter, opportunities for cross country skiing are available, no motorized use permitted, other than for track setting and trail grooming activities. In summer, during the snow free season, opportunities for hiking, viewing and mountain biking are available.	
2028	Cub Lake	Site	87/02/03	99/05/21	32			0217857 0236783	1-3-3-007		

6879	Dave White Cabin	Site								
2497	Diana Lake Trail	Trail	94/06/13	94/03/17	61	6		227930	1-3-2-093	2001/05/01 The objective is to manage the Diana Lake recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. A no grazing buffer of 75 metres will be maintained along the lakeshore as will a bypass horse trail to the upper meadows. Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.
2011	Dogleg Lake	Site	88/01/04	95/02/09	0.9			325047		2001/05/01 The objective is to manage the Dogleg Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and canoeing will be available at the site.
2023	Dunbar (Bigfish) Lake	Site	87/05/12	80/12/11	95			52694	1-3-3-004	2001/05/01 The objective is to manage the Dunbar Lake recreation site for a lakeside, roaded

										recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site. Engine power restriction of 7 kw (10hp) on Dunbar Lake.	
2030	Dunbar Creek	Map	87/07/07		27			217857	1-3-3-007		(Is this one cancelled?)
5097	Dunbar Creek Trail	Trail				8.2					
2219	Earl Grey Pass Trail	Trail	91/04/08		156	5.25		4420336			In PWC Park
2493	Earl Grey Pass Trail	X									Cancelled
5922	Earl Grey Pass Trail	Trail	93/05/17	94/03/17	-	5.25					In PWC Park, needs formal cancellation
2015	Farnham Creek	Map	87/09/30		3			332405			
5267	Farnham Creek Trail	Trail				2					
2178	Fenwick Lake	Site	91/02/25	99/05/21	43			331021		2001/05/01 The objective is to manage the Fenwick Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for	



										camping, picnicking, and car top boat launching will be available at the site.	
5915	Forster Cr Snowmob Cabin	Site									
5125	Fraling Creek Trail	Trail				4					
5254	Frances Creek (Upper) Trail	Trail	92/02/24			4.2					
5336	Fynn Creek Trail	Trail									In Height of the Rockies Park
2289	Halfway Lake	Site	87/05/07	99/05/21	36			4420248		2001/05/01 The objective is to manage the Halfway Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site.	
2006	Halgrave Lake	Site	87/05/25	95/02/09	102	2		257638	1-3-2-095	2001/05/01 The objective is to manage the Halgrave Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for	

										camping, picnicking, and car top boat launching will be available at the site. Electric motors only.
2004	Hall Lake	Site	87/04/21	94/03/17	118			226504	1-3-2-092	2001/05/01 The objective is to manage the Hall Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site. Electric motors only.
2339	Hall Lake Trail	X				6				
5246	Hatch Creek Trail (Harrogate Pass)	Trail				5.5				
5022	Horseshoe Rapids	Site	84/05/25	94/03/17	26					2001/05/01 The objective is to manage the Horseshoe Rapids recreation site for a riverside, roaded recreation experience. The campsite and trail will be maintained; the river shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, canoeing, kayaking and

										viewing will be available at the site.	
5094	Irish Creek Route	Trail	92/02/21			5.1					
2024	Jade Lake	Site	87/01/21	95/02/09	53			236782	1-3-3-014	2001/05/01 The objective is to manage the Jade Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site. Electric motors only.	
5335	Joffre Creek Pass Trails	Trail				10.5					
2272	Jumbo Pass Trail & Cabin	Site	90/10/01	94/03/17	125	5		34581		2001/05/01 The objective is to manage the Jumbo Pass Trail recreation site for a forested and subalpine, semi-primitive non-motorized recreation experience. The cabin and the trail to the cabin will be maintained; the natural vegetation will be conserved. Opportunities for cabin accommodation, ski touring, hiking, and mountaineering will be available at the site. Cabin reservations	

										required. Access is by non-motorized trail.	
5243	Kindersley Pass Trail	Trail				1.6					
5020	Kootenay River Bridge	Map	84/05/07		5						
2170	Kootenay River Canoe	Route Canoe									
5149	Kootenay River Islands	Map			2			287461	1-3-2-175		
6259	Kootenay White Junction	Site	95/02/16	99/05/21	7					2001/05/01 The objective is to manage Kootenay/White Junction recreation site for a roaded recreation experience. The campsite will be maintained and any random sites on the floodplain will be removed. Opportunities for camping, picnicking, whitewater pursuits and viewing will be available at the site.	
5348	Lake of Hanging Glacier Tr.	Trail	91/05/09	94/03/17	8					2001/05/01 The objective is to manage the Lake of the Hanging Glacier recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking, climbing and viewing	

										uses are available, no mechanized uses permitted.	
2468	Lake of the Hanging Glacier	Map	88/08/26		7624	8		160300	1-3-2-081		Consider establishment
5274	Laundry Creek Trail	Trail				6					
5271	Law Creek Trail	Trail				4.5					
2005	Lead Queen Lake	Site	87/06/11	86/03/13	0.2			0217857 0320302 4420331	1-3-3-007	2001/05/01 The objective is to manage the Lead Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site. Electric motors only.	
5255	Lead Queen Mountain Trail	Trail				2.5					
5018	Lehman Lake Trail	Trail	84/04/02		5	1					
5019	Limestone Lakes	Map	85/05/03		3045						1/2 in Height of the Rockies Park, discussion required with respect to this map notation.
5320	Limestone Lakes Trail	Trail				7					In Height of the Rockies Park

2494	Lower Bugaboo Falls Trail	Trail	94/04/19	94/03/17	124	2		237358	1-3-3-013	2001/05/01 The objective is to manage the Lower Bugaboo Falls recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking, biking and viewing are available.	
5354	Macauley Creek Trail	Trail				4.5					
5324	Magnesite Creek Trail	Trail				11					
5610	Maiyuk Creek	Map	92/04/29	94/03/17	19	-				2001/05/01 The objective is to manage the Maiyuk Creek recreation site for a forested, roaded recreation experience. A campsite and corral will be maintained; the natural vegetation will be conserved. Opportunities for camping, corralling horses and parking vehicles will be available at the site.	
5099	Maiyuk Creek Trail	Trail	94/04/12			6					Most of trail in Height of the Rockies Park
5269	McDonald Creek	Trail				3					
5102	Middle Fork White Trail	Trail	92/02/25			20.2					Most of trail in Height of the Rockies Park

5327	Miller Pass Trail	Trail				10					
5325	Mitchell River Trail	Trail				9.5					
5257	Mt. Forster	Trail				2.5					
5237	Mt. Nelson Trail	Trail	90/07/17			5					
5358	Olive Hut	Site	91/10/24								Duplicates 6072
6072	Olive Hut	Site	94/05/26	95/02/09	2.2	-				2001/05/01 The objective is to manage the Olive Hut recreation site for a forested, semi primitive non-motorized recreation experience. The cabin and the trail to the cabin will be maintained; the natural vegetation will be conserved. Opportunities for cabin accommodation, ski touring, hiking, and mountaineering will be available at the site. Cabin reservations required. Access is by non-motorized trail.	
5005	Palliser Albert Junction	Site	83/05/05	94/03/17	18					2001/05/01 The objective is to manage the Palliser Albert Junction recreation site for a creekside, roaded recreation experience. The campsite will be maintained; creek shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching	

										will be available at the site.	
2179	Palliser Falls	Map	92/03/26		30			332408			
5331	Palliser River / Pass Trail	Trail				18					Transferred to BC Parks, Height of the Rockies Park
5300	Pass in the Clouds Trail	Trail				2					In the Height of the Rockies Park
5297	Pedley Creek Trail	Trail				11.7					
5103	Pedley Pass Trail	Trail	96/02/21	99/05/21		1.43				2001/05/01 The objective is to manage the Pedley Pass recreation trail for a forested and subalpine, semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and viewing uses are available, no mechanized uses permitted.	
5186	Queen Mary Lake	Map			57						In Height of the Rockies Park
5330	Queen Mary Lake Trail	Trail	92/06/10			12					Portion in Height of the Rockies Park
5747	Radium Wetlands	Site	92/06/01								
5329	Ralph Lake Trail	Trail				11					Portion in Height of the Rockies Park
5270	Red Line Creek Trail	Trail				4.5					
5017	Redrock Warm Spring	Map	84/03/30		3				1-3-2-199		



5343	Salt Lake Meadows	Map									
2017	Sams Folly Lake	Site	91/02/13	99/05/21	60			4420249		2001/05/01 The objective is to manage Sam's Folly recreation trail for a semi-primitive non-mechanized experience with a semi-primitive motorized use allowable during winter. The trail will be maintained under agreement with the Windermere Valley Snowmobile Society. Adjacent vegetation will be conserved. Opportunities are for hiking, equestrian use ski touring and snowmobiling.	
5092	Septet Creek Trail	Trail	92/02/21			10.1					
5515	Septet Pass Trail	Trail	92/04/29	94/03/17	-	8				2001/05/01 The objective is to manage the Septet Pass recreation trail for a forested and subalpine, semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.	
5299	Sinna Creek Trail	Trail				3.6					

5001	Slide Lake	Map	87/09/29		74			268347	1-3-3-042		Needs establishment
5920	Slide Lake Trail	Trail	94/04/12	99/05/21		2.3				2001/05/01 The objective is to manage Slide Lake recreation trail for a non-motorized experience in an industrial land use setting. A forested buffer strip will be retained for the trail corridor and any operational roads or skid trails will bisect the trail in a perpendicular fashion. Opportunities for hiking and biking are available.	
5259	Starbird Glacier Trail	Trail				2					
2007	Steamboat Lake	Site	87/05/04	80/12/11	25			257631	1-3-2-094	2001/05/01 The objective is to manage the Steamboat Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site. Electric motors only.	
2014	Stockdale Creek	Site	87/10/29	95/02/09	8			332404		2001/05/01 The objective is to manage the Stockdale Creek recreation site for a creekside, roaded	

										recreation experience. The campsite will be maintained; the creek shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, angling and viewing will be available at the site.	
5115	Stockdale Creek Trail	Trail	92/02/25			16					
5104	Tegart Pass Trail	Trail				12					
5256	Templeton - Climax	Trail				5.5					
6074	Templeton (Salmon) Falls	Site	94/04/27								
5275	Thorald Creek Trail	Trail				8.5					
5096	Thunderwater Lake Trail	Trail	99/12/03			1.2					
2031	Topaz Lake	Site	91/02/05	95/02/09	104		268346	1-3-3-041	2001/05/01	The objective is to manage the Topaz Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site. Electric motors only.	

2026	Twin (Fish) Lakes	Site	87/04/21	94/03/17	51			0217857 0182123	1-3-3-005	2001/05/01 The objective is to manage the Twin Lakes recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site. Electric motors only.	
5350	Upper Dunbar Lakes	Map	91/08/21								Consider establishment
5004	Upper Forester Creek	Map	87/11/10		5730						
5095	Welsh Creek Trail	Trail	91/12/19	94/03/17		4.9				2001/05/01 The objective is to manage the Welsh Lakes recreation trail for a forested and subalpine, semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and viewing uses are available, no mechanized uses permitted.	
5006	Westside Lake	Map	87/09/28		51						
5326	White Man Pass Trail	Trail	96/01/23	99/05/21		4				2001/05/01 The objective is to manage the White Man Pass recreation trail for a semi-primitive, non-	

											<p>motorized recreation experience. The trail will be maintained. Conservation of the adjacent vegetation will maintain the natural corridor and enhance the trails pre-European and cultural heritage values. Opportunities for hiking and equestrian uses are available.</p>	
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Proposed

## A18978 rec sites

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch Site	Objectives	Comments
2037	Blue Lake	Site	73/09/19	97/05/01	DRM	82J02	1			320666			98/02/20 The objective is to manage the Blue Lake recreation site for a lakeside, roaded recreation experience. Maintain a campsite; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, day use, picnicking and boat launching.	
2495	Buhl Creek	Site	94/04/12	95/02/09	DRM	82F16	30			313974	1-3-2-182		2001/05/01 The objective is to manage the Buhl Creek recreation site for a creekside, roaded recreation experience. The campsite will be maintained; the creek shoreline, warm springs	



2180	Fenwick Creek	Site	87/09/28	94/03/17	DRM	82J05	48			333315			2001/05/01 The objective is to manage the Fenwick Creek recreation site for a creekside, roaded recreation experience. The campsite and corral will be maintained; creek shoreline and natural vegetation will be conserved. Opportunities for camping, corralling horses, picnicking, and viewing will be available at the site.
2178	Fenwick Lake	Site	91/02/25	99/05/21	DRM	82J05	43			331021			2001/05/01 The objective is to manage the Fenwick Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved.



															Opportunities for camping, picnicking, and car top boat launching will be available at the site.
5227	Findlay Creek	Site	90/07/16	99/05/21	DRM	82J04	15								2001/05/01 The objective is to manage the Findlay Creek recreation site for a creekside, roaded recreation experience. The campsite will be maintained; the creek shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, swimming and viewing will be available at the site.
6327	Findlay Falls	Site	96/01/31	99/05/21	DRM	82J04	14.8								2001/05/01 The objective is to manage Findlay Falls recreation site for a day use, non-roaded recreation experience. The natural

													vegetation along the canyon and trail will be conserved. Day use facilities will be limited to a vehicle parking site and foot trail available for non-mechanized use only. No overnight camping.
529 1	Graves Lookout Trails	Trail	98/04/2 9	99/05/2 1	DR M	82J03		4.61					2001/05/01 The objective is to manage the Graves Lookout recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.

217 7	Johnson Lake	Site	87/11/1 6	80/12/1 1	DR M	82G1 3	49			325051			2001/05/01 The objective is to manage the Johnson Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, nature study and swimming will be available at the site.	
625 9	Kootenay White Junction	Site	95/02/1 6	99/05/2 1	DR M	82J05	7					Y	2001/05/01 The objective is to manage Kootenay/White Junction recreation site for a roaded recreation experience. The campsite will be maintained and any random sites on the floodplain will be removed. Opportunities	

													for camping, picnicking, whitewater pursuits and viewing will be available at the site.	
217 5	Larchwood Lake	Site	91/02/2 6	94/03/1 7	DR M	82G0 2	99			257637	1-3- 2- 162		2001/05/01 The objective is to manage the Larchwood Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site.	
248 3	McLain Lake	Site	83/05/0 6	95/02/0 9	DR M	82K1 5	0.3						2001/05/01 The objective is to manage the McLain Lake recreation site for a forested, roaded recreation	

													experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and car top boat launching will be available at the site.	
6160	Mt. Stevens Trail	Trail	94/05/24	95/02/09	DRM	82G13	-	9					2001/05/01 The objective is to manage the Mount Stevens recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.	Merge this file into 5283.

217 3	Munroe Lake	Site	91/02/2 5	94/03/1 7	DR M	82J03	73			023667 4 023567 2	1-3- 2- 134		2001/05/01 The objective is to manage the Munroe Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site.	
510 1	Ptarmigan Lake Trails	Trail	94/04/1 2	99/05/2 1	DR M	82J03 82J04		6.2					2001/05/01 The objective is to manage the Ptarmigan Lake recreation trail for a forested and subalpine, semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved.	

														Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.
658 7	Ram Cabin Pass	Site	97/10/09	01/03/28	DR M	82G0 2	0.2 5							2001/11/02 The objective is to manage the Ram/Cabin Pass recreation site for a forested, semi primitive motorized recreation experience. Provide and maintain a shelter; conserve the natural vegetation through a management agreement with a user group. Provide opportunities for snowmobiling, snowmobile assisted skiing and snowboarding and hut accommodations during the winter season.

222 1	Rock Creek	Site	85/05/3 1	97/05/0 1	DR M	82G0 6	1			325379			98/02/20..The objective is to manage the Rock Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.
522 6	Skookumchuck Creek	Site	90/08/2 2	99/05/2 1	DR M	82G1 3	6						2001/05/01 The objective is to manage the Skookumchuck Creek recreation site for a creekside, roaded recreation experience. The campsite will be maintained; the creek shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking,



													swimming and viewing will be available at the site.	
216 9	Tamarack Lake	Site	91/03/1 2	94/03/1 7	DR M	82G1 3	59			257836	1-3- 2- 160		2001/05/01 The objective is to manage the Tamarack Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site.	
532 6	White Man Pass Trail	Trail	96/01/2 3	99/05/2 1	DR M	82J12 82J13 82J14		4					2001/05/01 The objective is to manage the White Man Pass recreation trail for a semi-primitive, non-motorized	

													recreation experience. The trail will be maintained. Conservation of the adjacent vegetation will maintain the natural corridor and enhance the trails pre-European and cultural heritage values. Opportunities for hiking and equestrian uses are available.	
217 4	White River Junction (White River / Graves Creek)	Site	87/11/0 2	95/02/0 9	DR M	82J03	36			320416			2001/05/01 The objective is to manage the White River Junction recreation site for a riverside, roaded recreation experience. The campsite will be maintained; the river shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and	

													swimming will be available at the site.	
218 2	Whitetail Lake	Site	84/06/2 2	84/07/1 2	DR M	82K0 1	73			216245	1-3- 2- 088		2001/05/01 The objective is to manage Whitetail Lake recreation site for a roaded recreation experience in a high use setting. The campsite will be maintained and rehabilitated in future. The shoreline and natural vegetation will be served. Opportunities for camping, picnicking, boating and swimming will be available. Waterskiing will not be permitted.	(check for designation record, not at region)

## A19040 rec sites

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch Site	Objectives	Comments
2206	7 Mile Lake	Site	73/08/06	97/05/01	DRM	82G04				194198	1-3-2-139		98/02/20 The objective is to manage the 7 Mile Lake recreation site for a lakeshore, roaded recreation experience. Maintain a campsite; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, day use, picnicking, boat launching and beach activities.	
2351	Alki Creek Trail	Trail	91/10/21	97/05/01	DRM	82F09	9	8.8		9E+06			98/02/20 The objective is to manage the Alki Creek recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation.	

												Provide opportunities for hiking, mountain biking and day use.	
2047	Aldridge Creek West	Site	74/05/16	97/05/01	DRM	82J07	1				324969	98/02/20 The objective is to manage the Aldridge West recreation site for a riverside, roaded recreation experience. Maintain a campsite; conserve the river shoreline and natural vegetation. Provide opportunities for camping, picnicking and equestrian use.	
2353	Bear Lake Trail	Trail	91/10/24	97/05/01	DRM	82G14	2.3	2.3				98/02/20 The objective is to manage the Bear Lake recreation trail for a subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for	

												hiking, day use and primitive camping.	
2218	Caven Cr. / Mazur Meadows	Site	85/07/23	97/05/01	DRM	82G03	55			325381		98/02/20 The objective is to manage the Mazur Meadows recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	
2203	Caven/Gold Creek	Site	73/06/26	97/05/01	DRM	82G03	10			320308		98/02/20 The objective is to manage the Caven/Gold Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	

221 1	Cherry Lake	Site	73/06/2 6	97/05/0 1	DR M	82G0 4	112			320307			98/02/20 The objective is to manage the Cherry Lake recreation site for a lakeside, roaded recreation experience. Maintain a campsite; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, day use, picnicking, boat launching and beach activities. Provide vehicle access on designated roads and parking areas.
233 8	Cooper Lake Trail	Trail	85/09/0 5	97/05/0 1	DR M	82F0 8	5						98/02/20 The objective is to manage the Cooper Lake recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, mountain

													biking, day use and primitive camping.	
647 6	Cranbrook Comm For Inter	Site	01/01/0 5	00/09/2 9	DR M		210 6						98/02/20 The objective is to manage the Cranbrook Community Forest interpretive forest for interpretive opportunities within a range of recreation experiences from semi-primitive non-motorized, roaded to rural varying with the proximity to the city. Maintain roads, trails and day use facilities; conserve forested, grassland, riparian and meadow areas. Provide opportunities for nature study, viewing, hiking, mountain biking, picnicking, horse riding and snowshoeing. Provide forest education and interpretation	

Proposed

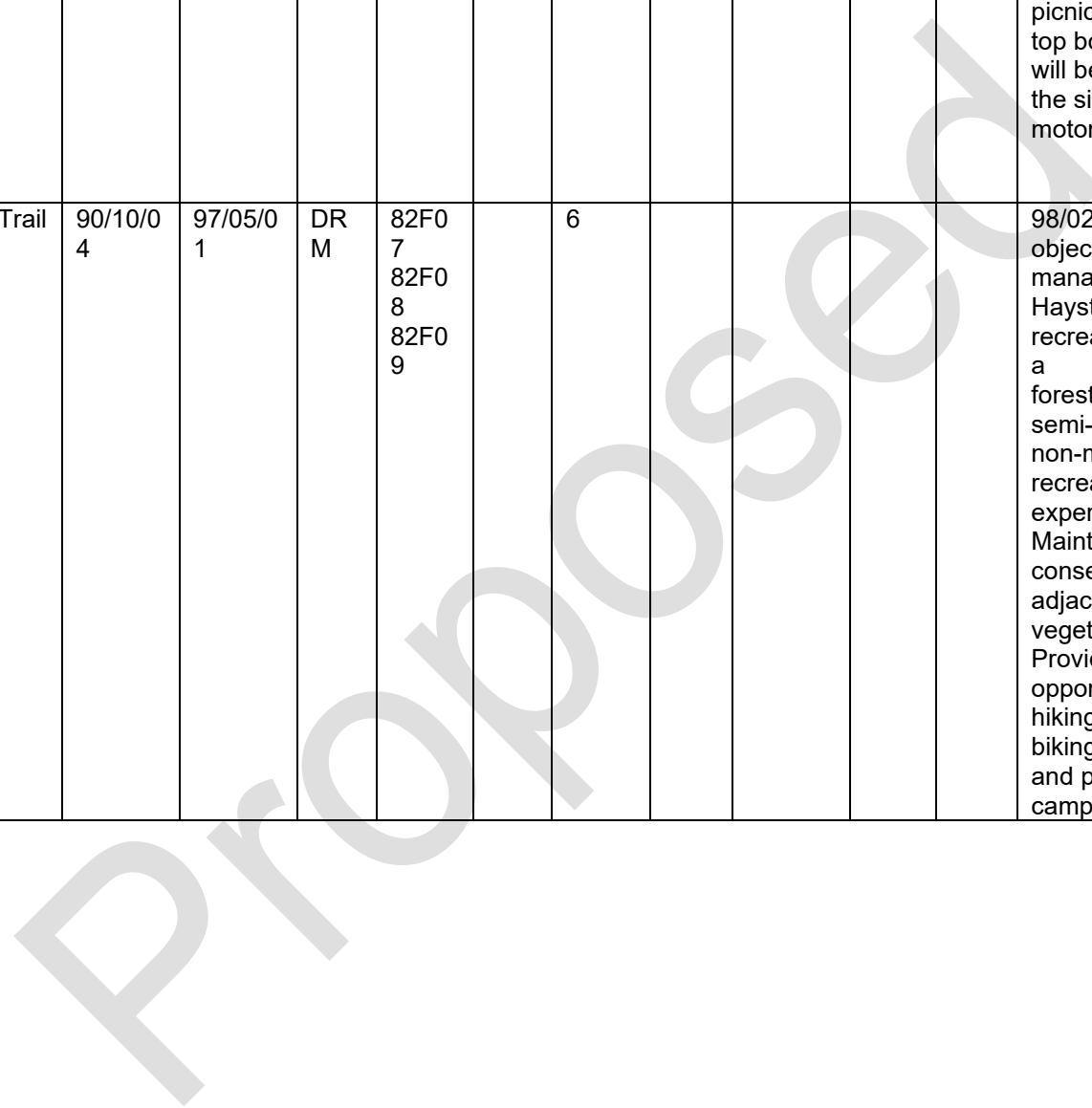


												opportunities on local ecosystems and forest practices through brochures, self-guided interpretive trails and signs. Provide motor vehicle access on designated roads with low risk of environmental damage. Accommodate public use during day time without campfires. Prepare a management plan to guide operations and activities within the forest.	
523 5	Forsyth/Quarry	Site	91/10/3 1	97/05/0 1	DR M	82G0 7	16					98/02/20 The objective is to manage the Forsythe/Quarry Creek recreation site for a forested/creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, picnicking, hiking,	

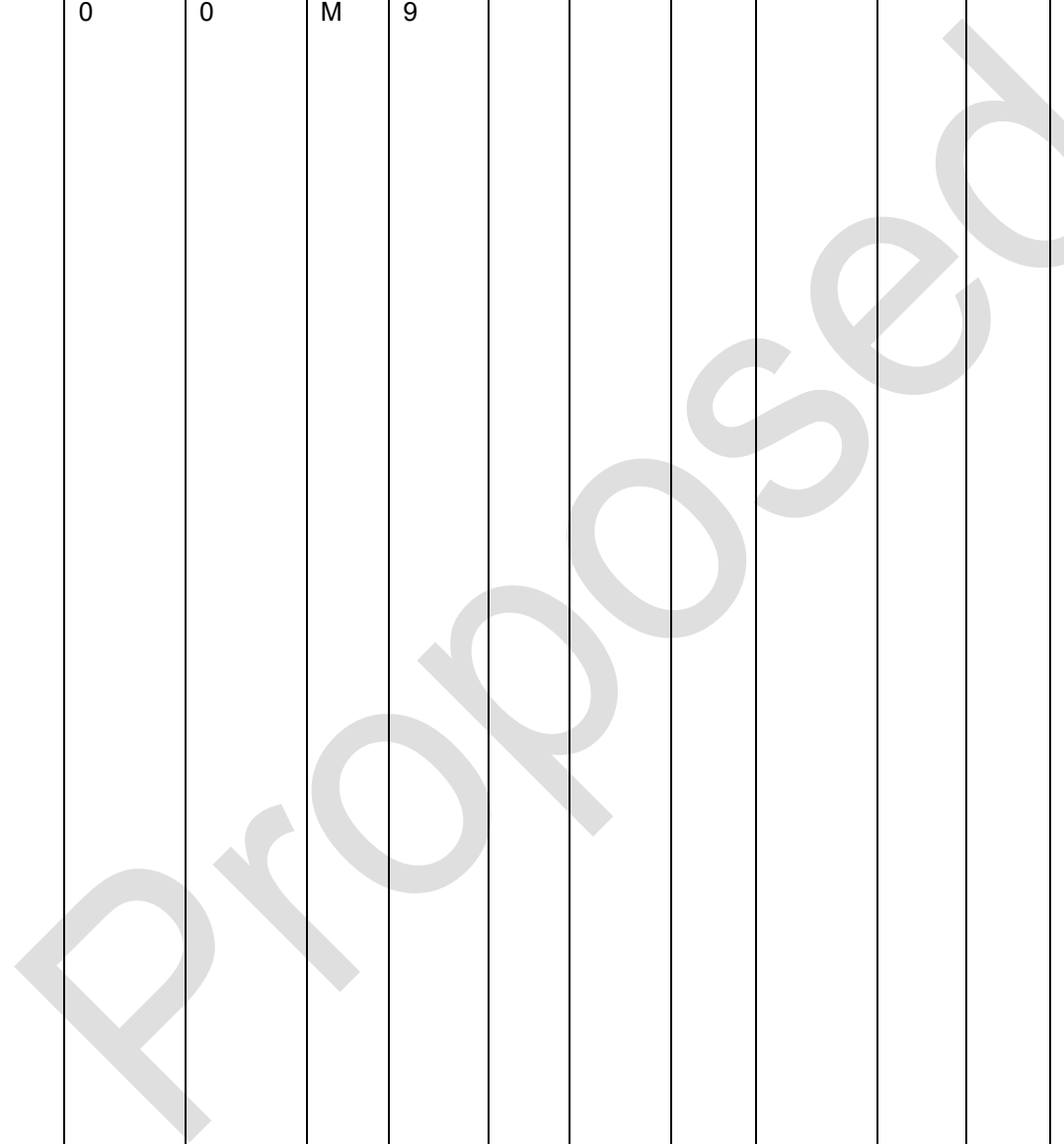
												mountain biking and equestrian use.	
214 1	Gilnockie Creek	Site		97/05/0 1	DR M	82K0 4				276674	1-3- 2- 142	98/02/20 The objective is to manage the Gilnockie Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite and cabin; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	
519 1	Gold Creek Bay	Site	91/08/1 4	97/05/0 1	DR M	82G0 3	28			4E+06		98/02/20 The objective is to manage the Gold Bay recreation site for a lakeshore, roaded recreation experience. Maintain a campsite; conserve lake shoreline and natural vegetation. Provide opportunities for camping,	



													camping, picnicking, and car top boat launching will be available at the site. Electric motors only.	
2344	Haystack Lake Trail	Trail	90/10/04	97/05/01	DRM	82F07 82F08 82F09		6					98/02/20 The objective is to manage the Haystack Lake recreation trail for a forested/subalpine, semi- primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, mountain biking, day use and primitive camping.	File needs to be merged with 2308 with 2308 being the main file.



6870	Horse Barn Valley Interpretive Forest	Site	01/05/30	03/01/30	DRM	82F09	204							2003/08/25 The objective is to manage the Horse Barn Valley interpretive forest for interpretive opportunities with a semi-primitive non-motorized recreation experience. Maintain trails, cabin and day use facilities; conserve forested, riparian and meadow areas. Provide opportunities for nature study, viewing, hiking, mountain biking, picnicking, horse riding, cross country skiing and snowshoeing. Provide forest education and interpretation opportunities on local ecosystems and forest practices. Accommodate public use during the day time without campfires. Prepare a management plan to guide operations
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													and activities within the forest.	
5220	Hourglass Lake Trail	Trail	93/01/25	97/05/01	DRM	82F09 82F10	-	3.3					98/02/20 The objective is to manage the Hourglass Lake recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, day use and primitive camping.	Needs to be merged with 2308 with 2308 being the main file.

236 6	Lakit Lookout & Trail	Trail	85/09/1 8	97/05/0 1	DR M	82G1 2		3					98/02/20 The objective is to manage the Lakit Lookout recreation trail and site for a subalpine, semi-primitive non-motorized recreation experience. Maintain the shelter and trail; conserve the adjacent vegetation. Provide opportunities for hiking, viewing and picnicking.
515 7	Lazy Lake	Site	97/10/0 3	97/05/0 1	DR M	82G1 3	27		208833	1-3- 2- 150			98/02/20 The objective is to manage the Lazy Lake recreation site for a lakeshore/benchland, rural recreation experience. Maintain separate campsite and day use areas; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, picnicking, boat launching and beach activities at the campsite.

													Accommodate public use of the day use area during day time without campfires. Provide access within the site on designated roads.	
234 1	Lisbon Lake Trail	Trail	92/02/1 3	97/05/0 1	DR M	82G1 2	2	1.8					98/02/20 The objective is to manage the Lisbon Lake recreation trail for a forested/lakeshore, semi-primitive motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, mountain biking and all-terrain vehicle access.	
516 2	Lost Creek (Englishman)	Map	97/02/2 4	98/07/3 1	DR M	82G0 3	42			4E+06	1-3- 2- 126		2001/11/02 The objective is to manage the Englishman Creek recreation site for a lakeshore, roaded recreation experience. Maintain a campsite;	



												conserve lake shoreline and natural vegetation. Provide opportunities for camping, picnicking, boat launching and beach activities.	
2033	Lower Harvey Creek	Site	73/09/20	97/05/01	DRM	82G07	3			320671		98/02/20 The objective is to manage the Lower Harvey Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	
5888	Lumberton Ski Trail Area	Trail	93/05/19	97/05/01	DRM	82G05 82F08						98/02/20 The objective is to manage the Lumberton Ski Trail Area recreation trails for a forested, roaded recreation experience. Locate seasonal ski trails within natural openings and on existing out of service roads	

													and trails. Maintain winter trails; conserve adjacent vegetation through a management agreement with a user group. Provide opportunities for cross country skiing, ski touring and viewing. Provide non-motorized recreation access on trails except for trail grooming and track setting activities.	
6760	Lumberton Snowmobile Trail	Trail	99/09/28	00/02/18	DRM	82G05	50						2001/11/02 The objective is to manage the Lumberton Snowmobile recreation trails for a forested, roaded recreation experience. Locate seasonal snowmobile trails within natural openings and on existing out of service roads and trails. Maintain winter trails; conserve adjacent vegetation through a management	Trail system for snowmobiling on roads.

												agreement with a user group. Provide opportunities for snowmobile access, snowmobiling and viewing.	
2348	Mallandaine Pass Trail	Trail	92/06/10	97/05/01	DRM	82F09	11	5.4				98/02/20 The objective is to manage the Mallandaine Pass recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, mountain biking and day use.	
2349	Mayo/Ailsa Lakes Trail	Trail	91/03/28	97/05/01	DRM	82F09		4				98/02/20 The objective is to manage the Mayo/Ailsa Lakes recreation trail for a subalpine, semi-primitive non-motorized recreation experience. Maintain the trail;	

												conserve the adjacent vegetation. Provide opportunities for hiking, mountain biking and day use.	
228 7	Mineral Lake	Site	89/09/30	97/05/01	DR M	82G0 5	32			152254	1-3- 2- 044	98/02/20..The objective is to manage the Mineral Lake recreation site for a lakeshore, roaded recreation experience. Maintain a day use area; conserve the lake shoreline and natural vegetation. Provide opportunities for day use, picnicking, hiking, nature study, boat launching and beach activities. Accommodate public use during day time. Provide vehicle access on designated roads and parking areas.	
234 6	Mount Evans Trail	Trail	91/04/08	97/05/01	DR M	82F0 9	4.5					98/02/20..The objective is to manage the Mount Evans recreation trail for a forested/subalpine, semi-primitive non-	

													motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, mountain biking and day use.	
5283	Mt Stephens Trail	Trail	91/10/24	97/05/01	DRM	82G13	4.5	4.5					98/02/20..The objective is to manage the Mt. Stephens recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking and viewing.	Trail 6160 needs to be incorporated into this file.
6160	Mt. Stevens Trail	Trail	94/05/24	95/02/09	DRM	82G13	-	9					2001/05/01 The objective is to manage the Mount Stevens recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The	Merge this file into 5283.

												trail will be maintained and adjacent vegetation conserved. Opportunities for hiking and equestrian uses are available, no mechanized uses permitted.	
217 3	Munroe Lake	Site	91/02/2 5	94/03/1 7	DR M	82J0 3	73			023667 4 023567 2	1-3- 2- 134	2001/05/01 The objective is to manage the Munroe Lake recreation site for a lakeside, roaded recreation experience. The campsite will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, car top boat launching and swimming will be available at the site.	
203 4	Pollock Creek	Site	73/09/2 1	97/05/0 1	DR M	82G0 7	1			320672		98/02/20..The objective is to manage the Pollock Creek recreation site for a creek side, roaded recreation experience. Maintain a	



													adjacent vegetation. Provide opportunities for hiking, day use and primitive camping.	
2357	South Star Trail	Trail	83/02/25	97/05/01	DRM	82G05	1436	27					98/02/20..The objective is to manage the South Star recreation trails for a forested, semi-primitive non-motorized recreation experience. Maintain the trails; conserve the adjacent vegetation. Provide opportunities for cross country skiing, hiking, mountain biking and equestrian uses. Provide non-motorized recreation access on designated trails except for trail maintenance, grooming or track setting activities.	



200 2	Swansea Mountain	Site	87/10/0 7	95/02/0 9	DR M	82J1 2	0.2	0.5		48211			2001/05/01 The objective is to manage the Swansea Mountain recreation site and trail for a subalpine, semi primitive non mechanized recreation experience. The look out and trail will be maintained; the alpine vegetation will be conserved. Opportunities for viewing and picnicking will be available at the site. Access is by non-mechanized trail.
203 9	Tobermory	Site	73/08/2 2	97/05/0 1	DR M	82J1 1	1			320665			98/02/20..The objective is to manage the Tobermory Creek recreation site for a forested, roaded recreation experience. Maintain a campsite and cabin; conserve the creek shoreline and natural vegetation. Provide opportunities for

													camping, day use and picnicking.	
2053	Upper Elk River	Site	77/09/29	80/12/11	DRM	82J11	33					345371	98/02/20..The objective is to manage the Upper Elk recreation site for a creekside meadow, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	
2050	Upper Harvey Creek	Site	76/08/12	97/05/01	DRM	82G07	1					336140	98/02/20 The objective is to manage the Upper Harvey Creek recreation site for a forested, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	

204 3	Weary Creek	Site	74/05/0 1	97/05/0 1	DR M	82J0 7	8			325512		98/02/20..The objective is to manage the Weary Creek recreation site for a riverside side, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for camping and picnicking.
518 2	White Boar Lake	Site	91/09/3 0	97/05/0 1	DR M	82F0 9	140	0.5				98/02/20..The objective is to manage the White Boar Lake Recreation Site for a subalpine/lakeside, semi-primitive non-motorized recreation experience. Maintain the campsite and trail; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, viewing, day use, hiking and picnicking.

## A19040 continued SRMMP

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch Site	Objectives	Comments
2040	Frozen Lake	Site	73/09/17	97/05/01	DRM	82G02	1			320674			98/02/20 The objective is to manage the Frozen Lake recreation site for a lakeshore, semi-primitive motorized recreation experience. Maintain a campsite; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, day use, picnicking and boat launching.	
2041	Howell Creek	Site	73/10/11	97/05/01	DRM	82G02	1			320673			98/02/20 The objective is to manage the Howell Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural	

													vegetation. Provide opportunities for camping, day use and picnicking.
204 2	Hartley Lake	Map	74/04/3 0	80/12/1 1	DR M	82G1 1	18			325418			98/02/20 The objective is to manage the Hartley Lake recreation site for a lakeside, roaded recreation experience. Maintain a day use site; conserve the lake shoreline and natural vegetation. Provide opportunities for day use, picnicking and boat launching.
204 4	Sage Creek	Site	74/04/3 0	97/05/0 1	DR M	82G0 1	12			325419			98/02/20..The objective is to manage the Sage Creek recreation site for a creekside, roaded recreation experience. Maintain a campsite; conserve the creek shoreline and natural vegetation. Provide opportunities for

													camping, day use and picnicking.	
204 5	Butts	Site	83/02/1 8	86/03/1 3	DR M	82G0 2	8			004230 2 026659 2			98/02/20 The objective is to manage the Butts recreation site for a forested, roaded recreation experience. Maintain a campsite and cabin; conserve the creek shoreline and natural vegetation. Provide opportunities for camping, day use and picnicking.	
204 6	Proctor Lake	Site	84/05/1 6	97/05/0 1	DR M	82G0 1	8			326084			98/02/20..The objective is to manage the Proctor Lake recreation site for a lakeshore, semi-primitive motorized recreation experience. Maintain a campsite; conserve the lake shoreline and natural vegetation. Provide opportunities for camping, day	

													use, picnicking and boat launching.	
2359	Snowshoe Lake Trail	Trail	91/09/19	97/05/01	DRM	82G02	2	2.1					98/02/20..The objective is to manage the Snowshoe Lake recreation trail for a forested/lakeside, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, day use and primitive camping.	
5218	Wigwam Lookout Trail	Trail	92/02/17	97/05/01	DRM	82G02	6	5.8					98/02/20..The objective is to manage the Wigwam Lookout recreation trail for a forested, semi-primitive motorized recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for	

													hiking, viewing, mountain biking and all-terrain vehicle access.	
521 9	Hornaday Pass Trail	Trail	91/03/2 8	97/05/0 1	DR M	82G1 4		14					98/02/20 The objective is to manage the Hornaday Pass recreation trail for a forested, semi-primitive non-motorized recreation experience. Maintain as a heritage trail; conserve the adjacent vegetation. Provide opportunities for hiking, viewing, mountain biking, equestrian use and primitive camping.	
556 3	Baldy Lake Trail	Trail	92/06/0 9	97/05/0 1	DR M	82G0 2	8	4.9					98/02/20 The objective is to manage the Baldy Lake recreation trail for a forested/subalpine, semi-primitive non-motorized recreation experience. Maintain the trail; conserve the adjacent vegetation.	



														Provide opportunities for hiking, viewing, equestrian use and primitive camping.
560 4	Mt Fernie Trail	Trail	92/07/1 4	97/05/0 1	DR M	82G1 1	8	4.1						98/02/20..The objective is to manage the Mt. Fernie recreation trail for a forested/subalpine, rural recreation experience. Maintain the trail; conserve the adjacent vegetation. Provide opportunities for hiking, viewing, mountain biking equestrian and all-terrain vehicle use on the lower portion of the trail. Provide opportunities for hiking and viewing on the upper portion of the trail.
560 6	Three Sisters Trail	Trail	92/06/2 3	97/05/0 1	DR M	82G1 1	18	9						98/02/20..The objective is to manage the Three Sisters recreation trail for a subalpine, semi-primitive non-motorized



													the natural vegetation through a management agreement with a user group. Provide opportunities for snowmobiling, snowmobile assisted skiing and snowboarding and hut accommodations during the winter season.	
679 1	Hartley / Sulphur Trail	Trail	00/10/25	00/02/18	DR M	82G1 1	256	30					01/11/02 The objective is to manage the Hartley/Sulphur Snowmobile recreation trails for a forested, roaded recreation experience. Locate seasonal snowmobile trails within natural openings and on existing out of service roads and trails. Maintain winter trails; conserve adjacent vegetation through a management agreement with a	Trail system for snowmobiling on roads.

													user group. Provide opportunities for snowmobile access, snowmobiling and viewing.	
6876	Trail Seven	Trail	01/09/28	03/01/30	DRM	82J02	140.9	7					2003/08/25 The objective is to manage the Trail Seven recreation trail for a forested, roaded recreation experience. Locate trails within natural openings and on existing out of service roads and trails. Maintain seasonal snowmobile/ATV trails; conserve adjacent vegetation through a management agreement with a user group. Provide opportunities for all terrain vehicle and snowmobile riding, and viewing.	

## Fairy Creek

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch. Site	
5607	Fairy Creek Trail	Trail	92/09/21	97/05/01	DRM	82G11	6	2.9					98/02/20 The trail for a fore experience. Provide oppo

## A20212

Proj No.	Project Name	Type	Cleared (yr/m/d)	Estab. (yr/m/d)	Dist.	Map (NTS)	Size (ha)	Length (km.)	GPS (Plot)	Lands (File)	Parks (File)	Arch. Site	Objectives
2335	Sanca Creek	Site		92/06/11	DKL			11.791					98/03/31 The objective is to manage the Sanca Creek recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking are available, no mechanized uses permitted.
2101	Sherman Lake Trail	Site		92/06/11	DKL			4.584					98/03/31 The objective is to manage the Sherman Lake recreation trail for a forested and subalpine semi primitive non-motorized recreation experience. The trail will be maintained and adjacent vegetation conserved. Opportunities for hiking

													and mountaineering are available, no mechanized uses permitted.
2100	Sherman Lake Recreation Site	Site		92/06/11	DKL		192.18	5.817					98/03/31 The objective is to manage the Sherman Lake recreation site for a lakeside, semi primitive non-motorized recreation experience. The campsite and trail will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for primitive camping, picnicking, swimming and mountaineering will be available at the site. Access is by non-motorized trail.
2286	Wooden Shoe (Skelly Cr) Site	Site	84/11/13	98/01/31	DKL	82F07	450	2					98/03/31 The objective is to manage the Wooden Shoe recreation site for a lakeside, semi primitive non-motorized recreation experience. The campsite and trail will be maintained; the lake shoreline and natural vegetation will be conserved. Opportunities for camping, picnicking, and swimming will be available at the site. Access is by non-motorized trail.

## APPENDIX F: OGMA/MMA REPLACEMENT FORM

### OGMA/MMA Replacement Form (Version 4, September 2020) Canfor Kootenay Region

This form **must be completed** to identify replacement OGMA/MMA area when  $\geq 1.0$  ha of OGMA or MMA is being planned for harvest (**including fire and insect salvage blocks**) or being planned for removal for a new road right-of-way.

Complete the form, attach a map showing the exact location and boundaries of the replacement polygon(s), and scan and submit to the WIM, the Planning Forester for the area, and the Canfor Biologist.

File the completed form and map in the digital file for the block on the Kootenay Woods drive.

**NOTE:** The replacement OGMA(s) must be:

- Of equal or superior value; age is the key variable determining value unless old attributes are present in younger stands,
- Of minimum 2 ha size alone, or when placed contiguous with an existing OGMA/MMA,
- In the same BEC variant and LU as the OGMA proposed for harvest/road building,
- In the CFLB,
- Signed off by a QRP (RPF, RPBio to sign form and indicate which replacement area was selected).

License:		Reason the OGMA/MMA is being harvested (must be consistent with reasons provided in FSP Section 6.1.1.2 and Old and Mature SWP)	
Permit:			
Block ID:			
Road Sec.			
		For the OGMA/MMA being harvested/ roaded	For the replacement OGMA/MMA Polygon(s), listed in order from highest value to lowest value
Value	OGMA/MMA ID#	Polygon ID#	Polygon ID#
Area impacted (ha)			
Age Class or Age if known			
Successional Stage (1-7)			
Timber Type (best available info)			
Site Index			
Area of interior habitat (area >50 m from non-forest or forest > 2 age classes different if < age class 4)			
In HCVA? If so, which one and is Old Growth a key value within? If so consult Forest Science Team.			
Does the area contain First Nation's Interests? If yes, specify (e.g. CCVFs, other comments from infoshare)?			

Natural disturbance present? (e.g. burned, blowdown). How severe? Give details.			
Was the OGMA walked? (Yes/No) and by who)			
Veteran or very large (> 50 cm dbh) Trees Present? y/n and estimate sph			
Canopy gaps and multiple tree layers present? (Yes/No)			
High Value Snags Present? y/a and estimate sph.			
Riparian, seeps, streams or NCDs present within or adjacent? Y/N and specify			
Adjacent to an existing OGMA/MMA? (Yes/No)			
Does the stand provide connectivity along valley bottom or from valley bottom to higher elevations?			
Does the area contain any wildlife features (e.g. dens, trails, beds, licks, wallows, nests)? Specify and provide details.			
Does the area overlap with mapped Critical Habitat (Federal layer) for any species-at-risk or overlap with a WHA?			
Rare ecosystem types present? List site series if so.			
Amount of human impact present (rate high/moderate/ low and specify e.g., ATV trails, cattle grazing, noxious weeds, campsites).			
Overlap with other constraints, or values of importance (e.g. unstable terrain, arch polygons, etc.)? Specify			



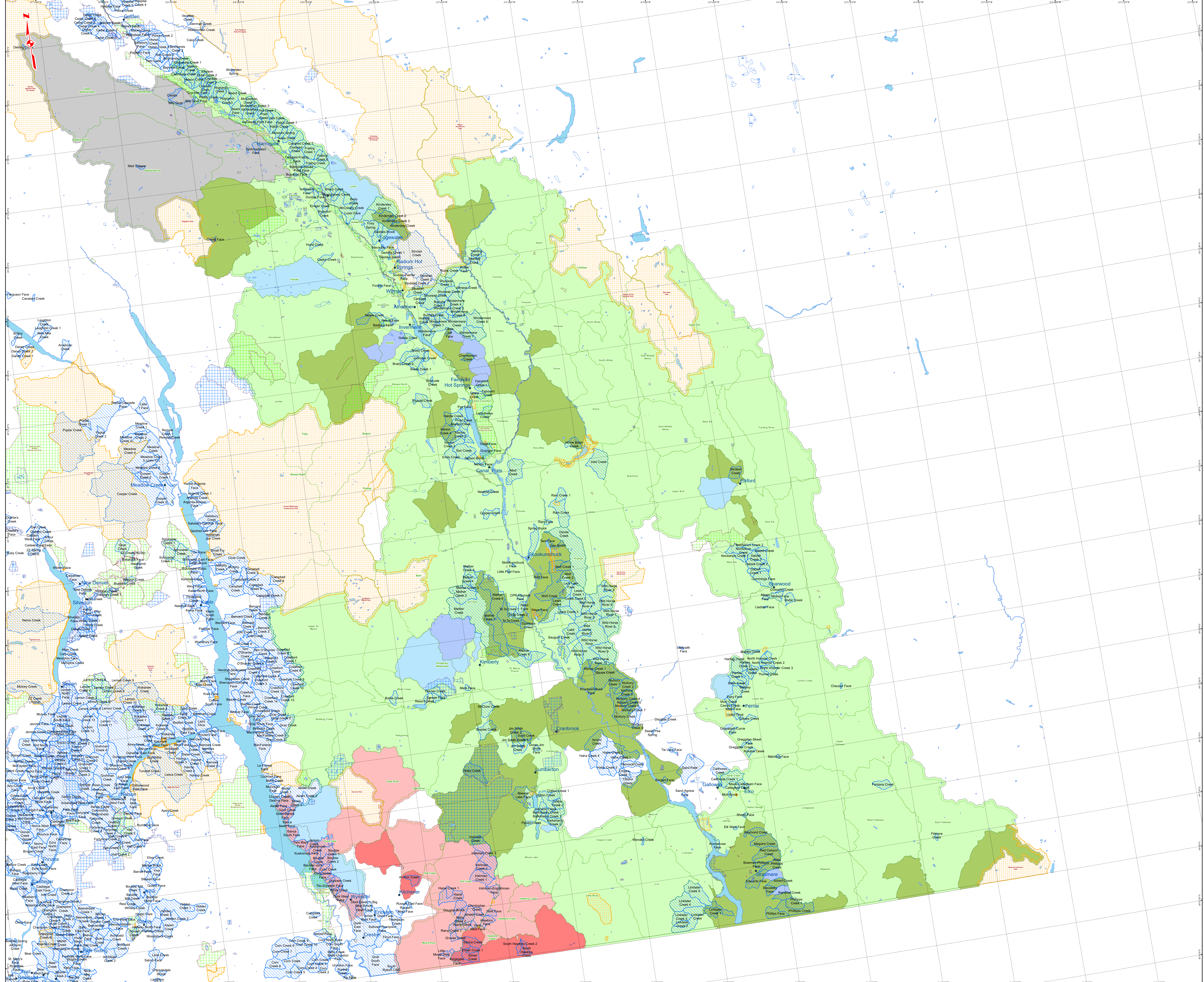
Additional information/comments			
Form completed by:		Date:	
QRP Signature		Date:	

Proposed

# 2023 CANFOR FSP FOREST DEVELOPMENT UNIT MAP



## 2023 CANFOR FSP FDU Map



**Legend**

**Domestic Watersheds KBHLPO**

**FDU Kootenay 2023**

- Rocky Mountain
- Rocky Mountain BCTS
- Rocky Mountain Community Watersheds
- Rocky Mountain Community Watersheds BCTS
- Selkirk
- Selkirk BCTS
- Selkirk Community Watersheds
- TFL14
- BC Towns
- Canfor Operating Area

**Hydrology**

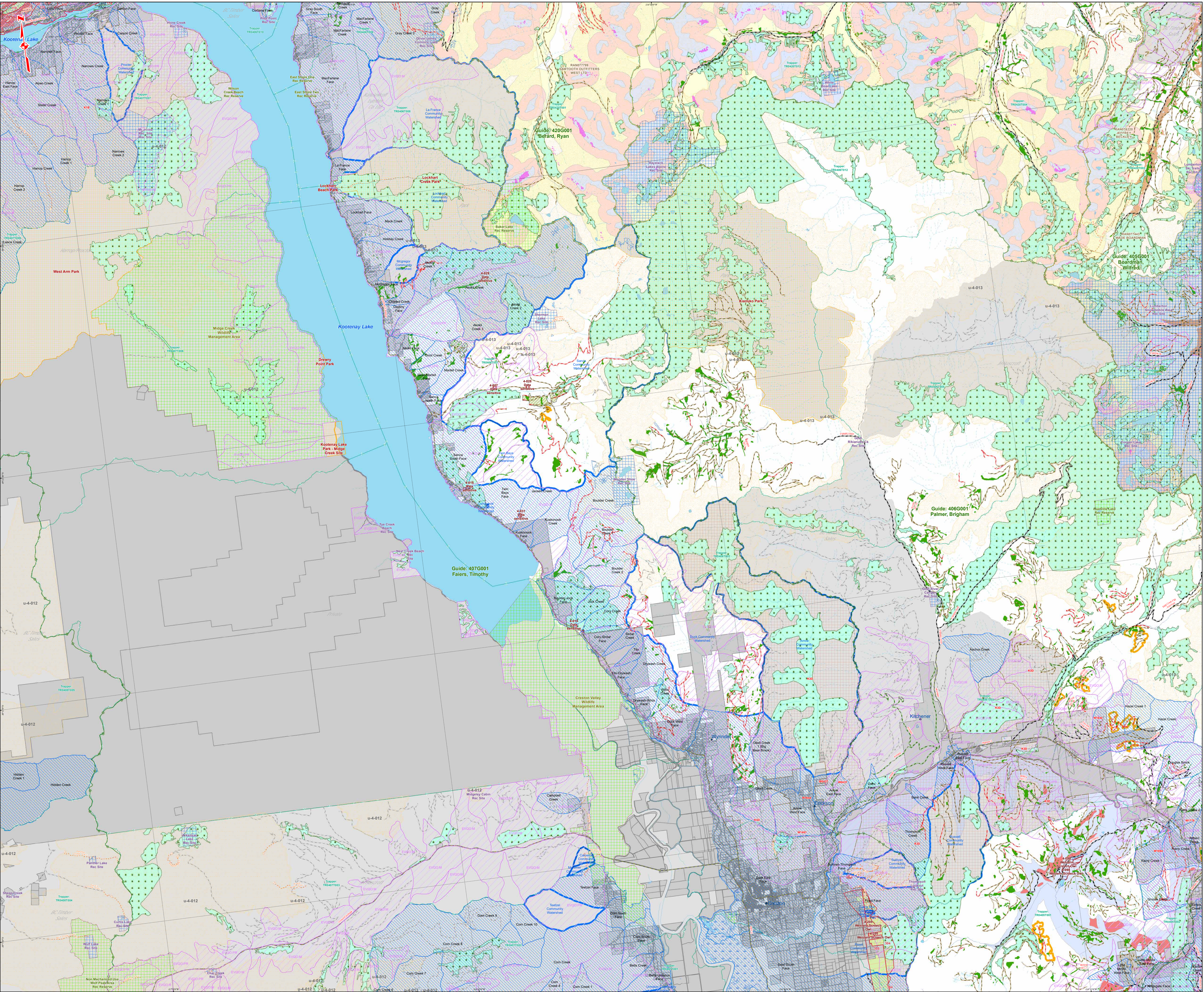
- Fish Bearing Stream
- Definite Stream
- Indefinite Stream
- Lake
- Glacier/icefield
- Wetland

**Parks and Protected Areas**

- Provincial and National Park
- Conservancy Area
- Wildlife Management Area
- Recreation Reserve
- Recreation Site
- Rec Site
- Recreation Trail

Date: June 30, 2023  
 Created by: Paul Picard  
 Scale: 1:300,000  
 0 5 10 20 30 Kilometers

# 2023 FSP APPENDIX B Maps



## 2023 FSP Referral

Map Extent:  
**Creston - Kootenay Lake**

### Legend

- BC Towns
- Paved
- Gravel Main
- Operational
- Spur
- Proposed
- Temp Constructed
- Temp Proposed
- Other
- Barge Crossing
- Other Tenured Roads
- Motor Vehicle Hunting Closure Areas
- Access Management Areas

### Hydrology

- Fish Bearing Stream
- Definite Stream
- Indefinite Stream
- Lake
- Glacier/Icefield
- Wetland

### Administrative Boundaries

- First Nations Reserve
- Private Land
- Canfor Operating Area
- Trapper Tenure
- Woodlot

### Block Information

- Canfor Block
- Permitted Block
- Reserve
- Harvested Block
- Partial Harvest Block

### Parks and Protected Areas

- Provincial and National Park
- Conservancy Area
- Wildlife Management Area
- Recreation Reserve
- Recreation Site
- Rec Site
- Recreation Trail

### Other Features

- Scenic Areas and EVQOs
- Guide Boundaries
- Range Tenure
- Trapper Labels
- Trapper Boundary
- Wildlife Habitat Areas - 0k - 150k
- Old Growth and Mature Management Areas
- Community Watershed
- Domestic Watersheds KBHLPD
- BC Fisheries Sensitive Watersheds
- UWR - Mule Deer - BC
- UWR Mountain Caribou

### Ungulate Winter Range - DKL

- Foraging area
- Eik; ICHdw
- Eik; ICHmw
- Moose; moderate snow
- Mule Deer; ICHw
- Mule Deer; ICHmw
- Mule Deer; ICHwk
- Mule Deer; ICHxw
- White-tailed Deer; ICHdw

### Ungulate Winter Range - RMFD

- OPEN RANGE
- OPEN FOREST
- MANAGED FOREST DRY
- MANAGED FOREST MESIC
- MANAGED FOREST MOIST
- MANAGED FOREST TRANSITION
- MANAGED FOREST WET
- Management Zone
- Specified Area
- Core - Rockies
- Core - Purcellis
- Core - Golden

Date: June 30, 2023  
Created by: Paul Picard  
Scale: 1:70,000  
0 1 2 4 6 Kilometers



File No. R2335ABC

September 15, 2023

Canadian Forest Products Ltd. C/O  
Paul Picard MSc. RPF, Planning Supervisor  
#1 – 1000 Industrial Road, PO Box 2200  
Cranbrook, BC V1C 4C6

RE: 2023 Forest Stewardship Plan

ATTN: Paul Picard

Thank you for providing the Regional District of Central Kootenay (RDCK) the opportunity to comment on the Canadian Forest Products Ltd. (Canfor) 2023 Forest Stewardship Plan (FSP), which covers the Kootenay Lake Timber Supply Area.

The area covered by the FSP overlaps with Electoral Areas 'A', 'B' and 'C' in the Regional District. Please see the excerpts below from the adopted Official Community Plan Bylaws as they pertain to Crown land, forestry, the natural environment, resource areas and community-specific policies in each of these three Electoral Areas. It is the expectation of the RDCK that logging activities be consistent with these policies in order to uphold the public interest in these communities.

In recognition of the scale of the draft FSP area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale – relative to future forest development, including road construction, timber harvesting and silviculture activities, including proposed cutblock(s) locations prior to cutting or road permits being issued.

As a local government, the RDCK appreciates the opportunity to comment on these decisions regarding forestry activity in our region, because these decisions are important. They impact our communities in many ways, be it environmental, economic, social, and cultural. However, any feedback from us at the FSP referral stage will not provide meaningful feedback to you. It would be more useful to provide feedback on the Forest Operational Plans which provide more detail on the landscape and ecological impacts from the logging activity. Without that detail, we are unable to assess the true impact of these projects.

The FSP was discussed at the September 13, 2023 RDCK Rural Affairs Committee. The Committee provided the following comments on the FSP:

- The RDCK has worked extensively in recent years to better understand areas at risk for flood and debris flow geohazards throughout the region. In addition to the land use policies related to hazards listed below, any future logging activities should be consistent with the National Disaster Mitigation Program work completed for clear water and steep creek hazards in the RDCK.
- The RDCK Board is currently exploring its role in watershed governance through the "Watershed Governance Initiative". While the project is ongoing, the RDCK requests that any forthcoming recommendations be considered in future logging activity in the Region.

- The RDCK encourages the BC provincial government to implement all recommendations made to it by the Forest Practices Board in a timely manner. Canfor is also encouraged to proactively implement the Forest Practices Board's recommendations in this FSP.
- RDCK residents have noted concerns related to a lack of awareness for what type of logging activities are occurring when in their areas. The RDCK encourages Canfor to maintain effective communications with communities adjacent to its logging activities, including preliminary activities which leave flagging in the field often creating impressions of impending harvesting, in order to increase public awareness and a better understanding of Canfor's operations.

### Official Community Plan Excerpts

<https://rdck.ca/EN/main/government/bylaws/land-use-planning.html>

### Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013:

#### Natural Environment Objectives

2. To preserve water quality in Kootenay Lake and other identifiable lakes in Electoral Area 'A' and their tributaries.
3. To protect environmentally sensitive lands such as steep slopes, floodplains, alluvial fans, watersheds and soils subject to erosion from land uses.
4. To protect all community watersheds within the Plan Area.
5. To encourage the maintenance of Provincially identified wildlife winter range.
6. To preserve viewsapes.
9. To minimize the negative effects of wildfire within the Plan Area.

#### Natural Environment Policies:

The Regional Board:

12. Will request of the Province that any Crown land use requests along the water front and foreshore of Kootenay Lake in the Plan Area be referred to the RDCK for review, in order that the RDCK be able to review applications in the area for consistency with the Plan.
13. Recognizes that the watersheds upstream of any identified alluvial fans within the Plan Area are sensitive to future change caused by extreme meteorological events, logging or wildfire. The extent and severity of the flood hazard on the alluvial fans of these creeks could be modified by such changes upstream.
14. Encourages the Province to impose the strictest regulation of logging of Crown lands in Sensitive/Hazardous areas.
16. Directs that development in potentially unstable areas shall... d. avoid removing vegetation from a slope.
18. The Regional Board proposes the establishment of environmentally sensitive areas as an Environmental Reserve designation (shown on Schedule B) subject to the following:
  - d. sensitive Crown land within community watersheds shall be designated 'Environmental Reserve' where it is recommended to the Province and licensees that forest harvesting activities within the 'Environmental Reserve' areas be conducted to the highest standard possible in order to protect community watersheds;
  - f. all Crown land within 30 metres of Crawford, Indian, Hendryx, Gray, Akokli, Sanca and Kuskanook Creeks shall be designated 'Environmental Reserve' where strict development standards will be developed which limit industrial and intensive commercial uses. These areas are currently regulated as habitat for fisheries by the federal Department of Oceans and Fisheries.
24. Supports the establishment of Provincially designated Old Growth Management Areas.
28. Directs that development in Hazard Areas shall be limited unless mitigation strategies are employed to the satisfaction of the RDCK.

### Resource Area Objectives

1. To promote sustainable forestry practices on both Crown and private land.
5. To protect riparian zones, sensitive ecosystems, watersheds and biodiversity.
7. To protect viewsapes throughout the Plan Area.

### Resource Area Policies

The Regional Board:

11. Encourages the maintenance of contiguous blocks of forest land.
12. Encourages the protection of biodiversity through appropriate forestry practices and the protection of riparian zones and other sensitive ecosystems.
14. Encourages forest managers to: a. ensure that the rate of extraction of timber does not compromise the long-term productivity of the forest, and b. use silvi-culture methods that promote healthy forests and minimize fire hazards.
15. Encourages appropriate small-scale forest related activities such as the sustainable gathering of products, food crops, hiking, bird watching and wildlife viewing, education and value added industry.
19. Shall work with the Province to ensure view-scapes are protected within the Plan Area.

### Kootenay Bay/Pilot Bay/Crawford Bay Policies

15. A wildlife corridor along Crawford Creek is encouraged.

### Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

#### Natural Environment Objectives

1. To maintain high water quality of groundwater and surface water as sources of domestic and irrigation water supply.
2. To foster an awareness of the values associated with the natural environment and to conserve sensitive and significant natural features and values from negative impacts as a result of development.
3. To encourage the maintenance of biodiversity in the Plan area, important to the biological functioning and ecological integrity of the area.
4. To protect, restore and enhance natural areas and establish an interconnected ecosystem network of protected areas and corridors, wherever feasible.
5. To encourage the maintenance of Provincially designated wildlife winter range.

#### Natural Environment Policies

The Regional Board:

8. Supports the Provincial requirement that developers apply for and obtain appropriate permits and authorization for "Changes In and About a Stream" pursuant to the *Water Act*.
9. Encourages the retention of existing Provincially identified wildlife corridors and access to water.
10. Encourages the Province to recognize environmentally sensitive areas, hazard areas, and areas upstream of alluvial fans, and uphold the strictest regulation for forest and mining or mineral development in these areas.
11. Encourages the protection of environmentally sensitive areas, important to the biodiversity and ecological functioning of the Plan area, and areas that contribute to community greenway corridors that link open space areas.
12. Supports the protection, enhancement and management of sensitive habitat areas for endangered or threatened species in the Plan area.
14. Will designate Crown lands adjacent and proximate to the Goat River, Camprun Creek, Arrow Creek, Teetzel Creek and associated tributaries as environmentally sensitive community watersheds.

### Resource Area Objectives

1. To retain and diversify resource-based land uses which contribute to the local economy and nature of communities in the Plan area.
3. To recognize the importance of Crown lands for recreational values and opportunity.
4. To ensure, in cooperation with the Province and private land owners, that resource based activities do not result in increased occurrence or magnitude of natural hazards in areas where there is risk to persons or property in the Plan area.

### Resource Area Policies

The Regional Board:

5. Recognizes that a Resource Area designation includes those uses compatible with larger parcels and/or restrictions to land use such as accessibility or hazards.
7. Recognizes the jurisdiction of the Province over public Crown land.
8. Will work with the Province to ensure community watersheds and sources of domestic water supply are recognized and protected within the Plan area.
10. Strongly encourages the Province to inform and consult with a community before any change in land use on Crown land, including issuing licences or permits for any development or activity, land sales, and land use designation amendments that may affect the community.
11. Encourages the maintenance of contiguous blocks of forest lands.
12. Supports appropriate small scale forest related activities, such as sustainable gathering of products, food crops, hiking, bird watching and wildlife viewing, education and value-added resource industries.
13. Encourages forest managers to ensure that the rate of extraction of timber does not compromise the long term productivity of the forest and that silviculture methods promote healthy forests and minimize fire hazards.

### Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013

#### Natural Environment Objectives

1. To preserve natural values.
2. To maintain high water quality of groundwater and surface water sources of domestic and irrigation water supply.
3. To foster an awareness of the values associated with the natural environment and to conserve sensitive and significant natural features and values from negative impacts as a result of development.
4. To encourage the maintenance of biodiversity in the Plan area, important to the biological functioning and ecological integrity of the area.
5. To protect, restore and enhance natural areas and establish an interconnected ecosystem network of protected areas and corridors, wherever feasible.
6. To encourage the maintenance of Provincially designated wildlife winter range.
7. To protect all watersheds within domestic water supply areas.

#### Natural Environment Policies

10. Supports the Provincial requirement that developers apply for and obtain appropriate permits and authorization for "Changes In and About a Stream" pursuant to Section 9 of the Water Act.
11. Encourages the retention of existing Provincially identified wildlife corridors and access to water.
12. Encourages the Province to recognize environmentally sensitive areas, hazard areas, and areas upstream of alluvial fans, and uphold the strictest regulation for forest and mining or mineral development in these areas.
13. Encourages the protection of environmentally sensitive areas, important to the biodiversity and ecological functioning of the Plan area, and areas that contribute to community greenway corridors that link open space areas.

14. Supports the protection, enhancement and management of sensitive habitat areas for endangered or threatened species in the Plan area.
16. Will designate Crown lands adjacent and proximate to the Goat River, Arrow Creek, Urmston, Alice Siding, Corn Creek and Teetzel Creek and other sources of domestic water supply as Environmental Reserve (ER).
17. Recognizes the importance of containing and controlling noxious weeds through the continued endorsement of weed prevention and control initiatives.
19. Proposes the establishment of environmentally sensitive areas as an Environmental Reserve designation subject to the following:
- c. Unless otherwise noted below, all land within 15 metres of the natural boundary of a creek on Crown Land shall be designated as Environmental Reserve.
  - d. Sensitive Crown Land within community watersheds shall be designated Environmental Reserve where it is recommended to the Ministry of Forests and licensees that Forest Harvesting activities within the Environmental Reserve areas be conducted to the highest standard possible in order to protect community watersheds.
  - f. All Crown Land within 30 metres of the Goat River and Camprun Creek shall be designated Environmental Reserve where strict development standards will be developed which limit industrial and intensive commercial uses.
  - g. All Crown Land within 100 metres of the Arrow Creek and subsequent tributaries shall be designated Environmental Reserve where development standards will be developed which limit industrial and intensive commercial uses.
  - h. All Crown Land within 50 metres of Teetzel Creek shall be designated Environmental Reserve where strict development standards will be developed which limit industrial and intensive commercial uses.
22. Any timber harvesting and related forest practices carried out on Crown lands within a provincial forest are subject to the Forest Act, the Forest Practices Code of British Columbia and the regulations.
23. It is strongly encouraged that burning of brush should be minimized and that composting, where feasible, be a priority of residents of the Plan Area.
24. The Board of the Regional District supports the establishment of Old Growth Management Areas in the Summit, Teetzel and Arrow Watersheds.

### **Resource Area Objectives**

1. To retain and diversify resource-based land uses which contribute to the local economy and nature of communities in the Plan area.
2. To encourage the economic benefits of value-added resource processing to be retained in the community.
3. To recognize the importance of Crown lands for recreational values and opportunity.
4. To ensure, in cooperation with the Province and private land owners, that resource based activities do not result in increased occurrence or magnitude of natural hazards in areas where there is risk to persons or property in the Plan area.

### **Resource Area Policies**

The Regional Board:

7. Recognizes the jurisdiction of the Province over public Crown land.
8. Will work with the Province to ensure community watersheds and sources of domestic water supply are recognized and protected within the Plan area.
10. Strongly encourages the Province to inform and consult with a community before any change in land use on Crown land, including issuing licences or permits for any development or activity, land sales, and land use designation amendments that may affect the community.
11. Encourages the maintenance of contiguous blocks of forest lands.
12. Supports appropriate small scale forest related activities, such as sustainable gathering of products, food crops, hiking, bird watching and wildlife viewing, education and value added resource industries.



13. Encourages forest managers to ensure that the rate of extraction of timber does not compromise the long term productivity of the forest and that silviculture methods promote healthy forests and minimize fire hazards.

Should you have any questions please do not hesitate to contact our offices.

Sincerely,

A handwritten signature in black ink, appearing to read 'Corey Scott', with a stylized flourish at the end.

Corey Scott  
Planner