



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Agenda

Date: Thursday, July 20, 2023
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 PST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m251c8efb49c1fe8ecbc1810891770eb4>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 721 5567

Meeting Password: pKzPRrEq424

In-Person Location:

202 Lakeside Drive - Boardroom
Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

RECOMMENDATION:

(ALL VOTE)

The agenda for the July 20, 2023 Regular Open Board meeting be adopted as circulated with the addition of the addendum.

2.3 ADOPTION OF THE MINUTES

16 - 37

RECOMMENDATION:

(ALL VOTE)

The minutes from the June 15, 2023 Regular Open Board meeting be adopted as circulated.

2.4 DELEGATION

2.4.1 Ministry of Jobs Economic Development and Innovation

Jen Comer, Regional Manager

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Bylaw 2902: Slocan Valley Fire Protection Service Establishment Amendment

38 - 39

Board Meeting - June 15, 2023

RES 389/23 referred to the July 20, 2023 Board meeting

RECOMMENDATION:

(ALL VOTE)

That the Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a THIRD time, as amended.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

4.1.1 Nelson, Salmo, E, F and G Regional Parks: minutes May 9, 2023

40 - 42

4.1.2 Area A Advisory Planning and Heritage Commission: minutes June 8, 2023

43 - 45

4.1.3 Sunshine Bay Regional Park Commission: minutes June 8, 2023

46 - 48

4.1.4 Kaslo and Area D Economic Development Commission: minutes

49 - 51

June 12, 2023

- 4.1.5 Recreation Commission No. 4 - Nakusp and Area K: minutes June 21, 2023 52 - 54
- 4.1.6 Riondel Commission: minutes July 4, 2023 55 - 58
- 4.1.7 Area I Advisory Planning and Heritage Commission: minutes 22, 2023 59 - 61
Staff has received the recommendation regarding the Agricultural Land Reserve Referral.
- 4.1.8 Creston Valley Service Committee: minutes July 6, 2023 62 - 67
- 4.1.9 Area G Advisory Planning and Heritage Commission: minutes July 11, 2023 68 - 71
Staff has received the recommendation regarding the zoning amendment application.

4.2 WITH RECOMMENDATIONS

- 4.2.1 Riondel Commission: minutes June 6, 2023 72 - 77

RECOMMENDATION:
(ALL VOTE WGT)

STAFF RECOMMENDATION

That the Board direct staff to include in the 2024 financial plan a 10% increase to annual room rental rates for community groups from Recreation Facility Area A Service S209.

- 4.2.2 All Recreation Committee: minutes June 28, 2023 78 - 89

RECOMMENDATION:
(ALL VOTE)

STAFF RECOMMENDATION

1. That the Board direct staff to update the All Recreation Committee Terms of References to incorporate the amendments from the draft Terms of References dated June 28, 2023.

RECOMMENDATION:
(ALL VOTE)

STAFF RECOMMENDATION

2. That the Board approve the schedule of Fees and Charges for Admission at the recreation facilities to be implemented for September 5, 2023 as per the All Recreation Commission - June 28, 2023 meeting minutes.

- 4.2.3 Joint Resource Recovery Committee: minutes July 19, 2023**
The minutes of the Joint Resource Recovery Committee meeting held July 19, 2023 will be received in the addenda package.

4.3 MEMBERSHIP

4.3.1 Area G Advisory Planning and Heritage Commission

RECOMMENDATION:
(ALL VOTE)

That the Board send a letter to outgoing member Bryce Newton thanking them for their service to the Area G Advisory Planning and Heritage Commission.

4.3.2 Creston Valley Agricultural Advisory Commission

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Creston Valley Agricultural Advisory Commission for a term to end December 31, 2026:

Owen Edwards

And further, the Board send a letter to outgoing member Kieran Poznikoff thanking them for their service.

4.3.3 Riondel Commission

RECOMMENDATION:
(ALL VOTE)

That the Board send a letter to outgoing member Will Morris thanking them for their service on the Riondel Commission.

4.3.4 Riondel Water Services Community Advisory Committee

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Riondel Water Services Community Advisory Committee for a term to end December 31, 2025:

Gerald Panio

4.3.5 Sanca Water Services Community Advisory Committee

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individuals to the Sanca Water Services Community Advisory Committee for a term to end December 31, 2025:

John Vander Heide
Mike Thompson
Peter Cartwright
Melissa Izon

4.4 DIRECTORS' REPORTS

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

4.4.1 Director Jackman

4.4.1.1	Director's Report: CBRAC/RCC/ILMA	90
4.4.1.2	Letter of Support: Nelson and Kootenay Lake Tourism - Bear tight Bins	91

4.4.2 Director Watson

4.4.2.1	Director's Report: June 2023 Update	92 - 95
4.4.2.2	BC Caribou Recovery Program's: Quarterly Update	96 - 97
4.4.2.3	CBT: May 2023 Activity Report	98
4.4.2.4	Letter of Support: JB Fletcher Museum - Improvements	99 - 100

4.4.3	Director Graham: June 2023 Activites	101 - 102
--------------	---	------------------

4.4.4	Director Popoff: RCC/ETSI-BC	103
--------------	-------------------------------------	------------

4.4.5	Director Hewat: FCM	104 - 105
--------------	----------------------------	------------------

4.4.6	Director McLaren-Caux: June 2023 Activities	106 - 204
--------------	--	------------------

5. CORRESPONDENCE

5.1	The letter dated June 4, 2023 from Arnold DeBoon, Town of Creston, seeking further discussions on the amendments to the Arrow Creek Water and Treatment and Supply Commission Establishment Bylaw No. 2871.	205 - 206
------------	--	------------------

RECOMMENDATION:

(PO WGT)

That the Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 2871 be brought back to the next Arrow Creek Treatment and Supply Commission meeting for further discussion.

- 5.2 The letter dated July 11, 2023 from Arnold DeBoon, Town of Creston, seeking a letter of support for the participation of the RDCK's Electoral Areas A, B and C in the regional policing study in collaboration with the Town of Creston. 207 - 222

RECOMMENDATION:

(ALL VOTE)

That the Board send a letter of support to the Town of Creston for the participation of RDCK's Electoral Areas A, B and C in the regional policing study in collaboration with the Town of Creston.

- 5.3 The letter dated July 12, 2023 from Sarah Breen, Regional Innovation Chair in Rural Economic Development, requesting RDCK staff participate for the Moving Forward: Determining the Influence of Place on Public Transit in Rural Canada project. 223 - 225

RECOMMENDATION:

(ALL VOTE)

That the Board approve staff participate in the Moving Forward: Determining the Influence of Place on Public Transit in Rural Canada project through the Regional Innovation Chair in Rural Economic Development, and that meeting space be provided at the RDCK to hold the sessions.

6. COMMUNICATIONS

- 6.1 The email dated June 28, 2023 from Leslie Kellett, City of Prince George, submitting a resolution for the 2023 UBCM Conference regarding reimbursing Local Governments (LG) for medical services provided by LG Fire and Rescue Services. 226 - 227
- 6.2 The email dated June 29, 2023 from the BC Dam Safety Program announcing the Ministry of Agriculture and Food's Agriculture Water Infrastructure Program. 228
- 6.3 The letter dated July 13, 2023 from Jim Brown, Ministry of Forests, responding to the Board's letter regarding the extension for the Kootenay Lake Timber Supply Area Supply Analysis Discussion paper. 229

7. FOR INFORMATION: ACCOUNTS PAYABLE 230 - 255

The Accounts Payable Summary for June 2023 in the amount of \$3,522,024 be received for information.

8. BYLAWS

8.1 Bylaws 2848, 2851, 2852, 2853: Official Community Plans & Zoning Amendments (Areas F, I, J and K)

256 - 280

The Board Report dated July 5, 2023 from Stephanie Johnson, Planner, seeking Board adopt bylaw amendments for Official Community Plans and Zoning for Areas F, I, J and K, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023 being a bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012 is hereby ADOPTED.

RECOMMENDATION:

(ALL VOTE)

2. That Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby ADOPTED.

RECOMMENDATION:

(ALL VOTE)

3. That Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023 being a bylaw to amend the Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009 is hereby ADOPTED.

RECOMMENDATION:

(ALL VOTE)

4. That Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED.

8.2 Bylaw 2908: Building Amendment

281 - 348

The Board Report dated July 5, 2023 from Chris Gainham, Building Manager, and John Southam, Building Development and Special Projects Manager, seeking Board adopt Building Amendment Bylaw No. 2908, 2023, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That the Regional District of Central Kootenay Building Amendment Bylaw No. 2908, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

2. That the Regional District of Central Kootenay Building Amendment Bylaw No. 2908, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.3 Bylaw 2909: RDCK West Transit Committee Establishment

349 - 355

The Board Report dated July 6, 2023 from Tom Dool, Research Analyst, providing the draft West Transit Services Committee Bylaw to the Board for comment, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board receive the draft West Transit Service Committee Bylaw No. 2909, 2023 for information and that comments be submitted to staff no later than August 18, 2023.

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Creston and District Community Complex: Broadband Connectivity Upgrade Project

356 - 364

The Board Report dated July 4, 2023 from Jon Jackson, Emergency Program Coordinator, seeking Board approve the application to the Columbia Basin Trust's Community Readiness Program for the Creston and District Community Complex Broadband Connectivity upgrade project, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board approve the application to the Columbia Basin Trust's Community Readiness Program for the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project; AND FURTHER, that the RDCK contribute 20% of the funding for the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project, up to a maximum amount of \$5,000, to be funded from Recreation Facility - Creston and Areas A, B, and C Service S224 and all costs be run through S224 if the grant is awarded.

9.1.2 Wildfire Development Permit Area Project Implementation

365 - 390

The Board Report dated July 5, 2023 from Corey Scott, Planner, seeking Board direction relating to the implementation of a Wildfire Development Permit Area, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to draft bylaw amendments to pursue “Option A” – full implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay’s Electoral Area Official Community Plans, as described in the Staff Report “WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION”, dated July 5, 2023;

AND FURTHER, that the Board direct staff to include a funding request for further outreach and communications, as well as Official Community Plan amendments, in its 2024 Community Resiliency Investment Program application to the Union of British Columbia Municipalities;

AND FURTHER, that the Board direct staff to prepare a report for the 2025 budget seeking approval to hire 1.5 full time employees for Building Services.

9.1.3 For Information: Wildfire Mitigation and FireSmart Mid-Term Summary Report 391 - 396

The Board Report from Angela French, Wildfire Mitigation Supervisor, providing the Board a mid-term summary of the Wildfire Mitigation and FireSmart Program, has been received for information.

9.1.4 For Information: Revised State of Climate Action Framework Update 397 - 412

The Board Report dated May 24, 2023 from Paris Marshall Smith, Sustainability Planner, providing the Board with an update on the State of Climate Action Framework, has been received for information.

9.2 ENVIRONMENTAL SERVICES

9.2.1 Lister Water System: Financial Plan Amendment 413 - 415

The Board Report dated June 8, 2023 from Alex Divlakovski, Water Operations Manager, seeking Board approve an amendment to the 2023-2027 Financial Plan for Water Utility - Area B (Lister) Service S243 to procure an auxiliary power supply via a standby propane generator, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to amend the 2023-2027 Financial Plan for Water Utility – Area B (Lister) Service S243 to increase Account 60000 by an additional \$50,000 for the Lister Generator (CAP1389-100), increase Account 45000 Transfer from Reserves

by \$51,000 for the year 2023, and increase Account 59500 Transfer to Other Services by \$1,000.

9.3 FINANCE & ADMINISTRATION

9.3.1 Growing Community Fund: Financial Plan Amendment

416 - 419

The Board Report dated July 4, 2023 from Yev Malloff, General Manager of Finance, IT and Economic Development, seek Board approve an amendment to the 2023-2027 Financial Plan to account for the Growing Communities Funds allocation, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to amend the current Financial Plan to account for the allocation of Growing Communities Funds approved by the Board at the April and June 2023 regular board meetings by showing the amount allocated to each service as Grant Revenue (account 43020) with an offsetting Contribution to Reserve (account 59000) in each respective service in the 2023 fiscal year.

9.3.2 Award: East Shore Connectivity

420 - 424

The Board Report dated June 30, 2023 from AJ Evenson, Senior Project Manager, seeking Board award the contract for the East Shore Connectivity, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board award the contract for the East Shore Connectivity Project to Kaslo InfoNet Society; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$675,000.00 plus GST; AND FURTHER, that the cost be included in the 2023 and 2024 Financial Plan for Service S107 Economic Development Area A.

9.3.3 Microsoft 365 Licenses and Implementation

425 - 431

The Board Report dated July 4, 2023 from Yev Malloff, General Manager of Finance, IT and Economic Development, seeking Board approve the procurement of Microsoft 365, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to procure Microsoft 365 licenses for directors and staff with an approximate annual cost of \$200,000 and, that the Board direct staff to procure approximately \$30,000

of consulting services in 2023 to assist with the transition to Microsoft 365.

9.3.4 Agreement: Mobile/Wireless Telecommunications Service

432 - 434

The Board Report dated July 4, 2023 from Yev Malloff, General Manager of Finance, IT and Economic Development, seeking Board approval to renew the mobile/telecommunications services agreement, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK to renew the mobile/wireless telecommunications services agreement with TELUS Mobility for a three year beginning August 1, 2023 and ending July 31, 2026, for a projected cost of \$230,000 over the three year period, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

9.4 FIRE SERVICES

9.4.1 Kaslo and Area D First Responder Service

435 - 455

The Board Report dated July 6, 2023 from Tom Dool, Research Analyst, seeking Board approval to prepare a service establishment bylaw for a Medical First Responder Service within defined Area D, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Board authorize staff to prepare a service establishment bylaw for a Medical First Responder Service within a defined portion of Area D SUBJECT TO staff conducting a public consultation process; that voter approval, for the bylaw, be undertaken by means of Alternative Approval Process.

9.4.2 Fire Service Agreement: Fire Protection - Area H (New Denver Contract)

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve payment of \$74,715 from Fire Protection-Area H (New Denver Contract) Service S140 as an extension of the fire protection service agreement to December 31, 2023, and that staff be directed to continue negotiating a renewal of the contract for a five (5) year term effective January 1, 2024.

9.5 GRANTS

RECOMMENDATION:

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Wynndel Community Centre	Energy Conservation and Efficiency	\$2,000
--------------------------	------------------------------------	---------

AREA C

Creston Valley Fall Fair	Fall Fair Local Food Feast	\$1,000
--------------------------	----------------------------	---------

Wynndel Community Centre	Energy Conservation and Efficiency	\$1,000
--------------------------	------------------------------------	---------

AREA F

Nelson Road Kings	Car Show	\$1,000
-------------------	----------	---------

AREA G

Ymir Community Association	Concession renovations	\$6,750
----------------------------	------------------------	---------

AREA H

Cops For Kids	Cops For Kids Charitable Foundation	\$1,500
---------------	-------------------------------------	---------

Slocan Lake Garden Society	Art in the Garden	\$500
----------------------------	-------------------	-------

AREA I

Castlegar Hospice Society	Training	\$1,000
---------------------------	----------	---------

AREA J

Castlegar Hospice Society	Training	\$4,500
---------------------------	----------	---------

AREA K

Edgewood Volunteer Fire Dept.	Burn Pile Clean up	\$191.15
-------------------------------	--------------------	----------

RECOMMENDATION:

(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

East Shore Trail and Bike Association	Trail map printing and delivery	\$2,558.75
AREA B		
Creston Valley Fall Fair	Fall Fair Local Food Feast	\$2,500
Kitchener Improvement District	EOCP Small Water System Training and Certification	\$1,228.50
AREA D		
Kaslo Emergency Support Services	Meeting and Training Session Refreshments	\$300
Kaslo Community Services Society	Holiday Hampers / Nobody's Perfect	\$4,000
Lardeau Valley Community Club	Board Resolution	\$3,000
Kaslo Jazz Etc Festival	KJEF Transportation	\$5,000
AREA H		
Slocan Lake Stewardship Society	Kootenay Connect - Slocan River Valley	\$5,000
RDCK Service 142	Passmore Swift Water	
Slocan Valley Fire Protection	Rescue Training and Equipment	\$5,000
AREA I		
Glade Recreation Commission	Glade 30th Fishing Derby	\$1,500
AREA K		
Bayview Residents' Association	Bayview FireSmart Wildland Coveralls	\$3,113.50
Nakusp Secondary School	Cedar Bark Video with Eloise Charet	\$3,000
Nakusp Secondary School	Financial support to help the Golf team go to Golf Provincials	\$1,000
Lower Arrow Lakes Conservation Association	Kids' Whatshan Lake fish Derby	\$500
Royal Canadian Legion Br. 203	Heat Pump Install	\$5,000
Arrow and Slocan Lakes Community Services	Community Works "Bridging the Labour Force Gap"	\$10,000

9.6 CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

The minutes of the Rural Affairs Committee meeting held July 19, 2023 will be received in the addenda package.

11. DIRECTORS' MOTIONS

11.1 Director McFaddin: Federation of Canadian Municipalities (FCM) - FCM Board/Committee Member Appointment Policy

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to prepare a policy on the Federation of Canadian Municipalities Board and Committee appointments.

12. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:
(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

13.2 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:
(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

14. MATTERS ARISING FROM IN CAMERA MEETING

15. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



**Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Minutes**

The **sixth** meeting of the Board of the Regional District of Central Kootenay in 2023 was held on Thursday, June 16, 2023 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT:

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director R. Smith	Electoral Area J	In-Person
Director P. Peterson	Electoral Area K	In-Person
Director M. McFaddin	City of Castlegar	In-Person
Director A. Deboon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLaren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director C. Ferguson	Village of Silverton	In-Person
Director J. Lunn	Village of Slocan	In-Person

ABSENT DIRECTOR

Director H. Hanegraaf	Electoral Area J
Director T. Weatherhead	Electoral Area K

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Manager of Corporate Administration/ Corporate Officer
A. Lund	Deputy Corporate Officer
Y. Malloff	General Manager of Finance, IT & Economic Development/Chief Financial Officer
U. Wolf	General Manager of Environmental Services
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development and Community Sustainability Services
N. Wight	Planning Manager
C. Stanley	Regional Manager Operations and Asset Management
C. Gaynor	Regional Parks Manager
N. Hannon	Regional Fire Chief
J. Jackson	Emergency Program Coordinator (Creston)

M. Nakonechny
P. Marshall Smith
T. Dool

Grants Coordinator
Sustainability Planner
Research Analyst

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST/MST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m251c8efb49c1fe8ecbc1810891770eb4>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 721 5567

Meeting Password: pKzPRrEq424

In-Person Location:

Boardroom - 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

RECESSED/

RECONVENED

The meeting recessed at 9:01 a.m. due to technical difficulties and reconvened at 9:10 a.m.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

Chair Watson took a moment of silence for former Electoral Area D Director Larry Greenlaw.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

368/23

The agenda for the June 15, 2023 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.4.6 Director Vandenberghe: FCM;
- inclusion of Item 5.5 Antidote Processing Inc.: Antidote Facility - Micro Legacy Cannabis Sector;
- inclusion of Item 6.3 Columbia River Treaty: Interim Agreement with the Ktunaxa, Secwépemc and Syilx Okanagan Nations; and
- the addition of the addendum

before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

369/23

The minutes from the May 18, 2023 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following staff:

- Denise Bedell, Environmental Services Administrative Assistant, new position; and
- Dan Seguin, Manager of Community Sustainability, replacing Chris Johnson.

2.5 DELEGATION

2.5.1 Okanagan Nation Alliance

Carson Kettlewell and Michael Zimmer

Michael Zimmer and Carson Kettlewell from the Syilx Okanagan Nation Alliance (ONA) gave a presentation to the Board regarding the conservation, protection, restoration, and enhancement of indigenous fisheries and aquatic resources within the Syilx Okanagan Nation Territory.

Carson discussed the success of the Fish in Schools program (sockeye fry). The program has been running since 2017, and in 2022 the ONA had its most successful year with twenty seven schools participated in the program. The sockeye fry eggs get distributed to the schools in January and once the eggs have hatched the schools participate in a sockeye fry release. The schools, community members and members from the Syilx Nation come together and release the fry into the waters. It is a meaningful truth and reconciliation activity.

Michael provided an overview of the invasive northern pike (pike) suppression and monitoring program. The pike are known to have detrimental effects on native fish populations, including salmon. He discussed the different methods used to suppress the pike and the number of pike that have been removed since 2010. Mr. Zimmer indicated that Zuckerberg Pond is considered to be a significant spawning and rearing location for the pike and the ONA is looking to limit the benefits to pike in the location or engineer a solution through a feasibility study.

Mr. Zimmer discussed the Columbia River Salmon Reintroduction Initiative (CRSRI), which is an agreement that was signed by five governments on July 19, 2019 to investigate and plan for the reintroduction of salmon into their historical spawning grounds in the Canadian portion of the Columbia River.

In conclusion, Mr. Zimmer requested the RDCK's assistance in finding space or property that includes infrastructure to put micro fish hatcheries that are built in containers to assist with the salmon reintroduction.

Michael and Carson answered the Board's question.

Chair Watson thanked the delegation for their presentation.

RECESS/ RECONVENED

The meeting recessed at 9:39 a.m. due to technical difficulties and reconvened at 9:43 a.m.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 2023 UBCM Resolutions

Board Meeting - May 18, 2023

RES 347/23 Referred to the June 15, 2023 Board meeting

Item 3.1 will be considered with Item 9.3.5 2023 UBCM Resolutions and Ministerial Meetings.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

4.1.1 Creston Valley Agricultural Advisory Commission: minutes May 9, 2023

Staff has received the recommendations for the proposed subdivisions of ALR Lands.

4.1.2 Area A Economic Development Commission: minutes May 5, 2023

4.1.3 Recreation Commission No. 9 - Area A: minutes May 8, 2023

4.1.4 Area J Advisory Planning and Heritage Commission: minutes May 10, 2023

Staff received the recommendation for the bylaw amendment for a second detached dwelling.

4.1.5 Area D Advisory Planning and Heritage Commission: minutes May 18, 2023

Staff received the recommendation for the Community Heritage Register Nomination - Lardeau Valley Museum.

4.1.6 Area I Advisory Planning and Heritage Commission: minutes May 29, 2023

Staff has received the recommendation to support the Community Heritage Register Nomination.

4.1.7 Area B Advisory Planning and Heritage Commission: minutes May 30, 2023

Staff received the recommendation for the proposed non-farm use of ALR Lands.

4.1.8 Area G Advisory Planning and Heritage Commission: minutes May 31, 2023

4.1.9 Nelson and District Recreation Commission: minutes May 31, 2023

4.1.10 Rosebery Parklands and Trails Commission: minutes June 1, 2023

4.1.11 Area D Advisory Planning and Heritage Commission: minutes June 1, 2023

Staff has received the recommendations regarding the Community Plan and the Development Permit Application.

4.1.12 Castlegar and District Recreation Commission: June 6, 2023

4.1.13 Area J Advisory Planning and Heritage Commission: minutes June 7, 2023

Staff has received the recommendation to support the Development Variance Permit.

4.2 WITH RECOMMENDATIONS

4.2.1 Riondel Commission: minutes May 2, 2023

Staff has received the recommendation to approve payment for cleaning supplies.

Moved and seconded,

And Resolved:

That the Board direct staff to prepare an amendment bylaw for the Riondel Commission Bylaw No. 2759, 2023 to adjust the commission membership to include those who reside within the Riondel Fire Service area.

Carried**4.2.2 Recreation Commission No. 6 - Area H, New Denver and Silverton: minutes
May 31, 2023**

Moved and seconded,
And Resolved:

371/23

That the Board approve the payment of the following grants from the Recreation Commission No. 6 - New Denver, Silverton and Area H Service S229 2023 Budget:

Sandon Historical Society (Sandon Trails Historic Signage Project)	\$1,275
Slocan Solution Society (Shakespeare by the Shore)	\$750
Slocan Solution Society (Valhalla Community Choir)	\$500

Carried**4.2.3 Creston Valley Services Committee: minutes June 1, 2023**

The Board request the May 4, 2023 Creston Valley Services Committee meeting minutes be reviewed by the committee at the July 6, 2023 meeting.

Moved and seconded,
And Resolved:

372/23

That the Board request BC Transit pursue detailed costing and inclusion of the following service options in the BC Transit 3 Year Transit Expansion Proposal for Creston Valley Transit:

1. In 2023/24, 1 additional vehicle and 316 additional custom/on-demand service hours.
2. In 2024/25, 1 additional vehicle and 700 additional custom/on-demand service hours. 300 additional service hours for the Wyndell route.
3. In 2025/26, 1 additional vehicle and 700 additional hours for service expansion on the East Shore.

Carried**4.2.4 West Kootenay Transit: minutes June 6, 2023**

Moved and seconded,
And Resolved:

373/23

That the Board direct staff to introduce an in-lieu option on the closest day to a West Kootenay Transit fare free day, for areas that do not have the service on that day.

Carried

Moved and seconded,
And Resolved:

374/23

That the West Kootenay Transit fare free days include:

- Local, Provincial and Federal election days;
- Earth Day;
- Go By Bike week;
- Clean Air Day; and
- Seniors Day.

Carried

Moved and seconded,
And Resolved:

375/23

That the Board approve there be no bus service on the West Kootenay Transit holiday schedule going forward.

Carried**4.2.5 Water Service Committee: minutes June 7, 2023**

Moved and seconded,
And Resolved:

376/23

That the Board extend the moratorium on the acquisition of water and wastewater systems until June 30, 2024;

AND FURTHER, that the Board direct staff to present updated plans, policies and acceptance matrices, as required, to the Water Service Committee meeting on or before June 2024 with the intent to lift the moratorium at that time;

AND FURTHER, that the Board direct staff to review and recommend how the RDCK can support governance, asset guidance and operational supports but not ownership of independent, community operated water systems inclusive of Improvement and Irrigation Districts.

Carried**4.2.6 Community Sustainable Living Committee: minutes June 13, 2023**

Moved and seconded,
And Resolved:

377/23

That the Board direct staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation to create a natural asset management plan for the Quartz Creek Watershed prepare a workplan and budget.

Carried**4.2.7 Joint Resource Recovery Committee: minutes June 14, 2023**

Moved and seconded,
And Resolved:

378/23

That the Board authorize staff to enter into a Services Agreement with Frazer Excavation Ltd. for Wood Waste Reduction Services at various Resource Recovery sites for the period of September 1, 2023 to August 31, 2025 with the eligibility of three one year extensions, at a total servicing fee of \$13.50 per cubic meter, equating to an estimated total 2 year contract value of \$477,549 plus GST, and that the Chair and Corporate Officer be authorized to sign the necessary document;

AND FURTHER, that the costs be paid from Service S186 Refuse Disposal (East Subregion); Service S187 Refuse Disposal (Central Subregion) and Service S188 Refuse Disposal (West Subregion), based on volumes processed from the applicable Contracted Services account.

Carried

Moved and seconded,

And Resolved:

379/23

That the Board approve the RDCK entering into a Collector Agreement with Major Appliance Recycling Roundtable (MARR) to set out the terms and conditions under which the RDCK will manage the collection and processing of Program Products for and on behalf of MARR, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

4.3 MEMBERSHIP

4.3.1 Area D Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

380/23

That the Board send a letter to outgoing members Karen Newmoon and Rochelle Longval thanking them for their service with the Area D Advisory Planning and Heritage Commission.

Carried

4.3.2 Recreation Commission Appointments: School District No. 8

Moved and seconded,
And Resolved:

381/23

That the recommendation from School District No. 8 appointing the following individuals to the Recreation Commissions:

Susan Chew (Recreation Commission No. 7 - Salmo and Area G
Sharon Nazaroff (Recreation Commission No. 8 - Slocan Valley South Regional Parks)
Lenora Trenaman (Recreation Commission No. 10 - Portion of Area E)

be ratified.

Carried

4.4 DIRECTORS' REPORTS

4.4.1 Director Jackman: CBRAC/RRC/FCM/ILMA

4.4.2 Director Graham: AKBLG

4.4.3 Director McFaddin: FCM

4.4.4 Director McLaren-Caux: Activities

4.4.5 Director Lockwood: FCM

4.4.6 Director Vandenberghe: FCM

5. CORRESPONDENCE

5.1 The email dated May 17, 2023 from Curtis Wullum, Lower Kootenay Band (LKB), requesting an agreement to support the LKB Emergency Operations Centre.

Moved and seconded,
And Resolved:

- 382/23 That the Board direct staff to draft a service agreement to support the Lower Kootenay Band residents located on the reserve during an active emergency by providing Emergency Operations Centre support.
- Carried**
- 5.2 The email dated May 30, 2023 from Elizabeth Quinn, Creston Climate Action Society, seeking a letter of support for extending the Kootenay Lake Timber Supply Area Discussion deadline for input to September 1, 2023.**
Moved and seconded,
And Resolved:
- 383/23 That the Board send a letter to Ministry of Forests requesting the deadline to provide input to the Kootenay Lake Timber Supply Area discussion document be extended from July 4, 2023 to September 1, 2023.
- Carried**
- 5.3 The email dated June 1, 2023 from Wendy Lewis, Nelson Cycling Club, requesting a letter of support to upgrade for their application to the Destination Development Fund.**
Moved and seconded,
And Resolved:
- 384/23 That the Board send a letter of support to Nelson Cycling Club for their application to the Destination Development Fund from Destination BC for the upgrades to the network of smallwood trails in the region.
- Carried**
- 5.4 The email dated June 7, 2023 from Sharon Gregson, Coalition of Child Care Advocates of BC, seeking local government support to the resolution shared and forward to UBCM for the convention.**
- 5.5 The email dated June 12, 2023 from Shannon Ross, Antidote Processing Inc., seeking a letter of support be sent to the Ministry of Agriculture for an antidote facility for the micro legacy cannabis sector.**
Moved and seconded,
And Resolved:
- 385/23 That the Board send a letter of support for an Antidote Processing Inc. facility to the Ministry of Agriculture to emphasize the need to continue transition supports for micro legacy cannabis sector to the legal market as a critical component of the Kootenay economy.
- Carried**
- 6. COMMUNICATIONS**
- 6.1 The letter dated May 9, 2023 from Jen Ford, UBCM, indicating the RDCK Resolutions that received endorsement at the 2023 AKBLG Convention.**
- 6.2 The Council Report dated June 2023 from Councillor Leah Main providing an overview of the 2023 Federation of Canadian Municipalities (FCM) Annual Conference.**
- 6.3 The email dated June 8, 2023 from Brooke McMurchy, Columbia River Treaty, announcing the interim agreement with the Ktunaxa, Secwépemc and Syilx Okanagan Nations that will share revenue.**

7. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for May 2023 in the amount of \$3,455,929 be received for information.

8. BYLAWS**8.1 Bylaw 2810: Local Conservation Fund Service Establishment Amendment (Area F) - Alternate Approval Process (AAP)**

The Board Report dated June 1, 2023 from Tom Dool, Research Analyst, seeking electoral approval via the AAP to include Area F in the Local Conservation Fund Service, has been received.

Moved and seconded,
And Resolved:

386/23

That the Board direct staff to proceed with obtaining approval of the electors within Electoral Area F to proceed with the adoption of Electoral Area F Local Conservation Fund Service Establishment Amendment (Area F) Bylaw No. 2810, 2022 and that such approval be obtained by alternative approval process pursuant to Section 86 of the *Community Charter*, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for Electoral Area F Local Conservation Fund Service Establishment Amendment (Area F) Bylaw No. 2810, 2022 be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on September 5, 2023.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 3388.

Carried**8.2 Bylaw 2904: Regional Accessibility Advisory Committee**

The Board Report dated May 24, 2023 from Angela Lund, Deputy Corporate Officer, providing the Board with the draft Regional Accessibility Advisory Committee Bylaw No. 2904, has been received.

Moved and seconded,
And Resolved:

387/23

That the Board receive the draft Regional Accessibility Advisory Committee (RAAC) Bylaw No. 2904, 2023 for information, and that staff send the draft bylaw to the municipalities within the regional district requesting a response indicating their interest in utilizing the RAAC by August 7, 2023.

Carried**RECESS/
RECONVENED**

The meeting recessed at 10:25 a.m. for a break and reconvened at 10:42 a.m.

8.3 Bylaw 2902: Slocan Valley Fire Protection Service Establishment Amendment

Moved and seconded,
And Resolved:

388/23

That THIRD reading of Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be RESCINDED.

Carried

Moved and seconded,
And Resolved:

389/23

That the following recommendation **BE REFERRED** to the July 20, 2023 Board meeting:

That the Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a THIRD time, as amended.

Carried

9. NEW BUSINESS

9.1 COMMUNITY SERVICES

9.1.1 Award: Creston and District Community Complex (CDCC) Solar Array Supply and Installation

The Board Report from Craig Stanley, Regional Manager of Operations and Asset Management, seeking Board approval to negotiate the contract award for the CDCC Solar Array project, has been received.

Moved and seconded,
And Resolved:

390/23

That the Board direct staff to negotiate with the proponent, IEP Energy Economics to achieve highest value to the RDCK, which meets all the required scope to supply and install a solar array as described in the Request for Proposals issued;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents, following negotiations, to award the contract to the IEP Energy Economics Ltd. to a maximum value of \$105,000 with funds to be paid from Service 224 Recreation Complex – Town of Creston, Areas A, B, C.

Carried

9.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.2.1 RDCK Climate Action Plan

The Board Report dated May 24, 2023 from Paris Marshall Smith, Sustainability Planner, seeking Board consider the RDCK Climate Action Communication and Engagement Strategy and the request to establish an advisory group, has been received.

**DIRECTOR
ABSENT**

Director Davidoff left the meeting at 11:30 a.m.

Moved and seconded,
And Resolved:

391/23

That the Board approve up to the amount of \$121,700 to support communication and engagement related to RDCK Climate Actions from the Local Government Climate Action Program funding in Service 100 – General Administration; AND FURTHER, that the Board utilize the Community Sustainable Living Committee, as an advisory committee, to inform communication and engagement related to building the RDCK Climate Plan.

Carried

Directors McFaddin, Hewat, Lockwood, Graham recorded opposed.

ORDER OF AGENDA CHANGED The Order of Business was changed to address public time, with Item 12 Public Time considered at this time.

12. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

Members of the public spoke regarding the RDCK Climate Action Plan and the public engagement process.

DIRECTOR ABSENT Director Newel left the meeting at 11:57 a.m.

RECESSED/ RECONVENED The meeting recessed at 11:57 a.m. for lunch and reconvened at 1:01 p.m.

DIRECTOR PRESENT Director Davidoff joined the meeting at 1:01 p.m.

ORDER OF AGENDA RESUMED Item 9.2.2 Agreement: Community Wildfire Resiliency Plan Project was considered at this time.

Moved and seconded,
And Resolved:

392/23 That Item 9.2.2 Agreement: Community Wildfire Resiliency Plan Project be postponed to allow staff to provide Directors with the updated Board Report, Item 9.3 Finance & Administration considered at this time.

Carried

9.3 FINANCE & ADMINISTRATION

9.3.1 2022 Statement of Financial Information (SOFI)

Moved and seconded,
And Resolved:

393/23 The Schedule and Statement of Financial Information for the fiscal year ended December 31, 2022, be approved for release in accordance with the Financial Information Act, with a copy to be filed with the Ministry of Municipal Affairs and Housing.

Carried

9.3.2 2023 Financial Service Grants

Moved and seconded,
And Resolved:

394/23 That the Board authorize the release of funding for the following Financial Grant Services as of August 1, 2023 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers as per the 2023 Financial Service Grant list:

SERVICE & NAME	2023 Amount	RECIPIENT
S108 - ECONOMIC DEVELOPMENT	78,500.00	Town of Creston - Economic Development
S111 - ECONOMIC DEVELOPMENT	114,000.00	City of Nelson - Share of Economic Development

S113 - ECONOMIC DEVELOPMENT	12,240.00	Salmo & District Chamber of Commerce
S116 - ECONOMIC DEVELOPMENT	2,820.00	Nakusp & Area Development Board
S143 - FAUQUIER FIRE SERVICE	14,921.85	Fauquier Volunteer Fire Brigade
S150 - SEARCH & RESCUE	27,000.00	Kaslo Search and Rescue Society
S151 - SALMO JAWS OF LIFE	14,754.60	Village of Salmo
S152 - JAWS OF LIFE SERVICE	50,000.00	Town of Creston
S153 - SEARCH & RESCUE	21,000.00	Arrow Lakes Search & Rescue
S154 - SEARCH & RESCUE	33,754.00	Nelson Search & Rescue
S155 - SEARCH & RESCUE	18,749.00	Castlegar Search & Rescue
S164 - GOAT RIVER DYKING	7,500.00	Goat River Residents Association
S174 - CEMETERY	3,500.00	All Saints Anglican Cemetery
S174- CEMETERY	1,500.00	Boswell & District Farmers' Institute
S174 - CEMETERY	1,500.00	Gray Creek Cemetery
S174 - CEMETERY	91,921.99	Town of Creston Cemetery
S176 - CEMETERY	20,000.00	City of Nelson
S177 - CEMETERY	20,800.00	Village of Nakusp
S178 - CEMETERY	17,852.00	Village of New Denver
S191 - MUSEUM & ARCHIVES	125,619.00	Creston & District Historical & Museum Society
S192 - MUSEUM	20,468.00	Salmo & Area Museum Society
S192 - MUSEUM	6,766.00	Ymir Arts & Museum Society
S193 - CRESTON LIBRARY	413,212.00	Creston Public Library Association
S193 - CRESTON LIBRARY	20,000.00	East Shore Community Library Society
S193 - CRESTON LIBRARY	20,000.00	Riondel Reading Centre
S193 - YAHK LIBRARY	15,000.00	Yahk/Kingsgate Recreation Society (Yahk Library Association)
S194 - KASLO & DISTRICT LIBRARY	118,100.00	Kaslo & District Public Library Association
S195 - SALMO LIBRARY	97,000.00	Salmo Public Library Association
S196 - NAKUSP LIBRARY	100,721.85	Nakusp Public Library Association
S197 - LIBRARY	99,382.42	Castlegar & District Public Library
S198 - LIBRARY	87,247.00	Castlegar & District Public Library
S199 - LIBRARY	97,900.59	Nelson Public Library
S200 - LIBRARY	69,649.11	Nelson Public Library
S208 - SKI HILL	18,377.00	Nakusp Ski Club Association
S210 - RECREATION FACILITY	9,382.00	Ymir Community Hall Association
S212 - RECREATION FACILITY	17,191.00	Burton Community Association
S213 - RECREATION FACILITY	9,643.00	Fauquier Community Club Society
S215 - SALMO WELLNESS CENTRE	10,000.00	Village of Salmo
S216 - CASTLEGAR & DIST. YOUTH PROGRAMS	5,000.00	Castlegar Recreation Complex
S217 - CRAWFORD BAY BEACH AND COMMUNITY HALL	36,348.00	Crawford Bay & District Hall & Parks Association
S218 - SALMO VALLEY YOUTH & COMMUNITY CENTRE	63,000.00	Salmo Valley Youth and Community Centre Society
S219 - TV SOCIETY	23,821.00	Area H North TV Society
S220 - TV SOCIETY	24,002.59	Slocan Valley TV Society
S221 - COMM FACILITY - REC & PARKS	7,000.00	Ainsworth Recreation Association
S221 - COMM FACILITY - REC & PARKS	8,755.00	Argenta Community Association
S221 - COMM FACILITY - REC & PARKS	10,000.00	Johnson's Landing Community Association
S221 - COMM FACILITY - REC & PARKS	54,000.00	Kaslo & District Arena Association
S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo (Kaslo & District Arena Association Reserves)

S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo - Regional Park
S221 - COMM FACILITY - REC & PARKS	10,000.00	Kaslo Curling Club
S221 - COMM FACILITY - REC & PARKS	41,704.00	Lardeau Valley Community Club
S221 - COMM FACILITY - REC & PARKS	11,500.00	Village of Kaslo (Recreation Grants)
S222 - ARENA - CAST COMPLEX	45,000.00	Castlegar Friends of Parks & Trails
S222 - ARENA - CAST COMPLEX	5,000.00	Kootenay Family Place
S222 - ARENA - CAST COMPLEX	350,000.00	City of Castlegar
S222 - ARENA - CAST COMPLEX	4,000.00	Pass Creek Exhibition Society
S223 - RECREATION FACILITIES	442,000.00	Village of Nakusp - Arena
S224 - RECREATION FACILITIES	21,522.18	Canyon Community Association
S224 - RECREATION FACILITIES	16,141.64	Town of Creston
S224 - RECREATION FACILITIES	21,522.18	Kitchener Valley Recreation & Fire Protection Society
S224 - RECREATION FACILITIES	21,522.18	Lister Community Association
S224 - RECREATION FACILITIES	21,522.18	West Creston Community Hall Society
S224 - RECREATION FACILITIES	21,522.18	Wynndel Community Centre
S224 - RECREATION FACILITIES	24,212.45	Yahk/Kingsgate Recreation Centre
S226 - RECREATION FACILITIES	38,295.16	City of Nelson
S228 - RECREATION COMMISSION NO. 4	3,091.00	Burton Community Association
S228 - RECREATION COMMISSION NO. 4	1,546.00	Fauquier Community Club Society
S228 - RECREATION COMMISSION NO. 4	589.00	Edgewood Community Club
S228 - RECREATION COMMISSION NO. 4	2,134.00	Inonoaklin Recreation Commission
S240 - CRESTON VALLEY AIRPORT	201,775.00	Creston Valley Regional Airport Society
S293 - EDGEWOOD FIRE	9,700.00	Edgewood Volunteer Fire Department Society
S294 - EDGEWOOD LEGION	4,825.75	Royal Canadian Legion Branch 203
S295 - MUSEUM-NAKUSP FINANCIAL CONTRIBUTION	19,065.00	Nakusp & District Museum Society
S296 - ARROW LAKES HISTORICAL ARCHIVE GRANT-IN-AID	23,197.00	Arrow Lakes Historical Society - Grants
S297 - CEMETERY-YMIR	2,270.00	Ymir Cemetery Society - Grants
S298 - ECONOMIC DEVELOPMENT	116,000.00	City of Castlegar

Carried

9.3.3 Growing Communities Fund - Allocation Proposal

The Board Report dated May 24, 2023 from Yev Malloff, Chief Financial Officer, seeking Board direction on the allocation of the Growing Communities Fund, has been received.

Moved and seconded,
And Resolved:

That the Board direct staff to allocate Growing Communities Funds (GCF) to each service for a total of \$3,925,000 allocated as outlined in the table in the Board Report dated May 24, 2023 from Yev Malloff:

S231	Recreation Commission No.8	150,000
S209	Recreation Facility-Area A (Riondel)	150,000
S291	Fire Response - West Creston	150,000

395/23

S101	Rural Administration	25,000
S156	Emergency Communications 911	125,000
S129	Fire Protection-Areas A and C (Wynndel, Lakeview)	92,034
S130	Fire Protection-Area B (Canyon Lister)	105,584
S134	Fire Protection-Area F (North Shore)	144,982
S136	Fire Protection-Area G (Ymir)	131,206
S137	Fire Protection-Area I (Tarrys, Pass Creek)	126,745
S141	Fire Protection-Area E (Balfour, Harrop)	230,235
S142	Fire Protection-Areas H and I (Slocan Valley)	180,330
S145	Fire Protection-Area J (Ootischenia)	73,885
A117	Recycling Program – Central Subregion	142,875
A120	Organics Program – Central Subregion	30,402
A120	Organics Program – West Subregion	38,693
S186	Refuse Disposal (East Subregion)	115,399
S187	Refuse Disposal (Central Subregion)	100,849
S188	Refuse Disposal (West Subregion)	336,782
S222	Arena (Castlegar Complex)-Castlegar and Areas I and J	203,000
S227	Aquatic Centre-Castlegar and Areas J and I	38,668
S224	Recreation Facility-Creston and Areas B, C and Area A	241,664
S226	Recreation Facility-Nelson and Areas F and Defined E	241,668
S202	Regional Parks-Nelson, Salmo and Areas E, F and G	35,235
S221	Community Facility Recreation & Parks-Kaslo and Area D	94,211
S205	Regional Parks-Area A	25,554
S241	Water Utility-Area A (Riondel)	17,191
S243	Water Utility-Area B (Lister)	33,892
S248	Water Utility-Area F (Duhamel Creek)	84,624
S250	Water Utility-Area B (Erickson)	90,811
S252	Water Utility-Area K (Burton)	72,715
S253	Water Utility-Area K (Edgewood)	10,754
S254	Water Utility-Area K (Fauquier)	55,931
S255	Water Utility-Area E (Balfour)	95,469
S256	Water Utility-Area J (West Robson)	83,637
S259	Water Utility-Area D (Woodbury)	49,976
	Totals - \$	3,925,000

Carried

9.3.4 West Kootenay Transit Funding Service Governance

The Board Report dated June 1, 2023 from Tom Dool, Research Analyst, providing the Board with governance options for the RDCK services which fund West Kootenay Transit, has been received.

Moved and seconded,
And Resolved:

396/23

That the Board direct staff to bring forward a report to the Board which outlines the necessary steps and proposed schedule for establishing a West Transit Service Committee.

Carried

Moved and seconded,
And Resolved:

397/23

That the Board direct staff to bring forward a report to the Board which outlines the necessary steps and proposed schedule for establishing an RDCK West Transit Services Ridership Advisory Committee.

Carried**9.3.5 2023 UBCM Resolutions and Ministerial Meetings**

The deadline to submit resolutions for the 2023 UBCM Convention is June 30, 2023.

Ministerial Meetings for the Board:

1. Small Water System Proposal: Ministry of Municipal Affairs
2. Recycling: Ministry of Environment and Climate Change
3. Irrigation for Agriculture in Creston Valley: Ministry of Agriculture
4. Borrowing for Fire Apparatus: Premier/Ministry of Finance
5. Increased Funding for the Residential Tenancy Branch: Ministry of Housing

**ORDER OF AGENDA
CHANGED**

The Order of Business changed to address the UBCM Resolution, with Item 3.1 2023 UBCM Resolutions considered at this time.

3.1 2023 UBCM Resolutions**Board Meeting - May 18, 2023****RES 347/23 Referred to the June 15, 2023 Board meeting**

Moved and seconded,

And Resolved:

398/23

WHEREAS there is a shortage of qualified health care workers in BC resulting in reduced hours of operations and in some cases closures of Rural and Municipal Health Care Facilities;

AND WHEREAS Quebec, Alberta, Saskatchewan, Manitoba, New Brunswick, Newfoundland and Labrador and Yukon no longer require health staff to have COVID-19 vaccinations;

THEREFORE BE IT RESOLVED to alleviate shortage of qualified health care workers and return to pre-covid hours of operations of our Health Care Facilities that UBCM request the Provincial Government to rescind the COVID-19 vaccine mandate for health care professionals.

Defeated**ORDER OF AGENDA
RESUMED**

Item 9.4 Fire Services was considered at this time.

9.4 FIRE SERVICES**9.4.1 Assent Vote: West Creston Fire Response - Construct Fire Hall and Replace Frontline Water Tender and Fire Engine**

Moved and seconded,

And Resolved:

399/23

That the Board direct staff to prepare a loan authorization bylaw in the amount of \$2,129,000 to be repaid over 20 years for the purpose of completing the construction of the West Creston Fire Hall and replacing the frontline West Creston Water Tender and Fire Engine from Fire Response West Creston Service S291 SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting and to approve amendments to the service establishment bylaw.

9.4.2 Assent Vote: Balfour Harrop (Area E) - Replacing Frontline Engine

Moved and seconded,
And Resolved:

400/23

That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the Balfour Fire Hall from S141 Fire Protection Area E Balfour Harrop SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting.

Carried**9.4.3 Assent Vote: North Shore (Area F) Fire Protection - Replacing Frontline Engine**

Moved and seconded,
And Resolved:

401/23

That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the North Shore Fire Hall from Fire Protection Area F North Shore Service S134 SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting.

Carried**9.4.4 Assent Vote: Tarrys Fire Hall - Replacing Frontline Engine**

Moved and seconded,
And Resolved:

402/23

That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the Tarrys Fire Hall from Fire Protection Area I Tarrys, Pass Creek Service S137 SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting.

Carried**9.4.5 Assent Vote: Winlaw Fire Hall - Replacing Frontline Engine**

Moved and seconded,
And Resolved:

403/23

That the Board direct staff to prepare a loan authorization bylaw in the amount of \$750,000 to be repaid over 20 years for the purpose of replacing the frontline engine in the Winlaw Fire Hall from S142 Fire Protection Areas H and I Slokan Valley SUBJECT TO staff conducting a public consultation process; AND FURTHER, that voter approval, for the bylaw, be undertaken by means of Assent voting.

Carried**9.5 GRANTS****9.5.1 Discretionary**

Moved and seconded,
And Resolved:

404/23

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA B

Canyon Community Association	Canada Day	\$999
------------------------------	------------	-------

AREA E

Balfour Seniors Branch #120	Seniors computer	\$515
-----------------------------	------------------	-------

AREA F

Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
---	---------------------------------	---------

Bonnington Regional Park Society	Bonnington Community Summer Events	\$2,300
----------------------------------	------------------------------------	---------

AREA G

Renascence Arts and Sustainability Society	11th Annual Tiny Lights Festival Infrastructure	\$4,000
--	---	---------

AREA I

BC Backcountry Hunters and Anglers	Backcountry Clean-up	\$500
------------------------------------	----------------------	-------

AREA K

Nakusp and Area Youth Society	New Youth Centre	\$2,500
-------------------------------	------------------	---------

Carried**9.5.2 Community Development**

Moved and seconded,
And Resolved:

405/23

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA B

Goat River Residents Association	July Celebration	\$3,000
----------------------------------	------------------	---------

AREA D

Lardeau Valley Opportunity Links Society	Lardeau Valley Grid Stability	\$50,000
--	-------------------------------	----------

AREA E

Balfour Seniors Branch #120	Seniors assistance	\$1,612.50
-----------------------------	--------------------	------------

Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
---	---------------------------------	---------

AREA F

Beasley Rescue Society	Rope Rescue Training Initiative	\$3,500
------------------------	---------------------------------	---------

Taghum Community Society	Creative Spaces	\$4,000
--------------------------	-----------------	---------

AREA H

Slocan Valley Outriders Association	Perimeter Fencing for Safety and Emergencies	\$2,000
-------------------------------------	--	---------

AREA I

Shoreacres Community Cemetery	Upgrade to Cemetery Grounds	\$5,300
-------------------------------	-----------------------------	---------

SLOCAN

Village of Slocan	W.E. Graham Community Service Society Garden	\$500
-------------------	--	-------

Village of Slocan	Trails Society	\$1,500
-------------------	----------------	---------

Carried

9.5.3 2023 ReDi Grant Amendment

Moved and seconded,
 And Resolved:

406/23

That Resolution 345/23, being the allocation of ReDi Grant funds, be amended by changing:

AREA H

Slocan Solutions Society (Winter Carnival) \$100

to

Treehugger Retreats and Events Society (Winter Carnival) \$100

AREA K

Fauquier Parent Committee for Kids (Outdoor Equipment) \$3,540

to

Fauquier CARES (Outdoor Equipment) \$3,540

CASTLEGAR

Castlegar Integrated Services Collaborative (Celebration of Community)
 \$3,128.57

to

Castlegar and District Community Services Society (Celebration of Community)
 \$3,128.57

Carried

9.6 CHAIR/CAO REPORTS

CAO Horn will reach out to the consultant regarding the Strategic Plan and when to anticipate the document for review. He is expecting the draft for the July Board meeting. The RDCK Leadership Forum will be held in Creston, BC on June 20-21, 2023.

Chair Watson had no report. She thanked Vice Chair Lockwood for chairing the May Board meeting.

10. RURAL AFFAIRS COMMITTEE

Moved and seconded,
 And Resolved:

407/23

That the Board take no further action to file a Notice on Title relating to land at 4756 Fletcher Creek Frontage Road, Electoral Area D, currently owned by Madeline Tribble & Austen Heighes, legally described as LOT 9, PLAN NEP11034, DISTRICT LOT 193, KOOTENAY LAND DISTRICT.

Moved and seconded,
And Resolved:

- 408/23 That the Board take no further action to file a Notice on Title relating to land at 2385 Goose Creek Road, Electoral Area I, currently owned by Dean & Dorothy King, legally described as LOT B, PLAN NEP86129, DISTRICT LOT 8649, KOOTENAY LAND DISTRICT.

Carried

Moved and seconded,
And Resolved:

- 409/23 That the Board APPROVE the issuance of Development Variance Permit V2301B to Sherri P. Verstoep for the property located at 318 27th Avenue North, Electoral Area B, and legally described as LOT 1, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN NEP84000 (PID: 027-092-372) to vary Section 16 (17) of Rural Creston Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2022 in order to permit a 1.4 metre setback from the southern interior lot line whereas the bylaw requires a 2.5 metre setback from an interior lot line.

Carried

Moved and seconded,
And Resolved:

- 410/23 That the Board SUPPORT application A2302B for the proposed subdivision in the Agricultural Land Reserve proposed by Matthew Murphy for the properties located at 7005-7015 Hahn Road, Electoral Area B, and legally described as LOT 1, DISTRICT LOT 362, KOOTENAY DISTRICT PLAN 10442, EXCEPT PART INCLUDED IN PLAN 17774 (PID: 008-043-710) and 7109 Hahn Road, Electoral Area B, and legally described as BLOCK A, DISTRICT LOT 362, KOOTENAY DISTRICT PLAN 4585, EXCEPT THAT PART IN PLAN 9117 (PID: 006-011-632).

Carried

Director Graham declared a conflict of interested due to her family business being named as proposed contractor for the project and left the meeting at 1:56 p.m.

Moved and seconded,
And Resolved:

- 411/23 That the Community Works Fund application submitted by the Riondel Boat Club for the project titled "Riondel Marina Entrance West Wall" in the amount of \$10,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area A.

Carried

Director Graham returned to the meeting 1:59 p.m.

Moved and seconded,
And Resolved:

- 412/23 That the Community Works Fund application submitted by Kaslo infoNet Society for the project titled "Kootenay Lake Fibre Loop & Last Mile Boat Access" in the amount of \$50,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

Moved and seconded,
And Resolved:

- 413/23 That the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled "Salmo Pool Mechanical Upgrade" in the amount of \$20,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area G.

Carried

Moved and seconded,
And Resolved:

- 414/23 That the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled "Abandoned Edgewood Wells Retrofit" in the amount of \$20,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area K.

Carried

11. DIRECTORS' MOTIONS

- 11.1 Director Hewat: Federation of Canadian Municipalities (FCM) Standing Committees Board Meeting - March 16, 2023**
RES 222/23 – endorse Leah Main for FCM Board
RES 223/23 – endorse Suzan Hewat for FCM Board

Moved and seconded,
And Resolved:

- 415/23 That the Board endorse Director Suzan Hewat to apply to the FCM Standing Committees for the period starting June 2023 and ending May 2024; AND FURTHER, that stipend and travel expenses not covered by the UBCM Small Communities associated with Director Suzan Hewat attending FCM's Standing Committee meetings will be paid from the General Administration Service S100.

Carried

Moved and seconded,
And Resolved:

- 416/23 That Item 9.2.2 Agreement: Community Wildfire Resiliency Plan Project be considered at this time.

Carried

ORDER OF AGENDA CHANGED

The Order of Business was changed, Item 9.2.2 Agreement: Community Wildfire Resiliency Plan Project was considered at this time.

9.2.2 Agreement: Community Wildfire Resiliency Plan Project

The Board Report dated May 29, 2023 from Angela French, Wildfire Mitigation Supervisor, seeking Board approval to enter into an agreement to develop the Community Wildfire Resiliency Plans in Electoral Areas D, E, F, I and the Town of Creston, has been received.

Moved and seconded,
And Resolved:

- 417/23 The Board approve the RDCK entering into an agreement with B.A. Blackwell Ltd. not to exceed \$150,000 to complete the development of the Community Wildfire Resiliency Plans, that the project be funded through A101 Emergency Services via UBCM-CRI grant funds; AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

ORDER OF AGENDA Item 13 In Camera was considered at this time.
RESUMED

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

- 418/23 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

Carried

13.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

- 419/23 The Open Meeting be recessed at 2:21 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 3:10 p.m.

Carried

14. MATTERS ARISING FROM IN CAMERA MEETING

No items.

15. ADJOURNMENT

Moved and seconded,
And Resolved:

420/23 That the meeting adjourn at 3:10 p.m.

Carried

Aimee Watson, RDCK Board Chair

Angela Lund, Deputy Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2902

A Bylaw to amend Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991.

WHEREAS the Board of the Regional District of Central Kootenay established a service for the purpose of fire protection for a portion of Electoral Areas F, H, I and Village of Slocan by adopting Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 892, 1991 to update and remove schedules that are no longer relevant to the bylaw;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

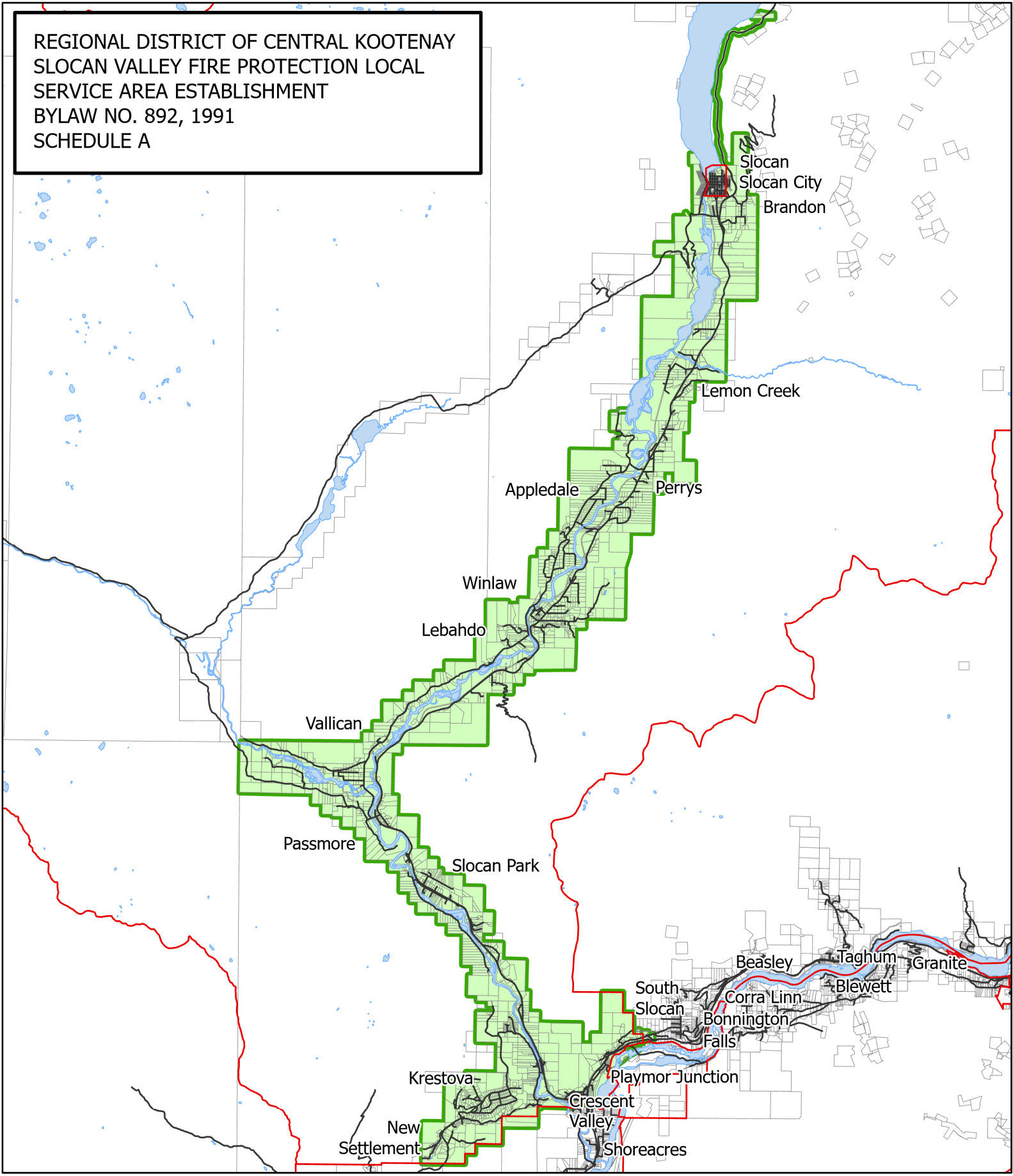
- 1 The Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991 as amended, is hereby further amended as follows:
(a) By deleting Schedule A attached to Bylaw No. 892, 1991 and replacing it with the attached Schedule A.
(b) By deleting Schedules B and C in its entirety.
2 This Bylaw may be cited as "Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023"

READ A FIRST TIME this 18th day of May, 2023.
READ A SECOND TIME this 18th day of May, 2023.
READ A THIRD TIME this 18th day of May, 2023.
RESCINDED THIRD READING this 15th day of June, 2023.
READ A THIRD TIME this 15th day of June, 2023.
ADOPTED this day of , 2023.





Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY
 SLOCAN VALLEY FIRE PROTECTION LOCAL
 SERVICE AREA ESTABLISHMENT
 BYLAW NO. 892, 1991
 SCHEDULE A



REGIONAL DISTRICT OF
 CENTRAL KOOTENAY

-  Slocan Valley Fire Protection Service
-  Electoral Boundaries
-  Roads
-  Cadastre

Date: 6/7/2023

The mapping information
 shown are approximate
 representations and should only
 be used for reference purposes.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Nelson, Salmo, E, F & G Regional Parks
Commission Meeting
OPEN MEETING MINUTES**

**9:00 a.m. – 10:30 a.m.
Tuesday, May 9, 2023**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Held by remote meeting

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4914ef3385d295437274de121ac8d667>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 302 3001

Meeting Password: GpjAwrcY743

In-Person Location: Held by remote meeting until further notice

COMMISSION/COMMITTEE MEMBERS

Director K. Page	City of Nelson
Director D. Lockwood	Village of Salmo
Director C. Graham	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G

STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Management – RDCK
Cary Gaynor	Regional Parks Manager
Jeff Phillips	Parks and Trails Supervisor
Melanie Loutit	Meeting Coordinator

DELEGATION

Malcolm Fitz-Earle

Director, Blewett Conservation Society

5 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Page called the meeting to order at 9:03 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The agenda for the May 9, 2023 Nelson, Salmo, E, F and G Regional Parks Commission, be adopted with the following:

- Inclusion of Salmo flood update to item 6.2.

before circulation.

Carried

4. RECEIPT OF MINUTES

The April 4, 2023 Nelson, Salmo and Areas E, F and G Regional Parks Commission meeting minutes have been received.

5. DELEGATION

5.1 BLEWETT CONSERVATION SOCIETY – MORNING MOUNTAIN ICE RINK ENHANCEMENTS

Malcolm Fitz-Earle, Director, Blewett Conservation Society, and Blair Adair, Maintenance Coordinator, Morning Mountain Regional Park Rink, presented a report and Power Point presentation regarding a request for a RDCK Community Works Grant for enhancement to the Morning Mountain Park Ice Rink.

The presentation from representatives of the Blewett Conservation Society has been received.

Letter received for future meeting discussion.

STAFF PRESENT: Mark Crowe joined the meeting at 9:30 a.m.

6. STAFF REPORTS

6.1 SERVICE S226 2023 FINANCIAL UPDATE

Cary Gaynor, Regional Parks Manager, presented the 2023 year to date Service Statement for RDCK Service S202 Nelson, Salmo, and Areas E, F, & G Regional Parks Commission.

6.2 PARKS OPERATIONAL UPDATE AND SALMO FLOOD UPDATE

Cary Gaynor, Regional Parks Manager, and Jeff Phillips, Parks and Trails Supervisor, provided the Commission with a verbal operational update Salmo flood update.

Direction to Staff:

That staff to investigate with the ministry of transportation rail trail bend near the Ymir hotel for slope and flood stability and report back to commission.

7. PUBLIC TIME

The Chair will call for questions from the public at 10:10 a.m.

8. NEXT MEETING

The next Nelson, Salmo, E, F & G Regional Parks Commission meeting is scheduled for September 12, 2023 at 9:00 a.m.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson, Salmo, E, F & G Regional Parks Commission meeting be adjourned at 10:13 a.m.

Carried

Approved by

Keith Page, Chair NSEFG
July 12, 2023



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA A ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

2:30pm PST

Thursday, June 8

Boswell Memorial Hall/Remote via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join from the meeting link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mac1d111bf79c17a10f73ffcbd7d32ad5>

Meeting number (access code): 2771 022 1816

Meeting password: GcsMWJdB738 (42769532 from phones)

Join by phone

+1-437-880-3267 Canada Toll

In-Person Location: Boswell Memorial Hall - 12374 Boswell Rd, Boswell

COMMISSION MEMBERS:

Commissioner Ryks

Commissioner Lewandowski

Commissioner Tschritter

Commissioner Moss

Area A Director Jackman – Non Voting

MEMBERS ABSENT:

None

RDCK STAFF

John Purdy

Planning Assistant

Nelson Wight

Planning Manager

4 out of 4 voting Commission members were present – quorum was met.

Two members of the public attended the meeting.

1. CALL TO ORDER

Director Jackman called the meeting to order at 2:41 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 8th 2023, Area A Advisory and Heritage Planning Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The October 29, 2018 Area A Advisory Planning Commission minutes, have been received for information.

5. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner Tschritter stood for nomination, no other candidates nominated.

DECLARATION OF ACCLAIMED CHAIR

Director Jackman ratifies the appointed Member, Adam Tschritter, as Chair of the Area A Advisory and Heritage Planning Commission for 2023.

6. DELEGATE

No delegations

7. STAFF REPORTS- APPLICATIONS

No applications at this time

8. COMMISSION ORIENTATION

a. APHC Orientation Presentation by Nelson Wight, Planning Manager

- Mr. Wight provided information to the Commission regarding roles, responsibilities and mandates.
- Mr. Wight provided an overview of the RDCK's work plan regarding planning, land use and heritage matters.
- Questions and answers.

9. PUBLIC TIME

The Chair called for questions from the public at 4:20 p.m.

10. NEXT MEETING

The next Area A Advisory and Heritage Planning Commission meeting will be scheduled as required/as determined by the Commission

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area A Advisory and Heritage Planning Commission meeting be adjourned at 4:35 p.m.

Carried

Approval of Minutes

Approved by

Adam Tschritter, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Sunshine Bay Regional Park Commission
OPEN MEETING MINUTES**

6:00 p.m.

Thursday, June 8, 2023

Held by remote meeting.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mb0167410e867b40a767eac78f1f93ad8>

Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 417 5131

Meeting Password: 6V9sksSn5bN

COMMISSION MEMBERS

Commissioner Prosser	Area E
Commissioner Foot	Area E
Commissioner Dosenberger	Area E
Commissioner Beaulac	Area E
Commissioner Dehnel	Area E
Director Graham	Area E

MEMBERS ABSENT

Commissioner McCulloch	Area E
Commissioner Newton	Area E

GUESTS PRESENT

Kim Palfinier	Representative of the West Arm Pickleball Club
---------------	--

STAFF

Jeff Phillips	Regional Parks Operations Supervisor
Julie Rafuse	Meeting Coordinator

6 out of 8 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Dosenberger called the meeting to order at 6:29 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the agenda for the June 8, 2023 Sunshine Bay Regional Park Commission be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 9, 2023 Sunshine Bay Regional Park Commission meeting minutes, have been received.

5. DELEGATE

5.1 Future Recreation Activities

Kim Palfinier, representative of the West Arm Pickleball Club, would like to provide and update on the pickleball court discussion from the March 9, 2023 Sunshine Bay Regional Park Commission meeting.

Delegation had to leave at 6:20 p.m. before the meeting was Called to Order due to having another meeting to attend. Chair Rosenberger informed the Commission that Kim Palfinier, representative of the West Arm Pickleball Club, let her know that they have decided to not go forward with the pickleball court as discussed at the March 9, 2023 Sunshine Bay Regional Park Commission meeting. Kim Palfinier was going to provide some further discussion around this decision to the Commission. Kim Palfinier to send an email to the Commission with this information.

6. STAFF REPORTS

6.1 Operations Update

Jeff Phillips, Regional Parks Operations Supervisor, provided a verbal report to the Commission in regards to Operations. The verbal report regarding Operations has been received.

6.2 Proposed 2023 Budget

Jeff Phillips, Regional Parks Operations Supervisor, provided a verbal report to the Commission in regards to budget items. The verbal report regarding budget items has been received.

7. PUBLIC TIME

No public.

8. NEXT MEETING

The next Sunshine Bay Regional Park Commission meeting is scheduled for Thursday, September 14, 2023 at 6:00 pm.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at 7:08 p.m.

Carried

Digitally approved by

Lorie Dosenberger, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Kaslo and Area D Economic Development
Commission S109
MINUTES**

1:00 p.m.

Monday, June 12, 2023

Village of Kaslo Council Chambers

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

Join Zoom Meeting

<https://us02web.zoom.us/j/84838839557>

Meeting ID: 848 3883 9557

One tap mobile

+16475580588,,84838839557# Canada

+17789072071,,84838839557# Canada

Join by Phone:

+1 778 907 2071 Canada

Meeting Number (access code): 848 3883 9557

Meeting Password: 848 3883 9557

In-Person Location: 413 4th St, Kaslo BC – City Hall

Commissioner Hewat	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Davie	Village of Kaslo
Commissioner Nay	Village of Kaslo
Commissioner Watson	Area D
Commissioner Brown	Area D
Commissioner Jones	Area D

STAFF

Catherine Allaway	CO, Village of Kaslo
Karissa Stroshein	Secretary

7 out of 9 voting Commission members were present – quorum was met.

GUESTS

Jen Comer Province of BC, Regional Economic Operations Branch

1. CALL TO ORDER

The Chair called the meeting to order at 1:02 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 12, 2023 Kaslo & Area D Economic Development Commission S109 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The April 3, 2023 Kaslo & Area D Economic Development Commission S109 minutes have been received.

5. DELEGATE

Chelsey Jones – Lardeau Valley Opportunity LINKS Society
Commissioner Jones summarized her written report.

6. STAFF REPORTS (If there are no staff reports this item can be called OLD BUSINESS)

6.1 LINKS Update to Kaslo and Area EDC

The Report dated June 12th, 2023 from Chelsey Jones, Lardeau Valley Opportunity LINKS Society, re: social, environmental and economic resilience of the Lardeau Valley, has been received.

7. OLD BUSINESS

7.1 Community Economic Development Strategy

7.1.1 CERIP Rural Economic Recovery Change of Scope

7.1.2 CERIP Interim Reporting

The Commission notes to invite Patrick Steiner from the Kaslo Food Hub to the next Kaslo & Area D Economic Development Commission S109 meeting.

The Commission notes to investigate if the Kaslo & District Arena is interested in a Commercial Community Kitchen.

7.1.3 Nelson District Chamber of Commerce

Commissioner Hewat spoke about Imagine Kootenay administration.

8. NEW BUSINESS

8.1 Kaslo and Area D Economic Development Commission Bylaw No. 2482, 2016

8.2 Tourism Initiative

The email dated March 24th, 2023 from Geran Capewell, Bardsplace, re: tourism initiative, has been received.

9. PUBLIC TIME

The Chair called for questions from the public at 2:07 p.m.

- Jen Comer spoke about the upcoming Rural Economic Development Infrastructure Program Grant (REDIP).
- Commissioner Watson suggested working with Lardeau Valley Opportunity LINKS Society and the Kaslo Food Hub for the REDIP grants.
- The Commission discussed the possibility of wages for an Economic Development staff member being funded through the REDIP Grant.
- The Commission discussed calling a meeting to order in July with CAO Horn in attendance, to prepare a REDIP grant application before the deadline.

10. NEXT MEETING

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for August 14, 2023 at 1:00 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 2:22 p.m.

Carried

Approved by

Matthew Brown, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Recreation Commission No. 4 –
Area K and Village of Nakusp
OPEN MEETING MINUTES**

6:00 p.m.

Wednesday, June 21, 2023

Emergency Services Building

300 - 8th Ave NW, Nakusp BC

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m78bdc1745538711ef706a3655803ab1c4>

Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 294 0061

Meeting Password: WAq9Nyeuc27

In-Person Location: Emergency Services Building

300 - 8th Ave NW, Nakusp BC

COMMISSION MEMBERS PRESENT

Commissioner C. Hanet	Village of Nakusp
Commissioner T. Knooihuizen	Village of Nakusp
Commissioner M. Scott	Area K
Commissioner T. Weatherhead	By Virtue of Office

MEMBERS ABSENT

Commissioner A. McLaren-Caux	By Virtue of Office
Commissioner S. Sanders	Area K

STAFF PRESENT

Joe Chirico	General Manager of Recreation
Pearl Anderson	Community Meeting Coordinator

4 out of 6 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Hanet called the meeting to order at 6:02 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the June 21, 2023 Recreation Commission No. 4 – Area K and Village of Nakusp meeting be adopted with the following addition:

Part 5.2 - Recreation Commission No. 4 Budget Funding Available and Who Can Access the Funding

Carried

4. RECEIPT OF MINUTES

The April 5, 2023 Recreation Commission No. 4 – Area K and Village of Nakusp minutes have been received.

5. NEW BUSINESS

5.1 How to Address the Technological Challenges

Options for joining meetings were discussed including the following:

- all Commission members meet remotely using webex
- use own laptops and join at the in-person meeting location
- moving to Teams in the future for remote meetings
- Provincial mandate that governance meetings must be available to the public
- concerns regarding technological challenges have been forwarded to the RDCK IT Department, awaiting response
- Commissioner Knooihuizen will look into the options

5.2 Recreation Commission No. 4 Budget Funding Available and Who Can Access the Funding

- Joe Chirico, General Manager of Recreation, reviewed the funding available to Recreation Commission No. 4
- Applications for funding can be made through the RDCK website
- Any organization/society can make application providing the funds are going to be used for recreation or cultural events/activities
- if grant applications are received prior to next meeting date, the Chair can call a meeting
- RDCK can advertise the Recreation Commission #4 grants including the deadline for applications.

6. PUBLIC TIME

The Chair called for questions from the public at 6:48 p.m.

7. NEXT MEETING

The next Recreation Commission No. 4 – Area K and Village of Nakusp meeting is scheduled for October 4, 2023.

8. ADJOURNMENT

Moved and Seconded,
And Resolved:

The Recreation Commission No. 4 – Area K and Village of Nakusp meeting adjourned at 6:51 p.m.

Carried

Digitally approved,

Chelsea Hanet, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

**7:00 PM
July 4, 2023**

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2770 280 0001

Note: Remote access was not enabled for this meeting. No host in attendance.

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

Commissioner N. Anderson	Riondel
Commissioner T. Wilkinson	Riondel

STAFF

No staff present. Minutes were recorded by Chair Panio.

3 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:10p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the July 4, 2023 Riondel Commission meeting, be adopted.

Carried

4. RECEIPT OF MINUTES

The June 6, 2023 Riondel Commission minutes, have been received. One correction: The final statement in 8.2 should read “49% of the Drainage budget has gone towards administration and no physical upgrades have been made to infrastructure.”

5. DELEGATE

Marshall Shurman thanked Director Jackman and the Commission for putting in a basketball net in the tennis court. Chair Panio indicated that a local resident has offered a free-standing basketball net to the Commission, but it needs some repair. Commissioner Anderson has posted ads in Pennywise and a Creston paper to request donations of free-standing basketball nets for the use of Riondel youth.

6. PUBLIC TIME

No public in attendance.

7. OLD BUSINESS

7.1 Basketball Equipment Update

Director Jackman indicated that one basketball net has been installed at the tennis courts.

7.2 Riondel Community Centre Roof Update

No date available for when the flashing on the roof will be completed. This work will likely take a week to ten days. The antenna will be reinstalled on the roof to facilitate cell phone use within the building.

7.3 Radon Testing for the Riondel community Centre

So far, tests have provided varied readings (in the 30s). Testing will continue. Director Jackman recommended that a second set of readings be taken during the winter months, when building vents are closed.

7.4 Electrical Issues at the Old Riondel Recreation Centre

The issue of reinstatement of power to the Recreation Centre, tennis court, and cook shack is being addressed by RDCK management.

7.5 Climate Action Plan

Two meetings are proposed in the area: in Wynndel on September 5, and in Crawford Bay on September 11. The RDCK website for responses to the Climate Action Plan remains open through the month of July and into August.

7.6 Discussion Community Centre Renovation Process

At the August Commission meeting, the Commissioners will schedule a public open house in early September to review the renovation plans for the Community Centre, as prepared by the Commission, RDCK staff, and architect Nelson Rocha.

7.7 Administrative Assistant Changeover

One candidate applied for the position. This candidate was interviewed, and RDCK staff are moving ahead with the hiring process.

8. NEW BUSINESS

8.1 Outdoor Pickle Ball

Volunteers have been working on the outdoor pickleball court, pressure washing the playing surface and filling in cracks.

8.2 Old Documents Archive

Chair Panio continues to review and catalogue stored documents with the goal of building up a searchable database of older plans, maps, and documents. Our new Administrative Assistant may be able to help with this.

8.3 Memorial Service

Chair Panio notified the Commission that memorial services for Riondel residents Jack Milne and George Grimstad will be held in the Community Centre on July 22. The Milne memorial will be in the Seniors Room, and the Grimstad memorial in the auditorium.

8.4 Water Conservation Measures

Chair Panio indicated the Riondel water system is currently under Stage 1 Water Conservation Measures, with watering of lawns, gardens, trees and shrubs only permitted between 7 pm and 10 am. Watering of gardens, trees and shrubs by watering can or hand-held hose is permitted anytime. Stricter Water Conservation Measures may be required if demand increases significantly, or if hot and dry weather persists. More information can be found at www.rdck.ca/water.

9. CORRESPONDENCE

No Items.

10. AREA A DIRECTOR'S REPORT

No additional information besides what has been addressed under other agenda items.

11. FINANCIAL REPORTS

No reports available for this meeting.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The following Riondel Commission meeting will be held on August 1, 2023 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:09 pm.

Carried

Approved by

Gerald Panio, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA I ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

6:30PM

Thursday, June 22, 2023

Remote Meeting via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m60465e80215396640c3a4dcbf832c934>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

+1-587-404-3573 Canada Toll (Edmonton)

Meeting Number (access code): 2777 525 9174

Meeting Password: PvuEpHe2q96 (78837432 from phones)

COMMISSION MEMBERS

Commissioner Poznikoff

Electoral Area I, Secretary

Commissioner Bebelman

Electoral Area I, Chair

MEMBERS ABSENT

Commissioner Ozeroff

Electoral Area I, Vice-Chair

STAFF

Stephanie Johnson

Planner

GUESTS

Andrew Davidoff

Director, Electoral Area I

Lisa Markin

Area I OCP Review Guest

Eileen Kooznetsoff

Area I OCP Review Guest

Marcia Strelaeff

Area I OCP Review Guest

2 out of 3 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Bebelman called the meeting to order at 6:40 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 22, 2023 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The May 29, 2023 Electoral Area I Advisory Planning and Heritage Commission minutes, have been received.

5. STAFF REPORTS – REFERRALS

6.1 A23071 – Agricultural Land Reserve Referral

Referral Package from planner, Zachari Giacomazzo was received.

MOVED and seconded,
AND Resolved:

That the Area I Advisory Planning Commission SUPPORT the Agricultural Land 2305 Glade Road, Glade, BC and legally described as LOT A DISTRICT LOT 302A KOOTENAY DISTRICT PLAN NEP21180 for temporary allowance of a secondary dwelling while a new dwelling is constructed; once construction is completed the old original dwelling will be decommissioned and converted into storage.

Carried

The following was discussed:

- Concern from commissioners regarding the decommissioning existing residence
 - Request for planning staff to review whether RDCK and or ALC would be requiring a financial security dispirit to ensure performance of the decommissioning in addition to the registration of a restrictive covenant on title.

6. OLD BUSINESS

6.1 Official Community Plan Review – Engagement Summary

Planner Stephanie Johnson provided a summary of the engagement report and feedback received.

The following was discussed:

- Staff gave summary of community engagement to date and outlined information contained in 'What We Heard Report'
- Staff gave general update on status of project
- An in-person meeting to review the preliminary draft policy direction was discussed, and organized.
- The Area Director, Project Planner and Planning Manager will meet before the next advisory meeting to discuss the next community engagement session and report back.

7. PUBLIC TIME

The Chair will call for questions from the public at 8:45 p.m.

8. NEXT MEETING

The next Electoral Area I Advisory Planning and Heritage Commission meeting is scheduled for Monday, July 17, 2023 in-person at the Brilliant Cultural Centre.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 8:51 p.m.

Approved by

Brian Bebelman, Chair



Regional District of Central Kootenay CRESTON VALLEY SERVICES COMMITTEE Open Meeting Minutes

Thursday, July 6, 2023

9:00 a.m. MST

Hybrid Model – In-person and Remote

Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Committee Member A. DeBoon	Town of Creston – In-person
Committee Member G. Jackman	Electoral Area A – In-person
Committee Member K. Vandenberghe	Electoral Area C – In-person
Committee Member R. Tierney	Electoral Area B – In-person

STAFF PRESENT

J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager – Operations and Asset Management – Creston and District Community Complex
J. Dupuis	Bylaw Enforcement Supervisor
M. Crowe	Park Planner
J. Jackson	Emergency Program Coordinator – Creston
C. Gaynor	Regional Parks Manager
J. Rafuse	Meeting Coordinator

CRESTON STAFF PRESENT

M. Moore	Chief Administrative Officer – Creston
----------	--

GUESTS PRESENT

Robert Shiell

4 out of 4 voting Committee members were present – quorum was met.

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m5e1e2a832720fae615a6a595cc15ee10>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 113 4166

Meeting Password: q2TuPRjuP42

In-Person Location: Creston & District Community Complex - Creston Erickson Room
312 19th Avenue North, Creston, BC

1. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:00 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the July 6, 2023 Creston Valley Services Committee meeting be adopted with the inclusions of Item 8.1 In Camera before circulation.

Carried

COMMISSIONER PRESENT: Commissioner Jackman joined the meeting at 9:02 a.m.

4. RECEIPT OF MINUTES

The May 4, 2023 Creston Valley Services Committee (CVSC) minutes, have been received.

The June 1, 2023 Creston Valley Services Committee minutes, have been received.

Note the following revisions to the May 4 and June 1, 2023 Committee meeting minutes.

CRESTON VALLEY SERVICES COMMITTEE – MAY 4, 2023

5.6 Traditional Use Study

The Committee Report dated May 4, 2023 from Mark Crowe, Park Planner, re: Traditional Use Study, has been received.

Moved and Seconded,
And Resolved **that it be recommended to the Board:**

That the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 be received by the Board.

Carried

Motion Only

That the Board commits to further engagement with Yaqan Nukiy and Ktunaxa Nation Council Archaeology Staff prior to proceeding with the development of any proposed parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023.

The Committee members requested to have more time to review the materials.

Staff Direction: That staff prioritize proposed or existing parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 and come back at a later date to the Creston Valley Services Committee meeting with recommendations.

CRESTON VALLEY SERVICES COMMITTEE – JUNE 1, 2023

Item 4. Receipt of Minutes – May 4, 2023 Minutes

5.6 Traditional Use Study

The Committee Report dated May 4, 2023 from Mark Crowe, Park Planner, re: Traditional Use Study, has been received.

Moved and Seconded,
And Resolved **that it be recommended to the Board:**

That the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 be received by the Board.

Carried

Motion Only

That the Board commits to further engagement with Yaqan Nukiy and Ktunaxa Nation Council Archaeology Staff prior to proceeding with the development of any proposed parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023.

The Committee members requested to have more time to review the materials.

Staff Direction: That staff prioritize proposed or existing parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 and come back at a later date to the Creston Valley Services Committee meeting with recommendations.

5. STAFF REPORTS

5.1 Emergency Services – Second Quarter Report

The Committee Report dated June 23, 2023 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services – Second Quarter Report, has been received.

Jon Jackson, Emergency Program Coordinator, provided an overview to the Committee regarding the Emergency Services second quarter and answered the Committee's questions.

Michael Moore, Chief Administrative Officer – Creston, to create a special committee and invite the Directors from Electoral A, B and C and the new Staff Sgt. Brandon Buliziuk, Creston RCMP Commander. Michael Moore to request that Staff Sgt. Brandon Buliziuk provide a quarterly report to the Directors.

6. NEW BUSINESS

6.1 Excessive Exterior Lighting Complaint

Roger Tierney, Director – Electoral Area B, requested a further discussion on the exterior lighting complaint from Robert Shiell and the next steps to resolve this issue.

Director Tierney provided the Committee with background information on the exterior lighting complaint from Robert Shiell. Director Tierney had spoke to the property owner prior to taking any steps. Jordan Dupuis, Bylaw Enforcement Officer, then sent a registered letter to the property owner, however, no changes have been made to the lighting. Joe Chirico, General Manager of Community Services, informed Director Tierney and Robert Shiell that the next step would be to contact the Ministry of Transportation and Infrastructure (MoTI). MoTI has rules and regulations for safety on highways.

ORDER OF AGENDA CHANGED The Order of Business was changed by Chair DeBoon with Item 8 Public Time considered at this time.

8. NEW BUSINESS

The Chair called for questions from the public at 10:08 a.m.

A member of the public asked about the renewal of the Ministry of Transportation and Infrastructure (MoTI) permit for Martell Beach in Creston, BC.

ORDER OF AGENDA RESUMED Item 6.2 Creston Valley-Kootenay Lake (CV-KL) Wayfinding Project Update was considered at this time.

6.2 Creston Valley-Kootenay Lake (CV-KL) Wayfinding Project Update

Creston Valley Services Committee – May 4, 2023

Staff Direction: Stuart Horn, Chief Administrative Officer – RDCK, to ask Leah Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership Manager, Creston WorkBC Centre, to have a meeting with Ministry of Transportation to see if they will assume ownership and maintenance of the signage that is part of the Creston Valley-Kootenay Lake Wayfinding Project. Stuart Horn to come back to the Creston Valley Services Committee meeting on June 1, 2023 with an update.

Staff Note: Stuart Horn, Chief Administrative Officer – RDCK advised that the ownership and maintenance of the signage is being handled by Kootenay Employment Services and the Committee will receive an update later in 2023.

Joe Chirico, General Manager of Community Services, spoke about the Creston Valley-Kootenay Lake (CV-KL) Wayfinding Project, however, he did not receive an update from Stuart Horn for the meeting.

7. NEW BUSINESS

7.1 Creston Community Forest (Creston Valley Forest Corporation) Presentation

Jerry Bauer, CCF Director and head of Trails Committee, from the Creston Community Forest (Creston Valley Forest Corporation) will provide a presentation to the Committee on the cycling and hiking trail system they are working on.

Jerry Bauer, CCF Director and head of Trails Committee, from the Creston Community Forest (Creston Valley Forest Corporation) was not present for Item 7.1 Creston Community Forest (Creston Valley Forest Corporation) Presentation.

Staff Direction: Staff to send Jerry Bauer, CCF Director and head of Trails Committee, from the Creston Community Forest (Creston Valley Forest Corporation) a Commission/Committee Delegation Request Form to complete and return to the meeting coordinator to present at a future Creston Valley Services Committee meeting.

8. PUBLIC TIME

The Chair called for questions a second time from the public at 10:24 a.m.

A member of the public expressed his opinions to the Committee on several matters.

8.1 IN CAMERA

MEETING CLOSED TO THE PUBLIC

Moved and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

RECESS OF OPEN MEETING

Moved and seconded,

AND Resolved:

The Open Meeting be recessed at 10:39 a.m. in order to conduct the Closed In Camera meeting.

Carried

9. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for August 3, 2023 at 9:00 a.m.

10. ADJOURNMENT

Moved and Seconded,

And Resolved:

The Creston Valley Services Committee meeting be adjourned at 11:25 a.m.

Carried

Approved by

Arnold DeBoon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**ELECTORAL AREA G ADVISORY PLANNING AND
HERITAGE (APHC) COMMISSION
OPEN MEETING MINUTES**

Time: 19:00

Date: Tuesday, July 11, 2023

Location: Remote via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m656796b95d4a920107344af715d75be6>

Meeting number (access code): 2771 672 4550

Meeting password: tWzm3ZGbV63 (89963942 from phones)

Join by phone

+1-604-449-3026 Canada Toll (Vancouver)

+1-587-404-3573 Canada Toll (Edmonton)

COMMISSION MEMBERS

Commissioner Lang

Electoral Area G, Chair

Commissioner MacDonald

Electoral Area G

Commissioner Nixon

Electoral Area G

Commissioner Rushforth

Electoral Area G

MEMBERS ABSENT

Commissioner Leblanc

Electoral Area G

Commissioner Stephenson

Electoral Area G

STAFF

Allison Fletcher

Planning Assistant

GUESTS

Hans Cunningham

Director, Electoral Area G

Jason Newton

Applicant

Joel Bot

Applicant

4 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Lang called the meeting to order at 7:27 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the July 11, 2023 Area G Advisory Planning and Heritage meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The May 31, 2023 Electoral Area G Advisory Planning and Heritage Commission minutes, have been received.

5. DELEGATE

5.1 No Delegations

6. STAFF REPORTS - APPLICATIONS

6.1 Zoning Amendment Application – Rumbling Creek Resort

File No. Z2304G

4626 Highway 6, Hall Siding, across from Whitewater road

The Referral Package dated June 14th, 2023 from Planner Sadie Chezenko, has been received.

MOVED and seconded,
AND Resolved:

That the Area G Advisory Planning Commission SUPPORT the Zoning Amendment Application Z2304G to Rumbling Creek Resort for the property located at 4626 Highway 6, Hall Siding, and legally described as LOT 1 DISTRICT LOT 1241 KOOTENAY DISTRICT PLAN EPP121813.

Carried

The following was discussed:

- Applicants gave an overview of the application
- Question from commissioner about how sewage will flow uphill
 - Applicant responds that some details still to be determined but a pump and smaller tanks are proposed to handle the slope

- Question from commissioner regarding water usage and water availability for these cabins
 - Applicant explains they are working with hydrogeologist, tests will be used to determine the yield
- Question from director regarding water quality
 - Applicant responds that they are currently undergoing water testing and coordinating with septic designer
- Question from director regarding nature of application, what is changing
 - Applicant responds that they are looking for site-specific zoning
- Question from commissioner regarding access from the highway
 - Applicant responds that they have not been in contact with the ministry yet regarding access, something they would get into if the project is to go forward
- Applicant explains that they have worked with the RDCK to determine flood construction levels
- Question from commissioner regarding Nordic ski facility and whether there has been collaboration
 - Applicant explains that they have been communicating with them, a part of the trail network will be going through the property and adjacent accommodation may be good for their business.
- Question regarding similar development in the area
 - Applicant responds that they are familiar with these developments
- Question from commissioner regarding whether there will be a snack counter in the cabins
 - Applicant responds that the cabins will be fully equipped with full kitchen and bathroom
- Comment from director that its nice to see this kind of environmentally conscious application
- Question from commissioner regarding walkways
 - Applicant responds that users of the cabins will be able to use it to better navigate in the winter
- Comment regarding the environment, wetland meadow
- Comment regarding beavers, used to blast beaver dams with dynamite
- Comment that there's moose that use the pasture
- Question from commissioner regarding timeline of project, will it be done all at once or in phases
 - Applicant responds that it is going to be a phased approach, likely begin with 2-4 cabins or start with hall / coffee shop
- Comment from commissioner that there must have been great investment up to this point in this project
 - Applicant responds that there has been a great deal of time and money invested in this project
- Question from commissioner regarding whether there will be fill brought in for the project
 - Applicant responds that they are trying to get all materials and fill from local sources if possible

- Question from commissioner regarding where applicants are from
 - One from Squamish one from Vancouver
- Comment from commissioner that they wish the land could be protected and hope that the developers do not change topography
- Comment from commissioner that they were expecting more information from the planning staff

7. PUBLIC TIME

The Chair will call for questions from the public at 8:07 p.m.

8. NEXT MEETING

The next Area G APHC meeting is scheduled for July 26, 2023 at 19:00.

- Question from commissioner regarding process
- Question regarding what site specific zoning means
- Comment from commissioner that they hope the applicants have good intentions with the land
- Comment that the land was already zoned C2 and the neighbours wouldn't have been notified if the parcel of land was larger
- Comment that this development would be of benefit to the community, it will give the skiers an alternative to whitewater resort.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area G APHC meeting adjourned at 8:20 pm.

Carried

Approved by
Dave Lang, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

7:00 PM

June 6, 2023

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2770 280 0001

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

Commissioner W. Morris	Riondel
------------------------	---------

STAFF

Lindsay MacPhee	Administrative Assistant - Meeting Coordinator
-----------------	--

5 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:04 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 6, 2023 Riondel Commission meeting, be adopted with the inclusion of items 8.6 Health Fair, 8.7 Riondel Seniors Name Change, 8.8 Resignation, 9.1 Correspondence item from Lorne Jensen.

Carried

4. RECEIPT OF MINUTES

The May 2, 2023 Riondel Commission minutes, have been received.

5. DELEGATE

No Delegate.

6. PUBLIC TIME

Commissioner Panio called for questions from the public at 7:04 p.m.

A resident expressed concerns about a large amount of funds budgeted to purchase and install a generator at the water treatment plant, referring to the effectiveness of a sand filtration gallery which is also less costly, however this approach may not comply with Interior Health regulations. The generator is meant to backup the water plant's chlorination processes to mitigate boil water advisories and do-not-consume restrictions. Water purity in either source is not sufficient to run without the water plant processes. It was recommended to the resident that he contact Jason McDiarmid, Utility Services Manager, for further information on current water treatment regulations.

7. OLD BUSINESS

7.1 Basketball Equipment Update

Chair Panio provided the Commission with a verbal update on efforts to equip the outdoor rink with basketball equipment, including that Director Jackman can donate one hoop, a plywood backboard and 4x4 lumber for one hoop installation. Advertisements can be placed in local media to find used hoops for donation or purchase. Commissioner Anderson will put an advertisement in the Pennywise.

7.2 Discussion of Rental Fees

Chair Panio provided the Commission with a verbal update on the discussion of user charges for the Riondel Community Centre facilities, including that annual rental rates will increase 10% in 2024. User groups have been notified of the proposed increase.

MOVED and Seconded,
AND Resolved, that it be recommended to the Board, that:

The Board approve an amendment to the 2024 financial plan from the S209 Recreation Facility Area A to include an increase in annual room rental rates for community groups by 10% for 2024.

Carried

Commissioner Wilkinson expressed concern over private individuals who are providing events that are of benefit to the community and are paying out of pocket for their rental fees. Commissioner Wilkinson will write a letter to Valley Community Services to suggest that they budget for the rental of community facilities for the Better At Home East Shore program.

7.3 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update on the Riondel Community Centre Roof modification project, including that the whole roof is almost complete. Only finishing and flashing work remain. A loan was not needed to finish the roof, however looking ahead replenishing reserves should be a serious consideration. The capital asset plan is needed – an outline of the longer term maintenance plan - to help leverage further funds from Columbia Basin Trust (CBT).

7.4 Report on Mother’s Day Tea

Chair Panio provided the Commission with a verbal report on the Mother’s Day Tea in the Activity Room and Media Lab on May 14, 2023, including that the Senior’s Association hosted the event to about 50 people and it went well.

7.5 Radon Testing for the Riondel community Centre

Chair Panio provided the Commission with a verbal update on the radon testing for the Riondel Community Centre, including that the numbers, so far, are looking reasonable. Testing may want to be done again in the winter to see how the results differ under a different ventilation circumstances.

7.6 Report on Playground Cleanup

Chair Panio provided the Commission with a verbal update on playground cleanup work bee on Saturday, May 13, 2023, including that four people showed up and the playground was cleaned up.

7.7 Electrical Issues at the Old Riondel Recreation Centre

Chair Panio provided the Commission with a verbal update regarding the status of the electrical issues at the old Riondel Recreation Centre, including that the power was cut out during the electrical upgrades and Chair Panio has contacted Joe Chirico, General Manager of Community Services, to rectify the error.

7.8 Report on Meeting with Yellowhead Road & Bridge (YRB) Foreman and Ministry of Transportation and Infrastructure (MOTI) Staff

Chair Panio provided the Commission with a verbal report on his meeting with YRB foreman and MOTI staff, including that Commissioner Anderson and Chair Colin McDonald,

Operations Manager for YRB seemed receptive to discussing street sweeping, enlarging boulevard out front of Rö, the right of ways, dust control, and drainage on Campbell Ave.

8. NEW BUSINESS

8.1 Climate Action Plan

Director Jackman provided the Commission with a verbal report on the Regional District of Central Kootenay (RDCK) Climate Action Plan and process for community feedback, including that the RDCK has extended the public input period and further public consultation sessions will be scheduled in the future. A local group of citizens are holding a public discussion on June 20, 2023 at the Gray Creek Hall beginning at 7:00 pm. Commissioners and RDCK staff are invited to attend.

8.2 Discussion on Construction planning

Chair Panio provided the Commission with a verbal report on older construction plans for the Riondel Community Centre, including that a \$1.2 million dollar plan had previously been developed over a decade ago, and is now archived in the Commission office and available to Commissioners and interested residents.

8.3 Administrative Assistant Changeover

Chair Panio provided the Commission with a verbal report regarding changes to the Administration Assistant position for the Riondel Commission, including that the current Administration Assistant will be moving on. The Job posting has been reviewed and approved but has yet to be posted.

8.4 Stucco Work on the Riondel Community Centre Auditorium

Chair Panio provided the Commission with a verbal report on stucco work in the Riondel Community Centre auditorium, including that Commissioner Anderson will look into costs for stucco work.

8.5 Potential Tourist Signage

Chair Panio provided the Commission with a verbal report on potential help with tourist signage for the community of Riondel, including that the Riondel Commission was contacted by Leandri Kleinhans, of Kootenay Employment Services, regarding their wayfinding signage program and requested input on needed signage in the Riondel area. Chair Panio has sent several signage suggestions that would be of benefit to the community.

8.6 Health & Wellness Fair

Chair Panio provided the Commission with a verbal report on the upcoming Health & Wellness Fair, including that it will be held at Crawford Bay School on June 17, 2023 from 1:00 pm – 4:00 pm.

8.7 Riondel Seniors Name Change

Chair Panio provided the Commission with a verbal report regarding the Seniors Association name change, including that the group would like to leave the provincial Seniors Association and change the focus of their association by setting up their own

society called the Riondel Community Association to reflect their desire to be more open to all community members rather than a focus on the seniors..

8.8 Resignation

Chair Panio provided the Commission with a verbal report regarding a letter of resignation, including that Commissioner Morris has decided to resign from the Riondel Commission.

9 CORRESPONDENCE

9.1 An email conversation, dated June 3, 2023, from Lorne Jensen regarding the right-of-ways (ROWs) and removal of long term vehicles and RV trailers has been received.

Notable concerns included:

- Long term parking of RV's and trailers on ROWs
- Some of these vehicles are unlicensed, some are occupied
- Double parked RV's and vehicles side-by-side creating blind spots
- Impacts to safety and emergency response

A discussion followed, including that individuals with concerns need to bring them to MOTI, since ownership of the roads in unincorporated areas resides with them, as well, concerns can also be brought to Member of Legislative Assembly, Brittany Anderson. There may be an opportunity to approach MOTI effectively through their permit and land use policies to bring attention to items of concern.

10 AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that all items have been covered in previous agenda items.

11 FINANCIAL REPORTS

The Revenue and Expense Report for April 2023 has been received.

12 PUBLIC TIME

No public comment.

13 NEXT MEETING

The following Riondel Commission meeting will be held on July 4, 2023 at 7:00 pm.

14 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 9:04 pm.

Carried

Digitally approved via email.

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *The Board approve an amendment to the 2024 financial plan from the S209 Recreation Facility Area A to include an increase in annual room rental rates for community groups by 10% for 2024.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Basketball Equipment Update*
2. *Insurance for Contents*
3. *User Charges & fees*
4. *Liability and insurance for activities on the outdoor court*
5. *Irrigation for the Riondel Ball Field*
6. *Electrical Issues at the Old Recreation*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**ALL RECREATION COMMITTEE
OPEN MEETING MINUTES**

**9:00 a.m. – 12:00 p.m.
Wednesday, June 28, 2023**

In-Person Location: RDCK Boardroom – Lakeside Office, Please use public entrance on the west side of the building as there is maintenance being done on the exterior door just outside of the board room.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mbba42f012a59a9ab04dcad8a9bc262f5>

Join by Phone: 1-833-512-2295 Canada Toll Free

Meeting Number (access code): 2772 079 8271

Meeting Password: vyVsscZc492

COMMITTEE MEMBERS

Director G. Jackman	Electoral Area A
Director R. Tierney	Electoral Area B
Director K. Vandenberghe	Electoral Area C
Director A. Watson	Electoral Area D
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F
Director W. Popoff, IN-PERSON	Electoral Area H
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf, IN-PERSON	Electoral Area J
Director T. Weatherhead, IN-PERSON	Electoral Area K
Director M. McFaddin	City of Castlegar
Director A. DeBoon	Town of Creston
Director S. Hewat	Village of Kaslo
Director A. McLaren-Caux	Village of Nakusp
Director K. Page	City of Nelson
Director D. Lockwood	Village of Salmo
Director C. Ferguson	Village of Silverton
Director H. Cunningham	Electoral Area G

COMMITTEE MEMBERS ABSENT

Director J. Lunn	Village of Slocan
------------------	-------------------

Director L. Casley

Village of New Denver

ELECTED OFFICIALS (COUNCILLORS)

Councillor K. Tait

Councillor for the City of Nelson

Councillor S. Heaton-Sherstobitoff

Councillor for the City of Castlegar

STAFF

S. Horn

Chief Administrative Officer

J. Chirico

General Manager of Community Services

Y. Malloff

General Manager – Finance

C. Stanley

Regional Manager - Operations & Asset Management

M. Crowe

Regional Parks Planner

C. Gaynor

Regional Parks Manager

T. Davidson

Regional Manager of Recreation & Client Services

T. Wayling

Regional Programming Supervisor/Community Development

C. Lehnert

IT Department

A. Beavers

Programmer

P. Anderson

Meeting Coordinator

18 out of 20 voting Committee members were present – quorum was met.

1. CALL TO ORDER

Walter Popoff, Chair, called the meeting to order at 9:13 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 28, 2023 All Recreation Committee meeting be adopted with the inclusion of following:

- Item 4 - Freedom of the Floor

AND FURTHER, the remaining agenda items be renumbered accordingly.

Carried

4. FREEDOM OF THE FLOOR

MOVED and seconded,
AND Resolved:

That Councillor Tait and Councillor Heaton-Sherstobitoff (elected officials) be allowed to address members of the All Recreation Committee.

Carried

5. RECEIPT OF MINUTES

The March 29, 2023 All Recreation Committee minutes have been received.

6. ITEMS

6.1 ALL RECREATION TERMS OF REFERENCE UPDATE

Chair Popoff advised that the first motion on the agenda regarding the All Recreation Committee Terms of Reference was adopted by the Committee at the March 29, 2023 meeting and can be removed from the agenda.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board update the All Recreation Committee Terms of Reference dated June 28, 2023.

Carried

6.2 RECREATION ASSET MANAGEMENT

The verbal report from Craig Stanley, Regional Manager Operations and Asset Management, re: Recreation Asset Management, has been received.

DIRECTOR PRESENT Director Cunningham joined the meeting at 10:00 a.m.

6.3 2023/2024 COMMUNITY SERVICES FEES AND CHARGES

The Community Services Fees and Charges Report dated June 22, 2023 from Joe Chirico, General Manager of Community Services, has been received.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the following schedule of Fees and Charges for Admissions to be implemented for September 5, 2023:

	FEE TYPE	AMOUNT	UNIT
1	Single Admission Fees		
1.1	Adult	\$7.77	Single
1.2	Youth	\$3.88	Single
1.3	Child	\$0.00	Single
1.4	Golden Guest (75 +)	\$0.00	Single
1.5	Family Unit	\$15.54	Single
1.6	Salmo and District Fitness Centre Adult*	\$5.82	Single
1.7	Salmo and District Fitness Centre Youth*	\$2.91	Single
2	Ten Single Admission Pass		
2.1	Adult	\$69.91	10 Single (Expire in 6 Months)
2.2	Youth	\$34.96	10 Single (Expire in 6 Months)
2.3	Salmo and District Fitness Centre Adult*	\$52.39	10 Single (Expire in 6 Months)
2.4	Salmo and District Fitness Centre Youth*	\$26.19	10 Single (Expire in 6 Months)
3	One Month Pass		
3.1	Adult	\$69.91	1 Month
a)	2 nd Adult same household	\$62.93	
3.2	Youth	\$34.96	1 Month
a)	With the Purchase of Adult One Month Pass	\$31.46	
3.3	Salmo and District Adult*	\$52.39	1 Month
a)	2 nd Salmo and District Adult*	\$47.14	
3.4	Salmo and District Youth*	\$26.19	1 Month
a)	With the purchase of an Adult One Month Pass*	\$23.57	
4	Three Month Pass		
4.1	Adult	\$178.28	3 Months
a)	2 nd Adult same household	\$160.46	
4.2	Youth	\$89.14	3 Months
a)	With the Purchase of Adult Three Month Pass	\$80.23	
4.3	Salmo and District Adult*	\$133.59	3 Months
a)	2 nd Salmo and District Adult*	\$120.23	
4.4	Salmo and District Youth*	\$66.79	3 Months
a)	With the purchase of an Adult Three Month Pass*	\$60.11	

5	Six Month Pass		
5.1	Adult	\$314.61	6 Months
a)	2 nd Adult same household	\$283.15	
5.2	Youth	\$157.31	6 Months
a)	With the Purchase of Adult Six Month Pass	\$141.57	
5.2	Salmo and District Adult*	\$235.74	6 Months
a)	2 nd Salmo and District*	\$212.17	
5.3	Salmo and District Youth*	\$117.87	6 Months
a)	With the purchase of an Adult Six Month Pass*	\$106.08	
6	Golden Guest Pass		
6.1	Golden Guest Pass	\$0.00	1 Year

AND FURTHER, that the following schedule of rental rates for indoor aquatic facilities be implemented for September 5, 2023:

Nelson and Castlegar and District Community Complexes

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$20.16	Per Hour
1.2	Adult Non-Profit	\$30.23	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$40.31	Per Hour
1.4	Commercial	\$50.39	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$76.11	Per Hour
2.2	Adult Non-Profit	\$114.17	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$152.22	Per Hour
2.4	Commercial	\$190.01	Per Hour
3	Leisure Pool: Full Pool		
3.1	Youth Non-Profit	\$42.34	Per Hour
3.2	Adult Non-Profit	\$63.48	Per Hour
3.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$84.65	Per Hour
3.4	Commercial	\$105.82	Per Hour
4	Leisure Pool: Half Pool		
4.1	Youth Non-Profit	\$21.17	Per Hour
4.2	Adult Non-Profit	\$31.74	Per Hour
4.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$42.33	Per Hour
4.4	Commercial	\$52.91	Per Hour

Creston and District Community Complex

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$15.25	Per Hour
1.2	Adult Non-Profit	\$22.88	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$30.50	Per Hour
1.4	Commercial	\$50.39	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$76.11	Per Hour
2.2	Adult Non-Profit	\$114.17	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$152.22	Per Hour
2.4	Commercial	\$190.01	Per Hour

- *If a facility has approved Non-Prime hours for a facility with an approved rental fee the maximum discount is 10% off of the approved rental fee. If a facility does not have approved Non-Prime hours, the setting of Non-Prime Hours will require Commission approval.*
- *If a facility rents a proportional amount of a facility with an approved rental fee, the fee will be the approved rental fee multiplied by the proportion of the facility allocated for rental plus 5%.*

AND FURTHER, that the following schedule of rental rates for indoor arena facilities be implemented for September 5, 2023 for:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)

	2023-2024 Rental Rate		
	Nelson	Castlegar	Creston
Arena: Ice Rentals			
Youth Non-Profit: Prime	\$116.39	\$93.97	\$79.52
Youth Non-Profit: Non-Prime	\$86.63	\$70.24	\$67.27
Representative Practices	\$116.39	\$93.97	As per contract
Representative Games	\$146.90	\$552.85	As per contract
Adult - Non-Profit: Prime	\$182.91	\$154.04	\$144.41
Adult - Non-Profit: Non-Prime	\$128.86	NA	\$116.21

Private Group or Individual or Fundraising or Non-Profit Special Event	\$403.37	\$403.37	\$251.26
Commercial	\$504.21	\$504.21	\$314.08
Arena: Dry Floor Rentals			
Youth Non-Profit: Prime	\$54.36	\$54.36	\$54.36
Youth Non-Profit: Non-Prime	\$48.92	\$48.92	\$48.92
Adult - Non-Profit: Prime	\$81.54	\$81.54	\$81.54
Adult - Non-Profit: Non-Prime	\$73.39	\$73.39	\$73.39
Private Group or Individual or Fundraising or Non-Profit Special Event	\$108.72	\$108.72	\$108.72
Commercial	\$135.90	\$135.90	\$135.90
All Day Private Group or Individual or Non-Profit Special Event*	\$978.48	\$978.48	\$978.48
All Day Commercial	\$1,359.00	\$1,359.00	\$1,359.00

AND FURTHER, that the following schedule of rental rates for room rentals be implemented for September 5, 2023 for:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- North Shore Hall Service (S211)

Room Rentals			
	Rental Type	2023/2024 Rate	Unit
1	Large Multipurpose Room		
1.1	Youth Non-Profit	\$56.78	Per Hour
1.2	Adult Non-Profit	\$85.31	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$113.55	Per Hour
1.4	Commercial Organization	\$141.94	Per Hour
2	Medium/Small Multipurpose Room		
2.1	Youth Non-Profit	\$19.03	Per Hour
2.2	Adult Non-Profit	\$28.54	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$38.05	Per Hour
2.4	Commercial	\$47.56	Per Hour

Room Rental Maximums			
		2023/2024	Unit
1	Large Multipurpose Room		
1.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$510.98	Per Day
1.2	Commercial	\$851.64	Per Day
2	Medium/Small Multipurpose Room		
2.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$171.23	Per Day
2.2	Commercial	\$285.36	Per Day

AND FURTHREER, all other rental, equipment and extra fees will be increased as per the March 2023 British Columbia Consumer Price Index of 7%.

Carried

RECESS/ The meeting recessed at 10:51 a.m. for a break and reconvened at 11:00 a.m.
RECONVENE

7. OLD BUSINESS

7.1 CAMPBELL FIELD

Joe Chirico, General Manager of Community Services provided a verbal update re: Campbell Field.

7.2 REGIONAL PARKS AND TRAILS STRATEGY SPECIFICATIONS.

The Parks, Trails and Water Access Strategy Report dated June 21, 2023 from Mark Crowe, Regional Parks Planner, has been received.

MOVED and seconded,
 AND Resolved:

That RDCK staff be directed to prepare a presentation outlining issues and opportunities for recreational lake water access for the Kootenay Lake Partnership.

Carried

8. PUBLIC TIME

The Chair called for questions from the public at 11:36 a.m.

9. NEXT MEETING

The next All Recreation Committee meeting is scheduled for September 27, 2023 at 9:00 a.m.

10. ADJOURNMENT
MOVED and seconded,
AND Resolved:

The All Recreation Committee meeting adjourned at 11:36 a.m.

Carried

Digitally Approved,

Walter Popoff, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board update the All Recreation Committee Terms of Reference dated June 28, 2023.*
2. *That the Board approve the following schedule of Fees and Charges for Admissions to be implemented for September 5, 2023: (as noted in the minutes)*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Upcoming All Recreation Committee Meeting

1. *That RDCK staff be directed to prepare a presentation outlining issues and opportunities for recreational lake water access for the Kootenay Lake Partnership.*



Terms of Reference

All Recreation Standing Committee

1.0 Application

These terms of reference apply to the All Recreation Standing Committee (ARSC) established as per the direction of the RDCK Board, to consider items related to regional recreation, culture and parks initiatives or opportunities that impact more than one recreation, culture or park service that are established by bylaw (“Services”).

2.0 Role/Purpose of the ARSC

The role of the ARSC is to make recommendations to the Regional District of Central Kootenay (RDCK) Board of Directors that maximize the strength of the entire RDCK recreation, culture and parks service delivery system.

3.0 Duration and Structure

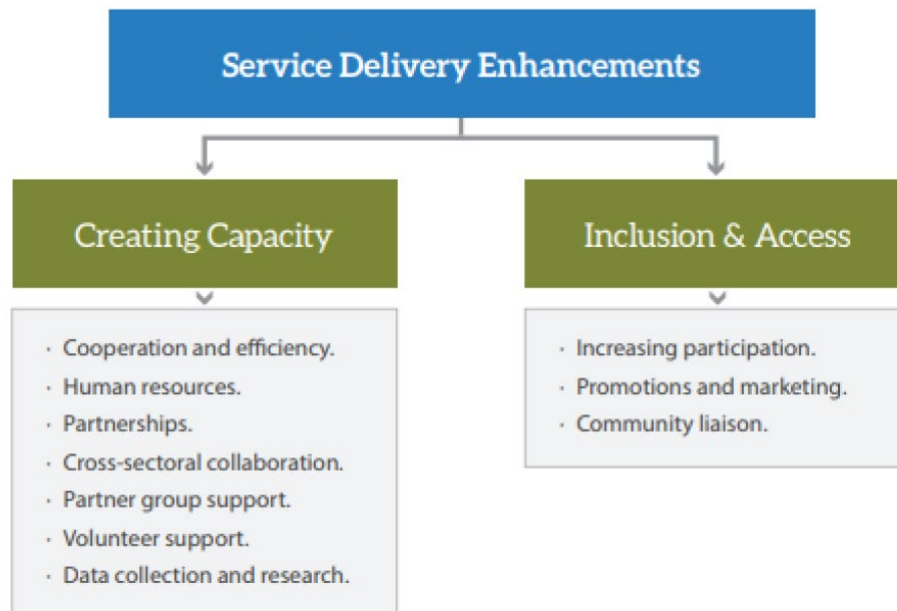
The ARSC shall be comprised of all Directors of the Board and designated Alternate Directors who will serve for the duration of the elected term.

4.0 Principles and Objectives of the ARSC

The objectives of the ARSC are as follows:

- Discuss and review projects and initiatives that are relevant or impact the operation or governance of more than one service.
 - The committee will review a new project that will significantly impact workplans to reprioritise the new project with approved projects.
- Provide input that will result in sustainable initiatives that are supported by the Board and acceptable to the public.
- To recommend how all stakeholders can work together, thereby optimizing resources and making services more efficient.
- To explore opportunities (events, infrastructure, partnerships) that would not be available to individual sub regions but are available as a larger service area.
- To position the RDCK as a premier location for provincial/national events.

- To recommend a framework or assessing and leveraging partnerships in the provision of services and infrastructure.
- Recommending ways in which the commissions, electoral areas and municipalities can create capacity within the recreation delivery system for the benefit of our residents.
- Recommend ways to ensure recreation, cultural and parks services are inclusive.
- Recommend ways that increase residents' recreational, cultural and outdoor opportunities.
- Recommend ways to support and maintain volunteer involvement in the delivery system.



5.0 Representation to the ARSC

5.1. Technical Representation to the ARSC may include:

- Consultants and experts
- Staff from RDCK, member municipalities, other regional districts and provincial agencies

5.2 Community Delegation to the ARSC may include:

- The ARSC may invite local stakeholder groups or community members, as needed, to input on specific topics and initiatives.

6.0 Meetings of the ARSC

The committee will endeavor to hold meetings at least three times per year.

7.0 Committee Funding

The Committee will be funded through the General Administration Budget and allocated to all services within Community Services as per the Board approved allocation method.



Director's Report

Garry Jackman – Area A – Wynndel/East Shore
Kootenay Lake

Report Date: July 10, 2023

Columbia Basin Regional Advisory Committee (CBRAC)

I attended the BC Hydro briefing for local government leaders on June 13th. As always the information was detailed and useful to broaden our understanding of the ramifications of different snowpack levels and compounding weather events such as we saw this year resulting in a relatively intense runoff peak over a more compressed time frame than usual. My online connection was poor so I joined by phone and as a result was not able to ask questions at the end of the presentation. I am pleased that once I emailed my question (around different annual water projections across the basin by the US and Canadian authorities) I received a prompt follow up by email from the BC Hydro rep.

CBRAC members were asked to fill in a priorities survey through the month of May and into June. The results, which will identify what focus the group should have over the next year, were compiled for review by the steering committee and will come back to the whole committee soon.

For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

Regional Connectivity Committee (RCC)

Director Popoff will provide the update this month.

Interior Lumber Manufacturers Association (ILMA)

With apologies, I did not complete my review of my notes as planned so now will defer my report another month.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca



Garry Jackman

Director of Electoral Area A – Wynndel/
East Shore Kootenay Lake

July 5, 2023

Kootenay Rockies Destination Development Fund
Dear grant reviewer:

RE: Destination Development Fund – Bear tight Bins for around Kootenay Lake

As Director on the RDCK Board for Area A – Wynndel/East Shore Kootenay Lake, I am writing to support Nelson & Kootenay Lake Tourism’s request for funding to reduce wildlife impacts from disposal of garbage through bear tight bins.

Living in close proximity to bear habitats, I acknowledge the increase in the number of bear-human encounters through inappropriate disposal of garbage, leading to potential risks, conflicts and killing of bears.

I believe that this project is essential in ensuring the safety of both humans and bears, while also preserving the appeal of our region for visitors. Currently the RDCK is installing amenities for visitors at the Crawford Creek regional park which is a major asset comprised of both conservation lands and recreational areas, a situation which gives rise to bear/human conflict. The site consists of 28 parcels acquired by the RDCK and abuts a large band of surrounding crown lands. The biophysical assessment performed in 2020 included Sensitive Ecosystem Inventory mapping which indicated 50.2 ha (51.3%) of the park is a Sensitive Ecosystem, while 27.0 ha (27.6%) was classified as Other Important Ecosystems and 20.6 ha (21.1%) was classified as Not Sensitive. While the non-sensitive areas are being used for human recreation, the sensitive habitat is a seasonal home for both black bears and grizzlies. It is crucial to implement proactive measures to minimize harmful interactions and promote coexistence. The installation of bear tight bins would be a significant step towards achieving this goal.

Similar upgrades to bear tight bins would be welcomed at the Riondel Regional Park, the other regional park within Electoral Area A. The Riondel site is adjacent to about 200 small residential lots which are home to numerous fruit trees. The Bear Aware program and other initiatives to pick fruit in a timely manner are in place but bears still frequent the community so bear tight bins at the park will further deter bears from entering the community.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Garry Jackman
RDCK Director Area A – Wynndel/East Shore Kootenay Lake



Director's Report

Aimee Watson – Electoral Area D

Report Date: July 2023

In this report:

1. An Ode to Larry Greenlaw
2. Fire Smart Update
3. Lardeau Valley Fire Smart committee
4. Small Water Systems
5. Used Oil issues
6. Advisory Planning and Heritage Commissioner
7. Grid Resilience Program

Ode to Former Director Larry Greenlaw

We took a moment of silence at our June board meeting to commemorate the passing of former Area D Director Larry Greenlaw. The Greenlaw family history is extensive in this area, Archie Greenlaw ran the post office with his wife Edna, as well as a garage and the local “bus”, the “600”, a car/bus/train vehicle that travelled from Lardeau up to Gerrad. The 600 was a model B ford Truck with a track car, carrying up to 40 tons of weight.

Once in Howser, their home housed the local school until the Duncan Lake Lumber Company built a log building to house the school.

Larry and I had some varying views on how to represent the region, but one thing's for sure, his dedication to the community his family so lovingly built, labored in and his tenacious ways of representing the unique and remote Lardeau Valley inspired and heavily influenced my commitment to supporting the region. Some work I do today was started by him and still carries the same intentions, such as the mosquito program and the effects of Duncan Dam on the Valleys habitability. To this day, friends account for Larry's commitment, from another well-known Larry in Lardeau Valley:

“Larry Greenlaw was a man that tried to have TV everywhere for all of us that lived in the valley and it was on a little antenna in the middle of my backyard until the day that we end up getting satellite services so when it didn't work great Larry would help us Get it lined up and get our three stations or maybe it was too anyways yet he was a great man that way. Even after we got Satillite and had any problems, he was great for helping us with the solutions. He was a very approachable man and he was more than willing to help people in need. He will be dearly missed by me.”

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

Most know his family lost all they had with the creation of Duncan Dam for the Columbia River Treaty and this was a serious loss in Howser and across the valley. Larry was a vocal advocate to bring recognition of the losses and see support in return. I remain committed to his purpose and hope he knows how appreciated he is for all he did. Rest in Peace Larry. And thank you.

Area D FireSmart Update

A recent report from our Area D Wildfire Mitigation Specialist, Jessie Lay, highlights how active Area D residents and communities are in preparing for what hopefully never comes their way.

Jessie indicates the following stats for this season so far:

Home assessments so far this season in Area D:

- Pine Ridge: 5
- Shutty Bench: 2
- Lardeau: 5
- Meadow Creek: 3 (scheduled)
 - Back Road: 1

We have two communities looking at the FireSmart Canada Neighbourhood Recognition Program with 5 communities already recognized and working on implementation of their communities needs for fire resiliency. Area D is comprised of 24 unincorporated communities.

To learn more about this program or inquire to book an assessment:

[FireSmart | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca)

Lardeau FireSmart Committee

LINKS collaborated with RDCK FireSmart program to coordinate residents and leads from community Fire Smart groups all within the Lardeau Valley alongside the RDCK Wildfire Mitigation Specialist, Jessie Lay and Wildfire Mitigation supervisor, Angela French to discuss a Lardeau Valley wide initiative for fire smart efforts. Residents from Johnsons Landing, Argenta, Lardeau, Meadow Creek and Howser were present alongside BC Parks, BCWS, and the Ministry of Forests.

First of its kind, a roundtable of residents across several communities and experts in various fields to work together on several initiatives related to wildfire mitigation:

1. update the community wildfire protection plans and
2. support the neighborhood community recognition program for each community interested.
3. collate needs across the communities to better access funds for assets and network essential skills

To review the current Community Wildfire Protection Plan, follow this link:

The update process will involve community engagement across all of Area D, not just Lardeau Valley but will not include the Village of Kaslo as they are initiating their own process to develop a plan. The two plans and engagement processes will ensure there is unison as we all know, fire has no boundaries.

Small Water Systems Support

One of the most difficult things to achieve in small, remote communities is potable, safe drinking water. Out of the 24 communities in Area D, two have Interior Health approved community water systems owned and operated by the RDCK, seven are independently providing water to their communities and hundreds are on their own, in various stages of figuring it out. I have been adamant with the province that many communities have the capacity and knowledge to build and manage community systems without the need for local government to own and operate, however, the accountability to the ever-mounting level of regulations moves us into the driver seat more than it necessarily should. Most grants are also tied to being owned by a local government, making societies, improvement districts and water associations not eligible.

Over the years, I have been able to provide small amounts of financial support for planning and capital upgrades, however many remain without the full level of services residents would like to rely on. For that reason, I put together a Small Water System proposal that would provide both planning (governance and financial) to the build out (capital and engineering) guidance in one document, based on each community's needs, geography, and number of participants. This would be a template, like a business plan, that communities would be able to access with funds to hire professionals to write, again specific to the community in need. This proposal was well received by granting and health authorities, but the province remained quiet. In a recent discussion, there is interest to present the proposal again given our increasing water pressures across our province.

The board has supported my request to revisit this proposal with the province and as such, has submitted a request through our annual Union of BC Municipalities conference this September.

Used Oil Issues

For years I have been aware that the pickup services for used oil in rural areas, specifically ours, is not sufficient, I have since learned that it is now unlikely that there will be any services. This is not a simple issue and I want to first acknowledge all those who have attempted to find a solution- Ace, Hartech, Don Edwards, and Kaslo Mechanical.

Used oil is part of the extended producer responsibility – a provincial policy that states the producer is responsible for the waste products created. This is the same for recycling, tires, many appliances and now some furniture. However, the metrics used to assess if the producers are meeting their targets in recovery are generally achieved through urban services alone and do not require or even compel rural servicing.

In the case of recycling, you as a taxpayer, pay significant additional dollars to ensure there are services in the rural areas. The RDCK is on its 10th year lobbying in the province for rural equity in services provisions.

However, used oil, commercial or residential, remains an increasing issue where there are no services and barrels piling up. I will be looking to create a working group to assess and seek solutions. As this is provincial jurisdiction, I will be seeking support from our MLA's office as well.

Advisory Planning and Heritage Planning Commission

We have several openings on the Area D Advisory Planning and Heritage Commission. This is a commission of the RDCK that specifically provides recommendations to the Director and the RDCK on various land use applications, either referrals from other orders of government or RDCK planning applications. The APHC is also directly involved in the community planning process and within the last few years, we have added a heritage component including the RDCK Heritage register, which the APHC would also make recommendations on.

With that, we have said goodbye to two valued and very insightful members. Thank you to Karen Newmoon and good luck on your new journey up north! Rochelle Longval has also resigned, and we thank her for her efforts to bring important concerns regarding community planning to the table.

If you are interested, please do check out what the roles of an APHC member are at this link: [Advisory Planning Commissions \(APC\) | Regional District of Central Kootenay \(rdck.ca\)](#)

You must be a resident of Area D. Should you want to discuss or would like to join, please do reach out!

Grid Resilience Project

One of the most exciting projects I have been able to create for Area D, alongside the residents and our committee in partnership with LINKS, is the Grid Resilience Project and I have great news: the next phase is almost ready for launch!!

Many are aware that the Lardeau Valley experiences significant power outages that also affect phone lines. Several years ago, I was able to support a study to assess how to address the problems. That report is available upon request.

Recommendations ranged from independent production to at home solutions. With further residential engagement and guidance from the Grid Resilience committee, LINKS and I put together a home program that would mirror the Fire Smart program. Eligible households can apply for a home assessment that identifies need, capacity and recommendations for backup power solutions. Should the resident choose to implement, a small rebate is available to fund the work.

Look for LINKS to release specifics this fall!

Speaking notes:

B.C. Caribou Recovery Program's July 5, 2023 Quarterly Update

Central Group [Partnership Agreement](#) Caribou Recovery Related draft Land Use Objectives (LUOs)

- We are seeking approval from Cabinet to initiate engagement with First Nations and stakeholders.
- West Moberly First Nations has been leading the development of cultural LUOs for inclusion in the LUOs, to ensure that the Indigenous components of the Shared Recovery Objective in the Partnership Agreement are captured by the LUOs.
- We are lining up independent reviewers for the LUOs, with one reviewing with a western science, technical lens, and one reviewing with a Treaty 8 lens.

Central Group Partnership Agreement Habitat Restoration Implementation Plan

- The plan is nearing completion, priority areas and linear features have been identified, finalizing report and mapping products for early July
- Seeking endorsement via Caribou Recovery Committee this summer. Nations will determine best way to brief Chief and Council.
- Discussion on implementation has already started, joint funding requests will come following endorsement – need to determine how to best share information with partners.
- The plan is iterative, Phase 2 of analysis will begin this fall, reporting schedule TBD.

Central Selkirks Maternity Pen Update

- Nine females from the Central Selkirks herd are in the pen (believed to be 100% of the herd's cows) along with the last cow from the Columbia South herd.
- Several of last year's calves were also brought into the pen as per policy.
- So far 8 cows have calved resulting in 1 female and 7 male calves (theory is that older cows produce more males – saw this in the Klinse-Za pen at first as well)
- One male calf born four days ago at a light birth weight has now needed vet intervention, but recovery is very possible and it is hopeful he will be able to be returned to the pen.
- The pen has exceeded expectations, everyone running it is doing an amazing job, but there are daily challenges faced to implement this project.

- End of July is the targeted release date.

Klinse Za Maternity Pen Update

- At this point, they are 2/3 of the way through the penning season (110 days in pen, approx. 50 days to release).
- Thirty-seven caribou are in the pen – the most they’ve ever had in the pen (and more than the entire population was at the start of the pen operation in 2014).
- Caribou guardians are very busy – must have a visual on every caribou at least once per day, feeding the caribou with nutritious pelleted feed twice per day, maintaining the integrity of the geotextile and electric fences to ensure safety of cows and calves (guardians circle the pen twice daily).
- Calf #38 born last year in the pen and orphaned upon his mother’s death shortly thereafter has been seen on surveys and is doing well. He is hanging out in a tight knit group of caribou consisting of male and female adults and other juveniles. He’s been with this group since Oct 2022. He has grown and is now on par in size with his peers.
- This year has seen the most calf births in the pen and among the free ranging population since the start of this project. 19 pregnant cows, 18 calves delivered (with one more expected).
- Among the free ranging population, 22 collared females have given birth to 20 calves – confirmed via aerial surveys.
- Timing of calving was more clustered this year with most births occurring between May 15-May 29.

Habitat Management Information posted to the web:

Caribou Recovery Program – Recovery Actions Website:

<https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/wildlife/wildlife-conservation/caribou/management-activities>

Caribou Habitat Management Fact Sheet:

[Harvesting, fire and regeneration: tracking caribou habitat change \(PDF, 970KB\)](#)

Publication:

[Nagy-Reis *et al.* 2021. Habitat loss accelerates for the endangered woodland caribou in western Canada.](#)

May 2023 - Activity Report

Trust Directors	Date	Fee	Andrews Chair CA	Carver Chair	Evans	Marino	McCormick Chair CBDC	Morigeau	Oszust	Raven Chair IC	Torgerson Chair HIC	Turcasso	van Yzerloo Chair FAC	Watson
Board Meeting	24/25	1.0	0.50	1.00	1.00	1.00	1.00	A	1.00	A	1.00	1.00	1.00	A
Joint CPC/CBT	23	0.5	A	0.50	0.50	0.50	A	A	0.50	0.50	0.50	0.50	0.50	A
Executive	24	0.5	A	0.50	0.50		0.50			A	0.50			
Finance & Audit	18	0.5		0.50		0.50			A				0.50	
Investment	16	0.5		A		0.50	0.50	0.50		0.50	0.50			
Housing (ii)	10	0.5	A	A	0.50						0.50			
Climate Resilience														
Other Activity (events listed)														
OTOF - week 5	1.0/meeting			3.00	3.00	1.00				3.00				
OTOF - week 6	1.0/meeting			4.00	1.00	3.00							1.00	
Youth Summit, Kimberley	12-14					2.00	0.50							
Symposium - CBK	26/27	2.0	2.00	2.00			2.00	A	1.00	A	2.00	1.00		
Total Meeting Fees			2.50	11.50	6.50	8.50	4.50	0.50	2.50	4.50	5.00	2.50	3.00	-
JUNE Monthly Stipend			750.00	3,450.00	1,950.00	2,550.00	1,350.00	150.00	750.00	1,350.00	1,500.00	750.00	900.00	-
Total Monthly Payroll			1,083.33	3,950.00	2,200.00	2,800.00	1,600.00	400.00	1,000.00	1,683.33	1,833.33	1,000.00	1,316.67	250.00

15,450.00	Trust Board Total
3,666.66	CBBC Board Total
	CBDC Board Total
750.00	Power Sub Board Total
450.00	HIC External Members
20,399.99	Payroll Gross

CBBC Directors	Date	Fee	Booth	Deck	Leggett	Marino	Chair Miles	Oszust	Torgerson
Board Meeting									
Total Meeting Fees			-	-	-	-	-	-	-

CBDC Directors	Date	Fee	Andruschuk	Binks	Carver	Mason	Chair McCormick (i)	Romich	Turcasso
Board Meeting									
Total Meeting Fees			-	-	-	-	83.33	-	-

Columbia Power Subsidiary Board Directors - Trust Appointees					
Date	Fee	Carver	Turcasso	van Yzerloo	
Board Meeting	23	0.5	0.5	0.5	
Joint CBT/CPC		recorded above as Trust Directors			
Total Meeting Fees		250.00	250.00	250.00	

Note - Columbia Power is a level 4 crown agency
Meeting Fees - \$500/full day

Housing Initiatives Committee (HIC) External Members (ii)					
Date	Fee	Howse	Robinson	Thomas	
Committee Meeting	10	0.5	0.5	0.5	
Total Meeting Fees		150.00	150.00	150.00	



Aimee Watson

RDCK Director of Electoral Area D

June 28, 2023

Columbia Basin Trust
Non-Profit SMART GRANT

To Whom it May Concern,

Re: Sealing and Solar Energy Project

As the Area D, North Kootenay Lake, elected representative, I support the application to the CBT for the JB Fletcher Museum located in the historic community of Ainsworth. In addition to a letter of support, I as well, will commit \$25,000 of grant funds through the Regional District of Central Kootenay Community Works Program to support these improvements, upon board approval.

As a critical component to the region's history, both settler and indigenous, the JB Fletcher Store Museum has been lovingly returned to its authentic history. Thanks to the initiative of the volunteers for JB Fletcher Store Museum, they were the first to request a Heritage Register for the RDCK and successfully, were the first ones on the registry. Leaders not only in local history but in our region's need to recognize the importance of the past.

It is of critical importance that this building be protected and it is equally important that it become a sustainable, energy efficient representation of what the future can be within its heritage context.

I salute the tireless and extenuating hours volunteers have put in to save this wonderful piece of Kootenay Lake history and hope that it will be valued and protected for years to come.

Sincerely,

A handwritten signature in blue ink, appearing to read "Aimee Watson".

Aimee Watson
Area D Director



Director's Report

Cheryl Graham – Electoral Area E

Report Date: July 6, 2023

June 2023

In addition to the regular Committee and Board Meetings:

Jun 1, 2023: Training on RDCK GIS system with Chrystal Williams (virtual)

If any other Directors are like me and really need a little extra help to use the RDCK GIS system, I highly suggest they get in touch with Chrystal and set up a meeting. I learned a ton and feel a lot more comfortable navigating the GIS system now. Thank you!

Jun 5, 2023: Kootenay Lake Summit hosted by Friends of Kootenay Lake (attended in person, Balfour Hall)

I was late due to the Area E APHC meeting at the same time, but really great to see all the people interested in the health of Kootenay Lake. Corey Scott and Chad Luke made presentations which I sadly missed, but I did get to meet several people in person that I normally only see on virtual meetings. Good turnout! Nice job to the organizers!

Jun 12, 2023: Workshop – Greater Nelson Housing Study Project (attended in person, Community Futures Office)

Another presentation from Maskola Group provided by the NAEDP, information and options for government to support housing initiatives. Good turnout from RDCK Area Directors and Municipalities.

Jun 13, 2023: BC Hydro Presentation – Columbia Operations (virtual)

Always interesting to learn more about the water levels and happenings in the lakes around the area. Thank you to BC Hydro for putting on this virtual informative event.

Jun 21, 2023: Wildfire Risk Reduction Open House – Nelson BC (attended in person, Adventure Hotel)

Really great event. A bingo game was created for visitors to learn information from each of the exhibitors in order to fill up their bingo card and win door prizes – I played the game in full and it was fun! I thought it was an innovative and fun way to engage residents. I even signed up for a Firesmart assessment for my own home. Nice job!!

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

Jun 24, 2023: Sunshine Bay Parks Committee, Social Gathering

Planned and held a nice get-together at Sunshine Bay Park to meet the Committee members in person. No business was discussed, just coffee and donuts on a beautiful Saturday morning and an opportunity for me to provide some appreciation for the volunteers who form this committee. Interestingly the new pit toilet building was delivered while we were there -so something for us to watch too!

Area E Weekly Community E-Newsletters

I send out a community e-newsletter every Friday. They are very well received by the community and cross promoted on five local social media sites every week. If you haven't seen them, check it out at <https://cherylgraham.ca/area-e-newsletter>

Respectfully submitted,

Cheryl Graham



Director's Report

Walter Popoff – Area H

Regional Connectivity Committee (RCC) Meeting June 16, 2023

The Universal Broadband Fund, application continues to be under review with CBBC finalizing final workplans with ISED (Innovation, Science and Economic Development).

Verbal report from Mark Brunton on CBBC status of backbone fibre projects, Fruitvale to Salmo is still in progress, Salmo to Nelson is done and ready to be lit up, Kimberly Wasa is in progress, Archeological Assessments done on buried portions of Backbone fibre.

Rogers is moving forward with towers in different locations, co-locating on cell towers is also an issue in the East Kootenays.

Next meeting tentatively scheduled for July 27, 2023

Economic Trust of the Southern Interior-BC Rural Advisory Committee Meeting June 16, 2023

Thompson Okanagan and Central Kootenay RAC reviewed and discussed spring funding requests, and funds available, with a recommendation of approval by TO-RAC and CK-RAC to the ETSI-BC Board on the Spring intake of projects listed in the RAC Book.

On March 29, 2023 BC Governments announced work to support rural economic development, the Province will introduce legislative amendments in fall 2023 that will allow a total of \$30 million to be delivered to the Island Coastal Economic Trust (ICET), Northern Development Initiative Trust (NDIT), and the Economic Trust of the Southern Interior (ETSI) in 2023-34. Each trust would receive \$10 million to invest in their regions.

Since the Province will be amending the Trusts enabling Legislation. TO-RAC and CK RAC supported an approach of having all 3 Trusts jointly submit recommended amendments to the Province that are common to the 3 Trusts, and each Trust submit a separate recommended amendment specific to that Trust.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca



Director's Report

Suzan Hewat - Kaslo

Report Date: July 10, 2023

Federation of Canadian Municipalities (FCM) – Toronto

May 25th to 28th

I have attended FCM conferences since 2015 and I feel that this conference had the most relevant content for delegates from rural areas.

I normally take in at least one of the study tours, but this year I chose not to.

I have chosen not to go into great detail regarding the content of the sessions that I attended. I feel that the directors who had previously submitted their reports did an excellent job of that.

The following are the sessions that I attended.

- Workshops:
 - Helping FCM's GMF (Green Municipal Fund) build a national climate resilience program.
 - Your equity journey: From getting started to keeping the momentum.
 - Becoming asset managers: Building team and self-resiliency.
 - Fight the municipal brain drain: Attracting and retaining talent.
 - Finding home: Canada's next generation of housing.
 - Taking action against online harassment: Ideas, innovations, allyship.

- BC Caucus meeting
- Opening Ceremony
- Presidents Forum
- Resolutions plenary
- Rural plenary
- A New Fiscal Framework for Municipalities plenary
- Awards presentations
- Elections
- AGM and ratification of FCM's 2023-2024 Board of Directors.
- Closing Plenary

- Political Keynotes
 - Melissa Lantsman - Deputy Leader- Conservative Party of Canada
 - Elizabeth May – Green Party of Canada
 - Jagmeet Singh – New Democratic Party of Canada

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

- Prime Minister Justin Trudeau
- Networking Events and Receptions
 - Official Trade Show Opening and Reception
 - Host city welcome reception at the Royal Ontario Museum
 - Women in Local Government
 - Canadian Union of Public Employees
 - Rural Northern and Remote
 - Host City closing gala dinner.

Thank you for the opportunity to attend this year's conference.

I also wanted to say that this was a wonderful opportunity to spend some time with some of my fellow directors.

Municipal Asset Management Program Steering Committee meetings – Ottawa

June 5th to 9th

The chair for these meetings was Jean Lamirande from Infrastructure Canada.

Staff gave members a glimpse of the upcoming videos and resources that have been developed.

There was discussion about resource mobilization and the end of programming.

We received an update on the Adaptation Program, a presentation on Year 7 of the program, the Risk Register and budget.

Staff presented the Year 8 Annual Workplan for approval.

One of the final items was Membership on the Program Steering Committee and the Technical Working Group. Since I was not elected to the FCM board, it is likely that I will not retain my position on the Program Steering Committee.

Since it was possibly my last meeting, I took the opportunity to make a request to the chair for a continuation of the program since it is obvious that the need has not gone away. This is particularly evident with the need for more housing units and the fact that many local governments lack the resources and infrastructure to provide this. This set off a lively debate and we were all in agreement that this work needs to be continued and supported by the Federal Government.

It was an honor to sit on this committee as part of my work with FCM and I'm hoping that there will be a way for me to continue.



Director's Report

Aidan McLaren-Caux – Village of Nakusp

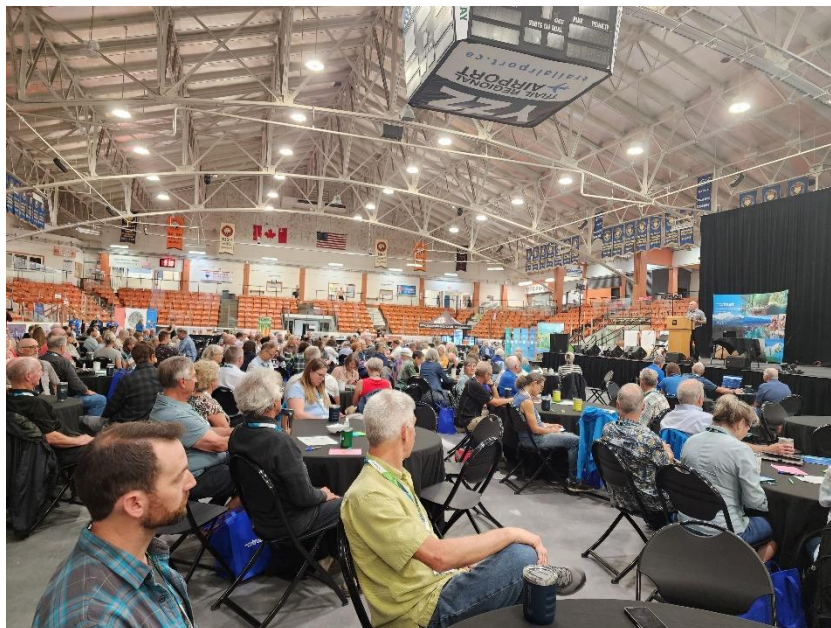
Report Date: July 20, 2023

Reporting on activities from June 5th to July 10th, 2023.

Director's Activities

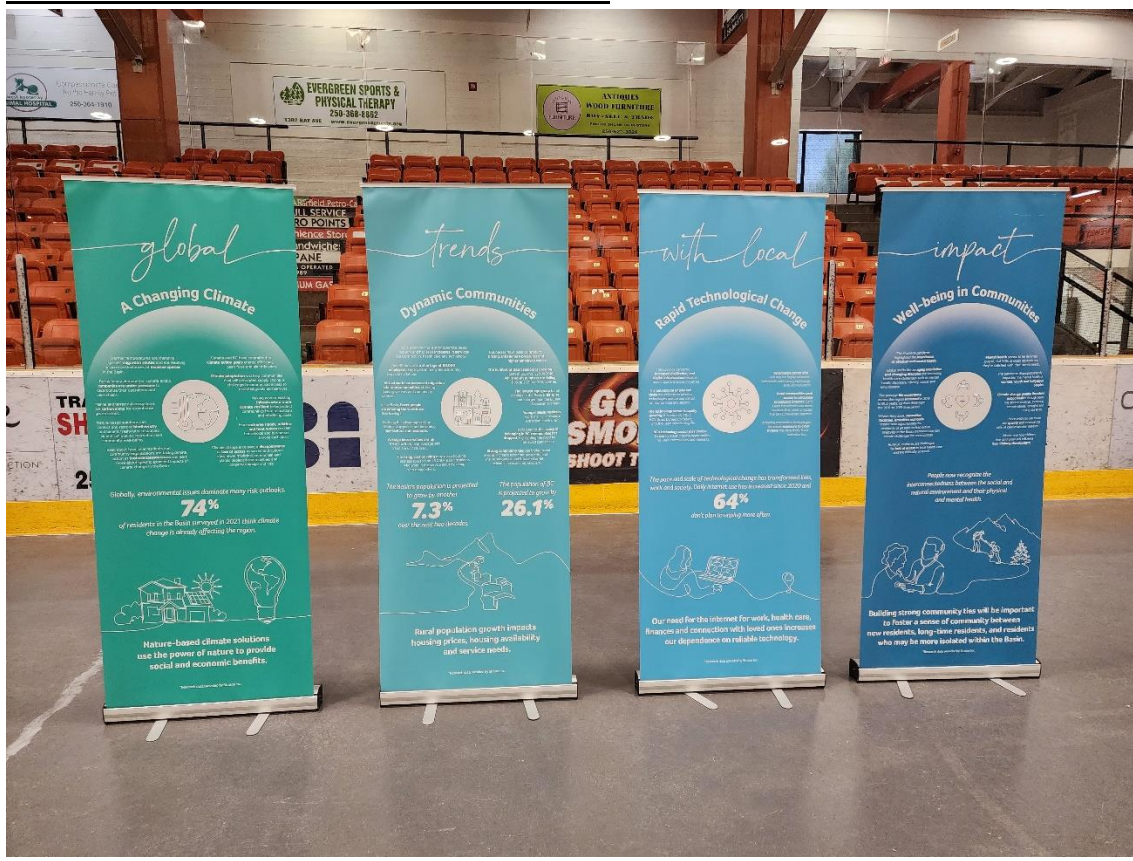
- June 9-10th, attended in-person **Columbia Basin Trust (CBT) Symposium** in Trail
 - Opening ceremony included an address from Minister Conroy and Bonnie Harvey, of the Aqam community from the Ktunaxa Nation
 - Johnny Strilaeff, CEO of CBT, and Jocelyn Carver, Chair of the Board, gave a thorough history and context about the CBT and discussed the purpose of the symposium as well as answered several questions from the floor.
 - There were facilitated discussions, including questions such as:
 - How might the Trust support areas of the Basin that need more intensive support, e.g. rural communities?
 - How should the Trust balance the need for new supports with the desire for continuous support in historical areas?
 - Should the Trust try to focus on fewer areas for greater impact?
 - Keynote speaker: Rick Mercer
 - Watch highlights video:

<https://www.youtube.com/watch?v=aO9ITYUFTg8&t=13s>



For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca



- June 12th, attended online meeting for **Greater Nelson Housing Entity Study Local Government Engagement & Training**, hosted by Nelson and Area Economic Development Partnership (NAEDP) and M’Akola Development Services
 - See attached report
- June 13th, attended online **BC Hydro’s Columbia Operations Update Meeting for Elected Officials and Key Stakeholders**
- June 13th, attended online public **BC Hydro’s Columbia Operations Update Meeting**
 - See attached report

External Committee Appointments

- **Central Kootenay Food Policy Council**
 - <https://ckfoodpolicy.ca/>
 - In search of a new executive director
- **Columbia River Treaty Local Governments Committee (CRTLGC)**
 - <https://www.crtlgc.ca/>
 - *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
 - June 8th, attended online meeting
 - June 12th, attended online meeting
 - June 24th, met with students and professors from the University of Washington on an informal tour of the Village and discussed the impacts of the Treaty.
 - June 27th, attended online meeting
- **Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)**
 - June 13th, attended online meeting
 - Selkirk Innovates: Community Profile Updates, Jayme Jones
 - <https://stateofthebasin.ca/>
 - Working towards dynamic profiles as new indicators become available
 - New website for Community Profiles: <https://stateofthebasin.ca/community-profiles-new>
 - 22 indicators already included, 18 more forthcoming
 - Print function included, to easily produce dated data tables
 - Selkirk Innovates: Additional Project Updates
 - *Courageous Dialogues, Moving Past Polarization*
 - <https://selkirk.ca/about-selkirk/selkirk-innovates/social-innovation/courageous-dialogues-moving-beyond-polarization>

- Sharing resources to help navigate in different scenarios
- *Bridging Rural Homelessness and Wellbeing Project*
 - <https://selkirk.ca/about-selkirk/selkirk-innovates/social-innovation/bridging-rural-homelessness-and-well-being>
 - Regional collaboration around a homelessness response
 - Collecting Data for Evidence Based Decision-Making
 - Building and Strengthening Relationships among Communities and Organizations
 - Build Capacity in the region through Selkirk College
 - Share Learnings throughout the region and beyond
- Working with Kootenay Outdoor Recreation Enterprise (KORE) on recreational economic opportunities
 - <https://koreoutdoors.org/>
 - <https://www.cbc.ca/news/canada/british-columbia/small-business-growth-small-bc-municipalities-1.6871235>
- Report on RIC Activities since last meeting
 - *Mobilizing Human Capacity*
 - *Developing in the Age of Disruption*
 - *Building the Future (Infrastructure and Services)*
 - Study from ETSI-BC re: Transportation in the Southern Interior
 - Transit Study proposal being pursued
 - Resilience and Food Systems
 - <https://selkirk.ca/about-selkirk/selkirk-innovates/social-innovation/resilience-and-food-systems>
- Current RAC Priority Areas
 - Cannabis
 - Workforce
 - Transportation
 - Data for local government and community organizations
 - Data 201 Series, sponsored by ETSI-BC
 - <https://www.etsi-bc.ca/announcing-data-201-webinar-series/>
- See attached, *Kootenay Youth Entrepreneurship Program, 2022/23 Final Report*



Local Governments and Affordable Housing

**Elected Officials Session
June 2023**

We would like to acknowledge that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.



Outline

- **NAEDP Project Overview**
- **About MDS**
- **Housing Need**
- **How Did We Get Here?**
- **Non-Market Housing**
- **Housing Tools for Local Governments**
- **Direct Funding of Affordable Housing**





REGIONAL DISTRICT OF
CENTRAL KOOTENAY
PRESENTATION

2023 STRATEGIC PRIORITIES

SUSTAINABLE COMMUNITY ECONOMIC DEVELOPMENT TO SUPPORT
BUSINESS RETENTION & EXPANSION



1. WORKFORCE HOUSING



2. WORKFORCE SHORTAGES



3. BUSINESS & TRAINING
INFORMATION



4. ARTS & CULTURE SECTOR



5. SUPPORT LOCAL



6. INVESTMENT ATTRACTION



7. CLIMATE ACTION



8. ADVOCACY

WORKFORCE HOUSING

Engaged M'akola Development Services to advise on how to facilitate the creation of workforce housing in Nelson & Area.
Phase 2: Engage City of Nelson Staff & Council re: recommendations & next steps.



M'AKOLA
DEVELOPMENT
SERVICES



Sandy Mackay,
M'akola
Development
Services



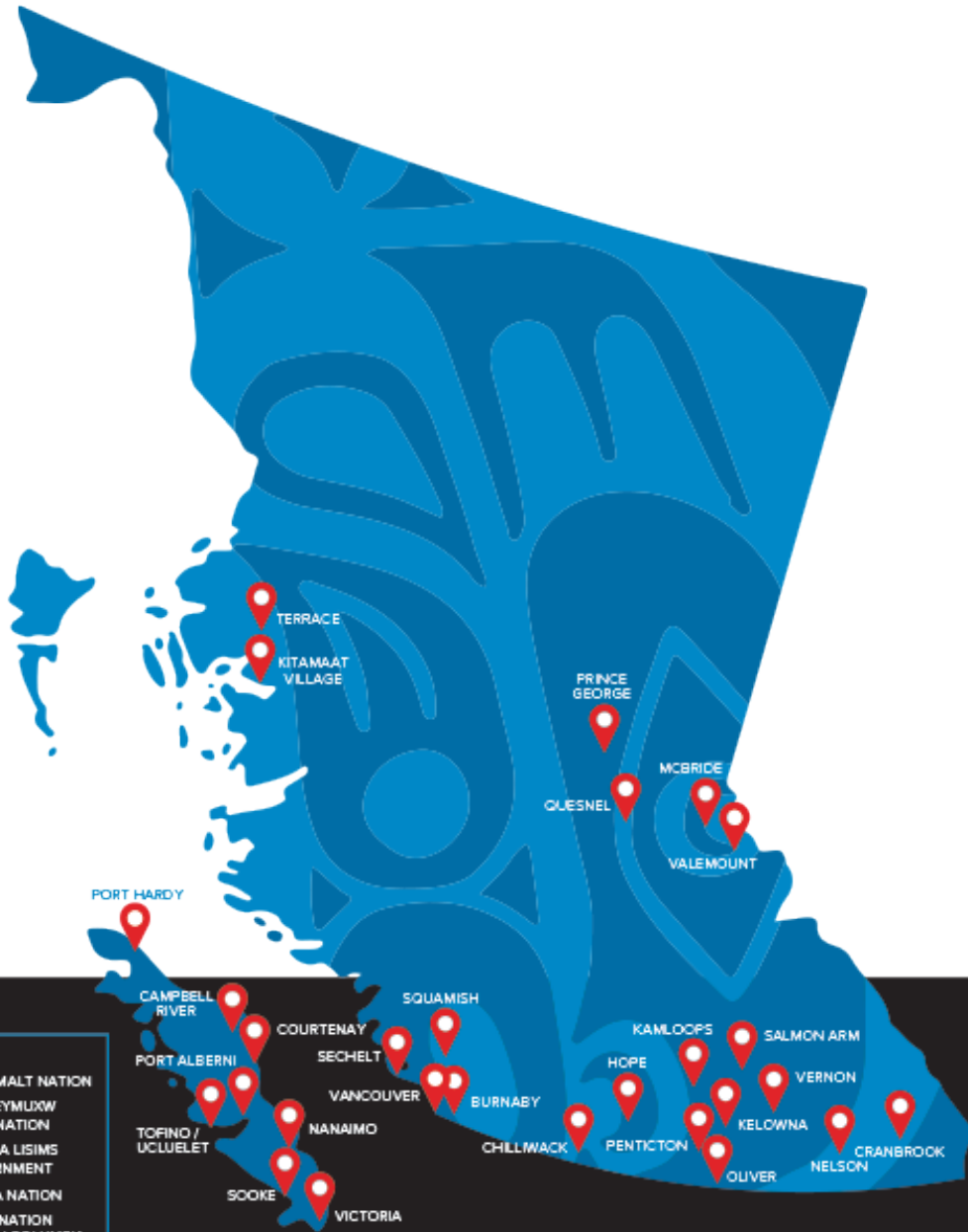
Jenna Hildbrand,
M'akola
Development
Services



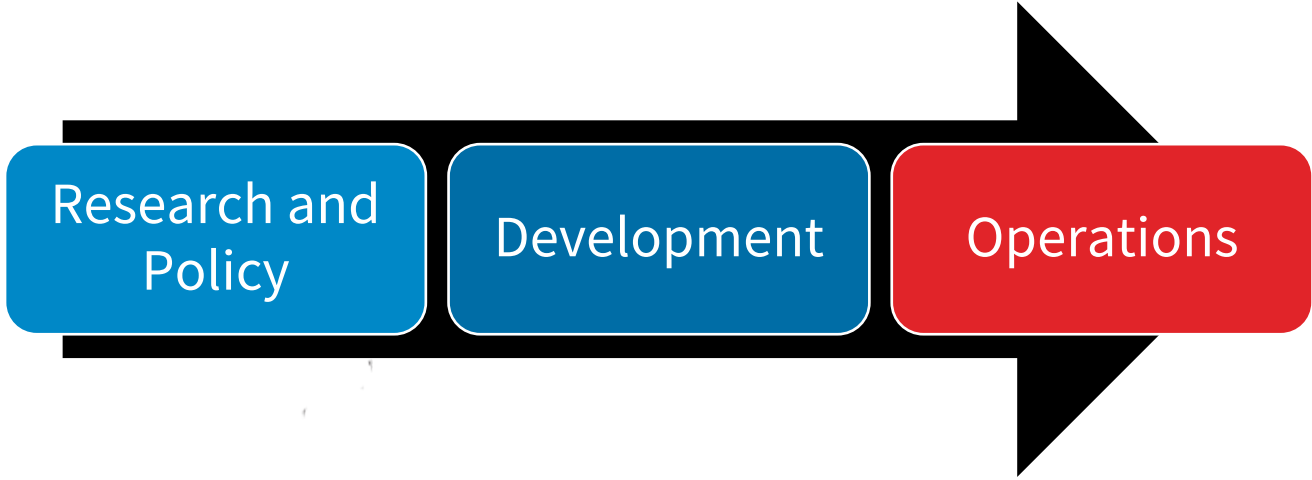
Sebastien Arcand,
RDCK, Director of
Development
Services



Stephanie
Johnson, RDCK,
Planner



+
 ESQUIMALT NATION
 SNUNEYMUXW
 FIRST NATION
 NISGA'YA LISIMS
 GOVERNMENT
 HAISLA NATION
 MÉTIS NATION
 BRITISH COLUMBIA



**50+ Active Projects
over 30 Communities**

**Managing over \$1B
in Project Costs**

**Building over
2800 new homes**

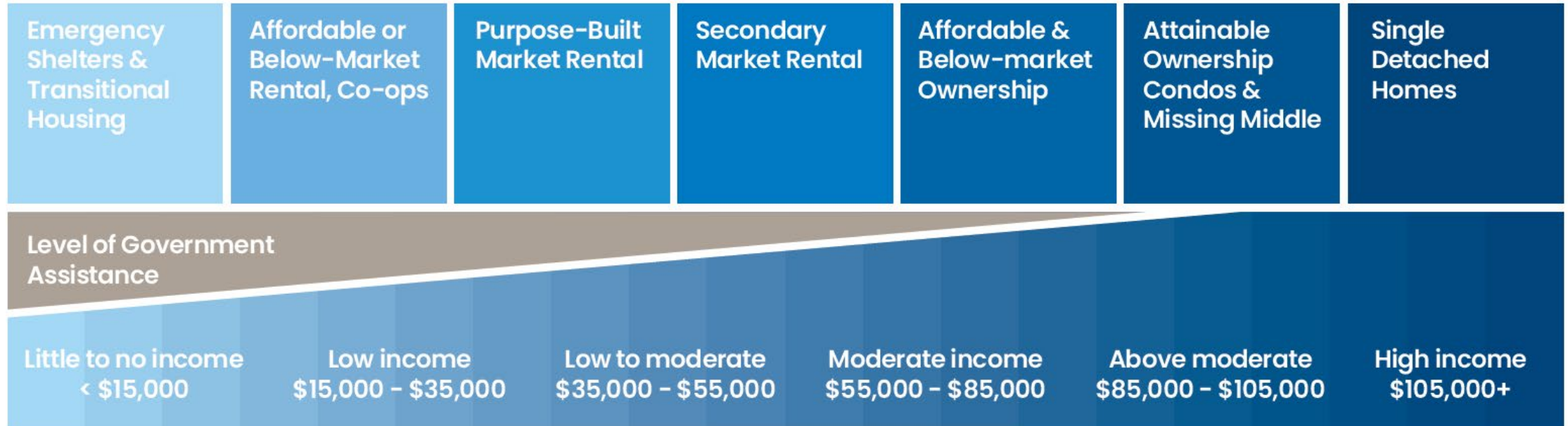
**Representing
more than 500
jobs**

**AFFORDABLE HOUSING:
FROM CONCEPT TO COMMUNITY**

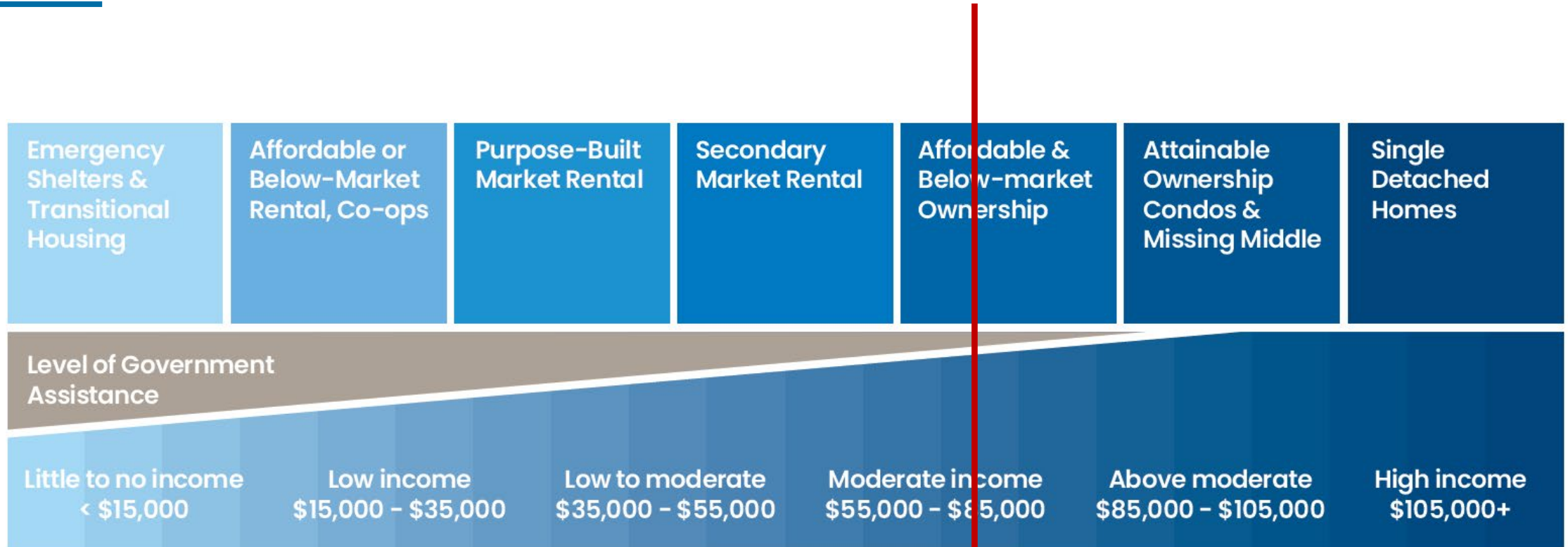
Housing Need

- **The population is growing and aging.**
 - Smaller households becoming more common.
- **Rental housing is more expensive and harder to find.**
 - ~40% of renters paying more than 30% of income on shelter.
- **The number of renters is increasing across nearly all age cohorts.**
 - Renters are less likely to be able to meet their housing needs than owners.
 - Many employers reported housing directly affects their ability to attract and retain workers in key industries.
- **Owner-occupied housing is also more expensive.**

Housing Need



Housing Need



**RDCK Median
Income in 2020:
~\$65,000**

How Did We Get Here?

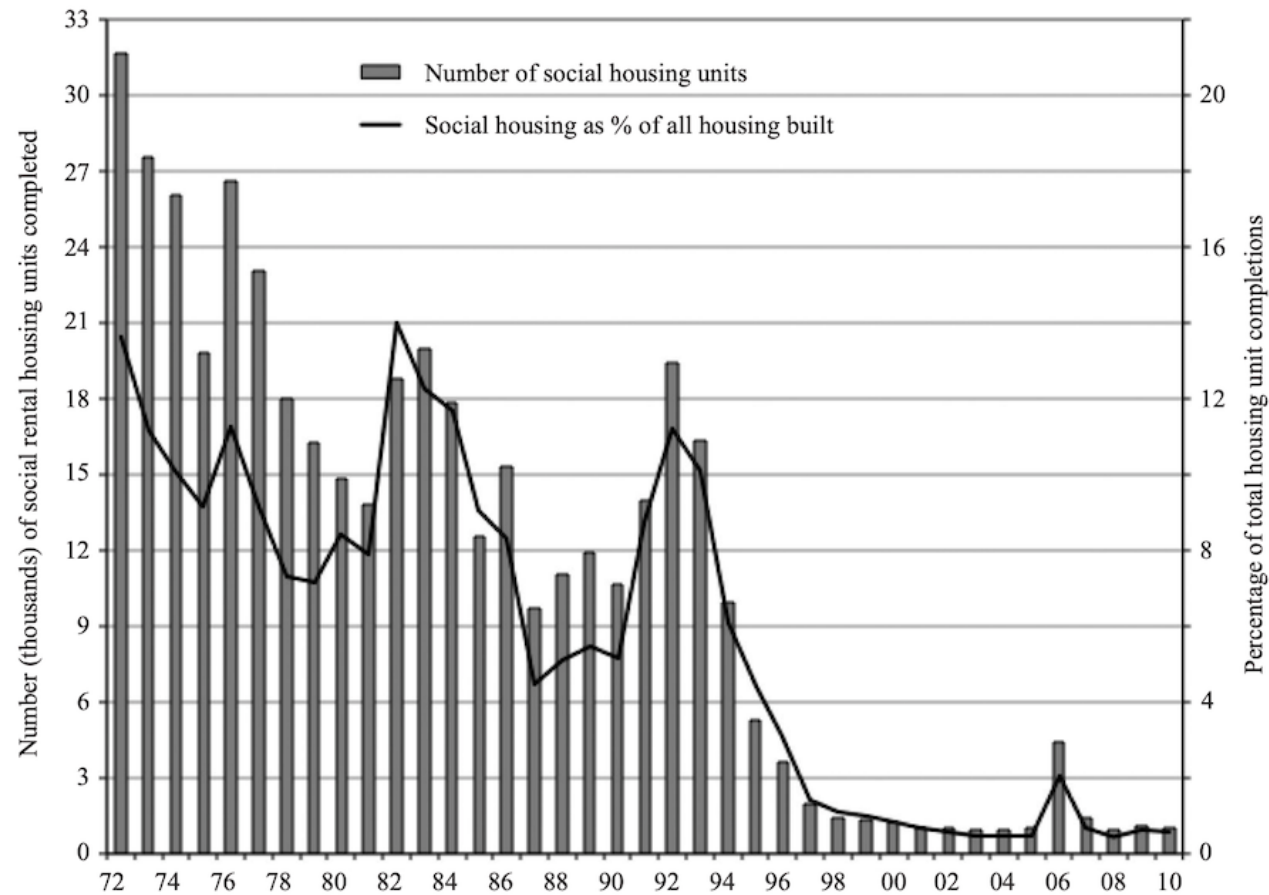
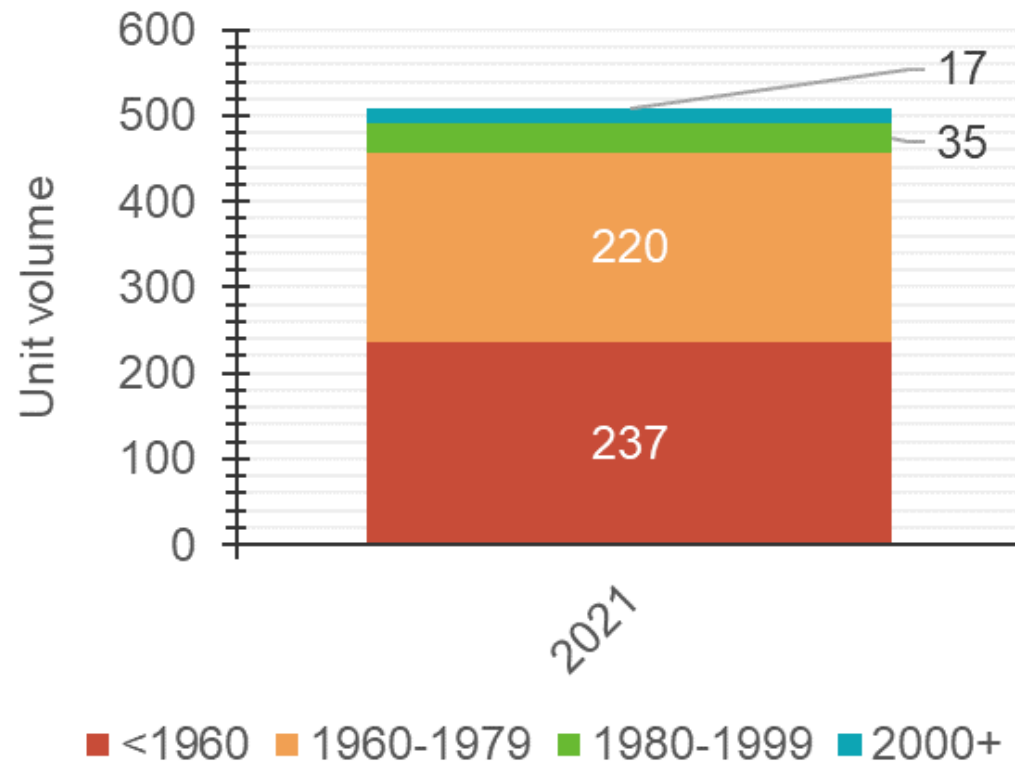


Figure 2. Social housing units built, by year, Canada 1972–2010 (source: calculated by the first author from CMHC *Canadian Housing Observer*, various years).

- Systematic disinvestment in social housing since the mid-90s.
- Additional disinvestment in rental-tenure housing.
- Rise in stigma associated with both uses as buildings aged and were not appropriately maintained and operated.
- Zoning restrictions to make affordable and rental housing more difficult to build.

How Did We Get Here?

Nelson Primary Market Rental Universe, by Year of Construction



Source: CMHC

- Only 10% of primary market rental units in Nelson built since 1980.
- More than 200 built between 1960 and 1979.
- Now we are playing catch up!

Non-Market Housing

Because of Land Cost, Materials, Construction Costs, and Profitability Margins, New Market Housing is Rarely “Affordable”.

- Building is more expensive than ever.
- \$300/sqft a few years ago to **\$475+ /sqft** (if we're lucky!)
- Building rental units is a huge investment, most market-oriented developers need to see returns.
- Provincial and federal programs are one of the only ways to maintain affordable rent structure.
- More units reduces competition, but rarely reduces cost.
- Non-market units actually reduce costs in the market – especially in older units.
- Restoring balance is critical.

**We need more market
and non-market
housing.**

The Good News

Unprecedented Funding Programs

- Federal and Provincial funding to support non-market intervention.

General Understanding of Need and Importance

- Communities are willing and ready to act. Understand the need to change.

Dedicated and Informed Staff

- More resources available through professional bodies.

Local Assets and Partnerships

- Tremendous partners and strong community. Not starting from scratch!

DEFINITIONS

Affordable Housing

- Can be market or non-market, owned or rented.
- Household spends less than 30% of its pre-tax income on adequate shelter.

DEFINITIONS

Non-Market Affordable Rental Housing

- In most cases, identical to market rental housing - only significant difference is the cost of rent.
- Subsidized through grant and/or operating subsidy by senior government, operated by non-profit or local government entity.

Workforce Housing

- Sub-category of non-market, affordable rental
- Affordable to individuals and families who earn around the median income. Eligibility can be tied to employment status.

Non-Market Housing

THE HOUSING CONTINUUM



Non-Market Housing

THE HOUSING CONTINUUM



Non-Market Housing

Non-Market Housing

Tremendous Variance Within Non-Market Housing

- Multiple definitions of affordable.
- Varying degrees of support or associated staffing.
- Some societies focus on specific housing, others maintain a broad portfolio.
- Most non-market units are regular rental units.

Common Elements:

- Typically non-profit operated.
- Often supported by government grants and subsidies (e.g. BC Housing, CMHC, FCM, etc.)
- Affordability is SECURED through legal agreement. Units are affordable in perpetuity.

Key Non-Market Actors

- In BC, non-market housing is delivered through partnerships
- Non-Profit Housing Operators play a key role in operating non-market housing

Capital and Operating Funds



Advocacy & Sector Support



Non-Profit Operators

Non-profits who operate/manage affordable housing.

- SHARE and Nelson Cares
- Slocan Affordable Housing Society
- Kaslo Housing Society
- New Denver and Area Housing Society
- Creston Valley Housing Society
- Castlegar and District Community Services Society

Development Consultants

- Project Managers
- Funding Applications
- Capital and operating budgets
- Owners Rep

Local Government

- Land
- Development Regulations
- Incentives & Policy
- Can Directly Fund and Operate



Tools for Local Governments

Tools for LGs

Incentivize

Regulate

Partner

Education

Advocacy

Policy Tools

- Reactive
- Works through externalities
- One-Way

Culture Tools

- Asset-based
- Time consuming
- Difficult to Quantify
- Reciprocal

Incentivize

- Provide relief from various fees and charges (e.g., development cost charges, community amenity charges)
- Property Tax Waivers
- Develop Land Acquisition and Disposal Plan
- Prioritize Affordable Housing Applications
- Encourage and incentivize affordable housing in planning documents
- Assign a staff “champion” to help non-profits navigate municipal processes and access incentives.

Regulate

- Increase Density in Appropriate Areas
- Expand Housing Options in Residential Zones to including Secondary Suites, duplexes, triplexes. Consider removing zoning restrictions for “missing middle” housing.
- Supportive, Shelter, and Transitional Housing Supported in All Residential Zones
- Reduce or Eliminate Parking Requirements for Infill, Affordable, and Rental Developments
- Smaller Lot Sizes
- Restrict, monitor, and enforce Short-Term Vacation rentals.

Regulate

DE-Regulate!

- When funding is secured from a senior funder, waive local affordability requirements (e.g. housing agreements).
- When possible, waive public hearings, fast-track development decisions, and generally work to reduce barriers to development.

Partner

- Municipalities can partner with non-profit housing providers, social service organizations, and other affordable housing actors.
- Establish advisory committees.
- Regional or local housing tables.
- Encourage participation in planning processes and housing research.
- Data collection – qualitative and quantitative.

Educate/Advocate

- Prepare Guides
 - Affordable Housing Development
 - Infill/Secondary Suites
 - New Landlords/Tenants
- Advocate to Senior Government for Additional Tools and Funding
 - Usually through UBCM/FCM/Regional Working Groups
- Continue to Educate Residents on Value of Affordable and Supportive Housing Options
- Internal and External Change Management

Direct Funding

Often takes the form of a housing authority/corporation/non-profit.

Housing Corporations and Non-Profits in BC

- Revelstoke Community Housing Society
- Squamish Community Housing Society
- Whistler Housing Authority
- Tofino Housing Corporation
- Capital Region Housing Corporation
- Cowichan Valley Housing Association

Direct Funding

Often takes the form of a housing authority/corporation/non-profit.

Housing Corporations and Non-Profits in BC

- Revelstoke Community Housing Society
- Squamish Community Housing Society
- Whistler Housing Authority
- Tofino Housing Corporation
- Capital Region Housing Corporation
- Cowichan Valley Housing Association

Many different roles and operating models! No entity is the same.

Direct Funding

Often takes the form of a housing authority/corporation/non-profit.

Housing Corporations and Non-Profits in BC

- Revelstoke Community Housing Society
- Squamish Community Housing Society
- Whistler Housing Authority
- Tofino Housing Corporation
- Capital Region Housing Corporation
- Cowichan Valley Housing Association

Not Many Housing Corporations outside of Resort Municipalities or large population centres.



Relevant Examples



Revelstoke Community Housing Society

Revelstoke Community Housing Society

- Non-profit corporation formed by the citizens of Revelstoke in conjunction with the municipality
- Oversee and manage projects using development consultants and property management companies
- Funded through partnership grants (BCH, CBT) with support through municipal mechanisms (nominally leased land, DCC waivers, etc.)
 - No taxpayer contributions
- Board is comprised of Directors (7) elected through membership and one appointee from the City
- Staffing model: Executive Director & Operations Support
- Portfolio: 38 units, 22 in development



Tofino Housing Corporation

Tofino Housing Corporation

- Municipal, private, non-profit housing corporation, owned in full by the District of Tofino
- THC acts as the land steward/facilitator, and partner with Catalyst Community Development Society as the third party, non-profit housing developer
- Receives annual project revenues from the District through an agreement for MRDT (municipal and regional district tax) funds – range of \$250-275K (OAP portion)
- Tofino Council appoints the Board of Directors on an annual basis (4 District staff and elected officials, 3 independent)
- Staffing model: Part time ED
- Portfolio: 14 units tenanted, 72 in development



Cowichan Valley Housing Association

Cowichan Housing Association

- Non-profit association (incorporated under the Society Act)
- Program based model – not developing or operating units but contribute to organizations/societies to support development
- Bylaw adopted by the CVRD in 2018 to provide an Annual Financial Contribution (AFC) to the CHA (\$750,000)
 - Operations, programs, & services (\$250K)
 - Project Funding (\$500K): Project Development Fund & Rental Housing Capital Contribution Fund
- Other revenue streams: BC Housing, Canadian Mental Health Association (CMHA), Cowichan Branch, Red Cross, and the United Way
- Staffing model: 4 FTE, Executive Director, Admin, Community Development Coordinator, & Communications and Fund Development
- Regional Housing Service (RHS) funds have been allocated to three affordable housing projects in Ladysmith, Lake Cowichan and Duncan

Direct Funding

Key Considerations:

- Role of the Entity
 - Land steward, facilitator, granting agency, developer/operator?
- Duplication of Resources
 - Are there existing operators or providers? Authorities can choose to support and supplement, or duplicate depending on context.
- Existing Assets
 - What will you contribute to the entity? Cash, land, both?
- Cost
 - Likely minimum annual contribution of \$250K
 - Municipal contributions alone cannot guarantee affordability.

Next Steps

- Present to NAEDP and Business Leaders
- Return to the Non-Profits to Confirm Direction
- Final Report and Recommendation Including Steps for Implementation
- If necessary: Phase Three/Implementation
 - Vision, Mission, Mandate
 - Bylaws
 - Board Recruitment
 - Legal Founding
 - Strategic Planning
 - Operations Budgets



THANK YOU!

Sandy Mackay

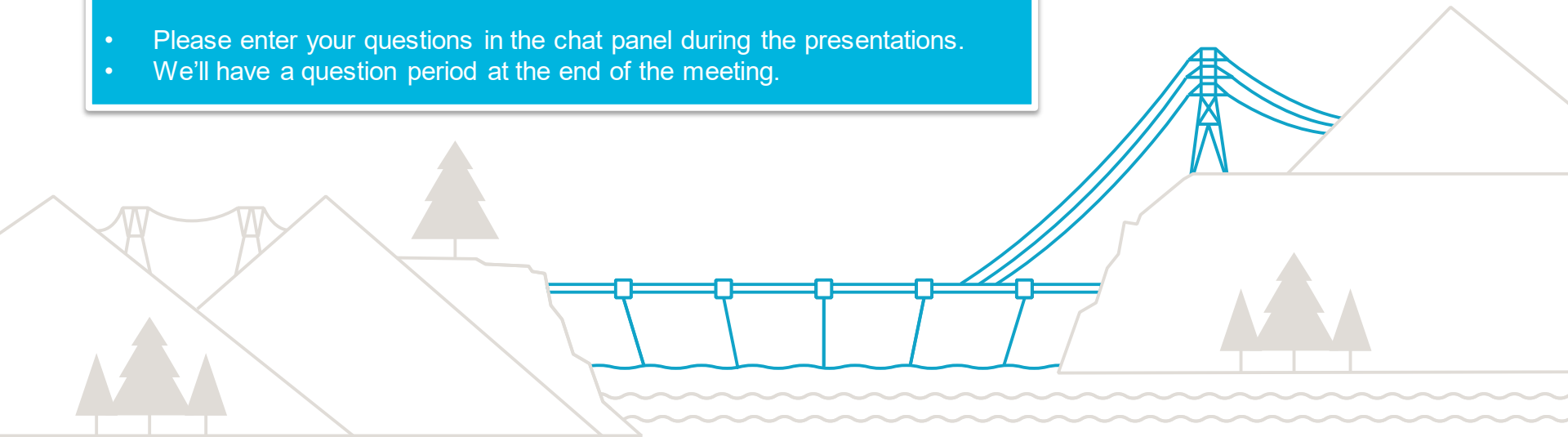
smackay@makoladev.com



Columbia Operations Update Meeting

Thank you for joining us! We will start shortly.

- Please enter your questions in the chat panel during the presentations.
- We'll have a question period at the end of the meeting.

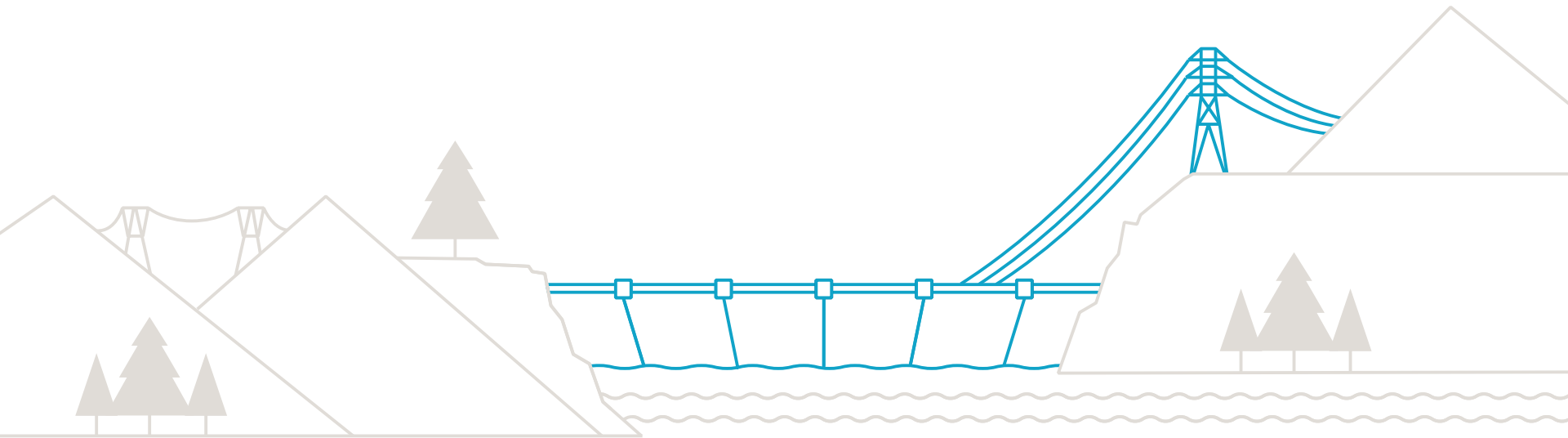


Tuesday, June 13, 2023

Welcome & introductions

- Darren Sherbot, Manager, System Optimization Portfolio, Generation System Operations
- Tim Blair, Specialist Engineer, Operations Planning
- Margo Sadler, Lead Columbia Water License Requirements, Environment
- Shona Greenway, Project Manager, Water License Requirements, Environment
- Southern Interior Community Relations:
 - Mary Anne Coules, Stakeholder Engagement Advisor, Lower Columbia
 - Susan Edgell, Stakeholder Engagement Advisor, Upper Columbia
 - Dave Cooper, Public Affairs Research Assistant, Vernon

Columbia operations



Columbia River Treaty



The Columbia River
is approximately
2,000 km long
and is the ninth largest river
in North America.

The dams on the Columbia River were built as part of the 1964 Columbia River Treaty with the United States, and shapes how they're operated today.

Columbia River Treaty



Columbia River Treaty Dams & Reservoirs:

Mica Dam (Kinbasket Reservoir), Hugh L. Keenleyside Dam (Arrow Lakes Reservoir), and Duncan Dam (Duncan Reservoir). The Treaty also authorized Libby Dam (Kooconusa Reservoir) in the United States, which then backs into Canada.

- Columbia River is the fourth largest river in North America, but the greatest producer of power.
- While only 15% of the watershed is located in Canada, the Canadian portion provides on average ~35% of the total basin run-off.
- The Columbia River Treaty provides flood risk management and increased power generation for Canada and the US.
- Columbia River Treaty Entities include BC Hydro, Government of British Columbia, Bonneville Power Administration (BPA), and the US Army Corps of Engineers (USACE).

Columbia River Treaty

Canada	United States
<p>Required to construct the Mica, Arrow and Duncan storage reservoirs on the Columbia River system.</p>	<p>Required to pay Canada 50% of the estimated value of future flood control benefits in the U.S.</p>
<p>Required to operate these reservoirs for optimum power generation and flood control downstream in both countries.</p>	<p>Required to deliver to Canada 50% of the increased power capability at downstream U.S. plants due to upstream regulation – this is called the ‘Downstream Benefit.’</p>
<p>Canada did not turn over control of its reservoirs to the U.S.</p> <p>Rather, the Treaty requires specific operations for specific conditions.</p>	<p>Permitted to construct and operate the Libby Dam on the Kootenai River.</p> <p>This flooded some Canadian land but also provided power and flood control benefits for Canada.</p>

Other Columbia operating agreements

Non-Treaty Storage Agreement:

- Non-treaty storage is additional water stored in Kinbasket Reservoir not coordinated under the terms of the Columbia River Treaty.
- New long-term Non-Treaty Storage Agreement (NTSA) signed April 2012 coordinates use of 5-million-acre feet of non-treaty storage.
- Agreement expires September 2024 with early termination provisions.

Non-Power Uses Agreement:

- Annual Non-Power Uses agreements have been in place since the 1990s.
- These agreements modify flows downstream of Hugh L. Keenleyside Dam specified by the Columbia River Treaty to protect Canadian fish during spawning.
- These flows also benefit U.S. salmon during spawning migration.

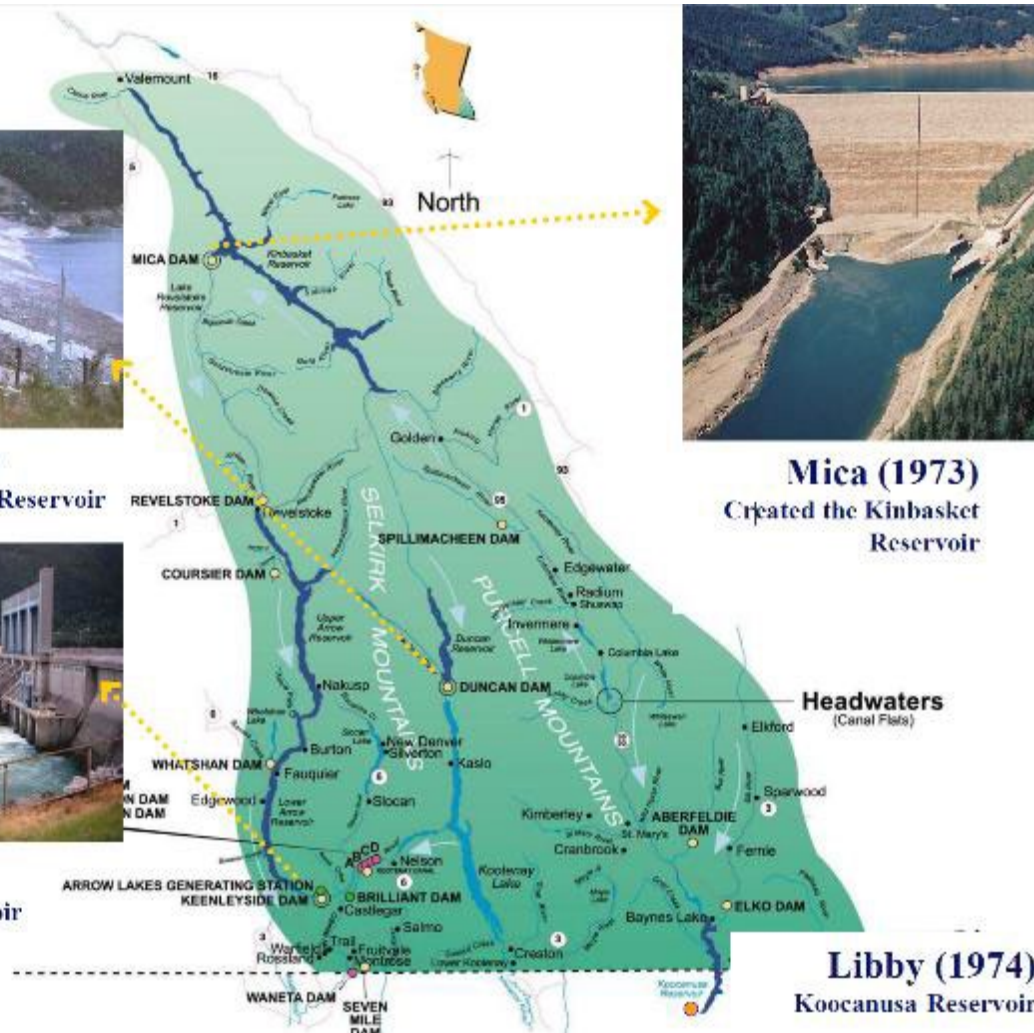
Columbia River Treaty dams



Duncan (1968)
Created the Duncan Reservoir



Keenleyside (1969)
Created the Arrow Reservoir



Mica (1973)
Created the Kinbasket Reservoir

Headwaters
(Canal Flats)

Libby (1974)
Kootenai Reservoir

Columbia River Treaty dams

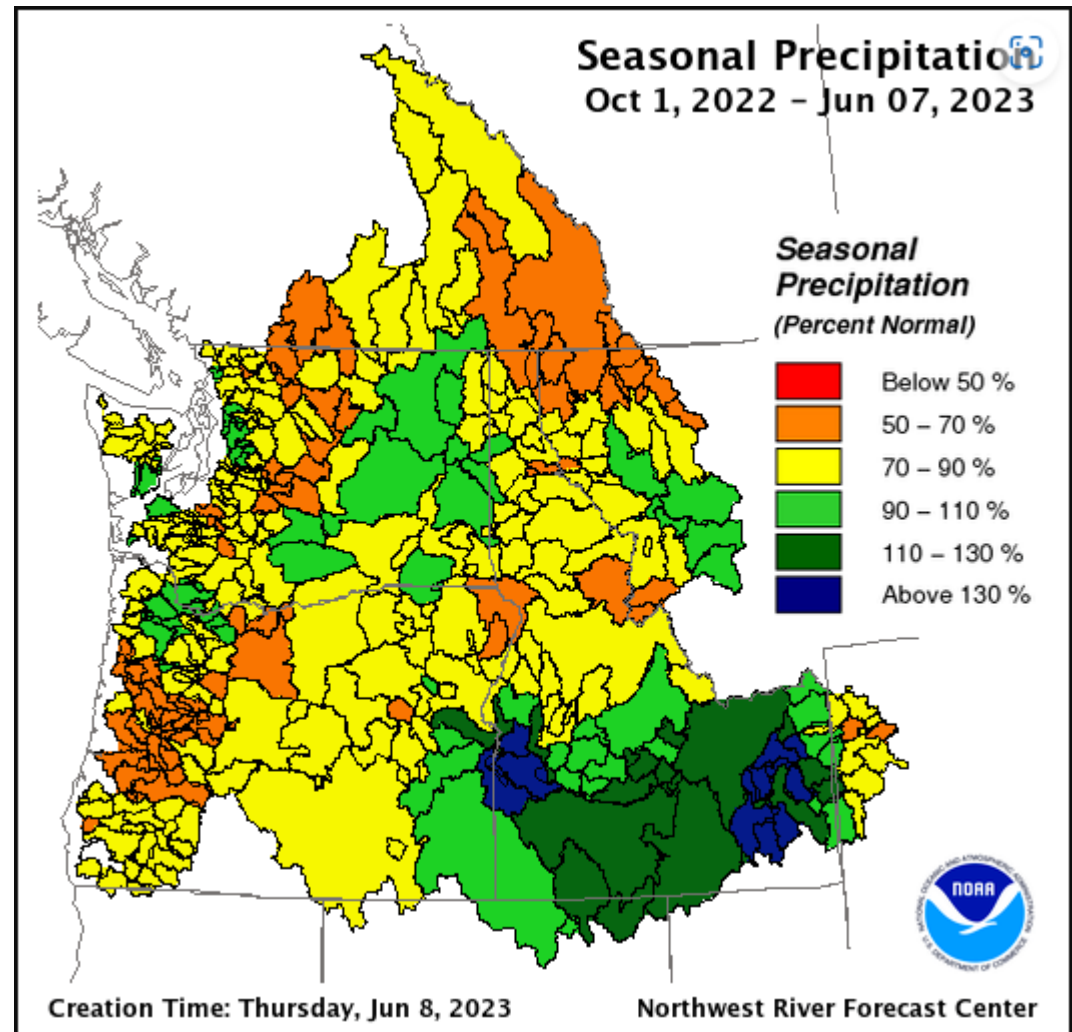
	Year Completed	Treaty Storage (MAF)	Non Treaty Storage (MAF)	Generator capacity (MW)	Flow capacity (kcfs)
Duncan	1968	1.4A	None	None	None
Arrow	1969	7.1	None	185	39
Mica	1973	7.0	5	2,746	65
Libby	1974	5.0	None	604	25

Columbia River Treaty benefits

- Both countries realize significant flood control and power benefits from the Treaty.
- U.S. paid Canada for 50% of the U.S. flood control benefits provided by Treaty reservoirs until 2024.
- After 2024, Canada will continue to provide a minimum amount of flood protection (“Called Upon Flood Control”) for the U.S. as long as the Canadian dams exist.
- Canada receives its 50% share of electricity benefits directly from the U.S. This is called the Canadian Entitlement.
- For 2022/23, the energy entitlement is 454.3 MW and the capacity entitlement is 1,141 MW.
- This is typically worth between \$100 to \$200 million per year depending on the electricity market. The Canadian Entitlement goes directly to the Government of British Columbia.

Precipitation and temperature summary

- Low precipitation across the basin (~81% of normal) since October to date.
- Generally drier conditions in the Upper Columbia than the Lower Columbia (i.e., Snake basin).
- Dry conditions were persistent across the fall and winter, resulting in very little snow accumulation.
- A very hot May caused rapid snowmelt and depleted the snowpack in one month.



2023 water year precipitation

Location	Percent of Normal (%)
Snake River	
Snake River Basin above Hells Canyon Dam	105
Clearwater River Basin	74
Salmon River Basin	78
Snake River Basin above Ice Harbor Dam	92
Upper Columbia Basin	
Pend Oreille River Basin above Waneta Dam	78
Kootenai River Basin	64
Spokane River Basin	76
Columbia River Basin above Hugh L. Keenleyside Dam	80
Columbia River Main Stem	
Columbia River Basin above Grand Coulee	76
Columbia River Basin above The Dalles	81
Willamette River	
Willamette River Basin above Portland	73

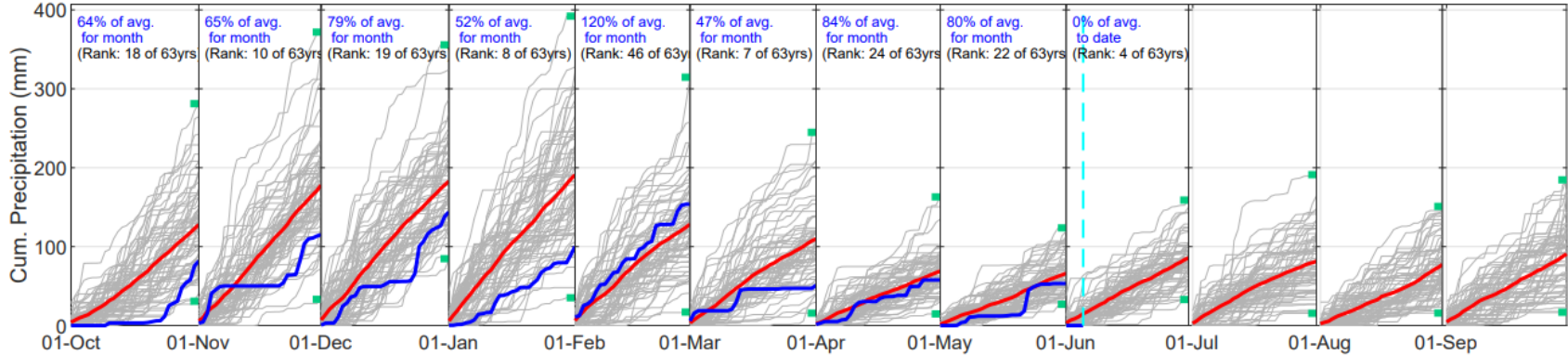
October 1, 2022 through June 7, 2023
 Water Year Precipitation Table
 Percent normal comparisons based on 1981-2010 average

Precipitation summary

Mica

Water Year: 2023

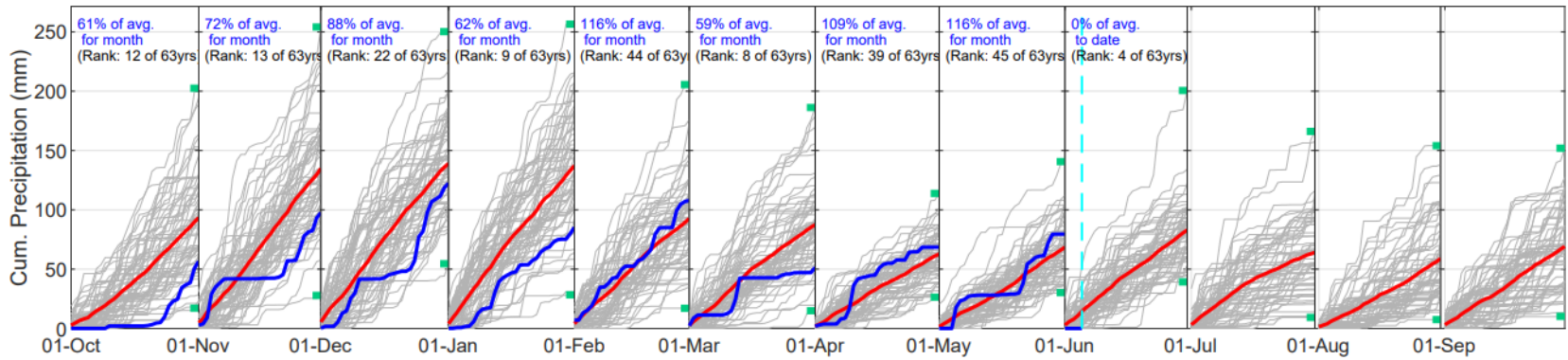
Updated 06-Jun-2023 09:03:59



Arrow

Water Year: 2023

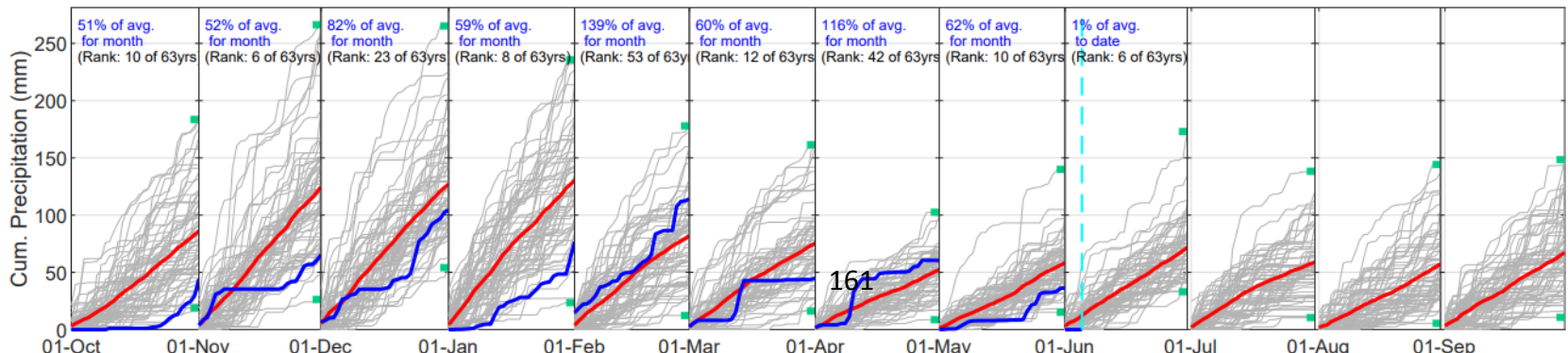
Updated 06-Jun-2023 09:04:18



Duncan

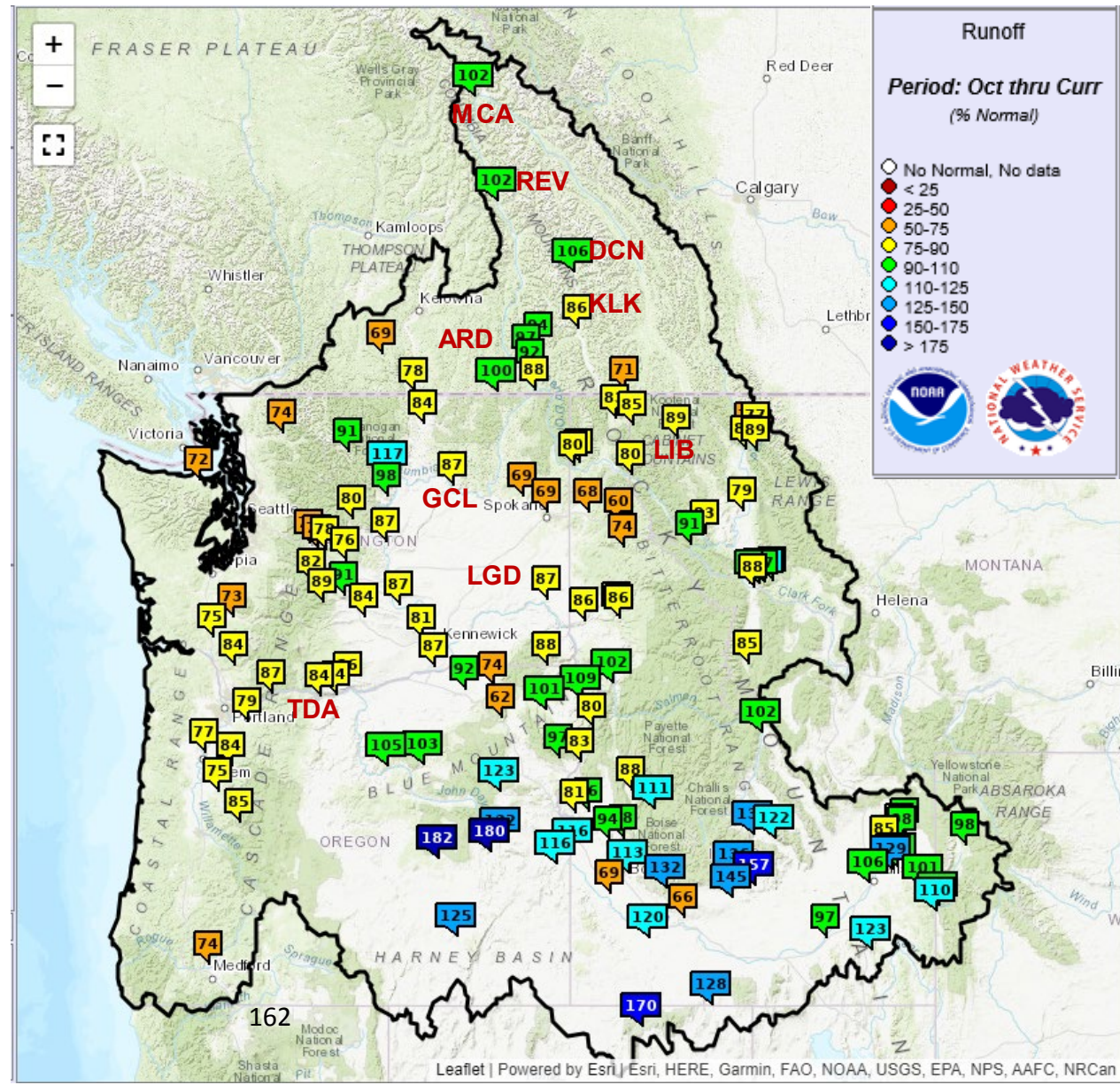
Water Year: 2023

Updated 06-Jun-2023 09:03:38



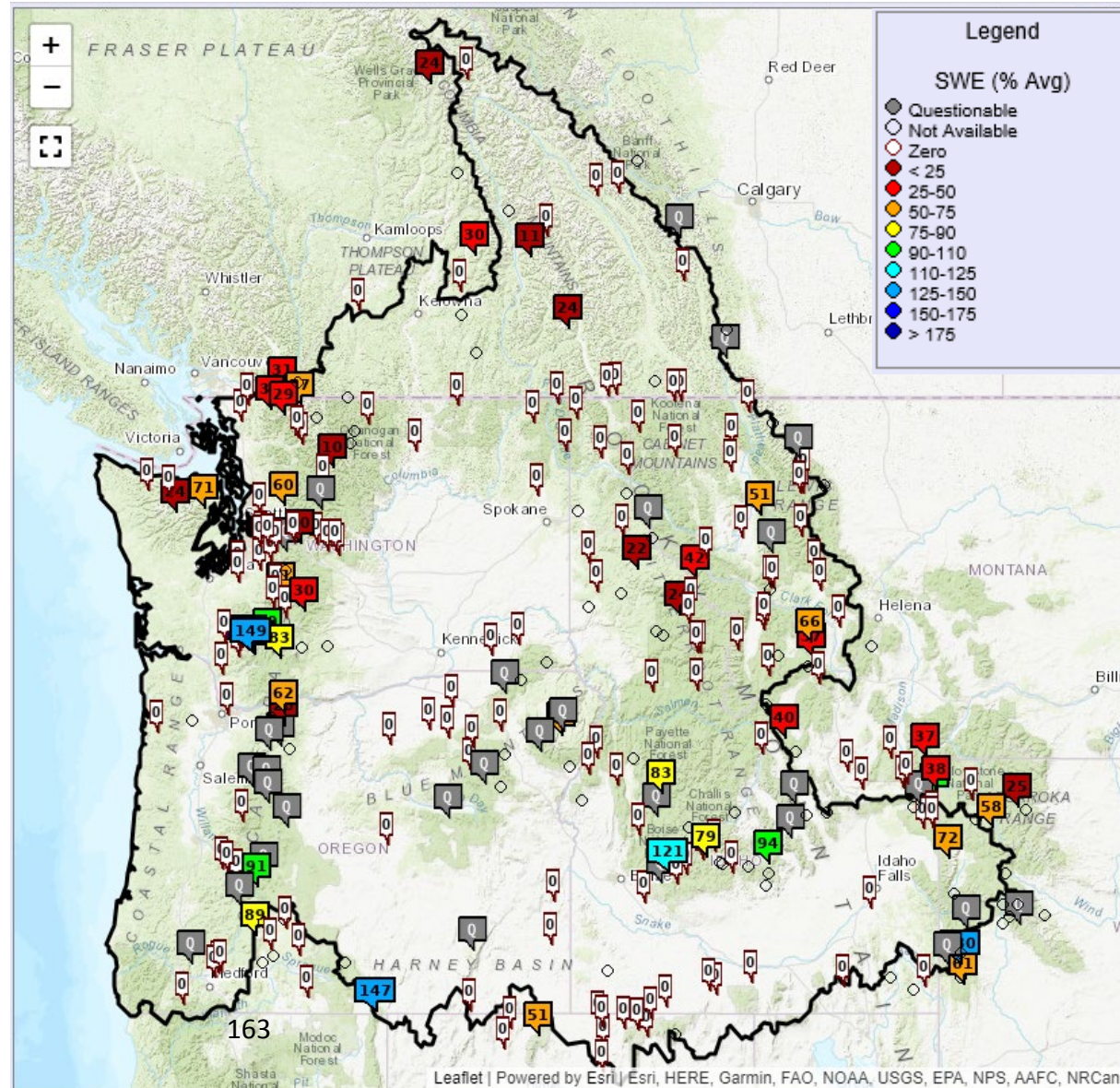
WY2023 observed runoff (% of normal)

- The 2023 water year observed runoff to-date is variable across the basin.
- Lower runoff in the Upper Columbia and higher runoff in the Lower Columbia basin.
- Runoff in the Upper Columbia is about average, but this is largely due to a rapid snowmelt in May.
- Many parts of the basin are currently out of snow.
- Residual runoff is forecast to be well below average.



Current snowpack (% of normal)

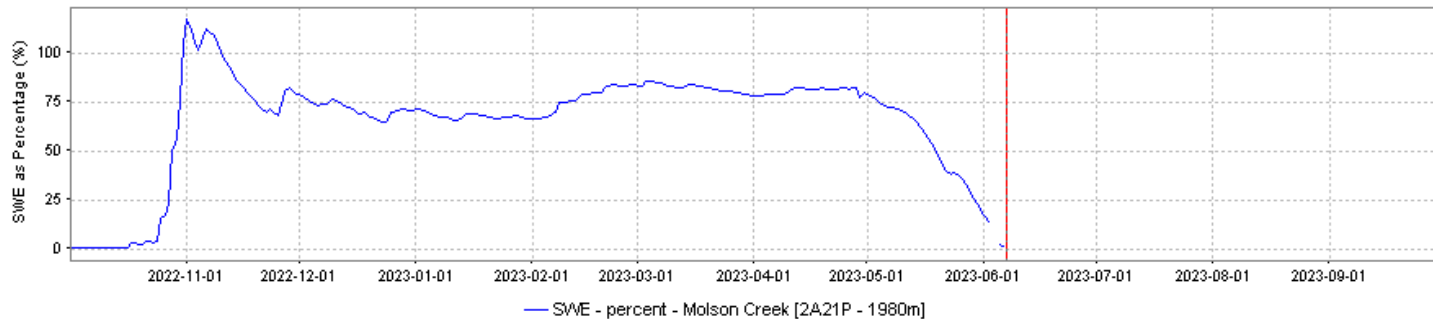
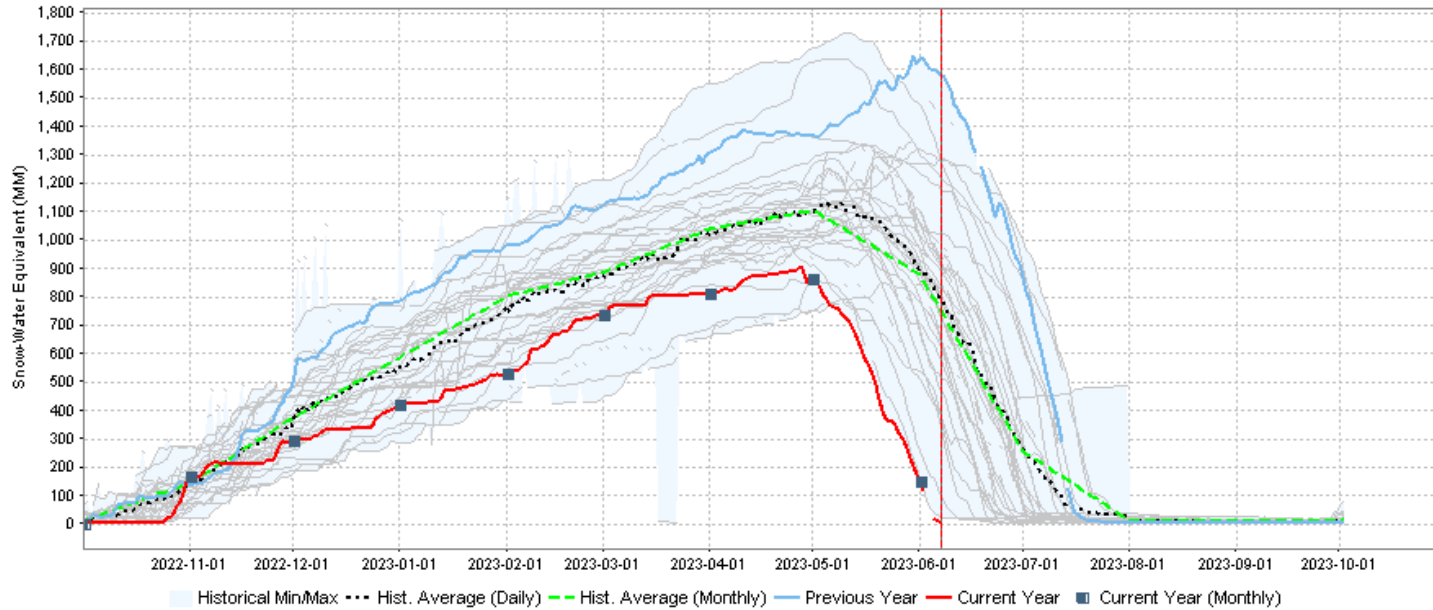
- Rapid snowmelt due to heatwave in May resulted in a significant decline in the snowpack by late May.
- Current snowpack <50% or 0% in most areas.



Columbia snowpack

Molson Creek El. 1935 m (Mica):

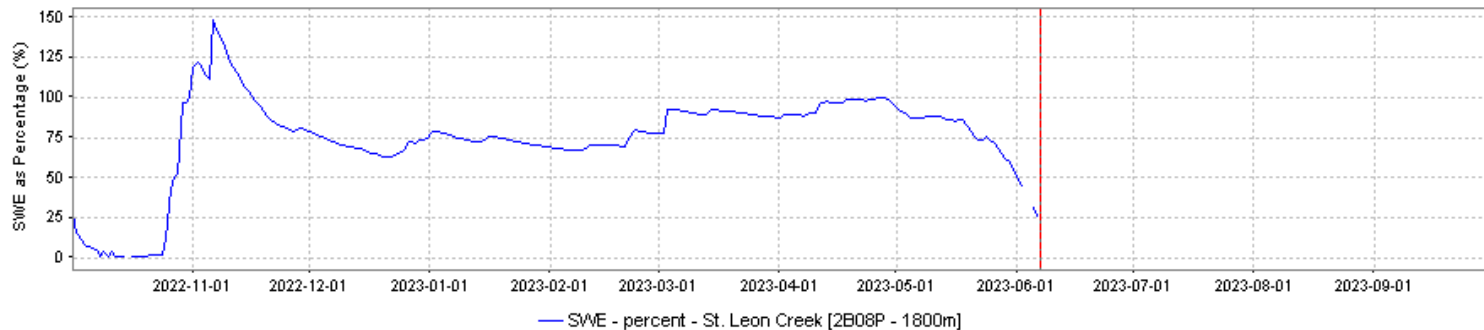
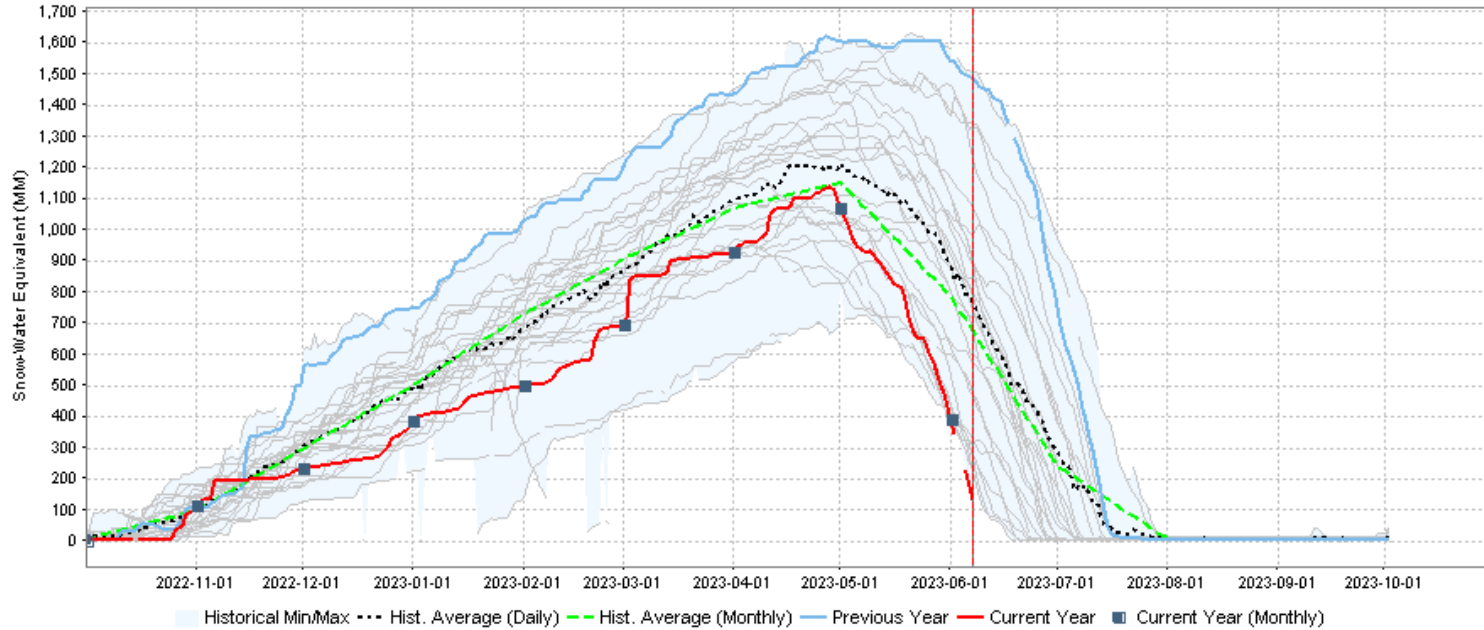
2A21P - Molson Creek [Elevation 1980 m, Lat 52°14', Lon -118°14']



Columbia snowpack

St. Leon El. 1800 m (ARD):

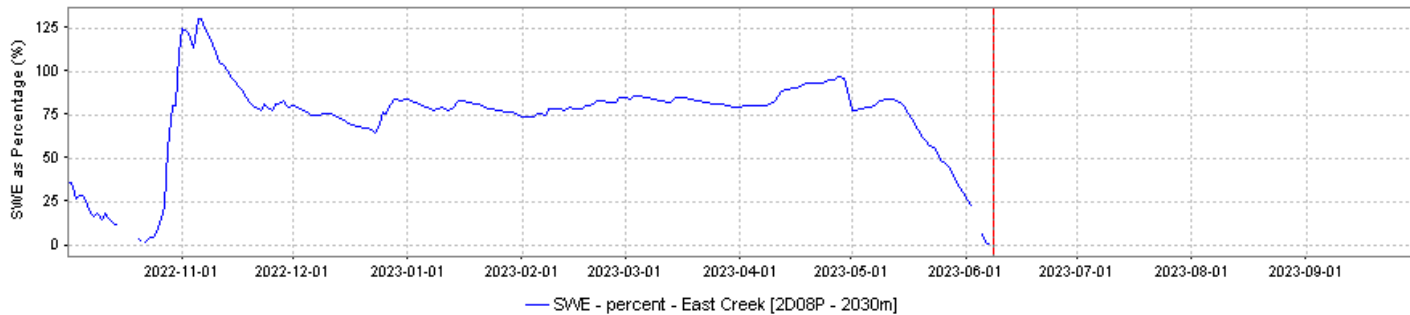
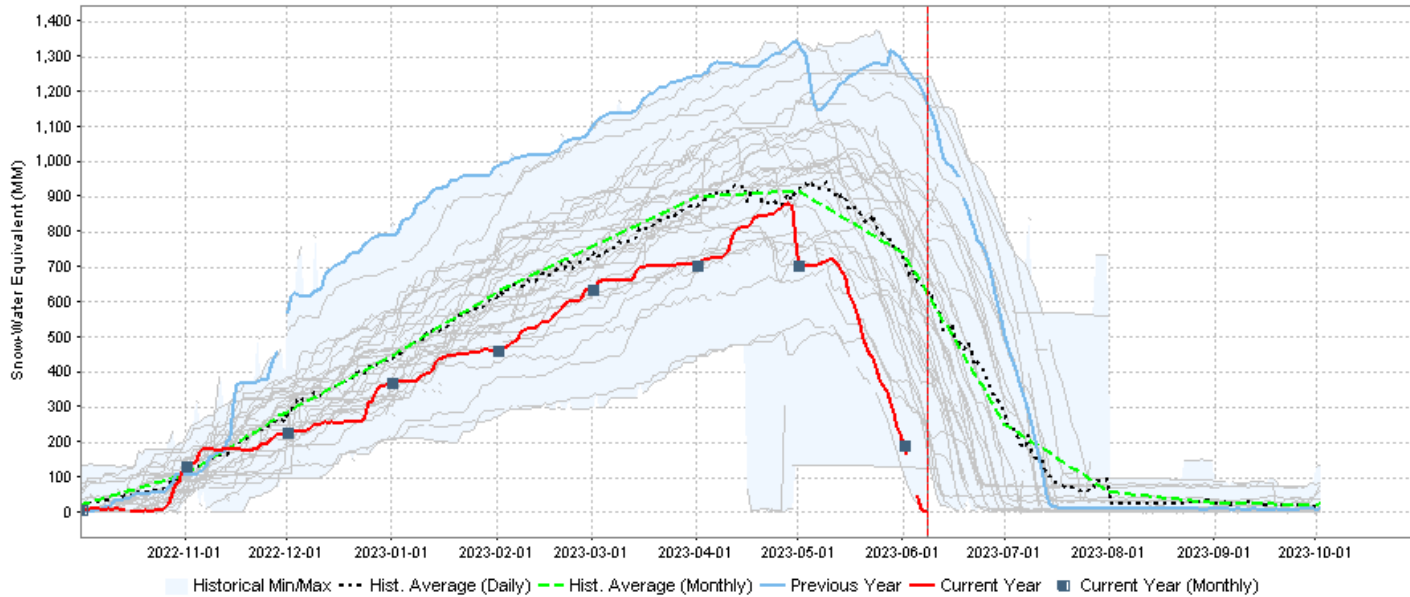
2B08P - St. Leon Creek [Elevation 1800 m, Lat 50°26', Lon -117°42']



Kootenay snowpack

East Creek El. 2030 m (DCN):

2D08P - East Creek [Elevation 2030.0 m, Lat 50°38', Lon -116°56']

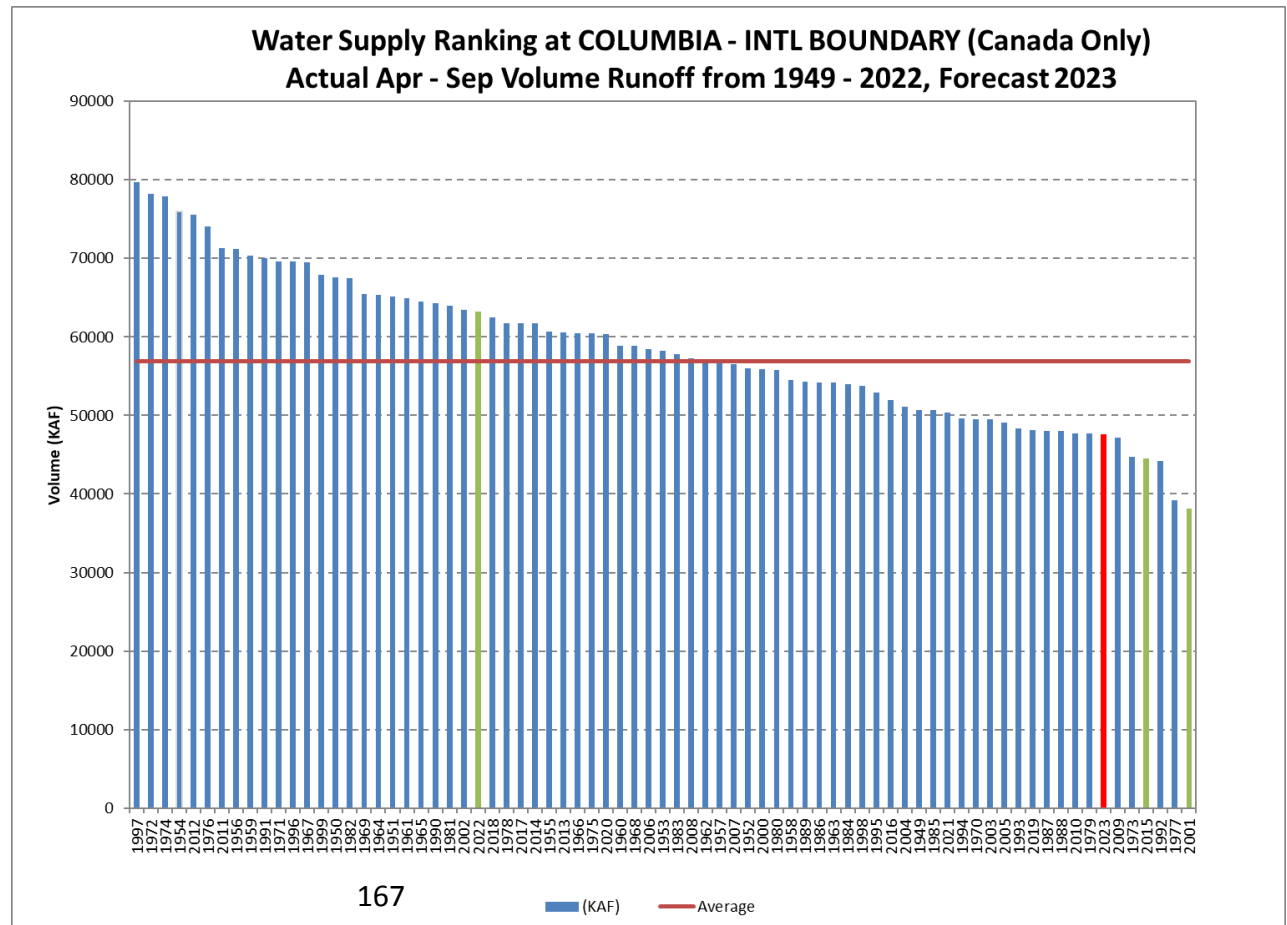


Canadian runoff WSF

June 7th BC Hydro February – September 2023 local inflows (June 6th US February – September forecast)

- Mica: 82% of normal [87%]
- Revelstoke: 82% [86%]
- Arrow: 83% [86%]
- Duncan: 82% [85%]
- Kootenay Lake: 72% [78%]

**Normal is based on 1991 - 2020*



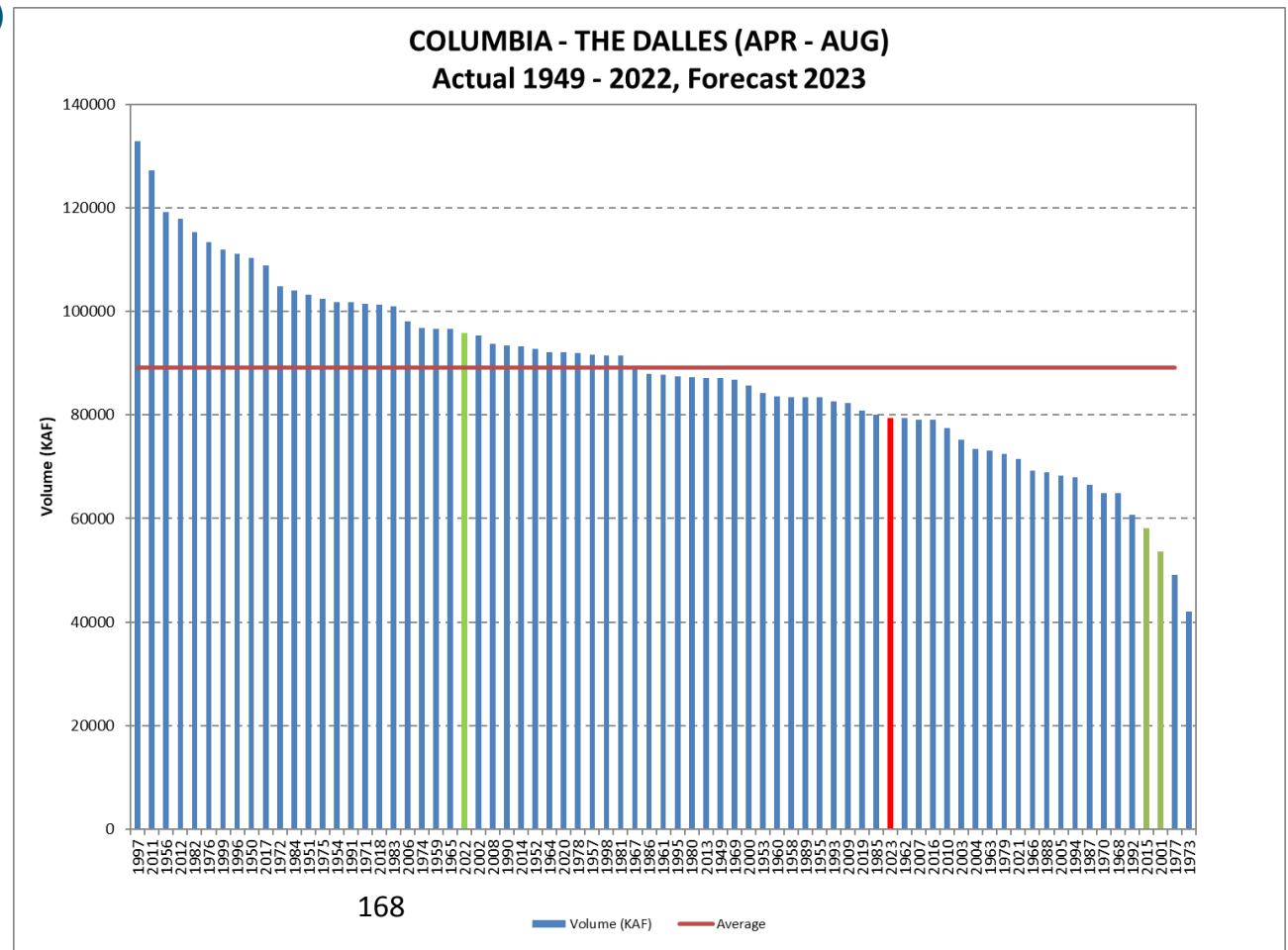
United States runoff WSF

June 7th April – August 2023 unregulated inflows

(Compared to 2022 Actuals)

- Grand Coulee: 86% of normal (112%)
- Libby: 75% of normal (111%)
- Lower Granite: 102% (97%)
- The Dalles: 90% (108%)

**Normal is based on 1991-2020*



Kinbasket Reservoir

- Kinbasket began the 2023 water year (October 1) at near full supply.
- Third wettest year on record in 2022 to forecast of fourth driest year on record in 2023.
- Reservoir drafted across the winter/fall period and trended below average in December 2022.
- Cool and dry spring in March and April resulted in higher loads and increased reservoir draft rate.
- Kinbasket reached a minimum level of 2,348.5 feet on April 22, 2023, about 30 feet below average for this date.
- The reservoir filled nearly 50 feet in May due to rapid snowmelt and high inflows.
- The reservoir is currently at 2,405 feet, about average and filling.
- Refill likely limited due to forecast of low residual inflows.
- Current forecast peak level at 2,443 feet, 20 feet below average around mid-August.

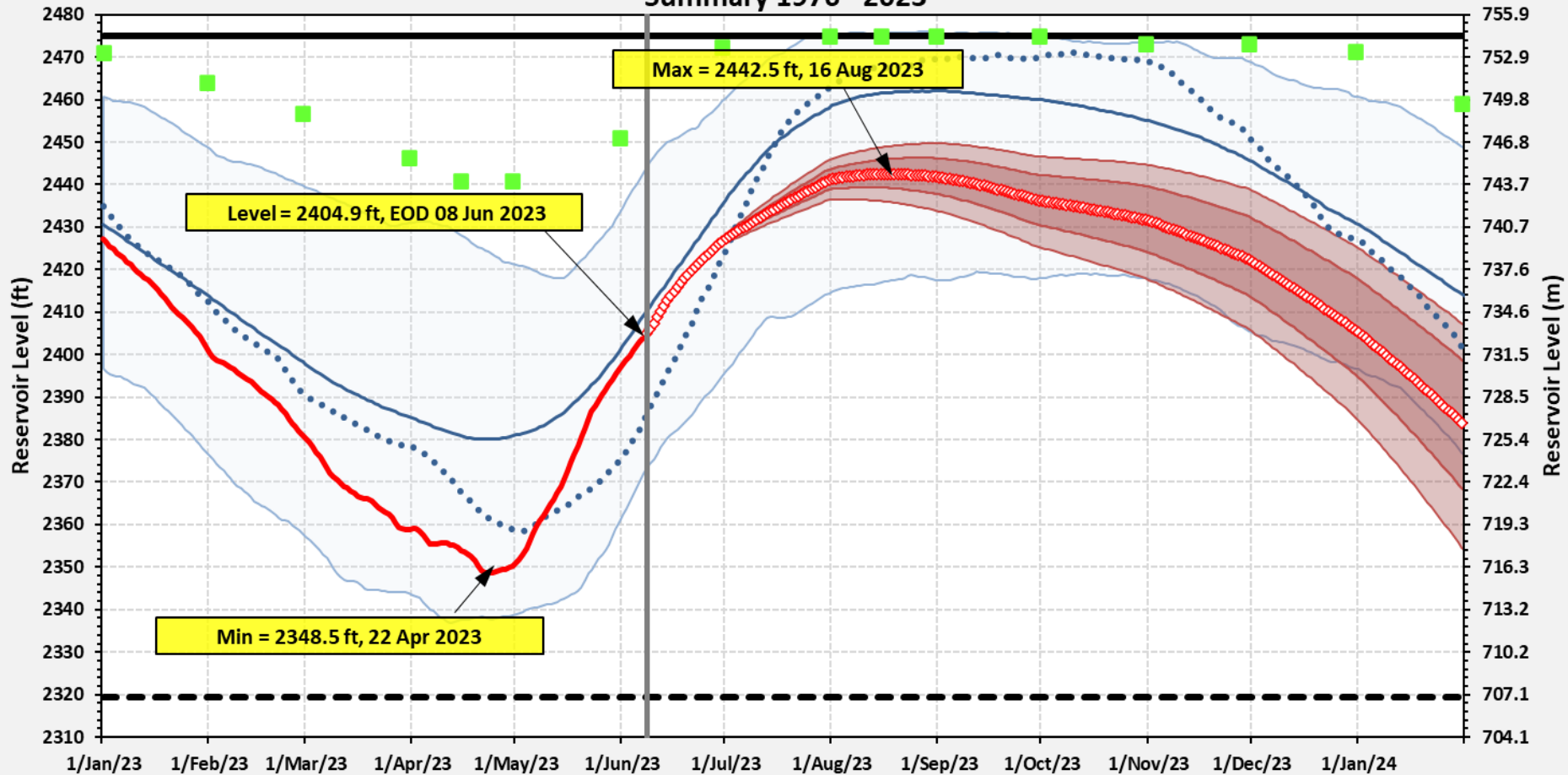


KINBASKET RESERVOIR (MCA) LEVELS

Summary 1976 - 2023

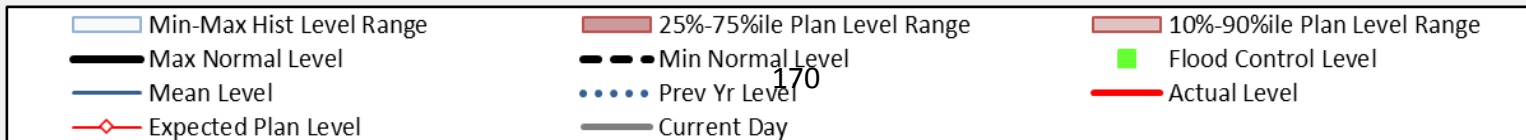
Forecast Date: Jun 08, 2023

22



This forecast is confidential and is the property of BC Hydro. The forecast is subject to change at any time without notice. Distribution of the forecast to any third party or use by any unintended recipient is prohibited without BC Hydro's written consent. Notes:

- Reservoir levels up to 2476' may be required for flood risk management in the Canadian portion of the Columbia basin or for the U.S. under the Columbia River Treaty.
- Reservoir level forecasts are subject to change due to changes in projected weather, snowpack, and runoff patterns in the Columbia basin, BC Hydro's load and generation requirements, provisions of the Columbia River Treaty, and other variables during this period.
- BC Hydro expressly disclaims any warranties or representations with respect to this forecast. BC Hydro accepts no liability arising from the use of this forecast. BC Hydro will make reasonable efforts, but is not obliged, to provide updates when the forecast changes.

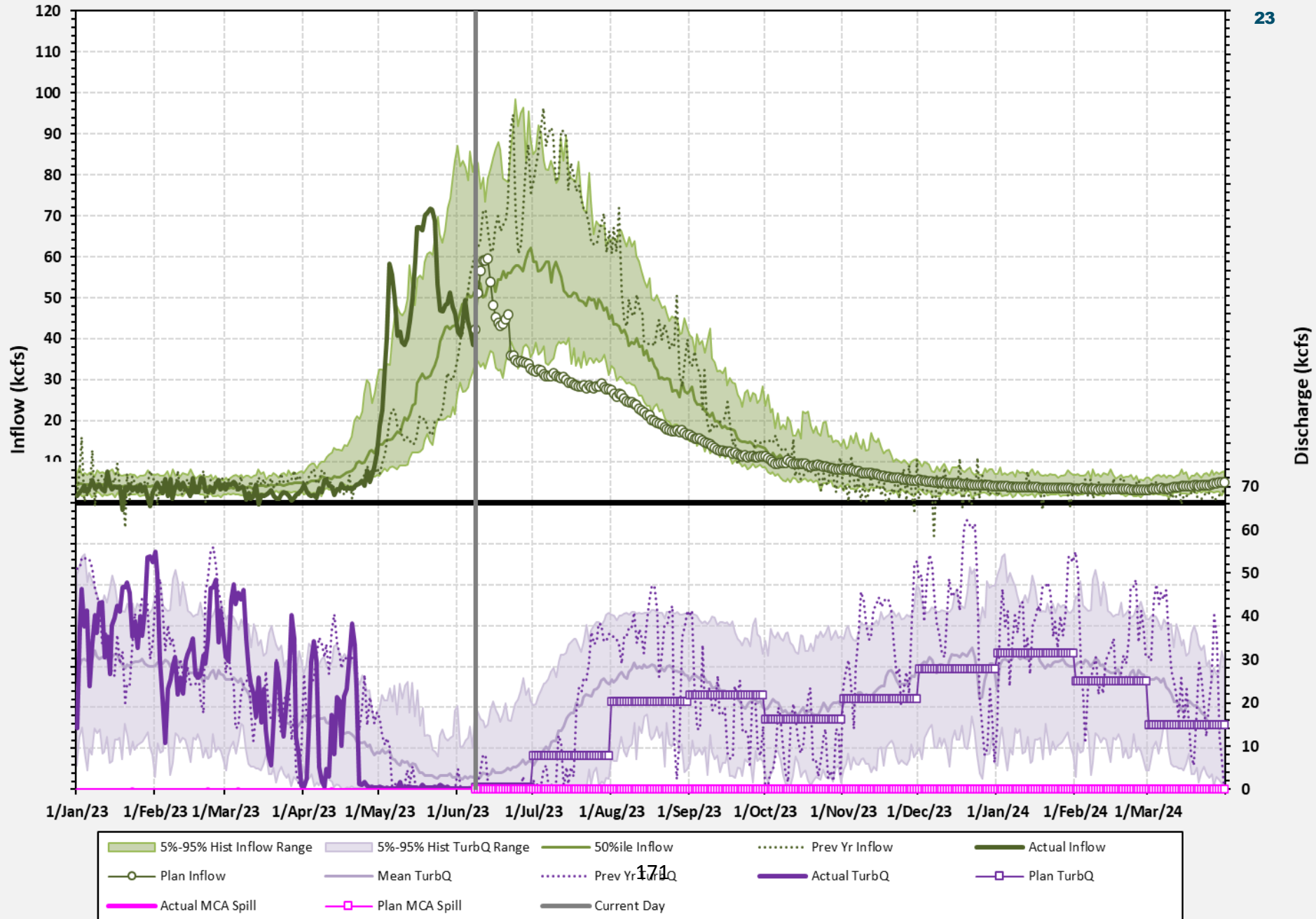


KINBASKET RESERVOIR (MCA) FLOWS

Summary 1971 - 2023

ESP: Jun 05, 2023
Forecast Date: Jun 08, 2023

23



Revelstoke Reservoir

- Revelstoke Reservoir's normal operating range is between 571.5–573.0 metres (1,875–1,880 feet).
- Occasionally, water levels are below normal operating range when needed to meet winter's high electricity demands or to manage freshet inflows.
- Revelstoke reservoir was drawn down in April to condition the forebay prior to the start of freshet.
- Unusually high basin inflows in May due to a very compressed freshet.
- Low volume spills similar to past years, occurred in early May to manage system constraints.

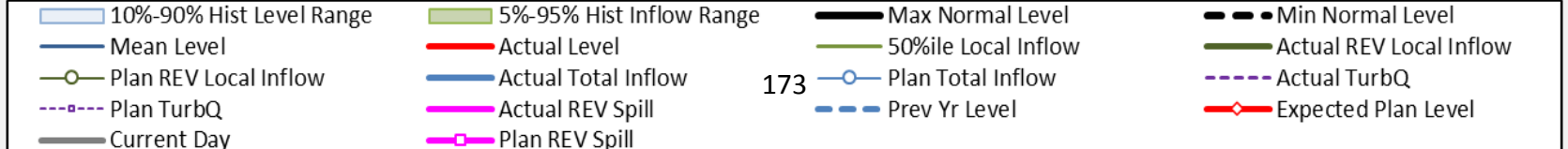
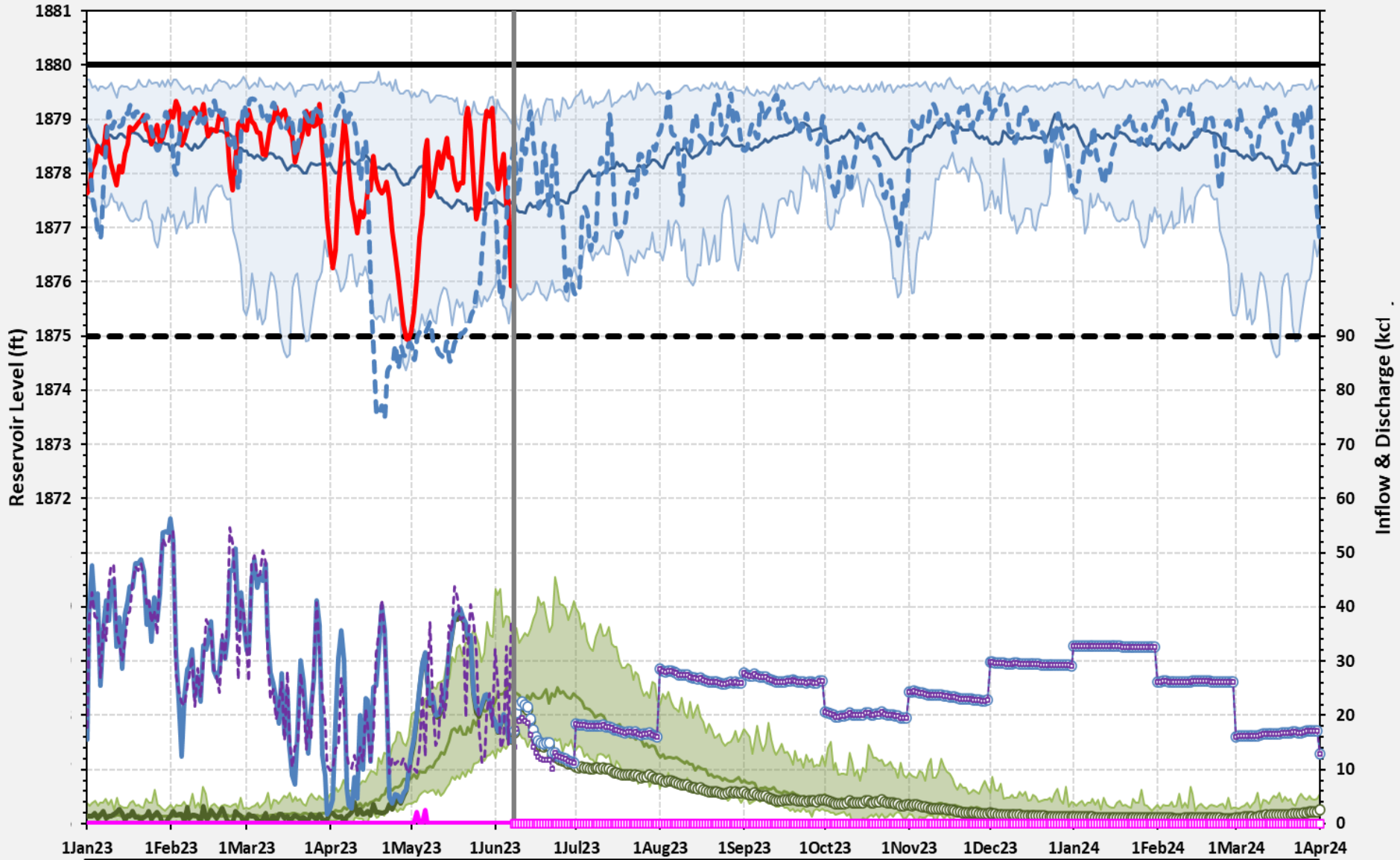


REVELSTOKE RESERVOIR (REV) LEVELS & FLOWS

Summary 1984 - 2023

Forecast Date: Jun 08, 2023

25



173

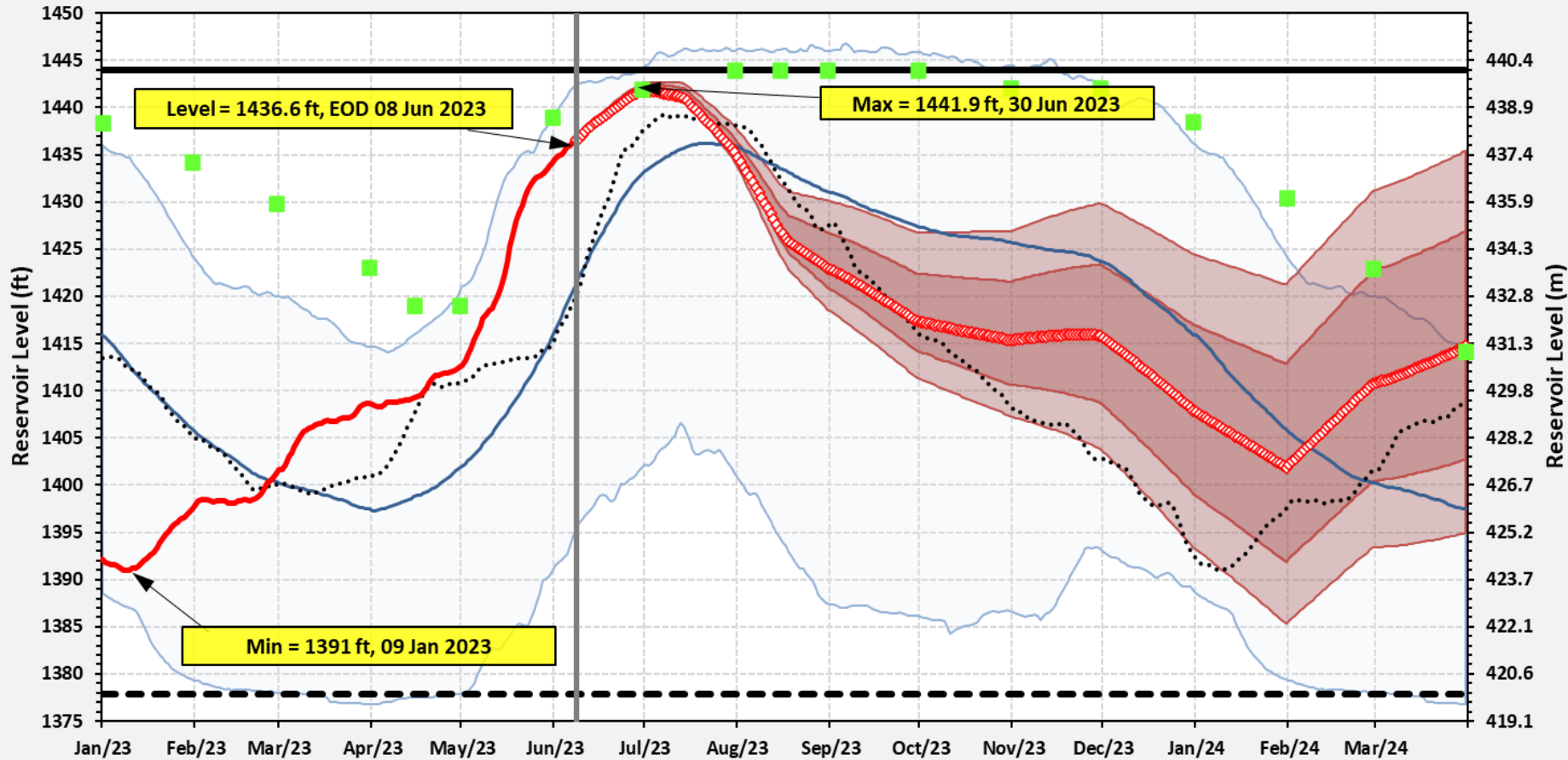
Arrow Lakes Reservoir

- Arrow releases are regulated under the CRT and coordination agreements.
- Nonpower Uses (NPU) agreement was developed between the CRT Entities to enable shaping of Arrow Treaty flows from January through July 2023 for U.S. and Canadian fish objectives.
- Arrow Lakes Reservoir was drafted under the provisions of the Treaty for power and flood control in consideration of fish objectives under the NPU.
- Arrow Lakes Reservoir reached a minimum level of 1,391 feet on January 9, 2023.
- Current level is 1,437 feet, well above average and is expected to reach within 2 feet from full pool by the end of June.
- Inflows peaked in May and have since declined to record low due to low residual snowpack.
- With low inflows, lower summer levels are probable depending on rainfall.



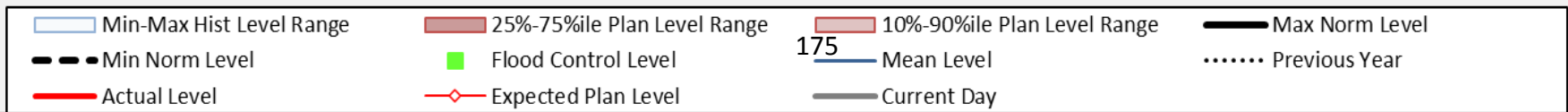
ARROW LAKES RESERVOIR (ARD) LEVELS

Summary 1968 - 2022



This forecast is confidential and is the property of BC Hydro. The forecast is subject to change at any time without notice. Distribution of the forecast to any third party or use by any unintended recipient is prohibited without BC Hydro's written consent. Notes:

- Reservoir levels up to 1446' may be required for flood risk management in the Canadian portion of the Columbia basin or for the U.S. under the Columbia River Treaty.
- Reservoir level forecasts are subject to change due to changes in projected weather, snowpack, and runoff patterns in the Columbia basin, BC Hydro's load and generation requirements, provisions of the Columbia River Treaty, and other variables during this period.
- BC Hydro expressly disclaims any warranties or representations with respect to this forecast. BC Hydro accepts no liability arising from the use of this forecast. BC Hydro will make reasonable efforts, but is not obliged, to provide updates when the forecast changes.

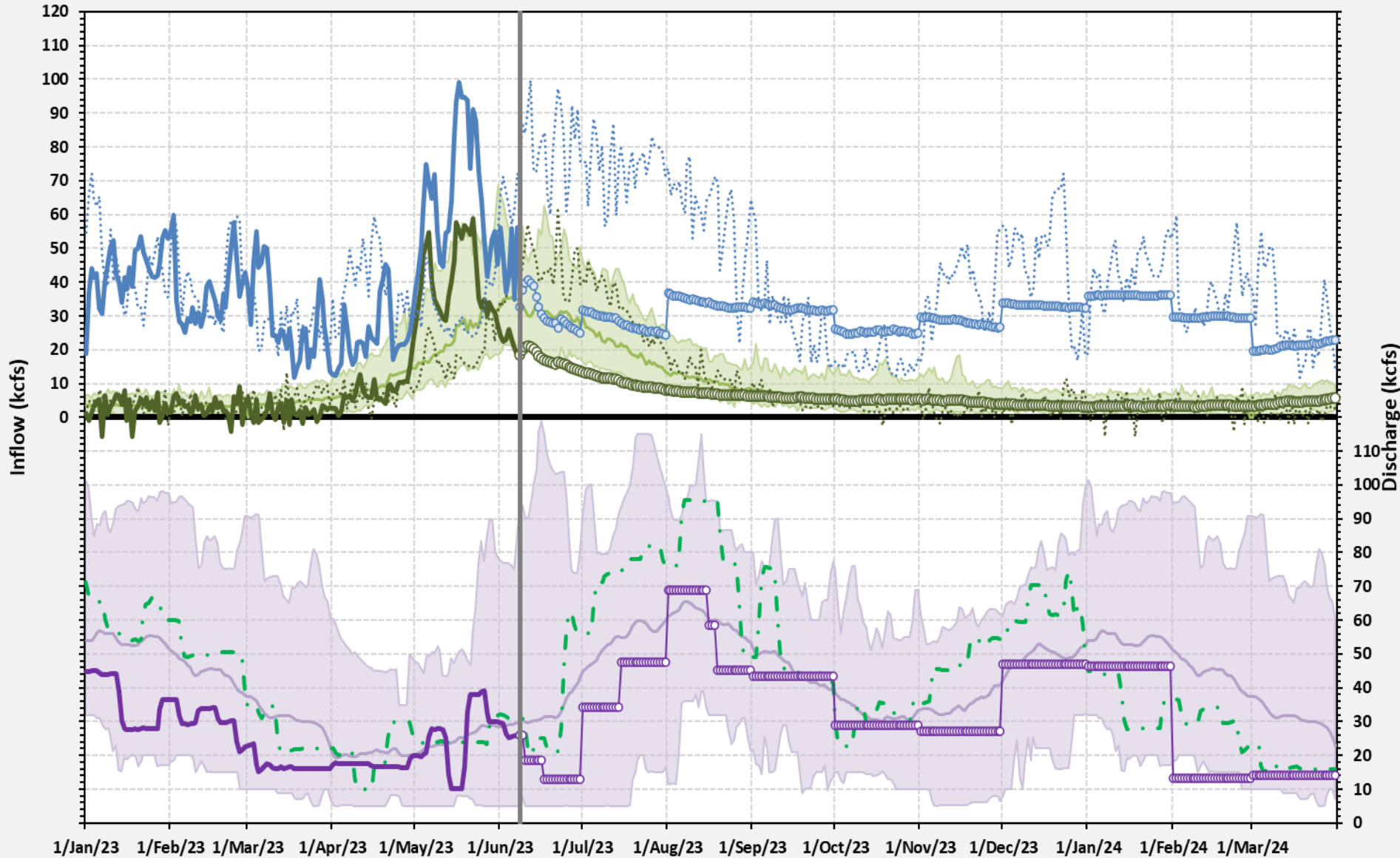


ARROW LAKES RESERVOIR (ARD) FLOWS

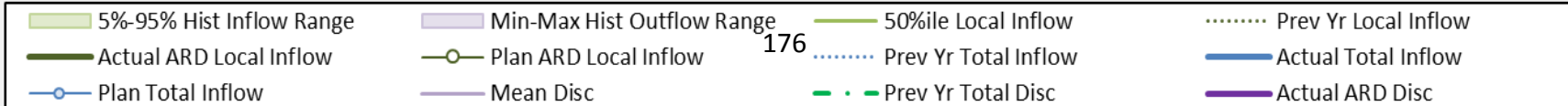
Summary 1971 - 2022

Forecast Date: Jun 08, 2023

28



1/Jan/23 1/Feb/23 1/Mar/23 1/Apr/23 1/May/23 1/June/23 1/Jul/23 1/Aug/23 1/Sep/23 1/Oct/23 1/Nov/23 1/Dec/23 1/Jan/24 1/Feb/24 1/Mar/24



176

Duncan Reservoir

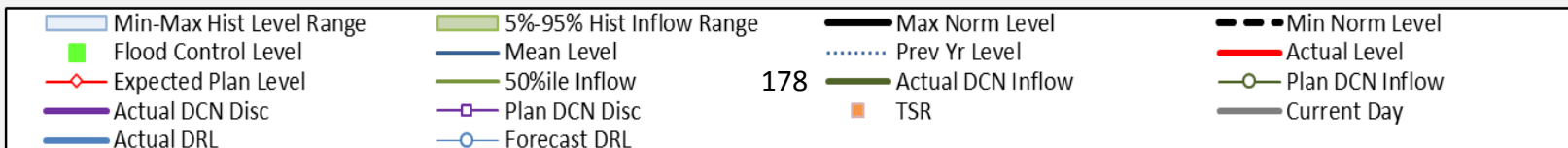
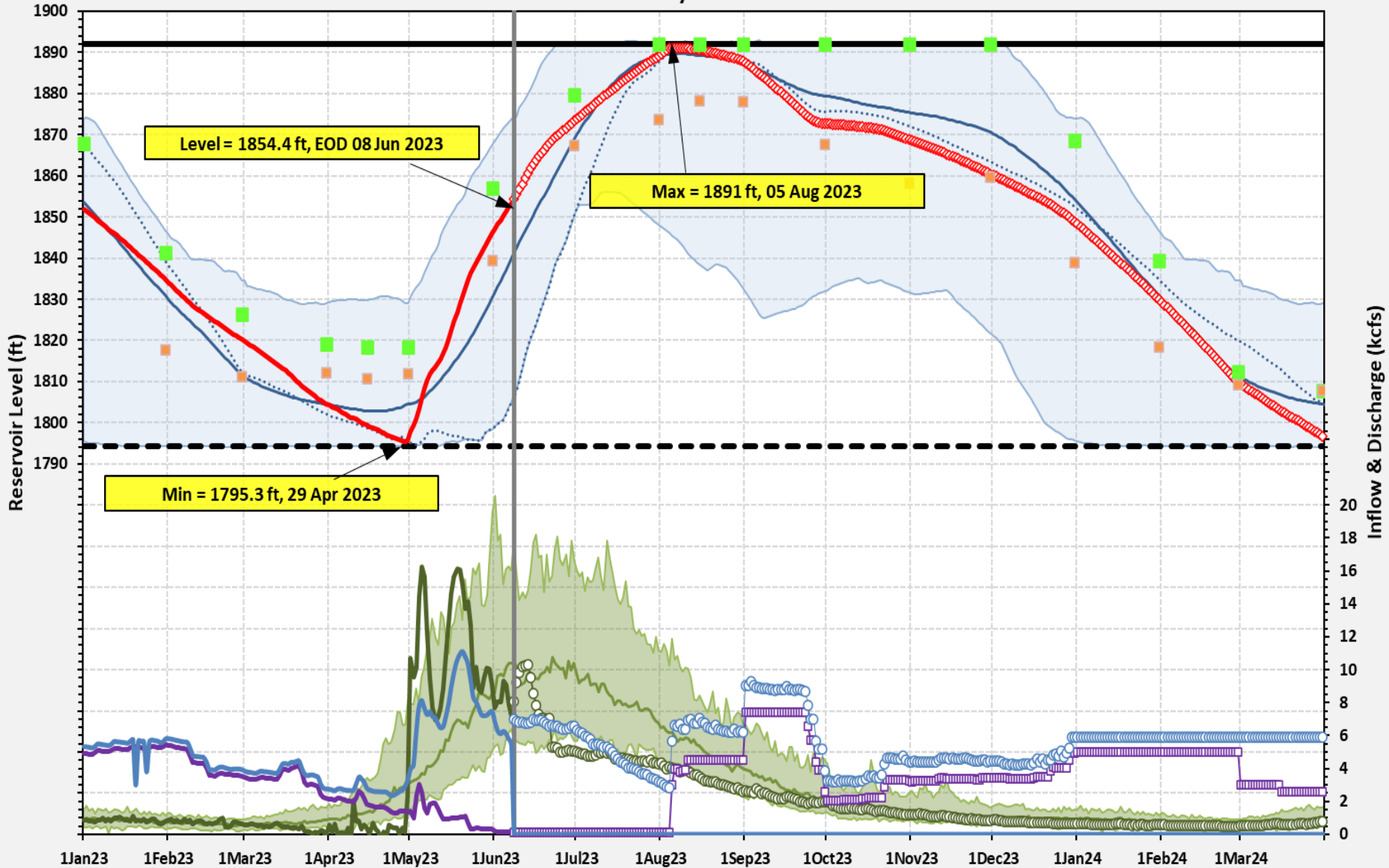
- Duncan is typically operated to meet Water Use Plan (WUP) provisions for flows and levels and CRT FRM requirements during drawdown and refill.
- It began the operating year near full pool in August 2022 and operated to WUP recreation targets through to Labour Day.
- Duncan discharge was reduced to WUP stipulated low flows for downstream kokanee spawning protection and ecosystem objectives from late September through to late December.
- The reservoir drafted across January through April for system and local flood risk management.
- Duncan Reservoir was drafted to near empty at 1,795.3 feet on April 29, 2023.
- Duncan discharges were reduced to near zero flows on about June 2 to likely when the reservoir fills to full in early August.
- Refill of the reservoir could be delayed, currently projected in early August, due to low inflows.
- Local flood risk unlikely a concern.

DUNCAN RESERVOIR (DCN) LEVELS & FLOWS

Summary 1967 - 2023

Forecast Date: Jun 08, 2023

30



178

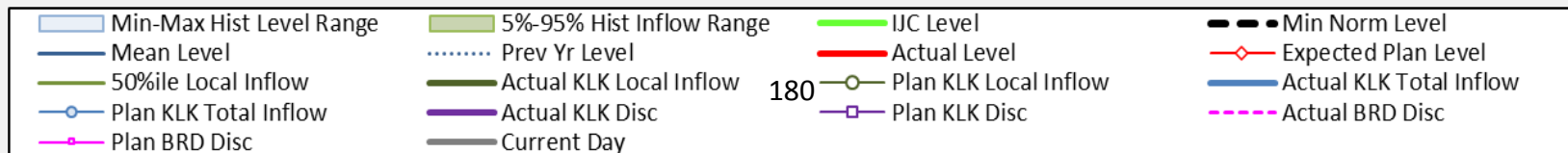
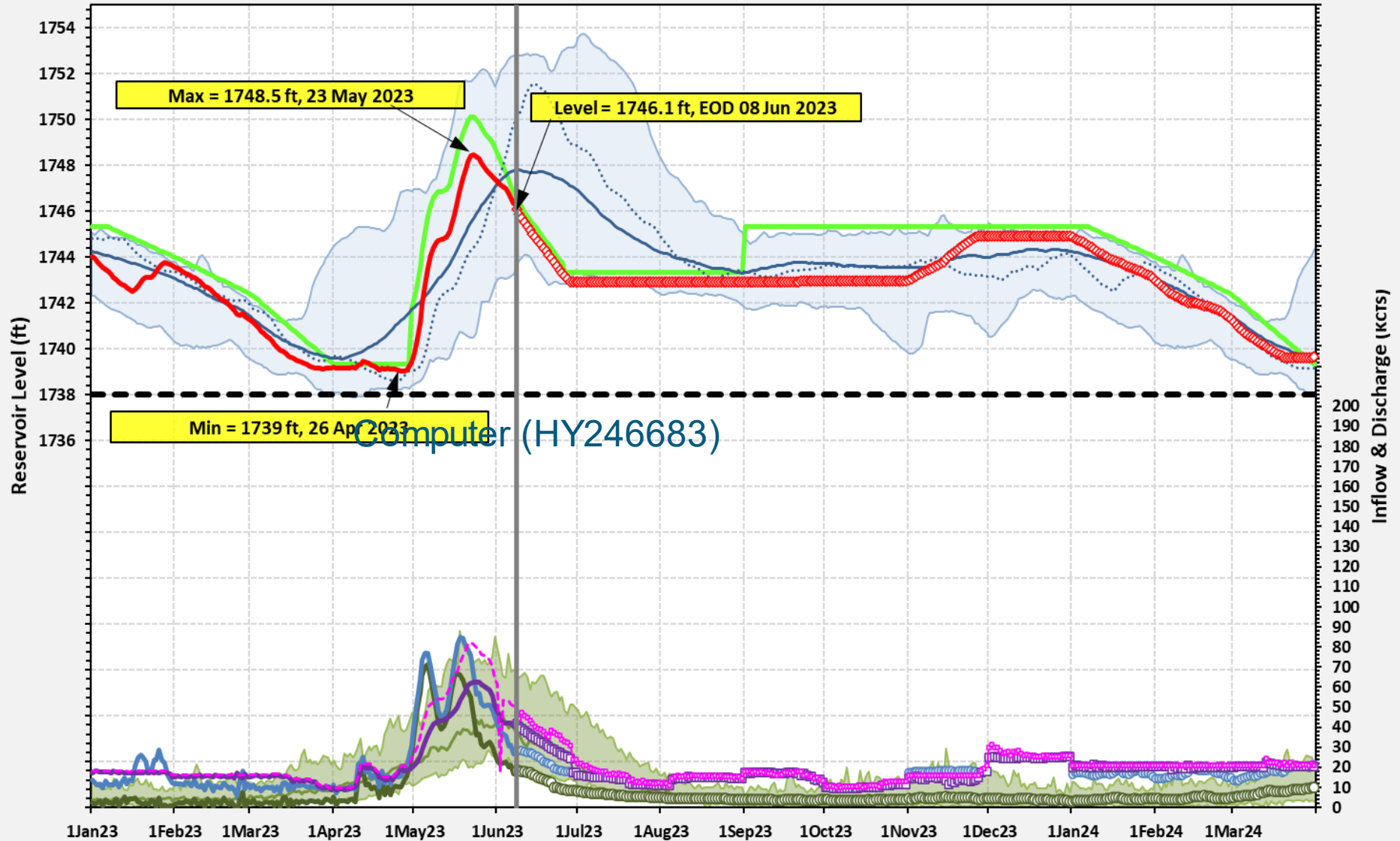
Kootenay Lake

- Kootenay Lake operations are in accordance with the International Joint Commission (IJC), which stipulates the maximum permissible levels on Kootenay Lake.
- FortisBC holds the IJC Order and water license for Kootenay Lake.
- IJC requires the lake to be drawn down from January 7 through April 1 each year subject to Grohman Narrows restriction.
- Kootenay Lake reached a minimum level of 1,739 feet on April 26, about 2 feet below average.
- “Spring Rise” for Kootenay Lake was declared on April 30, 2023.
- Flows were proactively maximized through Grohman Narrows in May.
- Inflows peaked in May to record high levels due to heatwave and rapid snowmelt.
- Kootenay Lake peaked at 1748.5 feet on May 23, 2023, about 2 to 3 weeks earlier than normal.
- No flooding concerns below 1,752 feet.
- Lake has drafted to below normal since June 1st with receding inflows.

KOOTENAY LAKE RESERVOIR (KLK) LEVELS & FLOWS

Summary 1984 - 2023

Forecast Date: Jun 08, 2023



Columbia River Water Use Plan update

Lower Columbia River water license requirements

LCR rainbow trout monitoring



To evaluate the effect of spawning protection flows on the adult rainbow trout population, we are assessing the difference in % of redds dewatered between years of rainbow trout spawning protection flows and no rainbow trout spawning protection flows (RBTSPF).



Year	RBTSPF "On" or "Off"	% of redds dewatered
2019	Off year	0.7
2020	Hybrid year	1.1
2021	On year	0.1
2022	Off year	0.3
2023	Off year	TBD

Lower Columbia River Water Use Plan update

LCR white sturgeon spawning substrate restoration

- River regulation has altered substrates at white sturgeon spawning habitats.
- White sturgeon spawning is still occurring in the lower Columbia River; however, insufficient numbers are surviving early life stages.
- Feasibility (i.e., evaluation of existing substrate, hydraulics, sediment transport, biological conditions) of spawning substrate restoration was conducted at 3 sites on LCR: [Keenleyside](#), Kinnaird and Waneta.
- Placement of multiple grain-size mixtures within the [ALH tailrace](#) was recommended by participants (including regulatory agencies and First Nations) at two workshops held in 2019 and 2020.

Lower Columbia River Water Use Plan update

LCR white sturgeon spawning substrate restoration



- Spawning substrate placement commenced in October 2022, paused in deep winter and resumed in late February until April 30, 2023.
- Monitoring of spawn activity will commence this month.

Mid Columbia River water license requirements

Bat monitoring

- Intermittent occupancy by Little Brown Bat across several sites south of Revelstoke.
- No usage at Burton wetland in first year, second year intermittent occupancy but species to be determined via guano analysis.



Bat structures in hay field south of Revelstoke
photo credit: Mark Fjeld Nupqu

Mid Columbia River water license requirements

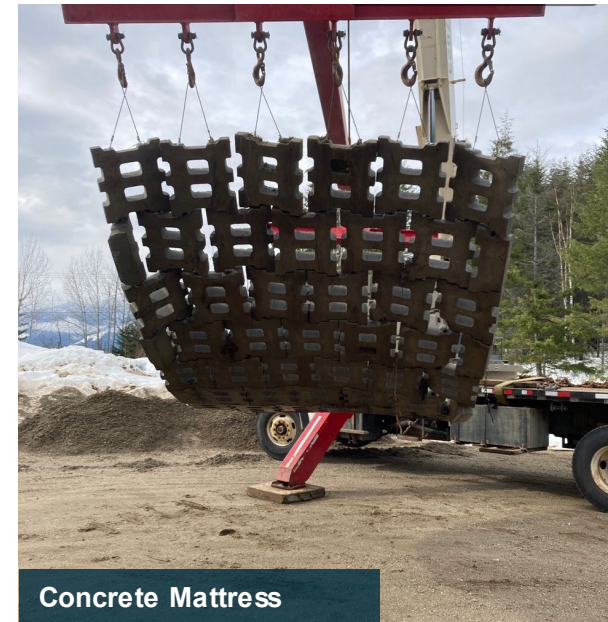
Cartier Bay Erosion Requirements

- The Cartier Bay Dam (Site 15A) was modified in 2016.
- Erosion along the northern edge of the wetland was occurring.



Mid Columbia River water license requirements

Cartier Bay Erosion Requirements



- A small saddle dam was installed at site of erosion.
- The dam invert at Site 15A was lowered slightly and a concrete mattress set in place to maintain the appropriate elevation.

*photos courtesy of Tysyn Olynyk

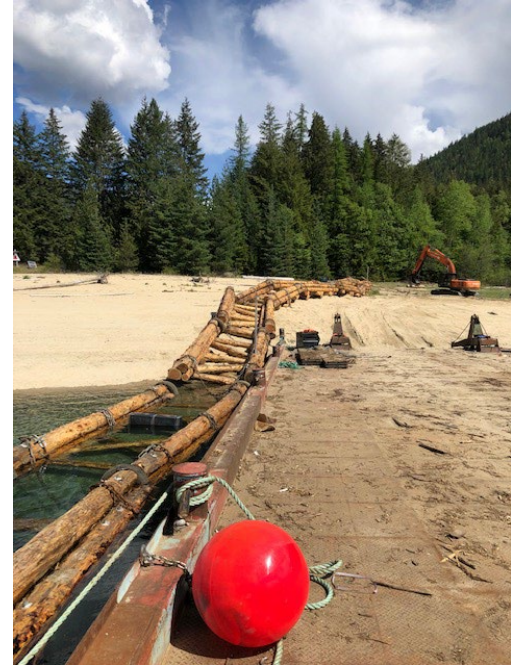
Mid Columbia River water license requirements

Mc Donald Creek Northern Breakwater Replacement

After



Before



Mid Columbia River water license requirements

Fauquier breakwater repairs completed in June 2022



- Fauquier northern breakwater had one flipped section and one submerged section.
- Two new sections were fabricated and installed last summer.

Upper Columbia River water license requirements

Bush Harbour breakwater (Kinbasket)

- Temporary breakwater installed in May 2023 to ensure the boat ramp can remain open for the recreation window.
- The permanent breakwater is currently in detailed design phase and is expected to be installed in 2024.



Upper Columbia River water license requirements

Valemount Marina - northern breakwater (Kinbasket)

- Engineering and contractor site visits were conducted in May 2023.
- Due to tenure issues, the northern floating wind/wave attenuator and southern rubble mound breakwater will be constructed in 2024.



2022/23 FINAL REPORT

Kootenay Youth Entrepreneurship Program



Publication Date: May 2023

Report Authors: Sarah-Patricia Breen, Selkirk Innovates; Melanie Fontaine, Kootenay Association for Science and Technology; Gordon Rein, Selkirk College School of Business; Paul Tiede, College of the Rockies

Funder Acknowledgement: We gratefully acknowledge the financial support of ETSI-BC.



On behalf of Selkirk College, I (we) acknowledge that we operate and serve learners on the unceded traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.

Program Overview

In 2022 the Kootenay Youth Entrepreneurship (KYE) program was proposed as a collaborative, multi-faceted program that aimed at introducing entrepreneurial skills to youth aged 16-30 across the Kootenay Development Region (East Kootenays, Central Kootenays, Kootenay Boundary, and Revelstoke and Golden). The proposed program included introducing the fundamentals of entrepreneurship and providing skills training and experiences to aid in career development. The overall goal of was to create a regionally recognized program that develops entrepreneurial capacity among youth (aged 16-30) and helps to ladder participants into appropriate regional programming. The KYE program aimed to address gaps within the existing services and programs of the three partner organizations: Selkirk College, College of the Rockies (COTR), and the Kootenay Association for Science and Technology (KAST).

The program was proposed in two parts:

- **Part 1: Student Recruitment and Fundamentals of Entrepreneurship Events**
 - **Goal:** Engage with youth to introduce to the fundamentals of entrepreneurship, generate interest, and identify potential participants for more advanced programs.
 - **Proposed Activities:** A series of virtual and in-person recruitment sessions and events held across the region at the start of the school year. Events would include local entrepreneurship experts across a range of fields.
- **Part 2: Establish Entrepreneurship Meet Ups and End of Year Event**
 - **Goal:** Build consistent networks to enable participant-led skills development related to entrepreneurship and innovation, culminating in an end-of year event.
 - **Proposed Activities:** Regular meetups during the semester to build entrepreneurship skills and capacity.

A third part (advanced training series – getting from idea to launch) was identified as the next step, to be built on the findings and lessons of Part 1 and Part 2 of the KYE program.

The following report provides an overview of the work completed during the 2022/23 school year, lessons learned, and plans for next steps based on lessons learned.

Project Outcomes and Impact

Program activities evolved from the original plan, as a result of program team discussions. The following section reports on completed activities.

Part 1: Student Recruitment and Fundamentals of Entrepreneurship Events

- **Completed Activities:**
 - 25 in-class and event recruitment visits, aimed at introducing the idea of entrepreneurship and generating interest in the kick-off event. In-class visits were completed across different college departments and were completed by the student interns, with support from program leads and KAST staff. Program leads and KAST staff also attended a range of youth focused events in order to promote the program and the

kick-off event.

- 2 videos were created by student interns to promote the program. These videos were shared with faculty for distribution among classes.
- 2 simultaneous kickoff events were held in February 2023 (Cranbrook and Castlegar). Activities included:



- Presentations by local entrepreneurs who also acted as mentors for participants.

- Mentors represent a diverse range of businesses, including remote sensing technology, outdoor gear, food and beverage, and more.

- Mentors included Christian Rawles, Leeza Zurwick, Cam Shute, Vadim Stolyarov & Santiago Botero, Mike McPhee, Keanu Chan,

Jessie Bombardier, and Darcy Luc.

- Panel discussion and participant Q&A.
 - Participant-led reflection activities, including targeted self-assessment questions based on two League of Innovators modules. All participants were provided a workbook with the session agenda, mentor backgrounds, prompts and questions, and space for notes.
 - Mix and mingle session, where each mentor was assigned a table and participants moved around the tables, engaging in one on one conversations.
 - Overview and promotion of the Part 2 seminar series.
- Post-event all participants were provided with a local resource guide and additional League of Innovators entrepreneurship skills workbooks.
 - **Benefits and Impact:**
 - **Participation:** The goal was to involve 50-60 youth participants. Participation in the February events totaled 30, lower than the goal. However, this number does not include the students who saw the in-class visits and video, who also received an introduction to the topic.
 - **Enhancing Participant Knowledge:** We achieved the goal of increasing participant knowledge of entrepreneurship as a career option; increased knowledge of their own skills, ideas, and areas for improvement; and creating connections. In the post-event survey, when participants were asked what they found most useful, we received responses like:
 - “[The Entrepreneurs] discussed their real-life experiences with respect to business

and how well they dealt with them. They also gave professional advice personally with regards to anticipated business.”

- “The connections I made with other students, to the college, to companies, and to mentors. I am already keeping in contact with these people.”

Several participants from Part 1 expressed interest in, and attended Part 2.

- **Process and Assets:** Part 1 activities and assets (e.g., videos, social media posts, posters, slide decks, resource guide) were tracked and saved to be used as models for future iterations of the program.

Part 2: Establish Entrepreneurship Meet Ups and End of Year Event

- **Completed Activities:** The approach to Part 2 was revised in light of a program team discussions of known challenges related to youth-led clubs and networks, particularly in the aftermath of COVID-19 changes to campus life and interaction. The revised plan included a seminar series, including both introductory and advanced skills development on select topics, building on the League of Innovators materials.
 - 3 simulcast seminars (March 2023) were co-delivered by faculty at each college. Faculty leads are also local business owners and entrepreneurs, who worked collaboratively to develop and lead the seminars. Topics included:
 - Business ideas and Market Analysis
 - Building your start up, Financing, Lean Canvas
 - Branding and Marketing (session included guest speaker Kevin Pennock from KORE to discuss building brands and telling stories)
 - Participants were provided League of Innovators Workbooks with additional content.
- **Benefits and Impact:**
 - **Participation:** The goal was to involve 20-24 youth participants. Participation in the March seminars totaled 21 (8, 4, and 9 respectively), which cumulatively met our participation goal, although each individual seminar did not. The majority of Part 2 participants attended Part 1, but some new participants joined in Part 2.
 - **Networking and Skills Development:** We partially achieved our goal in that participants were exposed to new information and skills, and were able to interact with others. In the post-seminar survey, when asked what they found most useful, we received responses like:
 - “The “Building your brand ” section giving me clear, focused insight I can look back on.”
 - “Give me more clear idea of what I want my business to be.”

Build Your #KootenayHustle
Kootenay Youth Entrepreneurship Program
Scan or Click to Register Today!

Hosted by:
Mike Konkin

MARCH 11: Market Analysis
MARCH 18: Product Development
MARCH 25: Building a Brand

Selkirk College
Castlegar Campus
9:30am - 1:00 pm PT

AGES 16 to 30

etsi BC Selkirk College LEAGUE OF INNOVATORS KAST

However, we were unsuccessful in constructing a foundation for future youth networking.

- **Process and Assets:** Part 2 activities and assets (e.g., slide decks, workbooks) were tracked and saved to be used as models for future iterations of the program.

Diversity

Program partners, as well as the program funder are committed to the values of equity, diversity, and inclusion (EDI). We celebrate difference and variety in individuals’ characteristics protected under the BC Human Rights Code – such as race, religion, disability, gender identity – as well as features beyond the code, such as health status, educational background and ways of being, knowing and doing.

Equity, diversity, and inclusion were considerations in the development of program assets (e.g., diversity in promotional images) as well as being considered in identification of mentors and speakers. Both colleges followed internal Equity, Diversity, and Inclusion policies related to hiring the student interns.

Part 1 and Part 2 of the program allocated “Equity funds” aimed at lowering participant barriers to attendance, including transportation costs and missing work. This approach was different from the one used by Selkirk College last year (i.e., a limited number of paid spots). This year participants had to apply for the funds using the registration form. There were some issues, including confusion over eligibility, as well as participant hesitancy, as potential participants were uncertain whether they would be funded as funds were noted to be limited and on a first come first served bases. This seems to have resulted in an undersubscription of these funds, and in some instances, this meant potential participants did not register as they did not want to miss work (and guaranteed income).

Key Performance Indicators

The following key performance indicators (KPIs) are requested by the program funder.

Metric	Result
Entrepreneurship Skills	
Students receiving new entrepreneurial skills	51 total participants: <ul style="list-style-type: none"> • February Events: 30+ • Seminar #1: 8 • Seminar #2: 4 • Seminar #3: 9
Courses/workshops offered	<ul style="list-style-type: none"> • 25 in-class and event recruitment visits • 2 videos shared with instructors for in-class viewing • 2 simultaneous events • 3 simulcast seminars
Type of skills developed	Events: <ul style="list-style-type: none"> • Understanding entrepreneurship • Personal skills assessment • Networking and mentorship Seminars:

	<ul style="list-style-type: none"> • Problem identification / idea generation • Purpose • Customer / market analysis • Building your start up • Marketing / branding • Financing
Experiential Entrepreneurial Programming	
Students participating in experiential entrepreneurial programming	<ul style="list-style-type: none"> • 3 (student interns hired to support program) • 2 student volunteers at events
New businesses incubated	NA – too early to comment on future impact
Jobs created / maintained	3 (see above)
Type of experiential entrepreneurial programming	Mix of presentations, panels (local entrepreneurs), one on one and group mentorship, workbook activities (see skills development section above)
General	
Partners	<p>Primary partners:</p> <ol style="list-style-type: none"> 1) Selkirk College (Selkirk Innovates & Selkirk College School of Business) 2) College of the Rockies 3) Kootenay Association for Science and Technology <p>Assistance from:</p> <ul style="list-style-type: none"> • League of Innovators (foundational content) • 10 mentors/speakers from local businesses and organizations participated. <p>Other organizations expressed interest, but had timing conflicts and would like to participate in future years.</p>
Leveraging	\$30,900 In-Kind Contributions, including: facility space and equipment (\$4,200), faculty oversight and program management (\$26,700).
Regional economic impact(s) created.	See impacts/outcomes, success stories, and lessons sections
Benefits to the community, local governments and/or First Nations.	<p>Increased awareness of local resources and support agencies, including direct participant referrals to organizations like Community Futures, WeBC, and Futurpreneur.</p> <p>Increased youth skill sets and capacity (potential entrepreneurs or employees).</p> <p>Potential increase in youth retention within region.</p>
Other indicators (please specify)	NA

Success Stories

Work Integrated Learning for Student Interns: The KYE proposal identified 4 student roles, 2 student interns at each college (1 for Part 1 and 1 for Part 2). We hired 3 students as part of the KYE program, 2 at Selkirk and 1 at COTR (who fulfilled the duties of both parts). The KYE program provided both experience and incomes for the three students. When asked about their experiences working with the program we heard the following:

“It’s a great pleasure to work as an intern student for the KYE project. It’s an opportunity for me to learn more about the meaning of entrepreneurship...I am glad to be a part of building up the network for youth entrepreneurs in Cranbrook.”

- Numfon, COTR Student Intern (pictured)

“It was my first experience organizing a program in Canada. It was a great life experience. I was involved in promoting this program. I did in-class visit presentations for college students. Further, I made a video presentation for the students. It was my first time doing a video presentation. In the end, I was happy to see the comments. This program planted a seed for me to be an entrepreneur one day. I am thankful to Sarah for selecting me as the intern and guiding and nurturing me throughout the program.”



- Milinda, Selkirk College Student Intern

Participant Survey Results: participants in both Part 1 and Part 2 (including youth participants as well as mentors/speakers) were sent a survey asking about their experiences. We received 21 responses (14 from Part 1 and 7 from Part 2). All respondents felt that the program met their expectations and most (9/21) rated the program as somewhat or very useful (with the remaining scores being neutral).

When asked how the program met their expectations and what was most useful to them, comments focused on three key themes: increasing their knowledge, networking, and advice.

When asked about whether the event met their expectations one Part 1 participant said, *“I think that events like this are valuable for learning and networking purposes. The registrants that attended were interested and interesting - thank you for organizing the event!”*

When asked what they found most useful about Part 1, one participant wrote: *“Learning more about entrepreneurship and when to call yourself an entrepreneur. Loved connecting with the panel and being able to ask questions. The best part is that the information provided is local and relevant to our area. I’m looking forward to [Part 2] to learn more and network with other local entrepreneurs.”*

While the program team had hoped for more participants, the smaller sizes was seen as a benefit by many as it allowed for more interaction and engagement.

Survey respondents identified a wide range of topics of interest for future events, including: details of business planning (and backup planning), funding and finance, product development, social media marketing, and understanding the different types of company structure/ownership.

When asked for their ideas for areas of improvement, responses focused on growing the size of the events, length and timing, gamification of skills, and more team/group activities.

Of the 21 respondents 14 said they were very likely to recommend the program.

Mentors also highlighted their experiences, with one noting: *“Even as a mentor I was able to learn something from the other mentors and from the questions asked by registrants. The whole vibe of the event was perfect for people to ask the professional questions they had, but to also not be intimidated. I made lots of connections to both mentors and registrants.”*

Lessons Learned

Based on the responses to the participant survey, combined with feedback from the Part 2 faculty co-leads, and a program team debrief, we have identified the following in terms of what worked well and opportunities for future improvement.

- **Local Mentors:** participants responded positively to the local entrepreneurs who participated as mentors. Based on the comments, youth participants were able to identify with the mentors and link the real-world experiences of the mentors to their own thoughts and questions. This substantiates Selkirk College’s findings from last year.
 - **Opportunity:** future programs should continue to include local mentors and ensure dedicated time for mentor/participant interaction. There is potential to host a large networking event that replicates the Part 1 kickoff, allowing students to interact with local entrepreneurs and business owners.
- **Connecting with Potential Participants:** future iterations of the program should aim to improve connections with potential participants in order to increase participation numbers. On the registration form we asked registrants how they heard about the program and of the responses received the two methods that reached the greatest numbers were referrals (12) (friends, family, teacher) and posters (10). Social media (5) and class visits (7) had less of an impact. We also identified the challenge of finding dates and times that did not have conflict and that were accessible (e.g., lack of evening busses impacted evening sessions). Participant suggestions indicate there is no ideal time, and feedback also indicates that students are busy (high opportunity cost) requiring a clear value proposition.

- **Opportunity:** better define core desired audience and participant value proposition in order to better target participants. Target core participant network to increase potential referrals and strategically place posters. For example, connect with instructors/teachers to help increase referrals, as well as to help identify potential dates that work for the target audience. Create a dedicated web space for future program.
- **Activities:** student clubs and networks are limited by the short duration of college courses/programs which hamper student momentum of building a core groups of student participants year over year, and student mentorship. However, there is still a need for highly interactive and fun events (i.e., not lectures).
 - **Opportunity:** move toward a game-based event, with prizes to incentivize participation. Link networking opportunities to these events.
- **Participant Age Limit:** the program focused on youth age 16-30. We heard from college participants that the age limit (30) was an issue, as many interested college students were over the age of 30. We also identified potential challenges with including participants under the age of majority, as this had the potential to limit the types of entrepreneurs we could include (e.g., avoiding the cannabis sector).
 - **Opportunity:** future programs could separate high school age from college age, but find bridges for the two to link/interact.
- **Inter-organization collaboration:** the program team worked well together, with each team member bringing different strengths to the table. However, there were challenges impacted the efficacy of the collaboration. Challenges occurred at the institutional level between the two colleges (e.g., IT differences that made simulcasting challenging and remote sessions impossible), as well as at the team level (e.g., need for more clarity in roles and responsibilities). These types of challenges are expected in collaborative efforts and can be expected to improve over time.
 - **Opportunity:** evaluate value of simulcasting events and explore potential of separate events (e.g., different times) that follow a common structure and resources. A potential opportunity might be to allow KAST to continue to build and lead the administration of the program including hosting, allowing the colleges to focus on the academic content and educational outcomes.
- **Scope:** we likely attempted to execute a significantly larger program than what was possible for a pilot year.
 - **Opportunity:** Allow time to reflect on and revise program, and acknowledge that it will take a few years to gain momentum.
- **Accessibility:** need to address the challenges with the “equity funds” and identify how to lower barriers (e.g., incentives and compensation) in a way that is understood and guaranteed.

Next Steps

In April 2023, the program team, including Selkirk College, College of the Rockies, and KAST held a de-brief session. Staff involved in the program came together to review the results of the Post-Event Survey

and to share their experiences and lessons learned (see above), as well as ideas for next year based on the lessons learned. Ideas for the 2023/24 iteration of the program included:

- Restructuring the initial events (Part 1 of KYE) to be open competition events, using game-based scenarios to help develop key skills (e.g., leadership) among participants. No pre-existing knowledge will be required for these events.
- Revising the seminar series (Part 2 of KYE) developed in Year 1 to be more subject/sector targeted, working with specific college departments to explicitly tailor the seminars to a single program cohort, complementing their areas of expertise and in-class learning. Ideas include the Digital Fabrication program at Selkirk and the Trades program at COTR.
- Develop a program website, with resource bank for participants.

KAST has received Provincial REDIP funding for the KAST Youth Entrepreneurship Program (Part 3 of the KYE proposal), a multi-year program that will build on the foundations laid by KYE, and continue the partnership between the three organizations. Selkirk College and College of the Rockies will continue to support and work with KAST as this program evolves.

Two other Kootenay based organizations also received REDIP funding for entrepreneurship-based programming. KAST, Selkirk College, and College of the Rockies have reached out to learn more about these programs in order to create and promote links between them.

301 Frank Beinder Way,
Castlegar, BC V1N 4L3
phone **250.365.7292**
toll free **1.888.953.1133**
email **info@selkirk.ca**



TOWN OF CRESTON
PO Box 1339, 238 -10 Avenue North, Creston, BC V0B 1G0
Phone: 250-428-2214 Fax: 250-428-9164
email: info@creston.ca



OFFICE OF THE MAYOR

File: 5600-30-03

July 4, 2023

Director Aimee Watson, Chair
Regional District of Central Kootenay
PO Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

and

Arrow Creek Water Commission Members
Director Roger Tierney
Director Kelly Vandenberghe
Councillor Jim Elford

Dear Chair Watson et. al:

Re: Arrow Creek Water Commission

On behalf of Council, I write to inform you that the Town of Creston (the "Town") has reviewed the Commission Report, dated April 3, 2023 prepared by the Utility Services Manager, introducing the proposed Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 2871.

After careful deliberation of Council, the Town rejects proposed Bylaw #2871, specifically citing the loss of authority previously delegated to the Commission by the Board.

Council is concerned with the proposed bylaw subsection 11(4):

The Regional District shall have final authority on all decisions relating to the planning, financing, operation, maintenance and asset management of the service areas.

Council recognizes the importance of a shared water treatment and supply service. Local governance provided by the Arrow Creek Water Treatment and Supply Commission (the "Commission") allows local users to become involved and invested in the operation of the service. Agricultural and economic benefits to both the Regional District of Central Kootenay (the "RDCK") and the Town are derived through collaborative consideration of the operational impacts of the service to the Creston Valley. Council asserts that the RDCK Board having authority over all decisions in planning, financing, operation, maintenance and asset management does not achieve this.

Further, Council recognizes that additional administrative costs may be required to achieve and maintain a local commission to govern the operation of the Arrow Creek Water Treatment and Supply Service (the "Service"). These costs should be appropriately considered in the annual budget of the Service.

In 2002, the Town agreed to share a water treatment and water transmission network. The Town acknowledged, in writing, the intent to participate in the new water treatment facility and supply service inclusive of principles of participating in the service. Removing the Commission's delegated authority, and placing authority solely with the RDCK Board, is contrary to these principles.

On August 10, 2022, Mayor Ron Toyota provided a letter to the RDCK Board Chair and the Commission stating that the Town would not negotiate on its position respecting the five member commission, nor the delegation of authority of the commission as stated in the establishing bylaw. The current Council remains steadfast on these two issues.

Alternatively, Council is prepared to negotiate with the RDCK and the Commission to ensure local governance is achieved and maintained, either through the Town operating and managing the Service (including maintenance of facilities) or through other legal alternatives.

An amicable resolution between the Town and the RDCK Board regarding governance for the Service is desired; however, the Town reserves their option to provide formal notice of a service review for the Arrow Creek Service to the RDCK Board, Service participants and the responsible Minister.

Sincerely,

A handwritten signature in black ink, appearing to read "Arnold Deboon". The signature is written in a cursive style with a large initial "A".

Arnold Deboon
Mayor

AD/mm



TOWN OF CRESTON
PO Box 1339, 238 -10 Avenue North, Creston, BC V0B 1G0
Phone: 250-428-2214 Fax: 250-428-9164
email: info@creston.ca



OFFICE OF THE MAYOR

File: 7400.20.S5

July 11, 2023

Via email: AWatson@rdck.bc.ca

Director Aimee Watson, Chair
Regional District of Central Kootenay
PO Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

and

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe

Dear Chair Watson et. al:

Re: Creston Valley Regional Policing

On behalf of Council, I am writing to request a letter of support from the Regional District of Central Kootenay (RDCK) Board on supporting the participation of the RDCK Electoral Areas A, B and C in a regional policing study in collaboration with the Town of Creston (the Town).

On May 24, 2023, the Minister of Public Safety & Solicitor General and the Attorney General of British Columbia invited local elected officials, including the RDCK Electoral Area Directors, to meet in Creston to discuss issues of community safety. Also in attendance representing the Province was MLA Brittny Anderson and Assistant Deputy Minister / Director of Police Services Glen Lewis. Unfortunately, the RDCK Electoral Area Directors were unable to attend this meeting.

Our staff, the RCMP S/Sgt. and Executive Director of Valley Community Services advised the Ministers on critical issues impacting policing and social support services within the Creston Valley. As part of the presentation, the S/Sgt. identified the challenges with policing through the Creston RCMP Detachment due to the large geographical size from Riondel to Yahk and the distribution of population in the Creston Detachment service area. (approximately 5,600 in the Town of Creston and 8,500 spread throughout approximately 137 km of rural areas).

Discussion at this May 24 meeting with the Ministers and Director of Police Services included the September 2009 Creston Regional Policing Study completed by M.H. Johnston & Associates Inc. on behalf of the Town of Creston and the RDCK. This study reviewed opportunities for expanded community policing services in the rural communities through increased RCMP resources cost shared with the residents in the regional study area – the Town, and RDCK Electoral Areas A, B & C. At the time of the 2009 study, there was political support by the three RDCK Electoral Area Directors and Council to enter into an agreement with the Province to provide this enhanced police service. Unfortunately, the Minister of Public Safety decided against proceeding with this unique model.

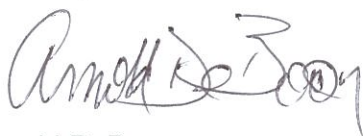
...2

In essence, the Minister of Public Safety and Solicitor General advised that if there was political support by the stakeholders that the Province would provide funding for the policing study in the defined area. An agreed upon consultant would undertake public engagement in all affected areas and engage stakeholders (the Town, the RDCK and the Province) in determining what opportunities exist to enhance rural community policing from the Creston RCMP Detachment.

On June 20, 2023, the Town hosted a Special Closed Committee of the Whole with members of Council and the three RDCK Electoral Area Directors from Areas A, B and C. This meeting was to review the presentation material of the May 24 meeting with the Ministers, and to discuss interest on undertaking a new regional policing study. The RDCK Electoral Area Directors acknowledged support and indicated that a letter of support to the Minister of Public Safety should be provided by the RDCK Board.

For your convenience, I have attached a copy of the original 2009 Regional Policing Study. If there are additional questions related to this, please contact our Chief Administrative Officer Michael Moore at 250-428-2214 ext. 121 or mike.moore@creston.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Arnold DeBoon". The signature is fluid and cursive, with the first name "Arnold" being the most prominent.

Arnold DeBoon
Mayor

AD/mm

Attachment: Creston Regional Policing Final Report, September 2009

c: Stuart Horn, Chief Administrative Officer, Regional District of Central Kootenay
Michael Moore, Chief Administrative Officer, Town of Creston

CRESTON REGIONAL POLICING

**VISIBILITY
ACCOUNTABILITY
TRANSPARENCY**

September 2009

M.H. Johnston & Associates Inc.

INTRODUCTION

The Creston RCMP Detachment covers a geographic area which includes the Town of Creston and Electoral Areas A,B and C in the Regional District of the Central Kootenays (RDCK). This area has a population of 12,850 with 13 Officers working out of the Detachment office in Creston on an operating budget of approximately \$2M.

The Town of Creston is the only Incorporated Municipality in the area and is therefore the only municipal area within the detachment that would be subject to a Municipal Police Unit Agreement if it exceeds a population of 5000. In anticipation of the Town of Creston reaching the population of 5000 the RCMP had prepared a Human Resources Needs Analysis and the Ministry of Public Safety and Solicitor General provided Creston with an information package outlining the conditions for Creston entering into a Municipal Police Unit Agreement. However the results of the 2006 Canada Census indicated that Creston did not go over the 5000 population mark.

The Human Resource Analysis done by the RCMP indicated that if the Town of Creston goes over 5000 population it would be required to cover 70% of its policing costs through the Municipal Police Unit Agreement and the detachment would be split, with 8 Officers of the 13 Officers being assigned to Creston as Municipal Officers with 5 Officers assigned to police the Electoral Areas as Provincial Officers. In summary it means that Creston with 38.5% of the detachment area population and 31% of the assessment value will be entitled to consume 61% of the Police Services because they would now be paying for the service through a Unit Agreement.

Elected Officials in both Creston and the Electoral Areas realized the inequities of this situation and proceeded with a study to explore the opportunities for a Regional Policing Model which would provide an enhanced service across the entire area and prevent the division of services that would occur if Creston exceeds 5000 population.

Facilitated exercises were initially undertaken with Elected and Senior non-elected Officials to identify the Strengths, Weaknesses, Opportunities and Threats (SWOT) of the present service delivery Model. The exercise indicated that the rural areas were particularly dissatisfied with the current level of service and that there was a need for a Police Service Model that is more flexible, would address community needs, and be more accountable to Local Government.

In August 2008 Creston and the Electoral Areas completed a study that reviewed the options for the provision of Regional Police Services. This study was presented to the Solicitor General (Police Services Division) with a request for funding to review in more detail;

1. The service delivery options available with the RCMP and the cost of these options.
2. The cost sharing options
3. The property tax impacts
4. The Governance requirements for the establishment of a Regional Police Committee to provide accountability and transparency.
5. The Communities views on Regional Policing, the need for improved police services, and the cost impacts

1.0 CRESTON REGIONAL POLICING -- 2009

In May 2009 the Solicitor General approved funding for Creston and the Electoral Areas to proceed with the detailed review of a Creston Regional Policing Model. M.H. Johnston & Associates Inc. was engaged by the Local Government Partners to work with the Communities, RCMP and the Police Services Division of the Solicitor General Office to develop the detailed model.

The initial study completed in August 2008 provides a basis for identifying the issues that needed to be addressed, as outlined by the Elected and Senior non-elected Officials, but did not include any direct consultation with the community.

The Human Resource Study done by the RCMP indicated that additional Officers were required to address the service issues identified. The Solicitor General (Police Services Division) would have to approve the additional Officers, if they were available, and the costs would be shared between the Electoral Areas and Creston in accordance with the Provincial cost sharing formula.

1.1 Community Consultation -- June 2009

The first step in the detailed review was to broaden the discussion on Police Service issues, the cost impacts and the establishment of a Regional Police Committee into the community. Meetings were held on June 22-24 in three communities in the Region (Yahk, Creston, Crawford Bay) The meetings provided an opportunity to provide more information on the Regional Policing Project and to get input from the community on;

- 1.1.1 How 'gaps' in police services could be addressed
- 1.1.2 How costs could be controlled and shared equitably in the Region
- 1.1.3 How community input into police services could be improved

A questionnaire was distributed at the community meetings and was also available on both the Town of Creston's and Regional District's websites for completion by the general public.

The community meetings also provided an opportunity to outline and discuss the relationship between the Local and Provincial Governments and RCMP . We attempted to give the community an outline of how the Provincial Government recovers policing costs through the Police Tax and the tax impact on residential assessments. The following tables are a summary of the information provided.

Table 1

Provincial Cost Recovery in Creston Detachment Area – (\$405,210)

Creston	\$ 176,670	--	43.5%
Area A	\$ 74,944	--	18.4%
Area B	\$ 113,057	--	27.9%
Area C	\$ 40,538	--	10.0%

Table 2

Annual Police Tax on \$200,000 of Residential Assessment (2009)

Creston	\$ 53.28
Area A	\$ 17.32
Area B	\$ 35.00
Area C	\$ 28.64

The meetings also provided an opportunity to discuss the concept of a Regional Police committee as a method of providing accountability and an active vehicle for input to the RCMP on community policing issues and priorities.

Representatives of the RCMP were at the meetings to outline the service and operational constraints on the detachment. At all the meetings, but in particular where the rural communities (outside of the Town of Creston) had an opportunity to express their concerns, it was evident that the need to improve police services was a requirement. The RCMP were being requested to respond to how they would provide improved police services and what it would cost the community.

1.2 Summary of Community Feedback

The community meetings in June together with the questionnaire and further meetings with the RCMP helped to identify the major policing issues and the potential for Regional Policing options. The following is a summary of the feedback from the community.

1.2.1 Feedback – Police Services

- Make it a priority to develop and integrate Community Policing as part of Policing strategy.
- Improve traffic patrols and speed limit enforcement – including impaired driving enforcement in summer months
- Improve drug enforcement
- Improve Youth Programs and police connections to youth in the community
- Improve coordination of general police services to include, Customs/Conservation and Border Patrol Officers
- Establish a strong Volunteer Program
- Establish a regular presence in the Rural Communities – Rural Police Office
- Support more active Citizen Police Committees
- Improve Police response and response time
- Improve 'Police Visibility ' in our communities

1.2.2 Feedback – Additional Police Officers

- The feedback indicates that an increase in police officers would be supported
- It was generally understood that to improve police visibility that an increase in police strength was required.
- RCMP needs to respond to the need for improved visibility and how to best address community service issues

1.2.3 Feedback – Police Tax

- The community indicated that an increase in the Police Tax would be supported
- The increase in Police Tax was closely related to the need for additional police officers

- There was no common theme in regard to 'How Much' the tax should be increased

1.2.4 Feedback – Regional Police Committee

- The community indicated that the establishment of a Regional Police Committee would be supported
- The committee should be responsible for ensuring, accountability, transparency and that community policing issues are addressed.
- There was support for the establishment of performance measures to ensure the community got value for its taxes.
- Representation on the Regional Police Committee should be based on a variety of factors with priority given to; Population/Assessment/Crimes/Calls for Service

1.2.5 Feedback – Sharing the Additional Costs

- The community felt that sharing police costs should be done on the basis of a variety of factors with priority given to; Population/Assessment/Use of Police Services

1.3 Police Service/Operational Model to Provide Improved Service and Visibility

During the consultation process the RCMP were being requested to develop a model that would provide the opportunity for pro-active community policing instead of spending more tax dollars on the existing re-active police model. Discussions with RCMP representatives indicated that the addition of officers to the General Duty Component would not provide the detachment with the ability to target key policing issues in all communities or provide enhanced service to the rural communities.

To improve Police Visibility and address Community issues the following service model was recommended to the Community;

- 1.3.1 That a specialized Community Policing Unit (CPU) separate from the Provincial General Duty Component be established
- 1.3.2 That the CPU work as part of the Detachment but it's priority would be to address and be responsive to Community Issues
- 1.3.3 The CPU would need 4-5 Officers to be effective in responding to the community needs

- 1.3.4 The CPU should have a separate strategic plan developed with the Regional Police Committee and the Detachment
- 1.3.5 The CPU could target policing issues in all communities providing enhance services to rural communities.
- 1.3.6 The CPU will require realistic and measurable goals and projects
- 1.3.7 The management and effectiveness of the CPU should be evaluated on a regular basis.

1.4 Cost Sharing and Funding Options

Once the service model was developed cost sharing and funding options were developed to present to the community. All options assumed that a Community Police Unit (CPU) would be established and the major cost item changed was the Human Resource Costs depending on the size of the Unit.

In the options the cost of a Police Officer was established at \$130,000/yr and a civilian was costed at \$57,000/yr. Accommodation costs for the Creston Detachment Office were \$72,000 in 2009 but were increased by \$4500 for each additional staff member.

Cost sharing was based on; **Population/Assessment/Crimes/Calls for Service**. Crimes and Calls for Service were based on 2008 statistics and Population and Assessment were based on 2009 statistics. The following Tables outline the options considered

Table 3 ADDITIONAL POLICING COSTS – OPTION 1

RCMP	CIVILIAN	\$ RCMP	\$ CIVILIAN	\$ ACCMD.	\$ TOTAL
5	1	650,000	57,000	27,000	734,000

	AREA A %	AREA B %	AREA C %	CRESTON %
POPULATION	15.8	35.6	9.9	38.5
ASSESSMENT	31.7	26.7	10.4	31.0
CALL FOR	10.6	23.4	7.8	58.0

SERVICE				
CRIMES	8.5	21.3	5.6	64.4
BLENDED AVG.	16.65	26.76	8.43	47.98
COST SHARING	\$122,211	\$196,418	\$61,876	\$352,173
ANNUAL TAX INCREASE ON \$200,000 OF RESIDENTIAL ASSESSMENT	\$28.23	\$60.90	\$43.82	\$106.03

Table 4 ADDITIONAL POLICING COSTS – OPTION 2

RCMP	CIVILIAN	\$ RCMP	\$ CIVILIAN	\$ ACCMD.	\$ TOTAL
4	1	520,000	57,000	22,500	599,500

	AREA A %	AREA B %	AREA C %	CRESTON %
POPULATION	15.8	35.6	9.9	38.5
ASSESSMENT	31.7	26.7	10.4	31.0
CALLS FOR SERVICE	10.6	23.4	7.8	58.0
CRIMES	8.5	21.3	5.6	64.4
BLENDED AVG.	16.65	26.76	8.43	47.98
COST SHARING	\$99,996	\$160,715	\$50,629	\$288,158

ANNUAL TAX INCREASE ON \$200,000 RESIDENTIAL ASSESSMENT	\$22.52	\$49.00	\$35.80	\$86.85

1.5 Establishing the Regional Police Committee

To close the loop in regard to the establishment of the Regional Police Committee a further discussion with the community was required. The following eight (8) points were developed to describe the role of the Committee.

- 1.5.1 To allocate policing costs annually in accordance with an intermunicipal agreement
- 1.5.2 To review costs of policing and make recommendations
- 1.5.3 To provide community input and support Community Policing Initiatives
- 1.5.4 To provide feedback and be proactive in establishing policing priorities on a regular and continuous basis
- 1.5.5 To develop a Strategic Policing Plan for the Region in conjunction with the RCMP
- 1.5.6 To review the method of police service delivery and make recommendations
- 1.5.7 To develop performance measures to assess success of the delivery of police services
- 1.5.8 To review staff changes in the Detachment with the RCMP

Although the establishment of Membership on the Police Committee is largely political it is essential that each of the Partners feels there is equity in the representation around the table. In discussions with the Elected Officials it was felt that Committee Members may be Elected Officials or Residents of the Regional Area appointed by Council and the Electoral Area Directors.

Representation based on the blended average used in the Cost Sharing and Funding Options would have the following results

Creston	4
Area B	2
Area C	2
Area A	1
Total	9

The Regional District already has a formula to establish representation on the Regional District Board and this formula could be used as the basis for determining representation on the Regional Police Committee.

1.6 Community Consultation – September 2009

On September 10 – 12th additional community meetings were held in Creston, Yahk and Crawford Bay which gave an opportunity to;

- 1.6.1 Provide an update on the project including the work done with the RCMP as well as a summary of the feedback from the meetings in June and the questionnaires.
- 1.6.2 Outline the proposal for the establishment of the Community Policing Unit (CPU)
- 1.6.3 Outline cost options and Tax impacts
- 1.6.4 Review Governance for the establishment of the Regional Police Committee and how it would provide accountability and transparency.

1.7 Community Consultation – Summary

The following is a summary of the discussions at the Community Meetings as well the discussions of key issues with the Elected Officials;

- 1.7.1 Although any increase in police costs or taxes was a concern a model that improved police services would be a priority

- 1.7.2 The establishment of a Community Police Unit (CPU) within the Detachment is supported provided it is strategically managed to make proactive community policing a priority.
- 1.7.3 The establishment of a Regional Police Committee is required to provide the community with the ability to review the performance of the new CPU and how the entire Detachment addresses community issues
- 1.7.4 The use of population/assessment/crimes/call for service as the basis of the formula for the distribution of additional police costs was supported but should be monitored and refined as experience is gained with the new policing model.
- 1.7.5 An increase in Police Visibility in the Rural Communities is a strategic priority to strengthen the Regional Partnership.
- 1.7.6 That option 1 including the hiring of five (5) additional Officers and one (1) Civilian to form a Community Police Unit (CPU) was the option that was supported because it was felt to give the best value and had the best opportunity for success.

2.0 NEXT STEPS

To proceed with the establishment of a Regional Policing Model in the Creston Detachment Area it is recommended that the following steps be taken by the Elected Officials.

- 2.1 That the Solicitor General be requested to support the establishment of Regional Policing in the area covered by the Creston Detachment
- 2.2 That the Solicitor General be requested to support the establishment of a Regional Police Committee
- 2.3 That the Solicitor General be requested to support the establishment of a Community Police Unit, including the hiring of five (5) additional Officers and a Civilian as part of the Regional Policing Model
- 2.4 That the Solicitor General be requested to support and appoint Ministry Representatives to an implementation Team which would develop an implementation strategy and plan including;

- Opportunities for cost sharing for the implementation of the New Regional Policing Model
- Development of the Governance Structure and Procedures for the New Regional Police Committee
- Finalization of the Intermunicipal Agreement between the Partners in the Region
- Development of an evaluation process for the Regional Policing Model and the Community Policing Unit (CPU)
- A timeline for the implementation of the Regional Policing Model

Mark Johnston

M.H.Johnston & Associates Inc.

September 25th 2009

July 12, 2023

To: The Board of Directors, Regional District of Central Kootenay

Re: Invitation for the West Kootenay Transit System to participate in a research proposal

I am writing to request that the West Kootenay Transit System (staff contact Tom Dool) be a collaborator and case study for a project proposal investigating rural transit systems in Canada. The proposed project is called: ***Moving Forward: Determining the Influence of Place on Public Transit in Rural Canada***. The goal of the project is to understand how place influences transit systems, while also helping our collaborators meet local goals. Case studies will be designed with input from collaborators. For example, case study projects could be an assessment of transit demand/needs or an evaluation of the impact of existing services.

This project builds on the results of the [Navigating Rural](#) project and has a cross-country team with researchers from British Columbia, Manitoba, Ontario, and Nova Scotia. The proposal will be submitted to the Social Sciences and Humanities Research Council of Canada's Insight grant program. I have attached a summary of the *Moving Forward* proposal for your records.

If we're successful with the proposal we could work with you to ensure that the research responds to local transit research needs. We would have a dedicated Masters student, alongside myself as faculty supervisor, to support data collection and analysis, and would seek advice and input from Tom and others as appropriate for the design the activities (e.g., engagement, surveys) and resulting products (e.g., presentations, reports).

There is no requirement for any financial contribution or letter of support. If you are interested in being a collaborator, please let me know and I will follow up accordingly. If you'd like to learn more or discuss, I am happy to provide additional details.

Next Steps: If you approve the participation of the West Kootenay Transit system there are two next steps. First, Tom Dool will be sent an electronic invitation to participate – this is an information form (name, organization, contact details) and confirmation of participation. Second, I would request an indication of what in-kind support is feasible. For example, 2 hours of staff time per month over 2 years (48 hours total), acknowledgement of use of RDCK space (e.g., meetings at the RDCK board room), and RDCK knowledge mobilization (e.g., social media).

Thank you for your consideration.



Sarah-Patricia Breen
Regional Innovation Chair in Rural Economic Development

Moving Forward: Determining the Influence of Place on Public Transit in Rural Canada

Public transit is recognized as “the most practical and best solution” for communities to reduce greenhouse gas emissions and combat climate change (Abdallah, 2023). Transit also has documented economic and social benefits, including access to critical services and economic participation (Godavarthy et al., 2014; Kar et al., 2014; Majkut, 2011). But the Canadian conversation around public transportation is largely focused on large urban areas, which have different challenges and opportunities from the rural areas where an estimated one in six Canadians lives. The challenges of rural transit in Canada are exemplified by loss of services (e.g., Greyhound, the Saskatchewan Transportation Company), by the struggles some communities face maintaining viable local transit services, and by the lack of transit options in other communities (Alhassan et al., 2021; Hanson et al., 2021). Understanding and improving rural transit is critical to both global challenges (like reducing anthropogenic causes of climate change) and local challenges (like connecting residents and visitors to services).

Opportunities for rural transit are growing, as the need for efficient and accessible transit is increasingly recognized by government (e.g., BC Government, 2023; Government of Canada, 2023; Schiefke, 2023). However, critical gaps remain in our knowledge of rural transit in Canada. While the challenges of lower population densities and greater distances are universal across rural, the diversity of rural community types and regions is not well understood, nor is the influence of place-specific factors on rural transit (Sutherland & Breen, 2023). These gaps present challenges to informed decision making, and to the development and implementation of effective programs and policies.

The *Moving Forward* project builds on the SSHRC Knowledge Synthesis project *Navigating Rural: Place-Based Transit Solutions for Rural Canada*, which identified the aforementioned gaps and developed a preliminary theoretical framework that identifies and explains how place influences rural transit (Breen et al., 2021). Further investigation and refinement of this framework is needed for it to be effective in helping address the challenges and gaps facing rural transit systems, advancing theoretical understandings and enhancing public policy.

The goal of the *Moving Forward* project is to examine the influence of place on rural transit systems in Canada. We seek to do this by:

1. Conducting primary research on 4-6 rural transit system case studies from across Canada, helping us better understand how transit systems differ across community types and regions.
2. Co-constructing case studies with communities so that the research also meets local needs and goals.
3. Using the case study data to refine the preliminary place-based theoretical framework into a tested theory for understanding the influence of place on rural transit systems.
4. Engaging with policy makers and practitioners to share findings and inform new policy and programs that are appropriate to rural Canada.

Moving Forward will take a mixed methods case study approach, bringing together interdisciplinary researchers to conduct an in-depth exploration of rural case studies across Canada, followed by a cross-case comparison. The proposed research is organized in four stages, carried out over four years:

1. Project initiation and research design (Year 1)
2. Develop and execute initial case studies (Years 1 - 2)
3. Incorporate lessons into the development and execution of subsequent case studies (Years 2 - 3)
4. Cross-case comparison (Year 4)

Knowledge mobilization is a key component in each year. Researchers and collaborators will co-create products and activities for a range of audiences.

References

- Abdallah, T. (2023). *Sustainable Mass Transit: Challenges and Opportunities in Urban Public Transportation* (2nd ed.). Elsevier.
- Alhassan, J. A. K., Smith, C., & Hanson, L. (2021). Politics, transportation, and the people's health: a socio-political autopsy of the demise of a 70-year-old bus company. *Critical Public Health*, 32(4), 556–567. <https://doi.org/10.1080/09581596.2021.1905152>
- BC Government. (2023). *New funding supports rural regional transportation*. BC Gov News. <https://news.gov.bc.ca/releases/2023MOTI0073-000832>
- Breen, S.-P., Sutherland, C., Trueman, M., Gibson, R., & Markey, S. (2021). *Navigating Rural - Place Based Solutions for Rural Canada*. <https://sc.arcabc.ca/islandora/object/sc%3A5510>
- Godavarthy, R. P., Mattson, J., & Ndembe, E. (2014). Cost-benefit analysis of rural and small urban transit. In *Transportation Research Record*. <https://doi.org/10.3141/2533-16>
- Government of Canada. (2023). *Rural Transit Solutions Fund: Overview*. <https://www.infrastructure.gc.ca/rural-trans-rural/index-eng.html>
- Hanson, C., Jaffe, J., Varley, E., Alhassan, J. A. K., Tanaka, M., Krajewski, M., Nkhata, T. J., Wastasecoot, B., & Acker-Verney, J. (2021). *Here today, gone tomorrow: Public transportation and vulnerabilities in rural and remote Canada*. <https://ourspace.uregina.ca/handle/10294/14537>
- Kar, D., Puccini, R., Simard, S., & Boyco, M. (2014). *Towards Coordinated Rural Transportation: A Resource Document*. <https://www.ruralontarioinstitute.ca/file.aspx?id=b5980041-d1ce-4618-b742-1d62c39208f1>
- Majkut, K. (2011). *Rural Transportation Issues and Strategies*. http://vibrantcanada.ca/files/knowledge_synthesis_19_-_transportation_-_rev_5.pdf
- Schiefke, P. (2023). *IMPROVING BUS CONNECTIVITY: Report of the Standing Committee on Transport, Infrastructure and Communities*. <https://www.ourcommons.ca/DocumentViewer/en/44-1/TRAN/report-13/>
- Sutherland, C., & Breen, S.-P. (2023). Not In Service: A Typology of Barriers Facing Rural Transit Systems. *Canadian Planning and Policy*, 2022(1), 172–190.

Angela Lund

To: RDCK Info
Subject: RE: City of Prince George Resolution Submission to 2023 UBCM Convention

From: Kellett, Leslie <Leslie.Kellett@princegeorge.ca>
Sent: June 28, 2023 2:47 PM
Subject: City of Prince George Resolution Submission to 2023 UBCM Convention

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good afternoon, Mayor and Council,

At the June 26, 2023 regular council meeting, City of Prince George Council approved submitting a resolution to the 2023 UBCM Convention regarding “Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Services” and further resolved to share this resolution with UBCM member municipalities.

We appreciate your consideration to support this resolution at the 2023 UBCM Convention.

Sincerely,



LESLIE KELLETT

Deputy Corporate Officer
5th Floor, 1100 Patricia Blvd., Prince George, B.C. V2L 3V9
p: 250.561.7655 | f: 250.561.0183
leslie.kellett@princegeorge.ca
www.princegeorge.ca

Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Service

WHEREAS communities across British Columbia are facing a significant increase in calls to respond to emergency medical incidents;

AND WHEREAS local governments provide for their fire departments to support prehospital patient care in their community by providing emergency medical services that assist the Provincial Government's BC Ambulance Service;

AND WHEREAS the costs associated with supporting prehospital care by local government fire departments has increased significantly in relation to response hours and increased use of first aid and other medical supplies and that such costs are funded solely through local government property taxation;

THEREFORE BE IT RESOLVED that the Provincial Government develop a funding model to compensate local governments who provide emergency medical services through their fire and rescue services fulfilling the responsibility of the provincial government with consideration given to community population and the fire department's authorized level of emergency medical response.

Angela Lund

To: RDCK Info
Subject: RE: Funding Opportunity for Agricultural Dams

From: Safety, Dam FOR:EX <dam.safety@gov.bc.ca>
Sent: June 29, 2023 9:47 AM
Subject: Funding Opportunity for Agricultural Dams

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Attention: Dam Owners

This week, the Ministry of Agriculture and Food announced a \$20 million Agricultural Water Infrastructure Program to help B.C.'s agricultural sector improve water management and water supply for crops and livestock water, enhancing water security and food security.

The [Agricultural Water Infrastructure \(AWI\) Program](#) will designate \$20 million for projects, such as dam rehabilitation, water storage and water supply systems, and water supply assessments and plans. Up to \$2 million will be allocated to support individual farm projects through the Beneficial Management Practices (BMP) program that will be launched in July.

For more information regarding eligibility, refer to the [AWI](#) website.

BC Dam Safety Program



Reference:

July 13, 2023

VIA EMAIL: CHopkyns@rdck.bc.ca

Aimee Watson, RDCK Board Chair
Regional District Central Kootenay
Box 590, 202 Lakeside Drive
Nelson, BC
V1L 5R4

Dear Aimee Watson:

Thank you for your letter of June 20, 2023, addressed to Minister Bruce Ralston requesting an extension to the comment period for the Kootenay Lake Timber Supply Area Timber Supply Analysis Discussion Paper.

I am writing to notify you that your request to extend the discussion paper comment period to September 1, 2023, has been granted. Input from local governments is a vital part of establishing the allowable annual cut, and we appreciate your interest in the Kootenay Lake Timber Supply Area timber supply review process.

We look forward to receiving your input, thank you for writing and sharing your concerns.

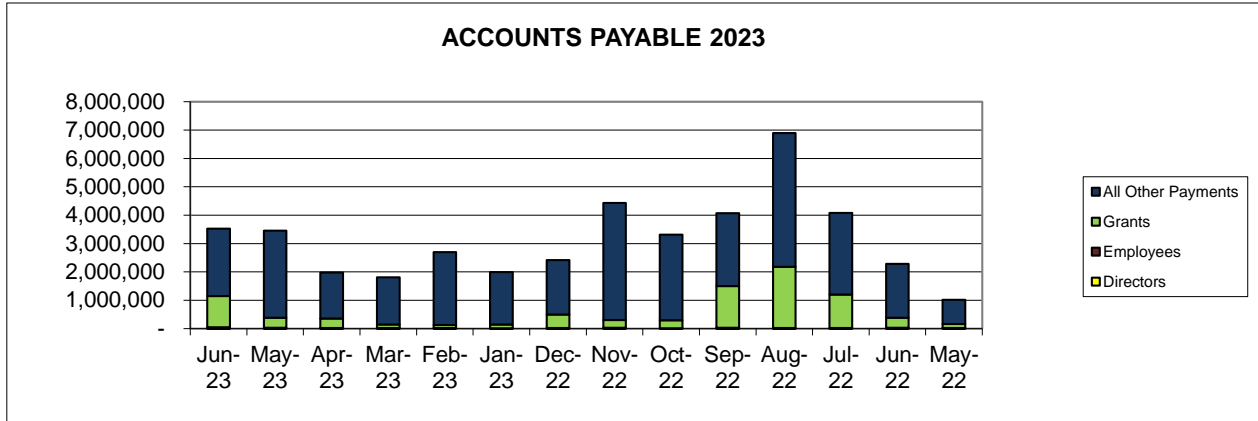
Sincerely,

Jim Brown RPF
Director, Forest Analysis and Inventory Branch

pc:

Christine Hopkyns, Corporate Administration Coordinator
Ian Wiles, Stewardship Officer, Selkirk Natural Resource District
Ches Clem, A/Manager Decision Support, Forest Analysis and Inventory Branch

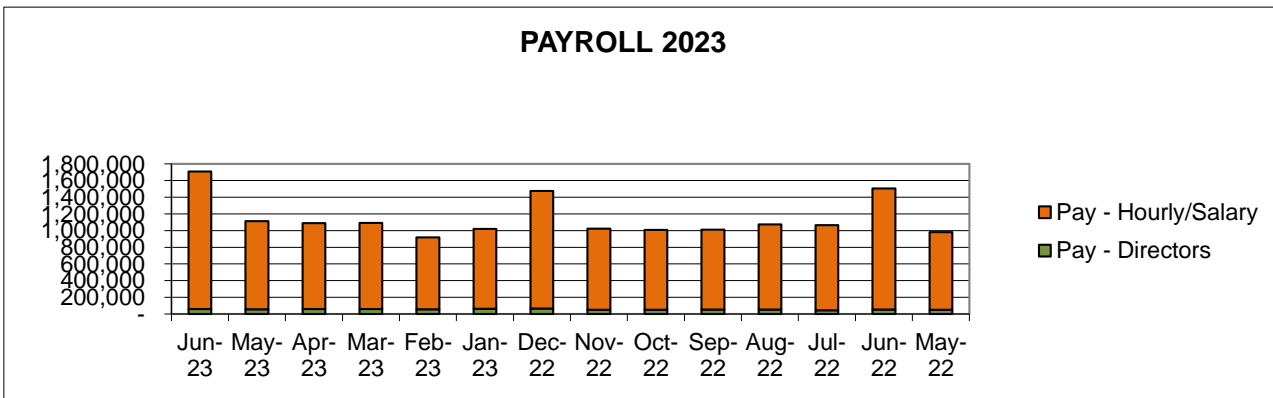
Financial Expenditure Report for June 2023



	Number of Payments	Value	% of Total
	1,564	\$3,522,024	
Top 80% of payments by value	267	2,818,319	80%
Remaining 20% of payments by value	1,297	703,705	20%
Total		\$3,522,024	100%

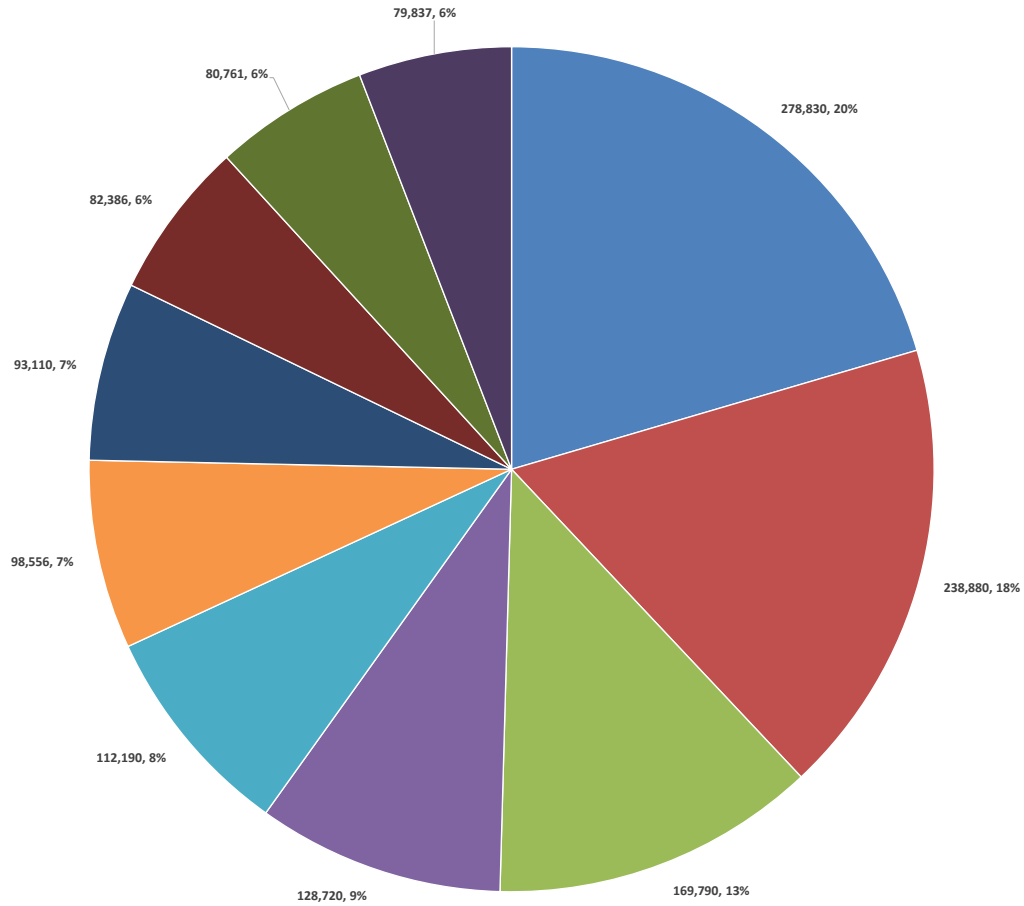
	Number of Payments	Value	% of Total
	1,564	\$3,522,024	
Payments to Directors	41	7,788	0.2%
Payments to Employees	136	41,072	1.2%
Subtotal		48,860	1.4%
Discretionary and Community Development Grants	290	1,098,512	31.2%
Other Vendors	1,097	2,374,652	67.4%
Subtotal		3,473,164	98.6%
Total		\$3,522,024	100%

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1220	78%	344	22%



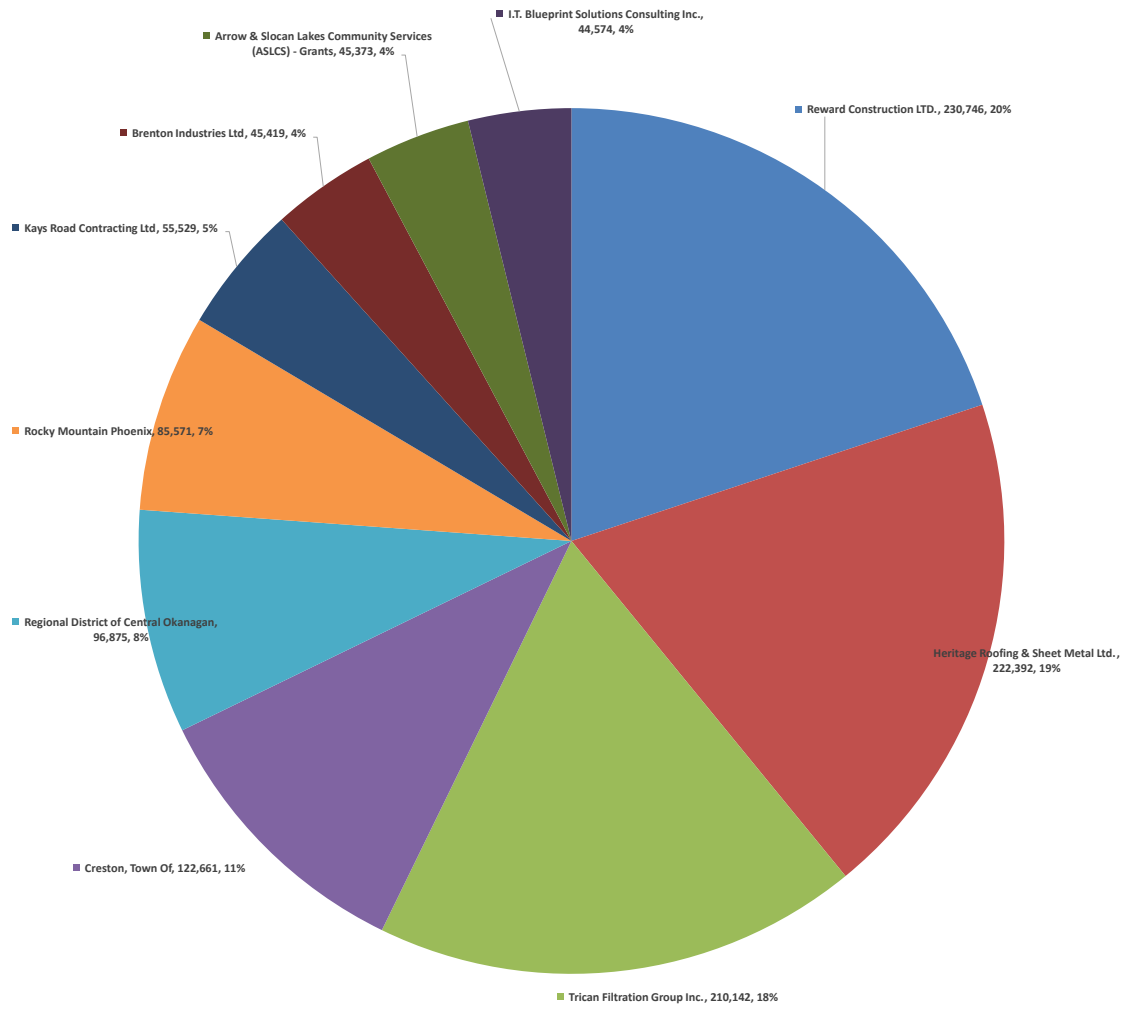
	Number of Payments	Value	% of Total
		\$1,707,750	100%
Directors		59,753	3.5%
Hourly/Salary		1,647,997	96.5%

Top 10 Services by Amount Spent



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Recreation Facility-Area A (Riondel)
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Fire Protection-Areas H and I (Slocan Valley)
- General Administration
- Emergency Communications 911
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Fire Protection-Areas E and F (Beasley, Blewett)
- Emergency Consolidated Services
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K

Top 10 Vendors by Value



- Reward Construction LTD.
- Heritage Roofing & Sheet Metal Ltd.
- Trican Filtration Group Inc.
- Creston, Town Of
- Regional District of Central Okanagan
- Rocky Mountain Phoenix
- Kays Road Contracting Ltd.
- Brenton Industries Ltd.
- Arrow & Slokan Lakes Community Services (ASLCS) - Grants
- I.T. Blueprint Solutions Consulting Inc.

Accounts Payable Top 80% of Payments for June 2023

Top 80% of payments by value	Number of Payments		Value
	267	\$	
1022117 Alberta Ltd.	2	\$	18,000.34
1400142 BC Ltd.	1	\$	3,843.26
ALS Canada Ltd.	3	\$	10,073.82
Andrew Sheret Ltd	3	\$	15,279.86
ANKORS	1	\$	4,671.09
Argenta Community Association	2	\$	9,081.88
Arrow & Slocan Lakes Community Services (ASLCS)	2	\$	45,372.60
Arrow Lakes Aggregates	2	\$	38,829.64
Arrow Lakes Cross Country Ski Club	1	\$	14,457.46
Arrow Lakes Environment Stewardship Society	1	\$	3,533.33
Arrow Lakes Search & Rescue	1	\$	21,661.34
Arrow Mountain Carwash & Mini Storage Ltd	2	\$	6,300.00
Arrow Park Community Association	1	\$	3,052.00
Associated Fire Safety Equipment	1	\$	5,020.05
B.C. Scale Co. Ltd.	1	\$	3,895.08
Balfour & Area Business & Historical Association	1	\$	9,000.00
Balfour Recreation Commission	1	\$	3,600.00
Balfour Senior Citizens Association Branch #120	1	\$	4,200.00
BC Association of Community Response Networks (BCCRN)	1	\$	19,267.76
Beasley Rescue Society	2	\$	8,499.00
Brenton Industries Ltd	3	\$	45,418.80
Canada West Refrigeration Ltd	1	\$	7,875.00
Carvello Law Corporation	1	\$	3,043.57
Castlegar & District Community Services Society (CDCSS)	1	\$	3,128.57
Castlegar & District Hospital Foundation	1	\$	3,160.79
Castlegar & District Minor Hockey Association	1	\$	4,563.18
Castlegar Baseball Association	1	\$	4,171.00
Castlegar Golf Club	1	\$	11,571.43
Castlegar Rotary #232	1	\$	4,570.71
Castlegar Sculpturewalk Society	1	\$	24,295.50
Castlegar, City Of	1	\$	3,046.88
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Central Kootenay Invasive Species Society	1	\$	9,000.00
Central Kootenay Spay/Neuter Animal Program Society (CK)	1	\$	4,573.90
Christian, Peg	1	\$	4,119.36
Clean Scene DKI	1	\$	7,819.02
Columbia Basin Broadband Corporation	1	\$	4,860.80
Columbia Basin Environmental Education Network	1	\$	3,042.86
Comfort Welding Ltd	1	\$	3,951.70
Crawford Bay & District Hall & Parks Association	1	\$	3,216.67
Crescent Bay Construction Ltd	1	\$	2,939.16
Crescent Valley Community Hall Society	1	\$	4,000.00
Creston & District Historical & Museum Society	1	\$	3,564.05
Creston Community Auditorium Society	1	\$	4,650.00
Creston Community Seed Bank Society	1	\$	5,046.45
Creston FireFighters Society	1	\$	3,511.52
Creston Valley Cycling Association	1	\$	4,415.48
Creston Valley Gymnastics Club	1	\$	5,879.89
Creston Valley Music Teachers Association	1	\$	3,758.93
Creston Valley Society for Therapeutic Horsemanship	1	\$	8,233.93
Creston, Town Of	1	\$	122,660.85
Critical Incident Program	1	\$	4,000.00
Custom Dozing Ltd	2	\$	30,912.00
DB Perks & Associates Ltd	1	\$	3,356.61
Deer Park & Area Communication Society	1	\$	11,745.00
EcoLogic Consultants Ltd.	1	\$	7,041.93
Edgewood Cemetery Company	1	\$	3,000.00
Edgewood Community Club	1	\$	3,000.00
Edgewood Community Parks Board	2	\$	12,600.00
Elliott, Dan	1	\$	3,144.65
Emco Corporation	3	\$	12,449.38
Fauquier & Community Golf Course	1	\$	3,277.26
Fauquier CARE Society	1	\$	3,540.00
Fauquier Community Club Society	2	\$	7,015.58
Forstar Forestry Consulting	1	\$	29,151.16
FortisBC - Electricity	1	\$	4,142.38
Fortisbc - Natural Gas	2	\$	16,462.99
Friends of Kootenay Lake Stewardship Soc.	1	\$	4,339.17
Friends of the Nelson Municipal Library	1	\$	11,871.00

Top 80% of payments by value	Number of Payments		Value
	267	\$	
GFL Environmental Inc.	5	\$	30,381.81
Goat River Residents Association	1	\$	3,000.00
Gracie's Kennels Ltd.	1	\$	6,404.33
Granicus Canada Holdings ULC	1	\$	19,294.18
Greater Trail Hospice Society	1	\$	7,179.17
Grizzly Bear Solutions	1	\$	3,452.00
Hadikin, Sam	1	\$	3,400.00
Hale Storm Holdings Ltd.	1	\$	3,484.41
Harrop District Community Centre	1	\$	5,850.00
Health Arts Society	1	\$	9,721.99
Healthy Community Society of the North Slokan Valley	2	\$	9,890.00
Heritage Roofing & Sheet Metal Ltd.	1	\$	222,391.58
Highland Consulting Ltd	1	\$	28,234.50
Hi-Pro Sporting Goods Ltd	1	\$	3,071.27
Horse Association of Central Kootenay	1	\$	4,743.12
Hywood Truck & Equipment Ltd	2	\$	7,379.30
I.T. Blueprint Solutions Consulting Inc.	5	\$	44,574.49
Inland Allcare	2	\$	8,321.42
Inonoaklin Valley Reading Centre	1	\$	3,000.00
JB Fletcher's Restoration Society	1	\$	6,750.00
JB Ideal Contracting Ltd.	1	\$	10,489.50
Johnsons Landing Community Association	2	\$	6,835.00
Jotform Canada Inc.	1	\$	6,159.43
JV Humphries School	1	\$	3,000.00
Kaslo Community Services Society	5	\$	31,827.00
Kaslo Golf Club	1	\$	4,000.00
Kaslo Outdoor Rec Society (KORS)	1	\$	4,500.00
Kaslo Racquet Club	1	\$	3,850.00
Kaslo Search & Rescue	1	\$	8,590.20
Kaslo, Village of	1	\$	17,676.45
Kays Road Contracting Ltd	1	\$	55,529.25
KBRH Health Foundation	1	\$	20,446.63
Kemlee Equipment Ltd	1	\$	4,100.84
Kitchener Valley Recreation & Fire Protection Society	1	\$	4,500.00
Klines Motors Ltd.	1	\$	6,090.00
Kodiak Forestry Ltd. dba Kodiak Tree Service	1	\$	3,528.00
Kokanee Park Marine Ltd	1	\$	3,150.00
Kootenay Climbing Association	1	\$	4,000.00
Kootenay Columbia Discovery Society	1	\$	8,453.57
Kootenay Cooperative Radio	1	\$	4,299.00
Kootenay Emergency Response Physicians Assoc.	1	\$	12,219.01
Kootenay Employment Services	1	\$	4,432.44
Kootenay Family Place	1	\$	6,203.57
Kootenay Gallery of Art, History and Science	1	\$	5,708.57
Kootenay Glass & Mirror Ltd	1	\$	11,535.25
Kootenay Lake Independent School Society/Periwinkle Day	1	\$	3,920.00
Kootenay Regional Association for Community Living	1	\$	4,637.19
Lardeau Valley Community Club	1	\$	4,758.00
Lardeau Valley Opportunity Links Society	1	\$	3,384.00
Lesperance Mendes	1	\$	10,084.15
Little Mittens Animal Rescue Association	1	\$	3,603.10
Living Lakes Canada	2	\$	31,634.67
Masse Environmental Consultants Ltd.	5	\$	26,700.23
McElhanney Consulting Services Ltd	1	\$	5,355.00
McWhirter Office Solutions Inc.	1	\$	3,514.91
Minister of Finance	1	\$	7,933.55
Morrow Bioscience Ltd	1	\$	28,752.73
Mountain Logic Solutions Inc.	1	\$	3,089.63
MPE Engineering Ltd.	1	\$	3,493.88
Nakusp & District Chamber of Commerce	1	\$	4,999.00
Nakusp & District Museum Society	1	\$	4,395.50
Nelson & District Arts Council	1	\$	5,737.50
Nelson Baseball Association	1	\$	3,824.00
Nelson Hydro	1	\$	17,577.24
Nelson Musical Festival Association	1	\$	3,225.00
Nelson Reflections	1	\$	4,300.00
Nelson Tiny Houses	1	\$	11,250.00
Nelson Youth Action Network	1	\$	3,750.00
Nelson, City of	1	\$	2,956.63
New Denver & Area Youth Centre Society	1	\$	4,500.00
Nexgen Municipal Inc.	1	\$	4,179.40
North Slokan Trails Society	1	\$	7,200.00

Top 80% of payments by value	Number of Payments		Value
	267	\$	
Nutrien Ag Solutions, (Canada) Inc.	1	\$	6,779.03
Pass Creek Exhibition Society	1	\$	10,678.89
Polka Dot Dragon Arts Society	1	\$	3,700.00
Procter Community Society	1	\$	3,800.00
Regional District of Central Okanagan	1	\$	96,875.00
Regional District of Kootenay Boundary	1	\$	23,828.77
Renascence Arts & Sustainability Society	1	\$	4,000.00
Reward Construction LTD.	1	\$	230,746.32
Riondel Boat Club	1	\$	7,500.00
Riverside Farm	2	\$	12,066.39
Robson Fire Department Social Club	1	\$	6,000.00
Rocky Mountain Agencies	4	\$	14,444.22
Rocky Mountain Phoenix	3	\$	85,570.80
Royal Canadian Legion #1-020 Nakusp	1	\$	21,240.00
Royal Canadian Legion #170 Castlegar/Robson	1	\$	22,268.73
Royal Canadian Legion #203 Edgewood	1	\$	3,637.00
Royal Canadian Legion #217 Salmo	1	\$	3,352.54
Russell Hendrix Foodservice Equipment	1	\$	10,196.06
Salmo & District Golf Club	1	\$	4,900.00
Salmo & District Health Auxiliary	1	\$	4,190.67
Salmo Valley Curling & Rink Association	1	\$	3,056.72
Salmo Valley Trail Society	1	\$	4,683.69
Sandon Historical Society	1	\$	4,899.60
Selkirk College (Castlegar)	1	\$	7,875.00
Sfj Inc	1	\$	3,259.29
Shoreacres Community Cemetery	1	\$	4,770.00
Simon's Garage Door Services	1	\$	28,633.50
Slocan & District Technical Rescue Society	1	\$	3,300.00
Slocan Community Library - Village of Slocan	1	\$	3,600.00
Slocan Lake Arena Society	1	\$	4,500.00
Slocan Lake Arts Council	1	\$	4,500.00
Slocan Solutions Society	1	\$	4,800.00
Slocan Valley Community Band	1	\$	4,272.29
Slocan Valley Seniors Housing Society	1	\$	3,800.00
SLR Consulting (Canada) Ltd.	1	\$	17,668.41
SNT Geotechnical Ltd.	1	\$	6,310.34
Spark In The Dark Lantern Festival Society	1	\$	3,000.00
SQx Danza	1	\$	3,341.19
SRK Consulting (Canada) Inc.	1	\$	3,244.14
Stewart Mcdannold Stuart	1	\$	3,360.00
Sunshine Estates Water Utility Society	1	\$	3,800.00
Swamp Creek Ventures	1	\$	18,645.00
Taghum Community Hall Society	2	\$	7,400.00
Telus Communications Inc	1	\$	6,419.76
The Association of West Kootenay Rock Climb	1	\$	10,800.00
The BC Society for the Prevention of Cruelty to Animals	1	\$	3,923.33
The North Valley Mountain Film Festival	1	\$	3,258.00
The Ursa Project Society	1	\$	6,561.90
Tremlock Properties Ltd	2	\$	6,756.49
Trican Filtration Group Inc.	3	\$	210,141.96
Union of Spiritual Communities of Christ	1	\$	6,030.00
Valley Community Services Society	1	\$	8,632.40
Valley View Golf Course	1	\$	4,995.00
Verzat, Myriam	1	\$	5,528.86
W.E. Graham Community School	1	\$	3,500.00
W.H. Excavating	1	\$	3,213.01
WE Graham Community Service Society	2	\$	9,950.00
West Kootenay & Community Animal Centre Castlegar BC	1	\$	3,528.14
West Kootenay Brain Injury Association (WKBIA)	1	\$	5,931.21
West Kootenay Eco Society	1	\$	3,479.54
West Kootenay Pony Club	1	\$	3,350.00
West Kootenay Recreational Dirtbike & ATV Society	1	\$	3,654.88
West Kootenay Women's Association	1	\$	6,295.50
WEX Canada Ltd.	1	\$	4,188.44
WFR Wholesale Fire & Rescue Ltd	1	\$	26,812.94
Wild West Drilling Inc	2	\$	16,493.37
Wildland Recreation Solutions	2	\$	39,193.57
Wildsight - Creston	1	\$	4,995.00
Winlaw Fire Department Social Club	1	\$	4,135.00
Wolseley Waterworks Branch	1	\$	6,564.66
Wood Wyant Inc	1	\$	3,430.99
Yahk-Kingsgate Recreation Society	1	\$	4,650.00
Yellowhead Road & Bridge	1	\$	6,518.40
Ymir Arts & Museum Society	1	\$	3,894.86

Accounts Payable Bottom 20% of Payments for June 2023

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
			703,705
1022117 Alberta Ltd.	2	\$	640.50
1217404 BC LTD DBA Trevor Hutt Bulldog	1	\$	157.50
1312853 B.C. LTD DBA: Georama Growers	10	\$	999.39
2 Pump Paul's Gas and Snacks	1	\$	293.55
A-3 Plumbing Heating & Gas Fitting Ltd	2	\$	362.04
ACE Courier Services	3	\$	415.74
Air Liquide Canada Inc	2	\$	161.10
Alberta Fire Chiefs Association	1	\$	128.10
All Around Septic Services Ltd	1	\$	735.00
All Rite Rooter Sewage Pumping Services	2	\$	281.05
Allaire, Michael	2	\$	296.48
ALS Canada Ltd.	10	\$	11,319.43
Anderson, Heather	1	\$	1,286.76
Andex Equipment Rentals	14	\$	10,280.30
Andrew Sheret Ltd	10	\$	4,112.81
Appledale Daycare Society	1	\$	750.00
Aquam Inc	2	\$	2,754.94
Arcright Plumbing & Heating	1	\$	159.61
Argenta Community Association	1	\$	790.00
Arrow Lakes District Arts Council Society	1	\$	250.00
Arrow Lakes Historical Society	1	\$	2,386.24
Arrow Park Community Association	1	\$	1,015.00
Arrow Professional Landscaping	1	\$	483.00
Associated Fire Safety Equipment	4	\$	4,063.95
Authorized Security Ltd.	1	\$	252.00
Aylesworth, Patricia	2	\$	213.25
Backyard Bath	1	\$	175.00
Bagnoli, Brielle	1	\$	140.44
Balfour & Area Business & Historical Association	1	\$	1,100.00
Balfour Recreation Commission	4	\$	5,700.00
Balfour Senior Citizens Association Branch #120	3	\$	3,727.50
Barnhouse, Greg	3	\$	1,252.64
BC Backcountry Hunters & Anglers	1	\$	500.00
Bc Conservation Foundation	1	\$	80.00
Bc Fire Training Officers Association	3	\$	472.50
BC Hydro & Power Authority	4	\$	4,800.10
BC Professional Fire Fighters Association	1	\$	600.00
Beaudet, Philippe	1	\$	361.20
Beaver's Septic Tank Cleaning Service	1	\$	1,359.75
Beerens, Kurt	1	\$	64.60
Belleau, Melodie	1	\$	43.52
Bencor Industries Ltd.	5	\$	2,671.74
Benjamin, Debra	1	\$	0.68
Bergmann, Richard	1	\$	190.40
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$	1,730.74
Black Press Group Ltd	1	\$	1,119.15
Blow, Eric	1	\$	273.40
Blueberry Creek Community School Council	3	\$	5,287.68
Bonnington Regional Park Society	1	\$	2,300.00
Boswell and District Emergency Volunteers	1	\$	2,358.33
Boswell Historical Society	1	\$	2,766.67
Boswell Memorial Hall	1	\$	50.00
Boswell Memorial Hall Society	1	\$	633.33
Boswell, Dorian	1	\$	840.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	192.41
Breisnes, Jon	1	\$	163.20
Brenton Industries Ltd	2	\$	1,995.81
Briscoe, Ian	1	\$	777.92
Brogan Fire & Safety	1	\$	17.92
Brohman, Rebecca	1	\$	219.45
Buffalo Trails Coffee House	1	\$	367.50
Burton Community Association	3	\$	7,061.74
Burton Fire Department	2	\$	2,218.00
Burton Internet Society	1	\$	39.20

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Burton PAC	1	\$	1,559.26
C.A. Fischer Lumber Co. Ltd.	12	\$	1,027.48
Canadian Centre for Occupational Health and Safety	9	\$	239.40
Canadian Fitness Education Services Ltd	1	\$	606.11
Canadian Linen & Uniform	3	\$	282.99
Canadian Parents for French Castlegar Chapter	1	\$	350.00
CanGas Propane Inc.	3	\$	793.28
Canyon Community Association	1	\$	999.00
Caro Analytical Services	1	\$	70.35
Carvello Law Corporation	1	\$	1,998.51
Casavant, Kurt	1	\$	183.75
Cascade Lock & Safe	2	\$	399.77
Casey's Community House	1	\$	2,600.57
Casey's Flashings & Roofing Ltd.	1	\$	586.19
CDW Canada Corp	5	\$	2,274.81
Central Kootenay Invasive Species Society	1	\$	2,212.50
Chef's Choice Authentic Street Food	2	\$	945.00
Chezenko, Sadie	1	\$	542.56
Christenson, Megan	1	\$	9.95
Chroma Communications Inc.	1	\$	2,179.41
Cintas Canada Ltd Location 889	2	\$	286.48
Clarke, Angela	2	\$	72.08
Clarke, Ryan	3	\$	297.92
Classic Glass & Trim	1	\$	643.95
Coast Waste Management Association	2	\$	918.75
Coleman Excavating	1	\$	498.75
Colley, Jay	1	\$	150.00
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	17	\$	5,171.27
Community Arts Council of Creston	1	\$	2,157.14
Connect Hearing	1	\$	120.00
Cover Architectural Collaborative Inc.	1	\$	2,533.13
Cowan's Office Supplies	26	\$	8,422.22
Cranbrook Water Conditioning Ltd.	4	\$	240.18
Crawford Bay Store	9	\$	822.67
Creston Card & Stationery	3	\$	142.65
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Disc Golf Club	1	\$	1,469.71
Creston Valley Figure Skating Club	1	\$	2,793.81
Creston Valley Food Action Coalition Society	1	\$	2,521.43
Creston Valley Libation Producers Society	1	\$	1,423.71
Creston Valley Music Teachers Association	1	\$	2,248.81
Creston Valley Public Art Connection	1	\$	1,564.76
Creston Valley Regional Airport Society	1	\$	1,458.33
Creston Women's Soccer Association	1	\$	2,432.32
Creston, Town Of	1	\$	847.38
Crockett, Jim	1	\$	500.00
Croft, James	1	\$	128.04
Crop for the Cure	1	\$	2,894.00
Cummins Western Canada	2	\$	5,363.74
Cunningham, Hans	5	\$	1,259.71
Cupe Local 2262	2	\$	4,848.09
Cupe Local 748	2	\$	1,839.90
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	2	\$	939.21
DeBoon, Arnold Frank	1	\$	200.63
Deer Park Recreation Society	1	\$	2,100.00
Demetre's Catering	1	\$	978.60
DHC Communications Inc	3	\$	1,189.47
Dominion Govlaw LLP	1	\$	589.69
Dool, Tom	1	\$	100.00
Doran, Andrew	3	\$	417.87
Durning, Stuart	1	\$	168.64
East Shore Internet Society	2	\$	129.92
East Shore Internet Society (ESIS)	4	\$	2,213.33
East Shore Trail & Bike Association	1	\$	1,950.00
Echo Vocal Arts Alliance	1	\$	1,250.00
Edge Roofing	1	\$	636.43
Edgewood Community Club	1	\$	2,300.00

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Edgewood Volunteer Fire Department	1	\$	1,700.00
EECOL Electric Corp.	3	\$	1,744.95
Emco Corporation	4	\$	1,118.73
Empire of Dirt Residency Association	1	\$	1,592.86
Erickson Golden Agers Association	1	\$	500.00
Expresslane Deliveries	1	\$	461.16
F.A.S.T Limited	1	\$	621.60
Fanthorpe, Jill	1	\$	70.50
Fauq Singers	1	\$	2,517.00
Fauquier Community Club Society	2	\$	2,200.00
Fauquier Family Programs (ASLCS)	1	\$	2,300.00
Federated Co-Operatives Ltd	6	\$	1,587.88
Feeney, Carly	1	\$	112.28
Fehr, Carol	4	\$	2,536.72
Fergie, Barbara	1	\$	51.68
Ferguson, Colin	1	\$	131.50
Fishlock, Garrett	3	\$	768.92
Fletcher, Allison	1	\$	35.00
Flush Away Plumbing & Heating	1	\$	882.00
FortisBC - Electricity	39	\$	12,268.87
Fortisbc - Natural Gas	1	\$	54.80
Foster, Noah (VF)	1	\$	1,719.60
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	6	\$	919.17
Gain, Thomas Scott	1	\$	1,487.50
Gaynor, Cary	1	\$	1,919.66
Geber, Sequoyah	1	\$	75.00
George's Excavating Ltd	1	\$	1,890.00
GFL Environmental Inc.	22	\$	24,742.38
Gibbons, Donald	1	\$	108.80
Gilbert Parts Depot	15	\$	1,919.23
Gilbert, Ryan	3	\$	1,191.28
Giuliano, Jeremiah (Ryall)	1	\$	136.61
Giza, Tony	2	\$	975.00
Glacier Gymnastics Club	1	\$	1,500.00
GoTo Technologies Canada Ltd.	2	\$	430.08
Graham, Cheryl Elaine	1	\$	45.14
Grant, Ashley	1	\$	68.98
Gray Creek Hall Society	1	\$	1,350.00
Gray Creek Store	1	\$	50.19
Greene, Gregory	4	\$	1,973.28
Gresley-Jones, Melissa	1	\$	2,387.07
Guiding Hands Recreation Society	1	\$	433.33
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	2	\$	651.30
Habljak, Julia	2	\$	1,133.56
Hach Sales and Service Canada Ltd	1	\$	542.45
Hadikin, Sam	1	\$	900.00
Hall Printing	4	\$	1,670.46
Hanmer, Jennifer	1	\$	70.00
Hannon, Nora	1	\$	1,211.14
Hanson Electric Ltd.	1	\$	622.01
Harrison, Jerold	2	\$	1,007.22
Harvest Share	1	\$	2,500.00
Hewat, Suzan	2	\$	1,035.40
Hewgill, Mathew	1	\$	125.00
Hidden Garden Gallery Society	1	\$	800.00
Hidden Valley Wood Fibre Ltd	2	\$	1,641.50
Hi-Pro Sporting Goods Ltd	2	\$	1,449.00
Hitchon, William DBA: 5th Gear	1	\$	2,700.00
Hi-Way 9 Express Ltd	2	\$	61.38
Holeshot Originals	1	\$	682.50
Hopkyns, John (Chris)	1	\$	61.20
Hume Hotel	5	\$	1,122.58
HuskyPro	1	\$	1,307.14
Hywood Truck & Equipment Ltd	5	\$	4,708.67
I.T. Blueprint Solutions Consulting Inc.	3	\$	1,487.92
IFM Efector Canada Inc.	1	\$	859.16
In the Air Networks	1	\$	102.20

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Industrial Alliance Insurance and Financial Services Inc.	1	\$	921.66
Infosat Communications	1	\$	234.15
Inland Allcare	13	\$	5,158.70
Inland Kenworth (Castlegar)	2	\$	1,689.23
Innov8 Digital Solutions Inc.	2	\$	649.61
Insight Canada Inc.	2	\$	185.36
Insurance Corporation of BC	2	\$	108.00
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	26.20
Jackman, Garry	5	\$	1,204.69
Jacobs Snow & Mow	1	\$	60.00
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	17	\$	1,107.09
James Sewell DBA: Black Iron Plumbing	1	\$	384.52
Jennifer Wickwire	2	\$	840.00
Johnny's Grocery & Gas Sales	1	\$	30.00
Johnstone, Quin	1	\$	115.50
Jones, Stefan	1	\$	395.00
JY Contracting Ltd.	1	\$	2,404.09
Kal Tire (Castlegar)	1	\$	1,393.75
Kal Tire (Creston)	2	\$	381.70
Kal Tire (Nelson)	2	\$	1,918.13
Kaslo & Area Youth Council	1	\$	700.00
Kaslo & District Chamber of Commerce	1	\$	2,500.00
Kaslo & District Public Library Association	1	\$	600.00
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	72.65
Kaslo Concert Society	1	\$	1,094.00
Kaslo Front Street Market	9	\$	629.12
Kaslo Home Hardware	2	\$	75.97
Kaslo Infonet Society	2	\$	237.00
Kaslo Pump	1	\$	104.72
Kaslo to Sandon Rails to Trails Society	1	\$	1,550.00
Kaslo, Village Of	1	\$	65.46
Kathy Gordon's Cleaning Services	6	\$	985.50
Kelly, Patrick	1	\$	47.60
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	1,050.00
Kemle, Gillian	1	\$	334.78
Kennlyn Enterprises	1	\$	1,411.20
Kilburn, Jackie	1	\$	2,880.00
Kitchener Valley Recreation & Fire Protection Society	1	\$	500.00
Kite Refrigeration	1	\$	409.50
Kloc, Daniel	1	\$	288.75
Knudsen, Joshua	1	\$	42.79
Kokanee Fire & Safety Ltd.	4	\$	1,591.95
Kokanee Ford Sales Ltd.	3	\$	1,459.55
Kone Inc	1	\$	1,443.87
Kootenay Animal Assistance Program Society (KAAP)	1	\$	1,238.99
Kootenay Carshare Cooperative	1	\$	6.72
Kootenay Carshare Cooperative	1	\$	2,440.00
Kootenay Film Society	1	\$	1,850.81
Kootenay Glass & Mirror Ltd	1	\$	82.59
Kootenay Industrial Supply Ltd	16	\$	2,514.94
Kootenay International Burlesque Festival Association	1	\$	2,769.42
Kootenay Kids Society	1	\$	605.00
Kootenay Lake Family Network	1	\$	2,700.00
Kootenay Lake Historical Society	1	\$	2,500.00
Kootenay Lake Sailing Association	1	\$	530.00
Kootenay Mountaineering Club	1	\$	147.91
Kootenay Musical Theatre Society	1	\$	1,156.00
Kootenay Plumbing Supply Ltd.	1	\$	310.97
Kootenay Swiftwater Specialists	1	\$	621.14
Kootenay Valley Water & Spas	8	\$	268.50
Kuntz, Tammy	1	\$	131.31
Kutenai Art Therapy Institute Association	2	\$	990.00
KYF Holistic Wellness Foundation	1	\$	756.00
Ladies Auxiliary to the Royal Canadian Legion #217	1	\$	2,719.28
Lane, Harvey	3	\$	293.76
Langham Cultural Society	1	\$	2,000.00

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Laramee, David	1	\$	160.48
Lardeau Valley Community Club	1	\$	50.00
Lardeau Valley Historical Society	1	\$	1,621.00
Lardeau Valley Opportunity Links Society	3	\$	4,640.00
Lavoie, Denis	1	\$	548.00
Lawless, Kendrick AM	1	\$	250.76
Lay, Jessie	3	\$	574.99
Lectric Ave Electronics	1	\$	55.99
Lehnert, Chris	1	\$	40.00
Leslie Resource Consulting	1	\$	334.69
Levine, Jesse	1	\$	95.00
Life Essentials First Aid	1	\$	269.00
Lifesaving Society (Burnaby)	6	\$	2,179.87
Lillies, Rebecca	3	\$	1,900.12
Little h Design Works	1	\$	1,204.88
Liv North Inc.	1	\$	435.68
Lockwood, Diana LD	2	\$	113.88
Lordco Parts Ltd	8	\$	2,614.87
Lucerne Association for Community Education (LACE)	1	\$	2,550.00
Lunn, Jessica	1	\$	102.00
Mackie, Daneve	1	\$	244.01
Main Jet Motorsports Inc	6	\$	636.75
Main, Leah	1	\$	343.00
Manhas, Aditya	3	\$	489.60
Mannama, Miikael	1	\$	208.00
Marshall Smith, Paris	1	\$	907.99
Marshall, Charity	5	\$	537.28
Martech Motor Winding Ltd	1	\$	700.70
Martin & Levesque Inc	1	\$	100.69
Mascon	4	\$	291.20
Masse Enviromental Consultants Ltd.	2	\$	2,103.43
Massif Music Festival Society	1	\$	2,900.00
Matrix Industries Inc	1	\$	983.58
Matthews, Audrey	1	\$	149.60
McCuaig, Stuart	1	\$	257.04
McFaddin, Maria June	2	\$	133.48
McLaren-Caux, Aiden(Kenneth)	1	\$	199.24
McNally Excavating Inc	1	\$	1,890.00
Medical Technology Inc	1	\$	375.38
Medland, Cory	1	\$	528.93
Mental Health Commission of Canada	1	\$	300.00
Mequipco Ltd.	1	\$	404.96
Metz, Nancy	1	\$	55.94
Micah´s Plumbing & Heating Ltd.	1	\$	232.05
Mills Office Productivity	4	\$	374.01
Milner, Andrew	1	\$	17.65
Minister of Finance	5	\$	2,529.59
Minister Of Finance - Product Distribution Centre	6	\$	1,586.90
Mitchell Supply Ltd	9	\$	470.01
Mondia, Anthony	1	\$	452.72
Moreira, Maxine	2	\$	300.00
Morrison, Janice A	1	\$	280.00
Mountain Transport Institute ltd	1	\$	600.00
Mountain Valley Media	1	\$	732.90
Municipal Insurance Association Of BC	1	\$	2,085.94
Nakusp & Area Development Board	1	\$	1,000.00
Nakusp & Area Youth Society	1	\$	2,500.00
Nanaimo, City of	10	\$	3,219.30
Navigata Communications Ltd. dba ThinkTel	1	\$	13.80
Nawalkowski, Samantha	1	\$	55.00
Nelson & District Chamber of Commerce	2	\$	2,000.00
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$	2,208.33
Nelson & District Rod and Gun Club Conservation Society	1	\$	2,000.00
Nelson Building Centre Ltd	31	\$	4,864.67
Nelson Daily	1	\$	462.00
Nelson Farmers Supply Ltd	12	\$	1,370.79
Nelson Ford Sales (2003) Inc.	1	\$	144.34
Nelson History Theatre Society	1	\$	1,225.00
Nelson Hydro	15	\$	8,986.30

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Nelson Italian Canadian Society	1	\$	1,500.00
Nelson Medical Clinic Inc	1	\$	48.25
Nelson Reflections	1	\$	750.00
Nelson Senior Citizens Assoc. Branch #51	1	\$	1,000.00
Nelson Tennis Club	1	\$	2,225.00
Nelson Toyota	8	\$	4,194.81
Nelson, Calvin	2	\$	98.59
Nelson, City Of	7	\$	7,143.49
New Denver & Area Youth Centre Society	1	\$	530.00
New Denver, Village Of	1	\$	78.75
Newell, Thomas	1	\$	19.09
Niminiken, Justin	1	\$	118.32
Norimatsu, Akane	1	\$	31.30
Orkin Canada Corporation	1	\$	156.89
Oso Negro	1	\$	70.00
Overland West Freight Lines Ltd	2	\$	2,544.92
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	1	\$	119.30
Pace Electric	1	\$	694.47
Panko, Bridget	1	\$	273.00
Paragon Micro Canada	3	\$	5,689.21
Parent Advisory Committee, Crawford Bay School	1	\$	2,050.00
Passmore Laboratory Ltd	4	\$	800.00
Passmore Public Hall Association	3	\$	4,000.00
Pennywise	1	\$	483.19
Pereversoff Automotive Repair	3	\$	2,450.27
Peterson, Paul	2	\$	542.46
Peyton, Claire DBA: Upstream Environmental Consulting	1	\$	1,165.50
Piche, Annabelle	1	\$	330.82
Pitbull Contracting Ltd	2	\$	2,634.80
Pitney Bowes	3	\$	1,303.41
PNT Contracting	1	\$	1,126.65
Popoff, Walter A	6	\$	790.83
Posgate, Evelyn	1	\$	54.40
Prestige Lakeside Resort	2	\$	793.50
Prism Engineering	1	\$	1,380.75
Pulpit Plumbing & Heating Ltd.	1	\$	1,827.00
Purolator Inc	3	\$	224.81
Pyramid Building Supplies	7	\$	217.27
Quilts 4 Kids	1	\$	2,139.29
Receiver General	1	\$	50.00
Redfish Elementary School PAC	1	\$	2,000.00
Reliance Office Services Ltd	1	\$	2,415.00
Rfs Canada	3	\$	2,700.99
Riada Sales Inc.	1	\$	397.60
Ricalton, Ryan	1	\$	177.48
Richardson, Allan K	1	\$	50.00
Ricoh Canada Inc	3	\$	496.23
Riondel & District Curling Club	1	\$	1,833.33
Riondel Cable Society	2	\$	80.00
Riondel Golf Club & District Curling Club	1	\$	783.33
Riverside Farm	4	\$	3,657.15
Roadpost Inc. T46274	2	\$	867.51
RoadScan Canada Inc.	1	\$	425.58
Roberts, Hailey	1	\$	11.15
Roblee Trucking	1	\$	1,204.88
Rocky Mountain Agencies	2	\$	3,494.78
Rocky Mountain Phoenix	1	\$	1,505.70
Rocky Point Engineering Ltd.	1	\$	1,260.00
Roenspiess, Ethan (Kai)	1	\$	10.20
Rossland Gold Fever Follies	1	\$	1,407.14
Royal Canadian Legion #29 Creston	1	\$	2,892.86
Rushforth, Nathen	1	\$	1,260.00
Rye, Kristine	1	\$	171.10
Salmo & Area Supportive Housing Society	2	\$	2,422.78
Salmo & District Arts Council (SDAC)	3	\$	1,500.00
Salmo Community Garden	1	\$	1,331.15
Salmo Public Library Association	1	\$	1,500.00
Salmo Senior Citizens Housing Society	1	\$	1,824.17
Salmo Ski Club	1	\$	700.00

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Salmo Ski Team Society	1	\$	1,972.08
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmo Valley Youth & Community Centre	1	\$	1,626.97
Salmon, Evan	1	\$	696.78
Sandon Historical Society	1	\$	1,275.00
Schmidt, Julie	2	\$	344.04
Scoop Excavating	1	\$	1,417.50
Selkirk Concert Society	1	\$	2,350.00
Selkirk Security Services Ltd	2	\$	126.02
Sethi, Anmol	1	\$	25.00
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,189.63
Shaw Cable	21	\$	3,045.21
Silverking Contracting	2	\$	1,904.00
Silverking Small Engine	3	\$	583.21
Silverton Building Supplies Ltd	1	\$	25.14
Silverton Community Club	1	\$	700.00
Silvery Slocan Historical Society	1	\$	650.00
Simpson, Jennifer	2	\$	69.36
Sinclair, Alexander	1	\$	725.00
Sk Electronics Ltd	16	\$	3,397.44
Slocan Integral Forestry Cooperative (SIFC)	1	\$	1,000.00
Slocan Lake Early Learning Society	1	\$	1,525.00
Slocan Park Community Hall Society	1	\$	674.75
Slocan Park Community Hall Society	2	\$	2,300.00
Slocan Solutions Society	6	\$	7,864.00
Slocan Valley Heritage Trail Society	1	\$	762.14
Slocan Valley Home Hardware	5	\$	424.07
Slocan Valley Outriders Association	1	\$	2,000.00
Slocan, Village of	2	\$	2,000.00
Smienk, Johannes	1	\$	10.50
Smith, Ricky	2	\$	221.84
SNT Engineering Ltd.	1	\$	514.50
SOS 4 Kids Inc	1	\$	396.55
South Kootenay Lake Art Connect Society	1	\$	1,093.71
South Kootenay Lake Community Service Society	1	\$	791.67
Southam, John W	1	\$	1,161.32
Speedpro Signs (Trail)	3	\$	1,918.56
Stafford Welding	12	\$	5,612.25
Starbelly Jam Society	1	\$	2,833.33
Stewart Mcdannold Stuart	1	\$	1,354.08
Stimac, Josip	1	\$	573.82
Strong Data Inc.	2	\$	2,181.21
Studio 9 Architecture & Planning Ltd	2	\$	3,994.84
Summit Cycles and Sports Ltd.	1	\$	320.50
Sundry Vendor	31	\$	19,107.08
Swamp Creek Ventures	1	\$	537.60
Taghum Community Society	1	\$	1,800.00
Taghum Shell (1997)	47	\$	4,419.88
Technel Engineering Inc	1	\$	950.15
Technical Safety BC	2	\$	742.80
Teck Metals Ltd	1	\$	105.00
Telus Communications Inc	4	\$	1,920.35
Terus Construction Ltd.	1	\$	1,258.13
Tetra Tech Canada Inc.	1	\$	462.75
The Adventure Hotel	1	\$	34.13
The Corporation of the Village of Salmo	1	\$	786.82
The Rural Alternatives Research and Training Society	2	\$	1,450.00
The Vallican Whole Community Centre	1	\$	2,500.00
Thiele, Dustin	3	\$	1,230.00
ThinkTel	1	\$	343.61
Thomas & Company Locksmithing Ltd.	1	\$	366.94
Thomson, Lisa	1	\$	88.00
Tierney, Roger Bruce	2	\$	366.12
Tilley, Colleen F	1	\$	285.60
Tilted Brick Gallery Association	1	\$	2,504.48
Tip-it Waste Solutions Kootenay	4	\$	1,866.01
Tratech Mechanical Ltd	3	\$	1,646.98
Treehugger Retreats & Events Society	1	\$	1,600.00
Tremlock Properties Ltd	1	\$	673.31

Remaining 20% of payments by value	Number of Payments		Value
	1,297	\$	
Trican Filtration Group Inc.	1	\$	2,579.11
Trowalex Equipment Rentals And Sales	6	\$	1,601.03
Tu-Dor Lock & Safe Ltd	6	\$	1,434.62
Twin Rivers Controls Ltd	1	\$	1,212.19
Uline Canada Corporation	2	\$	3,430.08
Urban Rubber Paving Inc.	2	\$	3,906.00
Valhalla Fine Arts Society	1	\$	525.00
Valley Voice Ltd	3	\$	770.17
Van der Klugt, Lindsay	2	\$	1,120.00
Van Houtte Coffee Services	1	\$	340.09
Van Kam Freightways Ltd	3	\$	798.42
Vandenberghe, Kelly	3	\$	751.46
VH Sport Canada	2	\$	259.84
Vista Radio Ltd	2	\$	1,008.00
Vitalaire Canada Inc	1	\$	8.12
W.H. Excavating	1	\$	535.51
Waltec Electric Ltd.	2	\$	4,016.25
Waste Management	14	\$	5,268.20
Watson, Aimee	3	\$	448.80
Wayling, Tia	1	\$	282.20
West Kootenay BMX	1	\$	1,873.48
West Kootenay Cleaners	1	\$	1,783.69
West Kootenay Eco Society	1	\$	1,522.21
West Kootenay Educational Resource Society	1	\$	2,042.86
Western Auto Wreckers (1974) Ltd	1	\$	1,092.00
WFR Wholesale Fire & Rescue Ltd	3	\$	136.09
Wheeler, Tracy	1	\$	72.08
Wichmann, Jason	1	\$	200.00
Wilkinson, James	3	\$	1,496.00
Winlaw Elementary School	1	\$	900.00
Winlaw Mini-Mart	1	\$	68.37
Wolseley Waterworks Branch	1	\$	1,107.27
Wood Wyant Inc	5	\$	1,358.20
Wood, Ernestine	1	\$	46.24
Wood, Graeme	5	\$	635.00
WR Sand & Snow Removal Ltd.	1	\$	945.00
Wynndel Community Centre	1	\$	2,170.40
Yahk-Kingsgate Recreation Society	2	\$	2,000.00
Yellow Pages Group	1	\$	0.52
Zimich, Robert	3	\$	1,596.32
Zone West Enterprises Ltd	1	\$	67.20

Employees and Directors June 2023

Directors	Number of Payments		Value
	41		7,788
Cunningham, Hans	5	\$	1,259.71
DeBoon, Arnold Frank	1	\$	200.63
Graham, Cheryl Elaine	1	\$	45.14
Hewat, Suzan	2	\$	1,035.40
Jackman, Garry	5	\$	1,204.69
Lockwood, Diana LD	2	\$	113.88
Lunn, Jessica	1	\$	102.00
Main, Leah	1	\$	343.00
McFaddin, Maria June	2	\$	133.48
McLaren-Caux, Aiden(Kenneth)	1	\$	199.24
Newell, Thomas	1	\$	19.09
Peterson, Paul	2	\$	542.46
Popoff, Walter A	6	\$	790.83
Smienk, Johannes	1	\$	10.50
Smith, Ricky	2	\$	221.84
Tierney, Roger Bruce	2	\$	366.12
Vandenberghe, Kelly	3	\$	751.46
Watson, Aimee	3	\$	448.80

Employees	Number of Payments		Value
	136	\$	41,072
Allaire, Michael	2	\$	296.48
Anderson, Heather	1	\$	1,286.76
Aylesworth, Patricia	2	\$	213.25
Bagnoli, Brielle	1	\$	140.44
Barnhouse, Greg	3	\$	1,252.64
Beaudet, Philippe	1	\$	361.20
Beerens, Kurt	1	\$	64.60
Belleau, Melodie	1	\$	43.52
Benjamin, Debra	1	\$	0.68
Bergmann, Richard	1	\$	190.40
Blow, Eric	1	\$	273.40
Breisnes, Jon	1	\$	163.20
Briscoe, Ian	1	\$	777.92
Brohman, Rebecca	1	\$	219.45
Casavant, Kurt	1	\$	183.75
Chezenko, Sadie	1	\$	542.56
Clarke, Angela	2	\$	72.08
Clarke, Ryan	3	\$	297.92
Colley, Jay	1	\$	150.00
Crockett, Jim	1	\$	500.00
Croft, James	1	\$	128.04
Dool, Tom	1	\$	100.00
Doran, Andrew	3	\$	417.87
Durning, Stuart	1	\$	168.64
Elliott, Dan	1	\$	3,144.65
Fanthorpe, Jill	1	\$	70.50
Feeney, Carly	1	\$	112.28
Fehr, Carol	4	\$	2,536.72
Fergie, Barbara	1	\$	51.68
Ferguson, Colin	1	\$	131.50
Fishlock, Garrett	3	\$	768.92
Fletcher, Allison	1	\$	35.00
Foster, Noah (VF)	1	\$	1,719.60
Gaynor, Cary	1	\$	1,919.66
Geber, Sequoyah	1	\$	75.00
Gibbons, Donald	1	\$	108.80
Gilbert, Ryan	3	\$	1,191.28
Giuliano, Jeremiah (Ryall)	1	\$	136.61
Grant, Ashley	1	\$	68.98
Greene, Gregory	4	\$	1,973.28
Habljak, Julia	2	\$	1,133.56
Hanmer, Jennifer	1	\$	70.00
Hannon, Nora	1	\$	1,211.14
Harrison, Jerold	1	\$	503.61
Hopkyns, John (Chris)	1	\$	61.20
Johnstone, Quin	1	\$	115.50
Jones, Stefan	1	\$	395.00
Kelly, Patrick	1	\$	47.60
Kloc, Daniel	1	\$	288.75
Knudsen, Joshua	1	\$	42.79
Kuntz, Tammy	1	\$	131.31
Lane, Harvey	3	\$	293.76

Employees	Number of Payments		Value
	136	\$	
Laramée, David	1	\$	160.48
Lavoie, Denis	1	\$	548.00
Lawless, Kendrick AM	1	\$	250.76
Lay, Jessie	3	\$	574.99
Lehnert, Chris	1	\$	40.00
Levine, Jesse	1	\$	95.00
Lillies, Rebecca	2	\$	1,351.00
Mackie, Daneve	1	\$	244.01
Manhas, Aditya	3	\$	489.60
Marshall Smith, Paris	1	\$	907.99
Marshall, Charity	5	\$	537.28
Matthews, Audrey	1	\$	149.60
McCuaig, Stuart	1	\$	257.04
Medland, Cory	1	\$	528.93
Metz, Nancy	1	\$	55.94
Milner, Andrew	1	\$	17.65
Nawalkowski, Samantha	1	\$	55.00
Nelson, Calvin	2	\$	98.59
Niminiken, Justin	1	\$	118.32
Norimatsu, Akane	1	\$	31.30
Piche, Annabelle	1	\$	330.82
Posgate, Evelyn	1	\$	54.40
Ricalton, Ryan	1	\$	177.48
Richardson, Allan K	1	\$	50.00
Roberts, Hailey	1	\$	11.15
Roenspiess, Ethan (Kai)	1	\$	10.20
Rye, Kristine	1	\$	171.10
Salmon, Evan	1	\$	696.78
Schmidt, Julie	2	\$	344.04
Sethi, Anmol	1	\$	25.00
Simpson, Jennifer	2	\$	69.36
Southam, John W	1	\$	1,161.32
Stimac, Josip	1	\$	573.82
Thomson, Lisa	1	\$	88.00
Tilley, Colleen F	1	\$	285.60

Accounts Payable for June 2023 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments		\$	1,098,512
	290			
ANKORS	1		\$	4,671.09
Appledale Daycare Society	1		\$	750.00
Argenta Community Association	3		\$	9,871.88
Arrow & Slocan Lakes Community Services (ASLCS)	2		\$	45,372.60
Arrow Lakes Cross Country Ski Club	1		\$	14,457.46
Arrow Lakes District Arts Council Society	1		\$	250.00
Arrow Lakes Environment Stewardship Society	1		\$	3,533.33
Arrow Lakes Historical Society	1		\$	2,386.24
Arrow Lakes Search & Rescue	1		\$	21,661.34
Arrow Park Community Association	2		\$	4,067.00
Balfour & Area Business & Historical Association	2		\$	10,100.00
Balfour Recreation Commission	5		\$	9,300.00
Balfour Senior Citizens Association Branch #120	4		\$	7,927.50
BC Association of Community Response Networks (BCCRN)	1		\$	19,267.76
BC Backcountry Hunters & Anglers	1		\$	500.00
Beasley Rescue Society	2		\$	8,499.00
Blueberry Creek Community School Council	3		\$	5,287.68
Bonnington Regional Park Society	1		\$	2,300.00
Boswell and District Emergency Volunteers	1		\$	2,358.33
Boswell Historical Society	1		\$	2,766.67
Boswell Memorial Hall Society	1		\$	633.33
Burton Community Association	3		\$	7,061.74
Burton Fire Department	2		\$	2,218.00
Burton PAC	1		\$	1,559.26
Canadian Parents for French Castlegar Chapter	1		\$	350.00
Canyon Community Association	1		\$	999.00
Castlegar & District Community Services Society (CDCSS)	1		\$	3,128.57
Castlegar & District Hospital Foundation	1		\$	3,160.79
Castlegar & District Minor Hockey Association	1		\$	4,563.18
Castlegar Baseball Association	1		\$	4,171.00
Castlegar Golf Club	1		\$	11,571.43
Castlegar Rotary #232	1		\$	4,570.71
Castlegar Sculpturewalk Society	1		\$	24,295.50
Central Kootenay Invasive Species Society	2		\$	11,212.50
Central Kootenay Spay/Neuter Animal Program Society (CKSNAP)	1		\$	4,573.90
Columbia Basin Environmental Education Network	1		\$	3,042.86
Community Arts Council of Creston	1		\$	2,157.14
Crawford Bay & District Hall & Parks Association	1		\$	3,216.67
Crescent Valley Community Hall Society	1		\$	4,000.00
Creston & District Historical & Museum Society	1		\$	3,564.05
Creston Community Auditorium Society	1		\$	4,650.00
Creston Community Seed Bank Society	1		\$	5,046.45
Creston FireFighters Society	1		\$	3,511.52
Creston Valley Cycling Association	1		\$	4,415.48
Creston Valley Disc Golf Club	1		\$	1,469.71
Creston Valley Figure Skating Club	1		\$	2,793.81
Creston Valley Food Action Coalition Society	1		\$	2,521.43
Creston Valley Gymnastics Club	1		\$	5,879.89
Creston Valley Libation Producers Society	1		\$	1,423.71
Creston Valley Music Teachers Association	2		\$	6,007.74
Creston Valley Public Art Connection	1		\$	1,564.76
Creston Valley Regional Airport Society	1		\$	1,458.33
Creston Valley Society for Therapeutic Horsemanship	1		\$	8,233.93
Creston Women's Soccer Association	1		\$	2,432.32
Crop for the Cure	1		\$	2,894.00
Deer Park & Area Communication Society	1		\$	11,745.00
Deer Park Recreation Society	1		\$	2,100.00
East Shore Internet Society (ESIS)	4		\$	2,213.33
East Shore Trail & Bike Association	1		\$	1,950.00
Echo Vocal Arts Alliance	1		\$	1,250.00
Edgewood Cemetery Company	1		\$	3,000.00
Edgewood Community Club	2		\$	5,300.00
Edgewood Community Parks Board	2		\$	12,600.00
Edgewood Volunteer Fire Department	1		\$	1,700.00
Empire of Dirt Residency Association	1		\$	1,592.86
Erickson Golden Agers Association	1		\$	500.00
Fauq Singers	1		\$	2,517.00
Fauquier & Community Golf Course	1		\$	3,277.26
Fauquier CARE Society	1		\$	3,540.00
Fauquier Community Club Society	4		\$	9,215.58
Fauquier Family Programs (ASLCS)	1		\$	2,300.00
Friends of Kootenay Lake Stewardship Soc.	1		\$	4,339.17
Friends of the Nelson Municipal Library	1		\$	11,871.00
Glacier Gymnastics Club	1		\$	1,500.00
Goat River Residents Association	1		\$	3,000.00
Gray Creek Hall Society	1		\$	1,350.00
Greater Trail Hospice Society	1		\$	7,179.17
Grizzly Bear Solutions	1		\$	3,452.00
Guiding Hands Recreation Society	1		\$	433.33
Harrop District Community Centre	1		\$	5,850.00
Harvest Share	1		\$	2,500.00
Health Arts Society	1		\$	9,721.99
Healthy Community Society of the North Slocan Valley	2		\$	9,890.00
Hidden Garden Gallery Society	1		\$	800.00
Horse Association of Central Kootenay	1		\$	4,743.12
Inonoaklin Valley Reading Centre	1		\$	3,000.00
JB Fletcher's Restoration Society	1		\$	6,750.00
Johnsons Landing Community Association	2		\$	6,835.00
JV Humphries School	1		\$	3,000.00
Kaslo & Area Youth Council	1		\$	700.00

Discretionary, Community Development, and Other Grants	Number of Payments			1,098,512
	290	\$		
Kaslo & District Chamber of Commerce	1	\$		2,500.00
Kaslo & District Public Library Association	1	\$		600.00
Kaslo Community Services Society	5	\$		31,827.00
Kaslo Concert Society	1	\$		1,094.00
Kaslo Golf Club	1	\$		4,000.00
Kaslo Outdoor Rec Society (KORS)	1	\$		4,500.00
Kaslo Racquet Club	1	\$		3,850.00
Kaslo Search & Rescue	1	\$		8,590.20
Kaslo to Sandon Rails to Trails Society	1	\$		1,550.00
Kaslo, Village of	1	\$		17,676.45
KBRH Health Foundation	1	\$		20,446.63
Kitchener Valley Recreation & Fire Protection Society	2	\$		5,000.00
Kootenay Animal Assistance Program Society (KAAP)	1	\$		1,238.99
Kootenay Carshare Cooperative	1	\$		2,440.00
Kootenay Climbing Association	1	\$		4,000.00
Kootenay Columbia Discovery Society	1	\$		8,453.57
Kootenay Cooperative Radio	1	\$		4,299.00
Kootenay Emergency Response Physicians Assoc.	1	\$		12,219.01
Kootenay Employment Services	1	\$		4,432.44
Kootenay Family Place	1	\$		6,203.57
Kootenay Film Society	1	\$		1,850.81
Kootenay Gallery of Art, History and Science	1	\$		5,708.57
Kootenay International Burlesque Festival Association	1	\$		2,769.42
Kootenay Kids Society	1	\$		605.00
Kootenay Lake Family Network	1	\$		2,700.00
Kootenay Lake Historical Society	1	\$		2,500.00
Kootenay Lake Independent School Society/Periwinkle Daycare	1	\$		3,920.00
Kootenay Lake Sailing Association	1	\$		530.00
Kootenay Mountaineering Club	1	\$		147.91
Kootenay Musical Theatre Society	1	\$		1,156.00
Kootenay Regional Association for Community Living	1	\$		4,637.19
Kutenai Art Therapy Institute Association	2	\$		990.00
KYF Holistic Wellness Foundation	1	\$		756.00
Ladies Auxiliary to the Royal Canadian Legion #217	1	\$		2,719.28
Langham Cultural Society	1	\$		2,000.00
Lardeau Valley Community Club	1	\$		4,758.00
Lardeau Valley Historical Society	1	\$		1,621.00
Lardeau Valley Opportunity Links Society	4	\$		8,024.00
Little Mittens Animal Rescue Association	1	\$		3,603.10
Living Lakes Canada	2	\$		31,634.67
Lucerne Association for Community Education (LACE)	1	\$		2,550.00
Massif Music Festival Society	1	\$		2,900.00
Nakusp & Area Development Board	1	\$		1,000.00
Nakusp & Area Youth Society	1	\$		2,500.00
Nakusp & District Chamber of Commerce	1	\$		4,999.00
Nakusp & District Museum Society	1	\$		4,395.50
Nelson & District Arts Council	1	\$		5,737.50
Nelson & District Chamber of Commerce	2	\$		2,000.00
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$		2,208.33
Nelson & District Rod and Gun Club Conservation Society	1	\$		2,000.00
Nelson Baseball Association	1	\$		3,824.00
Nelson History Theatre Society	1	\$		1,225.00
Nelson Italian Canadian Society	1	\$		1,500.00
Nelson Musical Festival Association	1	\$		3,225.00
Nelson Reflections	2	\$		5,050.00
Nelson Senior Citizens Assoc. Branch #51	1	\$		1,000.00
Nelson Tennis Club	1	\$		2,225.00
Nelson Youth Action Network	1	\$		3,750.00
Nelson, City of	1	\$		2,956.63
New Denver & Area Youth Centre Society	2	\$		5,030.00
North Slovan Trails Society	1	\$		7,200.00
Parent Advisory Committee, Crawford Bay School	1	\$		2,050.00
Pass Creek Exhibition Society	1	\$		10,678.89
Passmore Public Hall Association	3	\$		4,000.00
Polka Dot Dragon Arts Society	1	\$		3,700.00
Procter Community Society	1	\$		3,800.00
Quilts 4 Kids	1	\$		2,139.29
Redfish Elementary School PAC	1	\$		2,000.00
Renascence Arts & Sustainability Society	1	\$		4,000.00
Riondel & District Curling Club	1	\$		1,833.33
Riondel Boat Club	1	\$		7,500.00
Riondel Golf Club & District Curling Club	1	\$		783.33
Rossland Gold Fever Follies	1	\$		1,407.14
Royal Canadian Legion #1-020 Nakusp	1	\$		21,240.00
Royal Canadian Legion #170 Castlegar/Robson	1	\$		22,268.73
Royal Canadian Legion #203 Edgewood	1	\$		3,637.00
Royal Canadian Legion #217 Salmo	1	\$		3,352.54
Royal Canadian Legion #29 Creston	1	\$		2,892.86
Salmo & Area Supportive Housing Society	2	\$		2,422.78
Salmo & District Arts Council (SDAC)	3	\$		1,500.00
Salmo & District Golf Club	1	\$		4,900.00
Salmo & District Health Auxiliary	1	\$		4,190.67
Salmo Community Garden	1	\$		1,331.15
Salmo Public Library Association	1	\$		1,500.00
Salmo Senior Citizens Housing Society	1	\$		1,824.17
Salmo Ski Club	1	\$		700.00
Salmo Ski Team Society	1	\$		1,972.08
Salmo Valley Curling & Rink Association	1	\$		3,056.72
Salmo Valley Trail Society	1	\$		4,683.69
Salmo Valley Youth & Community Centre	1	\$		1,626.97
Sandon Historical Society	2	\$		6,174.60
Selkirk Concert Society	1	\$		2,350.00
Shoreacres Community Cemetery	1	\$		4,770.00
Silverton Community Club	1	\$		700.00
Silvery Slovan Historical Society	1	\$		650.00

Discretionary, Community Development, and Other Grants	Number of Payments		1,098,512
	290	\$	
Slocan & District Technical Rescue Society	1	\$	3,300.00
Slocan Community Library - Village of Slocan	1	\$	3,600.00
Slocan Integral Forestry Cooperative (SIFC)	1	\$	1,000.00
Slocan Lake Arena Society	1	\$	4,500.00
Slocan Lake Arts Council	1	\$	4,500.00
Slocan Lake Early Learning Society	1	\$	1,525.00
Slocan Park Community Hall Society	2	\$	2,300.00
Slocan Solutions Society	7	\$	12,664.00
Slocan Valley Community Band	1	\$	4,272.29
Slocan Valley Heritage Trail Society	1	\$	762.14
Slocan Valley Outriders Association	1	\$	2,000.00
Slocan Valley Seniors Housing Society	1	\$	3,800.00
Slocan, Village of	2	\$	2,000.00
South Kootenay Lake Art Connect Society	1	\$	1,093.71
South Kootenay Lake Community Service Society	1	\$	791.67
Spark In The Dark Lantern Festival Society	1	\$	3,000.00
SQx Danza	1	\$	3,341.19
Starbelly Jam Society	1	\$	2,833.33
Sunshine Estates Water Utility Society	1	\$	3,800.00
Taghum Community Hall Society	2	\$	7,400.00
The Association of West Kootenay Rock Climb	1	\$	10,800.00
The BC Society for the Prevention of Cruelty to Animals	1	\$	3,923.33
The North Valley Mountain Film Festival	1	\$	3,258.00
The Ursa Project Society	1	\$	6,561.90
The Vallican Whole Community Centre	1	\$	2,500.00
Tilted Brick Gallery Association	1	\$	2,504.48
Treehugger Retreats & Events Society	1	\$	1,600.00
Union of Spiritual Communities of Christ	1	\$	6,030.00
Valhalla Fine Arts Society	1	\$	525.00
Valley Community Services Society	1	\$	8,632.40
Valley View Golf Course	1	\$	4,995.00
W.E. Graham Community School	1	\$	3,500.00
WE Graham Community Service Society	2	\$	9,950.00
West Kootenay & Community Animal Centre Castlegar BC	1	\$	3,528.14
West Kootenay BMX	1	\$	1,873.48
West Kootenay Brain Injury Association (WKBIA)	1	\$	5,931.21
West Kootenay Eco Society	2	\$	5,001.75
West Kootenay Educational Resource Society	1	\$	2,042.86
West Kootenay Pony Club	1	\$	3,350.00
West Kootenay Recreational Dirtbike & ATV Society	1	\$	3,654.88
West Kootenay Women's Association	1	\$	6,295.50
Wildsight - Creston	1	\$	4,995.00
Wynndel Community Centre	1	\$	2,170.40
Yahk-Kingsgate Recreation Society	1	\$	4,650.00
Ymir Arts & Museum Society	1	\$	3,894.86

Accounts Payable for June 2023 Breakdown by Type of Payment

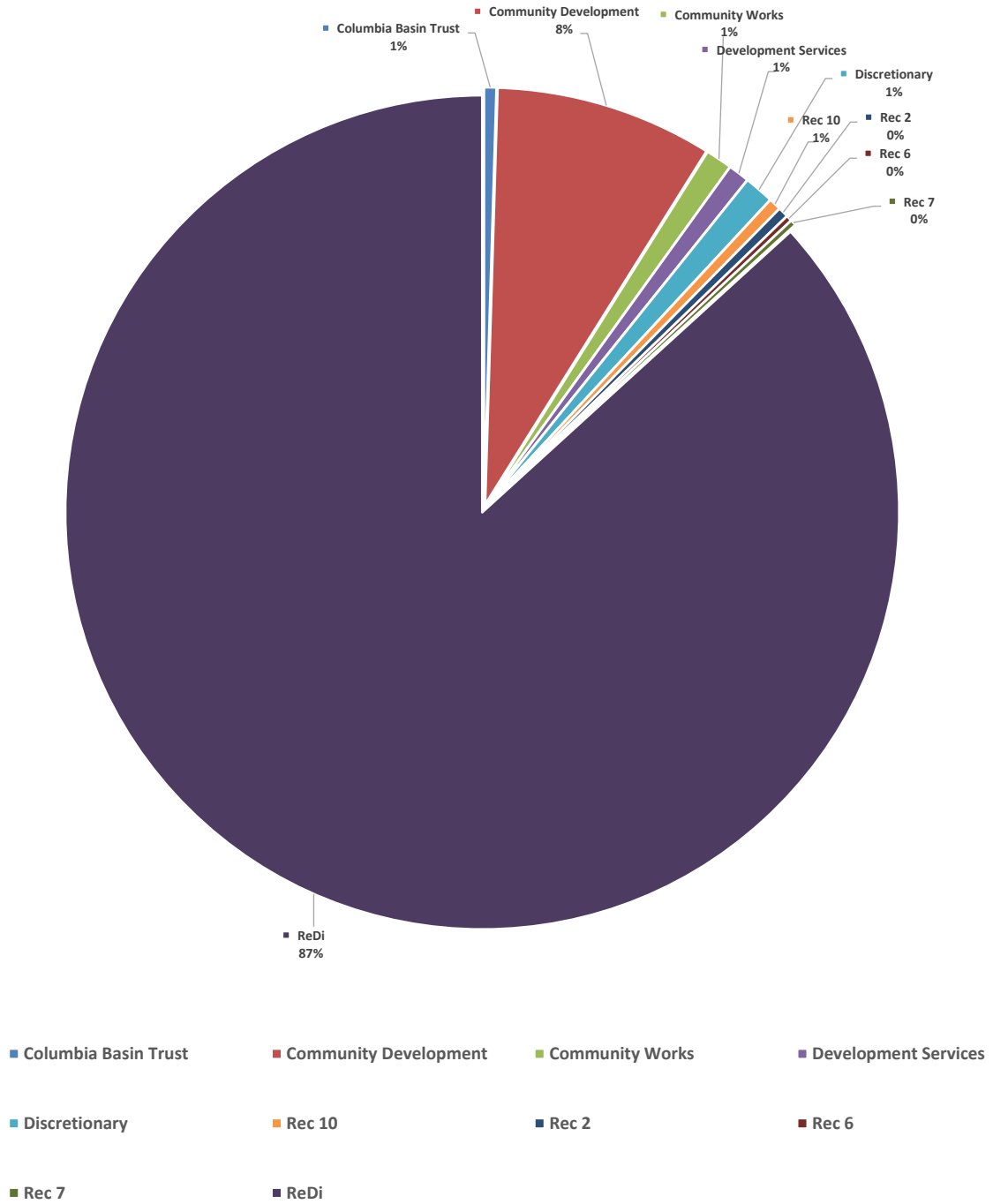
All Other Vendors	Number of Payments		Value	
	1,097	\$		2,374,652
1022117 Alberta Ltd.	4	\$		18,640.84
1217404 BC LTD DBA Trevor Hutt Bulldog	1	\$		157.50
1312853 B.C. LTD DBA: Georama Growers	10	\$		999.39
1400142 BC Ltd.	1	\$		3,843.26
2 Pump Paul's Gas and Snacks	1	\$		293.55
A-3 Plumbing Heating & Gas Fitting Ltd	2	\$		362.04
ACE Courier Services	3	\$		415.74
Air Liquide Canada Inc	2	\$		161.10
Alberta Fire Chiefs Association	1	\$		128.10
All Around Septic Services Ltd	1	\$		735.00
All Rite Rooter Sewage Pumping Services	2	\$		281.05
ALS Canada Ltd.	13	\$		21,393.25
Andex Equipment Rentals	14	\$		10,280.30
Andrew Sheret Ltd	13	\$		19,392.67
Aquam Inc	2	\$		2,754.94
Arccright Plumbing & Heating	1	\$		159.61
Arrow Lakes Aggregates	2	\$		38,829.64
Arrow Mountain Carwash & Mini Storage Ltd	2	\$		6,300.00
Arrow Professional Landscaping	1	\$		483.00
Associated Fire Safety Equipment	5	\$		9,084.00
Authorized Security Ltd.	1	\$		252.00
B.C. Scale Co. Ltd.	1	\$		3,895.08
Backyard Bath	1	\$		175.00
Bc Conservation Foundation	1	\$		80.00
Bc Fire Training Officers Association	3	\$		472.50
BC Hydro & Power Authority	4	\$		4,800.10
BC Professional Fire Fighters Association	1	\$		600.00
Beaver's Septic Tank Cleaning Service	1	\$		1,359.75
Bencor Industries Ltd.	5	\$		2,671.74
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$		1,730.74
Black Press Group Ltd	1	\$		1,119.15
Boswell Memorial Hall	1	\$		50.00
Boswell, Dorian	1	\$		840.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$		192.41
Brenton Industries Ltd	5	\$		47,414.61
Brogan Fire & Safety	1	\$		17.92
Buffalo Trails Coffee House	1	\$		367.50
Burton Internet Society	1	\$		39.20
C.A. Fischer Lumber Co. Ltd.	12	\$		1,027.48
Canada West Refrigeration Ltd	1	\$		7,875.00
Canadian Centre for Occupational Health and Safety	9	\$		239.40
Canadian Fitness Education Services Ltd	1	\$		606.11
Canadian Linen & Uniform	3	\$		282.99
CanGas Propane Inc.	3	\$		793.28
Caro Analytical Services	1	\$		70.35
Carvello Law Corporation	2	\$		5,042.08
Cascade Lock & Safe	2	\$		399.77
Casey's Community House	1	\$		2,600.57
Casey's Flashings & Roofing Ltd.	1	\$		586.19
Castlegar, City Of	1	\$		3,046.88
CDW Canada Corp	5	\$		2,274.81
Central Kootenay Garbage Club Inc.	1	\$		9,817.50
Chef's Choice Authentic Street Food	2	\$		945.00
Christenson, Megan	1	\$		9.95
Christian, Peg	1	\$		4,119.36
Chroma Communications Inc.	1	\$		2,179.41
Cintas Canada Ltd Location 889	2	\$		286.48
Classic Glass & Trim	1	\$		643.95
Clean Scene DKI	1	\$		7,819.02
Coast Waste Management Association	2	\$		918.75
Coleman Excavating	1	\$		498.75
Columbia Basin Broadband Corporation	1	\$		4,860.80
Columbia Wireless Inc	5	\$		408.80
Comfort Welding Ltd	18	\$		9,122.97
Connect Hearing	1	\$		120.00
Cover Architectural Collaborative Inc.	1	\$		2,533.13
Cowan's Office Supplies	26	\$		8,422.22
Cranbrook Water Conditioning Ltd.	4	\$		240.18
Crawford Bay Store	9	\$		822.67
Crescent Bay Construction Ltd	1	\$		2,939.16
Creston Card & Stationery	3	\$		142.65
Creston Valley Chamber Of Commerce	1	\$		2,651.25
Creston, Town Of	2	\$		123,508.23
Critical Incident Program	1	\$		4,000.00
Cummins Western Canada	2	\$		5,363.74
Cupe Local 2262	2	\$		4,848.09
Cupe Local 748	2	\$		1,839.90
Custom Dozing Ltd	2	\$		30,912.00
Dave's Plumbing Ltd	3	\$		6,343.76
DB Perks & Associates Ltd	3	\$		4,295.82
Demetre's Catering	1	\$		978.60
DHC Communications Inc	3	\$		1,189.47
Dominion Govlaw LLP	1	\$		589.69
East Shore Internet Society	2	\$		129.92
EcoLogic Consultants Ltd.	1	\$		7,041.93
Edge Roofing	1	\$		636.43
EECOL Electric Corp.	3	\$		1,744.95
Emco Corporation	7	\$		13,568.11
Expresslane Deliveries	1	\$		461.16
F.A.S.T Limited	1	\$		621.60

All Other Vendors	Number of Payments		Value
	1,097	\$	
			2,374,652
Federated Co-Operatives Ltd	6	\$	1,587.88
Flush Away Plumbing & Heating	1	\$	882.00
Forstar Forestry Consulting	1	\$	29,151.16
FortisBC - Electricity	40	\$	16,411.25
Fortisbc - Natural Gas	3	\$	16,517.79
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	6	\$	919.17
Gain, Thomas Scott	1	\$	1,487.50
George's Excavating Ltd	1	\$	1,890.00
GFL Environmental Inc.	27	\$	55,124.19
Gilbert Parts Depot	15	\$	1,919.23
Giza, Tony	2	\$	975.00
GoTo Technologies Canada Ltd.	2	\$	430.08
Gracie's Kennels Ltd.	1	\$	6,404.33
Granicus Canada Holdings ULC	1	\$	19,294.18
Gray Creek Store	1	\$	50.19
Gresley-Jones, Melissa	1	\$	2,387.07
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	2	\$	651.30
Hach Sales and Service Canada Ltd	1	\$	542.45
Hadikin, Sam	2	\$	4,300.00
Hale Storm Holdings Ltd.	1	\$	3,484.41
Hall Printing	4	\$	1,670.46
Hanson Electric Ltd.	1	\$	622.01
Harrison, Jerold	1	\$	503.61
Heritage Roofing & Sheet Metal Ltd.	1	\$	222,391.58
Hewgill, Mathew	1	\$	125.00
Hidden Valley Wood Fibre Ltd	2	\$	1,641.50
Highland Consulting Ltd	1	\$	28,234.50
Hi-Pro Sporting Goods Ltd	3	\$	4,520.27
Hitchon, William DBA: 5th Gear	1	\$	2,700.00
Hi-Way 9 Express Ltd	2	\$	61.38
Holeshot Originals	1	\$	682.50
Hume Hotel	5	\$	1,122.58
HuskyPro	1	\$	1,307.14
Hywood Truck & Equipment Ltd	7	\$	12,087.97
I.T. Blueprint Solutions Consulting Inc.	8	\$	46,062.41
IFM Efector Canada Inc.	1	\$	859.16
In the Air Networks	1	\$	102.20
Industrial Alliance Insurance and Financial Services Inc.	1	\$	921.66
Infosat Communications	1	\$	234.15
Inland Allcare	15	\$	13,480.12
Inland Kenworth (Castlegar)	2	\$	1,689.23
Innov8 Digital Solutions Inc.	2	\$	649.61
Insight Canada Inc.	2	\$	185.36
Insurance Corporation of BC	2	\$	108.00
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	26.20
Jacobs Snow & Mow	1	\$	60.00
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	17	\$	1,107.09
James Sewell DBA: Black Iron Plumbing	1	\$	384.52
JB Ideal Contracting Ltd.	1	\$	10,489.50
Jennifer Wickwire	2	\$	840.00
Johnny's Grocery & Gas Sales	1	\$	30.00
Jotform Canada Inc.	1	\$	6,159.43
JY Contracting Ltd.	1	\$	2,404.09
Kal Tire (Castlegar)	1	\$	1,393.75
Kal Tire (Creston)	2	\$	381.70
Kal Tire (Nelson)	2	\$	1,918.13
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	72.65
Kaslo Front Street Market	9	\$	629.12
Kaslo Home Hardware	2	\$	75.97
Kaslo Infonet Society	2	\$	237.00
Kaslo Pump	1	\$	104.72
Kaslo, Village Of	1	\$	65.46
Kathy Gordon's Cleaning Services	6	\$	985.50
Kays Road Contracting Ltd	1	\$	55,529.25
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	1,050.00
Kemle, Gillian	1	\$	334.78
Kemlee Equipment Ltd	1	\$	4,100.84
Kennlyn Enterprises	1	\$	1,411.20
Kilburn, Jackie	1	\$	2,880.00
Kite Refrigeration	1	\$	409.50
Klines Motors Ltd.	1	\$	6,090.00
Kodiak Forestry Ltd. dba Kodiak Tree Service	1	\$	3,528.00
Kokanee Fire & Safety Ltd.	4	\$	1,591.95
Kokanee Ford Sales Ltd.	3	\$	1,459.55
Kokanee Park Marine Ltd	1	\$	3,150.00
Kone Inc	1	\$	1,443.87
Kootenay Carshare Cooperative	1	\$	6.72
Kootenay Glass & Mirror Ltd	2	\$	11,617.84
Kootenay Industrial Supply Ltd	16	\$	2,514.94
Kootenay Plumbing Supply Ltd.	1	\$	310.97
Kootenay Swiftwater Specialists	1	\$	621.14
Kootenay Valley Water & Spas	8	\$	268.50
Lardeau Valley Community Club	1	\$	50.00
Lectric Ave Electronics	1	\$	55.99
Leslie Resource Consulting	1	\$	334.69
Lesperance Mendes	1	\$	10,084.15
Life Essentials First Aid	1	\$	269.00
Lifesaving Society (Burnaby)	6	\$	2,179.87
Lillies, Rebecca	1	\$	549.12
Little h Design Works	1	\$	1,204.88

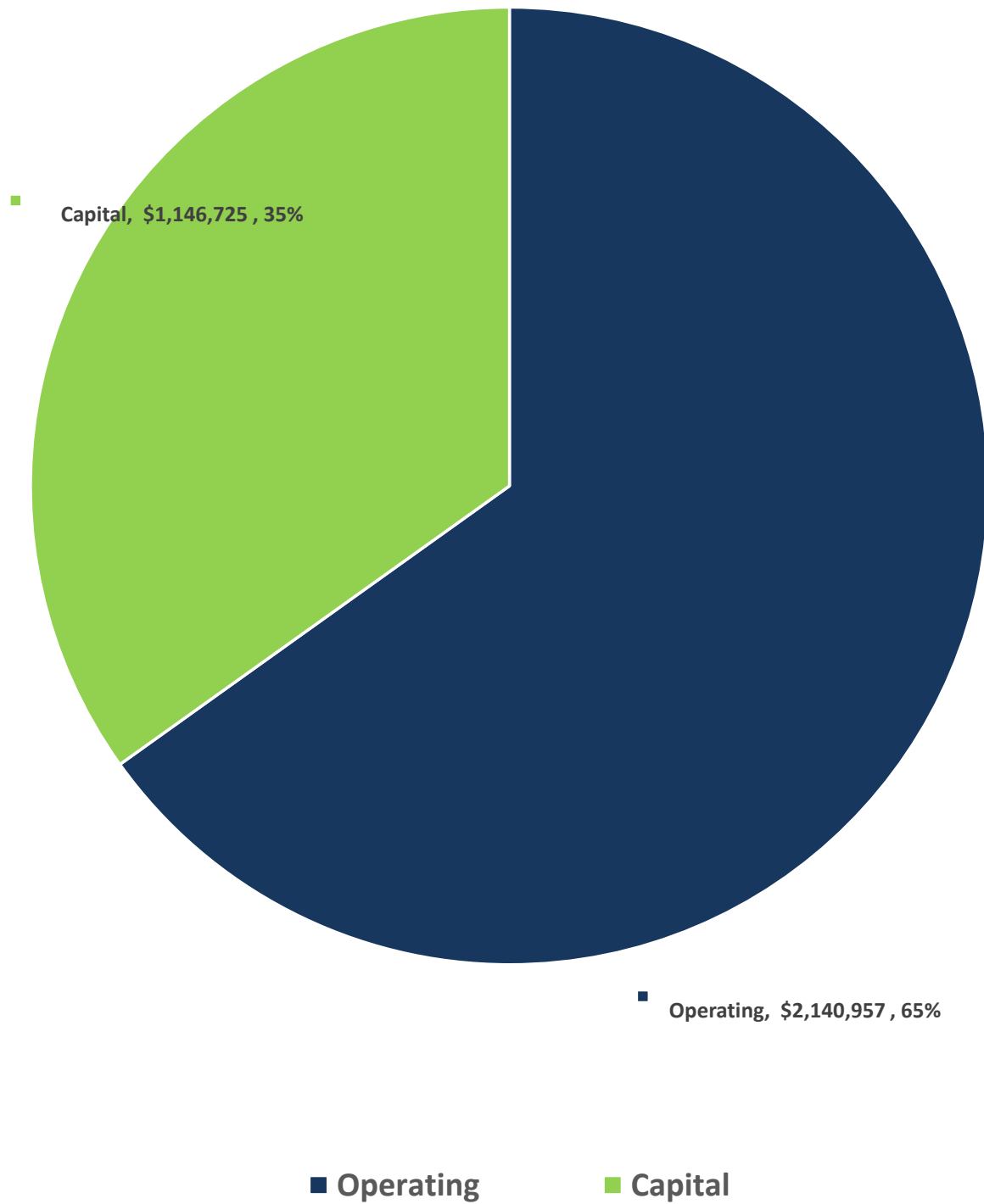
All Other Vendors	Number of Payments		Value
	1,097	\$	
			2,374,652
Liv North Inc.	1	\$	435.68
Lordco Parts Ltd	8	\$	2,614.87
Main Jet Motorsports Inc	6	\$	636.75
Mannama, Miikael	1	\$	208.00
Martech Motor Winding Ltd	1	\$	700.70
Martin & Levesque Inc	1	\$	100.69
Mascon	4	\$	291.20
Masse Enviromental Consultants Ltd.	7	\$	28,803.66
Matrix Industries Inc	1	\$	983.58
McElhanney Consulting Services Ltd	1	\$	5,355.00
McNally Excavating Inc	1	\$	1,890.00
McWhirter Office Solutions Inc.	1	\$	3,514.91
Medical Technology Inc	1	\$	375.38
Mental Health Commission of Canada	1	\$	300.00
Mequipco Ltd.	1	\$	404.96
Micah's Plumbing & Heating Ltd.	1	\$	232.05
Mills Office Productivity	4	\$	374.01
Minister of Finance	6	\$	10,463.14
Minister Of Finance - Product Distribution Centre	6	\$	1,586.90
Mitchell Supply Ltd	9	\$	470.01
Mondia, Anthony	1	\$	452.72
Moreira, Maxine	2	\$	300.00
Morrison, Janice A	1	\$	280.00
Morrow Bioscience Ltd	1	\$	28,752.73
Mountain Logic Solutions Inc.	1	\$	3,089.63
Mountain Transport Institute ltd	1	\$	600.00
Mountain Valley Media	1	\$	732.90
MPE Engineering Ltd.	1	\$	3,493.88
Municipal Insurance Association Of BC	1	\$	2,085.94
Nanaimo, City of	10	\$	3,219.30
Navigata Communications Ltd. dba ThinkTel	1	\$	13.80
Nelson Building Centre Ltd	31	\$	4,864.67
Nelson Daily	1	\$	462.00
Nelson Farmers Supply Ltd	12	\$	1,370.79
Nelson Ford Sales (2003) Inc.	1	\$	144.34
Nelson Hydro	16	\$	26,563.54
Nelson Medical Clinic Inc	1	\$	46.25
Nelson Tiny Houses	1	\$	11,250.00
Nelson Toyota	8	\$	4,194.81
Nelson, City Of	7	\$	7,143.49
New Denver, Village Of	1	\$	78.75
Nexgen Municipal Inc.	1	\$	4,179.40
Nutrien Ag Solutions, (Canada) Inc.	1	\$	6,779.03
Orkin Canada Corporation	1	\$	156.89
Oso Negro	1	\$	70.00
Overland West Freight Lines Ltd	2	\$	2,544.92
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	1	\$	119.30
Pace Electric	1	\$	694.47
Panko, Bridget	1	\$	273.00
Paragon Micro Canada	3	\$	5,689.21
Passmore Laboratory Ltd	4	\$	800.00
Pennywise	1	\$	483.19
Pereversoff Automotive Repair	3	\$	2,450.27
Peyton, Claire DBA: Upstream Environmental Consulting	1	\$	1,165.50
Pitbull Contracting ltd	2	\$	2,634.80
Pitney Bowes	3	\$	1,303.41
PNT Contracting	1	\$	1,126.65
Prestige Lakeside Resort	2	\$	793.50
Prism Engineering	1	\$	1,380.75
Pulpit Plumbing & Heating Ltd.	1	\$	1,827.00
Purolator Inc	3	\$	224.81
Pyramid Building Supplies	7	\$	217.27
Receiver General	1	\$	50.00
Regional District of Central Okanagan	1	\$	96,875.00
Regional District of Kootenay Boundary	1	\$	23,828.77
Reliance Office Services Ltd	1	\$	2,415.00
Reward Construction LTD.	1	\$	230,746.32
Rfs Canada	3	\$	2,700.99
Riada Sales Inc.	1	\$	397.60
Ricoh Canada Inc	3	\$	496.23
Riondel Cable Society	2	\$	80.00
Riverside Farm	6	\$	15,723.54
Roadpost Inc. T46274	2	\$	867.51
RoadScan Canada Inc.	1	\$	425.58
Roblee Trucking	1	\$	1,204.88
Robson Fire Department Social Club	1	\$	6,000.00
Rocky Mountain Agencies	6	\$	17,939.00
Rocky Mountain Phoenix	4	\$	87,076.50
Rocky Point Engineering Ltd.	1	\$	1,260.00
Rushforth, Nathen	1	\$	1,260.00
Russell Hendrix Foodservice Equipment	1	\$	10,196.06
Salmo Valley Youth & Community Centre	1	\$	866.67
Scoop Excavating	1	\$	1,417.50
Selkirk College (Castlegar)	1	\$	7,875.00
Selkirk Security Services Ltd	2	\$	126.02
Sfj Inc	1	\$	3,259.29
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,189.63
Shaw Cable	21	\$	3,045.21
Silverking Contracting	2	\$	1,904.00
Silverking Small Engine	3	\$	583.21
Silverton Building Supplies Ltd	1	\$	25.14
Simon's Garage Door Services	1	\$	28,633.50
Sinclair, Alexander	1	\$	725.00
Sk Electronics Ltd	16	\$	3,397.44
Slocan Park Community Hall Society	1	\$	674.75

All Other Vendors	Number of Payments		Value
	1,097	\$	
			2,374,652
Slocan Valley Home Hardware	5	\$	424.07
SLR Consulting (Canada) Ltd.	1	\$	17,668.41
SNT Engineering Ltd.	1	\$	514.50
SNT Geotechnical Ltd.	1	\$	6,310.34
SOS 4 Kids Inc	1	\$	396.55
Speedpro Signs (Trail)	3	\$	1,918.56
SRK Consulting (Canada) Inc.	1	\$	3,244.14
Stafford Welding	12	\$	5,612.25
Stewart Mcdannold Stuart	2	\$	4,714.08
Strong Data Inc.	2	\$	2,181.21
Studio 9 Architecture & Planning Ltd	2	\$	3,994.84
Summit Cycles and Sports Ltd.	1	\$	320.50
Sundry Vendor	31	\$	19,107.08
Swamp Creek Ventures	2	\$	19,182.60
Taghum Community Society	1	\$	1,800.00
Taghum Shell (1997)	47	\$	4,419.88
Technel Engineering Inc	1	\$	950.15
Technical Safety BC	2	\$	742.80
Teck Metals Ltd	1	\$	105.00
Telus Communications Inc	5	\$	8,340.11
Terus Construction Ltd.	1	\$	1,258.13
Tetra Tech Canada Inc.	1	\$	462.75
The Adventure Hotel	1	\$	34.13
The Corporation of the Village of Salmo	1	\$	786.82
The Rural Alternatives Research and Training Society	2	\$	1,450.00
Thiele, Dustin	3	\$	1,230.00
ThinkTel	1	\$	343.61
Thomas & Company Locksmithing Ltd.	1	\$	366.94
Tip-it Waste Solutions Kootenay	4	\$	1,866.01
Tratech Mechanical Ltd	3	\$	1,646.98
Tremlock Properties Ltd	3	\$	7,429.80
Trican Filtration Group Inc.	4	\$	212,721.07
Trowelex Equipment Rentals And Sales	6	\$	1,601.03
Tu-Dor Lock & Safe Ltd	6	\$	1,434.62
Twin Rivers Controls Ltd	1	\$	1,212.19
Uline Canada Corporation	2	\$	3,430.08
Urban Rubber Paving Inc.	2	\$	3,906.00
Valley Voice Ltd	3	\$	770.17
Van der Klugt, Lindsay	2	\$	1,120.00
Van Houtte Coffee Services	1	\$	340.09
Van Kam Freightways Ltd	3	\$	798.42
Verzat, Myriam	1	\$	5,528.86
VH Sport Canada	2	\$	259.84
Vista Radio Ltd	2	\$	1,008.00
Vitalaire Canada Inc	1	\$	8.12
W.H. Excavating	2	\$	3,748.52
Waltec Electric Ltd.	2	\$	4,016.25
Waste Management	14	\$	5,268.20
West Kootenay Cleaners	1	\$	1,783.69
Western Auto Wreckers (1974) Ltd	1	\$	1,092.00
WEX Canada Ltd.	1	\$	4,188.44
WFR Wholesale Fire & Rescue Ltd	4	\$	26,949.03
Wild West Drilling Inc	2	\$	16,493.37
Wildland Recreation Solutions	2	\$	39,193.57
Winlaw Elementary School	1	\$	900.00
Winlaw Fire Department Social Club	1	\$	4,135.00
Winlaw Mini-Mart	1	\$	68.37
Wolseley Waterworks Branch	2	\$	7,671.93
Wood Wyant Inc	6	\$	4,789.19
WR Sand & Snow Removal Ltd.	1	\$	945.00
Yahk-Kingsgate Recreation Society	2	\$	2,000.00
Yellow Pages Group	1	\$	0.52
Yellowhead Road & Bridge	1	\$	6,518.40
Zone West Enterprises Ltd	1	\$	67.20

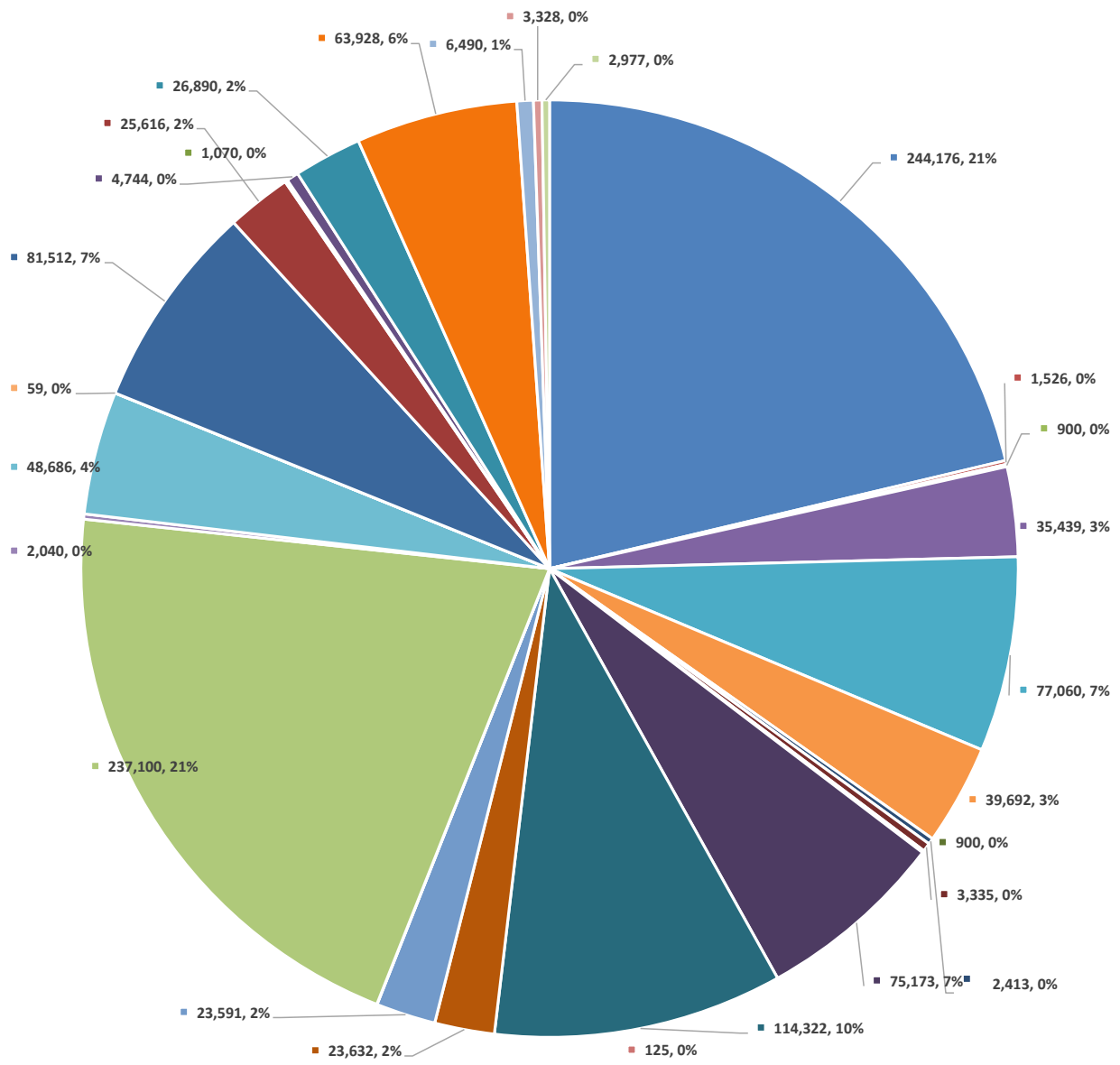
Grants by Type



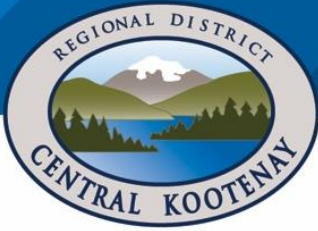
June 2023 Capital VS Operating Expenditures



June Capital by Service



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Emergency Consolidated Services
- Fire Protection-Area B (Yahk, Kingsgate)
- Fire Protection-Area E (Balfour, Harrop)
- Fire Protection-Area G (Ymir)
- Fire Protection-Area I (Tarrys, Pass Creek)
- Fire Protection-Area J (Ootischenia)
- Fire Protection-Area J (Robson, Raspberry)
- Fire Protection-Areas A and C (Wynndel, Lakeview)
- Fire Protection-Areas E and F (Beasley, Blewett)
- Fire Protection-Areas H and I (Slocan Valley)
- General Administration
- Organics Program – Central & West Subregions
- Organics Program – East Subregion
- Recreation Facility-Area A (Riondel)
- Recreation Facility-Creston and Areas B, C and Area A
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Regional Parks-Area A
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Rural Administration
- Water Utility-Area B (Arrow Creek)
- Water Utility-Area B (Erickson)
- Water Utility-Area E (Balfour)
- Water Utility-Area F (Duhamel Creek)
- Water Utility-Area F (Woodland Heights)
- Water Utility-Area G (Ymir)



Board Report

Date of Report:	July 5, 2023
Date & Type of Meeting:	July 20, 2023 Regular Open Board Meeting
Author:	Stephanie Johnson, Planner
Subject:	Agriculture Policy Review
File:	10\5200\20\AG AGRICULTURAL POLICY REVIEW\PHASE2-2019
Electoral Area/Municipality:	Areas F, I, J and K

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is for the Board to consider adoption of bylaw amendments pertaining to agriculture to the Official Community Plans and Zoning Bylaw for Electoral Areas F, I, J and K.

These amendments are the recommendations of the Agricultural Policy Review (Phase Two). The purpose of this project is to consider current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend Official Community Plans and Zoning Bylaws with the goal of supporting farming and protecting farmland in the Regional District.

The amending bylaws were given first and second readings by the Board on January 19, 2023. A public hearing for Area K was held on March 21, 2023 and a public hearing for Areas F, I and J was held on April 4, 2023. On May 18, 2023 the Regional Board gave third reading to the amending bylaw subject to approval by the Ministry of Transportation and Infrastructure (MOTI).

Now that MOTI approval has been received staff recommends that the Board ADOPT the amending bylaws.

SECTION 2: BACKGROUND/ANALYSIS

2.1 Project Background

Following up from Phase One completed early 2019, the Agriculture Policy Review Phase Two considers current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend RDCK land use regulations with the goal of supporting farming and protecting farmland in the Regional District. A review of RDCK land use bylaws policies and regulations will enable the Board to define its role and interests in planning for agriculture over the long term and take further steps to implement the Agricultural Area Plan. The project is also anticipated to improve the regulatory environment for agriculture by being responsive to the needs and concerns of farmers, residents and backyard gardeners. Alignment of RDCK bylaws with existing Agricultural Land Commission (ALC) regulations will offer clarity and better service to the public.

The amended project charter was approved by the Board September 23, 2021. Engagement activities took place over fall and winter 2021, which included a public survey, focus groups, meetings with the Creston Valley Agriculture Advisory Committee, and a water provider's survey. Engagement results were presented to the Rural Affairs Committee (RAC) at their January 19, 2022 meeting. Utilizing existing legislation, plans, best management documents and the engagement results staff have prepared amending bylaws for Electoral Areas F, I, J and K.

2.2 Summary of Proposed Amendments

OFFICIAL COMMUNITY PLANS

Amendments to Agriculture Sections

- i. The proposed bylaws include amendments to agriculture objectives and policies to strengthen protection of agriculture, align with ALC regulations, support clustering of non farm buildings, protect water resources in agricultural areas, and support Environmental Farm Plans.

ZONING BYLAW

Amendments to Interpretation Section

- i. Amend definition of Agriculture and Farm Product.
- ii. Add bees to the definition of Farm Animals
- iii. Delete definitions that are not referenced anywhere in bylaw i.e. Small Scale Food Processing.
- iv. Include missing definitions for permitted uses such as Accessory Dwellings and Temporary Farmworker Housing.
- v. Inclusion of a definition for Farm Residential Footprint.
- vi. Amend the definition for Gross Floor Area (GFA) to remove the exemption of unfinished basements and breezeways from the calculation of GFA but add an exemption for crawl spaces.

Amendments to General Use Regulations

- i. Remove ability to subdivide agricultural land when multiple dwellings exist that predate the bylaw.
- ii. Clarify a 15 metre setback for buildings from the Agricultural Land Reserve to improve edge planning.
- iii. Amend Accessory Tourist Accommodation regulations to align with ALC regulations. For Area I this means the proposed incorporation of regulations related to camping on AG land.
- iv. Amend Keeping of Farm Animal regulations to align with other RDCK land use bylaws, which includes the addition of a *new animal unit equivalency table and regulations related to lot sizes* consistent with the Regional District's Agriculture Plan, which recommends that the RDCK review restrictions on livestock numbers and increase them as reasonable for the area, and environmentally sustainable for the lot size.

Amendments to Agriculture Zones

- i. Replace the Agriculture 1, Agriculture 2 and Agriculture 3 zones. Main changes include:
 - a. Amending permitted residential uses to Single Family Dwelling, Accessory Dwelling Unit and Temporary Farm Worker Housing.
 - b. Remove duplicate uses that are considered Farm Use.
 - c. Add Farm Product Processing of farm product from another parcel in the RDCK as a permitted accessory use.
 - d. Varying minimum lot sizes between zones.
 - e. Inclusion of a Farm Residential Footprint with a maximum area and setback from front property line.
 - f. Inclusion of a maximum Gross Floor Area for Single Family Dwellings that increases with lot size.
 - g. New regulations for Accessory Dwelling Units and Temporary Farmworker Housing.
 - h. Adding a setback for Kennels.
- ii. Deleting the Agriculture 4 Zone
- iii. Rezone all Agriculture properties (AG1, AG2, AG3, AG4 & AG4K) to either Agriculture 1, Agriculture 2 or Agriculture 3 based on the below lot sizes:

	Within ALR		Outside ALR	
Zone	Min Lot Size (ha)	Range (ha)	Min Lot Size (ha)	Range (ha)
AG1	4.0	0 - 7.0	2.0	0 - 3.5
AG2	8.0	7.1 - 15.9	4.0	3.6 - 7.5
AG3	60.0	16.0+	8.0	7.6+

Amendments to Other Zones

- i. Add Horticulture as an accessory use to the Multi-Unit Residential zone.
- ii. Add Farmers Market as a permitted use to the Tourist Commercial, Parks and Recreation and Institutional zones.
- iii. Add Agriculture as a permitted use to the Forest Reserve zone.

2.3 Summary of Public Hearing

An in-person public hearing was held on March 21, 2023 at the Seniors Centre in Nakusp. Two members of the public attended. No formal responses were received at this public hearing, and no written responses were received prior to the hearing. A hybrid public hearing for Areas F, I and J offering community members the options of attending remotely via the Webex platform or in-person at the RDCK Board Room on the evening of April 4, 2023 was also held. Two members of the public attended in-person. No formal responses were received at this public hearing, and no written responses were received prior to the hearing.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Costs for this project were incurred and paid through the Planning Service 104.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The public hearings was conducted in concurrence with the *Local Government Act*.

3.3 Environmental Considerations

Agriculture depends on ecosystem services (the ecological goods and services provided by natural ecosystems) and involves the cycling of water and nutrients, pollination and natural pest control. Farmland may complement ecosystem services by protecting habitat and supporting biodiversity. Related environmental challenges include the increasing demand and competition for land and water associated with development, and adapting to climate change.

3.4 Social Considerations:

The goal of this project is to work towards protecting agriculture and farmland, supporting farmers in earning a living and enabling local food supply.

3.5 Economic Considerations:

Agriculture is an important economic driver in the RDCK. Agriculture is considered to have high multiplier effects relative to other sectors – recycling spending in the local economy and stimulating additional local business activity.

3.6 Communication Considerations:

The public hearing for Area K was advertised in two consecutive issues of the Arrow Lakes News on March 9th and March 16th, 2023. Notice of the hearing was also placed at the Lakeside and Nakusp offices.

The sub-regional public hearing for Areas F, I and J was advertised in two consecutive issues of both the Castlegar News and Nelson Star on March 23rd and March 30th, 2023. Notice of the hearing was also placed at the Lakeside office.

3.7 Staffing/Departmental Workplace Considerations:

The project is led by the Planner 2.

3.8 Board Strategic Plan/Priorities Considerations:

Share sub-regional experiences and create Official Community Plans (OCP) using consistent language and terminology.

SECTION 4: OPTIONS & PROS / CONS

4.1 Summary

As part of the Agriculture Policy Review Phase 2 project, the review of existing legislation, plans, best management documents and the engagement results of activities conducted fall and winter 2021 has resulted in proposed amending bylaws for Electoral Areas F, I, J and K. These bylaws propose a number of changes to the agricultural policies and objectives and agricultural zones in each area's Official Community Plan and the RDCK's sub-regional Zoning Bylaw. Public hearings were held on March 21 and April 4, 2023.

The goal of these amendments is to support farming and protect farmland in the Regional District. Now that MOTI approval has been received staff recommend amending bylaws 2848, 2851, 2852 and 2853 be adopted.

4.2 OPTIONS

Recommended Option

Grant Adoption

1. That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* is hereby ADOPTED.
2. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED.
3. That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* is hereby ADOPTED.
4. And that *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED.

Other Options

Defer Decision to Future Board Meeting

SECTION 5: RECOMMENDATIONS

1. That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* is hereby ADOPTED.
2. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED.
3. That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* is hereby ADOPTED.
4. And that *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED.

Respectfully submitted,
Stephanie Johnson, MCIP, RPP

CONCURRENCE

Planning Manager – Nelson Wight	Approved	
General Manager of Development Services and Community Sustainability – Sangita Sudan		Approved
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

Attachment A – *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023*
Attachment B – *Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023*
Attachment C – *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023*
Attachment D – *RDCK Zoning Amendment Bylaw No. 2853, 2023*

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2848

A Bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011

WHEREAS it is deemed expedient to amend the Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011 Schedule A be amended as follows:
 - A) Section 9.2.5 Agriculture Objectives be inserted as follows:

To preserve agricultural land with continuing value for agriculture for current and future production, and to protect this land from uses which are inconsistent with agricultural use or are incompatible with existing agricultural uses in the area.
 - B) Section 9.3.9 Agriculture Policies be inserted as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - C) Section 9.3.10 Agriculture Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.
 - D) Section 9.3.11 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as **"Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2022."**

READ A FIRST TIME this 19th day of January , 2023.

READ A SECOND TIME this 19th day of January , 2023.

WHEREAS A PUBLIC HEARING was held this 4th day of April , 2023.

READ A THIRD TIME this 18th day of May , 2023.

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2851

A Bylaw to amend Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

WHEREAS it is deemed expedient to amend the Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 Schedule A be amended as follows:
 - A) Section 2.3.8 Agricultural Objectives be inserted as follows:

To work with the City of Castlegar on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - B) Section 3.4.4 Agricultural Policies be amended as follows:

May consider an accessory dwelling to accommodate farm help and support secondary farm income where the additional density can be sustainably serviced.
 - C) Section 3.4.8 Agricultural Policies be amended as follows:

The keeping of animals and the storage and handling of manure shall be regulated through zoning in accordance with the Code of Practice for Agricultural Environmental Management.
 - D) Section 3.4.11 Agricultural Policies be amended as follows:

The Ministry of Agriculture and Food is encouraged to provide technical and financial incentives for productive use of agricultural land.
 - E) Section 3.4.13 Agricultural Policies be amended as follows:

The removal of gravel and soil from lands within the Agricultural Land Reserve shall not be permitted without permit from the Agricultural Land Commission pursuant to the Agricultural Land Commission Act.
 - F) Section 5.1 Agriculture Policies be amended as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - G) Section 3.4.15 Agricultural Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.

H) Section 3.4.16 Agricultural be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.

- 2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as **“Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2022.”**

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

WHEREAS A PUBLIC HEARING was held this 4th day of April, 2023.

READ A THIRD TIME this 18th day of May, 2023.

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2852

A Bylaw to amend Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009 Schedule A be amended as follows:
 - A) Section 5.3 Agriculture Objectives be amended as follows:

To examine any ALR boundary changes initiated by the RDCK, First Nation Governments or the Province, which review agricultural suitability in the Plan area, provided affected landowners are notified and have opportunity for input.
 - B) Section 5.6 Agriculture Objectives be inserted as follows:

To work with the Village of Nakusp on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - C) Section 5.1 Agriculture Policies be amended as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - D) Section 5.6 Agriculture Policies be amended as follows:

The Regional Board encourages the development of small scale food processing facilities on Farm Lands in Agricultural zones provided the facility operates in an environmentally sustainable fashion.
 - E) Section 5.7 Agriculture Policies be amended as follows:

May consider an accessory dwelling to accommodate farm help and support secondary farm income where the additional density can be sustainably serviced.
 - F) Section 5.8 Agriculture Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.
 - G) Section 5.9 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.

H) Section 19.0 Development Permit Areas by deleting Development Permit Area #4 – Small Scale Food Processing Development Permit in its entirety.

2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.

3 This Bylaw shall come into force and effect upon its adoption.

CITATION

4 This Bylaw may be cited as **“Regional District of Central Kootenay Electoral Area ‘K’ – The Arrow Lakes Official Community Plan Amendment Bylaw No. 2852, 2022.”**

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

WHEREAS A PUBLIC HEARING was held this 21st day of March, 2023.

READ A THIRD TIME this 18th day of May, 2023.

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2853

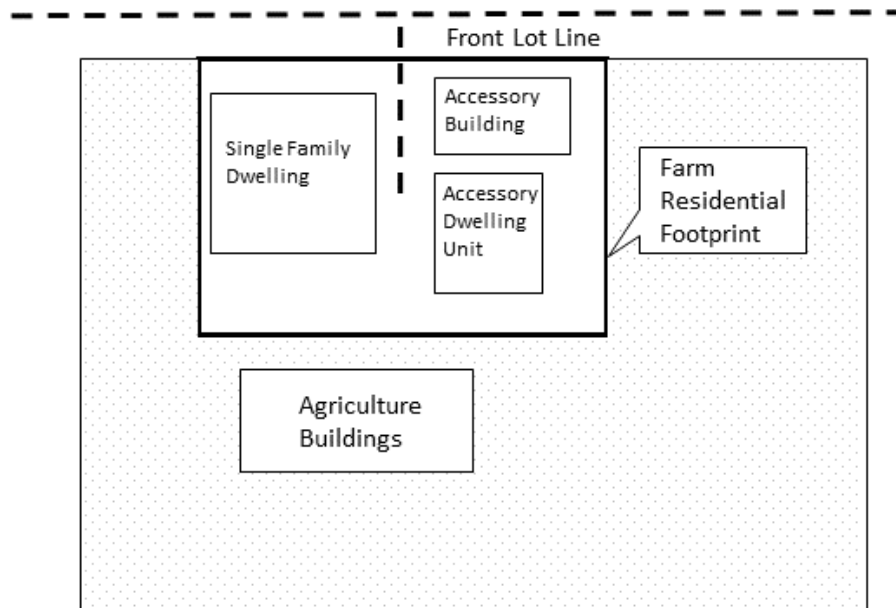
A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended as follows:
 - A) Division 5 Interpretation by replacing the definition of 'Agriculture' as follows:
AGRICULTURE means the use of land, buildings or structures for a farm operation;
 - B) Division 5 Interpretation by including the definition of 'Accessory Dwelling' as follows and inserting in alphabetical order:
DWELLING, ACCESSORY means a dwelling unit, either detached or attached, which is permitted as an accessory use in conjunction with a principal use. The accessory dwelling is a complete living unit and includes a private kitchen and bath. Common accessory dwellings include, but are not limited to: secondary suites, cottages, carriage houses and garage suites;
 - C) Division 5 Interpretation by replacing the definition of 'Farm Animals' as follows:
FARM ANIMALS means any domesticated animal normally raised for food, milk or as a beast of burden and without limiting the generality of the foregoing, includes: horses, cattle, sheep, goats, swine, fur-bearing animals, poultry, rabbits and bees;
 - D) Division 5 Interpretation by replacing the definition of 'Farm Product' as follows:
FARM PRODUCT means a commodity that is produced from a farm operation;
 - E) Division 5 Interpretation by including the definition of 'Farm Residential Footprint' as follows and inserting in alphabetical order:
FARM RESIDENTIAL FOOTPRINT means the portion of a lot that includes dwelling units and accessory residential buildings, structures or improvements such as detached garages or carports, driveways to residences, seasonal campsites, decorative landscaping, residential-related workshop, tool and storage sheds, artificial ponds not serving farm drainage, irrigation needs or aquaculture use and residential-related recreation areas such as swimming pools and tennis courts;



- F) Division 5 Interpretation by including the definition of 'Temporary Farmworker Housing' as follows and inserting in alphabetical order:
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- G) Division 5 Interpretation by replacing the definition of 'Gross Floor Area' as follows:
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces;
- H) Division 5 Interpretation by deleting the definition of 'Small Scale Food Processing'.
- I) Reduction of Minimum Site Areas by amending Section 603.c as follows:
 c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw except within any agricultural zone;
- J) Setback Requirements by amending Section 605.2 as follows:
 Despite Section 605 (1), buildings and structures shall be setback a minimum of fifteen (15) metres from lot lines adjacent to the Agricultural Land Reserve boundary.
- K) Accessory Tourist Accommodation by amending Section 608.7 as follows:
 Accessory tourist accommodation camping operations shall be limited to a maximum of six (6) campsites on any R3, R4 or C5 zoned lot;
- L) Accessory Tourist Accommodation by inserting Section 608.7A as follows:
 Accessory tourist accommodation camping operations shall be limited to a maximum of six (6) campsites on any AG lot provided that:

- a. all or part of the parcel on which the accommodation is located is classified as a farm under the Assessment Act,
- b. campsites are undeveloped outdoor sites with no individual sewage disposal, water and electrical hook-ups provided; and
- c. the total developed area for communal sanitary and washing facilities, landscaping and access for the accommodation is less than 5% of the parcel.

M) Keeping of Farm Animals by replacing Section 613 as follows:

For the purposes of this Bylaw, Animal Units (A.U.) means equivalencies as indicated in the following table:

<u>Sheep</u>	<u>A.U.</u>	<u>Swine</u>	<u>A.U.</u>
ewe	.14	sow	.33
yearling ewe	.10	boar-young (18-90 kg)	.20
lamb ewe	.07	boar-mature	.33
ram	.14	gilt	.33
yearling ram	.10	bred gilt	.33
lamb ram	.07	weaner (less than 18 kg)	.10
nursing lamb	.05	feeder (18-91 kg)	.20
feeder lamb	.10	suckling pig	.01
breeding lamb	.10		
<u>Cattle</u>	<u>A.U.</u>	<u>Poultry</u>	<u>A.U.</u>
cow & calf	1.00	chickens	.015
2 yr. old	1.00	turkeys, raised	.0125
yearling	.67	turkeys, breeding stock	.02
calf	.25	geese	.02
bull	1.00	ducks	.015
<u>Horses</u>	<u>A.U.</u>	<u>Other</u>	<u>A.U.</u>
horse	1.00	goats	.14
colts 1-2 years	.50	rabbit	.025
colts, under 1 yr.	.25	mink	.025

Where the keeping of farm animals are permitted, the following provisions are required:

- a. On lots less than 0.4 hectares (1.0 acres), the total number of farm animals and poultry shall not exceed 0.5 animal units. No roosters will be permitted on lots less than 0.4 hectares (1.0 acres).
- b. On lots greater than 0.4 hectares (1.0 acre), the total number of farm animals and poultry shall not exceed two animal units per hectare. No building, structure or enclosure used for housing more than 0.5 animal units shall be located within 7.5 metres (25 feet) of a lot line.
- c. No drinking or feeding troughs or manure piles may be located within 7.5 metres (25 feet) of a lot line.
- d. Where the calculation of the number of animals results in a fraction, the result shall be rounded down.

Information note: Where a lot is smaller than 0.4 hectares (1 acre) in area, a maximum of 33 chickens could be kept (0.5 A.U. divided by 0.015 A.U. per chicken = 33.33 chickens). On a two hectare lot, 6 yearling cattle could be housed (.67 A.U. times 2 hectares times 2 A.U. per hectare = 5.97 yearlings).

N) Division 17 Rural Residential K (R3K) by adding 'Sale of Site Grown Farm Products' as an accessory use to Section 1700.

- O) Division 22 Multi-Unit Residential (R6) by adding ‘Horticulture’ as an accessory use to Section 2200.
 - P) Replacing Division 27 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.
 - Q) Replacing Division 28 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.
 - R) Replacing Division 29 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.
 - S) Deleting Division 30 Agriculture 4 (AG4) in its entirety.
 - T) Deleting Division 31 Agriculture 4 K (AG4K) in its entirety.
 - U) Division 34 Tourist Commercial (C3) by adding ‘Farmer’s Market’ as a permitted use to Section 3400.
 - V) Division 46 Institutional (I) by adding ‘Farmer’s Market’ as a permitted use to Section 4600.
 - W) Division 47 Parks and Recreation (PR) by adding ‘Farmer’s Market’ as a permitted use to Section 4700.
 - X) Division 52 Forest Resource (FR) by adding ‘Agriculture’ as a permitted use to Section 5200.
 - Y) By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
 - Z) This Bylaw shall come into force and effect upon its adoption.
- 2** That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 Schedule A Zoning Map be amended by changing the Zoning Designation of the properties identified on Schedule D forming part of the Bylaw to Agriculture 1 (AG1), Agriculture 2 (AG2) or Agriculture 3 (AG3) as shown on Schedule D.

CITATION

- 3** This Bylaw may be cited as “**Regional District of Central Kootenay Zoning Amendment Bylaw No. 2853, 2023.**”

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

WHEREAS PUBLIC HEARINGS were held on the 21st day of March , 2023 and
4th day of April , 2023.

READ A THIRD TIME this 18th day of May , 2023.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this
15th day of June , 2023.



Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month] , 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A
DIVISION 27 AGRICULTURE 1 (AG1)

Permitted Uses

2700 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2701

1. The minimum lot area shall be 4 hectares in the Agricultural Land Reserve and 2 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, 1 accessory dwelling per lot is permitted as an accessory use subject to the following:
 - a. the minimum site area for the accessory dwelling shall be 1 hectare;
 - b. the maximum gross floor area is limited to 90 square metres; and
 - c. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. the lot is classified as a farm under the Assessment Act;
 - b. the lot is larger than 1.2 hectares;
 - c. the minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. the minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
9. Section 2701 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines,

with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE A
DIVISION 28 AGRICULTURE 2 (AG2)

Permitted Uses

2800 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2801

1. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, a maximum of two accessory dwellings per lot are permitted as an accessory use subject to the following:
 - a. the minimum site area for each accessory dwelling shall be 1.0 hectare;
 - b. the maximum gross floor area is limited to 90.0 square metres;
 - c. where two accessory dwellings are present, one of the accessory dwellings shall be a secondary suite; and
 - d. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. the lot is classified as a farm under the Assessment Act;
 - b. the lot is larger than 1.2 hectares;
 - c. the minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. the minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5.0 metres of a lot line.
9. Section 2801 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2.0 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30.0 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all

property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE A
DIVISION 29 AGRICULTURE 3 (AG3)

Permitted Uses

2900 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2901

1. The minimum lot area shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, 2 accessory dwellings per lot are permitted as an accessory use subject to the following:
 - a. the minimum site area for each accessory dwelling shall be 1 hectare;
 - b. the maximum gross floor area is limited to 90 square metres;
 - c. one of the accessory dwellings shall be a secondary suite; and
 - d. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
9. Section 2901 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which

may be located within 7.5 metres of a property line.

13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.



Board Report

Date of Report:	July 05, 2023
Date & Type of Meeting:	July 20, 2023 Regular Open Board
Author:	Chris Gainham, Building Manager John Southam, Manager, Building Development and Special Projects
Subject:	Building Amendment Bylaw 2908, 2023
File:	\\files\RDCK\08\3200\10\3200-10-RDC_Regional_District_of_Central_Kootenay\2908-AMD-2200-Building_Bylaw
Electoral Area/Municipality:	All Electoral Areas, Municipalities of Kaslo, Nakusp, New Denver, Salmo, Silvertown and Slocan

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is seek Board approval for three readings and adoption of RDCK Building Amendment Bylaw 2908, 2023, a bylaw to amend RDCK Building Bylaw No. 2200, 2010. The amending Bylaw No. 2908, 2023 proposes to:

- update “Schedule ‘A’ – Permit Fees”
- update Section 2 “Definitions” with new terms introduced in this report.
- remove the existing standard forms located in the Building Bylaw 2200, 2010 and listed as:
 - Form A - Building Permit Application Form;
 - Form B - Owner’s Acknowledgement Form;
 - Form C - Building/Plumbing Permit Form;
 - Form D - Occupancy Permit Form;
 - Form E - Stop Work Form; and
 - Form F- Do Not Occupy Notice Form.

The updated “Schedule ‘A’ – Permit Fees” as described in this report and presented in RDCK Building Amendment Bylaw 2908, 2023 includes the first stage of a recommended set of fee updates for building permits. The most significant update is a new Formula for Estimating Value of Residential Construction. This new structure, developed by staff using the Marshall & Swift residential estimator tool, leveraging representative examples of actual residential permit applications to the RDCK in the past year, provides an accurate, up-to-date and geographically representative approach to determining building costs to compare against the value of work provided by Owners, or as a substitute when no value is declared. Once implemented, this structure provides an accurate method to determine construction costs for comparison against declared costs, and the ability to charge fees accurately, consistently and fairly to clients while ensuring that the permit fees charged align with the cost of providing the service. It is important to note that the major change proposed in this report is in how we calculate the value of a dwelling, the calculation of the permit fee, as 1.05% of the construction value over \$1000, remains unchanged from the 2010 bylaw.

For Complex Buildings (typically Commercial, Institutional and Industrial uses), where the estimated value of construction exceeds \$1 million, the Owner would be required to engage a Professional Quantity Surveyor to submit a sealed “Initial Budget Review” and this value would be used to determine the permit fee.

Also included in the updated “Schedule ‘A’ – Permit Fees” are recommended updates to the “flat” fees associated with specific forms of construction or service. These values were updated via comparison with building permit fees from other local governments and supplemented with knowledge of the RDCK Building Department administrative and operational cost to deliver the service.

SECTION 2: BACKGROUND/ANALYSIS

Forms A, B, C, D, E and F:

The standard forms within Building Bylaw No. 2200, 2010 do not reflect the technical requirements before issuing a building permit.

Building Bylaw No. 2200, 2010 includes the following FORMS:

- Building permit application
- Owner’s acknowledgement of responsibility and undertakings
- Building Permit
- Occupancy permit
- Stop Work notice
- Do Not Occupy notice

Staff are recommending removal of these forms from the Building Bylaw to allow staff flexibility to adapt forms as new legislated requirements are added. These forms are typical of most building departments, and an industry scan indicates that a majority of other authorities having jurisdiction (AHJ) do not include the forms within their respective bylaws as they are an operational tool. It is industry standard to treat these forms as living documents as a best practice to serve clients in the most efficient and effective way and to foster an efficient and effective building service.

By assigning responsibility for the standard forms to the Building Manager, staff will be able to reach to changes in legislation as well as make operational improvements based on feedback from clients. Part of the current issues challenging the building department is that the process for making changes to the forms was not efficient.

Also included in the report as attachments 02-10 are samples of the new forms that staff have updated and intend to use if the Board approves removal of the existing forms from the bylaw – these forms included in the attachments are for Information Only.

In addition, staff propose the same application forms used by municipalities who participate in the Building Inspection Service will be amended to include both the Village and RDCK branded logos. This will ensure there is consistency and clarity for constituents in what is required as part of the building permit application and the format of the various forms.

Proposed Form Changes:

To ensure version controls are in place each form will include a creation date in the lower left corner of the first page

The new Building permit application and the Owner's acknowledgement of responsibility and undertakings will become one document, replacing Form A and B above. Copy attached.

The Records and Information Management Coordinator has provided a footnote to clarify the potential for dissemination of the data collected within the application form, in accordance with the Freedom of Information and Privacy Act.

Checklists have been developed for each building permit type. The checklist detail the specific documentation required of the applicant in addition to the application form and drawings. Sample Single Family Dwelling checklist attached as information. These checklists are designed to be readily adapted into the new accordion like website format proposed for the RDCK.

The Building Permit itself (previous Form C) is produced by the Tempest Prospero software used by the department. It functions as both receipt for the building and plumbing permit transaction and record of what was permitted where, and to whom. Modifications to this document will require hard coding by the software vendor, copy attached.

The Occupancy Permit, Stop Work Notice and Do Not Occupy Notice will remain as is.

Proposed Fee Updates:

Schedule A of the current RDCK Building Bylaw 2200, 2010 contains values for determining the cost of residential construction and permit fees that are no longer reflective of the operational costs of the department. At the February 17, 2023 Special (Budget) Open Board meeting, the Board approved 3 new Building Department staffing positions with costs to be recovered through a projected increase in Building Permit Fee revenue as a result of a review of the structure and proposed increased fees. At the March 16, 2023 Regular Open Board Meeting, staff presented an information report - Building Permit Fee Review and Update.

This report presents a set building permit fee updates that represent cost recovery for the service, developed with a more user pay approach. The current formula for estimating the value of residential construction outlined in the Building Bylaw does not produce accurate estimates of construction value – this method consistently and significantly underestimated costs compared to either an Owner declared cost (if provided) or the cost determined using the Marshall & Swift residential cost estimator platform. Furthermore, there is inherent variability in the value of work declared by Owners at the time of permit application and this previously introduced unfairness in the determination of fees.

Valuation for Standard Buildings:

The RDCK Building Bylaw 2200, 2010 distinguishes between Standard Buildings and Complex Buildings, and outlines requirements for each in terms of application submission and how permit fees are to be calculated.

Standard Building means a building of three storeys or less in building height, having a building area not exceeding 600 square meters (6500 sq ft) and used for major occupancies classified as:

- residential occupancies,
- business and personal services occupancies,
- mercantile occupancies, or
- medium and low hazard industrial occupancies.

Standard Buildings include single-family dwellings (SFD) and most accessory structures, and these submissions generally comprise 75-80% or more of the permit volume and revenue for the department in a given year. Currently the cost of construction for a building permit (and the resulting permit fees) for Standard Buildings is determined using the greater value determined by:

- The declared value or contract cost (if provided) as self-reported by the Owner on the Building Permit Application
- The unit costs of construction as stated in Schedule A of the RDCK Building Bylaw 2200, 2010

The current process for determining if the declared values of construction submitted by applicants is accurate is to compare the declared value against a calculated value using Schedule A of the bylaw (and use the higher of the two amounts to determine permit cost). The values in Schedule A are old, and are not representative of the current costs to construct, resulting in a valuation, and permit fees, that are potentially low as we would default to the declared value. The use of cost estimates provided by Owners as the basis for calculating fees is subjective, rather than objective. Estimates have a wide degree of variability depending on the estimation method and the assumptions used by a builder, and may not be fully reflective of actual building costs due to the uncertain nature of the estimation process.

The use of a third party valuation service like Marshall & Swift to estimate values of construction based on submitted plans is considered an industry best practice to assess if the declared value is reasonable. The Marshall & Swift platform leverages a large database of building construction values, informed by local building information, to accurately value construction. The Municipal Insurance Authority of British Columbia (MIABC) references Marshall & Swift in their Model Building Bylaws while an industry scan of other building departments in BC indicated that dozens of other authorities having jurisdiction quote the use of Marshall & Swift in their building bylaws. Additionally, review of an auditor's report of building permit fee calculations for the City of Vancouver supports and strongly promotes the use of the Marshall® Swift method to reduce uncertainty in cost estimations.

Determining values of construction for Standard Buildings using Marshall & Swift provides a more accurate and up-to-date method of valuation compared to that determined using the current Schedule A of the RDCK Bylaw. However, the process involves inputting detailed building data from submitted plans (E.g. floor area, number of storeys, quality of construction, cladding and assembly details, HVAC, plumbing etc.) into the program, and this can be an extensive exercise (requiring approximately 45 minutes or more of staff time to complete), involving significantly more effort and resources than applying a square footage multiplier. Completing this analysis for most individual permits is impractical given the volume of applications that the department receives on an annual basis. The exception to this is Custom style homes, where an individual valuation is warranted (discussed further below).

The approach we took to develop new square footage multipliers for standard buildings is as follows:

We selected a sample set of submitted building permits (permits issued in 2022/2023) representing a range of styles of single-family dwellings.

We classified these dwellings into 3 distinct categories based on style, size, features and quality that are representative of most Standard Buildings, are generally aligned the Marshall & Swift valuation methodology, and consistent with valuation best practices. These categories are described below:

❖ **Category 1 – “Basic”**

The sample “Basic” homes we used in the analysis are, on average, 1240 sq ft in area, generally one storey slab on grade construction (examples with crawlspace and full basement were also included) and of average quality construction. The range of building size analyzed in this category is 638 – 2080 sq ft.



Example of a Basic Home

❖ **Category 2 – “Market”**

The sample “Market” homes we used in the analysis are on average 2260 sq ft in area, typically two stories (though single and 3 storey samples were included in the analysis), may include an attached garage or carport, basement or crawlspace, and are of good quality construction. The range of building size analyzed in this category is 1540 - 3119 sq ft.



Example of a Market Home

❖ **Category 3 – “Custom”**

We analyzed 3 sample “Custom” homes in the analysis are on average 4060 sq ft in area (range from 3300 to 4800 sq ft), typically 2-3 storeys, with a basement and attached garage, and are of excellent construction quality. We did not proceed with further analysis as it became apparent that valuation of these homes is best completed via a valuation calculation on a case-by-case basis.



Example of a Custom Home

Using the Marshall & Swift program, we then determined the value of construction and resulting permit fees, compared this value against the declared values, and values determined using Schedule A of the RDCK

Building Bylaw, and calculated the resulting fees, and used this analysis to check the accuracy of declared and Schedule A costs against the reasonable range of estimates using Marshall & Swift.

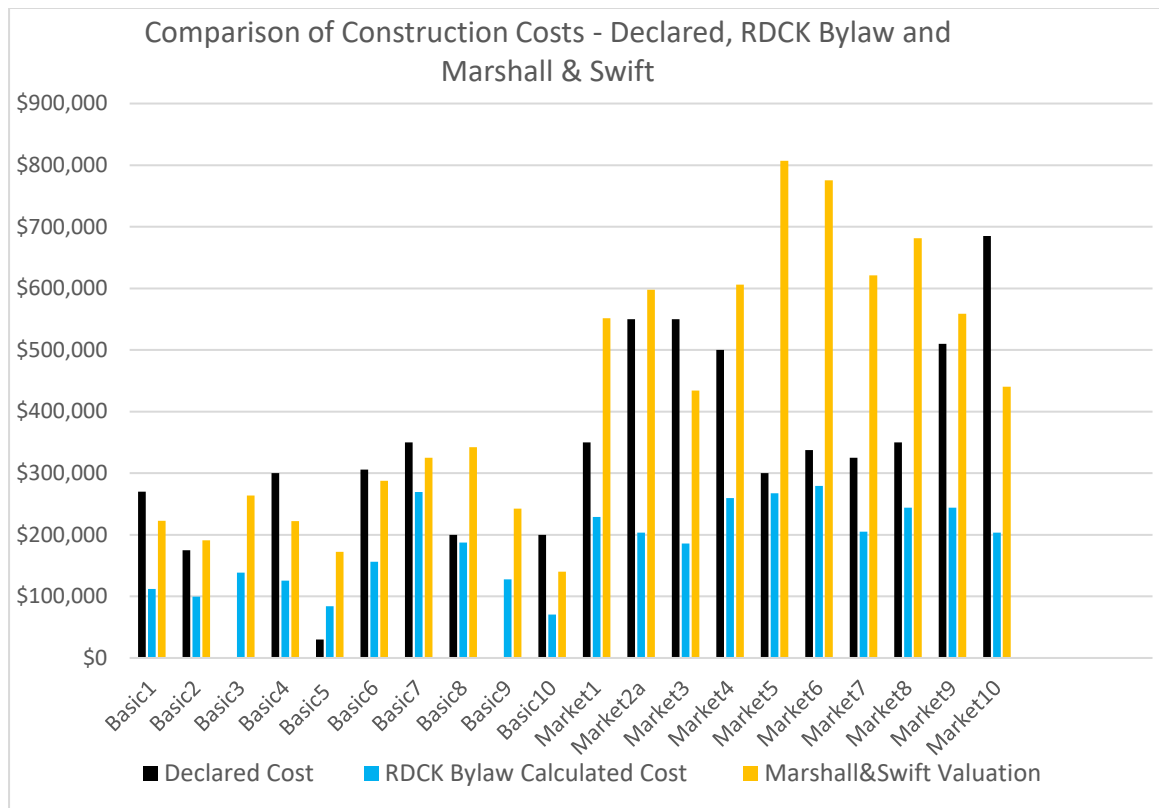
In total, we used Marshall & Swift to analyze 10 “Basic” SFD’s, 10 “Market” SFD’s and 3 “Custom” SFD’s for a total of 23 valuations. In all cases, except for one where the declared value was extremely low, the values determined by Schedule A of the bylaw were significantly lower than the declared value or the Marshall & Swift valuation. A visual representation of construction costs is presented in the graph below. In 8 cases (5 Basic, 2 Market and 1 Custom), the declared values were higher than the Marshall & Swift valuations. For the remaining 15 cases, the Marshall Swift valuation produced the highest value. Given the relatively small number of permits for homes that are classified as “Custom”, and the significant variation in styles of these homes, we propose that staff complete a valuation calculation specific to these applications, rather than use static square footage calculations and this is reflected in the new Schedule A and they are excluded from further analysis.

Using the higher of our existing Schedule A values and the declared values of construction for Basic and Market homes, the total permit fees collected is \$72,823. Using the Marshall® Swift valuations and declared values the total permit fees are \$97,351: a difference of \$24,527 for just these 20 permits. Extrapolating these results, the use of valuation methodology for updating permit fees represents a significant increase in permit fee revenue.

The average per square foot (p.s.f.) values determined from our analysis for Market category buildings is \$280.00 p.s.f. and this value replaces the current bylaw value of \$150.00 p.s.f. The average value for Basic category buildings is \$195.00 and replaces the current bylaw values of \$100.00 to \$150.00 that is currently applied to “low quality” to “fair/average quality” buildings. The “low quality” category is removed from the updated Schedule A as it is not representative of applications received or modern code compliant buildings.

The simple formula used to determine permit fees is included under the Basic Fee summary in Schedule A of the bylaw (and the “Basic Fee” terminology is replaced with “Base Fee” to avoid confusion). This formula is used by building staff to calculate construction costs and to compare against the contract cost declared by the Owner (if provided) at the time of permit application. The greater of these construction values determines the applicable building permit fee as per the Basic Fee schedule. Our proposed fee update sees the Base Fee for construction values between \$1.00 - \$1,000 increased from \$50 to \$100, while the fee of \$10.50 per \$1,000 or portion thereof remains unchanged from 2010, as it is comparable with costs levied by other Authorities Having Jurisdiction, and remains a competitive rate.

This approach provides the most accurate method of determining building costs, while the use of average per square foot construction costs keeps the fee structure simple and easy to understand by clients and staff. This approach is easily repeatable, and we recommend that staff revisit the fee structure from time to time, and present proposed fee updates to the Board for consideration.



(Note: no declared value was provided for two of the Basic homes)

Fee Review for Complex Buildings – Use of a Professional Quantity Surveyor (PQS) sealed Initial Budget Review to determine Permit Fees

Complex Building means:

(a) all buildings used for major occupancies classified as:

- (i) assembly occupancy,
- (ii) care or detention occupancy,
- (iii) high hazard industrial occupancy, and

(b) all buildings exceeding 600 square meters (6500 sq. ft.) in building area or exceeding three storeys in building height and used for major occupancies classified as:

- (i) residential occupancy,
- (ii) business and personal services occupancy,
- (iii) mercantile occupancy,
- (iv) medium and low hazard industrial occupancy.

The current approach for calculating permit fees for Complex Buildings is described in Schedule A of the bylaw: the Value of construction for Commercial, Industrial or Institutional buildings (Complex Buildings) is calculated as per the contract or tendered cost. Where there is no contract or tendered price, the value shall be calculated

according to the square footage values in the bylaw. Applications for these structures typically includes a contract and tendered cost and this is typically how fees are currently calculated.

The proposed approach for Complex Buildings refines and formalizes this approach. Where the estimated or assumed value of construction exceeds \$1 million, the Owner would be required to engage a Professional Quantity Surveyor (PQS) to submit a sealed Initial Budget Review, and this value used to determine the permit fee, and provides Owners with a proper budget review. Professional Quality Surveyors are qualified and certified by the Canadian Institute of Quantity Surveyors. This is an internationally recognized designation, and these professionals are experts in costing construction projects - they make sure the costs of large construction and infrastructure projects are accurately estimated based on initial requirements and project specifications. Construction values determined by these professionals represents the best available cost estimate for large projects that building department staff can use to determine applicable permit fees. This approach provides a level playing field so that permit fees are applied fairly and consistently for large Complex Building projects. Professionals involved in the construction of Complex Buildings are familiar with Professional Quality Surveyors and Initial Budget Review submission requirements as lenders require this as part of most financing contracts where financing exceeds \$1M (typical minimum PQS professional fees for preparation of an Initial Budget Review start at ~\$3,500).

Flat Fees

Flat fees refer to the single charges listed under “Related Permit Fees” in part B of Schedule A and apply to things like Manufactured Home Set-up and Change of Occupancy. The approach to updating flat fees includes benchmarking against local government comparators (generally including the Regional District of Kootenay Boundary, Regional District of East Kootenay, Thompson Nicola Regional District, Cariboo Regional District, Fraser Valley Regional District, Columbia Shuswap Regional District) and reviewing Building Department costs to provide these services. Notable changes include an increase in the Re-inspection fee from \$50 to \$150. This fee is levied when more than two inspections are needed when normally only a single inspection is required for a particular stage of inspection. Fees for Manufactured Home Set-up (previously two separate fees depending on whether the structure is single or double-wide) is now consolidated as a single charge.

Next Steps

If the Board approves removing forms: A- Building permit application; B- Owner’s acknowledgement of responsibility and undertakings; C- Building Permit; D- Occupancy permit; E- Stop Work notice; F- Do Not Occupy notice, staff have new and updated forms that are ready to be used. If the Board approves the proposed fee updates, the next steps for the department include the development of workflows, standard procedures for staff to follow, and updating our Prospero permitting software to reflect the new fees. This work will also include developing decision trees to help staff in correctly classifying buildings and training on the Marshall & Swift platform for when staff need to undertake individual valuations (E.g. for Custom homes). Staff continue to review fees related to other aspects of the service including fees for accessory buildings, carports, and mobile homes, and this work is ongoing. If approved, staff recommend that the new Forms can start to be used upon Board adoption of Building Amendment Bylaw 2908, 2023, while the new “Schedule ‘A’ Permit Fees” be applied to building permit applications received on or after September 15th, 2023 – this will provide the department time to update our Prospero building permit software and complete the development of training, workflows and procedures for staff.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The work completed and presented in this report is undertaken by staff and is contained within the existing S103 budget.

The increase in permit fees looks to balance the service to be more user pay and put less pressure on taxation.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Building Bylaw 2200-2010 will be amended by Building Amendment Bylaw 2908, 2023

3.3 Environmental Considerations

The BC Building code sets minimum standards for the energy and water efficiency of buildings and this is regulated by Building Officials.

3.4 Social Considerations:

The Building Department provides service to permit holders but also to the public/taxpayer at large by regulating the safety, health, accessibility, fire, structural protection, energy and water efficiency of buildings in the region, and by providing enforcement against individuals who do not comply with the bylaw. The public will benefit by consistent use of standard forms throughout all service areas which can be rapidly modified to suit changes to service delivery requirements. The proposed approach to construction valuation provides a more fair and balanced approach to calculating permit fees.

3.5 Economic Considerations:

The building industry is an important economic driver in the RDCK, providing jobs to builders, trades and to the wider construction industry, including materials supply and professional services during construction, while increasing the taxation base of the RDCK and providing revenue to the Building Department. Currently, these services are funded from permit fees and taxes. This update to the building fees will provide a better balance between fee and tax funding by providing greater revenue generation from increased fees. Increased revenue will assist in funding staff and providing timely service with respect to permit issuance and administration.

3.6 Communication Considerations:

Standardized forms reflecting Board approved RDCK branding will highlight the consistent service delivery the department seeks to project throughout the service area. Building Permit construction valuation methodology and fee updates incorporate industry best practices and a fair and consistent approach to charging fees for permits. Building Department staff will work with Communications staff to ensure that stakeholders are identified and provided with a clear summary of the changes, with an opportunity for feedback. Key stakeholders (E.g. Owners, Villages, home-builders and contractors and Registered Professionals) will be informed about the bylaw update and changes to the approach and methodology to valuation and calculation of permit fees, as well as the impact to service delivery by the building department. The objectives of this consultation process should be to clearly inform and engage.

3.7 Staffing/Departmental Workplan Considerations:

Building permitting is a technical process. Efficient collection and continuous review of building permit data (application forms, plans, certifications from provincially mandated agencies) is the department's core function. Staff resources are optimized when the information gathered is accurate and sufficient. Standardized forms which can be rapidly modified reflect the department's new normal requirement to be constantly adaptive to technical change.

The proposed updates to construction valuation and fees are new but generally follow the department's existing approach, but with new per square foot costs and new definitions and descriptors for types of residential dwellings. This general approach is familiar to staff and clients. The use of Marshall & Swift for individual valuations is new and requires staff to use an online software platform and input building data from Owner submitted plans to produce an accurate construction valuation – this will require staff to be trained to use Marshall & Swift.

3.8 Board Strategic Plan/Priorities Considerations:

NA

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board approve THREE READINGS and ADOPTION of Building Amendment Bylaw 2908, 2023

Pro: Revising the existing bylaw by deleting the existing standard forms from the bylaw and assigning form creation to the Building Manager supports responsive department process. Removing and replacing "Schedule 'A' – Permit Fees" provides a valuation framework and fee schedule that allows for accurate construction cost valuation and calculates permit fees that are aligned with construction costs and are more reflective of the department costs to provide the service. Board approved staff enhancements will be funded and a greater portion of the department costs will be funded by permit fee revenue, lessening the portion funded by taxes. Finally, updating definitions in the bylaw provides clarity to clients and staff in the administration of the bylaw

Option 2: That the Board accept this report as Information Only at this time and direct staff to report back to the Board in the future with any recommended enhancements, changes or additions to the information presented here.

SECTION 5: RECOMMENDATIONS

That the Regional District of Central Kootenay Building Amendment Bylaw No. 2908, 2023 be read a FIRST, SECOND and THIRD time by content.

That the Regional District of Central Kootenay Building Amendment Bylaw No. 2908, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,

Chris Gainham – Building Manager

John Southam – Manager Building Development and Special Projects

CONCURRENCE

Building Manager – **digitally approved by Chris Gainham**

General Manager of Development Services– Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

- Bylaw 2908 – Amending Bylaw to Building Bylaw No. 2200, 2010 ATTACH-01
- Existing Building Bylaw 2200, 2010, “Redlined” With Proposed Changes ATTACH-02
- Building Permit Application Form KASLO ATTACH-03
- Building Permit Application Form NAKUSP ATTACH-04
- Building Permit Application Form NEW DENVER ATTACH-05
- Building Permit Application Form SALMO ATTACH-06
- Building Permit Application Form SILVERTON ATTACH-07
- Building Permit Application Form SLOCAN ATTACH-08

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2908

A Bylaw to amend the Regional District of Central Kootenay Building Bylaw No. 2200, 2010.

WHEREAS it is deemed appropriate to amend Regional District of Central Kootenay Building Bylaw No. 2200, 2010 to refine the processes, the forms and add additional information to sections within the Bylaw;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

DEFINITIONS

1 In Section 2.1 the definition for Building Manager be deleted in its entirety and replaced with the following:

2.1 **Building Manager** means the Building Official employed as the Regional District's Building Manager or designate.

Basic Residential Structure means a Standard Building, generally under 2,000 sq ft in floor area, one or two storeys in building height, and of average quality construction, as determined by a Building Official.

Custom Residential Structure means a Standard Building, generally over 3,000 sq ft in floor area, one to three storeys in building height, and of excellent quality construction, as determined by a Building Official.

Market Residential Structure means a Standard Building, generally over 1,500 sq ft in floor area but generally less than 3,500 sq ft in floor area, one to three storeys in building height, and of good quality construction, as determined by a Building Official.

Marshall & Swift means the Marshall & Swift residential cost estimator platform or tool(s) used to determine the value of construction for Standard Buildings.

Professional Quality Surveyor (PQS) means a person qualified and certified by the Canadian Institute of Quality Surveyors and who provides construction cost estimation services for Complex Buildings.

BUILDING OFFICIALS

2 In Section 7.0 (7.4) be added as follows:

7.4 The **Building Manager** is delegated the general authority to create and edit standard forms used in the administration of this bylaw, including but not limited to the following:

- (a) Building Permit Application Form;
- (b) Owner's Acknowledgement Form;
- (c) Building/Plumbing Permit Form;
- (d) Occupancy Permit Form;
- (e) Stop Work Form; and
- (f) Do Not Occupy Notice Form.

APPLICATIONS

3 Section 8.2 be deleted in its entirety and replaced with the following:

8.2 An application for a **permit** shall be thru the Building Permit Application form.

APPLICATIONS FOR COMPLEX BUILDINGS

4 Sections 9.1.1 and 9.1.2 be deleted in its entirety and replaced with the following:

9.1.1 be made using the Building Permit Application form and signed by the **owner**, or a signing officer, if the **owner** is a corporation;

9.1.2 be accompanied by the **owner's** acknowledgment of responsibility and undertakings made using the Owner's Acknowledgment form and signed by the **owner**, or a signing officer if the **owner** is a corporation;

APPLICATIONS FOR STANDARD BUILDINGS

5 Sections 10.1.1 and 10.1.2 be deleted in its entirety and replaced with the following:

10.1.1 be made using the Building Permit Application form and signed by the **owner**, or the signing officer, if the **owner** is a corporation;

10.1.2 be accompanied by the **owner's** acknowledgment of responsibility and undertakings made using the Owner's Acknowledgment form and signed by the **owner**, or a signing officer if the **owner** is a corporation;

PROFESSIONAL PLAN CERTIFICATION

6 Section 11.2 be deleted in its entirety and replaced with the following:

11.2 A **building permit** issued for the **construction** of a **building** for which a **building official** required **registered professional** and letters of assurance must be thru the Building/Plumbing Permit form.

OCCUPANCY PERMIT

7 Section 19.1 be deleted in its entirety and replaced with the following:

19.1 No person may occupy a new **building or structure** or part of a new **building or structure** until an **Occupancy Permit** has been issued using the Occupancy Permit form.

PENALTIES AND ENFORCEMENT

8 Sections 22.4 and 22.6 be deleted in its entirety and replaced with the following:

22.4 A **building official** may order the cessation of any work that is proceeding in contravention of the **Building Code** or this bylaw by posting a Stop Work notice on the **building or structure** using the Stop Work form.

22.6 Where a person occupies a **building or structure** or part of a **building or structure** in contravention of subsection 6.2 of this bylaw, a **building official** may post a Do Not Occupy notice using the Do Not Occupy form.

SCHEDULE A – PERMIT FEES

9 Schedule A be deleted in its entirety and replaced with the attached Schedule A in this bylaw.

ENACTMENT AND REPEAL

10 Forms A, B, C, D, E and F from Section 26 be deleted in its entirety.

CITATION

11 This Bylaw may be cited as “**Regional District of Central Kootenay Building Amendment Bylaw No. 2908, 2023.**”

READ A FIRST TIME this 20th day of July, 2023.

READ A SECOND TIME this 20th day of July, 2023.

READ A THIRD TIME this 20th day of July, 2023.

ADOPTED this 20th day of July, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A – PERMIT FEES

A. BUILDING PERMIT FEES

Fee for construction value (declared or assessed) as determined by the Regional District of Central Kootenay for all new construction, reconstruction, additions, extension, Alterations or repair of any building and the placement of single or double-wide manufactured homes.

BASE FEE:	\$1.00 - \$1,000.00	\$100.00
		\$1,000.00 and over
		\$10.50 per \$1,000.00
		or portion thereof

The calculated fee shall be reduced by 10% for Municipal Permits where the municipality provides building inspection administrative service in order to offset the 10% Municipal Administrative Fee.

B. RELATED PERMIT FEES

1.	Manufactured home set-up single or double wide	\$350.00
2.	Change of occupancy (commercial only)	\$200.00
3.	Pools (fence requirements)	\$100.00
4.	Demolition	\$150.00
5.	Moving a building	\$200.00
6.	Temporary building	\$200.00
7.	Occupant Load Calculation	\$200.00
8.	Re-Inspection	\$150.00
9.	Administrative fee to remove "Notice on Title"	\$750.00
10.	Permit Renewal	\$100.00
11.	Administrative Fee to Prepare and Register Restrictive Covenant on Title	\$200.00
12.	Mapping Services Fee	\$25.00

C. PLUMBING PERMIT FEES

Plumbing System	\$ 10.50 per fixture
-----------------	----------------------

D. PERMIT FEE REFUNDS

Building permit fees may be refunded only upon written request from the owner – up to six (6) months from the date of issuance of the building permit – subject to the following conditions:

1. No permit related work on site has commenced (does not include excavation work);
2. For permits exceeding \$200.00 fee, the Regional District will return \$100.00 or 50% of the permit fee, whichever is the greater amount;
3. The building permit will be cancelled.

E. PLAN CHECK DEPOSIT

Single-family dwelling	\$100.00
Multi-family/Industrial/Commercial/Institutional	\$200.00
Accessory Building or Addition	\$50.00

Formula for Estimating Value of Construction**RESIDENTIAL CONSTRUCTION**

Value of residential construction will be calculated as per the contract cost if provided, or calculated as per the following costs for estimating values of construction, whichever is the greater amount. Where aspects of residential construction are not specifically addressed in this fee schedule, an individual valuation using the Marshall & Swift cost estimator will be used to determine the value of construction. When an individual valuation is requested or required, a fee of \$150.00 will apply.

Market residential construction, 1 or more floors finished (Good Quality)	\$280.00 p.s.f
Basic residential construction, 1 or more floors finished (Average Quality)	\$195.00 p.s.f
Custom residential construction, determined on an individual basis using Marshall & Swift	
Basement (for relocation of residence)	\$25.00 p.s.f.
Residential Addition on a crawl space or slab (n kitchen or bathrooms)	\$60.00 p.s.f.
Finished Basement	\$195.00 p.s.f.
Sundeck	\$20.00 p.s.f.
Sundeck with Roof	\$25.00 p.s.f.
Attached garage	\$40.00 p.s.f.

Detached garage	\$30.00 p.s.f.
Carport	\$25.00 p.s.f.
Accessory Building up to 550 sq. ft.	\$25.00 p.s.f.
Farm Building	\$10.00 p.s.f.
<u>MOBILE HOME COSTS</u>	
Crawl Space under Mobile Home	\$15.00 p.s.f.
Basement under Mobile Home	\$25.00 p.s.f.
Roof over Mobile Home	\$25.00 p.s.f.
Mobile Home Additions	\$60.00 p.s.f.
<u>OTHER</u>	
Fireplace	\$4,000.00
Wood-Burning Appliance	\$4,000.00

Where the estimated or assumed value of construction for Commercial, Industrial or Institutional buildings exceeds \$1 million, the Owner is required to retain a Professional Quality Surveyor (PQS), submit a sealed Initial Budget Review, and this value will determine permit fees as per the Base Fee Schedule. Where the estimated or assumed value of construction for Commercial or Industrial buildings is less than \$1 million, permit fees will be calculated as per the CONTRACT or TENDERED cost, or the value of construction determined according to the following schedule, with permit fees calculated as per the higher of the two values:

COMMERCIAL CONSTRUCTION

Commercial Building (shell only)	\$50.00 p.s.f.
Commercial Building - Interior finish	
(restaurants)	\$30.00 p.s.f.
(office buildings)	\$25.00 p.s.f.
(other)	\$15.00 p.s.f.

INDUSTRIAL CONSTRUCTION

Industrial Buildings (shell only)	\$50.00 p.s.f.
Industrial Buildings (interior finish)	\$10.00 p.s.f.

INSTITUTIONAL CONSTRUCTION

Contract/Tendered Cost or PQS sealed Initial Budget Review, whichever is higher



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Building Bylaw No. 2200, 2010

CONSOLIDATED FOR CONVENIENCE ONLY

This bylaw has no legal sanction.

Bylaw No.	Amendments
Bylaw No. 2209	Amendments to: - Section 10.1 - Delete sections in 18.4 - Substitute section 22.1 - Substitute section 23.2 - Replace Form E – “Stop Work” - Amend Form F – “Do Not Occupy Notice” to refer to current building bylaw 2200
Bylaw No. 2293	Amendments to: - Section 8.1.1 - Add #13 to Schedule A, Section B
Bylaw No. 2717	Amendments to: - Section 2.1 - Section 25 becomes Section 26 - Section 25 becomes new section and add 24.1, 25.2, 25.3
Bylaw No. 2869	Amendments to: - Replace Form A - Replace Form B

BUILDING BYLAW NO. 2200, 2010

INDEX

SECTION	TITLE	PAGE NO.
1.0	TITLE	1
2.0	DEFINITIONS	1
3.0	PURPOSE OF THIS BYLAW	4
4.0	PERMIT CONDITIONS	5
5.0	SCOPE AND EXEMPTIONS	5
6.0	PROHIBITIONS	6
7.0	BUILDING OFFICIALS	7
8.0	APPLICATIONS	7
9.0	APPLICATIONS FOR COMPLEX BUILDINGS	8
10.0	APPLICATIONS FOR STANDARD BUILDINGS	10
11.0	PROFESSIONAL PLAN CERTIFICATION	14
12.0	FEES AND CHARGES	14
13.0	BUILDING PERMITS.....	15
14.0	DISCLAIMER OF WARRANTY OR REPRESENTATION	16
15.0	CLIMATIC AND GEOLOGICAL DATA.....	16
16.0	PROFESSIONAL DESIGN AND FIELD REVIEW.....	17
17.0	RESPONSIBILITIES OF THE OWNER.....	17
18.0	INSPECTIONS	17
19.0	OCCUPANCY PERMIT.....	19
20.0	POOLS	20
21.0	RETAINING STRUCTURES.....	20
22.0	PENAL TIES AND ENFORCEMENT	21
23.0	SEVERABILITY AND APPLICATION	21
24.0	TRANSITION	22
25.0	ENACTMENT AND REPEAL	22
	SCHEDULE 'A' - PERMIT FEES	23
	SCHEDULE 'B' - CLIMATIC AND GEOLOGICAL DATA	26
	FORM A - BUILDING PERMIT APPLICATION	29
	FORM B - OWNER'S ACKNOWLEDGMENT	31
	FORM C - BUILDING/PLUMBING PERMIT	33
	FORM D - OCCUPANCY PERMIT	34
	FORM E - STOP WORK	35
	FORM F - DO NOT OCCUPY NOTICE	36

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Building Bylaw No. 2200

A Bylaw to regulate building in the Regional District of Central Kootenay

WHEREAS Sections 8(3) and 53 of the Community Charter authorize the Regional District of Central Kootenay for the health, safety and protection of persons and property, to regulate buildings and other structures by Bylaw;

AND WHEREAS the Province of British Columbia, under Section 692 of the Local Government Act, has adopted a Building Code to govern standards in respect of the construction and demolition of buildings in municipalities and regional districts in the Province;

AND WHEREAS it is deemed necessary to provide for the administration of the Building Code;

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meetings assembled, enact as follows:

1.0 TITLE

1.1 This Bylaw may be cited for all purposes as the Regional District of Central Kootenay Building Bylaw No. 2200, 2010.

1.2 The Bylaw is divided into 25 sections and a decimal numbering system has been used to identify its parts. The first number indicates the Section of the Bylaw; the second, the Subsection in the Section; the third, the Article in the Subsection; the fourth, the Sentence in the Article. A Sentence can be further broken down into Clauses (indicated by numbers in brackets) as follows:

- 2.0 Section
- 2.4 Subsection
- 2.4.1 Article
- 2.4.1.3 Sentence
- 2.4.1.3(1) Clause

2.0 DEFINITIONS

Section Subsection Article Sentence Clause

2.1 In this Bylaw:

These words and terms are as defined in the British Columbia Building Code: assembly occupancy, building, building area, building height, business and personal services occupancy, care or detention occupancy, constructor, coordinating registered professional, designer, farm building, field review, high hazard industrial occupancy, industrial occupancy, low hazard industrial occupancy, major occupancy, mercantile occupancy, medium hazard industrial occupancy, occupancy, registered professional, and residential occupancy:

Adjacent Ground Level means the level of the ground surface, both underneath a deck, building or structure, and for a minimum of 600mm (2 ft.) beyond the outside perimeter of the deck, building or structure.

Alteration means interior or exterior change to a building or structure but does not include replacement of interior finishes cabinetry or flooring, re-roofing, fencing, landscaping, walks or driveways.

Basic Residential Structure means a Standard Building, generally under 2,000 sq ft in floor area, one or two storeys in building height, and of average quality construction, as determined by a Building Official.

Board means the Board of the Regional District of Central Kootenay,

Building Code means the Building Regulations of British Columbia, as amended or superseded from time to time, established pursuant to section 692 of the *Local Government Act*. The date a building permit is applied for will determine which edition of the Building Code applies.

Building Energy Bylaw means information about a building's energy use, efficiency ratings, how the rating was calculated and where energy is consumed in the building which is posted in a location that is protected from moisture and damage.

Building Location Survey Certificate means a surveyed plan prepared by a British Columbia Land Surveyor, signed and sealed, indicating the location of buildings or structures in relation to the property lines and or watercourse(s).

Building Manager means the Building Official employed as the Regional District's Building Manager or designate.

Building Official includes Building Officials, Plan Checkers and Plumbing Officials appointed, employed or contracted by the Regional District to administer this Bylaw.

Complex Building means:

- (a) all **buildings** used for major occupancies classified as
 - (i) **assembly occupancy,**
 - (ii) **care or detention occupancy,**
 - (iii) **high hazard industrial occupancy,** and
- (b) all **buildings** exceeding 600 square meters (6500 sq. ft.) in **building** area or exceeding three storeys in building height and used for major occupancies classified as
 - (i) **residential occupancy,**
 - (ii) **business and personal services occupancy,**
 - (iii) **mercantile occupancy,**
 - (iv) **medium and low hazard industrial occupancy.**

Construct includes reconstruct, erect, alter, enlarge, add and remove.

Construction includes reconstruction, erection, Alteration, enlargement, addition and removal,

Council means the Councils of the participating Municipalities

Custom Residential Structure means a Standard Building, generally over 3,000 sq ft in floor area, one to three storeys in building height, and of excellent quality construction, as determined by a Building Official.

Deck includes a sundeck and means a raised, open, unroofed platform.

Dwelling Unit means a self-contained set of habitable rooms containing living quarters and kitchen and sleeping facilities designed and intended for occupancy by only one family or household.

Farm Building shall be as defined in the Farm Building Code..

Farm Building Code means the National Farm Building Code of Canada as referenced by the Building Code.

Final Inspection Report means the point at which all deficiencies in the health and safety aspects of the work have been remedied to the satisfaction of the building official.

Health and safety aspects of the work means design and construction regulated by the Building Code.

Lot means the smallest unit in which land is designated as a separate and distinct parcel on a legally recorded subdivision plan or description filed in the Land Title Office.

Manufactured Home means a building that is manufactured in a factory for transport, assembly, and completion as a residence, including placement on a foundation, and is certified as being constructed to the requirements of the CSA National Standard CAN/CSA-Z240 or A277 but is not designed to be transported on its own wheels or undercarriage,

Market Residential Structure means a Standard Building, generally over 1,500 sq ft in floor area but generally less than 3,500 sq ft in floor area, one to three storeys in building height, and of good quality construction, as determined by a Building Official.

Marshall & Swift means the Marshall & Swift residential cost estimator platform or tool(s) used to determine the value of construction for Standard Buildings.

Modular Home means a detached dwelling unit conforming to the CAN/CSA A277-90 standard, which is completely constructed in a factory but is not designed to be transported on its own wheels or undercarriage.

Owner means the registered owner in fee simple of real property for which a permit is applied for or issued under this Bylaw.

Permit means a permit required by or issued under this Bylaw.

Plumbing System means a drainage, venting, fire protection or water system, or any part thereof.

Pool means a constructed or prefabricated pool, existing or prospective, situated wholly or in part above or below the adjacent ground level, used primarily for swimming, bathing or wading, having a surface water area greater than 15 square meters (160 sq. ft), or a depth greater than 600 mm. (2 ft) and which does not fall under the jurisdiction of the Health Act for pools.

Pool area means the enclosed area around the perimeter of a pool to a maximum of 40 meters (130ft) from the edge of the water surface,

Professional Quality Surveyor (PQS) means a person qualified and certified by the Canadian Institute of Quality Surveyors and who provides construction cost estimation services for Complex Buildings.

Regional District means Regional District of Central Kootenay.

Standard building means a building of three storeys or less in building height, having a building area not exceeding 600 square meters (6500 sq ft) and used for major occupancies classified as

- (a) residential occupancies,
- (b) business and personal services occupancies,
- (c) mercantile occupancies, or
- (d) medium and low hazard industrial occupancies.

Structure means a construction or portion thereof of any kind, whether fixed to, supported by or sunk into land, but specifically excludes landscaping, fences, paving and retaining structures less than 1.5m (5ft.) in height

Temporary Building means a building or any part thereof that will be used for a period of time, not exceeding two years, and that has no permanent foundation or construction associated with it, other than footings.

Village means Villages participating in the Building Inspection Service.

2.2 In this Bylaw, words and phrases shown in boldface, other than in headings, are words that are defined in subsection 2.1 of this bylaw.

3.0 PURPOSE OF THIS BYLAW

3.1 This Bylaw shall, notwithstanding any other provision herein, be interpreted in accordance with this section

3.2 This Bylaw has been enacted for the purpose of regulating construction within the Regional District and Village in the general public interest. The activities undertaken by or on behalf of the Regional District and Village pursuant to this Bylaw are for the sole purpose of providing a limited and interim spot checking function for reason of health, safety and the protection of persons and property. It is not contemplated nor intended, nor does the purpose of this Bylaw extend to

3.2.1 the protection of owners, owner/builders or constructors from economic loss;

3.2.2 the assumption by the Regional District or Village or any building official of any responsibility for ensuring the compliance with the Building Code, the

requirements of this Bylaw or other applicable enactments respecting safety by any owner or any employees, constructors or designers retained by the owner or his or her representatives;

- 3.2.3 providing any person with a warranty of design or workmanship with respect to any building or structure or plumbing system for which a building permit is issued under this Bylaw;
- 3.2.4 providing a warranty or assurance that construction undertaken pursuant to building permits is free from latent, or any defects.
- 3.2.5 providing a warranty to any person that construction is in compliance with the Building Code, this Bylaw or any other enactment with respect to a building or structure for which a permit is issued under this Bylaw.

4.0 PERMIT CONDITIONS

- 4.1 No person shall undertake work regulated by this Bylaw without a permit
- 4.2 Neither the issuance of a permit under this Bylaw nor the acceptance or review of plans, drawings or supporting documents, nor any inspections made by or on behalf of the Regional District or Village shall in any way relieve the owner or his or her representative from full and sole responsibility to perform the work in strict accordance with this Bylaw, the Building Code and other applicable enactments respecting safety.
- 4.3 It is the full and sole responsibility of the owner (and where the owner is acting through a representative, the representative) to carry out the work, in respect of which a permit is issued under this Bylaw, in compliance with the Building Code, this Bylaw and other applicable enactments respecting safety.
- 4.4 Neither the issuance of a permit under this Bylaw nor the acceptance or review of plans, drawings, specifications or supporting documents, nor any inspections made by the Building Official constitute in any way a representation, warranty, assurance or statement that the Building Code, this Bylaw or other applicable enactments respecting safety have been complied with.
- 4.5 No person shall rely upon any permit as establishing compliance with this Bylaw or assume or conclude that this Bylaw has been administered or enforced according to its terms. The person to whom the building permit is issued is responsible for making such determination.

- 4.6 An owner of the property for which a permit is issued must conform to all requirements of this Bylaw and all other enactments and bylaws applicable to the work for which the permit is issued.

5.0 SCOPE AND EXEMPTIONS

5.1 This Bylaw applies to

- 5.1.1 the design, construction and occupancy of new buildings and structures, and the alteration, reconstruction, demolition, removal, relocation, occupancy and change of occupancy of existing buildings and structures;
- 5.1.2 the installation of a new wood burning appliance, certified by a recognized agency, or masonry fireplace, as part of the construction of a new building, including steel or masonry chimney;
- 5.1.3 the erection or placement of a temporary building;

5.2 This Bylaw does not apply to

- 5.2.1 buildings or structures to which the Building Code does not apply except as expressly provided in this bylaw;
- 5.2.2 retaining structures less than 1.5 meters (5 ft.) in height
- 5.2.3 decks without roofs having a difference in elevation to grade not exceeding 600 millimeters (2ft);
- 5.2.4 existing metal or masonry chimneys;
- 5.2.5 Alterations, repairs or installation of masonry chimneys or fireplaces, solid fuel-burning appliances, factory built chimneys or fireplaces and related equipment in existing buildings;
- 5.2.6 the repair or replacement of a valve, faucet, fixture or sprinkler head in a plumbing system if no change in piping is required;

5.3 Farm buildings shall conform to the requirements in the farm building code.

6.0 PROHIBITIONS

- 6.1 No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building, structure or plumbing system or other work related to construction unless a building official has issued a valid and subsisting permit for the work
- 6.2 No person shall occupy or use any new building or structure without first obtaining an Occupancy Permit issued by a Building Official for the building or structure, or contrary to the terms of any permit issued or any notice given by a building official.
- 6.3 No person shall knowingly submit false or misleading information to a building official in relation to any permit application or construction undertaken pursuant to this Bylaw.
- 6.4 No person shall, unless authorized by a building official, reverse, alter, deface, cover, remove or in any way tamper with any notice, permit or certificate posted upon or affixed to a building or structure pursuant to this Bylaw.
- 6.5 No person shall do any work that is substantially at variance with the accepted design or plans of a building, structure or other works for which a permit has been issued, unless a building official has accepted that variance.
- 6.6 No person shall obstruct the entry of a Building Official on property in the administration of this bylaw.

7.0 BUILDING OFFICIALS

- 7.1 A building official may
 - 7.1.1 administer this Bylaw;
 - 7.1.2 keep records of permit applications, permits, notices and orders issued, inspections and tests made, and retain copies of all documents related to the administration of this Bylaw or make microfilm or digital copies of such documents; and
 - 7.1.3 establish, if requested to do so, whether the methods or types of construction and types of materials used in the construction of a building or structure for which a permit is sought under this Bylaw substantially conform to the requirements of the Building Code.
- 7.2 A building official

- 7.2.1 may enter any land, building, structure, or premises at any reasonable time for the purpose of ascertaining that the terms of this Bylaw are being observed;
- 7.2.2 where any residence is occupied, shall obtain the consent of the occupant or provide written notice to the occupant 24 hours in advance of entry; and
- 7.2.3 shall carry proper credentials confirming the official's status as a building official.

~~7.32-4~~ building official may order the correction of any work that is being or has been done in _____ contravention of this Bylaw.

Formatted: Indent: Left: 0 cm, First line: 0 cm

~~7.4~~ The **Building Manager** is delegated the general authority to create and edit standard forms used in the administration of this bylaw, including but not limited to the following:

Formatted: Font color: Red

- (a) Building Permit Application Form;
- (b) Owner's Acknowledgement Form;
- (c) Building/Plumbing Permit Form;
- (d) Occupancy Permit Form;
- (e) Stop Work Form; and
- (f) Do Not Occupy Notice Form.

8.0 APPLICATIONS

8.1 Every person shall apply for and obtain a

- 8.1.1 building permit before installing, constructing or altering a building or structure;
- 8.1.2 building permit before installation of a Manufactured Home or Modular Home;
- 8.1.3 plumbing permit before installation, alteration or remodeling of any plumbing is undertaken;
- 8.1.4 permit before installation of a pool;
- 8.1.5 building permit before constructing a temporary building;
- 8.1.6 moving permit before moving a building or structure;

8.1.7 demolition permit before demolishing any building or structure;

8.2 ~~An application for a permit shall be in the form attached as form 'A' to this bylaw.~~ **An application for a permit shall be thru the Building Permit Application form.**

8.3 All plans submitted with permit applications must bear the name and address of the designer of the building or structure.

8.4 Each building, structure or plumbing system requires a separate permit and shall be assessed a separate permit fee as determined in accordance with Schedule "A" to this Bylaw.

9.0 APPLICATIONS FOR COMPLEX BUILDINGS

9.1 An application for a permit with respect to a complex building shall

9.1.1 ~~be made in the form attached as form 'A' to this bylaw and signed by the owner or a signing officer, if the owner is a corporation;~~ **be made using the Building Permit Application form and signed by the owner, or a signing officer, if the owner is a corporation;**

9.1.2 ~~be accompanied by the owner's acknowledgment of responsibility and undertakings made in the form provided as form "B" to this bylaw, signed by the owner, or a signing officer if the owner is a corporation;~~ **be accompanied by the owner's acknowledgment of responsibility and undertakings made using the Owner's Acknowledgment form and signed by the owner, or a signing officer if the owner is a corporation;**

9.1.3 include a copy of a title search, accompanied by referenced covenants, made within 30 days of the date of the application;

9.1.4 state the intended use of the building;

9.1.5 include a site plan prepared by a British Columbia Land Surveyor or by a registered professional showing

9.1.5.1 the bearing and dimensions of the parcel taken from the registered subdivision plan;

9.1.5.2 the legal description and civic address of the parcel;

- 9.1.5.3 the location and dimensions of all statutory rights of way, easements and setback requirements when required by the building official;
- 9.1.5.4 the location and dimensions of all existing and proposed buildings or structures on the parcel;
- 9.1.5.5 setbacks to the natural boundary of any lake, swamp, pond or watercourse where the Regional District or Village land use regulations establish siting requirements related to flooding;
- 9.1.5.6 the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of the underside of the floor system of a building or structure where the Regional District or Village land use regulations establish siting requirements related to minimum floor elevation; and
- 9.1.5.7 the location, dimension and gradient of parking and driveway access;

unless a building official has waived the requirement for a site plan, in whole or in part, in the circumstance where the permit is sought for the repair or Alteration of an existing building or structure;

9.1.6 contain sufficient information on building plans to determine compliance with this Bylaw, such as

- 9.1.6.1 floor plans showing
 - (i) the dimensions and uses of all areas,
 - (ii) the location, size and swing of doors,
 - (iii) the location, size and opening of windows,
 - (iv) floor, wall, and ceiling finishes,
 - (v) plumbing fixtures,
 - (vi) structural elements, and
 - (vii) stair dimensions;

- 9.1.6.2 a cross section through the building or structure illustrating foundations, drainage, ceiling heights and construction systems;
- 9.1.6.3 elevations of all sides of the building or structure showing finish details, roof slopes, windows, doors, and finished grade;
- 9.1.6.4 cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the building or structure substantially conforms to the Building Code;
- 9.1.6.5 copies of approvals, including, without limitation, highway access permits when required by the Ministry of Highways and Ministry of Health application approval;
- 9.1.6.6 letters of assurance in the form referred to in the Building Code, signed by the owner, or a signing officer of the owner if the owner is a corporation, and the coordinating registered professional.
- 9.1.6.7 letters of assurance in the form referred to in the Building Code, each signed by such registered professionals as the building official or Building Code may require to prepare the design for and conduct field reviews of the construction of the building or structure;
- 9.1.6.8 two sets of drawings at a suitable scale of the design prepared by each registered professional and including the information set out in Sentences 9.1.6.1 - 9.1.6.3 of this bylaw.

9.2 In addition to the requirements of Subsection 9.1, the following may be required by a building official to be submitted with a building permit application for the construction of a complex building where the complexity of the proposed building or structure or siting circumstances warrant:

- 9.2.1 site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a registered professional;
- 9.2.2 a section through the site showing grades, buildings, structures, parking areas and driveways;

9.2.3 any other information required by the building official or the Building Code to establish substantial compliance with this Bylaw, the Building Code and other bylaws and enactments relating to the building or structure,

10.0 APPLICATIONS FOR STANDARD BUILDINGS

10.1 When required by the building official, an application for a permit with respect to a standard building must be made in the form attached as form 'A' to this bylaw, signed by the owner or a signing officer if the owner is a corporation;

10.1.2 be accompanied by the owner's acknowledgment of responsibility and undertakings made in the form attached as form 'B' to this bylaw, signed by the owner, or a signing officer if the owner is a corporation;

10.1.3 include a copy of a title search, accompanied by referenced covenants, made within 30 days of the date of the application;

10.1.4 A state the intended use of the building, and where the building is a temporary building state the intended duration of use and date of removal, not to exceed two years;

10.1.5 include a site plan showing

10.1.5.1 the bearing and dimensions of the parcel taken from the registered subdivision plan;

10.1.5.2 the legal description and civic address of the parcel;

10.1.5.3 the location and dimensions of all statutory rights of way, easements and setback requirements when required by the building official;

10.1.5.4 the location and dimensions of all existing and proposed buildings or structures on the parcel;

10.1.5.5 setbacks to the natural boundary of any lake, swamp, pond or watercourse where the Regional District or Village land use regulations establish siting requirements related to flooding;

10.1.5.6 the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of

the underside of the floor system of a building or structure where the Regional District or Village land use regulations establish siting requirements related to minimum floor elevation; and

10.1.5.7 the location, dimension and gradient of parking;

unless a building official has waived the requirements for a site plan, in whole or in part, in circumstances where the permit is sought for the repair or Alteration of an existing building or structure.

10.1.6 contain sufficient information on building plans to determine compliance with this Bylaw, such as

10.1.6.1 floor plans showing:

- (i) the dimensions of the building and use of all rooms;
- (ii) the location, size and swing of doors;
- (iii) the location, size and opening of windows;
- (iv) plumbing fixtures; structural elements; and
- (v) stair dimensions;

10.1.6.2 a cross section through the building or structure showing ceiling heights, crawlspace and roof space details and detailing construction systems, building materials and finishes;

10.1.6.3 elevations of all sides of the building or structure showing finish details, roof slopes, windows, doors, and finished grade;

10.1.6.4 cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the building or structure substantially conforms to the Building Code;

10.1.6.5 copies of approvals including, without limitation, highway access permits, when required by the Ministry of Highways, and Ministry of Health application approval;

10.1.6.6 a foundation design prepared by a 1-egistered professional in accordance with the Building Code, accompanied by letters of assurance in the form referred to in the Building Code, signed by the registered professional; and

- 10.1.6.7 two sets of drawings at a suitable scale of the design including the information set out in Sentences 10. L6. l - 10. L6.4 of this Bylaw
- 10.1.7 The requirements of Sentence 10.1.6.6 may be waived by a building official in circumstances where the building official has required a professional engineer's report and the building permit is issued in accordance with Section 56 of the Community Charter.
- 10.1.8 The requirements of 10.1.6.6 may be waived by a building official if documentation, prepared by a registered professional, is provided assuring that the foundation design and the foundation excavation substantially comply with the Building Code.
- 10.1.9 The requirements of 10.],6,6 may be waived by a Building Official if the footings and foundation for the proposed building or structure are installed in compliance with Division B Section 9,15 of the Building Code.
- 10.2 In addition to the requirements of Subsection l 0.1, the following may be required by a building official to be submitted with a building permit application for the construction of a standard building where the project involves two or more buildings, which in the aggregate total more than l 000 square meters, or two or more buildings that will contain four or more dwelling units, or otherwise where the complexity of the proposed building or structure or siting circumstances warrant:
- 10.2.1 site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a registered professional;
- 10.2.2 a section through the site showing grades, buildings, structures, parking areas and driveways ;
- 10.2.3 a roof plan and roof height calculations;
- 10.2.4 structural, electrical, mechanical, plumbing or fire suppression drawings prepared and sealed by a registered professional;
- 10.2.5 letters of assurance in the form referred to in the Building Code, signed by a registered professional;
- 10.2.6 any other information required by the building official or the Building Code to establish substantial compliance with this Bylaw, the Building Code and other Bylaws and enactments relating to the building or structure.

- 10.2.7 A Building Official may waive the requirements of Sentence 10,1.6.6 of this bylaw if the design and construction of the foundation of the Standard Building and the building site that are the subject of the building permit meet all the criteria of the Building Code.
- 10.2.8 If once the permit has been issued, the criteria and requirements referred to in Subsection 10.2.7 are not complied with, the building official may take one or more of the following actions or any other action deemed necessary:
 - 10.2.8.1 revoke the permit
 - 10.2.8.2 refuse to permit occupancy of the building
 - 10.2.8.3 impose the requirements of Sentence 10,1.6.6 of this bylaw.

11.0 PROFESSIONAL PLAN CERTIFICATION

- 11.1 Where required by this bylaw, letters of assurance in the form referred to in the Building Code shall be submitted by the registered professionals in support of a building permit application. Representing the Regional District or Village the building official shall rely upon these letters of assurance as certification that the building design and plans comply with the Building Code and other applicable enactments relating to safety of the building.
- 11.2 ~~A building permit issued for the construction of a building for which a building official required registered professional and letters of assurance must be in the form attached as form 'C' to this bylaw.~~ **A building permit issued for the construction of a building for which a building official required registered professional and letters of assurance must be thru the Building/Plumbing Permit form.**
- 11.3 A building permit issued pursuant to Subsection 11. 2 of this Bylaw must include a notice to the owner that the building permit is issued in reliance upon the certification of the registered professionals that the design and plans submitted in support of the application for the building permit comply with the Building Code and other applicable enactments relating to safety,
- 11.4 When a building permit is issued in accordance with subsection 11.2 of this bylaw the permit fee must be reduced by 5% to reflect the Regional District's or Villages' reliance upon the Registered Professional,

12.0 FEES AND CHARGES

- 12.1 In addition to applicable fees and charges required under other Bylaws, a permit fee, calculated in accordance with Schedule "A" to this Bylaw, must be paid in full prior to issuance of any permit under this Bylaw.
- 12.2 An application made for a building permit must be accompanied by the appropriate plan-check deposit fee prescribed in Schedule "A" to this Bylaw, which is non-refundable and must be credited against the building permit fee when the permit is issued.
- 12.3 When an application is cancelled the plans and related documents submitted with the application may be destroyed..
- 12.4 The owner may obtain a refund of the building permit fees paid as prescribed in Schedule "A" to this Bylaw.
- 12.5 Where, due to non-compliance with this Bylaw, more than two inspections are necessary when one inspection is normally required, for each inspection after the second inspection, a re-inspection charge as prescribed in Schedule "A" to this Bylaw must be paid prior to each additional inspection being performed,

13.0 BUILDING PERMITS

Issuance of a Permit

- 13.1 The permit for which an application was made may be issued when:
 - 13.1.1 a completed application with all required documentation has been submitted and the Building Official has approved the application for permit issuance; and
 - 13.1.2 the owner or his or her representative has paid all applicable fees set out in Subsection 12.1 of this Bylaw; and;
 - 13.1.3 the owner or his or her representative has paid all charges and met all requirements imposed by any other enactment or bylaw; and
 - 13.1.4 no enactment, covenant, agreement, regulation in favor of; or regulation of the Regional District or Village authorizes the permit to be withheld;

- 13.2 When the application is in respect of a building that includes, or will include, a residential occupancy, the building permit must not be issued unless the owner provides evidence of compliance with the Homeowner Protection Act.

Expiry of a Permit

- 13.3 Every permit is issued on the condition that
- 13.3.1 the construction shall be commenced within six months after the date the permit was issued;
 - 13.3.2 the work, once commenced, shall not be discontinued for a continuous period of more than twelve months, or in any event 12 months from the last inspection; and
 - 13.3 the permit shall expire and the rights of the owner shall terminate in the event and at the time that either of the above conditions is not met or in any event thirty-six months after the date the permit was issued
- 13.4 Despite Article 13.3 the Building Official may extend the time periods in sentences 13.3.1 and 13.3.2 Extensions are limited to 6 months and 1 year respectively and must be obtained in writing.

Renewal of a Permit

- 13.5 An owner may apply for and the building official may issue a renewal of a building permit for a period of not more than one year. A renewal fee is payable as required under schedule 'A' to this bylaw.
- 13.6 A permit may be renewed only one time under Article 1.3.5
- 13.7 When a permit renewed under Article 1.3.5 expires, an owner may apply for a new building permit to complete the construction of a project remaining incomplete on the date the permit expired. All applicable drawings and specifications shall be updated to comply with current regulations.
- 13.8 A building official may issue a building permit for a portion of a building or structure before the design, plans and specifications for the entire building or

structure have been accepted, provided sufficient information has been provided to demonstrate to the building official that the portion authorized to be constructed substantially complies with this and other applicable Bylaws and the permit fee applicable to that portion of the building or structure has been paid. The issuance of the permit notwithstanding, the requirements of this Bylaw apply to the remainder of the building or structure as if the permit for the portion of the building or structure referred to in the previous sentence had not been issued.

14.0 DISCLAIMER OF WARRANTY OR REPRESENTATION

- 14.1 Neither the issuance of a permit under this Bylaw, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by a building official, shall constitute a representation or warranty that the Building Code or the Bylaw have been complied with or the building or structure meets any standard of materials or workmanship, and no person shall rely on any of those acts as establishing compliance with the Building Code or this Bylaw or any standard of construction.

15.0 CLIMATIC AND GEOLOGICAL DATA

- 15.1 Climatic data for the design of buildings are to be as specified in the British Columbia Building Code (BCBC). Additional design data are to be found in Schedule B.

16.0 PROFESSIONAL DESIGN AND FIELD REVIEW

- 16.1 When a building official considers that the site conditions, size or complexity of a development or an aspect of a development warrant, he or she may require that a registered professional provide design and plan certification and field review by means of letters of assurance in the form referred to in the Building Code.
- 16.2 Prior to the issuance of a final inspection report for a complex building, or standard building in circumstances where letters of assurance have been required in accordance with this bylaw, the owner must provide letters of professional field review and compliance in the form referred to in the Building Code.
- 16.3 When a registered professional provides letters of assurance in accordance with this Bylaw, the registered professional must also provide proof of professional liability insurance/errors and omissions to the building official.

17.0 RESPONSIBILITIES OF THE OWNER

- 17.1 Every owner must ensure that all construction complies with the Building Code, this Bylaw and other applicable enactments respecting safety,
- 17.2 Every owner to whom a permit is issued must, during construction,
 - 17.2.1 post and maintain the permit in a conspicuous place on the property in respect of which the permit was issued;
 - 17.2.2 keep a copy of the accepted designs, plans and specifications on the property; and
 - 17.2.3 post the civic address on the property 111 a location visible from any adjoining streets.

18.0 INSPECTIONS

- 18.1 When a registered professional provides letters of assurance in accordance with this Bylaw, the building official will rely solely on field reviews undertaken by the registered professional and the letters of assurance submitted pursuant to this Bylaw as assurance that the construction substantially conforms to the design and that the construction substantially complies with the Building Code, this Bylaw and other applicable enactments respecting safety.
- 18.2 Notwithstanding Subsection 18.1 of this Bylaw, a building official may attend the site from time to time during the course of construction to ascertain that the field reviews are taking place and to monitor the field reviews undertaken by the registered professionals.
- 18.3 A building official may attend periodically at the site of the construction of standard buildings or structures to ascertain whether the health and safety aspects of the work are being carried out in substantial conformance with those portions of the Building Code, this Bylaw and any other applicable enactment concerning safety.
- 18.4 The owner or his or her representative shall give at least 72 hours notice to the Regional District or Village when requesting an inspection and shall obtain an inspection and receive a building official's acceptance of the following aspects of the work prior to concealing it:

SITING: After siting of the building and formwork for the foundation footings is completed, but prior to the pouring of concrete. The building official may require

the owner to provide a building location survey certificate if building setbacks from property lines cannot be adequately or accurately determined.

DAMP-PROOFING AND FOUNDATION PERIMETER DRAINAGE:

After foundation damp-proofing and perimeter drainage piping installations have been completed, including drain rock but before backfilling.

PLUMBING:

- i. **UNDERSLAB:** After underslab drain and water distribution piping has been installed, with test applied but before covering.
- ii. **ROUGH-IN:** After drain waste and vent, and water distribution piping has been installed, with test applied but before covering.

FRAMING: When framing, sheathing and roofing of the building have been completed and the electrical, mechanical and plumbing rough-ins have been completed but before installing any insulation or vapour barrier materials or otherwise covering.

MASONRY FIREPLACE:

- i. **FIRST INSPECTION:** Installation of first flue liner above smoke chamber.
- ii. **SECOND INSPECTION:** Chimney cap, but PRIOR to installing.

SOLID FUEL BURNING APPLIANCE: When the appliance and the chimney are installed, but PRIOR to using. The chimney must not be concealed for inspection purposes.

INSULATION: After all thermal and acoustic insulation materials, vapour barrier and fire stopping components have been installed and the building is ready to have interior finishes installed but before covering. The exterior sheathing membrane shall be completed as required to prevent the wetting of the insulated wall cavity.

OCCUPANCY: PRIOR to occupying a new building. Health and Safety aspects of the building regulations must be completed at this time or a Conditional Occupancy Permit will be issued. The conditional items on the Occupancy Permit will be required to be completed within a specified time.

FINAL: When the building or portion of new construction has been completed and all previous inspection deficiencies have been corrected.

OTHER INSPECTIONS: As directed by the Building Official to ascertain compliance with this bylaw.

- 18.5 No aspect of the work referred in Subsection 18.4 of this Bylaw may be concealed until a building official has accepted it in writing.
- 18.6 The requirements of Subsection 18.4 of this Bylaw do not apply to any aspect of the work that is the subject of a registered professional's letter of assurance provided in accordance with this bylaw.
- 18.7 The building official may require that the owner submit a building location survey certificate at the SITING inspection and may post a "STOP WORK" notice until a survey certificate is submitted that conforms the building location complies with all applicable regulations and bylaws.

19.0 OCCUPANCY PERMIT

- 19.1 ~~No person may occupy a new building or structure or part of a new building or structure until an Occupancy Permit has been issued in the form of Form D to this bylaw.~~ No person may occupy a new **building or structure or part of a new building or structure** until an **Occupancy Permit** has been issued using the **Occupancy Permit form**.
- 19.2 An Occupancy Permit must not be issued unless:
- 19.2.1 all letters of assurance have been submitted when required in accordance with this bylaw.
- 19.2.2 all aspects of the work requiring inspection and acceptance pursuant to Subsection 18.4 of this Bylaw have been inspected and accepted or the inspections and acceptance are not required in accordance with Subsection 18.6 of this Bylaw.
- 19.3 A Building Official may issue an Occupancy Permit for part of a building or structure when the part of the building or structure is self-contained, provided with essential services and the requirements set out in Subsection 19.2 of this Bylaw have been met with respect to it.

Notwithstanding Subsection 19.1, a Building Official may issue a conditional Occupancy Permit outlining the date before which an owner must complete conditions to occupancy of the building or structure.

20.0 POOLS

- 20.1 No person shall commence or continue any work related to the installation, construction and Alteration of a pool unless a valid building permit has been obtained pursuant to this Bylaw.
- 20.2 An exterior pool area must be enclosed within a fence of not less than 1.5 meters (5 ft.) in height. The fence must be designed and constructed so that no member, attachment or opening will facilitate climbing. All openings through the fence must be of a size as to prevent the passage of a spherical object having a diameter of 100 111111. (4 inches). Access through the fence enclosing the pool must be equipped with a self-closing gate so designed as to cause the gate to return to a closed position when not in use. The self-latching device must be located on the poolside of the fence at a height of at least 1.0 meters (3 ft 3 inches) above grade or on the outside of the fence at 1.4 meters (4 ft 7 inches) above grade.
- 20.3 Despite subsection 20.2, standard chain link wire mesh may be acceptable provided that the fence is not less than 1.5 meters (5 ft.) in height
- 20.4 Public swimming pools and spas require Ministry of Health approval prior to issuance of building permits.

21.0 RETAINING STRUCTURES

- 21.1 A registered professional must undertake the design and conduct field reviews of the construction of a retaining structure greater than 1.5 meters (5 ft.) in height. Sealed copies of the design plan and field review reports prepared by the registered professional for all retaining structures greater than 1.5 meters (5 ft..) in height shall be submitted to a building official prior to acceptance of the works.

22.0 PENALTIES AND ENFORCEMENT

- 22.1 Every person who contravenes any provision of this bylaw commits an offense punishable on summary conviction and shall be liable to a fine of not less than \$200.00 (two hundred dollars) and not more than the maximum penalty prescribed by law.
- 22.2 Every person who fails to comply with any order or notice issued by a building official, or who allows a violation of this Bylaw to continue, contravenes this Bylaw.
- 22.3 Every person who commences construction requiring a permit without first having obtained the required permit shall, if a Stop Work notice is issued and

remains outstanding for 30 days, pay an additional fee equal to 25% of the calculated building permit fee prior to obtaining the required building permit

- 22.4 ~~A building official may order the cessation of any work that is proceeding in contravention of the Building Code or this Bylaw by posting a Stop Work notice on the building or structure in the form attached as form 'E' to this bylaw.~~ A **building official** may order the cessation of any work that is proceeding in contravention of the **Building Code** or this bylaw by posting a **Stop Work** notice on the **building or structure** using the **Stop Work** form.
- 22.5 The owner of property on which a Stop Work notice has been posted, and every other person, must cease all construction work immediately and must not do any work until all applicable provisions of this Bylaw have been substantially complied with and the Stop Work notice has been rescinded by a building official.
- 22.6 ~~Where a person occupies a building or structure or part of a building or structure in contravention of Subsection 6.2 of this Bylaw, a building official may post a Do Not Occupy notice in the form attached as form 'F' to this bylaw.~~ Where a person occupies a **building or structure** or part of a **building or structure** in contravention of subsection 6.2 of this bylaw, a **building official** may post a **Do Not Occupy** notice using the **Do Not Occupy** form.
- 22.7 The owner of property on which a Do Not Occupy notice has been posted, and every person must cease occupancy of the building or structure immediately and must refrain from further occupancy until all applicable provisions of the Building Code and this Bylaw have been substantially complied with and the Do Not Occupy notice has been rescinded in writing by a building official.

23.0 SEVERABILITY AND APPLICATION

- 23.1 The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.
- 23.2 This bylaw shall apply to all Electoral Areas of the Regional District of Central Kootenay and all participating municipalities not having a separate building bylaw.

24.0 TRANSITION

- 24.1 This Bylaw shall not affect the right of an owner under a permit issued prior to the coming into force of this Bylaw, provided the owner has commenced work

within six (6) months of the date of issuance of the permit and has actively and continuously carried out work thereafter according to this Bylaw.

25.0 ENERGY CONSERVATION AND GHG EMISSION REDUCTION

25.1 In relation to the conservation of energy and the reduction of greenhouse gas emissions, the Regional District and Village incorporates by reference the British Columbia (B.C.) Energy Step Code in accordance with Section 25.2 through 25.3.

25.2 A standard building regulated by Part 9 Housing and Small Buildings of the B.C. Building Code which is a Dwelling Unit or which contains Dwelling Unit(s) within the building envelope shall be designed and constructed to the minimum performance requirements specified in Step 1 of the B.C. Energy Step Code. This regulation is applicable to building permit applied for after December 21, 2020.

25.3 A Standard building regulated by Part 9 Housing and Small Building of the B.C. Building Code, which is a Dwelling Unit or which contain Dwelling Unit(s) within the building envelope constructed under permit applied for after December 31, 2020, shall include a permanently affixed Building Energy Label posted prior to issuance of an Occupancy Permit.

26.0 ENACTMENT AND REPEAL

26.1 This Bylaw shall come into full force and effect upon its final passage and adoption,

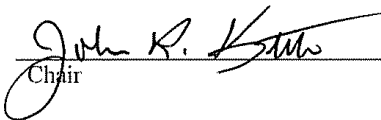
26.2 Building Bylaw 1682, 2004 as amended by the Regional District 1s hereby repealed,

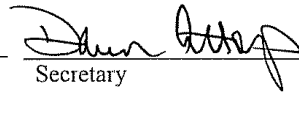
~~FORMS~~ — ~~A— Building Permit Application~~
~~B— Owner's acknowledgement of responsibility and undertakings~~
~~C— Building Permit~~
~~D— Occupancy permit~~
~~E— Stop Work notice~~
~~F— Do Not Occupy notice~~

READINGS, APPROVAL AND ADOPTION

READ A FIRST TIME this	9 th	day of	December, 2010
READ A SECOND TIME this	9 th	day of	December, 2010
READ A THIRD TIME this	9 th	day of	December, 2010

ADOPTED this 9th day of December, 2010,


Chair


Secretary

~~REGIONAL DISTRICT OF CENTRAL KOOTENAY
SCHEDULE 'A' PERMIT FEES
TO BUILDING BYLAW NO. 2200, 2010~~

~~A. BUILDING PERMIT FEES~~

~~Fee for construction value (declared or assessed) as determined by the Regional District of Central Kootenay for all new construction, reconstruction, additions, extension, Alterations or repair of any building and the placement of single or double wide manufactured homes.~~

~~BASIC FEE: \$ 1.00 - \$1,000.00 \$ 50.00
\$ 1,000.00 and over \$ 10.50 per \$1,000.00 or portion thereof~~

~~The calculated fee shall be reduced by 10% for Municipal Permits where the municipality provides building inspection administrative service in order to offset the 10% Municipal Administrative Fee.~~

- ~~1. No permit related work on site has commenced (does not include excavation work);~~
- ~~2. For permits exceeding \$200.00 fee, the Regional District will return \$100.00 or 50% of the permit fee, whichever is the greater amount;~~
- ~~3. The building permit will be cancelled.~~

~~**E. PLAN CHECK DEPOSIT**~~

Single family dwelling	\$100
Multi-family/Industrial/Commercial/Institutional	\$200
Accessory Building or Addition	\$50

~~**Formula For Estimating Value Of Construction**~~

~~**RESIDENTIAL CONSTRUCTION**~~

~~Value of residential construction will be calculated as per the contract cost if provided, or calculated as per the following costs for estimating values of construction, whichever is the greater amount.~~

1 Floor Finished (Good Quality) Full Basement Unfinished	\$150.00 p.s.f.
1 Floor Finished (Fair/Average Quality) Full Basement Unfinished	\$125.00 p.s.f.
1 Floor Finished (Low Quality) Full Basement Unfinished	\$100.00 p.s.f.
1 Floor Finished - Crawl Space	\$100.00 p.s.f.
1 Floor Finished - Slab on Grade	\$100.00 p.s.f.
Basement (for relocation of residence)	\$ 25.00 p.s.f.
Residential Addition on a crawl space or slab (no kitchen or bathrooms)	\$ 60.00 p.s.f.
Finished Basement	\$ 25.00 p.s.f.
Finished 2nd & 3rd storey	\$ 70.00 p.s.f.
Sundeck	\$ 20.00 p.s.f.
Sundeck with Roof	\$ 25.00 p.s.f.
Attached garage	\$ 40.00 p.s.f.
Detached garage	\$ 30.00 p.s.f.
Carport	\$ 25.00 p.s.f.
Accessory Building up to 550 sq. ft.	\$ 25.00 p.s.f.
Farm Building	\$ 10.00 p.s.f.

~~**MOBILE HOME COSTS**~~

Crawl Space under Mobile Home	\$15.00 p.s.f.
Basement under Mobile Home	\$25.00 p.s.f.
Roof over Mobile Home	\$25.00 p.s.f.
Mobile Home Additions	\$60.00 p.s.f.

OTHER

Fireplace	\$4,000.00
Wood-Burning Appliance	\$4,000.00

Value of construction for Commercial, Industrial or Institutional buildings will be calculated as per the CONTRACT or TENDERED cost. Where there is no contract or tendered price, the value shall be calculated according to the following schedule:

COMMERCIAL CONSTRUCTION

Commercial Building (shell only)	\$ 50.00 p.s.f.
Commercial Building – Interior finish	
(restaurants)	\$30.00 p.s.f.
(office buildings)	\$25.00 p.s.f.
(other)	\$15.00 p.s.f.

INDUSTRIAL CONSTRUCTION

Industrial Buildings (shell only)	\$50.00 p.s.f.
Industrial Buildings (interior finish)	\$10.00 p.s.f.

<u>INSTITUTIONAL CONSTRUCTION</u>	Contract or Tendered Cost
--	---------------------------

SCHEDULE A – PERMIT FEES

A. BUILDING PERMIT FEES

Fee for construction value (declared or assessed) as determined by the Regional District of Central Kootenay for all new construction, reconstruction, additions, extension, Alterations or repair of any building and the placement of single or double-wide manufactured homes.

BASE FEE:	\$1.00 - \$1,000.00	\$100.00
	\$1,000.00 and over	\$10.50 per \$1,000.00 or portion thereof

The calculated fee shall be reduced by 10% for Municipal Permits where the municipality provides building inspection administrative service in order to offset the 10% Municipal Administrative Fee.

B. RELATED PERMIT FEES

1.	Manufactured home set-up single or double wide	\$350.00
2.	Change of occupancy (commercial only)	\$200.00
3.	Pools (fence requirements)	\$100.00
4.	Demolition	\$150.00
5.	Moving a building	\$200.00
6.	Temporary building	\$200.00
7.	Occupant Load Calculation	\$200.00
8.	Re-Inspection	\$150.00
9.	Administrative fee to remove "Notice on Title"	\$750.00
10.	Permit Renewal	\$100.00
11.	Administrative Fee to Prepare & Register Restrictive Covenant on Title	\$200.00
12.	Mapping Services Fee	\$25.00

C. PLUMBING PERMIT FEES

Plumbing System	\$ 10.50 per fixture
Automatic Sprinkler System - contract price)	(as per

D. PERMIT FEE REFUNDS

Building permit fees may be refunded only upon written request from the owner – up to six (6) months from the date of issuance of the building permit – subject to the following conditions:

1. No permit related work on site has commenced (does not include excavation work);
2. For permits exceeding \$200.00 fee, the Regional District will return \$100.00 or 50% of the permit fee, whichever is the greater amount;
3. The building permit will be cancelled.

E. PLAN CHECK DEPOSIT

Single-family dwelling	
\$100.00	
Multi-family/Industrial/Commercial/Institutional	
\$200.00	
Accessory Building or Addition	\$50.00

Formula for Estimating Value of Construction

RESIDENTIAL CONSTRUCTION

Value of residential construction will be calculated as per the contract cost if provided, or calculated as per the following costs for estimating values of construction, whichever is the greater amount. Where aspects of residential construction are not specifically addressed in this fee schedule, an individual valuation using the Marshall & Swift cost estimator will be used to determine the value of construction. When an individual valuation is requested or required, a fee of \$150.00 will apply.

Market residential construction, 1 or more floors finished (Good Quality) \$280.00 p.s.f

Basic residential construction, 1 or more floors finished (Average Quality) \$195.00 p.s.f

Custom residential construction, determined on an individual basis using Marshall & Swift

Basement (for relocation of residence)	\$25.00 p.s.f.
Residential Addition on a crawl space or slab (n kitchen or bathrooms)	\$60.00 p.s.f.
Finished Basement	\$195.00 p.s.f.
Sundeck	\$20.00 p.s.f.
Sundeck with Roof	\$25.00 p.s.f.
Attached garage	\$40.00 p.s.f.
Detached garage	\$30.00 p.s.f.
Carport	\$25.00 p.s.f.
Accessory Building up to 550 sq. ft.	\$25.00 p.s.f.
Farm Building	\$10.00 p.s.f.
<u>MOBILE HOME COSTS</u>	
Crawl Space under Mobile Home	\$15.00 p.s.f.
Basement under Mobile Home	\$25.00 p.s.f.
Roof over Mobile Home	\$25.00 p.s.f.
Mobile Home Additions	\$60.00 p.s.f.
<u>OTHER</u>	
Fireplace	\$4,000.00
Wood-Burning Appliance	\$4,000.00

Where the estimated or assumed value of construction for Commercial, Industrial or Institutional buildings exceeds \$1 million, the Owner is required to retain a Professional Quality Surveyor (PQS), submit a sealed Initial Budget Review, and this value will determine permit fees as per the Base Fee Schedule. Where the estimated or assumed value of construction for Commercial or Industrial buildings is less than \$1 million, permit fees will be calculated as per the CONTRACT or TENDERED cost, or the value of construction determined

according to the following schedule, with permit fees calculated as per the higher of the two values:

COMMERCIAL CONSTRUCTION

Commercial Building (shell only)	\$50.00 p.s.f.
Commercial Building - Interior finish (restaurants)	\$30.00 p.s.f.
(office buildings)	\$25.00 p.s.f.
(other)	\$15.00 p.s.f.

INDUSTRIAL CONSTRUCTION

Industrial Buildings (shell only)	\$50.00 p.s.f.
Industrial Buildings (interior finish)	\$10.00 p.s.f.

INSTITUTIONAL CONSTRUCTION

Contract/Tendered Cost or PQS sealed Initial Budget Review, whichever is higher

**REGIONAL DISTRICT OF CENTRAL KOOTENAY SCHEDULE 'B' - CLIMATIC AND GEOLOGICAL DATA
 TO BUILDING BYLAW NO. 1682, 2004**

Climatic data for the design of buildings in the Regional District are deemed to be:
DESIGN TEMPERATURE

January	2.5% design temperature	-24°C
January	1% design temperature	-26°C
July	2.5% dry bulb temperature	33°C
July	2.5% wet bulb temperature	19°C
Degree days below 18°C		4,303

PRECIPITATION

Fifteen (15) minute rain	10mm
One day rain	66mm

MAXIMUM GROUND SNOWLOAD

		kPa	P.S.F.
Argenta		3.4	72
Arrow Creek Lake View		4.0	83
Blueberry Creek		4.5	94
Balfour		3.7	77
Beasley	Lower	4.9	105
	Upper	5.5	116
Blewett	Lower	4.5	94
	Upper	4.9	105
Bonnington	Lower	4.9	105
	Upper	5.5	116
Brilliant		4.2	88
Brouse		4.9	105
Castlegar (adjacent)		4.2	88
Crawford Bay		3.7	77
Crescent Bay		3.7	77
Crescent Valley		4.2	88
Creston (adjacent)		3.2	66
Deer Park		4.2	88
Duncan Lake		3.4	72

Edgewood	4.0	83
Erickson	4.0	83
Fauquier	4.0	83
Gerrard	5.5	116
Glade	4.2	88
Halcyon Hot Springs	4.0	83
Hall Siding	6.1	127
Harrop	3.7	77
Hills	5.5	116
Johnson's Landing	3.4	72
Krestova	4.5	94
Kaslo (adjacent)	3.4	72
Kingsgate	4.2	88
Kitchener	4.0	83
Lardeau	3.4	72
Lister	4.0	83
Mountain Station Road	4.9	105
Nakusp (adjacent)	4.4	92
Nancy Green Junction	6.1	127
Needles	4.0	83
Nelson (adjacent)	4.2	88
New Denver (adjacent)	4.0	83
Ootischenia	4.2	88
Pass Creek	4.5	94
Passmore (Upper)	4.2	88
Playmor Junction	4.2	88
Retallack	8.5	176
Riondel	3.7	77
Robson	4.2	88
Rosebery	4.2	88
Ross Spur	5.5	116
Salmo/Erie Area	5.5	116
Sandon	8.5	176
Silverton (adjacent)	4.0	83
Sirdar	3.4	72
Slocan Park	4.0	83
Slocan Village (adjacent)	4.0	83
South Slocan	4.9	105
Sproule Creek Lower	4.9	105
Upper	5.5	116
Taghum	4.2	88
Thrums	4.2	88
West Creston	4.0	83

Winlaw	4.2	88
Wynndel	3.4	72
Ymir	5.5	116
Yahk	4.2	88

* Associated Rain Load SR 01 kPa

HOURLY WIND PRESSURES

Probability	1/10	.24 kPa
	1/50	.34 kPa

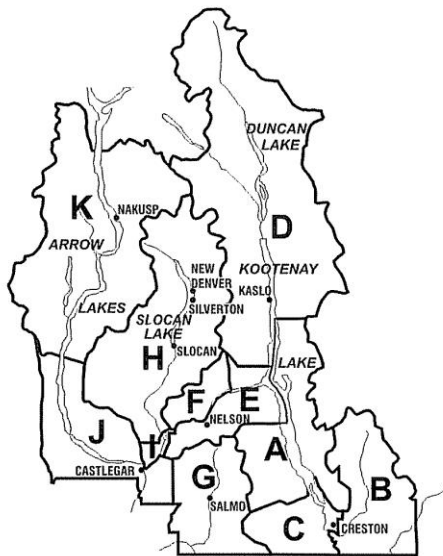
SEISMIC DATA

Seismic Spectral Response Accelerations Sa(0.2) 027

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

BUILDING BYLAW No. 2200, 2010

ADOPTED: DECEMBER 9, 2010





Village of Kaslo

Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuilding@rdck.bc.ca

BUILDING TYPE

- | | |
|--|--|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Demolition or Decommission |
| <input type="checkbox"/> Multi Family Dwelling (Duplex or Multi-Residential) | <input type="checkbox"/> Replacement (for expired permit) |
| <input type="checkbox"/> Secondary Suite | <input type="checkbox"/> Retaining Wall (1.5m / 5' or greater in height) |
| <input type="checkbox"/> Manufactured Home ¹ (CSA Z240) | <input type="checkbox"/> Farm Building ² |
| <input type="checkbox"/> Modular Home (CSA A277) | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Accessory Building (Carport, Garage, Shed, Shop etc.) | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Plumbing only | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Occupant Load Calculation |
| <input type="checkbox"/> Pool (Fencing only) | Other ³ : _____ |

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction Addition Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):

\$ _____

For RDCK staff use.

RDCK Building permit number (once assigned): _____

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuilding@rdck.bc.ca

BUILDING TYPE

- Single Family Dwelling
- Multi Family Dwelling (Duplex or Multi-Residential)
- Secondary Suite
- Manufactured Home¹ (CSA Z240)
- Modular Home (CSA A277)
- Accessory Building (Carport, Garage, Shed, Shop etc.)
- Plumbing only
- Deck
- Pool (Fencing only)
- Demolition or Decommission
- Replacement (for expired permit)
- Retaining Wall (1.5m / 5' or greater in height)
- Farm Building²
- Commercial
- Industrial
- Institutional
- Occupant Load Calculation
- Other³: _____

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction
- Addition
- Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):

\$ _____

For RDCK staff use.

RDCK Building permit number (once assigned): _____

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuilding@rdck.bc.ca

BUILDING TYPE

- | | |
|--|--|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Demolition or Decommission |
| <input type="checkbox"/> Multi Family Dwelling (Duplex or Multi-Residential) | <input type="checkbox"/> Replacement (for expired permit) |
| <input type="checkbox"/> Secondary Suite | <input type="checkbox"/> Retaining Wall (1.5m / 5' or greater in height) |
| <input type="checkbox"/> Manufactured Home ¹ (CSA Z240) | <input type="checkbox"/> Farm Building ² |
| <input type="checkbox"/> Modular Home (CSA A277) | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Accessory Building (Carport, Garage, Shed, Shop etc.) | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Plumbing only | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Occupant Load Calculation |
| <input type="checkbox"/> Pool (Fencing only) | Other ³ : _____ |

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction Addition Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

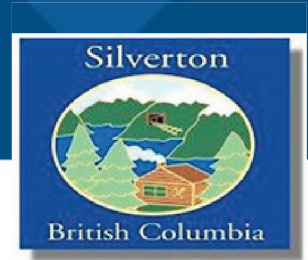
Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):

\$ _____

For RDCK staff use.

RDCK Building permit number (once assigned): _____

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuiding@rdck.bc.ca

BUILDING TYPE

- | | |
|--|--|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Demolition or Decommission |
| <input type="checkbox"/> Multi Family Dwelling (Duplex or Multi-Residential) | <input type="checkbox"/> Replacement (for expired permit) |
| <input type="checkbox"/> Secondary Suite | <input type="checkbox"/> Retaining Wall (1.5m / 5' or greater in height) |
| <input type="checkbox"/> Manufactured Home ¹ (CSA Z240) | <input type="checkbox"/> Farm Building ² |
| <input type="checkbox"/> Modular Home (CSA A277) | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Accessory Building (Carport, Garage, Shed, Shop etc.) | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Plumbing only | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Occupant Load Calculation |
| <input type="checkbox"/> Pool (Fencing only) | Other ³ : _____ |

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction Addition Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):

\$ _____

For RDCK staff use.

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuilding@rdck.bc.ca

BUILDING TYPE

- | | |
|--|--|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Demolition or Decommission |
| <input type="checkbox"/> Multi Family Dwelling (Duplex or Multi-Residential) | <input type="checkbox"/> Replacement (for expired permit) |
| <input type="checkbox"/> Secondary Suite | <input type="checkbox"/> Retaining Wall (1.5m / 5' or greater in height) |
| <input type="checkbox"/> Manufactured Home ¹ (CSA Z240) | <input type="checkbox"/> Farm Building ² |
| <input type="checkbox"/> Modular Home (CSA A277) | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Accessory Building (Carport, Garage, Shed, Shop etc.) | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Plumbing only | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Occupant Load Calculation |
| <input type="checkbox"/> Pool (Fencing only) | Other ³ : _____ |

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction Addition Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):

\$ _____

For RDCK staff use.

RDCK Building permit number (once assigned): _____

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Building Permit Application

RDCK OFFICES

Nelson

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Phone: 250-352-8155
Toll Free: 1-800-268-7325
buildingdepartment@rdck.bc.ca

Creston

Box 531B, 16 Avenue South
Creston, BC V0B 1G0
Phone: 250-428-4717
Toll Free: 1-833-223-2661
crestonbuilding@rdck.bc.ca

Nakusp

Box 358, 204 6th Avenue NW
Nakusp, BC V0G 1R0
Phone: 250-265-4111
Toll Free: 1-844-817-9096
nakuspbuilding@rdck.bc.ca

BUILDING TYPE

- Single Family Dwelling
- Multi Family Dwelling (Duplex or Multi-Residential)
- Secondary Suite
- Manufactured Home¹ (CSA Z240)
- Modular Home (CSA A277)
- Accessory Building (Carport, Garage, Shed, Shop etc.)
- Plumbing only
- Deck
- Pool (Fencing only)
- Demolition or Decommission
- Replacement (for expired permit)
- Retaining Wall (1.5m / 5' or greater in height)
- Farm Building²
- Commercial
- Industrial
- Institutional
- Occupant Load Calculation
- Other³: _____

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

SCOPE

- New construction
- Addition
- Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

Total cost of proposed construction at current market rates (Includes all labour, material, trades and design fees):
\$ _____

For RDCK staff use.

RDCK Building permit number (once assigned): _____

¹ Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.
² Provide proof that the subject property has been granted farm class by BC Assessment.
³ Mixed Use, Move any Building, Special Structures.



Master Checklist – Internal use (New, Renovation and/or Addition) Building Type Checklist

Owner Name: _____

TYPE

- Single Family Dwelling
 Modular Home (CSA A277)

All documentation is required at the time of permit application unless otherwise specified.

Please refer to the Regional District Official Community Plan and Zoning Bylaws and Floodplain Management Bylaw for development restrictions related to your building permit application. If an application is non-compliant with applicable bylaws, it will increase processing time. Please check the Bylaws at <https://www.rdck.ca/EN/main/government/bylaws.html> or call 250-352-8176.

SCOPE

- New
 Renovation (Reno)
 Addition (Add)
 Other: _____

NEW	RENO	ADDITION	RDCK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Application	<input type="checkbox"/> Include signatures of ALL registered Owners <input type="checkbox"/> Include Owner(s) Representative Form if applicable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title Certificate	Ltsa.ca (BC Land Title & Survey) 877.577.5872 Provide a copy of the property title issued within 30 days from the Land Title Survey Authority, or RDCK can obtain for a fee of \$17 at time of submission.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Covenants, Easements and Right-of-Ways	Provide a copy of all Covenants, Easements and Right-of-Ways LISTED ON PROPERTY TITLE , or RDCK can obtain copies of each document from LTSA at total cost incurred.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

NEW	RENO	ADDITION	RDCK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site Plan	<p>Site plan must be drawn to scale and include items below (See Building Brochure for a sample site plan):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full legal description and civic address, area of property, North arrow <input type="checkbox"/> Proposed building footprint, showing dimensions to property lines and all adjacent buildings <input type="checkbox"/> All existing dwellings, buildings, utility shacks or other structures <input type="checkbox"/> Location of legal road access to property and adjacent road names <input type="checkbox"/> Proposed and existing septic fields, wells, and potable water sources <input type="checkbox"/> Covenant areas, Easements, Right-of-Ways <input type="checkbox"/> All waterbodies: lakes, rivers, named or unnamed creeks, and/or seasonal drainage; indicate distances from the natural boundary of the waterbodies to the proposed building site. The required flood construction level at the building site shall be detailed (refer to Floodplain Management Bylaw for more details). A legal survey with topographic locations may be required.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction Drawings	<p>Provide the drawings below in PDF format. If unable to provide a digital copy, submit 2 sets of physical drawings no larger than 11"x17". Hand drawn plans NOT accepted.</p> <p>We recommend the Owner obtain their construction drawings from an experienced designer. See Building Brochure for detailed drawing requirements.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Foundation plan <input type="checkbox"/> Floor plans <input type="checkbox"/> Elevation plans <input type="checkbox"/> Cross-section plans <input type="checkbox"/> Structural drawings (See Structural Bulletin for minimum requirements) <input type="checkbox"/> Plumbing design schematic (potable and DWV) for Single-family-dwelling <i>when homeowner plumbing is proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Truss, Floor, Beam Layouts (if applicable)	<ul style="list-style-type: none"> <input type="checkbox"/> Provide engineered floor and roof layout drawings, with all point loads, factored reactions and live load assumptions; Obtain from supplier. <input type="checkbox"/> Provide truss, floor, and beam specifications and designs from supplier.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule(s) B, Sealed Plans and Proof of Insurance (if applicable)	<ul style="list-style-type: none"> <input type="checkbox"/> From professional Engineer or Architect. <input type="checkbox"/> See Geotechnical and Structural Bulletin for engineering requirements.

NEW	RENO	ADDITION	RDCK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Driveway Access Permit (if applicable)	<p>www2.gov.bc.ca (Ministry of Transportation) bcmotwkd@gov.bc.ca 250.354.6400</p> <p>Required for construction:</p> <ul style="list-style-type: none"> <input type="checkbox"/> All parcels abutting a numbered highway. <input type="checkbox"/> Multi-family dwellings, agricultural properties, commercial, industrial, and institutional development
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Record of Sewerage System	<p>Interiorhealth.ca hpadminnelson@interiorhealth.ca 855.744.6328</p> <p>Provide the “Record of Sewerage System” for the onsite sewage disposal system from the Interior Health Authority, to be obtained from a Registered Onsite Wastewater Practitioner (ROWP), or qualified Professional Engineer.</p> <p>Required for all new construction. A review letter from an Authorized Person is required when adding additional occupant load to an existing system, such as a new bedroom, dwelling unit, or major renovation.</p> <p>Required Prior To Issuance</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BC Energy Compliance report	<p>Energystepcode.ca Rdck.ca</p> <p>Pre-construction document confirming compliance to Step Code energy requirements. To be completed by a Certified Energy Advisor licensed by Natural Resources Canada. Visit https://www.betterhomesbc.ca/ea/</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	HOT2000 report	<p>Obtain from your Certified Energy Advisor - Digital copy preferred</p> <p>Required Prior To Issuance</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Energy Compliance: Small D, E and F3 commercial and industrial occupancies	<p>When total building floor area is a maximum of 300m². BCBC sections 9.36.2 to 9.36.4 are applicable (Prescriptive).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drawing sheets shall detail building envelope construction assemblies (9.36.2), <input type="checkbox"/> HVAC requirements (9.36.3) <input type="checkbox"/> Service Water Heating Systems (9.36.4). <input type="checkbox"/> Blower door testing is not required.

NEW	RENO	ADDITION	RDCK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NECB Report(National Energy Code for Buildings)	<p>Buildings containing non-residential occupancies whose total building floor area exceeds 300m² OR medium hazard industrial occupancies shall comply with the NECB.</p> <p>NECB Application Requirements User Guide assists users as they develop plans and specifications for non-residential occupancies whose combined total Floor Area exceeds 300m² OR medium hazard industrial occupancies. NECB compliance path methodologies include prescriptive, prescriptive with simple trade-off and prescriptive with detailed trade-off OR Performance Modeled. Applicants shall familiarize themselves with the User Guide and submit a Compliance Summary with their application.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	New Home Registration Form (or Exemption)	<p>bchousing.org 800.407.7757</p> <p>Provincial warranty registration for new residential construction required for construction of new homes and large-scale renovations and additions to homes.</p> <p>EXTENSIVE RENOVATION WILL REQUIRE WRITTEN EXEMPTION from BC Housing, see https://sroq.bchousing.org/SROnlineQuestionnaire/faces/start Required Prior To Issuance</p>



REGIONAL DISTRICT OF CENTRAL KOOTENAY

PO Box 590, 202 Lakeside Dr.
Nelson, BC
V1L 5R4

Telephone 250-352-8155 Fax 250-352-9300
Web: www.rdck.bc.ca
e-mail: blddept@rdck.bc.ca

Creston Office 250-428-5717
Slocan Office 250-355-2277

Nakusp Office 250-265-4111
Silverton Office 250-358-2472

Nelson Office 250-352-8155
New Denver Office 250-358-2316

Kaslo Office 250-353-9614
Salmo Office 250-357-9433

BC Toll Free 1-800-268-7325

Building/Plumbing Permit No. BP027713

Date Printed: Jun 27, 2023

Pursuant to the bylaws applicable to the Regional District of Central Kootenay, the scope of the work permitted is:
To construct an addition to a single family dwelling as defined by the accompanying reviewed plans.

Registered Owner:

SMITHER, EDWARD L

Contractor:

590590 BC LTD WEILAND CONSTRUCTION
PO BOX 221 NELSON BC V1L 5P9

Property Information:

Location: 335 MOUNTAINVIEW DR

Folio: 707.08265.919

Legal Desc.: LT 26/ PL NES3151/ DL 6498/ KOOTENAY

Electoral Area: E

Zoning: UNZONED

P.I.D. 028-340-744

Plumbing Fixtures

Water Closets:	0	Baths/Showers:	0	Wash Basins:	0
Sinks:	0	Wash Tubs:	0	Perimeter Drains:	0
Urinals:	0	Auto Washers:	0	Hot Water Tanks:	0
Hose Bibs:	0	Floor Drains:	0	Dishwashers:	0

Permit Valuation and Fees

Construction Value:	50,000.00	Plumbing Fixtures:	0
---------------------	-----------	--------------------	---

<u>Description</u>	<u>Quantity</u>	<u>Amount</u>	<u>Description</u>	<u>Quantity</u>	<u>Amount</u>
Bld Permit Fee	50,000.00	564.50	Cert Of Title	1.00	17.00
				Total:	\$581.50

Permit Issued Conditional To:

- * All construction shall conform to the current B.C. Building Code and Building By-law.
- * All concrete in contact with soils must be sulphate resisting as specified in Section 9.3.1.3 and must conform to Section 16 of CAN/CSA-A23.1. In addition, all plumbing material in contact with soils must be corrosive resistant.
- * Safety measures at demolition sites shall conform to Part 8 of the B.C. Building Code.
- * A final inspection must be requested prior to occupancy or use of this building.
- * Engineered floor joist/beam and roof truss spec's must be submitted prior to framing inspection.
- * Minimum footing depth for frost protection is 24" in sandy-gravelly soils or 36" in clay.
- * By accepting this permit and proceeding with the intended construction, you are accepting full responsibility and all liability associated with requesting all required inspections.
- * Property pins must be exposed and line strung between pins to establish and affirm required setbacks. If this cannot be done, a Surveyor's Certificate must be submitted to confirm same.

It Is The Applicant's Responsibility To Request Each Of The Following Inspections

- * SITING & FOOTINGS
- * DAMP-PROOFING & DRAINTILE
- * SLAB PREP AND RADON PIPE



REGIONAL DISTRICT OF CENTRAL KOOTENAY

PO Box 590, 202 Lakeside Dr.
Nelson, BC
V1L 5R4

Telephone 250-352-8155 Fax 250-352-9300
Web: www.rdck.bc.ca
e-mail: blddept@rdck.bc.ca

Creston Office 250-428-5717
Slocan Office 250-355-2277

Nakusp Office 250-265-4111
Silverton Office 250-358-2472

Nelson Office 250-352-8155
New Denver Office 250-358-2316

Kaslo Office 250-353-9614
Salmo Office 250-357-9433

BC Toll Free 1-800-268-7325

Building/Plumbing Permit No. BP027713

Date Printed: Jun 27, 2023

- * FRAMING
- * INSULATION & VAPOUR BARRIER
- * FINAL

Authorization

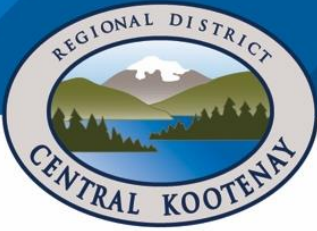
Signature of Building Official: _____

Date Of Issuance: Apr 13, 2023

Date Of Expiry: Apr 13, 2026

- NOTE:**
- * Permit shall expire if construction is not commenced within 6 months from the date of issue.
 - * Permit shall expire if construction is discontinued or suspended for more than 12 months.
 - * Permit shall be renewed prior to expiry if construction is not completed within 36 months from the date of issue.
 - * Should construction under a renewed permit not be completed within 36 months, the permit shall terminate and the owner will be required to apply for a new permit
 - * Property owners should consider contacting their local Fire Chief to address fire protection measures when designing their road access.

Form Created: June 27, 2023



Board Report

Date of Report:	July 6, 2023
Date & Type of Meeting:	July 20, 2023 General Open Board Meeting
Author:	Tom Dool, Research Analyst
Subject:	West Transit Governance Bylaw and Terms of Reference
File:	8020/10
Electoral Area/Municipality:	Electoral Areas A, D, E, F, G, H, I, J, K, Kaslo, Nakusp, Silvertown, New Denver, Slocan, Castlegar, Nelson, and Salmo

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board the opportunity to comment on:

- The proposed West Transit Services Committee Bylaw 2909, 2023 (Attachment A); and
- The proposed timeline for the establishment of the West Transit Services Committee

SECTION 2: BACKGROUND/ANALYSIS

BACKGROUND

At the February 17, 2022 Open Board Meeting the Board received a report from staff regarding the need for changes to the governance of those Regional District services which fund West Kootenay Transit. As per the recommendation in the report the Board resolved:

(134/22) That the Board direct staff to prepare a report regarding governance options for Regional District transit funding services S237 Transit Castlegar and Area, S238 Transit North Shore Slocan Valley, and S239 Transit Kootenay Lake West, specifically regarding the implementation of the West Kootenay Transit Future Service Plan, the apportionment of transit costs, and local government transit infrastructure.

At the June 15, 2023 Open Board Meeting the Board received a report from staff detailing the challenges with the current method of governance and proposing options to address those issues. As per the recommendations in the report the Board resolved:

(396/23) That the Board direct staff to bring forward a report to the Board which outlines the necessary steps and proposed schedule for establishing a West Transit Service Committee.

The proposed establishment of a West Transit Services Committee represents a significant change in terms of governance for transit funding services S239 Kootenay Lake West Transit, S238 Slocan Valley North Shore Transit, and S237 Castlegar and Area Transit. This change will be implemented through a committee establishment bylaw which authorizes the Board to delegate the required duties to a committee. The bylaw provides a framework from which to achieve the Boards governance objectives and as such requires the Boards full consideration prior to adoption and implementation. Any questions comments or concerns should be directed to staff prior to August 18, 2023 to ensure incorporation into the next iteration of the bylaw.

As agreed upon in reporting submitted to the June 15, 2023 Open Board it is the Boards intention to:

1. Facilitate consideration of the 32 service options specified in the West Kootenay Transit Future Service Plan;
2. Allocate sufficient time and resources to the development of values based objectives for public transit;
3. Create a formal venue for the engagement of transit stakeholders; and
4. Provide a forum for detailed discussion regarding apportionment and budgetary matters related to transit services.

Based on these objectives staff anticipate the need for the West Transit Committee to meet three times a year. A meeting in May would prioritize Transit Future Service Plan options for consideration in the three year transit improvement proposal process. A subsequent meeting in October would inform transit service budget deliberations based on finalized transit improvement proposals. A meeting in February would facilitate consideration of finalized transit budgets in the context of the 5 year financial plan for the entire organization. Deliberations regarding apportionment, service establishment bylaws, values based objectives, and engagement with transit stakeholders could occur as required at any of these meetings.

The proposed bylaw and timeline are a means to achieve the goals stated above. While there are many challenges in the broader transportation ecosystem the Board is encouraged to begin with a narrow focus for this initial step and consider broader transportation issues once governance has been established for the existing services.

ANALYSIS

The proposed timeline is an option for consideration. The Board may choose to extend that timeline for implementation but in doing so it will not be able to utilize the efficiencies intended to be achieved during the 2023-24 budget deliberations.

July 20, 2023 Open Board Meeting – Board receives bylaw and terms of reference for consideration.

August 18, 2023 – Directors comments are received by staff.

September 21, 2023 Open Board Meeting– Board consideration of bylaw adoption, appointment of chair, and setting a committee meeting date.

While consideration of the whole of the committee establishment bylaw is entirely within the authority of the Board and its members the opportunity to ensure a focused and efficient committee is largely found in the Duties of the Committee component.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

None at this time. The proposed governance changes are not expected to have a significant financial impact.

The proposed committee would make recommendations to the Board regarding budgetary matters and the Board would retain full authority for budgetary approval.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

In accordance with Section 218 of the *Local Government Act* the Board may, by bylaw, establish a committee to consider issues specific to the governance of those Regional District services that fund West Kootenay Transit.

3.3 Environmental Considerations

The implementation of an effective form of transit governance is intended to improve the overall function of transit services in the Regional District. Transit services are widely understood to be of considerable environmental benefit and in this regard an improvement in transit governance is understood to be a net gain in terms of environmental benefit.

3.4 Social Considerations:

The proposed West Transit Service committee is intended to provide a venue for engagement between transit decision makers and the ridership. The Regional District becoming a more responsive transit partner would be perceived as a considerable social benefit.

3.5 Economic Considerations:

Public transit is widely considered an important component in terms of regional economic development. Effective governance is intended to further leverage the economic benefits of transit by providing better connectivity between the workplace and affordable housing.

3.6 Communication Considerations:

None at this time. A communications strategy will be provided for consideration at the time of bylaw adoption.

3.7 Staffing/Departmental Workplan Considerations:

The establishment of a single transit governance body to address all three transit funding services would likely result in fewer staff hours being required for the administration of transit governance.

3.8 Board Strategic Plan/Priorities Considerations:

The proposed improvements in transit funding service governance substantiate the Boards goal of excellence in governance and service delivery.

SECTION 4: OPTIONS & PROS / CONS

Not at this time.

SECTION 5: RECOMMENDATIONS

That the Board receive the draft West Transit Service Committee Bylaw No. 2909, 2023 for information and that comments be submitted to staff no later than August 18, 2023.

Respectfully submitted,
Tom Dool, Research Analyst

CONCURRENCE

Corporate Officer – Mike Morrison
Chief Administrative Officer – Stuart Horn

Approved
Approved

ATTACHMENTS:

Attachment A – West Transit Service Committee Bylaw No. 2909, 2023

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2909

A Bylaw to establish the West Transit Committee as the forum for the consideration of transit service issues within the West Kootenay Transit service area of the Regional District of Central Kootenay.

WHEREAS the West Transit Committee is a Standing Committee of the RDCK Board established in accordance with the *Local Government Act*;

AND WHEREAS the West Transit Committee enacts many of the governance functions previously enacted at the Board of the RDCK;

AND WHEREAS the West Transit Committee streamlines the overall governance functions for transit funding services and strengthens the role of the Board as the final decision-making body for transit matters;

AND WHEREAS the West Transit Committee exists to provide a dedicated forum for the consideration of service levels, the develop of service objectives, consideration of budgetary matters, engagement with the ridership of the RDCK, development of transit related policy and standards, and for strengthening the asset management objectives of the RDCK;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

COMMITTEE ESTABLISHMENT

- 1 The West Transit Committee is hereby established.

DELEGATION OF AUTHORITY

- 2 The West Transit Committee is a subordinate advisory body to the RDCK Board with no specific powers delegated to it by the Board.

APPLICATION

- 3 (1) The West Transit Committee will consider matters related to the following transit funding services:

S239 Transit Kootenay Lake West
S238 Transit Slokan Valley North Shore
S237 Transit Castlegar and Area

MEMBERSHIP

- 4 (1) The West Transit Committee is comprised of all RDCK Directors who represent an electoral area or municipality that is a participant in an RDCK transit service that funds the operation of West Kootenay Transit.
- (2) A Chair for the West Transit Committee will be elected annually in accordance with the RDCK Procedures Bylaw.
- (3) RDCK Directors who are not members of the West Transit Committee may attend any open meeting of the Committee as non –voting members, and be invited to participate in any discussion at the discretion of the Chair.

REMUNERATION

- 5 The West Transit Committee members are paid meeting stipends and expenses in accordance with the RDCK Chair and Directors Remuneration Bylaw.

DUTIES OF THE COMMITTEE

- 6 The West Transit Committee is assigned to the following duties by the RDCK Board:
 - (a) Consider and provide general direction to staff on matters related to the administration of RDCK transit services;
 - (b) Consider specific transit-related matters not directly associated with the administration of RDCK transit services, as may be directed by the Board from time to time;
 - (c) Review and comment on draft reports, studies, policies, programs, legislation and other initiatives considered relevant to the scope of RDCK transit services;
 - (d) Review and make recommendations to the Board on transit system objectives;
 - (e) Review criteria for evaluating transit service options and make recommendations to the Board regarding those options;
 - (f) Provide input and direction regarding Transit Future Service Plan options for inclusion in the budget development process;
 - (g) Review and make recommendations regarding staffing levels funded by transit services;
 - (h) Provide input and direction to staff on developing annual budgets and work plans for transit services;
 - (i) Receive delegations and consider input regarding local transit system service levels;
 - (j) Develop standards and policies applicable to RDCK transit infrastructure for consideration by the Board;
 - (k) Review and make recommendations on asset management plans for RDCK transit services;
 - (l) Review and recommend priorities for grant application intakes related to RDCK transit services;
 - (m) Any other matters assigned by resolution of the RDCK Board.

MEETINGS

- 7 (1) The West Transit Committee will be scheduled to meet three (3) times annually, with additional meetings called if necessary at the discretion of the Chair in consultation with staff.
- (2) Meeting procedures shall be in accordance with the RDCK Procedure Bylaw.
- (3) Administrative and coordinating functions for the West Transit Committee are provided by the Corporate Services Department.
- (4) The annual cost of operating the West Transit Committee shall be recovered through the services that fall within the scope of the Committee.

SEVERABILITY

- 8 If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

CITATION

- 9 This Bylaw may be cited as **Regional District of Central Kootenay West Transit Committee Bylaw No. 2909, 2022.**

READ A FIRST TIME this _____ day of _____

READ A SECOND TIME this _____ day of _____

READ A THIRD TIME this _____ day of _____

ADOPTED this _____ day of _____

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report: July 4, 2023
Date & Type of Meeting: July 20, 2023 – Regular Board Meeting
Author: Jon Jackson, Emergency Program Coordinator
Subject: CRESTON & DISTRICT COMMUNITY COMPLEX AND RECREATION CENTRE BROADBAND CONNECTIVITY UPGRADE PROJECT
File: 14/7610/01
Electoral Area/Municipality: Area A,B,C & Town of Creston

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek approval to submit a grant application to Columbia Basin Trust to upgrade internal electronic communications equipment to increase broadband connectivity at the Creston & District Community Complex & Recreation Centre, and request that RDCK contribute 20% from Service 224 as the RDCK's 20% share of the project up to a maximum amount of \$5000 if the grant is awarded.

A decision from the Columbia Basin Trust is expected up to eight weeks after the final applications due date of October 25th, so this project will be part of the 2024 annual budgets. Prior to the October deadline, we are required to submit an Expression of Interest, with details of our project – the deadline for this stage is August 18th.

The upgrades are intended to increase the resilience and emergency preparedness capacity of the Centre, and will enable the RDCK to better support the residents in the local area.

SECTION 2: BACKGROUND/ANALYSIS

The Creston & District Community Complex & Recreation Centre ("the Centre") is a key facility for the regional Emergency Support Services (ESS) program during emergency evacuations.

Due to its capacity and its proximity to most of the services that evacuees likely require, the Centre is identified in our plans as a potential primary reception centre, where evacuees would register to acknowledge their safety, and to receive emergency assistance to meet basic needs such as accommodation or meals. The Centre may also be activated as a Group Lodging facility or Cooling/Warming Centre, depending on the nature of the emergency.

While the primary purpose for the upgrade is to increase the Centre's capacity during an emergency, the upgrade would have the added benefit of also supporting local residents, tourists staying locally, as well as other evacuees who have had to travel from other parts of the province in need of assistance.

In past responses, the ESS team has experienced challenges with internet reception and cellphone communications. The Electronic Registration and Assistance (ERA) tool developed by the Province to facilitate the process of registering and supporting evacuees requires fast reliable internet connection.

If we are unable to resolve the problems, it may render the Centre not feasible as a reception centre, vastly reducing our region’s ability to respond to larger emergencies and/or support residents from other regions that are being overwhelmed by emergencies.

We have determined the problems are being caused by the robust construction of the Centre and the materials used. The proposed solution is to install additional wireless internet access points and to provide Voice-over-internet telephones, which will improve the signal strength and communications access within the Centre.

In 2021, staff received approval for a similar project that was executed at the Creston and District Community Centre.

This will benefit the Emergency Management group and its clients during active responses, but will also be helpful to staff and recreational users of the Centre. As such, staff recommends that an application be made to the Columbia Basin Trust (CBT) Community Readiness Program to help fund this project. If successful CBT will fund up to 80% of the cost of the project.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov’t Approvals Required: Yes No

The cost estimate to supply and install the necessary equipment is noted in attachment A and was prepared in consultation with IT department to ensure network compatibility for a subtotal of \$14,360 (excl tax). With taxes the total amount will be approximately \$17,000.

If CBT funding is approved at 80%, an additional \$3,500 will be required from the RDCK to complete the project from service 224. The contribution has been approved up to \$5000 by the Regional Manager of Operations and Asset Management.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None anticipated

3.3 Environmental Considerations

None anticipated

3.4 Social Considerations:

The project will improve our service to evacuate members of the public during emergencies. It will also generally improve broadband access at the Centre, to the benefit of Centre staff and public users of the recreational facilities.

3.5 Economic Considerations:

None anticipated

3.6 Communication Considerations:

The improved broadband access could be used in marketing the Centre to residents and potential renters of the spaces within.

3.7 Staffing/Departmental Workplace Considerations:

No impact on staffing levels. Unknown, but presumably positive benefit to any projects in the Centre that require wifi service. Emergency Program staff is collaborating with Recreation staff and Information Technology department staff to define the scope of work required. There is a current project to upgrade the existing wireless access points to improve data security. This project is separate and supplemental to that work, as it will include installing additional equipment & wiring.

3.8 Board Strategic Plan/Priorities Considerations:

1. To excel in governance and service delivery
3. To strengthen our relationships with our community partners

SECTION 4: OPTIONS & PROS / CONS

Option 1: Staff recommend the RDCK Board approve the application to the Columbia Basin Trust's Community Readiness Program to help fund the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project;

AND

That the RDCK's 20% share of the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project, up to a maximum amount of \$5000, be funded from S224 and all costs be run through S224 if the grant is awarded.

Pros

- Communities throughout the RDCK are more resilient due to being able to support each other during emergencies.
- The Centre will be able to offer residents a better user experience
- Efficiencies for staff by having connectivity throughout the Centre

Cons

- CBT funding is not 100%

Option 2: That the RDCK Board does not approve the application to the Columbia Basin Trust's Community Readiness Program to improve access to broadband internet within the Creston and District Community Complex and Recreation Centre.

Pros

- None

Cons

- A new reception centre in Creston will need to be identified
- Volunteer teams will have to hold additional trainings to familiarize themselves with the new site
- If not available, evacuees may have to travel to a reception centre elsewhere (e.g. Creston or Nelson?), which will be an additional stressor during an emergency.

SECTION 5: RECOMMENDATIONS

That the Board approve the application to the Columbia Basin Trust's Community Readiness Program for the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project;

AND FURTHER, that the RDCK contribute 20% of the funding for the Creston & District Community Complex and Recreation Centre Broadband Connectivity Upgrade Project, up to a maximum amount of \$5000, to be funded from S224 and all costs be run through S224 if the grant is awarded.

Respectfully submitted,
Jon Jackson – Emergency Program Coordinator

CONCURRENCE

Manager of Community Sustainability – Dan Seguin	Approved
Regional Manager Operations and Asset Management – Craig Stanley	Approved
GM of Development & Community Sustainability – Sangita Sudan	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – Cost estimate

Attachment B – Diagrams showing planned locations for new wireless access points.

Item	qty	unit price	budget
Wireless Access Points (431F)	3	\$ 1,500	\$ 4,500
Wireless Access Points (231F)	1	\$ 760	\$ 760
IP phones	3	\$ 700	\$ 2,100
cabling	1	\$ 3,000	\$ 3,000
labour	1	\$ 3,000	\$ 3,000
allowance for extras	1	\$ 1,000	\$ 1,000
total			\$ 14,360

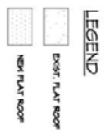
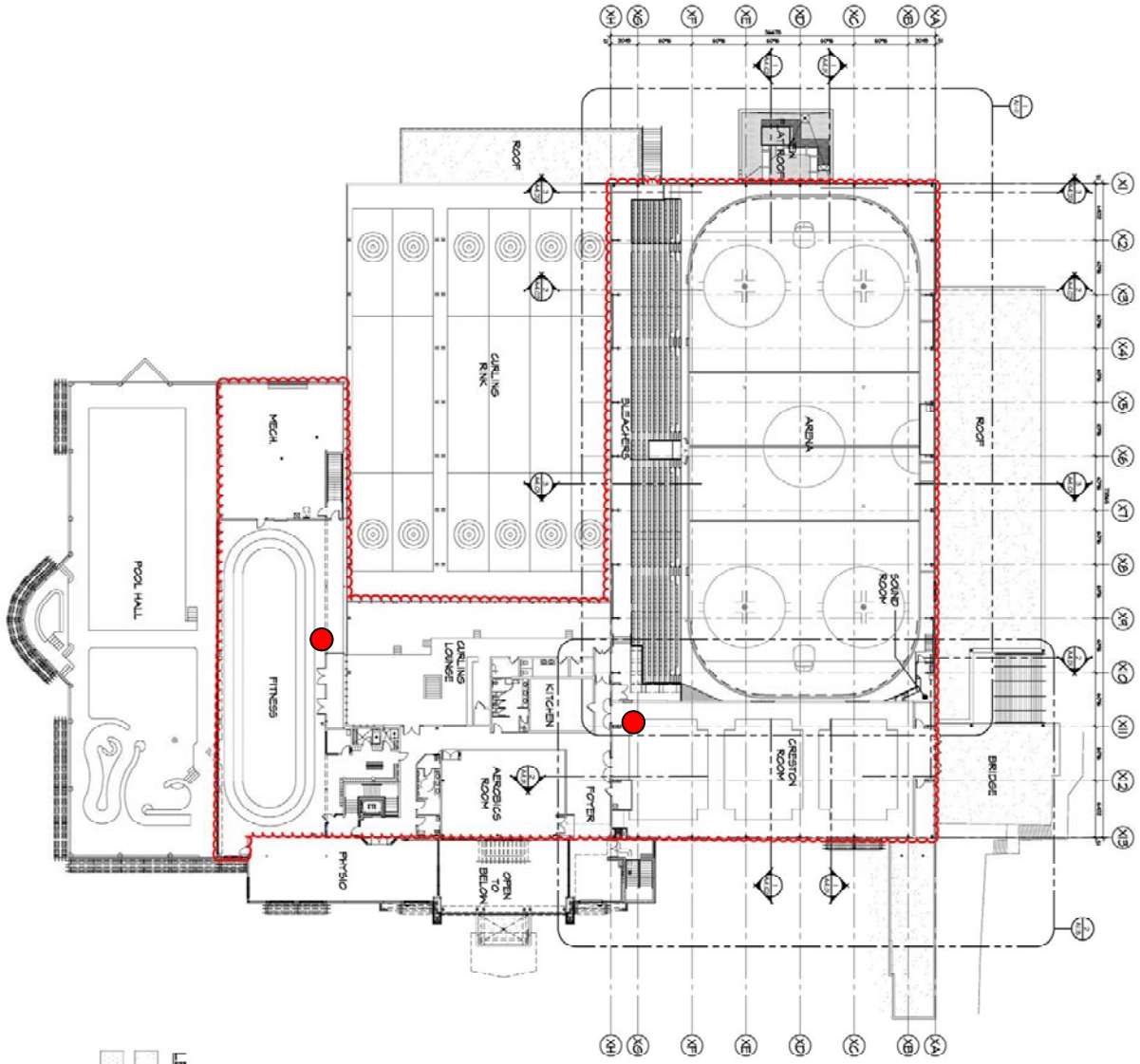
tax	2441
-----	------

grand total	\$ 16,801
--------------------	------------------

up to 1 year lead time

20% RDCK \$ 3,360.24

Upper-Current

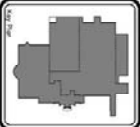
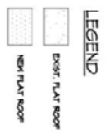
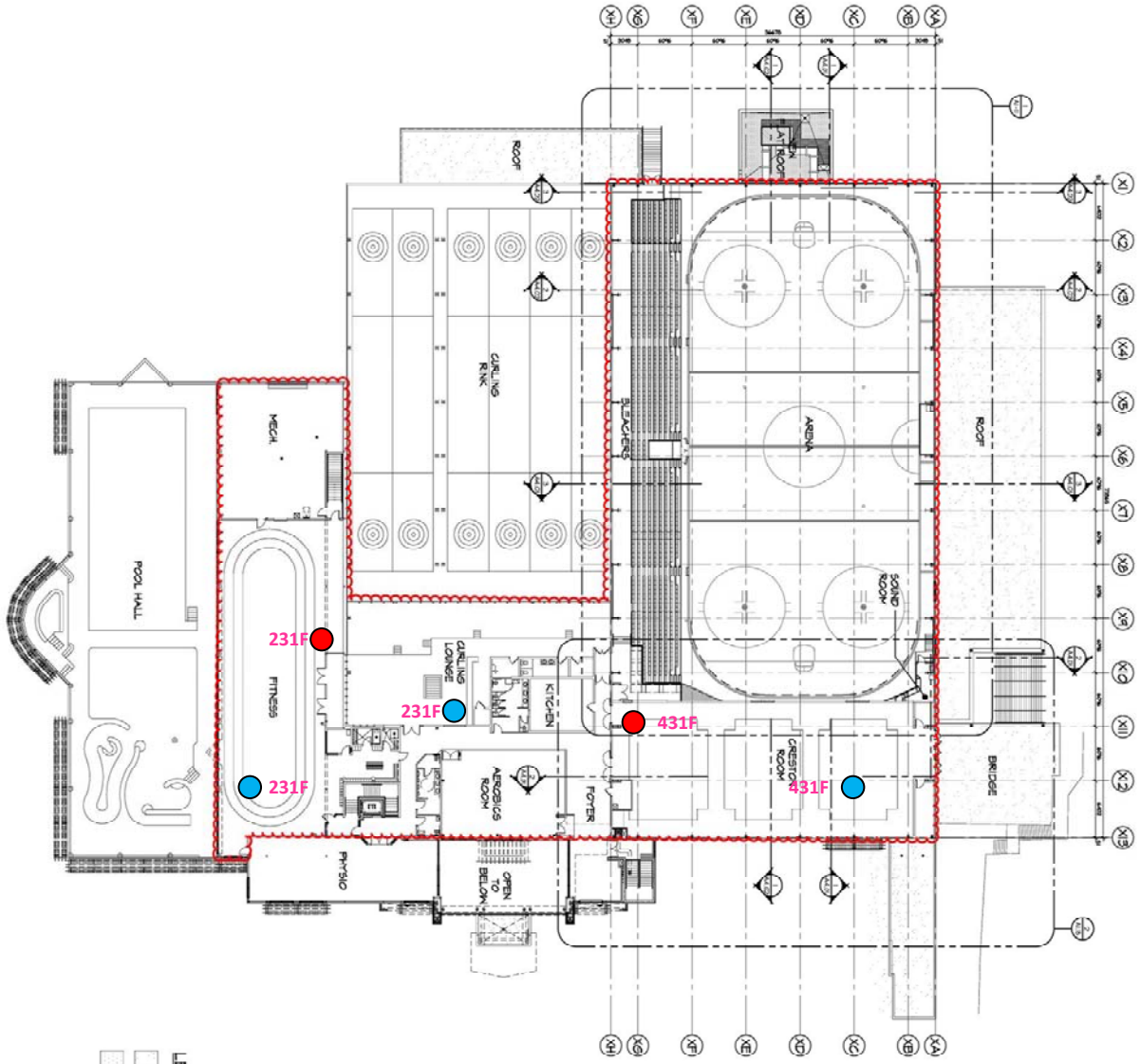


No.	Description	Revised
1	ISSUED FOR PERMITS	
2	ISSUED FOR PERMITS	
3	ISSUED FOR PERMITS	
4	ISSUED FOR PERMITS	
5	ISSUED FOR PERMITS	
6	ISSUED FOR PERMITS	
7	ISSUED FOR PERMITS	
8	ISSUED FOR PERMITS	
9	ISSUED FOR PERMITS	
10	ISSUED FOR PERMITS	
11	ISSUED FOR PERMITS	
12	ISSUED FOR PERMITS	
13	ISSUED FOR PERMITS	
14	ISSUED FOR PERMITS	



PREPARED BY: VDA ARCHITECTS, INC.
PROJECT: DISTRICT 1 DISTRICT COMMUNITY CENTER
AREA: ARENA REPAIRS
OVERALL UPPER FLOOR PLAN
 DATE: 08/20/13
 SHEET NO: A105

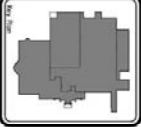
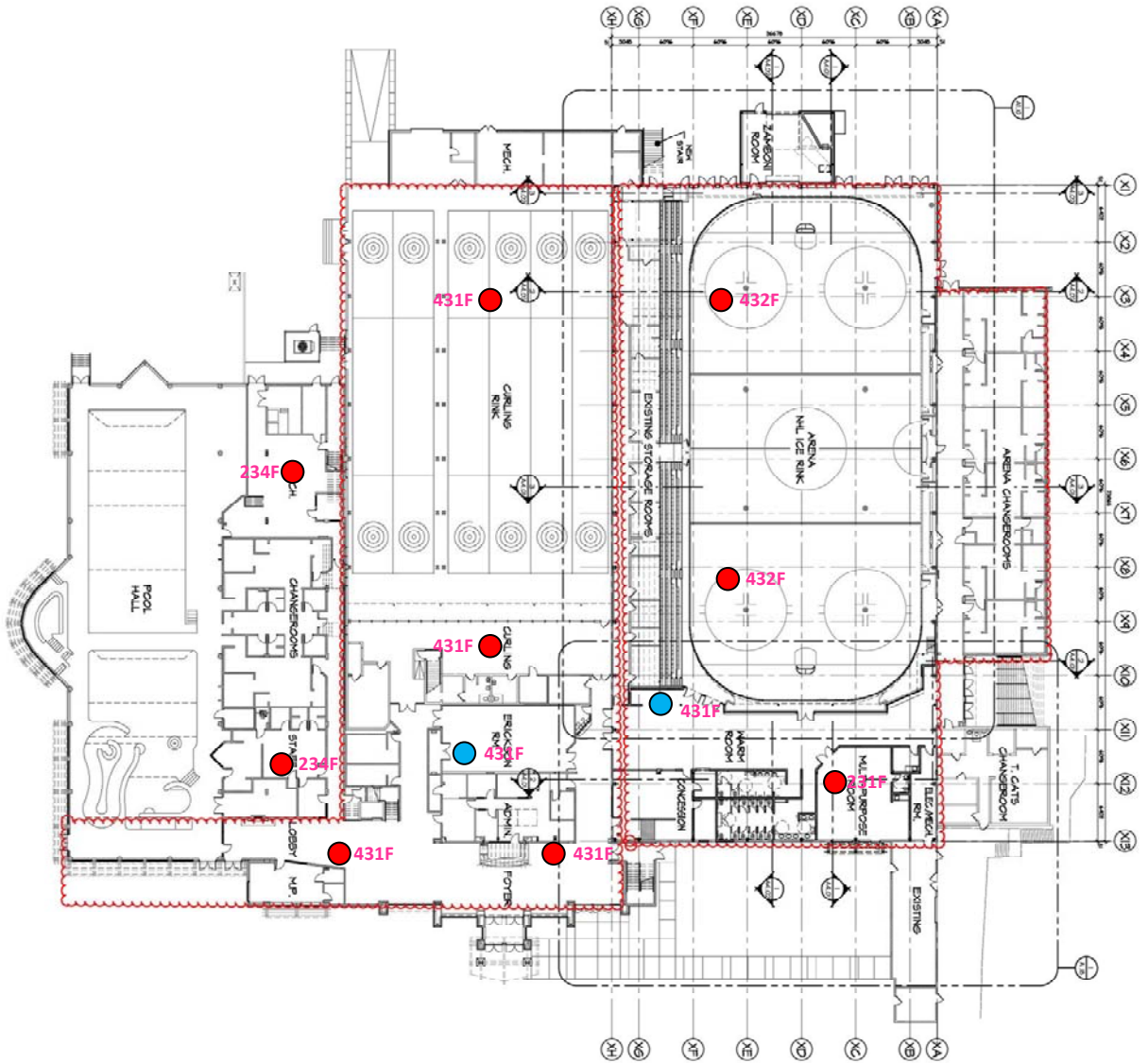
Upper-NEW



NO.	DATE	DESCRIPTION
1		ISSUED FOR PERMITS
2		ISSUED FOR PERMITS
3		ISSUED FOR PERMITS
4		ISSUED FOR PERMITS
5		ISSUED FOR PERMITS
6		ISSUED FOR PERMITS
7		ISSUED FOR PERMITS
8		ISSUED FOR PERMITS
9		ISSUED FOR PERMITS
10		ISSUED FOR PERMITS
11		ISSUED FOR PERMITS
12		ISSUED FOR PERMITS
13		ISSUED FOR PERMITS
14		ISSUED FOR PERMITS
15		ISSUED FOR PERMITS
16		ISSUED FOR PERMITS
17		ISSUED FOR PERMITS
18		ISSUED FOR PERMITS
19		ISSUED FOR PERMITS
20		ISSUED FOR PERMITS
21		ISSUED FOR PERMITS
22		ISSUED FOR PERMITS
23		ISSUED FOR PERMITS
24		ISSUED FOR PERMITS
25		ISSUED FOR PERMITS
26		ISSUED FOR PERMITS
27		ISSUED FOR PERMITS
28		ISSUED FOR PERMITS
29		ISSUED FOR PERMITS
30		ISSUED FOR PERMITS
31		ISSUED FOR PERMITS
32		ISSUED FOR PERMITS
33		ISSUED FOR PERMITS
34		ISSUED FOR PERMITS
35		ISSUED FOR PERMITS
36		ISSUED FOR PERMITS
37		ISSUED FOR PERMITS
38		ISSUED FOR PERMITS
39		ISSUED FOR PERMITS
40		ISSUED FOR PERMITS
41		ISSUED FOR PERMITS
42		ISSUED FOR PERMITS
43		ISSUED FOR PERMITS
44		ISSUED FOR PERMITS
45		ISSUED FOR PERMITS
46		ISSUED FOR PERMITS
47		ISSUED FOR PERMITS
48		ISSUED FOR PERMITS
49		ISSUED FOR PERMITS
50		ISSUED FOR PERMITS
51		ISSUED FOR PERMITS
52		ISSUED FOR PERMITS
53		ISSUED FOR PERMITS
54		ISSUED FOR PERMITS
55		ISSUED FOR PERMITS
56		ISSUED FOR PERMITS
57		ISSUED FOR PERMITS
58		ISSUED FOR PERMITS
59		ISSUED FOR PERMITS
60		ISSUED FOR PERMITS
61		ISSUED FOR PERMITS
62		ISSUED FOR PERMITS
63		ISSUED FOR PERMITS
64		ISSUED FOR PERMITS
65		ISSUED FOR PERMITS
66		ISSUED FOR PERMITS
67		ISSUED FOR PERMITS
68		ISSUED FOR PERMITS
69		ISSUED FOR PERMITS
70		ISSUED FOR PERMITS
71		ISSUED FOR PERMITS
72		ISSUED FOR PERMITS
73		ISSUED FOR PERMITS
74		ISSUED FOR PERMITS
75		ISSUED FOR PERMITS
76		ISSUED FOR PERMITS
77		ISSUED FOR PERMITS
78		ISSUED FOR PERMITS
79		ISSUED FOR PERMITS
80		ISSUED FOR PERMITS
81		ISSUED FOR PERMITS
82		ISSUED FOR PERMITS
83		ISSUED FOR PERMITS
84		ISSUED FOR PERMITS
85		ISSUED FOR PERMITS
86		ISSUED FOR PERMITS
87		ISSUED FOR PERMITS
88		ISSUED FOR PERMITS
89		ISSUED FOR PERMITS
90		ISSUED FOR PERMITS
91		ISSUED FOR PERMITS
92		ISSUED FOR PERMITS
93		ISSUED FOR PERMITS
94		ISSUED FOR PERMITS
95		ISSUED FOR PERMITS
96		ISSUED FOR PERMITS
97		ISSUED FOR PERMITS
98		ISSUED FOR PERMITS
99		ISSUED FOR PERMITS
100		ISSUED FOR PERMITS

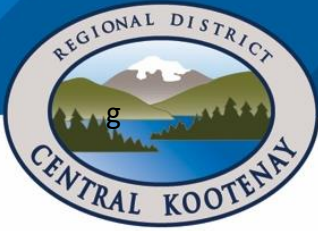
PREPARED BY: DISTRICT 1 DESIGN CONSULTANTS
PROJECT: ARENA RENOVATION
OVERALL UPPER FLOOR PLAN
DATE: 2008.03.18
SCALE: AS SHOWN
NO.: A105

Main-NEW



1	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
2	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
3	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
4	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
5	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
6	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
7	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
8	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
9	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
10	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
11	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
12	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
13	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
14	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
15	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
16	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
17	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
18	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
19	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
20	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
21	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
22	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
23	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
24	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
25	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
26	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
27	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
28	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
29	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
30	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
31	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
32	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
33	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
34	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
35	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
36	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
37	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
38	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
39	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
40	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
41	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
42	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
43	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
44	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
45	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
46	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
47	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
48	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
49	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
50	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
51	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
52	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
53	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
54	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
55	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
56	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
57	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
58	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
59	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
60	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
61	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
62	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
63	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
64	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
65	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
66	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
67	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
68	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
69	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
70	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
71	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
72	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
73	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
74	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
75	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
76	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
77	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
78	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
79	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
80	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
81	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
82	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
83	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
84	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
85	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
86	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
87	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
88	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
89	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
90	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
91	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
92	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
93	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
94	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
95	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
96	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
97	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
98	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
99	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM
100	PROVIDE	ASBVA M.L. REFRIGERATION M.L. ROOM

Project: DISTRICT I DISTRICT COMMUNITY COMPLEX
Phase: MEHA SEASONS
Overall Main Floor Plan
Scale: 1/8" = 1'-0"
Date: 10/20/2010
Sheet No.: A1.02
Rev.: 10/20/2010



Board Report

Date of Report:	July 5, 2023
Date & Type of Meeting:	July 20, 2023, Open Regular Board Meeting
Author:	Corey Scott, Planner
Subject:	WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION
File:	5110-20-DPA REVIEW-WILDFIRE DPA
Electoral Area/Municipality	All Electoral Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide information to and seek direction from the Regional District of Central Kootenay (RDCK) Board of Directors relating to the implementation of a Wildfire Development Permit Area (DPA).

A Wildfire DPA would require applicable new development within an Official Community Plan's (OCP) area to meet FireSmart principles. Staff have evaluated two different implementation approaches to better understand the impacts of each on communities as well as the organization.

It is recommended that the Board direct staff to:

- draft bylaw amendments to pursue "Option A" – full implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay's Electoral Area Official Community Plans;
- apply for 2024 Community Resiliency Investment Program funding to complete additional outreach and communications; and,
- prepare a report for the 2025 budget seeking approval to hire 1.5 full time employees for Building Services.

SECTION 2: BACKGROUND/ANALYSIS

2.1 BACKGROUND

Acting on recommendations in the Community Wildfire Protection Plans (CWPPs) and direction in the Board's 2019-2023 Strategic Plan, in January 2023, a summary report for the Wildfire DPA project was presented to the RDCK Board of Directors. The report summarized the project's engagement, findings, and recommendations. It also included a Wildfire DPA template (Attachment A) that could be adapted to the RDCK's 11 Electoral Areas' OCPs as well as complementary OCP policies to support implementation.

Prior to a recommendation being made for implementation, a clearer picture of the potential impacts to the organization was desired. This report highlights two implementation approaches, and their anticipated impacts, that the RDCK could potentially utilize for a Wildfire DPA.

It is recognized that implementation of a Wildfire DPA will require significant education efforts to the public and development community to ensure an effective transition. Additionally, there have been capacity issues within the Building Department that would need to be addressed prior to introduction of a Wildfire DPA.

2.2 TEMPLATE STRUCTURE

A Wildfire DPA would require applicable new development within an OCP's plan area to be FireSmart. Implementation of the DPA and what types of new development – subdivision, new construction, renovations, etc. – the DPA would apply to would be at the discretion of the RDCK Board of Directors. FireSmart BC states that "FireSmart is based on foundational scientific evidence that suggests changes to the built environment are the best and most cost-effective way to increase a home's survivability from wildfire". A Wildfire DPA is one tool that can be utilized to require these changes for new development. If utilized in the RDCK, a Wildfire DPA could function as follows:

- The Wildfire DPA is designated in an OCP for a certain geographical area and/or types of development.
- Applicable new development would need to meet guidelines that ensure it is more FireSmart.
- Exemptions would be widely utilized to avoid requiring unnecessary Development Permit applications in addition to a Building Permit (BP) in most circumstances.
- Either a Section 219 Restrictive Covenant (where exempt) or Development Permit (where not exempt) would be registered to a property's title, ensuring new development starts at a FireSmart baseline and property owners are responsible for maintaining the property over the long term.

The Wildfire DPA template (Attachment A) provides guideline options for low-to-moderate and high levels of regulation for landscaping, building materials, roofing materials, and building location. The suitability of each of the different guidelines would be considered as part of the bylaw amendment process, which would be required in order to make changes to the OCP(s) where a Wildfire DPA would be designated.

Exemption structure

The Wildfire DPA template provides exemption options for a number of scenarios. The most notable exemption to consider in implementation is for instances where:

"An applicant for a Building Permit has submitted plans for construction that show compliance with these [FireSmart] guidelines, and the owner has entered into a restrictive covenant for compliance with the plans submitted which has been registered on the title of the property." (Attachment A, Page 2)

This exemption essentially eliminates the need for BP applicants to first obtain a Development Permit to develop in the Wildfire DPA if their plans demonstrate FireSmart adherence. In order to ensure the new development is actually FireSmart, a Section 219 Restrictive Covenant would be registered on title.

Other exemptions include options for small additions, certain types of subdivision, interior renovations, and activities with negligible impacts to wildfire resilience.

Section 219 Restrictive Covenants

An example of a Section 219 Restrictive Covenant for wildfire hazard from the Regional District of Central Okanagan can be found in Attachment B to this staff report. Requiring a similar covenant would ensure that:

- property owners are aware that their property falls within the wildland urban interface and is more susceptible to the impacts of wildfire hazards;
- FireSmart principles are utilized for new development (at the time of building and new lot creation);
- it is the property owner's responsibility to ensure compliance with FireSmart; and,
- the RDCK is not liable where a property is not compliant with the terms of the covenant.

Covenants are currently registered by administrative staff in the Building department and a \$200.00 fee is charged for cost recovery in addition to the Land Title and Surveying Authority (LTSA) fees. This process offers applicants a convenient and cost effective solution, instead of having to coordinate with a notary or solicitor and the LTSA for registration.

2.3 IMPLEMENTATION APPROACHES

While guidelines and exemptions are critical considerations in Wildfire DPA implementation, equally as important is the designation of the DPA. The designation refers to how it is implemented – a specific geographical area, for certain types of development, or a combination of both. RDCK staff have evaluated two options for designation to better understand their potential impacts on the Region as well as the organization.

Option A: Full implementation

Highlights

A Wildfire DPA would apply to all OCP Areas. Exemptions where FireSmart requirements are met by new development would be included. A covenant would be registered on the titles of new lots when they are created or at the time of Building Permit (BP) application. Where new development does not meet exemption criteria, a Development Permit (DP) would be required prior to:

- Subdivision
- Construction of new structures that require a Building Permit

Resource Considerations

Full implementation of a Wildfire DPA would result in additional building permitting processes as follows:

- Plan check, including communicating relevant requirements to applicants and coordinating professionals – approximately 2 hours total
- Inspections, ensuring FireSmart requirements are met as structures are constructed – approximately 1 hour total
- Administrative tasks, including covenant registration and communicating requirements to the public – approximately 1 hour total

Full implementation of Wildfire DPAs is anticipated to result in approximately 4 additional staff hours per building permit initially. Based on communications with staff at the Regional District of Central Okanagan, who have had Wildfire DPAs in place for over 10 years, the amount of additional time spent on Wildfire DPA implementation now is considered to be negligible; training and familiarization with the requirements were noted to take time at the front end of implementation but that diminished over time as processes became familiar. It is anticipated that the same would occur with the RDCK’s processes over time.

At the outset, it is anticipated that 1.5 full-time employees (FTE) per year would be required for full implementation. This need would be anticipated to decrease over time. Additionally, the administrative component would be largely recovered through the covenant registration fee.

Long-term Considerations

Full implementation of a Wildfire DPA in the RDCK’s OCPs is anticipated to result in the greatest realization of the benefits associated with FireSmart adoption. However, it should also be noted that this approach is likely to have some initial challenges that could be more pronounced with full implementation. A list of the benefits and challenges for this approach is shown in Table 1.

Table 1 - Benefits and Challenges of Full Implementation of Wildfire DPAs.

Benefits	Challenges
General increase in wildfire resilience over the long term	Additional steps in RDCK building permit process

Substantial long-term cost savings for emergency response and recovery efforts (which have a financial burden on all tax-paying Canadians)	Potential increased costs for certain building materials (note: FireSmart builds can cost less than non-FireSmart ones; increased cost is a result of consumer preferences for more expensive materials)
Decreased potential for community displacement and resulting trauma	Additional information required from BP applicants
Decreased risk of structural ignition during all fire events (not just wildfire)	Increased environmental footprint of using cement products vs wood products (carbon sink)
FireSmart building materials generally have longer lifespans and reduced maintenance costs	Achieving voluntary compliance (i.e. applying for a BP) is already a challenge
Lower insurance rates, depending on the insurer	
Helps adapt communities to climate change through more resilient building and landscaping choices	
Increasing FireSmart program participation (home assessments and neighbourhood recognition) and awareness	
Selling highlight in real estate transactions	

Option B: Partial Implementation

Highlights

A Wildfire DPA would apply to newly created lots and new buildings only in certain areas, which could be based on factors such as parcel density or wildfire hazard (depending on the availability and suitability of data). A covenant would be registered on the titles of new lots when they are created or at the time of BP application in these specified areas to ensure compliance with FireSmart principles as areas develop. Where new development does not meet exemption criteria in the designated DPA, a Development Permit (DP) would be required prior to:

- Subdivision
- Construction of new structures that require a Building Permit

Resource Considerations

A partial implementation approach is anticipated to result in the same additional internal processes as described in Option A above (initially, 4 additional hours for plan check, inspections, and administrative tasks, which is anticipated to diminish over time). The difference with a partial implementation approach is that less applications are anticipated to trigger the additional process. The potential benefit is that there could be a lower volume of BP applications requiring additional scrutiny, which would provide a buffer period for RDCK staff and the development community to get used to FireSmart requirements. However, this could also result in administrative challenges by having a different BP review process for development in the DPA, in turn resulting in a longer familiarization period for staff due to a lower frequency of this type of review.

It is unclear exactly how many BPs would be anticipated to be subject to additional scrutiny using this approach. As such, understanding staffing implications for partial implementation is more difficult than it is for full implementation; however, they are anticipated to be less than Option A.

Long-term Considerations

Partial Wildfire DPA implementation is expected to have generally the same benefits and challenges as listed in Table 1; however, they would be less pronounced due to less new development being subject to the requirements. One potential flaw with application in some areas and not others is that it is somewhat arbitrary. Embers travelling from over a kilometre away can cause structural ignition, in turn limiting the usefulness of implementation approaches based on spatial characteristics such as parcel density or fire threat behaviour data.

In the event that a wildfire results in widespread structural loss throughout a rural community, staffing resources would be constrained by the immediate need for emergency response as well as the resulting influx of BP applications in recovery efforts. With full adoption of FireSmart as a mandatory requirement for all new development through a Wildfire DPA the likelihood and severity of widespread structural loss decreases.

Partial implementation is not seen as the most ideal approach from a planning and wildfire mitigation standpoint because there are missed opportunities to realize widespread immediate and long term benefits with each development that is completed without integrating FireSmart. As such, if this is an option that were to be favoured then it is recommended that it only be utilized for a finite period of time, after which the Wildfire DPA would apply in all areas (effectively reverting to Option A).

Other Options

Two other options that did not involve Wildfire DPA implementation were also raised: inform and incentivize, and do nothing. Neither of these was examined in detail because they are not recommended by planning and wildfire mitigation staff.

Significant education efforts are already undertaken by both the RDCK’s wildfire mitigation staff and the Provincial government. Further education efforts could result in a “too many cooks in the kitchen” scenario. Additionally, the benefits listed in Table 1 are already significant incentives to pursue FireSmart development; further incentivizing something that already has significant benefits could set a problematic precedent for incentivizing other types of desirable development in the future.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1.5 FTEs would be required initially for full implementation of Wildfire DPAs in the building department. A partial implementation approach is likely to result in less FTE requirements; however, because the number of Building Permits affected is unpredictable so are the exact FTE requirements.

UBCM’s Community Resiliency Investment Program could be one funding stream for the completion of further outreach and education to the public and development community as well as the OCP amendments.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 488(1)(b) of the Local Government Act gives local governments the authority to designate Development Permit Areas for the “protection of development from hazardous conditions.”

The attached Wildfire DPA template can be adopted into an Electoral Area’s OCP, as appropriate.

3.3 Environmental Considerations

It is recognized that wildfire hazard mitigation can be at odds with environmental conservation goals. As such, the consultant's best management practices review and resulting template considered potential environmental impacts.

3.4 Social Considerations:

Effectively reducing the risks associated with wildfires is a crucial component in building community resilience to natural hazards and climate change.

3.5 Economic Considerations:

Dollars spent on wildfire prevention lead to a significantly larger cost savings when compared to the dollars spent on emergency response. The Project Summary Report, presented to the Board on January 19, 2023 highlighted that the cost benefit of including FireSmart in new construction can be 10-20 times the initial cost.

3.6 Communication Considerations:

RDCK planning staff met with the Penticton Indian Band (PIB) on February 14, 2023 to discuss Wildfire DPAs. The PIB was the only First Nation that noted an interest in further discussion of a Wildfire DPA, and were supportive of implementation of the Wildfire DPA template (Attachment A).

Implementation of the Wildfire DPA in individual Electoral Areas will require amendments to the corresponding Official Community Plans for those areas. As such, those amendments will follow a similar process as the land use amendment procedure and the Official Community Plan Consultation Policy (Policy No. 400-02-19).

The following consultation is anticipated for any forthcoming OCP amendments, recognizing that the extensive engagement process for the creation of the template may be considered 'early and ongoing' consultation:

- Referral to municipalities and adjacent Regional Districts, as well as other agencies and Provincial Ministries whose interests may be affected, and local Indigenous groups, as identified by the Consultative Areas Database; and,
- A public hearing.

Prior to the adoption of any amendments, further outreach and communication with the development community and public is desired.

3.7 Staffing/Departmental Workplace Considerations:

Creation of the template was funded by the Community Resiliency Investment Program in 2021. It was initially not formally recognized on the Planning Department's Work Plan but all costs related to RDCK staff involvement were recovered through the grant.

Further work on DPA implementation would be funded through the Planning Service S104, unless another source of funding is secured. OCP amendments and outreach and engagement for Wildfire DPAs are eligible activities within the Community Resiliency Investment Program, and there may be funding opportunities in 2024 to complete this work.

Should the Board direct staff to pursue Wildfire DPA implementation, 1.5 FTEs would be required initially for the Building Service, as detailed in Section 2.3 above.

3.8 Board Strategic Plan/Priorities Considerations:

The RDCK 2019-2023 Strategic Plan identified “adapt[ing] to our changing climate...” as one of its five strategic objectives. Additionally, the strategies outlined in the plan that support this work seek to:

- Modernize the RDCK policy framework to be innovative and reflect best practices;
- Provide a strong and robust FireSmart program by having Development Permit Areas include fire interface zones and encouraging wildfire mitigation on private land; and,
- Consider climate adaptation and mitigation impacts in decisions the RDCK makes.

SECTION 4: SUMMARY

4.1 SUMMARY

The work for the Wildfire DPA project that was funded by UBCM’s Community Resiliency Investment (CRI) program concluded in January 2023. A clearer picture of the potential impacts to the organization was desired by the RDCK prior to considering implementation.

A Wildfire DPA would require applicable new development within an OCP’s plan area to be FireSmart. Staff have evaluated two approaches to better understand the impacts of each on communities as well as the organization.

Option A – full implementation – would involve all areas included in an OCP’s Plan Area being designated as a Wildfire DPA. The exemption framework provided in the DPA template would exempt most, if not all, instances from requiring a Development Permit. Instead of having to obtain a Development Permit, a covenant would be registered on title as new, non-exempt buildings and structures are constructed or when new lots are created by subdivision. Registering a covenant for every parcel where new development takes place is a significant change to contemplate. It would provide an initial check to ensure development starts at a FireSmart baseline and require property owner accountability to adhere to the conditions of the covenant over the long term. Option “A” results in the highest potential to realize the benefits of adopting FireSmart for new development. This option would result in 1.5 required FTEs initially and it is likely that these staffing needs would diminish over time as processes became more familiar to staff and the development community.

Option B – partial implementation – would involve designating only portions of an Electoral Area as a Wildfire DPA in the OCP for that area. Partial implementation could be beneficial by resulting in a gradual phasing in of FireSmart requirements for new development. The anticipated lower volume of applications could result in RDCK staff and the development community having an easier time adjusting to the new requirements; however, it should be noted that a lower volume of applications is not a guarantee. Exact staffing implications are not known for this approach but are anticipated to be less than the required 1.5 FTEs for Option A. It is also important to note that partial implementation could be somewhat arbitrary when considering the nature of structural ignition from wildfire. If this option were desired, it is suggested that it only be used temporarily for a buffer period of 12 to 18 months to ease in the new requirements. After that time, the Wildfire DPA would revert to a full implementation approach (Option A).

Funding from the 2024 Community Resiliency Investment Program could be utilized to aid in outreach and education efforts as well as the actual OCP amendments in either implementation scenario.

4.2 OPTIONS

Option A: Support of Full Implementation

That the Board direct staff to draft bylaw amendments to pursue “Option A” – full implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay’s Electoral Area Official Community Plans, as described in the Staff Report “WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION”, dated July 5, 2023.

Further, that the Board direct staff to include a funding request for further outreach and communications, as well as Official Community Plan amendments, in its 2024 Community Resiliency Investment Program application to the Union of British Columbia Municipalities.

Further, that the Board direct staff to prepare a report for the 2025 budget seeking approval to hire 1.5 full time employees for Building Services.

Option B: Support of Partial Implementation

That the Board direct staff to draft bylaw amendments to pursue “Option B” – partial implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay’s Electoral Area Official Community Plans, as described in the Staff Report “WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION”, dated July 5, 2023.

Further, that the Board direct staff to include a funding request for further outreach and communications, as well as Official Community Plan amendments, in its 2024 Community Resiliency Investment Program application to the Union of British Columbia Municipalities.

Further, that the Board direct staff to prepare a report for the 2025 budget seeking approval to hire 1.5 full time employees for Building Services.

Option C: No Further Action

That the Board direct staff to take no further action with respect to the implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay’s Electoral Area Official Community Plans, as described in the Staff Report “WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION”, dated July 5, 2023.

If Options A or B are supported, staff would work to secure 2024 UBCM Community Resiliency Investment Program funding to complete further outreach and communication activities as well as the OCP amendments. Adoption of a Wildfire DPA would not take place until additional outreach is completed, should the RDCK receive the funding. That work would be the focus of Wildfire DPA efforts throughout 2024, with the adoption of OCP amendments anticipated for the beginning of 2025.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to draft bylaw amendments to pursue “Option A” – full implementation of Wildfire Development Permit Areas in the Regional District of Central Kootenay’s Electoral Area Official Community Plans, as described in the Staff Report “WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – IMPLEMENTATION”, dated July 5, 2023;

AND FURTHER, that the Board direct staff to include a funding request for further outreach and communications, as well as Official Community Plan amendments, in its 2024 Community Resiliency Investment Program application to the Union of British Columbia Municipalities;

AND FURTHER, that the Board direct staff to prepare a report for the 2025 budget seeking approval to hire 1.5 full time employees for Building Services.

Respectfully submitted,
Corey Scott, Planner 2

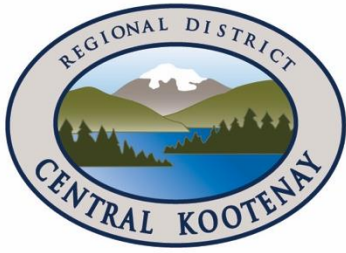
CONCURRENCE

Angela French – Wildfire Mitigation Supervisor	Approved
Planning Manager – Nelson Wight	Approved
Building Manager – Chris Gainham	Approved
General Manager of Development Services and Community Sustainability – Sangita Sudan	Approved
Chief Financial Officer – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – Draft Development Permit Guideline Options & Template Wildfire Development Permit Area, Prepared By Urban Systems Ltd., dated January 5, 2023

Attachment B – Sample Section 219 Restrictive Covenant for Wildfire Hazard from the RDCO (note: relevant covenant conditions are highlighted for emphasis)



DRAFT Development Permit Guideline Options & Template

Wildfire Development
Permit Area

Table of Contents

SAMPLE OFFICIAL COMMUNITY PLAN TEXT	1
Authority Granted under the <i>Local Government Act</i>	1
Justification	1
Designation of Applicable Area.....	1
Definitions	1
SAMPLE EXEMPTIONS.....	2
SAMPLE OFFICIAL COMMUNITY PLAN GUIDELINE OPTIONS	4
Guidelines	4
Landscaping.....	4
Building Materials	6
Site Considerations & Building Location	8
Subdivision	9
Alternatives.....	9

SAMPLE OFFICIAL COMMUNITY PLAN TEXT

Authority Granted under the *Local Government Act*

The Wildfire Development Permit area is designated to establish guidelines for the protection of development from hazardous conditions pursuant to section 488(1)(b) of the *Local Government Act*.

Justification

The Regional District of Central Kootenay (RDCK) is home to many communities that interface with densely forested areas and because of this, wildfire is an ever-present threat. Wildfire can spread quickly and burning debris can be thrown up to two kilometers ahead of a wildfire and ignite materials and structures. Community Wildfire Protection Plans were prepared for the RDCK in 2019 to address wildfire threat and identified most of the Regional District as having moderate-high to high-extreme wildfire hazard ratings.

The adverse impact that wildfire poses to the environment, people, and property can be managed and mitigated through appropriate development policy and continual management efforts. Successful strategies for mitigating the adverse impacts from wildfire are often multi-layered, with requirements for new development at the time of rezoning, subdivision, or building permit playing a key role in building wildfire resilience for new development. This Wildfire Development Permit Area and its guidelines are considered a minimum in relation to subdivision, construction of new homes, and certain property modifications. The accumulation of guidelines will contribute to the mitigation of the adverse impacts of wildfire. This Development Permit Area is only one of the tools necessary to address wildfire risk in the RDCK. Hazard mitigation guides such as FireSmart BC Homeowner's Manual should also be utilized.

Objectives

- Prevent personal injury and property loss, protect structures from damage, and ensure stable and accessible building sites.
- Increase the community's resilience to wildfire hazards and climate change by reducing wildfire impacts as part of the land development process.

Designation of Applicable Area

Lands designated as Wildfire Development Permit Area are shown on Map X of the Official Community Plan, applying to [...]

Definitions

The following definitions are used for the purpose of defining the development permit area above:

'Development' means any activity referred to in section 489 of the *Local Government Act* and includes alteration or development of land for residential, commercial, industrial, institutional, service or utility uses or activities, to the extent that these uses or activities are subject to local government powers under the *Local Government Act*.

'Forest Professional' means a professional forester or a registered forest technologist as defined in the *Foresters Act*.

SAMPLE EXEMPTIONS

Not every development within a Wildfire Development Permit Area will require a Development Permit. The following section provides options for exemptions from the Development Permit process.

A person must obtain a development permit for development on land within the Wildfire Development Permit Area prior to undertaking or permitting or acquiescing in the undertaking of development, unless one of the following exemptions applies:

Exemption Options

- An applicant for a Building Permit has submitted plans for construction that show compliance with these guidelines, and the owner has entered into a restrictive covenant for compliance with the plans submitted which has been registered on the title of the property.
- The construction of or alterations to accessory buildings or structures that are not in excess of 55 square meters.
- Additions to existing approved buildings that are not in excess of 25% of the existing gross floor area.
- Technical subdivision for road widening, parcel line adjustment, or consolidation of parcel.
- Subdivision, where both of the following conditions are met:
 - the owner agrees to register a Section 219 Covenant on the titles of all new and remainder lots created through subdivision, to ensure compliance with Section X of these guidelines which regulate building materials and landscaping; and,
 - that a Forest Professional, specializing in wildfire risk and fuel hazard assessments and fuel management, has submitted a report that indicates that the subdivided properties have a low wildfire hazard rating.
- Interior renovations to existing buildings.
- A new roof or a complete roof replacement using material that conforms to Class A, B or C fire resistance as defined in the BC Building Code.
- Any development comprised entirely of non-flammable materials such as metal, stone or concrete.
- New accessory buildings and decks will not trigger landscaping requirements noted in Section X, except for carriage houses.
- Addition of rooftop equipment (e.g. HVAC).
- Addition of canopies or other decorative roof structures.
- The activity proposed on the site relates solely to normal farm practices in accordance with the Farm Practices Protection Act and the landowner follows other regulations listed in the Act.

- Other minor works, as determined by the General Manager of Development & Community Sustainability Services or their designate, which may include landscape maintenance, installation, internal alterations, and renovations.

DRAFT

SAMPLE OFFICIAL COMMUNITY PLAN GUIDELINE OPTIONS

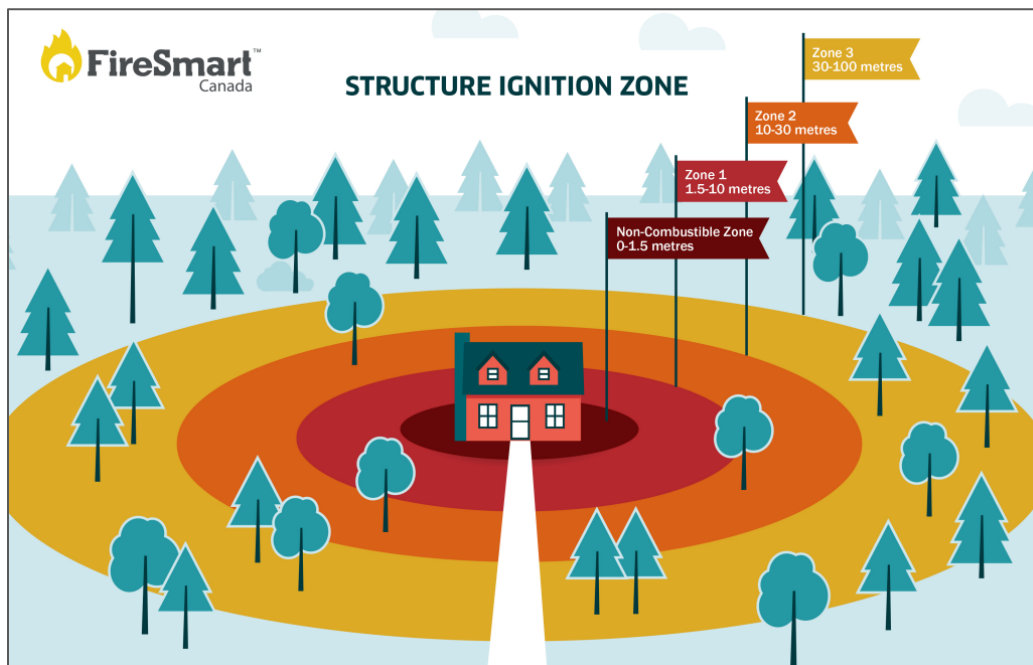
The following section provides guideline options for the development of a Wildfire Development Permit Area that each Electoral Area can tailor to meet the needs and requirements of their respective community and region. The layout of this section follows the format of a Wildfire Development Permit Area as found in a typical Official Community Plan. Each heading will have a brief italicized description and its relevance to the creation of a Development Permit Area.

Guidelines

The following sections have been divided as per the FireSmart guidelines.

Landscaping

Using recommendations from the FireSmart Structure Ignition Zones is the best practices approach in relation to Landscaping guidelines. Regulations and distances from buildings are derived from the FireSmart Structure Ignition Zones as seen below:



Source: Province of BC, FireSmart Begins at Home Manual

Options have been organized to demonstrate and compare the varying levels of landscaping guidelines that Electoral Areas can choose from.

The goal of landscaping requirements and vegetation management is to create a fuel-reduced buffer between structures and flammable vegetation to reduce the intensity and rate of spread of wildfire approaching or the spread of hot embers from a nearby wildfire. Landscaping regulations vary widely across communities.

Low to Moderate Level of Regulation	Higher level of Regulation
All areas within 1.5 metres of principal buildings should be free of coniferous vegetation.	All areas within 1.5 metres of principal buildings should be free of coniferous vegetation
X	Exterior building surfaces, including deck surfacing, roofing and cladding, that is situated under, or within 6 metres of, coniferous vegetation should be non-flammable materials such as stone, metal, concrete, masonry or fiber-cement.
Individual coniferous trees may be located within 1.5 metres of a building, provided: <ol style="list-style-type: none"> 1. no other conifers are within 3 metres (measured from trunk to trunk) of the conifer; 2. exterior portions of the building fronting the tree's existing and eventual canopy are clad in fire resistant materials such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code; and 3. building roofing is comprised of metal, clay tile, fiber-cement, asphalt shingle or similar material; wood shakes of any kind are not acceptable. 	Individual coniferous trees may be located within 3 metres of a building, provided: <ol style="list-style-type: none"> 1. no other conifers are within 6 metres (measured from trunk to trunk) of the conifer; 2. exterior portions of the building fronting the tree's existing and eventual canopy are clad in fire resistant materials such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code; and 3. building roofing is comprised of metal, clay tile, fiber-cement, asphalt shingle or similar material; wood shakes of any kind are not acceptable.
No bark, mulch, or any other combustible material should be located within 1.5 metres of the outer edge of any building structure.	No bark, mulch, or any other combustible material should be located within 10 metres of the outer edge of any building structure.
Separate any fencing built with combustible materials to be at least 1.5 metres from any dwellings.	Separate any fencing built with combustible materials to be at least 1.5 metres from any dwellings.
X	Firewood piles, stored trailers/recreational vehicles, and other combustible materials must be a minimum of 10 metres from any dwelling.
X	Lower tree branches must be removed to a minimum height of 2.5 meters within 10 metres of any dwelling units or principal building.

X	The following fire-prone coniferous plants should not be used in landscaping: Juniper, Cedar and Yew.
---	---

Building Materials

Options have been organized to demonstrate and compare the varying levels of building guidelines that Electoral Areas can choose from.

Roofing Materials

Roofs catching fire are the number one cause of building losses during a wildfire event. Sparks and burning embers from a wildfire can travel long distances and quickly ignite flammable roofing material and/or combustible debris on the roof or in the gutters. Roofing material has several classifications with Class A being the most fire resistant. Some materials that either fall within the rating system or, can be obtained in forms that meet Class A, B or C requirements, include composite (asphalt and fiberglass) shingles, concrete or clay tile, metal roofing, and factory treated wood shake roofing.

Low to Moderate Level of Regulation	Higher level of Regulation
The roof covering shall conform to Class A, B or C fire resistance as defined in the BC Building Code.	The roof covering shall conform to Class A or B fire resistance as defined in the BC Building Code.
X	Gutters should be made of metal.
X	Screen or close gutters to prevent the accumulation of leaves or needles using 3mm noncombustible wire mesh
X	The following landscaping guidelines apply to green roofs: 1. grasses that will grow over 20 cm are not supported; and 2. juniper, cedar or yew are not supported.

Exterior Cladding

Second only to the roof material, siding material is the part of the building most prone to ignite in a wildfire event. The intense heat of the fire itself, fire embers, and burning vegetation at the base of the wall, can individually or all together cause the side of a building to catch fire.

Low to Moderate Level of Regulation	Higher level of Regulation
Untreated flammable materials should make up less than 20% of the surface area of an exterior elevation. Window and door trim, fascia, eaves, soffits, the underside of decks, siding and cladding are included in the determination of 20% flammable surface area per elevation. Roofing is excluded in the determination.	Any materials used for exterior wall finishes shall be fire-resistant such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code. Untreated wood and vinyl siding are not permitted. Wood trim and architectural features are exempt from this requirement.
X	Skirt manufactured homes with fire-resistant material

Overhanging Projections

Many homes have attached decks, which can spread fire directly to the home when ignited during a wildfire. The materials used to build the deck, combustible materials stored on and under the deck, and the vegetation around it all contribute to how vulnerable a deck will be to ignition during a wildfire.

Low to Moderate Level of Regulation	Higher level of Regulation
Sheath balconies, decks, and porches (no exposed joists) with fire-resistant materials.	Balconies, decks, and porches should be sheathed in (no exposed joists) and made of an ignition-resistant material (non-combustible, Class A, or Class B fire resistance as referenced in the current BC Building Code).
X	Structural components (post & beam) of decks, balconies and porches should be heavy timber construction as defined in the current BC Building Code, or should be clad with fire-resistant material (non-combustible, Class A, or Class B fire resistance as referenced in the current BC Building Code).

Exterior Doors and Windows

Glass can be shattered by the heat of a fire and exterior doors can ignite and create openings for fire and burning debris to enter the building. It is highly unlikely that an interior will ignite from thermal radiation through intact glass. A single pane thickness of glass is most susceptible to collapse.

Low to Moderate Level of Regulation	Higher level of Regulation
Use double-paned or tempered exterior windows and glazing.	Use double or triple-paned glass or tempered exterior windows and glazing.
X	Use exterior doors and garage doors constructed of non-combustible materials.

Eaves, Soffits, and Vents

Vents are important for the healthy air exchange and moisture escape required in a building. They also are ready-made accesses into a building. Unprotected eaves can allow burning embers to enter and also allow flames that are spreading up a wall to penetrate into the roof structure.

Low to Moderate Level of Regulation	Higher level of Regulation
Close eaves and soffits so no joists are exposed.	Close eaves and soffits so no joists are exposed.
Cover ventilation openings in exterior walls, roofs, eaves, and soffits with corrosion-resistant 3 mm non-combustible wire mesh. Wall-mounted exterior vents are exempt from having wire mesh with 3 mm openings if vents with mobile flaps are used (subject to venting requirements in the BC Building Code).	Cover ventilation openings in exterior walls, roofs, eaves, and soffits with corrosion-resistant 3 mm non-combustible wire mesh. Wall-mounted exterior vents are exempt from having wire mesh with 3 mm openings if vents with mobile flaps are used (subject to venting requirements in the BC Building Code).

Chimneys

Chimneys can present a serious hazard as a source of sparks that can start fires, and as a way for burning embers to enter a building.

Low to Moderate Level of Regulation	Higher level of Regulation
Chimneys for wood burning fireplaces should have spark arrestors.	Construct chimneys for wood burning fire appliances with spark arrestors made of 12 gauge (or better) welded or woven wire mesh, with openings not exceeding 12 mm.

Site Considerations & Building Location

If site considerations and building location were included within a local government's DPA guidelines, they were found to reflect FireSmart guidelines and be fairly universal during across communities. As such, the options provided for site considerations and building location do not vary in level of regulation.

- Design subdivisions so building sites are located on the flattest areas of the property. Avoid gullies or draws that accumulate fuel and funnel winds.
- Buildings shall be sited, and road accesses designed in order to accommodate fire fighting vehicles and equipment.
- A fire-resistant zone of at least 10 metres, where practical, should be managed around buildings and structures with the goal of eliminating fuel and combustible debris, reducing risks from approaching wildfire and reducing the potential for building fires to spread to the forest.
- Auxiliary buildings and fuel tanks should be located as far away from principal buildings as possible. A distance of 15 metres or more is ideal. Where a distance of 15 metres or more is impractical, guidelines in this section that apply to principal buildings should be applied to accessory buildings.

Subdivision

Based on provincial research several local governments included specific guidelines related to subdivision. The following guideline is presented as an option.

As part of the subdivision process, the RDCK should receive a Wildfire Hazard Assessment prepared in accordance with the Regional District's Terms of Reference for Wildfire Hazard Assessments. The Wildfire Hazard Assessment and plan of subdivision should address the following guidelines:

- Provide firefighting and emergency access to adjacent forested areas (such as through an access encircling the development, periodic access to the forest edge, or by placing access adjacent to forested areas). Consider, where the subdivision abuts forested areas, placing accesses so that they act as fuel breaks to protect the development and buildings;
- Provide a minimum of two means of access points with road systems capable of supporting evacuation and the movement of fire suppression equipment. The number of access points and their capacity should be determined during subdivision design and be based on threshold densities of houses and vehicles within the subdivision. Single access may be considered where the development contributes to a future road network with multiple access points or where an emergency access route can be constructed;
- Set back development a minimum of 10 m from the top of ridgelines, cliffs, ravines, or the top of slopes exceeding a 20% grade for a minimum horizontal distance of 10 m. Variation of the setback may be considered if a Wildfire Hazard Assessment can justify a change in the setback;
- Where wildfire hazard levels are high, as determined by a Forest Professional in a Wildfire Hazard Assessment, mitigation measures should be taken as recommended by the Forest Professional to reduce the wildfire hazard rating to moderate or low.

Alternatives

Providing alternatives allows for flexibility for applicants and alternative methods for reducing wildfire hazard. The following section provides options for alternative methods of addressing wildfire hazard risk for new development.

- Where a Forest Professional, specializing in wildfire risk and fuel hazard assessments and fuel management, has completed a report on the property or building in question that: indicates there is a low fuel hazard; and has provided recommendations for mitigating any existing or potential risk associated with the new development, the requirements noted in Section X [Landscaping Requirements] may be relaxed at the discretion of the Fire Chief or their designate.
- Proposed deviations from the guidelines outlined in Section X [Building, Landscaping, Site Considerations, Subdivision Requirements] can be submitted to the Regional District as an alternative solution and will be considered if the applicant can verify that the expected level of performance meets or exceeds the level of fire safety conferred by the guidelines outlined in the Wildfire Development Permit Area.

LAND TITLE ACT
FORM C

Wildfire Covenant
(Buildings Only)

(Section 219.81)
Province of
British Columbia

GENERAL INSTRUMENT - PART 1 (This area for Land Title Office use)

1
. APPLICATION: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

2
. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND:*(
(PID) (LEGAL DESCRIPTION)

* *

3
. NATURE OF INTEREST:*(
DESCRIPTION DOCUMENT REFERENCE PERSON ENTITLED TO INTEREST

Section 219 Covenant Entire Instrument Transferee

4
. TERMS: Part 2 of this Instrument consists of (select one only)
(a) Filed Standard Charge Terms D.F. No.
(b) Express Charge Terms Annexed as Part 2
(c) Release There is no Part 2 of this instrument

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in Item 3 is released or discharged as a charge on the land described in Item 2.

5
. TRANSFEROR(S):*
*

6
. TRANSFEREE(S): (Including occupation(s), postal addresses(es) and postal code(s))*
REGIONAL DISTRICT OF CENTRAL OKANAGAN, 1450 KLO Road, Kelowna, BC, V1W 3Z4

7
. ADDITIONAL OR MODIFIED TERMS:* N/A

8
. EXECUTION(S):** This instrument creates, assigns, modifies enlarges discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s) Execution Date Party(ies) Signature(s)

Y M D

*

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1979, C.116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.

** If space insufficient, continue executions on additional page(s) in Form D.

THIS INDENTURE made the _____ day of _____, 20____.

BETWEEN:

*

(hereinafter called the "Transferor")

OF THE FIRST PART

AND

REGIONAL DISTRICT OF CENTRAL OKANAGAN

a regional district

1450 K.L.O. Road, Kelowna, B.C. V1W 3Z4

(hereinafter called the "Transferee")

OF THE SECOND PART

A. WHEREAS the Transferor is the registered owner in fee simple of all and singular that certain parcel(s) or tract(s) of land and premises, situate, lying and being in the Kelowna Assessment area, in the Province of British Columbia, more particularly known and described as:

Parcel Identified: *

Lot: *

Osoyoos Division Yale District

Plan: *

(hereinafter called the "Lands")

B. AND WHEREAS pursuant to Section 219 of the *Land Title Act*, R.S.B.C. 1996 C.250, there may be registered a covenant against the title to the Lands subject to the covenant, and such covenant is enforceable against the Transferor and the successors in title of the Transferor even if the covenant is not annexed to land owned by the Transferee;

C. AND WHEREAS a building permit for a residence has been applied for by the Transferor from the Regional District of Central Okanagan for a structure indicated as requiring a *wildfire hazard development permit*.

D. AND WHEREAS a development permit is not required where a previous development permit or covenant has been registered on the title of the property and all the conditions addressed in the previous development permit or covenant have been met and those conditions will not be affected;

E. AND WHEREAS the parties have agreed that based upon the development permit requirements of the Regional District this Covenant should be registered against title to the Lands pursuant to Section 219 of the *Land Title Act*.

NOW THEREFORE in consideration of the promises set forth in this Covenant and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. No building may be used or occupied unless the building is maintained as follows:
 - a) Roofing – The roof covering shall conform to Class A, B or C fire resistance as defined in the BC Building Code.
 - b) Exterior Wall Finishes – Any material used for exterior wall finishes shall be fire resistant such as stucco, metal siding, brick, cement shingles, concrete block, poured concrete, logs or heavy timbers as defined in the BC Building Code, and rock.
 - c) Chimneys – All chimneys shall have spark arrestors made of 12 gauge (or better) welded or woven wire mesh with mesh openings of less than 12 millimetres.
 - d) Eaves, vents, and openings – All eaves, attic and under floor openings shall be screened with corrosion-resistant, 3-millimetre noncombustible wire mesh (as a minimum).
 - e) Windows and glazing – All windows must be double paned or tempered.
 - f) Balconies, decks and porches –
 - i. Decks shall be constructed of heavy timber as defined in the BC Building Code, or, with 1-hour fire resistant rated assemblies or noncombustible construction as defined by the BC Building Code; or equivalent alternative as approved by the Regional District Building Inspector.
 - ii. Manufactured homes shall be skirted with a fire resistant material as outlined in the previous guideline for exterior wall finishes.
 - g) Landscaping on the lands within 10 metres of a building shall not include coniferous evergreen shrubs such as junipers, mugo pines, or coniferous evergreen hedges.
 - h) No additional or new coniferous evergreen trees are to be planted within 10 metres of the building.
 - i) Any coniferous evergreen trees that are to be retained on the lands that lie within 10 metres of the building must;
 - i. Have limbs pruned such that they are at least 2 meters above the ground.
 - ii. Be spaced so that they have 3 metres between crowns. (In other words, the tips of the branches of a tree are no closer than 3 meters to the tips of the branches of another).
 - iii. No limbs should be within 3 meters of the building or attachments such as balconies.
 - j) Landscaping on the lands within 10 metres of a building shall use only noncombustible landscape mulches.
2. The Transferor agrees to ensure that all authorities having jurisdiction have unrestricted access to the lands for the purposes of fire fighting, suppression, control and prevention.
3. The Transferor does hereby, on behalf of the Transferor and the Transferors heirs, executors, administrators, successors and assigns, remise, release, indemnify and save harmless the Transferee, its officers, officials, employees or agents from any and all claims, causes of action, loss or suits of whatever nature of kind including, without limitation, claims for property damage, personal injury or death arising out of or in any way connected with the fire hazard existing on the lands. The Transferor does further agree that the Transferee shall have no obligation to ensure compliance with or enforce the terms of this Covenant or to do any act or thing in connection with the fire hazard or this Covenant, which at all times shall remain the responsibility of the Transferor and Transferors heirs, executors, administrators, successors, assigns and successors in title.

4. Pursuant to Section 219 of the *Land Title Act*, the covenants herein contained shall be covenants running with the lands and shall ensure to the benefit of and be binding upon the Transferor and the Transferors heirs, executors, administrators, successors, assigns and successors in title.
5. In this Covenant unless the context otherwise requires, the singular includes the plural and vice versa.
6. This Covenant will be interpreted according to the laws of the Province of British Columbia.
7. If any part of this Covenant are found to be illegal or unenforceable, that part will be considered separate and severable and the remaining parts will not be affected thereby and will be enforceable to the fullest extent permitted by law.
8. Nothing contained or implied in this Covenant shall prejudice or affect the exercise of any of the Transferees functions under any source of authority including, without limitation, any statutes, regulations, bylaws, orders or other constating documents, all of which may be fully and effectively exercised by the Transferee.
9. The Transferor will do or cause to be done all things and execute or cause to be executed all documents and give such further and other assurances which may be reasonably necessary to give proper effect to the intent of this Covenant.
10. This Covenant will not be modified or discharged except in accordance with the provisions of Section 219(9) of the *Land Title Act*.

LAND TITLE ACT
FORM C

(Section 219.81)
Province of
British Columbia

GENERAL INSTRUMENT - PART 1 (This area for Land Title Office use)

APPLICATION: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

signature of applicant, applicant's solicitor or agent

PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND:*

(PID) (LEGAL DESCRIPTION)
* *

NATURE OF INTEREST:*

DESCRIPTION INTEREST	DOCUMENT REFERENCE (page and paragraph)	PERSON ENTITLED TO
Priority Agreement granting Covenant _____ priority Over Mortgage _____	Entire Instrument	Transferee

TERMS: Part 2 of this Instrument consists of (select one only)

- (a) Filed Standard Charge Terms D.F. No.
- (b) Express Charge Terms Annexed as Part 2
- (c) Release There is no Part 2 of this instrument

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in Item 3 is released or discharged as a charge on the land described in Item 2.

TRANSFEROR(S):*

*

TRANSFEE(S): (Including occupation(s), postal addresses(es) and postal code(s))*

REGIONAL DISTRICT OF CENTRAL OKANAGAN, 1450 KLO Road, Kelowna, BC, V1W 3Z4

ADDITIONAL OR MODIFIED TERMS:* N/A

EXECUTION(S):** This instrument creates, assigns, modifies enlarges discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s) Execution Date Party(ies) Signature(s)

Y M D

*

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1979, C.116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.

** If space insufficient, continue executions on additional page(s) in Form D.

POSTPONEMENT AGREEMENT
(Land Title Act)

THIS AGREEMENT is made the _____ day of _____, 20 _

BETWEEN:

*

(the prior chargee)

AND:

REGIONAL DISTRICT OF CENTRAL OKANAGAN
a regional district
1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

(the subsequent chargee)

WHEREAS by instrument(s) registered in the Land Title Office at Kamloops, British Columbia under number(s) _____, the prior chargee was granted a mortgage (*the "Prior Charge"*) in respect of the following land in the Province of British Columbia described as:

* *Parcel Identifier:*

AND WHEREAS by instrument registered in the Land Title Office at Kamloops, British Columbia on the _____ day of _____, 20 _ under number _____ the subsequent chargee was granted a covenant (*the subsequent charge*) on the land;

AND WHEREAS the parties agree that the subsequent charge shall have priority over the prior charge.

THEREFORE in consideration of \$1.00 (*the receipt of which is hereby acknowledged*), the prior chargee grants to the subsequent chargee priority over the interest of the prior chargee in the land and postpones the right, title and interest of the prior chargee in the land to the subsequent chargee as if the prior charge had been registered immediately after the registration of the subsequent charge and notwithstanding the respective dates and time of execution and registration of the charges or the respective dates of advancement of monies under them.

END OF DOCUMENT

H:\PLANNING\6630-Dev_General\50-COVENANTS\Wildfire\Building\Covenant.doc
October 4, 2007



Board Report

Date of Report: July 5, 2023
Date & Type of Meeting: July 20, 2023 Open Board Meeting
Author: Angela French, Wildfire Mitigation Supervisor
Subject: Wildfire Mitigation and FireSmart Program Update
File: 14-7625-60
Electoral Area/Municipality: RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present to the Regional District of Central Kootenay (RDCK) Board of Directors a mid-term summary of the Wildfire Mitigation and FireSmart Program. This includes activities funded by the Union of BC Municipalities (UBCM) Community Resiliency Investment (CRI), Forest Enhancement Society of BC (FESBC), and the Columbia Basin Trust – Columbia Basin Wildfire Resiliency Initiative (CBT-CBWRI). The two pilot projects that were recently funded by the CBT-CBWRI are:

1. Utilizing the Lightship spatial database for the regional scale inter-agency information mapping; and,
2. Community led fuel management treatment in Bayview/Dog Creek.

SECTION 2: BACKGROUND/ANALYSIS

Program History

The RDCK Wildfire Mitigation and FireSmart Program is focused on increasing our communities' resilience to wildfire and has two distinct streams, FireSmart and wildfire mitigation.

FireSmart

The FireSmart program's primary goal is to promote mitigation actions by home owners that will reduce the effects of fire. The RDCK offers Home Partners Program assessments to property owners which focus on building the first layers of resilience through recommended mitigation actions within the Home Ignition Zone (see infographic below) and incentivizing completion of actions with rebates.



The Neighbourhood Recognition Program works to promote and incentivize neighbourhood champions to build a community-scale layer of resiliency, where neighbours work together to become FireSmart Recognized. This is a vital step to reducing the effects of wildfire when Home Ignition Zones overlap between neighbours.

Wildfire Mitigation

The next layer of resiliency is reducing the effects of wildfire from the neighbourhood level and out into the Wildland Urban Interface (WUI) – the intersect between the built (human) environment and the natural (forested) environment. There are multiple FireSmart activities that are used to build resiliency, including inter-agency collaboration, community led committees, utilizing the most up-to-date information and data available to develop a systematic plan at multiple scales. All of these initiatives aid in planning and implementing mitigation work to reduce the severity of wildfires by reducing the amount of available fuel that has built up over decades of fire exclusion, advocating to improve land management practices, and bring awareness to how home are built as urban sprawl continues to intermix into wildland spaces.

Funding Streams

The 2023 UBCM CRI Program funds:

- 7 seasonal employees: 6 Wildfire Mitigation Specialists and 1 FireSmart Coordinator, and a portion of the Wildfire Mitigation Supervisor and Administrative Assistant salary;
- Implementation of the Home Partners Program;
- Implementation of the Neighbourhood Recognition Program;
- 134 home rebates up to \$1000 per property;
- 22 neighbourhood champion grants of up to \$3000 per recognized neighbourhood
- Educational activities, open houses, public events, training, ;
- Coordinate, participate, facilitate in Community FireSmart Resiliency Committees (CFRC)s and inter-agency planning table (Regional Roundtable);
- Update / create new Community Wildfire Resiliency Plans (CWRP) to replace the Community Wildfire Protection Plans.

Mid-Term FireSmart Stats as of July, 2023

Home Assessments Completed	Residential Rebates Up to \$1000	Existing Recognized Neighbourhoods	Potential New Recognized Neighbourhoods	Number of Public Events Attended
222	20	22	11	33

The Forest Enhancement Society of BC (FESBC) funds:

Selous Creek Fuel Management Project since 2017. This innovative multi-stakeholder project is in its final stages, and includes:

- Final thin-from-below hand treatments in the cable reserve areas along the Great Northern Rail Trail - to be completed in fall 2023 due to fire hazard experienced early this spring and summer.
- Prescribed burn to be completed if conditions allow in fall 2023 by BC Wildfire Service.
- Research and development of post-harvest and post-treatments, including, drone scans for LiDAR data acquisition by Selkirk College, and fuel level surveying by FPIInnovations.

The 2023 CBT-CBWRI funds:

- 1) Lightship spatial database GIS services: funded for 17 months of contracted GIS services to pilot the Lightship platform for use in multi-agency information sharing at the Regional Roundtable.

Summary of work completed by contractors:

- **Needs Assessment:** created questionnaire and conducted interviews with Roundtable members to determine their goals and how their respective organizations will use the Lightship platform. Members included representatives from the RDCK, BC Wildfire Service, Ministry of Forests, and Forest Enhancement Society of BC.
- **Needs Assessment Outcomes:** The primary user of the application will be the RDCK and their main uses for the software will be long term wildfire mitigation planning; information sharing with the Roundtable, members of the public and others; fuel management and prescribed or cultural burn monitoring; FireSmart activities and field data collection for Wildfire Mitigation Specialists.

- Other users will use the application primarily as an information sharing and reference tool to improve understanding of fuel management projects already completed and where future projects have been planned to better allocate resources and funding.
 - A common idea among members was to have some ability to gain knowledge about community engagement in wildfire mitigation projects across the region.
- **Preliminary Data Catalogue:** Several datasets were recommended by Roundtable members to be included in the final web app. Within the process of these interviews a preliminary data catalogue was created. Dataset categories include:
- Wildfire Behaviour
 - Wildfire Mitigation
 - Emergency Management and Response
 - First Nations
 - Administrative
 - Natural Resource Values/ Constraints
 - Cultural Values
 - Critical Infrastructure
 - Base map layers
- **Collaboration of contractor team, FNESS and Lightship:** The team met with the First Nations Emergency Services Society (FNESS) Decision Support team twice to clarify each other’s roles and level of access to the software. So far:
- have gained access to Lightship user account and the RDCK workspace;
 - have clarified the roles that the FNESS Decision Support team and the contractor team will have in the project;
 - are in the process of setting up a meeting with Lightship staff and FNESS Decision Support to create a user account with administrative access. This will be a limited administration account that still respects FNESS’s data privacy concerns.
 - are in the process of creating a temporary spatial data layer to be used as a discussion piece in the next RDCK Regional Roundtable meeting. The layer will show a version of each Roundtable member’s plans for future fuel mitigation projects and allow for better collaboration in planning.

2) Bayview/Dog Creek Fuel Management Project Summary: Lead by the FireSmart Neighbourhood Champion, administered by the RDCK Wildfire Mitigation Supervisor to complete fuel reduction treatment on approximately four hectares of Ministry of Transportation and Infrastructure land adjacent to the Bayview Recognized FireSmart Neighbourhood in Electoral Area K.

Items Considered in Pilot Project	Outcomes to Date
Staffing Implications	<ul style="list-style-type: none"> • Hours allocated for Wildfire Mitigation Supervisor 45 hours. • Completed 1 field day to assess interim work, contract management, budget and payment management. • To date, actual Staff time spent on the project is on track and within allocated

	hours. Staff time is projected to remain within allocated hours by the end of the project.
Budget	<ul style="list-style-type: none"> Original grant amount requested was \$40,000 based on contractor assessments. Budget was way under average per hectare rate. CBT approved grant increase of \$58,450 total to complete project.
Duration	Original time to complete project was June 30, 2023. Unable to complete project within time frame due to contractor scheduling and fire bans, extension approved by CBT until October 31, 2023.

Take Aways:

- Building local capacity (skill and knowledge) for this work is important to ensure budget and time-frame can be achieved.
- More contractor education required to ensure treatment implementation progresses in a timely manner.
- Alternative management plans required for the amount of chipped material generated: i.e.: left on site for nutrient cycling, or mounded to create hugelkulturs.
- The required RDCK contract insurance levels are a barrier for small consultants to lead one-off projects like this in the future.
- CBT is a pleasure to work with on this project.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

These projects have been included in the 2023 financial plan and paid out of Service A101. This is 100% grant funded and will have no direct impact on taxation.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time.

3.3 Environmental Considerations

Building ecosystem resiliency to wildfire within our communities and in the adjacent Wildland Urban Interface is vital to long term health of our natural spaces.

3.4 Social Considerations:

Improving wildfire resiliency by reducing hazardous forest fuel load and increasing FireSmart principles within our communities is essential for the safety of human life, the protection of assets and the resiliency of our communities and surrounding ecosystems.

3.5 Economic Considerations:

Utilizing provincial funding programs to mitigate the risk of wildfire leads to significant cost savings when compared to the cost of response and recovery in the event of an interface fire. Supporting local capacity building improves the local economy by supporting a skilled and knowledgeable labour force.

3.6 Communication Considerations:

Communications and engagement are key aspects to all the Wildfire Mitigation and FireSmart Program.

3.7 Staffing/Departmental Workplace Considerations:

RDCK staff resources have been allocated to manage these projects through Service A101.

3.8 Board Strategic Plan/Priorities Considerations:

4. To adapt to our changing climate and mitigate greenhouse gas emissions

SECTION 4: OPTIONS & PROS / CONS

No Recommendations put forth.

SECTION 5: RECOMMENDATIONS

No Recommendations put forth.

Respectfully submitted,
Angela French – Wildfire Mitigation Supervisor

CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

General Manager of Development and Community Sustainability Services – Sangita Sudan

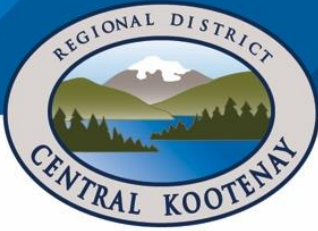
Approved

Manager of Community Sustainability – Daniel Seguin

Approved

ATTACHMENTS:

NA



Board Report

Date of Report:	May 24, 2023
Date & Type of Meeting:	July 20, 2023 Open Board Meeting
Author:	Paris Marshall Smith, Sustainability Planner
Subject:	Update on the State of Climate Action (SoCA) Framework
File:	10-5200-20-CAS-SOCA-2022
Electoral Area/Municipality:	RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide:

1. the 2022 State of Climate Action Report for receipt;
2. an update on progress made towards developing and implementing a new State of Climate Action (SoCA) tracking and reporting framework; and,
3. How RDCK Climate Actions & the State of Climate Action are aligned

SECTION 2: BACKGROUND/ANALYSIS

1. 2022 STATE OF CLIMATE ACTION (SOCA) REPORT

The 2022 State of Climate Action (SOCA) Report is now complete and ready for distribution.

The SoCA is arranged into two broad groups:

- i. Climate Mitigation – reducing carbon based pollution (greenhouse house gas (GHG) emissions) and developing policy and regulation to mitigate flood, geohazard and wildfire risks.
- ii. Climate Adaptation – building community resilience to the changing climate.

These are further divided into 10 pathways with associated goals, objectives, targets and indicators.

The SoCA is designed in levels

- Level 1 (pages 2 and 7) is a quick snapshot of pathways, goals and the average score for each of the 10 pathways.
- Level 2 (pages 3-6 & 8-12) goes into more detail with objectives, indicators, whether the RDCK has control or influence over the item, and an update. This update may explain the level of change for 2022 or why an indicator has not changed.
- Level 3 provides links for more information and ways to get involved.

Scoring: A score has been applied to the level of progress. The evaluation was based on whether progress was being made in total (green), partly (yellow), not at all (red). The update section provides an important explanation of why progress may be either partial or not at all, as it is often as result of other issues emerging as

priority or lack of funding, not necessarily lack of will. Values (green-2; yellow-1; red-0) from all indicators in a given pathway are summed and divided by total of indicators to get the average for each pathway (pages 2 and 7).

2. AN UPDATE ON SOCA TRACKING AND REPORTING FRAMEWORK

In August 2021, the RDCK Board endorsed updating State of Climate Action (SoCA) tracking and reporting framework. Staff note the following progress on the SoCA 2022 reporting:

- While still a static pdf for online or printed distribution, the SoCA 2022 is formatted based on an online dashboard template (with some differences due to differences in online and printed document readability concerns).
- The 2022 SoCA update will be used to guide the development of the online dashboard as the RDCK’s new website is created (anticipated completion fall 2023).

The key components of this updated framework include:

- Annual reporting
 - The annual report tracks progress on regional climate action annually and will be included on the RDCK’s new homepage
- 4 year reporting
 - comprehensive climate action report looking back on the 4 years of the Board’s term
 - update GHG reduction progress from baselines established through SCEEP (2016) and then in 100% Renewable Energy Plan (2020), next update will be in 2024.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

None at this time

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time.

3.3 Environmental Considerations

The RDCK is able to evaluate its climate action efforts and can also provide public understanding and engagement of/with its climate action initiatives. This tool provides opportunities to identify opportunities to achieve co-benefits between separate initiatives and opportunities for collaboration.

3.4 Social Considerations:

The SoCA climate action reporting system can help educate, inform, and involve a wider public audience about the RDCK’s climate action initiatives. This could provide increased understanding and acceptance for these initiatives.

3.5 Economic Considerations:

Clear and consistent reporting can support the development of the local low-carbon economy by providing businesses and entrepreneurs with information on current and upcoming climate action initiatives and information on how to get involved with these.

3.6 Communication Considerations:

The SoCA will be integrated in to the communication strategy for RDCK Climate Actions for 2023.

3.7 Staffing/Departmental Workplace Considerations:

None at this time

3.8 Board Strategic Plan/Priorities Considerations:

The combination of the SoCA reporting framework and the Quarterly Reporting helps to track progress towards the adopted carbon pollution reduction targets (50% below 2007 levels by 2030 and 100% by 2050), as well as other RDCK climate action-related targets (organic waste diversion, 100% renewable energy by 2050, etc.).

SECTION 4: OPTIONS & PROS / CONS

None at this time.

SECTION 5: RECOMMENDATIONS

This report is for information.

Respectfully submitted,
Paris Marshall Smith – Sustainability Planner

CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

General Manager of Development and Community Sustainability Services – Sangita Sudan

Approved

ATTACHMENTS:

Attachment A – BRD-SoCA 2022 Update-ATTACH01



State of Climate Actions in the RDCK 2022 Update

The State of Climate Action (SoCA) is a reporting framework that aims to:

- ▶ Help the RDCK track the progress towards its climate action objectives and targets;
- ▶ Evaluate and improve its climate action initiatives and efforts;
- ▶ Maintain public transparency on these processes; and,
- ▶ Demonstrate climate action leadership.

By tracking and reporting on climate action, the RDCK will also be able to find ways to streamline its efforts, achieve co-benefits through integration and collaboration between projects and initiatives, and optimize the use of time and resources.

The region`s climate action goals, objectives, targets and indicators are grouped into 10 pathways.



HOW TO READ THIS DOCUMENT

The new State of Climate Action format is designed as levels –

Level 1 (page 1 and 7) is a quick snapshot of pathways, goals and the average score for each of the 10 pathways.

Level 2 (pages 3-6 & 8-12) provides more detail with objectives, indicators, whether the RDCK has controls or influence and an update. This update may explain the level of change for 2022 or why an indicator has not changed.

Level 3 provides links for more information and ways to get involved.











How did we get the score?

First we looked at each indicator and determined whether there was progress (green - 2), limited progress (yellow - 1), or no progress (red - 0). Once all indicators within a given pathway were scored an average was taken to provide the overall score for that pathway.



RDCK Climate Actions

While the RDCK is ambitious in its climate action, many of the actions will take years to show progress – they are complex and often multi-year Initiatives. Some indicators may not change for several years depending on what the work is. Read through the pages to get a sense of how progress is being made and where efforts may be taking longer. Take a look at [RDCK Climate Actions](#) to see where we are going.

PATHWAY	 LAND USE & PLANNING	 TRANSPORTATION & MOBILITY	 ENERGY	 BUILDINGS	 RESOURCE RECOVERY
GOALS	<p>Achieving a sustainable land use pattern that supports the RDCK's goals while preserving the integrity of the landscape done through land use/planning policy and regulation to better prepare for and reduce flood, geohazard and wildfire risk.</p>	<p>A seamless regional transportation network to connect communities throughout the region through:</p> <ul style="list-style-type: none"> • active transport opportunities • zero emission vehicles • low carbon personal transportation • low carbon public transportation 	<p>Transition from a high carbon energy dependent region to reach a low carbon dependent future through 100% renewable and clean energy technologies and strategies by 2050.</p>	<p>Accelerate improvements to existing buildings to increase energy efficiency and reduce greenhouse gas emissions. Newly adopted Step Code standards will support the process of the region in becoming 100% renewable by 2050.</p> <p>Designing long lasting buildings with lifetime materials, energy efficiency and whole-systems thinking in mind will reduce greenhouse gas emissions.</p>	<p>Improve the health of our natural ecosystem by diverting waste from RDCK landfills while simultaneously advancing the recovery of waste through improved waste management and new technologies.</p>
SCORE	 AVERAGED SCORE 1.15	 AVERAGED SCORE 0.75	 AVERAGED SCORE 0.25	 AVERAGED SCORE 1.2	 AVERAGED SCORE 1.0

¹net energy from renewable sources (like water, hydro, wind, and biofuel power) ²the amount of emissions produced equals the amount of emissions sequestered



PATHWAY: LAND USE & PLANNING

OBJECTIVE	INDICATOR	ACTION or INFLUENCE	UPDATE
Update planning policies and bylaws to decrease urban sprawl while supporting active transportation and complete communities.	Number of Official Community Plans (OCPs) over 10 years old.	Action	<ul style="list-style-type: none"> • 4 - No OCPs updated in 2022 • 4 more will hit the 10-year mark at the end of 2023
Integration of the Community Wildfire Protection Plan (CWPP) and floodplain mapping into OCP's.	Number of OCPs with updated policy framework for hazards (flood, fire, erosion).	Action	<ul style="list-style-type: none"> • To be done in upcoming OCPs • Plans to update Floodplain Bylaw with new mapping considerations
Guide future development to create sustainable and complete communities where the risk threshold is reduced.	Number of OCPs with a hazard Development Permit Areas (DPA).	Action	<ul style="list-style-type: none"> • Wildfire DPA template expected in January 2023, but unsure which communities will want their OCPs amended to include this
	Number of Industrial Commercial & Resort Commercial & Residential Cluster Development Permits.	Action	<ul style="list-style-type: none"> • 2 (1 completed)
	Number of Environmentally Sensitive & Watercourse Development Permits.	Action	<ul style="list-style-type: none"> • 6 (1 completed)



PATHWAY: TRANSPORTATION & MOBILITY

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
By 2040, plan to shift all new cars to be zero emission vehicles (ZEV), which aligns with the provincial CleanBC goal, while making the transition from diesel large sized vehicles to run on low-carbon fuels.	Number of Zero Emission Vehicles (ZEVs) purchased by the RDCK.	Action	<ul style="list-style-type: none"> 0 - Next steps towards updating the RDCK vehicle fleet are the completions of a Fleet Inventory and Assessment Study and plans to purchase 1 ZEV in 2023, these efforts are planned for 2023-2024 as part of RDCK Climate Actions
Monitor transportation GHG emissions and transportation greenhouse gas (GHG) emissions/capita (tCO2e every 2 years).	Level of community transportation GHG emissions (use from the fuel usage data).	Influence	<ul style="list-style-type: none"> The RDCK plans to develop a new fleet fuel tracking system in 2023
Promote and support mobility for residents with a focus on vulnerable communities.	Annual public transit ridership.	Influence	<ul style="list-style-type: none"> 220,000 rides in RDCK (excluding Nelson) On track to recover to pre-COVID numbers by 2025-2026
Promote and support mobility for residents with a focus on vulnerable communities.	Number of new transportation trails added	Action & Influence	<ul style="list-style-type: none"> Grant secured to assess the feasibility of a Castlegar-Nelson route as active transportation corridor



PATHWAY: ENERGY

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Lower total workplace GHG emissions and energy consumption in both corporate and RDCK operated community building structures/facilities.	Total corporate GHG emissions (tCO2e).	Action	<ul style="list-style-type: none"> Waiting for reports from Portfolio Manager
	Total corporate energy consumption.	Action	Corporate energy consumption: <ul style="list-style-type: none"> 78,615 GJ - Total Corporate Energy Consumption 33,301 GJ - Buildings 45,314 GJ - Transportation
Support regional implementation of the West Kootenay 100% Renewable Energy Plan .	Implementation of 100% Renewable Energy Plan	Influence	<ul style="list-style-type: none"> 100% Renewable Energy Plan integrated into the RDCK Climate Actions 2023-2026 plan



PATHWAY: BUILDINGS

COMMUNITY	OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
	COMMUNITY BUILDINGS & PART 3 - Align with provincial Step Code timeline for Part 3 buildings	Number of buildings achieving Step 2/3/4.	Action (up to mandated Step)	<ul style="list-style-type: none"> No buildings for 2022 RDCK supporting contractor training efforts
	RESIDENTIAL BUILDINGS & PART 9 - Align with provincial Step Code timeline for Part 9 buildings	Number of buildings achieving Step 3/4/5.	Action (up to mandated Step)	<ul style="list-style-type: none"> Step 3: 20% more efficient - 14 Step 4: 40% more efficient - 4 Step 5: Net zero ready - 1
	Encourage residents and businesses to retrofit existing buildings to meet 20-30% energy efficiency improvements.	Number of homes signed up to the Regional Energy Efficiency Program (REEP).	Influence	<ul style="list-style-type: none"> REEP 2.0 Approximately 373 homes had signed up by end of 2022
		Number of businesses that have commercial energy audits .	Influence	<ul style="list-style-type: none"> 18 (down from 60 in 2021) - Potential drop due to introduction of a new application process and system
		Reduction of GHG emissions from REEP housing stock.	Influence	<ul style="list-style-type: none"> From REEP fiscal year report (2021-2022) potential GHG reduction of 289.8 tCO₂e for 126 homes that completed D assessments (pre-renovation) were calculated, but from a study on 9 homes completed E assessments (post-renovation) only 33% of the potential reductions were realized. (Annual target is 309 tCO₂/yr)













PATHWAY: BUILDINGS

	OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
CORPORATE	Align with Provincial Government’s Step Code and have all new corporate buildings be net-zero ready by 2030, 2 years ahead of Province’s goal.	Number of buildings achieving Step 2/3/4.	Action	<ul style="list-style-type: none"> No buildings covered by the Step Code were built in 2022
	Corporate structures will adhere to the Better Building Policy for RDCK Facilities to ensure that all existing buildings continue to improve its energy efficiency.	Number of RDCK’s existing facilities retrofitted to high performance attributes.	Action	<ul style="list-style-type: none"> Beasley Fire Hall - new double paned windows Slocan Fire Hall - increased wall and roof insulation for addition, heat pump installation Lakeside Drive Office - high efficient HVAC replacement (dual fuel high efficiency RTUs) CDRD Child Care Centre - use of cross laminated timbers (CLT’s), heat pump installation, increased building insulation, achieved more than 50% energy savings over conventional building Heat pump installations at several fire hall and resource recovery facilities Central (Salmo) Transfer Station attendant building - retrofit of non-efficient building - heat pump, windows and doors replacement
	Monitor energy efficiency for all RDCK buildings.	Drop in energy consumption of corporate buildings.	Action	<ul style="list-style-type: none"> Use of Portfolio Manager to monitor and improve the energy use of RDCK buildings has not been fully implemented. This is expected in 2023



PATHWAY: RESOURCE RECOVERY

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Align with CleanBC and aim to divert 95% of organic waste (food waste only) from landfills.	Degree of implementation of the updated Resource Recovery Plan.	Action	<ul style="list-style-type: none"> • Resource Recovery Plan complete, still under review by the Province, so components requiring long-term borrowing currently on hold • Landfill assessments detailed in plan on hold due to staffing but expected to begin very soon • Currently hiring a Resource Recovery Projects Advisor to assist with moving new projects/programs forward • Organics diversion advancing on schedule - Creston compost facility is fully operational and the Central facility is well underway with the intent to start composting in Spring 2023 • Ootischenia Landfill organics transfer infrastructure is complete and the Grohman Transfer Station infrastructure modifications will be completed this fall • Phase 2 of curbside collection consultation to launch in early 2023
Achieve the provincial target of a disposal rate of 350 kg per person per year.	Change in the composition of the landfills from baseline results from the Waste Composition Study: Compostable organics, plastics, and other materials.	Influence	<ul style="list-style-type: none"> • Cannot assess until after the completion of a waste composition study
Transition landfills to capture or treat (using flares or biofilters) methane.	Reduction in GHG emissions through methane capture or treatment.	Action	<ul style="list-style-type: none"> • Creston Landfill Phase 1E closure which included landfill gas capture is complete. It is connected to the existing collection and flare and is now operational. 2023 assessment will show change
Complete a waste composition study to create a baseline for the RDCK and measure effectiveness of Resource Recovery Plan and Organic Waste Diversion Strategy.		Action	<ul style="list-style-type: none"> • Planned for early 2023 before the organics diversion program begins at Ootischenia Landfill

PATHWAY	 WATER SUPPLY	 FOOD SUPPLY & AGRICULTURE	 FLOODING & GEOHAZARDS	 WILDFIRE	 LEADERSHIP & OPERATIONS
GOALS	<p>Strengthen watershed governance and implement strategies to protect drinking water.</p> <p>Provide opportunities for residents to reduce water consumption.</p> <p>Upgrade capital infrastructure in RDCK-operated water systems</p>	<p>Empower communities to build secure and sustainable food systems through climate adapted agricultural strategies.</p>	<p>Reduce community vulnerability through flood risk assessments and assess infrastructure for adaptation opportunities against increased flooding and geohazard events.</p>	<p>Reduce fire risk around the wildland - urban interface (WUI) of communities and within each community of the region while adapting to more frequent and intense fires.</p>	<p>Incorporate a climate perspective for all decision making and policies through the RDCK Board, to demonstrate that the RDCK prioritizes integrating climate action and adaptation into corporate actions and assets.</p>
SCORE	 AVERAGED SCORE 1.1	 AVERAGED SCORE 1.13	 AVERAGED SCORE 1.0	 AVERAGED SCORE 1.2	 AVERAGED SCORE 0.67



PATHWAY: WATER SUPPLY

	OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
COMMUNITY	Advocate and empower communities in managing their water systems.	Funding accessed for small water system users to support resilience planning.	Influence	<ul style="list-style-type: none"> \$25,000 approved from CSLAC to support a cumulative impact study in Duck Creek watershed on proposed logging activities
	Focus on water protection as well as watershed landscape planning.	Implementation of the WGI .	Action	<ul style="list-style-type: none"> Continuing to build relationships with First Nations, provincial and local elected officials and staff Investigating tools of the Water Sustainability Act, Nature Directed Planning and Cumulative Effects Study, story & web mapping Investigate a Drinking Water and Watershed Protection Service
	Educate residents on ways they can substantially reduce outdoor water consumption.	Number of residents in RDCK water systems signing up for irrigation assessments or attending Xeriscape Demonstration Garden tours.	Influence	<ul style="list-style-type: none"> Plans to reinstate Water Smart Ambassador program in 2023
CORPORATE	Undertake and complete capital infrastructure upgrades to address system leakage, storage capacity, or water quality concerns RDCK-operated water systems.	Reduced number of mainline breaks and system leakage.	Action	
		Reduction in water consumption after metering installation.	Influence	<ul style="list-style-type: none"> No new meters installed 2022 (100 funded meters in Erickson delayed till 2023)
	Continue management of RDCK-operated water systems.	Level of monitoring our systems.	Action	<ul style="list-style-type: none"> Investigating monitoring of ground and surface water quality and quantity
	Proactive leak detection; the LDS is a planning tool to ensure due diligence in cost-effective allocation of resources in determining which systems are the best candidates for investing in leak detection interventions & potential capital upgrades.	Level of development and implementation of a Leak Detection Strategy	Action	<ul style="list-style-type: none"> Strategy now approved by Board Passed a Leak Detection Strategy
	High level guidance and evaluative tool for water managers to utilize in their efforts to prioritize which systems to meter, and when.	Level of development and implementation of a Metering Implementation Strategy	Action	<ul style="list-style-type: none"> Strategy now approved by Board Passed a Metering Implementation Strategy



PATHWAY: AGRICULTURE & FOOD SUPPLY

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Establish adapted water management techniques that respond to climate variability – flood and drought conditions and support consistent production (Align with the Kootenay and Boundary Adaptation Strategies for Agriculture plan).	Degree of implementation of the Kootenay and Boundary Adaptation Strategies for Agriculture Plan.	Influence	<ul style="list-style-type: none"> • Linking Farmland to Floodplains project complete • Supporting Riparian Health for Flood Management project field days • The wildfire communications project underway • Decision Aid System coming to Kootenays in 2023
Support producers in their farm practices as shifting temperature and precipitation patterns result in food systems variability and overall resilience (align with the Kootenay and Boundary Adaptation Strategies plan).	Overall increase in agriculture production: number of acres in production (farmland use).	Influence	Awaiting 2021 Census results, 2016 results: <ul style="list-style-type: none"> • 127,129 of hectares in production • \$90,878,389 average gross farm receipts • 1,157 farms
	Overall increase in agriculture production: (gross farm receipts).	Influence	<ul style="list-style-type: none"> • Agricultural production metrics may not be representative of a support for farmers in a given year as there can be droughts and other circumstances out of our control
	Overall increase in agriculture production: number of new farms.	Influence	<ul style="list-style-type: none"> • Conclusions drawn from Census Canada Agriculture data for the Kootenays can be skewed as around 95% of the produce is cherries from Creston
	Number of ALR exemptions (ALC applications).	Action	0 - Public can no longer apply to remove land from the ALR. Other application types in 2022: <ul style="list-style-type: none"> • 4 for 'Subdivision within the ALR' and • 2 for 'Non-Farm Use within the ALR' ALC has not made a decision yet
Maintain the agricultural extension service through the Kootenay Boundary Farm Advisors in the RDCK.	Continuation of agricultural extension service in RDCK through KBFA.	Action	<ul style="list-style-type: none"> • Extension service maintained • Food security Action Plan



PATHWAY: FLOODING & GEOHAZARDS

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Consider flood and geohazard risk within the RDCK when making land use decisions.	Number of Site-Specific Floodplain Exemptions.	Action	<ul style="list-style-type: none"> • 4 (2 approved)
Develop the flood risk maps for high risk areas and continue to pursue funding for maps of other high hazard areas.	Have updated flood/geohazard maps for identified high risk areas available to the public.	Action	<ul style="list-style-type: none"> • Yes, the updated mapping is available here: https://www.rdck.ca/EN/main/services/community-planning/flood-map-study.html
Support communities in developing resilience to flood and geohazard risk.	Develop risk tolerance working group of the Board and staff to identify acceptable risk tolerance.	Influence	<ul style="list-style-type: none"> • Waiting on funding to support these efforts
Create risk reduction strategies for identified high risk areas.	Development of risk reduction strategies for identified high risk areas.	Action	<ul style="list-style-type: none"> • Waiting on funding to support these efforts
Establish acceptable risk tolerance threshold for all areas in the RDCK.	Incorporate risk tolerance and risk reduction into zoning and OCPs.	Action	<ul style="list-style-type: none"> • Waiting on funding to support these efforts
Increase the preparedness and resilience of neighbourhoods in cases of emergency.	Implementation of the Neighborhood Emergency Preparedness Plan (NEPP) (number of NEPPs developed or updated)	Influence	<ul style="list-style-type: none"> • Staff continuing to promote the NEPP program across the region • 25 community/neighbourhood groups have responded, and staff are working with them to arrange planning workshops • 8 Neighbourhood Emergency Teams (NETs) have developed Emergency Preparedness Plans



PATHWAY: WILDFIRE

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Increase the number of FireSmart Neighbourhoods that participate in the FireSmart Community Recognition Program.	Number of FireSmart Neighbourhoods recognized as FireSmart Communities.	Influence	<ul style="list-style-type: none"> Restarted the Nelson and Area Wildfire Risk Reduction Committee to coordinate and collaborate efforts for landscape level mitigation and community resiliency Started the Nakusp and Area FireSmart Committee In the beginning stages of starting one in Creston, and Castlegar
Increase the number of FireSmart Home Partners Home Assessments.	Number of FireSmart Home Partners Home Assessments completed annually.	Influence	<ul style="list-style-type: none"> 285 - This slight decrease (326 in 2021) in Home Assessments could be due to the fact that this summer was not as intense of a fire season
Increase the number of FireSmart Home Partners certifications given.	Number of homeowners received FireSmart Home Partners certification.	Influence	<ul style="list-style-type: none"> 1
Incorporate wildfire adaptation measures through building and land planning management to reduce wildfire risk.	Development of policies to support wildfire adaptation measures through building and land planning management.	Action	<ul style="list-style-type: none"> Funding by Forest Enhancement Society of BC: Selous Creek fuel mitigation project: Successfully implemented fuel modification treatments along the Great Northern Rail Trail by reducing hazardous forest fuel loading by completing a manual hand treatment, mechanical treatment, and prescribed burning Queens Bay fuel mitigation project: Successfully reduce the forest fire hazard adjacent to the FireSmart Neighbourhood Queens Bay by manual hand treatments cleaning up the fuel loaded forest floor reduce the effect of powerline sparks starting fires, as has historically been the case Regional Roundtable: Started the interagency fuel management planning table for landscape level coordination and collaboration with multi – governmental / First Nations and funders
Mitigate and adapt to wildfire risk by creating fuel-breaks around at-risk communities.	Number of hectares treated (or number of dollars spent).	Action/ Influence	<ul style="list-style-type: none"> Though specific data on the number of hectares treated or dollars spent on wildfire fuel mitigation efforts has not yet been collected



PATHWAY: LEADERSHIP & OPERATIONS

OBJECTIVES	INDICATOR	ACTION or INFLUENCE	UPDATE
Align decision making with the RDCK's GHG reduction targets in all areas (ie. land use/ planning, building construction, project management).	Update and implement new policies.	Action	<ul style="list-style-type: none"> RDCK Climate Actions drafted being reviewed by the Board and public Staff have been investigating precedents, a proposal to revise the purchasing policy to reflect climate action goals
	Carry out a carbon budgeting tool.	Action	<ul style="list-style-type: none"> Not expected to be introduced in the next few years, but discussed in the drafted RDCK Climate Actions
Develop an asset management plan for climate adaptation starting with an asset inventory while incorporating region specific climate projections and impacts.	Create an Asset Management Plan and inventory.	Action	<ul style="list-style-type: none"> Corporate Inventory completed
Maintain robust GHG emissions data collection to accurately inform decision makers and to track direct impacts and improvements.	Incorporating region specific climate projections and impacts.	Action	<ul style="list-style-type: none"> Next update in 2024



Board Report

Date of Report: June 08, 2023
Date & Type of Meeting: July 20, 2023 Board Meeting
Author: Alex Divlakovski, Water Operations Manager
Subject: Lister Water System Financial Plan Amendment
File: 5700-LIS-20
Electoral Area/Municipality: Electoral Area B

SECTION 1: EXECUTIVE SUMMARY

The intent of this report is to seek Board approval to amend the 2023 Financial Plan for Service S243, Water Utility-Area B (Lister) in order to procure an auxiliary power supply via a standby propane generator.

SECTION 2: BACKGROUND/ANALYSIS

An auxiliary power supply would provide the necessary power for both treatment of water and delivery to the Lister water system reservoir for periods when line power is not available. A standby propane generator would be equipped with an automatic power transfer switch which would eliminate the need for an operator to travel to the remote treatment plant site to manually transfer the power source. The Regional District is seeking a budget amendment in the amount of \$70,000 for the installation of a generator, fuel source and cement pad, transfer switch, and electrical tie-in.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The Board adopted 2023 Financial Plan for the Lister water system includes \$20,000 for installation of the cement pad and tie-in infrastructure in 2023, and \$40,000 for generator procurement and installation in 2024. It was anticipated that long lead-times previously provided by suppliers would allow for the project to be completed over two years.

Through the RDCK Project Management team, efficiencies in procurement by utilizing contractors that had provided bids on a recently tendered generator RFP has now moved the anticipated lead-time to 12-16 weeks. It would be advantageous for the Lister system to move the installation date to before the winter months when power outages are most frequent.

A current, more reflective cost estimate for higher contractor pricing is \$70,000 as an overall project budget. Advancing the 2024 reserve allocation for the generator to 2023 (\$40,000) and increasing the reserve transfer amount for this project by \$11,000 would meet the project budget. This would result in an increase to \$251,000 for the overall 2023 Transfer from Reserves.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None

3.3 Environmental Considerations

A propane fuel source produces significantly fewer emissions than the diesel alternative.

3.4 Social Considerations:

A standby power source provides water security for residents.

3.5 Economic Considerations:

Previous power outages has cost the system thousands of dollars in unrecoverable generator rental fees.

3.6 Communication Considerations:

None

3.7 Staffing/Departmental Workplace Considerations:

This project is handled through the Project Management team.

3.8 Board Strategic Plan/Priorities Considerations:

To Excel in Governance and Service Delivery. To Manage our Assets and Operations in a Fiscally Responsible Manner.

SECTION 4: OPTIONS & PROS / CONS

Option 1 – Do Nothing and Complete Project in 2024 per Financial Plan

Pros

- No budget amendment required
- Additional reserves at end of year

Cons

- Potential costs for generator rental
- Potential increased construction/generator costs via inflation
- Continued reduced water security for residents

Option 2 – That the Board direct staff to amend the 2023 Financial Plan for Water Utility – Area B (Lister) Service S243 to increase Account 60000 by an additional \$50,000 for the Lister Generator (CAP1389-100), increase Account 45000 Transfer from Reserves by \$51,000 for the year 2023, and increase Account 59500 Transfer to Other Services by \$1,000.

Pros

- Water security for residents
- No generator rental fees
- Potentially avoid inflationary increases

Cons

- Reduced water system reserves
- Budget amendment required
- Additional PM staff time required

SECTION 5: RECOMMENDATIONS

That the Board direct staff to amend the 2023 Financial Plan for Water Utility – Area B (Lister) Service S243 to increase Account 60000 by an additional \$50,000 for the Lister Generator (CAP1389-100), increase Account 45000 Transfer from Reserves by \$51,000 for the year 2023, and increase Account 59500 Transfer to Other Services by \$1,000.

Respectfully submitted,
Alex Divlakovski, Water Operations Manager

CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved	
General Manager of Finance, IT & Economic Development – Yev Malloff		Approved
General Manager of Environmental Services – Uli Wolf	Approved	

ATTACHMENTS:

None.



Board Report

Date of Report: July 4, 2023
Date & Type of Meeting: July 20, 2023 Open Regular Board Meeting
Author: Yev Malloff, General Manager Finance, IT and Economic Development / CFO
Subject: Growing Communities Fund - Financial Plan Amendment
File: 01-0510-20
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request board approval to amend the 2023-2027 Financial Plan to account for the Growing Communities Fund allocation approved by the board at the April and June 2023 regular board meetings.

SECTION 2: BACKGROUND/ANALYSIS

The board has adopted two resolutions regarding the allocation of the Growing Communities Fund (GCF) in 2023:

Resolution 275/23 was adopted at the regular board meeting on June 15th, 2023:

That the Board award the contract for Asset Management Planning and Implementation to Roth IAMS Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$99,345.00 plus GST; AND FURTHER, that the Board direct staff to fund the Asset Management Planning and Implementation project from the Growing Community Fund allocated to the RDCK.

Resolution 395/23 was adopted at the regular board meeting on June 15th, 2023:

That the Board direct staff to allocate Growing Communities Funds (GCF) to each service for a total of \$3,925,000 allocated as outlined in the table in the Board Report dated May 24, 2023 from Yev Malloff.

S231	Recreation Commission No.8	150,000
S209	Recreation Facility-Area A (Riondel)	150,000
S291	Fire Response - West Creston	150,000
S101	Rural Administration	25,000
S156	Emergency Communications 911	125,000
S129	Fire Protection-Areas A and C (Wynndel, Lakeview)	92,034
S130	Fire Protection-Area B (Canyon Lister)	105,584
S134	Fire Protection-Area F (North Shore)	144,982
S136	Fire Protection-Area G (Ymir)	131,206
S137	Fire Protection-Area I (Tarrys, Pass Creek)	126,745
S141	Fire Protection-Area E (Balfour, Harrop)	230,235

S142	Fire Protection-Areas H and I (Slocan Valley)	180,330
S145	Fire Protection-Area J (Ootischenia)	73,885
A117	Recycling Program – Central Subregion	142,875
A120	Organics Program – Central Subregion	30,402
A120	Organics Program – West Subregion	38,693
S186	Refuse Disposal (East Subregion)	115,399
S187	Refuse Disposal (Central Subregion)	100,849
S188	Refuse Disposal (West Subregion)	336,782
S222	Arena (Castlegar Complex)-Castlegar and Areas I and J	203,000
S227	Aquatic Centre-Castlegar and Areas J and I	38,668
S224	Recreation Facility-Creston and Areas B, C and Area A	241,664
S226	Recreation Facility-Nelson and Areas F and Defined E	241,668
S202	Regional Parks-Nelson, Salmo and Areas E, F and G	35,235
S221	Community Facility Recreation & Parks-Kaslo and Area D	94,211
S205	Regional Parks-Area A	25,554
S241	Water Utility-Area A (Riondel)	17,191
S243	Water Utility-Area B (Lister)	33,892
S248	Water Utility-Area F (Duhamel Creek)	84,624
S250	Water Utility-Area B (Erickson)	90,811
S252	Water Utility-Area K (Burton)	72,715
S253	Water Utility-Area K (Edgewood)	10,754
S254	Water Utility-Area K (Fauquier)	55,931
S255	Water Utility-Area E (Balfour)	95,469
S256	Water Utility-Area J (West Robson)	83,637
S259	Water Utility-Area D (Woodbury)	49,976
	Totals - \$	3,925,000

Finance staff have made accounting entries to allocate the funds to the respective services based on these allocations. The allocation amounts to each service are shown as Grant Revenue (account 43020) with an offsetting Contribution to Reserve (account 59000) in each respective service. The Asset Management Planning project will form a part of S100 – General Administration, with the GCF allocation offsetting the project expense. A new GCF Reserve code was setup for each service to track the GCF Reserve separately from the other Reserve amounts in each service.

An amendment to the 2023-2027 Financial Plan is required to eliminate the variance between actual and budget.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The allocation of the \$4,025,000 Growing Communities Fund as directed by the board to the 37 services in Section 2 above requires a Financial Plan Amendment to eliminate the variance between budget and the actual accounting entries made in the fiscal June 2023 period.

The allocation amounts to each service are shown as Grant Revenue (account 43020) with an offsetting Contribution to Reserve (account 59000) in each respective service.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

It will take Finance Staff about 15 minutes to make the amendment to the 2023-2027 Financial Plan

3.8 Board Strategic Plan/Priorities Considerations:

N/A

SECTION 4: OPTIONS & PROS / CONS

Option 1: Direct staff to amend the current Financial Plan to account for the allocation of Growing Communities Funds approved by the board at the April and June 2023 regular board meetings by showing the amount allocated to each service as Grant Revenue (account 43020) with an offsetting Contribution to Reserve (account 59000) in each respective service.

Pros

- Reflect the GCF allocation in each service both for actual and budget amounts

Cons

- None

Option 2: No Financial Plan amendment

Pros

- No additional finance staff time required

Cons

- Service operating statements will show a large variance between actual and budget amounts for 2023.

SECTION 5: RECOMMENDATIONS

That the board direct staff to amend the current Financial Plan to account for the allocation of Growing Communities Funds approved by the board at the April and June 2023 regular board meetings by showing the amount allocated to each service as Grant Revenue (account 43020) with an offsetting Contribution to Reserve (account 59000) in each respective service in the 2023 fiscal year.

Respectfully submitted,

Yev Malloff, General Manager Finance, IT and Economic Development / CFO

CONCURRENCE

Stuart Horn – Chief Administrative Officer

Approved



Board Report

Date of Report:	June 30, 2023
Date & Type of Meeting:	July 20, 2023 Open Regular Board Meeting
Author:	AJ Evenson, Senior Project Manager
Subject:	East Shore Connectivity – Contract Award
File:	\\files\RDCK\01\0600\20\2021 Projects\2021 East Shore Connectivity\Riondel-Boswell\KIN Proposal
Electoral Area/Municipality:	Area A

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the East Shore Connectivity project be awarded to Kaslo InfoNet Society.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK partnered with the Columbia Basin Broadcasting Corporation (CBBC) to submit an application for grant funding in the amount of \$782,000 under the Rural and Northern Communities Infrastructure Program (RNCIP) in 2019. The focus of this grant application was to connect areas of the east shore of Kootenay Lake that either had no/low access to high speed internet. As part of the East Shore Connectivity Project, the RDCK and CBBC agreed that fibre-optic infrastructure was desirable to connect several community assets, including:

- The Riondel Fire Department
- The Riondel Water Treatment Facility
- The Riondel Community Centre
- The Wynndel Fire Department
- The Boswell Transfer Station

In addition to the fibre deployed to each community asset listed above, it was intended that backbone fibre will be constructed to the community of Riondel via underwater fibre deployment through Kootenay Lake, connecting it with CBBC's regional backbone network. The application was approved on October 8, 2020 in the amount of \$782,000 which included \$71,000 in project management fees to manage the project.

The RDCK put out a procurement in early 2021 for the Wynndel Fire Department scope of work as it was distinct from the other scopes of work and relatively easy to complete. The work was completed in May 2021 for a total cost of \$10,767.

Based on discussions between the CBBC and RDCK project management teams it was felt that the most cost effective delivery model for the project was for the RDCK to undertake the project management for the permitting, procurement and construction management aspects. The CBBC would undertake the project management for the design, specifications, stakeholder engagement and consultation aspects of the work. The CBBC's fees to undertake the project management scope listed above is \$40,000 as a lump sum amount payable

upon completion of the project. It was proposed that the RDCK portion of project management fees be the remaining \$31,000 of the total \$71,000 allocated in the original application.

Once the project management fees (\$71,000) and the Wynndel Fire Department scope of work (\$10,767) are subtracted there is approximately \$700,000 remaining to complete the remaining scope of work.

The RDCK put out an RFP for Design-Build services for the remaining scope of work on December 16, 2021 which closed on February 10, 2022. 3 responses were received with pricing ranging from \$795,915 to \$5,235,000. The RDCK chose to negotiate with the highest ranked proponent (also the lowest price) in an attempt to identify material cost savings or reduced scope that would allow the project to proceed. The highest ranked proponent provided a revised scope on April 3, 2022 which eliminated the Riondel scopes of work and substituted more fibre connections to individual homes in Boswell to bring cost in alignment with available budget. The proposal was run by Municipal Affairs in May 2022 who responded in mid July agreeing in principal with the majority of the scope change but indicated that no additional funding was available and that at a minimum we still needed to set up a POP in Riondel at our Fire Hall and connect from where the East Shore Internet Society (ESIS) and Kaslo Infonet Society (KIN) were terminating their fibre, approximately 1.5 miles south of Riondel and connect our other Community Assets in and around Riondel.

Over the next several months RDCK staff liaised between the proponent and ESIS/KIN to attempt to resolve the scope, cost and schedule implications and come up with a solution that would allow the project scope to proceed within the budget.

On November 6, 2022 the proponent provided a further revised proposal in the amount of \$698,000 which included the Boswell scope as well as aerial fibre and drops to RDCK infrastructure in Riondel however a notable exclusion in the proposals stated that:

“It is impossible to know what Telus will charge for ‘make ready costs’ until full permit submissions are submitted. Depending on Telus’ response some sections may need to be redesigned at additional cost.”

CBBC has advised that Telus “make-ready” costs ranged from \$6,000 per application if the lines are ready to attach to, up to \$20/m based on a couple of similar CBBC projects completed in the past 2 years in the Kootenays. This project has up to 15km of Telus line that we would need to attach to in 2 locations, so a minimum of 2 applications and up to \$300,000 in potential costs. This could take between 6-18 months to receive this information back from Telus after the design money was spent and the submission made.

Further, there will be annual costs associated with hanging fibre on Telus lines, even if there are no ISP’s that use the fibre or homeowners who sign up to use the fibre. Annual costs range considerably and wouldn’t be known until a submission/application to Telus is made but would have to be re-couped annually via taxation until sufficient revenue from line usage was achieved, if ever.

Based on the above it was determined that the financial risks to the tax payers in Area A exceeded the potential benefits to the RDCK infrastructure. On January 18, 2023 the RDCK sent a letter to the highest ranked proponent advising that the RDCK was exercising its right under the RFP terms and conditions to cancel the opportunity and seek to evaluate its options related to grant funding and possible re-scoping of the project.

On May 1, 2023 KIN approached the RDCK with a proposal to complete the entire scope of work at Boswell and Riondel for \$675,000 including all design and permitting. KIN advised that ESIS and KIN had partnered up on the East Shore to undertake a considerable amount of fibre placement and KIN would be the sole point of contact.

The RDCK requested a detailed breakout of the costs to ensure that nothing was missed. On June 11, 2023 KIN provided a detailed proposal complete with costs and assumptions/exclusions. There were several notable assumptions in the KIN proposal:

- KIN would install fibre via trenching and submarine placement rather than aerial poles which has a higher capital cost but lower operational cost.
- KIN would be responsible for all cost overages during project construction.
- KIN would guarantee to have all fibre turned on prior to the end of 2024 (meets grant criteria).
- KIN would pay for and be responsible for operating the RDCK networks as a natural extension of KIN’s own network, and provide consumer last-mile service to the RDCK facilities. This approach will see all operating costs of the network carried by KIN. Annual operating costs are anticipated to be \$40,000 for an interconnect with Columbia Basin Broadband Corporation at Columbia Point, in addition to the labour required to support the network.
- KIN would hire 1.5 additional full time equivalent staff to operate and maintain the RDCK lines at an annual cost of \$120,000 (salaries, vehicles, tools and supplies).
- Total annual operating costs are estimated at \$160,000 for the first 5 years. KIN will bear all costs except for the last-mile services provided to the RDCK facilities, at \$105 (tax inclusive) per month, per location, for 25Mbps fibre service with a static IP address.
- The RDCK would own the fibre installed for the first 5 years and then sell the fibre to KIN for \$1 in the 6th year (meets grant criteria).

The RDCK reviewed this proposal with Municipal Affairs on June 15, 2023 who were in agreement that the terms and conditions of the grant were fulfilled with this latest submission. As the project has been publically posted with no viable proposals received that met the complete scope, cost and schedule intent of the project, an award to KIN meets the intent of the ICIP agreement regarding public procurement.

The project is estimated to start upon award with completion by March 31, 2025 in alignment with the grant funding requirements.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The budget for the East Shore Connectivity project is \$782,000 consisting of funds from the Rural and Northern Communities Infrastructure Program.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

n/a

3.3 Environmental Considerations

All construction will undertake appropriate environmental assessments and receive authorizations/permits as required.

3.4 Social Considerations:

The communities of Wynndel, Riondel and Boswell, and the Electoral Area A region of the RDCK more broadly were identified as a priority by the RDCK due to a lack of access to adequate connectivity. The Area A corridor is

marked by the Canada Radio and Telecommunications Commission as an area without speeds of 50 Mbps download/10 Mbps upload for fixed broadband services; communities without high-capacity transport infrastructure; and where homes or major roads do not have access to Long-term Evolution (LTE) mobile wireless service.

3.5 Economic Considerations:

High speed Internet connects citizens, enables businesses to remain competitive in a global economy, supports education, helps attract and retain youth and augments the delivery of health and government services.

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for the East Shore Connectivity Project to Kaslo InfoNet Society.

Pros:

- Work can start in a timely manner and project will be completed and commissioned prior to the grant deadline of March 31, 2025.
- Financial security that any escalation or cost overruns during construction won't reduce project scope or result in increased taxation to residents.
- RDCK does not need to set up a service to recover costs and administrative overhead associated with operations and maintenance costs, marketing costs, reporting costs and asset management costs related to asset replacement in future years.

Cons:

- Maybe perceived as preferential treatment to KIN and ESIS rather than private contractors.

Option 2: That the Board direct staff to repost the East Shore Connectivity project to seek additional proposals.

Pros:

- Will ensure maximum transparency in the procurement process.
- May result in additional proposals.

Cons:

- Will incur additional staff and CBBC time and costs to update RFP document, close and evaluate resulting in less funds available to complete the project scope.
- May result in higher pricing.
- Will push the completion and award dates forward by several months and the scope of work may not be completed and commissioned prior to the grant deadline of March 31, 2025.

SECTION 5: RECOMMENDATIONS

That the Board the award the contract for the East Shore Connectivity Project to Kaslo InfoNet Society; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$675,000.00 plus GST**; AND FURTHER, that the cost be included in the 2023 and 2024 Financial Plan for Economic Development Area A Service S107.

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Yev Malloff - General Manager of Finance, IT and Economic Development
Stuart Horn - Chief Administrative Officer

Approved

Approved



Board Report

Date of Report: July 4, 2023
Date & Type of Meeting: July 20, 2023 Open Regular Board Meeting
Author: Yev Malloff, General Manager Finance, IT and Economic Development / CFO
Subject: Microsoft 365 Licenses and Implementation
File: 01-0510-20
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request board approval for the procurement of Microsoft 365 Licenses and implementation services for the Regional District of Central Kootenay to transition to Microsoft 365.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK is currently using Microsoft Office 2016, including applications such as Word, Excel, PowerPoint, and Outlook, for our employees. Directors have already transitioned to Microsoft 365 (M365) Office applications.

Office 2016 is approaching its end-of-life phase. Microsoft has already ended mainstream support for Office 2016 in 2020, resulting in the discontinuation of product feature updates, functionality enhancements, and bug fixes for this version. While extended support, including security updates, will be available until 2025, it is also crucial to note that Office 2021, despite being five years newer than Office 2016, will only have one additional year of extended support and will reach end of life in 2026.

Considering these timelines and the implications of using outdated software, it is important that the transition away from Office 2016 begins in 2023.

Staff proposes transitioning from Office 2016 to the latest version of M365, which encompasses a comprehensive suite of productivity applications and services. M365 offers significant advantages, including access to the latest features, continuous updates, enhanced security, collaboration tools, and cloud-based services. By making this transition, we will ensure that our employees have access to the most up-to-date and efficient tools for their daily work.

In addition to the core applications of Word, Excel, PowerPoint, and Outlook, Microsoft 365 (M365) encompasses a comprehensive suite of applications and services designed to enhance productivity and collaboration. These include:

1. Microsoft Teams: Communication and collaboration platform that combines chat, video meetings, file sharing, and app integration, allowing teams to work together seamlessly.
2. SharePoint Online: A cloud-based platform for managing and sharing documents, enabling efficient collaboration and version control among team members.

3. OneDrive: A secure cloud storage service that allows users to store, access, and share files from any device, ensuring seamless remote access to important documents.
4. Exchange Online: A cloud-based email and calendar service that provides reliable communication, advanced security features, and robust management capabilities.
5. Power Platform: A suite of business intelligence and application development tools, including Power BI (data visualization), Power Apps (custom app development), and Power Automate (workflow automation).
6. Microsoft Entra: A comprehensive identity and access management solution that enables secure and centralized control over user authentication and access to networks and resources. It includes Entra ID (formerly Azure Active Directory), Entra Internet Access and Entra Private Access.
7. Intune: An endpoint management tool that simplifies the administration and security of devices, including desktops, laptops, and mobile devices, ensuring data protection and compliance.
8. Defender: A suite of cybersecurity tools that protect against threats such as malware, viruses, and phishing attempts, safeguarding organizational data and systems.
9. Viva: An employee experience platform that combines communication, knowledge sharing, and collaboration tools to enhance engagement, learning, and productivity within the organization.
10. Copilot: Artificial intelligence-powered tools that augment user productivity by providing intelligent suggestions, automating repetitive tasks, and offering personalized assistance.
11. Loop: A next-generation co-creation and organization platform that brings together teams, content, and tasks across applications and devices.
12. Planner: A web-based visual task management application that enables enterprise teams to create, assign and organize work in order to execute projects. The software enables project team members to better manage their tasks, facilitates teamwork and coordination, and provides visibility into task progress

These additional applications and services offered by M365 provide a comprehensive ecosystem to support a modern and efficient work environment, fostering collaboration, security, and productivity across the organization.

M365 follows a subscription-based model, providing organizations with continuous access to product enhancements and updates as long as their licensing remains current. It is important to note that M365 licensing can be complex, as it encompasses a wide range of options and includes numerous SKU variations.

In addition to the benefits mentioned earlier, there are other significant drivers motivating the RDCK to transition to M365. Firstly, the current high costs associated with video conferencing tools, such as Webex, present an opportunity for cost optimization by leveraging the capabilities of Microsoft Teams, which is included in the M365 suite. By utilizing Teams for video conferencing and collaboration, the RDCK can potentially reduce expenses while providing an efficient and integrated platform for communication and teamwork.

Furthermore, there are security concerns related to managing and maintaining an on-premise Microsoft Exchange Server for email services. By migrating to M365, the RDCK can take advantage of Exchange Online, a cloud-based email solution provided by M365. This shift to Exchange Online ensures improved security measures, easier management, and enhanced reliability for our email system. Notably, it is worth mentioning that Teams relies on Exchange Online to fully function, further reinforcing the benefits of transitioning to M365.

The website m365maps.com provides a comprehensive list of licensing options and the features and functionality present in each. The screenshot below shows the home page of m365maps.com

The screenshot shows the homepage of m365maps.com, titled "Microsoft 365 Licensing" by Aaron Dinnage, dated June, 2023. The page features a table listing various Microsoft 365 products and their associated licensing options.

Product	Licensing Options
Enterprise Mobility + Security (EMS)	All, Simple, E3, E5, AAD*, AAD Premium, Intune
Microsoft 365 Apps	All, Business, Enterprise
Microsoft 365 Business	All, Basic, Standard, Premium
Microsoft 365 Consumer	All, Family, Office
Microsoft 365 Education	All, A1 (Legacy), A1 for Devices, A3, A5
Microsoft 365 Student Use Benefit	All, Simple
Microsoft 365 Enterprise	All, Venn, Landscape, E3, E5
Microsoft 365 Frontline	All, F1, F3, F5
Microsoft Defender	Business, Endpoint, Office 365, Servers, CSPM, Vuln Mgmt
Microsoft Project and Visio	Project, Visio
Microsoft Teams	Premium, Rooms, Rooms Basic, Rooms Pro
Office 365 Education	All, Simple
Office 365 Enterprise	All, Simple, E1, E3, E5, F3
Windows	Enterprise, Pro, VL, Windows 365, W365 Compare
Client Access License (CAL)	CALs, Main Bridges, Other Bridges, All Bridges

RDCK staff have actively collaborated with multiple M365 consultants, including experts specializing in M365 licensing, to seek guidance with licensing requirements. In order to establish an appropriate licensing strategy, the current user list was analyzed and categorized into three distinct personas. It was determined that Entra ID P1 is a crucial minimum requirement for access and identity control for all users and personas. This selection ensures consistent and secure access for our staff members and facilitates effective user identity management across the organization. By implementing Entra ID P1 for all users, we can maintain a robust security framework while promoting streamlined access to M365 services.

The table below outlines the three personas, licensing requirements, user counts and costs:

M365 Licensing Persona	M365 Plan(s)	# of Users	Annual License Cost	
			Per User	Total
Email Only	Exchange Online Plan 1 + Entra ID P1	47	\$ 137	\$ 6,480
Email & Web Applications	M365 Frontline F3 & Exchange Online Plan	99	163	16,137
Email & Desktop Applications	M365 Enterprise E3	355	500	177,650
		502		\$ 200,267

The user counts above encompass various roles within the RDCK, including directors, seasonal staff, firefighters requiring email accounts, and Town of Creston staff. To accommodate potential future growth and account for staff turnover, a 10% flux has been incorporated into the user counts. This ensures flexibility and scalability in licensing as we anticipate changes in staff composition.

For seasonal employees, month-to-month licenses will be assigned corresponding to the duration of their employment. This approach allows us to effectively manage licensing costs and allocate resources accordingly. On the other hand, all other users will be placed on annual license plans, as this option offers a substantial discount compared to monthly plans. By opting for annual licenses, we can optimize cost savings and simplify license management processes.

Regarding the licensing costs for Town of Creston staff, these expenses will be recovered through revenue earned from the provision of IT services. This ensures that the licensing costs associated with the Town of Creston staff are appropriately allocated. The projected annual amount of M365 licensing costs to be attributed and recovered from the Town of Creston for its 40 users is about \$16,000.

Microsoft offers a range of M365 licensing plans under the "Business" category, as highlighted in the table provided by [m365maps.com](https://www.m365maps.com). While these plans offer a good value proposition in terms of features and functionality, they were initially considered by staff but deemed unsuitable for our organization's requirements. One limitation of these plans is the user count restriction, which is capped at 300 users. Additionally, certain key features, including Group Policy support, which has significant security implications, are missing from these plans.

To ensure that our licensing aligns with industry best practices and meets the specific needs of local government entities, staff consulted with other Regional Districts and M365 consultants. Based on their recommendations and near consensus, it was confirmed that the M365 Enterprise E3 licensing tier is the most common and suitable choice for most users in the local government sector. This level of licensing provides the comprehensive features, security capabilities, and scalability that are vital for the organization's operations and regulatory compliance.

The proposed roadmap for M365 implementation at the RDCK is:

2023

1. Entra ID (formerly Azure Active Directory)
2. Exchange online
3. Teams
4. Office Applications

2024

1. Intune
2. SharePoint
3. Other productivity and security features and tools.

This roadmap allows RDCK to complete the transition to M365 before the 2026 end-of-life deadline for Office 2016. Additionally, RDCK will need to evaluate transitioning to the full suite of M365 Defender cyber-security tools, which would involve an additional cost beyond the M365 E3 licensing level.

The RDCK will require outside consulting services to assist with the transition to M365. The estimated cost of these services for 2023 is \$30,000.

Staff considered other productivity suites, including Google Workspace, but due to compatibility and re-training concerns, were not able to recommend them as viable alternatives. In conclusion, transitioning to M365 is a critical step for RDCK to ensure continued productivity, collaboration, and security while staying up to date with software and service advancements in a unified and streamlined environment.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The recommended level of M365 licensing comes with an annual cost of approximately \$200,000. By transitioning to M365 and utilizing Teams for video conferencing and Exchange online for endpoint management, the RDCK will be able to achieve cost savings of approximately \$60,000 per year when compared to the current expenses on video conferencing and endpoint management tools. This reduces the net annual cost increase to approximately \$140,000. \$16,000 of this amount would be recovered from the Town of Creston.

For the remainder of 2023, the projected M365 licensing cost is estimated to range from \$50,000 to \$80,000, depending on the ability to phase in users over the next few months. The 2023-2027 Financial Plan has allocated \$126,000 for M365 licensing in 2023.

The projected licensing costs include a discount specifically available for local governments. Additionally, there may be further licensing discounts available at the time of purchase, although these have not been included in the analysis due to the uncertainty surrounding their availability.

The recommended level of M365 licensing would enable the RDCK to stay up to date with Client Access Licensing (CAL) for Windows, Windows Server, Exchange Server, and SharePoint. With the current perpetual-based licensing, the organization would need to acquire new CALs when there is staff growth or the implementation of new versions of Windows Server or other components. These CALs can cost up to \$60 per user when required. By transitioning to M365, the RDCK can eliminate or significantly reduce these additional CAL costs.

It is anticipated that approximately \$30,000 in consulting costs will be required for the transition to M365. These consulting costs are incorporated into the current Financial Plan for 2023. This investment will help ensure a successful implementation of the new system.

The RDCK will procure the M365 licenses through an online portal where pricing is standardized.

Microsoft 365 License costs and implementation services will be charged to individual RDCK services based on the number of workstations each service is assigned. As the RDCK transitions to a hybrid on-premise and cloud infrastructure model, as well as a hybrid work-from-home (WFH) and office environment, staff will work on a revised IT charge-out model to better reflect the costs attributable to each RDCK service.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

The IT staff members will play a vital role in the successful implementation of M365 at the RDCK. They have already participated in various M365 workshops and have gained a solid understanding of M365, including key components such as Entra ID, Exchange Online, Teams, and M365 Office applications. Their existing familiarity with these tools will significantly contribute to a smooth transition and effective utilization of the M365 suite.

To ensure a seamless and efficient transition, the RDCK has allocated resources in the current financial plan to engage consulting assistance. The expertise and guidance provided by the consulting team will complement the knowledge and skills of the IT staff, facilitating a well-executed implementation of M365

3.8 Board Strategic Plan/Priorities Considerations:

Asset Management (Office 2016 is near end of life)

SECTION 4: OPTIONS & PROS / CONS

Option 1: Direct staff to initiate the transition to Microsoft M365, adopting the license types, quantities, and associated costs, as well as the consulting services, as outlined in Sections 2 and 3 above.

Pros

- An up to date toolset with current features and functionality that is congruent with many other local governments
- Enhanced productivity and collaboration
- Improved Security
- Avoiding the use of an unsupported application (Office 2016 in 2026) is critical to the continued operations of the RDCK

Cons

- Cost

Option 2: Direct staff to transition to Microsoft M365 with a different level of licensing than in the table in Section 2 above

Pros

- Potentially lower licensing costs

Cons

- Potentially a reduced feature set and reduced security

Option 3: Direct staff to further investigate other productivity suite options such as Google Workspace

Pros

- Potentially lower licensing costs

Cons

- Potential compatibility issues and staff retraining costs

SECTION 5: RECOMMENDATIONS

That the board direct staff to procure Microsoft 365 licenses for directors and staff with an approximate annual cost of \$200,000 and, that the board direct staff to procure approximately \$30,000 of consulting services in 2023 to assist with the transition to Microsoft 365.

Respectfully submitted,

Yev Malloff, General Manager Finance, IT and Economic Development / CFO

CONCURRENCE

Stuart Horn – Chief Administrative Officer

Approved



Board Report

Date of Report: July 4, 2023
Date & Type of Meeting: July 20, 2023 Open Regular Board Meeting
Author: Yev Malloff, General Manager Finance, IT and Economic Development / CFO
Subject: Mobile/Wireless Telecommunications Services Agreement Renewal
File: 01-0510-20
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request board approval to renew the mobile/wireless telecommunications services agreement with TELUS Mobility for a period of three years.

SECTION 2: BACKGROUND/ANALYSIS

The Regional District of Central Kootenay (RDCK) has been leveraging TELUS Mobility for its mobile/wireless telecommunications (voice, data & text) services, including device procurement. As the current agreement has now expired, a renewal is necessary to ensure access to the most cost-effective rates and services.

Upon reviewing the proposal from TELUS Mobility, staff compared it with rates provided by other mobile/wireless services providers available under the British Columbia (BC) Provincial Government Corporate Supply Arrangement (CSA). It was concluded that a shift to another provider would not bring about substantial financial benefits. As per the RDCK's agreement with the BC Provincial Government, the rates and pricing under the CSA are confidential.

Continuity with TELUS Mobility is also the most feasible option as it minimizes disruptions for both the IT staff responsible for managing the mobility services, and for the management and operations staff who utilize these services.

Currently, the RDCK's mobility services encompass 220 subscribers, including 135 smartphones, 58 tablets/modems, and 27 voice-only devices, and incur an average monthly expenditure of approximately \$7,000.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

At present, the Regional District of Central Kootenay (RDCK) incurs an approximate monthly expenditure of \$7,000 on mobile/wireless services. With the proposed three-year renewal agreement with TELUS Mobility, the monthly costs are anticipated to drop to approximately \$6,400. This reduction is attributed to a decrease in rates and a boost in data allowances.

The cost of mobile/wireless services are allocated to each RDCK service based on the monthly billed usage of mobile/wireless services by mobile/wireless devices attached to that service.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

Maintaining TELUS Mobility as the provider for mobile/wireless telecommunications services will minimally impact both the IT staff, who are responsible for managing these services, and the various departments and personnel who rely on these services for their operations.

3.8 Board Strategic Plan/Priorities Considerations:

N/A

SECTION 4: OPTIONS & PROS / CONS

Option 1: Direct staff to renew the mobile/wireless telecommunications services agreement with TELUS Mobility for a period of three years

Pros

- Minimal effect on IT, operations and management staff.
- Reduced costs and increased data allowances.

Cons

- None

Option 2: Direct staff to maintain month to month pricing with TELUS Mobility

Pros

- No lock-in

Cons

- Higher pricing
- Lower data allowances

SECTION 5: RECOMMENDATIONS

That the Board approve the RDCK to renew the mobile/wireless telecommunications services agreement with TELUS Mobility for a three year beginning August 1, 2023 and ending July 31, 2026, for a projected cost of \$230,000 over the three year period, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,

Yev Malloff, General Manager Finance, IT and Economic Development / CFO

CONCURRENCE

Stuart Horn – Chief Administrative Officer

Approved



Board Report

Date of Report: July 6th, 2023
Date & Type of Meeting: July 20th, 2023 General Open Board Meeting
Author: Tom Dool, Research Analyst
Subject: Kaslo and Area D First Responder Service
File: 7750\20
Electoral Area/Municipality: Electoral Area D

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Board consideration regarding the establishment of a First Responder Service, for the provision of pre-hospital care, in that portion of Area D not within the Kaslo and District Fire Protection Service Area.

SECTION 2: BACKGROUND/ANALYSIS

Background

At the February 2020 Open Board Meeting the Board resolved (158/20)

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing a First Responder Service and bylaw for the provision of first responder pre-hospital care services in Area D.

A Medical First Responder Service is intended to provide immediate life saving interventions on scene while awaiting additional medical resources or transport.

Electoral Area D and Village of Kaslo Emergency Response/Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998 (Attachment A) established a local service area for the purpose of providing an Emergency Response/Jaws of Life Service to Electoral Area D and the Village of Kaslo, known as the Electoral Area D and Village of Kaslo Emergency Response/Jaws of Life Local Service Area.

Kaslo and Electoral Area D Emergency Response/Jaws of Life Service Establishment Amendment Bylaw No. 2279, 2012 (Attachment B) amended Bylaw 1340 to identify it more appropriately as a financial contribution service. The service authorizes Regional District Jaws of Life – Kaslo & Area D (\$150), a contribution service to fund Kaslo Search and Rescue for the provision of Road Rescue Services. It does not fund Medical First Responder Services.

The Kaslo and District Volunteer Fire Department (VFD) provides Medical First Responder Services to the Village of Kaslo and that portion of Electoral Area D described in Schedule A of the Kaslo and District Fire Protection Service Establishment Bylaw 2300, 2013 (See Attachment C) as amended.

The current arrangement for the provision of Medical First Responder Services in Area D, beyond the Kaslo and District Fire Protection Area (FPA), was established in 2009 through an agreement between the Kaslo and District VFD and BC Health Services (Attachment E). First Responder positions in Ainsworth/Woodbury and Meadow Creek are staffed and resourced by the Kaslo and District VFD.

While Bylaw 1340, and subsequent amendments, authorize the Kaslo and District VFD to provide services beyond the Fire Protection Area those services are currently being funded through the Kaslo and District VFD Service S280, a service established by Bylaw 2300. While this arrangement is functional it could be improved in terms of transparency and the equitable provision of service.

Analysis

If the intended service level for Medical First Responder Services in Area D is “Wall to wall” coverage the current service arrangement is inadequate as there is currently no response available in the more rural portions of Area D on the east side of Kootenay Lake and in the more northern areas near Trout Lake. An increase to current staffing levels and resources would ensure a more robust response in remote portions of the service area.

If the equitable provision of services is a priority then the current service establishment and funding arrangement is inadequate. Bylaw 1340 authorizes the provision of service for Kaslo and Area D. The net effect of the current service arrangement is that residents of the Kaslo and Defined Portions of D Fire Protection area are, to a degree, subsidizing the provision of Medical First Responder Services in those portions of D outside of the Fire Response Area.

To address the ongoing shortfall in Medical First Responder services outside the Kaslo and District Fire Protection Area the Board may consider the establishment of a Medical First Responder Service Area for the remainder of Area D, serviced and staffed by the Kaslo and District VFD.

The proposed service requires a capital expenditure of \$60,000 for the purchase of a response vehicle for Ainsworth/ Woodbury area. The expenditure would be funded through short term borrowing and financed over a 5 year period. The current proposal assumes continued use of the response vehicle in Meadow Creek with no exchange of funds with S280 Fire Protection – Kaslo, the current owner of that vehicle. There is no planned capital expenditure for facilities.

Operating expenses of \$37,732 a year are intended to support the provision of 4 First Responders in Meadow Creek/ North End of Kootenay Lake and 4 First Responders in Ainsworth/Woodbury. The expenditure is based on standard expenses for the same on-call arrangement as the Kaslo and District VFD, providing minimum wage for attendance at monthly First Responder practices, attendance at a 30 call annual average, a \$1200 annual stipend for the Captain of each sub regional Medical First Responder group, and 5% of the Kaslo Fire Chiefs annual salary.

Employee Health and safety expenditures are based on the assumed need to purchase new PPE in the first year of operations for the majority of the first responders. This amount is projected to be lower in subsequent years.

Education and Training expenses assume the need to train 8 new first responders in the first year of operation with reduced expenditures in subsequent years

Non-operating expenses of \$19,980 reflect equipment/vehicle borrowing costs, standard IT and Administration fees, and \$5000 annual contribution to reserves for the replacement of equipment and vehicles in the future.

Total annual requisition to fund the service is estimated to be \$57,712.00.

The 2023 actual revised assessed value for that portion of Area D not currently receiving First Responder services is \$270,011,836. The residential converted assessed value is \$31,096,768.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Based on 2023 revised assessment values of land and improvements the actual rate per thousand for the provision First Responder Services for that portion of Area D currently outside of the Kaslo and District Fire Protection Area is estimated to be \$0.2137/\$1000 of assessed value. The residential rate per thousand is estimated to be \$0.1856/\$1000 of assessed residential value.

The projected taxation for a single family dwelling with an assessed value for land and improvements of \$450,000 would be \$83.51.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

As per Local Government Act Div4 S342 the establishment of a First Responder Service for defined portions of Electoral Area A requires approval of the Provincial Government and the participating areas. Participating Area Approval may be sought through the Alternative Approval Process or Assent Vote.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

The provision of First Responder Services in rural areas may be a determining factor for community members intending to age in place and remain in smaller, more remote communities.

Through the current provision of these services by Kaslo and District VFD volunteers the community has signaled clearly to the Regional District that these services are required as matter of living in rural portions of Electoral Area D.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

The establishment of a First Responder Service for defined portions of Electoral Area D will require public consultation with residents of the defined area and a public approval process in the form of an AAP or an Assent Vote. Both of these processes require a communications strategy.

3.7 Staffing/Departmental Workplan Considerations:

None.

3.8 Board Strategic Plan/Priorities Considerations:

The proposed improvement to First Responder Services are driven by the Boards commitment to excellence in service delivery.

SECTION 4: OPTIONS & PROS / CONS

Option 1. Proceed with the recommendation that

the Board authorize staff to prepare a service establishment Bylaw for a Medical First Responder Service within a defined portion of Area D SUBJECT TO staff conducting a public consultation process; that voter approval, for the bylaw, be undertaken by means of Alternative Approval Process

Advantages

- Establishes a First Responder Service for a defined portion of Area D in an equitable fashion.
- Improves the financial stability of the of Service S280 Fire Protection – Kaslo Fire
- Formalizes First Respond Services and provides a consistent funding to the program

Disadvantages

- Increased taxation for those residents within the new service area

Option 2. Do not proceed with staff recommendations

Advantages

- No taxation increases for a defined portion of Area D

Disadvantages

- The current provision of service outside of the Fire Protection Service Area is not aligned with best practices, Fire Service Regulation or the RDCK Values.
- Rate payers in the Kaslo Fire Protection Service Area will continue to subsidize those rate payers outside the service area who receive First Responder services through the Kaslo and District VFD using Kaslo and District VFD resources.

SECTION 5: RECOMMENDATIONS

That the Board authorize staff to prepare a service establishment bylaw for a Medical First Responder Service within a defined portion of Area D SUBJECT TO staff conducting a public consultation process; that voter approval, for the bylaw, be undertaken by means of Alternative Approval Process.

Respectfully submitted,
Tom Dool, Research Analyst

CONCURRENCE

Regional Fire Chief – Nora Hannon

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – Electoral Area D and Village of Kaslo Emergency Response/Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998

Attachment B - Kaslo and Electoral Area D Emergency Response/Jaws of Life Service Establishment Amendment Bylaw No. 2279, 2012

Attachment C - Kaslo and District Fire Protection Service Establishment Bylaw 2300, 2013

Attachment D - 2009 Agreement between the Kaslo and District VFD and BC Health Services

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 1340

A Bylaw to establish a local service within Electoral Area D and the Village of Kaslo for the purpose of providing an Emergency Response/Jaws of Life Service.

WHEREAS a regional district may, by bylaw, establish and operate a local service under the provisions of Part 24 of the Municipal Act;

AND WHEREAS the Regional Board of the Regional District of Central Kootenay wishes to establish a local service area for the purpose of providing an Emergency Response/Jaws of Life service within Electoral Area D and the Village of Kaslo as authorized by subsection 798(1)(g) of the Municipal Act;

AND WHEREAS the Regional Board of the Regional District of Central Kootenay has published notice under Section 809(3) of the Municipal Act that it intends to establish the local service within Electoral Area D and the Village of Kaslo;

AND WHEREAS in response to the notice published under Section 809(3) of the Municipal Act, less than 5% of the electors in the proposed participating area have petitioned against the proposed local service;

NOW THEREFORE THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF CENTRAL KOOTENAY IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. The Regional District hereby establishes a local service area for the purpose of providing an Emergency Response/Jaws of Life service to Electoral Area D and the Village of Kaslo to be known as the "*Electoral Area D and Village of Kaslo Emergency Response/Jaws of Life Local Service Area*".
2. The participants in the local service established under Section 1 shall be Electoral Area D and the Village of Kaslo.
3. The cost of providing the service established under Section 1 shall be apportioned among the participating areas on the basis of the converted value of land and improvements.
4. The cost of providing the service established under Section 1 shall be recovered by requisition under Sections 822 and 823 to be collected by a property value tax levied and collected under Sections 824(1) and 825(1) of the Municipal Act.
5. The maximum amount that may be requisitioned annually under Section 816(1)(a) of the Municipal Act for the service shall not exceed \$10,000. or \$0.053/\$1000. of net taxable value of land and improvements, whichever is greater.
6. This Bylaw may be cited as "**Electoral Area D and Village of Kaslo Emergency Response/Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998**".

READ A FIRST TIME this 21st day of November, 1998.

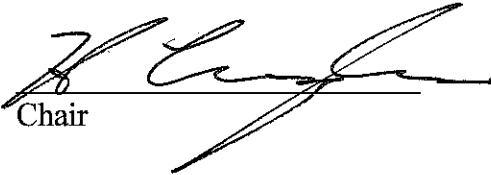
READ A SECOND TIME this 21st day of November, 1998.

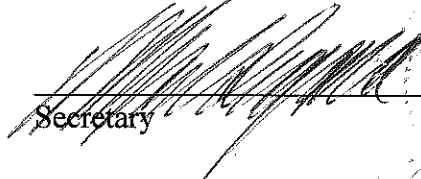
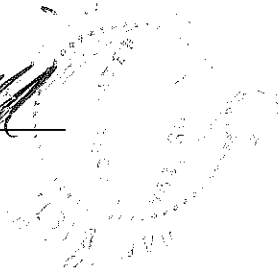
READ A THIRD TIME this 21st day of November, 1998.

APPROVED by the Inspector of Municipalities on the 8th day of December, 1998.

ELECTOR ASSENT obtained by counter petition on the 26th day of February, 1999.

ADOPTED this 20th day of March, 1999.


Chair


Secretary 

I hereby certify that this is a true and correct copy of
**“Electoral Area D and Village of Kaslo Emergency
Response/Jaws of Life Local Service Area Establishment
Bylaw No. 1340, 1998”** as read a third time by the Board
on the day of , 1998.

DATED this day of , 1998.

Secretary

I hereby certify that this is a true and correct copy of
**“Electoral Area D and Village of Kaslo Emergency
Response/Jaws of Life Local Service Area Establishment
Bylaw No. 1340, 1998”**

DATED this day of , 1998.

Secretary

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 2279

A Bylaw to amend Bylaw No. 1340, being the "Electoral Area D and Village of Kaslo Emergency Response / Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998"

WHEREAS a service has been established by the Regional District of Central Kootenay by Bylaw No. 1340, being the "Electoral Area D and Village of Kaslo Emergency Response / Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998", as amended;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to further amend Bylaw No. 1340 to identify it more appropriately as a financial contribution service;

AND WHEREAS, pursuant to Sections 801.4 and 801.5 of the *Local Government Act*, consent has been received from at least two-thirds of the participants to amend Bylaw No. 1340.

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meeting assembled enacts as follows:

1. Bylaw No. 1340, being the "Electoral Area D and Village of Kaslo Emergency Response / Jaws of Life Local Service Area Establishment Bylaw No. 1340, 1998", as amended, is hereby further amended as follows:

- (1) Section 1 is hereby deleted and the following is substituted therefore:

The Regional District hereby establishes a service to be known as the "Kaslo and Electoral Area D Emergency Response / Jaws of Life Local Service" for the purpose of providing a financial contribution toward emergency response and Jaws of Life (road rescue) services with participants to the service being the Village of Kaslo and Electoral Area D.

2. This Bylaw may be cited as the "Kaslo and Electoral Area D Emergency Response / Jaws of Life Service Establishment Amendment Bylaw No. 2279, 2012."

READ A FIRST TIME this 15th day of March, 2012.
READ A SECOND TIME this 15th day of March, 2012.
READ A THIRD TIME this 15th day of March, 2012.

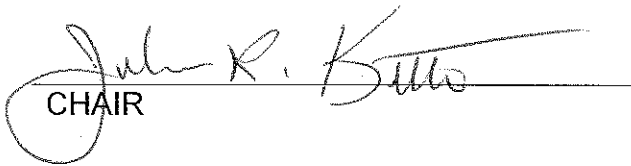
I hereby certify that this is a true and correct copy of the
"Kaslo and Electoral Area D Emergency Response /
Jaws of Life Service Establishment Amendment Bylaw
No. 2279, 2012" as read a third time by the Regional
District of Central Kootenay Board on the day of
, 2012.

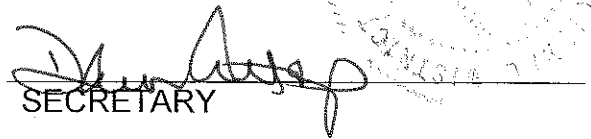
SECRETARY

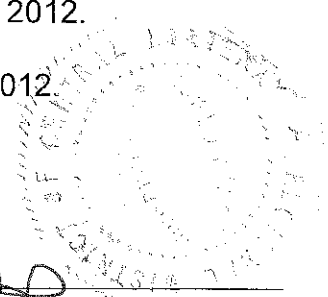
ELECTOR APPROVAL obtained in the participating area pursuant to Sections 801.4
and 801.5 of the *Local Government Act*.

APPROVED by the Inspector of Municipalities on the 7th day of June, 2012.

ADOPTED this 21st day of June, 2012.


CHAIR


SECRETARY



REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 2300

A Bylaw to establish a service within the Village of Kaslo and a portion of Electoral Area D for the purpose of providing fire protection service.

WHEREAS a regional district may, by bylaw, establish and operate a service under the provisions of Part 24 of the *Local Government Act*;

AND WHEREAS the Board of the Regional District of Central Kootenay wishes to establish a service for the purpose of providing fire protection service to the Village of Kaslo and a defined portion of Electoral Area D;

AND WHEREAS pursuant to the *Local Government Act*, the approval of the electors has been obtained in accordance with Section 801.2;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, enacts as follows:

1. The Regional District hereby establishes a service for the purpose of providing fire protection service to the Village of Kaslo and a defined portion of Electoral Area D, to be known as the "Kaslo and District Fire Protection Service Area."
2. The participants to the service established under Section 1 of this bylaw shall be the Village of Kaslo and Electoral Area D.
3. The boundary of the service area established under Section 1 of this bylaw shall be the Village of Kaslo in its entirety and a portion of Electoral Area D as detailed on Schedule A attached hereto and forming part of this bylaw.
4. The annual cost of providing this service shall be recovered by one or more of the following:
 - a) Property value taxes imposed in accordance with Division 4.3 of the *Local Government Act*
 - b) Parcel taxes imposed in accordance with Division 4.3 of the *Local Government Act*
 - c) Fees and charges imposed under Section 363 of the *Local Government Act*
 - d) Revenues raised by other means authorized under this or another Act

- e) Revenues received by way of agreement, enterprise, gift, grant or otherwise.
- 5. The maximum amount of money that may be requisitioned annually under the *Local Government Act* shall not exceed the greater of \$283,845 or \$0.974/\$1,000 of net taxable value of land and improvements within the service area.
- 6. There shall be no provision for service withdrawal until expiry of the debt.
- 7. This Bylaw may be cited as **“Kaslo and District Fire Protection Service Establishment Bylaw No. 2300, 2013.”**

READ A FIRST TIME this 17th day of January , 2013.

READ A SECOND TIME this 17th day of January , 2013.

READ A THIRD TIME this 17th day of January , 2013.

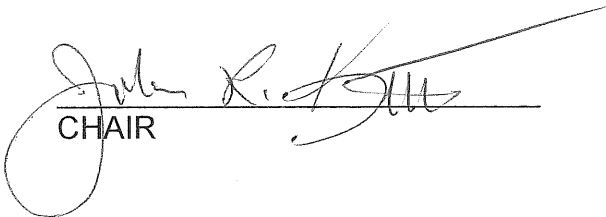
I hereby certify that this is a true and correct copy of the
**“Kaslo and District Fire Protection Service Establishment
 Bylaw 2300, 2013”** as read a third time by the Board on
 the day of , 2013.


 Secretary

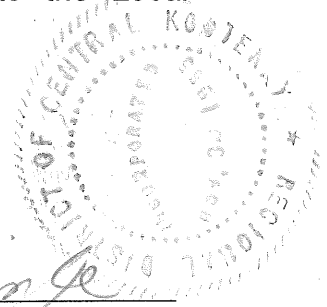
APPROVED by the Inspector of Municipalities on the 8th day of March, 2013.

ELECTOR APPROVAL obtained in the participating area pursuant to the *Local Government Act*.

ADOPTED this 16th day of May, 2013 .

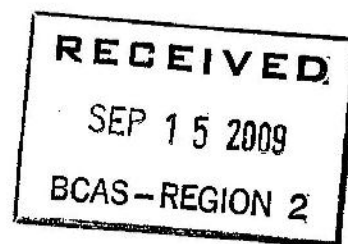

 CHAIR


 SECRETARY



FIRST RESPONDER AGREEMENT (CONSENT AND INDEMNITY)

THIS AGREEMENT dated for reference the 17th day of August 2009



BETWEEN:

Her Majesty the Queen in Right of the Province of British Columbia, represented by the Emergency and Health Services Commission continued under the provisions of the *Emergency and Health Services Act*, R.S.B.C. 1996, c. 182

(the "Commission")

AND: Kaslo Fire Department

(the "Agency")

(together the "Parties")

WHEREAS:

A. Under the provisions of the *Emergency and Health Services Act*, R.S.B.C. 1996, c. 182, the Commission has the power and authority to:

- (a) provide emergency health services in British Columbia; and
- (b) to assist hospitals, other health institutions and agencies, municipalities and other organizations and persons, to provide emergency health services and to train personnel to provide services, and to enter into agreements or arrangements for that purpose;

and no person may do anything that the Commission is given the power to do except with the written consent of the Commission, and on terms it may specify.

B. The Agency has employees or volunteer members who are licensed as EMA FR under the provisions of the *Emergency Medical Assistants Regulation*, B.C. Reg. 562/2004.

NOW THEREFORE, in consideration of the premises, and other good and valuable consideration (the receipt and sufficiency of which is acknowledged by each of the Parties), the Parties agree as follows:

Version for Execution – Approved May 21, 2009

1.0 INTERPRETATION

1.1 “EMA FR” has the same meaning as in the *Emergency Medical Assistants Regulation*, B.C. Reg. 562/2004;

“Emergency Health Service” has the same meaning as in the *Emergency and Health Services Act*;

“Emergency Medical Assistant” has the same meaning as in the *Emergency and Health Services Act*;

“First Nation” has the same meaning as in the *Community Charter*, S.B.C. 2003, c. 26;

“First Responder” means an individual who is licensed as an EMA FR in British Columbia;

“Local Authority” has the same meaning as in the *Community Charter*, S.B.C. 2003, c. 26.

2.0 TERM

2.1 This Agreement will continue until it is terminated in accordance with section 16.1.

3.0 CONSENT

3.1 The Commission consents to the Agency:

(a) providing Emergency Health Services in British Columbia by way of its First Responders; and

(b) training personnel to provide Emergency Health Services and entering into agreements or arrangements for that purpose;

(collectively “the Services”), subject to the terms and conditions contained in this Agreement.

4.0 REQUIREMENT TO BE A LEGAL ENTITY

- 4.1 The Agency must be a Local Authority or First Nation, or be a non-profit corporation.
- 4.2 An Agency which is not a Local Authority or First Nation must provide the Commission with:
- (a) a certificate of incorporation issued under the *British Columbia Society Act*, R.S.B.C. 1996, c. 433; or
 - (b) Letters Patent granted under the Federal *Canada Corporations Act*, Part 2, R.S.C. 1970, c. C-32.

5.0 DISPATCH

- 5.1 The Agency will only provide Emergency Health Services at the request of the Commission through the Commission's Emergency Medical Dispatch System.

6.0 SERVICES

- 6.1 It is a condition of this Agreement that an Agency will only allow a First Responder to provide Emergency Health Services:
- (a) for which the First Responder has been trained; and
 - (b) with respect to which the First Responder is licensed and holds a proper licence endorsement under the *Emergency Medical Assistants Regulation*, B.C. Reg. 562/2004.

7.0 DIRECTION

- 7.1 Subject to section 7.2, the Agency will require its First Responders to accept direction from an Emergency Medical Assistant employed by the Commission who has been dispatched by the British Columbia Ambulance Service to the scene of a medical emergency when:
- (a) both a First Responder and an Emergency Medical Assistant are in attendance;
 - (b) the direction provided by the Emergency Medical Assistant is directly related to the provision of Emergency Health Services;

- (c) the direction provided by the Emergency Medical Assistant does not require the First Responder to provide any Emergency Health Services for which the First Responder is not licensed or does not hold a proper license endorsement under the *Emergency Medical Assistants Regulation*, B.C. Reg. 562/2004; and
 - (d) the Agency has received the consent of the Commission under this Agreement to provide the Emergency Health Services for which direction is being given by the Emergency Medical Assistant.
- 7.2 First Responders may, at their discretion, accept direction or assistance from an off-duty Emergency Medical Assistant employed by the Commission if the First Responder believes that the direction is in the best interests of the patient.

8.0 INDEMNITY

- 8.1 To the extent that the Agency is not indemnified under a valid and collectible policy of insurance, the Commission will indemnify and save harmless the Agency, against and from, all claims which may be brought or made by any person against the Agency or its First Responders in consequence of providing the Services in British Columbia in accordance with this Agreement, and whether sustained or incurred by reason of negligence or default, including legal fees and disbursements.
- 8.2 Despite section 8.1, the Commission will not indemnify or save harmless the Agency against claims which are the result of:
- (a) the gross negligence or willful, wanton or reckless conduct of a First Responder in providing the Services;
 - (b) a First Responder providing Services for which they have not been trained and for which they are neither licensed nor hold a proper license endorsement under the *Emergency Medical Assistants Regulation*, B.C. Reg. 562/2004;
 - (c) a First Responder traveling to or from a location for the purposes of providing the Services;
 - (d) a First Responder sustaining bodily injury or death as a result of providing the Services;

- (e) the Agency or a First Responder failing to comply with the terms of this Agreement.

9.0 DEFENCE

- 9.1 For the purpose of this part:

"Action" means any action in which a Claim is brought, made or advanced against the Agency;

"Claim" means any Claim contemplated by section 8.1;

"Judgment" means an award of damages or other monetary compensation made in an Action which the Agency is ordered to pay by any court having proper jurisdiction, as a result of any Claim brought made or advanced against the Agency; and

"Settlement" means an agreement to compromise a Claim or an Action.

- 9.2 Upon the Agency becoming aware of any pending or threatened Claim or Action, written notice must be given by or on behalf of the Agency to the Commission within ten business days.
- 9.3 The Commission will investigate each Action or Claim as the Commission considers necessary, and must pay the costs of any investigation.
- 9.4 If the Commission has reasonable grounds for believing that any of the circumstances described in section 8.2 applies to the Action, the Commission may refuse to defend the Action. Such refusal will not relieve the Commission from its obligations to indemnify the Agency if it is subsequently determined that section 8.2 does not apply to the Action.
- 9.5 If the Commission obtains the written consent of the Agency (which the Agency agrees not to unreasonably withhold), the Commission may make a Settlement, provided that the Agency or its First Responders will not be required as part of the Settlement to admit liability.
- 9.6 If the Agency fails to give consent to the terms of a proposed Settlement under section 9.5, the Commission may require the Agency to negotiate or defend the Action independently of the Commission. In this case, any amount in excess of the Settlement negotiated by the Commission will not be recoverable under this Indemnity, and the Commission will only be responsible for legal fees and costs up to the time when the Settlement could have been made.

- 9.7 In respect of any claim or action which is founded upon any of the acts specified in section 8.2, the Agency will defend or negotiate a settlement and pay any compensation or other payment under any such settlement or any judgment.

10.0 COMMUNICATIONS

- 10.1 The Agency must provide the Commission with one of the following:
- (a) a telephone number which allows the Commission to communicate with the Agency; or
 - (b) proof that the First Responders can be efficiently dispatched by the Commission.

11.0 RELATIONSHIP

- 11.1 No partnership, joint venture, agency or other legal entity will be created by or will be deemed to be created by this Agreement or any actions of the Parties pursuant to this Agreement.

12.0 MONEY

- 12.1 The Agency will not in any manner whatsoever commit or purport to commit the Commission to the payment of money to any person, firm or corporation.

13.0 ASSIGNMENT

- 13.1 The Agency will not assign, directly or indirectly, this Agreement or any right under this Agreement.
- 13.2 The Agency will not sub-contract the provision of the Services.

14.0 NON-WAIVER

- 14.1 No term or condition of this Agreement and no breach by the Agency of any such term or condition will be deemed to have been waived unless such waiver is in writing signed by the Commission.

- 14.2 The written waiver by the Commission of any breach by the Agency of any term or condition of this Agreement will not be deemed to be a waiver of any other provision or any subsequent breach of the same or any other provision of this Agreement.

15.0 APPROVALS

- 15.1 This Agreement does not operate as a permit, license, approval or other statutory authority which the Agency may be required to obtain from the Province of British Columbia or any of its agencies in order to provide the Services.
- 15.2 Nothing in this Agreement is to be construed as interfering with the exercise by the Province of British Columbia or its agencies of any statutory power or duty.

16.0 TERMINATION

- 16.1 The Commission may terminate this Agreement immediately on giving written notice of termination to the Agency for the Agency's failure to comply with the terms and conditions of this Agreement; and both Parties may terminate the Agreement on giving thirty (30) days' written notice of termination to the other Party.

17.0 NOTICES

- 17.1 Any written communication must be mailed, personally delivered or faxed to the following address:

if to the Commission:

Director, First Responder Services
Emergency and Health Services Commission
302 – 2955 Virtual Way
Vancouver BC V5M 4X6
Fax: (604) 660-6702

if to the Agency:

Name: Craig Kay Paul Sawyer
 Title: Mayor CAO
 Address: Village of Kaslo, Box 576
Kaslo, BC V0G 1M0
 Fax Number: 250 353 7767

17.2 Any written communication from a Party will be deemed to have been received by the other Party on the third business day after mailing in British Columbia; on the date of personal delivery if personally delivered; or on the date of transmission if faxed.

17.3 Any Party may, from time to time, notify the other Party in writing of a change of address and, following the receipt of such notice, the new address will, for the purposes of section 17.1 of this Agreement, be deemed to be the mailing address of the Party giving notice.

18.0 EXECUTION

18.1 The Director, First Responder Services, is authorized to enter into and execute this Agreement on behalf of the Commission.

18.2 The Agency represents and warrants that it has authorized the signatory who has signed this Agreement on its behalf to enter into and execute this Agreement on its behalf without affixing the Agency's common seal.

19.0 MISCELLANEOUS

19.1 All of the provisions of this Agreement in favour of the Commission, either at law or in equity, will survive any expiration or sooner termination of this Agreement.

19.2 This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.

19.3 No amendment or modification to this Agreement will be effective unless it is in writing and duly executed by the Parties.

- 19.4 If any provision of this Agreement or the application to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to any other person or circumstance will not be affected or impaired thereby, and will be enforceable to the extent permitted by law.
- 19.5 Each of the Parties will, upon the reasonable request of the other, make, do, execute or cause to be made, done or executed all further and other lawful acts, deeds, things, devices, documents, instruments and assurances whatsoever for the better or more perfect and absolute performance of the terms and conditions of this Agreement.
- 19.6 Time will be of the essence in this Agreement.
- 19.7 The headings appearing in this Agreement have been inserted for reference and as a matter of convenience and in no way define, limit or enlarge the scope of any provision of this Agreement.
- 19.8 Any reference to a statute in this Agreement, whether or not that statute has been defined, includes all regulations at any time made under or pursuant to that statute and any amendments to that statute.
- 19.9 In this Agreement, wherever the singular or neuter is used it will be construed as if the plural or masculine or feminine, as the case may be, had been used where the context so requires.
- 19.10 This Agreement will enure to the benefit of and be binding upon the Parties and their successors and permitted assigns.
- 19.11 This Agreement constitutes the entire agreement between the Parties with respect to the subject matter of this Agreement.

19.12 This Agreement may be executed in counterpart, which when taken together will constitute one and the same Agreement. This Agreement may be executed by the exchange of signed counterparts by facsimile transmission or electronically in PDF or similar secure format.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement the day and year first written.

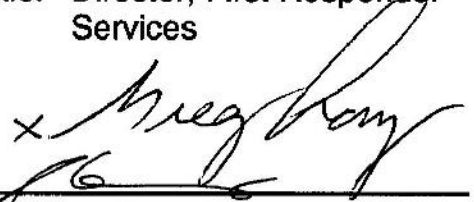
Director, First Responder Services)
THE EMERGENCY AND HEALTH)
SERVICES COMMISSION)



Name: David Spack

Title: Director, First Responder Services

Duly Authorized Signature of)
THE AGENCY)

x 

Name: Greg Lay
Mayor

Title: CAO



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Fall Fair	Date of Application: 06/29/2023
Contact Name: Amy White	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 936 27th Ave S Creston BC V0B 1G1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-1518	Email: amy@williamtell.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Creston Valley Fall Fair is the longest running event celebrating the best the valley has to offer. It has been one of the biggest community events each year for 105 years.
The Fall Fair Local Food Feast is a community dinner that show cases all the greatest food that can be grown in the valley. Last year the dinner was assembled with over 20 different farmers and producers from around the valley. Showing our dinner guests how many options they have to eat local!
The dinner is a fundraiser for the Fall Fair's future.
The funds provided for the dinner will be used to purchase local entertainment and pay for the food from our hard working farmers!

Grant Application:

Total Grant Requested: \$2500.00	Which funding criteria objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
I have just started, emails and applications will be sent out to local businesses requesting support.

Previous Discretionary Grants Received – Year and Amount: 2022 Area B - 2500.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Amy White
Signed at: 2023-06-29 18:50:17

Signature

Amy White

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$1000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Wynndel Community Centre	Date of Application: 06/12/2023
Contact Name: Margaret Durnin	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 5702 Hwy 3A Wynndel BC V0B 2N2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 402-8108	Email: mdurnin@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The WCC was successful in a grant application under the Columbia Basin Trust - Seniors and Elders Capital funding, to make improvements to the community centre to improve the comfort and healthy environment for users, while also reducing costs of operation of this important community gathering place. In addition, for the benefit of the large elderly population that attends events in the hall, the main entry ramp was re-designed to be at the correct slope for those using assistive devices, and also covered so that it does not become hazardous in the winter or during rainy periods.

The work includes installing photovoltaic arrays, upgrading lighting to LED, installing occupancy sensors to activate systems, a motorized damper for ventilation system, other upgrades to ventilation, programmable thermostats, and rebuilding the ramp with roof over the access to the main hall. ...

Grant Application:

Total Grant Requested: \$1,000.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
--	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Confirmed:

CBT Elders \$104,236
Previous Discretionary Grants Received – Year and Amount: uncertain

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-12 13:57:28

Signature

Margaret Durnin

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$1000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Road Klngs	Date of Application: 06/08/2023
Contact Name: Marcello Piro	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: PO Box 1130 Nelson BC V1L 6H3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5848	Email: info@nelsonroadkings.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Nelson Road Kings host a car show the weekend after Labor Day of each. Participants come from all over BC, Alberta, Saskatchewan as well as Washington, Idaho and California. The event is one of BC's largest Show'n Shines and helps boost the local economy in many ways. Money received from your grant will help pay for entertainment, prizes and insurance. The club also supports two LVR Scholarships, the Nelson Food Cupboard, Kootenay Lake District Hospital Foundation and the Variety Club Charity of Hearts. In order to help support local musicians, we do our best to hire local talent to perform during the show.

Grant Application:

Total Grant Requested: \$1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Nelson Road Kings approach local merchants to help sponsor trophies. The club is strictly run by volunteers.

Previous Discretionary Grants Received – Year and Amount: 2022 - \$1000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-08 20:37:17

Signature

Marcello Piro

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$1000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Road Klngs	Date of Application: 06/08/2023
Contact Name: Marcello Piro	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: PO Box 1130 Nelson BC V1L 6H3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5848	Email: info@nelsonroadkings.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Nelson Road Kings host a car show the weekend after Labor Day of each. Participants come from all over BC, Alberta, Saskatchewan as well as Washington, Idaho and California. The event is one of BC's largest Show'n Shines and helps boost the local economy in many ways. Money received from your grant will help pay for entertainment, prizes and insurance. The club also supports two LVR Scholarships, the Nelson Food Cupboard, Kootenay Lake District Hospital Foundation and the Variety Club Charity of Hearts. In order to help support local musicians, we do our best to hire local talent to perform during the show.

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Nelson Road Kings approach local merchants to help sponsor trophies. The club is strictly run by volunteers.

Previous Discretionary Grants Received – Year and Amount: 2022 - \$1000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-08 20:37:17

Signature

Marcello Piro

Print Name

Authorization

Signature of Area Director	Signed by Director	Total Grant Approved \$	\$6750
Board Approved Date:		Resolution #	



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Cops For Kids	Date of Application: 06/27/2023
Contact Name: Rob Crowder	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 4318 Poplar Ridge Rd. Crescent Valley BC V0G 1H1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 777-3564	Email: rcrowder@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Cops for Kids Charitable Foundation is a group of dedicated law enforcement officials and friends, committed to assisting children within South Eastern British Columbia in medical, physical, or traumatic crisis. We fundraise throughout the year to support ongoing requests from families for medical equipment, specialty therapies, transportation to Children's hospital, mobility & learning aids. Cops for Kids provide assistance directly to children who need it most from the kootenay region. Due to the overwhelming number of grant requests, they are unable to meet the demands and have established a wait list of children needing essential medical equipment, specialized therapies, and medical travel.

Grant Application:

Total Grant Requested: \$ 2000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Raffle tickets	
Previous Discretionary Grants Received – Year and Amount: 2022-\$1500 / 2021-\$1500 / 2019-\$1000 / 2018 - \$1000/ 2018-\$1000	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-27 16:15:03

Signature

Rob Crowder

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ \$1500
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Hospice Society	Date of Application: 07/04/2023
Contact Name: Suzanne Lehbauer	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 709 10th Street Castlegar BC V1N 2H7	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 304-1266	Email: suzanne.lehbauer@interiorhealth.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This request is to provide 3 Training sessions - one for Hospice Worker Training, one for Grief & Bereavement Training and one for Advance Care Planning community Workshop

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Requested funding from Area J

Previous Discretionary Grants Received – Year and Amount: 2022 - 1000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2023-07-04 12:35:30 <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/> Signature	Suzanne Lehbauer <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/> Print Name
---	---

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ \$1000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Hospice Society	Date of Application: 07/04/2023
Contact Name: Suzanne Lehbauer	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 709 10th Street Castlegar BC V1N 2H7	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 304-1266	Email: suzanne.lehbauer@interiorhealth.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This request is to provide 3 Training sessions - one for Hospice Worker Training, one for Grief & Bereavement Training and one for Advance Care Planning community Workshop

Grant Application:

Total Grant Requested: \$ 4500.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Requested funding from Area I

Previous Discretionary Grants Received – Year and Amount: 2022 - 4500.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-07-04 12:19:44

Signature

Suzanne Lehbauer

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ 4500
--	------------------------------

Board Approved Date:	Resolution #
----------------------	--------------



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Edgewood Volunteer Fire Department	Date of Application: 06/29/2023
Contact Name: Floyd T Webber	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 143 Kilarney Cresent Edgewood B C V0G1J0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-8499	Email: osoblanko@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

To clean up the burn pile of all garbage dumped there by a few individuals.

Grant Application:

Total Grant Requested: \$ 191.15	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: 0	
Previous Discretionary Grants Received – Year and Amount: 0	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-29 19:23:10

Floyd Webber

Print Name

Authorization

Signature of Area Director SIGNED BY DIRECTOR	Total Grant Approved \$ 191.15
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Lake Garden Society	Date of Application: 05/10/2023
Contact Name: Margaret Hartley	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: Box 331 New Denver BC V0G 1S0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-7291	Email: slugskohangarden@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Kohan Reflection Garden is a free municipal garden in Centennial Park in the Village of New Denver. The Slocan Lake Garden Society has managed and maintained the Garden for over thirty years. The Japanese themed strolling garden honours the Japanese Canadians who were interned in the area during WW2. The Kohan Garden, a local horticultural gem, hosts local and international visitors, arts events, performances, weddings and memorials.

The Society would like to offer the Kohan Garden as an outdoor gallery so local artists can participate collectively in a one-day outdoor showcase for visitors, tourists and local residents. This project needs a coordinator to manage recruiting 15-20 participants, food vendors, volunteers, and to promote the event, as well as liaise with the Society and the Village of New Denver.

This outdoor gallery will support the local arts community, giving them a unique opportunity to share their expertise and sell their work. This ...

Grant Application:

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
--------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Slocan Lake Garden Society (SLGC) SLGS \$620

SLGS \$510 (in-kind)

Previous Discretionary Grants Received – Year and Amount: 2016 \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-10 09:44:42

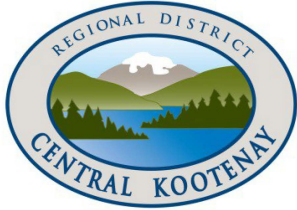
Signature

Margaret Hartley

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$500
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: East Shore Trail and Bike Association	Date of Application: 07/09/2023
Contact Name: Farley Cursons	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: 16317 Cedar Rd - PO Box 197 Crawford Bay BC V0B 1E0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-6489	Email: eastshoretrailandbike@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Reprinting of our recreation trail map. We're excited to include a new trail segment offering new access to viewpoints and the lake. Funds will be for printing (5000 maps) and shipping

Grant Application:

Total Grant Requested: \$ 2558.75	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: N/A	
Previous Community Development Grants Received – Year and Amount: File # 1865 - 2023 - \$1000.00	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-07-09 19:22:43

Signature

Farley Cursons

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$2558.75
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kitchener Improvement District	Date of Application: 06/29/2023
Contact Name: Jon Delcaro	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 5714 Kitchener Road Kitchener British Columbia V0B 1W1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 977-5565	Email: kitchenerbc@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our project aims to elevate our board members' skills by certifying 2 of them as small water system operators. This aligns with health guidelines, underscoring our commitment to community safety. The requested grant of \$1228.50 will cover the EOCP course cost, offering detailed insights into water system operations and safety. This training will refine the board's decision-making, enhancing our system's health and safety standards. Regardless of grant approval, our water toll funds guarantee the project's progression.

Grant Application:

Total Grant Requested: \$ 1228.50	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
For this project, our primary source of funding is our water toll funds. We plan to use this revenue to finance the training if a grant is not approved by the Regional District of Central Kootenay (RDCK). Although we are applying for the grant, the water toll funds ensure that the training proceeds irrespective of the grant's approval status.

Previous Community Development Grants Received – Year and Amount:

2017 - Water Intake Improvement Community Works Funding RDCK Community Works Contribution Amount \$84,700.00

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-29 16:10:25

Signature

Jon Delcaro

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1228.50
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Services Society	Date of Application: 07/07/2023
Contact Name: Jane Ballantyne	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 336 B Avenue PO Box 546 Kaslo BC V0G1M0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 353-7691	Email: janeballantyne@kaslo.services

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We will provide Holiday Hampers to individuals and families in need during the December 2023 holiday season. Hampers will include food for a festive meal, gifts for children and small gifts (eg coffee, tea / \$10 gas card) for adults.

Funds will pay for staff wages, food and gifts. We are requesting \$3,500 towards the cost of the holiday hampers. in 2022 we distributed 102 hampers, up from 86 the previous year.

We will also run a 'Nobody's Perfect' parenting program in Meadow Creek in the fall of 2023. We are asking for \$500 toward this program - to pay for healthy snacks and craft supplies

Grant Application:

Total Grant Requested: \$4,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Hampers - Other grants \$2,500 (pending)
Hampers - Donations \$6,000 (pending)

~~Nobody's Perfect - Interior Health \$5,110 - confirmed~~
Previous Community Development Grants Received – Year and Amount:

2022 - \$3,500

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-07-07 18:05:24

Jane Ballantyne

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$4000
--	-------------------------------------

Board Approved Date:	Resolution #
----------------------	--------------



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Emergency Support Services	Date of Application: 07/07/2023
Contact Name: Wendy Stankevich	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 108 McLaughlin Rd RR 1 Site 5 Comp 2 Kaslo BC VOG 1M0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 366-4267	Email: maggiethetbrowndog395@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Kaslo and Area D Emergency Support Services (ESS) is a small group of trained volunteers who provide short term supports, such as lodging, food, clothing and incidentals, to residents evacuated from their homes during emergencies and disasters. Emergencies can range from affecting a single household to large scale evacuations due to fire, floods, landslides, etc. Kaslo and Area D ESS is administered through RDCK Emergency Management. Our team of volunteers meets monthly to receive updates from the ESS Directors, RDCK Emergency Management, EMCR and ESS Modernization. An emergency scenario is practiced and discussed in preparation to respond when called. We are requesting this Community Development Grant to purchase light refreshments, usually a coffee break snack, for our team members who attend the monthly meeting and training session. We truly appreciated the grant of \$250 last year. We are asking for \$300 this year due to the ...

Grant Application:

Total Grant Requested: \$ 300	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 None.

Previous Community Development Grants Received – Year and Amount:
 2022 \$250

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2023-07-07 18:05:46	Wendy Stankevich, ESSD
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$300
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Jazz Etc Festival	Date of Application: 06/12/2023
Contact Name: Jazmin Wilding	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 3816 Aaron Rd. Bonnington BC V0G1G3	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (230) 318-1692	Email: publicity@kaslojazzfest.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The funds will be used to support the festivals shuttle service. The shuttle service provides shuttles from the show-site into the Village of Kaslo, and is used by crew and attendees.

Grant Application:

Total Grant Requested: \$ \$5000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: N/A	
Previous Community Development Grants Received – Year and Amount: 2021 - \$5000 and many other years! Thank you for the continued support	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2023-06-19 13:51:36	Jazmin Wilding _____ Print Name
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$5000
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Lardeau Valley Community Club	Date of Application: 07/03/2023
Contact Name: Val Smith	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 420 Argenta Road Meadow Creek BC V0G1N0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 509-2800	Email: valmadriensmith@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The LVCC Board has been experiencing an explosive turmoil dating back to early March. Events within the Board of Directors, attacks against Board Members, have spilled out into the general membership. In order to try and resolve issues, the Board finds it necessary to hire a non-profit advisor, approved by CBAL to facilitate our next meeting (July 14/23) and resolve issues presented on a Requisition for a General Meeting sent to the Board on Jun 20. John Cathro has agreed to be our mediator, and all LVCC Board members are in agreement. The Board further agrees to the process he proposes which entails three steps:

1. Resolve issues outlined in the Petition, at a meeting between the full Board and John, in the first half of July. This would replace the Requisition for a General Meeting requested through the petition, and could involve John meeting with Board members individually prior to ...

Grant Application:

Total Grant Requested: \$ 3000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have only estimated the costs of resolving these issues and in addition may need some legal assistance. Thus if the expenses go beyond the estimated \$3,000.00 we do have 2 members willing to donate some funds for costs over run.

Previous Community Development Grants Received – Year and Amount:

\$10,000 in 2021 for Septic system

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Valerie Smith
Signed at:
2023-07-03 11:11:53

VALERIE SMITH

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 3000
--	------------------------------

Board Approved Date:	Resolution #
----------------------	--------------



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

<i>Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.</i>	
Organization/Society Name: RDCK Service 142 Fire Pro	Date of Application: July 04, 2023
Contact Name: Regional Fire Chief Nora Hannon	RDCK Electoral Area/Member Municipality: <input checked="" type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: Internal Transfer to RDCK S-142 Passmore Swift Water Rescue Budget Attn: RFC Hannon and Passmore FC Ihlen	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: 250-352-8198	Email: nhannon@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Internal Transfer to RDCK S-142 Budget to be allocated to Passmore Swift Water Rescue for Training and Equipment

Grant Application:

Total Grant Requested: \$ 5,000	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
--	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

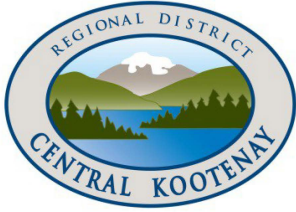
Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

_____ Signature	Nora Hannon _____ Print Name
--------------------	---

Authorization

Signature of Area Director <i>Walter Popoff</i>	Total Grant Approved \$ 5,000
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Lake Stewardship Society	Date of Application: 07/04/2023
Contact Name: Wendy King	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 516 Railway Street New Denver BC V0G1S1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 358-2826	Email: wkconsul@telusplanet.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

In 2023, the Kootenay Connect Initiative under the Kootenay Conservation Program was extended for another 3 years with baseline funding provided by Environment and Climate Change Canada (ECCC). The extension of ECCC funding has provided the opportunity to add the Slocan River Valley as a focal area for wildlife connectivity under the Kootenay Connect (KC) Initiative. There are several projects identified for the Slocan River Valley, this Community Development Grant request is dedicated to identifying and mapping rare species, cultural values, sensitive ecosystems and habitats along the Slocan River Valley. Okanagan Nation Alliance is a partner on this project.

The project is titled Slocan River Valley - Species at Risk (SAR) and Sensitive Ecosystem Inventory (SEI) and is further described as:

- Expanding and correlating current knowledge base(s) to identify, classify and map species/habitats along the Slocan River from the south ...

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
ECCC / Kootenay Connect Funding: \$20,000
(Confirmed; reimbursed on a cost incurred basis)

Previous Community Development Grants Received – Year and Amount:

Nil for this project

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-07-04 15:59:25

Wendy A King

Signature

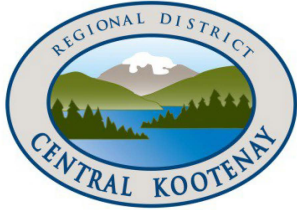
Print Name

Authorization

Signature of Area Director	Signed by director	Total Grant Approved \$	\$5000
----------------------------	--------------------	-------------------------	--------

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Glade Recreation Commission	Date of Application: 07/29/2023
Contact Name: Jennifer Gregor	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: 1007 Moraine Road Castlegar BC V1N 4R5	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 304-9378	Email: jenngregor@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

30th Annual Glade Fishing Derby

Grand prize

Biggest event of the year where communities come from far and wide to fish the Kootenay river and be entertained by live music, food and prizes

Grant Application:

Total Grant Requested: \$ \$1500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2023- \$500 towards Easter event

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-06 20:42:30

Jennifer Gregor

Signature

Print Name

Authorization

Signature of Area Director	Signed by director	Total Grant Approved \$	\$1500
----------------------------	--------------------	-------------------------	--------

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow & Slokan Lakes Community Service	Date of Application: 05/02/2023
Contact Name: Christiana Samai	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 205-6th Ave NW Box 100 Nakusp BC V0G 1R0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 265-3674	Email: communityworks@aslcs.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Empowering and encouraging diverse individuals in moving toward employment, building individual and community capacity, and strengthening the local labour force and economy. Community Works supports and links participants to resources, skill building opportunities, work experience and employment. A formal training plan combined with practical and on the job practice and training provides the foundation for successful entry into employment. Our Gift Shop, Carpentry Shop and Recycling Program provide the ideal venues for applying and practicing skills and preparing a diverse work force to fill the local labour force gaps and can generate revenue to sustain components of the program now and into the future.

Grant Application:

Total Grant Requested: \$ 10,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 REDIP -> \$246,232
 CBT -> \$20,000

Previous Community Development Grants Received – Year and Amount:
 2020 -> \$20,000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-02 12:40:56

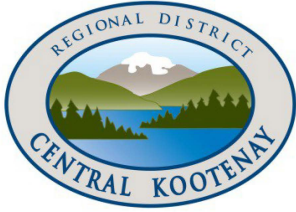
Christiana Samai

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$10,000
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Bayview Resident's Association	Date of Application: 07/06/2023
Contact Name: Robert Toews	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 170 Donnellys Road Nakusp BC V0G 1R1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-9951	Email: toewsra@me.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Purchase of 6 Wildland Nomex fire fighting coveralls in various sizes. These coveralls will complete out volunteer PPE for emergency first response for the Bayview Subdivision. Included are two toolboxes and a few essential first response tools to carry on the Bayview Fire Caddy.

Grant Application:

Total Grant Requested: \$ 3113.50	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: None	
Previous Community Development Grants Received – Year and Amount: 2022 \$2000	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2023-07-06 11:33:55 _____ Signature	Robert Toews _____ Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$3113.50
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Lower Arrow Lakes Conservation Association	Date of Application: 06/20/2023
Contact Name: Terry Ewings	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 351 Inonoaklin Valley Road EDGEWOOD British Columbia V0G1J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 269-7244	Email: ninaewings@yahoo.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Encouraging fishing and Father's Day family activity.

Funds will be used to purchase prizes (each child entered receives a prize and a free hot dog and juice box for a registration fee of 25 cents) and provide a food concession at minimal cost.
It is NOT a fund raiser.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We asked for and received donations of prizes or cash. Ray Hascarl from Nakusp donated prizes. Kenkraft in Lavington donated prizes. Jodi Mclean of Fauquier donated \$150. Lisle Edwards of Edgewood donated \$200. Terry and Nina Ewings donated \$280. Edgewood

General Store donated hamburger and hotdog buns.
Previous Community Development Grants Received – Year and Amount:

2019 \$500.00

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-20 13:02:47

TA Ewings

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$500
--	----------------------------------

Board Approved Date:	Resolution #
----------------------	--------------



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Secondary School	Date of Application: 06/30/2023
Contact Name: Peter Gajda	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 619 4th St. NW, PO Box 249 Nakusp BC V0G 1R0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 265-3638	Email: peter.gajda@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Contributed by Rowan Vibe, NSS Student. This project is a collaboration between Nakusp Secondary School and the Nakusp and Area Community Forest. The goal for our project is to make impactful and informational videos about Eloise Charet and her teachings in cedar bark stripping and weaving. Eloise Charet is a local elder in the Nakusp and New Denver area who has taught the process of cedar bark stripping, weaving, preservation and history to many classes over the years in School District #10 – Arrow Lakes and at Selkirk College in Nakusp. Cedar bark basket weaving is used by this area's First Nations communities, predominantly the Sinixt. By teaching local students about the practice, the school district and community forest are acknowledging and celebrating the traditional and unceded territory of the Sinixt and other nations in the Arrow Lakes region. ...

Grant Application:

Total Grant Requested: \$ 4500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 In-Kind Time Contribution:
 Nakusp and Area Community Forest - \$3,498 (Confirmed)
 School District #10 - Arrow Lakes - \$1,000 (Confirmed)

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2023-07-05 12:17:20 <hr/> Signature	Peter Gajda <hr/> Print Name
--	---------------------------------

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$3000
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Secondary School	Date of Application: 06/21/2023
Contact Name: Jaime Sing	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 619 4th St. NW Nakusp B.C. V0G1R0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 265-3638	Email: jaime.sing@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This year Golf Provincials were in Qualicum Beach on the Island. After crunching the numbers we decided to fly to Qualicum. With the cost of flying, accomodations, car rental, rounds of golf, and banquet tickets the trip cost our five athletes and one coach \$9,610.41. This is a large cost for such a small team, which has meant we have had to be resourceful. Thankfully the School District covered our flight and accomodation costs, but even after applying for our normal grants we still need to find approximately \$1500.00. Split among our five athletes this would of been around \$500.00 per athlete. This money would go towards making the cost for our students very reasonable.

Grant Application:

Total Grant Requested: \$ \$1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 School Distict covered the following amounts Accomodations= \$2,000.00 and flights \$5,000.00 Total= \$7000.00.
 Nakusp Secondary PAC \$500.00
 Nakusp Golf Course \$500.00...

Previous Community Development Grants Received – Year and Amount:

Fall of 2021 \$2000.00 Boys Soccer Provincials. We may have also applied in Spring 2022 but I forget for which team and what the amount was.

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-21 15:58:19

Signature

Jarrett Bass

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$1000
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Royal Canadian Legion Br. 203	Date of Application: 06/09/2023
Contact Name: Bill Dummett	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 234 Granby Dr. Edgewood British Columbia V0G 1J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 269-7525	Email: bdummett64@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Since we have upgraded the heating and cooling ability to our Community Hall (With the help of CBT)we are in the process of adding a heat pump for cooling mainly to our clubroom. Not only would this benefit patrons of our establishment but it could also be used in conjunction with the Hall in order to access more usable space in case of a situation requiring it to be used as an Emergency Centre. during a heat wave the clubroom would be a more comfortable room to cool down for seniors or others not having access to a comfortable clean air environment.

The funds would be used to supplement the moneys we are receiving from CBT REDI Grant . It would allow us to install a dual zone heat pump in our clubroom to supply clean filtered air , cool in summer and warm in winter. This would also help to lower our hydro electric ...

Grant Application:

Total Grant Requested: \$ 5000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 REDI Grant 3637.00 receiving
 Community Dev Grant 5000.00 requested

Previous Community Development Grants Received – Year and Amount:

none that i know of

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-06-09 21:29:29

Bill Dummett

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ \$5000
Board Approved Date:	Resolution #