



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Revised

Date: Thursday, May 18, 2023
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6d0c531da6530f53213536c491afa4da>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 858 8515

Meeting Password: pKzPRrEq424

In-Person Location:

Boardroom - 202 Lakeside Drive Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose

traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

RECOMMENDATION:
(ALL VOTE)

The agenda for the May 18, 2023 Regular Open Board meeting be adopted as circulated with the inclusion of Item 4.2.8 Recreation Commission No. 7 - Salmo and Area G and the addition of the addendum before circulation.

2.3 ADOPTION OF THE MINUTES

25 - 45

RECOMMENDATION:
(ALL VOTE)

The minutes from the April 20, 2023 Regular Open Board meeting be adopted as circulated.

2.4 INTRODUCTIONS

CAO Horn will introduce the following new staff:

- Lee Telefson, Senior Plan Checker/Trainer, new position;
- Graham Gordon, Plan Checker - Nelson Office, new position;
- Gina Nymeyer, Plan Checker - Creston Office, new position;
- Trisha Davison, Regional Manager - Recreation and Client Services replacing Marty Benson; and
- Marty Benson, Human Resources Advisor, new position.

2.5 DELEGATION

- 2.5.1 **Living Lakes Canada**
Georgia Peck
Lakes Program Manager

46 - 57

3. BUSINESS ARISING OUT OF THE MINUTES

- 3.1 **Director Vandenberghe: Bylaw 2710: Chairs, Directors and Alternate Directors Remuneration**
Board Meeting: April 20, 2023
RES 292/23 Referred to the May 18, 2023 Board meeting.

58 - 77

That the following motion BE REFERRED to the May 18, 2023 Board meeting:

That the Board direct staff to prepare an amendment to Chairs, Directors and Alternate Directors Remuneration Bylaw

2710, 2021 to include the ability for Rural Directors to claim mileage and other appropriate out of pocket expenses incurred to attend meetings that include but are not limited to meetings with constituents, local community groups, and RDCK meetings not otherwise covered by Bylaw 2710, 2021;

AND FURTHER, that staff bring the bylaw back to the Board for review and approval.

Chairs, Directors and Alternate Directors Remuneration Bylaw No. 2710 and amendments, have been received for information.

The Board Report dated July 30, 2018 from Stuart Horn, Chief Administrative Officer, providing Directors with options regarding the request to staff to review the impact of the removal of the non – taxable portion of director remuneration as per the Income Tax Act, has been received for information.

The background and Area C activities summary from Director Vandenberghe, have been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to prepare an amendment to Chair, Directors, and Alternate Directors Remuneration Bylaw No. 2710, 2021 to include the ability for rural directors to claim mileage and other appropriate out of pocket expenses incurred to attend meetings that include but are not limited to meetings with constituents, local community groups, and RDCK meetings not otherwise covered by Bylaw 2710, 2021; AND FURTHER, that staff bring the bylaw or policy back to the Board for review and approval.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

- | | | |
|--------------|--|----------------|
| 4.1.1 | Area I Advisory Planning and Heritage Commission: minutes January 23, 2023 | 78 - 79 |
| 4.1.2 | Area D Advisory Planning and Heritage Commission: minutes March 21, 2023 | 80 - 82 |
| 4.1.3 | Creston Valley Agricultural Advisory Commission: minutes March 31, 2023
Staff has received the recommendation to support the proposed subdivision of ALR lands (Murphy). | 83 - 86 |
| 4.1.4 | Kaslo and Area D Economic Development Commission: minutes April 3, 2023 | 87 - 89 |

- 4.1.5 **Riondel Commission: minutes April 4, 2023** 90 - 95
- 4.1.6 **Area B Advisory Planning and Heritage Committee: minutes April 25, 2023** 96 - 99
Staff has received the recommendation to support the Development Variance Permit (Verstoep).
- 4.1.7 **Area E Advisory Planning and Heritage Commission: minutes April 27, 2023** 100 - 102

4.2 WITH RECOMMENDATIONS

- 4.2.1 **Community Sustainable Living Advisory Committee: minutes April 18, 2023** 103 - 106

RECOMMENDATION:
(ALL VOTE WGT)

1. That the Board approve \$6,500 in funding to support a Lardeau Valley Opportunity LINKS Society pilot of residential power back up/renewable home assessment & rebates, to be paid from the Community Sustainable Living Service (\$105).

RECOMMENDATION:
(ALL VOTE WGT)

2. That the Board approve the RDCK enter into a Collaborative Research Agreement with Selkirk College to provide research support for a service case analysis on a Drinking Water and Watershed Protection Service Case Analysis for the period of May 1, 2023 and September 30, 2023; AND FURTHER, that the Agreement be signed by the Chair and Corporate Officer.

RECOMMENDATION:
(PO WGT)

3. That the Board direct staff to conduct Step 1 of Community Sustainable Living Advisory Committee project evaluation of completing a Natural Asset Management Plan for Ymir Water System - Quartz Creek Watershed.

- 4.2.2 **Recreation Commission No. 6 - Area H, New Denver and Silverton: minutes April 24, 2023** 107 - 115

RECOMMENDATION:
(ALL VOTE WGT)

STAFF RECOMMENDATION

That the Board direct RDCK staff to enter into an agreement with

School District No. 10 for use of the Lucerne gym from October 3, 2023 to May 30, 2024 for Tuesday, Wednesday and Thursday from 7:00 p.m. to 9:00 p.m., and that Joe Chirico, General Manager of Community Services, be authorized to sign the necessary documents.

- 4.2.3 Nelson and District Recreation Commission No. 5: minutes April 26, 2023** 116 - 122

RECOMMENDATION:
(PO WGT)

That the Board approve a grant of \$5,000 for the Nelson Soccer Association to conduct a feasibility and planning study for an indoor sports facility with funds to come from Recreation Facility Nelson and Areas F and Defined Area E Services S226 - 57010 Grants.

- 4.2.4 Castlegar and District Recreation Commission: minutes May 2, 2023** 123 - 127

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a lease agreement with Pass Creek Regional Exhibition Society for the period of two years with the option of a one year extension, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

- 4.2.5 Recreation Commission No. 10 - Portion of Area E: minutes May 9, 2023** 128 - 131

RECOMMENDATION:
(ALL VOTE)

That the Board approve the payment of the following grants from the Recreation Commission No. 10 – Area E Service S279 2023 budget:

Nelson Reflections Artistic Swimming \$750
Redfish Parent Advisory Committee \$2,000
Balfour Recreation Commission (Recumbent Bike) \$1,000
Balfour Recreation Commission (Balfour Daze) \$1,500

- 4.2.6 Joint Resource Recovery Committee: minutes May 17, 2023** 132 - 140

RECOMMENDATION:
(ALL VOTE WGT)

1. That the Board award the contract for the completion of the

Creston Landfill Hydrogeological Assessment and Criteria Exemption Analysis to GHD Ltd. up to a maximum value of \$49,543 not including GST; AND FURTHER, that the funds be paid from Service S186 Refuse Disposal (East Subregion).

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board approve the RDCK extend the Goods and Services Agreements with Green For Life Environmental Inc. for Satellite Depot Material Collection and Transportation Services and Industrial, Commercial and Institutional Recycling Services for the period June 1, 2023 to May 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Services A116 Recycling Program-East Subregion, A117 Recycling Program-Central Subregion, and A118 Recycling Program-West Subregion in the amounts presented in the RDCK 2023 Financial Plan.

RECOMMENDATION:

(ALL VOTE)

3. That the Board direct staff to prepare and release a Request for Proposal to provide Satellite Depot Material and Transportation Services and Industrial, Commercial and Institutional Recycling Services in the West, Central, and East Sub-regions for a three year period to start June 1, 2024 with two one year extensions.

RECOMMENDATION:

(ALL VOTE WGT)

4. That the Board approve the RDCK enter into a Service Agreement with Environmental 360 Solutions Ltd. with the total estimated contract value \$319,464.75, subject to hazardous waste unit quantities and annual inflation for the provision of the required services for the Household Hazardous Waste roundup events for the period June 1, 2023 to November 30, 2025 with the possibility of two 1 year extensions, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from RDCK Financial Plan Resource Recovery Budgets, Service S186 Refuse Disposal (East Subregion), Service S187 Refuse Disposal (Central Subregion), and Service S187 Refuse Disposal (West Subregion).

RECOMMENDATION:

(ALL VOTE WGT)

5. That the Board authorize staff to purchase up to five organic waste roll off bins from the vendor responding to the Request For Quotes process that meets all requirements and represents best overall value to the RDCK, up to a total cost of \$100,000

(excluding GST) with the cost to be evenly split by the Service S187 Refuse Disposal (West Subregion) (up to \$50,000) and Service S187 Refuse Disposal (Central Subregion) (up to \$50,000), Capital Expenditures; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION:
(ALL VOTE WGT)

6. That the Board approve the RDCK enter into a sole source Services Agreement with the Yahk-Kingsgate Recreation Society to provide the waste and recycling collection service for the residents of Yahk for total contract value of \$46,800, for the period of June 1, 2023 to May 31, 2026, with ability to extend the Services Agreement for up to 2 one year extensions; AND FURTHER, that the costs be paid from Service S186: Refuse Disposal (East Subregion).

RECOMMENDATION:
(ALL VOTE WGT)

7. That the Board approve the RDCK enter into a Consulting Services Agreement with Sperling Hansen Associates for the design of the Nakusp, Rosebery and Slocan Transfer Stations; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$147,384.00 plus GST; AND FURTHER, that the funds be paid by the Service S188 Refuse Disposal (West Subregion).

RECOMMENDATION:
(ALL VOTE)

8. That the Board direct Staff to proceed with the submission to the Ministry of Environment and Climate Change Strategy of notification of permit abandonment at all eleven (11) identified Legacy Landfills in the RDCK, in a phased manner.

4.2.7 Creston Valley Services Committee: minutes May 4, 2023

141 - 148

RECOMMENDATION:
(ALL VOTE WGT)

That the Lister Community Cemetery 2023 grant be \$3,500 and further; that the 2023 Financial Plan for Cemetery – Creston and Areas A, B and C Service S174 be amended to increase Grant Contributions and decrease Accumulated Surplus.

4.2.8 Recreation Commission No. 7 - Salmo and Area G: minutes May 15, 2023

149 - 156

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board award the contract for the Salmo Pool Architectural Renovations to North Mountain Construction Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$100,800.00 plus GST; AND FURTHER, that the cost be included in the 2023 Financial Plan for S230 Recreation Commission No. 7 – Salmo and Area G.

RECOMMENDATION:

(PO WGT)

2. That the Board approve the payment of the following grants from the Recreation Commission No. 7 - Salmo and Area G Service S230:

Salmo Childcare Society \$2,000
Nelson District Rod and Gun Club \$2,000

RECOMMENDATION:

(PO WGT)

3. That the Board approve the payment of the following grant from the Recreation Commission No. 7 - Salmo and Area G Service S230:

Salmo and Area Supportive Housing Society \$500

4.3 MEMBERSHIP

4.3.1 Area B Advisory Planning and Heritage Committee

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individual to the Area B Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Karen Kraan

AND FURTHER, the Board send a letter to outgoing member Cynthia Rose thanking them for their service.

4.3.2 Recreation Commission No. 6 - Area H, New Denver and Silverton

RECOMMENDATION:

(ALL VOTE)

That resolution 256/23, being:

That the recommendations from the Village of Silverton

appointing Clarence Denbok as the council representative and Katrina Summral as the community representative to the Recreation Commission No. 6 - Area H, New Denver & Silverton (Slocan Lake) be ratified;

be amended by adding (Alternate) after Katrina Summral's name, thus reading:

That the recommendations from the Village of Silverton appointing Clarence Denbok as the council representative and Katrina Summral (Alternate) as the community representative to the Recreation Commission No. 6 - Area H, New Denver & Silverton (Slocan Lake) be ratified.

4.4 DIRECTORS' REPORTS

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

4.4.1 Director Jackman

4.4.1.1 CBRAC/RCC/AKBLG 157 - 158

4.4.1.2 Letter of Support: Creston Valley Chamber of Commerce (Economic Trust of Southern Interior) 159

4.4.2 Director Tierney: Letter of Support - Creston Valley Chamber of Commerce (Economic Trust of Southern Interior) 160 - 161

4.4.3 Director Newell: Activities 162

4.4.4 Director McLaren-Caux

4.4.4.1 Director's Activities 163 - 171

4.4.4.2 Columbia River Treaty Local Government Committee Activities: December 2022 to March 2023 172 - 181

4.4.4.3 Regional Innovation Chair in Regional Economic Development Update: April 2023 182 - 183

4.4.5 Director Lockwood: ABKLG Conference 184 - 185

5. CORRESPONDENCE 186

5.1 The email from Ed and Laurie Manning seeking Board support for the paving of the Whitewater Ski Area road. 187 - 188

RECOMMENDATION:

(ALL VOTE)

That the Board send a letter the Ministry of Transportation and Infrastructure and to MLA Anderson, Nelson-Creston, requesting that the upper 5.8km of the Whitewater Ski Area road be paved.

- 5.2 The letter dated March 7, 2023 from Nicole Kapell, Ktunaxa Nation Council, seeking fiscal sponsorship of the Kootenay Lake Partnership.

189

RECOMMENDATION:

(ALL VOTE)

That the Regional District of Central Kootenay manage and administer the Ktunaxa Nation Council's successful grant applications for the Kootenay Lake Partnership initiatives, and be compensated for that work through the administration fee included in the grant award; AND FURTHER, that the Chair and Corporate officer be authorized to sign the necessary agreements.

6. COMMUNICATIONS

- 6.1 The letter dated March 8, 2023 from Mark Raymond, Ministry of Agriculture and Food, response to the ALC subdivision application referrals.

190 - 191

- 6.2 The email from Cathy Peters, BC Anti-Human Trafficking, sharing information with the RDCK in regards to Human Sex Trafficking, Sexual Exploitation and Child Sex Trafficking.

192 - 195

7. ACCOUNTS PAYABLE

196 - 215

RECOMMENDATION:

(ALL VOTE)

The Accounts Payable Summary for April, 2023 in the amount of \$1,975,267 be approved.

8. BYLAWS

- 8.1 **Bylaws 2848, 2851, 2852 and 2853: Agricultural Policy Review**

216 - 247

The Board Report dated May 3, 2023 from Stephanie Johnson, Planner, seeking Board approval for third reading of Bylaws 2848, 2851, 2852 and 2853 pertaining to the Comprehensive Official Community Plans and Sub-Regional Zoning for Electoral Areas F, I, J and K, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That Electoral Area 'F' Official Community Plan Amendment Bylaw No.

2848, 2023 being a bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012 is hereby given THIRD READING; AND FURTHER, that the consideration of adoption BE WITHHELD until the following items have been obtained:

iii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

RECOMMENDATION:

(ALL VOTE)

2. That Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby given THIRD READING; AND FURTHER, that the consideration of adoption BE WITHHELD until the following items have been obtained:

ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

RECOMMENDATION:

(ALL VOTE)

3. That Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023 being a bylaw to amend the Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009 is hereby given THIRD READING; AND FURTHER, that the consideration of adoption BE WITHHELD until the following items have been obtained:

ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

RECOMMENDATION:

(ALL VOTE)

4. That Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given THIRD READING; AND FURTHER, that the consideration of adoption BE WITHHELD until the following items have been obtained:

ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

8.2 Bylaws 2867 and 2868: Official Community Plan and RDCK Zoning (Area J - Horkoff)

248 - 263

The Board Report dated May 1, 2023 from Nelson Wight, Planning Manager, seeking Board approve adoption of Bylaws No. 2867 and 2868 (Horkoff), has been received.

RECOMMENDATION:

(ALL VOTE)

1. That Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:
(ALL VOTE)

2. That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

8.3 Bylaw 2902: Slocan Valley Fire Protection Service Establishment Amendment

264 - 272

The Board Report dated May 3, 2023 from Tom Dool, Research Analyst, seeking Board approval to give first, second and third reading to Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023, has been received.

RECOMMENDATION:
(ALL VOTE)

That Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a FIRST, SECOND, and THIRD time by content.

9. NEW BUSINESS

9.1 COMMUNITY SERVICES

9.1.1 Contract Award: Salmo Pool Architectural Renovations

273 - 274

The Board Report dated May 3, 2023 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Salmo Pool, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board award the contract for the Salmo Pool Architectural Renovations to North Mountain Construction Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$100,800.00 plus GST; AND FURTHER, that the cost be included in the 2023 Financial Plan for Swimming Pool - Salmo and G Service S225.

9.1.2 LEASE: Kootenai Place - Office Space

275 - 330

The two Leases from the Ministry of Citizens' Services for Kootenay Place office space, have been received.

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Lease with the Province (Ministry of Citizens' Services) for space at Kootenai Place - RDCK Fire and Emergency office space (CL20188) for five (5) years commencing April 1, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board approve the RDCK enter into a Lease with the Province (Ministry of Citizens' Services) for space at Kootenai Place - Community Services office space (CL20190) for five (5) years commencing April 1, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

9.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.2.1 Affordable Housing Action Plan

331 - 529

The Board Report dated May 3, 2023 from Stephanie Johnson, Planner, providing the draft version of the RDCK Housing Action Plan, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Regional District of Central Kootenay Housing Action Plan prepared by M'Akola Development Services Ltd., dated spring 2023, be endorsed, and that feedback received from the April 20, 2023 Rural Affairs Committee meeting, be incorporated into the final version of the RDCK Housing Action Plan; AND FURTHER, that the Regional Board directs staff to draft an implementation work plan to be considered by the Board at a future meeting.

9.2.2 Emergency Support Services (ESS) Program Guide

530 - 536

The Board Report dated February 22, 2023 from Jon Jackson, Emergency Program Coordinator, seeking Board direction to communicate concerns with the appropriate organizations, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to send a letter to the Ministry of Emergency Management and Climate Readiness (EMCR), the EMCR Emergency Support Services (ESS) program, UBCM Flood and Wildfire Advisory Committee, and regional districts addressing the RDCK's concerns with the lack of consultation

regarding the ESS Program Guide (2022); AND FURTHER, that staff arrange a meeting with the EMCR Regional Managers to discuss the changes to the ESS Program Guide in the interest of finding a common understanding and alignment with RDCK's implementation of the ESS Program.

9.2.3 For Information: RDCK Emergency Program Update

537 - 542

The Board Report dated April 13, 2023 from Jon Jackson, Emergency Program Coordinator, providing the Board an overview of the Emergency Program activities performed in 2022, has been received for information.

9.3 ENVIRONMENTAL SERVICES

9.3.1 Financial Plan Amendment: Balfour Water System

543 - 546

The Board Report dated May 2, 2023 from Alex Divlakovski, Water Operations Manager, seeking Board approval to amend the 2023 Financial Plan for the replacement of a water main along Balfour Wharf Road, has been received.

NOTE: An updated Board Report has been included with a new recommendation.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to amend the 2023 Financial Plan for Water Utility – Area E (Balfour) Service S255 to increase Account 60000 Capital Expenditures by \$558,000 for the Balfour Wharf Road water main replacement project, increase Account 43100 Proceeds from Borrowing by \$100,000, increase Account 43030 Community Works Grant by \$150,000, increase Account 45000 Transfer from Reserves by \$313,000, and increase Account 59500 Transfer to Other Services by \$5,000;

AND FURTHER, that staff be authorized to enter into a Service Agreement with the successful proponent of the tendering process for the construction of the Balfour Wharf Road water main replacement for a contract amount not to exceed the amount approved for the project in the 2023-2027 Financial Plan, as amended, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

9.3.2 Utilities Work Crew - End of Pilot

547 - 554

The Board Report dated May 2, 2023 from Uli Wolf, General Manager of Environmental Services, seeking Board approval to end the pilot project regarding an in-house Utilities Construction Crew, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to abandon the 3 year pilot of establishing a Utilities Construction Work Crew, dispose associated assets and provide a subsequent report to the Board of Directors with recommendations to distribute anticipated deficits at the 2023 year end that will result from closing the Allocation Service A113 that carried the budget for the Utilities Construction Work Crew.

9.4 FINANCE & ADMINISTRATION

9.4.1 Agreement: 2023-24 BC Transit Annual Operating

555 - 573

The Board Report dated May 4, 2023 from Tom Dool, Research Analyst, seeking Board approval to enter into the 2023-24 BC Transit Annual Operating Agreement, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board approve the RDCK enter into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2023 to March 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

9.4.2 Agreement: Transit Shelter Maintenance

574 - 585

The Board Report dated May 4, 2023 from Tom Dool, Research Analyst, seeking Board approval to enter into an agreement for the maintenance of the West Kootenay Transit shelters within Castlegar, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Municipal Service Agreement with the City of Castlegar for the purpose of maintaining those West Kootenay Transit Shelters found within the City of Castlegar commencing May 1, 2023 and ending May 1, 2027 and that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION:

(ALL VOTE WGT)

2. That where the RDCK and a Municipality are amenable the Board approve the RDCK enter into Municipal Service Agreements for the purpose of maintaining transit shelters for 3 year terms and the Chair and Corporate Officer be authorized to sign the necessary documents.

9.4.3 2023 ReDi Grant

586 - 634

The Board Report dated April 19, 2023 from Micah Nakonechny, Grants Coordinator, seeking Board approval for the 2023 Resident Direct (ReDi) grants, has been received.

NOTE: Minor revision to page 35 of the Board Report for the Nakusp/Bayview/Rural Nakusp area.

RECOMMENDATION:
(ALL VOTE)

That the ReDi funding proposals listed in Attachment A of the 2023 ReDi Grants Board report dated April 19, 2023 be approved, and that the funds be disbursed from Service X101 – Columbia Basin Trust Grants allocated to each area as listed.

9.4.4 2023 UBCM Resolutions

The deadline for 2023 UBCM Resolutions is June 30, 2023.

9.4.4.1 Director Popoff: Shortage of Qualified Health Care Workers

RECOMMENDATION:
(ALL VOTE)

WHEREAS there is a shortage of qualified health care workers in BC resulting in reduced hours of operations and in some cases closures of Rural and Municipal Health Care Facilities;

AND WHEREAS Quebec, Alberta, Saskatchewan, Manitoba, New Brunswick, Newfoundland and Labrador and Yukon no longer require health staff to have COVID-19 vaccinations;

THEREFORE BE IT RESOLVED to alleviate shortage of qualified health care workers and return to pre-covid hours of operations of our Health Care Facilities that UBCM request the Provincial Government to rescind the COVID-19 vaccine mandate for health care professionals and rehire the terminated workers.

9.4.5 For Information: RDCK Quarterly Report (Q1)

635 - 664

The RDCK Quarterly Report (Q1) from Mike Morrison, Corporate Officer, has been received for information.

9.5 FIRE SERVICES

9.5.1 Service Agreement: Next Generation 911 Local Government

665 - 687

The Board Report dated May 9, 2023 from Nora Hannon, Regional Fire Chief, seeking Board approval to enter into an agreement

with Telus for the provision of the Next Generation 911 services, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board direct staff to enter into the Next Generation 9-1-1 Local Government Service Agreement with Telus, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the agreement be administered through Service S156 Emergency Communications 911.

9.5.2 Fire Protection Agreement: Electoral Area E

688 - 697

The Board Report dated May 9, 2023 from Nora Hannon, Regional Fire Chief, seeking the Board authorize entering into an extension to the current Fire Protection Agreement to include Electoral Area E, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a contract extension with the City of Nelson for Fire Protection and Assistance Response for Fire Protection Area E (Nelson Contract) for the period of one year from January 1, 2023 to December 31, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs of \$203,926.00 be paid from S133 Fire Protection Area E (Nelson Contract).

9.5.3 Balfour Harrop Fire Department Engine Replacement

698 - 700

The Board Report dated May 9, 2023 from Tristan Fehst, Regional Deputy Fire Chief, seeking Board approval to purchase a used 2006 Superior Spartan Engine Fire apparatus, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the purchase of a used 2006 Superior Spartan Engine from the City of Nelson for \$125,000 plus taxes and up to \$16,250 for costs to bring the apparatus into service in order to replace the current Engine for the Balfour Harrop Fire Department with a total cost not to exceed \$150,000 funded from S141 Fire Protection Area E Balfour Harrop capital reserves; AND FURTHER, that the Board approve an amendment to the financial plan for 2023 for S141 to reduce capital expense by \$530,000, remove \$330,000 in proceeds from equipment financing and reduce the transfer from reserves by \$200,000 to account for the purchase of the used replacement apparatus.

9.5.4 Crescent Valley Fire Department Engine Replacement

701 - 706

The Board Report dated May 9, 2023 from Tristan Fehst, Regional Deputy Fire Chief, seeking Board approval to purchase a used 2013 Pierce Kenworth Engine Fire apparatus, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve the purchase of a used 2013 Pierce Kenworth Engine for \$333,000 plus taxes from Rocky Mountain Phoenix and up to \$15,000 for costs to bring the apparatus into service to replace the current Engine for the S142 Fire Protection Areas H and I (Slocan Valley) for the Crescent Valley Fire Department funded from S142 reserves in the amount of \$240,000 and the balance in short term borrowing from the Municipal Finance Authority.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board of the Regional District Central Kootenay authorizes up to \$132,000 be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for the purpose of purchasing a used 2013 Pierce Kenworth Engine for S142 Fire Protection Areas H and I (Slocan Valley) at the Crescent Valley Fire Department; and that the loan be repaid within five years, with no rights of renewal; AND FURTHER, that the Board approve an amendment to the financial plan for 2023 for S142 to reduce capital expense by \$328,000, reduce equipment financing by \$418,000 and increase the transfer from reserves by \$90,000 to account for the purchase of the used replacement apparatus.

**9.5.5 For Information: Yahk Kingsgate Fire Department - Fire Chief
NOTE: The recommendation has been removed.**

In accordance with Regional District of Central Kootenay Volunteer Fire Service Regulation Bylaw No. 2769, 2023 Section 6 (3)(d), Regional Fire Chief Nora Hannon has appoint Shane Dye as the Fire Chief of the Yahk Kingsgate Volunteer Fire Department.

9.6 GRANTS

9.6.1 Discretionary

707 - 714

RECOMMENDATION:

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

<u>AREA A</u>		
South Kootenay Lake Community Service Society	Junior Squad Summer Day Camp	\$2,500
<u>AREA B</u>		
Rick Clark Memorial Society	Rick Clark Memorial Golf Tournament	\$500
<u>AREA C</u>		
Kootenay Milk Producers	Breakfast and More	\$1,500
Rick Clark Memorial Society	Rick Clark Memorial Golf Tournament	\$500
<u>AREA I</u>		
Kootenay Columbia Educational Heritage Society	Yearbook Scanning Project	\$750
Union of Spiritual Communities of Christ	76th Annual Union of Youth Festival	\$500
<u>AREA J</u>		
BCOTF (BC Old Time Fiddlers) Kootenay #9	Kootenay Fiddle, Guitar and Piano Camp	\$500
Kootenay Columbia Educational Heritage Society	Yearbook Scanning Project	\$750

9.6.2 Community Development

715 - 732

RECOMMENDATION:
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

<u>AREA A</u>		
East Shore Trail and Bike Association	Trail map updates and printing	\$1,000
<u>AREA B</u>		
Creston Valley Libation Producers Society	Hop to Vine Hustle	\$1,500

AREA C

Creston Valley Food Action Coalition	Creston Valley Cookbook	\$1,000
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AREA D

J.B. Fletcher Restoration Society	Ainsworth Museum Project	\$7,500
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AREA E

Redfish Elementary School PAC	Redfish Elementary Spring Swim Lesson Program	\$2,550
Balfour and District Business and Historical Association	Coordinator Funding	\$10,000
Balfour Recreation Commission	Balfour Daze	\$4,000

AREA F

Polka Dot Dragon Arts Society	Remember the Dead	\$1,000
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AREA H

Slocan and Area Trail Society	Road Maintenance Slocan area - Ottawa Hill	\$3,000
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AREA I

Castlegar and District Community Services Society	Street Outreach & Community Connection Centre	\$2,500
Castlegar Villa Society	Elevator	\$2,500

AREA J

Castlegar/Robson Br#170 R.C.L	Replace flooring in lounge area	\$24,743.03
Deer Park and Area Communications Society	Communication Upgrade Deer Park	\$13,050
Cops for Kids	Cops for Kids Charitable Bike Ride	\$2,000
Castlegar and District Community Services Society	Street Outreach & Community Connection Centre	\$10,000

AREA K

Arrow Lakes Search and Rescue Society	UTV Purchase	\$5,000
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KASLO

Village of Kaslo	Vimy Park Gazebo	\$19,640.50
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SALMO		
Community Futures Central Kootenay	Kootenay Cannabis Council 2023	\$1,000

9.7 CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

733 - 743

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.1
Cancel - Building Bylaw Contravention - Struthers
Electoral Area D**

1. That the Corporate Officer be authorized to remove the Notice on Title relating to 5336 Amundsen Road, Electoral Area D, currently owned by James Struthers, property legally described as LOT 4, DISTRICT LOT 7386, KOOTENAY DISTRICT PLAN 10684, the RDCK Building Department has confirmed that a building permit has been obtained and the deficiencies associated with the construction have been rectified.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.2
Building Bylaw Contravention - Pierce
Electoral Area F**

2. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 4315 Highway 3A, Electoral Area F, legally described as LOT 1, PLAN NEP12949, DISTRICT LOT 4217, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.3
Building Bylaw Contravention - Howard
Electoral Area H**

3. That the Corporate Officer of the Regional District of Central Kootenay be

directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 7487 Bojey Rd., Rural Electoral Area H, legally described as LOT 1, PLAN NEP1173, DISTRICT LOT 8338, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.4
Building Bylaw Contravention - Rasmussen
Electoral Area H**

4. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 7630 Rooster Road, Electoral Area H, legally described as LOT 1, PLAN NEP77849, DISTRICT LOT 8253, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.6
Building Bylaw Contravention - McDonald
Electoral Area K**

5. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 5629 Highway 23, Electoral Area K, legally described as LOT 3, PLAN NES2925, DISTRICT LOT 2451, KOOTENAY LAND DISTRICT TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V., and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 8.1
Community Works Fund Application - Kaslo Infonet Society - Fibre to the Home
throughout Area D**

Electoral Area D

6. That the Community Works Fund application submitted by Kaslo infoNet Society for the project titled “Fibre to the Home throughout Area D” in the amount of \$98,188 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 8.2

Community Works Fund Application -Balfour Wharf Road Water Line Replacement Project Electoral Area E

7. That the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled “Balfour Wharf Road Water Line Replacement” in the amount of \$150,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area E.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 8.3

Community Works Fund Application -Sitkum Creek Improvement District - Emergency Hwy 3A Waterline Crossing Replacement Electoral Area F

8. That the Community Works Fund application submitted by the Sitkum Creek Improvement District for the project titled “Emergency Hwy 3A Waterline Crossing Replacement” in the amount of \$40,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area F.

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

12. IN CAMERA

12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section

90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

12.2 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

13. MATTERS ARISING FROM IN CAMERA MEETING

14. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ___ p.m.



**Regional District of Central Kootenay
 REGULAR BOARD MEETING
 Open Meeting Minutes**

The **fourth** meeting of the Board of the Regional District of Central Kootenay in 2023 was held on Thursday, April 20, 2023 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT:

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director J. Smienk	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director B. Bogle	City of Castlegar	In-Person
Director A. Deboon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLaren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	
Director J. Fyke	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director C. Ferguson	Village of Silverton	In-Person
Director J. Lunn	Village of Slocan	

ABSENT DIRECTOR

Director C. Grahman	Electoral Area E
Director M. McFaddin	City of Castlegar
Director L. Casley	Village of New Denver

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Manager of Corporate Administration/Corporate Officer
S. Eckman	Administration Coordinator, Environmental Services
Y. Malloff	General Manager of Finance, IT & Economic Development/Chief Financial Officer
U. Wolf	General Manager of Environmental Services
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development and Community Sustainability Services
C. Johnson	Manager of Community Sustainability
C. Gainham	Building Manager
P. Marshal Smith	Sustainability Planner
M. Nakonechny	Grants Coordinator
D. Elliott	Communications Coordinator
T. Dool	Research Analyst
T. Fehst	Regional Deputy Fire Chief
T. Johnston	Environmental Coordinator
A. Evenson	Sr. Project Manager

H. Smith
S. Imada
M. Friesen
J. Purdy
S. Johnson

Finance Manager
Senior Energy Specialist
Financial Analyst
Planning Assistant
Planner

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PDT

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m251c8efb49c1fe8ecbc1810891770eb4>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 721 5567

Meeting Password: pKzPRrEq424

In-Person Location: Nelson Office - Boardroom, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

229/23

The agenda for the April 20, 2023 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.3.4 Kaslo and District Community Forest Society;
- removal of Item 4.2.7 Community Sustainable Living Advisory Committee: minutes April 18, 2023; and
- addition of the addendum.

before circulation

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And resolved:

230/23

The minutes from the March 16, 2023 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following new staff:

- Allison Fletcher - Planning Assistant replacing Mikaela Wheaton;
- Veronica Kinch - Regional Fire Trainer positions through grant funding; and
- Philippe Beaudet - Regional Fire Trainer positions through grant funding.

2.5 DELEGATIONS**2.5.1 Kootenay Emergency Response Physicians Association (KERPA)**

Dr. Nicolas Sparrow

Dr. Nicolas Sparrow provided a presentation to the Board regarding the Kootenay Emergency Response Physicians Association (KERPA). KERPA is a Canadian Registered Charity that supports and equips volunteer Emergency Response Physicians to attend critical 911 calls in the Kootenay Region.

KERPA is expanding Services in the Kootenay Region. KERPA operates a physician-based EMS ground unit which provides emergency critical care for ill and injured patients in the Kootenay and supports the Emergency Services at the highest priority 911 calls. This program has been operating in the Kootenays for the past 9 years.

A summary of funding from CBT Community Area Grants & RDCK support to date including a funding request for 2023:

2018	KERPA Vehicle (CBT)	\$13,190.60
2019	LUCAS Device (CBT)	\$10,282.00
2020	Zoll X monitor (CBT)	\$2,599.00
2022	Laryngoscope (CBT)	\$25,455.43
2023	Community Video (RDCK)	\$7,500.00

Dr. Nicolas Sparrow answered the Board's questions.

Chair Watson thanked Dr. Nicolas Sparrow for his presentation.

2.5.2 Nelson & Area Economic Development Partnership & M'akola

Sandy Mackay, Housing Research & Policy Lead - M'akola Development Services
Andrea Wilkey, Executive Director - Community Futures Central Kootenay.

Sandy Mackay, Housing Research & Policy Lead - M'akola Development Services and Andrea Wilkey, Executive Director - Community Futures Central Kootenay provided a presentation to the Board regarding the findings from the Greater Nelson Housing Study Phase One: Best Practice Research & Analysis.

The Nelson & Area Economic Development Partnership (NAEDP) is a partnership of RDCK Areas E & F, the City of Nelson, Community Futures Central Kootenay and the Nelson & District Chamber to provide sustainable community economic development to support business retention & expansion. The NAEDP's top priority for 2023 is to address workforce housing shortages.

The NAEDP engaged M'akola Development Services to advise on how to facilitate the creation of workforce housing in Nelson & Area. The presentation shared findings from Phase One of the study which involved researching housing body models and best practices which informed four models for consideration.

Sandy Mackay and Andrea Wilkey answered the Board's questions.

Chair Watson thanked Sandy and Andrea for their presentation.

3. BUSINESS ARISING OUT OF THE MINUTES**3.1 Bylaw 2832: Sanca Park Commission of Management Repeal Board Meeting - March 16, 2023 RES 188/23 & 189/23 - Referred to April 20, 2023**

Moved and seconded,
And resolved:

231/23

That the *Sanca Park Commission of Management Repeal Bylaw No. 2832, 2023* be read a FIRST, SECOND and THIRD time by content to repeal *Sanca Park Commission of Management Bylaw No. 364, 2981*.

Carried

Moved and seconded,
And resolved:

232/23

That the *Sanca Park Commission of Management Repeal Bylaw No. 2832, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

**3.2 Bylaws 2867 and 2868: Land Use Amendments (Area J - Horkoff)
Board Meeting - March 16, 2023**

RES 192/23, 193/23 & 194/23 - Referred to April 20, 2023

The Board Report dated March 2, 2023 from Nelson Wight, Planning Manager, seeking Board approval for the Land Use amendment bylaws 2867 and 2868 (Horkoff), has been received.

Moved and seconded,
And resolved:

233/23

That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby given THIRD reading by content.

Carried

Moved and seconded,
And resolved:

234/23

That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given THIRD reading by content.

Carried

Moved and seconded,
And resolved:

235/23

That the consideration of adoption BE WITHHELD for *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022* and *Zoning Amendment Bylaw No. 2868, 2022* until the following item has been obtained.

1. Approval from the Ministry of Transportation pursuant to Section 52(3)(a) of the *Transportation Act (Controlled Access)*.

Carried

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

4.1.1 Area I Advisory Planning and Heritage Commission: minutes March 6, 2023

4.1.2 Area J Advisory Planning and Heritage Commission: minutes March 6, 2023
Staff received the recommendation regarding the Development Variance Permit.

4.1.3 Sunshine Bay Regional Park Commission: minutes March 9, 2023

4.1.4 Area D Advisory Planning and Heritage Commission: minutes March 21, 2023

4.1.5 Rosebery Parklands and Trails Commission: minutes March 21, 2023
Staff received the recommendation regarding the Rosebery Parklands park boundaries.

4.1.6 Nelson, Salmo, E, F and G Regional Parks Commission: minutes April 4, 2023

4.1.7 Arrow Creek Water Commission: minutes April 11, 2023

Staff has received the recommendation to refer the Arrow Creek Water Commission Bylaw 2871, 2023 to the next commission meeting.

4.2 WITH RECOMMENDATIONS

4.2.1 Riondel Commission of Management: minutes March 7, 2023

Moved and seconded,
 And resolved:

236/23

That the Board appoint the following individuals to the Riondel Commission of Management for a term to end December 31, 2024:

Will Morris (Riondel)

Carried

Moved and seconded,
 And resolved:

237/23

That the Riondel Commission of Management support the Board adopt *Riondel Commission Bylaw No. 2759, 2023*.

Carried

4.2.2 All Recreation Committee: minutes March 29, 2023

Moved and seconded,
 And resolved:

238/23

That the Board approve the RDCK entering into a Contract Extension Agreement with PerfectMind Inc. for the period of the February 1, 2023 to January 31, 2028; and further, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

4.2.3 Electoral Area A Recreation Commission No. 9 : minutes April 3, 2023

Moved and seconded,
 And resolved:

239/23

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2023 budget:

Senior Citizens Association, Branch 96	\$520
Crawford Bay & District Hall & Parks Association – Insurance	\$5,584
Boswell Memorial Hall	\$3,880
Trails for Creston Valley Society (TCVS)	\$4,148
South Kootenay Lake Community Service Society – Fitness Centre Liability Insurance	\$991
South Kootenay Lake Community Service Society – Riondel Outdoor Pickleball Courts	\$901
East Shore Circle of Friends Society	\$630
East Shore Trail and Bike Association	\$4,503
Riondel Golf Club Society	\$975
Crawford Bay & District Hall & Parks Association – Crawford Bay Community Park Benches	\$901
The Boswell Historical Society	\$901

Carried

4.2.4 Recreation Commission No. 4 – Area K and Village of Nakusp: minutes April 5, 2023

Moved and seconded,
 And resolved:

- 240/23 That the Board approve the payment of the following grant from the Recreation No. 4 – Nakusp and Area K Service No. 228 2023 budget:
- | | |
|---|------------|
| Arrow Lakes & District Arts Council Society | \$2,000.00 |
|---|------------|
- Carried**

4.2.5 Water Services Committee: minutes April 5, 2023

Moved and seconded,
And resolved:

- 241/23 That the *Regional District of Central Kootenay Water Bylaw No. 2894, 2023* be read the FIRST, SECOND, and THIRD time by content to repeal and replace *Regional District of Central Kootenay Water Bylaw No. 2824, 2022*.
- Carried**

Moved and seconded,
And resolved:

- 242/23 That the *Regional District of Central Kootenay Water Bylaw No. 2894, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- Carried**

Moved and seconded,
And resolved:

- 243/23 That the *Regional District of Central Kootenay Water Utility Rates, Fees and Charges Bylaw No. 2895, 2023* be read the FIRST, SECOND, and THIRD time by content to repeal and replace *Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2825, 2022*.
- Carried**

Moved and seconded,
And resolved:

- 244/23 That the *Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2895, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- Carried**

4.2.6 Creston Valley Services Committee: minutes April 6, 2023

Moved and seconded,
And resolved:

- 245/23 That the Board direct staff to prepare a draft policy for Board review that requires recipients of financial grant in aid funds to engage with local area directors and/or provide documentation during the budget process, in order to be eligible for funding via taxation in a given year.
- Carried**

Moved and seconded,
And resolved:

- 246/23 That the Board direct staff to prepare a service case analysis and an amending bylaw for *Creston and Electoral Areas A, B, and C Jaws of Life Local Service Establishment Bylaw 1142, 1995* to reduce the scope of the service to Road Rescue only.
- Carried**

Moved and seconded,
And resolved:

247/23

That the Board direct staff to prepare a service case analysis and a service establishment bylaw for the provision of First Responder Services in a defined portion of Electoral Area A.

Carried

Moved and seconded,
And resolved:

248/23

That the Board direct staff to include Electoral Area B as an option within the service when reviewing *Regional District of Central Kootenay Nuisance Bylaw No. 2043, 2009*.

Carried

4.2.7 Community Sustainable Living Advisory Committee: minutes April 18, 2023
Item removed.

4.2.8 Joint Resource Recovery Committee: minutes April 19, 2023

Moved and seconded,
And resolved:

249/23

That the Board direct Staff to amend the Regional District of Central Kootenay Septage Disposal Facilities Regulatory Bylaw No. 1751, 2005 to increase septage fees in Service S190, Service S187 and Service S186 to \$70/tonne (Bylaw No. 2901); AND FURTHER, that additional revenues created through higher user fees be placed into reserves earmarked for the respective area septage services at year end.

Carried

Director Davidoff recorded opposed.

Moved and seconded,
And resolved:

250/23

That the Board direct Staff to bring back further amendments to the Regional District of Central Kootenay Septage Disposal Facilities Regulatory Bylaw No. 1751, 2005 to increase septage fees in Service S190, Service S187 and Service S186 to \$90/tonne in 2025 and \$110/tonne in 2027.

Carried

Director Davidoff recorded opposed.

Moved and seconded,
And resolved:

251/23

That the Regional District of Central Kootenay Septage Disposal Facilities Regulatory Amendment Bylaw No. 2901, 2023 be read a FIRST, SECOND and THIRD time by content.

Carried

Director Davidoff recorded opposed.

Moved and seconded,
And resolved:

252/23

That the Regional District of Central Kootenay Septage Disposal Facilities

Regulatory Amendment Bylaw No 2901, 2023 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Director Davidoff recorded opposed.

4.3 MEMBERSHIP

4.3.1 Area A Advisory Planning and Heritage Commission

Moved and seconded,
And resolved:

253/23

That the Board appoint the following individual to the Area A Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Michella Moss

Carried

4.3.2 Board of Variance

Moved and seconded,
And resolved:

254/23

That the Board appoint the following individuals to the Board of Variance for a term to end December 31, 2026:

Michael van Wijk
Gary Wright
Sheila Hart

Carried

4.3.3 Recreation Commission No. 6 - Area H, New Denver & Silverton (Slocan Lake)

Moved and seconded,
And resolved:

255/23

That the Board appoint the following individuals to the Recreation Commission No. 6 - Area H, New Denver & Silverton (Slocan Lake) for a term to end December 31, 2024:

Tyler Austin Bradley (Alternate – Area H)

Carried

Moved and seconded,
And resolved:

256/23

That the recommendations from the Village of Silverton appointing Clarence Denbok as the council representative and Katrina Summral as the community representative to the Recreation Commission No. 6 - Area H, New Denver & Silverton (Slocan Lake) be ratified.

Carried

4.3.4 Kaslo and District Community Forest Society

Moved and seconded,
And resolved:

257/23

That the Board appoint the following individual to the Kaslo and District Community Forest Society Board for a term to end December 31, 2024:

Sarah Sinclair (Area D)

Carried

4.4 DIRECTORS' REPORTS**4.4.1 Director Jackman: CBRAC, RRC, LGLA****4.4.2 Director Watson:****4.4.2.1 Director's Report: March Activities****4.4.2.2 Columbia River Treaty****4.4.2.3 Letter of Support: Hamill Creek Timber Homes****4.4.3 Director Newell: Municipal Finance Association****4.4.4 Director Cunningham: Letter of Support - Nelson Rod & Gun Club Range Building Refurbishment****4.4.5 Director Popoff:****4.4.5.1 Regional Connectivity Committee****4.4.5.2 Letter of Support: Slocan Lake Golf Club****4.4.6 Director McFaddin: Local Government Leadership Academy****4.4.7 Director Hewat:****4.4.7.1 Federation of Canadian Municipalities****4.4.7.2 Municipal Asset Management Program****4.4.8 Director McLaren-Caux: Director's Activities****4.4.9 Director Lockwood: Local Government Leadership Academy****5. CORRESPONDENCE****5.1 The letter from Carol Andrews, Castlegar Nordic Ski Club requesting a letter of support for their application to the Community Gaming Grant.****Moved** and seconded,

And resolved:

258/23

That the Board send a letter of support to the Castlegar Nordic Ski Club for their application for the Community Gaming Grant for trail maintenance and upgrades.

Carried**6. COMMUNICATIONS****6.1 The letter dated March 6, 2023 from UBCM regarding the Provincial Response to 2022.****6.2 The letter dated March 14, 2023 from International Day Against Homophobia and Transphobia regarding support for International Day Against Homophobia and Transphobia on May 17, 2023.****6.3 The letter dated March 16, 2023 from UBCM regarding the Strategic Priorities Fund application for the Arena Renewal and Repair.****6.4 The letter dated March 16, 2023 from UBCM regarding Strategic Priorities Fund application for the Implementation Plan: Climate Action Culture in the RDCK.****6.5 The letter dated March 16, 2023 from UBCM regarding the Strategic Priorities Fund (SPF) application for Erickson Water System Universal Metering Project.****6.6 The letter dated March 16, 2023 from UBCM regarding the Strategic Priorities Fund (SPF) application for the RDCK Water Systems Multi-Year Linear Asset Replacement Project.****6.7 The letter dated March 28, 2023 from Wynndel Irrigation District regarding Huggard Creek sub-drainage.**

7. ACCOUNTS PAYABLE

Moved and seconded,
And resolved:

259/23 The Accounts Payable Summary for April 20, 2023 in the amount of \$ 1,810,649 be approved.

Carried

8. BYLAWS

**8.1 Bylaw 2769: Regional Fire Service Regulatory Bylaw and Policy Number 700-01-02
Regional Volunteer Fire Department Service Level**

The Board Report dated March 28, 2023 from Tom Dool, Research Analyst, seeking the Board repeal and replace the Regional District of Central Kootenay Volunteer Fire Service Regulation Bylaw and adopt the Regional Volunteer Fire Department Service Level Policy, has been received.

**RECESS/
RECONVENED** The meeting recessed at 10:07 am for a break and reconvened at 10:16 am.

Moved and seconded,
And resolved:

260/23 That *Regional District of Central Kootenay Volunteer Fire Service Regulation Bylaw No. 2769, 2023* be read a FIRST, SECOND and THIRD time by content to repeal and replace *Regional District of Central Kootenay Fire Service Regulation Bylaw No. 2170*.

Carried

Moved and seconded,
And resolved:

261/23 That *Regional District of Central Kootenay Volunteer Fire Service Regulation Bylaw No. 2769, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And resolved:

262/23 That the Board adopt *Policy Number 700-01-02 Regional Volunteer Fire Department Service Level Policy*, effective immediately.

Carried

8.2 Bylaw 2860: Regional District of Central Kootenay Zoning Bylaw (Area J - Tassone)

Moved and seconded,
And resolved:

263/23 That THIRD reading of *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2860, 2022* be RESCINDED.

Carried

Moved and seconded,
And resolved:

264/23 That the *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2860, 2022* be read a THIRD time, as amended.

Carried

Moved and seconded,
And resolved:

265/23

That the *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2860, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

Carried

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Memorandum of Understanding: Emergency Support Services Delivery - RDCK & City of Nelson

The Board Report dated March 21, 2023 from Stephane Coutu, Emergency Program Coordinator, seeking Board approval to enter into an agreement with the City of Nelson regarding the delivery of Emergency Support Services, has been received.

Moved and seconded,
And resolved:

266/23

That the Board direct staff to enter into a Memorandum of Understanding with the City of Nelson beginning April 20, 2023, regarding the delivery of Emergency Support Services (ESS) and Emergency Operations Centre (EOC) training efforts; and that the Board Chair and the Corporate Officer be authorized to sign the agreement.

Carried

9.1.2 Memorandum of Understanding: Emergency Support Services Delivery - RDCK & City of Castlegar

The Board Report dated March 16, 2023 from Stephane Coutu, Emergency Program Coordinator, seeking Board approval to enter into an agreement with the City of Castlegar regarding the delivery of Emergency Support Services, has been received.

Moved and seconded,
And resolved:

267/23

That the Board direct staff to enter into a Memorandum of Understanding beginning April 20, 2023 with the City of Castlegar regarding the delivery of Emergency Support Service in our region and that the Board Chair and the Corporate Officer be authorized to sign the agreement.

Carried

9.1.3 RDCK Climate Actions: Supporting Momentum in Rural Communities

The Board Report dated March 24, 2023 from Paris Marshall- Smith, Sustainability Planner, seeking Board approval to refer the RDCK Climate Action Plan to the June 15, 2023 Board meeting, has been received.

Moved and seconded,
And resolved:

268/23

That the Board refer adoption of RDCK Climate Actions to the August 17, 2023 Board meeting to allow for continued engagement through to July 26; AND FURTHER, that Staff are directed to conduct public in-person meetings at the request of Directors (all requests be submitted no later than Friday May 5).

Carried

9.1.4 For Information: Water Sustainability Strategy and Fund Intentions Paper

The Board Report from Paris Marshall-Smith, Sustainability Planner, regarding

the Water Sustainability and Fund Intentions Paper will be received in the addenda package.

9.1.5 For Information: Building Department Fee Review Progress Update

The Board Report dated March 23, 2023 from Chris Gainham, Building Manager, providing the Board with an information update – progress updating and modernizing building permit fees, has been received.

9.2 ENVIRONMENTAL SERVICES

9.2.1 For Information: Wildsight - 2022/2023 Mid-Year Report and Future Funding Discussion

The Board Report dated April 4, 2023 from Todd Johnston, Environmental Services Coordinator, providing the Board with the Beyond Recycling Mid-Year Report for the 2022/2023 School Year and information regarding the potential for the Beyond Recycling program in the Central Kootenay, has been received for information.

9.3 FINANCE & ADMINISTRATION

9.3.1 2022 Audited Financial Statement

Moved and seconded,
And resolved:

269/23

That Item No. 9.3.1 2022 Audited Financial Statement be **postponed** until after the In-Camera session.

Carried

9.3.2 Policy 100-01-20: Permissive Tax Exemption

The Board Report dated March 8, 2023 from Tom Dool, Research Analyst, providing the Board with the Regional District Permissive Tax Exemption Policy 100-01-20, has been received.

Moved and seconded,
And resolved:

270/23

That the Board adopt Policy Number 100-01-20 Regional District Permissive Tax Exemption Policy, effective immediately.

Carried

9.3.3 License Agreement: Ymir Fire Hall Site

The Board Report dated March 31, 2023 from Mike Morrison, Manager of Corporate Administration / Corporate Officer, to request approval to enter into a site license agreement with the Columbia Basin Broadband Corporation, has been received.

Moved and seconded,
And resolved:

271/23

That the Board approve the RDCK enter into a site license agreement with the Columbia Basin Broadband Corporation for the purpose of developing a Point of Presence at the Ymir fire hall for a twenty year period commencing May 1, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

9.3.4 Lease Agreement: Ootischenia Community Society Playground

The Board Report dated March 28, 2023 from Mike Morrison, Manager of Corporate Administration / Corporate Officer, to request approval to enter into a lease agreement with the Ootischenia Community Society, has been received.

Moved and seconded,
And resolved:

272/23

That the Board approve the RDCK enter into a lease agreement with the Ootischenia Community Society for the purpose of developing a community park/playground at the Ootischenia fire hall for a ten year period commencing May 1, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

9.3.5 Growing Community Funds

9.3.5.1 Growing Community Funds Information

The letter dated March 16, 2023 from Anne Kang, Minister of Municipal Affairs, providing the Board with information on the Growing Communities Funds, has been received for information.

The Board Report dated April 12, 2023 from Yev Malloff, General Manager of Finance, IT and Economic Development, seeking Board approval to produce a prioritized list of projects eligible for Growing Communities Funds, has been received.

Moved and seconded,
MOTION ONLY

That the Board direct staff to produce a prioritized list of projects eligible for Growing Communities Funds, including criteria to be used, for consideration by the Board at future board meetings.

Moved and seconded,
And resolved:
AMENDMENT TO THE MOTION

273/23

That the foregoing motion being:

That the Board direct staff to produce a prioritized list of projects eligible for Growing Communities Funds, including criteria to be used, for consideration by the Board at future board meetings.

Be amended to include 'and an equitable allocation formula' after 'including criteria to be used', thus reading:

*That the Board direct staff to produce a prioritized list of projects eligible for Growing Communities Funds, including criteria to be used **and an equitable allocation formula**, for consideration by the Board at future board meetings.*

Carried

Moved and seconded,
And resolved:
MAIN MOTION

274/23

That the Board direct staff to produce a prioritized list of projects eligible for Growing Communities Funds, including criteria to be used and an equitable allocation formula, for consideration by the Board at future board meetings.

Carried

**ORDER OF AGENDA
CHANGED**

The Order of Business was changed to address public time, with Item 12 Public time considered at this time.

12. PUBLIC TIME

The Chair called for questions from the public and media at 11:45 a.m.

Members of the public asked questions regarding the Climate Action Plan to the Directors and staff.

ORDER OF AGENDA RESUMED Item 9.3.5.2 Contract Award: Asset Management Planning and Implementation was considered at this time.

9.3.5.2 Contract Award: Asset Management Planning and Implementation

The Board Report dated April 5, 2023 from AJ Evenson, Senior Project Manager, Board award the contract for Asset Management Planning and Implementation, has been received.

Moved and seconded,
And resolved:

275/23

That the Board award the contract for Asset Management Planning and Implementation to Roth IAMS Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$99,345.00 plus GST; AND FURTHER, that the Board direct staff to fund the Asset Management Planning and Implementation project from the Growing Community Fund allocated to the RDCK.

Carried

9.3.6 Strategic Planning Workshop

Moved and seconded,
And resolved:

276/23

That the Board approve Directors' stipend and expenses for the 2023 Strategic Planning workshop held April 13 & 14, 2023 and that the funds be paid from General Administration Service S100.

Carried

9.4 FIRE SERVICES

9.4.1 Ymir Fire Department Water Tender Replacement

The Board Report dated April 11, 2023 from Tristan Fehst, Regional Deputy Fire Chief, seeking Board approval to purchase of a used water Tender for replacing the current Tender for the Ymir Fire Department, has been received.

Moved and seconded,
And resolved:

277/23

That the Board direct staff to proceed with the purchase of a used 2012 Danko Freightliner Commercial Water Tender from Rocky Mountain Phoenix for the purchase price of \$376,320 including PST and GST, for the Ymir Fire Department with total expenditures not to exceed \$375,000 excluding GST with proceeds coming from S136 Fire Protection Area G (Ymir).

Carried

9.5 GRANTS

9.5.1 Discretionary

9.5.1.1 Discretionary Grant Funds

Moved and seconded,
And resolved:

278/23

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Friends of Kootenay Lake Stewardship Society	2023 Kootenay Lake Summit	\$1,500
East Shore Kootenay Lake Community Health Society	East Shore Kootenay Lake Health Fair	\$800
Community Futures Central Kootenay	Kootenay Cannabis Council 2023	\$1,500
KRSS Parent Prom Committee	2023 KRSS Grade 12 Prom	\$500

AREA B

Columbia Brewery Dash for Trash	Dash for Trash	\$1,000
KRSS Parent Prom Committee	2023 KRSS Grade 12 Prom	\$500
Creston Valley Minor Hockey Association	U18 Creston Bruins Represent Kootenays in Hockey Provincials	\$500

AREA C

KRSS Parent Prom Committee	2023 KRSS Grade 12 Prom	\$500
Columbia Brewery Dash for Trash	Dash for Trash	\$1,000

AREA E

Nelson Reflections Artistic Swimming	Travel Grant	\$250
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AREA F

Nelson Reflections Artistic Swimming	Travel Grant	\$750
Nelson Minor Hockey Association	U15 Rep Provincial Hockey Championships	\$1,500

AREA G

Salmo and District Healthcare Auxiliary Society	Renovation of Shoe Display	\$800
Community Futures Central Kootenay	Kootenay Cannabis Council 2023	\$2,500

AREA H

Slocan Valley Outriders Association	Adiva Murphy Clinic	\$500
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AREA I

Glade Recreation Commission	Glade Easter Event	\$500
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AREA J

Robson Community Memorial Church Society #S3052	RCMC Cemetery Marker Grading 2023	\$7,500
Nelson Minor Hockey Association	U15 Rep Provincial Hockey Championships	\$250
Robson Fire Department Social Club	Social Club Incentive	\$4,000

Carried

9.5.1.2 Discretionary Grant: RES 215/23

Moved and seconded,
 And resolved:

279/23

That Resolution 215/23, being the allocation of Discretionary Grant funds,

be amended by changing: Village of Slocan \$10,000 to being the allocation of Community Development Grant funds to Village of Slocan \$10,000.

Carried

9.5.2 Community Development

9.5.2.1 Community Development Grant Funds

Moved and seconded,
 And resolved:

280/23

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

East Shore Kootenay Lake Community Health Society	East Shore Health Needs Environmental Scan	\$5,000
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AREA D

Lardeau Valley Community Club	Community Grub Hub	\$750 \$500
Kaslo Logger Sports	2023 Kaslo Logger Sports Show	

AREA E

Nelson Public Library	Public Library Services for Area E residents	\$16,000
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AREA F

Nelson and District Museum, Archives, Art Gallery and Historical Society	Nelson Museum Archives & Collection yearly funding (Area F)	\$2,500
Kootenay Climbing Association	Schematic Design - Cube Climbing Gym 2.0	\$2,000

AREA H

Silvery Slocan Historical Society	Red Mountain Road Activist Project	\$2,500
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AREA I

Castlegar and District Chamber of Commerce	Castlegar and District Business Retention and Expansion Data Collection and Implementation Project	\$2,500
Community Futures Central Kootenay	Kootenay Cannabis Council 2023	\$2,500

AREA J

Castlegar and District Chamber of Commerce	Castlegar and District Business Retention and Expansion Data Collection and Implementation Project	\$2,500
Kootenay Gallery of Art, History and Science	Soup for the Cultured Soul	\$2,250
Deer Park Recreation Society	Operating expenses for firehall and equipment	\$20,000

VILLAGE OF NAKUSP

The Nakusp and District Chamber of Commerce (Nakusp Visitor Centre)	Fund Raising	\$5,000
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Carried**9.5.2.2 Community Development: RES 216/23****Moved** and seconded,

And resolved:

That Resolution 216/23, being the allocation of Community Development funds, be amended by changing:

281/23

Area J

Renata and Deer Park Communication Society \$6,165.15

to

Area J

Deer Park and Area Communications Society \$6,165.15.

Carried

9.6 CHAIR/CAO REPORTS

The Chair and CAO provided a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

Moved and seconded,

And resolved:

282/23 That the Board take no further action to file a Notice on Title relating to land at relating to land at 2830 Highway 6, Electoral Area H, currently owned by Derek & Emily Rosychuk, legally described as LOT A, PLAN NEP13300, DISTRICT LOT 7523, KOOTENAY LAND DISTRICT.

Carried

Moved and seconded,

And resolved:

283/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 005-808-090 Highway 6, Electoral Area H, legally described as LOT 1 PLAN NEP13431 DISTRICT LOT 8127 KOOTENAY LAND DISTRICT & DL 8506, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,

And resolved:

284/23 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 749 Waterloo Road, Electoral Area J, legally described as LOT K, PLAN NEP90327, DISTRICT LOT 4598, KOOTENAY LAND DISTRICT, FOR MHR #36290 SEE 709-07285.057, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,

And resolved:

285/23 That the Board APPROVE the issuance of Development Variance Permit V2212J to Simon Andrew Laurie and Chanon Louise Eva Laurie for the property located at 715 Waterloo Road and legally described as LOT B DISTRICT LOT 4598 KOOTENAY DISTRICT PLAN NEP90327 (PID: 028-138- 503) to vary Section 605 (1) of RDCK Zoning Bylaw No. 1675, 2004 in order to permit a minimum setback from the southern interior lot line of 1.5 metres whereas the bylaw requires a minimum setback from the southern interior lot line of 2.5 metres.

Carried

Moved and seconded,

And resolved:

- 286/23 That the Board direct staff to respond to Rogers Communications Inc. as described in the Rural Affairs Committee Report "INDUSTRY CANADA REFERRAL: ROGERS COMMUNICATIONS" dated April 5, 2023.

Carried

Moved and seconded,
And resolved:

- 287/23 That the Board direct staff to review the fees associated with similar review processes of other local governments and draft amendments to the *RDCK Planning Procedures and Fees Bylaw No. 2457, 2015* for the purposes of recovering administrative costs associated with these types of referrals.

Carried

Moved and seconded,
And resolved:

- 288/23 That the *Municipal Ticketing Information Bylaw No. 2814, 2023* be read a FIRST, SECOND and THIRD time by content to repeal and replace RDCK Municipal Ticketing Information Bylaw No. 2423, 2014.

Carried

Moved and seconded,
And resolved:

- 289/23 That the *RDCK Municipal Ticketing Information Bylaw No. 2814, 2023* is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign same.

Carried

Moved and seconded,
And resolved:

- 290/23 That the *Bylaw Enforcement Notice and Dispute Adjudication System Bylaw No. 2855, 2022* be read a FIRST, SECOND and THIRD time by content to repeal and replace *RDCK Bylaw Enforcement Notice and Dispute Adjudication System Bylaw No. 2441, 2015*.

Carried

Moved and seconded,
And resolved:

- 291/23 That the *RDCK Bylaw Enforcement Notice and Dispute Adjudication System Bylaw No. 2855, 2022* is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign same.

Carried

11. DIRECTORS' MOTIONS

11.1 Director Vandenberghe:

11.1.1 Bylaw 2710: Chairs, Directors and Alternate Directors Remuneration

Chairs, Directors and Alternate Directors Remuneration Bylaw No. 2710 and amendments, have been received for information.

The Board Report dated July 30, 2018 from Stuart Horn, Chief Administrative Officer, providing Directors with options regarding the request to staff to review the impact of the removal of the non – taxable portion of director remuneration as per the *Income Tax Act*, has been received for information.

Moved and seconded,
And resolved:

292/23

That the following motion **BE REFERRED** to the May 18, 2023 Board meeting:

That the Board direct staff to prepare an amendment to Chairs, Directors and Alternate Directors Remuneration Bylaw 2710, 2021 to include the ability for Rural Directors to claim mileage and other appropriate out of pocket expenses incurred to attend meetings that include but are not limited to meetings with constituents, local community groups, and RDCK meetings not otherwise covered by Bylaw 2710, 2021;

AND FURTHER, that staff bring the bylaw back to the Board for review and approval.

Carried

11.1.2 Channel Road request for Fire Protection Area C

The full petition from Area C residents requesting to extend the boundaries of the Wynndel Fire Protection Local Service Area can be viewed at the RDCK Nelson office during regular business hours.

Moved and seconded,
And resolved:

293/23

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of extending Fire Protection in the Electoral Area C to Channel Road under the Wynndel/Lakeview S129 through an amendment to the Wynndel/Lakeview Fire Protection Local Service Area Establishment Bylaw No. 965, 1993.

Carried

11.2 Director Newell: Committee and Commission business proceedings on items not included in the published agenda.

A motion is no longer required.

11.3 Director Weatherhead: Dog Control.

Moved and seconded,
And resolved:

294/23

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing a dog control service for the entirety of Electoral Area K.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 12:15 p.m. for a break and reconvened at 1:14 p.m.

12. IN CAMERA

12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And resolved:

295/23

In the opinion of the Board - and in accordance with Section 90 of the Community Charter - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on

the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (d) the security of the property of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

12.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And resolved:

296/23

The Open Meeting be recessed at 1:45 p.m. in order to conduct the In Camera Board meeting and reconvened at 4:23 p.m.

Carried

Moved and seconded,
And Resolved:

297/23

That Item No. 9.3.1 2022 Audited Financial Statement be considered at this time.

Carried

9.3.1 2022 AUDITED FINANCIAL STATEMENT

The 2022 Audited Financial Statements Report from BDO Canada LLP for the year ended December 31, 2022, has been received.

Moved and seconded,
And resolved:

298/23

That the Board approve the unqualified 2022 Audited Financial Statements as audited by BDO Canada LLP.

Carried

13. MATTERS ARISING FROM IN CAMERA MEETING

No matters.

14. ADJOURNMENT

Moved and seconded,
And resolved:

299/23

That the meeting adjourn at 4:55 p.m.

Carried

Aimee Watson, Board Chair

Shanna Eckman, Meeting Coordinator

Angela Lund, Deputy Corporate Officer



Foreshore Integrated Management Planning on Arrow Lakes

RDCK Delegation
May 18, 2023

Land Acknowledgement

We respectfully acknowledge our water stewardship work originated in the unceded traditional territories of the Ktunaxa, Secwepemc, Sinixt and Syilx Nations who have stewarded these lands for generations.

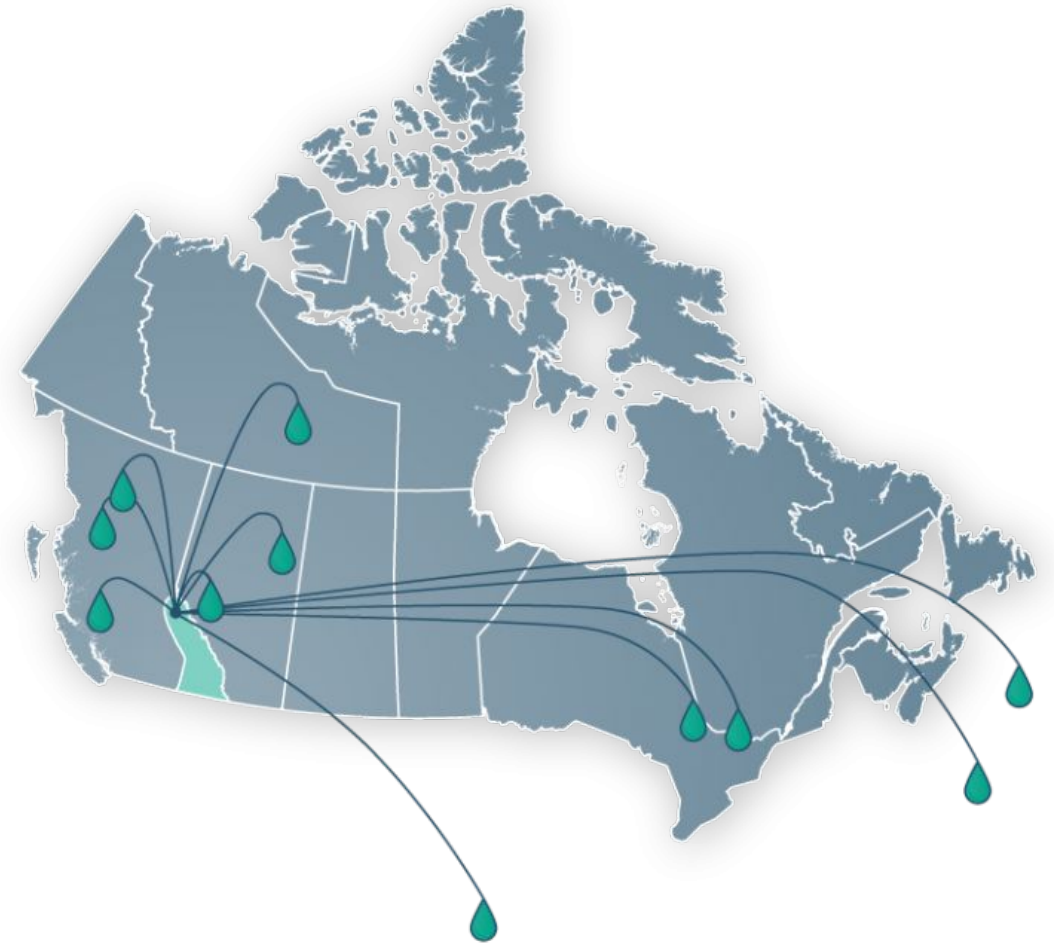
Our organization also works across the province and country on water stewardship projects in the traditional territories of many nations.

About Living Lakes Canada

Living Lakes Canada (LLC) is based in the Columbia Basin, in southeastern B.C.

Our work is delivered within the Columbia Basin and across Canada.

We are affiliated with Global Nature Funds Living Lakes International.



Overview

- FIMP in the Columbia Basin Overview - 2019-2023
funded by DFO
- Arrow Lakes 2022-2023
 - Local Government Recommendations
- Year 1-4 Lessons Learned
- Next Steps
- Closing & Thank you



Foreshore Integrated Management Planning (FIMP)

- **Function:** A cumulative impact assessment tool that maps shoreline habitats, assesses habitat value and establishes Foreshore Development Guidelines to conserve ecosystems, support climate resiliency, protect species of conservation concern and provide best management practices.
- **Lead Organization:** Living Lakes Canada
- **Partners:** Many in-kind contributions from First Nations, Local Government, not-for-profits
- **Funding:** Fisheries and Oceans Canada, Fish and Wildlife Compensation Program, Province of BC, Real Estate Foundation of BC, various local sources
- **Objectives:** Resurveying using the FIMP methodology and mapping (or re-mapping) priority lakes in Western Canada to assess the rate of change in ecological and urban development parameters

FIMP Methods Outline: Current Approach

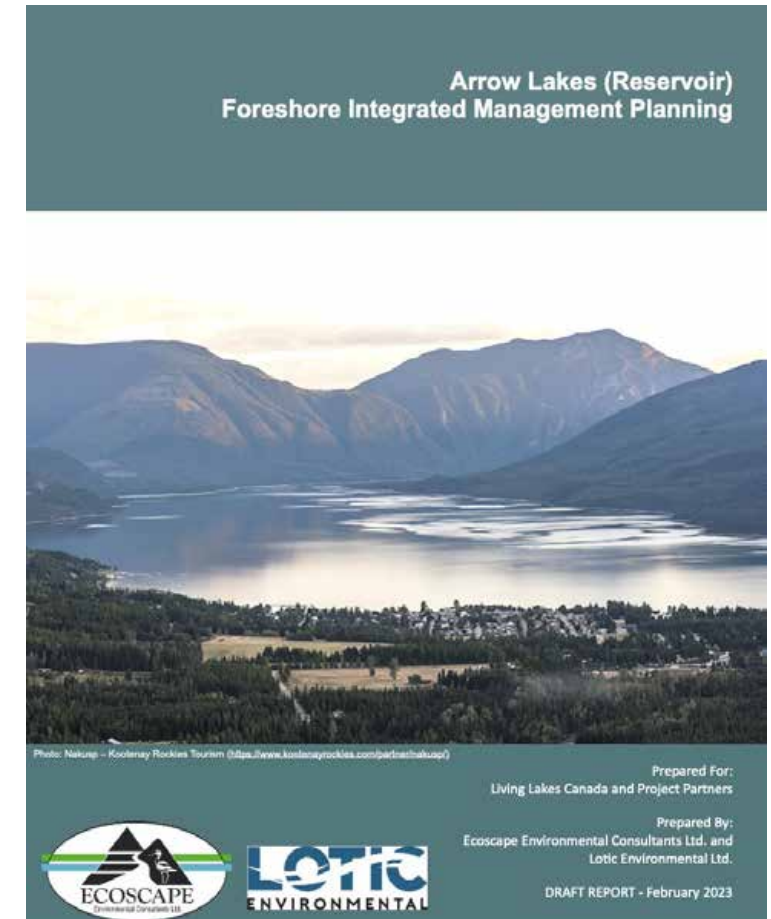


The current FIMP process follows three general steps:

- 1) Shoreline inventories following the Foreshore Inventory and Mapping (**FIM**) protocol are undertaken and mapped.
- 2) Shoreline habitat sensitivities are determined using a ranking index called the Foreshore Habitat Sensitivity Index (**FHSI**).
- 3) The Foreshore Development Guide (**FDG**) is prepared to identify risks posed by different shore altering activities to inform land use decisions on the lake foreshore.

Arrow Lakes FIMP Survey 2022-2023

- First FIMP survey for Arrow Lakes occurred on July 11-28th, 2022
- Ecoscape and Lotic Environmental completed surveys with support from Splatsin First Nation
- Study area: from Hugh Keenleyside Dam upstream to Arrowhead/Shelter Bay
 - The northernmost section extending upstream to Revelstoke (or the Revelstoke Reach) was not included
 - This study area includes an approximate 425 km of shoreline, which has been broken into 185 continuous segments
- Survey revealed that 87% (440,241 m) of the shoreline was in a natural condition, while the remaining 13% (67,241 m) was disturbed



Arrow Lakes FIMP Recommendations

Local Government:

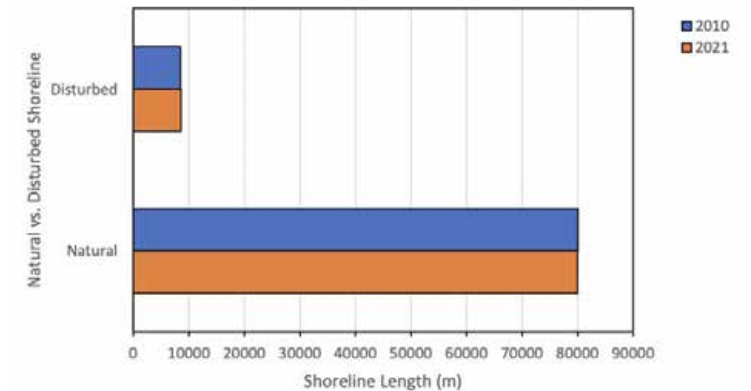
- 1) Update the Official Community Plans and associated Development Permit Area designations for Arrow Reservoir
- 2) Prepare development permit areas for all watercourses, including Arrow Reservoir and its tributaries or adjacent wetlands
- 3) Limit shoreline urbanization
- 4) Establish riparian setbacks
- 5) Local governments to establish waterfront zoning



FIMP in the Columbia Basin

2019-2023 Canada Nature Fund for Aquatic Species at Risk

- Assess the rate of change in urban development and ecological parameters
- Determine development impacts and potential loss of foreshore values that may be useful for future lake management
- Re-survey will help enable identification of important management targets, such as reducing the rate of change to 0% or planning for climate resilience and adaptation
- Rates of loss of natural shoreline: Lake Windermere (-0.18%), Lake St. Mary Lake (-0.4%), and Kootenay Lake (-0.29%)
- Consistent rate of loss, despite jurisdiction

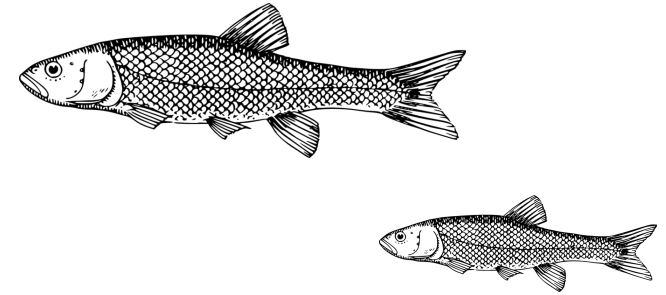


Rates of Loss Seen in Re-FIMP Surveys

Lake Name	Total Shoreline (meters)	Private Shoreline %	Conservation Area %	Increase in Disturbed Shoreline (meters)	Yearly increase (meters)	Rate of change per year
Moyie	37638	55	minimal	471	39.25	0.1000%
Windemere	37399	52	15	369.5	26	0.0070%
Kootenay	406811	47.5	minimal	4525	488	0.1200 %
St Mary's	10500	31	none	560	46.7	0.4500%
Slocan	88566	8	20	80	7.25	0.0010%
Columbia	39563	6.3	58	75	6.25	0.0015 %

Takeaways

- Development Permit Areas (DPAs) should be standardized by local governments
 - Consistency promotes clarity
 - A width of 30 meters from the high-water mark is recommended
 - Variances to DPA widths may be justified in some cases but should be reviewed and assessed by qualified habitat biologists (R.P. Bio.)
- Government should consider financial incentives (i.e., tax relief)
- Improved cooperation among regulatory agencies to monitor and enforce regulation and guideline compliance
- Legally designated zones of sensitivity identified in FIMP should be incorporated into land use and/or lake management plans to protect these important habitats from development impacts
- Regulatory agencies should allocate resources and establish objectives and strategies for monitoring, compliance and enforcement of landowners who choose to ignore development laws
- Integrated and diverse lake management including Indigenous communities, stewardship groups, and various levels of government should be prioritized moving forward



Contact

Georgia Peck

georgia@livinglakescanada.ca

Learn More

livinglakescanada.ca/project/foreshore-integrated-management-planning/

Questions?



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2710

A Bylaw to provide for payment of remuneration and expenses to the Directors and Alternate Directors of the Regional District of Central Kootenay.

WHEREAS the Regional Board by bylaw, makes payment of remuneration to the Chair, Vice Chair, Directors and Alternate Directors and to members of Committees of the Board for each regularly constituted meeting attended;

AND WHEREAS by resolution of the Board, the Board may reimburse members of the Board or Committee members for reasonable expenses incurred in connection with their attending to the business affairs of the District;

AND WHEREAS the Regional Board adopted Bylaw No. 1851, being a bylaw relative to the Chair's and Directors' remuneration;

AND WHEREAS it is deemed expedient to rescind Bylaw No. 1851 and amendments thereto, and replace it with Bylaw No. 2710;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 This Bylaw is applicable to the Board of Directors of the Regional District of Central Kootenay.

DEFINITIONS

2 In this bylaw:

Board means the governing and executive body of a regional district.

Committees include Standing and Special Committees as may from time to time be struck by resolution or by bylaw of the Board and, without restricting the generality of the foregoing, includes the following:

- Rural Affairs Committee
- East Resource Recovery Committee
- Central Resource Recovery Committee
- West Resource Recovery Committee
- Joint Resource Recovery Committee
- All Recreation Committee, and

- Community Sustainable Living Advisory Committee

Delegate means Directors, Alternate Directors, and named employees appointed by resolution of the Board to make representation to other bodies on behalf of the Regional District.

Director unless specifically referred to elsewhere in this bylaw, means an Alternate, Municipal, and Electoral Area Director.

Alternate Directors means a person who has completed the prescribed forms for appointment as Alternate for a Municipal or Electoral Area Director, as the case may be, and has been duly sworn into office.

Expenses means reimbursable out of pocket costs incurred by the Director or Alternate that will be paid by the Regional District as specified in Schedule A.

External Committee means a committee without a direct relationship to an RDCK service, for which the organization has requested representation from the RDCK Board.

Local Time means the time zone in which the Director is resident or their point of departure for the purpose of returning to their Normal Place of residence.

Meeting

- **Board** means a regularly scheduled or special meeting for the purpose of conducting Regional District Board business regardless of whether the Board conducts business for both the regional and hospital districts.
- **Committee** means a regularly scheduled or special meeting of a Standing or Special Committee as defined in *Committees*.

Member of a Committee means the Director appointed by resolution of the Board to serve on a Committee, an ex-officio member who is also a Board member, and a person who, although not a Director of the Board, has been appointed by resolution of the Board

Normal Place means the location where the Director resides most of the calendar year.

Per Diem daily amount paid to reimburse Directors for meal and miscellaneous Expenses during a 24 hour period.

Public Hearing carries the definition used in Section 465 of the *Local Government Act*.

Remuneration means an amount payable to a Director and Chair of the Board as specified in the within Schedule A of this bylaw.

REMUNERATION

- 3 (1) Remuneration shall be paid to Directors, Alternate Directors and the Chair of the Board in accordance with this bylaw by direct deposit, electronic fund transfer.

- (2) The rates in Schedule A, of this bylaw, will be adjusted annually (effective January 1st) by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve month period ending October 31st of the previous year.
- (3) The rates in Schedule A, of this bylaw, will be brought the Board for review in February of the year of each local government election beginning in 2026, with any changes to be effective January 1 following the election.
- (4) A Director shall not receive Remuneration for wages lost through absence from work or income deemed lost due to their attendance at a meeting:
 - (a) of the Board;
 - (b) Committee to which she/he is appointed; and
 - (c) as a Delegate representing the Regional District.
- (5) For attending to the affairs of the District, each Municipal (from General Administration) and Rural Director (from General and Rural Administration) will be paid twice per month as outlined in Schedule A of this bylaw. The service split for the stipend for Rural Directors is calculated at fifty four percent to General Administration and forty six percent to Rural Administration. For clarity, this stipend includes attendance monthly at the RDCK Rural Affairs Committee and Board meetings.
- (6) In addition to Section 3 subsection (5) of this bylaw, a Board Chair will be paid a monthly stipend to be paid from General Administration, as outlined in Schedule A of this bylaw.
- (7) When Alternate Directors attend Board or Committee meetings on the Director's behalf, regardless of there being a quorum, they are compensated per the rates outlined in Schedule A of this bylaw.
- (8) In addition to Section 3 subsections (5), (6) & (7) of this bylaw, there shall be a monthly stipend paid to the Chair of a standing Committee of the Board (with the exception of the Joint Resource Recovery Committee) and the Vice Chair of the Board as outlined in Schedule A of this bylaw. These funds are to cover, but not be limited to, attendance at agenda preparation meetings and consultation with Directors and staff as deemed necessary.
- (9) In addition to the above Directors or Alternate Directors who have been appointed to and attend the Resource Recovery meetings are to be paid an additional stipend as identified in Schedule A of this bylaw.
- (10) All Directors and Alternate Directors who, by resolution of the Board are authorized to attend a Meeting on behalf of the Board shall be entitled to Remuneration and/or Expenses as outlined in Schedule A of this bylaw.
- (11) Directors will from time to time be named by resolution to External Committees. Directors attending meetings of External Committees to which they have been named will be paid stipend and/or Expenses with costs charged as directed by the Board via resolution at the time of the Director's appointment.

(12) Meetings on Successive Dates:

When Directors attend Committee Meetings on successive days at the same location, they are eligible for:

- (a) Day 1 – either mileage to and from the meeting or mileage to the meeting and applicable accommodation charges, as appropriate; and
- (b) Day 2 – actual mileage; with the additional costs for Rural Directors being charged to Rural Administration.

(13) Multiple Meetings on the Same Day:

For efficiency multiple meetings of the Board and/or Committees may be scheduled on the same day. The maximum number of meetings for which a Director can claim stipend for in one day is two (2).

(14) The Board and Vice Chair of the Board and Chairs of Standing Committees are to be paid Expenses only (mileage and meals) for attendance at agenda preparation or other meetings required as part of their role.

(15) A Director delegated to chair a Public Hearing be paid stipend and Expenses with costs charged to the Rural Administration Budget.

(16) Delegates to Union of BC Municipalities (UBCM), Federation of Canadian Municipalities (FCM) and Association of Kootenay & Boundary Local Governments (AKBLG) Conventions:

- (a) Municipal and Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the UBCM and/or the FCM Convention be paid stipend and Expenses to be charged to the General Administration budget;
- (b) Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the Association of Kootenay & Boundary Local Governments Convention be paid stipend and Expenses to be charged to the Rural Administration budget.

(17) A Delegate Director shall receive Remuneration at the current rate for each day on which business is conducted and at which the Delegate Director is in attendance. Stipends are not paid for travel days.

(18) Board Member Elected or Appointed to FCM:

A Board member whose candidacy is endorsed by the RDCK Board is duly elected or appointed to serve on the FCM Board or Committees, the member be paid the usual Remuneration for attending FCM Board Meetings, in accordance with this bylaw, upon the member submitting the required claim form, with all such costs not covered by FCM, charged to General Administration.

- (19) Whenever a spouse/partner is registered for and does accompany the Director to a conference, the Regional District does not pay any Expenses of the spouse/partner, and any charges incurred by the Regional District to register or book travel for the spouse/partner be invoiced to the Director.
- (20) In addition to the above Directors and Alternate Directors are entitled to the reimbursement of Expenses identified in Schedule A of this bylaw.
- (21) Directors and Alternate Directors are entitled to claim an additional stipend for attendance at any additional special monthly meetings of the Board over and above the 12 monthly meetings included in the annual allowance in Section 3 subsection (5) of this bylaw.
- (22) Directors are entitled to claim stipends for Board and Committee Meetings in which they participate in by electronic means.
- (23) In addition to the above, Rural Directors will have the opportunity to attend conference and other educational sessions that are outside those identified in Section 3 subsection (16) and not specifically approved by the Board, to be paid from a Rural Director Allowance of \$2,500 annually, charged to Rural Administration. This allowance can be used for stipend and/or Expenses.
- (24) Any unused allowance from Section 3 subsection (26) is carried forward for future use at the end of a calendar year. All rural allowance balances reset to zero at the end of an elected term.

TRAVEL

- 4 (1) The Director's Normal Place of residence, within the Regional District, shall be considered the starting point and point of return of any trip.
- (2) Every Director is expected to travel by the most direct route and use the most economical means of transportation. Factors to be considered in determining the most economical travel option include:
 - (a) Travel time involved;
 - (b) Lowest quoted airfare;
 - (c) Journey expense to and from airport, including airport parking fees;
 - (d) Mileage Expenses; and
 - (e) Car rentals, taxis and parking fees at destination.
- (3) Except for journeys where the use of a car is either more economical or the only practical option, air travel is the preferred method of transportation. If travel is by air, the Director shall be reimbursed for the most economical means of travel to and from the airport.
- (4) Where air travel is the most economical option, but a Director chooses to drive for personal reasons, the Director will be reimbursed for travel in the amount of the lowest quoted airfare, or the actual mileage to the destination plus hotel parking, whichever is less.

- (5) Directors must submit expense claims using the required form and attach receipts for eligible Expenses. Reimbursement of Expenses will occur subject to approval of the Chief Financial Officer or designate. For certainty, no Expenses claims may be submitted in advance of the actual Expense being incurred.

MILEAGE ALLOWANCE

- 5 (1) A Director shall be paid mileage allowance for use of a vehicle as transportation at the current yearly posted reasonable per kilometre rate allowance by *Canadian Revenue Agency* (CRA) from their Normal Place of residence and return as follows:
 - (a) to and from meetings as defined in Section *Per Diem*;
 - (b) to the closest airport from which she/he can depart in the case of their being a Delegate; and
 - (c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or
 - (d) in the case of a Board or Committee Chair, for attendance at meetings he/she is required to attend by virtue of office.
- (2) Should Directors elect to travel together in an automobile, only one mileage allowance shall be payable per vehicle.
- (3) The District does not accept any liability under any circumstances for claims arising from the use of privately-owned vehicles.
- (4) The District shall not reimburse the Director for stand-by charges of their personal vehicle while she/he is attending a meeting. Stand-by refers to the privately-owned vehicle being situated at the point of departure or at the place of the meeting.
- (5) No additional allowances are payable for carrying passengers.
- (6) In addition to mileage allowance, a Director may claim Expenses incurred for ferry charges, bridge, road and tunnel tolls, as well as parking charges where parking is not free.
- (7) Unless approved by the Board, a Director who is not a member and who attends a meeting of the Committee will not be compensated. If the Board approves, a Director who is not a member and who attends a Committee meeting will be paid mileage only.

ACCOMMODATION EXPENSES

- 6 (1) Actual hotel room cost for single occupancy will be paid when travelling on Regional District business. Every effort should be made to obtain accommodation at the government rate. Where the travel requires overnight stay and the individual chooses to stay with friends or relatives rather than hotel accommodation, the rate shown in Schedule A is applicable and permitted to be expensed.
- (2) Overnight Accommodation is approved for Directors attending an authorized Regional District meeting who would otherwise have to:

- (a) begin travel before 7:00 a.m.;
 - (b) end travel after 11:00 p.m.;
 - (c) travel in hazardous weather; or
 - (d) for unforeseen circumstances as approved by the Board Chair;
- (3) The reason for the overnight stay must be noted on the Director's expense form.

PER DIEM EXPENSES

- 7 (1) A Director shall receive reimbursement at the Per Diem rate for each 24 hours period he/she attends meetings on behalf of the Board. The Per Diem is intended to compensate Directors for all meal and incidental Expenses incurred while representing the RDCK and are shown in Schedule A to this bylaw.
- (2) Whenever Directors attend meetings or conferences, the Delegate Director shall not be eligible for meal allowances for those meals which the RDCK has paid an additional amount.
- (3) Meals and incidentals charged to hotel accommodation shall be recovered from Directors. Directors must claim the applicable Per Diem.
- (4) Only one Per Diem shall be paid for each 24 hour period and should the 24 hour period be exceeded, a claim for the additional applicable meal or meals allowance, may be submitted by the Director.

EXTRAORDINARY EXPENSES

- 8 Extraordinary Expenses which are in excess of the amounts available in this bylaw shall be accounted for on the Expenses Director's claim form, accompanied by receipts and details of the circumstances. Such a claim will be paid only upon resolution adopted by the Board.

HOME OFFICE EXPENSES

- 9 Directors are expected to maintain a home office and Expenses involved in maintaining their home office are non-reimbursable by the RDCK. Directors may be able to claim some non-reimbursable Expenses for income tax purposes in accordance with the Income Tax Act.

CITATION

- 10 This Bylaw may be cited as "**Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021.**"

REPEAL

11 "Chair and Directors Remuneration Bylaw No. 1851, 2006", and amendments hereto, are hereby repealed.

READ A FIRST TIME this 9th day of December, 2021.

READ A SECOND TIME this 9th day of December, 2021.

READ A THIRD TIME this 9th day of December, 2021.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 9th day of December, 2021.



Aimee Watson, Board Chair



Angela Lurd, Deputy Corporate Officer
For Michael Morrison, Corporate Officer



SCHEDULE A – RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION

	POSITION	FREQUENCY	2021 - RATES
Monthly Stipend	Municipal Director	Monthly	\$1,341/month
Monthly Stipend	Rural Director	Monthly	\$3,457/month
Monthly Stipend	Board Chair	Monthly	\$3,352/month
Monthly Stipend	Vice Chair of the Board	Monthly	\$670/month
Monthly Stipend	Chair of the Rural Affairs Committee	Monthly	\$795/month
Monthly Stipend	Chair of East, Central and West Resource Recovery Committee	Monthly	\$397/month
Monthly Stipend	Chair of the Standing Committee (Other than RR)	Monthly	\$286/month
Attendance at Board Meetings	Alternate Director	Per Meeting	\$422/meeting
Attendance at Other Meetings	Directors & Alternates	Per Meeting	\$191/meeting
Attendance at Resource Recovery Meetings	Director & Alternates	Per Meeting	\$265/meeting
Attendance at special Board meetings	Directors & Alternates	Per Meeting	\$422/meeting
Meals not included with the stipend meeting amount	Directors & Alternates	Daily Maximum	\$75/day B \$15/L \$25/D \$35
Registration fees for workshops and conferences	Directors & Alternates	As Required	Attendance to be approved by the Board
Travel: Accommodation with friends or family	Directors & Alternates	Daily Maximum	\$25/day



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Board Report

Date of Report: July 30, 2018
Date & Type of Meeting: August 16, 2018 Open Regular Board Meeting
Author: **Stuart Horn, Chief Administrative Officer**
Subject: REMOVAL OF 1/3 NON-TAXABLE ALLOWANCE FOR ELECTED OFFICIALS
File: 0390-08

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide Directors with options regarding the request to staff to review the impact of the removal of the non – taxable portion of director remuneration as per the Income Tax Act.

SECTION 2: BACKGROUND / ANALYSIS

In the 2017 Federal Budget, the Federal government announced that they would be removing the portion of municipal officer's allowance that is currently exempt from income tax.

Section 81 of the Income Tax Act states that up to ½ of the income earned by those holding municipal office can be deemed non taxable and considered to be needed for the out of pocket expenses required to do the work of an elected official. In British Columbia, for local government elected officials, 1/3 of the income is not taxable and is not shown on the T4 slips for Directors.

As of January 1, 2019 this non-taxable portion will now be taxable income for local elected officials. This will have varying impacts on the RDCK Board based on the other income each Director earns outside their role as Director.

Therefore, staff has prepared an analysis that shows the impact at varying tax brackets and has prepared options for potentially increasing director remuneration to relieve the impact of the higher taxes they will pay beginning in 2019.

Of note is that the 1/3 non taxable allowance was provided in order for elected officials to cover expenses related to home offices. Now that this portion of income is taxable, Directors will be able to expense home office related costs on their income tax returns, including a portion of utility charges based on the square footage of space used for a home office.

Staff has requested from other regional districts and municipalities around the province what other boards and councils have decided on this matter. While not everyone has gone through the process as of yet, the adjustments that have been made range from 7 % to 10% to 14%. Some local governments have opted to defer the matter until after the election.

SECTION 3: DETAILED ANALYSIS

a. Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Financial Plan Amendment: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Debt Bylaw Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Public/Gov't Approvals req'd: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

The S100 General Administration and S101 Rural Administration budgets would be the most impacted by any increase in remuneration as 100% of Municipal Director remuneration is paid from S100 and 31.8% of Rural Director remuneration is paid from S100.

The remaining 68.2% of Rural Director remuneration is paid from S101 Rural Administration.

Additionally, an increase in committee stipend will have an impact on the three resource recovery budgets (East, Central, and West subregions), as well as Arrow Creek water and Sustainability, all of which have committees or commissions where the Chair and directors are provided a stipend for attending meetings.

At Appendix A is a summary of the impact that the removal of the 1/3 non taxable allowance will have. Overall, if a director is in the first or lowest tax bracket, based on 2018 income tax rates, the removal of the non taxable allowance will increase taxes owing by approximately 7% of remuneration (Column G).

This amount would be different for those directors who are not in that first tax bracket due to earning income from other sources.

b. Legislative Considerations (Applicable Policies and/or Bylaws):

Director Remuneration Bylaw No. 1851

Director Remuneration Policy No. 200-05-05

c. Environmental Considerations:

None at this time.

d. Social Considerations:

None at this time.

e. Economic Considerations:

None at this time.

f. Communication Considerations:

None at this time

g. Staffing/Departmental Workplan Considerations:

This would require administrative staff to amend the Director Remuneration bylaw No. 1851 and Director Remuneration Policy No. 200-05-05. Finance staff would also need to be involved in this process.

h. Board Strategic Plan/Priorities Considerations:

Core Service Delivery.

SECTION 4: OPTIONS & PROS / CONS

OPTION 1:

THAT the Board direct staff to amend the Director Remuneration Bylaw No. 1851 and Director Remuneration Policy No. 200-05-05 to increase the base director stipends, meeting stipends, and committee Chair stipends for all Directors by 7% effective January 1, 2019; AND FURTHER, that the 2019-2023 Draft Financial plan include the new remuneration amount for all impacted services.

PRO: Increases the remuneration by the minimum impact that Directors would see by no longer having a portion of their remuneration considered non – taxable.

Allows Directors to claim home office expenses on their income tax returns.

CON: Will require an increase in local government taxation

May not cover the actual impact for Directors who have other income over and above the base stipend

OPTION 2:

THAT the Board direct staff to amend Director Remuneration Bylaw 1851 and Director Remuneration Policy No. 200-05-05 to increase the base director stipends, Committee Chair stipends, and for all Directors by ____% over and above the 2018 value; AND FURTHER, that the 2019-2023 Draft Financial plan include the new remuneration amount for all impacted services.

PRO: Increases the remuneration by the minimum impact that Directors would see by no longer having a portion of their remuneration considered non – taxable.

Allows Directors to claim home office expenses on their income tax returns.

CON: Might be more than is needed to cover the impact of the now taxable allowance.

Will require an increase in local government taxation

May not cover the actual impact for Directors who have other income over and above the base stipend

OPTION 3:

THAT staff take no action on the impact of the removal of the non taxable allowance for director remuneration at this time and refer the matter to the November 2018 Board Meeting.

SECTION 5: RECOMMENDATION(S)

Staff requests board direction on this matter.

Respectfully submitted,



Signature:

Name: Stuart Horn, Chief Administrative Officer.

CONCURRENCE

Initials:

ATTACHMENTS:

Attachment A – Summary of impact of removal of non taxable allowance based on first tax bracket.

Summary of Tax Impact on 1/3 Non-Taxable Allowance

2018 Rates - First Tax Bracket - On non Taxable Portion

			1/3 Portion	Federal Tax		Provincial Tax		% of 2018 Stipend
	2018 Monthly Amount	Per Director	Non Taxable	@ 15%	@5.06%	Total Tax		
	A	A*12=B	B/3=C	C*.15=D	C*.0506=E	D+E=F	F/B=G	
Municipal Director Allowance Monthly	\$ 1,101	\$ 13,212	\$ 4,404	\$ 661	\$ 223	\$ 883	7%	
Area Director Allowance Monthly	2,838	34,056	11,352	1,703	574	2,277	7%	
Chair Monthly Allowance	2,700	32,400	10,800	1,620	546	2,166	7%	
Vice Chair Monthly	535	6,420	2,140	321	108	429	7%	
Committee Stipend Per Approved Meeting	128	128	43	6	2	9	7%	
Brd stipend/Alternates	346							
Resource Recovery meeting stipend	218							
<u>Committee Chairs</u>								
Rural Affairs	235	2,820	940	141	48	189	7%	
East, West, Central Waste	235	2,820	940	141	48	189	7%	
Arrow Creek	235	2,820	940	141	48	189	7%	
Community Sustainable Living	235	2,820	940	141	48	189	7%	

Summary of Tax Impact on 1/3 Non-Taxable Allowance

Annual increased Cost to Service at 7%

	S100	S101	S105	S186	S187	S188	S242	Notes
Municipal Director Allowance Monthly	\$ 8,324		\$ -	\$ -	\$ -	\$ -	\$ -	100% of Municipal Allowance
Area Director Allowance Monthly	8,365	17,884						68.2% of Rural Allowance to S101, balance to S100
Chair Monthly Allowance								Not included
Vice Chair Monthly								Not Included
Committee Stipend Per Approved Meeting Brd stipend/Alternates								Will impact various services
Resource Recovery meeting stipend				366	641	824		Assumes 6 Meetings per year (4 joint, 2 local service area)
<u>Committee Chairs</u>								
Rural Affairs		197						
East, West, Central Waste Arrow Creek				197	197	197		
Community Sustainable Living			197				197	
	<u>\$ 16,689</u>	<u>\$ 18,082</u>	<u>\$ 197</u>	<u>\$ 564</u>	<u>\$ 838</u>	<u>\$ 1,021</u>	<u>\$ 197</u>	

Notice of Motion

THAT staff be directed to prepare an amendment to Bylaw 2710, 2021 Directors Remuneration to include the ability for Rural Directors to claim mileage and other appropriate out of pocket expenses incurred to attend meetings that include but are not limited to meetings with constituents, local community groups, and RDCK meetings not otherwise covered by Bylaw 2710, 2021;

AND FURTHER, that staff bring the bylaw or policy back to the Board for review and approval.

Background

Directors have geographic areas that require travel to conduct RDCK business matters and meet with community groups and constituents. Preparation of communication materials and rental of meeting space may be a requirement to keep constituents informed and in turn inform Directors to guide in decision making.

While the Bylaw 2710 provides for a portion of the mileage and expenses borne by Directors, it does not provide for mileage for personal vehicle use and / or related communication like expenses that are paid out of pocket by the Area Director.

Attached illustrates the mileage and expenses the Area C Director has provisioned since the start of the term in November 2022 that illustrates those occasions and events that were not eligible for expenses to the Director. At a recent town hall where this information was shared with constituents, the comments back to the Director was of surprise that mileage and, when necessary, out of pocket expenses such as the hall rental that evening is borne by the Director out of Pocket. Consensus from the meeting was that these costs should not be the direct cost to the Director representing his constituents.

Mileage reimbursement and related expenses should be at the discretion of the Area Director to use good judgement and the filing of these claims should be made available to the Public from the RDCK website for the Public to view.

At the recent ALBLG convention in Cranbrook this was discussed with a Director with RDEK who confirmed they do receive mileage for personal vehicle compensation for travel to do RDEK business including any related expenses.

At the choosing of the Area Director(s), mileage for personal vehicle use to attend RDCK matters of business with constituents, committees and community groups should be claimable by Area Directors and recorded by RDCK on behalf the Director relevant to taxable benefits. Any related expenses should be reimbursed to Area Directors to support and conduct communications with constituents.

Kelly Vandenberghe
RDCK Area C Director
May 2023

Area C Activity

Stipend & Mileage renumeration

Stipend via Virtual

Out of Pocket

2022 Activity		location	Mileage	Expenses
02-Nov	Water service Committee meeting	Virtual		
07-Nov	workshop	Virtual		
09-Nov	Introduction mtg Paul Anderson YRB	Creston	20	
08-Nov	Creston Council mtg.	Creston	20	
07-Nov	West Creston hall function attendance	West Creston	30	
10-Nov	Creston Valley Tourism Society AGM	Creston	20	
14-Nov	RDCK Orientation Training	Nelson		
15-Nov	RDCK Wildfire Development Permit workshop	Virtual		
16-Nov	RDCK Orientation	Nelson		
17-Nov	RDCK inagrual Board meeting and swearing in	Nelson		
22-Nov	Development and Community Sustainability - Planning, Building, Bylaw, Enforcement	Virtual		
23-Nov	Development and Community Sustainability - GIS, Local conservation, Sustainable Living Advisory	Virtual		
28-Nov	Climate Action workshop	Nelson		
01-Dec	Environmental Services Resource Recovery	Virtual		
01-Dec	Creston Valley Services Committee mtg	Creston		
02-Dec	RDCK Workplans	Virtual		
05-Dec	Environmental Services - Utility services	Virtual		
07-Dec	Rural Affairs committee	Nelson		
07-Dec	Joint Resource Recovery committee	Nelson		
08-Dec	RDCK Board mtg	Nelson		
09-Dec	Kootenay East Regional Hospital District KERHD	Cranbrook		
12-Dec	Cemetary Select Committee	Creston		
12-Dec	Wildfire Orientation Development Permit Area	Virtual		
13-Dec	Community Services - Recreation & Parks	Virtual		
13-Dec	Creston Valley Agricultural Advisory Committee	Canyon	40	
14-Dec	Creston Valley Chamber of Commerce mtg	Creston	20	
15-Dec	Economic Act Plan committee	Virtual		
15-Dec	Corporate Administration_ Finance information_ Information technology_ human resources	Virtual		
19-Dec	Meeting w/ CAO	Creston	20	
2023				
05-Jan	Creston Valley Services Committee mtg	Virtual		
07-Jan	West Creston Hall Constituent meeting	West Creston	30	\$ 80
09-Jan	Columbia Basin Trust webinar	Virtual		

10-Jan	CV chamber of Commerce	Creston	
11-Jan	CV Flood management partnership	Creston	
13-Jan	East Resource Recovery Committee	Creston	
16-Jan	Duck Creek Cumulative impact study next steps	Virtual	
16-Jan	Arrow Creek water plant tour	Creston	25
17-Jan	Regional Housing workshop	Virtual	
18-Jan	Rural Affairs Committee	Nelson	
18-Jan	Joint Resource recovery committee	Nelson	
19-Jan	Board meeting	Nelson	
20-Jan	Special Budget	Nelson	?
23-Jan	Emergency Preparedness Committee	Creston	
24-Jan	Indigenous Relations workshop	Virtual	
24-Jan	Creston Council meeting - Housing	Creston	20
26-Jan	RDCK Natural Boundary webinar	Virtual	
27-Jan	Agricultural Policy project	Virtual	
30-Jan	Columbia River Treaty presentation	Virtual	
01-Feb	Water Services Committee	Virtual	
02-Feb	Creston Valley Services Committee	Creston	
02-Feb	Budget meeting Area A & C	Virtual	
09-Feb	CV Tourism Society	Creston	20
09-Feb	Creston Climate Action Society	Virtual	
10-Feb	Creston Library orientation	Creston	20
13-Feb	Seniors Housing tour	Creston	25
13-Feb	APHC Area C	West Creston	30
14-Feb	Community Sustainable Living Advisory committee	Virtual	
15-Feb	Rural Affairs Committee	Nelson	
15-Feb	Joint Resource recovery committee	Nelson	
16-Feb	Board meeting	Nelson	
17-Feb	Special Budget	Nelson	?
23-Feb	CC Services Orientation	Creston	20
27-Feb	East Resources Recovery Budget meeting	Creston	
28-Feb	CV Chamber of Commerce mtg.	Creston	20
01-Mar	RDCK waste collection open house	Creston	20
02-Mar	CV Services Committee	Creston	
06-Mar	Ministry of Agriculture and Food	Virtual	
07-Mar	Creston Community Forest Stakeholder engagement	Creston	20
07-Mar	Lower Kootenay hydrological mtg.	Virtual	
08-Mar	Elected official leadership series	Kimberley	
09-Mar	Elected official leadership series	Kimberley	
10-Mar	Elected official leadership series	Kimberley	

13-Mar	Mtg w/ CAO	Virtual		
13-Mar	Living Lakes presentation	Virtual		
13-Mar	Advisory Planning & Heritage Commission			
14-Mar	Goat River Association	Creston	20	
15-Mar	Rural Affairs Committee	Nelson		
15-Mar	Joint Resource recovery committee	Nelson		
16-Mar	Board meeting	Nelson		
18-Mar	Advanced grazing Workshop	Creston	20	
20-Mar	Constituents meeting Area C	West creston	30	\$ 65
21-Mar	Climate Action information	Virtual		
23-Mar	Watershed Security Strategy & Fund discussion	Virtual		
23-Mar	Marshall	Creston		\$ 20
25-Mar	Goat River Association mtg. with Board and Area B	Creston		\$ 20
29-Mar	All recreation meeting	Virtual		
30-Mar	Heritage Orientation Session - APHC	Virtual		
31-Mar	CV Agricultural Advisory Commission	Canyon	40	
03-Apr	ReDi Grants Open house	Creston	20	
04-Apr	Lower Kootenay LRG	Virtual		
05-Apr	Water Services Committee meeting	Virtual		
06-Apr	Creston valley Services Committee	Creston		
11-Apr	Arrow Creek Water Commission	Creston		
11-Apr	Area C APHC	Virtual		
12-Apr	Creston Valley Chamber of Commerce	Creston	20	
12-Apr	H3 Mayors Coalition	Virtual/Live		
April 13 &	RDCK Strategic Planning	Nelson		
14-Apr	Meet MLA Brittny Anderson	Creston	20	
15-Apr	ReDi committee meeting CVRC	Creston	20	\$ 25
18-Apr	Community Sustainable Living Advisory	Virtual		
19-Apr	Rural Affairs Committee / Joint Resources Reovery	Nelson		
20-Apr	RDCK board meeting	Nelson		
April 21 -	AKBLG Cranbrook	Cranbrook		
24-Apr	Emergency Prepardness Committee	Creston	20	
26-Apr	Economic Action Plan EAP Advisory Committee	Creston	20	
27-Apr	West Creston Fire hall open house discussion	West Creston	30	\$ 35
04-May	Creston Valley Services Committee	Creston		
08-May	MLA Anderson	Virtual		
10-May	Creston Chamber of Commerce	Creston	20	
11-May	Creston Valley Tourism Society	Creston	20	
11-May	Central Kootenay Food Policy Council	Nelson		

11-May Area C APHC

DOES NOT INCLUDE MEETINGS WITH CONSTITUENTS

West Creston

720 \$ 245



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA I ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

6:30PM

Monday, January 23rd, 2023

Remote Meeting via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m23bc6343a6adcbb8946d6d7ad6a05048>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 222 6792

Meeting Password: FYjARZqA835

In-Person Location: N/A

COMMISSION MEMBERS

Commissioner Poznikoff

Electoral Area I, Secretary

Commissioner Ozeroff

Electoral Area I, Vice-Chair

STAFF

Sadie Chezenko

Planning Assistant

Stephanie Johnson

Planner

GUESTS

Andrew Davidoff

Director, Electoral Area I

Lisa Markin

Area I OCP Review Guest

Marcia Strelaeff

Area I OCP Review Guest

Eileen Kooznetsoff

Area I OCP Review Guest

2 out of 3 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Acting Chair called the meeting to order at 6:30 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 23, 2023 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The December 12, 2022 Electoral Area I Advisory Planning and Heritage Commission minutes, have been received.

5. DELEGATE

5.1 No delegations

6. OLD BUSINESS

6.1 Director Update

- Discussion about CBT ReDI Grant Program

6.2 Official Community Plan Review

- Planner Stephanie Johnson presented the agenda for the upcoming virtual open house for the re-launch for the Area I OCP Review Project.
- Staff encouraged APHC members and guests to send out the virtual meeting invite to the OCP review open house.
- Discussed the community engagement plan generally.
- Action item – Planning staff to circulate virtual open house meeting link to APHC members and guests for circulation.

7. NEXT MEETING

The next Electoral Area I Advisory Planning and Heritage Commission meeting is scheduled for February 13th at 6:30pm.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 7:50 p.m.

Carried



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**ELECTORAL AREA D ADVISORY PLANNING AND
HERITAGE COMMISSION
OPEN MEETING MINUTES**

Time: 7:00pm

Date: March 21, 2023

Location: Remote via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings remotely.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mcbf8ea8d3c93569f0050090a4148b56b>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 018 2841

Meeting Password: 8Sjay423QKG

COMMISSION MEMBERS

Commissioner K. Newmoon

Electoral Area D

Commissioner G. Devine

Electoral Area D

Commissioner D. Borsos

Electoral Area D

Commissioner F. Bonner

Electoral Area D

Commissioner R. Longval

Electoral Area D

MEMBERS ABSENT

Commissioner S. Sinclair

Electoral Area D

Commissioner A. Hobden

Electoral Area D

STAFF

Sadie Chezenko

Planning Assistant

Nelson Wight

Planning Manager

5 out of 7 commissioners were present and quorum was met.

1. CALL TO ORDER

Commissioner Devine called the meeting to order at 7:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 21, 2022 Electoral Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The January 19, 2023 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

5. NEW BUSINESS

5.1 Welcome to new members

Fraser Bonner was welcomed as a new APHC Commissioner.

5.2 APHC Orientation

Nelson Wight will present on the roles and responsibilities of the APHC

The following was presented:

- Background on the APHC Commissioners
- Overview on roles and responsibilities of the APHC bylaw
- Overview on current planning work
- Consider secretary election for future meetings if deemed necessary
- Nelson will follow up with various floodplain links and information
- Commission highlighted the Canadian rural and remote housing and homelessness symposium coming up

6. STAFF REPORTS - REFERRALS

6.2 R2307D – Crown Referral

Crown Referral Package for Crown Land Tenure Application 100387671

The following was discussed:

- Questions about fire protection
 - What is their water source? The lake?
- Questioned whether all RDCK bylaws and permits have been followed (e.g. setback from high water mark, etc.)
- Is this more or less a test case for the sale of lease lots?
 - If they succeed in buying, will other lease holders follow suit
 - This might be a toe in the door situations (30 year tenure -> own)
 - Think about this in relation to Kootenay Lake DPA project
 - Concerned if this will have an impact for shoreline protection
 - Lease to freehold title changes the nature of what you can do
 - You can get water licence, electricity, permits etc...

- Could this help make affordable housing more viable on other vacant lease lots?
- Who has the opportunity to buy leases? Could other people bid against them?
 - Does BC assessment assign value?
- Thought this application could possibly be a situation where the Province agrees to sell leased land as freehold ownership to generate revenue
- Commissioners felt that our comments should err on the side of caution
- What we would like to know from the provincial government:
 - What is the timeline for making a decision?
 - How do you evaluate applications?
 - What is the reason that the applicants wants to purchase?
 - Are the applicants just trying to purchase the property at below market cost?
 - How many lease lots like this site are around the lake?
 - Accretion application has been filed
- What about the archaeological potential of the site?

7. PUBLIC TIME

No public present.

8. NEXT MEETING

The next Electoral Area D Advisory Planning and Heritage Commission meeting is scheduled for April 20, 2023.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 8:39 p.m.

Carried



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CRESTON VALLEY AGRICULTURAL ADVISORY
COMMISSION
OPEN MEETING MINUTES**

Time: 2:00pm

Tuesday, March 31, 2023

Location: Hybrid Model – In-Person and Remote

In-Person Location: Canyon-Lister Fire Hall (2850 Lister Road, Creston)

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m57404b288673eaf7737ef3136eb22fd3>

Join by Phone:

1-844-426-4405 (Canada Toll Free)

1-604-449-3026 (Canada Toll – Vancouver)

Meeting Number (access code): 2771 874 0113

Meeting Password: P396UccbppY

In-Person Location: 2850 Lister Road, Creston, BC

COMMISSION MEMBERS

Commissioner Meyer	Electoral Area B – In Person
Commissioner Mutch	Electoral Area B – In Person
Commissioner Poznikoff	
Commissioner McNamar	Electoral Area C – In Person
Commissioner Rast	Electoral Area C – In Person

MEMBERS ABSENT

Commissioner Eastman	Electoral Area C
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STAFF

John Purdy	Planning Assistant – In Person
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DIRECTORS

Director Tierney	Electoral Area B – In Person
Director Vandenberghe	Electoral Area C – In Person

Director Jackman

Electoral Area A – In Person

PUBLIC

Matt Murphy, Applicant

5 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Meyer called the meeting to order at 2:05 p.m.

2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 31, 2023 Creston Valley Agricultural Advisory Commission meeting, be adopted as circulated.

Carried

3. RECEIPT OF MINUTES

The December 13, 2022 Creston Valley Agricultural Advisory Commission minutes have been received.

4. STAFF REPORTS- APPLICATIONS

4.1 Proposed Subdivision of ALR Lands – Murphy

File No. A2302B

7005/7015 Hahn Road Highway 3, Kitchener

The Referral Package dated March 9, 2023 from Zachari Giacomazzo, Planner, re: the proposed 5 lot subdivision and boundary adjustments of ALR designated parcels.

The following was discussed with Matt Murphy (applicant) who answered the Commission's questions. Notes are limited to discussion relevant to the application:

- Site visit was conducted at about 1:00pm Friday March 31, 2023, met owners, orientation of property
- Discussion of proposed property lines, reason for boundary adjustments
- Director Jackman –inquired about any additional restrictions that should be imposed, eg tighter defined residential area. This is an opportunity to recommend additional conditions or restrictions, this is what goes back to ALC and is the best way to provide ALC with feedback.
- Chair observed the current layout is best for house locations, remainder is wetland
 - Matt Murphy (MM) informed the Commission re: title covenant restricts elevation, setback from creek which limits residential opportunity
- MM advised advised the commission that it is still to be determined if the site is to accommodate additional residential/farmworking housing, likely housing for staff required in the future. Current plan just to do the boundary adjustment and new property lines.
- If other buyers come in, new owners would be isolated

- MM – hope that by the time 3rd generation matures then the separate titles would be for them
- Directory Vanderberghe – purpose is to review proposal and what happens with smaller parcels. Aside from getting servicing, lots are reasonable size.
- Discussion regarding potable water,
 - MM – well study to be done.
- Director Jackman – ALC 1st step, subdivision requires proof of water/septic
 - MM- some available surface from creek
- Soil ratings for lot “E”
 - MM – dries up as it goes east
- Further discussion regarding agricultural value
 - Value of agriculture land is limited, low lying and cool temps.
 - Late season grazing/hay
- Subdivision and sale of lower value to support higher value agriculture land meet mandate for diverse revenue
 - ALR still protects the land, despite sale.
- The goal of keeping in family/agriculture business
 - Chair – lots are limited, does not seem to be a problem.
- Inquiry regarding if farm status will be lost at title transfer
 - Yes, new owner must keep it under production.

Moved and seconded,
AND Resolved:

That the Creston Valley Agricultural Advisory Commission SUPPORT the Agricultural Land Reserve Application to Matthew Murphy for the property located at 7005-7015 Hahn Road, Kitchener LOT 1 DISTRICT LOT 362 KOOTENAY DISTRICT PLAN 10442 EXCEPT PART INCLUDED IN PLAN 17774 (PID: 008-043-710) 7190 Hahn Road, Kitchener BLOCK A DISTRICT LOT 362 KOOTENAY DISTRICT PLAN 4585 EXCEPT THAT PART IN PLAN 9117 (PID: 006-011-632) for the proposed boundary adjustment/subdivision application where the lot line between Lot 1 and Block would be revised and Lot 1 would be subdivided into 4 fee simple lots.

Carried

5. NEW BUSINESS

5.1 Discussion on Commission membership

Recommendation for new memberships, Director Jackman to forward to Board.

6. PUBLIC TIME

No public present

7. NEXT MEETING

The next Creston Valley Agricultural Advisory Commission meeting is not yet scheduled.

8. ADJOURNMENT

MOVEDand seconded,
AND Resolved:

The Creston Valley Agricultural Advisory Commission meeting be adjourned at 3:32pm

Carried

Approved by

Randy Meyer, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Kaslo and Area D Economic Development
Commission S109
OPEN MEETING MINUTES**

1:00 p.m.

Monday, April 3, 2023

Village of Kaslo Council Chambers

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

Join Zoom Meeting

<https://us02web.zoom.us/j/84838839557>

Meeting ID: 848 3883 9557

One tap mobile

+16475580588,,84838839557# Canada

+17789072071,,84838839557# Canada

Join by Phone:

+1 778 907 2071 Canada

Meeting Number (access code): 848 3883 9557

Meeting Password: 848 3883 9557

In-Person Location: 413 4th St, Kaslo BC – City Hall

Commissioner Davie	Village of Kaslo
Commissioner Hewat	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Nay	Village of Kaslo
Commissioner Brown	Area D
Commissioner Jones	Area D
Commissioner Watson	Area D

STAFF

Stuart Horn	CAO, RDCK
Catherine Allaway	CO, Village of Kaslo
Karissa Stroshein	Secretary

7 out of 9 voting Commission members were present – quorum was met.

GUESTS

Karma Halleran	Kaslo & Area Chamber of Commerce
Eric Burton	Factor 5
Jan Comer	Province of BC, Regional Economic Operations Branch

1. CALL TO ORDER

Chair Matthew Brown called the meeting to order at 1:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 3, 2023 Kaslo & Area D Economic Development Commission S109 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The February 13, 2023 Kaslo & Area D Economic Development Commission S109 minutes have been received.

5. DELEGATE

5.1 Karma Halleran – Kaslo & Area Chamber of Commerce

Karma Halleran answered questions from the Commission regarding May Days and other Kaslo & Area Chamber of Commerce projects and finances.

6. COMMITTEES & COMMISSIONS

6.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

6.1.1 Factor 5 – Community Economic Recovery Infrastructure Program (CERIP) Update

Eric Burton gave an update of the activities of Factor 5 regarding the CERIP Grant projects that started in the Fall of 2020 and answered questions.

6.1.2 Appointment to Kaslo & Area D Economic Development Commission S109

The Commission welcomed Richard Nay to the board.

6.1.3 Imagine Kootenay Steering Committee

The Imagine Kootenay Partnership Regional Steering Committee quarterly meeting minutes dated Jan 9, 2023, has been received.

6.1.4 Kaslo & District Chamber of Commerce

Jeff Davie answered questions regarding his report on the Kaslo and District Chamber of Commerce activities and expressed concerns over insurance costs & policies.

6.1.5 BC Farmers Market

Commissioner Watson expressed her concerns that the BC Association of Farmers' Market regulations prohibit resale of products.

7. NEW BUSINESS

7.1 Kaslo & Area D Economic Development Commission S109 Online Presence & Role of Chair

The commission discussed chair/commission roles and options of hiring/contracting support staff.

7.2 Regional District of Central Kootenay Climate Actions

The RDCK Climate Actions Report dated Feb 23, 2023 from Paris Marshall Smith, Sustainability Planner, re: RDCK Climate Action, has been received.

7.3 Economic Trust of the Southern Interior (ETSI) Grant

Commission members are asked to review the strategic plan and bring suggestions regarding possible grant projects to the 2023.06.12 Kaslo & Area D Economic Development Commission S109 meeting.

7.4 Disaster Mitigation and Adaption Fund

8. PUBLIC TIME

The Chair called for questions from the public at 2:44 p.m. There were no comments or questions from the public.

9. NEXT MEETING

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for June 12, 2023 at 1:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 2:47 p.m.

Carried

Approved by

Matthew Brown, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION
OPEN MEETING MINUTES**

**7:00 PM
April 4, 2023**

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

**Location Name: Riondel Community Centre, Commission Office, Room #6
Location Address: 1511 Eastman Ave., Riondel BC**

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6f2ed336b61f6443c5ebb48e6b626023>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2770 280 0001

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner T. Wilkinson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

Commissioner N. Anderson	Riondel
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STAFF

Lindsay MacPhee	Administrative Assistant - Meeting Coordinator
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4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 4, 2023 Riondel Commission meeting, be adopted with the inclusion of items 8.3 Donation from the Oppen Family and 8.4 Initial Discussion of Revising Rental Fees, two items under Correspondence, 9.1 Letter of Support from the Seniors Association and 9.2 email from Lorne Jenson before circulation.

Carried

4. RECEIPT OF MINUTES

The March 7, 2023 Riondel Commission of Management minutes, have been received.

5. DELEGATE

Corporal Jan Ruefli from the Royal Canadian Mounted Police (RCMP) engaged the Commission and community members in a discussion on various points of concern, notable items included:

- Concerns regarding the perception that there are no rules in the East Shore area were addressed by the clarification that not all problems are criminal and Police do not address bylaw issues; gaps do exist between bylaws and the criminal code. With Riondel being unincorporated, roads are managed by Yellowhead Road & Bridge (YRB) who make decisions regarding safety and road traffic impediments. Road concerns should be brought up to YRB.
- The new Staff Sergeant is proactive and accessing funding for additional staff and hopes to resolve staffing issues by summer.
- Regular patrols may resume in the summer.
- At this time there is no funding for patrols and check-ins with community members and local hotspots to provide more visual presence of monitoring.
- Vandalism incidents require a witness or cameras to identify the perpetrator.
- Community members encouraged the RCMP to engaging the youth and build rapport through the Crawford Bay School and suggested activities like mountain biking, referring to the success of the Cops for Kids rides. This will be more feasible when staffing issues are resolved.
- Staffing issues mean that officers need to triage incidents and may not always be able to respond; priorities may be reassessed if new calls come in.

6. PUBLIC TIME

Chair Panio will call for questions from the public at 7:38 p.m.

A resident asked for an update on the water system as she is selling her house and has questions from prospective buyers. Letters have been distributed regarding water rate increases, any further questions can be directed to Environmental Services staff.

7. OLD BUSINESS

7.1 Riondel Community Centre Roof Update

Chair Panio provided the Commission with a verbal update on the Riondel Community Centre Roof tender, including that the contract has been awarded to Heritage Roofing, and early indications suggest they would like to begin work in early May to have it completed by June, weather dependent.

7.2 Tip-It Bin Update

Chair Panio provided the Commission with a verbal update regarding Tip-It Bin activities, including that Chair Panio will draft a public notice to remind community members that the honor system is in place and the convenience of the service could be lost if the system is abused.

7.3 New Entrance Door

Chair Panio provided the Commission with a verbal update regarding efforts towards installing a new entrance door in the Riondel Community Centre, including that the cost is approximately \$9,500 and that funding requests may have to wait until the fall application cycle. The Commission would like to thank Commissioner Anderson for his time and effort on this.

7.4 Painting of the Riondel Community Centre Hallway

Chair Panio provided the Commission with a verbal update regarding efforts to paint the main hallway, including that maintenance staff have done all the preliminary work and Jed Bowen is doing the painting. The bill will be around \$700 for the labor and the supplies will be covered in the budget. The labor will be paid for three ways – by donation, funds from the Art Club and the Riondel Service Area S209 budget.

7.5 Media Lab Update

Chair Panio provided the Commission with a verbal update regarding Media Lab activities in the Riondel Community Centre, including that the Media Lab's first opening night is Thursday, April 6, 2023, from 6:00 – 9:00 pm. A resident expressed concern that this time frame is inaccessible to families of younger children. This concern will be brought to Media Lab volunteers to see if a more accessible option can be arranged in supplement.

8. NEW BUSINESS

8.1 New Assistant Maintenance Person

Chair Panio provided the Commission with a verbal report regarding the hiring of the new Assistant Maintenance person, including that James Croft is now providing support to Maintenance person, Evan Salmon. Evan has taken a small water systems course and he has reduced the cost by solving water issues without requiring on-site support from Creston staff.

8.2 Services BC Mobile Office in Riondel Community Centre

Chair Panio provided the Commission with a verbal report regarding a request from Services BC to rent the Activity Room on a monthly basis to provide local access to services, including that they will be using the Media Lab on April 13, 2023 from 10:00 am – 3:00 pm and will offer a host of services. Communication has been sent to the message channel and the seniors' email network.

8.3 Donation from the Oppen Family

Chair Panio provided the Commission with a verbal report regarding a donation received in the Oppen Family name, including that Karen & Douglas Patching have sent \$500 in funds to go towards the Riondel Community Centre because of their family's many fond memories of their time in the Centre.

STAFF DIRECTION Allocate this \$500 donation to the Riondel Community Centre budget and provide the family with a tax receipt.

8.4 Initial Discussion of Revising Rental Fees

Chair Panio led the Commission in a discussion on revising rental fees, including that previous rates are inadequate to address various requests. Regional District of Central Kootenay (RDCK) report on User Fees and Charges and policy on Community Services Fees and Charges are good starting points and will help to set fees in the range of 30 – 35% of operational costs recovery, not including capital cost. Report on User Fees and Charges for Publicly Provided Parks and Recreation Services can be found on the rdck.ca website.

9 CORRESPONDENCE

9.1 A letter of support was received April 4, 2023 from Jacquie Wallace of the Riondel Seniors Association, expressing support for the allocation of funds from the BC Growing Communities initiative to be put towards the Riondel Community Centre Roof project.

9.2 An email from Lorne Jensen, dated April 1, 2023 regarding concerns about occupied RV's parked on the roadside was received. A discussion followed, including concerns expressed over the ambiguity of a threshold for action, the question of who monitors for health and safety concerns, and the impacts of unhousing people and homelessness. Individuals with concerns should contact Interior Health for health concerns and YRB about road concerns.

10 AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that if the Riondel Commission has any files regarding the original drainage system and its intention, he would like to review it, and there is an ongoing conversation with YRB regarding the ownership of culverts and ditches. Currently there is no agreement that the BC Growing Communities funds allocated to the RDCK will only go to rural residents but that issue is on the Board Agenda; however, it is not a substantial amount of money. Continue to plan to look after facilities for the next 5-10 years.

11 FINANCIAL REPORTS

The Revenue and Expense Report for March 2023 has been received. Printer ink is expensive and a resident will provide a contact for a cheaper supplier. A significant change to the Riondel Service Area S209 Budget is the recently renegotiated property lease for the Ambulance station, which will increase 20%. Compared to the same time last year, overall Service Area Revenues are higher, but so are some expenses, leading us to a similar net expenditure for the first quarter of 2023.

12 PUBLIC TIME

No public comment.

13 NEXT MEETING

The following Riondel Commission meeting will be held on May 2, 2023 at 7:00 pm.

ADJOURNMENT

14 MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:49 pm.

Carried

Digitally approved via email.

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

Nil.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission Meetings

- 1. Insurance for Contents*
- 2. User Charges & fees*



REVENUE & EXPENSE REPORT

EXPENSES – MARCH 2023

DATE RECEIVED	DATE ON BILL	EXPENSE	CODE	PURPOSE	AMOUNT
2023.02.28	2023.02.28	Gray Creek Store	55010-OPR251-100	Electrical supplies	\$40.95
2023.02.28	2023.02.23	Gray Creek Store	55010-OPR251-100	Small parts	\$9.35
2023.03.07	2023.01.03	Wayne Brouwer	55050-OPR251	Tractor servicing	\$81.25
2023.03.08	2023.03.08	Cowan's	53020-OPR251	Printer Ink	\$288.79
2023.04.04	2023.03.08	Nelson Building Centre	55010-OPR251-100	Painting supplies	\$92.56
			51050-OPR251-100	Gloves	\$5.97
2023.04.04	2023.03.08	Nelson Building Centre	55010-OPR251-100	Return and exchange item	\$7.14
2023.04.04	2023.03.29	Superior Lighting & Bath	55020-OPR251-100	LED Lamp bulbs	\$20.20
2023.04.04	2023.03.29	Nelson Building Centre	55010-OPR251-106	Lumber	\$14.74
2023.04.04	2023.03.29	Nelson Building Centre	55010-OPR251-100	Small tools and electrical supplies	\$143.02
2023.04.04	2023.03.29	Hipperson Home Hardware	55010-OPR251-100	Window washer	\$26.99
2023.04.04	2023.03.29	Tu-dor Lock & Security	55020-OPR251-100	Key set for James	\$48.96
2023.04.04	2023.03.30	Kemlee	55050-OPR251	Tractor Parts	\$81.31
2023.04.04	2023.03.30	Gray Creek Store	55010-OPR251-100	Paint	\$229.05
2023.04.04	2023.03.22	Gray Creek Store	55010-OPR467-100	Small tools and lumber	\$89.95
2023.04.04	2023.03.24	Gray Creek Store	55010-OPR251-100	Paint	\$23.70
			51050-OPR251-100	Gloves	\$31.90
2023.04.04	2023.03.21	Gray Creek Store	55010-OPR251-100	Paint and supplies	\$215.95

REVENUES

DATE RECEIVED	CHQ NO.	CODE	DESCRIPTION	AMOUNT
2023.03.07	CASH	42045-OPR251-100	Home schoolers Auditorium rental	\$50.00
2023.04.04	CASH	42045-OPR251-100	Dance Auditorium Rental	\$145.00
2023.04.04	16	42045-OPR251-100	March Pickle Ball Auditorium Rental	\$135.00
2023.04.04	278		Oppen Family Donation	\$500.00



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA B ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

7:00 p.m.

Tuesday, April 25th 2023

Hybrid Model – In Person and Remote

In-Person Location: Creston Library Meeting Room

COMMISSION MEMBERS:

Commissioner Adam Mjolsness	Present
Commissioner Daryl Bjarnason	Present
Commissioner Jon Delcaro	Present
Commissioner Wade Brunham	Present (remote)
Commissioner Lon Main	Present
Commissioner Randy Meyer	Present
Commissioner Cynthia Rose	Present
Director Roger Tierney (non-voting)	Area B

COMMISSION MEMBERS ABSENT:

Commissioner Tyler Gale
Commissioner Miriam Chatwin
Commissioner Jerry Bauer

RDCK STAFF

John Purdy

Planning Assistant

7 out of 10 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Director Tierney called the meeting to order at 7:15 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Director Tierney called for nominations. Commissioner Brunham was nominated and accepted nomination. There were no other nominations.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Director Tierney ratified the appointed Member, Wade Brunham, as Chair of the Area B Advisory and Heritage Planning Commission for 2023.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

Chair Brunham suggested that the Land Acknowledgement statement be amended to include acknowledgement of the Ktunaxa and Yaqan Nukiy.

Moved and seconded,

AND Resolved:

That the Land Acknowledgement statement be read as follows:

We would like to acknowledge that this meeting is being held on the unceded traditional territory of the Ktunaxa Nation and the Yaqan Nuʔkiy People.

Carried

4. ADOPTION OF AGENDA

MOVED and seconded,

AND Resolved:

The Agenda for the April 25th, 2023 Area B Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

5. STAFF REPORTS

5.1. V2301B – Development Variance Permit for 318 27 Av N: The Report dated April 11, 2023 from Zachari Giacomazzo, Planner, re: V2301B – Development Variance Permit, has been received. The applicant, Sheri Verstoep, was in attendance to summarize the application and answer questions.

The following was discussed:

- Purpose of the variance application
 - Ms Verstoep briefly summarized the purpose of the application.
- Purpose of zoning setbacks relative to spatial separation requirements
 - RDCK staff explained the purpose of setbacks and the difference between a zoning setback and spatial separation requirements.
- Benefits vs liabilities:
 - Current configuration is non-conforming, extension would exacerbate the situation, limit opportunities for adjacent owner to build adjacent subject property line, would establish poor precedent.
 - House is old, has likely existed since prior to zoning. Compliant extension would create awkward space, would not limit impact which is softened by neighbouring outbuildings, mature trees.

- Building Code compliance and building permit requirements
 - RDCK staff advise that BP has been applied for and that it is a separate regulatory process which will address spatial concerns and undergo regular inspection through construction/occupancy. Permit will be issued subject to conditions following Board approval of the application.

Moved and seconded,
AND Resolved:

That the Area B Advisory Planning Commission **SUPPORT** the approval of Development Variance Permit V2301B for the property located at 318 27 Av N and legally described as LOT 1 DISTRICT LOT 812 KOOTENAY DISTRICT PLAN NEP84000 to allow the south property line minimum setback to be reduced from 2.5 metres to 1.4 metres in order to permit the construction of an addition to the rear of the existing one-family dwelling

Carried

6. PUBLIC TIME

The Chair called for questions from the public, no response.

7. NEXT MEETING

The next Area B Advisory Planning and Heritage Commission meeting is scheduled for May 30th, 2023.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area B Advisory Planning and Heritage Commission meeting be adjourned at 8:03 p.m.

Carried

Wade Brunham, Area B APHC Chair

From: [Wade Brunham](#)
To: [John Purdy](#)
Cc: [Adam Mjolsness](#); [Cynthia Rose](#); [Daryl Bjarnason](#); [Jerry Bauer](#); [Jon Delcaro](#); [Lon Main](#); [Miriam Chatwin](#); [Randy Meyer](#); [Roger Tierney](#); [Tyler Gale](#)
Subject: Re: Area B APHC April 25 Meeting - Draft Minutes for Review
Date: April 27, 2023 4:50:14 PM

CAUTION: This email originated from outside the organization. Please proceed only if you trust the sender.

Thanks John.

Im good with the minutes including the amendments suggested by Adam.

Also recognizing that the meeting date may change. I will defer to Roger on that and we can just agree as a group over email if there are any proposed changes to the meeting date.

Thanks for the clarification again on process.

Cheers
W

Sent from my iPhone

> On Apr 27, 2023, at 4:08 PM, John Purdy <JPurdy@rdck.bc.ca> wrote:
>
> Hi Wade. There is no obligation for the Area Director to attend APHC, they are acknowledged in the APHC Bylaw as a non-voting resource. If Director Tierney would like to attend we could always bump the meeting date up prior to his departure date subject to his availability...I have a feeling he is going to be a little busy before his departure.
> At present there are no planning items scheduled for the next meeting, there is however an ALC referral that Director Tierney has expressed interest in bringing to APHC. ALC referrals are not within the APHC mandate, however it is an item that may have significant impact given the nature of the application and I have no issues accommodating a date change for review by the Commission. The Planner has also advised that she will extend the referral response date to accommodate APHC should we keep the original meeting date. I am attaching the referral package for information as well as the corrected minutes from the April 25th meeting.
>
> Wade, if you could please sign and return the minutes I will finalize. If you don't have access to digital signature or a scanner then an email confirming you accept the minutes will suffice.
>
>
> John Purdy| Planning
>
> Regional District of Central Kootenay
> Phone: 250-352-1548
> Follow us on Facebook
>
> rdck.ca
>
>
>
> -----Original Message-----
> From: Wade Brunham <waddel@hotmail.com>
> Sent: April 27, 2023 3:34 PM
> To: Roger Tierney <RTierney@rdck.bc.ca>



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA E ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING AGENDA**

3:00PM

Thursday, April 27, 2023

Remote Meeting via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mbb556937bd961ad095e82b3d15637452>

Join by Phone:

604-449-3026 (Vancouver)

1-844-426-4405 (Canada Toll Free)

Meeting Number (access code): 2464 713 2944

Meeting Password: 2Rwz9XxMpy5

In-Person Location: N/A

COMMISSION/COMMITTEE MEMBERS

Commissioner Demers	Electoral Area E
Commissioner Doyle	Electoral Area E
Commissioner Gatto	Electoral Area E
Commissioner Skarbo	Electoral Area E

DIRECTOR

Director Graham	Electoral Area E
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STAFF

Sadie Chezenko	Planner 1
Zachari Giacomazzo	Planner 1

PUBLIC

Benny Ryan	Applicant
Herman Van Reekum	Applicant

4 out of 4 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Doyle called the meeting to order at 3:04 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 27, 2023 Electoral Area E Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The January 05, 2023 Electoral Area E Advisory Planning and Heritage Commission minutes, have been received.

5. DELEGATE

5.1 No delegations

6. STAFF REPORTS – REFERRALS

6.1 Development Permit DP2211E

The Development Permit dated March 01, 2023 from Planner Zachari Giacomazzo was discussed:

- Planner Giacomazzo gave a brief overview of the application
- Applicant Van Reekum presented additional information regarding his application
- Commissioners directed questions at the applicant regarding increased density and associated impacts, electrical provision, fire safety, traffic, sanitation, parking and access
 - Applicant indicated the following:
 - Applicant is drilling a well and is in talks with the RDCK about connecting to the water supply (with well contributing to system)
 - Applicant will not have fire hydrants on site
 - Applicant indicated that spatial separation between buildings is in line with recommendations for fire safety
 - Applicant indicated that electrical provision is below ground
 - Applicant indicated that each unit will have 2 parking spots
 - Applicant indicated that there would be an easement to access the 10th hole at the golf course

- Applicant indicated that there would be an HOA fee for garbage and recycling like a strata development
- Planner Giacomazzo highlighted referral comments received from other agencies such as the Ministry of Transportation and Infrastructure noting that he would discuss them with the applicant more fully at a later time
- Planner Giacomazzo noted that the scope of consideration for this DP application was limited mostly to landscaping requirements
- Commissioner Gatto inquired as to why this parcel is designated as it is and that these designations should be revised as part of an OCP review

6.2 Development Permit DP2306E

The Development Permit dated March 27, 2023 from Planner Sadie Chezenko has been received.

- Planner Chezenko gave a brief overview of the application
- Applicant Ryan presented additional information regarding his application
- Commissioners directed questions at the applicant regarding the proposal
 - Applicant indicated that he had owned the property for 17 years
 - Applicant indicated that this work would be a combination of hand and machine work
 - Applicant indicated that he has two water licences to draw off the creek
- Commissioners were complementary about the applicants proactive stewardship
- All Commissioners indicated that they were supportive of this application

7. PUBLIC TIME

No public was present

8. NEXT MEETING

The next Electoral Area E Advisory Planning and Heritage Commission meeting is scheduled for May 25, 2023 at 3:00pm.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area E Advisory Planning and Heritage Commission meeting be adjourned at 4:21 p.m.

Carried

Approved by

Commissioner Doyle, Chair



**Regional District of Central Kootenay
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE**

Open Meeting Minutes

Tuesday, April 18, 2023 at 1:00 p.m.

RDCK Hybrid Meeting

COMMISSION MEMBERS PRESENT

Chair W. Popoff	Electoral Area H	In-person
Director G. Jackman	Electoral Area A	
Director R. Tierney	Electoral Area B	
Director K. Vandenberghe	Electoral Area C	
Director A. Watson	Electoral Area D	
Director C. Graham	Electoral Area E	
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	
Director T. Weatherhead	Electoral Area K	
Director S. Hewat	Village of Kaslo	
Director C. Ferguson	Village of Silverton	

STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Services
C. Johnson	Manager of Community Sustainability
P. Marshall-Smith	Sustainability Planner
S. Imada	Senior Energy Specialist
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma555dceab53a6aa7634f66182b50c54f>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 581 2962

Meeting Password: qGdebqWU643

In-Person Location:

RDCK Boardroom, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Chair Popoff called the meeting to order at 1:07 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,

And Resolved:

The agenda for the April 18, 2023 Community Sustainable Living Advisory Committee meeting be adopted with the inclusion of Item No. 8.1, Quartz Creek Natural Asset Management, before circulation.

Carried

5. RECEIPT OF MINUTES

The February 14, 2023 Community Sustainable Living Advisory Committee minutes, have been received.

6. STAFF UPDATES

6.1 STAFF UPDATES

The Staff Report dated April 18, 2023 from Paris Marshall Smith, Sustainability Planner, has been received.

7. OLD BUSINESS

7.1 FOR DISCUSSION: GRID RESILIENCE PILOT - LINKS 2nd EVALUATION

The Committee Report dated March 27, 2023 from Paris Marshall Smith, Sustainability Planner, was received.

Moved and seconded

And resolved that it be recommended to the Board:

That the Board approve \$6,500 in funding to support a Lardeau Valley Opportunity LINKS Society pilot of residential power back up/renewable home assessment & rebates, to be paid from the Community Sustainable Living Service (S105).

Carried

7.2 FOR DISCUSSION: SELKIRK COLLEGE COLLABORATIVE RESEARCH AGREEMENT - DRINKING WATER AND WATERSHED PROTECTION SERVICE CASE ANALYSIS

The Committee Report dated March 27, 2023 from Paris Marshall Smith, Sustainability Planner, was received.

Moved and seconded

And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a Collaborative Research Agreement with Selkirk College to provide research support for a service case analysis on a Drinking Water and Watershed Protection Service Case Analysis for the period of May 1, 2023 and September 30, 2023.

AND FURTHER, that the Agreement be signed by the Chair and Corporate Officer.

Carried

8. NEW BUSINEESS

8.1 FOR DISCUSSION: QUARTZ CREEK NATURAL ASSET MANAGEMENT

Moved and seconded

And resolved that it be recommended to the Board:

That the Board direct staff to conduct Step 1 of Community Sustainable Living Advisory Committee project evaluation of completing a Natural Asset Management Plan for Ymir Water System - Quartz Creek Watershed.

Carried

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 1:52 p.m.

10. NEXT MEETING

The next Community Sustainable Living Advisory Committee meeting is scheduled for June 13, 2023 at 1:00 p.m.

11. ADJOURNMENT

Moved and seconded

And resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 1:54 p.m.

Carried

Approved by

Walter Popoff, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Recreation Commission No.6
Area H, New Denver & Silverton
OPEN MEETING MINUTES**

7:00 p.m.

Monday, April 24, 2023

Held by remote meeting.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model). The RDCK will provide the location for the in-person meeting once determined.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m21afe1bfd5470dd47a4075fe972907cc>

Phone:

1-833-512-2295 Canada Toll Free

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 921 0026

Meeting Password: ipCKpafN537

COMMISSION MEMBERS

Director W. Popoff	Area H
Alternate Director J. Fyke	Village of New Denver
Director C. Ferguson	Village of Silverton
Commissioner R. Johnson	Area H
Commissioner E. McKeil	Area H
Commissioner T. Barkowsky	New Denver
Commissioner C. Law	New Denver - Chair
Commissioner P. Yakachuk	Village of Silverton
Commissioner N. Graves	Lucerne Elementary/Secondary School
Commissioner C. Denbok	Village of Silverton

MEMBERS ABSENT

Commissioner E. Padfield	Lucerne Elementary/Secondary School
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ALSO PRESENT

Kathy Hartman	Valley Voice
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STAFF

Joe Chirico
Pearl Anderson

General Manager of Community Services
Meeting Coordinator

10 out of 11 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Law called the meeting to order at 7:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 24, 2023 Recreation Commission No. 6 meeting be adopted with the following amendment:

- Meeting date be amended to read “Monday, April 24, 2023”.

Carried

4. RECEIPT OF MINUTES

The March 1, 2023 Recreation Commission No. 6 minutes have been received with the following amendments to Items #6.3.4 and 6.4.1:

- the words “Gym Committee” be removed and replaced with the words “Gym Working Group”

COMMISSIONER ABSENT: Commissioner Ferguson lost sound and left the meeting at 7:12 p.m.

COMMISSIONER PRESENT: Commissioner Ferguson regained sound and rejoined the meeting at 7:14 p.m.

5. NEW BUSINESS

5.1 New Denver Gym Equipment

The RDCK staff have ordered an elliptical and rowing machine from Rocky Mountain Fitness. The old equipment will be taken to the Transfer Station.

COMMISSIONER PRESENT: Commissioner Graves entered the meeting at 7:21 p.m.

5.2 Extension of Evening Lucerne Gym Use

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board direct RDCK staff to enter into an agreement with SD10 for use of the Lucerne gym from October 3, 2023 to May 30, 2024 for Tuesday, Wednesday and Thursday from 7:00 p.m. to 9:00 p.m.

Carried

5.3 Use of Lucerne Gym and New Denver Gym

Considered was the Commission Report dated April 20, 2023 from Joe Chirico, General Manager of Community Services, re: Summary of Workshop on New Denver and Area Fitness Centre.

At the March 1, 2023 Recreation No. 6 meeting the following recommendations were passed:

That Agenda Items 6.3.1, 6.3.3 and 6.3.5 be referred to the Gym Committee for recommendations to bring to an upcoming meeting of Area H, New Denver & Silverton Recreation Commission No. 6.

*Item No. 6.3.1 - Gym Policies for Classes and Groups;
Item No 6.3.3 - Facility Name – Slocan Lake Health Centre Gymnasium/New Denver Community Fitness Centre; and
Item No. 6.3.5 – Gym Floor/Maintenance Issues.*

And;

That the matter regarding 2022 Community Gym Membership Refunds be referred to the Gym Committee to review in conjunction with the RDCK Refund Policy; AND FURTHER, that the Gym Committee's recommendations be brought to an upcoming Area H, New Denver & Silverton Recreation Commission No. 6 meeting.

The Gym Working Group, consisting of Commissioner Law, Commissioner Denbok, Alternate Director Fyke, Commissioner Barkowsky, Commissioner Yakachuk and Commissioner McKeil, met and made the following recommendations:

MOVED and seconded,

AND Resolved:

That the request for a refund of the membership fee be denied.

Carried

MOVED and seconded,

AND Resolved:

That the New Denver and Area Community Fitness Centre have exclusive time for RDCK program use and rentals as per the RDCK Allocation Policy; AND FURTHER, that public time be defined as:

- Monday to Friday from 3:00 pm – 6:30 pm and 9:00 pm – 10:30 pm
- Saturday and Sunday from 12:00 pm – 6:00 pm

Carried

MOVED and seconded,
AND Resolved:
That the name of the facility be called New Denver and Area Community Fitness Centre.

Carried

MOVED and seconded,
AND Resolved:
The RDCK staff be directed to investigate the options for the renewal of the gymnasium floor.

Carried

MOVED and seconded,
AND Resolved:
That the Gym Working Group be dissolved.

Carried

6. PUBLIC TIME

The Chair called for questions from the public at 7:36 p.m.

7. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Special Recreation Commission No. 6 meeting be adjourned at 7:39 p.m.

Carried

Approved Digitally,

Commissioner Casey Law, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. That the Board direct RDCK staff to enter into an agreement with SD10 for use of the Lucerne gym from October 3, 2023 to May 30, 2024 for Tuesday, Wednesday and Thursday from 7:00 p.m. to 9:00 p.m.*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Recreation Commission No.6
Area H, New Denver & Silverton
OPEN MEETING MINUTES**

7:00 p.m.

Wednesday, March 1, 2023

Held by remote meeting.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model). The RDCK will provide the location for the in-person meeting once determined.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=me3ccdc148adbf424cc4530c793ae8060>

Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 975 0197

Meeting Password: SDujH5jj43r

COMMISSION MEMBERS

Director W. Popoff	Area H
Director C. Ferguson	Village of Silverton
Commissioner R. Johnson	Area H
Commissioner E. McKeil	Area H
Commissioner T. Barkowsky	New Denver
Commissioner C. Law	New Denver

MEMBERS ABSENT

Director L. Casley	Village of New Denver
Commissioner P. Yakachuk	Silverton

ALSO PRESENT

R. Buttgrau
D. Sumrall
J. Fyke

J. Maltz
J. McMurray
W. Savill
B. Yeomans
F. Wallis
A. Simpson

STAFF

Joe Chirico	General Manager of Community Services
Pearl Anderson	Meeting Coordinator

6 out of 8 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services, called the meeting to order at 7:04 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Director Ferguson nominated Commission Law.

Commission Law accepted the nomination.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

There being no further nominations, Joe Chirico, General Manager of Community Services, ratified the appointed Commissioner Law as Chair of Area H, New Denver & Silverton Recreation Commission No. 6 for 2023.

Commissioner Law assumed the Chair.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 1, 2023 Recreation Commission No. 6 meeting be adopted with the addition of the Addenda Item No. 6.5 - Correspondence.

Carried

5. RECEIPT OF MINUTES

Chair Law requested that the November 25, 2022 Recreation Commission No. 6 minutes be amended to include the following revision:

6.2.5 BC Emergency Services Personnel – Use of New Denver Community Gym

Commissioner Law declared a conflict of interest as he is employed by BC Emergency Services as a Paramedic and left the meeting at 7:26 p.m.

Commissioner Law returned to the meeting at 7:34 p.m.

The November 25, 2022 Area H, New Denver & Silverton Recreation Commission No. 6 minutes, as amended, have been received.

COMMISSIONER PRESENT: Commissioner Barkowsky joined the meeting at 7:13 p.m.

6. NEW BUSINESS

6.1 Area H North, New Denver & Silverton Recreation Services Budget Presentation

The Commission Report dated February 27, 2023 from Joe Chirico, General Manager of Community Services, re: Area H North, New Denver & Silverton Recreation Services Budget Presentation has been received. The 2023 5 year budget for Area H, New Denver and Silverton Recreation Services presented by Joe Chirico, General Manager of Community Services has been received.

6.2 Recreation Grant Applications Ad for Area H, New Denver and Silverton

The draft recreation grant applications ad for Area H, New Denver and Silverton was reviewed.

Moved and seconded,
AND Resolved:

That the Area H North, New Denver & Silverton Recreation Service No. 6 direct RDCK staff to amend the recreation grant application advertisement to clearly indicate that applications can be made on line only; AND FURTHER, that the recreation grant application advertisement be placed in the Valley Voice newspaper.

Carried

6.3 New Denver Fitness Centre

ORDER OF AGENDA CHANGED

The Order of Business was changed as the Commission wanted to consider the following items in conjunction:

Item No. 6.3.1 - Gym Policies for Classes and Groups;

Item No 6.3.3 - Facility Name – Slocan Lake Health Centre Gymnasium/New Denver Community Fitness Centre; and

Item No. 6.3.5 – Gym Floor/Maintenance Issues.

Moved and seconded,
AND Resolved:

That Agenda Items 6.3.1, 6.3.3 and 6.3.5 be referred to the Gym Working Group for recommendations to bring to an upcoming meeting of Area H, New Denver & Silverton Recreation Commission No. 6.

Carried

**ORDER OF AGENDA
RESUMED**

Item No. 6.3.2 – Update re: Part-time Gym Manager and Item No. 6.3.4 Gym Working Group and Committee Members were considered at this time.

6.3.1 Update re: Part-time Gym Manager

The verbal update presented by Joe Chirico, General Manager of Community Services, regarding a part-time gym manager has been received.

6.3.4 Gym Working Group and Committee Members

Moved and seconded,
AND Resolved:

That the Gym Working Group consist of Commissioner Law, Commissioner McKeil, a Village of Silverton representative, Commissioner Bakowsky and John Fyke.

Carried

6.4 Correspondence

6.4.1 2022 Community Gym Membership

The email dated December 5, 2022 from R. Buttgrau regarding refunds for community gym members who purchased 2022 gym memberships was discussed.

Moved and seconded,
AND Resolved:

That the matter regarding 2022 Community Gym Membership Refunds be referred to the Gym Working Group to review in conjunction with the RDCK Refund Policy; AND FURTHER, that the Gym Working Group's recommendations be brought to an upcoming Area H, New Denver & Silverton Recreation Commission No. 6 meeting.

Carried

7 PUBLIC TIME

The Chair called for questions from the public at 8:50 p.m.

8 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Recreation Commission No. 6 meeting be adjourned at 9:07 p.m.

Carried

Digitally Approved,
Commissioner Law, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NELSON & DISTRICT RECREATION COMMISSION NO. 5
OPEN MEETING MINUTES**

9 a.m. – 12 p.m.
Wednesday, April 26, 2023
Held by remote meeting

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mcb393d81e3d771faf287556353e01d5e>

Join by Phone: 1-833-512-2295 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 810 6723

Meeting Password: gpEh7env5e5

In-Person Location: Held by remote meeting until further notice

COMMISSION MEMBERS

Commissioner Page	City of Nelson – Chair
Commissioner Morrison	City of Nelson
Commissioner Tait	City of Nelson
Commissioner Graham	Electoral Area E
Commissioner Newell	Electoral Area F

STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Regional Manager – Recreation & Client Services – RDCK
Craig Stanley	Regional Manager – Operations & Asset Management – RDCK
Ryan Ricalton	Facility Manager – NDCC
Amanda Beavers	Regional Programmer – RDCK
Sarah Fuhr	Communications & Community Engagement Lead – RDCK
Ashley Chadwick	NDCC Administrative Assistant – Meeting Coordinator

DELEGATION

Lauren Penfound	Glacier Gymnastics Club – Co-President
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5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Page called the meeting to order at 9 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the agenda for the April 26, 2023 Nelson & District Recreation Commission meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The February 22, 2023 Nelson & District Recreation Commission minutes, have been received.

STAFF PRESENT: Stuart Horn and Sarah Fuhr joined the meeting at 9:01 a.m.

5. DELEGATE

5.1 GLACIER GYMNASTICS CLUB – UPDATE

Lauren Penfound, Co-president of Glacier Gymnastics Club presented to Commission an update on the state of the Club.

6. CORRESPONDENCE

6.1 NELSON REGIONAL SPORTS COUNCIL – REQUEST FOR SEAT AT COMMISSION TABLE

The letter dated February 22, 2023 from the Board of the Nelson Regional Sports Council re: Request for a seat at the Nelson & District Recreation Commission table has been received.

7. OLD BUSINESS

7.1 SERVICE REVIEW BACKGROUND REPORT

The report dated September 20, 2022 from RC Strategies, re: S226 Service Review Background Report, has been received as information.

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission run a workshop as part of the May 31, 2023 Commission meeting on the Needs Assessment and Prioritization Framework for Potential Projects from the S226 Service Review Background Report dated September 20, 2022 from by RC Strategies.

Carried

7.2 TERMS OF REFERENCE – CONSULTATION, ENGAGEMENT & NEEDS ASSESSMENT FOR NELSON COMMUNITY CAMPUS

The revised Terms of Reference dated April 19, 2023 from Joe Chirico – General Manager of Community Services, re: Terms of Reference – Consultation, Engagement & Needs Assessment for Nelson Community Campus, has been received.

MOVED and seconded,
AND Resolved:

That the Commission approves the Consultation, Engagement & Needs Assessment for the Nelson Community Campus Terms of Reference dated April 19, 2023; AND further, that the Terms of Reference be sent to the City of Nelson for approval.

Carried

7.3 SERVICE S226 NEW FEASIBILITY STUDY FUNDING

In the approved 2023 Financial Plan for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E a new funding line was created to support the community with recreation feasibility studies. The Commission will discuss next steps for establishing this grant.

Note: The Service Review Background Report provides a weighted decision making tool that was generally agreed to by the participating areas during the service review process. The Commission has not weighted the categories and could do this exercise before approvals of feasibility studies or similar items. This will help provide a transparent decision making process.

Direction to Staff:

That staff include time for a discussion on formalizing the new grant funding line of the Service S226 – Recreation Facility Nelson and Areas F and Defined E – 57010 Grants, during the Needs Assessment and Prioritization Framework for Potential Projects workshop at the May 31, 2023 Nelson & District Recreation Commission meeting.

7.4 NELSON SOCCER ASSOCIATION – INDOOR SPORTS FACILITY FEASIBILITY STUDY FUNDING REQUEST

At the January 25, 2023 Nelson & District Recreation Commission the letter dated November 15, 2022 from Tim Wooldridge of the Nelson Soccer Association, re: Indoor Sports Facility Feasibility Study Funding Request was received.

The following resolution was passed by the Commission and then approved at the February 16, 2023 Board meeting:

That Commission directs staff to include RDCK Discretionary Grant funds up to \$20,000 in the 2023 Draft Financial Plan for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E for the purpose of supporting recreation user group requests for feasibility and planning.

Commission will now consider the original request from the Nelson Soccer Association.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve a grant of \$5,000 for the Nelson Soccer Association to conduct a feasibility and planning study for an indoor sports facility with funds to come from Service S226 – Recreation Facility Nelson and Areas F and Defined E – 57010 Grants.

Carried

7.5 BILL MCDONNELL – ESTABLISHMENT OF RECREATION & SPORTS DEVELOPMENT COMMISSION

The email dated December 14, 2020 from Bill McDonnell, re: Establishment of a Recreation and Sports Development Commission, was received at the February 24, 2021 Nelson & District Recreation Commission meeting where the following resolution was passed:

That staff send a letter of acknowledgement to Bill McDonnell in response to his email dated December 14, 2020 re: development of a recreation and sports development commission; AND FURTHER, that the letter state that the Nelson & District Recreation Commission cannot consider any additions to the scope of the services in 2021 due to the service review taking place for Service S226 – Recreation Facility Nelson and Areas F and Defined E.

With the service review for RDCK Service S226 – Recreation Facility Nelson and Areas F and Defined E complete, the Commission will now consider this request from Bill McDonnell.

Note: Staff does not currently have the resources to complete this request.

MOVED and seconded,
AND Resolved:

That Nelson & District Recreation Commission take no further action on the request from Bill McDonnell regarding the establishment of a Recreation & Sports Development Commission as the Commission does not have capacity to take on this work.

Carried

ORDER OF AGENDA CHANGED The Order of Business was changed to allow the Commission to go back and provide direction on a response to the Nelson Regional Sports Council’s request, with Correspondence Item 6.1 Nelson Regional Sports Council – Request for Seat at Commission Table reconsidered at this time.

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission send a letter in response to the Nelson Regional Sports Council requesting that they send a liaison to all Nelson & District Recreation Commission meetings from May 2023 to April 2024; AND FURTHER, that their request for a permanent seat on the Commission be REFERRED to the May 2024 Nelson & District Recreation Commission meeting.

Carried

ORDER OF AGENDA RESUMED Item 8 Staff Reports was considered at this time.

8. STAFF REPORTS

8.1 SERVICE S226 FINANCIAL UPDATE

The 2023 Quarter 1 Service Statement for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E has been received.

8.2 NDCC QUARTERLY UPDATE

The Commission Report dated April 18, 2023 from Craig Stanley – Regional Manager – Operations & Asset Management & Ryan Ricalton, NDCC Facility Manager, re: NDCC Quarterly Update, has been received.

RECESS/ The meeting recessed at 10:28 a.m. for a break and reconvened at 10: 35 a.m.
RECONVENE

DELEGATION ABSENT: Lauren Penfound left the meeting at 10:28 a.m.

COMMISSIONER ABSENT: Commissioner Morrison left the meeting at 10:40 a.m.

COMMISSIONER PRESENT: Commissioner Morrison joined the meeting at 10:55 a.m.

MOVED and seconded,
MOTION ONLY

That the Board directs staff to develop an aquatics summer programming schedule that permits partial opening of the Nelson & District Community Complex Aquatic Centre and Gyro Park Pool.

Moved and seconded, And Resolved:
AMENDMENT TO THE MOTION

That the foregoing motion being:

That the Board directs staff to develop an aquatics summer programming schedule that permits partial opening of the Nelson & District Community Complex Aquatic Centre and Gyro Park Pool.

Be amended to *And Further; that the draft of the schedule be circulated to Commissioners for feedback before Finalization*, thus reading:

That the Nelson & District Recreation Commission directs staff to develop an aquatics summer programming schedule that permits partial opening of the Nelson & District Community Complex Aquatic Centre and Gyro Park Pool; And Further, that the draft of the schedule be circulated to Commissioners for feedback before it is finalized.

Carried

MOVED and seconded,
AND Resolved that:
MAIN MOTION

That the Nelson & District Recreation Commission directs staff to develop an aquatics summer programming schedule that permits partial opening of the Nelson & District Community Complex Aquatic Centre and Gyro Park Pool; And Further, that the draft of the schedule be circulated to Commissioners for feedback before it is finalized.

Carried

MOVED and seconded,
AND Resolved that:

That the Nelson & District Recreation Commission direct staff to investigate creating a Management Agreement with the City of Nelson to unify field bookings for user groups; AND FURTHER, that staff bring the draft Management Agreement to the Commission for consideration.

Carried

9. PUBLIC TIME

The Chair will call for questions from the public at 11:30 a.m.

10. NEXT MEETING

The next Nelson & District Recreation Commission meeting is scheduled for May 31, 2023 at 9 a.m. and will be a hybrid meeting held in the RDCK Board Room with remote meeting access through WebEx.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission meeting be adjourned at 11:37 a.m.

Carried

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board approve a grant of \$5,000 for the Nelson Soccer Association to conduct a feasibility and planning study for an indoor sports facility with funds to come from Service S226 – Recreation Facility Nelson and Areas F and Defined E – 57010 Grants.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson & District Recreation Commission Meetings

1. *That the Nelson & District Recreation Commission run a workshop as part of the May 31, 2023 Commission meeting on the Needs Assessment and Prioritization Framework for potential projects from the S226 Service Review Background Report dated September 20, 2022 from by RC Strategies.*
2. *That the Nelson & District Recreation Commission send a letter the Nelson Regional Sports Council requesting that they send a liaison to all Nelson & District Recreation Commission meetings from May 2023 to April 2024; AND FURTHER, that the request for a permanent seat on the Commission be REFFERED to the May 2024 Nelson & District Recreation Commission meeting.*

- 3. That the Nelson & District Recreation Commission directs staff to develop an aquatics summer programming schedule that permits partial opening of the Nelson & District Community Complex Aquatic Centre and Gyro Park Pool; And Further, that the draft of the schedule be circulated to Commissioners for feedback before it is finalized.***

- 4. That the Nelson & District Recreation Commission direct staff to investigate creating a Management Agreement with the City of Nelson to unify field bookings for user groups; AND FURTHER, that staff bring the draft Management Agreement to the Commission for consideration.***

Approved by

Keith Page, Chair, Rec. Comm. no. 5
May 3rd, 2023



**Regional District of Central Kootenay
CASTLEGAR AND DISTRICT COMMUNITY
COMPLEX RECREATION COMMISSION
Open Meeting Minutes**

Tuesday, May 2, 2023

4:00 p.m. PST

Hybrid Model – In-person and Remote

Castlegar & District Community Complex – Columbia Room

2101 6 Avenue, Castlegar, BC

COMMISSION MEMBERS PRESENT

Commissioner B. Bogle	City of Castlegar – In-Person
Commissioner S. Heaton-Sherstobitoff	City of Castlegar – In-Person
Commissioner A. Davidoff	Director – Electoral Area I
Commissioner H. Hanegraaf	Director – Electoral Area J – In-Person

COMMISSION MEMBERS ABSENT

Commissioner M. McFaddin	City of Castlegar
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STAFF PRESENT

J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager – Operations and Asset Management – Creston and District Community Complex
J. Crockett	Assistant Regional Manager/Facility Manager
M. Benson	Regional Manager – Recreation and Client Services – RDCK
C. Gaynor	Regional Parks Manager
T. Wayling	Regional Programming Manager
J. Rafuse	Meeting Coordinator

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6062bcc12405f6a3f0014cf3376eac1>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 321 2039

Meeting Password: ERzrd2nPs24

In-Person Location: Castlegar & District Community Complex – Columbia Room
2101 6 Avenue, Castlegar, BC

1. CALL TO ORDER

Chair Heaton-Sherstobitoff called the meeting to order at 4:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the May 2, 2023 Castlegar and District Community Complex Recreation Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 7, 2023 Castlegar and District Community Complex Recreation Commission minutes, have been received.

5. STAFF REPORTS

5.1 Castlegar and District Community Complex (CDRD) Programming Update

The Committee Report dated April 28, 2023, from Tia Wayling, Regional Programming Manager, re: CDRD Programming Update, has been received for information.

Tia Wayling, Regional Programming Manager, reviewed with the Commission the CDRD Programming Update and answered the Commission's questions.

Staff Direction: Bring back a breakdown for memberships/pass type in 2019 (pre-pandemic services) for senior admission.

5.2 CDRD Operations Report

The Commission Report dated April 25, 2023, from Jim Crockett, Assistant Regional Manager/Facility Manager, re: CDRD Operations Report, has been received for information.

Jim Crockett, Assistant Regional Manager/Facility Manager, provided an update on operations within the Castlegar & District Community Complex and answered the Commission's questions.

5.3 Pass Creek Regional Exhibition Society Lease Agreement

The Commission Report dated April 13, 2023, from Cary Gaynor, Regional Parks Manager, re: Pass Creek Regional Exhibition Society Lease Agreement, has been received.

Moved and Seconded,

And Resolved **that it be recommended to the Board:**

That the Board approve the RDCK enter into a lease agreement with Pass Creek Regional Exhibition Society for the period of two years with the option of a one year extension, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

5.4 Pass Creek Regional Park Service Review

The Commission Report dated April 25, 2023, from Cary Gaynor, Regional Parks Manager, re: Pass Creek Regional Park Service Review, has been received.

Cary Gaynor, Regional Parks Manager, provided the Commission with an overview of the lease agreement renewal with the Pass Creek Regional Exhibition Society (PCRES) for the use of land commonly known as the Pass Creek Regional Exhibition Grounds at Pass Creek Regional Park and answered the Commission's questions. The Commission expressed that they would like more time to review the Pass Creek Regional Park Service Report and have a further discussion.

Staff Direction: Staff to bring back information on the bridge to cross Norns Creek within Pass Creek Regional Park.

Staff Direction: Staff to bring back a report on how to implement a hybrid management model for Pass Creek Regional Park at the Castlegar & District Community Complex Recreation Commission meeting by August 2023.

6. OLD BUSINESS

6.1 Strategic Planning Session Update

The Castlegar and District Community Complex Recreation Commission has scheduled the Strategic Planning Session for Tuesday, June 27. The Commission will discuss the time and topics for the meeting.

The Commission discussed that the start time and topics will be decided at the beginning of June via email.

6.2 RDCK Code of Conduct

Chair Heaton-Sherstobitoff requested to refer this Item 6.3 to the April 4, 2023 meeting due to time constraints:

The Commission had a discussion on RDCK's Code of Conduct as per Commissioner Bogle's request. RDCK's Code of Conduct received as information.

7. NEW BUSINESS

7.1 Overview on Ice Scheduling

Chair Heaton-Sherstobitoff requested a discussion on how the ice is scheduled at the CDRD.

The Commission discussed that the CDRD arena floor project is on time and the arena will be available for use on or before October 15, 2023. RDCK meets with the Minor Hockey Association and comes up with a priority list. Minor sports get priority. Insurance is required for all ice users and birthday parties.

8. PUBLIC TIME

No public.

9. IN CAMERA

9.1 MEETING CLOSED TO THE PUBLIC

Moved and Seconded,
And Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

10. RECESS OF OPEN MEETING

Moved and Seconded,
And Resolved:

The Open Meeting be recessed at 4:54 p.m. in order to conduct the Closed in Camera meeting.

Carried

11. NEXT MEETING

The next Castlegar and District Community Complex Recreation Commission meeting is scheduled for June 6, 2023 at 4:00 p.m.

12. ADJOURNMENT

Moved and Seconded,
And Resolved:

The Castlegar and District Community Complex Recreation Commission meeting be adjourned at 6:22 p.m. PST.

Carried

Digitally approved by

Susan Heaton-Sherstobitoff, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Recreation Commission No. 10
OPEN MEETING MINUTES**

Tuesday, May 9, 2023

7:00 p.m.

Remote Meeting

COMMISSION MEMBERS

Commissioner Graham	Director Electoral Area E
Commissioner Palfenier	Procter Area
Commissioner Schmidt	
Commissioner Scholz	Balfour Recreation Commission
Commissioner Gray	Balfour & District Business/Historic Association - Alternate
Commissioner Hide	Queens Bay
Commissioner MacPherson	Harrop & District Community Center

MEMBERS ABSENT

Commissioner Trenaman	School District #8
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STAFF PRESENT

Joe Chirico	General Manager of Community Services
Julie Rafuse	Meeting Coordinator

7 out of 8 voting Commission members were present – quorum was met.

WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mb98f540b771813a6e5b33c5d9d85eec0>

Join by Phone: 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 659 0330

Meeting Password: saBaGhM7S23 (72224467 from phones)

In-Person Location: Held by remote meeting until further notice

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services, called the meeting to order at 7:02 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Joe Chirico, General Manager of Community Services, called for nominations. All nominations declined. No nominations for Chair.

Moved and Seconded,
And Resolved:

The Commission voted Commissioner Palfenier be Chair for the May 9, 2023 Recreation Commission No. 10 meeting.

Carried

Commissioner Palfenier took over the meeting.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the May 9, 2023 Recreation Commission No. 10 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The October 27, 2022 Recreation Commission No. 10 minutes have been received.

5. REVISED GRANT MATRIX

The Commission met last week as an ad hoc group to discuss the Draft Grant Review Criteria and Application Scorecard for April 2023. Commissioner Trenaman was the only member not in attendance. The Commission made the revisions to the spreadsheet at this meeting.

Moved and Seconded,
And Resolved:

That the Draft Grant Review Criteria and Application Scorecard April 2023 with amendments be adopted as the scorecard.

Carried

6. SPRING 2023 GRANTS

The following spring grant applications were received for Service S279 Recreation Commission No. 10 – Area E.

Spring 2023 Grant Applications

ORGANIZATION	AMOUNT
Nelson Reflections Artistic Swimming	\$ 750.00
Redfish PAC	\$ 2,000.00
Balfour Recreation Commission (Recumbent Bike)	\$ 1,000.00
Balfour Recreation Commission (Balfour Daze)	\$ 1,500.00
Balfour Seniors Branch #120	\$ 900.00

Balfour Seniors Branch #120 did not spend the \$1,043.00 funds from the yoga chair program in 2022. Balfour Seniors Branch #120 would like to use \$900.00 of the funds from 2022 in 2023 for a capital project (shed for outdoor equipment).

Staff Direction: Staff to write a letter to the Balfour Seniors Branch #120 requesting more information, a budget and justification for this capital project.

Moved and Seconded,
 And Resolved:

That the Recreation Commission No. 10 approves the allocation of funds from 2022 to 2023. The Balfour Seniors Branch #120 is to report back with a budget at the next Recreation Commission No. 10 meeting.

Carried

Moved and Seconded,
 And Resolved **that it be recommended to the Board:**

That the Board approve the payment of the following grants from the **Recreation Commission No. 10 - Area E Service S279 2023 Budget:**

ORGANIZATION	AMOUNT
Nelson Reflections Artistic Swimming	\$ 750.00
Redfish PAC	\$ 2,000.00
Balfour Recreation Commission (Recumbent Bike)	\$ 1,000.00
Balfour Recreation Commission (Balfour Daze)	\$ 1,500.00
TOTAL:	\$ 5,250.00

Carried

7. POSTING – COMMUNITY LIAISON FOR RECREATION COMMISSION NO. 10

Information regarding the Community Liaison – Recreation 10 Commission job posting has been received.

The Commission discussed the Community Liaison – Recreation 10 Commission job posting and would like to proceed with reposting it. The date for applications will need to be adjusted in the posting. The salary for this position was included in the budget. The surplus was carried over from 2022. The job posting can be advertised in the Balfour Recreation Commission newsletter, Balfour Parks and Recreation and Balfour What’s Up.

8. STRATEGIC PLAN

The Strategic Plan was done in 2013. The Commission is to review the Strategic Plan to identify if the priorities in the plan are still a priority. The Commission discussed putting together a survey. Joe Chirico, General Manager of Community Services, suggested that Sarah Fuhr, Communications and Community Engagement Lead, put together the survey. The Commission is to send their survey questions to Joe Chirico.

9. PUBLIC TIME

No public.

10. 2023 COMMISSION MEETING SCHEDULE

Chair Palfenier will send out an email to the Commission Members to determine a date in June 2023 for a workshop. There will also be a meeting scheduled in October 2023.

11. ADJOURNMENT

Moved and Seconded,
 And Resolved:

The Recreation Commission No. 10 meeting be adjourned at 8:35 p.m.

Carried

Digitally approved by

Commissioner Palfenier, Chair



Regional District of Central Kootenay
JOINT RESOURCE RECOVERY COMMITTEE MEETING
Open Meeting Minutes

A Joint Resource Recovery Committee meeting was held on Wednesday, May 17, 2023 at 1:00 pm PDT by remote meeting due to Novel Coronavirus 2019 (COVID-19).

ELECTED OFFICIALS PRESENT	Director G. Jackman	Electoral Area A (Chair)	In-person
	Director R. Tierney	Electoral Area B	In-person
	Director K. Vandenberghe	Electoral Area C	In-person
	Alt. Director J. Smienk	Electoral Area E	In-person
	Director T. Newell	Electoral Area F	In-person
	Director H. Cunningham	Electoral Area G	In-person
	Director W. Popoff	Electoral Area H	In-person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-person
	Director T. Weatherhead	Electoral Area K	In-person
	Alt. Director B. Bogle	City of Castlegar	
	Councillor A. Mondia	Town of Creston	
	Director S. Hewat	Village of Kaslo	
	Director T. Zeleznik	Village of Nakusp	
	Director L. Casely	Village of New Denver	
	Director D. Lockwood	Village of Salmo	
	Director C. Ferguson	Village of Silverton	
Director J. Lunn	Village of Slocan		
ELECTED OFFICIALS ABSENT	Director A. Watson	Electoral Area D	
	Alt. Director J. Morrison	City of Nelson	
STAFF PRESENT	S. Horn	Chief Administrative Officer	
	Y. Malloff	GM – Finance, ED, IT	
	U. Wolf	GM – Environmental Services	In-person
	A. Wilson	Resource Recovery Manager	In-person
	H. Bench	Projects Advisor	
	A. Norimatsu	Resource Recovery Technician	In-Person
	N. Schilman	Environmental Technologist	In-Person
	M. Morrison	Organics Coordinator	In-Person
S. Eckman	Meeting Coordinator	In-person	

1. WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mc815195333ed53df45660c32f54abb25>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 603 5959

Meeting Password: PeWFdnSN828

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for the Joint Resource Recovery Committee:

Location Name: RDCK Board Room

Location Address: 202 Lakeside Drive, Nelson, BC

The facility listed above was able to accommodate the remote requirements for the meeting.

2. CALL TO ORDER & WELCOME

Director Jackman assumed the chair and called the meeting to order at 1:07 pm PDT.

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

Moved and seconded,

And resolved:

The Agenda for the May 17 19, 2023 Joint Resource Recovery Committee meeting be adopted with the following:

- Agenda Item No. 11.3: Village of Silverton Unauthorized Dumping
- inclusion of the Addendum

before circulation.

Carried

2.3 Receipt of Minutes

The April 19, 2023 Joint Resource Recovery Committee Minutes have been received.

3. HB TAILINGS FACILITY POST-FRESHET SITE REPAIRS

The April 26, 2023 Committee Report from Alayne Hamilton, Environmental Project Lead, outlining the damage sustained to the HB Tailings Facility in an April 10 weather event, and present a memo from SRK Consulting (Canada) Ltd. (SRK) that details repair and maintenance works that will be required at the facility, has been received.

4. CRESTON LANDFILL HYDROGEOLOGICAL ASSESSMENT & CRITERIA EXCEPTION ANALYSIS

The April 26, 2023 Committee Report from Heidi Bench, Projects Advisor, providing the results of the Creston Landfill Hydrogeological Assessment and Criteria Exception Analysis Request for Proposal (RFP) process, and to request approval to award a contract to GHD Ltd. at a total value of \$49,543 not including GST, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board award the contract for the completion of the Creston Landfill Hydrogeological Assessment and Criteria Exemption Analysis to GHD Ltd. up to a maximum value of \$49,543 not including GST;

AND FURTHER that the funds be paid from Service S186 Refuse Disposal (East Subregion).

Carried

5. RECYCLING HAULING CONTRACT EXTENSIONS

The May 9, 2023 Committee Report from Akane Norimatsu, Resource Recovery Technician, requesting approval to extend contracts with Green For Life Environmental Inc. (GFL) to provide hauling services for recyclable materials collected at the Satellite recycling depots across the RDCK and hauling services for Industrial, Commercial and Institutional (ICI) fiber recycling with adjustments in Schedule B, Section 7, Annual Adjustment, and to request direction to prepare and release a procurement for the next contract, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK extend the Goods and Services Agreements with Green For Life Environmental Inc. for Satellite Depot Material Collection and Transportation Services and Industrial, Commercial and Institutional Recycling Services for the period June 1, 2023 to May 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Services A116 Recycling Program-East Subregion, A117 Recycling Program-Central Subregion, and A118 Recycling Program-West Subregion in the amounts presented in the RDCK 2023 Financial Plan.

Carried

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board direct staff to prepare and release a Request for Proposal to provide Satellite Depot Material and Transportation Services and Industrial, Commercial and Institutional Recycling Services in the West, Central, and East Sub-regions for a three year period to start June 1, 2024 with two one year extensions.

Carried

6. REQUEST FOR PROPOSAL RESULTS: HOUSEHOLD HAZARDOUS WASTE ROUND-UP EVENTS

The May 3, 2023 Committee Report from Akane Norimatsu, Resource Recovery Technician, presenting the results of the Request for Proposal issued for a 2.5 year contract to provide the identification, collection, transportation and proper disposal/recycling of residential Household Hazardous Waste (HHW) collection events hosted by the Regional District of Central Kootenay, has been received.

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Service Agreement with Environmental 360 Solutions Ltd. with the total estimated contract value \$319,464.75, subject to hazardous waste unit quantities and annual inflation for the provision of the required services for the Household Hazardous Waste roundup events for the period June 1, 2023 to November 30, 2025 with the possibility of two 1 year extensions, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from RDCK Financial Plan Resource Recovery Budgets, Service S186 Refuse Disposal (East Subregion), Service S187 Refuse Disposal (Central Subregion), and Service S187 Refuse Disposal (West Subregion).

Carried

7. PURCHASE OF CENTRAL & WEST ORGANICS ROLL OFF BINS

The May 10, 2023 Committee Report from Amy Wilson, Resource Recovery Manager, seeking authorization to purchase up to five roll off bins for the collection and transport of organic waste from the Ootischenia Landfill and Grohman Transfer Station, has been received.

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board authorize staff to purchase up to five organic waste roll off bins from the vendor responding to the Request For Quotes process that meets all requirements and represents best overall value to the RDCK, up to a total cost of \$100,000 (excluding GST) with the cost to be evenly split by the Service S187 Refuse Disposal (West Subregion) (up to \$50,000) and Service S187 Refuse Disposal (Central Subregion) (up to \$50,000), Capital Expenditures;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

8. YAHK TRANSFER STATION & RECYCLING DEPOT - OPERATIONAL CONTRACT

The May 3, 2023 Committee Report from Amy Wilson, Resource Recovery Manager, seeking direction from the East Resource Recovery Committee on the procurement of waste and recycling collection services for the residents of Yahk-Kingsgate, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a sole source Services Agreement with the Yahk-Kingsgate Recreation Society to provide the waste and recycling collection service for the residents of Yahk for total contract value of \$46,800, for the period of June 1, 2023 to May 31, 2026, with ability to extend the Services Agreement for up to 2 one year extensions;

AND FURTHER, that the costs be paid from Service S186: Refuse Disposal (East Subregion).

Carried

9. REQUEST FOR PROPOSAL: WEST SUB-REGION TRANSFER STATIONS DESIGN

The May 15, 2023 Committee Report from AJ Evenson, Senior Project Manager, summarizing the results of a Request for Proposal for upgrades to the Nakusp, Rosebery & Slocan transfer stations, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Consulting Services Agreement with Sperling Hansen Associates for the design of the Nakusp, Rosebery and Slocan Transfer Stations;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$147,384.00 plus GST;

AND FURTHER, that the funds be paid by the Service S188 Refuse Disposal (West Subregion).

Carried

10. LEGACY LANDFILL CLOSURE WORKS

The May 17, 2023 Committee Report from Nathan Schilman, Environmental Technologist, providing an update on closure activities at 11 (eleven) Legacy Landfills in the Regional District, and to seek approval to begin the process of permit abandonment with the Ministry of Environment and Climate Change Strategy, has been received.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board direct Staff to proceed with the submission to the Ministry of Environment and Climate Change Strategy of notification of permit abandonment at all eleven (11) identified Legacy Landfills in the RDCK, in a phased manner.

Carried

Meeting recessed for a break from 2:44 pm to 2:55 pm.

11. STAFF VERBAL REPORTS

11.1 Theft/Break-Ins at Resource Recovery Facilities

Amy Wilson, Resource Recovery Manager, provide a brief report on the theft/break-ins occurring at the resource recovery facilities.

ORDER OF AGENDA CHANGED The Order of Business was changed to address public time, with Item 12 Public Time considered at this time.

12. PUBLIC TIME

The Chair called for questions from the public and members of the media 3:04 pm PDT.

Members of the public asked questions regarding the recycling program and if materials are being diverted from landfill to the Directors and staff.

11.2 2024 Resource Recovery Budgets - Meeting Dates

The following meetings have been scheduled:

Nov 27/23 @ 1pm: ERRC
Nov 28/23 @ 1pm: WRRC
Nov 29/23 @ 1pm: CRRC

Feb 05/24 @ 9am: WRRC
Feb 07/24 @ 9am: ERRC
Feb 21/24 @ 9am: CRRC

11.3 Village of Silverton Unauthorized Dumping

Verbal report by Director Ferguson regarding non-Village residents using the Village's bear proof bins to dispose of garbage and other materials such as contaminants.

Action Item: *Staff to work with the Village of Silverton to send information on proper waste disposal practices to rural residents around the Village of Silverton.*

Moved and seconded,
And resolved that:

The above noted action item directing staff to work with the Village of Silverton to send information on proper waste disposal practices to rural residents around the Village of Silverton **be removed** and the discussion of unauthorized dumping in the Village of Silverton's bear proof bins **be referred** to the next West Resource Recovery Committee meeting.

Carried

13. IN CAMERA

13.1 Meeting Closed to the Public

The Open meeting will be adjourned after In-Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And resolved that:

In the opinion of the Board and, in accordance with Section 90 of the *Community Charter* the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis identified in the following Subsections:

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public Recess of Open Meeting.

Carried

13.2 Recess of Open Meeting

Moved and seconded,
And resolved that:

The Open meeting be recessed at 3:43 pm in order to conduct the *Closed In-Camera* meeting.

14. ADJOURNMENT

Moved and seconded,
And resolved:

The Joint Resource Recovery Committee meeting adjourn at 3:52 pm PDT.

Carried

CERTIFIED CORRECT

Approved by

Director G. Jackman
Chair, May 17, 2023 Joint Resource Recovery Committee meeting

BOARD RESOLUTIONS AS ADOPTED AT THE MAY 17, 2023 JOINT RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That the Board award the contract for the completion of the Creston Landfill Hydrogeological Assessment and Criteria Exemption Analysis to GHD Ltd. up to a maximum value of \$49,543 not including GST;

AND FURTHER that the funds be paid from Service S186 Refuse Disposal (East Subregion).

RECOMMENDATION #2

That the Board approve the RDCK extend the Goods and Services Agreements with Green For Life Environmental Inc. for Satellite Depot Material Collection and Transportation Services and Industrial, Commercial and Institutional Recycling Services for the period June 1, 2023 to May 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Services A116 Recycling Program-East Subregion, A117 Recycling Program-Central Subregion, and A118 Recycling Program-West Subregion in the amounts presented in the RDCK 2023 Financial Plan.

RECOMMENDATION #3

That the Board direct staff to prepare and release a Request for Proposal to provide Satellite Depot Material and Transportation Services and Industrial, Commercial and Institutional Recycling Services in the West, Central, and East Sub-regions for a three year period to start June 1, 2024 with two one year extensions.

RECOMMENDATION #4

That the Board approve the RDCK enter into a Service Agreement with Environmental 360 Solutions Ltd. with the total estimated contract value \$319,464.75, subject to hazardous waste unit quantities and annual inflation for the provision of the required services for the Household Hazardous Waste roundup events for the period June 1, 2023 to November 30, 2025 with the possibility of two 1 year extensions, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from RDCK Financial Plan Resource Recovery Budgets, Service S186 Refuse Disposal (East Subregion), Service S187 Refuse Disposal (Central Subregion), and Service S187 Refuse Disposal (West Subregion).

RECOMMENDATION #5

That the Board authorize staff to purchase up to five organic waste roll off bins from the vendor responding to the Request For Quotes process that meets all requirements and represents best overall value to the RDCK, up to a total cost of \$100,000 (excluding GST) with the cost to be evenly split by the Service S187 Refuse Disposal (West Subregion) (up to \$50,000) and Service S187 Refuse Disposal (Central Subregion) (up to \$50,000), Capital Expenditures;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION #6

That the Board approve the RDCK enter into a sole source Services Agreement with the Yahk-Kingsgate Recreation Society to provide the waste and recycling collection service for the residents of Yahk for total contract value of \$46,800, for the period of June 1, 2023 to May 31, 2026, with ability to extend the Services Agreement for up to 2 one year extensions;

AND FURTHER, that the costs be paid from Service S186: Refuse Disposal (East Subregion).

RECOMMENDATION #7

That the Board approve the RDCK enter into a Consulting Services Agreement with Sperling Hansen Associates for the design of the Nakusp, Rosebery and Slocan Transfer Stations;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$147,384.00 plus GST;

AND FURTHER, that the funds be paid by the Service S188 Refuse Disposal (West Subregion).

RECOMMENDATION #8

That the Board direct Staff to proceed with the submission to the Ministry of Environment and Climate Change Strategy of notification of permit abandonment at all eleven (11) identified Legacy Landfills in the RDCK, in a phased manner.



**Regional District of Central Kootenay
CRESTON VALLEY SERVICES COMMITTEE
Open Meeting Minutes**

Thursday, May 4, 2023

9:00 a.m. MST

Hybrid Model – In-person and Remote

Creston & District Community Complex – Creston Erickson Room

312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Committee Member A. DeBoon	Town of Creston – In-person
Committee Member G. Jackman	Electoral Area A – In-person
Committee Member R. Tierney	Electoral Area B – In-person
Committee Member K. Vandenberghe	Electoral Area C – In-person

STAFF PRESENT

S. Horn	Chief Administrative Officer – RDCK
M. Moore	Chief Administrative Officer – Creston
J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager – Operations and Asset Management – Creston and District Community Complex
J. Riel	Fire Chief – Creston Fire Rescue
M. Benson	Regional Manager – Recreation and Client Services – RDCK
T. Wayling	Regional Programming Manager
M. Crowe	Park Planner
J. Rafuse	Meeting Coordinator

GUESTS PRESENT

S. Itkonen	Library Director – Creston Valley Public Library
J. Keirn	Executive Director – Valley Community Services
A. Mondia	Councillor – Town of Creston

4 out of 4 voting Commission/Committee members were present – quorum was met.

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1ac9fcc60d48e608cea5306463ff76fa>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 682 9522

Meeting Password: uMFeDNmu363

In-Person Location: Creston & District Community Complex - Creston Erickson Room
312 19th Avenue North, Creston, BC

1. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:03 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the May 4, 2023 Creston Valley Services Committee meeting, be adopted with the following:

- inclusion of Item 5.5 Creston & District Community Complex (CDCC) Aquatics Roof Repair;
- inclusion of Item 5.6 Traditional Use Study; and
- removal of Item 9 In Camera

before circulation.

Carried

4. RECEIPT OF MINUTES

The April 6, 2023 Creston Valley Services Committee minutes, have been received.

5. STAFF REPORTS

5.1 Creston & District Community Complex (CDCC) Programming Update

The Committee Report dated April 27, 2023 from Tia Wayling, Regional Programming Manager, re: CDCC Programming Update, has been received for information.

Tia Wayling, Regional Programming Manager, reviewed with the Committee the CDCC Programming Update and answered the Committee's questions.

5.2 Creston & District Community Complex (CDCC) Operations Update

The Committee Report dated April 24, 2023 from Stuart Durning, CDCC Facility Manager, re: Creston & District Community Complex Operations Update, has been received for information.

Stuart Durning, CDCC Facility Manager, provided the Committee with an updated on operations within the Creston & District Community Complex and answered the Committee's questions.

5.3 Creston Valley Fire Service – First Quarter Report

The Committee Report dated January 1 – March 31, 2023 from Jared Riel, Fire Chief, re: Creston Valley Fire Service Quarterly Operational Report, has been received for information.

Jared Riel, Creston Fire Rescue – Fire Chief, reviewed with the Committee the Emergency Services Quarterly Operation Report dated January 1 – March 31, 2023 and answered the Committee's questions.

Mike Moore, Town of Creston – Chief Administrative Officer, provided the Committee with an overview on the Creston Valley Fire Service and answered the Committee's questions.

5.4 Creston & District Community Complex (CDCC) Pavilion Contract Amendment

The Committee Report dated April 28, 2023 from Craig Stanley, Regional Manager – Operations and Asset Management, re: CDCC Pavilion Contract Amendment, has been received for information.

Craig Stanley, Regional Manager – Operations and Asset Management, provided the Committee with an update on the use of the Rotacrest pavilion. On the direction of the RDCK Board, staff have amended the language in the agreement with Valley Community Services (VCS) for use of the Rotacrest Hall, to allow for non-exclusive use of the pavilion. When RDCK staff presented the contract amendment language to VCS, they requested that the language be amended to allow for exclusive use of the pavilion.

Justine Keirn, Executive Director, Valley Community Services, requested exclusive use of the pavilion in May to September on Monday to Thursday from 9:30 am to 2:30 pm.

Staff Direction: Craig Stanley, Regional Manager of Operations and Asset Management, to work with Valley Community Services to try and meet the needs of their request.

5.5 Creston & District Community Complex (CDCC) Aquatics Roof Repair

The Committee Report dated May 2, 2023 from Craig Stanley, Regional Manager – Operations and Asset Management, re: CDCC Aquatics Roof Repair, has been received for information.

Craig Stanley, Regional Manager – Operations and Asset Management, provided the Committee with an update on the status of the CDCC aquatics roof repair and answered the Committee’s questions. The Committee identified that this is a construction issue and RDCK staff are to review the wrap up policy.

**RECESS/
RECONVENE**

The meeting recessed at 10:35 a.m. for a break and reconvened at 10:40 a.m.

5.6 Traditional Use Study

The Committee Report dated May 4, 2023 from Mark Crowe, Park Planner, re: Traditional Use Study, has been received.

Moved and Seconded,

And Resolved **that it be recommended to the Board:**

That the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 be received by the Board.

Defeated

Moved and Seconded,

And Resolved **that it be recommended to the Board:**

That the Board commits to further engagement with Yaqan Nukiy and Ktunaxa Nation Council Archaeology Staff prior to proceeding with the development of any proposed parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023.

Defeated

Staff Direction: That staff prioritize proposed or existing parks identified in the Ktunaxa RDCK Traditional Use Study (TUS) Summary Report dated April 2023 and come back at a later date to the Creston Valley Services Committee meeting with recommendations.

6. OLD BUSINESS

6.1 Creston Valley-Kootenay Lake (CV-KL) Wayfinding Project

Creston Valley Services Committee – March 2, 2023

Staff Direction: The Committee informed Leah Kleinhans, that we need a Service to own the signage. Leah Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership Manager, Creston WorkBC Centre, to communicate with Joe Chirico, General Manager of Community Services and come back to the Creston Valley Services Committee meeting on April 6, 2023 with a proposal.

Creston Valley Services Committee – April 6, 2023

The Committee REFERRED Item 6.2 Creston Valley-Kootenay Lake (CV-KL) Wayfinding Project to the May 4, 2023 Creston Valley Service Committee meeting to allow staff the opportunity time to research how other communities manage their signage.

Stuart Horn, Chief Administrative Officer – RDCK, informed the Committee he has had conversations with Leah Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership Manager, Creston WorkBC Centre, about both the Town of Creston and RDCK Areas A, B and C signs. The Town of Creston has public work staff to maintain the signs. The issue with RDCK owning and maintaining the signs is that it is going to create more costs to the Service. Leah Kleinhans could ask Jen Comer, Regional Economic Operations Branch – Regional Manager Central Kootenay / Revelstoke, Ministry of Jobs, Economic Development and Innovation, for a \$50,000 grant to monitor and maintain the signs, however, when the grant funding runs out, RDCK would have to cover costs out of the Service.

Staff Direction: Stuart Horn, Chief Administrative Officer – RDCK, to ask Leah Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership Manager, Creston WorkBC Centre, to have a meeting with Ministry of Transportation to see if they will assume ownership and maintenance of the signage that is part of the Creston Valley-Kootenay Lake Wayfinding Project. Stuart Horn to come back to the Creston Valley Services Committee meeting on June 1, 2023 with an update.

6.2 Kinderhaus Childcare Proposal – Creston and District Community Complex

Creston Valley Services Committee – March 2, 2023

Staff Direction: Bring back a report on the pros and cons of the Kinderhaus Childcare Proposal – Creston and District Community Complex to the April 6, 2023, Creston Valley Services Committee meeting.

Creston Valley Services Committee – April 6, 2023

The Committee referred the report to the May 4, 2023 Creston Valley Services Committee meeting to allow time for staff to prepare the report.

Craig Stanley, Regional Manager – Operations and Asset Management, provided the Committee with an overview on the Kinderhaus Childcare Proposal. Henriette Schattling, Director of Henriette’s Dayhome and Kinderhaus Childcare, is asking for exclusive use of a space at the Creston & District Community Complex. The operating hours would be Monday to Friday 8 am until 4 pm with access to a washroom and an outdoor play area. Craig Stanley is unable to provide Henriette Schattling with an answer right now.

Staff Direction: That staff connect with Henriette Schattling, Director of Henriette’s Dayhome and Kinderhaus Childcare, to see if she’s still interested in pursuing a space at the Creston & District Community Complex.

7. NEW BUSINESS

7.1 Creston/Cranbrook Transit

Kelly Vandenberghe, Director – Electoral Area C, requested a discussion on the letter dated April 17, 2023 from Marcia Long, re: transportation between Creston and Cranbrook for medical appointments.

The Committee had a discussion on the letter received from Marcia Long dated April 17, 2023 with regards to transportation between Creston and Cranbrook for medical appointments.

Staff Direction: Stuart Horn, Chief Administrative Officer – RDCK, to talk to Tom Dool, Research Analyst, about reaching out to the Hospital Boards and BC Transit with regards to transportation between Creston and Cranbrook.

COMMITTEE MEMBER JACKMAN ABSENT: Commissioner Jackman left the meeting at 11:32 a.m.

COMMISSIONER JACKMAN PRESENT: Commissioner Jackman joined the meeting again at 11:36 a.m.

7.2 Creston Tennis Club

The email dated April 25, 2023 from the Creston Tennis Club Executive, re: new tennis courts, has been received.

The supporting correspondence from Joe Chirico, General Manager of Community Services, re: a new Sport Court facility, have been received.

The Committee had a discussion about the email dated April 25, 2023 from the Creston Tennis Club Executive. Kelly Vandenberghe, Director – Electoral Area C expressed that we need more information about this group to make a decision. The Committee needs to come up with a clear process for these groups and to make the process public.

Town of Creston will respond to the letter from the Creston Tennis Club Executive.

Staff Direction: Staff to develop mechanisms for feasibility studies for proposals for recreation requests.

7.3 Financial Service Grant – Lister Community Cemetery

Joe Chirico, General Manager of Community Services, requested a discussion on the 2023 Financial Service Grant from the Lister Community Cemetery.

Moved and Seconded,

And Resolved **that it be recommended to the Board:**

That the Lister Community Cemetery 2023 grant be \$3,500 and further; that the 2023 Financial Plan for Cemetery – Creston and Areas A, B and C Service S174 be amended to increase Grant Contributions and decrease Accumulated Surplus.

Carried

7.4 Creston Valley Public Library

The Committee Report dated February and March 2023 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Operations Report and Library Usage Report, have been received.

The Committee Report dated December 31, 2022 from Saara Itkonen, Library Director, re: Creston Public Library Association Financial Statements, has been received.

Saara Itkonen, Library Director, left the meeting prior to Item 7.4 being discussed. The Committee has received the Creston Valley Public Library (CVPL) Operations Report, Library Usage Report and the Creston Public Library Association Financial Statements for information.

8. PUBLIC TIME

The Chair will call for questions from the public at 12:12 p.m.

Garry Jackman, Director – Electoral Area A and Councillor Mondia addressed that the operating lease for the Creston Valley Public Library needs to be renewed. The lease needs to be worked on as the building has a real value and the rent needs to be captured.

9. IN CAMERA

Item Removed.

10. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for June 1, 2023 at 9:00 a.m.

11. ADJOURNMENT

Moved and Seconded,

And Resolved:

The Creston Valley Services Committee meeting be adjourned at 12:15 p.m.

Carried

Digitally approved by

Arnold DeBoon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Salmo & Area G Recreation Commission
OPEN MEETING MINUTES**

**7:00 pm
Monday, May 15, 2023**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Attending Remote:

Join by Video

<https://nelsonho.webex.com/nelsonho/j.php?MTID=md9617cb163c3da9383cd7e5971acd507>

Meeting number (access code): 2774 407 9668

Meeting password: fR3pnNRX3a3

Join by Phone

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting number (access code): 2774 407 9668

Meeting Location Held by remote meeting

COMMISSION MEMBERS

Director H. Cunningham	Area G
Director D. Lockwood	Village of Salmo
Commissioner M. MacDonald	Village of Salmo
Commissioner J. Leus	Area G
Commissioner S. Chew	School District No. 8

MEMBERS ABSENT

Commissioner M. Cain	Village of Salmo
Commissioner I. McInnes	Area G

GRANT APPLICANT REPRESENTATIVES

Melanie Cox	Salmo & Area Supportive Housing Society
Patti Bishop	Salmo & Area Supportive Housing Society
Christine Stewart	Director, Salmo Childcare Society
Howard Grant	President, Nelson District Rod & Gun Club

Hoge Tyler

Nelson District Rod & Gun Club

STAFF

Joe Chirico

General Manager, Community Services

Pearl Anderson

Community Meeting Coordinator

5 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Lockwood called the meeting to order at 7:10 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Addenda for the Monday, May 15, 2023 Salmo & Area G Recreation Commission meeting be adopted with the following amendments:

- Item 5.2 – Salmo Pool Architectural Renovations Contract Award – the recommendation is amended by deleting “S225” and replacing it with “S230”; and
- Item 5.7 – Addition of the letter (via email) dated April 28, 2023 from Lianne Sanche Marleau re: 2023 Spring Grant Request.

Carried

4. RECEIPT OF MINUTES

The February 13, 2023 Recreation Commission No. 7 minutes have been received with the following amendment – deletion of Commissioner M. MacDonald as present.

COMMISSIONER PRESENT: Commissioner MacDonald joined the meeting at 7:22 p.m.

5. NEW BUSINESS

5.1 Salmo Valley Youth and Community Centre Update

The Salmo Valley Youth and Community Centre update provided by Laura Stavast has been received.

5.2 Salmo Pool Architectural Renovations Contract Award

Considered was the Commission Report dated May 3, 2023 from AJ Evenson, Senior Project Manager, re: Salmo Pool Architectural Renovations Contract.

Moved and seconded,

AND Resolved that it be recommended to the Board:

That the Board award the contract for the Salmo Pool Architectural Renovations to North Mountain Construction Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$100,800.00 plus GST; AND FURTHER, that the cost be included in the 2023 Financial Plan for S230 Recreation Commission No. 7 – Salmo and Area G.

Carried

5.3 Salmo Pool Upgrades Status Report

The Commission Report dated February 1, 2023 from AJ Evenson, Senior Project Manager, re: Salmo Pool Upgrades Status Report has been received.

5.4 Quarterly Financial Reports for S225 and S230

The quarterly financial reports for S225 and S230 presented by Joe Chirico, General Manager of Community Services, have been received.

5.5 Decision Making Framework

Information regarding the decision making framework when contemplating numerous projects competing for RDCK support as presented by Joe Chirico, General Manager of Community Services, has been received.

5.6 Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019

The Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019 has been received.

**5.7 Grant Deliberations
Spring 2023 Grant Applications**

Organization	Amount
Salmo & Area Supportive Housing Society	\$ 1,350
Salmo Childcare Society	\$15,000
The Nelson District Rod & Gun Club`	\$30,000

The letter (sent via email on April 28, 2023) from Lianne Sanche Marleau requesting grant funds has been received.

MOVED and seconded,
AND Resolved:

That Lianne Sanche Marleau be contacted by staff to advise of the correct grant application process with staff assistance to complete the application if Ms. Marleau so desires.

Carried.

Grant applicant representatives were permitted 5 minutes to address the Commission regarding their grant applications.

Information presented by Christine Stewart, Director of the Salmo Childcare Society, and Howard Grant, President, Nelson District Rod and Gun Club, has been received.

MOVED and seconded,
AND Resolved:

That Salmo & Area G Recreation Commission No. 7 disburse Spring 2023 Grant Funds up to a maximum amount of \$6,500; AND FURTHER, that Salmo & Area G Recreation Commission No. 7 disburse the remaining 2023 grant funds in the Fall.

Carried

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 7 – Salmo & Area G Service S230:

Organization	Amount
Salmo Childcare Society	\$2,000
The Nelson District Rod & Gun Club`	\$2,000

Carried

Chair, I, Director Cunningham, wish to declare at this time that I am not entitled to participate in the discussion or vote on the next item of business on the meeting agenda, that is Item 5.7 – Spring 2023 Grant Applications – Salmo & Area Supportive Housing Society by reason that I am a Director on the Salmo & Area Supportive Housing Society and that I wish to leave the meeting at this time and request that the minutes record my leaving the meeting for the reasons stated.

Commissioner Cunningham left the meeting at 8:24 p.m.

Information presented by Melanie Cox and Patti Bishop, Salmo & Area Supportive Housing Society, has been received.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the payment of the following grant from the Recreation Commission No. 7 – Salmo & Area G Service S230:

Organization	
Salmo & Area Supportive Housing Society	\$ 500

Carried

Commissioner Cunningham returned to the meeting at 8:36 p.m.

6. PUBLIC TIME

The Chair called for questions from the public at 9:01 p.m.

7. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Salmo Area G Recreation Commission meeting be adjourned at 9:03 p.m.

Carried

Digitally approved,

Diana Lockwood, Chair

RECOMMENDATIONS TO THE BOARD OF DIRECTORS

1. *That the Board award the contract for the Salmo Pool Architectural Renovations to North Mountain Construction Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$100,800.00 plus GST; AND FURTHER, that the cost be included in the 2023 Financial Plan for S230 Recreation Commission No. 7 – Salmo and Area G.*

2. *That the Board approve the payment of the following grants from the Recreation Commission No. 7– Salmo & Area G Service S230:*

Organization	Amount
<i>Salmo Childcare Society</i>	<i>\$2,000</i>
<i>The Nelson District Rod & Gun Club`</i>	<i>\$2,000</i>

3. *That the Board approve the payment of the following grant from the Recreation Commission No. 7– Salmo & Area G Service S230:*

Organization	
<i>Salmo & Area Supportive Housing Society</i>	<i>\$ 500</i>



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**SALMO AND AREA G RECREATION COMMISSION NO. 7
SPECIAL MEETING – OPEN MINUTES**

7 P.m. - 8:30 P.m.

Monday, February 13, 2023

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m2bc3ae398737cb46c0a3c34a88133f1f>

Join by Phone: 1-833-512-2295 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 530 0791

Meeting Password: YzQw7FNmR93

In-Person Location: Salmo Village Office, 423 Davies Ave, Salmo, BC.

COMMISSION MEMBERS

Director D. Lockwood	Village of Salmo - Chair
Director H. Cunningham	Area G
Commissioner M. Cain	Village of Salmo
Commissioner I. Innes	Area G
Commissioner J. Leus	Area G
Trustee S. Chew	School District No. 8 – Term expired December 31, 2022

ABSENT

Commissioner M. Macdonald Village of Salmo

STAFF

Joe Chirico	General Manager of Community Services - RDCK
Melanie Loutit	Administrative Coordinator - Meeting Coordinator - RDCK

5 out of 6 voting Commission members were present - quorum was met.

1. CALL TO ORDER

Chair Lockwood called the meeting to order at 7:06 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the agenda for the February 13, 2023 Salmo and Area G Recreation Commission meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The December 5, 2023 Salmo and Area G Recreation Commission minutes, have been received.

5. NEW BUSINESS

5.1 Salmo Pool Upgrades

The Commission Report dated February 1, 2023 from AJ Everson, Senior Project Manager, has been received.

5.2 Types of Programs/Activities Supported Through RDCK Grants

Joe Chirico, General Manager of Community Services, provided a verbal report regarding the types of programs and activities that have been supported by the RDCK.

5.3 2023 Draft Financial Plan – Salmo and Area G Recreation Commission No. 7

The Financial Report dated from Joe Chirico, General Manager of Community Services, re: 2023 Draft Financial Plans for Salmo and Area G Recreation Commission No.7, Salmo and Area G Swimming Pool and Salmo Valley Youth and Community Centre, has been received.

MOVED and seconded,
AND Resolved:

The Salmo and Area G Recreation Commission approve the 2023 Draft Financial Plan for Service No. S230, S225 and S218 for Salmo and Area G

Carried

MOVED and seconded,
AND Resolved:

That the Recreation Commission No.7 send a letter thanking Todd Wallace and Jackie Jonkheid for the donation of the pickle ball nets.

Carried

6. PUBLIC TIME

The Chair will call for questions from the public at 9:10 p.m.

7. NEXT MEETING

The next regular Salmo and Area G Recreation Commission meeting is scheduled for May 8, 2023 at 7 p.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Salmo and Area G Recreation Commission meeting be adjourned at 9:13 p.m.

Carried

DIGITALLY APPROVED

Diana Lockwood, Chair



Director's Report

Garry Jackman – Area A Wynndel/East Kootenay Lake

Report Date: May 8, 2023

Columbia Basin Regional Advisory Committee (CBRAC)

The May 5, 2023 meeting provided us with the history and operations at Libby Dam. I also sat in on a “listening session” held by US stakeholders on the evening of April 19th. The two strong messages from US attendees were they wanted to see the inclusion of eco-functions in an updated treaty and that the “Canadian entitlement” formula needs to be revisited. I can discuss either of these further if anybody wishes. The next meeting will be May 30th which I may catch part of during the lunch break for the Interior Lumber Manufacturers Association conference I will be attending. There is also a scheduled BC Hydro briefing for local government leaders the morning of June 13th.

For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

Regional Connectivity Committee (RCC)

On April 27, 2023 we had interesting briefings on the Rogers/Shaw merger, some actions being taken by the province to streamline permitting for broadband projects and information on an organization that creates shared tower sites in eastern Canada and is now looking to expand into BC. The next meeting will be June 16th.

This fall will mark the 10-year anniversary of the Regional Connectivity Committee. I will be preparing a separate summary of the work undertaken and make it available by request.

AKBLG Cranbrook

Similar to my approach for the LGLA sessions, I will not list all of the specific sessions I sat in on. The following are some of the more interesting points I found arising from discussions, once again along with my editorial comments:

- Chris Fields made some interesting points around how we can simplify what we do to the benefit of our residents. His most interesting comment, for me, is we can take a hybrid approach to zoning, perhaps even reducing the number of different zoning designations. I have thought about this for the past weeks and can see where we could stop putting each parcel in a box such as R1, R2, R3 etc. (many of which are existing non-conforming anyway) and just have a

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blanket residential zone for rural areas, allowing what the land can support to be the determining factor on density. We would still enforce setbacks plus accessory uses.

- The MIABC rep drove home the point with an analogy to catastrophic risk (climate unpredictability in a region with geographic challenges) versus the risks associated with old technology. She stressed doing “interruption testing” and having a strong business continuity plan with our own backups (not all cloud based).
- The climate strategies discussion (CEA) pointed out the way to engage more of our citizens is to point out the co-benefits of climate actions. I also want to follow up on their template for building retrofits based on the Rossland pilot.
- Jamie Jones and Leeza Perehdoff gave us lots to think about when navigating polarizing issues. I liked their end points of support brave spaces, stop viewing things as a battle or contest, create a pause in the conversation from time to time, hold self-critical awareness and aim to understand the viewpoints presented.
- The keynote on fostering social cohesion was interesting but going back 2500 years to show how some issues persist is not necessarily valid. A comparison of past societies to the present is not that simple, given our massive access to information and ability to travel the globe. I did appreciate her message that there is a spectrum where you may observe situations where there is no community, shallow community, fear-based community or love-based community.
- The session on economic reconciliation provided stats on the shift towards significant indigenous involvement in many projects. A path to economic independence has been mentioned to me over recent years as a goal of some local Indigenous leaders. Hopefully, the references to geothermal energy projects will provide leads for me to follow up on, as the east shore geothermal project moves into its next phase of investigations of potential to a long term, reliable heat source.
- I had a good side conversation with Mike Prescott, one of the presenters on accessibility committees and strategies, and have follow ups by email since.



Garry Jackman

Director of Electoral Area A – Wynndel/
East Shore Kootenay Lake

April 18, 2023

To whom it may concern

Dear grant reviewer:

RE: Letter of support for Kootenay Employment Services' ETSI-BC Forestry Impact Recovery application

As Director on the RDCK Board for Area A – Wynndel/East Shore Kootenay Lake, I am writing to confirm my support for Kootenay Employment Services' proposal to engage the services of a Community/Business Recovery Advisor to provide support to the Creston-Kootenay Lake business community. This project will include a strong focus on retooling businesses to prepare for shifts in the forest industry. Supporting the ongoing transition from low value use of high volumes of fibre to the high value use of lower volumes is critical to maintaining this industry. The Area A economy currently benefits from employment earnings in both harvesting and through value added manufacturing facilities locally operated by the forest industry. In addition, the Canfor (Wynnwood) mill is a substantial capital asset in Electoral Area A which supports a wide range of community services, ranging from fire protection to recreation, through its contribution to our industrial tax base.

Forest product companies in our area are particularly keen to explore opportunities in agroforestry as well as innovative and sustainable uses of forest biomass. The proposed fire area salvage, within operational and land stability restrictions, across the face of the devastating Akokli/Boswell fire is one example where innovative thinking to employ agroforest practices to stabilize and rejuvenate salvage areas makes sense. In addition to required replanting in salvage areas, expanding those treatments to adjacent, inoperable burn areas can have significant medium to long term benefits in stabilizing our landscape and maintaining a clean, reliable drinking water supply to dozens of households.

KES has a proven track record of delivering projects and meeting expected outcomes for Kootenay Lake/Creston Valley businesses and residents. Please consider supporting this application.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Garry Jackman".

Garry Jackman
RDCK Director Area A – Wynndel/East Shore Kootenay Lake



Roger Tierney
Director of Electoral Area B

May 4, 2023

Dear Evaluation Committee,

RE: Creston Valley Chamber of Commerce Application for ETSI Funding

On behalf of Electoral Area B within the RDCK, I am pleased to provide this letter in support of the Creston Valley Chamber of Commerce's (the Chamber) application for funding through the Economic Trust of Southern Interior (ETSI) for the development of a Strategic Plan.

Electoral Area B includes communities within the Creston Valley including - Canyon, Erickson, Lister, Huscroft, Rykerts, Arrow Creek, Yahk, Goatfell, Kingsgate, Kitchener, Glenlily, Goat River Bottom, Lower Kootenay Band in which approximately 4800 people reside.

The Regional District of Central Kootenay was incorporated in 1965 and is a local government that serves an estimated population of 60,000 residents. Our region consists of 11 electoral areas and nine member municipalities.

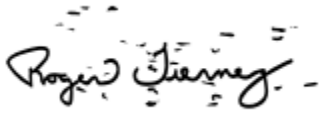
The mission of the Regional District of Central Kootenay is to provide area residents and communities with services, governance and representation in a manner that supports the economic, social and environmental goals of the region.

The Chamber, which was originally established in 1935, is undergoing a renewal process. One of the initial steps of the renewal will focus on the development of a Strategic Plan. Having a strong plan will support the Chamber and its members in understanding the vision, mission, goals and opportunities available to the organization. Additionally, the plan will help to illustrate how the Chamber can grow and continue to support Creston Valley's business community in an ever-changing post-covid landscape.

The Creston Valley Chamber of Commerce is an essential partner in meeting the economic development priorities identified within the region. A thoughtful and thorough strategic planning process, as proposed by the Chamber of Commerce, will bolster Creston Valley's overall economic health.

I strongly encourage a funding award to the Chamber of Commerce for the development of a strategic plan. I believe it will be an incredible asset to Creston Valley's business community.

Yours sincerely,

A handwritten signature in black ink that reads "Roger Tierney". The signature is written in a cursive style with some ink bleed-through from the reverse side of the page.

Roger Tierney

Director of Electoral Area B

4690 Samuelson Road Canyon, BC V0B 1C1

Phone: 250.215.0666 | Email: rtierney@rdck.ca | Fax: 250.352.9300



Director's Report

Tom Newell – Area F

Report Date: May 2023

May 2023 Director's Report (from February, March, April and Early May)

1. February 24th - Kootenay lake Partnership meeting – great conversations and strategies in maintaining the health of Kootenay Lake.
2. Attended numerous Nelson and Area Economic Development Program committee and co-ordinating committee meetings including a great presentation on a Worker housing project by M'akola Housing group.
3. February 22nd - Attended the RDCK public meeting on the proposed rural organics program.
4. February 22nd – Attended a meeting with the Nelson Curling Club executive re ice plant replacement plan.
5. Worked with RDCK Staff and Kootenay Conservation Fund in preparing for the Area F Alternate Approval Process on Area F potentially joining this service.
6. February – April - Attended 3 Central Kootenay Invasive Species Society Board meetings (note, the AGM will be held on May 25th at 6:30, virtual)
7. March 6th - Attended a great workshop on the Agriculture Land Commission.
8. March 22nd - Attended Hospital Board meeting, capital budget finalization.
9. March 23rd - Attended a Housing Needs workshop hosted by Nelson and Area Economic Development Program and M'akola Housing Society. So interesting.
10. March 29th - Attended All Recreation meeting, remotely from Victoria.
11. March 29th and 30th - Attended MFA AGM in Victoria (as the RDCK Board representative). See my April Director's Report on the meeting.
12. April 3rd - Attended Emergency Preparedness (April 3) meeting hosted by RDCK Emergency staff person Jon Johnson at the North Shore Fire Hall – 25 residents attended.
13. April 4th - Attended Regional parks service.
14. April 4th - Attended and chaired the Public Hearing on zoning bylaw amendments to Strengthen and Promote Agriculture.
15. February 1st and April 5th - Attended and chaired 2 Water Services Committee meetings.
16. April 12th - Attended and co-hosted the Area F ReDi Grant Public Engagement Meeting.
17. April 13th and 14th - Attended the Board Strategic Planning Workshop.
18. April 17th - Confirmed that Area F grants will be used to repair the Sproule Creek trail damage.
19. April 25th - Attended on site workshop as a follow-up of our January workshop on accretions at Kokanee Provincial Park.
20. Ongoing - many conversations with residents on many issues; climate action plan, trails, recreation, organics collection, fire services,
21. Ongoing - Consulting with several private water systems on their plans to upgrade.

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Director's Report

Aidan McLaren-Caux – Village of Nakusp

Report Date: May 18, 2023

Reporting on activities from Apr. 11th to May 5th, 2023.

Director's Activities

- Apr. 15-18th, attended in-person *BC Economic Development Association, 2023 BC Economic Summit* in Penticton in my capacity as Economic Development Coordinator for the Nakusp and Area Development Board (NADB)
 - This was a highly informative and educational conference, with several networking opportunities, and I strongly recommend that anyone with even a remote interest in this register for next year's event.
 - If anyone would like more details on the conference, please feel free to get in touch.

- Apr. 21-23rd, attended in-person *Annual General Meeting and Convention* in Cranbrook
 - For full details of the conference, see: https://akblg.ca/2023_convention.html
 - For slide decks of the presentation, see: <https://akblg.ca/documents.html#2023%20AGM%20&%20Convention%20Presentations>

 - **Economic Development Tour**
 - Hosted by Darren Brewer, Economic Development Officer, City of Cranbrook
 - Toured various sites in and around the city, including:
 - Downtown revitalization
 - Airport development
 - Aq'am Community of the Ktunaxa Nation

 - **The Grey Zone: Better Enable Investment in the Convergence of Planning and Economic Development** – *Chris Fields, Principal, Rynic*
 - We don't understand how investment works; it doesn't always align with planning and zoning
 - What investors/developers want is predictability, consistency, and a bit of a sense of urgency on the municipal side
 - Community—the idea of home is powerful; Happiness = meaning, pleasure, and engagement
 - Achieve the *exceptional*, and don't get bogged down by complainers
 - 1) Attitude is a choice

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- 2) Why is calling; please pick up
- 3) Community matters
- 4) Lizard lips float ships
- 5) Adrenalize your brand
- TRUST
 - we need to move from a selfish mindset to one of community
 - the enemy of everything we do is complacency
 - the rural revitalization is already underway
 - get stuck in the FUTURE, not the past
 - 20% (and growing) are independent, life-style seekers
 - Constantly be pursuing an elevated existence
 - Ask YOUNG people
 - We are so busy with NIMBY, we are not asking the people who have needs
 - Social media IS NOT REAL LIFE
 - DO IT AFRAID
 - Leave a legacy and believe in better
 - Have one clear plan
 - People have no attention span
 - Stories matter
 - We need constant creativity in a world of constant change
 - Have creative vision statements
 - Communicate things clearly
 - “Investment” vs. “Tax”
 - Images matter; use people, not landscapes
- Four Pivots:
 - 1) It’s all about attitude
 - 2) Why?
 - Why do you matter?
 - What is your value proposition?
 - 3) Make no small plans and actually have people read and be excited by them
 - Use words effectively
 - 4) If we want to build stuff, we need to get out of our own way
 - There is no one “public interest”
 - We need more creative solutions to address affordability
 - We attract investment with better user experience and design
 - The market is the catalyst for change; 10-20% ROI is the norm
 - Simplify how we do things
 - Time is money; Uncertainty is money
- **Emerging Risk Affecting Every Local Government Today** – *Sandra Mayo, Manager of Risk Management Services, MIABC*

- Cyber-security and insurance
- Train your users and test your systems
- Digitizing can centralize your records
- Rise of Catastrophic Risk
 - Increase in the intensity of climate-related events
 - How you can prepare
 - Asset management strategy
 - Sound business continuity plan
 - Explore unique insurance options
 - The importance of policy
 - True policy decisions involve weighing competing priorities
 - Build a consultation a deliberation process
 - Document the decision-making process
- **You're Not Alone: How Communities Can Collaborate to Implement Climate Action that Meets Multiple Priorities** – *Jen Grebeldinger, Communications Lead, and Maya Chorobik, Director of Climate Leadership, Community Energy Association*
 - Reference First Nations Climate Strategy and Action Plan, 2022
 - <https://www.bcafn.ca/sites/default/files/2022-04/BCFNCSAP%20Final%20Draft%20%2822April2022%29.pdf>
 - BC Municipal Climate Leadership Council
 - <https://bcclimateleaders.ca/>
 - Big moves for Climate Mitigation
 - 2020's are the decade for scaling up climate action
 - West Kootenay 100% Renewable Plan is being replicated in other areas
 - Kootenay Clean Energy Transition
 - Reduce GHGs; better understand barriers; build local capacity and opportunities
 - Accelerate Kootenays 2.0 – increasing EV-charging infrastructure
 - Industry Capacity-Building
 - Build community awareness and workforce capacity for resilient energy future, including industry workshops and contractor capacity
 - Retrofit Assist – concierge service, e.g., in Rossland
 - Framing and Co-Benefits
 - Most Canadians believe that climate change is a crisis but don't know what the solutions are
 - Benefits of Collaboration
 - Replicate outcomes, not efforts
 - Scale up faster and with greater impact
 - Improve consistency for both residents and tourists

- Allow for leadership and implementation at different paces
 - Share and leverage funding
 - Spectrum of Collaboration
- Compete – Co-exist – Communicate – Cooperate – Coordinate – Collaborate – Integrate
 - Collaboration in Action
 - Peer Networks
 - Policy Alignment
 - Collaborative Grant Applications
 - Coordinated Industry Engagement; Plans and Studies
 - Collaborative Projects
- **The Leadership Mindset** – *Christina Benty, Lead Consultant, Strategic Leadership Solutions*
 - We are leaders in a time of several crises; peoples’ nerves are frayed
 - We need leaders that are a calm, grounded, and non-anxious presence
 - Developing your leadership “muscles” matters
 - Discussed differences in Political and Leadership Mindset

Political Mindset

- Look for quick wins, short-term gain
- Say what people want to hear or being overly measured
- Willing to change what you say to win approval
- Overly responsive to the critical minority
- Self-protective, defensive, emotionally reactive
- Conflict-avoidant, decision-avoidant
- Borrowing from the future for current benefit
- Always needing to be right
- Transactional
- Being a “problem-solver” and circumventing process
- Staying “on message”
- Listening to speak, react, and dismiss

Leadership Mindset

- Thinking about both current and future generations
- Cultivate an environment where fearless advice can be given
- Speak the truth, despite the discomfort
- Being willing to change your mind based on new information
- Doing the right thing, not the popular things
- Willing to be vulnerable; seeking feedback
- Engaging in healthy conflict and discomfort
- Making difficult decisions with imperfect information

- Protecting the future despite short-term discomfort
- Getting it right instead of “being right”
- Developing relational currency
- Being a strategic thinker; asking why
- Taking intelligent risks, knowing the consequences
- Wrestling with complex ideas
- Listening to understand
- Challenging your assumptions
- Using failure as a learning tool
- Having intellectual curiosity
- Working as a team
 - Take time for play and rest, allow your political muscles to build
 - Seek feedback
 - Do regular check-ins with each other
 - What’s your growing edge?
 - Energy is contagious, both good and bad
- **AKBLG Annual General Meeting**
 - See resolutions here: <https://akblg.ca/src/documents/2023%20AGM%20&%20Convention/AKBLG%20AGM%20Workbook%20and%20Resolutions%202023.pdf>
- **Canada Community Building Fund Renewal – Glen Brown & Brant Felker, UBCM**
 - Used to be the Gas Tax Fund, has been decoupled from the “gas tax”
 - \$2.2B across the country, ~\$300M to BC
 - Provides long-term predictable, funding for local governments in BC
 - 3 National Objectives
 - Productivity and Economic Growth
 - Clean Environment
 - Strong Cities and Communities
 - UBCM administers CCBF through a tri-partied agreement with the Province and Federal governments
 - BC has a low administrative cost relative to other provinces
 - Hoping for a permanent doubling of the funding
 - Since 2005, \$4.5B has been transferred to local governments in BC
 - Includes funding for capital, capacity building, roads, recreation, sport, public transit, and infrastructure projects
 - See CCBF 2023 Outcomes Report: <https://www.ubcm.ca/about-ubcm/latest-news/canada-community-building-fund-2023-outcomes-report>
 - Upcoming Asset Management Report
 - CCBF Program Delivery
 - Community Works Fund (39%)
 - Strategic Priorities Fund (11%)

- Greater Vancouver Regional Fund (50%)
 - Feedback to help municipalities be successful with grant applications, even if their applications are unsuccessful
 - They would like to change the narrative that this is not federal funding but actually local government funding
- **Courageous Dialogues: Changing the Dance of Polarization** – *Jayme Jones & Leeza Perekhodoff, Selkirk Innovates at Selkirk College*
 - Excellent discussion about polarization. See slide deck for specific definitions.
 - Five Promises to End the Dance of Polarization
 - Support Brave Spaces
 - Stop Seeing it as a Battle
 - Create a Pause
 - Develop a Critical Eye on Yourself
 - Aim to Understand, Truly and Deeply
 - Create INTOIT moments (I Never Thought Of It That way)
- **Partnerships in the Kootenays** – *Juliet Craig, Program Manager, Kootenay Conservation Program*
 - <https://kootenayconservation.ca/>
 - 85 partners in the group
 - Many wetlands are on private land
 - Local Conservation Fund
 - Municipal service, funded by a parcel tax, e.g., \$15 per parcel through regional district taxation
 - Examples of projects available on their website
 - Economic benefits:
 - Most of the funding is spent locally
 - Funding can be leveraged. For example, the Columbia valley leveraged their funding by 9x
 - Importance of Voluntary Stewardship
 - Link to Stewardship Solutions Online Toolkit: <https://kootenayconservation.ca/stewardship-solutions/>
 - Conservation Action Forums
 - Scientific findings
 - Recommendations
 - Priority Actions
 - Action Plans and Inspired Collaborations
 - Kootenay Connect
 - <https://kootenayconservation.ca/kootenay-connect/>
 - Wildlife corridors and riparian overlap
 - Land Securement
 - Fee simple acquisition or covenants on land, managed by land trusts

- Opportunities for Local Governments
 - Explore and Promote Local Conservation Service
 - Advertise and Promote Stewardship Solutions Toolkit
 - Integrate Kootenay Connect Corridor Mapping into Planning Documents
- **UBCM President's Address** – *Jen Ford, Councillor, Resort Municipality of Whistler/Presider, UBCM*
 - We are facing many challenges, such as mill closures and the sustainability of forestry; old-growth engagement
 - Implementation of UNDRIP, DRIPA
 - Helping small local governments with economic plans
 - Impacts of climate change, capacity of local services
 - Sustainable approach to funding downloaded responsibilities
 - Reviewing financing system for local governments; commercial property taxation is down, while residential is up
 - Housing solutions
 - Need dramatic increase in supply
 - Importance of impact of short-term rentals
 - Importance and impact of homelessness
 - Supporting infrastructure for building communities
 - Responsible conduct
 - *How* we do our work is as important as *what* we do
- **Fostering Social Cohesion: A Cornerstone of Civic Leadership** – *Diane Kalen-Sumra, Founder, Kalen Academy*
 - <https://www.saveyourcity.ca/>
 - New framing of an ancient concept
 - Beware the tyranny of the present; know your history
 - Role of civic leaders is to pull us out of the chaos, for example, Abraham Lincoln, Martin Luther King, Jr., and Robert Kennedy
 - Words that foster social cohesion (from RFK's speech following the assassination of MLK): Love, Justice, Fellow Human Beings, Seek Understanding, Compassion, Heart, Wisdom, Grace, God, Unity, Live Together, Gentle
 - "tame the savageness of man and make gentle the life of this world"
 - Political leaders are culture-shapers
 - Great political leaders foster social cohesion
 - History of training leaders in servant-leadership
 - "The essence of civic service is to find ways to increase our collective harmony."
 - Marcus Aurelius
 - Low social cohesion = cultural risk

- 81% of mayors, councillors, and staff are facing harassment and abuse
 - We are losing engagement in local politics
 - We are facing a financial *and* democratic deficit
 - Sustainable communities are undergirded by a sustainable culture
 - Your values become your behaviours, with become your culture
 - Rebuild the Wall
 - Have a Vision. Have a Plan.
 - Inspire Hope.
 - Discern Threats.
 - Protect People and Project.
 - Be Resilient.
 - Rebuild the People
 - Reforms to restore justice and social order.
 - Educate citizens.
 - Measures to relieve the poor of unfair burdens.
 - It takes at least a generation to transform the culture of a community.
 - “Put more trust in the nobility of character than an oath.” Solon
 - When culture crumbles, toxicity takes over.
 - “The City is what it is because the people are what they are.” Plato
 - At the Oracle of Delphi: Γνῶθι σεαυτόν – Know Thyself
 - There is no excuse not to take ethics training
 - Reference First Peoples Principles of Learning: <https://www.fnesc.ca/first-peoples-principles-of-learning/>
- **AKBLG Executive Election Results**
 - *President* – Keith Page, Councillor, City of Nelson
 - *Vice President* – Kevin McIsaac, Councillor, City of Fernie
 - *Directors at Large elected*
 - Colleen Jones, Mayor, City of Trail
 - Erin Palashniuk, Councillor, Village of Radium Hot Springs
 - Wesley Routley, Councillor, Town of Golden
 - Aidan McLaren-Caux, Councillor, Village of Nakusp
 - *Directors at Large (no election; terms ending 2024)*
 - Keith Baldwin, Councillor, Town of Creston
 - Susan Clovechok, Director, RDEK
 - Kyle Hamilton, Councillor, City of Fernie
- May 3rd, attended in-person *Emergency Support Services* meeting in Nakusp
 - No RDCK Staff present due to flooding emergencies in the region
 - Emergency Program Update
 - Nelson EOC is operating at Level 2
 - There were currently some evacuation orders and alerts for areas in the South Slokan due to flooding concerns

- There have been issues in the region with unsafe propane tanks
 - Spring freshet is the current challenge, and wildfire is starting as well
 - Training is underway in various offices
 - Nakusp Search and Rescue
 - Ongoing training for members
 - New drone in-service, funded by ReDi Grant, available for use by other community groups; up to 7 pilots available
 - Coverage area: Trout Lake to Playmor Junction
 - Currently in need of local search manager, partnering with Kaslo SAR
 - Exploring the possibility of canine-training
 - Membership up to 23
 - Nakusp Fire Department
 - Upcoming spring training; auto-extraction training; school bus
 - Exterior and wildland training upcoming
 - Area K Fire Departments
 - Burton created a Neighbourhood Emergency Preparedness Plan
 - Challenged to find accurate contact information for current residents/properties
- May 3rd, attended ***Columbia Basin Trust (CBT) Our Trust, Our Future*** Open House in Nakusp

External Committee Appointments

- Apr. 22nd, attended online meeting of ***Columbia River Treaty Local Government Committee***
 - <https://www.crtlgc.ca/>
 - Meeting topics are confidential, as they pertain to international treaty negotiations
- May 1-2nd, attended in-person meeting of ***Columbia River Treaty Local Government Committee***, in Creston
- See attached update from *Columbia River Treaty Local Government Committee*
- See attached update from *Regional Innovation Chair in Regional Economic Development Regional Advisory Committee*



To: Columbia Basin government elected officials
and local government CAOs

Date: April 14, 2023

From: Linda Worley, Chair
Columbia River Treaty Local Governments Committee

Subject: Update on CRT Local Government Committee Activities

The Committee continues to be busy on several initiatives. Since the last update in December 2022, the Committee has held three virtual meetings, a virtual session with Columbia River Treaty (CRT) Indigenous Nations representatives, two virtual negotiations updates and three strategic planning virtual sessions.

Highlights for December 2022 to March 2023

- **Integrating socio-economic interests in CRT scenarios** – On January 9th the team working on this initiative hosted a webinar for local government representatives to outline how social and economic interests for the Kootenay and Columbia River systems are being integrated into river management scenario modelling for the Columbia River Treaty renewal. Socio-economic interests that are impacted by reservoir levels and river flows, such as flood risk management, navigation, recreation, tourism, dust generation and others are very important to communities. Performance measures describing the required and preferred reservoir elevations and flow levels for these interests are being defined. These measures will be used to evaluate alternative hydro operations scenarios to inform the ongoing CRT negotiations and implementation of the modernized treaty. Other groups are working on performance measures for ecosystem function ([learn more here](#)), which are also very important to Basin residents, Indigenous cultural values and power generation.

There were 54 participants at the local government webinar. On January 30th and February 2nd the Province hosted public webinar info sessions with the team that provided similar information for the Columbia and Kootenay systems respectively. More details are provided on these sessions in the attached CRT Update from the BC CRT Team for the Local Governments Committee.

Webinar participants were invited to provide input on draft performance measures during the sessions and through on-line surveys. Some input was provided during the webinars and 39 individuals completed the on-line surveys after the webinars. In general there was support for the draft performance measures, although some respondents indicated that they did not know enough to provide input.

The Committee greatly appreciates the attention and input that local government representatives and the public have given to this important initiative.

The team has compiled the input and prepared draft recommendations for next steps. The Columbia Basin Regional Advisory Committee (see below) and the Committee have provided initial feedback on these recommendations. The team will consider this input and bring final draft recommendations to the Committee for approval in early May.

As well, since December the team has been participating in initial confidential scenario evaluations using the river management model. This aspect of the initiative will continue for some time.

The Committee is grateful for the funding from the Province for this initiative. For more detailed

information see the [Committee's website](#).

- **Annual strategic planning** – The Committee has held three virtual strategic planning sessions since January including an annual update with the BC CRT Team, a mock Treaty principles practice review and a review of its strategic priorities for the 2023-24 fiscal year. On May 1 the Committee is meeting with CRT Indigenous Nations representatives and BC CRT Team members for a half-day face-to-face session focused on ecosystem function performance measures, climate change impacts on water management and active adaptive management. On May 2 the Committee will discuss several ongoing initiatives and finalize its strategic priorities for this fiscal year.
- **New members** – The ten members of the Committee are appointed by each of the four regional districts within the Columbia basin, the Village of Valemount and the AKBLG Executive (see the list on the last page). The Committee welcomes Keith Page, AKBLG President, as the representative of this organization. We continue to support the three new members of the Committee to quickly orient themselves to the Committee's ongoing work.

Ongoing

- **Negotiations** – Canada and the U.S. met for the 15th and 16th rounds of negotiations to modernize the Columbia River Treaty on January 25-26 and March 22-23, with the next round scheduled for May 16-17. More details are provided in the attached CRT Update from the BC CRT Team for the Local Governments Committee.

The Committee is briefed by Negotiating Team members after each round of negotiations. Stay up-to-date on the negotiations [here](#).

- **Modernized domestic CRT governance** – The CRT Negotiations Advisory Team (NAT), which includes the five governments involved in negotiating a modernized Treaty have an initiative underway to examine potential models for modernized Canadian domestic governance under the Treaty. This initiative explores both the role of Indigenous Nations in the context of UNDRIP and how Basin communities could have a voice in future decisions regarding Treaty operations planning.

The Committee has been preparing to engage in this critically important initiative. The Committee will be reaching out to local governments across the Basin once more information is available. The BC CRT Team has committed to providing Basin communities and residents an opportunity for input on potential governance models before decisions are reached.

- **Community interests** – Committee members continue to follow-up with the Province on actions requested by community members at the 2018 and 2019 community meetings, and new issues that are identified by community members. Several initiatives that are underway to address specific community interests are described in the attached January-March 2023 Local Governments Committee Update from the BC CRT Team.
- **Columbia Basin Regional Advisory Committee (CBRAC)** – CBRAC includes public members who represent the geography and interests across the basin (selected based on their expressions of interest) and appointed members from local governments, Indigenous Nations and basin hydro operators. On January 20th a CBRAC webinar focused on the background regarding Grohman Narrows dredging, an initiative that BC Hydro has decided not to undertake; a description of the Non-Power Uses Agreement under the CRT; and an update on Arrow Reservoir levels, which have been very low through the winter. CBRAC received negotiations updates from CRT Negotiating Team members on February 3 and April 3. On April 3 CBRAC also provided input on the CRT Socio-Economic Integration team's recommended next steps.

The CBRAC terms of reference, membership and meeting summaries as well as presentations and reports discussed at these meetings are available on the [CBRAC webpage](#).

- **BC Hydro community communications and engagement** – The Committee continues to monitor BC Hydro communications and engagement with basin communities to suggest improvements. BC Hydro provides a number of helpful email updates including: weekly updates on reservoir levels behind most of the major dams in the region; notices of changes in flow levels below Hugh Keenleyside dam north of Castlegar; notices about operations of the navigation lock at Hugh Keenleyside dam; seasonal operations updates; and other notifications. Sign up for these updates by contacting Mary Anne Coules at maryanne.coules@bchydro.com.

Upcoming

- **Booth at the AKBLG convention** – I invite you to visit the Committee’s booth during the AKBLG convention on April 21-23. We will have illustrations of CRT-related water level fluctuations and impacts and hand outs including maps showing the hydro system and reservoirs. Committee members will be available to answer questions.

I encourage you to stay informed about the CRT negotiations by visiting the [CRT engagement website](#) and reviewing the most recent [CRT e-letter](#) – which you can sign-up to receive. This site will be the source of accurate, updated information as negotiations progress. You can learn more about the Committee at our [website](#).

I look forward to seeing many of you at the AKBLG conference.

Committee Members

RDKB - Linda Worley, LGC Chair, Rural Director and RDKB Board Chair; and Warfield Mayor Frank Marino

RDEK - Stan Doehle, LGC Vice Chair and Rural Director; and Jane Walter, Regional Director

RDCK – Aimee Watson, Rural Director and RDCK Board Chair; and Aidan MacLaren-Caux, Nakusp Councilor

CSRD – David Brooks-Hill, Rural Director and Golden Mayor Ron Oszust

Village of Valemount – Donnie MacLean, Councilor

AKBLG – Keith Page, President and Nelson Councilor



Columbia River Treaty Update for the Local Governments Committee
January to March 2023

Issued March 31, 2023

This document contains non-confidential information that can be shared publicly.

Highlights

- Advancements in Columbia River Treaty negotiations
- Public information sessions on socio-economic objectives for a modernized Treaty
- Columbia River Treaty Heritage Project community outreach has begun in three pilot project areas

Canada-U.S. Treaty Negotiations

- The 15th round of negotiations between Canada and the U.S. to modernize the Columbia River Treaty took place on January 25 and 26, 2023 in Vancouver B.C.
- Flood-risk management, hydropower co-ordination, ecosystem co-operation and increased Canadian operational flexibility were among the key areas of focus for American negotiators and the Canadian delegation, which includes the Government of Canada, the Province of B.C. and the Ktunaxa, Secwepemc and Syilx Okanagan Nations.
- Progress was also made towards increasing collaborative engagement of Libby Dam operations.
- The delegations held a series of brief intersessional meetings in February and March to further advance discussions and reconvened for the 16th round of negotiations on March 22 and 23 in Washington D.C.
- During this latest session, negotiators focused on strengthening co-operation to support aquatic life and biodiversity in the Columbia River Basin, ongoing studies regarding salmon reintroduction, flood-risk management, and the connection between hydropower operations and Canada's desire for greater flexibility in how its treaty dams are operated.
- Prime Minister Justin Trudeau and U.S. President Joe Biden issued a [joint statement](#) on March 24 acknowledging that "the Columbia River is a vital shared resource that underpins many lives and industries on both sides of the border," and that Canada and the U.S. "will intensify their work over the coming months toward agreement on a modernized treaty regime that will support a healthy and prosperous Columbia River Basin." The two leaders stated that the focus will be on "flood-risk management, power generation, and environmental benefits that are shared equitably by both countries and the Indigenous Peoples and Tribal nations, communities, and stakeholders in this watershed."



- In a [statement](#) following the January round, Katrine Conroy, Minister responsible for the Columbia River Treaty, said “Although there are still outstanding issues to be resolved, there is cause for optimism as the negotiating teams move closer to a consensus on some of the main issues. Canada and the U.S. are working together to reach an agreement-in-principle that will protect and support people in the Columbia River Basin and the region’s ecosystems. As always, B.C., Canada and Basin Indigenous Nations are committed to reaching a fair agreement that shares benefits equitably between countries.”
- Five days prior to the January round, Brian A. Nichols, Assistant Secretary for Western Hemisphere Affairs, U.S. Department of State, [commented on Twitter](#) that the U.S. sees an opportunity to reach an agreement in principle by summer 2023.
- Minister Conroy [responded](#) that, while Canada, B.C. and Indigenous Nations are committed to reaching agreement as soon as possible, a modernized Treaty will have to meet B.C. Indigenous and Basin community objectives, as well as U.S. needs, in a fair and balanced way.
- Before a modernized Treaty is finalized, the Province of B.C. will engage with residents and stakeholders in the Columbia Basin to describe what is being proposed and provide the opportunity for feedback. The B.C. CRT Team will seek input from the LGC on a community engagement plan for this phase.
- The next round of negotiations will be held on May 16 and 17, 2023 in British Columbia.

Public Engagement

Information Sessions on Integrating Socio-Economic Objectives within a Modernized Columbia River Treaty

- The Province of B.C. hosted two virtual public information sessions on January 30 and February 2 to highlight the LGC’s work to integrate social and economic interests into river management scenario modelling for the Columbia River Treaty renewal.
- Presenters from the LGC’s Socio-Economic Integration Team provided an overview of their work and shared draft performance measures that have been identified through substantial research, including reviewing reports from past community consultation processes, and seeking input from LGC and CBRAC members.
- The public was invited to provide feedback on the performance measures through an online survey which closed February 19, 2023. The B.C. CRT Team and the LGC Socio-Economic Integration Team are working together on a summary report that will include feedback received.
- Background materials and details on each performance measure can be found on the [LGC Socio-Economic Integration webpage](#).



- Recordings of both sessions are posted on the Province of B.C.'s YouTube channel and can be viewed through the [B.C. CRT website](#), and the [LGC website](#).
- Approximately 152 people attended the Columbia session (of the 283 registered) and 92 people attended the Kootenay session (of the 216 registered). Participants asked a wide range of questions relating to CRT negotiations, Indigenous Nations and Tribes participation, hydro operations, and how certain interests, such as ecosystem health, recreation and shoreline erosion, are being considered in the CRT modernization process. Presenters answered questions related to socio-economic interests and shared resources for where participants could seek information about the other topics raised.

Newsletter

- The latest B.C. CRT Newsletter will be released in early April and will include articles on Canada-U.S. negotiations, the LGC's socio-economic integration work, CBRAC's field trip to Kinbasket Reservoir in May 2022, and perspectives from three young Indigenous people who participated in the Youth Salmon Warriors Gathering last summer.
- Visit [Ways to Participate](#) on the B.C. CRT website to sign up for the newsletter and read past editions.

Columbia Basin Regional Advisory Committee

- CBRAC met by Zoom on January 20, 2023 to hear presentations from, and ask questions of, BC Hydro on three topics:
 1. BC Hydro's 2013 project to investigate the feasibility, costs and benefits of potential improvements to Grohman Narrows. This presentation was in response to CBRAC recently asking about the possibility of dredging Grohman Narrows to prevent potential flooding on Kootenay Lake. Sharing details about BC Hydro's 2013 project and its results provided helpful context.
 2. The Non-Power Uses Agreement that allows for shaping of Treaty flows for Canada and U.S. fish objectives.
 3. Low elevation levels on Arrow Lakes Reservoir that occurred in January 2023.
- CBRAC continues to receive updates after each round of CRT negotiations. Their next meeting is April 3, 2023.
- Long-time member Randy Priest from Golden is stepping down after 8 years on CBRAC. The CBRAC Steering Committee is currently evaluating expressions of interest submitted for this position and aims to welcome a new member in April.



Ongoing Communication

- The B.C. CRT Team welcomes suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email Brooke.McMurphy@gov.bc.ca if you are aware of any opportunities in your communities.

Community Interest Projects

The B.C. CRT Team continues its work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

Columbia River Treaty Heritage Project

- The Columbia River Treaty Heritage Project Steering Committee continues to meet monthly.
- Outreach has begun with three pilot project communities/areas – Revelstoke Reach, Valemount and Waldo's Cove.
- Also underway is the development of agreements for Indigenous interpretations.
- Progress continues towards the launch of the CRT Uncovery Tour website. The purpose of the website is to provide information about the project and eligibility to those who wish to participate in the CRT Uncovery Tour.

Creston Valley Dikes Management

- The B.C. CRT Team attended the CRT LGC's January 19, 2023 Creston Socio-Economic Performance Measures presentations to the Creston Valley Flood Management Partnership (CVFMP).
- WSP Engineering was engaged by the CVFMP to undertake a Creston Valley flood risk assessment. WSP submitted a Phase 1 report in January 2023.
- The CVFMP also engaged Climatic Resource Consulting to undertake a climate change risk assessment of the Creston Valley.
- On March 2, 2023, the B.C. CRT Team attended presentations by WSP and Climatic Resource Consulting on their respective risk assessment reports. This was a second presentation by these groups. The first presentation to the CVFMP was in November 2022.
- CVFMP's application, through the Regional District of Central Kootenay, for a grant from the UBCM Disaster Risk Reduction – Climate Adaptation Fund was approved in early March 2023.
- The B.C. CRT Team continues to monitor the work undertaken by CVFMP and is available to support the CVFMP's coordinator as required.



Ecosystem Enhancement – Arrow and Kinbasket Reservoirs Spatial Mapping Products

- In September 2022 Selkirk College Project Council group met to start planning the launch for the CRT Portal of their [Rural Open Data](#) initiative. Arrow and Kinbasket Reservoirs Spatial Mapping Products, developed with funding and in-kind contributions from BC Hydro and the B.C. CRT Team, will be included.
- Current plans are for a soft launch at the end of March 2023 and a full public launch in May 2023.

Projects Being Monitored

Columbia Basin Agriculture Support

- B.C. CRT Team continues to monitor the Kootenay agriculture sector to identify gaps in agriculture support in the Columbia Basin.

Connectivity/Broadband

- The Broadband Connectivity Industry Working Group and its sub-groups, which were formed to improve collaboration between infrastructure owners, government, and telecommunications service providers, continue working towards identifying and implementing actions that will improve the end-to-end attachment process for infrastructure like utility poles, and lead to more efficient and timely deployment of broadband internet service in B.C. Columbia Basin Trust is a member of the Working Group.

Duncan Dam Fish Passage

- Due to prolonged high-water levels in spring 2022, construction of the permanent weir by IDL Projects Ltd. has been deferred to spring 2023.
- The project is expected to be completed in 2024.

Kinbasket Recreational Opportunities

- In July and August 2022, the Ministry of Transportation and Infrastructure and the B.C. CRT Team provided information to Mayor of Valemount, Owen Torgerson, regarding a potential project to install webcams at the Valemount marina. On August 8, 2022, the B.C. CRT Team requested a proposal from Valemount. No proposal has been received to date.
- In October 2021, the Town of Golden committed to organizing a call with the B.C. CRT Team and key stakeholders. In May 2022, the B.C. CRT Team reaffirmed their willingness to work with the towns of



Golden, Revelstoke and Valemount on exploring Kinbasket recreational opportunities. The call has not yet occurred.

Koocanusa Debris Management

- No new updates since July 2021.
- Unexpectedly high reservoir levels in the summer of 2021, linked to greater glacial melt entering tributaries due to the summer's heat dome, resulted in even more debris entering Koocanusa. No changes are expected in BC Hydro's debris management program.
- Better coordination of Libby Dam operations, which is being discussed with the U.S. during Columbia River Treaty negotiations, would improve debris management.

Lardeau Valley

- No new updates since November 2021.
- Columbia Basin Trust's Community Readiness Program was suggested as a source of funding to support the purchase of emergency readiness equipment for community wide benefit for the Lardeau Valley.

Nakusp Marina and Breakwater Repairs

- No new updates since September 2021.
- The first phase of the Nakusp marina and breakwater repair project was completed in July 2020. In 2022 the Village of Nakusp installed another 300 feet of log boom as part of the 600 feet breakwater repair project.

Treaty Operating Week

- No new updates since July 2021.
- The current Treaty Operating Week results in Lower Columbia flow changes over seven days, beginning on Friday/Saturday, impacting weekend recreational users.
- The Treaty Operating Week is a clause in the Columbia River Treaty, and any proposed changes would need to be included in negotiations.



Valemount Air Quality Project

- In October 2022 the B.C. CRT Team responded to a letter from a Village of Valemount Council member about funding for a Valemount air quality monitoring project.
- In June 2022, the Valemount Clean Air Task Force developed a draft Air Quality Management Plan, which sets priority action items over the next five years aimed at improving air quality in Valemount.
- The Air Quality Management Plan includes an action to “Implement a community monitoring project using citizen science air quality sensors” to “gain a better understanding of PM2.5 concentrations across the community”.
- The Clean Air Task Force prioritizes and recommends initiatives to improve Valemount's air quality, ensuring the most effective use of funds, including funds remaining after the Village undertook an air quality data review study to identify potential impacts from Kinbasket Reservoir. The [June 2021 study](#), funded by the Ministry of Energy, Mines and Low-Carbon Innovation, is available on the Village website.

Projects on Pause

- **Grants in Lieu of Taxes** – Standing by to receive questions from the LGC.

Regional Innovation Chair in Regional Economic Development

April 2023 Regional Advisory Committee Meeting

Public Update and Opportunities

1. New Regional Advisory Committee Member

- One new addition to the Regional Advisory Committee: Melissa Weavers, Innovation, Science and Economic Development Canada

2. Selkirk Innovates Geospatial Technologies and Natural Resource Management

- [Robert MacQuarrie](#) joined the April meeting and provided an overview of the Geographic Information Systems technology being used at Selkirk Innovates, including data collection through drones and the analysis of the collected data. Examples of data included high precision elevation, thermal images, vegetation cover and biomass.
- Visit: <https://selkirk.ca/about-selkirk/selkirk-innovates/gis-natural-resource-management>
- Selkirk College offers Drone Technologies courses: <https://selkirk.ca/drone-technologies-applications-operations> to train people in safe and effective drone piloting.
- If anyone has a project or potential project that relates to GIS, they can connect with Robert directly (rmaqurrie@selkirk.ca) or email Innovates@selkirk.ca.

3. Selkirk Innovates Highlights

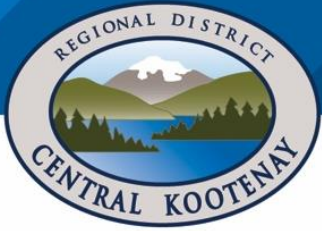
- New Selkirk Innovates Website: <https://selkirk.ca/about-selkirk/selkirk-innovates>
- Two opportunities to share with businesses and start ups:
 - STAC Interactive Visits Program resets with new budget April 1 (<https://interactivevisits.ca/iVisit/About>). Companies get access to staff and student time, materials, and tools at STAC
 - SMARTS - supported funding to continue exploration, prototyping, testing. Visit <https://selkirk.ca/STAC> for details
- Bridging Rural Homelessness and Well-being:
 - Visit: <https://selkirk.ca/rural-resilience/bridging-rural-homelessness-and-well-being>
 - Two upcoming events related to this project coming in May. Registration for the events are opening soon.

4. Report on RIC activities since last meeting

- The Economic Development Practitioners Network has released a map of economic development professionals across the region. Please share the link within your networks: <https://edpn.trugis.ca/>
- Sarah continues to work as part of a Provincial Forestry Worker Supports and Community Resiliency Council, dedicated to helping communities and workers deal with changes to the forest sector. Please share any program feedback or input with Sarah so she can pass it along to the council.
- Nature Based Solutions (NBS) Project Funded. This is a Green Infrastructure project in collaboration with SFU and the Pacific Institute for Climate Solutions. Nelson is a case community.

5. Update on current RAC Identified Priority Areas

- **Cannabis Tourism:** ‘What We Heard’ report on Cannabis Tourism opportunities event held in February is expected from Kootenay Rockies Tourism and will be shared when it is completed.
- **Sector Analysis:** Sarah is looking for communities interested in exploring data related to a local sector (developing sector profiles) that may be willing to pilot the approach she has been developing. Interested communities can connect with Sarah.
- **Data 201 will be held in May.** Sign up at <https://www.etsi-bc.ca/announcing-data-201-webinar-series/>



Director's Report

Director Lockwood – Village of Salmo

Report Date: May 18, 2023

Association of Kootenay and Boundary Local Governments (AKBLG)

AKBLG: Conference was April 21-23, 2023. Due to a meeting being cancelled on Friday morning I was able to go on the Ktunaxa Nation Centre Tour. They have an interpretive center there filled with history, so if you find yourself in the area stop by but leave yourself lots of time for reading. Very informative. Thankfully others cancelled allowing me to fill one of those seats.

We had Chris Fields speak about planning and economic development. How to make developing easier and densifying land. Improving zoning to allow more housing on existing residential lots.

He spoke about how communities have fallen out of trust with governments and what it may look like to rebuild that trust. Leadership must make tough decisions and not everyone is going to like those decision, but the elected need to keep the water clean and the sewer moving. He strongly suggested to always try your hardest to have young people on your boards or committees, because they have a different perspective. As local government we are obligated to do our best for future generations.

Resolutions:

- 1- Physician Assistants – work alongside physicians and other health professionals to help produce better outcomes, access for patients and alleviate burnout **endorsed**
- 2- Accessibility Plan Funding – to support local governments in the development and implementation of their accessibility plans **endorsed**
- 3- Cost of Emergency Response – for the province to revisit the funding formula to ensure that first responder costs incurred on the province's behalf by local government responders are fully covered **endorsed**
- 4- Local Emergency Risk Mitigation Authority – UBCM lobby the province to empower Indigenous and local governments and submit and/or alternative strategies to mitigate any identified disaster and emergency risks within their boundaries and commit to the sustained financial and resource support of such emergency risk mitigation strategies without compromising the funding opportunities allocated toward emergency preparedness, response, and recovery **endorsed**
- 5- Funding Model for Emergency management Responsibilities – request the province to create an annual funding model for local governments to more adequately prepare for, and respond to, local emergencies **endorsed**
- 6- 911 Levy – the province to legislate a 911 service levy on telecommunications services to the benefit of all dispatch operators in BC **endorsed**
- 7- Long Term Borrowing for Fire Apparatus Acquisition – to enact legislation to permit regional districts to utilize long-term borrowing from the Municipal Finance Authority over the life-span of fire apparatus without the requirement to go to referendum, subject to the service having been established through a referendum process **endorsed**

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

- 8- Top-Up Provincial Grants -- top up those grants given to local governments since the start of the COVID-19 pandemic to ensure that projects can be completed **endorsed**
- 9- Better Management and Maintenance of Forest Recreation Sites – commit greater resources to the management and maintenance of forest recreation sites, trails and facilities to ensure that user safety and sanitary conditions are maintained and that facilities, infrastructure and the environment are protected **endorsed**
- 10- Crown Land User Fee – implement a crown land camping fee structure, with the revenues to be used to provide sustainable use amenities and increased funding to the Conservation Officer service for improved education and enforcement **endorsed**
- 11- Legislated mapping and Management Plans in Community Watersheds – enact legislation prescribing tenure holders and developers to prepare detailed watershed mapping including Lidar imagery and comprehensive community watershed management plans in collaboration with water users communities and licensees prior to any development or incursion into consumptive use watersheds to avoid the risk of adversely impacting the hydrological production capacity of these watersheds **endorsed**
- 12- Providing funding to double Transit Service in Rural BC – provide sufficient additional funding to double services in BC regional rural transit systems **endorsed**
- 13- Shared Ethics Commissioner’s Office – to serve local governments in the efficient and effective implementation of Code of Conduct policies **endorsed**

Resolutions not endorsed at AKBLG:

Shortage of Qualified Health Care Workers

Supplementing Health Authorities with Regional Boards of Health

Funding for Education and Protective Services Following Decriminalization of Illicit Drugs

Landlord Licensing

Open Burning smoke control Regulation

March 7, 2023

Sent Via Email: klp.coordinator@gmail.com

Regional District of Central Kootenay
202 Lakeside Drive
Nelson, BC V1L 5R4

Dear Sangita Sudan and RDCK Board of Directors,

Re: Fiscal Sponsorship of the Kootenay Lake Partnership

The Ktunaxa Nation Council (KNC) and the Regional District of Central Kootenay (RDCK) have worked together harmoniously for many years through the Kootenay Lake Partnership (KLP). To support to work of the KLP in 2023 the KNC has applied for several grant applications. We would like to request that the RDCK support the work of the KLP by acting as the fiscal sponsor for the grants received by the KNC for KLP's initiatives.

KNC is willing to do the work to put all the funding applications together and obtain the funding but doesn't have the capacity at this time to also administer the funds.

We are proposing the following arrangement:

RDCK to support the KLP by acting as the fiscal sponsor and conducting the following tasks:

- Receive money from the KNC for KLP.
- Manage all money for KLP including financial tracking and administration (which will be supported by KLP Coordinator Claire Peyton).
- In all grant applications a 10% administration fee was included. 8% can go to the RDCK to support the responsibility of being the fiscal agent for the KLP. 2% will go to the KLP towards a contingency fund.

Please let us know if this arrangement is acceptable to the RDCK.

Sincerely,



Nicole Kapell (Mar 7, 2023 09:23 MST)

Nicole Kapell, Sector Director
Lands and Resources
Ktunaxa Nation Council

From: Ed or Laurie Mannings <emannings@shaw.ca>
Sent: Tuesday, May 2, 2023 2:12 PM
To: Cheryl Graham
Subject: Re: Request for support in getting the Whitewater Road paved

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Cheryl
Just checking in to make sure you saw this email, and to see if this request is doable ?
Take Care,
Ed and Laurie

On 2023-04-28 10:26 a.m., Ed or Laurie Mannings wrote:

Good Morning Cheryl

Belated congratulations on your election ! We are summer residents of Queens Bay, and our primary residence is in Nelson.

I have been in recent communication with MLA Brittny Anderson (and her helpful Constituency Assistant Anna Bundschuh), and have learned from them that Brittny is currently advocating hard behind the scenes to her government colleagues to get approval for one-time funding to get the Whitewater Ski Area Road paved.

As you may know, the last 5.8 kilometers of the road is still not paved, even though the resort is coming up on 50 years of operation. We all know Whitewater's economic and social impact on Nelson and the entire Regional District. We would not be the vibrant winter ski community we are without Whitewater. The operation's impact enhances employment in the hospitality sector, and results in significant tourist visits to our area, and has resulted in many people choosing Nelson and area as their home. The Whitewater Road is a public road which is not only used by resort skiers, but by many others to access the back country for hiking, biking, snowshoeing, ski touring, school programs, and other activities. And Whitewater itself is currently expanding to full summer operations, which you can read about on their website.

It is my opinion that if the RDCK were to formally endorse MLA Anderson's efforts to get funding for this project, such an endorsement may help her in her advocacy to get approval for this infrastructure project.

I would ask that you present a motion to the Directors to formally endorse MLA Anderson's advocacy for getting the remainder of the road paved, and communicate that endorsement to her as soon as possible to help her current

efforts to get this project underway.

I can assure you that we are asking you this as private citizens looking out for the best interests of our community, and are not affiliated with Whitewater except as loyal season pass holders since the ski area opened in 1975.

Thank you for your help !

Ed and Laurie Mannings

March 7, 2023

Sent Via Email: klp.coordinator@gmail.com

Regional District of Central Kootenay
202 Lakeside Drive
Nelson, BC V1L 5R4

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Please let us know if this arrangement is acceptable to the RDCK.

Sincerely,



Nicole Kapell (Mar 7, 2023 09:23 MST)

Nicole Kapell, Sector Director
Lands and Resources
Ktunaxa Nation Council



March 8, 2023

Sent by email

Dear Local Government Planning Staff:

Re: Ministry response for ALC subdivision application referrals

Ministry of Agriculture and Food (Ministry) staff have noted that there has been a marked increase in Agricultural Land Commission (ALC) subdivision applications over the past few years, resulting in increased referral workload for local governments, Ministry and ALC staff.

A recent referral impact review project conducted by the Ministry, which reviewed 148 referrals from 26 local governments over a six-month period, showed that while 80% of ALC subdivision applications were assessed by Ministry staff as “not beneficial to agriculture” local government councils and boards opted to send these applications to the ALC for decision in nearly every instance. While local government decisions to forward these applications to the ALC are contrary to Ministry staff input, 92% of the time ALC decisions are consistent with Ministry staff’s assessment (i.e. applications identified as not beneficial to agriculture are refused).

Given the similar input provided by Ministry staff on most subdivision applications, the limited impact that Ministry referral responses appear to be having on local government decisions on subdivision applications, and current staff workload pressures, the Ministry will be discontinuing parcel-specific review of ALC subdivision applications for a trial period of 6 months. The aim will be to utilize this time to develop alternative outreach and education mechanisms to support land use decisions that benefit agriculture.

In the absence of a parcel-specific review, we encourage local government planning staff and decision makers to consider the following findings/key messages when reviewing ALC applications for subdivision on the Agricultural Land Reserve (ALR).

- Subdivision in the ALR frequently results in each parcel having diminished agricultural potential and an increase in land cost per hectare due to increased residential and accessory structures. Smaller lots and increased residential structures can also increase conflict between adjacent land uses.
- Ministry data, through Agricultural Land Use Inventories (ALUI), consistently shows that smaller agricultural lots are less likely to be farmed.

- A recent 2022 Kwantlen Polytechnic University [study](#) exploring the impact of non-farm uses and subdivision on agricultural land found that in regions of B.C. reviewed, “30% of all new parcels created as a result of subdivision ceased to have a farm class status”, and “64% of all the parcels had their ownerships transferred within three years after non-farm use and subdivision applications were approved. This percentage becomes higher for subdivided parcels” (Summary Results, p.1-2).
- To advance viable long-term agricultural opportunities on the ALR, Ministry staff encourage ALR landowners to pursue alternative land access and tenure options, other than subdivision, (such as the leasing of portions of the property) as part of a coordinated succession plan. For more information on [B.C.'s Land Matching Program](#), please visit the [Agrarians Foundation](#) organization website.
- The Ministry also provides resources to producers to support successful farm transition, including support through the [B.C. Agri-Business Planning Program](#), as well as succession planning workshops and webinars to familiarize farmers with the steps and practices required for a successful farm transition.
- Ministry staff are available to discuss viable agricultural opportunities with the landowners considering pursuing farming activities on ALR land. For more information or to contact Ministry staff, please visit the Ministry [AgriService BC webpage](#) or email AgriServiceBC@gov.bc.ca.

While the Ministry will not be providing a detailed review and response to this parcel-specific referral, please feel free to reach out to Ministry staff with specific questions or for advice on this referral or land use planning for agriculture in general.

Sincerely,



Mark Raymond
Executive Director
Extension and Support Services Branch
Ministry of Agriculture and Food

Angela Lund

To: RDCK Info
Subject: RE: Cathy Peters update- Child Sex Trafficking in BC and How To Stop It

From: ca.peters@telus.net <cathy@telus.net>
Sent: April 23, 2023 1:49 PM
To: RDCK Info <Info@rdck.ca>
Subject: Cathy Peters update- Child Sex Trafficking in BC and How To Stop It

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Dear Chair, Directors and staff at Central Kootenay Regional District,
My name is Cathy Peters.
I have been raising awareness about Human Sex Trafficking, Sexual Exploitation and **Child Sex Trafficking and How to stop it**.
I have presented to BC politicians, police and the public for the past 10 years.
I presented to RDCK on May 20, 2021.

BC has the most notorious cases in Canada:

Amanda Todd (victim), Reza Moazami (sex trafficker) and Robert Pickton (sex buyer and serial killer).

British Columbia is a magnet for criminals, organized crime and International crime syndicates. The current Federal Law, "**The Protection of Communities and Exploited Persons Act**" is not enforced in BC, so sex buyers and sex traffickers act with impunity.
BC urban centers have become sex tourism destinations.
Indigenous women and girls are first casualties.

Attached is my updated brochure and biography.
My website is upgraded. Please view.
beamazingcampaign.org

The **Canadian Sexual Exploitation Summit** is May 3-5. It is virtual and free.
Global experts will be participating.
<https://sexualexploitationsummit.ca>
I will be presenting on "Child Sex Trafficking in Canada and How To Stop It".
Please attend.

I will be at **UBCM in September with a booth** for the "Be Amazing Campaign- To Stop Sexual Exploitation".

Please alert the Provincial Government, Premier, Attorney General and Solicitor General that this issue is a priority in British Columbia.
All emergency services staff need training in this area (police, fire, ambulance, etc).
A Provincial public awareness program is needed.

ASK: Please share this information with your staff, stakeholders, law enforcement, educators, health providers, emergency service and frontline service providers.

Please contact me for follow up information. Please confirm you have received this email.

Sincerely, Cathy Peters

BC anti human trafficking educator, speaker, advocate

beamazingcampaign.org

1101-2785 Library Lane, North Vancouver, BC V7J 0C3

cell: 604-828-2689

Queen's Platinum Jubilee Medal Recipient for my anti human trafficking advocacy work

Human sex trafficking and sexual exploitation for the purpose of prostitution is the fastest growing crime in the world. It is a lucrative crime targeting our youth, children, and the vulnerable.



You can help stop sexual exploitation starting in your community:

Learn about the issue.

Share it with others.

Alert your politicians that sexual exploitation must stop.

An Anti-Human Trafficking Initiative

BeAmazingCampaign.org

.....
Canadian National Human Trafficking Hotline

1-833-900-1010



THE QUEEN'S
PLATINUM JUBILEE 2022
MEDAL RECIPIENT

Learn.
Share.
Alert.

Be Amazing



An Anti-Human
Trafficking Initiative

PRESENTED BY

Cathy Peters

BeAmazingCampaign.org

A modern equal society does not buy and sell women and children.

Cathy Peters raises awareness about the issue of human sex trafficking, sexual exploitation and child sexual trafficking which is for the purpose of prostitution. She speaks and presents to politicians, police and the public.

Today's slavery has low costs and huge profits; a trafficker can make hundreds of thousands of dollars *per victim* per year.

The average age of entry into prostitution is 12–14 years of age in Canada, although traffickers are targeting children as young as 8. There has been a dramatic increase in child exploitation along with the production and consumption of child pornography. Unregulated technology has increased the demand for commercially paid sex.

The biggest problem in Canada is that the public is unaware of the issue. Women, youth, children, the marginalized and vulnerable will become potential targets and victims unless we do something to stop it.

Learn. Share. Alert.
BeAmazingCampaign.org



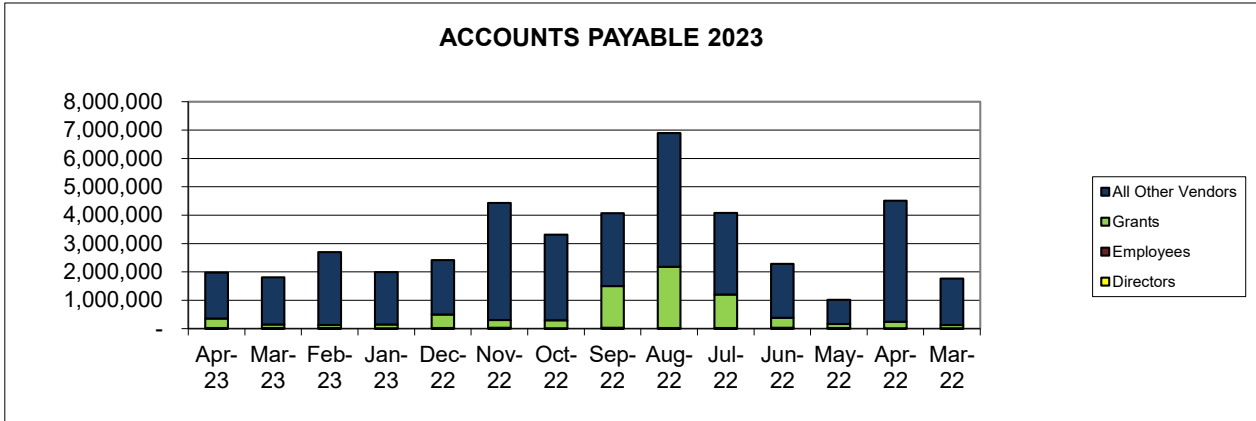
Cathy Peters is a former inner city high school teacher and, since 2014, has made over 600 presentations to more than 20,000 people.

She has received 14 Challenge Coins from Victoria, Kitmat, North Vancouver, Coquitlam, Richmond, Surrey, and Chilliwack RCMP detachments, RCMP HQ Counter Exploitation Unit, New Westminster Police Department after presenting at the Justice Institute, Federal Corrections, Delta, Abbotsford, and the Vancouver Police Department.

Cathy's work was introduced in the BC Legislature and she was asked to three Federal Justice Committees on human trafficking. She has been a speaker to three MMIWG gatherings, numerous Indigenous groups, and had a booth at the July 2022 Assembly of First Nations Convention where she met hundreds of Indigenous leaders.

Cathy was nominated for an Order of BC Award and for the Carol Matusicky Distinguished Service to Families award. In 2022 she presented at the Global Summit *Connecting to Protect: Addressing the Harms of Porn on Youth from a Public Health Perspective* (University of Calgary) and presented at the first RCMP Human Trafficking webinar for law enforcement across Canada. Cathy received a Queen's Platinum Jubilee Medal for her anti-human trafficking advocacy work.

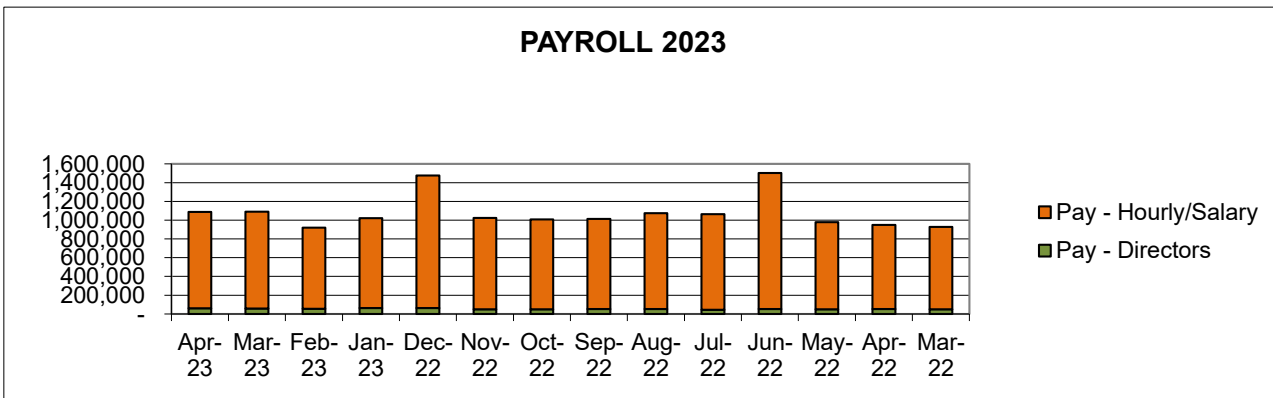
Financial Expenditure Report for April 2023



	Number of Payments	Value	% of Total
	1,098	\$1,975,267	
Top 80% of payments by value	130	1,580,943	80%
Remaining 20% of payments by value	968	394,325	20%
Total		\$1,975,267	100%

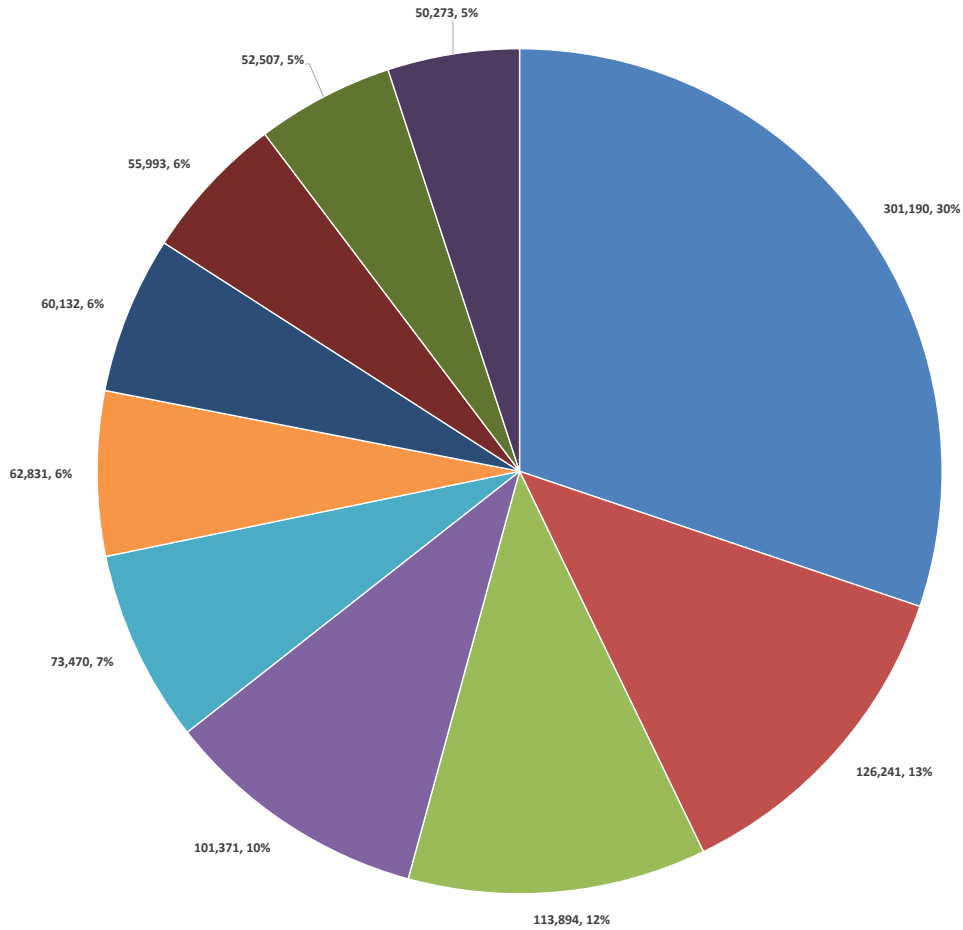
	Number of Payments	Value	% of Total
	1,098	\$1,975,267	
Payments to Directors	32	5,958	0.3%
Payments to Employees	105	16,738	0.8%
Subtotal		22,696	1.1%
Discretionary and Community Development Grants	55	336,623	17.0%
Other Vendors	906	1,615,949	81.8%
Subtotal		1,952,571	98.9%
Total		\$1,975,267	100%

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	952	87%	146	13%



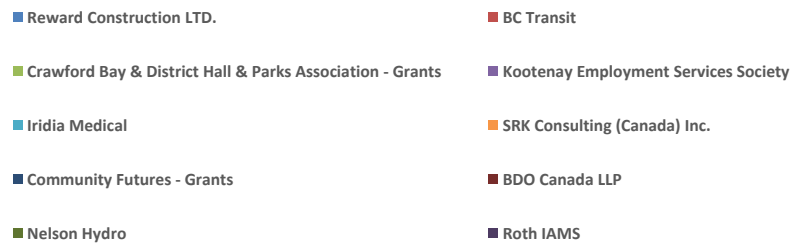
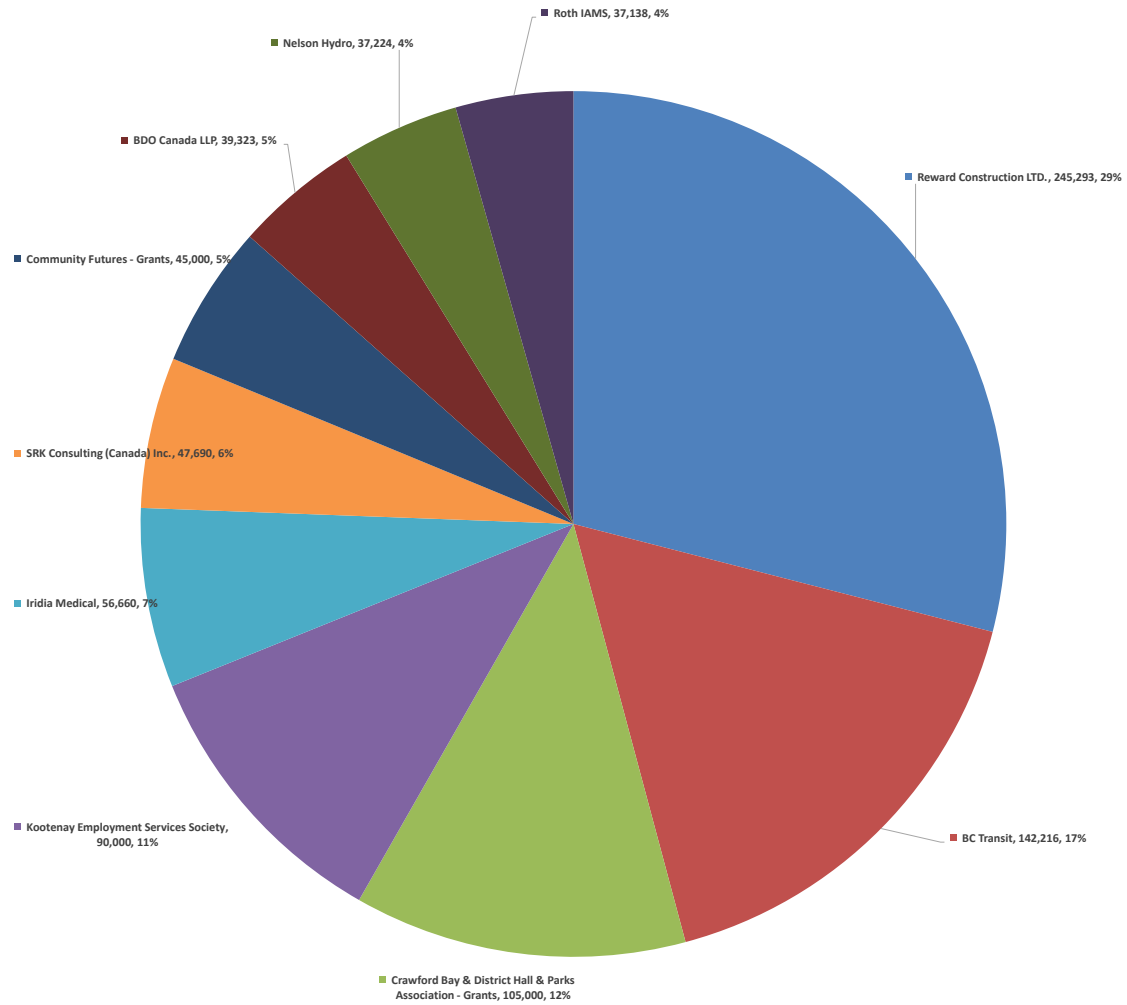
	Number of Payments	Value	% of Total
		\$1,088,771	100%
Directors	60,867	60,867	5.6%
Hourly/Salary	1,027,904	1,027,904	94.4%

Top 10 Services by Amount Spent



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- General Administration
- Recreation Facility-Nelson and Areas F and Defined E
- Economic Development-Creston and Areas B and C
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slovan and Area H, I, J, and K
- Rural Administration
- Transit-Kootenay Lake West
- Recreation Facility-Creston and Areas B, C and Area A
- Transit-North Shore and Slovan Valley

Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for April 2023

Top 80% of payments by value	Number of Payments		Value
	130	\$	
1022117 Alberta Ltd.	4	\$	16,569.80
Absolute Refrigeration	1	\$	3,782.10
Akokli Construction LTD.	1	\$	210.00
Arrow Lakes Aggregates	1	\$	17,944.82
Arrow Mountain Carwash & Mini Storage Ltd	3	\$	9,450.00
Association of Kootenay & Boundary Local Governments	1	\$	6,000.00
B.C. Scale Co. Ltd.	1	\$	3,129.09
Balfour/Harrop Fire Department Social Committee	1	\$	8,000.00
BC Hydro & Power Authority	1	\$	3,473.01
BC Transit	5	\$	142,216.28
BDO Canada LLP	1	\$	39,322.50
Bi Purewater	1	\$	7,079.60
Black Press Group Ltd	2	\$	19,189.83
Bluebell Manor Society	1	\$	9,000.00
Castlegar & District Chamber of Commerce	2	\$	5,000.00
Castlegar Minor Hockey Association	1	\$	11,000.19
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Collins, Peter DBA: Collins Carpentry	1	\$	5,197.50
Columbia Basin Broadband Corporation	1	\$	4,860.80
Comfort Welding Ltd	2	\$	30,071.59
Community Futures	4	\$	45,000.00
Crawford Bay & District Hall & Parks Association	1	\$	105,000.00
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town of	1	\$	27,000.00
Cummins Western Canada	1	\$	4,618.86
Cupe Local 2262	1	\$	2,496.00
Dave's Plumbing Ltd	1	\$	2,734.38
East Shore Kootenay Lake Community Health Society	1	\$	5,000.00
Edgewood Community Club	1	\$	9,000.00
Esri Canada Ltd	1	\$	6,510.00
Fauquier Community Club Society	1	\$	8,100.00
FortisBC - Electricity	4	\$	35,036.90
Fortisbc - Natural Gas	1	\$	13,464.70
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	6,591.64
GFL Environmental Inc.	7	\$	26,053.92
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
Hywood Truck & Equipment Ltd	1	\$	3,957.02
I.T. Blueprint Solutions Consulting Inc.	2	\$	31,577.12
Iridia Medical	1	\$	56,659.68
Kaslo South Area Water Supply Society	1	\$	9,000.00
Kelly's Maintenance and Services	2	\$	5,250.00
KEM Services	1	\$	6,066.80
Kootenay Emergency Response Physicians Assoc.	1	\$	6,750.00
Kootenay Employment Services Society	1	\$	90,000.00
Kootenay Glass & Mirror Ltd	1	\$	6,123.61
Lectric Ave Electronics	1	\$	8,904.59
Lesperance Mendes	1	\$	7,856.80
Little h Design Works	1	\$	5,243.44
Manhas, Simran	1	\$	3,600.00
Masse Enviromental Consultants Ltd.	3	\$	12,372.44
McLaughlin MetalFab	1	\$	5,757.24
Mills Bros Construction Ltd	1	\$	4,326.70
Nakusp & Area Community Forest	1	\$	5,400.00
Nakusp & District Chamber of Commerce	1	\$	5,000.00
Nakusp Centennial Golf Club	1	\$	8,413.65
Nakusp Ski Club Association	1	\$	10,890.00
Nature Trust of British Columbia, The	1	\$	13,624.00
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$	2,500.00
Nelson Hydro	2	\$	37,223.67
Nelson Leafs Hockey Society	2	\$	9,303.00
Nelson Nordic Ski Club	1	\$	8,400.00
Nelson, City Of	1	\$	3,205.38
North Shore Fire Social Club	1	\$	3,000.00
Paragon Micro Canada	1	\$	7,775.04
Prism Engineering	1	\$	2,761.50
Reward Construction LTD.	1	\$	245,293.36
Rfs Canada	1	\$	7,682.25
Ricoh Canada Inc	1	\$	4,760.55
Riverside Farm	1	\$	7,078.89

Top 80% of payments by value	Number of Payments		Value
	130	\$	
Robson Fire Department Social Club	1	\$	4,000.00
Rocky Mountain Agencies	4	\$	11,521.50
Rocky Mountain Phoenix	2	\$	14,492.24
Roth IAMS	2	\$	37,138.22
Silvery Slocan Historical Society	1	\$	2,500.00
Sk Electronics Ltd	1	\$	3,528.00
Slocan Park Improvement District	1	\$	10,000.00
Slocan, Village of	1	\$	9,000.00
SLR Consulting (Canada) Ltd.	1	\$	8,194.13
SNT Geotechnical Ltd.	1	\$	3,339.00
South Kootenay Lake Community Service Society	1	\$	10,000.00
SRK Consulting (Canada) Inc.	2	\$	47,690.12
Sullivan Stone Company Ltd	1	\$	4,200.00
Sundry Vendor	2	\$	17,669.14
Telus Communications Inc	1	\$	5,649.35
Tetra Tech Canada Inc.	1	\$	22,560.17
Tratech Mechanical Ltd	1	\$	17,010.00
Union Of Bc Municipalities	1	\$	14,488.28
Venture Mechanical Systems Ltd	1	\$	18,377.10
WEX Canada Ltd.	1	\$	2,593.10
WFR Wholesale Fire & Rescue Ltd	1	\$	4,869.39
Wolseley Waterworks Branch	1	\$	4,760.00
Wood Wyant Inc	1	\$	3,033.92
Ymir Community Association	1	\$	5,400.00

Accounts Payable Bottom 20% of Payments for April 2023

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
			394,325
1022117 Alberta Ltd.	4	\$	4,037.25
360° Contracting	2	\$	1,653.75
3Birds Consulting	1	\$	300.00
A-3 Plumbing Heating & Gas Fitting Ltd	1	\$	131.25
ACE Courier Services	1	\$	67.98
Acklands-Grainger Inc	6	\$	854.67
Air Liquide Canada Inc	4	\$	758.46
Akokli Construction LTD.	2	\$	1,170.75
Alais Ventures Ltd.	1	\$	2,232.81
Alfab Manufacturing Ltd	1	\$	56.00
Allaire, Michael	1	\$	75.00
Allen, Aiden	1	\$	174.08
ALS Canada Ltd.	1	\$	1,857.25
Anderson, Georgina Lynn	1	\$	75.00
Andex Equipment Rentals	4	\$	1,044.79
Andrew Sheret Ltd	2	\$	5,137.76
Archibald, Katherine	1	\$	75.00
Arrow Lakes Aggregates	1	\$	1,542.80
Arrow Lakes Cross Country Ski Club	1	\$	1,000.00
Arrow Lakes Electric Ltd.	1	\$	236.48
Assured First Aid & Safety Ltd.	1	\$	740.88
Authorized Security Ltd.	1	\$	252.00
Aylesworth, Patricia	1	\$	75.00
B&L Security Patrol (1981) Ltd	1	\$	1,790.25
B.A. Benson & Son Ltd.	1	\$	195.71
Bailey, Ann	1	\$	75.00
Bc Fire Training Officers Association	1	\$	1,060.50
BC Municipal Safety Association	2	\$	1,575.00
BC One Call Limited	1	\$	73.71
BC Product Stewardship Council	1	\$	1,300.00
Beaver's Septic Tank Cleaning Service	1	\$	1,443.75
Bell Media Radio GP	2	\$	680.40
Belleau, Melodie	2	\$	96.76
Benjamin, Debra	1	\$	20.40
Berchtold, Thomas	1	\$	75.00
Bi Purewater	1	\$	1,921.01
Bill's Heavy Duty Enterprises (2004) Ltd.	1	\$	245.05
Bluebell Publishing	1	\$	47.25
Bodley, Peter	1	\$	75.00
Boswell Memorial Hall	1	\$	70.00
Bowen, Jed	1	\$	312.00
Bradley, Jeannine	1	\$	136.64
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	209.74
Brenton Industries Ltd	1	\$	1,260.00
Briscoe, Ian	1	\$	731.68
Brodie Consulting Ltd.	1	\$	630.00
Brogan Fire & Safety	1	\$	530.83
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	14	\$	1,550.07
Canadian Centre for Occupational Health and Safety	3	\$	375.00
Canadian Linen & Uniform	4	\$	373.38
CanGas Propane Inc.	8	\$	3,746.05
Caro Analytical Services	4	\$	370.39
Carrier Enterprises Canada	2	\$	234.88
Carvello Law Corporation	1	\$	760.32
Cathro Consulting Ltd	1	\$	315.00
CDW Canada Corp	11	\$	4,363.95
Centrix Control Solutions LP	1	\$	165.20
Cintas Canada Ltd Location 889	1	\$	143.24
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	1	\$	75.00
Classic Glass & Trim	1	\$	40.32
Columbia Brewery	2	\$	2,000.00

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	14	\$	936.99
Community Futures	1	\$	1,500.00
Connect Hearing	5	\$	1,695.90
Cowan's Office Supplies	17	\$	3,696.94
Cranbrook Pest Control	1	\$	1,219.05
Cranbrook Water Conditioning Ltd.	3	\$	171.18
Crawford Bay & District Hall & Parks Association	1	\$	42.00
Crawford Bay Store	8	\$	562.58
Crescent Bay Construction Ltd	1	\$	1,771.67
Crescent Valley Community Hall Society	1	\$	2,100.00
Creston Valley Minor Hockey Association	1	\$	500.00
Creston, Town Of	1	\$	864.98
Crockett, Jim	1	\$	59.00
Crosland, Brittany	1	\$	33.32
Cummins Western Canada	1	\$	2,199.26
Cunningham, Hans	2	\$	88.40
Cupe Local 2262	1	\$	2,292.27
Cupe Local 748	2	\$	2,036.64
Custom Stamp & Engraving Ltd	1	\$	141.47
Dave's Plumbing Ltd	2	\$	3,609.38
DB Perks & Associates Ltd	3	\$	1,065.09
DeBoon, Arnold Frank	2	\$	401.26
DHC Communications Inc	8	\$	3,612.31
Dickieson, Nicole	1	\$	101.95
Distributel Communications Limited	1	\$	339.89
Dodd, Janice	1	\$	84.00
Doug's Disposal Service	2	\$	261.14
Dye, Shane	1	\$	210.00
Dynamic Online Marketing Corp	1	\$	787.50
East Shore Internet Society	2	\$	112.00
East Shore Kootenay Lake Community Health Society	1	\$	800.00
Egan, Liam	1	\$	32.00
Elford, James G	1	\$	171.67
Elris, Odin	1	\$	75.00
Emco Corporation	1	\$	540.41
Entandem	2	\$	589.71
Environmental Operators Certification Program	1	\$	157.50
Ernst, Tannah	1	\$	19.01
Esler, Christina	2	\$	132.72
Expresslane Deliveries	1	\$	413.45
Faragher-Miller, Leanne	1	\$	75.00
Federated Co-Operatives Ltd	4	\$	619.07
Fehr, Carol	3	\$	2,471.05
Fergie, Barbara	2	\$	120.99
Ferguson, Colin	1	\$	131.50
FortisBC - Electricity	39	\$	16,902.54
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	7	\$	620.09
Friends of Kootenay Lake Stewardship Soc.	1	\$	1,500.00
Gain, Thomas Scott	1	\$	280.00
Garrigan, Patrick	1	\$	75.00
Gazzard, Kristi A	1	\$	115.60
Gerhardt, Julia C	1	\$	27.16
Gerrard, Kelly	1	\$	75.00
GFL Environmental Inc.	17	\$	13,344.53
Gibbons, Donald	1	\$	272.00
Gilbert Parts Depot	5	\$	730.95
Gillender, Anne	1	\$	100.64
Glade Recreation Commission (Society)	1	\$	500.00
Goat Mountain Enterprises Ltd	2	\$	4,198.95
Good Water Warehouse	1	\$	130.23
GoTo Technologies Canada Ltd.	3	\$	453.60
Gray Creek Store	6	\$	740.73
Gray's Contracting	1	\$	210.00
Greene, Gregory	3	\$	1,577.80
Greep, Wes	1	\$	101.50
Gregg Distributors LP	1	\$	129.31
Grieve, Doug	1	\$	223.95

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
Guille, Pam	1	\$	1,365.00
Gwil Industries Inc.	1	\$	519.75
Hadean Aggregate Solutions Inc.	1	\$	1,520.43
Hadikin, Sam	1	\$	2,000.00
Hall Printing	6	\$	2,312.92
Hamilton, Alayne	1	\$	75.00
Hanegraaf, Henny (Henrica)	4	\$	620.49
Harrison Fitness Services Inc.	2	\$	1,071.22
Hewat, Suzan	2	\$	1,939.75
Hewgill, Mathew	1	\$	125.00
Hicks, Josef P	2	\$	568.41
Hilburn, Nina	2	\$	300.00
Hills, Erika	1	\$	75.00
Hipperson Hardware	1	\$	30.23
Hi-Way 9 Express Ltd	1	\$	45.08
Hopkyns, John (Chris)	1	\$	75.00
Horn, Stuart	1	\$	458.02
Hub Fire Engines & Equipment Ltd	1	\$	459.25
Hufty's Leasing Ltd	1	\$	547.66
Hume Hotel	4	\$	1,294.15
HuskyPro	2	\$	4,069.52
Hywood Truck & Equipment Ltd	5	\$	1,953.49
I.T. Blueprint Solutions Consulting Inc.	1	\$	2,293.09
In the Air Networks	1	\$	102.20
Industrial Alliance Insurance and Financial Services Inc.	1	\$	907.48
Infosat Communications	1	\$	247.73
Inland Allcare	18	\$	5,914.75
Interior Health Authority - Environmental Health	2	\$	252.00
Iridia Medical	2	\$	229.07
Iron Mountain	1	\$	15.70
Irwin Air Ltd	2	\$	642.24
Jackman, Garry	2	\$	196.66
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	14	\$	761.56
Jennifer Wickwire	2	\$	575.00
Jorgenson, Karin	1	\$	75.00
Kal Tire (Nelson)	2	\$	1,898.68
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	48.44
Kaslo Home Hardware	1	\$	123.09
Kaslo Infonet Society	2	\$	237.00
Kaslo Logger Sports	1	\$	500.00
Kaslo, Village Of	3	\$	491.97
Kathy Gordon's Cleaning Services	5	\$	848.75
KBRH Health Foundation	1	\$	1,887.36
Keech, Kalin	1	\$	75.00
KEM Services	2	\$	373.52
Kemlee Equipment Ltd	6	\$	1,920.55
Kennlyn Enterprises	4	\$	1,341.11
Killen, Isabel	1	\$	75.00
Kokanee Chalets	1	\$	1,988.18
Kokanee Ford Sales Ltd.	3	\$	627.11
Kootenay Carshare Cooperative	2	\$	45.92
Kootenay Climbing Association	1	\$	2,000.00
Kootenay Gallery of Art, History and Science	1	\$	2,250.00
Kootenay Glass & Mirror Ltd	1	\$	67.20
Kootenay Industrial Supply Ltd	14	\$	1,991.01
Kootenay Valley Water & Spas	3	\$	89.50
Koots Konstruktion	1	\$	1,575.00
KRSS Parent Prom Committee	3	\$	1,500.00
Lamb, Terry	2	\$	3,750.00
Lane, Harvey	1	\$	75.00
Lardeau Valley Community Club	1	\$	750.00
Lesperance Mendes	2	\$	2,496.48
Lifesaving Society (Burnaby)	7	\$	3,112.65
Lin & Mike Plumbing & Heating Ltd	1	\$	1,281.86
Little h Design Works	2	\$	1,630.13
Living Lakes Canada	1	\$	1,450.00
Lockwood, Diana LD	2	\$	113.88
Lo-Cost Propane	2	\$	3,023.23

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
Lordco Parts Ltd	5	\$	164.80
Magaw, Donna	1	\$	25.00
Malekow, Pamela	1	\$	75.00
Malloff, Yevgeny (Steven)	1	\$	1,303.26
Manhas, Aditya	1	\$	75.00
Marshall, Charity	3	\$	136.20
Martech Electrical Systems Ltd	1	\$	399.57
Martech Motor Winding Ltd	2	\$	504.64
Masse Enviromental Consultants Ltd.	4	\$	5,061.00
Matthes, Korre	1	\$	75.00
Matthews, Audrey	2	\$	175.00
Mayday Electric Ltd	1	\$	141.75
McBurney, Theo	1	\$	25.00
McCuaig, Stuart	1	\$	75.00
McLaren-Caux, Aiden(Kenneth)	1	\$	199.24
McLaughlin MetalFab	1	\$	1,629.60
Medical Technology Inc	2	\$	3,232.43
Mental Health Commission of Canada	1	\$	140.00
Menzies, Taylor	1	\$	75.00
Mid Town Motors	2	\$	120.41
Mills Bros Construction Ltd	4	\$	3,356.85
Mills Office Productivity	3	\$	316.07
Minister of Finance	3	\$	7,638.98
Minister Of Finance - Product Distribution Centre	4	\$	754.61
Ministry of Transportation and Infrastructure	1	\$	73.68
Mitchell Supply Ltd	5	\$	317.59
Mondia, Anthony	1	\$	280.00
Mosdell, Haley	1	\$	339.00
Munch, Deborah	1	\$	75.00
MyZone Media Inc.	1	\$	1,611.19
Nakusp Senior Citizens Association	1	\$	180.00
Nakusp Volunteer Fire Brigade	1	\$	1,500.00
Nanaimo, City of	27	\$	11,716.98
Navigata Communications Ltd. dba ThinkTel	1	\$	13.39
Nelson & District Rod & Gun Club	1	\$	200.00
Nelson Building Centre Ltd	24	\$	2,315.00
Nelson Daily	1	\$	341.25
Nelson Electric Tramway Society	1	\$	2,117.00
Nelson Farmers Supply Ltd	7	\$	588.39
Nelson Hydro	15	\$	11,113.33
Nelson Minor Hockey Association	2	\$	1,750.00
Nelson Reflections	2	\$	1,000.00
Nelson Toyota	6	\$	2,293.26
Nelson, Calvin	1	\$	75.00
Nelson, City Of	8	\$	7,722.20
Newell, Thomas	3	\$	57.27
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Northtown Rental & Sales	2	\$	32.42
Oliver Volunteer Fire Rescue Society	3	\$	2,250.00
Orkin Canada Corporation	2	\$	353.64
Oso Negro	1	\$	70.00
Overland West Freight Lines Ltd	2	\$	2,152.94
Passmore Laboratory Ltd	5	\$	1,000.00
Passmore Public Hall Association	1	\$	250.00
Pedersen, Carol Ann	1	\$	75.00
Pennywise	3	\$	1,866.94
Peyton, Claire DBA: Upstream Environmental Consulting	2	\$	1,765.68
Pharmasave (Nelson)	2	\$	128.89
Phoenix Designs & Apparel	1	\$	282.81
Pipe, Nicolai	2	\$	103.56
Playmor Power Products Ltd.	2	\$	737.25
Popoff, Walter A	1	\$	42.16
Posgate, Evelyn	1	\$	75.00
Prestige Lakeside Resort	18	\$	5,102.55
Pridham, Nancy	1	\$	120.75
Purcell Appliance Repairs	1	\$	244.37
Purolator Inc	1	\$	174.76
Pyramid Building Supplies	3	\$	589.59
Quickscribe Services Ltd	1	\$	1,696.80

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
			394,325
Raugust, Shelley	1	\$	75.00
Read Jones Christoffersen Ltd.	1	\$	2,346.86
Reiter, Nicole(Niki)	1	\$	35.00
Reliance Office Services Ltd	1	\$	2,415.00
Rfs Canada	6	\$	644.88
Ricalton, Ryan	2	\$	1,600.00
Ricoh Canada Inc	3	\$	209.20
Riondel Cable Society	2	\$	80.00
Riverside Farm	7	\$	3,720.15
Roadpost Inc. T46274	2	\$	666.48
Roberts, Hailey	1	\$	75.00
Robson Recreation Society	1	\$	75.00
Rocky Mountain Phoenix	3	\$	4,947.88
Rocky Point Engineering Ltd.	1	\$	1,050.00
Roenspiess, Ethan (Kai)	1	\$	75.00
Royal Canadian Legion Branch #74	1	\$	304.50
Royal Canadian Legion Slocan Valley #276	1	\$	100.00
Salmo & District Health Auxiliary	1	\$	800.00
Salmo Valley Newsletter	1	\$	28.00
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmons, Susanne	1	\$	75.00
Santos, Wanda	1	\$	149.71
Save-On-Foods (Creston)	1	\$	47.43
Schmidt, Esther	1	\$	104.25
Schmidt, Julie	1	\$	75.00
Selkirk College (Nelson)	1	\$	770.00
Selkirk Security Services Ltd	1	\$	63.01
Sfj Inc	1	\$	1,802.95
Shapovalov, Shannon	1	\$	75.00
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,058.08
Shaw Cable	22	\$	2,970.40
Silverking Small Engine	1	\$	122.34
Simpson, Jennifer	1	\$	75.00
Sk Electronics Ltd	8	\$	1,426.11
Skyway Hardware	2	\$	79.48
Slocan Park Community Hall Society	2	\$	2,344.75
Slocan Valley Home Hardware	3	\$	133.26
Slocan Valley Outriders Association	1	\$	500.00
Smienk, Johannes	2	\$	21.00
Speedpro Signs	2	\$	563.45
Speedpro Signs (Trail)	1	\$	660.80
Sperling Hansen Associates Inc	1	\$	1,325.58
Stafford Welding	5	\$	2,898.00
Sterling Backcheck Canada Corp.	1	\$	310.59
Stewart, Heather	1	\$	39.00
Strautman, Ava	1	\$	204.00
Studio 9 Architecture & Planning Ltd	1	\$	425.25
Sullivan, Kevin	1	\$	75.00
Sun Life Assurance Company of Canada	2	\$	1,211.08
Sundry Vendor	16	\$	8,242.90
Superior Lighting & Bath	1	\$	22.62
Superior Propane	1	\$	245.28
Tarrys Fire Department Social Club	1	\$	1,500.00
Team Aquatic Supplies	1	\$	821.73
Technical Safety BC	3	\$	1,387.80
Telus Communications Inc	4	\$	1,891.19
The ATACC Group Ltd.	2	\$	2,260.00
Tierney, Roger Bruce	3	\$	655.16
Tilley, Colleen F	2	\$	175.64
Tip-it Waste Solutions Inc.	3	\$	845.77
Trane Canada ULC	1	\$	2,066.93
Tratech Mechanical Ltd	3	\$	593.06
Tremlock Properties Ltd	2	\$	2,600.07
Trottier, Nadine	1	\$	75.00
Trowalex Equipment Rentals And Sales	6	\$	613.83
Troy Life & Fire Safety Ltd	1	\$	1,743.00
Tu-Dor Lock & Safe Ltd	7	\$	1,044.00
Twin Rivers Controls Ltd	1	\$	2,005.46
Uline Canada Corporation	2	\$	290.28

Remaining 20% of payments by value	Number of Payments		Value
	968	\$	
Union of Spiritual Communities of Christ	1	\$	250.00
Valhalla Pure Outfitters	1	\$	98.00
Valley Boy Tree Service	1	\$	1,400.00
Valley Voice Ltd	2	\$	609.52
Van Eyk, Aldo	1	\$	75.00
Van Houtte Coffee Services	1	\$	418.25
Van Kam Freightways Ltd	1	\$	870.65
Van Veller, Sean	1	\$	75.00
Vandenberghe, Kelly	2	\$	347.20
VH Sport Canada	3	\$	459.20
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	6	\$	315.78
Vongkeo, Nicole	1	\$	252.00
Vousden, Jodi	1	\$	100.00
Waste Management	9	\$	3,299.06
Watson, Aimee	3	\$	770.15
WE Graham Community Service Society	1	\$	640.00
Weatherhead, Teresa A	1	\$	201.96
Welldon, Cassia	1	\$	340.16
Wesco Distribution-Canada Inc	3	\$	567.92
West Kootenay Eco Society	2	\$	1,484.50
Western Rubber Products Ltd	2	\$	2,068.50
WFR Wholesale Fire & Rescue Ltd	3	\$	1,338.25
Wheeler, Tracy	1	\$	75.00
Wilkinson, James	3	\$	1,273.16
Wilson, Ahn (Melanie)	2	\$	375.36
Winlaw Mini-Mart	1	\$	71.62
Wood Wyant Inc	3	\$	3,074.84
Wood, Douglas	1	\$	17.68
Wood, Ernestine	3	\$	259.96
Wood, Graeme	1	\$	100.00
Woodland Electric	1	\$	205.20
Workers Compensation Board - Alberta	1	\$	200.00
WSP E&I Canada Ltd.	1	\$	1,247.40
Xplore Inc.	1	\$	111.44
Yahk General Store	1	\$	172.76
Yellow Pages Group	1	\$	0.52
Yellowhead Road & Bridge	1	\$	630.00
Ymir Arts & Museum Society	1	\$	740.00
Zavagno, Heather E	1	\$	252.37
Zdebiak, Rachel	1	\$	75.00
Zone West Enterprises Ltd	4	\$	831.04

Employees and Directors April 2023

Directors	Number of Payments		Value
	32		5,958
Cunningham, Hans	2	\$	88.40
DeBoon, Arnold Frank	2	\$	401.26
Elford, James G	1	\$	171.67
Ferguson, Colin	1	\$	131.50
Hanegraaf, Henny (Henrica)	4	\$	620.49
Hewat, Suzan	2	\$	1,939.75
Jackman, Garry	2	\$	196.66
Lockwood, Diana LD	2	\$	113.88
McLaren-Caux, Aiden(Kenneth)	1	\$	199.24
Newell, Thomas	3	\$	57.27
Popoff, Walter A	1	\$	42.16
Smienk, Johannes	2	\$	21.00
Tierney, Roger Bruce	3	\$	655.16
Vandenberghe, Kelly	2	\$	347.20
Watson, Aimee	3	\$	770.15
Weatherhead, Teresa A	1	\$	201.96

Employees	Number of Payments		Value
	105	\$	16,738
Allaire, Michael	1	\$	75.00
Allen, Aiden	1	\$	174.08
Anderson, Georgina Lynn	1	\$	75.00
Archibald, Katherine	1	\$	75.00
Aylesworth, Patricia	1	\$	75.00
Bailey, Ann	1	\$	75.00
Belleau, Melodie	2	\$	96.76
Benjamin, Debra	1	\$	20.40
Berchtold, Thomas	1	\$	75.00
Bodley, Peter	1	\$	75.00
Bradley, Jeannine	1	\$	136.64
Briscoe, Ian	1	\$	731.68
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	1	\$	75.00
Crockett, Jim	1	\$	59.00
Crosland, Brittany	1	\$	33.32
Dickieson, Nicole	1	\$	101.95
Dodd, Janice	1	\$	84.00
Dye, Shane	1	\$	210.00
Egan, Liam	1	\$	32.00
Elris, Odin	1	\$	75.00
Ernst, Tannah	1	\$	19.01
Esler, Christina	2	\$	132.72
Faragher-Miller, Leanne	1	\$	75.00
Fehr, Carol	3	\$	2,471.05
Fergie, Barbara	2	\$	120.99
Garrigan, Patrick	1	\$	75.00
Gazzard, Kristi A	1	\$	115.60
Gerhardt, Julia C	1	\$	27.16
Gerrard, Kelly	1	\$	75.00
Gibbons, Donald	1	\$	272.00
Gillender, Anne	1	\$	100.64
Greene, Gregory	3	\$	1,577.80
Grieve, Doug	1	\$	223.95
Hamilton, Alayne	1	\$	75.00
Hicks, Josef P	2	\$	568.41
Hills, Erika	1	\$	75.00
Hopkyns, John (Chris)	1	\$	75.00
Horn, Stuart	1	\$	458.02
Jorgenson, Karin	1	\$	75.00
Keech, Kalin	1	\$	75.00
Killen, Isabel	1	\$	75.00
Lane, Harvey	1	\$	75.00
Magaw, Donna	1	\$	25.00
Malekow, Pamela	1	\$	75.00
Malloff, Yevgeny (Steven)	1	\$	1,303.26
Manhas, Aditya	1	\$	75.00
Marshall, Charity	3	\$	136.20
Matthes, Korre	1	\$	75.00
Matthews, Audrey	2	\$	175.00
McBurney, Theo	1	\$	25.00

Employees	Number of Payments		Value
	105	\$	
McCuaig, Stuart	1	\$	75.00
Menzies, Taylor	1	\$	75.00
Mosdell, Haley	1	\$	339.00
Munch, Deborah	1	\$	75.00
Nelson, Calvin	1	\$	75.00
Pedersen, Carol Ann	1	\$	75.00
Pipe, Nicolai	2	\$	103.56
Posgate, Evelyn	1	\$	75.00
Raugust, Shelley	1	\$	75.00
Reiter, Nicole(Niki)	1	\$	35.00
Roberts, Hailey	1	\$	75.00
Roenspiess, Ethan (Kai)	1	\$	75.00
Salmons, Susanne	1	\$	75.00
Santos, Wanda	1	\$	149.71
Schmidt, Esther	1	\$	104.25
Schmidt, Julie	1	\$	75.00
Shapovalov, Shannon	1	\$	75.00
Simpson, Jennifer	1	\$	75.00
Strautman, Ava	1	\$	204.00
Sullivan, Kevin	1	\$	75.00
Tilley, Colleen F	2	\$	175.64
Trottier, Nadine	1	\$	75.00
Van Eyk, Aldo	1	\$	75.00
Van Veller, Sean	1	\$	75.00
Vongkeo, Nicole	1	\$	252.00
Vousden, Jodi	1	\$	100.00
Welldon, Cassia	1	\$	340.16
Wheeler, Tracy	1	\$	75.00
Wilkinson, James	3	\$	1,273.16
Wilson, Ahn (Melanie)	2	\$	375.36
Wood, Douglas	1	\$	17.68
Wood, Ernestine	3	\$	259.96
Wood, Graeme	1	\$	100.00
Zavagno, Heather E	1	\$	252.37
Zdebiak, Rachel	1	\$	75.00

Accounts Payable for April 2023 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments	\$	
	55		336,623
Arrow Lakes Cross Country Ski Club	1	\$	1,000.00
Association of Kootenay & Boundary Local Governments	1	\$	6,000.00
Bluebell Manor Society	1	\$	9,000.00
Castlegar & District Chamber of Commerce	2	\$	5,000.00
Columbia Brewery	2	\$	2,000.00
Community Futures	5	\$	46,500.00
Crawford Bay & District Hall & Parks Association	1	\$	105,000.00
Creston Valley Minor Hockey Association	1	\$	500.00
Creston, Town of	1	\$	27,000.00
East Shore Kootenay Lake Community Health Society	2	\$	5,800.00
Edgewood Community Club	1	\$	9,000.00
Fauquier Community Club Society	1	\$	8,100.00
Friends of Kootenay Lake Stewardship Soc.	1	\$	1,500.00
Glade Recreation Commission (Society)	1	\$	500.00
Kaslo Logger Sports	1	\$	500.00
Kaslo South Area Water Supply Society	1	\$	9,000.00
KBRH Health Foundation	1	\$	1,887.36
Kootenay Climbing Association	1	\$	2,000.00
Kootenay Emergency Response Physicians Assoc.	1	\$	6,750.00
Kootenay Gallery of Art, History and Science	1	\$	2,250.00
KRSS Parent Prom Committee	3	\$	1,500.00
Lardeau Valley Community Club	1	\$	750.00
Living Lakes Canada	1	\$	1,450.00
Nakusp & Area Community Forest	1	\$	5,400.00
Nakusp & District Chamber of Commerce	1	\$	5,000.00
Nakusp Centennial Golf Club	1	\$	8,413.65
Nakusp Ski Club Association	1	\$	10,890.00
Nakusp Volunteer Fire Brigade	1	\$	1,500.00
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$	2,500.00
Nelson Electric Tramway Society	1	\$	2,117.00
Nelson Minor Hockey Association	2	\$	1,750.00
Nelson Reflections	2	\$	1,000.00
Robson Fire Department Social Club	1	\$	4,000.00
Salmo & District Health Auxiliary	1	\$	800.00
Silvery Slocan Historical Society	1	\$	2,500.00
Slocan Park Improvement District	1	\$	10,000.00
Slocan Valley Outriders Association	1	\$	500.00
Slocan, Village of	1	\$	9,000.00
South Kootenay Lake Community Service Society	1	\$	10,000.00
WE Graham Community Service Society	1	\$	640.00
West Kootenay Eco Society	2	\$	1,484.50
Ymir Arts & Museum Society	1	\$	740.00
Ymir Community Association	1	\$	5,400.00

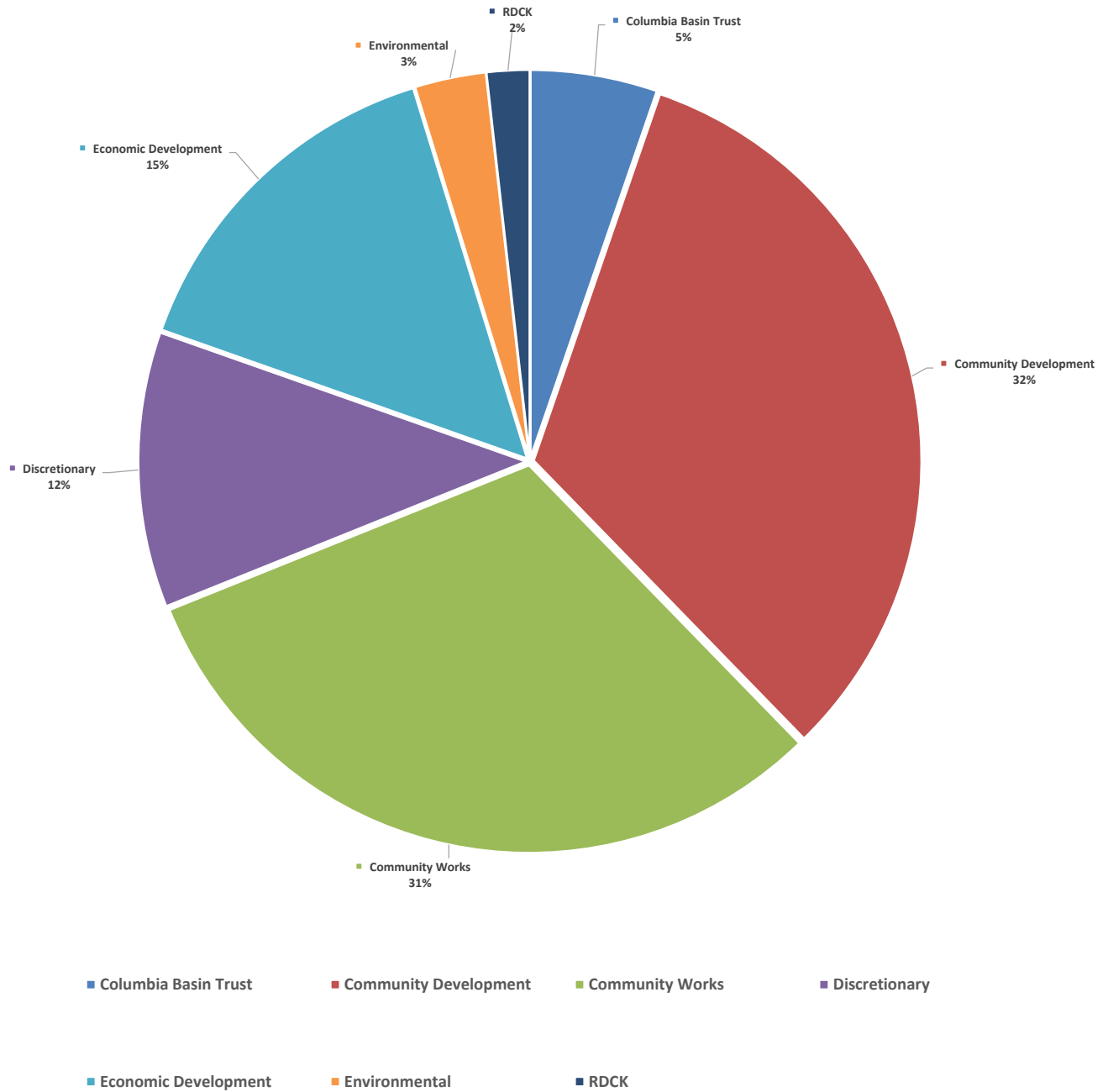
All Other Vendors	Number of Payments	\$	Value
	906		1,615,949
1022117 Alberta Ltd.	8	\$	20,607.05
360° Contracting	2	\$	1,653.75
3Birds Consulting	1	\$	300.00
A-3 Plumbing Heating & Gas Fitting Ltd	1	\$	131.25
Absolute Refrigeration	1	\$	3,782.10
ACE Courier Services	1	\$	67.98
Acklands-Grainger Inc	6	\$	854.67
Air Liquide Canada Inc	4	\$	758.46
Akokli Construction LTD.	3	\$	1,380.75
Alais Ventures Ltd.	1	\$	2,232.81
Alfab Manufacturing Ltd	1	\$	56.00
ALS Canada Ltd.	1	\$	1,857.25
Andex Equipment Rentals	4	\$	1,044.79
Andrew Sheret Ltd	2	\$	5,137.76
Arrow Lakes Aggregates	2	\$	19,487.62
Arrow Lakes Electric Ltd.	1	\$	236.48
Arrow Mountain Carwash & Mini Storage Ltd	3	\$	9,450.00
Assured First Aid & Safety Ltd.	1	\$	740.88
Authorized Security Ltd.	1	\$	252.00
B&L Security Patrol (1981) Ltd	1	\$	1,790.25
B.A. Benson & Son Ltd.	1	\$	195.71
B.C. Scale Co. Ltd.	1	\$	3,129.09
Balfour/Harrop Fire Department Social Committee	1	\$	8,000.00
Bc Fire Training Officers Association	1	\$	1,060.50
BC Hydro & Power Authority	1	\$	3,473.01
BC Municipal Safety Association	2	\$	1,575.00
BC One Call Limited	1	\$	73.71
BC Product Stewardship Council	1	\$	1,300.00
BC Transit	5	\$	142,216.28
BDO Canada LLP	1	\$	39,322.50
Beaver's Septic Tank Cleaning Service	1	\$	1,443.75
Bell Media Radio GP	2	\$	680.40
Bi Purewater	2	\$	9,000.61
Bill's Heavy Duty Enterprises (2004) Ltd.	1	\$	245.05
Black Press Group Ltd	2	\$	19,189.83
Bluebell Publishing	1	\$	47.25
Boswell Memorial Hall	1	\$	70.00
Bowen, Jed	1	\$	312.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	209.74
Brenton Industries Ltd	1	\$	1,260.00
Brodie Consulting Ltd.	1	\$	630.00
Brogan Fire & Safety	1	\$	530.83

All Other Vendors	Number of Payments		Value
	906	\$	
			1,615,949
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	14	\$	1,550.07
Canadian Centre for Occupational Health and Safety	3	\$	375.00
Canadian Linen & Uniform	4	\$	373.38
CanGas Propane Inc.	8	\$	3,746.05
Caro Analytical Services	4	\$	370.39
Carrier Enterprises Canada	2	\$	234.88
Carvello Law Corporation	1	\$	760.32
Castlegar Minor Hockey Association	1	\$	11,000.19
Cathro Consulting Ltd	1	\$	315.00
CDW Canada Corp	11	\$	4,363.95
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Centrix Control Solutions LP	1	\$	165.20
Cintas Canada Ltd Location 889	1	\$	143.24
Classic Glass & Trim	1	\$	40.32
Collins, Peter DBA: Collins Carpentry	1	\$	5,197.50
Columbia Basin Broadband Corporation	1	\$	4,860.80
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	16	\$	31,008.58
Connect Hearing	5	\$	1,695.90
Cowan's Office Supplies	17	\$	3,696.94
Cranbrook Pest Control	1	\$	1,219.05
Cranbrook Water Conditioning Ltd.	3	\$	171.18
Crawford Bay & District Hall & Parks Association	1	\$	42.00
Crawford Bay Store	8	\$	562.58
Crescent Bay Construction Ltd	1	\$	1,771.67
Crescent Valley Community Hall Society	1	\$	2,100.00
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	1	\$	864.98
Cummins Western Canada	2	\$	6,818.12
Cupe Local 2262	2	\$	4,788.27
Cupe Local 748	2	\$	2,036.64
Custom Stamp & Engraving Ltd	1	\$	141.47
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	3	\$	1,065.09
DHC Communications Inc	8	\$	3,612.31
Distributel Communications Limited	1	\$	339.89
Doug's Disposal Service	2	\$	261.14
Dynamic Online Marketing Corp	1	\$	787.50
East Shore Internet Society	2	\$	112.00
Emco Corporation	1	\$	540.41
Entandem	2	\$	589.71
Environmental Operators Certification Program	1	\$	157.50
Esri Canada Ltd	1	\$	6,510.00
Expresslane Deliveries	1	\$	413.45
Federated Co-Operatives Ltd	4	\$	619.07
FortisBC - Electricity	43	\$	51,939.44
Fortisbc - Natural Gas	1	\$	13,464.70
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	7	\$	620.09
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	6,591.64
Gain, Thomas Scott	1	\$	280.00
GFL Environmental Inc.	24	\$	39,398.45
Gilbert Parts Depot	5	\$	730.95
Goat Mountain Enterprises Ltd	2	\$	4,198.95
Good Water Warehouse	1	\$	130.23
GoTo Technologies Canada Ltd.	3	\$	453.60
Gray Creek Store	6	\$	740.73
Gray's Contracting	1	\$	210.00
Greep, Wes	1	\$	101.50
Gregg Distributors LP	1	\$	129.31
Guille, Pam	1	\$	1,365.00
Gwil Industries Inc.	1	\$	519.75
Hadean Aggregate Solutions Inc.	1	\$	1,520.43
Hadikin, Sam	1	\$	2,000.00
Hall Printing	6	\$	2,312.92
Harrison Fitness Services Inc.	2	\$	1,071.22
Hewgill, Mathew	1	\$	125.00
Hilburn, Nina	2	\$	300.00
Hipperson Hardware	1	\$	30.23
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
Hi-Way 9 Express Ltd	1	\$	45.08
Hub Fire Engines & Equipment Ltd	1	\$	459.25
Hufty's Leasing Ltd	1	\$	547.66
Hume Hotel	4	\$	1,294.15
HuskyPro	2	\$	4,069.52
Hywood Truck & Equipment Ltd	6	\$	5,910.51
I.T. Blueprint Solutions Consulting Inc.	3	\$	33,870.21
In the Air Networks	1	\$	102.20
Industrial Alliance Insurance and Financial Services Inc.	1	\$	907.48
Infosat Communications	1	\$	247.73
Inland Allcare	18	\$	5,914.75
Interior Health Authority - Environmental Health	2	\$	252.00
Iridia Medical	3	\$	56,888.75
Iron Mountain	1	\$	15.70
Irwin Air Ltd	2	\$	642.24
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	14	\$	761.56
Jennifer Wickwire	2	\$	575.00
Kal Tire (Nelson)	2	\$	1,898.68
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	2	\$	48.44
Kaslo Home Hardware	1	\$	123.09
Kaslo Infonet Society	2	\$	237.00
Kaslo, Village Of	3	\$	491.97
Kathy Gordon's Cleaning Services	5	\$	848.75

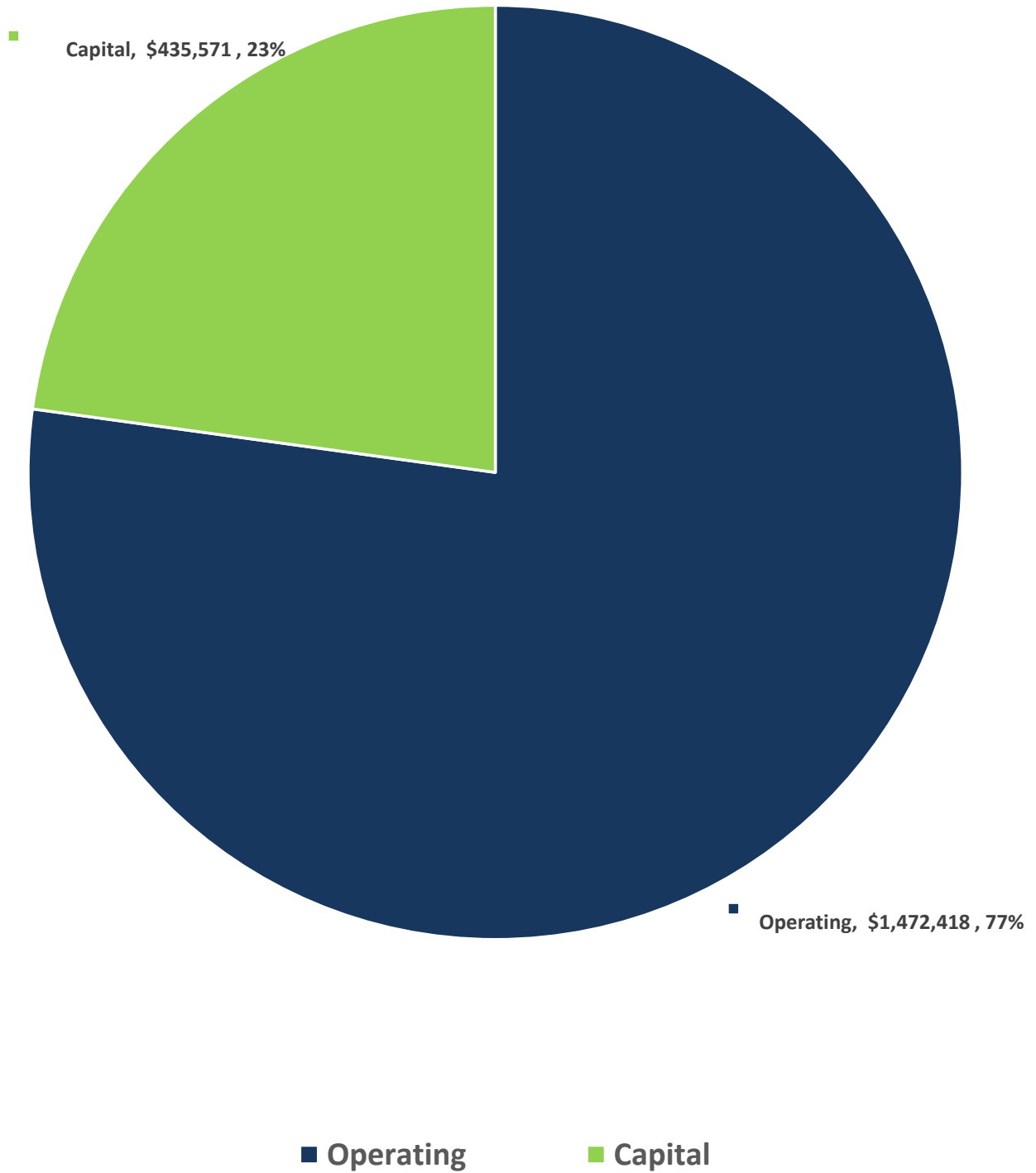
All Other Vendors	Number of Payments		Value
	906	\$	
			1,615,949
Kelly's Maintenance and Services	2	\$	5,250.00
KEM Services	3	\$	6,440.32
Kemlee Equipment Ltd	6	\$	1,920.55
Kennlyn Enterprises	4	\$	1,341.11
Kokanee Chalets	1	\$	1,988.18
Kokanee Ford Sales Ltd.	3	\$	627.11
Kootenay Carshare Cooperative	2	\$	45.92
Kootenay Employment Services Society	1	\$	90,000.00
Kootenay Glass & Mirror Ltd	2	\$	6,190.81
Kootenay Industrial Supply Ltd	14	\$	1,991.01
Kootenay Valley Water & Spas	3	\$	89.50
Koots Konstruktion	1	\$	1,575.00
Lamb, Terry	2	\$	3,750.00
Lectric Ave Electronics	1	\$	8,904.59
Lesperance Mendes	3	\$	10,353.28
Lifesaving Society (Burnaby)	7	\$	3,112.65
Lin & Mike Plumbing & Heating Ltd	1	\$	1,281.86
Little h Design Works	3	\$	6,873.57
Lo-Cost Propane	2	\$	3,023.23
Lordco Parts Ltd	5	\$	164.80
Manhas, Simran	1	\$	3,600.00
Martech Electrical Systems Ltd	1	\$	399.57
Martech Motor Winding Ltd	2	\$	504.64
Masse Environmental Consultants Ltd.	7	\$	17,433.44
Mayday Electric Ltd	1	\$	141.75
McLaughlin MetalFab	2	\$	7,386.84
Medical Technology Inc	2	\$	3,232.43
Mental Health Commission of Canada	1	\$	140.00
Mid Town Motors	2	\$	120.41
Mills Bros Construction Ltd	5	\$	7,683.55
Mills Office Productivity	3	\$	316.07
Minister of Finance	3	\$	7,638.98
Minister Of Finance - Product Distribution Centre	4	\$	754.61
Ministry of Transportation and Infrastructure	1	\$	73.68
Mitchell Supply Ltd	5	\$	317.59
Mondia, Anthony	1	\$	280.00
MyZone Media Inc.	1	\$	1,611.19
Nakusp Senior Citizens Association	1	\$	180.00
Nanaimo, City of	27	\$	11,716.98
Nature Trust of British Columbia, The	1	\$	13,624.00
Navigata Communications Ltd. dba ThinkTel	1	\$	13.39
Nelson & District Rod & Gun Club	1	\$	200.00
Nelson Building Centre Ltd	24	\$	2,315.00
Nelson Daily	1	\$	341.25
Nelson Farmers Supply Ltd	7	\$	588.39
Nelson Hydro	17	\$	48,337.00
Nelson Leafs Hockey Society	2	\$	9,303.00
Nelson Nordic Ski Club	1	\$	8,400.00
Nelson Toyota	6	\$	2,293.26
Nelson, City Of	9	\$	10,927.58
North Shore Fire Social Club	1	\$	3,000.00
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Northtown Rental & Sales	2	\$	32.42
Oliver Volunteer Fire Rescue Society	3	\$	2,250.00
Orkin Canada Corporation	2	\$	353.64
Oso Negro	1	\$	70.00
Overland West Freight Lines Ltd	2	\$	2,152.94
Paragon Micro Canada	1	\$	7,775.04
Passmore Laboratory Ltd	5	\$	1,000.00
Passmore Public Hall Association	1	\$	250.00
Pennywise	3	\$	1,866.94
Peyton, Claire DBA: Upstream Environmental Consulting	2	\$	1,765.68
Pharmasave (Nelson)	2	\$	128.89
Phoenix Designs & Apparel	1	\$	282.81
Playmor Power Products Ltd.	2	\$	737.25
Prestige Lakeside Resort	18	\$	5,102.55
Pridham, Nancy	1	\$	120.75
Prism Engineering	1	\$	2,761.50
Purcell Appliance Repairs	1	\$	244.37
Purulator Inc	1	\$	174.76
Pyramid Building Supplies	3	\$	589.59
Quickscribe Services Ltd	1	\$	1,696.80
Read Jones Christoffersen Ltd.	1	\$	2,346.86
Reliance Office Services Ltd	1	\$	2,415.00
Reward Construction LTD.	1	\$	245,293.36
Rfs Canada	7	\$	8,327.13
Ricalton, Ryan	2	\$	1,600.00
Ricoh Canada Inc	4	\$	4,969.75
Riondel Cable Society	2	\$	80.00
Riverside Farm	8	\$	10,799.04
Roadpost Inc. T46274	2	\$	666.48
Robson Recreation Society	1	\$	75.00
Rocky Mountain Agencies	4	\$	11,521.50
Rocky Mountain Phoenix	5	\$	19,440.12
Rocky Point Engineering Ltd.	1	\$	1,050.00
Roth IAMS	2	\$	37,138.22
Royal Canadian Legion Branch #74	1	\$	304.50
Royal Canadian Legion Slocan Valley #276	1	\$	100.00
Salmo Valley Newsletter	1	\$	28.00
Salmo Valley Youth & Community Centre	1	\$	866.67
Save-On-Foods (Creston)	1	\$	47.43
Selkirk College (Nelson)	1	\$	770.00
Selkirk Security Services Ltd	1	\$	63.01
Sfj Inc	1	\$	1,802.95
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,058.08

All Other Vendors	Number of Payments		Value
	906	\$	
			1,615,949
Shaw Cable	22	\$	2,970.40
Silverking Small Engine	1	\$	122.34
Sk Electronics Ltd	9	\$	4,954.11
Skyway Hardware	2	\$	79.48
Slocan Park Community Hall Society	2	\$	2,344.75
Slocan Valley Home Hardware	3	\$	133.26
SLR Consulting (Canada) Ltd.	1	\$	8,194.13
SNT Geotechnical Ltd.	1	\$	3,339.00
Speedpro Signs	2	\$	563.45
Speedpro Signs (Trail)	1	\$	660.80
Sperling Hansen Associates Inc	1	\$	1,325.58
SRK Consulting (Canada) Inc.	2	\$	47,690.12
Stafford Welding	5	\$	2,898.00
Sterling Backcheck Canada Corp.	1	\$	310.59
Stewart, Heather	1	\$	39.00
Studio 9 Architecture & Planning Ltd	1	\$	425.25
Sullivan Stone Company Ltd	1	\$	4,200.00
Sun Life Assurance Company of Canada	2	\$	1,211.08
Sundry Vendor	18	\$	25,912.04
Superior Lighting & Bath	1	\$	22.62
Superior Propane	1	\$	245.28
Tarrys Fire Department Social Club	1	\$	1,500.00
Team Aquatic Supplies	1	\$	821.73
Technical Safety BC	3	\$	1,387.80
Telus Communications Inc	5	\$	7,540.54
Tetra Tech Canada Inc.	1	\$	22,560.17
The ATACC Group Ltd.	2	\$	2,260.00
Tip-it Waste Solutions Inc.	3	\$	845.77
Trane Canada ULC	1	\$	2,066.93
Tratech Mechanical Ltd	4	\$	17,603.06
Tremlock Properties Ltd	2	\$	2,600.07
Trowalex Equipment Rentals And Sales	6	\$	613.83
Troy Life & Fire Safety Ltd	1	\$	1,743.00
Tu-Dor Lock & Safe Ltd	7	\$	1,044.00
Twin Rivers Controls Ltd	1	\$	2,005.46
Uline Canada Corporation	2	\$	290.28
Union Of Bc Municipalities	1	\$	14,486.28
Union of Spiritual Communities of Christ	1	\$	250.00
Valhalla Pure Outfitters	1	\$	98.00
Valley Boy Tree Service	1	\$	1,400.00
Valley Voice Ltd	2	\$	609.52
Van Houtte Coffee Services	1	\$	418.25
Van Kam Freightways Ltd	1	\$	870.65
Venture Mechanical Systems Ltd	1	\$	18,377.10
VH Sport Canada	3	\$	459.20
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	6	\$	315.78
Waste Management	9	\$	3,299.06
Wesco Distribution-Canada Inc	3	\$	567.92
Western Rubber Products Ltd	2	\$	2,068.50
WEX Canada Ltd.	1	\$	2,593.10
WFR Wholesale Fire & Rescue Ltd	4	\$	6,207.64
Winlaw Mini-Mart	1	\$	71.62
Wolseley Waterworks Branch	1	\$	4,760.00
Wood Wyant Inc	4	\$	6,108.76
Woodland Electric	1	\$	205.20
Workers Compensation Board - Alberta	1	\$	200.00
WSP E&I Canada Ltd.	1	\$	1,247.40
Xplore Inc.	1	\$	111.44
Yahk General Store	1	\$	172.76
Yellow Pages Group	1	\$	0.52
Yellowhead Road & Bridge	1	\$	630.00
Zone West Enterprises Ltd	4	\$	831.04

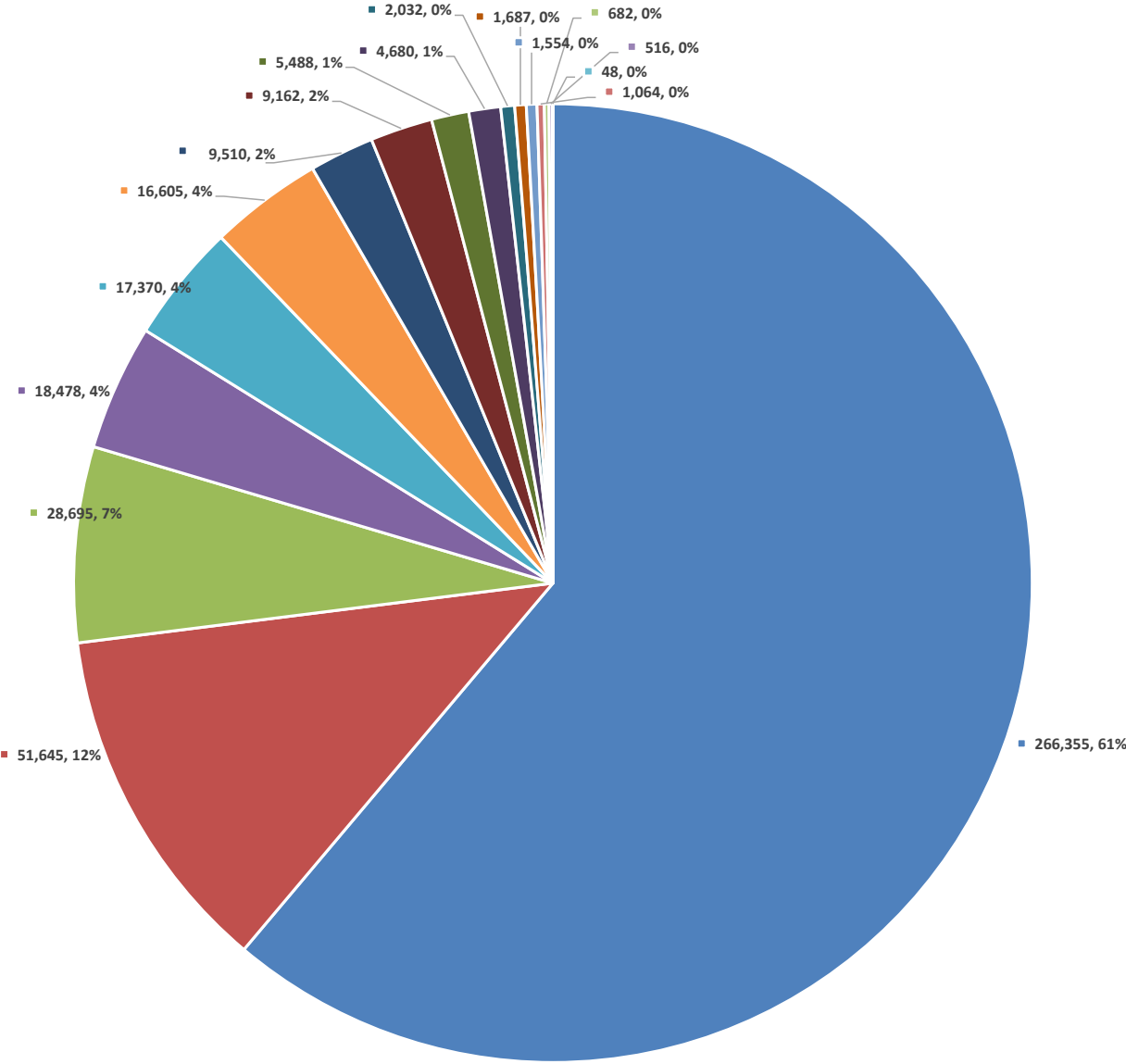
Grants by Type



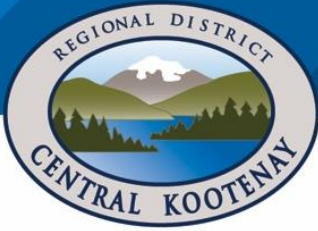
April 2023 Capital VS Operating Expenditures



April 2023 Capital by Service



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Water Utility-Area B (Arrow Creek)
- Aquatic Centre-Castlegar and Areas J and I
- General Administration
- Recreation Facility-Creston and Areas B, C and Area A
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Organics Program – Central & West Subregions
- Fire Protection-Areas H and I (Slocan Valley)
- Water Utility-Area F (Duhamel Creek)
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Water Utility-Area K (Burton)
- Fire Protection-Area E (Balfour, Harrop)
- Organics Program – East Subregion
- Regional Parks-Area A
- Water Utility-Area B (Erickson)
- Fire Protection-Area J (Robson, Raspberry)



Board Report

Date of Report: May 3, 2023
Date & Type of Meeting: May 18, 2023 Regular Open Board Meeting
Author: Stephanie Johnson, Planner
Subject: Agriculture Policy Review
File: 10\5200\20\AG AGRICULTURAL POLICY REVIEW\PHASE2-2019
Electoral Area/Municipality: Areas F, I, J and K

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to receive minutes of the public hearings held March 21 and April 4, 2023 and to consider third reading of bylaw amendments pertaining to agriculture to the Comprehensive Official Community Plans and Sub-Regional Zoning Bylaw for Electoral Areas F, I, J and K.

These amendments are the recommendations of the Agricultural Policy Review Phase Two. The purpose of this project is to consider current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend Official Community Plans and Zoning Bylaws with the goal of supporting farming and protecting farmland in the Regional District.

The report recommends that the proposed amending bylaws be given third reading, and that in accordance with Provincial Approval under Section 52 of the Transportation Act the amending bylaws will be circulated to the Ministry of Transportation and Infrastructure (MOTI) prior to consideration of adoption.

SECTION 2: BACKGROUND/ANALYSIS

2.1 Project Background

Following up from Phase One completed early 2019, the Agriculture Policy Review Phase Two considers current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend RDCK land use regulations with the goal of supporting farming and protecting farmland in the Regional District. A review of RDCK land use bylaws policies and regulations will enable the Board to define its role and interests in planning for agriculture over the long term and take further steps to implement the Agricultural Area Plan. The project is also anticipated to improve the regulatory environment for agriculture by being responsive to the needs and concerns of farmers, residents and backyard gardeners. Alignment of RDCK bylaws with existing Agricultural Land Commission (ALC) regulations will offer clarity and better service to the public.

The amended project charter was approved by the Board September 23, 2021. Engagement activities took place over fall and winter 2021, which included a public survey, focus groups, meetings with the Creston Valley Agriculture Advisory Committee, and a water providers survey. Engagement results were presented to the Rural Affairs Committee (RAC) at their January 19, 2022 meeting. Utilizing existing legislation, plans, best management documents and the engagement results staff have prepared amending bylaws for Electoral Areas F, I, J and K. These amending bylaws received 1st and 2nd reading at the January 19, 2023 Board meeting.

2.2 Summary of Proposed Amendments

OFFICIAL COMMUNITY PLANS

Amendments to Agriculture Sections

- i. The proposed bylaws include amendments to agriculture objectives and policies to strengthen protection of agriculture, align with ALC regulations, support clustering of non farm buildings, protect water resources in agricultural areas, and support Environmental Farm Plans.

ZONING BYLAW

Amendments to Interpretation Section

- i. Amend definition of Agriculture and Farm Product.
- ii. Add bees to the definition of Farm Animals
- iii. Delete definitions that are not referenced anywhere in bylaw i.e. Small Scale Food Processing.
- iv. Include missing definitions for permitted uses such as Accessory Dwellings and Temporary Farmworker Housing.
- v. Inclusion of a definition for Farm Residential Footprint.
- vi. Amend the definition for Gross Floor Area (GFA) to remove the exemption of unfinished basements and breezeways from the calculation of GFA but add an exemption for crawl spaces.

Amendments to General Use Regulations

- i. Remove ability to subdivide agricultural land when multiple dwellings exist that predate the bylaw.
- ii. Clarify a 15 metre setback for buildings from the Agricultural Land Reserve to improve edge planning.
- iii. Amend Accessory Tourist Accommodation regulations to align with ALC regulations. For Area I this means the proposed incorporation of regulations related to camping on AG land.
- iv. Amend Keeping of Farm Animal regulations to align with other RDCK land use bylaws, which includes the addition of a *new animal unit equivalency table and regulations related to lot sizes* consistent with the Regional District's Agriculture Plan, which recommends that the RDCK review restrictions on livestock numbers and increase them as reasonable for the area, and environmentally sustainable for the lot size.

Amendments to Agriculture Zones

- i. Replace the Agriculture 1, Agriculture 2 and Agriculture 3 zones. Main changes include:
 - a. Amending permitted residential uses to Single Family Dwelling, Accessory Dwelling Unit and Temporary Farm Worker Housing.
 - b. Remove duplicate uses that are considered Farm Use.
 - c. Add Farm Product Processing of farm product from another parcel in the RDCK as a permitted accessory use.
 - d. Varying minimum lot sizes between zones.
 - e. Inclusion of a Farm Residential Footprint with a maximum area and setback from front property line.
 - f. Inclusion of a maximum Gross Floor Area for Single Family Dwellings that increases with lot size.
 - g. New regulations for Accessory Dwelling Units and Temporary Farmworker Housing.
 - h. Adding a setback for Kennels.
- ii. Deleting the Agriculture 4 Zone
- iii. Rezone all Agriculture properties (AG1, AG2, AG3, AG4 & AG4K) to either Agriculture 1, Agriculture 2 or Agriculture 3 based on the below lot sizes:

	Within ALR		Outside ALR	
Zone	Min Lot Size (ha)	Range (ha)	Min Lot Size (ha)	Range (ha)
AG1	4.0	0 - 7.0	2.0	0 - 3.5
AG2	8.0	7.1 - 15.9	4.0	3.6 - 7.5
AG3	60.0	16.0+	8.0	7.6+

Amendments to Other Zones

- i. Add Horticulture as an accessory use to the Multi-Unit Residential zone.
- ii. Add Farmers Market as a permitted use to the Tourist Commercial, Parks and Recreation and Institutional zones.
- iii. Add Agriculture as a permitted use to the Forest Reserve zone.

2.3 Summary of Public Hearing

An in-person public hearing was held on March 21, 2023 at the Seniors Centre in Nakusp. Two members of the public attended. No formal responses were received at this public hearing, and no written responses were received prior to the hearing. A sub-regional hybrid public hearing for Areas F, I and J offering community members the options of attending remotely via the Webex platform or in-person at the RDCK Board Room on the evening of April 4, 2023 was also held. Two members of the public attended in-person. No formal responses were received at this public hearing, and no written responses were received prior to the hearing. The minutes of each public hearing are attached as Schedule 'A'.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Costs for advertising for the public hearing and open house will be incurred and paid through the Planning Service 104.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The public hearings was conducted in concurrence with the *Local Government Act*.

3.3 Environmental Considerations

Agriculture depends on ecosystem services (the ecological goods and services provided by natural ecosystems) and involves the cycling of water and nutrients, pollination and natural pest control. Farmland may complement ecosystem services by protecting habitat and supporting biodiversity. Related environmental challenges include the increasing demand and competition for land and water associated with development, and adapting to climate change.

3.4 Social Considerations:

The goal of this project is to work towards protecting agriculture and farmland, supporting farmers in earning a living and enabling local food supply.

3.5 Economic Considerations:

Agriculture is an important economic driver in the RDCK. Agriculture is considered to have high multiplier effects relative to other sectors – recycling spending in the local economy and stimulating additional local business activity.

3.6 Communication Considerations:

The public hearing for Area K was advertised in two consecutive issues of the Arrow Lakes News on March 9th and March 16th, 2023. Notice of the hearing was also placed at the Lakeside and Nakusp offices.

The sub-regional public hearing for Areas F, I and J was advertised in two consecutive issues of both the Castlegar News and Nelson Star on March 23rd and March 30th, 2023. Notice of the hearing was also placed at the Lakeside office.

3.7 Staffing/Departmental Workplace Considerations:

The project is lead by the Planner 2.

3.8 Board Strategic Plan/Priorities Considerations:

Share sub-regional experiences and create Official Community Plans (OCP) using consistent language and terminology.

SECTION 4: OPTIONS & PROS / CONS

4.1 Summary

As part of the Agriculture Policy Review Phase 2 project, the review of existing legislation, plans, best management documents and the engagement results of activities conducted fall and winter 2021 has resulted in proposed amending bylaws for Electoral Areas F, I, J and K. These bylaws propose a number of changes to the agricultural policies and objectives and agricultural zones in each area's Official Community Plan and the RDCK's sub-regional Zoning Bylaw. Public hearings were held on March 21 and April 4, 2023 the minutes of which are included as Attachment 'A'.

Staff recommend amending bylaws 2848, 2851, 2852 and 2853 be granted third reading, be referred to MoTI's designated person for signature and that adoption of these bylaws take place at a future Board meeting once this requirement has been fulfilled.

4.2 OPTIONS

Recommended Option

Grant 3rd Reading and Withhold Adoption

1. That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

2. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

3. That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

4. And that *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

Other Options

Defer Decision to Future Board Meeting

1. That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* BE REFERRED to the June 15, 2023 Regular Open Board meeting.
2. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* BE REFERRED to the June 15, 2023 Regular Open Board meeting.
3. And That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* BE REFERRED to the June 15, 2023 Regular Open Board meeting.
4. And further that *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* i BE REFERRED to the June 15, 2023 Regular Open Board meeting.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

SECTION 5: RECOMMENDATIONS

1. That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- iii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

2. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

3. That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

4. And that *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

Respectfully submitted,
Stephanie Johnson, MCIP, RPP

CONCURRENCE

Planning Manager – Nelson Wight

Approved

General Manager of Development Services and Community Sustainability – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – Public Hearing Minutes

Attachment B – *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023*

Attachment C – *Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023*

Attachment D – *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023*

Attachment E – *RDCK Zoning Amendment Bylaw No. 2853, 2023*



REGIONAL DISTRICT OF CENTRAL KOOTENAY PUBLIC HEARING MINUTES AMENDMENT BYLAWS 2852 & 2853

A Public Hearing for: Bylaw No. **2852**, a proposed amendment to Electoral Area K Official Community Plan (OCP) Bylaw No. 2022, 2009, Bylaw No. **2853**, a proposed amendment to RDCK Zoning Bylaw No. 1675, 2004 was held on March 21, 2023 at 6:00 p.m. at Nakusp, BC. The Hearing commenced at 6:15 p.m. PST. There were two members of the public in attendance.

PRESENT

Teresa Weatherhead, Chair of Public Hearing
Stephanie Johnson, Planner
John Purdy, Public Hearing Secretary

CALL TO ORDER

Director Weatherhead called the meeting to order at 6:15 p.m.

INTRODUCTIONS

Director Weatherhead introduced herself and the RDCK staff to the public.

OVERVIEW OF PROPOSAL

Stephanie Johnson gave an overview of the proposal.

QUESTIONS and ANSWERS

The public asked questions which were answered by Stephanie Johnson.

Questions and concerns are summarized as follows:

What is the difference between Agriculture One (AG1), Agriculture Two (AG2), and Agriculture Three (AG3)? The main difference between the agricultural zones include minimum lot sizes and permitted uses. In the AG1 zone the minimum lot size within the ALR is 4.0 ha and outside the ALR is 2.0. In the AG2 zone the minimum lot is 8.0 ha in the ALR and 4.0 ha outside of the ALR. The minimum lot size within the ALR in the AG3 zone is 60.0 ha and 8.0 ha for lots outside of the ALR under this zone. The size of permitted principal dwellings and accessory dwellings units including number of permitted structures also increases with lot size.

What is the minimum parcel size for an accessory dwelling? Subject to approval from the regional health authority for sewage disposal and water supply:
Under the AG1 zone: 1 accessory dwelling per lot is permitted as an accessory use subject to the following:

<ul style="list-style-type: none"> a. the minimum site area for the accessory dwelling shall be 1 hectare; b. the maximum gross floor area is limited to 90 square metres; and c. the accessory dwelling shall not be a recreational vehicle or other vehicle. <p>Under the AG2 and AG3 zones, a maximum of two accessory dwellings per lot are permitted as an accessory use subject to the following:</p> <ul style="list-style-type: none"> a. the minimum site area for each accessory dwelling shall be 1.0 hectare; b. the maximum gross floor area is limited to 90.0 square metres; c. where two accessory dwellings are present, one of the accessory dwellings shall be a secondary suite; and d. the accessory dwelling shall not be a recreational vehicle or other vehicle. <p>In addition, the above accessory dwellings would also have to meet the maximum Farm Residential Footprint and site coverage regulations.</p>
<p>What is the maximum size for an accessory dwelling unit? The maximum gross floor area of an accessory dwelling unit is proposed to be limited to 90 square metres in size.</p>
<p>How does this impact subdivision? Consistent with the RDCK’s Agriculture Plan the proposed amending bylaws continue to use land use planning regulations to discourage subdivisions of agricultural land and to encourage the consolidation of contiguous smaller agricultural lots provided they do not result in additional residences.</p>
<p>Do the proposed accessory dwelling changes allow for permanent foundations? Yes. Temporary farm worker housing, however, means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business.</p>
<p>When does this go to 3rd reading? The amending bylaws are proposed to be considered for third reading at the May 18th, 2023 Regular Open Board meeting.</p>
<p>Where can I get further information to share? Staff recommend checking out the Agricultural Policy Review project page on the RDCK’s website for more information and or contacting the Planning Services team directly for more specific details.</p>
<p>Where do other jurisdictions stand with this process? Other local governments have either made changes to ensure consistency with the ALC changes or are currently contemplated amendments to their existing agricultural policies and regulations as capacity permits.</p>
<p>What is the percentage of ALR in the RDCK? The ALR consists of approximately 60, 000 hectares, with approximately 23 % of that land being used for farming in the regional district.</p>
<p>Other questions were asked outside of the context of the amending bylaws after adjournment, and do not form part of the formal public hearing minutes.</p>

FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2852

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

None	
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VERBAL and WRITTEN formal submissions received during the Public Hearing:

None	
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FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2853

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

None	
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VERBAL and WRITTEN formal submissions received during the Public Hearing:

None	
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ADJOURNMENT OF PUBLIC HEARING

The hearing was adjourned at 6:58 p.m.



Director Weatherhead,
Area K



Stephanie Johnson
Planner



REGIONAL DISTRICT OF CENTRAL KOOTENAY PUBLIC HEARING MINUTES AMENDMENT BYLAWS 2848, 2851 & 2853

A Public Hearing for: **Bylaw 2848** - a proposed amendment to Electoral Area 'F' Official Community Plan (OCP) Bylaw No. 2214, 2012, **Bylaw 2851** - a proposed amendment to Kootenay Columbia Rivers OCP Bylaw No. 1157, 1996, and **Bylaw 2853** - a proposed amendment to RDCK Zoning Bylaw No. 1675, 2004 was held on April 4th, 2023 at 6:00 p.m. at Nelson, BC and virtually via Webex meeting # 2770 565 5108. The Hearing commenced at 6:12 p.m. PST. There were 2 members of the public in attendance.

PRESENT

Tom Newell, Chair of Public Hearing and Electoral Area F Director
Andy Davidoff, Electoral I Director
Stephanie Johnson, Planner
Sadie Chezenko, Public Hearing Secretary

CALL TO ORDER

Director Newell called the meeting to order at 6:12 p.m.

INTRODUCTIONS

Director Newell introduced himself and the RDCK staff to the public.

OVERVIEW OF PROPOSAL

Stephanie Johnson gave an overview of the proposal.

QUESTIONS and ANSWERS

The public asked questions which were answered by Stephanie Johnson.

Questions and concerns are summarized as follows:

What is the intent of the farm residential footprint?

- Farm Residential Footprint is an area allocated for all principal and accessory residential structures on agricultural lands. It is intended to restrict the impact of residential development on agricultural land and is aimed at maintaining the land base for agricultural purposes. The Farm Residential Footprint establishes a maximum size, setbacks and floor area for all residential development on properties within the ALR.

How big can a barn be?

- The gross floor area of a barn would depend on a zone's overall site coverage regulation, which has not changed and is tied to each specific agricultural zone via a percentage allowable for development, and a lot's parcel area.

Do we have specific rules for barn conversions?

- In the absence of more detailed information, the land use regulations would depend on what someone wants to convert the barn to (i.e. farm use or home based business as an example)
- The barn use would have to meet ALC regulations
- If the barn already exists, it would most likely be considered legally non-conforming providing the use aligns and or has not changed
- Could require an application to the ALC and RDCK depending on the proposed use

FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2848

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

None	
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VERBAL and WRITTEN formal submissions received during the Public Hearing:

None	
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FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2851

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

None	
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VERBAL and WRITTEN formal submissions received during the Public Hearing:

None	
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FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2853

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

None	
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VERBAL and WRITTEN formal submissions received during the Public Hearing:

None	
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ADJOURNMENT OF PUBLIC HEARING

The hearing was adjourned at 7:20 p.m.

Approved by Tom Newell

Director Newell



Stephanie Johnson
Planner

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2848

A Bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011

WHEREAS it is deemed expedient to amend the Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011 Schedule A be amended as follows:
 - A) Section 9.2.5 Agriculture Objectives be inserted as follows:

To preserve agricultural land with continuing value for agriculture for current and future production, and to protect this land from uses which are inconsistent with agricultural use or are incompatible with existing agricultural uses in the area.
 - B) Section 9.3.9 Agriculture Policies be inserted as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - C) Section 9.3.10 Agriculture Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.
 - D) Section 9.3.11 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as "**Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2022.**"

READ A FIRST TIME this 19th day of January , 2023.

READ A SECOND TIME this 19th day of January , 2023.

WHEREAS A PUBLIC HEARING was held this 4th day of April , 2023.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2851

A Bylaw to amend Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

WHEREAS it is deemed expedient to amend the Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 Schedule A be amended as follows:
 - A) Section 2.3.8 Agricultural Objectives be inserted as follows:

To work with the City of Castlegar on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - B) Section 3.4.4 Agricultural Policies be amended as follows:

May consider an accessory dwelling to accommodate farm help and support secondary farm income where the additional density can be sustainably serviced.
 - C) Section 3.4.8 Agricultural Policies be amended as follows:

The keeping of animals and the storage and handling of manure shall be regulated through zoning in accordance with the Code of Practice for Agricultural Environmental Management.
 - D) Section 3.4.11 Agricultural Policies be amended as follows:

The Ministry of Agriculture and Food is encouraged to provide technical and financial incentives for productive use of agricultural land.
 - E) Section 3.4.13 Agricultural Policies be amended as follows:

The removal of gravel and soil from lands within the Agricultural Land Reserve shall not be permitted without permit from the Agricultural Land Commission pursuant to the Agricultural Land Commission Act.
 - F) Section 5.1 Agriculture Policies be amended as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - G) Section 3.4.15 Agricultural Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.

H) Section 3.4.16 Agricultural be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.

- 2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as **“Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2022.”**

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

WHEREAS A PUBLIC HEARING was held this 4th day of April, 2023.

READ A THIRD TIME this [Date] day of [Month], 20XX.

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2852

A Bylaw to amend Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Regional District of Central Kootenay Electoral Area 'K' – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009 Schedule A be amended as follows:
 - A) Section 5.3 Agriculture Objectives be amended as follows:

To examine any ALR boundary changes initiated by the RDCK, First Nation Governments or the Province, which review agricultural suitability in the Plan area, provided affected landowners are notified and have opportunity for input.
 - B) Section 5.6 Agriculture Objectives be inserted as follows:

To work with the Village of Nakusp on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - C) Section 5.1 Agriculture Policies be amended as follows:

Encourages that the principal use of lands designated as Agriculture on Schedule 'B' shall be for agricultural use.
 - D) Section 5.6 Agriculture Policies be amended as follows:

The Regional Board encourages the development of small scale food processing facilities on Farm Lands in Agricultural zones provided the facility operates in an environmentally sustainable fashion.
 - E) Section 5.7 Agriculture Policies be amended as follows:

May consider an accessory dwelling to accommodate farm help and support secondary farm income where the additional density can be sustainably serviced.
 - F) Section 5.8 Agriculture Policies be inserted as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and cause further fragmentation of agricultural land.
 - G) Section 5.9 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.

H) Section 19.0 Development Permit Areas by deleting Development Permit Area #4 – Small Scale Food Processing Development Permit in its entirety.

2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.

3 This Bylaw shall come into force and effect upon its adoption.

CITATION

4 This Bylaw may be cited as **“Regional District of Central Kootenay Electoral Area ‘K’ – The Arrow Lakes Official Community Plan Amendment Bylaw No. 2852, 2022.”**

READ A FIRST TIME this 19th day of January , 2023.

READ A SECOND TIME this 19th day of January , 2023.

WHEREAS A PUBLIC HEARING was held this 21st day of March , 2023.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2853

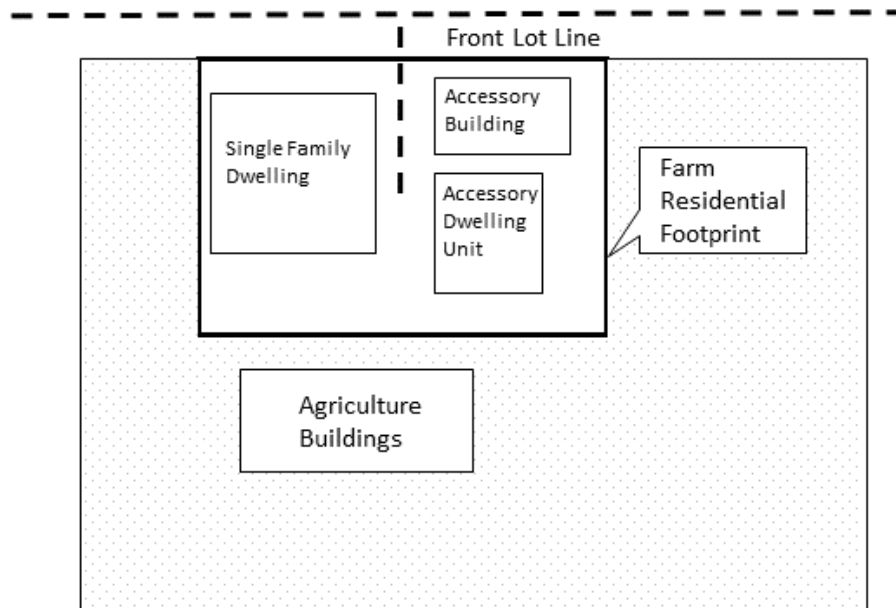
A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended as follows:
 - A) Division 5 Interpretation by replacing the definition of 'Agriculture' as follows:
AGRICULTURE means the use of land, buildings or structures for a farm operation;
 - B) Division 5 Interpretation by including the definition of 'Accessory Dwelling' as follows and inserting in alphabetical order:
DWELLING, ACCESSORY means a dwelling unit, either detached or attached, which is permitted as an accessory use in conjunction with a principal use. The accessory dwelling is a complete living unit and includes a private kitchen and bath. Common accessory dwellings include, but are not limited to: secondary suites, cottages, carriage houses and garage suites;
 - C) Division 5 Interpretation by replacing the definition of 'Farm Animals' as follows:
FARM ANIMALS means any domesticated animal normally raised for food, milk or as a beast of burden and without limiting the generality of the foregoing, includes: horses, cattle, sheep, goats, swine, fur-bearing animals, poultry, rabbits and bees;
 - D) Division 5 Interpretation by replacing the definition of 'Farm Product' as follows:
FARM PRODUCT means a commodity that is produced from a farm operation;
 - E) Division 5 Interpretation by including the definition of 'Farm Residential Footprint' as follows and inserting in alphabetical order:
FARM RESIDENTIAL FOOTPRINT means the portion of a lot that includes dwelling units and accessory residential buildings, structures or improvements such as detached garages or carports, driveways to residences, seasonal campsites, decorative landscaping, residential-related workshop, tool and storage sheds, artificial ponds not serving farm drainage, irrigation needs or aquaculture use and residential-related recreation areas such as swimming pools and tennis courts;



- F) Division 5 Interpretation by including the definition of 'Temporary Farmworker Housing' as follows and inserting in alphabetical order:
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- G) Division 5 Interpretation by replacing the definition of 'Gross Floor Area' as follows:
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces;
- H) Division 5 Interpretation by deleting the definition of 'Small Scale Food Processing'.
- I) Reduction of Minimum Site Areas by amending Section 603.c as follows:
 c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw except within any agricultural zone;
- J) Setback Requirements by amending Section 605.2 as follows:
 Despite Section 605 (1), buildings and structures shall be setback a minimum of fifteen (15) metres from lot lines adjacent to the Agricultural Land Reserve boundary.
- K) Accessory Tourist Accommodation by amending Section 608.7 as follows:
 Accessory tourist accommodation camping operations shall be limited to a maximum of six (6) campsites on any R3, R4 or C5 zoned lot;
- L) Accessory Tourist Accommodation by inserting Section 608.7A as follows:
 Accessory tourist accommodation camping operations shall be limited to a maximum of six (6) campsites on any AG lot provided that:

- a. all or part of the parcel on which the accommodation is located is classified as a farm under the Assessment Act,
- b. campsites are undeveloped outdoor sites with no individual sewage disposal, water and electrical hook-ups provided; and
- c. the total developed area for communal sanitary and washing facilities, landscaping and access for the accommodation is less than 5% of the parcel.

M) Keeping of Farm Animals by replacing Section 613 as follows:

For the purposes of this Bylaw, Animal Units (A.U.) means equivalencies as indicated in the following table:

<u>Sheep</u>	<u>A.U.</u>	<u>Swine</u>	<u>A.U.</u>
ewe	.14	sow	.33
yearling ewe	.10	boar-young (18-90 kg)	.20
lamb ewe	.07	boar-mature	.33
ram	.14	gilt	.33
yearling ram	.10	bred gilt	.33
lamb ram	.07	weaner (less than 18 kg)	.10
nursing lamb	.05	feeder (18-91 kg)	.20
feeder lamb	.10	suckling pig	.01
breeding lamb	.10		
<u>Cattle</u>	<u>A.U.</u>	<u>Poultry</u>	<u>A.U.</u>
cow & calf	1.00	chickens	.015
2 yr. old	1.00	turkeys, raised	.0125
yearling	.67	turkeys, breeding stock	.02
calf	.25	geese	.02
bull	1.00	ducks	.015
<u>Horses</u>	<u>A.U.</u>	<u>Other</u>	<u>A.U.</u>
horse	1.00	goats	.14
colts 1-2 years	.50	rabbit	.025
colts, under 1 yr.	.25	mink	.025

Where the keeping of farm animals are permitted, the following provisions are required:

- a. On lots less than 0.4 hectares (1.0 acres), the total number of farm animals and poultry shall not exceed 0.5 animal units. No roosters will be permitted on lots less than 0.4 hectares (1.0 acres).
- b. On lots greater than 0.4 hectares (1.0 acre), the total number of farm animals and poultry shall not exceed two animal units per hectare. No building, structure or enclosure used for housing more than 0.5 animal units shall be located within 7.5 metres (25 feet) of a lot line.
- c. No drinking or feeding troughs or manure piles may be located within 7.5 metres (25 feet) of a lot line.
- d. Where the calculation of the number of animals results in a fraction, the result shall be rounded down.

Information note: Where a lot is smaller than 0.4 hectares (1 acre) in area, a maximum of 33 chickens could be kept (0.5 A.U. divided by 0.015 A.U. per chicken = 33.33 chickens). On a two hectare lot, 6 yearling cattle could be housed (.67 A.U. times 2 hectares times 2 A.U. per hectare = 5.97 yearlings).

N) Division 17 Rural Residential K (R3K) by adding 'Sale of Site Grown Farm Products' as an accessory use to Section 1700.

- O) Division 22 Multi-Unit Residential (R6) by adding ‘Horticulture’ as an accessory use to Section 2200.
 - P) Replacing Division 27 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.
 - Q) Replacing Division 28 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.
 - R) Replacing Division 29 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.
 - S) Deleting Division 30 Agriculture 4 (AG4) in its entirety.
 - T) Deleting Division 31 Agriculture 4 K (AG4K) in its entirety.
 - U) Division 34 Tourist Commercial (C3) by adding ‘Farmer’s Market’ as a permitted use to Section 3400.
 - V) Division 46 Institutional (I) by adding ‘Farmer’s Market’ as a permitted use to Section 4600.
 - W) Division 47 Parks and Recreation (PR) by adding ‘Farmer’s Market’ as a permitted use to Section 4700.
 - X) Division 52 Forest Resource (FR) by adding ‘Agriculture’ as a permitted use to Section 5200.
 - Y) By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
 - Z) This Bylaw shall come into force and effect upon its adoption.
- 2** That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 Schedule A Zoning Map be amended by changing the Zoning Designation of the properties identified on Schedule D forming part of the Bylaw to Agriculture 1 (AG1), Agriculture 2 (AG2) or Agriculture 3 (AG3) as shown on Schedule D.

CITATION

- 3** This Bylaw may be cited as **“Regional District of Central Kootenay Zoning Amendment Bylaw No. 2853, 2023.”**

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

WHEREAS PUBLIC HEARINGS were held on the 21st day of March , 2023 and
4th day of April , 2023.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this
[Date] day of [Month] , 20XX.

Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A
DIVISION 27 AGRICULTURE 1 (AG1)

Permitted Uses

2700 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2701

1. The minimum lot area shall be 4 hectares in the Agricultural Land Reserve and 2 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, 1 accessory dwelling per lot is permitted as an accessory use subject to the following:
 - a. the minimum site area for the accessory dwelling shall be 1 hectare;
 - b. the maximum gross floor area is limited to 90 square metres; and
 - c. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. the lot is classified as a farm under the Assessment Act;
 - b. the lot is larger than 1.2 hectares;
 - c. the minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. the minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
9. Section 2701 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines,

with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE A

DIVISION 28 AGRICULTURE 2 (AG2)

Permitted Uses

2800 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2801

1. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, a maximum of two accessory dwellings per lot are permitted as an accessory use subject to the following:
 - a. the minimum site area for each accessory dwelling shall be 1.0 hectare;
 - b. the maximum gross floor area is limited to 90.0 square metres;
 - c. where two accessory dwellings are present, one of the accessory dwellings shall be a secondary suite; and
 - d. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. the lot is classified as a farm under the Assessment Act;
 - b. the lot is larger than 1.2 hectares;
 - c. the minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. the minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5.0 metres of a lot line.
9. Section 2801 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2.0 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30.0 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all

property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE A
DIVISION 29 AGRICULTURE 3 (AG3)

Permitted Uses

2900 Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Dwelling, One Family

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Dwelling
- Accessory Tourist Accommodation
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Home Based Business
- Portable Sawmills for processing of material harvested on site only
- Temporary Farm Worker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2901

1. The minimum lot area shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
2. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
3. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
4. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

5. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
6. Subject to approval from the regional health authority for sewage disposal and water supply, 2 accessory dwellings per lot are permitted as an accessory use subject to the following:
 - a. the minimum site area for each accessory dwelling shall be 1 hectare;
 - b. the maximum gross floor area is limited to 90 square metres;
 - c. one of the accessory dwellings shall be a secondary suite; and
 - d. the accessory dwelling shall not be a recreational vehicle or other vehicle.
7. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
8. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
9. Section 2901 (8) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
10. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve;
 - b. must be setback at least 7.5 metres from any lot line; and
 - c. must be located at least 30 metres from the nearest business or residence on another parcel.
11. The minimum setback for a kennel building shall be 7.5 metres from any lot line.

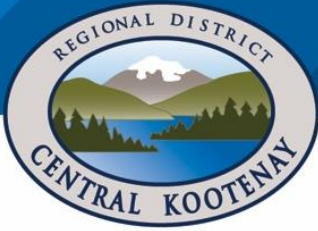
Cannabis Regulations

12. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which

may be located within 7.5 metres of a property line.

13. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
15. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
16. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.



Board Report

Date of Report: May 1, 2023
Date & Type of Meeting: May 18, 2023 Board Meeting
Author: Nelson Wight, Planning Manager
Subject: BYLAW AMENDMENT
File: Z2209J - Horkoff
Electoral Area/Municipality J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the signed bylaws to the Board in consideration of adoption. These amendment would be to the Kootenay-Columbia Rivers Official Community Plan (OCP), as well as the zoning bylaw for this area. The subject property is located at 1010 Columbia Road in Electoral Area 'J'.

The land use amendments requested by this application are to facilitate the development of a secondary suite on a property where the Official Community Plan and Zoning Bylaw currently prohibit it due to size limitations of the lot.

Following the Board approval of first and second reading to the amending bylaws in December, 2022, a public hearing was held on January 31, 2023.

The amending bylaws were approved by the Ministry of Transportation and Infrastructure on May 2, 2023, pursuant to Section 52(3)(a) of the Transportation Act. With that condition of final approval now complete, Staff recommends that the bylaws be adopted.

SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION

Property Owner: Carlin and Allison Horkoff

Property Location: 1010 Columbia Road, Ootischenia Electoral Area 'J'

Legal Description: Lot 2 District Lot 4598 Kootenay Land District EPP75763 (PID 030-260-191)

Property Size: 0.23 hectares

Current Zoning: RDCK Zoning Bylaw No. 1675, 2004 Ootischenia Suburban Residential (R1A)

Current Official Community Plan Designation: Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 Suburban Residential (SR)

SURROUNDING LAND USES

North: Suburban Residential

East: Suburban Residential

South: Suburban Residential

West: Suburban Residential

BACKGROUND AND SITE CONTEXT

The subject property is located in Ootischnenia, which lies to the east of the City of Castlegar and south of the confluence of the Columbia and Kootenay rivers. The subject 0.23 ha parcel is undeveloped, flat and partially treed. The surrounding neighborhood is zoned Ootischnenia Suburban Residential (R1A), and characterized by one-family and two-family dwellings on a variety of lot sizes, the majority of which are 0.2 to 1.0 hectare in size. Some lots, such as the subject parcel, remain undeveloped. The Ootischnenia Improvement District operates a community water distribution system in the area, and the proposed development would be connected to that system.

Connection to community water enables lot sizes that are smaller than those that are serviced by ground water wells or water licenses (referred to as 'onsite servicing'). When a property in the R1A zone is serviced by community water, one single-family dwelling per 0.2 hectares is permitted. However, 0.4 hectares are required for a two-family dwelling. The subject property is 0.23 hectares in size which enables one, One-Family Dwelling unit. However, there are no restrictions on the size of that dwelling provided it does not exceed the site coverage provision for the zone.

Land Use Bylaw Amendments Proposed

Given the development restrictions with the current OCP and Zoning Bylaws, this application contemplates amendments to those bylaws that would enable development of a one-family dwelling unit with a secondary suite for this property. The specific changes are detailed in the attached draft bylaws (see Attachment A), and for convenience explained below:

1. Amendment to OCP specific to this lot

Amend land use designation from "Suburban Residential 1" to "Suburban Residential 1 Site Specific"

Amend policy 3.2.2.3

From this:

3.2.2.3 "One dwelling unit shall be permitted per 2000 square meters of site area."

To this:

3.2.2.3 "One dwelling unit shall be permitted per 2000 square meters of site area, except one dwelling unit and one secondary suite shall be permitted on Lot 2 District Lot 4598 Kootenay Land District EPP75763 (PID 030-260-191)"

2. Amendment to Zoning Bylaw specific to this lot

Amend zoning from "Ootischnenia Suburban Residential (R1A)" to "Ootischnenia Suburban Residential with Secondary Suite (R1As), and add this use to that zone for this lot only.

3. Amendment to Zoning Bylaw generally

Add definition for "secondary suite":

"SECONDARY SUITE means a self-contained, accessory dwelling unit that provides living accommodation. The secondary suite is located within a one-family dwelling that has its own separate entrance and separate living, sleeping sanitary and kitchen facilities from the one-family dwelling. A secondary suite does not include multi-family dwelling, tourist accommodation or a recreational vehicle."

Add regulation for secondary suites:

A secondary suite is subject to the following additional regulations:

1. The secondary suite shall not exceed 90 square meters gross floor area.
2. The secondary suite shall have its own separate cooking, sleeping, and bathing facilities.
3. The secondary suite shall have direct access to outside without passing through any part of the principal dwelling unit.
4. The secondary suite shall be located within a single detached house.
5. The secondary suite shall not be connected to a single detached house by a breezeway or carport.
6. No more than one secondary suite is permitted per parcel.
7. A secondary suite is not permitted in conjunction with accessory tourist accommodation.
8. One parking space for the secondary suite is required in addition to those required for the principal dwelling.
9. A secondary suite shall meet all requirements of the British Columbia Building Code and amendments thereto.
10. The secondary suite must be serviced by a community water system and written authorization permitting the secondary suite from the service provider is required.





Figure 1: Subject property from Columbia Road



Figure 2: Subject Property facing Columbia Road



Figure 3: Property Line between Subject Property and One Family Dwelling to the North



Figure 4: Proposed Septic Field Area



Figure 5: Southwest Corner of Subject Property Facing One Family Dwelling on the South Side

Planning Policy

Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

Residential Objectives:

- 2.1.2 To consider development proposals in relation to the provision of services.
- 2.1.3 To provide for a choice of housing.
- 2.1.4 To minimize conflicts between housing and other adjacent land uses.
- 2.1.6 To maintain the rural character, environmental integrity, the social and cultural diversity of the Plan Area.
- 2.1.7 To encourage some limited higher density residential development subject to adequate servicing and the maintenance of rural character.

3.2.2 Suburban Residential Policies

- 3.2.2.1 The principal use shall be residential.
- 3.2.2.2 The minimum lot size shall be 2000 square meters.
- 3.2.2.3 One dwelling unit shall be permitted per 2000 square meters of site area.*
- 3.2.2.4 Shall be serviced by a community water system.

*Note: this application contemplates amendments to this policy to permit the proposed development, and these changes are noted on page 2 of this report.

Official Community Plan Consultation, RDCK Policy No. 400-02-19

The purpose of this policy is to establish a consistent process to comply with Local Government Act (LGA) consultation requirements during a minor amendment to an Official Community Plan (OCP). A minor amendment to an Official Community Plan is defined as any Official Community Plan amendment application made by the public for a single property or multiple properties functioning as one site. This application meets the definition of a minor amendment to an Official Community Plan.

By limiting the proposed OCP amendment to the subject property (site specific), staff have ensured that the consultation requirements for a minor amendment have been satisfied.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The application fee has been paid pursuant to the Planning Fees and Procedures Bylaw No. 2457, 2015.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 479.1.c.ii of the Local Government Act directs that a local government may regulate the density of the use of land, buildings and other structures by zoning bylaw.

RDCK Zoning Bylaw No. 1675, 2004 uses site area as a measure of density. Section 801.1 of this bylaw establishes the following density provisions for the R1A zone:

	Community Water Supply Only	On-Site Servicing Only
One-Family Dwelling	0.2 hectares	1.0 hectare
Two-Family Dwelling	0.4 hectares	1.0 hectare

The subject property is 0.23 hectares in size which enables one One-Family Dwelling.

3.3 Environmental Considerations

Site area is a common measure of density in rural areas because Type 1 septic systems (standard tank and field) consume a large amount of space and have the potential to contaminate ground and surface water sources. Less site area is required where a community water system is in place because it decreases the risk of cross contamination between water and sewage. Ootischenia has a community water system, which is why smaller site areas (and therefore higher density) are enabled in the Ootischenia Suburban Residential (R1A) zone.

The Sewerage System Standard Practice Manual (SPM) - Version 3 - provides specifications required for septic system design in BC (see Table 1). The daily design flow for a one bedroom dwelling unit is 700 liters/day and the daily design flow for a two bedroom dwelling unit is 1000 liters/day. The proposal consists of a two bedroom dwelling plus a one bedroom secondary suite. The Daily Design flow for the proposed building is therefore 1700 liters/day.

When the subject property was created at the time of subdivision, the property was assessed for septic capacity based on a standard 4 bedroom home at 1600 liters per day. The Interior Health Authority (IHA) provided the following comment regarding the proposal:

'The difference between the estimated amount of sewage that would be produced from the proposed 2 dwelling units is not significant enough compared to the guideline based on one dwelling unit to be concerned with the

proposal. Especially when considering the subject lot, according to the Authorized Person’s report, is relatively flat with good soils for onsite sewerage and no surface water, ground water or steep slopes/cut banks present. As such, we do not have any objections to the proposal.’

Table 1: Minimum Daily Design Flow (DDF) for Residences per the SMP (v3)

Number of Bedrooms	Maximum Floor Area (m ²)	DDF Litres/Day
1	140	700
2	240	1000
3	280	1300
4	330	1600
5	420	1900
6	520	2200
Additional bedroom, add		300
Additional 1 m ²		3

A complete record of IHA comments regarding the proposal, and the amending bylaw, is provided in Section 3.6 – Communication Considerations.

3.4 Social Considerations:

Regional Housing Needs Assessment and Housing Action Plan

In 2020, the Regional District completed a Housing Needs Assessment to identify current and projected housing needs for eight of its member municipalities (excluding the City of Castlegar) and all of its Electoral Areas.

Key findings of the assessment of particular relevance to this application include the following:

- The population of the RDCK is aging;
- Renter households are increasing and are less able to meet their housing needs than owners;
- Renters and owners are both challenged by the current housing market;
- There is a need for more non-market housing options, supportive, and emergency housing options; and,
- Transportation costs are contributing to energy poverty.
- There is a need for housing across the RDCK that supports the needs of older residents. Specifically, there is a need for more housing that is affordable and accessible for those on a fixed income, particularly within the rental market.
- Seniors responded noting that they would prefer to be located closer to amenities and services, especially as they choose to drive less or are unable to operate a personal vehicle.
- Many of the most desirable units are located in housing markets that are too expensive for many Central Kootenay residents.
- Expanding the availability of smaller, multi-unit housing, connected to services or transit options is vital for meeting the needs of an older population.

In response to the results of the Housing Needs Assessment, the RDCK Board directed staff to undertake five recommended next steps, one of which was to “create a housing action plan”. The Regional District’s Affordable Housing Action Plan (AHAP) is currently underway and is to be completed by spring 2023.

3.5 Economic Considerations:

None anticipated.

3.6 Communication Considerations:

Electoral Area J Advisory Planning and Heritage Commission

That the Area J Advisory Planning Commission SUPPORT an amended Zoning Bylaw Amendment and Official Community Plan Amendment to Carlin Horkoff for the property located at 1010 Columbia Road, Ootischenia and legally described as Lot 2 District Lot 4598 Kootenay Land District EPP75763 to allow the addition of a suite provided that a separate water connection is approved by the OID for the additional dwelling unit and the septic capacity is demonstrated and approved by IHA and that the current zoning is amended accordingly.

Ootischenia Improvement District

The board has no comment.

Provincial Agency Responses

Ministry of Transportation and Infrastructure – District Technician

The ministry has no concerns.

Interior Health Authority – Specialist Environmental Health Officer and Team Leader, Healthy Community Development

Thank you for the opportunity to provide comments on this Zoning proposal which would allow two dwelling units (2 bedroom and 1 bedroom) within one house on a 0.23 hectare parcel serviced by a community drinking water system and onsite sewerage. We do not have any concerns with this proposal.

Housing:

As indicated in the RDCK Housing Needs Report, there is increasing demand for housing in areas outside of Nelson and Castlegar including Area J. If the proposed dwelling units are intended for long-term housing they could contribute to housing stock in the area. In terms of healthy housing and neighbourhood design, it is beneficial that the subject property is in a cluster of higher density compared to other areas of the region.

Onsite Servicing:

In regards to on-site servicing, a minimum 0.2 hectares is used as a guideline for parcels serviced by onsite sewerage and community water based on the amount of land needed for sustainable onsite sewerage servicing for a typical 4-bedroom home. The subject parcel is 0.23 hectares. The BC Sewerage Systems Standard Practices Manual uses the following quantities for the estimated amount of daily sewage produced:

bedroom home	1600 L/Day
bedroom + 1-bedroom	1000 L/Day + 700 L/Day = 1700 L/Day

The difference between the estimated amount of sewage that would be produced from proposed 2 dwelling units is not significant enough compared to the guideline based on one dwelling unit to be concerned with the proposal. Especially when considering the subject lot, according the Authorized Person's report, is relatively flat

with good soils for onsite sewerage and no surface water, ground water or steep slopes/cut banks present. As such, we do not have any objections to the proposal.

Separately we have reviewed the revisions to the draft amendments for the applicable Zoning Bylaw and Official Community Plan supporting low density residential development with lot sizes for subdivision and development determined by the requirements of on-lot servicing, and the ability to allow a secondary suite in the Ootischenia Suburban Residential zone if the zone has an “s” notation added as part of the zone identification. While allowing the ability for applicants to consider secondary suites as a permitted use, the proposed revisions strengthen and protect the RDCK’s and broader community’s interests from a development perspective, while requiring the applicant to prove appropriate servicing, including that it must be serviced by a community water system and written authorization permitting the secondary suite from the service provider is required.

From a healthy housing viewpoint, we are also very appreciative of the language within the draft bylaw that secondary suites are intended to support the long term community housing needs versus supporting short-term or vacation rentals.

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

This project should not create significant adverse environmental impacts if the proponent follows section 34 of the Wildlife Act regarding tree removal (see table below) and conducts an inspection for nests prior to tree removal, ideally by a qualified professional. Other recommendations include implementing measures to prevent introduction and/or reduce the spread or establishment of invasive plants on site, and adequately secure wildlife attractants.

Further, although not required, it is recommended that tree retention be considered for the southeast portion of the property furthest from Columbia Road. Retaining trees in this area will allow for safe covered movement of wildlife, such as elk, deer, and bears between properties.

First Nations Responses

Ktunaxa Nation Council

The Ktunaxa Nation Council has no further concerns with this Bylaw Amendment.

Penticton Indian Band

We are in receipt of the above referral. The proposed activity is located within syilx (Okanagan) Nation Territory and the Penticton Indian Band (PIB) Area of Interest. All lands and resources within the vicinity of the proposed project are subject to our unextinguished Aboriginal Title and Rights. The Penticton Indian Band has now had the opportunity to review the proposed project. Our preliminary office review has indicated the proposed project is located within an area of cultural significance and has the potential to impact PIB tmx^wulax^w(lands), siw[†]k^w (water, the lifeblood of the land) and syilx cultural heritage. Our tmx^wulax^w and siw[†]k^w is sacred to the syilx nation and it is PIB’s responsibility to take care of all lands, waters and living things within the PIB Area of Interest. As the proposed activity has the potential to impact irreplaceable syilx cultural heritage, the PIB is requiring a Cultural Heritage Resource Assessment be undertaken by qualified PIB Cultural Heritage Technicians to determine the nature and extent of any potential impacts. The PIB CHRA process involves in-field pedestrian surveys using either systematic or judgmental site sampling techniques undertaken by qualified PIB Technicians to assess the archaeological, cultural, and environmental resource potential of the study area, and to identify the need for project modifications and/or appropriate scope of further field studies if required.

The Penticton Indian Band makes information-based decisions and without a CHRA, we do not have enough information on potential impacts to syilx cultural heritage. Therefore, if our requirements are not fulfilled, we will have no other option but to reject the proposed project.

A Cultural Heritage Resource Assessment is a written report detailing the results of the assessment of an area that has Indigenous cultural heritage sensitivity. The applicant has been informed of the PIB's request and has been provided with the referral response and contact information. The applicant has also been informed that the property is located in an area with high archaeological potential, and provided with the 'Suggested Archaeology Chance Finds Management Procedure'.

3.7 Staffing/Departmental Workplace Considerations:

Not applicable.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable.

SECTION 4: OPTIONS & PROS / CONS

Planning Discussion

As noted earlier in this report the RDCK is currently undertaking a Housing Action Plan. One of the anticipated outcomes of that work is to identify policy and regulation changes that could be made to remove unnecessary regulatory barriers to increasing housing supply in areas where it is desirable to do so. Applications like this one highlight the need for change, and we acknowledge that in preparing these amendments we are reacting to those forces, rather than proactively making those desired changes. Given the limited time and scope afforded in processing a land use application, we have not addressed more comprehensive amendments as we might like to do. However, Staff have endeavored to provide a solution for this particular project, while acknowledging that more consultation with the Board and the affected communities is necessary before making broader changes to land use bylaws.

Staff consider this application a good example of the sort of development that should be encouraged. That is, using the land base more effectively, with more modest-sized dwelling units helps achieve the residential objectives of the OCP in (a) providing more housing choice; (b) considering development proposals relative to servicing, and (c) "maintaining rural character, environmental integrity, the social and cultural diversity of the Plan Area".

Staff support this proposal for the following reasons:

- The proposed one-family dwelling with a secondary suite would have essentially the same site coverage and environmental impact as a four bedroom house.
- The Interior Health Authority is supportive of the application from both a housing and an onsite servicing perspective.
- The property is located close to a public transit system (a bus route) that enables transportation into the nearby municipality of Castlegar.
- The applicant seeks to legitimately build a house with a secondary suite rather than illegally adding a secondary suite after the one-family dwelling has been constructed.

Public Hearing

A public hearing was held on January 31, 2023. Members of the public attended as did the applicant, and this is noted on the public hearing minutes attached to this report. Written submissions received are noted in those minutes. There were no verbal submissions made at the public hearing. Some questions regarding water servicing were raised by attendees of the public hearing that neither the applicant nor RDCK staff could answer, other than to say that the Ootischenia Improvement District had already indicated they had no concerns with the proposal.

Option 1

That Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 and Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 are hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

Option 2

That no further action be taken with respect to Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 and Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004.

SECTION 5: RECOMMENDATIONS

1. That Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.
2. That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,
Nelson Wight, Planning Manager

CONCURRENCE

General Manager of Community Sustainability and Development – Sangita Sudan
Chief Administrative Officer – Stuart Horn

Approved

Approved

ATTACHMENTS:

Attachment A – Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2023

Attachment B – Electoral Areas F, I, J and K Amendment Bylaw No. 2868, 2023

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2867

A Bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

WHEREAS it is deemed expedient to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Policy 3.2.2.3 Suburban Residential Policies of Kootenay-Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 be amended by ADDING "except one dwelling unit and one secondary suite shall be permitted on Lot 2 District Lot 4598 Kootenay Land District EPP75763 (PID 030-260-191)."
2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022."

READ A FIRSTTIME this 8th day of December 2022

READ A SECOND TIME this 8th day of December 2022

WHEREAS A PUBLIC HEARING was held this 31st day of January 2023

READ A THIRDTIME this 20th day of April 2023

[Controlled Highway] APPROVED under Section 52 (3)(a) of the Transportation Act this 2nd day of 02 May, 2023.

M. Wheaton (handwritten signature)

Approval Authority, Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2868

A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004.

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended as follows:

A. Division 5 Interpretation by ADDING the following definition:

SECONDARY SUITE means a self-contained, accessory dwelling unit within a one-family dwelling that has its own separate entrance and provides living accommodation. A secondary suite does not include a multi-family dwelling, tourist accommodation, or a recreational vehicle;

B. Division 6 General Regulations by ADDING the following section:

Secondary Suites

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A secondary suite is subject to the following regulations:

1. No more than one secondary suite is permitted per one family dwelling.
2. A secondary suite shall not exceed 90 square metres gross floor area.
3. A secondary suite shall not be connected to a single detached house by a breezeway or carport.
4. A secondary suite is not permitted in conjunction with accessory tourist accommodation.
5. One parking space for the secondary suite is required in addition to those required for the principal dwelling.

C. Division 8 Ootischenia Suburban Residential (R1A) by ADDING the following permitted use:

Secondary suite on the following parcels only:

Lot 2 District Lot 4598 Kootenay Land District EPP75763 (PID 030-260-191)

2 This Bylaw shall come into force and effect upon its adoption.

CITATION

3 This Bylaw may be cited as “**Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022.**”

READ A FIRST TIME this 8th day of December, 2022.

READ A SECOND TIME this 8th day of December, 2022.

WHEREAS A PUBLIC HEARING was held this 31st day of January, 2023

READ A THIRDTIME this 20th day of April 2023

[Controlled Highway] APPROVED under Section 52 (3)(a) of the Transportation Act this 2nd day of May, 2023.

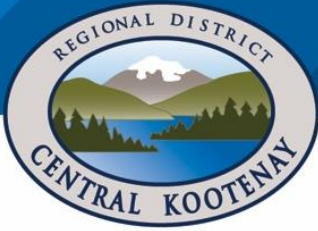


Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report: May 3, 2023
Date & Type of Meeting: May 18, 2023 General Open Board Meeting
Author: Tom Dool, Research Analyst
Subject: Slocan Valley Fire Protection Service Establishment Bylaw 892 Correction
File: \08\3200\10
Electoral Area/Municipality: Electoral Area H and the Village of Slocan

SECTION 1: EXECUTIVE SUMMARY

This report recommends that Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a FIRST, SECOND, and THIRD time by content. Bylaw No. 2902 amends Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991 to remove schedules that are no longer relevant to the bylaw.

SECTION 2: BACKGROUND/ANALYSIS

Background

During a consolidation of the bylaw staff noted that while Schedule A correctly described the service area boundaries, Schedule’s B, and C described previous amendments to the service area already captured in Schedule A.

Analysis

This approach to the management of service area changes, within a bylaw, does not constitute best practices. Best practice is to have a single schedule in the establishing bylaw capturing the current service area boundary. Amending bylaws should propose schedule amendments that include the entire proposed service area. Details regarding the properties added or removed from the service area should be contained within the reporting and may be detailed in the text of the bylaw but should not be included in additional amending schedules. Including these additional amending schedules unduly complicates the service establishment bylaw and may result in confusion or error in declaring the service area boundary.

The proposed bylaw amendment is intended to address administrative shortcomings in the current bylaw and does not impact the provision of service or cost associated with the service in any way.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The proposed amendment resolves an administrative issue with the bylaw and has no financial impact on the service.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Subject to Section 349 of the Local Government Act an establishing bylaw may be amended or repealed , at the option of the Board, with the consent of at least 2/3 of the participants and with the approval of the Local Government Inspector.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

None.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

None.

3.7 Staffing/Departmental Workplan Considerations:

Corporate Administration staff will ensure that Regional District staff responsible for developing bylaws are aware of best practices.

3.8 Board Strategic Plan/Priorities Considerations:

Ensuring service establishment bylaws are amended in accordance with best practices further exemplifies the Boards commitment to excellence in Governance and Service Delivery.

SECTION 4: OPTIONS & PROS / CONS

Option 1. That Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a FIRST, SECOND, and THIRD time by content.

Advantages

- Reduces the potential for error regarding service area boundaries
- Removes schedules that are no longer relevant to the bylaw

Disadvantages

- None

Option 2. That staff be directed to take no further action regarding Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023

Advantages

- Staff time may be allocated to other matters the Board considers more pressing

Disadvantages

- Maintains schedules within the bylaw that are not relevant
- Does not address the potential errors in the interpretation of service area boundaries

SECTION 5: RECOMMENDATIONS

That Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023 be read a FIRST, SECOND, and THIRD time by content.

Respectfully submitted,
Tom Dool
Research Analyst

CONCURRENCE

Mike Morrison, Corporate Officer	Approved
Stuart Horn, Chief Administrative Officer	Approved

ATTACHMENTS:

Attachment A – Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023
Attachment B – Slocan Valley Fire Protection Service Establishment Bylaw 892 Consolidated

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2902

A Bylaw to amend Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991.

WHEREAS the Board of the Regional District of Central Kootenay established a service for the purpose of fire protection for a portion of Electoral Areas F, H, I and Village of Slocan by adopting *Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991*;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 892, 1991 to remove schedules that are no longer relevant to the bylaw;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The *Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991* as amended, is hereby further amended as follows:
 - (a) By deleting Schedules B and C in its entirety.

- 2 This Bylaw may be cited as **“Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2902, 2023”**

READ A FIRST TIME this 18th day of May, 2023.

READ A SECOND TIME this 18th day of May, 2023.

READ A THIRD TIME this 18th day of May, 2023.

ADOPTED this day of , 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 892, 1991

CONSOLIDATED FOR CONVENIENCE ONLY

This bylaw has no legal sanction.

Bylaw No.	Amendments
Bylaw No. 990	Amendments to: <ul style="list-style-type: none"> - Adding a new Schedule A with new properties from Bylaw 990 - Schedule B is replacing full map of the old Schedule A in Bylaw 892
Bylaw No. 1001	Amendments to: <ul style="list-style-type: none"> - Adding a new Schedule A and B with new properties from Bylaw 1001 - Schedule C is replacing full map of Schedule B in Bylaw 892
Bylaw No. 1106	Amendments to: <ul style="list-style-type: none"> - Adding a new Schedule A with new properties from Bylaw 1106 - Schedule B is replacing full map of Schedule A in Bylaw 892
Bylaw No. 1384	Amendments to: <ul style="list-style-type: none"> - Adding a new Schedule A with new properties from Bylaw 1384 - Schedule B is replacing full map of Schedule A in Bylaw 892
Bylaw No. 1571	Amendments to:

	<ul style="list-style-type: none"> - Expand service area as shown in schedule A - Schedule A is replacing Schedule A from Bylaw 892
Bylaw No. 1648	Amendments to: <ul style="list-style-type: none"> - Expanding service area boundaries to include Village of Slocan - Schedule A is replacing scheduled A of Bylaw 892
Bylaw No. 1936	Amendments to: <ul style="list-style-type: none"> - Schedule A is replacing scheduled A of Bylaw 892
Bylaw No. 2201	Amendments to: <ul style="list-style-type: none"> - Schedule A is replacing scheduled A of Bylaw 892
Bylaw No. 2822	Amendments to: <ul style="list-style-type: none"> - Schedule A is replacing scheduled A of Bylaw 892

NOTE: Schedule B and C need to be deleted.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 892, 1991

A Bylaw to convert the Slocan Valley fire protection service specified area to a local service.

WHEREAS under Section 767(4) of the Municipal Act, a regional district exercising a power to provide a service other than a general service, shall adopt a bylaw respecting that service which:

- a) meets the requirements of Section 794 for an establishing bylaw, and
- b) is adopted in accordance with the requirements of Section 802 as if it were a bylaw amending an establishing bylaw.

AND WHEREAS the Regional Board of the Regional District of Central Kootenay established by Bylaw 558 and amendments thereto, (cited as "R.D.C.K. South Slocan to Elliot Creek Fire Protection Service Area Bylaw No. 558, 1985") a specified area for the purpose of providing fire protection service within a portion of Electoral Areas H, I and F;

AND WHEREAS the Regional Board of the Regional District of Central Kootenay wishes to convert the aforesaid fire protection service specified area to a local service;

AND WHEREAS the Regional Board wishes to make a boundary adjustment to the service area as part of the conversion;

NOW THEREFORE THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF CENTRAL KOOTENAY IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. The fire protection service provided within the specified area as created under Bylaw 558 and amendment thereto cited as "RDCK South Slocan to Elliot Creek Fire Protection Service Area Bylaw No. 558, 1985" is hereby established as a local service.
2. The boundaries of the local service as established above are hereby amended to be that portion of Electoral Area H, I & F shown outlined on the plan attached as Schedule 'A' to this bylaw and known as the "Slocan Valley Fire Protection Area".
3. The cost of providing the local service established under Section 1 shall be recovered by requisition of money to be collected by a property value tax on land and improvements.

4. The maximum amount that may be requisitioned annually under Section 804(1) (a) and (b) of the Municipal Act for the Service shall be \$160,000.00 or \$2.607/\$1,000 of net taxable value of land and improvements, whichever is greater.
5. The costs of providing the Service shall be apportioned among the participating areas on the basis of the converted value of land and improvements in those areas.
6. The "RDCK South Slokan to Elliot Creek Fire Protection Specified Area Bylaw No. 558, 1985" and amendments thereto are hereby repealed.
7. This bylaw may be cited as "**Slocan Valley Fire Protection Local service Area Establishment Bylaw No. 892, 1991**".

READ A FIRST TIME this 12th day of December , 1991.

READ A SECOND TIME this 12th day of December , 1991.

READ A THIRD TIME this 12th day of December , 1991.

Approved by the Inspector of Municipalities this 18th day of February, 1992.

Reconsidered and Adopted this 7th day of March, 1992.

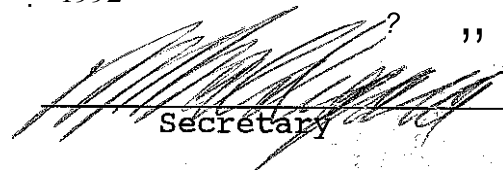
AND

March

. 1992

”


Chairperson


Secretary

I hereby certify the foregoing to be a true and correct copy of the "**Slocan Valley Fire Protection Local service Area Establishment Bylaw No. 892, 1991**" as read a third time by the Regional District of Central Kootenay Board on the day of , 19

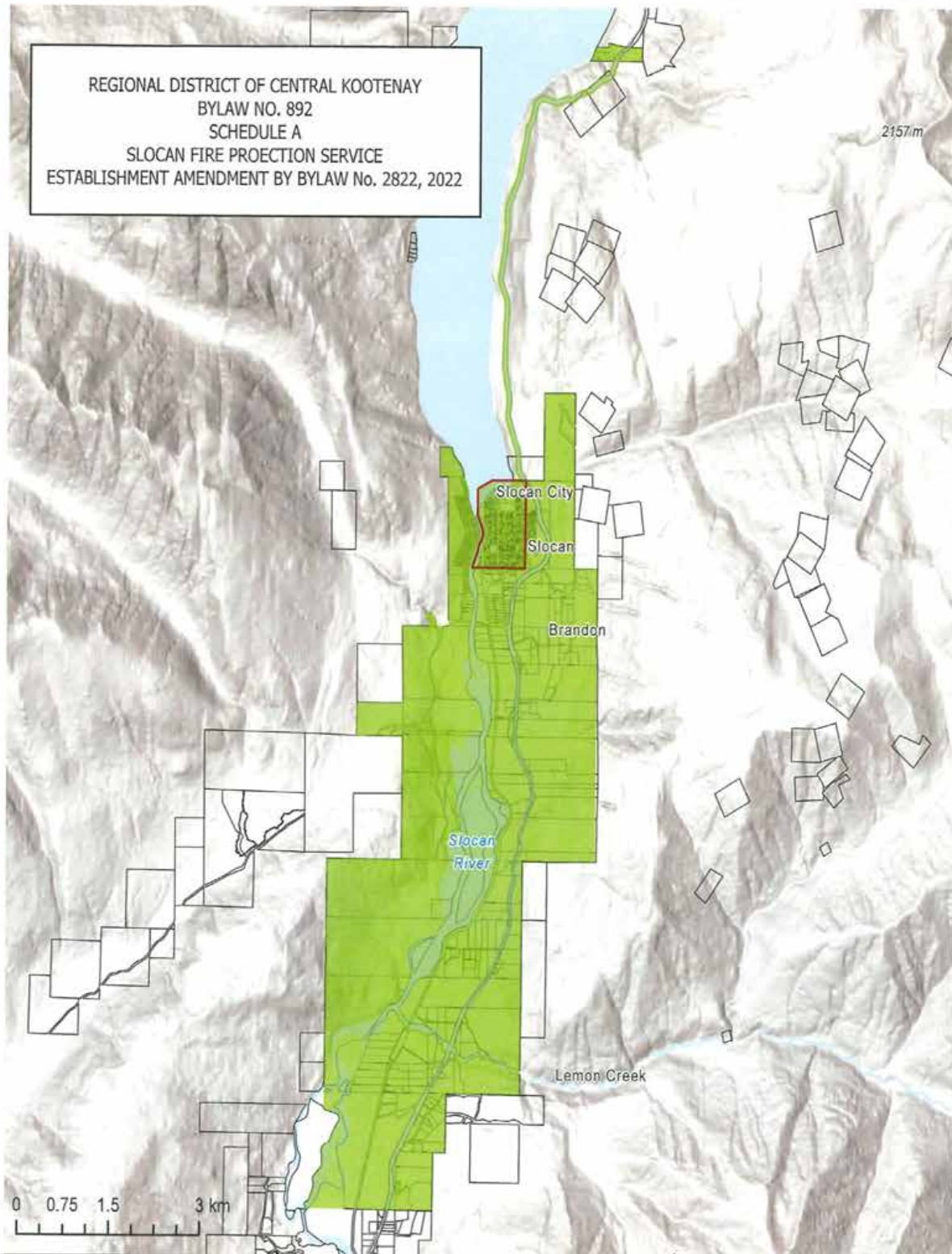
DATED this day of , 19

Secretary




I hereby certify the foregoing to be a true and correct copy of the "**Slocan Valley Fire Protection Local Service Area Establishment Bylaw No. 892, 1991**"

DATED this day of , 19

Secretary



REGIONAL DISTRICT OF CENTRAL KOOTENAY
Box 590, 202 Lakeside Drive,
Nelson, BC V1L 5R4
Phone: 1-800-268-7325 www.rdck.bc.ca
maps@rdck.bc.ca

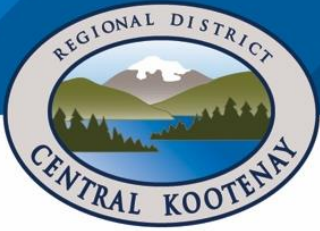
-  Slokan Fire Service Area
-  Electoral Boundaries
-  Legal Parcels

Scale:
1:75,000



Date: Thursday, April 7, 2022

The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.



Board Report

Date of Report: May 3, 2023
Date & Type of Meeting: May 18, 2023 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: Salmo Pool Architectural Renovations – Contract Award
File: \\files\RDCK\01\0600\20\2022 Projects\2022 Salmo Pool\Tender
Electoral Area/Municipality: Village of Salmo, Area G

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Salmo Pool Architectural Renovations be awarded to North Mountain Construction Ltd.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued an Invitation to Tender for supply and installation services related to the building upgrades and modifications at the Salmo Pool on April 12, 2023 which closed on May 3, 2023.

Work will consist of replacing all siding, roofing, interior walls and coverings. The design has been completed by Cover Architecture to account for the boiler replacement project currently scheduled for May 2023. Based on the significant number of unknowns associated with a building of this age, the tender includes a 20% contingency.

There were 2 responses submitted on the closing date of May 3, 2023. The results of the ITT are as follows (GST is not included in the prices below):

North Mountain Construction Ltd.	\$84,000.00 + \$16,800.00 Contingency = \$100,800.00
Zarikoff Developments Inc	\$114,000.00 + \$22,800.00 Contingency = \$136,800.00

The project is estimated to start upon award with completion by June 30, 2023.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The budget for the architectural upgrades is \$100,000 consisting of funds from a Columbia Basin Trust grant.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

n/a

3.3 Environmental Considerations

n/a

3.4 Social Considerations:

n/a

3.5 Economic Considerations:

n/a

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for Salmo Pool Architectural Renovations to North Mountain Construction Ltd.

Pros:

- Work can start in a timely manner and project will be completed and commissioned prior to the summer of 2023.

Cons:

- None.

Option 2: That the Board direct staff to delay the project until the fall of 2023 and re-issue tender at a later date.

Pros:

- May receive more bids from Contractors as there would be more time to complete the works.

Cons:

- May result in higher pricing.
- The scope of work will not be completed and commissioned prior to the summer of 2023.

SECTION 5: RECOMMENDATIONS

That the Board award the contract for the Salmo Pool Architectural Renovations to North Mountain Construction Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$100,800.00 plus GST**; AND FURTHER, that the cost be included in the 2023 Financial Plan for S225 SWIMMING POOL-SALMO AND G.

Respectfully submitted,

AJ Evenson, Senior Project Manager

CONCURRENCE

General Manager of Community Services – Joe Chirico

Approved

General Manager of Finance – Yev Malloff

Approved

Chief Administrative Officer – Stuart Horn

Approved

INDENTURE OF LEASE

CL20188

BETWEEN



HIS MAJESTY THE KING IN RIGHT OF THE
PROVINCE OF BRITISH COLUMBIA, as
represented by the Minister of Citizens' Services
PO Box 9412, Stn Prov Govt
W311 - 4000 Seymour Place
Victoria BC V8W 9V1

OF THE FIRST PART
(Landlord)

AND

REGIONAL DISTRICT OF CENTRAL KOOTENAY
202 Lakeside Drive
Nelson, BC V1L 5R4

OF THE SECOND PART
(Tenant)

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LEASE

THIS LEASE dated for reference _____, 20__

BETWEEN



HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, as represented by the Minister of Citizens' Services

(hereinafter referred to as the "Landlord")

OF THE FIRST PART

AND

REGIONAL DISTRICT OF CENTRAL KOOTENAY
202 Lakeside Drive
Nelson, BC V1L 5R4

(hereinafter referred to as the "Tenant")

OF THE SECOND PART

IN CONSIDERATION of the covenants, agreements and conditions herein contained, the above parties agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 BASE RENT

"Base Rent" means the sum set out in paragraph 3.1.

1.2 BASE YEAR

"Base Year" means the Fiscal Year within which the Commencement Date falls.

1.3 BUILDING

"Building" means the structure(s) constructed on the Land, having a municipal address of **333 Victoria Street, Nelson, British Columbia.**

1.4 FISCAL YEAR

"Fiscal Year" means each One (1) year period commencing on the 1st day of April of a given year and running twelve consecutive months to and including the 31st of March of the subsequent year.

1.5 HAZARDOUS MATERIALS

"Hazardous Materials" means any organic or inorganic substance or material that may pose a risk to the health or safety of any living person or animal.

1.6 LAND

"Land" means the land legally described as:

017-919-142: LOT A DL 95 KOOTENAY DISTRICT.

1.7 LANDLORD

"Landlord" means HIS MAJESTY THE KING in Right of the Province of British Columbia.

1.8 NORMAL BUSINESS HOURS

"Normal Business Hours" means the hours from 8:00 a.m. to 6:00 p.m. on Monday to Friday inclusive, statutory holidays excepted.

1.9 OPERATING COSTS

"Operating Costs" means the total of the costs and expenses for any period of every kind and nature incurred by the Landlord for the benefit of the Total Rentable Area of the Building in connection with the management, operation, maintenance, repair and replacement (excluding structural and roof repairs and replacement of items which are classified as capital costs pursuant to the Income Tax Act of Canada) of the Land and Building and every part thereof, such costs and expenses to include without limitation and without duplication of expense:

- (a) the total annual cost of insuring the Landlord, the Land, the Building and the improvements and equipment and other property in the Building and facilities of the Building (excluding Tenants' chattels) against property damage, rental loss, general liability and such other perils as the Landlord may require, acting reasonably, in such manner with such companies and firms, with such coverage and in such amounts as the Landlord may, from time to time, determine;
- (b) janitorial and cleaning services, security services including but not limited to devices and patrols, elevator maintenance contracts and the costs to maintain and repair elevators, snow and ice removal, garbage and waste collection and disposal thereof, operating and maintaining supply loading and receiving areas and truck docks; lighting electricity, telephone, gas, steam or other forms of energy, hot and cold water, and all other utilities, providing services to the Land and Building;

- (c) lighting, electricity, gas, steam or other forms of energy, hot and cold water, and all other utilities, providing services to the Premises (except that if separately metered, such expenses will be treated as being directly chargeable pursuant to Article 1.9(l)(iv) below and will therefore not be included in Operating Costs);
- (d) all such sums as may be payable on account of the replacement, cleaning and maintenance of light fixtures, ballasts, starters and tubes within the Building, it being agreed that at the Landlord's discretion it will have the exclusive right to attend to such cleaning, maintenance and replacement and may adopt a system of re-lamping and re-ballasting periodically on a group basis in accordance with good practice in this regard;
- (e) notwithstanding provisions contained elsewhere in this Article 1.9 depreciation (computed by the Landlord in accordance with accounting principles generally accepted in the Province of British Columbia) on the cost of purchasing, renting or otherwise acquiring and the cost of operation, maintenance and repairs of any fixtures and equipment within the Building of which by their nature require periodic replacement, including but not limited to telephone entry systems, security devices, public address systems, speciality lighting and signs whether installed at the request of the Tenant or otherwise, but excluding buildings and structures;
- (f) the cost of supplies used in the cleaning and maintenance of the Land and Building and the costs of employee uniforms and dry-cleaning;
- (g) maintenance, repairs, service contracts and utilities used in connection with the supply of heating, air-conditioning and ventilation to the Building;
- (h) service contracts with independent contractors for services to the Lands and Building;
- (i) repair and replacements (except where the cost of any such replacements are directly attributable to inherent structural defects) to and maintenance, decoration and operation of the Land and Building (excluding fixtures, chattels and Tenant Improvements belonging to the Tenant), the cost of gardening and landscaping, maintenance and repair of any grade level improvements and equipment utilised in this regard;
- (j) notwithstanding provisions contained elsewhere in this Article 1.9, in any given period a portion of the capital cost of any installation of any machinery, equipment or devices installed in, or utilised in connection with, the Building for the purpose of saving energy or effecting other savings in the Operating Costs thereafter, whether installed in the Building in the first instance as part of its original design, or thereafter, which portion will be determined by the Landlord amortizing the costs over the reasonable expected life of the same determined by the Landlord. In all such instances the Landlord's reasonable action will include a net gain to the Tenant whereby the total cost to the Tenant contemplated by this provision is less than the total cost prior to the action;
- (k) engineering, accounting, legal and other consulting and professional services, including the cost of preparing statements of Operating Costs, incurred as a result of the prudent management and operation of the Building; and

(l) a fee for the management of the Land and the Building equal to the greater of the following:

(i) ~~4.5% of the aggregate of the Base Rent and the Proportionate Share of Taxes:~~

OR

(ii) 12.5% of the aggregate of the Operating Costs payable by the Tenant to the Landlord and the cost of utilities that may be paid by the Landlord on behalf of the Tenant:

OR

(iii) ~~\$1500.00 per annum~~

but will not include:

(iv) amounts directly chargeable (as distinguished from shared costs) by the Landlord to the Tenant hereunder or which would be similarly directly chargeable to another tenant as otherwise provided herein or in such tenant's lease;

(v) costs for which the Landlord is reimbursed by the proceeds of insurance claims to the extent of such reimbursement; amounts charged to interest on debt or capital retirement of debt; costs of correcting structural repairs resulting from defects in the original design or construction of the Building;

If the Building is not 100% completed or occupied during the whole of any period for which Operating Costs are being calculated, the Operating Costs will be calculated by including such additional costs as would have been incurred if the Building had be 100% completed and occupied during such period, as reasonably determined by the Landlord.

1.10 **PREMISES**

"**Premises**" means that part of the Building comprising approximately **2,124 square feet** as follows: 2,124 square feet of **Office** space located on the **Main floor** of the Building.

The Premises are shown as hatched on Schedule A hereto annexed.

1.11 **PRIME RATE**

"**Prime Rate**" means the rate of interest per annum (regardless of how or when calculated) designated from time to time by the Royal Bank of Canada (or its successor) (the "Bank") as being the prime commercial lending rate (now commonly known as the Bank's prime rate) charged by the Bank for demand loans in Canadian funds made at the main branch of the Bank in Vancouver, British Columbia (and if at any time there is more than one prime commercial lending rate of the Bank then the Prime Rate will be the highest prime commercial lending rate of the Bank);

1.12 PROPORTIONATE SHARE

"**Proportionate Share of the Building**" means a fraction, the numerator of which is the Total Rentable Area of the Premises, and the denominator of which is the Total Rentable Area of the Building. For greater certainty, if the Building is not 100% completed or available for rent or occupied during the whole or any part of any period for which the Proportionate Share of the Building is being calculated, the Proportionate share of the Building will be calculated by including such incomplete or unoccupied space in the Total Rentable Area of the Building. Based upon figures available as at the execution of this Indenture of Lease, the Proportionate Share of the Building is **2.85 percent**.

1.13 RENT

"**Rent**" means the Base Rent and all other money payable by the Tenant to the Landlord under this Lease whether or not designated as "Rent".

1.14 TAXES

"**Taxes**" means all taxes, rates, duties, assessments and grants-in-lieu of taxes whether municipal, provincial, federal or otherwise, charged upon the Land, Building and improvements of which the Premises forms a part.

1.15 TENANT IMPROVEMENTS

"**Tenant Improvements**" means the improvements to be made to the Premises as may be more particularly set forth in Schedule C attached hereto. For the purposes of this Lease, the term Tenant Improvements includes all items generally considered as tenant improvements, including without limitation all fixtures, improvements, installations, alterations and additions from time to time made, erected or installed by or on behalf of the Tenant, or any previous occupant of the Premises, in the Premises, including all partitions however affixed, and whether or not moveable, and all wall-to-wall carpeting other than carpeting laid over finished floors and affixed so as to be readily removable without damage with the exception of trade fixtures and furniture and equipment not of the nature of fixtures.

1.16 TOTAL RENTABLE AREA

"**Total Rentable Area of the Building**" means the aggregate of all areas in the Building which are rented or available for rental and which is approximately **74,615 square feet**. Total Rentable Area in the case of the Building will be and is hereby agreed to be calculated as if the entire Building were let to tenants occupying whole floors will include the area occupied, measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) and will include elevator foyers, washrooms, electrical closets, janitors' closets and other closets within and exclusively serving the Building and the lobby and entrances on the ground floor and the wall enclosing them; but in no case will the Rentable Area of the Building include mechanical equipment area, stairs, elevator shafts, the vertical conveyor shaft, flues, stacks, pipe shafts, vertical ducts and the wall enclosing them (unless installed for the exclusive benefit of the Tenant).

"**Total Rentable Area of the Premises**" means the aggregate of all areas in the Premises, which is approximately **2,124 square feet**. Total Rentable Area in the case of

the Premises will be and is hereby agreed to be calculated on the basis that: in the case of those portions of the Premises occupying the whole floor, it will include the area occupied by the Tenant, measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) and will include elevator foyers, washrooms, electrical closets, janitors' closets and other closets within and exclusively serving that floor; in the case of those portions of the Premises occupying less than a whole floor, it will include the area occupied by the Tenant measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) to the office side of corridor walls and to the centre of partitions separating the Premises from adjoining premises to which will be added a proportion of the area of the corridors also measured to the office side of corridors walls and elevator foyers, washrooms, electrical closets, janitors' closets, other closets within and exclusively serving that floor and the lobby and entrances on the ground floor and the wall enclosing them; but in no case will any rentable area include mechanical equipment area, stairs, elevator shafts, the vertical conveyor shaft, flues, stacks, pipe shafts, vertical ducts and the wall enclosing them (unless installed for the exclusive benefit of the Tenant).

**ARTICLE 2
PREMISES AND TERM**

2.1 DEMISE

The Landlord does hereby demise and lease the Premises to the Tenant.

2.2 COMMENCEMENT

To have and to hold the Premises for a Term of **Five (5) years**, (the "**Term**") commencing the **1st** day of **April, 2023** (the "**Commencement Date**").

2.3 EARLY OCCUPANCY - RENT FREE PERIOD

**ARTICLE 3
BASE RENT AND OTHER CHARGES**

3.1 BASE RENT

The Base Rent is payable to the Landlord in advance in equal monthly instalments on the first day of each and every month during the Term as noted in the table below, plus applicable taxes.

Type of Space	Term In Years	\$ per square foot of Rentable Area per annum	Annual Payment	Monthly Payment
Office	1 through 5	\$26.90	\$57,135.60	\$4,761.30

The first payment will be made on the Commencement Date. All payments of Base Rent will be made to the Landlord at the address first above written, or at such other address or such other payee as the Landlord may advise in writing.

3.2 TAXES

TAXES INCLUDED IN RENT

In accordance with Column (b) of Schedule B, the Rent throughout the Term is totally inclusive of Taxes, and the Tenant will bear no liability for Taxes or any escalation thereof during the Term.

3.3 OPERATING COSTS

OPERATING COSTS INCLUDED IN RENT

In accordance with Column (b) of Schedule B, the Rent throughout the Term is Inclusive of all Operating Costs with the exception of those Operating Costs identified in Column (d) of Schedule B.

3.4 TENANT'S OPERATING COSTS

The Tenant may contract directly with suppliers of the goods and services detailed in Article 1.9 only with the prior written consent of the Landlord, such consent will not be unreasonably withheld or delayed. In each such case the Landlord's consent will consider the provisions of Article 5.5. In the event that the Tenant contracts directly with suppliers the Tenant will promptly pay all such sums as may be payable in respect of such supply of goods and services.

3.5 INTEREST ON ARREARS

The Tenant will pay to the Landlord all charges as set out in the Lease. Any amounts unpaid after the due date will bear interest at the rate of Prime Rate **plus four (4) percent** at the time such fees become outstanding, compounded monthly from the date that such charges become due, to and including the date of payment.

3.6 PAYMENT METHOD

All amounts payable by the Tenant under this lease may be paid via Direct Electronic Funds Transfer (DEFT) or via post-dated cheques for the term of the Lease.

**ARTICLE 4
GENERAL COVENANTS**

4.1 DIRECTIONS AS TO EMERGENCY

(a)	Landlord's Property Management Representative:	CBRE Limited
	Telephone No.:	1-877-222-3112

Tenant's Property
Management
Representative:

Chris Johnson

Email:

CJohnson@rdck.bc.ca

Telephone No.:

(250) 354 5343

4.2 ACCESS

The Tenant, its servants, agents, employees, licensees and invitees will, during normal business hours, have the right in common with any other tenants or occupants of the Building to pass, repass and utilize all common areas including corridors, lobbies, washrooms, stairways, elevators and passages and over the land of the Building for the purpose of ingress, egress and full enjoyment of the Premises, and other facilities.

4.3 USE OF PREMISES

The Tenant will use the Premises only for the purpose of Office and for no other purpose.

There will be permitted no use of Hazardous Materials in or around the Premises.

4.4 COMPLY WITH LAWS

The Tenant will at all times during the Term hereof comply with all applicable laws, statutes, by-laws, ordinances, regulations or other lawful requirements of any governmental authority having jurisdiction.

4.5 ALTERATIONS

The Tenant may, only with the prior written consent of the Landlord, make such alterations or additions to the Premises as it may from time to time request in writing and as are required for the conduct of its business.

4.6 SUB-LETTING AND ASSIGNMENT

The Tenant may not assign its interest in the Lease or sublet any portion of the Premises without the prior written consent of the Landlord.

4.7 QUIET ENJOYMENT

Provided the Tenant is not in default under the terms of this Lease, the Tenant will have quiet enjoyment of the Premises.

ARTICLE 5 INSURANCE AND REPAIRS

5.1 TENANT'S INSURANCE

(a) The Tenant will, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in

British Columbia or Canada and in forms and amounts acceptable to the Landlord:

- (i) Commercial General Liability in an amount not less than \$3,000,000 inclusive per occurrence, or such higher limits as the Landlord may from time to time reasonably require, insuring against bodily injury, personal injury, property damage, tenant's legal liability and liability assumed under contract, covering all activities conducted by the Tenant and any party on the Premises, those for whom the Tenant is in law responsible, and any party performing work on behalf of the Tenant in any other part of the Building. The Landlord is to be an additional insured under this insurance and this insurance will be endorsed to provide the Landlord with 30 days advance written notice of cancellation or material change. This insurance must include a cross liability clause.
 - (ii) "all-risks" property insurance in an amount of not less than the full replacement cost for all property owned by the Tenant, or for which the Tenant is legally liable, or installed by or on behalf of the Tenant in the Premises including without limitation, stock-in-trade inventory if appropriate, equipment, furniture, fixtures, fittings, plate glass if appropriate, and Tenant Improvements, including, without limitation coverage for sprinkler leakages, earthquake, flood and collapse. This insurance must include a waiver of subrogation and a waiver, as respects the interests of the Landlord, of any provision in any of the Tenant's insurance policies with respect to any breach of any warranties, representations, declarations, or conditions contained in the said policies. The Tenant agrees that in the event of damage or destruction to the Tenant Improvements, the Tenant will use the proceeds of this insurance for the purpose of repairing or restoring Tenant Improvements unless the Lease is terminated by the Landlord or the Tenant pursuant to Article 5.8; and
 - (iii) business interruption insurance in such amounts as from time to time are necessary to reimburse the Tenant for direct or indirect loss of earnings attributable to any of the perils required to be insured against by the Tenant.
- (b) All the foregoing insurance will be primary and not require the sharing of any loss by any insurer of the Landlord.
 - (c) The Tenant will provide the Landlord with evidence of all required insurance prior to the commencement of the Term, and from time to time as requested by the Landlord, in the form of a completed Province of British Columbia Certificate of Insurance. When requested by the Landlord, the Tenant will provide certified copies of required insurance policies.

5.2 LANDLORD'S RIGHT TO PLACE TENANT'S INSURANCE

If the Tenant fails to obtain or maintain the required insurance, or if the Tenant fails to deliver satisfactory evidence of required insurance, then the Landlord may at its sole discretion, without prejudice, to any of its other rights and remedies under this Lease,

procure insurance on behalf of the Tenant, and the Tenant shall pay to the Landlord upon demand the premium and reasonable expenses incurred by the Landlord.

5.3 TENANT TO COMPLY WITH INSURER'S REQUIREMENTS

The Tenant will comply promptly with all requirements of the Landlord's building inspectors or any insurer's building inspectors, pertaining to or affecting the Premises.

5.4 INDEMNITIES AND LIMITATION ON LIABILITY

The Landlord will not be liable for any death or injury arising from or out of any occurrence in, upon, at or relating to the Building and the Land or damage to property of the Tenant or of others located on the Premises or elsewhere in the Building, nor will it be responsible for any loss of or damage to any property of the Tenant or others from any cause whatsoever. Without limiting the generality of the foregoing, the Landlord will not be liable for any injury to persons or damage to property resulting from fire, explosion, steam, gas, electricity, water, rain, flood, snow, ice or leaks from any part of the Building from the pipes, sprinklers, appliances, plumbing works, roof, windows or subsurface of any floor or ceiling of the Building or from the street or any other place, or by dampness, or by any other cause whatsoever. The Landlord will not be liable for any such damage caused by other tenants or persons in the Building or by occupants of adjacent property thereto, or the public, or caused by construction, or by any private, public or quasi-public work. All property of the Tenant kept or stored on the Premises will be so kept or stored at the risk of the Tenant only.

The Tenant will indemnify the Landlord and save it harmless from any claims arising out of any damage to the Tenant's property, except to the extent that any such claims are the result of the Landlord's negligence. The Tenant will indemnify the Landlord against claims or losses arising from the use or occupation of the Premises, Land and Building by the Tenant, its servants, agents, employees, licensees or invitees, or against claims or losses arising out of the acts or omissions of the Tenant, its servants, agents, employees, licensees or invitees, or any person or persons who are voluntarily or involuntarily detained or incarcerated in the Premises, except to the extent that any such claims or losses are the result of the Landlord's negligence.

The Landlord will indemnify the Tenant against claims or losses arising out of the negligence of the Landlord or its servants, agents, employees, licensees or invitees, except to the extent that any such claims or losses are the result of the Tenant's negligence or to the extent that the Tenant's property insurance policy provides coverage.

5.5 LANDLORD'S COVENANT TO REPAIR

The Landlord covenants, subject to the provisions of Article 5.8, to maintain the Premises in a good and tenantable condition and to operate the Building as a government office building and in connection therewith to arrange for such work to be carried out at the Landlord's discretion without interference by the Tenant.

5.6 TENANT'S COVENANT TO REPAIR

The Tenant will maintain and keep in good repair (reasonable wear and tear excepted) the Premises (including the Tenant's fixtures, chattels and Improvements) and will not

overload any floors, nor commit or permit any waste. The Tenant will allow the Landlord to enter the Premises at any reasonable time for the purpose of inspecting the Premises and making necessary major repairs.

5.7 NOTIFICATION OF DEFECTS

The Tenant will give the Landlord immediate written notice of any accident, defect or damage within the Building, Premises, systems or any services for which the Landlord has obligations under this Lease.

5.8 DAMAGE OR DESTRUCTION OF THE PREMISES

- (a) If the Premises are damaged by any cause, or destroyed, in whole or in part, the following provisions will apply:
- (i) If the damage is such as to render the whole or any part of the Premises unusable for the purpose of the Tenant's use and occupancy thereof, the Landlord will deliver to the Tenant within thirty (30) days following the occurrence of the damage its reasonable written opinion as to whether or not the damage is capable of being repaired, to the extent of the Landlord's repair obligations herein within one hundred and eighty (180) days following such occurrence;
 - (ii) If the Premises are capable of being repaired as aforesaid within one hundred and eighty (180) days following such occurrence, the Landlord will reasonably proceed to perform such repairs as are its responsibility herein;
 - (iii) If the Premises are not capable of being repaired as aforesaid within one hundred and eighty (180) days following such occurrence, either the Landlord or the Tenant may, at its option, elect, by written notice given to the other party within sixty (60) days after such occurrence, to terminate this Lease, whereupon the Tenant will immediately surrender possession of the Premises, and Rent and all other payments for which the Tenant is liable hereunder will be apportioned to the date of such occurrence. If neither party so elects to terminate this Lease, the Landlord will reasonably proceed to repair the Premises to the extent of its obligations herein;
 - (iv) If the Premises are, as a result of any such occurrence, rendered unusable in whole or in part for the purpose of the Tenant's use and occupancy thereof, then to the extent of insurance proceeds actually received by the Landlord, Rent and Operating Costs payable hereunder will abate from the date of such occurrence, only to the extent that the Tenant's use and occupancy of the Premises is thereby diminished, which determination will be made by the Landlord acting reasonably, until the earlier of the 30th day following the date of delivery to the Tenant of written notice from the Landlord that the Premises are ready for the Tenant to commence its repairs to the Premises pursuant to its obligations under this Lease or the date that the Tenant should again commence its business from the Premises; and

- (v) The respective obligations of the Landlord and the Tenant with respect to the repair and restoration of the Premises following any damage, will be performed in accordance with the applicable obligations to repair contained in this Lease and will be performed expeditiously.

5.9 RESTORATION OF PREMISES

It is agreed that, in the event that the Landlord repairs or rebuilds the Premises, it will not be obliged to do so precisely in accordance with the plans and specifications for the construction of the Premises prior to such damage. However, the Premises as repaired or rebuilt to the extent required herein will be reasonably similar in area and condition to the Premises as they existed prior to such damage and the Tenant's use and occupancy of and access to the Premises will not be unreasonably diminished by any difference in the reconstruction of the Premises as related to such before the damage.

5.10 ARCHITECT'S CERTIFICATE

In the event of any dispute between the parties arising out of this Article 5, the Certificate of the Landlord's Architect will bind the parties as to (i) whether or not the Premises are rendered unusable and the extent thereof; (ii) the percentage of damage or destruction or space rendered unfit for occupation; (iii) the date upon which the Landlord's work of reconstruction or repair is completed or substantially completed and the date when the Premises are rendered usable; (iv) the state of completion of any work of either the Landlord or the Tenant; and (v) the time required to complete repairs.

ARTICLE 6 DEFAULT

6.1 RIGHT TO RE-ENTER

Without limiting the generality of the foregoing, if:

- (a) the Tenant fails to pay any rent or other sums hereunder on the day or dates appointed for the payment thereof (provided the Landlord first gives five (5) days written notice to the Tenant of any such failure); or
- (b) the Tenant fails to perform any other of the terms, covenants, or conditions of this Lease to be observed or performed by the Tenant (provided the Landlord first gives the Tenant ten (10) days written notice of any such failure to perform and the Tenant within such period of ten (10) days fails to commence diligently and thereafter to proceed diligently to cure any such failure to perform); or
- (c) the Tenant or any agent of the Tenant falsifies any report required to be furnished to the Landlord pursuant to this Lease; or
- (d) the Tenant or any person occupying the Premises or any part thereof and operating a business in the Premises becomes bankrupt or insolvent or takes the benefit of any act now or hereafter in force for bankrupt or insolvent debtors or files any proposal or makes any assignment for the benefit of creditors; or

- (e) a receiver or a receiver manager is appointed for all or a portion of the Tenant's property or any such occupant's, licensee's, concessionaire's or franchisee's property; or
- (f) any steps are taken or any action or proceedings are instituted by the Tenant or by any other party including without limitation, any court or governmental body of competent jurisdiction for the dissolution, winding-up or liquidation of the Tenant or its assets; or
- (g) the Tenant makes a sale in bulk; or
- (h) the Tenant abandons or attempts to abandon the Premises, or sells or disposes of the goods and chattels of the Tenant or removes them from the Premises so that there would not in the event of such sale or disposal be sufficient goods on the Premises subject to distress to satisfy all rent due and accruing hereunder; or;
- (i) the Premises become and remain vacant for a period of five (5) consecutive days or are used by any other persons than such as are entitled to use them hereunder; or
- (j) the Tenant assigns, transfers, encumbers, sublets or permits the occupation or use or the parting with or sharing possession of all or any part of the Premises by anyone except in a manner permitted by this Lease; or
- (k) this Lease or any of the Tenant's assets are taken under any writ of execution; or
- (l) re-entry is permitted under any other terms of this Lease,

then the Landlord, in addition to any other rights or remedies it has pursuant to this Lease or by law, has, to the extent permitted by law, the immediate right of re entry upon the Premises and it may remove all persons and property from the Premises and such property may be removed and stored in a public warehouse or elsewhere at the cost and for the account of the Tenant, all without service or notice or resort to legal process and without the Landlord being considered guilty of trespass or becoming liable for any damage which may be occasioned thereby.

6.2 RIGHT TO RELET

If the Landlord elects to re-enter the Premises as herein provided, or if it takes possession pursuant to legal proceedings or pursuant to any notice provided for by law, it may either terminate this Lease or it may from time to time without terminating this Lease, make such alternations and repairs as are necessary in order to relet the Premises, or any part thereof for such term or terms (which may be for a term extending beyond the Term) and at such rent and upon such other terms, covenants and conditions as the Landlord in its sole discretion considers advisable. Upon each such reletting all rent received by the Landlord from such reletting will be applied, first to the payment of any indebtedness other than rent due hereunder from the Tenant to the Landlord; second, to the payment of any costs and expenses of such reletting including brokerage fees and solicitor's fees and of costs of such alternations and repairs; third, to the payment of rent due and unpaid hereunder; and the residue, if any, will be held by the Landlord and applied in payment of future rent as the same becomes due and

payable hereunder. If such rent received from such reletting during any month is less than that to be paid during that month by the Tenant hereunder, the Tenant will pay any such deficiency which will be calculated and paid monthly in advance on or before the first day of each and every month. No such re-entry or taking possession of the Premises by the Landlord will be construed as an election on its part to terminate this Lease unless a written notice of such intention is given to the Tenant. Notwithstanding any such reletting without termination the Landlord may at any time thereafter elect to terminate this Lease for such previous breach. If the Landlord at any time terminates this Lease for any breach, in addition to any remedies it may have, it may recover from the Tenant all damages it incurs by reason of such breach, including the cost of recovering the Premises, solicitor's fees (on a solicitor and his client basis) and including the worth at the time of such termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated Term over the then reasonable rental value of the Premises for the remainder of the stated Term, all of which amounts will be immediately due and payable by the Tenant to the Landlord.

6.3 EXPENSES

If legal action is brought for recovery of possession of the Premises, for the recovery of rent or any other amount due under this Lease, or because of the breach of any other terms, covenants or conditions herein contained on the part of the Tenant to be kept or performed, and a breach is established, the Tenant will pay to the Landlord all expenses incurred therefore, including a solicitor's fee (on a solicitor and his client basis), unless a Court will otherwise award.

6.4 LANDLORD MAY CURE TENANT'S DEFAULTS

If the Tenant fails to pay, when due, any amounts or charges required to be paid pursuant to this Lease, the Landlord, after giving five (5) days notice in writing to the Tenant, may, but will not be obligated to, pay all or any part of the same. If the Tenant is in default in the performance of any of its covenants or obligations hereunder (other than the payment of Base Rent or other sums required to be paid pursuant to this Lease) the Landlord may from time to time after giving such notice as it considers sufficient (or no notice in the case of an emergency) having regard to the circumstances applicable, perform or cause to be performed any of such covenants or obligations, or any part thereof, and for such purpose may do such things as may be requisite, including, without limitation, entering upon the Premises and doing such things in respect of the Premises or any part thereof as the Landlord reasonably considers requisite or necessary. All expenses incurred and expenditures made by or on behalf of the Landlord under this Article plus a sum equal to fifteen (15) percent thereof representing the Landlord's overhead will be paid by the Tenant forthwith upon demand. The Landlord will have no liability to the Tenant for any loss or damages resulting from any such action or entry by the Landlord upon the Premises and the same will not be deemed a re-entry or a breach of any covenant for quiet enjoyment.

6.5 LIEN ON TRADE FIXTURES

If the Tenant at any time during the Term or at the expiration of or termination of the Term is in default under any covenant or obligation contained herein, the Landlord has a lien on all stock-in-trade, inventory and fixtures, equipment and facilities of the Tenant as security against loss or damage resulting from any such default by the Tenant and said

stock-in-trade, inventory, fixtures, equipment or facilities will not be removed by the Tenant until such default is cured, unless otherwise so directed by the Landlord.

ARTICLE 7 GENERAL TERMS

7.1 TERMINATION AND HOLDING OVER

The Term herein granted will expire by effluxion of time without notice from either party to the other. If the Tenant continues to occupy the Premises with the Landlord's written consent after the expiration of the Term or any renewal thereof, and the Landlord continues to accept the Rent, the new tenancy thereby created will be deemed to be a monthly tenancy and not a yearly tenancy and will be subject to the covenants and conditions herein contained insofar as the same are applicable to a tenancy from month to month.

Provided however that if the Tenant remains in possession without the Landlord's written consent:

- (a) there will be no new tenancy created;
- (b) the Tenant's occupancy will be deemed to be a trespass;
- (c) the monthly instalments of Rent will be two times the monthly instalment of Rent payable for the last month of the later of the Term or any renewal thereof pro rated on a daily basis for each day that the Tenant remains in possession and;
- (d) the Tenant will be liable for all costs, expenses, losses, and damages resulting or arising from the failure of the Tenant to deliver up possession of the Premises to the Landlord.

7.2 TENANT IMPROVEMENTS

Any and all Tenant Improvements, but not the Tenant's chattels in or upon the Premises, whether placed there by the Tenant or the Landlord or a previous occupant of the Premises, will immediately upon such placement become, and will thereafter remain, the property of the Landlord without compensation therefore to the Tenant. Notwithstanding anything herein contained, the Landlord will be under no obligation to repair, maintain, replace or insure the Tenant Improvements. The Landlord may elect that such of the Tenant Improvements as are not normally found in general offices and made or installed by or on behalf of the Tenant under this Lease, or under the provisions of any previous lease to the Tenant, be removed at the expiry or earlier termination of the Term or any renewal thereof, and it will be the Tenant's obligation to restore the Premises to the condition in which they were prior to the installation of the Tenant Improvements. Such removal and restoration will be at the sole expense of the Tenant.

7.3 SURRENDER

The Tenant will surrender the Premises to the Landlord at the expiration or sooner termination of the Term in good repair, reasonable wear and tear, damage from fire, storm, tempest and other casualty only excepted. The Tenant will be liable either to pay compensation to the Landlord in respect of restoration thereof or repair the Premises.

7.4 INABILITY TO PERFORM

The Landlord does not warrant that any service or facility provided by it hereunder will be free from interruptions caused or required by maintenance, repairs, renewals, modifications, strikes, riots, insurrections, labour controversies, force majeure, act of God or other cause or causes beyond the Landlord's reasonable care and control. No such interruption will be deemed an eviction or disturbance of the Tenant's enjoyment of the Premises nor render the Landlord liable in damages to the Tenant nor relieve the parties from their obligations under this Lease provided that the Landlord will without delay take all reasonable steps to remove the cause of such interruptions.

7.5 LANDLORD'S RIGHT OF ASSIGNMENT

The term "Landlord" as used in this Lease so far as covenants or obligations on the part of the Landlord are concerned will be limited to mean the Landlord as hereinbefore set out, while it retains its interest in the Lands, Complex and Premises. In the event the Landlord transfers any or all of its interest in the Lands, Complex and Premises, the Landlord may assign its interest in this Lease to the transferee or to a nominee of the transferee, and the Landlord as hereinbefore set out will be automatically relieved after the date of such transfer of all liability arising out of the requirement for performance of any obligations on the part of the Landlord herein contained, provided that this release from liability will become effective only if a transferee will expressly assume, subject to the limitations of this Article, all of the terms of this Lease to be performed on the part of the Landlord, it being intended hereby that the obligations contained in the Lease on the part of the Landlord will be binding upon the Landlord, its successors and assigns, only during and in respect of the respective successive periods of their interest in the Lands and Premises.

7.6 NO REGISTRATION OF LEASES OR NOTICES

The Tenant will not register or apply to register this Lease or any notice of this Lease or any interest under this Lease and waives any statutory obligation upon the Landlord to execute and deliver this Lease in registrable form. The Tenant will, at its own cost, promptly on request discharge any registration or filing or notice that contravenes this Article 7.6. Notwithstanding the foregoing, the Landlord may elect to require this Lease or notice of this Lease be registered.

7.7 NO WAIVER

It is understood and agreed that the remedies of each of the Landlord and the Tenant under this Lease are cumulative and that the exercise or non-exercise by the Landlord or the Tenant of any right or remedy for the breach by the other party of any covenant or agreement herein contained, or the acceptance of any monies owing hereunder, will not be deemed to be a waiver or to alter, affect or prejudice the right or remedy to which the Landlord or the Tenant may be lawfully entitled and that any waiver granted in one case will not be deemed to be a waiver of any subsequent default or breach.

7.8 TELECOMMUNICATIONS

The Tenant may, with the prior written permission of the Landlord, such permission to not be unreasonably denied, erect an antenna on the roof, wall or parapet of the building. Prior to installation of the Tenant's antenna, the Tenant will execute and deliver

to the Landlord the Landlord's standard form of Antenna License Agreement, which will be for a term co-terminous with the term of the Lease, at a rental rate, throughout the term of such Antenna License Agreement, equal to market rates received in similar buildings for the placement of a roof top antenna.

ARTICLE 8 RENEWAL

8.1 OPTION TO RENEW - DELETED

8.2 RENEWAL RENT PAYABLE - DELETED

ARTICLE 9 MISCELLANEOUS

9.1 APPROVALS AND CONSENTS

Where any approvals or consents are required under this Lease, such approvals or consents will not be unreasonably withheld or delayed.

9.2 GOODS AND SERVICES TAX

All amounts quoted herein are exclusive of Goods And Services Tax.

The Tenant will be responsible for any and all taxes, fees, charges, assessments, rates, levies, duties and excises (whether characterized as sales taxes, purchase taxes, value added taxes, goods and services taxes or any other form of tax) which are imposed on the Tenant or the Landlord or for which the Landlord or Tenant is obliged to pay, or to collect from the Tenant, with respect to:

- (a) any or all amounts paid or payable by the Landlord for goods and services, repairs, maintenance, real estate taxes, insurance, and all other outlays and expenditures (including capital expenditures) for and in connection with the Lands and the Building, including without limiting the generality of the foregoing, repairs, maintenance and replacements in respect of the Building;
- (b) any or all amounts paid or payable by the Tenant pursuant to this Lease, including Rents; and
- (c) this Lease or services or goods supplied or provided or deemed to have been supplied or provided by the Landlord or which the Landlord is deemed responsible to provide in accordance with the terms of this Lease or the consideration for such goods and services,

whether in each case characterised as goods and services tax, sales tax, multi-stage sales tax, value added tax, consumption tax or any other tax, levy, duty or assessment.

9.3 FORCE MAJEURE

Notwithstanding anything to the contrary contained in this Lease, if either party hereto is bona fide delayed or hindered in or prevented from the performance of any term, covenant or act required hereunder by reason of strikes, labour troubles, inability to procure materials or services, power failure, restrictive governmental laws or regulations,

riots, insurrection, sabotage, rebellion, war, act of God or other reason whether of a like nature or not, which is not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then the performance of such term, covenant or act is excused for the period of the delay and the party so delayed will be entitled to perform such term, covenant or act within the appropriate time period after the expiration of the period of such delay. Provided, however, that the provisions of this Article 9.3 do not operate to excuse the Tenant from the prompt payment of the Rent and any other payments required by this Lease. The Tenant agrees to accept deferment of the Commencement Date as full compensation for any such delay experienced by the Landlord.

9.4 CONTROL BY LANDLORD

The Land and the Building is at all times subject to the exclusive control, management and operation of the Landlord.

9.5 TENANT NOT TO HINDER OR OPPOSE

The Tenant acknowledges and confirms the right of the Landlord to expand, rearrange or add to the Building or to adjacent lands and buildings from time to time, but such acknowledgement and confirmation by the Tenant will not be construed or deemed in any manner as any obligation or covenant on the part of the Landlord to do so.

The Tenant agrees that it will not hinder or oppose the Landlord in the exercise of the Landlord's rights and specifically that it will not register any objection with any authority in connection with any application made by the Landlord for re-zoning, permits and approvals for redevelopment of the Lands or Building, the common areas and facilities, and that any such expansion, addition or construction will not constitute a breach of the Tenant's right to quiet enjoyment.

Notwithstanding the foregoing, the Landlord will not alter or construct additional improvements in the Building or alter the parking or access to the Premises so as to affect the visibility of or client access to the Premises and any alterations or additional improvements will only be undertaken by the Landlord or any other tenant adjacent to the Premises or the Building, after the Landlord has given notice to the Tenant of what such alterations or additional improvements will consist of.

9.6 SCHEDULES

The following schedules annexed hereto form part of this Lease:

Schedule A Site Plan Of Premises And Legal Description

Schedule B Landlord & Tenant Services Responsibility

Schedule C Tenant Improvements

Schedule D Special Provisions

9.7 SCHEDULE B - LANDLORD/TENANT MATRIX FOR GENERAL ILLUSTRATIVE PURPOSES ONLY

Schedule B is attached to this Lease for general illustrative purposes only. Schedule "B" is not intended to set out the relative responsibilities of the parties. The respective rights and obligations of the parties are contained in the substantive provisions in the body of the Lease. If any conflict arises between Schedule B and the rest of the Lease, the provisions contained in the text of the Lease will prevail.

9.8 NOTICES

Any notices required pursuant to the terms of this Lease will be deemed to have been properly delivered by one party to the other firstly on that date upon which registered prepaid mail was effected against the other party at his or its address first recited above, or three (3) days after the posting thereof, whichever will be the earlier or secondly, by personal service or thirdly, by facsimile. Notices sent during a strike, lockout or other labour disturbance at the post office will be delivered either by personal service or by facsimile and not mailed.

9.9 COVENANTS AND AGREEMENTS

The Landlord and the Tenant agree that all the provisions of this Lease are to be construed as covenants and agreements as though the words importing such covenants and agreements were used in each provision hereof. Should any provision or provisions of this Lease be illegal or not enforceable, it or they will be considered separate and severable from the Lease and the remaining provisions of the Lease will be interpreted as though the said illegal or unenforceable provision(s) had never been included.

9.10 TIME

Time will be of the essence in this Lease.

9.11 ENTIRE AGREEMENT

No other stipulation, agreement or undertaking, oral or otherwise, of the parties or of their agents will be valid or enforceable unless made in writing, initialled by both parties and incorporated by reference into this Lease.

9.12 INTERPRETATION

Wherever the singular, masculine or neuter is used in this Lease, that gender will be deemed to include the plural or the feminine or body politic or corporate and the respective heirs, executors, administrators, successors and permitted assigns of the parties hereto and each of them where the context or the parties so require.

9.13 SUCCESSORS

This Lease will inure to the benefit of and be binding upon the parties hereto, their respective heirs, executors, administrators, successors and permitted assigns as the case may be.

IN WITNESS WHEREOF the duly authorized signatories of the Landlord and the Tenant have executed this Lease as of the date set out above.

TENANT:

REGIONAL DISTRICT OF CENTRAL KOOTENAY

By: _____
Sign, Print Name and Title
I have the authority to bind the Tenant

By: _____
Sign, Print Name and Title
I have the authority to bind the Tenant

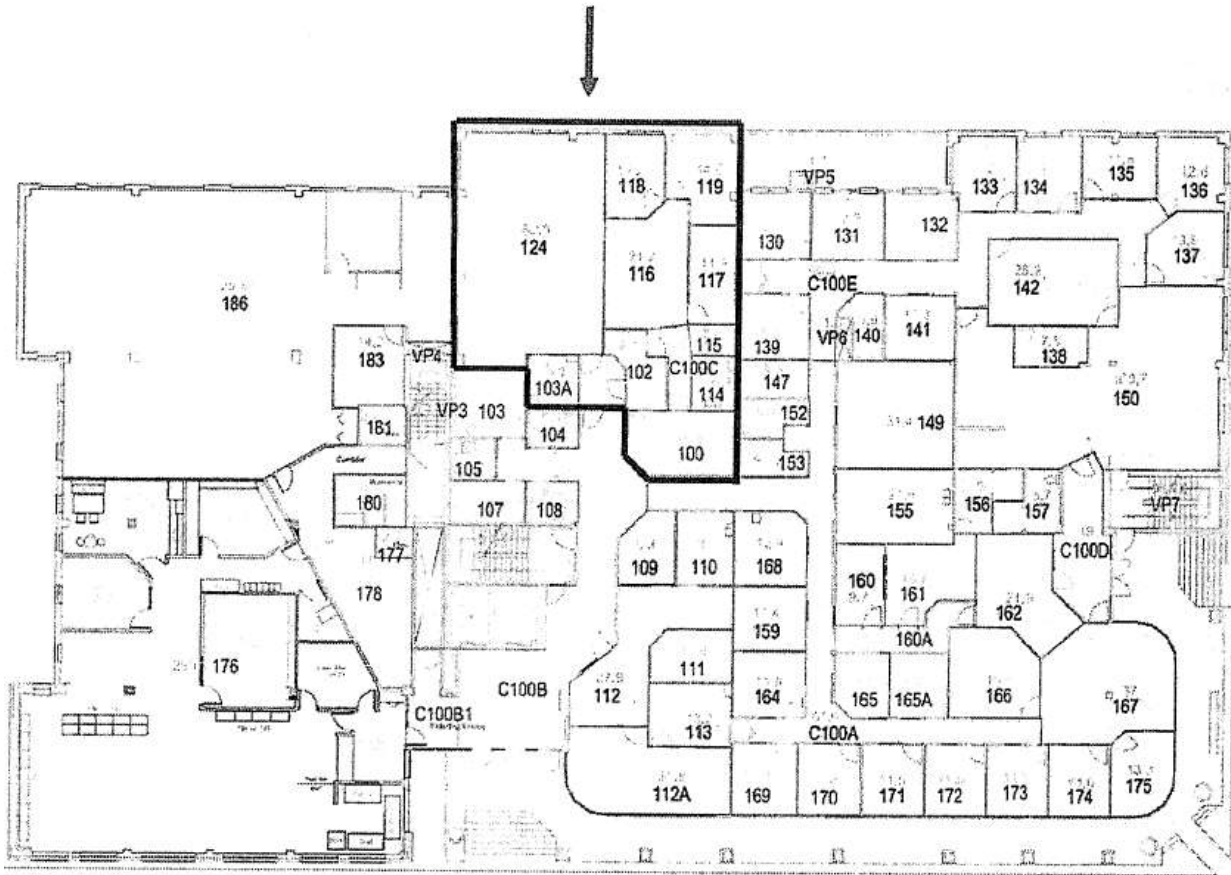
LANDLORD:

**HIS MAJESTY THE KING IN RIGHT OF
THE PROVINCE OF BRITISH COLUMBIA,
by the Minister of Citizens' Services
or the Minister's authorized representative:**

SCHEDULE A

SITE PLAN OF PREMISES AND LEGAL DESCRIPTION

017-919-142: LOT A DL 95 KOOTENAY DISTRICT



3-May-23
CL20188

Approved to
Form



- Page A-1 -
Revision June 2012

SCHEDULE B

LANDLORD & TENANT SERVICES RESPONSIBILITY

(A) ITEM	(B) To Be Provided by Landlord, Cost Included in Annual Base Rent	(C) To Be Provided by Landlord, Cost Borne by Tenant	(D) To Be Provided by Tenant, Cost Borne by Tenant	(E) Does Not Apply
CLEANING – Common Area				
Janitorial Service and Supplies	X			
Window Cleaning Interior	X			
Window Cleaning Exterior	X			
CLEANING – Premises				
Janitorial Service and Supplies	X			
Window Cleaning Interior	X			
Window Cleaning Exterior	X			
COMMON AREA MAINTENANCE				
Maintenance of Common Area	X			
Snow Removal	X			
Redecoration and Refurbishment of Common Area	X			
Landscaping	X			
HVAC				
Minor HVAC Repairs	X			
ELEVATOR				
Minor Elevator Repairs				X
ELECTRICAL				
Lamp and Tube Replacement-Premises	X			
Lamp and Tube Replacement-Common Areas	X			
NON-ENERGY UTILITIES				
Garbage Removal	X			
Water and Sewage	X			
Recycling Program	X			
FUELS				
Heating and Cooling – Premises	X			
Heating and Cooling – Common Areas	X			
ELECTRICITY				
Electricity- Premises	X			
Electricity – Common Area	X			
INSURANCE				
Fire and Extended Coverage Perils P.L. and P.D.	X			
Tenant Improvements and Chattels			X	
Comprehensive General Liability			X	
MANAGEMENT AND ADMIN				
Management and Admin	X			
SECURITY SYSTEMS				
Building Systems – Equipment and Monitoring	X			
Premises – Equipment and Monitoring	X			
FIRE AND SAFETY				
Building	X			
Premises	X			
TENANT IMPROVEMENTS				
Tenant Improvements (Schedule C)				X
Premises Maintenance			X	
TAXES				
Taxes	X			
PARKING				
Parking Rent		X		

SCHEDULE C

TENANT IMPROVEMENTS

The Premises are provided to the Tenant on an "as is" basis. Any improvements to the Premises by the Tenant must receive prior approval from the Landlord's Real Estate Manager, Asset Management Branch.

SCHEDULE D

SPECIAL PROVISIONS

1. PARKING

Two (2) 24hr, reserved parking stalls are included with this Lease at the rate of \$50.00 per stall per month, plus GST, paid for in addition to Base Rent.

One (1) 24hr, **secured** reserved parking stalls is included with this Lease at the rate of \$60.00 per stall per month, plus GST, paid for in addition to Base Rent.

2. TERMINATION

Notwithstanding any other provision of this Lease, the Tenant or the Landlord will have the right, on not less than **(6) months'** prior written notice to the other, to terminate this Lease at any time during the Term. For greater certainty, if the either the Tenant or Landlord exercises this right to terminate, the Tenant will have no obligation to pay Rent after the early termination date and any amounts which have been paid by the Tenant to the Landlord on account of Rent will be adjusted between the parties as soon as possible after the early termination date.

INDENTURE OF LEASE

CL20190

BETWEEN



HIS MAJESTY THE KING IN RIGHT OF THE
PROVINCE OF BRITISH COLUMBIA, as
represented by the Minister of Citizens' Services
PO Box 9412, Stn Prov Govt
W311 - 4000 Seymour Place
Victoria BC V8W 9V1

OF THE FIRST PART
(Landlord)

AND

REGIONAL DISTRICT OF CENTRAL KOOTENAY
202 Lakeside Drive
Nelson, BC V1L 5R4

OF THE SECOND PART
(Tenant)

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LEASE

THIS LEASE dated for reference _____, 20__

BETWEEN



HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, as represented by the Minister of Citizens' Services

(hereinafter referred to as the "Landlord")

OF THE FIRST PART

AND

REGIONAL DISTRICT OF CENTRAL KOOTENAY
202 Lakeside Drive
Nelson, BC V1L 5R4

(hereinafter referred to as the "Tenant")

OF THE SECOND PART

IN CONSIDERATION of the covenants, agreements and conditions herein contained, the above parties agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 BASE RENT

"Base Rent" means the sum set out in paragraph 3.1.

1.2 BASE YEAR

"Base Year" means the Fiscal Year within which the Commencement Date falls.

1.3 BUILDING

"Building" means the structure(s) constructed on the Land, having a municipal address of **333 Victoria Street, Nelson, British Columbia.**

1.4 FISCAL YEAR

"Fiscal Year" means each One (1) year period commencing on the 1st day of April of a given year and running twelve consecutive months to and including the 31st of March of the subsequent year.

1.5 HAZARDOUS MATERIALS

"Hazardous Materials" means any organic or inorganic substance or material that may pose a risk to the health or safety of any living person or animal.

1.6 LAND

"Land" means the land legally described as:

017-919-142: LOT A Plan NEP20016 DL 95 KOOTENAY DISTRICT.

1.7 LANDLORD

"Landlord" means HIS MAJESTY THE KING in Right of the Province of British Columbia.

1.8 NORMAL BUSINESS HOURS

"Normal Business Hours" means the hours from 8:00 a.m. to 6:00 p.m. on Monday to Friday inclusive, statutory holidays excepted.

1.9 OPERATING COSTS

"Operating Costs" means the total of the costs and expenses for any period of every kind and nature incurred by the Landlord for the benefit of the Total Rentable Area of the Building in connection with the management, operation, maintenance, repair and replacement (excluding structural and roof repairs and replacement of items which are classified as capital costs pursuant to the Income Tax Act of Canada) of the Land and Building and every part thereof, such costs and expenses to include without limitation and without duplication of expense:

- (a) the total annual cost of insuring the Landlord, the Land, the Building and the improvements and equipment and other property in the Building and facilities of the Building (excluding Tenants' chattels) against property damage, rental loss, general liability and such other perils as the Landlord may require, acting reasonably, in such manner with such companies and firms, with such coverage and in such amounts as the Landlord may, from time to time, determine;
- (b) janitorial and cleaning services, security services including but not limited to devices and patrols, elevator maintenance contracts and the costs to maintain and repair elevators, snow and ice removal, garbage and waste collection and disposal thereof, operating and maintaining supply loading and receiving areas and truck docks; lighting electricity, telephone, gas, steam or other forms of energy, hot and cold water, and all other utilities, providing services to the Land and Building;

- (c) lighting, electricity, gas, steam or other forms of energy, hot and cold water, and all other utilities, providing services to the Premises (except that if separately metered, such expenses will be treated as being directly chargeable pursuant to Article 1.9(l)(iv) below and will therefore not be included in Operating Costs);
- (d) all such sums as may be payable on account of the replacement, cleaning and maintenance of light fixtures, ballasts, starters and tubes within the Building, it being agreed that at the Landlord's discretion it will have the exclusive right to attend to such cleaning, maintenance and replacement and may adopt a system of re-lamping and re-ballasting periodically on a group basis in accordance with good practice in this regard;
- (e) notwithstanding provisions contained elsewhere in this Article 1.9 depreciation (computed by the Landlord in accordance with accounting principles generally accepted in the Province of British Columbia) on the cost of purchasing, renting or otherwise acquiring and the cost of operation, maintenance and repairs of any fixtures and equipment within the Building of which by their nature require periodic replacement, including but not limited to telephone entry systems, security devices, public address systems, speciality lighting and signs whether installed at the request of the Tenant or otherwise, but excluding buildings and structures;
- (f) the cost of supplies used in the cleaning and maintenance of the Land and Building and the costs of employee uniforms and dry-cleaning;
- (g) maintenance, repairs, service contracts and utilities used in connection with the supply of heating, air-conditioning and ventilation to the Building;
- (h) service contracts with independent contractors for services to the Lands and Building;
- (i) repair and replacements (except where the cost of any such replacements are directly attributable to inherent structural defects) to and maintenance, decoration and operation of the Land and Building (excluding fixtures, chattels and Tenant Improvements belonging to the Tenant), the cost of gardening and landscaping, maintenance and repair of any grade level improvements and equipment utilised in this regard;
- (j) notwithstanding provisions contained elsewhere in this Article 1.9, in any given period a portion of the capital cost of any installation of any machinery, equipment or devices installed in, or utilised in connection with, the Building for the purpose of saving energy or effecting other savings in the Operating Costs thereafter, whether installed in the Building in the first instance as part of its original design, or thereafter, which portion will be determined by the Landlord amortizing the costs over the reasonable expected life of the same determined by the Landlord. In all such instances the Landlord's reasonable action will include a net gain to the Tenant whereby the total cost to the Tenant contemplated by this provision is less than the total cost prior to the action;
- (k) engineering, accounting, legal and other consulting and professional services, including the cost of preparing statements of Operating Costs, incurred as a result of the prudent management and operation of the Building; and

(l) a fee for the management of the Land and the Building equal to the greater of the following:

(i) ~~4.5% of the aggregate of the Base Rent and the Proportionate Share of Taxes:~~

~~OR~~

(ii) 12.5% of the aggregate of the Operating Costs payable by the Tenant to the Landlord and the cost of utilities that may be paid by the Landlord on behalf of the Tenant:

~~OR~~

(iii) ~~\$1500.00 per annum~~

but will not include:

(iv) amounts directly chargeable (as distinguished from shared costs) by the Landlord to the Tenant hereunder or which would be similarly directly chargeable to another tenant as otherwise provided herein or in such tenant's lease;

(v) costs for which the Landlord is reimbursed by the proceeds of insurance claims to the extent of such reimbursement; amounts charged to interest on debt or capital retirement of debt; costs of correcting structural repairs resulting from defects in the original design or construction of the Building;

If the Building is not 100% completed or occupied during the whole of any period for which Operating Costs are being calculated, the Operating Costs will be calculated by including such additional costs as would have been incurred if the Building had be 100% completed and occupied during such period, as reasonably determined by the Landlord.

1.10 PREMISES

"Premises" means that part of the Building comprising approximately **1,115 square feet** as follows: 1,115 square feet of **Office** space located on the **Main floor** of the Building.

The Premises are shown as outlined in black on Schedule A hereto annexed.

1.11 PRIME RATE

"Prime Rate" means the rate of interest per annum (regardless of how or when calculated) designated from time to time by the Royal Bank of Canada (or its successor) (the "Bank") as being the prime commercial lending rate (now commonly known as the Bank's prime rate) charged by the Bank for demand loans in Canadian funds made at the main branch of the Bank in Vancouver, British Columbia (and if at any time there is more than one prime commercial lending rate of the Bank then the Prime Rate will be the highest prime commercial lending rate of the Bank);

1.12 PROPORTIONATE SHARE

"**Proportionate Share of the Building**" means a fraction, the numerator of which is the Total Rentable Area of the Premises, and the denominator of which is the Total Rentable Area of the Building. For greater certainty, if the Building is not 100% completed or available for rent or occupied during the whole or any part of any period for which the Proportionate Share of the Building is being calculated, the Proportionate share of the Building will be calculated by including such incomplete or unoccupied space in the Total Rentable Area of the Building. Based upon figures available as at the execution of this Indenture of Lease, the Proportionate Share of the Building is **1.49 percent**.

1.13 RENT

"**Rent**" means the Base Rent and all other money payable by the Tenant to the Landlord under this Lease whether or not designated as "Rent".

1.14 TAXES

"**Taxes**" means all taxes, rates, duties, assessments and grants-in-lieu of taxes whether municipal, provincial, federal or otherwise, charged upon the Land, Building and improvements of which the Premises forms a part.

1.15 TENANT IMPROVEMENTS

"**Tenant Improvements**" means the improvements to be made to the Premises as may be more particularly set forth in Schedule C attached hereto. For the purposes of this Lease, the term Tenant Improvements includes all items generally considered as tenant improvements, including without limitation all fixtures, improvements, installations, alterations and additions from time to time made, erected or installed by or on behalf of the Tenant, or any previous occupant of the Premises, in the Premises, including all partitions however affixed, and whether or not moveable, and all wall-to-wall carpeting other than carpeting laid over finished floors and affixed so as to be readily removable without damage with the exception of trade fixtures and furniture and equipment not of the nature of fixtures.

1.16 TOTAL RENTABLE AREA

"**Total Rentable Area of the Building**" means the aggregate of all areas in the Building which are rented or available for rental and which is approximately **74,615 square feet**. Total Rentable Area in the case of the Building will be and is hereby agreed to be calculated as if the entire Building were let to tenants occupying whole floors will include the area occupied, measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) and will include elevator foyers, washrooms, electrical closets, janitors' closets and other closets within and exclusively serving the Building and the lobby and entrances on the ground floor and the wall enclosing them; but in no case will the Rentable Area of the Building include mechanical equipment area, stairs, elevator shafts, the vertical conveyor shaft, flues, stacks, pipe shafts, vertical ducts and the wall enclosing them (unless installed for the exclusive benefit of the Tenant).

"**Total Rentable Area of the Premises**" means the aggregate of all areas in the Premises, which is approximately **1,115 square feet**. Total Rentable Area in the case of

the Premises will be and is hereby agreed to be calculated on the basis that: in the case of those portions of the Premises occupying the whole floor, it will include the area occupied by the Tenant, measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) and will include elevator foyers, washrooms, electrical closets, janitors' closets and other closets within and exclusively serving that floor; in the case of those portions of the Premises occupying less than a whole floor, it will include the area occupied by the Tenant measured from the centre line of the glass line of exterior glazing (as extended on a straight line where the glass line is interrupted by columns or other structural members) to the office side of corridor walls and to the centre of partitions separating the Premises from adjoining premises to which will be added a proportion of the area of the corridors also measured to the office side of corridors walls and elevator foyers, washrooms, electrical closets, janitors' closets, other closets within and exclusively serving that floor and the lobby and entrances on the ground floor and the wall enclosing them; but in no case will any rentable area include mechanical equipment area, stairs, elevator shafts, the vertical conveyor shaft, flues, stacks, pipe shafts, vertical ducts and the wall enclosing them (unless installed for the exclusive benefit of the Tenant).

**ARTICLE 2
PREMISES AND TERM**

2.1 DEMISE

The Landlord does hereby demise and lease the Premises to the Tenant.

2.2 COMMENCEMENT

To have and to hold the Premises for a Term of **Five (5) years**, (the "**Term**") commencing the **1st** day of **April, 2023** (the "**Commencement Date**").

2.3 EARLY OCCUPANCY - RENT FREE PERIOD - DELETED

**ARTICLE 3
BASE RENT AND OTHER CHARGES**

3.1 BASE RENT

The Base Rent is payable to the Landlord in advance in equal monthly instalments on the first day of each and every month during the Term as noted in the table below, plus applicable taxes.

Type of Space	Term In Years	\$ per square foot of Rentable Area per annum	Annual Payment	Monthly Payment
Office	1 through 5	\$26.90	\$29,993.50	\$2,499.46

The first payment will be made on the Commencement Date. All payments of Base Rent will be made to the Landlord at the address first above written, or at such other address or such other payee as the Landlord may advise in writing.

3.2 TAXES

TAXES INCLUDED IN RENT

In accordance with Column (b) of Schedule B, the Rent throughout the Term is totally inclusive of Taxes, and the Tenant will bear no liability for Taxes or any escalation thereof during the Term.

3.3 OPERATING COSTS

OPERATING COSTS INCLUDED IN RENT

In accordance with Column (b) of Schedule B, the Rent throughout the Term is Inclusive of all Operating Costs with the exception of those Operating Costs identified in Column (d) of Schedule B.

3.4 TENANT'S OPERATING COSTS

The Tenant may contract directly with suppliers of the goods and services detailed in Article 1.9 only with the prior written consent of the Landlord, such consent will not be unreasonably withheld or delayed. In each such case the Landlord's consent will consider the provisions of Article 5.5. In the event that the Tenant contracts directly with suppliers the Tenant will promptly pay all such sums as may be payable in respect of such supply of goods and services.

3.5 INTEREST ON ARREARS

The Tenant will pay to the Landlord all charges as set out in the Lease. Any amounts unpaid after the due date will bear interest at the rate of Prime Rate **plus four (4) percent** at the time such fees become outstanding, compounded monthly from the date that such charges become due, to and including the date of payment.

3.6 PAYMENT METHOD

All amounts payable by the Tenant under this lease may be paid via Direct Electronic Funds Transfer (DEFT) or via post-dated cheques for the term of the Lease.

**ARTICLE 4
GENERAL COVENANTS**

4.1 DIRECTIONS AS TO EMERGENCY

(a)	Landlord's Property Management Representative:	CBRE Limited
	Telephone No.:	1-877-222-3112

Tenant's Property
Management
Representative:

Chris Johnson

Email:

CJohnson@rdck.bc.ca

Telephone No.:

(250) 354 5343

4.2 ACCESS

The Tenant, its servants, agents, employees, licensees and invitees will, during normal business hours, have the right in common with any other tenants or occupants of the Building to pass, repass and utilize all common areas including corridors, lobbies, washrooms, stairways, elevators and passages and over the land of the Building for the purpose of ingress, egress and full enjoyment of the Premises, and other facilities.

4.3 USE OF PREMISES

The Tenant will use the Premises only for the purpose of Office and for no other purpose.

There will be permitted no use of Hazardous Materials in or around the Premises.

4.4 COMPLY WITH LAWS

The Tenant will at all times during the Term hereof comply with all applicable laws, statutes, by-laws, ordinances, regulations or other lawful requirements of any governmental authority having jurisdiction.

4.5 ALTERATIONS

The Tenant may, only with the prior written consent of the Landlord, make such alterations or additions to the Premises as it may from time to time request in writing and as are required for the conduct of its business.

4.6 SUB-LETTING AND ASSIGNMENT

The Tenant may not assign its interest in the Lease or sublet any portion of the Premises without the prior written consent of the Landlord.

4.7 QUIET ENJOYMENT

Provided the Tenant is not in default under the terms of this Lease, the Tenant will have quiet enjoyment of the Premises.

ARTICLE 5 INSURANCE AND REPAIRS

5.1 TENANT'S INSURANCE

(a) The Tenant will, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in

British Columbia or Canada and in forms and amounts acceptable to the Landlord:

- (i) Commercial General Liability in an amount not less than \$3,000,000 inclusive per occurrence, or such higher limits as the Landlord may from time to time reasonably require, insuring against bodily injury, personal injury, property damage, tenant's legal liability and liability assumed under contract, covering all activities conducted by the Tenant and any party on the Premises, those for whom the Tenant is in law responsible, and any party performing work on behalf of the Tenant in any other part of the Building. The Landlord is to be an additional insured under this insurance and this insurance will be endorsed to provide the Landlord with 30 days advance written notice of cancellation or material change. This insurance must include a cross liability clause.
 - (ii) "all-risks" property insurance in an amount of not less than the full replacement cost for all property owned by the Tenant, or for which the Tenant is legally liable, or installed by or on behalf of the Tenant in the Premises including without limitation, stock-in-trade inventory if appropriate, equipment, furniture, fixtures, fittings, plate glass if appropriate, and Tenant Improvements, including, without limitation coverage for sprinkler leakages, earthquake, flood and collapse. This insurance must include a waiver of subrogation and a waiver, as respects the interests of the Landlord, of any provision in any of the Tenant's insurance policies with respect to any breach of any warranties, representations, declarations, or conditions contained in the said policies. The Tenant agrees that in the event of damage or destruction to the Tenant Improvements, the Tenant will use the proceeds of this insurance for the purpose of repairing or restoring Tenant Improvements unless the Lease is terminated by the Landlord or the Tenant pursuant to Article 5.8; and
 - (iii) business interruption insurance in such amounts as from time to time are necessary to reimburse the Tenant for direct or indirect loss of earnings attributable to any of the perils required to be insured against by the Tenant.
- (b) All the foregoing insurance will be primary and not require the sharing of any loss by any insurer of the Landlord.
 - (c) The Tenant will provide the Landlord with evidence of all required insurance prior to the commencement of the Term, and from time to time as requested by the Landlord, in the form of a completed Province of British Columbia Certificate of Insurance. When requested by the Landlord, the Tenant will provide certified copies of required insurance policies.

5.2 LANDLORD'S RIGHT TO PLACE TENANT'S INSURANCE

If the Tenant fails to obtain or maintain the required insurance, or if the Tenant fails to deliver satisfactory evidence of required insurance, then the Landlord may at its sole discretion, without prejudice, to any of its other rights and remedies under this Lease,

procure insurance on behalf of the Tenant, and the Tenant shall pay to the Landlord upon demand the premium and reasonable expenses incurred by the Landlord.

5.3 TENANT TO COMPLY WITH INSURER'S REQUIREMENTS

The Tenant will comply promptly with all requirements of the Landlord's building inspectors or any insurer's building inspectors, pertaining to or affecting the Premises.

5.4 INDEMNITIES AND LIMITATION ON LIABILITY

The Landlord will not be liable for any death or injury arising from or out of any occurrence in, upon, at or relating to the Building and the Land or damage to property of the Tenant or of others located on the Premises or elsewhere in the Building, nor will it be responsible for any loss of or damage to any property of the Tenant or others from any cause whatsoever. Without limiting the generality of the foregoing, the Landlord will not be liable for any injury to persons or damage to property resulting from fire, explosion, steam, gas, electricity, water, rain, flood, snow, ice or leaks from any part of the Building from the pipes, sprinklers, appliances, plumbing works, roof, windows or subsurface of any floor or ceiling of the Building or from the street or any other place, or by dampness, or by any other cause whatsoever. The Landlord will not be liable for any such damage caused by other tenants or persons in the Building or by occupants of adjacent property thereto, or the public, or caused by construction, or by any private, public or quasi-public work. All property of the Tenant kept or stored on the Premises will be so kept or stored at the risk of the Tenant only.

The Tenant will indemnify the Landlord and save it harmless from any claims arising out of any damage to the Tenant's property, except to the extent that any such claims are the result of the Landlord's negligence. The Tenant will indemnify the Landlord against claims or losses arising from the use or occupation of the Premises, Land and Building by the Tenant, its servants, agents, employees, licensees or invitees, or against claims or losses arising out of the acts or omissions of the Tenant, its servants, agents, employees, licensees or invitees, or any person or persons who are voluntarily or involuntarily detained or incarcerated in the Premises, except to the extent that any such claims or losses are the result of the Landlord's negligence.

The Landlord will indemnify the Tenant against claims or losses arising out of the negligence of the Landlord or its servants, agents, employees, licensees or invitees, except to the extent that any such claims or losses are the result of the Tenant's negligence or to the extent that the Tenant's property insurance policy provides coverage.

5.5 LANDLORD'S COVENANT TO REPAIR

The Landlord covenants, subject to the provisions of Article 5.8, to maintain the Premises in a good and tenantable condition and to operate the Building as a government office building and in connection therewith to arrange for such work to be carried out at the Landlord's discretion without interference by the Tenant.

5.6 TENANT'S COVENANT TO REPAIR

The Tenant will maintain and keep in good repair (reasonable wear and tear excepted) the Premises (including the Tenant's fixtures, chattels and Improvements) and will not

overload any floors, nor commit or permit any waste. The Tenant will allow the Landlord to enter the Premises at any reasonable time for the purpose of inspecting the Premises and making necessary major repairs.

5.7 NOTIFICATION OF DEFECTS

The Tenant will give the Landlord immediate written notice of any accident, defect or damage within the Building, Premises, systems or any services for which the Landlord has obligations under this Lease.

5.8 DAMAGE OR DESTRUCTION OF THE PREMISES

- (a) If the Premises are damaged by any cause, or destroyed, in whole or in part, the following provisions will apply:
- (i) If the damage is such as to render the whole or any part of the Premises unusable for the purpose of the Tenant's use and occupancy thereof, the Landlord will deliver to the Tenant within thirty (30) days following the occurrence of the damage its reasonable written opinion as to whether or not the damage is capable of being repaired, to the extent of the Landlord's repair obligations herein within one hundred and eighty (180) days following such occurrence;
 - (ii) If the Premises are capable of being repaired as aforesaid within one hundred and eighty (180) days following such occurrence, the Landlord will reasonably proceed to perform such repairs as are its responsibility herein;
 - (iii) If the Premises are not capable of being repaired as aforesaid within one hundred and eighty (180) days following such occurrence, either the Landlord or the Tenant may, at its option, elect, by written notice given to the other party within sixty (60) days after such occurrence, to terminate this Lease, whereupon the Tenant will immediately surrender possession of the Premises, and Rent and all other payments for which the Tenant is liable hereunder will be apportioned to the date of such occurrence. If neither party so elects to terminate this Lease, the Landlord will reasonably proceed to repair the Premises to the extent of its obligations herein;
 - (iv) If the Premises are, as a result of any such occurrence, rendered unusable in whole or in part for the purpose of the Tenant's use and occupancy thereof, then to the extent of insurance proceeds actually received by the Landlord, Rent and Operating Costs payable hereunder will abate from the date of such occurrence, only to the extent that the Tenant's use and occupancy of the Premises is thereby diminished, which determination will be made by the Landlord acting reasonably, until the earlier of the 30th day following the date of delivery to the Tenant of written notice from the Landlord that the Premises are ready for the Tenant to commence its repairs to the Premises pursuant to its obligations under this Lease or the date that the Tenant should again commence its business from the Premises; and

- (v) The respective obligations of the Landlord and the Tenant with respect to the repair and restoration of the Premises following any damage, will be performed in accordance with the applicable obligations to repair contained in this Lease and will be performed expeditiously.

5.9 RESTORATION OF PREMISES

It is agreed that, in the event that the Landlord repairs or rebuilds the Premises, it will not be obliged to do so precisely in accordance with the plans and specifications for the construction of the Premises prior to such damage. However, the Premises as repaired or rebuilt to the extent required herein will be reasonably similar in area and condition to the Premises as they existed prior to such damage and the Tenant's use and occupancy of and access to the Premises will not be unreasonably diminished by any difference in the reconstruction of the Premises as related to such before the damage.

5.10 ARCHITECT'S CERTIFICATE

In the event of any dispute between the parties arising out of this Article 5, the Certificate of the Landlord's Architect will bind the parties as to (i) whether or not the Premises are rendered unusable and the extent thereof; (ii) the percentage of damage or destruction or space rendered unfit for occupation; (iii) the date upon which the Landlord's work of reconstruction or repair is completed or substantially completed and the date when the Premises are rendered usable; (iv) the state of completion of any work of either the Landlord or the Tenant; and (v) the time required to complete repairs.

ARTICLE 6 DEFAULT

6.1 RIGHT TO RE-ENTER

Without limiting the generality of the foregoing, if:

- (a) the Tenant fails to pay any rent or other sums hereunder on the day or dates appointed for the payment thereof (provided the Landlord first gives five (5) days written notice to the Tenant of any such failure); or
- (b) the Tenant fails to perform any other of the terms, covenants, or conditions of this Lease to be observed or performed by the Tenant (provided the Landlord first gives the Tenant ten (10) days written notice of any such failure to perform and the Tenant within such period of ten (10) days fails to commence diligently and thereafter to proceed diligently to cure any such failure to perform); or
- (c) the Tenant or any agent of the Tenant falsifies any report required to be furnished to the Landlord pursuant to this Lease; or
- (d) the Tenant or any person occupying the Premises or any part thereof and operating a business in the Premises becomes bankrupt or insolvent or takes the benefit of any act now or hereafter in force for bankrupt or insolvent debtors or files any proposal or makes any assignment for the benefit of creditors; or

- (e) a receiver or a receiver manager is appointed for all or a portion of the Tenant's property or any such occupant's, licensee's, concessionaire's or franchisee's property; or
- (f) any steps are taken or any action or proceedings are instituted by the Tenant or by any other party including without limitation, any court or governmental body of competent jurisdiction for the dissolution, winding-up or liquidation of the Tenant or its assets; or
- (g) the Tenant makes a sale in bulk; or
- (h) the Tenant abandons or attempts to abandon the Premises, or sells or disposes of the goods and chattels of the Tenant or removes them from the Premises so that there would not in the event of such sale or disposal be sufficient goods on the Premises subject to distress to satisfy all rent due and accruing hereunder; or;
- (i) the Premises become and remain vacant for a period of five (5) consecutive days or are used by any other persons than such as are entitled to use them hereunder; or
- (j) the Tenant assigns, transfers, encumbers, sublets or permits the occupation or use or the parting with or sharing possession of all or any part of the Premises by anyone except in a manner permitted by this Lease; or
- (k) this Lease or any of the Tenant's assets are taken under any writ of execution; or
- (l) re-entry is permitted under any other terms of this Lease,

then the Landlord, in addition to any other rights or remedies it has pursuant to this Lease or by law, has, to the extent permitted by law, the immediate right of re entry upon the Premises and it may remove all persons and property from the Premises and such property may be removed and stored in a public warehouse or elsewhere at the cost and for the account of the Tenant, all without service or notice or resort to legal process and without the Landlord being considered guilty of trespass or becoming liable for any damage which may be occasioned thereby.

6.2 RIGHT TO RELET

If the Landlord elects to re-enter the Premises as herein provided, or if it takes possession pursuant to legal proceedings or pursuant to any notice provided for by law, it may either terminate this Lease or it may from time to time without terminating this Lease, make such alternations and repairs as are necessary in order to relet the Premises, or any part thereof for such term or terms (which may be for a term extending beyond the Term) and at such rent and upon such other terms, covenants and conditions as the Landlord in its sole discretion considers advisable. Upon each such reletting all rent received by the Landlord from such reletting will be applied, first to the payment of any indebtedness other than rent due hereunder from the Tenant to the Landlord; second, to the payment of any costs and expenses of such reletting including brokerage fees and solicitor's fees and of costs of such alternations and repairs; third, to the payment of rent due and unpaid hereunder; and the residue, if any, will be held by the Landlord and applied in payment of future rent as the same becomes due and

payable hereunder. If such rent received from such reletting during any month is less than that to be paid during that month by the Tenant hereunder, the Tenant will pay any such deficiency which will be calculated and paid monthly in advance on or before the first day of each and every month. No such re-entry or taking possession of the Premises by the Landlord will be construed as an election on its part to terminate this Lease unless a written notice of such intention is given to the Tenant. Notwithstanding any such reletting without termination the Landlord may at any time thereafter elect to terminate this Lease for such previous breach. If the Landlord at any time terminates this Lease for any breach, in addition to any remedies it may have, it may recover from the Tenant all damages it incurs by reason of such breach, including the cost of recovering the Premises, solicitor's fees (on a solicitor and his client basis) and including the worth at the time of such termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated Term over the then reasonable rental value of the Premises for the remainder of the stated Term, all of which amounts will be immediately due and payable by the Tenant to the Landlord.

6.3 EXPENSES

If legal action is brought for recovery of possession of the Premises, for the recovery of rent or any other amount due under this Lease, or because of the breach of any other terms, covenants or conditions herein contained on the part of the Tenant to be kept or performed, and a breach is established, the Tenant will pay to the Landlord all expenses incurred therefore, including a solicitor's fee (on a solicitor and his client basis), unless a Court will otherwise award.

6.4 LANDLORD MAY CURE TENANT'S DEFAULTS

If the Tenant fails to pay, when due, any amounts or charges required to be paid pursuant to this Lease, the Landlord, after giving five (5) days notice in writing to the Tenant, may, but will not be obligated to, pay all or any part of the same. If the Tenant is in default in the performance of any of its covenants or obligations hereunder (other than the payment of Base Rent or other sums required to be paid pursuant to this Lease) the Landlord may from time to time after giving such notice as it considers sufficient (or no notice in the case of an emergency) having regard to the circumstances applicable, perform or cause to be performed any of such covenants or obligations, or any part thereof, and for such purpose may do such things as may be requisite, including, without limitation, entering upon the Premises and doing such things in respect of the Premises or any part thereof as the Landlord reasonably considers requisite or necessary. All expenses incurred and expenditures made by or on behalf of the Landlord under this Article plus a sum equal to fifteen (15) percent thereof representing the Landlord's overhead will be paid by the Tenant forthwith upon demand. The Landlord will have no liability to the Tenant for any loss or damages resulting from any such action or entry by the Landlord upon the Premises and the same will not be deemed a re-entry or a breach of any covenant for quiet enjoyment.

6.5 LIEN ON TRADE FIXTURES

If the Tenant at any time during the Term or at the expiration of or termination of the Term is in default under any covenant or obligation contained herein, the Landlord has a lien on all stock-in-trade, inventory and fixtures, equipment and facilities of the Tenant as security against loss or damage resulting from any such default by the Tenant and said

stock-in-trade, inventory, fixtures, equipment or facilities will not be removed by the Tenant until such default is cured, unless otherwise so directed by the Landlord.

ARTICLE 7 GENERAL TERMS

7.1 TERMINATION AND HOLDING OVER

The Term herein granted will expire by effluxion of time without notice from either party to the other. If the Tenant continues to occupy the Premises with the Landlord's written consent after the expiration of the Term or any renewal thereof, and the Landlord continues to accept the Rent, the new tenancy thereby created will be deemed to be a monthly tenancy and not a yearly tenancy and will be subject to the covenants and conditions herein contained insofar as the same are applicable to a tenancy from month to month.

Provided however that if the Tenant remains in possession without the Landlord's written consent:

- (a) there will be no new tenancy created;
- (b) the Tenant's occupancy will be deemed to be a trespass;
- (c) the monthly instalments of Rent will be two times the monthly instalment of Rent payable for the last month of the later of the Term or any renewal thereof pro rated on a daily basis for each day that the Tenant remains in possession and;
- (d) the Tenant will be liable for all costs, expenses, losses, and damages resulting or arising from the failure of the Tenant to deliver up possession of the Premises to the Landlord.

7.2 TENANT IMPROVEMENTS

Any and all Tenant Improvements, but not the Tenant's chattels in or upon the Premises, whether placed there by the Tenant or the Landlord or a previous occupant of the Premises, will immediately upon such placement become, and will thereafter remain, the property of the Landlord without compensation therefore to the Tenant. Notwithstanding anything herein contained, the Landlord will be under no obligation to repair, maintain, replace or insure the Tenant Improvements. The Landlord may elect that such of the Tenant Improvements as are not normally found in general offices and made or installed by or on behalf of the Tenant under this Lease, or under the provisions of any previous lease to the Tenant, be removed at the expiry or earlier termination of the Term or any renewal thereof, and it will be the Tenant's obligation to restore the Premises to the condition in which they were prior to the installation of the Tenant Improvements. Such removal and restoration will be at the sole expense of the Tenant.

7.3 SURRENDER

The Tenant will surrender the Premises to the Landlord at the expiration or sooner termination of the Term in good repair, reasonable wear and tear, damage from fire, storm, tempest and other casualty only excepted. The Tenant will be liable either to pay compensation to the Landlord in respect of restoration thereof or repair the Premises.

7.4 INABILITY TO PERFORM

The Landlord does not warrant that any service or facility provided by it hereunder will be free from interruptions caused or required by maintenance, repairs, renewals, modifications, strikes, riots, insurrections, labour controversies, force majeure, act of God or other cause or causes beyond the Landlord's reasonable care and control. No such interruption will be deemed an eviction or disturbance of the Tenant's enjoyment of the Premises nor render the Landlord liable in damages to the Tenant nor relieve the parties from their obligations under this Lease provided that the Landlord will without delay take all reasonable steps to remove the cause of such interruptions.

7.5 LANDLORD'S RIGHT OF ASSIGNMENT

The term "Landlord" as used in this Lease so far as covenants or obligations on the part of the Landlord are concerned will be limited to mean the Landlord as hereinbefore set out, while it retains its interest in the Lands, Complex and Premises. In the event the Landlord transfers any or all of its interest in the Lands, Complex and Premises, the Landlord may assign its interest in this Lease to the transferee or to a nominee of the transferee, and the Landlord as hereinbefore set out will be automatically relieved after the date of such transfer of all liability arising out of the requirement for performance of any obligations on the part of the Landlord herein contained, provided that this release from liability will become effective only if a transferee will expressly assume, subject to the limitations of this Article, all of the terms of this Lease to be performed on the part of the Landlord, it being intended hereby that the obligations contained in the Lease on the part of the Landlord will be binding upon the Landlord, its successors and assigns, only during and in respect of the respective successive periods of their interest in the Lands and Premises.

7.6 NO REGISTRATION OF LEASES OR NOTICES

The Tenant will not register or apply to register this Lease or any notice of this Lease or any interest under this Lease and waives any statutory obligation upon the Landlord to execute and deliver this Lease in registrable form. The Tenant will, at its own cost, promptly on request discharge any registration or filing or notice that contravenes this Article 7.6. Notwithstanding the foregoing, the Landlord may elect to require this Lease or notice of this Lease be registered.

7.7 NO WAIVER

It is understood and agreed that the remedies of each of the Landlord and the Tenant under this Lease are cumulative and that the exercise or non-exercise by the Landlord or the Tenant of any right or remedy for the breach by the other party of any covenant or agreement herein contained, or the acceptance of any monies owing hereunder, will not be deemed to be a waiver or to alter, affect or prejudice the right or remedy to which the Landlord or the Tenant may be lawfully entitled and that any waiver granted in one case will not be deemed to be a waiver of any subsequent default or breach.

7.8 TELECOMMUNICATIONS

The Tenant may, with the prior written permission of the Landlord, such permission to not be unreasonably denied, erect an antenna on the roof, wall or parapet of the building. Prior to installation of the Tenant's antenna, the Tenant will execute and deliver

to the Landlord the Landlord's standard form of Antenna License Agreement, which will be for a term co-terminous with the term of the Lease, at a rental rate, throughout the term of such Antenna License Agreement, equal to market rates received in similar buildings for the placement of a roof top antenna.

ARTICLE 8 RENEWAL

8.1 OPTION TO RENEW - DELETED

8.2 RENEWAL RENT PAYABLE - DELETED

ARTICLE 9 MISCELLANEOUS

9.1 APPROVALS AND CONSENTS

Where any approvals or consents are required under this Lease, such approvals or consents will not be unreasonably withheld or delayed.

9.2 GOODS AND SERVICES TAX

All amounts quoted herein are exclusive of Goods And Services Tax.

The Tenant will be responsible for any and all taxes, fees, charges, assessments, rates, levies, duties and excises (whether characterized as sales taxes, purchase taxes, value added taxes, goods and services taxes or any other form of tax) which are imposed on the Tenant or the Landlord or for which the Landlord or Tenant is obliged to pay, or to collect from the Tenant, with respect to:

- (a) any or all amounts paid or payable by the Landlord for goods and services, repairs, maintenance, real estate taxes, insurance, and all other outlays and expenditures (including capital expenditures) for and in connection with the Lands and the Building, including without limiting the generality of the foregoing, repairs, maintenance and replacements in respect of the Building;
- (b) any or all amounts paid or payable by the Tenant pursuant to this Lease, including Rents; and
- (c) this Lease or services or goods supplied or provided or deemed to have been supplied or provided by the Landlord or which the Landlord is deemed responsible to provide in accordance with the terms of this Lease or the consideration for such goods and services,

whether in each case characterised as goods and services tax, sales tax, multi-stage sales tax, value added tax, consumption tax or any other tax, levy, duty or assessment.

9.3 FORCE MAJEURE

Notwithstanding anything to the contrary contained in this Lease, if either party hereto is bona fide delayed or hindered in or prevented from the performance of any term, covenant or act required hereunder by reason of strikes, labour troubles, inability to

procure materials or services, power failure, restrictive governmental laws or regulations, riots, insurrection, sabotage, rebellion, war, act of God or other reason whether of a like nature or not, which is not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then the performance of such term, covenant or act is excused for the period of the delay and the party so delayed will be entitled to perform such term, covenant or act within the appropriate time period after the expiration of the period of such delay. Provided, however, that the provisions of this Article 9.3 do not operate to excuse the Tenant from the prompt payment of the Rent and any other payments required by this Lease. The Tenant agrees to accept deferment of the Commencement Date as full compensation for any such delay experienced by the Landlord.

9.4 CONTROL BY LANDLORD

The Land and the Building is at all times subject to the exclusive control, management and operation of the Landlord.

9.5 TENANT NOT TO HINDER OR OPPOSE

The Tenant acknowledges and confirms the right of the Landlord to expand, rearrange or add to the Building or to adjacent lands and buildings from time to time, but such acknowledgement and confirmation by the Tenant will not be construed or deemed in any manner as any obligation or covenant on the part of the Landlord to do so.

The Tenant agrees that it will not hinder or oppose the Landlord in the exercise of the Landlord's rights and specifically that it will not register any objection with any authority in connection with any application made by the Landlord for re-zoning, permits and approvals for redevelopment of the Lands or Building, the common areas and facilities, and that any such expansion, addition or construction will not constitute a breach of the Tenant's right to quiet enjoyment.

Notwithstanding the foregoing, the Landlord will not alter or construct additional improvements in the Building or alter the parking or access to the Premises so as to affect the visibility of or client access to the Premises and any alterations or additional improvements will only be undertaken by the Landlord or any other tenant adjacent to the Premises or the Building, after the Landlord has given notice to the Tenant of what such alterations or additional improvements will consist of.

9.6 SCHEDULES

The following schedules annexed hereto form part of this Lease:

Schedule A Site Plan Of Premises And Legal Description

Schedule B Landlord & Tenant Services Responsibility

Schedule C Tenant Improvements

Schedule D Special Provisions

9.7 SCHEDULE B - LANDLORD/TENANT MATRIX FOR GENERAL ILLUSTRATIVE PURPOSES ONLY

Schedule B is attached to this Lease for general illustrative purposes only. Schedule "B" is not intended to set out the relative responsibilities of the parties. The respective rights and obligations of the parties are contained in the substantive provisions in the body of the Lease. If any conflict arises between Schedule B and the rest of the Lease, the provisions contained in the text of the Lease will prevail.

9.8 NOTICES

Any notices required pursuant to the terms of this Lease will be deemed to have been properly delivered by one party to the other firstly on that date upon which registered prepaid mail was effected against the other party at his or its address first recited above, or three (3) days after the posting thereof, whichever will be the earlier or secondly, by personal service or thirdly, by facsimile. Notices sent during a strike, lockout or other labour disturbance at the post office will be delivered either by personal service or by facsimile and not mailed.

9.9 COVENANTS AND AGREEMENTS

The Landlord and the Tenant agree that all the provisions of this Lease are to be construed as covenants and agreements as though the words importing such covenants and agreements were used in each provision hereof. Should any provision or provisions of this Lease be illegal or not enforceable, it or they will be considered separate and severable from the Lease and the remaining provisions of the Lease will be interpreted as though the said illegal or unenforceable provision(s) had never been included.

9.10 TIME

Time will be of the essence in this Lease.

9.11 ENTIRE AGREEMENT

No other stipulation, agreement or undertaking, oral or otherwise, of the parties or of their agents will be valid or enforceable unless made in writing, initialled by both parties and incorporated by reference into this Lease.

9.12 INTERPRETATION

Wherever the singular, masculine or neuter is used in this Lease, that gender will be deemed to include the plural or the feminine or body politic or corporate and the respective heirs, executors, administrators, successors and permitted assigns of the parties hereto and each of them where the context or the parties so require.

9.13 SUCCESSORS

This Lease will inure to the benefit of and be binding upon the parties hereto, their respective heirs, executors, administrators, successors and permitted assigns as the case may be.

IN WITNESS WHEREOF the duly authorized signatories of the Landlord and the Tenant have executed this Lease as of the date set out above.

TENANT:

REGIONAL DISTRICT OF CENTRAL KOOTENAY

By: _____
Sign, Print Name and Title
I have the authority to bind the Tenant

By: _____
Sign, Print Name and Title
I have the authority to bind the Tenant

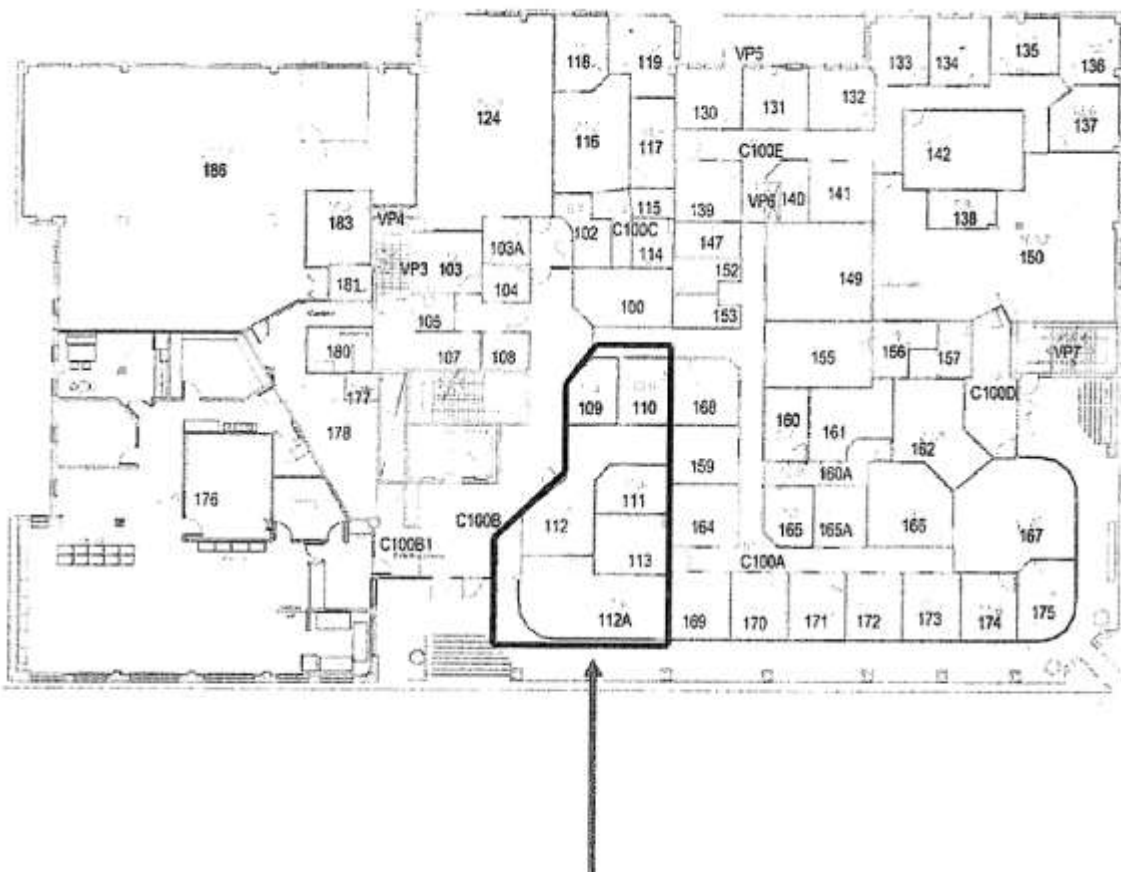
LANDLORD:

**HIS MAJESTY THE KING IN RIGHT OF
THE PROVINCE OF BRITISH COLUMBIA,
by the Minister of Citizens' Services
or the Minister's authorized representative:**

SCHEDULE A

SITE PLAN OF PREMISES AND LEGAL DESCRIPTION

017-919-142: LOT A Plan NEP20016 DL 95 KOOTENAY DISTRICT



SCHEDULE B

LANDLORD & TENANT SERVICES RESPONSIBILITY

(A) ITEM	(B) To Be Provided by Landlord, Cost Included in Annual Base Rent	(C) To Be Provided by Landlord, Cost Borne by Tenant	(D) To Be Provided by Tenant, Cost Borne by Tenant	(E) Does Not Apply
CLEANING – Common Area				
Janitorial Service and Supplies	X			
Window Cleaning Interior	X			
Window Cleaning Exterior	X			
CLEANING – Premises				
Janitorial Service and Supplies	X			
Window Cleaning Interior	X			
Window Cleaning Exterior	X			
COMMON AREA MAINTENANCE				
Maintenance of Common Area	X			
Snow Removal	X			
Redecoration and Refurbishment of Common Area	X			
Landscaping	X			
HVAC				
Minor HVAC Repairs	X			
ELEVATOR				
Minor Elevator Repairs				X
ELECTRICAL				
Lamp and Tube Replacement-Premises	X			
Lamp and Tube Replacement-Common Areas	X			
NON-ENERGY UTILITIES				
Garbage Removal	X			
Water and Sewage	X			
Recycling Program	X			
FUELS				
Heating and Cooling – Premises	X			
Heating and Cooling – Common Areas	X			
ELECTRICITY				
Electricity- Premises	X			
Electricity – Common Area	X			
INSURANCE				
Fire and Extended Coverage Perils P.L. and P.D.	X			
Tenant Improvements and Chattels			X	
Comprehensive General Liability			X	
MANAGEMENT AND ADMIN				
Management and Admin	X			
SECURITY SYSTEMS				
Building Systems – Equipment and Monitoring	X			
Premises – Equipment and Monitoring	X			
FIRE AND SAFETY				
Building	X			
Premises	X			
TENANT IMPROVEMENTS				
Tenant Improvements (Schedule C)				X
Premises Maintenance			X	
TAXES				
Taxes	X			
PARKING				
Parking Rent				X

SCHEDULE C

TENANT IMPROVEMENTS

The Premises are provided to the Tenant on an "as is" basis. Any improvements to the Premises by the Tenant must receive prior approval from the Landlord's Real Estate Manager, Asset Management Branch.

SCHEDULE D

SPECIAL PROVISIONS

1. TERMINATION

Notwithstanding any other provision of this Lease, the Tenant or the Landlord will have the right, on not less than **(6) months'** prior written notice to the other, to terminate this Lease at any time during the Term. For greater certainty, if either the Tenant or Landlord exercises this right to terminate, the Tenant will have no obligation to pay Rent after the early termination date and any amounts which have been paid by the Tenant to the Landlord on account of Rent will be adjusted between the parties as soon as possible after the early termination date.



Board Report

Date of Report:	May 3, 2023
Date & Type of Meeting:	May 18, 2023 Regular Open Board Meeting
Author:	Stephanie Johnson, Planner
Subject:	Affordable Housing Action Plan – Draft Final Report
File:	10\5200\20\HAP Housing Action Plan
Electoral Area/Municipality:	All Electoral Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present a draft version of the Regional District Central Kootenay (RDCK) Housing Action Plan (HAP), including proposed recommendations and implementation framework for consideration by the Board. The draft Plan is the final deliverable of the RDCK’s HAP project.

The Regional District has been engaged since spring 2022 after receiving grant funds from the Union of British Columbia Municipalities (UBCM) to prepare a HAP for the Region’s eleven rural electoral areas. The key findings of the HAP are provided in this report, including a summary of the action plan. As “next steps”, a prioritized work plan for how the RDCK could implement the Plan’s action items will be drafted and brought back to a future Regional Board meeting for consideration.

Staff recommend that the Regional Housing Action Plan prepared by M’Akola Development Services Ltd., dated spring 2023, be endorsed. Feedback received from the Board, however, may also be incorporated into the final version of the HAP.

SECTION 2: BACKGROUND/ANALYSIS

2.1 Background

Safe, affordable, and inclusive housing is vital to societal, economic, and individual health and well-being of Central Kootenay communities and residents. Recognizing this, on May 6, 2021 the Regional Board passed a resolution on actions the RDCK could take to address housing needs identified in the Regional Housing Needs Assessment (M’Akola, 2020). In response, staff applied to the UBCM Poverty Reduction Planning and Action Program Stream 1 for a Housing Action Plan and was successfully awarded \$25,000 in funding - the maximum amount eligible to undertake the HAP.

The Regional District has been engaged since spring 2022 in preparing the RDCK’s Housing Action Plan. This plan is intended to identify actions that can be undertaken to support housing needs in the Region’s unincorporated Electoral Areas. The plan is based on the needs as identified in the above Regional Housing Needs Assessment.

Newly available 2021 Census information provides new context to housing needs catalogued in the RDCK’s existing Housing Needs Assessment, and provides useful context for the HAP. The data included in this report is meant to update local understanding of housing trends, inform new and returning Regional Board members, and improve the ability of housing actors to access funding for non-market housing development and operations.

Between 2016 and 2021, the population of the Regional District of Central Kootenay increased by 5% to 62,515 residents. Projections anticipate the population will continue to grow to nearly 65,000 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older.

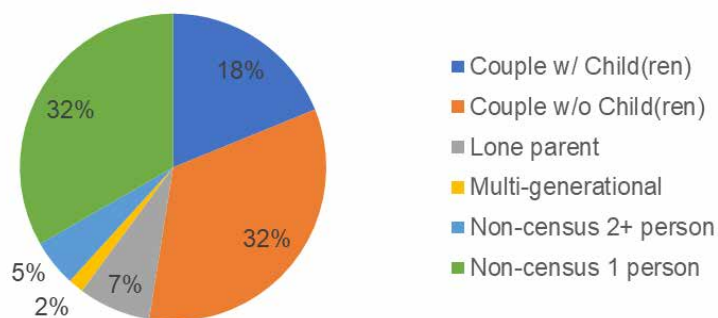


Figure 1: Household Types, RDCK 2021, Statistics Canada

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in the RDCK.

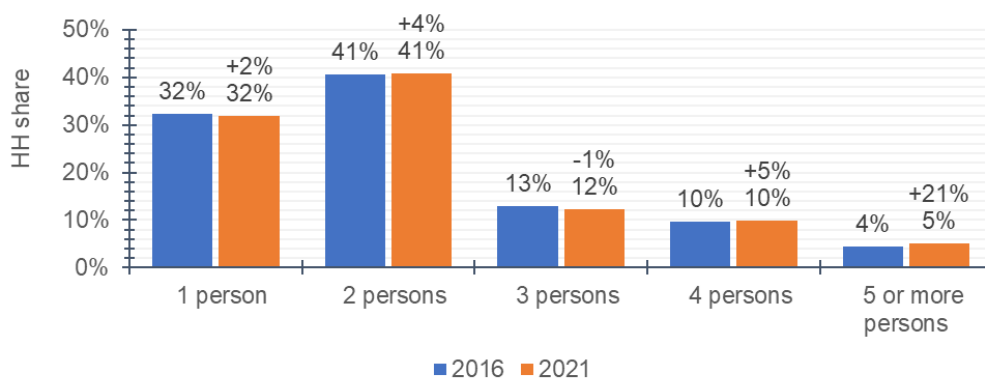


Figure 2: Household Size, RDCK 2021, Statistics Canada

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across the RDCK, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across the RDCK was affordability. More than 17% of households were in an unaffordable home. This represents a drop from 2016, but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place nor does anecdotal data indicate that perceived affordability has not improved across the RDCK. A full data update, including disaggregated data summaries for each community, is available in Appendix 'A' of the HAP.

2.2 Project Timeline

The HAP was developed through a phased approach, including engagement, case study research and review of relevant housing policies from spring 2022 to spring 2023 the following milestones were completed:

- RDCK successful in obtaining UBCM grant funds – spring 2022
- Project consultants, M’akola Development Services Ltd., selected – June 2022
- Project launches – summer 2022
- Research, best practice and case study review – August 2019 to July 2020
- Engagement - Focus group and stakeholder interviews – September to November 2022 (see HAP Appendix ‘C’)
- RDCK Board Workshop – January 17, 2023
- Synthesis - Draft Regional Housing Action Plan – spring 2023
- Project conclusion and reporting to UBCM – April to May, 2023

2.3 Regional Housing Action Plan

A draft version of the RDCK’s Housing Action Plan (HAP) is attached as Appendix ‘A’ to this report. At this time, staff intend to introduce the HAP for feedback to be incorporated into the final version. Ultimately, the RDCK’s HAP was designed to identify practical, realistic, and achievable actions that consider the unique position and authority of the Regional District and to help address need for affordable, accessible, and inclusive housing.

Each action is identified as a low, medium, or high-impact action. These are defined as follows:

- **Low Impact:** positive actions that may impact a small number of developments annually. Impact often difficult to quantify but can lead to eventual culture change.
- **Medium Impact:** likely to directly impact housing development, but may not lead to significant reduction in key housing need statistics.
- **High Impact:** easy to quantify, leading directly to new housing, and a reduction in key housing need statistics.

Action: Strengthen Regional Coordination and Partnership with Other Levels of Government

Tools	Details	Impact
Regional Growth Strategy (RGS)	Develop an RGS to inform decision-making for future growth and development and encourage coordination across municipalities. By pairing the RGS with a land acquisition and disposal strategy and a public land inventory, the Regional District can support affordable housing development in a purposeful manner that ensures prudent and effective financial investments.	High
Regional Policy and Process Review	Convene Regional governments to conduct a review of development approvals processes and systems to identify opportunities for coordination of regional and municipal processes, implementation of servicing efficiencies, and reduction in development timelines. This could also include a review of potential incentive packages to encourage purpose-built rental and affordable housing across the Region.	High
Region Wide Monitoring and Evaluation System	Work with municipalities to create a system of tracking and sharing progress on affordable housing development goals. Include metrics such as: <ul style="list-style-type: none"> • Number of affordable units built across the region. • Number of different housing typologies built, including purpose-built rental, below market rental, deep subsidy, supportive, etc. • Number or projects built with Municipal and Regional Support. 	Moderate

	<ul style="list-style-type: none"> • Progress against key housing need metrics defined in a Housing Needs Report. 	
Regional Housing Service Bylaw	<p>Explore community support and feasibility of a regional service to support affordable housing. Across the Province, multiple Regional Districts have added housing to their suite of services, increasing taxation to provide housing supports and capital. With an annual financial contribution, RDCK could reduce barriers to the development and operations of affordable housing across the region through:</p> <ul style="list-style-type: none"> • The provision of seed funding for housing organizations to help kick-start development projects. • Capital contributions to affordable housing development projects including renovations and maintenance of affordable rental housing. • Capital to assist in the acquisition and disposal of land suitable for affordable housing. 	Moderate
Regional Housing Advocacy Strategy	Identify funding at different levels of government and coordinate a regional housing advocacy strategy. Consider alignment with provincial and federal housing policy to approach higher levels of senior government for additional resources and support.	Moderate

Action: Facilitate Information Sharing and Engage Local Stakeholders

Tools	Details	Impact
Localized Affordable Housing Forum	Host events that encourage networking and knowledge sharing between existing community housing providers, local non-profits, trades, developers, funders, Indigenous and non-Indigenous local governments.	Moderate
Information Repository/ Library Hub	Develop an online repository of and provide information and education on Best Practices and Tools for affordable housing. Likely hosted through the Regional District's housing website, rdck.ca/housing .	Low
Update and Maintain Housing Need Reports	Continue to update, maintain, and share Regional Housing Needs data and information to support the development of housing that is informed by and responsive to community needs.	Moderate
Collaborate on funding and resource development efforts	Maintain staff awareness of senior government funding programs and identify opportunities to develop joint funding proposals with community stakeholders and other levels of government for affordable housing projects and support services.	Moderate
Permit and Development Fee Discounts and Waivers	Formalize the provision of Regional District permit and development fee discounts or waivers for affordable housing developments.	Low

Action: Identify and Acquire Land for Affordable Housing

Tools	Details	Impact
Review of underutilized land holdings	Identify surplus or out-of-use buildings and/or community spaces in central areas for renovation or redevelopment that could support increased residential supply.	Moderate-High
Inventory of publicly owned land, suitable for affordable housing development	Identify municipal and Regional District-owned sites which are appropriate for affordable housing. Include sites that could be developed in partnership with not-for-profit organizations.	Moderate-High
Land acquisition and disposal strategy	Develop an affordable housing land acquisition and disposal strategy to support increased land available for affordable housing. Include: <ul style="list-style-type: none"> • Annual affordable housing land needs • Estimated land costs • Location selection criteria • Land disposal criteria aligned with housing needs and long-term objectives • Provision of preferential land development opportunities to mission-driven, not-for-profit housing entities or other local housing proponents 	High

Action: Coordinate Housing Provision within Existing or Planning Service Areas

Tools	Details	Impact
Growth Management Planning	In the absence of a full Regional Growth Strategy the Regional District can still identify key areas for targeted residential growth in rural areas. Consider: <ul style="list-style-type: none"> • Co- location of housing with social and physical infrastructure • A diversity of housing options in growth areas close to amenities, services, and transportation networks. • Alignment of long-term water and sewer servicing requirements with housing needs and long-term objectives. 	High
Regional Housing Coordinator	Create a position (or build sufficient capacity) within the RDCK’s Planning Department to assess housing development application referrals for affordability considerations. Specifically target services to municipalities and Electoral Areas with limited capacity. The RDCK can hold regional expertise on affordable housing and can provide that expertise to member municipalities who may not have sufficient internal resources.	Moderate

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The RDCK was awarded \$25,000 by UBCM in 2022 under its Poverty Reduction Planning and Action grant. In 2022 the Regional District budgeted \$10,000 as its contribution to this project.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The RDCK's HAP would inform future statutory updates of the Regional Housing Needs Assessment, which local governments are required to update every five years under the *Local Government Statutes (Housing Needs Reports) Amendment Act, 2018*. In addition, depending on the HAP implementation work plan the creation of an RGS and/or new policies within the existing Electoral Area Official Community Plans and other land use regulations (i.e. Zoning Bylaw) would be required.

3.4 Social Considerations:

Housing is a key determinant to community health and resilience. The HAP includes strategies and actions to foster safe, affordable and appropriate housing choices are available within the region.

3.5 Economic Considerations:

There is evidence that housing is a barrier to attracting a labour force. Employers are having a difficult time staffing positions due to a lack of affordable housing options for prospective employees. The HAP seeks to improve these barriers.

3.5 Environmental Considerations:

This project will not have direct impact to environmental considerations until actioned, but once implemented it is anticipated that growth management planning will assist with creating a diversity of housing options in areas close to amenities, services and transportation networks, which would assist with climate change mitigation.

3.6 Communication Considerations:

Engagement activities and their results are detailed in the 'Engagement Findings' section of the HAP under Appendix 'B'. The project page on the RDCK's website has been kept up to date and will include a link to a copy of the draft report once received by the Board.

3.7 Staffing/Departmental Workplace Considerations:

The HAP was prepared by a consulting team with the Planner 2 as project manager.

3.8 Board Strategic Plan/Priorities Considerations:

The development of a Housing Action Plan was identified as an RDCK Board Action under Resolution 406/21 on May 20th, 2021, which stated: *"That the Board direct staff to undertake the following Recommended Next Steps as described in the Housing Action Plan Options Report to Board date[d] May 6, 2021:*

- i. *Zone and incentivize infill;*
- ii. *Support not for profit housing providers;*
- iii. *Facilitate non-market development on underutilized and vacant land;*
- iv. **Create a housing action plan;** and,
- v. *Investigate housing authorities".*

SECTION 4: OPTIONS & PROS / CONS

4.1 Discussion

This report is intended to support, supplement, and provide direction to the already important work being undertaken by the Regional Board, and staff of the RDCK. Actions in the HAP can elevate and guide the Regional District to assist with leveraging community expertise and funding opportunities. The HAP outlines a number of

actions with expected timeframes and budgets, but it does not prioritize which actions should be taken in which order. This is to allow staff and the Regional Board to identify elements by importance and provide implementation flexibility. As part of the implementation process, the consulting team will work with staff to identify and start implementing year one actions. The results of this exercise will be brought forward in a proposed work plan at a future Board meeting this spring for consideration.

Staff support the RDCK's draft HAP and recommend that the Regional Board endorse the Plan as outlined in Option 1 below.

Option 1: *That the Regional District of Central Kootenay Housing Action Plan prepared by M'Akola Development Services Ltd., dated spring 2023, be endorsed.*

And that feedback received from the April 20, 2023 Board meeting, be incorporated into the final version of the RDCK Housing Action Plan.

And further that the Regional Board directs staff to draft an implementation work plan to be considered by the Board at a future meeting.

Option 2: *THAT the following amendments to the draft Regional District of Central Kootenay Housing Action Plan be completed prior to bringing it back to the Board for reconsideration.*

The Board may direct further work to be undertaken on the draft Regional HAP. Staff would need specific direction regarding items that the Board wishes to be explored and elaborated upon further. Depending on the direction received, there may be financial implications if additional consultant support is needed to address matters raised by the Regional Board.

SECTION 5: RECOMMENDATIONS

That the Regional District of Central Kootenay Housing Action Plan prepared by M'Akola Development Services Ltd., dated spring 2023, be endorsed.

And that feedback received from the April 20, 2023 Rural Affairs Committee meeting, be incorporated into the final version of the RDCK Housing Action Plan.

And further that the Regional Board directs staff to draft an implementation work plan to be considered by the Board at a future meeting.

Respectfully submitted,
Stephanie Johnson, MCIP, RPP

CONCURRENCE

Planning Manager – Nelson Wight

Approved

General Manager of Development Services and Community Sustainability – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENT:

Attachment 'A' – Draft Regional District of Central Kootenay Housing Action Plan (April, 2023)



Regional District of Central Kootenay

HOUSING ACTION PLAN

SPRING 2023



Acknowledgments

The authors of this report acknowledge, with gratitude, the opportunity to work with and contribute to the many First Nations with traditional territories in the Regional District of Central Kootenay.

First Nations within or bounded by the RDCK include, but may not be limited to:

- Ktunaxa Nation
- Akisq'nuk / Columbia Lake First Nation
- Yaqaan nu?kiy / Lower Kootenay Indian Band
- Shuswap Indian Band
- ?Aq'am / St. Mary's Indian Band
- Tobacco Plains Indian Band
- Okanagan Nation Alliance
- Lower Similkameen Indian Band
- Okanagan Indian Band
- Osoyoos Indian Band
- Penticton Indian Band
- Upper Similkameen Indian Band
- Westbank First Nation
- Splots'in First Nation

The development of this Housing Action Plan was led by the Regional District of Central Kootenay and was supported by staff from the Land Use and Planning department.

We would like to acknowledge and thank key stakeholders, elected officials, and members of the community who shared information through focus groups and interviews including:

- Castlegar and District Community Services
- Kaslo Housing Society
- Lower Columbia Affordable Housing Society
- New Commons Development
- New Denver and Area Housing Society
- Selkirk College
- Slocan Valley Housing Society

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Executive Summary

The Regional District of Central Kootenay (RDCK) strives to provide area residents and communities with services, governance, and representation in a manner that supports the economic, social, and environmental goals of the region. As in the rest of British Columbia, the RDCK, its member municipalities, and private, public, and non-profit housing sector organizations are increasingly being asked to respond to housing challenges faced by residents and support services. Local governments in particular are tasked with making land use decisions that improve availability and affordability.

The RDCK Housing Action Plan (HAP) identifies key actions that the Regional District, in partnership with its member municipalities, can take to support residents facing housing challenges. The HAP responds directly to analysis and projections of housing need catalogued in the Regional District of Central Kootenay Housing Needs Assessment (2020) and the housing data update conducted as part of this project. Actions prioritize clear and implementable strategies to support housing solutions based on four key principles:

- **Build on Local Strengths:** Staff at the RDCK, at its member municipalities, and in the public, private, and non-profit sectors are already addressing housing need in their communities. Actions in this plan take advantage of existing tools, partnerships, and work already in progress at the local and regional level.
- **Actionable:** All strategies and recommendations included in this report are clearly within the RDCK's jurisdictional authority.
- **Practical:** All recommendations and strategies are outlined with clear tools for implementation.
- **Flexible:** The RDCK covers a large physical area. While many Electoral Areas and municipalities have similar housing need trends, some subregions may have specific housing assets or challenges. Strategies and recommendations are flexible and can be tailored to ensure housing action is targeted and effective.

The housing crisis is too significant for regional and local governments to address alone. Implementation of the tools in this guide will require partnership and collaboration with member municipalities, the non-profit sector, senior levels of government, and other housing partners. The RDCK is well-positioned to lead this work by facilitating information sharing and engagement, identifying and acquiring land for affordable housing, coordinating housing provision, and strengthening regional partnerships

Together with other government partners and the non-profit and private housing sectors, the RDCK can take action to improve affordability and availability for its residents.

Background and Objectives

Residents of the Regional District of Central Kootenay are facing unprecedented housing challenges. Significant increases in the cost of land and homes are outpacing growth of incomes, pricing many first-time buyers out of the market entirely and placing escalating pressure on the rental market. A growing number of residents are unable to meet their basic needs due to high housing costs and limited options. In the Regional District of Central Kootenay Housing Needs Assessment (2020) residents reported that rising housing costs challenge their security and independence as rural residents and threaten to push them out of their communities.

The RDCK's Housing Action Plan (HAP) was designed to identify practical, realistic, and achievable actions that consider the unique position and authority of the RDCK and help address need for affordable, accessible, and inclusive housing.

METHODOLOGY AND APPROACH

In partnership with staff from the RDCK, the Housing Action Plan was developed through a phased approach, including stakeholder engagement, case study research, and review of relevant housing policies. From July 2022 to April 2023, the following phases were completed:



Data Collection

Completed in 2020, the RDCK Housing Needs Assessment catalogued available housing data for participating municipalities and Electoral Areas. Unfortunately, Census Canada data was only available for 2016, the last census year before legislation was enacted to mandate the needs reports process. In 2022, new Census data started to be made available, allowing for a reassessment of key statistics within the Regional District. Updated trends were presented for the RDCK as a whole, and later disaggregated to show local changes for each Electoral Area and all municipalities. Though useful context for the Housing Action Plan, available data is not sufficient to meet the criteria of a provincially required Housing Needs Report. A fully updated needs report cannot be completed until additional custom data from Statistics Canada is released. A detailed data update can be found in Appendix A.

Engagement

Community engagement was planned in collaboration with Regional District staff. The project team identified key stakeholders and important community groups and held a series of key informant interviews, focus groups, and information sessions with Regional Board. Throughout engagement activities, informants often gave descriptive answers to questions, shared stories and personal experiences, and ways they hoped Regional Government could further support their work. A full breakdown of engagement can be found in Appendix B.

Best Practice Review

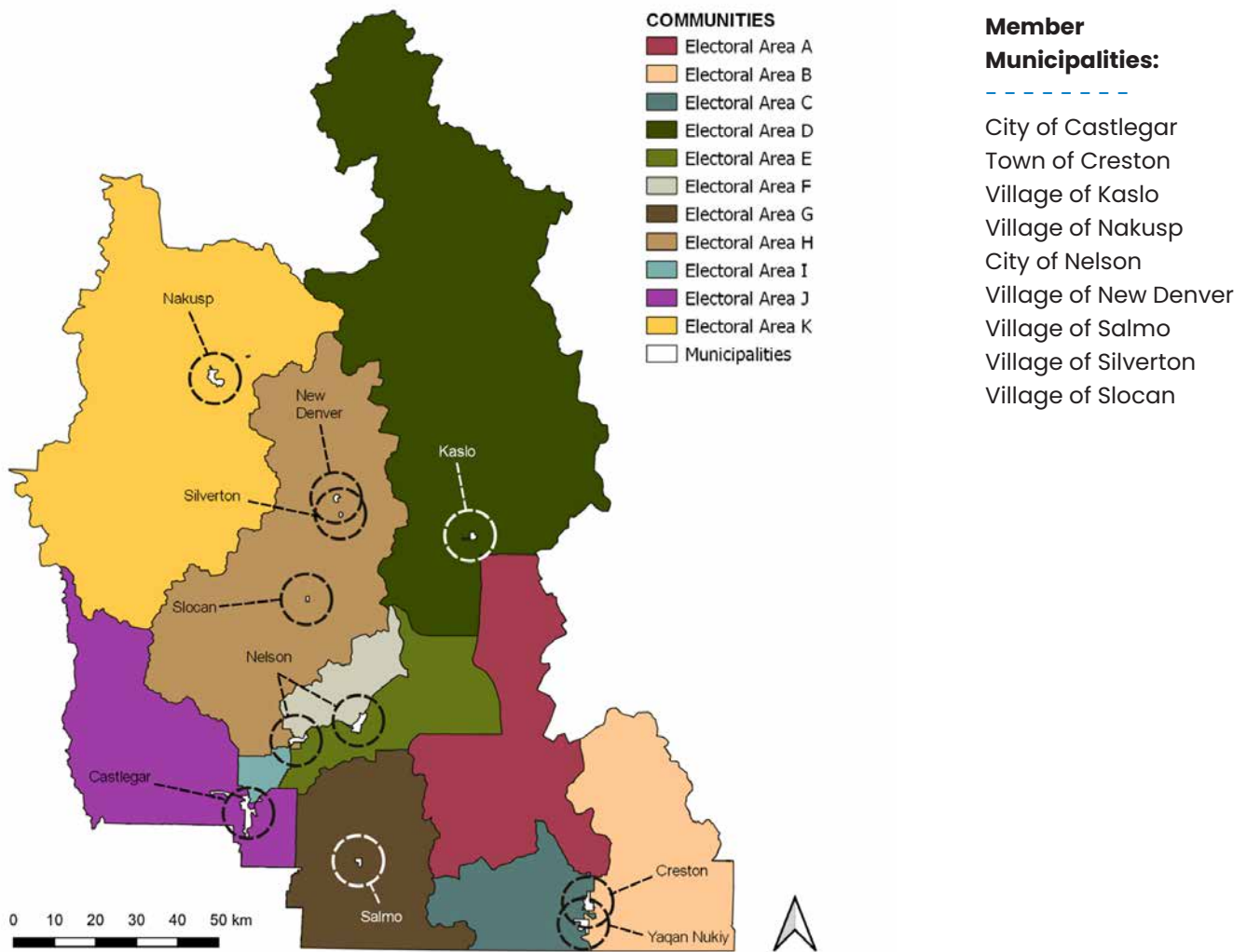
Informed by stakeholder engagement, the best practice and case study review provided additional context to the project goals and objectives and identified successful policies from other jurisdictions that could have impact within the RDCK. Priority was placed on rural or regional housing action plans completed in British Columbia, though plans from across a wide variety of North American jurisdictions were scanned for relevant interventions. To ensure compatibility with RDCK jurisdictional authority, a context scan was completed of current regional legislative documents as they relate to land use planning and housing provision. A breakdown of findings can be found in Appendix B.



Geography

The RDCK is made up of 21 unique governance areas including Electoral Areas, member municipalities, and Indigenous Bands. Strategies in the Action Plan take advantage of the Regional District’s ability to coordinate across legislative boundaries. This requires partnership and ongoing collaboration with housing actors and member municipalities.

Figure 1: Regional District of Central Kootenay, Electoral Areas, Member Municipalities, and Indigenous Bands



Regional Government's Role in Housing

Regional districts were formed in BC during the 1960s as a way to efficiently manage community issues that took place outside of existing municipalities. As a significant percentage of BC's population lives outside of municipalities in unincorporated areas of the province, regional districts provide residents with necessities like fire protection, water supply, and shared community resources like recreational facilities and museums.

Today, regional districts have three main roles:

1. Functioning as a local government to unincorporated electoral areas and responsible for providing basic local services such as community planning, water supply and fire protection.
2. Serving as an inter-jurisdictional service body, providing a framework for sub-regional services to different combinations of electoral areas, municipalities, and First Nations.
3. Providing regional governance and services and undertaking activities on behalf of the entire region.

While regional districts have limited regulatory authority compared to municipalities, they can still decide where and how housing can be built. Community Planning and land use controls directly affect the housing supply and permitted housing types. It is these controls that make up the basket of tools with which a regional government and its electoral areas can support shelter affordability.



Summary of Regional Housing Need

Newly available 2021 Census information can provide new context to housing needs catalogued in the RDCK Housing Needs Assessment and provide useful context for the Affordable Housing Action Plan. The data included in this report is meant to update local understanding of housing trends, inform new and returning Regional Board members, and improve the ability of housing actors to access funding for non-market housing development and operations.

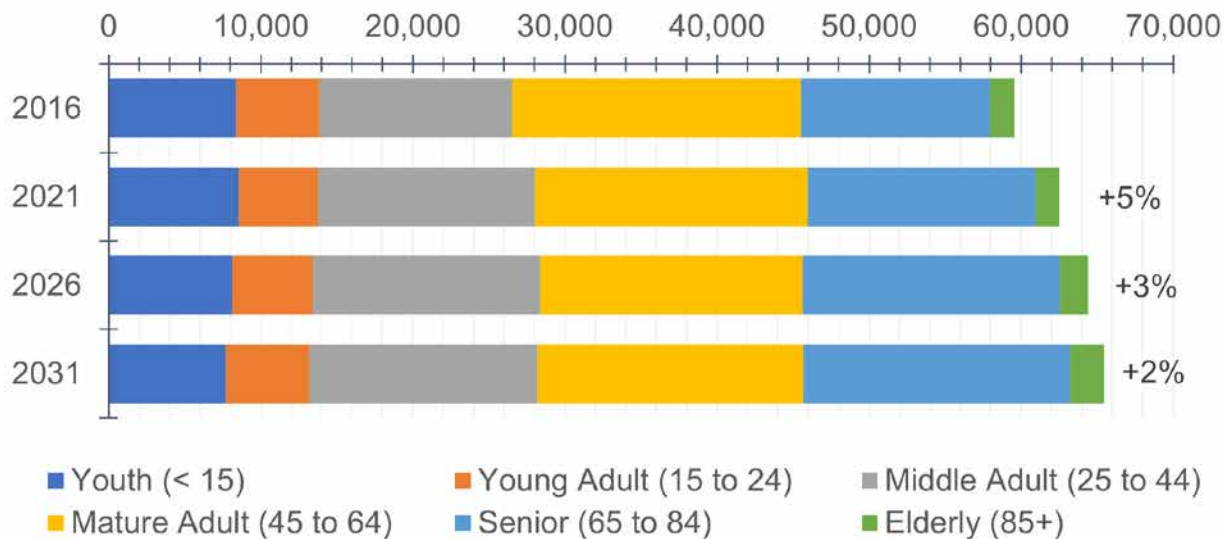
A full data update, including disaggregated data summaries for each community, is available in Appendix A of this report.

DEMOGRAPHY

Current and Anticipated Population

Between 2016 and 2021, the population of the Regional District of Central Kootenay increased by 5% to 62,515 residents. Projections anticipate the population will continue to grow to nearly 65,000 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in the RDCK.

Figure 2: Current and Anticipated Population, RDCK



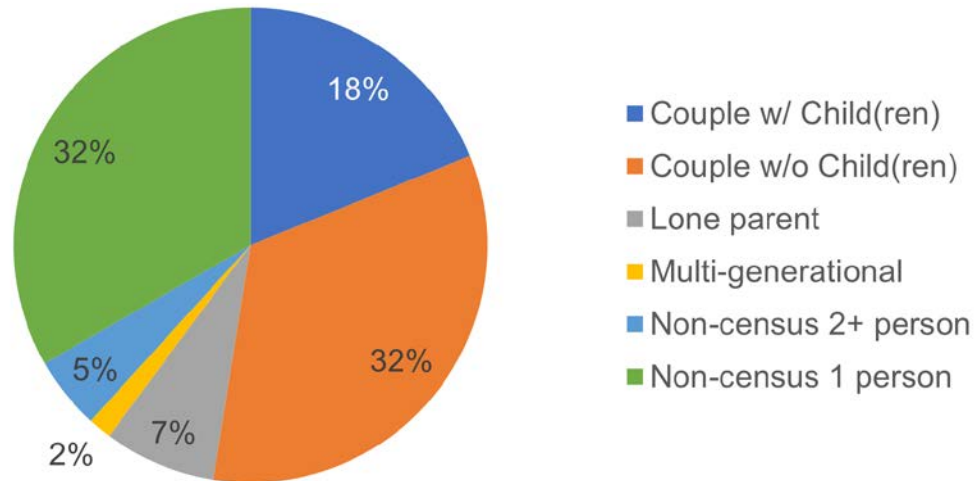
Source: Statistics Canada, 2016 and 2021 Census

Household Type and Size

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In the RDCK, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

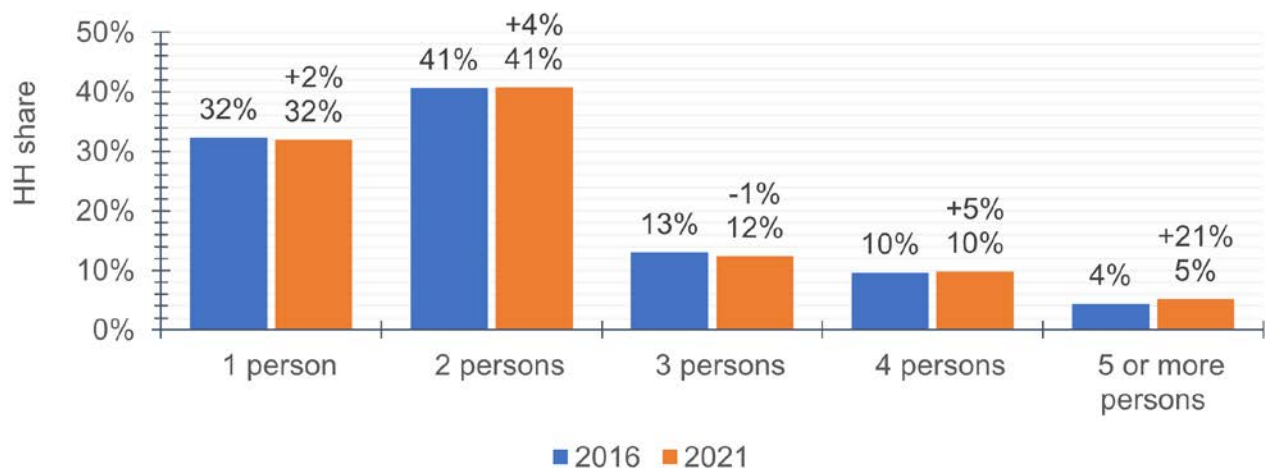
Figure 3: Household Types, RDCK, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in the RDCK. More than half of all households are made up of one or two individuals, followed by three person households (12%), four person households (10%), and five plus person households (5%). Though five plus person households increased 21% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in the RDCK.

Figure 4: Household Size, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. As the number of people per home decreases and the overall population increases, the RDCK, its member municipalities, and the private, public, and non-profit sectors need to be outbuilding population projections to keep up with demand.

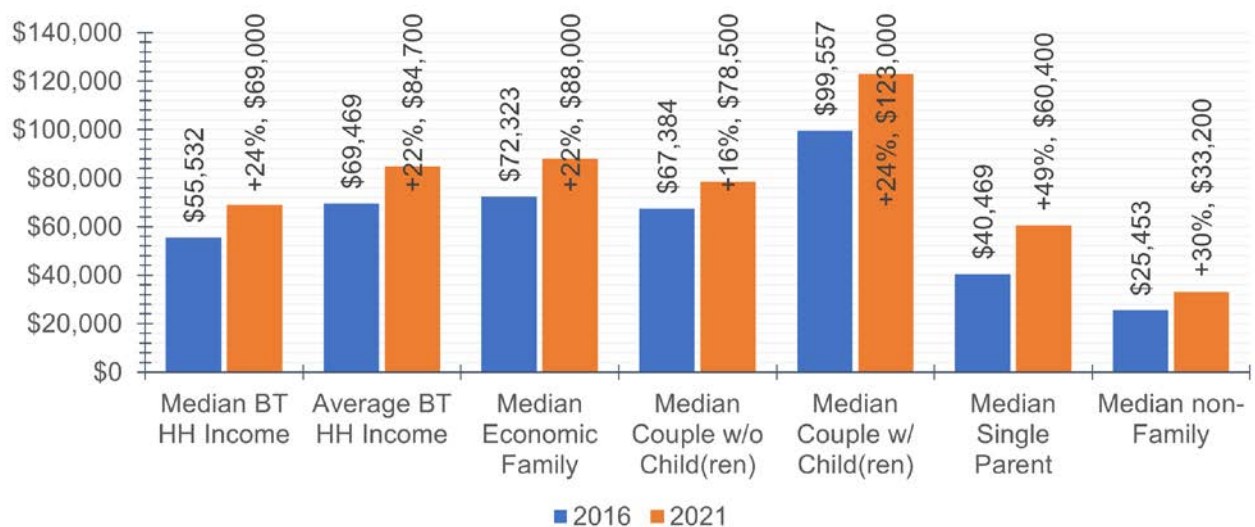
INCOME

Economic Families

Incomes in the RDCK increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year nearly doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 5: Income by Household and Economic Family, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census
 *Note: Figures above represent "before tax" or "BT" incomes.

HOUSING NEED

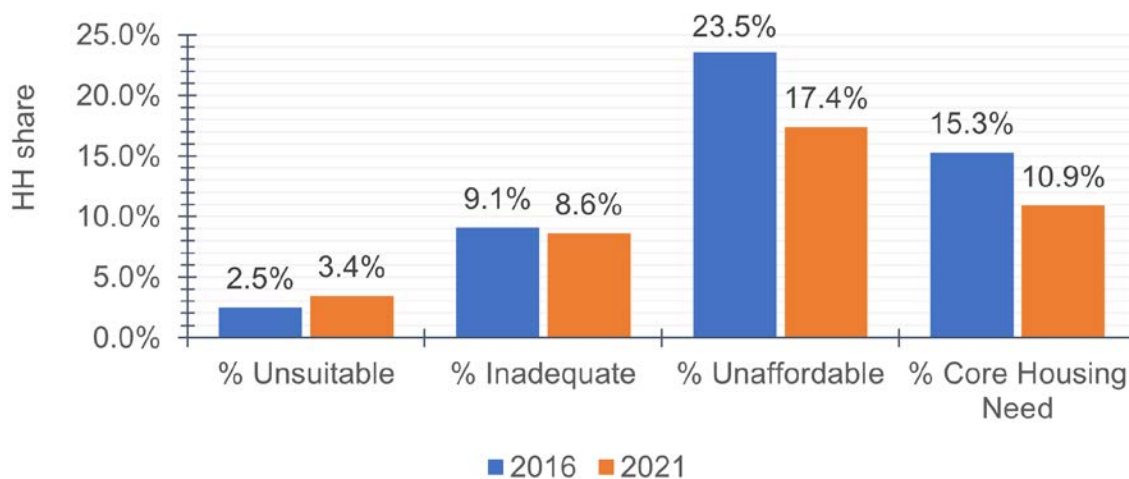
Housing Need Criteria

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across the RDCK, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across the RDCK was affordability. More than 17% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across the RDCK.

Figure 6: Housing Criteria, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across the RDCK, nearly 11% of households were in Core Housing Need, down from slightly more than 15% in 2016. As most Core Housing Need in the RDCK is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

Ownership Affordability

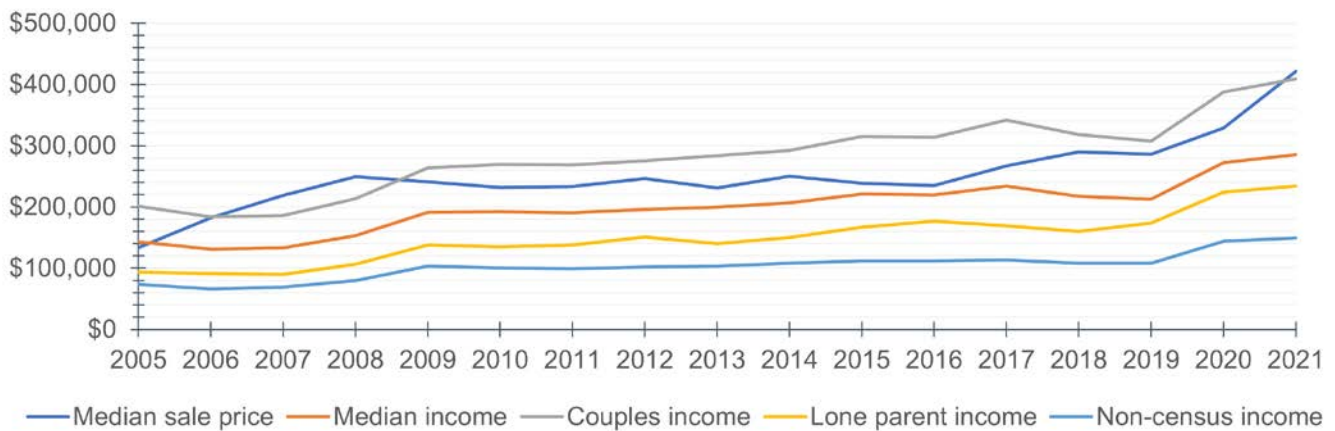
By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in the RDCK. In Figure 7, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$150,000 in 2005 to over \$400,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was well over \$100,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in the RDCK, though even they are now feeling pressure in the market.

Figure 7: Home Ownership Affordability, RDCK, 2005-2021

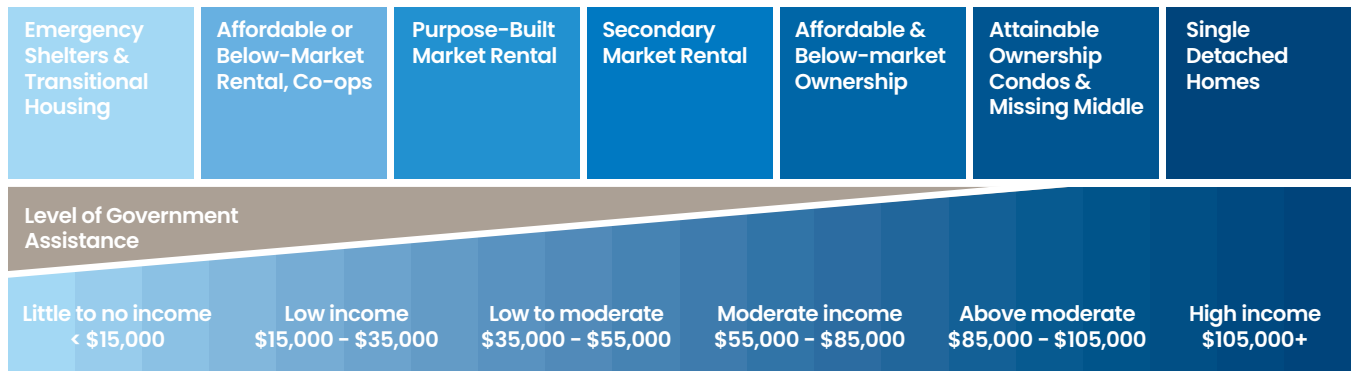
Source: BC Assessment, Statistics Canada, 2016 and 2021 Census



The Affordable Housing Spectrum

Based on best available data, correlated with feedback from residents, Figure 7 illustrated the types of housing that households earning different incomes should be able to afford in the RDCK.

Figure 8: The Housing Spectrum and Income Levels in the RDCK



*Source: Statistics Canada, 2021 Census
 Adapted from Revelstoke Housing Action Plan*



Engagement Findings

Stakeholder engagement interviews targeted housing service providers, non-profit organizations, local housing developers, key employers, elected officials, and community leaders who work to deliver affordable and stable housing options to community members in rural areas within the Regional District.

Key informants were interviewed from September to November 2022 (see Appendix B for details). Though broad ranging, feedback from interviews and focus groups typically fell into two main categories:

CHANGING NEEDS AND UNIQUE CHALLENGES

Many of the housing societies engaged were formed in the late 1990's and have been working for more than 20 years to provide low-cost housing for residents. At the time, the focus of affordable housing provision was on seniors and low-income individuals. Since then, demographic and economic changes have shifted this focus to families and middle-income workers. However, despite increased need, the viability of rural housing projects is a pressing challenge in the Regional District. Constraints on water and septic servicing in rural areas, challenges with insurance requirements, and land acquisition are all challenging the ability of small housing societies to deliver on their mandates. The remote and rural nature of the Regional District increases building and operations costs, makes it challenging to attract developers and trades people, and creates high financial barriers to affordable housing development.

In addition to addressing increased housing need, purposeful development that respects and maintains rural character is of prime importance. Apartment-style housing may be more efficient to develop, but feedback highlighted that dramatic density increases may not provide green space, ground-oriented entryways, and community connections that rural residents prioritize. Those who move to, or already live in the RDCK are often choosing to live in rural settings. It is important that housing interventions respect the rural character of the region. It is equally important that opportunities for residents to age within their rural communities be provided.

Lastly, as traditional areas of employment change and the RDCK continues to drive broadband and cellular connectivity initiatives, housing strategies must consider links to employment opportunities. By overlapping housing development with regional economic priorities, housing can reduce rising transportation costs by locating employees closer to their place of employment.

ROLES FOR THE RDCK

Despite the limited jurisdictional authority of the RDCK, engagement participants identified several opportunities for housing leadership at the Regional District level. Due to its remote and rural nature, non-profits, local developers, and community members interested in building or operating housing are often isolated from one another. This creates barriers to the institutional knowledge that exists in urban environments where development is more intense. Through the facilitation of information sharing regarding development processes and funding opportunities, the RDCK can help build networks within the housing industry for more efficient and sustainable housing development.

Similarly, access to data on suitable and available land for residential development could lower barriers for non-profits, developers, and community groups to plan feasible projects on land with high development potential. The RDCK could facilitate greater access to maps and servicing information while maintaining up to date need and demand reports to support with funding applications and project viability assessments. There may be plenty of land in the RDCK, but very little is within local government water and sewer service areas, or located close to key employment and high use areas, social and health related services, public transit, or community and social infrastructure. The RDCK could identify and communicate core service areas and targeted residential growth areas to integrate long-term planning for housing, transportation, and economic development at a regional scale. It is readily understood that the RDCK does not likely hold a significant amount of vacant, serviced land that is located near key service areas. However, combining municipal and regional service delivery with housing development could both re-invigorate existing community assets and provide rural appropriate and community focused housing options.

To support appropriate rural housing types and innovative housing solutions, changes to regulations and legislation are a key strategy. Legislated allowances for village type housing models and pre-approved tiny and manufactured homes could reduce barriers to housing, supporting those who are precariously housed. Likewise, permitting a limited number of short-term rental units and taxing short-term or secondary homes could help increase available rental stock. To attract both non-market and market development in key areas, permissive tax exemptions could reduce some of the financial burden on local development and facilitate more feasible housing projects. In the long-term, developing a regional tax levy could allow the Regional District to directly fund affordable housing creation.



Celebrating Successes

The RDCK and its Board, administration, and staff are already proactive participants in the housing sector. Many of the simplest interventions to improve availability of affordable options in rural areas, like encouraging secondary suites, accessory dwellings, and moderate density where appropriate, are already part of the Planning department's toolbox. Staff are well-informed about community need, understand the realities of housing development, and have pursued professional development related to rural housing issues. Staff at municipalities are similarly building their skills, refining policies, and engaging with private and non-profit groups to improve housing options in their communities.

In addition to work already being done by regional and local governments, housing need in the RDCK is a subject about which communities are passionate. Non-profits, health sector employees, local government representatives, tourism and hospitality sectors, and community advocates understand the issues and are working hard to address them. The region is home to many housing providers that have successfully procured senior government funding and are building multiple affordable housing projects. Though more is needed, these new homes represent a remarkable accomplishment and will support communities for generations.

Unlike many rural areas, the RDCK is not starting from scratch. This report is intended to support and supplement the already important work being undertaken and to help the Board, administration, and staff of the RDCK direct their resources appropriately.



Recommended Actions

The following section outlines recommended actions for RDCK to provide support and reduce barriers for affordable housing development across the region.

Each action is identified as a low, medium, or high-impact action. These are defined as follows:

- **Low Impact:** positive actions that may impact a small number of developments annually. Impact often difficult to quantify but can lead to eventual culture change.
- **Medium Impact:** likely to directly impact housing development but may not lead to significant reduction in key housing need statistics.
- **High Impact:** easy to quantify, leading directly to new housing, and a reduction in key housing need statistics.

ACTION SELECTION CRITERIA

Working with staff at the RDCK, the consulting team identified three criteria to guide each of the strategies or actions included in the report:

- **Actionable:** The RDCK is made up of 11 rural Electoral Areas and is home to nine independently governed municipalities. All strategies and recommendations included in this report are clearly within the RDCK's jurisdictional authority and are typically rural or regional in scope.
- **Practical:** All recommendations and strategies are outlined with clear tools for implementation. The tools should include projected financial requirements, timeframes, and staff time allocations to ensure RDCK representatives and staff can plan efficiently.
- **Flexible:** The RDCK covers a large physical area. While many Electoral Areas and municipalities have similar housing need trends, strategies and recommendations are flexible and can be tailored to ensure housing action is targeted and effective. The tools included in this section are within the legislative authority of the RDCK and were developed over the course of best-practice research and interviews with relevant partners and stakeholders.

ACTION: STRENGTHEN REGIONAL COORDINATION AND PARTNERSHIP WITH OTHER LEVELS OF GOVERNMENT

The Regional District operates in a unique political space, often relying on municipal, provincial, or even federal partners to tackle complex social issues. By strengthening coordination and partnership, the RDCK can act as a convener and advocate that effectively “punches above its weight.” This will help ensure that all areas within the RDCK are served efficiently and fairly. Many of the regulatory and legislative ideas put forward by community stakeholders during engagement are currently outside the authority of the Regional District. Advocacy and coordination with other levels of government on behalf of community stakeholders is an important role for RDCK to address these challenges. A key tool to guide partnership between the Regional District and member municipalities is a Regional Growth Strategy (RGS). An RGS can inform regional growth patterns, align infrastructure investment, and coordinate transportation and other land use planning priorities. All of the items in this section could be components of a housing priority within a broader Regional Growth Strategy.

Tool	Details	Impact
Regional Growth Strategy	Develop a Regional Growth Strategy (RGS) to inform decision-making for future growth and development and encourage coordination across municipalities. By pairing the RGS with a land acquisition and disposal strategy and a public land inventory, the Regional District can support affordable housing development in a purposeful manner that ensures prudent and effective financial investments.	High
Regional Policy and Process Review	<p>Convene Regional governments to conduct a review of development approvals processes and systems to identify opportunities for coordination of regional and municipal processes, implementation of servicing efficiencies, and reduction in development timelines.</p> <p>This could also include a review of potential incentive packages to encourage purpose-built rental and affordable housing across the Region.</p>	High
Region Wide Monitoring and Evaluation System	<p>Work with municipalities to create a system of tracking and sharing progress on affordable housing development goals. Include metrics such as:</p> <ul style="list-style-type: none"> • Number of affordable units built across the region. • Number of different housing typologies built, including purpose-built rental, below market rental, deep subsidy, supportive, etc. • Number or projects built with Municipal and Regional Support. • Progress against key housing need metrics defined in a Housing Needs Report. 	Moderate

Tool	Details	Impact
Regional Housing Service Bylaw	<p>Explore community support and feasibility of a regional service to support affordable housing. Across the Province, multiple Regional Districts have added housing to their suite of services, increasing taxation to provide housing supports and capital.</p> <p>With an annual financial contribution, RDCK could reduce barriers to the development and operations of affordable housing across the region through:</p> <ul style="list-style-type: none"> • The provision of seed funding for housing organizations to help kickstart development projects. • Capital contributions to affordable housing development projects including renovations and maintenance of affordable rental housing. • Capital to assist in the acquisition and disposal of land suitable for affordable housing. • Grants to assist community housing groups and not-for-profit organizations evaluate their growth potential strategically from an organizational and asset-based perspective. <p>A most new development is likely to occur within member municipalities, a Regional Housing Service Bylaw would need to be explored within the context of coordinated growth, servicing, and housing planning initiatives.</p>	Moderate
Regional Housing Advocacy Strategy	<p>Identify funding at different levels of government and coordinate a regional housing advocacy strategy. Consider alignment with provincial and federal housing policy to approach higher levels of senior government for additional resources and support. Some potential advocacy positions that emerged in the engagement process included:</p> <ul style="list-style-type: none"> • Increased capital support for affordable housing projects in the RDCK. • Changes to the Residential Tenancy Act to make renting easier and more feasible. • Insurance reform to allow rural residents to access insurance in areas with limited servicing availability. 	Moderate

TOOL HIGHLIGHT: REGIONAL GROWTH STRATEGY

What is a Regional Growth Strategy?

A regional growth strategy is a framework developed by a Regional District and its member municipalities for identifying and monitoring shared social, economic, and environmental objectives. Its purpose is to promote human settlement that is socially, economically, and environmentally healthy and that makes efficient use of public facilities and services, land and other resources. A regional growth strategy expresses how communities will work together to enhance regional quality of life and social well-being. Regional growth strategies must also include policies, actions, and targets for the reduction of greenhouse gas emissions and often include housing development targets and monitoring. The objectives of the strategy provide guidance to the member municipalities, Electoral Areas and the Regional District in the development of local Official Community Plans and other bylaws.

How Does an RGS Impact Housing?

As populations grow and change, Regional Districts and member municipalities need to collectively manage settlement patterns to ensure appropriate servicing, equitable amenity distribution, and preserve housing affordability. An RGS can align goals for housing development across multiple jurisdictions and ensure new growth occurs in areas that can support it. Within these areas, an RGS can set targets for denser, more affordable housing types and can support efficient servicing of new subdivisions or deliver better services at a lower cost to taxpayers.

Benefits of a Regional Approach to Growth Management and Housing

In the RDCK, where the population is consistently growing, most amenities and services are located and accessed in municipalities, and local government-serviced areas are minimal, a regional approach is critical.

An RGS can:

- Help avoid urban sprawl and protect rural character by ensuring development takes place where adequate facilities exist or can be provided in a timely, economic, and efficient manner.
- Develop settlement patterns that minimize the use of automobiles and encourage walking, cycling and the efficient use of public transit.
- Develop settlement patterns that minimize the risks associated with natural hazards.
- Protect environmentally sensitive areas.
- Maintaining the integrity of a secure and productive resource base, including agricultural and forest land reserves.
- Promote economic development that supports the unique character of communities.
- Reduce and prevent air, land, and water pollution.
- Support adequate, affordable, and appropriate housing.
- Develop adequate inventories of suitable land and resources for future settlement.
- Protect the quality and quantity of groundwater and surface water.
- Preserve, create, and link urban and rural open spaces including parks and recreation areas.
- Plan for energy supply and promote efficient energy use.
- Promote good stewardship of land, sites, and structures with cultural heritage value.

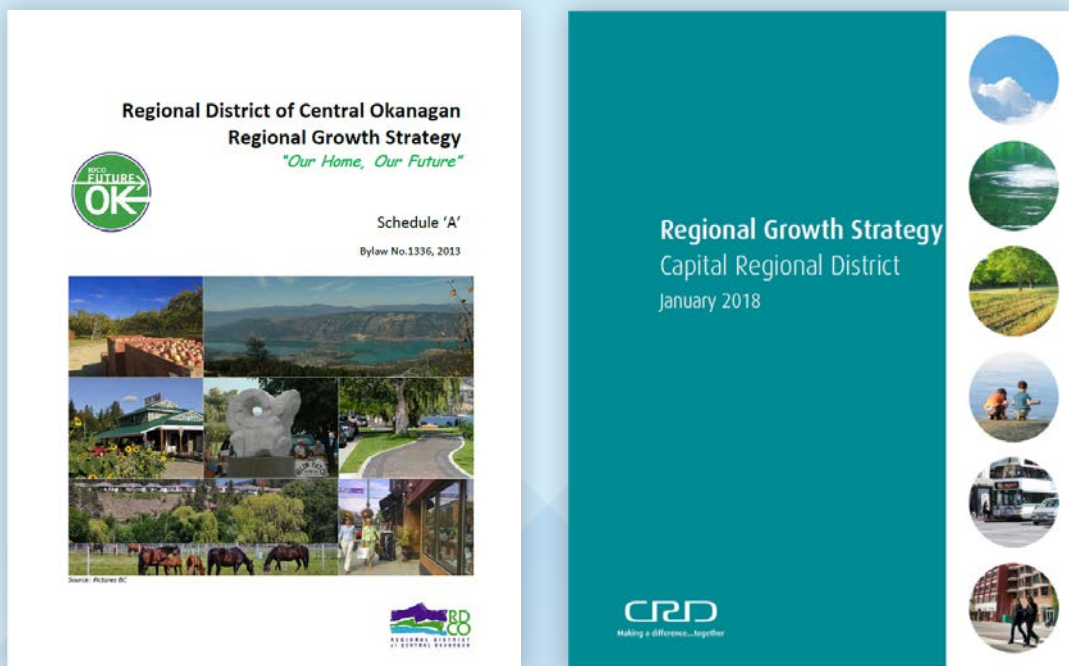
An RGS commits all local governments to a shared vision, and requires the consent of all participating member municipalities for implementation. Subsequent Official Community Plans must include Regional Context Statements to confirm how the plan conforms to the objectives of the Regional Growth Strategy.

Examples from Other Communities:

In response to housing challenges, growth management and other regional issues, many Regional Districts across the Province have chosen to pursue a Regional Growth Strategy for some or all of their Electoral Areas and member municipalities. The Capital Regional District has multiple objectives relevant to the RDCK, including keeping urban settlement compact, protecting rural communities, delivering efficient services, and improving housing affordability. Progress against specific indicators is tracked and reported to the Regional Board annually.

The Regional District of Central Okanagan has similar goals for their RGS, but has worked with the regional partners to develop an action plan to outline and implement priority initiatives. Each year, the Regional Board considers the recommended projects and approves resources on a case-by-case basis. A regional housing strategy, with coordinated policy actions across both rural areas and member municipalities, was labelled a priority project. A similar strategy could package many of the recommended strategies in this Action Plan.

Figure 9: Regional Growth Strategy Examples, Regional District of Central Okanagan and Capital Regional District



ACTION: FACILITATE INFORMATION SHARING AND ENGAGE WITH LOCAL STAKEHOLDERS

Affordable housing development can be a complex and onerous process, and building local capacity to address housing affordability is often identified as a key to long-term success. Navigating the funding, design, and development of a project requires specific knowledge that can dissuade local organizations and non-profits from pursuing housing interventions. Community stakeholders suggested the RDCK play a role in information sharing and building networks and partnerships across and within sectors to support capacity building and knowledge exchange. The RDCK can also engage directly with local stakeholders to identify opportunities to partner on funding applications and fee reductions to reduce barriers for local operators and developers navigating funding and project development. Though BC Non-Profit Housing Association and Columbia Basin Trust are involved in some aspects of resource sharing and collaboration, more localized information and networking opportunities would be helpful in addressing specific challenges and capacity gaps in the region.

Tool	Details	Impact
<p>Localized Affordable Housing Forum</p>	<p>Host events that encourage networking and knowledge sharing between existing community housing providers, local non-profits, trades, developers, funders, Indigenous and non-Indigenous local governments. Depending on interest and availability, sub-regional forums can be annual, biannual, or even quarterly and led by planning department staff or by a consultant. Content can include:</p> <ul style="list-style-type: none"> • Opportunities for non-profits who are new to delivery of affordable housing in the region to connect around management and operations of affordable housing. • Partnership development and research sharing between non-profits and the private housing and development sectors. 	<p>Moderate</p>
<p>Information Repository/ Library Hub</p>	<p>Develop an online repository of and provide information and education on Best Practices and Tools for affordable housing. Likely hosted through the Regional District’s housing website, rdck.ca/housing. Consider including:</p> <ul style="list-style-type: none"> • Up-to-date local and regional policy information • Housing need and demand information • Information on funding sources and streams from financial institutions and other levels of government • Regional best practices for the regulation and facilitation of affordable housing • Guidance documents on different approaches to community housing <p>Assign and maintain dedicated staff to ensure continuity of information provision across the region, despite shifting local political landscapes.</p>	<p>Low</p>

Tool	Details	Impact
Update and Maintain Housing Need Reports	Continue to update, maintain, and share Regional Housing Needs data and information to support the development of housing that is informed by and responsive to community needs. Advocate for regional or sub-regional data collection and engagement processes where feasible.	Moderate
Collaborate on funding and resource development efforts	Maintain staff awareness of senior government funding programs and identify opportunities to develop joint funding proposals with community stakeholders and other levels of government for affordable housing projects and support services. Though the Regional District is unlikely to lead funding applications, it may provide letters of support to funders, land use planning support, critical assets, and can be a catalyst for action.	Moderate
Permit and Development Fee Discounts and Waivers	<p>Formalize the provision of Regional District permit and development fee discounts or waivers for affordable housing developments. In the rare circumstance the new affordable housing is developed in the rural areas of the Regional District, consider providing a financial contribution to the project by waiving or reducing fees for permits, development cost charges, or other associated costs when able. Reduced fees can be a tangible indicator of government support for a project and often directly lead to reduced rent for tenants.</p> <p>Permitting and develop fee could be coordinated as part of a larger housing action in a Regional Growth Strategy.</p>	Low

ACTION: IDENTIFY AND ACQUIRE LAND FOR AFFORDABLE HOUSING

Identifying land that is available and suitable for affordable housing can be a challenge in rural areas, and acquisition of land is a major barrier for non-profits and affordable housing service providers. Community stakeholders noted identification and acquisition of appropriate and affordable land as a major challenge to project viability. Identifying and sharing information on appropriate land for residential development can reduce the burden on service providers to find land and assess feasibility for affordable housing projects. Providing a comprehensive land inventory of Regional District and municipally owned land could allow for the Regional District to strategically assess its land holdings for future action on affordable housing provision. Identifying underutilized land and developing a land acquisition and disposal strategy can help ensure the Regional District is making the most of current landholdings, and working strategically to acquire land that will support long-term growth objectives. These actions are best accomplished within the context of a Regional Growth Strategy.

Tool	Details	Impact
Review Underutilized Land Holdings	Identify surplus or out-of-use buildings and/or community spaces in central areas for renovation or redevelopment that could support increased residential supply.	Moderate - High
Inventory Publicly Owned Land Suitable for Affordable Housing Development	Identify municipal and Regional District-owned sites which are appropriate for affordable housing. Include sites that could be developed in partnership with not-for-profit organizations.	Moderate - High
Develop a Land acquisition and Disposal strategy	Develop an affordable housing land acquisition and disposal strategy to support increased land available for affordable housing. Include: <ul style="list-style-type: none"> • Annual affordable housing land needs • Estimated land costs • Location selection criteria • Land disposal criteria aligned with housing needs and long-term objectives • Provision of preferential land development opportunities to mission-driven, not-for-profit housing entities or other local housing proponents 	High

ACTION: COORDINATE HOUSING PROVISION WITHIN EXISTING OR PLANNED SERVICE AREAS

Servicing and infrastructure maintenance are a consistent challenge in rural areas that can result in increasing costs for existing properties and more expensive development conditions. As identified in context interviews, it is critical that new growth and settlement is sited in well-serviced areas whenever possible. Engagement with local stakeholders also highlighted a desire for affordable housing in areas where employment and economic development opportunities are available, and alignment of affordable housing development with core service areas and planned areas for targeted growth. Growth management planning or a Regional Growth Strategy (LGA Part 13) covering the entire region can help to ensure efficient expansion of servicing and infrastructure in line with long-term community development goals.

Tool	Details	Impact
Growth Management Planning	<p>In the absence of a full Regional Growth Strategy the Regional District can still identify key areas for targeted residential growth in rural areas. Consider:</p> <ul style="list-style-type: none"> • Co- location of housing with social and physical infrastructure • A diversity of housing options in growth areas close to amenities, services, and transportation networks. • Alignment of long-term water and servicing requirements with housing needs and long-term objectives. 	High
Regional Housing Coordinator	<p>Create a position (or build sufficient capacity) within the RDCK’s Planning Department to assess housing development application referrals for affordability considerations. Specifically target services to municipalities and Electoral Areas with limited capacity. The RDCK can hold regional expertise on affordable housing and can provide that expertise to member municipalities who may not have sufficient internal resources.</p>	Moderate

Implementation Tools

This section includes implementation and tracking tables to support the RDCK in planning and tracking progress on each of the tools identified. Implementation will primarily be conducted by RDCK staff, with some actions suited to individual departments, and others to government wide planning. Many of the actions can also be contracted out externally but may require some leadership and guidance from staff. These tables were developed in collaboration with RDCK staff to ensure metrics used are relevant and useful.

Recommendations for monitoring, reporting and evaluation are included in the following section.

Each action is also identified as a short, medium, long-term, or ongoing priority. These are defined as follows:

- **Short-term:** to be completed in the next 1-2 years
- **Medium-term:** to be completed in the next 3-4 years
- **Long-term:** to be completed in 5+ years
- **Ongoing:** short-term initial implementation with repeated occurrences



ACTION: STRENGTHEN REGIONAL COORDINATION AND PARTNERSHIP WITH OTHER LEVELS OF GOVERNMENT

Tool	Initial Steps	Lead	Timeline	Budget
Regional Growth Strategy	<p>Develop high-level workplan, timelines, and deliverables to inform external RFP and bring to Regional Board. Use workplan to gauge political interest in the strategy across rural areas and municipalities.</p> <p>Establish working group with representation across rural areas and municipalities to further refine workplan. If necessary, develop a phased approach that allows for strategies to be completed sub-regionally and later fed into an RDCK-wide RGS.</p>	RDCK Staff all Departments, Municipalities, Local First Nations	Mid-term	\$160,00– \$200,000
Regional Policy and Process Review	Reach out to local, regional, provincial, and Indigenous counterparts to coordinate and schedule a joint annual policy review.	RDCK Corporate Administration	Mid-term	\$60,000
Region Wide Monitoring and Evaluation System	Establish measurement criteria with relevant municipalities, including an agreed progress schedule. Can be conducted as part of Housing Needs Report review process, integrated into Regional Growth Strategy, or conducted on an ongoing basis as new data is made available.	RDCK Corporate Administration / External / Local Indigenous and non-Indigenous Governments	Short to Mid-term	\$30,000
Regional Housing Service Bylaw	Assess community support and implementation feasibility.	RDCK Corporate Administration	Long-term	\$50,000 (Feasibility Analysis)
Regional Housing Advocacy Strategy	<p>Establish a sub-committee of the Board to outline priority housing advocacy positions.</p> <p>Research a develop coherent arguments for positions, including and requests for funding from Provincial and Federal governments, quantitative and qualitative descriptions of need, and measures to judge progress if changed are made. Confirm advocacy positions through resolutions at Regional Board and Municipal Councils.</p>	RDCK Corporate admin / Local Indigenous and non-Indigenous Governments / RDCK Planning Staff	Mid to Long-term	\$40,000

ACTION: FACILITATE INFORMATION SHARING AND ENGAGE LOCAL STAKEHOLDERS

Tool	Initial Steps	Lead	Priority	Budget
Localized Affordable Housing Forum	<p>Reach out to Municipal and Local First Nation governments to assess interest in participation and partnerships, timelines, and capacities.</p> <p>Develop communications and engagement strategy to identify:</p> <ul style="list-style-type: none"> • Priority topics • Key stakeholders and potential partners • Frequency and format of localized form 	External Consultant/ RDCK Planning Department/ Local First Nations	Ongoing	\$15,000 – \$35,000 annually depending on frequency
Information Repository/ Library Hub	<p>Identify key content areas.</p> <p>Explore structure and format options Review existing platform and consider compatibility with library hub concept.</p>	External Consultant/RDCK Corporate Administration/IT	Ongoing	\$40-70,000
Update and Maintain Housing Need Reports	<p>Recommend updating when new custom data is available through BC Statistics and when additional funding is announced.</p>	External Consultant / RDCK Planning Department	Before 2026	\$100,000 – \$125,000 depending on participating communities
Collaborate on funding and resource development efforts	<p>Research into funding opportunities</p> <p>Conversation with existing partners and funders to identify upcoming programs and supports.</p>	RDCK Planning Department / Corporate Administration	Short-term	\$25,000
Permit and Development Fee Discounts	<p>Identify best practice models from other rural jurisdictions.</p> <p>Identify criteria for development fee discounts and/or waivers.</p> <p>Likely implemented on a case-by-case basis.</p>	RDCK Planning Staff	Short-term	\$20,000

ACTION: IDENTIFY AND ACQUIRE LAND FOR AFFORDABLE HOUSING

Tool	Initial Steps	Lead	Timeline	Budget
Review Underutilized Land Holdings	Contract a GIS/Mapping consultant to initiate a review or initiate internally with appropriately resourced RDCK staff.	RDCK GIS Mapping/ Planning Departments/External Consultant	Short-term	~ \$75,000
Inventory Publicly Owned Land Suitable for Affordable Housing Development	Contract a consultant to use land review (above) to build a publicly available land inventory in collaboration with appropriately resourced RDCK staff.	External Consultant / RDCK Planning / Environmental / Community Services Department	Mid-term	~ 75,000
Develop a Land Acquisition and Disposal Strategy	Publish a strategy using mapped underutilized land holdings, land inventory, and a scan of land available for purchase.	RDCK staff All departments	Long-term	\$75,000

ACTION: COORDINATE HOUSING PROVISION WITHIN EXISTING OR PLANNED SERVICE AREAS

Tool	Initial Steps	Lead	Timeline	Budget
Growth Management Planning	Develop a workplan and coordinate with all RDCK departments to identify high growth areas and organize management strategies for long-term service/infrastructure planning as it relates to housing provision.	RDCK Staff all Departments.	Mid-term	\$50,000
Regional Housing Service Bylaw	Assess community support and implementation feasibility.	RDCK Corporate Administration	Long-term	\$150,000 (Feasibility Analysis)
Regional Housing Coordinator	Scope out the Housing Coordinator role at the Regional District level, communicate position and offerings clearly to municipalities, and explore professional development opportunities to build expertise amongst staff.	RDCK Community Planning	Mid-term	\$40,000 or .25 FTE

Monitoring and Evaluation

The primary method for monitoring the impact of this strategy should be a comprehensive Regional Housing Needs Assessment prepared in accordance with the Local Government Act. While these reports are not necessarily a tool for monitoring policy implementation and impacts, they provide an important resource for understanding the housing context and issues within the Regional District. The RDCK completed a comprehensive needs assessment in 2019, using the 2016 data. With the development of this housing Strategy, the RDCK developed an update to this report using the 2021 Census data.

At minimum, it is recommended that RDCK staff complete an annual report detailing progress to date, priorities for the year ahead, and recommended modifications to the overall housing strategy. As staff reviews this strategy each year, they may wish to include additional actions and strategies based on changing policies, indicators of success, and/or changes in community need.

ANNUAL MONITORING INDICATORS

In addition to a Regional Housing Needs Assessment, there are several indicators that the RDCK local and First Nations governments can utilize to track changes on an annual basis. Below are some indicators that can be monitored to gain real-time understanding of the impact of this Regional Housing Strategy and other local government policies:

CMHC Rental Market data (available for Nelson)

- Number of primary market rental units
- Vacancy rates for the primary rental market
- Average and median rent values, by bedroom type

Municipal and Regional Data (typically through permit tracking)

- New housing units by dwelling type
- Number of new accessory units
- Developer Contributions secured through the anticipated bonus density and/or CAC programs.

BC Assessment

- Number of housing sales by type
- Assessed housing value by type
- Sale price by type

TOOL SPECIFIC INDICATORS

Where applicable, potential tool specific indicators are outlined in the table below. While these may not be comprehensive, they are intended to support RDCK in developing baseline measures to be used as a foundation for setting measurable goals and support long-term tracking. Several of the tools identified were recommended as as on-going activities. Understanding impact and continuing to assess opportunities for improvement on these items will be more important than tracking status of implementation. Policy and long-term strategy tools will require separate monitoring and evaluation strategies to track progress and impact.

Tool	Indicators
Localized Affordable Housing Forum	<ul style="list-style-type: none"> • Participation rates for Affordable Housing Forum including demographic data such as industry/sector, location / Community, government type (Indigenous, Local, Regional, Provincial). • Participant feedback on partnerships developed. • Participant feedback on useability and impact of resources and information shared.
Information Repository/ Library Hub	<ul style="list-style-type: none"> • User access and information use including clicks, downloads and sharing of resources. • Participant feedback on useability and impact of resources and information shared.
Update and Maintain Housing Need Report	<ul style="list-style-type: none"> • Updated Comprehensive Need Report completed every 5 years. • Comparison of data and metrics to previous needs assessments • Comparison of key themes and challenges identified in engagement with community stakeholders. • Including feedback on tools from this Housing Action Plan implemented since the previous housing needs assessment
Collaborate on funding and resource development efforts	<ul style="list-style-type: none"> • Number and type of funding proposals RDCK has been a partner and/ or how RDCK has supported. • Number and type of RDCK services combined with affordable housing developments.
Permit and Development Fee Discounts	<ul style="list-style-type: none"> • Dollars of permit and development fee discounts/waivers granted for affordable housing development by type
Review of underutilized land holdings	<ul style="list-style-type: none"> • Hectares of land available for development
Inventory of publicly owned land, suitable for affordable housing development	<ul style="list-style-type: none"> • Hectares of publicly owned land in suitable location for affordable housing • Number of potential sites for development and revitalization in partnership with community stakeholders

Tool	Indicators
A land acquisition and disposal strategy	<ul style="list-style-type: none"> • Hectares of land secured for affordable housing
Growth Management Planning	<ul style="list-style-type: none"> • Number of housing units in core service areas by type. • Proximity of housing to key services amenities and transportation networks. • Current and anticipated hectares of serviced and serviceable land in core service areas
Regional Growth Strategy	<ul style="list-style-type: none"> • Indicators for monitoring and evaluation to be developed as part of strategy development
Regional Housing Service Bylaw	<ul style="list-style-type: none"> • Indicators for monitoring and evaluation to be developed as part of strategy development
Regional Policy and Process Review	<ul style="list-style-type: none"> • Number of Municipalities participating in review and streamlining of process • Feedback from community stakeholders on impact of implemented changes.
Region Wide Monitoring and Evaluation System	<ul style="list-style-type: none"> • Participation in regional monitoring and evaluation
Regional Housing Advocacy Strategy	<ul style="list-style-type: none"> • Participation in regional housing advocacy strategy development • Indicators for monitoring and evaluation to be developed as part of strategy development

Next Steps

GOVERNANCE CONSIDERATIONS

The Regional Board has a variety of mechanisms to oversee actions included in this plan, but stakeholders and staff noted that a Housing Committee might be appropriate to support the implementation of the Housing Action Plan. At this time, it is expected that staff in the planning department will lead the implementation of the HAP and consider the best avenue for community engagement and Board participation as part of implementation planning.

GETTING STARTED

Prioritizing Actions

The HAP outlines a number of actions with expected timeframes and budgets, but it does not prioritize which actions should be taken in which order. This is to allow staff and Board to identify elements by importance and provide implementation flexibility. As part of the implementation process, the project team will work with staff to identify and start implementing year one actions.

Annual Review of HAP Actions

RDCK Staff should review actions and progress towards implementing the actions outlined above on at least an annual basis. A simple checklist approach, updating what items have been completed or are under way, is typically the easiest and quickest mechanism for reporting to Regional Board and residents.



Conclusion

The RDCK and its Board, administration, and staff are already proactive participants in the housing sector. Regional non-profits, health sector employees, local government representatives, the tourism and hospitality sectors, and community advocates understand the issues and are excited to collaborate to improve housing availability and affordability. The RDCK is not starting from scratch; staff and the Regional Board are informed, enthusiastic, and able to support implementation of this HAP in collaboration with communities and residents. This report is intended to support, supplement, and provide direction to the already important work being undertaken by the Board, administration, and staff of the RDCK. Actions in this report can elevate and guide the tremendous opportunity the Regional District has to leverage community expertise and funding opportunities to address affordable housing need.





Consulting support from:





Regional District of Central Kootenay

HOUSING ACTION PLAN

APPENDIX A: HOUSING DATA UPDATE



Regional District of Central Kootenay Housing Action Plan

Housing Data Update

December 2022



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INTRODUCTION

In Fall 2022, the Regional District of Central Kootenay engaged M’akola Development Services to develop an Affordable Housing Action Plan for the Regional District and its 11 member Electoral Areas. Building off the results of the 2020 Housing Needs Assessment, the action plan will provide the RDCK with actionable strategies and an implementation plan to address housing challenges in the Region.

As an additional deliverable, M’akola Development Services and our partners at Turner Drake and Partners Ltd. used newly available 2021 Census information to update key statistics in the 2020 Regional Housing Needs Assessment. Though useful context for the Affordable Housing Action Plan, this data update is not sufficient to meet the criteria of a provincially required Housing Needs Report. A subsequent needs report cannot be completed until additional custom data from BC Statistics is released. The data included in this report is meant to update local understanding of housing trends, inform new and returning Regional Board members, and improve the ability of housing actors to access funding for non-market housing development and operations.

LIMITATIONS

BC ASSESSMENT

Grouped Information

BC Assessment provides assessment roll spreadsheets for communities across British Columbia for the years 2005/2006 through 2021/2022. Assessment roll information is not on an individual property level; rather, similar types of properties are grouped together in “folios” based on several factors, such as property type and dwelling type. These folio groups also mean that assessment and sale price values reflect averages, making it more difficult to express community level average and median values.

CANADA MORTGAGE & HOUSING CORPORATION (CMHC)

Reporting Landscape

CMHC conducts its Rental Market Survey (RMS) every year in October to estimate the relative strengths in the rental market. The survey collects samples of market rent levels, turnover and vacancy unit data for all sampled structures. The survey only applies to **primary rental markets**, which are those urban areas with populations of 10,000 and more. The survey targets only privately initiated rental structures with at least three rental units, which have been on the market for at least three months.

STATISTICS CANADA

Area & Data Suppression

There are instances where geographic areas are too small to report on, resulting in the deletion of all information for those communities or regions. Suppression of data can be due to poor data quality or to other technical reasons. Throughout this report, instances of data suppression typically appear as zero values or missing trendlines in graphs.

Random Rounding

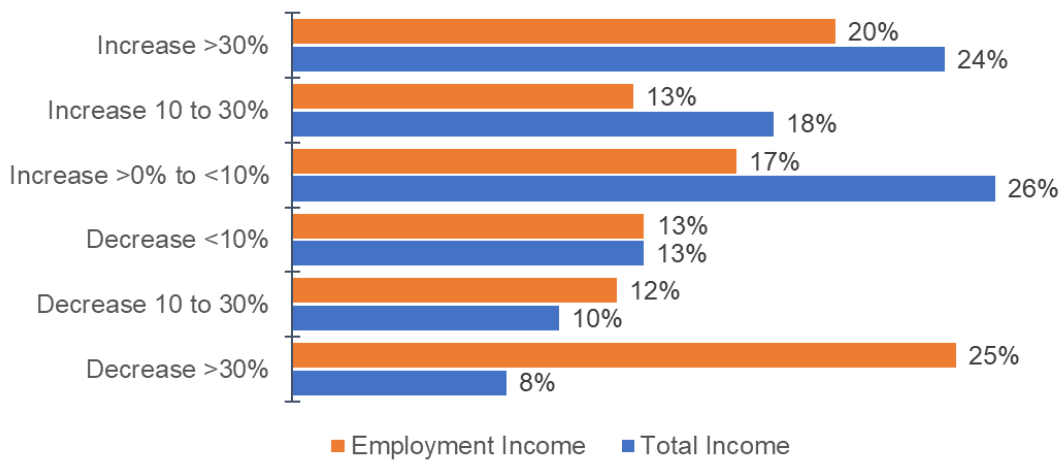
Throughout the Census numbers are randomly rounded either up or down to a multiple of “5” or “10.” When this data is summed or grouped, the total value may not match the individual values since totals and sub-totals are independently rounded. Similarly, percentages (which use rounded data) may not reflect the true percentage, but instead a ballpark. Furthermore, the sums of percentages may not equal 100%.

INFLUENCE OF CERB PAYMENTS

In 2020, the federal government implemented the Canada Emergency Response Benefit (CERB) program to provide financial support to Canadians who were directly affected by COVID-19. Eligible applicants received \$2,000 for an initial four-week period and could reapply for additional periods, eventually extending to 28 weeks and a maximum benefit of \$14,000. The program initially covered the period from March to September 2020 but was extended as the pandemic progressed.

The CERB program demonstrated the impact that federal policies can have on the financial stability of Canadians. Many recipients whose employment income would otherwise have decreased dramatically were able to avoid significant financial hardship. Figure 1 shows how employment and total incomes changed in the RDCK between 2019 and 2020. About half of households experienced a decrease in employment income and 25% of all households had their employment income decrease by more than 30%. CERB and other sources of non-employment income were able to protect some households against these loses. While many households saw their employment income decrease, only 8% experienced a total income decrease of more than 30%.

Figure 1: Changes in Employment & Total Income Between 2019 and 2020, RDCK



Source: Statistics Canada Census Data Tables

Though it helped protect many Canadian households, CERB substantially impacted 2021 Census data results. Generally, households receiving the benefit could temporarily better afford their cost-of-living expenses, leading to reductions in low-income status, housing unaffordability, and Core Housing Need. However, improvements to affordability in 2020 may not accurately depict the state of housing before and after CERB. Consequently, nearly every community across Canada has reported an improvement in their housing situation based on Statistics Canada measures.

Not all of the increase in total income is attributed to the influence of CERB. Some industries thrived during the pandemic and were able to offer more pay to their employees. Half of households in the RDCK experienced an increase to their employment incomes. Nevertheless, the single year influence does suggest CERB played a significant role in reduction of key housing need indicators and improvement trends likely do not represent the reality of housing access.

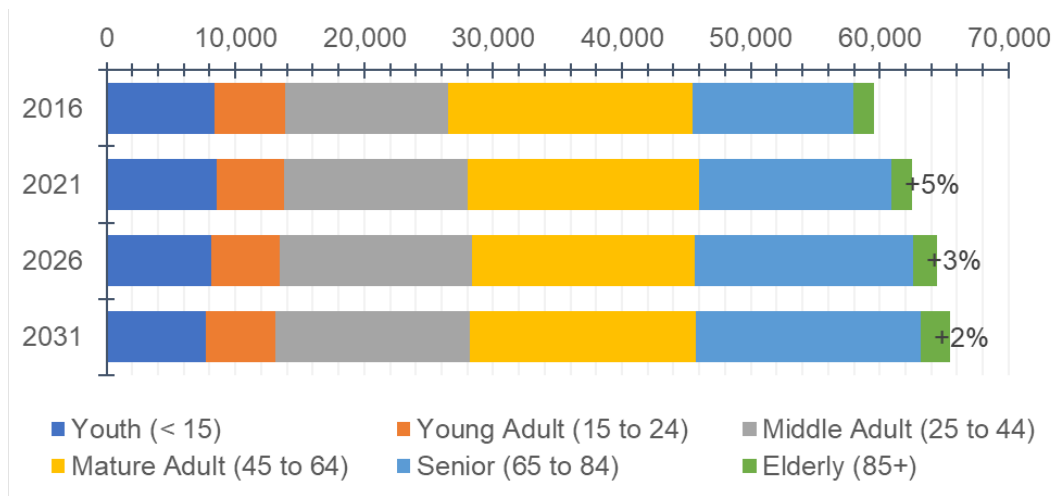
REGIONAL TRENDS

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Regional District of Central Kootenay increased by 5% to 62,515 residents. Projections anticipate the population will continue to grow to nearly 65,000 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in the RDCK.

Figure 2: Current and Anticipated Population, RDCK



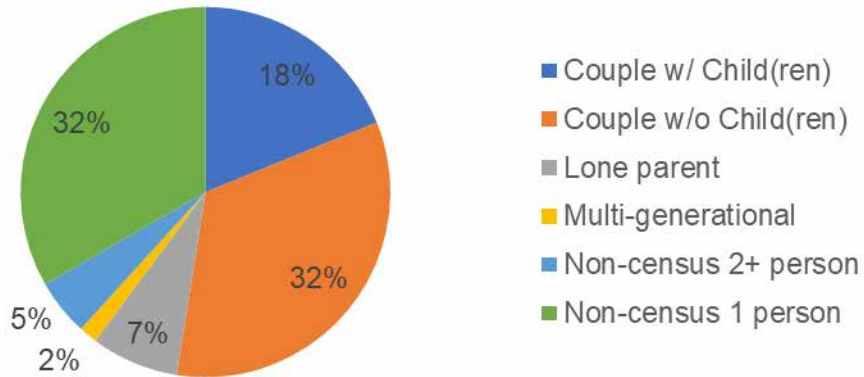
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In the RDCK, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home, and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

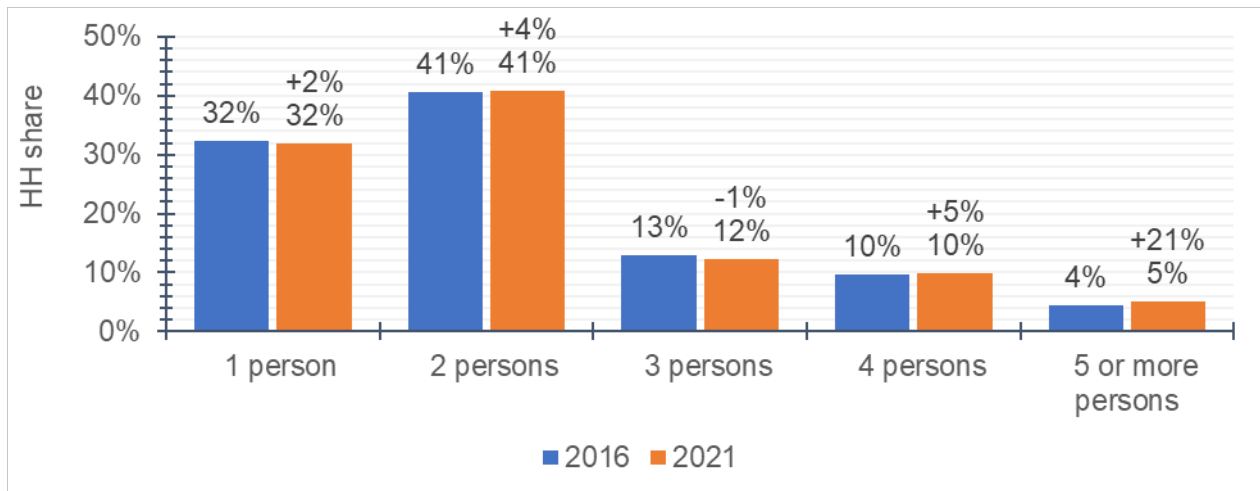
Figure 3: Household Types, RDCK, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in the RDCK. More than half of all households are made up of one or two individuals, followed by three person households (12%), four person households (10%), and five plus person households (5%). Though five plus person households increased 21% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in the RDCK.

Figure 4: Household Size, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

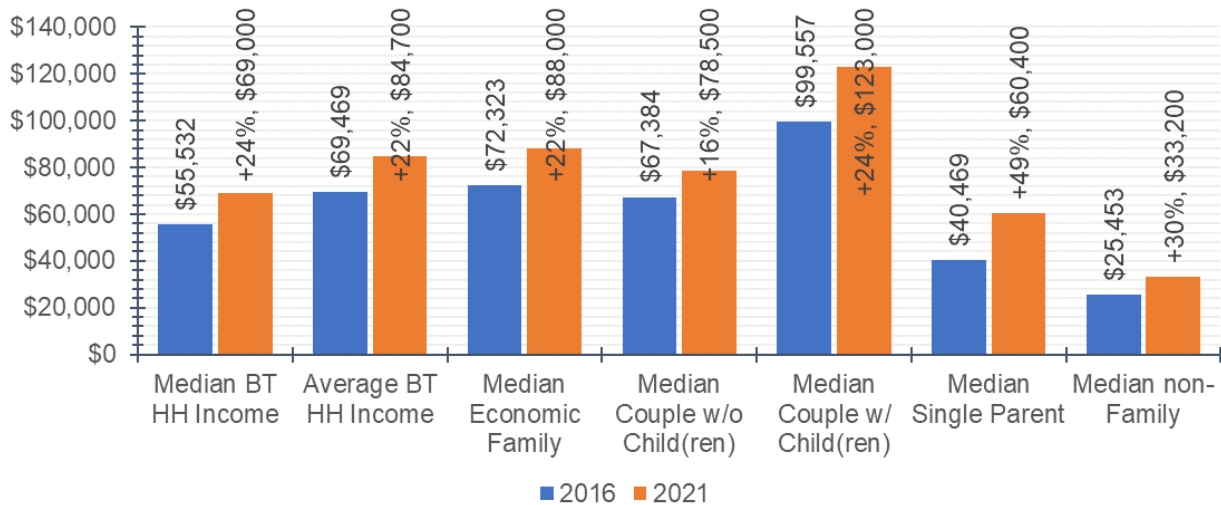
INCOME

ECONOMIC FAMILIES

Incomes in the RDCK increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year nearly doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 5: Income by Household and Economic Family, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

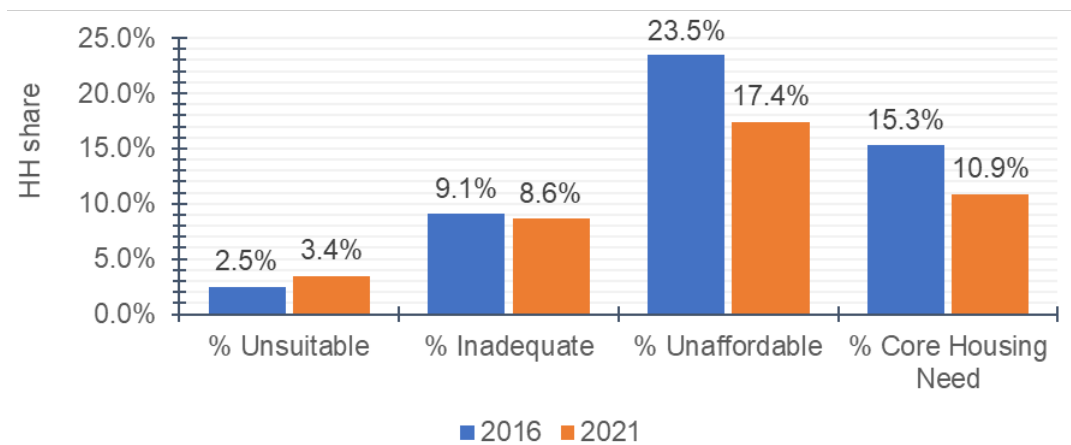
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across the RDCK, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across the RDCK was affordability. More than 17% of households were in an unaffordable home. This represents a drop from 2016, but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across the RDCK.

Figure 6: Housing Criteria, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across the RDCK, nearly 11% of households were in Core Housing Need, down from slightly more than 15% in 2016. As most Core Housing Need in the RDCK is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

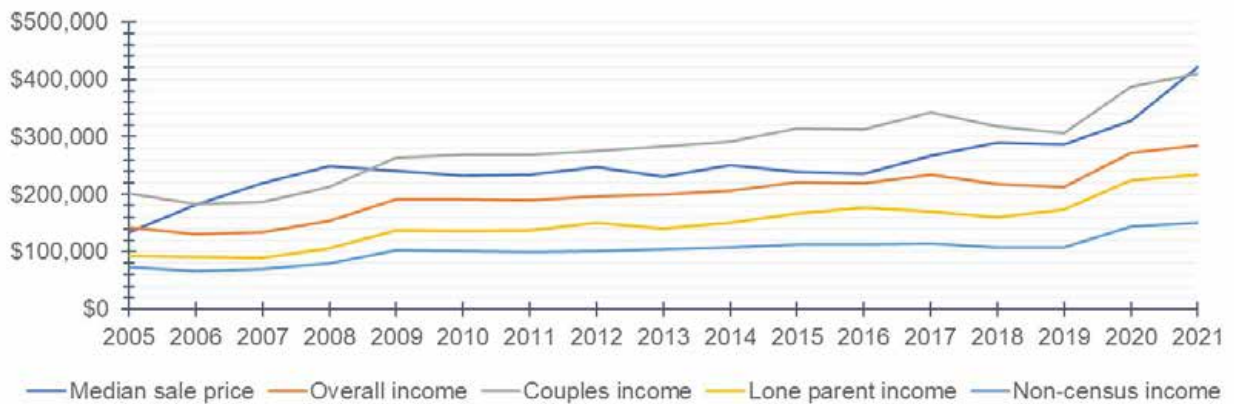
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in the RDCK. In Figure 7, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$150,000 in 2005 to over \$400,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was well over \$100,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in the RDCK, though even they are now feeling pressure in the market.

Figure 7: Home Ownership Affordability, RDCK, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

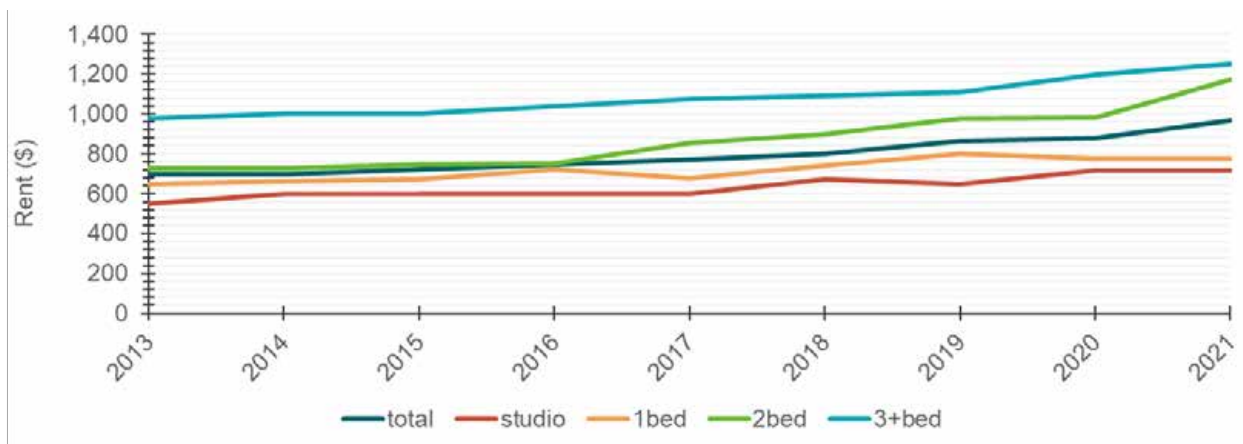
PRIMARY RENTAL MARKET TRENDS

The Canada Mortgage and Housing Corporation (CMHC) conducts an annual survey of primary market rental trends in communities with populations greater than 10,000 people. The primary rental market only includes row or apartment-style rental buildings with more than three units and does not account for secondary suites, accessory dwellings, laneway housing, and whole home rentals.

Rental data information is not perfect. No data is available outside the City of Nelson, the primary rental market only makes up a small portion of rental stock in the RDCK, and community members consistently report that the CMHC survey underestimates actual rental costs in communities. Despite these limitations, primary market rental trends are still instructive for decision-makers, staff, and community actors.

Since information became available, primary market rental costs in the City of Nelson have consistently increased. The median studio and one-bedroom unit now rents for about \$700 and two- and three-bedroom units cost over \$1100 per month. Community members report that these prices are often much lower than what new residents would expect to pay for a rental. Competition for units is high, and cheaper units are often in older buildings that cost more to heat and maintain.

Figure 8: Median Primary Market Rental Cost, City of Nelson, 2013-2021

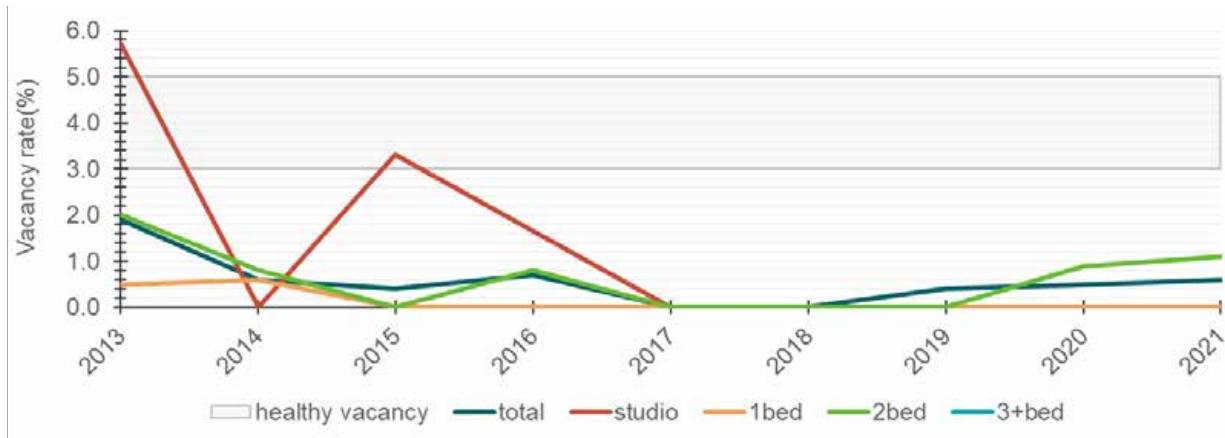


Source: Canada Mortgage and Housing Corporation

One of the best indicators of competition in the rental market is the rental vacancy rate. A healthy vacancy is generally considered to be between 3% and 5%. At this level of vacancy, demand is strong enough that landlords will keep their properties on the market and in good condition, but there is enough availability that prices do not skyrocket.

In the City of Nelson, the vacancy rate has never exceeded 2%. Despite an increase in the availability of two-bedroom units in the last two years, current vacancy is still well under 1%. Data indicates there is 0% vacancy for three-bedroom units, studios, and one-bedrooms.

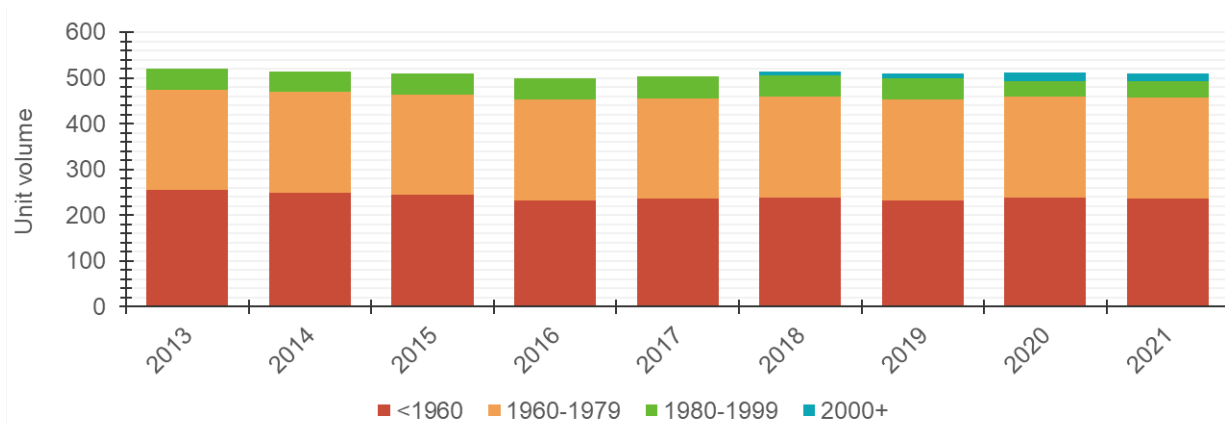
Figure 9: Primary Market Rental Vacancy Rate, City of Nelson, 2013-2021



Source: Canada Mortgage and Housing Corporation

Rental stock by year of construction illustrates how few primary rental units have been built in the City of Nelson since 1980. Of the slightly over 500 primary market rental units, about 90% were constructed before 1980. Only about 3% were built after the year 2000. Despite new investment in non-market rental options in the past few years, Nelson and the RDCK are still dealing with the impact of decades of disinvestment in the rental market. New-build stock will be critical for increasing vacancy rates and stabilizing or decreasing rental costs.

Figure 10: Primary Market Rental Stock by Year of Construction, City of Nelson, 2013-2021



Source: Canada Mortgage and Housing Corporation

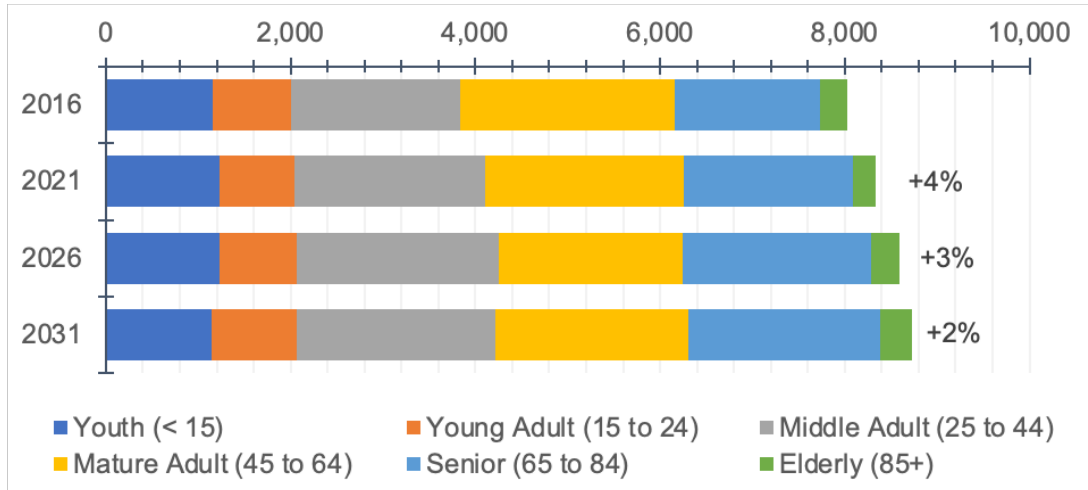
CITY OF CASTLEGAR

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the City of Castlegar increased by 4% to 8,340 residents. Projections anticipate the population will continue to grow to nearly 8,735 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older and young adults aged 15 to 24.

Figure 11: Current and Anticipated Population, City of Castlegar



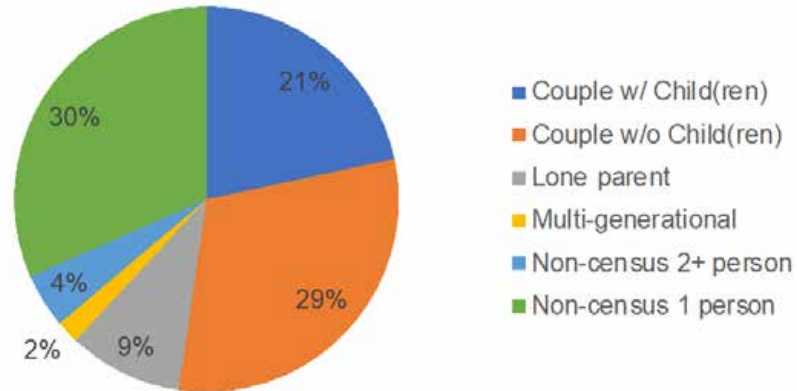
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Castlegar, the most prevalent household types are one person households and couples with children. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples without children were the third most prevalent household type, followed by couples without children, lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

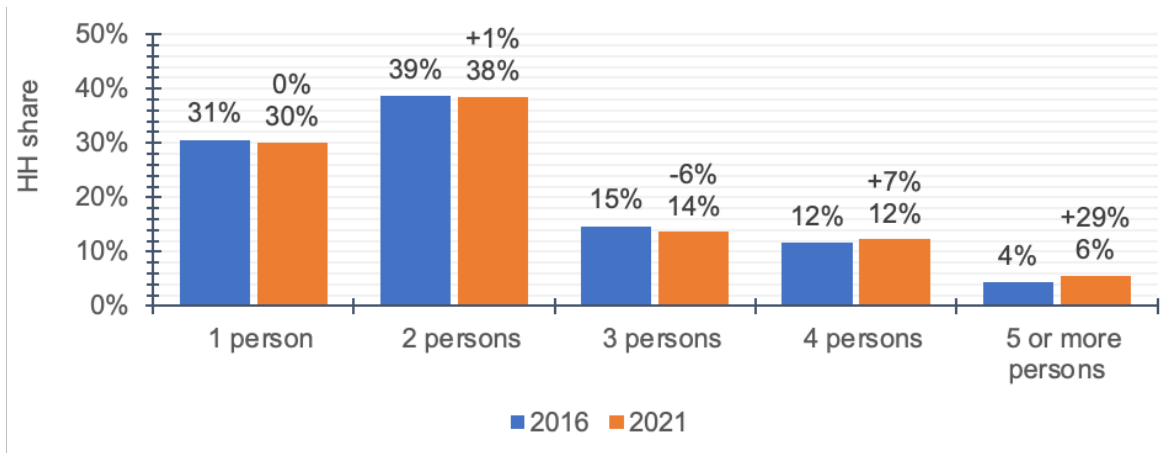
Figure 12: Household Types, City of Castlegar, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Castlegar. More than half of all households are made up of one or two individuals, followed by three person households (14%), four person households (12%), and five plus person households (6%). Though five plus person households increased 29% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in Castlegar.

Figure 13: Household Size, City of Castlegar, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Castlegar and its partners need to be outbuilding its population projections just to keep up with demand.

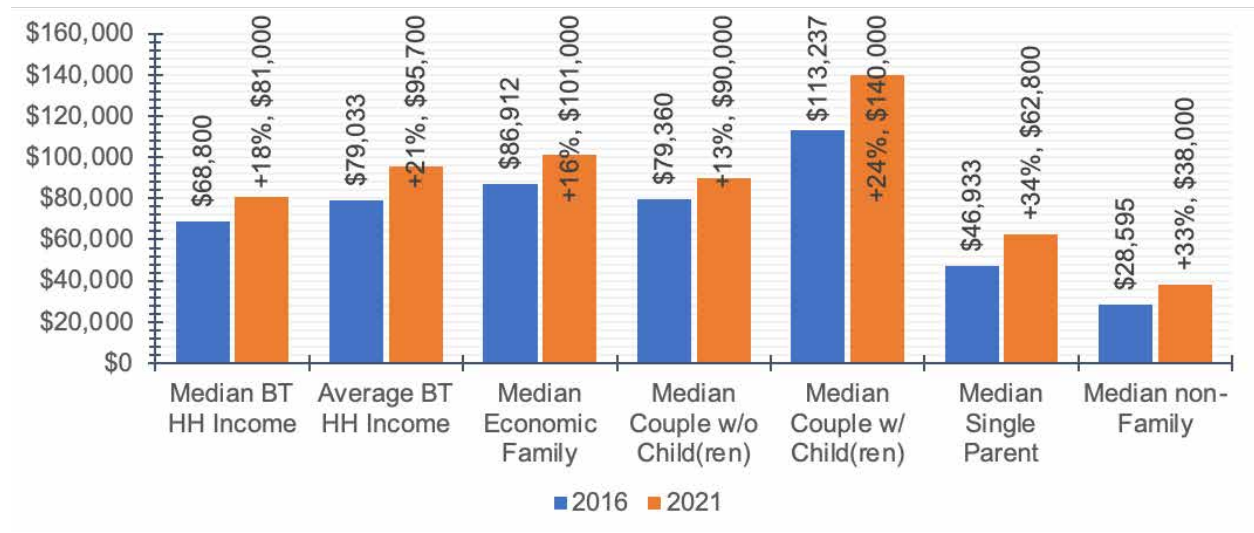
INCOME

ECONOMIC FAMILIES

Incomes in Castlegar increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 14: Income by Household and Economic Family, City of Castlegar, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

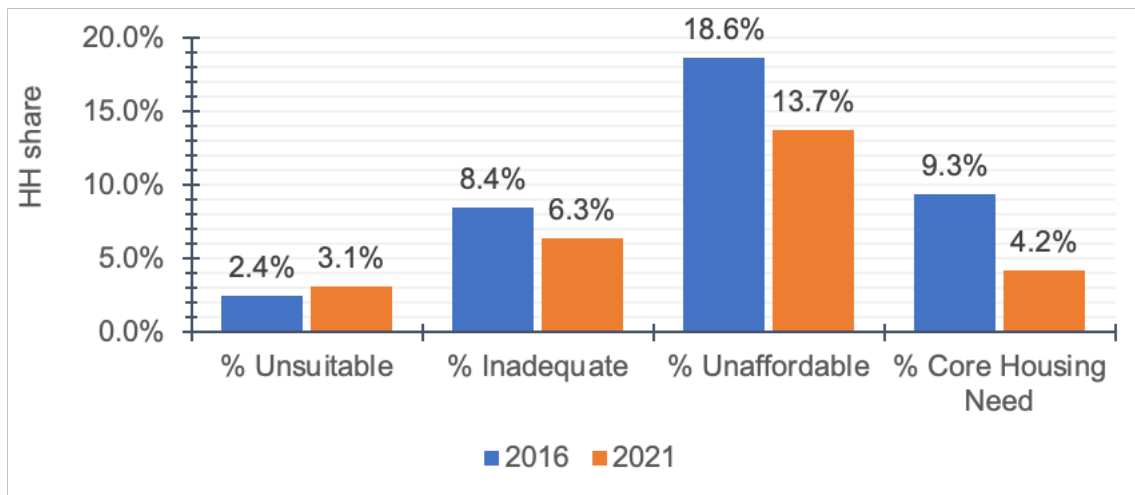
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Castlegar, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across Castlegar was affordability. More than 13.7% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across Castlegar.

Figure 15: Housing Criteria, City of Castlegar, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across Castlegar, nearly 4.2% of households were in Core Housing Need, down from slightly more than 9% in 2016. As most Core Housing Need in Castlegar is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

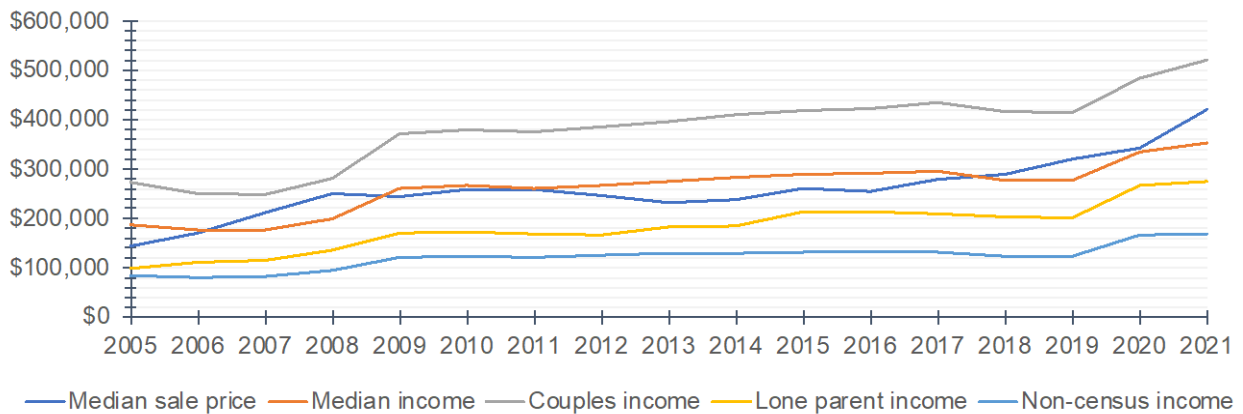
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Castlegar. In Figure 16, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$144,775 in 2005 to over \$400,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was over \$60,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Castlegar, though even they are now feeling pressure in the market.

Figure 16: Home Ownership Affordability, Castlegar, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

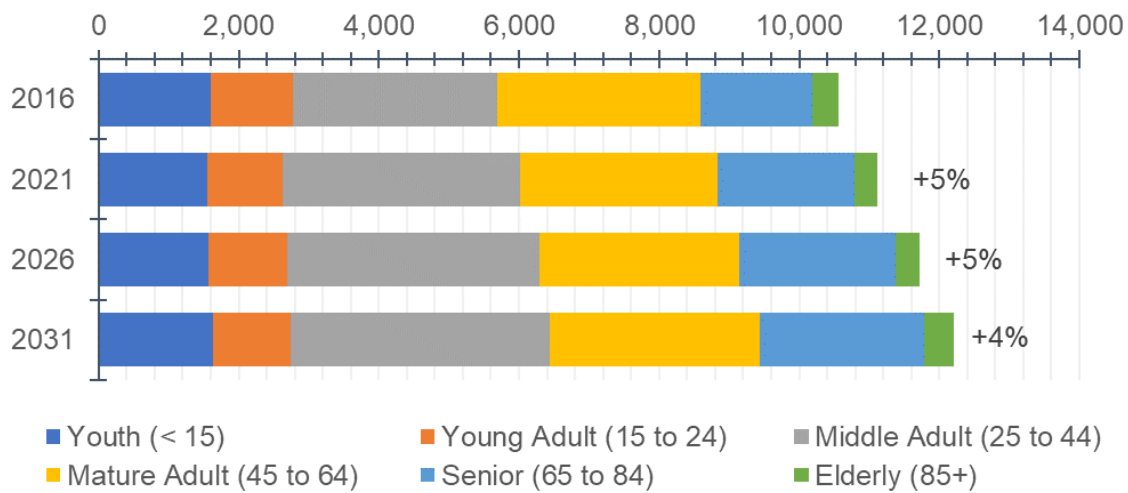
CITY OF NELSON

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the City of Nelson increased by 5% to 11,105 residents. Projections anticipate the population will continue to grow to more than 12,000 residents by 2031. Unlike much of the RDCK, new growth in Nelson is being driven by increases in both the middle adult and senior age cohorts. Between 2021 and 2026, middle adults increased by 16% and seniors increased by 22%.

Figure 17: Current and Anticipated Population, City of Nelson



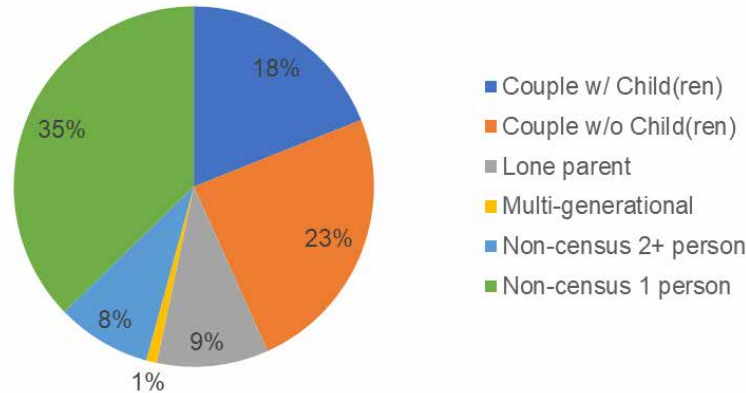
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Nelson, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

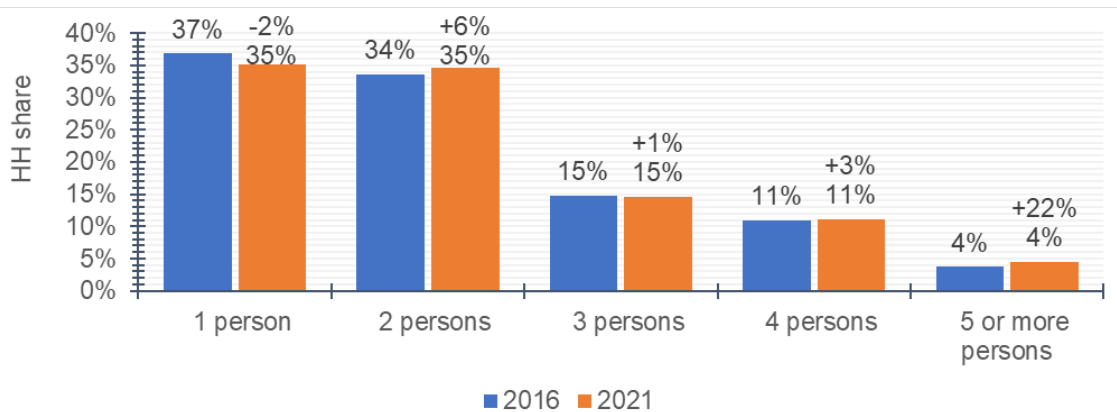
Figure 18: Household Types, City of Nelson, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Nelson. About 70% of all households are made up of one or two individuals, followed by three person households (15%), four person households (11%), and five plus person households (4%). Though five plus person households increased 22% between the two census periods, their overall share of households increased by less than 1%. This speaks to the relatively small number of larger households in the City of Nelson.

Figure 19: Household Size, City of Nelson, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Nelson and its partners need to be outbuilding population projections just to keep up with demand.

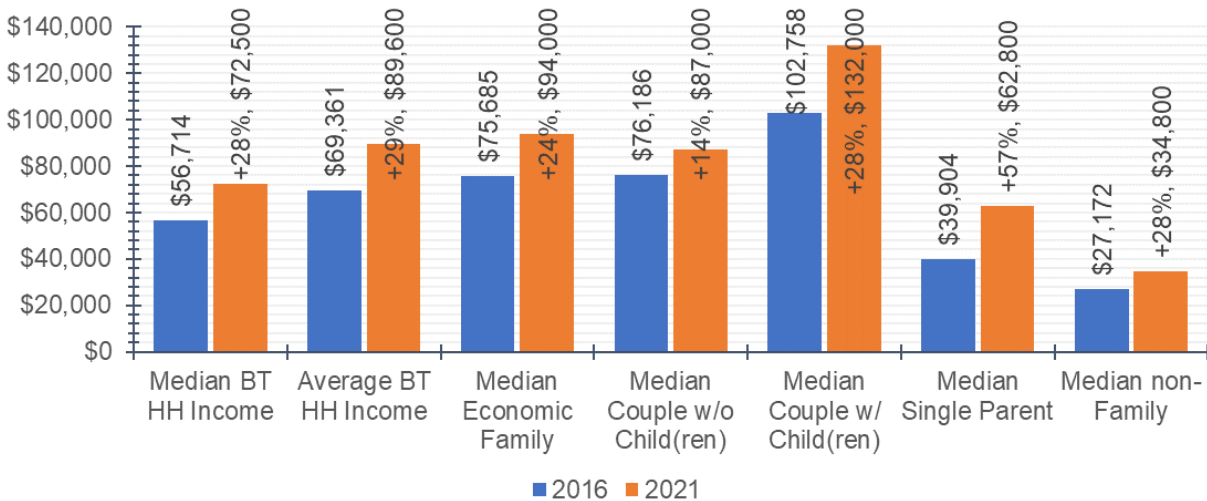
INCOME

ECONOMIC FAMILIES

Incomes in the City of Nelson increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year nearly doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the City of Nelson as working from home became normalized.

Figure 20: Income by Household and Economic Family, City of Nelson, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

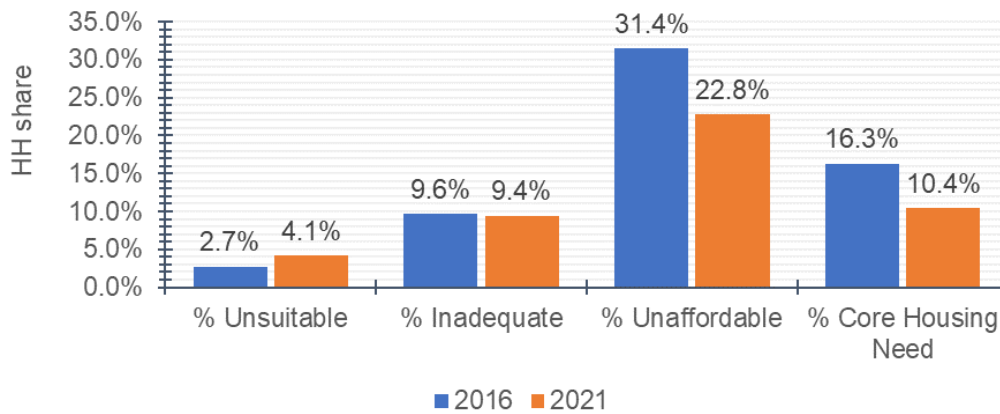
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Nelson, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Nelson was affordability. More than 22% of households were in an unaffordable home. This represents a drop from 2016, but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across in Nelson.

Figure 21: Housing Criteria, City of Nelson, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Nelson, more than 10% of households were in Core Housing Need, down from slightly more than 16% in 2016. As most Core Housing Need in Nelson is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

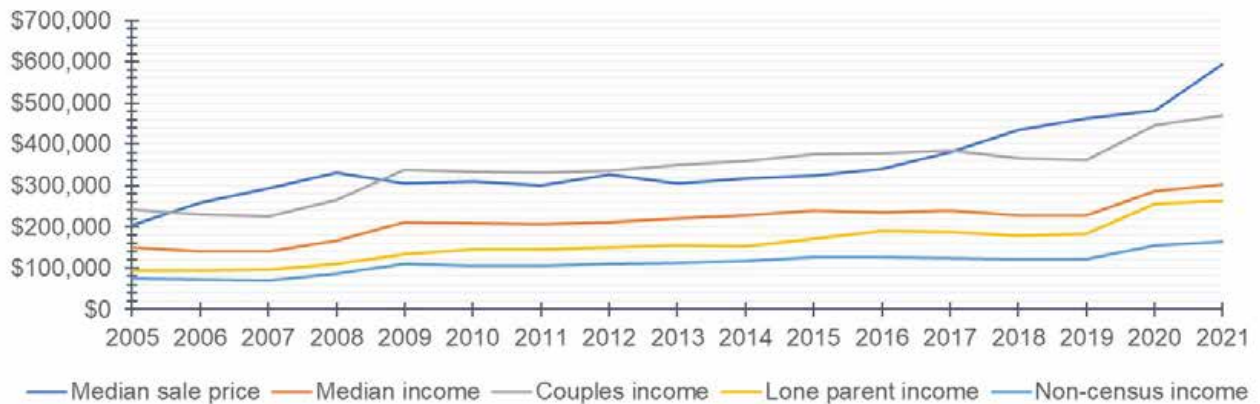
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Nelson. In Figure 22, the dark blue line tracks the median sale price of all homes in the City between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$200,000 in 2005 to over \$600,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Home ownership has always been financially challenging in Nelson, even for households earning the median income (dark orange line.) However, after a period of relative stability between 2008 and 2016, the gap between the median purchasing power and the cost of the median home is now close to \$300,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have typically been able to afford the median home in Nelson, though as of 2017, many homes may now exceed what the median couple household can afford.

Figure 22: Home Ownership Affordability, City of Nelson, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

RENTAL HOUSING AFFORDABILITY

For information on rental housing affordability in the City of Nelson, see the Regional Rental Trends section.

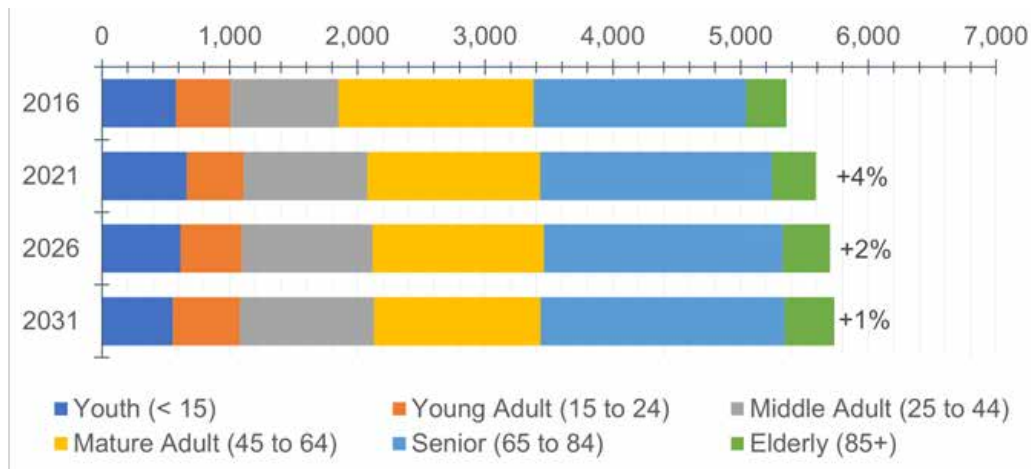
TOWN OF CRESTON

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Town of Creston increased by 4% to 5,690 residents. Projections anticipate the population will continue to grow to nearly 5,735 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older with a markable decline in the mature adult cohort by -12%, the largest of any age group. Between 2021 and 2026, seniors are expected to continue their growth as the largest age cohort in Creston.

Figure 23: Current and Anticipated Population, Creston



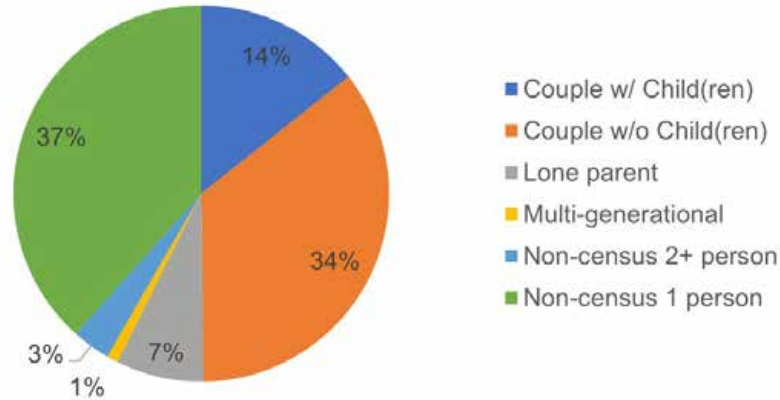
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Creston, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

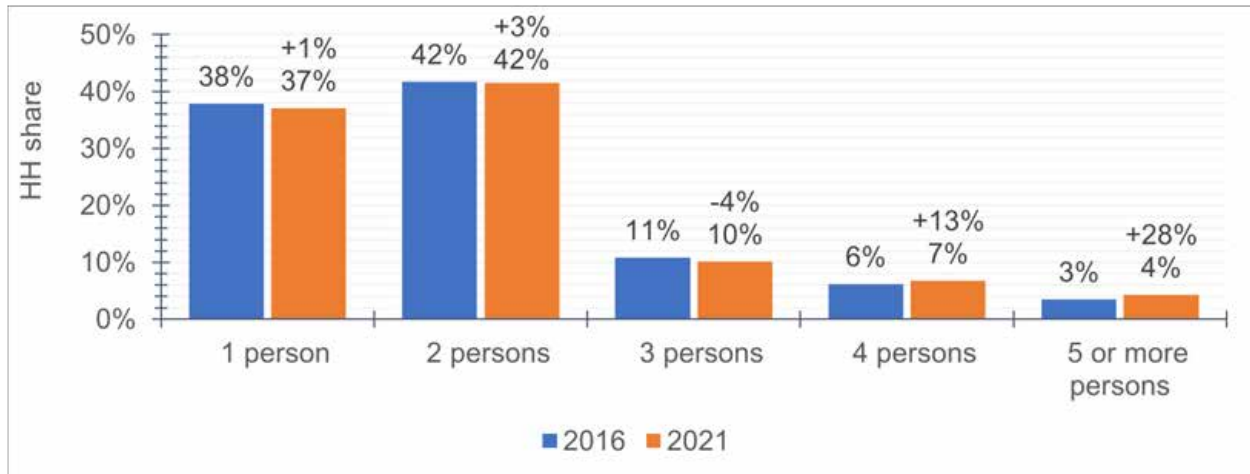
Figure 24: Household Types, Creston, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Creston. More than half of all households are made up of one or two individuals, followed by three person households (10%), four person households (7%), and five plus person households (4%). Though five plus person households increased 28% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in Creston.

Figure 25: Household Size, Creston, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

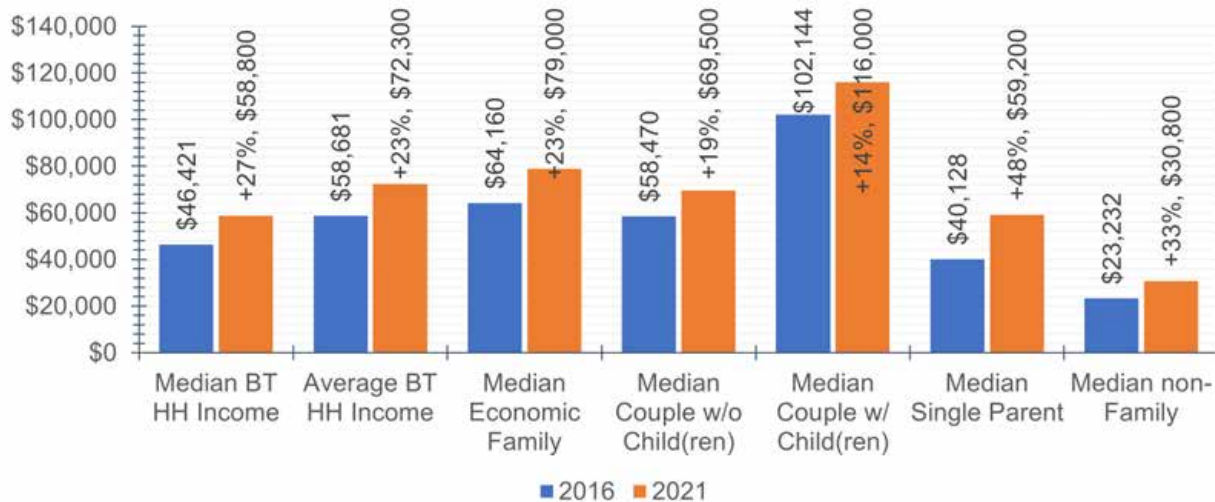
INCOME

ECONOMIC FAMILIES

Incomes in Creston increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year nearly doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Creston as working from home became normalized.

Figure 26: Income by Household and Economic Family, Creston, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

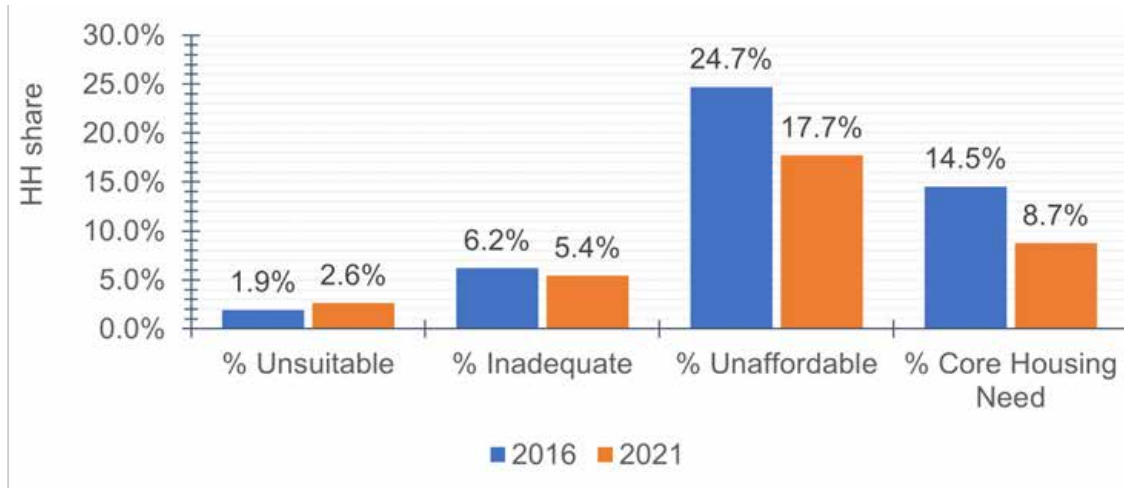
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In the Town of Creston, very few households were in an unsuitable home. There was a slight increase in unsuitable housing between 2016 and 2021 and, though marginal, likely reflects the restricted housing choice in Creston. However, most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. A larger percentage of homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Creston was affordability. More than 17% of households were in an unaffordable home. This represents a drop from 2016, but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved within Creston.

Figure 27: Housing Criteria, Creston, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. In the Town of Creston, nearly 9% of households were in Core Housing Need, down from slightly more than 14% in 2016. As most Core Housing Need in Creston is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

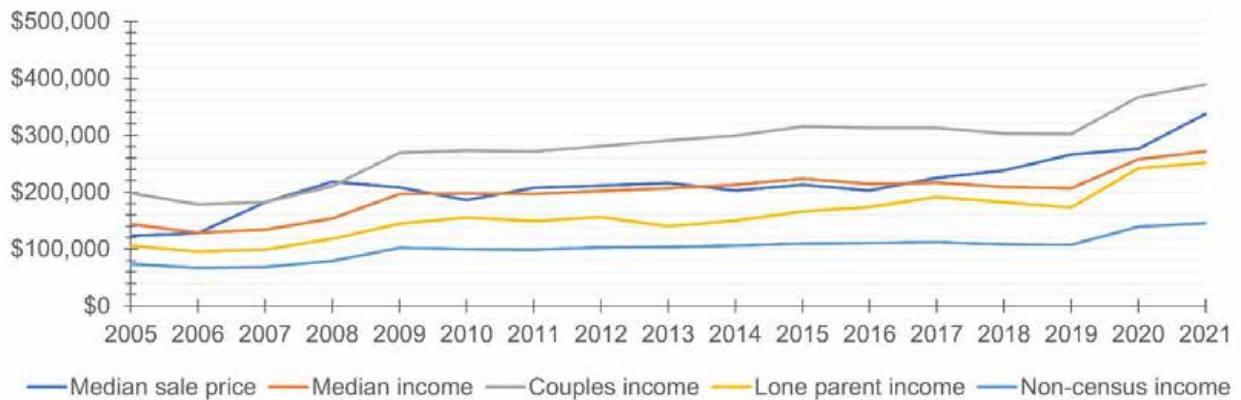
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Creston. In Figure 28, the dark blue line tracks the median sale price of all homes in Creston between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$120,000 in 2005 to over \$330,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was well over \$60,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Creston, though even they are now feeling pressure in the market.

Figure 28: Home Ownership Affordability, Creston, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

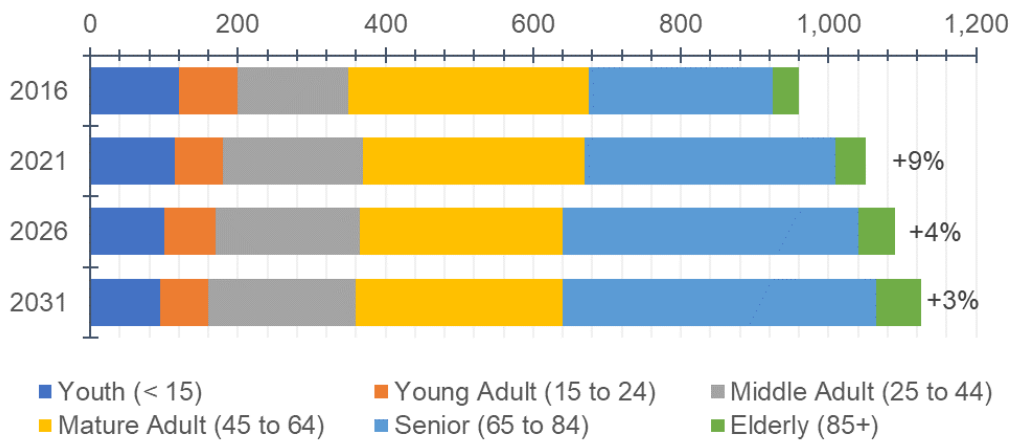
VILLAGE OF KASLO

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Village of Kaslo increased by 9% to 1,050 residents. Projections anticipate the population will continue to grow to nearly 1,120 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2016 and 2021, seniors surpassed mature adults as the largest age cohort in Kaslo.

Figure 29: Current and Anticipated Population, Kaslo



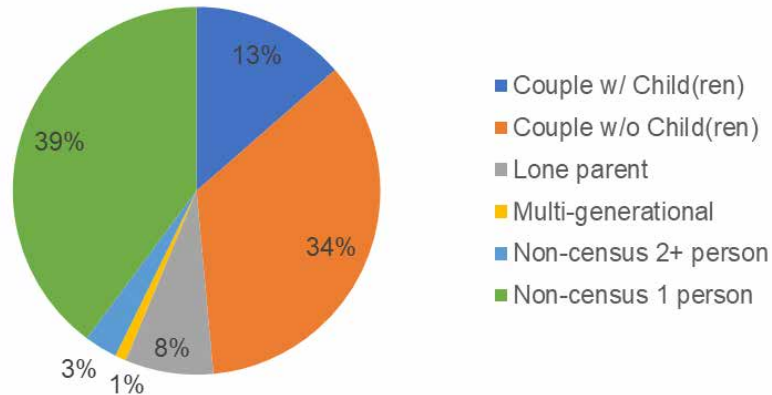
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In the RDCK, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start, a family. One person households are typically the youngest and oldest members of our communities and are often navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

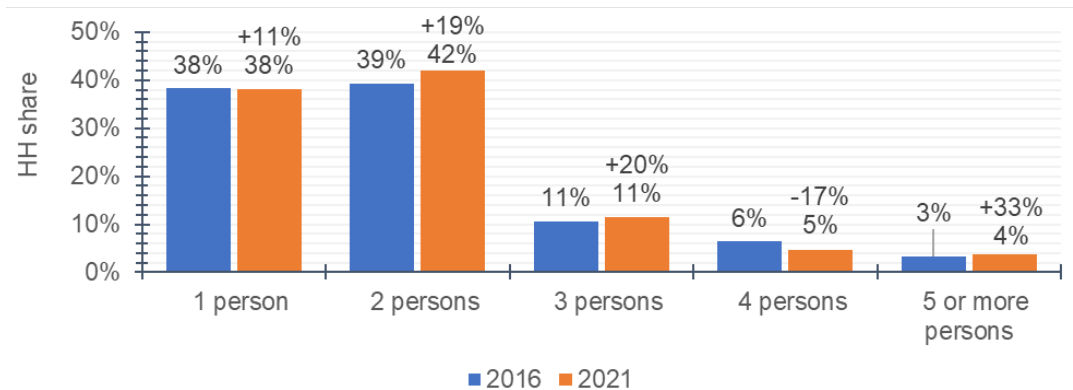
Figure 30: Household Types, Kaslo, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Kaslo. More than half of all households are made up of one or two individuals, followed by three person households (11%), four person households (5%), and five plus person households (4%). Though five plus person households increased 33% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in the RDCK.

Figure 31: Household Size, Kaslo, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the Village of Kaslo, and its partners, need to be outbuilding its population projections just to keep up with demand.

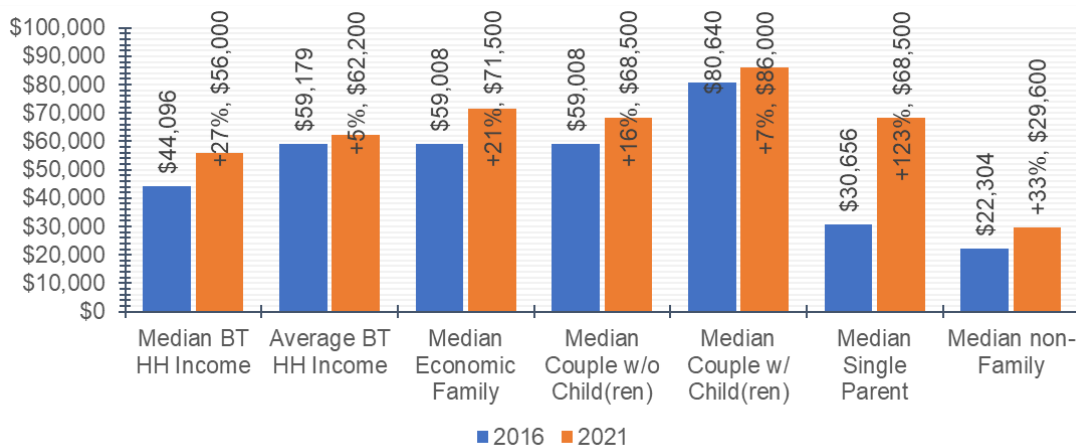
INCOME

ECONOMIC FAMILIES

Incomes in the RDCK increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$100,000 a year increased 31% between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 32: Income by Household and Economic Family, Kaslo 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

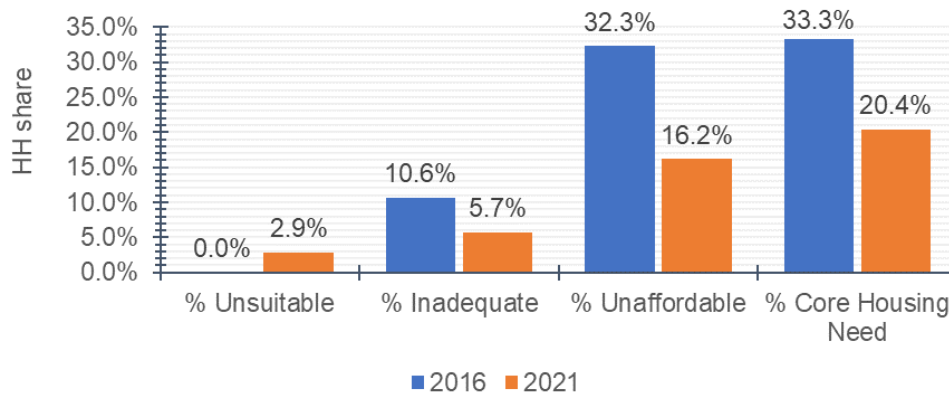
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In the Village of Kaslo, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Kaslo was affordability. More than 16% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place, and anecdotal data indicates that perceived affordability has not improved across the RDCK.

Figure 33: Housing Criteria, Kaslo, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In the Village of Kaslo, nearly 20% of households were in Core Housing Need, down from slightly more than 33% in 2016. As most Core Housing Need in the RDCK is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

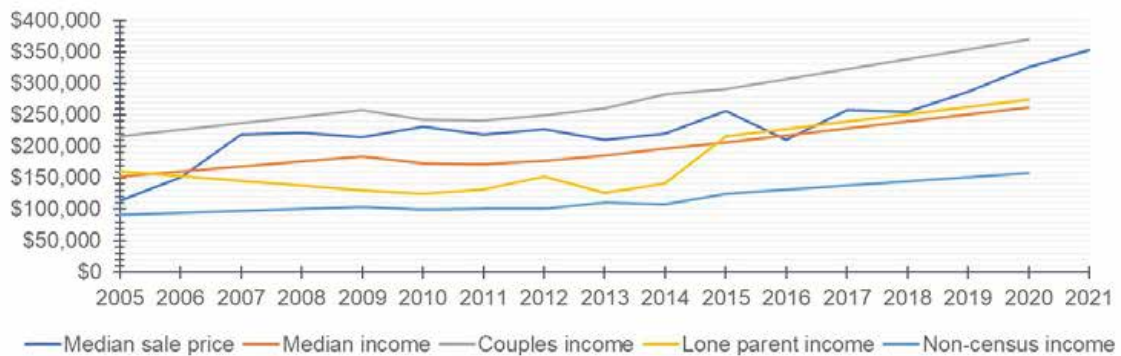
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in the Kaslo. In Figure 34, the dark blue line tracks the median sale price of all homes in the Village of Kaslo between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$113,000 in 2005 to over \$350,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. A slight spike in 2015 may be explained by low sale volumes in a small community, however, from 2016 to 2021 there has been a consistent increase in median home price and a widening gap between median household income and median home price. In 2020, the gap between what a median income household could afford, and the median home price was well over \$60,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in the village of Kaslo.

Figure 34: Home Ownership Affordability, Kaslo, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

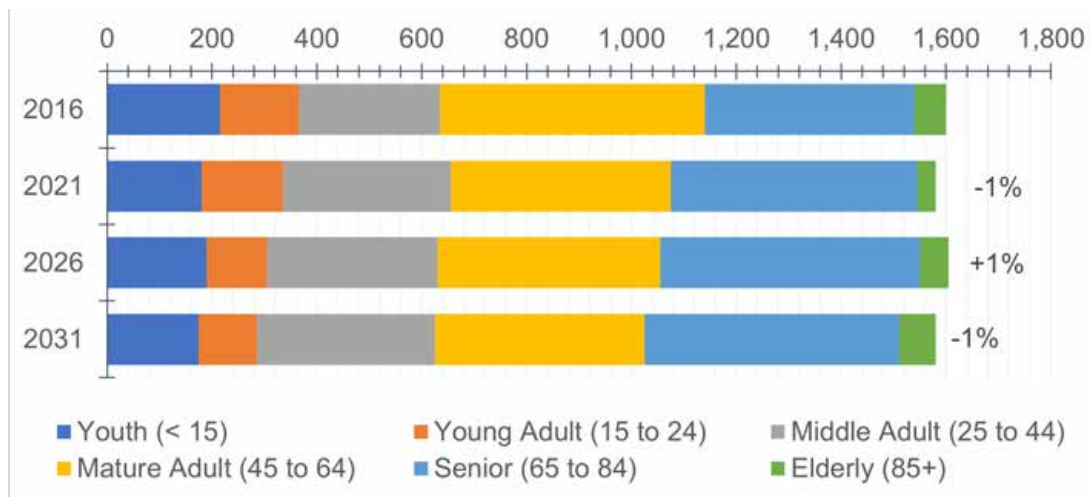
VILLAGE OF NAKUSP

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Village of Nakusp decreased by 1% to 1,590 residents. Projections anticipate the population will continue to shrink to 1,585 residents by 2031. Changes in the population’s age distribution are driven by large increases in the middle adult age cohort (19% increase) and those aged 65 and older (18% increase) coupled by a markable decline in the mature adult cohort (17% decrease), the largest reduction of any age group. Between 2021 and 2026, seniors are expected to continue their growth as the largest age cohort in Nakusp.

Figure 35: Current and Anticipated Population, Nakusp



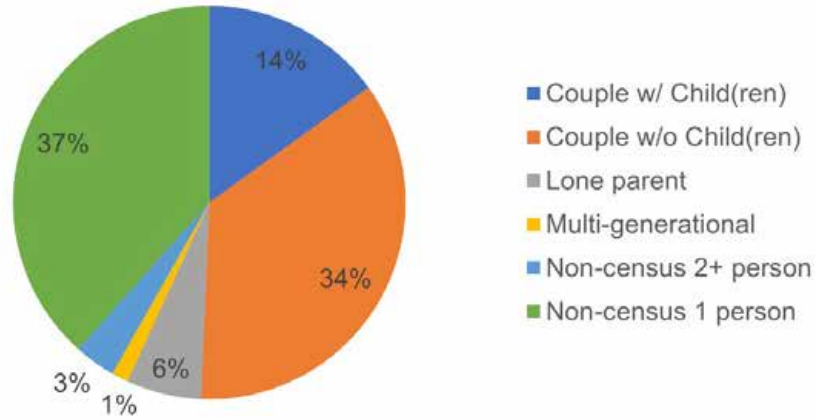
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Nakusp, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

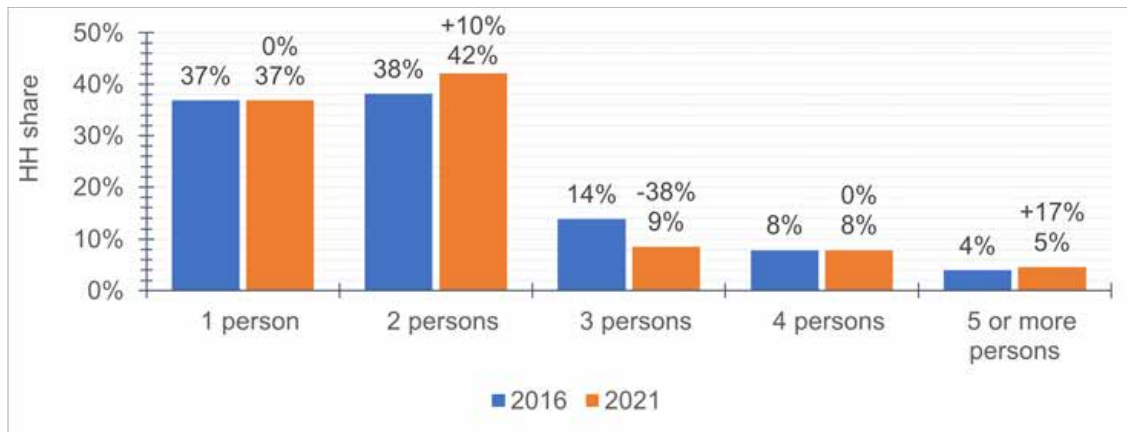
Figure 36: Household Types, Nakusp, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the most notable change was the 38% decrease of three person households coupled with the 10% increase of two person households. Largely a reflection of current trends throughout the RDCK, household sizes are shrinking at a slow but appreciable rate. More than half of all households are made up of one or two individuals, followed by three person households (9%), four person households (8%), and five plus person households (5%). Though five plus person households increased 17% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in Nakusp.

Figure 37: Household Size, Nakusp, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

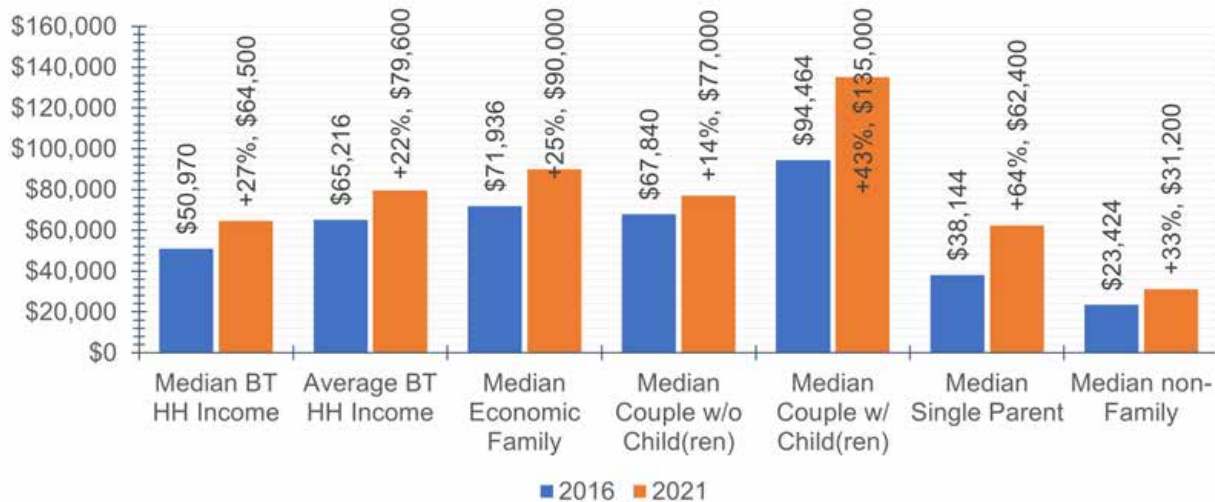
INCOME

ECONOMIC FAMILIES

Incomes in Nakusp increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year tripled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Nakusp as working from home became normalized.

Figure 38: Income by Household and Economic Family, Nakusp, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

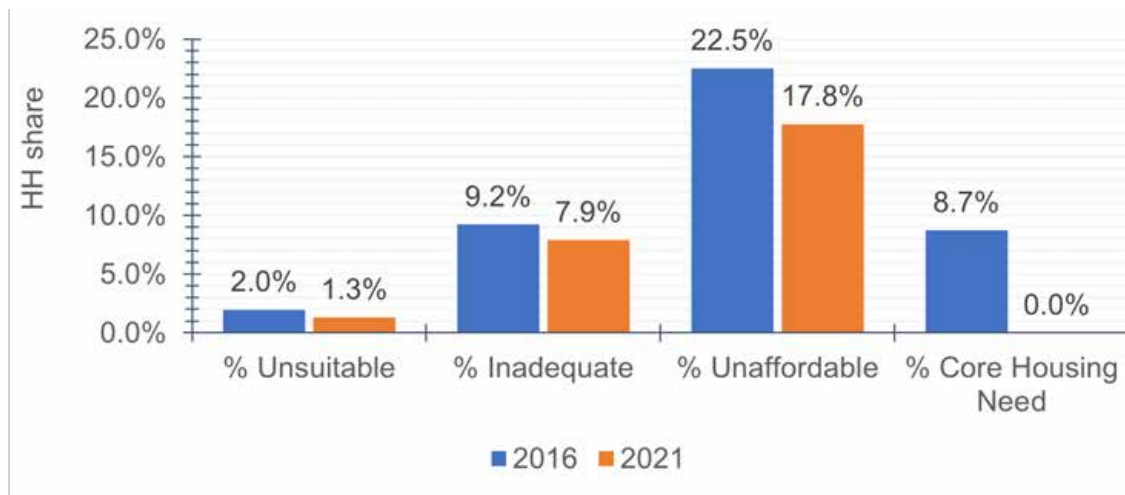
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In the Village of Nakusp, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. A larger percentage of homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Nakusp was affordability. Almost 18% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved within Nakusp.

Figure 39: Housing Criteria, Nakusp, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In the Village of Nakusp, nearly 9% of households were in Core Housing Need in 2016. That percentage has shrunk to such an extent that the was likely suppressed by Statistics Canada to avoid a breach of privacy, and effectively rounded to 0%. As most Core Housing Need in Nakusp is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

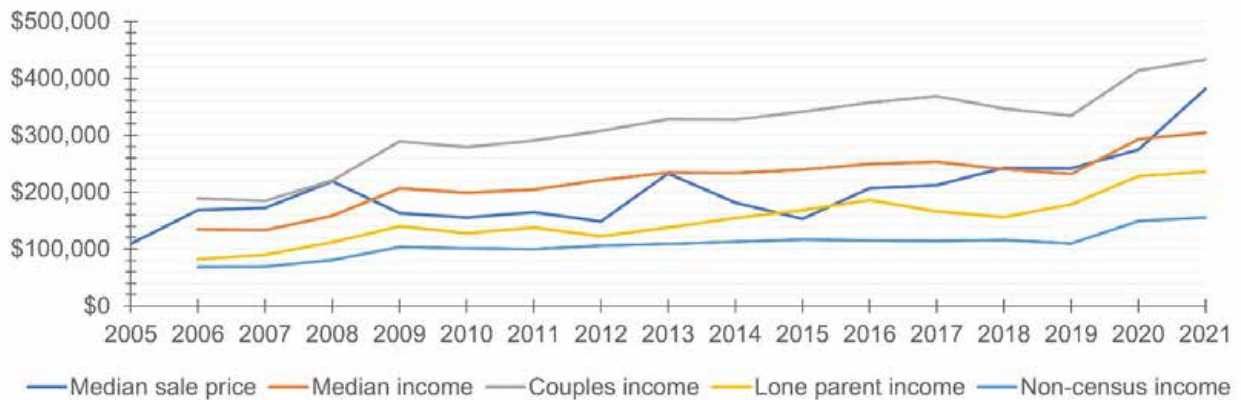
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Nakusp. In Figure 40, the dark blue line tracks the median sale price of all homes in Nakusp between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$100,000 in 2005 to over \$380,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2020 when ownership costs began to increase rapidly after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was over \$75,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Nakusp, though even they are now feeling pressure in the market.

Figure 40: Home Ownership Affordability, Nakusp, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

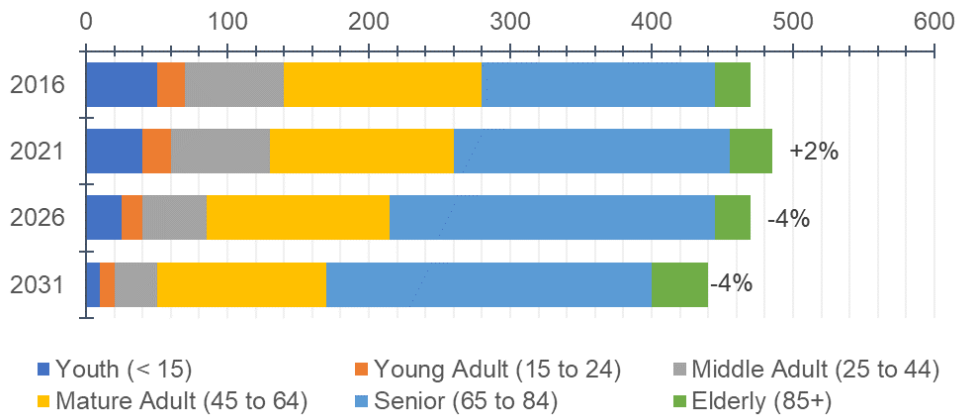
VILLAGE OF NEW DENVER

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Regional District of Central Kootenay increased by 2% to 485 residents. Projections anticipate the population will decrease to 445 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older, with slight decreases in all other age cohorts. By 2031 youth and young adults are expected to make up just 4% of New Denver’s population.

Figure 41: Current and Anticipated Population, New Denver



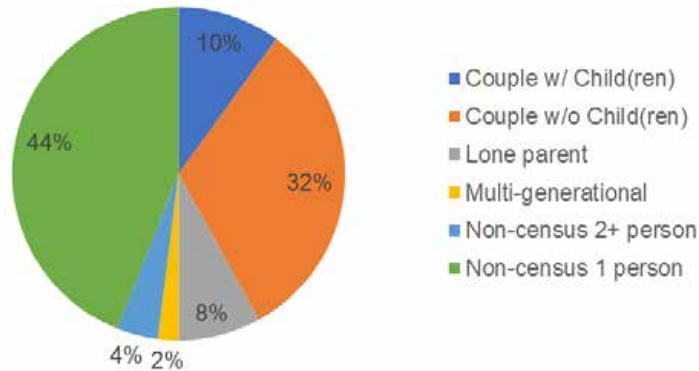
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In New Denver, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start, a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

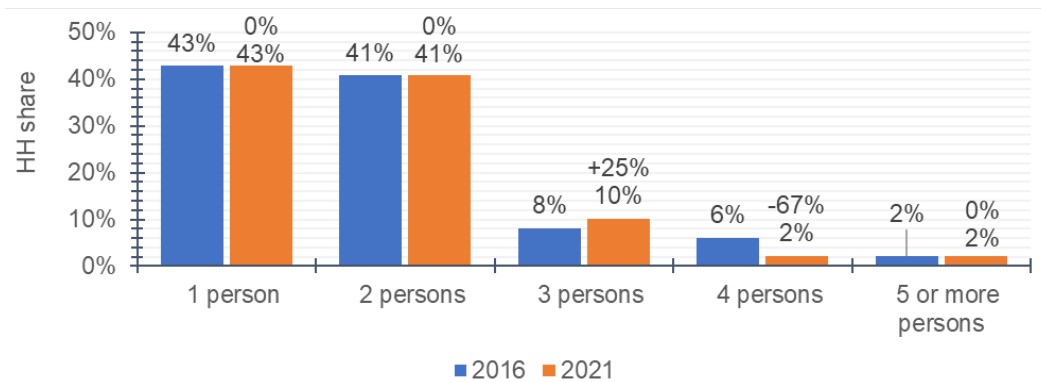
Figure 42: Household Types, New Denver, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in New Denver. More than half of all households are made up of one or two individuals, followed by three person households (10%), four person households (2%), and five plus person households (2%). This speaks to the relatively small number of larger households in the RDCK.

Figure 43: Household Size, New Denver, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the Village of New Denver, and its partners need to be at least maintaining, and likely outbuilding its population projections just to keep up with demand.

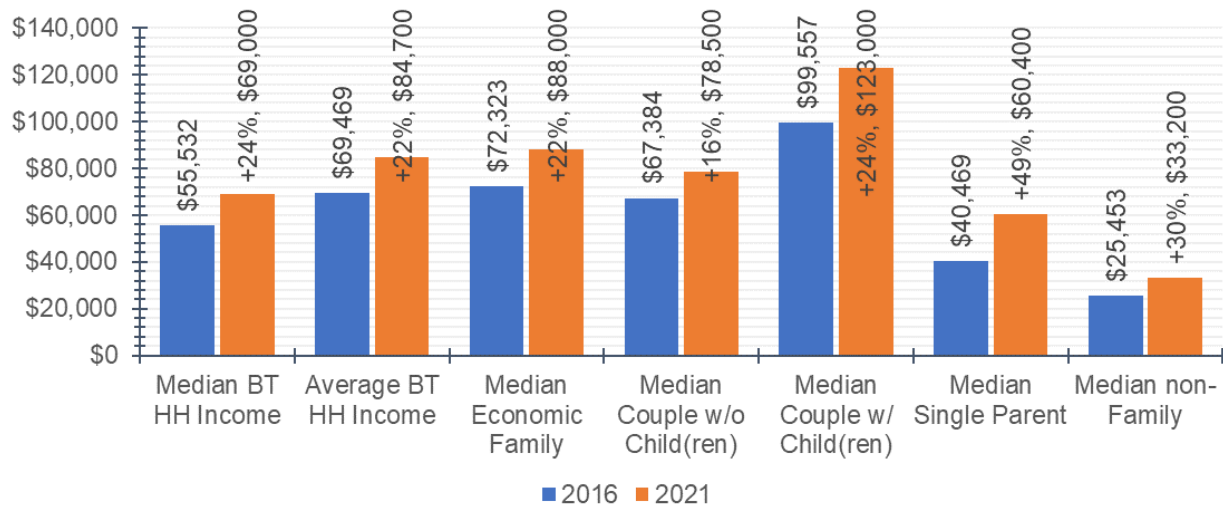
INCOME

ECONOMIC FAMILIES

Incomes in New Denver increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$100,000 a year increased by 20% between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 44: Income by Household and Economic Family, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

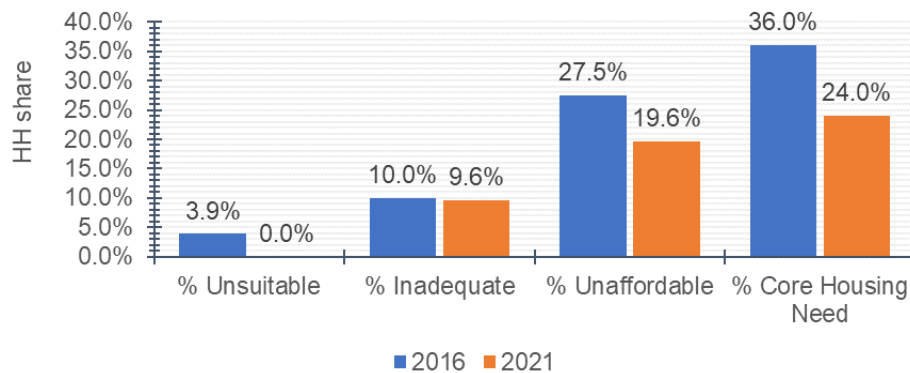
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In New Denver, data on households in unsuitable homes was missing for 2021. This is likely due to suppression of data to protect individuals’ privacy. That said, most housing in New Denver is still larger, single-detached dwellings suitable for a wide range of household sizes. The share of homes needing major did not change substantially. As in 2016, the most concerning housing need indicator in New Denver was affordability. More than 19% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place, and anecdotal data indicates that perceived affordability has not improved across the RDCK.

Figure 45: Housing Criteria, New Denver, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. In New Denver, 24% of households were in Core Housing Need, down from 36% in 2016. As most Core Housing Need in New Denver is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

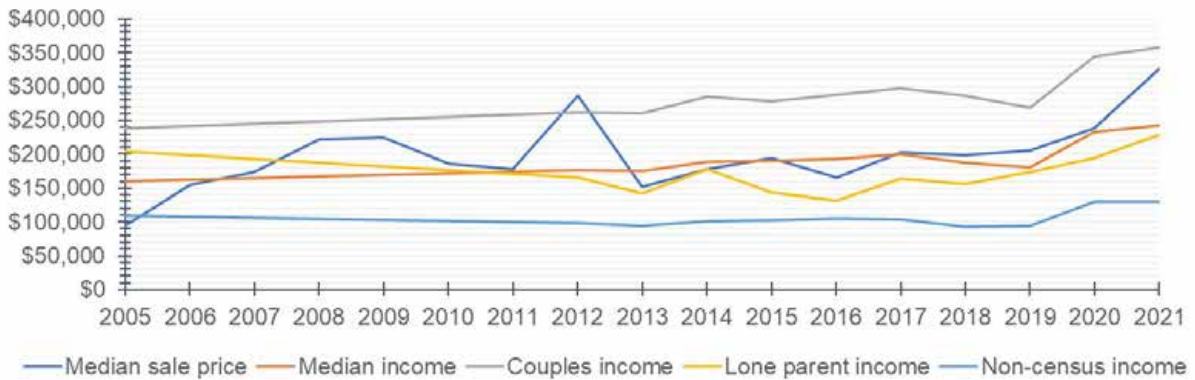
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in New Denver. In Figure 46, the dark blue line tracks the median sale price of all homes in New Denver between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$94,000 in 2005 to over \$325,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2017 when ownership costs began to increase after a period of relative stability. A large spike in 2012, and minor dip in 2016 are likely explained by low sale volumes in a small community, with one sale well above or well below median price skewing the data. However, from 2016 to 2021 there are regular and more consistent increases in median home price, widening the gap between median income and median home price. In 2021, the gap between what a median income household could afford and the median home price was over \$80,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in New Denver, though even they are now feeling pressure in the market.

Figure 46: Home Ownership Affordability, New Denver, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

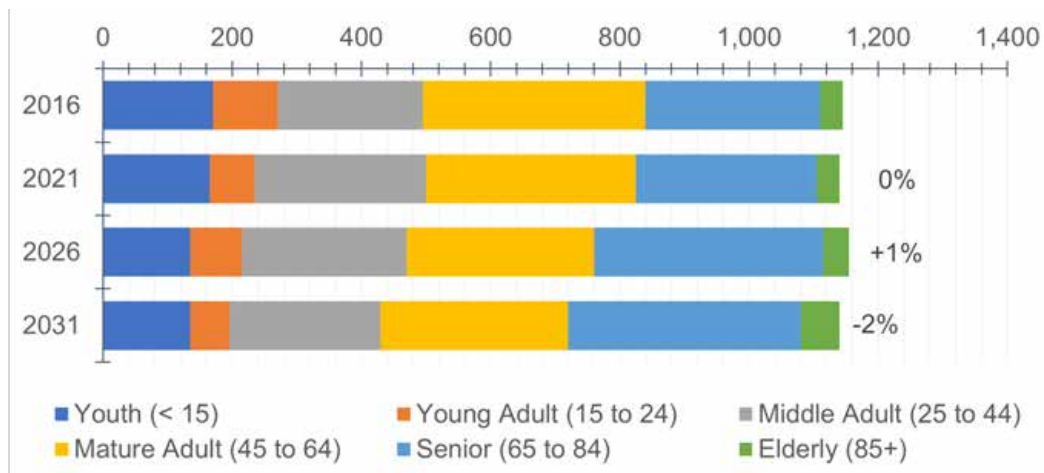
VILLAGE OF SALMO

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Village of Salmo showed 0% population change at 1,140 residents. Projections anticipate the population will shrink to 1,135 residents by 2031. Changes in the population’s age distribution are driven by large increases in the middle adult age cohort (18% increase) and those aged 65 and older (4% increase) coupled by a markable decline in the young adult (30% decrease) and mature adult cohorts (6% decrease). Between 2021 and 2026, seniors are expected to continue their growth as the largest age cohort in Salmo.

Figure 47: Current and Anticipated Population, Salmo



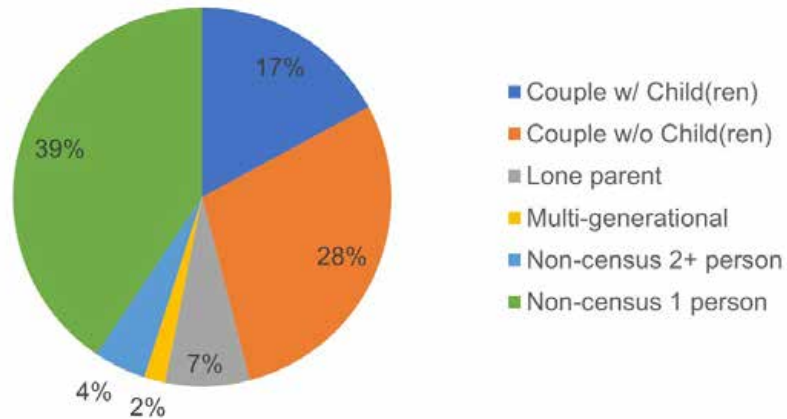
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Salmo, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

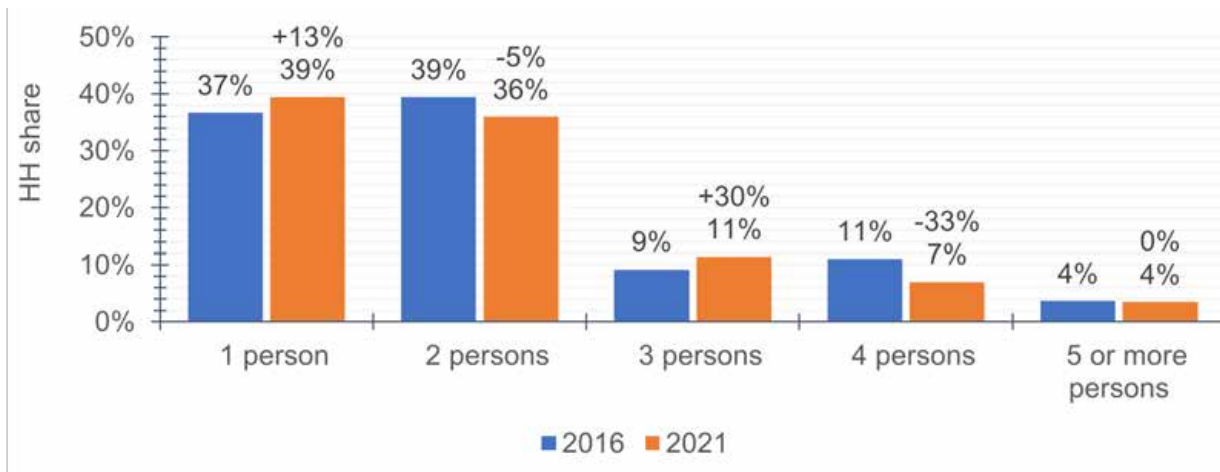
Figure 48: Household Types, Salmo, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the most notable change was the 13% increase of single person households. Coupled with the 33% decrease in four person households, household sizes are shrinking at a slow but appreciable rate in line with trends throughout the RDCK. More than half of all households are made up of one or two individuals, followed by three person households (11%), four person households (7%), and five plus person households (4%). Though three person households increased 30% between the two census periods, their overall share of households only increased by 2%. This speaks to the relatively small number of larger households in Salmo. In general, fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

Figure 49: Household Size, Salmo, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

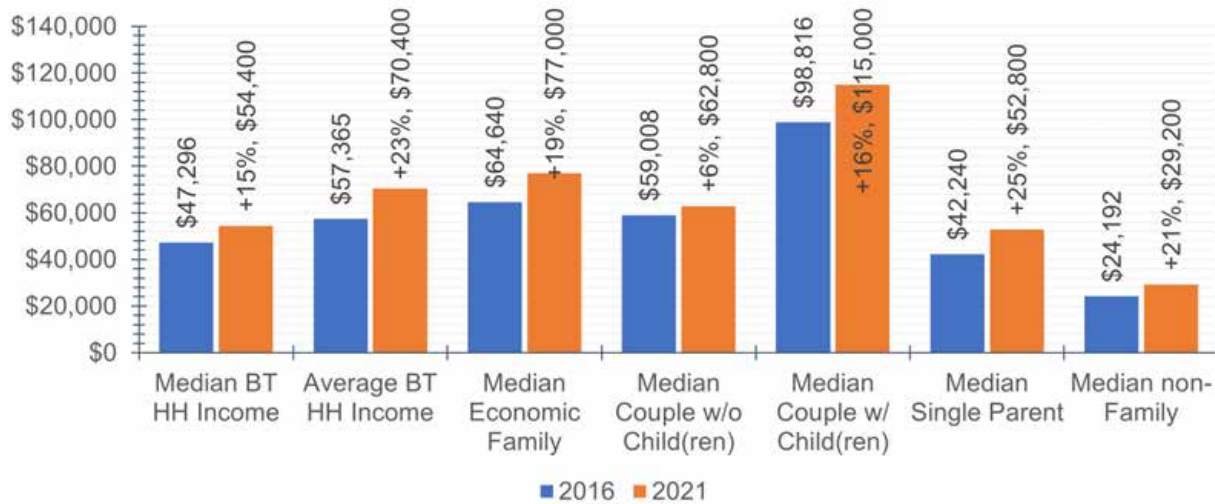
INCOME

ECONOMIC FAMILIES

Incomes in Salmo increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Salmo as working from home became normalized.

Figure 50: Income by Household and Economic Family, Salmo, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

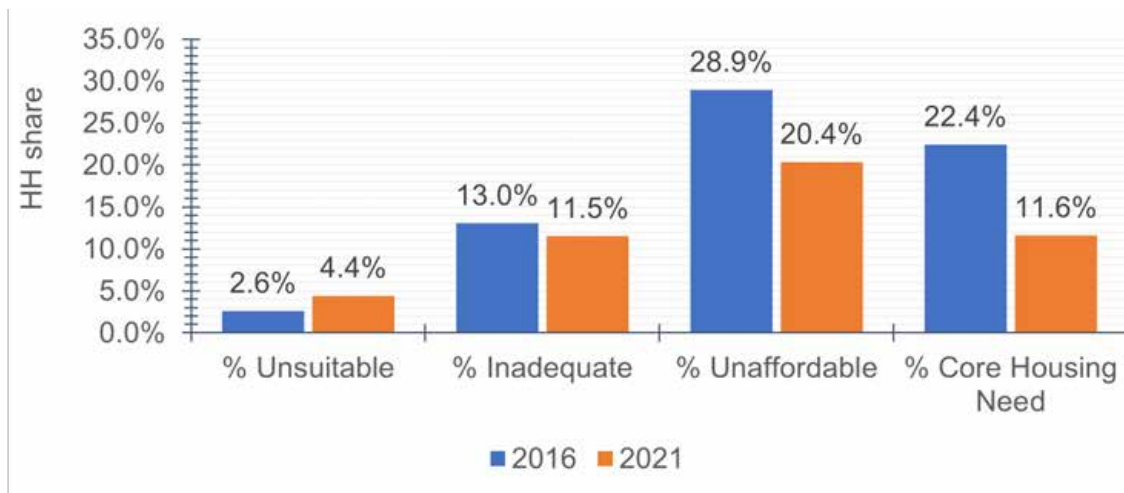
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In the Village of Salmo, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. A larger percentage of homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Salmo was affordability. Over 20% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved within Salmo.

Figure 51: Housing Criteria, Salmo, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In the Village of Salmo, over 11% of households were in Core Housing Need, down from slightly more than 22% in 2016. As most Core Housing Need in Salmo is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

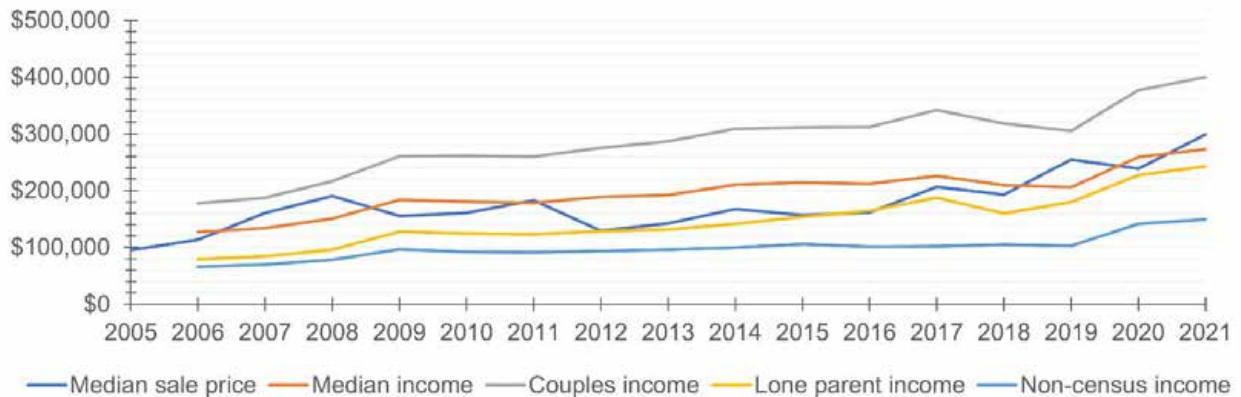
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Salmo. In Figure 52, the dark blue line tracks the median sale price of all homes in Salmo between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$90,000 in 2005 to just under \$300,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2018 when ownership costs began to increase rapidly after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was just over \$20,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Salmo, though even they are now feeling pressure in the market as incomes increase at slower rates than housing sale prices.

Figure 52: Home Ownership Affordability, Salmo, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

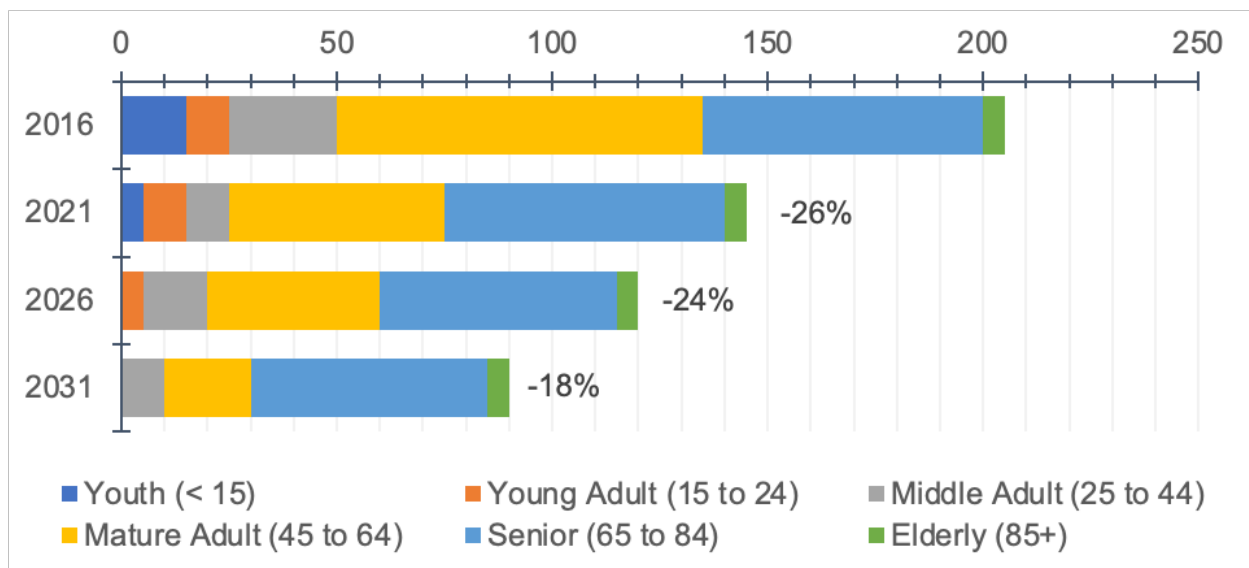
VILLAGE OF SILVERTON

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Silverton decreased by 26% to 195 residents. Projections anticipate the population will continue to decrease to 110 residents by 2031. Decreases in population are almost entirely driven by declining numbers in younger age cohorts. Older residents are largely stable but make up an increasing percentage of the total population.

Figure 53: Current and Anticipated Population, Silverton



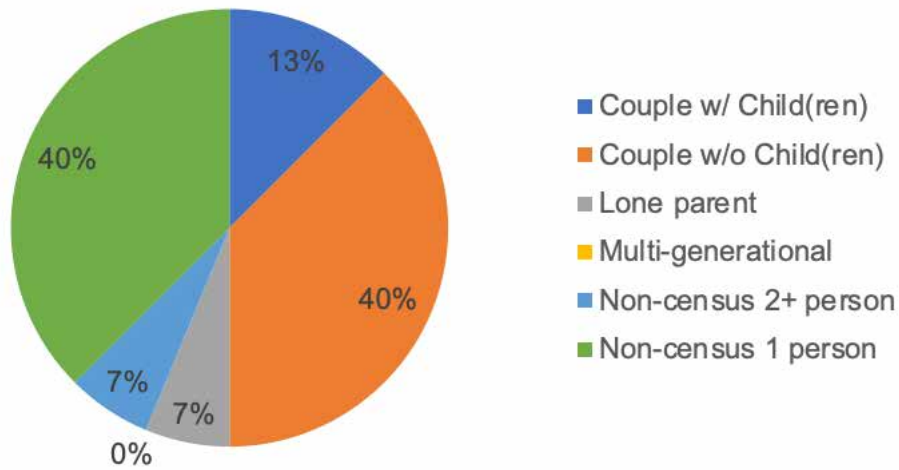
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Silverton, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

In Silverton, non-census 1 person and couples without children are the most prevalent household types. This is most common when younger community members live together as roommates to share housing costs, or when older couples live together without children.

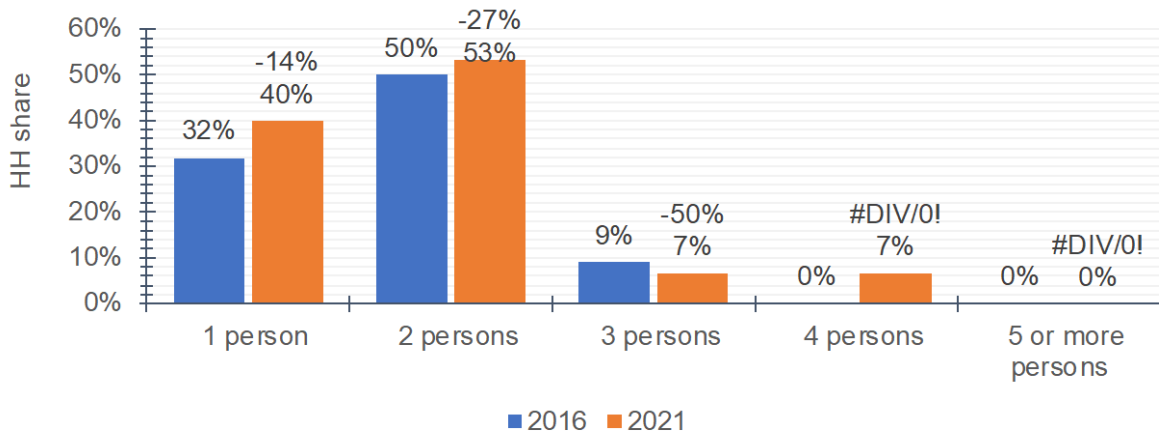
Figure 54: Household Types, Silverton, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Silverton. More than half of all households are made up of one or two individuals, followed by three person households (7%), and four person households (7%). There was a no data shared for 5 or more person households in the 2021 census, and no data shared for 4 persons households in 2016. This is likely a result of data suppression to ensure anonymity in the census and speaks to the relatively small number of larger households in Silverton.

Figure 55: Household Size, Silverton, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people require more homes, and Silverton and its partners need to be outbuilding its population projections just to keep up with demand.

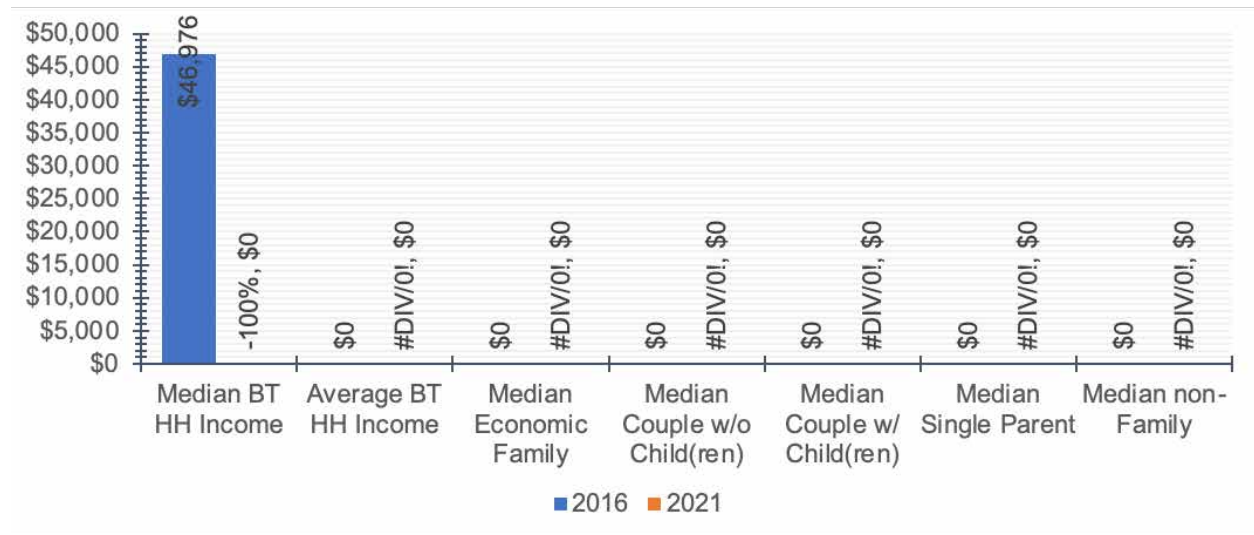
INCOME

ECONOMIC FAMILIES

As a result of small population size and data suppression, there is limited available data on household incomes in Silverton. Unfortunately, we are not able analyze incomes by household and economic family. Regionally, incomes generally increased between the last two census periods. Incomes in Silverton likely followed a similar pattern.

During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned. Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to any 2020 income increases across Silverton.

Figure 56: Income by Household and Economic Family, SILVERTON, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

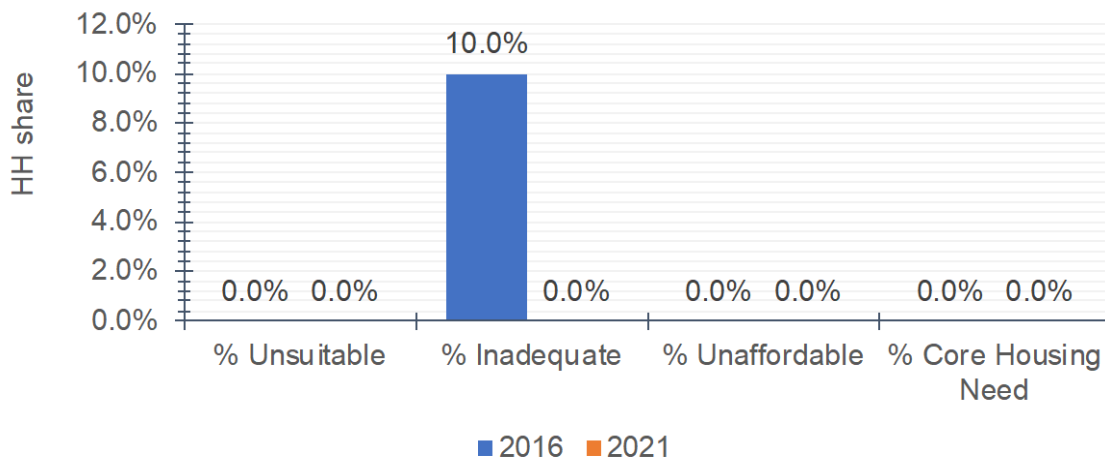
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

As a result of the small population size and data suppression, we are not able to conduct a full analysis of housing indicators in Silverton. However, we do know that in 2016, 10% of households were living in inadequate conditions, meaning their homes were in need of major repairs.

Figure 57: Housing Criteria, Silverton, 2016/2021

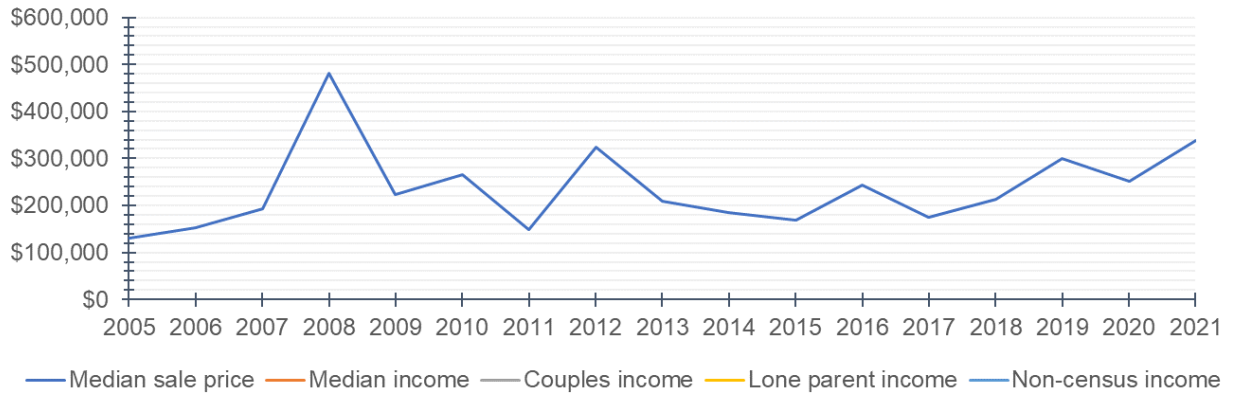


Source: Statistics Canada, 2016 and 2021 Census

OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed in Silverton. However, we cannot track how prices have changed relative to income and household size as a result of data suppression in Silverton. In Figure 58, the dark blue line tracks the median sale price of all homes in Silverton between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$130,000 in 2005 to over \$338,667 in 2021.

Figure 58: Home Ownership Affordability, Silverton, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

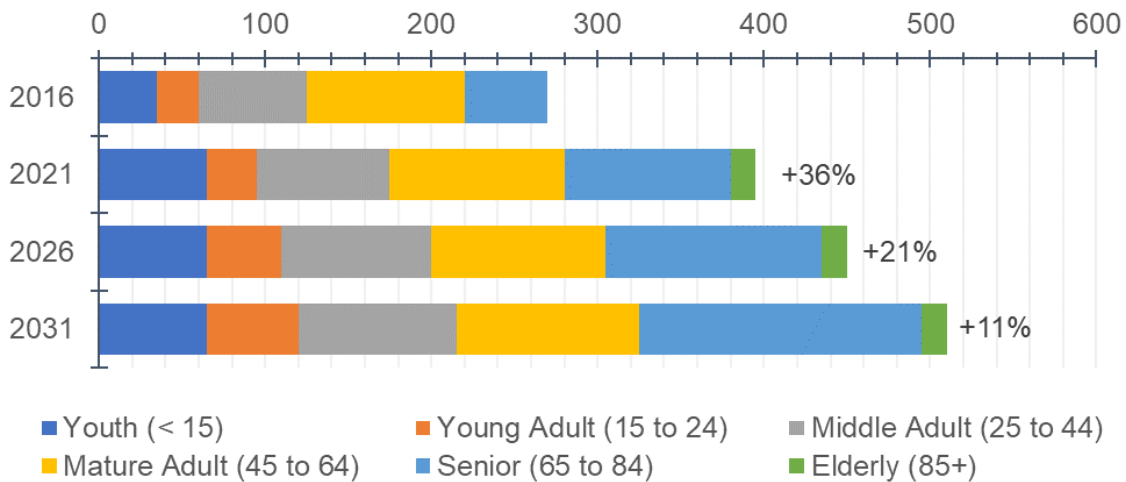
VILLAGE OF SLOCAN

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of the Village of Slocan increased by 36% to 375 residents. Projections anticipate the population will continue to grow to nearly 500 residents by 2031. New growth is distributed across age cohorts, with the most significant growth attributed to the population aged and older. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in the Village of Slocan.

Figure 59: Current and Anticipated Population, Village of Slocan



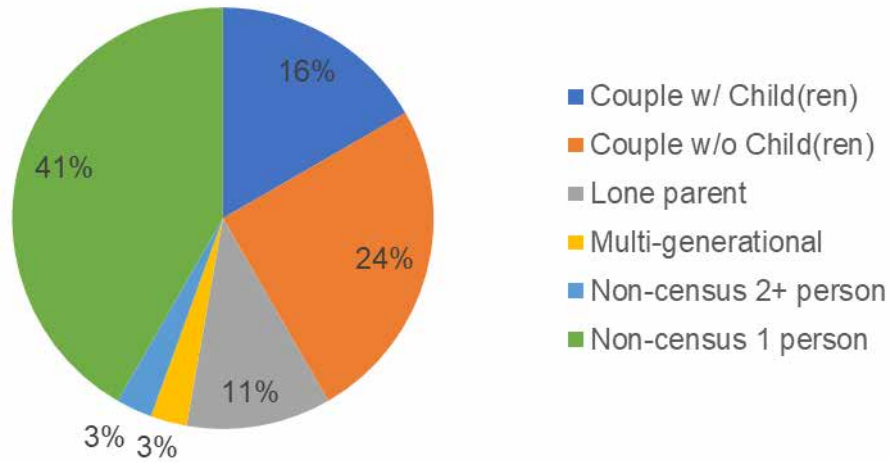
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In the Village of Slocan, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

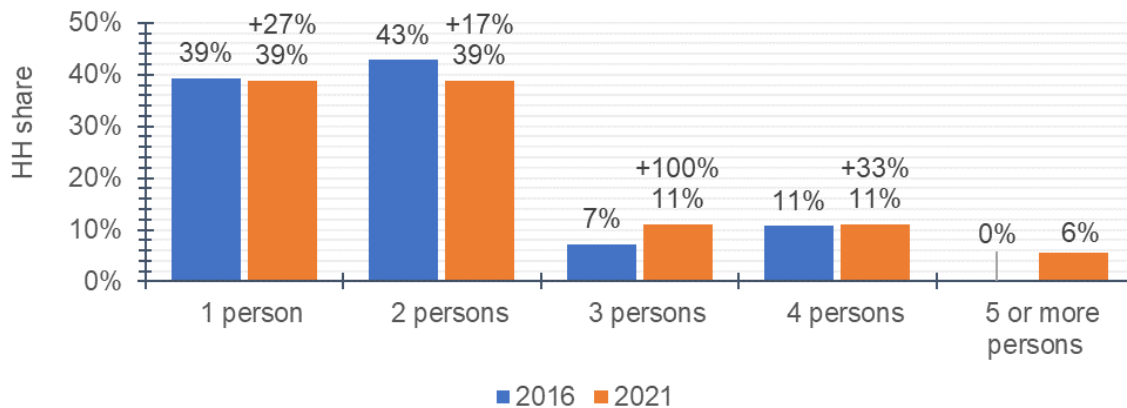
Figure 60: Household Types, Village of Slocan, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in the RDCK. More than half of all households are made up of one or two individuals, followed by three person households (11%), four person households (11%), and five plus person households (6%). Though overall share of households five plus person households in 2021 was 6%. This speaks to the relatively small number of larger households in the Village of Slocan. The overall change in five plus person households between 2016 and 2021 is uncertain, as the increase represented between the two census periods may be exaggerated due to suppression of data in the 2016 Census.

Figure 61: Household Size, Village of Slocan, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the Village of Slocan and its partners need to be outbuilding its population projections to keep up with demand.

INCOME

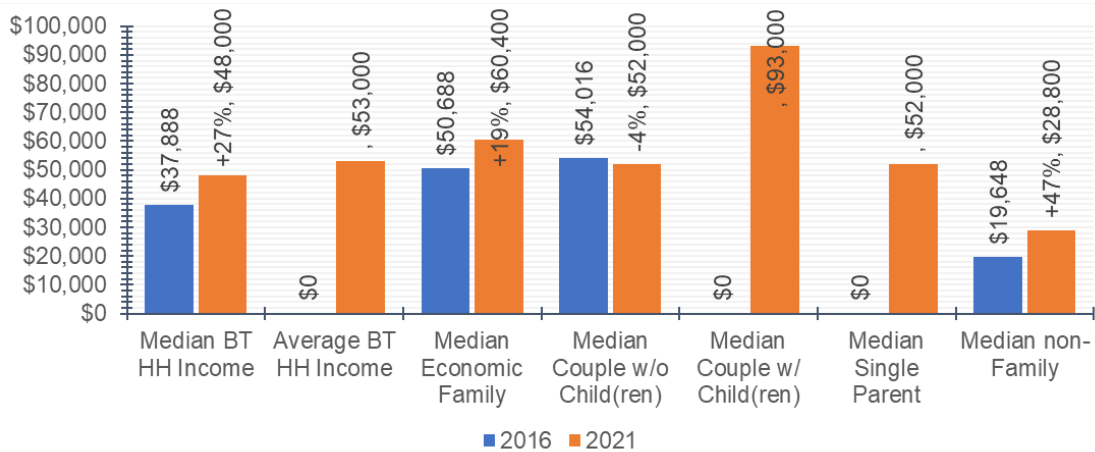
ECONOMIC FAMILIES

Incomes in the Village of Slocan increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$100,000 a year increased nearly 4x between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Changes between 2016 and 2021 are uncertain for Couple with Children and Single Parent Households. This can likely be attributed to data suppression within the 2016 Census data to protect privacy of households and individuals in the Village of Slocan. Average Before Tax Income may also have been suppressed in the 2016 Census. In communities with small populations, one or two relatively high or low incomes can impact data reliability and skew results.

Figure 62: Income by Household and Economic Family, Village of Slocan, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

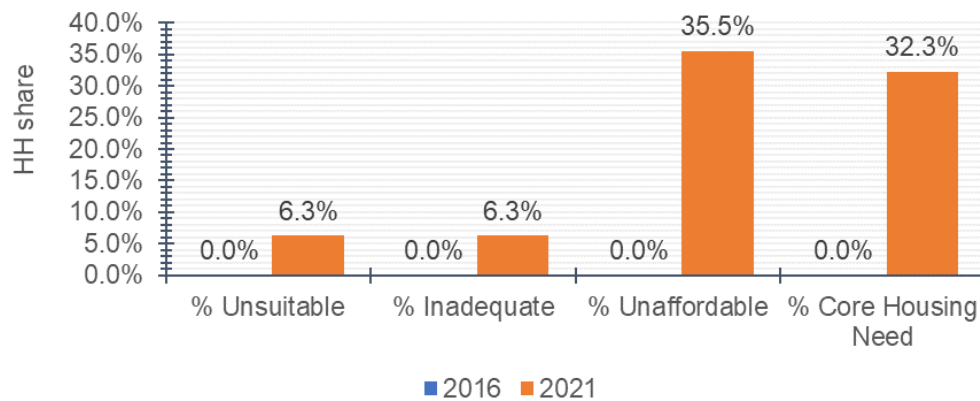
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In the Village of Slocan, very few households were in an unsuitable home. Most housing in the Village is made up of larger, single-detached dwellings suitable for a wide range of household sizes, contributing to the small number of households in unsuitable conditions. The share of homes needing major repairs was also low. The most concerning housing need indicator in the Village of Slocan was affordability. More than 35% of households were in an unaffordable home. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. As neither policy intervention is still in place the data may under-represent the percentage of households living in an unaffordable home

Figure 63: Housing Criteria, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In the Village of Slocan, over 32% of households were in Core Housing Need. Changes from 2016 are uncertain due to suppression of 2016 Census data.

OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in the Village of Slocan. In Figure 64, the dark blue line tracks the median sale price of all homes in the Village between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$80,000 in 2005 to over \$280,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. In Slocan, a first-time home buyer earning the median income (dark orange line) has historically been close to, or able to afford the median home until 2016 when ownership costs began to increase after a period of relative stability. A spike in median home price in 2014 can likely be attributed to low sale volumes in a small community, however, consistent increases in median home price from 2016 to 2021 have made it more difficult for first time home buyers earning median income to afford the median home. In 2020, the gap between what a median income household could afford, and the median home price was well over \$60,000.

Information on median income for specific household types was unavailable for the Village of Slocan, but regional trends suggest lone parents and non-census families/individuals have rarely been able to afford home ownership, whereas couples have almost always been able to afford the median home in the RDCK. With increasing prices, even couples are feeling pressure from the market across the region.

Figure 64: Home Ownership Affordability, Village of Slocan, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

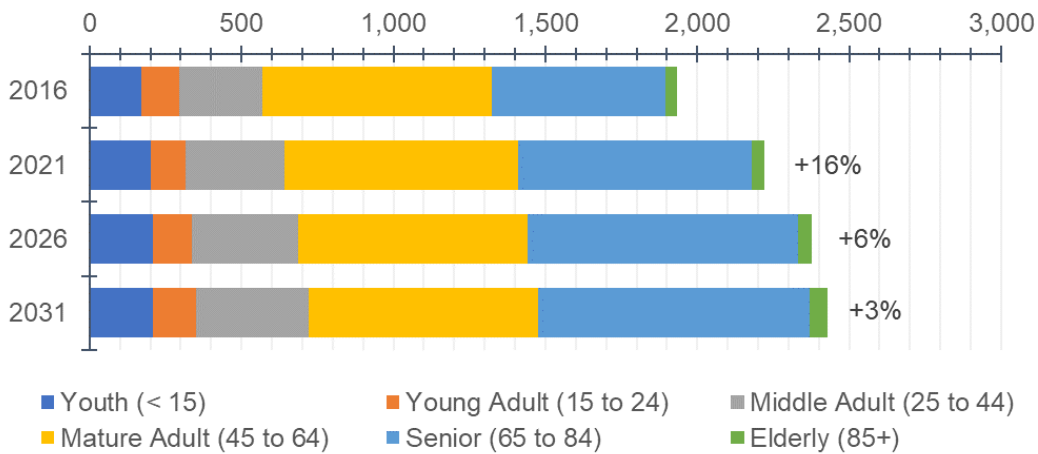
ELECTORAL AREA A

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area A increased by 16% to 2,240 residents. Projections anticipate the population will continue to grow to nearly 2,400 residents by 2031. Nearly all age cohorts grew between the last two census periods, but growth was highest in the population aged 65 and older. The number of seniors increased by 35%, compared to only 18% for middle adults and youth. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in Electoral Area A.

Figure 65: Current and Anticipated Population, Electoral Area A



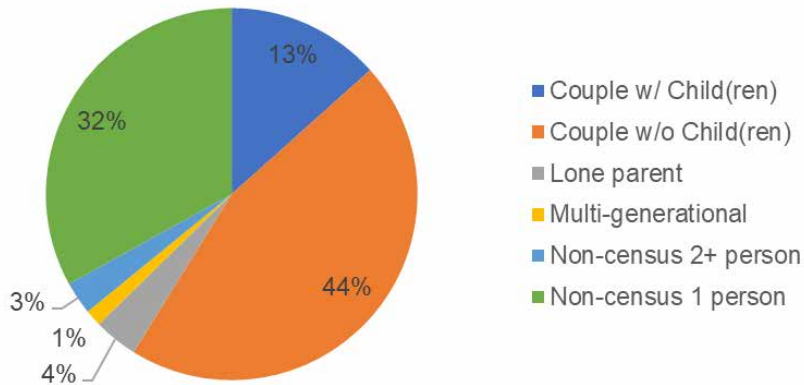
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area A, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

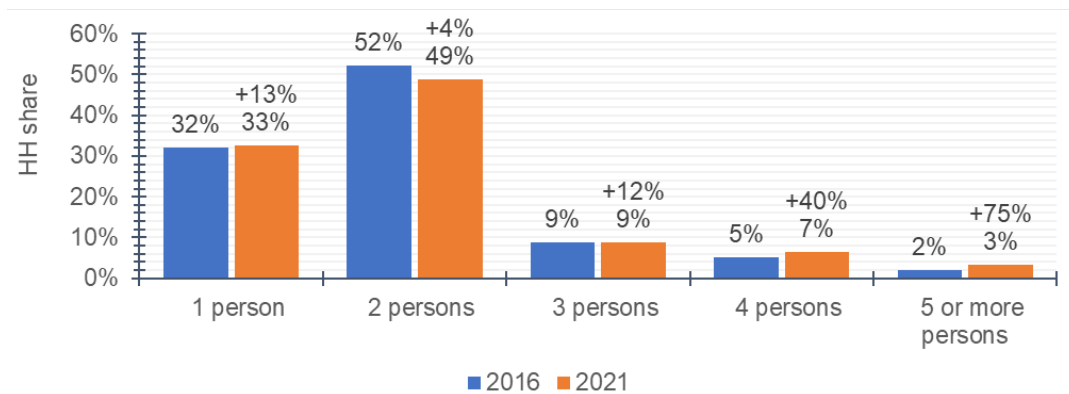
Figure 66: Household Types, Electoral Area A, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area A. About 80% of all households are made up of one or two individuals, followed by three person households (9%), four person households (7%), and five plus person households (4%). Though five plus person households increased 75% between the two census periods, their overall share of households increased by only 1%. This speaks to the relatively small number of larger households in Electoral Area A.

Figure 67: Household Size, Electoral Area A, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area A and its partners need to be outbuilding population projections just to keep up with demand.

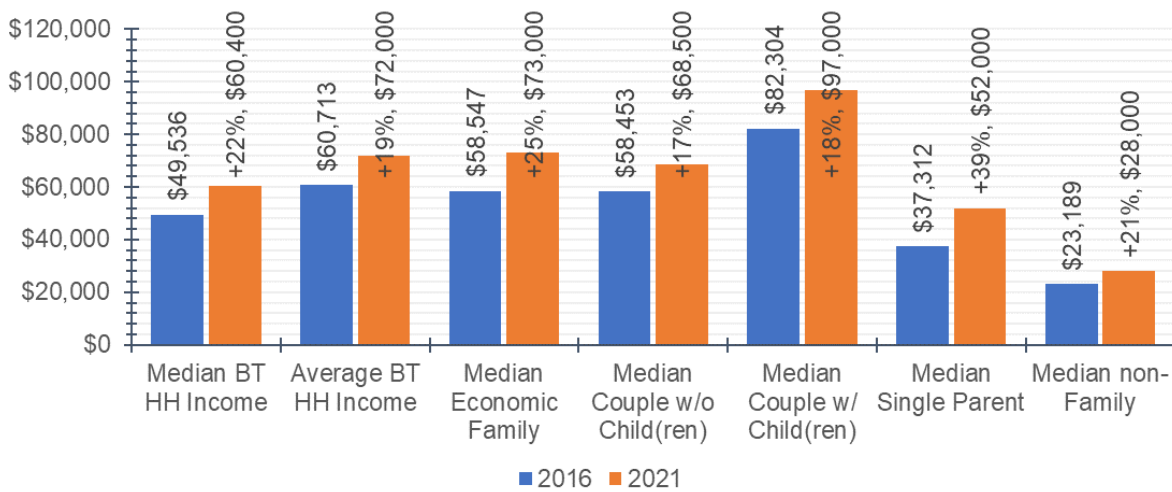
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area A increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$150,000 a year more than doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area A as working from home became normalized.

Figure 68: Income by Household and Economic Family, Electoral Area A, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

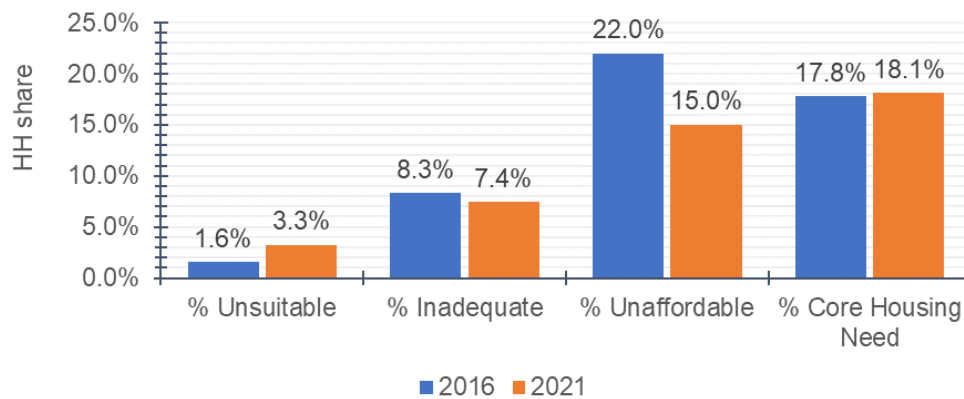
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area A, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area A was affordability. About 15% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across in Electoral Area A.

Figure 69: Housing Criteria, Electoral Area A, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Electoral Area A, more than 18% of households were in Core Housing Need, up slightly from 2016. This indicates that despite improvements to affordability, a similar number of residents still are facing housing challenges.

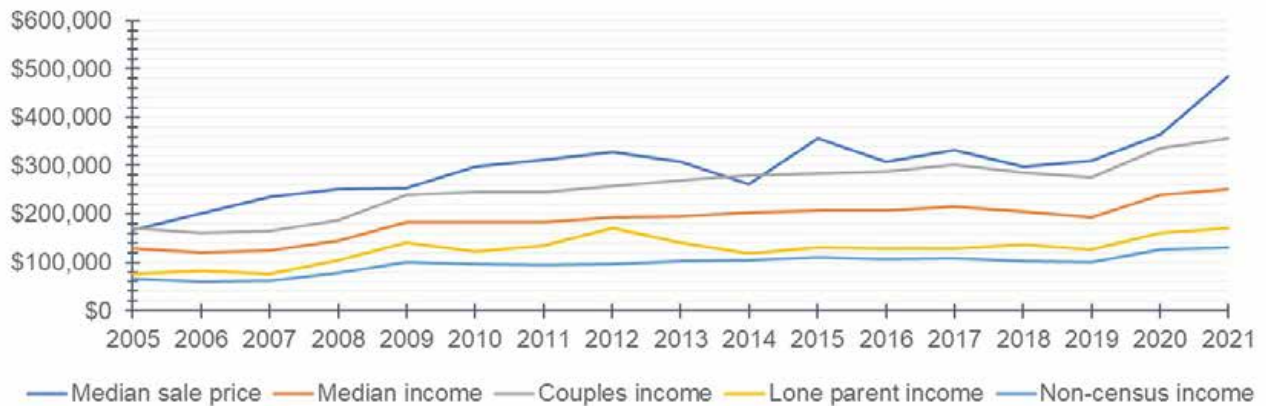
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area A. In Figure 70, the dark blue line tracks the median sale price of all homes in the Area between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$200,000 in 2005 to close to \$500,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Home ownership has always been financially challenging, even for households earning the median income (dark orange line.) However, after a period of relative stability between 2008 and 2018, the gap between the median purchasing power and the cost of the median home is now close to \$250,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have typically been able to afford the median home in Electoral Area A, though as of 2021, many homes may now exceed what the median couple household can afford.

Figure 70: Home Ownership Affordability, Electoral Area A, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

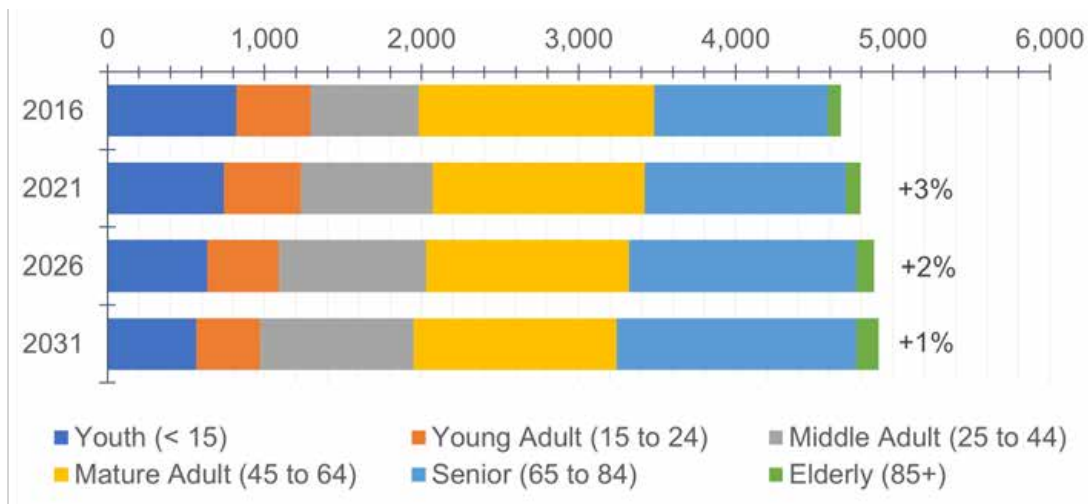
ELECTORAL AREA B

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area B increased by 3% to 4,800 residents. Projections anticipate the population will grow to 4,910 residents by 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Changes in the population’s age distribution are caused by large increases in the middle adult age cohort (23% increase) and those aged 65 and older (16% increase). Between 2021 and 2026, seniors are expected to continue their growth as the largest age cohort in Electoral Area B.

Figure 71: Current and Anticipated Population, Electoral Area B



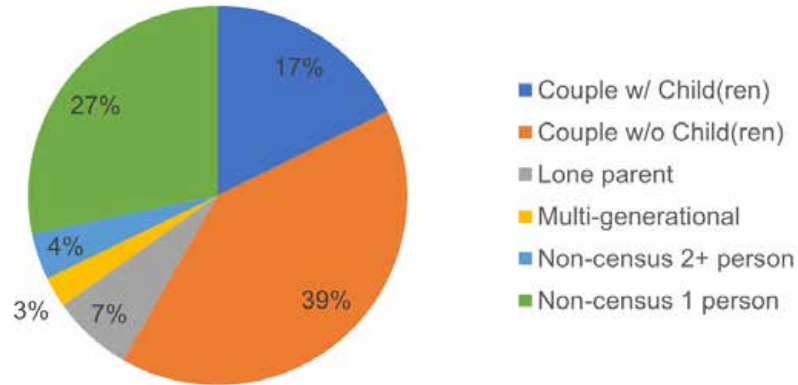
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area B, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

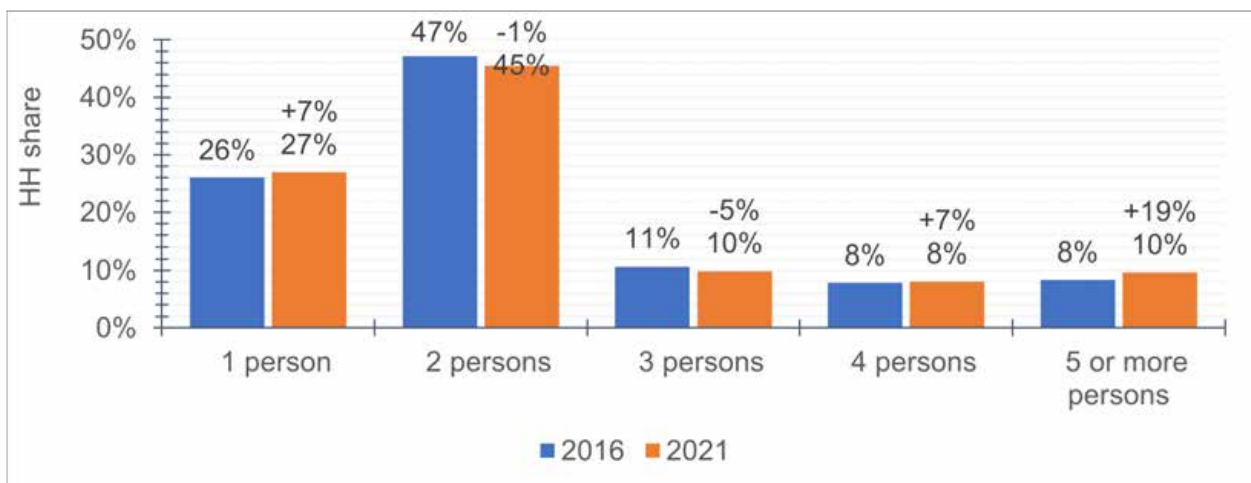
Figure 72: Household Types, Electoral Area B, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area B. More than half of all households are made up of one or two individuals, followed by three person households (10%), four person households (7%), and five plus person households (10%). Though five person households increased 19% between the two census periods, their overall share of households only increased by 2%. This speaks to the relatively small number of larger households in Electoral Area B. In general, fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

Figure 73: Household Size, Electoral Area B, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

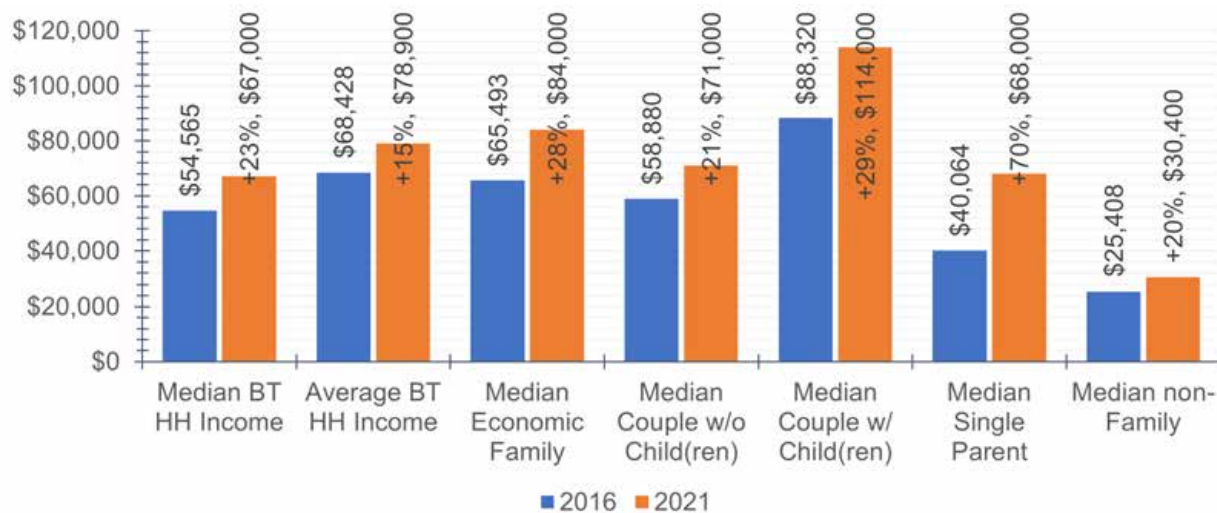
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area B increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year increased by 55% between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area B as working from home became normalized.

Figure 74: Income by Household and Economic Family, Electoral Area B, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

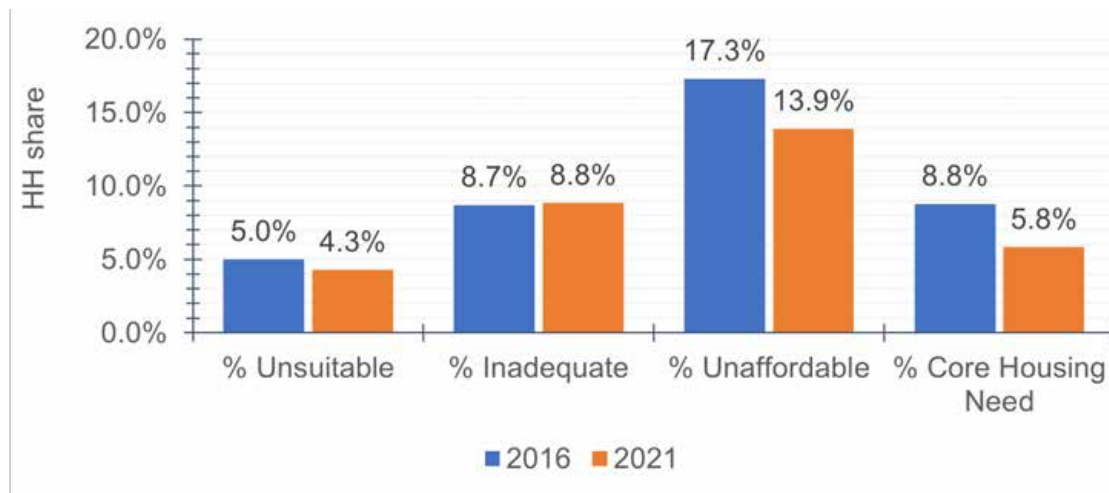
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In Electoral Area B, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. About 9% of homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area B was affordability. Almost 14% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved within Electoral Area B.

Figure 75: Housing Criteria, Electoral Area B, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In Electoral Area B, over 5% of households were in Core Housing Need, down from almost 9% in 2016. As most Core Housing Need in Electoral Area B is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

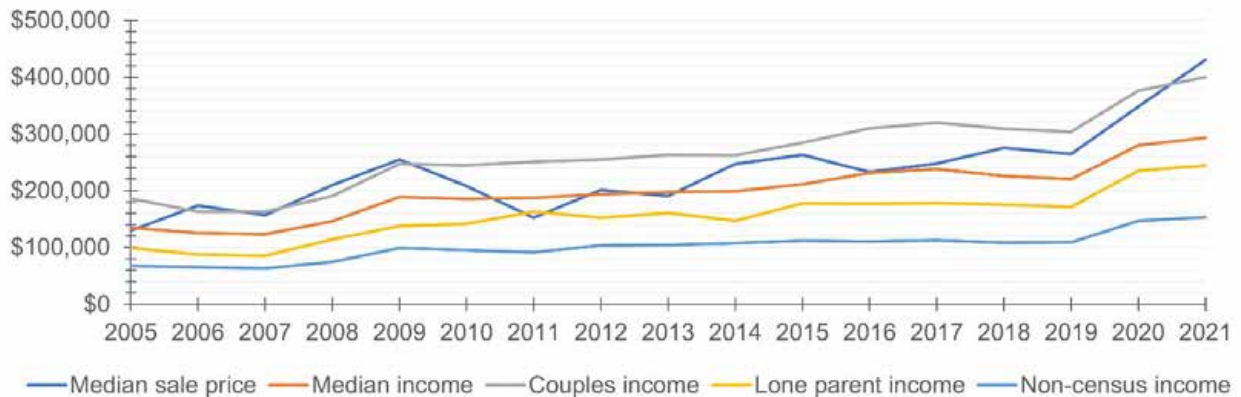
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area B. In Figure 76, the dark blue line tracks the median sale price of all homes in Electoral Area B between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$130,000 in 2005 to \$430,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2017 when ownership costs began to increase rapidly after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was over \$130,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Electoral Area B, though even they are now feeling pressure in the market as incomes increase at slower rates than housing sale prices.

Figure 76: Home Ownership Affordability, Electoral Area B, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

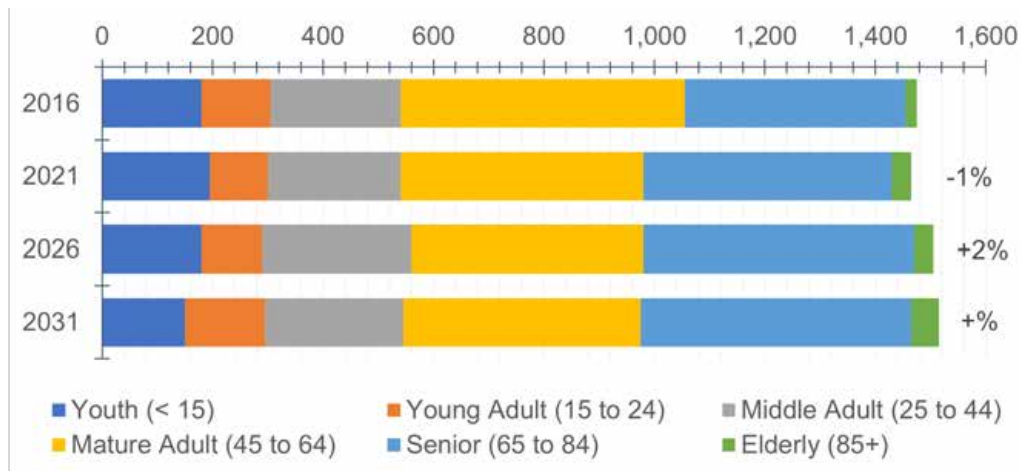
ELECTORAL AREA C

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area C decreased by 1% to 1,475 residents. Projections anticipate the population will grow slightly to 1,515 residents by 2031. Changes in the population’s age distribution are driven by large increases in the senior age cohort (13% increase) and the elderly (75% increase). Between 2021 and 2026, seniors are expected to continue their growth as the largest age cohort in Electoral Area C.

Figure 77: Current and Anticipated Population, Electoral Area C



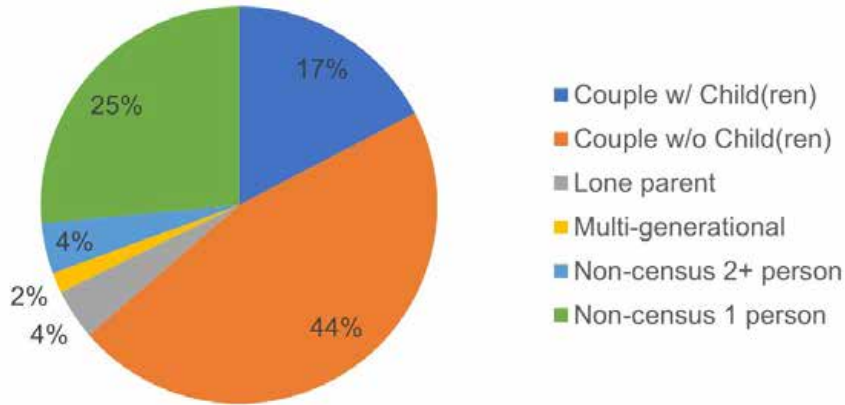
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area C, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

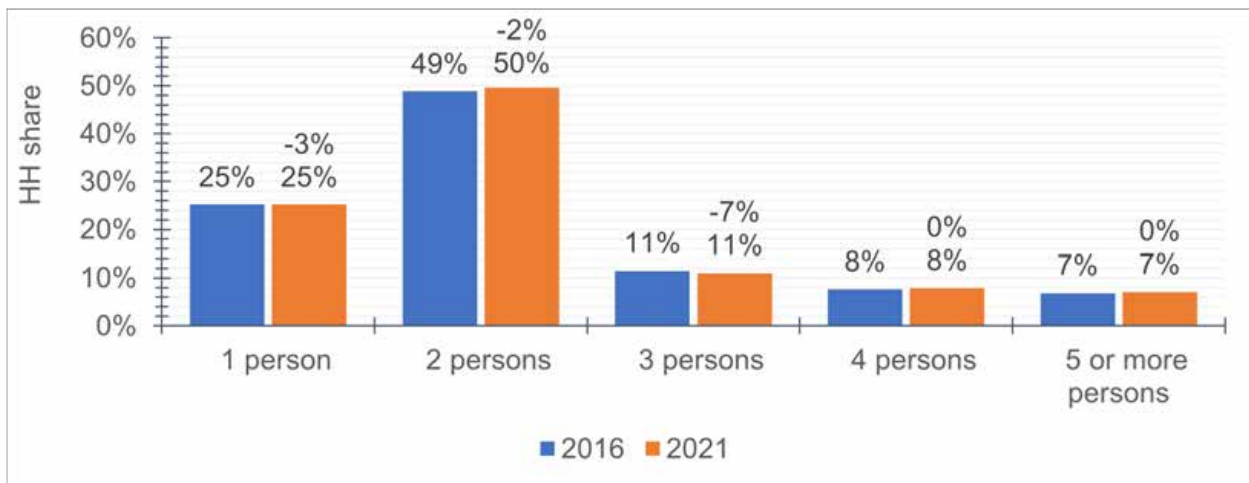
Figure 78: Household Types, Electoral Area C, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area C. More than half of all households are made up of one or two individuals, followed by three person households (11%), four person households (8%), and five plus person households (7%). In general, fewer people will require more homes as population increases and household size decreases. The RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

Figure 79: Household Size, Electoral Area C, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

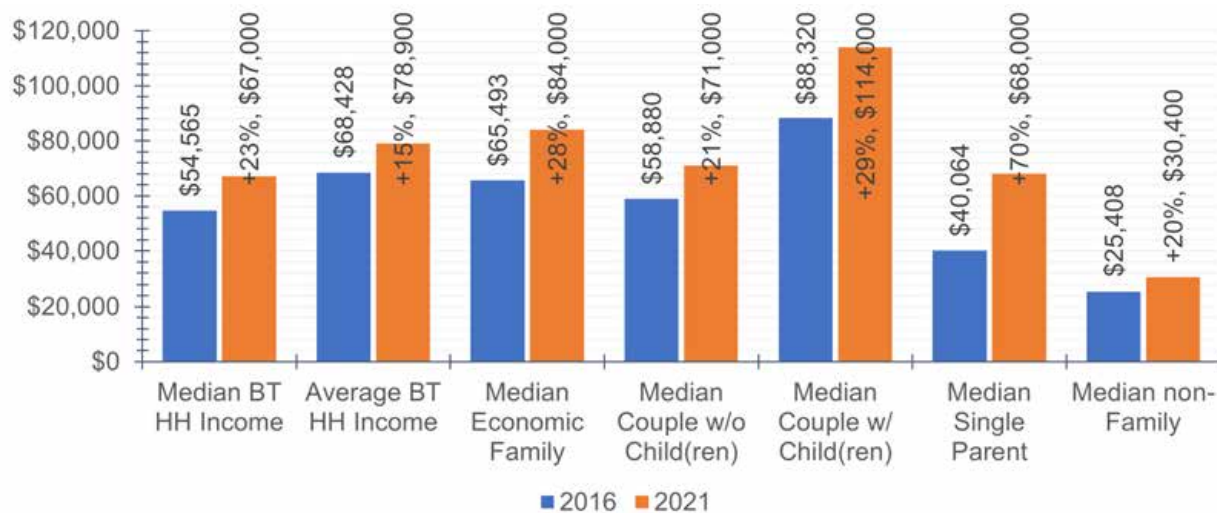
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area C increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$150,000 a year more than doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area C as working from home became normalized.

Figure 80: Income by Household and Economic Family, Electoral Area C, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

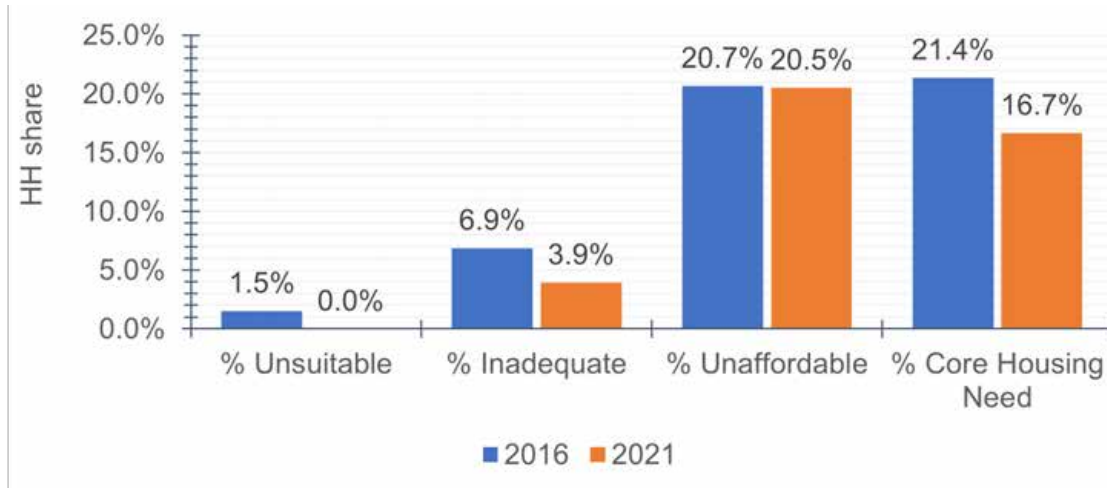
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In Electoral Area C, zero households were in an unsuitable home. Statistics Canada has not suppressed the data for privacy, clearly showing that out of the 635 households surveyed, none were deemed unsuitable. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. About 4% of homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area C was affordability. Over 20% of households were in an unaffordable home. This is largely unchanged from 2016 despite the income changes previously mentioned. Overall, it is likely that CERB payments and a Provincial rent freeze during Covid-19 impacted housing adequacy and suitability in Electoral Area C. Neither policy intervention is still in place and affordability has not improved within Electoral Area C.

Figure 81: Housing Criteria, Electoral Area C, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. In Electoral Area C, over 16% of households were in Core Housing Need, down from 21% in 2016. As most Core Housing Need in Electoral Area C is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

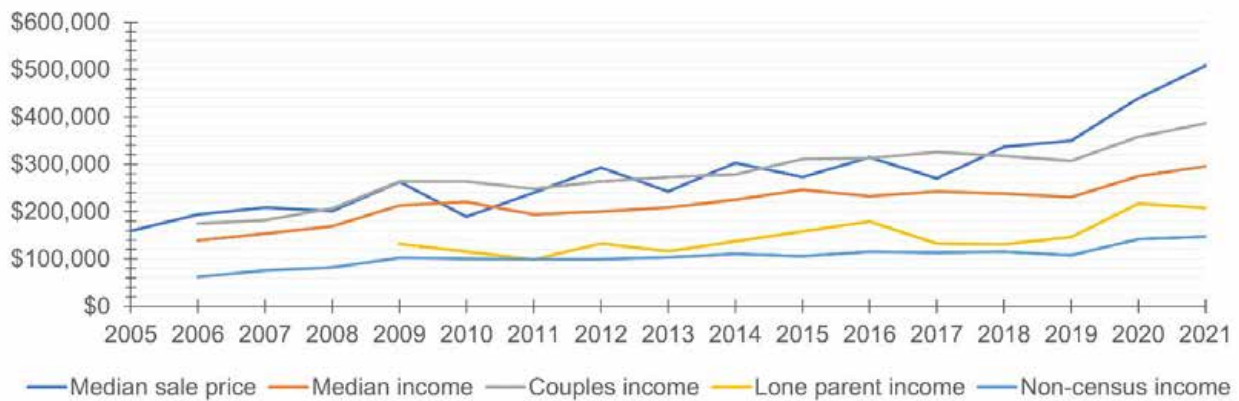
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area C. In Figure 82, the dark blue line tracks the median sale price of all homes in Electoral Area C between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$160,000 in 2005 to over \$500,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2017 when ownership costs began to increase rapidly after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was over \$210,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Electoral Area C, though even they are unable to afford the 2021 median sale price of homes in the Area as incomes increase at slower rates than housing sale prices.

Figure 82: Home Ownership Affordability, Electoral Area C, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

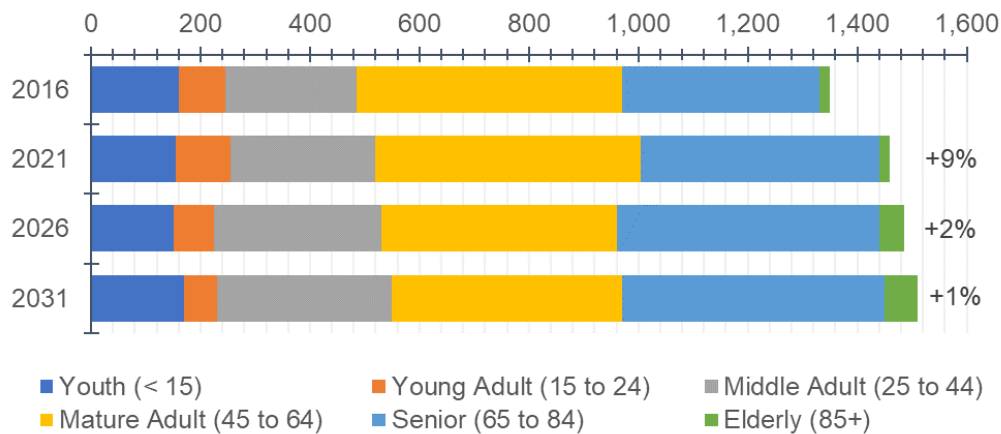
ELECTORAL AREA D

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area D increased by 9% to 1,460 residents. Projections anticipate the population will continue to grow to approximately 1,505 residents by 2031. New growth is driven by increases in the populations aged 25 to 44, and 65 and older. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in the RDCK.

Figure 83: Current and Anticipated Population, RDCK



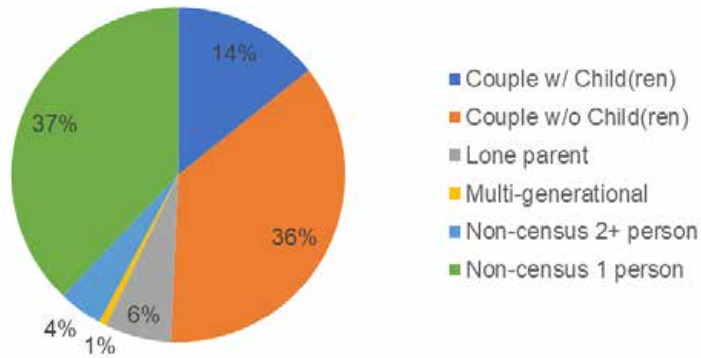
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In the Electoral Area D, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start, a family. One person households are typically the youngest and oldest members of our communities and are often navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

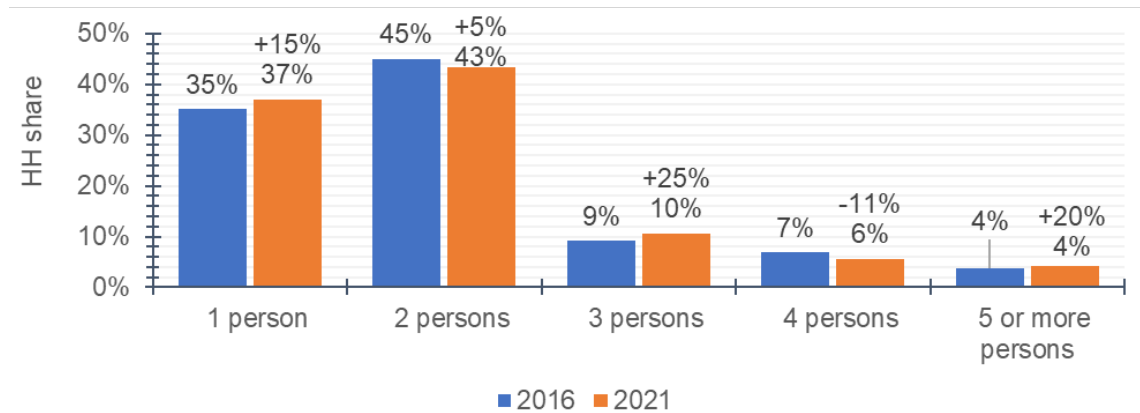
Figure 84: Household Types, Electoral Area D, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area D. More than half of all households are made up of one or two individuals, followed by three person households (10%), four person households (6%), and five plus person households (4%). Though five plus person households increased 20% between the two census periods, their overall share of households did not change. This speaks to the relatively small number of larger households in the RDCK.

Figure 85: Household Size, RDCK, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

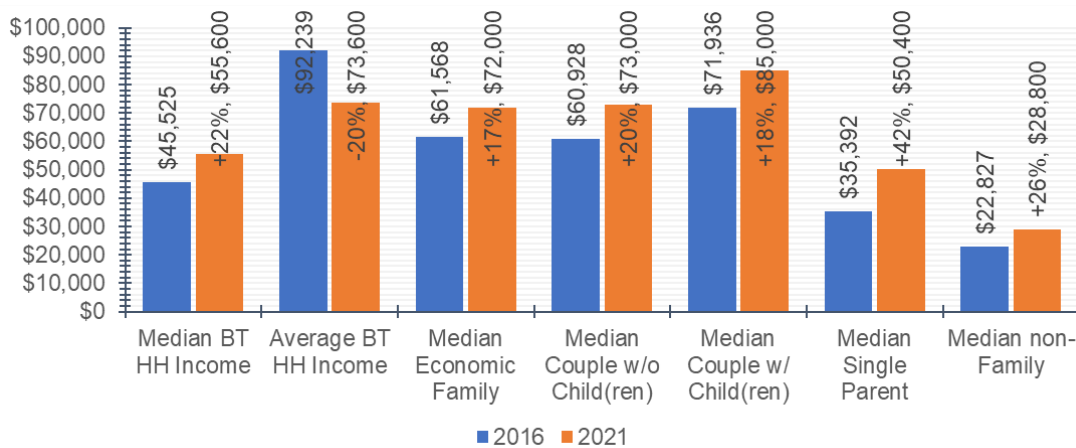
INCOME

ECONOMIC FAMILIES

Incomes in the RDCK increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$100,000 a year increased by over 40% between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 86: Income by Household and Economic Family, Electoral Area D, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

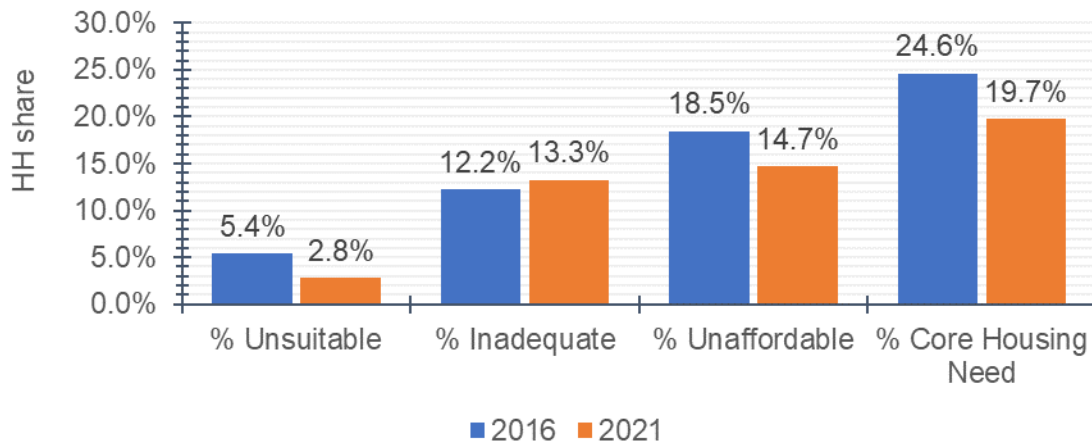
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area D, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. In Area D moveable dwellings are the second most common housing type. More homes needed major repairs, common in communities with older housing stock, however the number of households in inadequate homes in Area D (13.3%) is higher than in other communities across the region. Affordability is also a concerning housing need indicator across Electoral Area D. Nearly 15% of households were in unaffordable homes. This drop from 2016 should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place, and anecdotal data indicates that perceived affordability has not improved.

Figure 87: Housing Criteria, Electoral Area D, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. In Electoral Area D, more than 19% of households were in Core Housing Need, down from more than 24% in 2016. As a significant portion of Core Housing Need in EA D is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

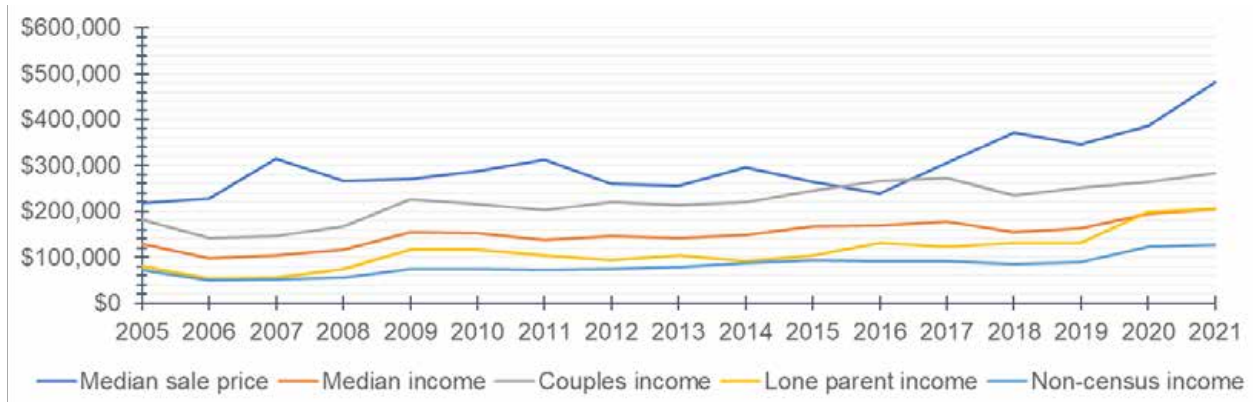
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area D. In Figure 88, the dark blue line tracks the median sale price of all homes in the EA D between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$217,000 in 2005 to over \$480,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Couples (grey line) have been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability.

A first-time home buyer earning the median income (dark orange line), lone parents and non-census families/individuals (yellow and light blue lines, respectively) have historically been unable to afford home ownership in Electoral Area D. In 2021, the gap between what a median income household could afford, and the median home price was well over \$200,000.

Figure 88: Home Ownership Affordability, Electoral Area D, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

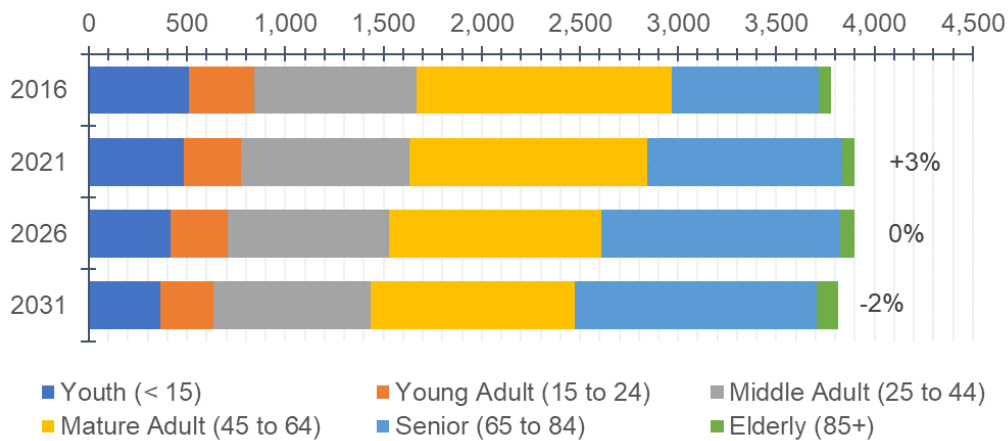
ELECTORAL AREA E

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area E increased by 3% to 3,895 residents. Projections anticipate that population growth will level off and remain stable at around 3800 residents in 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2021 and 2026, the number of seniors increased by 33%, while all other cohorts actually decreased or remained stable. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in Electoral Area E.

Figure 89: Current and Anticipated Population, Electoral Area E



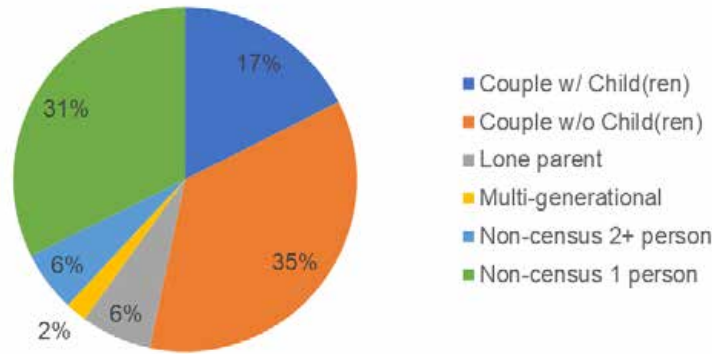
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area E, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

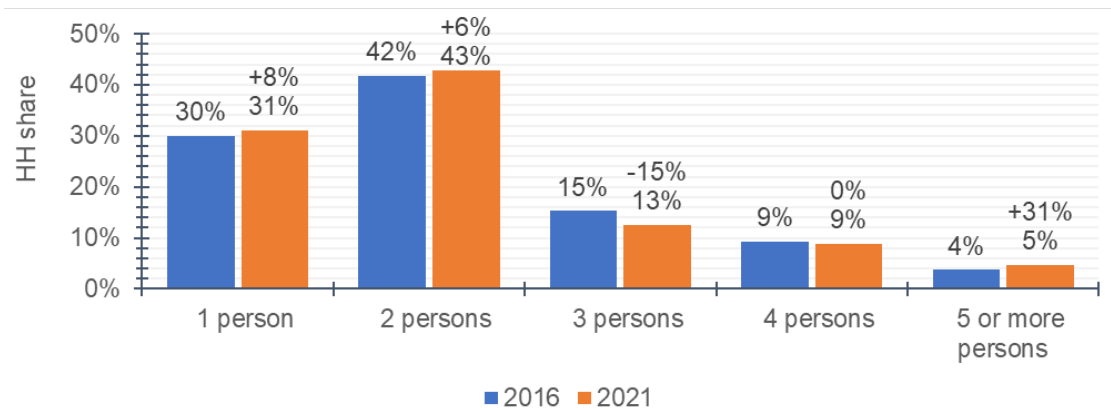
Figure 90: Household Types, Electoral Area E, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area E. More than 70% of all households are made up of one or two individuals, followed by three person households (13%), four person households (9%), and five plus person households (5%). Though five plus person households increased 31% between the two census periods, their overall share of households increased by only 1%. This speaks to the relatively small number of larger households in Electoral Area E.

Figure 91: Household Size, Electoral Area E, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area E and its partners need to be outbuilding population projections just to keep up with demand.

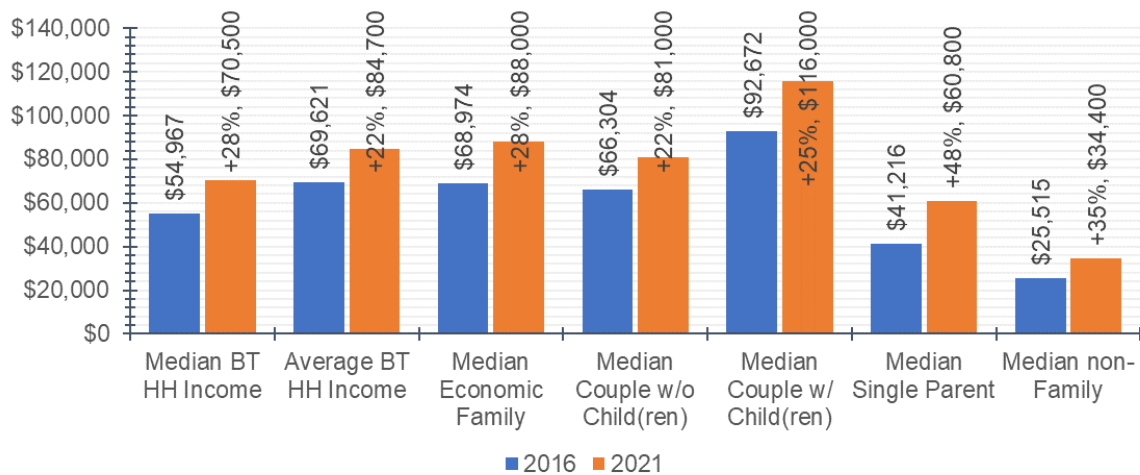
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area E increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$150,000 a year more than doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area E as working from home became normalized.

Figure 92: Income by Household and Economic Family, Electoral Area E, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

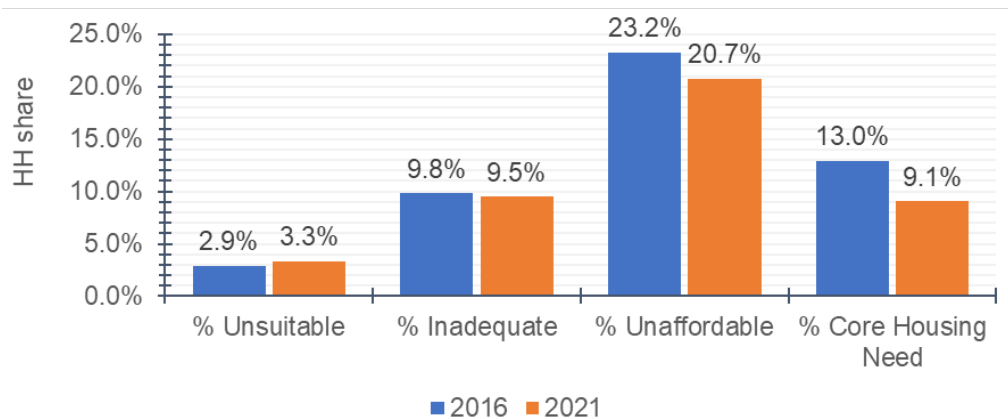
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area E, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area E was affordability. About 20% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across in Electoral Area E.

Figure 93: Housing Criteria, Electoral Area E, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Electoral Area E, more than 9% of households were in Core Housing Need, down slightly from 2016. As most Core Housing Need in Electoral Area E is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

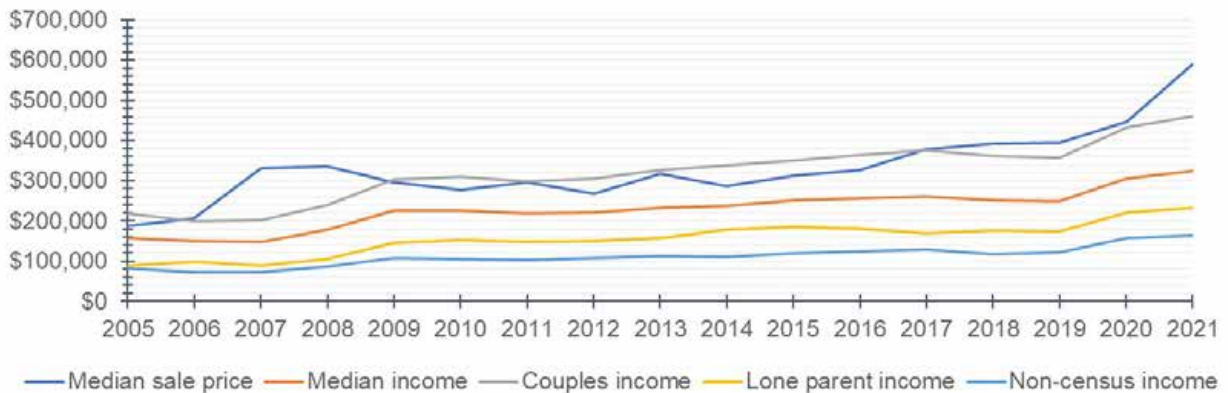
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area E. In Figure 94, the dark blue line tracks the median sale price of all homes in the Area between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$200,000 in 2005 to close to \$600,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Home ownership has always been financially challenging, even for households earning the median income (dark orange line.) However, after a period of relative stability between 2008 and 2016, the gap between the median purchasing power and the cost of the median home is now close to \$300,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have typically been able to afford the median home in Electoral Area E, though as of 2021, many homes may now exceed what the median couple household can afford.

Figure 94: Home Ownership Affordability, Electoral Area E, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

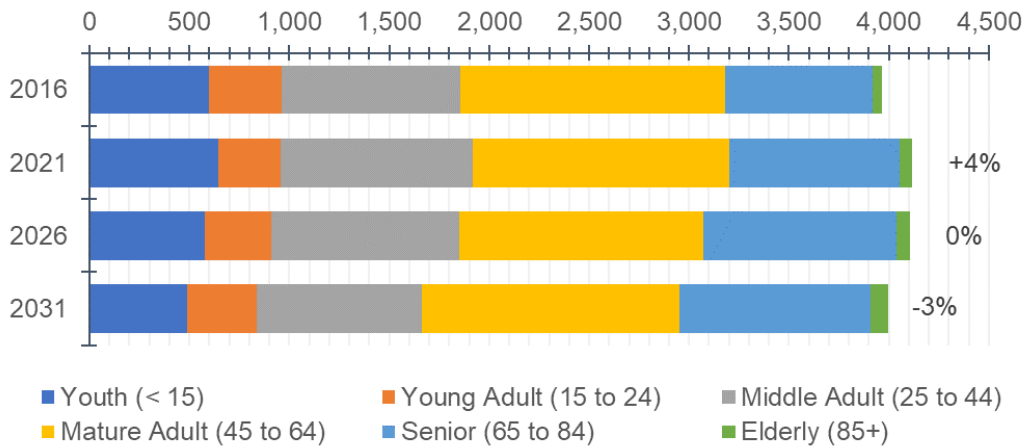
ELECTORAL AREA F

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area F increased by 4% to 3,895 residents. Projections anticipate that population growth will level off and remain stable at around 4100 residents in 2031. Most age cohorts experienced some growth between the past two census periods, but the fastest growing population remains seniors aged 65 and older. Between 2021 and 2026, the number of seniors increased by more than 16% compared to youth and middle adults who increased by 8%. Mature adults actually decreased by 3%, but remained the largest age cohort in Electoral Area F.

Figure 95: Current and Anticipated Population, Electoral Area F



Source: Statistics Canada, 2016 and 2021 Census

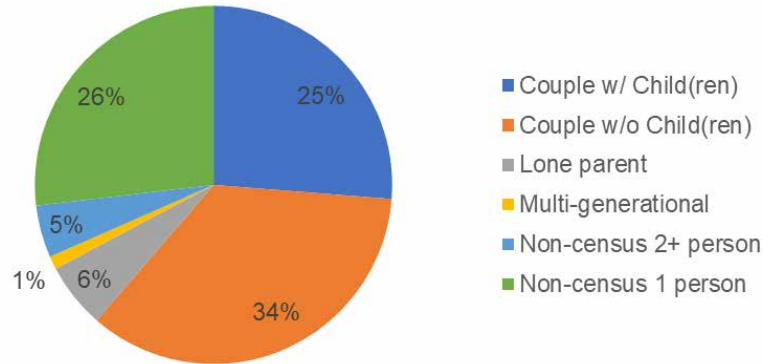
HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area F, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. Compared to the rest of the RDCK, Electoral Area F has a higher proportion of couples with children. Anecdotal information suggests that this may be because younger families are choosing to settle outside of the City of Nelson to take advantage of more affordable housing options.

In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

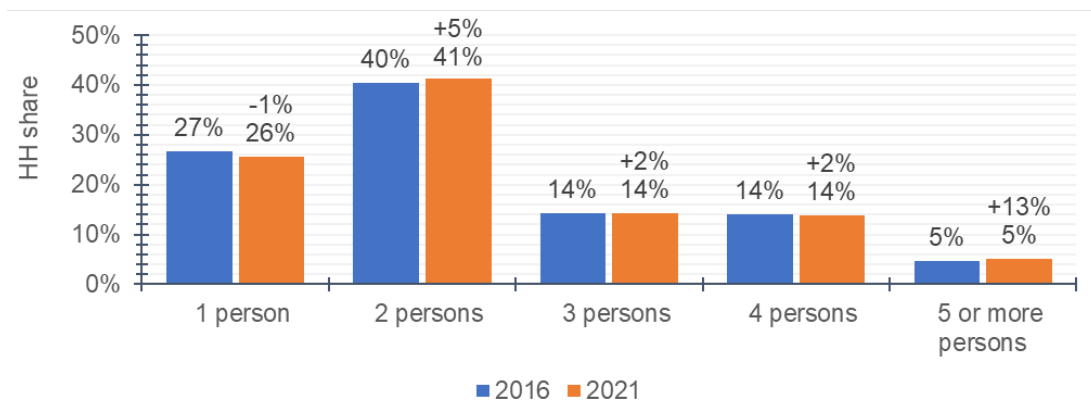
Figure 96: Household Types, Electoral Area F, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area F. Nearly 70% of all households are made up of one or two individuals, followed by three person households (14%), four person households (14%), and five plus person households (5%). Though five plus person households increased 13% between the two census periods, their overall share of households increased by less than 1%. This speaks to the relatively small number of larger households in Electoral Area F.

Figure 97: Household Size, Electoral Area F, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area F and its partners need to be outbuilding population projections just to keep up with demand.

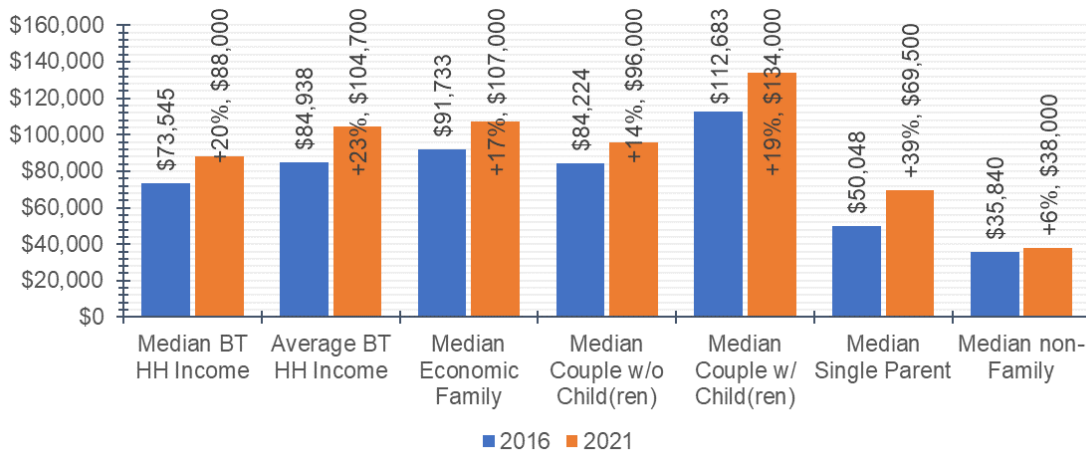
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area F increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$150,000 a year increased by more than 50% between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area F as working from home became normalized.

Figure 98: Income by Household and Economic Family, Electoral Area F, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

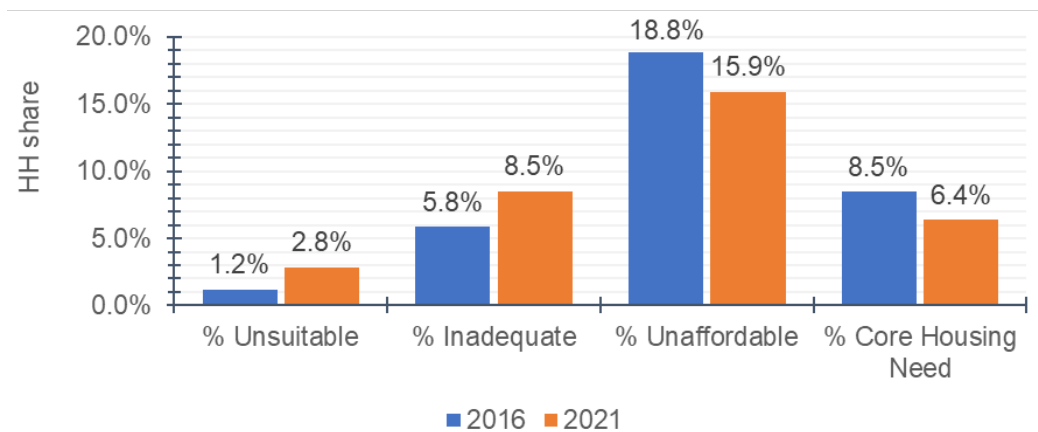
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area F, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area F was affordability. About 16% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across in Electoral Area F.

Figure 99: Housing Criteria, Electoral Area F, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across Electoral Area F, slightly more than 6% of households were in Core Housing Need, down slightly from 2016. As most Core Housing Need in Electoral Area F is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

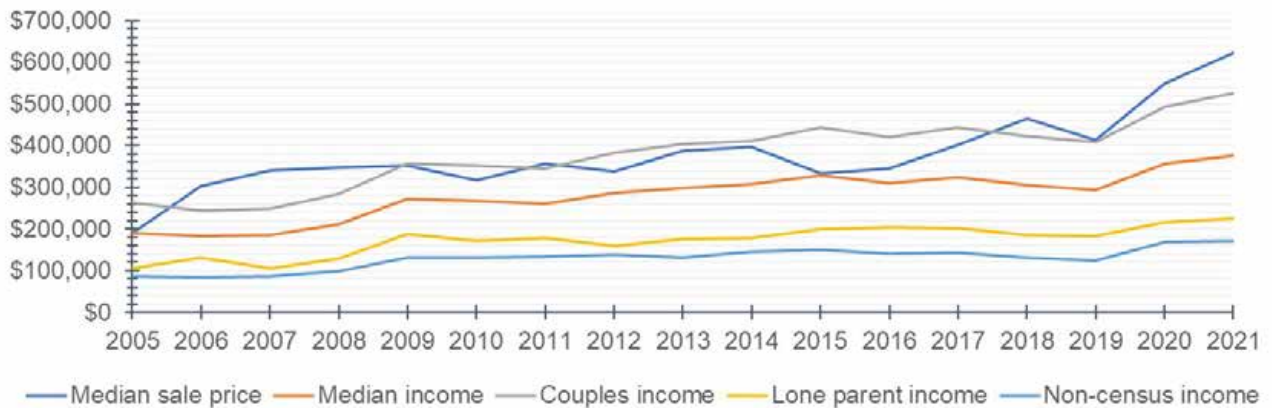
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area F. In Figure 100, the dark blue line tracks the median sale price of all homes in the Area between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$200,000 in 2005 to close to \$600,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Home ownership has always been financially challenging, even for households earning the median income (dark orange line.) However, after a period of relative stability between 2007 and 2015, the gap between the median purchasing power and the cost of the median home is now close to \$200,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have typically been able to afford the median home in Electoral Area F, though as of 2021, many homes may now exceed what the median couple household can afford.

Figure 100: Home Ownership Affordability, Electoral Area F, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

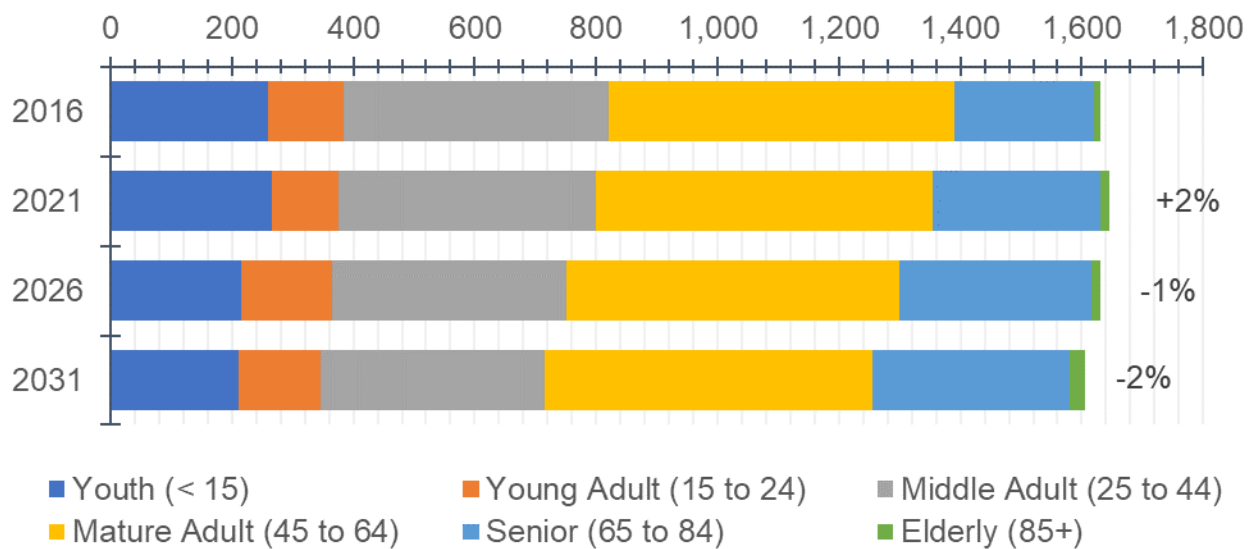
ELECTORAL AREA G

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area G increased by 2% to 1,650 residents. However, it is anticipated that Electoral Area G’s population will decrease in the future. Projections anticipate the population will decline slightly to 1,605 residents by 2031. While the number of residents should remain relatively stable, older age cohorts will make up an increasing proportion of the population.

Figure 101: Current and Anticipated Population, Electoral Area G



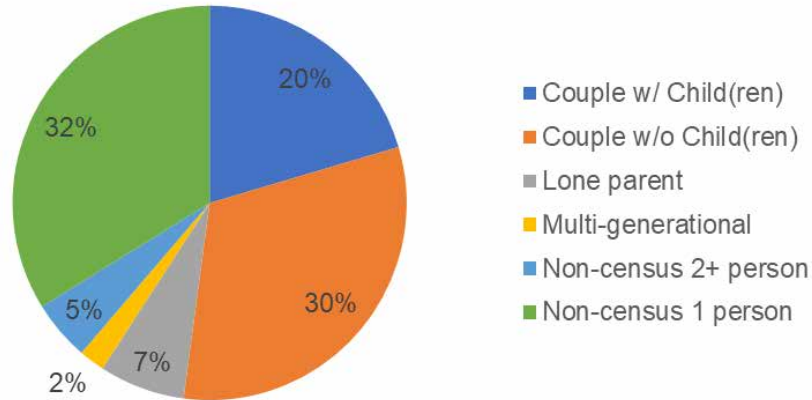
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area G, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

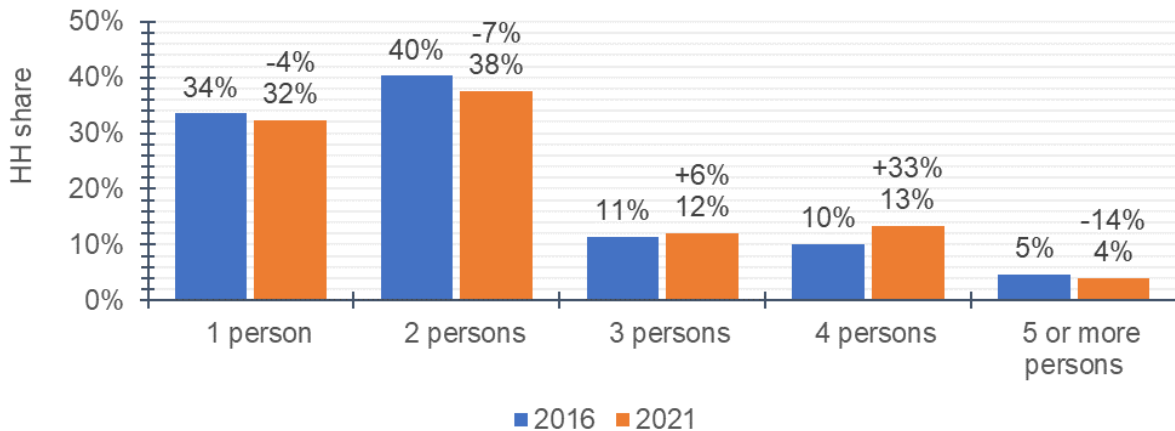
Figure 102: Household Types, Electoral Area G, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area G. More than half of all households are made up of one or two individuals, followed by three person households (12%), four person households (13%), and five plus person households (4%).

Figure 103: Household Size, Electoral Area G, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area G, and its partners need to be outbuilding its population projections just to keep up with demand.

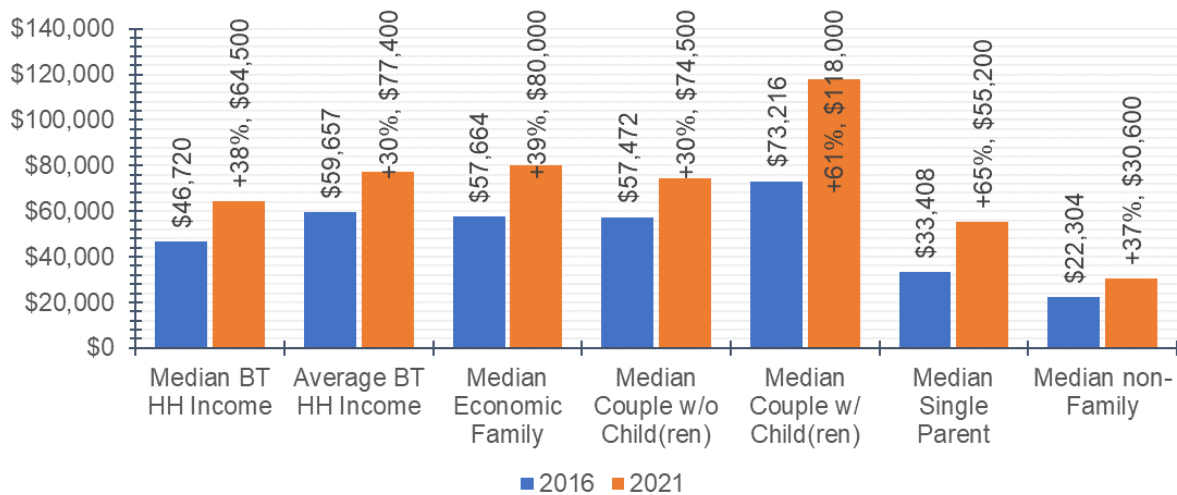
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area G increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$100,000 a year nearly doubled between the last two censuses. For example, between 2016 and 2021, couples with children’s median income level increased by 61%. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 104: Income by Household and Economic Family, Electoral Area G, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

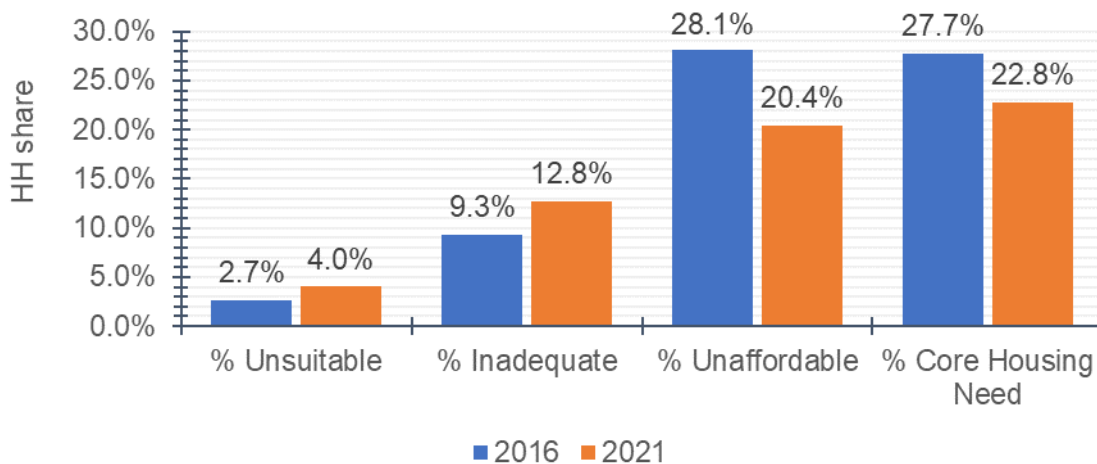
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area G, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across Electoral Area G was affordability. In 2021, more than 20% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across Electoral Area G.

Figure 105: Housing Criteria, Electoral Area G, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across Electoral Area G, nearly 22.8% of households were in Core Housing Need, down from slightly more than 27.7% in 2016. As most Core Housing Need in Electoral Area G is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

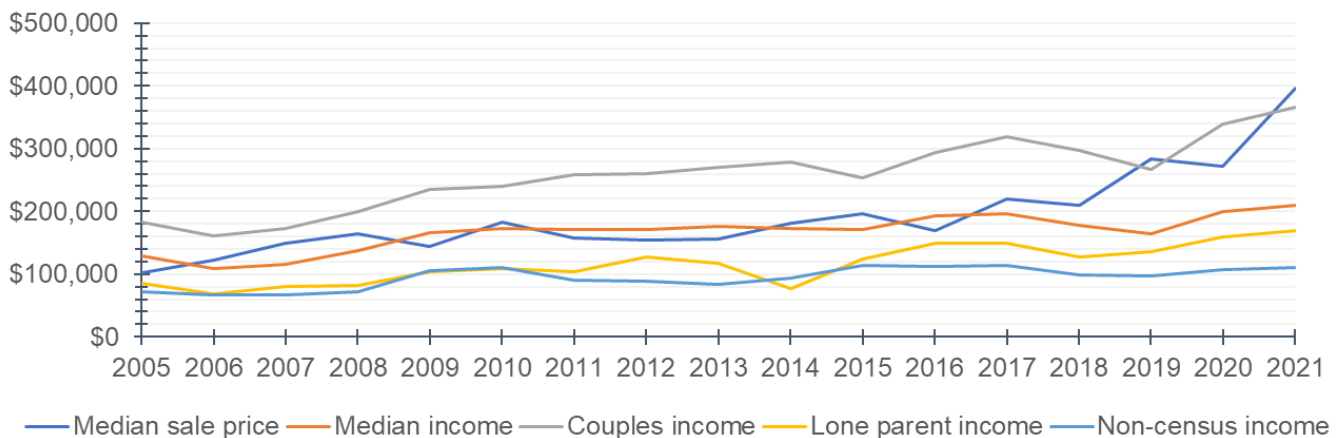
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area G. In Figure 106, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$102,036 in 2005 to just under \$400,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was just under \$200,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Electoral Area G, though even they are now feeling pressure in the market.

Figure 106: Home Ownership Affordability, Electoral Area G, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

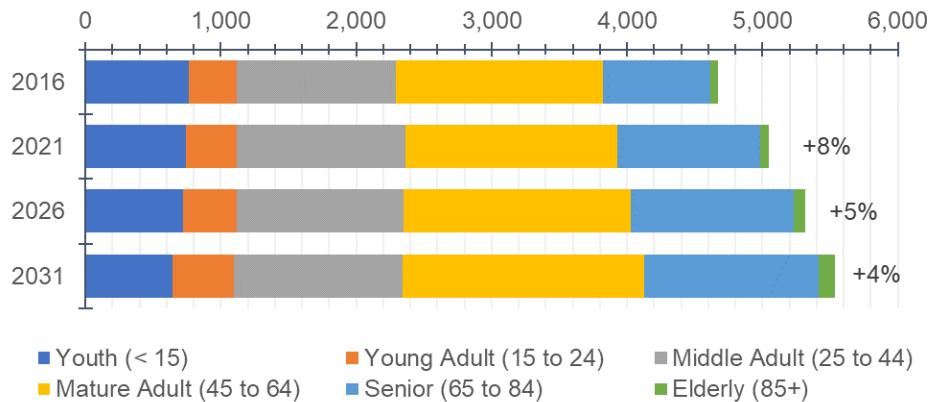
ELECTORAL AREA H

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area H increased by 8% to 5,045 residents. Projections anticipate the population will continue to grow to 5,530 residents by 2031. New growth is almost entirely driven by increases in the mature to elderly age cohorts (aged 45 and older).

Figure 107: Current and Anticipated Population, Electoral Area H



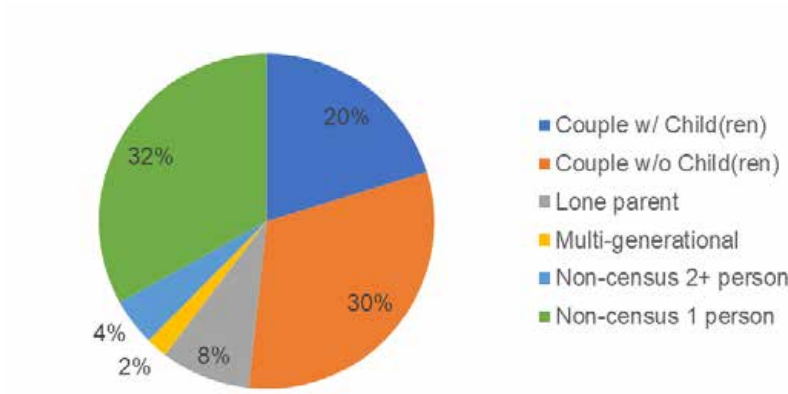
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area H, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start, a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

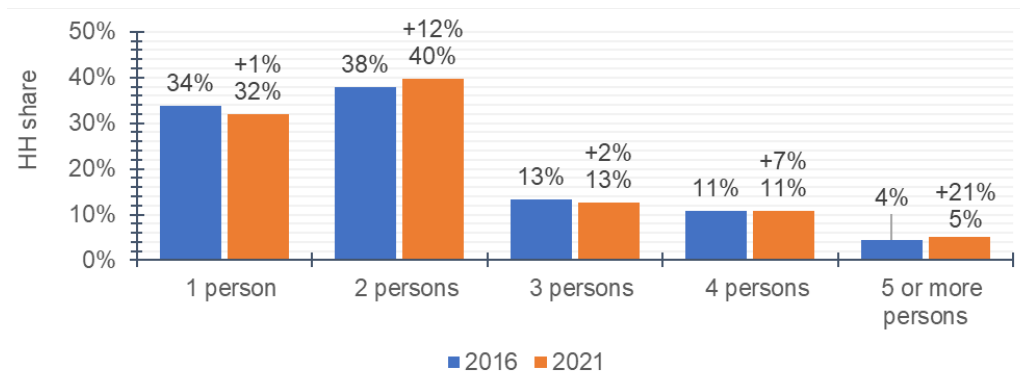
Figure 108: Household Types, Electoral Area H, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area H. More than half of all households are made up of one or two individuals, followed by three person households (12%), four person households (10%), and five plus person households (5%). Though five plus person households increased 21% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in the RDCK.

Figure 109: Household Size, Electoral Area H, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and the RDCK and its partners need to be outbuilding its population projections just to keep up with demand.

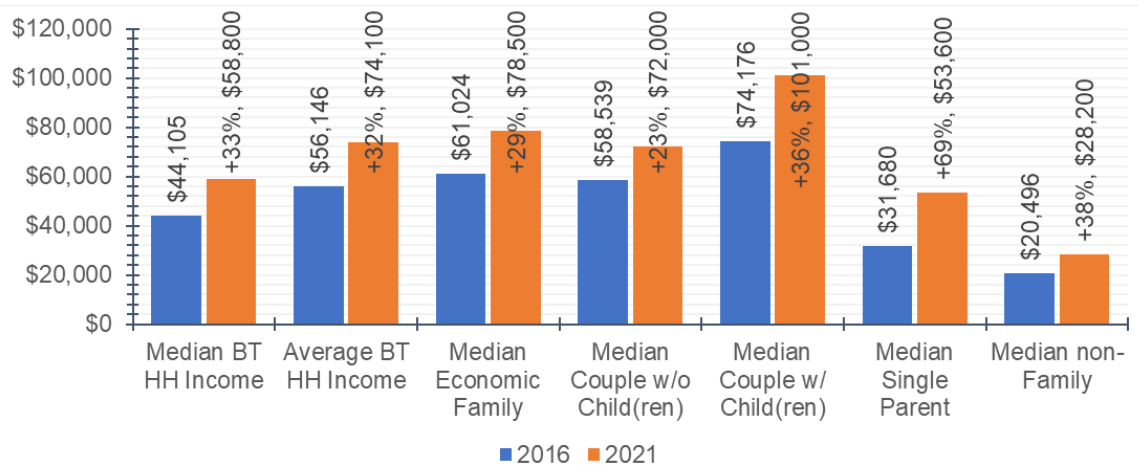
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area H increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year nearly doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 110: Income by Household and Economic Family, Electoral Area H, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

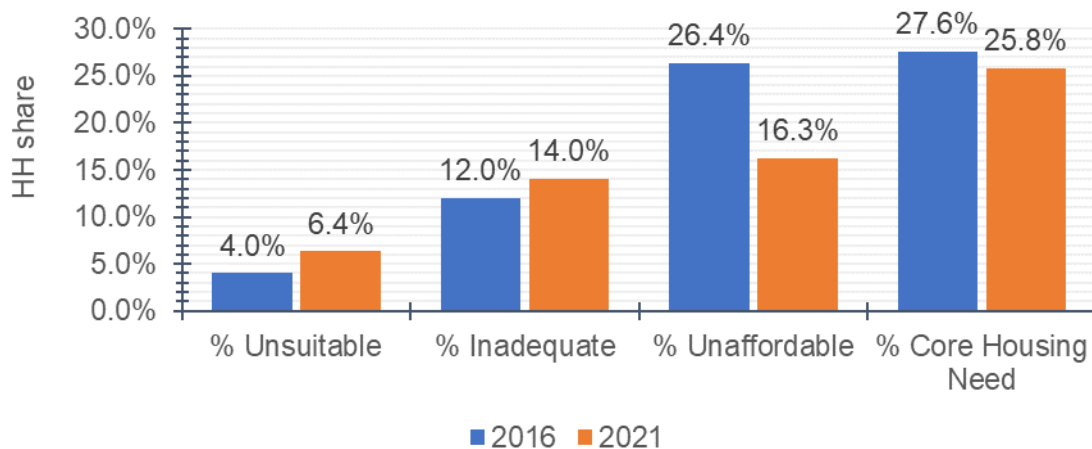
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

In Electoral Area H, few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. Though in Area H moveable dwellings are the second most common housing type. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area H was affordability. More than 16% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place, and anecdotal data indicates that perceived affordability has not improved across the RDCK.

Figure 111: Housing Criteria, Electoral Area H, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It's not perfect, but it's the best "one number" statistic we have to describe housing need in communities. Across the RDCK, nearly 26% of households were in Core Housing Need, down from slightly more than 27% in 2016. As a significant portion of Core Housing Need in the RDCK is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

OWNERSHIP AFFORDABILITY

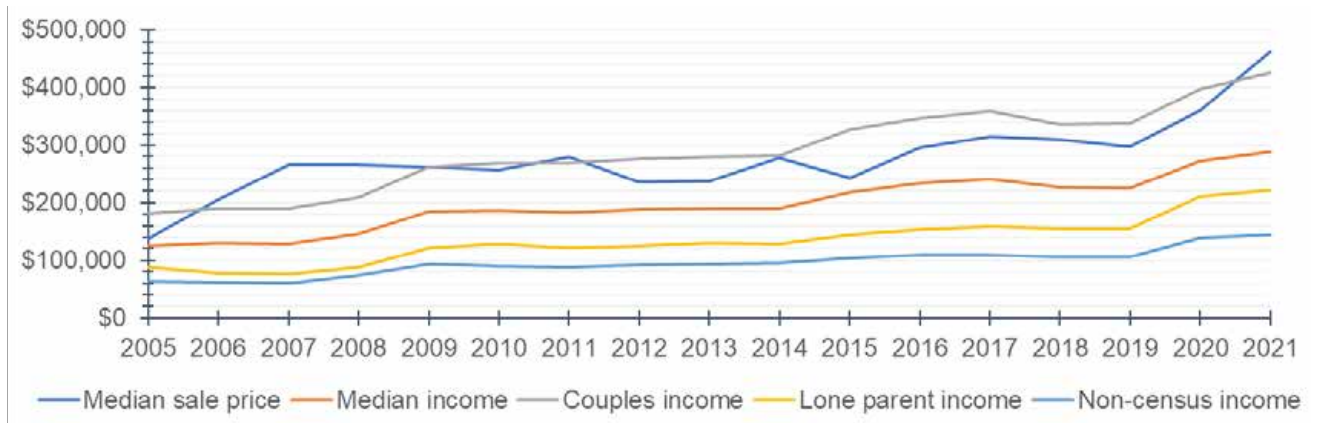
By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area H. In Figure 112, the dark blue line tracks the median sale price of all homes in the EA H between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$137,000 in 2005 to over \$460,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year.

Couples (grey line) have historically been able to afford the median home, though now even this group is feeling pressure in the market. A first-time home buyer earning the median income (dark orange line), has historically been close to affording the median home until 2016 when ownership costs began to increase after a period of relative stability. In 2021, the gap between what a median income household could afford and the median home price was well over \$100,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership.

Figure 112: Home Ownership Affordability, Electoral Area H, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

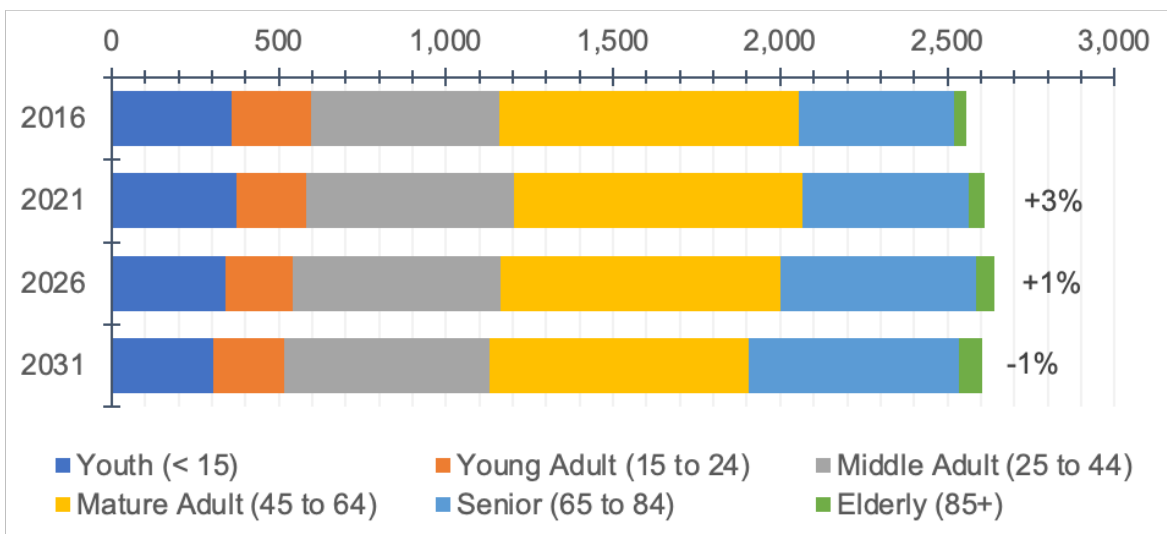
ELECTORAL AREA I

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area I increased by 3% to 2,605 residents. Projections anticipate the population will continue to grow to nearly 2,610 by 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2021 and 2026, seniors are expected to surpass mature adults as the largest age cohort in Electoral Area I.

Figure 113: Current and Anticipated Population, Electoral Area I



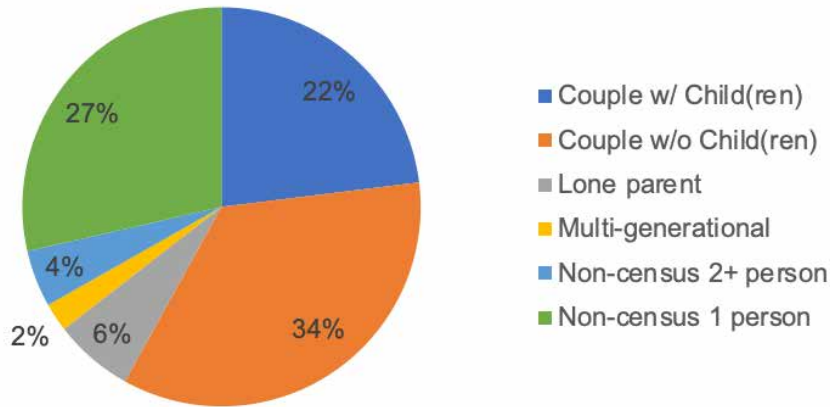
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area I, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

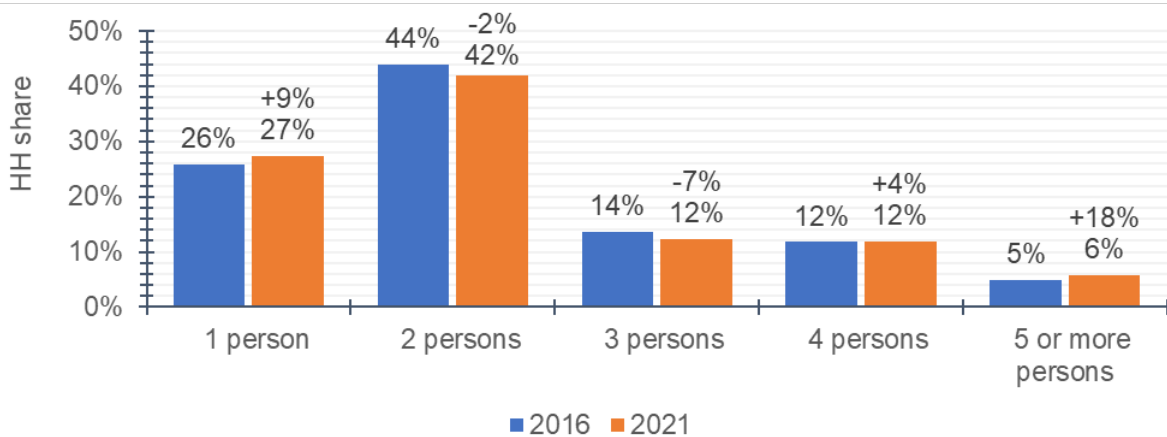
Figure 114: Household Types, Electoral Area I, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area I. More than half of all households are made up of one or two individuals, followed by three person households (12%), four person households (12%), and five plus person households (6%). Though five plus person households increased 18% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in Electoral Area I.

Figure 115: Household Size, Electoral Area I, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area I and its partners need to be outbuilding its population projections just to keep up with demand.

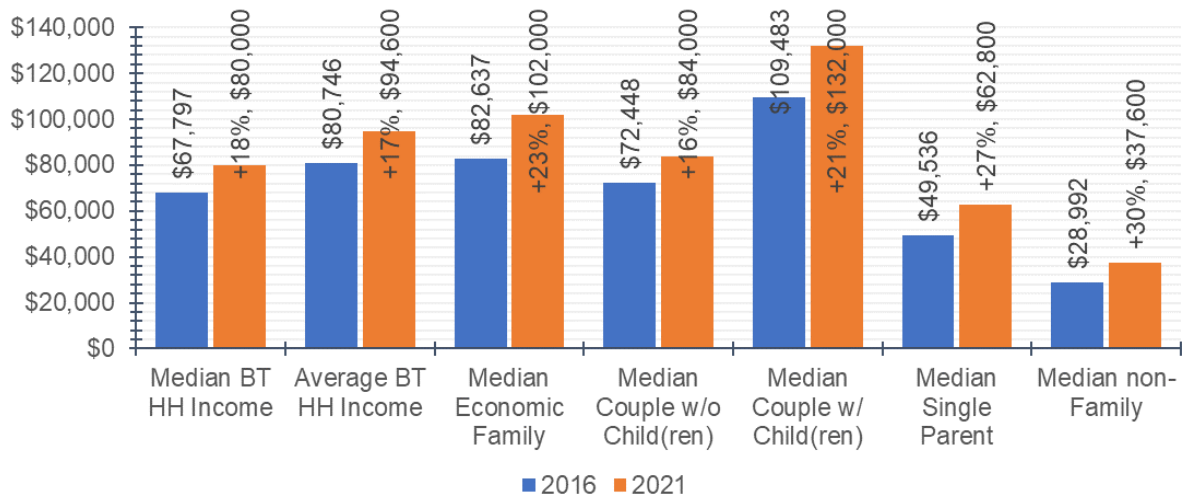
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area I increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 116: Income by Household and Economic Family, Electoral Area I, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

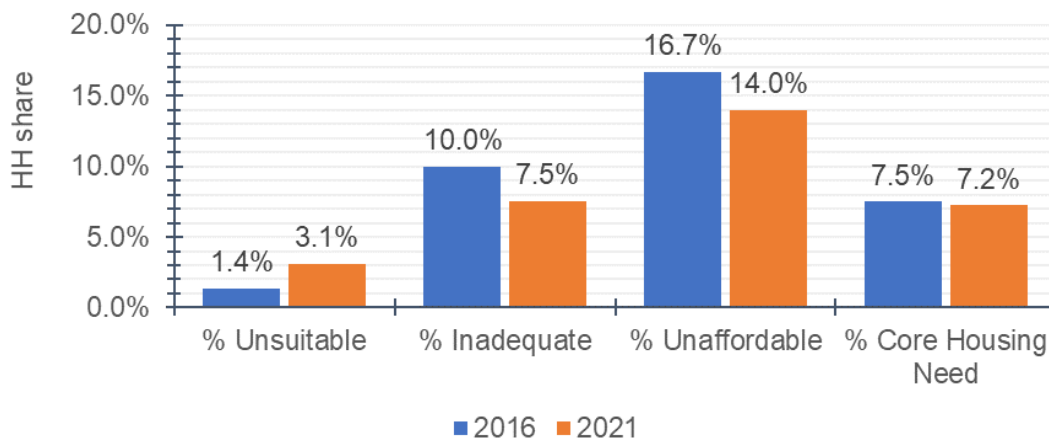
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area I, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across Electoral Area I was affordability. 14% of households were in an unaffordable home. This represents a drop from 2016, but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across Electoral Area I.

Figure 117: Housing Criteria, Electoral Area I, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Electoral Area I, nearly 7.2% of households were in Core Housing Need, down slight from 7.5% in 2016. As most Core Housing Need in Electoral Area I is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

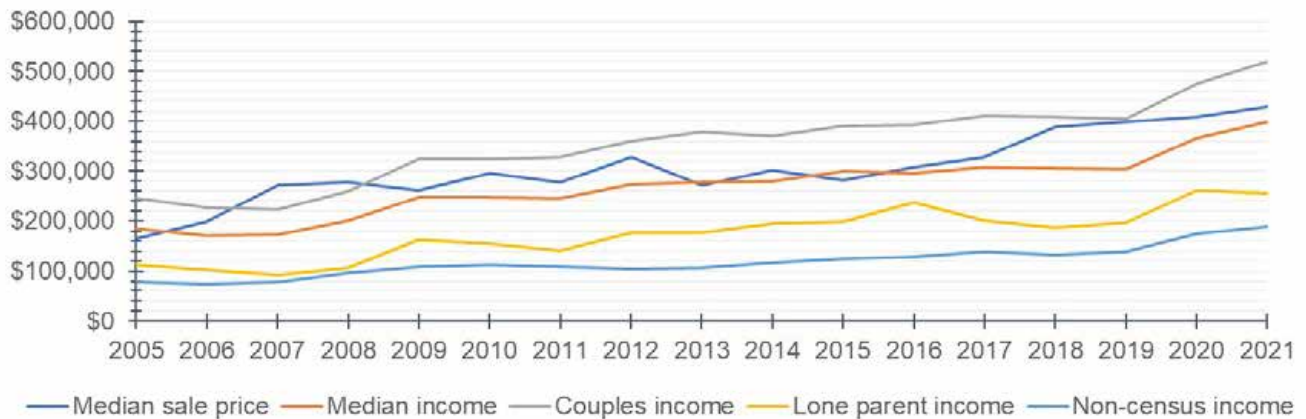
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area I. In Figure 118, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$165,000 in 2005 to over \$429,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home until 2016 when ownership costs began to steadily increase.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have almost always been able to afford the median home in Electoral Area I, though even they are now feeling pressure in the market.

Figure 118: Home Ownership Affordability, Electoral Area I, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

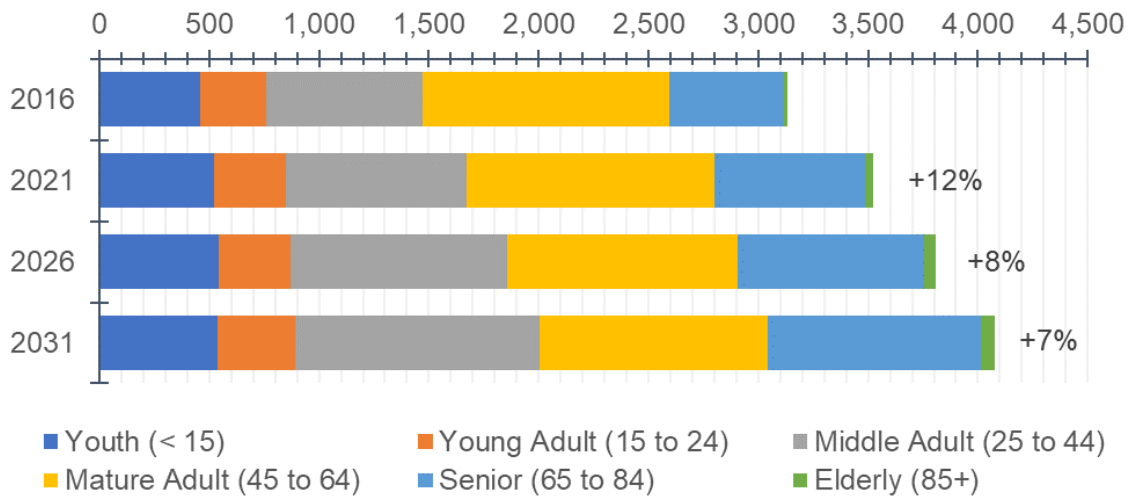
ELECTORAL AREA J

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area J increased by 12% to 3,520 residents. Projections anticipate the population will continue to grow to nearly 4,075 residents by 2031. New growth is occurring across nearly all age cohorts, but seniors are growing fastest, increasing by 32% between 2016 and 2021. By 2031, seniors, mature adults, and middle adults will each make up about one quarter of the total population.

Figure 119: Current and Anticipated Population, Electoral Area J



Source: Statistics Canada, 2016 and 2021 Census

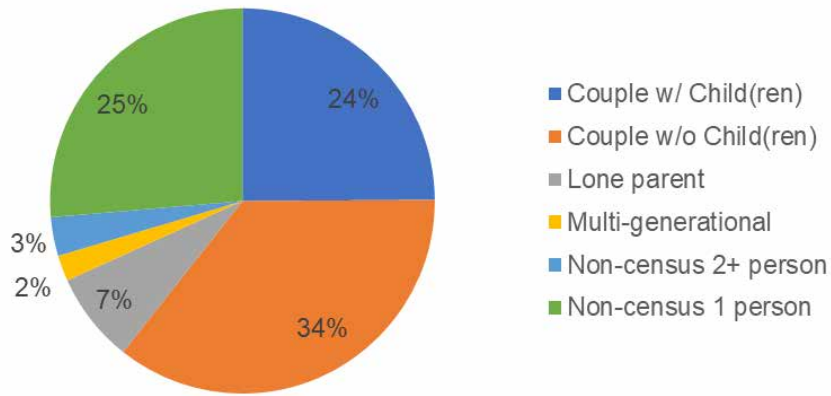
HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area J, the most prevalent household types are one person households and couples without children. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started, or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Electoral Area J has proportionally more couples with children than other Electoral Areas and communities in the RDCK, nearly one-quarter of all households. Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a

home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

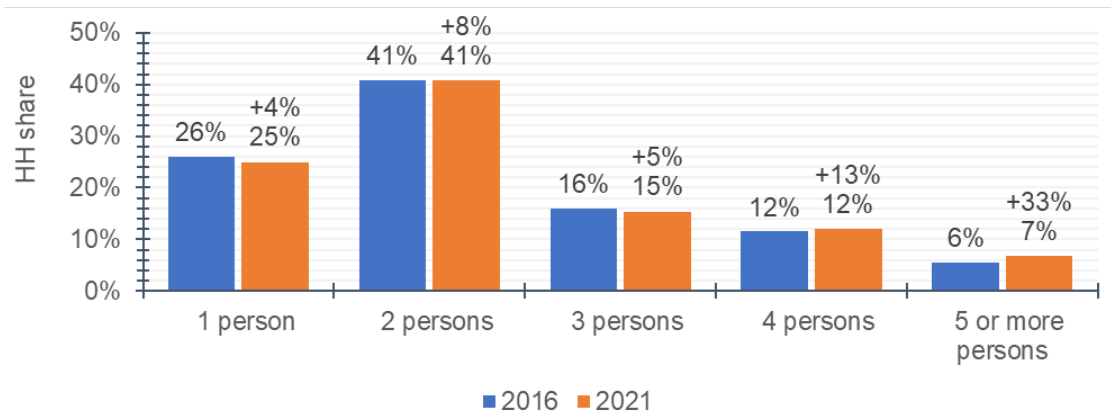
Figure 120: Household Types, Electoral Area J, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area J. More than half of all households are made up of one or two individuals, followed by three person households (15%), four person households (12%), and five plus person households (7%). Though five plus person households increased 33% between the two census periods, their overall share of households only increased by 1%. This speaks to the relatively small number of larger households in Electoral Area J.

Figure 121: Household Size, Electoral Area J, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area J and its partners need to be outbuilding its population projections just to keep up with demand.

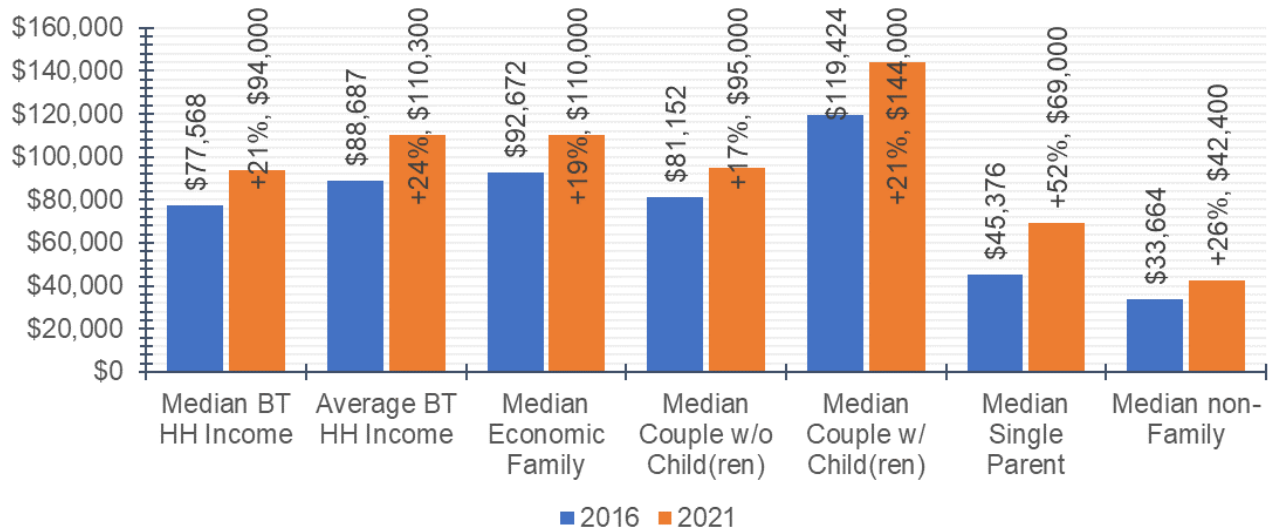
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area J increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Some of this growth may be attributed to increased migration of higher income households to the Central Kootenays as working from home became normalized.

Figure 122: Income by Household and Economic Family, Electoral Area J, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

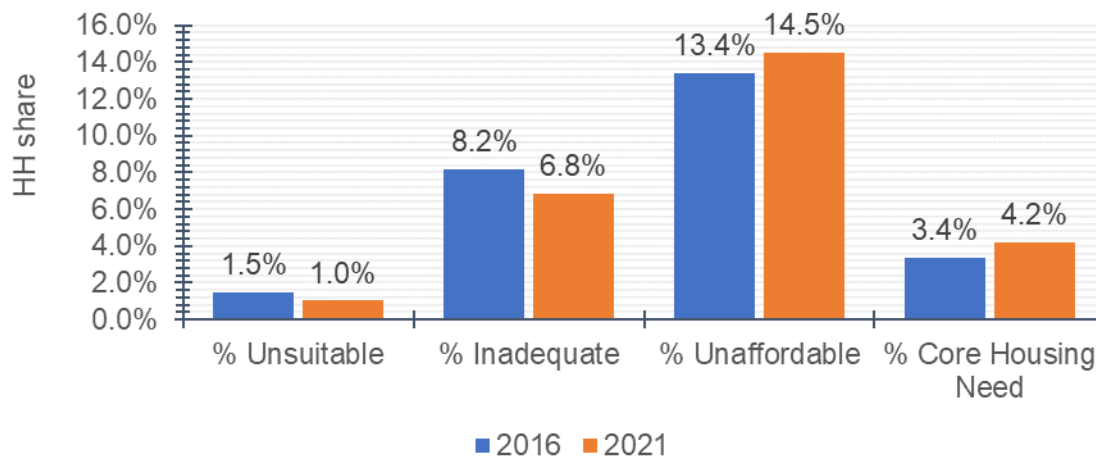
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area J, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator across Electoral Area J was affordability. More than 14% of households were in an unaffordable home, making Electoral Area J one of the few areas in the RDCK where affordability worsened. Despite CERB payments and a Provincial rent freeze during Covid-19, people living in unaffordable situations in Electoral Area J increased between 2016 and 2021.

Figure 123: Housing Criteria, Electoral Area J, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

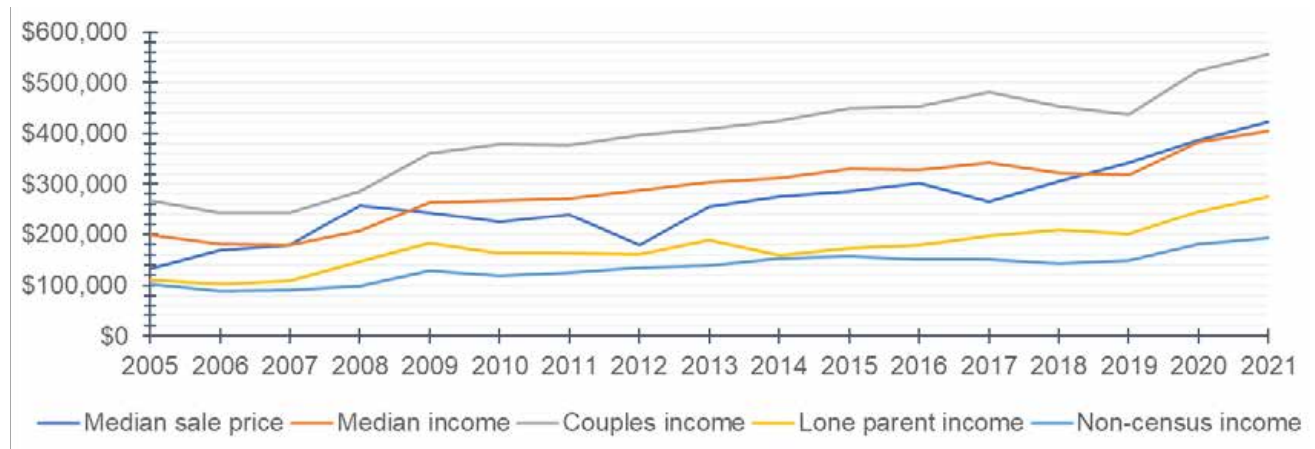
Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Electoral Area J, nearly 4% of households were in Core Housing Need, an increase from 3.4% of households in 2016.

OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area J. In Figure 124, the dark blue line tracks the median sale price of all homes in the Regional District between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$132,067 in 2005 to over \$420,000 in 2021.

For non-census incomes and lone-parents, incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. A first-time home buyer earning the median income (dark orange line) has historically been close to affording the median home price. However, lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Compared to other areas of the RDCK, Electoral Area J still has a relatively affordable ownership market. This may be one of the reasons for continued population growth in younger age cohorts.

Figure 124: Home Ownership Affordability, Electoral Area J, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census

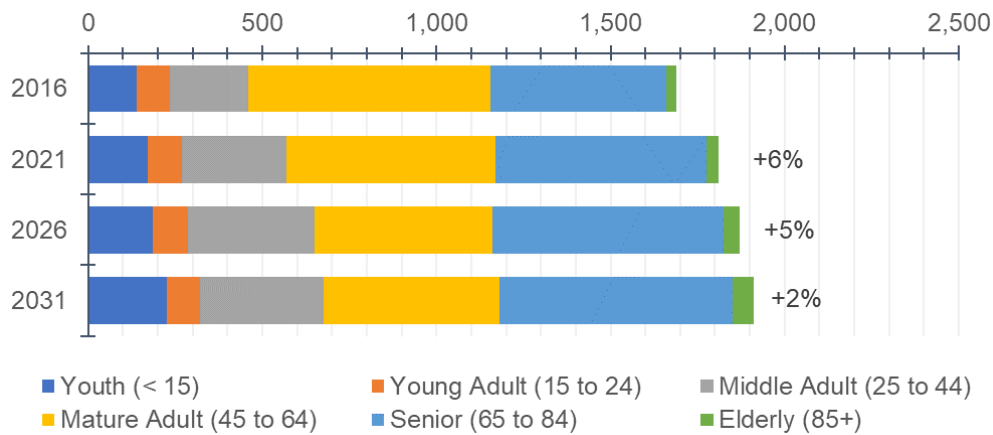
ELECTORAL AREA K

DEMOGRAPHY

CURRENT AND ANTICIPATED POPULATION

Between 2016 and 2021, the population of Electoral Area K increased by 6% to 1,780 residents. Projections anticipate that population growth will continue to grow to just under 2000 residents in 2031. New growth is almost entirely driven by increases in the population aged 65 and older. Between 2021 and 2026, the number of seniors increased by 20% while most other cohorts decreased or remained stable. Middle adults also increased by about 30% but represent only 17% of the total population. As of 2021, seniors make up 34% of the population and have surpassed mature adults as the largest age cohort in Electoral Area K.

Figure 125: Current and Anticipated Population, Electoral Area K



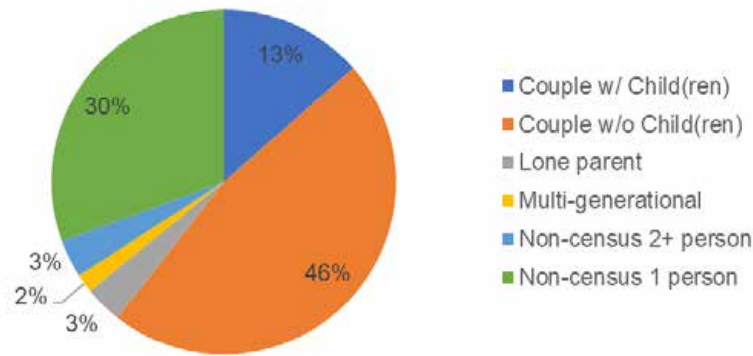
Source: Statistics Canada, 2016 and 2021 Census

HOUSEHOLD TYPE AND SIZE

The Census categorizes household types by the composition and relationship of individuals living as a household unit. In Electoral Area K, the most prevalent household types are couples without children and one person households. Couples without children are very often seniors or older adults whose children have left the home and can sometimes be younger couples who have not yet started or have chosen not to start a family. One person households are typically the youngest and oldest members of our communities and often are navigating challenging housing circumstances on low or fixed incomes.

Couples with children were the third most prevalent household type, followed by lone parent households, non-census two plus person households, and multi-generational households. In a non-census two plus person household, two or more individuals share a home but are not linked by financial or family ties. This is most common when younger community members live together as roommates to share housing costs.

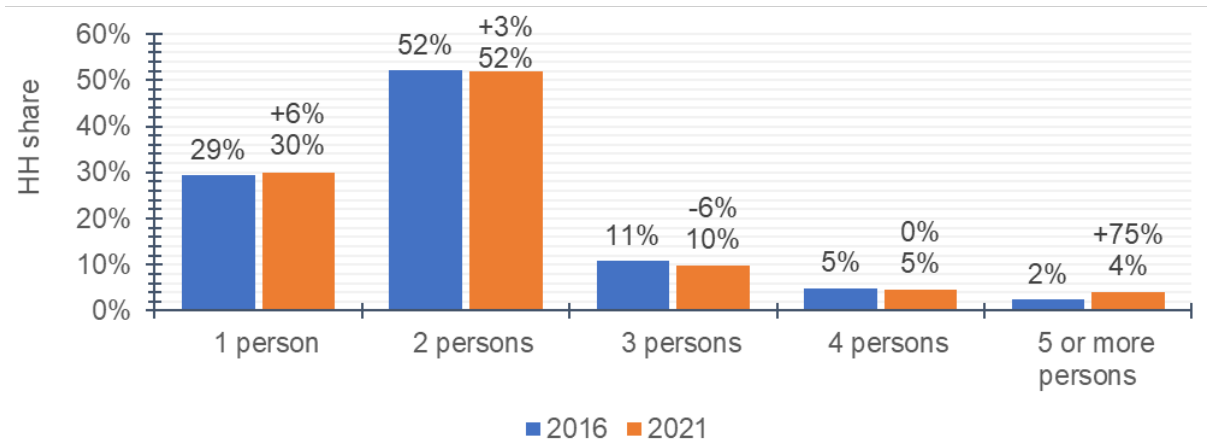
Figure 126: Household Types, Electoral Area K, 2021



Source: Statistics Canada, 2021 Census

Household size often correlates directly with household type but can provide additional context to the frequency of larger or smaller household units. Between 2016 and 2021, the size of households did not appreciably change in Electoral Area K. More than 80% of all households are made up of one or two individuals, followed by three person households (10%), four person households (5%), and five plus person households (4%). Though five plus person households increased 75% between the two census periods, their overall share of households increased by only 2%. This speaks to the relatively small number of larger households in Electoral Area K.

Figure 127: Household Size, Electoral Area K, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

As the population ages and family structures change, more people are living in one and two-person family units and households. Fewer people now require more homes and Electoral Area K and its partners need to be outbuilding population projections just to keep up with demand.

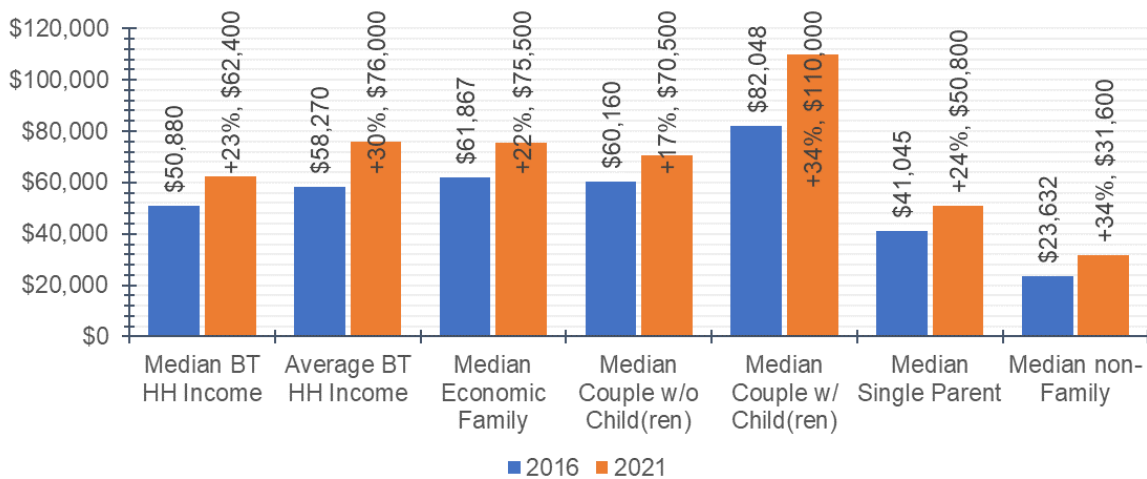
INCOME

ECONOMIC FAMILIES

Incomes in Electoral Area K increased by a larger than expected amount between 2016 and 2021. Even adjusting for inflation, incomes increased for most households and economic families. However, unlike most statistics, the Census asks respondents not for their current income, but for their annual income from the year before. During 2020, the Covid-19 pandemic impacted economies across the country leading to challenging economic conditions and loss of income for many Canadians. In response, the Federal government introduced the Canada Emergency Response Benefit (CERB) to support employed and self-employed Canadians who were directly affected by COVID-19. The benefit provided \$2000 a month to many individuals whose jobs had been lost or significantly scaled back due to the pandemic. In many cases, the CERB benefit likely exceeded the income that affected individuals may have otherwise earned.

Given anecdotal information about continuing economic hardships, the CERB benefit is likely the predominant contributor to 2020 income increases. Another factor impacting income statistics could be migration. Income bracket data indicates that the number of households earning over \$200,000 a year doubled between the last two censuses. Some of this growth may be attributed to increased migration of higher income households to Electoral Area K as working from home became normalized.

Figure 128: Income by Household and Economic Family, Electoral Area K, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

*Note: Figures above represent “before tax” or “BT” incomes.

HOUSING NEED

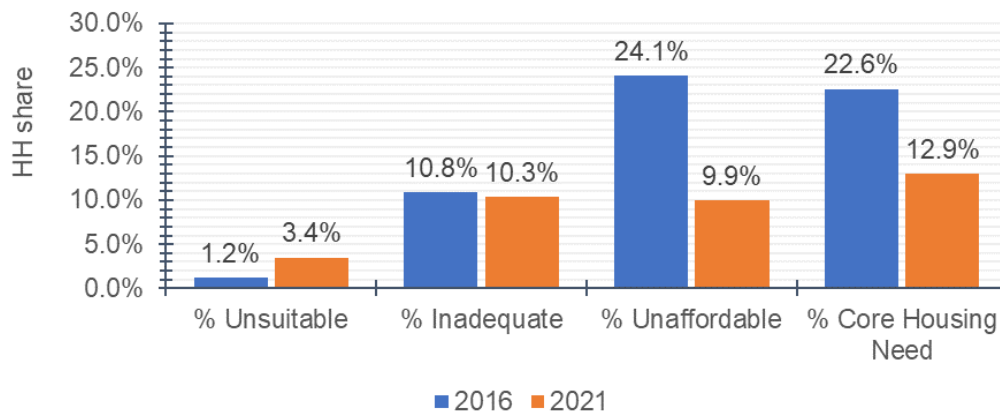
HOUSING NEED CRITERIA

Statistics Canada collects information on three key housing indicators through the Census: affordability, adequacy, and suitability.

- A home is **unaffordable** if the household spends more than 30% of its income on shelter cost.
- A home is **inadequate** if the physical dwelling needs major repairs.
- A home is **unsuitable** if it does not have enough bedrooms for the number and composition of residents, according to the National Occupancy Standard.

Across Electoral Area K, very few households were in an unsuitable home. Most housing is still larger, single-detached dwellings suitable for a wide range of household sizes. More homes needed major repairs, common in communities with older housing stock. As in 2016, the most concerning housing need indicator in Electoral Area K was affordability. About 9% of households were in an unaffordable home. This represents a drop from 2016 but should not necessarily be taken as a measure of progress. CERB payments and a Provincial rent freeze during Covid-19 likely had a large impact on the affordability metric. Neither policy intervention is still in place and anecdotal data indicates that perceived affordability has not improved across in Electoral Area K.

Figure 129: Housing Criteria, Electoral Area K, 2016/2021



Source: Statistics Canada, 2016 and 2021 Census

Core Housing Need combines the three housing indicators discussed above into one metric. It’s not perfect, but it’s the best “one number” statistic we have to describe housing need in communities. Across Electoral Area K, about 13% of households were in Core Housing Need, down from 2016. As most Core Housing Need in Electoral Area K is driven by affordability, much of this drop may be attributed to policy interventions discussed above and may not accurately represent lived experience.

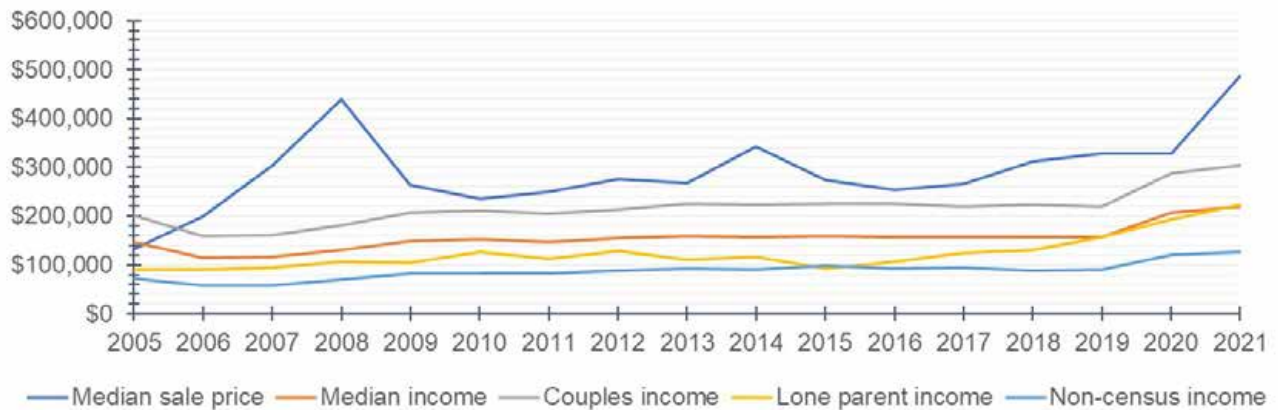
OWNERSHIP AFFORDABILITY

By combining data from BC Assessment, Statistics Canada, and the 2016 and 2021 Censuses, we can map how housing prices have changed relative to incomes in Electoral Area K. In Figure 130, the dark blue line tracks the median sale price of all homes in the Area between 2005 and 2021. Cost of ownership has increased dramatically, from a median sale price of around \$150,000 in 2005 to close to \$500,000 in 2021.

Incomes have not kept pace with the change in housing cost, especially for first-time home buyers without existing equity or external financial support. By using historic interest rates and income data, and assuming a 10% down payment, we can also track how much a first-time home buyer could afford to spend on a home each year. Home ownership has always been financially challenging, even for households earning the median income (dark orange line.) However, after a period of relative stability between 2009 and 2017, the gap between the median purchasing power and the cost of the median home is now close to \$300,000.

Lone parents and non-census families/individuals (yellow and light blue lines, respectively) have rarely been able to afford home ownership. Couples (grey line) have typically been able to afford the median home in Electoral Area K, though as of 2021, many homes may now exceed what the median couple household can afford.

Figure 130: Home Ownership Affordability, Electoral Area K, 2005-2021



Source: BC Assessment, Statistics Canada, 2016 and 2021 Census



Regional District of Central Kootenay

HOUSING ACTION PLAN

APPENDIX B: RELEVANT POLICY AND PRACTICES BACKGROUND AND ENGAGEMENT SUMMARY



Regional District of Central Kootenay Housing Action Plan

Relevant Policy and Practices Backgrounder and
Engagement Summary

November 2022

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Policy and Practices Background Document

Introduction

This policy and practices background document includes a summary of all best practice and case study gathering activities undertaken as part of the RDCK's Affordable Housing Action Plan process. This information is meant to provide additional context to the project's vision and goals and to help identify successful policies from other jurisdictions that could have impact within the RDCK. This background is by no means exhaustive, and we expect to revisit some findings and make content additions before producing the final report.

Housing Action Plan Case Study Review

In identifying possible relevant housing policies, the consulting team reviewed a variety of housing action plans from regions and municipalities across Canada. Key findings and common elements are catalogued here and will inform the draft vision and goals for the project. An annotated list of applicable Housing Action Plans and other relevant documents can be found in Appendix A.

Key Thematic Elements

The consulting team found several recurring themes across housing action plans that are relevant to the RDCK's regional context and current housing environment:

- Strengthen coordination and partnership with other levels of government,
- Coordinate housing provision within existing or planned service areas,
- Facilitate information sharing,
- Provide digital land identification tools,
- Engage local stakeholders.

Each theme was further analyzed to determine common elements and explore any local variance. Below is a breakdown of the consulting team's findings.

Strengthen Coordination and Partnership with Other Levels of Government

The Regional District operates in a unique political space, often relying on municipal, provincial, or even federal partners to tackle complex social issues. By strengthening coordination and partnership, the RDCK can act as a convener and advocate that effectively "punches above its weight." This will help ensure that all areas within the RDCK are served efficiently and fairly. Under consideration, the RDCK could:

- Foster collaborative partnerships to address housing issues and related social infrastructure.
 - Focus on identifying funding at different government levels and acting to advocate for increased funding for communities within the Regional District.
- Strengthen coordination between the Electoral Areas, Municipalities and First Nations.
 - What specific tools do the EAs have to support municipalities?
- Establish a housing sub-committee.

- Coordinate a regional housing advocacy strategy aligned with provincial and federal housing policy to approach higher levels of senior government for additional resources and support.
- Regionally assess policy and development processes to build staff capacity, identify opportunities for policy coordination and streamline approvals with senior government.
- Consider a Regional Housing Service Bylaw

Coordinate Housing Provision within Existing or Planned Service Areas

Servicing and infrastructure maintenance are a consistent challenge in rural areas that can result in increasing costs for existing properties and more expensive development conditions. As identified in context interviews, it is critical that new growth and settlement is sited in well-serviced areas whenever possible. This recommendation was reflected in every housing action plan reviewed through this process. Common actions were to:

- Develop a Regional Growth Strategy (RGS).
- Targeted Growth Planning.
 - An RGS can create streamlined and economically efficient development by encouraging and focusing growth on areas that are already targeted for service provision.
 - An RGS also provides an opportunity to set common housing goals for all municipalities and the Regional District.
- Co-locate housing with social and physical infrastructure.
 - When possible, consider integrating non-market and market residential uses with new and redeveloped community social infrastructure or new and redeveloped community infrastructure.
 - Example: The *Rossland Yards* project incorporates a new Rossland City Hall, city offices, and community meeting spaces with 37 units of affordable workforce housing.
- Encourage a diversity of housing options in growth areas close to amenities, services, and transit networks to meet community needs throughout the region.
 - Identify municipal and Regional District-owned sites which are appropriate for affordable housing that could be developed in partnership with not-for-profit organizations.
 - Identify areas for (and reduce limitations on) infill or moderate density housing options, including duplex or triples housing, secondary suites, and accessory dwelling units.
- Further investigate long-term water and sewer servicing with required housing growth needs.
- Identify surplus or out-of-use buildings in central areas for renovation or redevelopment that supports increased residential supply.

Facilitate Information Sharing

Affordable housing development can be a complex and onerous process. Navigating the funding, design, and development of a project often requires specific knowledge that can dissuade local organizations and non-profits from pursuing housing interventions. Many of the Housing Action Plans the team reviewed highlighted the challenges operators and developers face (especially in rural and less populated areas.) Common recommendations include:

- Create an information/library hub with up-to-date local and regional policy information regarding housing affordability and development.
 - Collaborate with financial institutions and senior levels of government to provide accessible information on funding sources and streams.

- Develop regional best practices to regulate or facilitate the development of affordable housing (e.g. incentivize, capture value from developers, infill policies, land programs, limit expansion of short-term rentals etc.)
- Create guidance documents to provide information on different approaches to community housing (e.g. cooperative, non-profit, etc.).
- Broker relationships between the development industry and non-profit organizations through shared research and partnership opportunities.
- Maintain dedicated staff to ensure continuity of information provision across the region, despite shifting local political landscapes.

Provide Digital Land Identification Tools

Part of the barrier to affordable housing creation is the identification of land that is available for redevelopment. Providing a comprehensive land inventory of Regional District or municipally owned land could allow for the District to strategically assess its land holdings for future action on affordable housing provision. Some common recommendations in the Housing Action Plans reviewed were to:

- Provide GIS tools to prepare local first Nations and governments staff to analyze property information.
- Review existing unused land holdings and undeveloped lands held for future public purposes, such as undeveloped park lands, for their suitability as potential housing sites.
- Create a digitally available inventory of publicly owned land and identify sites suitable for development.
 - Use the inventory to strategically assess future land acquisition with suitable affordable housing development in mind.

Engage Local Stakeholders

Building local capacity to address housing affordability is often identified as a key to long-term success. Without major funding and intervention from senior governments, municipalities are frequently left to tackle affordable housing provision on their own. Development in rural areas is especially challenging as affordable housing projects are typically smaller and less dense than their urban counterparts. This in turn requires more capital and additional land to produce the units needed to meet demand. Some recurrent tools to support local stakeholders and non-profit organizations are identified below.

- Land Acquisition and Disposal Strategy - Provide preferential land development opportunities to mission-driven, not-for-profit housing entities or other local housing proponents.
- Host events that encourage networking and knowledge sharing between existing community housing providers, funders, and local governments.
- Provide grants to assist community housing groups and not-for-profit organizations evaluate their growth potential from an organizational and asset-based perspective.
 - Provide access to seed funding for housing organizations to help kickstart development projects.
- Formalize - Provide District permit and development fee discounts or waivers for affordable housing developments.

Preliminary Engagement Summary

Stakeholder Interviews

Key informant interviews targeted housing service providers, non-profit organizations, local housing developers, key employers, elected officials and community leaders who work to deliver affordable and stable housing options to community members in rural areas within the Regional District. Though time and resource intensive, key informant interviews provide different information and context than community surveys, demographics, and housing data. They provide an opportunity for informants to give descriptive answers to questions, often sharing stories or personal experiences. Interviews lasted between 30 minutes to one hour depending on the interview subject. In consultation with staff from the Regional District, the consulting team selected key informants based on following criteria:

- 1) Informants had to be geographically relevant and diverse and live or work within the study area. Some collectively represented all areas and communities within the Regional District, others represented only one area. Because minimal services and industry are in the electoral areas, most interviewees provided information from the perspective of a region or sub-region of the RDCK, rather than a specific community.
- 2) Informants should have knowledge of the housing sector or knowledge of the experiences of specific demographic groups navigating the housing sector.
- 3) Informants should be service providers, employers, or community leaders who primarily work within the community development, social services, education, health, tourism, or economic development.
- 4) Informants should understand or work with market housing in rural areas and local government bylaws that govern development.

Ten key informants were interviewed from September to November 2022, including key representatives from regional organizations, local housing services, and related fields. Due to the relatively close knit and interconnected nature of the more rural areas, participant names and organizations have been excluded from this report but have been categorized by location and category instead.

Date	Location	# of Engagements
September to November 2022	Via Videoconference	10

Location	Position or Organization
RDCK- Area D	Non-profit housing provider and advocate
RDCK - Area H	Housing Developer
RDCK - Area H	Non-profit housing provider and advocate
RDCK - Area J	Non-profit community services and housing
RDCKB - Area A/B	Non-profit housing provider
RDCK – Area J/H	Academic Institution and major employer
RDCK – Area E	Elected Official
RDCK – Area H	Non-profit housing provider and advocate
RDCK – Area D	Elected Official

RDCK – Area A

Elected Official

In each interview, informants were invited to respond to a series of “conversation starter” questions, then elaborate with greater detail. In general, conversations focused on participant’s perception of changing needs, unique challenges in providing affordable housing in rural areas, and how the RDCK could play in addressing some of these challenges. Key quotes and themes are summarized here.

Changing Needs and Unique Challenges

Shifting Demographics

Housing challenges and a lack of rental housing in the RDCK is not necessarily a new issue. Many of the societies we spoke with were formed in the late 1990’s and have been working for more than 20 years to provide low-cost housing for residents. However, where the focus was once on seniors and low-income individuals, there is now more need for affordable housing options for families, and middle-income workers. Seniors, and individuals looking to downsize are still a key demographic, but community housing need now extends across more age groups, income levels, and family types.

“Our society was incorporated in 1997 with a focus on seniors’ housing, but we have shifted our mandate to focus not only on seniors, but families and singles folks as well.”

“We see on local notice boards single parents with multiple children who have been tenting and need some place for the winter. We see lots of these kinds of messages. If you are not a high paid professional, it is very difficult [to find housing].”

“There is a need to change terminology to reflect current contexts, for example affordable housing for middle-income earners.”

“The majority of folks on our unofficial waitlist are single seniors, most are low income; some are moderate income, but in general we just need more units. We have way more people waiting than we can house.”

“The average age is 45-47 years old, but the elementary school is full, so we DO have families and we would have more if buying into the community wasn’t so formidable, cost-wise.”

Viability

Challenges with making affordable housing projects viable in rural areas were mentioned by multiple participants, who noted that smaller buildings and rural settings make it very difficult to justify full-time operations staff. In addition, land acquisition is a challenge for small societies. Constraints on water and septic servicing, and challenges with insurance requirements and costs make rural development unattractive to developers and trades people. Developing a financially feasible project is extremely challenging in small or rural communities.

“My pet peeve is that getting enough doors that you have sufficient income for staffing is a huge challenge.”

“If we could hold the land until we got our project approved, we could get the funding, but we can’t as a society afford to get a mortgage on something if we don’t know we are going to get the project.”

“Since most of our lots are constrained more by Interior Health requirements (for water and septic) and without municipal site services our rural lots are not attractive to developers.”

“Cost of insurance is the biggest barrier to housing growth”

Rural Character

Participants noted challenges with viability, but also the need for appropriate rural housing options. Apartment-style housing is more efficient to develop, but may not provide green space, ground-oriented entryways, and community connections that rural residents want or are used to. The importance of aging in place, and maintaining social ties was highlighted for rural communities as well.

“In rural situations, people are not apartment dwellers. They don’t want to live in apartments. They will if [they are] desperate, but we need options that provide green space and are ground oriented.”

“People have moved to Nelson that would not have moved if there was something available in their community, and it would have been so much more supportive to stay in community.”

“I know seven widows who would be interested in buying a condo if they had them right now so they could age in place and maintain all of their social networks.”

“Maybe building a bit of a village, not a sterile apartment building where everybody is fending for themselves. More like the back of one home meets the back of another and there is opportunity for socialization.”

Links to Employment and Services

Ensuring that housing strategies are considering links between economic development, and employment opportunities was an important consideration mentioned by participants.

“Workforce housing is a major challenge. Also, affordable housing options, and options for folks downsizing.”

“So often, the impetus for non-market affordable housing development comes from the Social development/service side of the community and fails to build bridges with economic development interests.”

“We used to have regular bus service, but with staffing challenges and folks just not showing up we are isolated. Integration of housing and other services needs to be thought of as well.”

“Housing really impacts our ability to recruit talent from outside of our region. We have had folks sign employment contracts and then back out because they couldn’t find anywhere to live!”

Roles for the RDCK

Facilitation, Relationship and Capacity building

In line with the findings of the case study review, participants spoke about the potential for the Regional District to support non-profits, local developers and community members interested in building and operating housing or becoming a small-scale landlord by sharing information. This could include information on development processes and funding opportunities, connecting partners from the development industry with non-profit organizations, and potentially playing a role as a coordinator among local non-profits the Regional District can increase opportunities for resource sharing between small non-profits working through development processes. Participants proposed that the Regional District play a role in developing resources and training tools to support various partners in navigating the development process, as well as creating a forum through which organizations can discuss management, tenant selection, financials, and other aspects of property maintenance and planning. Though BC Non-Profit Housing Association and Columbia Basin Trust are involved in these types of resource sharing, a regular, region-specific forum was of interest to participants.

“If Local Governments, Columbia Basin Trust, or the Regional District could do one useful thing, it would be to create potential for shared staffing, or ways to resource these little non-profits who are struggling away on housing development.”

“We were inspired to form because there were other organizations in the areas that we knew could help us along the way.”

“In general, there needs to be some initial education on the process of development and building housing. It works best when there is a champion on the municipality or Regional District who is helpful in supporting the process. The Regional District could build relationships with development consultants to help knowledge sharing and build confidence with both societies and within local government.”

“The RDCK should convene meetings with smaller community non-profits to bring new ideas and circulate best practices.”

“Maybe Columbia Basin Trust and/or the Regional District could develop some sort of course for local contractors to help them bid on BC Housing projects and be successful.”

“Whether rental housing development is in town or rural, one challenge recognized by all is providing sufficient information to potential landlords to reduce fears about managing a tenant, to point to possible funding sources which can help with renovation costs and to help them navigate the building permit process.”

Sharing of Relevant Data and Land Availability

Access to data and information on suitable and available land for residential development was noted as a major barrier to affordable housing development by many participants. Many suggested the RDCK could facilitate affordable access to maps and servicing information as well as maintain and share up to date need and demand information to support with funding applications and project viability assessments.

“We just want to know if the land will work or not, we need to know where the existing infrastructure is. Instead of giving you the entire development before you tell us where the infrastructure is, give us the drawings ahead of time.”

“Municipalities and RDs have access to better data than CMHC, they have rental licenses and such that could inform need and demand much better than the 5-year gaps in CMHC data.”

“The Regional District could be supportive with seeking funding, and with mapping and providing maps without a huge charge.”

“Water and septic that’s their purview, so give us the drawings!”

Strategic Planning and Policy Development

Access to suitable and serviced land was discussed by most participants. There may be lots of land in the RDCK, but very little is located close to key employment and high use areas, social and health related services, public transit, or community and social infrastructure. Participants suggested the RDCK could identify and communicate core service areas and opportunities for residential development and integrate long-term planning for housing, transportation, and economic development at a regional scale. In addition, a land acquisition and disposal strategy and other policy tools to support the holding of land for affordable housing purposes were suggested.

*“How can we meet social, environmental, and housing objectives all together?
We need to think of the integrated nature of housing with social and cultural
activity in a rural community.”*

*“RDCK should redefine areas of common use. Most people go to Nelson or
Castlegar to go to the dentist, and do not realize boundaries between
Electoral Areas.”*

*“We need a region-wide plan to identify land that is available for affordable
housing development.”*

*“If the RD could hold land, not necessarily long-term, but just until we get our
project approved, then we could buy it back once we have secured the
mortgage.”*

*“Need to find a way to acquire land and keep it out of the market for
affordable housing.”*

*“We need innovative practices like co-ops, and land trusts to remove land
from the market, and those things need to be considered when implementing
zoning.”*

Coordination of Housing Provision with Community Services

Participants recognize that the RDCK does not necessarily hold a significant amount of vacant land that is serviced or located near key service areas. However, some discussion on combining municipal and regional service delivery with housing delivery was recommended to both re-invigorate existing community assets and provide rural appropriate and community focused housing options. Workforce housing was a commonly noted area of interest. This would likely require some coordination with other levels of government and overlap with strategic planning activities noted above.

*“In our area, we have good relationships with the Regional District, but any of
the land they have is either not serviced or is too far away from
commercial/service centers and not very useful for folks who are reliant on
transit.”*

*“Community halls have ballparks or recreation space that is not in operation.
Housing could go around the edges and use the green spaces for playgrounds,
plus have an active community hall and increase the use of it with added
community members.”*

*“In Rossland they were able to combine a new facility for City Hall and some
other community groups and organizations on the lower floor, with residential
on the upper floors that were also used for workforce housing.”*

“Some of the younger people coming here now, socially, things for their kids to do, distance between services is a challenge, and different than they are used to. Social isolation is a challenge.”

Regulation and Legislation

Changes to regulations were suggested to support appropriate rural housing types and innovative solutions such as village type housing models and pre-approved plans for small and mobile home settings. Enforcement of current regulations was identified as a challenge as enforcement may push community members into homelessness. Regulation of short-term rentals including a cap on the percentage of housing that can be for short-term rental and taxes on short-term or secondary homes were suggested as potential options to explore to increase the number of rental units available for local community members. Permissive tax exemptions to attract both non-market and market development in key areas were suggested as ways to reduce some of the financial burden on local development. In the long-term, there was an interest in exploring mechanisms for the creation of pooled funding via regional tax levies so that the Regional District could directly fund affordable housing development.

“We need flexibility as a mindset, we need to revamp mobile home park legislation and figure out a way to allow alternative types of housing.”

“Tiny homes seem like a possible solution, so maybe someone needs to figure out that regulatory situation.”

“We cannot afford to enforce and regulate unpermitted homes, because we would be pushing people into homelessness.”

“When you look at Nelson, and the VRBO/short-term rental market, homeowners are making considerably more through short-term rentals than long-term rentals, and students are having to pay those prices.”

“How do we make it attractive for local contractors to be involved in the development work?”

“Lowering property tax requirements on supportive services helps keeps the costs low and keeps rents low.”

“If there was a tax levy than if we were offered a suitable building or piece of land, we would have some extra money to get the land.”

“A regional housing service bylaw or tax levy would be a worthwhile conversation. Even if people don’t vote for it, the conversation is worth having.”

“In the Comox Valley there is a homelessness tax that is being applied and used for grants to small repairs and renovations, a tax levy that is specifically targeted to housing development would be helpful.”

Advocacy and Partnership Development

Overlapping with many of the ideas put forward is the suggestion that the RDCK play a role in advocating to higher levels of government to coordinate access to land, funding, and taxation tools. It was also recognized that the RDCK may not have resources to implement many of the ideas in isolation and that coordination and partnerships between all levels of government, school districts, and public entities would likely be necessary to support affordable housing across the region.

“[The Regional District] could be leaders in strategic planning, bringing together the various local governments around housing development.”

“Coordinating land access from provincial and federal partners.”

“The province has a tax on seasonal homes in Okanagan and Lower Mainland. Let's get that here.”

“If we had community works, gas tax funding it would allow some investigation or feasibility into housing then we would have something we could pool, but we just don't have those kinds of pooled funds. The RDCK could advocate to Federal government on use of gas tax fund for housing.”

“There are public lands owned by municipalities, School Districts and Regional Districts, plus community halls every 5km, let's combine those uses!”

Appendix A: Annotated Housing Action Document Review

[City of Aspen Affordable Housing Strategic Plan – 2022-2026 \(Aspen, CO, USA\)](#)

Although outside of Canada, Aspen provides an interesting context for affordable housing challenges in a tourist centre. As per the directions of Aspen’s City Council, the Strategic Plan is meant to be an actionable, rather than an aspirational, document. Accordingly, the Plan prioritizes short-term actions that will be implemented within the next five years. These actions are meant to have a significant and positive impact on the quantity of units and sustainability of Aspen’s existing affordable housing program. The Aspen City Council aims to leverage partnerships and ensure the greatest possible impact of its policies and programs.

- Strategic Focus Areas
 - Safe and lived-in community of choice.
 - Identify and complete Council directed affordable housing development projects.
 - Ensure Aspen is an attractive, diverse and safe city to live, work and visit year-round.
 - Increase opportunities to access childcare, healthcare, housing, transit, parks, recreation and technological connectivity.
 - Community engagement
 - Ensure a trusted dialogue and relationship in the community that encourages participation, consensus building, and meaningful engagement.
 - Protect the environment
 - Ensure that policy decisions, programs and projects manage impacts to the environment, climate, and public health and wellbeing.
 - Smart customer focused government
 - Provide value to the community by continuously improving services and processes based on feedback, data, best practices, and innovation.
 - Fiscal health and economic vitality
 - Promote economic sustainability of the Aspen community by advancing a healthy, diverse local economy while responsibly managing revenue streams, community investments, and financial reserves.
- Priority Areas
 - Goal of achieving 500 affordable housing units within the next five years.
 - 50% of this goal will be achieved without new development.
 - Complete local projects in final stages of development (Burlingame Phase 3, Lumberyard)
 - Develop financial resources for construction, expiring deed restrictions, and Land Banking.
 - Support Aspen Pikin County Housing Authority Policy Actions to improve the sustainability of existing affordable housing and engage in Compliance Actions locally.
 - Engage in regional collaboration and begin land banking developable land.

City Spaces Scalable Municipal Housing Tools for Small + Rural Communities – 2017 (Jada Basi)

As we know, small and rural communities are just as susceptible to housing issues as larger municipalities. Tools to address housing in rural settings are often one dimensional and lack the ability to address the degrees of rurality that exist. Moving through the existing Housing Needs Assessment framework, it is important for rural communities to use HNAs to identify vulnerable populations, housing gaps, and any other local housing issues. In addressing these, City Spaces and Jada Basi highlight the following tools in order of increasing implementation difficulty.

- Policy Option: Secondary Suites 1.0
 - Supports and encourages secondary suites within single detached units.
- Policy Option: Strata Conversion
 - Restricts the conversion of purpose built rental housing into stratified condominiums when rental vacancy rate is low.
- Policy Option: Secondary Suites 2.0
 - Supports and encourages coach houses / laneway homes ('detached secondary suites').
- Policy Option: Financial Tools
 - Municipal incentives provided to developers to incentivize rental housing, low end market rental, affordable housing, or combination.
- Regulatory Option: Standards of Maintenance
 - Gives municipalities powers to enforce basic levels of maintenance for rental accommodation including apartments, secondary suites, and houses and condos rented through secondary rental market.
- Program Option: Rent Bank
 - Financial assistance program that make funds available to households at-risk of economic eviction.
- Policy Option: Housing Reserve Fund
 - Cash-contribution in lieu of built affordable housing units -> saved in municipal housing reserve fund.
- Policy Option: Ground-oriented Multi-unit Housing
 - Supports and encourages ground oriented multi-unit housing (low to medium density).
 - Ownership (strata or fee simple), or purpose-built rental, or low-end market rental, or affordable, or combination.
- Policy Option: Secondary Suites 3.0
 - Supports and encourages secondary suites in duplexes, townhouses, and condos ('lock-off suites').
- Policy Option: Family-Friendly Housing
 - Requires new multi-unit residential development projects to dedicate a specific percentage of units that could meet the needs of families (typically units with 3+ bedrooms).
- Policy Option: Co-location of Housing with Social Infrastructure
 - Integrates rental, low end market rental, affordable housing with new and redeveloped community social infrastructure.

City of St. John's Affordable Housing Strategy – 2019-2028 – (E Newfoundland)

Focused on “Housing as a human right” as a foundational value, St. John's Affordable Housing Strategy builds on the 2014 Affordable Housing Business Plan to further address housing affordability gaps. The City will look internally and engage partners—including other levels of government, community and private sectors—to pursue strategic solutions that multiply efforts in addressing the challenge of affordable housing in St. John's. The Strategy's Vision is for St. John's to be a vibrant, inclusive, and thriving city with a wide range of affordable housing options that contribute directly to community health, sustainable growth, and economic security.

- Visionary Pillars
 - Act as champions for issues across the affordable-housing continuum;
 - Reach out to partners for consultation and collaboration and apply a range of best practices and approaches;
 - Continue to support the work of End Homelessness St. John's;
 - Rare, brief, non-recurring.
 - Support the Affordable Housing Working Group (AHWG) as they guide the affordable housing implementation strategies;
 - Continue to provide support to the Non-Profit Housing Division in their provision of affordable housing and their coordination of efforts in this strategy.
- Strategies/Actions
 - Unlocking Resources
 - Providing city-owned land, surplus buildings, etc.
 - Revitalizing Policy
 - Support policies around parking maximums, residential infill, tiny homes, etc.
 - Leading Innovation
 - Providing funds for a housing design competition.
 - Cultivating Partnership
 - Bring together federal and provincial partners and act as convener.
 - Building Homes
 - Increasing stock and housing diversity.
 - Repurpose surplus buildings (i.e. old churches, schools, etc.).
 - Informing Action
 - Create a NIMBY toolkit.
 - Host an Affordable Housing Forum every year.
 - Host workshops where housing providers, operators, funders can share best practices and local design options.

The District of Clare Housing Action Plan – March 31, 2021 (SE Nova Scotia)

A plan focused on rural housing options, this housing action plan considers municipal policy options, land availability options, innovative tenure and ownership models, dwelling type and unit mix needs, roles for key stakeholders, and site design proposals for three locations that include development cost estimates. It highlights a range of actions including a review of current options, approaches, and models of affordable housing provision, prioritizing public-private development partnerships, and supporting the creation of land trusts, the repurposing of unused government buildings, and generating rent-to-own models of tenure.

- Housing Action Plan purpose: To find housing solutions that are forward-thinking, to build community resiliency, to work with the community to understand the unique needs they have, and to form strong partnerships with employers to meet those short- and long-term needs.
- Plan Goals
 - Goal 1: Increase the amount of rental housing of all types
 - Goal 2: Increase the variety of affordable rental housing options
 - Goal 3: Increase the amount of housing stock available to moderate income households
 - Goal 4: Increase the total housing stock
 - Goal 5: Develop new housing on available surplus municipal land
 - Goal 6: Incorporate daycare spaces in new housing developments.
 - Interesting considering a shrinking and aging population.
 - *Note that most goals are about increasing/improving housing stock + options*
- HAP Actions
 - Action 1: Provide surplus municipal land at minimal or no cost for housing.
 - Action 2: Use the surplus school sites for “workforce housing”.
 - Are employers struggling to find housing for their seasonal workers in RDCK?
 - Action 3: Work with other agencies and major employers to increase the number of daycare spots.
 - Action 4: Provide staff support for a housing development committee composed of major employers.
 - Action 5: Further investigate long term water and sewer servicing with required housing growth needs.
 - Action 6: Advocate for and work with the Province to identify opportunities to increase the variety of subsidized affordable housing options in Clare.
 - Action 7: Identify opportunities for the Municipality to leverage funding from other orders of government by contributing to affordable housing projects in Clare.

Fredericton Affordable Housing Strategy - May 2022 (SE New Brunswick)

Rooted in the 2021 Greater Fredericton Housing Needs Assessment, this Strategy is framed by 3 housing crises that have contributed to housing affordability issues in Fredericton: a decades-long crisis of core housing need for those most vulnerable, a growing struggle to find adequate housing at median incomes, and an increasing number of those precariously housed. This strategy lays out a new vision for the municipality's role, one that is more interventionist and based on a strong leadership position. This means Fredericton is venturing into unfamiliar territory and needs the tools for short-term and long-term success. Fredericton's role in this strategy does not replace the role of the provincial or federal governments – it is intended to complement their efforts.

- Strategy Approach
 - Emphasis on initiatives that have potential to move the needle.
 - Limit recommendations to a manageable number that can be acted on quickly.
 - Clear and concise communication, with a focus on action rather than explanation
- Strategy Principles
 - Perpetual Solutions: long term thinking, build sustainable solutions
 - Holistic affordability: cost of housing + transportation needs and location centrality.
 - Direct intervention: Fredericton needs to be directly involved in the building and provision of new housing options.
- Recommendations
 - Improve municipal capacity and policy to support more affordable housing across all sectors.
 - Grow the community housing sector overall by helping existing groups scale up, seeding new capacity, and supporting projects.
 - Kick-start projects through the provision of land.
 - Create an entity to take the lead in creating and maintaining a portfolio of non-market housing throughout Fredericton.
 - The housing entity should be seen as a permanent contribution to housing affordability in Fredericton; a body intended to grow with the city and its changing population rather than a short-term Band-Aid.
 - Advocating with other community and to higher levels of government to keep the profile of housing issues high, make more tools and resources available in the future, and push for actions the municipality cannot directly implement.
 - Revise outdated zoning bylaws.
 - Develop a coordinated approach to density bonusing and zoning.

New Commons Development - Developing Community Owned Housing in Small and Rural Communities Research Brief – March 2021

Aimed at bolstering their Small Communities Initiative (SCI), New Commons Development conducted this research to develop evidence-based strategies for addressing the housing challenges unique to small and rural communities. In their words, a shortage of affordable and appropriate housing is a common issue in communities across Canada. As government initiatives usher in a new era of investment in the supply of such housing, it has become increasingly apparent that small and rural communities face a unique set of challenges to develop new community housing.

- Research Findings: Challenges
 - There is often limited internal knowledge of development process to provide sufficient oversight throughout the process (e.g., construction standards; budget controls).
 - New societies and housing organizations entering the sector as they respond to funding calls often have little to no experience in management or operations, with a particular gap in experience with operating supportive housing.
 - Long fundraising, application, and development timelines mean that staff (if any) and volunteer turnover is likely within this timeframe. Therefore, it is difficult to retain momentum and continuity, resulting in many projects stalling out.
 - The isolation and limited staffing of organizations in small and remote communities can make it difficult to share experiences across organizations and develop a body of sector based knowledge.
 - It is both difficult to find consultants or experts locally, and/or to attract regional ones to work on small projects or in remote locations.
 - Projects often lack sufficient pre-development funds to get projects through planning, feasibility, organizational readiness, and funding applications.
 - Some funding programs require land in hand, which often cannot be achieved in advance of funding for many small organizations.
 - Lack of alignment and different requirements between federal and provincial funding programs make applications and projects more complex.
 - Building new housing in remote communities is challenging due to prohibitive cost of materials, high transportation costs, and low supply of local skilled labour.
- Research Findings: Suggestion of Tools
 - Create a policy tool to mandate financial institutions to have a certain portion of their portfolio dedicated towards affordable housing (with some government guarantees).
 - Promote impact investment and patient capital success stories, while further facilitating partnerships among likeminded organizations to enable growth and replicability.
 - Propose paired funding and technical support packages, including management and board training for operations.
 - Develop greater coordination between CMHC and provincial funders to enable easier stacking of programs.
 - Expand the reach of remote-accessible capacity building courses and programs through online delivery.
 - Provide training for managing and operating projects once built (for new housing organizations).

- Design and develop a simple web portal for those looking to get started, providing relevant, tailored information for small and rural communities starting with a roadmap/overview and clear information on next steps.
- Produce and provide off-the-shelf design options and sample budgets.
- Support a pilot project for small communities to share a development coordinator
- Develop a network, entity, or platform whose mandate is to support intermediaries advancing projects.
- Mixed use residential-recreational building models with highly desired public amenity spaces for small and rural communities, such as an auditorium, rink, or pool, could bring nonconventional funding partners to the table.

Nanaimo Health and Housing Action Plan – December 2020 (SE Vancouver Island, BC)

Focused on an intersectional and equity-based framework, the Nanaimo Health and Housing Action Plan identifies significant gaps in the City's capacity to support the housing, health, and social needs of vulnerable individuals and families. The Plan highlights that this has been exacerbated by the COVID-19 pandemic amplifying the already widening income and housing affordability gaps, deepening impacts of systemic racism, and increasing general health inequities. As a guiding vision, the Plan frames health and housing as basic needs that should be affordable and accessible to everyone. The Action Plan serves as a five-year roadmap for collaboration and bold action.

- Key Priority Areas
 - System Coordination
 - Create a community-based governance committee for the oversight of this Action Plan and coordination of the Health and Housing System.
 - Support continuous improvement and innovation activities across the ecosystem.
 - Diverse Housing options
 - Support and bolster existing efforts in the community to increase access to affordable housing.
 - Create appropriate, accessible, and culturally-competent housing options across the housing spectrum for people with diverse needs (esp. supportive housing).
 - Enact engagement strategies and programs to improve Housing & Health Equity in market housing.
 - Leadership and Engagement
 - Promote and support community engagement and feedback to support Plan priorities.
 - Leverage the strengths, experiences, and contributions of diverse groups across the community to champion plan priorities.
 - Support the City to create a provincial and federal advocacy strategy to support plan priorities.
 - Prevention
 - Develop and support a holistic and integrated health and housing spectrum that leverages new and existing services and wrap-around supports across diverse needs.
 - Improve access to supports, through systems navigators, to connect children, young people, and families to supports that promote lifelong health and wellbeing.
 - Complex Needs Capability
 - Leverage a human rights approach by ensuring access to the most basic human needs for all residents, at minimum, while connecting clients to supports they need.
 - Advance a complex needs capability approach across the community that ensures consistent practices across services and improve outcomes for clients with complex needs.
 - Support community health and safety through proactive planning, partnerships, and communitywide prevention.

- Poverty Reduction
 - Develop a Poverty Reduction Strategy aligned with the strategies set forth in TogetherBC, and based on community needs and priorities
 - Explore demand for programming and supports that improve the economic equity and health of residents now and in future generations.
 - Support Community Economic Development through initiatives, advocacy, and social infrastructure development.

Northumberland County Housing and Homelessness Plan – 2019-2029 (S Ontario)

Northumberland County is located on the North side of Lake Ontario, East of Toronto. The Plan includes a summary of their housing needs assessment and includes findings from extensive engagements with Northumberland residents, people with living or lived experience, and key housing stakeholders in Northumberland. In general, the Plan highlights the need for affordable rental housing options and better facilitation mechanisms to ensure those most in need are given access to stable housing. Facilitating purpose-built rentals, increasing supportive and accessible housing options, and protecting existing affordable housing stock are listed as high-level strategies for addressing local need.

- Long term outcomes:
 - All Northumberland residents have access to safe, appropriate, and affordable housing choices.
 - Functional zero end to homelessness has been achieved.
- Short term outcomes:
 - Increased availability of affordable and market-rate rental housing
 - Having a coordinated system of housing and support services
 - Increased successful tenancies and decreased evictions
 - More diverse housing choices built
- Strategies:
 - Increase affordable housing options
 - Develop YIMBY team and implement education and awareness initiatives
 - Develop licensing for short term rental housing
 - Implement coordinated access for housing and support services
 - Develop a 'no wrong door' approach for accessing all housing and housing-related services
 - Support housing stability
 - Provide county wide allowances to individuals and families who are chronically homeless
 - Encourage social enterprise
 - Increase supportive housing and supports
 - Advocate for funding to senior levels of government
 - Build a diverse housing supply
 - Work with member municipalities to explore options to make zoning by-laws and other regulations more flexible to allow culturally appropriate housing
 - Keep member municipalities accountable to ensure their OCP's and bylaws do not act as barriers to the development of diverse housing options
 - Optimize the existing housing stock
 - Explore the feasibility of providing forgivable loans for renovations to improve safety, accessibility and energy efficiency of existing dwelling
 - Explore the feasibility of developing a social enterprise that provides renovation services at a lower cost
- Implementation plan
 - Categorized as ongoing, short, medium and long term actions. Implementation leaders identified with corresponding actions.

Pemberton Age-Appropriate Affordable Housing Action Plan - October 2019 (SW British Columbia)

Housing Action Plans are increasingly adopting intersectional approaches to affordable housing. This allows regions and municipalities to target housing priorities within certain demographics, or to overlap with other wellness priorities (like health). Pemberton's Age-Friendly Affordable Housing Action Plan provides a framework for the Village to work with other levels of government, the private sector, and non-profit organizations to facilitate the development of affordable housing. The Action Plan also recommends policies and regulations that will allow the municipality to effectively respond to development applications. The vision of that plan is an inclusive and age-friendly community that has a full range of affordable housing types and tenures for current and future residents of all incomes, ages, lifestyles and abilities.

- Plan Goals
 - Prioritize affordable housing
 - Include affordable housing as a community amenity contribution in official policy.
 - Encourage infill and use covenants to secure affordable housing.
 - Provide grants through housing reserve fund to offset DCC expenses.
 - Encourage housing design to meet changing household needs and allow seniors to age-in-place.
 - Encourage innovative design.
 - Focus on addressing housing needs for low to moderate income households.
 - Explore creation of a CLT or local housing authority.
 - Support creation of a local Rent Bank.
 - Foster collaborative partnerships to address housing issues and related social infrastructure.
 - Focus on identifying funding at different government levels and acting to advocate for funding.
 - Ensure existing rental subsidy programs are known to those who need them.
- Role of the Village of Pemberton
 - Leveraging Partnerships - Collaboration with the business and non-profit sector and provincial agencies will lead to creative solutions to existing and emerging housing issues.
 - Advocacy, Education and Capacity Building - Political leadership and advocacy toward senior levels of government, along with the dedication of staff resources, will demonstrate a commitment to ongoing leadership and contribute to increased capacity to create affordable housing.
 - Setting Policy - Clear, consistently applied policies express the Village's commitment to affordable housing.
 - Establishing Regulations - Strategic use of regulatory authority on affordable homeownership and rental housing creates housing choice for residents.
 - Revenue Generation and Land Banking - Strategic use of Village resources (i.e. land) can support an increased supply of affordable housing.

Prince Edward Island Housing Action Plan – 2018-2023

In addressing the rapidly changing housing context of PEI, especially population growth, increased tourism, and gentrification, the provincial government aims to build 1,000 units of affordable housing over the timeframe of the Plan. The financial investment will require partnership and collaboration from housing providers across the housing spectrum. There is full recognition that affordable housing and the housing crisis cannot be solved by provincial government intervention alone. While this presents a challenge, the provincial government is aiming to take the opportunity to build on existing relationships and strengthen partnerships for long-term success.

- Goals
 - Availability
 - Ensure the availability of diverse housing options for Islanders.
 - Create new private nursing beds and transitional housing units to address the need of vulnerable populations.
 - Work with municipalities and the Federation of PEI Municipalities to identify best practices and benchmarks to streamline development supports for affordable housing, including regulation processes, incentives, needs assessment and capacity.
 - Affordability
 - Build the capacity of stakeholders to provide affordable housing and increase the affordability of housing for Islanders, especially those most in need.
 - Create capacity to enable community partners, developers and other levels of government to identify and develop solutions to support Islanders experiencing housing affordability challenges (Community Housing Liaison).
 - Extend expiring affordable housing agreements with developers to protect current affordable housing stock.
 - Complete annual reviews of social assistance shelter ceiling levels to help Islanders requiring assistance with the cost of living.
 - Sustainable Communities
 - Ensure communities have sustainable housing that is safe, barrier free, supports aging in place, encourages both energy efficiency and financial sustainability, and supports diversity so Islanders can live in appropriate housing in their community of choice.
 - Create a Housing Navigator to enable Islanders to access appropriate services and supports.
 - Work with partners to ensure that affordable housing development includes community design and planning for walk-ability, biking, and access to services.
 - Promote and encourage diverse housing communities with mixed market rentals, retail space, mixed income residents and residents with differing abilities and needs.
 - Coordination and Collaboration
 - Provide seamless services and maximize supports to Islanders through coordination and collaboration amongst all levels of government and community organizations.

- Expand the housing navigator function to include the development and management of a coordinated process to identify those needing affordable housing.
- Expand the housing navigator function to include the development and management of a centralized online registry of available safe and appropriate rental properties and resources.
- Leadership
 - Provide strong leadership that uses evidence-informed decision making built on best practices and data to support implementation and provide ongoing evaluation, monitoring, and reporting.
 - Develop an evaluation and public reporting framework for the Housing Action Plan to ensure accountability to Islanders.
 - Through Housing Hub, enhance research capacity to identify and address affordable housing information gaps and enable evidence-based affordable housing solutions.
 - Create and conduct housing tenant satisfaction surveys to identify and respond to needs.
 - Address data sharing barriers and develop data sharing relationships with community groups (such as newcomer assistance, non-profits) to support understanding of point in time need and available resources.

Regional District on Central Okanagan Draft Regional Housing Strategy – June 2022 (BC Interior)

A neighbour of the RDCK, the Housing Strategy in the RDCO overlaps considerably with the options and levers available to the RDCK. The intention of the Strategy is to establish a shared commitment, identify opportunities where resources can be pooled to have more impact, gain momentum for collective action and advocacy, and advance partnerships. The plan recognizes that policy intervention at a Regional District is challenging and must balance diverse views and visions of housing affordability. The Strategy provides a shared opportunity, enabling all collaborators to contribute to the future of housing affordability.

- RDCO government roles
 - Facilitate development and protect existing needed housing.
 - Incentivize and invest in needed housing and supports
 - Forming and convening partnerships to advance housing and supports
 - Advocating to senior levels of government and educating residents about needed housing and supports.
- Objectives
 - Strengthen coordination between the RDCO Electoral Areas, Municipalities and First Nations
 - Establish a housing sub-committee.
 - Providing GIS tools to prepare local first Nations and gov staff to analyze property information.
 - Coordinate a regional housing advocacy strategy aligned with provincial and federal housing policy to approach higher levels of senior government for additional central Okanagan resources and support.
 - Convening and coordinating discussions between local funders, private sector financial orgs, regional businesses, and senior gov
 - Strengthen mechanisms for information sharing and partnership with local and first nations governments and non-profit housing providers
 - Create an information/library hub with up-to-date policy information
 - Develop regional best practices to regulate and protect rental housing stock and facilitate the development of affordable housing
 - Overlay best practices into the information hub
 - Incentivize, capture value from developers
 - Infill policies
 - Regionally assess policy and development processes to build staff capacity, identify opportunities for policy coordination and streamline approvals with senior government.
 - Facilitate educational opportunities on a semi-annual basis to build local government and FN technical and planning expertise.



Regional District of Central Kootenay

HOUSING ACTION PLAN

APPENDIX C: HOUSING INDICATORS AND MONITORING GUIDE



Appendix C: Housing Indicators and Monitoring Guide

Collecting and maintaining longitudinal data can help inform long-term and strategic planning for your community. Larger centres likely already keep a record of this and other, more in-depth data, but electoral areas might only just be starting.

Based on the information included in the Housing Needs Report, the following measurables are good indicators of how and why your community might be changing. They are relatively easy to measure (they are provided by the Province), appropriate to communities of all sizes, and will likely continue to be mandated through the Housing Needs Report process. Regularly filling out these tables (when data is made available) will help your community understand its needs and meet its legal requirements. The included questions will inform basic analysis of the data and appropriate policy responses.

Demography

	Total Current Year	Share (%) Current Year	Total Previous Year	% Change
Total Population				
Youth (below 20)				
Working Age (20 to 64)				
Seniors (65+)				

Key Questions:

1. Is there a balance of working age people to total population? Is the ratio of youth + seniors to working age people healthy for the type of community and services provided? For instance, are there more youth and seniors who are economically dependent (typically not working) compared to working age people who are independent (working)?
2. Does the vision for the community account for any disproportionately prevalent population segments?
3. Are there adequate services to meet the relatively higher needs of that population segment?

Households

	Overall	↑ or ↓*	Owners	↑ or ↓	Renters	↑ or ↓
Total Households						
Families w/ Child(ren)						
Families w/o Child(ren)						
Single / Roommates						

*up or down since previous reporting period?

Key Questions:

1. Are more families with children choosing to live in the community?
2. Is the population transitioning from larger families to families without children or single-person households? The latter is common with an aging population.

Employment

	Overall	↑ or ↓*	Owners	↑ or ↓	Renters	↑ or ↓
Labour Force						
# of People						
% of Total People (Participation Rate)						
Unemployed Persons						
# of People						
% of Labour Force (Unemp. Rate)						
Non-Labour Force						
# of People						
% of Total People						

*up or down since previous reporting period?

Key Questions:

1. Is the labour force (people working or seeking work) increasing? This could mean the community has more jobs available or is benefitting from growth in employment in nearby communities. A decreasing labour force can have ripple effects on other metrics. For instance, if unemployed persons are unchanged or even decrease, a significant reduction in the labour force will increase the unemployment rate.
2. Is the non-labour force increasing? This often occurs when there is significant senior cohort growth as retirees leave the workforce.
3. Are both the number and percent of people unemployed decreasing, or the latter a result of movement in another metric?

Incomes and Housing

	Current Report Year	Previous Report Year	% Change
Median Before-Tax Household Income			
All Households			
Owner Households			
Renter Households			
Median Rental Price			
Overall Vacancy (%)			
Median Housing Price			

* Income, rents, and housing costs should ideally be in real dollars (inflation adjusted). If unavailable, nominal (current year) dollars should be used for all pieces of data for better comparisons between them.

Key Questions:

1. Are incomes growing faster than rents or housing prices? On the surface, this would mean an improvement in purchasing power. However, it is important to realize gains in earnings may be isolated to certain income ranges or segments of the population. Please note that comparing purchase prices is more complex due to the changing costs of borrowing (i.e. mortgage interest).

It is possible that prices increase much more significantly over time than income, but interest rates fall enough to render mortgage payments more affordable.

2. Are rental prices decreasing or staying the same (in real dollars) while vacancy increases? This could indicate that growth in rental stock is sufficient to curb growth in prices generated by low supply.
3. What is the vacancy rate (if available)? Between 3% and 5% is often regarded as the “healthy” vacancy rate where housing demand and supply are adequately balanced.

Housing Need Criteria

	Overall	↑ or ↓*	Owners	↑ or ↓	Renters	↑ or ↓
Unsuitable Housing						
# of Households						
% of Households						
Inadequate Housing						
# of Households						
% of Households						
Unaffordable Housing						
# of Households						
% of Households						
Core Housing Need						
# of Households						
% of Households						

*up or down since previous reporting period?

Key Questions:

1. Are the # and % of households in all situations listed above decreasing? Sometimes the % will decline while the # remains the same or increases, demonstrating that the growth of households in these circumstances has grown slower than total households.
2. Are housing prices and unaffordability declining while incomes are rising? This is a simplification of how key metrics react for the better of the median household. If either of the variables move in an opposite direction, then reasoning becomes more complex.
3. Are the # and % of households in Core Housing Need increasing or decreasing? Based on its housing criteria (adequacy, suitability, and affordability) results, which of the three seems to contribute the most to Core Housing Need? How might results compare to other collected metrics?



Regional District of Central Kootenay

HOUSING ACTION PLAN

APPENDIX D: ACTION PLAN REPORTING CHECKLIST



Appendix D: Progress Reporting Checklist

Strengthen Regional Coordination and Partnership with Other Levels of Government

Tool	Initial Steps	Lead	Progress (Complete, In-Progress, Not-Started)	Notes
Regional Growth Strategy	<p>Develop high-level workplan, timelines, and deliverables to inform external RFP and bring to Regional Board. Use workplan to gauge political interest in the strategy across rural areas and municipalities.</p> <p>Establish working group with representation across rural areas and municipalities to further refine workplan. If necessary, develop a phased approach that allows for strategies to be completed sub-regionally and later fed into an RDCK-wide RGS.</p>	RDCK Staff all Departments, Municipalities, Local First Nations		
Regional Policy and Process Review	Reach out to local, regional, provincial, and Indigenous counterparts to coordinate and schedule a joint annual policy review.	RDCK Corporate Administration		
Region Wide Monitoring and Evaluation System	Establish measurement criteria with relevant municipalities, including an agreed progress schedule. Can be conducted as part of Housing Needs Report review process, integrated into Regional Growth Strategy, or conducted on an ongoing basis as new data is made available.	RDCK Corporate Administration / External / Local Indigenous and non-		

		Indigenous Governments		
Regional Housing Service Bylaw	Assess community support and implementation feasibility.	RDCK Corporate Administration		
Regional Housing Advocacy Strategy	<p>Establish a sub-committee of the Board to outline priority housing advocacy positions.</p> <p>Research a develop coherent arguments for positions, including and requests for funding from Provincial and Federal governments, quantitative and qualitative descriptions of need, and measures to judge progress if changed are made.</p> <p>Confirm advocacy positions through resolutions at Regional Board and Municipal Councils.</p>	RDCK Corporate admin / Local Indigenous and non-Indigenous Governments / RDCK Planning Staff		

Facilitate Information Sharing and Engage Local Stakeholders

Tool	Initial Steps	Lead	Progress (Complete, In-Progress, Not-Started)	Notes
Localized Affordable Housing Forum	<p>Reach out to Municipal and Local First Nation governments to assess interest in participation and partnerships, timelines, and capacities.</p> <p>Develop communications and engagement strategy to identify:</p> <ul style="list-style-type: none"> • Priority topics • Key stakeholders and potential partners • Frequency and format of localized form 	External Consultant/ RDCK Planning Department/Local First Nations		
Information Repository/ Library Hub	<p>Identify key content areas.</p> <p>Explore structure and format options</p> <p>Review existing platform and consider compatibility with library hub concept.</p>	External Consultant/RDCK Corporate Administration/IT		
Update and Maintain Housing Need Reports	<p>Recommend updating when new custom data is available through BC Statistics and when additional funding is announced.</p>	External Consultant / RDCK Planning Department		
Collaborate on funding and resource development efforts	<p>Research into funding opportunities</p> <p>Conversation with existing partners and funders to identify upcoming programs and supports.</p>	RDCK Planning Department / Corporate Administration		

<p>Permit and Development Fee Discounts</p>	<p>Identify best practice models from other rural jurisdictions.</p> <p>Identify criteria for development fee discounts and/or waivers.</p> <p>Likely implemented on a case-by-case basis.</p>	<p>RDCK Planning Staff</p>		

Identify and Acquire Land for Affordable Housing

Tool	Initial Steps	Lead	Progress (Complete, In-Progress, Not-Started)	Notes
Review Underutilized Land Holdings	Contract a GIS/Mapping consultant to initiate a review or initiate internally with appropriately resourced RDCK staff.	RDCK GIS Mapping/ Planning Departments/External Consultant		
Inventory Publicly Owned Land Suitable for Affordable Housing Development	Contract a consultant to use land review (above) to build a publicly available land inventory in collaboration with appropriately resourced RDCK staff.	External Consultant / RDCK Planning / Environmental / Community Services Department		
Develop a Land Acquisition and Disposal Strategy	Publish a strategy using mapped underutilized land holdings, land inventory, and a scan of land available for purchase.	RDCK staff All departments		

Coordinate Housing Provision within Existing or Planned Service Areas

Tool	Initial Steps	Lead	Progress (Complete, In-Progress, Not-Started)	Notes
Growth Management Planning	Develop a workplan and coordinate with all RDCK departments to identify high growth areas and organize management strategies for long-term service/infrastructure planning as it relates to housing provision.	RDCK Staff all Departments.		
Regional Housing Service Bylaw	Assess community support and implementation feasibility.	RDCK Corporate Administration		
Regional Housing Coordinator	Scope out the Housing Coordinator role at the Regional District level, communicate position and offerings clearly to municipalities, and explore professional development opportunities to build expertise amongst staff.	RDCK Community Planning		



Consulting support from:





Board Report

Date of Report: February 22, 2023
Date & Type of Meeting: May 18, 2023 Regular Board Meeting
Author: Jon Jackson, Emergency Program Coordinator
Subject: Emergency Support Services Program Guide 2022
File:
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to advise the Board about the Emergency Support Services (ESS) Program Guide (2022) published by the Province, and to seek direction from Board to communicate staff's concerns with the document to the Minister of Emergency Management & Climate Readiness (EMCR), the EMCR ESS program, UBCM Flood and Wildfire Advisory Committee, and all regional districts.

SECTION 2: BACKGROUND/ANALYSIS

ESS is a provincial program that is administered by Local Governments and First Nations in order to provide short term basic support to people affected by disasters.

In the RDCK, ESS services are delivered by a network of 70+ volunteers throughout the region.

EMCR released a new ESS Program Guide (Guide) on December 8, 2022, without any prior consultation with RDCK. Staff is aware that other local governments also do not appear to have been consulted.

The Guide replaces the January 2010 Emergency Social Services Field Guide, which was outdated; however the Guide includes several key changes of concern.

The EMCR staff stated that the Guide was not released in draft for comments and consultation, as it is primarily built on current practices already widely accepted across BC, and on feedback from previous emergency incidents. It is unclear if EMCR discussed the new Guide with ESS volunteer teams, however, they did not approach any within the RDCK.

This process is not adequate consultation with Local Authorities and First Nations who must implement the Guide. A province-wide consultation on a draft document should have occurred as emergency responses will vary hugely in different parts of British Columbia due to geographical and socio-economic realities.

The following is a list of key concerns with the Guide:

Issue 1: on page 7, the Guide states under preparedness for ESS response that the Emergency Program Coordinator (EPC) is responsible to "Prepare adequately for supports to vulnerable populations".

ESS training does not prepare volunteers to deal with all people that could be considered vulnerable, which may include people with mental health issues, substance addictions, and Seniors. Support for people beyond the short term basic needs such as food, lodging and incidentals that may be provided to evacuees is excluded from the ESS Program and should remain the responsibility of the relevant ministry or agency.

Issue 2: Page 8 of the Guide relates to the EMCR Regional Level and their responsibilities during the different phases of Emergency Management which includes “Acting as a contact point for EPCs, providing expert advice on local and regional issues”.

EMCR Regional Managers (RMs) are not experts on local issues; this is best known by the Local Authorities and First Nations directly. RMs possess the larger EMCR perspective and in depth knowledge of regional response, but they are by definition not experts in local issues or needs.

Issue 3: Page 16 states: “Resource Requests (RRs) describe a need rather than a suggested solution. For example, a RR which describes a need for immediate training for new volunteers could be filled by many different people, while a specific request for an experienced ESS responder narrows the solution to one option”. The ESS team in face-to-face contact with the residents affected by the disaster knows what they need, and why they need it, while EMCR supports those responding. Removing the ability for the experts to request what they need and to recommend a solution is ineffective. A RR requesting a specific resource should not be discounted, if EMCR has an alternate suggestion, then a conversation should occur.

Issue 4: Page 27 of the Guide refers to unattended minors that arrive at a Reception Centre without a legal guardian. The language on ensuring the safety of unaccompanied minors, including reporting to the Ministry of Children and Family Development (MCFD) is too vague, and input from ESS, MCFD and other responsible authorities (e.g. RCMP, local police), should be considered.

Issue 5: Under Lodging on page 33, the Guide states: “Additional charges (such as room service or damages) are not covered by ESS and must be paid by the evacuee...First Nation Government or Local Authority or the hotel”. EMCR appears to be attempting to limit their own liability by transferring it to others.

This responsibility must remain with the evacuee, and it cannot be transferred to Local Authorities, First Nations, or to the accommodation service providers as none of those agencies are equipped to carry this burden. Suppliers willing to work with the ESS program are scarce enough – suggesting that they are responsible for an open-ended burden like potential damages to a room or excessive cleaning costs will deplete what few resources we currently have.

Issue 6: The Guide overreaches in its attempt to dictate how Emergency Operation Centres will be organized, and the division of responsibilities between the EPC and the ESS Directors (ESSDs). The RDCK already has processes in place for the ESSDs to recruit, train and exercise their local responders and to develop and maintain relationships with local suppliers, with support as needed from the EPC. The Guide states that this is now the responsibility of the EPC.

Local suppliers and local volunteers are the backbone of ESS. The management of these vital resources must remain a local responsibility, and be part of the ESSDs’ duties.

It is important that these issues be addressed quickly to avoid confusion and frustration for the dedicated volunteers that form our ESS teams.

Retention and attraction of volunteers is challenging at best. The new Guide, in its current form, puts greater responsibility on an ever-decreasing number of volunteers across BC. Indications are that this is not limited to ESS, but is in fact being experienced across all of the Public Safety Lifeline Volunteer (PSLV) programs, which are critical to public safety in our Province.

Without dedicated and highly skilled PSLVs, preparedness and response to disasters may be compromised, and may not meet the needs of impacted residents. A solution to better support and fund the programs needs to be found.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Additional staffing cost and/or support costs for the ESS Program may be incurred if the issues highlighted above cannot be reasonably resolved.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The EMCR Emergency Support Services Guide (2022) applies. The new Emergency Program Act is now expected to be published in spring 2023.

3.3 Environmental Considerations

None

3.4 Social Considerations:

Our environment is changing in ways that will challenge us, and it is important to ensure the resilience of our communities. Emergencies can strike at any time. In the RDCK, the three most likely emergencies to occur are forest fires, floods, and hazardous materials spills. Enhancing our recruiting, retaining and training activities for ESS, as well as expanding our modernization project will allow for a quicker and more efficient service provision to evacuees in emergencies.

3.5 Economic Considerations:

Potential cost liability if EMCR transfers accountability for ESS program costs to the Local Authorities.

3.6 Communication Considerations:

Lack of consultation with Local Authorities on the ESS Program Guide and Emergency Program Act.

3.7 Staffing/Departmental Workplan Considerations:

Time investment by resources in the Emergency Program to analyse the Guide and the potential impacts on the ESS program, and the time needed to prepare the response. Further, the time needed to revise the RDCK ESS Plan and procedures.

3.8 Board Strategic Plan/Priorities Considerations:

To excel in governance and service delivery.

To strengthen our relationships with our community partners.

SECTION 4: OPTIONS & PROS / CONS

OPTION 1

That the Board Direct staff to communicate the concerns with the lack of consultation on the Guide to the Minister of Emergency Management & Climate Readiness (EMCR), the EMCR ESS program, UBCM Flood and Wildfire Advisory Committee, and all regional districts.

Further, that staff be directed to engage with the Regional Managers at the South East Regional EMCR office to review the changes and work to develop an alignment and shared understanding of the new protocols laid out in the Guide.

Pros

- Feedback will be communicated to the Ministry to support informed decision making and this will create an opportunity for engagement and consultation with the PSLVs in advance of future updates to the Guide.
- Alignment and common understanding between the RDCK administration of the ESS service and the provincial Regional Managers who must review and approve requests for support when ESS volunteers are mobilized to support our evacuees.

Cons

- None identified

OPTION 2

That the Board direct staff not to proceed as proposed.

Pros

- None identified

Cons

- Additional workload for staff & loss of ESS volunteers
- Potential delays in supporting residents impacted by disasters, and inadequacy of support provided.
- Extra costs to the RDCK stemming from services being provided under the ESS program that are subsequently not accepted by EMCR, leaving the RDCK to cover the charges.
- Disruption to the ESS program while the processes and procedures are redesigned to accommodate changes in the Guide

SECTION 5: RECOMMENDATIONS

That the Board direct staff to send a letter to the Ministry of Emergency Management and Climate Readiness (EMCR), the EMCR Emergency Support Services (ESS) program, UBCM Flood and Wildfire Advisory Committee, and regional districts addressing the RDCK's concerns with the lack of consultation regarding the ESS Program Guide (2022);

AND FURTHER, that staff arrange a meeting with the EMCR Regional Managers to discuss the changes to the ESS Program Guide in the interest of finding a common understanding and alignment with RDCK's implementation of the ESS Program.

Respectfully submitted,
Jon Jackson, Emergency Program Coordinator

CONCURRENCE

CAO – Stuart Horn

Approved

GM of Development & Community Sustainability – Sangita Sudan

Approved

Manager of Community Sustainability – Chris Johnson

Approved

ATTACHMENTS:

Attachment A – Draft letter to Minister Ma- EMCR.



February 27, 2023

The Honourable Bowinn Ma
Minister of Emergency Management and Climate Readiness
Parliament Buildings
Victoria, BC. V8V 1X4
Via email: pssg.minister@gov.bc.ca

Dear Minister Ma:

RE: Emergency Services Program Guide 2022

The Regional District of Central Kootenay (RDCK) congratulates you on your recent appointment as Minister of Emergency Management and Climate Readiness (EMCR) and looks forward to working with you to improve the safety of our communities and residents.

In December 2022, Emergency Management BC (EMBC) published its long awaited update to the Emergency Support Services (ESS) Program Guide.

We were pleased to see the updated guide published, as it provides official information on a number of significant changes to the program, as well as the work that has been taking place to modernize the delivery of ESS services.

ESS is crucial to the wellbeing of our residents during emergencies, the frequency and severity of which continues to escalate.

We are concerned about the lack of consultation with the RDCK and our teams of volunteers, who are essential to being able to support the program.

We feel that the Program Guide puts additional responsibility on to our volunteers and on the RDCK as the local authority, and it fails to recognize the complexity of providing ESS services in large rural areas such as the Central Kootenays.

Retention and recruitment of volunteers is difficult at best. We are seeing many of our senior volunteers approaching the end of their service with ESS, whilst the availability of new recruits is proving to be increasingly challenging.

Without dedicated and committed volunteers we see a real risk of negative impacts to the program; response to emergencies may be delayed and the needs of the residents affected may not be met. It is inherent on us all to make our volunteers feel valued and consulting our volunteers when developing updates to the Guide would be a significant contributor to maintaining engagement levels. We urge you to consider a consultation process prior to any future updates to the ESS Program.

Sincerely,

Jon Jackson
Emergency Program Coordinator



Board Report

Date of Report: April 13, 2023
Date & Type of Meeting: May 18, 2023 Regular Board Meeting
Author: Jon Jackson, Emergency Program Coordinator
Subject: RDCK Emergency Program Update
File: 14-7610-01
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of Emergency Program activities performed in 2022, and to highlight ongoing work being done by staff to plan and prepare for, respond to, and recover from emergency incidents.

SECTION 2: BACKGROUND/ANALYSIS

Background

Our Emergency Operations Centre stands ready to help coordinate emergency response activities. The volunteer-driven Emergency Support Services program provides short-term support for people affected by disasters.

We are seeing an increased awareness and emphasis from the Province and regional health authorities on the risks caused by extreme heat weather events, and this has led to an expansion in our planning and preparedness for these hazards.

Regional Emergency Program Highlights in 2022

Response:

Overall, 2022 was a fairly busy year, with a number of emergency events ranging from flooding, landslides, heat waves, hazardous materials and wildfires. Evacuation Alerts were issued in response to floods and wildfires. These are our highest priority hazards and we typically see these kinds of events every year.

Floods and Freshet (spring snow melt)

Duhamel Creek Ice damming resulted in a number of flooded basements along the creek's fan.

High streamflow advisories were issued by the River Forecast Centre for multiple regional creeks during the 2022 spring freshet.

Preliminary warnings were sent to residents, and with approved funding by the Ministry of Emergency Management and Climate Readiness (EMCR), EOC resource workers were deployed to monitor streams and provide real-time information to guide decision making in the Emergency Operations Centre.

Based on the recommendation of technical experts from the BC Water Stewardship, evacuation alerts were issued due to potential flooding by Duhamel Creek and by the Lardeau River but fortunately conditions did not escalate to necessitate evacuation orders for either event.

Heat Warnings

A new provincial committee was formed in 2022, with members of the BC Centre for Disease Control (BCCDC), the B.C. Ministry of Health, and Health Emergency Management BC, regional health authorities, First Nations Health Authority, BC Emergency Health Service, BC Housing, Emergency Management BC, Environment and Climate Change Canada, Office of the Provincial Health Officer, and WorkSafe BC.

The committee is known as The BC Health Effects of Anomalous Temperatures Coordinating Committee (BC HEAT Committee) and they have developed and implemented a new two-tier heat alert and response system (HARS) for the province, the BC HARS: 2022 (BC HARS), which started in June 2022. The two tiers are: Heat Warning and Extreme Heat Emergency.

Warnings were issued by the Provincial HEAT committee in July & again in August.

The RDCK Emergency program supported residents by distributing the warning messages and providing guidance on how to protect themselves by planning where & how to cool down if necessary.

Wildfire

Based on the recommendations of technical experts at the BC Wildfire Service, evacuation alerts were issued for the areas threatened by the Brigg's Creek wildfire near Kaslo and the Fry Creek wildfire near Birchdale & Johnson's Landing. No Evacuation Orders were needed.

Preparedness:

Emergency Operations Centre (EOC)

The EOC is staffed with trained personnel from all RDCK departments, using a roster system. The Emergency Program supports staff with training and specific EOC courses. There is an annual exercise for EOC staff where the processes of setting up and running an EOC are practiced.

Emergency Support Services (ESS)

We successfully transitioned Level 1 ESS services back to RDCK following the expiry of the contract with Canadian Red Cross. This included development and implementation of revised call out procedures through the RDCK Duty Officers and supplemental training for our volunteer teams.

Emergency Operations Centre (EOC) Upgrades (with funding from UBCM)

Improvements to equipment for personnel responding to incidents.

2023 Work in Progress & lookahead

Planning

Staff has commenced updates to the RDCK Emergency plan framework documents, in order to incorporate recent program developments. We are expecting to receive a new version of the Emergency Program Act (EPA) sometime in the spring of 2023, the new legislation will be reviewed and incorporated into the regional plan framework.

The province has released an updated guide to the Emergency Support Services Program Guide. Staff has reviewed the information in the guide and is recommending further discussion with the Ministry of Emergency Management and Climate Readiness (EMCR) and the local EMCR Managers. A separate Board Report has been submitted to provide more detail and to request guidance from the Board.

Regional Hazard, Risk & Vulnerability Analysis has identified that Hazmat hazards exist in our region from a number of separate sources. Staff is gathering further information to inform our emergency planning.

Preparedness

Seasonal communications prepared, with messages planned to be released at appropriate times throughout the year at times when specific hazards commonly occur. (e.g. freshet flooding, wildfires, heat events etc.)

The EOC contacts and resources database is being updated by staff in preparation for emergency season, in order to ensure that we have current contact information for our partner agencies, provincial ministries, suppliers etc.

Training and exercises for Emergency Operations Centre personnel. New staff joining the roster for EOC deployment receive basic training, and more experienced people receive higher level training in order to enhance our operational capacity.

Staff has been working with the RDCK GIS team to design and implement a major upgrade of EOC mapping tool which will enhance our planning & operations capabilities.

Flood season preparation:

Based on expert guidance and forecasting by the River Forecast Centre and Water Survey of Canada, we typically deploy EOC Resource workers each year to monitor high risk creeks in real time to support EOC decision making e.g. Evacuation Alerts or Orders. Staff has been developing our processes to provide repeatability in the way that water levels are measured, and to streamline the reporting process back to the EOC. In addition, the RDCK contractor has installed measuring gauges at two high risk creeks to improve monitoring.

Extreme weather incident preparation:

Although so far there have been no requests for the RDCK to activate cooling centres, we are gathering information on community halls and facilities around the region to catalog things like power generation, air conditioning, commercial kitchens etc. that may be beneficial for future Heat Emergencies.

Response

At the time of writing this report, our regional Emergency Support Services teams have responded to seven incidents this year; including home fires and one landslide.

Our EOC has been activated twice; first to support coordination of the response to a leaking commercial propane tank in Gray Creek, and again for the landslide incident in Blewett, which also had threatening residential propane storage tanks on site

Our team continues to be ready to respond to incidents as they occur.

Project work:

- Castlegar Rec Centre IT upgrades (with funding from Columbia Basin Trust):
Installing additional hardware to improve wifi reception and communications in the Rec Centre, as this is designated as a potential ESS Reception Centre
- Creston Rec Centre IT upgrades
Plans for a project with similar scope to the Castlegar project. Keeping an eye on future funding opportunities
- Alternate EOC site (funding requested from UBCM)
Project planned to develop a backup EOC to ensure Emergency Program resiliency and business continuity.

Emergency Support Services:

Continue modernization work – purchasing additional IT kits for volunteers to use when providing assistance to our clients (with funding from Union of BC Municipalities)

Training being planned for volunteers in leadership roles

Reception Centre training & Group Lodging training being planned for responders

Regional gathering of ESS program volunteers

Risks and Concerns:

Attraction and retention of volunteers remains a challenge for the Emergency Support Services program. Many of our senior members are approaching retirement, and it is challenging to recruit replacements. It may become necessary to seek ways to better recognize the efforts of our volunteers in maintaining their training and readiness, as well as the time spent on response.

Impacts & changes to the BC Emergency Program Act legislation (and the revised ESS Program Guide) will need to be assessed.

Availability of RDCK staff to fill positions in the Emergency Operations Centre during emergency responses is limited. Turnover of experienced staff weakens the team and necessitates additional recruiting, training and exercises.

And further once the Emergency Operations Centre is activated the EPCs' time is further limited. Staff have discussed this issue with management and options are being explored to seek out more resources internally.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:
Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

None applicable.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Impacts & changes to the BC Emergency Program Act legislation (and the revised ESS Program Guide) will need to be assessed once it is published. Current forecast is sometime in the spring of 2023.

3.3 Environmental Considerations

None

3.4 Social Considerations:

Our environment is changing in ways that will challenge us, and it is important to ensure the resilience of our communities. Emergencies can strike at any time. In the RDCK, the three most likely emergencies to occur are forest fires, floods, and hazardous materials spills.

Enhancing our recruiting, retaining and training activities for ESS, as well as expanding our modernization project will allow for a quicker and more efficient service provision to evacuees in emergencies.

3.5 Economic Considerations:

None currently, the ongoing work is funded through a combination of grants and approved RDCK budgets.

3.6 Communication Considerations:

None

3.7 Staffing/Departmental Workplan Considerations:

Time investment by staff to research and manage the various grants.
Continuing support from other departments' leadership to allow their staff to contribute to the Emergency Operations Centre.

3.8 Board Strategic Plan/Priorities Considerations:

To excel in governance and service delivery

To strengthen our relationships with our community partners.

SECTION 4: OPTIONS & PROS / CONS

Updates provided for information.

SECTION 5: RECOMMENDATIONS

None. This report is for information.

Respectfully submitted,
Jon Jackson, Emergency Program Coordinator

CONCURRENCE

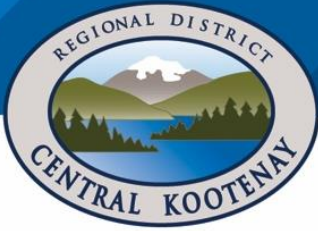
CAO – Stuart Horn

Approved

GM of Development & Community Sustainability – Sangita Sudan

Approved

ATTACHMENTS: None



Board Report

Date of Report: May 02, 2023
Date & Type of Meeting: May 18, 2023 Board Meeting
Author: Alex Divlakovski, Water Operations Manager
Subject: Balfour Water System Financial Plan Amendment
File: 5700-BAL-20
Electoral Area/Municipality: Electoral Area E

SECTION 1: EXECUTIVE SUMMARY

The intent of this report is to seek Board approval to amend the 2023 Financial Plan for Service S255, Water Utility-Area E (Balfour) in order to reallocate Capital Project funds for the replacement of a water main along Balfour Wharf Road to coincide with the Ministry of Transportation and Infrastructure North Shore paving project which is being completed in 2023.

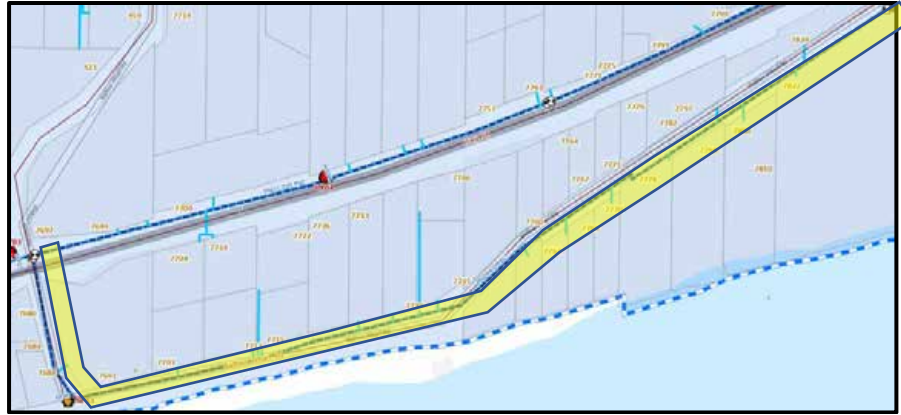
SECTION 2: BACKGROUND/ANALYSIS

The current water system infrastructure servicing Balfour Wharf Road is 720.9m (2,365ft) of 100mm (4") asbestos cement (AC) pipe located in large part underneath the existing road asphalt. The water main was identified in 2021 as critical infrastructure to be replaced at an estimated cost of \$500,000, and would require significant road remediation. In March 2023, the Ministry of Transportation and Infrastructure (MoTI) confirmed side-road projects that are included in their North Shore paving project: Balfour Wharf Road was identified.

Water Services staff met with MoTI to discuss project details. Given that their intention was not to grind and repave Balfour Wharf Road, but rather to place one lift on top of the existing asphalt, the Balfour water system would be responsible for the asphalt costs to bring the asphalt up to existing depth once the new water main installed. MoTI's estimated cost for this is \$82,000 for the additional material. If the Balfour water system were to complete this project at a later date and be required to repave Balfour Wharf Road to 2023 standards, the costs would likely exceed \$200,000 for materials, equipment, traffic control, etc. The financial benefit of completing this project in conjunction with the MoTI's paving project is notable and would greatly benefit the water system.

Water Services has requested MoTI delay repaving of Balfour Wharf Road to the end of the paving contract to allow for RDCK procurement and approval processes; however, this is not an option and the project must be completed by end of August 2023. Provided that the tendering process (includes tendering, evaluation, negotiation, and award) requires a minimum of 5 weeks for a project of this size, construction timelines are narrow to complete mainline replacement prior to paving. Should staff also be required to seek Board approval for tender award, the project will have insufficient time for construction and will not be completed.

Additional benefits of project completion in 2023 include: replacement of aging asbestos cement pipe with industry standard material, improved fire flow capabilities, and minimized access disruption for residents as both paving and main replacement would occur concurrently. The scope of the project is detailed below (highlighted):



SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The initial project budget of \$500,000 for Balfour Wharf Road was projected prior to increased post pandemic construction costs. A current, more reflective cost estimate is \$703,000 for construction and \$32,000 for design and Project Management.

Water Services has cancelled the 2023 \$200,000 Highway 3A Distribution Systems Upgrades Project (CAP1200-100) for the Balfour water system as the MoTI paving project timelines would not offer enough time for staff to tender out construction and present the Board with a recommendation to award. Staff intends to redistribute the construction portion of the budget for CAP1200-100 (\$172,000) to the Balfour Wharf Project (CAP1075-100), but are still in a shortfall to meet the now anticipated project budget of \$735,000.

A separate Community Works Funding grant application in the amount of \$150,000 will also be presented to the Board for consideration to partially fund the project. The remaining amount will be funded from short-term borrowing and water system reserves, leaving an estimated \$1,477 in reserves at year end 2023.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

An Interior Health issued Water Works Construction permit will be required to complete the new water main construction.

3.3 Environmental Considerations

An asbestos cement pipe disposal plan is included in the consultant's scope for proper handling and disposal.

3.4 Social Considerations:

Completing the project concurrently with the MoTI North Shore paving project will minimize access disruption for area residents as both paving and main replacement would occur concurrently.

3.5 Economic Considerations:

Completing the project concurrently with the MoTI North Shore paving project is estimated to save the Balfour water system over \$100,000 in road remediation.

3.6 Communication Considerations:

Affected property owners will be provided ample notification for the implementation of temporary water servicing, short term water outages, and any accessibility changes as the new water main is constructed and commissioned. This will be completed initially via door knockers to ensure customers are signed up for the Voyent notification service, then through Voyent for follow up correspondence.

3.7 Staffing/Departmental Workplace Considerations:

This project is handled through the Project Management team. Additional Water Services staff time will be required for the customer communications portion and temporary water servicing installation.

3.8 Board Strategic Plan/Priorities Considerations:

To Excel in Governance and Service Delivery. To Manage our Assets and Operations in a Fiscally Responsible Manner.

SECTION 4: OPTIONS & PROS / CONS

Option 1: Do Nothing and Complete Project in 2027 per Financial Plan.

PROS:

- No budget amendment required
- Additional reserves at end of year

CONS:

- Critical infrastructure for replacement not addressed
- Significant increase in project costs for road remediation
- Continued limited fire flow capabilities

Option 2: That the Board direct staff to amend the 2023 Financial Plan for Water Utility – Area E (Balfour) Service S255 to increase Account 60000 by an additional \$558,000 for the Balfour Wharf Road water main replacement project, increase Account 43100 Proceeds from Borrowing by \$100,000, increase Account 43030 Community Works Grant by \$150,000, increase Account 45000 Transfer from Reserves by \$313,000, and increase Account 59500 Transfer to Other Services by \$5,000.

PROS:

- Significant project savings
- Critical infrastructure for replacement addressed
- Increased fire flow capabilities

CONS:

- Depleted water system reserves
- Budget amendment required
- Additional staff time required

SECTION 5: RECOMMENDATIONS

That the Board direct staff to amend the 2023 Financial Plan for Water Utility – Area E (Balfour) Service S255 to increase Account 60000 Capital Expenditures by \$558,000 for the Balfour Wharf Road water main replacement project, increase Account 43100 Proceeds from Borrowing by \$100,000, increase Account 43030 Community Works Grant by \$150,000, increase Account 45000 Transfer from Reserves by \$313,000, and increase Account 59500 Transfer to Other Services by \$5,000;

AND FURTHER, that staff be authorized to enter into a Service Agreement with the successful proponent of the tendering process for the construction of the Balfour Wharf Road water main replacement for a contract amount not to exceed the amount approved for the project in the 2023-2027 Financial Plan, as amended, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,
Alex Divlakovski, Water Operations Manager

CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved
General Manager of Environmental Services – Uli Wolf	Approved

ATTACHMENTS:

None.



Board Report

Date of Report: May 02, 2023
Date & Type of Meeting: May 18, 2023; Board of Directors
Author: Uli Wolf, GM of Environmental Services
Subject: Utilities Work Crew Pilot – End of Pilot
File:
Electoral Area/Municipality: All Electoral Areas other than I

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request from the Board of Directors approval to end the pilot project regarding an in-house Utilities Construction Crew, to dispose of the purchased equipment and direction regarding allocation of generated funds and cost.

SECTION 2: BACKGROUND/ANALYSIS

In November of 2019 the Board of Directors received a report regarding continuing increases of cost in the construction sector and the difficult to receive cost effective tenders or in some cases any tenders for utility related projects – specifically for replacement of underground infrastructure. RDCK water systems have a need to replace over 40 kilometers of pipe (specifically Asbestos cement pipe) within the next 10 years with an estimated cost of over \$40,000,000. Therefore the Board of Directors saw it prudent to support a three year pilot project to determine if some of these projects could be delivered through an in-house construction crew at a lower cost than through private industry.

This resolution was the direction to staff:

Resolution January 16, 2020 37/20

“That staff be directed to establish an equipped construction crew including hiring of a site superintendent, labourer and equipment operator, and purchasing of an excavator, service trucks, portable office, and all associated equipment with a capital budget not to exceed \$355,100 in 2021; AND FURTHER, that a dedicated allocation service be created in the 2021 financial plan.”

The construction crew started the first year of the pilot in spring of 2021 with a permanent Site Superintendent and one seasonal equipment operator and one labourer. A test location was the Fauquier water system, chosen as a fairly remote location in an area where we had historically difficulty to obtain bids from private industry.

The first pilot year was plagued by several setbacks through external circumstances (COVID, record heat in July and August, nearby forest fire with evacuation of the community and shut down of the project, etc.).

Attachment A provides the detailed report to the Board of Directors from 2022 about the first year of the pilot.

The spring of 2022 saw both the resignation of the Site Superintendent followed by the resignation of the Utilities Operations Manager, who managed the crew and the project at the time. Recruitment efforts over the

late spring and early summer period of 2022 did not provide the intended results to be able to put a new Construction Crew together on short notice and to be effective for the 2022 construction season.

For the 2023 season staff restructured the department and brought the construction crew pilot under the oversight of the Senior Project Manager position. Additional efforts were made to make the positions more attractive in order to increase chance of success in the hiring process (Living out allowance, operator position as well as a permanent position, project mix of remote and central projects). In spite of these additional efforts and extended periods of advertising the RDCK was not able to attract sufficient interest from applicants to put together a full crew with the required industry skills to feel comfortable to continue that pilot project in 2023.

After 2 seasons struggling to recruit competent staff in all three required positions staff is suggesting to end the pilot project. If the Directors agree with that recommendation then the next steps would be to tender the completion of the Fauquier project and initiate the sale of the equipment purchased for the pilot.

The main pieces of equipment and their respective approx. purchase prices are:

- Excavator - \$124,000
- 2 Trucks - \$84,000
- Plate Tamper - \$16,000
- Shoring Cage - \$13,000
- Cargo Trailer - \$7,000
- Various handheld tools, signs, etc. - \$10,000

Various departments of the RDCK have expressed interest in the purchase of the 2 trucks.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Service A113 (Utilities Construction Crew) carries a loan that amounts to approx. \$312,000 in principal and 2023 interest. The original equipment purchases had an approximate original value of \$254,000 in 2021. If a 35% depreciation of this equipment is assumed the remaining value would be approx. \$165,000. Further this service holds a reserve of \$112,000 (unspent money from the original equipment loan). Therefore a dissolving of the service at this point has to assume a deficit of approx. \$35,000 plus any administrative costs expended in 2023 (salaries, transfers to other services).

Staff's recommendation is to bring a report back the Board on how to distribute the deficit once all final costs are known.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

There are no legislative considerations for the elimination of allocation services unless other non-allocation services are directly affected.

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

The original idea of cost reduction and increased project control through in-house services continues to have merit. However at the current labor market it appears that the RDCK cannot be competitive enough to have continuous success. Staff acquisition and retention approaches would have to be reviewed in order to make this approach successful in the future.

3.6 Communication Considerations:

N/A.

3.7 Staffing/Departmental Workplan Considerations:

Without the internal Utilities Construction Crew in place some of the projects in the capital plan have to be tendered and delivered through external forces.

3.8 Board Strategic Plan/Priorities Considerations:

Strategic Priorities affected by this step are “Excel in Governance and Service delivery” and “Manage our assets and Operations in a Fiscally Responsible Manner”.

SECTION 4: OPTIONS & PROS / CONS

1. That staff be directed to abandon the 3 year pilot of establishing a Utilities Construction Work Crew, dispose associated assets and provide a subsequent report to the Board of Directors with recommendations to distribute anticipated deficits at the 2023 year end that will result from closing the Allocation Service A113 that carried the budget for the Utilities Construction Work Crew.

Pros:

- Reduce any potential deficits as much as possible by not creating additional administrative cost and loan carrying charges.
- Reducing staff time associated with managing this pilot.
- Allowing sufficient time to tender and complete projects in 2023 that were intended to be completed by the Utilities Construction Crew

Cons:

- Potential deficits will have to be carried by other (allocation) services.
- It ends a potentially cost saving initiative.

2. That staff continue the Utilities Construction Crew pilot, develop an enhanced strategy for staff recruitment and retention and bring back a report with that enhanced strategy to the Water Services Committee for review and comment.

Pros:

- Should an enhanced strategy be accepted by the Board of Directors and be successful after implementation cost competitive project delivery may result in savings for water services and potentially other services within the RDCK.
- A continued Utilities Work Crew may provide service delivery options in periods and with projects that see insufficient interest from contractors or excessive cost in the tender process.

Cons:

- This allocation service will continue accruing cost for loan carrying charges and staff time for developing and implementing the enhanced strategy.
- The equipment associated with the Utilities Construction Crew will continue to depreciate.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to abandon the 3 year pilot of establishing a Utilities Construction Work Crew, dispose associated assets and provide a subsequent report to the Board of Directors with recommendations to distribute anticipated deficits at the 2023 year end that will result from closing the Allocation Service A113 that carried the budget for the Utilities Construction Work Crew.

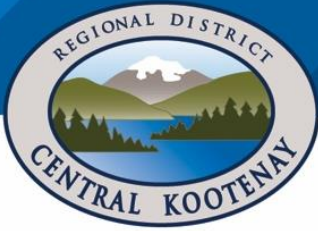
Respectfully submitted,
Uli Wolf,
General Manager of Environmental Services

CONCURRENCE

CAO – Stuart Horn	Approved
CFO – Yev Malloff	Approved

ATTACHMENTS:

Attachment A – Utilities Construction Crew 2021 Progress Report (February 15, 2022)



Board Report

Date of Report: February 15, 2022
Date & Type of Meeting: May 17, 2022 Board meeting
Author: Steve Ethier, Water Operations Manager
Subject: Utilities Construction Crew 2021 Progress Report
File: File no. 2022-03-17_BrdRpt_Uti-Con-Crew-2021-Progress-rpt
Electoral Area/Municipality: RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide a progress update for the newly formed utilities construction crew in 2021.

SECTION 2: BACKGROUND/ANALYSIS

In 2020 staff was directed to investigate and compare costs of operating an “in-house” construction crew vs. contracting linear infrastructure replacement. In the analysis it was determined there is a high likelihood of savings in capital cost by creating a construction crew, and from there, the board directed staff to create the construction crew in 2021 and report back to the board annually of its progress over the next three years (2022,2023,2024).

Between January and March 2021, staff hired two seasonal positions and one full-time supervisor, issued equipment RFQ’s, secured a consultant for the Fauquier 2021 project design, issued an RFQ for the project materials, and trained staff on RDCK health and safety and administrative tasks. The original budget amount for all the equipment was \$355,100; once all the required equipment was purchased, the actual equipment cost came in under budget at an amount of \$310,817.

When developing the original daily rate for the construction crew assumptions were made about staff hourly wages, equipment maintenance cost, and an annual equipment replacement cost. The original daily rate calculation for the construction crew was \$1,968.31. Once we were able to work one full year with the crew we realized a savings in all categories bringing the daily rate down from \$1,968.31 to \$1,722.00. The daily rate includes equipment maintenance cost, fuel, annual contribution to equipment reserves, short term borrowing, overhead, and a portion of the Water Operation Manager’s salary.

A typical contracted per meter cost for pipe replacement is anywhere between \$800 - \$1,450 based on past projects. The range in per meter cost is dependent on material cost and the complexity of the project. The 2021 project in Fauquier is considered medium in complexity due to the work being done in a remote area, the unidentified sewer system location, the need for removal and disposal of asbestos pipe, and the number of paved road crossings. Currently the project with the in-house construction crew is trending at \$733 /meter.

Below is a breakdown of the existing Fauquier (Water Construction Crew) project and the 2018 Balfour (contracted) project as a comparison. Both projects are similar in scope with a few differences in challenges.

The Fauquier project's main challenge is the remoteness of the site in regards to access to materials, staff housing, and the lack of BC Hydro sewer system location mapping. The Balfour project's challenges were the amount of traffic along highway 3A and sections of steep grade for the pipe install.

Balfour 2018 highway 3A distribution mainline upgrade. (contracted)

A 1000 meter section of asbestos cement pipe was upgraded with 200 mm (8") C900 PVC pipe along a portion of highway 3A.

Cost considerations

1000 meters of 200 mm (8") C900 PVC

20 customer water service reconnects (note: service connections across the highway not yet completed)

4 mainline junction tie-ins to existing parts of the distribution system.

4 hydrant installs.

Traffic control in sections due to highway 3A being a high traffic area.

95 meter directional drill under a portion of the ferry parking area.

The removal of portions of the old asbestos mainline

Total cost \$1,331,995

Per meter cost \$1,331,995/1032 meters = \$1290/meter

Erickson 2019 -2021 Tooze Road distribution mainline upgrade. (contracted)

A 400 meter section of pipe was upgraded with 200 mm (8") C900 PVC pipe along a portion of highway Tooze Road, along with a rail road crossing.

Cost considerations

400 meters of 200 mm (8") C900 PVC

3 customer water service reconnects

2 mainline junction tie-ins to existing parts of the distribution system.

0 hydrant installs.

Traffic control in sections due to work being done within paved road way.

95 meters of rail road infrastructure crossing

Total cost \$563,145

Per meter cost \$563,145/400 meters = \$1408/meter

Major cost consideration beyond what is listed above are the amount of paving required, and the rail road infrastructure crossing. Both required significant project management.

Fauquier 2021- 2022 Willow Rd and Oak Street distribution mainline upgrade (utilities construction crew)

600 meters of 200 mm (8”), 600 meters of 150 mm (6”), total length 1200 meters.

24 service connections

5 mainline junction tie-ins to existing parts of the distribution system.

8 hydrants installs

Traffic control as required in sections of the project.

2 x 25 meter directional drill

The removal of all of the old asbestos pipe.

Remote area hotel cost, food, travel. \$67,000 projected, \$33,000 in 2021, does not include staff time traveling or fuel.

The crew has run into several delaying factors in 2021: Covid, wildfire, heat exhaustion, and being a newly formed crew requiring a higher amount of orientation and training. Covid caused the crew to shut down production twice over the season. The wildfire evacuation caused an approximate 30 day shutdown. The “heat dome” caused a one week shut down due to the risk of heat exhaustion and an overall slowdown in production.

Total projected cost \$ 880,000

Per meter cost \$880,000/1200 meters = \$733/meter

A detailed cost evaluation will be provided in the Utilities Construction Crew 2022 Progress Report

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The initial equipment purchase budget was set at \$355,100, the actual amount spent was \$310,817, providing a savings of \$44,283.

The initial daily crew rate was expected to be \$1,968.31, the actual amount in 2021 was \$1722.00.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Staff were continually in contact with local residents affected by water main shut downs. The general anecdotal feeling within the community seems to be positive and thankful for the work being done, knowing the system requires several watermain upgrades throughout the system.

3.5 Economic Considerations:

After a full year of construction, and taking into consideration the delays caused by wildfire, heat dome, and Covid, the costs appear to be 60% of previously contracted cost. Work has also been provided 100% by local

employment, equipment purchased by local suppliers, and equipment maintenance completed by local service providers. An immediate benefit to the local service area is the accommodations provided by the Arrow Lakes Motel in Fauquier.

3.6 Communication Considerations:

Through the 2021 portion of the Fauquier watermain upgrade project, water service had been interrupted. Staff notified customers using both our Voyant notification system and delivered notices door to door as required. As mentioned above; the general anecdotal feeling within the community seems to be positive and thankful for the work being done, knowing the system requires several watermain upgrades throughout the system.

3.7 Staffing/Departmental Workplace Considerations:

25% of the Water Operations Manager's time has been allocated to the Construction Crew's A113 budget. This cost is included in the per meter cost covered in this report above.

3.8 Board Strategic Plan/Priorities Considerations:

The formation of the crew has allowed the Utilities department some flexibility and aligns with the board priority of Water Protection, Advocacy, and Coordinated Service Delivery

SECTION 4: OPTIONS & PROS / CONS

N/A

SECTION 5: RECOMMENDATIONS

N/A. Report is provided for information only.

Respectfully submitted,

Steve Ethier – Operations Manager

CONCURRENCE

General Manager of Environmental Services – Uli Wolf

Chief Administrative Officer – Stuart Horn



Board Report

Date of Report: May 4, 2023
Date & Type of Meeting: May 18, 2023
Author: Tom Dool, Research Analyst
Subject: 2023-24 BC TRANSIT ANNUAL OPERATING AGREEMENT
File: \15\8020\10\2023
Electoral Area/Municipality: All Areas and Municipalities

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is provide the Board consideration regarding the 2023-2024 Annual Operating Agreement (AOA) between the Regional District of Central Kootenay and British Columbia Transit.

This report recommends that the Board approve of the Regional District entering into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2023 to March 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

SECTION 2: BACKGROUND/ANALYSIS

Background

Like the 2022-23 Annual Operating Agreement the primary focus of the proposed agreement continues to be on building back transit ridership to pre-pandemic levels and supporting communities across the Regional District through their ongoing recovery. As of January 2023, ridership has recovered to 83% compared of 2019/20 levels. The annual operating grant announced by the Province in the recently tabled provincial budget will enable BC Transit to maintain it's commitment to existing service levels for 2023/24 but will not fund additional service expansion.

West Kootenay and Creston Valley Transit continue to face challenges with fuel price volatility. An increase in price per liter from \$1.36 in the previous years operating budget to \$2.06 is reflected in the operating budgets for these systems.

A tight labour market still presents challenges and continues to impact recruitment and retention of transit operators and maintenance staff.

Analysis

The 2023-24 Annual Operating Agreement is very much aligned with the goals of the 2022-23 Annual Operating Agreement. The Board should not expect to see substantive changes to the general operating environment until

- The provincial annual operating grant reflects the ability to fund service expansions
- Fuel pricing becomes more consistent or alternatives become more available
- Labor pools begin to deepen and expand

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

There are no budgetary considerations associated with the signing of the AOA. All transit services will be funded to the degree specified within Board Approved 5 Year Financial Plan.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

As per the British Columbia Transit Act the Regional District is required to enter into an Annual Operating Agreement with British Columbia Transit if it is the Boards intention is to provide transit services within the Regional District.

The apportionment of the cost of public transit to the Regional District and BC Transit are specified within the British Columbia Transit Act and are not subject to discretion.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

None.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

The Board may consider engaging with the ridership to ensure they are aware that Regional District staff are working with BC Transit through the Three Year Transit Improvement Proposals (TIPS) process in preparation for when the Province begins funding transit system expansions. At that point service expansions will be incorporated into the AOA. The 2023-24 AOA reflects the status quo.

3.7 Staffing/Departmental Workplace Considerations:

None.

3.8 Board Strategic Plan/Priorities Considerations:

Manage our Assets and Operations in a Fiscally Responsible Manner

By entering into the AOA with BC Transit the Regional District will ensure the fiscal viability of the services supporting West Kootenay and Creston Valley Transit.

Strengthen our Relationships with our Community Partners

Public Transit within the Regional District of Central Kootenay is an essential service requiring a partnership that spans 3 Regional Districts, 13 Municipalities, 13 Electoral Areas, the Interior Health Authority, the Ministry of Transportation and Infrastructure, and BC Transit. This partnership has created a robust public transportation system that provides for about 750,000 rides annually.

Adapt to Our Changing Climate and Mitigate Greenhouse Gas Emissions

Public Transit has been and will continue be central to the efforts of Federal, Provincial, and Local Government to reduce GhG's and adapt to our changing climate.

SECTION 4: OPTIONS & PROS / CONS

Option 1. Authorize the Chair and Corporate Officer to sign the agreement.

Pros

- Continued provision of transit services in the Regional District
- Alignment with approved transit budgets
- Minimizes the impact of increased costs and reduced revenue to the taxpayer.

Cons

- None

Option 2. Do not to authorize the Chair and Corporate Officer to sign the agreement.

Pros

- None

Cons

- Discontinuation of transit services within the Regional District

SECTION 5: RECOMMENDATIONS

That the Board approve the RDCK enter into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2023 to March 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,

Tom Dool

CONCURRENCE

Corporate Officer – Mike Morrison

ATTACHMENTS:

Attachment A – BC Transit Fiscal Year 2023-24 Annual Operating Agreement

ANNUAL OPERATING AGREEMENT

between

Regional District of Central Kootenay

and

British Columbia Transit

Effective
April 1, 2023

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ANNUAL OPERATING AGREEMENT

April 1, 2023 – March 31, 2024

BETWEEN: **Regional District of Central Kootenay**
(the "Municipality")

AND: **British Columbia Transit**
(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

SECTION 1: DEFINITIONS

Unless agreed to otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "*Annual Operating Agreement*" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "*Transit Service Agreement*" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;
- c) "*Incurred*" means an event or transaction has taken place for which an obligation to pay exists, even if an invoice has not been received, such that the underlying evidence indicates there is little or no discretion to avoid the obligation. The value of the obligation is to be calculated in accordance with recognized Canadian accounting standards.

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter, the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2023, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2024, except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - i. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.
 - ii. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension, the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Any information developed in the performance of this Agreement, or any personal information obtained, collected, or stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to the provisions of FOIPPA, including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing as signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

- e) BC Transit acknowledges receipt of a copy of the Community Transit Partnership Agreement between the Municipality and the Kootenay East Regional Hospital District (the “Partner”) effective February 15, 2006 and a copy of the Community Transit Partnership Agreement between the Municipality and the Interior Health Authority (the “Partner”) effective April 1, 2006. BC Transit hereby provides written consent for the Municipality to enter into the Community Transit Partnership Agreement provided, however, that:
- i. In the event the Partner provides one year’s notice of its intention to terminate the Community Transit Partnership Agreement, the Municipality will immediately notify the Authority in writing of such termination;
 - ii. In the event the Partner provides the Municipality with a payment in lieu of providing notice of termination pursuant to Section 4 of the Community Transit Partnership Agreement, the Municipality will immediately forward to BC Transit the full amount of such payment, without set-off whatsoever; and,
 - iii. In the event the Partner provides the Municipality with payment in accordance with the subsection above, and the Municipality fails or neglects to forward such payment to the Authority, the Authority shall have the right to include such amount in its monthly invoice to the Municipality for immediate payment by the Municipality.

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES

British Columbia Transit service is provided using a cost-sharing model. Where any transit-related contributions are received and/or third-party revenues are earned that are in excess of expenses, the Authority is required to hold these excess funds in a reserve account for use against transit-related expenditures in future years. When unanticipated expenditures occur that were not included in the budget and cannot be covered by reserves, the Authority will seek to recover these based on the cost-sharing ratios between the Municipality and the Authority.

Eligible Operating Expenses

The Authority will invoice the Municipality and collect on monthly invoices based on incurred eligible operating expenses to provide Transit Service. Eligible operating expenses are comprised of the following costs of providing Public Passenger Transportation Systems:

- a) For *Conventional Transit Service*:
 - i. the operating costs for providing Conventional Transit Service excluding interest and amortization;
 - ii. the amount of any operating lease costs of BC Transit for Conventional Transit Services;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - iv. an amount of the Annual Operating Costs of the Authority not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement.
- b) For *Custom and Paratransit Transit Service*:
 - i. the operating costs for providing Custom Transit Service excluding interest and amortization, but including the amount paid by the Authority to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - ii. the amount of any operating lease costs of the Authority for Custom Transit Service;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and

- iv. an amount of the Annual Operating Costs of the Authority not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement.
- c) Eligible operating expenses exclude the costs of providing third-party 100%-funded services.
- d) Annual operating costs of the Authority are operations, maintenance and administration costs that are for the shared benefit of all transit systems operated by the Authority. These costs are allocated to each transit system on a pro rata basis, based on the nature of the costs.

Lease Fees

The Authority will invoice the Municipality and collect on monthly invoices for lease fees on tangible capital assets owned by the Authority that are used in the provision of transit service. Lease fees are comprised of the following:

- a) The Municipality's fee for use of the asset, including for the costs of acquisition, construction, development and betterment of the asset and the costs of installing the asset at the location and condition necessary for its intended use;
- b) Debt financing and risk-related charges or costs payable on assets;
- c) Payment into a reserve fund for preventative maintenance and major repair of assets owned or leased by the authority;
- d) Amounts sufficient for the Authority to recover all other costs relating to the asset, including, but not limited to taxes and administrative charges.

Where lease fees are received that exceed actual asset-related expenses in any given period, these will be placed in a pooled reserve. This reserve will be used to offset against future lease fees as outlined above.

Reserve Funds

The Authority will establish the following for each transit system to record the contributions that have been received but not yet earned as follows:

- a) **Local Transit Fund:** Contributions by the Municipality towards eligible operating expenses that have been received but not matched with a Provincial share contribution will be deferred in the Local Transit Fund.
 - i. Any expenditure of monies from the Local Transit Fund will:
 - 1. only be credited towards the Municipality's share of expenses for the transit system for which it was collected.
 - 2. be applied to reduce Municipal invoices at the discretion of the Municipality as agreed to under the Annual Operating Agreement or amendments as required.
 - ii. The Local Transit Fund may be used towards lease fees.
 - iii. The Authority will provide a quarterly statement of account of the Local Transit Fund balance including contributions, amounts utilized and interest earned.

SECTION 9: SAFE RESTART CONTRIBUTION

Under the Safe Restart Program, the federal and provincial governments provided joint, non-recurring contributions to transit systems in British Columbia (the "Safe Restart Contribution") in 2020/21 and 2021/22.

The Authority applied the Safe Restart Contributions as follows:

- a) As an allocation towards the Municipality's share of eligible operating expenses in the fiscal year of the contribution;

- b) After applying the allocation of Safe Restart Contribution, any excess contributions received from the Municipality were deferred to the Local Transit Fund;
- c) The Authority will apply the remaining Local Transit Fund balance to reduce 2022/23 and future municipal invoices at the discretion of the Municipality as agreed to under an Annual Operating Agreement or amendments as required.

It is expected that by receiving the Safe Restart contribution, the Municipality will work with the Authority to maintain targeted essential transit service levels by not reducing transit service below existing planned service levels and maintain affordability by limiting annual fare increases to an average of 2.3% from April 1, 2020 through March 31, 2025.

SECTION 10: GOVERNING LAW

This agreement is governed by, and shall be construed in accordance with, the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the Government of Canada.

SECTION 11: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or PDF copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 12: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed where an electronic signed document is emailed to the parties or if mailed by prepaid registered mail to the Authority at:

British Columbia Transit
c/o Executive Assistant, Strategy and Public Affairs
PO Box 9861
520 Gorge Road East
Victoria, BC V8W 9T5

and to the Municipality at:

Regional District of Central Kootenay
202 – Lakeside Drive
Nelson, BC V1L 5R4

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2023.

Regional District of Central Kootenay

British Columbia Transit

Vice President, Strategy and Public Affairs

Vice President, Finance and Chief Financial Officer

SCHEDULE A: TARIFF AND FARES

APPENDIX 1: TARIFF NOTES

Creston Valley Transit System

Fixed Route Local Service:

Effective September 1, 2021

- a) Cash Fares
 - i) Passengers \$1.00
 - ii) Children, 12 and under Free
- b) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program.
- c) CNIB Identification Card available from the local office of the CNIB.
- d) BC Transit Employee Bus Pass

Door-to-Door Service: One-way trip

Registered Passengers	\$1.50
Companions	\$1.50
Attendants	Free
Registered Children, 12 and Under	Free

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

Health Connections - Creston/Cranbrook

Effective June 2, 2008

Passengers one way	\$2.50
Children, 12 and under	Free

APPENDIX 2: TARIFF AND FARES

West Kootenay Transit System

Effective as of **September 1, 2021**

Conventional Transit Service:

a) Single Cash Fares:

i) All	\$2.25
ii) Children 12 and under	Free

b) Day Pass – all passengers \$4.50

c) Monthly Pass:

i) Adult	\$60.00
ii) Senior */Student**	\$45.00

d) Tickets (Books of 10)

i) Adult/Student/Senior	\$20.25
-------------------------	---------

e) Semester Pass*** \$125

e) BC Bus Pass valid for the current calendar year and available through the Ministry of Housing and Social Development.

f) CNIB Pass available from the local office of the CNIB.

g) BC Transit Employee Bus Pass

(*) Reduced fare with valid I.D. for persons 65

(**) Reduced Fare for students in full-time attendance to Grade 12 and post-secondary students.

(***) Available with valid I.D. to students in full-time attendance to Grade 12 and post-secondary students.

Custom Transit Service:

**NOTE: Paratransit and Custom Transit Services not incorporated below (ie. Kaslo, Nakusp) will follow the existing Schedule "E" Tariff-Fares until services are redefined under the amalgamation of Kootenay services.*

Service Zones

"City of Nelson"

This zone encompasses that area within the City of Nelson

"Castlegar"

This zone encompasses portions of the Central Kootenay Regional District including the City of Castlegar, a portion of Area "I" known as Brilliant and portions of Electoral Area "J" known as Ootischenia, Fairview and Robson.

"Kootenay Boundary"

This zone encompasses portions of the Kootenay Boundary Regional District including the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all the area encompassed by the boundaries of Electoral Areas “A” and “B”

	Nelson	Castlegar	Kootenay Boundary
a) Registered Users and Companions			
Accompanying Registered Users	\$2.00	\$2.50	\$2.50
Attendants Accompanying Registered Users	Free	Free	Free
Registered Children 12 and Under	Free	Free	Free
b) Tickets (20 Trips)	\$40.00	\$50.00	\$50.00

Paratransit Service:

Paratransit: Routes*

51 Nakusp to Hot Springs	\$1.25
52 Nakusp to Silverton	\$2.00
53 Nakusp to Edgewood	\$2.00
57 Kaslo Local	\$1.75
58 Kaslo to Argenta	\$2.00
Nakusp Local	\$1.25

Health Connections*

Nakusp and Kaslo/Nelson	\$4.00
Salmo/Nelson	\$3.50

** Children 12 and under are free on all paratransit and Health Connections routes.*

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

SCHEDULE B: SERVICE SPECIFICATIONS

Creston Valley

Transit Service Area: The boundaries of the Creston Valley Transit System shall be the Town of Creston and defined portions of Electoral Areas A, B and C as specified in Regional District of Central Kootenay Transit Local Service Area Establishment Bylaw 2700, 2020.

Annual Service Level: for the Creston Valley Transit System shall be **4,800** Service Hours

Exception Days recognized annually for the Creston Valley Transit System are:

Exception Days	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	Regular Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

Kootenay Lake West Paratransit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of Central Kootenay Transit Service Area (Kootenay Lake West) shall be all municipalities and electoral areas included in the Regional District of Central Kootenay Kootenay Lake West Transit Service Establishment Bylaw No. 1783, 2005 as amended.

Annual Service Level: for the Regional District of Central Kootenay shall be **15,400** Service Hours

Kootenay Boundary Conventional Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Kootenay Boundary Transit Service Area shall be the area encompassed by the Municipal boundaries of the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all of the area encompassed by the boundaries of Regional District of Kootenay Boundary Electoral Areas A and B. The boundaries of the Kootenay Boundary Transit Service Area shall also include the City of Castlegar and defined portions of Regional District of Central Kootenay Electoral Areas I and J as specified in Regional District of Central Kootenay Local Transit Service Area Establishment Bylaw 1359, 1999.

Annual Service Level: for the Regional District of Central Kootenay shall be **4,700** Service Hours

Kootenay Boundary Custom Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Kootenay Boundary Transit Service Area shall be the area encompassed by the Municipal boundaries of the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all of the area encompassed by the boundaries of Regional District of Kootenay Boundary Electoral Areas A and B. The boundaries of the Kootenay Boundary Transit Service Area shall also include the City of Castlegar and defined portions of Regional District of Central Kootenay Electoral Areas I and J as specified in Regional District of Central Kootenay Local Transit Service Area Establishment Bylaw 1359, 1999.

Annual Service Level: for Regional District of Central Kootenay shall be **1,700** Service Hours

Nelson Conventional Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Nelson Transit Service Area shall be the municipal boundaries of the City of Nelson.

Annual Service Level: for the for the Regional District of Central Kootenay shall be **4,000** Service Hours

Exception Days recognized annually for the West Kootenay Transit System are:

Exception Days	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	Regular Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

SCHEDULE C: BUDGET

CRESTON PARA TRANSIT

	OFFICIAL AOA 2023/24
TOTAL REVENUE	18,619
TOTAL OPERATING COSTS	437,569
TOTAL COSTS (including Local Government Share of Lease Fees)	500,465
NET LOCAL GOVERNMENT SHARE OF COSTS	283,298

KOOTENAY WEST PARA TRANSIT

	OFFICIAL AOA 2023/24
TOTAL REVENUE	101,017
TOTAL OPERATING COSTS	2,147,087
TOTAL COSTS (including Local Government Share of Lease Fees)	2,356,252
NET LOCAL GOVERNMENT SHARE OF COSTS	1,223,740

KOOTENAY BOUNDARY CONVENTIONAL

	OFFICIAL AOA 2023/24	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TOTAL REVENUE	371,663	72,353	238,710
TOTAL OPERATING COSTS	3,258,438	763,363	2,488,463
TOTAL COSTS (including Local Government Share of Lease Fees)	3,602,516	851,274	2,751,241
NET LOCAL GOVERNMENT SHARE OF COSTS	1,634,568	384,386	1,303,582

KOOTENAY BOUNDARY CUSTOM

	OFFICIAL AOA 2023/24	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TOTAL REVENUE	14,533	8,138	6,395
TOTAL OPERATING COSTS	523,352	188,407	334,345
TOTAL COSTS (including Local Government Share of l	569,504	205,022	364,483
NET LOCAL GOVERNMENT SHARE OF COSTS	194,673	68,290	126,383

NELSON CONVENTIONAL			
	OFFICIAL AOA 2023/24	CITY OF NELSON	REGIONAL DISTRICT OF CENTRAL KOOTENAY
TOTAL REVENUE	375,186	\$251,112	\$124,074
TOTAL OPERATING COSTS	1,886,133	\$1,159,972	\$726,161
TOTAL COSTS (including Local Government Share of Lease Fees)	2,080,403	\$1,279,448	\$800,955
NET LOCAL GOVERNMENT SHARE OF COSTS	726,572	422,749	303,823



Board Report

Date of Report: May 4, 2023
Date & Type of Meeting: May 18, 2023 General Open Meeting
Author: Tom Dool, Research Analyst
Subject: Transit Shelter Maintenance Agreement
File: 06\2230\10\2023
Electoral Area/Municipality: Castlegar, Areas I, and Area J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request Board approval to enter into an agreement with the City of Castlegar for the purpose of maintaining the West Kootenay Transit shelters within the municipality.

SECTION 2: BACKGROUND/ANALYSIS

There are 12 West Kootenay Transit shelters within the City of Castlegar. Under the conditions of the 2023-24 BC Transit Operating Agreement the Regional District is the local government authority responsible for those shelters. The maintenance of the shelters is funded through service S237 Castlegar and Area Transit.

As Regional District assets the shelters require a maintenance program to ensure their upkeep and the safety of the ridership. Where shelters, under the authority of the Regional District, reside within a municipality the Regional District has approached the municipality to discuss the care and maintenance of those shelters.

Maintenance includes:

- Inspections
- Snow Removal and traction control
- Removal of non-transit related items
- Brushing and weeding

If the municipality has capacity, the Regional District has endeavored to enter into an agreement with the municipality for maintenance services.

Shelter maintenance agreements with municipal partners result in

1. A more cost effective use of public funds. Municipalities, as service participants, have a vested interest in ensuring the effective use of maintenance funds.
2. A more responsive service environment. Municipalities are generally more informed of the condition of shelters in their communities and able to repond.
3. Reduced risk for the Regional District and the municipality.

Subsequent agreements with other municipal partners will follow as they are established. The proposed agreement follows the standard Regional District Municipal Services Agreement template.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

The amounts in the proposed agreement were approved of by the Board in the 2023 Regional District Budget. This is a budgeted for expense. It should be noted that the funds used to pay for the maintenance of the West Kootenay Transit shelters within the City of Castlegar are largely requisitioned from the City of Castlegar.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

By approval of this agreement and the standards set out in the agreement the Board is reducing potential liability for the Regional District and increasing the opportunity to use core policy as a defense in the event that an incident should occur.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

Ensuring safe, clean transit shelters encourages the use of public transit and further reduces barriers to transit access.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

None.

3.7 Staffing/Departmental Workplan Considerations:

None.

3.8 Board Strategic Plan/Priorities Considerations:

The proposed agreement strengthens the Boards relationship with the City of Castlegar, a significant West Kootenay Transit participant.

This agreement further confirms the Boards commitment to the management of assets and operations in a fiscally responsible manner.

SECTION 4: OPTIONS & PROS / CONS

Option 1 – that the Board approve the RDCK enter into a Municipal Service Agreement with the City of Castlegar for the purpose of maintaining those West Kootenay Transit Shelters found within the City of Castlegar commencing May 1, 2023 and the Chair and Corporate Officer be authorized to sign the necessary documents.

Option 2 – That staff be directed to further negotiate with the City of Castlegar regarding the following changes to the Municipal Services Agreement...(to be directed by the Board)

Option 3 – That staff be director to take no further action on negotiating a Municipal Services Agreement with the City of Castlegar for the purpose of maintaining those West Kootenay Transit Shelters found within the City of Castlegar.

SECTION 5: RECOMMENDATIONS

1. That the Board approve the RDCK enter into a Municipal Service Agreement with the City of Castlegar for the purpose of maintaining those West Kootenay Transit Shelters found within the City of Castlegar commencing May 1, 2023 and ending May 1, 2027 and that the Chair and Corporate Officer be authorized to sign the necessary documents.
2. That where the RDCK and a Municipality are amenable the Board approve the RDCK enter into Municipal Service Agreements for the purpose of maintaining transit shelters for 3 year terms and the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,
Tom Dool

CONCURRENCE

Corporate Officer – Mike Morrison **Approved**
Chief Administrative Officer – Stuart Horn **Approved**

ATTACHMENTS:

Attachment A – Municipal Services Agreement 2023-012-ADM_CITY_OF_CASTLEGAR



Municipal Services Agreement

Contract #: 2023-012_ADM_CITY_OF_CASTLEGAR
Project: SHELTER MAINTENANCE CONTRACT
GL Code: 55010 OPR123-100

THIS AGREEMENT executed and dated for reference the:

1 day of May, 2023
(Day) (Month) (Year)

BETWEEN

REGIONAL DISTRICT OF CENTRAL KOOTENAY
(hereinafter called the “RDCK”)
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

AND

CITY OF CASTLEGAR
(hereinafter called the “Municipality”)
at the following address:
460 Columbia Ave
Castlegar, BC V1N 1G7

Agreement Administrator: Tom Dool
Telephone #: 250-352-8173
Email: tdool@rdck.bc.ca

Agreement Administrator: Sam Shine
Telephone: 250-365-5979
Email: sshine@castlegar.ca

FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE RDCK AND THE MUNICIPALITY AGREE AS FOLLOWS:

KEY TERMS

- 1 The parties agree that the Municipality shall provide the Services detailed in Schedule A of this Agreement (the “Services”).
- 2 Notwithstanding the date of execution of this Agreement the Municipality shall provide the Services described in Schedule A hereof commencing on 1 May 2023 (the “Start Date”) and ending on 1 May 2026 (the “Term”), unless terminated earlier in accordance with Section 9 or 10 of this Agreement.
- 3 The Location for delivery of the Services shall be those bus shelters specified Schedule A within Castlegar, BC.
- 4 For the provision of Services, the RDCK shall pay the Municipality the amounts and rates described in Schedule B. The Municipality shall invoice the RDCK for the Services annually in arrears during the Term and the RDCK shall pay the Municipality within 30 days of receipt of each invoice.

DEFINITIONS

- 5 In this Agreement, words and phrases shall have the following meanings:
- (a) **“AGREEMENT”** means this Agreement;
 - (b) **“BASIC SERVICES”** means those Services identified as Basic Services in Schedule A;
 - (c) **“CLAIMS”** referred to in Section 11 and 12 hereof, means collectively: claims, demands, actions, suits, losses, damages, costs (including legal costs), fines, penalties, charges and expenses, including those for bodily injury or death;
 - (d) **“DEFAULT”** has the meaning described in Section 9;
 - (e) **“DEFAULTING PARTY”** has the meaning described in Section 9;
 - (f) **“ENACTMENT”** has the same meaning as defined in section 1 of the British Columbia Interpretation Act;
 - (g) **“ENHANCED SERVICES”** means those Services identified as Enhanced Services in Schedule A;
 - (h) **“FORCE MAJEURE”** has the meaning described in Section 35;
 - (i) **“SERVICES”** means the Basic Services and the Enhanced Services listed in Schedule A provided by the Municipality under this Agreement;
- 6 The following Schedules are attached, incorporated into, and form part of this Agreement:
- Schedule A: Description of Services
 - Schedule B: Payment Terms
 - Schedule C: Supplemental Terms and Conditions

THE MUNICIPALITY'S OBLIGATIONS

- 7 The Municipality shall:
- (a) undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A;
 - (b) upon the request of the RDCK fully inform the RDCK of the Services done by the Municipality in connection with the provision of the Services and permit the RDCK at all reasonable times to inspect and review all works, data, specifications, drawings, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the RDCK as a result of this agreement;
 - (c) comply with all applicable municipal, provincial and federal legislation and regulations, including, without limitation, the legislation and regulations governing the protection of information and privacy applicable to the RDCK;
 - (d) exercise a standard of care, skill and diligence that could reasonably be expected of and observed in persons engaged in the performance of work or services similar to Services provided in similar local or provincial governments workplaces in British Columbia;
 - (e) at its own expense, obtain Workers Compensation coverage for itself and all workers and agents employed or engaged in the execution of the Services; and
 - (f) at all times, treat as confidential all records, data, information and material supplied to or obtained by the Municipality as a result of this Agreement, including that of the RDCK's elected officials, appointed officers and employees, and the RDCK's ratepayers, businesses and other members of the public, and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK or in accordance with the applicable “enactment” (as defined in the British

Columbia Interpretation Act);

- (g) respond to all requests made under section 5 of the Freedom of Information and Protection of Privacy Act in respect of the RDCK's records in the possession of the Municipality by transferring the requests to the RDCK, as the initiator and primary custodian of the records, in accordance with section 11 of that Act;
- (h) not in any manner whatsoever commit or purport to commit the RDCK to the payment of any money except the payment as set out in Schedule B of this Agreement for the Services.

THE RDCK'S OBLIGATIONS

8 The RDCK shall:

- (a) subject to the provisions of this Agreement, pay the Municipality in full for the Services which are provided under this Agreement at the rates and amounts detailed in Schedule B and as otherwise provided under this Agreement;
- (b) make available to the Municipality all available information pertinent to the Services;
- (c) give the Municipality reasonable notice of anything likely to materially affect the provision of the Services;
- (d) examine all studies, reports, sketches, proposals and documents provided by the Municipality under this Agreement, and render decisions pertaining thereto within a reasonable time;
- (e) at all times, treat as confidential all information and material supplied to or obtained by the RDCK as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the Municipality or in accordance with the applicable enactment;
- (f) comply with all applicable municipal, provincial and federal enactments;
- (g) abide by the requirements set out in Schedule C;
- (h) not in any manner whatsoever commit or purport to commit the Municipality to the payment of any money.

TERMINATION OF AGREEMENT

- 9 A failure by a party to perform its obligations under this Agreement constitutes a default (the "**Default**") and upon a party committing Default (the "**Defaulting Party**"), the other a party may provide written notice to the Defaulting Party and require the Defaulting Party to rectify the Default within 60 days of the notice, failing which the party providing notice may immediately terminate this Agreement.
- 10 Either party may in its absolute discretion terminate this Agreement on not less than 180 days' written notice to the other party.

INDEMNITIES AND INSURANCE

- 11 The RDCK releases, indemnifies and saves harmless the Municipality and its elected officials, officers, employees and agents from and against all Claims which the Municipality may incur, suffer or be put to arising out of or in connection with this Agreement or the provision of the Services, directly or indirectly, arising from any negligence, act or omission of the RDCK or any breach by the RDCK of any of its obligations, representations, warranties or covenants under this Agreement, unless such Claims arise in whole or in part by any negligence, act or omission of the Municipality or any breach by the Municipality of any of its obligations, representations, warranties or covenants under this Agreement.
- 12 The Municipality releases, indemnifies and saves harmless the RDCK and its elected officials, officers, employees and agents from and against all Claims which the RDCK may incur, suffer or be put to arising out of or in connection with this Agreement or the provision of the Services, directly or indirectly, arising from

any negligence, act or omission of the Municipality or any breach by the Municipality of any of its obligations, representations, warranties or covenants under this Agreement, unless such Claims arise in whole or in part by any negligence, act or omission of the RDCK or any breach by the RDCK of any of its obligations, representations, warranties or covenants under this Agreement.

- 13 The indemnities in Sections 11 and 12 survive the expiration or termination of this Agreement.
- 14 Under no circumstances will the Municipality be liable for any delay, failure, damage, loss, cost or injury caused by or resulting from:
 - (a) services supplied to the RDCK by or on behalf of a third party, whether under the direction of the Municipality or otherwise;
 - (b) the RDCK's errors, including incorrect instructions or information from the RDCK or the RDCK's failure to provide relevant information or documentation;
 - (c) the requirements of any civil or governmental authority, or service, communication or utility supplier;
 - (d) Release of personal information as defined in the BC Freedom of Information and Protection of Personal Privacy Act by the RDCK or a third-party;
 - (e) Any fines and penalties levied against the RDCK resulting from a privacy breach resulting from 14(d).
- 15 Each party shall take out and keep in force during the Term comprehensive general liability (including bodily injury, death, property damage, and damage or loss) insurance on an occurrence basis of not less than \$5,000,000.00 per occurrence (or such greater reasonable amount as the parties may agree to from time to time), which insurance shall include the other party as an additional insured and shall protect the other party in respect of claims as if that party were separately insured.
- 16 The insurance required to be maintained by each party shall be on terms and with insurers to which the other party has no reasonable objection and shall require the insurer to provide to the other party six months prior written notice of cancellation or material alteration of its terms.
- 17 At the time of execution of this Agreement and at other reasonable times requested by a party, the other party shall furnish evidence of insurance to the requesting party, either by means of a certified copy of the policy or policies of insurance with all amendments and endorsements or a certificate from that party's insurer which, in the case of comprehensive general liability insurance, shall provide such information as the other party reasonably requires.

DISPUTE RESOLUTION

- 18 If a dispute arises between the parties regarding this Agreement or any matter arising hereunder, the parties agree to avail themselves to the following procedures:
 - (a) Either party (the "Sender") may give written notice (the "Notice") to the other party that it wishes to resolve the dispute through the procedures set out in this section;
 - (b) The Notice shall set out in reasonable detail the matter the Sender wishes to resolve, and the position of the Sender in respect to the disputed matter;
 - (c) Upon either party receiving a Notice, the Chief Administrative Officer of the Regional District and the Chief Administrative Officer of the Municipality shall meet and, in good faith, attempt to settle the dispute through negotiation;
 - (d) If the dispute cannot be settled by negotiation within thirty (30) days of receipt of the Notice, the parties will attempt to resolve such dispute by mediation with each party paying one-half of the costs of the mediation;

- (e) If the dispute cannot be settled by mediation within a further thirty (30) days, either party may serve an Arbitration Notice upon the other party to submit the dispute to arbitration in accordance with the Arbitration Act (B.C.) by a single arbitrator agreed upon by the parties;
- (f) The decision of an arbitrator appointed pursuant to this Agreement is final and binding on the parties and shall be handed down within sixty (60) days of the arbitrator's appointment and shall contain detailed reasons for the decision;
- (g) Each party shall bear its own costs of any arbitration and pay one-half of the arbitrator's fee and expenses, including the cost of the site of the arbitration, unless otherwise ordered by the arbitrator.

GENERAL TERMS

- 19 The RDCK and the Municipality both acknowledge and agree that the printed, electronic and other records produced and maintained by the Municipality in connection with the Services are, for the purpose of compliance with the Freedom of Information and Protection of Privacy Act (B.C.) ("FIPPA"), under the custody and control of the Municipality. The Municipality agrees that it shall meet its statutory requirements and obligations under FIPPA. It shall process any requests under FIPPA in a timely fashion and copy the RDCK on any such response in relation to requests which affect or involve the Services described in Schedule A of this Agreement.
- 20 Any amounts due and owing under this Agreement and unpaid within 60 days shall bear interest at the prime lending rate of the Municipality's financial institution, calculated and compounded monthly not in advance, from the date due until paid.
- 21 The RDCK certifies that the Services purchased pursuant to this Agreement are for the use of and are being purchased by the RDCK and are therefore subject to the *Excise Tax Act* (Canada). The RDCK is registered for Goods and Services Tax ("GST") purposes and shall be responsible for and account for all GST payable in connection with the Services.
- 22 This Agreement may be amended by mutual agreement of the parties evidenced in writing, duly signed by their authorized signatories.
- 23 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.
- 24 Time shall be of the essence of this Agreement.
- 25 The Municipality may provide similar Services to other municipalities or entities during the Term of this Agreement, provided such Services do not reasonably give rise to a conflict of interest with respect to the Municipality's duties under this Agreement or diminish the level of the Services available to the RDCK under this Agreement.
- 26 The Municipality and the RDCK expressly acknowledge that they are independent contractors and no agency, partnership, joint venture or employer-employee relationship is intended or created by this Agreement.
- 27 Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
- 28 This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
- 29 A waiver of any provision or breach by either party of any provision of this Agreement shall be effective only if it is in writing and signed by both parties.
- 30 A waiver under Section 29 shall not be deemed to be a waiver of any subsequent breach of the same or any

other provision of this Agreement.

- 31 This Agreement has been duly authorized by the requisite proceedings to enter into and execute this Agreement by each party.
- 32 Except as expressly set out in this Agreement, nothing herein shall prejudice or affect the rights and powers of either party in the exercise of its powers, duties or functions under the *Community Charter* or the *Local Government Act* or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered.
- 33 The parties will execute such further and other documents and so such further and other things as may be necessary to carry out and give effect to the intent of this Agreement.
- 34 There are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement, save as expressly set out in this Agreement and this Agreement constitutes the entire agreement between the parties and may not be modified except by subsequent agreement in writing executed by the parties.
- 35 The Municipality does not warrant that the Services provided by the RDCK pursuant to this Agreement will be free from interruptions caused or required by, strikes, riots, insurrections, labour controversies, accidents or other causes beyond the commercially reasonable control of the Municipality (“**Force Majeure**”) and the RDCK releases the Municipality from any loss or expenses rising therefrom.
- 36 If the Municipality is rendered unable, wholly or in part, by Force Majeure to provide the Services then the Municipality shall provide to the RDCK notice of the Force Majeure as soon as reasonably possible, and to the extent that the Municipality’s performance is impeded by the Force Majeure it shall not be in breach of its obligations under this Agreement. The parties acknowledge and agree that during an event of Force Majeure, the Municipality’s obligations pursuant to this Agreement shall be reduced or suspended as the case may be, but not longer than the continuance of the Force Majeure, except for a reasonable time period after if required by the Municipality to resume its obligations.
- 37 This Agreement may be executed in counterparts, in which case the counterparts together shall constitute one agreement and communication of execution by fax or electronic transmission shall constitute good delivery.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	CITY OF CASTLEGAR
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>

SCHEDULE A: DESCRIPTION OF SERVICES

Location

3373 Southridge Drive
3206 5th Ave
24th St and 6th Ave
14th Ave and Meadowbrook Dr.
2252 Columbia Ave.
2210 Columbia Ave.
2101 6th Ave.
17th St just east of Columbia Ave.
Columbia Ave and 15th St North Bound
Columbia Ave and 15th St South Bound
708 11th St
400 Columbia Ave

Bus Shelter Maintenance

1. The locations will be inspected once a week to determine
 - a. if snow removal is required due to road ploughing or precipitation;
 - b. if traction control should be applied due to icy conditions
2. The Municipality will clear any snow that has accumulated front of the site as a result of ploughing or precipitation. A path must be cleared from the site to where the bus door could safely open for passengers. Snow removal will occur as required but not more than 15cm should be allowed to accumulate.
3. The Municipality will apply traction control or deicer from the site to the curb where the bus door could open for passengers.
4. All items such as “free boxes”, garbage, non-transit related notices, or articles of clothing will be removed on an a weekly basis.
5. The area around the site will be brushed, weeded, or mowed to ensure vegetation is no more than 15cm high.
6. Periodically the Municipality may be required to post or remove transit safety and rider information notices at the site.

Bus Shelter Repairs

1. Damage will be reported to the RDCK immediately.
2. Any costs associated with the repair of the shelter are the responsibility of the RDCK and in excess of the fees specified in Schedule B of this agreement.
3. At the discretion of both parties the Municipality and the Regional may agree to have Municipality do the repairs.

4. Upon direction from the RDCK the Municipality will prepare a quote including time and materials and submit the quote to the RDCK for consideration.
5. The RDCK maintains the right to decline the services of the Municipality and to select a third party to perform repairs.
6. The performance of a repair by the Municipality requires a change to this agreement. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.

Reporting

Upon submission of monthly invoices for this service the City of Castlegar will include a report detailing the dates and locations of specified work.

SCHEDULE B: CONTRACT PAYMENT TERMS

- 1 Total budget shall not exceed \$18,720.00 (excluding GST).
- 2 Invoices to be submitted annually.

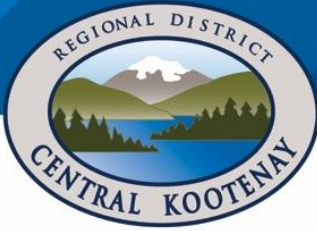
The following contract number and GL code(s) **must** be quoted on the invoice(s):

Contract Number: **2023-012-ADM_CITY_OF_CASTLEGAR**

GL Code: **55010 OPR123-100**

Invoices should be emailed to ap@rdck.bc.ca, with the contract administrator identified on the first page of this contract in cc.

- 3 Invoices to be paid on net 30 day term.
- 4 The Municipality's GST number must be included on invoices where GST is applicable, in which case, GST shall also be listed as a separate line item.



Board Report

Date of Report: April 19, 2023
Date & Type of Meeting: May 18, 2023 Open Board Meeting
Author: Micah Nakonechny, Grants Coordinator
Subject: 2023 ReDi GRANT RECOMMENDATIONS FOR BOARD APPROVAL
File: 05-1856-20
Electoral Area/Municipality: All Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request Board approval for the 2023 Resident Directed (ReDi) grant proposals recommended by Areas A, B, C, D/Village of Kaslo, D/Lardeau Valley, E, F, G/Village of Salmo, H, I, J, K-Arrow Park, K-Burton, K-Edgewood, K-Fauquier, the City of Castlegar, the Town of Creston, the City of Nelson, the Village of Nakusp, the Village of New Denver, the Village of Silverton and the Village of Slocan as detailed in Attachment A.

SECTION 2: BACKGROUND/ANALYSIS

Formerly known as CIP/AAP (Community Initiatives Program/Affected Areas Program), 337 proposals were received during the 2023 intake period between December and February, an increase of 22.5% over the previous year's program.

Funding requests totalled \$3,175,756.66, an increase of \$371,767.60 over the same period in 2022. 312 proposals were deemed eligible for ReDi funding consideration.

2023 ReDi Project Proposals Received		ReDi Funding Requested
Proposals received during intake period	337	\$3,175,756.66
Proposals denied (ineligible)	-22	
Proposals withdrawn	-3	
Proposals considered	312	\$3,080,998.53

This year marked a return to the type of community engagement which had been held prior to 2020 for most areas. Public engagement meetings were conducted between April 3 and April 29 across 22 area intakes.

Results from public engagement were provided to each area's adjudication committee for consideration. The final amount recommended for proposals in each area are listed below. The amount recommended for each proposal in all areas is listed in Attachment A.

Area	Funding Requested from Area	2023 Area Recommendation
Area A	\$228,344.61	\$35,205.67
Area B	\$151,813.39	\$73,706.00

Area C	\$96,385.38	\$34,364.00
Area D/Kaslo	\$173,709.38	\$58,283.00
Area D/Lardeau Valley	\$124,427.00	\$82,715.00
Area E	\$123,909.18	\$61,245.00
Area F	\$97,795.13	\$59,499.00
Area G/Salmo	\$187,552.87	\$68,728.01
Area H	\$200,420.12	\$69,883.00
Area I	\$86,074.82	\$39,377.00
Area J	\$121,535.54	\$94,080.21
Area K-Arrow Park	\$18,317.00	\$16,367.00
Area K-Burton	\$36,860.07	\$19,689.00
Area K-Edgewood	\$57,168.00	\$33,687.00
Area K-Fauquier	\$30,832.84	\$20,849.84
Castlegar	\$236,161.42	\$118,723.94
Creston	\$156,123.97	\$75,689.00
Nakusp/Bayview/Rural Nakusp	\$381,284.02	\$189,646.00
Nelson	\$363,271.66	\$147,197.00
New Denver	\$79,046.00	\$34,364.00
Silverton	\$67,367.00	\$34,364.00
Slocan	\$62,598.63	\$34,364.00
Grand Total	\$3,080,998.03	\$1,402,026.67

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No
Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No
Public/Gov't Approvals Required: Yes No

Funding are being disbursed from Service X101 – Columbia Basin Trust Grants.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The RDCK is responsible for the administration of the ReDi program, ensuring compliance to the program parameters as outlined in the contribution agreement between the RDCK and CBT.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

The ReDi program is intended to be flexible and incorporate community based funding decisions. The programs support local projects that provide additional value to Columbia Basin communities, and that benefit the broader community and the public good.

3.5 Economic Considerations:

Each area has sufficient funds to disburse as recommended. 2023 allocation for the RDCK totals \$1,500,764.00 and the total recommended for disbursement is \$1,402,026.67.

3.6 Communication Considerations:

In conjunction with Columbia Basin Trust, applicants are notified whether or not they are successful in receiving funding via email and updates to the RDCK website.

3.7 Staffing/Departmental Workplan Considerations:

The program is administered by RDCK staff.

3.8 Board Strategic Plan/Priorities Considerations:

Coordinated Service Delivery – between Columbia Basin Trust and its local government partners.

SECTION 4: OPTIONS & PROS / CONS

The Board may elect to not approve the award of projects in 2023, or to determine different award amounts and/or recipients than those listed in this report and its attachments. Neither option is desirable nor practical. The recipients and grant award amounts reflect the best available approximation of the wishes of the involved communities, consistent with the intent and spirit of the ReDi program.

SECTION 5: RECOMMENDATIONS

That the ReDi funding proposals listed in Attachment A of the 2023 ReDi Grants Board report dated April 19, 2023 be approved, and that the funds be disbursed from Service X101 – Columbia Basin Trust Grants allocated to each area as listed.

Respectfully submitted,

Micah Nakonechny, Grants Coordinator

CONCURRENCE

Manager of Corporate Administration/Corporate Officer – Mike Morrison	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – Recommended Proposals for 2023 ReDi Funding Support

Attachment A

Area	Organization	Project Title	Area Recommendation
Area A	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$79.17
Area A	Arrow Lakes Environment Stewardship Society	Wildfire Impacts on Vegetation, Wildlife and Water	\$533.33
Area A	Boswell and District Emergency Volunteers (BADEV)	Acquisition of Automated Electronic Defibrillators to Replace Expired AED's	\$2,358.33
Area A	Boswell Historical Society	The Heart - 2023 Capital Improvements	\$2,766.67
Area A	Boswell Memorial Hall Society	Safer Carpet Bowling Shelving Unit	\$633.33
Area A	Central Kootenay Invasive Species Society	Community Pulling Together	\$212.50
Area A	Central Kootenay Spay Neuter Animal Program Society	Angels for Pets	\$281.33
Area A	Community Arts Council of Creston	Welcome to Creston	\$50.00
Area A	Crawford Bay & District Hall & Parks Association	Community Corner Septic Upgrade	\$1,816.67
Area A	Crawford Bay Parent Advisory Council (PAC)	Crawford Bay School Food Program	\$2,050.00
Area A	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$178.33
Area A	Creston Community Auditorium Society	Kooetnay River Theatre request for subsidy	\$400.00
Area A	Creston Community Seed Bank Society	DETECTING HEAT TOLERANCE IN VEGETABLE CROPS	\$254.17
Area A	Creston Fire Fighters Society	Camp Ignite - Kootenay Division	\$441.67

Area A	Creston Pet Adoption & Welfare Society (PAWS)	Spay/Neuter & Vaccination Program	\$303.33
Area A	Creston Valley Blossom Festival Association	83rd Annual Creston Valley Blossom Festival (2024)	\$1,025.00
Area A	Creston Valley Cycling Association	2023 Creston Kootenay Lake Gran Fondo cycling event	\$308.33
Area A	Creston Valley Fall Fair Association	Creston Valley Fall Fair	\$658.33
Area A	Creston Valley Figure Skating Club	Learn to Skate	\$311.67
Area A	Creston Valley Food Action Coalition	Creston Valley Cookbook	\$200.00
Area A	Creston Valley Gymnastics Club	New Flexicut Foam Carpet Rolls for the gymnastics floor space	\$200.00
Area A	Creston Valley Music Teachers Association	Focus on Youth 2024	\$141.67
Area A	Creston Valley Music Teachers Association	Creston Festival of the Arts 2024	\$187.50
Area A	Creston Valley Public Art Connection Society	Public Art for the Creston Valley, Purchase "CALL ACROSS THE SEA"	\$93.33
Area A	Creston Valley Regional Airport Society	Water Flow Meter	\$183.33
Area A	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$316.67
Area A	East Shore Internet Society	Office & IT System Upgrades	\$1,008.33
Area A	East Shore Internet Society	Wireless Tower Backhaul Upgrades	\$325.00
Area A	East Shore Internet Society	Off-grid Tower Solar Upgrade	\$266.67
Area A	East Shore Internet Society	Rugged Technician Laptop	\$613.33
Area A	East Shore Trail and Bike Association	Trail Brushing and Fuel Modification for Wildfire Prevention	\$1,750.00

Area A	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Osprey Nest Monitoring Program	\$316.67
Area A	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Watershed Monitoring Program	\$270.83
Area A	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Trash Clean-ups	\$254.17
Area A	Gray Creek Hall Society	Gray Creek Hall: Window Upgrades	\$1,350.00
Area A	Guiding Hands Recreation Society	New Website, Related Content & Program Development	\$433.33
Area A	Health Arts Society	Concerts in Care	\$362.50
Area A	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$145.83
Area A	Kaslo Search and Rescue	KSAR Communications Upgrading Project	\$641.67
Area A	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$366.67
Area A	Kootenay Employment Services Society	P.A.R.T.Y. Program	\$308.33
Area A	Kootenay Film Society	Equipment Aquisition Phase II	\$141.67
Area A	Kootenay Lake Hospital Foundation	Breath of Spring campaign to purchase Vital Signs Monitors	\$204.17
Area A	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$250.00
Area A	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$41.67
Area A	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$116.67
Area A	Nelson and District Museum, Archives, Art Gallery and Historical Society	Grow Show Publication Project	\$58.33
Area A	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$33.33

Area A	Riondel & District Curling Club	Riondel Curling Club - Lounge Roof Replacement	\$1,833.33
Area A	Riondel Golf Club Society	Irrigation Water Supply Waterline Materials Purchase and Installation	\$783.33
Area A	Royal Canadian Legion Branch #29 Creston	Replace/repair main water lines.	\$50.00
Area A	South Kootenay Lake ArtConnect Society	New interior stage and spot lighting for Harrison Memorial Cultural Centre	\$708.00
Area A	South Kootenay Lake Community Service Society	East Shore Junior Youth Group	\$1,000.00
Area A	South Kootenay Lake Community Services Society	Early Years Summer Program	\$791.67
Area A	SQx Danza	Tidal Wave	\$83.33
Area A	Starbelly Jam Society	Starbelly Jam Music Festival 2023	\$2,833.33
Area A	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$103.33
Area A	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$251.67
Area A	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$33.33
Area A	Tilted Brick Gallery Association	Exhibition Series	\$33.33
Area A	Valley Community Services Society	Healthy Families Program	\$257.17
Area A	West Kootenay Amateur Radio Club	Install new repeater controller (RC210) onto the Mount Lavina VHF repeater, remove previous ID circuitry	\$50.00
Area A	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace VHF repeater with a higher reliability repeater.	\$108.33

Area A	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$41.67
Area A	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$87.50
Area A	Wildsight - Creston Valley Branch	12th Annual Creston Valley Bird Festival - Promotion and Advertising	\$245.83
Area A	Wynndel Community Centre	Wynndel Community Sports Equipment	\$666.67
		Area A Total	\$35,205.67
Area B	Canyon Community Association	Canyon Park Phase I Prepare the park to be heritage focused, safe, accessible and inclusive	\$5,000.00
Area B	Central Kootenay Spay Neuter Animal Program Society	Angels for Pets	\$2,000.00
Area B	Community Arts Council of Creston	Welcome to Creston	\$750.00
Area B	Crawford Bay & District Hall & Parks Association	Community Corner Septic Upgrade	\$650.00
Area B	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$1,000.00
Area B	Creston Community Auditorium Society	Kooetnay River Theatre request for subsidy	\$2,250.00
Area B	Creston Community Seed Bank Society	DETECTING HEAT TOLERANCE IN VEGETABLE CROPS	\$2,321.00
Area B	Creston Fire Fighters Society	Camp Ignite - Kootenay Division	\$1,498.00
Area B	Creston Pet Adoption & Welfare Society (PAWS)	Spay/Neuter & Vaccination Program	\$5,000.00
Area B	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$525.00

Area B	Creston Valley Blossom Festival Association	83rd Annual Creston Valley Blossom Festival (2024)	\$5,250.00
Area B	Creston Valley Cycling Association	2023 Creston Kootenay Lake Gran Fondo cycling event	\$1,000.00
Area B	Creston Valley Disc Golf Club	18 Hole Disc Golf Course; 9 holes in 2023 and remaining 9 holes in 2024.	\$500.00
Area B	Creston Valley Fall Fair Association	Creston Valley Fall Fair	\$2,712.00
Area B	Creston Valley Figure Skating Club	Learn to Skate	\$1,125.00
Area B	Creston Valley Gymnastics Club	New Flexicut Foam Carpet Rolls for the gymnastics floor space	\$2,047.50
Area B	Creston Valley Music Teachers Association	Focus on Youth 2024	\$500.00
Area B	Creston Valley Music Teachers Association	Creston Festival of the Arts 2024	\$900.00
Area B	Creston Valley Regional Airport Society	Water Flow Meter	\$1,275.00
Area B	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$4,125.00
Area B	Creston Women's Soccer Association	Women's Soccer Development Program	\$1,233.75
Area B	Empire of Dirt Residency Association	Community Engagement Workshops	\$950.00
Area B	Health Arts Society	Concerts in Care	\$950.00
Area B	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$600.00
Area B	Kitchener Valley & Fire Protection	Kitchener Hall Garden and Works Shed and Tools	\$5,000.00
Area B	Kitchener Valley Recreation and Fire Protection Society	Cotton Candy Machine	\$500.00
Area B	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$500.00

Area B	Kootenay Employment Services Society	P.A.R.T.Y. Program	\$1,481.25
Area B	Kootenay Film Society	Equipment Aquisition Phase II	\$433.00
Area B	Kootenay Region Association for Community Living	Solar Farm	\$2,250.00
Area B	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$3,000.00
Area B	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$375.00
Area B	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$500.00
Area B	Royal Canadian Legion Branch #29 Creston	Replace/repair main water lines.	\$1,200.00
Area B	South Kootenay Lake ArtConnect Society	New interior stage and spot lighting for Harrison Memorial Cultural Centre	\$250.00
Area B	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$530.00
Area B	Tilted Brick Gallery Association	Exhibition Series	\$1,125.00
Area B	Valley Community Services Society	Healthy Families Program	\$3,749.25
Area B	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$500.00
Area B	Wildsight - Creston Valley Branch	12th Annual Creston Valley Bird Festival - Promotion and Advertising	\$950.25
Area B	Wildsight - Creston Valley Branch	Healthy Ecosystems with Wildsight Creston	\$2,250.00
Area B	Wynndel Community Centre	Wynndel Community Sports Equipment	\$300.00
Area B	Yahk Kingsgate Recreation Society	Facilities Assessment and Phase One Work	\$4,650.00
		Area B Total	\$73,706.00

Area C	Central Kootenay Spay Neuter Animal Program Society	Angels for Pets	\$514.00
Area C	Community Arts Council of Creston	Welcome to Creston	\$500.00
Area C	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$500.00
Area C	Creston Community Auditorium Society	Kooetnay River Theatre request for subsidy	\$2,000.00
Area C	Creston Community Seed Bank Society	DETECTING HEAT TOLERANCE IN VEGETABLE CROPS	\$1,000.00
Area C	Creston Fire Fighters Society	Camp Ignite - Kootenay Division	\$400.00
Area C	Creston Pet Adoption & Welfare Society (PAWS)	Spay/Neuter & Vaccination Program	\$700.00
Area C	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$1,000.00
Area C	Creston Valley Blossom Festival Association	83rd Annual Creston Valley Blossom Festival (2024)	\$2,000.00
Area C	Creston Valley Cycling Association	2023 Creston Kootenay Lake Gran Fondo cycling event	\$750.00
Area C	Creston Valley Fall Fair Association	Creston Valley Fall Fair	\$2,500.00
Area C	Creston Valley Gymnastics Club	New Flexicut Foam Carpet Rolls for the gymnastics floor space	\$1,500.00
Area C	Creston Valley Music Teachers Association	Focus on Youth 2024	\$200.00
Area C	Creston Valley Music Teachers Association	Creston Festival of the Arts 2024	\$800.00
Area C	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$1,200.00
Area C	Health Arts Society	Concerts in Care	\$400.00
Area C	Kootenay Employment Services Society	P.A.R.T.Y. Program	\$1,500.00
Area C	Kootenay Film Society	Equipment Aquisition Phase II	\$500.00

Area C	Kootenay Region Association for Community Living	Solar Farm	\$1,100.00
Area C	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$3,000.00
Area C	Royal Canadian Legion Branch #29 Creston	Replace/repair main water lines.	\$600.00
Area C	Tilted Brick Gallery Association	Exhibition Series	\$250.00
Area C	Valley Community Services Society	Healthy Families Program	\$1,000.00
Area C	West Creston Community Hall Society	Exterior Hall Upkeep	\$2,000.00
Area C	West Creston Community Hall Society	Tree Limbing and Branch Chipping	\$4,250.00
Area C	West Creston Community Hall Society	Playground Improvement	\$2,000.00
Area C	Wildsight - Creston Valley Branch	12th Annual Creston Valley Bird Festival - Promotion and Advertising	\$200.00
Area C	Wildsight - Creston Valley Branch	Healthy Ecosystems with Wildsight Creston	\$1,500.00
Area C	Wynndel Community Centre	Wynndel Community Sports Equipment	\$500.00
		Area C Total	\$34,364.00
Area D/Kaslo	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$100.00
Area D/Kaslo	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Osprey Nest Monitoring Program	\$500.00
Area D/Kaslo	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Watershed Monitoring Program	\$700.00

Area D/Kaslo	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Trash Clean-ups	\$210.00
Area D/Kaslo	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$60.00
Area D/Kaslo	Health Arts Society	Concerts in Care	\$950.00
Area D/Kaslo	JVH School	School Marimba (music enhancement)	\$3,000.00
Area D/Kaslo	Kaslo & District Public Library Association	Adult & teen maker programs	\$600.00
Area D/Kaslo	Kaslo and Area Youth Council	KAYC Youth Care & Operations Manual	\$700.00
Area D/Kaslo	Kaslo Community Acupuncture Society	Kaslo Community Acupuncture Clinic	\$2,600.00
Area D/Kaslo	Kaslo Community Services Society	Youth Art and Culture	\$2,500.00
Area D/Kaslo	Kaslo Community Services Society	North Kootenay Lake Food Cupboard	\$4,000.00
Area D/Kaslo	Kaslo Community Services Society	Family Centre Guest Speaker Series	\$2,500.00
Area D/Kaslo	Kaslo Community Services Society	Kaslo Saturday Market	\$2,600.00
Area D/Kaslo	Kaslo Concert Society	2023/24 Season Jack McDowall Memorial Concert	\$800.00
Area D/Kaslo	Kaslo Golf Club	Clubhouse Roof Extension	\$4,000.00
Area D/Kaslo	Kaslo Outdoor Recreation & Trails Society	New Connector Trails, Trail Upgrade and Signage, and Nordic Equipment Upgrade	\$4,500.00
Area D/Kaslo	Kaslo Racquet Club	KRC Facility Upgrade	\$3,500.00
Area D/Kaslo	Kaslo Search and Rescue	KSAR Communications Upgrading Project	\$4,000.00
Area D/Kaslo	KASLO TO SANDON RAILS TO TRAILS SOCIETY	Kaslo to Sandon Rails to Trails Society bridge replacement and rest area creation	\$1,550.00
Area D/Kaslo	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$125.00
Area D/Kaslo	Kootenay Carshare Cooperative	Truck Replacement Project	\$2,440.00

Area D/Kaslo	Kootenay Climbing Association	Schematic Design of the Cube Climbing Centre 2.0	\$25.00
Area D/Kaslo	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$1,500.00
Area D/Kaslo	Kootenay Lake Historical Society	125th Anniversary Celebrations of the SS Moyie : A Homecoming	\$2,500.00
Area D/Kaslo	Kootenay Lake Hospital Foundation	Breath of Spring campaign to purchase Vital Signs Monitors	\$50.00
Area D/Kaslo	Kootenay Lake Independent School Society	Periwinkle Children's Centre Storage Shed	\$2,200.00
Area D/Kaslo	Kootenay Musical Theatre Society	Forty Words for Yes	\$6.00
Area D/Kaslo	KYF Holistic Wellness Foundation	KYF Holistic Wellness Foundation - online platform & bursary development	\$6.00
Area D/Kaslo	Langham Cultural Society	Langham Community Japanese Canadian Garden	\$2,000.00
Area D/Kaslo	Lardeau Valley Community Club	Programming 2023/2024	\$1,000.00
Area D/Kaslo	Lardeau Valley Community Club	Swimming Lessons @ Glayco 2023	\$1,000.00
Area D/Kaslo	Lardeau Valley Community Club	Freezer Meals for Community Members and for Seniors and Mobility Challenged	\$900.00
Area D/Kaslo	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$50.00
Area D/Kaslo	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$850.00
Area D/Kaslo	Sandon Historical Society	Sandon Museum Upgrades and Repairs	\$450.00
Area D/Kaslo	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$395.00
Area D/Kaslo	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$520.00

Area D/Kaslo	The Kaslo Board of Trade (Kaslo & Area Chamber of Commerce)	Kaslo ArtScape Mural	\$2,500.00
Area D/Kaslo	West Kootenay Amateur Radio Club	Install new repeater controller (RC210) onto the Mount Lavina VHF repeater, remove previous ID circuitry	\$250.00
Area D/Kaslo	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace VHF repeater with a higher reliability repeater.	\$20.00
Area D/Kaslo	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$55.00
Area D/Kaslo	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$65.00
Area D/Kaslo	Wynndel Community Centre	Wynndel Community Sports Equipment	\$6.00
		Area D/Kaslo Total	\$58,283.00
Area D/Lardeau Valley	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$570.00
Area D/Lardeau Valley	Argenta Community Association	Kids' Stuff/ youth zone phase1	\$4,669.00
Area D/Lardeau Valley	Crop for a Cure 2023	Crop for a Cure 2023	\$2,894.00
Area D/Lardeau Valley	Grizzly Bear Solutions	Grizzly Bear Coexistence Solutions	\$3,452.00
Area D/Lardeau Valley	Health Arts Society	Concerts in Care	\$854.00
Area D/Lardeau Valley	Johnsons Landing Community Association	JL Hall Energy Audit & Modeling Report	\$3,095.00
Area D/Lardeau Valley	Johnsons Landing Community Association	It Takes a Village Workshop Series	\$3,740.00
Area D/Lardeau Valley	Kaslo Community Acupuncture Society	Kaslo Community Acupuncture Clinic	\$3,400.00

Area D/Lardeau Valley	Kaslo Community Services Society	Youth Art and Culture	\$5,030.00
Area D/Lardeau Valley	Kaslo Community Services Society	Parent and Child Time - Meadow Creek	\$5,398.00
Area D/Lardeau Valley	Kaslo Community Services Society	North Kootenay Lake Food Cupboard	\$7,563.00
Area D/Lardeau Valley	Kaslo Community Services Society	Family Centre Guest Speaker Series	\$4,439.00
Area D/Lardeau Valley	Kaslo Community Services Society	Kaslo Saturday Market	\$940.00
Area D/Lardeau Valley	Kaslo Concert Society	2023/24 Season Jack McDowall Memorial Concert	\$294.00
Area D/Lardeau Valley	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$440.00
Area D/Lardeau Valley	Kootenay Lake Independent School Society	Periwinkle Children's Centre Storage Shed	\$1,720.00
Area D/Lardeau Valley	Kaslo Search and Rescue	KSAR Communications Upgrading Project	\$4,903.00
Area D/Lardeau Valley	Lardeau Valley Community Club	Programming 2023/2024	\$4,460.00
Area D/Lardeau Valley	Lardeau Valley Community Club	Swimming Lessons @ Glayco 2023	\$1,048.00
Area D/Lardeau Valley	Lardeau Valley Community Club	Freezer Meals for Community Members and for Seniors and Mobility Challenged	\$3,380.00
Area D/Lardeau Valley	Lardeau Valley Community Club	Kids To Camp 2023	\$5,063.00
Area D/Lardeau Valley	Lardeau Valley Community Club	Jewett Hot Lunch Program	\$4,758.00
Area D/Lardeau Valley	Lardeau Valley Historical Society (LVHS)	Create video records of Ktunaxa traditional craftsmanship and fish processing.	\$1,621.00
Area D/Lardeau Valley	Lardeau Valley Opportunity LINKS Society	Children's group craft supplies	\$720.00
Area D/Lardeau Valley	Lardeau Valley Opportunity LINKS Society	Lardeau Valley House Number signage supports	\$1,040.00

Area D/Lardeau Valley	Lardeau Valley Opportunity LINKS Society	Lardeau Valley Community Newsletter	\$2,880.00
Area D/Lardeau Valley	Lardeau Valley Opportunity LINKS Society	Emergency Preparedness Courses, Events and Services	\$3,384.00
Area D/Lardeau Valley	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$40.00
Area D/Lardeau Valley	SQx Danza	Tidal Wave	\$40.00
Area D/Lardeau Valley	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$880.00
		Area D/Lardeau Valley Total	\$82,715.00
Area E	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$500.00
Area E	Balfour & District Business & Historic Association	MV Anscomb Wheelhouse Storage	\$1,100.00
Area E	Balfour Recreation Commission	Treadmill	\$2,400.00
Area E	Balfour Recreation Commission	Balfour Daze	\$3,600.00
Area E	Balfour Senior Citizens Association Branch # 120	Seniors Computer	\$1,600.00
Area E	Balfour Senior Citizens Association Branch # 120	Outdoor active recreation	\$4,200.00
Area E	Bee Awareness Society	Bee Awareness Education Program	\$1,100.00
Area E	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Osprey Nest Monitoring Program	\$1,100.00
Area E	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Watershed Monitoring Program	\$1,600.00

Area E	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Trash Clean-ups	\$375.00
Area E	Glacier Gymnastics Club	Administrative Computer & Bookkeeping Software Upgrade	\$300.00
Area E	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$650.00
Area E	Harrop & District Community Centre Society	Harrop Hall Deck Cover	\$6,500.00
Area E	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$575.00
Area E	Kaslo Racquet Club	KRC Facility Upgrade	\$350.00
Area E	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$1,250.00
Area E	Kootenay Brain Injury Association	Community Partnership Project	\$900.00
Area E	Kootenay Climbing Association	Schematic Design of the Cube Climbing Centre 2.0	\$325.00
Area E	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$2,100.00
Area E	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$125.00
Area E	Kootenay Lake Family Network	Parent and Child Time (PACT)	\$1,450.00
Area E	Kootenay Lake Hospital Foundation	Breath of Spring campaign to purchase Vital Signs Monitors	\$1,800.00
Area E	Kootenay Literary Society	Elephant Mountain Literary Festival	\$400.00
Area E	Kootenay Musical Theatre Society	Forty Words for Yes	\$150.00
Area E	Kutenai Art Therapy Institute	A Place of Belonging - Open Studio Proposal	\$170.00
Area E	Kutenai Art Therapy Institute	A Brighter Tomorrow	\$200.00
Area E	KYF Holistic Wellness Foundation	KYF Holistic Wellness Foundation - online platform & bursary development	\$150.00

Area E	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$225.00
Area E	Living Lakes Canada Society	Developing a community vision for Cottonwood Creek enhancement	\$2,700.00
Area E	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$475.00
Area E	Nelson & District Arts Council	ArtWalk 2023	\$875.00
Area E	Nelson & District Arts Council	Rural Artist Support Weekend 2023	\$250.00
Area E	Nelson and District Museum, Archives, Art Gallery and Historical Society	Grow Show Publication Project	\$150.00
Area E	Nelson Baseball Association	New Lions Park Equipment Building	\$225.00
Area E	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$750.00
Area E	Nelson Curling Club	Nelson Curling Club Ice Plant Upgrade	\$1,700.00
Area E	Nelson Fine Art Centre Society	Exhibition & Residency Project 2023-2024	\$175.00
Area E	Nelson History Theatre Society	Youth Heritage Project	\$225.00
Area E	Nelson Izu-shi Friendship Society	Enhancing Cottonwood Falls Park	\$550.00
Area E	Nelson Musical Festival Association	2024 Kootenay Festival of the Arts	\$325.00
Area E	Nelson Nordic Ski Club	Electric Snow Machine for Nelson Nordic	\$1,400.00
Area E	Nelson Reflections	Supporting youth in sports	\$1,650.00
Area E	Nelson Tennis Club	Nelson Tennis Club Landscape Rehabilitation Project	\$325.00
Area E	Nelson Youth Action Network	Youth Mural Project 2023	\$250.00
Area E	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$200.00
Area E	Procter Community Society	2023 Spring upgrade	\$3,800.00
Area E	Selkirk Concert Society	Selkirk Pro-Musica 2023-24 Concert Series	\$350.00

Area E	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$350.00
Area E	SQx Danza	Tidal Wave	\$425.00
Area E	Taghum Community Society	Creative Spaces 2023	\$1,400.00
Area E	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$325.00
Area E	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$350.00
Area E	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$175.00
Area E	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace VHF repeater with a higher reliability repeater.	\$250.00
Area E	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater that fails to operate during the winter months.	\$250.00
Area E	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$125.00
Area E	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$425.00
Area E	West Kootenay Pony Club	West Kootenay Pony Club	\$1,000.00
Area E	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$4,600.00
		Area E Total	\$61,245.00
Area F	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk with Me	\$1,000.00
Area F	Beasley Rescue Society	Rope Rescue Training	\$4,999.00

Area F	Central Kootenay Invasive Species Society	Community Pulling Together	\$1,000.00
Area F	Crawford Bay & District Hall & Parks Association	Phase 3 Rejuvenation and Preservation of the Crawford Bay Community Hall	\$500.00
Area F	East Shore Trail and Bike Association	Trail Brushing & Fuel Modification	\$200.00
Area F	Friends of Kootenay Lake Stewardship Society	Osprey Nest Monitoring Program	\$1,000.00
Area F	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Watershed Monitoring Program	\$2,000.00
Area F	Friends of Kootenay Lake Stewardship Society	Trash Cleanups	\$500.00
Area F	Friends of the Nelson Municipal Library	Children's Area Improvements	\$1,000.00
Area F	Glacier Gymnastics Club	Computer & Bookkeeping s/w upgrade	\$1,200.00
Area F	Greater Trail Hospice Society	West Kootenay NAV-Care	\$2,000.00
Area F	Health Arts Society	Health Arts Society Concerts in Care	\$950.00
Area F	Kootenay Emergency Response Physicians Association	Equip, Decal & Lights for Emerg Vehicle	\$2,444.00
Area F	Kutenai Art Therapy Institute	A Place of Belonging	\$220.00
Area F	Kutenai Art Therapy Institute	A Brighter Tomorrow	\$400.00
Area F	Kootenay Boundary Regional Hospital & Health Foundation Society	Tier 3 Neonatal Intensive Care Unit	\$3,000.00
Area F	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$500.00
Area F	Kootenay Lake Family Network	Parent and Child Time (PACT)	\$1,250.00

Area F	Kootenay Lake Hospital Foundation	Breath of Spring campaign	\$2,500.00
Area F	Kootenay Literary Society	Elephant Mountain Literary Festival	\$1,000.00
Area F	Kootenay Musical Theatre Society	Forty Words for Yes	\$500.00
Area F	KYF Holistic Wellness Foundation	Online platform & bursary development	\$100.00
Area F	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$500.00
Area F	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
Area F	Massif Music Festival Society	Massif Music 2023	\$400.00
Area F	Nelson & District Arts Council	ArtWalk 2023	\$1,500.00
Area F	Nelson & District Arts Council	Rural Artist Support Weekend 2023	\$750.00
Area F	Nelson and District Museum, Archives, Art Gallery and Historical Society	Grow Show Publication Project	\$1,000.00
Area F	Nelson Baseball Association	Lions Park Baseball Diamond Repair	\$600.00
Area F	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$1,500.00
Area F	Nelson Curling Club	Nelson Curling Club Ice Plant Upgrade	\$3,736.00
Area F	Nelson Fine Art Centre Society	Exhibition & Residency Project 2023 - 2024	\$150.00
Area F	Nelson History Theatre Society	Youth Heritage Project	\$1,000.00
Area F	Nelson Italian-Canadian Society	Bocce Court Redevelopment	\$1,500.00
Area F	Nelson Izu-shi Friendship Society	Enhancing Cottonwood Falls Park	\$750.00
Area F	Nelson Musical Festival Association	2024 Festival of the Arts	\$400.00
Area F	Nelson Nordic Ski Club	Electric snow machine	\$1,500.00
Area F	Nelson Tennis Club	Landscape Rehab Project	\$1,000.00

Area F	Nelson Youth Action Network	Youth Mural Project 2023	\$500.00
Area F	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$500.00
Area F	Selkirk Concert Society	Pro-Musica 2023-24 Concert Series	\$1,000.00
Area F	Slocan Valley Rail Trail Society	Rail Trail Vegetation Management Project	\$750.00
Area F	SQx Danza	Tidal Wave	\$1,100.00
Area F	Taghum Community Society	Creative Spaces 2023	\$2,000.00
Area F	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter Assistance Program	\$400.00
Area F	The Corporation of the City of Nelson	Nelson's Farmers Market - Special Events	\$200.00
Area F	West Kootenay Amateur Radio Club	Slocan Ridge Radio Repeater Site - Replace VHF repeater that fails in the winter	\$3,000.00
Area F	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Group	\$200.00
Area F	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$500.00
Area F	West Kootenay Cycling Coalition	Human Powered Steampunk Parade & Festival	\$1,000.00
Area F	West Kootenay Pony Club	West Kootenay Pony Club	\$1,200.00
Area F	West Kootenay Watershed Collaborative	Empowering Communities to protect the future of water and land security - Phase 1	\$1,500.00
Area F	Wynndel Community Centre	Sports Equipment	\$100.00
		Area F Total	\$59,499.00

Area G/Salmo	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$640.93
Area G/Salmo	Bee Awareness Society	Bee Awareness Education Program	\$295.81
Area G/Salmo	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$197.21
Area G/Salmo	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$49.30
Area G/Salmo	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$936.74
Area G/Salmo	Kootenay Brain Injury Association	Community Partnership Project	\$690.23
Area G/Salmo	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$936.74
Area G/Salmo	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$394.42
Area G/Salmo	Kootenay Mountaineering Club (KMC)	KMC Bonnington Hut Improvements	\$147.91
Area G/Salmo	Ladies Auxiliary to Royal Canadian Legion Branch #17	Electrical Upgrade	\$2,719.28
Area G/Salmo	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$500.00
Area G/Salmo	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$345.11
Area G/Salmo	Nelson Curling Club	Nelson Curling Club Ice Plant Upgrade	\$345.11
Area G/Salmo	Nelson Nordic Ski Club	Electric Snow Machine for Nelson Nordic	\$49.30
Area G/Salmo	Rossland Gold Fever Follies	Trapped at the Murphy Inn (working title) - Show, "Shut-Ins" Special, & Mentorship Program	\$200.00

Area G/Salmo	Salmo & Area Supportive Housing Society	Salmo Valley Estates Website	\$1,922.78
Area G/Salmo	Salmo and District Healthcare Auxiliary Society	Thrift Store heat system replacement	\$4,190.67
Area G/Salmo	Salmo Child Care Society	Out of School Care/Junior Kindergarten classroom upgrade	\$4,839.27
Area G/Salmo	Salmo Community Garden	Salmo Community Garden	\$1,331.15
Area G/Salmo	Salmo Community Resource Society - Salmo, BC	Off-site Food Security Storage Unit	\$1,429.76
Area G/Salmo	Salmo District Arts Council	Queen City Burlesque Expo	\$700.00
Area G/Salmo	Salmo District Golf Club	Course Improvements	\$4,900.00
Area G/Salmo	Salmo Public Library Association	Collection and Storage Shelving	\$1,500.00
Area G/Salmo	Salmo Senior Citizens Society	Garden/Storage Shed	\$1,824.17
Area G/Salmo	Salmo Ski Club	Upgrade TBar Lift Safety System	\$7,050.19
Area G/Salmo	Salmo Ski Team Society	Salmo Ski Team Program Development	\$1,972.08
Area G/Salmo	Salmo Valley Curling and Rink Association	Building Upgrades	\$3,056.72
Area G/Salmo	Salmo Valley Trail society	2023 Trail Maintenance and Expansion	\$4,683.69
Area G/Salmo	Salmo Valley Youth & Community Centre	Salmo Snowboard Club	\$1,626.97
Area G/Salmo	Salmo Valley Youth & Community Centre	Energy Efficient Blinds SVYCC windows.	\$2,514.40
Area G/Salmo	Salmo Valley Youth & Community Centre Society	Completion of full court basketball space.	\$5,000.00
Area G/Salmo	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$300.00

Area G/Salmo	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$49.30
Area G/Salmo	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$49.30
Area G/Salmo	The Royal Canadian Legion Salmo & District #217	Bathroom/Lobby renovations	\$3,352.54
Area G/Salmo	West Kootenay BMX	Track improvement and maintenance	\$1,873.48
Area G/Salmo	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$49.30
Area G/Salmo	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$197.21
Area G/Salmo	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Facility Upgrades	\$493.02
Area G/Salmo	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$1,429.76
Area G/Salmo	Wynndel Community Centre	Wynndel Community Sports Equipment	\$49.30
Area G/Salmo	Ymir Arts and Museum Society	Ymir Arts and Museum Society Enhancement Project	\$3,894.86
		Area G/Salmo Total	\$68,728.01
Area H	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$300.00
Area H	Appledale Daycare Society	Teaching materials to support and understand Metis children and culture in early years programming.	\$750.00
Area H	Arrow Lakes Environment Stewardship Society	Wildfire Impacts on Vegetation, Wildlife and Water	\$500.00

Area H	Bee Awareness Society	Bee Awareness Education Program	\$1,500.00
Area H	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$200.00
Area H	Crescent Valley Community Hall Society	Exterior building upgrades. (new siding, soffits, fascia and metal handrail)	\$4,000.00
Area H	Goat Mountain Kids Society	After School Program New Denver	\$2,000.00
Area H	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$750.00
Area H	Health Arts Society	Concerts in Care	\$400.00
Area H	Healthy Community Society of the North Slokan Valley	Food Program- Share, Teach, Grow	\$350.00
Area H	Healthy Community Society of the North Slokan Valley	The North Slokan Food Program - Meals in Our Community	\$600.00
Area H	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$450.00
Area H	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$200.00
Area H	Kootenay Lake Hospital Foundation	Breath of Spring campaign to purchase Vital Signs Monitors	\$200.00
Area H	Kootenay Literary Society	Elephant Mountain Literary Festival	\$200.00
Area H	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$100.00
Area H	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$250.00
Area H	Lucerne Association for Community Education (LACE)	Bosun Hall sound mitigation	\$500.00
Area H	Nelson Curling Club	Nelson Curling Club Ice Plant Upgrade	\$250.00
Area H	Nelson Nordic Ski Club	Electric Snow Machine for Nelson Nordic	\$250.00
Area H	Nelson Reflections	Supporting youth in sports	\$150.00

Area H	New Denver and Area Youth Centre Society	New Denver and Area Youth Network-Administrative Coordination	\$700.00
Area H	North Slocan Trails Society	Butter MTB Climbing Trail Phase 3	\$4,000.00
Area H	Passmore Public Hall Association	Interior Painting Project	\$2,500.00
Area H	Passmore Public Hall Association	Location Septic Tank and Field Project	\$1,000.00
Area H	Rosebery-Bonanza-Summit Trail Alliance Society	Rosebery Bonanza Summit Rail Trail Improvements	\$4,000.00
Area H	Rossland Gold Fever Follies	Trapped at the Murphy Inn (working title) - Show, "Shut-Ins" Special, & Mentorship Program	\$100.00
Area H	Sandon Historical Society	Sandon Museum Upgrades and Repairs	\$2,500.00
Area H	Silverton Community Club	Canada Day July 1, 2022	\$200.00
Area H	Slocan And District Rescue Society	Road and water rescue training programming.	\$1,200.00
Area H	Slocan Community Library	Library collection Development and promotion/ advertizing	\$1,300.00
Area H	SLOCAN LAKE ARENA SOCIETY	PAINTING THE ICE SURFACE	\$1,500.00
Area H	Slocan Lake Early Learning Society	Outdoor Play Area- upgrades and resources	\$125.00
Area H	Slocan Lake Golf Club	Slocan Lake Golf Course Upgrades 2023	\$750.00
Area H	Slocan Park Community Hall Society	Purchase Barbeque & Motion Detector Lights	\$1,200.00
Area H	Slocan Park Community Hall Society	Building Upgrades	\$1,100.00
Area H	Slocan Solutions Society	FibreFeelia 2023	\$400.00
Area H	Slocan Solutions Society	Winter Carnival	\$100.00
Area H	Slocan Solutions Society	Slocan Saturday Market	\$1,800.00
Area H	Slocan Solutions Society	Valhalla Community Choir 2023	\$300.00

Area H	Slocan Solutions Society	The Reading Centre annual update	\$300.00
Area H	Slocan Solutions Society	Electric Fencing/Fruit Tree Replacement Cost-Share	\$250.00
Area H	Slocan Valley Community Band	Slocan Valley Community Band Project	\$500.00
Area H	Slocan Valley Housing Society	Slocan Valley Outreach	\$3,800.00
Area H	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$5,600.00
Area H	Spark In The Dark Lantern Festival Society	Spark In The Dark Lantern Festival	\$500.00
Area H	SQx Danza	Tidal Wave	\$150.00
Area H	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$400.00
Area H	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$400.00
Area H	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$100.00
Area H	The Hidden Garden Gallery	The Hidden Garden Gallery	\$800.00
Area H	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$558.00
Area H	The Vallican Whole Community Centre	Vallican Whole Community Resiliency Project	\$2,500.00
Area H	Valhalla Fine Arts Society	Arts Programming for Children and Youth	\$750.00
Area H	Valley View Golf Course	Valley View Golf Course equipment replacement and course improvements	\$4,300.00
Area H	W.E. Graham Community Service Society	SV Early Years Coordination & Communication	\$2,300.00
Area H	W.E. Graham Community Service Society	Slocan Valley Better at Home	\$1,500.00

Area H	W.E.Graham Community Service Society	Learning Centre Programming and Technology upgrade	\$1,100.00
Area H	W.E.Graham Community Service Society	Food Recovery and Community Food Stability Program	\$2,000.00
Area H	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater that fails to operate during the winter months.	\$750.00
Area H	West Kootenay and Community Animal Centre Castlegar BC	Spay/Neuter Assistance Program	\$400.00
Area H	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$100.00
Area H	West Kootenay Educational Resource Society	Outdoor Leadership Sponsorship Program	\$1,000.00
Area H	West Kootenay Pony Club	West Kootenay Pony Club	\$1,150.00
		Area H Total	\$69,883.00
Area I	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$500.00
Area I	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$100.00
Area I	Blueberry Creek Community School Council	Cool Our GYM	\$150.00
Area I	Canadian Parents for French - British Columbia (Castlegar Chapter)	The French Connection	\$350.00
Area I	Castlegar & District Hospital Foundation	(Fundraising for) Light Up the Castlegar & District Community Health Centre (CDCHC) and/or Talarico Place 2023	\$1,000.00
Area I	Castlegar Baseball Association	Batting Cage Roof	\$500.00

Area I	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2023	\$500.00
Area I	Castlegar Villa Society	Elevator for Rota Villa	\$1,000.00
Area I	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$500.00
Area I	Health Arts Society	Concerts in Care	\$500.00
Area I	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$850.00
Area I	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$1,000.00
Area I	Kootenay Brain Injury Association	Community Partnership Project	\$750.00
Area I	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$1,000.00
Area I	Kootenay Family Place	Good Food Box	\$250.00
Area I	Kootenay Gallery of Art, History and Science Society	Kootenay Gallery Relocation Administrative Support - Phase II	\$500.00
Area I	Kootenay Lake Hospital Foundation	Breath of Spring campaign to purchase Vital Signs Monitors	\$500.00
Area I	KYF Holistic Wellness Foundation	KYF Holistic Wellness Foundation - online platform & bursary development	\$500.00
Area I	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$500.00
Area I	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$500.00
Area I	Nelson and District Museum, Archives, Art Gallery and Historical Society	Grow Show Publication Project	\$500.00
Area I	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$250.00
Area I	Nelson Fine Art Centre Society	Exhibition & Residency Project 2023-2024	\$100.00

Area I	Nelson Reflections	Supporting youth in sports	\$500.00
Area I	Pass Creek Neighbourhood Association	Pass Creek Community Activities 2023-2024	\$6,000.00
Area I	Rossland Gold Fever Follies	Trapped at the Murphy Inn (working title) - Show, "Shut-Ins" Special, & Mentorship Program	\$500.00
Area I	Shoreacres Neighbourhood Community Association	Shoreacres Hall Community Use Project	\$6,000.00
Area I	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$600.00
Area I	SQx Danza	Tidal Wave	\$500.00
Area I	Tarrys and District Community Hall Society	Architectural and engineering services for renovations to comply with Ministry requirements to establish a Child Care facility at Tarrys Hall.	\$6,000.00
Area I	The Association of West Kootenay Rock Climbers (TAWKROC)	Waterline Outhouse Facility	\$500.00
Area I	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$200.00
Area I	Union of Spiritual Communities of Christ	Verigin Memorial Park Tour Guides / groundskeepers (two summer students)	\$3,000.00
Area I	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater that fails to operate during the winter months.	\$500.00
Area I	West Kootenay and Community Animal Centre Castlegar BC	Spay/Neuter Assistance Program	\$1,000.00
Area I	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$100.00
Area I	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$150.00

Area I	West Kootenay Cycling Coalition	Human Powered Steampunk Parade and Festival	\$500.00
Area I	West Kootenay Watershed Collaborative	Empowering Communities to Protect the Future of Water & Land Security - Phase 1	\$1,000.00
Area I	Wynndel Community Centre	Wynndel Community Sports Equipment	\$27.00
		Area I Total	\$39,377.00
Area J	BC Association of Community Response Networks CASTLEGAR IRIS PROGRAM	IRIS: Increasing Recreation Involving Seniors	\$4,000.00
Area J	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$300.00
Area J	Blueberry Creek Community School Council	Cool Our GYM	\$450.00
Area J	Castlegar & District Hospital Foundation	(Fundraising for) Light Up the Castlegar & District Community Health Centre (CDCHC) and/or Talarico Place 2023	\$1,375.00
Area J	Castlegar Baseball Association	Batting Cage Roof	\$1,000.00
Area J	Castlegar Golf Club	Replacement of Door & Windows	\$9,500.00
Area J	Castlegar Minor Hockey Association	Pioneer Arena Audio Upgrade	\$1,498.77
Area J	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2023	\$12,000.00
Area J	Central Kootenay Invasive Species Society	Community Pulling Together	\$1,000.00
Area J	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$400.00
Area J	Deer Park Recreation Society	Computer Equipment for Society	\$2,100.00
Area J	Health Arts Society	Concerts in Care	\$1,400.00
Area J	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$850.00

Area J	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$10,000.00
Area J	Kootenay Brain Injury Association	Community Partnership Project	\$1,500.00
Area J	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$2,445.44
Area J	Kootenay Gallery of Art, History and Science Society	Kootenay Gallery Relocation Administrative Support - Phase II	\$500.00
Area J	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$500.00
Area J	Nelson and District Museum, Archives, Art Gallery and Historical Society	Grow Show Publication Project	\$500.00
Area J	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$250.00
Area J	Ootischenia Community Society	Ootischenia Community Improvement Project	\$10,000.00
Area J	Pass Creek Regional Exhibition Society	31st Annual Fall Fair	\$10,000.00
Area J	Robson Fire and Rescue Society	Digital training equipment	\$16,661.00
Area J	The Association of West Kootenay Rock Climbers (TAWKROC)	Waterline Outhouse Facility	\$2,000.00
Area J	Union of Spiritual Communities of Christ	Verigin Memorial Park Tour Guides / groundskeepers (two summer students)	\$3,700.00
Area J	West Kootenay Community EcoSociety, dba Neighbours United	Farms to Friends	\$150.00
		Area J Total	\$94,080.21

Area K - Arrow Park	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$1,000.00
Area K - Arrow Park	Arrow and Slocan Lakes Community Services	Medical Bus Health Connection	\$500.00
Area K - Arrow Park	Arrow Lakes District Arts Council Society	Arrow Lakes & District Arts Council Society - Arts and Culture Events	\$250.00
Area K - Arrow Park	Arrow Park Community Association	Arrow Park Fire Caddy maintenance and upgrades	\$1,015.00
Area K - Arrow Park	Arrow Park Community Association	Arrow Park Signage	\$3,052.00
Area K - Arrow Park	Arrow Park Community Association	Arrow Park Signage - Wildfire Risk	\$6,400.00
Area K - Arrow Park	Burton PAC	Cooking Club	\$400.00
Area K - Arrow Park	Nakusp and Area Youth Society	Nakusp Youth Centre	\$3,750.00
		Area K - Arrow Park Total	\$16,367.00
Nakusp/Bayview/Rural Nakusp	Arrow and Slocan Lakes Community Services	Medical Bus Health Connection	\$13,414.00
Nakusp/Bayview/Rural Nakusp	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$30,000.00
Nakusp/Bayview/Rural Nakusp	Arrow Lakes Cross Country Ski Club	2023_24 Ski Trail Project Works	\$16,063.84
Nakusp/Bayview/Rural Nakusp	Arrow Lakes Historical Society	Updating The Historical Society's Technology	\$2,386.24
Nakusp/Bayview/Rural Nakusp	Arrow Lakes Search and Rescue Society	Emergency Services Drone	\$24,068.16
Nakusp/Bayview/Rural Nakusp	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$819.64
Nakusp/Bayview/Rural Nakusp	Nakusp & District Museum Society	Community Tea Party hosted by the Nakusp Museum	\$4,395.50
Nakusp/Bayview/Rural Nakusp	Nakusp and Area Bike Society	Ride Nakusp	\$9,899.62

Nakusp/Bayview/Rural Nakusp	Nakusp and Area Youth Society	Nakusp Youth Centre	\$15,000.00
Nakusp/Bayview/Rural Nakusp	Nakusp Volunteer Fire Brigade	Nakusp Volunteer Fire Brigade - Vehicle Extrication Training and Certification	\$15,000.00
Nakusp/Bayview/Rural Nakusp	Recreation Nakusp Society	Jackie James Park Restoration	\$30,000.00
Nakusp/Bayview/Rural Nakusp	Royal Canadian Legion Branch #20 Nakusp	Replace lounge tile floor, building upgrades, flag pole and ice maker.	\$23,600.00
Nakusp/Bayview/Rural Nakusp	The Nakusp and District Chamber of Commerce	Interactive Technology	\$4,999.00
		Nakusp/Bayview/Rural Nakusp Total	\$189,646.00
Area K - Burton	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$2,000.00
Area K - Burton	Arrow and Slocan Lakes Community Services	Medical Bus Health Connection	\$750.00
Area K - Burton	Burton Community Association	Upgrading Multi-Use Outdoor Court	\$1,745.24
Area K - Burton	Burton Community Association	Burton Historical Cemetery Commemorative and Interpretive Signs	\$2,500.00
Area K - Burton	Burton Community Association	Playground construction	\$6,500.00
Area K - Burton	Burton Community Association	Kitchen Supplies	\$2,816.50
Area K - Burton	Burton PAC	Cooking Club	\$1,159.26
Area K - Burton	Burton Volunteer Fire Dept.	Equipment Purchase	\$868.00
Area K - Burton	Burton Volunteer Fire Dept.	Fire Logo & Clothing	\$1,350.00
		Area K - Burton Total	\$19,689.00
Area K - Edgewood	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$2,000.00

Area K - Edgewood	Arrow and Slocan Lakes Community Services	Medical Bus Health Connection	\$750.00
Area K - Edgewood	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$300.00
Area K - Edgewood	Edgewood Cemetery Company	Repairing fencing	\$3,000.00
Area K - Edgewood	Edgewood Community Club	Cell Tower Maintenance	\$2,300.00
Area K - Edgewood	Edgewood Community Club	Cell Tower Maintenance	\$3,000.00
Area K - Edgewood	Edgewood Community Park Society	Repairs to bathroom and shower unit in the campground and improve the solar capacity in the shower building.	\$7,000.00
Area K - Edgewood	Edgewood Community Park Society	To fund needed repairs to bathroom and kitchen facility in the Ball Park	\$7,000.00
Area K - Edgewood	Edgewood Volunteer Fire Department Society	Purchase up to date training manuals	\$1,700.00
Area K - Edgewood	Inonoaklin Valley Reading Centre	Purchase books and supplies, pay for cleaning when we are in the library for extra hours.	\$3,000.00
Area K - Edgewood	Royal Canadian Legion Br. 203	Club room improvements	\$3,637.00
		Area K - Edgewood Total	\$33,687.00
Area K - Fauquier	Fauquier & District Golf Club	Instructional Golf Equipment Setup	\$3,277.26
Area K - Fauquier	Fauquier Community Club	Indoor/Outdoor Recreational Supplies	\$1,000.00
Area K - Fauquier	Fauquier Community Club Society	Pavilion Access Enhancement Project	\$1,200.00
Area K - Fauquier	Fauquier Community Club Society	Pavilion Appliances, Equipment and Supplies	\$3,015.58
Area K - Fauquier	Fauquier Community Club Society	Ground Improvements	\$4,000.00

Area K - Fauquier	Fauquier Family Programs (Arrow Slocan Community Services)	Childrens Summer Camp & Movie Nights	\$2,300.00
Area K - Fauquier	Fauquier Parent Committee for Kids	Outdoor Athletic Equipment & Games	\$3,540.00
Area K - Fauquier	The Fauq Singers	Riser for The Fauq Singer performances	\$2,517.00
		Area K - Fauquier Total	\$20,849.84
Castlegar	BC Association of Community Response Networks CASTLEGAR IRIS PROGRAM	IRIS: Increasing Recreation Involving Seniors	\$17,408.62
Castlegar	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$1,928.57
Castlegar	Blueberry Creek Community School Council	Cool Our GYM	\$1,771.43
Castlegar	Castlegar & District Hospital Foundation	(Fundraising for) Light Up the Castlegar & District Community Health Centre (CDCHC) and/or Talarico Place 2023	\$785.79
Castlegar	Castlegar Baseball Association	Batting Cage Roof	\$2,671.00
Castlegar	Castlegar Golf Club	Replacement of Door & Windows	\$3,357.14
Castlegar	Castlegar Integrated Services Collaborative	"Celebration of Community Resources" Event	\$3,128.57
Castlegar	Castlegar Minor Hockey Association	Pioneer Arena Audio Upgrade	\$3,571.43
Castlegar	Castlegar Pentecostal New Life Assembly	Stove Replacement & Grand Piano Repair	\$9,096.33
Castlegar	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2023	\$14,495.00
Castlegar	Castlegar Villa Society	Elevator for Rota Villa	\$17,715.78
Castlegar	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$642.86

Castlegar	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$3,642.93
Castlegar	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$706.50
Castlegar	Kootenay Family Place	Good Food Box	\$6,642.86
Castlegar	Kootenay Gallery of Art, History and Science Society	Kootenay Gallery Relocation Administrative Support - Phase II	\$5,342.86
Castlegar	Pass Creek Regional Exhibition Society	31st Annual Fall Fair	\$1,865.43
Castlegar	Rossland Gold Fever Follies	Trapped at the Murphy Inn (working title) - Show, "Shut-Ins" Special, & Mentorship Program	\$607.14
Castlegar	Rotary Club of Castlegar Sunrise	Castlegar Selkirk Eco-link (trail extension)	\$4,570.71
Castlegar	Slocan Valley Community Band	Slocan Valley Community Band Project	\$204.29
Castlegar	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$121.50
Castlegar	The Association of West Kootenay Rock Climbers (TAWKROC)	Waterline Outhouse Facility	\$9,500.00
Castlegar	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$800.07
Castlegar	West Kootenay and Community Animal Centre Castlegar BC	Spay/Neuter Assistance Program	\$2,128.14
Castlegar	West Kootenay Cycling Coalition	Human Powered Steampunk Parade and Festival	\$1,814.29
Castlegar	West Kootenay Educational Resource Society	Outdoor Leadership Sponsorship Program	\$1,042.86
Castlegar	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Facility Upgrades	\$3,161.86

		Castlegar Total	\$118,723.94
Creston	Canyon Community Association	Canyon Park Phase I Prepare the park to be heritage focused, safe, accessible and inclusive	\$1,757.14
Creston	Central Kootenay Spay Neuter Animal Program Society	Angels for Pets	\$1,778.57
Creston	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$1,642.86
Creston	Community Arts Council of Creston	Welcome to Creston	\$857.14
Creston	Crawford Bay & District Hall & Parks Association	Community Corner Septic Upgrade	\$250.00
Creston	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$1,885.71
Creston	Creston Community Seed Bank Society	DETECTING HEAT TOLERANCE IN VEGETABLE CROPS	\$2,032.00
Creston	Creston Fire Fighters Society	Camp Ignite - Kootenay Division	\$1,171.86
Creston	Creston Pet Adoption & Welfare Society (PAWS)	Spay/Neuter & Vaccination Program	\$5,059.86
Creston	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$614.29
Creston	Creston Valley Blossom Festival Association	83rd Annual Creston Valley Blossom Festival (2024)	\$8,049.43
Creston	Creston Valley Cycling Association	2023 Creston Kootenay Lake Gran Fondo cycling event	\$2,357.14
Creston	Creston Valley Disc Golf Club	18 Hole Disc Golf Course; 9 holes in 2023 and remaining 9 holes in 2024.	\$969.71
Creston	Creston Valley Fall Fair Association	Creston Valley Fall Fair	\$6,220.00
Creston	Creston Valley Figure Skating Club	Learn to Skate	\$1,357.14
Creston	Creston Valley Food Action Coalition	Creston Valley Cookbook	\$2,321.43

Creston	Creston Valley Gymnastics Club	New Flexicut Foam Carpet Rolls for the gymnastics floor space	\$2,785.71
Creston	Creston Valley Libation Producers Society	Hop to Vine Hustle	\$1,423.71
Creston	Creston Valley Music Teachers Association	Focus on Youth 2024	\$1,407.14
Creston	Creston Valley Music Teachers Association	Creston Festival of the Arts 2024	\$1,871.43
Creston	Creston Valley Public Art Connection Society	Public Art for the Creston Valley, Purchase "CALL ACROSS THE SEA"	\$1,471.43
Creston	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$3,507.14
Creston	Creston Women's Soccer Association	Women's Soccer Development Program	\$1,198.57
Creston	Empire of Dirt Residency Association	Community Engagement Workshops	\$642.86
Creston	Health Arts Society	Concerts in Care	\$1,035.71
Creston	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$307.14
Creston	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$757.14
Creston	Kootenay Employment Services Society	P.A.R.T.Y. Program	\$1,142.86
Creston	Kootenay Film Society	Equipment Aquisition Phase II	\$776.14
Creston	Kootenay Region Association for Community Living	Solar Farm	\$1,802.43
Creston	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$3,142.86
Creston	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$71.43

Creston	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$742.86
Creston	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$142.86
Creston	Royal Canadian Legion Branch #29 Creston	Replace/repair main water lines.	\$1,042.86
Creston	South Kootenay Lake ArtConnect Society	New interior stage and spot lighting for Harrison Memorial Cultural Centre	\$135.71
Creston	SQx Danza	Tidal Wave	\$1,042.86
Creston	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$1,800.00
Creston	Tilted Brick Gallery Association	Exhibition Series	\$1,096.14
Creston	Valley Community Services Society	Healthy Families Program	\$4,585.14
Creston	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$408.57
Creston	Wildsight - Creston Valley Branch	12th Annual Creston Valley Bird Festival - Promotion and Advertising	\$952.57
Creston	Wildsight - Creston Valley Branch	Healthy Ecosystems with Wildsight Creston	\$1,800.00
Creston	Wynndel Community Centre	Wynndel Community Sports Equipment	\$271.43
		Creston Total	\$75,689.00
Nelson	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$1,000.00
Nelson	Bee Awareness Society	Bee Awareness Education Program	\$2,000.00
Nelson	Echo Vocal Arts Alliance	Anything is Possible	\$1,250.00
Nelson	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Watershed Monitoring Program	\$3,000.00

Nelson	Friends of Kootenay Lake Stewardship Society	Kootenay Lake Trash Clean-ups	\$3,000.00
Nelson	Friends of the Nelson Municipal Library	Children's area improvements	\$12,190.00
Nelson	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$2,000.00
Nelson	Health Arts Society	Concerts in Care	\$3,000.00
Nelson	Kootenay Brain Injury Association	Community Partnership Project	\$2,000.00
Nelson	Kootenay Climbing Association	Schematic Design of the Cube Climbing Centre 2.0	\$3,650.00
Nelson	Kootenay Cooperative Radio	KCR Basement Cultural Space	\$4,299.00
Nelson	Kootenay Emergency Response Physicians Association	Equipment, Decals & Lights for Emergency Response Vehicle 'ERV2'	\$2,444.00
Nelson	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$1,750.00
Nelson	Kootenay Lake Sailing Association	Waterfront Lakeside And East District Real-Time Wind Data	\$530.00
Nelson	Kootenay Literary Society	Elephant Mountain Literary Festival	\$4,000.00
Nelson	Kootenay Musical Theatre Society	Forty Words for Yes	\$500.00
Nelson	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$500.00
Nelson	Living Lakes Canada Society	Developing a community vision for Cottonwood Creek enhancement	\$25,000.00
Nelson	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
Nelson	Massif Music Festival Society	Massif Music 2023	\$2,500.00
Nelson	Nelson & District Arts Council	ArtWalk 2023	\$4,000.00
Nelson	Nelson & District Arts Council	Rural Artist Support Weekend 2023	\$2,000.00

Nelson	Nelson Baseball Association	New Lions Park Equipment Building	\$2,999.00
Nelson	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$3,000.00
Nelson	Nelson Fine Art Centre Society	Exhibition & Residency Project 2023-2024	\$4,000.00
Nelson	Nelson Izu-shi Friendship Society	Enhancing Cottonwood Falls Park	\$16,450.00
Nelson	Nelson Musical Festival Association	2024 Kootenay Festival of the Arts	\$2,500.00
Nelson	Nelson Nordic Ski Club	Electric Snow Machine for Nelson Nordic	\$3,000.00
Nelson	Nelson Reflections	Supporting youth in sports	\$2,000.00
Nelson	Nelson Seniors Centre Society	Central Kootenay Chess Club Equipment Upgrade and Tournament Director Training	\$1,000.00
Nelson	Nelson Tennis Club	Nelson Tennis Club Landscape Rehabilitation Project	\$900.00
Nelson	Nelson Youth Action Network	Youth Mural Project 2023	\$3,000.00
Nelson	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$3,000.00
Nelson	Selkirk Concert Society	Selkirk Pro-Musica 2023-24 Concert Series	\$1,000.00
Nelson	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$2,000.00
Nelson	The Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$2,199.00
Nelson	The Ursa Project Society	Community Outreach and Education	\$7,291.00
Nelson	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$2,000.00
Nelson	West Kootenay Cycling Coalition	Human Powered Steampunk Parade and Festival	\$2,000.00
Nelson	WEST KOOTENAY WOMEN'S ASSOCIATION	Drop-in Expansion/ Queer Connect	\$6,995.00

Nelson	Wynndel Community Centre	Wynndel Community Sports Equipment	\$250.00
		Nelson Total	\$147,197.00
New Denver	Goat Mountain Kids Society	After School Program New Denver	\$3,500.00
New Denver	Harvest Share	Harvest Share	\$1,500.00
New Denver	Healthy Community Society of the North Slokan Valley	Food Program- Share, Teach, Grow	\$2,500.00
New Denver	Healthy Community Society of the North Slokan Valley	The North Slokan Food Program - Meals in Our Community	\$3,000.00
New Denver	Lucerne Association for Community Education (LACE)	Bosun Hall sound mitigation	\$1,250.00
New Denver	New Denver and Area Youth Centre Society	New Denver and Area Youth Network-Administrative Coordination	\$2,800.00
New Denver	North Slokan Trails Society	Butter MTB Climbing Trail Phase 3	\$2,500.00
New Denver	Sandon Historical Society	Sandon Museum Upgrades and Repairs	\$1,500.00
New Denver	Silvery Slokan Historial Society	Silvery Slokan Museum - Historic Signage	\$650.00
New Denver	SLOCAN LAKE ARENA SOCIETY	PAINTING THE ICE SURFACE	\$500.00
New Denver	Slocan Lake Arts Council	Summer Sunset Concert Series	\$2,000.00
New Denver	Slocan Lake Early Learning Society	Outdoor Play Area- upgrades and resources	\$600.00
New Denver	Slocan Lake Golf Club	Slocan Lake Golf Course Upgrades 2023	\$2,500.00
New Denver	Slocan Solutions Society	Valhalla Community Choir 2023	\$614.00
New Denver	Slocan Solutions Society	The Reading Centre annual update	\$650.00
New Denver	Slocan Solutions Society	Electric Fencing/Fruit Tree Replacement Cost-Share	\$1,500.00
New Denver	Spark In The Dark Lantern Festival Society	Spark In The Dark Lantern Festival	\$1,500.00

New Denver	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$1,500.00
New Denver	Valhalla Fine Arts Society	Arts Programming for Children and Youth	\$2,800.00
New Denver	W.E. Graham Community Service Society	Slocan Valley Better at Home	\$1,000.00
		New Denver Total	\$34,364.00
Silverton	Arrow Lakes Environment Stewardship Society	Wildfire Impacts on Vegetation, Wildlife and Water	\$2,500.00
Silverton	Goat Mountain Kids Society	After School Program New Denver	\$2,800.00
Silverton	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$750.00
Silverton	Harvest Share	Harvest Share	\$1,000.00
Silverton	Healthy Community Society of the North Slocan Valley	Food Program- Share, Teach, Grow	\$2,000.00
Silverton	Healthy Community Society of the North Slocan Valley	The North Slocan Food Program - Meals in Our Community	\$2,000.00
Silverton	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$670.00
Silverton	Lucerne Association for Community Education (LACE)	Bosun Hall sound mitigation	\$800.00
Silverton	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$200.00
Silverton	New Denver and Area Youth Centre Society	New Denver and Area Youth Network-Administrative Coordination	\$1,500.00
Silverton	North Slocan Trails Society	Butter MTB Climbing Trail Phase 3	\$1,500.00
Silverton	Rosebery-Bonanza-Summit Trail Alliance Society	Rosebery Bonanza Summit Rail Trail Improvements	\$1,500.00
Silverton	Sandon Historical Society	Sandon Museum Upgrades and Repairs	\$994.00

Silverton	Silverton Community Club	Canada Day July 1, 2022	\$500.00
Silverton	Slocan Integral Forestry Cooperative	Community Resiliency Center	\$750.00
Silverton	SLOCAN LAKE ARENA SOCIETY	PAINTING THE ICE SURFACE	\$2,500.00
Silverton	Slocan Lake Arts Council	Summer Sunset Concert Series	\$2,500.00
Silverton	Slocan Lake Early Learning Society	Outdoor Play Area- upgrades and resources	\$800.00
Silverton	Slocan Lake Golf Club	Slocan Lake Golf Course Upgrades 2023	\$500.00
Silverton	Slocan Solutions Society	FibreFeelia 2023	\$500.00
Silverton	Slocan Solutions Society	Valhalla Community Choir 2023	\$800.00
Silverton	Slocan Solutions Society	The Reading Centre annual update	\$500.00
Silverton	Slocan Solutions Society	Electric Fencing/Fruit Tree Replacement Cost-Share	\$500.00
Silverton	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$100.00
Silverton	Spark In The Dark Lantern Festival Society	Spark In The Dark Lantern Festival	\$1,000.00
Silverton	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$1,200.00
Silverton	Valhalla Fine Arts Society	Arts Programming for Children and Youth	\$1,500.00
Silverton	W.E. Graham Community Service Society	Slocan Valley Better at Home	\$2,000.00
Silverton	W.E.Graham Community Service Society	Food Recovery and Community Food Stability Program	\$500.00
		Silverton Total	\$34,364.00
Slocan	ANKORS (AIDS Network Kootenay Outreach and Support Society)	Walk With Me: Survivors Gaining Strength Together Outdoors	\$500.00

Slocan	Bee Awareness Society	Bee Awareness Education Program	\$1,316.00
Slocan	Greater Trail Hospice Society	West Kootenay Nav-CARE	\$750.00
Slocan	Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2023	\$800.00
Slocan	Kootenay Boundary Regional Hospital & Health Foundation Society	KBRH Tier 3 Neonatal Intensive Care Unit	\$500.00
Slocan	Kootenay Brain Injury Association	Community Partnership Project	\$750.00
Slocan	Little Mittens Animal Rescue Association	Outdoor Flight Cage	\$200.00
Slocan	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
Slocan	Slocan And District Rescue Society	Road and water rescue training programming.	\$2,100.00
Slocan	Slocan Community Library	Library collection Development and promotion/ advertizing	\$2,300.00
Slocan	Slocan Integral Forestry Cooperative	Community Resiliency Center	\$250.00
Slocan	Slocan Solutions Society	Winter Carnival	\$1,500.00
Slocan	Slocan Solutions Society	Slocan Saturday Market	\$3,000.00
Slocan	Slocan Solutions Society	Valhalla Community Choir 2023	\$300.00
Slocan	Slocan Valley Community Band	Slocan Valley Community Band Project	\$3,568.00
Slocan	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Vegetation Management Project	\$1,250.00
Slocan	The Canadian Red Cross Society	As the Kootenay Senior Demographic Grows, so Does the Demand for HELP: Keeping Up with New Medical Equipment	\$530.00
Slocan	Valley View Golf Course	Valley View Golf Course equipment replacement and course improvements	\$1,250.00
Slocan	W.E. Graham Community School	Hand Drum Legacy	\$3,500.00

Slocan	W.E. Graham Community Service Society	SV Early Years Coordination & Communication	\$1,500.00
Slocan	W.E. Graham Community Service Society	Slocan Valley Better at Home	\$2,000.00
Slocan	W.E.Graham Community Service Society	Learning Centre Programming and Technology upgrade	\$3,000.00
Slocan	W.E.Graham Community Service Society	Food Recovery and Community Food Stability Program	\$2,000.00
Slocan	West Kootenay Community EcoSociety, dba Neighbours United	Supporting the 100% Renewable Energy Local Government Working Group	\$500.00
		Slocan Total	\$34,364.00
		Grand Total	\$1,402,026.67



Quarterly Report

Q1 2023

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-12-09	The initial direction by the Board was to engage with Yaqan Nukiy of the Ktunaxa Nation to develop a protocol agreement. That work is still underway through the Kootenay Lake Partnership formed in 2010. The Slocan Lake and River Partnership continues to form with Sylx and Sinixt representation. Anti-Racism, Equity, Justice and Inter-Cultural Training to address action 57 of the Truth and Reconciliation Commission Calls to Action requires yearly funding and clear Board direction.
Kootenay Boundary Farm Advisory	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK, Multi Regional	80%- 99% complete	2024-06-01	KBFA formed in 2017 and is funded by the CBT and 3 RDs to provide extension services to farmers. Keefer Ecological Services and Rachael Roussin contracted to provide this service have increased their rates in 2023 and were approved by steering committee. In RDCK 14 farms received 1-1 support in Feb and Mar 2023 and 1 farm received expert support. Education/events are scheduled for Castlegar May 10 on Soils, online tour in June for greenhouse tour and Cranbrook August 15 grazing school event scheduled. KBFA has 1077 followers on Instagram and 42% viewed the April 2023 newsletter.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C, Area F, Area G, Village of Kaslo, Village of Slocan, Village of Silverton, Village of New Denver	60%- 80% complete	2023-12-20	The Local Conservation Fund was established in 2014 in the RDCK for Areas A, D and E. In 2022 the service expanded to include Area H through referendum. Area F will go to Alternative Approval Process on the LCF Service in July 2023. Staff will discuss proposed expansion to Area G and C with elected officials for consideration in 2024. RDCK contractor Kootenay Conservation Program presented to 3 Slocan Villages, Kaslo and City of Nelson to consider further expansion. Decisions are pending.
Dog Control - Area A, B, C	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A, Area B, Area C	20% to 40% complete	2023-12-09	The Creston Valley Directors are seeking to address "aggressive dogs" in Areas A, B and C. Staff received confirmation from new elected officials in B and C that this bylaw is desired. Research is currently underway which includes legal advice.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and Community Sustainability	Part of RDCK Core Services	Area A, Area B, Area C, Area E, Area F, Area G, Area H, Area I, Area J, Area K	20% to 40% complete	2023-12-31	Currently a legal review is underway for the Noise Bylaw. This review is intended to address concerns raised by elected officials and public to support bylaw enforcement staff addressing noise complaints. An amending bylaw will be presented to the Board once this is complete.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-09	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07.
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	60%- 80% complete	2023-04-30	Senior Building Official-Training and Development, along with Managers are developing training plans with staff, however heavy workload in operational areas of the business have impacted the delivery schedule for the Building Officials Training Program.
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area I, Area J, Area K	40% to 60% complete	2022-12-31	Seek to find funding to digitize all microfiche building records. Accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project. Board approved funding, vendor selection and procurement Q4 2022.
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver	20% to 40% complete	2022-02-28	Current service agreements are not consistent for all six municipalities, and require additional specifications and technical detail. The agreements also must align better with the Building Act. Update of the agreement template is on hold pending the addition of more building inspection staff. Q1 2023 meetings planned with RDCK GM D&CS, MB and Village CAO's.
Watershed Governance Initiative Phase 3 - Relationships,	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	2023-12-09	A project to understand RDCK's role in protecting watersheds in the region. Current: Phase 3 focused on continued relationship building, mapping, and water monitoring. WGI GIS assistant hired to Mar 2023, meeting with Yaqan Nukiy re WSP, Duck Creek and Service Case Analysis for Drinking Water and Watershed Protection

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Mapping, Water Monitoring							service. Next Steps: Staff presenting to Yaqaan Nukiy to partner in pursue Duck Creek cumulative impacts study.
Climate Action Ambassadors	2023-04-19	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-12-09	Board approved moving forward with initiative which will be a partnership with the youth climate corp and wildsight to hire Climate Action Ambassadors to support the RDCK Climate Action Plan. Staff will provide a letter of support to Wildsight for their application to the Rural Economic Diversification & Infrastructure Program. Cash contribution from the RDCK towards this initiative is being funded through the Local Government Climate Action Program (LGCAP) formerly CARIP.
Regional Invasive Species Strategy - Implementation Plan Proposal	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2023-12-09	Current Status – In April 2023 the Board approved implementation of the Strategy: Option 1 (\$15,000). Staff are working with CKISS to prepare a contract to begin management work and development of regional strategy. The Good Neighbour program Pilot (\$12,000) of the Regional Invasive Species Strategy for the 2023 was not approved; Board has reviewed and approved management plan developed for RDCK properties which is underway in relevant departments.
2023 Wildfire Mitigation and FireSmart Program	2023-01-01	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	1% to 20% complete	2023-12-09	Current Status: Funding has been approved from UBCM-CRI & CBT-CBWRI for Lightship Application. Next Steps: Procurement for GIS technician for Lightship application is complete, Hire seasonal FireSmart Team, Implement training and program deliverables to residents, Extend contract for Regional Roundtable facilitators, Procure consultant to deliver 10 Community Wildfire Resiliency Plans and a regional scale prioritization, Build/continue Community FireSmart Resiliency Committees throughout RD.
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H, Village of Slocan, Village of Silverton, Village of New Denver	1% to 20% complete	2023-10-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: A Steering Committee met in November define draft terms and scope of work, will meet again in February. Next Steps: Host Steering Committee meeting in May to determine next steps. Possible Barriers: None at this time.
RDCK Climate Actions - Plan & Implementation development	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2023-08-19	Board directed staff to initiate public consultation based on public feedback and response to the Draft CAP. Staff are currently coordinating meetings throughout the region.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
SES - GHG Reduction Feasibility for RDCK Facilities Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-02-29	Current: Finalizing application to FCM/GMF GHG Reduction Pathway Feasibility Study grant. Data input complete for facility energy monitoring software (Portfolio Manager), required to inform this project. Next: Await approval from FCM/GMF. Barriers: Time & staff capacity.
SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2023-11-30	Current: Developing fleet inventory. Application successful for Basin Charge Up Funding for a subsidy for a EV fleet vehicle and workplace charger. Next Steps: Apply for funding for RDCK Fleet strategy. Install workplace charger for Head office. Support Corporate Admin in purchasing EV. Barriers: Distributed nature of fleet management (no overall fleet manager). Limited data and tracking of vehicles. Technology options and availability.
SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2023-06-30	Current: Developing Regional Energy Efficiency Program (REEP) 2.0 with partner City of Nelson and with grant funding application (FCM / Community Efficiency Financing). Working on strengthening Home Performance Contractor Network (HPCN) by supporting contractor outreach and training initiatives. Providing support to RDCK building department in rolling out communications for upcoming transition to Energy Code Step 3 for homes. Next Steps: Finalize grant application to FCM. Barriers: Lack of contractors that are eligible for HPCN registration.
SES - Better Corporate Building Policy	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2023-06-30	Current: Better Corporate Building Policy in place. Developing program alongside facility monitoring program to educate/train building managers and project managers on policy. Next Steps: Outlay education/training workshops to building managers and project managers by June 30, 2023. Support staff on implementation of Policy. Barriers: Staff time (building and project managers) and availability.
Bayview Community Fuel Treatment	2023-01-01	Mgr. Community Sustainability	Wildfire Management	Area K	1% to 20% complete	2023-06-30	Current Status: CBT is re-evaluating project with RDCK as legal entity for Bayview Community. Next Steps: Receive funding approval, approve contribution agreements with CBT and consultant, execute contract with consultant. Barriers: Funding approval.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	80%- 99% complete	2023-10-31	Current status: Selous: Machine fuel modification completed. 80% Hand treatments completed, remaining starting Spring '23. QB: Project completed as of Nov '22. Woodbury: Project completed by CLWRR program as of Fall '22. Next Milestones:

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Prescribed burning in Selous planned spring '23 possibly fall '23. Possible Barriers: Adequate burning conditions.
Greater Nelson Housing Study	2022-08-18	Mgr. Planning	Part of RDCK Core Services	Area E, Area F, City of Nelson	20% to 40% complete	2024-01-19	In Fall 2022, Community Futures Central Kootenay and its partners at the City of Nelson and RDCK commissioned Phase One of the Greater Nelson Non-Market Housing Study. The goal of the study was to assess the need for a local government-supported housing entity to provide affordable housing in the Greater Nelson area and define potential options for further exploration. A report recommending phase two of this project was brought forward to April 2023 Board meeting. Phase two will conclude with a recommendation for the mission and governance structure of a Greater Nelson housing entity.
Active Transportation Feasibility Study - Castlegar to Nelson	2022-07-01	Mgr. Planning	Recreation, Parks and Trails	Area E, Area F, Area H, Area I, Area J	20% to 40% complete	2023-10-31	The Board approved two agreements related to a feasibility study for a proposed active transportation corridor between Nelson and Castlegar. The first agreement is between Infrastructure Canada's Active Transportation Fund (ATF) and the RDCK to fund the project. The RDCK successfully applied for a grant on behalf of the West Kootenay Cycling Coalition (WKCC), receiving \$50,000 for eligible costs to support the project. The second agreement is between RDCK and WKCC. The RDCK will administer the funding with a staff member liaison. The WKCC will be responsible for delivering the project.
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2022-12-31	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A, Area D, Area E, Area F	80%- 99% complete	2023-03-31	Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake. Next steps: Planned engagement activities completed December 2022. Currently compiling feedback into public engagement summary, which will be presented to Board upon completion with recommendation for how to proceed. Expected on May 2023 RAC/Board meetings.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							This project should be re-evaluated in terms of Board priorities for Planning Services to determine if still desired and if so when. Results from previous survey results were polarized and further engagement would be needed prior to pursuing further. Board resolution 363/22 to explore land use planning in other parts of Area E indicates that work of higher priority.
Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project.
Development permit non-compliance ticketing	2023-04-22	Mgr. Planning	Part of RDCK Core Services	Area A, Area D, Area E, Area G, Area H	Not Started	2024-04-19	Board resolution from April 20, 2023 meeting: That the Board direct staff to retain a solicitor for the purposes of drafting bylaw amendments that would enable ticketing for DPA non-compliance.
Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	60%- 80% complete	2023-07-31	Staff met with Area I Director and APHC to determine updates needed to draft OCP and amended work plan. Updates to draft plan being made in advance of re-launch and renewed community engagement in Winter/Spring 2023. Board endorsement of early/ongoing OCP consultation - December, 2022. Ongoing Area I APHC meetings (starting in October 2022). Re-launch of project at virtual open house - January 26, 2023. In-person community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March, 2023. What we Heard staff report anticipated - May, 2023.
Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	2023-03-31	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C recently adopted. Public hearings for F, I, J, K bylaw amendments held, anticipated adoption June/July, 2023. Staff report to consider remaining Areas D, E, G, H anticipated for June, 2023 RAC/Board meetings.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Housing Action Plan	2021-05-20	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	80%- 99% complete	2023-05-31	Project follows on completion of Housing Needs Assessment for RDCK and member municipalities in 2020 and direction from Board to undertake a Housing Action Plan Kickoff meeting with staff held July 7, 2022. Board Workshop hosted Jan. 17, 2023. Housing Action plan report and presentation to Board anticipated in May 2023.
Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2023-07-21	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.
Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2023-08-25	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. September 2022 - Staff have begun researching utility of the existing Manufactured Home Park Bylaw to address the issues this initiative seeks to address.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Anticipating re-activating project in 2023, as directed.
Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-07-31	Board resolution 369/20 from May 2020 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. Next steps: summarize progress to date to accompany work plan, and initiate internal engagement. Review of staff resources currently required to confirm Subdivision Bylaw requirements with applicants. Staff unable to undertake project activities due to staffing challenges and precedence of other active projects.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	40% to 60% complete	2023-08-31	Internal fleet are continuing to transport chips as drivers/equipment is available and storage areas at Central are accessible.
Central TS Washroom/Change room/Lunchroom	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	80%- 99% complete	2023-05-31	Project works completed, awaiting final commissioning. Expect to be fully operational in Q2.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-09-30	No change in Q1. Upcoming priority for Organics Coordinator.
RR Facility washroom installation project	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2024-12-31	On hold until 2024. Completed ROS, CEN, OOT, CRE, NAK. Remaining sites awaiting site developments works (Slocan), hydrotech assessment (CBay) or planned for coming years.
Drone survey equipment & landfill software	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2023-09-30	No drone use in Q1 due to staffing and weather. New RR Technologist onboarding as project lead. GIS staff continuing with training.
Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-09-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
HB Tailings Facility Remediation and Closure	2016-08-18	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	80%- 99% complete	2024-12-31	2022 DSI report and ITRB report reviews underway. April weather events caused significant damage, requiring repairs and elevated monitoring. Asbuilts and project completion documentation expected in Q2. Entering 2 years of active care with increased monitoring and compliance with permit requirements.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management	City of Nelson	80%- 99% complete	2023-12-31	Ongoing staff to staff engagement occurring. Staff investigating piloting of composting of Food Cyler end product at Creston compost facility.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
			and Alternatives				
Rural curbside service investigation and consultation	2021-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	40% to 60% complete	2024-03-31	Public consultation period ended in April, data analysis underway with report to JRRC in June.
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2023-09-30	Scale data transfer completed and initial hardware procured in Q1. Implementation to proceed in Q2/Q3.
Response to theft/vandalism at RR Facilities	2023-04-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-12-31	Increased theft/damage from trespassers at RR facilities is impacting operations. Unauthorized people are taking diverted materials (metal, batteries) and increasingly also taking RDCK equipment or resources (fuel, vehicle parts). Some contractors have had items stolen/damaged while stored on our sites. Creates significant costs for staffing to address incidents, repairs/replacements, and cost that come from impact to operations. Response include working with RCMP, surveillance upgrades, and new monitoring services.
Regional RR Facility surveillance upgrades	2018-03-15	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2023-09-30	Initial surveillance upgrades scope now completed. Next step is development of comprehensive program for surveillance monitoring and maintenance.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2023-12-31	In April Ministry of Lands indicated new First Nations consultation to be completed. Arch study to proceed in Q2/Q3.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2023-12-31	Board approved new septage tipping fee in April to prepare for future septage management. Letter sent to local septage haulers and development of stakeholder engagement underway. Assessment/design/piloting at Central facility budgeted for 2023.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-12-31	Request to MOE for historical files made in Q1, expect documents in Q2. Update report to JIRC regarding permit process. Intend to initiate procurement of landfill assessments under Eng Services Standing Offer. Up to 11 sites.
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-12-31	No change in Q1. New Enviro Tech hired in Q1. Will reach out to Tiplt in Q2 to request a bid.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-12-31	RRP approval application for septage funding is being confirmed. RDCK staff meeting with City staff in May to discuss future agreement/current MOU. 2023 Financial Plan shows budget to proceed with design in 2023.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2023-05-31	Team met in April to discuss priority sites and efficient options. Investigation of access/cost for power to proceed in Q2. Staff continuing to collect details and complete assessments to support cost estimates/recommendations for field staff buildings. Solutions may include improvements such as shade, fans, A/C, heat pumps and solar power, etc.
Landfilling diversion initiatives - mattresses and C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	RR Projects Advisor attended C&D waste webinar in Q1. RRPA and Enviro Coor to look at diversion strategies and asbestos management. Next Quarterly report suggest splitting these materials and moving Mattresses to separate item - Mattress diversion on hold until new EPR program initiated, with consultation in 2023, expected launch 24/25.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Initial discussions with Min of Lands regarding LOO for optimized footprint. Once lands acquisition process is understood can advance on Procurement of consultant.
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-10-31	ON HOLD. Due to delay in LKB land transfer. Budgeted to complete design in 2023 and construction in 2024.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-11-30	Request for contract award at the May JRRC meeting. RFP timeline projects final report in Q4.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2025-12-31	No updates for Q1. Stakeholder engagement expected in Q2/Q3. Upcoming is risk assessment and remediation plan.
Organics program development	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2023-12-31	Central facility in final commissioning stages, preparations for operations underway (staffing, equipment), expected launch Aug 2023. Grohman organics transfer construction to proceed in Q2. Education/communications development to address contamination, partnership agreements and ICI stakeholder engagement are priorities through remainder of year.
Erickson First Phase, Priority Metering Project	2021-10-27	Mgr. Utilities	Part of RDCK Core Services	Area B, Area C	1% to 20% complete	2024-12-31	This project consists of installation about 100 priority (potentially higher consumption) water meters in Erickson. Priority includes Industrial, Commercial and Institutional properties and properties with 5 acres or more of Agricultural Land Charge. Service location work being completed in 2023. Meter equipment procurement to occur in 2023 but install delayed to 2024 due to continued metering equipment supply chain issues. We have recently been advised that the concurrent Strategic Priorities Fund grant application for Erickson universal metering was not successful.
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	2021-03-30	Mgr. Utilities	Part of RDCK Core Services	Area K	20% to 40% complete	2024-01-31	Staff have determined that a long procurement and award timeline is required in order to accommodate a bit longer RFP period, Water Services Committee award approval, Board award approval, and to provide a change over period between contractors, if required. RFP draft nearly complete to be issued early in Q3 for contract change over 01 January 2024.
Cross Connection Control Program Review	2020-09-17	Mgr. Utilities	Water Protection and Advocacy	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K	100% complete	2023-06-30	Water Bylaw changes adopted. Staff determined that guidelines and staff procedures do not need updating.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Conversion of Water Commissions to Community Advisory Committees	2022-03-28	Mgr. Utilities	Part of RDCK Core Services	Area A, Area B, Area D, Area H	60%- 80% complete	2023-12-31	The Regional District has both volunteer Water Commissions and Community Advisory Committees to provide consultation with Regional District water customers. Commission are proposed to be replaced with Water Community Advisory Committees, except Arrow and Ymir. Water Community Advisory Committee Bylaw has been adopted by the Board. Riondel Commission amendment bylaw and Sanca Commission repeal bylaw still need to be adopted by the Board.
Transfer of Arrow (Erickson) Open Reservoir to Town of Creston	2019-07-25	Mgr. Utilities	Coordinated Service Delivery	Area A, Area C, Town of Creston	80%- 99% complete	2023-06-30	The old Arrow open drinking water storage reservoir has been abandoned and a wetlands and park developed by the Town of Creston. An asset transfer agreement is to be drafted by the Town of Creston to transfer the land and assets from the Regional District to the Town. A statutory right of way is required for an Erickson water line at edge of the property and the agreement is currently being drafted by the Regional District.
Water Quality Risk Management Plan	2018-10-01	Mgr. Utilities	Part of RDCK Core Services	Area A	80%- 99% complete	2023-07-31	A policy has been drafted that addresses risk, liability and water system management. Legal opinion has been requested January 2023. Response expected before June Water Service Committee meeting.
Abandonment of Pipe in Place & Discharge of Easements Policy	2019-12-23	Mgr. Utilities	Part of RDCK Core Services	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K	80%- 99% complete	2023-07-31	Draft policy completed. Legal opinion has been requested January 2023. Response expected before June Water Service Committee meeting.
RDCK Asset Management	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-06-30	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Facility Condition Assessments are completed. Extension to June 2023 approved. RFP for consultant guidance and software recommendations out on BCBid.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A, Area B, Area C, Town of Creston	20% to 40% complete	2023-09-30	Met with library staff. Have integrated some capital work into financial plan. Library staff reviewing present contract.
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation, Parks and Trails	Area E, Area F, Area H, Area I, Area J, City of Castlegar, City of Nelson, Village of Slocan	40% to 60% complete	2023-06-30	3rd phase Report completed and posted on website. Reviewing Report with School District is the Next Step. Expect a meeting of the partners May/June 2023. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation, Parks and Trails	All Electoral Areas	40% to 60% complete	2023-06-21	Expected for the next All Recreation Committee Meeting. Admission Fees approved in August 2021. Work is ongoing on rental fees application.
South Slocan Old School House Redevelopment	2020-01-01	GM Community Services	Recreation, Parks and Trails	Area H	20% to 40% complete	2023-09-30	Restructuring service to fund from S231 and close S214. Require Grant Researcher/writer - This has been impacted by work on Krestova park. Cover Architecture - awaiting direction. Initial drawings and estimates - redeveloping to reduce costs - Building Cost Estimates are continuing to come in very high
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation, Parks and Trails	Area A, Area B, Area C, Town of Creston	1% to 20% complete	2024-12-31	The RDCK will be meeting the representatives from Lower Kootenay Band and Trails for Creston Valley Society in November to continue discussions about appropriate parks areas. TUS draft sent to RDCK staff -returned to consultants with comments.
Castlegar and District Asset Management process/strategic planning	2019-06-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	80%- 99% complete	2023-03-31	As part of the Asset Management process, a Building Condition Assessment and Lifecycle study was completed on the Castlegar and District Community Complex. Commission hired consultant to lead a Strategic Planning session in part to determine how to fund the asset management going forward. Commission considered and began a capital asset management funding program in the 2023 budget and beyond.
Capital Exterior Door Replacements	2021-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	80%- 99% complete	2023-08-31	Part of capital asset renewal plan. \$25,000.00 allocated in 2022. Receipt of doors delayed due to supply chain issues. 4 sets of doors ordered. Arrived late in 2022. Pool/Fitness doors installed Q1. Remainder will be installed by Q4.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Fitness Center Air Handling Unit (AHU)	2020-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	100% complete	2023-03-31	Fitness Center AHU's at end of current serviceable life. Replacement project is now complete.
Surveillance Camera Upgrade	2022-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	80%- 99% complete	2023-05-15	Current Cameras and server are outdated and in need of replacement. Camera's purchased and installed from 2022. Budget allocated in 2023 to complete project. New cameras for 2023 have been ordered and will be installed Q3, 2023.
Arena Floor Replacement Project-Castlegar and District Complex	2021-11-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	40% to 60% complete	2023-10-15	Project is underway. Old floor has been removed. Heat floor is being installed. Cooling floor will be next along with the concrete pour. To date, project on budget and schedule.
External Support Worker	2022-09-15	Mgr. Nelson Rec	Recreation, Parks and Trails	Entire RDCK	40% to 60% complete	2023-02-28	That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK recreation facilities, AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary. Process on drop-in activity support workers currently being finalized. Anticipate program to be offered by January 31, 2023.
Nelson Curling Club Operations Request	2023-01-25	Mgr. Nelson Rec	Recreation, Parks and Trails	Area E, Area F, City of Nelson	20% to 40% complete	2023-12-31	Nelson Curling Club presented a new report to Nelson and District Recreation Commission asking RDCK staff to take over the operations of the ice plant at the Nelson Curling Club. Staff received direction to explore the feasibility of RDCK involvement with the curling facility and to report back at a future Commission meeting. No action at the current time. Completion of campus study is required before any further action is taken. Campus to begin in 2023 and has been included within 2023 S226 Financial Plan.
RDCK Inclusion and Access in Community Services	2019-09-18	Mgr. Nelson Rec	Recreation, Parks and Trails	Entire RDCK	60%- 80% complete	2023-07-01	New training initiatives were implemented for summer camp staff as part of onboarding and training. External Support Worker (ESW) presented to All Recreation Committee for review in September. ESW opportunities to be expanded to other recreation services through 2022 and 2023. ESW opportunities for all admission programs roll out planned in Q2.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Mgr. Parks	Recreation, Parks and Trails	Entire RDCK	40% to 60% complete	2023-11-30	Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September 2019. Working group met Feb 27 2020 to discuss RFP information. RFP working group has met several times for final RFP assessment. Mark reported at March 2022 All Recreation Meeting - final stages of RFP.
Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation, Parks and Trails	Area D, Village of Kaslo	60%- 80% complete	2024-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan. Amenity installations and small waterfront restoration budgeted for in 2023. Start working on foreshore work and replanting as well as clean up spring 2023.
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation, Parks and Trails	Area I	20% to 40% complete	2024-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant. Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation.
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	60%- 80% complete	2024-11-30	Final work on Boat and Trailer Parking area. Further amenities spring/summer 2023.
Traditional Use Study - Crawford Bay Regional Park Management Plan	2018-03-01	Mgr. Parks	Recreation, Parks and Trails	Area A	60%- 80% complete	2023-03-31	Next steps for Management Planning is a Traditional Use Study (TUS) completed by Ktunaxa Nation Council in 2022.
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation, Parks and Trails	Area E, Area F, Area G, Village of Salmo, City of Nelson	1% to 20% complete	2023-12-31	Staff will continue working with engineer during spring 2023 with project design for fall 2023. Continue as planned.
Glacier Creek Park and Commission Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation, Parks and Trails	Area D, Village of Kaslo	Not Started	2023-08-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Area B Kitchener Fire Service Case Analysis	2023-04-16	Regional Fire Chief	Part of RDCK Core Services	Area B	Not Started	2023-10-31	Staff will like be able to start work on this over the summer.
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	20% to 40% complete	2023-06-30	Q3 update - The fire and administration groups are consulting with stakeholders and undertaking a comparative analysis of service delivery options for Area D . A report should be ready for Board consideration in Q1 2023. Q4 update - this continues to be a staff priority to bring to Board in Q1. Staff are hoping to have this in front of Board in Q2.
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2023-09-21	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update-The Province has advised that Service 152 should be spilt into new service areas. Next Step- staff will target Q2 2023 to provide report to Board summarizing the situation and seeking direction to prepare new service establishment bylaw(s). Report provided to Board in April 2023.
Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A, Area B, Area C, Town of Creston	80%- 99% complete	2023-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2023-12-31	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback.
Area H Hills Service Case Analysis	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2023-12-31	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. Q1 2023-no progress to report on this initiative due to competing project priorities.
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2023-12-31	New BC Structure Firefighter Minimum Training Standard distributed in September/October 2022. Replaces the previous BC Structure Firefighter Playbook. Staff currently analyzing and assessing updates and changes, developing a comprehensive training plan to meet objectives. Local Authorities are required to have the new standard incorporated in their fire training program for March of 2024.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-12-31	Current BCEMA Licensing does not allow first responders to work outside of their scope of practice. Medical Direction was successful in setting baseline standards for the pre hospital care services RDCK Firefighters provide. BCEMA Licensing has announced new scope of practice options for First Responders; staff are waiting for further details. Jan 26 2023 Staff still awaiting the new training and evaluation curriculum from EMA licensing to allow Responders to work to a higher scope of practice. Same status as per the Jan 26th update.
Transition to Fraser Fort George Dispatch for all fire departments	2022-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area I, Area J ,Area K, Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver	80%- 99% complete	2023-06-30	Staff are working with stakeholders on the preparation for transition for the implementation phase of the project. Dispatch infrastructure including "Radio over IP" being installed, October - November 2022. Training plan developed, implementing October - November 2022. Scheduled date of transition from Kelowna to Fraser Fort George dispatch - November 16, 2022. Supply chain delays have pushed the date for all departments to change to radio over IP to the Q2 of 2023. Fraser Fort George dispatch cutover from Kelowna complete.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2023-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces.
Update Advisory Planning and Heritage Commission Bylaw	2023-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2023-09-21	Comprehensive bylaw update to improve governance of APHC's. Q1 2023 update - project is in the initial stages of discussion between the planning and administration groups. Bylaw will be brought forward for Board consideration in Q3.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	80%- 99% complete	2024-02-15	Q1 2023 update - The remaining component of this project is to finalize the funding model for the Kootenay Lake West transit service. This is delayed pending further consultation with City of Nelson and will resume following Board consideration of transit governance options in 2023.
Respectful Workplace Bylaw	2022-01-17	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-06-15	The bylaw will define inappropriate behavior at RDCK facilities and include processes to follow for incidents of staff harassment by the public. Q1 2023 update - Senior manager review of draft bylaw is complete and revisions are being drafted. A draft bylaw will be received by the Board in late Q2 2023.
Permissive Tax Exemption Policy	2022-02-17	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	100% complete	2023-05-31	A policy which describes eligibility criteria for receiving a permissive exemption and that proposes criteria and processes for the Board to consider when exercising its discretion to award these exemptions. Q1 Update - Complete. The policy was adopted in April 2023.
Area H and I Dog Control Service Case Analysis	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H, Area I, Village of Slocan, Village of Silverton, Village of New Denver	80%- 99% complete	2023-12-31	Service case analysis will be prepared based on estimated contract service costs. Q1 2023 update-no progress to report on this initiative. This project stalled through 2021 and 2022 due to high workload and other priorities for bylaw enforcement staff. With the Q1 2023 Board requests to evaluate dog control services in the Creston and Area A, B, C and also in Area K. Staff will be reviewing RDCK dog control regulatory bylaws with the intent of creating a single regulatory bylaw that enables multiple regulatory options reflecting each area's desired service arrangements.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Fireworks bylaw feasibility report	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2024-12-31	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q1 2023 update-this project has not advanced due to competing project priorities and has no assigned completion date.
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-11-16	This policy will accompany the Respectful Behavior bylaw currently being developed and will cover employees attending private properties in the course of their duties, such as building inspectors and bylaw officers, while the bylaw will apply to RDCK facilities. Q1 2023 update-A draft policy will be received by the Board in Q3 2023 following discussion of the Respectful Behavior bylaw.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-07-20	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. Subsequent to the board consideration of this matter in Q2 2022, staff intend to bring a draft bylaw to the Board completion in early Q3 2023.
Water Service Bylaw Review	2018-05-02	Mgr. Corporate Admin	Water Protection and Advocacy	Area A, Area B, Area D, Area E, Area G, Area H, Area J, Area K, Town of Creston	100% complete	2023-05-31	This project follows from the 2020 Water Governance Review. Q1 2023 update - Project is now complete - the Sanca Commission bylaw has been rescinded, the new Riondel Commission bylaw adopted, and the Community Advisory Committee bylaw adopted .
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2024-12-31	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q1 2023-This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-03-31	The Bylaw will identify complete list of authority delegated to staff from the Board. Q1 2023 update-No progress made in due to competing project priorities. The first stage of the project - an inventory of existing authorities, will commence in Q2. A draft bylaw is targeted to be received for Board consideration in Q4 2023.
RDCK Website Improvements-Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2023-12-31	This project will deliver a major upgrade to the RDCK website. Q1 2023 update-The active phase of website development is underway, with overall design and content upgrades ongoing. Q1 2023 update-the Director's resource portal was launched.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Due to contractor staffing issues the launch of the new website launch is delayed until late Q4 2023.
WKBHRD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2024-12-31	At the October 2020 meeting the WKBHRD Board directed staff to develop 4 new policies. Q1 2023 update-This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBHRD Board consideration.
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	60%- 80% complete	2023-06-22	Q1 2023 update - Due to issues with events held in Q3 2022, the Board has directed staff review options to make the bylaw more effective. This review is actively underway involving bylaw enforcement officers, fire services staff, and administration however has been the timing has been impacted by competing staff priorities. A report will come forward in Q2 2023.
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B, Area C, Town of Creston	40% to 60% complete	2023-06-22	The board has directed an update to the Arrow Creek Commission bylaw to address issued identified by the Town of Creston. A draft bylaw for was received by the Commission in Q1 2023. The bylaw is currently being reviewed by Town of Creston staff and Council and will go back to the Commission in Q2 following receipt of their comments.
West Kootenay Transit Services Governance Review	2022-02-17	Mgr. Corporate Admin	Coordinated Service Delivery	Central RR Subregion, West RR Subregion	20% to 40% complete	2023-09-21	This project will evaluate options for enhancing the governance and decision making for the West Kootenay Transit system (Castlegar and area, North Shore, Slokan Valley and Kootenay Lake West) to support implementation of West Kootenay Transit Future Service Plan and consider the apportionment of costs. Q1 2023 update-project is underway and a report outlining options for Board consideration will come forward in Q2.
Shoreacres No Hunting or Discharge of Firearm Bylaw Survey	2019-09-19	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	2023-07-31	No progress in Q1 2023 due to competing project priorities. No expected completion date.
Riondel Commission Bylaw Update	2012-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	100% complete	2023-03-31	This project is a full overhaul of the Commission bylaw to reflect the current best practices for authorities delegated to Commissions. Q1 2023 update - Complete. The bylaw was adopted by the Board in Q1 with the endorsement of the Commission.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Director's Code of Conduct Review	2022-12-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2024-04-18	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements and that the draft policy is brought forward for Board consideration at the April 2024 Board meeting. Q1 2023 update - no progress on this initiative. Project will commence in Q3 2023.
Timesheets application in Project Management module	2018-03-01	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-09-30	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. The standardization is complete save for one group. With Board approval of a second Payroll Specialist work within the system to develop improvements prior to moving to a new platform can move forward.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
New external Auditors for the 2022 Audit year	2022-09-23	Mgr. Finance	Coordinated Service Delivery	Entire RDCK	100% complete	2023-04-15	In September 2022 the Board selected a new external audit firm for the current 2022 Year and then for 2023 and 2024. There will be transitional work and a Project approach to the new firm of BDO Dunwoody and our first year working with the new firm.
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	2023-04-04	This project is required to replace firewalls and wifi routers that are at end of life.
Microsoft Exchange 365	2023-01-03	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-12-15	This project is to align our infrastructure/hosted environment with security and functional requirements.
PerfectMIND contract negotiation	2022-02-04	Mgr. IT	Recreation, Parks and Trails	All Electoral Areas	100% complete	2023-06-16	Reviewing and collaborating with other local governments to negotiate a contract that is in the best interest of the RDCK.

CAPITAL PROJECTS TO MARCH 31, 2023

ACTIVE PROJECTS BEING MANAGED: 44 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,287,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Asset Management	AJ Evenson	1-Jul-2020	31-Jul-23	50%	In Progress	Other	Detailed Design	Assessments completed, draft reports received in March/April. Extension received to June 2023 to procure asset mgmt software. Resolution going to the April Board meeting.
Central Compost Facility	AJ Evenson	1-Jan-2021	30-Jun-23	80%	In Progress	Resource Recovery	Construction	Facility substantially complete. Generator received mid-March. Completion in May 2023, lots of theft/vandalism at site delaying completion.
Grohman Compost Upgrades	Jeannine Bradley	1-Sep-2022	31-Oct-23	15%	On Hold	Resource Recovery	Procurement	On hold until RR staff have time to source bins and lids.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	31-Oct-23	50%	In Progress	Utilities	Construction	Interior Health permit to construct received on March 31, 2023. Working with design-build contractor to schedule construction.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Dec-24	15%	In Progress	Utilities	Procurement	Waiting on quotes from KIN/ESIS. Due end of April 2023.
NDMP Stream 3	AJ Evenson	1-Jun-2021	31-Mar-23	99%	In Progress	Other	Detailed Design	BGC to present to the Board at April Board meeting.
Central Transfer Station - Attendant Shack Upgrades	AJ Evenson	1-Aug-2021	5-May-23	95%	In Progress	Buildings	Construction	Finish alarm panel install, DHC to install pole and camera at Central. Tie in well once frost comes out.
West Creston Fire Hall	AJ Evenson	15-Oct-2021	31-Oct-23	10%	In Progress	Buildings	Detailed Design	Building permit submitted early March. Assessing funding options with Director.
CDCC East Stairwell	Jeannine Bradley	1-Jan-2022	31-Jul-23	25%	In Progress	Buildings	Construction	In progress. Redesign based on site conditions. Cost and schedule to be re-evaluated.
Salmo Pool Upgrade	AJ Evenson	1-Apr-2022	30-Jun-23	25%	In Progress	Buildings	Construction	Building permit received. Mechanical equipment ordered. Architectural work out for tender.
Ootischenia Fire Hall Expansion	Jeannine Bradley	1-Oct-2022	30-Nov-23	5%	In Progress	Buildings	Detailed Design	Design awarded to Cover Architecture. Detailed design underway for spring tender. Construction in 2023.
Fire Hall Exhaust Extraction System	Jeannine Bradley	1-Apr-2022	31-Dec-23	15%	In Progress	Buildings	Procurement	Several halls have systems installed and commissioned. Scheduled to complete 2+ halls per month.

CAPITAL PROJECTS TO MARCH 31, 2023

ACTIVE PROJECTS BEING MANAGED: 44 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,287,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Balfour Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	0%	In Progress	Buildings	Procurement	Siding pricing more than budget, evaluating options. Lighting RFQ underway.
Beasley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	30%	In Progress	Buildings	Procurement	OH Door contract set up. Generator and transfer switch scope awarded. Working on well drilling options and quotes.
Blewett Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	OH door contract set up. Water system upgrade quote received. Ready to set up contract.
Crescent Valley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	Not Started	Buildings	Procurement	Heat pump repairs completed. OH door contract set up. Working with Fire Chief to reprioritize remaining projects.
North Shore Fire Hall Upgrades	Patrick Thrift	1-May-2022	31-Dec-23	50%	In Progress	Buildings	Procurement	Working on quotes for lighting upgrades.
Pass Creek Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	Heat pump contract signed, work in March. Water upgrades quote received. Need culvert work completed Fire Chief working on scope.
Passmore Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	0%	Not Started	Buildings	Procurement	Heat pump repair complete. OH door contract set up. Alarm system installed. Fire Chief working on re scoping projects to increase available funding for generator and ATS.
Robson Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	Heat pump work complete. Lighting quotes within budget, working to award. Standardizing fixtures.
Slocan Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	Lighting upgrades quotes in progress. Bundle with Tarrys and Robson.
Tarry's Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	Siding quotes more than budget, looking at alternatives. Heat pump contract set up. Lighting upgrades quotes in progress. Water well upgrade quotes in progress.
Winlaw Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	5%	In Progress	Buildings	Procurement	OH door contract set up. Working on scoping the water upgrades work.
Yahk Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	10%	In Progress	Buildings	Initiation	Insurance project in progress.
Utilities Crew	AJ Evenson	1-Jan-2023	31-Dec-23	1%	In Progress	Other	Procurement	No viable candidates/crew found during hiring process.

CAPITAL PROJECTS TO MARCH 31, 2023

ACTIVE PROJECTS BEING MANAGED: 44 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,287,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
CDRD Floor	Patrick Thrift	1-Dec-2022	30-Nov-23	1%	In Progress	Civil	Construction	Construction underway and on schedule and budget.
Standing Offers (RDCK-wide)	AJ Evenson	4-Jan-2023	31-Mar-23	100%	Completed	Other	Procurement	Scope sent to Marie-Pierre for Board approval.
Riondel Community Centre Roof	AJ Evenson	1-Dec-2022	31-Jul-23	10%	In Progress	Buildings	Construction	Work awarded to Heritage Roofing. Kick-off met in April with work starting in early May.
Ootischenia Organics Paving and Wash Station	AJ Evenson	1-May-2023	31-May-23	5%	In Progress	Resource Recovery	Procurement	All scope is out for quote currently.
NAK ROS SLO TS Upgrades	AJ Evenson	15-Feb-2023	30-Jun-24	5%	In Progress	Resource Recovery	Procurement	RFP issued and on BCBid. Close in early May 2023.
Balfour Water Main Upgrades	AJ Evenson	5-Feb-2023	31-Oct-23	5%	In Progress	Utilities	Procurement	Work awarded to Highland Consulting. Spring tender with completion prior to MOTI paving project.
Balfour TS Paving	AJ Evenson	30-Apr-2023	31-Oct-23	1%	In Progress	Resource Recovery	Initiation	Waiting on drone survey prior to issuing RFQ.
Creston Septage Receiving Station Design	AJ Evenson	30-Apr-2023	31-Oct-23	0%	Not Started	Resource Recovery	Initiation	Waiting on confirmation of project initiation from Town of Creston
Grohman Narrows Recycling Depot and Fleet Building	AJ Evenson	15-Apr-2023	31-Oct-24	1%	Not Started	Resource Recovery	Initiation	Started work on developing scope and RFP.
Nakusp Landfill Closure Design		15-May-2023	30-Nov-23	0%	Not Started	Resource Recovery	Initiation	Scoping to be initiated once the Nakusp Transfer Station design is awarded and schedule is committed to.
Ootischenia Tipping Area and 2nd Scale Design		15-May-2023	30-Nov-23	0%	Not Started	Resource Recovery	Initiation	Will be started in mid May 2023.
Duhamel Water Main Replacement	AJ Evenson	2-Mar-2023	30-Sep-23	5%	In Progress	Utilities	Procurement	RFP closed and ready to award following results of exploratory excavations in mid April.

CAPITAL PROJECTS TO MARCH 31, 2023

ACTIVE PROJECTS BEING MANAGED: 44 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,287,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Fauquier Water Main replacement		1-May-2023	30-Nov-23	0%	Not Started	Utilities	Initiation	Will initiate in early May.
Lister Water Main Replacement	AJ Evenson	15-Mar-2023	30-Nov-23	5%	In Progress	Utilities	Procurement	RFP posted to RDCK website and closes mid April.
Riondel Valve and Meter Station Design	AJ Evenson	1-May-2023	30-Nov-23	0%	Not Started	Utilities	Initiation	Will initiate in early May.
West Robson Water Main Replacement	AJ Evenson	1-May-2023	30-Nov-23	0%	Not Started	Utilities	Initiation	Will initiate in early May.
Riondel Storm System Assessment	AJ Evenson	15-Apr-2023	30-Nov-23	1%	In Progress	Utilities	Detailed Design	Work awarded to Highland Consulting.
Erickson Water Main Replacement	AJ Evenson	15-Mar-2023	30-Nov-23	5%	In Progress	Utilities	Detailed Design	RFP closed and ready to award.
Erickson Water Meter Installation		1-May-2023	31-Dec-23	0%	Not Started	Utilities	Initiation	Will prepare RFP for meter pit installation once specifications received from Utilities staff.

PROJECTS COMPLETED IN Q4 2022 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Service Review - Nelson, Area F and Defined Area E Recreation	CAO
External Appointments Policy	Mgr. Corporate Admin
Develop Terms of Reference for Nelson and Area Recreation Commission	Mgr. Nelson Rec
NDCC Aquatic Centre Lighting Upgrade	Mgr. Nelson Rec
Creston Landfill Phase 1E closure works	Mgr. Resource Recovery
Phase 2 - Geothermal GIS Study	Mgr. Community Sustainability
Assess at home composting technology for electoral areas and municipalities not yet part of Phase 1 curbside program	Mgr. Resource Recovery
Woodland Water Well Replacement	Mgr. Utilities

PROJECTS COMPLETED IN Q1 2023

Project/Initiative Name	Responsible Manager
New external Auditors for the 2022 Audit year	Mgr. Finance
PerfectMIND contract negotiation	Mgr. IT
Fitness Center Air Handling Unit (AHU)	Mgr. Castlegar Rec
Regional RR Facility surveillance upgrades	Mgr. Resource Recovery
Permissive Tax Exemption Policy	Mgr. Corporate Admin
Water Service Bylaw Review	Mgr. Corporate Admin
Riondel Commission Bylaw Update	Mgr. Corporate Admin
Cross Connection Control Program Review	Mgr. Utilities



Board Report

Date of Report: May 9, 2023
Date & Type of Meeting: May 18, 2023 Regular Open Board Meeting
Author: Nora Hannon, Regional Fire Chief
Subject: NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT
File: 14/7750
Electoral Area/Municipality: All electoral and municipal areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction to enter into an agreement with Telus for the provision of NG911 services; the 'NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT'.

SECTION 2: BACKGROUND/ANALYSIS

The Telus Next Generation 911 Local Government Service Agreement is a CRTC approved and mandated agreement addressing the decommissioning of existing 911 networks and modernizing networks to an IP based next generation 911 service. Telus is mandated by the CRTC as the sole provider of NG911 services in British Columbia to provide this service.

Staff have concerns with some of the requirements of the agreement in terms of providing spatial data sets and other data provision requirements. The agreement is however approved by the CRTC for all local authorities in the Province of British Columbia, and cannot not negotiated.

The budgetary impacts of this agreement are unknown regarding some of the data requirements that may be needed to meet the terms of the agreement. It should be noted that these uncertainties are faced by local authorities in British Columbia entering into the agreement.

While concerns have been noted, staff recommend that this contract be executed, and all but two local authorities in the southern half of the province have also entered into this agreement.

The full agreement is appended to this report, as Attachment A.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No

At this time budgetary impacts to S156 Emergency Communications 911 are unknown; if we do experience increased costs it will be with regards to data preparation.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

This agreement is mandated by the CRTC for the provision of Next Generation 911 Services.

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Modernization of 911 Systems should provide for better service.

3.5 Economic Considerations:

Unknown

3.6 Communication Considerations:

Unknown at this time.

3.7 Staffing/Departmental Workplan Considerations:

The NG 911 transition will impact fire services and GIS staff.

3.8 Board Strategic Plan/Priorities Considerations:

Core Service Delivery

SECTION 4: OPTIONS & PROS / CONS

Pros:

By entering into this agreement, the Regional District Central Kootenay is ensuring residents and visitors have access to 911 services.

Cons:

By not entering into this agreement, the Regional District Central Kootenay may lose access to 911 services.

By entering into this agreement the Regional District may be impacted by unknown costs in providing required data sets, however it should be noted this uncertainty is facing all local authorities in British Columbia entering into this agreement.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to enter into the NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT with Telus, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the agreement be administered through Service S156 Emergency Communications 911

Respectfully submitted,
Nora Hannon, Regional Fire Chief

CONCURRENCE

Stuart Horn – CAO	Approved
Yev Malloff – CFO	Approved
Mike Morrison – Corporate Officer	Approved

ATTACHMENTS:

Attachment A – NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

This Agreement for the provision TELUS' Next Generation 9-1-1 Service (the "**Agreement**") is effective the [redacted] day of [redacted], 2023 (the "**Effective Date**")

BETWEEN:

[redacted]
(the "**Local Government Authority**" or "**LGA**")

AND:

TELUS Communications Inc.
("TELUS")

WHEREAS the Local Government Authority wishes to provide its citizens with access to Next-generation 9-1-1 ("**NG9-1-1**") Emergency Services ("**NG9-1-1 service**") through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1;

WHEREAS, the legacy 9-1-1 service is, as per Telecom Regulatory Policy CRTC 2017-182 ("**TRP 2017-182**"), called "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians", is due to be decommissioned by order of the Canadian Radio-television Commission ("**CRTC**").

WHEREAS, the current legacy 9-1-1 LGA service agreement will remain in effect and supplement the NG9-1-1 until such time the legacy 9-1-1 network is decommissioned.

WHEREAS TELUS, as mandated by the CRTC, is the sole provider of NG9-1-1 services in the province in which the LGA is located and as such can route calls, sessions or events from the inhabitants of the LGA calling the 3-digit emergency telephone number 9-1-1 to the appropriate Public Safety Answering Point which provides the 9-1-1 caller with access to Emergency Services;

WHEREAS TELUS has developed an IP based next generation 9-1-1 service designed to replace the legacy provincial enhanced 9-1-1 service that will transit calls, sessions and events to the 3-digit emergency telephone number 9-1-1 in accordance with the terms and conditions laid out in TRP 2017-182 and Telecom Decision CRTC 2021-199 ("**Decision 2021-199**"); and

WHEREAS TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service in the form of a fee levied against each End-User as prescribed in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) filed in accordance with the process laid out in TRP 2017-182 and any future modifications thereto.

NOW THEREFORE in consideration of the mutual agreements hereinafter contained and other good and valuable consideration, the parties hereto agree as follows:

1 DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2 SCOPE OF AGREEMENT

2.1 **Agreement:** The LGA and TELUS (collectively, the "**Parties**") hereby agree to fulfil their respective obligations as per the terms and conditions set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) and those contained in this Agreement, in order to provide NG9-1-1 emergency calling services. The Parties agree that this Agreement is for their mutual advantage and is designed to provide continued access to Emergency Services to the

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served inhabitants within the Serving Area.

- 2.2 **Cost Recoveries:** The Parties agree that TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service via the TELUS NG9-1-1 Tariff filed by TELUS to be levied against entities that provide access to NG9-1-1 services in TELUS' ILEC operating territory.
- 2.3 **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("**ESInet**"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calling over IP-based networks and devices. For i3-PSAPs, the ESInet is delivered to the PSAP operations premise using TELUS's IP VPN service to the PSAPs. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("**NGCS**") and may include other third-party applications from trusted entities as may be requested by the LGA and agreed to by TELUS. TELUS provided NG9-1-1 Service features are described in the User-to-Network Interface ("**UNI**") document. The LGA agrees that TELUS is not responsible nor liable for damages arising from LGA's use of third-party applications in conjunction with the NG9-1-1 Service.

3 TELUS' OBLIGATIONS

In accordance with TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), TELUS agrees to:

- 3.1 Provide TELUS Next Generation 9-1-1 Service to the LGA in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1, as further described herein.
- 3.2 Provide TELUS' Next Generation 9-1-1 Network access, network termination/demarcation, and services to the PSAP, as agreed to by TELUS and the LGA, to be used to answer and transfer calls, sessions and events to the 3-digit emergency telephone number 9-1-1.
- 3.3 Provide Selective Routing and Transfer of emergency calls, sessions and events to the Primary PSAP and Secondary PSAPs according to instructions provided by the LGA, including those described in PSAP Contingency Plans.
- 3.4 Provide 9-1-1 caller information, as ordered by the CRTC, to the PSAP(s).
- 3.5 Maintain and update the 9-1-1 mapping and addressing database subject to receipt of the information required to be provided by the LGA pursuant to paragraphs 4.4.2 and 4.4.3.
- 3.6 Be responsible for any other requirements not specifically identified in this Agreement related to matters of the kind as imposed by the CRTC.
- 3.7 Where an Originating Network Provider has entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, TELUS shall remain responsible for all aspects of the operation of the TELUS Next Generation 9-1-1 Service and shall not be relieved of any of its obligations under this Agreement.
- 3.8 Maintain a 24x7 9-1-1 Support Team to monitor the network and coordinate activities with stakeholders.
- 3.9 Maintain a fallback Third Party Operator Service that will accept NG9-1-1 calls, sessions and events and route them to the appropriate Primary PSAP in the event of network,

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- routing, or location issues.
- 3.10 Selectively route and enable the selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to Policy Routing Rules crafted to the needs of the LGA, including those described in PSAP Contingency Plans.
 - 3.11 Maintain a PSAP Contingency Plan as prepared by each PSAP in the event of network or customer equipment outage or evacuation.
 - 3.12 Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy/errors reporting back to the Local Government Authorities or their designees.
 - 3.13 Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the LGA and as listed in Schedule "D" (PSAP Designations & Locations).
 - 3.14 TELUS is responsible for delivering NG9-1-1 traffic to the TELUS NG9-1-1 demarcation point. TELUS will not be responsible for any issues, nor will it troubleshoot outages or failures proved to be occurring with the LGA network, which begin on the LGA side of the TELUS NG9-1-1 demarcation point.

4 OBLIGATIONS OF THE LGA

- 4.1 As it applies to PSAPS, the LGA agrees to:
 - 4.1.1. Designate Primary PSAPs, Secondary PSAPs, and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area. In the event that the LGA contracts with a third party for the management and operation of the PSAP, the LGA will remain responsible for all aspects of the operation of the PSAP and will not be relieved of any of its obligations under this Agreement.
 - 4.1.2. Ensure that all PSAPs are i3-compliant as per the conditions listed in section 6, requirements listed in Schedule C, and documents referenced in Schedule E of this document are connected to the NG9-1-1 network
 - 4.1.3. Ensure that all PSAPs provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements further detailed under Schedule C. LGA shall put in place a Business Continuity Plan applicable to the PSAPs and test it annually.
 - 4.1.4. Provide TELUS with a minimum of ninety (90) days' written notice of an intended change of a PSAP in their serving area.¹
- 4.2 The LGA acknowledges and understands that in cases where Next Generation 9-1-1 calls, sessions and events are delivered to TELUS without complete location information, these calls, sessions and events may be routed to a default PSAP which may be a Provincial Default i3 PSAP, designated by the provincial government or an alternate default PSAP selected and managed by TELUS.
- 4.3 As it applies to mapping addressing data (GIS or MSAG), where not otherwise defined by

¹ See Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

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applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, the LGA shall create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the LGA, such party shall be identified in Schedule "E", and that 9-1-1 specific GIS data layers must be provided directly to TELUS in a secure manner without transiting through any shared open platform upon implementation of GIS functionality within the NG9-1-1 network. The LGA agrees to provide TELUS with a minimum of ninety (90) days' written notice of a change in GIS data providers. The LGA shall take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.

4.4 As it applies to Serving Area, the LGA shall coordinate the participation of all PSAPs in the Serving Area with respect to TELUS Next Generation 9-1-1 Service. This will include:

- 4.4.1. Determining, in conjunction with TELUS, the Serving Area and Emergency Service Zones served by the PSAPs;
- 4.4.2. Providing and validating, as required by TELUS, all geographical data, including street names, addresses, or other data provided by the geographic information system (GIS) and associating those with Emergency Service Zones;
- 4.4.3. Informing TELUS of all changes in the geographical data that may occur during the term of this Agreement and changes in that geographical data must be reported to TELUS as soon as possible after that data changes;
- 4.4.4. Ensuring all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity, and all other considerations within the PSAPs domains;
- 4.4.5. Ensuring all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
- 4.4.6. Ensuring the Primary PSAP accepts specific planned test calls from the public;
- 4.4.7. Ensuring the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
- 4.4.8. Correcting all errors with submitted geographic data as reported by TELUS as soon as possible after the notification is sent to the LGA. LGA shall aim to do it in 72 hours to ensure that all carriers operating within the LGA territory have access to accurate validation information;
- 4.4.9. Providing TELUS with 85 days written notice of an intended change in borders of the Serving Area.²

4.5 As the requirements related to the TELUS Next Generation 9-1-1 Service may evolve in time or need to be detailed, the LGA shall be responsible for any other requirements that are not specifically identified in the Agreement but added in documents referred under the Agreement (such as UNI) or otherwise communicated by TELUS to all LGAs and PSAPs.

4.6 The LGA shall not, nor shall it authorize, assist or permit any person other than TELUS to

² Please see Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

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change, repair, reinstall or tamper with the TELUS' Next Generation 9-1-1 Network and equipment up to the demarcation point.

- 4.7 The LGA recognizes that TELUS Next Generation 9-1-1 Service allows for many new functionalities regarding types of data that can be transmitted over the Next Generation 9-1-1 network. It is expected that the Commission will mandate the implementation of such new functionalities. The availability of these functionalities may require the LGA to upgrade software and/or hardware at the PSAP. To ensure NG9-1-1 services' upgrades and new features are available uniformly across TELUS' ILEC operating territory, the LGA will have to ensure the PSAPs selected to serve its inhabitants implement such upgrades on the implementation schedule set out by the CRTC.
- 4.8 The LGA shall support embargoes implemented to suspend changes to the database during major outages or planned upgrades.
- 4.9 The LGA shall implement guidelines and procedures with respect to the retention and destruction of personal information related to NG9-1-1 services prior to the provision of those services.³
- 4.10 The LGA shall ensure that all communications destined for carriage over the NG9-1-1 network will be secure, and it will take all steps necessary to protect the confidentiality of the information carried over these networks to the maximum extent feasible.
- 4.11 Upon implementation of GIS functionality within the NG9-1-1 network, the LGA must provide sensitive NG9-1-1-related GIS and addressing data directly to TELUS in a secure and encrypted manner without transiting through any shared open platform.⁴
- 4.12 The LGA shall continue to provide TELUS access to the Master Service Addressing Guide until such time as the legacy 9-1-1 network is decommissioned or is advised by TELUS that the Master Service Addressing Guide is no longer required.
- 4.13 Warrant and represent that it has the authority to:
 - 4.13.1 Enter into this Agreement;
 - 4.13.2 Determine that the LGA will utilize TELUS Next Generation 9-1-1 Service to provide End-Users within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1; and
 - 4.13.3 Determine that all End-Users, within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to 9-1-1 Service, shall receive access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 through use by the LGA of 9-1-1 Service.

5 PROPERTY RIGHTS

- 5.1 Title to, ownership of, and all intellectual property rights in any facilities, equipment, software, systems, processes, and documentation used by TELUS to provide the TELUS Next Generation 9-1-1 Service and all enhancements on them shall be and remain with

³ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 233.

⁴ Pursuant to Telecom Regulatory Policy CRTC 2020-150, paragraph 22.

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TELUS or its suppliers. Except as expressly set forth elsewhere in this Agreement, this Agreement does not grant the LGA any intellectual property or other rights or licenses in or to any service components listed above.

6 TRUSTED ENTITIES

- 6.1 Trusted entities are entities that have been qualified, certified and authorized by either TELUS and/or CRTC to connect to the TELUS Next Generation 9-1-1 Network.

7 CONFIDENTIAL INFORMATION

- 7.1 Unless the LGA provides express consent or disclosure is pursuant to a legal power, all information kept by TELUS regarding the LGA, other than the LGA's name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than: i) the LGA; ii) a person who, in the reasonable judgment of TELUS, is seeking the information as an agent of the LGA; iii) another telephone company, provided the information is required for the efficient and cost-effective provision of telephone service and disclosure is made on a confidential basis with the information to be used only for that purpose; iv) an agent retained by TELUS in the collection of the LGA's account, provided the information is required for and is to be used only for that purpose; v) public authority or agent of a public authority, for emergency public alerting purposes, if a public authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; vi) an Affiliate involved in supplying the LGA with the Services, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.
- 7.2 TELUS is responsible for complying with Canadian privacy legislation (including the Personal Information Protection and Electronic Documents Act (PIPEDA) and substantially similar Canadian provincial privacy legislation) as such is applicable to TELUS in the provision of the Services under this Agreement. TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at www.telus.com/businessprivacy. TELUS' provision of the Services is subject to this policy. This policy may be updated by TELUS from time to time. The amended policy will be posted at the location above, and notice of the change will be provided by invoice notification, email, or otherwise. Unless otherwise indicated, the effective date of the amended policy will be the date of posting. The continued use of the Services by the Customer after such date will be deemed to constitute the acceptance of the amended policy. As TELUS does not have a direct contractual relationship with the PSAPs and the End-Users, TELUS relies on and the LGA shall ensure that the LGA (directly or through the PSAPs) has obtained all necessary consents from such End-Users, provided all necessary notices to End-Users, and otherwise have all necessary authority to permit the collection, use or disclosure of personal information by and between LGA and TELUS (if any).
- 7.3 Any information including any and all written documentation provided by TELUS to the LGA, its employees, servants, agents, assigns and/or contractors pertaining to the design, development, implementation, the operation and the maintenance of TELUS the Next Generation 9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of this Agreement. The LGA will not permit any of its employees, servants, agents, assignees and/or contractors to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of this Agreement.
- 7.4 Use all information or data that is provided by an End-User for the sole purpose of

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responding to 9-1-1 related communications, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power. For greater clarity, information or data related to a specific emergency occurrence shall be used only for the purpose of responding to that emergency, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power.⁵ For greater clarity, such obligation also applies to the information or data that are provided on behalf of the End-User, for purposes associated with emergency services accessed through TELUS' NG9-1-1 network. For greater clarity, such obligation also applies when the information or data is stored or otherwise under the custody or control of the PSAP.

- 7.5 The LGA will retain the confidential End-User data, including any audio or video or text files provided and associated information in confidence and will treat the confidential information with the same degree of care that it employs for the protection of its own confidential information and, at a minimum, a reasonable degree of care, and will not use or copy such confidential information except as necessary to perform its obligations under this Agreement, and will not permit disclosure of such confidential information except to employees, servants, agents, assigns and/or contractors, including the PSAP (provided such employees, servants, agents, assigns and/or contractors are bound by similar confidentiality obligations as the one contained in this Agreement and provided such can be evidenced) where there is a need to know for purposes of this Agreement.
- 7.6 The LGA agrees that it will indemnify TELUS against any and all liabilities, losses, damages, costs, and expenses (including legal fees and disbursements on a solicitor and own client basis) resulting from the unauthorized disclosure or use of information identified in paragraphs 7.1 to 7.3 on the part of the LGA, its employees, servants, agents, assigns and/or contractors.
- 7.7 Furthermore, the LGA agrees to abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time.

8 QUALITY OF THE LGA'S SERVICE

- 8.1 The LGA agrees to implement and ensure the operation of its PSAP(s) in a manner that meets the quality standards generally accepted in Canada for such services.
- 8.2 The LGA acknowledges the importance under this Agreement that all PSAPs connected to the TELUS' Next Generation 9-1-1 Network meet at all times the requirements set out under this Agreement and promptly whenever those are changed by TELUS from time to time to assure the operation of TELUS' Next Generation 9-1-1 Network, in accordance with quality standards generally accepted in Canada and that the default of a PSAP to comply with such requirement can compromise the TELUS' Next Generation 9-1-1 Network and affect all End-Users.

9 FORCE MAJEURE

- 9.1 Neither TELUS nor the LGA will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions of regulatory authorities, and, generally, as a result of any event that is beyond the LGA's or TELUS' reasonable control ("Force Majeure").
- 9.2 TELUS and the LGA agree that in the event of a Force Majeure, the Parties will cooperate

⁵ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 232.

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and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

- 9.3 The costs required to provide temporary replacement service will be borne according to the sharing of obligations between TELUS and the LGA, as indicated in Articles 3 and 4 of this Agreement.

10 IMPLEMENTATION SCHEDULE

- 10.1 TELUS and the LGA agree that the implementation of TELUS Next Generation 9-1-1 Service within the Serving Area, and based on the requirements set out in Schedule B, will be carried out pursuant to an implementation schedule to be mutually agreed to by the Parties in writing and which may be changed from time to time by agreement of the Parties.

11 LIMITATION OF LIABILITY

- 11.1 TELUS' liability for the performance of its obligations pursuant to this Agreement shall be the one set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001). It is understood that TELUS' limited liability under this Agreement is a condition without which TELUS would not have entered into this Agreement, and therefore, TELUS' liability for the performance of its obligations pursuant to this Agreement shall not exceed any limitation of liability set out under TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) even if such limitation of liability does not specifically apply or refer to the LGA.
- 11.2 The LGA and TELUS shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the LGA or TELUS is self-insured, provide to the other party evidence that is satisfactory to that party that the LGA and/or TELUS, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.
- 11.3 This Article 11 will survive the present Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.

12 TERM

- 12.1 **Term:** This Agreement will be effective as of the Effective Date, and will be valid for a period of five (5) years, with an automatic renewal for a successive period of five (5) years, unless one party gives to the other at least six (6) months' written notice of termination before the end of the then current five (5) years term.
- 12.2 **Termination or Suspension of a Service:** Notwithstanding Article 13.1, TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service where TELUS has reasonable cause to believe that the LGA's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the LGA may terminate the NG9-1-1 Service, or TELUS may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

13 REGULATORY APPROVAL

- 13.1 It is expressly understood that TELUS Next Generation 9-1-1 Service is provided pursuant to the terms and conditions of the TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) as amended from time to time and as approved by the Commission, and this Agreement as amended from time to time and as approved by the Commission.

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13.2 This Agreement (excluding the Schedules) will be subject to approval by the Commission, and is subject to changes imposed by directions or orders of the Commission. Any future amendments to this Agreement (excluding the Schedules) will also be subject to approval by the Commission.

14 WAIVER

14.1 The failure of either party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will continue to remain in full force and effect.

15 RELATIONSHIP OF THE PARTIES

15.1 This Agreement will not create nor will it be interpreted as creating any association, partnership, any employment relationship, or any agency relationship between the Parties.

16 ENTIRE AGREEMENT

16.1 Except as otherwise stated herein, this Agreement, together with the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) constitutes the entire agreement of the Parties and supersedes any previous agreement, whether written or verbal. Should any provision of this Agreement be declared null, void, or inoperative, the remainder of the Agreement will remain in full force and effect. In the event of a conflict between this Agreement and TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) will prevail.

17 NOTICES

17.1 Except if expressly specified otherwise elsewhere in the Agreement, all notices necessary under this Agreement shall be given in writing. In the case of TELUS, the notice shall be sent by e-mail and in the case of the LGA, the notice can be either personally delivered, or sent by registered mail or facsimile, or by e-mail at the addresses indicated below. Notices, if personally delivered or sent by facsimile, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received four days (excluding Saturdays, Sundays and statutory holidays) after the date of mailing. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, and e-mail address; and (ii) date and time of the transmission.

17.2 TELUS can change the telecommunication services provided to a PSAP by providing the LGA at least thirty (30) days prior written notice, without the necessity of the Parties signing a formal amendment to this Agreement. By continuing to use the TELUS' Next Generation 9-1-1 Network after TELUS has changed the telecommunication services provided to a PSAP, the change is deemed to have been accepted by the Parties.

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Local Government Authority

TELUS Communications Inc.

TELUS

Regulatory Affairs

Attn: TELUS NG9-1-1 Leadership Team

Regulatory.affairs@telus.com

Or to such other address as either party may indicate in writing to the other.

IN WITNESS WHEREOF the Parties have caused this Agreement to be executed by their duly authorized representatives, such execution effective on the Effective Date.

Local Government Authority

Per: _____

Printed: _____

Title: _____

TELUS Communications Inc.

Per: _____

Printed: **_ Jeff Smith**

Title: **Managing Consultant-Regulatory Affairs**

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Schedule A

1 DEFINITIONS

For the purposes of this Agreement, in addition to other terms defined elsewhere in the Agreement, the following terms have the meanings ascribed below:

1.1 “Automatic Number Identification” or “ANI”:

TELUS’ NG9-1-1 Network’s capability to automatically identify the calling telephone number and to provide a display of the number at the PSAP.

1.2 “Border Control Function” or “BCF”:

Provides a secure entry into the ESInet for emergency calls presented to the network. The BCF incorporates firewall, admission control, and may include anchoring of session and media as well as other security mechanisms to prevent deliberate or malicious attacks on PSAPs or other entities connected to the ESInet.

1.3 “Business Continuity Plan”:

A plan outlining how to continue operating during an unplanned service disruption; i.e.: technology or relocation.

1.4 “Commission”:

The Canadian Radio-television and Telecommunications Commission (“CRTC”) and its successors.

1.5 “Default Routing”:

Default Routing is a contingency routing scheme whereby 9-1-1 calls, sessions and events are directed to an alternative PSAP or PSAPs due to network issues or missing/invalid location information.

1.6 “Demarcation Point”:

The boundary that delineates the network responsibilities between the NG9-1-1 Network Providers and the LGAs. It can be designated by the latter subject to the demarcation point being (i) located within the combined operating territories of the small ILECs and the adjacent large ILEC, and (ii) captured in the NG9-1-1 service agreement between the LGA and its NG9-1-1 Network Provider(s).

1.7 “Emergency Services”:

The first responders to situations that require immediate assistance, such as law enforcement, fire department, ambulance service, or other emergency medical assistance service.

1.8 “Emergency Services IP Network” or “ESInet”:

An ESInet is a managed, private, dedicated IP network used for Emergency Services communications. The ESInet provides the transport and interconnectivity for trusted entities designated by the CRTC such as NENA i3-compliant PSAPs within the Serving Area, as well as CRTC-registered ONPs supporting 9-1-1 calling over IP-capable networks. For PSAPs, the ESInet is delivered using the Company’s IP VPN service to the PSAPs’ operations premises authorized by the LGA. ONPs interconnect to the ESInet through designated physical Points

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of Interconnection (POIs).

1.9 “End-User”:

An end-user with NG9-1-1 Network Access within the boundaries of the LGA, as determined by the Company and the LGA.

1.10 “Emergency Service Zone” or “ESZ”:

A defined area within a Serving Area consisting of a specific combination of LGA, law enforcement, fire, emergency medical, and PSAP coverage areas.

1.11 “i3 PSAP”:

A PSAP that is capable of receiving IP-based signaling and media for delivery of emergency calls conformant to the i3 standard.

1.12 “Local Government Authority” or “LGA”:

An LGA is the relevant government authority, at the provincial, indigenous, territorial, regional and/or municipal level, that governs the PSAPs. For greater clarity, the PSAP is selected or designed by the LGA and is under the responsibility of the LGA.

1.13 “Master Service Addressing Guide” or “MSAG”:

The MSAG/SAG is a database of street names and house number ranges; it defines emergency service zones within a community and the emergency service numbers associated to them in order to enable proper routing of basic 9-1-1 and enhanced 9-1-1 calls.

1.14 “Network Access”:

A connection that allows calls, sessions, or other types of events intended to be delivered to the Company’s NG9-1-1 Network.

1.15 “Next Generation Core Services” or “NGCS”:

The base set of services needed to process an NG9-1-1 call, session or event on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services but not the network on which they operate.

1.16 “NG9-1-1 Network Provider”:

The carrier that provides connectivity, services, and management for Next Generation 9-1-1 service to LGAs and their PSAPs.

1.17 “Offnet Agency”:

An agency outside of the NG9-1-1 network, such as a poison control centre or a hospital, which the LGA may designate to be able to receive PSTN calls transferred by a PSAP through the ESInet.

1.18 “Originating Network Provider”:

A CRTC-approved authorized telecommunications service provider, wireless service provider,

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or other service provider which delivers traffic to the Company's NG9-1-1 Network for routing to a PSAP.

1.19 "Policy Routing Rules" or "PRRs":

Policy Routing Rules (PRRs) allow PSAP to enable multi-layered treatment policies for diversion within the NG9-1-1 Network, providing more options to a PSAP to divert 9-1-1 calls, sessions and events to another destination based upon multiple conditions defined in the PRRs.

1.20 "Public Safety Answering Point" or "PSAP":

A primary PSAP is a PSAP to which 9-1-1 calls, sessions and events are routed as the first point of contact with a 9-1-1 telecommunicator. In most cases, the primary PSAP then contacts the appropriate agency to dispatch emergency responders. However, in cases where local authorities determine that specialized expertise is required to handle the 9-1-1 call, sessions and events are then transferred to a secondary PSAP.

A secondary PSAP is a PSAP to which 9-1-1 calls, sessions and events are transferred from a primary PSAP.

1.21 "PSAP Contingency Plan":

It is a plan prepared by the PSAP, in collaboration with TELUS, to provide Default Routing to ensure 9-1-1 calls are answered. PSAP Contingency Plan is about alternative routing and configuration options related to the NG9-1-1 Network and is more specific than the overall PSAP Business Continuity Plan.

1.22 "Selective Routing and Transfer":

A feature that automatically routes traffic destined for emergency services to the appropriate PSAP based on the location data provided during the setup of the 9-1-1 call, session or event (Automatic Identification information or Geodetic) and facilitates inter-agency transfer.

1.23 "Serving Area":

The area within the LGA's boundaries, as determined by TELUS and the LGA, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to a particular primary PSAP which has a contract with the LGA.

1.24 "TELUS' Next Generation 9-1-1 Network":

A standards-based, all IP emergency communications infrastructure enabling highly reliable and secure voice and multimedia communications.

1.25 "Operator Service":

Operator Service for NG9-1-1 is a last resort routing scheme whereby calls, sessions and events that cannot be routed by the NG9-1-1 network on the ESInet to the PSAP will be routed to an operator service contracted by the NG9-1-1 Service Provider as mandated in Telecom Decision 2019-66.

1.26 "User-to-Network Interface (UNI) Interconnection Design Specifications":

User-to-Network Interface (UNI) Interconnection Design Specifications means the authoritative document which sets the technical specifications an i3-PSAP must comply with.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule B (for TELUS internal resource planning purposes only)

SCHEDULE B - v.1			
List of NG9-1-1 PSAPs, locations & targeted migration			
Current Emergency Zones & PSAP migration identification			
<p>Schedule B is a current list of PSAPs that provide services to the LGA. Please review and confirm accuracy (initial) of all contracted PSAPs. Post transition changes or updates to Schedule B will be communicated to TELUS via current TELUS operations change process.</p>			
			LGA initial _____

PSAP Serving Information			
PSAP Name (*1 &*2)	PSAP Address	PSAP Address - Backup Site	Targetted Migration Date
ECOMM 911 Corp	3301 E Pender Street Vancouver, BC	2955 Virtual Way Vancouver, B	tbd
Kamloops Fire Dispatch	1205 Summit Drive Kamloops, BC	1301 Aberdeen Drive Kamloops, BC	Q3, 2023
Prince George Fire	2012 Massey Drive, Prince George BC	3790 Opie Crescent Prince George, BC	Q2, 2023

Notes:

*1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.

*2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.

Central Kootenay					
ESZ	Community	Municipality	Primary	Fire	Police
2007	Creston Area	Central Kootenay RD	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
2008	Kaslo	Village of Kaslo	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
2009	Nakusp	Village of Nakusp	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
2010	Salmo	Village of Salmo	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
2011	Silverton	Village of Silverton	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
2012	Slocan	Village of Slocan	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
5265	Central Kootenay RD West	Central Kootenay RD	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
5358	New Denver	Village of New Denver	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction
5365	Castlegar	City of Castlegar	ECOMM South East District BC	Kamloops Fire	Provincial RCMP jurisdiction
5402	Central Kootenay RD East	Central Kootenay RD	ECOMM South East District BC	Prince George Fire	Provincial RCMP jurisdiction

Notes:

*1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.

*2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.

*3 – “Offnet” Agencies are not connected to the ESInet over an IP-UNI

*4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule C

Technical requirements\ESInet Access Criteria

Next Generation 9-1-1 is comprised of complex and interactive systems. In order to ensure proper network security, resiliency, diversity, and reliability, the LGA must ensure that all of their PSAPs meet the following technical criteria. A PSAP cannot interconnect to the NG9-1-1 network without meeting these requirements.

PSAPs utilizing networks to process and deliver NG9-1-1 calls outside of the ESInet do so at their own risk and assume all liabilities, including prolonged restoration times in the event of an outage.

LGA must ensure that the PSAP(s):

- 1 Deploy Dual Stack as the preferred method for simultaneous use of IPV4 & IPV6 address space OR to individually perform NAT-PT (Network Address Translation - Protocol Translation) for their Network Domain as defined in the NG9-1-1 network provider's UNI Interconnection Design Specifications, as a mandatory condition to interconnect to the NG9-1-1 network.
- 2 Support a set MTU (Maximum Transmission Unit) value of 1500 bytes for their network domain.
- 3 Utilize the Border Gateway Protocol (BGP) for dynamic routing between peering networks, using registered Autonomous System (AS) numbers, when available.
- 4 Assign a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the ESInet. An LRA can be assigned for a specific PSAPs or may be assigned for all PSAPs in an entire serving territory. The PSAP must notify TELUS at least 30 days prior to onboarding to the NG9-1-1 network of its selection and provide TELUS with 60 days' notice prior to any changes to its LRA structure. The LRA will have to enter into a distinct agreement with TELUS regarding the rights and obligations specific to the LRA and agree to TELUS Certificate Policy. For greater clarity, if access to the ESInet is needed for devices, the PSAP must assign an Authorized Organization Representative ("AOR"), which shall also enter into a distinct agreement with TELUS. For greater clarity, LRA and AOR doesn't need to be the PSAP itself.
- 5 Utilize the PCA service provided by the NG9-1-1 network provider, as defined in the UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network until a nation-wide PSAP Credentialing Agency is established.
- 6 Comply with the UNI and any other bulletins or technical documents communicated by TELUS to all LGAs and PSAPs from time to time. Employ a NENA i3 compliant BCF (Border Control Function), as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network. In addition, the BCF must be deployed in a manner that prevents single points of failure.
- 7 Employ the QoS requirements as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications as a mandatory condition of interconnection with the NG9-1-1 network.
- 8 Implement the mandatory list of audio CODECs as provided by the NG9-1-1 network providers as part of the Onboarding Process, and as updated through the proposed change management process managed by CISC.
- 9 Use the two (2) redundant 9-1-1 IP-VPN circuits and routers provided by TELUS to deliver 9-1-1 calls, sessions and events, and associated data as per TELUS acceptable use policy available at www.telus.com/aup. The PSAPs shall not modify, repair, reinstall, or tamper with the 9-1-1 IP-

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

VPN circuits and routers, or use them in a manner that interferes with any service components used to provide them, TELUS' networks, or with the use of TELUS services by other persons, or in a manner that avoids the payment of any charges, or use the 9-1-1 IP-VPN circuits in violation of any law or regulation. TELUS recommends that the PSAP use both 9-1-1 IP-VPN circuits to avoid service impacts in the event of an 9-1-1 IP-VPN circuit or terminating router failure.

- 10 Design and operation the PSAPs WAN/LAN, including resiliency, capacity, management, quality of service and security.
- 11 Support end-to-end encryption of traffic from and towards the ESInet as defined in the TELUS NG9-1-1 UNI Interconnection Design Specifications. PSAPs are strongly encouraged to utilize the TELUS NGCS-based DNS service to ensure the resiliency of DNS functions and seamless PCA functionality. If a PSAP opts to use its own DNS service, it will be the sole responsibility of that agency to design, maintain and administer this element.
- 12 Use the provided ESInet connections strictly for the delivery of NG9-1-1 calling and associated data and not to use any private VPN tunnels across the ESInet.
- 13 Create Policy Routing Rules for NG9-1-1 and communicate their Default Routing, if any, as part of their PSAP Contingency Plans to ensure that 9-1-1 calls are answered in the event of a PSAP outage.
- 14 Synchronize their network elements with those of the NGCS based on the Network Time Protocol resource provided by TELUS.
- 15 Apply on an ongoing basis, the required security updates (including any security patches) promptly, on the schedule communicated by TELUS.

The failure of a PSAP to comply with the technical requirement and access criteria may result in having such PSAP removed from the TELUS Next Generation 9-1-1 network. In the event where a PSAP does not meet the above technical requirements and access criteria to the ESInet, TELUS will inform the LGA before removing the PSAP from the TELUS Next Generation 9-1-1 network.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule D

MULTIPLE REGION PSAPs

This Schedule, or an alternative format agreed to by both the LGA and the Company, must be filled out by the LGAs with their respective PSAPs covering multiple regions and managed by a provincial or federal authority (e.g. Alberta Health Services, British Columbia Health Care Services, Royal Canadian Mounted Police.)

Operating as a provincial or federal secondary PSAP, the following provisions within this agreement does not apply: 4.1.1; 4.3; 4.4.1; 4.4.2; 4.4.3; 4.4.8; 4.8.9; 4.12;

The following provisions of this agreement (4.3.2; 4.3.3; 4.6; 4.8.4; 4.8.5; 4.9) that relate to “all PSAPs” for the purposes of this LGA, shall apply only to the single Multiple Regions PSAP.

Communication Centre Sites	Official Name	LGA (municipalities, counties, etc.)

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Schedule E

NG9-1-1 GIS REQUIREMENTS * **Provided to TELUS upon GIS introduction**

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial /Territorial Legislation (Y/N)

In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default, the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE F - v.1
<p style="text-align: center; color: purple; font-weight: bold; margin: 0;">LGA must verify with each PSAP and PSAP location listed in Schedule B has a 9-1-1 Contingency Plan and Policy Routing Rules documented and identified to TELUS. TELUS' requirement is to obtain documented contingencies and does not imply imposing mutual aid, backup sites, or any actual contingency options.</p>

PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Addresses	PSAP Address-Backup Site	Contingency Plan & Policy Routing Rules LGA verified (initial)
ECOMM 911 Corp	3301 E Pender Street Vancouver,	2955 Virtual Way Vancouver, BC	
Kelowna Fire Dispatch	2255 Enterprise Way Kelowna, BC	1616 Water Street Kelowna, BC	
Prince George Fire	2012 Massey Drive, Prince George BC	3790 Opie Crescent Prince George, BC	

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
- *3 – “Offnet” Agencies are not connected to the ESInet over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

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SCHEDULE G - v.1

**LGA must designate a Local Registration Authority ("LRA")
* reference Schedule C, #4.**

Digital Subscriber Certificate Agreement and Application Form - submitted by LGA's Local Registration Authority designate upon TELUS onboarding

PSAP Serving Information

PSAP Name (*1 &*2)	PSAP Addresses	PSAP Address-Backup Site	LGA designated Local Registration Authority ("LRA")
ECOMM 911 Corp	3301 E Pender Street Vancouver,	2955 Virtual Way Vancouver, BC	
Kamloops Fire Dispatch	1205 Summit Drive Kamloops, BC	1301 Aberdeen Drive Kamloops, BC	
Prince George Fire	2012 Massey Drive, Prince George BC	3790 Opie Crescent Prince George, BC	

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
- *3 – “Offnet” Agencies are not connected to the ESInet over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.



Board Report

Date of Report: May 9, 2023
Date & Type of Meeting: May 18, 2023 Board Meeting
Author: Nora Hannon, Regional Fire Chief
Subject: City of Nelson – Fire Protection Agreement Area E
File: 14/7750
Electoral Area/Municipality: Area E

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board authorization to enter into an extension for the period of one year for the current Fire Protection and Assistance Response Agreement between the RDCK and the City of Nelson. The previous agreement had a timeframe of January 1, 2018 to December 31, 2022. This extension provides time to develop a strategy towards a long-term agreement that takes into consideration various factors that have evolved since the original agreement.

SECTION 2: BACKGROUND/ANALYSIS

The current agreement states that the City of Nelson agrees to provide Fire Protection Services for the Fire Protection Service 133 Area E (Nelson Contract) according to the 'Defined Electoral Area E Fire Protection Service Area Bylaw No. 500, 1984'. The current agreement had a timeframe of January 1, 2018 until December 31, 2022. A one year agreement extension provides both parties to determine and develop a long-term agreement.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Impact on S133 Fire Protection Area E (Nelson Contract):

One year extension of current agreement including 3% annual cost increase will be \$203,926.00 for 2023.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Defined Electoral Area E Fire Protection Service Area Bylaw No. 500, 1984

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Continued provision of service.

3.5 Economic Considerations:

Both parties would like additional time to develop a strategy towards a long-term agreement considering various factors.

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

N/A

3.8 Board Strategic Plan/Priorities Considerations:

5.3(f) Partnering with member municipalities and neighbouring regional districts.

SECTION 4: OPTIONS & PROS / CONS

Pros:

By extending the agreement for one year:

- Continued service of fire protection for the defined portion of Area E provided by Nelson Fire Department.

Cons:

By not extending the agreement for one year:

- Potential Fire Service disruption as a result of operating without a contract.

SECTION 5: RECOMMENDATIONS

That the Board approve the RDCK enter into a contract extension with the City of Nelson for Fire Protection and Assistance Response for Fire Protection Area E (Nelson Contract) for the period of one year from January 1st 2023 to December 31st, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents. AND FURTHER, that the costs of \$203,926.00 be paid from S133 Fire Protection Area E (Nelson Contract)

Respectfully submitted,

Nora Hannon, Regional Fire Chief

CONCURRENCE

CAO – Stuart Horn

Approved

CFO – Yev Malloff

Approved

ATTACHMENTS:

Attachment A – FIRE PROTECTION AND ASSISTANCE RESPONSE AGREEMENT ADDENDUM

Attachment B - FIRE PROTECTION AND ASSISTANCE RESPONSE AGREEMENT

FIRE PROTECTION AND ASSISTANCE RESPONSE AGREEMENT
ADDENDUM

THIS AGREEMENT ADDENDUM dated for reference the 1st day of January, 2023.

BETWEEN:

THE CORPORATION OF THE CITY OF NELSON,
a municipal corporation having its office at
101-310 Ward Street, Nelson, BC.
V1L 5S4

(the "City")

OF THE FIRST PART

AND:

Regional District of Central Kootenay
PO Box 590
Nelson, BC
V1L 5R4

(the "Regional District")

OF THE SECOND PART

WHEREAS:

- A. In an agreement (the "Original Agreement") dated April 23, 2018, the City agreed to provide fire protection services to the Regional District within the Fire Protection Service Area.
- B. The Regional District has requested to renew the Original Agreement, while the City agrees to provide a fire protection and assistance response agreement, the City finds it prudent to review the Original Agreement to ensure it is up to date on service levels and cost of service. The City has requested to amend the Original Agreement, extending the length of term for an additional year (the "Additional Term"), to allow time to prepare an amended agreement.

NOW THEREFORE in consideration of the fees as stated in this addendum, from the Regional District to the City, the sufficiency of which is hereby acknowledged, the City and the Regional District covenant and agree as follows:

- 1. **Additional Term** – The Additional Term shall span the period of January 1, 2023 to December 31, 2023.
- 2. **Fees** – For the Additional Term, the Regional District shall pay the 2023 rate of \$203,926.00; this represents the 2022 annual rate as shown in the Original Agreement, of \$197,986.00, plus an additional 3% inflationary increase.

~~3. **Additional Fees** — If, upon review of the Original Agreement, the City values the cost of service to exceed the 2023 rate as stipulated in section 2; any additional costs over and above the 2023 fee will be added to the fees for 2024 in the new agreement.~~

As evidence of their agreement to be bound by the above terms and conditions, the parties have executed this Agreement below.

THE CORPORATION OF THE CITY OF NELSON

Signed in the presence of:

Signature:

Witness

Print Name:

Print Name:

Date:

Address

Date:

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Signed in the presence of:

Signature:

Witness

Print Name:

Print Name:

Date:

Address

Date:

**FIRE PROTECTION AND
ASSISTANCE RESPONSE AGREEMENT**

THIS AGREEMENT made this 7th day of April , 2018

BETWEEN:

REGIONAL DISTRICT OF CENTRAL KOOTENAY

PO Box 590
Nelson, B.C.
V1L 5R4

(the "Regional District")

OF THE FIRST PART

AND:

THE CORPORATION OF THE CITY OF NELSON

101-310 Ward Street
Nelson, B.C.
V1L 5S4

(the "City")

OF THE SECOND PART

WHEREAS:

- A. Under section 176(1)(b) of the *Local Government Act*, the Regional District may make agreements with a public authority respecting the undertaking, provision and operation of activities, works and services within the powers of a party to the agreement;
- B. Under section 23 of the *Community Charter*, the City may make agreements with a public authority respecting the undertaking, provision and operation of activities, works and services within the powers of a party to the agreement, and pursuant to section 13(1)(b) of the *Community Charter*, with the consent of the Regional District board, may provide a service in an area outside the municipality;
- C. Under the terms of the 'Defined Electoral Area E Fire Protection Service Area Bylaw No. 500, 1984' ("bylaw No. 500"), as amended, the Regional District established a specified area for the provision of fire protection services for portions of Electoral Area E as outlined on the map attached as Schedule A to Bylaw No. 500, as amended from time to time (the "Fire Protection Service Area");
- D. The Regional District has requested that the City provide fire protection services within the Fire Protection Service Area and the City has agreed to do so on the terms and conditions set out in this Agreement.

NOW THEREFORE, in consideration of the mutual promises herein contained and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto and agree as follows:

1.0 Definitions

1.1 In this Agreement, unless the context otherwise requires:

- (a) **“Fire Chief”** means the City’s Fire Chief or his duly authorized assistant or deputy;
- (b) **“Fire Department”** means the City of Nelson Fire & Rescue Services;
- (c) **“Fire Protection Services”** means the fire suppression and post-fire investigation required under the *Fire Services Act*, as well as fire rescue services and medical first responder;
- (d) **“Officer-in-Charge”** means the Fire Department member who, in the absence of the Fire Chief, is responsible for the deployment and direction of fire department resources and personnel in the case of an emergency.
- (e) **“Conflagration”** means a large fire that causes a great deal of damage beyond a single structure or typical property and dwelling.

2.0 Service

2:1 The City agrees to provide Fire Protection Services for the Fire Protection Service Area.

2.2 The City agrees to provide fire prevention which will encompass the following:

- (a) A Community Fire Smart program based on the BC Fire Smart Manual. The Fire Smart Program will provide 3 public community outreach visits for residential home owners to review home fire safety issues including wildfire preparedness.
- (b) Site visits to commercial properties in the Fire Protection Service Area as requested by the business to review fire safety plans and advise on fire safety concerns. This is not a site inspection requiring mandatory compliance with the BC Fire Code.

3.0 Term

3.1 This Agreement shall be in effect for a term of 60 months commencing on January 1, 2018 and expiring on December 31, 2022 unless otherwise extended by mutual agreement with the sum calculated as in Clause 4.1 subject to renegotiation.

4.0 Fee for Service

4.1 The Regional District covenants to pay the City, over the next 5 years, for the services agreed to, the rates as shown in the table below. An additional 3% will be added to the base rate annually to reflect annual cost increases as per schedule below:

Year	Base Rate + Annual Cost Increases	Amount Owed
2018	175,909	175,909
2019	175,909 + 3%	181,186
2020	181,186 + 3%	186,621
2021	186,621 + 3%	192,220
2022	192,220 + 3%	197,986

4.2 In the event of a significant increase in the operating expense of the Fire Department the City reserves the right to review, negotiate and amend the aforementioned schedule with the RDCK to reflect the increase.

4.3 No later than May 1 of each year, for the term of this Agreement, the City shall invoice the Regional District for the services. The Regional District shall pay said invoice by August 1 in each year, for each and every year this Agreement is in effect.

5.0 Fire Protection Service Levels

5.1 The City shall provide Fire Protection Services on a 24 hour, seven days per week basis from the City's fire hall located at 919 Ward Street, Nelson, B.C., utilizing the City's fire fighting apparatus, equipment and personnel.

5.2 The Fire Chief or Officer-in-Charge shall determine the number of Fire Department personnel and the apparatus and equipment that are required to be deployed in response to any emergency within the Fire Protection Service Area that is reported to the Fire Department. The determination of the Fire Chief or Officer-in-charge shall be made in accordance with the circumstances of the emergency.

5.3 The City may from time to time request additional one time funding for the purchase of new fire suppression equipment, and the replacement or repair of damaged equipment so long as the equipment is related to services provided to the contract area. These additional expenses will be presented to the Regional District prior to the following budget year for funding approval. Special requests will be considered for immediate funding for emergency repairs of fire suppression equipment.

5.4 The City may from time to time request additional one time emergency funding in the rare event of a Conflagration in the Fire Protection Service Area. These Special emergency requests will be considered for immediate funding where funding is not available through other government emergency assistance grants such as the British Columbia Disaster Financial Assistance Program.

5.5 The City shall provide the Fire Protection Services in accordance with:
 (a) the standard for such services provided within the City of Nelson, provided that for greater certainty nothing under this Agreement shall oblige the City to provide Fire Protection Services in a manner that exceeds the level of service provided by the City to owners or occupiers of property within the City of Nelson boundaries; and

- (b) the bylaws, policies and guidelines of the City applicable to Fire Protection services, as amended or replaced from time to time;
- (c) the *Fire Services Act* and *Regulations* thereunder;
- (d) the requirements of the *Workers Compensation Act* and the *Occupational Health and Safety Regulations* thereunder.

5.6 The Regional District and the City both acknowledge that there is limited capacity within the Regional District's existing water services within the Fire Protection Service Area to supply water for firefighting purposes. The City agrees that the City's firefighting apparatus, equipment and personnel shall be dispatched and deployed in a manner that maximizes the effectiveness of the Fire Protection Services that can be provided, in light of the limitations on the availability of water for firefighting purposes within the Fire Protection Service Area.

6.0 Notice to Residents and Owners re: Limitation on Service Levels

6.1 The Regional District will take reasonable steps to notify residents and property owners within the Fire Protection Service Area of:

- (a) the location of the Fire Department;
- (b) the phone number to be used in order that prompt notification can be given of the occurrence of a fire or other emergency within the Fire Protection Service Area is 9-1-1;
- (c) the limits on the Fire Department's ability to provide Fire Protection Services as a result of limitations of accessibility to properties that would otherwise normally be required by the BC Building and Fire Codes for firefighting access or for unsafe conditions.

7.0 Control of Fire Protection Services During an Emergency

7.1 All Fire Protection Services provided under this Agreement shall be under the exclusive direction and control of the Fire Chief or the Officer-in-Charge who is present at such fire or emergency.

8.0 Appointment of Fire Chief

8.1 The Fire Chief is authorized to exercise all of the powers, duties and functions that are assigned to the Fire Chief under Regional District of Central Kootenay Fire Services Bylaw No. 2170 and is the Fire Chief for the purpose of the bylaw.

9.0 Freedom of Information and Protection of Privacy Act

9.1 The Regional District and the City both acknowledge and agree that the printed, electronic and other records produced and maintained by the City for the purpose of, or in connection with the provision of Fire Protection Services are records that for the purpose of the *Freedom of Information and Protection of Privacy Act* ("FIPPA") are under the custody and control of the Regional District, and that the Regional District shall be responsible to process any requests for access to those records that are received from third parties by the Regional District or the City.

10.0 Indemnification

10.1 The Regional District shall indemnify and hold harmless the City from and against any and all claims, actions, causes of action, claims, demands, or suits of any kind arising from the City's provision of the Fire Protection Services under this Agreement, including but not limited to any such claims, actions, causes of action, claims, demands, or suits that arise as a result of constraints on the level Fire Protection Services provided due to limits on the availability of water or equipment or personnel for firefighting purposes within the Fire Protection Service Area but in any event excluding any claims, actions, causes of action, claims, demands, or suits that arise from the gross negligence of the City or its employees, servants, agents, volunteers and contractors.

11.0 Termination of the Agreement

11.1 Either party may terminate this Agreement at any time upon giving notice of its intention to do so, provided that any such notice given shall be effective on the 31st day of December of any year of this agreement, and provided further that such notice must be given prior to the 30th day of June of such year.

12.0. General

Time

12.1 Time shall be of the essence of this Agreement.

Assignment

12.2 This Agreement shall not be assigned by any of the parties hereto except with the prior written consent of the others which consent shall not be unreasonably withheld.

Interpretation

12.3 Nothing in this Agreement shall be interpreted as creating an agency, partnership or joint venture among or between the parties hereto.

Binding Effect

12.4 This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors, and permitted assignees.

Waiver

12.5 The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be

construed as a waiver of any future or continuing failure, whether similar or dissimilar.

Headings

12.6 The headings in this Agreement are inserted for convenience and reference only and in no way define, limit or enlarge the scope or meaning of this Agreement or any provision of it.

Language

12.7 Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

Cumulative Remedies

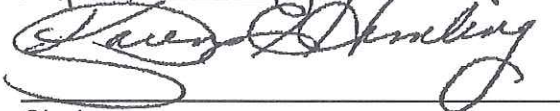
12.8 No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

Law Applicable

12.9 This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

The Corporate Seal of the **REGIONAL DISTRICT OF CENTRAL KOOTENAY** was hereunto affixed on the 23rd day of April, 2018 in the presence of:



Chair



Secretary

)
)
)
) Karen Handing, (seal)
) Board Chair
)
)
)
) Mike Morrison
) Corporate Officer
)

The Corporate Seal of the **CITY OF NELSON** was hereunto affixed on the 23rd day of April, 2018 in the presence of:



Chief Administrative Officer



Chief Financial Officer

)
)
)
) (seal)
)
)
)
)
)
)



Board Report

Date of Report: 05/09/2023
Date & Type of Meeting: 05/18/2023 Board Meeting
Author: Tristan Fehst, Regional Deputy Fire Chief
Subject: Balfour Harrop Fire Department Engine Replacement
File: 14/7750
Electoral Area/Municipality: Area E

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval for the purchase of a used 2006 Superior Spartan Engine fire apparatus for the S141 – Balfour Harrop Fire Department to be funded from S141 capital reserves.

SECTION 2: BACKGROUND/ANALYSIS

The Balfour Harrop Fire Department relies on its Engine as the primary response apparatus for firefighting and emergency situations. However, the current Engine has surpassed the acceptable lifespan as set out by the Fire Underwriters Survey (FUS), which could have negative insurance implications for residents.

To replace the aging Engine, staff had previously worked with Canoe Procurement to obtain quotes from various manufacturers. However, recent challenges such as rising costs of materials, supply chain issues, and a weakening Canadian dollar have led to significant price increases of over \$170,000 per apparatus, with a total cost approaching \$700,000. Additionally, there is currently low supply and high demand, resulting in build times upwards of 2 years.

Given these circumstances, staff have shifted its focus to purchasing used apparatus while still exploring options for buying new. After some time and effort, staff have identified a suitable apparatus that meets requirements for both functionally and is well within budget. Staff have entered into discussions with the City of Nelson Fire Department to purchase their 2006 Superior Spartan Engine, which has a remaining lifespan (8 years) that can offset the timeframe for purchasing new apparatus.

By purchasing this used apparatus, the Balfour Harrop Fire Department can have it delivered and placed into service as early as the fall of 2023, compared to the 1-2 year timeframe for a new apparatus. Additionally, the cost per year of service for this used Engine is significantly lower than a newer and more expensive apparatus. This decision can allow staff more time to procure new apparatus moving forward while ensuring that the department can continue to respond effectively to emergencies.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The current 2023-2027 Financial plan for S141 includes \$680,000 for the purchase of a new apparatus funded by \$330,000 from equipment financing and \$350,000 from reserves

The cost of the used apparatus is detailed below:

Purchase price of a 2006 Superior Spartan Engine from the City of Nelson: \$125,000 + 7% PST = \$133,750 (GST of \$6,250 is recoverable)

Additional estimated costs to place apparatus into service: decaling, radios, hose, etc.:

\$16,250

Total estimated cost with proceeds coming from S141 reserves:

\$150,000

There is also potential revenue from the sale of the current apparatus, but as it has passed its lifespan the market is relatively limited and we do not expect to receive much more than \$25,000 for it.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Purchasing Policy

Fire Underwriters Survey, NFPA and ULC standards for apparatus replacement.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

Continued provision of service protecting life safety and reducing economic loss.

3.5 Economic Considerations:

The purchase of an Engine will have an impact on taxation reserves within Area E, S141.

3.6 Communication Considerations:

The Balfour Harrop Fire Department Fire Chief was consulted in the decision making process.

3.7 Staffing/Departmental Workplan Considerations:

N/A

3.8 Board Strategic Plan/Priorities Considerations:

5.2(c) Manage taxation by responding to residents' needs and appropriately prioritizing projects.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board approve the purchase of the used apparatus using S141 Reserve funds.

Pros

- Significant cost savings over purchasing new
- Compliance with Fire Underwriters Survey

- Updated firefighting apparatus versus current apparatus
- Prompt delivery and placement into service of apparatus
- Offsets and staggers future apparatus purchasing time frames

Cons

- Buying used contributes to a lower long-term lifespan of apparatus as per FUS standards.
- Buying used does come with inherent risk of potential issues.

Option 2: That the Board reject the purchase.

SECTION 5: RECOMMENDATIONS

That the Board approve the purchase of a used 2006 Superior Spartan Engine from the City of Nelson for \$125,000 plus taxes and up to \$16,250 for costs to bring the apparatus into service in order to replace the current Engine for the Balfour Harrop Fire Department with a total cost not to exceed \$150,000 funded from S141 Fire Protection Area E Balfour Harrop capital reserves.

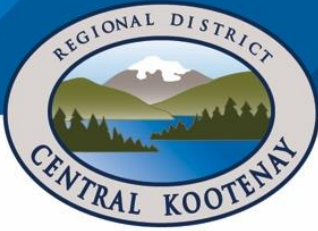
AND FURTHER

That the Board approve an amendment to the financial plan for 2023 for S141 to reduce capital expense by \$530,000, remove \$330,000 in proceeds from equipment financing and reduce the transfer from reserves by \$200,000 to account for the purchase of the used replacement apparatus.

Respectfully submitted,
Tristan Fehst, Regional Deputy Fire Chief

CONCURRENCE

CAO – Stuart Horn	Approved
CFO – Yev Malloff	Approved
Regional Fire Chief – Nora Hannon	Approved



Board Report

Date of Report: May 9, 2023
Date & Type of Meeting: May 18, 2023 Board Meeting
Author: Tristan Fehst, Regional Deputy Fire Chief
Subject: Crescent Valley Fire Department Engine Replacement
File: 14/7750
Electoral Area/Municipality: Area H

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval for the purchase of a used 2013 Pierce Kenworth Engine fire apparatus for the S142 – Fire Protection Area H and I (Slocan Valley) for the Crescent Valley Fire Department to be funded from capital reserves and short term borrowing.

SECTION 2: BACKGROUND/ANALYSIS

The Crescent Valley Fire Department relies on its Engine as the primary response apparatus for firefighting and emergency situations. However, the current Engine is will reach the end of its acceptable lifespan in 2023 as set out by the Fire Underwriters Survey (FUS), which could have negative insurance implications for residents.

To replace the aging Engine, staff had previously worked with Canoe Procurement to obtain quotes from various manufacturers. However, challenges such as rising costs of materials, supply chain issues, and a weakening Canadian dollar have led to significant price increases of well over \$170,000 per apparatus, with new apparatus cost approaching \$700,000. Moreover, there is currently low supply and high demand, leading to apparatus build times upwards of 2 years.

Under these circumstances, staff has shifted their focus to purchasing used apparatus while continuing to explore new options. After some time and effort, staff have identified a suitable second-hand 2013 Pierce Kenworth apparatus from the United States that meets functional requirements and is well within budget and has a remaining lifespan of 15 years. Staff have worked with Rocky Mountain Phoenix to broker the purchase of the used apparatus.

By purchasing this used Engine, the Crescent Valley Fire Department can have it delivered and placed into service in 2023, compared to the 1-2 year timeframe for a new apparatus. Additionally, the cost per year of service for this used apparatus is significantly lower than a newer and more expensive one. This decision can allow staff more time to procure new apparatus moving forward while ensuring that the department can continue to respond effectively to emergencies.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The current 2023-2027 Financial plan for S142 includes \$700,000 for the purchase of a new apparatus funded by \$550,000 from equipment financing and \$150,000 from reserves for the Crescent Valley Fire Department.

The cost of the used apparatus is detailed below:

Purchase price from Rocky Mountain Phoenix: \$333,000 + 7% PST = \$356,310
(GST of \$16,550 is recoverable)

Additional estimated costs to place apparatus into service: decaling, radios, hose, etc.:

\$15,000

Total estimated cost with proceeds coming from S141 borrowing and reserves:

\$371,310

This purchase will be funded from:

S142 Capital Reserves: \$240,000

Municipal Finance Authority Equipment Financing: \$131,310

There is also potential revenue from the sale of the current apparatus, but as it will soon pass its lifespan the market is relatively limited and we do not expect to receive much more than \$25,000 for it.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Purchasing Policy

Fire Underwriters Survey, NFPA and ULC standards for apparatus replacement.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

Continued provision of service protecting life safety and reducing economic loss.

3.5 Economic Considerations:

The purchase of an Engine will have an impact on taxation reserves within S142 Fire Protection Areas H and I (Slocan Valley).

3.6 Communication Considerations:

The Crescent Valley Fire Chief and Deputy Fire Chief were consulted in the decision making process.

3.7 Staffing/Departmental Workplan Considerations:

N/A

3.8 Board Strategic Plan/Priorities Considerations:

5.2(c) Manage taxation by responding to residents' needs and appropriately prioritizing projects.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board approve the purchase of the used apparatus using S142 Reserve funds and short term borrowing.

Pros

- Significant cost savings over purchasing new
- Compliance with Fire Underwriters Survey
- Updated firefighting apparatus versus current apparatus
- Prompt delivery and placement into service of apparatus
- Offsets and staggers future apparatus purchasing time frames

Cons

- Buying used contributes to a lower long-term lifespan of apparatus as per FUS standards.
- Buying used does come with inherent risk of potential issues, the risks of which are reduced by using a 3rd party broker to perform testing and provide warranty.

Option 2: That the Board reject the purchase.

SECTION 5: RECOMMENDATIONS

1. That the Board approve the purchase of a used 2013 Pierce Kenworth Engine for \$333,000 plus taxes from Rocky Mountain Phoenix and up to \$15,000 for costs to bring the apparatus into service to replace the current Engine for the S142 Fire Protection Areas H and I (Slocan Valley) for the Crescent Valley Fire Department funded from S142 reserves in the amount of \$240,000 and the balance in short term borrowing from the Municipal Finance Authority.
2. That the Board of the Regional District Central Kootenay authorizes up to \$132,000 be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for the purpose of purchasing a used 2013 Pierce Kenworth Engine for S142 Fire Protection Areas H and I (Slocan Valley) at the Crescent Valley Fire Department; and that the loan be repaid within five years, with no rights of renewal; AND FURTHER, that the Board approve an amendment to the financial plan for 2023 for S142 to reduce capital expense by \$328,000, reduce equipment financing by \$418,000 and increase the transfer from reserves by \$90,000 to account for the purchase of the used replacement apparatus.

Respectfully submitted,
Tristan Fehst, Regional Deputy Fire Chief

CONCURRENCE

CAO – Stuart Horn	Approved
CFO – Yev Malloff	Approved
Regional Fire Chief – Nora Hannon	Approved

ATTACHMENTS:

Attachment A – Final Quote



April 19, 2023

RDCK
103-333 Victoria St
Nelson BC, V1L4K3

Attention: Tristan Fehst : Regional Deputy Fire Chief

Dear Tristan

Rocky Mountain Phoenix would like to thank you for the opportunity to provide you a quote on the RDCK Emergency fire apparatus requirements. We are pleased to offer as follows:

One, 2013 Kenworth /Pierce 1050 IGPM Fire Truck SN#2NKHHN8X3DM357867

CND BASIC PRICE	\$ 333,000.00
G.S.T. EXTRA 5%	\$ 16,550.00
P.S.T. EXTRA 7%	\$ 23,310.00
	=====
F.O.B. Red Deer.	\$ 372,960.00

APPARATUS SPECIFICATIONS

- Pierce Fire Body
- Kenworth Chassis
- 4 - Door Commercial
- Length: 32' 4"
- Truck Height: 9' 3"
- Wheelbase: 238"
- GVWR: 40,600
- Seating for 4; 3 SCBA seats
- Mileage: 64,500
- Engine Hours: 5,657
- Paccar PX-8 350hp HP Diesel Engine
- Engine Brake
- Heated Mirrors
- Allison 3000EVS Automatic Transmission
- Waterous CS 1250 GPM Side-Mount 1-Stage Pump
- Pump Hours: 685
- 1000 Gallon Polypropylene Tank
- Driver's Side Discharges: (2) 2 1/2"
- Front Discharges: (1) 1 1/2"
- Crosslays/Speedlays: (2) 1 1/2" , (1) 2 1/2"
- Officer's Side Discharge: (1) 2 1/2" , (1) 3"
- Rear Discharges: (1) 2 1/2"
- Driver's Side Suction: (1) 2 1/2" , (1) 6"



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

- Officer's Side Suction: (1) 2 1/2" , (1) 6"
- Rear Suction: (1) 2 1/2"
- Piped for deck gun
- Electric Reels: (2) 200'
- Honda Gas Generator
- Telescoping Lights
- LED Lighting
- Arrowstick Traffic Indicator
- Federal Q2B Mechanical siren

OPTIONS FOR YOUR CONSIDERATION

- Graphics will be quoted upon receipt and viewing the truck, please forward any graphics, logo and or striping requirements to us as well as a digitized picture of any logos.

TERMS

- Purchase prices are valid for 30 days or upon an issued purchase order.
- Truck will be available for delivery mid early May of 2023
- 10% down due upon receipt of order.
- Remaining balance due delivery.
- PDI included.
- Full fire thread change.
- RIV
- MVI included.
- Chassis B Service
- Pump Service.
- 6 months warranty on fire package.

DELIVERY

- Delivery is FOB Red Deer.
- We can quote delivery upon receipt of the truck or it can be picked up in Red Deer Alberta.

YOUR SERVICE CENTRE AND AREA REPRESENTATIVE ARE:

ROCKY MOUNTAIN PHOENIX
103-2285 Queen Street
Abbotsford, BC
V2T 6T3
1-888-815-0500

MIKE ROGERS
Specialty Vehicles
Abbotsford, BC
604-226-8707
mrogers@rockymountainphoenix.com

Rocky Mountain Phoenix has service and repair facilities with fully qualified emergency vehicle technicians, a mobile service fleet, parts, and personal protective equipment available for ongoing support, maintenance, and repair of all of your apparatus, SCBA, and equipment needs.



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

We look forward to serving you and your community. Should you have any questions, please call me at 1-604-226-8707

Yours truly,

ROCKY MOUNTAIN PHOENIX

A handwritten signature in black ink, appearing to read "Mike Rogers".

Mike Rogers Specialty Vehicles and Used



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: South Kootenay Lake Community Service Society	Date of Application: 05/07/2023
Contact Name: Jacqueline Wedge / Garry Sly	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: box 210 16380 jacobson road crawford bay BC V0B 1E0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-6873	Email: esjuniorsquad@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The East Shore Junior Squad was created this winter, and we've been creating after-school programming twice weekly (after school) for kids ages 6 to 11.

I am attempting to get an awesome summer day camp up and going in Riondel: I've already spoken with Lucia from the Riondel campground, and she is extremely keen to host it.

The Junior Squad Summer Day Camp will run from 10am to 3pm. i am aiming to have it run TUESDAYS-WEDNESDAYS-THURSDAYS for the first 3 weeks of July, 9 days in total. We could accommodate up to 18 kids, but if more sign-up, we would hire a student to help us.

Programming will include nature crafts, bonfires (if allowed), hefty lunch, small hikes, music (singing games, ukulele and drum lessons,...) drama and yoga games, sports, treasure hunts, and intergenerational projects (I have arranged an art project with the local seniors group, ...

Grant Application:

Total Grant Requested: \$ 2500\$	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Thriving Families Grant (CBT). (covers 50 weeks) -confirmed- \$28,000

~~Credit Union -confirmed- \$2,700...~~
Previous Discretionary Grants Received – Year and Amount: 2023 \$700, 2023 \$350

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-07 13:47:52

Signature

Jacqueline Wedge

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2,500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Rick Clark Memorial Society	Date of Application: 04/17/2023
Contact Name: Lawrence Ward	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 3315 Beam Rd Creston B.C. V0B1G1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-5005	Email: warl@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Rick Clark Memorial Tournament is a fund raising event usually held at the end of April. This is a tournament to raise money for 2 Bursaries worth 2000.00 each. This awarded to 2 deserving students attending Kootenay River Secondary School enrolled post secondary program.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Creston District Credit Union requested \$1000.00

Previous Discretionary Grants Received – Year and Amount: 500.00 2022 from area B&C each

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-17 12:51:42

Signature

LAWard

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Milk Producers	Date of Application: 04/17/2023
Contact Name: Carla Terpstra	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 3796 Lakeview Arrowcreek Rd Creston BC V0B1G8604	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (604) 819-3719	Email: kootenaymilkproducers@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Each year the schools ask for sponsorship for their breakfast programs. Currently we're sponsoring the local high school here in Creston for their cereal program and the breakfast program in Erickson Elementary school.

We also would like sponsor more, such as sports teams with chocolate milk. In the past this has happened.

We've also been in the Blossom Valley parade and been at the Fall Fair.

Grant Application:

Total Grant Requested: \$ 2250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 2021- \$2000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-17 17:47:46

Signature

Carla Terpstra

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Rick Clark Memorial Society	Date of Application: 04/17/2023
Contact Name: Lawrence Ward	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 3315 Beam Rd Creton B.C. V0B1G1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-5005	Email: warl@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Rick Clark Memorial Golf Tournament is a fund raising event usually held at the end of April. This is a tournament to raise money for 2 Bursaries worth \$2000.00 each. this awarded to 2 deserving students attending Kootenay River Secondary School enrolled post secondary program.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Creston and District Credit Union requested \$1000.00

Previous Discretionary Grants Received – Year and Amount: \$500.00 2022 from area B&C each

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-17 13:15:00

Signature

LAWard

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Columbia Educational Heritage Society	Date of Application: 04/20/2023
Contact Name: Jamie Forbes	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 544 Portia Crescent Trail, Canada British Columbia V1R1A9	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 368-9932	Email: jfforbes@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Project is to scan the yearbooks from high schools and secondary schools in School District No. 20 (Kootenay-Columbia) including Trail, Rossland and Castlegar. Portions of the scanned yearbooks will be placed on the Society's website for public viewing. The entire content of the yearbooks will be available to the public through the Society's archives at the JL Crowe Secondary School and copies of any pages can be provided. The funds from the RDCK will be used to offset the labour costs to scan the books and for the fees to upload them to the website.

Grant Application:

Total Grant Requested: \$750.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
---------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK ReDi grant - \$1380.00

RDCK grant in aid - \$1500.00
Previous Discretionary Grants Received – Year and Amount: none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-20 17:14:30

Signature

James Forbes

Print Name

Authorization

Signature of Area Director - Signed by director	Total Grant Approved \$ 750.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Union of Spiritual Communities of Christ	Date of Application: 05/02/2023
Contact Name: Fred Fominoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: Brilliant Cultural Centre care of Box 760 Grand Forks British Columbia V0H 1H0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (604) 741-7792	Email: fred.fominoff@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Funds will be used to purchase ice cream and other snacks for attendees to the 76th Annual USCC Union of Youth Festival to be held on May 20 - 21, 2023 at the Brilliant Cultural Centre, Brilliant BC. All area residents are invited and there is a program of events and activities for children and adults.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: USCC will cover all other expenses for this festival.

Previous Discretionary Grants Received – Year and Amount: 2022 - \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-02 11:22:57

Signature

Fred Fominoff

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: BCOTF (BC Old Time Fiddlers) Kootenay #9	Date of Application: 03/15/2023
Contact Name: Denise Chernoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality: Castlegar
Mailing Address: 1057 Bridgeview Crescent Castlegar BC V1N4L1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 365-3209	Email: Denisechernoff@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The BCOTF will host a three day music camp for fiddlers, guitarists and pianists of all ages. Our instructors come from Saskatchewan and Nova Scotia and teach old time Canadian fiddle tunes. As a non profit society it is our goal to offer an instructional camp to support people of all ages to learn to play fiddle music and improve their skills as musicians. This camp also offers opportunities for the community to come and listen to instructors and students play. We have kept the tuition low and affordable; however, in doing so we seek support to cover the costs of instructor fees. We also will provide a partial bursary to two youth who are studying the fiddle.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 We have also requested support from Tech-amount unknown at this time

~~Other Discretionary Grants Received Unknown at this time~~ None

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-03-15 14:12:31

Denise Chernoff

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Columbia Educational Heritage Society	Date of Application: 04/25/2023
Contact Name: Jamie Forbes	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 544 Portia Crescent Trail BC V1R 1A9	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 368-9932	Email: jfforbes@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The project is to scan the yearbooks from high schools and secondary schools in School District No. 20 (Kootenay-Columbia) including Trail, Rossland and Castlegar. Portions of the scanned yearbooks will be placed on the Society's website for public viewing. The entire content of the yearbooks will be available to the public through the Society's archives at the JL Crowe Secondary School and copies of any pages can be provided. The funds from the RDCK will be used to offset the labour costs to scan the yearbooks and the fees to upload them to the website.

Grant Application:

Total Grant Requested: \$750.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: RDCKB ReDi grant - \$1380 RDCKB - \$1500	
Previous Discretionary Grants Received – Year and Amount: none	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-25 17:38:38

Signature

Jamie Forbes

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 750.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: East Shore Trail and Bike Association	Date of Application: 05/05/2023
Contact Name: Farley Cursons	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: 16317 Cedar Rd - PO Box 197 Crawford Bay BC V0B 1E0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-6489	Email: eastshoretrailandbike@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Updates and reprinting of our recreation trail map. We're excited to include a new trail segment offering new access to viewpoints and the lake. Corresponding website updates are also required for alignment. Funds will be for GIS specialist and graphic designer, 10% project management fee, map printing (3000) and shipping.

Grant Application:

Total Grant Requested: \$ 2860	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-05 15:25:46

Signature

Farley Cursons

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Food Action Coalition	Date of Application: 02/07/2023
Contact Name: Tanya Wall	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: Box 1002 Creston BC V0B1G0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-1993	Email: farmfreshplated@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The CVFAC is working with members of the community to develop a Creston Valley Cookbook featuring our local farmers, producers, vendors, restaurants and other businesses that are involved in supporting agriculture production, use of products grown or sale of such products. The proceeds from the sale of the cookbook will go towards supporting the CVFAC's coupon program helping families with limited incomes to have access to locally sourced products from the farmer's market. This request is to cover the cost of the photographer hired to complete the photoshoots of the participants mentioned above and to create a website catalogue of photos for the producers to access for their own marketing needs.

Grant Application:

Total Grant Requested: \$ 3500.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
 2023-02-07 14:40:38

 Signature

Tanya Wall

 Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: J.B. Fletcher Restoration Society	Date of Application: 04/26/2023
Contact Name: Tammy White	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality: Kaslo
Mailing Address: 3602 Sutton Street Ainsworth BC VOG 1A0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-4393	Email: jbfletcherstore@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our organization owns and operates a highly visible, well visited museum at the base of the region's biggest tourist attraction, the Ainsworth Hot Springs Resort. When the J.B. Fletcher Store and Museum underwent restoration starting in 2017 via the Built Heritage Grant Program, one of the major goals upon completion was to present a cohesive collection that accurately and authentically represented a general store. To do that, we had to cull the collection and store many artifacts that were part of the region's history. These items have incredible historical relevance but did not belong in a general store museum. We have an unused area in the building that can be adapted to display these artifacts and represent regional history within this existing venue. This project is needed to present and to preserve relevant, valuable regional history that is currently of great interest across the province. As one of the last remaining authentic, unaltered heritage buildings, ...

Grant Application:

Total Grant Requested: \$ 7,500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Destination Development Fund - \$65,000

Previous Community Development Grants Received – Year and Amount:
2020 - \$12,000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Tammy White Signed at:
2023-04-26 23:59:59

Signature

Tammy White

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 7,500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Redfish Elementary School PAC	Date of Application: 04/18/2023
Contact Name: Terri Wilkinson	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 265 Bryan Road Nelson British Columbia V1L 6M9	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-1774	Email: tyoungblut@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Redfish Elementary is a small rural school set between the West Arm of Kootenay Lake and Kokanee Glacier Park. We are located 23 km east of Nelson along Highway 3A. Redfish is a Kindergarten to Grade seven school. Each spring students enrolled at Redfish Elementary School gain valuable knowledge of water safety and the opportunity to practise and extend their swimming skills through the Redfish Elementary Spring Swim Program. Like most organizations and sectors, we were strongly impacted by COVID-19 and the resulting public health orders which resulted in Redfish students unable to experience and learn from this essential program in the Spring of 2021. Last year our swim program was prioritized, and all students were given the opportunity to learn, play, connect, and grow in the pool throughout the month of April. The Redfish Elementary Swim Lesson Program is historically offered in June each spring, however last year it was offered in April due to ...

Grant Application:

Total Grant Requested: \$ 2550.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Any costs not covered by your financial support and contributions to this project will be paid for through the school's General Supplies budget. This is not ideal as it takes valuable funds away from other necessary budget items essential to the inherent success of our school community.

Previous Community Development Grants Received – Year and Amount:

2022 - \$2,440.59

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-18 07:57:22

Signature

Terri Wilkinson

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2,550.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Balfour and District Business and Historical Association	Date of Application: 02/14/2023
Contact Name: Randy Zelonka	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality: RDCK
Mailing Address: 8551 Busk rd Balfour Bc V0G 1C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 229-4527	Email: zelonka@netidea.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To help fund wages for our coordinator.
 10 hrs a week for 52=weeks at \$31.00 per hr
 Funds to be allocated to main association projects as well as the historic committee projects IE: St Michaels and All Angel's Chapel, Anscob wheelhouse
 The job is to aid the volunteers to deliver economic and historical projects for Balfour and district. Search for and administer grants to fund these projects as per our procurement policy.
 Our new coordinator is extremely talented in these skills as demonstrated by previous positions, her marketing, communication skills and ...

Grant Application:

Total Grant Requested: \$ 16,120.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Part of the position is to source additional funding.	
Previous Community Development Grants Received – Year and Amount: None in 2022	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2023-02-14 14:09:44 _____ Signature	Randy zelonka _____ Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 10,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Balfour Recreation Commission	Date of Application: 02/22/2023
Contact Name: Craig Wilkinson	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 602 Queens Bay Rd Balfour bc V0G 1C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 229-5655	Email: gm@balfourgr.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The annual Balfour Daze Celebration is set to return on Saturday July 8, 2023 after a 2 year hiatus due t COVID-19 restrictions. This community focused event kicks off each year with a by donation pancake breakfast in the morning, followed by a farmer/artisan market in the afternoon along with information booths for other non-profit organizations, all ages entertainment such as pickleball, dog agility & intro to golf to name a few. As the day progresses in to the evening, this community event will again transition into a live entertainment venue to finish the day off. This years event will also mark the official grand opening of our revitalized Balfour Community Park which was made possible through the Columbia Basin Trusts Outdoor Revitalization funding. We will see our newly built Gazebo, BBQ pit and washroom facilities showcased in an event such as this for the very first time. Through conversation with our Area E representative, Cheryl Graham, the ...

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: ReDi Grant - \$4,999 - applied not confirmed Nelson Kootenay Lake Tourism - \$2,500 - confirmed Columbia Power Sponsorship - \$1,000 - applied not confirmed...	
Previous Community Development Grants Received – Year and Amount: 2021 - \$1,000; 2021 \$8,000; 2021 - \$59,460	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-02-22 15:50:44

Craig Wilkinson

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 4,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Polka Dot Dragon Arts Society	Date of Application: 05/03/2023
Contact Name: Myra Rasmussen	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: 305 4th St Nelson BC V1L 2S1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 777-8925	Email: polkadotdragonarts@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Free outdoor event scheduled for November 5th which includes:

- An invitation to bring a remembrance luminary (made ahead of time at our workshops) and add it to an altar
- Interactive installations such as a letterbox to write messages to loved ones who have died.
- Installations made by artists working with community members who are actively grieving (we are working with Nelson Hospice Society)
- Quiet, reflective musical performances held along the path

Goals:

- To create opportunities for residents of Nelson and the surrounding community to remember loved ones ...

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Columbia Basin Trust Sponsorship Grant	1500
Nelson District Arts Council	500
Nelson District Credit Union	500

Previous Community Development Grants Received – Year and Amount:

we have received \$1000 grants from 2018-2022 under the umbrella organization of Kutenai Art Therapy Institute, this is our first application as ..

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Myra Rasmussen Signed at:
2023-05-03 13:39:42

Myra Rasmussen

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 1,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan and Area Trail Society	Date of Application: 05/05/2023
Contact Name: Courtney Hulbert	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 7803 Lemon Creek Road Winlaw British Columbia V0G 2J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 777-4234	Email: slocanandareatrailsociety@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The purpose of the proposed project is to maintain an old mining road so as to maintain access for multi user groups in the area known as Ottawa Hill, above Slocan City. This trail is all inclusive for non-commercial and non-exclusive use. We have received authorization through Recreation Sites and Trail BC under Section 57 to do basic road maintenance along these old mining roads. With the completion of this project, community members and visitors will be able to access part of our beautiful backcountry on the ATV's, dirt bikes, mountain bikes, and even horses.

Grant Application:

Total Grant Requested: \$ 3,000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have secured funding of \$1,500.00 from the Village of Slocan. Main Jet will donate \$433.01 in discounts. All labour costs are in-kind.

Previous Community Development Grants Received – Year and Amount:

none

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-05 15:15:08

Signature

Courtney Hulbert

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 3,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar and District Community Services Society	Date of Application: 05/08/2023
Contact Name: Deb McIntosh	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: 1007 - 2nd Street Castlegar BC V1N 1Y4	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 608-1047	Email: debbiemcintosh06@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

With knowledge of the impending closure of the temporary Winter Emergency Shelter in Castlegar on March 31, 2023, the community of service providers (health, social service, emergency personnel, mental health/substance use, harm reduction, and income assistance providers) came together, in the spirit of collaboration, to design some services that would fill the gap in meeting the needs of the community's vulnerable unsheltered population. Service providers designed a Street Outreach Program and a "one-stop-shop" Community Connection Centre. Street Outreach workers will offer a range of support services including harm reduction supplies, access to food, clothing, first aid, and other basic needs, referrals to key and emergency services, and emotional support. The Connection Centre will operate one day per week and will be a welcoming space for ...

Grant Application:

Total Grant Requested: \$ 2,500.00

Which funding criterial objective does this project meet?
 Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Funding sources and commitments to date are as follows:
 CDCSS and Community Partners in-kind - \$113,500 (received)

Community Harvest Food Bank - \$5,000 (received)...

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-08 18:33:48

Rona Park, Interim Executive Director

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 2,500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Villa Society	Date of Application: 04/18/2023
Contact Name: Kailee Ross	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 100-718 Valhalla Street Castlegar BC V1N 3S1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 365-7010	Email: admin@castlegarvillasociety.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Villa is a 40 unit, low to moderate income, independent living, seniors housing complex. The Villa, as it was built some time ago, lacks accessibility for seniors. We are hoping to provide more accessibility for our tenants. We are a two story/split level square building. Access between floors is accessible by two ways, stairs or by walking in the street all the way around the building. This is the biggest challenge that we have, especially in the winter months. We have a lot of tenants that use walkers and have health issues, so the stairs are not an option for them. Some of our tenants also cannot drive and must use public transportation. We are fortunate enough to have a bus stop right outside of the Villa, located on the upper level. With limited accessibility, it is harder for them to use this great resource.

Grant Application:

Total Grant Requested: \$ 91819.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have requested \$30,606.34 each from Areas I & J as well as the City of Castlegar through the ReDi grants. These grants have not been awarded yet. This is the only funding source that we have applied for so far.

Previous Community Development Grants Received – Year and Amount:

None that we are aware of.

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-18 11:08:26

Kailee Ross

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 2,500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar/Robson Br#170 R.C.L	Date of Application: 04/06/2023
Contact Name: Chris MacBain	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: Area J <input type="checkbox"/> Municipality:
Mailing Address: P.O Box 387 96 Birch Avenue Fruitvale B.C. V0G1L0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 304-5885	Email: cmacbain@shaw.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Replacing old worn carpeting and linoleum flooring which will enhance the look of the lounge and provide a safer environment for our seniors.

Grant Application:

Total Grant Requested: \$ 24,743.03	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: nil	
Previous Community Development Grants Received – Year and Amount: none	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-06 18:04:15

Signature

CHRISTOPHER ROBIN MACBAIN

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 24,743.03
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Deer Park and Area Communications Society	Date of Application: 02/12/2023
Contact Name: Wendy McKellar	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: 107 Tamarac Ave Fruitvale BC V0G 1L1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 367-6350	Email: kellar11@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Communication for emergency services, and local employment.

Grant Application:

Total Grant Requested: \$ 13050.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	
Previous Community Development Grants Received – Year and Amount: 2022-\$4996.16	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2023-02-12 15:13:53 _____ Signature	Sharon Traynor _____ Print Name
Authorization	
Signature of Area Director Signed by director	Total Grant Approved \$ 13,050.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Cops for Kids	Date of Application: 05/07/2023
Contact Name: Ronald George	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 440 Columbia Ave Castlegar British Columbia V1N 1G7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 365-7721	Email: Ronald.George@rcmp-grc.gc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Cops for Kids is a charitable foundation which assists children that have suffered medical, physical, or traumatic crisis. Cst GEORGE is taking part in the annual Cops for Kids Charitable Bike Ride to raise funds in support of this organization. Funds raised will directly support children within the Central Kootenay Region by helping to offset the costs associated to treatment, mobility and learning aids for children; which would not otherwise be covered by provincial health care. Over the past 10 yrs Cops for Kids has help more then 325 children within the Central Kootenay Region.

Grant Application:

Total Grant Requested: \$ 2000.xx	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Personal Fundraising from community members and businesses.

Previous Community Development Grants Received – Year and Amount:

2020-\$2000 / 2021-\$2000 / 2022-\$2000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-07 14:12:05

Ronald George

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 2,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar and District Community Services Society	Date of Application: 05/08/2023
Contact Name: Deb McIntosh	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 1007 - 2nd Street Castlegar BC V1N 1Y4	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 608-1047	Email: debbiemcintosh06@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

With knowledge of the impending closure of the temporary Winter Emergency Shelter in Castlegar on March 31, 2023, the community of service providers (health, social service, emergency personnel, mental health/substance use, harm reduction, and income assistance providers) came together, in the spirit of collaboration, to design some services that would fill the gap in meeting the needs of the community's vulnerable unsheltered population.
Service providers designed a Street Outreach Program and a "one-stop-shop" Community Connection Centre. Street Outreach workers will offer a range of support services including harm reduction supplies, access to food, clothing, first aid, and other basic needs, referrals to key and emergency services, and emotional support. The Connection Centre will operate one day per week and will be a welcoming space for ...

Grant Application:

Total Grant Requested: \$ 10,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Funding sources and commitments to date:

CDCSS and Community Partners (in-kind) - \$113,500 (confirmed)

BC Housing capacity building grant - \$4,000 (confirmed)

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-08 18:48:17

Rona Park, Interim Executive Director

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 10,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow Lakes Search and Rescue Society	Date of Application: 05/04/2023
Contact Name: Daniel Abraham	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 201 Upper Brouse Road Nakusp British Columbia V0G 1R1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 301-7000	Email: dan.abraham@alsar.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Arrow Lakes Search and Rescue has been given the unique opportunity to purchase a UTV from Princeton Search and Rescue at a severely discounted rate, as they recognize our limited ability to respond to backcountry calls without off road vehicles, and have...

Grant Application:

Total Grant Requested: \$ 5000

Which funding critical objective does this project meet?

Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Columbia Basin Trust - \$5,000

Arrow Lakes Search and Rescue - Approximately \$2,500

Previous Community Development Grants Received – Year and Amount:

2022 - \$3,000 for Garmin InReach GPS Trackers

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-05-04 15:28:39

Daniel Abraham

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 5,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VILLAGE OF KASLO	Date of Application: 2022.07.19
Contact Name: IAN DUNLOP	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality:
Mailing Address: PO BOX 576 KASLO, BC VOG 1M0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: 250-353-2311	Email: admin@kaslo.ca
Project/Service Description Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i> Roof replacement for the Vimy Park Gazebo and Concession Stand	
Grant Application:	
Total Grant Requested: \$ 19640.50	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	
Previous Community Development Grants Received – Year and Amount:	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
_____ Signature	IAN DUNLOP _____ Print Name
Authorization	
Signature of Area Director	Total Grant Approved \$ 19,640.50
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Community Futures Central Kootenay on behalf of Kootenay Cannabis ...	Date of Application: 04/17/2023
Contact Name: Andrea Wilkey	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Salmo
Mailing Address: 201-514 Vernon Street Nelson BC V1L 4E7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 352-1933	Email: awilkey@futures.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Kootenay Cannabis Council supports the development of the legal cannabis sector by assembling people from all aspects of the cannabis industry, including government representatives, economic development practitioners, cannabis industry leaders, academics, and non-governmental organizations.

Together, the Council works to drive change and create a thriving regional cannabis sector by strengthening business development and employment opportunities and reducing stigma and misconceptions.

Currently, the cannabis industry is experiencing growing pains and financial distress. Cannabis businesses are often excluded from spaces where businesses get support. This includes not being able to access agricultural programs, even though many of the cannabis producers ...

Grant Application:

Total Grant Requested: \$ 1,500	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 In 2021: \$15,000 from ETSI-BC; eight RDCK Directors contributed \$14,400 from Community Development Grant pool, then in fall 2022, Aimee Watson contributed \$3,000.

Previous Community Development Grants Received – Year and Amount:

2021, received \$17,400

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-04-17 15:34:06

Andrea Wilkey

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,500.00
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Board Approved Date:	Resolution #
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Regional District of Central Kootenay

RURAL AFFAIRS COMMITTEE MEETING

Open Meeting Minutes

Wednesday, May 17, 2023

9:00 a.m.

Hybrid Model - In-person and Remote
RDCK Board Room, 202 Lakeside Dr., Nelson, BC

COMMITTEE MEMBERS

PRESENT

Chair G. Jackman	Electoral Area A - In-person
Director R. Tierney	Electoral Area B - In-person
Director K. Vandenberghe	Electoral Area C - In-person
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G - In-person
Director W. Popoff	Electoral Area H –In-person
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf	Electoral Area J
Director T. Weatherhead	Electoral Area K – In-person

COMMEITTEE MEMBERS ABSENT

Director A. Watson	Electoral Area D
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STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Initiatives
C. Gainham	Building Manager
Z. Giacomazzo	Planner
A. Fletcher	Planning Assistant
M. Nakonechny	Acting Grants Coordinator
C. Hopkyns	Corporate Administrative Coordinator – Meeting Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m492f23b8856df715a2c4ea5d434e08a1>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 114 7497

Meeting Password: Yrm37ijRfP3

In-Person Location: Boardroom - 202 Lakeside Drive, Nelson B.C.

2. CALL TO ORDER

Board Chair Jackman called the meeting to order at 9:00 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF THE AGENDA

Moved and seconded,

And resolved:

The agenda for the April 19, 2023 Rural Affairs Committee meeting be adopted as circulated.

Carried

5. DELEGATIONS

No delegations.

6. PLANNING & BUILDING**6.1 CANCEL - BUILDING BYLAW CONTRAVENTION - STRUTHERS**

File No.: 3130-20-D-786.05760.000 BP27516

5336 Amundsen Road

(James Struthers)

Electoral Area D

The Memorandum dated April 13, 2023 from John Southam, Building Manager, re: Cancel - Building Bylaw Contravention - Struthers, has been received.

- No delegation was present.

- Chris Gainham, Building Manager, shared no new information.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer be authorized to remove the Notice on Title relating to 5336 Amundsen Road, Electoral Area D, currently owned by James Struthers, property legally described as LOT 4, DISTRICT LOT 7386, KOOTENAY DISTRICT PLAN 10684, the RDCK Building Department has confirmed that a building permit has been obtained and the deficiencies associated with the construction have been rectified.

Carried

6.2 BUILDING BYLAW CONTRAVENTION – PIERCE

File No.: 3135-20-F-707.06704.040-BP25557

4315 Highway 3A

(Myles Chinnery Pierce)

Electoral Area F

The Committee Report dated March 9, 2023 from Shawn Denny, Building/Plumbing Official, re: Building Bylaw Contravention - Pierce, has been received.

Rural Affairs Committee

Referred from April 19, 2023 to May 17, 2023

- No delegation was present.
- Chris Gainham, Building Manager, shared no new information.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 4315 Highway 3A, Electoral Area F, legally described as LOT 1, PLAN NEP12949, DISTRICT LOT 4217, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried**6.3 BUILDING BYLAW CONTRAVENTION - HOWARD****File No.: 3135-20-H-707.22076.000-BP024945****7487 Bojey Road****(Justin Howard)****Electoral Area H**

The Committee Report dated October 26, 2022 from Graeme Wood, Building/Plumbing Official, re: Building Bylaw Contravention - Howard, has been received.

Rural Affairs Committee***Referred from January 18, 2023 to February 15, 2023******Referred from February 15, 2023 to May 17, 2023***

- No delegation was present.
- Chris Gainham, Building Manager, shared the property owner has signed the Filing of Section 57 Notice to proceed with the Notice on Title and the Building Department has no objections.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 7487 Bojey Rd., Rural Electoral Area H, legally described as LOT 1, PLAN NEP1173, DISTRICT LOT 8338, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried**6.4 BUILDING BYLAW CONTRAVENTION – RASMUSSEN****File No.: 3135-20-H-707.22081.000-SWO00190****7630 Rooster Road****(Demian Rasmussen)****Electoral Area H**

The Committee Report dated March 15, 2023 from Dan Siminoff, Building / Plumbing Official, re: Building Bylaw Contravention - Rasmussen, has been received.

- No delegation was present.
- Chris Gainham, Building Manager, had no additional information.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 7630 Rooster Road, Electoral Area H, legally described as LOT 1, PLAN NEP77849, DISTRICT LOT 8253, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,

And Resolved:

That Item 6.5 Building Bylaw Contravention - King be postponed to allow time for the Area I Director to join the meeting, with Item 6.6 Building Bylaw Contravention - Macdonald considered at this time.

Carried

6.6 BUILDING BYLAW CONTRAVENTION – MCDONALD

File No.: 3135-20-K-710.02002.330-SWO00188

5629 Highway 23

(Chad & Onnie Mcdonald)

Electoral Area K

The Committee Report dated March 15, 2023 from Graeme Wood, Building/Plumbing Official, re: Building Bylaw Contravention - Macdonald, has been received.

- No delegation was present.
- Chris Gainham, Building Manager, shared no new information.

- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 5629 Highway 23, Electoral Area K , legally described as LOT 3, PLAN NES2925, DISTRICT LOT 2451, KOOTENAY LAND DISTRICT TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V., and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

6.7 SUBDIVISION IN THE AGRICULTURAL LAND RESERVE – HALE

File No.: A2208E

6810 Harrop-Procter Road

(Holly Hale and Robert Hale)

Electoral Area E

Rural Affairs Committee

Referred January 18, 2023 to April 19, 2023

Referred April 19, 2023 to May 17, 2023

NOTE: Staff have recommended referral to the June 14, 2023 Rural Affairs Committee meeting. The applicant needs additional time to work with Interior Health Authority and a Wastewater Practitioner in order to address the questions and concerns related to servicing that were raised at the January meeting.

Zac Giacomazzo, Planner, updated the Committee sharing that the property owners asked for additional time and requested referral to the June 14, 2023 Rural Affairs Committee meeting.

Moved and seconded,

And resolved:

That the following motion **BE REFERRED** to the June 14, 2023 Rural Affairs Committee meeting:

That the Board NOT SUPPORT regarding application A2208E for the proposed subdivision in the Agricultural Land Reserve proposed by Holly Hale for the property located at 6810 Harrop-Procter Road, Electoral Area E and legally described as LOT B DISTRICT LOT 306 KOOTENAY PLAN 731D EXCEPT PART INCLUDED IN PLAN 5526 (PID: 013-614-762).

Carried

6.8 UNSIGHTLY PROPERTY BYLAW – TESSIER

File No.: 3310-20-22-25-G-05557.120

1864 Airport Road

(Carl & Erin Tessier)

Electoral Area G

Rural Affairs Committee

Referred August 17, 2022 to October 12, 2022

Referred October 12, 2022 to December 7, 2022

Referred December 7, 2022 to May 17, 2023

NOTE: The referral dates in the December 7, 2022 recommendations have been revised to reflect the correct year, revising the date from May 17, 2022 to the May 17, 2023:

That the following motion BE REFERRED to the May 17, 2023 Rural Affairs Committee meeting:

That the Regional Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as: LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT. PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.

That the following motion BE REFERRED to the May 17, 2023 Rural Affairs Committee meeting:

All cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at 1864 Airport Road, Electoral Area G and legally described as: LOT 2, PLAN NEP14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT. PID: 009-996-800.

NOTE: Staff are recommending referral for one more month to the June 14, 2023 Rural Affairs Committee meeting.

Moved and seconded,
And Resolved:

That the following motion **BE REFERRED** to the June 14, 2023 Rural Affairs Committee meeting:

That the Regional Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as: LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT. PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.

Carried

Moved and seconded,
And Resolved:

That the following motion **BE REFERRED** to the June 14, 2023 Rural Affairs Committee meeting:

All cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at 1864 Airport Road, Electoral Area G and legally described as: LOT 2, PLAN NEP14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT. PID: 009-996- 800.

Carried

7. ENVIRONMENTAL SERVICES

No items.

8. RURAL ADMINISTRATION

8.1 COMMUNITY WORKS FUND APPLICATION – KASLO INFONET SOCIETY - FIBRE TO THE HOME THROUGHOUT AREA D

File No.: 1850-20-CW-280

Community Works Fund Application – Kaslo Infonet Society "Fibre To The Home Throughout Area D"

Electoral Area D

The Committee Report dated March 27, 2023 from Micah Nakonechny, Grants Coordinator, re: Community Works Fund Application – Kaslo Infonet Society "Fibre To The Home Throughout Area D", has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

THAT the Community Works Fund application submitted by Kaslo infoNet Society for the project titled “Fibre to the Home throughout Area D” in the amount of \$98,188 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

Carried

DIRECTOR PRESENT: Director Davidoff joined the meeting at 9:17 a.m.

8.2 COMMUNITY WORKS FUND APPLICATION – BALFOUR WHARF ROAD WATER LINE REPLACEMENT PROJECT

File No.: 1850-20-CW-281

Community Works Fund Application - Balfour Wharf Road Water Line Replacement Project

Electoral Area E

The Committee Report dated May 2, 2023 from Micah Nakonechny, Grants Coordinator, re: Community Works Fund Application - Balfour Wharf Road Water Line Replacement Project, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

THAT the Community Works Fund application submitted by the Regional District of Central Kootenay for the project titled “Balfour Wharf Road Water Line Replacement” in the amount of \$150,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area E.

Carried

DIRECTOR PRESENT: Director Vandenberghe joined the meeting at 9:18 a.m.

8.3 COMMUNITY WORKS FUND APPLICATION –SITKUM CREEK IMPROVEMENT DISTRICT - EMERGENCY HWY 3A WATERLINE CROSSING REPLACEMENT

File No.: 1850-20-CW-282

Community Works Fund Application - Sitkum Creek Improvement District - Emergency Hwy 3A Waterline Crossing Replacement

Electoral Area F

The Committee Report dated May 4, 2023 from Micah Nakonechny, Grants Coordinator, re: Community Works Fund Application - Sitkum Creek Improvement District - Emergency Hwy 3A Waterline Crossing Replacement, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

THAT the Community Works Fund application submitted by the Sitkum Creek Improvement District for the project titled "Emergency Hwy 3A Waterline Crossing Replacement" in the amount of \$40,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area F.

Carried

Moved and seconded,
And Resolved:

That Item 6.5 Building Bylaw Contravention - King be considered at this time.

Carried

6.5 BUILDING BYLAW CONTRAVENTION – KING
File No.: 3135-20-I- 709.09412.002- BP022492
2385 Goose Creek Road
(Dean & Dorothy King)
Electoral Area I

The Committee Report dated February 23, 2023 from Tony Hadfield, Building/Plumbing Official, re: Building Bylaw Contravention - King, has been received.

Rural Affairs Committee
Referred from April 19, 2023 to May 17, 2023

- No delegation was present.
- Chris Gainham, Building Manager, shared that to new information being submitted and staff are recommending referral to the June 14, 2023 Rural Affairs Committee meeting to allow staff time to review.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,
And resolved:

That the following motion **BE REFERRED** to the June 14, 2023 Rural Affairs Committee meeting:

That the Board take no further action to file a Notice on Title relating to land at 2385 Goose Creek Road, Electoral Area I, currently owned by Dean & Dorothy King, legally described as LOT B, PLAN NEP86129, DISTRICT LOT 8649, KOOTENAY LAND DISTRICT.

Carried

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 9:24. a.m.

The media will reach out to the meeting coordinator regarding the outcome of an item.

10. ADJOURNMENT

Moved and seconded,
And resolved:

The meeting be adjourned at 9:26 a.m.

Carried

Digially approved by

Chair Jackman, Chair