



Regional District of Central Kootenay SPECIAL BUDGET BOARD MEETING Open Meeting Minutes

The **first** Special Budget meeting of the Board of the Regional District of Central Kootenay in 2023 was held on Friday, January 20 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT:

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director M. McFaddin	City of Castlegar	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLaren-Caux	Village of Nakusp	
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director C. Ferguson	Village of Silverton	
Director J. Lunn	Village of Slocan	

ABSENT DIRECTOR

Director A. DeBoon	Town of Creston
--------------------	-----------------

STAFF PRESENT

S. Horn	Chief Administrative Officer
A. Lund	Deputy Corporate Officer
Y. Malloff	General Manager of Finance, IT & Economic Development/Chief Financial Officer
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development and Community Sustainability Services
C. Saari-Heckley	Manager of Human Resources
H. Smith	Manager of Finance
M. Friesen	Financial Analyst

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=md1eee409f61735456412a7c3446ce20e>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 370 1443

Meeting Password: vVRMAmbR224

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

87/23 The agenda for the January 20, 2023 Special (Budget) Open Board meeting be adopted as circulated with the addition of the addendum.

Carried

3. NEW BUSINESS

The Draft Budget dated January 19, 2023 from Yev Malloff, for General, Rural, GIS, Building Inspection and Planning Services, has been received.

Yev Malloff, Chief Financial Officer (CFO), presented to the Board regarding the 2023 Budget process.

3.1 RDCK BUDGETING 101

CFO Malloff provided a high level overview of the RDCK's budget process and the RDCK Services.

He discussed how the annual property taxes are calculated and answered the Board's questions.

3.2 2022 SUMMARY

CFO Malloff included the 2022 summary in the 2023 Assessment discussion.

3.3 2023 ASSESSMENTS

CFO Malloff addressed the following:

- the market and non-market changes to assessment values;
- converted assessment values;
- residential (converted) assessment changes and examples: 2022 to 2023;
- tax area types and example services; and
- requisitions and assessed value example from 2022;

**DIRECTOR
ABSENT**

Directors Casley and Davidoff left the meeting at 9:59 a.m.

3.4 2023 OUTLOOK

CFO Malloff discussed the following:

- 2023 overall outlook
 - CPI increases on staff and Director stipends - 4.4 %;
 - Canadian CPI from December 2021 to 2022 was approximately 6.3%;
 - inflation and supply chain constraints;
 - interest rate increases - pressure on short term borrowing costs;
 - hybrid working model for staff is working well;
 - projected overall tax increase estimated at 8%;
 - work continued on implementing Asset Management Program;
 - staff recruitment is a challenge; and
 - HR initiatives include Mental Health strategy;
- the 2022 and 2023 impacts on non-core services; and

**RECESS/
RECONVENED**

The meeting recessed at 10:21 a.m. for a break and reconvened at 10:35 a.m.

- 2023 core service budget summary

3.5 GENERAL ADMINISTRATION

CFO Malloff discussed the following regarding the General Administration Services S100:

- 4.4 % wage and Director stipend increase;
- 2023 will return to pre-pandemic levels of travel with resulting budget impacts;
- mileage rate set by CRA increased to \$0.68/km;
- increased catch up post-pandemic training opportunities for staff;
- electric vehicle and charger to be funded from grants; and
- a summary on Information Technology projects.

CFO Malloff reviewed the draft budget for General Administration Services S100.

3.6 RURAL ADMINISTRATION

CFO Malloff discussed the following regarding the Rural Administration Services S101:

- this service houses rural director expenses, fire services overhead and bylaw services;
- 4.4% CPI increase in salaries and Director stipends;
- \$480K UBCM fire training grant supports staff wages, equipment and other training costs;
- reduced advertising costs from 2022 due to election in 2022;
- increased contribution to vehicle and elections reserves; and
- 5.4% total increase in requisitions.

CFO Malloff reviewed the draft budget for Rural Administration Service S101.

**ORDER OF AGENDA
CHANGED**

The Order of Business was changed to address public time, with Item 4 Public Time considered at this time.

4. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

**ORDER OF AGENDA
RESUMED**

Item 3.7 Geospatial Information Technology (GIS) was considered at this time.

3.7 GEOSPATIAL INFORMATION TECHNOLOGY (GIS)

CFO Malloff discussed the following regarding the GIS Service S102:

- Projected \$70K surplus carried forward from 2022;
- 4.4% CPI increase for GIS staff; and

- \$40k for ArcGIS systems efficiency assessment.

CFO Malloff will review the draft budget for GIS Service S102 at the February 17, 2023 Special Budget meeting.

3.8 BUILDING INSPECTION

CFO Malloff discussed the following regarding the Building Inspection Service S103:

- Building Inspection set another record in 2022, with over \$1 Million in user fees. Reduction predicted in 2023 due to unusually large permit fee;
- 4.4% CPI increase for wages and benefits; and
- an increased staff training opportunities from prior years.

CFO Malloff will review the draft budget for Building Inspection Service S103 at the February 17, 2023 Special Budget meeting.

3.9 PLANNING

CFO Malloff discussed the following regarding the Planning and Land Use Service S104:

- the service is quite predictable as majority of costs are staffing;
- 4.4% CPI increase in salaries;
- total increase of 12%;
- \$65K surplus from 2022 tempers the increase in 2023; and
- \$18K in vehicle and stabilization reserve additions.

CFO Malloff will review the draft budget for Planning and Land Use Service S104 at the February 17, 2023 Special Budget meeting.

CFO Malloff provided a list of the proposed list of new RDCK staff positions for 2023 and answered the Board's questions.

CFO Malloff provided a list of proposed dates for the 2023 public budget consultation process for the RDCK communities.

5. ADJOURNMENT

Moved and seconded,
And Resolved:

88/23 That the meeting adjourn at 12:26 p.m.

Carried

Originally signed by

Aimee Watson, RDCK Board Chair

Originally signed by

Angela Lund, Deputy Corporate Officer