



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Revised

Date: Thursday, January 19, 2023
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m35f547559575ca0c00a7790e3f2b04e2>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 721 5567

Meeting Password: pKzPRrEq424

In-Person Location: Boardroom - 202 Lakeside Drive Nelson, BC

2. CALL TO ORDER & WELCOME

Chair Watson will take a moment of silence for Constable Wade Tittmore - City of Nelson Police.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

RECOMMENDATION:

(ALL VOTE)

The agenda for the January 19, 2023 Regular Open Board meeting be adopted as circulated with the following amendments:

- removal of Item 4.1.12 Sanca Park Water Commission: minutes January 13, 2023;
- inclusion of Item 4.2.6 Castlegar and District Recreation Commission: minutes January 10, 2023;
- removal of Item 9.1.1 Agreement: TECK Access to Waterloo Eddy; and
- with the addition of the addendum.

2.3 ADOPTION OF THE MINUTES

29 - 61

RECOMMENDATION:

(ALL VOTE)

The minutes from the December 8, 2022 Regular Open Board meeting be adopted as circulated.

2.4 INTRODUCTIONS

CAO Horn will introduce the following RDCK Staff:

- Charmaine Daoust, Bylaw Enforcement Officer, replacing retired staff member Grace Allen;
- Heidi Bench, Resource Recovery Project Advisor, new role;
- Kurt Casavant, Water Operations Technician, filling in for Kristy Koehle who is on maternity leave;
- Larry Brown, Resource Recovery Mechanical Operations and Site Supervisor, replacing Jason Goosney;
- Tammy Kuntz, Resource Recovery Operations Coordinator, replacing Simran Manhas;
- Paige Lefranc, Human Resources Administrative Assistant, replacing Regan Innis.

2.5 DELEGATION

2.5.1 **BC Rural Health Network**
Colin Moss & Paul Adams

62 - 68

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 AKBLG Calling for Resolutions

Resolutions to AKBLG are due February 20, 2023.

3.1.1 *Director Davidoff: Legislated Mapping and Management Plans in Community Watersheds - Central Kootenay RD*

Board Meeting - December 8, 2022

RES 804/22 - be referred to the January 19, 2023 meeting.

NOTE: Recommendation has been revised.

RECOMMENDATION:

(ALL VOTE)

WHEREAS communities across British Columbia relying on surface water systems as their only source of drinking water are facing historic droughts and becoming increasingly aware of the need to maintain the integrity and hydrological production capacity of their community watersheds while they continue to be adversely impacted by other tenure holders or developers;

AND WHEREAS there appears to be a lack of willingness by some tenure holders and developers to prepare and provide comprehensive watershed mapping and management plans in collaboration with such water user communities and licencees;

THEREFORE BE IT RESOLVED that UBCM request the Province of British Columbia to enact legislation prescribing tenure holders and developers to prepare detailed watershed mapping including Lidar imagery and comprehensive community watershed management plans in collaboration with water user communities and licencees prior to any development or incursion into consumptive use watersheds to avoid the risk of adversely impacting the hydrological production capacity of these watersheds.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

4.1.1	Winlaw Regional and Nature Park Commission: minutes November 23, 2022	69 - 72
4.1.2	Sunshine Bay Regional Park Commission: minutes November 24, 2022	73 - 77
4.1.3	Nelson, Salmo, E, F and G Regional Parks: minutes November 30, 2022	78 - 81
4.1.4	Riondel Commission of Management: minutes December 6, 2022	82 - 85

- | | | |
|--------|---|-----------|
| 4.1.5 | Castlegar and District Recreation Commission: minutes December 6, 2022 | 86 - 91 |
| 4.1.6 | North Kootenay Lake Service Committee: minutes December 12, 2022
Staff has received the recommendations for the 2023 Financial Plan. | 92 - 95 |
| 4.1.7 | Creston Valley Agricultural Advisory Commission: minutes December 13, 2022
Staff has received the recommendation to support the Agricultural Land Reserve Non-Farm Use Application. | 96 - 98 |
| 4.1.8 | Arrow Creek Water Treatment and Supply Commission: minutes December 16, 2022 | 99 - 101 |
| 4.1.9 | Central Resource Recovery Committee: minutes January 11, 2023
Staff has received the amendment to the recommendation for the Chairs from the sub-regions to receive stipend and expenses. | 102 - 105 |
| 4.1.10 | <i>West Resource Recovery Committee: minute January 12, 2023</i>
Staff has received the recommendations to edit Service S188 and to prepare a projection with a 5% tipping fee increase. | 106 - 109 |
| 4.1.11 | <i>East Resource Recovery Committee: minutes January 13, 2023</i> | |

RECOMMENDATION:

(ALL VOTE WGT)

That the Board approve an amendment to the 2022 Financial Plan for Service S186 for funding the Phase 1E Closure Works (CAP 1100-100) project as follows:

- Reduce Account 43100 Proceeds from Borrowing from \$1,500,800 to \$0
- Increase Account 45900 Transfers from Provisions (Landfill Liability Fund) to \$1,067,890 from \$0
- Increase Account 45000 Transfers from Reserves (East Waste Stabilization Reserve) to \$272,110 from \$0

- | | | |
|--------|--|--|
| 4.1.12 | Sanca Park Water Commission: minutes January 13, 2023
<i>Item removed.</i> | |
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4.2 WITH RECOMMENDATIONS

- | | | |
|-------|--|-----------|
| 4.2.1 | Kaslo and Area D Economic Development Commission: minutes December 12, 2022 | 110 - 113 |
|-------|--|-----------|

Staff has received the portion of the recommendation that requests Kaslo & Area D Economic Development Commission's 2023 budget include \$2,500 for Imagine Kootenay membership from April 1, 2023 – March 31, 2024.

RECOMMENDATION:
(ALL VOTE WGT)

STAFF RECOMMENDATION

That the Kaslo & Area D Economic Development Commission commit to the Imagine Kootenay Partnership and that the Regional District of Central Kootenay sign the Memorandum of Understanding with Imagine Kootenay;

AND FURTHER, that Mayor Hewat be appointed to represent the Economic Development Commission on the Imagine Kootenay Steering Committee.

4.2.2 Nelson and District Recreation Commission No. 5: minutes December 14, 2022

114 - 119

RECOMMENDATION:
(PO WGT)

1. That the Board direct staff to prepare Terms of Reference for a feasibility study on long-term concession operations at the Nelson and District Community Complex.

RECOMMENDATION:
(PO WGT)

2. That the Board direct staff to proceed with the development of a Terms of Reference for the development of a Consultation, Engagement & Needs Assessment for the Nelson Community Campus in order to work towards the goal of a coordinated recreation campus.

4.2.3 Riondel Commission of Management: minutes January 3, 2023

120 - 124

RECOMMENDATION:
(ALL VOTE)

The Board approve the payment of the following grants from the Riondel Commission of Management Service Area S209 – Riondel, budget for 2023:

Riondel & District Curling Club - 50% of the Curling club's annual electrical costs, not to exceed \$3,000.

4.2.4 Creston Valley Services Committee: minutes January 5, 2023

125 - 131

Staff has received the recommendations regarding the items for

the draft 2023 Financial Plan.

RECOMMENDATION:

(ALL VOTE)

1. That the Board send a letter of support to the Creston Valley Regional Airport Society for its application to the December 22, 2022 intake of the BC Air Access Program for a total funding amount of \$57,661 to update its Airport Master Plan, upgrade its Fuel Cardlock System and upgrade its Main Entry Texas Gate.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board direct staff to apply for up to \$75,000 of grant funds to the Basin Charge Up Program to purchase and install a solar array system at the Creston & District Community Complex;

AND FURTHER, that staff be authorized to enter into a funding agreement with the Columbia Basin Trust should the RDCK be awarded the grant;

AND FURTHER, that the RDCK's cost for the project of \$30,000 be included in the 2023 Financial Plan for S224 Recreation Facility – Creston and Areas B, C and Area A.

4.2.5 Joint Resource Recovery Committee: minutes January 18, 2023

132 - 136

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Standing Offer Agreement with Masse Environmental for works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$252,905;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$98,105.35
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$102,504.90
- Service S188 West Sub-Region Resource Recovery not to exceed \$52,293.80

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board approve the RDCK enter into a Standing Offer Agreement with SLR Consulting (Canada) Ltd. for works associated with works associated with environmental support for the HB Mine Tailings Facility for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$322,080;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Sub-Region Resource Recovery Service.

RECOMMENDATION:

(ALL VOTE WGT)

3. That the Board approve the RDCK enter into a Standing Offer Agreement with ALS Canada Ltd. for laboratory analysis works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$148,882;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$59,731.20
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$71,332.80
- Service S188 West Sub-Region Resource Recovery not to exceed \$17,817.60

4.2.6 *Castlegar and District Recreation Commission: minute January 10, 2023*

137 - 142

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to prepare an Invitation to Tender for the CDRD Arena Floor Replacement project and undertake the procurement and award of the contract with the lowest valid bidder which meets all required scope for less than \$1,440,000 plus GST;

AND FURTHER that that the cost be included in the 2023 Financial Plan for with funds to be paid from Service 222 Recreation Complex – City of Castlegar, Areas I and J.

AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$1,440,000 with the lowest valid bidder.

4.3 MEMBERSHIP

4.3.1 Area A Advisory Planning and Heritage Commission

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individual to the Area A Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Shawn Ryks

4.3.2 Area A Economic Development Commission

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individuals to the Area A Economic Development Commission for a term to end December 31, 2026:

Gordon MacMahon

Gina Medhurst

Richard Bertram

Peter Cullinane

Trish Toole

4.3.3 Area C Advisory Planning and Heritage Commission

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individuals to the Area C Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Allen McLaren

Ted Yarema

Lori Kepke

Larry Rast

Bryan Churchill

Joan McKenzie

And further, the Board send a letter to outgoing members Roger Chadwich and Calvin Germann thanking them for their service.

4.3.4 Creston Valley Agricultural Advisory Commission

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individuals to the Creston

Valley Agricultural Commission for a term to end December 31, 2026:

Larry Rast (Area C)
Dean Eastman (Area C)
Dale McNamar (Area C)

4.3.5 Area D Advisory Planning and Heritage Commission

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individuals to the Area D Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Deb Borsos

4.3.6 Area E Advisory Planning and Heritage Commission

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individuals to the Area E Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Kevin Skarbo

4.3.7 Kaslo and Area D Economic Development Commission

4.3.7.1 *Village of Kaslo Appointment*

143 - 144

Note: Added appointment for Jeff Davie.

RECOMMENDATION:
(ALL VOTE)

That the recommendation from the Village of Kaslo appointing Councillor Rob Lang as the Council representative and Jeff Davie as the Village of Kaslo resident representative to the Kaslo and Area D Economic Development Commission be ratified.

4.3.7.2 Area D Appointment

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Kaslo and Area D Economic Development Commission for a term to end December 31, 2024:

4.3.8 Rosebery Parklands and Trails Commission

145

RECOMMENDATION:

(ALL VOTE)

That the recommendation from the Village of Slocan appointing Mike Koolen to the community representative to the Rosebery Parklands and Trails Commission for the term to end December 31, 2024 be ratified.

4.4 2023 APPOINTMENTS: EXTERNAL COMMITTEES AND RDCK COMMITTEES

4.4.1 Highway #3 Mayors and Chairs Coalition

146 - 147

RECOMMENDATION:

(ALL VOTE)

That the Board appoint Chair Watson to the Highway #3 Mayors and Chairs Coalition for a term to end December 31, 2023, with stipend and usual expenses to be paid from General Administration Service S100.

4.4.2 Emergency Program Executive Committee

148 - 150

Current Members:

- Chair A. Watson
- Former Vice-Chair W. Popoff
- Former Director A. Casemore
- Director T. Newell
- Former Director C. Moss
- CAO S. Horn

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following Directors to the Emergency Program Committee for a term to end December 31, 2023.

- Chair A. Watson
- Vice Chair D. Lockwood
- Director _____ (A, B, C, G, Salmo and Creston)
- Director _____ (D, E, F, Kaslo and Nelson)
- Director _____ (H, I, J, K, Nakusp, Silverton, New Denver, Slocan, Castlegar)

4.4.3 Municipal Financial Authority (MFA)

RECOMMENDATION:

(ALL VOTE)

That the resolution 752/22, being:

That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2024, with stipends and usual expenses to be paid from General Administration Service \$100:

*Director T. Newell
City of Nelson Mayor J. Morrison (Alternate)*

be amended to read:

That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2024, with stipends and usual expenses to be paid from General Administration Service \$100:

*Director T. Newell
Director _____ (Alternate)*

4.4.4	Village of Salmo: Alternate Director	151
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RECOMMENDATION:

(ALL VOTE)

That the recommendation from the Village of Salmo appointing Councillor Jennifer Lins as the RDCK Alternate Director be ratified.

4.5 DIRECTORS' REPORTS

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

4.5.1	Director Jackman: CBRAC and RCC	152
4.5.2	Director Tierney: Letter of Support - Kootenay Employment Services	153
4.5.3	Director Watson: Columbia River Treaty	154 - 159
4.5.4	Director Graham	
4.5.4.1	Letter of Support: Balfour Recreation Commission	160
4.5.4.2	Letter of Support: Sandy Creek Granite Road Water Users	161

4.5.5	Director Newell: Letter of Support - Balfour Recreation Commission	162
4.5.6	Director Popoff	
4.5.6.1	Director's Report: Southeastern BC Regional Connectivity Committee	163
4.5.6.2	Letter of Support: Economic Diversification Capacity Building Project	164 - 165
4.5.7	Director Hewat: Federation of Canadian Municipalities NOTE: FCM's Board of Directors meeting and Advocacy Days added.	166 - 176
5.	CORRESPONDENCE	
5.1	Letter of Support: West Kootenay 3PL Centre Proposal	177 - 178
	<p><u>RECOMMENDATION:</u> (ALL VOTE)</p> <p>That the Board send a letter of support to the Ministry of Jobs, Economic Recovery, and Innovation regarding the Nelson and District Chamber of Commerce's Rural Economic Diversification and Infrastructure Program application for the West Kootenay Third Party Logistics (3PL) Centre needs assessment.</p>	
5.2	2023 AKBLG Convention and Annual General Meeting Sponsorship	179 - 184
	<p><u>RECOMMENDATION:</u> (ALL VOTE)</p> <p>That the Board sponsor the Association of Kootenay and Boundary Local Governments' 2023 AGM and Conference in Cranbrook from April 21 - 23 for the following amount, to come from the General Administration service:</p> <p>\$6,000</p>	
6.	COMMUNICATIONS	
6.1	The letter dated October 3, 2022 from Laurey-Anne Roodenburg, UBCM, advising the RDCK of the first Community Works Fund payment for fiscal 2022/23.	185
6.2	The letter dated December 5, 2022 from Sarah Herring, BC SPCA, providing the new RDCK Board with information regarding the BC SPCA.	186 - 193

- 6.3 REMOVED
- 6.4 *The email dated December 19, 2022 from Velvet Kavanagh, Kootenay Cannabis Council, thanking the RDCK for their support and the new contact.* 200 - 205
 NOTE: Review of Activities 2020-2022 added.
- 6.5 The letter dated December 21, 2022 from Interior Health (IH) informing the RDCK of IH's role regarding BC's exemption to decriminalize personal possession of some illegal substances beginning January 31, 2023. 206
- 6.6 The email dated December 22, 2022 from Jennifer Dyson, Agricultural Land Commission, congratulation the new RDCK Board and to provide information regarding the ALC. 207

7. ACCOUNTS PAYABLE 208 - 226

RECOMMENDATION:
 (ALL VOTE)

The Accounts Payable Summary for December 2022 in the amount of \$2,412,268 be approved.

8. BYLAWS

8.1 **Bylaw 2810: Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area F)**

RECOMMENDATION:
 (ALL VOTE)

That the Board authorize staff amend *Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area F) Bylaw No. 2810, 2022* to read that voter approval, for the bylaw, be undertaken by means of Alternative Approval Process instead of Assent Vote.

8.2 **Bylaw 2864: Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment** 227 - 228

RECOMMENDATION:
 (ALL VOTE)

That the Board take no further action regarding Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022 due to not receiving 2/3 consent from participating areas.

8.3 Bylaw 2865: Nelson and District Community Facilities, Recreation, and Leisure Services Establishment Amendment

229 - 231

RECOMMENDATION:

(ALL VOTE)

That the *Nelson and District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.4 Bylaws 2874, 2875, 2876, 2877, 2878, 2880, 2881, 2884, 2886, 2887: Parcel Tax and Water Service Amendments

232 - 251

The Board Report dated December 23, 2022 from Eileen Senyk, Water Services Liaison, seeking Board approval for Water Service Parcel Tax and Service Establishment Amendments for water systems in Areas E, F, G, H, J and K, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That the Burton Water Service Parcel Tax Amendment Bylaw No. 2874, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

2. That the Burton Water Service Parcel Tax Amendment Bylaw No. 2874, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

3. That the Duhamel Creek Water Service Parcel Tax Amendment Bylaw No. 2875, 2023 be read a FIRST, SECOND AND THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

4. That the Duhamel Creek Water Service Parcel Tax Amendment Bylaw No. 2875, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

5. That the Edgewood Water Service Parcel Tax Amendment Bylaw No. 2876, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

6. That the Edgewood Water Service Parcel Tax Amendment Bylaw No. 2876, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

7. That the Fauquier Water Service Parcel Tax Amendment Bylaw No. 2877, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

8. That the Fauquier Water Service Parcel Tax Amendment Bylaw No. 2877, 2023 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

9. That the Lucas Road Water Parcel Tax Amendment Bylaw No. 2880, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

10. That the Lucas Road Water Parcel Tax Amendment Bylaw No. 2880, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

11. That the Woodland Heights Water Service Parcel Tax Amendment Bylaw No. 2881, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

12. That the Woodland Heights Water Service Parcel Tax Amendment Bylaw No. 2881, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

13. That the Regional District of Central Kootenay South Slokan Parcel Tax Amendment Bylaw No. 2886, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

14. That the Regional District of Central Kootenay South Slocan Parcel Tax Amendment Bylaw No. 2886, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:

(ALL VOTE)

15. That the Grandview Properties Water Service Establishment Amendment Bylaw No. 2878, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

16. That the Ymir Water Supply and Distribution System Local Services Establishment Amendment Bylaw No. 2884, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE)

17. That the Rosebery Highlands Water Service Establishment Amendment Bylaw No. 2887, 2023 be read a FIRST, SECOND and THIRD time by content.

8.5 Bylaw 2890: New Denver Drinking Water Source Wells Security Issuing

252 - 258

RECOMMENDATION:

(ALL VOTE WGT)

1. That the New Denver Drinking Water Source Wells Security Issuing Bylaw No. 2890, 2023 be read a FIRST, SECOND and THIRD time by content.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the New Denver Drinking Water Source Wells Security Issuing Bylaw No. 2890, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

8.6 Bylaw 2889: Temporary Loan 2023

259 - 260

RECOMMENDATION:

(ALL VOTE WGT)

1. That the *Temporary Loan Bylaw No. 2889, 2023* be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the *Temporary Loan Bylaw No. 2889, 2023* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

9. NEW BUSINESS

9.1 COMMUNITY SERVICES

9.1.1 Agreement: TECK access to Waterloo Eddy
Item removed.

9.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.2.1 **2023 Columbia Basin Trust: Columbia Basin Wildfire Resiliency Initiative - Dog Creek Water Users Committee Application** 261 - 271
The Board Report dated January 3, 2023 from Angela French, Wildfire Mitigation Supervisor, seeking Board approval to be the legal entity for the Dog Creek Water Users Committee (DCWUC) Columbia Basin Trust – Columbia Basin Wildfire Resiliency Initiative (CBT-CBWRI) fuel mitigation project application, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board direct staff to submit the letter of authorization as the legal entity to the CBT-Columbia Basin Wildfire Resiliency Initiative to manage and administer grant funding for the Dog Creek Water Users Committee wildfire mitigation project, and that the Chair and the Corporate Officer be authorized to sign the necessary documents to a maximum value of \$40,000, to be received and distributed through Service A101 Emergency Program.

9.2.2 **UBCM Community Emergency Preparedness Fund** 272 - 279
The Board Report dated December 30, 2022 from Jon Jackson, Emergency Program Coordinator, seeking Board approval for the application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services (ESS) stream, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board approve the application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services (ESS) stream for \$30,000 to: a) help build local ESS capacity b) allow the purchase of additional IT kits to contribute to the modernization of the ESS processes;

AND FURTHER, that these costs be included in the 2023 Financial Plan in Service A101 – Emergency Program subject to successful application.

9.2.3 Regional Invasive Species Strategy Implementation

280 - 316

The Board Report dated November 17, 2022 from Paris Marshall Smith, Sustainability Planner, seeking Board direction to work with Central Kootenay Invasive Species Society to prepare a detailed implementation plan of the RDCK Invasive Species Strategy, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to negotiate an agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 (\$15,000) and PILOT the Good Neighbour program (\$12,000) of the Regional Invasive Species Strategy for the 2023;

AND FURTHER, that the costs of no more than \$27,000 + GST be included in the S100 General Administration draft 2023 Financial Plan;

AND FURTHER, that the agreement be brought back to the March 16, 2023 Board meeting.

9.2.4 Building Department Board Policies: Revisions

317 - 329

The Board Report dated December 22, 2023 from John Southam, Manager Building Development and Special Projects, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to review existing Building Inspection Service policies 400-01, 02, 03 and 400-01-05, 06, 07; and prepare new policy to clarify: Farm Building Fee application, Building Permit cancellations, fees to be refunded, and Notice on Title Cancellation (Removal) policy; AND FURTHER, that staff return to the Board from time to time within the 2023 calendar year, with modernized policies that reflect current practices.

9.2.5 For Information: Wildfire Development Permit Area Project: Project Summary Report

330 - 441

The Board Report dated January 5, 2023 from Corey Scott, Planner, providing the Board with the project summary for the Wildfire Development Permit Area Project, has been received for information.

9.3 FINANCE & ADMINISTRATION

- 9.3.1 For Information: Resident Directed (ReDi) Grant Program** 442 - 486
The Board Report dated January 4, 2023 from Mike Morrison, Manager of Corporate Administration, providing the Board with the background information on the ReDi grant program, has been received for information.

9.4 FIRE SERVICES

- 9.4.1 Amended Agreement: Arrow Creek Fire Protection Service Area** 487

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the amended Agreement between the RDCK and the Town of Creston for the Fire Protection and Assistance Response with the Arrow Creek Fire Protection Service Area for the period December 31, 2022 to December 31, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

- 9.4.2 Agreement: Emergency Communications (911)** 488 - 496
The Board Report dated January 3, 2023 from Tristan Fehst, Regional Deputy Fire Chief, seeking Board approval to enter into an Emergency Communication (911) agreement extension, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a contract extension with the Regional District of Central Okanagan for the continued service of ECOMM 9-1-1 Public Safety Answering Point (PSAP) call answering for the period January 1, 2023 until December 31, 2023 and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the cost of \$80,221 be paid from Service S156 Emergency Communications 9-1-1.

9.5 HUMAN RESOURCES

- 9.5.1 For Information: RDCK Occupational Health and Safety Annual Report** 497 - 505
The Board Report dated January 5, 2023 from Andre Noel, Safety Advisor, providing the Board with the 2022 RDCK Occupational Health and Safety annual report, has been received for information.

9.6 GRANTS

- 9.6.1 Discretionary** 506 - 532

NOTE: Grant application added to Area F.

RECOMMENDATION:

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area A

Crawford Bay Elementary- Secondary School	School Recreational Events	\$400
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Creston Valley Shrine Club	Harvey Sayles Fishing Derby	\$500
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Kootenay Region - Skate Canada BC/YT Section	Kootenay Region Figure Skating Championships	\$350
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South Kootenay Lake Community Service Society	Meditation group	\$350
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South Kootenay Lake Community Service Society	Self-Defence Classes	\$700
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Area B

Creston Valley Shrine Club	Harvey Sayles Fishing Derby	\$500
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Kootenay Region - Skate Canada BC/YT Section	Kootenay Region Figure Skating Championships	\$600
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Area C

Creston Valley Shrine Club	Harvey Sayles Fishing Derby	\$1,000
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Creston Valley Team Ropers Association	Timing Equipment	\$1,000
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Kootenay Region - Skate Canada BC/YT Section	Kootenay Region Figure Skating Championships	\$350
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Area E

Nelson Community Food Centre	Good Food Bank	\$1,000
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Nelson Blueliners Women's Hockey	Amanda Asay Memorial Cup	\$198
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Area F

2023 LVR Graduation Committee	2023 LVR Graduation	\$1,000
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Brent Kennedy Elementary School	Kids art program	\$1,000
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Brent Kennedy		
Elementary School PAC	Paint	\$1,000
- ADDED		
Nelson Blueliners	Amanda Asay Memorial	
Women's Hockey	Cup	\$198
Area G		
Kootenay Rockies Disc	Ymir Disc Golf	
Golf Society	Improvement Plan	\$5,000
Salmo Watershed	Salmo Watershed	
Streamkeepers Society	Streamkeepers Society	\$1,000
Area H		
Brent Kennedy	School Spirit T-Shirts	
Elementary School Parent		\$1,000
Advisory Council		
Area I		
Brent Kennedy	School Spirit T-Shirts	\$500
Elementary School PAC		
Kootenay Boundary	Light-Up the Hospitals!	
Regional Hospital &	Pledge Day 2022	\$1,000
Health Foundation Society		
Castlegar Minor Hockey	Castlegar U7 & U9	
Association	Tournament	\$250
Stanley Humphries	Area I Community	
Secondary School	Service Bursaries	\$5,000
Castlegar & District	Swim Passes	
Community Services		\$250
Society		
Area J		
Castlegar Minor Hockey	Castlegar U7 & U9	
Association	Tournament	\$250
Stanley Humphries	Graduation 2023	
Secondary School	Scholarship/Bursary	\$3,000
	Program	
Area K		
Arrow Lakes Cross	Technical Support	
Country Ski Club		\$1,800

9.6.2 Community Development

533 - 555

NOTE: Amendment to Area K grant.

RECOMMENDATION:

(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA D

Kaslo Housing Society	Winter in the Forest	\$1,000
Kaslo Community Acupuncture Society	Dope is Death Documentary Showing	\$780

AREA E

Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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AREA F

Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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AREA G

Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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AREA H

Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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Elk Root Conservation Farm Society	Regenerative Educational Community Foods Gardens	\$5,000
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Slocan Solutions Society	Winter Carnival Summit Lake Ski Area	\$3,000
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Nakusp Ski Club Association	T-bar Haul Rope Replacement, Associated Required Works Project	\$5,000
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AREA I

Castlegar & District Hospital Foundation	Light Up 2022	\$1,000
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Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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AREA J

Castlegar & District Hospital Foundation	Light Up 2022	\$2,500
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Kootenay Emergency Response Physicians Association	KERPA Informational Video Project	\$1,250
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AREA K

Arrow Lakes Search and Rescue Society	Emergency Support Services/Community Support Services	\$1,000
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Nakusp Secondary School	BC International Boat Show 2023	\$5,000
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Nakusp Ski Club Association	Summit Lake Ski Area T-bar Haul Rope Replacement, Associated Required Works Project	\$12,100
Burton Elementary School	Burton/Edgewood to Summit Lake	\$2,000
Nakusp Elementary School	Ski Program Support	\$6,500
<u>SALMO</u>		
Salmo Valley Trail Society	Salmo Valley Trail Society 2023 Season	\$2,500
<u>SLOCAN</u>		
Village of Slocan	Light Up	\$500
Village of Slocan	Food Bank	\$600
Village of Slocan-BC Seniors Games 2023	BC Seniors Games 2023	\$400
Village of Slocan-Winter Carnival	Winter Carnival	\$3,000

9.6.3 Recreation Commission No. 7 Grant

RECOMMENDATION:
(ALL VOTE)

That the resolution 722/22, being:

That the Board approve payment of a grant in the amount of \$5,000 from the Recreation Commission No. 7– Salmo and Area G Service S230 to School District No. 8 for the purchase and installation of upgrades to the basketball courts at the Salmo Community Courts:

Be amended to read:

*That the Board approve payment of a grant in the amount of \$5,000 from the Recreation Commission No. 7– Salmo and Area G Service S230 to **Salmo Valley Youth and Community Centre** for the purchase and installation of upgrades to the basketball courts at the Salmo Community Courts.*

9.7 CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

556 - 565

RECOMMENDATION:
(ALL VOTE)

Rural Affairs Committee - Item 6.2

**Building Bylaw Contravention - Demers
Electoral Area E**

1. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 123665 Marrello Road, Electoral Area E, legally described as LOT 2, PLAN NEP 6671, DISTRICT LOT 8257, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.5
Subdivision in the Agricultural Land Reserve - Huser
Electoral Area G**

2. That the Board PROVIDE NO COMMENT regarding application A2203G for the purposes subdivision in the Agricultural Land Reserve proposed by Sheri & Walter Huser for property located at 111 Salmo Ski Hill Road, Electoral Area 'G' and legally described as LOT A, DISTRICT LOT 206, KOOTENAY DISTRICT PLAN NEP22968 (PID 023-374-900) and that staff inform the proponent of the current Agricultural Land Reserve regulations.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.6
Site Specific Floodplain Exemption - 0863803 B.C. LTD.
Electoral Area F**

3. That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a minimum floor elevation above natural ground surface of 0.6 metres in accordance with the Engineering Report prepared by Skmana Engineering Ltd. for property located at 3876 Highway 3A, Nine Mile, Electoral Area F, and legally described as LOT 3, DISTRICT LOT 4398, KOOTENAY DISTRICT PLAN EPP83471 (PID: 030-679-028), SUBJECT to preparation by 0863803 B.C. LTD. of a restrictive covenant under Section 219 of the *Land Title Act* and Section 56 of the *Community Charter* in favour of the Regional District of Central Kootenay.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.7
Agriculture Policy Review
Electoral Area F, I, J & K**

4. That Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023 being a bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.7
Agriculture Policy Review
Electoral Area F, I, J & K**

5. That Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023 being a bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.7
Agriculture Policy Review
Electoral Area F, I, J & K**

6. That Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023 being a bylaw to amend the Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.7
Agriculture Policy Review
Electoral Area F, I, J & K**

7. That Regional District of Central Kootenay Zoning Amendment Bylaw No. 2853, 2023 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.7
Agriculture Policy Review
Electoral Area F, I, J & K**

8. That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area K Director Weatherhead is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 6.7

Agriculture Policy Review

Electoral Area F, I, J & K

9. That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area J Director Hanegraaf is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 6.7

Agriculture Policy Review

Electoral Area F, I, J & K

10. That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area F Director Newell is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 6.7

Agriculture Policy Review

Electoral Area F, I, J & K

11. That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area I Director Davidoff is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

RECOMMENDATION:

(ALL VOTE)

Rural Affairs Committee - Item 6.8

RDCK Advisory Planning Commission Bylaw No. 1477 - Repeal and Replace

All Electoral Areas

12. That the Board direct staff to review the Regional District of Central Kootenay Advisory Planning Commission Bylaw No. 1477, 2003 and prepare a bylaw to repeal and replace Bylaw No. 1477.

11. DIRECTORS' MOTIONS

11.1 Director Vandenberghe: Community Owned Venues

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to create a draft policy around the acquisition, operation and valuation of Community owned venues (assets) including, but not limited to, Community Halls, and bring it back to the Board for review at or before the end of third quarter 2023.

12. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (g) litigation or potential litigation affecting the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

13.2 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

14. MATTERS ARISING FROM IN CAMERA MEETING

15. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Minutes (Inaugural)

The **twelfth** meeting of the Board of the Regional District of Central Kootenay in 2022 was held on Thursday, December 8, 2022 at 9:00 a.m. in the RDCK Boardroom, 202 Lakeside Drive, Nelson, BC.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT:	Chair A. Watson	Electoral Area D	In-Person
	Director G. Jackman	Electoral Area A	In-Person
	Director R. Tierney	Electoral Area B	In-Person
	Director K. Vandenberghe	Electoral Area C	In-Person
	Director C. Graham	Electoral Area E	
	Director T. Newell	Electoral Area F	In-Person
	Director H. Cunningham	Electoral Area G	In-Person
	Director W. Popoff	Electoral Area H	In-Person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-Person
	Director T. Weatherhead	Electoral Area K	In-Person
	Director M. McFaddin	City of Castlegar	In-Person
	Director A. DeBoon	Town of Creston	In-Person
	Director R. Lang	Village of Kaslo	
	Director A. McLaren-Caux	Village of Nakusp	In-Person
	Director K. Page	City of Nelson	
	Director J. Fyke	Village of New Denver	
	Director D. Lockwood	Village of Salmo	In-Person
	Director C. Ferguson	Village of Silverton	
	Director J. Lunn	Village of Slocan	In-Person

ABSENT DIRECTOR

Director S. Hewat	Village of Kaslo
Director L. Casley	Village of New Denver

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Manager of Corporate Administration/ Corporate Officer
A. Lund	Deputy Corporate Officer
Y. Malloff	General Manager of Finance, IT & Economic Development/Chief Financial Officer
U. Wolf	General Manager of Environmental Services
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development and Community Sustainability Services
C. Johnson	Manager of Community Sustainability
C. Saari-Heckley	Manager of Human Resources
T. Dool	Research Analyst

D. Elliott

Communications Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m0ecaf517920dbf198ef31de4f6046b75>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2451 096 2580

Meeting Password: 4yMwim9WTn7

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

709/22

The agenda for the December 8, 2022 Regular Open Board meeting be adopted with the following amendments:

- removal of Item 4.3.7 Recreation Commission No. 7 - Salmo and Area G;
- inclusion of Item 4.3.12 Ymir Water Commission of Management;
- inclusion of Item 4.3.13 Area J Advisory Planning and Heritage Commission;
- inclusion of Item 4.3.14 Town of Creston - East Resource Recovery and Joint Resource Recovery;
- inclusion of Item 4.3.15 City of Nelson: Appointments;
- inclusion of Item 8.2.4 Letter of Support: Community Futures - BC Rural Economic Diversification and Infrastructure Program; and
- the addition of the addenda package

before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

710/22

The minutes from the November 17, 2022 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following RDCK Staff:

- Dan Siminoff, Building Official; and
- Maya Barden Shanks, Community Sustainability Administrative Assistant replacing Nicole Soltys.

2.5 DELEGATION

2.5.1 Columbia Basin Trust (CBT): Annual Report

Johnny Strilaeff, President and CEO

Jocelyn Carver, CBT Board Chair

Jocelyn Carver congratulated the Board for their success in the election and looks forward to working with them. Mrs. Carver also thanked the Board for nominating Chair Watson as the RDCK representative to the CBT Board and is very excited to work with her.

Johnny Strilaeff echoed Jocelyn's congratulations and provided an overview of the projects CBT worked on in 2022. CBT supported 2,400 projects and \$87.8 million in total benefits for community activities, investments, projects and initiatives throughout the region.

Mr. Strilaeff discussed CBT's review of the Community Initiatives and Affected Areas Program (CIP/AAP) to ensure it remains relevant, effective and continues to delivering on the strategic priorities. The review was completed last fall and clearly identified the ongoing benefits and the opportunities to refine the program. In 2023, the program will have a new name "ReDi Program" and will maintain partnerships with local governments and First Nations. The program will continue to be flexible and support community projects that incorporate public input in the decisions. He indicated there will be no changes to the funding allocation to the communities and will have a five-year funding approval. There will be an increase to the funding for administrating the program due to growing demands and CBT will increase their presence in the public process.

Jocelyn continued the presentation and talked about CBT's mission and the Columbia Basin Management Plan, the current plan will conclude in December 2023. Mrs. Carver indicated CBT has start a robust engagement plan that began in September 2022 and will continue until November 2023. She indicated it is imperative to reconnect with the residents and have meaningful engagement with them. The management plan initial conversations have been with staff and close partnerships. The public engagement phase will start in the spring of 2023. There will be opportunities to have in-person and online engagement sessions throughout this process.

Mrs. Carver provided examples of the many incredible projects and achievements that have been accomplished in 2022. She encouraged the Board to read the new edition of the Trust magazine celebrating the successes of residents, communities and organizations within the Basin.

www.ourtrust.org/magazine

Jocelyn and Johnny concluded with thanking the Board for their dedication to their communities and looks forward to working with them on the management plan before answering the Board's questions.

Chair Watson thanked Jocelyn and Johnny for their presentation.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Director Newell: BC Transit Issues

The Board Report dated November 24, 2022 from Tom Dool, Research Analyst, reporting to the Board the ongoing cancellations of trips in the West Kootenay Transit system, has been received for information.

Tom Dool identified that West Kootenay Transit (WKT) is working with Community Futures to look at options to improve support for the staff shortages.

Director Newell provided the Board with his concerns for the current transit challenges and is aware staff and the WKT Committee are doing their best to address these issues.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

4.1.1 Area I Advisory Planning and Heritage Commission

4.1.1.1 Minutes: October 24, 2022

4.1.1.2 Minutes: November 14, 2022

4.1.2 Area J Advisory Planning and Heritage Commission: minutes November 16, 2022

Staff has received the recommendation from the meeting.

4.1.3 Area E Advisory Planning and Heritage Commission: minutes November 18, 2022

Staff has received the recommendation from the meeting.

4.1.4 Creston Valley Services Committee: minutes December 1, 2022

4.2 WITH RECOMMENDATIONS

4.2.1 Recreation Commission No. 6 - Area H, New Denver and Silverton: minutes November 25, 2022

Moved and seconded,
And Resolved:

711/22

That the New Denver Fitness Centre remain a multi-use facility, with a full open-floor gymnasium dedicated for group activity, sport activity, or multipurpose use, and that the equipment currently in the gymnasium be removed from the gymnasium space by December 16, 2022 to be stored temporarily and to be reassigned or relocated or sold as deemed appropriate by staff, in consultation with the user members.

Carried

Moved and seconded,
And Resolved:

712/22

That the Board direct staff to arrange a Lucerne School gym usage agreement between RDCK and School District No.10 for the period of October 1, 2022 to April 30, 2023; and further, that the Village of New Denver administer the RDCK New Denver gym key fob system with appropriate RDCK waiver procedures in place.

Carried

Moved and seconded,
And Resolved:

713/22 That the Board approve the hiring of a part time employee to oversee New Denver Recreation No. 6 activities and venues as necessary from Recreation Commission No. 6 – New Denver, Silverton, and Area H Service S229.

Carried

Moved and seconded,
And Resolved:

714/22 That BC Emergency Services personnel be granted free use of the New Denver Community Gym when they are in New Denver.

Carried

Moved and seconded,
And Resolved:

715/22 That the Board approve the payment of the following grants from the Recreation Commission No. 6 – New Denver, Silverton, and Area H Service S229 2022 budget:

Hills Recreation Society	\$700
Slocan Solutions Society	\$880
Silverton Community Club	\$250
Lucerne Elementary Secondary School	\$2,000
Pavilion Bluebird Volunteers	\$400
New Denver Lantern Festival	\$210

Carried

Moved and seconded,
And Resolved:

716/22 That the Board appoint the following individuals to the Recreation Commission No. 6 for a term to end December 31, 2024:

Erika McKeil
Richard Johnson

Carried

4.2.2 Community Sustainable Living Committee: minutes November 29, 2022

Moved and seconded,
And Resolved:

717/22 That the RDCK Board direct staff to include funding up to \$45,000 in the 2023 draft Financial Plan, from Local Government Climate Action Program (LGCAP) Reserve Fund held in General Administration Service S100, for the 2023 Watershed Governance Initiative GIS Assistant.

Carried

4.2.3 Recreation Commission No. 4 - Nakusp and Area K: minutes November 30, 2022

Moved and seconded,
And Resolved:

718/22

That the Board appoint the following individuals to the Area K & Village of Nakusp Recreation Commission No. 4 for a term to end December 31, 2025:

Chelsea Hanet
Tina Knooihuizen

AND FURTHER, the Board send a letter to outgoing members Ken Miller and Carlee Hughes thanking them for their service.

Carried

4.2.4 Recreation Commission No. 7 - Salmo and Area G: minutes December 5, 2022

Moved and seconded,
And Resolved:

719/22

That the Board direct staff to create a Memorandum of Understanding with School District No. 8 to allow the Regional District of Central Kootenay to own and operate a pool on school district property where the pool is currently located at 303 7th Street, Salmo, BC.

Carried

Moved and seconded,
And Resolved:

720/22

That the Board approve the payment of the following grant from the Recreation Commission No. 7– Salmo and Area G Service S230:

Salmo Valley Youth and Community Centre (Salmo Snowboard Club) \$1,227.32

Carried

Moved and seconded,
And Resolved:

721/22

That the Board appoint the following individuals to the Salmo and Area G Recreation Commission No. 7 for a term to end December 31, 2024;

Margaret MacDonald (Salmo)
Marissa Cain (Salmo)
Ian McInnes (Area G)
Jay Leus (Area G)

AND FURTHER, that the Board send a letter to outgoing Commissioner Jacquie Huser and Colin Hango thanking them for their service.

Carried

Moved and seconded,
And Resolved:

722/22

That the Board approve payment of a grant in the amount of \$5,000 from the Recreation Commission No. 7– Salmo and Area G Service S230 to School District No. 8 for the purchase and installation of upgrades to the basketball courts at the Salmo Community Courts.

Carried

4.2.5 Joint Resource Recovery Committee: minutes December 7, 2022

Moved and seconded,
And Resolved:

723/22

That the Board direct staff to take no further steps investigating at-home food dehydrators/grinders or other at-home systems at this time for rural areas deemed feasible to receive conventional curbside collection services.

Carried

Moved and seconded,
And Resolved:

724/22

That the Board direct staff to amend the 2022 Financial Plan for Service S187 Central Resource Recovery to increase the Capital Expenses Account 60000 by an additional \$714,084 for the HB Tailings Facility Remediation and Closure Project, and increase Account 43100 Proceeds from Borrowing by \$543,834, and increase Contribution from Central Resource Recovery Regular Reserve by \$170,250.

Carried

Moved and seconded,
And Resolved:

725/22

That the Board direct staff to proceed with the framework of tools presented for the Phase 2 Consultation with Electoral Area residents, with the final consultation package to be brought back to the Committee for review in January 2023 and an additional \$992 for consultation costs be incorporated into the Draft 2023 Financial Plan in Service A102 Resource Recovery;

AND FURTHER that, the Board direct staff to plan for adoption of the future service establishment bylaw for waste collection services using the Assent Voting Process and that \$60,000 be added to the Draft 2023 Financial Plan for Service A102 Resource Recovery.

Carried

Moved and seconded,
And Resolved:

726/22

That the Board direct staff to make adjustments to the letter of feedback to Recycle BC regarding their Packaging and Paper Product Extended Producer Responsibility Draft Plan incorporating comments from Directors before gaining final approval from the Chair to sign on behalf of the Board and submit to Recycle BC.

Carried

Moved and seconded,
And Resolved:

727/22

That the Board direct staff to prepare a letter to Minister George Heyman, Ministry of Environment and Climate Change, identifying concerns regarding the shift in Recycle BC's proposed plans and the harmful effects to rural communities.

Carried

Moved and seconded,
And Resolved:

728/22

That the Board direct staff to prepare a letter to the Minister George Heyman, Ministry of Environment and Climate Change for signature by the RDCK Board Chair requesting the Ministry expedite the review of the RDCK's Resource Recovery Plan.

Carried**4.3 MEMBERSHIP****4.3.1 Area D Advisory Planning and Heritage Commission**

Moved and seconded,
And Resolved:

729/22

That the Board appoint the following individuals to the Area D Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Rochelle Longval
Sarah Sinclair
Karen Newmoon
Gerry Devine
Allan Hobden

Carried**4.3.2 Area E Advisory Planning and Heritage Commission**

Moved and seconded,
And Resolved:

730/22

That the Board appoint the following individuals to the Area E Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Dan Gatto
John Doyle
Jim Demers

AND FURTHER, the Board send a letter to outgoing members Nicole Charlwood and Tracey Fellowes thanking them for their service.

Carried**4.3.3 Creston Valley Agricultural Advisory Commission**

Moved and seconded,
And Resolved:

731/22

That the Board appoint the following individuals to the Creston Valley Agricultural Advisory Commission for a term to end December 31, 2025:

Randy Meyer (Area B)
David Mutch (Area B)

Carried**4.3.4 Kaslo and Area D Economic Development Commission**

Moved and seconded,
And Resolved:

732/22

That the Board appoint the following individual to the Kaslo and Area D Economic Development Commission for a term to end December 31, 2024:

Chelsey Jones (Area D)

AND FURTHER, that the Board send a letter to outgoing members Robert Gazzard and Neil Johnson thanking them for their service.

Carried

4.3.5 Nakusp Appointments

4.3.5.1 Recreation Commission No. 4 - Nakusp and Area K

Moved and seconded,
And Resolved:

733/22

That the recommendation from the Village of Nakusp appointing Councillor Tina Knooihuizen as the Council representative and Councillor Mason Hough as the alternate for the Recreation Commission No. 4 - Nakusp and Area K be ratified.

Carried

4.3.5.2 Joint Resource Recovery Committee and West Resource Recovery Committee

Moved and seconded,
And Resolved:

734/22

That the recommendation from the Village of Nakusp appointing Mayor Tom Zeleznik as the representative and Councillor Aidan McLaren-Caux as the alternate for the Joint Resource Recovery Committee and West Resource Recovery Committee be ratified.

Carried

4.3.6 New Denver Appointments: Alternates

4.3.6.1 Recreation Commission No. 6 - Area H, New Denver and Silverton

Moved and seconded,
And Resolved:

735/22

That the recommendation from the Village of New Denver appointing Councillor Colin Moss as the Alternate Council representative for the Recreation Commission No. 6 - Area H, New Denver and Silverton be ratified.

Carried

4.3.6.2 Rosebery Parklands and Trails Commission

Moved and seconded,
And Resolved:

736/22

That the recommendation from the Village of New Denver appointing Councillor Danica Hammond as the alternate representative for the Rosebery Parklands and Trails Commission be ratified.

Carried

4.3.6.3 New Denver, Silverton, Slocan and Area H Economic Development Commission

Moved and seconded,
And Resolved:

737/22

That the recommendation from the Village of New Denver appointing Councillor Colin Moss as the alternate representative for the New Denver, Silvertown, Slocan and Area H Economic Development Commission be ratified.

Carried

4.3.7 Recreation Commission No. 7 - Salmo and Area G
Item removed.

4.3.8 Recreation Commission No. 8 - Slocan Valley South Regional Park
Moved and seconded,
And Resolved:

738/22

That the Board appoint the following individuals to the Recreation Commission No. 8 - Slocan Valley South Regional Park for a term to end December 31, 2024:

Sharon Myers (Area H)
Stacey Kabatoff (Area H)
Eden DuPont (Area H)

Carried

4.3.9 Rosebery Parklands and Trails Commission
Moved and seconded,
And Resolved:

739/22

That the Board appoint the following individuals to the Rosebery Parkland and Trails Commission for a term to end December 31, 2024:

Peter Schwartz (Area H)
Richard Allin (Area H)
Greg McRae (Area H)
Susan Johnson (Rosebery Parklands Development Society)

Carried

4.3.10 South Slocan Commission of Management
Moved and seconded,
And Resolved:

740/22

That the Board appoint the following individuals to the South Slocan Commission of Management for a term to end December 31, 2023:

Peter Wood
Gary Niminiken
Ben Euerby
Kathy Loxam
Ian McGovern
Cyndy Lawrence
Stacey Troop

Carried

4.3.11 Winlaw Regional and Nature Park Commission

Moved and seconded,
And Resolved:

741/22

That the Board appoint the following individuals to the Winlaw Regional and Nature Park Commission for a term to end December 31, 2024:

Craig Lawrence (Area H)
Lois Lawrence (Area H)
Kaila Ellis (Area H)
Annie Rchette (Area H)

Carried

4.3.12 Ymir Water Commission of Management

Moved and seconded,
And Resolved:

742/22

That the Board appoint the following individuals to the Ymir Water Commission of Management for a term to end December 31, 2023:

Ernie Fidgeon
Jay Leus
Theron Kingsley
Leslie Hamnett
Thomas Nixon

Carried

4.3.13 Area J Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

743/22

That the Board appoint the following individuals to the Area J Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Jeff Grant
Wally Penner
Audrey Repin
Ian Winsor

4.3.14 Town of Creston - East Resource Recovery and Joint Resource Recovery

Moved and seconded,
And Resolved:

744/22

That Resolution No. 668/22 being:

That the recommendation from the Town of Creston appointing Mayor Arnold DeBoon as the representative and Councillor Anthony Mondia as the alternate to the Joint and East Resource Recovery Committees be ratified:

be amended to read:

That the recommendation from the Town of Creston appointing Councillor Anthony Mondia as the representative and Mayor Arnold DeBoon as the alternate to the Joint and East Resource Recovery Committees be ratified.

Carried

4.3.15 City of Nelson: Appointments

Moved and seconded,
And Resolved:

745/22

That the recommendation from the City of Nelson appointing Councillor Kate Tait and Mayor Janice Morrison as the Council representatives to the Nelson and District Recreation Commission No. 5 be ratified.

Carried

Moved and seconded,
And Resolved:

746/22

That the recommendation from the City of Nelson appointing Councillor Jesse Woodward as the representative and Councillor Page as the alternate to the Joint and Central Resource Recovery Committees be ratified.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 10:20 a.m. for a break and reconvened at 10:30 a.m.

4.4 2023 APPOINTMENTS: EXTERNAL COMMITTEES

External Committee Appointments in Good Standing:

- AKBLG - Small Water Systems Working Group
- Castlegar and District Public Library Board
- Columbia Basin Trust
- Creston Community Forest
- Economic Trust of the Southern Interior BC
- Federation of Canadian Municipalities

4.4.1 Central Kootenay Food Policy Council

Directors Hanegraaf, McLaren-Caux and Director Vandenberghe (Alternate) were nominated.

Moved and seconded,
And Resolved:

747/22

That the Board appoint the following Directors to the Central Kootenay Food Policy Council for a term to end December 31, 2024, with stipends and usual expenses to be paid from General Administration Service S100:

Director H. Hanegraaf
Director A. McLaren-Caux
Director K. Vandenberghe (Alternate)

Carried

4.4.2 Columbia Basin Regional Advisory Committee (CBRAC)

Directors Weatherhead, Jackman, Page and Alternate Director Zeleznik were nominated.

The Directors were provided an opportunity to speak.

Corporate Officer (CO) Morrison distributed the secret ballots.

CAO Horn and Deputy Corporate Officer (DCO) received the electronic votes.

CAO Horn and CO Morrison left the room to count the ballots.

Chair Watson announced Directors Weatherhead and Jackman as the representatives.

Moved and seconded,
And Resolved:

748/22

The Board appoints the following Directors to the Columbia Basin Regional Advisory Committee with a term expiring December 31, 2024, with stipends and usual expenses to be paid from the General Administration Service S100:

Director T. Weatherhead
Director G. Jackman

Carried

4.4.3 Columbia River Treaty Local Governments Committee

Chair Watson and Director McLaren-Caux were nominated.

Moved and seconded,
And Resolved:

749/22

The Board appoints the following Directors to the Columbia River Treaty Local Governments Committee with a term expiring December 2026, with stipends and usual expenses to be paid from the General Administration service:

Chair A. Watson
Director A. McLaren-Caux

Carried

4.4.4 Creston Valley Tourism Society

Director Vandenberghe was nominated.

Moved and seconded,
And Resolved:

750/22

That the Board appoint the following Director (from either the Town of Creston or Electoral Areas B, or C) as representatives to the Creston Valley Tourism Society for a term to end December 31, 2026:

Director K. Vandenberghe

Carried

4.4.5 Kootenay Cannabis Council

Directors Page and Director Tierney (Alternate) were nominated.

Moved and seconded,
And Resolved:

751/22

That the Board appoint the following Director to the Kootenay Cannabis Council for a term to end December 31, 2024 with stipends and usual expenses to be paid from General Administration Service S100:

Director K. Page
Director R. Tierney (Alternate)

Carried

4.4.6 Municipal Financial Authority (MFA)

Director Newell and Alternate Director Morrison were nominated.

Director Newell waved the opportunity to speak due to Alternate Director Morrison not being present.

Corporate Officer (CO) Morrison distributed the secret ballots.

CAO Horn and Deputy Corporate Officer (DCO) received the electronic votes.

CAO Horn and CO Morrison left the room to count the ballots.

Chair Watson announced Director Newell as the representative and Alternate Director Morrison as the Alternate.

Moved and seconded,
And Resolved:

752/22

That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2024, with stipends and usual expenses to be paid from General Administration Service S100:

Director T. Newell
City of Nelson Mayor J. Morrison (Alternate)

Carried

4.4.7 Municipal Insurance Association of British Columbia (MIABC)

Directors Page and Davidoff were nominated.

The Directors were provided an opportunity to speak.

Corporate Officer (CO) Morrison distributed the secret ballots.

CAO Horn and Deputy Corporate Officer (DCO) received the electronic votes.

CAO Horn and CO Morrison left the room to count the ballots.

Chair Watson announced Director Davidoff as the representative and Director Page as the Alternate.

Moved and seconded,
And Resolved:

753/22

That the Board appoint the following Directors as representatives to the Municipal Insurance Association of British Columbia for a term to end December 31, 2023:

Director A. Davidoff
Director K. Page (Alternate)
CAO S. Horn (Alternate)

Carried

4.4.8 Nelson Public Library Board

Moved and seconded,
And Resolved:

754/22

That the Board appoint the following individuals to the Nelson Public Library Board for a term to end December 31, 2024:

Randi Fjeldseth (voting member - Area H)

Carried

4.4.9 Regional Agriculture Liaison Services Steering Committee

Directors Vandenberghe was nominated.

Moved and seconded,
And Resolved:

755/22

That the Board appoint the following Director to serve on the Regional Agriculture Liaison Services Steering Committee with a term expiring December 31, 2024, with stipends and usual expenses to be paid from General Administration Service S100:

Director K. Vandenberghe

Carried

4.4.10 Regional Innovation Chair in Regional Economic Development - Regional Advisory Committee

Directors Davidoff, McLaren-Caux and Page were nominated.

The Directors were provided an opportunity to speak.

Corporate Officer (CO) Morrison distributed the secret ballots.

CAO Horn and Deputy Corporate Officer (DCO) received the electronic votes.

CAO Horn and CO Morrison left the room to count the ballots.

Chair Watson announced Director McLaren-Caux as the representative.

Moved and seconded,
And Resolved:

756/22

That the Board hereby appoint the following Director to the Selkirk College Regional Innovation Chair in Rural Economic Development - Regional Advisory Committee for a term to end December 31, 2023, with stipend and expenses to be paid from the General Administration Service S100:

Director A. McLaren-Caux

Carried

4.4.11 Southeastern BC Regional Connectivity Committee

Directors Jackman and Popoff were nominated.

Moved and seconded,

And Resolved:

757/22

That the Board hereby appoint the following Directors to the Southern BC Regional Connectivity Committee for a term to end October 2023, with stipend and expenses to be paid from the General Administration Service S100:

Director G. Jackman
Director W. Popoff

Carried

4.4.12 Treaty Advisory Committee - Ktunaxa/Kinbasket

Moved and seconded,
And Resolved:

758/22

That the following recommendation **BE REFERRED** to the February 16, 2023 Board meeting:

The Board appoints the following Directors to the Ktunaxa Treaty Advisory Committee with a term expiring December 31, 2023:

Director _____
Director _____ (Alternate)

Carried

4.4.13 West Kootenay Transit Committee

Directors Lockwood, Newell, Hanegraaf and Popoff were nominated.

The Directors were provided an opportunity to speak.

Corporate Officer (CO) Morrison distributed the secret ballots.

CAO Horn and Deputy Corporate Officer (DCO) received the electronic votes.

CAO Horn and CO Morrison left the room to count the ballots.

CAO Horn announced a tie vote between Directors Lockwood, Newell and Popoff.

Voting to commence after lunch in order to address Public Time and Long Term Service Awards (LTSA).

**ORDER OF AGENDA
CHANGED**

The Order of Business was changed to address Public time and LTSAs, with Item 11 Public Time and Item 12 Presentation of LTSA considered at this time.

11. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

Media asked questions regarding West Kootenay Transit and RDCK Directors' Appointments.

12. PRESENTATION OF LONG TERM SERVICE AWARDS (LTSA)

The Board recognized and thanked the following staff members for their long service to the RDCK:

Shari Thederahn Landfill Attendant Environmental Services **25 years**

Bronwen Wetter	Receptionist (formally NDCC Aquatics Programmer) Corporate Administration	25 years
Karol Glockner	Customer Service Representative 1 Nelson & District Community Complex	20 years
Shanna Eckman	Administration Coordinator Environmental Services	20 years
Joseph Feit	Facility Foreman Creston & District Community Complex	20 years
Jason Craig	Building Operations Supervisor Castlegar & District Community Complex	15 years
Jim Crockett	Assistant Regional Manager/Castlegar Facility Manager Castlegar & District Community Complex	15 years
Edward Gregorich	Facility Operator Nelson & District Community Complex	15 years
Christy VanRuyskenveld	Facility Operator Creston & District Community Complex	10 years
Ann Gillender	Regional Programmer Community Services	10 years
John Southam	Training & Development Manager (formally Building Manager) Building Services	10 years
Rene Groenhuysen	Head Fitness Leader Castlegar & District Community Complex	10 years
Cary Gaynor	Regional Parks Manager Community Services	10 years
Amy Maddess	Visitors Center Coordinator Creston Visitor Centre	5 years
Travis Barrington	Resource Recovery Technician Environmental Services	5 years
Chad Voykin	Custodian Castlegar & District Community Complex	5 years
Nora Hannon	Regional Fire Chief Fire & Emergency Services	5 years

Chair Watson, on behalf of the Board, recognized Grace Allen, Bylaw Enforcement Lead, who is retiring after 14 years of service.

Chair Watson recognized former Directors Tanya Wall, Adam Casemore, Dan Rye, Janice Morrison, Colin Moss and Leah Main.

**RECESS/
RECONVENED** The meeting recessed at 12:07 p.m. for lunch and reconvened 1:01 p.m.

**ORDER OF AGENDA
RESUMED** Item 4.4.13 West Kootenay Transit Committee was continued at this time.

DIRECTOR ABSENT Director Ferguson was absent after lunch.

4.4.13 West Kootenay Transit Committee

Director Newell indicated he would be willing to be the Alternate.

No further voting was required.

Chair Watson announced Directors Lockwood, Popoff as the representatives and Direct Newell as the Alternate.

Moved and seconded,
And Resolved:

759/22

The Board appoints the following Directors to the West Kootenay Transit Committee (excluding Directors for Electoral Area B and C and the Town of Creston) with the term to end December 31, 2023, with stipends and usual expenses to be paid from the Transit-Kootenay Lake West S239:

Director M. McFaddin
Director D. Lockwood
Director W. Popoff
Director T. Newell (Alternate)

Carried

4.4.14 Collector: Assessment Rolls

Moved and seconded,
And Resolved:

760/22

The Board hereby appoints Yev Malloff, Chief Financial Officer, as Collector for 2023 for the purpose of preparing and amending, as necessary, the following assessment rolls:

Lucas Road Water Parcel Tax
Voykin Street Lighting Parcel Tax
South Slocan Water Parcel Tax
Duhamel Creek Water Parcel Tax
McDonald Creek Water Parcel Tax
Balfour Water Parcel Tax
Burton Water Parcel Tax
Edgewood Water Parcel Tax
Fauquier Water Parcel Tax
West Robson Water Parcel Tax
Woodland Heights Water Parcel Tax
Woodbury Water Parcel Tax
Grandview Heights Water Parcel Tax
Sanca Park Water Frontage Tax
Riondel Water Frontage Tax
Ymir Water Frontage Tax
Rosebery Water Parcel Tax
Local Conservation Fund Service Parcel Tax (Areas A, D, E, H)

Carried

DIRECTOR PRESENT Director Ferguson joined the meeting at 1:06 p.m.

4.4.15 Parcel Tax Roll Review Panels

4.4.15.1 East

Moved and seconded,
And Resolved:

761/22

That the Board appoint the following Directors to the Parcel Tax Roll Review Panel to sit in Creston, BC with stipends and usual

expenses to be paid from the General Administration Service
S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Arnold DeBoon

Carried

4.4.15.2 West

Directors Newell, Hewat, Popoff and Ferguson were nominated.

Moved and seconded,
And Resolved:

762/22

That the Board appoint the following Directors to the Parcel Tax
Roll Review Panel to sit in Nelson, BC with stipends and usual
expenses to be paid from the General Administration Service
S100:

Director T. Newell
Director W. Popoff
Director S. Hewat
Director C. Ferguson

Carried

4.4.16 Election Officers

Moved and seconded,
And Resolved:

763/22

The Board appoint Tom Dool as Chief Election Officer and Angela Lund as Deputy
Chief Election Officer for the year 2023.

Carried

Moved and seconded,
And Resolved:

764/22

That the ballots from all the elections for the appointments be destroyed.

Carried

4.5 CONFERENCES

4.5.1 LGLA Elected Officials Seminar: March 7-10, 2023

Moved and seconded,
And Resolved:

765/22

That the Board approves the following Directors as delegates to the 2023 LGLA
Elected Officials Seminar from March 7 - 10, 2023 in Kimberley, BC with stipends
and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson

Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux
Director Keith Page
Director Leonard Casley
Director Diana Lockwood
Director Colin Ferguson
Director Jessica Lunn

Carried

Moved and seconded,
And Resolved:

766/22

That the Board authorizes the Chief Administrative Officer and/or the Corporate Officer to attend the 2023 LGLA Elected Officials Seminar in Kimberley, BC from March 7 - 10, 2023 as a delegate with expenses to be paid from the General Administration Service S100.

Carried

4.5.2 Association of Kootenay and Boundary Local Governments (AKBLG): April 21 - 23, 2023

Moved and seconded,
And Resolved:

767/22

That the Board approves the following Directors as delegates to the 2023 Association of Kootenay and Boundary Local Governments Convention from April 21 - 23, 2023 in Cranbrook, BC with stipends and expenses to be paid from the Rural Administration Service S101:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead

Carried

Moved and seconded,
And Resolved:

768/22

That the Board authorizes the Chief Administrative Officer and/or the Corporate Officer to attend the 2023 Association of Kootenay and Boundary Local

Governments Convention in Cranbrook, BC from April 21 - 23, 2023 as a delegate with expenses to be paid from the General Administration Service S100.

Carried

4.5.3 Federation of Canadian Municipalities (FCM): May 25 - 28, 2023

Moved and seconded,
And Resolved:

769/22

That the Board approves the following Directors as delegates to the 2023 Federation of Canadian Municipalities Conference in Toronto, Ontario from June 25 - 28, 2023 with stipends and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henry Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux
Director Keith Page
Director Leonard Casley
Director Diana Lockwood
Director Colin Ferguson
Director Jessica Lunn

AND FURTHER, in event that a Director cannot attend the Alternate Director is not authorized to attend in their absence.

Carried

Moved and seconded,
And Resolved:

770/22

That the Board authorizes the Chief Administrative Officer or the Corporate Officer to attend the 2023 Federation of Canadian Municipalities Conference in Toronto, Ontario from May 25 - 28, 2023 as a delegate with expenses to be paid from the General Administration Service S100.

Carried

4.5.4 Union of BC Municipalities (UBCM): September 18 - 22, 2023

Moved and seconded,
And Resolved:

771/22

That the Board approves the following Directors as delegates to the 2023 Union of BC Municipalities (UBCM) Conference in Vancouver, BC from September 18 - 22, 2023 with stipends and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux
Director Keith Page
Director Leonard Casley
Director Diana Lockwood
Director Colin Ferguson
Director Jessica Lunn

AND FURTHER, that in event that a Director cannot attend, that the Alternate Director be approved to attend.

Carried

Moved and seconded,
And Resolved:

772/22

That the Board authorizes the Chief Administrative Officer and/or the Corporate Officer to attend the Union of BC Municipalities convention in Vancouver, BC from September 18 - 22, 2023 with expenses to be paid from the General Administration Service \$100.

Carried

Moved and Seconded,
And Resolved:

773/22

That Item 4.6 Directors' Reports be postponed to before Item 13 In Camera, with Item 5 Communication considered at this time.

Carried

5. COMMUNICATIONS

5.1 The letter dated November 18, 2022 from Johnny Strilaeff, Columbia Basin Trust, congratulating the Board on the local government election in October.

5.2 The email dated December 1, 2022 from Johnny Strilaeff, Columbia Basin Trust, inviting members of the RDCK Board to join virtual orientation sessions on the Trust in January 2023.

6. ACCOUNTS PAYABLE

Moved and seconded,
And Resolved:

774/22

The Accounts Payable Summary for November, 2022 in the amount of \$4,434,171 be approved.

Carried

7. BYLAWS

7.1 Bylaw 2856: Salmo River Valley Electoral Area G Land Use Amendment (Anderson)

The Board Report dated November 10, 2022 from Eileen Senyk, Planner, seeking Board approval to adopt Bylaw No. 2856, has been received.

Moved and seconded,
And Resolved:

775/22

That the *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.

Carried

7.2 Bylaw 2873: Local Conservation Fund Parcel Tax Amendment (Area H)

Moved and seconded,
And Resolved:

776/22

That the following resolutions BE RESCINDED:

697/22

That the *Local Conservation Fund Parcel Tax Amendment (Area H) Bylaw No. 2837, 2022* be read a FIRST, SECOND, and THIRD time by content.

698/22

That the *Local Conservation Fund Parcel Tax Amendment (Area H) Bylaw No. 2837, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

777/22

That the *Local Conservation Fund Parcel Tax Amendment (Area H) Bylaw No. 2873, 2022* be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

778/22

That the *Local Conservation Fund Parcel Tax Amendment (Area H) Bylaw No. 2873, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

8. NEW BUSINESS

8.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

8.1.1 RDCK Climate Actions: Building Momentum in Rural Communities

Moved and seconded,
And Resolved:

779/22

That the Board approve stipend and expenses for the RDCK Climate Action Workshop to be paid from General Administration Service S100.

Carried

8.1.2 RDCK Invasive Plant Management

The Board Report dated November 17, 2022 from Paris Marshall Smith, Sustainability Planner, providing the Board with recommendations for invasive plant management, has been received.

Moved and seconded,
And Resolved:

780/22

That the Board direct staff to enter into a sole-source agreement with the Central Kootenay Invasive Species Society for invasive plant management on RDCK-owned-leased properties, as outlined in the 2022 RDCK Invasive Plant Management Plan up to a maximum amount of \$48,230 plus GST; AND FURTHER, that the costs for the invasive plant management be added to the 2023-2027 Financial Plan for the departments responsible for the lands and building sites identified.

Carried

8.1.3 For Information: From Flood Risk to Resilience in BC

The Intentions Paper - From Flood Risk to Resilience in BC, has been received.

Any feedback regarding the Intentions Paper is due January 6, 2023.

8.2 FINANCE & ADMINISTRATION

8.2.1 2023 RDCK Meeting Calendar

Moved and seconded,
And Resolved:

781/22

That the Board approve the 2023 RDCK meeting calendar; AND FURTHER, that staff be directed to schedule budget meetings and RDCK Committee and Commission meetings as necessary.

Carried

8.2.2 Directors Code of Conduct

The Board Report dated November 25, 2022 from Mike Morrison, Manager of Corporate Administration, seeking Board direction to review the RDCK's existing Director's Code of Conduct Policy, has been received.

Moved and seconded,
And Resolved:

782/22

That the Board direct staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the *Community Charter* requirements and to be brought back to the Board at the April 2024 Board meeting.

Carried

8.2.3 Whitewater Ski Resort: BC Destination Development Fund Stream Two and Rural Economic Development Diversification and Infrastructure Program

Moved and seconded,
And Resolved:

783/22

That the Regional District of Central Kootenay partner with and apply on behalf of Whitewater Ski Resort Ltd. in an application to the Province of British Columbia's Destination Development Fund Stream One: Activate program for it's

Hummingbird Lodge and Campground Phase Two Project in the amount of \$750,000.

Carried

Moved and seconded,
And Resolved:

784/22

That the Regional District of Central Kootenay partner with and apply on behalf of Whitewater Ski Resort Ltd. in an application to the Province of British Columbia's Rural Economic Development Diversification and Infrastructure Program or the Destination Development Fund Stream One: Activate, for civil works infrastructure to support resort development in the amount of \$1,000,000.

Carried

8.2.4 Letter of Support: Community Futures - BC Rural Economic Diversification and Infrastructure Program

Moved and seconded,
And Resolved:

785/22

That the Board send a letter of support for the Community Futures' application to the Economic Diversification stream of the Government of B.C.'s Rural Economic Diversification and Infrastructure Program (REDIP) for funding of the West Kootenay Recruitment Agency Project to address the labour shortage in the region.

Carried

8.3 FIRE SERVICES

8.3.1 Kaslo Fire Inspections

The Board Report dated November 23, 2022 from Tristan Fehst, Regional Deputy Fire Chief, seeking direction from the Board to enter into an agreement with the Village of Kaslo for the RDCK Fire Services to provide Fire Safety Inspections for the village, has been received.

Moved and seconded,
MOTION ONLY

That the Board approve the RDCK to enter into an agreement with the Village of Kaslo for providing municipal fire inspections for the period of 1 year beginning January 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the proceeds go to Service S101 Rural Administration.

Moved and seconded,
And Resolved:

AMENDMENT TO THE MOTION

786/22

That the foregoing motion being:

That the Board approve the RDCK to enter into an agreement with the Village of Kaslo for providing municipal fire inspections for the period of 1 year beginning January 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the proceeds go to Service S101 Rural Administration;

Be amended by adding "SUBJECT TO the confirmation to an adjustment of Schedule B to the cost recovery hourly rate of fire inspector" to the end, thus reading:

*That the Board approve the RDCK to enter into an agreement with the Village of Kaslo for providing municipal fire inspections for the period of 1 year beginning January 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the proceeds go to Service S101 Rural Administration **SUBJECT TO the confirmation to an adjustment of Schedule B to the cost recovery hourly rate of the fire inspector.***

Carried

Moved and seconded,
And Resolved:

MAIN MOTION

787/22

That the Board approve the RDCK to enter into an agreement with the Village of Kaslo for providing municipal fire inspections for the period of 1 year beginning January 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the proceeds go to Service S101 Rural Administration SUBJECT TO the confirmation to an adjustment of Schedule B to the cost recovery hourly rate of the fire inspector.

Carried

8.3.2 Fraser Fort George Dispatch - 2023 Contract Extension

The Board Report dated November 22, 2022 from Tristan Fehst, Regional Deputy Fire Chief, seeking direction from the Board to enter into a contract extension with the Regional District of Fraser Fort George to provide Fire Dispatch to the RDCK Fire Departments, has been received.

Moved and seconded,
And Resolved:

788/22

That the Board approve the RDCK enter into a contract extension with the Regional District of Fraser Fort George for extending the current fire dispatch contract for the period of 1 year for 2023 and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service S156 Emergency Communications 9-1-1.

Carried

8.3.3 Municipal Finance Authority (MFA) Borrowing: Fire Protection - Area J Robson Service S138

The Board Report dated November 10, 2022 from Grant Hume, Regional Deputy Fire Chief, seeking Board approval to amend the 2022 Financial Plan to remove borrowing from the MFA, has been received.

Moved and seconded,
And Resolved:

789/22

That the Board direct staff to amend the 2022 Financial Plan to remove borrowing from the Municipal Finance Authority (MFA) for equipment financing for the purchase of a command vehicle for the Fire Protection-Area J (Robson, Raspberry) Service S138; AND FURTHER, that the Board direct staff to use

reserves from Fire Protection-Area J (Robson, Raspberry) Service S138 to pay \$68,049.31 for the vehicle.

Carried

8.3.4 Municipal Finance Authority (MFA) Borrowing: Fire Protection - Area H (Slocan) Service S142

The Board Report dated November 17, 2022 from Grant Hume, Regional Deputy Fire Chief, seeking Board approval to obtain borrowing from MFA for the Slocan Fire Hall Expansion Project, has been received.

Moved and seconded,
 And Resolved:

790/22

That the Board of the Regional District of Central Kootenay authorizes a maximum of \$187,000 to be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority short term financing, for the purpose of funding the Slocan Fire Hall Expansion; AND FURTHER, that the loan be repaid within five years from Fire Protection - Area H and I (Slocan Valley) Service S142, with no rights of renewal.

Carried

8.4 GRANTS

8.4.1 Discretionary

8.4.1.1 December Grant Funds

Moved and seconded,
 And Resolved:

791/22

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area B

Creston Curling Club	Doug Bothamley Memorial Bonspiel	\$500
KRSS-Senior boys volleyball	Senior boys volleyball trip to provincials	\$500

Area C

Creston Curling Club	Doug Bothamley Memorial Bonspiel	\$500
KRSS-Senior boys volleyball	Senior boys volleyball trip to provincials	\$500

Area E

Balfour Senior Citizens Branch #120	Hot Meals and Social Function	\$950
Kootenay Christian Fellowship (ODB)	Food for Meals	\$500

Area G

Salmo & Area Supportive Housing Society	Age Strong	\$1,100
Ymir Community Association	Snowblower	\$6,000

Carried

8.4.1.2 Amendment RES 702/22: Salmo Emergency Support Services Team

Moved and seconded,
 And Resolved:

792/22

That Resolution 702/22, being the allocation of Discretionary Grant funds, be amended by changing:

AREA G

Salmo Emergency Support Services \$800

to

AREA G

Salmo Chamber of Commerce \$800

Carried

8.4.2 Community Development

Moved and seconded,
 And Resolved:

793/22

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area D

Lardeau Fire Prevention Association	Fire Smart Neighbourhood Recognition	\$1,350
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Lardeau Valley Historical Society	General Maintenance for 2023	\$5,000
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Area G

Salmo Valley Trail Society	Salmo Valley Trail Society 2023 Season	\$5,000
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Area H

Passmore Public Hall Association	Passmore Hall Capital Renovations	\$5,000
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Slocan Valley Rail Trail Society	Trail Upgrade & Resurfacing	\$5,000
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Area I

Castlegar Hospice Society	Celebrate a Life	\$1,000
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Area J

Castlegar Hospice Society	Celebrate a Life	\$4,500
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Deer Park and Area Communications Society	Essential Society Operating Equipment	\$1,439.66
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Deer Park and Area Communication Society	High Speed Lower Arrow Lakes	\$3,556.50
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Carried

8.5 CHAIR/CAO REPORTS

CAO Horn and Chair Watson did not have reports.

9. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

- 794/22 That the Board APPROVE the issuance of Development Variance Permit V2211F to Timothy David Jackson for the property located at 3239 Heddle Road, Electoral Area F and legally described as LOT 2, DISTRICT LOT 7601, KOOTENAY DISTRICT PLAN NEP87156 (PID: 027-626-199) to vary Section 901(9) of RDCK Zoning Bylaw No. 1675, 2004 from 100 m² to 122 m².

Carried

Moved and seconded,
And Resolved:

- 795/22 That the Board SUPPORT regarding application A2203B for the purposes subdivision in the Agricultural Land Reserve proposed by Anita Huscroft for property located at 1348 Huscroft Road, Electoral Area B and legally described as THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 8, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 730, subject to a registration of a restrictive covenant on title which would prevent any future attempt to further subdivide the property.

Carried

Moved and seconded,
And Resolved:

- 796/22 That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2867, 2022* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 797/22 That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2868, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And Resolved:

- 798/22 That in accordance with *Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015*, Electoral Area J Director Henny Hanegraaf is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

Moved and seconded,
And Resolved:

- 799/22 That the Board direct staff to undertake the proposed engagement activities for the Area I Official Community Plan Update as described in the Area 'I' Official Community Plan Update – Engagement Plan report dated November 24, 2022.

Carried

Moved and seconded,
And Resolved:

- 800/22 That the Corporate Officer be authorized to remove the Notice on Title relating to 1738 Arrow Lakes Drive, Electoral Area J, currently owned by Carrie Kedge Synott, property legally described as Electoral Area J, legally described as Lot A, District Lot 301A, Kootenay District, Plan 1994.

Carried

Moved and seconded,
And Resolved:

- 801/22 That the RDCK Community Works Fund application submitted for the Exhaust Extraction System Supply and Install project for the Yahk-Kingsgate Fire Hall in the amount of \$66,899.32 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area B and allocated to Fire Protection - Area B (Yahk, Kingsgate) - Service 148.

Carried

Moved and seconded,
And Resolved:

- 802/22 That Staff be directed to submit an Infrastructure Planning Grant Program application on behalf of the Sandy Creek Granite Road Water Users' Community for the Sandy Creek – Granite Road Water Users' Community Water Quality and Water Use Study for the January 2023 intake. If the application is not immediately successful, then to resubmit upon subsequent intakes.

Carried

10. DIRECTORS' MOTIONS

10.1 Director Watson: RDCK Unsightly Property Bylaw No. 1687, 2004 (Area D)

Moved and seconded,
And Resolved:

- 803/22 That the Board direct staff to prepare an amendment to Regional District of Central Kootenay Unsightly Property Bylaw No. 1687, 2004 to include Electoral Areas A and D.

Carried

RECESSED/ RECONVENED

The meeting recessed at 2:41 p.m. and reconvened at 2:51 p.m.

10.2 AKBLG: Calling for Resolutions

10.2.1 Director Davidoff: Legislated Mapping and Management Plans in Community Watersheds - Central Kootenay RD

Moved and seconded,
And Resolved:

- 804/22 The following recommendation **BE REFERRED** to January 19, 2023 Board meeting:

WHEREAS communities across British Columbia relying on surface water systems as their only source of drinking water are facing historic droughts;

AND WHEREAS such water user communities are becoming intensely aware of the need to maintain the integrity and hydrological production capacity of their

community watersheds and cannot afford the risk of the same being adversely impacted by other tenure holders or developers;

AND WHEREAS there appears to be a lack of willingness by some tenure holders and developers to prepare and provide comprehensive watershed mapping and management plans in collaboration with such water user communities and licencees;

THEREFORE BE IT RESOLVED that UBCM ask the Province of British Columbia to enact legislation prescribing tenure holders and developers to prepare detailed watershed mapping including Lidar imagery and comprehensive community watershed management plans in collaboration with water user communities and licencees prior to any development or incursion into consumptive use watersheds to avoid the risk of adversely impacting the hydrological production capacity of the same.

Carried

10.3 Director Popoff: Feasibility Study - Winlaw Community Hall

Moved and seconded,
MOTION ONLY

That the Board approve funds in the amount of a maximum of \$10,000 from S106 Feasibility Service Reserve for a feasibility study to establish a service for the acquisition and operations of the Winlaw Community Hall.

Moved and seconded,
And Resolved:

AMENDMENT TO THE MOTION

805/22

That the foregoing motion being:

That the Board approve funds in the amount of a maximum of \$10,000 from S106 Feasibility Service Reserve for a feasibility study to establish a service for the acquisition and operations of the Winlaw Community Hall;

be amended to include after "for a feasibility study" add "examining options for either a defined area contribution service or", thus reading:

*That the Board approve funds in the amount of a maximum of \$10,000 from S106 Feasibility Service Reserve for a feasibility study **examining options for either a defined area contribution service or** to establish a service for the acquisition and operations of the Winlaw Community Hall.*

Carried

Moved and seconded,
And Resolved:
MAIN MOTION

806/22

That the Board approve funds in the amount of a maximum of \$10,000 from S106 Feasibility Service Reserve for a feasibility study examining options for either a defined area contribution service or to establish a service for the acquisition and operations of the Winlaw Community Hall.

Carried

Moved and seconded,
And Resolved:

807/22 That Item 4.6 Directors' Reports be considered at this time.

Carried

4.6 DIRECTORS' REPORTS

The verbal reports will be addressed at the January 19, 2023 Board meeting.

4.6.1 Director Jackman: CBRAC, Regional Connectivity Committee, International Joint Commission

4.6.2 Director Popoff: Connecting Communities BC

13. IN CAMERA

13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

808/22 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

13.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

809/22 The Open Meeting be recessed at 3:24 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 3:45 p.m.

Carried

14. MATTERS ARISING FROM IN CAMERA MEETING

No items.

15. ADJOURNMENT

Moved and seconded,
And Resolved:

810/22 That the meeting adjourn at 3:45 p.m.

Carried

Aimee Watson, RDCK Board Chair

Angela Lund, Deputy Corporate Officer



BCRHN

British Columbia
Rural Health Network

www.bcruralhealth.org

Combating the Rural Healthcare Crisis



About the BC Rural Health Network

Originally formed in 2017

A collective of health advocacy groups from across rural BC

Grew organically through the need for representation on rural health

Expanded to include municipalities

Expanded to include University Research and other active Non-Profits



Our Purpose



Our Work

Communication Conduit

- we listen to our membership and the general public to hear about community level challenges.
- we transfer knowledge to our membership and the general public from trusted sources.
- we transfer knowledge from the membership and the general public to governments.
- we provide local and regional solutions to authorities through high level interaction with policy makers.
- we inform the grassroots of our communities, our volunteers, our hospice workers, our community services and generally work to improve the recognition of rural healthcare providers.

Community volunteers are the backbone of our Board of Directors.



Advocacy

- We advocate for equity in health outcomes for all British Columbians
- We advocate for the ability to live in place in rural BC
- We advocate for a robust public healthcare system
- We advocate for science based management and solutions
- We advocate for community centric care and community based health management teams

We are apolitical, we are solutions based, we are a registered charity



Please join us and add your
voice to ours!





BCRHN

British Columbia
Rural Health Network

www.bcruralhealth.org

Combating the Rural Healthcare Crisis





REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Winlaw Regional & Nature Park Commission
OPEN MEETING MINUTES**

7:00 p.m.

Wednesday, November 23, 2022

COMMISSION/COMMITTEE MEMBERS

Commissioner C. Lawrence (Chair)	Area H
Commissioner L. Lawrence	Area H
Commissioner V. Carleton	Area H
Commissioner J. Chatten	Area H
Commissioner K. Ellis	Area H
Director Popoff	Electoral Area H

MEMBERS ABSENT

Commissioner H. Sebelius	Area H
Commissioner A. Rochette	Area H
Director C. Ferguson	Village of Silverton
Director L. Casley	Village of New Denver
Director Lunn	Village of Slocan

STAFF

Jeff Phillips	Regional Parks Operations Supervisor
Cary Gaynor	Regional Parks Manager
Melanie Loutit	Meeting Coordinator

5 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Lawrence called the meeting to order at 7:38 p.m. Due to technical difficulties the meeting start time was delayed.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

The agenda for the November 23, 2022 Winlaw Regional & Nature Park Commission meeting be adopted with the inclusion of item 6.3 and item 6.4 before circulation.

The Agenda for the November 23, 2022 Winlaw Regional & Nature Park Commission meeting, be adopted as circulated.

Carried

STAFF PRESENT: Commissioner Rochette joined the meeting at 7:41 p.m.

3. RECEIPT OF MINUTES

The March 29, 2022 Winlaw Regional & Nature Park Commission minutes, have been received.

4. STAFF REPORTS

4.1 BUDGET UPDATE – SERVICE S202 FINANCIAL UPDATE

Jeff Phillips, Regional Operations Supervisor provided a verbal report to the Commission regarding Budget Update.

- \$2000 increase in salary amount to bring seasonal staff back earlier.
- New task for staff to make and design signs using wind storm wood.
- Picnic tables refinished and able to finish more.
- Complete boardwalk repairs using dowels to fill in bullet holes.
- Staff member left and bat condo incomplete. Have materials to finish next year.
- Parking lot complete, toilets pumped, Dustin Fields contract tentative in 2022 expenditures.

5. NEW BUSINESS

6.1 PARK USE

Chair Lawrence provided a verbal report on the steady use of park once mosquitoes decreased:

- A counter beam set up by Jeff Phillips determined there was large use of the park in the Spring and Fall.
- The counter beam recorded as low as 20 people per day and as high as 200 people per day with July being the low season due to the high concentration of mosquitoes.

6.2 PARK MOWING

Chair Lawrence provided a verbal update on the excellent job done by Dustin Fields.

6.3 DRAFT 2023 BUDGET

Jeff Phillips, Regional Operations Supervisor provided verbal report to the Commission regarding the draft 2023 budget.

Account	2023 Budget	Index
51010 (Salaries)	\$2,000.00	Finishing of Bat Condo
51030 (Benefits)	\$400.00	
53040 (Advertising)	\$323.20	Go and Do advertising
54030 (Contracted Services)	\$3,500.00	Grounds keeper contract

55010 (Repairs & Maintenance)	\$4,800.00	Materials to finish Bat Condo, including crane truck for install
55020 (Operating Supplies)	\$1,300.00	Park Supplies
	\$12,323.20	

6.4 COMMISSION MEMBERSHIP

All Commission members accepted to continue for another two years.

- Commissioner C. Lawrence
- Commissioner L. Lawrence
- Commissioner K. Ellis
- Commissioner A. Rochette

7. OLD BUSINESS

7.1 BAT HOUSE

Chair Lawrence provided a verbal update in regards to the bat houses that were built.

- Already discussed. No more to add and is high on the list to have up for mosquito season.
- Parks staff have materials to build and will be continued most likely by Phil Maher who has carpentry background.

7.2 BEACH EROSION

Jeff Phillips, Regional Parks Operations Supervisor provided, a verbal update on beach erosion. Do not feel like beach is being lost. Director Popoff advised that a location further down the beach has started up and will be monitored as it is a safety issue.

7.3 DOG WASTE

Chair Lawrence provided a verbal update on the signage installed and what else can be done to stop dog waste on the trails in the winter.

Jeff Phillips, Regional Parks Operations Supervisor, suggested for volunteers to do a clean up of the trail and boardwalk before spring melt. The Commission stated that posting the dog waste issue on social media is effective. Cary Gaynor, Regional Parks Manager, suggested education and signage.

8. PUBLIC TIME

The Chair called for questions from the public at 8:18 p.m.

9. 2023 MEETING SCHEDULE

To promote openness, transparency and provide accessibility to the public we will be required to provide the ability to attend all RDCK meetings in-person or remote (hybrid model). Meeting spaces must be accessible to the public.

Commission discussed the 2023 meeting schedule and select dates and times as well suggest a possible location. If a suitable location can not be determined, staff will assist in finding a location.

DATE	TIME A.M/P.M	HYBRID MEETING LOCATION
March 15, 2023	7:00 p.m.	
June 14, 2023	7:00 p.m.	
September 13, 2023	7:00 p.m.	
November 22, 2023	7:00 p.m.	

10. NEXT MEETING

The next Winlaw Regional and Nature Parks Commission meeting is scheduled for March 15, 2023 at 7:00 p.m.

Mayor Ferguson of Silverton did not join the meeting due to technical issues and could not access Regional District of Central Kootenay email for new meeting invite. Director Popoff to follow up.

11. ADJOURNMENT

MOVED and seconded,
 AND Resolved:

The Winlaw Regional & Nature Park Commission meeting adjourned at 8:26 p.m.

Carried

DIGITALLY APPROVED

Craig Lawrence, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Sunshine Bay Regional Park Commission
OPEN MEETING MINUTES**

6:00 p.m.

Thursday, November 24, 2022

Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m572a067796cc5159cebeb5c89a21f8c9>

Join by Phone: 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 245 939 18345

Meeting Password: S87r2qAC8cV

In-Person Location: Held by remote meeting until further notice

COMMISSION MEMBERS

Commissioner Dosenberger (Chair)	Area E
Commissioner Prosser	Area E
Commissioner Foot	Area E
Commissioner Dehnel	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E
Commissioner Beaulac	Area E
Director Cheryl Graham	Area E

MEMBERS ABSENT

STAFF

Jeff Phillips	Regional Parks Operations Supervisor
Cary Gaynor	Regional Parks Manager
Melanie Loutit	Meeting Coordinator

MEMBERS OF THE PUBLIC

Scott Gain	Contractor for Sunshine Bay Regional Park Maintenance
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8 out of 8 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Dosenberger called the meeting to order at 6:27 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the November 24, 2022 Sunshine Bay Regional Park Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The June 23, 2022 Sunshine Bay Regional Park Commission Meeting minutes, have been received.

5. WELCOME

Chair Dosenberger welcomed Director Cheryl Graham as the newly elected Director for RDCK Area E.

COMMISSIONER PRESENT: Commissioner Beaulac joined the meeting at 6:30 p.m.

6. CONFIRMATION OF CURRENT COMMISSION APPOINTMENTS

All Commission members accepted to continue for another 1 year term.

Ken Foot
Ruth Prosser
Elaine Beaulac
Lorie Dosenberger
Jennifer Dehnel
Rich Newton
Alexandria McCulloch

Director Cheryl Graham (Area E) by virtue of office 4 year term November 2022-2026

6. DELEGATE

There are no delegates scheduled for this commission meeting.

7. STAFF REPORTS

7.1 BUDGET UPDATE – SERVICE S202 FINANCIAL UPDATE

Jeff Phillips, Regional Parks Operations Supervisor presented to Commission the November 2022 year to date (as of November 16, 2022) Service Statement for RDCK Service S202 Regional Parks – Nelson, Salmo and Areas E, F and G – OPR 288 – Sunshine Bay Park and CAP1381 PRK – Sunshine Bay Dock Replacement.

- Budget errors shows overspending
 - Operating expenses to be moved over to capital expenditures to correct the error

8. NEW BUSINESS

8.1 BUDGET ITEMS

- Pit toilets
 - To be finished in 2023
- Dock bench
 - Wood benches require constant maintenance
 - Will use composite for seating moving forward
- Waterline leak
 - Jeff Phillips to repair in spring 2023 and obtain quote on replacement
- Poplars
 - Need two days to finish cleanup
- Sign at entrance
 - Goal to install banner sign in 2023 and possible prohibition signs
- Maintenance contract
 - Proceed with Scott in 2023
 - Budget includes new lawnmower
- Buoy replacement
 - Morgan Davies noted some buoys should be replaced, patching is not working
 - New buoys \$600 each and will keep using current ones
 - Need white ropes, orange ropes not for swimming
- Dock refinishing
 - \$1000 to refinish
- Parking solutions
 - Cary Gaynor to help with signage as a possible solution
 - New logs required to replace ones that disappeared in high water

8.2 NEW DOCK LADDER

Former Director Faust proposed getting a ladder at the far end of the new dock as a safety measure. Dock builder raised concern that it may encourage swimming and the dock is intended for boats which could possibly create another safety issue.

Jeff Phillips, Regional Parks Operations Supervisor, to look into insurance and liability guidance.

Cary Gaynor, Regional Parks Manager, suggested signage and will look into pricing for a life ring.

8.3 FUTURE RECREATIONAL ACTIVITIES/PLANNING

- Outdoor skating rink at old ball field area
- Cross country ski tracker
- Disc golf
- Swings
- Pump track plan approved by Commission
 - Commissioner Foot to obtain more information from Ashlie.
 - Jeff Phillips to provide contact information of a contractor in New Denver
- Possible development of tennis/pickle ball court at Sunshine Bay Park
 - Kim Palfinier presented idea to the Commission and will find out costs.

STAFF ABSENT: Cary Gaynor left the meeting at 7:50 p.m.

STAFF PRESENT: Scott Gain joined the meeting at 6:00 p.m.

ORDER OF AGENDA CHANGED The Order of Business was changed with the addition of a new item, Item 8.4 Parks Contractor Introduction considered at this time.

8.4 PARKS CONTRACTOR INTRODUCTION

Jeff Phillips, Regional Parks Operations Supervisor, introduced Scott Gain, a contractor who will be helping with the work to Sunshine Bay Regional Park in 2023.

ORDER OF AGENDA RESUMED Item 9. Public Time was considered at this time.

9. PUBLIC TIME

The Chair called for questions from the public or media at 8:06 p.m.

10. 2023 MEETING SCHEDULE

To promote openness, transparency and provide accessibility to the public we will be required to provide the ability to attend all RDCK meetings in-person or remote (hybrid model). Meeting spaces must be accessible to the public.

The Commission will continue meeting remotely in 2023 unless otherwise directed.

DATE	TIME
Thursday, March 9	6:00 p.m.
Thursday, June 8	6:00 p.m.
Thursday, September 14	6:00 p.m.
Thursday, November 9	6:00 p.m.

11. NEXT MEETING

The next Sunshine Bay Regional Park meeting is scheduled for March 9, 2023 at 6:00 p.m. with the location still to be determined.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Sunshine Bay Regional Park Commission meeting be adjourned at 8:15p.m.

Approved by

Carried

Chair, Lorie Dosenberger



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Nelson, Salmo, E, F & G Regional Parks
Commission Meeting
OPEN MEETING MINUTES**

9:00 a.m. – 11:00 a.m.

Wednesday, November 30, 2022

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m62ffe97f10bc953d06bff67626e210eb>

Join by Phone:

1-833-512-2295 Canada Toll Free

Meeting Number (access code): 277 118 14352

Meeting Password: PkAJwJPz839

COMMISSION/COMMITTEE MEMBERS

Commissioner K. Page	City of Nelson
Commissioner D. Lockwood	Village of Salmo
Commissioner Graham	Area E

MEMBERS ABSENT

T. Newell	Area F
H. Cunningham	Area G

STAFF

Cary Gaynor	Regional Parks Manager
Jeff Phillips	Parks and Trails Supervisor
Melanie Loutit	Meeting Coordinator

__3__ out of __5__ voting Commission members were present – quorum was met.

1. CALL TO ORDER

Cary Gaynor, Regional Parks Manager, called the meeting to order at 9:05 a.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Director Lockwood nominated Director Page.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

There being no further nominations, Cary Gaynor, Regional Parks Manager, ratified the appointed Page as Chair of the Nelson, Salmo, E, F & G Regional Parks Commission for 2022 by acclamation.

3. CALL TO ORDER

Chair Page called the meeting to order at 9:05 a.m.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the November 30, 2022 Nelson, Salmo, E, F & G Regional Parks Commission meeting, be adopted as circulated.

Carried

6. RECEIPT OF MINUTES

The August 10, 2022 Nelson, Salmo, E, F & G Regional Parks Commission minutes, have been Received.

7. WELCOME

Chair Director Page welcomed Director Cheryl Graham as the newly elected Director for RDCK Area E and Director Graham welcomed Keith Page the newly elected Director for the City of Nelson.

8. DELEGATE

There are no new delegates scheduled for this commission meeting.

9. STAFF REPORTS

9.1 BUDGET UPDATE – SERVICE S202 FINANCIAL UPDATE

Cary Gaynor, Regional Parks Manager presented to Commission the November 2022 year to date (as of November 16, 2022) Service Statement for RDCK Service S202 Regional Parks – Nelson, Salmo and Areas E, F and G.

Highlights:

- 33% of budget was used for operating expenses
- Breakdown of budget:
 - \$350 000 to the City of Nelson
 - \$4 000 for KP Park in Salmo
 - \$4 000 for George Park in Ymir

- \$10 000 for the Kokanee Creek Information Center
- Contribution Agreements will be sent to affiliates
- Budgets complete, journal entries to be completed

9.2 PARKS OPERATIONAL UPDATE

Cary Gaynor, Regional Parks Manager provided the Commission with a verbal operational update.

- Major projects for 2022 included work at the Sunshine Bay Regional Park, Rosebud Lake Regional Park and Cottonwood Regional Park
- Finishing projects and supporting groups heading into the winter season
- Winter activities includes cross country skiing, tobogganing, rinks, fire pits and ice fishing at Cottonwood Regional Park
 - Trail grooming for cross country skiing from the Apex to Cottonwood Regional Park
 - Regional Park
 - No permit to cross highway
- Will need to pull back on contract work in 2023 with limited staff and concentrate on grants and fallen trees over the rail trails
- Requested to hire 0.5 FTE for Bylaw enforcement from the Board

10. PUBLIC TIME

No public were present at meeting.

11. 2023 MEETING SCHEDULE

To promote openness, transparency and provide accessibility to the public we will be required to provide the ability to attend all RDCK meetings in-person or remote (hybrid model). Meeting spaces must be accessible to the public.

Commission discussed the 2023 meeting schedule and selected dates and times as well suggest a possible location. If a suitable location can not be determined, staff will assist in finding a location.

DATE	TIME A.M/P.M	HYBRID MEETING LOCATION
January 2023 – Special Budget Meeting	TBD	TBD
April 4, 2023	9:00 a.m.	TBD
May 9, 2023	9:00 a.m.	TBD
September 12, 2023	9:00 a.m.	TBD
November 14, 2023	9:00 a.m.	TBD

12. NEXT MEETING

The next Nelson, Salmo, E, F & G Regional Parks Commission meeting is scheduled for April 4, 2022 with the location to be determined.

Staff to determine date for Special Budget Meeting in January 2023.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson, Salmo, E, F & G Regional Parks Commission meeting be adjourned at 9:59 a.m.

Carried

Approved by

Keith Page, Chair
December 13th, 2022



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION OF MANAGEMENT
OPEN MEETING MINUTES**

6:00 PM

December 6, 2022

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2461 031 5454

COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In-person
Commissioner Anderson	Riondel	In-person
Commissioner Wilkinson	Riondel	In-person
Commissioner Wallace	Riondel	In-person
Commissioner Donald	Riondel	In-person
Commissioner Jackman	Director – Electoral Area A	In-person

MEMBERS ABSENT

STAFF

Lindsay MacPhee Administrative Assistant - Meeting Coordinator

6 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 6:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 6, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of item 8.2 Skating Rink.

Carried

4. RECEIPT OF MINUTES

The November 1, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

No delegate.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Search for New Commissioners

Chair Panio provided the commission with a verbal update regarding the search for new Commissioners, including that no volunteers have stepped forward to fill the vacant Commissioner positions. A small table will be set up for the Craft Fair in the Seniors Room on December 10, 2022 to draw attention to the need for Commissioners.

7.2 Riondel Community Centre Roof Tender

Chair Panio provided the Commission with a verbal update regarding the Riondel Community Centre roof tender, including that companies usually wait until just before the deadline to submit their bids, therefore number of bids will remain unknown until after the 4:00 pm deadline on Wednesday, December 7, 2022.

7.3 East Shore Shed Update

Chair Panio provided the Commission with a verbal update regarding the activities of the East Shore Shed group, including that the group grant application for heating equipment has been approved, with which they will acquire propane heaters to heat the space.

7.4 Riondel Community Centre Electrical Work

Chair Panio provided the Commission with a verbal update regarding the electrical work at the Riondel Community Centre, including that Turlock Electrical Contracting Ltd. installed necessary components underneath the auditorium to remove the confined workspace designation from the space. All that remains is the installation of two fans. An electrical outlet was installed on the exterior of the building, just outside the Commission office, to facilitate set up of Christmas lights and other possible activities.

7.5 Circle of Friends Plumbing Work and Rental

Chair Panio provided the Commission with a verbal update regarding the rental of, and plumbing work being done in, the Circle of Friends Building, including that Don Horvath has installed some of the necessary plumbing modifications to partition the building's water system. The party interested in renting part of the building has now backed out of the rental process. Once the plumbing is finished the building will be winterized and closed for the winter season.

7.6 Electronic Notice Board

Chair Panio provided the Commission with a verbal update regarding the electronic notice board, including that our Maintenance Assistant has not had time to work on the sign.

7.7 Waste Management

Chair Panio provided the Commission with a verbal update regarding waste, including that there have been no issues with the Tip-it bins pick-up lately, or with recycling. The attendant has asked to move the Monday start time back due to no attendance. Chair Panio will consult the recycling attendant regarding appropriate time changes. Commissioner Anderson suggested that the schedule be the same for both service days. A schedule of 8:30 to 11:00 am was suggested for both Monday and Thursday.

8. NEW BUSINESS

8.1 Vandalism & Surveillance

Chair Panio provided the Commission with a verbal report regarding vandalism and surveillance options, including that vandalism incidents from 2021 through 2022 and their associated costs have been tallied, accumulating to \$2,700, not including maintenance labor costs. DHC Communications will send a quote for installation of door alarms and a couple cameras. Director Jackman suggested purchasing a couple of wireless surveillance cameras that can be linked to cell phones. Chair Panio will look into this further.

8.2 Skating Rink

Chair Panio provided the Commission with a verbal report regarding an issue with the lights at the skating rink, including that they are not working properly, Commissioner Wallace will ask Wade Wensink to take a look at the lights to identify the issue. 'Use at Your Own Risk' signs should be put up at the rink considering it is not in optimal condition. Commissioner Wilkinson will contact Cary Gaynor, Regional Parks Manager, to see if that department has any signs available.

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal report, including that in response to a recent question regarding water licensing the most sustainable strategy is to primarily draw from Indian Creek because it has historically shown resistance to drought and low levels, as opposed to Hendryx Creek. The best long-term plan would be to increase reservoir capacity. In emergency situations, we would be able to access water from Hendryx if needed. Some of the orientation

content for onboarding new directors may be a useful education tool for interested Commissioners. Director Jackman will ask if this information can be made public.

11. FINANCIAL REPORTS

The Revenue and Expense Report for November 2022 has been received.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The following Riondel Commission of Management meeting schedule will be as follows:

January 3, 2023	July 4, 2023
February 7, 2023	August 1, 2023
March 7, 2023	September 5, 2023
April 4, 2023	October 3, 2023
May 2, 2023	November 7, 2023
June 6, 2023	December 5, 2023

Meetings will start at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 6:51 pm.

Carried

Digitally approved via email

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *Nil*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Riondel Community Centre Roof Tender*
2. *Search for New Commissioners*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CASTLEGAR & DISTRICT RECREATION COMMISSION
Open Meeting Minutes**

4:00pm

Tuesday, December 6, 2022

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m2260859a40059fe2b356590e8fb2e61e>

Join by Phone:

1-844-426-4405 Canada Toll Free

Meeting Number (access code): 246 193 32229

Meeting Password: GUh7ywKPq63

In-Person Location: Castlegar & District Recreation Complex, 2101 6 Avenue, Castlegar, BC.

COMMISSION/COMMITTEE MEMBERS

Commissioner M. McFaddin	City of Castlegar
Councillor B. Bogle	City of Castlegar
Councillor S. Heaton-Sherstobitoff	City of Castlegar
Commissioner A. Davidoff	Electoral Area I
Commissioner H. Hanegraaf	Electoral Area J

STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	CDRC Manager of Recreation
Jim Crockett	Assistant Regional Manager/Facility Manager
Marty Benson	Regional Manager Recreation & Client Services
Heather Anderson	Recreation Supervisor / Local Programmer
Shari Imada	Senior Energy Specialist
Melanie Loutit	Meeting Coordinator
Donna Hansum	Administrative Assistant

5 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico called the meeting to order at 4:21 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner M. McFaddin nominated Councillor Sue Heaton- Sherstobitoff.

Joe Chirico called for nomination for a seconded and third time.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

There being no further nominations, Joe Chirico, General Manager of Community Services, ratified the appointment of Commissioner Heaton- Sherstobitoff as Chair of the Castlegar and District Recreation Commission for 2023.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 6, 2022 Castlegar & District Recreation Commission meeting be adopted with the inclusion of Items 8.3 Agenda Expectations and 8.4 Overview of Strategic Meeting before circulation.

Carried

5. RECEIPT OF MINUTES

The October 4, 2022, Castlegar & District Recreation Commission minutes, have been received.

6. DELEGATE

There are no new delegates scheduled for this Commission meeting.

ORDER OF AGENDA The order of business was changed with Item 7.2 considered at time.
CHANGED

7. STAFF REPORTS

7.2 Staff Report

The Commission Report dated November 28, 2022 from Heather Anderson, Recreation Services Supervisor/Local Programmer, providing the Commission with an overview of the Staff Report, has been received.

The report included the following:

- Staff levels and Operations
 - Closed Tuesdays and Thursdays

- One supervisor and one lifeguard needed. Another lifeguard needed if over 40 people.
- Lifeguard shortage also due to no training in past two years.
- As hours of operation increase more staff will be needed.
- In January 2023 the pool will be open Saturday and Sunday at 9:00 a.m. for lessons with the availability of public swimming.

A power point presentation from Jim Crockett, Assistant Regional Manager/Facility Manager, re: Year in Review 2022, has been received.

**ORDER OF AGENDA
RESUMED**

Item 7.1 considered at time.

STAFF PRESENT: Shari Imada joined the meeting at 7:20 p.m.

7.1 Solar Arrays for Castlegar and District Complex

The Commission Report dated November 28, 2022 from Shari Imada, Senior Energy Specialist, re: Solar Arrays for Castlegar and District Complex, has been received.

The report included the following:

- Proposing to apply for a grant with Columbia Basin Trust for project \$100, 000 project. Columbia Basin Trust would fund \$75, 000 and the recipient would pay \$25, 000.
- Solar Arrays project would be equivalent to powering 7 homes and would service 60% of the aquatic side of complex.
- Lifespan of 30 years.
- Structural review would take place to ensure that it fits on the roof at a cost of \$5, 000 which does not include design.
- Communications display would be located in common area showcasing the system.
- Would take 7 years to pay off.
- Application deadline of January 6, 2023.

Moved and seconded,
AND Resolved:

That the Board direct staff to apply for up to \$75,000 of grant funds to the Basin Charge Up Program to purchase and install a solar array system at the Castlegar and District Community Complex;

AND FURTHER, that staff be authorized to enter into a funding agreement with the Columbia Basin Trust should the RDCK be awarded the grant;

AND FURTHER, that the RDCK's cost for the project of \$30,000 be included in the 2023 Financial Plan for Castlegar & District Recreation.

Defeated

7.3 Cooling Floor Replacement Project

The Commission Report dated November 30, 2022 from Craig Stanley, Regional Manager of Operations and Asset Management, providing the Commission with an overview of re: Cooling Floor, has been received.

The Report included the following:

- RJC Engineers are at 50% and will need to be 90% completed drawings for tender before going to prequalifying bidders for tender. The prequalifying process is planned to be complete by December 2022.
- Once awarded the project will start in mid-march and be completed by mid-October 2023.
- Budget is 1.6 million with first payment to be made in 2024.
- High priority project with increasing cost the longer it is deferred.

7.4 Programming Update

The Commission Report dated December 5, 2022 from Tia Wayling, Regional Programming Supervisor/Community Development, re: Programming Update, has been received.

Marty Benson, Regional Manager Recreation & Client Services, provided the Commission with an overview of the following:

- The first Winter Program Guide in the new structure which urges people to change from the traditional work flow using a standardized template for consistency.
- One-page program guide sent in mail with directions to view the online guide.
- Action item for staff to monitor how many hits on website to monitor and ensure people are not excluded. Report findings to be discussed at next Commission meeting.
- RDCK board adopted policy focused on pre registered programs.
- Consistency in pricing will allow for consistency when developing the budget.
- RDCK will be using the Lifesaving Society swimming program as Canadian Red Cross no longer supports a swim program.
- Instructors have been trained on new model.

8. NEW BUSINESS

8.1 In-Person Tour

The Castlegar & District Recreation Commission decided on Monday, December 19, 2022 at 10:15 a.m. for the in-person tour.

8.2 2023 Budget Meeting

The Castlegar & District Recreation Commission decided on Tuesday, January 24 at 1:00pm to 5:00 p.m. for the January 2023 Budget Meeting.

8.3 Agenda Expectations

The Commissions expectation is to receive the Castlegar & District Recreation Commission Agenda Package on the Friday before the Tuesday meeting. Staff explained eScribe will be used 2023 once staff has been trained.

The Chair will meet with staff on the Friday before a meeting to set the agenda.

The Agenda Package is sent in an email with a link directing Commission members to the RDCK website calendar.

8.4 Overview of Strategic Meeting

The Commission will plan a Strategic Planning meeting for the spring at the January 10, 2023 regular Commission meeting.

9. PUBLIC TIME

The Chair called for questions from the public at 7:15 p.m.

10. PROPOSED 2023 MEETING DATES

10.1 Proposed 2023 Castlegar Recreation Commission meeting dates:

To promote openness, transparency and provide accessibility to the public we will be required to provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting spaces must be accessible to the public.

Proposed 2023 Castlegar Recreation Commission Meeting Dates

Commission Meetings	Board Meetings	Holidays/Events 2022
Tuesday, January 10 4pm - 5:30pm	Thursday, January 19	New Year's Day – Sunday, January 1 Observed – Monday, January 2
Tuesday, February 7 4pm - 5:30pm	Thursday, February 16	Family Day – Monday, February 20
Tuesday, March 7 4pm - 5:30pm	Thursday, March 16	Spring Break – March 20-31
ALL RECREATION MEETING Wednesday, March 29 9am-12pm		
Tuesday, April 4 4pm - 5:30pm	Thursday, April 20	Good Friday – April 7 Easter Monday – April 10
Tuesday, May 2 4pm - 5:30pm	Thursday, May 18	Victoria Day-Monday, May 22 FCM May 25-28
Tuesday, June 6 4pm - 5:30pm	Thursday, June 15	
ALL RECREATION MEETING Wednesday, June 28 9am-12pm	Thursday, July 20	Canada Day-Saturday, July 1 Observed – Monday, July 3
Tuesday, August 1 4pm - 5:30pm	Thursday, August 17	BC Day-Monday, August 7
Tuesday, September 5 4pm - 5:30pm	Thursday, September 14	Labour Day – Monday, September 4 UBCM – Monday-Friday, September 18-22 Truth & Reconciliation Day Saturday, September 30 Observed – Monday October 2
ALL RECREATION MEETING Wednesday, September 27 9am-12pm		
Tuesday, October 3 4pm - 5:30pm	Thursday, October 19	Thanksgiving – Monday, October 9
Tuesday, November 7 4pm - 5:30pm	Thursday, November 16	Remembrance Day – Saturday, November 11 Observed – Monday, November 13
Tuesday, December 5 4pm - 5:30pm	Thursday, December 14	Christmas Day – Monday, December 25 Boxing Day – Tuesday, December 26

11. NEXT MEETING

The next Castlegar & District Recreation Commission meeting is scheduled for January 10, 2023 at 4:00 p.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Castlegar & District Recreation Commission meeting be adjourned at 7:18 p.m.

Carried

Approved by

Chair Heaton- Sherstobitoff



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NORTH KOOTENAY LAKE SERVICES COMMITTEE
OPEN MEETING MINUTES**

MONDAY, December 12, 2022

10:00am

Webex Meeting

Committee Members

Director Suzan Hewat

Director Aimee Watson

Village of Kaslo – Chair

Area D

Staff

Ian Dunlop

Stuart Horn

Joe Chirico

Cary Gaynor

Christine Hopkyns

Chief Administrative Officer – Village of Kaslo

Chief Administrative Officer – RDCK

General Manager of Community Services

Regional Parks Manager

Recording Secretary/Corporate Administration Coordinator

1. CALL TO ORDER

Chair Hewat called the meeting to order at 10:02 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,

AND Resolved:

The Agenda for the December 12, 2022 North Kootenay Lake Services Committee meeting be adopted with the removal of Item 5 – Delegation Eva Kelemen – Library Director, Kaslo & District Public Library before circulation.

Carried

4. RECEIPT OF MINUTES

The February 7, 2022 North Kootenay Lake Services Committee minutes, has been received.

5. DELEGATE

No delegations.

6. OLD BUSINESS

No items.

7. NEW BUSINESS

7.1 Budget Discussion

7.1.1 S194 – Kaslo & Area D Library Service

MOVED and seconded,
AND Resolved:

THAT the S194 – Kaslo & Area D Library Service proposed budget be accepted in the 2023 draft budget for further consideration at the January 23, 2023 North Kootenay Lake Services Committee meeting.

Carried

7.1.2 S150 – Jaws of Life (Kaslo Search & Rescue)

MOVED and seconded,
AND Resolved:

THAT the North Kootenay Lake Services Committee accept the proposed budget for S150 – Jaws of Life (Kaslo Search & Rescue) for \$27,000.00 in the draft 2023 budget.

Carried

Staff will provide an update on the S150– Jaws of Life (Kaslo Search & Rescue) bylaw at the January 23, 2023 North Kootenay Lake Service Committee meeting.

7.1.3 S 221 - Regional Facilities, Recreation and Park Service

Joe Chirico, General Manager of Community Services, reviewed with the Committee the proposed budget S 221 - Regional Facilities, Recreation and Park Service.

MOVED and seconded,
AND Resolved:

That item S 221 - Regional Facilities, Recreation and Park Service BE REFERRED to the January 23, 2023 North Kootenay Lake Services Committee meeting with the budget included as a package.

Carried

7.2 Recreation Commission #2

The Committee discussed Recreation Commission # 2 not being active for years. The Committee discussed keeping the Commission dormant or discontinuing the Commission.

Staff will research the bylaw regarding pausing Commissions and update the Committee at the January 23, 2023 North Kootenay Lake Service Committee meeting.

7.3 Glacier Creek Park Commission – Membership

The Committee discussed keeping the Glacier Creek Park Commission dormant or discontinuing the Commission.

Staff will research the bylaw regarding pausing Commissions and update the Committee at the January 23, 2023 North Kootenay Lake Service Committee meeting.

7.4 MacDonald Creek Weir

The Committee had a discussion regarding the MacDonald Creek Weir. The Village of Kaslo staff will work with the RDCK staff regarding liability and the weir.

7.5 Fire Inspections

The Committee had a discussion regarding the RDCK Deputy Fire Chief conducting the fire inspections in the area. The Committee agreed the importance of ensuring fire bylaws for Village of Kaslo and Area D are aligned in order to better support the community.

7.6 Museum Service

Director Watson discussed museum services and inquired if the Village of Kaslo would be interested in creating a joint service to provide core funding for museum services in 2024. The Committee had a discussion.

7.7 Planning matters

Director Watson provide background regarding Community Planning conversations she started in 2021. She discussed wanting to ensure that the Village of Kaslo is included in the planning discussions for the communities that are buffering Kaslo. The Committee agreed creating a more formal coordinated approach between the Village and Area D would benefit the community.

7.8 Transit

Director Watson highlighted the opportunity for the Committee to have sub-regional discussions regarding active transportation in the Village of Kaslo & Area D. This gives the Committee the opportunity to bring transit concerns forward.

7.9 Community Works Funds and Community Development commitments to Kaslo from Area D.

The Committee discussed Area D's commitments to Kaslo regarding Community Works Funding grant for the Kaslo & District Public Library and the Community Development grant for the Kaslo Cemetery.

7.10 2023 Meeting schedule

That the 2023 North Kootenay Lake Services Committee meeting dates be set as follows:

January 23, 2023;
February 6, 2023;
August 21, 2023;
October 23, 2023;
December 4, 2023.

8. PUBLIC TIME

The Chair will call for questions from the public at 11:39 a.m.

9. NEXT MEETING

The next North Kootenay Lake Services Committee meeting January 23, 2023.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The North Kootenay Lake Services Committee meeting be adjourned 11:44 a.m.

Carried

Digitally Approved by

Chair Hewat



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CRESTON VALLEY AGRICULTURAL ADVISORY
COMMISSION
OPEN MEETING MINUTES**

Time: 2:00pm

Tuesday, December 13, 2022

Location: Hybrid Model – In-Person and Remote

In-Person Location: Canyon-Lister Fire Hall (2850 Lister Road, Creston)

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m95d8dc03a335cf5283ee7d8759f1d311>

Join by Phone:

1-844-426-4405 (Canada Toll Free)

1-604-449-3026 (Canada Toll – Vancouver)

Meeting Number (access code): 2772 597 6900

Meeting Password: YedpVsFf453

In-Person Location: 2850 Lister Road, Creston, BC

COMMISSION MEMBERS

Commissioner Meyer

Electoral Area B – In Person

Commissioner Mutch

Electoral Area B – In Person

Commissioner Eastman

Electoral Area C – In Person

Commissioner McNamar

Electoral Area C – In Person

MEMBERS ABSENT

Commissioner Rast

Electoral Area C – In Person

STAFF

Sadie Chezenko

Planning Assistant – In Person

DIRECTORS

Director Tierney

Electoral Area B – In Person

Director Vandenberghe

Electoral Area C – In Person

PUBLIC

Jakob Washington
Marc Andre
Ken Macgregor
Richard Klafki

4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Meyer called the meeting to order at 2:08 p.m.

2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 13, 2022 Creston Valley Agricultural Advisory Commission meeting, be adopted as circulated.

3. RECEIPT OF MINUTES

The October 18, 2022 Creston Valley Agricultural Advisory Commission minutes have been received.

Carried

4. DELEGATE

4.1 Richard Klafki, Program Director for the Nature Conservancy of Canada (NCC)

The following was presented:

- NCC owns several conservation properties
- In Creston, NCC owns the Frog-Bear conservation corridor
 - Sensitive habitat for northern leopard frogs/grizzly bears
 - Frogs move early to mid-march through the fields to the nesting area westward
 - Move back in August, but they disperse at this time as well
 - Small population in six mile slough as well

The following was discussed:

- It is all ALR land – there are proper protocols that need to be followed on ALR lands
- NCC has done a good job so far supporting agricultural production
- 4 acres out of 148 acres has been removed from farming for conservation purposes
 - Representative said there is nothing being removed from the ALR and that these activities are not preventing farming in the future
- Coordination between farmers/conservationists is key
- Questions around which legislation and rules take precedence in this case

5. STAFF REPORTS- APPLICATIONS

5.1 Agricultural Land Reserve Non-Farm Use Application – MacGregor

File No. A2210B

3211 Highway 3, Erickson

The following was discussed:

- There is no agricultural activity on the property
- There's already too many buildings
- Used to be a mechanic shop
- May be contamination on site
- Property mostly changed before the current landowners
- Applicant plans to put a pad, no plumbing, no septic, just a storefront and expanding the floorplate

Moved and seconded,
AND Resolved:

That the Creston Valley Agricultural Advisory Commission SUPPORT the Agricultural Land Reserve Application to Ken Macgregor for the property located at 3211 Highway 3 Erickson and legally described as LOT 3 DISTRICT LOT 812 KOOTENAY DISTRICT PLAN 13008 (PID: 008-932-344) for the Non-Farm Use Application

Carried

6. NEW BUSINESS

6.1 Discussion on Commission membership

Background on current members farming background
Directors from Area B and C would like to be attend CVAAC meetings
Next meeting, Directors would like to discuss the CVAAC bylaw
CVAAC requests notification on ALC decisions

7. PUBLIC TIME

No public present

8. NEXT MEETING

The next Creston Valley Agricultural Advisory Commission meeting is not yet scheduled.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Creston Valley Agricultural Advisory Commission meeting be adjourned at 2:51 p.m.

Approved by

Randy Meyer, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

ARROW CREEK WATER TREATMENT & SUPPLY COMMISSION OPEN MEETING MINUTES

Time: 1:00 pm PST / 2:00 pm MST
Date: Friday, December 16, 2022
Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m266db7dcabe289067d7faa066e40f8e4>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 399 9857

Meeting Password: 5NUu8PYsp85

COMMISSION MEMBERS

Commissioner K. Vandenberghe Director Electoral Area C (Interim Chair)
Commissioner R. Tierney Director Electoral Area B

MEMBERS ABSENT

Commissioner J. Elford Councillor, Town of Creston

ALTERNATE COMMISSION MEMBERS

Councillor A. Mondia Town of Creston

TOWN OF CRESTON STAFF

S. Klassen Director of Finance & Corporate Services

RDCK STAFF

U. Wolf General Manager of Environmental Services
J. McDiarmid Utility Services Manager
A. Divlakovski Water Operations Manager
S. Eckman Meeting Coordinator

1. APPOINT INTERIM CHAIR

Moved and seconded,
And resolved that:

Commissioner Vandenberghe be appointed interim chair for the December 16, 2023 Arrow Creek Water Treatment & Supply Commission meeting.

Carried

2. CALL TO ORDER AND WELCOME

Commissioner Vandenberghe, Interim Chair called the meeting to order at 1:14 pm PST / 2:14 pm MST.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 16, 2022 Arrow Creek Water Treatment & Supply Commission meeting, be adopted as circulated.

5. RECEIPT OF MINUTES

The August 11, 2022 Arrow Creek Water Treatment & Supply Commission minutes, have been received.

6. STAFF VERBAL REPORTS OPERATION AND MAINTENANCE UPDATE

Alex Divlakovski, Water Operations provided a verbal report on the operation and maintenance and Capital Projects for the Arrow Creek Water Treatment Plant, summarized below:

6.1 ARROW CREEK WATER TREATMENT PLANT

Operation and Maintenance:

- *Fall cleaning of top and bottom intake settling ponds and Johnson screen cleaning completed.*
- *An Energy Audit of the WTP was done by Building Energy Solutions Ltd.*
- *Inspection completed of the WTP overhead crane & creek intake diversion Jib Crane (Replacement of chain hoist needed in 2023).*
- *Inspection and maintenance completed of the WTP furnace and roof air exchange units, belts replaced on 2 air exchange units.*
- *Larger chemical pump for unloading liquid chlorine from large totes on delivery truck to the WTP chlorine bulk holding tank failed, had to be removed and will need to be replaced with new pump and plumbing (4 month lead time). Have had to manually empty totes with backhoe until new pump arrives in mid January.*
- *All 4 membrane filter Train's fibre repairs have started, and will be completed this coming winter.*
- *Hydro-Burst, blowers and WTP pumps and other scheduled preventative maintenance completed and on-going.*

Capital Projects:

- *The commissioning of both VFDs for regulating the air speed control from both blowers for the WTP back pulse scouring of the membranes has been completed.*
- *The quote from Comfort Welding has been accepted for the fabrication and installation of metal grating on the floor of an intake shed that houses the pond cleaning pump and adjustable gates that control flow into the ponds. This is to replace the existing wood planking that are a safety issue.*
- *The quote from Comfort Welding has been accepted for the fabrication and installation a metal ladder and walkway hatch to enter the lower pond and access the Johnson screen safely.*
- *Request for Quotes have been issued to 2 local metal fabricating/welding shops for the fabrication and installation of a 14" Stainless steel pipe overhead bypass loop on the permeate water outlet header. This bypass is needed to avoid over-pressurizing and possibly damaging the permeate, backwash piping and pumps if the outlet valve was to open too slowly or stick closed at high or changing flows. This upgraded bypass loop is to replace the old PVC loop that had failed previously.*

7. NEW BUSINESS

7.1 2023-2027 Financial Plan Presentation and Capital Projects

The following DRAFT Financial Plans have been received as information:

- a. 2023 to 2027 Financial Plan for Service S251 Water Utility-Area B (Arrow Creek)
- b. 2023 to 2027 Financial Plan for Service S250 Water Utility-Area B & C (Erickson)

8. PUBLIC TIME

The Chair called for questions from the public at 2:47 pm PST / 3:47 pm MST

9. NEXT MEETING

The next Arrow Creek Water Treatment & Supply Commission meeting will be scheduled at the call of the Commission Chair.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Arrow Creek Water Treatment & Supply Commission meeting adjourn at 2:50 pm PST / 3:50 pm.

APPROVED

'Digitally Approved via email dated December 18, 2022'

Commissioner K. Vandenberghe
Interim Chair, Arrow Creek Water Treatment & Supply Commission
December 16, 2022 meeting



Central Resource Recovery Committee Open Meeting **MINUTES**

A Central Resource Recovery Committee meeting was held on Wednesday, January 11, 2023 at 1:00 pm (PST) / 2:00 pm (MST) by remote meeting due to Novel Coronavirus 2019 (COVID-19).

ELECTED OFFICIALS PRESENT	Director A. Watson	Area D	
	Director C. Graham	Area E	
	Director T. Newell	Area F	In-Person
	Director H. Cunningham	Area G	
	Director K. Page	City of Nelson	
	Director D. Lockwood	Village of Salmo	
	Director S. Hewat	Village of Kaslo	In-Person
STAFF PRESENT	S. Horn	Chief Administrative Officer	
	Y. Malloff	General Manager of Finance, IT, ED	In-Person
	U. Wolf	General Manager of Environmental Services	In-Person
	A. Wilson	Resource Recovery Manager	In-Person
	S. Eckman	Meeting Coordinator	In-Person
GUESTS	Director W. Popoff	Chair West Resource Recovery Committee	
	Director G. Jackman	Chair East Resource Recovery Committee	

1. **WEBEX REMOTE MEETING INFO**

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf550e664337eef174eafd26bf4f4972f>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 701 1142

Meeting Password: eFdWC6Mkq97

In-Person Location:

Board Room, 202 Lakeside Drive, Nelson, BC

2. **CALL TO ORDER & WELCOME**

General Manager Wolf called the meeting to order at 1:05 pm (PST) / 2:05 pm (MST).

3. ELECTION OF 2023 COMMITTEE CHAIR

3.1 Call for Nominations (3 Times)

General Manager Wolf called for nominations the first time.

General Manager Wolf called for further nominations the second and third time.

3.2 Opportunity for Candidates to Address the Committee

No address.

3.3 Vote by Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed Central Resource Recovery Committee Chair

General Manager Wolf declared Director Newell being acclaimed as Chair of the Central Resource Recovery Committee for 2023.

3.5 Destroy Ballots

No ballots

4. CHAIR'S ADDRESS

Chair Newell thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR COMMITTEE MEETING

Director Newell, Central Resource Recovery Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5.2 Freedom of the Floor

Moved and Seconded,
And Resolved:

That East Resource Recovery Committee Chair Director Jackman and West Resource Recovery Committee Chair Director Popoff have freedom of the floor.

Carried

5.3 Adoption of the Agenda

Moved and Seconded,
And Resolved:

The Agenda for the January 11, 2023 Central Resource Recovery Committee meeting be adopted as circulated.

Carried

5.4 Receipt of Minutes

The February 1, 2022 Central Resource Recovery Committee Minutes, have been received.

6. DRAFT 2023 FINANCIAL PLANS

The following Draft Financial Plans, have been received:

- a. Service S187: Central Resource Recovery
- b. Service A117: Recycling Program - Central Subregion
- c. Service A120: Organics Program - Central & West Subregions

Meeting recessed from 2:21 pm to 2:32 pm for a break.

7. DISCUSSION ITEM(S)

7.1 RRC Chairs Attending Sub-regional Committee Meetings

Moved and seconded,
MOTION ONLY:

That Staff be directed to include funds in the Financial Plan for Service S187 Central Resource Recovery for the Chair of the Central Resource Recovery Committee to attend the East and West Resource Recovery Committee Sub-regional meetings and be paid stipend and expenses.

Moved and seconded,
And resolved:

AMENDMENT TO THE MOTION

That the foregoing motion being

That Staff be directed to include funds in the Financial Plan for Service S187 Central Resource Recovery for the Chair of the Central Resource Recovery Committee to attend the East and West Resource Recovery Committee Sub-regional meetings and be paid stipend and expenses.

Be amended to include the words 'AND FURTHER, that the Central Resource Recovery Chair report back to the Committee', thus reading.

That Staff be directed to include funds in the Financial Plan for Service S187 Central Resource Recovery for the Chair of the Central Resource Recovery Committee to attend the East and West Resource Recovery Committee Sub-regional meetings and be paid stipend and expenses;

AND FURTHER, that the Central Resource Recovery Chair report back to that Committee.

Carried

8. NEXT MEETING

The next Central Resource Recovery Committee meeting is scheduled for 1:00 pm PST, February 23, 2023.

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 4:19 pm (PST) / 5:19 pm (MST).

10. ADJOURNMENT

Moved and Seconded,
And Resolved:

The January 11, 2023 Central Resource Recovery Committee meeting adjourned at at 4:22 pm (PST) / 5:22 pm (MST).

CERTIFIED CORRECT


Approved by

Director Newell, Committee Chair
January 11, 2023 meeting



West Resource Recovery Committee Open Meeting **MINUTES**

A West Resource Recovery Committee meeting was held on Thursday, January 12, 2023 at 1:00 pm (PST) / 2:00 pm (MST) by remote meeting due to Novel Coronavirus 2019 (COVID-19).

ELECTED OFFICIALS PRESENT	Director W. Popoff	Area H	In-Person
	Director A. Davidoff	Area I	
	Director H. Hanegraaf	Area J	
	Director T. Weatherhead	Area K	
	Director M. McFaddin	City of Castlegar	
	Director T. Zeleznik	Village of Nakusp	
	Director L. Casley	Village of New Denver	
	Director C. Ferguson	Village of Silverton	
	Director J. Lunn	Village of Slokan	
STAFF PRESENT	Y. Malloff	General Manager of Finance, IT, ED	In-Person
	U. Wolf	General Manager of Environmental Services	In-Person
	A. Wilson	Resource Recovery Manager	In-Person
	S. Eckman	Meeting Coordinator	In-Person
GUESTS	Director T. Newell	Chair Central Resource Recovery Committee	
	Director G. Jackman	Chair East Resource Recovery Committee	

1. WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m761840b8189db95cfa8cdf60da3a20c4>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 390 0721

Meeting Password: RJjcEyi868

In-Person Location:

Board Room, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

General Manager Wolf called the meeting to order at 1:01 pm (PST) / 2:01 pm (MST).

3. ELECTION OF 2023 COMMITTEE CHAIR

3.1 Call for Nominations (3 Times)

General Manager Wolf called for nominations the first time.

General Manager Wolf called for further nominations the second and third time.

3.2 Opportunity for Candidates to Address the Committee

No address.

3.3 Vote by Secret Ballot

No vote.

3.4 Declaration of Elected or Acclaimed West Resource Recovery Committee Chair

General Manager Wolf declared Director Popoff being acclaimed as Chair of the West Resource Recovery Committee for 2023.

3.5 Destroy Ballots

No ballots.

4. CHAIR'S ADDRESS

Chair Popoff thanked the Committee for their support.

5. COMMENCEMENT OF REGULAR COMMITTEE MEETING

Director Popoff, West Resource Recovery Committee Chair assumed the chair.

5.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5.2 Freedom of the Floor

Moved and Seconded,
And Resolved:

That East Resource Recovery Committee Chair Director Jackman and Central Resource Recovery Committee Chair Director Newell have freedom of the floor.

Carried

5.3 Adoption of the Agenda
Moved and Seconded,
And Resolved:

The Agenda for the January 12, 2023 West Resource Recovery Committee meeting be adopted as circulated.

Carried

5.4 Receipt of Minutes

The January 27, 2022 West Resource Recovery Committee Minutes, have been received.

6. DRAFT 2023 FINANCIAL PLANS

The following Draft Financial Plans, have been received:

- a. Service S188: West Resource Recovery

Moved and seconded,
And resolved:

That Staff be directed to edit the comments in the draft Excel spreadsheet for Service S188: West Resource Recovery for individual area taxation percentages to show that it will be based on variables such as assessment shift, etc.

Carried

Director Hanegraaf was absent from the meeting at 2:25 pm to 2:42 pm

Moved and seconded,
And resolved:

That Staff be directed to prepare a projection with a 5% tipping fee increase annually over the 2024-2028 five year Financial Plan for Service S188: West Resource Recovery and a projection with a 5% taxation fee increase annually over the 2023-2027 five year Financial Plan for Service S188: West Resource Recovery.

Carried

Director McFadden left the meeting at 2:45 pm.

Meeting recessed from 2:58 pm to 3:08 pm for a break.

Director Lunn was absent from 2:58 pm to 3:43 pm.

- b. Service A118: Recycling Program - West Subregion
- c. Service A120: Organics Program - Central & West Subregions

7. ORGANIC WASTE DIVERSION PROJECT - HCSNSV

The Organic Waste Diversion Project Report - December 2022 from the Healthy Community Society of the North Slokan Valley (HCSNSV), has been received.

8. DISCUSSION ITEM(S)

8.1 RRC Chairs Attending Sub-regional Committee Meetings

8.2 New Denver Recycling Depot Hours of Operation

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 4:12 pm (PST) / 5:12 pm (MST).

10. ADJOURNMENT

Moved and Seconded,
And Resolved:

The January 12, 2023 West Resource Recovery Committee meeting adjourned at at 4:13 pm (PST) / 5:13 pm (MST).

CERTIFIED CORRECT

Approved by

Director Popoff, Committee Chair
January 12, 2023 meeting



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Kaslo and Area D Economic Development Commission
S109
OPEN MEETING MINUTES**

1:00 p.m.

Monday, December 12, 2022

Village of Kaslo Council Chambers

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remotely.

Join by Video: <https://us02web.zoom.us/j/89237701729>

Join by Phone: +1 778 907 2071 Canada

Meeting Number (access code): Meeting ID: 892 3770 1729

Meeting Password: Meeting ID: 892 3770 1729

In-Person Location: 413 Fourth St., Kaslo BC – City Hall

COMMISSION MEMBERS

Commissioner Davie	Village of Kaslo
Commissioner Hewat	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Jones	Area D
Commissioner Gazzard	Area D
Commissioner Watson	Area D

MEMBERS ABSENT

Commissioner Brown	Area D
Commissioner Johnson	Area D

STAFF

Ian Dunlop	CAO, Village of Kaslo
Catherine Allaway	CO, Village of Kaslo

GUESTS

Eric Burton	Factor 5
Sarah Sinclair	

6 out of 8 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Hewat called the meeting to order at 1:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 12, 2022 Kaslo & Area D Economic Development Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The October 3, 2022 Kaslo & Area D Economic Development Commission minutes, have been received.

5. DELEGATE

Sarah Sinclair provided an update regarding the Rural and Northern Immigration Pilot project's November 10, 2022 visit to Kaslo and next steps for the program.

Moved and seconded,
AND Resolved:

That Erin Rooney, Community Futures Central Kootenay, be invited to present information about the Rural and Northern Immigration Pilot to the Kaslo & Area D Economic Development Commission at the January 2023 meeting.

Carried

6. STAFF REPORTS

6.1 CERIP Funding

The Commission Reports dated December 5, 2022 from Chelsea Jones, Executive Director Lardeau Valley Opportunity LINKS Society, and Eric Burton, Factor 5, re: CERIP Funding Change of Scope, have been received.

6.2 Imagine Kootenay

The Commission Report dated December 5, 2022 from Eric Burton re: Imagine Kootenay, has been received.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Kaslo & Area D Economic Development Commission commit to the Imagine Kootenay Partnership and that the Regional District of Central Kootenay sign the Memorandum of Understanding with Imagine Kootenay;

That the Kaslo & Area D Economic Development Commission's 2023 budget include \$2500 for Imagine Kootenay membership from April 1, 2023 – March 31, 2024;

That Mayor Hewat be appointed to represent the Economic Development Commission on the Imagine Kootenay Steering Committee.

Carried

7. NEW BUSINESS

7.1 2023 Meeting Schedule

Discussion regarding the schedule for 2023, as requested by the Chair.

Moved and seconded,
AND Resolved:

That 2023 Kaslo & Area D Economic Development Commission meetings be held at 1:00 p.m. on the following dates:

February 13
April 10
June 12
August 14
October 16
December 11

Carried

7.2 2023 Budget

Discussion regarding the 2023 budget, as requested by the Chair.

Moved and seconded,
AND Resolved:

That a meeting of the Kaslo & Area D Economic Development Commission be scheduled for 1:00 p.m. on Monday, January 23, 2023, for the purpose of holding strategic planning and 2023 budget discussions.

Carried

7.3 REDIP Grant Opportunity

CAO Dunlop provided an update regarding the Village of Kaslo's plans to apply for REDIP grant funding.

8. PUBLIC TIME

The Chair called for questions from the public at 2:00 p.m.

9. NEXT MEETING

The next Kaslo & Area D Economic Development Commission meeting is scheduled for Monday, January 23, 2023 at 1:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Kaslo & Area Economic Development Commission S109 meeting be adjourned at 2:04 p.m.

Carried

Approved by

Suzan Hewat, Chair

RECOMMENDATIONS TO THE BOARD OF DIRECTORS

- 1. That the Kaslo & Area D Economic Development Commission commit to the Imagine Kootenay Partnership and that the Regional District of Central Kootenay sign the Memorandum of Understanding with Imagine Kootenay;*
- 2. That the Kaslo & Area D Economic Development Commission's 2023 budget include \$2500 for Imagine Kootenay membership from April 1, 2023 – March 31, 2024;*
- 3. That Mayor Hewat be appointed to represent the Kaslo & Area D Economic Development Commission on the Imagine Kootenay Steering Committee.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Kaslo & Area Economic Development Commission S109 Meetings

- 1. Rural and Northern Immigration Pilot project update from Community Futures*
- 2. Appoint first point of contact for Imagine Kootenay*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NELSON & DISTRICT RECREATION COMMISSION NO. 5
OPEN MEETING MINUTES**

9 a.m. – 12 p.m.

Wednesday, December 14, 2022

Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)

Join by

Video: <https://nelsonho.webex.com/nelsonho/j.php?MTID=m94a10762b84079dbfc649b70b955add0>

Join by Phone: 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2467 069 2564

Meeting Password: MNuCKQd385

In-Person Location: Held by remote meeting until further notice

COMMISSION MEMBERS

Commissioner K. Page	City of Nelson
Commissioner K. Tait	City of Nelson
Commissioner J. Morrison	City of Nelson
Commissioner C. Graham	Electoral Area E
Commissioner T. Newell	Electoral Area F

STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Regional Manager – Recreation & Client Services – RDCK
Craig Stanley	Regional Manager – Operations & Asset Management – RDCK
Mark Crowe	Parks Planner – RDCK
Ryan Ricalton	Facility Manager – NDCC
Ashley Chadwick	Administrative Assistant – NDCC – Meeting Coordinator
Pearl Anderson	Community Meeting Administrative Support – Meeting Coordinator

5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER & WELCOME

1.1 CALL TO ORDER

Stuart Horn, RDCK Chief Administrative Officer called the meeting to order at 9 a.m.

1.2 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2. ELECTION OF CHAIR

Stuart Horn, RDCK Chief Administrative Officer, called for nominations.

CALL FOR NOMINATIONS (3 Times)

Commissioner Graham nominated Commissioner Page.

DECLARATION OF ACCLAIMED CHAIR

There being no further nominations, Stuart Horn, RDCK Chief Administrative Officer ratified the appointed Commissioner Page as Chair of the Nelson & District Recreation Commission for 2023 by acclamation.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the agenda for the December 14, 2022 Nelson & District Recreation Commission meeting be adopted with the following amendments:

- Inclusion of Item 6.2 Rachel Nissenbaum – Ice Time Donation Request

before circulation.

Carried

4. RECEIPT OF MINUTES

The September 20, 2022 Nelson & District Recreation Commission minutes, have been received.

5. WELCOME

The Commission Chair will welcome new and returning Commission members.

6. CORRESPONDENCE

6.1 NELSON SOCCER ASSOCIATION – FUNDING REQUEST

The letter dated November 15, 2022 from Tim Wooldridge of the Nelson Soccer Association, re: Indoor Sports Facility Feasibility Study Funding Request has been received.

MOVED and seconded,
AND Resolved:

That the request from the Nelson Soccer Association for funding for a feasibility study for an indoor sports facility be **REFERRED** to the next Nelson & District Recreation Commission Budget meeting.

Carried

6.2 RACHEL NISSENBAUM – ICE TIME DONATION REQUEST

The letter dated December 9, 2022 from Rachel Nissenbaum, re: Donation of ice time on Sunday January 8, 2023 for Dr. Amanda Asay Memorial Scholarship Fundraiser has been received.

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission respond to Rachel Nissenbaum’s request for a donation of ice time on Sunday January 8, 2023 for the Dr. Amanda Asay Memorial Scholarship Fundraiser explaining why ice time cannot be donated as per the RDCK Fees & Charges Policy; AND FURTHER, that the letter suggest the request could be made to individual RDCK Directors for funds through the RDCK Discretionary Grant Program.

Carried

7. STAFF REPORTS

7.1 NDCC ARENA CONCESSION UPDATE

The Commission Report dated November December 5, 2022 from Craig Stanley, Regional Manager – Operations & Asset Management, re: NDCC Arena Concession Update, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board direct staff to prepare Terms of Reference for a feasibility study on long-term concession operations at the Nelson and District Community Complex.

Carried

7.2 NDCC UPDATE

The Commission Report dated December 6, 2022 from Ryan Ricalton, NDCC Facility Manager, re: NDCC Updates, has been received.

In addition, a PowerPoint presentation was provided. Ryan Ricalton expanded on the year in review, staffing and NDCC long term contracts. Craig Stanley, Regional Manager – Operations & Asset Management provided a brief operating analysis for the third quarter for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E as well as capital planning and asset management.

7.3 REGIONAL PROGRAMMING UPDATE

The Commission Report dated December 7, 2022 from Marty Benson, Regional Manager – Recreation & Client Services and Tia Wayling, Regional Programming Supervisor/Community Development, re: Regional Programming Update, has been received.

RECESS/ The meeting recessed at 10:25 a.m for a break and reconvened at 10:36 a.m.
RECONVENE

7.4 SERVICE S226 FINANCIAL UPDATE

Marty Benson, Regional Manager – Recreation & Client Services will present the 2022 year to date (as of Oct. 31, 2022) Service Statement for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E.

7.5 TERMS OF REFERENCE – CONSULTATION, ENGAGEMENT & NEEDS ASSESSMENT FOR NELSON COMMUNITY CAMPUS

The following resolution was passed at the July 27, 2022 Nelson & District Recreation Commission meeting:

That the Commission directs staff to develop a terms of reference with the City of Nelson for a feasibility analysis study to consider options for the development of 824 Front Street as a future multi-purpose facility for Commission consideration in October 2022.

The Commission Report dated December 5, 2022 from Mark Crowe, Parks Planner, re: Terms of Reference – Consultation, Engagement & Needs Assessment for Nelson Community Campus, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board authorize staff to proceed with the development of a Term of Reference for the development of a Consultation, Engagement & Needs Assessment for the Nelson Community Campus in order to work towards the goal of a coordinated recreation campus.

Carried

8. OLD BUSINESS

8.1 NELSON CURLING CLUB REFRIGERATION CONNECTION FEASIBILITY UPDATE

The following resolution was adopted at the March 17, 2022 RDCK Board meeting:

168/22 That the Board direct staff to initiate a feasibility study on the expansion of the Nelson & District Community Complex ice plant's capacity to provide service to the adjacent Nelson Curling Club, with feasibility study funding to come in the amount of \$2,500 from the Nelson Curling Club and \$2,500 from the City of Nelson; AND FURTHER that the operational and emissions costs of the addition of the Nelson Curling Club to the Nelson & District Community Complex ice plant be assessed.

The Commission report dated September 13, 2022 from Craig Stanley, Regional Manager – Operations & Asset Management, re: Nelson Curling Club Refrigeration Connection Feasibility Update was received at the September 20, 2022 Commission meeting. At this meeting Commission provided no direction to staff.

Staff are seeking direction as per the options outlined in Section 4: Options & Pros/Cons in the report.

MOVED and seconded,
 AND Resolved:

That no further action be taken on investigating the Nelson Curling Club refrigeration connection feasibility study report, as part of the planned 2024 refrigeration renewal at the Nelson & District Community Complex.

Carried

9. PUBLIC TIME

The Chair called for questions from the public at 11:15 a.m.

10. 2023 COMMISSION MEETING SCHEDULE – Approved at December 8, 2022 Board meeting

2023 Nelson & District Recreation Commission Meeting Schedule

Commission Meetings	Board Meetings	Holidays/Events 2022
Wednesday, January 25 9am-12pm	Thursday, January 19	New Year's Day – Sunday, January 1 Observed – Monday, January 2
Wednesday, February 22 9am-12pm	Thursday, February 16	Family Day – Monday, February 20
ALL RECREATION MEETING in lieu of Commission meeting Wednesday, March 29 9am-12pm	Thursday, March 16	Spring Break – March 20-31
Wednesday, April 26 9am-12pm	Thursday, April 20	Good Friday – April 7 Easter Monday – April 10
Wednesday, May 31 9am-12pm	Thursday, May 18	Victoria Day-Monday, May 22 FCM May 25-28
ALL RECREATION MEETING in lieu of Commission meeting Wednesday, June 28 9am-12pm	Thursday, June 15	
Wednesday, July 26 9am-12pm	Thursday, July 20	Canada Day-Saturday, July 1 Observed – Monday, July 3
Wednesday, August 30 9am-12pm	Thursday, August 17	BC Day-Monday, August 7
ALL RECREATION MEETING in lieu of Commission meeting Wednesday, September 27 9am-12pm	Thursday, September 14	Labour Day – Monday, September 4 UBCM – Monday-Friday, September 18-22 Truth & Reconciliation Day Saturday, September 30 Observed – Monday October 2
Wednesday, October 25 9am-12pm	Thursday, October 19	Thanksgiving – Monday, October 9
Wednesday, November 29 9am-12pm	Thursday, November 16	Remembrance Day – Saturday, November 11 Observed – Monday, November 13
Tuesday, December 12 9am-12pm	Thursday, December 14	Christmas Day – Monday, December 25 Boxing Day – Tuesday, December 26

11. NEXT MEETING

The next Nelson & District Recreation Commission meeting is scheduled for January 25, 2023 at 9 a.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission meeting be adjourned at 11:23 a.m.

Carried

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. That the Board direct staff to prepare Terms of Reference for a feasibility study on long-term concession operations at the Nelson and District Community Complex.*
- 2. That the Board authorize staff to proceed with the development of a Term of Reference for the development of a Consultation, Engagement & Needs Assessment for the Nelson Community Campus in order to work towards the goal of a coordinated recreation campus.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson & District Recreation Commission Meetings

- 1. That the request from the Nelson Soccer Association for funding for a feasibility study for an indoor sports facility be REFERRED to the next Nelson & District Recreation Commission Budget meeting.*

Approved by

Keith Page, Chair Rec. Comm. No. 5
Dec 23rd, 2022



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**RIONDEL COMMISSION OF MANAGEMENT
OPEN MEETING MINUTES**

7:00 PM

January 3, 2023

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

Toll Free number: 1-844-426-4405

Meeting Number (access code): 2461 031 5454

COMMISSION/COMMITTEE MEMBERS

Commissioner Panio	Riondel	In-person/Remote
Commissioner Donald	Riondel	In-person/Remote
Commissioner Anderson	Riondel	In-person/Remote
Commissioner Wilkinson	Riondel	In-person/Remote
Commissioner Jackman	Director – Electoral Area A	In-person/Remote

MEMBERS ABSENT

STAFF

Lindsay MacPhee	Administrative Assistant - Meeting Coordinator
Jason McDiarmid	Utility Services Manager
Alexandra Divlakovski	Water Operations Manager

5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 3, 2023 Riondel Commission of Management meeting, be adopted with the inclusion of items 8.3 Curling Club Electrical Subsidy.

Carried

4. RECEIPT OF MINUTES

The December 6, 2022 Riondel Commission of Management minutes, have been received.

5. DELEGATE

5.1 Draft S241 Water Utility-Area A (Riondel) 2023 to 2027 Financial Plan

Jason McDiarmid, Utility Services Manager, and Alex Divlakovski, Water Operations Manager, provided the Commission with a verbal report regarding the draft S241 Water Utility budget, notable items included:

- a 4% increase in the parcel tax and a 5% increase in water rates for 2023,
- an increase in salaries on account of monthly visits by a Level 2 Operator,
- Benefits increased to \$9274 due to our Maintenance Assistant moving into a full-time, fully benefitted position
- A redesign of the reservoir valve chamber and meter is planned for 2023, and construction planned for 2024
- Intake repairs will be completed in 2023
- Site preparation for the Portable generator scheduled for 2023, possible purchase and install in 2024 based on further investigation
- Contributions to reserves are on the rise
- In long-term planning, consider either replacing the current reservoir or acquiring a second smaller reservoir to increase reservoir capacity.

5.2 Draft S165 Drainage-Area A (Riondel) 2023 to 2027 Financial Plan

Jason McDiarmid, Utility Services Manager, provided the Commission with a verbal report regarding the draft S165 Drainage budget, notable items included:

- increased rates over the 5 years are compensating for historical under-contributions to the service and will provide the funding to do needed work,
- annual rate increases are the maximum allowed under bylaw, another 25% in 2025 is allowed without public approval,
- upgrading the asset management plan and identifying current issues is needed before repairs can be started,
- Director Jackman recommends to have Yellowhead Road & Bridge identify in writing which 18 culverts they own and are responsible for before a consultant is hired for asset management planning.

- Chair Panio expressed concern over the high proportion of the current Drainage budget (over 50%) that has been going to cover administrative expenses for this service.

5.3 Proposed Drainage Bylaw No. 2870 Status

Jason McDiarmid, Utility Services Manager, provided the Commission with a verbal report regarding the status of the proposed drainage bylaw no. 2870, including that it is in its second reading by the Water Services committee and is on hold until there is a memorandum of understanding with Ministry of Transportation and Infrastructure.

6. PUBLIC TIME

No public comment.

7. OLD BUSINESS

7.1 Riondel Community Centre Roof Tender

Chair Panio provided the Commission with a verbal update regarding the Riondel Community Centre roof tender, including that no bids were received by the tender deadline, and that the architect will redraft the tender proposal to address the risk and uncertainty associated with the patch or repair portion of the tender.

7.2 Electronic Notice Board

Chair Panio provided the Commission with a verbal update regarding the electronic notice board, including that he has not talked with maintenance staff about the status of the sign.

7.3 Waste Management

Chair Panio provided the Commission with a verbal update regarding waste management activities in the community, including that there are staffing shortages and bags of garbage have been left behind when no attendant is present. Chair Panio has drafted a public memo regarding the misuse of the Tip-it bins to be posted upon review and approval.

7.4 Surveillance Update

Chair Panio provided the Commission with a verbal update regarding surveillance options for the Riondel Community Centre, including that two Bluetooth cameras have been purchased to install at the community centre.

7.5 Skating Rink Update

Chair Panio provided the Commission with a verbal update regarding the activities at the skating rink, including that the skating rink was well taken care of by community members and residents were happy to have the amenity. A couple of "Use at Your Own Risk" notices have been posted, and further exemplars of notices requested from the RDCK office.

7.6 Snow Ploughing Update

Chair Panio provided the Commission with a verbal update regarding snow removal in the community, including that the tractor has been repaired and a contract for the ploughing of the Bluebell Manor and the Riondel Fire Hall has been given to Akokli Contracting.

8. NEW BUSINESS

8.1 New Thermostat for Auditorium

Chair Panio provided the Commission with a verbal report regarding the thermostat in the auditorium, including that a fully programmable thermostat has been purchased for the auditorium to better moderate the heat.

8.2 Community Planning Discussion

Director Jackman provided the Commission with a verbal report regarding the process for community planning and zoning, including that staff are finding it hard to review every community plan within the Regional District of Central Kootenay every 5 years. Ymir has a simple community plan and could be used as a template for the community of Riondel.

8.3 Curling Club Electrical Subsidy

Chair Panio provided the Commission with a verbal report regarding a request from the Curling Club, including that the Curling club has struggled last 3 years and have requested the Commission to provide financial assistance for the electrical bill that is approximately \$6,000 annually.

MOVED, and Seconded

And Resolved, that it be recommended to the Board that:

The Board approve the payment of the following grants from the Riondel Commission of Management Service Area S209 – Riondel, budget for 2023

Riondel & District Curling Club	50% of the Curling club’s annual electrical costs, not to exceed \$3,000.
---------------------------------	---

Carried

9. CORRESPONDENCE

No correspondence.

10. AREA A DIRECTOR’S REPORT

Director Jackman will provided the Commission with a verbal report, including that the Comprehensive Land Use Bylaw for Electoral Area A has been in place for years, which includes community planning and zoning sections. Riondel is listed in Schedule A, regarding general community planning, however being un-zoned Riondel is not identified in the bylaw’s Schedule B. Once this community plan review process is underway, land use designations can change through public input process, after which the zoning process begins.

11. FINANCIAL REPORTS

The Revenue and Expense Report for December 2022 and the November Service Statements have been received.

12. PUBLIC TIME

No public comment.

13. NEXT MEETING

The following Riondel Commission of Management meeting will be held on February 7, 2023 at 7:00 pm.

14. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:16 pm.

Carried

Digitally approved via email.

Gerald Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. The Board approve the payment of the following grants from the Riondel Commission of Management Service Area S209 – Riondel, budget for 2023

Riondel & District Curling Club

50% of the Curling club’s annual electrical costs, not to exceed \$3,000.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission of Management Meetings

1. *Election of Chair*
2. *Electronic Notice Board*
3. *Riondel Community Centre Roof Tender*
4. *Surveillance Update*



Regional District of Central Kootenay CRESTON VALLEY SERVICES COMMITTEE Open Meeting Minutes

Thursday, January 5, 2023

9:00 a.m.

Hybrid Model – In-person and Remote

Creston & District Community Complex – Creston Erickson Room

312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Director A. DeBoon	Town of Creston – In-person
Director G. Jackman	Electoral Area A – In-person
Director R. Tierney	Electoral Area B – In-person
Director K. Vandenberghe	Electoral Area C – In-person

STAFF PRESENT

S. Horn	Chief Administrative Officer – RDCK
M. Moore	Chief Administrative Officer - Creston
C. Stanley	Manager of Recreation - Creston and District Community Complex
J. Riel	Fire Chief – Creston Fire Rescue
J. Jackson	Emergency Program Coordinator – Creston
T. Wayling	Programming Supervisor / Comm Development
M. Benson	Regional Manager – Recreation and Client Services - RDCK
J. Rafuse	Meeting Coordinator

GUESTS PRESENT

S. Itkonen	Library Director – Creston Valley Public Library
B. Kitching	Creston Valley Regional Airport
T. Bradford	Manager, Creston Museum & Archives
Alternate Director K. Hooker	Electoral Area B – In-person

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m584a1679369e2f5a12cd11c80172f9e6>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 484 7887

Meeting Password: y5PckTqxq43

In-Person Location: Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

1. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:00 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,
AND Resolved:

The Agenda for the January 5, 2023 Creston Valley Services Committee meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The December 1, 2022 Creston Valley Services Committee minutes, have been received.

5. DELEGATES

5.1 Creston Valley Regional Airport

The Capital Asset Reserve Fund dated August 25, 2022 and the 5 Year Projected Budget dated August 25, 2022 from Bob Kitching, Creston Valley Regional Airport, re: the airport budget for 2023, have been received.

Discussion around the Creston Valley Regional Airport. Bob Kitching requested that he would like to meet with the RDCK Finance Department to discuss changing the reporting period. Year end is July 31.

Moved and seconded,
AND resolved:

That the Creston Valley Services Committee direct Staff to include in the 2023 draft budget for Service S240 (Airport – Creston Areas B, C) a grant contribution of \$201,773.

Carried

Moved and seconded,
AND resolved that it be recommended to the Board:

That the Board send a letter of support to the Creston Valley Regional Airport Society for its application to the December 22, 2022 intake of the BC Air Access Program for a total funding amount of \$57,661 to update its Airport Master Plan, upgrade its Fuel Cardlock System and upgrade its Main Entry Texas Gate.

Carried

5.1 Creston Museum & Archives

The Budget Projections 2022-2024 from Tammy Bradford, Manager, Creston Museum & Archives, re: the museum budget for 2022-2024, has been received.

Discussion around the Creston Museum & Archives budget including the increase in wages and admission by donation.

Moved and seconded,
AND resolved:

That the Creston Valley Services Committee direct Staff to include in the 2023 draft budget for Service S191 (Museum Archives – Creston Areas A, B, C) a grant contribution of \$123,156.

Carried

6. STAFF REPORTS

6.1 Creston & District Community Complex (CDCC)

The Committee Report dated December 19, 2022 from Craig Stanley, Regional Manager of Operations and Asset Management, re: S224 2023 Draft Budget and 5 Year Financial Plan, has been received.

Craig Stanley, Regional Manager of Operations and Asset Management, provided an overview to the Committee regarding the Creston and District Community Complex 2022 budget versus actuals and the S224 2023 draft budget.

The Committee Report dated December 14, 2021 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Roth IAMS Report, has been received.

6.2 Creston & District Community Complex (CDCC) Programming Update

The Committee Report dated December 19, 2022 from Marty Benson, Regional Manager – Recreation and Client Services and Tia Wayling, Regional Programming Supervisor/Community Development, re: CDCC Programming Update, has been received.

6.3 Emergency Services – Fourth Quarter Report

The Committee Report dated December 16, 2022 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services – Fourth Quarter Report, has been received.

6.4 Creston Valley Fire Service – Fourth Quarter Reports

The Committee Report dated December 16, 2022 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services – Fourth Quarter Report, has been received.

Mike Moore, Town of Creston – Chief Administrative Officer, provided the Committee with an overview of the BC Ambulance Service emergency calls and the increase in staffing.

7. OLD BUSINESS

7.1 Yahk Kingsgate Recreation Society

The RDCK emailed a letter dated December 22, 2022 to the Yahk Kingsgate Recreation Society advising that the Committee reviewed the funding request at the December 1, 2022 Creston Valley Services Committee meeting and more information was requested to support the request.

The Committee discussed that funding requests should be directed by the Area Director. Director Tierney is the Area Director for Yahk. Director Tierney has requested direction from the Committee with regards to funding requests.

8. NEW BUSINESS

8.1 Creston & District Community Complex (CDCC) – Solar Array System Grant Application

The Committee Report dated December 12, 2022 from Shari Amada, Senior Energy Specialist, re: grant application for a solar array system at CDCC, has been received.

Moved and seconded,

AND resolved that it be recommended to the Board:

That the Board direct staff to apply for up to \$75,000 of grant funds to the Basin Charge Up Program to purchase and install a solar array system at the Creston & District Community Complex ; AND FURTHER, that staff be authorized to enter into a funding agreement with the Columbia Basin Trust should the RDCK be awarded the grant;

AND FURTHER, that the RDCK's cost for the project of \$30,000 be included in the 2023 Financial Plan for S224 Recreation Facility – Creston and Areas B, C and Area A.

Carried

8.2 Sports Paraphernalia Donation

The committee will discuss the email dated November 7, 2022 from Bob Heric, Okanagan Falls, BC, re: sports paraphernalia donation.

Staff Direction: Craig Stanley, Regional Manager of Operations and Asset Management, to prepare a letter to Bob Heric, Okanagan Falls, BC, indicating that the Committee is undecided right now and that a policy would have to be put through for these type of donations.

8.3 Discussion: Equity of Service Provision Versus the Taxation Area for Service Jaws of Life – Creston and Areas A, B, C - S152

Garry Jackman, Director – Electoral Area A, requested an update on the equity of service provision versus the taxation area for service S152.

Director Jackman discussed the background with regards to the Jaws of Life bylaw. Stuart Horn, Chief Administrative Officer – RDCK, agreed that the current bylaw needs to be reviewed.

8.4 CVSC Contributions

Garry Jackman, Director – Electoral Area A, requested a list of organizations which receive contributions through our CVSC shared services including their up-to-date financial reports, minutes of AGM where provided and list of current directors of the society.

Joe Chirico, General Manager of Community Services, provided the following documents for discussion:

- 2022 Contact List, Financial Service Grant Requirements – West Creston Community Hall Society
- Letter from the Yakh/Kingsgate Recreation Society dated August 8, 2022 re: Financial Services Grant Requirements (Yahk Library Association)
- 2022 Contact List, Financial Service Grant Requirements – Canyon Community Association

- 2022 Contact List, Financial Service Grant Requirements – Lister Community Association
- 2022 Contact List, Financial Service Grant Requirements – Kitchener Valley Recreation & Fire Protection Society
- 2022 Contact List, Financial Service Grant Requirements – Wynndel Community Centre

The Committee discussed the variability in the submissions for the Financial Service Grant Applications. The submission from the Lister Community Association is the best example of what to submit. Saara Itkonen, Library Director – Creston Valley Public Library, offered the Creston Valley Public Library meeting room for a workshop to educate the community on these Financial Service Grant Requirements submissions. Director Vandenberghe also suggested a workshop session for the Directors.

Staff Direction: RDCK staff to come back with policy amendment recommendations to get more consistent annual Financial Service Grant Requirements submissions from these organizations.

8.4 Blossomfest Parking

Craig Stanley, Regional Manager of Operations and Asset Management, requested a discussion regarding parking at the Creston & District Community Complex during Blossomfest. Blossomfest organizer, Bev Caldwell, has asked that the entire parking lot be used for amusement rides for the festival this year.

The Committee discussed the request from the Blossomfest organizer, Bev Caldwell. The Committee agreed to expand Blossomfest, but to not use the entire parking lot at the Creston & District Community Complex.

Staff Direction: Craig Stanley, Regional Manager of Operations and Asset Management, to respond to Blossomfest organizer, Bev Caldwell. Committee suggests Bev Caldwell go back to West Coast Amusements to negotiate a shuttle service to and from Town of Creston properties such as the church, Kootenay River Secondary School, College of the Rockies and Millennium Park.

9. PUBLIC TIME

The Chair called for questions from the public at 11:44 a.m.

- A member of the public discussed with the Committee that the Creston Valley Minor Hockey Association has been petitioning for years to get a display case at the Creston & District Community Complex. It is a priority for our arena.

10. IN CAMERA

10.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,

AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

10.2 RECESS OF OPEN MEETING

Moved and seconded,
AND resolved:

The Open Meeting be recessed at 10:49 a.m. in order to conduct the Closed in Camera meeting.

Carried

11. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for February 2, 2023 at 9:00 a.m.

12. ADJOURNMENT

Moved and seconded,
AND resolved:

The Creston Valley Services Committee meeting be adjourned at 11:54 a.m.

Carried

Digitally approved by

Arnold DeBoon, Chair



Regional District of Central Kootenay
JOINT RESOURCE RECOVERY COMMITTEE MEETING
Open Meeting Minutes

A Joint Resource Recovery Committee meeting was held on Wednesday, January 18, 2023 at 1:00 pm (PST) / 2:00 pm (MST) by remote meeting due to Novel Coronavirus 2019 (COVID-19).

ELECTED OFFICIALS PRESENT	Director T. Newell	Electoral Area F (Chair)	In-person
	Director G. Jackman	Electoral Area A	In-person
	Director R. Tierney	Electoral Area B	In-person
	Director K. Vandenberghe	Electoral Area C	In-person
	Director A. Watson	Electoral Area D	In-person
	Alt. Director J. Smienk	Electoral Area E	In-person
	Director H. Cunningham	Electoral Area G	In-person
	Director W. Popoff	Electoral Area H	
	Director A. Davidoff	Electoral Area I	In-person
	Director H. Hanegraaf	Electoral Area J	In-person
	Director T. Weatherhead	Electoral Area K	In-person
	Director M. McFaddin	City of Castlegar	In-person
	Councillor A. Mondia	Town of Creston	
	Director S. Hewat	Village of Kaslo	In-person
	Director T. Zeleznik	Village of Nakusp	
	Alt. Director K. Page	City of Nelson	In-person
	Director L. Casely	Village of New Denver	
	Director D. Lockwood	Village of Salmo	In-person
	Director C. Ferguson	Village of Silverton	
Director J. Lunn	Village of Slocan		
STAFF PRESENT	S. Horn	Chief Administrative Officer	
	U. Wolf	GM of Environmental Services	In-person
	A. Wilson	Resource Recovery Manager	In-person
	A. Hamilton	Environmental Projects Lead	
	M. Morrison	Organics Coordinator	
	T. Johnston	Environmental Coordinator	
	L. Brown	RR Mechanical & Site Operations Supervisor	In-Person
	T. Kuntz	RR Operations Coordinator	In-Person
	H. Bench	Projects Advisor	In-Person
S. Eckman	Meeting Coordinator	In-person	

1. WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=meb8dd5cc4713a8c56ca11f3a5b264b70>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 744 3899

Meeting Password: qwTheJ63tv8

In-Person Location:

Board Room, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Director Newell assumed the chair and called the meeting to order at 1:10 pm (PST) / 2:10 pm (MST).

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,

And resolved:

The Agenda for the January 18, 2023 Joint Resource Recovery Committee meeting be adopted as circulated with the addition of the Addendum.

Carried

2.3 RECEIPT OF MINUTES

The December 7, 2022 Joint Resource Recovery Committee Minutes have been received.

3. ENVIRONMENTAL CONSULTING SERVICES – CONTRACT SCOPES OF WORK

The January 11, 2023 Committee Report from Alayne Hamilton, Environmental Projects Lead, outlining three proposed direct-awards for Standing Offer Agreements for environmental monitoring and laboratory analysis for several resource recovery sites, has been received.

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Standing Offer Agreement with Masse Environmental for works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$252,905;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$98,105.35
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$102,504.90
- Service S188 West Sub-Region Resource Recovery not to exceed \$52,293.80

Carried

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Standing Offer Agreement with SLR Consulting (Canada) Ltd. for works associated with environmental support for the HB Mine Tailings Facility for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$322,080;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Sub-Region Resource Recovery Service.

Carried

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Standing Offer Agreement with ALS Canada Ltd. for laboratory analysis works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$148,882;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$59,731.20
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$71,332.80
- Service S188 West Sub-Region Resource Recovery not to exceed \$17,817.60

Carried

Director Casely left the meeting at 1:52 pm PST.

4. ORGANICS CURBSIDE COLLECTION - PHASE 2

The January 11, 2023 Committee Report from Matt Morrison, Organics Coordinator, present the consultation plan for Phase 2 Consultation with identified electoral area residents on the topic of curbside collections services and seek final comment on the plan prior to launching the consultation program, has been received.

5. DISCUSSION ITEMS

5.1 Recycling Depot Service Interruptions

Amy Wilson, Resource Recovery Manager provided a verbal report on the services interruptions at the recycling depots, summarized below.

- *GFL has two roll off trucks operating to serve the West and Central depots plus transfer stations.*
- *Trucks are at full capacity with trailers and drivers.*
- *GFL has several ads placed locally to find more drivers.*
- *Other Regional Districts with service contracts with GFL are experiencing the same interruptions.*

Meeting recessed from 2:31 pm PST to 2:43 pm PST for a break.

5.2 Proposed 10% Tipping Fee Increase and Resource Recovery Facilities Regulatory Bylaw Amendment

Amy Wilson, Resource Recovery Manager, provided a verbal report on proposed 10% tipping fee increase and the Resource Recovery Facilities Regulatory Bylaw amendment.

Director Davidoff left the meeting at 2:56 pm PST.

6. SUB-REGIONAL BUDGET PRESENTATIONS

The sub-regional budget presentations prepared by Amy Wilson, Resource Recovery Manager, have been received for information purposes.

7. PUBLIC TIME

The Chair called for questions from the public and members of the media 3:31 pm (PST) / 4:31 pm (MST).

8. ADJOURNMENT

Moved and seconded,
And resolved:

The Joint Resource Recovery Committee meeting adjourn at 3:32 pm (PST) / 4:32 pm (MST).

Carried

CERTIFIED CORRECT

Approved by

Director T. Newell
Chair, January 18, 2023 Joint Resource Recovery Committee meeting

BOARD RESOLUTIONS AS ADOPTED AT THE JANUARY 18, 2023 JOINT RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That the Board approve the RDCK enter into a Standing Offer Agreement with Masse Environmental for works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$252,905;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$98,105.35
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$102,504.90
- Service S188 West Sub-Region Resource Recovery not to exceed \$52,293.80

RECOMMENDATION #2

That the Board approve the RDCK enter into a Standing Offer Agreement with SLR Consulting (Canada) Ltd. for works associated with works associated with environmental support for the HB Mine Tailings Facility for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$322,080;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Sub-Region Resource Recovery Service.

RECOMMENDATION #3

That the Board approve the RDCK enter into a Standing Offer Agreement with ALS Canada Ltd. for laboratory analysis works associated with the regular environmental management programs at RDCK's resource recovery sites for a two year term starting January 31, 2023, with the two year agreement cost not to exceed \$148,882;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from the following Services:

- Service S186 East Sub-Region Resource Recovery Service not to exceed \$59,731.20
- Service S187 Central Sub-Region Resource Recovery Service not to exceed \$71,332.80
- Service S188 West Sub-Region Resource Recovery not to exceed \$17,817.60



**Regional District of Central Kootenay
CASTLEGAR & DISTRICT COMMUNITY COMPLEX
RECREATION COMMISSION
Open Meeting Minutes**

Tuesday, January 10, 2023

4:00 p.m. PST

Hybrid Model – In-person and Remote

Castlegar & District Community Complex – Columbia Room

2101 6 Avenue, Castlegar, BC

COMMISSION MEMBERS PRESENT

Commissioner M. McFaddin

City of Castlegar – In-Person

Commissioner B. Bogle

City of Castlegar – In-Person

Commissioner S. Heaton-Sherstobitoff

City of Castlegar – In-Person

Commissioner A. Davidoff

Director – Electoral Area I

Commissioner H. Hanegraaf

Director – Electoral Area J – In-Person

STAFF PRESENT

J. Chirico

General Manager of Community Services

C. Stanley

Manager of Recreation - Creston and

District Community Complex

T. Wayling

Programming Supervisor / Comm Development

M. Benson

Regional Manager – Recreation and Client Services

– RDCK

J. Rafuse

Meeting Coordinator

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mc47348ee9dd955821ce0603b77d0f8f6>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 235 8923

Meeting Password: JwGTPBMb933

In-Person Location: Castlegar & District Community Complex – Columbia Room
2101 6 Avenue, Castlegar, BC

1. CALL TO ORDER

Chair Heaton-Sherstobitoff called the meeting to order at 4:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,

AND Resolved:

The Agenda for the January 10, 2023 Castlegar & District Community Complex Recreation Commission meeting, be adopted with the following changes: under Commission Members Present have everyone listed as Commissioners and Item 6.5 Admission prices changed to What's included with admission and Pre-pandemic services changed to Pre-pandemic service levels.

Carried

4. RECEIPT OF MINUTES

The December 6, 2022 Castlegar & District Community Complex Recreation Commission minutes, have been received.

5. DELEGATES

There are no new delegates scheduled for this Commission meeting.

6. STAFF REPORTS

6.1 Castlegar & District Recreation Commission (CDRD) Staff Report – Operations

The CDRD Staff Report dated December 28, 2022 from Heather Anderson, Recreation Services Supervisor/Local Programmer, re: Operations, has been received.

In Heather Anderson's absence, Craig Stanley, Regional Manager of Operations and Asset Management, provided an overview to the Commission regarding operational

items at the Castlegar & District Community Complex and answered the Commission's questions.

Staff Direction: RDCK staff to come back with more detail on the freeze up of the glycol for compressors head cooling incident at the February 13, 2023 Castlegar & District Community Complex Recreation Commission meeting.

6.2 Commission Report – CDRD Update

The Commission Report dated January 3, 2023 from Marty Benson, Regional Manager – Recreation and Client Services and Tia Wayling, Regional Programming Supervisor/Community Development, re: CDRD Update, has been received.

Marty Benson, Regional Manager – Recreation and Client Services provided an update on the various program service areas within the Castlegar & District Community Complex. The Commission had a discussion about the RDCK website, PerfectMind, subsidized services and affordability of programs, budget issues, service levels and staffing.

6.3 Commission Report – CDRD Arena Floor Replacement

The Commission Report dated December 16, 2022 from Craig Stanley, Regional Manager – Operations and Asset Management, re: CDRD Arena Floor Replacement, has been received. It was noted that the project cost is \$1,630,000 and not the \$1,650,000 listed in the report.

Craig Stanley, Regional Manager – Operations and Asset Management, reviewed the Commission Report regarding the CDRD Arena Cooling Floor Replacement project and answered the Commission's questions. Decision on how to fund the arena floor will be discussed at the upcoming January 24, 2023 Castlegar & District Community Complex Recreation Commission budget meeting.

Moved and seconded,

AND resolved that it be recommended to the Board:

That the Board direct staff to prepare an Invitation to Tender for the CDRD Arena Floor Replacement project and undertake the procurement and award of the contract with the lowest valid bidder which meets all required scope for less than \$1,440,000 plus GST;

AND FURTHER that that the cost be included in the 2023 Financial Plan for with funds to be paid from Service 222 Recreation Complex – City of Castlegar, Areas I and J.

AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$1,440,000 with the lowest valid bidder.

6.4 Staff Report – Fort McMurray Drowning Accident

Andy Davidoff, Director – Electoral Area I, requested a discussion around the Fort McMurray pool drowning accident.

The Commission had a discussion regarding the Fort McMurray drowning incident. Craig Stanley, Regional Manager – Operations and Asset Management, informed the Commission that there was a memo sent to staff to bring awareness of the incident and that breath-holding exercises are not permitted in RDCK facilities.

6.5 Staff Report – CDRD Operational Questions

Henny Hanegraaf, Director – Electoral Area J, requested a discussion around the following:

- RDCK PerfectMind
- What's included with admission
- Pre-pandemic service levels
- Staffing

The Commission discussed the issues with PerfectMind, what's included with admission, pre-pandemic service levels and staffing.

Staff Direction: Marty Benson, Regional Manager – Recreation and Client Services and Tia Wayling, Regional Programming Supervisor/Community Development to prepare a report for the February 13, 2023 Castlegar & District Community Complex Recreation Commission meeting on pre-pandemic service levels starting from 2019.

7. NEW BUSINESS**7.1 Strategic Planning – Review of Strategic Planning Document from Urban Systems**

The Committee Report dated December 12, 2022 from Shari Amada, Senior Energy Specialist, re: grant application for a solar array system at CDCC, has been received.

The Commission briefly discussed the Strategic Planning Document from Urban Systems. Joe Chirico, General Manager of Community Services, brought attention to pages 30 and 44 for the Commission to review.

Review of background information including:

7.1.1 Complex Enhancement Background Information

The Commission Report dated January 5, 2023 from Jim Crockett, Assistant Regional Manager/Facility Manager, re: Background Information – Complex Enhancements Planning Processes, has been received.

7.1.2 Capital Asset Management Report

The Commission Report dated November 28, 2021 from Jim Crockett, Manager of Recreation and Joe Chirico, GM Community Services, re: Capital Asset Management, has been received.

7.1.3 Strategic Planning

At the Castlegar & District Community Complex Recreation Commission meeting held on October 4, 2022, the following resolution was passed:

The commission directs staff to include the following recommendations from the Strategic Planning Session Report in the 2023 - 2027 draft financial plan:

- *Start by generating an additional at least \$600,000 per year through taxation to address Capital Replacement.*
- *Gradually increase the amount generated by 7% to 10% per year through taxation over the next 4 -5 years to address Capital Replacement.*
- *Consider increasing other revenue sources such as user fees.*
- *Place funds generated into a capital replacement renewal reserve fund that can be used to pay for capital projects directly, or to pay for debt servicing costs if borrowing is required for some projects.*
- *Review the costs and revenues and recalibrate the capital budgets and the revenues from taxation or other sources at least every 5 years and potentially sooner if there are significant changes in costs.*
- *Monitor inflation and increase revenue targets in order to keep up with inflation.*
- *As the CDRC takes on more new assets, adjust the revenues required to ensure that funds are set aside for renewal and replacement of these projects once they are built.*

7.2 Revise Commission Meeting Dates for 2023

The Commission would like to revise the proposed 2023 Castlegar Recreation Commission meeting dates as discussed at the December 6, 2022 Castlegar & District Community Complex Recreation Commission meeting.

The Commission agreed to move the February 6, 2023 meeting to February 13, 2023 at 3:00 p.m. The September 5, 2023 meeting will also be rescheduled for September 12, 2023 at 4:00 p.m.

8. PUBLIC TIME

No public.

9. NEXT MEETING

The Castlegar & District Community Complex Recreation Commission Budget Meeting is Tuesday, January 24 at 1:00 p.m. PST.

The next Castlegar & District Community Complex Recreation Commission meeting is scheduled for February 13, 2023 at 3:00 p.m. PST.

10. ADJOURNMENT

Moved and seconded,
AND resolved:

The Castlegar & District Community Complex Recreation Commission meeting be adjourned at 6:23 p.m. PST.

Carried

Digitally approved by

Susan Heaton-Sherstobitoff, Chair

Angela Lund

From: Catherine Allaway <allaway@kaslo.ca>
Sent: December 15, 2022 3:01 PM
To: Angela Lund
Cc: Kaslo Administration
Subject: Village of Kaslo EDC Appointment

Categories: BOARD

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Angela,

At the 2022.12.13 Council meeting, Councillor Rob Lang was appointed (Village of Kaslo resolution #IC117/2022, brought forward to open meeting) to represent the Village of Kaslo on the Kaslo & Area D Economic Development Commission (\$109).

Here is his contact info (though you likely already have it):

Name	Mailing Address	Phone	Alt. Phone	Fax	Email
Rob Lang	c/o Village of Kaslo PO Box 576, Kaslo, BC V0G 1M0	250-353-7135	250-353-2311	250-353-7767	lang@kaslo.ca

If you can add this to the January Board agenda for confirmation that would be wonderful. I will let you know Council's decision regarding the remaining appointments as soon as possible in the new year.

Thanks!



Catherine Allaway
Corporate Officer
Village of Kaslo
250-353-2311 x105

Angela Lund

From: Catherine Allaway <allaway@kaslo.ca>
Sent: January 17, 2023 3:36 PM
To: Angela Lund
Subject: EDC Appointment

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Angela,

The following resolution was adopted by the Village of Kaslo Council at their 2023.01.10 In Camera Meeting, and raised to open meeting (to the 2023.01.10 Regular Meeting):

THAT Jeff Davie be appointed to represent the Village of Kaslo on the Kaslo & Area D Economic Development Commission for a term expiring December 31, 2024.

Jeff's contact info is as follows:

Email: [REDACTED]

Phone: [REDACTED]

If there's other info that you need please let me know.

Kind regards,



Angela Lund

From: Michelle Gordon
Sent: January 10, 2023 9:47 AM
To: Angela Lund; Walter Popoff
Subject: Rosebery Parklands & Trails Commission - Appointment

Categories: BOARD

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Good Morning,

Please be advised that at the December 12, 2022 meeting, Council passed the following resolution, re-appointing Mike Koolen to the RDCK Rosebery Parklands & Trails Commission:

“That Council re-appoint Mike Koolen to the RDCK Rosebery Parklands & Trails Commission, as the Slokan representative for the 2022-2024 term.”

If you require anything further, please advise.

Regards,

Michelle Gordon

Chief Administrative Officer, Village of Slokan
PO Box 50, 503 Slokan Street, Slokan BC, V0G 2C0
P: 250.355.2277 | F: 250-355-2666 | cao@villageofslocan.ca

CONFIDENTIALITY NOTICE:

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TERMS OF REFERENCE

Highway #3 Mayors and Chairs Coalition

Purpose:

To work collaboratively with all the local governments from Hope to the Alberta border to improve the Crowsnest Highway #3 corridor (including Highway #3A and #3b and other nearby communities such as Kimberley and Elkford) and to attract more visitors and residents to the area.

To work collaboratively with various Provincial ministries such as the Ministry of Transportation and Infrastructure, and the Ministry of Sport, Tourism and Culture to improve infrastructure, safety, services and tourism along the Highway #3 corridor.

To work collaboratively with like-minded organizations in Alberta along the Highway #3 corridor to proactively attract travelers to the route.

Rationale:

There is a wide range of ways in which cooperation among local governments could enhance and promote the Highway #3 corridor. Local governments working together can improve both the visitor and resident experience along the entire route.

Members:

- The Coalition shall consist of the Mayor or Council designate from each municipality along the corridor route.
- The Coalition shall consist of the Chair from each Regional District along the corridor route, or the Chair's alternate.

Structure:

- The Hwy #3 Mayors and Chairs Coalition chairperson and vice chairperson will be elected by the members of the group
- The chairperson and vice chair person will serve for a 2 year term and may be re-elected for subsequent terms.
- Voting: each member has one vote (1) however, where possible decisions shall be by consensus.
- A third of the members shall constitute quorum.
- The group will set their own schedule, define their own work-plan and meet as necessary. In general, a meeting shall be held in the spring to prepare for meetings with Provincial government officials. Meetings shall be set up at the annual meeting of the Union of British Columbia Municipalities.
- The local government from where the current Chair of this Coalition resides will be responsible for the general, high-level administration duties and/or activities of the Coalition.
- Meetings may be held in any municipality or regional district along the corridor at the discretion of the chairperson.

Duties:

- To work together as a group to establish a list of priorities to present to Provincial government ministries to improve the Highway #3 corridor.

- To work with local representatives of the Provincial ministries to achieve the goals established by the group.
- To improve communication between the member local governments and other stakeholders.
- To explore the areas in which local governments could collaborate to achieve the purposes as described above.
- To explore areas in which local governments could collaborate with the Province to achieve the purposes as described above.
- To work with local stakeholders and the Province to implement the Destination Development Plan (created with TourismBC in 2018)
- To create ideas to promote and market the Highway #3 corridor; to attract and retain new and existing businesses and take steps to pursue those ideas.

Term:

- Term will commence as soon as the members are selected.
- The Highway #3 Mayors and Chairs Coalition is an ongoing body that will serve indefinitely. Membership will change due to elections, resignations etc.
- Each local government is responsible for selecting and maintaining their representation.
- A Members' appointment may be revoked by a motion carried by a majority of the Coalition but only in cases of behavior deemed by the Coalition to be outrageous or disruptive.



Emergency Program Executive Committee

Terms of Reference

Purpose of Committee

The RDCK *Emergency Executive Committee* provides policy oversight for the Regional District and serves as the policy group during an emergency event in accordance with the Emergency Management Framework Bylaw No. 2210, 2011.

The committee promotes and oversees the Regional District emergency program. This includes ensuring that the Regional District has effective Emergency Response and Recovery Plans, the standardized emergency procedures and communications, training and the availability of emergency personnel and resources.

The committee provides direct **oversight and policy direction** during emergency response and recovery, including:

- a) frames emergency issues for the Board;
- b) provides strategic direction in support of the emergency;
- c) establishes policies for the use or allocation of resources in support of an emergency;
- d) determines the need for disaster assistance funding requested thru Emergency Management BC;
- e) establishes policies that support the sharing of resources among sub-areas and partner municipalities;
- f) Attends the RDCK office as required to exercise the duties of the Policy Group.

Members and Meetings

- a) There is hereby established an Emergency Program Executive Committee comprised as follows (Bylaw 2210, 2011):
 - i. Board Directors, on a rotational basis as directed by the Chair;
 - ii. Chief Administrative Officer or designate;
 - iii. Administrators of the municipalities; and
 - iv. such other members from the Regional District and/or emergency service areas as designated by the Chief Administrative Officer.
- b) The Emergency Program Executive Committee meets on an as needed basis but should meet at a minimal of once a year to establish committee members, and review purpose and role of committee before, during, and after emergency events.
- c) At the first meeting held each year, the Executive Committee shall appoint a Chair from among the members
- d) The Director(s) of an electoral area in which an emergency has been declared will serve as a member of the Policy Group if they are not already a member of the Executive Committee /Policy Group.

Board Resolution

256/13

That the RDCK Board Chair appoint a standing Emergency Program Committee that will act as the policy group for the Emergency Operations Centre and will meet as needed with expenses only to be paid; and further, that the committee be comprised of the following members:

1. RDCK Board Chair
2. RDCK Board Vice-Chair
3. RDCK Chief Administrative Officer
4. One director from Electoral Areas A, B, C, G, Salmo, Creston
5. One director from Electoral Areas D, E, F, Kaslo, Nelson
6. One director from Electoral Areas H, I, J, K, Nakusp, Silverton, New Denver, Slocan, Castlegar

AND FURTHER, that each Emergency Program Committee member receive advanced Emergency Preparedness, Emergency Response and Recovery and Emergency Operations Centre training.

Roles and Responsibilities of RDCK Directors in Emergencies

Section 4 of the RDCK Emergency Program Management Plan

The role of the Board is to provide strategic oversight of the emergency management program, and in so doing to establish over-arching priorities for the Regional District during an emergency. The Board approves *Declarations of a State of Local Emergency*, and fulfills all necessary high level responsibilities in support of the emergency event.

A key Board responsibility is to provide members for the *Emergency Program Executive Committee*, which is the mechanism through which policy, operational, logistic and financial coordination is provided during an emergency.

Individual Directors do not have a role in emergency events outside of participation as a Board member or member of the Emergency Program Executive Committee/Policy Group. During an emergency event, individual Directors shall:

- not communicate with media in an official spokesperson capacity during an emergency event.
- not attend the EOC or contact EOC staff directly.
- not liaise with other agencies or levels of government during an emergency event.
- communicate only with RDCK Chair (or designate) or CAO.
- attend the RDCK office as required to perform the duties of the policy group.

The Board Chair or his/her designate will serve as the spokesperson for the RDCK Board in an emergency event.

Reference

- RDCK Bylaw No.2210, 20122: A bylaw to establish and maintain an emergency management framework for the Regional District of Central Kootenay
- Board resolution 256/13: committee membership
- Emergency Program Management Plan, 2014 revision
 - Posted on escribe October 2014



The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, BC V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

January 10, 2023

Angela Lund
Deputy Corporate Officer
Regional District of Central Kootenay
202 Lakeside Drive
Nelson, BC V1L 6B9

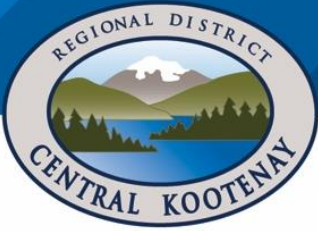
RE: Appointment – Regional District of Central Kootenay Board

Please be advised that at the Regular Council meeting on December 13, 2022 (#20-22), Council passed the following resolution:

That Council appoint Councillor Lins to serve as Alternate Director for the Village of Salmo on the Board of the Regional District of Central Kootenay.

Sincerely,

James Heth
Chief Administrative Officer



Director's Report

Garry Jackman – Area A - Wynndel/
East Shore Kootenay Lake

Report Date: January 9, 2023

Columbia Basin Regional Advisory Committee (CBRAC)

The next CBRAC meeting will be 20 January 2023 where discussions will include presentations on BC Hydro's most recent efforts to explore dredging Grohman Narrows, and a high-level description of the Non-Power Uses Agreement (NPUA).

A meeting for elected officials was hosted by the Columbia River Treaty Local Government Committee on January 9th where a brief history of the CRT negotiations was followed by a review of the performance measures being proposed across various areas in the basin. Upcoming engagement sessions are planned for the evenings of January 30th and February 2nd.

For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

Regional Connectivity Committee (RCC)

Director Popoff has prepared a report on the December 12th meeting.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca



Roger Tierney
Director of Electoral Area B

December 21, 2022

Dear evaluation committee,

Re: New Spaces Funding

Please accept this letter in support of Kootenay Employment Services' proposal to construct a new facility that will provide 28 new spaces to the wider Creston community.

Electoral Area B

Canyon, Erickson, Lister, Huscroft, Rykerts, Arrow Creek, Yahk, Goatfell, Kingsgate, Kitchener, Glenlily, Goat River Bottom, Lower Kootenay Band

The critically low level of childcare available in our area is a serious concern. There are currently only 9 licensed spaces for children under the age of 3, for a population of 5,500 residents for the immediate Creston community. This does not include the 4800 residents of Area B of the Regional District of Central Kootenay, who are also dependent on childcare services in the Town of Creston.

With this extreme shortage most families are forced to decide which parent will remain home from the workforce, many single parents do not have this option. The impacts of this shortage reach all aspects of our community, from labour market shortages, physician recruitment, resident attraction and retention, and business sustainability. Ultimately, this shortage constitutes a significant hindrance to the health of our community.

KES has taken a leadership role in striving to bring new spaces to Creston, bringing community partners together to brainstorm potential solutions to the existing childcare shortage. The KES team is knowledgeable and experienced in delivering quality childcare services. We fully support them in their application to the provincial New Spaces funding.

Yours faithfully,

A handwritten signature in black ink that reads "Roger Tierney".



Columbia River Treaty Monthly Update for the Local Governments Committee
November and December 2022

Issued December 15, 2022

Highlights

- Minister Katrine Conroy continues as Minister Responsible for ‘all things Columbia’
- B.C. and LGC planning public information sessions on socio-economic integration initiative
- Columbia River Treaty Uncovery Tour website launching in December 2022
- Installation of safety signage around Kooacanusa Reservoir complete

Canada-U.S. Treaty Negotiations

Canada-U.S. Negotiations

- There are no new updates regarding Canada-U.S. Columbia River Treaty negotiations.
- The Canadian negotiating team, which includes representatives from Canada, B.C. and the Ktunaxa, Secwepemc and *Syilx* Okanagan Nations, continues collaborating on developing and refining negotiating positions that will benefit the B.C. portion of the Columbia Basin.
- This includes advancing work that is informing Canadian negotiating positions, such as efforts to model and examine scenarios for how the Canadian CRT dams could be operated differently to meet domestic objectives for ecosystems, Indigenous cultural values and socio-economic interests, in addition to flood-risk management and hydro power generation.
- The next round of negotiations has not been scheduled but is expected to be held early in the new year.
- As negotiations progress, the Province is maintaining its engagement with the Columbia Basin Indigenous Nations, local governments and residents to ensure Basin interests are reflected in a modernized Treaty.
- Premier David Eby announced a new provincial Cabinet on December 7, 2022. In addition to her role as Minister of Finance, Katrine Conroy continues as the Minister Responsible for the Columbia Basin Trust, the Columbia Power Corporation and the Columbia River Treaty.
- Minister Conroy issued a [year-end Opinion Editorial](#) on December 9, reflecting on the progress made in 2022 towards a modernized Treaty. The piece has been posted on the [B.C. CRT website](#), [Facebook](#) and [Twitter](#).



Public Engagement

Virtual Info Sessions on Integrating Socio-Economic Objectives within a Modernized Columbia River Treaty

- The B.C. CRT Team is working with the LGC CRT Socio-Economic Integration Team to organize two public webinars in late January/early February. The purpose of the webinars is to provide details and seek feedback on the LGC-led process underway to integrate social and economic interests into Columbia and Kootenay river management scenario modelling for the Columbia River Treaty renewal.
- The Integration Team is conducting this process and includes representatives from the LGC, Selkirk College/Selkirk Innovates, and consultants. More information about the team and this work can be found on the [LGC website](#).
- The webinars – one for each river system – will review draft performance measures that have been developed by the Integration Team through substantial research, including reviewing reports from past community consultation processes and seeking input from LGC and CBRAC members. The public will be invited to provide feedback on the performance measures through a survey circulated after the webinars. More details will follow in January.

Columbia Basin Regional Advisory Committee

- Columbia Basin Regional Advisory Committee member Randy Priest from Golden is stepping down after 8 years on the committee. Randy is one of the original members of CBRAC and has been a strong advocate for the Kinbasket region, while upholding the Basin-wide thinking and collaborative approach that makes CBRAC so effective. The B.C. CRT Team, on behalf of the CBRAC Steering Committee, will be seeking expressions of interest from citizens in Golden in January. If LGC members are aware of residents in Golden or the surrounding area who would be a positive addition to CBRAC, please encourage them to apply.

Ongoing Communication

- The B.C. CRT Team is open to suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email Brooke.McMurchy@gov.bc.ca if you are aware of any opportunities in your communities.



Community Interest Projects

The B.C. CRT Team continues its work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

Columbia Basin Agriculture Support

- B.C. CRT Team reached out to several Basin agriculture and food marketing experts to discuss the potential of developing a Kootenay food marketing program that borrows from the successful [Island Good program](#). The feedback received suggests the timing isn't right for such a program in the Columbia Basin - there are many sub-regional pockets that need work before a regional brand could be looked at. Transportation barriers are a factor.
- A presentation on food and transportation at the October 4-5, 2022 Food & Buyers Expo in Invermere included a demonstration of a [supply chain mapping software package](#) that could assist small producers to collaborate in moving food products throughout the Basin, reducing individual producer costs. The B.C. CRT Team followed up with the software developer, Lower Columbia Initiatives Corporation (LCIC), a Columbia Basin regional agriculture expert and a food system not-for-profit organization in another B.C. region to better understand the opportunities for the mapping tool that shows who is shipping, when and to where. The LCIC has been unable to identify a Basin food organization interested in taking ownership for maintaining and updating the mapping tool. While there has been interest, but no commitment, from a small number of distribution businesses, it also appears that many smaller Basin producers are not interested in expanding at this time. The not-for-profit organization is following up with the developer to find out more about the software including whether it can be adapted to their region.

Columbia River Treaty Heritage Project

- The Columbia River Treaty Heritage Project Steering Committee met on November 24 to review promotional material that will be sent to their networks after the launch of the CRT Uncovery Tour website, expected mid-December. The purpose of the website is to provide information about the project and eligibility to those who wish to participate in the CRT Uncovery Tour. Stan Doehle, who is a member of the Steering Committee, will be sharing further details on the website with the LGC.
- Two pilot projects will be used to test policies and protocols for commemorative projects, including Indigenous interpretation of sites. They are expected to be Waldo Cove and Revelstoke Reach. A possible third pilot is being explored.



- The Ministry of Transportation and Infrastructure has been contacted to explore the use of the Shelter Bay ferry terminal rest area as a potential site for combined Indigenous and non-Indigenous commemorative elements.
- A more consumer-oriented CRT Uncovery tour website will be developed once the first sites on the touring route are in place.

Connectivity/Broadband

- The Broadband Connectivity Industry Working Group and its sub-groups, formed to improve collaboration between infrastructure owners, government, and telecommunications service providers, continue working towards identifying and implementing actions that will improve the end-to-end attachment process for infrastructure like utility poles, and lead to more efficient and timely deployment of broadband internet service in B.C. Columbia Basin Trust is a member of the Working Group.

Creston Valley Dikes Management

- The B.C. CRT Team attended November 29, 2022 presentations to the Creston Valley Flood Management Partnership (CVFMP) by WSP Engineering (Creston Valley Flood Risk Assessment) and Climatic Resources Consulting (Goat River and Kootenay Lake preliminary results). WSP is expected to submit a Phase 1 report in December and a Phase 2 report in January/February. The timing of the report from Climatic Resources Consulting is unknown.
- Columbia Basin Trust's funding for the coordinator position supporting the CVFMP will continue to March 31, 2023. The B.C. CRT Team has been working with the CVFMP coordinator to explore funding for fiscal year 2023 -24.
- CVFMP's application through Regional District of Central Kootenay for UBCM Disaster Risk Reduction – Climate Adaptation Fund is still waiting for a decision.

Koocanusa Reservoir Safety Signage

- Ministry of Environment & Climate Change Strategy staff have completed installation of safety signs at 24 Recreation Sites and Trails BC sites around Koocanusa Reservoir as well as at six sites managed by BC Parks and Tobacco Plains First Nation.

Valemount Air Quality Project

- In October 2022 the B.C. CRT Team responded to a letter from a Village of Valemount Council member about funding for a Valemount air quality monitoring project.



- In June 2022, the Valemount Clean Air Task Force developed a draft Air Quality Management Plan, which sets priority action items over the next five years aimed at improving air quality in Valemount.
- The Air Quality Management Plan includes an action to “Implement a community monitoring project using citizen science air quality sensors” to “gain a better understanding of PM2.5 concentrations across the community”.
- The Clean Air Task Force prioritizes and recommends initiatives to improve Valemount's air quality, ensuring the most effective use of funds, including funds remaining after the Village undertook an air quality data review study to identify potential impacts from Kinbasket Reservoir. The [June 2021 study](#), funded by the Ministry of Energy, Mines and Low-Carbon Innovation, is available on the Village website.

Projects Being Monitored

Duncan Dam Fish Passage

- No new updates since July 2022.
- Due to prolonged high-water levels this past spring, construction of the weir by IDL Projects Ltd. has been deferred to Spring 2023, although pre-construction work will go forward this year.

Ecosystem Enhancement – Spatial Mapping Products

- No new updates since September 2022.
- Selkirk College Project Council group met in September 2022 to start planning the launch for the CRT Portal of their [Rural Open Data](#) initiative.

Kinbasket Recreational Opportunities

- No new updates since August 2022.
- In July and August 2022, the Ministry of Transportation and Infrastructure and the B.C. CRT Team provided information to Mayor of Valemount, Owen Torgerson, regarding a potential project to install webcams at the Valemount marina. On August 8, 2022, the B.C. CRT Team requested a proposal from Valemount. No proposal has been received to date.
- In October 2021, the Town of Golden committed to organizing a call with the B.C. CRT Team and key stakeholders. In May 2022, the B.C. CRT Team reaffirmed their willingness to work with the towns of Golden, Revelstoke and Valemount on exploring Kinbasket recreational opportunities. The call has not yet occurred.



Koocanusa Debris Management

- No new updates since July 2021.
- Unexpectedly high reservoir levels in the summer of 2021, linked to greater glacial melt entering tributaries due to the summer's heat dome, resulted in even more debris entering Koocanusa. No changes are expected in BC Hydro's debris management program.
- Better coordination with the U.S. during Treaty negotiations regarding this topic, would improve debris management.

Lardeau Valley

- No new updates since November 2021.
- Columbia Basin Trust's Community Readiness Program was suggested as a source of funding to support the purchase of emergency readiness equipment for community wide benefit for the Lardeau Valley.

Nakusp Marina and Breakwater Repairs

- No new updates since September 2021.
- The first phase of the Nakusp marina and breakwater repair project was completed in July 2020. The Village of Nakusp is seeking funding to repair another 300 feet of the breakwater.

Treaty Operating Week

- No new updates since July 2021.
- The current Treaty Operating Week results in Lower Columbia flow changes over seven days, beginning on Friday/Saturday, impacting weekend recreational users.
- The Treaty Operating Week is a clause in the Columbia River Treaty, and any proposed changes would need to be included in negotiations.

Projects on Pause

- **Grants in Lieu of Taxes** – Standing by to receive questions from the LGC.



Cheryl Graham
Director of Electoral Area E

File No. BAL 1

December 6, 2022

BC Destination Development Fund

To Whom it may concern:

RE: Letter of Support – Balfour Recreation Commission

Hello, my name is Cheryl Graham, Electoral Area Director for RDCK Area E, the Area in which the Balfour Golf Course is located within.

The Balfour Recreation Commission facilities including the golf course are extensively used by Area E residents. Many residents access the golf course for golf in the summer and cross-country skiing, snow shoeing and sledding in the winter. As well, Area E residents enjoy use of other Balfour Rec Commission facilities; tennis, pickle ball and the Balfour Regional Park (an RDCK park).

I believe that the paving project, which is the subject of this grant application, is a very positive next step in this facility's economic growth. The new management structure and a new course superintendent, the course has shown growth in its usership, both by local residents and by tourists. The parking lot is a challenge as it is currently gravel and dusty.

The opportunity for the course to do this upgrade while a neighbouring property is paving under their subdivision requirements makes this the ideal time to undertake this upgrade. As such I fully support this project. I have reviewed the eligibility requirements and "what kind of projects are eligible" and believe that this project meets the criteria (both in streams 1 and 2) set out by the funding agency.

If you have any questions, please call or email.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cheryl Graham".

Cheryl Graham
Director, Electoral Area E

CG/cg



Cheryl Graham
Director of Electoral Area E

File No. 05-1845-20

December 2, 2022

Brent Cross
Secretary, Sandy Creek – Granite Road Water Users' Community
2741 BLEWETT RD
Nelson, BC, V1L 6V4

Dear Mr. Cross:

RE: Sandy Creek Granite Road Water Users' Community Application to BC Infrastructure Planning Grant Program

I would like to express my support for the Sandy Creek - Granite Road Water Users' Community (SCGRWUC) Engineering Assessment of their existing water system.

SCRGWUC has had a long standing boil water advisory from Interior Health, and are wishing to investigate the feasibility of upgrading their rudimentary settling treatment to a system that meets the health standards for delivering potable water.

The first phase of this project will be to obtain sufficient water quality and quantity monitoring data, for which SCGRWUC has based their grant application on.

I am hopeful that, through this assessment, SCGRWUC will eventually be able to identify a financially sustainable water treatment option that will serve to keep this vibrant community of 83 connected properties, including the Blewett Elementary School, healthy for years to come.

As the Regional District of Central Kootenay representative of this community, I fully support their application for a provincial Infrastructure Planning Grant to assist them in their efforts.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cheryl Graham".

Cheryl Graham
Area Director, Electoral Area E

TJ/CG

cc: Todd Johnston, RDCK Environmental Coordinator



Tom Newell
Director of Electoral Area F

File No. BAL 1

December 6, 2022

BC Destination Development Fund

To Whom it may concern:

RE: Letter of Support – Balfour Recreation Commission

Hello, my name is Tom Newell, Electoral Area Director for RDCK Area F. Area F lies immediately adjacent to Area E in which the Balfour Golf Course is located.

The Balfour Recreation Commission and the golf course are both extensively used by Area F residents, especially those living in the eastern portion of Area F. Many access the golf course for golf in the summer and cross-country skiing and snow shoeing in the winter. As well, Area F residents use the other Balfour Rec Commission facilities; tennis, pickle ball and the Balfour Regional Park (an RDCK park).

I believe that the paving project, which is the subject of this grant application, is a very positive next step in this facility's economic growth. The new management structure and a new course superintendent, the course has shown growth in its usership, both by local residents and by tourists. The parking lot is a challenge.

The opportunity for the course to do this upgrade while a neighbouring property is paving under their sub division requirements makes this the ideal time to undertake this upgrade. As such I fully support this project. I have reviewed the eligibility requirements and "what kind of projects are eligible" and believe that this project meets the criteria (both in streams 1 and 2) set out by the funding agency.

If you have any questions, please call or email.

Sincerely,

A handwritten signature in cursive script that reads "Tom Newell".

RDCK Electoral Area Director
Area F



Director's Report

Walter Popoff – Area H

Report Date: December 12, 2022

Southeastern BC Regional Connectivity Committee

Chair Gay provided an overview of those RCC members who have been and who will be reaffirmed as part of the Committee.

Donovan Dias, Chief Operating Officer of Columbia Basin Broadband Corporation provided an overview of the National Broadband Internet Service Availability Map and its uses. The following is a link to the map <https://www.ic.gc.ca/app/scr/sittibc/web/bbmap#!/map>

We discussed the frequency and duration of RCC meetings with the Committee. The consensus was to meet approximately eight (8) times per year. All Committee members were invited to suggest relevant topics of interest for review at RCC meetings to the Chair and Co-Chair.

Next Meeting to be determined.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca



Walter Popoff
Director of Electoral Area H

File No. 221214

December 21, 2022

CAO Michelle Gordon
Village of Slocan
PO Box 50
Slocan BC V0G 2C0

Dear: CAO Gordon

Re: Economic Diversification Capacity Building project application

Please consider this as my letter of support for your application for funding under the REDIP-EC program.

As Area H representative along with the Village's of Slocan, Silverton and New Denver on the Slocan Valley Economic Development Partnership, I believe this economic development and diversification work in the Slocan Area will benefit the economic development work the partnership has been promoting in the Slocan Valley.

To re-enforce our partnership Area H would have been glad to partner on this application but unfortunately Area H population exceeds the 2,500 threshold required to be a partner.

I hope you will be successful in obtaining the approval of the Ministry of Jobs, Economic Recovery and Innovation on your REDIP-EC funding application.

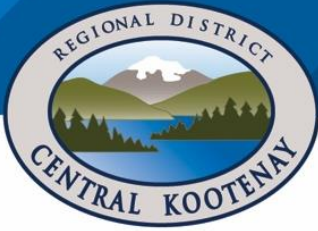
Sincerely,

**Walter
Popoff**

Walter Popoff

Regional District of Central Kootenay
Area H (Slocan Valley)

Digitally signed by Walter Popoff
DN: cn=Walter Popoff, o=RDCK,
ou=Area H,
email=wpopoff@rdck.bc.ca, c=CA
Date: 2022.12.21 15:52:19 -08'00'



Director's Report

Suzan Hewat – Kaslo

Report Date: January 6, 2022

Federation of Canadian Municipalities: December Advocacy Days

December 4th to 9th

Federation of Canadian Municipalities (FCM) Advocacy Days.

The meetings focus on the Mission of FCM (below).

Our Mission

Advocacy Days is when FCM's members meet with Parliamentarians from all parties and across Canada to deliver municipal priorities directly – from elected leader to elected leader.

And it's our opportunity to shape the most important moment in the federal political cycle: the budget.

I have attached the Summary of Meetings.

- I attended all the Committee of the Whole meetings, Panel discussions, presentations, and Political Keynote sessions.
- The Wednesday Committee of the Whole was a very powerful session. There was a panel of board members who shared their experiences of harassment which ranged from harassment by fellow councillors to members of the public. There was also an opportunity for other board members to share their experiences. I found this very positive because they all felt comfortable that they were in a group of colleagues who were non judgemental and supportive.
- The Advocacy meetings I was part of were: Tuesday morning -Infrastructure meeting with Liberal Party reps, Tuesday afternoon – Infrastructure meeting with NDP party reps and Wednesday afternoon – Housing meeting with Conservative Party reps.
- I went on the tour of the new FCM offices/Collaborative Centre then attended Question Period on Parliament Hill. This was an interesting experience and I admit I was surprised and, in some cases, shocked by the conduct of some of the MP's.
- The Thursday morning presentation on the Edmonton Hydrogen Hub was quite interesting. Here is the link for the project if you would like to learn more. <https://erh2.ca/>

Each evening after our formal meetings, we had the opportunity to network with board members from across the country.

As a final note, I have been asked to sit as the Governance Rep for MAMP – Municipal Asset Management Program with an online meeting of the Program Steering Committee scheduled for January 25, 2023. This will be followed by a Collaboration Workshop at the new FCM Collaboration Centre in Ottawa from February 27th to March 1st.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

**Advocacy Days and Board of Directors Meeting
December 6-8, 2022**

Hybrid meeting | Eastern Time

**Journée de représentation des intérêts et réunion du
conseil d'administration | du 6 au 8 décembre 2022**

Rencontre hybride | Heure de l'Est

Legend | Légende





Simultaneous interpretation | **Interpretation simultanée** = 

Subject to change | Sujet à changement

Tuesday, December 6 | Mardi 6 décembre

Same Zoom links for the entire day | Mêmes liens Zoom pour toute la journée

Ballroom	Adam room	MacDonald room
https://fcm-ca.zoom.us/j/89018793255?pwd=bW5aR1pBaVYwUW1PcldBUi93SjdyQT09 Meeting ID: 890 1879 3255 Passcode: 786773 Tel: +16475580588 or 8557038985 Toll-free	https://fcm-ca.zoom.us/j/83417339786?pwd=bTk3ZHJrbW5DcFV2WnErdmZtTFBZz09 Meeting ID: 834 1733 9786 Passcode: 895391 Tel: +16475580588 or 8557038985 Toll-free	https://fcm-ca.zoom.us/j/89869120986?pwd=cmNoeFJRekZwcXgvcjhHOXFzVDIaUT09 Meeting ID: 898 6912 0986 Passcode: 901180 Tel: +16475580588 or 8557038985 Toll-free

Eastern Time Heure de l'Est	Meeting Réunion	Room Salle
8-10 a.m.	Registration Inscription	French Corridor Couloir Français
8:30-9:30	Breakfast Déjeuner	Ballroom Salle de bal
9:30-10:30	Committee of the Whole Comité plénier 	Ballroom Salle de bal
10:15-10:30	Coffee Break Pause-café	French Corridor Couloir Français
10:30-11:30	Ad Days Journée de représentation des intérêts <input type="checkbox"/> <ul style="list-style-type: none"> Climate (LPC) Climat (PLC) 	MacDonald Room Salle MacDonald
10:30-11:30	Ad Days Journée de représentation des intérêts <ul style="list-style-type: none"> Housing (LPC) Logement (PLC) 	Executive Boardroom Salon Exécutif
10:30-11:30	Ad Days Journée de représentation des intérêts  <ul style="list-style-type: none"> Infrastructure (LPC/PLC) 	Ballroom Salle de bal
10:30-11:30	Ad Days Journée de représentation des intérêts  <ul style="list-style-type: none"> Housing (NDP) Logement (NPD) 	Laurier Room Salle Laurier
12:00-12:30	Political Keynote Conférencier politique 	Ballroom Salle de bal
12:30-13:30	Lunch Dîner	Laurier Room Salle Laurier

Eastern Time Heure de l'Est	Meeting Réunion	Room Salle
13:30-14:00	Committee of the Whole Comité plénier 🗣️	Ballroom Salle de bal
14:00-15:00	Round Table Discussions (in-person only) Discussions en table ronde (en personne seulement)	Ballroom Salle de bal
15:00-15:30	Coffee Break Pause-café	French Corridor Couloir Français
15:30-16:30	Ad Days Journée de représentation des intérêts 🗣️ <ul style="list-style-type: none"> Climate & Infrastructure (NDP) Climat et infrastructure (NPD) 	Ballroom Salle de bal
15:30-16:30	Ad Days Journée de représentation des intérêts 🗣️ <ul style="list-style-type: none"> Public Safety (NDP) Sécurité publique (NPD) 	MacDonald Room Salle MacDonald
15:30-16:30	Ad Days Journée de représentation des intérêts 🗣️ <ul style="list-style-type: none"> Housing (NDP) Logement (NPD) 	Adam Room Salle Adam
16:30-17:00	Political Keynote – Minister Dominic LeBlanc (LPC) Conférencier politique – Minister Dominic LeBlanc (PLC) 🗣️	Ballroom Salle de bal
17:00-17:30	Political Keynote – Jagmeet Singh (NDP) Conférencier politique – Jagmeet Singh (NPD) 🗣️	Ballroom Salle de bal
18:00-21:00	Reception with Parliamentarians Réception avec les membres du Parlement <i>Co-hosted by Cement Association of Canada / Conjointement avec l'Association Canadienne du Ciment</i>	O'Born Room, NAC Salle O'Born, CNA

Wednesday, December 7 | Mercredi 7 décembre

Same Zoom links for the entire day | Mêmes liens Zoom pour toute la journée

Ballroom	Adam room	MacDonald room
https://fcm-ca.zoom.us/j/85185513921?pwd=SmFpbWFiQXJwQStGYW8wMldXbWZjdz09 Meeting ID: 851 8551 3921 Passcode: 853237 Tel: +16475580588 or 8557038985 Toll-free	https://fcm-ca.zoom.us/j/89596879078?pwd=UUR0S3VkJVZ3cWVYcU1tb3J1Qic3QT09 Meeting ID: 895 9687 9078 Passcode: 898987 Tel: +16475580588 or 8557038985 Toll-free	https://fcm-ca.zoom.us/j/83874830140?pwd=RDJTNDOYk1JlURtc1REODkvMVNUU09 Meeting ID: 838 7483 0140 Passcode: 582717 Tel: +16475580588 or 8557038985 Toll-free

Eastern Time Heure de l'Est	Meeting Réunion	Room Salle
8:00-9:00	Breakfast Déjeuner	Laurier room Salle Laurier
8:00-9:00	Meeting of PTA Presidents and Executive Directors Réunion des présidents et directeurs généraux des associations provinciales et territoriales 🗣️ <i>Breakfast will be provided in the room Un déjeuner sera servi dans la salle</i>	MacDonald Room Salle MacDonald
9:00-10:30	Committee of the Whole Comité plénier 🗣️ Townhall: Addressing the harassment of elected officials Assemblée: Réagir au harcèlement des élu(e)s	Ballroom Salle de bal
10:30-10:45	Coffee Break Pause-café	French Corridor Couloir Français
10:45-12:00	Committee of the Whole Comité plénier 🗣️	Ballroom Salle de bal
12:00-13:00	Lunch Dîner	Laurier room Salle Laurier

Eastern Time Heure de l'Est	Meeting Réunion	Room Salle
12:15-13:45	PTA Executive Director and FCM CEO Meeting Réunion des directeurs généraux des associations provinciales et territoriales et la Cheffe de la direction de la FCM <i>Lunch will be provided in the room Un dîner sera servi dans la salle</i>	MacDonald Room Salle MacDonald
13:00-14:00	Tour of new FCM Offices Visite des nouveaux bureaux de la FCM	
14:00-15:00	Executive Committee Comité exécutif 🎧 <i>For committee members only Pour les membres du comité exclusivement</i>	Ballroom Salle de bal
14:00-15:30	Question Period Période de questions	Parlement Hill Colline parlementaire
15:15-15:30	Coffee Break Pause-café	French Corridor Couloir Français
15:30-16:15	Conservative Party Shadow Ministers Panel Panel du cabinet fantôme conservateur 🎧	Ballroom Salle de bal
16:15-17:00	Ad Days Journée de représentation des intérêts <ul style="list-style-type: none"> Public Safety (CPC) Sécurité publique (PCC) 	Executive Boardroom Salon Exécutif
16:15-17:00	Ad Days Journée de représentation des intérêts 🎧 <ul style="list-style-type: none"> Housing (CPC) Logement (PCC) 	MacDonald Room Salle MacDonald
16:15-17:00	Ad Days Journée de représentation des intérêts 🎧 <ul style="list-style-type: none"> Climate (CPC) Climat (PCC) 	Ballroom Salle de bal
16:15-17:00	Ad Days Journée de représentation des intérêts 🎧 <ul style="list-style-type: none"> Infrastructure (CPC/PCC) 	Adam Room Salle Adam
19:00	Kitchen Party (at your discretion) Soirée festive (à votre discrétion)	D'Arcy McGee's – 44 Sparks St.

Thursday, December 8 | Jeudi 8 décembre

Eastern Time Heure de l'Est	Meeting Réunion	Room Salle
7:30-8:30	Breakfast Déjeuner	Laurier room Salle Laurier
8:30-9:15	Edmonton Hydrogen Hub Presentation Présentation d'Edmonton Hydrogen Hub 🎧 https://fcm-ca.zoom.us/j/82812864074?pwd=NjRzSXZwczNxUXNWwFk1c3dNN25uQT09 Meeting ID: 828 1286 4074 Passcode: 724615 Tel: +16475580588 or 8557038985 Toll-free	Ballroom Salle de bal
9:30-12:00	Board of Directors Meeting Réunion du conseil d'administration 🎧 <i>Same Zoom link as above Même lien Zoom que ci-dessus</i>	Ballroom Salle de bal
10:15-10:30	Coffee Break Pause-café	French Corridor Couloir Français
12:00-13:00	Lunch Dîner	Laurier room Salle Laurier



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Report to council

FCM's Board of Directors meeting and
Advocacy Days

Ottawa, ON

December 6-8, 2022

This document summarizes key updates from the most recent meeting of the Board of Directors of the Federation of Canadian Municipalities (FCM). It is designed to support board and committee members in reporting back to their local and regional councils on their progress with FCM.

December 2022 Report to council

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- ▶ Report from board 6



FCM’s Board of Directors met in Ottawa, ON (December 8, 2022).

Message from FCM's president

Dear Board and committee members,

As the year draws to a close, I'm happy to report that our collective municipal voice was greatly amplified by last month's series of high-profile events in Ottawa.

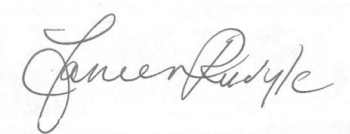
From December 5-8, FCM brought to Ottawa our Board of Directors meeting, the December meeting of FCM's Big City Mayors' Caucus (BCMC), and the latest edition of our Advocacy Days.

Held in our nation's capital, FCM facilitated direct meetings with a diverse set of federal parliamentarians from all major parties, including Prime Minister Justin Trudeau, government ministers including Minister of Intergovernmental Affairs, Infrastructure and Communities Dominic LeBlanc, numerous MPs from the official opposition Conservative Party of Canada, NDP leader Jagmeet Singh and members of his caucus, plus an MP from the Bloc Québécois.

These high-profile events were conducted professionally, passionately, and with a close focus on the responsibilities we have to Canadian communities. The engagement allowed us to highlight our key priorities ahead of Budget 2023, including the design of renewed infrastructure programs, tackling housing and homelessness, implementing better climate adaptation and mitigation measures, and pushing to resolve the RCMP retroactive costs issue.

Our Board of Directors meeting served as an excellent opportunity to underline these key issues, welcome newcomers and prepare for a productive new year. As Board and committee members, you all play an important role in serving our communities' interests, providing much-needed oversight, and keeping FCM strong—into the new year and beyond.

Sincerely,



Taneen Rudyk
FCM President
Councillor, Town of Vegreville, AB



Context and key points

December's combined Advocacy Days, BCMC meeting, and our Board of Directors meeting took place amid important developments and a changing political and economic context.



FCM's leadership and Big City Mayors' Caucus met with PM Justin Trudeau in Ottawa, ON on December 6, 2022

Changing national circumstances: Economic uncertainty and the impact of inflation, underlined in the federal government's Fall Economic Statement in November, are clear points of focus for elected officials in Canada. Combined with the lingering effects of the COVID-19 pandemic, Canadians and their communities are dealing with considerable challenges as we look forward to 2023.

Pre-budget priorities: FCM hosted these meetings with a focus on key topics: including unlocking the next generation of infrastructure for Canadian communities, and the steps necessary to address the housing and homelessness crises. Additionally, putting in place stronger climate adaptation and mitigation measures across the country was a key priority, with the country experiencing more extreme weather events. These urgent issues, among others, were prominent during the meetings, being priorities for FCM and our members. The concrete solutions that FCM is recommending were presented to all attendees in the form of our concise [leave-behind document](#).

Rural and small communities: Discussions were also distinctly focused on advancing FCM's advocacy for communities of all sizes, including the ongoing issue of resolving retroactive costs associated with the latest RCMP collective bargaining agreement, the importance of improving rural and remote connectivity through the Universal Broadband Fund, and the critical role played by inter-community transportation operations.

High-profile BCMC meeting: The week of advocacy launched on Monday, December 5 with a meeting of FCM’s Big City Mayors’ Caucus. Chaired by Halifax Mayor Mike Savage, this meeting brought together the leadership of some of Canada’s largest cities, with a strong focus on unlocking housing supply as well as tackling acute homelessness—including the need for better mental health services as part of measures to address homelessness.

With cities acting as key engines for Canada’s growth, the push for strengthened partnership was clear. The caucus welcomed the adoption of the National Adaptation Strategy but called for investment beyond November’s announced top-up to the Disaster Mitigation and Adaptation Fund. This is required to address the true impact of extreme weather events that have struck the country, such as the historic scale of damage done by Hurricane Fiona in September, as well as future events.

Engagement with the Prime Minister: FCM leadership and the BCMC also met with Prime Minister Justin Trudeau, with the caucus urging both the expansion of the Rapid Housing Initiative to generate more positive progress on housing unit construction, and the expedition of the co-development of an urban, rural and northern Indigenous Housing Strategy in Budget 2023. The caucus also called on federal authorities to commit to a permanent doubling of the Canada Community Building Fund to drive predictable core infrastructure renewal and recommended accelerating the launch of the Permanent Public Transit Fund to kickstart major transformative projects.

Advocacy across party lines: The kick-off of FCM’s Advocacy Days on the morning of December 6 provided an excellent opportunity to highlight key priorities as we enter the vital pre-budget period. The numerous meetings focused on the most pressing issues facing Canadian communities today, and were categorized under banners including infrastructure, housing, and climate mitigation. These meetings led to countless direct interactions between federal representatives from all parties and municipal leadership, allowing for a distinct and full picture of community needs.

Federal presence on the ground: Federal representatives of all political stripes contributed to FCM’s Advocacy Days in the form of panel discussions, side meetings, fireside chats, and keynote speeches. These included two shadow ministers from the Conservative party of Canada, MPs Gérard Deltell and Scott Aitchison, who contributed to a special panel discussion, with Deputy Leader Melissa Lantsman also in attendance. Additionally, NDP leader Jagmeet Singh delivered a keynote address to the FCM’s Committee of the Whole, with a fireside chat delivered by Minister Dominic LeBlanc. This demonstrated the calibre of political engagement that FCM has been able to drive in Ottawa—enabling meaningful interactions with federal decision-makers from across the political spectrum for those FCM members in attendance.

Addressing Political Intimidation: A special panel discussion was held alongside FCM’s Committee of the Whole on December 7, addressing the increased harassment of elected officials. A growing problem in Canadian society, especially for women and people of colour, this panel discussion sought to focus on this serious problem and how to combat the increase of abuse and threatening behavior, which represents a threat to all orders of government and civil society.

Hydrogen Innovation: On December 8, a special presentation was given on the Edmonton Region Hydrogen HUB. A coalition of municipalities, cities, advocacy groups, and First Nations have come together to create a Canada-first: the country’s first HUB for Hydrogen production. Presented by Alanna Hnatiw, Mayor of Sturgeon County and Chief George Arcand Jnr. of Alexander First Nation and Grand Chief of the Confederacy of Treaty 6 First Nations, this special event outlined the huge potential benefits this project could bring to the region, including a wealth of direct municipal applications.

Report from Board

FCM's member-elected Board of Directors met December 8 in Ottawa, ON, with municipal leaders from coast to coast to coast gathered to discuss collective municipal priorities ahead of the end-of-year parliamentary break.



FCM's Board of Directors meets in the Chateau Laurier ballroom in Ottawa, On on December 8, 2022

- President Rudyk's report outlined current priorities for FCM and provided an update on the advocacy meetings with MPs, Ministers, party leaders and the Prime Minister throughout the week.
- President Rudyk stressed the need for unity and collective action among municipalities, noting the best way to achieve current priorities ahead of Budget 2023, as outlined in FCM's [leave-behind document](#), is to advocate as a whole, with conversations had this week potentially yielding results in the spring.
- The President spoke of the urgent need to continue to push for a comprehensive solution to the RCMP bargaining issue.
- Following municipal elections across a number of provinces this fall, six new board members were welcomed and ratified as directors of the board: Paul Ainslie, Councillor, City of Toronto, Andrew Black, President of the Union of Municipalities of New Brunswick, Brenda Chisholm-Beaton, President of the Nova Scotia Federation of Municipalities, Jen Ford, President of the Union of BC Municipalities, James Pasternak, Councillor, City of Toronto and Joe Savikataaq Jr., President of the Nunavut Association of Municipalities.
- President Rudyk highlighted that a call for nominations for vacant board seats will be issued in mid-December, regarding vacant caucus seats in BC, ON, QC, and PEI, with the closing date for nominations in set for January 30.

- FCM's CEO Carole Saab provided more detail on the successful advocacy for substantial new funds invested into municipalities via the Green Municipal Fund and the Disaster Mitigation and Adaptation Fund as part of the **recently announced** federal National Adaptation Strategy. CEO Saab outlined the importance of these advancements, for FCM, the municipal sector and for Canadians, to help in the wake of floods, fires and other climate disasters, but acknowledged that more remains to be done.
- Kitchener Mayor Berry Vrbanovic provided a report on the BCMC meeting and welcomed new additions to the BCMC caucus including Ottawa Mayor Mark Sutcliffe, London Mayor Josh Morgan, Hamilton Mayor Andrea Horwath, Winnipeg Mayor Scott Gillingham, Vancouver Mayor Ken Sim and Surrey Mayor Brenda Locke.
- FCM First Vice-President and Township of Gore Mayor Scott Pearce, presented the report from FCM's Finance and Audit Committee in his role as Chair. The committee's November meeting was focused on preparations for the year-end audit. A partner and a senior manager from Deloitte presented the audit plan, which probed on any potential risks, and no issues were raised. The Chair reported that the committee was satisfied with all the information presented as part of the November Finance and Audit Committee work plan.
- FCM President Taneen Rudyk presented a report from FCM's Human Resources Committee. This noted the recent appointment of Mathieu Bélanger as Executive Director of Policy and Public Affairs. FCM currently has 278 active employees, and President Rudyk noted strong continuity and performance across FCM's workforce.
- President Rudyk also noted FCM's continued commitment to being a people-centred organization, reporting on a successful, first in-person staff gathering held in Ottawa in October.
- Third Vice President and Vancouver City Councillor Rebecca Bligh presented a report from the Governance Working Group. The Working Group is advancing its work with the Institute of Governance to produce recommendations on Board Effectiveness. For a number of reasons, finalizing the board survey and report has had delays. Accordingly, the group has shifted its deadline to deliver recommendations from this report to the upcoming Board of Directors meeting in March.
- Rural Municipalities of Alberta President Paul McLauchlin provided an update on a meeting with the Provincial and Territorial Association Presidents. This meeting focused on the need for a coordinated strategy to meet critical shared priorities between orders of government and ensure municipal autonomy, particularly in the push to deliver and support housing. The group agreed to schedule an additional meeting early in 2023.
- Chair of the Francophone Network and Municipal Councillor for the Mitigomijokan district, City of Gatineau, Anik Des Marais reported that the position of Vice-Chair of the network is currently open to eligible applicants, and stressed the importance of strengthening the network, adding new members, and supporting French-speaking communities across the country at this time.

Angela Lund

To: Stuart J. Horn
Subject: RE: Nelson Chamber of Commerce: Request for Letter of Support

From: Darren Davidson <darren@discovernelson.com>
Sent: December 9, 2022 1:16 PM
To: Stuart J. Horn <SHorn@rdck.bc.ca>; Tom Thomson <tom@discovernelson.com>
Subject: Nelson Chamber of Commerce: Request for Letter of Support

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good snowy afternoon Stuart!

The Nelson and District Chamber of Commerce is pleased to report that along with the Nelson and Area Economic Development Partnership (NAEDP) and Lower Columbia Initiatives Corporation (LCIC), we are applying to the new Rural Economic Diversification and Infrastructure Fund for a project we believe will bring tremendous benefit to small business sectors across the entire West Kootenay region:

The **West Kootenay Third Party Logistics Feasibility Study** will assess whether there is a business case for a logistics company which would provide distribution, warehousing and packaging services for West Kootenay small manufacturers and agri-food producers. Previous research has identified a huge service gap contributing to on-going challenges for local businesses that need cost-effective distribution to regional, national and international markets.

With some urgency, we are requesting letters of support for the project. A template is attached. We're hoping to receive letters of support by Wednesday, Dec 21.

Thank you for your time! If you have any questions, please reach out to either Tom or I.

Cheers,
dd and Tom

Business Recovery Advisor
Darren Davidson
250-505-9759
darren@discovernelson.com
www.discovernelson.com



NELSON & DISTRICT CHAMBER OF COMMERCE

Angela Lund

From: AKBLG Admin Coordinator <admin@akblg.ca>
Sent: January 3, 2023 5:06 PM
To: Angela Lund
Cc: Stuart J. Horn
Subject: AKBLG 2023 Convention Sponsorship
Attachments: 2023 Sponsorship INFORMATION AKBLG Convention Crnbk.pdf; 2023 Sponsorship FORM.pdf

Categories: BOARD

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Dear RDCK Board of Directors:

Happy New Year and all the best for 2023!

As a committed sponsor of the Association of Kootenay & Boundary Local Governments (AKBLG) Convention and AGM, the **2023 AKBLG Organizing Committee would like to invite you to join us again as a sponsor of the 2023 Convention**. Local government elected officials and senior staff from the member municipalities in the Kootenay and Boundary will gather in **Cranbrook, BC between April 21 – 23rd, 2023**.

The theme for the 2023 convention is ***“Kootenay Boundary Connections– Strong Together”***.

Approximately 175 delegates will be attending convention education sessions. The organizing committee’s goal is to provide delegates and attendees with presentations that will provoke discussion, action and collective thinking.

We sincerely hope that you will be able to join us again as a sponsor. This is a great opportunity to come and network with local government elected officials. I have attached information regarding the sponsorship packages that are available along with the sponsorship form.

If you would like to confirm your sponsorship, please complete the attached sponsorship form and return to me at admin@akblg.ca. If you would like further information, please do not hesitate to contact me via email or phone at 250-551-5215.

Regards, Linda

Linda Tynan
AKBLG Executive Director



April 21-23, 2023, City of Cranbrook, BC

Sponsorship Package

DETAILED INFORMATION ON SPONSORSHIP PACKAGES

DIAMOND LEVEL SPONSORSHIP	\$8,000 +
<ul style="list-style-type: none"> ✓ Complimentary Sponsor Delegate registration for 4 delegates. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions. ✓ Complimentary 8' X 8' trade show space in a premium location. <ul style="list-style-type: none"> ○ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords. ○ Wall outlets along the sides of the building are 120 volt only. ✓ Official sponsor of two Diamond Level events or specific presentations as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner. ✓ Speaking opportunity at your sponsored event (3-5 minutes) upon negotiation with the Convention team. 	
✓ Opportunity to place promotional items at the Convention registration desk & in the delegate welcome package if item is received by April 15 th .	
✓ Opportunity to provide branded or other items as prizes for special events.	
✓ Logo recognition as a Diamond Sponsor on the Convention webpage, slide show and program if logo is received before April 15 th .	
✓ Access to conference delegate list (not to be used for direct mail).	

PLATINUM LEVEL SPONSORSHIP	
<ul style="list-style-type: none"> ✓ Complimentary Sponsor Delegate registration for 3 delegates. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions. ✓ Complimentary 8' X 8' trade show space in a premium location. <ul style="list-style-type: none"> ○ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords. ○ Wall outlets along the sides of the building are 120 volt only. ✓ Official sponsor of one Platinum Level event or specific presentation as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner. ✓ Speaking opportunity at your sponsored event (3-5 minutes) upon negotiation with the Convention team. 	
✓ Opportunity to place promotional items at the Convention registration desk & in the delegate welcome package if promotional item is received by April 15 th .	
✓ Opportunity to provide branded or other items as prizes for special events.	
✓ Logo recognition as a Platinum Sponsor on the Convention webpage, slide show and program if logo is received before April 15 th .	
✓ Access to conference delegate list (not to be used for direct mail).	

GOLD LEVEL SPONSORSHIP

- ✓ Complimentary Sponsor Delegate registration for 2 delegates. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions.
 - ✓ Complimentary 8' X 8' trade show space in a premium location.
 - Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.
 - Wall outlets along the sides of the building are 120 volt only.
 - ✓ Official sponsor of one Gold Level event or specific presentation as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.
Speaking opportunity at your sponsored event (2-3 minutes) upon negotiation with the Convention team.
- | |
|--|
| ✓ Opportunity to place promotional items at the Convention registration desk & in the delegate welcome package if promotional item is received by April 15 th . |
| ✓ Opportunity to provide branded or other items as prizes for special events. |
| ✓ Logo recognition as a Gold Sponsor on the Convention webpage, slide show and program if logo is received before April 15 th . |
| ✓ Access to conference delegate list (not to be used for direct mail). |

SILVER LEVEL SPONSORSHIP

- ✓ Complimentary Sponsor Delegate registration for 1 delegate. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions.
Official sponsor of one Silver Level event or specific presentation as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.
- ✓ Opportunity to place one print or promotional item at the Convention registration desk & in the delegate welcome package if promotional item is received by April 15th.
- ✓ Opportunity to provide branded or other items as prizes for special events.
- ✓ Logo recognition as a Silver Sponsor on the Convention webpage, slide show and program if logo is received before April 15th.
- ✓ Access to conference delegate list (not to be used for direct mail).

BRONZE LEVEL SPONSORSHIP

- ✓ Complimentary partial Sponsor Delegate registration for one delegate. Includes breakfasts & lunches, plenary presentations. Does not include Banquet or Welcome Reception. Tickets may be available for purchase during Convention based on availability.
- ✓ Logo recognition as a Bronze Sponsor on the Convention webpage, slide show and program if logo is received before March 15th.
- ✓ Opportunity to provide branded or other items as prizes for special events.
- ✓ Access to conference delegate list (not to be used for direct mail).

Note:

Branded print or promotional items must be received by the Convention Coordinator by April 15, 2023.

All items must be able to be, and should be shipped, and tracked through Canada Post.

AKBLG Convention Coordinator
Andrea Tubbs
Box 41 Edgewater, BC V0A 1E0
Cell: 250 688 0189

Or directly to the venue, to arrive April 18-20:

Prestige Rocky Mtn Cranbrook
Attn GUEST ANDREA TUBBS
209 Van Horne St S,
Cranbrook, BC V1C 6R9

Delegate Registration:

More information about Delegate registration will follow in the coming months.



April 21-23, 2023, City of Cranbrook, BC

SPONSORSHIP FORM

- Yes! Our organization is pleased to be a sponsor of the 2023 AKBLG Convention.
- Thank you for your invitation but we are unable to be a sponsor this year.

ORGANIZATION INFORMATION

Organization Name:					
Sponsorship Level	<input type="checkbox"/> Diamond	\$8,000+	<input type="checkbox"/> Silver	\$2,000+	
	<input type="checkbox"/> Platinum	\$6,000+	<input type="checkbox"/> Bronze	\$1,000+	
	<input type="checkbox"/> Gold	\$4,000+			
Key Contact Name					
Contact email					
Contact phone					
Mailing Address					
Logo Recognition					
Send us your logo to ensure you receive maximum recognition!					
<input type="checkbox"/> High quality vector (.eps or .jpg or .png)					

PAYMENT

Sponsorship Amount: TOTAL DUE	\$
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Make cheques payable to AKBLG. Mail to 816 Sproat Drive, Nelson, BC V1L 7B7

- Payment to follow
 - Please invoice us
- Return form to admin@akblg.ca

NOTE: Tradeshow Booth included in Diamond, Platinum and Gold level sponsorship. Booths may become available for Silver and Bronze sponsors at additional cost (depending on space availability). Please indicate here (✓) if you would like further information about booking a tradeshow booth _____.

SPONSORSHIP Contact: Linda Tynan, AKBLG Administrative Coordinator admin@akblg.ca 250-551-5215
TRADE SHOW: Andrea Tubbs, Convention Coordinator at conventioncoord@akblg.ca 250 688-0189

October 3, 2022

Chair Aimee Watson and Board
Central Kootenay Regional District
Box 590
Nelson, BC V1L 5R4

Dear Chair Aimee Watson and Board:

**RE: CANADA COMMUNITY-BUILDING FUND: FIRST COMMUNITY WORKS FUND
PAYMENT FOR 2022/2023**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2022/2023. An electronic transfer of \$707,296.33 will occur in the coming weeks. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our [website](#).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Laurey-Anne Roodenburg
UBCM President

PC: Yev Malloff, Chief Financial Officer

Regional District of Central Kootenay
info@rdck.bc.ca

December 5, 2022

Dear Board of Directors,

On behalf of the British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA), I'd like to congratulate you on your recent election success. As **two-thirds of British Columbians are pet owners**, and many more are animal and wildlife lovers, your constituents are keen to know how you will work to create more humane communities.

As you may know, the BC SPCA has been committed to protecting and enhancing the quality of life for domestic, farm and wild animals in British Columbia for over 125 years. We operate **42 facilities and provide a range of important community services** across the province, including emergency response for pets displaced by natural disasters, compassionate pet boarding for victims of interpersonal violence, curriculum-based education programs for youth, pet food banks and low cost spay/neuter and other veterinary services. To learn more about what we accomplished last year, please see our [2021 Annual Report](#).

Are you also aware of the evidence-based advocacy, policy and legislative work done by BC SPCA animal welfare experts? Our teams have contributed to recent provincial changes in rodenticide use and mink farming, reforms to national standards for animals used in research and farm animals, and advancing bills to end cetacean captivity and animal fighting. At the local government level, we have helped dozens of local and First Nation governments adopt **humane animal bylaws**.

We greatly value local government's important role in animal welfare and have support and resources to help your Board adopt enhanced animal-related bylaws for your community. Our [new bylaw search tool](#) provides examples of **progressive, BC SPCA-recommended bylaws** from communities across B.C., and we are happy to answer bylaw questions from your Board and staff.

In anticipation of this year's local government election, we surveyed BC SPCA supporters and members of the public to determine their priorities for local government action on six key animal welfare issues that you can act on or influence. We heard loud and clear that advocating to the province for pet-friendly housing was their top priority: **out of the 13,865 unique survey responses that we received from B.C. residents, an incredible 9,921 people ranked increasing the availability and affordability of pet-friendly housing as a number one priority.**

The inability to find pet-friendly housing is the primary reason that adult animals are surrendered to the BC SPCA, and accounts for almost 25 per cent of cat and dog surrenders every year. Over the past eight

years, we have taken in **more than 11,000 animals whose families could not find pet-friendly housing** (and this doesn't include the animals surrendered to other organizations or rehomed privately)! This doesn't just affect the BC SPCA or the animals who are surrendered. Research has shown that **pets improve our mental, physical and psychological health** and that their unconditional love, comfort and friendship is a lifeline for many people – particularly the most vulnerable.

The pandemic and the current housing crisis have intensified the importance of pets as members of many families, and heightened the heartbreaking decisions that must be made when pet-friendly housing cannot be found. Through our outreach and compassionate boarding programs, we know that many people choose to stay in inappropriate housing, go without housing or stay in abusive situations in order to keep their pets with them.

The other animal welfare issues included in the survey also received strong public support province-wide and are key to making our communities and province a more humane place for all of us:

Animal Welfare Issue	# of Top Priority Responses*
Advocating to the province for more pet-friendly housing	9,921
Creating bylaws to keep exotic animals in the wild	4,421
Restricting private use of fireworks to protect people and animals	3,825
Providing safe, accessible public parks and trails for dogs	3,812
Reducing human/wildlife conflicts with wildlife feeding bylaws	3,737
Humanely controlling rodents by ending the use of all poisons on local government property	3,282

*Respondents could select more than one issue as a top priority

In light of this information, we hope you'll talk to your constituents about their priorities for animal welfare and take action to make your policies and bylaws more humane. To help you get started, I've included background information on the six key issues from our survey. In addition to this email and attachments, I have mailed you a package of our latest AnimalSense magazine and Science & Policy newsletter. You can also find more ways to take action for animals by [signing up for Action Alerts](#) on our website.

Please let me know if you have any questions or would like to schedule a presentation from a BC SPCA representative. We are eager to work with you to make your community and our province a safer, more caring place for animals and people.

Sincerely,



Sarah Herring
BC SPCA Government Relations Officer

YOU CAN PROTECT ANIMALS & PEOPLE FROM FIREWORKS

Fireworks might seem like harmless entertainment, but they can have far-reaching and long-lasting impacts on animals, people and the environment.



The BC SPCA's mission is to enhance the quality of life for domestic, farm and wild animals in British Columbia.

Have questions about how you can improve animal welfare in your community?

Contact us at:
1-855-622-7722
animalbylaws@spca.bc.ca

The BC SPCA respectfully acknowledges that we live, work and play on the unceded traditional territories of the numerous and diverse First Nations within British Columbia.

We express our gratitude to all Indigenous communities - First Nations, Métis and Inuit - for stewarding and sharing this land.

BCSPCA

SPEAKING FOR ANIMALS

spca.bc.ca

? WHY IS THIS AN ISSUE?

Exploding fireworks can terrify pets, farm animals and wildlife. Frightened animals are more likely to panic, try to escape or act uncharacteristically. This may mean pets bolting through doors and into traffic, farm animals trampling through fences and breaking limbs, and wildlife flying into buildings or abandoning vulnerable young.

Fireworks can also injure and traumatize people, including those with sensory issues and PTSD, veterans, and survivors and witnesses of gun violence. Structure fires and wildfires can be sparked by fireworks, particularly in dry conditions. Toxic chemicals and debris from fireworks can contaminate air, water and soil, and the debris that's left behind can be eaten by wildlife or domestic animals.

Learn more about the dangers of fireworks [here](#).



WHAT CAN WE DO?

You can personally refrain from setting off fireworks and encourage your friends and neighbours to do the same. You can also keep your pets safe indoors on nights when fireworks are usually set off.

As a local government, you can adopt bylaws to prohibit the sale of fireworks and control when and where fireworks can be set off. You can also prohibit the use of fireworks or require permits and proper training and certification.



WHO ELSE HAS TAKEN ACTION?

City of Vancouver:

Bylaw No. [12472](#)

District of Saanich:

Bylaw No. [8865](#)

City of Mission:

Bylaw No. [1706](#)

Find more BC SPCA-recommended progressive bylaws [here](#).



YOU CAN ADVOCATE FOR PET-FRIENDLY HOUSING

British Columbia is in a housing crisis, and finding a home that allows pets is even more difficult. Vulnerable people that need a pet's companionship the most often have the hardest time.

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? WHY IS THIS AN ISSUE?

Most pet owners consider their animals an important part of their family, and research has proven that pets improve our physical, mental and emotional health and well-being. However, many families have to make the heartbreaking choice between keeping their pets and finding a place to live. Approximately 25% of all cats and dogs surrendered to the BC SPCA (totaling more than 11,000 animals and families over the past eight years) are victims of a lack of pet-friendly housing.

Already vulnerable populations, including those earning low incomes, young people, seniors and women are disproportionately impacted by the lack of pet-friendly housing across the province - and these are the very people who often rely on the love and support of their pets the most.

💡 WHAT CAN WE DO?

Although local governments are not primarily responsible for housing, you can call on the provincial government to increase the availability and affordability of pet-friendly housing in your community and across British Columbia. You can also work with MLAs, housing developers, non-profit housing providers and landlords in your community to advocate for more pet-friendly housing and find creative solutions that protect families with pets as well as landlords and stratas.

✓ WHO ELSE HAS TAKEN ACTION?

Ontario's *Residential Tenancies Act* does not allow landlords to include "no pet" clauses in rental agreements or to charge additional pet deposits on top of regular damage deposits. In 2020, the City of Vancouver passed a *motion* to ask the province to prohibit "no pet" clauses in rental contracts in B.C.



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YOU CAN PROVIDE PUBLIC SPACES FOR DOGS

Safe, accessible dog-friendly spaces, especially in higher density neighbourhoods, can be important places for dogs and people to exercise and socialize outdoors.

? WHY IS THIS AN ISSUE?

Increasing rates of pet ownership and increasing density in our neighbourhoods mean there is less private space for dogs (like personal backyards). This has created a growing demand for safe, accessible, dog-friendly public spaces. Research has shown that pets contribute to their owner's mental, physical and emotional health, so making communities more welcoming for dogs is also an investment in people's health and well-being.

Dog-friendly public spaces can be a great place for well-socialized dogs and their owners to exercise, enjoy the outdoors and socialize with other dogs and people. Designated off-leash areas can reduce conflicts with other park users, reduce unsanctioned off-leash activity in more sensitive areas and protect wildlife.

💡 WHAT CAN WE DO?

You can talk to your friends, neighbours and dog owners in your community to find out what spaces they use and value, and what else might be needed.

As a local government, you can analyze access to and distribution of safe, accessible dog-friendly spaces throughout your community and allocate land and financing to develop more spaces where needed.

✓ WHO ELSE HAS TAKEN ACTION?

The City of Vancouver adopted its [People, Parks and Dogs: A Strategy for Sharing Vancouver's Parks](#) in 2017.

The District of Saanich is currently developing a [People, Pets and Parks](#) strategy.



YOU CAN REDUCE CONFLICTS BETWEEN PEOPLE & WILDLIFE

The most effective way to solve wildlife conflicts is to prevent them before they happen. Feeding wild animals is harmful and dangerous for us and them.

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? WHY IS THIS AN ISSUE?

When wild animals eat human food instead of their natural diet, their health suffers. If they come to rely on us for food, it can disrupt their natural movement and migration patterns and lead to the spread of disease. Wild animals who regularly interact with humans lose their healthy sense of fear and can become a nuisance and a public safety concern.

Even if feeding isn't intentional, wildlife can be attracted to our neighbourhoods by improperly stored garbage, compost, bird feeders, dirty barbecues, pet food, and fruit in trees or on the ground. Get more information about the dangers of feeding wildlife [here](#).

The B.C. *Wildlife Act* only prohibits the feeding of dangerous wildlife such as bears, cougars, coyotes or wolves, leaving local governments to regulate the feeding and management of attractants for other wildlife species.



WHAT CAN WE DO?

You can personally refrain from feeding wild animals, make sure you properly manage your garbage, compost, gardens and barbecues and encourage your friends and neighbours to do the same.

As a local government, you can adopt bylaws that prohibit intentional feeding and require proper storage and management of attractants.



WHO ELSE HAS TAKEN ACTION?

District of Tumbler Ridge: Bylaw No. 692	City of Vancouver: Bylaw No. 13321	City of Coquitlam: Bylaw No. 4284
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Find more BC SPCA-recommended progressive bylaws [here](#).



YOU CAN HELP HUMANELY CONTROL RODENTS

Even though rodents and other wild animals can pose a health risk or be seen as a nuisance, they don't deserve to be treated inhumanely.

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? WHY IS THIS AN ISSUE?

Each year, millions of rodents and other animals suffer cruel deaths from inhumane pest control methods like glueboards and poison. Rodents trapped on glueboards often die slowly from suffocation, dehydration or exposure. Birds, small animals such as squirrels or chipmunks, and cats can also be trapped and die on glueboards.

Rodent poisons (rodenticides) cause a slow, painful death and can also kill owls, eagles, cats and dogs who eat poisoned rodents or the poison itself.

Thanks to action by thousands of animal welfare supporters and over 20 B.C. municipalities, the provincial government announced a temporary ban on three specific second-generation anticoagulant rodenticides in July of 2021, then a permanent ban set for January 21, 2023. Find out more [here](#).



WHAT CAN WE DO?

You can personally take steps to rodent-proof your home, car or office, use [AnimalKind](#) standards to humanely control nuisance wildlife and encourage your friends and neighbours to do the same. As a local government, you can adopt policies to ban the use of all types of harmful rodenticides and glueboards on all municipal property and educate your residents on humane methods of rodent control.



WHO ELSE HAS TAKEN ACTION?

At least 23 B.C. municipalities (listed [here](#)) have passed motions or bylaws to ban all rodenticides (not just second-generation anticoagulants) on all municipal property to focus on prevention, exclusion and humane control.

Find more BC SPCA-recommended progressive bylaws [here](#).



YOU CAN HELP KEEP EXOTIC ANIMALS IN THE WILD

Exotic animals suffer when they're captured, kept, bred in captivity and sold as pets or entertainment. Removing them from the wild, and releasing them in B.C., damages sensitive ecosystems.

The BC SPCA's mission is to enhance the quality of life for domestic, farm and wild animals in British Columbia.

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BCSPCA

SPEAKING FOR ANIMALS

spca.bc.ca

? WHY IS THIS AN ISSUE?

Exotic animals are wild animals; they haven't been domesticated over thousands of years like cats or dogs. Even generations of captive breeding does not remove their wild instincts and needs. They suffer in captivity and most people don't have the resources or knowledge to fully meet their physical, behavioural and psychological needs.

Removing exotic animals from their natural habitat damages fragile ecosystems and can threaten the survival of wild populations. When they're released in B.C., they can harm our ecosystem and threaten native wildlife. Exotic animals can also transfer serious diseases to humans or other animals, and injure their owners. Learn more about the problem with exotic pets [here](#).

The B.C. *Wildlife Act* only regulates the most dangerous exotic animals as Controlled Alien Species, leaving local governments to deal with other exotic species such as serval cats, kangaroos, ball pythons, parrots and turtles.



WHAT CAN WE DO?

You can personally choose not to keep exotic pets or support businesses that display or sell them, and educate others about the [exotic pet trade](#). As a local government, you can adopt bylaws that prohibit keeping, breeding, selling and displaying exotic animals and their hybrids.



WHO ELSE HAS TAKEN ACTION?

City of Courtenay:
Bylaw No. [1897](#)

City of Fort St. John:
Bylaw No. [2527](#)

Ahousaht First Nation:
Bylaw No. [2019-01](#)

Find more BC SPCA-recommended progressive bylaws [here](#).

ITEM REMOVED

Angela Lund

To: Aimee Watson
Subject: RE: Update from Cannabis Council

From: Kootenay Cannabis Council <kootenaycannabiscouncil@gmail.com>
Sent: December 19, 2022 3:33 PM
To: Angela Lund <ALund@rdck.bc.ca>
Subject: Update from Cannabis Council

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Angela- Writing to send our appreciation for the RDCK's support of the Cannabis Council. Please pass this email and attachment along to the Directors. -Thanks!

Thank you for the RDCK's support of the Kootenay Cannabis Council!

Formerly called the Cannabis Economic Development Council, you provided us with funds to do our work for the last couple years.

I've attached our Activities Review for 2020-2022, so you can see what we have been up to.

You may have previously been in contact with our founding coordinator Abra Brynne. She has returned to school, and I am the new coordinator.

Please note our new name and email- kootenaycannabiscouncil@gmail.com.

Let me know if you have any questions or are looking for information or support for RDCK communities around cannabis.

We look forward to continuing to engage with you in developing cannabis into a strong sector in our region!

-Velvet Kavanagh

Coordinator
Kootenay Cannabis Council
Nelson, BC

Bringing people together to drive positive change and create a thriving regional cannabis sector 🌿

Review of Activities 2020-2022

Who We Are

The Kootenay Cannabis Council (KCC) was created through the Cannabis Business Transition Initiative of Community Futures Central Kootenay in 2020. Previously known as the Cannabis Economic Development Council, the KCC was formed to support the development of the legal cannabis sector in the Central Kootenay through insight and direction from key stakeholders. As well, the Council acts as an information exchange and gathering venue for the sector.

Our members represent diverse actors in the Kootenay region who are impacted by the cannabis sector: Regional and Municipal government representatives; economic development and planning staff; local industry leaders; academics; and non-governmental organizations.

Our Council's Purpose is to:

- Bring people together to drive positive change and create a thriving regional sector;
- Strengthen business development and employment opportunities;
- Reduce stigma and misconceptions while celebrating our cannabis history and culture.

The Scope of the Council includes:

- Kootenay region economic development for cannabis sector (for our purposes, cannabis includes hemp);
- Issues related to land use, consumer / patient access, product quality, market differentiation, legacy growers and transition, public safety;
- Providing direction on the development and delivery of a Kootenay regional brand (appellation);
- Providing direction on sustainability issues and resource management;
- Input into the development of educational programs to provide skilled workforce to industry;
- Development of cannabis tourism as a regional strategy;
- Advocating for the recognition of cannabis as an agricultural activity, with access to relevant agricultural supports;
- Providing direction for community projects.

2020 Activities

Our Organization

- Created as part of the Province of BC's Cannabis Business Transition Initiative (CBTI), with funding through the BC Ministry of Social Development and Poverty Reduction- May.20
 - Received funding from RDCK and ETSI-BC: total funds \$29,400
 - Received advisory services from Community Futures
 - Hired Coordinator- Aug.20
 - Created a Terms of Reference for the Cannabis Economic Development Task Force- Aug.20
 - Put out a call for applicants to participate on the Council to industry leaders, governments, and non-governmental organizations- Sep.20
 - Reviewed applicants with a 3-person panel to select inaugural Council members- Oct.20
 - Invited members to participate on the Council- Nov.20
 - Began monthly meetings with Council members- Dec.20
-

2021 Activities

Our Organization

- Created working groups and executive- Feb.21
- Initiated Manifesto development sessions to outline our Purpose, Vision, Values, and Mission- Mar.21
- Prepared Cannabis Regulatory Overview brief to clarify agencies that oversee various aspects related to cannabis- Jun.21
- Developed Appellation brief and proposal for regional branding- Sept.21

Our Sector/Regional Community

- Assessed state of the regional industry, including impacts of legalization on both legal and illicit sectors- Mar.21
- Collaborated with Touchstones Nelson Museum on their The Grow Show exhibit that that received a 2022 Heritage BC award- Jun-Sep.21

Government Relations

- Provided input to Health Canada for Consultation on Personal Production of Cannabis for Medical Purposes- May.21
- Provided input to BC Liquor and Cannabis Regulation Branch and Liquor Distribution Branch on farm-gate retail and direct delivery models. Collaboration with Craft Cannabis Association of BC, BC Craft Farms Co-op, and Association of Canadian Cannabis Retailers- Jun.21
- Submitted Briefing Notes for MP's on sector regulatory challenges- Dec.21

2022 Activities

Our Organization

- Submitted application with Community Futures for funding from ETSI-BC; did not receive- Feb.22
- Secured 7 Letters of Support from industry participants- Feb.22
- Collaborated with the University of Ottawa Law School on a student research project about cannabis policy; developed a research paper library on sector risks- Mar.22
- Finalized our Manifesto, outlining our Vision, Values, and Purpose- Mar.22
- Updated organization name to Kootenay Cannabis Council- Jun.22
- Founding Coordinator resigned- Jul.22
- Received funding from RDCK Area A to hire a replacement Coordinator for a 5 month contract: \$3500- Nov.22
- Coordinator received funding from Kootenay Rockies Tourism to participate in industry tourism event on behalf of the Council- Dec.22
- Updated Terms of Reference- Dec.22
- Created a Review of Activities document- Dec.22
- Held monthly meetings of Council as a whole, as well as Working Groups

Our Sector/Regional Community

- Created contact list of regional cannabis retailers- Feb.22
- Held 3 meetings with Central Kootenay industry participants to better understand needs- Feb-Mar.22
- Attended BC Cannabis Summit in Kelowna to learn and share best practices, including a trade show exhibit booth and participation on two panels (Cannabis as Agriculture, and Policy Priorities)- Apr.22
- Participated in BC Cannabis Summit Policy Review process- Apr.22
- Connected media with Council members for regional cannabis article- Apr.22

- Met with Kootenay Rockies Tourism and Selkirk College about their cannabis tourism research project- Apr.22
- Reviewed tourism research project report- Jun.22
- Engaged with Kootenay Rockies Tourism to create an industry event focused on tourism development- Nov.22
- Developed stronger relationships with the Nelson & District Chamber of Commerce, BC Craft Farmers Co-op, Craft Cannabis Association of BC, and the Association of Canadian Cannabis Retailers
- Provided letters of support and advisory to local cannabis academic projects
- Supported Council members in local cannabis policy advocacy

Government Relations

- Sent letter of appreciation to Minister Farnworth to recognize work in supporting sector- Jan.22
- Submitted brief for Pre-Budget Consultation on Cannabis Excise Duty- Feb.22
- Met with Senator Tony Dean to advance our policy advocacy on a Federal level- Mar.22
- Provided materials on local sector needs to MLA Brittany Anderson for Ministerial meetings- Mar.22
- Facilitated MP Rob Morrison's participation in the BC Cannabis Summit- Mar.22
- Spoke at the 2022 AKBLG event to share information about the region's adaptation to legalization, and the potential for cannabis to be an economic driver for the area- Apr.22
- Provided support for a tour by AKBLG attendees at Council member Sweetgrass Cannabis' facility- Apr.22
- Communicated with BC Ministry of Agriculture & Food about cannabis farm classification status concerns- Apr.22
- Provided input to the BC Cannabis Secretariat on consumption spaces- May.22
- Met with the BC Cannabis Secretariat about upcoming farm-gate and direct delivery programs- May.22
- Council member appeared before the Standing Committee on Agriculture in the House of Commons on importance of cannabis as an agricultural product- Jun.22
- Supported the RDCK in developing a proposal to meet with Provincial Ministers at the UBCM about cannabis as agriculture- Jun.22
- Connected KS Perry Publishing to the regional cannabis sector for their cannabis directory- Jun.22
- Submitted a workshop proposal on cannabis for the UBCM Convention- Jun.22
- Input letter for Federal Cannabis Act Review- Nov.22
- Further developed relationships with the federal and BC Ministry of Agriculture, the BC Cannabis Secretariat

2023 Upcoming Projects

Our Organization

- Hold an in-person community and industry event to better connect with and support the regional sector
- Research options for creating an independent, sustainable organization
- Develop sustainable funding sources for our organization
- Develop a regional membership
- Bring in new members to sit on the Council

Our Sector/Regional Community

- Collaborating with Kootenay Rockies Tourism to produce an event for industry participants about cannabis tourism
- Research and development of regional branding for cannabis products
- Ongoing support and communications with non-governmental organizations

Government Relations

- Providing Regional governments with white papers on cannabis activities and impacts
 - Ongoing support and communications with government
 - Continuing responses to government requests for input on the Cannabis Act and Regulations
-

Acronyms

AKBLG- Association of Kootenay Boundary Local Governments
CBTI- Cannabis Business Transition Initiative
CEDC- Cannabis Economic Development Council
ETSI-BC- Economic Trust of the Southern Interior of BC
KCC- Kootenay Cannabis Council
RDCK- Regional District of the Central Kootenay
UBCM- Union of BC Municipalities

TO Office of the Mayor; Chief Administrative Officers

FROM Interior Health Medical Health Officers

DATE December 21, 2022

RE: Decriminalization of Some Illegal Substances – January 31, 2023

As a vital community partner, this letter is to inform you about Interior Health’s role regarding BC’s exemption under subsection 56(1) of the *Controlled Drugs and Substances Act* to decriminalize personal possession of some illegal substances in the province beginning January 31, 2023 for a three-year period.

While initiatives such as Take-Home Naloxone, supervised consumption sites, medication-assisted treatment, and recovery services have saved lives, drug-related deaths and harms remain unacceptably high. Decriminalization is an important, necessary step to break down the fear and stigma associated with substance use and connect people to services and the health care system.

Interior Health is dedicated to being a part of shifting the approach to people who use drugs from a criminal response to a public health response and is supporting regional implementation of decriminalization. As the January 31, 2023 start date of the exemption approaches, we will be communicating to stakeholders and helping to answer questions about this change.

Our team has hired two Decriminalization Leads who will act as a resource for RCMP and local law enforcement. In addition, they will continue to build connections with local governments, service providers and community organizations. **Interior Health’s** regional Medical Health Officer team is also a resource to answer questions about a public health approach to substance use.

Please share this message within your organization to relevant staff or departments and watch our [website](#) as well as the [provincial website](#) for information and updates.

If you have questions or concerns please reach out to decriminalization@interiorhealth.ca, and watch your inbox for more information as January 31 approaches.

Angela Lund

To: RDCK Info
Subject: RE: Congratulations from ALC

From: Sharma, Nagendra ALC:EX <Nagendra.Sharma@gov.bc.ca>
Sent: December 22, 2022 5:22 PM
To: RDCK Info <Info@rdck.ca>
Subject: Congratulations from ALC

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

December 22, 2022

Hi Board Chair and Directors, Central Kootenay Regional District ,

RE: Congratulations from the Agricultural Land Commission

-

As Chair of the Agricultural Land Commission (ALC) I would like to congratulate you and your colleagues on your election to your respective Regional Board/Council(s). Some of you may have a long history of participation in local government and a wealth of knowledge about the BC local government land use regimes, whilst others may be new to the role and unfamiliar with the intersection of local government and provincial land use planning processes.

This letter is to confirm that the ALC's role is to administer the Agricultural Land Reserve (ALR) and work with the local governments and First Nation governments with ALR land in their jurisdiction to enable and encourage farming. Local governments have an important role to play in the administration of the provincial zone which protects farmland for future generations.

The ALC would be happy to meet with newly elected and returning Board/Councils and their staff upon request to provide information about ALC application and planning processes and discuss how the ALC interacts and collaborates with communities in the administration of the ALR.

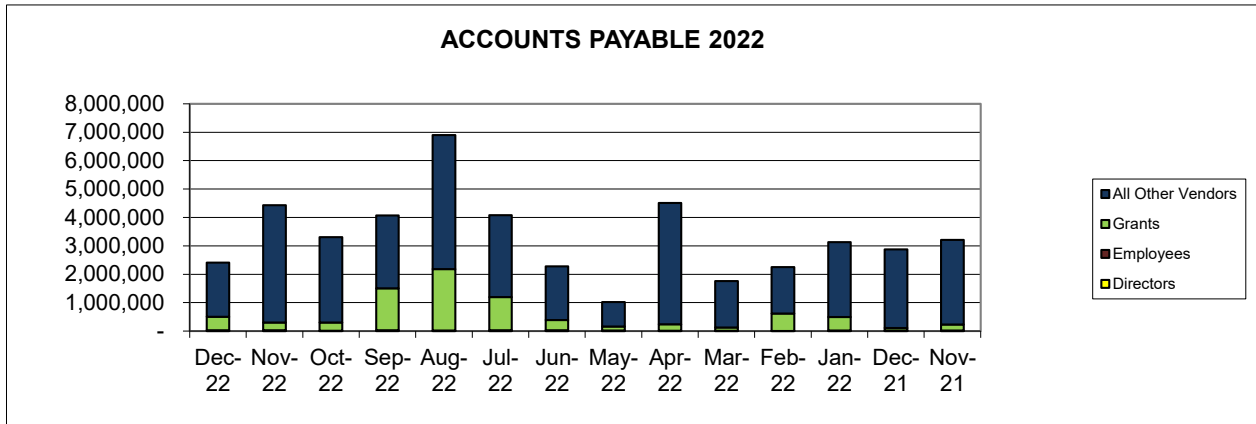
If your Board/Council wishes to meet with our representatives, please contact Kim Grout, CEO of ALC at Kim.Grout@gov.bc.ca

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Jennifer Dyson, Chair

Financial Expenditure Report for December 2022



	Number of Payments	Value	% of Total
	1,102	\$2,412,268	

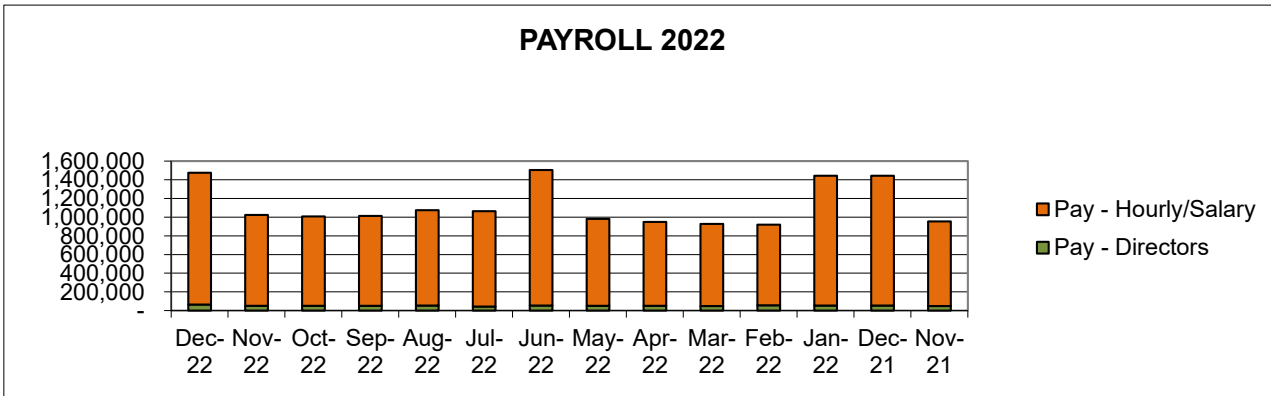
Top 80% of payments by value	133	1,930,118	80%
Remaining 20% of payments by value	969	482,150	20%
Total	1,102	\$2,412,268	100%

	Number of Payments	Value	% of Total
	1,102	\$2,412,268	

Payments to Directors	28	2,790	0.1%
Payments to Employees	90	23,835	1.0%
Subtotal	118	26,625	1.1%

Discretionary and Community Development Grants	46	473,889	19.6%
Other Vendors	938	1,911,753	79.3%
Subtotal	984	2,385,643	98.9%
Total	1,102	\$2,412,268	100%

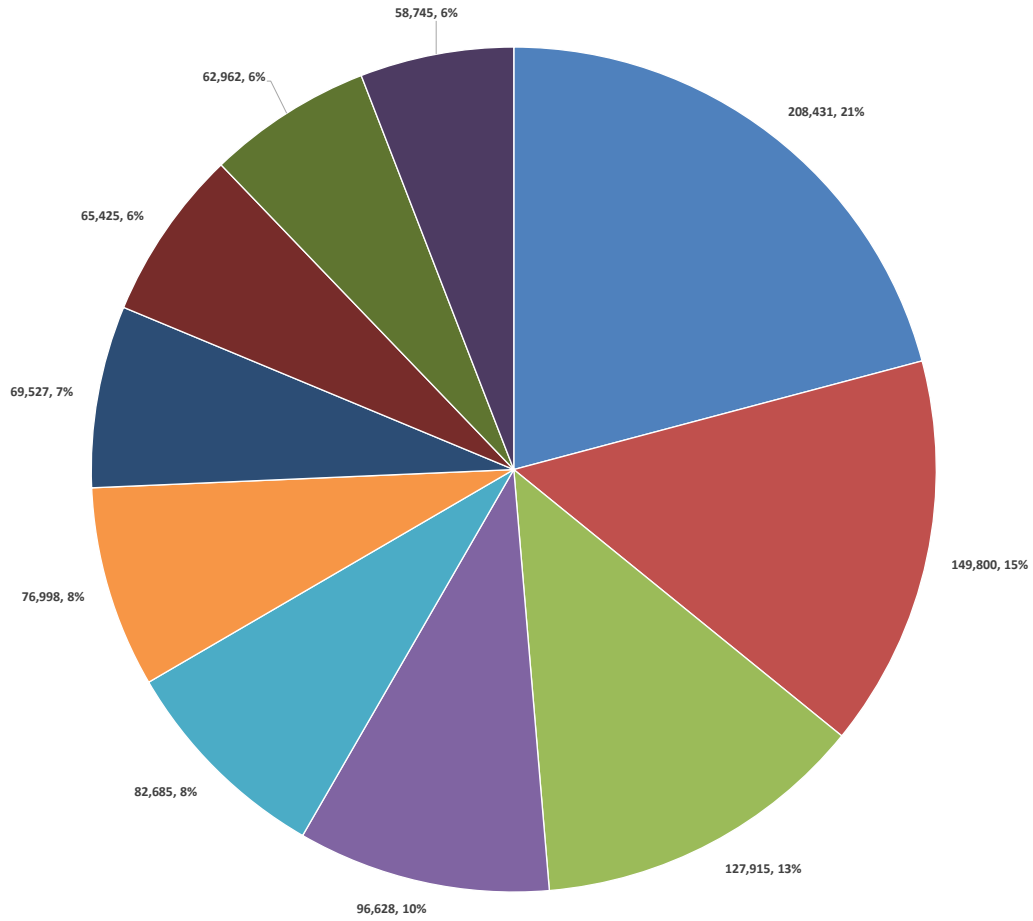
Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	887	80%	215	20%



	Number of Payments	Value	% of Total
		\$1,475,859	100%

Directors	64,347	4.4%
Hourly/Salary	1,411,512	95.6%

Top 10 Services by Amount Spent



- Emergency Consolidated Services
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Water Utility-Area B (Arrow Creek)
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Recreation Facility-Nelson and Areas F and Defined E
- Recreation Facility-Creston and Areas B, C and Area A
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Transit-North Shore and Slocan Valley
- General Administration

Accounts Payable Top 80% of Payments for December 2022

Top 80% of payments by value	Number of Payments		Value
	133	\$	1,930,118
1022117 Alberta Ltd.	4	\$	34,073.59
1378967 BC Ltd	1	\$	54,118.31
Allmar Inc	2	\$	23,602.01
ALS Canada Ltd.	1	\$	2,655.01
A-Mais Technologies Inc.	1	\$	3,024.00
Andrew Sheret Ltd	1	\$	3,155.57
Arcright Plumbing & Heating	1	\$	2,906.40
Arrow Lakes Aggregates	1	\$	17,944.82
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	6,300.00
Balfour Recreation Commission	1	\$	8,250.00
BC Transit	5	\$	171,660.43
BCFED Health & Safety Centre	1	\$	3,567.90
Bi Purewater	1	\$	104,664.00
Brenntag Canada Inc	1	\$	2,703.97
CanGas Propane Inc.	1	\$	3,679.66
Castlegar Hospice Society	1	\$	4,500.00
Cathro Consulting Ltd	1	\$	3,622.50
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Chris Kellett & Associates Ltd	1	\$	9,056.25
Cleartech Industries Inc	3	\$	13,840.26
Columbia Basin Broadband Corporation	1	\$	3,180.80
Crescent Valley Firemans Fund	1	\$	5,000.00
Creston Valley Blossom Festival (CVBF)	1	\$	18,345.89
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Dave's Plumbing Ltd	1	\$	2,734.38
Deer Park & Area Communication Society	1	\$	3,556.50
Escribe Solutions	1	\$	12,495.45
Firestorm Enterprises Ltd	2	\$	52,762.50
FortisBC - Electricity	5	\$	45,226.63
Fortisbc - Natural Gas	2	\$	43,746.70
GFL Environmental Inc.	9	\$	122,307.03
GRS Contracting Ltd	1	\$	5,388.25
Hanson Electric Ltd.	1	\$	2,920.61
Haul-All Equipment Ltd.	1	\$	6,883.80
Heavy Metal Company	1	\$	6,734.70
Highland Consulting Ltd	1	\$	3,622.00
Huss Holdings	1	\$	3,150.00
I.T. Blueprint Solutions Consulting Inc.	1	\$	15,394.62
Infinity Solutions	1	\$	2,651.25
Inland Allcare	2	\$	14,268.02
Kal Tire (Nelson)	1	\$	4,933.51
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	6,066.80
Kemlee Equipment Ltd	1	\$	3,438.92
Kendrick Equipment (2003) Ltd	1	\$	3,235.95
Kokanee Creek Nature Centre Society	1	\$	10,000.00
Lardeau Valley Historical Society	1	\$	5,000.00
LCL Enterprises	2	\$	7,936.65
Lesperance Mendes	2	\$	40,191.20
Little h Design Works	1	\$	5,382.83
Loki Tree Services	1	\$	43,280.49
Lynne Betts & Associates	1	\$	18,245.00
M'akola Development Services	1	\$	3,313.80
Marino, Frank	1	\$	3,026.35
Martech Electrical Systems Ltd	1	\$	10,781.41
Mills Bros Construction Ltd	1	\$	3,433.50
Minister of Finance	1	\$	6,757.38
Mountain Logic Solutions Inc.	1	\$	4,420.50
Nelson Hydro	1	\$	28,517.52
Nelson Leafs Hockey Society	1	\$	6,121.50
Nelson, City of	1	\$	350,010.00
Paragon Micro Canada	2	\$	12,514.92
Passmore Public Hall Association	1	\$	5,000.00
Peyton, Claire DBA: Upstream Environmental Consulting	1	\$	2,866.50
PNT Contracting	1	\$	4,842.60
Prestige Lakeside Resort	1	\$	5,487.29
Procter Community Society	1	\$	6,750.00
R Griffith Land Surveying	1	\$	21,819.84
Read Jones Christoffersen Ltd.	1	\$	19,355.63

Top 80% of payments by value	Number of Payments		Value
	133	\$	
ResQtech Systems Inc	1	\$	2,819.25
Riverside Farm	1	\$	3,618.57
Rocky Mountain Agencies	1	\$	2,798.44
Rocky Mountain Phoenix	5	\$	16,367.87
Roth IAMS	3	\$	32,757.01
Salmo Valley Trail Society	1	\$	5,000.00
Salmo, Village of	1	\$	4,000.00
Sfj Inc	1	\$	3,771.56
Shoreacres Neighbourhood Community Association	1	\$	5,400.00
Sk Electronics Ltd	1	\$	9,444.27
Slocan Valley Rail Trail Society	1	\$	5,000.00
Slocan Volunteer Fire Department Social Club	1	\$	3,754.38
SLR Consulting (Canada) Ltd.	2	\$	35,256.89
South Kootenay Lake Community Service Society	1	\$	4,020.00
SRK Consulting (Canada) Inc.	2	\$	31,029.33
Stafford Welding	1	\$	2,835.00
Sundry Vendor	1	\$	11,914.00
Sunshine Logging (2004) Ltd.	1	\$	98,708.72
Telus Communications Inc	1	\$	5,528.84
Tetra Tech Canada Inc.	3	\$	62,492.40
The ATACC Group Ltd.	1	\$	12,200.00
Unit4 Business Software Corporation	1	\$	54,806.04
Univar Canada Ltd	1	\$	3,051.81
WEX Canada Ltd.	1	\$	3,340.36
Wild West Drilling Inc	1	\$	5,677.16
Zone West Enterprises Ltd	1	\$	3,008.32

Accounts Payable Bottom 20% of Payments for December 2022

Remaining 20% of payments by value	Number of Payments 969	\$	Value 482,150
1022117 Alberta Ltd.	4	\$	4,297.02
1378967 BC Ltd	1	\$	913.50
1583343 Ontario Inc. O/A Swiss Print International	1	\$	1,706.88
360° Contracting	1	\$	840.00
Able Plastics Ltd	1	\$	417.54
AccessSMT Holdings Ltd.	1	\$	537.60
Accusharp Grinding	1	\$	262.50
ACE Courier Services	6	\$	686.83
Air Liquide Canada Inc	6	\$	777.41
Akokli Construction LTD.	3	\$	3,906.00
Alais Ventures Ltd.	1	\$	2,232.81
Alberta Fire Chiefs Association	1	\$	869.12
All Around Septic Services Ltd	1	\$	1,181.25
All Elements Industries Ltd.	1	\$	378.61
Allaire, Michael	2	\$	133.59
Alligator Pie Catering	2	\$	1,617.53
ALS Canada Ltd.	3	\$	2,161.53
Anderson, Georgina Lynn	2	\$	195.20
Andex Equipment Rentals	1	\$	691.99
Andrew Sheret Ltd	2	\$	60.61
Armstrong, Logan	1	\$	154.00
Arrow Lakes Caribou Society	1	\$	1,680.30
Arrow Lakes Search & Rescue	1	\$	765.83
Associated Fire Safety Equipment	4	\$	3,307.50
Atkinson, Diane	1	\$	14.84
Atomic Crayon	2	\$	2,261.38
Authorized Security Ltd.	1	\$	252.00
Awards & Trophies Headquarters	2	\$	947.86
Aylesworth, Patricia	1	\$	50.02
Baker Street Mens Wear	1	\$	713.83
Balfour Gill And Gift	1	\$	1,672.89
Balfour Recreation Commission	1	\$	926.00
Balfour Senior Citizens Association Branch #120	2	\$	2,059.00
Barden-Shanks, Maya	1	\$	27.45
BC Air Filter Ltd	1	\$	2,267.80
BC Association of Community Response Networks (BCCRN)	1	\$	1,595.60
BC Hydro & Power Authority	4	\$	3,730.61
Beavers, Amanda	2	\$	2,628.91
Bebelman, Aaron	1	\$	461.16
Beerens, Kurt	1	\$	21.42
Bell Media Radio GP	2	\$	882.00
Berchtold, Thomas	1	\$	6.10
Bi Purewater	1	\$	1,278.81
Bibby, Michael	1	\$	195.20
Big Cranium Design	4	\$	4,100.42
Black Press Group Ltd	1	\$	242.56
Border Holdings Ltd.	1	\$	1,344.89
Boswell, Dorian	1	\$	2,475.00
Brenntag Canada Inc	1	\$	1,390.65
Brenton Industries Ltd	1	\$	1,260.00
Brogan Fire & Safety	4	\$	1,355.43
Bronwen Wetter Clay	1	\$	256.80
Burton Internet Society	1	\$	39.20
Butler, Sam	1	\$	150.00
C.A. Fischer Lumber Co. Ltd.	7	\$	383.90
Calvert-Smith, Corrina	1	\$	147.00
Canada West Refrigeration Ltd	1	\$	897.75
Canadian Centre for Occupational Health and Safety	6	\$	165.00
Canadian Linen & Uniform	5	\$	424.22
CanGas Propane Inc.	5	\$	1,200.90
Carey McIver & Associates Ltd.	1	\$	1,341.38
Caro Analytical Services	2	\$	369.18
Castlegar & District Chamber Of Commerce	1	\$	110.25
Castlegar Home Hardware	3	\$	2,030.24

Remaining 20% of payments by value	Number of Payments		Value
	969	\$	482,150
Castlegar Hospice Society	1	\$	1,000.00
Castlegar, City Of	1	\$	184.43
CDW Canada Corp	9	\$	2,868.77
Chernenko, Rob	1	\$	54.90
Cintas Canada Ltd Location 889	2	\$	275.14
Civic Auto Repair	1	\$	209.05
CivicInfo BC	1	\$	1,785.00
Cleartech Industries Inc	1	\$	280.06
Coates, Leonard	1	\$	824.20
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	8	\$	655.86
Connect Hearing	1	\$	63.00
Cottonwood Lake Preservation Society	1	\$	288.75
Coutu, Stephane	1	\$	24.47
Cover Architectural Collaborative Inc.	1	\$	1,013.25
Cowan's Office Supplies	21	\$	6,481.49
Cranbrook Water Conditioning Ltd.	3	\$	129.58
Crawford Bay Store	3	\$	527.81
Creston & District Society for Community Living	1	\$	990.00
Creston Curling Club	2	\$	1,000.00
Creston, Town Of	1	\$	1,034.45
Crosland, Brittany	1	\$	197.64
Crowder, Robert A	1	\$	152.48
Cunningham, Hans	3	\$	118.95
Cupe Local 2262	1	\$	2,259.98
Cupe Local 748	1	\$	939.48
Dave's Plumbing Ltd	2	\$	3,609.38
DB Perks & Associates Ltd	1	\$	199.55
DeBoon, Arnold Frank	1	\$	179.97
Deer Park & Area Communication Society	1	\$	1,439.66
Denny, Shawn	1	\$	260.00
Dewar, Ethan	1	\$	233.00
DHC Communications Inc	2	\$	1,075.79
Distributel Communications Limited	1	\$	334.67
District of Invermere	1	\$	1,219.34
Doug's Gas & Plumbing Service	1	\$	905.10
Durning, Stuart	1	\$	175.00
Dye, Cindy	1	\$	375.00
Dye, Shane	1	\$	180.18
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	129.68
EECOL Electric Corp.	2	\$	259.62
Emco Corporation	1	\$	854.08
Environmental Operators Certification Program	3	\$	229.95
Eric Etelamaki Holdings	1	\$	168.00
Esler, Christina	1	\$	119.11
Esri Canada Ltd	1	\$	1,260.00
Evenson, AJ	1	\$	431.66
Expresslane Deliveries	1	\$	382.20
Federal Express Canada Ltd.	2	\$	197.67
Federated Co-Operatives Ltd	3	\$	566.38
Fehr, Carol	3	\$	1,176.57
Fehst, Tristan	1	\$	16.58
Fergie, Barbara	2	\$	303.84
Ferguson, Colin	2	\$	233.02
Fishlock, Garrett	1	\$	232.33
FlagHouse	1	\$	108.19
FortisBC - Electricity	22	\$	11,279.22
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	4	\$	274.81
Friesen, Matthew	1	\$	451.50
G and W Lawncare	1	\$	200.00
Garth'S Plumbing & Heating	1	\$	590.63
Geo H Hewitt Co Ltd	1	\$	48.61
GFL Environmental Inc.	17	\$	16,203.67
Gibbons, Donald	2	\$	518.50
Gilbert Parts Depot	8	\$	963.22
Gobat, Paul	1	\$	25.74
GoTo Technologies Canada Ltd.	2	\$	1,261.12

Remaining 20% of payments by value	Number of Payments		Value
	969	\$	482,150
Gray's Contracting	2	\$	598.51
Greene, Gregory	3	\$	1,820.85
GRS Contracting Ltd	1	\$	1,848.00
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	1	\$	58.26
Hadfield, Anthony	1	\$	958.49
Hall Printing	7	\$	3,804.91
Hanegraaf, Henny (Henrica)	1	\$	53.14
Harrison Fitness Services Inc.	1	\$	152.10
Health Arts Society	1	\$	1,500.00
Healthy Community Society of the North Slocan Valley	1	\$	887.50
Hewgill, Mathew	1	\$	125.00
Hilburn, Nina	1	\$	150.00
Hills, Erika	2	\$	248.99
Hipperson Hardware	2	\$	40.24
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
HomePlus Products	1	\$	125.43
Hub Fire Engines & Equipment Ltd	2	\$	3,300.11
Hubert, Cody	1	\$	340.00
Hume Hotel	3	\$	3,720.33
HuskyPro	1	\$	2,140.41
Hywood Truck & Equipment Ltd	4	\$	2,502.76
I.T. Blueprint Solutions Consulting Inc.	1	\$	696.47
ICONIX Waterworks Ltd Partnership	2	\$	1,316.00
Ihlen, Gord	1	\$	145.00
Industrial Alliance Insurance and Financial Services Inc.	1	\$	837.77
Infosat Communications	1	\$	278.28
Inland Allcare	21	\$	7,645.76
Insight Canada Inc.	1	\$	649.26
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	37.74
Jackman, Garry	1	\$	88.21
Jackson, Jon	1	\$	150.00
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	9	\$	1,606.82
Jennifer Wickwire	2	\$	500.00
Johnson, Chris	1	\$	957.13
Johnsons Landing Community Association	1	\$	650.00
Jordan, Brody	1	\$	183.00
Justice Institute Of Bc	1	\$	394.04
JY Contracting Ltd	2	\$	4,132.80
Kal Tire (Castlegar)	3	\$	4,821.68
Kal Tire (Nelson)	5	\$	1,876.57
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	2,129.53
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	2	\$	122.85
Kaslo Front Street Market	8	\$	282.00
Kaslo Home Hardware	2	\$	410.08
Kaslo Housing Society	1	\$	600.00
Kaslo Infonet Society	1	\$	72.69
Kaslo Pump	1	\$	196.15
Kaslo Search & Rescue	1	\$	999.80
Kaslo, Village Of	1	\$	64.56
Kathy Gordon's Cleaning Services	4	\$	467.00
KEM Services	1	\$	358.97
Kemle, Gillian	1	\$	397.78
Kemlee Equipment Ltd	1	\$	118.37
Kennlyn Enterprises	1	\$	487.20
KGC Fire Rescue Inc	1	\$	417.15
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	480.51
Kokanee Fire & Safety Ltd.	2	\$	3,353.27
Kokanee Ford Sales Ltd.	1	\$	53.37
Kone Inc	1	\$	1,443.87
Kootenay Adaptive Sport Association	1	\$	2,170.00
Kootenay Carshare Cooperative	1	\$	6.72
Kootenay Christian Fellowship (Our Daily Bread)	1	\$	500.00
Kootenay Glass & Mirror Ltd	2	\$	955.99
Kootenay Industrial Supply Ltd	9	\$	868.41
Kootenay River Senior Boys Volleyball Team	2	\$	1,000.00
Kootenay Valley Water & Spas	5	\$	143.20

Remaining 20% of payments by value	Number of Payments		Value
	969	\$	
Kootnikoff, Amy (Aimee)	1	\$	203.69
Kootnikoff, Bill	1	\$	142.78
Koots Konstruktion	1	\$	1,575.00
Lardeau Fire Prevention Association	1	\$	1,350.00
Lasko, Carolyn	3	\$	162.26
Lifesaving Society (Burnaby)	12	\$	7,972.40
Lifesaving Society (Toronto)	1	\$	514.08
Lockwood, Diana LD	2	\$	101.10
Lo-Cost Propane	3	\$	3,248.77
Lordco Parts Ltd	4	\$	692.48
Lunn, Jessica	1	\$	91.50
M.J Fabrication & Maintenance Welding	1	\$	378.00
Magaw, Donna	1	\$	27.99
Main, Leah	1	\$	343.00
Marino, Frank	1	\$	1,822.28
Marshall Smith, Paris	1	\$	611.00
Martech Electrical Systems Ltd	2	\$	2,727.19
Martech Motor Winding Ltd	3	\$	2,693.08
Masse Enviromental Consultants Ltd.	2	\$	1,428.00
Mayday Electric Ltd	3	\$	1,183.92
McCuaig, Stuart	1	\$	85.40
McDougall, Walter	1	\$	79.97
McFaddin, Maria June	3	\$	174.03
McLaren-Caux, Aiden(Kenneth)	2	\$	357.46
McLaughlin MetalFab	1	\$	42.00
McOuat, Trynity	1	\$	32.00
Mearl's Machine Works Ltd	1	\$	1,553.60
Mental Health Commission of Canada	1	\$	120.00
Meridian Plumbing and Heating	1	\$	912.98
Mills Bros Construction Ltd	2	\$	1,522.50
Mills Office Productivity	3	\$	331.11
Minister of Finance	1	\$	92.99
Minister Of Finance - Product Distribution Centre	2	\$	271.72
Mitchell Supply Ltd	1	\$	110.21
Monsen, Janine E	1	\$	163.26
Montgomery, Brian	1	\$	188.57
Mountain Logic Solutions Inc.	3	\$	3,404.73
Mountain Transport Institute Ltd	1	\$	900.00
MyZone Media Inc.	1	\$	814.95
Nanaimo, City of	16	\$	3,830.93
Napa Auto Parts (Castlegar)	1	\$	57.54
Napa Auto Parts (Nelson)	1	\$	341.58
Nedham, Suzanne	1	\$	122.93
Nelson & District Chamber of Commerce	1	\$	178.50
Nelson Building Centre Ltd	24	\$	1,596.53
Nelson Circus Performers Association	1	\$	450.00
Nelson Farmers Supply Ltd	8	\$	858.70
Nelson Ford Sales (2003) Inc.	2	\$	2,895.05
Nelson Hydro	7	\$	4,469.21
Nelson Public Library	1	\$	1,580.00
Nelson Reflections	1	\$	1,000.00
Nelson Toyota	4	\$	900.13
Nelson, City Of	3	\$	1,826.63
Newell, Thomas	2	\$	34.26
North Shore Fire Social Club	1	\$	1,500.00
Orkin Canada Corporation	1	\$	145.27
Oso Negro	2	\$	163.00
P.L.A.D. Holdings Ltd.	1	\$	315.00
Panko, Bridget	1	\$	378.00
Paragon Micro Canada	2	\$	1,970.12
Passmore Laboratory Ltd	6	\$	1,200.00
Pennywise	3	\$	774.66
Pereversoff, Charles	1	\$	36.60
Perrot, Denis	1	\$	62.72
Peyton, Claire DBA: Upstream Environmental Consulting	2	\$	2,370.53
Pipe, Nicolai	1	\$	25.62
Pitbull Contracting Ltd	1	\$	1,317.40
Pitney Bowes	1	\$	106.38
Plumb Local Plumbing & Construction LTD	1	\$	367.50

Remaining 20% of payments by value	Number of Payments		Value
	969	\$	
Points West Technologies Ltd.	1	\$	1,307.46
Poisson-Gagnon, Vincent	2	\$	552.66
Popoff, Walter A	3	\$	113.46
Prestige Lakeside Resort	7	\$	1,552.50
Procter Community Society	1	\$	1,000.00
Purolator Inc	1	\$	122.04
Pyramid Building Supplies	3	\$	288.72
Receiver General	1	\$	217.55
Redfish Elementary School PAC	1	\$	1,500.00
Reliance Office Services Ltd	1	\$	2,415.00
Rfs Canada	6	\$	715.66
Ricoh Canada Inc	2	\$	256.20
Riondel Cable Society	2	\$	80.00
Riverside Farm	9	\$	3,520.65
Roadpost Inc. T46274	4	\$	708.60
Roblee Trucking	1	\$	525.00
Rocky Mountain Agencies	3	\$	4,575.67
Rocky Mountain Phoenix	8	\$	10,842.57
Roenspiess, Ethan (Kai)	1	\$	61.00
Rook Design Media	1	\$	2,285.65
Rossland, City of	1	\$	1,032.11
Roto Aire Distributors Ltd	1	\$	897.50
Royal Canadian Legion #170 Castlegar/Robson	1	\$	1,583.23
Royal Canadian Legion Branch #203	1	\$	1,270.11
Rushforth, Nathen	1	\$	140.00
Russell Hendrix Foodservice Equipment	1	\$	687.49
Salmo & Area Supportive Housing Society	1	\$	1,100.00
Salmo & District Chamber of Commerce	1	\$	800.00
Salmon, Evan	1	\$	168.61
Schmidt, Julie	1	\$	171.56
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,090.34
Shaw Cable	18	\$	2,465.91
Silverking Contracting	1	\$	985.60
Silverking Small Engine	1	\$	1,333.42
Siminoff, Daniel	1	\$	137.50
Six Mile Water Users Community	1	\$	1,800.00
Sk Electronics Ltd	24	\$	8,072.47
Slocan Park Community Hall Society	1	\$	656.37
Slocan Valley Home Hardware	5	\$	320.91
Slocan Valley Seniors Housing Society	1	\$	580.00
Smokey Creek Salvage	2	\$	1,292.84
SNT Geotechnical Ltd.	1	\$	945.00
Speedpro Signs	2	\$	2,560.53
Speedpro Signs (Trail)	2	\$	1,084.16
Spencer, Monica	1	\$	1,086.96
SPI Health and Safety Inc	3	\$	771.46
Stafford Welding	3	\$	1,433.25
Sterling Backcheck Canada Corp.	1	\$	155.30
Stewart Mcdannold Stuart	1	\$	1,237.60
Stokes International	1	\$	802.16
Sudan, Sangita	1	\$	145.00
Sullivan, Kevin	1	\$	54.90
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	75	\$	58,466.94
Superior Lighting & Bath	1	\$	242.63
Swift Internet	4	\$	291.20
Taghum Shell (1997)	14	\$	1,222.41
Teck Metals Ltd	1	\$	1,050.00
Telus Communications Inc	2	\$	1,643.41
The ATACC Group Ltd.	1	\$	960.00
The Trainer's Box	2	\$	621.00
Thiele, Dustin	1	\$	190.00
Thurber Engineering Ltd.	1	\$	1,572.45
Tierney, Roger Bruce	1	\$	164.21
Tilley, Colleen F	1	\$	90.28
Tip-it Waste Solutions Inc.	3	\$	1,051.85
Tipple, Brent R	1	\$	205.82
Trail Hammer and Bolt Company Ltd.	1	\$	24.41
Tratech Mechanical Ltd	1	\$	501.00

Remaining 20% of payments by value	Number of Payments		Value
	969	\$	
Trottier, Nadine	1	\$	90.71
Trowalex Equipment Rentals And Sales	1	\$	467.95
Tu-Dor Lock & Safe Ltd	3	\$	90.60
Turlock Electrical Contracting Ltd	1	\$	305.83
Twin Rivers Controls Ltd	1	\$	1,354.50
Uhlenbrauck, Tyler	1	\$	70.05
Uline Canada Corporation	3	\$	2,098.42
Unit4 Business Software Corporation	1	\$	649.69
Univar Canada Ltd	2	\$	3,051.80
Valley Voice Ltd	3	\$	633.15
Van Houtte Coffee Services	2	\$	469.14
Van Kam Freightways Ltd	7	\$	1,927.54
Vandenberghe, Kelly	1	\$	155.73
VH Sporte Canada	2	\$	2,927.35
Viel, Jeffrey	1	\$	27.19
Vince's Specialty Footwear Ltd	1	\$	564.12
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	2	\$	16.24
W.H. Excavating	1	\$	669.38
Wade Technologies Ltd	4	\$	7,080.27
Waste Management	9	\$	2,324.52
Watson, Aimee	3	\$	402.60
Weatherhead, Teresa A	1	\$	179.34
Wesco Distribution-Canada Inc	1	\$	55.48
Western Auto Wreckers (1974) Ltd	2	\$	834.40
Western Rubber Products Ltd	1	\$	241.50
WFR Wholesale Fire & Rescue Ltd	5	\$	3,379.28
Wight, Nelson	1	\$	997.61
Wild West Drilling Inc	2	\$	3,643.50
Wilkinson, James	3	\$	1,528.66
Wilson, Lane	1	\$	35.27
Winlaw Mini-Mart	1	\$	549.78
Wolseley Waterworks Branch	2	\$	3,032.51
Wood Wyant Inc	4	\$	4,692.79
Wood, Graeme	4	\$	400.00
Xplore Inc.	1	\$	111.44
Yahk General Store	1	\$	1,306.67
Yahk-Kingsgate Recreation Society	1	\$	1,000.00
Yee, Douglas	1	\$	1,641.10
Yellow Pages Group	1	\$	0.53
Ymir Community Association	1	\$	2,000.00
Yurick, Nicolas	1	\$	274.50
Zaitz, Gregory	1	\$	125.00
Zap Welding	1	\$	708.41
Z-KO Construction Ltd.	1	\$	1,441.01
Zone West Enterprises Ltd	2	\$	1,422.40

Employees and Directors December 2022

Directors	Number of Payments		Value
	28		2,790
Cunningham, Hans	3	\$	118.95
DeBoon, Arnold Frank	1	\$	179.97
Ferguson, Colin	2	\$	233.02
Hanegraaf, Henny (Henrica)	1	\$	53.14
Jackman, Garry	1	\$	88.21
Lockwood, Diana LD	2	\$	101.10
Lunn, Jessica	1	\$	91.50
Main, Leah	1	\$	343.00
McFaddin, Maria June	3	\$	174.03
McLaren-Caux, Aiden(Kenneth)	2	\$	357.46
Newell, Thomas	2	\$	34.26
Popoff, Walter A	3	\$	113.46
Tierney, Roger Bruce	1	\$	164.21
Vandenberghe, Kelly	1	\$	155.73
Watson, Aimee	3	\$	402.60
Weatherhead, Teresa A	1	\$	179.34

Employees	Number of Payments		Value
	90	\$	23,835
Allaire, Michael	2	\$	133.59
Anderson, Georgina Lynn	2	\$	195.20
Armstrong, Logan	1	\$	154.00
Atkinson, Diane	1	\$	14.84
Aylesworth, Patricia	1	\$	50.02
Barden-Shanks, Maya	1	\$	27.45
Beavers, Amanda	2	\$	2,628.91
Bebelman, Aaron	1	\$	461.16
Beerens, Kurt	1	\$	21.42
Berchtold, Thomas	1	\$	6.10
Bibby, Michael	1	\$	195.20
Butler, Sam	1	\$	150.00
Calvert-Smith, Corrina	1	\$	147.00
Chernenko, Rob	1	\$	54.90
Coates, Leonard	1	\$	824.20
Coutu, Stephane	1	\$	24.47
Crosland, Brittany	1	\$	197.64
Crowder, Robert A	1	\$	152.48
Denny, Shawn	1	\$	260.00
Dewar, Ethan	1	\$	233.00
Durning, Stuart	1	\$	175.00
Dye, Shane	1	\$	180.18
Esler, Christina	1	\$	119.11
Evenson, AJ	1	\$	431.66
Fehr, Carol	3	\$	1,176.57
Fehst, Tristan	1	\$	16.58
Fergie, Barbara	2	\$	303.84
Fishlock, Garrett	1	\$	232.33
Friesen, Matthew	1	\$	451.50
Gibbons, Donald	2	\$	518.50
Gobat, Paul	1	\$	25.74
Greene, Gregory	3	\$	1,820.85
Hadfield, Anthony	1	\$	958.49
Hills, Erika	2	\$	248.99
Ihlen, Gord	1	\$	145.00
Jackson, Jon	1	\$	150.00
Johnson, Chris	1	\$	957.13
Jordan, Brody	1	\$	183.00
Kootnikoff, Amy (Aimee)	1	\$	203.69
Kootnikoff, Bill	1	\$	142.78
Lasko, Carolyn	3	\$	162.26
Magaw, Donna	1	\$	27.99
Marshall Smith, Paris	1	\$	611.00
McCuaig, Stuart	1	\$	85.40
McDougall, Walter	1	\$	79.97
McOuat, Trynity	1	\$	32.00
Monsen, Janine E	1	\$	163.26
Montgomery, Brian	1	\$	188.57
Nedham, Suzanne	1	\$	122.93
Pereversoff, Charles	1	\$	36.60
Perrot, Denis	1	\$	62.72
Pipe, Nicolai	1	\$	25.62
Poisson-Gagnon, Vincent	2	\$	552.66
Roenspiess, Ethan (Kai)	1	\$	61.00

Employees	Number of Payments		Value
	90	\$	
Salmon, Evan	1	\$	168.61
Schmidt, Julie	1	\$	171.56
Siminoff, Daniel	1	\$	137.50
Spencer, Monica	1	\$	1,086.96
Sudan, Sangita	1	\$	145.00
Sullivan, Kevin	1	\$	54.90
Tilley, Colleen F	1	\$	90.28
Tipple, Brent R	1	\$	205.82
Trottier, Nadine	1	\$	90.71
Uhlenbrauck, Tyler	1	\$	70.05
Viel, Jeffrey	1	\$	27.19
Wight, Nelson	1	\$	997.61
Wilkinson, James	3	\$	1,528.66
Wilson, Lane	1	\$	35.27
Wood, Graeme	4	\$	400.00
Yee, Douglas	1	\$	1,641.10
Yurick, Nicolas	1	\$	274.50
Zaitz, Gregory	1	\$	125.00
	90		23,835

Accounts Payable for December 2022 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments		\$	473,889
	46			
Arrow Lakes Caribou Society	1		\$	1,680.30
Arrow Lakes Search & Rescue	1		\$	765.83
Balfour Recreation Commission	2		\$	9,176.00
Balfour Senior Citizens Association Branch #120	2		\$	2,059.00
BC Association of Community Response Networks (BCCRN)	1		\$	1,595.60
Castlegar Hospice Society	2		\$	5,500.00
Crescent Valley Firemans Fund	1		\$	5,000.00
Creston & District Society for Community Living	1		\$	990.00
Creston Curling Club	2		\$	1,000.00
Creston Valley Blossom Festival (CVBF)	1		\$	18,345.89
Deer Park & Area Communication Society	2		\$	4,996.16
Health Arts Society	1		\$	1,500.00
Healthy Community Society of the North Slokan Valley	1		\$	887.50
Johnsons Landing Community Association	1		\$	650.00
Kaslo Housing Society	1		\$	600.00
Kaslo Search & Rescue	1		\$	999.80
Kokanee Creek Nature Centre Society	1		\$	10,000.00
Kootenay Adaptive Sport Association	1		\$	2,170.00
Kootenay Christian Fellowship (Our Daily Bread)	1		\$	500.00
Kootenay River Senior Boys Volleyball Team	2		\$	1,000.00
Lardeau Fire Prevention Association	1		\$	1,350.00
Lardeau Valley Historical Society	1		\$	5,000.00
Nelson Public Library	1		\$	1,580.00
Nelson Reflections	1		\$	1,000.00
Nelson, City of	1		\$	350,010.00
Passmore Public Hall Association	1		\$	5,000.00
Procter Community Society	2		\$	7,750.00
Redfish Elementary School PAC	1		\$	1,500.00
Royal Canadian Legion #170 Castlegar/Robson	1		\$	1,583.23
Salmo & Area Supportive Housing Society	1		\$	1,100.00
Salmo & District Chamber of Commerce	1		\$	800.00
Salmo Valley Trail Society	1		\$	5,000.00
Salmo, Village of	1		\$	4,000.00
Shoreacres Neighbourhood Community Association	1		\$	5,400.00
Six Mile Water Users Community	1		\$	1,800.00
Slocan Valley Rail Trail Society	1		\$	5,000.00
Slocan Valley Seniors Housing Society	1		\$	580.00
South Kootenay Lake Community Service Society	1		\$	4,020.00
Ymir Community Association	1		\$	2,000.00

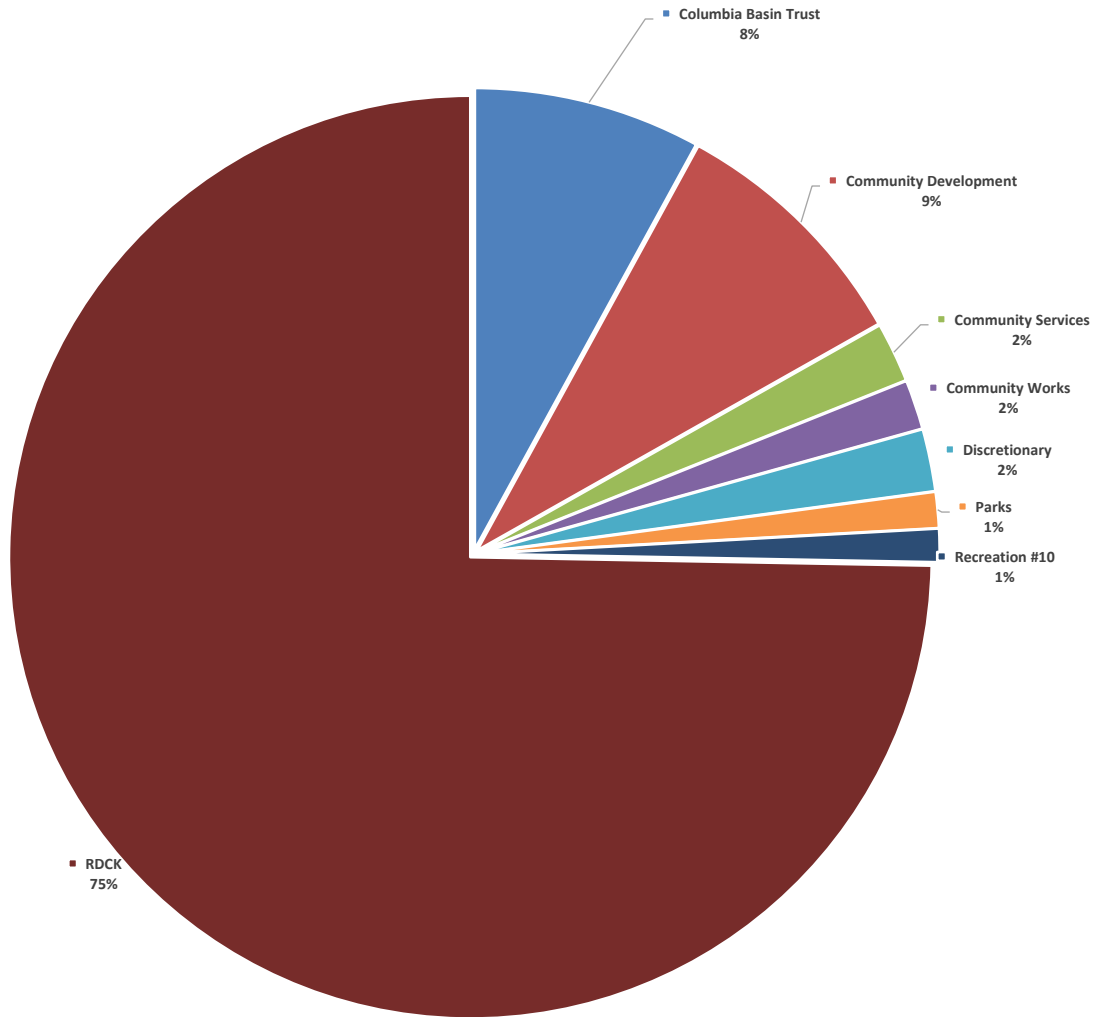
All Other Vendors	Number of Payments		\$	Value	1,911,753
	938				
1022117 Alberta Ltd.	8		\$	38,370.61	
1378967 BC Ltd	2		\$	55,031.81	
1583343 Ontario Inc. O/A Swiss Print International	1		\$	1,706.88	
360° Contracting	1		\$	840.00	
Able Plastics Ltd	1		\$	417.54	
AccessSMT Holdings Ltd.	1		\$	537.60	
Accusharp Grinding	1		\$	262.50	
ACE Courier Services	6		\$	686.83	
Air Liquide Canada Inc	6		\$	777.41	
Akokli Construction LTD.	3		\$	3,906.00	
Alais Ventures Ltd.	1		\$	2,232.81	
Alberta Fire Chiefs Association	1		\$	869.12	
All Around Septic Services Ltd	1		\$	1,181.25	
All Elements Industries Ltd.	1		\$	378.61	
Alligator Pie Catering	2		\$	1,617.53	
Allmar Inc	2		\$	23,602.01	
ALS Canada Ltd.	4		\$	4,816.54	
A-Mais Technologies Inc.	1		\$	3,024.00	
Andex Equipment Rentals	1		\$	691.99	
Andrew Sheret Ltd	3		\$	3,216.18	
Arcright Plumbing & Heating	1		\$	2,906.40	
Arrow Lakes Aggregates	1		\$	17,944.82	
Arrow Mountain Carwash & Mini Storage Ltd	1		\$	6,300.00	
Associated Fire Safety Equipment	4		\$	3,307.50	
Atomic Crayon	2		\$	2,261.38	
Authorized Security Ltd.	1		\$	252.00	
Awards & Trophies Headquarters	2		\$	947.86	
Baker Street Mens Wear	1		\$	713.83	
Balfour Gill And Gift	1		\$	1,672.89	
BC Air Filter Ltd	1		\$	2,267.80	
BC Hydro & Power Authority	4		\$	3,730.61	
BC Transit	5		\$	171,660.43	
BCFED Health & Safety Centre	1		\$	3,567.90	
Bell Media Radio GP	2		\$	882.00	
Bi Purewater	2		\$	105,942.81	
Big Cranium Design	4		\$	4,100.42	
Black Press Group Ltd	1		\$	242.56	
Border Holdings Ltd.	1		\$	1,344.89	
Boswell, Dorian	1		\$	2,475.00	
Brenntag Canada Inc	2		\$	4,094.62	
Brenton Industries Ltd	1		\$	1,260.00	
Brogan Fire & Safety	4		\$	1,355.43	
Bronwen Wetter Clay	1		\$	256.80	
Burton Internet Society	1		\$	39.20	
C.A. Fischer Lumber Co. Ltd.	7		\$	383.90	
Canada West Refrigeration Ltd	1		\$	897.75	

All Other Vendors	Number of Payments		Value
	938	\$	
			1,911,753
Canadian Centre for Occupational Health and Safety	6	\$	165.00
Canadian Linen & Uniform	5	\$	424.22
CanGas Propane Inc.	6	\$	4,880.56
Carey McIver & Associates Ltd.	1	\$	1,341.38
Caro Analytical Services	2	\$	369.18
Castlegar & District Chamber Of Commerce	1	\$	110.25
Castlegar Home Hardware	3	\$	2,030.24
Castlegar, City Of	1	\$	184.43
Cathro Consulting Ltd	1	\$	3,622.50
CDW Canada Corp	9	\$	2,868.77
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Chris Kellett & Associates Ltd	1	\$	9,056.25
Cintas Canada Ltd Location 889	2	\$	275.14
Civic Auto Repair	1	\$	209.05
CivicInfo BC	1	\$	1,785.00
Cleartech Industries Inc	4	\$	14,120.32
Columbia Basin Broadband Corporation	1	\$	3,180.80
Columbia Wireless Inc	7	\$	576.80
Cornfort Welding Ltd	8	\$	655.86
Connect Hearing	1	\$	63.00
Cottonwood Lake Preservation Society	1	\$	288.75
Cover Architectural Collaborative Inc.	1	\$	1,013.25
Cowan's Office Supplies	21	\$	6,481.49
Cranbrook Water Conditioning Ltd.	3	\$	129.58
Crawford Bay Store	3	\$	527.81
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	1	\$	1,034.45
Cupe Local 2262	1	\$	2,259.98
Cupe Local 748	1	\$	939.48
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	1	\$	199.55
DHC Communications Inc	2	\$	1,075.79
Distributel Communications Limited	1	\$	334.67
District of Invermere	1	\$	1,219.34
Doug's Gas & Plumbing Service	1	\$	905.10
Dye, Cindy	1	\$	375.00
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	129.68
EECOL Electric Corp.	2	\$	259.62
Emco Corporation	1	\$	854.08
Environmental Operators Certification Program	3	\$	229.95
Eric Etelamaki Holdings	1	\$	168.00
Escribe Solutions	1	\$	12,495.45
Esri Canada Ltd	1	\$	1,260.00
Expresslane Deliveries	1	\$	382.20
Federal Express Canada Ltd.	2	\$	197.67
Federated Co-Operatives Ltd	3	\$	566.38
Firestorm Enterprises Ltd	2	\$	52,762.50
FlagHouse	1	\$	108.19
FortisBC - Electricity	27	\$	56,505.85
Fortisbc - Natural Gas	2	\$	43,746.70
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	4	\$	274.81
G and W Lawncare	1	\$	200.00
Garth'S Plumbing & Heating	1	\$	590.63
Geo H Hewitt Co Ltd	1	\$	48.61
GFL Environmental Inc.	26	\$	138,510.70
Gilbert Parts Depot	8	\$	963.22
GoTo Technologies Canada Ltd.	2	\$	1,261.12
Gray's Contracting	2	\$	598.51
GRS Contracting Ltd	2	\$	7,236.25
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	1	\$	58.26
Hall Printing	7	\$	3,804.91
Hanson Electric Ltd.	1	\$	2,920.61
Harrison Fitness Services Inc.	1	\$	152.10
Haul-All Equipment Ltd.	1	\$	6,883.80
Heavy Metal Company	1	\$	6,734.70
Hewgill, Mathew	1	\$	125.00
Highland Consulting Ltd	1	\$	3,622.00
Hilburn, Nina	1	\$	150.00
Hipperson Hardware	2	\$	40.24
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
HomePlus Products	1	\$	125.43
Hub Fire Engines & Equipment Ltd	2	\$	3,300.11
Hubert, Cody	1	\$	340.00
Hume Hotel	3	\$	3,720.33
HuskyPro	1	\$	2,140.41
Huss Holdings	1	\$	3,150.00
Hywood Truck & Equipment Ltd	4	\$	2,502.76
I.T. Blueprint Solutions Consulting Inc.	2	\$	16,091.09
ICONIX Waterworks Ltd Partnership	2	\$	1,316.00
Industrial Alliance Insurance and Financial Services Inc.	1	\$	837.77
Infinity Solutions	1	\$	2,651.25
Infosat Communications	1	\$	278.28
Inland Allcare	23	\$	21,913.78
Insight Canada Inc.	1	\$	649.26
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	37.74
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	9	\$	1,606.82
Jennifer Wickwire	2	\$	500.00
Justice Institute Of Bc	1	\$	394.04
JY Contracting Ltd	2	\$	4,132.80
Kal Tire (Castlegar)	3	\$	4,821.68
Kal Tire (Nelson)	6	\$	6,810.08

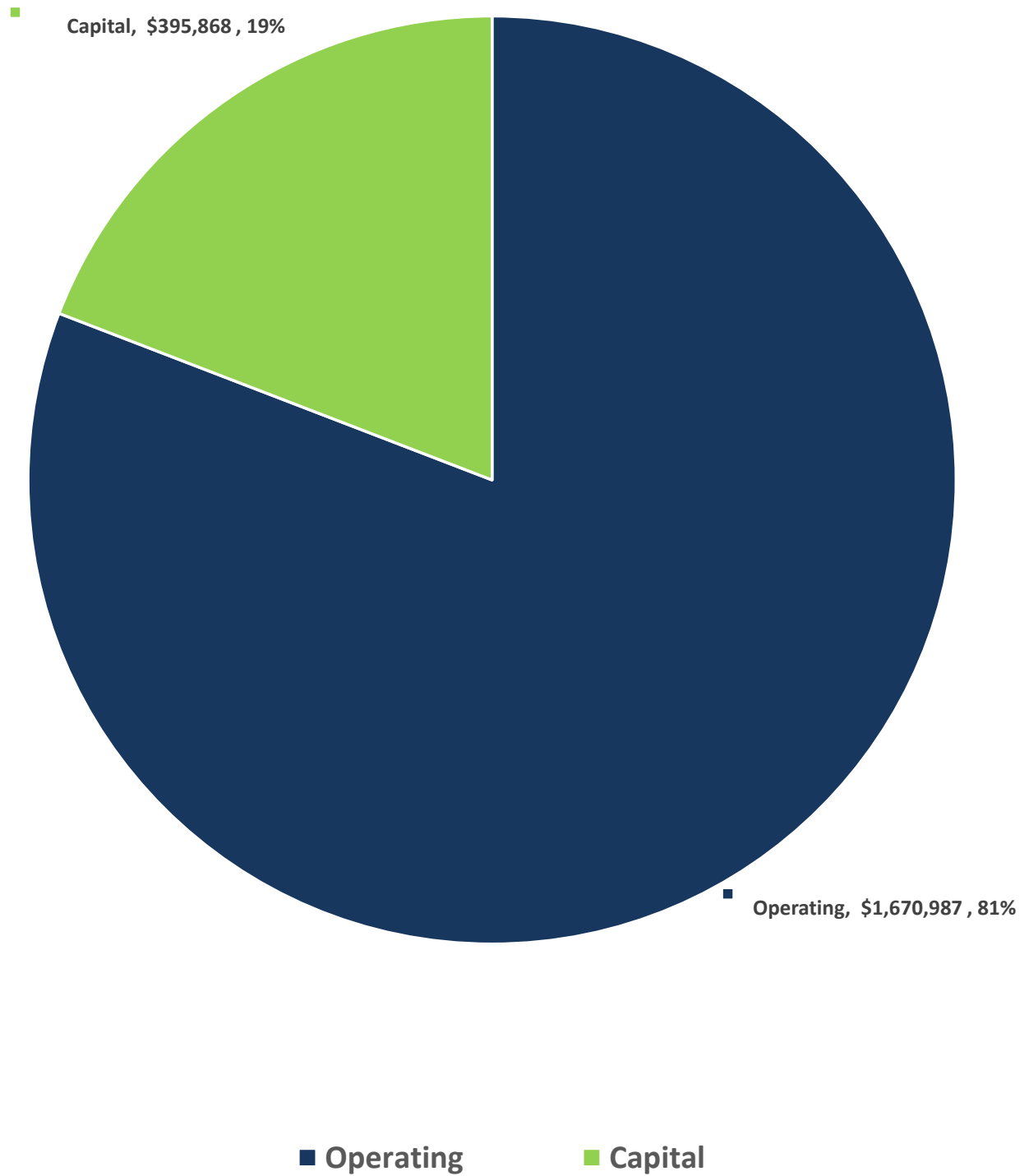
All Other Vendors	Number of Payments		Value
	938	\$	
			1,911,753
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	2,129.53
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	2	\$	122.85
Kaslo Front Street Market	8	\$	282.00
Kaslo Home Hardware	2	\$	410.08
Kaslo Infonet Society	1	\$	72.69
Kaslo Pump	1	\$	196.15
Kaslo, Village Of	1	\$	64.56
Kathy Gordon's Cleaning Services	4	\$	467.00
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	2	\$	6,425.77
Kemle, Gillian	1	\$	397.78
Kemlee Equipment Ltd	2	\$	3,557.29
Kendrick Equipment (2003) Ltd	1	\$	3,235.95
Kennilyn Enterprises	1	\$	487.20
KGC Fire Rescue Inc	1	\$	417.15
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	480.51
Kokanee Fire & Safety Ltd.	2	\$	3,353.27
Kokanee Ford Sales Ltd.	1	\$	53.37
Kone Inc	1	\$	1,443.87
Kootenay Carshare Cooperative	1	\$	6.72
Kootenay Glass & Mirror Ltd	2	\$	955.99
Kootenay Industrial Supply Ltd	9	\$	868.41
Kootenay Valley Water & Spas	5	\$	143.20
Koots Konstruktion	1	\$	1,575.00
LCL Enterprises	2	\$	7,936.65
Lesperance Mendes	2	\$	40,191.20
Lifesaving Society (Burnaby)	12	\$	7,972.40
Lifesaving Society (Toronto)	1	\$	514.08
Little h Design Works	1	\$	5,382.83
Lo-Cost Propane	3	\$	3,248.77
Loki Tree Services	1	\$	43,280.49
Lordco Parts Ltd	4	\$	692.48
Lynne Betts & Associates	1	\$	18,245.00
M.J Fabrication & Maintenance Welding	1	\$	378.00
M'akola Development Services	1	\$	3,313.80
Marino, Frank	2	\$	4,848.63
Martech Electrical Systems Ltd	3	\$	13,508.60
Martech Motor Winding Ltd	3	\$	2,693.08
Masse Enviromental Consultants Ltd.	2	\$	1,428.00
Mayday Electric Ltd	3	\$	1,183.92
McLaughlin MetalFab	1	\$	42.00
Mearl's Machine Works Ltd	1	\$	1,553.60
Mental Health Commission of Canada	1	\$	120.00
Meridian Plumbing and Heating	1	\$	912.98
Mills Bros Construction Ltd	3	\$	4,956.00
Mills Office Productivity	3	\$	331.11
Minister of Finance	2	\$	6,850.37
Minister Of Finance - Product Distribution Centre	2	\$	271.72
Mitchell Supply Ltd	1	\$	110.21
Mountain Logic Solutions Inc.	4	\$	7,825.23
Mountain Transport Institute Ltd	1	\$	900.00
MyZone Media Inc.	1	\$	814.95
Nanaimo, City of	16	\$	3,830.93
Napa Auto Parts (Castlegar)	1	\$	57.54
Napa Auto Parts (Nelson)	1	\$	341.58
Nelson & District Chamber of Commerce	1	\$	178.50
Nelson Building Centre Ltd	24	\$	1,596.53
Nelson Circus Performers Association	1	\$	450.00
Nelson Farmers Supply Ltd	8	\$	858.70
Nelson Ford Sales (2003) Inc.	2	\$	2,895.05
Nelson Hydro	8	\$	32,986.73
Nelson Leafs Hockey Society	1	\$	6,121.50
Nelson Toyota	4	\$	900.13
Nelson, City Of	3	\$	1,826.63
North Shore Fire Social Club	1	\$	1,500.00
Orkin Canada Corporation	1	\$	145.27
Oso Negro	2	\$	163.00
P.L.A.D. Holdings Ltd.	1	\$	315.00
Panko, Bridget	1	\$	378.00
Paragon Micro Canada	4	\$	14,485.04
Passmore Laboratory Ltd	6	\$	1,200.00
Pennywise	3	\$	774.66
Peyton, Claire DBA: Upstream Environmental Consulting	3	\$	5,237.03
Pitbull Contracting ltd	1	\$	1,317.40
Pitney Bowes	1	\$	106.38
Plumb Local Plumbing & Construction LTD	1	\$	367.50
PNT Contracting	1	\$	4,842.60
Points West Technologies Ltd.	1	\$	1,307.46
Prestige Lakeside Resort	8	\$	7,039.79
Purolator Inc	1	\$	122.04
Pyramid Building Supplies	3	\$	288.72
R Griffith Land Surveying	1	\$	21,819.84
Read Jones Christoffersen Ltd.	1	\$	19,355.63
Receiver General	1	\$	217.55
Reliance Office Services Ltd	1	\$	2,415.00
ResQtech Systems Inc	1	\$	2,819.25
Rfs Canada	6	\$	715.66
Ricoh Canada Inc	2	\$	256.20
Riondel Cable Society	2	\$	80.00
Riverside Farm	10	\$	7,139.22
Roadpost Inc. T46274	4	\$	708.60
Roblee Trucking	1	\$	525.00
Rocky Mountain Agencies	4	\$	7,374.11
Rocky Mountain Phoenix	13	\$	27,210.44

All Other Vendors	Number of Payments		Value
	938	\$	
Rook Design Media	1	\$	2,285.65
Rossland, City of	1	\$	1,032.11
Roth IAMS	3	\$	32,757.01
Roto Aire Distributors Ltd	1	\$	897.50
Royal Canadian Legion Branch #203	1	\$	1,270.11
Rushforth, Nathan	1	\$	140.00
Russell Hendrix Foodservice Equipment	1	\$	687.49
Sfj Inc	1	\$	3,771.56
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,090.34
Shaw Cable	18	\$	2,465.91
Silverking Contracting	1	\$	985.60
Silverking Small Engine	1	\$	1,333.42
Sk Electronics Ltd	25	\$	17,516.74
Slocan Park Community Hall Society	1	\$	656.37
Slocan Valley Home Hardware	5	\$	320.91
Slocan Volunteer Fire Department Social Club	1	\$	3,754.38
SLR Consulting (Canada) Ltd.	2	\$	35,256.89
Smokey Creek Salvage	2	\$	1,292.84
SNT Geotechnical Ltd.	1	\$	945.00
Speedpro Signs	2	\$	2,560.53
Speedpro Signs (Trail)	2	\$	1,084.16
SPI Health and Safety Inc	3	\$	771.46
SRK Consulting (Canada) Inc.	2	\$	31,029.33
Stafford Welding	4	\$	4,268.25
Sterling Backcheck Canada Corp.	1	\$	155.30
Stewart Mcdannold Stuart	1	\$	1,237.60
Stokes International	1	\$	802.16
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	76	\$	70,380.94
Sunshine Logging (2004) Ltd.	1	\$	98,708.72
Superior Lighting & Bath	1	\$	242.63
Swift Internet	4	\$	291.20
Taghum Shell (1997)	14	\$	1,222.41
Teck Metals Ltd	1	\$	1,050.00
Telus Communications Inc	3	\$	7,172.25
Tetra Tech Canada Inc.	3	\$	62,492.40
The ATACC Group Ltd.	2	\$	13,160.00
The Trainer's Box	2	\$	621.00
Thiele, Dustin	1	\$	190.00
Thurber Engineering Ltd.	1	\$	1,572.45
Tip-it Waste Solutions Inc.	3	\$	1,051.85
Trail Hammer and Bolt Company Ltd.	1	\$	24.41
Tratech Mechanical Ltd	1	\$	501.00
Trowalex Equipment Rentals And Sales	1	\$	467.95
Tu-Dor Lock & Safe Ltd	3	\$	90.60
Turlock Electrical Contracting Ltd	1	\$	305.83
Twin Rivers Controls Ltd	1	\$	1,354.50
Uline Canada Corporation	3	\$	2,098.42
Unit4 Business Software Corporation	2	\$	55,455.73
Univar Canada Ltd	3	\$	6,103.61
Valley Voice Ltd	3	\$	633.15
Van Houtte Coffee Services	2	\$	469.14
Van Kam Freightways Ltd	7	\$	1,927.54
VH Sporte Canada	2	\$	2,927.35
Vince's Specialty Footwear Ltd	1	\$	564.12
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	2	\$	16.24
W.H. Excavating	1	\$	669.38
Wade Technologies Ltd	4	\$	7,080.27
Waste Management	9	\$	2,324.52
Wesco Distribution-Canada Inc	1	\$	55.48
Western Auto Wreckers (1974) Ltd	2	\$	834.40
Western Rubber Products Ltd	1	\$	241.50
WEX Canada Ltd.	1	\$	3,340.36
WFR Wholesale Fire & Rescue Ltd	5	\$	3,379.28
Wild West Drilling Inc	3	\$	9,320.66
Winlaw Mini-Mart	1	\$	549.78
Wolseley Waterworks Branch	2	\$	3,032.51
Wood Wyant Inc	4	\$	4,692.79
Xplore Inc.	1	\$	111.44
Yahk General Store	1	\$	1,306.67
Yahk-Kingsgate Recreation Society	1	\$	1,000.00
Yellow Pages Group	1	\$	0.53
Zap Welding	1	\$	708.41
Z-KO Construction Ltd.	1	\$	1,441.01
Zone West Enterprises Ltd	3	\$	4,430.72

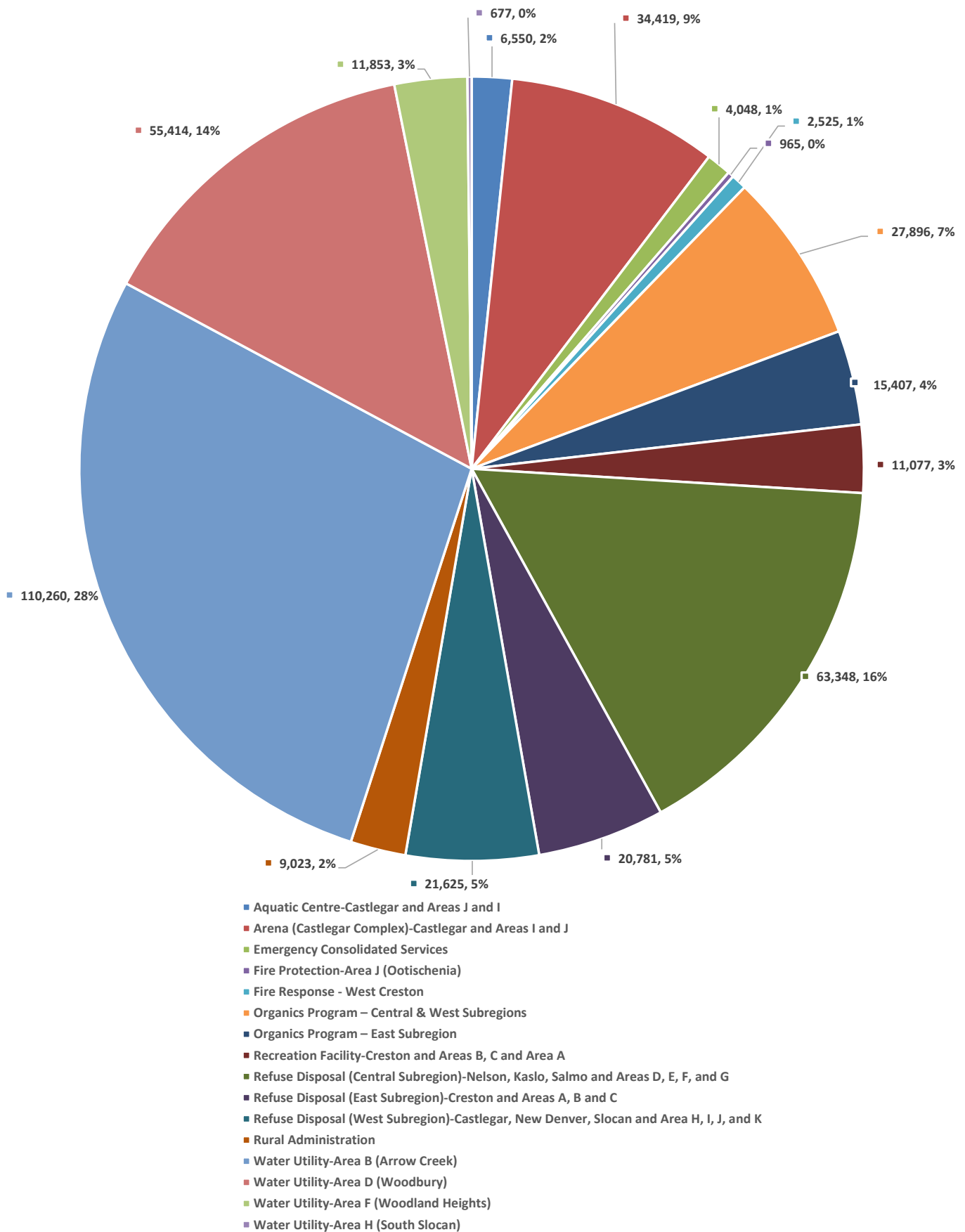
Grants by Type



December 2022 Capital VS Operating Expenditures



December 2022 Capital by Service



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2864

A Bylaw to amend Village of Nakusp and Electoral Area K (Rec. #4) Recreational Program Bylaw No. 781, 1990 by increasing the annual requisition limit.

WHEREAS the Board of the Regional District of Central Kootenay established the local service for recreational programming for the Village of Nakusp and Electoral Area K by adopting *Village of Nakusp and Electoral Area K (Rec. #4) Recreational Program Bylaw No. 781, 1990*;

AND WHEREAS pursuant of the *Regional District Establishing Bylaw Approval Exemption Regulation*, a regional district may increase a maximum requisition in service establishing bylaws by 25% or less every five years without inspector approval;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Directors for the Village of Nakusp and Electoral Area K.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

ANNUAL REQUISITION

- 1 Section 3 is deleted in its entirety and replaced with the following:
 - 3 The maximum amount that may be requisitioned annually for the service shall not exceed thirty five thousand one hundred fifty six dollars (\$35,156.00).

CITATION

- 2 This Bylaw may be cited as "**Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022.**"

READ A FIRST TIME this 13th day of October, 2022.
READ A SECOND TIME this 13th day of October, 2022.
READ A THIRD TIME this 13th day of October, 2022.

I hereby certify that this is a true and correct copy of the **Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022** as read a third time by the Regional District of Central Kootenay Board on the 13th day of October, 2022.



Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – Consent on behalf of electoral participating area.*

ADOPTED this _____ day of _____, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2865

A Bylaw to amend Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003 to update the service requirements.

WHEREAS the Board of the Regional District of Central Kootenay (RDCK) has enacted *Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003* for the purpose of providing recreational and leisure programming services, and the maintenance and operations of community facilities used for recreation;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 1623 to refine the scope of the service to incorporate asset management for existing assets;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Directors for the City of Nelson and Electoral Areas E and F;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 6 be deleted in its entirety and replaced with the following:
 - 6 (1) The service hereby established includes but is not limited to the following powers and authorities:
 - (a) To own, lease, operate or provide ongoing funding for the facilities listed in Schedule B of this bylaw;
 - (b) To acquire or develop new community facilities and amenities for recreational and leisure purposes, including but not limited to the acquisition, construction, renovation, or expansion of facilities such as, swimming pools, multi purpose arenas, and fitness areas, subject to the requirements of section 6 (2) of this bylaw;
 - (c) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction, renovation and expansion of community and recreation facilities within the Nelson & District Community Facilities, Recreation and Leisure Service Area;
 - (d) The acquisition of property authorized by section 6 (1)(c) of this bylaw shall include, but is not limited to, the acquisition of an interest in properties owned by the City of Nelson to facilitate the construction, renovation or expansion of community, recreation and leisure facilities;
 - (e) To provide recreational and leisure programming services;

(f) To provide effective stewardship of the RDCK-owned facilities listed in Schedule B by proactively planning for the costs of upgrading, maintaining, renewing or replacing assets, as identified in asset management plans.

(2) A proposed facility addition to Schedule B must complete a project development process prior to a bylaw amendment coming forward for RDCK Board consideration that includes but is not limited to:

- Feasibility Study;
- Community Engagement;
- Strategic and Tactical Planning; and
- Utilizing asset acquisition screening tools.

2 Schedule B is hereby included within this bylaw as attached

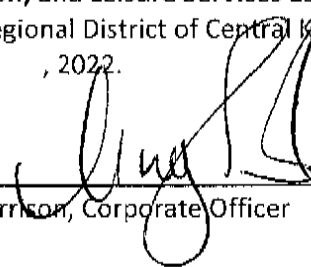
3 This Bylaw may be cited as “**Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022.**”

READ A FIRST TIME this 22nd day of September, 2022.

READ A SECOND TIME this 22nd day of September, 2022.

READ A THIRD TIME this 22nd day of September, 2022.

I hereby certify that this is a true and correct copy of the **Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022** as read a third time by the Regional District of Central Kootenay Board on the 22nd day of September, 2022.



Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – Consent on behalf of participating area.*

APPROVED by the Inspector of Municipalities on the _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

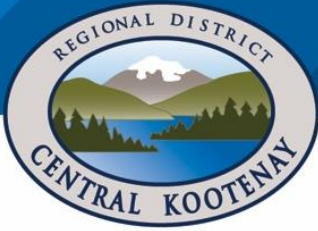
SCHEDULE B

Amendment to Bylaw No. 1623, 2003

Facilities/Services included in the Nelson and Area Recreation Facilities Service (S226)

The following table identifies the operational relationship between the
Regional District of Central Kootenay (RDCK) and the City of Nelson as of August 2022.

FACILITY/BUILDING	OWNERSHIP	MANAGEMENT RELATIONSHIP	OPERATIONS	CAPITAL
Civic Arena	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson/RDCK (refrigeration)
Civic Centre Blue Room	City of Nelson	City of Nelson	City of Nelson	City of Nelson
Gyro Park	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
Lakeside Washrooms/ Paddle Rental Centre	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
Nelson & District Community Complex	RDCK	RDCK	RDCK	RDCK (S226)
North Shore Hall	RDCK	RDCK	RDCK (S211)	RDCK (S211)
PARKS/TRAILS	OWNERSHIP	MANAGEMENT RELATIONSHIP	OPERATIONS	CAPITAL
Lakeside Park (Rotary Lakeside Park)	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lakeside Park Playing Fields	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lion's Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson
Queen Elizabeth Park	City of Nelson	City of Nelson – Contribution RDCK (S226)	City of Nelson	City of Nelson



Board Report

Date of Report: December 23, 2022
Date & Type of Meeting: January 19, 2023 Regular Open Board Meeting
Author: Eileen Senyk, Water Services Liaison
Subject: Parcel Tax Bylaw Amendments and Service Establishment Bylaw Amendments
File: RDCK-11-5700-35_2022
Electoral Area/Municipality: Areas K, E, F, J, G, & H

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval to amend Parcel Tax Bylaws for water systems in Burton, Edgewood, Fauquier (Area K), Duhamel, Woodland Heights (Area F), Lucas Road (Area J), South Slokan (Area H).

Service Establishment Bylaw amendments are also requested for Rosebery (Area H), Grandview (Area E) and Ymir (Area G) water distribution services in order to support parcel tax changes for those water systems.

SECTION 2: BACKGROUND/ANALYSIS

The majority of RDCK water services utilize a parcel tax to recover an annual contribution for system asset renewal. In Ymir, a frontage tax is used for the same purpose. In general, parcel or frontage tax contributions are used to build system-specific capital reserve funds that the RDCK will draw from when a water system requires upgrade or replacement.

Asset Managements Plans (AMP) have been developed for the infrastructure in all 18 RDCK water systems. Infrastructure includes pipes, pumps, hydrants, equipment, buildings, water treatment facilities and SCADA systems. The AMPs summarize the infrastructure and identify the Annual Cost of Sustainable Ownership (ACSO) for the water system, and present a funding scenario for long-term sustainable renewal of the system. Each AMP provides a financial model and associated asset replacement schedule. Each piece of infrastructure (asset) is itemized along with their specific Estimated Service Life (ESL). In doing so, the replacement timeframe for each asset can be accounted for separately. This approach enables a risk-based approach to determining replacement time frames.

Based on the AMPs, staff have determined that, for several systems, insufficient contributions to reserves for required future capital upgrades are being made. In order to better plan and prepare for the future, increases in some parcel tax levies are required, with the proposed requisition amount increases directly tied to the findings found in each respective AMP.

At this time, staff are recommending that seven proposed parcel tax bylaws be amended and further, that the Ymir, Rosebery and Grandview Service Area Establishment Bylaws be amended to increase the permitted annual requisition amount. Upon approval of the amendments to the service area establishment bylaws, parcel tax amendment bylaws for Grandview and Rosebery and a frontage tax amendment for Ymir will be presented at the February Board meeting for your consideration.

Table 1 summarizes the Asset Management Plans identified Annual Cost of Sustainable Ownership (ACSO) for the water systems considered in this report. It also presents current and proposed Reserves Annual Contributions for Asset Replacement (ACFAR) and associated current and proposed parcel of frontage tax amounts.

Ideally, ACSO should equal ACFAR. This is important to keep in mind when reviewing Table 1.

Table 1 – Annual Cost of Sustainable Ownership (ACSO) and Annual Contributions to Asset Replacement

Water System	ACSO 100 year projection, not considering inflation or debt servicing	ACSO 25 year projection, not considering inflation or debt servicing	Reserves Annual Contribution for Asset Replacement (ACFAR) Current (2022)	Reserves Annual Contribution for Asset Replacement (ACFAR) Draft Proposed (2023)	Existing Maximum Parcel Tax or Frontage Tax	Proposed Maximum Parcel Tax or Frontage Tax	Parcel Tax Revenue Draft Proposed (2023)
South Slocan	\$111,178	\$96,522	\$13,884	\$17,241	\$292 for 42 parcels \$134.99 for 12 parcels *	\$692 for 42 parcels \$534 for 12 parcels *	\$13,884
Burton	\$103,244	\$137,583	\$34,901	\$56,260	\$496/parcel	\$633/parcel	\$42,191
Duhamel	\$63,495	\$82,453	\$35,541	\$41,448	\$200/parcel	\$313/parcel	\$22,080
Edgewood	\$100,957	\$124,150	\$60,641	\$59,609	\$495/parcel	\$667/parcel	\$49,069
Fauquier	\$172,207	\$254,290	\$25,477	\$67,517	\$545/parcel	\$922/parcel	\$54,987
Grandview Properties	\$89,908	\$13,417	\$10,404	\$805	\$185/parcel	\$240/parcel	\$17,160
Lucas Road	\$6,156	\$3,355	\$11,492	\$6,447	\$600/parcel	\$642/parcel	\$4,200
Woodland Heights	\$13,892	\$9,676	\$13,915	\$8,519	\$207/parcel	\$665/parcel	\$6,986
Rosebery	\$24,411	\$2,183	\$5,130	\$482	\$314/parcel	\$489/parcel	\$6,280
Ymir	\$93,461	\$65,347	\$17,621	\$11,432	\$3.50/foot	\$4.48/foot	\$44,000

* On April 16, 2009 South Slocan Water Supply and Distribution System Loan Authorization Bylaw No. 2055. 2009 was adopted for the purpose of authorizing the borrowing of \$103,000.00 (one hundred and three thousand) for upgrades to the South Slocan Water Supply and Distribution System. Some residents opted to pay their full share of the loan up front, rather than paying interest on their portion of the loan over time. This is why there are two different parcel tax rates on the loan.

Taxation limits can generally only be increased a maximum of 25% every five years without public approval. The proposed taxation bylaw amendments identify potential maximum taxation limits considering the allowable 25% increase. Actual annual taxation amounts are typically planned to be increased over time and require annual Board Financial Plan approvals.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The proposed parcel tax increases which are directly tied to the findings of the Asset Management Plans will be included in the Financial Plan. Additionally, 5% of parcel tax collected is withheld by government as collection fee.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

These amendments are consistent with the RDCK's Regional Water Management Plan, which recommends that the taxation component of each water system's annual cost recoveries are used to maintain an infrastructure renewal fund. In addition, they support the RDCK policy that requires that all water systems be financially self-sustaining.

3.3 Environmental Considerations

None anticipated.

3.4 Social Considerations:

While the proposed increases may create some hardship for individuals on a fixed income, qualified BC homeowners may enroll in the BC Property Tax Deferral Program. This low interest loan program helps owners pay their annual property taxes on their principal residence. Eligibility is possible via two different tax deferral programs; one for seniors or people with disabilities, and one for parents or stepparents that are financially supporting a child.

3.5 Economic Considerations:

A source of safe and reliable water from a properly maintained system is essential to the sustainability of the RDCK water services and is required in order to support and secure a stable environment for economic development in these communities.

3.6 Communication Considerations:

The requested amendments have been and will continue to be discussed at Commissions and Community Advisory Committees at annual budget meetings.

3.7 Staffing/Departmental Workplan Considerations:

Upon consent by the Electoral Area Director and approval of the Ymir, Grandview and Rosebery Service Establishment Amendment Bylaws, staff will bring forward the associated parcel tax bylaws for formal consideration and approval in February 2023. This timeline is necessary in order to meet the February 28, 2023 Parcel Tax deadline.

3.8 Board Strategic Plan/Priorities Considerations:

This project is aligned with the Board's strategic priority of *Water Protection and Advocacy* and supports the RDCK's objective to provide sustainable services.

SECTION 4: OPTIONS & PROS / CONS

OPTIONS

1. That the Board amend the parcel tax bylaw for Burton, Duhamel, Edgewood, Fauquier, Grandview, Lucas Road, Woodland Heights and South Slocan and the Service Establishment bylaws for Rosebery Highlands, Ymir and Grandview Properties in support of future parcel tax increases.

PROS: Increasing the parcel or frontage tax will enable the services to adequately build their reserve funds over time to fund ongoing long-term asset replacement and renewal.

CONS: Increased taxation to residents within the water systems.

2. That the Board direct staff to take no further action with respect to parcel tax bylaw amendments and service establishment bylaw amendments.

PROS: Taxation rates for current landowners are maintained.

CONS: Services will be unable to build reserves in preparation for future capital infrastructure upgrades and the cost and burden of failing water systems will be deferred to future generations.

SECTION 5: RECOMMENDATIONS

1. That the Burton Water Service Parcel Tax Amendment Bylaw No. 2874, 2023 be read a FIRST, SECOND and THIRD time by content.
2. That the Burton Water Service Parcel Tax Amendment Bylaw No. 2874, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
3. That the Duhamel Creek Water Service Parcel Tax Amendment Bylaw No. 2875, 2023 be read a FIRST, SECOND AND THIRD time by content.
4. That the Duhamel Creek Water Service Parcel Tax Amendment Bylaw No. 2875, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
5. That the Edgewood Water Service Parcel Tax Amendment Bylaw No. 2876, 2023 be read a FIRST, SECOND and THIRD time by content.
6. That the Edgewood Water Service Parcel Tax Amendment Bylaw No. 2876, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
7. That the Fauquier Water Service Parcel Tax Amendment Bylaw No. 2877, 2023 be read a FIRST, SECOND and THIRD time by content.

8. That the Fauquier Water Service Parcel Tax Amendment Bylaw No. 2877, 2023 is hereby ADOPTED and that the Chair and Corporate Officer be authorized to sign the same.
9. That the Lucas Road Water Parcel Tax Amendment Bylaw No. 2880, 2023 be read a FIRST, SECOND and THIRD time by content.
10. That the Lucas Road Water Parcel Tax Amendment Bylaw No. 2880, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
11. That the Woodland Heights Water Service Parcel Tax Amendment Bylaw No. 2881, 2023 be read a FIRST, SECOND and THIRD time by content.
12. That the Woodland Heights Water Service Parcel Tax Amendment Bylaw No. 2881, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
13. That the Regional District of Central Kootenay South Slokan Parcel Tax Amendment Bylaw No. 2886, 2023 be read a FIRST, SECOND and THIRD time by content.
14. That the Regional District of Central Kootenay South Slokan Parcel Tax Amendment Bylaw No. 2886, 2023 is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
15. That the Grandview Properties Water Service Establishment Amendment Bylaw No. 2878, 2023 be read a FIRST, SECOND and THIRD time by content.
16. That the Ymir Water Supply and Distribution System Local Services Establishment Amendment Bylaw No. 2884, 2023 be read a FIRST, SECOND and THIRD time by content.
17. That the Rosebery Highlands Water Service Establishment Amendment Bylaw No. 2887, 2023 be read a FIRST, SECOND and THIRD time by content.

Respectfully submitted,
Eileen Senyk

CONCURRENCE

Utility Services Manager – Jason McDiarmid	Approved
General Manager of Environmental Services – Uli Wolf	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS: Attachment A – Draft Bylaws

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2874

A bylaw to amend Burton Water Service Parcel Tax Bylaw No. 2183, 2010 which provides for the imposition of a parcel tax on owners of land in the Burton Water Service Area.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by *Burton Water Service Establishment Bylaw No. 2143, 2010* established the Burton Water Service Area for the purpose of operating and maintaining a water system within Burton.

AND WHEREAS the *Local Government Act* authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Burton water service area.

AND WHEREAS the Board considers it necessary to amend *Burton Water Service Parcel Tax Bylaw No. 2183, 2010* to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 Subsection (e) under Section 3 shall be deleted in its entirety and replaced with the following:

e) The annual parcel tax will be no greater than \$633 (six hundred thirty three dollars) commencing 2023 per parcel or group of parcels and will continue each year thereafter.

2 This Bylaw may be cited as “**Burton Water Service Parcel Tax Amendment Bylaw No. 2874, 2023.**”

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2875

A bylaw to amend Duhamel Creek Parcel Tax Bylaw No. 857, 1991 which provides for the imposition of a parcel tax on owners of land in the Duhamel Water Service Area.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by Duhamel Creek Water Local Service Establishment Bylaw No. 805, 1990 established the Duhamel Creek Water Service for the purpose of operating and maintaining a water system within Duhamel.

AND WHEREAS the Local Government Act authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Duhamel Creek water service area.

AND WHEREAS the Board considers it necessary to amend Duhamel Creek Parcel Tax Bylaw No. 857, 1991 to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 4 shall be deleted in its entirety and replaced with the following:
4. The annual parcel tax will be no greater than \$313 (three hundred and thirteen) commencing 2023 per parcel or group of parcels and will continue each year thereafter.
2 This Bylaw may be cited as "Duhamel Creek Water Service Parcel Tax Amendment Bylaw No. 2875, 2023."

READ A FIRST TIME this 19th, day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.
ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2876

A bylaw to amend Edgewood Water Service Parcel Tax Bylaw No. 2184, 2010 which provides for the imposition of a parcel tax on owners of land in the Edgewood Water Service Area.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by *Edgewood Water Service Establishment Bylaw No. 2144, 2010* established the Edgewood Water Service for the purpose of operating and maintaining a water system within Edgewood;

AND WHEREAS the *Local Government Act* authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Edgewood water service area;

AND WHEREAS the Board considers it necessary to amend *Edgewood Water Service Parcel Tax Bylaw No. 2184, 2010* to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Subsection (e) under Section 3 shall be deleted in its entirety and replaced with the following:
e) The annual parcel tax will be no greater than \$667 (six hundred and sixty seven dollars) commencing 2023 per parcel or group of parcels and will continue each year thereafter.
2 This Bylaw may be cited as "Edgewood Water Service Parcel Tax Amendment Bylaw No. 2876, 2023."

READ A FIRST TIME this 19th day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.
ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2877

A bylaw to amend Fauquier Water Service Parcel Tax Bylaw No. 2185, 2010 which provides for the imposition of a parcel tax on owners of land in the Fauquier Water Service Area.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by *Fauquier Water Service Establishment Bylaw No. 2145, 2010* established the Fauquier Water Service Area for the purpose of operating and maintaining a water system within Fauquier.

AND WHEREAS the *Local Government Act* authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Fauquier water service area.

AND WHEREAS the Board considers it necessary to amend *Fauquier Water Service Parcel Tax Bylaw No. 2185, 2010* to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Subsection (e) under Section 3 shall be deleted in its entirety and replaced with the following:
e) The annual parcel tax will be no greater than \$922 (nine hundred and twenty two) commencing 2023 per parcel or group of parcels and will continue each year thereafter.
2 This Bylaw may be cited as "Fauquier Water Service Parcel Tax Amendment Bylaw No. 2877, 2023."

READ A FIRST TIME this 19th day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.
ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2880

A bylaw to amend Lucas Road Water Parcel Tax Bylaw No. 1804, 2006 which provides for the imposition of a parcel tax on owners of land in the Lucas Road Service Area.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by Lucas Road Water Service Establishment Bylaw No. 2458, 2015 established the Lucas Road Water Service for the purpose of operating and maintaining a water system within Lucas Road.

AND WHEREAS the Local Government Act authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Lucas Road water service area.

AND WHEREAS the Board considers it necessary to amend Lucas Road Water Parcel Tax Bylaw No. 1804, 2006 to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 7 shall be deleted in its entirety and replaced with the following:
7) The annual parcel tax will be no greater than \$642 (six hundred and forty two) commencing 2023 per parcel or group of parcels and will continue each year thereafter.
2 This Bylaw may be cited as "Lucas Road Water Parcel Tax Amendment Bylaw No. 2880, 2023."

READ A FIRST TIME this 19th day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.
ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2881

A bylaw to amend Woodland Heights Water Service Parcel Tax Bylaw No. 2187, 2010 which provides for the imposition of a parcel tax on owners of land in the Woodland Heights water system.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by Woodland Heights Water Service Establishment Bylaw No. 2149, 2010 established the Woodland Heights Water Service for the purpose of operating and maintaining a water system within Taghum.

AND WHEREAS the Local Government Act authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the Woodland Heights water service area.

AND WHEREAS the Board considers it necessary to amend Woodland Heights Water Service Parcel Tax Bylaw No. 2187, 2010 to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Subsection (e) under Section 3 shall be deleted in its entirety and replaced with the following:
(e) The annual parcel tax will be no greater than \$665 (six hundred and sixty five) commencing 2023 per parcel or group of parcels and will continue each year thereafter.
2 This Bylaw may be cited as "Woodland Heights Water Service Parcel Tax Amendment Bylaw No. 2881, 2023."

READ A FIRST TIME this 19th day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.
ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2886

A bylaw to amend the Regional District of Central Kootenay South Slocan Parcel Tax Bylaw No. 361, 1981 which provides for the imposition of a parcel tax on owners of land in the South Slocan Water System.

WHEREAS the Board of Directors of the Regional District of Central Kootenay has, by South Slocan Water Supply and Distribution System Specified Area Establishment and Loan Authorization Bylaw No. 332, 1980 established the South Slocan water system for the purpose of operating and maintaining a water system within South Slocan.

AND WHEREAS the Local Government Act authorizes the Board to levy and impose a parcel tax to recover the costs of a service;

AND WHEREAS the Board has, by bylaw, imposed a parcel tax on owners of land in the South Slocan Water Supply and Distribution System.

AND WHEREAS the Board considers it necessary to amend the Regional District of Central Kootenay South Slocan Parcel Tax Bylaw No. 361, 1981 to enable the Board to vary the annual requisition of funds to a maximum amount depending on the needs of the service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 4 shall be deleted in its entirety and replaced with the following:
4 (a) The annual parcel tax will be no greater than \$692 (six hundred and ninety two) commencing 2023 per parcel or group of parcels and will continue each year thereafter for those properties listed on Schedule 'A' of this bylaw.
4 (b) The annual parcel tax will be no greater than \$534 (five hundred and thirty four) for those properties that paid \$1,907.41 (one thousand nine hundred seven dollars forty one cents) toward a loan contribution pursuant to South Slocan Water Supply and Distribution System Loan Authorization Bylaw No. 2055, 2009 and are listed on Schedule 'B' of this bylaw.
2 This Bylaw may be cited as "Regional District of Central Kootenay South Slocan Parcel Tax Amendment Bylaw No. 2886, 2023."

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Schedule A - Bylaw 2886

Folio #	Civic Address	Legal Description
707 001672.000	3182 MURRAY RD	Parcel A, Plan NEP872, District Lot 303, Kootenay Land District, REF PL 56734I OF PCL 2 EXPL PL 9716I OF PCL 1 (SEE 7611I) OF SUBLLOT B
707 001673.000	3176 MURRAY RD	Parcel 2, Plan NEP872, Sublot B, District Lot 303, Kootenay Land District, (EXPL PL 9716I) ON (EXPL PL 60073I) OF PCL 1 (SEE 7611I)
707 001674.000	3158 MURRAY RD	Lot D, Plan NEP2250, District Lot 303, Kootenay Land District, (SEE 95003I)
707 001675.020	3190 MURRAY RD	Parcel 1, Lot A, Plan NEP2250, District Lot 303, Kootenay Land District, (REF PL 116558I)
707 001676.000	3148 MURRAY RD	Lot B, Plan NEP2250, District Lot 303, Kootenay Land District
707 001677.000	3164 MURRAY RD	Lot C, Plan NEP2250, District Lot 303, Kootenay Land District
707 001678.100	3170 MURRAY RD	Lot A, Plan NEP15583, District Lot 303, Kootenay Land District
707 001681.100	3240 HWY 3A	Lot 1, Plan NEP21033, District Lot 303, Kootenay Land District, & DL 2628, 7875
707 001695.075	PO BOX 3 SOUTH SLOCAN BC	Parcel B, Plan NEP11599, District Lot 303, Kootenay Land District, (SEE XD3071)
707 001695.200	3144 SOUTH SLOCAN STATION RD	Lot 2, Plan NEP15038, District Lot 303, Kootenay Land District
707 001695.230	3140 SOUTH SLOCAN STATION RD	Lot 3, Plan NEP11599, District Lot 303, Kootenay Land District
707 006116.000	3236 SOUTH SLOCAN VILLAGE RD	Lot 1, Plan NEP10432, District Lot 7875, Kootenay Land District
707 006121.700	3317 SOUTH SLOCAN VILLAGE RD	Lot A, Plan NEP22535, District Lot 7875, Kootenay Land District
707 006121.850	3250 S SLOCAN VILLAGE RD	Parcel 2, Block B, Plan NEP854, District Lot 7875, Kootenay Land District, EXC (1) PCL A (SEE 22586I) (2) REF PL 53859I 56790I 69918I 97620I NEP22535
707 006122.002	3242 SOUTH SLOCAN VILLAGE RD	Parcel A, Block B, Plan NEP854, District Lot 7875, Kootenay Land District, (REF PL 97620I) EXC PCL B (REF PL 101627I)
707 006123.000	3302 SOUTH SLOCAN VILLAGE RD	Parcel 1, Block 6, Plan NEP1392, District Lot 7875, Kootenay Land District, (EXPL PL 34545I) PCL A (SEE 22585I)
707 006128.100	3321 SOUTH SLOCAN VILLAGE RD	Lot 1, Plan NEP82727, District Lot 7875, Kootenay Land District
707 006128.200	3333 SOUTH SLOCAN VILLAGE RD	Lot 2, Plan NEP82727, District Lot 7875, Kootenay Land District
707 006129.002	3357 S SLOCAN VILLAGE RD	Parcel A, Lot 3, Plan NEP1392, District Lot 2088, Kootenay Land District, Except Plan 10656, (REF PL 43661D), & DL 7875
707 006129.050	3330 S SLOCAN VILLAGE RD	Lot 1, Plan NEP3032, District Lot 7875, Kootenay Land District
707 006129.055	3350 S SLOCAN VILLAGE RD	Lot 2, Plan NEP3032, District Lot 7875, Kootenay Land District, Except Plan 7193
707 006129.058	3354 S SLOCAN VILLAGE RD	Lot A, Plan NEP7193, District Lot 7875, Kootenay Land District
707 006129.070	3360 SOUTH SLOCAN VILLAGE RD	Lot B, Plan NEP16975, District Lot 7875, Kootenay Land District
707 006130.000	3392 S SLOCAN VILLAGE RD	Lot A, Plan NEP11363, District Lot 7875, Kootenay Land District
707 006130.100	3402 S SLOCAN VILLAGE RD	Lot B, Plan NEP11363, District Lot 2088, Kootenay Land District, & DL 7875
707 006131.000	3302 SOUTH SLOCAN VILLAGE RD	Parcel 2, Lot 6, Plan NEP1392, District Lot 7875, Kootenay Land District, (SEE 92333I) OF PCL 1 EXPL PL 29733I OF PCL A (SEE 22585I)

Schedule A - Bylaw 2886

Folio #	Civic Address	Legal Description
707 006132.000	3314 SOUTH SLOCAN VILLAGE RD	Parcel A, Lot 6, Plan NEP1392, District Lot 7875, Kootenay Land District, (EXPL PL 29733I) OF PCL 1 (EXPL PL 29733I) OF PCL A (EXPL PL 22585I) EXC PCL 2 (SEE 92333I)
707 006139.010	3444 HIGHWAY 3A	Lot 1, Plan NEP8537, District Lot 2088, Kootenay Land District
707 007796.002	3167 BAKER RD	Parcel A, District Lot 4813, Kootenay Land District, (EXPL PL 34026I) OF PCL 1 (SEE 7612I)
707 007796.004	3167 BAKER RD	Lot A, Plan NEP2579, District Lot 4813, Kootenay Land District, EXC PCL A (155123I)
707 007796.006	3157 MURRAY RD	Parcel A, Lot A, Plan NEP2579, District Lot 303, Kootenay Land District, (SEE 155123I) (THAT PT LYING S OF RD TO BE KNOWN HEREAFTER AS:)
707 007796.007	3175 BAKER RD	Lot A, Plan NEP17620, District Lot 4813, Kootenay Land District
707 007796.009	3171 BAKER RD	Lot B, Plan NEP17620, District Lot 4813, Kootenay Land District
707 007796.012	3225 S SLOCAN VILLAGE RD	Lot C, Plan NEP2579, District Lot 4813, Kootenay Land District
707 007796.250	3216 S SLOCAN VILLAGE RD	Strata Lot 1, Plan NES2364, District Lot 4813, Kootenay Land District, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V
707 007796.275	3216A SOUTH SLOCAN VILLAGE RD	Strata Lot 2, Plan NES2364, District Lot 4813, Kootenay Land District, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V
707 009112.000	3268 S SLOCAN VILLAGE RD	Parcel 1, Block B, Plan NEP854, District Lot 7875, Kootenay Land District, (SEE 164544I) OF PCL A (SEE 22586I) OF PCL 2 (SEE 7958I)
707 009112.010	3260 SOUTH SLOCAN VILLAGE RD	Parcel 1, Block B, Plan NEP854, District Lot 7875, Kootenay Land District, (SEE 113220I) OF PCL A (SEE 22586I) OF PCL 2 (SEE 7958I)
707 011388.000	3244 HIGHWAY 3A	Lot 1, Plan NEP11906, District Lot 303, Kootenay Land District, & DL 2628
707 006129.065	3370 SOUTH SLOCAN VILLAGE RD	Lot A, Plan NEP16975, District Lot 7875, Kootenay Land District
707 001658.020	3112 SOUTH SLOCAN STATION RD	Lot 1, Plan EPP78597, District Lot 303, Kootenay Land District
707 001675.011	3142 MURRAY RD	Lot A, Plan EPP80863, District Lot 303, Kootenay Land District

Schedule B - Bylaw 2886

Folio #	Civic Address	Legal Description
707 001675.000	3188 MURRAYE RD	Lot 1, Plan NEP5809, District Lot 303, Kootenay Land District
707 001683.000	3153 MURRAY RD	Lot 2, Block B, Plan NEP1437, District Lot 303, Kootenay Land District, Except Plan EPP98978
707 001684.000	3453 YEATMAN RD	Lot 3, Plan NEP1437, District Lot 303, Kootenay Land District, Except Plan 2579
707 006124.000	3284 SLOCAN VILLAGE RD	Parcel 1, Plan NEP854, District Lot 7875, Kootenay Land District, (EXPL PL 34545I) OF PCL A (SEE 22586I) OF PCL 2 (SEE 7958I) OF LOT B
707 006126.000	3438 HIGHWAY 3A	Plan NEP854, District Lot 7875, Kootenay Land District, ASSIGNED BLK D
707 006127.100	3453 YEATMAN RD	Plan NEP1392, District Lot 2088, Kootenay Land District, ASSIGNED PCL 6, EXC PCL A (SEE 22585I) & PCL A (REF PL 56790I), & DL 7875
707 006127.300	3453 YEATMAN RD	Lot 2, Plan NEP1392, District Lot 2088, Kootenay Land District, & DL 7875
707 006129.004	3361 SOUTH SLOCAN VILLAGE RD	Parcel B, Block 3, Plan NEP1392, District Lot 2088, Kootenay Land District, (EXPL PL 43670D), & DL 7875
707 006129.010	3450 YEATMAN RD	Parcel A, Lot 3, Plan NEP1392, District Lot 2088, Kootenay Land District, EXPL PL 43044D
707 006146.000	3453 YEATMAN RD	Parcel A, District Lot 2088, Kootenay Land District, Except Plan 5044, (SK PL 20934A), Manufactured Home Reg.# Z05788
707 006146.050	3453 YEATMAN RD	Lot A, Plan NEP5044, District Lot 2088, Kootenay Land District
707 007796.000	3453 YEATMAN RD	Parcel 1, District Lot 4813, Kootenay Land District, (SEE 7612I) EXC (1) PCL A EXPL PL 34026I (2) PCL A (SEE 95924I) (3) PLS 2579 4115 6849

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2878

A bylaw to amend Grandview Properties Water Service Establishment Bylaw No. 2290, 2012 for the purpose of increasing the requisition limit.

WHEREAS a regional district may, by bylaw, establish and operate a service under the provisions of the Local Government Act;

AND WHEREAS the Board of Directors of the Regional District of Central Kootenay has established a service for the purpose of operating and maintaining a water system within Grandview by adopting Grandview Properties Water Service Establishment Bylaw No. 2290, 2012;

AND WHEREAS pursuant to the Regional District Establishing Bylaw Approval Exemption Regulation; a regional district may increase a maximum requisition in service establishing bylaws by 25% or less every five years without inspector approval;

AND WHEREAS consent has been received from the Director of Electoral Area 'E' to increase the requisition limit of said service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 5 shall be deleted in its entirety and replaced with the following:
(5) The amount of money that can be requisitioned annually under the Local Government Act shall not exceed \$18,750 (eighteen thousand seven hundred fifty dollars).
2 This Bylaw may be cited as "Grandview Properties Water Service Establishment Amendment Bylaw No. 2878, 2023."

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ASSENT RECEIVED as per the Local Government Act – Consent on behalf of electoral participating area.

ADOPTED this day of, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2884

A bylaw to amend Ymir Water Supply and Distribution System Local Service Establishment Bylaw No. 944, 1992 for the purpose of increasing the requisition limit.

WHEREAS a regional district may, by bylaw, establish and operate a service under the provisions of the Local Government Act;

AND WHEREAS the Board of Directors of the Regional District of Central Kootenay has established a service for the purpose of operating and maintaining a water system within Ymir by adopting Ymir Water Supply and Distribution System Local Service Establishment Bylaw No. 944, 1992;

AND WHEREAS pursuant to the Regional District Establishing Bylaw Approval Exemption Regulation; a regional district may increase a maximum requisition in service establishing bylaws by 25% or less every five years without inspector approval;

AND WHEREAS consent has been received from the Director of Electoral Area 'G' to increase the requisition limit of said service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 5 shall be deleted in its entirety and replaced with the following:
(5) The amount of money that can be requisitioned annually under the Local Government Act shall not exceed \$50,000 (fifty thousand dollars).
2 This Bylaw may be cited as "Ymir Water Supply and Distribution System Local Services Establishment Amendment Bylaw No. 2884, 2023."

READ A FIRST TIME this 19th day of January, 2023.
READ A SECOND TIME this 19th day of January, 2023.
READ A THIRD TIME this 19th day of January, 2023.

ASSENT RECEIVED as per the Local Government Act – Consent on behalf of electoral participating area.

ADOPTED this day of , 2023

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2887

A bylaw to amend Rosebery Highlands Water Service Establishment Bylaw No. 2291, 2012 for the purpose of increasing the requisition limit.

WHEREAS a regional district may, by bylaw, establish and operate a service under the provisions of the Local Government Act;

AND WHEREAS the Board of the Regional District of Central Kootenay established a service for the purpose of operating and maintaining a water system within Rosebery by adopting Rosebery Highlands Water Service Establishment Bylaw No. 2291, 2012;

AND WHEREAS pursuant to the Regional District Establishment Bylaw Approval Exemption Regulation, a regional district may increase a maximum requisition in service establishment bylaws by 25% or less every five years without inspector approval;

AND WHEREAS consent has been received from the Director of Electoral Area H to increase the requisition limit of said service;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 5 shall be deleted in its entirety and replaced with the following:
(5) The amount of money that can be requisitioned annually under the Local Government Act shall not exceed \$11,250 (eleven thousand two hundred and fifty).
2 This Bylaw may be cited as "Rosebery Highlands Water Service Establishment Amendment Bylaw No. 2887, 2023."

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ASSENT RECEIVED as per the Local Government Act – Consent on behalf of electoral participating area.

ADOPTED this day of , 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2890

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Central Kootenay and the Municipal Finance Authority of British Columbia.

WHEREAS the Municipal Finance Authority of British Columbia (the “Authority”) may provide financing of capital requirements for regional districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS the Village of New Denver is a member municipality of the Regional District of Central Kootenay (the “Regional District”);

AND WHEREAS the Regional District will finance from time to time on behalf of and at the sole cost of its member municipalities, under the provisions of Section 410 of the *Local Government Act*, the works financed pursuant to the herein mentioned loan authorization bylaws;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, the amount being issued under the authority thereof by this bylaw, and the term of the debt are included in this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1** The Regional Board hereby consents to financing the debt of the Village of New Denver and further described in the Municipal Loan Authorization Bylaws table, in the amount of one million one hundred and ninety one thousand dollars (\$1,191,000) in accordance with the following terms.

Municipal Loan Authorization Bylaws

Municipality	Loan Authorization Bylaw #	Purpose	MSIR #/Date	Amount of Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue	Amount of Issue
New Denver	741	Establish two new drinking water source wells	2022-0266 Dec 13, 2022	\$1,191,000	\$	\$1,191,000	25 years	\$1,191,000
Total				\$1,191,000	\$	\$1,191,000		\$1,191,000

- 2 The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Municipal Loan Authorization Bylaws table, at the sole cost and on behalf of Village of New Denver up to, but not exceeding one million one hundred and ninety one thousand dollars (\$1,191,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$1,191,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
- 3 Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
- 4 The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
- 5 The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
- 6 The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
- 7 The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.

- 8 During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the Village of New Denver Loan Authorization Bylaw #741, 2022 there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.
- 9 The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 10 The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
- 11 This bylaw may be cited as "**New Denver Drinking Water Source Wells Security Issuing Bylaw No. 2890, 2023**".

READ A FIRST TIME this 19th day of January, 2023.

READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Certified a true copy of Bylaw No. 2890 as adopted.

Mike Morrison, Corporate Officer

Schedule "A" to Bylaw # _____

CANADA

PROVINCE OF BRITISH COLUMBIA

AGREEMENT

Regional District of _____

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Saanich, British Columbia, the sum of _____ DOLLARS (\$_____) in lawful money of Canada, together with interest thereon from the ____ day of _____ 20__, at varying rates of interest, calculated semi-annually, in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the schedule attached commencing on the ____ day of _____ 20__, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ____ day of _____, 20__.

IN TESTIMONY WHEREOF and under the authority of Bylaw # _____ cited as "_____",
_____,
this Agreement is sealed with the Corporate Seal of the Regional District of _____ and signed by the Chair and Treasurer thereof.

Chair

Treasurer

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatsoever in any court of the Province of British Columbia.

Deputy Inspector of Municipalities of British Columbia

PRINCIPAL AND/OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

Date of Payment	Total Payment	Principal/Sinking Fund Deposit	Interest
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Loan Authorization Bylaw

Corporation of the Village of New Denver

Bylaw # 741, 2022

A bylaw to authorize the borrowing of the estimated cost of establishing two new drinking water source wells.

WHEREAS it is deemed desirable and expedient to establish two new drinking water source wells in a new location and decommissioning the two old existing wells;

AND WHEREAS the estimated cost of the drinking water supply source wells project including expenses incidental thereto is the sum of One Million, Eight Hundred and Eleven Thousand dollars (\$1,811,000.00), of which the sum of One Million, One Hundred and Ninety One Thousand dollars (\$1,191,000.00) is the amount of debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Council of the Corporation of the Village of New Denver in open meeting assembled, enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the new drinking water source wells project generally in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) To borrow upon the credit of the Municipality a sum not exceeding One Million, One Hundred and Ninety One Thousand dollars (\$1,191,000.00).
 - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the drinking water source wells project.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is Twenty five years.
3. This bylaw may be cited as "Loan Authorization Bylaw # 741, 2022".

READ A FIRST TIME this 8th day of March, 2022.

READ A SECOND TIME this 8th day of March, 2022.

READ A THIRD TIME this 8th day of March, 2022.

RECEIVED the approval of the Inspector of Municipalities this 8th day of September, 2022.

RECEIVED the approval of the electors this 23rd day of November , 2022.

RECONSIDERED and FINALLY PASSED and ADOPTED this 13th day of December , 2022.



Mayor



Corporate Officer

Certified a true copy of Bylaw # 741 as adopted.



Corporate Officer



NEW DENVER VILLAGE

115 Slocan Avenue , New Denver , BC , V0G 1S0

Tel: 250 358 2316

<https://newdenver.ca/>

December 13, 2022

RESOLUTION

Resolution # 2022-0266

Agenda Item # 11.2 Regular Meeting

Moved By : Colin Moss

Seconded By : John Fyke

That Council of the Village of New Denver approve borrowing from the Municipal Finance Authority of British Columbia, as [art of the 2023 Spring Borrowing Session, \$1,191,000.00 as authorized through Loan Authorization Bylaw 741, 2022 and that the Regional District of Central Kootenay be requested to consent to our borrowing over a 25 year term and include the borrowing in a Security Issuing Bylaw.

Carried

This is a certified and true copy of a resolution passed by the Village of New Denver.

A handwritten signature in blue ink, appearing to read "Lisa Scott", is written over a horizontal line.

Lisa Scott, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2889

A bylaw to provide for the borrowing of \$5,000,000.00 required to meet the current lawful expenditures of the Regional District of Central Kootenay for 2023.

WHEREAS the Board of the Regional District of Central Kootenay is empowered by the *Local Government Act* to pass and to adopt a bylaw to provide for borrowing of money required to meet the current lawful expenditures of the Regional District of Central Kootenay;

AND WHEREAS it is requisite for the Regional Board at the date hereof to borrow the sum of Five Million (\$5,000,000.00) Dollars for the year 2023 to meet the current lawful expenditures of the Regional District of Central Kootenay;

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meeting assembled enacts as follows:

- 1 It shall be lawful for the Board of the Regional District of Central Kootenay to borrow upon the credit of the Regional District the maximum sum of Five Million (\$5,000,000.00) Dollars for the year 2023, being the amount deemed by the Regional Board to be requisite to meet the current lawful expenditures of the Regional District of Central Kootenay; the sum so borrowed to bear interest to be computed from time to time at a minimum lending rate as established from time to time by the lending institution.
- 2 The aforesaid sum of \$5,000,000.00 for the year 2023 may from time to time be borrowed in one or more sums as may be required by the Regional District of Central Kootenay.
- 3 All principal borrowed and the interest thereon shall be payable by and not later than the 31st day of December in the year 2023 and the obligation to be given as acknowledgment of the liability shall be in the form of a promissory note or by way of Lending Agreement in the amount from time to time borrowed; such note to be under the Corporate Seal of the Regional District of Central Kootenay and to be signed by the Chair and the Treasurer of the Regional District.
- 4 The sums of money so borrowed shall be expended to meet the current lawful expenditures of the Regional District during the year 2023 and for no other purpose or purposes.
- 5 This Bylaw shall come into force and effect upon its adoption.
- 6 This Bylaw may be cited for all purposes as **“Temporary Loan Bylaw No. 2889, 2023.”**

READ A FIRST TIME this 19th day of January, 2023.

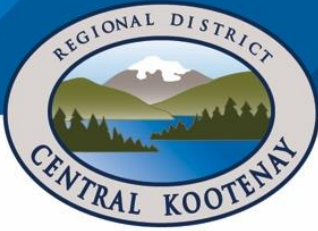
READ A SECOND TIME this 19th day of January, 2023.

READ A THIRD TIME this 19th day of January, 2023.

ADOPTED this 19th day of January, 2023.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report:	January 3, 2023
Date & Type of Meeting:	January 19, 2023 Open Regular Board Meeting
Author:	Angela French, Wildfire Mitigation Supervisor
Subject:	2023 Columbia Basin Trust – Columbia Basin Wildfire Resiliency Initiative DCWUC Application
File:	14-7625-60
Electoral Area/Municipality:	Electoral Area K

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek direction from Board to be the legal entity for the Dog Creek Water Users Committee (DCWUC) Columbia Basin Trust – Columbia Basin Wildfire Resiliency Initiative (CBT-CBWRI) fuel mitigation project application.

The CBT-CBWRI funds will be used to reduce the hazardous forest fuel load adjacent to the Bayview residential neighbourhood in Electoral Area K.

RDCK's role as the legal entity for the project includes allocating ~45 hours of the Wildfire Mitigation Supervisor's time in 2023 to:

- Work with the applicant (DCWUC Chair, Dog Creek FireSmart Committee Champion, and Registered Professional Forester (RPF)), to refine the application, manage and administer the project;
- Procure the manual hand treatment contractor to complete the fuel reduction and debris management, and;
- Administer the final reporting requirements to receive grant funds from CBT.

The total amount of the CBT-CBWRI grant request is up to \$40,000, which includes the Wildfire Mitigation Supervisor's compensation.

Staff do have concerns about this form of granting and how to resource and support groups that are not legal entities.

SECTION 2: BACKGROUND/ANALYSIS

BACKGROUND

The RDCK Wildfire Mitigation and FireSmart Program increases community resiliency through reducing the risk of structure loss and improving ecosystem resiliency. As the funding climate adapts to the needs of high wildfire risk communities, we are experiencing an increase in the number of wildfire mitigation projects initiated by community groups. The CBT-CBWRI grant is specifically intended for these small and rural communities, however many of these communities are not an authorized legal entity which is a requirement in order to apply on their own behalf.

The Dog Creek FireSmart Committee identified a Ministry of Transportation and Infrastructure (MoTI) gravel pit parcel adjacent to the Bayview subdivision properties as high risk to their community and emergency evacuation plan. Through conversations with MoTI it was determined that the need to complete the treatment was up to the community.

In October, 2022 the DCWUC applied for the CBT-CBWRI to treat approximately 5.0 hectares of the high risk forest. They received support from the Ministry of Forests Selkirk Resource District Crown Land Wildfire Risk Reduction Program to pursue the fuel treatment project. The Neighbourhood Champion and Registered Professional Forester (RPF) completed the Fuel Management Prescription (FMP) to implement a non-merchantable sized tree thinning hand treatment to reduce the fuel load near private residences.

After submitting the application, DCWUC was notified that they do not qualify as an eligible applicant and inquired whether the RDCK Wildfire Mitigation Program would consider being the legal entity on their behalf in order to continue with the project.

Several factors were taken into consideration prior to staff endorsing the project, including:

- The level of the work already completed: the FMP, the CBT-CBWRI application and budget, First Nations referrals, Central Kootenay Invasive Species Society referral, receiving letters of support from provincial agencies, and operational feasibility;
- The 3 year history of community support and Champion commitment as a Recognized FireSmart Neighbourhood;
- The proposed treatment units are located within moderate wildfire risk based on the Provincial Strategic Threat Analysis, and;
- The RPF championing the project possesses expertise to mitigate risk exposure for mismanagement of project funds.

STAFFING IMPLICATIONS

The target audience for this grant (small community groups/neighbourhoods) and requirement for the applicant to be, or have support from a *legal entity* has the potential to create a challenging resourcing situation for the RDCK. In this case, the applicant is not a legal entity and has approached the RDCK to support their application. We know this will require at least 45 hours of staff time excluding the time already spent discussing the proposal with the applicant and CBT. While staff view this project as an opportunity to better understand the requirements for the RDCK to support these types of projects, one can easily do the math on staff time should the grant stream become popular. Which, when the variability of the number of applicants is considered, creates a challenge for staffing. One year could be very busy, and another very slow.

This project was not part of 2023 workplan, however, due to the increase in community initiated wildfire mitigation projects and associated funding opportunities, staff feel there is value in supporting the community as a test case. This will help build a better understanding of the role the RDCK can play in working with motivated and organized communities to implement wildfire mitigation projects and explore options of how to provide support to them.

BUDGET

The current budget of up to \$40,000 has been adjusted from the original application budget to ensure adequate project completion. This adjustment is based on conversations with CBT administrators and the Applicant to include RDCK staff time, additional project management time and the 2023 mileage rate.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

CBT Total = \$40,000 to be run through Service A101. ~\$2,600 of the \$40,000 would be for the Wildfire Mitigation Supervisor's 45 hours.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time.

3.3 Environmental Considerations

Wildfire mitigation is supporting positive ecological stewardship. Environmental considerations are discussed within the Fuel Management Prescription legislated under the Forest Range and Practices Act.

3.4 Social Considerations:

Increasing community resiliency and public safety by reducing hazardous forest fuel loads is key to a successful wildfire mitigation program.

3.5 Economic Considerations:

Championing localized employment improves the local economy by supporting a skilled and knowledgeable labour force.

3.6 Communication Considerations:

The Dog Creek FireSmart Recognized Neighbourhood is active and supportive of reducing forest fuel loads near their community. All works and plans are communicated through the FireSmart Committee and the Dog Creek Water Users Committee.

3.7 Staffing/Departmental Workplan Considerations:

The Wildfire Mitigation Supervisor will spend approximately 45 hours delivering this project.

3.8 Board Strategic Plan/Priorities Considerations:

- To adapt to our changing climate and mitigate greenhouse gas emissions
- To Excel in Governance and Service Delivery

SECTION 4: OPTIONS & PROS / CONS

OPTION 1: That the Board direct staff to submit the letter of authorization as the legal entity to the CBT-CBWRI for the Dog Creek Water Users Committee wildfire mitigation project, and that the Chair and the Corporate Officer be authorized to sign the necessary documents to a maximum value of \$40,000, to be received and distributed through Service A101 Emergency Planning.

Pros

- Concrete action the RDCK can take to mitigate the impacts of wildfire and build resiliency in our community.

- Our communities are more resilient as a result of actions taken to mitigate the likelihood of structure loss during wildfire in the interface.

Cons

- If the RDCK does not participate the DCWUC will not be able to complete the work.
- Impact on staff time.

OPTION 2: That staff not submit the letter of authorization to CBT.

Pros

- No staff time required

Cons

- DCWUC will not receive funding for this project
- The RDCK will not have the opportunity to build a better understanding of what supporting communities in wildfire fuel mitigation projects actually requires. This will inhibit staff’s ability to plan for resources over the long term to support communities in becoming more resilient to wildfire.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to submit the letter of authorization as the legal entity to the CBT-Columbia Basin Wildfire Resiliency Initiative to manage and administer grant funding for the Dog Creek Water Users Committee wildfire mitigation project, and that the Chair and the Corporate Officer be authorized to sign the necessary documents to a maximum value of \$40,000, to be received and distributed through Service A101 Emergency Planning.

Respectfully submitted,
Angela French – Wildfire Mitigation Supervisor

CONCURRENCE

Manager of Community Sustainability – Chris Johnson	Approved	
General Manager of Development & Community Sustainability – Sangita Sudan		Approved
Chief Financial Office – Yev Malloff	Approved	
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

Attachment: DCWUC CBT-CBWRI Appl_Oct14_2022

APPLICANT INFORMATION SECTION

Organization Legal Name	Dog Creek Water Users Committee (DCWUC)
Mailing Address	195 Donnelly's Road
City	Nakusp
Province	BC
Postal Code	V0G 1R1
Signing Authority Name	Cameron
Last Name	Leitch
Phone Number	(250) 265-2223
Email Address	cleitch05@gmail.com
Is Signing Authority same as the Project Contact?	Check if Signing Authority information is the same as the Project Contact information.
Primary Contact Name	Cameron
Primary Last Name	Leitch
Phone Number	(250) 265-2223
Email Address	cleitch05@gmail.com

PROJECT DETAILS SECTION

Project Title (Limit of five words)	Wildfire Fuel Mitigation
Project Location	RDCK Area K
Estimated Start Date	May 1, 2023
Estimated Completion Date	May 19, 2023
What Project Category does your project fit? (select all that apply)	2. fuel management demonstration and innovation projects;
What will your project do to build wildfire resiliency and reduce wildfire risk in your community? How will this be achieved and how will the proposed activities support your community(ies)' longer-term capacity to manage wildfire risks and solutions?	Fuel mitigation. Primary activities include thinning from below of ladder fuels (regeneration, advanced regeneration and saplings), pruning, snag removal and under-story brush removal from non-residential private land adjacent to residential Bayview lots. The risk of wildfire starting and spreading will be mitigated on the treated areas. This in turn will reduce the risk to residential lots and infrastructure.

<p>Why is your organization best suited to deliver this project?</p>	<p>The proposed treatment areas are adjacent to residential lots in the Bayview Area. The DCWUC has received previous funding and has completed the preliminary work to enable budget preparation. Although the proponent is the DCWUC, which is a subset of the Bayview Subdivision, the project will apply to the entire Bayview Subdivision. Previous activities include: collect and update contact information, prepare geo-referenced map showing lots/street numbers, educates the community about existing community fire suppression and provide ongoing education, working with the Nakusp Volunteer Fire Department and local Wildfire Mitigation Specialists, assess stands adjacent to residential lots for wildfire risk (collect stand attribute data).</p>
<p>Describe any partnerships (government, non-profit or private) that supported the development of your project, or that will support its implementation.</p>	<p>The proposed treatments have been reviewed with: Ministry of Transportation and Infrastructure (MOTI) - MOTI is supportive on the initiative. Fire Smart - DCWUS has worked closely with Fire Smart and it is supportive of the initiative. DCWUS also initiated Home and Community Fire Smart assessments. The Bayview subdivision is categorized a a Fire Smart Community. RDCK Area K Director - The RDCK Area K Director has provided a letter of support. The RDCK also provided provided funding to conduct preliminary work to make the Bayview subdivision.</p>

<p>Describe how the communities benefiting from this project were involved in identifying priorities and plans for wildfire risk mitigation, and how this project will address these priorities/plans.</p>	<p>The DCWUC oversaw the initiation of the Fire Smart program for the entire Bayview subdivision. It obtained funding for various activities including training, education, geo-referenced map for Nakusp Fire Dept, update contact information, collect stand attribute data.</p> <p>The activity in this funding request will mitigate the risk of fire starting or spreading in the Bayview area which will reduce the risk to life and infrastructure, is included:</p> <p>Description/Action & Tentative Schedule 1 Treat stands to mitigate the risk of wildfire starting or spreading. This will include thin non-merchantable coniferous trees, remove ladder fuels and prune merchantable stems to 2m from the ground and remove or modify combustible surface fuels. Refer to attached Fuel Management Plan.</p> <p>Work will be completed in May 2023.</p> <p>One component of the community initiative was to update contact information for all residents in the Bayview area. Fire Smart information was forwarded to the residents. The DCWUS also led the initiative to gain Community Fire Smart designation. This information was passed onto the residents.</p> <p>In June of 2022 we also held an information and training session and all residents of the Bayview subdivision were invited. Part of this session focused on updating the residents on activities to date and the plan to move ahead with stand treatment activities contingent on funding.</p>
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<p>Does your project address any identified wildland urban interface (WUI) risks (e.g. adjacent to critical infrastructure, within 1km of valued assets, within 2km of community, easily accessible)? Explain.</p>	<p>Yes. Refer to attached map for location of treatment areas in relation to the private residential lots. Activities are adjacent to private residential lots, water treatment infrastructure and a fire caddy shed (fire caddy, 2" and 1.5" fire hose).</p>
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<p>Have you applied/are you applying to other Community Resiliency Investment (CRI) programs (within the last year) for any activities that are also included in this application?</p>	<p>No</p>
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COMMUNITY RESILIENCY

CRI Program	Activities for which you have requested funding
FireSmart Community Funding & Supports (FSFC)	
UBCM BCWS FireSmart Economic Recovery Initiative	

Community Forest Association BCWS Economic Recovery Initiative	
Crown Land Wildfire Risk Reduction / Forest Employment Program	
Forest Enhancement Society of BC	
Apart from activities not covered by the CRI programs, are there any other ways in which this project will address known gaps in provincial supports?	Not that I am aware of.
Does your project include creating or updating a fuel management prescription?	Yes – we are creating a new prescription
What is the status and specifications of the relevant fuel management prescription? Have you confirmed that the prescription meets requirements described in BC Wildfire Service’s Fuel Management Prescription Guidance? Explain.	Yes. Prescription is prepared by an RPF and the prescription has been reviewed for consistency with the BC Wildfire Service’s Fuel Management Prescription Guidance. The draft plan was reviewed by Fire Smart, Ministry of Forests and Invasive Plants Council. Feedback comments were addressed in the final plan.
Does your project include creating or updating a burn plan for local government-owned or First Nations land?	No
Does your project include treatment of wildfire fuel accumulation?	No
How will the project be evaluated and how will you know if it has been successful?	Post treatment survey to ensure results are consistent with the prescription.

JOB INFORMATION

Job Category	Number of positions created	Type of position	Number of person-hours of work completed
Seven FireSmart disciplines	1	Part-time	2
Planning/Prescription Development (Fuel Management and Cultural / Prescribed Fire)	1	Part-time	17
Treatment – Manual (e.g., pruning, hand raking)	4	Part-time	344
Treatment – Mechanical (e.g., mechanical thinning, processing)	N/A		
Treatment - Cultural or Prescribed Fire	N/A		

WORKPLAN

Activity	Overseen by	Start Date	End Date
Prepare Fuel Management Prescription	C Leitch	July 6, 2022	October 4, 2022
Fuel/Slash removal	Contractor	May 1, 2023	May 19, 2023

Fuel/Slash disposal	Contractor	May 1, 2023	May 19, 2023
Post treatment survey	C Leitch / Contractor	May 22, 2023	May 30, 2023
Prepare and Submit CBT application	C Leitch	July 6, 2022	October 14, 2022

PROJECT BUDGET SECTION

Contract Fees Budget Details

Cash Budget Item	Total Amount Required
Grant application & Fuel Management Prescription	1330
Post contract review	560
Contract for stand treatment including slashing, shipping and disposal	17373
Slash disposal	1650
Subtotal Contract Fees Budget	\$20,913.00

Marketing and Communications Details

Cash Budget Item	Total Amount Required
Communication to Bayview Residents	0
Subtotal Marketing and Communications Budget	\$0.00

Training Budget Details

Cash Budget Item	Total Amount Required
No training required	0
Subtotal Training Budget	\$0.00

Capital Costs Details

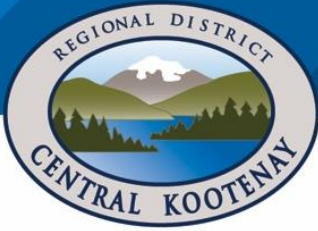
Cash Budget Item	Total Amount Required
None	0
Subtotal Capital Budget	\$0.00

Other Costs Budget Details

Cash Budget Item	Total Amount Required
None	0
Subtotal Other Cost Budget	\$0.00

TOTAL PROJECT CASH BUDGET		\$20,913.00
REVENUE SOURCES		
Source Name	Confirmed (Y/N)	Amount
Columbia Basin Trust	No	20913
TOTAL CASH REVENUE		\$20,913.00
FINAL STEPS SECTION		
Describe what contributions are being made to the project other than cash. In-kind contributions are goods or services donated to your project from another organization or individual that you would have otherwise had to pay for.	Communication will be managed by DCWUC.	
2.	Letters of Support	
3.	Feedback from MOF & Central Kootenay Invasive Species Society/FireSmart	
4.	Fuel Management Prescription	
5.	PDF Maps - General Location and Detailed Treatment Units	
6.	Sample FN Referral and CKISS Teferral - Refer to FMP for complete list of FN	
Before uploading your supporting document, ensure the file name is clear and identifies the content.	https://forms.ourtrust.org/wp-content/uploads/formidable/898/Binder-Letters-of-Support.pdf https://forms.ourtrust.org/wp-content/uploads/formidable/898/Binder-Referrals.pdf https://forms.ourtrust.org/wp-content/uploads/formidable/898/Fuel-Prescription-2022_Signed.pdf https://forms.ourtrust.org/wp-content/uploads/formidable/898/Binder-CKISS_MOF-Feedback.pdf https://forms.ourtrust.org/wp-content/uploads/formidable/898/Maps-2-1.pdf	

<p>Is there anything else you would like to add that has not already been mentioned?</p>	<ul style="list-style-type: none"> •Referrals of the Fuel Management Prescription were made to the following First Nations: Adams Lake Indian Band, Ktunaxa Nation Council, Lower Similkameen Indian Band, Neskonlith Indian Band, Okanagan Nation Alliance (ONA), Shuswap Band, Skw'lax, Upper Nicola Band, Okanagan Indian Band, Penticton Indian Band, Shuswap Band, Splatshin First Nation •The total area proposed for treatment is 5.0 hectares. •All treatments are outside of private land. •All treatments are adjacent to (within 30 metres) public roads or within the MOTI gravel pit tenure. •Treatment will be thinning from below targeting coniferous stems less than 17.5 centimeters in diameter. No merchantable timber will be felled. •All treatment activities will be manual. Material will be dragged to the road side and disposed of by chipping and hauling away. •Resource Values General: No streams are within the treatment area; UWR will not be affected due to the thinning from below; Visual objective of partial retention will be met since no merchantable timber will be removed; Water license PODs will not be impacted since all treatments are outside the catchment area of the PODs.
<p>What is the main, and first, way you heard about this program?</p>	<p>FireSmart Rep</p>
<p>Would you like to receive email correspondence from the Trust?</p>	<p>Yes</p>
<p>Please enter your email address</p>	<p>cleitch05@gmail.com</p>
<p>How do you like to receive news and hear about updates from the Trust?</p>	<p>Email from staff</p>
<p>I have read and agree to the declaration above.</p>	<p>I Agree</p>
<p>Date</p>	<p>October 14, 2022</p>
<p>Applicant Name</p>	<p>Cameron Leitch</p>
<p>Applicant Title</p>	<p>Chair - Dog Creek Water Users Committee, Chair - Bayview FireSmart Committee</p>



Board Report

Date of Report: 12,30,2022
Date & Type of Meeting: Regular Board Meeting
Author: Jon Jackson, Emergency Program Coordinator
Subject: CEPF Application – Emergency Support Services
File: 14/7610/01
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek direction from Board to approve the application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services (ESS) stream to: a) support the Emergency Program with building local ESS capacity (\$18,000); and b) support the Emergency Program with modernizing the local ESS program (\$12,000).

SECTION 2: BACKGROUND/ANALYSIS

PART A: Building local capacity

British Columbians forced from their homes by fire, floods, earthquakes or other emergencies may receive short-term emergency support, which may include food, lodging, clothing, emotional support, information about the crisis, and family reunification. There may also be special services provided by other partners or agencies like first aid, child minding, pet care, and transportation.

Under the Emergency Program Act, municipalities and regional districts are responsible for responding to emergencies in their areas, including providing emergency support services.

In our region Emergency Support Services are provided by teams of volunteers. Recruiting, training and retaining our volunteers is critical to our ability to be ready to respond when disasters happen.

This grant, if approved, would allow staff to:

- implement leadership training for the ESS Directors (team leads) plus their deputies, during 2023;
- provide regional training opportunities for all ESS volunteers during 2023; and
- provide branded clothing items for ESS teams to support identification during emergencies and team building

PART B: Modernizing the Emergency Support Services program in the RDCK.

In 2020, the Board instructed staff to apply for grant funding from the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services stream to enable us to purchase three kits with electronic tablets, printers and other accessories. These kits are used for training and for responding to requests

for emergency support services. The three original kits are located in Nelson, Creston and Nakusp. Following extensive testing and use by staff and Emergency Support Services volunteers throughout the region, staff have identified a need for similar kits in Salmo & Kaslo to complete geographic coverage throughout the region.

This grant, if approved, would allow staff to:

- Purchase two additional IT kits for provision of ESS services.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

This grant application has applied for 100% of project costs. Staff recommend costs be routed through service A101 – Emergency Program.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Staff will follow the RDCK purchasing policy to guide procurement of services to complete the projects if approved.

3.3 Environmental Considerations

None

3.4 Social Considerations:

Our environment is changing in ways that will challenge us, and it is important to ensure the resilience of our communities. Emergencies can strike at any time. In the RDCK, the three most likely emergencies to occur are forest fires, floods, and hazardous materials spills. Enhancing our recruiting, retaining and training activities for ESS, as well as expanding our modernization project will allow for a quicker and more efficient service provision to evacuees in emergencies.

3.5 Economic Considerations:

With the support of the RDCK IT department, the equipment will be purchased via local contracts.

3.6 Communication Considerations:

Recognition to UBCM for the funding will be provided at the training events, and ESS team meetings.

3.7 Staffing/Departmental Workplan Considerations:

Time investment by resources in the Emergency Program and IT departments to research and manage the grant process. The implementation of the project will involve preparing and coordinating ESS training sessions that will be facilitated and led by the Emergency Program Coordinator. Once the IT kits are operational, RDCK staff will position the kits strategically through the RDCK.

3.8 Board Strategic Plan/Priorities Considerations:

To excel in governance and service delivery

To strengthen our relationships with our community partners

SECTION 4: OPTIONS & PROS / CONS

OPTION 1

That the Board approve the application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services stream for \$30,000 to: a) help build local ESS capacity b) allow the purchase of additional IT kits to contribute to the modernization of the ESS processes;

PART A

Pros

- Staff will have funding available to provide opportunities for training of ESS Directors and volunteers
- Improved engagement and skills within the ESS program

Cons

- None identified

PART B

Pros

Staff will have funding to purchase additional IT kits for ESS teams in the Region for training & response purposes.

Cons

- None identified

OPTION 2

That the Board direct staff to remove the application to UBCM CEPF application process.

SECTION 5: RECOMMENDATIONS

That the Board approve the application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services stream for \$30,000 to: a) help build local ESS capacity b) allow the purchase of additional IT kits to contribute to the modernization of the ESS processes;

AND FURTHER, that these costs be included in the 2023 Financial Plan in Service A101 – Emergency Program subject to successful application.

Respectfully submitted,
Jon Jackson, Emergency Program Coordinator

CONCURRENCE

CAO – Stuart Horn

Approved

GM of Development & Community Sustainability – Sangita Sudan
Manager of Community Sustainability – Chris Johnson

Approved

Approved

ATTACHMENTS:

Attachment A – UBCM CEPF APPLICATION

Community Emergency Preparedness Fund Emergency Support Services 2023 Application Form

Please complete and return the application form by **January 27, 2023**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP <i>(for administrative use only)</i>
Local Government or First Nation Applicant: RDCK	Date of Application: 01/27/2023
Contact Person*: Jon Jackson	Position: Emergency Program Coordinator
Phone: 250 254 8255	E-mail: jjackson@rdck.bc.ca

** Contact person must be an authorized representative of the applicant (i.e. staff member or elected official).*

SECTION 2: For <u>Regional Projects Only</u>
<p>1. Identification of Partnering Applicants. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 4 in the Program & Application Guide for eligibility.</p>
<p>2. Rationale for Regional Projects. Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p>

SECTION 3: Project Information
<p>3. Project Information</p> <p>A. Project Title: RDCK ESS Program capacity building & modernization</p> <p>B. Proposed start and end dates. Start: April 1, 2023 End: December 31, 2023</p>
<p>4. Project Cost & Grant Request:</p> <p>A. Total proposed project cost: \$30,000.00</p> <p>B. Total proposed grant request: \$30,000.00</p>

C. Have you applied for or received funding for this project from other sources? If yes, please indicate the source and the amount of funding received or applied for.
No

5. Project Summary. Provide a brief summary of your project in 150 words or less.

This project will support building of local ESS capacity through regional training for responders and Directors, and through improving a sense of 'belonging' by providing branded clothing items for use in response.

Futhermore, the project will support ESS modernization by allowing us to purchase two IT kits with equipment to enable responders in Kaslo and Salmo to utilize the ERA tool for registering beneficiaries and providing support services.

6. Emergency Plan. Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

The Regional District of Central Kootenay and each of the municipalities within its boundaries has an obligation to prepare for, respond to, and recover from emergencies and disasters within its jurisdiction. This is both a function of government and a requirement under applicable provincial legislation. In accordance with the RDCK Emergency Plan, the RDCK may declare a State of Local Emergency and order the evacuation of a neighbourhood or community in order to protect our residents from the impacts of an impending disaster. ESS volunteers are then deployed to set up Reception Centres and Group Lodging centres to accommodate the dislodged residents. It is therefore critical that the ESS teams remain sufficiently staffed with motivated, well-trained and engaged volunteers, who have access to the necessary equipment in order to provide emergency support services to the evacuees.

SECTION 4: Detailed Project Information

7. Proposed Activities. What specific activities will be undertaken as part of the proposed project? Refer to Section 6 of the Program & Application Guide for eligibility.

Building local capacity:

Recruiting, training and retaining our volunteers is critical to our ability to be ready to respond when disasters happen.

The proposed project will allow us to:

implement leadership training for the Emergency Support Services Directors, plus their deputies;

provide regional training opportunities for all ESS volunteers; and

provide branded clothing items for responders to help sustain a sense of 'team'.

Modernization:

With grateful recognition of the UBCM, the RDCK Emergency Management program has deployed ESS IT kits already in Creston, Nelson and Nakusp, where they have been extensively tested by our volunteers and used to provide assistance during responses, including the wildfires in 2021 and 2022. This project will enable us to

expand our modernization to Kaslo and Salmo, and equip the ESS teams there with the equipment they need to implement ERA.

8. Modernization of local ESS programs. How will the proposed activities support the modernization of the local ESS program? Will the Evacuee Registration & Assistance (ERA) Tool be implemented?

The RDCK has implemented the ERA tool throughout its region; this project will support the modernization project by providing the necessary IT hardware and tools for use by responders in registering beneficiaries and providing support services for all levels of ESS activation.

9. Capacity Building. Describe how the proposed project will increase emergency response capacity (i.e. having the physical resources and the skills to respond to emergencies) in your community.

We experience turnover in our volunteers as people leave the ESS program (e.g. due to retirement), therefore it is essential that we continue to recruit new members, and ensure that skills are current so that the volunteers are ready to respond.

The project will increase emergency response capacity by:

Helping us recruit and retain ESS volunteers,
Improving and maintaining responder skill levels through training opportunities
Developing processes and leadership skills of ESS Directors / assistant Directors.

10. Host Community Capacity. Describe how the proposed project will increase emergency response capacity as a host community?

If the RDCK, or one of its municipalities is requested to act as a host community, this project will help us to have volunteer capacity, with the right skills and equipment necessary in order to assist the evacuees.

11. Transferability. Describe the extent to which the proposed project may offer transferable resources and supplies and knowledge sharing with other local governments and/or First Nations (e.g. ESS volunteers/responders, training resources, cots, blankets, etc.).

The RDCK collaborates with the municipalities in its area to assist evacuees during emergencies. This project will support the RDCK in providing assistance to evacuees across its region, and those from neighbouring region, should the need arise.

12. Partnerships. In addition to Question 1, if applicable, identify any partners you will collaborate with on the proposed project and specifically outline how you intend to work together and enhance mutual aid.

13. Evaluation. How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? (e.g. tracking the number of training events and recruitments, external evaluators, etc.)

The RDCK maintains a roster of ESS responders throughout the region, and we have some notable vacancies with two teams needing trained ESS Directors, and several with only one Director (no backup.) The success of this project will be evaluated based on the positive increase in the number of responders, plus the teams with ESS Directors and Deputy Directors.

The training component will be assessed based on the number of training events and the number of volunteers attending, along with an informal debrief of the attendees after the training to provide insight for the future.

14. Progress to Date. If you received funding under prior CEPF intakes for the Emergency Support Services funding stream, please describe the progress you have made in increasing ESS capacity through prior projects.

In 2018, the RDCK received funding for the purchase of ESS trailers and group lodging supplies. These have been purchased and deployed through the region. ESS volunteers have practised setting up the equipment. This will also be a component of the responder training funded through this project, so that skill levels are maintained.

In 2020, the RDCK received funding for the purchase of 3 IT kits for responders to use when registering evacuees and when providing support services. The kits are strategically located within the region, and have been deployed on several responses. This project will supplement our equipment by providing additional kits in Salmo and Kaslo.

15. Additional Information. Please share any other information you think may help support your submission.

SECTION 5: Required Attachments

Only complete applications will be considered for funding.

The following separate attachments are required to be submitted as part of the application:

- Council or Board resolution, Band Council resolution or First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- For regional projects only: Council or Board resolution, Band Council resolution or First Nation resolution from each partnering applicant that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

SECTION 6: Signature Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant's jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.

Name:

Title:

Signature*:

A certified electronic or original signature is required.

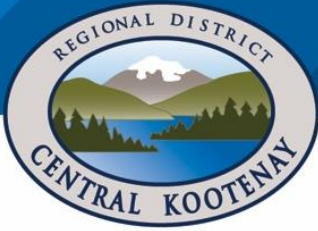
Date:

* *Signatory must be an authorized representative of the applicant (i.e. staff member or elected official).*

Submit applications to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca



Board Report

Date of Report: November 17, 2022
Date & Type of Meeting: December 8, 2022 Open Regular Board Meeting
Author: Paris Marshall Smith, Sustainability Planner
Subject: REGIONAL INVASIVE SPECIES STRATEGY IMPLEMENTATION
File: 10-5200-20-CKISS
Electoral Area/Municipality: All

SECTION 1: EXECUTIVE SUMMARY

In January 2021, the RDCK directed staff to work with Central Kootenay Invasive Species Society (CKISS) to prepare a detailed implementation plan of the RDCK Invasive Species Strategy.

This report presents the RDCK Invasive Species Strategy implementation plan and provides recommendations for implementing the prevention focussed strategy across the region. At the December Board meeting a separate plan and budget was passed that focused on managing invasive species only on RDCK owned/leased/managed lands.

Recommendation: That the Board direct staff to enter into an agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 and one pilot project of the Regional Invasive Species Strategy for 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

AND FURTHER, that the costs be paid from S100 General Administration.

SECTION 2: BACKGROUND/ANALYSIS

Preventing the spread of invasive species to and within the region requires coordination, which is challenging because of the scope of the issue; the number of jurisdictions; and diverse types of stakeholders. Local governments are often best placed to serve as coordinators, delivering work through a service or partnership with a local organization. Currently, this coordination does not exist in the RDCK, which leaves a gap in regional management and prevention of invasive species. The RDCK Invasive Species Strategy proposes to close that gap by bringing together current efforts and stakeholders to develop short-term projects and long-term programs.

This report outlines the proposed regional response and provides recommendations to the Board on action for 2023.

STRATEGY IMPLEMENTATION PLAN PROPOSAL

Staff have worked with the Central Kootenay Invasive Species Society (CKISS) to prepare the following. The full proposal is attached:

OBJECTIVES

- a. To reduce the economic and environmental risks of invasive species in the RDCK by establishing a comprehensive approach to invasive species management
- b. To establish and implement a region-wide consistent approach to management, prevention, regulation, information-sharing, data collection and education
- c. To optimize funding and resourcing decisions and maximize the effectiveness of actions taken

RATIONALE

It is critical to establish strong regionally coordinated invasive species prevention responses now to protect habitat and ecosystems. Without active prevention efforts, invasive plants can increase their distribution exponentially, making the task of eventual control financially challenging.

The RDCK does not have invasive species issues like those in Christina Lake or the Shuswap. Those regional districts, Kootenay Boundary and Columbia Shuswap respectively, allocate more than \$400,000 annually to manage the milfoil in their lakes (ATTACH02). The RDCK is in a position to avoid these costs by protecting water and landscapes now rather than try to reclaim them once the problem is significant.

As explained in the Strategy, “Prevention is the most cost-effective method of invasive species control and is a fraction of the cost of management. Once a species population has increased past the *prevent spread* on the invasive curve (Figure 1), costs to manage the species are no longer feasible.”

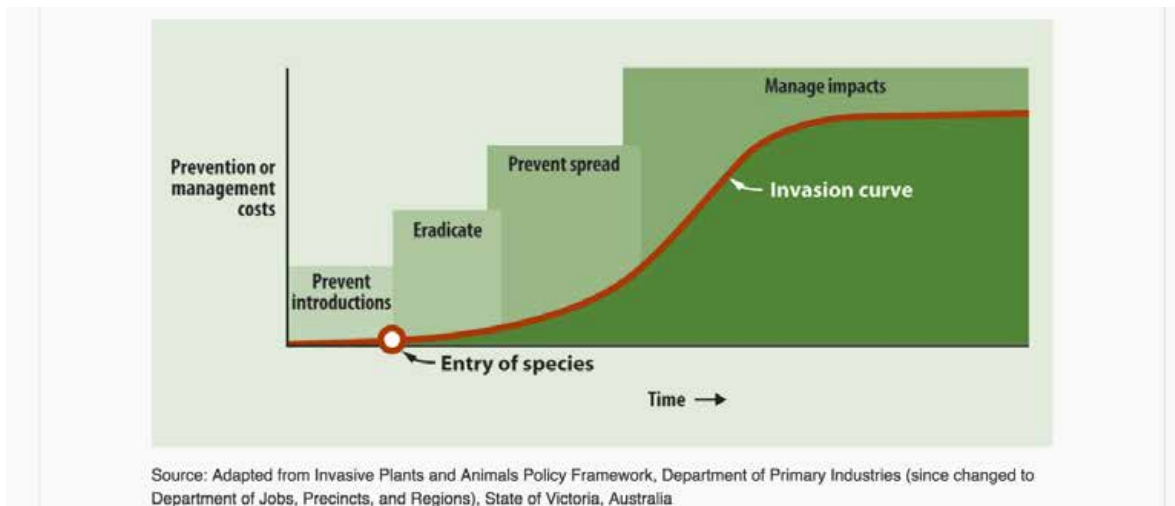


Figure 1

Examples of species threatening the Kootenays:

- Poison hemlock is spreading in the Creston area, threatening human health as well as hay production

- Zebra and quagga mussels are an emergent threat to the water ways and once introduced can spread exponentially
- Knotweed one of the world's worst invasive species has spread throughout the region impacting waterways
- Invasive clams have recently been discovered in the Pend Oreille river which is very concerning

ACTION OPTIONS (please see 3.1 or ATTACH01 for more detail)

Long term programs – annual funding

Option 1 - \$15,000 on-going

This option would provide annual funding for a limited number of actions identified in the Invasive Species Strategy.

Option 2 - \$54,000 3-5 years

This option would provide annual funding to address the most significant high priority gaps in RDCK policy; education and outreach; and partnership building. Including the services identified in Option 1, this level of funding would enable CKISS to fully support the strategic priorities of the Strategy.

Special Projects or Pilot Programs – short term funding

In addition to the core strategic funding options detailed above, allocate short term funding to develop and deliver pilot programs and special projects to implement additional strategic goals identified in the Invasive Species Strategy. Successful programs could be expanded and incorporated into longer term models, where appropriate. Ideas for these types of projects could include:

- **Preventing the Spread of Aquatic Invasive Species:** *Estimated cost per station: \$35,000.*
- **Private land Cost Share Incentive Program:** *Estimated cost for pilot project: \$15,000.*
- **Good Neighbour Program:** *Estimated cost for pilot project: \$12,000.*

ON-GOING REGIONAL INVASIVE SPECIES PREVENTION WORK

The cost of fully implementing the long-term program (Option 2) and all 3 special projects is \$116,000 per year. This is comparable to hiring a dedicated RDCK staff member for managing invasive species, but the scope of work is beyond what one person could accomplish. There is value in partnering with a dedicated agency such as CKISS with expertise and operational efficiencies.

Compared to all 14 regional invasive species organizations and 27 regional districts surveyed, the RDCK is the least funded.¹ The average annual funding spent on invasive plant programming by all 27 regional districts surveyed is \$114,548. \$116,000 is near the provincial average of spending on invasive species prevention.

¹ Draft Regional District Funding for Invasive Species Management and Education in British Columbia 2021 - Report for the RDCK Invasive Species Strategy

Following a year of implementation via Option 1, staff recommend a review with the consideration of conducting a service case review to provide on-going funding for regional invasive species prevention work. This model is used by both Kootenay Boundary and East Kootenay.

WORKING WITH MUNICIPALITIES

This proposal recommends regional implementation of a RDCK Invasive Species Strategy focussed on invasive species prevention that does not include the management of invasive species on RDCK-owned/leased lands.

Staff recommend that each RDCK member municipality follow a similar approach – manage its leased and owned properties separately, and participate in the proposed regional strategy via the RDCK (\$100).

For example, CKISS has conducted inventory assessments for the City of Nelson and the Village of Slocan. In addition, Nelson pays CKISS to coordinate treatments on Nelson lands. To date CKISS has not received funding from municipalities for regulation and policy development, collaboration or education. This is the opportunity of the RDCK Invasive Species Strategy.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No
 Debt Bylaw Required: Yes No
 No Financial Plan Amendment: Yes No
 No Public/Gov't Approvals Required: Yes No

Staff are recommending that the Board engage CKISS under Option 1 for 2023 with review at the end of the year to determine how the work can continue.

- Option 1 - \$15,000 for 2023
- 1 pilot project - \$12,000 to \$35,000 for 2023 – *to be determined by the Board*

Please see below for more information on the options for funding.

TYPE	DETAILS (complete description can be found in ATTACH 01)	COST	TIME FRAME
PROGRAM Option 1	<ul style="list-style-type: none"> • Development and coordination of the Regional Government Invasive Species Working Group. • Annual training and resources for operational staff. • Developing region wide education materials, developing outreach resources to support relevant programs • Providing expertise and consultation on the development of an RDCK invasive species program. 	\$15,000	long term
PROGRAM Option 2	Option 1 tasks + <ul style="list-style-type: none"> • Support the RDCK in reviewing, updating and developing policies, bylaws, permits, agreements, procedures, guidelines and plans. • Support local governments with education and outreach, expert advice, model bylaws development and partnership building. 	\$54,000	annually for 3-5 years

	<ul style="list-style-type: none"> • Support the management of invasive plants on private land. • Maintain and expand the Spotter’s Network program, and follow up on the ground to verify reports of high priority species. • Manage informational signage needs and opportunities • Partnership building, consultation and participation in relevant initiatives, programs and organizations. 		
PROJECT - Preventing the Spread of Aquatic Invasive Species	Supporting the prevention of aquatic invasive species, particularly zebra and quagga mussels, by funding the installation of boat decontamination stations at identified high use launches on Slocan and Kootenay Lakes	\$35,000	Pilot with potential to extend
PROJECT - Private land Cost Share Incentive Program	Developing a cost share or alternative incentive program for private landowners and/or agriculture operators for high priority species.	\$15,000	Pilot with potential to extend
PROJECT - Good Neighbour Program	“Good Neighbour” program supporting the agricultural community would be well received. One of the main issues for the agricultural community is adjacency concerns with regards to Ministry of Transportation right of ways and abandoned private fields.	\$12,000	Pilot with potential to extend

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

[Weed Control Act](#) - In accordance with the regulations, an occupier must control noxious weeds growing or located on land and premises, and on any other property located on land and premises, occupied by that person.

3.3 Environmental Considerations

Invasive species also have a significant impact on ecosystem health, and the International Union for the Conservation of Nature (IUCN) considers them one of the greatest threats to biodiversity globally. Invasive species can erode natural habitats and out compete native species. This is exacerbated by the affects of the changing climate as invasive species tend to be more effective at adapting than native species.

3.4 Social Considerations:

This work will engage staff from across the RDCK to consider how best to implement the proposed recommendations in the Regional Invasive Species Strategy.

3.5 Economic Considerations:

In addition to the points made above regarding delayed action, invasive species can affect the economic and environmental potential of RDCK’s communities. Tourism, recreation, agriculture, energy infrastructure and property values are all vulnerable to the impacts of invasive species. For example, zebra and quagga mussels have created great monetary and functional losses for hydroelectric facilities in eastern Canada. Knotweed has the potential to damage infrastructure and lower property values. Crop losses due to invasive plants, like knapweed, cost BC farmers and ranchers over \$50 million annually.

3.6 Communication Considerations:

At this phase, communication between CKISS and RDCK staff is coordinated by the Sustainability Planner. On-going work will include a communication strategy for all future communication internally and with the public.

3.7 Staffing/Departmental Workplace Considerations:

While most of the work will be managed by CKISS staff, some staff time will be required to work with CKISS. This time commitment should be minimal (10-12 hours over the course of a year).

3.8 Board Strategic Plan/Priorities Considerations:

The work is being completed in response to the Board's direction:

918/19 - That the Board approve a contribution in the amount of \$10,000 to Central Kootenay Invasive Species Society for the purpose of developing an invasive species strategy for the RDCK properties from General Administration S100

129/22 - That the Board direct staff to negotiate and enter into a sole-source agreement with the Central Kootenay Invasive Species Society for an invasive plant inventory on RDCK-owned or leased properties and development of a detailed implementation plan of the Regional Invasive Species Strategy for an amount not to exceed \$44,472 exclusive of GST;

AND FURTHER, that the costs for the inventory be paid from the services responsible for the lands and buildings sites identified and the costs of \$8,500 for the Regional Invasive Species Implementation Plan be paid from General Administration Service S100.

SECTION 4: OPTIONS & PROS / CONS

Option 1: APPROVE

That the Board direct staff to negotiate an agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 (\$15,000) and PILOT the Good Neighbour program (\$12,000) of the Regional Invasive Species Strategy for the 2023;

AND FURTHER, that the costs of no more than \$27,000 + GST be included in the S100 General Administration draft 2023 Financial Plan;

AND FURTHER, that the agreement be brought back to the March 16, 2023 Board meeting.

Pro – follows through on the Board's direction to develop a regional strategy and support a coordinated approach to invasive species prevention

Con – will require staff time and funding that could be allocated elsewhere

Option 2: TAKE NO FURTHER ACTION

That the Board takes no further action on the Regional Invasive Species Strategy at this time, and seeks additional information to support its decision making.

Pro – more information can be gathered

Con – the project is potentially delayed

Option 3: DO NOT APPROVE

That the Board NOT approve the RDCK enter into a agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 and one pilot project of the Regional Invasive Species Strategy for the 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Pro – allows staff time and funding to be used elsewhere

Con – a coordinated regional response to the prevention and management of invasive species will be further delayed

SECTION 5: RECOMMENDATIONS

That the Board direct staff to negotiate an agreement with the Central Kootenay Invasive Species Society for implementation of Option 1 (\$15,000) and PILOT the Good Neighbour program (\$12,000) of the Regional Invasive Species Strategy for the 2023;

AND FURTHER, that the costs of no more than \$27,000 + GST be included in the S100 General Administration draft 2023 Financial Plan;

AND FURTHER, that the agreement be brought back to the March 16, 2023 Board meeting.

Respectfully submitted,

Paris Marshall Smith, Sustainability Planner

CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved	
Chief Financial Officer – Yev Malloff	Approved	
General Manager of Development and Community Sustainability Services – Sangita Sudan		Approved
Manager of Community Sustainability Services – Chris Johnson	Approved	

Attachment A – BRD-IS-ATTACH01

Attachment A – BRD-IS-ATTACH02



Invasive Species Strategy Implementation Plan

Regional District of Central Kootenay



Invasive Species Strategy Implementation Plan for the Regional District of Central Kootenay

Prepared for: **Regional District of Central Kootenay**
555 202 Lakeside Drive, Nelson, BC, V1L 6B9
1-800-268-7325
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Prepared by: **Laurie Carr, B.Sc.F., M.Sc.**
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www.ckiss.ca
September 2022



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1.0 Why an Invasive Species Strategy for the RDCK

The spread of invasive alien species is now recognized as one of the greatest threats to the ecological and economic well-being of the planet. In BC, it is estimated that 25% of endangered species, 31% of threatened species, and 16% of species of special concern are negatively impacted by invasive alien species¹. A recent economic impact analysis by the Invasive Species Council of BC estimated that the combined impact of only six invasive plant species in BC in 2008 was \$65 million and this number is expected to increase to \$139 million by 2020².

Without efforts to contain their spread, invasive plants will generally increase their distribution exponentially, making the task of eventual control financially insurmountable. Prevention is the most cost-effective method of invasive species control and is a fraction of the cost of management. Once a species population has increased past the “prevent spread” on the invasive curve (Figure 1), costs to manage the species are no longer feasible. This is the cost of no action. The permanent impact of an invasive species on the economy, our ecosystems and human health.

Human activity and human settlements are the primary vectors for invasive species introduction and spread. As the human population is concentrated on private lands, local government has a key role in the management and regulation of invasive species in the region. Preventing the spread of invasive species to and within the region requires a coordinated approach due to the vast nature of the issue, jurisdictions and stakeholders implicated. Without local government collaboration, funding and regulation, there remains a large gap in invasive species management and prevention in the CKISS region

With models of climate change predicting greater success of invasive species, it is imperative that invasive species prevention is established now to protect the incredible values of the Central Kootenays. A few examples of species that are threatening the Kootenays are as follows:

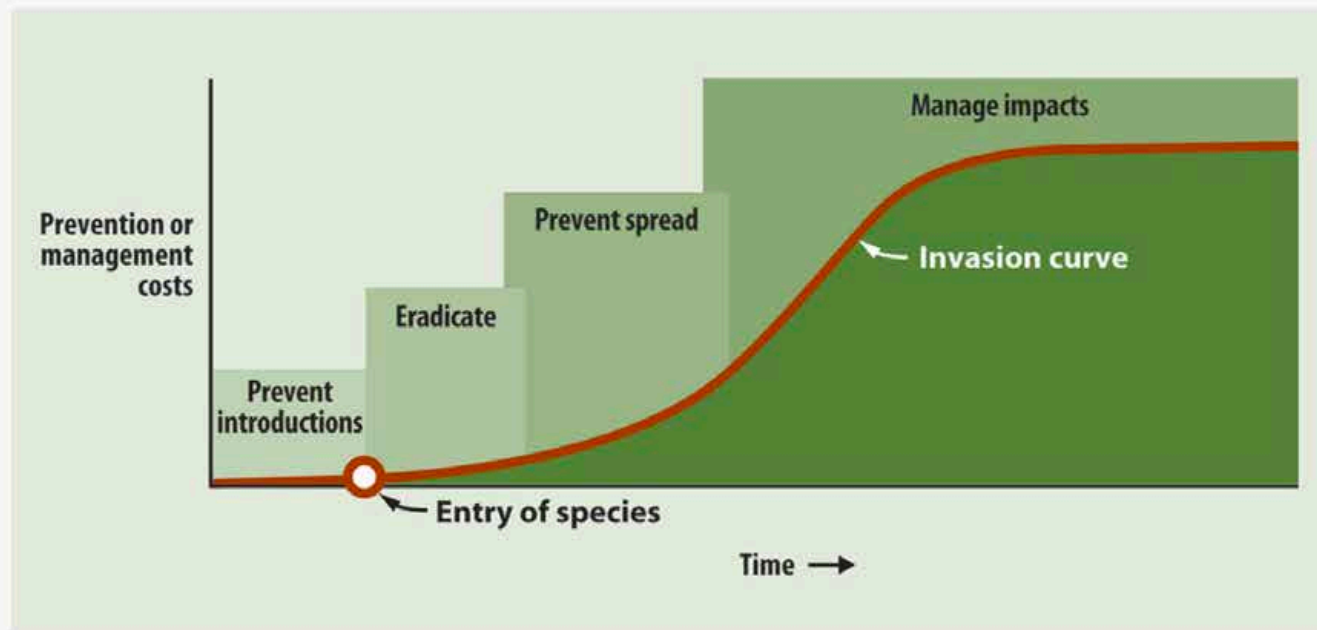
- The aptly named [poison hemlock](#) is spreading in the Creston area, threatening human health as well as hay production.
- [Zebra and quagga mussels](#) are at our doorstep and threatening our waters
- Knotweed is listed as one of the ‘[100 of the world’s worst invasive alien species](#)’. Or the plant that is eating BC. Not surprisingly, knotweed has spread throughout the region. Unfortunately, knotweed cannot be treated near water. This is a

¹ http://www.forrex.org/sites/default/files/forrex_series/fs20.pdf

² http://bcinvasives.ca/documents/Report12_Econ_Impacts.pdf

serious issue since knotweed loves water! Knotweed can cause stream erosion, lower water flow and disrupt wildlife. Prevention is currently the only strategy to stop the impact of knotweed on our watersheds.

- [Invasive Clams](#) have recently been discovered in the Pend d'oreile river.



Source: Adapted from Invasive Plants and Animals Policy Framework, Department of Primary Industries (since changed to Department of Jobs, Precincts, and Regions), State of Victoria, Australia

Figure 1 Invasion curve showing the exponential cost of invasive species management

2.0 Invasive Species Strategy Implementation Plan Overview

Developing an invasive species program for our region will require the engagement of the Regional District of Central Kootenay (RDCK), municipalities, the Central Kootenay Invasive Species Society (CKISS), along with stakeholders, rights holders and residents of the region. This Implementation Plan provides direction and options for advancing the recommendations in the Invasive Species Strategy using a priority timeline approach. It is intended to be a living document that will be adjusted over time to reflect new information, changing needs and completed action items.

The Invasive Species Strategy for the RDCK proposes to close the gap in invasive species management by leading and unifying current and future efforts among all stakeholders within the region. Due to a lack of funding to date, invasive species inventory and management on municipal, regional government, and residential properties has been limited in the Central Kootenay region. In light of the establishment and spread of invasive species to and stemming from municipal and private lands, the RDCK requested CKISS in 2021 to develop an Invasive Species Strategy that will set the direction on invasive species prevention and control for the Central Kootenay region. The Invasive Species Strategy is a working document that sets a clear direction for a strategic, risk-based approach to guide and prioritize actions for managing invasive species in the RDCK region.

Three overarching objectives guide the development of the Invasive Species Strategy:

- To reduce the economic and environmental risks of invasive species in the RDCK by establishing a comprehensive approach to invasive species management;
- To establish and implement a region-wide consistent approach to management, prevention, regulation, information-sharing, data collection and education;
- To optimize funding and resourcing decisions and maximize the effectiveness of actions taken.

Vision

To protect citizens, ecosystems, and resources from the current and potential impacts of invasive species through the co-ordinated invasive species management efforts of the Regional District of Central Kootenay, land managers and area residents

The goals and actions outlined in the Strategy establish a consistent approach to invasive species management, regulation and communication for the RDCK and those stakeholders it leads. The purpose of the Implementation Plan is to provide a road map for the development and implementation of these goals and actions. Each of the recommendations and actions of the Invasive Species Strategy are reflected in the Implementation Plan Matrix. The Matrix provides details for each action as follows: which organization(s) should lead each action (CKISS, RDCK or both), the anticipated impact and benefits, required frequency, priority timeline (short, medium and long) and related budget options. The budget options are divided into two categories, operational and strategic. The operational budget refers to the management of invasive species on RDCK owned and managed lands. The strategic budget refers to programs that support the coordination of invasive species management regionally, and management of invasive species on private and residential land.

The Implementation Plan Matrix is organized according to the four goals of the Invasive Species Strategy. The four goals are as follows:

Goal 1. Improve Regional Organizational Capacity

Enhance the regional organizational structure and capacity required for effective, long-term invasive species management in the RDCK

- Establish Local Government Regional and Inter-departmental working groups
- Provide long term stable funding for programs and staff

Goal 2. Implement Prevention and Management

Develop a consistent region-wide approach to the prevention and management of invasive species

- Prevent and control infestations on RDCK managed lands through adoption of operational and management plans
- Control infestations on private property through support programs and bylaws
- Implement a consistent approach for data collection and reporting.

Goal 3. Establish a Legal and Policy Framework

Develop regionally effective legislation and policy supported by monitoring, enforcement and education.

- Establish a service area for invasive species management
- Enact and enforce an Invasive Species Bylaw and supporting bylaws
- Align existing policies to support the Strategy and regulations, including development policies.

Goal 4. Improve Awareness and Community Engagement

Establish a unified region-wide approach to communication to ensure consistent messaging and engagement

- Ensure consistent and aligned messaging and invasive species program branding
- Engage the community through targeted outreach

3.0 Strategic Action Implementation Matrix

The Tables below summarize the goals and actions documented in the Invasive Species Strategy, and provide guidance on which organization(s) should lead each action, the anticipated impact and benefits, priority timelines and which actions are covered under the budget options. Actions support all the organizations, land managers, local government and residents taking action to prevent the spread of invasive species in our region. Further explanation of the priority timelines and budget options are given below.

3.1 Priority timelines

While all actions are a priority, some actions will require a longer timeline to develop and implement. The timeline priority is dependent on the cost of the action, available funding, complexity of the action and the regulatory capacity of the RDCK. Priority timelines are defined below.

Priority Timelines:

1. **Short:** Actions would ideally be initiated within an immediate timeframe of 1-2 years
2. **Medium:** Actions could be initiated within a timeframe of 2-4 years
3. **Long:** Actions reflect a long term vision that can realistically be achieved or at least initiated within 5 years.

3.2 Budget Options for Invasive Species Strategy Implementation

Implementing the Invasive Species Strategy will include two separate funding and budget streams, operational (2.1.1) and strategic (2.2.1). The management of invasive plants on Regional District of Central Kootenay managed lands (Goal 2.3) should be considered separately from strategic funding, as this operating expense can be planned within annual departmental budgets.

Budget Options:

1. **Operational:** Operational budget for RDCK lands (see the separate document RDCK Invasive Plant Management Plan)
2. **Option 1:** Strategic budget option 1 (see 2.2.1)
3. **Option 2:** Strategic budget option 2 (see 2.2.1)
4. **Additional:** Strategic budget Additional Option: Special Projects or Pilot Programs (see 2.2.1)

2.1.1. Strategic Budget Options

The following implementation options are based on the remaining priority actions from the implementation matrix that can be led by CKISS or be supported by CKISS in a consultancy role.

Option 1

\$15,000 long term

This option would provide for annual funding that would support the initiation of a limited number of strategic actions identified in the Invasive Species Strategy. These basic services would consist of:

- Development and coordination of the Regional Government Invasive Species Working Group.
- Annual training and resources for operational staff.
- Developing region wide education materials, developing outreach resources to support relevant programs (eg. FireSmart), ensuring that messaging is aligned between stakeholders and within RDCK programs.
- Receiving, verifying and following up on any new reports of priority invasive species on private or RDCK managed lands.
- Providing expertise and consultation on the development of an RDCK invasive species program.
- Limited advisory time for relevant RDCK programs and initiatives.

Table 1. Strategic Budget Option 1

Cost Item	Description	Proposed Budget Amount
Executive Director, P. Ag.	Advisory time and partner coordination; project oversight. Approximately 32 hours at \$73.00/h.	\$2,336.00
Development Coordinator	Set up and coordinate Regional Government Invasive Species Working Group, including inaugural meeting; assist with development of outreach resources. Approximately 96 hours at \$57.00/h.	\$5,472.00
Education Coordinator	Coordinate and deliver staff training workshop (prep, travel, delivery and follow up); oversee all outreach and communications. Approximately 52 hours at \$60.00/h.	\$3,120.00
Technician	conduct sites visits to verify reports of priority invasive species. Approximately 36 hours at \$26.00/h.	\$936.00
Program Assistant	support coordinators with outreach and communications. Approximately 24 hours at \$24.00/h.	\$576.00
Materials and supplies	Printing outreach materials, signs, etc.	\$280.00
Mileage	travel to conduct site visits for priority invasive species report verification, meetings, and deliver training workshops (950 km at \$0.61/km)	\$580.00
Administration	13% of project costs to cover organizational overhead	\$1,700.00
Total Proposed Cost (not including GST)		\$15,000.00

Option 2

\$54,000 annually for 3-5 years

This option would provide capacity to address the most significant high priority gaps in RDCK policy, education and outreach, and partnership building. Including the services identified in Option 1, this level of funding would enable CKISS to fully support the following additional strategic priorities and we feel that it would be the most effective option for advancing the goals of the RDCK Invasive Species Strategy in a timely manner.

- Support the RDCK in reviewing, updating and developing policies, bylaws, permits, agreements, procedures, guidelines and plans.
- Support local governments with education and outreach, expert advice, model bylaws development and partnership building. Support municipalities and the RDCK in ensuring that invasive species issues are incorporated into all aspects of regional planning.
- Support the management of invasive plants on private land. Enhance public awareness through targeted educational and outreach program and extension services. Encourage best practices management of high priority species through private land visits and management advice.
- Maintain and expand the Spotter's Network program, and follow up on the ground to verify reports of high priority species.
- Manage informational signage needs and opportunities and promote invasive species communication and messaging in social media and public announcements.
- Work with stake and rights holders to identify, educate and train target audiences.
- Partnership building, consultation and participation in relevant initiatives, programs and organizations. For example, providing input into the Slocan Lake and River Partnership Advisory Committee and the Cumulative Impact Study of Duck Creek Watershed.

Table 2. Strategic Budget Option 2

Cost Item	Description	Proposed Budget Amount
Regional Invasive Species Coordinator	New, 0.6 FTE position would be created to expand regional capacity and deliver majority of the program. Duties would include: <ul style="list-style-type: none"> • set up and coordinate Regional Government Invasive Species Working Group; • support RDCK and local government staff with education and outreach, expert advice, model bylaws development and partnership building • coordinate development of RDCK outreach resources; • work with all stakeholders and rights holders to identify and educate target audiences; • partnership building, consultation and participation in relevant initiatives, programs and organizations 	\$30,000.00
Executive Director, P. Ag.	Advisory time and partner coordination; assist with policy and bylaw review and development; project oversight. Approximately 48 hours at \$73.00/h.	\$4,380.00
Education Coordinator	Coordinate and deliver staff training workshops (prep, travel, delivery and follow up); oversee integration of outreach and communications (social media, public announcements, signage, resources development). Approximately 52 hours at \$60.00/h.	\$4,320.00
Senior Field Technician	conduct site visits to verify reports of priority invasive species; provide invasive plant extension services. Approximately 72 hours at \$26.00/h.	\$3,200.00
Program Assistant	Support outreach and communications; monitor and maintain Spotters Network, deliver targeted outreach. Approximately 80 hours at \$24.00/h.	\$2,880.00
Materials and supplies	Printing outreach materials, permanent signs, etc.	\$1,922.00
Mileage	travel to deliver program activities (1800 km at \$0.61/km)	\$1,098.00
Administration	13% of project costs to cover organizational overhead	\$6,200.00
Total Proposed Cost (not including GST)		\$54,000.00

Additional Option: Special Projects or Pilot Programs

In addition to the core strategic funding options detailed above, we propose utilizing shorter term funding opportunities to develop and deliver pilot programs, special projects or periodic actions to implement additional strategic goals identified in the Invasive Species Strategy. Successful programs could potentially be expanded and incorporated into longer term models, where appropriate. Ideas for these types of projects could include:

- **Preventing the Spread of Aquatic Invasive Species:** Supporting the prevention of aquatic invasive species, particularly zebra and quagga mussels, by funding the installation of boat decontamination stations at identified high use launches on Slocan and Kootenay Lakes, in partnership with other regional funders, impacted municipalities, and local conservation groups such as Slocan Lake Stewardship Society. Grants may be available for financial support. *Estimated cost per station: \$35,000.*
- **Private land Cost Share Incentive Program:** Developing a cost share or alternative incentive program for private landowners and/or agriculture operators for high priority species. CKISS initiated a knotweed cost-share program under the Kootenay Lake Local Conservation Fund in 2020 which was highly successful; however, funding was not renewed and knotweed continues to spread on private lands in the Central Kootenays. The City of Rossland has operated a similar program since 2016, and CKISS receives numerous requests for support each year from landowners and agriculture operators who are struggling to manage invasive plants. *Estimated cost for pilot project: \$15,000.*
- **Good Neighbour Program:** Developing a pilot program in specific Areas or sectors to support private land managers with in depth management advice, tools and coordination of control in cases of multiple jurisdictions. For example, a “Good Neighbour” program targeting the agricultural community would be well received. One of the main issues for the agricultural community is adjacency concerns with regards to Ministry of Transportation right of ways and abandoned private fields. *Estimated cost for pilot project: \$12,000.*

3.3 Strategic Action Implementation Matrix Table

Goal 1. Strategic Actions to Improve Regional Organizational Capacity

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
1.1 Formalize Coordination						
1.1.1 Lead and Support cross-jurisdictional coordination						
a. Establish a Regional Government Invasive Species Working Group with regional district, municipal, First Nations government staff and stakeholder representatives	CKISS	Regular knowledge exchange, learning opportunities and collaboration	Greater efficiencies, initiate and sustain momentum and establishes consistent messaging	Ongoing: bi-annual	Short	Option1
b. Contribute to CKISS’ collaborative efforts such as the annual Land Managers meeting and Columbia Basin Aquatic Invasive Species Steering Committee	RDCK	Knowledge exchange and input into regional priority lists	Up-to-date knowledge of priority species and actions	Ongoing: Annual	Short	Option1 – RDCK staff time
c. Maintain close working relationships with all levels of government and adjacent regions on invasive species issues.	RDCK	Identify areas of collaboration	Addresses multi-jurisdictional issues and provides access to external resources	Ongoing	Short	Option1 – RDCK staff time
1.1.2 Enhance Internal Organization and Capacity						
a. Establish an inter-departmental RDCK working group	RDCK	Identify organizational barriers and establish ways to achieve consistency in approaches	Coordination of efforts	Ongoing	Short	Option1 – RDCK staff time

Goal 1. Strategic Actions to Improve Regional Organizational Capacity cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
1.2 Establish RDCK Resources						
1.2.1 Ensure adequate financial resources to achieve goals						
a. Conduct a cost/feasibility assessment to determine required resources	RDCK	Available funding and funding gaps are identified	Determines need for further action	One time	Short	Option1 – RDCK staff time
b. Consider establishing a service area bylaw in order to enable tax requisition	RDCK	Dedicated annual funding	Enables long term program planning	One time	Long	To be determined
c. Investigate additional possible sources of revenue to support Invasive Species Strategy implementation	RDCK	Funding for special projects	Access to increased funding for short term initiatives or pilot programs	Ongoing	Med	To be determined
1.2.2. Establish sufficient human resources to achieve goals						
a. Consider supporting CKISS to provide advisory, awareness and management programs and services, and/or Hire or appoint internal staff to deliver invasive species program and services	RDCK	Staff and organization responsible for tasks, administration of program, planning and coordination is established	Ensures the development and continuity of IS program	Ongoing	Short	Option 1
b. Consider hiring a dedicated Invasive Species Control officer with bylaw or Weed Control Act enforcement capacity	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Med	To be determined

Goal 2: Prevention and Control of Invasive Species Strategic Actions

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
2.1 Planning						
2.1.1 Adopt Management Framework and Plans						
a. Adopt the Invasive Species Operational Framework as developed by CKISS in collaboration with Regional Land Managers, or develop RDCK internal Framework	RDCK	Provides guidelines for invasive plant management	Ensures management activities are consistent and coordinated	One time	Short	None required
b. Incorporate invasive species considerations, including baseline data, sources of spread, and control plans into Management Plans for RDCK-managed lands such as parks and waste management facilities	RDCK and/or CKISS	Invasive plant considerations are imbedded into relevant plans	Invasive plants are effectively and consistently managed across RDCK managed lands	Ongoing	Short	Option 2
c. Adopt the Invasive Plant Priority List as developed by CKISS in collaboration with all Regional Land Managers	RDCK	Invasive plant management reflects regional priorities and is up-to-date	Invasive Species Management priorities are consistent across the region	Ongoing	Short	None required
2.2 Prevention						
2.2.1 Prevent Invasive Species Spread Through RDCK Operations						
a. Provide annual training and informational resources for operational staff (parks, waste management facilities, etc.)	CKISS	RDCK staff can participate in Invasive plant management and reporting	Invasive plants are effectively and consistently managed across RDCK managed lands	Annually	Short	Option 1
b. Ensure that invasive species are not spread through operations and development activities by developing policies and procedures with regards to: soil movement, contaminated equipment, site rehabilitation, restoration, disposal, and site maintenance.	RDCK and/or CKISS	Policies that specifically address regulation of activities that spread invasive species	Spread of invasive species is reduced the most cost-efficiently	One time	Med	Option 2

Goal 2: Prevention and Control of Invasive Species Strategic Actions cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
c. Ensure all procedural manuals and training of staff are up to date and incorporate invasive species policies where applicable.	RDCK and/or CKISS	Existing procedures are updated with invasive species considerations	Invasive plants are effectively and consistently managed across RDCK managed lands	Ongoing	Short	Option 1
2.3 Inventory and Control on RDCK Lands						
2.3.1 Manage Priority Species On RDCK Jurisdiction						
a. Inventory all RDCK-managed lands that are lacking current data	CKISS	Develop regional baseline data and identify priority species	Forms the basis for the management plan	One time	Short	Completed
b. Prioritize control of species and sites based on the Invasive Plant Priority List and asset vulnerability on RDCK managed lands in accordance with current best practices	CKISS	Develop an Invasive Plant Management plan	Effective, consistent and coordinated invasive plant management	Ongoing	Short	Operational
c. Monitor all RDCK managed properties at least every 3 to 5 years	CKISS	Up-dated inventory data	Ensures treatment efficacy and detection of new incursions	Periodically	Long	Operational
d. Respond to reports of new high priority invasive species occurrences to confirm identification, map their locations and arrange appropriate control	CKISS	Continual monitoring of new incursions	Ensures early detection and rapid response	Ongoing	Short	Option 1
2.4. Control On Private Lands						
2.4.1 Establish a program to enhance private land management of priority species						
a. Consider implementing a cost share or similar program for private landowners for high priority species, such as knotweed.	CKISS	Encourage management by private landowners	Increases access for private landowners that need financial support. Provides motivation.	Ongoing	Med	To be determined
b. Consider implementing a "Neighbourhood Program" to support landowners with tools and management advice.	CKISS	Encourage management by private landowners	Supports landowners in taking action and using best management practices	Ongoing	Med	To be determined

Goal 2: Prevention and Control of Invasive Species Strategic Actions cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
c. Enact and enforce Invasive Species Bylaws on private lands within the region (see Goal 3 for additional details).	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long	To be determined
d. Support priority species monitoring and outreach on private lands.	CKISS	Encourage management by private landowners	Supports landowners in taking action and using best management practices	Ongoing	Short	Option 2
e. Educate residents and private landowners on how to control invasive species on their properties	CKISS	Encourages responsible management in keeping with best management practices	Effective and successful management	Ongoing	Short	Option 2
2.5 Data Management						
2.5.1 Implement data collection and sharing protocols to contribute to regional information sharing						
a. Incorporate invasive species reporting and data collection into the routine operations of RDCK on-the-ground staff, with appropriate training.	CKISS	Staff trained to report incidence of priority species	Early detection and rapid response, prevents costly new incursions	Ongoing	Short	Operational
b. Follow provincial government protocol for data collection, mapping, inventorying, quantifying invasive species (both fauna and flora) monitoring and reporting	CKISS	Standardized data collection	Supports data sharing and species distribution analysis	Ongoing	Short	Operational
c. Ensure all RDCK-collected data is uploaded to the provincial invasive species data system annually	CKISS	Data is available publicly and is relevant for all users	Supports data sharing and species distribution analysis	Ongoing	Short	Operational
d. Support development of a Spotter's Network program which seeks to encourage, facilitate and analyze public reports of invasive species with the goal of detecting new incursions and species	CKISS	Extensive reporting throughout entire region, public engagement	Early detection and rapid response, prevents costly new incursions	Ongoing	Short	Option 2

Goal 3: Strategic Actions to Improve Legal and Policy Framework

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
3.1 Enact Regulation and Enforcement of Bylaws						
3.1.1. Regulation						
a. Establish a service for invasive species management and control within the RDCK with the primary responsibility for invasive species regulation and enforcement.	RDCK	Dedicated long term funding	Stable program that is able to respond to new threats	One time	Long	To be determined
b. Adopt a RDCK invasive species bylaw under either the Weed Control Act or the Local Government Act on invasive species control and management that applies to all areas.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long	To be determined
c. Adopt Soil Deposit and Movement Bylaw to regulate the removal, movement, deposit and disposal of soils contaminated with invasive plant parts, seeds or other invasive species. <i>Consider Section Section 723(1) under the Local Government Act.</i>	RDCK	Prevents the spread of invasive species	Addresses one of the most common vectors of invasive plant spread	One time	Long	Option 2
d. Include invasive species into all applicable bylaws such as Zoning, Development Permit Areas, Subdivision, landscaping, nuisance, unsightly premises and pesticide bylaws.	RDCK	Incorporates invasive species into all applicable policies	Ensures consistent and efficient invasive species prevention and management		Med	Option 2
3.1.2. Enforcement						
a. Develop Invasive Species Bylaw Enforcement Policy and Procedures to ensure that existing provincial and federal laws and any future bylaws related to invasive species are enforced throughout the RDCK.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long	To be determined

Goal 3: Strategic Actions to Improve Legal and Policy Framework cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
b. Appoint a bylaw enforcement officer and enable enforcement through ticketing and remedial action.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long	To be determined
c. Support landowners to comply with bylaws through a “Neighbourhood Program” including education, a complaint registry, assistance with management plans and BUDGET OPTION-sharing programs	RDCK and/or CKISS	Encourage management by private landowners	Supports landowners to act and use best management practices	Ongoing	Long	To be determined
3.1.3. Support Municipalities						
a. Collaborate with the Regional Invasive Species Working Group (see Goal 1) to write model bylaws on invasive species control and management, for use by those jurisdictions in amending their existing bylaws or writing new bylaws.	RDCK and/or CKISS	Consistent policies throughout region	Supports municipalities that have limited funding and ensures efficient use of resources	One time	Med	Option 2
b. Encourage local governments with existing invasive species bylaws (e.g. cosmetic use of pesticides) to amend them, as necessary, to align with the regional model bylaws; and encourage local governments still without such bylaws to expedite writing and adopting them using the models.	RDCK and/or CKISS	Consistent policies throughout region	Supports municipalities that have limited funding	Ongoing	Med	Option 2
3.1.4. Priority List						
a. Refer to the regional Invasive Plant Priority List in all regional bylaw, compliance, enforcement and management decision-making by the regional district	RDCK	Invasive Plant management is up to date and priority species are addressed	Invasive Species Management priorities are consistent across the region	Ongoing	Short	None required

Goal 3: Strategic Actions to Improve Legal and Policy Framework cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
3.2 Align Policies to Support Strategy and Regulation						
3.2.1. Add and Update Policies						
a. Regularly review relevant policies to keep them up-to-date and ensure they are aligned with Strategy and bylaws	RDCK and/or CKISS	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Periodic	Med	Option 2
b. Introduce policies where needed to ensure consistent implementation of the Strategy and bylaws.	RDCK and/or CKISS	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med	Option 2
3.2.2 Integrate invasive species management in all aspects of regional planning and development						
a. A Work with municipal governments and relevant departments to ensure that invasive species issues are incorporated into all aspects of regional planning such as the Regional Growth Strategy, Official Community Plans, Park Management Plans, Shoreline and Riparian Guidelines, etc.	RDCK	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med	Option 2
b. Incorporate as a condition, all invasive species related guidelines, best management practices and regulations into development permits, servicing and contractor agreements.	RDCK	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med	Option 2

Goal 4: Strategic Actions to Improve Awareness and Community Engagement

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	PRIORITY	BUDGET OPTION
4.1 Ensure consistent regional messaging						
4.1.1. Message Alignment						
a. Work with regional and provincial stakeholders and rightsholders to ensure RDCK invasive species messaging aligns with existing programs	CKISS	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short	Option 1
b. Incorporate and align invasive species communication and messaging into relevant RDCK programs, such as the Water Smart and Fire Smart program	RDCK and/or CKISS	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short	Option 1
4.1.2. Develop Consistent Message and Branding						
a. Work with the Regional Invasive Species Working Group (Goal 1) to build a recognizable invasive species management “brand” Develop template-based region-wide communication materials (such as signage, print and online materials) that contain the regional logo and messaging and can be adapted to include partner-specific information	CKISS and RDCK	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short	Option 1
4.2 Engage the community						
4.2.1. Education and outreach planning						
a. Work with stakeholders to identify target audiences and barriers to behaviour change, and plan outreach strategies appropriate for each target audience.	CKISS	Messaging is related to specific behaviours that cause invasive species spread	Encourages public behaviour change and adoption of messaging	Ongoing	Short	Option 2

Goal 4: Strategic Actions to Improve Awareness and Community Engagement cont’d

Goal 4: Strategic Actions to Improve Awareness and Community Engagement cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE	BUDGET OPTION
b. Identify informational signage needs and opportunities (e.g. CleanDrainDry signs at boat launches, PlayCleanGo trail signs, signage at waste management sites and Short-profile treatment sites)	CKISS	Public is informed in an engaging and immediate way	Messaging is widespread and placed where most effective	Ongoing	Short	Option 2
c. Identify opportunities to develop public informational resources to enhance public awareness and encourage private landowners to control invasive species on their properties in ways that are both responsible and in keeping with best management practices (e.g. invasive species disposal handout)	CKISS	Ensures public access to relevant information	An informed public is more likely to take action and support RDCK actions	Ongoing	Short	Option 2
4.2.2. Education and outreach delivery						
a. Actively promote invasive species communication and messaging in social media and public announcements	CKISS	Public is educated and inspired to take action	Cost effective method to raise awareness and prevent future spread	Ongoing	Short	Option 2
b. Ensure that invasive species information on the RDCK website is detailed and up to date and reviewed annually at minimum.	RDCK	Ensures public access to relevant information and consistent messaging	Increases support for RDCK programming and ensures compliance with bylaws and disposal requirements	Ongoing	Short	Option 1
c. Provide ongoing education and training that is tailored to the target audience. This includes the public, industry, staff and contractors.	CKISS	Supports reporting and prevention of invasive species spread	Cost effective and supports early detections and rapid response	Ongoing	Short	Option 2
d. Work with and support stakeholders and rights holders already providing invasive species outreach to expand and deliver education and training activities and information resources to industry and residents throughout the region	CKISS	Collaboration	Cost effective and increases educational reach	Ongoing	Short	Option 2



DRAFT

Regional District Funding for Invasive Species
Management and Education in British Columbia 2021
Report for the RDCK Invasive Species Strategy



Working Together to
Reduce the Impacts
of Invasive Species

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CKISS would like to thank our funders for providing the opportunity to conduct such important research, and the staff of regional districts and regional invasive species organizations who shared their knowledge and time.

We acknowledge and respect the indigenous peoples within whose unceded territories the represented regional districts and regional invasive species organizations operate.

Front cover photos: Scotch broom (left), Japanese knotweed (right). Photo credits CKISS.

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Background and methodology

A survey of all regional districts and regional invasive species organizations (RISO) in British Columbia was conducted from 2021 to 2022. Regional invasive species organizations are non-profit organizations that operate separately from the regional districts and can also access grants and funding not associated with local government. The purpose of this survey was to determine the amount of funding that is spent by each regional district on invasive species programming. Programming includes management of invasive species on regional district owned and private lands, and funds spent on public education and outreach and coordination of stakeholders. Unfortunately, in many budgets, the education and coordination funds are not accounted for separately and so they were lumped together. Therefore, the actual amount spent on public education and outreach cannot be ascertained.

The funding amounts are based on the budget amounts for 2021. However, in the case where amounts spent in 2021 were not reflective of the usual amounts spent, an estimation of the average annual amount was used. In this way, these numbers should represent the general annual funding for invasive species management by regional districts in British Columbia.

The regional districts were asked to breakdown the funding between the three areas: Regional district owned lands and waterways, Private lands and Education and Coordination. In the few cases that the accounting of funds did not follow this breakdown, an estimated disbursement was used.

Twenty-seven regional districts and 14 RISOs were surveyed as part of the original report. The Northern Rockies Regional Municipality was not included as a district. For regional districts that are under the jurisdiction of the same RISO, they were amalgamated into Management Areas, which resulted in 14 Management Areas. For a map of the regional districts and RISOs refer to the [Invasive Species Council of BC website](#).¹ For this report, only the data for those Management Areas (see Table 1) that surround and are similar to the Central Kootenays in geography and population are presented. The following Management Areas were not included. Metro Vancouver, Fraser Valley, Coastal, Capital Region, Northwest, Peace River and the Cariboo.

Summary

- Bylaws, policies and funding only applied to invasive plants. Strategic plans may include all species however on the ground work generally focusses on invasive plants.
- The average funding spent on invasive plant programming by all 27 regional districts is \$114,548
- The average funding spent on invasive plant programming by all 14 Management Areas is \$231, 776
- Compared to all 14 Management Areas, the Central Kootenays is the least funded.

¹ <https://bcinvasives.ca/invasive-species-contacts-in-british-columbia/>

Regional District Funding for Invasive Species Programming

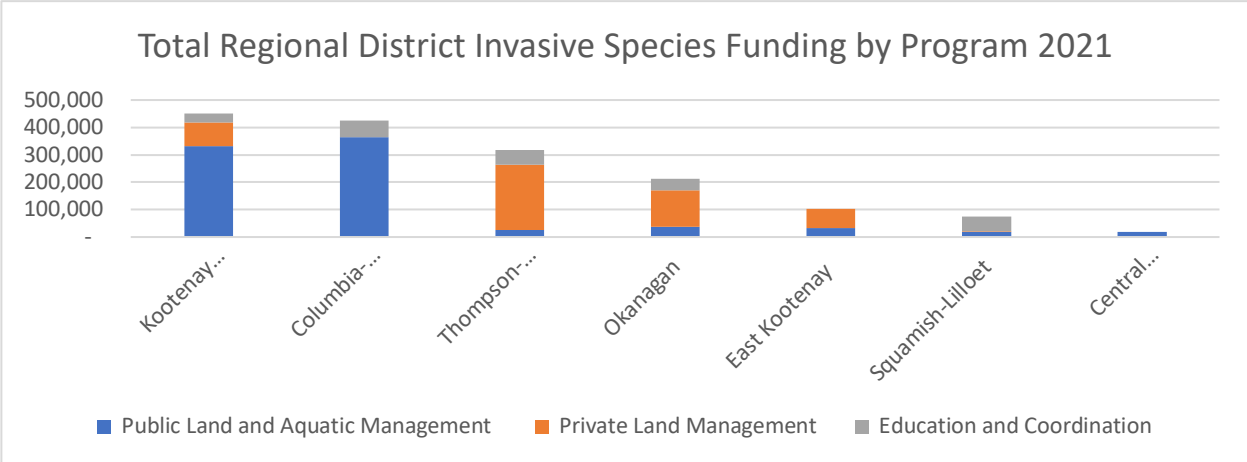


Figure 1. Regional District funding spent on invasive species management on both regional district and private lands and education and coordination. The average funding by Management Area is \$229,177. Overall, the Kootenay Central region is the least funded. Columbia-Shuswap and Kootenay boundary regional district’s public land and aquatic funding is spent entirely (less \$4,500 for waste recovery facilities in the Kootenay Boundary) on aquatic milfoil removal.

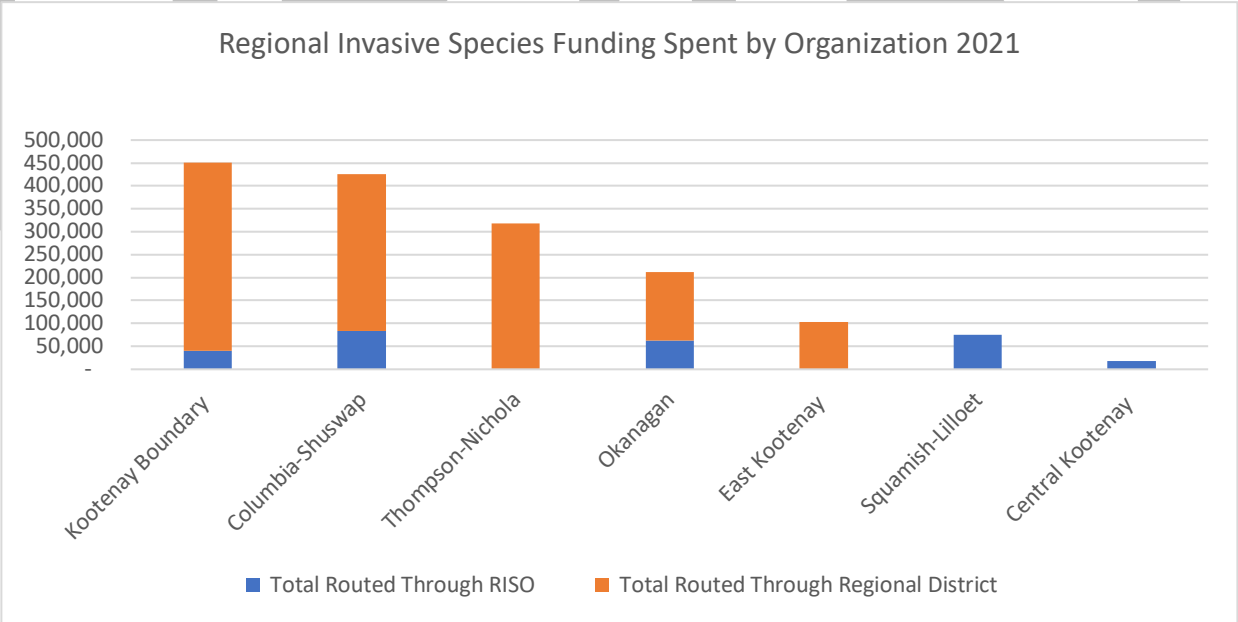


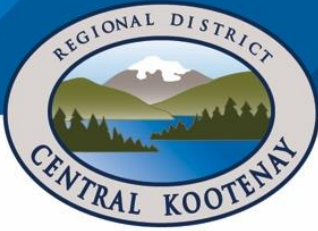
Figure 2.. Regional District funding administered by regional districts and funds provided to regional invasive species organizations.

Regional District Invasive Species Policies, Bylaws and Funding sources

Table 1. Invasive Species Policies, Bylaws and Funding sources by Regional District

Invasive Species Management Area	Regional District	Total Regional District Funding	Funding Source	Invasive Plant Bylaw	Strategic Plan	Management Plan
Columbia-Shuswap	Columbia Shuswap Regional District	425,988	General taxes , FNLRO	x	x	x
Thompson-Nicola	Thompson-Nicola Regional District	318,800	Service Area Bylaw, General taxes, MOTI, FLNRO	x		x
East Kootenay	Regional District of East Kootenay	103,000	Service Area Bylaw, FLNRO	x		
Okanagan	Regional District of Central Okanagan	145,000	General taxes , FNLRO	x		
Okanagan	Regional District of North Okanagan	3,000	General taxes	x		
Squamish-Lillooet	Squamish-Lillooet Regional District	74,749	Service Area Bylaw	x		
Kootenay Boundary	Regional District of Kootenay Boundary	450,851	Service Area Bylaw, FLNRO			x
Okanagan	Regional District of Okanagan-Similkameen	64,500	Service Area Bylaw, FLNRO			
Central Kootenay	Regional District of Central Kootenay *	18,354	General taxes			

*The Regional District of Central Kootenay is in the process of developing a strategic and management plan to be finished in 2022



Board Report

Date of Report:	December 22, 2023
Date & Type of Meeting:	January, 2023 Open Board
Author:	John Southam, Manager Building Development and Special Projects
Subject:	Revision to Existing Building Department Board Policies
File:	NA
Electoral Area/Municipality:	A,B,C,D, E,F G,H, I, J,K KASLO, SLOCAN, SILVERTON, NEW DENVER, SALMO NAKUSP

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction to:

- Review the existing Board Policies of the Building Department and propose changes to reflect current bylaws of the RDCK and Provincial legislation.
- Propose new policies which reflect current practices to ensure clarity for the public and for the staff who administer the Building Bylaw No. 2200.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK Building Department provides building inspection service for the rural Electoral Areas of the RDCK. The service also provides building inspection service to the six villages of Kaslo, Nakusp, New Denver, Salmo, Silverton and Slocan.

Consistent application of the building code (which is the responsibility of local government within their jurisdiction), is a departmental goal aided by clear policy creation and application that is clear on how RDCK Building Bylaws shall be implemented.

The RDCK currently has six Board policies as they relate to the Building Bylaw No. 2200, which direct the activities within the Building Department. These six policies are:

1. 400-01-01, Building Location Survey Certificates, February 2005; Attachment A
2. 400-01-02, Expired Building Permits. August 2005; Attachment B
3. 400-01-03, Action for Compliance / Notice on Title-Procedures; January 2013; Attachment C
4. 400-01-05, Building Inspection Service–Process for lack of valid permit, July 2004; Attachment D
5. 400-01-06, Building Permits for Manufactured Homes, May 1999; Attachment E
6. 400-01-07, Lapsed Building Permit Policy, November 2010. Attachment F

These policies require review, as they either:

- do not reference the current RDCK Building Bylaw, or other provincial legislation;
- are textually dated and use language that at least partially reflect practices no longer current to the department;
- contain historical practices that would now benefit from further detailing of the processes for transparency;

- prescribe practice that are onerous for staff, with procedures that could be streamlined to improve the department’s effectiveness.

Finally, the department recognizes there are a few gaps in policy where new policies are needed to provide clarity for the public as it relates to:

1. Farm Buildings, to clearly define those instances when the reduced building permit fees for farm buildings is applicable;
2. Building Permit cancellations after issuance but prior to construction; to define percentage of fees due upon refund for different building types and sizes;
3. NoT removal Processes, to expand upon existing Policy 400-01-03, and separate NoT removal process from application.

Staff will coordinate engagement with the Board and municipal staff on policy review and seek input on what they would like addressed through this policy review project. In some cases industry professionals will be consulted to provide further clarification and staff will see legal opinion when required. All recommendations for revisions to policy and the Building Bylaw will be brought forward to the Board once they have been received and endorsed by municipal staff to ensure as participants in the service they are informed prior to adoption at the Board.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The Manager of the Building Department may request legal opinion to substantiate and clarify potential policy direction. When such request are made they shall be allocated to the Service 103 budget for Legal services.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

- The existing six Policies previously detailed and attached,
- RDCK Building Bylaw 2200, 2010,
- Community Charter Section 57; Note against Title that building regulations contravened,
- Section 58; Cancellation of Note against Title.

3.3 Environmental Considerations

None anticipated

3.4 Social Considerations:

The public will benefit from clear concise RDCK policies that can be consistently implemented.

3.5 Economic Considerations:

The general public interest will be served when staff have clear interpretations of those matters related to building permitting and construction, which are within the purview of the RDCK local government. Consistent application and interpretation of the building code is a departmental goal aided by clear policy and application on how RDCK Building Bylaws shall be implemented. All participants in the building construction process benefit when regulation is clearly and equitably applied.

3.6 Communication Considerations:

The department intends to include draft public communication text as information within select policy revision presented to the Board. This draft communication will not form part of the policy requiring resolution, but will be available for release upon resolution of the policy by the Board. Building department staff recognize that effective communication would aid their efforts to regulate. Staff intend to create draft communication to accompany policy revision for Notice on Title processes, Building Permits for Manufactured Homes, Farm Building permit fee requirements and Building permit cancellation fees.

3.7 Staffing/Departmental Workplan Considerations:

Policy creation and revision is a responsibility of the Building Manager and Manager of Building Development and Special Projects

3.8 Board Strategic Plan/Priorities Considerations:

Policy creation and subsequent revision modernize the RDCK Policy framework and aligns with the Boards strategic objective to excel in governance and service delivery.

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to:

- Review the existing Board Policies of the Building Department and propose changes to reflect current bylaws of the RDCK and Provincial legislation.
- Propose new policies which reflect current practices to ensure clarity for the public and for the staff administer the Building Bylaw No. 2200.

Pro:

Revising existing board policies will remove disparity between existing policy, current department practice and other legislative change. When policy and practice clearly align, implementation by staff is consistent.

Con:

- Will require staff time and budget to seek legal opinion.

Option 2: That the Board direct staff to take no further action

Pros:

- Staff time and budget for legal opinion will not be utilized

Con:

- Continuing to operate with board policies that do not align with current department practice creates confusion for staff when implementing. When contentious matters arise, public confidence is eroded when they do not clearly align with the Board policy.

SECTION 5: RECOMMENDATIONS

That Staff be directed to review existing Building Inspection Service policies 400-01, 02, 03 and 400-01-05, 06, 07; and prepare new policy to clarify: Farm Building Fee application, Building Permit cancellations, fees to be refunded, and Notice on Title Cancellation (Removal) policy.

AND FURTHER, Staff return to the Board from time to time within the 2023 calendar year, with modernized policies that reflect current practices.

Respectfully submitted,
John Southam, Building Development and Special Projects

CONCURRENCE

Building Manager – Chris Gainham	Approved	
General Manager of Development and Community Sustainability Services – Sangita Sudan		Approved
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

Attachment A — 400-01-01, Building Location Survey Certificates, February 2005;
Attachment B — 400-01-02, Expired Building Permits. August 2005;
Attachment C — 400-01-03, Action for Compliance / Notice on Title-Procedures; January 2013;
Attachment D — 400-01-05, Building Inspection Service–Process for lack of valid permit, July 2004;
Attachment E — 400-01-06, Building Permits for Manufactured Homes, May 1999;
Attachment F — 400-01-07, Lapsed Building Permit Policy, November 2010.



POLICY MANUAL

Number: 400-01-01

CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: BUILDING LOCATION SURVEY CERTIFICATES

BOARD RESOLUTION: 135/05 (7)

EFFECTIVE DATE: 26 FEB 2005

REVISION DATE:

POLICY:

The requirement for Building Location Survey Certificates by the building official:

1. Shall apply to all areas of the Regional District of Central Kootenay.

(a) Building location survey certificates will be required to be submitted for the construction of all new buildings; additions to buildings; and alterations modifying exterior wall profiles or roof projections. Survey certificates that indicate setback requirements have been met shall be submitted to the building official prior to backfilling the foundation or the continuation of construction.

(b) Notwithstanding 1(a), survey certificates will not be required for:

- manufactured homes, additions, or accessory buildings located in a Manufactured Home Park;
- the repair or alteration of an existing building or structure where the footprint of the building is not increased, inclusive of exterior building projections;
- the location of a building or structure, for which a permit is issued, is located more than 0.3 metres (1 foot) beyond all minimum setback requirements referenced in the Regional District of Central Kootenay Land Use / Zoning Bylaws and the BC Building Code. The owner must expose all applicable iron pins to clearly indicate to the building official minimum setbacks plus the 0.3 metre buffer.

If there remains any uncertainty, a survey certificate may still be required.

2. Shall indicate the shortest distance from lot lines to:

- the exterior surface of concrete foundation walls when the foundation is completed;
- the outer face of wood sheathing for preserved wood foundation walls when the foundation is completed and the floor system is installed; or
- the outer face of masonry blocks for masonry foundation walls when the foundation is completed.

Setbacks to property lines shall be indicated on the building location survey certificate for those exterior wall faces, as required by the building official.



CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: EXPIRED BUILDING PERMITS

BOARD RESOLUTION: 716/05 (29)

EFFECTIVE DATE: 27 AUG 2005

REVISION DATE:

POLICY:

1. Active Building Permit

When time and resources permit, a letter be sent to building permit applicants three months prior to the expiry of their building permit advising of any deficiencies that remain to be rectified and the expiry date of the permit.

2. Expired Building Permit (Not of Health or Life Safety Concern)

For expired building permits, not of a health or life safety concern of a Building Official, the property owner be advised:

- the rights under the permit have expired; and further
- there are 14 days from receipt of the letter to either call for inspection or renew the permit.

If the owner neither calls for an inspection nor renews the permit, the file be closed and no further action be taken.

3. Expired Building Permit (Of Health or Life Safety Concern)

It be policy of the Board that, for expired building permits of a health or life safety concern to the Building Official, the property owner be advised:

- the rights under the permit have expired; and further
- there are 14 days from receipt of the letter to either call for inspection; or, to renew the permit; and further

failure to call for inspection, or renewal of the permit will result in referral to the Land Use, Inspection and Resources Committee for further action.



CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: ACTION FOR COMPLIANCE / NOTICE ON TITLE - PROCEDURES

BOARD RESOLUTION: 716/05 (28), 204/08, 50/13

EFFECTIVE DATE: 27 AUG 2005 29 MAR 2008

REVISION DATE: 17 JAN 2013

POLICY:

716/05 (28)

After such time as the Board has adopted a resolution directing the Secretary to file a Notice in the Land Titles Office, in accordance with Section 57 of the Community Charter where compliance is necessary to protect the health and safety of persons on the property, it be the policy of the Board that:

1. The Secretary file notice in the Land Title Office;
2. The Chief Building Official calculates the cost of a building permit based on whatever information is available and adds the penalty fee amount. (Currently \$500.00 maximum)
3. A letter be forwarded to the property owner with a copy of the Section 57 notice as registered in the Land Titles Office;
4. In addition, the owner be advised (as may be appropriate) as follows:
 - to be in contact with the Chief Building Official, to pay the required building permit fee and penalty (as per the current Building Bylaw fee schedule);
 - to submit complete plans for the construction and a detailed site plan;
 - to submit evidence of health and highways approval, where required;
 - to accompany a building official who will determine what portions of the construction can be inspected and what portions of the construction can not be inspected;
 - to be required to engage an engineer to certify that the construction, which the building official could not inspect, meets Building and Plumbing Code requirements and the Regional District Bylaws;
 - to be required, in some of the areas where neither the building official or an Engineer can certify that the Code requirements were met, such as the footings, foundation, plumbing etc., to have an affidavit signed by the person(s) who did the installation signifying that the Code requirements were met;
 - should the property owner be able to satisfy the Chief Building Official that the condition, that gave rise to the filing of the Notice, has been rectified, the Chief Building Official can provide a report to that effect which will allow the removal of the Notice;
 - however, if inspections and reports do not satisfy the Chief Building Official, further remedial action may be required and the Notice will remain on Title;

5. The owner be given 14 days after receipt of notice to contact the Chief Building Official to make arrangements for the above, and should contact not be made or any of the requirements above not be met, administration may be in contact with the Regional District solicitor to commence appropriate action, including recovery of costs incurred.

POLICY:

204/08

The administrative process for filing a Notice on Title include notification of the British Columbia Assessment Authority.



POLICY MANUAL

Number 400-01-03

POLICY AMENDMENT – 17-JAN-13

50/13

ACTION FOR COMPLIANCE / NOTICE ON TITLE – PROCEDURES

A letter inviting affected homeowners to attend the Rural Affairs Committee be forwarded to the owner by double Registered Mail advising that the owner must contact the buiding department no later than two business days prior to the Rural Affairs Committee meeting to resolve building bylaw contraventions respecting the filing of a Notice on Title.

BY REGISTERED MAIL

Date

File:

REGISTERED OWNERS:

SUBJECT:

Bylaw contravention on property legally described as:

CIVIC ADDRESS:

The Rural Affairs Committee members (RAC) hereby invite you to attend and address their meeting. The next meeting date is as follows:

Date:

Time:

Delegations will be received beginning at **10:30 am**. Please enter the Boardroom and be seated in the gallery seating to wait until your item is called to be dealt with by the Committee. **(Maximum 15 minutes for each delegation)**

Location:

RDCK Boardroom (entrance at front of building) 202 Lakeside Drive, Nelson, BC

At this time committee members will consider making a recommendation to the Regional District Board to direct the Secretary to file a Notice, in the Land Title Office under Section 57 of the *Community Charter*, against the above noted property.

Please advise in advance whether you and/or a representative, who may be legal council, will be present at the Rural Affairs Committee meeting by contacting the Legislative and Committee Clerk at 250 352 8160 or by email alund@rdck.bc.ca no less than 3 business days prior to the meeting.

Should you prefer not to attend the RAC meeting and have no objection to the filing of the subject Notice, please sign and return the attached statement in the stamped, self-addressed envelope. All owners named on the statement must sign this statement. This will allow the secretary to proceed with filing of the Notice against your property in the Land Title Office. A copy of the Notice will be forwarded for your records.

A copy of the building official's report relative to your property is attached for your reference, as well as a copy of Section 57 of the *Community Charter*.

In order to avoid a Notice on Title, you must contact the building department to resolve concerns noted in the building official's report **no later than 2 business days prior to the meeting**. For specific building inspection inquiries respecting the above, you may contact the writer at either 1-800-268-7325 or 250-352-8156.

Yours truly,

Building Official

Enclosures

CC: Electoral Area Director



POLICY MANUAL

Number: 400-01-05

CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: BUILDING INSPECTION SERVICE – PROCESS FOR LACK OF VALID PERMIT

BOARD RESOLUTION: 848/04

EFFECTIVE DATE: 24 JULY 2004

REVISION DATE:

POLICY:

1. Where the building official becomes aware of a building or construction (including a Farm Building or Temporary Building), having taken place, or been constructed, without a valid building permit, then:
 - a. if it is within the period of the previous five (5) years, he shall require the Owner, Agent or Person to obtain a building permit and in doing so comply with all the provisions of this Bylaw and the pertinent Building Codes;
 - b. if it is within the period of more than five (5) but less than ten (10) years previous, he may at his sole discretion, refer the matter to the Land Use, Inspection & Resources Committee for a recommendation as to whether a building permit and compliance with this Bylaw shall be required. He shall then adopt and carry out the recommendation;
 - c. if it is in the period in excess of the previous ten (10) years, he may, at his sole discretion, elect to take no further action, and not require compliance with this Bylaw.
2. Prior to issuance of a building permit for additional dwellings for farm help or for the placing of a manufactured home as a second dwelling for use by a relative, the owner of the property be required to provide a Restrictive Covenant detailing circumstances.
3. In the case of a manufactured home as a second dwelling for use by a relative, the Covenant must also include that, in the event the manufactured home is no longer required for a relative, it shall be removed from the property within 90 days.
4. In the case of a dwelling for farm help, the Covenant must also include that, in the event the dwelling is no longer used to house farm help it shall be removed. If the building is used on a seasonal basis for farm help, the building may remain but can not be used for rental purposes to occupants other than farm help.



POLICY MANUAL

Number: 400-01-06

CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: BUILDING PERMITS FOR MANUFACTURED HOMES

BOARD RESOLUTION: 433/99

EFFECTIVE DATE: 29 MAY 1999

REVISION DATE:

POLICY:

Building Permits be granted for the installation of manufactured homes that are certified as conforming to CSA Standards; AND FURTHER, prior to granting building permits for manufactured homes not certified to CSA Standards, the following requirements be adhered to:

STRUCTURE:

Provision of an engineer's structural analysis of the manufactured home, given the site location of the installation, or

Construction of a post and beam roof over the manufactured home which meets minimum Building Code requirements;

ELECTRICAL:

Assessment by an electrical contractor respecting suitability for approval, as required in Bulletin 2-7-0 of the Electrical Safety Regulation; and

Proof of inspection of required work to bring the manufactured home up to an acceptable standard with the Government of BC;

LABEL PERMIT:

Prior to occupancy, provision of label permit number affixed to the unit.



POLICY MANUAL

Number: 400-01-07

CHAPTER: DEVELOPMENT SERVICES

SECTION: BUILDING

SUBJECT: LAPSED BUILDING PERMIT POLICY

BOARD RESOLUTION: 788/10

EFFECTIVE DATE: November 4, 2010

REVISION DATE:

POLICY

Whereas:

The Regional District of Central Kootenay does not have the personnel resources available to investigate some 2,222 incomplete building permits constituting contraventions of the building bylaw because the owners failed to call for inspections required under the bylaw;

The process involved in arranging and conducting a hearing under Section 57 of the *Community Charter* for all of these permits places an unreasonable administrative burden on the Regional District's staff and it's Electoral Area Services Committee.

The Board of the Regional District of Central Kootenay considers it uneconomic to take enforcement action against the owners of the properties for which these permits were issued or to inspect the buildings and structures for possible contraventions of the *BC Building Code* and other regulations;

Now therefore be it resolved:

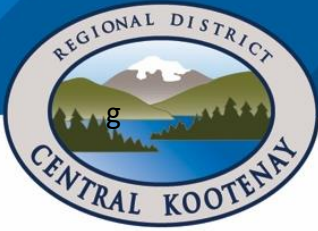
1. That building permits issued prior to January 1, 2005 for which none or only some of the inspections have been called for, as required under Bylaw 1682, shall be deemed to be lapsed, and the Building Inspection Service is instructed not to take action to resolve apparent bylaw or possible building code contraventions.
2. That, should building inspection personnel become aware of a serious hazard associated with a lapsed permit, action shall be undertaken to register a Notice on the property title under Section 57 of the *Community Charter* and to take action against the owner to have the hazard remedied.

3. That all owners shall be advised in writing of this policy and shall be encouraged to comply with the requirements of the *British Columbia Building Code* and the Building Bylaw.

Procedure

The following procedure shall apply to all permits and shall be amended from time to time to improve the process of completing permits:

1. The permit expiry conditions in Section 13.4 of Building Bylaw 1682 shall be used to monitor progress of construction projects.
2. Permits issued after January 1, 2005, which are deemed under Section 13.4 to have expired, shall be investigated for appropriate action starting with the most recently expired and working backwards.
3. Permits issued before January 1, 2005, which are deemed under the Board's policy to have lapsed, shall be investigated only when requested by the property owner or in the event that a hazard is identified, which is a result of the bylaw contravention.
4. Lapsed permits may be renewed by the property owner in accordance with the time limits and fee requirements of Section 13.5 of the Building Bylaw.
5. Lapsed permit files shall be moved out of the active file storage area, identified as lapsed files and filed together as inactive files.



Board Report

Date of Report: January 5, 2023
Date & Type of Meeting: January 19, 2023, Open Regular Board Meeting
Author: Corey Scott, Planner
Subject: WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – PROJECT SUMMARY REPORT
File: 5110-20-DPA REVIEW-WILDFIRE DPA
Electoral Area/Municipality All Electoral Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present to the Regional District of Central Kootenay (RDCK) Board of Directors the Project Summary Report (Attachment A), prepared by Urban Systems Ltd., for the Wildfire Development Permit Area (DPA) Project.

The Wildfire DPA Project was completed between April 2022 and January 2023. The Project is funded through the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment (CRI) Program 2021 grant funding. The grant deadline to complete project activities was on January 9, 2023, at which time all project deliverables were required to be completed by the consultant. The final reporting deadline to UBCM for the project is February 7, 2023. As such, the Project Summary Report (Attachment A), prepared by Urban Systems Ltd., marks the formal completion of the Wildfire DPA Project by the consultant to create a Wildfire DPA template for RDCK implementation in the Electoral Areas. It will be forwarded to UBCM, along with all other relevant deliverables and project materials, to complete the grant funding requirements.

This staff report is being provided to the RDCK Board of Directors for information. Planning staff will continue to coordinate internally with the Building and Community Sustainability Departments to determine a suitable Wildfire DPA approach, which will then be brought forward to the Board for consideration of implementation.

SECTION 2: BACKGROUND/ANALYSIS

2.1 BACKGROUND

The Wildfire Development Permit Area (DPA) Project is a result of the recommendations of the RDCK's Community Wildfire Protection Plans (CWPPs) and the 2018-2022 RDCK Board of Directors' Strategic Plan. The direction provided by these documents resulted in a grant funding request as part of the 2021 Regional FireSmart Program. The grant funding comes from the Union of British Columbia Municipalities' (UBCM) Community Resiliency Initiative (CRI), which funds a large portion of the RDCK's FireSmart efforts.

The creation of Wildfire DPAs would complement existing RDCK FireSmart programs. It is not intended to replace them; instead, Wildfire DPAs are another tool available to the RDCK that can help build wildfire resilience in the region.

The goal of the project is to create a Wildfire DPA template that could be adapted to each Electoral Area's specific local context. Through the engagement process, various sentiments around wildfire mitigation in each Electoral

Area were identified, creating a better understanding of how well a Wildfire DPA would be received in the region as well as the barriers to implementation. The feedback received was used to inform what different approaches to Wildfire DPA implementation could be.

2.2 PROJECT SUMMARY

The Wildfire DPA project commenced in April 2022. Project activities between April and July focused on a background information and data review as well as the creation of a Communications and Engagement Plan by the consultant, Urban Systems Ltd.

From July to September, public education, outreach, and engagement activities were carried out by the consultant, with support from RDCK staff. A detailed summary of the engagement activities was presented to the Board on October 13, 2022 in the “What We Heard” Engagement Summary Report.

Following public engagement, the consultant created a Draft Wildfire DPA Template and Guidelines and hosted a virtual workshop with the RDCK Board of Directors to receive feedback and refine the draft. Additionally, RDCK staff held an information session with newly elected Directors to provide project background and an additional opportunity for discussion recognizing they were not present at meetings with the previous Board when background and engagement information was shared.

The Project Summary Report, along with the Wildfire DPA template and guidelines, is included as Attachment A to this staff report. The summary marks the formal end of the Wildfire DPA project that was funded by the UBCM CRI program. All project deliverables and materials will be forwarded to UBCM to fulfill the requirements of the grant.

Development Services and Community Sustainability Staff will coordinate internally, at the direction of the Board, to consider the various approaches to implementation. Upon reaching a consensus on what kind of Wildfire DPA approach could best suit the needs and resourcing capacity of the organization, a recommendation for implementation would then be brought forward to the Board for consideration.

2.3 PRELIMINARY IMPLEMENTATION CONSIDERATIONS

Throughout the course of the project, a number of overarching themes and issues were identified and are addressed in detail in the consultant’s Project Summary Report (Attachment A). Additionally, the following concerns were identified throughout the project:

- RDCK resource capacity, namely what potential impacts a Wildfire DPA could have on existing processes and, subsequently, staff workloads
- Possible additional costs associated with FireSmart building materials
- Whether following FireSmart principles for new builds should be voluntary
- If supply chain issues exist in the region for FireSmart building materials
- Risk of diminishing rural ‘Kootenay’ architectural character if adhering to FireSmart principles increases the cost of certain types of building materials
- Ensuring approaches are complementary between municipalities and surrounding Electoral Areas
- Which lands the Wildfire DPA would apply to, based on the information available to the RDCK (everywhere? Higher risk areas?)

These concerns, along with the findings of the Project Summary Report, will be considered further in future recommendations to the Board for Wildfire DPA implementation in the 11 Electoral Areas.

It should be noted that, with respect to building material costs, low-cost FireSmart options exist as demonstrated by Figures 6 and 7 in Attachment A. The figures show that there are a wide variety of FireSmart roofing and cladding materials, many of which are lower-cost options and sometimes less expensive than non-FireSmart

alternatives (for example, asphalt shingles opposed to wood ones or fiber cement siding instead of cedar plank). The figures demonstrate that buildings do not need to use the most expensive, fire-resistant building materials in order to be considered FireSmart. In certain instances, it may be homeowner preference for a higher cost FireSmart building material that drives up the cost of a new build in order for it to be FireSmart.

During the Project’s engagement, consumer trends were identified as driving demand for more FireSmart building material options. Additionally, the consultant highlighted that in their discussions with local building suppliers supply chain issues were not identified as a major concern at that time (summer 2022). It is recognized that if supply constraints were to exist in the future that increased demand over time tends to alleviate them through traditional market forces (building materials suppliers carrying high-demand products to realize or maintain a competitive advantage in their sector).

It was also noted by the consultant, and substantiated by RDCK Wildfire Mitigation staff, that while there can be some challenges to Wildfire DPA implementation, the long-term benefits associated with making new development FireSmart can be 10-20 times greater than the initial cost. The consultant used an example from the Village of Lytton for the cost of a hypothetical development using their previous Building Bylaw versus their new one, which incorporates the FireSmart disciplines.

Being FireSmart requires each individual to recognize that the actions they take will have an impact on their own well-being and the well-being of their neighbours. A single action will not be enough to prepare for the effects that a wildfire will have on homes in our high risk communities. It takes the combined efforts of everyone in a community to act together. This will take a paradigm shift in behavior and understanding, which unfortunately if left to voluntary decisions will not be enough and could be too late. Wildfires are happening in our Regional District every single year and will continue to. A Wildfire DPA is one step in the process of adapting to the climate crisis by becoming FireSmart.

Any forthcoming implementation recommendation(s) will recognize that requiring FireSmart disciplines for new development can lead to significant long-term benefits but must be weighed against the potential short-term challenges. Some of the main benefits and challenges anticipated throughout the project to date are listed in Table 1 (below).

Table 1 - Anticipated Benefits and Challenges Associated with Wildfire DPA Implementation.

Benefits	Challenges
General increase in wildfire resilience over the long term	Potential increased costs for certain building materials (ex. fiber cement compared to vinyl siding)
Substantial long-term cost savings for emergency response and recovery efforts (which have a financial burden on all tax-paying Canadians)	Additional step(s) in RDCK building permit application review process
Decreased potential for community displacement and resulting trauma	Additional information required from permit applicants
Decreased risk of structural ignition during all fire events	Environmental footprint of using cement products vs wood products (carbon sink)
FireSmart building materials generally have longer lifespans and reduced maintenance costs	
Lower insurance rates (more information to come in 2023 new year from FireSmartBC)	

Helps adapt communities to climate change through more resilient building and landscaping choices	
Increasing FireSmart program participation (home assessments and neighbourhood recognition) and awareness	
Selling highlight in real estate transactions	

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No
Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No
Public/Gov't Approvals Required: Yes No

Each Electoral Area was granted \$8,000.00 for the development of a WFDP Area, along with \$6,000.00 for the entire RDCK. The resulting \$94,000.00 is split between the costs required for consulting fees (\$70,000.00) and for RDCK staff involvement and project coordination (\$24,000.00).

Total costs for the completion of the project are as follows:

- Consulting fees - \$66,600.00
- Printing - \$260.01
- Advertising - \$1,112.47
- First Nations Honoraria - \$500.00
- RDCK Staff Involvement - \$13,465.99

Total project costs amounted to \$81,938.47, meaning that it came in \$12,061.53 under budget.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 488(1)(b) of the Local Government Act gives local governments the authority to designate Development Permit Areas for the “protection of development from hazardous conditions.”

The attached Wildfire DPA template can be adopted into an Electoral Area’s OCP, as appropriate.

3.3 Environmental Considerations

It is recognized that wildfire hazard mitigation can be at odds with environmental conservation goals. As such, the consultant’s best management practices review and resulting template considered potential environmental impacts.

3.4 Social Considerations:

Effectively reducing the risks associated with wildfires is a crucial component in building community resilience to natural hazards and climate change.

3.5 Economic Considerations:

Dollars spent on wildfire prevention lead to a significantly larger cost savings when compared to the dollars spent on emergency response. The Project Summary Report highlights that the benefits associated with including FireSmart disciplines in new construction can be 10-20 times the initial cost.

3.6 Communication Considerations:

The findings of the engagement for the project were presented to the Board at the October 13, 2022 meeting in a “What We Heard” Engagement Summary Report. In addition to the activities outlined in that Report, the following took place:

- A Workshop with the RDCK Board of Directors and staff representatives from member municipalities on November 15, 2022
- Information Session with newly elected RDCK Directors on December 12, 2022
- Follow-up outreach to the Penticton Indian Band, who noted an interest in project participation.

Implementation of the Wildfire DPA in individual Electoral Areas will require amendments to the corresponding Official Community Plans for those areas. As such, those amendments will follow a similar process as the land use amendment procedure and the Official Community Plan Consultation Policy (Policy No. 400-02-19).

The following consultation is anticipated for any forthcoming OCP amendments, recognizing that the extensive engagement process for the creation of the template may be considered ‘early and ongoing’ consultation:

- Referral to municipalities and adjacent Regional Districts, as well as other agencies and Provincial Ministries whose interests may be affected, and local Indigenous groups, as identified by the Consultative Areas Database; and,
- A public hearing.

3.7 Staffing/Departmental Workplace Considerations:

The project is funded by the UBCM Community Resiliency Investment (CRI) Program funding received in 2021. It was initially not formally recognized on the Planning Department’s Work Plan but all costs related to RDCK staff involvement were recovered through the CRI grant.

3.8 Board Strategic Plan/Priorities Considerations:

The RDCK 2019-2023 Strategic Plan identified “adapt[ing] to our changing climate...” as one of its five strategic objectives. Additionally, the strategies outlined in the plan that support this work seek to:

- Modernize the RDCK policy framework to be innovative and reflect best practices;
- Provide a strong and robust FireSmart program by having Development Permit Areas include fire interface zones and encouraging wildfire mitigation on private land; and,
- Consider climate adaptation and mitigation impacts in decisions the RDCK makes.

SECTION 4: SUMMARY

4.1 SUMMARY

The Wildfire DPA Project was carried out from April to December 2022, and was fully funded by the UBCM CRI grant program. The RDCK retained Urban Systems Ltd. to complete the project, which was primarily concerned with the creation of a Wildfire DPA template and policy options (Attachment A) that could be adapted to each Electoral Area’s Official Community Plan. Project activities focused on a best management practices review, engagement with stakeholders and the public, and the compilation of key research findings from the consultant to inform Wildfire DPA implementation.

January 9, 2023 marked the formal completion of the project by the consultant. RDCK Planning staff will continue to coordinate with the Building and Community Sustainability groups to formulate a recommendation for implementation that meets the needs of the organization and communities within the Region. A recommendation for implementation is anticipated to be brought forward to the Board in the coming months.

SECTION 5: RECOMMENDATIONS

That the Board receive the Wildfire Development Permit Area Summary Report, prepared By Urban Systems Ltd., dated January 5, 2023 for information.

Respectfully submitted,
Corey Scott, Planner 2

CONCURRENCE

Planning Manager – Nelson Wight	Approved	
General Manager of Development Services and Community Sustainability – Sangita Sudan		Approved
Chief Financial Officer – Yev Malloff	Approved	
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

Attachment A – Wildfire Development Permit Area Summary Report, Prepared By Urban Systems Ltd., dated January 5, 2023

WILDFIRE DEVELOPMENT PERMIT AREA SUMMARY REPORT

REGIONAL DISTRICT OF CENTRAL KOOTENAY

January 5, 2023

URBAN
S Y S T E M S

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1.0 PROJECT BACKGROUND

The Regional District of Central Kootenay (RDCK) has recently completed Community Wildfire Protection Plans for each Electoral Area. The Plans identify that many areas within the RDCK have moderate-high to high-extreme wildfire threat. One of the high priority recommendations from the Community Wildfire Protection Plans is to consider implementing a Wildfire Development Permit Area (DPA) to mitigate the effects of wildfire in the region.

The RDCK retained Urban Systems Ltd. to develop a range of Wildfire DPA Guideline Options and Official Community Plan (OCP) Policy Options for the Board and staff to use as a resource when considering the implementation of a Wildfire DPA in each Electoral Area. The Wildfire DPA Guideline Options (Appendix A) and OCP Policy Options (Appendix B) are attached to this summary report and provide options for the Electoral Areas to implement FireSmart™ best practices and wildfire mitigation guidelines.

The Wildfire DPA Guideline Options were developed through best practice research in comparable jurisdictions across British Columbia, a review of the provincial FireSmart™ materials, discussions with the RDCK Board and member municipalities, RDCK staff, interviews with Advisory Planning and Heritage Commissions, calls with building centres and Registered Professional Foresters, and a series of engagement activities with RDCK residents and the development community.

What is a DPA?

A Wildfire DPA is a set of development policies and guidelines that specify things such as subdivision design, fire resistive building materials, and landscaping guidelines to help build wildfire resilience by ensuring new development in wildfire interface areas are less susceptible to wildfire hazards.

The Development Permit Guidelines, if adopted by Electoral Areas, are contained within Official Community Plans.

Purpose of the Project

Goal - Increase the community's resilience to wildfire hazards and climate change by reducing wildfire impacts as part of the land development process.

Project Deliverable – Provide Wildfire DPA guideline options and policy options that can be customized to each Electoral Area's Official Community Plan, should one be implemented.

FireSmart™ in the RDCK

Wildfire management requires a multilayered approach to reducing the risk associated with wildfires to homes, communities, critical infrastructure and other vital resources. FireSmart™ is one of the tools that the Regional District has promoted and successfully used to mitigate the effects of wildfire threat to existing homes and properties. The RDCK conducts a range of FireSmart programs including FireSmart™ home assessments, FireSmart™ rebates, Neighbourhood Recognition Program, and Neighbourhood Champion Grants. Since 2018, there have been:

- 1,699 FireSmart™ home assessments completed within the boundaries of the Regional District;
- 192 \$500 FireSmart™ rebates received;
- 29 neighbourhoods covered under the Neighbourhood Recognition Program;
- \$77,738 received in Neighbourhood Champion Grants by recognized and established FireSmart™ neighbourhoods in 2021-2022.

Figure 1 below shows the number of FireSmart™ home assessments completed in each Electoral Area and member municipality as well as the percentage of properties assessed per jurisdiction. The FireSmart™ program represents a valuable tool in the array of options at the RDCK’s disposal to mitigate wildfire risk in the region. The Wildfire DPA is another resource that the Regional District can use to address wildfire risk to new development and to complement the FireSmart programs.

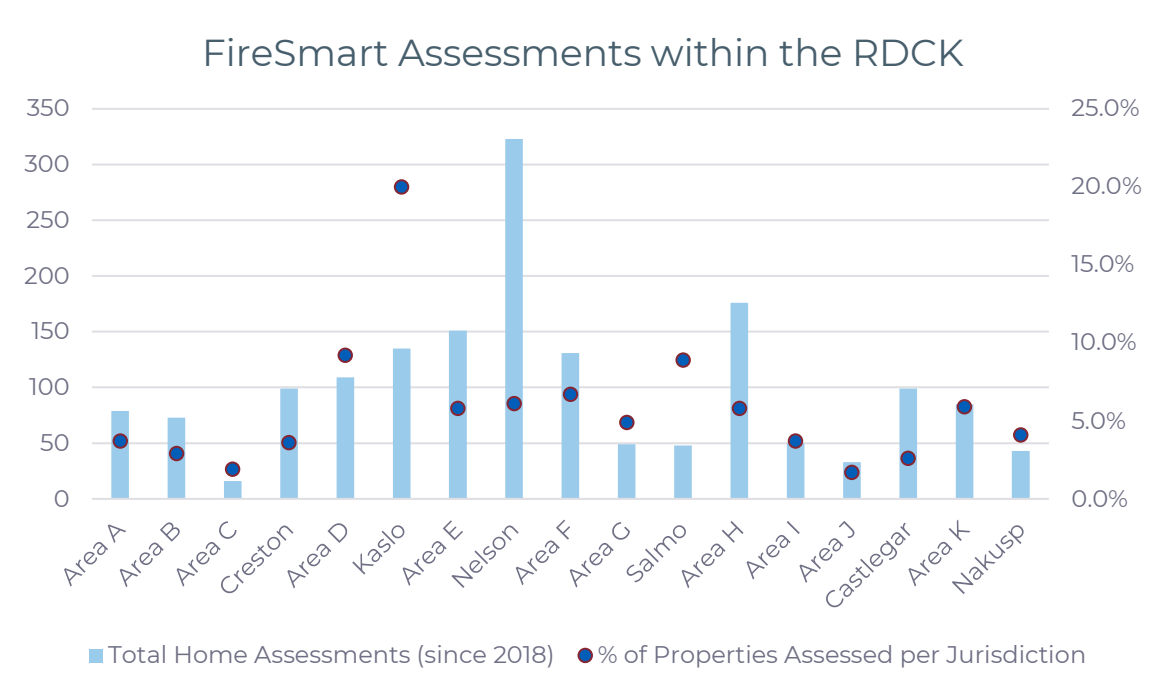


Figure 1 – FireSmart™ Assessments within the RDCK

2.0 PROCESS

The process undertaken in the development of the Wildfire DPA Guideline Options involved a combination of research and engagement in coordination with RDCK staff, the RDCK Board, and stakeholders. The resulting Wildfire DPA Guideline and OCP Policy Options are based on the context of the communities within the region.

To frame the process, a Public Engagement Strategy was developed in alignment with International Association for Public Participation (IAP2) framework that aimed to include stakeholders at all levels through targeted communication techniques (see Appendix C). The highest priority was to ensure that RDCK residents had a chance to participate in the process. To summarize the results of the engagement techniques, a Public Engagement Summary or “What We Heard” Report was developed and presented to the RDCK Board in September 2022 (see Appendix D).

Community feedback and the research findings were woven into the list of regulatory options with input from RDCK staff. As a result of this process, the Wildfire DPA Guideline Options and OCP Policy Options were compiled with community input, best practice, and regional context. Figure 2 below details the process and timeframes that contributed to the development of the Wildfire DPA Guideline Options and OCP Policy Options (Appendix A and B). The following sections in this report provide a summary of the engagement and research that was conducted to support the creation of the Wildfire DPA Guideline Options and OCP Policy Options.



Figure 2 - Wildfire DPA Project Timeline

2.1 ENGAGEMENT/RESPONSE

Engagement was an integral and ongoing element of the process to develop a set of regionally specific Wildfire DPA Guideline Options. The Engagement Plan provided an outline to execute a strategy that incorporated a set of both digital and analog communication engagement methods. The purpose of the engagement was to gain a better understanding of the level of support for implementing a WDFPA in the RDCK's eleven Electoral Areas. Guided by the IAP2 framework, the range of engagement included:

- An online survey open from August 8th to September 5th, 2022;
- Two virtual workshops focused on seeking feedback from local developers and the greater community were held in August 2022;
- Four interviews with Advisory Planning and Heritage Commissions to further gauge community feedback were held in August 2022;
- Outreach to Indigenous governments;
- RDCK Board presentation on the engagement results in October 2022;
- Consultation with RDCK member municipalities with Wildfire DPAs (City of Nelson & Town of Creston);
- Consultation with wildfire mitigation specialists;
- Internal RDCK staff meetings with representatives from Planning, Emergency Management, and Wildfire Mitigation Specialists; and
- RDCK Board & member municipality staff workshop.

2.1.1 WHAT WE HEARD

Summarized below are a portion of the engagement activities that contributed to the development of the Wildfire DPA Guideline Options. A full report of the engagement results including verbatim comments from the public can be found in the What We Heard Report in Appendix D.

Survey Results



A total of 159 respondents participated in the survey



The majority of respondents (91%) reside in the RDCK and nearly three quarters of respondents are property owners (72%)



A quarter of the respondents indicated that they reside in Electoral Area H (26%), with the least amount of respondents residing in D and G



Over half of the respondents (63%) agree that wildfires are a natural process and part of our ecosystem, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts

85%

of respondents felt they had enough background information on WFDPA's to participate in a meaningful way

77%

of respondents found the information in the survey was easy to understand

Figure 3 - Survey Results

Advisory Planning and Heritage Commission (APHC) Interviews

Area C



Feel that it is important to adapt to living with wildfires



Generally support implementing wildfire mitigation measures

Area D



Concern that a WFDPA would be cost prohibitive



Would like to see awareness raised through education rather than regulations

Area E



Feel that it is important to adapt to living with wildfires



Support implementing a WFDPA and wildfire mitigation measures

Area J



Do not support additional regulations



Concerned about the additional costs to homeowners

Summary of Engagement

The following summary outlines the overarching themes that were observed through engagement with the public, APHC's, RDCK and member municipality staff, and the RDCK Board:

- **Moderate community support** for adapting to living with wildfires.
- **Diverging opinions** on implementing a wildfire DPA. **Some support** for regulations with pragmatic exemptions but also **strong opposition** to regulation and perceived imposition and overreach by government on private property.
- Many residents are **already taking measures** to reduce impacts of wildfire.
- Respondents generally felt that **education** would be a more valuable tool than **regulation**.
- Out of the respondents that did support regulation, **roofing materials and landscaping** were the **most supported regulations** while building materials and location of buildings on property had much lower support.
- The RDCK Board highlighted that understanding the **procedure and next steps** are important to determine if a Wildfire DPA would be appropriate for their residents, and in doing so to determine the degree of regulation in a DPA.
- Due to the relatively low amount of new development in the region, the **full value** of a Wildfire DPA may not be seen for many years.
- The RDCK has been **leading the conversation** around mitigating the effects of wildfire for many years, and a DPA is just one of the tools available to the region.

2.2 RESEARCH

2.2.1 WILDFIRE DPA RESEARCH

Comparable Communities & Guiding Documents

The Wildfire DPA Guideline Options and OCP Policy Options were developed based on comprehensive research of wildfire resiliency documents and a review of BC local governments' OCPs to facilitate comparison and identify standard and best practices. OCPs from Regional Districts with existing Wildfire Development Permit Areas and similar rural and remote contexts were reviewed as part of the research. Early adopters of wildfire regulations, such as the local governments in the Okanagan and local governments with similar topography and geographies in larger urban centers, were also included in the research because of their experience with implementing and processing Wildfire DPAs over an extended period of time. The research was undertaken through the lens of best practice and tailored to the Regional District based on the feedback from the Electoral Area Directors, staff, community engagement and the existing bylaws and practices.



Figure 4 - Jurisdictions & Guiding Documents Researched

The intent of the Wildfire DPA Guideline Options and OCP Policy Options is to allow each Electoral Area to customize regulations to meet the context of their region. The research of these comparable communities and guiding documents was undertaken through the lens of best practice and the level of applicability to the RDCK based on the feedback received during the engagement process.

During the research process it was noted that FireSmart™ recommendations made up the core of DPAs in many jurisdictions and the consistencies that were most notable in regulations focused on building materials. Landscaping guidelines varied between jurisdictions based on local context. Workshops with RDCK staff and engagement with the development community highlighted a similar desire to focus on building material regulations when drafting the Wildfire DPA Guideline Options and Template.

The research also shows that approaches to Wildfire DPA coverage ranged between jurisdictions. Some jurisdictions conducted wildland urban interface mapping while other jurisdictions conducted fuel type and fire behaviour modeling similar to the modeling that was done in the Community Wildfire Protection Plans. More rural jurisdictions applied the Wildfire DPA to all land within the Official Community Plan area.

The findings from the research and corresponding engagement influenced the content of the Wildfire DPA Template as well as the varying levels of regulation for guidelines options available to the Electoral Areas.

RDCK Member Municipalities

Wildfire DPA research also included analysis of the existing regulations in RDCK member municipalities. Just under half of the member municipalities in the region have an existing Wildfire DPA as shown in Figure 4 below. The contents of each DPA were analyzed and considered during the composition process of the Wildfire DPA Guideline Options and Template found in Appendix A. The intent of this research was to determine what level of regulation was deemed acceptable to the residents of these member municipalities and ensure that the Wildfire DPA Guideline Options and Template provided options that were complementary to the approaches taken by adjacent municipalities. Engagement with staff in the Town of Creston and City of Nelson indicated that the Wildfire DPA process was not an overly onerous process for applicants and in many cases, development permits and building permits could be submitted and processed concurrently. Staff indicated that providing the rationale and intent for the Wildfire DPA improved applicant support and compliance. Further, staff noted that some materials required by Wildfire DPA guidelines, such as fire-resistant roofing and cladding materials, are already common materials used in new home construction.

Figure 4 - Jurisdictions & Guiding Documents Researched

Member Municipalities	Existing WFDPA	DPA Update in Progress	No WFDPA
Town of Creston	X		
City of Nelson	X		
Village of Salmo	X		
Village of Kaslo	X		
City of Castlegar		X	
Village of Nakusp			X
Village of New Denver			X
Village of Silverton			X
Village of Slocan			X

* Several municipalities that currently do not have WFDPA's are exploring options for implementing a WFDPA in future OCP amendments.

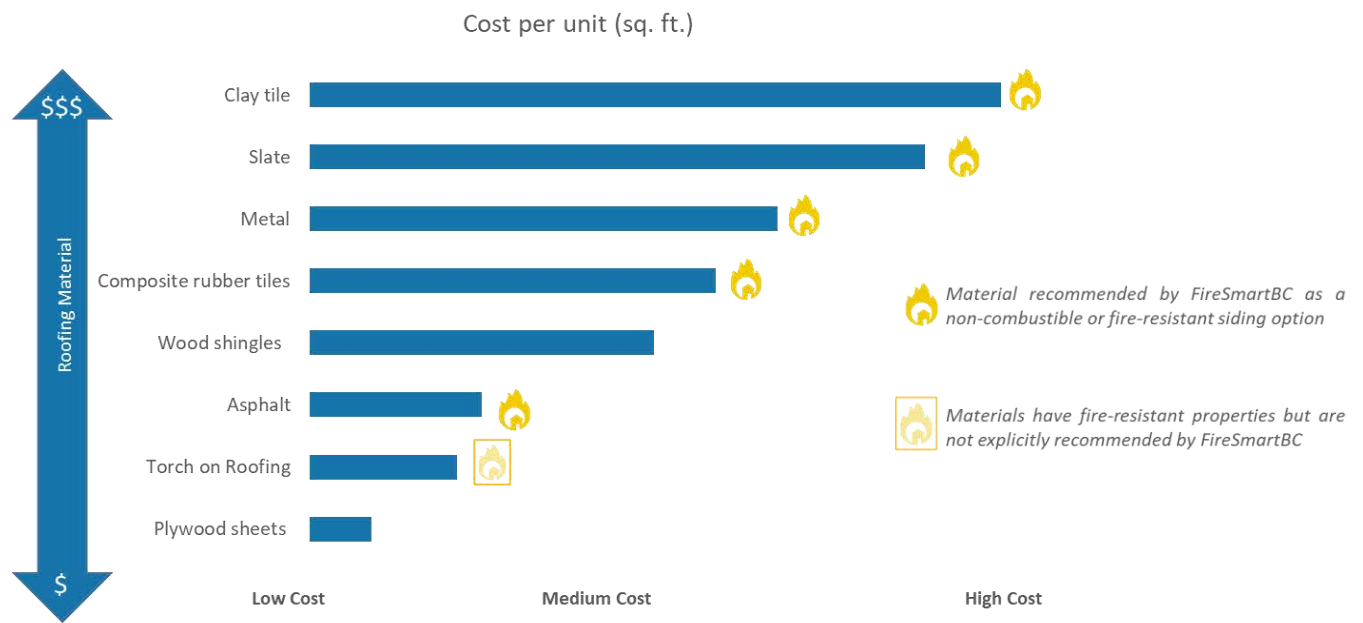
Cost of Building with Fire-Resistant Materials

The cost of implementing wildfire resistant building materials to new development was raised as a concern during the public engagement process and based on this concern, a review of the short-term versus long-term cost of wildfire, market demand, and costs of home insurance were explored.

Research shows that generally, a new home can be constructed with fire-resistant materials for roughly the same cost as a home with lesser standards of fire-resistance. Fire-resistant materials can range in cost with some fire-resistant materials such as asphalt shingles and stucco having comparable or lower unit costs than non-fire-resistant materials (see Figure 6). More variation in costs is seen when retrofitting an existing home because of the requirement to remove or update existing materials and replace with fire-resistant materials. When short-term costs are compared to the potential long-term costs of property and structure damage, the cost of rebuilding or replacing will be much more significant than the cost of using fire-resistant building materials.

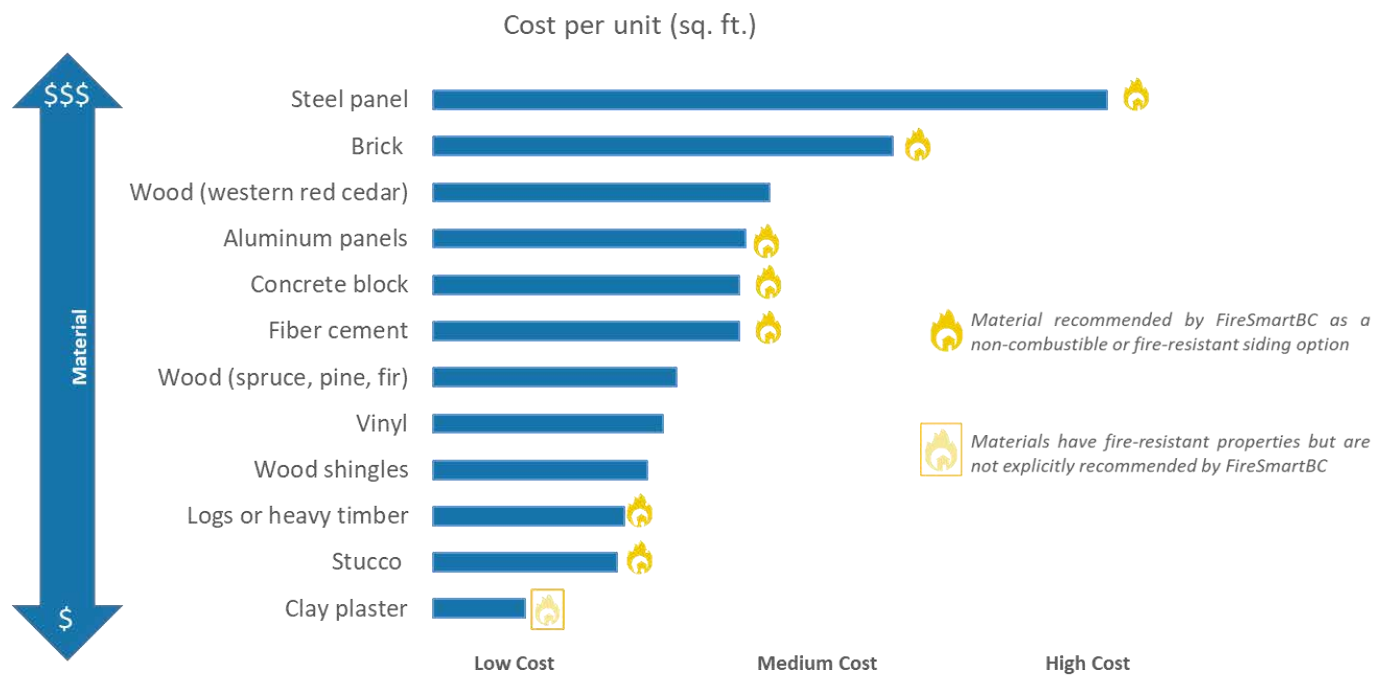
Discussions with the local development community, communication with building centers, and comments received from the public survey indicates that there is general market demand for using fire rated materials in the construction of new homes. It was also noted that many fire-resistant materials are generally affordable, have a longer lifespan, and have reduced maintenance when compared to standard materials (i.e. cedar siding or vinyl). Sourcing and supplying commonly used fire-resistant materials were not identified as an issue by local building centres.

Figures 5 and 6 show a high level comparison of costs for roofing and cladding materials and also indicate if the material is recommended by BC FireSmart™, or has fire-resistant properties but is not explicitly recommended by BC FireSmart™.



*Unit costs do not include the cost associated with installation

Figure 5 - Roofing Material Cost per unit (sq. ft.)



*Unit costs do not include the cost associated with installation

Figure 6 - Cladding Material Cost per unit (sq. ft.)

A recent regional example that demonstrates the comparable cost of development is the decision by the Village of Lytton to require a higher level of fire protection through their proposed Building Bylaw update. A study by the Institute for Catastrophic Loss Reduction found that compared with Lytton's pre-fire constructions that burned down in 2021, the proposed Building Bylaw will add an average of \$5,000 in construction cost, with benefits 10-20 times greater than the initial cost as seen in Figure 7.



Institute for Catastrophic
Loss Reduction
Building resilient communities

Institut de prévention
des sinistres catastrophiques
Bâtir des communautés résilientes

Source: https://lytton.ca/wp-content/uploads/2022/05/FireResilienceBylawCost_LyttonFlyer.pdf

Figure 7 – Village of Lytton – Wildfire Resilient Home Costs and Benefits Flyer

Another consideration that factors into the cost of home construction is home insurance. The cost of insurance has a large impact on homeowners, and research was conducted to determine how steps taken by homeowners to make dwellings and property more resilient to wildfire could impact insurance costs. During the research stage, Fire mitigation specialists indicated that the insurance market is moving towards greater recognition and incentives for homeowner efforts to mitigate the impacts of wildfire on their property. Currently, an insurance provider in the Okanagan provides cost reductions for homeowners if they have their home FireSmart™ certified. This input played a role in the development of Wildfire DPA Guideline Options through the provision of options more focused on building and roofing materials.

2.2.2 KEY RESEARCH TAKEAWAYS

- All jurisdictions across the province are grappling with how to address and mitigate the risks associated with wildfire. **Many jurisdictions have adopted wildfire DPAs, amongst other strategies**, to make communities and homes resilient to wildfire.
- Municipalities with Wildfire DPAs reported **minimal staff burden** associated with processing Wildfire DPA applications.
- Strength of Wildfire DPA regulations **can vary widely** from city-to-city/region-to-region.
- Many communities have **adapted FireSmart™ guidelines** to meet their needs.
- **FireSmart™** categories (roofing, cladding material, landscaping, and location/siting) are the **core** of the majority of Wildfire DPAs.
- There is market **demand for fire resistant building materials** such as roofing and cladding materials. Some fire-resistant building materials have higher cost however, when longevity and maintenance is considered, the **cost can be commensurate**.
- There are many regulations that are **standard across the province**, primarily related to fire resistant building materials.
- In the future, complying with FireSmart™ guidelines could make it **easier and cheaper for homeowners** to get home insurance.
- Jurisdictions have a **mix of DPA coverage options** including blanket and evidence-based coverage. More populous regions typically **engage qualified professionals** to determine areas of DPA coverage.

3.0 WILDFIRE DPA GUIDELINE OPTIONS & TEMPLATE

Based on the research and engagement outlined above, a menu of Wildfire DPA Guideline Options and a DPA Template have been provided (Appendix A). The guideline options presented in the template are informed by BC FireSmart™ guidelines, research, and engagement feedback and aim to reduce the risks associated with wildfire for new development as a part of the land development process. The Wildfire DPA Guideline Options and Template is as a comprehensive list that each Electoral Area can adapt to their unique local context. The range of guideline options are representative of the desire for the DPA to support wildfire resilience at a degree that does not become overly onerous to residents pursuing new development. The guidelines options have been organized into 'low to moderate' level of regulation and 'high' level of regulation to demonstrate the varying levels of guidelines that the Electoral Areas can choose from.

The format of the Wildfire DPA Guideline Options and DPA draft template is organized into the following categories:

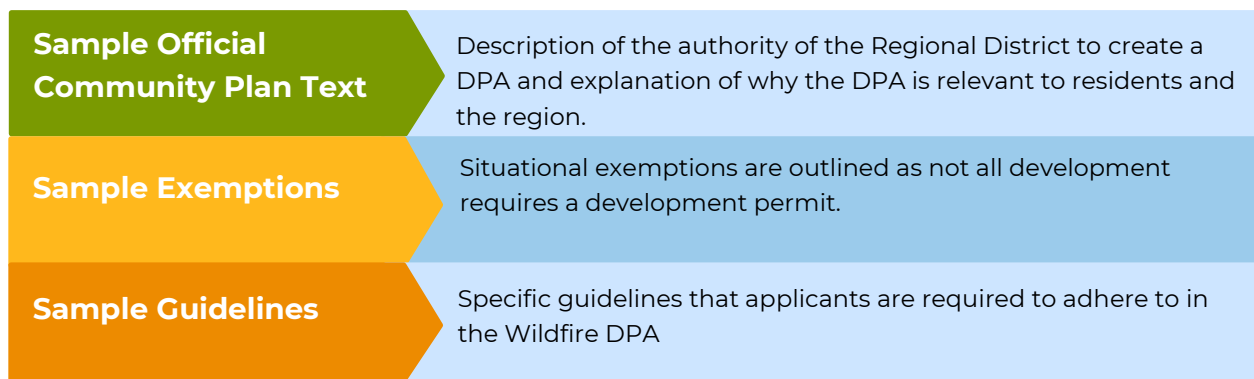


Figure 8 - Wildfire DPA Guideline Options Format

The intent of the Wildfire DPA Guideline Options is to provide Electoral Areas with the tools needed to create a DPA, not that the entire set of regulations be adopted. Further input from the Regional District Board is required to determine what level of regulation is needed and desired for each Electoral Area.

The Guidelines section of the DPA is categorized into the elements of a property and structures that have the potential increase wildfire resilience through targeted regulations. The full set of sample regulations can be seen in Appendix A. The table below is a brief sample of the types of regulation and the aspects of a property or structure that might be influenced.

Landscaping	Tree pruning, landscaping materials, and vegetation/combustible debris removal
Roofing Materials	Fire resistant or fire-retardant roofing materials, metal or screened gutters
Building Materials	Non-combustible deck/porch materials, double paned glass for exterior windows and doors
Building Location	Locating buildings away from combustible materials and gullies that accumulate fuel and funnel wind

Figure 9 - Sample of types of regulation in Wildfire DPA Guideline Options

4.0 OCP POLICY OPTIONS

It is best practice to present OCP policies related to reducing wildfire risk in a community outside of the DPA guidelines to support the integration of a Wildfire DPA into the OCP. Based on a review of best practices and the Regional District’s Community Wildfire Protection Plans, a menu of OCP Policy Options has been provided (Appendix B). The intent of the OCP Policy Options is to provide Electoral Areas with the objectives and policies needed to integrate DPA guidelines into the OCP. We do not suggest that the entire set of policies be adopted, rather, the objectives and policies should be customized to meet the context of each Electoral Area.

The OCP Policy Options are organized into the following categories:

Objectives	Clear objectives that the community seeks to achieve in respect to reducing wildfire risk.
Policies	Specific policies and actions to implement to meet the desired objectives.

Figure 10 – OCP Policy Options Format

5.0 RECOMMENDATIONS

Based on the research and engagement outlined above, the following section outlines recommendations:

- **Multifaceted Approach** - Successful strategies for mitigating the adverse impacts from wildfire are often multi-layered. The Regional District has been leading the conversation on wildfire mitigation through Community Wildfire Protection Plans, vegetation and fuel management on public land, and FireSmart™ programs. A Wildfire DPA is another tool to complement the work the Regional District is already conducting.

A Wildfire DPA is an effective tool for addressing wildfire risk to new construction on private land at the time of development. While implementing a Wildfire DPA will contribute to the mitigation of the adverse impacts of wildfire at the time of development, other tools and incentives should be explored for on-going management and maintenance of structures and vegetation on private properties such as FireSmart™ grants and rebates, zoning bylaws, subdivision, covenants, property maintenance bylaws, and building bylaws.

- **Wildfire DPA Coverage** – Clear rationale for the extent and boundaries of a Wildfire DPA is important for successful implementation. Many homes and communities within the Regional District interface with densely forested areas and because of this, wildfire is an ever-present threat. This situation is similar to many Regional Districts throughout the province and for this reason, some less densely populated jurisdictions apply a DPA to all of the land within the Official Community Plan area for the DPA. Flexibility can be built into this approach through exemptions. This approach is recommended for areas that are sparsely populated.

A more precise approach to DPA coverage involves the engagement of Qualified Professionals to provide contextual Wildfire DPA boundaries based on factors such as topography, access/egress, and vegetation/fuel and fire behaviour modeling. This approach would result in DPA coverage based on analysis of wildfire conditions resulting in mapping that presents risk levels across an Electoral Area and may exclude portions of an Electoral Area from the DPA. This approach is recommended for Electoral Areas that are more densely populated and is dependent on funding availability.

- **Wildfire DPA Implementation** – Before considering the implications of a Wildfire DPA in their respective Electoral Areas, elected officials should have the opportunity to discuss the benefits and limitations of a Wildfire DPA with RDCK staff. In the event that Wildfire DPA implementation be considered by the elected official, a public information and communication campaign should be the next step. It is recommended that that information and communication campaign discuss the Wildfire DPA in the larger context of all the tools and strategies that the Regional District is employing to reduce the adverse impacts of wildfire and how the Wildfire DPA complements these efforts. Sharing the benefits and rationale of the Wildfire DPA can support the buy-in and compliance.

6.0 NEXT STEPS

Implementation of the Wildfire DPA can be an incremental process. It may not be necessary to apply the highest level of regulation at the outset. All of the guidelines that have been included in the Wildfire DPA Guideline menu are able to provide a degree of wildfire protection. The DPA template is laid out in a manner that will allow each Electoral Area to choose the requirements and exceptions that suit the realities in their communities. The following steps represent the process if the Electoral Area Directors choose to implement a Wildfire DPA.

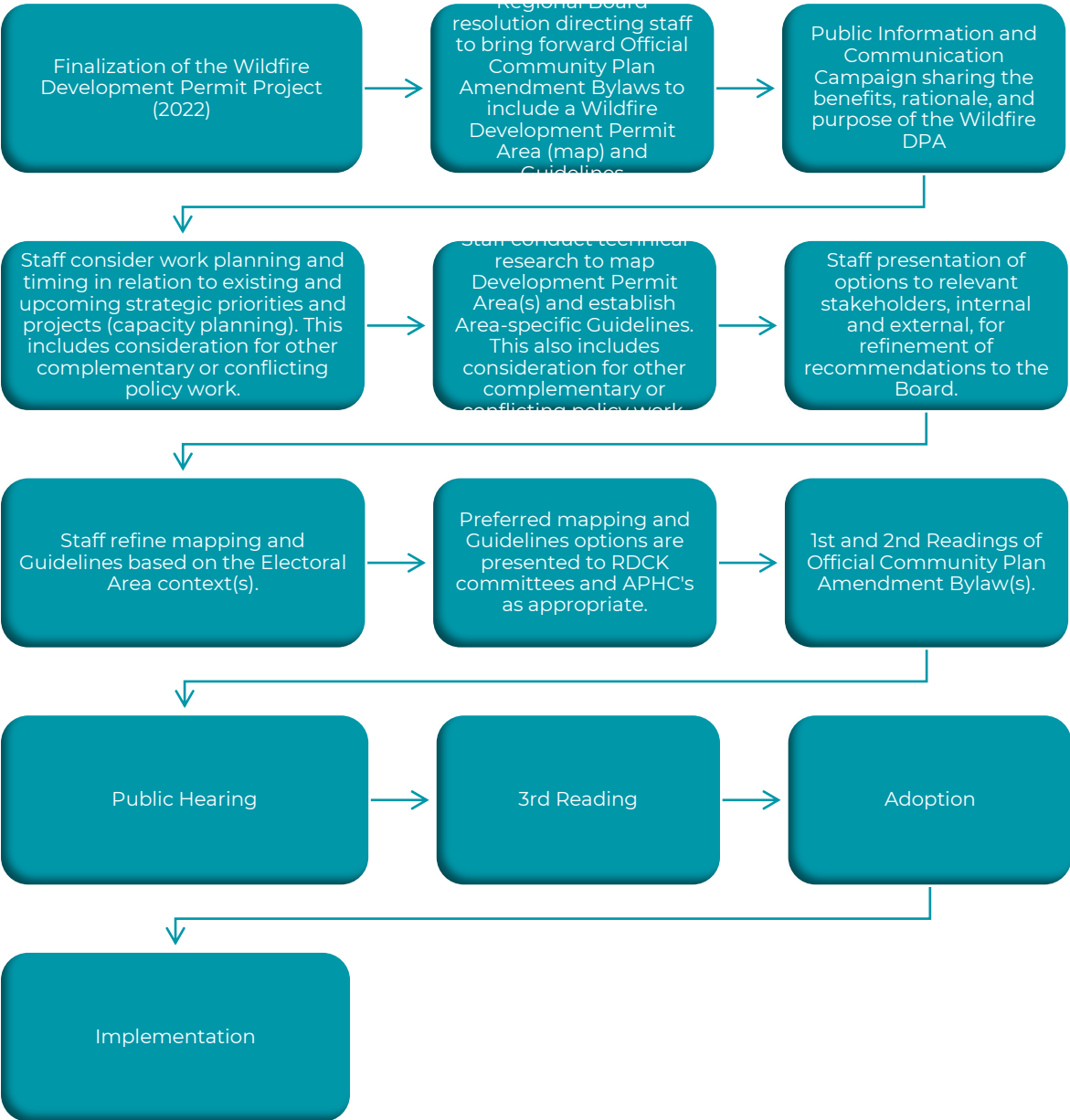
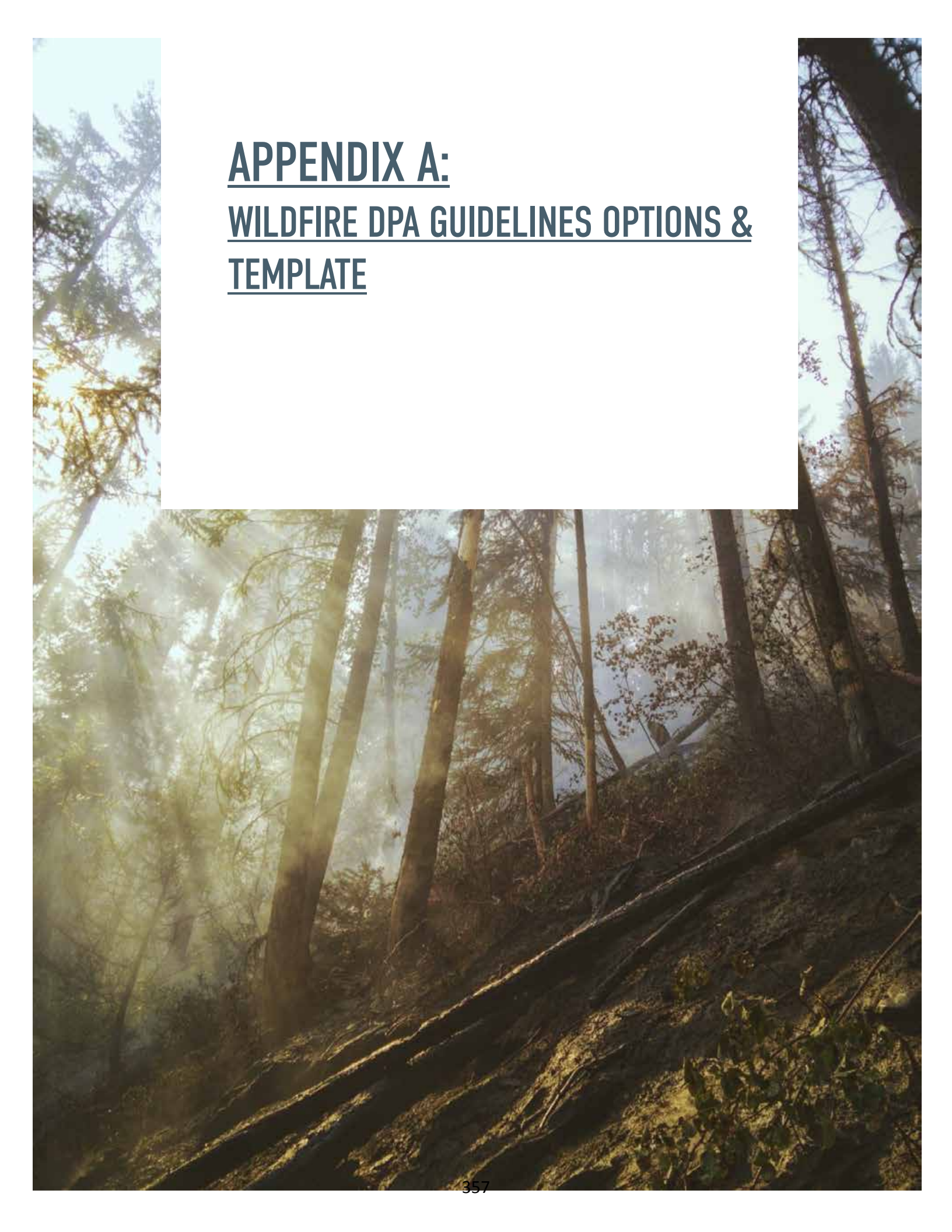


Figure 11 - Recommended Next Steps for Wildfire DPA Implementation



APPENDIX A:
WILDFIRE DPA GUIDELINES OPTIONS &
TEMPLATE



DRAFT Development Permit Guideline Options & Template

Wildfire Development
Permit Area

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SAMPLE OFFICIAL COMMUNITY PLAN TEXT

Authority Granted under the *Local Government Act*

The Wildfire Development Permit area is designated to establish guidelines for the protection of development from hazardous conditions pursuant to section 488(1)(b) of the *Local Government Act*.

Justification

The Regional District of Central Kootenay (RDCK) is home to many communities that interface with densely forested areas and because of this, wildfire is an ever-present threat. Wildfire can spread quickly and burning debris can be thrown up to two kilometers ahead of a wildfire and ignite materials and structures. Community Wildfire Protection Plans were prepared for the RDCK in 2019 to address wildfire threat and identified most of the Regional District as having moderate-high to high-extreme wildfire hazard ratings.

The adverse impact that wildfire poses to the environment, people, and property can be managed and mitigated through appropriate development policy and continual management efforts. Successful strategies for mitigating the adverse impacts from wildfire are often multi-layered, with requirements for new development at the time of rezoning, subdivision, or building permit playing a key role in building wildfire resilience for new development. This Wildfire Development Permit Area and its guidelines are considered a minimum in relation to subdivision, construction of new homes, and certain property modifications. The accumulation of guidelines will contribute to the mitigation of the adverse impacts of wildfire. This Development Permit Area is only one of the tools necessary to address wildfire risk in the RDCK. Hazard mitigation guides such as FireSmart BC Homeowner's Manual should also be utilized.

Objectives

- Prevent personal injury and property loss, protect structures from damage, and ensure stable and accessible building sites.
- Increase the community's resilience to wildfire hazards and climate change by reducing wildfire impacts as part of the land development process.

Designation of Applicable Area

Lands designated as Wildfire Development Permit Area are shown on Map X of the Official Community Plan, applying to [...]

Definitions

The following definitions are used for the purpose of defining the development permit area above:

'Development' means any activity referred to in section 489 of the *Local Government Act* and includes alteration or development of land for residential, commercial, industrial, institutional, service or utility uses or activities, to the extent that these uses or activities are subject to local government powers under the *Local Government Act*.

'Forest Professional' means a professional forester or a registered forest technologist as defined in the *Foresters Act*.

SAMPLE EXEMPTIONS

Not every development within a Wildfire Development Permit Area will require a Development Permit. The following section provides options for exemptions from the Development Permit process.

A person must obtain a development permit for development on land within the Wildfire Development Permit Area prior to undertaking or permitting or acquiescing in the undertaking of development, unless one of the following exemptions applies:

Exemption Options

- An applicant for a Building Permit has submitted plans for construction that show compliance with these guidelines, and the owner has entered into a restrictive covenant for compliance with the plans submitted which has been registered on the title of the property.
- The construction of or alterations to accessory buildings or structures that are not in excess of 55 square meters.
- Additions to existing approved buildings that are not in excess of 25% of the existing gross floor area.
- Technical subdivision for road widening, parcel line adjustment, or consolidation of parcel.
- Subdivision, where both of the following conditions are met:
 - the owner agrees to register a Section 219 Covenant on the titles of all new and remainder lots created through subdivision, to ensure compliance with Section X of these guidelines which regulate building materials and landscaping; and,
 - that a Forest Professional, specializing in wildfire risk and fuel hazard assessments and fuel management, has submitted a report that indicates that the subdivided properties have a low wildfire hazard rating.
- Interior renovations to existing buildings.
- A new roof or a complete roof replacement using material that conforms to Class A, B or C fire resistance as defined in the BC Building Code.
- Any development comprised entirely of non-flammable materials such as metal, stone or concrete.
- New accessory buildings and decks will not trigger landscaping requirements noted in Section X, except for carriage houses.
- Addition of rooftop equipment (e.g. HVAC).
- Addition of canopies or other decorative roof structures.
- The activity proposed on the site relates solely to normal farm practices in accordance with the Farm Practices Protection Act and the landowner follows other regulations listed in the Act.

- Other minor works, as determined by the General Manager of Development & Community Sustainability Services or their designate, which may include landscape maintenance, installation, internal alterations, and renovations.

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SAMPLE OFFICIAL COMMUNITY PLAN GUIDELINE OPTIONS

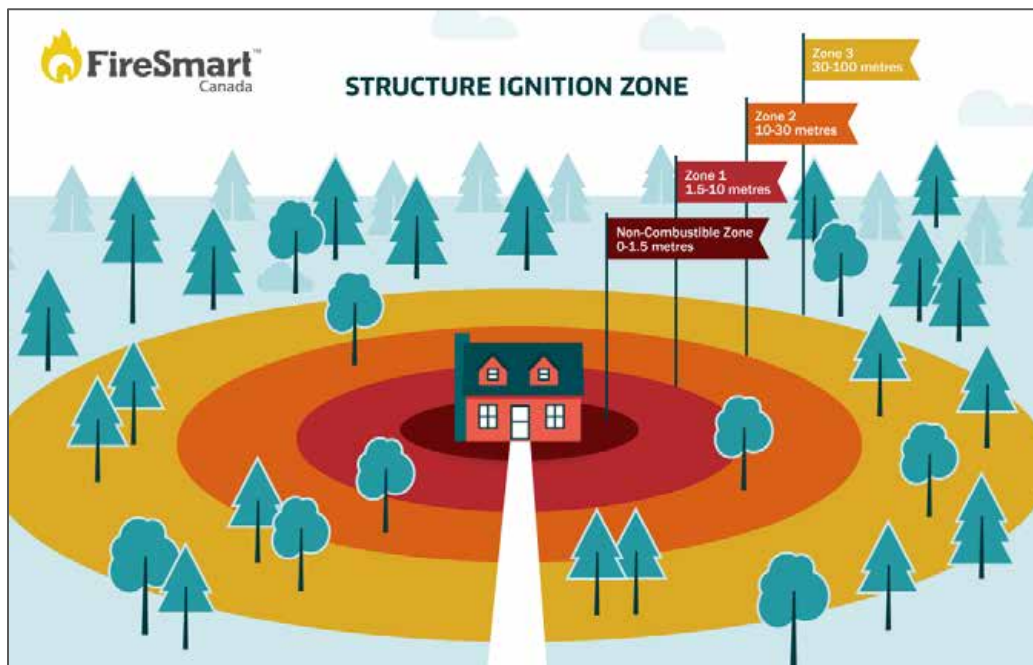
The following section provides guideline options for the development of a Wildfire Development Permit Area that each Electoral Area can tailor to meet the needs and requirements of their respective community and region. The layout of this section follows the format of a Wildfire Development Permit Area as found in a typical Official Community Plan. Each heading will have a brief italicized description and its relevance to the creation of a Development Permit Area.

Guidelines

The following sections have been divided as per the FireSmart guidelines.

Landscaping

Using recommendations from the FireSmart Structure Ignition Zones is the best practices approach in relation to Landscaping guidelines. Regulations and distances from buildings are derived from the FireSmart Structure Ignition Zones as seen below:



Source: Province of BC, FireSmart Begins at Home Manual

Options have been organized to demonstrate and compare the varying levels of landscaping guidelines that Electoral Areas can choose from.

The goal of landscaping requirements and vegetation management is to create a fuel-reduced buffer between structures and flammable vegetation to reduce the intensity and rate of spread of wildfire approaching or the spread of hot embers from a nearby wildfire. Landscaping regulations vary widely across communities.

Low to Moderate Level of Regulation	Higher level of Regulation
All areas within 1.5 metres of principal buildings should be free of coniferous vegetation.	All areas within 1.5 metres of principal buildings should be free of coniferous vegetation
X	Exterior building surfaces, including deck surfacing, roofing and cladding, that is situated under, or within 6 metres of, coniferous vegetation should be non-flammable materials such as stone, metal, concrete, masonry or fiber-cement.
Individual coniferous trees may be located within 1.5 metres of a building, provided: <ol style="list-style-type: none"> 1. no other conifers are within 3 metres (measured from trunk to trunk) of the conifer; 2. exterior portions of the building fronting the tree's existing and eventual canopy are clad in fire resistant materials such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code; and 3. building roofing is comprised of metal, clay tile, fiber-cement, asphalt shingle or similar material; wood shakes of any kind are not acceptable. 	Individual coniferous trees may be located within 3 metres of a building, provided: <ol style="list-style-type: none"> 1. no other conifers are within 6 metres (measured from trunk to trunk) of the conifer; 2. exterior portions of the building fronting the tree's existing and eventual canopy are clad in fire resistant materials such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code; and 3. building roofing is comprised of metal, clay tile, fiber-cement, asphalt shingle or similar material; wood shakes of any kind are not acceptable.
No bark, mulch, or any other combustible material should be located within 1.5 metres of the outer edge of any building structure.	No bark, mulch, or any other combustible material should be located within 10 metres of the outer edge of any building structure.
Separate any fencing built with combustible materials to be at least 1.5 metres from any dwellings.	Separate any fencing built with combustible materials to be at least 1.5 metres from any dwellings.
X	Firewood piles, stored trailers/recreational vehicles, and other combustible materials must be a minimum of 10 metres from any dwelling.
X	Lower tree branches must be removed to a minimum height of 2.5 meters within 10 metres of any dwelling units or principal building.

X	The following fire-prone coniferous plants should not be used in landscaping: Juniper, Cedar and Yew.
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Building Materials

Options have been organized to demonstrate and compare the varying levels of building guidelines that Electoral Areas can choose from.

Roofing Materials

Roofs catching fire are the number one cause of building losses during a wildfire event. Sparks and burning embers from a wildfire can travel long distances and quickly ignite flammable roofing material and/or combustible debris on the roof or in the gutters. Roofing material has several classifications with Class A being the most fire resistant. Some materials that either fall within the rating system or, can be obtained in forms that meet Class A, B or C requirements, include composite (asphalt and fibreglass) shingles, concrete or clay tile, metal roofing, and factory treated wood shake roofing.

Low to Moderate Level of Regulation	Higher level of Regulation
The roof covering shall conform to Class A, B or C fire resistance as defined in the BC Building Code.	The roof covering shall conform to Class A or B fire resistance as defined in the BC Building Code.
X	Gutters should be made of metal.
X	Screen or close gutters to prevent the accumulation of leaves or needles using 3mm noncombustible wire mesh
X	The following landscaping guidelines apply to green roofs: 1. grasses that will grow over 20 cm are not supported; and 2. juniper, cedar or yew are not supported.

Exterior Cladding

Second only to the roof material, siding material is the part of the building most prone to ignite in a wildfire event. The intense heat of the fire itself, fire embers, and burning vegetation at the base of the wall, can individually or all together cause the side of a building to catch fire.

Low to Moderate Level of Regulation	Higher level of Regulation
Untreated flammable materials should make up less than 20% of the surface area of an exterior elevation. Window and door trim, fascia, eaves, soffits, the underside of decks, siding and cladding are included in the determination of 20% flammable surface area per elevation. Roofing is excluded in the determination.	Any materials used for exterior wall finishes shall be fire-resistant such as stucco, metal siding, brick, cement shingles or boards, concrete block, poured concrete, logs or heavy timbers and rock as defined in the BC Building Code. Untreated wood and vinyl siding are not permitted. Wood trim and architectural features are exempt from this requirement.
X	Skirt manufactured homes with fire-resistant material

Overhanging Projections

Many homes have attached decks, which can spread fire directly to the home when ignited during a wildfire. The materials used to build the deck, combustible materials stored on and under the deck, and the vegetation around it all contribute to how vulnerable a deck will be to ignition during a wildfire.

Low to Moderate Level of Regulation	Higher level of Regulation
Sheath balconies, decks, and porches (no exposed joists) with fire-resistant materials.	Balconies, decks, and porches should be sheathed in (no exposed joists) and made of an ignition-resistant material (non-combustible, Class A, or Class B fire resistance as referenced in the current BC Building Code).
X	Structural components (post & beam) of decks, balconies and porches should be heavy timber construction as defined in the current BC Building Code, or should be clad with fire-resistant material (non-combustible, Class A, or Class B fire resistance as referenced in the current BC Building Code).

Exterior Doors and Windows

Glass can be shattered by the heat of a fire and exterior doors can ignite and create openings for fire and burning debris to enter the building. It is highly unlikely that an interior will ignite from thermal radiation through intact glass. A single pane thickness of glass is most susceptible to collapse.

Low to Moderate Level of Regulation	Higher level of Regulation
Use double-paned or tempered exterior windows and glazing.	Use double or triple-paned glass or tempered exterior windows and glazing.
X	Use exterior doors and garage doors constructed of non-combustible materials.

Eaves, Soffits, and Vents

Vents are important for the healthy air exchange and moisture escape required in a building. They also are ready-made accesses into a building. Unprotected eaves can allow burning embers to enter and also allow flames that are spreading up a wall to penetrate into the roof structure.

Low to Moderate Level of Regulation	Higher level of Regulation
Close eaves and soffits so no joists are exposed.	Close eaves and soffits so no joists are exposed.
Cover ventilation openings in exterior walls, roofs, eaves, and soffits with corrosion-resistant 3 mm non-combustible wire mesh. Wall-mounted exterior vents are exempt from having wire mesh with 3 mm openings if vents with mobile flaps are used (subject to venting requirements in the BC Building Code).	Cover ventilation openings in exterior walls, roofs, eaves, and soffits with corrosion-resistant 3 mm non-combustible wire mesh. Wall-mounted exterior vents are exempt from having wire mesh with 3 mm openings if vents with mobile flaps are used (subject to venting requirements in the BC Building Code).

Chimneys

Chimneys can present a serious hazard as a source of sparks that can start fires, and as a way for burning embers to enter a building.

Low to Moderate Level of Regulation	Higher Level of Regulation
Chimneys for wood burning fireplaces should have spark arrestors.	Construct chimneys for wood burning fire appliances with spark arrestors made of 12 gauge (or better) welded or woven wire mesh, with openings not exceeding 12 mm.

Site Considerations & Building Location

If site considerations and building location were included within a local government's DPA guidelines, they were found to reflect FireSmart guidelines and be fairly universal during across communities. As such, the options provided for site considerations and building location do not vary in level of regulation.

- Design subdivisions so building sites are located on the flattest areas of the property. Avoid gullies or draws that accumulate fuel and funnel winds.
- Buildings shall be sited, and road accesses designed in order to accommodate fire fighting vehicles and equipment.
- A fire-resistant zone of at least 10 metres, where practical, should be managed around buildings and structures with the goal of eliminating fuel and combustible debris, reducing risks from approaching wildfire and reducing the potential for building fires to spread to the forest.
- Auxiliary buildings and fuel tanks should be located as far away from principal buildings as possible. A distance of 15 metres or more is ideal. Where a distance of 15 metres or more is impractical, guidelines in this section that apply to principal buildings should be applied to accessory buildings.

Subdivision

Based on provincial research several local governments included specific guidelines related to subdivision. The following guideline is presented as an option.

As part of the subdivision process, the RDCK should receive a Wildfire Hazard Assessment prepared in accordance with the Regional District's Terms of Reference for Wildfire Hazard Assessments. The Wildfire Hazard Assessment and plan of subdivision should address the following guidelines:

- Provide firefighting and emergency access to adjacent forested areas (such as through an access encircling the development, periodic access to the forest edge, or by placing access adjacent to forested areas). Consider, where the subdivision abuts forested areas, placing accesses so that they act as fuel breaks to protect the development and buildings;
- Provide a minimum of two means of access points with road systems capable of supporting evacuation and the movement of fire suppression equipment. The number of access points and their capacity should be determined during subdivision design and be based on threshold densities of houses and vehicles within the subdivision. Single access may be considered where the development contributes to a future road network with multiple access points or where an emergency access route can be constructed;
- Set back development a minimum of 10 m from the top of ridgelines, cliffs, ravines, or the top of slopes exceeding a 20% grade for a minimum horizontal distance of 10 m. Variation of the setback may be considered if a Wildfire Hazard Assessment can justify a change in the setback;
- Where wildfire hazard levels are high, as determined by a Forest Professional in a Wildfire Hazard Assessment, mitigation measures should be taken as recommended by the Forest Professional to reduce the wildfire hazard rating to moderate or low.

Alternatives

Providing alternatives allows for flexibility for applicants and alternative methods for reducing wildfire hazard. The following section provides options for alternative methods of addressing wildfire hazard risk for new development.

- Where a Forest Professional, specializing in wildfire risk and fuel hazard assessments and fuel management, has completed a report on the property or building in question that: indicates there is a low fuel hazard; and has provided recommendations for mitigating any existing or potential risk associated with the new development, the requirements noted in Section X [Landscaping Requirements] may be relaxed at the discretion of the Fire Chief or their designate.
- Proposed deviations from the guidelines outlined in Section X [Building, Landscaping, Site Considerations, Subdivision Requirements] can be submitted to the Regional District as an alternative solution and will be considered if the applicant can verify that the expected level of performance meets or exceeds the level of fire safety conferred by the guidelines outlined in the Wildfire Development Permit Area.



APPENDIX B:
OFFICIAL COMMUNITY PLAN POLICY
OPTIONS



DRAFT Official Community Plan Policy Options

Wildfire Development
Permit Area

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INTRODUCTION

Local governments with Official Community Plans (OCPs) typically have additional policy wording integrated into a Natural Hazards section of the bylaw to address and identify policies for reducing risk associated with natural hazards, including wildfire. A Natural Hazards section in an OCP includes context statements, objectives, and policy language that informs the Board, staff, and the community with respect to mitigating slope stability, erosion, floods, and wildfires. General context, objectives, and policy statements are presented outside of Development Permit Area (DPA) guideline sections of OCPs.

Context statements in OCPs should be tailored to each specific geography. In the case of the RDCK, each context statement should be customized to the Electoral Areas and their realities (e.g. susceptibility to wildfire; uptake in FireSmart™ practices; geology; water availability; vegetation). Often times, each Electoral Area's Community Wildfire Protection Plan will inform not only the context statements for an Official Community Plan, but also the objectives and policies.

In the case of the RDCK, the OCPs in Areas E, F, H and K have existing Hazards Lands sections with Fire Management Policies. If these Electoral Areas choose to implement a Wildfire DPA, the Hazard Lands sections in these OCPs can be updated with the objectives and policies that align with the needs and values of each Electoral Area. If the Electoral Areas OCPs in Electoral Areas without Hazard Lands section and Fire Management Polices choose to implement a Wildfire DPA, a new section in the OCP will have to be drafted to include objectives and policies to address wildfire risk.

Options for revised or new OCP objectives and policies are included in the sections below.

OBJECTIVES

The following list reflects a range of OCP objectives that address wildfire risk.

Sample Wildfire Objectives

- Reduce wildfire risk to health and safety of the public, property, and infrastructure.
- Protect life and property by mitigating natural hazards where feasible and discouraging development in areas subject to immitigable natural hazards.
- Ensure that appropriate measures are in place for emergency prevention, response, and mitigation.
- Support ecosystem restoration initiatives on Crown and private land to mitigate the risk of wildfire.
- Encourage adoption and implementation of FireSmart™ principles and wildfire mitigation measures by property owners, occupiers, and developers.

POLICIES

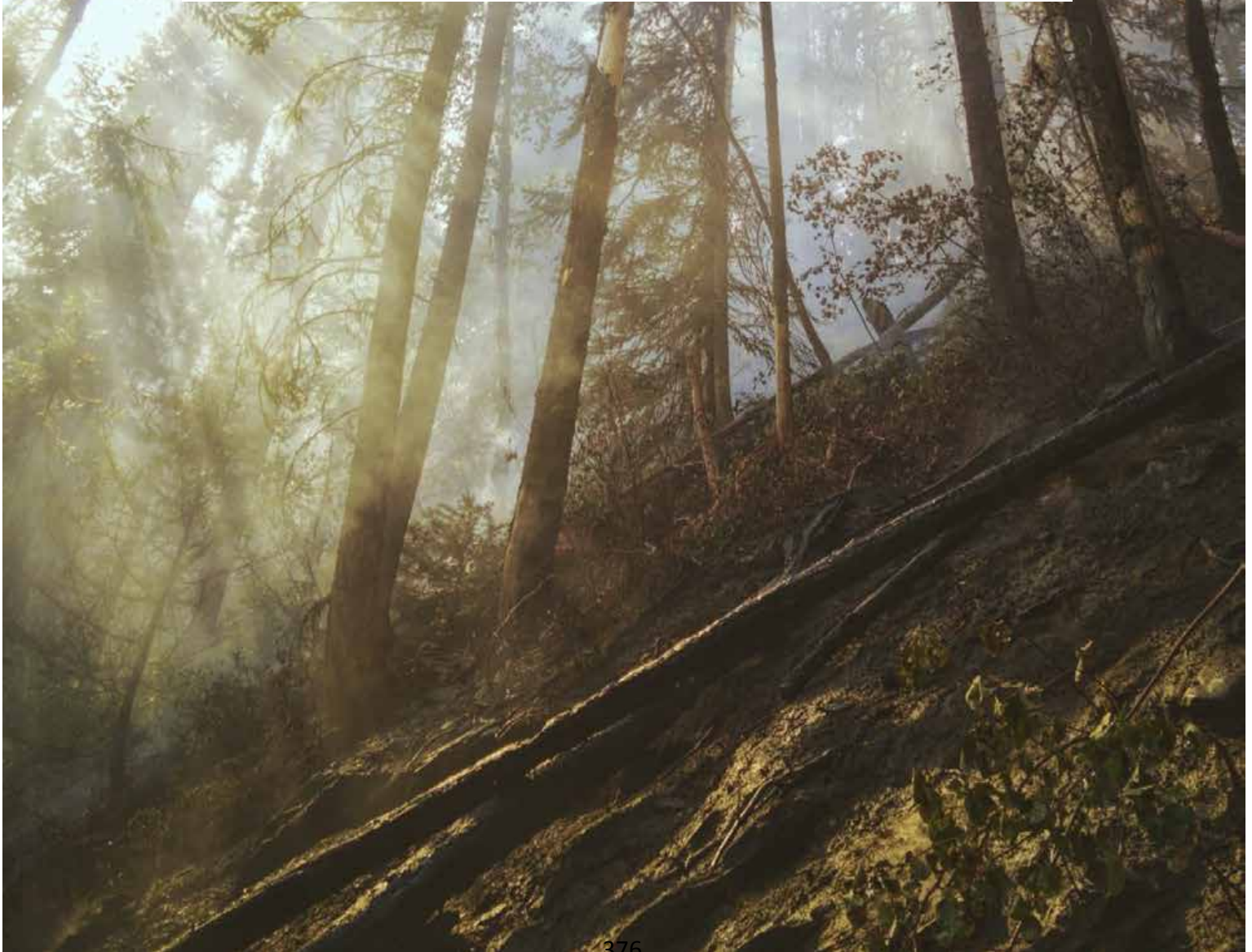
The following list reflects some a range OCP policies that address wildfire risk.

Sample Policies

- Properties subject to development within Map X of the Official Community Plan must apply for and receive either a Wildfire Hazard Development Permit or Development Permit Exemption.
- Wildfire Hazard Development Permits will be utilized to mitigate wildfire hazards with respect to: landscaping; subdivision layout; building materials; and, siting.

- Notwithstanding Map X of the Official Community Plan, the susceptibility of a property to wildfire hazard may be assessed at the time of development application.
 - A rezoning application may require overall assessment of the site for susceptibility to wildfire (from conditions both on and off-site) prepared by a professional forester licensed in BC. Further details may be required resulting from the assessment.
 - A subdivision application may require a detailed report of the site for susceptibility to wildfire (from conditions both on and off-site) and ways to reduce that hazard. The report shall be prepared by a professional forester licensed in BC specializing in forest wildfire assessment and using the methodology supported by the Province of BC Ministry responsible for forestry. Completion of works that reduce the hazard will be required prior to subdivision approval depending upon the content of the report.
 - Responding to the referral of an application for a lease on Crown Land the Regional District may require a detailed wildfire hazard report for the site and development in areas neighbouring the site, including recommendations that reduce the hazard.
 - A professional engineer's report may be required to evaluate road access, road loads in an emergency, water pressures, and other factors pertaining to wildfire response.
- Encourage provincial agencies to update mapping for the [Electoral Area] in order to clearly indicate areas that are susceptible to wildfire.
- Investigate and implement methods of wildfire hazard abatement to a moderate level from both a Regional and local perspective.
- Utilize a variety of wildfire hazard reduction methods such as education, development evaluation and approvals, development permits, and building permits. Review and update current practices on a regular cycle.
- Determine methods that will ensure that wildfire hazard reduction works are maintained in the long term. Investigate methods such as covenants, zoning bylaws, subdivision and development bylaws, building bylaws, and specified area taxation.
- Consider developing an outdoor burning bylaw to restrict burning during high fire hazard.
- Encourage wildfire hazard reduction in a way that is supportive of restoring the natural environment. Wildfire hazard reduction, done responsibly, can be compatible with habitat conservation and restoration.
- Ensure the design of new community water systems take into consideration the water volumes required for adequate fire protection.
- Encourage property owners to use FireSmart™ principles to mitigate fire risk on their properties.
- Maintain FireSmart™ programs and coordinate activities between the RDCK and municipalities.
- Coordinate wildfire risk mitigation efforts with other agencies, organizations, and across Electoral Area boundaries.
- Manage forest fuels using a combination of emerging technologies, and where appropriate, in collaboration with Indigenous community partners utilize traditional methods of reducing wildfire risk.
- When a property is within Map X Wildfire Hazard Development Permit Area in the Official Community Plan, and it is to be transferred, dedicated, or sold to the RDCK, it shall be assessed under the OCP's Development Permit Guidelines and wildfire risk shall be mitigated prior to the registration at the Land Titles Office.

APPENDIX C: ENGAGEMENT PLAN



WILDFIRE DEVELOPMENT PERMIT AREA COMMUNICATIONS + ENGAGEMENT PLAN

REGIONAL DISTRICT OF CENTRAL KOOTENAY

May 2022

PURPOSE

The purpose of this communications and engagement plan is to ensure that meaningful and effective tactics to engage with various community stakeholders are employed during this study. Specific strategies for communicating and engaging with identified stakeholders are discussed in this document.

BACKGROUND

The Regional District of Central Kootenay (RDCK) has retained Urban Systems Ltd. to develop recommendations for the creation of a Wildfire Hazard Development Permit Area for the RDCK's eleven Electoral Areas. Community Wildfire Protection Plans updated by the RDCK from 2015-2019 identified many of these areas as having moderate-high to high-extreme wildfire threat/probability. As part of this project, the RDCK is seeking to engage with various community stakeholders across the electoral areas and provide education on FireSmart Principles.

USING COMMUNITY INPUT

Managing expectations and implementing a transparent process is critical to any communication and engagement process. Community members will want to know how, and to what extent, their input will be used in the decision-making process.

The International Association of Public Participation (IAP2) refers to five levels of public participation defined as:

- **Inform:** To provide balanced, accurate information to increase participants' understanding of the project.
- **Consult:** To obtain, listen and acknowledge participant feedback and concerns.
- **Involve:** To work with participants to ensure their concerns and expectations are clearly understood.
- **Collaborate:** To partner with participants to identify alternatives and solutions to be used in the decision-making process.
- **Empower:** To place the final decision-making in the hands of the participants.

KEY AUDIENCES

A list of stakeholders identified for this project is shown in **Table 1**. Using the IAP2 five levels of public participation, levels of engagement have been identified for each stakeholder group according to their involvement in the decision-making process. As the decision-makers, the RDCK Board of Directors will be involved to ensure their concerns and expectations are clearly understood and they will be empowered to make the final decisions. We will collaborate with RDCK staff throughout the project on the technical nature of the DPA. Members of the public, including landowners, developers and the local business community, will be consulted with to ensure they are informed of the project and have opportunities to provide feedback.

Overview of Regional District of Central Kootenay¹

- › Population: 59,517
- › Households: 27,015
- › Median total income of households: \$55,532
- › Average household size 2.2
- › Median age: 49.3
- › 55.5% of residents have post-secondary education
- › Labour force participation: 58.5%
- › Low level of visible minorities: 3.4%²
- › Few immigrants: 11.8%

Table 1. List of Stakeholders

Stakeholder	Primary or secondary	Interest / Issue / Concern	Level of engagement	Suggested Engagement Tactic
RDCK Board of Directors	Primary	Implementation, enforcement, costs to landowners	Involve / Empower	Information Sessions
Regional District Staff & Fire Department Representatives	Primary	Policy development, implementation, monitoring and regulating, enforcement Fire response and safety	Collaborate	Ongoing Meetings
RDCK Advisory Planning and Heritage Commissions (APHC)	Primary	Overall emergency management	Consult	Virtual Workshop, Targeted Outreach, Survey
Development Community	Primary	Future constraints on land development, sourcing supplies (many FireSmart materials are not manufactured locally)	Consult	Virtual Workshop, Survey

¹ <https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CD&Code1=5903&Geo2=PR&Code2=59&SearchText=Central%20Kootenay&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&GeoCode=5903&TABID=1&type=0>

² "Visible minority refers to whether a person belongs to a visible minority group as defined by the Employment Equity Act and, if so, the visible minority group to which the person belongs. The Employment Equity Act defines visible minorities as 'persons, other than Aboriginal peoples, who are non-Caucasian in race or non-white in colour.' The visible minority population consists mainly of the following groups: South Asian, Chinese, Black, Filipino, Latin American, Arab, Southeast Asian, West Asian, Korean and Japanese." (Statistics Canada, 2022)

Landowners	Primary	New property development / renovation constraints, increased costs, access to building supplies and sourcing supplies (many FireSmart materials are not manufactured locally)	Consult	Virtual Workshop, Survey
Local Business Community	Primary	New property development / renovation constraints, access to building supplies and sourcing supplies (many FireSmart materials are not manufactured locally)	Consult	Virtual Workshop, Survey
First Nations Communities › FNESS › Ktunaxa Nation Council › Okanagan Nation Alliance › Shuswap Nation Tribal Council › Sinixt	Primary	Cultural perspectives and practices on wildfire risk management and mitigation	Consult	Outreach letters and ongoing meetings/updates as requested
Community Forests Associations › Harrop Proctor Community Co-op (HPCC) › Slocan Integral Forestry Cooperative (SIFCO) › Nakusp and Area Community Forest (NACFOR)	Primary	Forestry protection and sustainability, wildfire risk management and mitigation	Consult	Targeted outreach through RDCK Staff
Wider Community	Secondary	New property development and wildfire safety	Inform	Survey

VULNERABILITIES & OPPORTUNITIES

Table 2. Vulnerabilities and opportunities scan.

Vulnerabilities		Opportunities	
› Concern due to the raising costs of building materials	› Ensuring that the interests of all 11 electoral areas are met	› Public education process, communicating the value of public engagement	› Combine traditional and digital forms of communications

- › Differing values on wildfire mitigation and regulations across electoral areas
- › Unclear messaging has the potential to lead to misunderstanding
- › Concern about existing gaps in fire response service and areas where there is low availability of water
- › Clearly communicating the benefits and value of DP guidelines, “what’s in it for you” approach
- › Collaborate with RDCK Wildfire Mitigation Specialists on communicating on various FireSmart initiatives
- › Raising awareness of being FireSmart in the RDCK

COMMUNICATIONS OBJECTIVES + MEASURES OF SUCCESS

Table 3. Communication objectives and measures of success.

Objective	Measure of success
› Build awareness amongst residents and stakeholders of Fire Smart principles and of the project	› By Fall 2022, host in-person pop ups, a total of three stakeholder workshops and a community survey
› Consult with local stakeholders and residents to understand desires and sentiments around wildfire mitigation	› Provide opportunities for residents across all electoral areas to provide feedback › Community members feel they've had the necessary information to provide informed and meaningful feedback

KEY MESSAGES

Key Messages are high-level communication points from which all subsequent communication materials, such as Facebook posts and web content, are developed. These foundational messages present a “big picture” view. They should be clear, concise, and consistent across all communication channels.

The sample key messages provided below are not final and may be refined as communications materials are developed.

- The Regional District of Central Kootenay is looking at how to reduce the potential negative impacts of wildfires in our region. Exploring how to protect our region from wildfire hazards could include creating a Wildfire Development Permit Area for your community.
- Wildfire Development Permit Areas help to protect your community from wildfire hazards by implementing regulations for new development occurring within the wildfire hazard area.
- Living near the great outdoors comes with great responsibility. You can help protect our natural environment and all it has to offer by following FireSmart principles. Learn about how the RDCK is helping to reduce the risk of wildfire to our region at [insert web link].
- Be a good neighbour. Help reduce the potential impacts from wildfires to your home and others by following FireSmart principles. Find out how you can be FireSmart at [insert web link].

ENGAGEMENT ACTIVITIES

Engagement for this project will be a mix of in-person and virtual activities to inform and solicit feedback from stakeholders and RDCK residents. There are several opportunities for stakeholders and community members to provide feedback throughout summer 2022, including three virtual stakeholder workshops, in-person pop-ups and a community survey. A description of engagement activities is shown in **Table 4**.

Table 4. List of engagement activities

<i>Tactic</i>	<i>Details</i>	<i>Responsibilities</i>	<i>Timing</i>
<i>Information Session with Board of Directors (2)</i>	<p>OVERVIEW: An initial meeting will be held to present the proposed engagement plan to the Board for feedback. A second meeting will be held to present the report with the Public Engagement Summary and draft DP guidelines.</p> <p>FORMAT: Approved virtual platform (i.e., Webex).</p> <p>TARGETED STAKEHOLDERS: RDCK Board.</p>	<p>URBAN SYSTEMS: Prepare and deliver presentation.</p> <p>RDCK: Attend and provide feedback.</p>	June/August 2022
<i>First Nations Communities Outreach Letters/Updates</i>	<p>OVERVIEW: An initial outreach letter to each First Nations community to introduce the project and seek their interest in participating in ongoing updates/meetings to discuss the project further.</p> <p>FORMAT: Email (with option to phone/schedule virtual meeting for further discussions).</p> <p>TARGETED STAKEHOLDERS: First Nations communities.</p>	<p>URBAN SYSTEMS: Draft initial outreach letter.</p> <p>RDCK: Review and approve initial outreach letter, send letter to First Nations communities. Develop and send further updates, schedule and facilitate meetings as requested.</p>	June - August 2022
<i>APHC Workshop</i>	<p>OVERVIEW: Hold a virtual workshop with APHC members to solicit feedback on the project.</p> <p>FORMAT: Approved virtual platform (i.e., Zoom).</p> <p>TARGETED STAKEHOLDERS: APHC members.</p>	<p>URBAN SYSTEMS: Prepare workbook with key project information to facilitate discussion.</p> <p>RDCK: Conduct and facilitate workshop.</p>	July/August 2022
<i>APHC Targeted Outreach</i>	<p>OVERVIEW: Provide the opportunity for APHC members who were unable to attend the workshop to meet one-on-one</p>	<p>URBAN SYSTEMS: Prepare workbook with key project information.</p> <p>RDCK: Reach out to APHC members, coordinate and</p>	July/August 2022

	<p>with RDCK staff to provide input on the project.</p> <p>FORMAT: Approved virtual platform (i.e., Zoom) or phone.</p> <p>TARGETED STAKEHOLDERS: APHC members.</p>	<p>facilitate meetings and record feedback.</p>	
<i>Development Community Workshop</i>	<p>OVERVIEW: Hold a virtual workshop with members of the development community to solicit feedback on the project.</p> <p>FORMAT: Approved virtual platform (i.e., Zoom).</p> <p>TARGETED STAKEHOLDERS: Development community.</p>	<p>URBAN SYSTEMS: Prepare facilitation guide, supporting presentation and engagement materials, provide meeting facilitation and technical support, record feedback.</p> <p>RDCK: Review materials, attend and provide support as necessary.</p>	July/August 2022
<i>Landowner and Local Business Workshop</i>	<p>OVERVIEW: Hold a virtual workshop with landowners and the business community to solicit feedback on the project.</p> <p>FORMAT: Approved virtual platform (i.e., Zoom).</p> <p>TARGETED STAKEHOLDERS: Landowners and business community.</p>	<p>URBAN SYSTEMS: Prepare facilitation guide, supporting presentation and engagement materials, provide meeting facilitation and technical support, record feedback.</p> <p>RDCK: Review materials, attend and provide support as necessary.</p>	July/August 2022
<i>In-Person Pop-Ups</i>	<p>OVERVIEW: The Wildfire Mitigation Specialists will host in-person pop-ups at key events in the RDCK. Urban Systems will provide the Wildfire Mitigation Specialists with informative materials (i.e., FAQ sheet, postcards) to pass out with their concurrent outreach.</p> <p>FORMAT: In-person pop-ups.</p> <p>TARGETED STAKEHOLDERS: Wider community and landowners.</p>	<p>URBAN SYSTEMS: Develop informative materials for the Wildfire Mitigation Specialists to pass out.</p> <p>RDCK: Coordinate and host pop-up events.</p>	July/August 2022
<i>Community Survey</i>	<p>OVERVIEW: A community-wide survey to gather input from residents to better understand their interests and level of support for DP guidelines. Incentives for completing the survey (i.e., gift cards to local businesses) will be offered to encourage participation.</p>	<p>URBAN SYSTEMS: Develop survey questions and upload to online platform (i.e., Survey Monkey).</p> <p>RDCK: Review and approve survey questions.</p>	July/August 2022

	<p>FORMAT: Online platform (i.e., Survey Monkey) with hard copies available at the in-person pop-up events.</p> <p>TARGETED STAKEHOLDERS: All stakeholders, landowners, wider community.</p>		
<p><i>Public Engagement Summary (“What We Heard Report”)</i></p>	<p>OVERVIEW: Prepare a report of what we heard during public and stakeholder engagement.</p> <p>FORMAT: Digital file.</p> <p>TARGETED STAKEHOLDERS: RDCK staff.</p>	<p>URBAN SYSTEMS: Analyze engagement results and prepare report with visuals.</p> <p>RDCK: Review report and provide feedback.</p>	<p>September 2022</p>

DELIVERABLES:

- First Nations Communities Initial Outreach Letter
- In-Person Pop-Up Communications Materials
- APHC Targeted Outreach Workbooks
- Engagement Summary (“What We Heard Report”)

COMMUNICATIONS TOOLS

Table 5. List of communications tools

<i>Tactic</i>	<i>Details</i>	<i>Responsibilities</i>	<i>Timing</i>
<p><i>Website Update</i></p>	<p>OVERVIEW: Develop content for the RDCK website including project information and opportunities to engage.</p> <p>FORMAT: Content on RDCK website.</p> <p>TARGETED STAKEHOLDERS: All.</p>	<p>URBAN SYSTEMS: Develop initial content and supporting graphics.</p> <p>RDCK: Approve and upload content to RDCK website.</p>	<p>July 2022</p>
<p><i>Social Media Posts</i></p>	<p>OVERVIEW: Social media posts published on RDCK platforms to inform residents of the project and opportunities to engage.</p> <p>FORMAT: RDCK platforms (i.e., Facebook).</p> <p>TARGETED STAKEHOLDERS: All.</p>	<p>URBAN SYSTEMS: Develop social media messaging and supporting graphics.</p> <p>RDCK: Approve messaging and upload to RDCK social media platforms.</p>	<p>July/August 2022</p>
<p><i>Informative Postcard</i></p>	<p>OVERVIEW: Postcards to provide information on the project, notify residents of upcoming</p>	<p>URBAN SYSTEMS: Develop brochures.</p>	<p>July/August 2022</p>

	<p>engagement opportunities and drive them to the online survey.</p> <p>FORMAT: Print materials distributed by the Wildfire Mitigation Specialists at in-person pop-up events and any other appropriate opportunities.</p> <p><i>*Optional: Postcards can also be available at a community mail drop.</i></p> <p>TARGETED STAKEHOLDERS: Landowners.</p>	<p>RDCK: Approve brochures and distribute.</p>	
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DELIVERABLES:

- Website Update Content
- Social Media Messaging + Graphics
- Informative Postcard

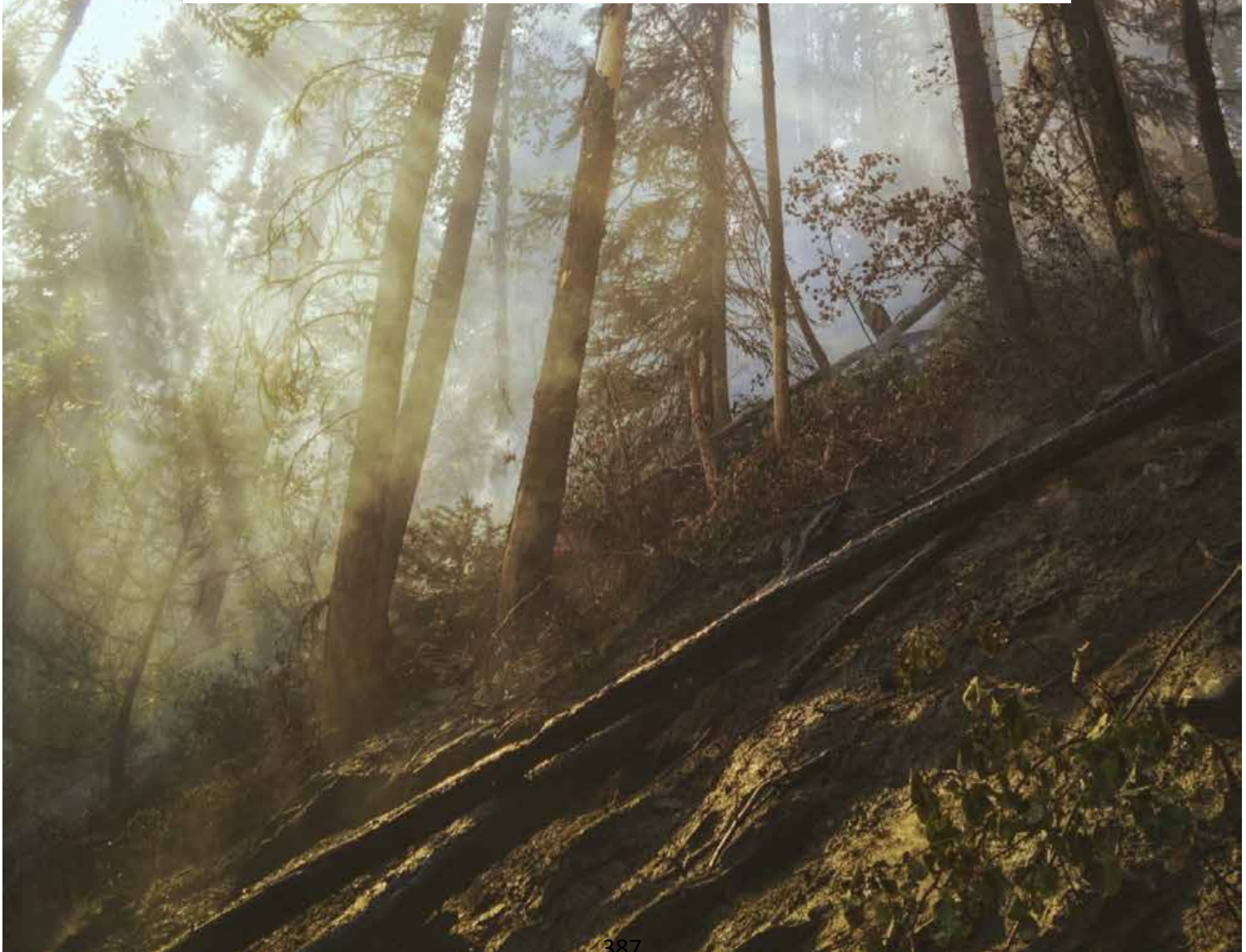
TIMELINE

The table below provides an estimated timeline of the communications and engagement tactics. Timing may be revised based on discussions with RDCK staff and Board of Directors.

Table 6. Estimated timing of communications and engagement tactics.

	<i>Tactic</i>	<i>Audience</i>	<i>Timing</i>
<i>Social Media Posts + In-Person Pop-Up Events will occur throughout July/August 2022</i>	Information Session with Board of Directors #1	RDCK Board of Directors	July 2022
	Website Content Launch	Public	July 2022
	Community Survey Launch	Public	July 2022
	First Nations Communities Initial Outreach Letter	First Nations Communities	July 2022
	APHC Workshop	APHC	July/August 2022
	APHC Targeted Outreach	APHC	July/August 2022
	Development Community Workshop	Development community	July/August 2022
	Landowner and Local Business Workshop	Landowners, business community	July/August 2022
	Information Session with Board of Directors #2	RDCK Board of Directors	August 2022
	What We Heard Report	RDCK Board of Directors	September 2022

APPENDIX D: WHAT WE HEARD REPORT





Wildfire Development
Permit Area

What We Heard Report

September 2022

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Introduction

The Regional District of Central Kootenay (RDCK) conducted a variety of engagement events throughout the summer of 2022 to collect feedback from community members, developers and local stakeholders on the creation of a Wildfire Development Permit Area (WFDPA). The purpose of the engagement was to gain a better understanding of the level of support for implementing a WDFPA in the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K).

The following report provides a summary of what we heard throughout the engagement process.

Engagement Opportunities

In August 2022, the project team delivered a variety of engagement activities for the regional district. Postcards detailing the purpose of a Wildfire DPA and advertising the engagement opportunities and in-person Fire Smart pop-up events, were dropped in various community locations across all Electoral Areas. A copy of the postcard can be found in Appendix A.

The community workshops as well as the survey were also advertised in local newspapers and on the RDCK's Wildfire Development Permit Area webpage, Facebook page, and Twitter account. Survey participants were entered to win a \$200 gift certificate to a local business of their choice. Over 60 email invitations were sent out to developers in the Regional District, inviting them to attend the virtual developer workshop. Virtual workshop participants were also entered to win \$50 gift certificate to a local business of their choice.

Letters were sent local First Nations to extend an invitation to members to determine their level of interest in participating in the project and engage in discussions on wildfire risk management and mitigation.

159

participants

Survey

The online survey was open from August 8th, 2022 to September 5, 2022 to collect feedback from community members to better understand their level of support for implementing a WFDPA in their Electoral Area.

2

workshops

Virtual Workshops

A total of two virtual workshops were held via Zoom to gather input from local developers and community members on the WFDPA.

- Developer Workshop (August 16th, 2022, 5:30-6:30 p.m.) – 2 participants
- Community Workshop (August 17th, 2022, 6-7:30 p.m.) – 4 participants



Advisory Planning and Heritage Commission Interviews

RDCK staff conducted interviews with the Advisory Planning and Heritage Commissions for Areas C, D, E and J. The purpose of the interviews was to share information about the WFDPA project and request members' thoughts on the project as well as their thoughts on their Electoral Area's level of interest in WFDPA regulations.

What We Heard

The following section provides an overview of the feedback collected throughout all engagement opportunities.

SURVEY

The following section summarizes the results of the survey. A full report of the survey results including verbatim comments can be found in Appendix B.

Who We Heard From



A total of 159 respondents participated in the survey



The majority of respondents (91%) reside in the RDCK and nearly three quarters of respondents are property owners (72%)



A quarter of the respondents indicated that they reside in Electoral Area H (26%), with the least amount of respondents residing in D and G



Over half of the respondents (63%) agree that wildfires are a natural process and part of our ecosystem, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts

85%

of respondents felt they had enough background information on WFDPA's to participate in a meaningful way

77%

of respondents found the information in the survey was easy to understand

Level of Support

Type of Regulations

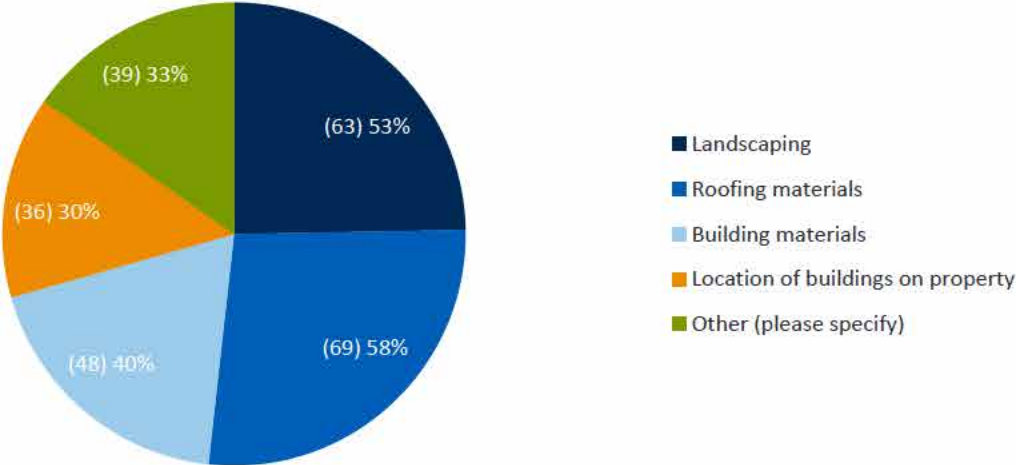
When asked about the types of regulations they would support, respondents indicated that they are most likely to support regulations for **roofing materials (58%)** and **landscaping (53%)**, followed by **building materials (40%)** and **location of buildings on property (30%)**.

The majority of respondents who selected **'other' (33%)**, stated that they do not support any regulations.

A sample of verbatim comments are provided below:

- *Let people make some of their own decisions with the level of risk they are willing to take.*
- *I don't think there should be regulations, only guidelines/suggestions.*
- *I am concerned by introducing additional regulations. Public education and communication will result in voluntary improvements which will improve sense of community. Regulations create animosity to the RDCK.*
- *Do not further regulate or add more policies that cost landowners.*
- *Consider incentivizing the use of FireSmart practices rather than regulation.*

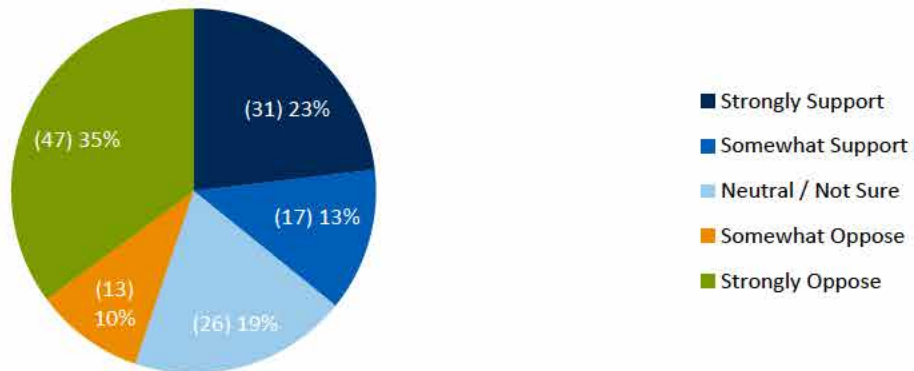
What type of regulations are you most likely to support? (n = 120)



Wildfire Development Permit Area Regulations

Thirty-five percent (35%) of respondents **strongly oppose** Wildfire Development Permit area regulations in their Electoral Area, while 23% of respondents **strongly support** them.

Please indicate your level of support for Wildfire Development Permit Area regulations in your Electoral Area: (n = 134)



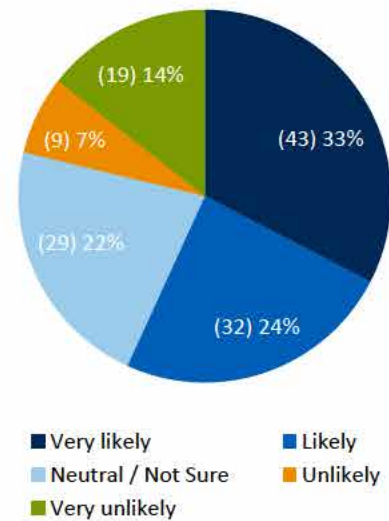
Wildfire Mitigation and Preparedness

Wildfire Mitigation Measures

Over half of respondents (57%) indicated that they are **very likely or likely to implement wildfire mitigation measures** (e.g., landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing their property.

Twenty-one percent (21%) of respondents indicated that they are **unlikely or very unlikely to implement these measures**.

Would you be willing to implement wildfire mitigation measures (e.g. landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing your property? (n = 132)

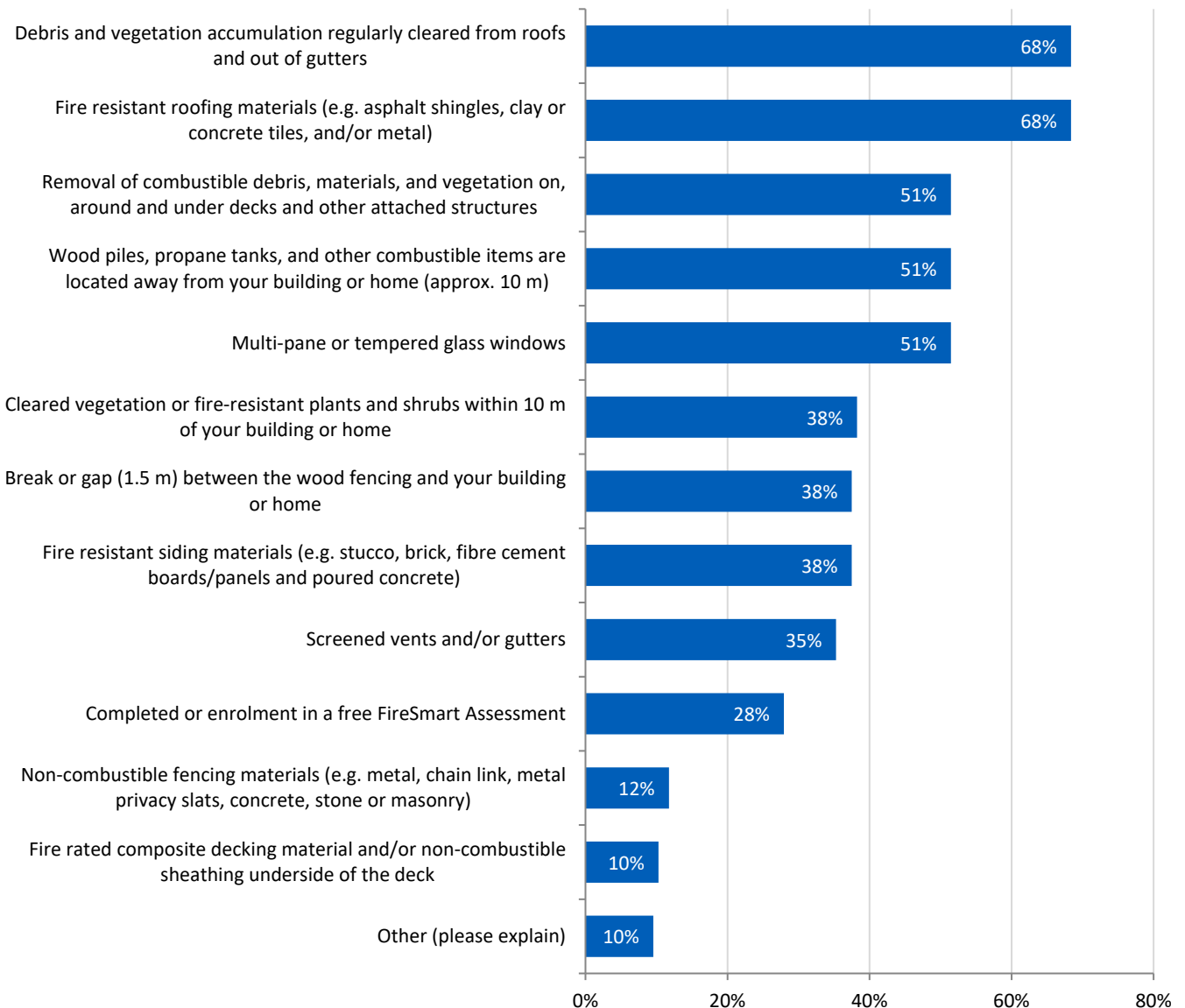


When asked what measures they are currently taking to reduce the impact of wildfire to their home or property, 68% of respondents indicated that they are **regularly clearing debris and vegetation accumulation from their roofs and gutters and using fire resistant roofing.**

Of those who selected other (10%), some noted that they clear debris on their property and in the surrounding area or have a sprinkler system in place. A sample of verbatim comments is provided below:

- *Sprinkler System in place surrounding property.*
- *Regular (daily) clearing of deadwood and debris on the property.*
- *Fuel wood mitigation in surrounding forest.*

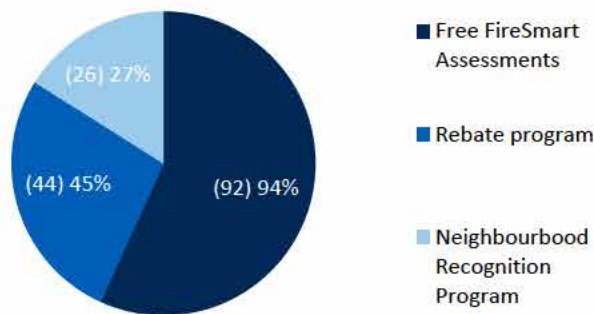
What measures are you currently taking to reduce the impact of wildfire to your home or property? Please select all that apply (n = 136)



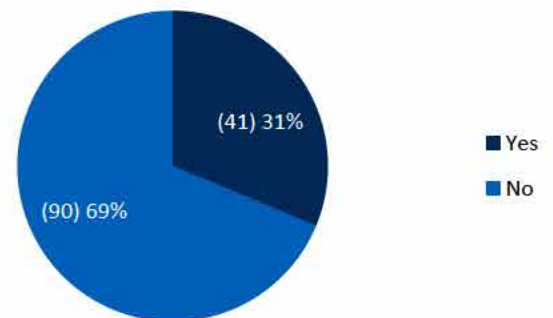
FireSmart

While nearly all respondents (94%) are aware of the RDCK's Free FireSmart Assessments, **only 31% of respondents indicated that they have had a FireSmart home assessment** completed by a RDCK Wildfire Mitigation Specialist. Nearly half of respondents (45%) are aware of the rebate program, and roughly a quarter (27%) are familiar with the Neighbourhood Recognition Program.

Are you aware of the RDCK's other wildfire mitigation programs? Please select all that apply (n = 98)



Have you had a FireSmart home assessment completed by a RDCK Wildfire Mitigation Specialist? (n = 131)



Additional Feedback

Survey respondents were provided the opportunity to leave additional feedback in an open comment box. Overall, many respondents stated that they were opposed to increased regulation on their property. Several respondents commented that additional regulations would add to the already high costs of building materials and permits, which is a barrier to home owners and developers. While some noted that they do not support additional regulations and permits, they do support increased FireSmart education and programs. It was also noted that people would like to see better communication of the DPA as they found there was limited information available.

A sample of verbatim comments is provided below:

- *I am in full support of education, but strongly opposed more permits and regulations.*
- *The Regional District should consider incentivizing the use of FireSmart practices in new home builds/developments. The barriers to builders are higher than ever, adding more regulation will only serve to exacerbate the housing shortage issues in our area ...*
- *RDCK could provide links on their website that connect reading who are looking to find information on fire mitigation programs, appropriate building materials (roofs/siding), etc. ...*
- *I believe that restrictions on a property owner are ONLY appropriate when there is a realistic concern that the property owner's choices will negatively impact neighbouring properties. It is NOT government's job to protect me from myself, it is their job to protect others from me and ONLY when absolutely necessary.*

WORKSHOPS

The following section summarizes the key themes that emerged during the developer and community workshops.

Developer Workshop

The Developer Workshop was hosted as a discussion-based workshop. Information was shared about the Wildfire Development Permit Areas (WFDPA) project and participants provided their input, thoughts and experiences with developing in the Regional District.

Participants shared that building materials and development practices that mitigate the threat of wildfire are a major consideration in their work and the demand for these materials and practices are mostly client driven. In the past when developing within a WFDPA, participants found that the regulations did not add much additional cost to building materials or require changes to their original plans. The additional costs that participants noted were the application fees, fees for additional review by registered professionals, and minor changes to building materials.

In regard to WFDPA exemptions, participants encouraged a pragmatic WFDPA and suggested that if various standards were met, properties should be exempt from the regulations. In addition, they supported having both mandatory and discretionary items in the WFDPA. It was suggested that the regulations and exemptions need to follow the building code and that the level of expertise and when it needs to be signed off on should be clarified.

It was noted that pushback should be expected from the building community regarding the WFDPA. Concerns were also raised regarding implementation and participants encouraged the project team to reach out to the member municipalities that currently have WFDPA's.

Polling Questions

Participants were prompted with two Zoom polls during the session. Results are below.

1. *To what extent do you agree with the following statement – it important the RDCK adapt to living with wildfire to avoid their potential impacts (n = 2)*
 - a. *Strongly disagree*
 - b. *Disagree*
 - c. *Agree*
 - d. *Strongly agree*

100% of participants (2) selected “Strongly agree”.

2. *What type of regulation would receive support in your electoral area? (n = 2)*
 - a. *Landscaping*
 - b. *Roofing Materials*
 - c. *Building Materials*
 - d. *Location of buildings on the property*
 - e. *All of the above*

100% of participants (2) selected “All of the above”.

3. *Please indicate your level of support for implementing Wildfire Development Permit Area regulations in your Electoral Area (n = 2)*

100% of participants (2) indicated “Strongly Support”.

Community Workshop

The Community Workshop included a presentation and an open forum discussion with the workshop participants. Information was shared about the WFDPA project and participants provided their input on the project and their level of interest in implementing WFDPA regulations. At the beginning of the session, participants were asked what measures they are currently taking to reduce the impact of wildfire to their home or property. Participants stated:

- Fire pumps and sprinklers for residential houses
- Removing shrubs around their property

Given the use of sprinklers as a fire response, concern was raised over the availability of water.

Polling Questions

Participants were prompted with two Zoom polls during the session. Results are provided below.

1. *To what extent do you agree with the following statement – it important the RDCK adapt to living with wildfire to avoid their potential impacts (n = 4)*
 - a. *Strongly disagree*
 - b. *Disagree*
 - c. *Agree*
 - d. *Strongly agree*

100% of participants (4) selected “Strongly agree”.

2. *What type of regulation would receive support in your electoral area? (n = 2)*
 - a. *Landscaping*
 - b. *Roofing Materials*
 - c. *Building Materials*
 - d. *Location of buildings on the property*
 - e. *All of the above*

100% of participants (2) selected “All of the above”. It was noted that there should include a “None of the above” option for those who do not support regulations.

ADVISORY PLANNING AND HERITAGE COMMISSIONS (APHC) INTERVIEWS

RDCK staff conducted interviews with the Advisory Planning and Heritage Commissions (APHCs) for Areas C, D, E and J. The remaining Advisory Planning and Heritage Commissions were unable to meet during the project's engagement period. The following section includes a summary of the feedback received during the APHC interviews. Interviews were guided by a set of discussion questions developed by the project team. The workbook template can be found in Appendix C.

Area C

Overall, members agreed that it is important to adapt to living with wildfires. There was a general willingness to complete landscaping work and use roofing and building materials to increase wildfire resilience. While the community is likely open to implementing wildfire mitigation measures (as this could lead to lower home insurance), it is anticipated that there will be resistance to regulations that for example, restrict the siting of structures. It was noted that participants were in favour of all exemptions except accessory buildings, and any structures requiring a building permit should not be exempt. Members recommended that any regulations should be phased in to ease resistance.



Feel that it is important to adapt to living with wildfires



Generally support implementing wildfire mitigation measures

Area D

While there was a general agreement that a Wildfire Development Permit Area (WFDPA) would be beneficial for the community, there was concern that it would be cost prohibitive. Members showed a high level of support for landscaping regulations as they are the most affordable. It was proposed that landscape regulations should be implemented now, and other regulations be phased in over time. Overall, members agreed that the best way to influence residents is through education and raising awareness, rather than introducing new regulations.



Concern that a WFDPA would be cost prohibitive



Would like to see awareness raised through education rather than regulations

Area E

Members strongly agreed that it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts. A high level of support was voiced for implementing a WFDPA, with members suggesting that it is likely that Electoral Area E would be willing to implement wildfire mitigation measures. There was general support for all exemptions presented except for exterior building alterations and accessory buildings.



Feel that it is important to adapt to living with wildfires



Support implementing a WFDPA and wildfire mitigation measures

Area J

General opposition to a WFDPA was voiced by members, noting that they do not support additional regulations of any kind as they feel it will cost homeowners money to implement on their property. Members were neutral about the importance of adapting to living with wildfires but agree that the public should be made aware of wildfire hazards to avoid negative impacts.



Do not support additional regulations



Concerned about the additional costs to homeowners

Appendix A: Community Engagement Postcard



The Regional District of Central Kootenay (RDCK)

is exploring the creation of a Wildfire Development Permit Area (DPA) for the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K) to help build wildfire resilience in our communities.



what is
A WILDFIRE DPA

A Wildfire DPA is a set of development policies and guidelines that can help build wildfire resilience by ensuring new development in wildfire interface areas are less susceptible to wildfire hazards.

A Wildfire DPA can help to:



Reduce the risks associated with wildfire for new development



Increase resilience to wildfire hazards and climate change by reducing wildfire impacts as part of the land development process

GET INVOLVED!

The RDCK is seeking input from residents to help determine the next steps towards creating a wildfire DPA.

Community Survey

A community survey is open from August 8th to September 5th to collect feedback from Electoral Area residents.



QR code

Participate for a chance to win a \$200 gift certificate to a local business of your choice.

Scan or go to rdck.ca/XXX

In-Person FireSmart Pop-Up Events

Wildfire Mitigation Specialists will be hosting a variety of pop-up events throughout the RDCK this summer to provide information on FireSmart initiatives and share information about the Wildfire DPA project

Community Workshop

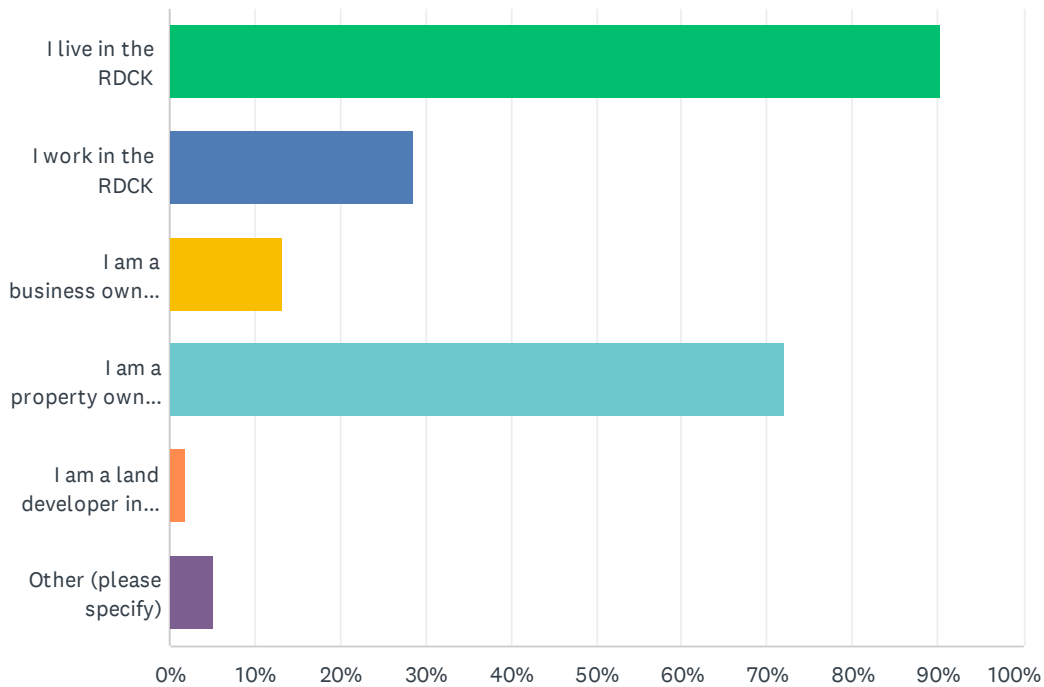
A virtual workshop with landowners and local businesses will be held to collect feedback on the Wildfire DPA project. August 17th 6:00-7:30 PM

Participate in the workshop for a chance to win a \$50 gift certificates to a local business of your choice.

Appendix B: Survey Results

Q1 What is your connection to the RDCK? Please select all that apply.

Answered: 158 Skipped: 1

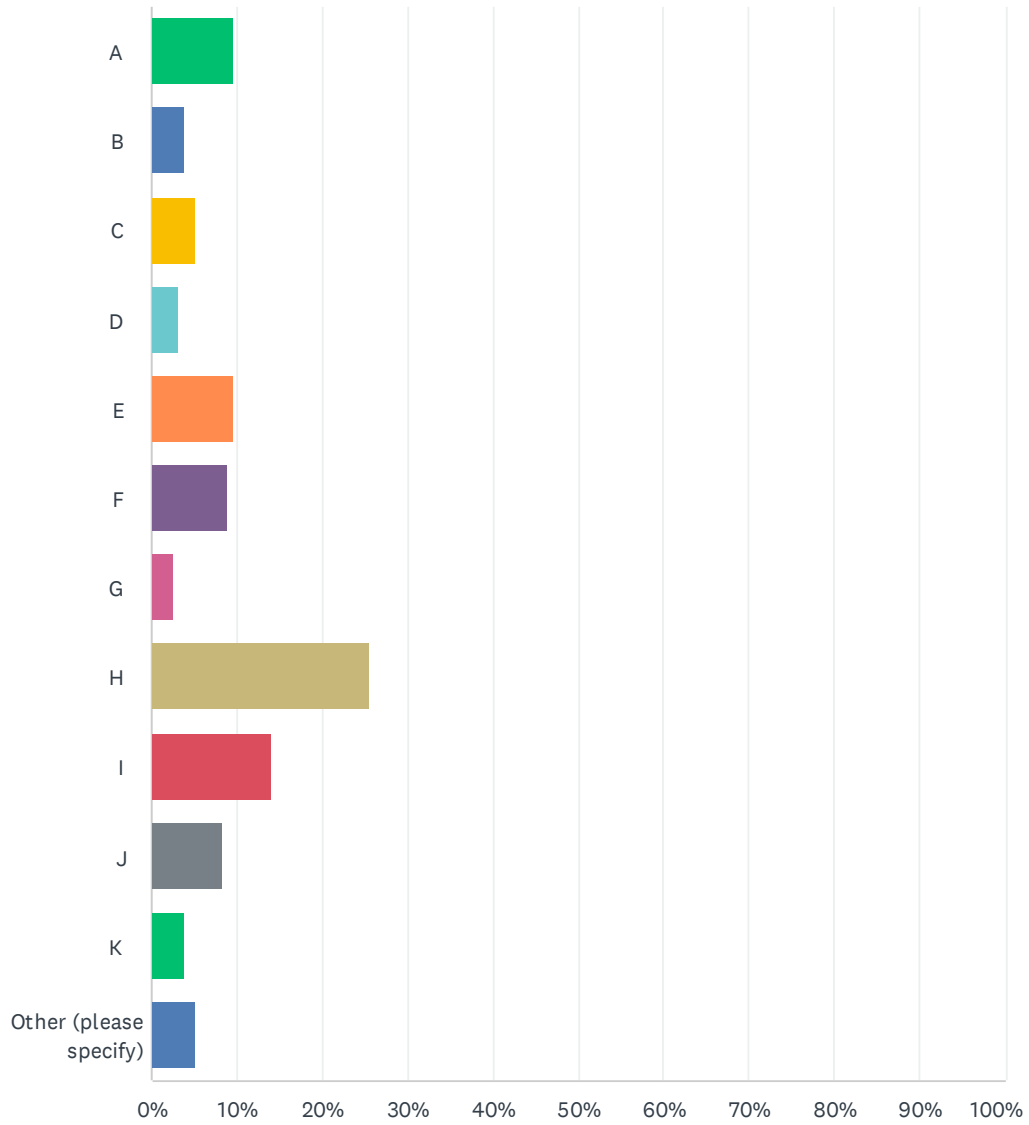


ANSWER CHOICES	RESPONSES
I live in the RDCK	90.51% 143
I work in the RDCK	28.48% 45
I am a business owner in the RDCK	13.29% 21
I am a property owner in the RDCK	72.15% 114
I am a land developer in the RDCK	1.90% 3
Other (please specify)	5.06% 8
Total Respondents: 158	

#	OTHER (PLEASE SPECIFY)	DATE
1	I recreate in the rock	9/2/2022 6:31 AM
2	Stakeholder in land and development projects in the RDCK	8/27/2022 10:56 AM
3	?	8/26/2022 10:13 PM
4	I am an investor in the RDCK	8/26/2022 8:26 PM
5	I am the executor for someone who owned a mobile home in the RDCK	8/22/2022 10:33 AM
6	Recreation facility manager	8/9/2022 10:44 AM
7	I work as a contractor for the RDCK	8/5/2022 10:49 PM
8	Retired RPF	8/5/2022 8:04 PM

Q2 What Electoral Area within the RDCK do you reside in?

Answered: 156 Skipped: 3



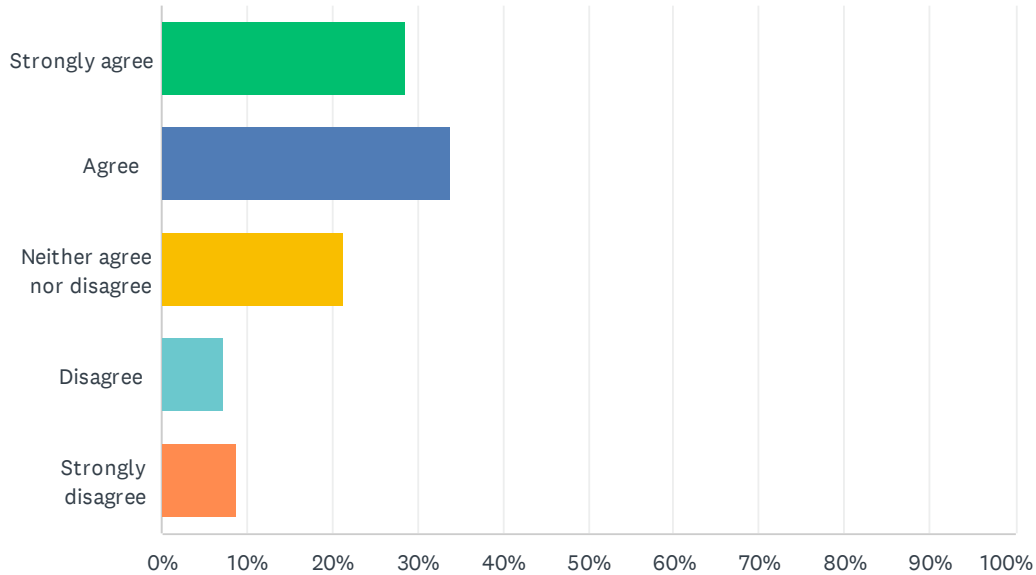
Wildfire Development Permit Area

ANSWER CHOICES	RESPONSES	
A	9.62%	15
B	3.85%	6
C	5.13%	8
D	3.21%	5
E	9.62%	15
F	8.97%	14
G	2.56%	4
H	25.64%	40
I	14.10%	22
J	8.33%	13
K	3.85%	6
Other (please specify)	5.13%	8
TOTAL		156

#	OTHER (PLEASE SPECIFY)	DATE
1	City of Nelson	8/31/2022 7:44 PM
2	Passcreek	8/30/2022 9:05 AM
3	H and I both	8/29/2022 3:43 PM
4	Unsure	8/26/2022 10:54 PM
5	? not sure	8/26/2022 10:13 PM
6	Kaslo	8/16/2022 1:27 PM
7	unknown	8/10/2022 10:10 AM
8	seasonal resident	8/9/2022 10:34 PM

Q3 To what extent do you agree with the following statement – Wildfires are a natural process and part of our ecosystem, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts.

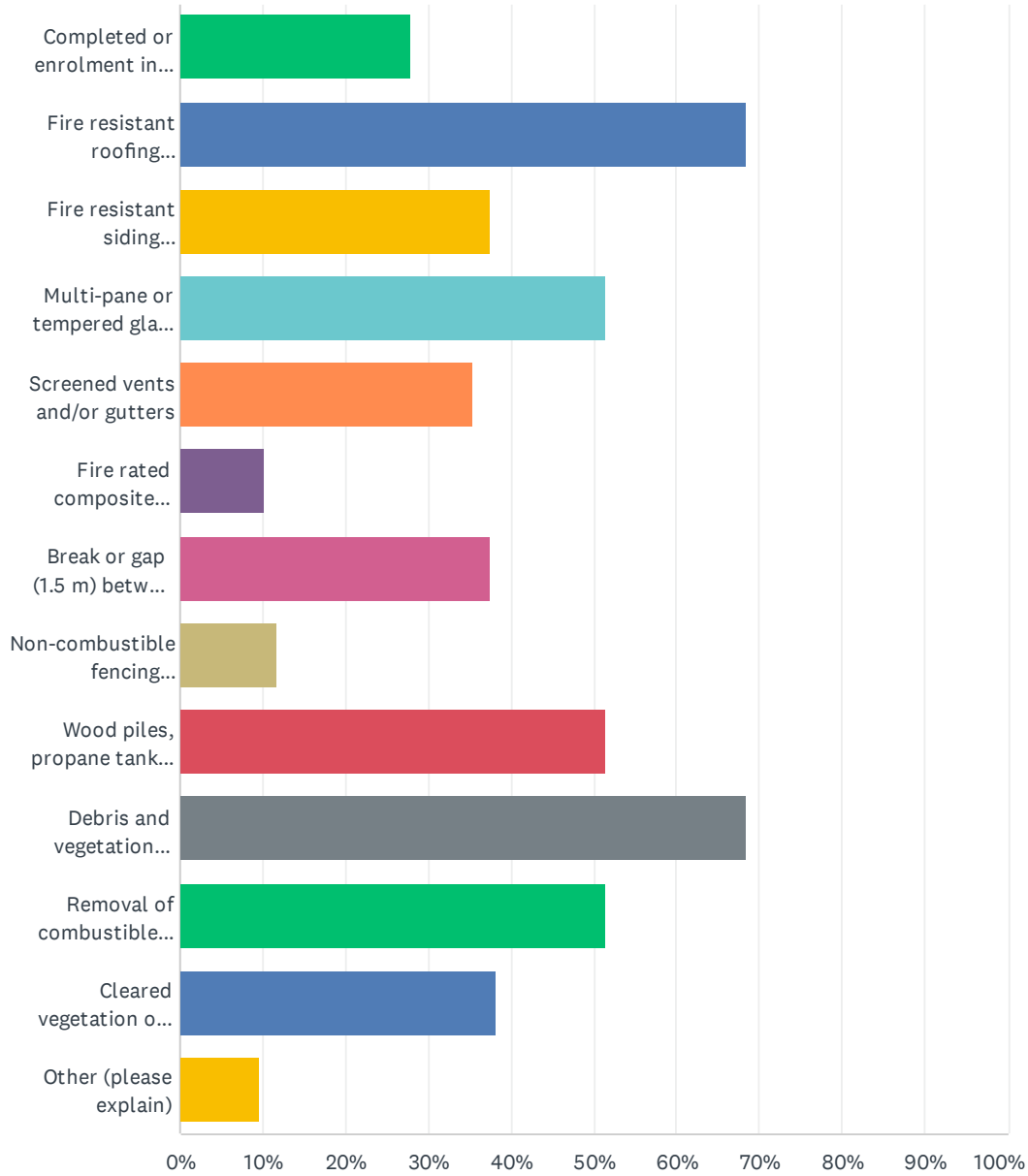
Answered: 136 Skipped: 23



ANSWER CHOICES	RESPONSES	
Strongly agree	28.68%	39
Agree	33.82%	46
Neither agree nor disagree	21.32%	29
Disagree	7.35%	10
Strongly disagree	8.82%	12
TOTAL		136

Q4 What measures are you currently taking to reduce the impact of wildfire to your home or property? (Please select all that apply).

Answered: 136 Skipped: 23



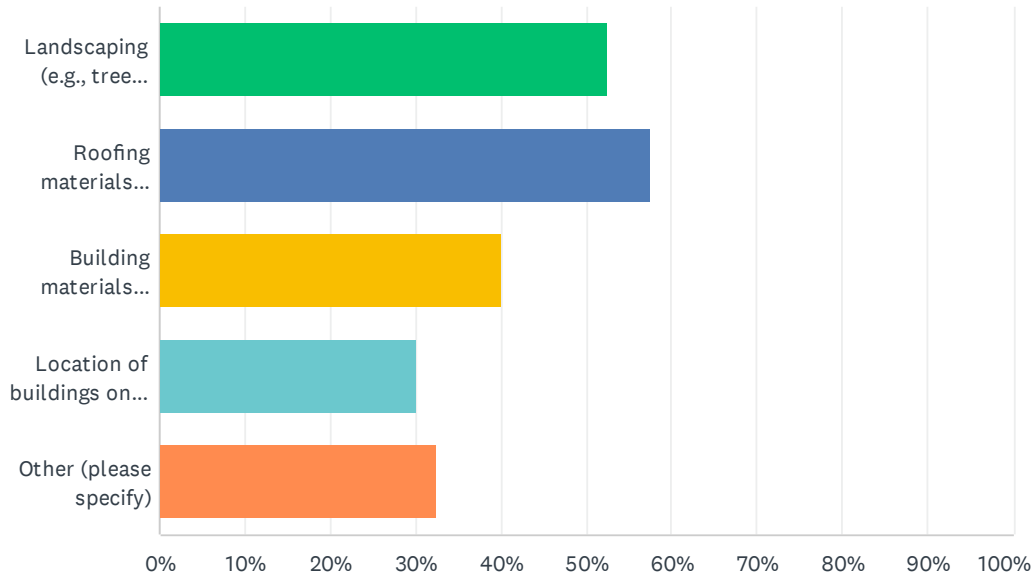
Wildfire Development Permit Area

ANSWER CHOICES	RESPONSES	
Completed or enrolment in a free FireSmart Assessment	27.94%	38
Fire resistant roofing materials (e.g. asphalt shingles, clay or concrete tiles, and/or metal)	68.38%	93
Fire resistant siding materials (e.g. stucco, brick, fibre cement boards/panels and poured concrete)	37.50%	51
Multi-pane or tempered glass windows	51.47%	70
Screened vents and/or gutters	35.29%	48
Fire rated composite decking material and/or non-combustible sheathing underside of the deck	10.29%	14
Break or gap (1.5 m) between the wood fencing and your building or home	37.50%	51
Non-combustible fencing materials (e.g. metal, chain link, metal privacy slats, concrete, stone or masonry)	11.76%	16
Wood piles, propane tanks, and other combustible items are located away from your building or home (approx. 10 m)	51.47%	70
Debris and vegetation accumulation regularly cleared from roofs and out of gutters	68.38%	93
Removal of combustible debris, materials, and vegetation on, around and under decks and other attached structures	51.47%	70
Cleared vegetation or fire-resistant plants and shrubs within 10 m of your building or home	38.24%	52
Other (please explain)	9.56%	13
Total Respondents: 136		

#	OTHER (PLEASE EXPLAIN)	DATE
1	regular (daily) clearing of deadwood and debris on the property	9/2/2022 7:23 AM
2	Variety of the above list.	9/1/2022 9:37 PM
3	Doing all of the above, however, your statement above is a 'leading' statement that is blatantly false. All wildfires are not always "natural". Wildfire threat has increased substantially due to poor logging practices, not by individual home-owners. Focus on the source of the problem, not the symptoms and the effects of the problem. Don't need another level of inefficient and inappropriate government interfering with our lives.	8/29/2022 4:27 PM
4	Fuel wood mitigation in surrounding forest	8/27/2022 6:40 PM
5	really, we are not idiots and don't need more control from rdck	8/27/2022 2:35 PM
6	No of rdck's business how I prepare my property	8/27/2022 7:20 AM
7	None ... creeks and pumps	8/27/2022 12:45 AM
8	?	8/26/2022 10:15 PM
9	Seriously.... we live on 2 acres and to do what you are proposing would cost hundreds of thousands of dollars.	8/26/2022 7:07 PM
10	Nothing	8/19/2022 6:57 PM
11	Plumbed in roof sprinklers at three locations on our house roof. Purchased a gasoline pump to bring water from Kootenay Lake (live on the water) in the event of a fire and power is cut to the house.	8/19/2022 11:30 AM
12	Keepin it cool g	8/12/2022 1:07 PM
13	Sprinkler System in place surrounding property	8/5/2022 8:13 PM

Q5 What type of regulations are you most likely to support? (Please select all that apply).

Answered: 120 Skipped: 39



ANSWER CHOICES	RESPONSES
Landscaping (e.g., tree pruning, landscaping materials, and vegetation/combustible debris removal)	52.50% 63
Roofing materials (e.g., fire resistant or fire-retardant roofing materials, metal or screened gutters)	57.50% 69
Building materials (e.g., non-combustible deck/porch materials, double paned or tempered glass for exterior windows and doors)	40.00% 48
Location of buildings on property (e.g., located away from combustible materials and gullies that accumulate fuel and funnel wind)	30.00% 36
Other (please specify)	32.50% 39
Total Respondents: 120	

#	OTHER (PLEASE SPECIFY)	DATE
1	I am concerned by introducing additional regulations. Public education and communication will result in voluntary improvements which will improve sense of community. Regulations create animosity to the RDCK	9/3/2022 8:47 PM
2	None	9/3/2022 10:21 AM
3	locating yard hydrants in proximity to buildings	9/2/2022 7:23 AM
4	No regulations are needed nor supported by my neighbors or myself. Common sense prevails.	9/1/2022 9:37 PM
5	None.	9/1/2022 8:17 AM
6	I don't think there should be regulations, only guidelines/suggestions.	8/30/2022 3:15 PM
7	Enough's enough. Another RDCK money grab. I would not support any more regulations. I'm already doing the best I can with the funds I have.	8/29/2022 10:39 PM

Wildfire Development Permit Area

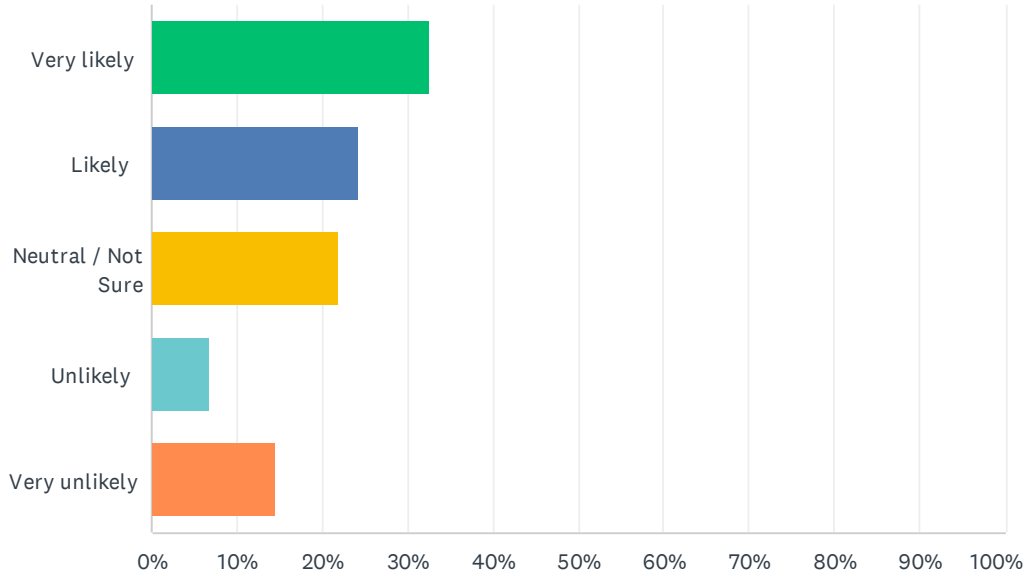
8	NONE. Will not support any increase in regulations that do not directly mitigate the SOURCE of the majority of wildfires. (hint: homeowners are not the source. However, they are often the victims.) Why regulate the victim? Regulate the industry that causes most of the damage and is weakening our forests through the harvesting and replanting of only certain high-dollar species and treating the rest as weeds...through the defoliating and de-forestation of so-called 'weed species'...leading to the devastation and annihilation of many song birds, bats, and ground species through the application of glyphosates. FIX THIS FIRST. Our forests HAVE to return to healthy diversity first. Targeting home-owners with your ridiculous and ineffective regulations is not going to help as long as the logging and timber industry are allowed to continue their 'profit first' policies. Look to Norway as an example of how to do this right. Wake up!	8/29/2022 4:27 PM
9	let people make some of their own decisions with the level of risk they are willing to take.	8/29/2022 4:05 PM
10	None of the above	8/28/2022 7:51 PM
11	Apply the law against forestry monoculture that is responsible for decimating water retaining trees like poplar, for greed, exposing us to rampant wildfires and floods. Promote "asbestos forests". Leave tax payers alone. We're struggling here.	8/28/2022 8:00 AM
12	common sense not regulations required	8/27/2022 10:28 PM
13	The regional district already is money grabbing with building. They take NO LIABILITY anyway, just dictating.	8/27/2022 6:40 PM
14	If you don't live in a city you are basically living in a forest. All the above measures may be good but a raging forest fire with fly embers are uncontrollable. Building codes should be the go to for fire smart building materials and the other measures should be a recommendations. RDCK permits are just a money grab they tell you what to do but if things go sideways they are not responsible.	8/27/2022 6:38 PM
15	none, we have enough regulations already!	8/27/2022 2:35 PM
16	None	8/27/2022 2:08 PM
17	Not your business	8/27/2022 10:16 AM
18	None. Consider incentivizing the use of FireSmart practices rather than regulation.	8/27/2022 8:50 AM
19	I'm not in support of regulatory requirements.	8/27/2022 7:48 AM
20	None	8/27/2022 7:20 AM
21	None	8/27/2022 7:11 AM
22	Landscaping by homeowners which we do	8/27/2022 7:10 AM
23	Don't big us down with more laws . Stay in the city where you belong	8/27/2022 12:45 AM
24	\\W	8/26/2022 10:15 PM
25	Mitigation measures on crown land.	8/26/2022 8:42 PM
26	None	8/26/2022 8:33 PM
27	I'm not supportive of any more regulations the rdck want to put into place.	8/26/2022 7:48 PM
28	honestly none, should be a insurance issue with the property owner	8/26/2022 7:46 PM
29	Do not support any of the above. We use common sense on our property and I'm tired of being taxed	8/26/2022 7:07 PM
30	None. While advice and information should be available to the homeowner, the decision of whether or not it is implemented must be theirs.	8/26/2022 3:06 PM
31	people are struggling to even find housing, where are people going to find the additional funds to even fulfill these requirements when there can barely meet their basic needs. I think you are implementing another level of governance that will impose barriers to people securing affordable housing. This will impact the middle to lower class. There has been no consideration for the land impacts from clearing all the trees who also help with moisture controls and ground coverage that help with soil erosion.	8/26/2022 9:49 AM

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32	Do not further regulate or add more policies that cost land owners	8/16/2022 3:24 PM
33	I'm not sure we need more "regulations"	8/15/2022 1:43 PM
34	Ye	8/12/2022 1:07 PM
35	Is this not already in the building code?	8/11/2022 4:28 PM
36	No more regulations. Make it optional.	8/10/2022 6:45 AM
37	None. There should be no regulation, it should be the responsibility of the land/home owner to ensure their investment is Firesmart.	8/9/2022 3:43 PM
38	Access and egress to ensure fire fighters can action fires.	8/5/2022 10:52 PM
39	Lawn grass established surrounding structure	8/5/2022 8:13 PM

Q6 Would you be willing to implement wildfire mitigation measures (e.g. landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing your property?

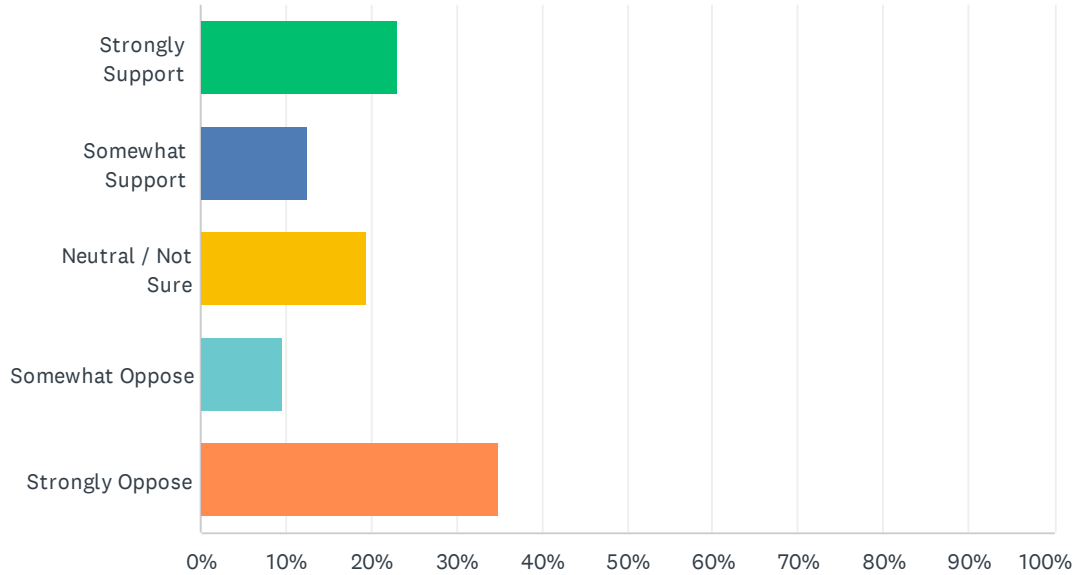
Answered: 132 Skipped: 27



ANSWER CHOICES	RESPONSES
Very likely	32.58% 43
Likely	24.24% 32
Neutral / Not Sure	21.97% 29
Unlikely	6.82% 9
Very unlikely	14.39% 19
TOTAL	132

Q7 Please indicate your level of support for Wildfire Development Permit Area regulations in your Electoral Area:

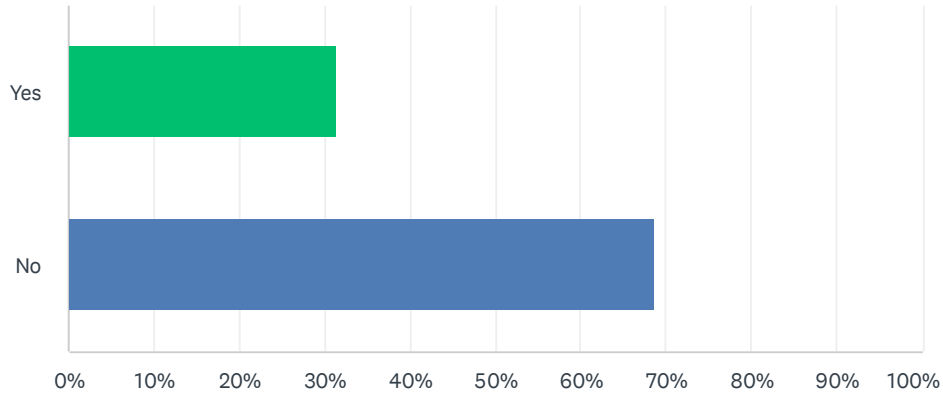
Answered: 134 Skipped: 25



ANSWER CHOICES	RESPONSES	
Strongly Support	23.13%	31
Somewhat Support	12.69%	17
Neutral / Not Sure	19.40%	26
Somewhat Oppose	9.70%	13
Strongly Oppose	35.07%	47
TOTAL		134

Q8 Have you had a FireSmart home assessment completed by a RDCK Wildfire Mitigation Specialist? If you're interested in booking a FireSmart home assessment in the RDCK, visit: www.firesmartapp.ca/application/F5041B

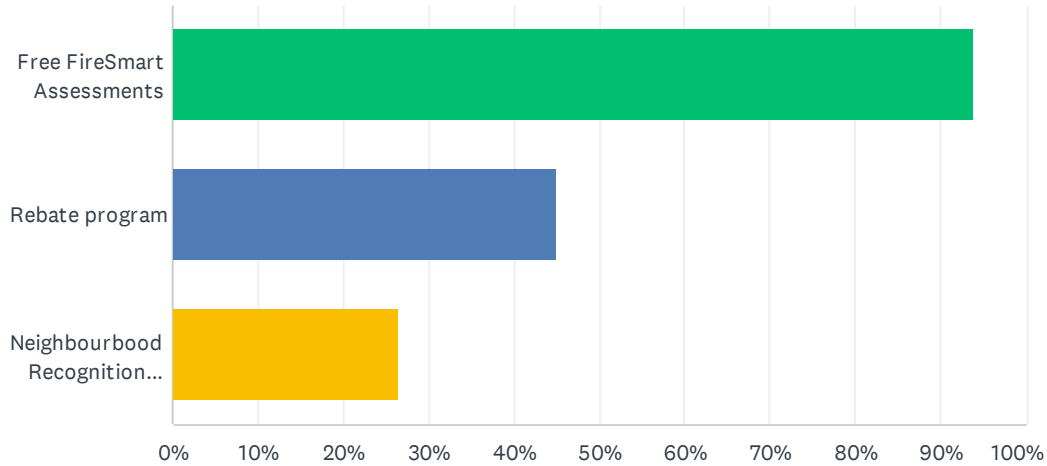
Answered: 131 Skipped: 28



ANSWER CHOICES	RESPONSES
Yes	31.30% 41
No	68.70% 90
TOTAL	131

Q9 Are you aware of the RDCK’s other wildfire mitigation programs?
 Please select all that apply. To learn more about the RDCK’s wildfire mitigation programs, visit: www.rdck.ca/EN/main/services/emergency-management/wildfires/firesmart.html

Answered: 98 Skipped: 61



ANSWER CHOICES	RESPONSES	
Free FireSmart Assessments	93.88%	92
Rebate program	44.90%	44
Neighbourhood Recognition Program	26.53%	26
Total Respondents: 98		

Q10 Do you have any additional feedback?

Answered: 59 Skipped: 100

#	RESPONSES	DATE
1	Once again, as a fire manager I think communication and education will result in better community support. RDCK has a bad rap in the communities and mandating changes will not truly help improve the situation. If people are educated, a true culture shift can be developed rather than creating the animosity additional regulations create.	9/3/2022 8:51 PM
2	I would like to know what involvement the insurance industry has in this WDPA	9/2/2022 7:58 AM
3	No	8/30/2022 10:55 PM
4	firesmart assessment very easy to access and good information. Found useful for updating our property for fire mitigation.	8/30/2022 8:12 PM
5	I don't want anyone forced into re-doing or changing their property or having strict limitations on what and where they can build just because the government wants to try and control a potential wildfire. Wildfires are just that. They are wild and no matter what type of regulations and codes you have, if it comes through, it will damage anything and everything. It's an Act of God under all insurance policies and is covered accordingly.	8/30/2022 3:19 PM
6	Home owners or developers should not have to pay the price for permits, building materials, etc, that comply to new regulations for a problem that was created by the logging industry, and government, in suppressing natural wildfires. Consequently a ticking time bomb has resulted and now we have to pay the price!? Fuck that.	8/30/2022 9:12 AM
7	While we appreciate all the work being done in wildfire mitigation, we are very concerned with the many slash piles left by Anderson Creek Timber after logging Mtn. Station last year. This logging occurred about 2.5k from Nelson city hall - and 1.5k from our home. Although private land, the RDCK must work with the owner/manager to ensure these slash piles - surely a major fire hazard - are cleaned up.	8/30/2022 7:39 AM
8	I'm just shaking my head. Surely the residents in this area have the smarts to see thru this? You are going to kill our economy and our life style.	8/29/2022 10:43 PM
9	Do not over regulate	8/29/2022 6:38 PM
10	make this more exposed hiding this in the website is inexcusable. This information should be out for all to know about(both those that are on computers and those that are not) I have not seen anything about this until it was brought to may attention on FB. there shouldn't be any decisions made unless a certain percentage has been met in each Electoral area.	8/29/2022 4:39 PM
11	This is a leading survey that does not come close to addressing the issues that should be addressed. it is only to fool the public to thinking they have a say in something when it is quite obvious we don't. The survey is only to allow the RDCK to open the door to more regulation and control of the regions populace when it is not needed. Worse, it already pre-assumes that what the RDCK is doing is a good thing and the right thing. This is a survey to push an agenda, not to find out and to act upon the public's best interests,	8/29/2022 4:33 PM
12	Stop meddling in land owners business. There are enough regulations, permits, and hurdles to jump through as it is. We we need less regulations, not more.	8/29/2022 6:41 AM
13	We do not need more government control of our lives.	8/28/2022 7:54 PM
14	The free compost pile at the transfer station is a good program.	8/28/2022 8:01 AM
15	Building codes should implement fire smart building material. When apply for a building permit fire smart mitigation should be recommended. The addition of the WDPA permit is another money grab and more red tape for land owners to deal with. One question is the home insurance underwriters pushing for this type of permitting so they can determine insurance coverage?	8/27/2022 6:54 PM

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16	Too much too fast. Start small - landscaping, vegetation, yard maintenance, debris removal, tree trimming - all great and should be done. There are already building codes for how a House can be built - why double that effort?	8/27/2022 3:43 PM
17	This really is just another money grab for the RDCK	8/27/2022 3:27 PM
18	again, please stop increasing regulations on how and where we build on our land. It is ridiculous that the forestry industry can remove large tracts of water holding, environment stabilizing trees without recourse and of course the small homeowner is pressured with more regulations while the big corps carry on. enough!	8/27/2022 2:37 PM
19	This is not needed	8/27/2022 2:09 PM
20	The first question makes me feel like it's loaded. For example if I agree with your question does this mean I'm giving you permission to tell me to cut down all my trees? I think a fire remediation plan needs to be balanced with climate change and the need for shade. There are huge differences between plants and trees when we're talking about landscaping. Thank you for the survey but I need more information. Which by the way it's not always easy to find on your website	8/27/2022 1:53 PM
21	Enforcement of any executive order or policy with no representative culpability or democratic referendum is not Canadian.	8/27/2022 12:24 PM
22	Thanks for considering implementation of a more fireproof approach to buildings	8/27/2022 8:56 AM
23	The Regional District should consider incentivizing the use of FireSmart practices in new home builds/developments. The barriers to builders are higher than ever, adding more regulation will only serve to exacerbate the housing shortage issues in our area. The wait times for building permits are already completely unacceptable with no plan to deal with this.	8/27/2022 8:55 AM
24	There is a housing crisis here. This addition permitting sounds like it would only increase costs and result in less people being able to build. Why not develop an incentive program for these items - reduced Building permit costs etc.	8/27/2022 8:46 AM
25	I am in full support of education, but strongly opposed more permits and regulations.	8/27/2022 7:49 AM
26	While in general I support wildfire mitigation measures and do as much as reasonably possible, I take significant issue with the RDCK mandating additional requirements above and beyond the BC building code. It is an important concern to address, adding additional costs and barriers to be born by those of us trying to build and responsibly develop in our region is the WRONG approach. The RDCK is currently struggling to review permits and provide basic building inspection services. Implimenting a new series of permits, especially ones that reduce the ability of homeowners, developers, and farmers, to come up solutions that meet their own specific needs, is counterproductive. A ramped up firesmart program, or set of voluntary guidelines would be a much better approach.	8/27/2022 7:29 AM
27	The rdck is a joke, leave landowners alone and stop trying to micro manage peoples private land use	8/27/2022 7:21 AM
28	No	8/27/2022 7:13 AM
29	Regional district couldn't run their a wet paper gag let alone run a region. Stay away city scum bags !	8/27/2022 12:47 AM
30	North	8/26/2022 11:00 PM
31	Nope	8/26/2022 10:59 PM
32	??	8/26/2022 10:16 PM
33	Don't need more government interference, taxes, permits on an already heavily burdened community.	8/26/2022 8:44 PM
34	Negative	8/26/2022 8:33 PM
35	I'd like to place any new building as close to, or as far from any trees/ vegetation as to my liking, I would however agree with using building materials that align with the fire smart designation.	8/26/2022 8:02 PM
36	I am greatly apposed to more regulations and interference in the lives of kootenay residents.	8/26/2022 7:52 PM

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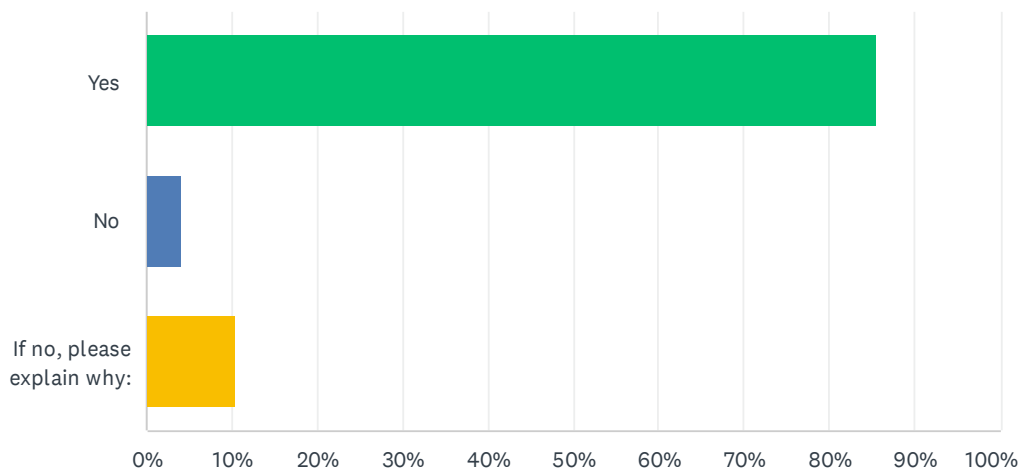
37	permits and additional rules effectively prevents new familys and middle class people from moving to the area and building property, only favors high income folks or people to contravene the rules, adding barriers for people purchasing lands and building home will only lead to further barrier in having a sustainable west kootenay's	8/26/2022 7:47 PM
38	STOP USING TERM WILDFIRE. This is fear mongering at its finest. It's a FOREST FIRE and that's what it is. Just like the fear bs for covid now you are saying wildfire... good grief stop the fear train.	8/26/2022 7:08 PM
39	I believe that restrictions on a property owner are ONLY appropriate when there is a realistic concern that the property owner's choices will negatively impact neighbouring properties. It is NOT government's job to protect me from myself, it is their job to protect others from me and ONLY when absolutely necessary.	8/26/2022 3:10 PM
40	Yes Think the WDPA should be made consistent and implemented equally across each electoral area and not be at the decision of each director. The cost to our home and property were minimal if not the same to make it compliant to the proposed plans. Think it would also take the pressure off directors and make more Fire Smart communities.	8/26/2022 10:15 AM
41	I would like to see the people exploring these plans to also be looking at the environmental impacts of requiring all trees to be removed, the requirement to keep lawns short, etc. All these impact the earths ability to absorb the water and return it back into the process. I see a large disconnect between those who want to prevent fires and those trying to conserve the land. The RDCK has already put so many road blocks in the way of people finding/building housing in the rural area. This is just another opportunity to control and collect money. There is no consideration made for those of us who are barely making it by on what we have. Just imposing more hierarchical perspectives. Trees help keep our houses cool. Cut the trees down they say to prevent fires, so now you turn the air conditioner on more which draws power which in turn causes more fires. Where will this stop!	8/26/2022 9:53 AM
42	I would support reasonable measures. However, to date, I find that the Fire Smart emphasis on vegetation removal to be too drastic and negatively affecting the needs of some birds. I am interested in seeing that a balanced approach that considers all aspects of ecosystem management be developed.	8/26/2022 7:15 AM
43	RDCK could provide links on their website that connect reading who are looking to find information on fire mitigation programs, appropriate building materials (roofs/siding), etc. We found several sites from California that provided very useful information of appropriate building materials. This may save time for those people looing for information but may have limited time to seek out or hunt for information on the internet.	8/19/2022 11:51 AM
44	No	8/18/2022 2:25 PM
45	No	8/17/2022 7:05 PM
46	None	8/17/2022 6:09 AM
47	The survey questions were slanted to Provide RDCK with justification to do what they will do anyway RDCK HAS NEVER been there to help provide the people with solutions or help- just slam with orders /penalties/title penalties without any single solution to solve the situation :	8/16/2022 3:30 PM
48	Nothing for now	8/15/2022 5:57 PM
49	Maybe explain further what the dpa would entail, how would it be enforced?	8/15/2022 1:45 PM
50	no	8/15/2022 10:57 AM
51	Make this shorter	8/12/2022 1:08 PM
52	Any of these proposed regulations should be included in the development permit for each new development on an individual unique basis since each development is different. More permits and bureaucracy will not stop fires. How about just apply common sense?	8/11/2022 4:35 PM
53	I would like to see significant tree clearing efforts around my subdivision, along the highways, and long the powerlines.	8/10/2022 10:14 AM
54	no	8/9/2022 10:36 PM
55	The cost of mitigation work on existing buildings is a barrier. Please require all new development to follow FireSmart guidelines but don't impose costly requirements on existing	8/9/2022 10:02 PM

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	structures.	
56	Personally I believe this is government over reach. Governments are not a tool to to police ignorance or stupidity. Ignorance or stupidity should not cost rate payers and before anyone tells me there will be no cost associated with this, there is always a cost associated when it comes es to government policy. Always. I strongly believe that of one chooses to live in fire prone areas one should be 100% responsible for their own level of adaption to the surrounding. Again, it's not the job of government to govern ignorance or stupidity.	8/9/2022 3:48 PM
57	The changing climate has lead to many dead pine trees due to not only the pine bark beetle attacks in the last 20 years, but also the hot dry summers. I would like to see a wildfire hazard reduction by the removal of these trees in park lands within the RDCK - for example, in the elk reserve above Marsden Road to the Sproule Creek area where houes are. Removal of the standing dead (established wildlife trees notwithstanding), will also allow a reguvenation of shrubs and greens that provide food and habitat for other animals while also being naturally fire resistant.	8/9/2022 1:44 PM
58	Every community in Area A would benefit from a LFR. Would likely get more uptake on the program	8/9/2022 10:49 AM
59	Looking south we know we need to do this and more. How do we avoid the criticism id government over reach as just occurred in Oregon?	8/5/2022 10:55 PM

Q11 Was the information in this survey easy to understand?

Answered: 124 Skipped: 35



ANSWER CHOICES	RESPONSES
Yes	85.48% 106
No	4.03% 5
If no, please explain why:	10.48% 13
TOTAL	124

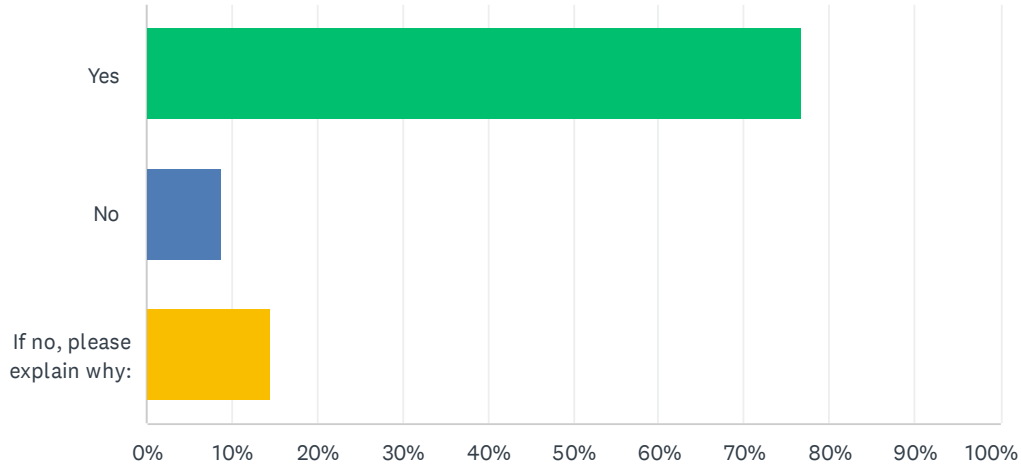
#	IF NO, PLEASE EXPLAIN WHY:	DATE
1	The survey and wording appeared as presented with bias towards responses favouring the RDCK preference to impose additional reules.	9/3/2022 8:51 PM
2	Questions very slanted as has become the custom	9/3/2022 10:22 AM
3	Statement number 1 was skewed. We live in an area where wildfires happen. Regulating isn't going to make them go away and the level of fire fighting, where local knowledge is ignored, is garbage. I've watched it for years and cringed at the unnecessary stupidity of "book trained" so-called "specialists"	8/29/2022 10:43 PM
4	Far too simplistic. Questions often don't apply. Assumes an urban setting rather than a rural or farm setting.	8/29/2022 4:33 PM
5	Several of the questions utilized wording that seemed to force the direction of your answers.	8/28/2022 7:54 PM
6	It appears that the rdck is pushing rules irregardless	8/27/2022 10:17 AM
7	not enough information about what is meant by 'regulations' and how they'd enforced	8/27/2022 8:39 AM
8	Waste of my 3 minutes	8/27/2022 12:47 AM
9	\?	8/26/2022 10:16 PM
10	You have slanted yet another survey to do whatever you want like that recreation center that had you actual listened to what we wanted- instead you voted and did what urban people wanted WE are NOT urban	8/16/2022 3:30 PM
11	I feel the questions are leading.	8/15/2022 9:15 PM

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12	Becuz	8/12/2022 1:08 PM
13	One question I had to read several times	8/9/2022 1:08 PM

Q12 Do you feel you had enough background information on Wildfire DPA's to participate in a meaningful way?

Answered: 125 Skipped: 34



ANSWER CHOICES	RESPONSES	
Yes	76.80%	96
No	8.80%	11
If no, please explain why:	14.40%	18
TOTAL		125

#	IF NO, PLEASE EXPLAIN WHY:	DATE
1	first time hearing about this	9/5/2022 3:29 PM
2	I do not think there was enough effort to garner input from residents and land owners in the RDCK on this matter. The survey and limited coverage appears intended to complete a checklist of things do before a project or change with out genuine interest in getting input from those in RDCK	9/3/2022 8:51 PM
3	new to me, never heard of WDPA, or how they developed.	9/2/2022 7:58 AM
4	This sneaky pysh to regulate has not at all been advertised as it is.	9/1/2022 9:39 PM
5	will need more reading on this	8/31/2022 6:35 PM
6	have not see any info on this survey anywhere until today on FB	8/29/2022 4:39 PM
7	Being this is the first time hearing of this process it seems to be a little shady.	8/27/2022 6:54 PM
8	What are you proposing? Would be helpful.	8/27/2022 1:53 PM
9	no public awareness campaign, no public discussion	8/27/2022 8:39 AM
10	I found out about this survey from another persons post. RDCK is not doing a good job making people aware of this survey or the impact of the permit. I think it's ridiculous to force people to build a certain way. Why not educate and let them decide.	8/27/2022 7:13 AM
11	I feel there is more I could learn	8/17/2022 6:09 AM

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12	Never seen the geo/engineering actual reports just the word of RDCK which means little	8/16/2022 3:30 PM
13	I'm still not totally sure what the DPA is. It seems like implementing new rules and regulations with new builds/renovations. And like I stated earlier in the survey, we don't need more regulations... we need information and ways of helping each other to fire smart.	8/15/2022 1:45 PM
14	Cheeseburgers uuhhhhh	8/12/2022 1:08 PM
15	need more information on exactly what makes this different from say, a fire smart assessment	8/9/2022 10:36 PM
16	What will the rules be? Will they apply to existing development?	8/9/2022 10:02 PM
17	Would need more information	8/9/2022 1:08 PM
18	Some of the terminology or references to other programmes or initiatives I would need to look up or read up on before answering	8/9/2022 12:25 PM

Q13 Provide your contact information for a chance to be entered in a draw to win a \$200 gift certificate to a local business of your choice (Optional):

Answered: 82 Skipped: 77

ANSWER CHOICES	RESPONSES	
Name:	98.78%	81
Phone Number:	90.24%	74
Email:	92.68%	76

#	NAME:	DATE
1	[REDACTED]	9/5/2022 3:30 PM
2	[REDACTED]	9/3/2022 8:52 PM
3	[REDACTED]	9/1/2022 9:40 PM
4	[REDACTED]	8/31/2022 6:36 PM
5	[REDACTED]	8/30/2022 10:56 PM
6	[REDACTED]	8/30/2022 8:12 PM
7	[REDACTED]	8/30/2022 3:19 PM
8	[REDACTED]	8/30/2022 7:40 AM
9	[REDACTED]	8/29/2022 10:09 PM
10	[REDACTED]	8/29/2022 8:11 PM
11	[REDACTED]	8/29/2022 6:39 PM
12	[REDACTED]	8/29/2022 5:43 PM
13	[REDACTED]	8/29/2022 4:39 PM
14	Do you think I'm stupid?! More coercion. Right up there with running a lottery to get a jabbed. (Alberta) . No. I don't want your stupid gift certificate.	8/29/2022 4:38 PM
15	[REDACTED]	8/29/2022 4:06 PM
16	[REDACTED]	8/29/2022 1:21 PM
17	[REDACTED]	8/28/2022 7:19 PM
18	[REDACTED]	8/28/2022 8:02 AM
19	[REDACTED]	8/27/2022 6:56 PM
20	[REDACTED]	8/27/2022 6:40 PM
21	[REDACTED]	8/27/2022 1:54 PM
22	[REDACTED]	8/27/2022 1:52 PM
23	[REDACTED]	8/27/2022 12:48 PM
24	[REDACTED]	8/27/2022 11:34 AM
25	[REDACTED]	8/27/2022 11:20 AM
26	[REDACTED]	8/27/2022 11:03 AM

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27	██████████	8/27/2022 9:04 AM
28	██████████	8/27/2022 8:57 AM
29	██	8/27/2022 8:39 AM
30	██████████████	8/27/2022 6:38 AM
31	██████████	8/27/2022 6:30 AM
32	██	8/27/2022 12:47 AM
33	██████████	8/26/2022 11:01 PM
34	████████████	8/26/2022 11:00 PM
35	██████████	8/26/2022 10:16 PM
36	██████	8/26/2022 8:44 PM
37	████	8/26/2022 8:34 PM
38	██████████	8/26/2022 8:03 PM
39	██	8/26/2022 7:53 PM
40	██████████	8/26/2022 7:47 PM
41	██████████	8/26/2022 3:11 PM
42	████████████	8/26/2022 10:16 AM
43	██████████	8/26/2022 8:05 AM
44	██████████	8/26/2022 7:15 AM
45	██████████	8/24/2022 10:39 PM
46	██████████	8/22/2022 2:02 PM
47	██████████	8/22/2022 12:27 PM
48	██████████	8/22/2022 11:36 AM
49	██████████	8/22/2022 11:02 AM
50	████████████	8/19/2022 6:57 PM
51	██████████	8/19/2022 11:52 AM
52	██████████	8/18/2022 2:30 PM
53	██████████	8/18/2022 2:25 PM
54	██████████	8/18/2022 10:20 AM
55	██████████	8/17/2022 7:10 PM
56	██████████	8/17/2022 7:02 PM
57	██████████	8/17/2022 4:53 PM
58	██████████	8/17/2022 6:09 AM
59	██████████	8/15/2022 9:44 PM
60	██████	8/15/2022 9:35 PM
61	██████████	8/15/2022 5:58 PM
62	██	8/15/2022 1:46 PM
63	██████████	8/15/2022 10:58 AM
64	██	8/12/2022 1:14 PM

Wildfire Development Permit Area

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69	[REDACTED]	8/10/2022 10:14 AM
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73	[REDACTED]	8/9/2022 4:44 PM
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5	[REDACTED]	8/30/2022 8:12 PM
6	[REDACTED]	8/30/2022 3:19 PM
7	[REDACTED]	8/30/2022 7:40 AM
8	[REDACTED]	8/29/2022 10:09 PM
9	[REDACTED]	8/29/2022 8:11 PM
10	[REDACTED]	8/29/2022 6:39 PM
11	[REDACTED]	8/29/2022 5:43 PM
12	[REDACTED]	8/29/2022 4:39 PM
13	[REDACTED]	8/29/2022 4:06 PM
14	[REDACTED]	8/29/2022 1:21 PM
15	[REDACTED]	8/28/2022 7:19 PM
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Wildfire Development Permit Area

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26	[REDACTED]	8/27/2022 8:57 AM
27	[REDACTED]	8/27/2022 8:39 AM
28	[REDACTED]	8/27/2022 6:38 AM
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39	[REDACTED]	8/26/2022 7:15 AM
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46	[REDACTED]	8/19/2022 11:52 AM
47	[REDACTED]	8/18/2022 2:30 PM
48	[REDACTED]	8/18/2022 2:25 PM
49	[REDACTED]	8/18/2022 10:20 AM
50	[REDACTED]	8/17/2022 7:10 PM
51	[REDACTED]	8/17/2022 7:02 PM
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70		8/9/2022 1:09 PM
71		8/9/2022 11:11 AM
72		8/9/2022 10:19 AM
73		8/5/2022 10:55 PM
74		8/5/2022 8:16 PM
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33		8/26/2022 11:00 PM
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Appendix C: APHC Workbook



Wildfire Development Permit Area: APHC Workbook

Contents

Background	1
Questions for participants.....	2

Background

The Regional District of Central Kootenay (RDCK) is exploring the creation of a Wildfire Development Permit Area (DPA) for the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K) to help protect our homes and infrastructure from wildfire.

[Community Wildfire Protection Plans \(CWPPs\)](#) for the Electoral Areas in the RDCK identify many areas as having moderate-high to high-extreme wildfire threat/probability. Our communities and homes are in close proximity to large, forested areas (as well as the strong winds that can spread wildfires and embers). With longer fire seasons and more frequent extreme weather events occurring as a result of climate change, the potential of wildfire risk is increasing.

What is a Wildfire DPA?

A Wildfire DPA is a set of development policies and guidelines that specify things such as subdivision design, fire resistive building materials, and landscaping guidelines to help build wildfire resilience by ensuring new development in wildfire interface areas are less susceptible to wildfire hazards.

The RDCK is considering creating a Wildfire DPA to:

- Reduce the risks associated with wildfire for new construction
- Increase the community's resilience to wildfire hazards and climate change through the land development process

Guidelines and Implementation

Clear and transparent guidelines will be proposed for the Wildfire Development Permit Area to achieve wildfire risk mitigation. Guidelines will be proposed based on an analysis of best management practices and community feedback to meet the needs of the community and achieve the goal of reducing wildfire hazard risk to people and property.

There will be flexibility in the implementation of the Wildfire Development Permit Area. A template for a Wildfire Development Permit Area will be created with a menu of guideline options. The intent is to provide flexibility in implementation throughout the various Electoral Areas, as opposed to seeking consensus for immediate implementation in all 11 Electoral Areas.

Purpose of the Advisory Planning and Heritage Commission (APHC) Interviews

The RDCK is seeking feedback from APHC members to understand the community's ability to and interest in increasing their own wildfire resilience on their properties.

The purpose of this APHC interviews is to:

- Share information about the Wildfire DPA Project
- Inform and refresh APHC members on RDCK's current wildfire mitigation efforts
- Determine APHC members thoughts on the community/electoral areas level of interest in Wildfire DPA regulations and the type of regulations
- Determine APHC members thoughts on the level of awareness surrounding current RDCK Wildfire Mitigation efforts

Feedback from the APHC interviews and community engagement will help inform in the creation of the Wildfire DPA guidelines.

Questions for participants

1. To what extent do you agree with the following statement –It is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts.

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

2. Discussion Question: What is your community (e.g. individuals, neighbourhoods, electoral area, regional district) already doing to protect itself against the threat of wildfire? *This question provides the opportunity for RDCK staff to discuss some of the regional district's FireSmart programs.*

3. Where do you think the community is putting itself at risk and could be doing more?

4. What type of regulations would receive support in your electoral area? Wildfire DPAs can include the following regulations:

- Landscaping (e.g., tree pruning, landscaping materials, and vegetation/combustible debris removal)
- Roofing materials (e.g fire resistant or fire-retardant roofing materials, metal or screened gutters)
- Building materials (e.g., non-combustible deck/porch materials, double paned or tempered glass for exterior windows and doors)
- Location of buildings on property (e.g located away from combustible materials and gullies that accumulate fuel and funnel wind)
- Other: _____

5. How likely would your community be willing to implement wildfire mitigation measures when developing your property?

- Very likely
- Likely
- Neutral
- Unlikely
- Very Unlikely

6. Please indicate your level of support for implementing Wildfire Development Permit Area regulations in your Electoral Area:

- Strongly Support
- Somewhat Support
- Neutral/Not Sure
- Somewhat Oppose
- Strong Oppose

7. What exemptions to the Wildfire DPA would you like to see? Wildfire DPAs can include exemptions for:

Local governments can include exemption criteria for some activities within a Wildfire DPA which means that a development permit is not required for the specified activities. However, it is important that the exemptions do not impact the overall intent of the DPA which is to reduce the negative impacts of wildfire.

- Interior renovations to existing buildings
- Exterior building alterations that do not expand existing building foundation to a certain percentage of the existing gross floor area
- Plans submitted for a building permit show compliance with the Wildfire DPA Guidelines and or a restrictive covenant is registered on the title of the property
- A Professional Forester registered in BC, specializing in wildfire risk and fuel hazard assessments and fuel management, has completed a report on the property, which indicates there is a low fuel hazard, and has completed a report on the property or building in question and provisions are in place to ensure development is carried out in accordance with recommendations
- A new roof or a complete roof replacement using non-flammable roof materials (TBD) as defined by the Wildfire DPA
- Any development comprised entirely of non-flammable materials such as metal, stone or concrete
- Accessory building accept for detached accessory residential dwelling units
- Development not requiring a building permit
- Other _____

8. Discussion Question: would your Electoral Area require any specific regulatory considerations?

9. Are you aware of the RDCK's other wildfire mitigation programs? Please select all that apply.

- Free FireSmart Assessments
- Rebate program
- Neighbourhood Recognition Program

10. Please select all that apply

- I live in Electoral Area _
- I work in the Electoral Area _
- I am a business owner in Electoral Area _
- I am a property owner in Electoral Area _
- I am a developer in Electoral Area _
- Other: _____

For further information on the Wildfire DPA, along with frequently asked questions, please visit:
[Wildfire Development Permit Area | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca/wildfire-development-permit-area)



Board Report

Date of Report: 01-04-2023
Date & Type of Meeting: 01-15-2023 Regular Board Meeting
Author: Mike Morrison , Manager of Corporate Administration
Subject: REDI GRANT PROGRAM SELECTION COMMITTEES AND PUBLIC MEETINGS
File: 05-1835
Electoral Area/Municipality: Entire RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide directors with background information on the ReDi grant program, to discuss the role of directors, local selection committees and the public in grant awards, and to identify specific actions for directors to take in January and February to prepare for successful delivery of the ReDi program in 2023 .

SECTION 2: BACKGROUND/ANALYSIS

The RDCK administers the Resident Directed (ReDi) grant program under contract to the Columbia Basin Trust. Formerly known as the Community Initiatives and Affected Areas programs (CIP/AAP) the ReDi program supports projects that benefit the broader community and public good. In 2022 more than \$1.4 million in project funding was awarded to more than three hundred community groups throughout the RDCK.

For more detailed program information the 2023 ReDi Grant Program Guide is provided as Attachment A to this report. The 2023 ReDi Grant program schedule provided to directors by email in December is Attachment B.

A core component of the ReDi program is that each community directs the allocation of their assigned funds. More specifically, the communities consider the funding applications and a selection committee makes recommendations to the RDCK Board for grant awards. Historically, the recommendation for grant awards from local selection committees has involved public meetings in each community.

The Contribution Agreement between CBT and the RDCK for funding this program requires that the RDCK adhere to the following requirements for community input into grant awards:

The Minimum Community Involvement Process will consist of the following:

- *The community is made aware of the Trust's CIP/AAP, including its application deadlines and processes, through public advertising in newspapers, community newsletters and bulletins, online engagement and/or through community meetings.*
- *The Recipient shall establish Local Selection Committees, none of which shall be composed of a single member. The Local Selection Committee will make recommendations to the relevant Regional District Board or Municipal Council;*

- *There will be at least one public meeting and/or online engagement process set up to solicit community input on the projects brought forward to the Local Selection Committee;*
- *The community will be made aware of which projects were approved; and*
- *Staff of the Trust may attend all public and in-camera adjudication meetings, either personally or virtually.*

Within the RDCK twenty-one distinct community grant award processes occur in April of each year. Typically each community has developed a unique way of doing their award process. These processes are summarized in Attachment C. Directors should note that RDCK staff have typically had no involvement in these community processes beyond booking the meeting venues and collating the grant application information for each area. Note that there are no defined or formal procedures that apply to these community meetings. Meeting procedures are determined by each selection committee.

Due to the COVID 19 pandemic, in March 2020 the RDCK Board paused the in –person community grant award meetings. At the time staff worked with CBT to develop and implement an online engagement tool to receive community input into grant awards. The Board directed that online tool be used again in 2021 due to restrictions on public gathering imposed by public health directives. In 2022 several directors expressed a strong desire to return to in –person community meetings, however the uncertainty and impracticality imposed by continued public health measures resulted in the online engagement tool being used once again for most areas. With Board approval, Salmo and Area G successfully held a community meeting in April 2022.

Overall the online engagement processes provided an adequate temporary solution to allow community input into grant awards while pandemic restrictions were in place. Staff received feedback from applicant organizations and their supporters, selection committees, directors and the general public that the online processes were imperfect and that a return to in- person community processes would highly desirable.

CBT staff expended considerable effort to develop and maintain the online engagement tool on behalf of the RDCK from 2020 through 2022, and would strongly prefer to discontinue its use. It is not feasible at this time for RDCK IT staff to develop and maintain an online engagement tool for either an exclusively online engagement or a hybrid online and in-person engagement methods. Note that the RDCK will be piloting the use of the Bang The Table online engagement platform in 2023, which may provide a hybrid option in future years. Bang the Table is used by other CBT ReDi Grant delivery partners, including the Regional District of Kootenay Boundary, for hybrid models of ReDi Grant community engagement.

Given the strong indications of support from all stakeholders for returning to in –person community meetings, a reasonable expectation of no public health restrictions on meetings and limited feasibility for alternatives to in –person meetings, staff are preparing for ReDi Grant community meetings occur in 2023.

In planning for a return to in-person meetings for community grant awards RDCK directors may expect minor challenges or inconveniences considering that some knowledge of customary community processes may have been lost as a result of the three –year break from in-person community meetings. Additionally, newly elected RDCK directors may be unfamiliar with their local ReDi grant award processes and their role as an RDCK director relative to these processes.

In order successfully meet the RDCK’s obligations to deliver the ReDi program in 2023 program directors should take the following actions:

1. Appoint members to local selection committees

There are no requirements for appointing members to local selection committees except that there be more than one member. Best practices for these appointments would be that each committee contain representation from different geographic areas within each community and reflect diverse stakeholder groups and sectors. Some municipalities use the elected council as their selection committee. For rural areas the selection committee appointments have historically been made by individual directors and these appointments are not ratified by the Board. For reference the list of selection committee members from 2021 is included as Attachment D to this report. Directors are typically members of each selection committee. New directors who are unfamiliar with the historic practices in their communities are encouraged to reach out to past directors or members of previous selection committees to determine past practices and community expectations of the public meetings

Required actions: All directors to consider the composition and membership of their local selection committees and provide these names to the RDCK Grants Coordinator no later than February 13, 2023.

2. Select date for public meeting

Directors must pick a date for the public meeting(s) in their areas and the preferred venues. The RDCK Grants Coordinator coordinates the rural venue bookings for the public meetings. Once the venue bookings are confirmed the date and location of all public meetings will be published on the RDCK website on March 20.

Required actions: All directors to provide meeting dates and preferred meeting venues to the RDCK Grants Coordinator no later than February 13, 2023.

3. Convene local selection committee to review public meeting practices

Selection committees should meet to discuss their role and how the public meetings should take place. Note that RDCK staff does not possess detailed descriptions of how each selection committee operates or how the public meetings are held, but such documentation is desirable to have in the future. There are no defined terms of reference for section committees to operate from, other than what is agreed upon by the members of each committee.

Required actions: Rural directors to convene local selection committees to review meeting practices prior to the public and reach out RDCK Grants Coordinator for any process clarification questions or request for additional information.

Prior to the public meetings being held staff will collate digital information packages containing all of the applications for each area and distribute these to the selection committee members.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

None at this time. Grant allocations are fully funded by the Columbia Basin Trust and included in the annual financial plan. The RDCK receives a portion of the funding to assist with the administration of the program.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Policy 300-09-07 (Attachment E to this report) governs the delivery of the CBT programs. The policy dates from 2009 and staff considers it to be very outdated and in some respects redundant. A report proposing a review of the policy will come to the Board at a future date, but it is not considered by staff to be a high priority item.

3.3 Environmental Considerations

The ReDi grant program supports many projects with positive environmental benefits for local RDCK communities

3.4 Social Considerations:

Through the benefits delivered to local organizations the ReDi grant program directly enhances the social fabric of RDCK communities.

3.5 Economic Considerations:

The ReDi program provides important financial support to hundreds of organizations delivering community projects throughout the region.

3.6 Communication Considerations:

Communications activities for the ReDi program are coordinated between RDCK and CBT communication staffs.

3.7 Staffing/Departmental Workplan Considerations:

RDCK staff costs related to the ReDi program delivery are recouped through the administrative fee charged as a portion of the overall Columbia Basin Trust . Directors should note that due to ongoing absence of the incumbent Grants Coordinator that some service levels related to program delivery may be impacted as the temporary Grants Coordinator is supporting the ReDi program for the first time.

3.8 Board Strategic Plan/Priorities Considerations:

This program aligns with the ‘Strengthen our Relationship with our Community Partners’ strategic objective.

SECTION 4: OPTIONS & PROS / CONS

None at this time

SECTION 5: RECOMMENDATIONS

None at this time. Report is provided for information only.

Respectfully submitted,

Mike Morrison, Manager of Corporate Administration and Corporate Officer

CONCURRENCE

CAO- Stuart Horn **Approved**

ATTACHMENTS:

Attachment A- 2023_ReDi_Program Guide

Attachment B- 2023 ReDi Program Schedule

Attachment C- 2019 CIP-AAP Public Meetings summary

Attachment D- 2021 CIP-AAP Selection Committees

Attachment E- Policy 300-09-07

2023 APPLICATION GUIDE

This guide identifies what types of projects are eligible and gives you important information on how to complete an application form.

NEED HELP?

All questions regarding this application should be directed to Lisa Rein with the RDCK. Lisa can be reached by telephone at 250.352.8170 or by e-mail at rdckgrants@rdck.bc.ca.

WHAT IS THIS PROGRAM ABOUT?

The Resident Directed Grants (ReDi Grants) are intended to be flexible and incorporate community-based funding decisions. The programs support local projects that provide additional value to Basin communities and that benefit the broad community and public good. Program funds are distributed annually to the Trust's local government partners: the Regional Districts of East Kootenay, Central Kootenay and Kootenay Boundary, the City of Revelstoke, Town of Golden, Village of Valemount, and to our Indigenous partners: ʔaq'am, ʔakisq'nuk, yaqan nuʔkiy (Lower Kootenay Band), Yaqit ʔa-knuqʔit (Tobacco Plains Band) and the Shuswap Indian Band.

WHO CAN APPLY?

Eligible applicants include registered organizations that are not-for-profit, first nations, registered schools, and local government. Program funds are for meeting community/public needs rather than private needs. Any private sector proposal that comes forward must be sponsored by an eligible organization and must clearly demonstrate community benefits. If sponsored, the proposal and financial report must be submitted by the eligible organization on behalf of the sponsored group.

An organization that received funding in 2021 or prior with an **outstanding or incomplete Project Financial Report** as of December 31, 2022 is **not eligible** for 2023 funding consideration, unless a project extension has been granted.

WHEN IS THE APPLICATION DEADLINE?

The deadline for submission of proposals to the RDCK is **4:30 pm on Friday, February 17, 2023**. Late applications will not be accepted. Applications must be completed through the online application process.

PROPOSAL CRITERIA:

Project proposals must benefit one or more of the following areas within the RDCK:

MUNICIPALITIES

City of Castlegar
City of Nelson
Town of Creston
Village of Kaslo
Village of Nakusp

Village of New Denver
Village of Salmo
Village of Silverton
Village of Slocan

RURAL ELECTORAL AREAS: A, B, C, D, E, F, G, H, I, J, K

Proposals need to adhere to the spirit of programs provided by the Trust and support efforts by the people in the Basin for meeting community and public need rather than private needs.

ReDi Grants funding is to be used to support proposals that provide additional value for the public good, and to assist communities in achieving their collective priorities.

Applicants are encouraged to seek funding from other sources to assist with their projects and not to rely solely on Columbia Basin Trust funding.

Projects within the City of Nelson

The City of Nelson has specific criteria regarding Nelson's Sustainability Goals and Community Priorities. Please visit their website [here](#) or contact Gabriel Bouvet-Boisclair at dco@nelson.ca or 250-352-8254 for more information regarding your proposal. All proposals need to be submitted to the attention of the RDCK and supporting documentation for City of Nelson consideration may total five (5) pages.

Projects within the Village of Nakusp and Area K Bayview

The Village of Nakusp and Area K-Bayview ReDi Grants funding will be utilized for community-based projects. Funding will be allocated based on community relevance and projects that provide clear impact and benefit to the Nakusp/Area K-Bayview area will be prioritized prior to supporting applications that benefit other areas of the Basin. Applicants must attend the community meeting in order to be considered for funding.

Project Period

The 2023-2024 project period is recognized as the day following the May 2023 RDCK Board meeting to June 30, 2024. Eligible project expenses incurred following the date of the May 2023 RDCK Board meeting can be utilized to satisfy reporting requirements. Projects are expected to be completed within this one year period and expenses pertaining to project funding must be incurred no earlier than the start date of the project period.

WHAT TYPES OF PROPOSALS / COSTS ARE NOT ELIGIBLE?

The Columbia Basin Trust Act requires that Trust funding not relieve any level of government of its normal obligations. Program funds must not be used to fund activities that are normally funded through the government tax base such as education or infrastructure such as roads, sewers, water systems and fire protection.

Proposals requesting **multi-year funding** will not be considered.

Expenses pertaining to project funding incurred **before the start date of the project period** will not be eligible.

Operational costs are not eligible for funding. On-going operational costs are those costs which are intended to support staff positions and regular payments expected to be made by the organization to ensure the continuity of its operations. These include costs such as rent payments, utilities, levies, and other contractual obligations.

Exceptions:

- Start-up costs for an organization, with a clear plan for on-going support of the operations into the future that include long term operational funding timeframes in the proposal.

HOW MUCH CAN I APPLY FOR?

There is no limit on the amount of funding you can apply for; however, there is a limited amount of funding available.

Unregistered non-profit, not-for-profit groups or organizations may only request funding support to an overall proposal maximum of \$4,999 regardless of which electoral area or municipalities they apply to.

An individual, private sector group or unregistered non-profit, not-for-profit groups or organizations may ask a registered non-profit for sponsorship. The sponsoring agency assumes responsibility, including financial responsibility, for the project outlined in the proposal.

HOW DO I APPLY?

Proposals are accepted once per year. **Applications are online only.** You are encouraged to follow the directions in the *Application Information* section.

Proposals must identify the positive impacts the project will have on residents in the areas benefitting from the proposal.

WHAT IS THE COMMUNITY CONSULTATION PROCESS?

Public engagement is an integral part of the Resident Directed Grants (ReDi Grants) process.

The specific methods for this community input, be that in-person meetings, online engagement, or a combination thereof, will be determined by the RDCK Board in January 2023.

The details of the public engagement processes will be made available by Newspaper and the RDCK Website prior to the public consultation period in April 2023.

ReDi Grants are intended to be flexible and incorporate community-based funding decisions. Community participation is strongly encouraged.

WHEN WILL A DECISION BE MADE?

Once community meetings and online engagement are completed, the local selection committees and/or Councils will provide their recommendations to the RDCK Board of Directors. The RDCK Board of Directors will make the final project funding decision at the May 2023 RDCK board meeting and the results will be made available on the RDCK website at rdck.ca/ReDi.

HOW DO I LODGE A COMPLAINT?

In the event an organization or individual wishes to lodge a complaint about the process used regarding the administration of the program or the public consultation meeting a written complaint containing the complainant's name, contact information, and a detailed description of the issue must be submitted to the RDCK Board of Directors no later than five (5) working days after the public consultation meeting.

HOW WILL FUNDS BE DISTRIBUTED?

Project Period

The 2023-2024 project period is recognized as the day following the May 2023 RDCK Board meeting to June 30, 2024.

Release of Funding

The RDCK will disperse funding payments during the months of June and July 2023. Where an applicant is sponsoring an unregistered group or private sector proposal, the funds will be paid to the sponsoring agency.

Funding Agreements

Proposals receiving \$5,000 or more from a supporting area(s) must sign a Funding Agreement with the RDCK prior to the release of funding.

Holdbacks

Proposals receiving \$5,000 or more from a supporting area(s) will be subject to a 10% holdback until the Final Financial Report is received and approved by the RDCK.

WHAT ARE THE REPORTING REQUIREMENTS?

All successful proponents of 2023 grant funding MUST:

- Ensure their project is **completed by June 30, 2024**.
- Ensure that all project funds have been spent as outlined in the approved proposal.
- Submit a **Final Financial Report** upon completion of their project or **no later than June 30, 2024**.
 - Ensure the Final Financial Report is submitted with **copies of receipts, invoices and other supporting documentation** that demonstrate how the total amount of ReDi Grants funding was utilized.
 - Submit the Final Financial Report and copies of receipts and invoices by **email in one PDF file**. (Please see the RDCK website for the most up-to-date reporting template and guidelines.)
- If a proponent has not spent all ReDi Grants funding received, **unused funds must be returned** to the RDCK before the Final Financial Report can be approved.

Incomplete projects as of June 30, 2024 are advised to obtain an authorized extension or authorized change of scope by October 31, 2024 in order to remain in good standing.

A proponent funded in years 2021 and earlier with an outstanding or incomplete Project Financial Report as of December 31, 2022 will not be eligible to submit a proposal in the future until the outstanding or incomplete Project Financial Report is submitted to and approved by the RDCK.

NEED HELP?

All questions regarding this application should be directed to Lisa Rein with the RDCK. Lisa can be reached by telephone at 250.352.8170 or by e-mail at rdckgrants@rdck.bc.ca.

APPLICATION INFORMATION & INSTRUCTIONS

USING THE ONLINE APPLICATION FORM

The Trust's online application system allows you to apply to various programs offered by the Trust. You will need to create an account to access application forms, save drafts and submit completed forms. Here are some tips for using the system:

- When logged in you can only work on one draft application per program. You must submit an application before you can begin another application within that specific program. Submitted applications can be edited up until the deadline. If you want to work on different applications to this program at once, please use different worksheets until you are prepared to complete the online application.
- Drafts and submissions can be viewed once you have logged in.
- To ensure that your edits are saved, click the **Save Draft** button at the bottom of each page often, especially before navigating away from the page.
- **DO NOT CLICK YOUR BROWSERS BACK BUTTON**: your application form will not auto-save and you will lose your work. However, the application form will auto-save when you click the **Next** and **Previous** buttons to navigate between pages.



- Keep your entries precise and clear. It is important to note that space in some sections is limited. Space allotment is identified in each section.
- You have the option to use a worksheet to prepare your application entries and/or collaborate with others involved in your project. The worksheet is a Word document and will not be accepted as your application to the program. All of the questions you will be asked on the online application form are included on this worksheet.

COMPLETING THE APPLICATION FORM QUESTIONS

APPLICANT INFORMATION

Registered Applicant/Organization Information

Organization Legal Name

Enter the full legal name of your registered non-profit, public organization, municipality, regional district or Indigenous organization.

Registration Number (if applicable)

Registered non-profits must be in good standing with the BC Registry Services. Enter your number here.

Signing Authority Contact Information

If your application is successful, we will be sending a Contribution Agreement to this contact for signature.

Primary Contact at the Registered Applicant/Organization – if different from above

Identify the person who will be leading the project, or if they are not in place at this time, identify someone in your organization who can be contacted about your project either at the application stage or if your application is successful.

Is the **Registered Applicant/Organization** sponsoring an unregistered organization who will be leading the project? If yes, complete the details below for the **Project Lead/Sponsored Organization**.

If you are sponsoring an ineligible organization, the application must be completed and submitted by the eligible **Registered Applicant/Organization**.

yes no

**the following section will only appear if the applicant indicates yes, above*

Project Lead/Sponsored Organization

This is the lead for the group that is being sponsored.

Organization Mandate

Briefly describe your organization's purpose and mandate. Include the types of projects, programs and services you deliver and your operating budget.

Screening Information

Please indicate your response to the screening question. This is mandatory to be considered for funding.

All partners involved in the project have been consulted

Check the relevant box.

PROJECT DETAILS

Project Title

Your project title should be succinct, descriptive and no longer than five words.

Project Location

You will be asked to select location(s) from a drop down menu which represents applicable Municipalities and Rural Areas, please choose all that are relevant.

Estimated Start & Completion Date

These dates tell us when the project will take place and when it will be completed. Please note: grant funds cannot be allocated to any project expenses before you have received funding approval and projects are expected to be completed by June 30, 2024.

What is the Project? What will the project do? How will this be achieved? (220 words)

Please provide a high level description of the project, impacts, and steps you take to achieve them.

What issues or opportunities will be addressed? How were they identified? (150 words)

Describe the issues or opportunities that the project will address. How were they identified and who was involved in that identification?

Where will this project take place? (100 words)

Provide a short description of the location your project activities will be taking place.

Who will be involved in implementing the project? (100 words)

Describe the organization(s), staff or consultants, partners or individuals, and their relevant experience and expertise that they are bringing to the project.

Explain why this project is important to your community. Who will benefit from the project? (150 words)

“Community” may refer to a community of interest, specific sector, professional community or a geographic location. With this in mind, explain why this project is important to your community and highlight how it was identified as a priority. Describe how your community will be supporting and/or participating in your project’s development and/or delivery.

How will the project be evaluated and how will you know if it has been successful? (150 words)

Indicate a clear plan for evaluating and reporting on results as they are related to the shorter-term impacts or effects that your project aims to achieve.

Describe how your organization is best suited and has the capacity to deliver the project. (150 words).

Describe past successes of your organization as it relates to this project. Projects that have received funding previously should include a summary report of results to date. You can summarize details here and/or include a supporting document for more information.

Select the area your project will work towards.

Using your best judgement pick the area that your project addresses.

Will minors be working on this project?

Check yes or no. If yes you will need criminal record checks for those working with minors.

Is the project labour 100% volunteer?

Check yes or no. If no, the Proponent, contractor or sub-contractor MUST be able to provide proof of current WCB coverage.

Work Plan

Fill out the table to tell us how you plan to organize and carry out your project.

Activity

List all activities you plan to complete during the project's term. Click the **+Add** button to add another row of activities.

Overseen By

Indicate who will be taking the lead on each of the proposed activities. We will want to see that all components of the project are being delivered or managed by someone with relevant experience or expertise.

Start and End Dates

Identify the date that each activity is proposed to begin and end. Any activities that occur before receiving project approval are not eligible for funding.

PROJECT CASH BUDGET

List specific budget items under each heading to identify your project's total expenses that you require cash for. Round up values to the nearest dollar. In the final column, indicate the amount of funding from the Regional District of Central Kootenay Resident Directed Grants (ReDi Grants) you wish to allocate against each budget line.

If successful in attaining ReDi Grants funding, the proponent must use funding according to information presented in this proposal and upon completion of the project the proponent must submit a final financial report and include supporting documents supporting project expenditures. RDCK maintains the right to audit projects at any time.

Ensure that items you allocate to the ReDi Grants budget are eligible for funding.

Click the **+Add** button to add another row. Do not include any items that will be provided to the project as in-kind contributions - there is a space to enter these further down.

Budgets that contain excessive rates or unreasonable purchases will not be considered and may jeopardize project approval.

Administration

Examples would include overhead costs to deliver the project such as office expenses and supplies and administrative wages.

Contract Fees and/or Staff Wages

Each line item should include the position's title and the hourly rate multiplied by the number of hours for the whole period of the project for which you are requesting funding, if applicable. Do not include administration wages (see above).

Capital Purchases and Equipment Rentals

Capital purchases or project supplies are eligible as long as they are necessary to the project and the costs are reasonable. Capital and equipment purchases need to be justified to be eligible for funding.

Other Project Costs (be specific)

If there are other project-specific costs that are not included elsewhere, you may add them into

this section with a specific line item description. Include items like advertising, brochure printing and distribution costs. Eligible travel expenses include mileage and any necessary accommodation specific to your project.

CASH REVENUE SOURCES

We recommend that your organization seeks cash funding from a variety of sources. Projects that have secured multiple funding sources often demonstrate wide-ranging support and may be prioritized for funding.

The Trust has a directory of grants that may be applicable to your work which can be found in the resource section of the Trust's Non-profit Advisors Program (ourtrust.org/nonprofit).

Source Name

The first revenue line will auto-populate with your Total Requested from ReDi Grants. In the lines below, identify your other sources for cash revenue. This may include sources such as other grants, cash donations, or workshop registration fees. Click the **+Add** button to add another row.

Confirmed (Y/N)

Indicate whether or not the contribution is confirmed at the time you submit this application. If the funder has confirmed that they will be committing resources to your project, you will select *yes*. If you have applied for funding, but have not yet heard back, you will select *no*.

Amount

Indicate the dollar amount you will receive or have requested from each cash-funding source. The form will automatically calculate subtotals for you.

Total Project Cash Budget and Total Cash Revenue Sources

These boxes will auto-fill. *Total Project Cash Budget* should equal your *Total Cash Revenue Budget* to show you have enough funds to complete your project. If the numbers are not equal, recheck your entries as the form adds them automatically. When viewing the example on the next page: A = C.

FUNDING REQUESTED

Enter the amount of funding you are requesting from each municipality or electoral area.

Total Funding Requested must equal *Total Requested from ReDi Grants*. If the numbers are not equal, recheck your entries as the form adds them automatically. When viewing the example on the next page: D = B.

- Registered non-profits and not-for-profit organizations may request any value of funding from each electoral area and municipality.
- If a Registered Applicant/Organization is applying on behalf of an unregistered organization, they may request any value of funding from each electoral area and municipality.
- Non-registered non-profits and not-for-profit organizations may only request funding support from electoral areas and municipalities to an overall maximum of \$4,999 per project proposal.

IN-KIND SOURCES & CONTRIBUTIONS

Describe what contributions are being made to the project other than cash. In-kind contributions are goods or services donated to your project from another organization or individual that you would have otherwise had to pay for.

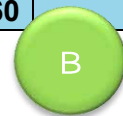
Is this project or a component of the project viable if the full funding request is not approved? Check yes or no.

NOTE: If a decision of a community involvement process results in a project being supported for less than 20% of the applicant's requested funding, and if the applicant indicates that the project cannot proceed with that 20%, that allocation will be returned to the supporting area for allocation for the following funding year.

PROJECT CASH BUDGET EXAMPLE

This reflects the total cash required to complete the project.

CASH BUDGET ITEM	Total Amount Required	Amount Requested from ReDi Grants
Administration		
Administrative costs of project	\$3,060	\$500
Project travel expenses	\$1,060	\$1,000
Contract Fees and/or Staff Wages		
Project coordinator: 50hrs/month @ \$28/hr for 12 months	\$16,800	\$5,000
Capital Purchases and Equipment Rental		
Laptop and projector	\$1,500	
Renovation of storage room for office space	\$2,300	\$2,000
Office furniture	\$1,500	
Building permits	\$190	
Other Project Costs (be specific)		
Advertising campaign	\$750	\$500
Refreshments for workshop	\$200	
Workshop supplies and materials	\$1000	\$1,000
Recognition event for volunteers and project wind-up	\$200	
TOTAL	\$28,560	\$10,000



Cash Revenue Sources EXAMPLE

This reflects who is contributing cash to the project.

CASH REVENUE SOURCES		
Source Name	Confirmed (Y/N)	Amount
ReDi Grants		\$10,000
ABC Community Services	Y	\$5,000
Community Foundation Grant	Y	\$5,000
Local Credit Union	Y	\$2,000
Corporate Business	Y	\$1,000
Anticipated workshops revenue	N	\$5,560
TOTAL CASH REVENUE:		\$28,560



FUNDING REQUESTED

<u>Resident Directed Grants (ReDi Grants)</u>			
Electoral Area A	\$	City of Castlegar	\$2,000
Electoral Area B	\$	Town of Creston	\$
Electoral Area C	\$	City of Nelson	\$7,000
Electoral Area D/Kaslo	\$	Village of New Denver	\$
Electoral Area D - Lardeau Valley	\$	Village of Silverton	\$
Electoral Area E	\$\$500	Village of Slocan	\$
Electoral Area F	\$	Area K - Arrow Park	\$
Electoral Area G/Salmo	\$	Area K - Burton	\$
Electoral Area H	\$	Area K - Fauquier	\$
Electoral Area I	\$500	Area K - Edgewood	\$
Electoral Area J		Area K - Bayview / Nakusp / Rural Nakusp	\$
		Area K - Edgewood	\$
		Total Request	\$10,000



In-kind Sources & Contributions EXAMPLE

This reflects who else is contributing donated or discounted goods and services to the project. (200 words)

Society Executive Director will oversee the project: \$35/hour @ 5 hrs/month for 20 months valued at \$3,500.

Local Governments: X, Y and Z are providing workshop space valued at \$2,000

123 Community Partner Society is donating the time of a workshop facilitator valued at \$1,750

SUPPORTING DOCUMENTS

Supporting documents provide additional evidence that the project is viable and important. These documents help to further evaluate and assess your project idea and may include documents such as letters of support, outcomes of community engagement, report executive summaries, quotes, approvals, maps, etc.

Ensure your supporting documents add value to your application. We will look at the strength of the document, not the quantity. List what you are submitting. Click the **+Add** button to add another row. Preferred number of uploads are **two (2)** one page, single-sided supporting documents per project.

Before uploading your supporting document, ensure the file name is clear and identifies the content. ***Any and all supporting documents that combined add up to exceed more than five pages per application will be deleted.***

File size may not exceed 3MB per document.

ADDITIONAL INFORMATION

Is there anything else you would like to add that has not already been mentioned? Please add any additional information you feel is important.

DECLARATION

Read this section, click the box next to I agree, then type in your name and title.

2023 ReDi Grant Program Schedule	
Monday January 9 – Friday February 17	2023 ReDi Call for Proposals – Applications must be submitted online only.
Monday January 9	First Call for Proposal advertisement to appear in local newspapers. Notification will also be posted in the front page of the RDCK website.
Monday January 30	Second Call for Proposal advertisement to appear in local newspapers
Monday February 13	Directors to provide information regarding Online Engagement/Community Meeting dates, Committee members, and Adjudication process
Friday February 17	Application Deadline Friday February 17, at 4:30pm
Monday March 20	Information regarding Community Engagement dates on RDCK website
Tuesday March 21	List of proposals <u>not</u> eligible for 2023 ReDi funding consideration to be distributed to Directors
March - April	Advertisements for Community Engagement appear in local papers
Monday April 3 – Friday April 14	Engagement (community involvement) to be held
Monday April 24 – Friday May 5	Local Selection Committees/Councils to meet to deliberate recommendations and to forward recommendations to the Grants Coordinator
Monday May 8	Area funding recommendations to be submitted to Grants Coordinator
Tuesday May 9 – Sat May 20	Organization with unsupported projects will be formally notified
Thursday May 18	Funding recommendations presented to RDCK Board for approval
Monday May 29	RDCK Finance will be provided with a list of approved project proposals in preparation of funding disbursements in June
Thursday June 5	RDCK website will be updated to include listing of 2023 approved project proposals
June – July	ReDi grant cheques, letter and applicable contracts will be forwarded to successful proponents. Funding agreements will be forwarded to proponents in receipt of project funding support in excess of \$5,000.00 (Funding agreements are required prior to the release of funds)
Thursday June 30	Final Financial Reports are due for projects funded in 2022
Tuesday October 31	Deadline for project extensions and change of scope for projects funded 2022 and earlier
Sunday December 31	Deadline for Final Financial Reports for projects funded 2022 and earlier <i>(Organizations failing to satisfy reporting requirements will not be eligible for 2024 ReDi funding consideration)</i>



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

A - Wynndel /East Shore Kootenay
Lake

Director

Garry Jackman

Location(s) for Public Input Meeting Boswell Hall

12374 Boswell Road

Boswell, BC

Date(s) and Time(s): April 16, 2019 6:30 p.m.

Committee Members (please indicate if member is an elected official):

Garry Jackman - Area A Director
Committee TBA

Description of Public Process:

Committee members are from communities roughly equally spaced out along 80 km stretch of Area A. Committee members receive packages with requests to review and make notes seeking clarification in preparation for public meeting. At public meeting general public and applicant reps can provide input or additional information on applications as they are reviewed in turn by the committee. Committee members each propose in turn dollar amount supported for each application (ranging from zero to full amount) based on the value they assess for the specific application. Amounts are averaged and tabulated. After all applications have been reviewed total amount of proposed allocations is compared to available funds. If insufficient funds applications are generally separated into category to remain as proposed (eg for a small, local grant) and grants which could be pro-rated based on balance of funds available. After pro-rating figures are double checked to ensure available funding is not exceeded. Process is completed during the public meeting.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

B

Director

Tanya Wall

Location(s) for Public Input Meeting

Erickson School
3523 Hwy 3
Erickson, BC

Date(s) and Time(s): April 9, 2010 6:30-8:30 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

Advertisement of public meeting at which grant applicants may attend and answer questions regarding their application.

Committee consultation.

Voting on each application, with public in attendance.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

Director Adam Casemore

C

Location(s) for Public Input Meeting

West Creston Millennium Hall
1350 West Creston Road
Creston, BC

Date(s) and Time(s): April 3, 2019 7:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

The chosen committee will give the public 2 minutes each to speak about their project.

The public will then be given a form to complete selecting the projects that they feel should receive funding.

There is no required amount for the selection.

Once the forms are completed Director Casemore and his committee will go through the forms and tally the votes for each project and grant funding accordingly.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

D/Kaslo CIP

Director Suzan Hewat

Location(s) for Public Input Meeting

JV Humphries (Gymnasium) 500 6th Street
Kaslo, BC

**Date(s) and Time(s): April 15, 2019 7:00-9:00
p.m.**

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

All applications are reviewed and categorized for public consideration.

Applications are presented to the public at the public meeting noted above, at which time questions can be asked of the applicants.

Each member of the public present at the meeting are eligible to vote, allocates funds on a written ballot.

Ballots are tabulated and amount allocated is announced to ensure applicants still wish to receive funds allocated.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

D - Affected Area

Director Aimee Watson

Location(s) for Public Input:

Argenta Community Hall
1024 Argenta Rd.
Argenta, BC

Date(s) and Time(s):

April 18, 2019 6:30-8:00 p.m.

Committee Members

TBA

Description of Public Process:

All applications are reviewed and categorized for public consideration.

Applications are presented to the public at the public meeting noted above, at which time questions can be asked of the applicants.

Each member of the public present at the meeting are eligible to vote, allocates funds on a written ballot.

Ballots are tabulated and amount allocated is announced to ensure applicants still wish to receive funds allocated.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

E

Director

Faust

Location(s) for Public Input Meeting

North Shore Hall
675 Whitmore Road
Nelson, BC

Location(s) for Public Input Meeting

Blewett School
2665 Blewett Rd.
Nelson, BC

Date(s) and Time(s):

April 13, 2019 1:00-3:00pm

Date(s) and Time(s):

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

A pre-selection committee reviews applications. Applicants are expected to arrive at 1 pm and doors close at 1.15 p.m. Proponents prepare and deliver a 1 minute presentation and may dress in costume and hand out information and use props.

The audience comprised of verified Area E residents uses dots to select their favourite projects. The more dots, the higher the value of funds granted to applicant up to the maximum of the project application or an amount determined by the pre-selection committee to ensure fairness to the largest number of applicants. Focus of grants are projects that take place in RDCK Area E a demonstrated value to residents of Area E and secondarily that demonstrate value to a significant number of Area E residents. Projects that provide support to vulnerable populations, youth, art and the environment are of special interest. Prior meetings have shown that applicants not in attendance receive little or no funds. The pre-selection committee favours applications that show contributing funds from other sources.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area
F

Director
Tom Newell

Location(s) for Public Input Meeting

RDCK - Board Room
202 Lakeside Dr.
Nelson, BC

Date(s) and Time(s):

April 4, 2019 6:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

The list of applicants will be reviewed by the Review committee prior to the public meeting.

Applicants are invited to a public meeting and given opportunity to speak further about their proposed projects.

Applicants are given 2 to 10 minutes to speak, depending upon turnout.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

G & Salmo

Directors

Hans Cunningham and Diana Lockwood

Location(s) for Public Input Meeting

Salmo Valley Youth and Community Centre
206 - 7th Street
Salmo, BC

Date(s) and Time(s): April 1, 2019 7:00 p.m.

Committee Members (please indicate if member is an elected official): Public

Description of Public Process:

Our process is unique, in that the residents of Salmo and Area G in attendance are considered the committee and are given 5 dots to place on projects of their choice - hence the term "Dot Night".

Funding is allocated according to the distribution of dots.

2019 Dot Night Rules

Presentations will start promptly at 7pm and the doors to the event will close and no further dots will be handed out.

All Salmo & Area G residents will be provided with 5 dots to distribute as they see fit.

Each dot value will depend on the number of residents who attend the Dot Night event.

Any dots placed prior to the completion of all presentations will be disallowed.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

H

Director

Walter Popoff

Location(s) for Public Input Meeting

Winlaw Community Hall
5897 Hwy 6
Winlaw, BC

Date(s) and Time(s): April 6, 2019 1:00-3:00 p.m.

Committee Members (please indicate if member is an elected official):

Public

Description of Public Process:

All applications are reviewed by RDCK Staff and Director to ensure they fall within CIP/AAP guidelines and that the application includes all the information required.

Director to facilitate a community engagement meeting where only Area H residents will determine through a public vote the amount each Grant request will receive.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area I

Director Andy Davidoff

Location(s) for Public Input Meeting

Tarrys Community Hall
1986 Hwy 3A
Castlegar, BC

Date(s) and Time(s): April 17, 2019 6:30 p.m.

Committee Members (please indicate if member is an elected official):

Area I Advisory Planning Commission

Description of Public Process:

Only applications that are supported by a presentation at the public meeting will be considered for funding. Applications disqualified due to missing reports from past years will not qualify for funding.

Due to the limited amount of funding available and the large number of applications emanating within the geographic boundaries of Area "I" from non-profit and volunteer organizations that rely strictly on donations and volunteer contributions of labour and materials that applicants receiving local government, tax-based, rate-payer support will not be considered for approval and the priority of funding allocation will in support of proposals that benefit the communities of Area "I".

All applicants must strictly adhere to the RDCK CIP project and grant guidelines.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area J CIP and AAP

Director Rick Smith

Location(s) for Public Input Meeting

Castlegar & District Community Complex 2101
6th Avenue (Purcell room) Castlegar, BC

Date(s) and Time(s): April 8, 2019 7:00-9:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

Priority is to assist proposals that benefit communities within Area J.

Rate-payer supported applications will not be considered. Applicants will be given 2-3 minutes to present their project. Selection of applicants is done by: TBA



2019 Community Initiatives/Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area K-Arrow Park

Director Paul Peterson

Location(s) for Public Input Meeting

**Rock Island Resort
3774 Rock Island Road
East Arrow Park, BC**

Date(s) and Time(s): April 13, 2019 3:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

Advance of public input meeting notices informing all residents of the purpose of the meeting and the descriptions of the proposals will be posted on the Arrow Park Community bulletin boards located adjacent to Canada Post mail boxes (Arrow Park Frontage Rd. and Ferry Rd./Rock Is. Rd.). In addition to the posted information, an e-mail containing the same will be sent to all residents within East and West Arrow Park who have internet access. By doing both of the above it is anticipated that those who attend the meeting will have had an opportunity to give thoughtful consideration to the proposals.

At the public input meeting those in attendance will be asked to sign in and will receive a hard copy of each of the proposal. Individuals who have submitted the various proposals will be given an opportunity to speak to their specific proposal and answer questions from Arrow Park residents in attendance. Upon hearing all proposals, Arrow Park residents in attendance will be given a ballot outlining each of the proposals and be asked to prioritize each of the proposals by placing # 1 beside the most favoured, #2 beside the second most favoured, until all proposals received a priority #. Final decision will be based on ranking which of the proposals received the lowest total scores until all monies have been distributed.



2019 Community Initiatives/Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area K - Burton

Director Paul Peterson

Location(s) for Public Input Meeting

Burton Community Hall
125 Burton Main Rd.
Burton, BC

Date(s) and Time(s): April 16, 2019 7:00 p.m.

Committee Members (please indicate if member is an elected official):

Burton Community Hall Board

Description of Public Process:

Two weeks prior to voting days, a list of eligible initiatives will be sent to all residents via Canada Post. A two week notice will also be posted on the local bulletin board and also at the local post office. Our local Facebook page and our local website will also contain information regarding the voting process, initiatives, voting dates, times and location. On voting days, a road side notice will be placed outside the hall, reminding the residents of the vote. At the voting station, each voter will sign in and be given a ballot listing the initiatives and instructed on the voting procedure. Voting ballots will be the same as prior years', with projects listed and voters instructed on how the scores are accumulated. Initiatives will be listed on a 1-6 scale (this number will be dependent on number of groups applying). 1 being the most favoured and 6 being the least favoured. Initiatives with the lowest scores will receive their requested funding, continuing on with each group, until grant monies are depleted.

COMMUNITY INITIATIVES
AND AFFECTED AREAS
PROGRAMS

A PROGRAM OF

Columbia
Basin



ADMINISTERED &
MANAGED BY



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area K-Edgewood

Director Paul Peterson

Location(s) for Public Input Meeting

Edgewood Legion/Community Hall
234 Granby Dr.
Edgewood, BC

Date(s) and Time(s): April 16, 2019 6:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

People attending the public meeting will have had time to learn about the projects and put some thought into which projects they think would be good choices.

At the public meeting everyone attending will be required to sign in and at this point will be given a voting ballot. (when counting ballots at the end of the evening, ballots counted should equal number of people signed in)

Each project on the ballot is given an opportunity to do a brief presentation regarding their request for funding and a this time take questions from the audience.

Voting takes place at the public meeting.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area K-Fauquier

Director Paul Peterson

Location(s) for Public Input Meeting

Fauquier Community Hall
119 Oak St.
Fauquier, BC

Date(s) and Time(s): April 17, 2019 6:30 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Description of Public Process:

On April 17, 2019 the community will gather at the Fauquier Community Hall to cast their ballots in the order which they feel will be of the most benefit to the Fauquier Community.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

City of Castlegar

Director Bruno Tassone

Location(s) for Public Input Meeting

Castlegar Community Forum CBT Trust Building
101 - 445 13th Ave.
Castlegar, BC

Date(s) and Time(s): April 16, 2019 6:00-9:00 p.m.

Committee Members (please indicate if member is an elected official):

Members of Council TBA

Description of Public Process:

The public meeting for community input and comment be held on Monday, April 16, 2019 at 6:00 p.m. in the Community Forum

- The City of Castlegar will be holding their Public Meeting on April 16 starting at 6 pm. Each presenter is given 3 minutes to provide additional information not supplied in their grant application. It is not a requirement to attend but it does help even if it is to introduce yourselves/the organization and inquire if the Committee has any questions about the application. Presenters will be set from z-a for presentations this year.
- A copy of the resolution of Council outlining recommended disbursement of City of Castlegar funding be forwarded to the Regional District of Central Kootenay by May 1, 2019 for consideration at the RDCK Board meeting to be held May 16, 2019.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area Town of Creston

Director Mayor Ron Toyota

Location(s) for Public Input Meeting

Creston Town Hall Council Chambers 238 - 1
0th Avenue N.
Creston, BC

Date(s) and Time(s): April 16, 2019 4:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

Applications will be forwarded to Council's April Committee of the Whole Meeting. Council will receive copies of the applications in March so that they can familiarize themselves with the requests.

The required Public Meeting will be held in conjunction with Council's Committee of the Whole meeting on April 16th. The Public Meeting provides an opportunity for members of the Gallery and Council to ask questions with respect to the applications, or the process of awarding funding. Each applicant will be given the opportunity to make a brief presentation on their application (if they choose to). Council will review the applications and submit recommendations to the April Regular Council meeting for pre-approval consideration. Council's recommendations will be forwarded for consideration by the RDCK at its May 16, 2019 Board meeting.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area

Nakusp, Rural Nakusp & Bayview

Director: Joseph Hughes

Location(s) for Public Input Meeting Nakusp &
District Sports Complex 200 - 8th Ave. NW
Nakusp, BC

Date(s) and Time(s): May 4, 2019 noon-4:00 p.m.

Committee Members (please indicate if member is an elected official):

Members of Council TBA

Description of Public Process:

Priority of funding allocation will in support of proposals that benefit the communities of the Nakusp/Rural Nakusp/Bayview areas.

Proposals supported by Area Nakusp/Rural Nakusp/Bayview will be presented at the May 16th RDCK Board Meeting for approval.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area - City of Nelson

Director Janice Morrison

Location(s) for Public Input Meeting

Nelson City Hall - Council Chambers Suite 101
310 Ward Street Nelson BC

Date(s) and Time(s): April 15, 2019 2:00 p.m.

Committee Members (please indicate if member is an elected official):

Description of Public Process:

Applications will be forwarded to Council's April Committee of the Whole Meeting. Council will receive copies of the applications in March so that they can familiarize themselves with the requests.

The required Public Meeting will be held in conjunction with Council's Committee of the Whole meeting on April 15. The Public Meeting commencing 2p.m. provides an opportunity for members of the Gallery and Council to ask questions with respect to the applications, or the process of awarding funding. The Mayor or Acting Mayor will provide an opportunity for each applicant representative in attendance to make a brief presentation on the application, if they so choose. Council will review the applications at the April Committee Meeting and submit recommendations on the applications to the April Regular Council Meeting for approval consideration.

Council's recommendations will be forwarded to the RDCK for consideration by May 1, 2019 and the recommendations will be considered for approval at the May 16, 2019 RDCK Board Meeting.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area - New Denver

Director Colin Moss

Location(s) for Public Input Meeting

Knox Hall
521 6th Avenue
New Denver, BC

Date(s) and Time(s): April 16, 2019 7:00 p.m.

Committee Members (please indicate if member is an elected official):

TBA

*Alternates will be advertised for in the local newspaper in the event that members of Council can not participate due to a conflict of interest

Description of Public Process:

Committee will view the applications and will hear presentations from applicants. Applications will be rated by individual Committee members. Grant allocations will be allocated based on combined ratings. Recommendations will be forwarded to the RDCK by May 1st.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area - Village of Silverton

Director Leah Main

Leah Main

Location(s) for Public Input Meeting:

Silverton Memorial Hall
Lake Avenue
Silverton, BC

Date(s) and Time(s): April 11, 2019 5:00 p.m.

Committee Members (please indicate if member is an elected official):

Members of Council TBA

Description of Public Process:

Council hears presentations, then later reviews them in detail and makes final recommendation at the next Council Meeting. Recommendations will be forwarded to the RDCK by May 1, 2019 and will be considered for approval at the May 16, 2019 RDCK Board Meeting.



2019 Community Initiatives/ Affected Areas Programs

PUBLIC PROCESS INFORMATION FORM

Area - Village of Slocan

Director Jessica Lunn

Location(s) for Public Input Meeting

Village of Slocan
Municipal Office-Council Chambers 503
Slocan St.
Slocan, BC

Date(s) and Time(s): April 15, 2019 5:00 p.m.

Committee Members (please indicate if member is an elected official):

Members of Council TBA

Description of Public Process:

Applicants will be invited to give a 5-minute presentation and answer any questions on their applications.

Council will be the adjudicators for this process.

ELECTORAL AREA	NAME
A	Garry Jackman Gary Hill Marg Durnin Herve Blezy Gina Medhurst
B	Tanya Wall Barb Wloka Judy Dickson George Green
C	Adam Casemore Brian Churchill Cathy Robinson Allen McLaren Kathy & Dean Tompkins Maura Schadeli
D- Lardeau Valley	Aimee Watson Carl Johnson Janine Conrad Gillian Sanders Amanda Cutting Karen Newmoon Bob Gazzard
D / Kaslo	Suzan Hewat Steve Anderson Pat Desmeules Caitlin McIntosh Sarah Sinclair
E	Ramona Faust Sarah Simonet Justin Robinson Michael Wicks Susan Lefabour
F	Tom Newell Eric White Debora Wilson Monica Spencer Jay Marshall Shawn Robertson
G/Salmo	Hans Cunningham Jay Leus Riall Giuliano c/o Tanna Ernst Malachi Anderson Nate Rushforth Diana Lockwood Jennifer Endersby Jacquie Huser

	Jennifer Endersby Farrell Segall
H	Walter Popoff Ellen Kinsel Joe Nazaroff Lois Lawrence Richard Johnson Rita Moir
I	Andy Davidoff Brian Bebelman Kelly Poznikoff Andy Ozeroff
J	Rick Smith Laurie Watson Jeff Grant Scott Moorey Dave Ackney Audrey Repin Wally Penner
K – Arrow Park	Paul Peterson Lori Lounsbury Len Balogh Curtis Stenseth Margaret Stenseth
K – Burton	Liz Gillis Leslie Legate Inga Ivany Gary Mentz Cindy Stredlinski Margaret Simpson Cheryl White
K – Edgewood	Bill Penner Bill Dummett Shevon Purcell Jennifer Irmen Don Olson Hilda Murphy Sharon Birnie Brian Ewings
K – Fauquier	Brandi Mighton Annette Devlin Heather Fraser Gloria Wheatley Laura Romeo April Freely Al Brown Judy Steele

K – Nakusp/Bayview	Tom Zeleznik Paul Peterson Frances Swan Susan DeSandoli Teresa Weatherhead Karen Hamling Dorothy Drebet
City of Nelson	Janice Morrison John Dooley Nicole Charlwood Rik Logtenberg Keith Page Cal Renwick Jesse Woodward Kevin Cormack Colin McClure Sydney Black
Town of Creston	Jen Comer Ron Toyota Arnold DeBoon Jim Elford Ellen Tzakis Karen Unruh Joanna Wilson
Village of Nakusp	Tom Zeleznik Paul Peterson Frances Swan Susan DeSandoli Teresa Weatherhead Karen Hamling Dorothy Drebet
Village of New Denver	John Fyke Steve Deakoff Debbie Dubinsky Nadine Stefan Bob Thomas
Village of Silverton	Leah Main Tanya Gordon Arlene Yofonoff
Village of Slocan	Jessica Lunn Joel Pelletier Erza Buller Madeleine Perriere Burly Van Bynen



CHAPTER: FINANCE

SECTION: TRANSFERS TO OTHER ORGANIZATIONS

SUBJECT: COLUMBIA BASIN TRUST PROCESS

BOARD RESOLUTION: 9/09

EFFECTIVE DATE: 24 JAN 2009

REVISION DATE:

POLICY:

9/09

The following be **policy** of the Board with respect to the Columbia Basin Trust process:

DISTRIBUTION OF CBT FUNDING - Rules

- Delivery of the Community Initiatives & Affected Areas Funding Programs is standardized across the Regional District of Central Kootenay;
- RDCK staff will be responsible for administering ALL aspects of the CIP & AAP programs, including correspondence, advertising, financial management, and public relations;
- The RDCK will charge an annual administration fee of 5% of the total allocation amount as agreed upon in the Contribution Agreement with the Columbia Basin Trust
- If a project is cancelled or changes substantially in scope after being funded, all unexpended funds must be returned to the RDCK. However, if a project changes only slightly from the original plan, it is up to the discretion of the Electoral Area Director or Municipal Council as to whether or not they will allow the project to continue as amended
- Under no circumstances will Board members be allowed to “pre-spend” or borrow on CBT grant moneys expected in future years.
- CBT funding is not to be used to relieve the RDCK of its normal obligations or to fund projects that are normally funded through the tax base.
- CBT fund allocations are for meeting community/public needs rather than private needs.

DISTRIBUTION OF CBT FUNDING - Process

- CIP & AAP to run once annually. Annual application intake will begin in January with the submission deadline set for the end of March;
- Applicants must submit applications on the most current RDCK Form;
- All applications are to be submitted to the RDCK office ONLY, including those applications for municipal funds;

- Applications will be accepted from both registered and non-registered non-profit/not-for-profit organizations; however non-registered/non-legal entities will only be funded up to a maximum of \$5,000;
- Public Meetings to discuss applications will be held in April and May;
- Committees and Councils submit project recommendations to the May RDCK Board Meeting for approval;
- Cheques for approved projects are distributed in June;
- Lists of approved projects are to be advertised in July;
- All recipients of grant monies will be notified that they will be liable for the use of the funds according to their application forms upon cashing of their grant cheque;
- Projects approved for over \$5,000 will require a legal entity who is willing to enter into a contract with the RDCK to ensure the project is carried out and will be subject to a 10% holdback until project completion with 90% of funding being released upon receipt of the signed agreement;
- All projects must submit a financial report by December 31st of each year indicating project progress. If project is not yet complete, it will serve as an Interim Report. If project is complete it will serve as a Final Report.
- All Final Reports must include completed Financial Report Form, copies of invoices for expenditures, and submission of photos and/or samples of project.

DISTRIBUTION OF CBT FUNDING - Definitions:

Affected Areas Program

- The Affected Areas Program funds projects that meet priorities in communities which lie within 10 kilometres of the Duncan Reservoir (portion of Area 'D') as well as within 10 kilometres of the Arrow Lakes, upstream of the reservoir (portion of Area J, all of Area K, and the Village of Nakusp).
- Affected Area communities include:
 - **Portion of Area D:** Argenta, Cooper Creek, Howser, Johnson's Landing, Lardeau and Meadow Creek
 - **Portion of Area J:** Brooklyn, Deer Park, Renata, Shields and Syringa
 - **All of Area K:** Arrow Park, Burton, Edgewood, Fauquier, Rural Nakusp/Bayview and the Village of Nakusp
 - Area K communities can be further defined as follows:

Edgewood –	Lands West of the Needles Ferry
Fauquier –	Lands covered by their Fire Brigade

Burton –	Lands North of Fauquier to the South side of Adshead Road
Arrow Park -	Lands North of Adshead Road to, but not including, Idler Road
Bayview Area -	Lands including Idler Road North 2 km past Donnelly's Road
Rural Nakusp -	Lands starting 2 km North of Donnelly's Road to balance of Area K.



Amendment to Fire Protection and Assistance Response Agreement for Arrow Creek Fire Protection Service Area

THIS AGREEMENT is entered into as of the ___ day of _____, 2023.

BETWEEN:

REGIONAL DISTRICT OF CENTRAL KOOTENAY
Po Box 590, Nelson, British Columbia, V1L 5R4
(the “RDCK”)

AND:

TOWN OF CRESTON
P.O. Box 1339, 238 10th Ave. North,
Creston, B.C., V0B 1G0

(the “Town”)

WHEREAS:

- A. The Town and the RDCK entered into an agreement for the Town to provide Fire Protection and Assistance Response within the Arrow Creek Fire Protection Service Area on January 1, 2018;
- B. The Parties wish to amend Section 3 “Term and Replacement of 2013 and 2014 Agreement” to reflect an extension of the agreement for a one year period from December 31, 2022 to December 31, 2023.

NOW THEREFORE in consideration of the terms set out in this agreement and the obligations to be performed by the parties, the parties agree as follows:

3.1 Subject to sections 3.2 and 3.4, this Agreement shall be in effect for a term of six (6) years commencing on January 1, 2018 and expiring on December 31, 2023 unless otherwise terminated in accordance with this Agreement.

IN WITNESS WHEREOF the parties have signed this Agreement, the ___ day of _____, 2023.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

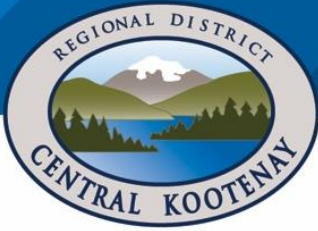
TOWN OF CRESTON

By: _____
Authorized Signatory

By: _____
Authorized Signatory

Print Name

Print Name



Board Report

Date of Report: January 3, 2023
Date & Type of Meeting: January 19, 2023 Board Meeting
Author: Tristan Fehst, Regional Deputy Fire Chief
Subject: 9-1-1 Contract Extension
File: 14/7750
Electoral Area/Municipality: All Electoral Areas, Town of Creston, Village of Salmo, Village of Kaslo, Village of Nakusp, Village of New Denver, Village of Silverton, City of Castlegar

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request Board approval to enter into an Emergency Communication (9-1-1) Agreement extension (the “Fourth Extension Term”) with the Regional District of Central Okanagan (RDCO) for 9-1-1 Call Answer Centre Service Agreement provided by E-Comm. E-Comm provides 9-1-1 call/answering services, which are then forwarded to Regional District of Fraser Fort George to provide dispatch services for RDCK Fire Departments. RDCK and RDCO entered into the initial agreement July 1, 2014 and was last amended for the 2022 calendar year on February 15, 2022.

SECTION 2: BACKGROUND/ANALYSIS

RDCK Fire Department 9-1-1 call answering services are provided by the Public Safety Answering Point (PSAP) E-Comm. E-Comm is contracted by the RDCO who represents partnering Regional Districts including the RDCK.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

This is an extension of the current contract and is budgeted into the Financial Plan.

RDCK’s costs for this contract for the period of one year are \$80,221 from S156 Emergency Communications 9-1-1.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Fire Services Act of BC

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Continued provision of current PSAP 9-1-1 call answering services for Fire Department emergency response.

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

Continued provision of current service.

3.8 Board Strategic Plan/Priorities Considerations:

5.3 (f) - Partner with member municipalities and neighbouring regional districts.

SECTION 4: OPTIONS & PROS / CONS

Pros:

Continued provision of current PSAP 9-1-1 call answering services

SECTION 5: RECOMMENDATIONS

That the Board approve the RDCK enter into a contract extension with the Regional District of Central Okanagan for the continued service of ECOMM 9-1-1 Public Safety Answering Point (PSAP) call answering for the period January 1, 2023 until December 31, 2023 and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the cost of \$80,221 be paid from Service S156 Emergency Communications 9-1-1.

Respectfully submitted,
Tristan Fehst – Regional Deputy Fire Chief

CONCURRENCE

CAO – Stuart Horn	Approved
CFO – Yev Malloff	Approved
Regional Fire Chief – Nora Hannon	Approved
Regional Deputy Fire Chief – Tristan Fehst	Approved

ATTACHMENTS:

Attachment A – Agreement

**EMERGENCY SERVICES COMMUNICATION (9-1-1) AGREEMENT –
AMENDMENT NO.3**

THIS AGREEMENT AMENDMENT NO.4 (the “**Agreement Amendment**”) is made as of the 12th day of December, 2022

BETWEEN:

REGIONAL DISTRICT OF CENTRAL OKANAGAN
(the “**RDCO**”)

AND:

REGIONAL DISTRICT OF CENTRAL KOOTENAY
(the “**RDCK**”)

WHEREAS:

- A. The RDCO and the RDCK entered into a 9-1-1 Call Answer Centre Service Agreement (reference number A14-145) dated July 1, 2014, as amended and extended by Amendment No.1 dated October 28, 2019 and Amendment No2 dated April 14, 2021 and Amendment No3 dated February 15, 2022 (the “**Agreement**”); and
- B. Pursuant to the Agreement, the parties have reached mutual agreement to extend the Agreement for a further term, as further provided for in this Agreement Amendment.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the promises and of the sum of \$10 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

- 1.1 The Agreement is further extended for the term commencing January 1, 2023 and ending December 31, 2023 (the “**Fourth Extension Term**”).
- 1.2 During the Third Extension Term, the RDCO will negotiate in good faith the terms of a new *E-Comm Contract* with *E-Comm*, for provision of a new 9-1-1 call answer centre service contract for all *Regional District Partners*.
- 1.3 The Agreement is amended by deleting *Appendix B - Fees, Invoices & Payments* in its entirety, and replacing it with *Appendix B – Fees, Invoices & Payments (Revised in Amendment No.4)*, attached hereto.
- 1.4 The terms of this Agreement Amendment are expressly made part of the Agreement to the same extent as if incorporated therein, and both the RDCO and the RDCK agree that all agreements, covenants, conditions, and provisos contained in the Agreement, except as amended or altered by this Agreement Amendment, shall be and remain unaltered and in full force and effect during the Fourth Extension Term. The RDCO and the RDCK both acknowledge and agree to perform and observe, respectively, the obligations of the RDCO and the RDCK under the Agreement as extended and modified hereby. The RDCO and the RDCK hereby confirm and ratify the Agreement as hereby extended and amended.
- 1.5 All terms capitalized herein and not otherwise defined in this Agreement Amendment shall have the same meaning as the Agreement.

1.6 The provisions of this Agreement Amendment shall enure to the benefit of and be binding upon the parties' respective successors and permitted assigns.

IN WITNESS WHEREOF this Agreement Amendment has been executed and delivered by the parties as of the day and year first above written.

**REGIONAL DISTRICT OF CENTRAL
OKANAGAN**

**REGIONAL DISTRICT OF CENTRAL
KOOTENAY**

Per: _____
Name:
Title:

Per: _____
Name:
Title:

Per: _____
Name:
Title:

Per: _____
Name:
Title:

**APPENDIX B
FEES, INVOICES & PAYMENTS (REVISED IN AMENDMENT NO.4)**

D1 9-1-1 Fees.

Pursuant to Section 4.1, the 9-1-1 fees payable by RDCK to RDCO are to be the RDCK’s Apportionment (as per the definition under D.1.1) of the sum of the budgeted annual cost calculated each year for:

- a) the “Total Annual Estimated Cost” as budgeted each year (except for the “Capital / Equipment Upgrade Cost in Year 1”*) detailed in D1.2 E-Comm Contract Pricing herein;
- b) the Operating Contingency for the E-Comm Contract, as per D1.3 Operating Contingency herein;
- c) the “Total RDCO Direct Costs”, as per D1.4 RDCO Direct Costs herein; and
- d) the Administration Overhead charge, as per D1.5 herein.

*Note: The Capital / Equipment Upgrade Costs for Year 1 detailed in D1.2 E-Comm Contract Pricing will be paid from existing Capital Reserve Funds which the parties along with all Regional District Partners currently hold.

Using the methodology described above, upon the date of execution of this agreement, the estimated 9-1-1 Fees payable by RDCK to RDCO in each calendar year are as follows:

	2015	2016	2017	2018	2019	2020	2021	2022	2023
Regional District of Central Kootenay	\$ 57,882	\$ 60,700	\$ 63,449	\$ 66,322	\$ 71,088	\$ 57,561	\$ 61,426	\$ 68,023	\$ 80,221

Note: the actual amounts will be calculated each year.

D1.1 Cost Apportionment

The parties hereby agree that all costs outlined in D1.2 to D1.5 herein shall be shared by all the Regional District Partners, pro rata, in proportions equivalent to the percentage that each Regional District Partner’s respective converted assessed value of improvements for hospital purposes using the annual completed assessment roll, bears to the total converted assessed value of improvements of all Regional District Partners (the “Apportionment”).

These proportions shall be determined on an annual basis, on or before March 1st in each year of this Agreement and shall apply to the current calendar year.

D1.2 E-Comm Contract Pricing

a) Original Term Pricing:

	A	B	C	D	E
	Contract Year	Project Management Costs	Capital / Equipment Upgrade Costs	Operating Costs	Total Annual Estimated Cost <small>(Sum of Columns B, C, D)</small>
1	Year 1 <small>(Nov 18, 2014 - Nov 17, 2015)</small>	\$ 50,000	\$ 287,870	\$ 865,140	\$ 1,203,010
2	Year 2 <small>(Nov 18, 2015 - Nov 17, 2016)</small>	\$ -	\$ 19,190	\$ 908,540	\$ 927,730
3	Year 3 <small>(Nov 18, 2016 - Nov 17, 2017)</small>	\$ -	\$ 19,190	\$ 953,760	\$ 972,950
4	Year 4 <small>(Nov 18, 2017 - Nov 17, 2018)</small>	\$ -	\$ 19,190	\$ 1,001,040	\$ 1,020,230
5	Year 5 <small>(Nov 18, 2018 - Nov 17, 2019)</small>	\$ -	\$ 19,190	\$ 1,050,000	\$ 1,069,190
6	Total Contract Price over 5 Year Term <small>(Sum of rows E1, E2, E3, E4, E5)</small>				\$ 5,193,110

b) Extension Term Pricing:

1st Extension Term:

Nov 18, 2019 - Dec 31, 2019	\$ -	\$ 2,239	\$ 116,548	\$ 118,787
Jan 1, 2020 - Dec 31, 2020	\$ -	\$ 19,190	\$ 1,028,949	\$ 1,048,139
			Total	\$ 1,166,926

2nd Extension Term:

Jan 1, 2021 - Dec 31, 2021	\$ -	\$ 19,190	\$ 1,075,250	\$ 1,094,440
			Total	\$ 1,094,440

3rd Extension Term:

Jan 1, 2022 - Dec 31, 2022	\$ -	\$ 19,190	\$ 1,248,960	\$ 1,268,150
			Total	\$ 1,268,150

4th Extension Term:

Contract Year	Capital / Equipment Upgrade Costs	Operating Costs	Total Annual Estimated Costs
Jan 1, 2023 – Dec 1, 2023	\$19, 190	\$1, 398,835	\$1,418,025

Notes:

E-Comm operates under a cost-recovery model which is based on budgeted costs.

Assumptions with respect to the above costs have been included below.

- (a) % targeted average service 95%/5 seconds for 9-1-1 Call Answer.
- (b) 4th Extension estimates based on the forecast of a *budget yet to be approved* by the E-Comm Board of Directors. This amount reflects a 12% increase in line with projections outlined in E-Comm’s Transformation Plan, which includes an allocation for additional 9-1-1 call-taking staffing to better reflect current metrics (call volumes and handle times).
- (c) Excluded costs:
 - Next generation 9-1-1 (NG911) costs are excluded
 - Technology life cycle replacement costs are excluded (the District had chosen to pay for initial capital and implementation costs upfront). Refer to contract for additional details on "additional services" (ex. NG911) and/or changes.
- (d) The above estimated rates are also based on E-Comm’s forecast for the District’s call volume for 2023 and average handle time.

Should the District's metrics increase by 3% or more over the prior year, or term of the agreement, the 9-1-1 Call Taking Fee may be subject to increases higher than the rates noted above.

The above assumes that all abandoned 9-1-1 calls will be down-streamed to the Police of Jurisdiction for call- back, investigation and any additional further action, consistent with the standard practice established for the regional districts and other communities that we currently provide PSAP services to.

- (e) Billing will be based on the estimated call volume; call volumes will be reviewed and assessed annually, in arrears, for staffing and service level impacts. Future year estimates and billings may be adjusted subject to the above.
- (f) Costs for the language translation services included from a third party provider will be billed back to the District.

D1.3 Operating Contingency

For each Contract Year noted in the E-Comm Contract Pricing under D1.2, the RDCO will transfer year-end surplus amounts to an Operating Reserve and budget reasonable transfer to reserve amounts to achieve a reserve balance with a minimum of 15% of operating expenses to a maximum of 25%. The Operating Reserve will mitigate significant cost increases and facilitate financial sustainability.

D1.4 RDCO Direct Costs

In each calendar year, the RDCO Direct Costs are estimated to be as per the table below. (Note: these are estimates only, and actual costs incurred will be shared as per D1.1):

	2019	2020	2021	2022	2023
Salaries - Full Time	29,871	30,468	31,157	31,157	32,377
Payroll Overhead	8,065	8,226	8,412	8,412	8,742
Travel	2,250	2,295	2,250	2,250	2,295
Meetings / Communication/Education	1,500	1,530	1,500	1,500	2,000
Telephone	1,000	1,020	1,000	1,000	1,020
Insurance	8,116	8,278	10,500	6,483	6,613
Office Supplies	400	408	400	400	500
Technology/Upgrades			150,000	0	0
Legal	2,000	2,040	2,000	2,000	2,040
Consulting			10,000	10,000	12,000
Contingencies					2,000
Total RDCO Direct Costs (\$):	53,202	54,265	217,219	63,202	69,587

Note: Any surplus/deficit will be carried forward to the next year's budget. Any future surpluses may be put into an operating reserve or used to reduce the requisition for the following year.

D1.5 Administration Overhead

An administration overhead charge in accordance with the RDCO Administration Overhead Policy 7.19, to be calculated each year, will be applied to all costs in D1.2 to D1.4 above. In 2023, the % is 15.75%.

D2 Other Fees.

The following are not included in the 9-1-1 Fees detailed in D1, and will be extra fees payable upon consultation between the parties: (admin charges will also apply):

- a) Other potential fee, which are not definable and /or could become payable during the term
- b) Fees for Material Compliance change, as per section 4.2 of the E-Comm Contract
- c) **Next Generation N911 costs. These are forecast to be a significant extra cost but cannot be estimated by E-Comm until later in 2023.**
- d) Additional 9-1-1 Services, where it expressly states and additional cost may be charged, as per Schedule B of the E-Comm Contract

- e) Any costs associated with early termination, as per section 7.
- f) Staffing for a Planned Major Event, as per Schedule B (e) of the E-Comm Contract.

D3 Payment Terms.

Fees for each contract year shall be requisitioned in April and payment received no later than August 31st of that year.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Board Report

Date of Report: January 5, 2023
Date & Type of Meeting: January 19, 2023 Open Regular Board Meeting
Author: André Noël, Safety Advisor
Subject: RDCK OCCUPATIONAL HEALTH & SAFETY ANNUAL REPORT
File: [FILE NO.]

SECTION 1: EXECUTIVE SUMMARY

The Regional District of Central Kootenay (RDCK) has a Health & Safety Management System (the “HSMS”) to protect its employees, contractors and visitors, and meet its obligations under WorkSafeBC. The HSMS ensures that the RDCK plays a leading role in the promotion of high standards for working conditions and improves adherence to existing safety and health rules, and supports departments in implementing effective and efficient risk prevention strategies.

COVID-19 continued to be a health and safety focus in 2022. As of April, the B.C. Government lifted the requirement for employers to have site specific COVID-19 safety plans. Instead, Employers are required to manage COVID-19 as part of an overall Communicable Disease Plan that considers other diseases like influenza. The RDCK Communicable Disease Plan now forms part of its base Health & Safety Management system and will inform how we approach managing communicable disease outbreaks going forward.

The pandemic highlighted the need for increased support for wellness initiatives, particularly in the area of mental health. In 2022 the RDCK added Psychological Safety to the existing Occupational Health and Safety Policy Statement and in doing so demonstrated its commitment to Psychological Safety as an integral part of its health and safety program.

Key activities in 2022 included delivering mental health training to employees (“The Working Mind”) and beginning the implementation of workplace violence training initiatives. These will continue to be implemented in 2023, with a particular focus on providing employees with the tools to de-escalate workplace violence events.

For 2023, the HSMS will continue to mature with the development of more standardized processes and flowcharts. The 2023 Health & Safety focus items are:

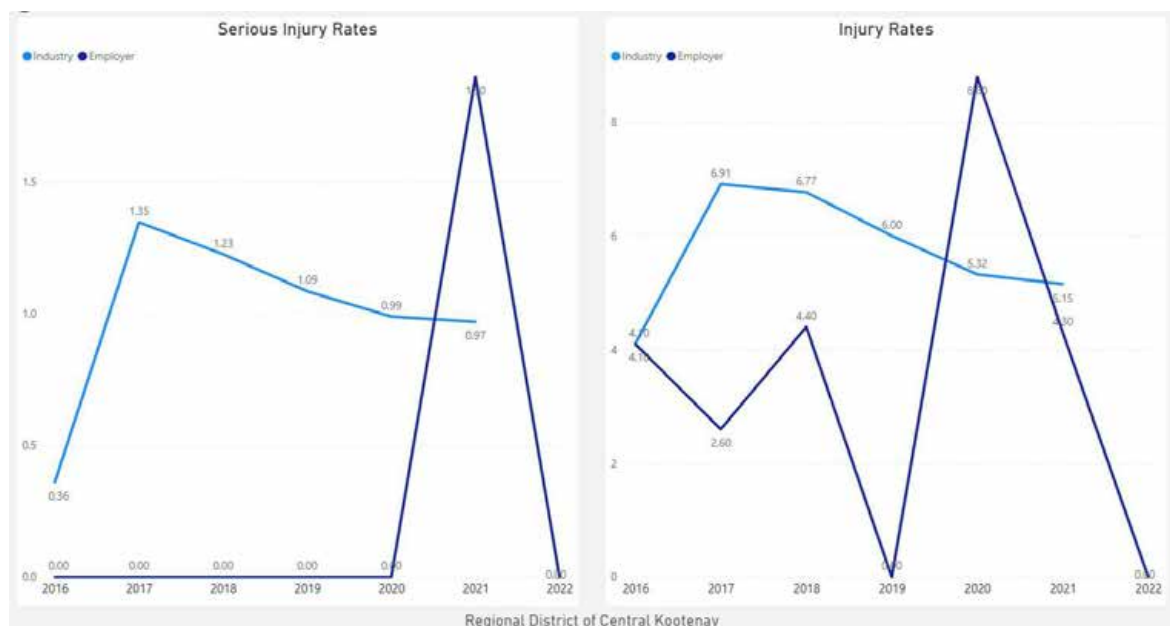
- Rolling out Incident Reporting using JotForm
- Roll out RDCK updated workplace violence prevention program, linked to a By-law, which will be presented to the Board in due course
- Develop a consistently template Health & Safety Management System
- Develop a corporate health and safety training matrix for all departments
- Develop a structure and responsibility Guideline and Matrix for all departments

Additionally, as part of the foundational support to leaders, the Safety Advisor spends a considerable amount of time out in the field on RDCK worksites providing hands on support to leaders on different elements of their Health & Safety management. Confine space(s) continues to be a critical area requiring

support as well as asbestos & chemical handling, working at heights, working alone, lockout, accident investigation and young/new worker safety orientations.

WorkSafeBC claims costs are evaluated based on previous years claims and the RDCK is assessed as part of the municipal sector industry. In 2022, for example, the claims costs were based on the June 2020- June 2021 reporting period.

For 2023, the municipal industry sector premium rates are increasing overall by 0.54%, with the RDCK rate raising from 2.90 % to 3.48%. This is due in part to the increase of claims costs in this sector, seen throughout the province in the 2021/2022 reporting period. However it is also due to a spike in overall injury rates at the RDCK, as shown in the chart below. This spike is an anomaly that is being evaluated for lessons learned.



SECTION 2: BACKGROUND / ANALYSIS

2022 Activities

Health & Safety Management System

The HSMS was established to develop the foundation of the safety management policy, programs and procedures, forms and records to ensure the RDCK has a due diligence system in place to manage safety documentation throughout the business, and ensure compliance with BC Occupational Health and Safety (OHS) Regulations.

In 2022, a main focus item was transitioning from the requirement of site specific COVID-19 safety plans towards a Communicable Disease Plan. The RDCK Health & Safety Committee(s) and line supervisors played a key role in informing employees of the changes and ensuring communications of the changes were shared within all levels within the organization.

Community Services

In September 2021 the three (3) recreation Health & Safety Committee(s) merged into one (1) committee calling the new committee “The Regional Recreational Health & Safety Committee”. The single committee has reduced meeting frequency from 32 safety meetings a year to 12 meeting a year. By having one (1) Regional Health & Safety Committee for Recreation, the RDCK has seen efficiencies in sharing lessoned learned after events, industry best practices, and proper techniques for using tools and equipment.

Community Services continues to focus on emergency preparedness and emergency response in the Recreational Facilities. In 2022 radio licenses were received for NDCC, CDCC and CDRC with the intention of using radio communication between staff working in the facility. A radio communication policy will ensure that staff are informed immediately of any emergency onsite that could require further assistance of personnel and/or the reason when an evacuation of the complex is being issued.

An internal table top review exercise of the Ammonia emergency response plan is being planned for 2023.

The Safety Advisor meets regularly with the Parks Manager to ensure safety systems are in place to support seasonal parks employees. In 2022 a Safety Management Plan (SMP) was developed for Parks employees to use while working on RDCK park properties. The SMP provides instructions to workers for emergency response, first aid, danger trees and working around wildlife while working at remote worksites.

Community Services key health & safety activities included:

- Developing Jotform inspections template for Supervisor inspections
- Completing monthly document review and visual inspection of Ammonia and Chlorine operations

Water / Utilities

Water/Utilities uses the HSMS on a daily basis to ensure staff are trained and follow safe work procedures. Utilities employees are often working alone checking on instruments in pump houses or collecting water sample at remote sites. Additionally, confined spaces entry takes place regularly ranging from access into vaults, chambers and/or reservoirs.

The Safety Advisor meets regularly with Utilities supervisors to ensure confined space management and asbestos material handling documentation and/or training remains current to support annual maintenance and capital project plans.

Fire Services

Fire Services had seen an increase of near miss and slip, trip and fall incidents in 2021. For 2022, the Regional Fire Services Health & Safety Committee took a proactive approach to preventing slip, trips, fall incidents by reviewing tips and techniques at weekly practices and by ensuring ice cleats are available in

cabs of responding apparatus during winter season. By doing this Fire Services has seen an 80% reductions of slip, trip and fall incidents compared to the previous year.

Fire Services key activities included:

- Competition of 421 fit test for Self Contained Breathing Apparatus.
- Completion of 436 N-95 fit test for fire responders and fire fighters.

In 2020, Fire Services experienced four (4) lost time incidents to Critical Incident Stress (CIS) and Post Traumatic Stress Disorder (PTSD) for first responders after difficult call outs. In 2021 the Fire Services mental health strategy ensured first responders and fire fighters have access to time sensitive trauma inferred counseling.

By using the WorkSafeBC Critical Incident Stress Program which provides two weeks of short term counseling services to first responders without starting a WorkSafeBC claim, Fire Services has been able to lower the amount of CIS & PTSD claims in 2021 and 2022 to zero.

Resource Recovery

Landfills

The Creston, Castlegar and Nakusp landfills are operated by a designated Prime Contractor(s) who coordinates safety activities including first aid and emergency response. The RDCK operates the day to day business of the weight scales and recycling centers. The Safety Advisor supports the Resource Recovery Manager and Supervisor by ensuring staff are trained annually to the Exposure Control plan for asbestos and hazardous material. Quarterly worksite inspections are completed with the Supervisor and safety committee personal to identify opportunities for continual improvement.

The Safety Advisor supported the new Creston composing facility by reviewing the design. That review identified more safety measures to ensure compliance to the BC OHS regulations. Items of significance included:

- The installation of a startup alarm for when the conveyor starts operating,
- The installation an emergency pull cable around the lower section of the conveyor, and
- Classifying the space inside the mixer drum as Confined Space.

Transfer stations

Bears are seen regularly passing through Resource Recovery worksites, which has created human/wildlife conflict at the Rosebery Transfer Station. During the summer of 2022, the RDCK purchased and installed an electric fencing system for Rosebery Transfer Station to reduce bear encounters with workers and the public. The fencing has been successful at eliminating bears from entering the site and eliminating close contacts between bears and employees/the public at the worksite.

Recycling

Resource Recovery recycling locations have been operating for the past 2.5 years. Slips, trips, falls, overexertion and cuts to hands were the majority of the claims seen in 2021/22. The Resource Recovery Safety Committee is taking a proactive approach by reaching out to workers in all regions to ensure these incidents are reviewed and discussed to ensure employee(s) are aware of the corrective actions, such as,

- Using issued leather gloves when handling plastics and metal lids,
- Using ice cleats when walking on ice outside, and/or
- Asking for assistance to lift large awkward items.

Summer heat continues to be a challenge at a few of the recycling facilities. The daytime summer sun location was not considered when determining the placement of buildings, and a few locations have been poorly placed such that the building provides our employees in those locations with little to no shade for breaks during extreme hot summer days.

In 2022, heat risk assessments were completed at all recycling sites noting a few sites with 40+ degrees temperatures resulting from the black top asphalt radiating heat onto the site. The Safety Advisor and Resource Recovery Manager have discussed options for the 2023 season including installation of awning for permanent shade, opening / closing specific sites earlier in the day in July/August, or installing power to operate air conditioning and/or a fan.

2023 Goals and Targets

In 2023, the OHS objectives will shift to focus towards raising the awareness on overexertion incidents throughout the organization, while continuing to provide support Resource Recovery and Community Services and Fire Services in reducing workplace accidents and liabilities from worker and public injuries.

While the RDCK continues to mature its HSMS, the organization will benefit from further work on documenting processes and developing flowcharts for supervisors to ensure consistency across the organization, and to reduce redundancies. This will include creating HSMS templates that can be made fit-for-purpose across the organization. Such templates will ensure that the RDCK standard is met through “fixed” language, while allowing fit-for-purpose tweaking specific to the facility.

Other OHS work plan activities for 2023 include:

- Documenting processes for Supervisors as job aids for
 - Field Level Risk Assessments, and
 - Incident Response and Reporting
- Completing the Community Services recreation facilities risk assessment
- Starting the development of a Regional Recreation Safety Management Plan, and
- Continuing to supporting Projects, such as
 - The Central compost facility,
 - The Fire hall vehicle exhaust extraction system, and
 - The Castlegar Arena upgrades.

Mental Health Strategy

In 2021 HR developed and implemented a Mental Health Strategy that is anticipated to take up to three years to fully execute. In 2023, we will see the continued implementation of the Mental Health strategy, including,

- Continuing to train new and existing employees in Working Minds, and Fire Services will train all fire fighters and fire responders in Resilient Minds.
- Adding health and wellness to Joint Occupational Health & Safety committees’ agendas to ensure that this aspect of OHS is not overlooked.
- Rolling out the updated the Violence Prevention program and de-escalation training to support a physically and psychologically healthy and safe workplace and to facilitate the prevention and management of workplace Violence. The updated program includes dealing with mental illness and will provide de-escalation training to those in public-facing role.
- Implementing the bylaw, once approved, including providing employees with training and developing processes as required.

The Regional Fire Services Health & Safety Committee has been taking an active role in championing Mental Health and Awareness for their fire halls. In 2023, the Regional Fire Services Health & Safety Committee initiative is to develop a Firefighter First Responder Health & Wellness toolkit handbook.

This toolkit will be designed to support our members by providing information on the broad variety of mental health services, systems and supports available, no matter the interest or need. This could include overcoming general workplace stress, building healthy habits, tackling a mental health condition, finding resources or simply learning more about why mental health matters.

SECTION 3: DETAILED ANALYSIS

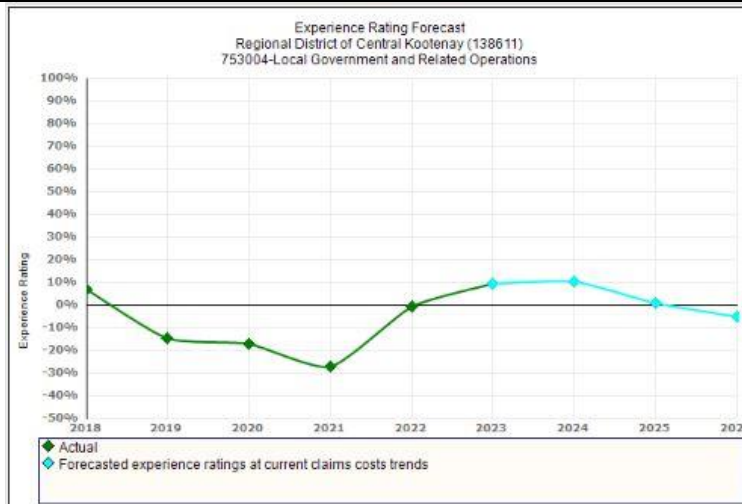
a. Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Financial Plan Amendment: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Debt Bylaw Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Public/Gov’t Approvals req’d: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

2023 Premium Rate

Payroll rates (premiums) are dependent on the classification unit to which a business is assigned, which, for the RDCK, is *Local Government and Related Operations*. Each year WorkSafeBC calculates a base rate, which reflects the historical cost of injuries in your industry. An experience rating discount or surcharge is determined based on the RDCK’s health and safety record, is then applied to determine the net rate.

The table below shows the RDCK experience rating trend forecast. This is based on historical trends, and indicates we will see modest improvements with some fluctuations that will hover around the 0% line. However, based on our own evaluation of the data, we anticipate that from 2023/2024 onward, we will see a positive improvement in the trend line, which should result in a decrease in premiums.



Financial commitments for the RDCK safety include:

- Annual respirator fit testing for employees who are required to use a tight-fitting respirator to conduct job tasks safely. Estimated cost is \$45 to \$75 per person depending on the mask, with some employees requiring three fit test for three different style of mask; approximately \$33,750 to \$56,260 per year
- Annual hearing test for employees who are exposed to noise that exceeds noise exposure limits. Estimated cost is \$50 per person; approximately \$35,550 per year.
- Annual session (8 hours) for safety training for Supervisors and Managers regulatory requirements (accident investigation, work refusal and worksite inspections).
- New supervisors are required to attend a 2 day BCMSA course, at \$315.00 per person.

ADDITIONAL TRAINING BASED ON JOB ROLE (NOT APPLICABLE TO ALL EMPLOYEES):

- WHMIS 2015: \$15 per person
- Confined Spaces: \$135 per person
- Fall Protection: \$145 per person
- Transportation of Dangerous Goods; \$85 per person
- Occupational First Aid: \$149 per person

Note that these amounts are provided as information only, and any financial impact is included in 2023 budgets for affected services.

b. Legislative Considerations (Applicable Policies and/or Bylaws):

- *BC Occupational Health & Safety Regulations*
- *Interior Health Regulations*
- *Technical Safety Regulations*
- *Transportation of Dangerous Goods Regulations*
- *Canadian Safety Association (CSA)*

c. Environmental Considerations:

Airborne silica regulations changed in 2019 with Silica recognized as requiring the same level of diligence as with Asbestos.

- Employers are required to sample employees' exposure levels to Silica to determine if exposure control plans are required to reduce levels to an acceptable limit. Failure to do so exposes employers to fines and employees or the public to poor air quality which could lead to illnesses in those areas.

d. Social Considerations:

In the event of a major incident such as a serious injury or death of an employee, a major structural failure or release of a hazardous substance the RDCK exposes itself to serious social considerations:

- Criminal charges to managers, supervisors, directors
- Large fines and punitive damages
- A negative public reputation
- Less desirable place to work

e. Economic Considerations:

A major incident could result in large financial implications

- The RDCK can be exposed to large financial fines, from daily citations of \$500-\$1000 to administrative fees starting at \$85,000 which will double each time if orders are not remediated.
- Potential for increased WCB Premiums if claim costs increase as a result of increased injuries or a serious injury.

f. Communication Considerations:

Updates and changes to the Occupational Health & Safety program will be communicated to staff, in particular the roles and responsibilities of each staff member as it pertains to the Health & Safety Management System and Internal Responsibility System.

g. Staffing/Departmental Workplan Considerations:

There are increasing demands on Supervisors and Manager to be familiar and in compliance to the BC Occupational Health & Safety Regulations.

Senior Management must continue to improve, implement and promote Health and Safety as a value in the workplace, including:

- Providing adequate resources such as personal protective equipment, tools and machinery to complete jobs tasks safely.
- Providing financial resources & allocating time for employee training

- Regulatory training requirements (annual respiratory fit tests and hearing tests, annual 8-hours JOHS training; WHMIS training, new or young employee safety orientation, including WHMIS training and others applicable to the job task).
- Recommended training (Mental Health Awareness, Prevention of Workplace Violence, Workplace Inspections, Hazard Identification & Risk Assessment, Incident Investigation)
- Providing staff with time to develop job hazard assessments, safe working procedures, workplace inspections, health and safety training, and adequate on-the-job-training.

h. Board Strategic Plan/Priorities Considerations:

Implementing the Health & Safety Management System into the Board’s strategic plan for all departments including Fire Services, Emergency Services, Wildfire Management, Resource Recovery, Food Security and Agriculture, Recreation, Parks & Trails, coordinated service delivery, water protection and advocacy will protect employee safety, provide necessary employee training and a safe work environment to achieve organizational goals and commitments.

SECTION 4: OPTIONS & PROS / CONS

N/A

SECTION 5: RECOMMENDATION(S)

N/A. As information to the Board.

Respectfully submitted,
Signature:

Name: André Noël

CONCURRENCE **Initials:**

General Manager of Human Resources - Original signed by Connie Saari-Heckley Approved
 Chief Administrative Officer Stuart Horn Approved



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Crawford Bay Elementary-Secondary School	Date of Application: 11/04/2022
Contact Name: Daniela Fiess	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality: A
Mailing Address: 16159 Walkley Road Crawford Bay British Columbia V0B1E0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 227-9218	Email: daniela.fiess@sd8.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

See attached letter.

Grant Application:

Total Grant Requested: \$ 4200.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: School budget funds.	
Previous Discretionary Grants Received – Year and Amount: 2021, \$4200	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
Signed at: 2022-11-04 15:54:07 _____ Signature	Daniela Fiess _____ Print Name
Authorization	
Signature of Area Director Signed by director	Total Grant Approved \$ 4,200.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Shrine Club	Date of Application: 01/07/2023
Contact Name: Derick Todd	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: PO Box 25 Sirdar BC V0B 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-1895	Email: malibudt@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The event is Harvey Sayles Fishing Derby. Which raises funds to help local children in the Kootenays get life changing surgeries at the 22 Shriners Hospitals in North America in a timely manner and at no cost to the family.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
-Ticket to fish on Mawson Lake is \$25 per person.

~~Previous Discretionary Fund Grants Received to Year and Amount~~ 2021 \$3000
Previous Discretionary Fund Grants Received to Year and Amount: none buyers make a donation.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-07 09:39:12

Signature

Derick Todd

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Region - Skate Canada BC/YT Section	Date of Application: 01/07/2023
Contact Name: Jillian Sibbald	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: 1180 Spokane St PO Box 615 Rossland BC V0G 1Y0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 368-1473	Email: skatekootenay@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Figure skaters from the East and West Kootenays will be coming together in Creston for the Kootenay Regional Championships to be held February 17-19, 2023 at the Creston and District Community Complex. Over 120 skaters, coaches and families will be taking part in the event. Creston provides a central location with excellent facilities to host the Championships. In addition to the weekend of skating, we host a family pizza and pool party. Families will be travelling to the Creston area, requiring accommodations, meals and will be shopping in the area. The event is necessary to select our Region Champions who will represent the Kootenays at the provincial BC/YT SuperSeries Starskate Final in Kelowna in March 2023. The funds donated through discretionary grants will be used to offset the facility rental, the pizza and pool party as well as the travel and accommodation expenses of the judges who will be travelling in for the event.

Grant Application:

Total Grant Requested: \$350.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
ViaSport grant - \$2000

Previous Discretionary Grants Received – Year and Amount: 2020 - \$350

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-07 19:48:28

Signature

Jillian Sibbald

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 350.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: South Kootenay Lake Community Service Society	Date of Application: 12/14/2022
Contact Name: Garry Sly	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: 16380 Jacobson Road Box 210 Crawford Bay BC V0B 1E0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-2634	Email: skootenaylakecss@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

A Community Meditation Circle will meet once a week to practice meditation to help support people in need of a tool that could help them calm their minds, relax, come together in community and share a practice with known benefits to our mental health. The weekly gathering is offered for free and all are welcome.

Funding will go towards paying the rent at the Tara Shanti Retreat where we meet weekly during the winter.

Grant Application:

Total Grant Requested: \$ 350	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Nelson and District Credit Union Community Investment Program : \$350 requested	
Previous Discretionary Grants Received – Year and Amount: Historical Video Editing (Aug 31/22) : \$1026.40	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-14 16:11:43

Signature

Garry Sly

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 350.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: South Kootenay Lake Community Service Society	Date of Application: 01/02/2023
Contact Name: Garry Sly	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality: Crawford Bay
Mailing Address: 16380 Jacobson Road Box 210 Crawford Bay BC V0B 1E0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-2634	Email: skootenaylakecss@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The intention of the project is to have a self defence course for women, particularly those in business. We are planning for two, two-day courses, approximately 3 hours each day. The first day of each course will include physiological training, and the second day will have some physical training. This course is in response to the the incident a month or so ago when a disturbed woman was wrecking havoc at the retail establishments, and even stole a vehicle. This incident was traumatizing for several local women who work in local retail establishments. The two sessions would be able to accommodate 10 participants per class, so we could accommodate twenty people in total. Klaus Plaumann would be the primary instructor and James Linn would assist with the physical training. We would rent the CBESS gym for the program. We would charge a small participant fee per course in order to help cover some of the expenses but we do not want this to be a barrier for participants.

Grant Application:

Total Grant Requested: \$700.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
---------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Discretionary Grant : \$700

Previous Discretionary Grants Received - Year and Amount: Historical Video Editing (Aug 31/22) : \$1026.40

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-02 16:57:01

Signature

Garry Sly

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 700.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Shrine Club	Date of Application: 01/07/2023
Contact Name: Derick Todd	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: PO Box 25 Sirdar BC V0B 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-1895	Email: malibudt@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The event is Harvey Sayles Fishing Derby, which raises funds to help local children in the Kootenays get life changing surgeries at the 22 Shriners Hospitals in North America in a timely manner and at no cost to the family.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
-Tickets to fish on Mawson lake is \$25 per attendee.

~~Previous Discretionary Fund Grants Received to Year and Amount~~ 2021 \$3000
Previous Discretionary Fund Grants Received to Year and Amount

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-07 09:47:44

Signature

Derick Todd

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Region - Skate Canada BC/YT Section	Date of Application: 01/07/2023
Contact Name: Jillian Sibbald	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 1180 Spokane St PO Box 615 Rossland British Columbia V0G 1Y0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 368-1473	Email: skatekootenay@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Figure skaters from the East and West Kootenays will be coming together in Creston for the Kootenay Regional Championships to be held February 17-19, 2023 at the Creston and District Community Complex. Over 120 skaters, coaches and families will be taking part in the event. Creston provides a central location with excellent facilities to host the Championships. In addition to the weekend of skating, we host a family pizza and pool party. Families will be travelling to the Creston area, requiring accommodations, meals and will be shopping in the area. The event is necessary to select our Region Champions who will represent the Kootenays at the provincial BC/YT SuperSeries Starskate Final in Kelowna in March 2023. The funds donated through discretionary grants will be used to offset the facility rental, the pizza and pool party as well as the travel and accommodation expenses of the judges who will be travelling in for the event.

Grant Application:

Total Grant Requested: \$600.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
ViaSport Grant - \$2,000

Previous Discretionary Grants Received – Year and Amount: 2020 - \$600

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Jillian Sibbald
Signed at:
2023-01-07 19:57:33

Signature

Jillian Sibbald

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 600.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Vallet Shrine Club	Date of Application: 12/14/2022
Contact Name: Derick Todd	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: PO Box 25 Sirdar BC V0B 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-1895	Email: malibudt@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The event is Harvey Sayles Fishing Derby which raises funds to help local children in the Kootenays get life changing surgeries at the 22 Shriners Hospitals in North America in a timely manner and at no cost to the family.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
A ticket to fish on privately owned Mawson Lake is \$25 per attendee.

~~Make no Discretionary Grants received over one year and no more than 2021 - \$5000~~

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-14 09:03:01

Signature

Derick Todd

Print Name

Authorization

Signature of Area Director Singed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Team Ropers Association	Date of Application: 12/07/2022
Contact Name: Shirley Sommerfeld	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality: RDCK Area C
Mailing Address: 2708 Hwy 3A Creston BC V0B 1G8	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-7367	Email: sommerfeldpowell@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.

The timing equipment is used to keep absolute correct accuracy for competitions and practises. This aids in a positive learning and also as it helps all members of all ages improve, and or find actions of how to improve in this sport. The timing board will give a clear visual of the participants time score.

Approve \$1,000 - Kelly V. Jan. 3/23

Grant Application:

Total Grant Requested: \$ 2000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: April 2019 \$3500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: <small>2022-12-07 14:11:27</small>	Shirley Sommerfeld
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Region - Skate Canada BC/YT Section	Date of Application: 01/07/2023
Contact Name: Jillian Sibbald	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 1180 Spokane St PO Box 615 Rossland British Columbia V0G 1Y0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 368-1473	Email: skatekootenay@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Figure skaters from the East and West Kootenays will be coming together in Creston for the Kootenay Regional Championships to be held February 17-19, 2023 at the Creston and District Community Complex. Over 120 skaters, coaches and families will be taking part in the event. Creston provides a central location with excellent facilities to host the Championships. In addition to the weekend of skating, we host a family pizza and pool party. Families will be travelling to the Creston area, requiring accommodations, meals and will be shopping in the area. The event is necessary to select our Region Champions who will represent the Kootenays at the provincial BC/YT SuperSeries Starskate Final in Kelowna in March 2023. The funds donated through discretionary grants will be used to offset the facility rental, the pizza and pool party as well as the travel and accommodation expenses of the judges who will be travelling in for the event.

Grant Application:

Total Grant Requested: \$350.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
viaSport - \$2,000

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-07 20:04:24

Signature

Jillian Sibbald

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 350.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Community Food centre	Date of Application: 12/22/2022
Contact Name: Andrew Creighton	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality: Nelson
Mailing Address: 602 Silica Street Nelson BC V1L 4N1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 352-0305	Email: andrew@nelsoncfc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Nelson Community Food Centre runs the highest volume food bank in the area. The funds from this grant would go to support the Good Food Bank program. Higher program participant numbers, coupled with higher food costs, mean that our program delivery costs are higher than ever. The Good Food Bank touches on all three of the critical objectives mentioned above. Providing healthful food to approx 400 people a week improves their physical and mental health and enables them to be active members of our community, economically and socially.

Grant Application:

Total Grant Requested: \$ 5,000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Confirmed: Gaming 38937...	
Previous Discretionary Grants Received – Year and Amount: 2022-3,000, 2020 - 2,000, 2019 - 1,000, 2018 - 1,000	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Andrew Creighton
SIGNED
SIGNED at:
2022-12-22 16:03:09

Signature

Andrew Creighton

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Blueliners Women's Hockey	Date of Application: 01/03/2023
Contact Name: Tina Choi	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality: Beasley
Mailing Address: 4655 Falls Creek Road Beasley BC V0G 2G2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 354-7383	Email: tina-choi@shaw.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Memorial Hockey Game Fundraiser to tribute Amanda Asay and to raise funds for the Dr. Amanda Asay award. Jan. 7th will mark the one year anniversary of the death of Amanda Asay. Amanda died tragically in a tree well at Whitewater Resort in early 2022. While internationally renowned for her baseball skills as the longest-serving member of the Canadian Women's Baseball team, her hockey skills at Brown University, and her forestry research with Dr. Suzanne Simard, here in Nelson Amanda flew under the radar. Amanda was a humble, kind, talented member of our community who gave her time and knowledge selflessly as a coach of Nelson's aspiring minor baseball players. Always willing to share her skills she was known as the de-facto coach and team leader of her women's hockey team. She skated with both the men's and women's teams and always played to the skill level on the ice, pushing everyone just enough to make them think they could catch up with her. And all the while with a big grin on her face....

Grant Application:

Total Grant Requested: \$ 210 \$198.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-05 17:37:17

Tina Choi

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 210.00 \$198.00
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Board Approved Date:	Resolution #
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Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: 2023 LVR Graduation Committee LVR Roger Grad 2023 Committee	Date of Application: 01/06/2023
Contact Name: Eden DuPont	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: Nelson
Mailing Address: 4562 Highway 6 Winlaw BC V0G2J0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 226-6964	Email: dupont.eden@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

We are hoping that Area F will again support this community event to help ensure that LVR 2023 graduation is successful, safe, and memorable. Graduation activities for the 2023 graduating class including photographs, cap and gown rentals, decorations, and dinner gala event.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Grocery Cards, Bottle drive, Finley's social, Silent Auction, Talent Show, Hanging Baskets - all unknown values at this time.

Grant Requests: RBC, NDCU, RDCK Area F, Lion's Club (\$1000 each)
 Previous Discretionary Grants Received - Year and Amount: 2022 - \$1000 received

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2023-01-06 14:28:21 _____ Signature	Eden DuPont _____ Print Name
---	------------------------------------

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Brent Kennedy Elementary School	Date of Application: 12/27/2022
Contact Name: Jenni Stol	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: BONNINGTON
Mailing Address: 3818 WOODCREST RD BONNINGTON bc V0G 2G3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (778) 962-0053	Email: jkonken@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

After school art program for kids in grade 1-6 at Brent Kennedy Elementary.
This program came about as a parent-led initiative due to the lack of afterschool programs in the crescent valley area. Almost all classes require driving to Nelson or Castlegar, adding extra time and cost and in some cases driving in unsafe winter road conditions. A need was expressed by many parents to have more options close to home/school.
The first classes ran at BK starting in November and were a big success with a waitlist for both days (one class for grades 1-3 and one class for grades 4-6). Led by professional artist Ron Mulvey the children explore different art techniques in a safe and fun environment. Location is at the school which makes the program very accessible for local families. All art materials are provided. Classroom space is rented from the school. The younger group meets for 1.5 hours and the older group for 2 hours per class. Each class can accommodate 10 children. We plan ...

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
No other sources of funding.

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-27 17:32:12

Signature

Jenni Stol

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Brent Kennedy Elementary School PAC	Date of Application: 01/12/2023
Contact Name: Meaghan Craven	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: Crescent Valley
Mailing Address: 1641 HIGHWAY 3A CASTLEGAR BC V1N 4N5	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-6186	Email: meaghancraven@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Brent Kennedy PAC hopes to provide every child with a school-spirit T-shirt. We believe these 210 shirts will symbolize our school's goals of belonging and inclusion while also providing a last memento of our children's time at BKES. Because the BK PAC already commits to fundraising endeavours to lower school supply fees, decrease winter activity fees, and provide classroom/teacher funds, we are reaching out to our community partners to make this goal a reality.

We will use the RDCK Area F funds as part of a down payment for our printing order (local printer, Big Cranium Designs, in Nelson, BC).

We further hope this generous gift inspires the rest of our school's community to support our proposed fundraisers this spring.

Grant Application:

Total Grant Requested: \$1000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Heritage Credit Union - \$1000

RDCK Area F - \$500
Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-12 14:38:20

Signature

Meaghan Craven

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Blueliners Women's Hockey	Date of Application: 01/03/2023
Contact Name: Tina Choi	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: Nelson
Mailing Address: 4655 Falls Creek Road Beasley BC V0G 2G2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 354-7383	Email: tina-choi@shaw.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Memorial Hockey Game Fundraiser to tribute Amanda Asay and to raise funds for the Dr. Amanda Asay award. Jan. 7th will mark the one year anniversary of the death of Amanda Asay. Amanda died tragically in a tree well at Whitewater Resort in early 2022. While internationally renowned for her baseball skills as the longest-serving member of the Canadian Women's Baseball team, her hockey skills at Brown University, and her forestry research with Dr. Suzanne Simard, here in Nelson Amanda flew under the radar. Amanda was a humble, kind, talented member of our community who gave her time and knowledge selflessly as a coach of Nelson's aspiring minor baseball players. Always willing to share her skills she was known as the de-facto coach and team leader of her women's hockey team. She skated with both the men's and women's teams and always played to the skill level on the ice, pushing everyone just enough to make them think they could catch up with her. And all the while with a big grin on her face....

Grant Application:

Total Grant Requested: \$ 210 \$198.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
---	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-05 17:42:21

Signature

Tina Choi

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 210.00 \$198.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kotenay Rockies Disc Golf Society	Date of Application: 12/14/2022
Contact Name: Michelle Cushway - Director	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Ymir
Mailing Address: 2020 Cook Ave, Rossland, BC V0G 1Y0 PO Box 2077 Rossland BC V0G 1Y0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-1384	Email: dustymic@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Ymir Disc Golf Course was the first course in The West Kootenay region. Established in 1996, by a group of disc golf enthusiasts, it was first located on Porto Rico - Ymir Rd. It was the only location that ran tournaments in the West Kootenays for 20 or so years. In the early 2000's the course was moved to its current location at the Yankee Girl tailings reclamation site, across the Salmo river from Ymir. Our plan is to replace the tee off boxes with concrete pads, replace the baskets with tournament quality baskets, . replace the signage and excavate a new meeting area. The T off boxes are currently made of sand and gravel that needs to be continually raked and compressed. The baskets were made by a local pipe fitter and need re welding yearly. They do not meet tournament specifications as discs can enter the basket from the top as well as fall out of the basket below - the spaces are too wide. They also only have one row of chains. ...

Grant Application:

Total Grant Requested: \$ \$5000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT - requested amount \$44,100.00 Received from CBT - \$33,000.00

Area G Dot right - \$1500.00
Previous Discretionary Grants Received - Year and Amount: 0.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-14 20:06:12

Signature

Michelle Cushway

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Salmo Watershed Streamkeepers Society	Date of Application: 12/05/2022
Contact Name: Chris Harkness	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
Mailing Address: PO Box 20 334 Boulder Creek Rd Ymir BC V0G 2K0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (236) 973-6800	Email: chris@streamkeepers.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The woodworking students at Salmo Secondary School will construct bat and nesting boxes to be used at a wetland restoration site. Funds will be used to purchase materials for construction

Grant Application:

Total Grant Requested: \$1000.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Have requested funding from EcoAction. A Government of Canada Program.

~~Previous Discretionary Grants Received: \$1800.00~~ ~~Number of volunteers: 2021~~

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-05 20:48:14

Chris Harkness

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
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Board Approved Date:	Resolution #
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Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Brent Kennedy Elementary School Parent Advisory Council	Date of Application: 12/16/2022
Contact Name: Lena Sherstobitoff, PAC co-Chair	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality: Crescent Valley
Mailing Address: 3819 Krestova Road Crescent Valley BC V0G1H1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 359-7094	Email: lshersto@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Brent Kennedy PAC hopes to provide every child with a school spirit t-shirt. We believe these 210 shirts will symbolize our school's goals of belonging and inclusion while also providing a last memento of our children's time at BKES. Because the BK PAC already commits to fundraising endeavors to lower school supply fees, decrease winter activity costs, and provide classroom / teacher funds, we are reaching out to our community partners to make this goal a reality.

We will use the RDCK funds as a down payment for our printing order (local printer Big Cranium Designs in Nelson, BC, has provided the initial cost estimate).

We further hope this generous gift inspires the rest of our school's community to support our proposed fundraisers this spring.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Heritage Credit Union: requested \$500 Kootenay Savings Credit Union: requested \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-16 19:50:45

Signature

Lena Sherstobitoff

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Brent Kennedy Elementary School PAC	Date of Application: 01/06/2023
Contact Name: Meaghan Craven	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality: CASTLEGAR
Mailing Address: 1641 HIGHWAY 3A CASTLEGAR BC V1N 4N5	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-6186	Email: meaghancraven@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Brent Kennedy PAC hopes to provide every child in the school with a school-spirit t-shirt. We believe these 210 shirts will symbolize our school belonging and inclusion while also providing a lasting memento of our children's time at BKES. Because the BK PAC already commits to fundraising activities to lower school supply and winter activity fees, and to provide classroom/teacher funds, we are reaching out to community partners to make this goal a reality.

We will use the RDCK funds as a down payment for our printing order (Big Cranium Design in Nelson, BC). We hope this generous gift inspires the rest of our school's community to support our proposed fundraisers this spring.

Grant Application:

Total Grant Requested: \$500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Heritage Credit Union (Slocan Park) - requested \$1000

RDCK Area H - requested \$1000...
Previous Discretionary Grants Received – Year and Amount: N/A

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-06 18:50:41

Signature

Meaghan Craven

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Boundary Regional Hospital & Health Foundation Society	Date of Application: 12/06/2022
Contact Name: Lisa Pasin, Executive Director	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 1200 Hospital Bench Trail BC V1R 4M1	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 364-3424	Email: lisa.pasin@interiorhealth.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Light-Up the Hospitals! Pledge Day is a regional initiative that all 3 Hospital Foundations engage in to raise funds to improve our regional healthcare. Light-Up is always the first Friday in December annually and kicks off the charitable giving season. The KBRH Health Foundation is fundraising for the \$750,000 Ambulatory Care Campaign, which will purchase medical equipment for the Ambulatory Care Departments including day surgery and oncology. Many of the equipment items within the current Ambulatory Care departments are approaching their end of life. Maintaining state of the art medical equipment is vital to ensuring patient safety and care. The department expansions and state of the art medical equipment purchased will increase the capacity to provide patient services at KBRH and will strengthen healthcare in our region.

Grant Application:

Total Grant Requested: \$1,000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: \$562,500 has been raised from multiple sources including businesses, service clubs, individuals and auxiliaries. The Ambulatory ...

Previous Discretionary Grants Received – Year and Amount: None. This is the first application.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-06 15:40:47

Signature

Lisa Pasin

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Minor Hockey Association	Date of Application: 12/05/2022
Contact Name: Tasha Kanigan	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 1241 McPhee Road Castlegar BC V1N4L8	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-2927	Email: tashakanigan@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Castlegar U7/U9 hockey teams are hosting our annual tournament January 20-22, 2023. We will be hosting approximately 20 teams in Castlegar for the weekend from all over the West Kootenays, East Kootenays and Okanagan. This event is one of the largest fundraisers of the year for Castlegar Minor Hockey! As part of hosting this event, we run a raffle table and silent auction to offset the costs of running the tournament with the proceeds going back to Castlegar Minor Hockey, which then directly benefit children in the community with the ability to play a team sport at a cost that is affordable. We are hoping the RDCK area I would be willing donate \$250 for the tournament/association. We will include the RDCK in our tournament program and onsite posters during the tournament....

Grant Application:

Total Grant Requested: \$ 250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Community businesses

Previous Discretionary Grants Received – Year and Amount: 250 Area 1, 2021

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-05 12:36:59

Signature

Tasha Kanigan

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 250.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Stanley Humphries Secondary School	Date of Application: December 12, 2022
Contact Name: Ian Cooper	RDCK Electoral Area/Member Municipality: <input checked="" type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: Area I Director 1657 Hwy 3A Castlegar, BC V1N 4N5	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: 250-365-7735	Email: icoper@sd20.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Provide funds to Stanley Humphries Secondary School to fund the 2023, John Voykin (\$1000); Fred Bojey (\$500); Andy Ozeroff (\$500); Tom Tarasoff (\$500); Brian Bebelman (\$500); Sam Hadikin (\$500); Alex Pereversoff (\$250); John Johnson (\$250); Dennis Robinson(\$250); Kelly Poznikoff (\$250); Tony Plonka (\$250); and Charlie Pereverzoff (\$250), Area I Community Service Bursaries.

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signature	Ian Cooper Print Name
---------------	---------------------------------

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar & District Community Services Society	Date of Application: 12/05/2022
Contact Name: Renee Detta	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: 1007-2nd Street Castlegar BC V1N 1Y4	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 365-2104	Email: renee.detta@cdcss.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

We hand out swim passes to families in need that cannot afford to purchase a swim pass themselves.

Grant Application:

Total Grant Requested: \$ 250.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-05 13:18:31

Signature

Renee Detta

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ 250.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Minor Hockey Association	Date of Application: 12/05/2022
Contact Name: Tasha Kanigan	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 1241 McPhee Road Castlegar BC V1N 4L8	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-2927	Email: tashakanigan@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Castlegar U7/U9 hockey teams are hosting our annual tournament January 20-22, 2023. We will be hosting approximately 20 teams in Castlegar for the weekend from all over the West Kootenays, East Kootenays and Okanagan. This event is one of the largest fundraisers of the year for Castlegar Minor Hockey! As part of hosting this event, we run a raffle table and silent auction to offset the costs of running the tournament with the proceeds going back to Castlegar Minor Hockey, which then directly benefit children in the community with the ability to play a team sport at a cost that is affordable. We are hoping the RDCK area J would be able to donate \$250 for the tournament/association. We will include the RDCK in our tournament program and onsite posters during the tournament....

Grant Application:

Total Grant Requested: \$ 250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Communities and businesses

Previous Discretionary Grants Received – Year and Amount: 250 Area J 2021

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-05 12:39:34

Signature

Tasha Kanigan

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 250.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Stanley Humphries Secondary School	Date of Application: 12/14/2022
Contact Name: Tiare Pion	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality: Castlegar
Mailing Address: 720 7th Avenue Castlegar BC V1N 1R9	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 365-7735	Email: tpion@sd20.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Funding request for our high school scholarship/bursary program. This will assist our students with post-secondary education.

Thank you!

Grant Application:

Total Grant Requested: \$ \$3,000.00 (2x \$1,500.00)	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 2022 - \$3,000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-14 12:25:41

Signature

Tiare Pion

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 3,000.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow Lakes Cross Country Ski Club	Date of Application: 12/11/2022
Contact Name: Kathy Smith	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: 420 Nakusp East Rd Nakusp B.C. V0G 1R1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-4950	Email: alccsc.1988@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Arrow Lakes Cross Country Ski Club (ALCCSC), maintains and manages the Wensley Creek Cross Country Ski Trails, under an agreement with Recreation Sites and Trails BC. We have been a registered non-profit society since 1988 and are volunteer driven. Management for cross-country skiing includes the need to properly maintain snow conditions, which in turn means managing and maintaining properly groomed and well set tracks for skiers.

Our club has recently upgraded our equipment with the goal of being able to provide better quality and safety in management of the ski trails. This equipment however is more complicated to operate and maintain. Our club volunteers have had little to no work experience in the proper ways(s) of using this new equipment. We feel there is a need to hire an experienced technical support person to help run this equipment and train our club volunteers on how to use it. This will help to build capacity to take on these works independently from "hired ...

Grant Application:

Total Grant Requested: \$1800.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
No other funds have been requested for this activity. The club is working on fundraising efforts to support costs that could/would ...

Previous Discretionary Grants Received – Year and Amount: 2017- \$2000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-11 22:18:12

Signature

Kathy C. Smith

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,800.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Housing Society	Date of Application: 01/05/2023
Contact Name: Erika Bird	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality: Kaslo
Mailing Address: PO Box 925 #23 - 477 A Ave Kaslo BC V0G 1M0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 353-3076	Email: info@kaslo housingsociety.org

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Winter in the Forest community event brings multiple organizations and community members together to enjoy Family Day together. There are many events that the public can participate in including the human dogsled competition where the winner donates their prize money to their favourite local charity or group. There is also music throughout the day managed and performed by local artists, along with artists who will be creating a snow sculpture and other artists who will be creating a 'build & burn' sculpture. This money will go towards artist honorariums and the charity prize money. There are also several booths with activities and information including the Kaslo Climate Action Team, The Kootenay Lake Stewardship Program, The Kaslo Community Forest, Kaslo Search & Rescue & Fire, Kaslo Outdoor Recreation & Trails and many more.

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
-----------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Nelson Kootenay Lake Tourism - \$2500 - pending
CBT - \$1500 - pending
Kaslo Community Forest - \$4000 - secured

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-06 11:26:43

Signature

Erika Bird

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Acupuncture Society	Date of Application: 01/06/2023
Contact Name: Maria-Magdalena Neumeier	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: Area D <input type="checkbox"/> Municipality: Village of Kaslo
Mailing Address: PO Box 818 Kaslo BC V0G1M0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 353-3404	Email: kaslocas@gmail.com
Project/Service Description	
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p>This event will be a fundraiser for KCAS where we show an educational movie called "Dope is Death" in Kaslo. This award winning documentary shows how community acupuncture did change heroin addiction in the Bronx in the 1970. It shows the movement which combined community health with radical politics to create the first acupuncture detoxification program in America, and demonstrates the power of acupuncture for addiction and mental health.</p> <p>We believe showing this film to Kaslo is a great way to educate and demonstrate the importance of KCAS especially in a time of crisis. We would like to show the movie two times (Friday afternoon and evening) and use The Langham as a facility. We hope to fill the theatre's 70 seats both showings!...</p>	
Grant Application:	
Total Grant Requested: \$ 780	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Potential free rent at the Langham Cultural Centre, but not confirmed. <u>Volunteer hours will be donated in order to host the event</u>	
Previous Community Development Grants Received – Year and Amount: Trauma Clinic in 2021 - \$750	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2023-01-06 17:27:13 _____ Signature	Maria-Magdalena Neumeier _____ Print Name
Authorization	
Signature of Area Director Signed by director	Total Grant Approved \$ 780.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

<i>Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.</i>	
Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.

Grant Application:

Total Grant Requested: \$ 1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Electoral Areas F, G, H, I, J

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Dr. Nicholas Sparrow

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.


Grant Application:

Total Grant Requested: \$1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Tax <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Electoral Areas E, G, H, I, J

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.



Signature

Dr. Nicholas Sparrow

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.

Grant Application:

Total Grant Requested: \$ 1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Electoral Areas E, F, H, I, J

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.



Signature

Dr Nicholas Sparrow

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.

Grant Application:

Total Grant Requested: \$ 1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 RDCK Electoral Areas E, F, G, I, J

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

_____ Signature	Dr. Nicholas Sparrow _____ Print Name
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Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Elk Root Conservation Farm Society	Date of Application: 12/12/2022
Contact Name: Kate Mizenka	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: 4010 Passmore Lower Road Winlaw BC V0G 2J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 226-6860	Email: kate@elkrootconservation.org

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)

Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Elk Root Conservation's (ERC) Regenerative Educational Demonstration Community Food Gardens is an initiative aimed to increase food security in the local community as well as demonstrate and teach methods of regenerative organic agriculture to our community that improve the land, rather than deplete it.

The two main project goals are to: 1) create food gardens at ERC where vulnerable community members can connect with community and learn to grow their own food; and 2) feed vulnerable community members through a subsidized food program and divert food to the program which would otherwise be wasted that will be produced in the existing orchards at ERC's Educational Demonstration Farm (for details see Project Overview supporting document).

Grant Application:

Total Grant Requested: \$ 5000.00

Which funding critical objective does this project meet?

Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

See 'Other Funding Sources' document in supporting documents for project budget explanation and detail.

Previous Community Development Grants Received – Year and Amount:

2020: \$6000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-12 14:15:22

Kate Mizenka

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 5,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Solutions Society	Date of Application: 12/16/2022
Contact Name: Lisa Parente	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality: Slocan
Mailing Address: 411 Derosa Drive New Denver British Columbia V0G 1S1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 358-2590	Email: lisa.parente@live.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

- *Live music, spoken word, dance, fire and puppet performances
- *Snow sculpture workshop and ice slide
- *BYODrum circle with Cypher
- *Open Mic
- *Carnival games designed by the Valhalla wilderness youth program
- *Tree art by the students of W.E. Graham Community School
- *Food and artisan vendors...

Grant Application:

Total Grant Requested: \$ 3000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Village of Slocan 3000\$
 Slocan Valley Co-Op 250\$
 Patron donations unknown...

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2022-12-16 18:04:55 <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/> Signature	Lisa Parente <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/> Print Name
---	---

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ 3,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Ski Club Association	Date of Application: 12/22/2022
Contact Name: Mike Webster	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality: New Denver
Mailing Address: Box 436 Nakusp BC VOG 1R0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 265-4772	Email: info@skisummitlake.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

In 2021 we applied for a CBT-CIP grant for our Haul Rope Replacement Project. In our application we identified a total budget of \$87,000 and described the Project Title as "Summit Lake Ski Area T-bar Haul Rope Replacement, Associated Required Works and other infrastructure improvements" We applied for \$49,000 to the CBT-CIP grant process and we were awarded \$47,055.43. To cover part of the shortfall in our budget we identified \$19,000 to come from RDCK Area K Director's discretionary funds. We received a Director's discretionary grant from RDNO in the amount of \$2,500 which was very unexpected.

In 2021 we successfully replaced the Haul Rope and completed an overview inspection of the tower sheave assemblies and we had an ...

Grant Application:

Total Grant Requested: \$ 5,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
---------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 CBT-CIP 2021 - \$47,055.43

RDNO - 2021 Director's Discretionary funds - \$2,500

Previous Community Development Grants Received – Year and Amount:

2021 - \$7,300

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-22 17:39:50

Mike Webster

Signature

Print Name

Authorization

Signature of Area Director **Walter Popoff**

Digitally signed by Walter Popoff
DN: cn=Walter Popoff, o=RDCK,
ou=Area H,
email=ipopoff@rdck.bc.ca, c=CA
Date: 2022.12.23 10:11:36 -0800

Total Grant Approved \$ 5,000

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar & District Hospital Foundation	Date of Application: 12/02/2022
Contact Name: Linda Areshenkoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: Area I <input type="checkbox"/> Municipality:
Mailing Address: 709 - 10th Street Castlegar BC V1N 2H7	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 304-1209	Email: linda.areshenkoff@interiorhealth.ca
Project/Service Description	
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p>Light Up is the primary fundraising campaign for the Castlegar & District Hospital Foundation. This year funds will go toward the purchase of a new ultrasound machine for the Emergency & Urgent Care Departments at the Castlegar Health Centre. This equipment was identified as a priority need to provide quality care for members of our community. The ultrasound machine will provide advanced imagery, greater scan depth and scanning capabilities.</p>	
Grant Application:	
Total Grant Requested: \$ 1,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Mail, walk-in and online donations from community donors to date, total \$47,000 of our \$70,000 goal. This includes a sizeable donation of \$20,000 from the Castlegar Hospital Auxiliary Treasure Shop.	
Previous Community Development Grants Received – Year and Amount: 2021: Area J \$2,500/Area I \$1,000	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2022-12-02 18:53:09	Linda Areshenkoff <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Print Name
Authorization	
Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.

Grant Application:

Total Grant Requested: \$ 1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 RDCK Electoral Areas E, F, G, H, J

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

_____ Signature	Dr. Nicholas Sparrow _____ Print Name
--------------------	---

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar & District Hospital Foundation	Date of Application: 12/02/2022
Contact Name: Linda Areshenkoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 709 - 10th Street Castlegar BC V1N 2H7	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 304-1209	Email: linda.areshenkoff@interiorhealth.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Light Up is the primary fundraising campaign for the Castlegar & District Hospital Foundation. This year funds will go toward the purchase of a new ultrasound machine for the Emergency & Urgent Care Departments at the Castlegar Health Centre. This equipment was identified as a priority need to provide quality care for members of our community. The ultrasound machine will provide advanced imagery, greater scan depth and scanning capabilities.

Grant Application:

Total Grant Requested: \$ 2,500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Mail, walk-in and online donations from community donors to date, total \$47,000 of our \$70,000 goal. This includes a sizeable donation of \$20,000 from the Castlegar Hospital Auxiliary Treasure Shop.	
Previous Community Development Grants Received – Year and Amount: 2021: Area J \$2,500/Area I \$1,000	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-02 19:10:38

Linda Areshenkoff

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2,500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

<i>Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.</i>	
Organization/Society Name: Kootenay Emergency Response Physicians Association	Date of Application: 12/11/2022
Contact Name: Dr. Nicholas Sparrow	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: Box 14, 518 Lake Street Nelson BC V1L 4C6	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-5836	Email: nicholassparrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

To produce a professional informational video to help inform potential funders, media sources, fire departments, and all orders of government about the critical emergency response services that KERPA provides within its current service area and that can be provided across British Columbia and Canada.

Grant Application:

Total Grant Requested: \$ 1250	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Electoral Areas E, F, G, H, I

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 _____ Signature	Dr. Nicholas Sparrow _____ Print Name
------------------------	---

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,250.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow Lakes Search and Rescue Society	Date of Application: 12/06/2022
Contact Name: Daniel Abraham	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: 300 8th Avenue NW Nakusp BC V0G 1R0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 301-7000	Email: djabraham81@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Community initiatives fund, to the amount of \$700 for emergency support services in Nakusp, and \$300 for community support services for Arrow Lakes Search and Rescue, to be used for ongoing volunteer driven initiatives.

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2022 - \$3000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-06 14:55:54

Daniel J Abraham

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Secondary School	Date of Application: 12/13/2022
Contact Name: Dorian Boswell	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: 619B 4 th St Nakusp BC, Canada V0G 1R0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-8323	Email: dorian.boswell@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Entrepreneurial 12 class will be traveling to Vancouver to sell their fishing flashers at the BC International Boat show. They have built the booth, developed a business plan, trained and prepared themselves for this experience. This is a great opportunity for the students to experience an international trade show and to learn about outdoor equipment, entrepreneurialism, and educational/employment opportunities. There are usually some hands-on workshops and seminars going on during the show to participate in. Students can learn a lot from talking to the public and representing our community, tourism, school programs and products. The students also can learn a lot about doing business, talking to media, exhibitors, and dealers at these shows. There may be opportunities to tour around the area. Museums, science worlds, local history etc. are chosen and planned by the students. The booth is set up inside the stadium arena. Students are to be ...

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The students have raised \$8,000 over the past years to put toward this trip.

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-12-13 14:06:34

Signature

Dorian Boswell

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

REVISED BY MIKE - DEC 21ST, 2022

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Ski Club Association	Date of Application: 12/22/2022
Contact Name: Mike Webster	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: Box 436 Nakusp BC VOG 1R0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 265-4772	Email: info@skisummitlake.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

In 2021 we applied for a CBT-CIP grant for our Haul Rope Replacement Project. In our application we identified a total budget of \$87,000 and described the Project Title as "Summit Lake Ski Area T-bar Haul Rope Replacement, Associated Required Works and other infrastructure improvements" We applied for \$49,000 to the CBT-CIP grant process and we were awarded \$47,055.43. To cover part of the shortfall in our budget we identified \$19,000 to come from RDCK Area K Director's discretionary funds. We received a Director's discretionary grant from RDNO in the amount of \$2,500 which was very unexpected.

In 2021 we successfully replaced the Haul Rope and completed an overview inspection of the tower sheave assemblies and we had an electrical audit completed. In 2022 we completed the first phase of removing and refurbishing five sheave assemblies and it was identified ...

Grant Application:

Total Grant Requested: \$ 12,100	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT-CIP 2021 - \$47,055.43

RDNO - 2021 Director's Discretionary funds - \$2,500

Previous Community Development Grants Received – Year and Amount:

2021 - \$7,300

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

MW Signed at:
2022-12-22 17:23:27

Signature

Mike Webster

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 12,100.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton Elementary School	Date of Application: 01/05/2023
Contact Name: Brent Cook	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: 219 Burton School Road Box 3 Burton BC V0G1E0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-3638	Email: brent.cook@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Burton Elementary is a small, rural, remote Kindergarten to Grade Seven School. We have been a part of the district ski initiative, equitably giving access to alpine ski day as lessons at Summit Lake to all of our families. This program gives our students access to alpine skiing and exploring our beautiful district. Having our students learn to ski gives them a tool to enjoy many ski hills in our area, opening the door to lifelong habits and active outdoor pursuits. Many of our families cannot afford to do this on their own, so many of our students would not get the opportunity to downhill ski without this program. These ski days also help support our local hill.

Grant Application:

Total Grant Requested: \$ 2000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Affordability grant (Ministry of Education)

School Budget (Limited due to our size)

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-05 17:52:10

Brent Cook

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ 2,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nakusp Elementary School	Date of Application: 01/05/2023
Contact Name: Mike Hibberson	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
Mailing Address: 619 4th St Nakusp British Columbia V0G 1R0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 805-3807	Email: mike.hibberson@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Nakusp Elementary schools have been working with Summit Lake Ski Area for many years to provide free ski days for students for many years. This relationship has served the needs of our community and the ski area well. Students who might not otherwise have been able to participate in this healthy activity have benefitted from lessons and developed healthy lifelong hobbies. The ski hill gains vital funds and builds a user group as well.

Grant Application:

Total Grant Requested: \$ 6500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Affordability Grant- Ministry of Education School budget	
Previous Community Development Grants Received – Year and Amount: 2022- \$10,000	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2023-01-05 16:39:20

Mike Hibberson

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 6,500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Salmo Valley Trail Society	Date of Application: 11/08/2022
Contact Name: Virginia Stockdale	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Salmo
Mailing Address: Box 78 salmo British Columbia v0g1z0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 551-6443	Email: virginiastockdale@yahoo.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Salmo Valley Trail Society is a non-profit society that has been running since 2013. Our mission is to create, enhance, and preserve great trail experiences for all walks of life.

The purpose of the Salmo Valley Trail Society, as defined in our constitution is:

To develop, maintain and promote recreational trails and trail networks in and around the communities of Salmo and Ymir for non-motorized activities including walking, hiking, biking, equestrian, cross-country skiing and snowshoeing.

To develop, maintain and promote facilities that support learning and progression for non-motorized activities including walking, hiking, biking,...

Grant Application:

Total Grant Requested: \$ 5000

Which funding criterial objective does this project meet?

Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

CBT Job Experience Grant
50,000.00

CBT Trail Enhancement Grant...

Previous Community Development Grants Received – Year and Amount:

none from Salmo Village

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2022-11-08 15:53:48

Virginia Stockdale

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 2,500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VILLAGE OF SLOCAN VOS ~ Xmas-Light-Up-	Date of Application: <div style="font-size: 1.2em; font-weight: bold;">Nov. 16, 2022</div>
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: Village of Slocan PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p style="font-size: 1.1em; font-weight: bold;">Spirit of Slocan's Annual Christmas Tree Light-Up Celebration 2022</p>

Grant Application:	
Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

_____ Signature	<div style="font-size: 1.2em; font-weight: bold; text-align: center;">Michelle Gordon, CAO</div> _____ Print Name
--------------------	--

Authorization Jessica Lunn, MAYOR	
Signature of Area Director 	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name:		Date of Application:	
VILLAGE OF SLOCAN VOS - Xmas Hamper Program		Nov. 16, 2022	
Contact Name: Michelle Gordon, CAO		RDCK Electoral Area/Member Municipality:	
		<input type="checkbox"/> RDCK Electoral Area:	
		<input checked="" type="checkbox"/> Municipality: SLOCAN	
Mailing Address: Village of Slocan PO Box 50 503 Slocan Street Slocan, BC V0G 2C0		Payment Type:	
		<input type="checkbox"/> Electronic Fund Transfer	
		<input checked="" type="checkbox"/> Mailed cheque	
Phone #: 250-355-2277		Email: cao@villageofslocan.ca	
Project/Service Description			
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p>WE Graham Community Service Society - Food Bank Christmas Hamper Program - Providing Christmas food and gift hampers to those in need throughout the Slocan Valley.</p>			
Grant Application:			
Total Grant Requested: \$ 600		Which funding criterial objective does this project meet?	
		<input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental	
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:			
Previous Community Development Grants Received – Year and Amount:			
2017/ 2018/ 2019/ 2020/ 2021 (Between \$150-\$550)			
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.			
_____ Signature		Michelle Gordon, CAO _____ Print Name	
Authorization		Jessica Lunn, MAYOR	
Signature of Area Director		Total Grant Approved \$ 600.00	
Board Approved Date:		Resolution #	



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Village of Slocan BC Seniors Games 2023	Date of Application: Dec. 13, 2022
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: Village of Slocan PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: (To the Village) <input type="checkbox"/> Electronic Fund Transfer of Slocan, Box <input checked="" type="checkbox"/> Mailed cheque 50)
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Promotion of active participation in fitness and wellness in sport, recreation, and education for BC Seniors.

BC Seniors Games 2023

Grant Application:

Total Grant Requested: \$ 400	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2012 - present (sponsorship given each year, \$400)

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

	Michelle Gordon, CAO
Signature	Print Name

Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved \$ 400.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Village of Slocan Winter Carnival	Date of Application: Dec. 15, 2022
Contact Name: Michelle Gordon, CAO	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input checked="" type="checkbox"/> Municipality: SLOCAN
Mailing Address: PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque Village of Slocan - Box 50
Phone #: 250-355-2277	Email: cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Community Winter Carnival - Council Contribution

Winter Carnival

Grant Application:

Total Grant Requested: \$ 3,000	Which funding criterion objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

	Michelle Gordon, CAO
Signature	Print Name

Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved \$ 3,000
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Board Approved Date:	Resolution #
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Regional District of Central Kootenay

RURAL AFFAIRS COMMITTEE MEETING

Open Meeting Minutes

Wednesday, January 18, 2023

9:00 a.m.

Hybrid Model - In-person and Remote

RDCK Board Room, 202 Lakeside Dr., Nelson, BC

COMMITTEE MEMBERS PRESENT

Chair G. Jackman	Electoral Area A - In-person
Director R. Tierney	Electoral Area B - In-person
Director K. Vandenberghe	Electoral Area C - In-person
Director A. Watson	Electoral Area D - In-person
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G - In-person
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf	Electoral Area J - In-person
Director T. Weatherhead	Electoral Area K - In-person

STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Initiatives
N. Wight	Planning Manager
J. Southam	Training & Development Manager
S. Johnson	Planner
Z. Giacomazzo	Planner
C. Hopkyns	Corporate Administrative Coordinator – Meeting Coordinator

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m3fb4930c5d4b354e492f0791782f0057>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2771 114 7497

Meeting Password: Yrm37ijRfP3

In-Person Location: Boardroom - 202 Lakeside Drive, Nelson B.C.

2. CALL TO ORDER

Board Chair Jackman called the meeting to order at 9:04 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF THE AGENDA

Moved and seconded,

And resolved:

The agenda for the January 18, 2023 Rural Affairs Committee meeting be adopted as circulated.

Carried

5. DELEGATIONS

Item 6.1 - Danielle (Linn) Rogers

Item 6.5 – Holly and Robert Hale

6. PLANNING & BUILDING

6.1 BUILDING BYLAW CONTRAVENTION - LINN

File No.: 3135-20-A-786.04663.012

322 Aspen Road

(Danielle Linn)

Electoral Area A

The Committee Report dated Oct 26, 2022 from Stefan Jones, Building/Plumbing Official, re: Building Bylaw Contravention - Linn, has been received.

- Delegations was present
- Sangita Sudan, General Manager of Development and Community Sustainability Initiatives, provided the Committee with an overview regarding the Building Bylaw Contravention.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

The Committee provided an opportunity to review the letter and photos submitted by the property owner.

The property owner answered questions from the Committee.

The Committee had a discussion regarding the property and recommended referral to allow the property owner time to work with staff regarding her options.

Moved and seconded,

And resolved that it be recommended to the Board:

That the following motion **BE REFERRED** to the February 15, 2022 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 322 Aspen Road, Electoral Area A , legally described as LOT A, PLAN NEP22848, DISTRICT LOT 4595, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

6.2 BUILDING BYLAW CONTRAVENTION - DEMERS

File No.: 3135-20-E-707.09271.698

123665 Marrello Rd

(Moshe Demers & Hannah Demers)

Electoral Area E

The Committee Report dated Oct 26, 2022 from Shawn Denny, Building/Plumbing Official, re: Building Bylaw Contravention - Demers, has been received.

- Delegations was not present

- Sangita Sudan, General Manager of Development and Community Sustainability Initiatives, provided the Committee with an overview regarding the Building Bylaw Contravention.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 123665 Marrello Rd, Electoral Area E, legally described as LOT 2, PLAN NEP 6671, DISTRICT LOT 8257, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

6.3 **BUILDING BYLAW CONTRAVENTION - HOWARD**

File No.: 3135-20-H-707.22076.000-BP024945

7487 Bojey Rd

(Justin Howard)

Electoral Area H

The Committee Report dated October 26, 2022 from Graeme Wood, Building/Plumbing Official, re: Building Bylaw Contravention - Howard, has been received.

- Delegations was no present
- Sangita Sudan, General Manager of Development and Community Sustainability Initiatives, staff recommend referring the item. The property owner is currently out of the country.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the following motion **BE REFERRED** to the February 15, 2022 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a

resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 7487 Bojey Rd., Rural Electoral Area H, legally described as LOT 1, PLAN NEP1173, DISTRICT LOT 8338, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

6.4 SUBDIVISION IN THE AGRICULTURAL LAND RESERVE - HALE

File No.: A2208E

6810 Harrop-Procter Road

(Holly Hale and Robert Hale)

Electoral Area E

The Committee Report dated January 5, 2023 from Zachari Giacomazzo, Planner, re: Subdivision in the Agricultural Land Reserve - Hale, has been received.

Zachari Giacomazzo, Planner, provided the Committee with an overview regarding the Agricultural Land Commission (ALC) application.

The property owner, Holly Hale, provided the Committee with background on the property and a summary of her reasons she believes the proposed subdivision in the Agricultural Land Reserve should be approved. Ms. Hale answered the Committees questions.

The Committee had a discussion regarding the property and recommended referral to allow time for the property owner look into water capabilities of the property.

Moved and seconded,

And resolved that it be recommended to the Board:

That the following motion **BE REFERRED** to the April 19, 2022 Rural Affairs Committee meeting:

That the Board NOT SUPPORT regarding application A2208E for the proposed subdivision in the Agricultural Land Reserve proposed by Holly Hale for the property located at 6810 Harrop-Procter Road, Electoral Area 'E' and legally described as LOT B DISTRICT LOT 306 KOOTENAY PLAN 731D EXCEPT PART INCLUDED IN PLAN 5526 (PID: 013-614-762).

Carried

6.5 SUBDIVISION IN THE AGRICULTURAL LAND RESERVE - HUSER

File No.: A2203G
111 Salmo Ski Hill Road
(Sheri & Walter Huser)
Electoral Area G

The Committee Report dated August 1, 2022 from Eileen Senyk, Planner, re: Subdivision in the Agricultural Land Reserve, has been received.

Rural Affairs Committee

Referred August 17, 2022 to January 18, 2023

Nelson Wight, Planning Manger, provided information to the Committee regarding the applicant's updated application to the ALC for the subdivision. He shared that staff's recommendation remains the same, to not support the application.

The Committee had a discussion regarding the pros and cons of subdivisions in Agricultural Land Reserves.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board PROVIDE NO COMMENT regarding application A2203G for the purposes subdivision in the Agricultural Land Reserve proposed by Sheri & Walter Huser for property located at 111 Salmo Ski Hill Road, Electoral Area 'G' and legally described as LOT A, DISTRICT LOT 206, KOOTENAY DISTRICT PLAN NEP22968 (PID 023-374-900) and that staff inform the proponent of the current Agricultural Land Reserve regulations.

Carried

**RECESS/
RECONVENE**

The meeting recessed at 10:47 a.m for break and reconvened at 10:57 a.m.

6.6 SITE SPECIFIC FLOODPLAIN EXEMPTION - 0863803 B.C. LTD.

File No.: F2204-06769.160-Doucette-FLD00065

3876 Highway 3A
(0863803 B.C. LTD.)

Electoral Area F

The Committee Report dated January 5, 2023 from Nelson Wight, Planning Manager, re: Site Specific Floodplain Exemption - 0863803 B.C. LTD., has been received.

Nelson Wight, Planning Manger, provided the Committee with an overview regarding the Site Specific Floodplain Exemption.

The property owner, Greg Doucette, was available to answer the Committees questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a minimum floor elevation above natural ground surface of 0.6 metres in accordance with the Engineering Report prepared by Skmana Engineering Ltd. for property located at 3876 Highway 3A, Nine Mile, Electoral Area F and legally described as LOT 3, DISTRICT LOT 4398, KOOTENAY DISTRICT PLAN EPP83471 (PID: 030-679-028), SUBJECT to preparation by 0863803 B.C. LTD. of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

Carried

6.7 AGRICULTURE POLICY REVIEW

File No.: 10\5200\20\AG AGRICULTURAL POLICY REVIEW\PHASE2-2019

Electoral Areas F, I, J & K

The Committee Report dated January 5, 2023 from Stephanie Johnson, Planner, re: Agriculture Policy Review, has been received.

Stephanie Johnson, Planner, provided a presentation to the Committee regarding the Agriculture Policy Review. She reviewed the purpose of this project is to consider current legislation, existing plans and best management documents, as well as input from farmers, technical advisors and the public to amend Official Community Plans and Zoning Bylaws. Stephanie provided background on the project. She shared information on secondary residence and provided an overview of the process to date. Stephanie answered the Committees questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That *Electoral Area 'F' Official Community Plan Amendment Bylaw No. 2848, 2023* being a bylaw to amend *Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2012* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,

And resolved that it be recommended to the Board:

That *Kootenay-Columbia Rivers Official Community Plan Amendment Bylaw No. 2851, 2023* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2852, 2023* being a bylaw to amend the *Electoral Area 'K' Official Community Plan Amendment Bylaw No. 2022, 2009* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That *Regional District of Central Kootenay Zoning Amendment Bylaw No.2853, 2023* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area K Director Weatherhead is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area J Director Hanegraaf is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area F Director Newell is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

Carried

Moved and seconded,

And resolved that it be recommended to the Board:

That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area I Director Davidoff is hereby delegated the authority to chair the PUBLIC HEARING on behalf of the Regional District Board.

Carried

**6.8 RDCK ADVISORY PLANNING COMMISSION BYLAW NO. 1477 - REPEAL AND REPLACE
RDCK Advisory Planning Commission Bylaw No. 1477 - Repeal And Replace
All Electoral Areas**

The Regional District of Central Kootenay Advisory Planning Commissions Bylaw No.1477 and Amendment Bylaws No.1853, 1937 & 2716, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board direct staff to review the Regional District of Central Kootenay Advisory Planning Commission Bylaw No. 1477, 2003 and prepare a bylaw to repeal and replace Bylaw No. 1477.

Carried

8. ENVIRONMENTAL SERVICES

No items.

9. RURAL ADMINISTRATION

No Items.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:56 a.m.

No public or media ask questions.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The meeting be adjourned at 11:56 a.m.

Digitally approved by

Carried

Chair Jackman, Chair