



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Revised

Date: Thursday, October 13, 2022
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mdb4cdf26751c985b511d7d02cb4c6b7>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2460 936 0834

Meeting Password: zAMjg7RfP27

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive Nelson, BC

2. CALL TO ORDER & WELCOME

2.1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2. ADOPTION OF THE AGENDA

RECOMMENDATION:

(ALL VOTE)

The agenda for the October 13, 2022 Regular Open Board meeting be adopted with the following:

- inclusion of Item 7.3.2 Directors IT Infrastructure
- inclusion of Item 7.6 Fire Services;
- inclusion of Item 7.6.1 UBCM Community Emergency Preparedness Fund; and
- the addition of the addendum

before circulation.

2.3. ADOPTION OF THE MINUTES

16 - 29

RECOMMENDATION:

(ALL VOTE)

The minutes from the September 22, 2022 Regular Open Board meeting be adopted as circulated.

2.4. INTRODUCTIONS

Stuart Horn will introduce the following new staff:

Chenoa Mclean, GIS Technician, joining us as a full time employee on a two year term.

3. COMMITTEES & COMMISSIONS

3.1. FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

- | | | |
|---------------|---|----------------|
| 3.1.1. | Area A Economic Development Commission: minutes September 7, 2022 | 30 - 32 |
| 3.1.2. | Sanca Park Water Commission: minutes September 12, 2022 | 33 - 35 |
| 3.1.3. | Electoral Area J Advisory Planning And Heritage Commission: minutes September 14, 2022 | 36 - 38 |
| 3.1.4. | West Kootenay Transit Committee: minutes September 20, 2022 | 39 - 42 |
| 3.1.5. | Electoral Area D Advisory Planning And Heritage Commission: minutes September 22, 2022 | 43 - 45 |

- 3.1.6. **Kaslo and Area D Economic Development Commission: October 3, 2022** 46 - 48
- 3.1.7. ***Balfour Water Service Community Water Advisory Committee: October 6, 2022*** 49 - 51

3.2. WITH RECOMMENDATIONS

- 3.2.1. ***All Recreation Committee: minutes September 28, 2022*** 52 - 56
NOTE: Revised minutes were added to the addenda.

RECOMMENDATION:

(ALL VOTE)

1. That staff be directed to organise an orientation meeting to the Campbell Field Project/Feasibility Study in January 2023 to determine next steps and who is interested in continuing to work on a regionally significant project.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board approve making the two year (2021-2023) term full time Community Services Communications Engagement Lead position into a permanent full time position as of October 13, 2022 based upon the September 2022 position evaluation.

RECOMMENDATION:

(ALL VOTE)

3. That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK facilities (Option 1), AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary.

RECOMMENDATION:

(ALL VOTE)

4. That staff be directed to investigate language for rental agreements of RDCK Recreational Facilities to ensure that groups have a bullying and harassment policy or documentation.

- 3.2.2. ***Castlegar & District Recreation Commission Meeting: October 4, 2022*** 57 - 59

RECOMMENDATION:

(ALL VOTE WGT)

That the Board approve the RDCK entering into the Facility User

Agreement with The Castlegar Hockey Society (Castlegar Rebels) for period ending March 31, 2026, and that the Chair Corporate Officer be authorized to sign the necessary documents.

3.2.3. Community Sustainable Living Advisory Committee: October 11, 2022

60 - 68

NOTE: The Committee Report for the resolution is attached to the minutes.

RECOMMENDATION:

(ALL VOTE)

That the Board direct staff to submit an application to the Basin Charge up Program to purchase an electric vehicle for RDCK general fleet;

AND FURTHER that the Regional District of Central Kootenay contribute up to \$20,000 of matching funding from the Local Government Climate Action Program S100 in order to leverage \$55,500 in external funding;

AND FURTHER that the Board direct staff to sign the West Coast Electric Fleets Pledge to take actions to expand the use and purchase of zero-emission vehicles. The goal is that 10% of new vehicle purchases in the RDCK fleet be zero-emission vehicles.

3.2.4. Joint Resource Recovery Committee: minutes October 12, 2022

69 - 75

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Goods and Services Agreement with Akokli Construction for the snow removal and maintenance services at the Boswell Transfer Station and Recycling Depot and Crawford Bay Transfer Station and Recycling Depot for a three period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$149,625 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 East Resource Recovery and Service A116 East Resource Recovery Recycling.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Board approve the RDCK enter into a Goods and Services Agreement with Brenton Industries for the snow removal

and maintenance services at the Kaslo Transfer Station and Recycling Depot and Marblehead Transfer Station and Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$110,880 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary document;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

RECOMMENDATION:

(ALL VOTE WGT)

3. That the Board approve the RDCK enter into a Goods and Services Agreement with Kline Motors for the snow removal services at the Grohman Narrows Transfer Station and Recycling Depot and Nelson Lakeside Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$120,015 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

RECOMMENDATION:

(ALL VOTE WGT)

4. That the Board approve the RDCK enter into a Goods and Services Agreement with 1022117 Alberta Ltd. o/a Dynamic Landscaping & Renos for the snow removal services at the Central Transfer Station, Ymir Transfer Station, Crescent Valley Recycling Depot and Winlaw Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$59,535 (excluding GST), to be paid from Service S187 Central Resource Recovery and \$87,098 be paid from Service A118 West Resource Recovery Recycling;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION:

(ALL VOTE)

5. The Board direct Staff to negotiate and complete a month-to-month Goods and Service Agreement with Goat Mountain

Enterprises for snow removal services at the Rosebery Transfer Station and New Denver Recycling Depot until a new contract is in place;

AND FURTHER that the Board direct Staff to issue a new procurement for these services.

RECOMMENDATION:
(ALL VOTE)

6. That the Board direct staff to engage with the Ministry of Transportation of Infrastructure regarding all transfer station access points and ensuring adequate snow removal service;

AND FURTHER, that should it require Board support that it be brought back to the Board for support.

RECOMMENDATION:
(ALL VOTE)

7. The Board direct Staff to inform municipalities and contractors that due to inflation, the RDCK will be reviewing all rates and we anticipate a potential 10% increase in tipping fees for 2023.

3.3. MEMBERSHIP

3.3.1. Sanca Park Water Commission

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Sanca Park Water Commission effective January 1, 2023:

Mike Thompson

3.4. DIRECTORS' REPORTS

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

- | | |
|---|----------------|
| 3.4.1. Director Jackman: UBCM/CBRAC/Regional Connectivity/TSA | 76 - 79 |
| 3.4.2. Nelson and District Recreation Commission: Letter of Support - New Indoor Sports Facility in Nelson | 80 - 81 |

4. COMMUNICATIONS

- | | |
|--|----------------|
| 4.1. The email dated September 17, 2022 from Anne Verkerk concerning Monticola Forest Ltd. logging at Mountain Station. | 82 - 83 |
|--|----------------|

- | | | |
|------|--|----------|
| 4.2. | The email dated September 21, 2022 from Ministry of Municipal Affairs regarding the RDCK grant application to the Infrastructure Planning Grant Program. | 84 - 85 |
| 4.3. | The email dated September 23, 2022 from Andre Piver regarding climate action strategy. | 86 |
| 4.4. | The email dated September 27, 2022 from Mitzi Dean, Minister of Children and Family Development, regarding Foster Family Month. | 87 - 88 |
| 4.5. | The email dated October 4, 2022 from Peggy Skelton, BC Rural Health Network regarding rural healthcare. | 89 - 90 |
| 5. | ACCOUNTS PAYABLE
<i>NOTE: An updated recommendation was added to the addenda.</i> | 91 - 111 |

RECOMMENDATION:
(ALL VOTE)

The Accounts Payable Summary for September 2022 in the amount of \$4,068,616 be approved.

6. BYLAWS

- | | | |
|------|--|-----------|
| 6.1. | Bylaw 2788: Regional District of Central Kootenay Zoning Amendment Bylaw No. 1675, 2004 (Area J) - Haines | 112 - 114 |
|------|--|-----------|

RECOMMENDATION:
(ALL VOTE)

That *Regional District of Central Kootenay Zoning Amendment Bylaw No.2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.

- | | | |
|------|---|-----------|
| 6.2. | Bylaw 2856 - Land Use Amendment (Area G) - Anderson
The Board Report dated September 30, 2022 from Eileen Senyk, Planner, seeking Board approval for the Land Use Bylaw Amendment, Anderson, has been received. | 115 - 131 |
|------|---|-----------|

RECOMMENDATION:
(ALL VOTE)

1. That *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given THIRD reading by content..

RECOMMENDATION:

(ALL VOTE)

2. That the consideration of adoption BE WITHHELD for *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* until the following items have been obtained:

- i. Approval from the Ministry of Transportation pursuant to Section 52(3)(a) of the *Transportation Act (Controlled Access)*.

- 6.3. *Bylaw 2864 - Recreation Commission No. 4 Service Establishment Bylaw***
NOTE: Revised bylaw was added to the addenda.

132 - 133

RECOMMENDATION:

(ALL VOTE WGT)

That the Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022 be read a FIRST, SECOND, and THIRD time by content.

- 6.4. *Bylaw 2866 - Permissive Tax Exemption***

134 - 138

The letter from Lois Wakelin, South Kootenay Lake ArtConnect Society, re: Permissive Exemption of property taxes, has been received.

RECOMMENDATION:

(ALL VOTE)

1. That the Board direct staff to include South Kootenay Lake ArtConnect Society 16074 Crawford Creek Road in Electoral Area A on the Permissive Tax Exemption bylaw for 2023.

RECOMMENDATION:

(ALL VOTE - 2/3 Majority Required)

2. That the Permissive Tax Exemption Bylaw No. 2866, 2022 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:

(ALL VOTE - 2/3 Majority Required)

3. That the Permissive Tax Exemption Bylaw No. 2866, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

7. NEW BUSINESS

7.1. COMMUNITY SERVICES

- 7.1.1. *Creston & District Community Complex East Stair Canopy – Contract Award***

139 - 141

The Board Report dated October 11, 2022 from Jeannine Bradley, Project Manager, re: Creston & District Community Complex East

Stair Canopy – Contract Award, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board direct staff to award the contract for the Creston & District Community Complex (CDCC) East Stair Canopy to Stoic Construction Management Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$118,783.20 plus GST; AND FURTHER, that the cost be included in the 2022 Financial Plan for S224 Recreation Facility-Creston and Areas B, C and Area A.

- 7.1.2. Salmo Swimming Pool Mechanical Upgrades – Contract Award** 142 - 144
The Board Report dated September 21, 2022 from AJ Evenson, Senior Project Manager, regarding requesting the contract for the Salmo Swimming Pool Mechanical Upgrades, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board award the contract for Salmo Swimming Pool Mechanical Upgrades to KB Plumbing and Heating Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$76,436.00 plus GST; AND FURTHER, that the cost be included in the 2022-2026 Financial Plan for S225 Swimming Pool-Salmo And Area G

7.2. DEVELOPMENT AND COMMUNITY SUSTAINABILITY

- 7.2.1. Agriculture Policy Review (Electoral Areas A, B and C)** 145 - 188
The Board Report dated September 29, 2022 from Stephanie Johnson, Planner, seeking Board adoption of land use amendments pertaining to agriculture to the Comprehensive Land Use Bylaws for Electoral Areas A, B and C, has been received.

RECOMMENDATION:
(ALL VOTE)

1. That Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:
(ALL VOTE)

2. That Electoral Area 'B' Land Use Amendment Bylaw No. 2835,

2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

RECOMMENDATION:
(ALL VOTE)

3. That Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

7.2.2. FOR INFORMATION: Wildfire Development Permit Area Project – Engagement Summary (All Electoral Areas) 189 - 258

The Board Report dated September 29, 2022 from Corey Scott, Planner, presenting to the Board the Engagement Summary Report for the Wildfire Development Permit Area Project, has been received.

The presentation dated October 13, 2022 from Urban Systems, re: Wildfire Development Permit Area Engagement - What We Heard, has been received.

7.2.3. Building Bylaw Amendment (Electoral Areas A to K, Villages of Nakusp, Salmo, New Denver, Slocan, Silverton and Kaslo) 259 - 306

The Board Report dated September 23, 2022 from Chris Gainham, Building Manager, seeking approval amend the Building Bylaw No. 2200, 2010, has been received.

RECOMMENDATION:
(ALL VOTE)

1. That the *Building Amendment Bylaw No. 2869, 2022* being a bylaw to amend *Building Bylaw 2200, 2010* is hereby given FIRST and SECOND READING.

RECOMMENDATION:
(ALL VOTE)

2. That the Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend Building Bylaw 2200, 2010 is hereby given THIRD READING.

RECOMMENDATION:
(ALL VOTE)

3. That the *Building Amendment Bylaw No. 2869, 2022* being a bylaw to amend *Building Bylaw 2200, 2010* is hereby ADOPTED;
 AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

7.3. FINANCE & ADMINISTRATION

7.3.1. External Appointments Policy 307 - 320

The Board Report dated July 28, 2022 from Micah Nakonechny, Local Government Intern, re: Draft: Appointments to external organizations policy, has been received for information.

NOTE: No Director's input was received regarding the External Appointments Policy.

RECOMMENDATION:
 (ALL VOTE)

That the Board adopt Policy Number 100-01-19 Appointments to External Organizations.

7.3.2. *Directors IT Infrastructure*

Staff are requesting direction from the Board on Directors IT Infrastructure.

For the previous term the Board past the following resolution:

521/17 That the devices provided to the Directors by the RDCK in 2017 to be used for RDCK business be returned upon completion of the Director's elected term, and this issue be reviewed in January 2019 regarding the next election term.

7.4. GRANTS

7.4.1. Discretionary 321 - 323

RECOMMENDATION:
 (ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area A

East Shore Trail and Bike Association	Annual Special Risk and D&O Insurance	\$1,730
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Area F

Selkirk Concert Society	Five Concert Series	\$1,000
Corazon Vocal Ensemble	Fall Youth Choir Retreat	\$400

RECOMMENDATION:
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area H

RDCK Service 104 – Planning	Area H Mailer – Balance	\$2,248.11
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Area K

Arrow Lakes Caribou Society	Central Selkirk Caribou Maternity Pen	\$5,000
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Kaslo

Kaslo Racquet Club	KRC Facility Upgrade	REMOVED
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7.5. CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

7.6. FIRE SERVICES

7.6.1. UBCM Community Emergency Preparedness Fund

The Board Report dated October 12, 2022 from Grant Hume, Acting Regional Fire Chief, to seek approval from the Board for staff to apply to the UBCM Community Emergency Preparedness Fund, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to apply to the October, 2022 UBCM Community Emergency Preparedness Fund intake for Volunteer and Composite Fire Departments, with a \$30,000 per fire hall grant application totalling \$480,000 for each of Robson, Ootischenia, Tarrys, Pass Creek, Crescent Valley, Passmore, Winlaw, Slocan, Beasley, Blewett, Ymir, Yahk Kingsgate, Riodel, North Shore, Balfour Harrop and Kaslo fire departments;

And FURTHER, that if successful the grant funding to be allocated S101 Rural Administration Fire Services budget, and that staff proceed with the hiring of three, one year, full time training

8. RURAL AFFAIRS COMMITTEE

326 - 332

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.1
Development Variance Permit - Bohn
Electoral Area C**

1. That the Board APPROVE the issuance of a Development Permit V2209C to Robert and Ana Bohn for the property located at 1401 Evans Road, Electoral Area C and legally described as LOT 10, DISTRICT LOT 1005, KOOTENAY DISTRICT PLAN 14651 (PID 010-386-360) with the following Development Variance under Section 19.9 of West Creston, *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013*: FROM 200 square metres maximum gross floor area TO 223 square metres maximum gross floor area.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.2
Site Specific Exemption To The Floodplain Management Bylaw - Lodge
Electoral Area J**

2. That the Board APPROVE a Site Specific Exemption to reduce the required Flood Construction Level for the Arrow Reservoir from 443.5 metres above mean sea level GSC datum, to 442.5 metres above mean sea level GSC datum in accordance with the Engineering Report prepared by Mike Walsh for property located at 5386 Broadwater Road, Electoral Area J and legally described as STRATA LOT 3, DISTRICT LOT 4599, KOOTENAY DISTRICT STRATA PLAN EPS370, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (PID 028-683-625) SUBJECT to registration by Jeremy Lodge of a restrictive covenant under Section 219 of the *Land Title Act* and Section 56 of the *Community Charter* in favour of the Regional District of Central Kootenay.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.3
Zoning Amendment Bylaw - Tassone
Electoral Area J**

3. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2859, 2022* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* are hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 6.3
Zoning Amendment Bylaw - Tassone
Electoral Area J**

4. That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2860, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* are hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

RECOMMENDATION:

(ALL VOTE)

**Rural Affairs Committee - Item 7.1
Community Works Fund Application – Woodbury Water System Water Mainline Relocate Project
Electoral Area D**

5. That the Community Works Fund application submitted for the Woodbury Water System Water Mainline Relocate Project in the total amount of \$85,560 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

RECOMMENDATION:

(ALL VOTE - 2/3 Majority Required)

**Rural Affairs Committee - Item 7.2
Community Works Fund Application – RDCK – MOTI Hard Surfacing 27th Ave. S. Creston
Electoral Area B**

6. That the Community Works Fund application submitted for the Ministry of Transportation and Infrastructure Hard Surfacing of 27th Avenue S. Creston Project, in the total amount of \$100,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area B.

9. DIRECTORS' MOTIONS

9.1. Director Newell: BC Transit Issues

RECOMMENDATION:

(ALL VOTE)

That the Board Chair send a letter to the appropriate agencies outlining the Boards concerns regarding the cancelled BC Transit routes.

10. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

The Chair will recognize the outgoing Directors.

11. IN CAMERA

11.1. RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(g) litigation or potential litigation affecting the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

11.2. RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

12. MATTERS ARISING FROM IN CAMERA MEETING

13. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



Regional District of Central Kootenay REGULAR BOARD MEETING Open Meeting Minutes

The **ninth** meeting of the Board of the Regional District of Central Kootenay in 2022 was held on Thursday, September 22, 2022, at 9:00 a.m. through a hybrid meeting model that allows the public and media to attend in-person or remotely.

ELECTED OFFICIALS

PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director T. Wall	Electoral Area B	In-Person
Director A. Casemore	Electoral Area C	
Director R. Faust	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director R. Smith	Electoral Area J	
Director P. Peterson	Electoral Area K	In-Person
Director D. Rye	City of Castlegar	
Director J. Comer	Town of Creston	
Director S. Hewat	Village of Kaslo	
Director J. Hughes	Village of Nakusp	
Director J. Morrison	City of Nelson	
Director C. Moss	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director L. Main	Village of Silverton	In-Person
Director J. Lunn	Village of Slocan	

STAFF PRESENT

S. Horn	Chief Administrative Officer
A. Lund	Deputy Corporate Officer
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
U. Wolf	General Manager of Environmental Services
C. Saari-Heckley	Human Resources Manager
N. Wight	Planning Manager
J. Dupuis	Bylaw Enforcement Supervisor
T. Dool	Research Analyst
E. Senyk	Planner
D. Elliott	Communications Coordinator
J. Bradley	Project Manager

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1d82b0bd0d88f4b77c1fde04810765b2>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2452 836 8484

Meeting Password: MjTi3iSjv53

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive Nelson, BC

2. CALL TO ORDER & WELCOME

Chair Watson welcomed Alternate Director Farrell Segall – Village of Salmo to the Board meeting.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

549/22

The agenda for the September 22, 2022 Regular Open Board meeting be adopted with the following amendments:

- removal of Item 7.3.2 Active Transportation Fund Agreement: West Kootenay Cycling Coalition - Nelson to Castlegar Active Transport Route Feasibility Study;
- inclusion of Item 3.4.4 Director Watson: Electoral Area D Update;
- inclusion of Item 3.4.5 Director Popoff: 2022 UBCM Convention;
- inclusion of Item 3.4.6 Director Comer: 2022 UBCM Convention;
- inclusion of Item 3.4.7 Director Hewat: 2022 FCM - Board Meetings;
- inclusion of Item 3.4.8 Director Lockwood: 2022 UBCM Convention;
- inclusion of Item 3.4.9 Director Main: Silverton and FCM - Board Meetings updates;
- inclusion of Item 7.3.4 Funding Agreement: Hard Surfacing of 27th Avenue South, Creston - Area B;
- inclusion of Item 7.5.3 Community Development;
- inclusion of Item 9.2 Director Newell: Cancelled BC Transit Routes; and
- with the addition of the addendum

before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

550/22

The minutes from the August 18, 2022 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

Stuart Horn introduced the following new staff:

- Jenna Chapman, Community Services Administrative Coordinator replacing Sabrina Carmichael;
- Melanie Loutit, Community Services Administrative Coordinator filling in for Jenna Chapman while on maternity leave;
- Shari Imada, Senior Energy Specialist replacing Paul Faulkner;
- Nathalie Nick, Environmental Coordinator - Utility Services replacing Alex Divlakovski; and
- Jeannine Bradley, Project Manager, replacing Shari Imada.

3. COMMITTEES & COMMISSIONS

3.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

3.1.1 Kaslo and Area D Economic Development Commission: minutes August 8, 2022

3.1.2 Nelson, Salmo, E, F and G Regional Parks Commission: minutes August 10, 2022

3.1.3 Area E Advisory Planning and Heritage Commission: minutes August 15, 2022
Staff has received the recommendations from the meeting.

3.1.4 Emergency Program Executive Committee: minutes August 16, 2022

3.1.5 Area J Advisory Planning and Heritage Commission: minutes August 17, 2022
Staff has received the recommendations from the meeting.

3.1.6 Area C Advisory Planning and Heritage Commission: minutes August 22, 2022
Staff has received the recommendations from the meeting.

3.1.7 Area D Advisory Planning and Heritage Commission: minutes August 25, 2022
Staff has received the recommendations from the meeting.

3.1.8 Nelson and District Recreation Commission No. 5: minutes August 24, 2022

3.1.9 Creston Valley Services Committee: minutes September 1, 2022

3.1.10 Riondel Commission of Management: minutes September 6, 2022

3.2 WITH RECOMMENDATIONS

3.2.1 Water Services Committee: minutes September 7, 2022

Moved and seconded,
And Resolved:

551/22

That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022* **BE REFERRED** to the next Water Services Committee meeting.

Carried

3.2.2 Recreation Commission No. 9 - Portion of Area A: minutes September 8, 2022

Moved and seconded,
And Resolved:

552/22

That the Board approve the payment of the following grants from the Recreation Commission No. 9 - Area A Service S232 2022 budget:

Gray Creek Hall Society	\$1,800
Crawford Bay and District Hall and Parks Association	\$6,200
Boswell and District Farmers' Institute	\$1,762
Boswell Memorial Hall	\$2,000
Riondel and District Curling Club	\$1,550
South Kootenay Lake Community Service Society	\$1,400
Many Bays Community Band	\$900

Carried

Moved and seconded,
And Resolved:

553/22

That the Board appoint the following individuals to the Recreation Commission No. 9 - Portion of Area A for a term to end December 31, 2024:

Gabriela Gundlach
Vivienne Rabb

Carried

3.2.3 Joint Resource Recovery Committee: minutes September 21, 2022

Moved and seconded,
And Resolved:

554/22

That the Board direct staff to award the contract for the Collection, Transportation and Recycling services of Scrap Metal to Richmond Steel for a three year contract commencing October 1, 2022 with the eligibility for two one year extensions, at total servicing fee of \$144 per metric tonne, equating to an estimated value to the contractor of \$200,000 annually to be offset by scrap metal revenue pending current market value; with the net revenue or expense to be paid to/from Service S186 East Waste, S187 Central Waste or S188 West Waste, based on the metal's origin, from the User Fees or Contracted Services account, respectfully; AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,
And Resolved:

555/22

That the *Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022* be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

556/22

That the *Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

557/22 That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program; AND FURTHER, that for consultation purposes, the Board direct staff to utilize the most appropriate costing at the time per household per year for the estimated cost of the potential service.

Carried

3.2.4 Nelson and District Recreation Commission No. 5: minutes September 20, 2022
Moved and seconded,
And Resolved:

558/22 That the Nelson and District Recreation Commission No. 5 support the Board adopt the *Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Amendment Bylaw No. 2865, 2022*.

Carried

3.3 MEMBERSHIP

3.3.1 Riondel Commission of Management
Moved and seconded,
And Resolved:

559/22 That the Board send a letter to outgoing member Farley Curson thanking him for his service with the Riondel Commission of Management.

Carried

Moved and seconded,
And Resolved:

560/22 That Item 3.4 Directors' Reports be postponed to after Item 10 Public Time, with Item 4 Communications considered at this

Carried

4. COMMUNICATIONS

4.1 The letter dated August 10, 2022 from Ron Toyota, Town of Creston, informing the RDCK the Town is reviewing options related to the Arrow Creek Water Treatment and Supply Service.

4.2 The email dated August 10, 2022 Josh Drozda, Neighbours United, providing the Implementing a Fair Transition of 100% Renewable Energy report.

4.3 The email dated August 12, 2022 from Dugald Smith, LCRB Cannabis Regulations, is seeking BC government approval to enable non-medical cannabis 'farm gate' sales.

4.4 The letter dated August 15, 2022 from Jay Chalke, Ombudsperson, providing the Quarterly Report from April 1 - June 30, 2022.

4.5 The email dated August 16, 2022 from Dugald Smith, LCRB Liquor Policy, announcing policy and procedural changes regarding Picnic Area endorsements.

4.6 The email dated August 24, 2022 regarding the Heritage Conservation Act Transformation Project - Phase 1 Stakeholder Engagement.

5. ACCOUNTS PAYABLE

Moved and seconded,
And Resolved:

561/22 The Accounts Payable Summary for August 2022 in the amount of \$6,897,391 be approved.

Carried

6. BYLAWS

6.1 Bylaw 2787 & 2788: Kootenay Columbia Rivers Official Community Plan and RDCK Zoning Amendment (Area J) - Haines

The Board Report dated September 8, 2022 from Stephanie Johnson, Planner, seeking Board adopt the Kootenay Columbia Rivers Official Community Plan and RDCK Zoning Amendments - Haines, has been received.

Moved and seconded,
And Resolved:

562/22 That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2787, 2021* being a bylaw to amend the *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.

Carried

Moved and seconded,
And Resolved:

563/22 That the recommendation **BE REFERRED** to the October 13, 2022 Board meeting:

That the *Regional District of Central Kootenay Zoning Amendment Bylaw No.2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED, and that the Chair and Corporate Officer be authorized to sign the same.

Carried

6.2 Bylaw 2796: Recreation Commission No. 4 - Nakusp and Area K

Moved and seconded,
And Resolved:

564/22 That the *Recreation Commission No. 4 - Nakusp and Area K Bylaw No. 2796, 2022* be read a FIRST, SECOND and THIRD time by content to repeal and replace *Regional Recreation Commission Number Four (4) Bylaw No. 470, 1983*.

Carried

Moved and seconded,
And Resolved:

565/22 That the *Recreation Commission No. 4 - Nakusp and Area K Bylaw No. 2796, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6.3 Bylaw 2804: Denver Siding Water Local Service Establishment Repeal

Moved and seconded,
And Resolved:

566/22 That the *Denver Siding Water Local Service Establishment Repeal Bylaw No. 2804, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6.4 Bylaw 2829: Riondel Recreation Land and Parks Specified Service Area Repeal
Moved and seconded,
And Resolved:

567/22 That the *Riondel Recreation Land and Parks Specified Service Area Repeal Bylaw No. 2829, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6.5 Bylaw 2837: Salmo and Electoral Area G Library Financial Aid Service - Alternative Approval Process (AAP)

The Corporate Officer's Report dated September 8, 2022 from Mike Morrison, Corporate Officer, providing the Board with the results of the AAP for the Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022, has been received.

Moved and seconded,
And Resolved:

568/22 That the *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6.6 Bylaw 2840: Electoral Area B Comprehensive Land Use Amendment (Area B) - Storm
The Board Report dated September 8, 2022 from Stephanie Johnson, Planner, seeking Board adopt Electoral Area B Comprehensive Land Use Amendment Bylaw - Storm, has been received.

Moved and seconded,
And Resolved:

569/22 That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.

Carried

6.7 Bylaw 2841: Electoral Area E Library Financial Contribution Service

The Corporate Officer's Report dated September 8, 2022 from Mike Morrison, Corporate Officer, providing the Board with the results of the AAP for the Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022, has been received.

Moved and seconded,
And Resolved:

570/22 That the Board take no further action pertaining to *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022*.

Carried

Director Morrison recorded opposed.

**DIRECTOR
ABSENT**

Director Lunn left the meeting at 10:00 a.m.

6.8 Bylaw 2858: Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee

Moved and seconded,
And Resolved:

571/22

That the recommendation **BE REFERRED** to the December 9, 2022 Board meeting:

That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022* be read a THIRD time by content.

Carried

Moved and seconded,
And Resolved:

572/22

That the recommendation **BE REFERRED** to the December 9, 2022 Board meeting:

That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6.9 Bylaw 2865: Nelson and District Community Facilities, Recreation, and Leisure Services Establishment Amendment

Moved and seconded,
And Resolved:

573/22

That the *Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022* be read a FIRST, SECOND, and THIRD time by content.

Carried

7. NEW BUSINESS

7.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

7.1.1 Temporary Use Permit (Area K) - White

The Board Report dated September 6, 2022 from Eileen Senyk, Planner, seeking Board approval for the Temporary Use Permit - White, has been received.

Moved and seconded,
And Resolved:

574/22

That the Board approve Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228 Clark Road and legally described as Lot 29 District Lot 770 Kootenay District Plan 10749 (PID 012-820-733).

Carried

7.2 ENVIRONMENTAL SERVICES

7.2.1 Community Wood Smoke Reduction Program

The Board Report dated August 16, 2022 from Paige Lefranc, Environmental Services Administrative Assistant, seeking Board approval to apply for grant

funds for the 2023 Community Wood Smoke Reduction Program, has been received.

Moved and seconded,
And Resolved:

575/22

That the Board direct staff to apply for grant funds from the Ministry of Environment and BC Lung Association in the amount of \$2,750 for education and advertisement of the "Community Wood Smoke Reduction Grant Program" for the 2023 program; AND FURTHER, that \$10,750 be allocated in the 2023 A100 budget revenues to allow for the continuation of the program in 2023 with funds to finance the program to come from services S100 General Administration (\$4,000) and S101 Rural Administration (\$4,000).

Carried

7.3 FINANCE & ADMINISTRATION

7.3.1 Request for Proposal: Financial Audit Services

The Board Report from Yev Malloff, General Manager of Finance, IT and Economic Development, re: Request for Proposal- Financial Audit Services, has been received.

Moved and seconded,
And Resolved:

576/22

That the Board appoint BDO as the RDCK financial auditor for the 2022 through 2024 fiscal year audits, with an option for annual renewals.

Carried

7.3.2 Active Transportation Fund Agreement: West Kootenay Cycling Coalition - Nelson to Castlegar Active Transport Route Feasibility Study

Item removed.

7.3.3 Permissive Tax Exemption

7.3.3.1 Balfour Recreation Commission

The email dated September 13, 2022 from Craig Wilkinson requesting for a tax exemption for the 1261 Queens Bay Road, has been received.

Moved and seconded,
And Resolved:

577/22

That the Board direct staff to include Balfour Recreation Commission 1261 Queens Bay Road in Electoral Area E on the Permissive Tax Exemption bylaw for 2023.

Carried

7.3.3.2 Balfour and District Business and Historic Association Heritage Committee

The email dated September 13, 2022 from Truus Zelionka requesting a tax exemption for the St. Michaels and All Angels Chapel and Performance Centre on 8551 Busk Road in Electoral Area E, has been received.

Moved and seconded,
And Resolved:

578/22 That the Board direct staff to include Balfour and District Business and Historic Association Heritage Committee 8551 Busk Road in Electoral Area E on the Permissive Tax Exemption bylaw for 2023.

Carried

7.3.3.3 Permissive Tax Exemption Policy

Moved and seconded,
And Resolved:

579/22 That the Board take no further action regarding holding back approval of Permissive Tax Exemptions until staff has prepared the Permissive Tax Exemption Policy.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 10:37 a.m. for a break and reconvened at 10:48 a.m.

**DIRECTOR
PRESENT**

Director Lunn joined the meeting at 10:48 a.m.

7.3.4 Funding Agreement: Hard Surfacing of 27th Avenue South, Creston - Area B

Both recommendations required a 2/3 vote of the Board to comply with policy.

Moved and seconded,
And Resolved:

580/22 That the Board approve the RDCK enter into an agreement with the Ministry of Transportation and Infrastructure for the hard surfacing of 27th Avenue South, Creston (Electoral Area B) for the period to end November 15, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,
And Resolved:

581/22 That the Board direct staff to prepare a Community Works Funds application in the amount of \$100,000 for the hard surfacing of 27th Avenue South, Creston with funds to come from Electoral Area B.

Carried

7.4 FIRE SERVICES

7.4.1 Fire Service Agreement: Defined Area J (Fairview) Fire Service

Moved and seconded,
And Resolved:

582/22 That the Board approve the RDCK enter into a Fire Service Agreement with the City of Castlegar for fire protection services of Defined Area J (Fairview) for the period January 1, 2022 to December 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

7.5 GRANTS

7.5.1 Discretionary

Moved and seconded,
 And Resolved:

583/22

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area H

Nakusp and Area Community Forest	BC Community Forest Association Conference and AGM	\$2,000
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Area K

Nakusp and Area Community Forest	BC Community Forest Association Conference and AGM	\$4,000
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Carried

7.5.2 Community Works Funds - Fields Forward Society

Moved and seconded,
 And Resolved:

584/22

That Resolution 210/22, being the allocation of Community Works funds:

That the Community Works Fund application submitted by Fields Forward Society for the Weather Stations & Climate Change Decision Management Tool Project in the total amount of \$40,000 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area B SUBJECT TO submission of the required five long term land lease agreements between property owners and the Fields Forward Society and SUBJECT TO confirmation of the balance of project funding required;

BE RESCINDED.

Carried

7.5.3 Community Development

Moved and seconded,

585/22

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

Area H

RDCK Service 104 – Planning	Area H Mailer	\$2,461.76
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Area I

RDCK – Krestova Park Aquisition	Private lands for a new regional park in Krestova	\$5,000
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Carried

7.6 CHAIR/CAO REPORTS

The Chair's Report dated September, 2022 re: 2022 Union of British Columbia Municipalities Convention, has been received.

CAO Horn provided an overview of his activities at the 2022 UBCM Convention. He identified the consultation has taken place with First Nations for the Out of Hospital Cares work. He met with the Ministry of Municipal Affairs regarding long term

borrowing (LTB) and the requirement for assent vote for equipment purchases, such as fire trucks, for smaller communities.

CAO Horn answered the Board's questions regarding LTB.

Chair Watson provided an overview of her activities at the 2022 UBCM Convention. She received positive feedback at the Convention regarding the great work the RDCK has been doing. Chair Watson indicated she will be attending the Reconciliation Walk on September 30, 2022 in Cranbrook, BC.

8. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

- 586/22 That the Board APPROVE the issuance of Development Variance Permit V2208J to Scott David Maxwell and Brooke Anne McNicol Clasby for the property located at 845 Waterloo Road and legally described as LOT 5 DISTRICT LOT 4598 KOOTENAY DISTRICT PLAN NEP90764 (PID 028-211-537) to vary Section 605 (1) of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 from 2.5 metres to 1.2 metres setback from an interior lot line.

Carried

Moved and seconded,
And Resolved:

- 587/22 That the Board NOT SUPPORT regarding application A2205I for the proposed subdivision in the Agricultural Land Reserve proposed by Steven Lalonde and Lenka Lalonde for property located at 1969 Highway 3A, Electoral Area I and legally described as LOT 1, DISTRICT LOT 1239, KOOTENAY DISTRICT PLAN 4649, EXCEPT PART INCLUDED IN PLAN 12849 (PID: 014-972-646).

Carried

Moved and seconded,
And Resolved:

- 588/22 That the Board direct staff to prepare a service establishment Bylaw for Dog Control Service for Areas A, B, and C; AND FURTHER, bring it back to the Creston Valley Services Committee.

Carried

9. DIRECTORS' MOTIONS

9.1 Director Newell: Noise Control Bylaw No. 2440, 2015

Moved and seconded,
And Resolved:

- 589/22 That staff be directed to undertake a comprehensive review of *Noise Control Bylaw 2440, 2015* and bring forward a draft bylaw for Board consideration in 2023.

Carried

9.2 Director Newell: Cancelled BC Transit Routes

Director Newell request a discussion regarding the cancelled BC Transit Routes.

Director Newell request a notice of motion for the Board to send a letter to the appropriate agencies regarding the cancelled BC Transit routes be considered at the October 13, 2022 Board meeting.

Moved and seconded,

And Resolved:

590/22

That the Board direct staff to prepare a report regarding the cancelled BC Transit routes within the RDCK service area for 2021 and 2022 to be brought to the November 17, 2022 Board meeting.

Carried

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:50 a.m.

A member of the public indicated there is misinformation in the document provided to the Board from Item 4.3.

Media requested to speak to Director Newell regarding the cancelled BC Transit Routes.

**RECESS/
RECONVENED** The meeting recessed at 11:54 a.m. for lunch and reconvened at 1:02 p.m.

Moved and seconded,
And Resolved:

591/22

That Item 3.4 Directors' Report be considered at this time.

Carried

3.4 DIRECTORS' REPORTS

Each Director gave a brief summary of the work done at the 2022 UBCM Convention and the FCM Board Meeting.

3.4.1 Director Watson: Letter of Support - Kaslo Search and Rescue Society

3.4.2 Director Popoff: Letter of Support - Rural Alternatives Research and Technology Society

3.4.3 Nelson and District Recreation Commission: Letter of Support - Nelson Cycling Club

3.4.4 Director Watson: Electoral Area D Update

3.4.5 Director Popoff: 2022 UBCM Convention

3.4.6 Director Comer: 2022 UBCM Convention

3.4.7 Director Hewat: 2022 FCM - Board Meetings

3.4.8 Director Lockwood: 2022 UBCM Convention

3.4.9 Director Main: Silvertown and FCM - Board Meetings updates

11. IN CAMERA

11.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

592/22 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

11.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

593/22 The Open Meeting be recessed at 1:59 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 4:00 p.m.

Carried

12. MATTERS ARISING FROM IN CAMERA MEETING

Moved and seconded,
And Resolved:

594/22 IC65/22 That the Board direct staff to negotiate the purchase of the NDCC Arena Concession operator's equipment and furnishing.

Carried

13. ADJOURNMENT

Moved and seconded,
And Resolved:

595/22 That the meeting adjourn at 4:00 p.m.

Carried

Aimee Watson, RDCK Board Chair

Angela Lund, Deputy Corporate Officer



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Area A Economic Development Commission
OPEN MEETING MINUTES**

Wednesday, September 7, 2022

4:00 pm

Hybrid Model – In-person and Remote

Boswell Memorial Hall

12374 Boswell Road, Boswell, BC

COMMISSION MEMBERS PRESENT

Director Jackman	Area A – In-person
Commissioner MacMahon	Kootenay Bay – Chair – In-person
Commissioner Medhurst	Crawford Bay
Commissioner Bertram	Crawford Bay/Grey Creek

COMMISSION MEMBERS ABSENT

Commissioner Cullinane	Boswell
Commissioner Toole	Crawford Bay/Boswell

STAFF

Julie Rafuse	Meeting Coordinator
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GUESTS

Megan Rokeby-Thomas	Kootenay Lake Chamber of Commerce – In-person
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WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m33ff9c2a1f2d374ee7f91cb2225f38b2>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2454 747 5721

Meeting Password: G4jTVccXQ37

In-Person Location: Boswell Memorial Hall
12374 Boswell Road, Boswell, BC

1. CALL TO ORDER

Chair MacMahon called the meeting to order at 4:10 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the September 7, 2022 Area A Economic Development Commission meeting be adopted with the inclusion Item 4.1 Delegation – Megan Rokeby-Thomas, Chamber of Commerce before circulation.

Carried

4. RECEIPT OF MINUTES

The July 6, 2022 Area A Economic Development Commission minutes, have been received.

4.1 Delegation

Megan Rokeby-Thomas, Kootenay Lake Chamber of Commerce

Megan Rokeby-Thomas provided an update from the Kootenay Lake Chamber of Commerce. She shared information around their transportation presentation, membership drive, funding from the Columbia Basin Trust and EDC, and the Creston & Area Housing Committee.

Megan Rokeby-Thomas will provide a written report regarding the Eastshore.life website upgrades at the November 2, 2022 EDC – Area A meeting.

5. OLD BUSINESS

5.1 Kootenay Geothermal Project Update

Commissioner MacMahon provided an update on the Kootenay Geothermal Project. He shared that the geological component of Kootenay Geothermal Project (Phase Two) is now complete and it went as well as expected. As well, funding has been approved to do drone work between the end of September and mid-October. There will be an Open House during the time when the drone work is happening. A Selkirk student and Chair MacMahon will attend the Open House and it will be open to the community to attend. Will be presented to regional board at next meeting on December 6, 2022.

6. NEW BUSINESS

6.1 EDC Policy and Procedures

Commissioner Medhurst asked about the policy, procedures and mission statement for the EDC for the new commission members. Director Jackman advised that all committees and commissions follow lead from the Board and this information is online. Meeting Coordinator to send all new commission members pdf files of what to expect.

6.2 2022 Budget Review

Director Jackman provided the Commission with an overview of the 2022 Area A – Economic Development Commission budget. Director Jackman indicated that the Commission confirm the budget at the end of the third quarter. September budget should reflect $\frac{3}{4}$ of the budget.

6.3 Focus Areas for 2022/23

The Commission had a discussion around areas of focus for the rest of 2022 and into 2023. All commission members are to bring their ideas on what they would like to support to the next meeting on November 2, 2022.

7. PUBLIC TIME

No public.

8. NEXT MEETING

The next Area A Economic Development Commission meeting is scheduled for November 2, 2022 at 4:00 p.m. at The Community Corner Centre in Crawford Bay, BC.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Area A Economic Development Commission meeting be adjourned at 5:21 p.m.

Carried

Approved by

G. MacMahon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**SANCA PARK WATER COMMISSION
OPEN MEETING MINUTES**

10:00am

Monday, September 12, 2022

Remote Meeting (Open Voice Teleconference)

COMMISSION MEMBERS

Commissioner John Vander Heide

Commissioner Melissa Izon

Commissioner Peter Cartwright

Director Garry Jackman

Electoral Area A

COMMISSIONERS ABSENT

Commissioner Mike Thompson

STAFF

Uli Wolf

Jason McDairmid

Marilyn Perrin

General Manager of Environmental Services

Manager of Utility Services

Meeting Coordinator

1. CALL TO ORDER

Uli Wolf called the meeting to order at 10:05 a.m.

2. ELECTION OF CHAIR

Uli Wolf ratifies the appointed John Vander Heide as Chair of the Sanca Park Water Commission for 2022.

3. ADOPTION OF AGENDA

Moved and seconded,
And Resolved:

The agenda for the September 12, 2022 Sanca Park Water Commission meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The December 6, 2021 budget minutes have been received.

5 STAFF REPORTS

5.1 BUDGET REPORT

Uli reported that we have received close to the budget predictions. Chair Vander Heide asked for a breakdown of the costs paid to the RDCK and if the costs are the same as other water systems. Garry explained that salaries and overhead is based on water system levels of usage, allocation of funds goes by these levels.

5.2 OPERATIONS AND MAINTENANCE UPDATE

The water system is running smoothly to date. Regular flushing, cleaning at the intake and minor repairs are all that has been needed. The question of water samples tested was raised, information for the residents only.

5.3 WATER INTAKE STATUTORY RIGHT OF WAY

There is no change to the current right of way status. The current property has offered to give us access through his property in exchange for water rights for his independent power supply. He will provide right of way when he receives his necessary permits.

5.4 NORTH PROPERTY REMOVAL FROM SERVICE AREA

The North property owners have not confirmed their desire to leave the Sanca Park Water System. The property owner has been contacted but still no reply. It is taking a very long to get a water license, things will stay the same for now.

6. NEW BUSINESS

6.1 2022 COMMISSION APPOINTMENTS FOR 2023

Moved and seconded,
And Resolved:

That the Board appoint the following individual(s) to the Sanca Park Water Commission effective January 1, 2023:

Melissa Izon
Peter Cartwright
John Van Der Heide

Carried

6.2 RECOMENDATIONS TO CHANGE COMMISSIONS TO COMMITTEES

It is suggested that the current Sanca Park Water Commission be changed to Water Advisory Committees. A Water Services Advisory Committee bylaw is being created by RDCK staff and will be brought back for discussion at the next Board meeting.

7. PUBLIC TIME

The Chair called for questions from the public 11:08 am. No questions at that time.

8. DECEMBER BUDGET MEETING

Next scheduled general meeting to be determined.

9. ADJOURNMENT

Moved and seconded,
And Resolved:

The Sanca Park Water Commission – Portion of Area A was adjourned at 10:55am

Carried

Approve by

John Vander Heide, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**ELECTORAL AREA J ADVISORY PLANNING AND
HERITAGE COMMISSION
OPEN MEETING MINUTES**

Time: 5:00pm

Date: September 14, 2022

Location: Hybrid Model – In-Person and Remote

COMMISSION/COMMITTEE MEMBERS

Commissioner W. Penner	Electoral Area J	In-Person
Commissioner A. Repin	Electoral Area J	In-Person
Commissioner D. Ackney	Electoral Area J	In-Person

MEMBERS ABSENT

Jeff Grant	Commissioner
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STAFF

Mikaela Wheaton	Planning Assistant
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3 out of 4 voting Commission members were present – quorum was met.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings remotely.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=ma58f123a7e3fdb682aac12d42aff332e>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2462 032 0668

Meeting Password: KuQdbUx3u33

In-Person Location: Robson Fire Hall – 3037 Waldie Avenue, Robson, BC

1. CALL TO ORDER

Mikaela Wheaton called the meeting to order at 5:06 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS

Member Ackney nominated Member Penner.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Mikaela Wheaton ratifies the appointed Member Penner as Chair of the Electoral Area J Advisory Planning and Heritage Commission for 2022.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the September 14th, 2022 Electoral Area J Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

5. DELEGATIONS

Item 6.1 – Tara Pejski.

The following information was provided:

- They plan to include sound barrier materials in the dog houses
- They want to start small, around 3 dogs and only grow to 10 dogs
- They want to be good neighbours and don't want to deal with yappy dogs either
- They plan to do meet and greets with potential clients
- They will be selective with the dogs they bring in to make sure they are a good fit for their family as they have two daughters
- They aren't just doing it to make money

6. STAFF REPORTS - APPLICATIONS

6.1 Bylaw Amendment and Development Variance Permit - Pejski

Files No. Z2210J and V2210J

5383 Allendale Crescent, Robson

The Referral Package dated September 7th, 2022 from Zachari Giacomazzo, Planner, re: Bylaw Amendment and Development Variance Permit applications, has been received.

The following information was provided:

- There is a shortage of this service, especially in the Castlegar area
- The applicants can currently operate their business with 3 or less dogs
- The business plan was well thought out/explained by the applicants
- The sound barrier materials in the dog house are a good idea
- The applicants can currently operate their business with 3 or less dogs
- If there is push back maybe it would be beneficial to start with the 3 dogs, do it for a period of time, then once they've shown their neighbours that it isn't going to cause too much noise, then they could apply to increase the number

Moved and seconded,

AND Resolved:

That the Area J Advisory Planning and Heritage Commission SUPPORT the Bylaw Amendment and Development Variance Permit to Brooke Tara Pejski for the property located at 5383 Allendale Crescent and legally described as Lot 3 District Lots 4599 and 14972 Kootenay District Plan 11552 to rezone the property from Rural Residential (R3) to Rural Resource (R4) in order to permit a kennel, and to decrease the setback for buildings and structures related to kennel operations from 30.0 metres to 7.5 metres, subject to there being no strong opposition to the proposal from the neighbours.

Carried

7. PUBLIC TIME

There was no public in attendance to ask questions.

8. NEXT MEETING

The next Electoral Area J Advisory Planning and Heritage Commission meeting is scheduled for October 19th, 2022 at 5:00 p.m.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area J Advisory Planning and Heritage Commission meeting be adjourned at 5:32 p.m.

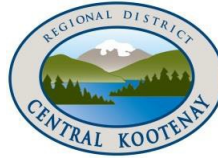
Carried

Approved by

Wally Penner, Chair

THESE ITEMS ARE PROVIDED FOR INFORMATION ONLY AND WILL BE ADDED TO THE ASSOCIATED REPORTS TO BE PRESENTED AT FUTURE MEETINGS BY PLANNING STAFF

1. That the Area J Advisory Planning and Heritage Commission SUPPORT the Bylaw Amendment and Development Variance Permit to Brooke Tara Pejski for the property located at 5383 Allendale Crescent and legally described as Lot 3 District Lots 4599 and 14972 Kootenay District Plan 11552 to rezone the property from Rural Residential (R3) to Rural Resource (R4) in order to permit a kennel, and to decrease the setback for buildings and structures related to kennel operations from 30.0 metres to 7.5 metres, subject to there being no strong opposition to the proposal from the neighbours.



WEST KOOTENAY TRANSIT COMMITTEE

MINUTES

September 20, 2022 | 1:00 p.m.

Hosted by

Regional District of Central Kootenay RDCK

In-person and Webex Meeting

COMMITTEE MEMBERS

Chair Linda Worley

Rik Logtenberg

Dan Rye (alternate)

Leah Main

Diana Lockwood

Arlene Parkinson

RDCK–Area B/Lower Columbia-Old Glory

City of Nelson

RDCK - City of Castlegar

RDCK – Village of Silverton

RDCK – Village of Salmo

RDCKB – Village of Warfield

LOCAL GOVERNMENT STAFF

James Chandler, General Manager of Operations

Tom Dool, Research Analyst

Christine Hopkyns, Recording Secretary

RDCKB

RDCK

RDCK

BC TRANSIT

Daynika White, Manager, Government Relations

Seth Wright, Vancouver Island, Manger, Government Relations

Erin Sparks, Transit Planner

Bryan Reed

James Wadsworth, Senior Transit Planner

Ryan Dennis, Electronic Fare Collection System Program Manager

Brett Elphick, Sales and Revenue Manager

BC Transit

BC Transit

BC Transit

BC Transit

BC Transit

BC Transit

BC Transit

TRANSIT OPERATING COMPANIES

Trevor Stach, CEO

Sherry McCuaig, General Manager, West Kootenays

NextGen Transit

NextGen Transit

1) Call to Order

Chair Linda Worley will call the meeting to order at 1:08 p.m.

2) Territorial Acknowledgement

We recognize and respect that we live and meet within the unceded territories of the Columbia Basin Indigenous Nations peoples.

3) Approval of the Agenda

Moved by: Committee Member Lockwood and seconded,
And Resolved:

That the agenda for the September 20, 2022 meeting of the West Kootenay Transit Committee be approved as presented.

Carried

4) Approval of the Minutes

Moved by: Committee Member Main and seconded,
And Resolved:

That the minutes of the West Kootenay Transit Committee June 30, 2022 meeting be approved as presented.

Carried

5) Communications/Correspondence

- a) Correspondence from Arlene Parkinson, RDKB Director, Village of Warfield, regarding HW 3A collision – addressed in Reports 7a.
- b) Correspondence from Ramona Faust, RDCK Director, Area E, regarding status of Harrop Procter feasibility study – addressed in Reports 7b.
- c) Correspondence from Mayor Diana Lockwood, RDCK Director, Village of Salmo, regarding communication through Voyent Alert – addressed in New Business 8a.
- d) Correspondence from Leah Main, RDCK Director, Village of Silverton, regarding service delivery – addressed in Reports 7c.
- e) Correspondence from Colleen Jones, RDKB Director, City of Trail, regarding bus shelters – addressed in Reports 7b.
- f) Correspondence from Jonathan Doyle dated September 1, 2022 received through BC Transit contact us webpage.
- g) Correspondence from Lexie Mogg dated September 2, 2022 received through BC Transit contact us webpage.

Moved by Committee Member Main and seconded
And Resolved:

That the communication/correspondence items be received for information.

Carried

6) Business Arising from the Minutes

None.

7) Reports

BC Transit

a) Statement regarding the June 30th, 2022 collision on HW3A

Daynika White, Government Relations Manager provided a statement regarding the June 30, 2022 collision involving a BC Transit bus.

b) Updates on Infrastructure, NextRide, Bus Shelters and Low Carbon Fleet

- Infrastructure Updates – Daynika White, Government Relations Manager, provided an update on the Nelson Transit Exchange, Trail Transit Exchange and the Transit Facility Study.
- NextRide- Daynika White, Government Relations Manager, shared that NextRide, the real-time bus location technology, has been installed and is live within the West Kootenay Transit System. Passengers see and hear announcements. Daynika explained how the NextRide technology works and how ridership has recovered is to pre-covid numbers.
- BC Transit Shelter Program – Daynika White, Government Relations Manager, provided an overview of the BC Transit Shelter Program, which supported by Federal and Provincial funding, with local governments pay 20 % of capital costs. She shared the application for 2023 installations will be accepted in January. Daynika explained that BC Transit planners and local government staff work together to identify locations and shelter locations.
- Planning Updates – Erin Sparks, Transit Planner, provided an overview of the BC Transit Planning 101 and shared information regarding the two projects - Kootenay Lake West, Castlegar and Area and City of Nelson Transit Future Service Plan (2021), Greater Trail Service Review (2016). Erin shared the Procter and Harrop transit feasibility study is scheduled for 2023/24.
- Low Carbon Fleet Strategy/Electric Buses – Daynika White, provided an updated regarding BC Transit intentions to begin replacing vehicles with battery electric models starting in 2023/24 (pending funding) and local government responsible for delivery costs and readying the site. She shared that Proterra has been awarded the initial contract.

c) Update on labour shortage and service delivery

Trevor Stach, NextGen Transit CEO, provided an update to the Board regarding the labour shortage and service delivery challenges. He shared that recruitment for new drivers is ongoing and that the hardest hit area has been Nakusp.

d) Electronic Fare Collection Update: Umo

Ryan Dennis, Electronic Fare Collection System Program Manager, provided an overview to the Board regarding the Umo Project, a project that will introduce payment methods that will improve your transit experience. Fares payment options will be the new mobile app, credit card, debit card, new reloadable smart card, or mobile wallet. Cash will remain a payment option. Ryan shared the benefits of the Umo platform.

Moved by Committee Member Parkinson and seconded
And Resolved:

That the reports be received for information.

Carried

8) New Business

a) Communication to ridership through Voyent Alert – Mayor Lockwood

Mayor Lockwood shared with the Board that the Village of Salmo is using the Voyent Alert system to communicate with the community regarding emergencies. She suggested BC Transit could look into using the system as a tool improve communication to ridership.

9) Next meeting

The next meeting is scheduled for November 15th, 2022 at 1:00 pm, hosted by the Regional District of Kootenay Boundary.

10) Adjournment

The meeting was adjourned at 2:10 pm.

Digitally approved by

Chair Worley



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**ELECTORAL AREA D ADVISORY PLANNING AND
HERITAGE COMMISSION
OPEN MEETING MINUTES**

Time: 7:00pm

Date: September 22, 2022

Location: Remote via Webex

COMMISSION MEMBERS

Commissioner K. Newmoon

Electoral Area D - Chair

Commissioner A. Hobden

Electoral Area D

Commissioner S. Sinclair

Electoral Area D

MEMBERS ABSENT

Rochelle Longval

Electoral Area D – Commissioner

Gerry Devine

Electoral Area D – Commissioner

STAFF

Mikaela Wheaton

Planning Assistant

3 out of 5 voting Commission members were present – quorum was met.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings remotely.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m219a817eeaf76238287902301e2e9a28>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2460 714 4940

Meeting Password: 3gZCABmpS26

1. CALL TO ORDER

Chair Newmoon called the meeting to order at 7:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the September 22, 2022 Electoral Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The August 25, 2022 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

5. DELEGATE

5.1 No delegations

6. STAFF REPORTS - REFERRALS

6.1 Kaslo Official Community Plan

The Draft Official Community Plan, dated September 6, 2022 has been received.

The following was discussed:

- The OCP seems complete, all encompassing and thorough
- A lot of public concerns were listened to/addressed
- A bit contradictive with respect to promoting food sovereignty and additional housing, as secondary dwellings take away space for gardening
- Should figure out additional regulations to help achieve a balance of the two
- Affordable housing is important for locals to be able to live in Kaslo, especially the older population to allow them to age in place, and those in the service industry
- Effect of high real estate values changing the character of the community making it harder for locals to stay
- Should provide additional information regarding what “regulating” short term rentals will actually encompass
- Short term rentals are not helping offer affordable housing, and can affect the safety of neighbourhoods and the overall character of Kaslo
- Protection for heritage seems pretty well laid out, but there are a few concerns about many of the heritage homes/buildings not being registered as heritage homes/buildings – how can they make sure these are being protected too
- May be beneficial to introduce fire risk reduction requirements for new buildings
- Extremely supportive of the Village of Kaslo working to receive better services through Interior Health, including emergency care and a dentist
- Electoral Area D should be assisting the Village with this advocating as the medical services in Kaslo are vital to residence in the electoral area as well
- Proposed expansion of the Village boundary to encompass the aerodrome gap, back road and river trails to better regulate development and protect the watershed is essential

- Residents in the other neighbourhoods would like the expansion to be discussed with them to learn more about what the expansion would entail for them (ie: what would the zoning be) prior to the expansion actually happening
- Kaslo should advocate for solutions to develop additional recreational facilities (ie: multi-purpose centre to accommodate community events, fitness equipment, group classes, racquet sports, and other programs focused on health and wellness)
- Financing for such centre could be combination of public sector grants, share purchase options, a property tax increase for properties in Kaslo and properties in all other communities in Area D, membership dues, user fees, etc.
- It is positive that Kaslo is recognizing the importance of addressing climate change, and is planning for local actions.
- Great that Kaslo has signed on to the West Kootenay 100% Renewable Energy Plan - focusing on transportation, buildings, energy and waste.

7. PUBLIC TIME

There were no members of the public in attendance.

8. NEXT MEETING

The next Electoral Area D Advisory Planning and Heritage Commission meeting is scheduled for October 20, 2022 at 7:00 p.m.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 7:54 p.m.

Carried

Approved by Karen Newmoon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Kaslo and Area D Economic Development
Commission S109
OPEN MEETING MINUTES**

2:00 p.m.

Monday, October 3rd, 2022

Village of Kaslo Council Chambers

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video: <https://us02web.zoom.us/j/83168549045>

Join by Phone: +1 778 907 2071 Canada

Meeting Number (access code): Meeting ID: 831 6854 9045

Meeting Password: Meeting ID: 831 6854 9045

In-Person Location: 413 4th St, Kaslo BC – City Hall

COMMISSION MEMBERS

Commissioner Hewat	Village of Kaslo	In-Person
Commissioner Davie	Village of Kaslo	On-Line
Commissioner Lang	Village of Kaslo	In-Person
Commissioner Brown	Area D	On-Line
Commissioner Gazzard	Area D	In-Person

MEMBERS ABSENT

Commissioner Johnson	Area D
Commissioner Jones	Area D
Commissioner Watson	Area D

STAFF

Stuart Horn	CAO, RDCK	On-Line
Karissa Stroshein	Recording Secretary	In-Person

5 out of 8 voting Commission/Committee members were present – quorum was met.

Opportunity LINKS Society, re: LINKS September EDC Report, has been received.

Moved and seconded,
AND Resolved that the report is received

Carried

6.4 Kaslo & Area Chamber of Commerce

The Committee Report dated July 26th, 2022 from Pat Desmeules, Manager, re: Current Funded Projects, has been received.

Moved and seconded,
AND Resolved that the report is received

Carried

6.5 Imagine Kootenays

The Verbal Report presented by Eric Burton, Factor Five, re: Imagine Kootenay, has been received.

Moved and seconded,
AND Resolved that the report is received and that further discussion be referred to the next Kaslo & Area D Economic Development Commission S109 meeting.

Carried

7. NEW BUSINESS

7.1 West Kootenay Rural & Northern Immigration Pilot

The Committee Report dated June 16th, 2022 from Sarah Sinclair, Factor 5, re: West Kootenay Rural & Northern Immigration Pilot Committee quarterly report and Terms of Reference, has been received.

Moved and seconded,
AND Resolved that the report is received and that further discussion of the West Kootenay Rural & Northern Immigration Pilot be referred to the next Kaslo & Area D Economic Development Commission S109 meeting.

Carried

8. PUBLIC TIME

The Chair called for questions from the public at 2:28 p.m.

9. NEXT MEETING

To be called by the Chair.

10. ADJOURNMENT

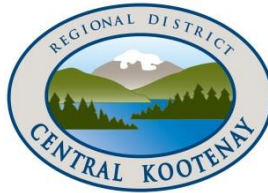
MOVED and seconded,
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 2:30 p.m.

Carried

Approved by

Suzan Hewat, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

BALFOUR WATER SERVICE COMMUNITY ADVISORY COMMITTEE DISCUSSION OUTLINE & NOTES

Time: 3:30 pm PST
Date: Thursday, October 6, 2022
Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mea9465ba1bc88af8a20027e823cf6e7e>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2468 074 2762

Meeting Password: 9d3pGPTVes5

COMMITTEE MEMBERS

Director R. Faust	Area E
Brant Gray	Committee Member
Roy Van Housen	Committee Member

COMMITTEE MEMBERS ABSENT

Bob Kinnear	Committee Member
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STAFF

Uli Wolf	General Manager of Environmental Services
Jason McDiarmid	Utility Services Manager
Alex Divlakovski	Water Operations Manager
Nathalie Nick	Environmental Coordinator, Utility Services
Shanna Eckman	Meeting Coordinator

1. WELCOME AND INTRODUCTIONS

1.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2. STAFF REPORTS

The Committee Meeting Handout dated October 6, 2022 from Jason McDiarmid, Utility Services Manager, has been received. Handout summarized the following:

- a. Balfour Water Consumption to Date for 2022
- b. Leakage Detection
- c. Balfour Ferry Landing Project
- d. Developments

3. OPERATIONS AND MAINTENANCE UPDATE

- Water system flushing completed in the spring.
- Only Stage 1 Water Conservation measured required.
- Localized Boil Water Notices issued for developments tie in.
- 50 mm water line extension planned for Beach Street to service customer currently supplied only from Kootenay Lake.

4. POTENTIAL CAPITAL PROJECTS

- a. Waterline Replacements
 - Balfour Warf Road is the next planned water line replacement project for 2023 at a cost of about \$500,000 to be funded from Reserves.
 - \$75,000 project potential for 2024
 - \$300,000 project potential for 2025
- b. Watershed Protection Plan
 - Required as an operating permit condition.
 - Planned for 2022 but not started due to staff changes.

5. UTILITY SERVICES RATES

- a. Balfour Rate Structure

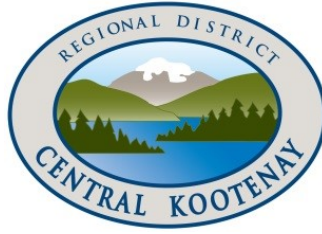
The Committee Meeting Handout dated October 6, 2022 from Jason McDiarmid, Utility Services Manager, regarding the Balfour Rate Structure, has been received.
- b. 2022/23 Increase
 - A 10% increase had been previously planned for 2022 and a 3.5% increase was planned for 2023.
 - Increases are required primarily to fund water line replacements.
 - Planned development revenue will ultimately significantly benefit the Balfour water service but were not yet guaranteed.
 - The Balfour Water Services Committee requested that the increase be spread out over the two years. A rate increase of 6% for each of 2022 and 2023 was approved by the Board.
- c. Not-for-Profit Rate Reduction
- d. The Committee Meeting Handout dated October 6, 2022 from Jason McDiarmid, Utility Services Manager, regarding the Balfour Potential Non-Profit Rates, has been received.

6. FINANCIAL STATEMENTS

The Committee Meeting Handout titled Regional District of Central Kootenay Unaudited Service Statement S255 Water Utility – Area E (Balfour) August 2021, has been received.

7. ADJOURNMENT

The Balfour Water Commission meeting to adjourn at 4:50 pm.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

ALL RECREATION COMMITTEE OPEN MEETING MINUTES

9:00 a.m. – 12 p.m.

Wednesday, September 28, 2022

NEW MEETING LINK (Provided at start of meeting due to technical difficulty)

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m65500c2b47bf9470cf47e76ee469f4bf>

Join by Phone: 1-844-426-4405 Canada Toll Free

Meeting Number (access code): 2455 307 5030

Meeting Password: 9a8ZB2TvWpp

In-Person Location: Held by remote meeting until further notice

COMMITTEE MEMBERS

Director G. Jackman	Electoral Area A
Director A. Watson	Electoral Area D
Chair R. Faust	Electoral Area E
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director P. Peterson	Electoral Area K
Director D. Rye	City of Castlegar
Alt Director K. Page	City of Nelson
Director D. Lockwood	Village of Salmo
Director L. Main	Village of Silverton
Director J. Lunn	Village of Slocan

COMMITTEE MEMBERS ABSENT

Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C
Director R. Smith	Electoral Area J
Director J. Morrison	City of Nelson
Director J. Comer	Town of Creston
Director S. Hewat	Village of Kaslo

Director J. Hughes
Director C. Moss

Village of Nakusp
Village of New Denver

STAFF

S. Horn	Chief Administrative Officer
J. Chirico	General Manager of Community Services
C. Gaynor	Regional Parks Manager
J. Crockett	Assistant Regional Manager/CDRC Facility Manager
M. Benson	Regional Manager – Recreation & Client Services
C. Stanley	Regional Manager – Operations & Asset Management
M. Crowe	Parks Planner
M. Loutit	Meeting Coordinator
A. Chadwick	Meeting Coordinator
A. Lund	Deputy Corporate Officer

13 out of 20 voting Commission members were present – quorum was met.

Due to technical difficulties there was a delay in calling the remote meeting to order and a new meeting link had to be sent out.

- 1. CALL TO ORDER**
Moved and seconded,
AND Resolved:

That Director Popoff be appointed as Chair for the September 28, 2022 All Recreation Committee meeting as Chair Faust will be leaving the meeting early.

Carried

Chair Popoff called the meeting to order at 9:38 a.m.

- 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**
We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.
- 3. ADOPTION OF AGENDA**
The agenda for the March 30, 2022 All Recreation Committee In Camera meeting be adopted as circulated.
- 4. RECEIPT OF MINUTES**
The June 29, 2022 All Recreation Committee minutes, have been received.
- 5. DELEGATE**
There are no delegates for this Committee meeting.

6. STAFF REPORTS

6.1 CAMPBELL FIELD REPORT – REFERRED from June 29, 2022

The consultant's report dated April 2022 re: Campbell Field Feasibility Study – Concept Development, was received at the June 29, 2022 All Recreation Committee meeting and REFERRED to the September 28, 2022 meeting for further discussion.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That staff be directed to organise an orientation meeting to the Campbell Field Project/Feasibility Study in January 2023 to determine next steps and who is interested in continuing to work on a regionally significant project.

Carried

6.2 GM REPORT - COMMUNITY SERVICES RE-ORGANISATION STAFF STRUCTURE - GOVERNANCE UPDATE

The Committee Report dated September 21, 2022 from Joe Chirico, General Manager of Community Services, re: GM Report - Community Services re: Organisation Staff Structure - Governance Update, has been received.

6.3 COMMUNICATION AND COMMUNITY ENGAGEMENT LEAD UPDATE

The Committee report dated September 21, 2022 from Marty Benson, Regional Manager of Recreation, re: Communication and Community Engagement Lead Update, has been received.

Direction to Staff:

That the Committee report dated September 21, 2022 from Marty Benson, re: Communication and Community Engagement Lead be amended as follows:

In the header under Electoral Area/Municipality:

- Remove "Areas A, B, C, E, F, G, I, J, Castlegar, Creston, Nelson, Salmo"
- Add "All RDCK Community Services"

This amended report will be received at the next All Recreation Committee meeting so the correct information is recorded on the record.

DIRECTOR ABSENT: Director Faust left the meeting at 10:06 a.m.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve making the two year (2021-2023) term full time Community Services Communications Engagement Lead position into a permanent full time position as of October 13, 2022 based upon the September 2022 position evaluation.

Carried

6.4 RECREATION ASSET MANAGEMENT

The Committee Report dated September 20, 2022 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Recreation Asset Management, has been received.

6.5 REGIONAL PARKS BYLAW ENFORCEMENT ALL RECREATION COMMITTEE CONSULTATION

The Committee Report dated September 16, 2022 from Cary Gaynor, Regional Parks Manager, re: Regional Parks Bylaw Enforcement All Recreation Committee Consultation, has been received.

Director Absent: Director Cunningham left the meeting at 11:10 a.m.

6.6 EXTERNAL SUPPORT WORKER REPORT

The Committee Report dated August 29, 2022 from Jodi Vousden, Regional Recreation Programmer, re: External Support Worker Report, has been received.

Marty Benson, spoke on behalf of this report.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK facilities (Option 1), AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary.

Carried

6.7 RENTAL AGREEMENT - BULLYING AND HARASSMENT POLICY

The Committee Report dated September 22, 2022 from Joe Chirico, General Manager of Community Services, re: Rental Agreement - Bullying and Harassment Policy, has been received.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That staff be directed to investigate language for rental agreements of RDCK Recreational Facilities to ensure that groups have a bullying and harassment policy or documentation.

Carried

7. NEW BUSINESS

There was no new business.

8. PUBLIC TIME

No public were present at the meeting.

9. IN CAMERA

The Committee did not go in camera.

10. NEXT MEETING

The next All Recreation Committee meeting will be scheduled in 2023.

11. ADJOURNMENT

That the All Recreation Committee meeting be adjourned at 11:37 p.m.

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. That staff be directed to organise an orientation meeting to the Campbell Field Project/Feasibility Study in January 2023 to determine next steps and who is interested in continuing to work on a regionally significant project.*
- 2. That the Board approve making the two year (2021-2023) term full time Community Services Communications Engagement Lead position into a permanent full time position as of October 13, 2022 based upon the September 2022 position evaluation.*
- 3. That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK facilities (Option 1), AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary.*
- 4. That staff be directed to investigate language for rental agreements of RDCK Recreational Facilities to ensure that groups have a bullying and harassment policy or documentation.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future All Recreation Committee Meetings

1. Direction to Staff:

That the Committee report dated September 21, 2022 from Marty Benson, re: Communication and Community Engagement Lead be amended as follows:

In the header under Electoral Area/Municipality:

- Remove “Areas A, B, C, E, F, G, I, J, Castlegar, Creston, Nelson, Salmo”*
- Add “All RDCK Community Services”*

This amended report will be received at the next All Recreation Committee meeting so the correct information is recorded on the record. – Next All Recreation Committee meeting (March 2023?)

Approved by Chair Popoff



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CASTLEGAR & DISTRICT RECREATION COMMISSION
OPEN MEETING MINUTES**

4:00pm

Tuesday, October 4, 2022

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1901fc9ef9dfebe6929abfe9709a3158>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2467 286 0130

Meeting Password: iPjEtJAN624

COMMISSION/COMMITTEE MEMBERS

Commissioner K. Duff

City of Castlegar

Commissioner M. McFaddin

City of Castlegar

Commissioner D. Rye

City of Castlegar

Commissioner A. Davidoff

Electoral Area I

Commissioner R. Smith

Electoral Area J

STAFF

S. Horn

Chief Administrative Officer

J. Chirico

General Manager of Community Services

C. Stanley

CDRC Manager of Recreation

H. Anderson

Recreation Supervisor / Local Programmer

M. Loutit

Meeting Coordinator

ABSENT

J. Crockett

Assistant Regional Manager

10 out of 11 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Rye called the meeting to order at 4:09 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the October 4, 2022 Castlegar and District Recreation Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The August 2, 2022 Castlegar and District Recreation Commission minutes, have been received.

5. DELEGATE

No Delegations.

6. STAFF REPORTS

6.1 Strategic Planning

The Commission Report dated July 26, 2022 from Urban Systems, Castlegar and District Recreation Commission, re: Strategic Planning, has been received at the October 4, 2022 Castlegar & District Recreation Commission meeting.

Moved and seconded,
AND Resolved:

The commission directs staff to include the following recommendations from the Strategic Planning Session Report in the 2023 - 2027 draft financial plan:

- Start by generating an additional at least \$600,000 per year through taxation to address Capital Replacement.
- Gradually increase the amount generated by 7% to 10% per year through taxation over the next 4 -5 years to address Capital Replacement.
- Consider increasing other revenue sources such as user fees.
- Place funds generated into a capital replacement renewal reserve fund that can be used to pay for capital projects directly, or to pay for debt servicing costs if borrowing is required for some projects.
- Review the costs and revenues and recalibrate the capital budgets and the revenues from taxation or other sources at least every 5 years and potentially sooner if there are significant changes in costs.
- Monitor inflation and increase revenue targets in order to keep up with inflation.
- As the CDRC takes on more new assets, adjust the revenues required to ensure that funds are set aside for renewal and replacement of these projects once they are built.

Carried

6.2 Facility User Agreement with Castlegar Hockey Society - Castlegar Rebels

The RDCK Facility Use Agreement dated August 31, 2022 for the period to end March 31, 2026 (4 year period) re: Castlegar Hockey Society, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the RDCK entering into the Facility User Agreement with The Castlegar Hockey Society (Castlegar Rebels) for period ending March 31, 2026, and that the Chair Corporate Officer be authorized to sign the necessary documents.

Carried

6.3 CDRD STAFF REPORT

The Commission report dated October 4, 2022, from Heather Anderson, Recreation Supervisor, re: CDRD Staff Report, has been received.

DIRECT PRESENT: Commissioner Duff joined the meeting at 4:51 p.m.

7. PUBLIC TIME

No public were present at the meeting.


8. NEXT MEETING

The next Castlegar & District Recreation Commission meeting is scheduled for November 1, 2022 at 4:00pm to 6:30pm.

9. ADJOURNMENT

Moved and seconded,
AND Resolved:

The Castlegar & District Recreation Commission meeting be adjourned at 5:08pm.

Digitally 

Carried

Dan Rye, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approve the RDCK entering into the Facility User Agreement with the Castlegar Hockey Society (Castlegar Rebels) for period ending March 21, 2026, and that the Chairs Corporate Officer be authorized to sign the necessary document.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings



Regional District of Central Kootenay
COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE

Open Meeting Minutes

Tuesday, October 11, 2022 at 1:00 p.m.

RDCK Hybrid Meeting

COMMISSION MEMBERS PRESENT

Chair L. Main	Village of Silverton
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C
Director A. Watson	Electoral Area D
Director R. Faust	Electoral Area E
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Director P. Peterson	Electoral Area K
Director S. Hewat	Village of Kaslo
Director D. Lockwood	Village of Salmo

COMMISSION MEMBERS ABSENT

Director T. Newell	Electoral Area F
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STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Services
C. Johnson	Manager of Community Sustainability
P. Marshall-Smith	Sustainability Planner
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6070e1e0cf84038fdd0949347400695e>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2459 366 7020

Meeting Password: qnPtz2JMX47

In-Person Location: 202 Lakeside Drive, Nelson, BC RDCK Boardroom

2. CALL TO ORDER

Chair Main called the meeting to order at 1:01 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

DIRECTOR Director Cunningham joined the meeting at 1:03 p.m.

PRESENT

4. ADOPTION OF AGENDA

Moved and seconded,

And Resolved:

The Agenda for the October 11, 2022 Community Sustainable Living Advisory Committee meeting be adopted as circulated.

Carried

DIRECTOR Director Jackman joined the meeting at 1:12 p.m.

PRESENT

5. RECEIPT OF MINUTES

The August 16, 2022 Community Sustainable Living Advisory Committee minutes, have been received.

6. DELEGATE

Marya Skrypiczajko, from Central Kootenay Food Policy Council presented the 2021 Annual Review and 2022 Overview to the Commission.

Marya Skrypiczajko answered the Committee's questions.

Chair Main thanked Marya Skrypiczajko for her presentation.

7. STAFF REPORTS

7.1 STAFF REPORT

The Staff Report dated October 11, 2022 from Paris Marshall Smith, Sustainability Planner, has been received.

RECESS/

The meeting recessed at 1:55 p.m. and reconvened at 2:00 p.m.

RECONVENE

8. OLD BUSINESS

8.1 FOR DISCUSSION: REGIONAL ACTIVE AND LOW CARBON TRANSPORTATION

The Committee Report dated September 10, 2022 from Paris Marshall Smith, Sustainability Planner, has been received.

Moved and seconded,
And Resolved:

That the Board direct staff to prepare a detailed project budget to investigate regional active transportation solutions as outlined in the report from Community Sustainable Living Advisory Committee (CSLAC) staff dated September 10, 2022 and report back to CSLAC for approval.

Carried

8.2 FOR DISCUSSION: BASIN CHARGE UP FUNDING APPLICATION

The Committee Report dated September 10, 2022 from Paris Marshall Smith, Sustainability Planner has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to submit an application to the Basin Charge up Program to purchase an electric vehicle for RDCK general fleet;
AND FURTHER that the Regional District of Central Kootenay contribute up to \$20,000 of matching funding from the Local Government Climate Action Program S100 in order to leverage \$55,500 in external funding;

AND FURTHER that the Board direct staff to sign the West Coast Electric Fleets Pledge to take actions to expand the use and purchase of zero-emission vehicles. The goal is that 10% of new vehicle purchases in the RDCK fleet be zero-emission vehicles.

Carried

9. NEW BUSINESS

9.1 FOR INFORMATION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE FINANCIAL STATEMENT UPDATE

A financial update was received by Sangita Sudan, Manager of Development & Community Sustainability Services.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 2: 20 p.m.

11. NEXT MEETING

The next Community Sustainable Living Advisory Committee meeting is scheduled for November 29, 2022 at 9:00 a.m.

12. ADJOURNMENT

Moved and seconded,
And Resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 2:30 p.m.

Carried

Digitally approved by

Leah Main, Chair



Committee Report

Date of Report: September 10, 2022
Date & Type of Meeting: October 11, 2022, Community Sustainable Living Advisory Committee (CSLAC)
Author: Paris Marshall Smith, Sustainability Planner
Subject: BASIN CHARGE UP FUNDING APPLICATION
File: 5200-20-CAS-CAP-Funding
Electoral Area/Municipality: All RDCK areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to outline the Basin Charge Up program application to purchase an electric vehicle for RDCK general fleet as a pilot. If the funding application is not successful, staff will continue as planned to prepare the Zero Emission Vehicle Fleet Transition Plan and seek additional funding.

Recommendation: That the Board direct staff to submit an application the Basin Charge up Program application to purchase an electric vehicle for RDCK general fleet,

AND further, that the Regional District of Central Kootenay contribute up to \$20,000 of matching funding from the Local Government Climate Action Program funding in \$100 in order to leverage \$55,500 in external funding.

AND further that the Board direct staff to sign the West Coast Electric Fleets Pledge to take actions to expand the use and purchase of zero-emission vehicles. The goal is that 10% of new vehicle purchases in the RDCK fleet be zero-emission vehicles.

SECTION 2: BACKGROUND/ANALYSIS

70% of RDCK's carbon pollution comes from transportation. As part of RDCK Climate Actions, transitioning the RDCK fleet to zero emission vehicles is an important action to reduce the RDCK's carbon pollution. It also provides an opportunity for RDCK to demonstrate leadership within our communities on how people and businesses can reduce their carbon pollution.

The RDCK Fleet Vehicle Replacement policy states the Regional District shall utilize a green vehicle purchasing strategy wherever possible in the replacement of light or passenger vehicles. This will assist RDCK meet its corporate goal of carbon neutrality by reducing carbon pollution.

ELECTRIC VEHICLE PILOT PROPOSAL

Staff are developing a Zero Emission Vehicle Fleet Transition Plan to support corporate fleet transition. With the Basin Charge Up funding opportunity, staff are recommending that the RDCK purchase an electric vehicle as a pilot. The experience and incorporation into operations will inform the Zero Emission Vehicle Fleet Transition Plan.

The advantages of electric vehicles include:

- Reduce carbon pollution
- Cost savings - lower fuel costs, around quarter of the cost of fossil fuel
- Less Maintenance - fewer moving parts, necessary maintenance is reduced

The disadvantages of electric vehicles include:

- Currently there are limited options for all wheel drive
- Currently charging infrastructure is limited and can create range anxiety

RDCK ELECTRIC VEHICLE PILOT

Staff are proposing to undertake an electric vehicle (EV) pilot which will inform the RDCK Zero Emission Vehicle Fleet Transition Plan that is being developed in 2023. It is proposed that the EV be included in the general fleet for Lakeside (with a tour to Nakusp and Creston) so that all users have the opportunity drive the vehicle to gain greater understand of usage profiles.

The purpose of the pilot is to understand:

- Suitability of electric vehicles for different usage profiles
- Charging requirements – frequency, time and impact on work,
- Battery life / driving range – including impacts in relation to different usage profiles,
- Operating costs – forecast vs actual,
- Driver`s experience,
- Infrastructure requirements

The pilot will involve:

- Tracking usage, mileage and potentially electricity consumption
- Understanding of installation requirements for a charging stations at RDCK Nelson office
- Driver awareness and training

In addition, it is proposed to install an EV charging station at the Lakeside office after an electrical assessment has been undertaken looking at the impacts of rolling out of EV charging infrastructure to meet future demand at Nelson, Creston and Nakusp offices.

COSTS

1. Charger:

The cost of the installation of the Level 2 charging station is estimated at \$3,000

- REBATE - Plug in BC – Charging Infrastructure Rebates \$1,500 (requires commitment to West Coast Electric Fleets – see below for more information)

Sub-TOTAL RDCK contribution = \$1,500

2. Electric vehicle:

The cost of a mid-size electric vehicle with all wheel drive (AWD) and maximum possible range is about \$60,000

- FUNDING - CBT Basin ChargeUp funding \$45,000

- REBATE - CleanBC Go Electric Incentives \$4,000
- REBATE - Incentives for Zero-Emission Vehicles (iZEV) Program \$5,000

Sub-TOTAL RDCK contribution = \$6,000

TOTAL RDCK CONTRIBUTION if all funding & incentives received = \$7,500

COMMITMENT TO WEST COAST ELECTRIC FLEETS

Staff are recommending that the Board participate in the West Coast Electric Fleets Pledge (required to receive rebates from Plug-In BC) by pledging to take actions to expand the use and purchase of zero-emission vehicles. The goal is that 10% of new vehicle purchases in the RDCK fleet be zero-emission vehicles.

- This goal aligns with the actions outlined in RDCK Climate Actions and with the Provincial requirement that all new vehicles are ZEV by 2030.
- ZEVs include battery electric vehicles, plug-in hybrids and hydrogen fuel cell vehicles.
- The pledge does not need to cover all of RDCK fleet divisions, some signatories only include their passenger vehicle fleets.
- This pledge is aspirational, there are no negative consequences to sign the pledge and not meet the goal.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Staff are recommending a contribution between \$7,500 to \$20,000 from the Local Government Climate Action Program S100. This cost is leveraging an additional \$45,000 to \$55,500 in funding. There are sufficient reserves in S100 CARIP/LGCAP funding to do so.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time

3.3 Environmental Considerations

It is important to consider the full life cycle of the production and operation of an electric vehicle as compared to an internal combustion (gas or diesel) vehicle. When analyzing carbon pollution and energy consumption for each phase from cradle-to-grave for both an internal combustion engine and electric vehicle: raw material production, vehicle manufacture, transportation, operation, and decommissioning, an electric vehicle has notably lower carbon pollution and lower energy consumption per kilometer.¹

3.4 Social Considerations:

While the electrification of passenger vehicles is an important part of RDCK Climate Actions and the transition to an active and low-carbon transportation ecosystem, private ownership of electric vehicles (EVs) is not currently

¹ [Life Cycle Analysis of Electric Vehicles](#)

available to many residents. A RDCK purchase of an electric vehicle is important show of leadership and creates learning opportunity that can be passed on to residents and partner municipalities.

The Zero Emission Vehicle Fleet Transition Plan is part of the Transportation Pathway in RDCK Climate Actions. This pathway maintains an emphasis on solutions that benefit all residents, particularly those with mobility challenges and financial limitations.

3.5 Economic Considerations:

The Basin Charge Up funding provides a significant opportunity to offset the cost of purchasing a new electric vehicle. This pilot will investigate the operating costs which can inform the zero emission transition of the RDCK fleet.

3.6 Communication Considerations:

Communication will be coordinated by Community Sustainability staff including outreach to RDCK fleet users to understand their experience, questions and concerns.

3.7 Staffing/Departmental Workplace Considerations:

The Zero Emission Vehicle Fleet Transition Plan is included in Community Sustainability staff workplans.

3.8 Board Strategic Plan/Priorities Considerations:

A transition to zero emissions is a critical action in RDCK Climate Actions. Climate action is included in many of the Board's the Strategic Priorities, as well as the Board's commitment to reducing carbon pollution by 50% by 2030 and its commitment as a signatory of the B.C. Climate Action Charter.

SECTION 4: OPTIONS & PROS / CONS

That the Board direct staff to submit an application to the Basin Charge up Program to purchase an electric vehicle for RDCK general fleet and contribute up to \$20,000 of matching funding from the Local Government Climate Action Program S100 in order to leverage \$55,500 in external funding.

Option 1 – APPROVE

Pro:

- If successful, this funding provides a good opportunity for the RDCK to purchase and pilot an electric vehicle as part of the RDCK general fleet
- RDCK's leadership and learning will inform the Zero Emission Vehicle Fleet Transition Plan and could also benefit residents and member municipalities in their transition to electric vehicles

Con:

- No con

Option 2 – DO NOT APPROVE

Pro:

- RDCK matching funding could be used for other climate actions

Con:

- By not submitting an application, the RDCK misses an opportunity to offset 75% cost of purchasing an EV.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to submit an application to the Basin Charge up Program to purchase an electric vehicle for RDCK general fleet;

AND further that the Regional District of Central Kootenay contribute up to \$20,000 of matching funding from the Local Government Climate Action Program S100 in order to leverage up to \$55,500 in external funding;

AND further that the Board direct staff to sign the West Coast Electric Fleets Pledge to take actions to expand the use and purchase of zero-emission vehicles with the goal that 10% of new vehicle purchases in the RDCK fleet be zero-emission vehicles.

Respectfully submitted,

Paris Marshall Smith, Sustainability Planner

CONCURRENCE

Chief Administrative Officer – Stuart Horn

General Manager of Development and Community Sustainability Services – Sangita Sudan

Manager of Community Sustainability Services – Chris Johnson



Regional District of Central Kootenay JOINT RESOURCE RECOVERY COMMITTEE MEETING Open Meeting Minutes

A Joint Resource Recovery Committee meeting was held on Wednesday, October 12, 2022 at 1:00 pm by remote meeting due to Novel Coronavirus 2019 (COVID-19).

ELECTED OFFICIALS PRESENT	Director G. Jackman	Electoral Area A (Chair)	In-person
	Director T. Wall	Electoral Area B	In-person
	Director A. Casemore	Electoral Area C	In-person
	Director A. Watson	Electoral Area D	In-person
	Director R. Faust	Electoral Area E	
	Director T. Newell	Electoral Area F	
	Director H. Cunningham	Electoral Area G	In-person
	Director W. Popoff	Electoral Area H	In-person
	Director A. Davidoff	Electoral Area I	
	Director R. Smith	Electoral Area J	In-person
	Director P. Peterson	Electoral Area K	In-person
	Director D. Rye	City of Castlegar	In-person
	Councillor A. DeBoon	Town of Creston	
	Director S. Hewat	Village of Kaslo	In-person
	Alt. Director J. Hughes	Village of Nakusp	In-person
	Alt. Director K. Page	City of Nelson	
	Director C. Moss	Village of New Denver	In-person
Director D. Lockwood	Village of Salmo	In-person	
Director L. Main	Village of Silverton	In-person	
Director J. Lunn	Village of Slocan		
STAFF PRESENT	U. Wolf	GM of Environmental Services	In-person
	Y. Malloff	GM of Finance, IT, ED	
	A. Wilson	Resource Recovery Manager	In-person
	S. Eckman	Meeting Coordinator	In-person

1. WEBEX REMOTE MEETING INFO

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mc3c8418d6a3c9c52eb1f634f98855bb4>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2466 238 0539
Meeting Password: s4aJNMbS3S2

The following location has been determined to hold the in-person meetings for the Joint Resource Recovery Committee:

Location Name: RDCK Board Room
Location Address: 202 Lakeside Drive, Nelson, BC

The facility listed above was able to accommodate the remote requirements for the meeting.

2. CALL TO ORDER

Director Jackman assumed the chair and called the meeting to order at 1:00 pm.

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

The Agenda for the October 12, 2022 Joint Resource Recovery Committee meeting be adopted as circulated.

Carried

2.3 RECEIPT OF MINUTES

The September 21, 2022 Joint Resource Recovery Committee Minutes have been received.

3. SNOW REMOVAL & SITE MAINTENANCE – CONTRACT AWARD

The October 5, 2022 Committee Report from Travis Barrington, Resource Recovery Technician, presenting the bids submitted to the Request for Quotes: Snow Removal & Maintenance – Recycling Depots & Transfer Stations and to receive authorization to award the Goods and Services Agreements to the recommended bidders, has been received.

Director Lunn joined the meeting at 1:03 pm

Director Davidoff joined the meeting at 1:07 pm.

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Goods and Services Agreement with Akokli Construction for the snow removal and maintenance services at the Boswell Transfer Station and Recycling Depot and Crawford Bay Transfer Station and Recycling Depot for a three period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year

terms, for an estimated value of \$149,625 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 East Resource Recovery and Service A116 East Resource Recovery Recycling.

Carried

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Goods and Services Agreement with Brenton Industries for the snow removal and maintenance services at the Kaslo Transfer Station and Recycling Depot and Marblehead Transfer Station and Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$110,880 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary document;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

Carried

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Goods and Services Agreement with Kline Motors for the snow removal services at the Grohman Narrows Transfer Station and Recycling Depot and Nelson Lakeside Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$120,015 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

Carried

Moved and seconded,
And resolved that it be **recommended** to the Board:

That the Board approve the RDCK enter into a Goods and Services Agreement with 1022117 Alberta Ltd. o/a Dynamic Landscaping & Renos for the snow removal services at the Central Transfer Station, Ymir Transfer Station, Crescent Valley Recycling Depot and Winlaw Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$59,535 (excluding GST), to be paid from Service S187 Central Resource Recovery and \$87,098 be paid from Service A118

West Resource Recovery Recycling;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,

And resolved that it be **recommended** to the Board:

The Board direct Staff to negotiate and complete a month-to-month Goods and Service Agreement with Goat Mountain Enterprises for snow removal services at the Rosebery Transfer Station and New Denver Recycling Depot until a new contract is in place;

AND FURTHER that the Board direct Staff to issue a new procurement for these services.

Carried

Moved and seconded,

And resolved that it be **recommended** to the Board:

That the Board direct staff to engage with the Ministry of Transportation of Infrastructure regarding all transfer station access points and ensuring adequate snow removal service;

AND FURTHER, that should it require Board support that it be brought back to the Board for support.

Carried

4. PROPOSED TIPPING FEE INCREASE FOR 2023

Amy Wilson, Resource Recovery Manager, provided a verbal report on the proposed tipping fee increase for 2023 to reflect inflation, summarized below.

- *It is anticipated that the Mixed Waste Tipping Fee will increase in 2023.*
- *Estimated increase of \$10.00/tonne for Mixed Waste.*
- *Staff requested direction to issue letters to all municipalities advising of the potential increase.*

Moved and seconded,

And resolved that it be **recommended** to the Board:

The Board direct Staff to inform municipalities and contractors that due to inflation, the RDCK will be reviewing all rates and we anticipate a potential 10% increase in tipping fees for 2023.

Carried

5. RECYCLE BC'S DRAFT PACKAGING & PAPER PRODUCT EPR PLAN

Recycle BC's Packaging and Paper Product Extended Producer Responsibility Plan Consultation Draft Plan dated September 29, 2022 has been received for information purposes, with it noted that Appendix B has new information on curbside eligibility, has been received.

- *Staff briefly introduced the Recycle BC's Packaging and Paper Product EPR Plan, Consultation Draft, dated September 29, 2022.*
- *Important updates include new material categories (i.e. single use and packaging like products starting January 2023), combination of material types (other flexible plastics may be comingled with overwrap starting January 2023) and changes to the curbside adjacency and equivalency criteria (page 34 in Plan).*
- *The curbside changes include removal of the requirement for 2 years of curbside garbage collection to qualify for RBC curbside collection and adjacent services would not require same service provider.*
- *They also proposed changes for depot eligibility criteria that may affect cores depots, financial incentive methodology, performance targets, contamination and audits.*
- *Travis Barrington, RRT, attended the RBC Collector's Conference on October 6-7, 2022 and will be preparing a written report detailing RBC's proposed changes for the next JRRRC meeting.*

6. BURTON & EDGEWOOD TRANSFER STATIONS - CONTRACTOR TRANSFER OF OWNERSHIP

Amy Wilson, Resource Recovery Manager, provided a verbal report on the transfer of ownership of the Central Kootenay Garbage Club overseeing the Burton and Edgewood Resource Recovery Facilities, summarized below.

- *The current contractor for the Burton & Edgewood Transfer Stations, Central Kootenay Garbage Club, is in transition to a new owner, Chris Jackins.*
- *The new owner will be required to abide by all contract requirements including insurance and security.*
- *Transition is expected to occur in the fourth quarter of 2022.*
- *Staff have and will continue to engage with the new owner to discuss contract obligations and provide training.*

7. PUBLIC TIME

The Chair called for questions from the public and members of the media at 2:37 pm.

8. ADJOURNMENT

Moved and seconded,
And resolved:

The October 12, 2022 Joint Resource Recovery Committee meeting adjourn at 2:38 pm.

Carried

CERTIFIED CORRECT

Signed by

Director G. Jackman
Chair, October 12, 2022 Joint Resource Recovery Committee meeting

BOARD RESOLUTIONS AS ADOPTED AT THE OCTOBER 12, 2022 JOINT RESOURCE RECOVERY COMMITTEE MEETING

RECOMMENDATION #1

That the Board approve the RDCK enter into a Goods and Services Agreement with Akokli Construction for the snow removal and maintenance services at the Boswell Transfer Station and Recycling Depot and Crawford Bay Transfer Station and Recycling Depot for a three period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$149,625 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 East Resource Recovery and Service A116 East Resource Recovery Recycling.

RECOMMENDATION #2

That the Board approve the RDCK enter into a Goods and Services Agreement with Brenton Industries for the snow removal and maintenance services at the Kaslo Transfer Station and Recycling Depot and Marblehead Transfer Station and Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$110,880 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary document;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

RECOMMENDATION #3

That the Board approve the RDCK enter into a Goods and Services Agreement with Kline Motors for the snow removal services at the Grohman Narrows Transfer Station and Recycling Depot and Nelson Lakeside Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$120,015 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery and Service A117 Central Resource Recovery Recycling.

RECOMMENDATION #4

That the Board approve the RDCK enter into a Goods and Services Agreement with 1022117 Alberta Ltd. o/a Dynamic Landscaping & Renos for the snow removal services at the Central Transfer Station, Ymir Transfer Station, Crescent Valley Recycling Depot and Winlaw Recycling Depot for a three year period commencing November 1, 2022 with an option to renew the Agreement for two (2) x one (1) year terms, for an estimated value of \$59,535 (excluding GST), to be paid from Service S187 Central Resource Recovery and \$87,098 be paid from Service A118 West Resource Recovery Recycling;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

RECOMMENDATION #5

The Board direct Staff to negotiate and complete a month-to-month Goods and Service Agreement with Goat Mountain Enterprises for snow removal services at the Rosebery Transfer Station and New Denver Recycling Depot until a new contract is in place;

AND FURTHER that the Board direct Staff to issue a new procurement for these services.

RECOMMENDATION #6

That the Board direct staff to engage with the Ministry of Transportation of Infrastructure regarding all transfer station access points and ensuring adequate snow removal service;

AND FURTHER, that should it require Board support that it be brought back to the Board for support.

RECOMMENDATION #7

The Board direct Staff to inform municipalities and contractors that due to inflation, the RDCK will be reviewing all rates and we anticipate a potential 10% increase in tipping fees for 2023.



Director's Report

Garry Jackman – Area A

Garry Jackman – Director Area A – Wynndel/East Shore Kootenay Lake

Report Date: 04 October 2022 (includes August/September 2022)

UBCM 2022

It was another interesting series of formal and informal meetings and discussions at UBCM. As an overall assessment, I believe senior staff and Ministers were somewhat guarded over implying actions or firm commitments given an impending change in Premier and accompanying mandate letters.

On Monday, September 12th, my scheduled morning session on housing was interrupted by the Sanca Water Commission meeting (remote) but as we all know business at home carries on regardless of where we are. I did manage to catch the beginning and end of the housing session in the morning. My afternoon session was on inclusive local governance.

For every past UBCM I attended the evening EA Directors session, but this year I had the unusual invitation from Canfor to join them for a dinner conversation so I attended that. They outlined some of their current challenges, emphasizing transportation (in particular by rail) as a greater challenge than fiber access. As of that day the US rail strike was impending, so their focus may have been skewed. Now many will have noted Canfor has idled most of its BC mills for a few weeks, with access to fiber and being noted as an issue, but their mill at Wynndel in Area A (WynnWood) continued under normal operations as it is their high value added mill in BC.

On Tuesday morning I attended the early clinic on development of the hydrogen sector. Decades back I followed the startup of Ballard Power and their hydrogen cells. In the last few years there has been considerable market interest in EV's but very little attention to the production or sales of hydrogen fuel cell vehicles. The presentation outlined the plan to create a hydrogen cell filling network across the province which presumed private investors would take up the challenge. I do not see the prospect of hydrogen cell passenger cars competing with the EV sector, although for long haul heavy vehicles there are definite advantages with the hydrogen cell. I asked if the province intends to build out the extensive network with public funds if the private sector does not step up (based on projected return on investment) but I did not receive a clear answer.

Later Tuesday morning I attended the EA Forum followed by the EA lunch. The presentation at the forum were on emergency services was interesting. We are all waiting with baited breath to find out what the "Playbook 2.0" will look like, and I now understand the new issue called the "Minimum Training Standard" has just been released.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

Tuesday afternoon I had the 2:40 pm meeting scheduled with Environment Minister Heyman along with CAO Horn, Chair Watson and Director Popoff. We did not receive any definitive nod to support our proposals to direct Recycle BC to accept the ICI product in rural communities with the residential stream (a logical move, since this is how much of it is currently being recycled) nor our proposal for a pilot project to waive the RBC “requirement” for a minimum of two years of curbside garbage collection prior to allowing a community to enter the curbside blue box collection system. We asked for flexibility on timing so we can offer a three stream collection service (recycled materials, organics and residual garbage) to communities to both boost the uptake. This will result in reduced overall local government costs, reduced travel by residents and the expectation of greater diversion from the landfills. After thanking the Minister for their generous grants to create our regional composting sites I asked for the extra assistance so we can optimize the system. Follow up discussions between COA Horn and the DM have provided us with the direction to prepare additional information to support our proposals.

Following the ministerial meeting, I attended the beginning of the session on Connectivity but had to leave part way through to join Kootenay East Regional Hospital Board Chair Dave Wilks for a meeting with a senior staffer in the Ministry of Health to discuss major projects funding. I am vice chair on that hospital board. I did return to catch some of the Q&A for the connectivity session where I noted Director Popoff was promoting our rural interests. I also attended the UBCM reception that evening, although as is often the case the music soon became too loud to effectively network.

Wednesday morning I attended the renewable energy clinic. I spoke about our local geothermal project and the struggle to find start up funding (appreciating the CSLAC contributions) and asked if the presenters could find ways to guide local governments more effectively to funding sources. Based on those comments, I was approached by a GeoBC rep who was in the audience. We had a good sidebar conversation between sessions. They are aware of our project (having been asked for a small amount of seed money) and I was provided with contacts for further discussions around funding for the next phase which would become a more regional project.

Next I met with Russ Laroche (forestry) to brief him on issues around concurrent logging by two firms in the Duck Creek watershed and ask for support on verifying the accuracy of the VRI for that area and looking into the scenarios examined by Canfor’s hydrologist when producing their impact assessment. I also raised the point the crown land within the ‘heart’ of the watershed should be transferred to the Wynndel Irrigation District.

I then went to the business session and first keynote address. Following the AKBLG luncheon I listened to our Minister of Municipal Affairs and then attended the Emergency Preparedness town hall followed by the Energy and Climate Action Awards.

Thursday morning I attended the Archaeological Resources Management and Available Tools clinic. I brought up our work as the Kootenay Lake Partnership and the related Archeological Overview Assessment layer, plus our more in depth investigations funded for proposed public lake access points. The lead presenter asked me to provide more details after the session and we had a good conversation about trends in development including the problematic “pre-development” work which goes on with

the false presumption the landowner does not need permits to disturb the land. I provided her with our staff contacts and would like her to be a guest presenter at a future KLP meeting. I joined the plenary session on resolutions following that conversation.

Thursday afternoon I attended the Lessons from an Atmospheric River session.

Friday morning I attended the plenary. I was disappointed that the chair could not begin the session for several minutes due to not meeting a minimum quorum of 50 voting delegates. Once enough people settled in we were able to continue debating resolutions.

CBRAC

Since my last report there have been some good briefings such as the CRT eco systems briefing on June 15th and the hydro ops briefings on June 14th. For those wanting to catch up on information from past sessions, go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>. We also had a CBRAC meeting on September 29th where we received a CRT negotiations update plus more discussion around proposed governance models under a renewed treaty.

I was invited to provide input on an International Joint Commission (IJC) project for the order on Kootenay Lake where the IJC secretaries are developing an interactive web model for the public to learn more about how the lake levels are controlled by the Cora Lynn dam and Grohman Narrows at various times of the year. I referred the IJC working group to our contact in CBRAC for socio-economic impacts, Cindy Pearce, so she could provide the IJC reps and their consultant with a better understanding of the impacts of water levels from that perspective. The IJC web tool should be available this fall.

Regional Connectivity Committee

An RCC meeting was last held on September 1st. We had a fairly light agenda and continue to wait for formal funding announcements for previous intakes by the province and feds. What has been confirmed is the Connecting Communities BC funding program intake is open with a deadline of December 15th. CBBC is preparing an application to propose to fill more gaps in service.

TSA Collaborative

The long awaited “final” letter from the collaborative steering committee has now been sent out, advising Minister Conroy the group is disbanding. I can provide a copy on request.

Miscellaneous

Even though I do not generally mention non-Board appointed activities here, I will make a couple of mentions this month. I realize we all have many meetings to cover but some of the issues below overlap well across our district:

- Housing – a number of meetings around Creston plus Areas A, Band C have resulted in Creston creating a part time position to focus specifically on housing
- Long term care – good discussions are being held (same areas as above) about very short term opportunities to increase long term care units plus look at creating many more local beds to rebalance the number of beds versus demographics



Nelson & District Recreation Commission
City of Nelson, Electoral Area F and Defined Area E

File No. 01-0520-50

September 26, 2022

ATTENTION: Tim Wooldridge
Nelson Soccer Association
308 Cedar St. Nelson, BC
V1L 2B9

RE: NEW INDOOR SPORTS FACILITY IN NELSON – Letter of Support

Dear Tim:

The Nelson & District Recreation Commission supports the Nelson Soccer Association in its plan to undertake a feasibility study for a new indoor soccer and multi-sport facility in Nelson.

At the August 24, 2022 Nelson & District Recreation Commission meeting the following resolution was passed:

That the Nelson & District Recreation Commission provide a letter of support to the Nelson Soccer Association on their undertaking of a feasibility study for the construction of a new indoor sports facility in Nelson.

The commission has drafted a new governing bylaw; developed as part of the S226 Service Review. The new bylaw outlines the process and supporting documents necessary to effectively consult the taxpayer, evaluate the feasibility of a project, and weigh the need for local government support.

The draft of this bylaw passed the first three readings by the RDCK Board of Directors at their September 22nd, 2022 meeting. The bylaw is expected to be adopted by the RDCK Board at the October 13th, 2022 meeting.

Section 6(2) of the draft bylaw reads:

A proposed facility addition to Schedule B must complete a project development process prior to a bylaw amendment coming forward for RDCK Board consideration that includes but is not limited to:

- Feasibility Study;
- Community Engagement;
- Strategic and Tactical Planning; and
- Utilizing asset acquisition screening tools.

Commission, therefore, supports the Nelson Soccer Association in completing the first step of the project development process by completing a suitable Feasibility Study. RDCK recreation staff are available to consult with the Nelson Soccer Association on the necessary criteria and framework essential to the creation of a qualitative study of this project's potential.

Sincerely,

Originally signed by

Keith Page
Chair, Nelson & District Recreation Commission

AC/AC

cc: Joe Chirico – General Manager of Community Services

Angela Lund

To: Christine Hopkyns
Subject: RE: letter of concern

From: Anne [REDACTED]
Sent: September 17, 2022 10:25 AM
To: RDCK Info <Info@rdck.ca>
Subject: letter of concern

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Board and Chair
Regional District of Central Kootenay

Sept. 17, 2022

Dear Board and Chair,

It has come to my attention that the property owner and Monticola Forest Ltd. are planning to further log the forests at Mountain Station. I am not part of the local biking community, however, I walk and hike the trails at Mountain Station at least 3 times per week in all seasons, along with hundreds of other local and area citizens.

I understand that Monticola Forest Ltd. is not sharing what their plans are for the logging project. Clearcut? They will not say. Selective logging? They will not say. Fire treatment? They will not say.

The last time this company logged at Mountain Station they deceived community groups that had enquired about the cut. The Nelson Cycling Club was told that "no clear-cutting would occur", however, it was all clearcut.

This project will see logging lower down the mountain towards the railbed. This is where the majority of community use takes place.

My concerns are as follows:

- Nelson and area prides itself and advertises "high quality trails and recreation on our doorstep". Mountain Station is a large reason we can make this claim.
- Monticola Forest Ltd is not being forthcoming in sharing their plans. Community needs must be taken into account and public consultation needs to occur.

What leadership can you offer to ensure that Monticola Forest Ltd. will engage with the area communities and take our values into consideration?

What efforts can you make to keep high quality recreation at our doorstep?

I am hoping that with your involvement, some compromises can be made on both sides so that the end results are palatable for everyone.

Yours sincerely,

Anne Verkerk

Nelson, B.C.

Sent from [Mail](#) for Windows

Angela Lund

To: RDCK Info
Subject: RE: Infrastructure Planning Grant Program Approval - Regional District of Central Kootenay

From: INFRA MUNI:EX <INFRA@gov.bc.ca>

Sent: September 21, 2022 12:17 PM

To: RDCK Info <Info@rdck.ca>

Cc: Stuart J. Horn <SHorn@rdck.bc.ca>

Subject: Infrastructure Planning Grant Program Approval - Regional District of Central Kootenay

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good afternoon:

On behalf of the Minister of Municipal Affairs, please see the attached letter regarding your grant application to the Infrastructure Planning Grant Program. A follow up email with the terms and conditions will be sent to your CAO in the coming weeks.

Kind regards,

Local Government Infrastructure and Finance Branch
Ministry of Municipal Affairs



September 21, 2022

Ref: 270810

Aimee Watson, Chair
and Members of the Board
Regional District of Central Kootenay
PO Box 590
Nelson BC V1L 5R4

Dear Chair Watson and Board Members:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been approved for the following project:

Grant Description	Amount
South Canyon Improvement District Groundwater Feasibility Study	\$6,864

Details of the terms and conditions attached to this grant will be dealt with in an agreement that will be forwarded to you by Ministry of Municipal Affairs staff as soon as possible. This agreement must be signed and returned to the ministry, indicating your acceptance of the terms and conditions.

The province welcomes the opportunity to support planning in the Regional District of Central Kootenay. We believe that early and ongoing planning is the best way to ensure that the environmental, social and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the province encourages you to find ways to use new technology to promote environmental excellence and sustainable service delivery.

Congratulations on your successful application and my best wishes with your infrastructure study. Please direct follow up inquiries to program staff by email at: infra@gov.bc.ca, or by telephone at: 250 387-4060.

Sincerely,

Nathan Cullen
Minister

Angela Lund

From: Andre Piver [REDACTED]
Sent: September 23, 2022 8:07 PM
To: Angela Lund
Subject: Draft Climate Action Strategy

Categories: BOARD

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Dear RDCK Staff and Directors,

As stated by the World Health Organization, and fully endorsed by the Canadian Medical Ass. And The Canadian Public Health Ass., The Climate Emergency is “The Greatest Threat to Human Health of the 21st Century” - since that statement was made several years ago, emissions have not at all approached Paris Agreement targets, the crisis has accelerated beyond predicted modelling, as there are many unknown tipping points being breached; events have repetitively superseded the very conservative IPCC reports.

Please dare to lead vs. the “following” of swing voter and riding polling data, as practiced by Provincial and National political parties. Local economies, infrastructure (especially agriculture, water and power grids) is the key to lower energy requiring lives, as well as rebuilding resilience and the fabric of belonging and community. (i.e. There is no time to manufacture a billion EVs.)

Please even consider exploring the concept of Transition Towns see: <https://transitionnetwork.org/>.

I am more than willing to “do my part” in support of a "war effort".

Sincerely,

Andre Piver MD
[REDACTED]

Angela Lund

To: RDCK Info
Subject: RE: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>

Sent: September 27, 2022 4:04 PM

To: RDCK Info <Info@rdck.ca>

Subject: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

VIA E-MAIL
Ref: 271626

Regional District of Central Kootenay
E-mail: info@rdck.bc.ca

Dear Chair and Board Members:

For 32 years, British Columbians have taken October to honour the caregivers in British Columbia that have dedicated themselves to some of this province's most vulnerable children and youth. I am pleased to announce that, once again, this October will be declared Foster Family Month in British Columbia.

This month is about celebrating and honouring caregivers and foster families that have stepped up to help children and youth who are experiencing hardship. The role foster families play in the lives of young people and the contribution they make to their communities is vital to helping children and youth reach their full potential. The impact that they have on the young people in their care will last a lifetime, from stepping up to become a mentor, advocate, and friend, to providing a nurturing and safe home, and responding to each unique situation with love and support. As Minister of Children and Family Development, I wish to express my sincere gratitude for the warmth and dedication that these caregivers and foster families have shown to the children and youth in their care.

Please join me in celebrating October as Foster Family Month to show those in your community how important the role of a foster caregiver is. I encourage you to celebrate foster families for the selfless work they do for the children, youth, and families of British Columbia.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing foster caregivers.

Sincerely,

Mitzi Dean
Minister

Sent on behalf of the Minister by:

This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: MCF.Info@gov.bc.ca.

From: [Christine Hopkyns](#)
To: [Christine Hopkyns](#)
Subject: RE: Open Letter to Minister Dix - BC Rural Health Network
Date: October 4, 2022 2:06:47 PM
Attachments: [image001.png](#)

From: [REDACTED]
Sent: October 4, 2022 11:09 AM
To: RDCK Info <Info@rdck.ca>
Subject: Open Letter to Minister Dix - BC Rural Health Network

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Open letter to Minister Adrian Dix, October 4th, 2022
Minister of Health

Dear Minister Dix,

The BC Rural Health Network is pleased to see new investments and actions being taken to address the healthcare crisis and appreciated the actions announced last week. Our organization and our membership watched with interest to see what would be done to address the rural healthcare situation and are reassured to see initiatives that may help stabilize rural health services. We believe the solutions proposed may contribute to sustaining and growing rural health services and, in turn, contribute to better health outcomes for rural residents. We are particularly encouraged by the move to:

- Expand pharmacist deliverables and allow for prescription renewals and some prescription writing. This is a common-sense approach to alleviating what has become a significant care gap for rural residents without a family doctor;
- Create a pool of nurses who can travel and be dispatched to communities facing closure due to staff shortages;
- Create Rural Pathways to Health Education Program Expansion;
- Target Provincial retention incentives;
- Embed reconciliation and cultural safety in health care planning and delivery;
- Advance diversity, equity, and inclusion strategies across all health care sectors;
- Support a Virtual Care and Telehealth Strategy and
- Invest further in nurses, physicians, allied healthcare workers infrastructure and education.

The BC Rural Health Network believes these initiatives are a step in the right direction and we encourage more strategic investment and specifically for rural communities. Strengthening rural healthcare will strengthen resources for the entire province. We also recognize the importance for health care planning decisions, investments, and innovations to be patient-centred, locally relevant and aligned to local experiences and expectations. To this end, we continue to advocate for an infrastructure to support meaningful patient participation in health care decision making.

The BC Rural Health Network has been seeking a meeting for several months to meet and discuss the status of healthcare in rural BC. We have solutions coming from the groups and communities we represent across BC. This Thursday we will be holding our first Implementation Committee meeting that has been opened to outside participation. The BC Rural Health Network board invite you to be represented at this discussion. All political parties have been invited to attend. Having a government representative from the Ministry of Health would be most welcome and would give rural residents knowledge that they are being heard. This new committee is chaired by Dr. Jude Kornelsen of The Centre for Rural Research at UBC. Dr. Kornelsen has dedicated her career to producing evidence-based research on rural health issues.

The membership and the rural public want their voice to be included in healthcare discussions and

want solutions which are supported, demonstrated and can be deployed quickly in our communities.

We continue to request a meeting with you on healthcare in rural BC. On the floor of the legislature this morning we heard “It is time to listen to communities across the province”. We agree and hope for your support and the support of the BC Government. We look forward to your response.

The BCRHN is the healthcare voice of the rural residents of British Columbia and seeks better health outcomes for all people, through solutions-based approaches with governments, and information provision to residents.

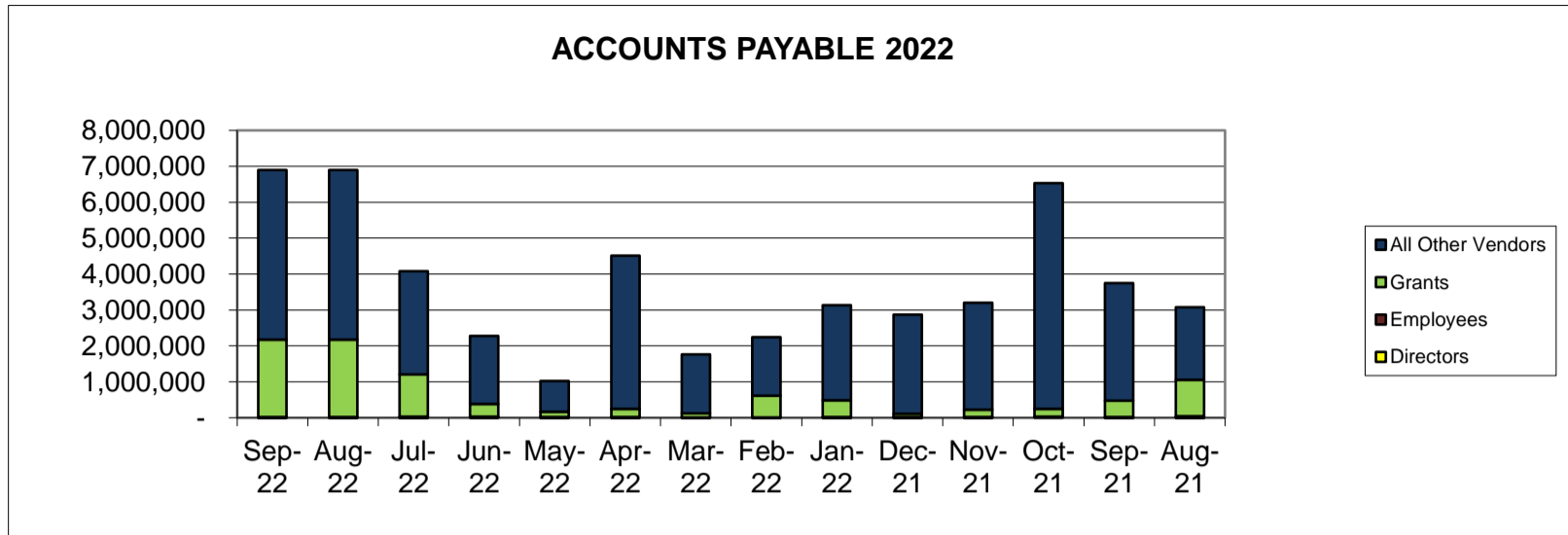
Yours in health and wellness,

A handwritten signature in cursive script that reads "Peggy Skelton".

Peggy Skelton
President

For media enquiries please contact paul.adams@bcruralhealth.org

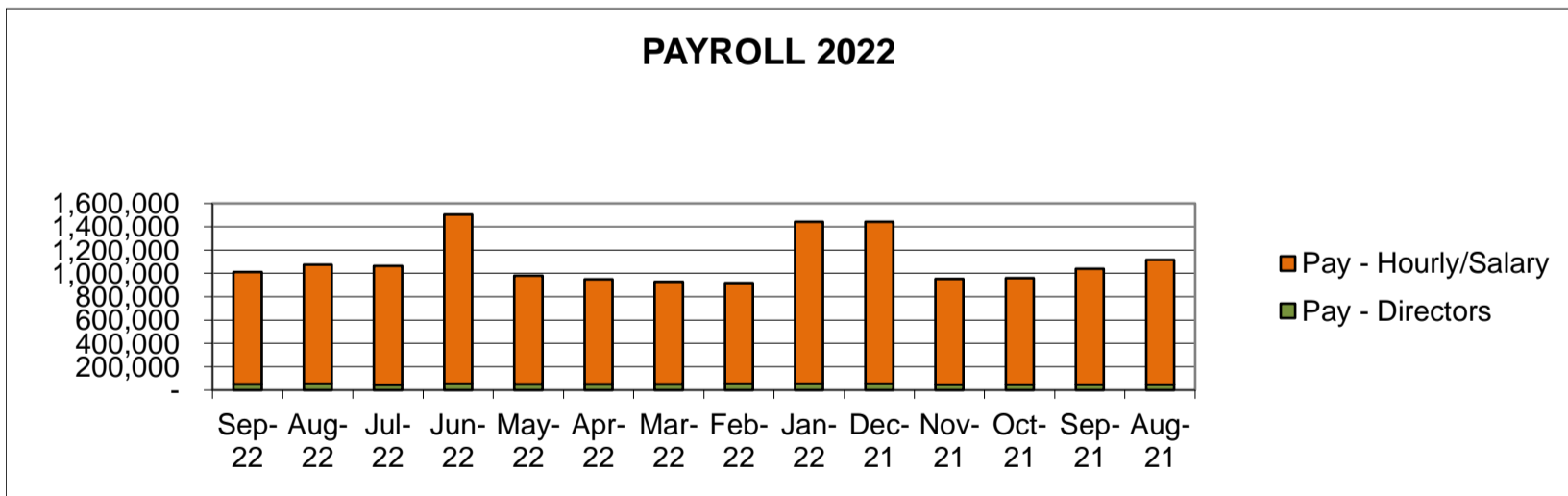
Financial Expenditure Report for September 2022



	Number of Payments	Value	% of Total
	1,225	\$4,068,616	
Top 80% of payments by value	78	3,253,933	80%
Remaining 20% of payments by value	1,147	814,683	20%
Total		\$4,068,616	100%

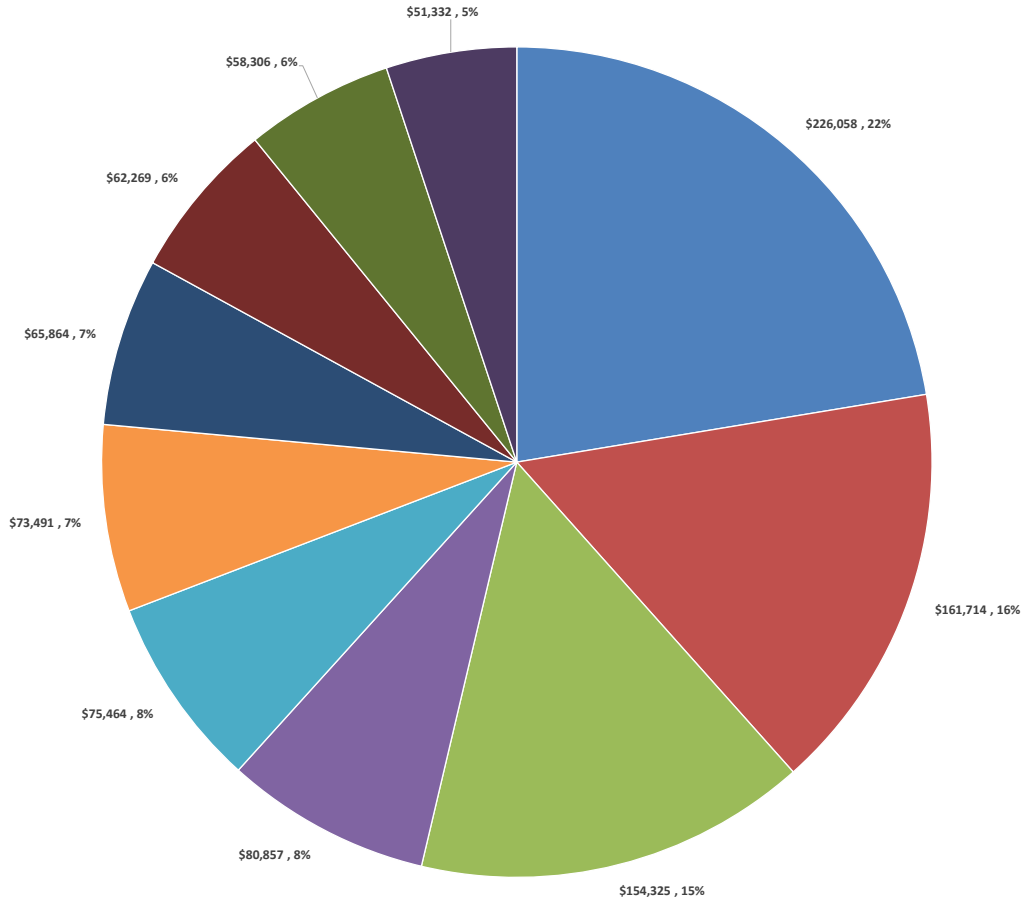
	Number of Payments	Value	% of Total
	1,225	\$4,068,616	
Payments to Directors	24	8,785	0.2%
Payments to Employees	83	20,582	0.5%
Subtotal		29,367	0.7%
Discretionary and Community Development Grants	68	1,472,796	36.2%
Other Vendors	1,050	2,566,453	63.1%
Subtotal		4,039,249	99.3%
Total		\$4,068,616	100%

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1009	82%	216	18%



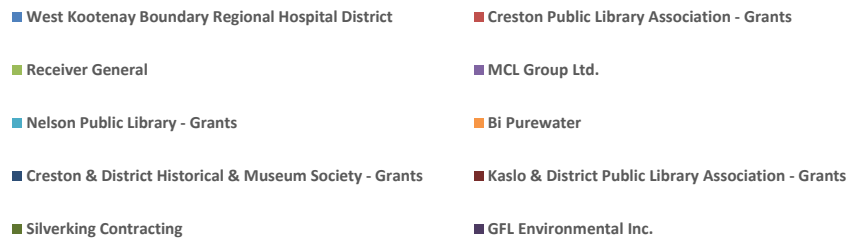
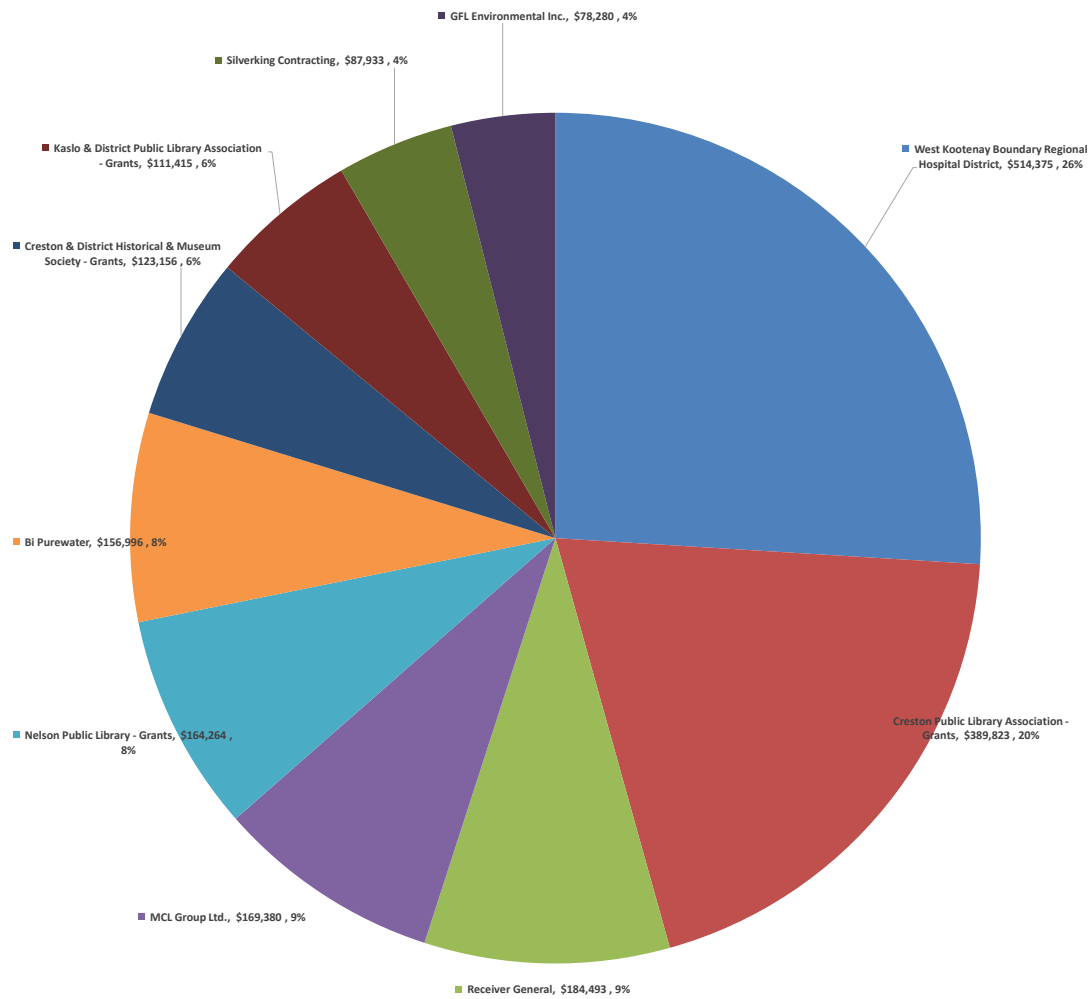
	Number of Payments	Value	% of Total
		\$1,011,881	100%
Directors	52,369	52,369	5.2%
Hourly/Salary	959,511	959,511	94.8%

Top 10 Services by Amount Spent



- Regional Parks-Nelson, Salmo and Areas E, F and G
- Water Utility-Area B (Arrow Creek)
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Recreation Facility-Creston and Areas B, C and Area A
- Recreation Facility-Nelson and Areas F and Defined E
- General Administration
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Emergency Communications 911

Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for September 2022

Top 80% of payments by value	Number of Payments	Value	3,253,933
	78	\$	
1022117 Alberta Ltd.	2	\$	32,007.77
A. F. Timber Co Ltd	1	\$	35,977.28
Arrow Lakes Aggregates	1	\$	19,047.32
Arrow Lakes Historical Society	1	\$	22,541.03
BGC Engineering Inc.	2	\$	50,829.45
Bi Purewater	1	\$	156,996.00
Camp Koolaree Society	1	\$	12,420.94
Canyon Community Association	1	\$	21,224.16
Carrier Enterprises Canada	1	\$	12,040.00
Castlegar Friends of Parks and Trails Society (2001)	1	\$	45,000.00
Central Kootenay Garbage Club	1	\$	9,817.50
Community Futures	1	\$	13,500.00
Creston & District Historical & Museum Society	1	\$	123,156.00
Creston Public Library Association	1	\$	389,823.00
East Shore Community Library Society	1	\$	20,000.00
Fields Forward	1	\$	25,000.00
FortisBC - Electricity	2	\$	24,866.12
Fortisbc - Natural Gas	1	\$	9,891.96
GFL Environmental Inc.	3	\$	78,279.60
Goat Mountain Enterprises Ltd	1	\$	15,804.60
Graham Marine Construction	1	\$	68,412.75
Homewood Health Inc.	1	\$	8,820.00
Hush City Soundproofing Inc.	1	\$	10,114.88
Kaslo & District Public Library Association	1	\$	111,415.00
Kaslo Curling Club	1	\$	10,000.00
Kaslo infoNet Society	1	\$	9,000.00
Kaslo Search & Rescue	1	\$	23,169.00
Kitchener Valley Recreation & Fire Protection Society	1	\$	21,224.16
Lardeau Valley Community Club	1	\$	35,510.00
Lister Community Association	1	\$	21,224.16
MCL Group Ltd.	1	\$	169,380.29
Morrow Bioscience Ltd	1	\$	15,147.50
Nakusp & District Museum Society	1	\$	18,509.50
Nakusp Ski Club Association	1	\$	18,264.21
Nakusp, Village of	1	\$	22,500.00
Nelson Cycling Club	1	\$	25,000.00
Nelson Hydro	1	\$	24,066.22
Nelson Nordic Ski Club	1	\$	8,400.00
Nelson Public Library	2	\$	164,264.41
Nelson Search & Rescue	1	\$	33,754.00
R.D. of Fraser-Fort George	1	\$	41,474.30
Receiver General	2	\$	184,493.31
Regional District of East Kootenay	1	\$	30,000.00
Riondel Reading Centre	1	\$	20,000.00
Roblee Trucking	1	\$	8,232.00
Rocky Mountain Phoenix	1	\$	34,112.71
Salmo & District Chamber of Commerce	1	\$	12,240.00
Salmo Museum Society	1	\$	20,221.61
Salmo Valley Youth & Community Centre	1	\$	55,130.00
Score Construction Ltd	1	\$	32,120.55
Silverking Contracting	2	\$	87,932.50
SLR Consulting (Canada) Ltd.	1	\$	10,618.70
SNT Engineering Ltd.	1	\$	8,305.50
Sperling Hansen Associates Inc	1	\$	19,353.87
SRK Consulting (Canada) Inc.	1	\$	55,323.74
Studio 9 Architecture & Planning Ltd	1	\$	9,870.00
Taghum Community Hall Society	1	\$	12,500.00
Tower Fitness Equipment Services Inc.	1	\$	13,857.48
Tratech Mechanical Ltd	1	\$	14,490.00
Valhalla Concepts Ltd.	1	\$	19,527.44
West Creston Community Hall Society	1	\$	21,224.16
West Kootenay Boundary Regional Hospital District	3	\$	514,375.00
West Kootenay Eco Society	1	\$	11,700.00
Wildsight	1	\$	11,177.20
Wynndel Community Centre	1	\$	21,224.16
Yahk-Kingsgate Recreation Society	2	\$	38,877.18
Ymir Community Association	1	\$	9,153.00

Accounts Payable Bottom 20% of Payments for September 2022

Remaining 20% of payments by value	Number of Payments 1,147	\$	Value 814,683
1022117 Alberta Ltd.	4	\$	5,481.00
1217404 BC LTD DBA Trevor Hutt Bulldog	1	\$	118.13
A&G Supply Ltd	1	\$	2,598.45
Accusharp Grinding	1	\$	367.50
ACE Courier Services	2	\$	58.18
Acklands-Grainger Inc	1	\$	587.15
Air Liquide Canada Inc	2	\$	105.54
Alberta Fire Chiefs Association	1	\$	749.39
All Saints Anglican Cemetery	1	\$	3,500.00
Aluma Systems Inc.	1	\$	2,491.72
Anderson, Georgina Lynn	1	\$	85.40
Andex Equipment Rentals	4	\$	407.87
Andre´s TV Sales & Service Ltd.	1	\$	1,056.45
Andrew Sheret Ltd	10	\$	3,318.08
Antifaeff, Marlisa	1	\$	135.00
Argenta Community Association	1	\$	100.00
Argenta Community Association	1	\$	500.00
Arrow Lakes Aggregates	1	\$	336.00
Associated Fire Safety Equipment	2	\$	5,075.70
Atkins, Brook	2	\$	2,766.45
Atomic Crayon	2	\$	2,051.81
Authorized Security Ltd.	1	\$	252.00
B&L Security Patrol (1981) Ltd	1	\$	1,988.70
B.C. Scale Co. Ltd.	1	\$	5,217.52
Balfour & District Senior Citizens Association #120	1	\$	200.00
Balfour Gill And Gift	1	\$	1,455.00
Balfour Recreation Commission	1	\$	700.00
Balfour Senior Citizens Association Branch #120	1	\$	840.00
Barnhouse, Greg	2	\$	815.56
BC Hydro & Power Authority	5	\$	3,406.58
BC Municipal Safety Association	1	\$	1,326.68
Bee Awareness Society	1	\$	970.00
Bi Purewater	1	\$	6,413.12
Big Cranium Design	1	\$	423.72
Bill´s Heavy Duty Enterprises (2004) Ltd.	3	\$	1,600.44
Black Press Group Ltd	1	\$	377.94
Boswell & District Farmers Institute	2	\$	3,262.00
Boswell Memorial Hall	1	\$	125.00
Boswell Memorial Hall Society	1	\$	2,000.00
Bowen, Jed	1	\$	450.00
Brandt Tractor Ltd	1	\$	90.63
Brenntag Canada Inc	1	\$	1,390.63
Brogan Fire & Safety	3	\$	2,014.68
Burjaw, Sierra	1	\$	249.00
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	9	\$	577.08
Canadian Centre for Occupational Health and Safety	5	\$	225.00
Canadian Linen & Uniform	7	\$	536.61
Canadian Red Cross	2	\$	1,239.46
CanCADD Imaging Solutions Ltd.	1	\$	1,388.77
CanGas Propane Inc.	1	\$	156.01
Carrier Enterprises Canada	1	\$	324.80
Cascade Lock & Safe	2	\$	212.82
Case Grypma Mechanical LTD	1	\$	702.83
Casemore, Adam	1	\$	152.50
Castlegar Sculpturewalk Society	1	\$	3,720.00
CDW Canada Corp	10	\$	2,360.88
Central Kootenay Invasive Species Society	6	\$	15,617.70
Charnell, Sophia	3	\$	1,132.16
Chirico, Emma	1	\$	85.00
Chirico, Samantha	1	\$	208.95
Chmara, Erick	1	\$	454.25
Christenson, Megan	1	\$	60.00
Cintas Canada Ltd Location 889	2	\$	263.80

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
Clartech Industries Inc	6	\$	18,428.39
College Of The Rockies	7	\$	4,276.00
Columbia Basin Alliance for Literacy	1	\$	1,000.00
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comer, Jennifer L	1	\$	331.16
Comfort Welding Ltd	12	\$	736.69
Complete Climate Control Inc.	1	\$	285.00
Cops for Kids	1	\$	1,500.00
Cowan's Office Supplies	30	\$	6,620.86
Craig, Jason	1	\$	260.00
Crawford Bay & District Hall & Parks Association	1	\$	52.50
Crawford Bay & District Hall & Parks Association	1	\$	6,200.00
Crawford Bay Hall & Parks Board	1	\$	300.00
Crawford Bay Store	8	\$	548.56
Crescent Valley Community Hall Society	1	\$	45.00
Creston Card & Stationery	2	\$	211.49
Creston Truck Service Ltd. DBA Kootenay Peterbilt	1	\$	249.22
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	1	\$	1,253.63
Cunningham, Hans	3	\$	563.54
Custom Dozing Ltd	1	\$	3,445.75
CW Heavy Duty LTD	1	\$	1,228.50
Dagleish, Michael	1	\$	251.99
DataCore Mail Management Ltd.	1	\$	4,704.68
Dave's Plumbing Ltd	4	\$	8,949.30
DB Perks & Associates Ltd	15	\$	12,313.48
Deboon, Arnold	1	\$	265.00
DHC Communications Inc	5	\$	1,970.87
Distributel Communications Limited	1	\$	324.01
Doran, Andrew	2	\$	456.39
Dye, Cindy	1	\$	375.00
East Shore Internet Society	2	\$	112.00
EECOL Electric Corp.	2	\$	1,233.46
Elcome, Adrienna	1	\$	255.00
Elris, Odin	1	\$	154.00
Emco Corporation	1	\$	167.45
Expresslane Deliveries	1	\$	369.60
Factor 5 Group Inc	1	\$	6,641.25
Faust, Ramona	1	\$	45.14
Federated Co-Operatives Ltd	6	\$	832.58
Fehr, Carol	2	\$	596.89
Fehst, Tristan	1	\$	91.50
Fenton, Michael S	1	\$	30.76
Fernie, Stevie	1	\$	50.00
Fishlock, Garrett	1	\$	210.71
Five Star Uniforms	1	\$	760.10
Fluent Information Management Systems Inc	2	\$	7,560.00
FortisBC - Electricity	27	\$	17,112.59
Fortisbc - Natural Gas	2	\$	5,039.71
FortisBC Inc	1	\$	5,185.19
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	23	\$	1,329.94
Freightliner of Cranbrook Ltd.	1	\$	889.07
Friends of Kootenay Lake	2	\$	1,140.00
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	489.41
Gain, Thomas Scott	1	\$	1,785.00
Geo H Hewitt Co Ltd	1	\$	242.14
Georama Holdings Ltd.	1	\$	57.75
GFL Environmental Inc.	18	\$	32,912.06
Gilbert Parts Depot	1	\$	29.86
Global Industrial Canada	3	\$	5,011.94
Goat Mountain Enterprises Ltd	1	\$	1,051.05
Good Water Warehouse	1	\$	371.21
GoTo Technologies Canada Ltd.	4	\$	2,522.24
Grant, Ashley	1	\$	47.03
Grant, Laura	1	\$	60.00
Gray Creek Cemetery	1	\$	1,500.00

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
Gray Creek Hall Society	1	\$	1,800.00
Gray Creek Store	2	\$	346.53
Gray's Contracting	1	\$	766.50
Greene, Gregory	1	\$	552.05
Greep, Wesley D	3	\$	1,248.74
Gresley-Jones, Melissa	1	\$	400.00
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	4	\$	3,015.16
Gwil Industries Inc.	1	\$	918.75
Hach Sales and Service Canada Ltd	1	\$	682.80
Hadfield, Anthony	2	\$	750.00
Hall Printing	7	\$	3,905.57
Heavy Metal Company	1	\$	6,230.70
Hewat, Suzan	1	\$	1,909.40
Hewgill, Mathew	1	\$	125.00
Hicks, Josef P	1	\$	1,203.22
Hipperson Hardware	1	\$	47.54
Hi-Pro Sporting Goods Ltd	2	\$	777.79
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
Hi-Way 9 Express Ltd	2	\$	108.10
HomePlus Products	1	\$	835.89
Horn, Stuart	2	\$	1,148.13
Hot Shot Electric	1	\$	1,946.74
Hufty's Leasing Ltd	1	\$	497.88
Hume Hotel	1	\$	182.85
HuskyPro	1	\$	2,080.48
Hywood Truck & Equipment Ltd	15	\$	16,571.27
I.T. Blueprint Solutions Consulting Inc.	2	\$	8,608.32
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	2	\$	1,630.91
Infosat Communications	1	\$	244.33
Inland Allcare	26	\$	9,151.24
Inland Kenworth (Castlegar)	4	\$	5,156.97
Inniss, Regan	1	\$	47.25
Insight Canada Inc.	2	\$	638.40
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	265.17
Jackman, Garry	2	\$	158.60
Jaguar Media Inc	1	\$	1,275.75
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	16	\$	3,103.59
Jennifer Wickwire	2	\$	600.00
Johnsons Landing Community Association	1	\$	7,800.00
Jones, Sierra	1	\$	249.00
Jones, Stefan	1	\$	53.75
Kabatoff Sand & Gravel Ltd	1	\$	1,711.00
Kabel, Peter C	1	\$	500.00
Kal Tire (Nelson)	4	\$	5,044.29
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	1	\$	238.72
Kaslo Community Acupuncture Society	1	\$	7,200.00
Kaslo Front Street Market	3	\$	250.35
Kaslo Infonet Society	1	\$	72.69
Kaslo Pump	1	\$	261.67
Kathy Gordon's Cleaning Services	5	\$	542.00
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	1,050.00
Kendrick Equipment (2003) Ltd	1	\$	151.97
Kennlyn Enterprises	4	\$	754.23
Kilburn, Jackie	1	\$	2,700.00
Knudsen, Joshua	1	\$	140.00
Kokanee Fire & Safety Ltd.	3	\$	2,221.46
Kokanee Park Marine Ltd	1	\$	3,150.00
Kone Inc	1	\$	1,443.87
Kootenay Adaptive Sport Association	1	\$	5,000.00
Kootenay Association for Science & Technology	1	\$	959.75
Kootenay Carshare Cooperative	2	\$	2,829.28
Kootenay Family Place	1	\$	5,000.00
Kootenay Gallery of Art, History and Science	3	\$	11,503.12

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
Kootenay Industrial Supply Ltd	22	\$	2,339.26
Kootenay Lake Family Network	1	\$	1,500.00
Kootenay Lake Historical Society	1	\$	1,000.00
Kootenay Lake Hospital Foundation	1	\$	670.00
Kootenay Swiftwater Specialists	1	\$	2,824.66
Kootenay Valley Water & Spas	5	\$	179.00
Kootnikoff, Amy (Aimee)	2	\$	262.36
KRIK Services Co	1	\$	195.28
KTI Limited	1	\$	517.81
Kyle Parks Arborist	1	\$	735.00
Lardeau Valley Community Club	1	\$	300.00
Lasko, Carolyn	1	\$	83.57
Lavis, Thomas	1	\$	251.95
Law, Valerie	2	\$	220.77
Lectric Ave Electronics	5	\$	262.92
Lefranc, Paige	1	\$	200.00
Legend Logos	1	\$	16.80
Leisure Baths Ltd.	2	\$	1,440.53
Lesperance Mendes	2	\$	3,747.52
Lidstone & Company	7	\$	8,994.45
Lifesaving Society	3	\$	3,533.70
Lillies, Rebecca	2	\$	920.60
Lockwood, Diana LD	2	\$	1,036.49
Lo-Cost Propane	1	\$	257.60
Lordco Parts Ltd	8	\$	2,238.86
Lower Kootenay Indian Band	1	\$	194.34
M.J Fabrication & Maintenance Welding	1	\$	210.00
M'akola Development Services	1	\$	1,837.50
Magaw, Donna	1	\$	51.24
Magic Arc	2	\$	463.77
Main Jet Motorsports Inc	2	\$	55.17
Main, Leah	3	\$	667.18
Manhas, Aditya	1	\$	59.97
Many Bays Community Band	1	\$	900.00
Martech Motor Winding Ltd	4	\$	1,629.27
Masse Enviromental Consultants Ltd.	1	\$	5,613.38
Matthews, Audrey	1	\$	134.20
Mclaren'S Bobcat Services Ltd	1	\$	1,176.00
McNally Excavating Inc	1	\$	4,908.75
Mercer Celgar Limited Partnership	1	\$	3,920.00
Michaux, Gordon	1	\$	154.00
Mills Office Productivity	3	\$	82.25
Minister of Finance	3	\$	11,168.03
Minister Of Finance - Product Distribution Centre	4	\$	1,191.08
Mitchell Supply Ltd	12	\$	1,423.32
Moreira, Maxine	1	\$	30.00
Moss, Colin	1	\$	807.97
Mounsey, Hannah	1	\$	88.44
Mountain Transport Institute ltd	1	\$	300.00
MyZone Media Inc.	1	\$	439.10
Nakusp & Area Development Board	1	\$	2,817.33
Nanaimo, City of	17	\$	7,570.50
Napa Auto Parts (Nelson)	3	\$	44.27
Navigata Communications Ltd. dba ThinkTel	1	\$	19.16
Nawalkowski, Samantha	1	\$	94.50
Nedham, Suzanne	1	\$	15.00
Nelson Building Centre Ltd	42	\$	6,621.69
Nelson Chrysler A Division of City Auto Ltd	2	\$	1,074.09
Nelson Farmers Supply Ltd	9	\$	603.58
Nelson Hydro	9	\$	4,386.79
Nelson Leafs Hockey Society	3	\$	18,428.00
Nelson Tiny Houses	1	\$	3,150.00
Nelson Toyota	2	\$	251.94
Nelson, City Of	4	\$	3,875.42
New Denver & Area Youth Centre Society	1	\$	696.50
Newell, Thomas	1	\$	14.64
Nick, Nathalie	1	\$	300.00
North Mountain Construction	1	\$	598.50

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
North Shore Fire Social Club	1	\$	2,000.00
Oglow's Paint & Wallcoverings Ltd	1	\$	627.09
Ootischenia Community Hall	1	\$	150.00
Orion Fire Distribution Ltd.	1	\$	681.53
Orkin Canada Corporation	3	\$	472.72
Ostafichuk, Neil	1	\$	195.20
Overland West Freight Lines Ltd	3	\$	2,440.27
Panio, Gerald	1	\$	25.75
Paragon Micro Canada	4	\$	5,007.07
Pass Creek Regional Exhibition Society	1	\$	2,000.00
Passmore Laboratory Ltd	5	\$	1,900.00
Peck, Cody	1	\$	151.68
Pennywise	1	\$	763.08
Penticton Indian Band	2	\$	1,000.00
Perrin, Marilyn	1	\$	500.00
Peterson, Paul	1	\$	228.14
Pilla, Megan	1	\$	2,304.00
Pitbull Contracting ltd	1	\$	1,317.40
Plumb Local Plumbing & Construction LTD	1	\$	357.00
Popoff, Walter A	2	\$	775.10
Posgate, Evelyn	1	\$	42.70
Procter Community Society	1	\$	200.00
Pro-Cut Industries Ltd.	1	\$	173.25
Propane Busters Inc.	1	\$	7,958.21
Purolator Inc	5	\$	626.26
Pyramid Building Supplies	7	\$	242.42
Ready Engineering (BC) Corporation	1	\$	5,559.44
Reliance Office Services Ltd	1	\$	2,525.25
Rfs Canada	7	\$	776.35
Ricalton, Ryan	3	\$	608.97
Ricoh Canada Inc	4	\$	719.31
Right Way Acquisition Services Ltd.	1	\$	833.49
Riondel & District Curling Club	1	\$	1,550.00
Riondel Cable Society	2	\$	80.00
Riondel Commission Of Management	1	\$	100.00
Riverside Farm	2	\$	8,216.04
Roadpost Inc. T46274	2	\$	711.53
Roblee Trucking	1	\$	1,102.50
Robson Community Hall	1	\$	350.00
Rocky Mountain Agencies	5	\$	12,633.84
Rocky Mountain Phoenix	2	\$	833.28
Rocky Mountain Pro Drivers Inc	1	\$	2,500.00
Rocky Point Engineering Ltd.	1	\$	393.75
Royal Canadian Legion #1-020 Nakusp	1	\$	2,791.07
Royal Canadian Legion #203 Edgewood	1	\$	4,775.00
Royal Canadian Legion Branch #74	1	\$	388.50
Royal Canadian Legion Slocan Valley #276	1	\$	50.00
Royal E Holdings Ltd -Nelson Onsite Solutions	1	\$	220.50
Rushforth, Nathen	1	\$	700.00
Salmo Valley Youth & Community Centre	2	\$	1,466.67
Save-On-Foods (Creston)	5	\$	294.84
Schmidt, Julie	1	\$	103.70
School District #20 Kootenay Columbia	1	\$	7,831.89
Secure By Design	1	\$	61.60
Selkirk College (Nelson)	4	\$	745.00
Selkirk Security Services Ltd	1	\$	105.00
Seminoff, Michelle	2	\$	3,900.00
Sfj Inc	1	\$	4,979.23
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,046.06
Shaw Cable	21	\$	2,857.92
Shopa'S Excavating Ltd	1	\$	1,386.00
Silverking Small Engine	3	\$	370.58
Silverton Building Supplies Ltd	3	\$	291.39
Simon's Garage Door Services	1	\$	1,197.00
Sk Electronics Ltd	19	\$	6,925.61
Slocan Park Community Hall Society	2	\$	936.37
Slocan Valley Home Hardware	1	\$	19.03
Smokey Creek Salvage	1	\$	1,260.00

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
Snell, David	1	\$	75.00
Snell, Diara	1	\$	54.90
SNT Engineering Ltd.	1	\$	6,604.50
SNT Geotechnical Ltd.	3	\$	13,338.13
Speedpro Signs	4	\$	3,225.07
Speedpro Signs (Trail)	1	\$	459.20
Sperling Hansen Associates Inc	1	\$	2,531.16
Stafford Welding	2	\$	3,176.25
Sterling Backcheck Canada Corp.	1	\$	310.59
Stewart Mcdannold Stuart	2	\$	1,892.80
Studio 9 Architecture & Planning Ltd	1	\$	6,300.00
Summit Truck & Equipment Repair	2	\$	3,665.63
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	59	\$	21,486.55
Swift Internet	4	\$	291.20
Taghum Shell (1997)	16	\$	1,280.60
Technical Safety BC	1	\$	298.14
Telus Communications Inc	5	\$	6,795.12
Telus Mobility	1	\$	8,160.98
Tenaquip Industrial Distribution	2	\$	1,377.09
The Corporation of the Village of Silverton	1	\$	300.00
Thiele, Dustin	3	\$	1,085.00
Thomas & Company Locksmithing Ltd.	1	\$	300.51
Tilley, Colleen F	1	\$	91.50
Tip-it Waste Solutions Inc.	3	\$	1,630.61
Trobak, Dan	1	\$	4,562.25
Trowalex Equipment Rentals And Sales	5	\$	2,620.31
Troy Life & Fire Safety Ltd	3	\$	3,988.64
Tu-Dor Lock & Safe Ltd	8	\$	1,249.52
Uline Canada Corporation	4	\$	3,926.13
Union Of Bc Municipalities	1	\$	131.25
Vallen Canada Inc	1	\$	134.26
Valley Voice Ltd	3	\$	319.72
Van Houtte Coffee Services	1	\$	203.48
Van Kam Freightways Ltd	2	\$	686.48
Vanderzwaag, Bob	1	\$	441.80
VH Sporte Canada	1	\$	50.40
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	1	\$	8.12
Vousden, Jodi	2	\$	340.80
W.H. Excavating	1	\$	669.38
Wall, Tanya	2	\$	1,193.97
Wasp Manufacturing Ltd.	3	\$	7,392.13
Waste Management	11	\$	5,062.54
Watson, Aimee	3	\$	900.98
Wesco Distribution-Canada Inc	5	\$	681.72
West Creston Community Hall Society	1	\$	600.00
West Kootenay Brain Injury Association (WKBIA)	1	\$	1,174.80
Western Auto Wreckers (1974) Ltd	3	\$	4,003.55
Western Water Associates Ltd.	1	\$	2,393.87
Wetter, Jesse	1	\$	36.96
WEX Canada Ltd.	1	\$	2,397.10
WFR Wholesale Fire & Rescue Ltd	4	\$	1,982.14
Wheaton, Mikaela	1	\$	50.00
Whitney, Stephanie	1	\$	51.32
Wilkinson, James	1	\$	494.10
Winje, Steven L	1	\$	110.62
Winlaw Hall Society	1	\$	900.00
Winlaw Mini-Mart	8	\$	716.19
Wood Environment & Infrastructure Solutions,	2	\$	2,744.28
Wood Wyant Inc	5	\$	2,935.60
Wood, Graeme	5	\$	500.00
Wynndel Community Centre	1	\$	160.00
Yahk-Kingsgate Recreation Society	2	\$	1,400.00
Yellow Pages Group	1	\$	0.53
Yellowhead Road & Bridge	1	\$	7,235.03
Ymir Cemetery Society	1	\$	2,225.00
Yurick, Nicolas	1	\$	88.00

Remaining 20% of payments by value	Number of Payments		Value
	1,147	\$	814,683
Zimich, Robert	2	\$	159.82

Employees and Directors September 2022

Directors	Number of Payments		Value
	24		8,785
Casemore, Adam	1	\$	152.50
Comer, Jennifer L	1	\$	331.16
Cunningham, Hans	3	\$	563.54
Faust, Ramona	1	\$	45.14
Hewat, Suzan	1	\$	1,909.40
Jackman, Garry	2	\$	158.60
Lockwood, Diana LD	2	\$	1,036.49
Main, Leah	3	\$	667.18
Moss, Colin	1	\$	807.97
Newell, Thomas	1	\$	14.64
Peterson, Paul	1	\$	228.14
Popoff, Walter A	2	\$	775.10
Wall, Tanya	2	\$	1,193.97
Watson, Aimee	3	\$	900.98

Employees	Number of Payments		Value
	83	\$	20,582
Anderson, Georgina Lynn	1	\$	85.40
Antifaeff, Marlisa	1	\$	135.00
Atkins, Brook	2	\$	2,766.45
Barnhouse, Greg	2	\$	815.56
Burjaw, Sierra	1	\$	249.00
Charnell, Sophia	3	\$	1,132.16
Chirico, Emma	1	\$	85.00
Chirico, Samantha	1	\$	208.95
Chmara, Erick	1	\$	454.25
Craig, Jason	1	\$	260.00
Dagleish, Michael	1	\$	251.99
Doran, Andrew	2	\$	456.39
Elcome, Adrienna	1	\$	255.00
Elris, Odin	1	\$	154.00
Fehr, Carol	2	\$	596.89
Fehst, Tristan	1	\$	91.50
Fenton, Michael S	1	\$	30.76
Fernie, Stevie	1	\$	50.00
Fishlock, Garrett	1	\$	210.71
Grant, Ashley	1	\$	47.03
Grant, Laura	1	\$	60.00
Greene, Gregory	1	\$	552.05
Greep, Wesley D	3	\$	1,248.74
Hadfield, Anthony	2	\$	750.00
Hicks, Josef P	1	\$	1,203.22
Horn, Stuart	2	\$	1,148.13
Inniss, Regan	1	\$	47.25
Jones, Sierra	1	\$	249.00
Jones, Stefan	1	\$	53.75
Kabel, Peter C	1	\$	500.00
Kootnikoff, Amy (Aimee)	2	\$	262.36
Lasko, Carolyn	1	\$	83.57
Lavis, Thomas	1	\$	251.95
Law, Valerie	2	\$	220.77
Lefranc, Paige	1	\$	200.00
Lillies, Rebecca	2	\$	920.60
Magaw, Donna	1	\$	51.24
Manhas, Aditya	1	\$	59.97
Matthews, Audrey	1	\$	134.20
Michaux, Gordon	1	\$	154.00
Mounsey, Hannah	1	\$	88.44
Nawalkowski, Samantha	1	\$	94.50
Nedham, Suzanne	1	\$	15.00
Nick, Nathalie	1	\$	300.00
Ostafichuk, Neil	1	\$	195.20
Peck, Cody	1	\$	151.68
Posgate, Evelyn	1	\$	42.70
Ricalton, Ryan	3	\$	608.97
Schmidt, Julie	1	\$	103.70
Snell, David	1	\$	75.00
Snell, Diara	1	\$	54.90
Tilley, Colleen F	1	\$	91.50
Vanderzwaag, Bob	1	\$	441.80
Vousden, Jodi	2	\$	340.80
Wetter, Jesse	1	\$	36.96
Wheaton, Mikaela	1	\$	50.00
Whitney, Stephanie	1	\$	51.32
Wilkinson, James	1	\$	494.10

Employees	Number of Payments		Value	
	83	\$		20,582
Winje, Steven L	1	\$		110.62
Wood, Graeme	5	\$		500.00
Yurick, Nicolas	1	\$		88.00
Zimich, Robert	2	\$		159.82

Accounts Payable for September 2022 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments		\$	1,472,796
	68			
All Saints Anglican Cemetery	1		\$	3,500.00
Argenta Community Association	1		\$	500.00
Arrow Lakes Historical Society	1		\$	22,541.03
Balfour Recreation Commission	1		\$	700.00
Balfour Senior Citizens Association Branch #120	1		\$	840.00
Bee Awareness Society	1		\$	970.00
Boswell & District Farmers Institute	2		\$	3,262.00
Boswell Memorial Hall Society	1		\$	2,000.00
Camp Koolaree Society	1		\$	12,420.94
Canyon Community Association	1		\$	21,224.16
Castlegar Friends of Parks and Trails Society (2001)	1		\$	45,000.00
Castlegar Sculpturewalk Society	1		\$	3,720.00
Columbia Basin Alliance for Literacy	1		\$	1,000.00
Community Futures	1		\$	13,500.00
Cops for Kids	1		\$	1,500.00
Crawford Bay & District Hall & Parks Association	1		\$	6,200.00
Creston & District Historical & Museum Society	1		\$	123,156.00
Creston Public Library Association	1		\$	389,823.00
East Shore Community Library Society	1		\$	20,000.00
Fields Forward	1		\$	25,000.00
Friends of Kootenay Lake	2		\$	1,140.00
Gray Creek Cemetery	1		\$	1,500.00
Gray Creek Hall Society	1		\$	1,800.00
Johnsons Landing Community Association	1		\$	7,800.00
Kaslo & District Public Library Association	1		\$	111,415.00
Kaslo Community Acupuncture Society	1		\$	7,200.00
Kaslo Curling Club	1		\$	10,000.00
Kaslo infoNet Society	1		\$	9,000.00
Kaslo Search & Rescue	1		\$	23,169.00
Kitchener Valley Recreation & Fire Protection Society	1		\$	21,224.16
Kootenay Association for Science & Technology	1		\$	959.75
Kootenay Family Place	1		\$	5,000.00
Kootenay Gallery of Art, History and Science	3		\$	11,503.12
Kootenay Lake Family Network	1		\$	1,500.00
Kootenay Lake Historical Society	1		\$	1,000.00
Kootenay Lake Hospital Foundation	1		\$	670.00
Lardeau Valley Community Club	1		\$	35,510.00
Lister Community Association	1		\$	21,224.16
Many Bays Community Band	1		\$	900.00
Nakusp & Area Development Board	1		\$	2,817.33
Nakusp & District Museum Society	1		\$	18,509.50
Nakusp Ski Club Association	1		\$	18,264.21
Nakusp, Village of	1		\$	22,500.00
Nelson Public Library	2		\$	164,264.41
Nelson Search & Rescue	1		\$	33,754.00
New Denver & Area Youth Centre Society	1		\$	696.50
Riondel & District Curling Club	1		\$	1,550.00
Riondel Reading Centre	1		\$	20,000.00
Royal Canadian Legion #1-020 Nakusp	1		\$	2,791.07
Royal Canadian Legion #203 Edgewood	1		\$	4,775.00
Salmo & District Chamber of Commerce	1		\$	12,240.00
Salmo Museum Society	1		\$	20,221.61
Salmo Valley Youth & Community Centre	1		\$	55,130.00
School District #20 Kootenay Columbia	1		\$	7,831.89
Taghum Community Hall Society	1		\$	12,500.00
West Creston Community Hall Society	1		\$	21,224.16
West Kootenay Brain Injury Association (WKBIA)	1		\$	1,174.80
West Kootenay Eco Society	1		\$	11,700.00
Wynndel Community Centre	1		\$	21,224.16
Yahk-Kingsgate Recreation Society	2		\$	38,877.18
Ymir Cemetery Society	1		\$	2,225.00
Ymir Community Association	1		\$	9,153.00

All Other Vendors	Number of Payments		\$	Value
	1,050			
1022117 Alberta Ltd.	6		\$	37,488.77
1217404 BC LTD DBA Trevor Hutt Bulldog	1		\$	118.13
A&G Supply Ltd	1		\$	2,598.45
A. F. Timber Co Ltd	1		\$	35,977.28
Accusharp Grinding	1		\$	367.50
ACE Courier Services	2		\$	58.18
Acklands-Grainger Inc	1		\$	587.15
Air Liquide Canada Inc	2		\$	105.54
Alberta Fire Chiefs Association	1		\$	749.39
Aluma Systems Inc.	1		\$	2,491.72
Andex Equipment Rentals	4		\$	407.87
Andre's TV Sales & Service Ltd.	1		\$	1,056.45
Andrew Sheret Ltd	10		\$	3,318.08
Argenta Community Association	1		\$	100.00
Arrow Lakes Aggregates	2		\$	19,383.32
Associated Fire Safety Equipment	2		\$	5,075.70
Atomic Crayon	2		\$	2,051.81
Authorized Security Ltd.	1		\$	252.00
B&L Security Patrol (1981) Ltd	1		\$	1,988.70
B.C. Scale Co. Ltd.	1		\$	5,217.52
Balfour & District Senior Citizens Association #120	1		\$	200.00
Balfour Gill And Gift	1		\$	1,455.00

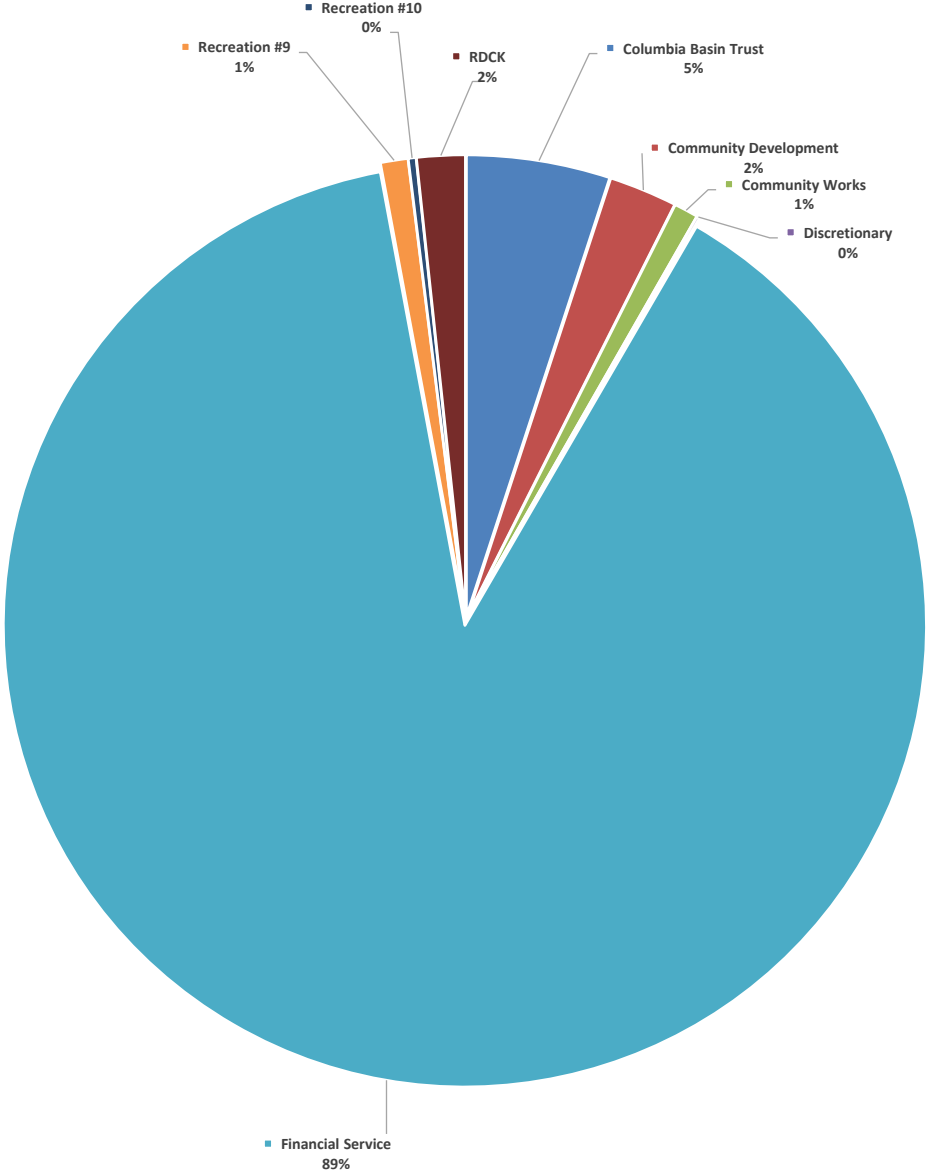
All Other Vendors	Number of Payments		Value
	1,050	\$	
			2,566,453
BC Hydro & Power Authority	5	\$	3,406.58
BC Municipal Safety Association	1	\$	1,326.68
BGC Engineering Inc.	2	\$	50,829.45
Bi Purewater	2	\$	163,409.12
Big Cranium Design	1	\$	423.72
Bill's Heavy Duty Enterprises (2004) Ltd.	3	\$	1,600.44
Black Press Group Ltd	1	\$	377.94
Boswell Memorial Hall	1	\$	125.00
Bowen, Jed	1	\$	450.00
Brandt Tractor Ltd	1	\$	90.63
Brenntag Canada Inc	1	\$	1,390.63
Brogan Fire & Safety	3	\$	2,014.68
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	9	\$	577.08
Canadian Centre for Occupational Health and Safety	5	\$	225.00
Canadian Linen & Uniform	7	\$	536.61
Canadian Red Cross	2	\$	1,239.46
CanCADD Imaging Solutions Ltd.	1	\$	1,388.77
CanGas Propane Inc.	1	\$	156.01
Carrier Enterprises Canada	2	\$	12,364.80
Cascade Lock & Safe	2	\$	212.82
Case Grypma Mechanical LTD	1	\$	702.83
CDW Canada Corp	10	\$	2,360.88
Central Kootenay Garbage Club	1	\$	9,817.50
Central Kootenay Invasive Species Society	6	\$	15,617.70
Christenson, Megan	1	\$	60.00
Cintas Canada Ltd Location 889	2	\$	263.80
Cleartech Industries Inc	6	\$	18,428.39
College Of The Rockies	7	\$	4,276.00
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	12	\$	736.69
Complete Climate Control Inc.	1	\$	285.00
Cowan's Office Supplies	30	\$	6,620.86
Crawford Bay & District Hall & Parks Association	1	\$	52.50
Crawford Bay Hall & Parks Board	1	\$	300.00
Crawford Bay Store	8	\$	548.56
Crescent Valley Community Hall Society	1	\$	45.00
Creston Card & Stationery	2	\$	211.49
Creston Truck Service Ltd. DBA Kootenay Peterbilt	1	\$	249.22
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	1	\$	1,253.63
Custom Dozing Ltd	1	\$	3,445.75
CW Heavy Duty LTD	1	\$	1,228.50
DataCore Mail Management Ltd.	1	\$	4,704.68
Dave's Plumbing Ltd	4	\$	8,949.30
DB Perks & Associates Ltd	15	\$	12,313.48
Deboon, Arnold	1	\$	265.00
DHC Communications Inc	5	\$	1,970.87
Distributel Communications Limited	1	\$	324.01
Dye, Cindy	1	\$	375.00
East Shore Internet Society	2	\$	112.00
EECOL Electric Corp.	2	\$	1,233.46
Emco Corporation	1	\$	167.45
Expresslane Deliveries	1	\$	369.60
Factor 5 Group Inc	1	\$	6,641.25
Federated Co-Operatives Ltd	6	\$	832.58
Five Star Uniforms	1	\$	760.10
Fluent Information Management Systems Inc	2	\$	7,560.00
FortisBC - Electricity	29	\$	41,978.71
Fortisbc - Natural Gas	3	\$	14,931.67
FortisBC Inc	1	\$	5,185.19
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	23	\$	1,329.94
Freightliner of Cranbrook Ltd.	1	\$	889.07
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	489.41
Gain, Thomas Scott	1	\$	1,785.00
Geo H Hewitt Co Ltd	1	\$	242.14
Georama Holdings Ltd.	1	\$	57.75
GFL Environmental Inc.	21	\$	111,191.66
Gilbert Parts Depot	1	\$	29.86
Global Industrial Canada	3	\$	5,011.94
Goat Mountain Enterprises Ltd	2	\$	16,855.65
Good Water Warehouse	1	\$	371.21
GoTo Technologies Canada Ltd.	4	\$	2,522.24
Graham Marine Construction	1	\$	68,412.75
Gray Creek Store	2	\$	346.53
Gray's Contracting	1	\$	766.50
Gresley-Jones, Melissa	1	\$	400.00
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	4	\$	3,015.16
Gwil Industries Inc.	1	\$	918.75
Hach Sales and Service Canada Ltd	1	\$	682.80
Hall Printing	7	\$	3,905.57
Heavy Metal Company	1	\$	6,230.70
Hewgill, Mathew	1	\$	125.00
Hipperson Hardware	1	\$	47.54
Hi-Pro Sporting Goods Ltd	2	\$	777.79
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
Hi-Way 9 Express Ltd	2	\$	108.10
HomePlus Products	1	\$	835.89
Homewood Health Inc.	1	\$	8,820.00
Hot Shot Electric	1	\$	1,946.74
Huffy's Leasing Ltd	1	\$	497.88

All Other Vendors	Number of Payments		Value
	1,050	\$	
			2,566,453
Hume Hotel	1	\$	182.85
Hush City Soundproofing Inc.	1	\$	10,114.88
HuskyPro	1	\$	2,080.48
Hywood Truck & Equipment Ltd	15	\$	16,571.27
I.T. Blueprint Solutions Consulting Inc.	2	\$	8,608.32
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	2	\$	1,630.91
Infosat Communications	1	\$	244.33
Inland Allcare	26	\$	9,151.24
Inland Kenworth (Castlegar)	4	\$	5,156.97
Insight Canada Inc.	2	\$	638.40
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	265.17
Jaguar Media Inc	1	\$	1,275.75
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	16	\$	3,103.59
Jennifer Wickwire	2	\$	600.00
Kabatoff Sand & Gravel Ltd	1	\$	1,711.00
Kal Tire (Nelson)	4	\$	5,044.29
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	1	\$	238.72
Kaslo Front Street Market	3	\$	250.35
Kaslo Infonet Society	1	\$	72.69
Kaslo Pump	1	\$	261.67
Kathy Gordon's Cleaning Services	5	\$	542.00
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	1,050.00
Kendrick Equipment (2003) Ltd	1	\$	151.97
Kennlyn Enterprises	4	\$	754.23
Kilburn, Jackie	1	\$	2,700.00
Knudsen, Joshua	1	\$	140.00
Kokanee Fire & Safety Ltd.	3	\$	2,221.46
Kokanee Park Marine Ltd	1	\$	3,150.00
Kone Inc	1	\$	1,443.87
Kootenay Adaptive Sport Association	1	\$	5,000.00
Kootenay Carshare Cooperative	2	\$	2,829.28
Kootenay Industrial Supply Ltd	22	\$	2,339.26
Kootenay Swiftwater Specialists	1	\$	2,824.66
Kootenay Valley Water & Spas	5	\$	179.00
KRIK Services Co	1	\$	195.28
KTI Limited	1	\$	517.81
Kyle Parks Arborist	1	\$	735.00
Lardeau Valley Community Club	1	\$	300.00
Lectric Ave Electronics	5	\$	262.92
Legend Logos	1	\$	16.80
Leisure Baths Ltd.	2	\$	1,440.53
Lesperance Mendes	2	\$	3,747.52
Lidstone & Company	7	\$	8,994.45
Lifesaving Society	3	\$	3,533.70
Lo-Cost Propane	1	\$	257.60
Lordco Parts Ltd	8	\$	2,238.86
Lower Kootenay Indian Band	1	\$	194.34
M.J Fabrication & Maintenance Welding	1	\$	210.00
M'akola Development Services	1	\$	1,837.50
Magic Arc	2	\$	463.77
Main Jet Motorsports Inc	2	\$	55.17
Martech Motor Winding Ltd	4	\$	1,629.27
Masse Environmental Consultants Ltd.	1	\$	5,613.38
MCL Group Ltd.	1	\$	169,380.29
McLaren'S Bobcat Services Ltd	1	\$	1,176.00
McNally Excavating Inc	1	\$	4,908.75
Mercer Celgar Limited Partnership	1	\$	3,920.00
Mills Office Productivity	3	\$	82.25
Minister of Finance	3	\$	11,168.03
Minister Of Finance - Product Distribution Centre	4	\$	1,191.08
Mitchell Supply Ltd	12	\$	1,423.32
Moreira, Maxine	1	\$	30.00
Morrow Bioscience Ltd	1	\$	15,147.50
Mountain Transport Institute Ltd	1	\$	300.00
MyZone Media Inc.	1	\$	439.10
Nanaimo, City of	17	\$	7,570.50
Napa Auto Parts (Nelson)	3	\$	44.27
Navigata Communications Ltd. dba ThinkTel	1	\$	19.16
Nelson Building Centre Ltd	42	\$	6,621.69
Nelson Chrysler A Division of City Auto Ltd	2	\$	1,074.09
Nelson Cycling Club	1	\$	25,000.00
Nelson Farmers Supply Ltd	9	\$	603.58
Nelson Hydro	10	\$	28,453.01
Nelson Leafs Hockey Society	3	\$	18,428.00
Nelson Nordic Ski Club	1	\$	8,400.00
Nelson Tiny Houses	1	\$	3,150.00
Nelson Toyota	2	\$	251.94
Nelson, City Of	4	\$	3,875.42
North Mountain Construction	1	\$	598.50
North Shore Fire Social Club	1	\$	2,000.00
Oglov's Paint & Wallcoverings Ltd	1	\$	627.09
Ootischenia Community Hall	1	\$	150.00
Orion Fire Distribution Ltd.	1	\$	681.53
Orkin Canada Corporation	3	\$	472.72
Overland West Freight Lines Ltd	3	\$	2,440.27
Panio, Gerald	1	\$	25.75
Paragon Micro Canada	4	\$	5,007.07
Pass Creek Regional Exhibition Society	1	\$	2,000.00
Passmore Laboratory Ltd	5	\$	1,900.00
Pennywise	1	\$	763.08

All Other Vendors	Number of Payments		Value
	1,050	\$	
Penticton Indian Band	2	\$	1,000.00
Perrin, Marilyn	1	\$	500.00
Pilla, Megan	1	\$	2,304.00
Pitbull Contracting Ltd	1	\$	1,317.40
Plumb Local Plumbing & Construction LTD	1	\$	357.00
Procter Community Society	1	\$	200.00
Pro-Cut Industries Ltd.	1	\$	173.25
Propane Busters Inc.	1	\$	7,958.21
Purolator Inc	5	\$	626.26
Pyramid Building Supplies	7	\$	242.42
R.D. of Fraser-Fort George	1	\$	41,474.30
Ready Engineering (BC) Corporation	1	\$	5,559.44
Receiver General	2	\$	184,493.31
Regional District of East Kootenay	1	\$	30,000.00
Reliance Office Services Ltd	1	\$	2,525.25
Rfs Canada	7	\$	776.35
Ricoh Canada Inc	4	\$	719.31
Right Way Acquisition Services Ltd.	1	\$	833.49
Riondel Cable Society	2	\$	80.00
Riondel Commission Of Management	1	\$	100.00
Riverside Farm	2	\$	8,216.04
Roadpost Inc. T46274	2	\$	711.53
Roblee Trucking	2	\$	9,334.50
Robson Community Hall	1	\$	350.00
Rocky Mountain Agencies	5	\$	12,633.84
Rocky Mountain Phoenix	3	\$	34,945.99
Rocky Mountain Pro Drivers Inc	1	\$	2,500.00
Rocky Point Engineering Ltd.	1	\$	393.75
Royal Canadian Legion Branch #74	1	\$	388.50
Royal Canadian Legion Slocan Valley #276	1	\$	50.00
Royal E Holdings Ltd -Nelson Onsite Solutions	1	\$	220.50
Rushforth, Nathen	1	\$	700.00
Salmo Valley Youth & Community Centre	2	\$	1,466.67
Save-On-Foods (Creston)	5	\$	294.84
Score Construction Ltd	1	\$	32,120.55
Secure By Design	1	\$	61.60
Selkirk College (Nelson)	4	\$	745.00
Selkirk Security Services Ltd	1	\$	105.00
Seminoff, Michelle	2	\$	3,900.00
Sfj Inc	1	\$	4,979.23
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,046.06
Shaw Cable	21	\$	2,857.92
Shopa S Excavating Ltd	1	\$	1,386.00
Silverking Contracting	2	\$	87,932.50
Silverking Small Engine	3	\$	370.58
Silverton Building Supplies Ltd	3	\$	291.39
Simon s Garage Door Services	1	\$	1,197.00
Sk Electronics Ltd	19	\$	6,925.61
Slocan Park Community Hall Society	2	\$	936.37
Slocan Valley Home Hardware	1	\$	19.03
SLR Consulting (Canada) Ltd.	1	\$	10,618.70
Smokey Creek Salvage	1	\$	1,260.00
SNT Engineering Ltd.	2	\$	14,910.00
SNT Geotechnical Ltd.	3	\$	13,338.13
Speedpro Signs	4	\$	3,225.07
Speedpro Signs (Trail)	1	\$	459.20
Sperling Hansen Associates Inc	2	\$	21,885.03
SRK Consulting (Canada) Inc.	1	\$	55,323.74
Stafford Welding	2	\$	3,176.25
Sterling Backcheck Canada Corp.	1	\$	310.59
Stewart Mcdannold Stuart	2	\$	1,892.80
Studio 9 Architecture & Planning Ltd	2	\$	16,170.00
Summit Truck & Equipment Repair	2	\$	3,665.63
Sun Life Assurance Company of Canada	2	\$	1,211.07
Sundry Vendor	59	\$	21,486.55
Swift Internet	4	\$	291.20
Taghum Shell (1997)	16	\$	1,280.60
Technical Safety BC	1	\$	298.14
Telus Communications Inc	5	\$	6,795.12
Telus Mobility	1	\$	8,160.98
Tenaquip Industrial Distribution	2	\$	1,377.09
The Corporation of the Village of Silverton	1	\$	300.00
Thiele, Dustin	3	\$	1,085.00
Thomas & Company Locksmithing Ltd.	1	\$	300.51
Tip-it Waste Solutions Inc.	3	\$	1,630.61
Tower Fitness Equipment Services Inc.	1	\$	13,857.48
Tratech Mechanical Ltd	1	\$	14,490.00
Trobak, Dan	1	\$	4,562.25
Trowelex Equipment Rentals And Sales	5	\$	2,620.31
Troy Life & Fire Safety Ltd	3	\$	3,988.64
Tu-Dor Lock & Safe Ltd	8	\$	1,249.52
Uline Canada Corporation	4	\$	3,926.13
Union Of Bc Municipalities	1	\$	131.25
Valhalla Concepts Ltd.	1	\$	19,527.44
Vallen Canada Inc	1	\$	134.26
Valley Voice Ltd	3	\$	319.72
Van Houtte Coffee Services	1	\$	203.48
Van Kam Freightways Ltd	2	\$	686.48
VH Spote Canada	1	\$	50.40
Vista Radio Ltd	1	\$	504.00
Vitalaire Canada Inc	1	\$	8.12
W.H. Excavating	1	\$	669.38
Wasp Manufacturing Ltd.	3	\$	7,392.13
Waste Management	11	\$	5,062.54

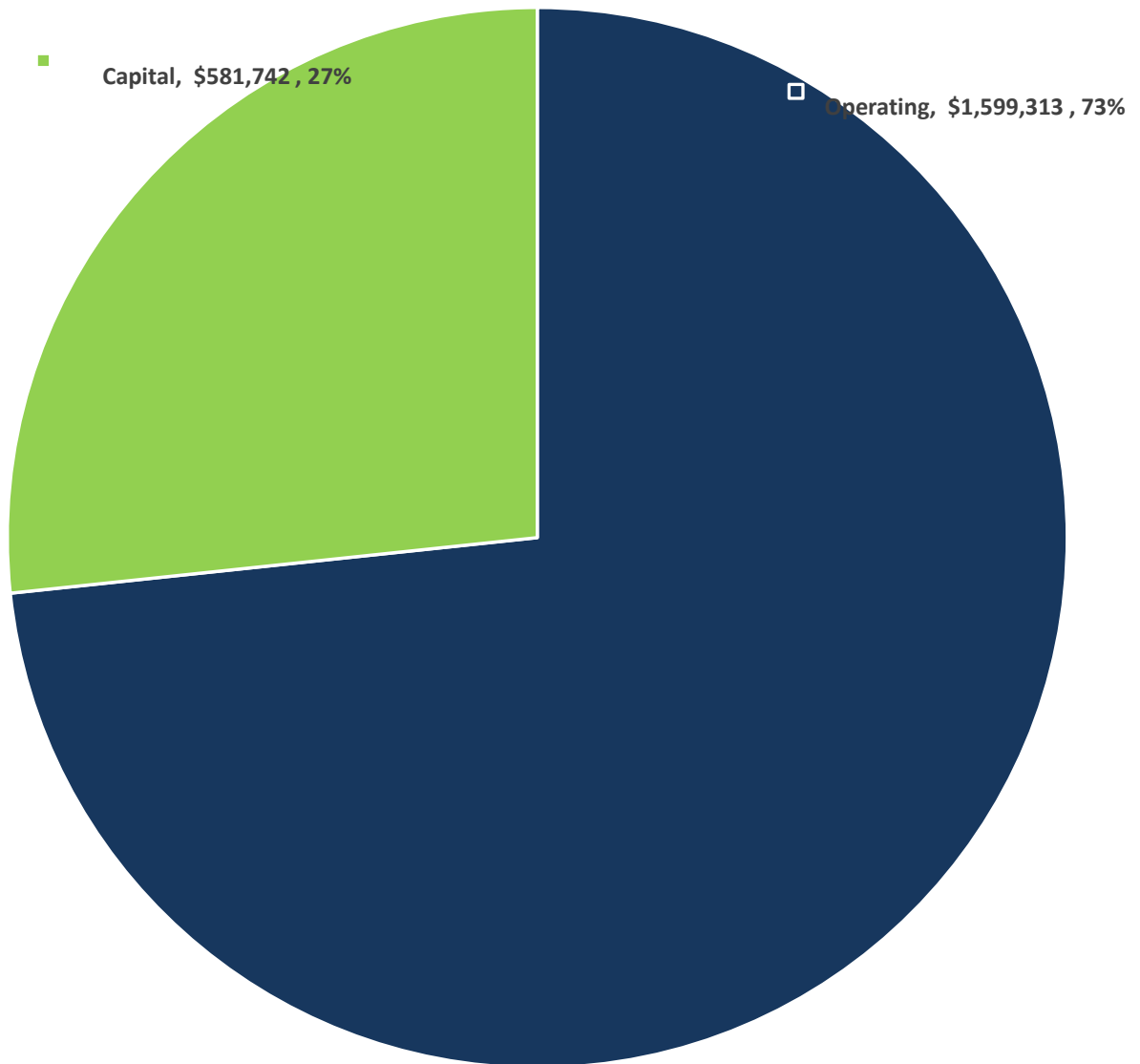
All Other Vendors	Number of Payments		Value
	1,050	\$	
Wesco Distribution-Canada Inc	5	\$	681.72
West Creston Community Hall Society	1	\$	600.00
West Kootenay Boundary Regional Hospital District	3	\$	514,375.00
Western Auto Wreckers (1974) Ltd	3	\$	4,003.55
Western Water Associates Ltd.	1	\$	2,393.87
WEX Canada Ltd.	1	\$	2,397.10
WFR Wholesale Fire & Rescue Ltd	4	\$	1,982.14
Wildsight	1	\$	11,177.20
Winlaw Hall Society	1	\$	900.00
Winlaw Mini-Mart	8	\$	716.19
Wood Environment & Infrastructure Solutions,	2	\$	2,744.28
Wood Wyant Inc	5	\$	2,935.60
Wynndel Community Centre	1	\$	160.00
Yahk-Kingsgate Recreation Society	2	\$	1,400.00
Yellow Pages Group	1	\$	0.53
Yellowhead Road & Bridge	1	\$	7,235.03

Grants by Type



- Columbia Basin Trust
- Community Development
- Community Works
- Discretionary
- Financial Service
- Recreation #9
- Recreation #10
- RDCK

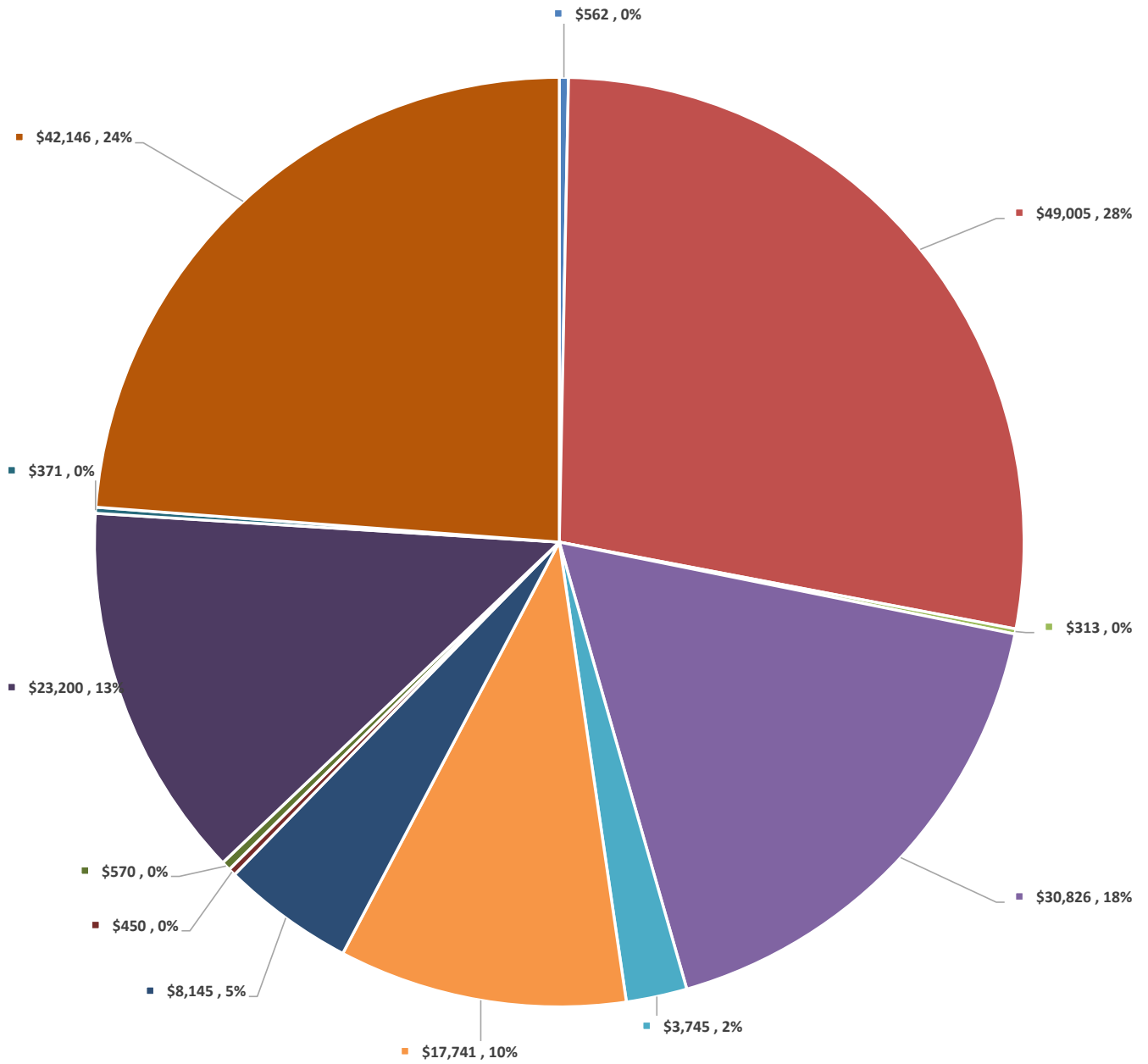
September 2022 Capital VS Operating Expenditures



■ Operating

■ Capital

September 2022 Capital by Service



- Aquatic Centre-Castlegar and Areas J and I
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Emergency Consolidated Services
- Fire Protection-Area F (North Shore)
- Fire Protection-Area J (Ootischenia)
- Fire Protection-Area J (Robson, Raspberry)
- Fire Response - West Creston
- General Administration
- Recreation Facility-Area H (South Slokan)
- Recreation Facility-Creston and Areas B, C and Area A
- Recreation Facility-Nelson and Areas F and Defined E
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2788

A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Schedule 'A' of Regional District of Central Kootenay Zoning Amendment Bylaw No. 1675, 2004 be amended by changing the Zoning Designation LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) from Rural Residential (R3) to Country Residential (R2), as shown on the attached Map.
- 2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "**Regional District of Central Kootenay Zoning Amendment Bylaw No. 2788, 2021.**"

READ A FIRSTTIME this 19th day of May, 2021.

READ A SECOND TIME this 19th day of May, 2021.

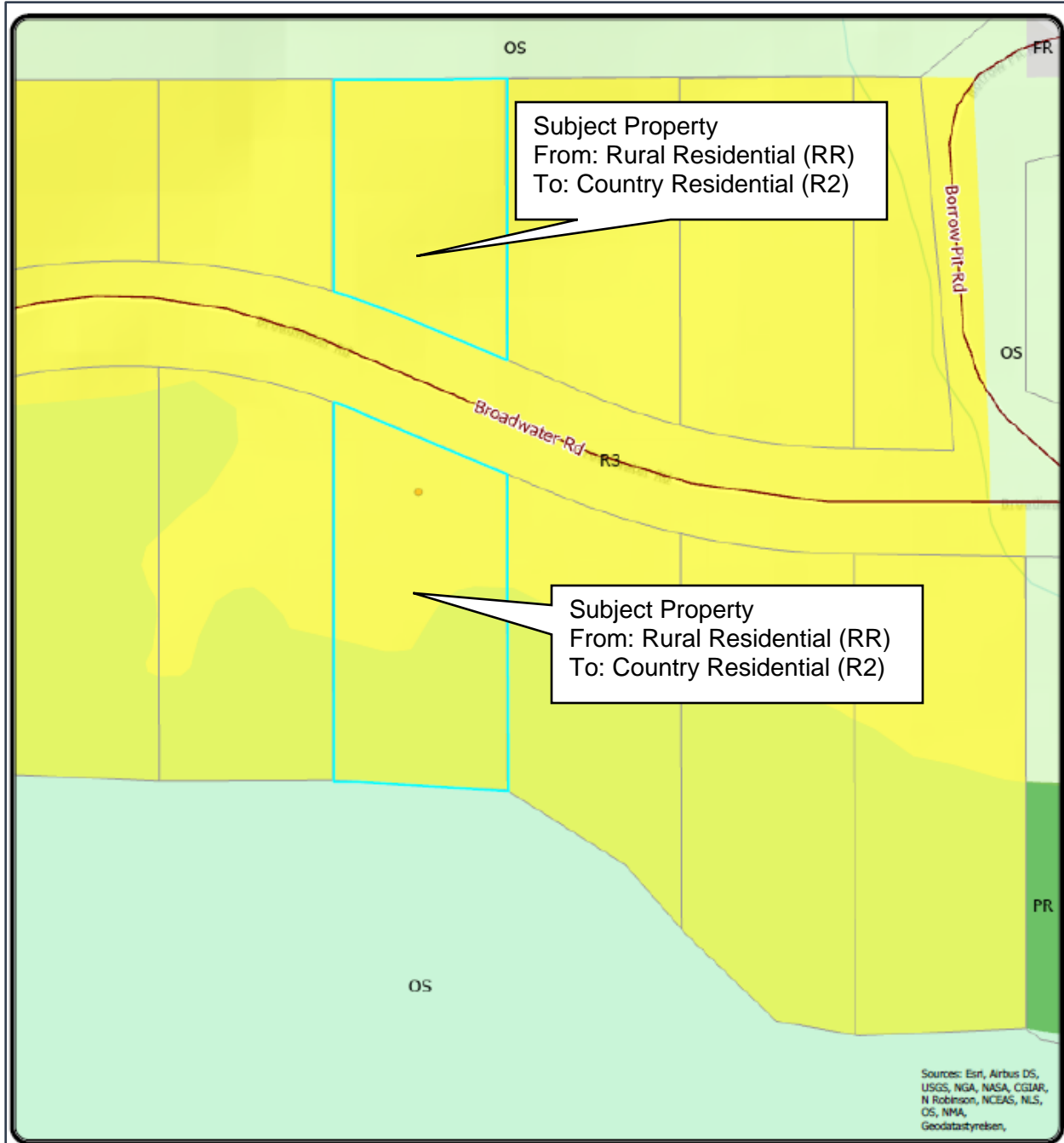
WHEREAS A PUBLIC HEARING was held this 29th day of June, 2021.

READ A THIRDTIME this 23rd day of August, 2021.

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatasystemen,



REGIONAL DISTRICT OF CENTRAL KOOTENAY
 Box 590, 202 Lakeside Drive,
 Nelson, BC V1L 5R4
 Phone: 1-800-268-7325 www.rdck.bc.ca
 maps@rdck.bc.ca

Schedule 'A'
 Amendment Bylaw No. 2788, 2021
 4600-20-Z2009J-07670.040
 Owner: Haines

Map Scale:
 1:4,514
 Date: May 6, 2021



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.



Committee Report

Date of Report: 09, 30, 2022
Date & Type of Meeting: 10, 13, 2022, Regular Open Board
Author: Eileen Senyk, Planner
Subject: LAND USE BYLAW AMENDMENTS
File: Z2207G-05608.025-ANDERSON-BA000061
Electoral Area/Municipality 'G'

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the public hearing minutes for proposed amendments to *Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022*. The subject property is located at 161 Sheloff Road in Electoral Area 'G'.

The proponents wish to amend the land use designation and zoning for a portion of the subject site from Agriculture (AG) to Rural Residential (RC), and to rezone from Agriculture (AG) to Rural Residential (R3). Approval of these bylaw amendments are being sought to facilitate a subdivision creating one 2.4 ha lot, and 4.2 ha remainder parcel.

Staff is recommending that the amending bylaw be read a THIRD time by content and forwarded to the Ministry of Transportation and Infrastructure for approval, pursuant to Section 52(3)(a) of the Transportation Act.

SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION

Property Owner: Kevin and Rose Anderson
Property Location: 161 Sheloff Rd, Electoral Area 'G'
Legal Description: Lot 2 District Lot 1237 Kootenay District Plan 6791 (PID 017-579-015)
Property Size: 6.6 hectares (16.48 acres)
Current Zoning: Agriculture (AG)
Current Official Community Plan Designation: Agriculture

SURROUNDING LAND USES

North: Rural Residential (R3)
East: Agriculture (AG) and Parks and Recreation (PR) – Salmo Valley Rail Trail
South: Agriculture (AG) and Parks and Recreation (PR) – Salmo Valley Rail Trail
West: Agriculture (AG) and Parks and Recreation (PR) – Salmo Valley Rail Trail and Country Residential (R2)

Background and Site Context

The subject property is located less than one kilometre north of the Village of Salmo. It is approximately 6.6 hectares in size. It is partially located in the Agricultural Land Reserve. Much of the southeastern portion of the property is flat farmland, but there is a break in the topography on the west side where there is a short, steep rise to a flat bench. The applicants seek to subdivide that portion of the property and create one additional 2.4 hectare lot, leaving the 4.2 hectare remainder. This proposed remainder is the most farmable portion of the property. There is a large, level building site on the upper bench where the proposed new lot is located.

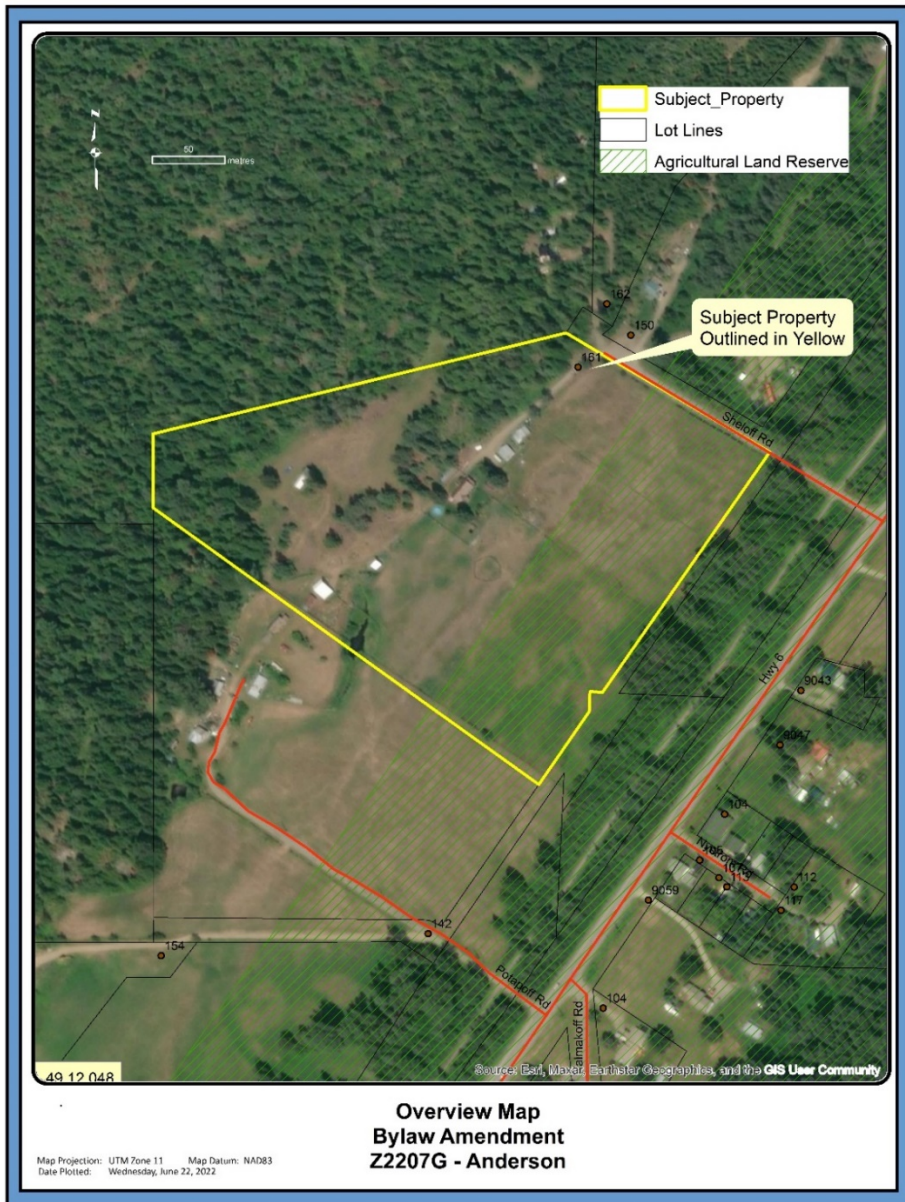


Figure 1: Overview Map

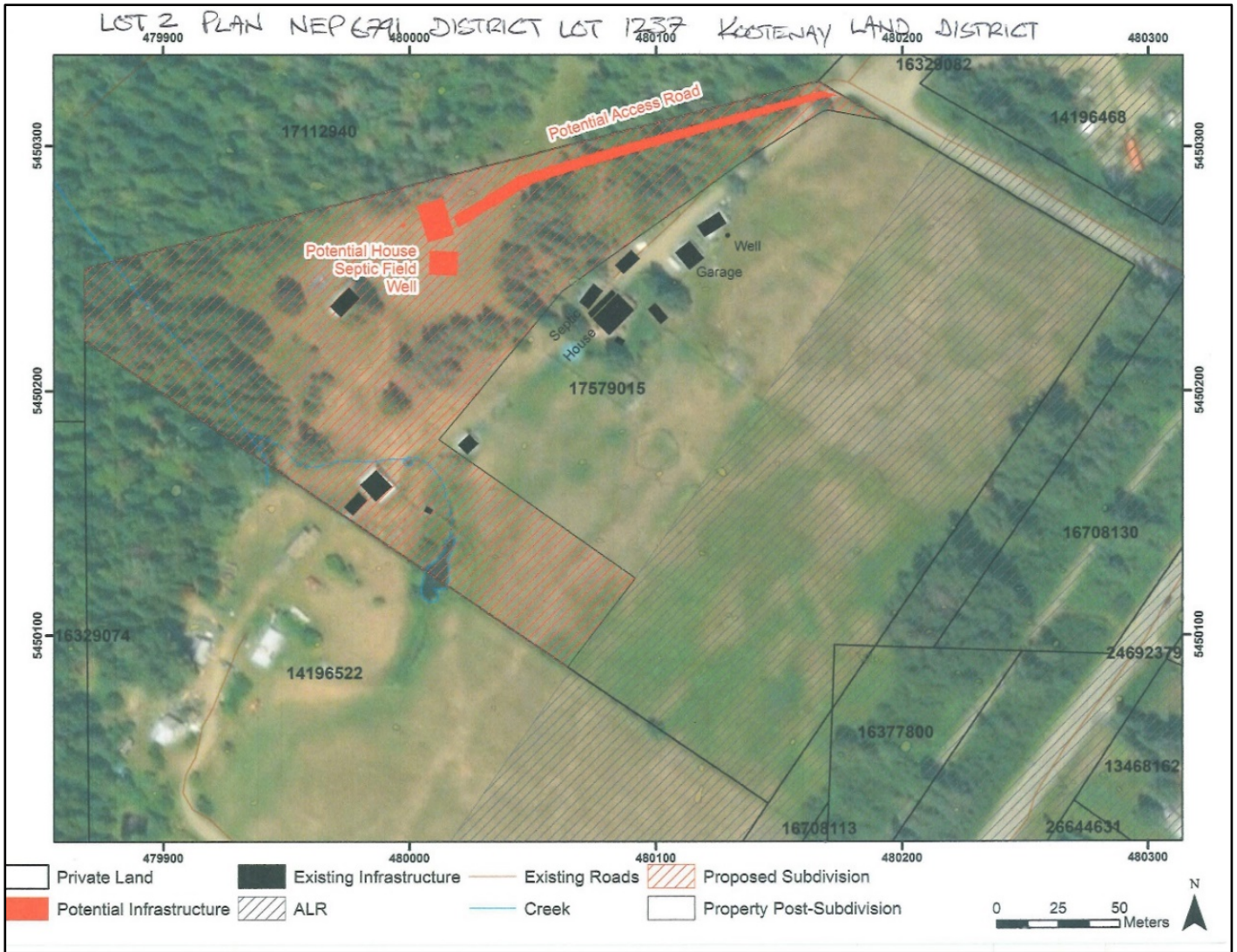


Figure 2: Site Plan

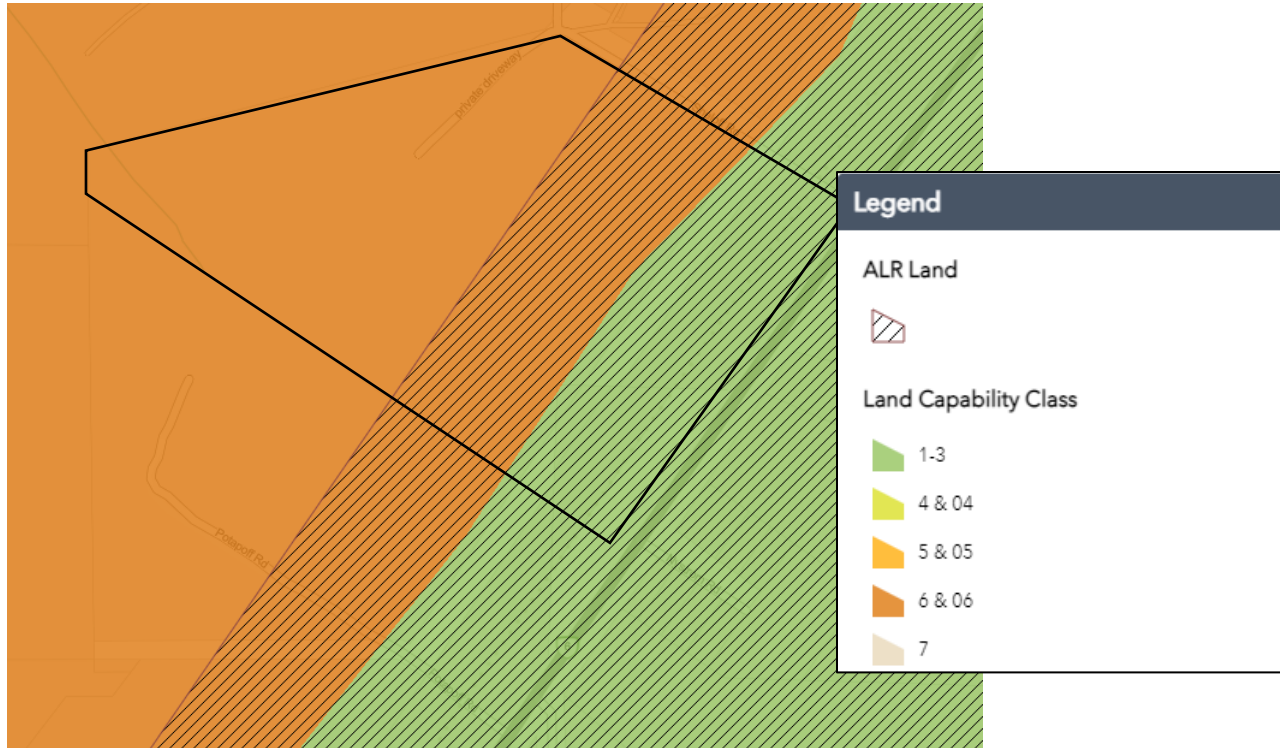


Figure 3 - Agriculture Capability



Figure 4: Proposed line of subdivision



Figure 5: Driveway Access, short steep rise on right side of image



Figure 6: Proposed new lot and building site

Planning Policy

Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018

Official Community Plan – Land Use Designations

Section 6: Agriculture Policies

The Regional Board:

6.8. Anticipates that agricultural production will be accommodated within existing lands contained within the Agricultural Land Reserve and as designated on Schedule A.1 mapping.

6.9. Existing and future agriculture will also be encouraged and accommodated where possible on lands outside of the Agricultural Land Reserve (ALR) to help meet local food demands.

6.10. Directs that the principal use of land designated Agriculture shall be farm use.

6.11. Discourages applications to the Agricultural Land Commission for subdivision and non-farm use in the ALR unless the proposal provides evidence that it does not negatively impact agriculture or agricultural potential on the subject lot and adjacent agricultural operations.

6.12. Supports the consolidation of legal lots that may support more efficient agricultural operations.

6.13. Should consider potential impacts on water resources in agricultural areas when considering land use amendment applications not related to agriculture or subdivision and non-farm use proposals in the Agricultural Land Reserve.

6.14. Directs residential and non-farm uses to lands where there is low agricultural capability.

Zoning

The property is zoned Agriculture. The minimum site area for the AG Zone is 4.0 hectares. The minimum site area for the proposed R3 zone on the northern portion of the property is 2.0 hectares. At 6.6 hectares the property is large enough for the creation one lot zoned AG and one lot zoned R3. It is not large enough to subdivide into two AG zoned lots.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The application fee was paid in full pursuant to *Planning Procedures and Fees Bylaw No. 2457, 2015*.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 52 (3)(a) of the Transportation Act requires that a land use bylaw has been approved in writing by the minister or any person designated in writing by the minister before its adoption, if the property is located within 800m of a controlled access highway. In this case. Due to the proximity of the property to Highway 6, approval is required by the Ministry of Transportation and Infrastructure prior to adopting amending bylaw No. 2856.

3.3 Environmental Considerations

There is an unnamed creek that crosses the southwest portion of the property. The water pools on the property where it meets the flat land. *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* identifies creeks where Watercourse Development Permits are required. Water Course Development Permit Areas (WDPAs) are mapped for clarity. This creek is not identified as being within a WDPA. It is located on a portion of the property that is not a potential building site. There is no loss of riparian area anticipated with this development proposal.

At this time a second driveway access is not proposed. If a second driveway is constructed in the future, some land clearing would be required. No land clearing is required for construction of a house on the upper bench as the land is already clear of trees.

3.4 Social Considerations:

None anticipated.

3.5 Economic Considerations:

None anticipated.

3.6 Communication Considerations:

The application was referred to six (6) neighboring property owners, internal RDCK departments, government agencies and First Nations. The following responses were received.

RDCK Building Department

Any existing buildings on either proposed property adjacent to new property line shall conform to Sections 9.10.14 and 9.10.15 of the British Columbia Building Code 2018 for maximum building openings and construction type relative to proposed distance from the property line.

Interior Health Authority

The IH Healthy Community Development Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at Healthy Built Environment.

An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.

Ministry of Agriculture and Food

From an agricultural perspective, the Ministry offers the following comments:

- *Approximately 2.4 ha of the 6.6 ha Subject Property is located within the Agricultural Land Reserve (ALR).*
- *The proposed subdivision is entirely on the portion of the Subject Property that is not in the ALR and hence, the submission of a subdivision application to the Agricultural Land Commission is not required.*

- *Ultimately, given that the ALR portion of the Subject Property will not be impacted by the proposed rezoning and subdivision, Ministry staff have no concerns with respect to this application.*
- *Given that other land within the ALR in the vicinity of the Subject Property is zoned AG, Ministry staff recommend that the ALR portion of the Subject Property is rezoned back to AG once the proposed subdivision is complete to ensure consistent zoning for land in the ALR.*

Penticton Indian Band

The proposed activity is located within syilx (Okanagan) Nation Territory and the Penticton Indian Band (PIB) area of responsibility. All lands and resources within the vicinity of the proposed project are subject to our unextinguished Aboriginal Title and Rights. Based upon our review and engagement today we advise that the Penticton Indian Band will offer Conditional Approval for the activity proposed above provided that the following conditions are met:

- 1. The proposed activity does not have deleterious lasting effect on the environment.*
- 2. The proposed activity does not adversely impact syilx culture, resources, environment, or archaeology.*
- 3. The PIB will continue to be meaningfully engaged.*
- 4. Prior to any ground disturbance/land altering activities the PIB will be contacted and a Cultural Heritage Resource*

Assessment will be undertaken at the expense of the proponent.

Please advise the Penticton Indian Band in writing as to your ability to meet the conditions listed above. Failure to meet these conditions will result in the revocation of our Conditional Approval for the proposed activity.

Ministry of Transportation and Infrastructure

The main interest was to ensure that the proposed driveway access to the new future R3 lot will be viable. It should be sufficient and acceptable from MOTI's perspective.

We have no concerns with the proposed zoning amendment. Thanks for the opportunity to review the proposal.

3.7 Staffing/Departmental Workplace Considerations:

Should the Board choose to give the amending bylaw First and Second readings and refer to a public hearing, staff will organize the public hearing pursuant to the *Planning Fees and Procedures Bylaw No. 2457, 2015*.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable.

SECTION 4: OPTIONS

Planning Discussion

At first glance the proposal seems to conflict with the policy direction that seeks to maintain land designated for agriculture. This amendment to the land use designation, however, is more a refinement of the truly farmable portion of the property. When the Salmo River Valley comprehensive land use bylaw land use designations were established, they mostly followed logical boundaries, such as, property lines. Seeing as the proposed new lot does not result in a loss of ALR land, or land with the highest agriculture capability rating (see Figure 3 – Agriculture Capability), re-designating this land for residential purposes would not impact agriculture. The Ministry of Agriculture and Food has also noted no concerns with the proposal. The amending bylaw has been drafted to

ensure that the proposed 4.2 ha remainder parcel within the ALR would maintain its agricultural zoning and land use designation.

The Ministry of Transportation and Infrastructure conducted a site visit to ensure that the proposed zoning would allow sufficient room for an access to be constructed on the R3 portion, which eventually would become its own lot. The Ministry then responded to the referral noting that they have no concerns.

The proponent has worked with the Penticton Indian Band to obtain conditional approval. The Interior Health Authority has no concerns.

Public Hearing

A public hearing was held on September 29, 2022. No public attended with the exception of the two applicants and no formal submissions were received. There has been no opposition to the application throughout the consultation process.

Options

Option 1

1. That *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given THIRD reading by content.
2. That the consideration of adoption BE WITHHELD for *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* until the following items have been obtained:
 - i. Approval from the Ministry of Transportation pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

Option 3

That no further action be taken with respect to *Salmo River Valley Electoral G Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* .

SECTION 5: RECOMMENDATIONS

1. That *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given THIRD reading by content.
2. That the consideration of adoption BE WITHHELD for *Salmo River Valley Electoral Area 'G' Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* until the following items have been obtained:
 - i. Approval from the Ministry of Transportation pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

Respectfully submitted,

Originally signed by

Eileen Senyk

CONCURRENCE

Planning Manager – Digitally approved by Nelson Wight.

General Manager Sustainability and Development Services – Digitally approved by Sangita Sudan.

Chief Administrative Officer – Digitally approved by Stuart Horn.

ATTACHMENTS:

Attachment A – Public Hearing Minutes

Attachment B – Draft Bylaw



REGIONAL DISTRICT OF CENTRAL KOOTENAY

PUBLIC HEARING MINUTES

**SALMO RIVER VALLEY ELECTORAL AREA 'G' AMENDMENT BYLAW NO.
2856, 2022**

A Public Hearing for Salmo River Valley Electoral Area 'G' Bylaw No. 2856, 2022, a proposed amendment to Salmo River Valley Rural Land Use Bylaw No. 2452, 2018, was held on Thursday, September 29 at 6:00 p.m. remotely via Webex. The Hearing commenced at 6:00 p.m. There were two members of the public in attendance, which were the applicants.

PRESENT

Director Hans Cunningham
Eileen Senyk
Mikaela Wheaton

Chair of Public Hearing
Planner
Public Hearing Secretary

CALL TO ORDER

Director Cunningham called the meeting to order at 6:05 p.m.

INTRODUCTIONS

Director Cunningham introduced himself and the RDCK staff to the public.

OVERVIEW OF PROPOSAL

Eileen Senyk gave a brief overview of the proposal.

PRESENTATION BY APPLICANT

The applicant did not make a presentation.

QUESTIONS and ANSWERS

There were no questions asked.

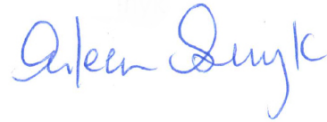
FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2856, 2022

There were no Formal Submissions received prior to or during the Public Hearing.

ADJOURNMENT OF PUBLIC HEARING

The hearing was adjourned at 6:14 p.m.

Hans Cunningham, Director
Electoral Area G



Eileen Senyk, Planner

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Salmo River Valley Electoral Area G Land Use Amendment Bylaw No. 2856, 2022

A Bylaw to amend Salmo River Valley Electoral Area G Land Use Bylaw No. 2452, 2018

WHEREAS it is deemed expedient to amend the Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Schedule 'A' and Schedule 'B' of the Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018 be amended by changing the Land Use Designation of the portion of Lot 2 District Lot 1237 Kootenay District Plan 6791 (PID 017-579-015) shown on Schedule 'A' from Agriculture to Rural Residential and the zoning of the portion of Lot 2 District Lot 1237 Kootenay District Plan 6791 (PID 017-579-015) shown on Schedule 'B' from Agricultural to Rural Residential, as shown on the attached Maps.
2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "Salmo River Valley Electoral Area G Land Use Bylaw No. 2856, 2022"

READ A FIRST TIME this 21st day of July, 2022.

READ A SECOND TIME this 21st day of July, 2022.

WHEREAS A PUBLIC HEARING was held this 29th day of September 2022.

READ A THIRD TIME this 13th day of October, 2022.







[Controlled Highway or Exceeds 4500 sq.m] APPROVED under Section 52 (3)(a) of the Transportation Act this [Date] day of [Month], 20XX.

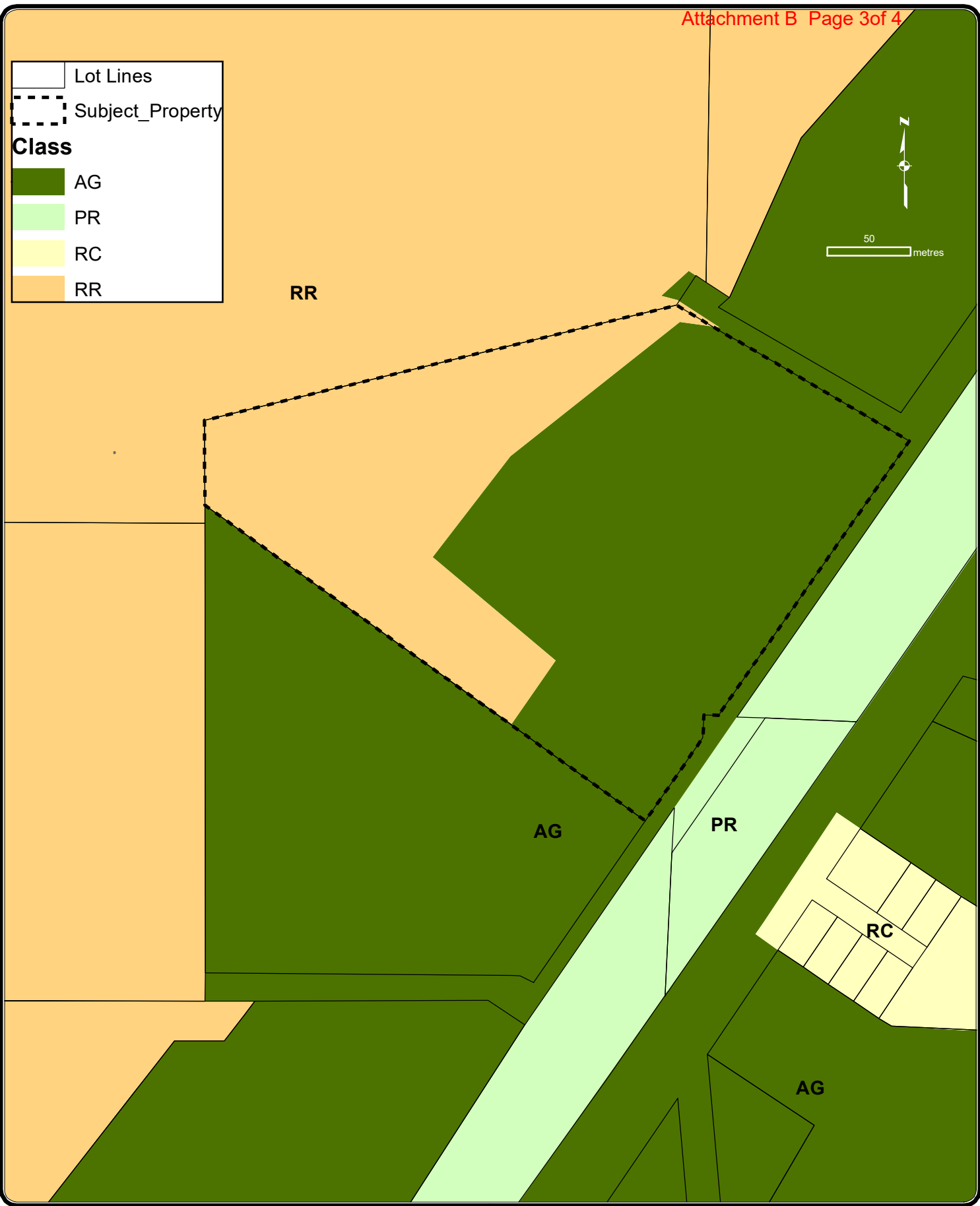
Approval Authority, Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

[Name of Board Chair], Board Chair

[Name of CO], Corporate Officer

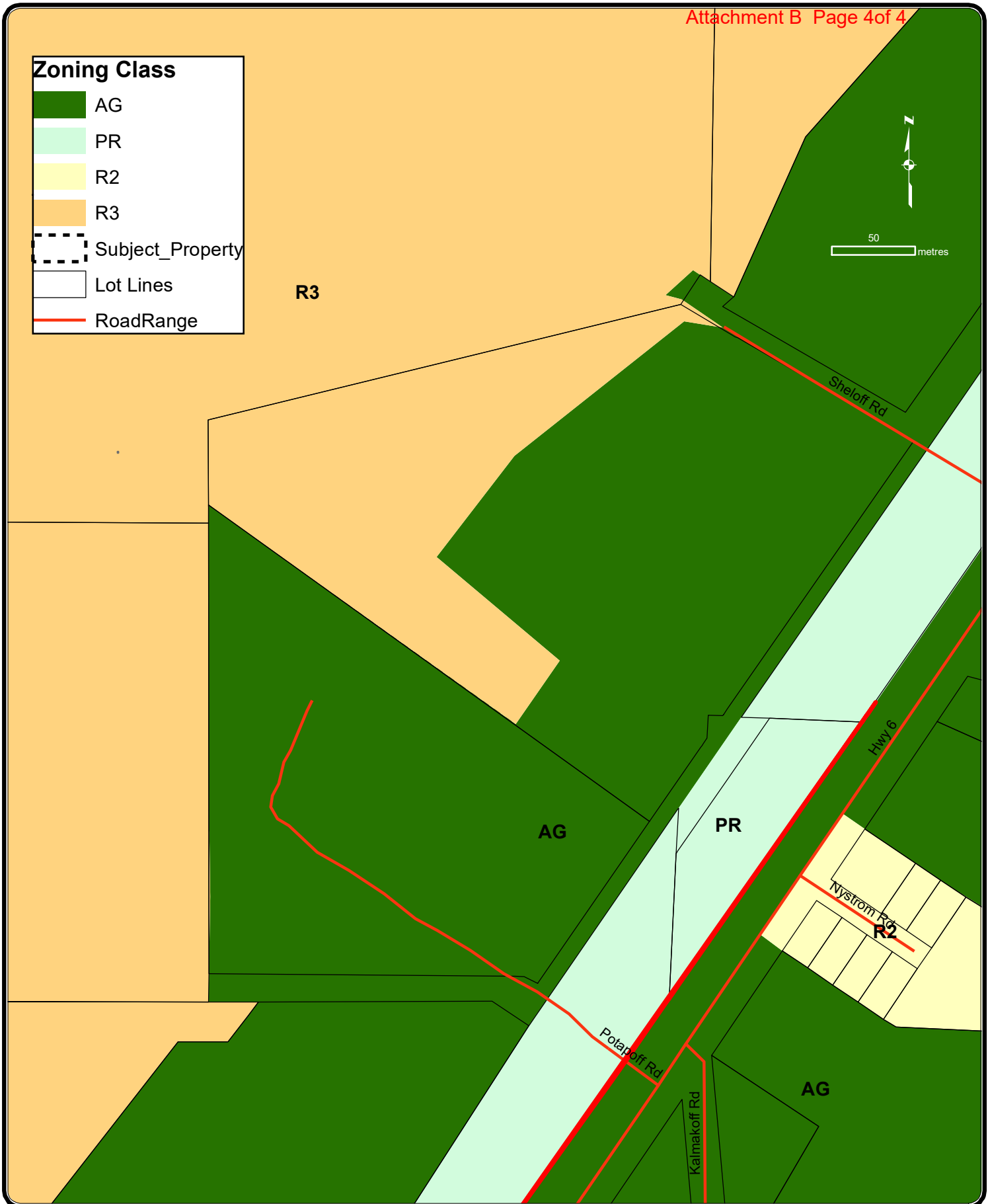
	Lot Lines
	Subject_Property
Class	
	AG
	PR
	RC
	RR



Schedule 'A'
Bylaw 2856, 2022
130

Zoning Class

- AG
- PR
- R2
- R3
- Subject_Property
- Lot Lines
- RoadRange



Schedule 'B'
Bylaw 2856, 2022
131

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2864

A Bylaw to amend Village of Nakusp and Electoral Area K (Rec. #4) Recreational Program Bylaw No. 781, 1990 by increasing the annual requisition limit.

WHEREAS the Board of the Regional District of Central Kootenay established the local service for recreational programming for the Village of Nakusp and Electoral Area K by adopting *Village of Nakusp and Electoral Area K (Rec. #4) Recreational Program Bylaw No. 781, 1990*;

AND WHEREAS pursuant of the *Regional District Establishing Bylaw Approval Exemption Regulation*, a regional district may increase a maximum requisition in service establishing bylaws by 25% or less every five years without inspector approval;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Directors for the Village of Nakusp and Electoral Area K.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

ANNUAL REQUISITION

- 1 Section 3 is deleted in its entirety and replaced with the following:
3 The maximum amount that may be requisitioned annually for the service shall not exceed thirty five thousand one hundred fifty six dollars (\$35,156.00).

CITATION

- 2 This Bylaw may be cited as "Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022."

READ A FIRST TIME this 22nd day of September, 2022.
READ A SECOND TIME this 22nd day of September, 2022.
READ A THIRD TIME this 22nd day of September, 2022.

I hereby certify that this is a true and correct copy of the **Nakusp and Electoral Area K (Rec. #4) Recreational Program Amendment Bylaw No. 2864, 2022** as read a third time by the Regional District of Central Kootenay Board on the _____ day of _____, 2022.

Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – Consent on behalf of electoral participating area.*

ADOPTED this _____ day of _____, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

September 17, 2022

Garry Jackman
RDCK Director, Area A

Re: 16074 Crawford Creek Rd., Crawford Bay, BC V0B 1E0
Assessment Roll Number 21-786-01300000

Please submit this property to the RDCK board for a Permissive Exemption of the property taxes. It is owned by South Kootenay Lake ArtConnect Society, BC Non-Profit Registry #S0073136, purchased November 19, 2021.

The property was previously owned by Synod of the Diocese of Kootenay, known as Harrison Community Memorial Church. It is a RDCK Heritage site, and since its purchase we have diligently strived to use the property for the benefit of the community with cultural programs such as concerts, music recitals, art events, and contemplative practices.

For further information on South Kootenay Lake ArtConnect Society please visit our website www.artconnect.cc.

Sincerely,

Lois Wakelin, Treasurer
South Kootenay Lake ArtConnect Society
Box 207, Crawford Bay, BC V0B 1S0

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2866

A Bylaw to provide for the exemption from taxation of certain lands used principally for public athletic or recreation purposes and lands used by the Regional District of Central Kootenay for local government purposes.

WHEREAS the *Local Government Act* authorizes a regional district, by bylaw, to exempt property from taxation;

AND WHEREAS the *Local Government Act* authorizes a regional district Board to exempt from taxation land or improvements or both owned or held by or held in trust by the owner for an athletic or service organization and used principally for public athletic or recreation purposes;

AND WHEREAS the *Local Government Act* authorizes a regional district Board to exempt from taxation land or improvements owned or held by a municipality, another regional district or a greater board for local government purposes;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 The following described properties shall be exempt from taxation imposed under the *Local Government Act* to the extent indicated herein:

(1) Land and Improvements known as the **Balfour Golf Course** and legally described as follows:

Roll Number 707-00833.975
602 Queens Bay Road Balfour, BC
Lot A District Lot 184, Kootenay Land District Plan NEP83597 Except Plan EPP113093
P.I.D. #027-029-760

Roll Number 707-07798.110
220 Edward Street Balfour, BC
Lot 2, District Lot 4961, Kootenay Land District, Plan 7334 except Plan EPP68103
P.I.D. #011-179-236

Roll Number 707-07796.510
602 Queens Bay Road Balfour, BC
District Lot 4961, Kootenay District except parts included in Plans 2528 and 7334
P.I.D #012-926-965

Roll Number 07796.510
1261 Queens Bay Road, Queens Bay, BC
Lot 4961, Kootenay Land District Except Plan 2528 7334, Osprey Ridge Golf Course

P.I.D #012-926-965

- (2) Land and Improvements known as the **Salmo District Golf Course** and legally described as follows:

Roll Number 707-01349.500
1346 Airport Road Salmo, BC
Block 31, District Lot 273, Kootenay Land District, except part in Plan 2861 & R151 &
Block 32, District Lot 273, Kootenay Land District, except Plan R151 &
Lot 1, Plan NEP61804, District Lot 273, Kootenay Land District &
Lot A, Plan NEP61803, District Lot 273, Kootenay Land District
P.I.D. #016-683-536, #016-683-552, #024-195-944, #024-195-936

- (3) Land and Improvements known as the **Valley View Golf Course** and legally described as follows:

Roll Number 707-20316.110
6937 Highway 6 Winlaw, BC
Lot 7, 8 & 9, Plan 2887, District Lot 383, Kootenay Land District &
Lot 103, Plan 958, District Lot 383, Kootenay Land District
P.I.D. #015-216-420, #006-270-867, #006-270-891 & #015-976-327

- (4) Land and Improvements known as the **Castlegar & District Golf Course** and legally described as follows:

Roll Number 709-07595-325
1602 Aaron Road Castlegar, BC
Lot A, Plan 5069, District Lot 4598, Kootenay Land District, except Plan 15837
P.I.D. #010-364-498

- (5) Land and Improvements known as the **Nakusp Golf Course** and legally described as follows:

Roll Number 710-01655.000
649 Highway 6 Nakusp, BC
Lot 1, Plan 5565, District Lot 398, Kootenay Land District
P.I.D. #007-740-085

- (6) Land and Improvements known as the **Fauquier & District Golf Course** and legally described as follows:

Roll Number 710-02953.100
8034 Highway 6 Fauquier, BC
Lot 1, Plan NEP22479, District Lots 2591 & 9156, Kootenay Land District
P.I.D. #023-287-705

- (7) Land and Improvements known as the **Slocan Lake Golf Course** and legally described as follows:

Roll Number 710-01993.500
101 Golf Course Road New Denver, BC
Parcel A, District Lot 2106, Kootenay Land District (Explanatory Plan 34338I) &
Parcel A, District Lot 2108, Kootenay Land District, (Explanatory Plan 34338I) &
Parcel 1, District Lot 6529, Kootenay Land District (Reference Plan 95815I) of Parcel B,
(see 14647I)
P.I.D. #'s 013-752-332, #013-752-359, #013-752-413

- (8) Land and Improvements known as the **Creston Golf Course** and legally described as follows:

Roll Number 786-06716.000
1800 Mallory Road Creston, BC
District Lot 15874, Kootenay Land District &
District Lot 16402, Kootenay Land District
P.I.D. #014-837-897, #014-889-323

- (9) Land and Improvements known as the **Riondel Golf Course** and legally described as those portions of the following properties used exclusively for golf course purposes:

Roll Number 786-04694-000
1298 Galena Bay Wharf Road, Riondel BC
Sublot 25, Plan X31, District Lot 4595, Kootenay Land District, except (1) Parcel A
Reference Plan 23516A and (2) parts included in Plans 5803 and 8655.
P.I.D. #016-717-325

Roll Number 786-04825.045
1298 Galena Bay Wharf Road, Riondel BC
Lot 2 Plan 3045, District Lot 4595, Kootenay Land District except Plan 5461, 14087 and
NEP21303.
P.I.D. #008-022-313

- (10) Land and Improvements known as the **Nelson Golf & Recreation Society** and legally described as follows:

Roll Number 707-02008.125
1123 West Richards Street, Nelson BC
Lot A, Plan NEP67974, District Lot 304, Kootenay Land District
P.I.D. #024-934-399

- (11) Land and Improvements known as the **Beaver Valley Water Supply System** water filtration and treatment plant, water intake structure and weir on Kelly creek.

Roll Number 707-05544.000
999 Wildwood Road, Salmo BC
Lot 1, Plan 17591, District Lot 1236, Kootenay Land District
P.I.D. #008-229-741

- (12) Land and Improvements known as the **Boswell Historical Society** property to preserve and share history of Boswell and the surrounding districts along the East Shore of the South Kootenay Lake.

Roll Number 21-786-05506.000
12676 Highway 3A, Boswell, BC
Lot 1, Plan NEP4803, DL 5027, LD26
P.I.D. #014-787-806

- (13) Land and Improvements known as the **St. Michaels and All Angels Chapel and Performance Centre** to preserve the history of the Balfour community museum, chapel and public performance centre.

Roll Number 00806.100
8551 Busk Road, Balfour, BC
Lot 12, Block 2, Plan NEP380, District Lot 184, Kootenay Land District & Lot 13, Block 2
Plan NEP 380, District Lot 184, Kootenay Land District
P.I.D. #024-722-081

- (14) Land and Improvements known as the **South Kootenay Lake ArtConnect Society** property to support cultural programs, which include concerts, music, recitals, art events and contemplative practices.

Roll Number 21.786.01300000
16074 Crawford Creek Road, Crawford Bay, BC
Lot C, Plan NEP1253, District Lot 196, Kootenay Land District Assigned No 1.
P.I.D. #015-873-633

2 The tax exemption established by this Bylaw shall be for the taxation year 2023.

3 This Bylaw may be cited as **“Permissive Tax Exemption Bylaw No. 2866, 2022.”**

READ A FIRST TIME this 13th day of October, 2022.

READ A SECOND TIME this 13th day of October, 2022.

READ A THIRD TIME this 13th day of October, 2022.

ADOPTED this 13th day of October, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report: October 11, 2022
Date & Type of Meeting: October 13, 2022 Open Regular Board Meeting
Author: Jeannine Bradley, Project Manager
Subject: CDCC East Stair Canopy – Contract Award
File: \\files\RDCK\01\0600\20\2022 Projects\2022 CDCC East Ramp\07-Procurement\Canopy Tender
Electoral Area/Municipality: Area C

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to update the Board on the status of the Creston & District Community Complex (CDCC) East Stair Canopy, and to request that the contract for construction services be awarded to Stoic Industries Construction Management Inc. as determined by the project team through the evaluation of bids submitted.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued an Invitation to Tender for supply and installation services for a new canopy over the CDCC east stair way on September 20, 2022. The scope of work includes the supply and installation of all labor, equipment and materials required to construct a new canopy over the Creston & District Community Complex’s east exit stairs.

There were three responses submitted on the closing date of October 11, 2022. The results of the RFQ were as follows (GST is not included in the prices below):

Stoic Construction Management Inc: \$118,783.20
 ZKO Construction Ltd: \$172,262.39
 AHC Construction: \$254,725.00

The project timeline is estimated to include up to 10-12 weeks for material fabrication with a mobilization to site date as early as December 2022 with completion in February 2023.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The project is estimated to cost approximately \$160,000 including construction plus contingency, engineering, and project management costs.

The installation will be undertaken in the winter of 2022/2023 with approximately half of the funds being spent in 2022 and the remaining half of the funds being spent in 2023.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

A Building Permit is required and has been applied for and approved by the Town of Creston as of October 1, 2022.

3.3 Environmental Considerations

n/a

3.4 Social Considerations:

n/a

3.5 Economic Considerations:

n/a

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for the Creston & District Community Complex (CDCC) East Stair Canopy to Stoic Construction Management Inc;

Pros:

- Work can start in a timely manner and project will be completed and used during the snowy winter months of 2023.
- Will reduce manpower costs to remove snow and add de-icer once constructed.

Cons:

- None.

Option 2: That the Board direct staff to delay the project until 2023.

Pros:

- None.

Cons:

- May result in higher pricing.
- The scope of work will not be completed and in use during the snowy winter months of 2023.
- Manpower costs will remain high for clearing snow off stairs and adding de-icer.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to award the contract for the Creston & District Community Complex (CDCC) East Stair Canopy to Stoic Construction Management Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$118,783.20 plus GST**; AND FURTHER, that the cost be included in the 2022 Financial Plan for S224 Recreation Facility-Creston and Areas B, C and Area A.

Respectfully submitted,
Jeannine Bradley, Project Manager

CONCURRENCE

Digitally signed by Craig Stanley.

Regional Manager Operations and Asset Management

Digitally signed by Joe Chirico.

General Manager of Community Services

Chief Financial Officer Digitally approved by Yev Malloff.

Chief Administrative Officer Digitally approved by Stuart Horn.



Board Report

Date of Report: September 21, 2022
Date & Type of Meeting: October 13, 2022 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: Salmo Swimming Pool Mechanical Upgrades – Contract Award
File: \\files\RDCK\01\0600\20\2022 Projects\2022 Salmo Pool\Procurement\Mechanical
Electoral Area/Municipality: Area G

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Salmo Swimming Pool Mechanical Upgrades be awarded to KB Plumbing and Heating Ltd.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued a Request for Quote for supply and installation services for mechanical upgrades to the Salmo Swimming Pool on August 4, 2022. The scope of work includes the supply and installation of services to disassemble existing equipment and provide a new, complete, operational and tested mechanical system for the Salmo Swimming Pool plumbing, chemical feed and pool water heating systems.

There were 4 responses submitted on the closing date of August 24, 2022. The results of the RFQ were as follows (GST is not included in the prices below):

KB Plumbing & Heating Ltd.	\$76,436.00
Venture Mechanical	\$98,785.00
TRUE	\$128,450.00
Trainor Mechanical	\$128,555.00

The project is estimated to start early in 2023. The contractor estimates approximately 2 months following receipt of all permits required from Interior Health.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The project budget is \$225,000 consisting of funds from the following sources:

Grant – Columbia Basin Trust	\$150,000.00
Grant - Salmo and Area G Directors	\$37,000.00
Salmo Pool budget	\$38,000.00
Total	\$225,000.00

The mechanical upgrades were estimated to cost approximately \$75,000 with the remaining \$150,000 being allocated to building upgrades and enhancements along with consultant design, architecture and project management fees.

The building upgrades will be undertaken in the spring of 2023 following completion of the architecture design package in the fall/winter of 2022.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

A permit from Interior Health is required for modifications to the pool mechanical system.

3.3 Environmental Considerations

n/a

3.4 Social Considerations:

n/a

3.5 Economic Considerations:

n/a

3.6 Communication Considerations:

n/a

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- To Excel in Governance and Service Delivery
- To Manage our Assets and Operations in a Fiscally Responsible Manner

SECTION 4: OPTIONS & PROS / CONS

Option 1: That the Board direct staff to award the contract for Salmo Swimming Pool Mechanical Upgrades to KB Plumbing and Heating Ltd;

Pros:

- Work can start in a timely manner and project will be completed and commissioned prior to the summer of 2023.

Cons:

- None.

Option 2: That the Board direct staff to delay the project until 2023.

Pros:

- None.

Cons:

- May result in higher pricing.
- The scope of work will not be completed and commissioned prior to the summer of 2023.

SECTION 5: RECOMMENDATIONS

That the Board award the contract for Salmo Swimming Pool Mechanical Upgrades to KB Plumbing and Heating Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$76,436.00 plus GST**; AND FURTHER, that the cost be included in the 2022-2026 Financial Plan for S225 Swimming Pool-Salmo And Area G

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Regional Manager Operations and Asset Management **Digitally approved by Craig Stanely.**
General Manager of Community Services **Digitally approved by Joe Chirico.**
Chief Administrative Officer **Digitally approved by Stuart Horn.**



Board Report

Date of Report: September 29, 2022
Date & Type of Meeting: October 13, 2022 Regular Open Board Meeting
Author: Stephanie Johnson, Planner
Subject: Agriculture Policy Review
File: 10\5200\20\AG AGRICULTURAL POLICY REVIEW\PHASE2-2019
Electoral Area/Municipality: Areas A, B & C

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is for the Board to seek adoption of land use amendments pertaining to agriculture to the Comprehensive Land Use Bylaws for Electoral Areas A, B and C.

These amendments are the recommendations of the Agricultural Policy Review (Phase Two). The purpose of this project is to consider current legislation, existing plans and best management documents, as well as, input from farmers, technical advisors and the public to amend Official Community Plans and Zoning Bylaws with the goal of supporting farming and protecting farmland in the Regional District.

The amending bylaws were given first and second readings by the Board on May 22, 2022. A Public Hearing was held on June 21, 2022. On July 21, 2022 the Regional Board gave third reading to the amending bylaws subject to approval by the Ministry of Transportation and Infrastructure (MOTI).

Now that MOTI approval has been received staff recommends that the Board ADOPT the land use amendments..

SECTION 2: BACKGROUND/ANALYSIS

2.1 Project Background

Following up from Phase One completed early 2019, the Agriculture Policy Review Phase Two considers current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend RDCK land use regulations with the goal of supporting farming and protecting farmland in the Regional District. A review of RDCK land use bylaws policies and regulations will enable the Board to define its role and interests in planning for agriculture over the long term and take further steps to implement the Agricultural Area Plan. The project is also anticipated to improve the regulatory environment for agriculture by being responsive to the needs and concerns of farmers, residents and backyard gardeners. Alignment of RDCK bylaws with existing Agricultural Land Commission (ALC) regulations will offer clarity and better service to the public.

The amended project charter was approved by the Board September 23, 2021. Engagement activities took place over fall and winter 2021, which included a public survey, focus groups, meetings with the Creston Valley Agriculture Advisory Committee, and a water providers survey. Engagement results were presented to the Rural Affairs Committee (RAC) at their January 19, 2022 meeting. Utilizing existing legislation, plans, best management documents and the engagement results staff have prepared amending bylaws for Electoral Areas A, B and C. These amending bylaws received 1st and 2nd reading at the May 19, 2022 Board meeting.

2.2 Summary of Proposed Amendments

Amendments to Official Community Plan Agriculture Sections

The proposed bylaws include amendments to agriculture objectives and policies to strengthen protection of agriculture, align with ALC regulations, include policy support for zoning regulations for farmworker housing and Farm Residential Footprints, and support Environmental Farm Plans.

Amendments to Zoning Bylaw Interpretation Sections

The following changes have been made to the interpretation sections to facilitate the changes to zoning:

- a) Delete definitions that are no longer referenced anywhere in bylaws, such as Agri-Tourism and Immediate Family;
- b) Include a diagram that helps explain what a Farm Residential Footprint is;
- c) Include definitions for permitted uses such as Temporary Farmworker Housing; and,
- d) Amend the definition for Gross Floor Area (GFA) to remove the exemption of unfinished basements and breezeways from the calculation of GFA but add an exemption for crawl spaces.

Amendments to General Use Regulations

This includes housekeeping changes to update references to current ALC regulations and to reference the newly proposed Agriculture 1 (AG1) and Agriculture 2 (AG2) zones in Area A.

Amendments to Agriculture Zones

The most significant proposed changes are to the agricultural zones, which are to be repealed and replaced with new zones included as schedules to the amending bylaws. A summary of the changes are listed below:

- a) Electoral Area A's amending bylaw proposes creating a new agriculture zone for smaller 2 hectare lot sizes that are more suited to hobby farm and garden scale farming. The existing Agriculture (AG) zone will be repealed and properties zoned AG are proposed to be rezoned to either Agriculture 1 (AG1) – new zone or Agriculture 2 (AG2) – existing updated zone, determined by their current lot sizes.
- b) References within the zone to ALC regulations and applications have been updated.
- c) Under permitted uses, duplicate uses that are listed on their own and included as Farm Uses have been removed to be captured under Farm Use. For example Horse Riding Arena and Boarding Stables were listed as a permitted use but they are also considered a Farm Use as defined by the Agricultural Land Reserve Use Regulation, so it was considered redundant to list twice.
- d) The proposed bylaws update the types of accessory residential uses allowed secondary to a single family home. Previously secondary suites, manufactured homes for family, accommodation above existing buildings, farm help accommodation and temporary farm worker housing were permitted. Most of these uses were aligned with older ALC regulations that were most recently changed to permit an accessory dwelling unit of up to 90 square metres in size. The amended zones allow secondary suites, farmworker dwelling units and temporary farmworker housing.
- e) Although the ALC does not restrict occupancy of accessory dwelling units, staff propose limiting them to farm workers only. The rationale for this is to reduce property speculation, increased land costs and non farm use on agricultural land, while supporting the real need for farm worker housing. As well it is in

response to the limited water supply experienced in the Creston Valley last summer and concerns from water providers in the area that they can not accommodate further density. Staff have recommended not to restrict the form of the farmworker dwelling unit; it can be a garden suite, carriage house or manufactured home so long as it meets the maximum gross floor area of 90 square metres. Secondary suites have no restriction on who may occupy them.

- f) Farm Residential Footprints were included in Electoral Areas A, B C in 2019 as part of Phase 1. The Phase 2 amending bylaw also proposes adding a maximum setback to the Farm Residential Footprint to require residential uses to be sited at the front of a property to prevent fragmenting agricultural land. A setback of 60 metres is proposed which aligns with the Ministry of Agriculture's Guide for Bylaw Development in Farming Areas. If unique circumstances arrive where a property would have hardship meeting the setback, it could be varied through a Development Variance Permit application.
- g) The bylaws include a maximum gross floor area for single family homes that increases with larger lot sizes. For example the smaller AG zones permit a gross floor area of 185 square metres (2000 square feet), while zones with larger minimum lot areas permit gross floor areas of 300 square metres (3000 square feet) up to 375 square metres (4000 square feet). All zones restrict the gross floor area to less than 500 square metres (5382 square feet) which is the maximum set by the ALC. The purpose of which is to reduce property speculation and increased land costs on agricultural lands.
- h) Further regulations for Farmworker Dwelling Units have been included to ensure they are used to support farms. The maximum gross floor area is 90 square metres (969 square feet) matching the ALC maximums. These uses are also only permitted on lots with Farm Operations that are classified as a farm under the Assessment Act, larger than 2 hectares, and where a Farm Business has been operation for at least three years. This language is similar to what exists today in the AG zones except the minimum lot size has been reduced from 4 hectares to 2 hectares.
- i) Temporary Farmworker Housing has been added as a permitted use to all AG zones; it is presently only permitted in Electoral Area B. Further regulations have been added to mitigate potential impacts to nearby properties. This includes a maximum number of units for smaller lots, a minimum lot size, setbacks and buffering.

Amendments to Rural Residential and Rural Resource Zones

It is proposed to add Temporary Farmworker Housing as an accessory use to larger rural residential lots to permit accommodation off farm for temporary workers. This was recommended by Central Kootenay Food Policy Council's Evidence-based Food Policy Project. The proposed amendments also include regulations such as minimum lot size, setbacks and buffering to mitigate impacts to nearby properties.

Amendments to Forest Reserve Zones

Agriculture has been added as a permitted principal use to the Forest Reserve zones as recommended by the RDCK Agriculture Plan.

2.3 Summary of Public Hearing

A public hearing was held remotely on the Webex platform on the evening of June 21, 2022. Three members of the public attended. Two formal responses were received at the public hearing: one in support of the proposed amendments, and one against the restrictions to secondary residences advocating for aligning with the Agriculture Land Commission’s regulations. No written responses were received. The minutes of the public hearing are attached as Schedule ‘A’.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov’t Approvals Required: Yes No

Costs for advertising for the public hearing and open house will be incurred and paid through Planning Service 104.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The public hearing was conducted in concurrence with the *Local Government Act*.

3.3 Environmental Considerations

Agriculture depends on ecosystem services (the ecological goods and services provided by natural ecosystems) and involves the cycling of water and nutrients, pollination and natural pest control. Farmland may complement ecosystem services by protecting habitat and supporting biodiversity. Related environmental challenges include the increasing demand and competition for land and water associated with development, and adapting to climate change.

3.4 Social Considerations:

The goal of this project is to work towards protecting agriculture and farmland, supporting farmers in earning a living and enabling local food supply.

3.5 Economic Considerations:

Agriculture is an important economic driver in the RDCK. Agriculture is considered to have high multiplier effects relative to other sectors – recycling spending in the local economy and stimulating additional local business activity.

3.6 Communication Considerations:

The public hearing was advertised in two consecutive issues of the Creston Valley advance on June 9th and June 16th, 2022 and on RDCK social media channels. Notice of the hearing was placed at the Lakeside and Creston offices.

3.7 Staffing/Departmental Workplace Considerations:

The project is lead by the Planner 2.

3.8 Board Strategic Plan/Priorities Considerations:

Share sub-regional experiences and create Official Community Plans (OCP) using consistent language and terminology.

SECTION 4: OPTIONS & PROS / CONS

4.1 Summary

As part of the Agriculture Policy Review Phase 2 project, the review of existing legislation, plans, best management documents and the engagement results of activities conducted fall and winter 2021 has resulted in proposed amending bylaws for Electoral Areas A, B and C. These bylaws propose a number of changes to the agricultural policies and objectives and agricultural zones in each area's Comprehensive Land Use Bylaw (detailed in Section 2.2). The goal of these amendments is to support farming and protect farmland in the Regional District.

4.2 OPTIONS

Recommended Option

Grant Adoption

1. That *Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

2. That *Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

3. That *Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

Other Options

Defer Decision to Future Board Meeting

1. That further consideration of *Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013* BE REFERRED to the November 17, 2022 Regular Open Board meeting.
2. That further consideration of *Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* BE REFERRED to the November 17, 2022 Regular Open Board meeting.
3. That further consideration of *Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013* BE REFERRED to the November 17, 2022 Regular Open Board meeting.

No Further Action

1. That no further action be taken with respect to *Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013*.
2. That no further action be taken with respect to *Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013*.

3. That no further action be taken with respect to *Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013*.

SECTION 5: RECOMMENDATIONS

1. That *Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

2. That *Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

3. That *Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,

Stephanie Johnson, MCIP, RPP

CONCURRENCE

Planning Manager – Digitally approved by Nelson Wight.

General Manager of Development Services and Community Sustainability – Digitally approved by Sangita Sudan.

Chief Administrative Officer – Digitally approved by Stuart Horn.

ATTACHMENTS:

Attachment A – Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022

Attachment B – Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022

Attachment C – Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022

REGIONAL DISTRICT OF CENTRAL KOOTENAY**Bylaw No. 2834**

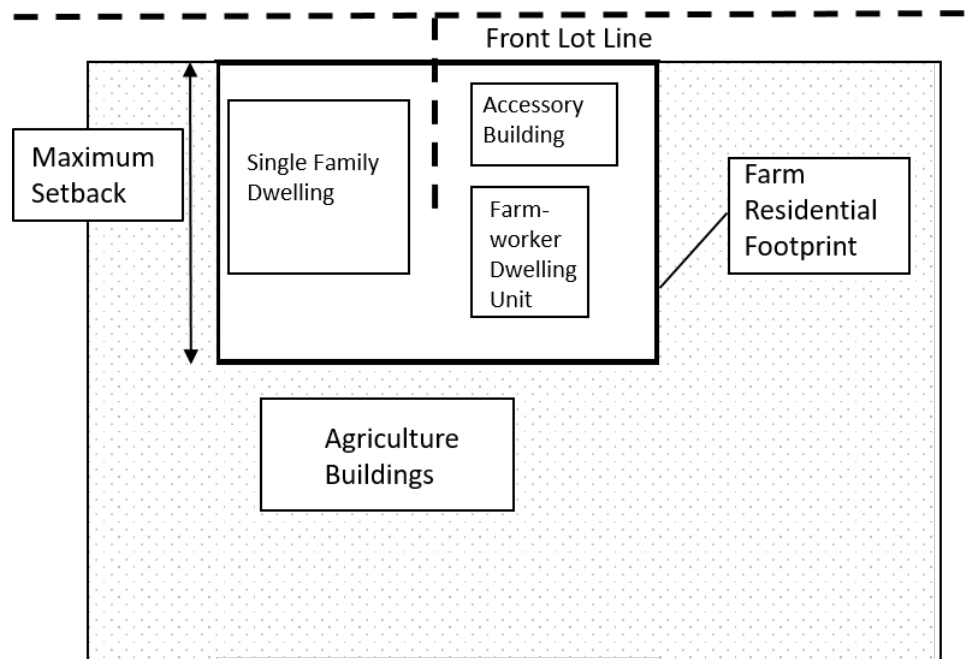
A Bylaw to amend Electoral Area 'A' Land Use Bylaw No. 2315, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'A' Land Use Bylaw No. 2315, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Electoral Area 'A' Land Use Bylaw No. 2315, 2013 Schedule A Official Community Plan be amended as follows:
 - A) Section 4.8 Agriculture Policies be amended as follows:
Discourages subdivisions of agricultural land that do not benefit agriculture and encourages the consolidation of contiguous smaller agricultural lots.
 - B) Section 4.13 Agriculture Policies be added as follows:
May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
 - C) Section 4.14 Agriculture Policies be added as follows:
Supports the use of maximum setback distances for residential development and the clustering of built structures on agricultural lands to reduce the impact to agricultural potential and operations.
 - D) Section 4.15 Agriculture Policies be added as follows:
Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'A' Land Use Bylaw No. 2315, 2013 Schedule B Zoning Bylaw be amended as follows:
 - A) Section 17.0 Interpretation by deleting the definition for Agri-Tourism.
 - B) Section 17.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:



- C) Section 17.0 Interpretation by adding the following definition in the appropriate alphabetical order:
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- D) Section 17.0 Interpretation by replacing existing definition of Gross Floor Area with the following:
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports and unenclosed porches, balconies and terraces;
- E) Section 17.0 Interpretation by deleting the definition for Immediate Family.
- F) Section 18.81 Agriculture Land Commission by replacing the section as follows:
 Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.
- G) Zone Designations by removing the following from the list of zoning designations:
- | ZONE | SHORT FORM |
|-------------|------------|
| Agriculture | AG |
- H) Zone Designations by adding the following to the list of zoning designations:
- | ZONE | SHORT FORM |
|---------------|------------|
| Agriculture 1 | AG1 |
| Agriculture 2 | AG2 |

- I) Section 21.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- J) By inserting Section 21.30 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':
- Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
 - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
- K) Section 22.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- L) By inserting Section 22.19 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':
- Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
 - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
- M) By deleting Section 25.0 Agriculture (AG) in its entirety.
- N) By inserting the zoning regulations attached to this bylaw as Schedule A pertaining to Section 25A Agriculture 1 (AG1) zone after the Multi-Family Residential (R6) zone and before the Agriculture 2 (AG2) zone.
- O) By inserting the zoning regulations attached to this bylaw as Schedule B pertaining to Section 25B Agriculture 2 (AG2) zone after the Agriculture 1 (AG1) zone and before the Neighbourhood Commercial (C1) zone.
- P) Section 37.1 Forest Reserve (FR) by adding 'Agriculture' to the list of permitted uses.

- 3** That Electoral Area 'A' Land Use Bylaw No. 2315, 2013 Schedule B.1 Zoning Bylaw be amended as follows:
- A) changing the Zoning Designation of Lot 2, District Lot 279, Kootenay District, Plan NEP8632 (PID 012-466-077); Lot 3, District Lot 279, Kootenay District, Plan NEP22777 (PID 023-298-502); and Lot C, District Lot 9551, Kootenay District, Plan NEP1489 REF MAPS B43 AND B44 (PID 015-750-132) from Agriculture (AG) to Agriculture 1 (AG1) as shown on the attached Schedule C forming part of the Bylaw.
- B) changing the Zoning Designation of Lot 2, District Lot 4595, Kootenay District, Plan NEP76499 (PID 026-078-040); Lot A, District Lot 4595, Kootenay District, Plan NEP4432 (PID 013-288-601); Lot 15, District Lot 4595, Kootenay District, Plan NEP970 (PID 014-013-177); and Block 148, District Lot 9551, Kootenay District, REF MAPS B43 AND B44 (PID 016-456-921) from Agriculture (AG) to Agriculture 2 (AG2) as shown on the attached Schedule D forming part of the Bylaw.
- 4** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 5** This Bylaw shall come into force and effect upon its adoption.

CITATION

- 6** This Bylaw may be cited as **"Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022."**

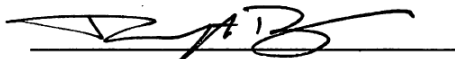
READ A FIRST TIME this 19th day of May, 2022.

READ A SECOND TIME this 19th day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16th day of June, 2022.

READ A THIRD TIME this 21st day of July, 2022.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 14th day of September, 2022.



Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A**25A.0 AGRICULTURE 1 (AG1)****Permitted Uses**

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 2 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 185.0 square metres.

7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the *Assessment Act*;
 - c. The lot is 2 hectares or larger; and
 - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing shall be limited to 6 campsites, provided that:
 - a. The lot is classified as a farm under the *Assessment Act*;
 - b. The lot is 1.2 hectares or larger;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard

cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.

16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE B**25B.0 AGRICULTURE 2 (AG2)****Permitted Uses**

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the *Assessment Act*;
 - c. The lot is 2 hectares or larger; and
 - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the *Assessment Act*;
 - b. The lot is 1.2 hectares or larger;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

Legend

— Roads

□ Cadastre

Zoning

AG1 - Agriculture 1

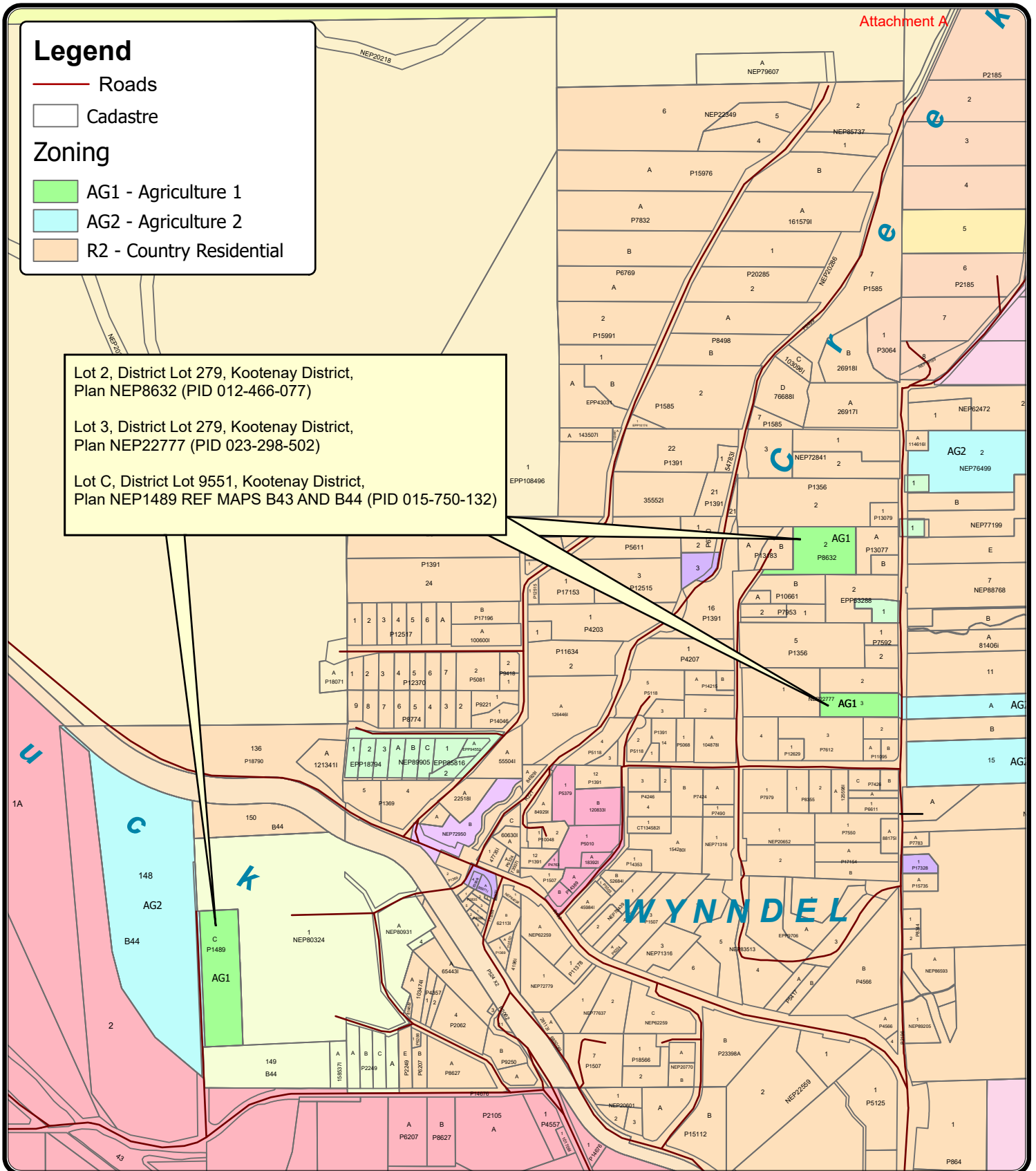
AG2 - Agriculture 2

R2 - Country Residential

Lot 2, District Lot 279, Kootenay District,
Plan NEP8632 (PID 012-466-077)

Lot 3, District Lot 279, Kootenay District,
Plan NEP22777 (PID 023-298-502)

Lot C, District Lot 9551, Kootenay District,
Plan NEP1489 REF MAPS B43 AND B44 (PID 015-750-132)



REGIONAL DISTRICT OF CENTRAL KOOTENAY
Box 590, 202 Lakeside Drive,
Nelson, BC V1L 5R4
Phone: 1-800-268-7325 www.rdck.bc.ca
maps@rdck.bc.ca

Schedule 'C' of Amendment Bylaw No. 2834, 2022

AG Agriculture Policy Review

Map Scale

1:12,000

UTM Zone 11N (NAD83)
Date Plotted: Wednesday, March 30, 2022



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

Legend

— Roads

□ Cadastre

Zoning

AG1 - Agriculture 1

AG2 - Agriculture 2

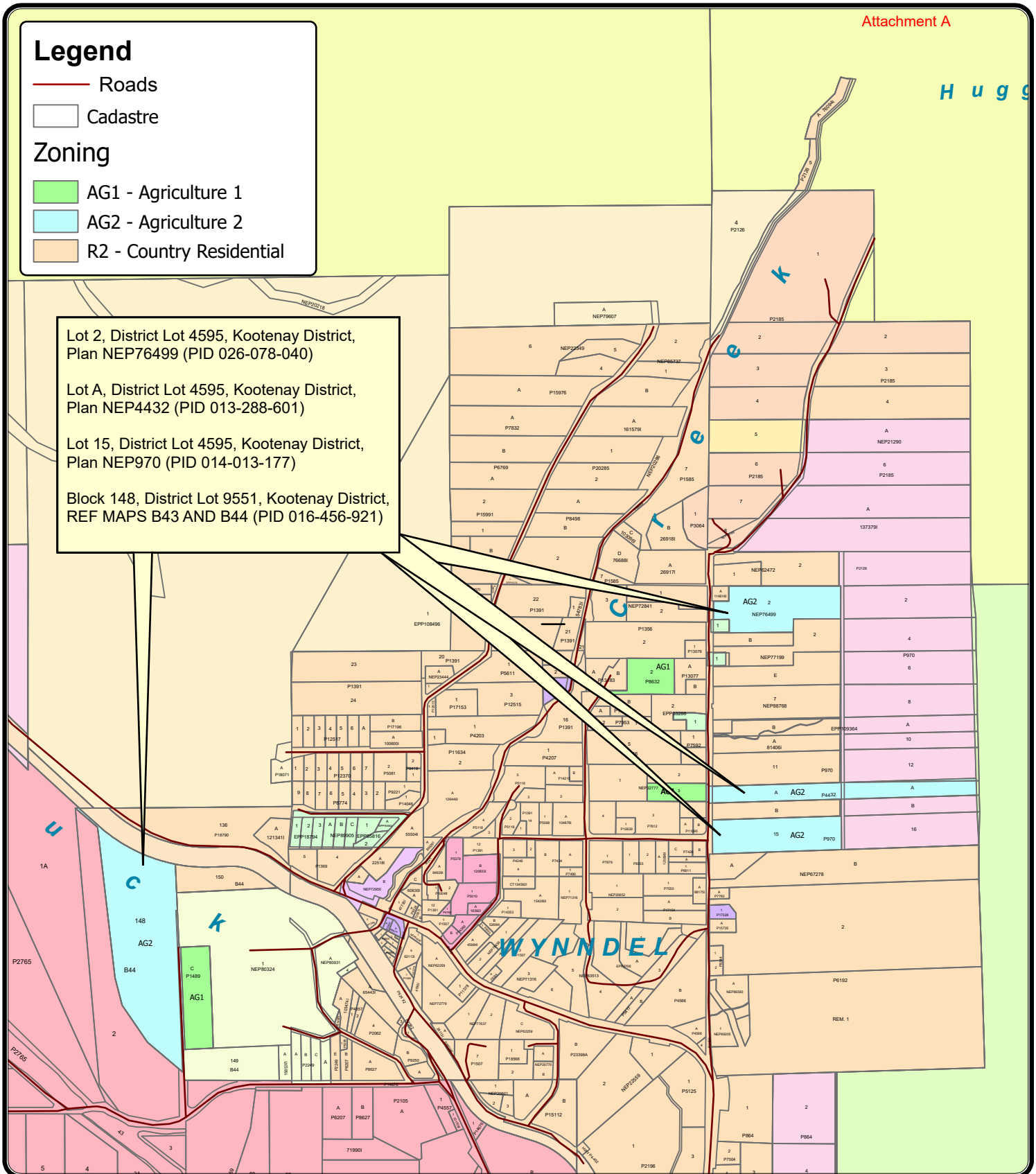
R2 - Country Residential

Lot 2, District Lot 4595, Kootenay District,
Plan NEP76499 (PID 026-078-040)

Lot A, District Lot 4595, Kootenay District,
Plan NEP4432 (PID 013-288-601)

Lot 15, District Lot 4595, Kootenay District,
Plan NEP970 (PID 014-013-177)

Block 148, District Lot 9551, Kootenay District,
REF MAPS B43 AND B44 (PID 016-456-921)



REGIONAL DISTRICT OF CENTRAL KOOTENAY
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 maps@rdck.bc.ca

Schedule 'D' of Amendment Bylaw No. 2834, 2022

AG Agriculture Policy Review

Map Scale

1:16,000

UTM Zone 11N (NAD83)
Date Plotted: Wednesday, March 30, 2022



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

REGIONAL DISTRICT OF CENTRAL KOOTENAY**Bylaw No. 2835**

A Bylaw to amend Electoral Area 'B' Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Electoral Area 'B' Land Use Bylaw No. 2316, 2013 Schedule A Official Community Plan be amended as follows:
 - A) Section 3.8 Agriculture Objectives be amended as follows:

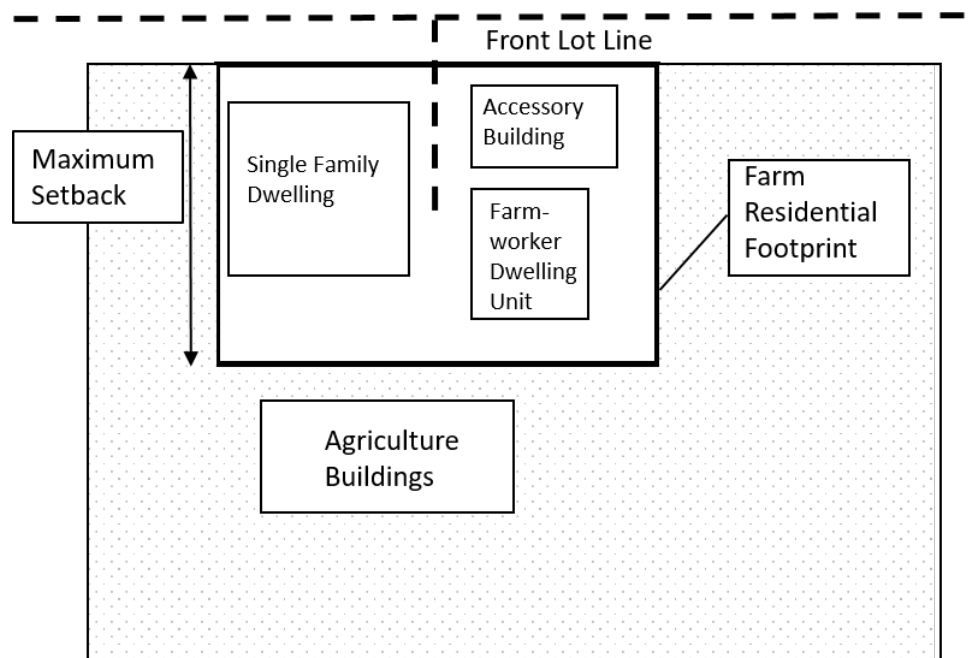
To examine any ALR boundary changes initiated by the RDCK, First Nation Governments or the Province, which review agricultural suitability in the Plan area, provided affected landowners are notified and have opportunity for input.
 - B) Section 3.9 Agriculture Objectives be inserted as follows:

To work with the Town of Creston on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - C) Section 3.11 Agriculture Policies be amended as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and result in further fragmentation of agricultural land.
 - D) Section 3.18 Policies be amended as follows:

May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
 - E) Section 3.21 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'B' Land Use Bylaw No. 2316, 2013 Schedule B Zoning Bylaw be amended as follows:
 - A) Section 15.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:



- B) Section 15.0 Interpretation by replacing existing definition of Gross Floor Area with the following:
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces;
- C) Section 15.0 Interpretation by deleting the definition for Immediate Family.
- D) Section 16.82 Agriculture Land Commission by replacing as follows:
 Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.
- E) Section 19.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- F) By inserting Section 19.18 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':
 Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
 - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback

from the nearest exterior wall of a dwelling unit shall not be required.

- G) Section 20.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- H) By inserting Section 20.14 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':
- Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
 - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
- I) Replacing Section 23.0 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.
- J) Replacing Section 24.0 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.
- K) Replacing Section 25.0 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.
- L) Section 39.1 Forest Reserve (FR) adding 'Agriculture' to the list of permitted uses.
- 3** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 4** This Bylaw shall come into force and effect upon its adoption.

CITATION

- 5** This Bylaw may be cited as **"Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022."**

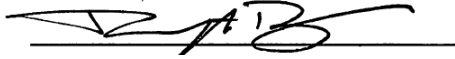
READ A FIRST TIME this 19th day of May, 2022.

READ A SECOND TIME this 19th day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16th day of June, 2022.

READ A THIRD TIME this 21st day of July, 2022.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 14th day of September, 2022.



Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A

23.0 AGRICULTURE 1 (AG1)

Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE B**24.0 AGRICULTURE 2 (AG2)****Permitted Uses**

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

- metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
 7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least 3 years.
 8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
 9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
 10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
 11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
 12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE C

25.0 AGRICULTURE 3 (AG3)

Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 3 (AG3) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least three (3) years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within five (5) metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2836

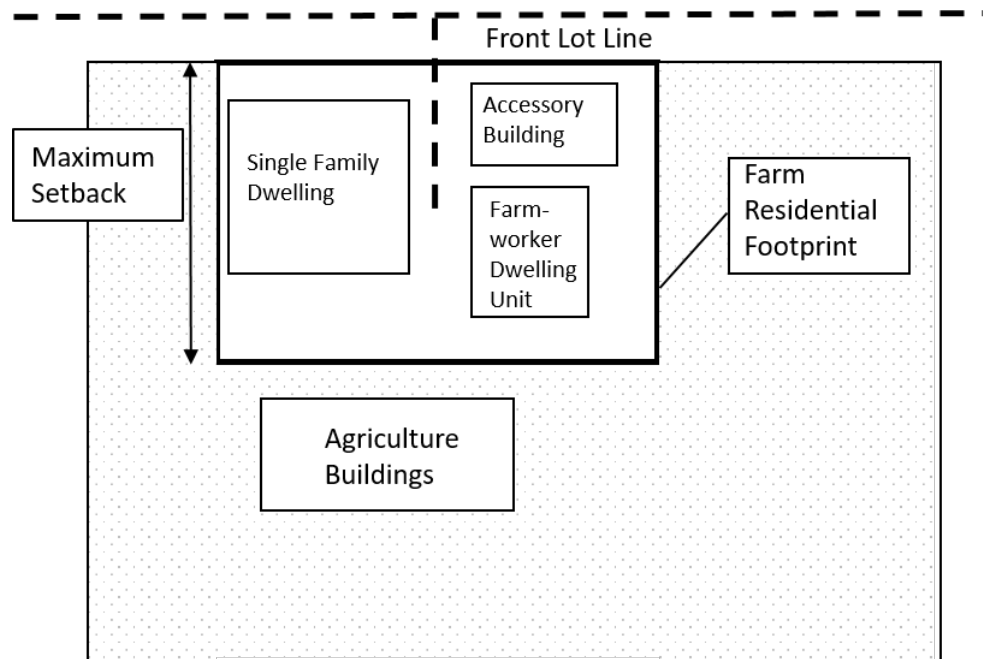
A Bylaw to amend Electoral Area 'C' Land Use Bylaw No. 2317, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'C' Land Use Bylaw No. 2317, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Electoral Area 'C' Land Use Bylaw No. 2317, 2013 Schedule A Official Community Plan be amended as follows:
 - A) Section 3.9 Agriculture Objectives be inserted as follows:
To work with the Town of Creston on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
 - B) Section 3.10 Agriculture Policies be amended as follows:
Discourages subdivisions of agricultural land that do not benefit agriculture and result in further fragmentation of agricultural land.
 - C) Section 3.16 Policies be amended as follows:
May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
 - D) Section 3.21 Agriculture Policies be inserted as follows:
Supports the use of maximum setback distances for residential development and the clustering of built structures on agricultural lands to reduce the impact to agricultural potential and operations
 - E) Section 3.22 Agriculture Policies be inserted as follows:
Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'C' Land Use Bylaw No. 2317, 2013 Schedule B Zoning Bylaw be amended as follows:
 - A) Section 16.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:



- B) Section 16.0 Interpretation by adding the following definition in the appropriate alphabetical order:
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- C) Section 16.0 Interpretation by replacing existing definition of Gross Floor Area with the following:
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces.
- D) Section 16.0 Interpretation by deleting the definition for Immediate Family.
- E) Section 17.81 Agriculture Land Commission by replacing as follows:
 Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.
- F) Section 20.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- G) By inserting Section 20.18 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':
 Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;

- b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.

- H) Section 21.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.

- I) By inserting Section 21.13 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':

Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:

 - a. The lot is 2.0 hectares or larger;
 - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.

- J) Replacing Section 24.0 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.

- K) Replacing Section 25.0 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.

- L) Replacing Section 26.0 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.

- M) Section 37.1 Forest Reserve (FR) adding 'Agriculture' to the list of permitted uses.

- 3** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.

- 4** This Bylaw shall come into force and effect upon its adoption.

CITATION

- 5** This Bylaw may be cited as "**Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022.**"

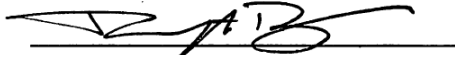
READ A FIRST TIME this 19th day of May, 2022.

READ A SECOND TIME this 19th day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16th day of June, 2022.

READ A THIRD TIME this 21st day of July, 2022.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 14th day of September, 2022.



Approval Authority,
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A

24.0 AGRICULTURE 1 (AG1)

Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE B**25.0 AGRICULTURE 2 (AG2)****Permitted Uses**

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

- metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
 7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least 3 years.
 8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
 9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
 10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
 11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
 12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.

SCHEDULE C

26.0 AGRICULTURE 3 (AG3)

Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 3 (AG3) zone shall be used for the following purposes only:

Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

Development Regulations

2. The minimum lot area shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

- metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
 7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
 - a. The maximum Gross Floor Area is 90.0 square metres;
 - b. The lot is classified as a farm under the Assessment Act;
 - c. The lot is larger than 2 hectares; and
 - d. The Farm Business has been operation for at least three (3) years.
 8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
 - a. The lot is classified as a farm under the Assessment Act;
 - b. The lot is larger than 1.2 hectares;
 - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
 - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
 9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within five (5) metres of a lot line.
 10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
 11. Farm Product processing that involves processing livestock:
 - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
 - b. must be located at least 30 meters from the nearest business or residence on another parcel.
 12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

Cannabis Regulations

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.



Board Report

Date of Report: September 29, 2022
Date & Type of Meeting: October 13, 2022, Open Regular Board Meeting
Author: Corey Scott, Planner
Subject: WILDFIRE DEVELOPMENT PERMIT AREA PROJECT – ENGAGEMENT SUMMARY
File: 5110-20-DPA REVIEW-WILDFIRE DPA
Electoral Area/Municipality All Electoral Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present to the Regional District of Central Kootenay (RDCK) Board of Directors the Engagement Summary (“What We Heard”) Report for the Wildfire Development Permit Area Project.

In 2021, the RDCK received funding from the Union of British Columbia Municipalities (UBCM) Community Resiliency Investment (CRI) Program for the Regional FireSmart Program; \$94,000 of this funding was allocated to the creation of a Wildfire Development Permit Area (WFDPA) and policy recommendations to support its implementation. RDCK Staff have been working with Urban Systems Ltd., the project consultant, to complete the project in three phases. This staff report highlights the engagement activities completed during Phase 2 of the project, and the attached What We Heard Report details the outcomes and key findings from these activities.

This staff report is being provided to the RDCK Board of Directors for information.

SECTION 2: BACKGROUND/ANALYSIS

2.1 BACKGROUND

The RDCK’s Community Wildfire Protection Plans (CWPPs), which were updated between 2015 and 2019, recommend the creation and implementation of a Wildfire Development Permit Area (WFDPA) for the RDCK’s Electoral Areas in order to increase wildfire resilience in its communities. Additionally, the Board’s 2019-2023 Strategic Plan supports the completion of this work.

As part of the 2021 CRI grant funding from UBCM, the RDCK received \$94,000 for the creation of a Wildfire Development Permit Area. The allocation of these funds is detailed further in Section 3.1 – “Financial Considerations” – of this Staff Report. RDCK Staff prepared a request for proposals for a consultant to complete the work, and Urban Systems Ltd. (referred to in this staff report as “the consultant”) was the successful proponent.

The WFDPA project began in April 2022. Project activities between April and July focused on a background information and data review as well as the creation of a Communications and Engagement Plan by the consultant. Public education, outreach, and implementing the engagement activities were the primary focus for the project throughout the summer of 2022 (July-September). More detail on the specific engagement activities is included in Section 2.2 below.

Throughout September the consultant analyzed the engagement feedback, and their results are presented in the What We Heard Report (Attachment A).

Outreach and engagement activities for the project sought to:

1. Build awareness amongst residents and stakeholders of FireSmart principles and of the project; and,
2. Consult with local stakeholders and residents to understand desires and sentiments around wildfire mitigation.

The goal of the project is to create a template for a WFDPA that could be adapted to each Electoral Area’s specific local context. Through the engagement process, various desires and sentiments around wildfire mitigation in each Electoral Area were identified, which creates a better understanding of how well a WFDPA would be received in a given community as well as the barriers to implementation. This then informs Staff’s recommendations on how a WFDPA could be implemented in a way that is pragmatic for each Electoral Area.

2.2 ENGAGEMENT SUMMARY

Public education and outreach activities included:

- Developing a webpage for the RDCK website to house information on the project as well as details on the various opportunities to engage.
- Creating an FAQ document to provide information on Official Community Plans (OCPs), Development Permit Areas (DPAs), and the WFDPA project and how to provide feedback as well as other FireSmart initiatives currently being undertaken in the RDCK.
- Project information ‘postcards’ were created to provide general information on WFDPA’s and to notify residents of how they can get involved in the project.
 - The community survey and workshop were advertised on the postcards, with an emphasis on the incentives associated with participating in each.
 - A QR code was included on the postcard to encourage immediate completion of the survey on a smart device.
- RDCK Wildfire Mitigation Specialists were briefed on the project and provided with the postcards, as well as print copies of the surveys, to have at pop-up events throughout August. They were also encouraged to direct interested residents to the project team for follow-up.
- Specific outreach to hardware stores and building centres throughout the RDCK was undertaken to spread word of mouth about the project. Additionally, postcards were distributed to these locations to encourage targeted project participation from contractors, homebuilders, and residents currently completing home renovations.

Engagement activities completed to date are summarized in Table 1 below.

Table 1 - Engagement activities completed to date for the WFDPA Area project.

Date	Engagement Activity	Outcome
June 16 th , 2022	Information Report to the RDCK Board to present and receive feedback on the Communications and Engagement Plan.	Feedback received from the Board and incorporated into final draft of the Communications and Engagement Plan.
August 16 th , 2022	Development Community Workshop <i>Note: An invite was circulated to local builders, architects, development consultants, structural engineers, building material</i>	Discussion facilitated around key decision-making considerations: effect of WFDPA’s, cost-constraints, demand for

	<i>suppliers, community forest co-ops, and other key stakeholders.</i>	resilient building materials, and potential implementation challenges.
August 17 th , 2022	Landowner and Local Business Workshop	Presentation on what a WFDPA is, Q&A, and discussion.
August 15 th to 31 st , 2022	Advisory Planning and Heritage Commission (APHC) Workshops <i>Note: Workshops were held with the Area C, D, E, and J APHCs. Areas G and staff were unable to meet before the deadline required by the project timeline.</i>	Planning Staff walked APHC members through a workbook to share information about the project, inform and refresh APHCs on current wildfire mitigation efforts, get a sense of community sentiments, and discuss WFDPA in detail.
August 8 th to September 5 th , 2022	Community Survey	A survey was open for 4 weeks to receive community feedback on the level of support for a WFDPA.
Ongoing	Outreach to Indigenous groups throughout the RDCK to determine interest in the project and solicit preliminary feedback.	Ongoing – extension requests received from 2 bands and no major concerns noted or follow-up meetings requested to date from others who have responded.

A summary of the feedback received from public engagement and the key themes identified is included in the What We Heard Report (Attachment A).

The remaining engagement activities for the project will be focused primarily on obtaining detailed feedback on WFDPA content and implementation considerations from stakeholders and the Board of Directors. These activities include:

- Ongoing – Outreach to individuals unable to attend the Development Community Workshop who noted an interest in the project as well as member municipalities within the RDCK that already have a WFDPA in place or are currently investigating the feasibility of one.
- Ongoing – Meeting with local Indigenous groups, as requested. Letters were sent to individual Bands and Nations, as well as the First Nations Emergency Services Society (FNESS) of British Columbia, providing general information on the project as well as inviting any comments or meeting with the Project team for further discussion.
- October 4, 2022 – Workshop facilitated by the consultant with RDCK stakeholders from the Fire, Wildfire Mitigation, Community Sustainability, Building, and Planning groups. (Note: at the time of writing this staff report, the meeting had not yet taken place. As such, a summary is not included.)
- November 15, 2022 – Workshop with RDCK Directors on the different policy and implementation options for a WFDPA based on best practices research, community input, and staff feedback.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Through the UBCM Community Resilience Investment (CRI) Program, each Electoral Area was granted \$8,000.00 for the development of a WFDPA, along with an additional \$6,000.00 for the entire RDCK. The resulting \$94,000.00

is split between the costs required for consulting fees (\$70,000.00) and for RDCK staff involvement and project coordination (\$24,000.00).

Projected costs for completion of the works are estimated to be \$94,000.00 and are allocated as follows:

- \$70,000.00 for consulting fees, recognizing that the Planning Work Plan is already full for the project duration (present day-February 7, 2023)
- \$20,100.00 for RDCK staff involvement (\$14,100.00 for the Planning Service and administrative costs and \$6,000.00 for the Community Sustainability Service)
- \$3,900.00 contingency

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 488(1)(b) of the Local Government Act gives local governments the authority to designate Development Permit Areas for the “protection of development from hazardous conditions.”

The project will result in a WFDPA template that can be adopted into an Electoral Area’s OCP, as appropriate.

3.3 Environmental Considerations

It is recognized that wildfire hazard mitigation can be at odds with environmental conservation goals. As such, the consultant’s best management practices review has given consideration to potential environmental impacts. Additionally, the WFDPA template will consider these impacts.

3.4 Social Considerations:

Effectively reducing the risks associated with wildfires is a crucial component in building community resilience to natural hazards and climate change.

3.5 Economic Considerations:

Dollars spent on wildfire prevention generally lead to a significantly larger cost savings when compared to the dollars spent on emergency response.

3.6 Communication Considerations:

The activities related to communications, outreach, and engagement were presented to the Board at the June 16, 2022 meeting and were endorsed under Resolution #390/22:

That the Board direct staff to work with the consultant to undertake the engagement activities for the Wildfire Development Permit Area Project as described in the Board Report – “Wildfire Development Permit Area Project”, dated June 2, 2022 from Corey Scott, Planner.

Implementation of the WFDPA in individual Electoral Areas will require amendments to the corresponding Official Community Plans for those areas. As such, those amendments will follow a similar process as the land use amendment procedure and the Official Community Plan Consultation Policy (Policy No. 400-02-19).

The following consultation is anticipated for any forthcoming OCP amendments, recognizing that the extensive engagement process for the creation of the template may be considered ‘early and ongoing’ consultation:

- Referral to municipalities and adjacent Regional Districts, as well as other agencies and Provincial Ministries whose interests may be affected, and local Indigenous groups, as identified by the Consultative Areas Database; and,
- A public hearing.

3.7 Staffing/Departmental Workplace Considerations:

The project is funded by the UBCM Community Resiliency Investment (CRI) Program funding received in 2021. It is not formally recognized in the Planning Department’s Work Plan although there are funds allocated from the CRI funding for the Planning Service.

3.8 Board Strategic Plan/Priorities Considerations:

The RDCK 2019-2023 Strategic Plan identifies “adapt[ing] to our changing climate...” as one of its five strategic objectives. Additionally, the strategies outlined in the plan that support this work seek to:

- Modernize the RDCK policy framework to be innovative and reflect best practices;
- Provide a strong and robust FireSmart program by having Development Permit Areas include fire interface zones and encouraging wildfire mitigation on private land; and,
- Consider climate adaptation and mitigation impacts in decisions the RDCK makes.

SECTION 4: SUMMARY

4.1 SUMMARY

The second of three phases – background research and engagement – is concluding for the Wildfire Development Permit Area project. Public education, outreach, and engagement activities were undertaken in accordance with the Engagement and Communications Plan between April and September 2022. These activities are summarized in detail in Section 2.2 above and the results are included in the What We Heard report (Attachment A) completed by the consultant.

Remaining engagement activities include workshops with RDCK internal departments and the Board. Stakeholders unable to attend the Development Community Workshop and member municipalities that currently have a WFDPA in place will also be contacted to discuss WFDPA effectiveness and considerations for potential challenges and implementation. The project team is also available to meet and discuss the project and feedback with local First Nations. The results of the engagement will be used by the consultant to formulate recommendations for a WFDPA template for the Electoral Areas as well as implementation considerations.

Respectfully submitted,

Corey Scott, Planner 2

CONCURRENCE

Planning Manager – Digitally approved by Nelson Wight.

General Manager of Development Services and Community Sustainability – Digitally approved by Sangita Sudan.

Chief Administrative Officer – Digitally approved by Stuart Horn.

ATTACHMENTS:

Attachment A – “What We Heard” Engagement Summary Report, Prepared By Urban Systems Ltd., dated September 2022.



Wildfire Development Permit Area

What We Heard Report

September 2022

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Introduction

The Regional District of Central Kootenay (RDCK) conducted a variety of engagement events throughout the summer of 2022 to collect feedback from community members, developers and local stakeholders on the creation of a Wildfire Development Permit Area (WFDPA). The purpose of the engagement was to gain a better understanding of the level of support for implementing a WDFPA in the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K).

The following report provides a summary of what we heard throughout the engagement process.

Engagement Opportunities

In August 2022, the project team delivered a variety of engagement activities for the regional district. Postcards detailing the purpose of a Wildfire DPA and advertising the engagement opportunities and in-person Fire Smart pop-up events, were dropped in various community locations across all Electoral Areas. A copy of the postcard can be found in Appendix A.

The community workshops as well as the survey were also advertised in local newspapers and on the RDCK's Wildfire Development Permit Area webpage, Facebook page, and Twitter account. Survey participants were entered to win a \$200 gift certificate to a local business of their choice. Over 60 email invitations were sent out to developers in the Regional District, inviting them to attend the virtual developer workshop. Virtual workshop participants were also entered to win \$50 gift certificate to a local business of their choice.

Letters were sent local First Nations to extend an invitation to members to determine their level of interest in participating in the project and engage in discussions on wildfire risk management and mitigation.

159

participants

Survey

The online survey was open from August 8th, 2022 to September 5, 2022 to collect feedback from community members to better understand their level of support for implementing a WFDPA in their Electoral Area.

2

workshops

Virtual Workshops

A total of two virtual workshops were held via Zoom to gather input from local developers and community members on the WFDPA.

- Developer Workshop (August 16th, 2022, 5:30-6:30 p.m.) – 2 participants
- Community Workshop (August 17th, 2022, 6-7:30 p.m.) – 4 participants



Advisory Planning and Heritage Commission Interviews

RDCK staff conducted interviews with the Advisory Planning and Heritage Commissions for Areas C, D, E and J. The purpose of the interviews was to share information about the WFDPA project and request members' thoughts on the project as well as their thoughts on their Electoral Area's level of interest in WFDPA regulations.

What We Heard

The following section provides an overview of the feedback collected throughout all engagement opportunities.

SURVEY

The following section summarizes the results of the survey. A full report of the survey results including verbatim comments can be found in Appendix B.

Who We Heard From



A total of 159 respondents participated in the survey



The majority of respondents (91%) reside in the RDCK and nearly three quarters of respondents are property owners (72%)



A quarter of the respondents indicated that they reside in Electoral Area H (26%), with the least amount of respondents residing in D and G



Over half of the respondents (63%) agree that wildfires are a natural process and part of our ecosystem, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts

85%

of respondents felt they had enough background information on WFDPA's to participate in a meaningful way

77%

of respondents found the information in the survey was easy to understand

Level of Support

Type of Regulations

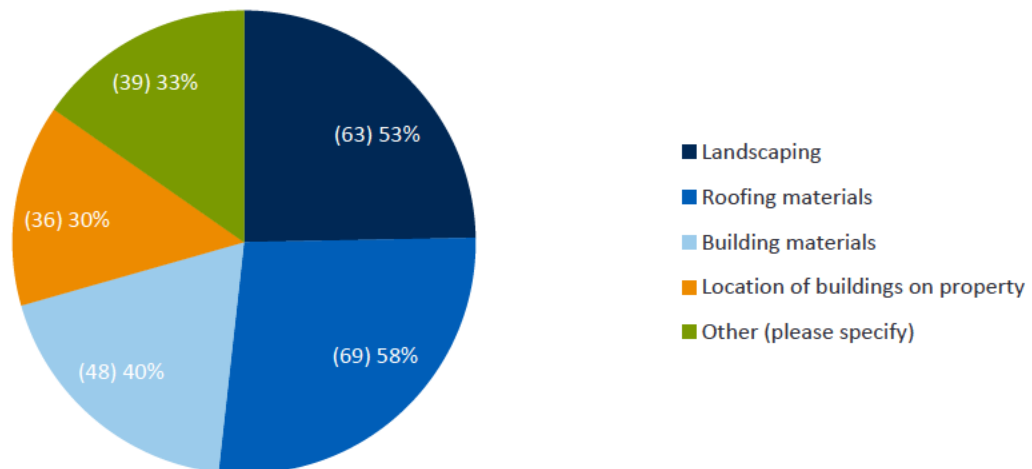
When asked about the types of regulations they would support, respondents indicated that they are most likely to support regulations for **roofing materials (58%)** and **landscaping (53%)**, followed by **building materials (40%)** and **location of buildings on property (30%)**.

The majority of respondents who selected **'other' (33%)**, stated that they do not support any regulations.

A sample of verbatim comments are provided below:

- *Let people make some of their own decisions with the level of risk they are willing to take.*
- *I don't think there should be regulations, only guidelines/suggestions.*
- *I am concerned by introducing additional regulations. Public education and communication will result in voluntary improvements which will improve sense of community. Regulations create animosity to the RDCK.*
- *Do not further regulate or add more policies that cost landowners.*
- *Consider incentivizing the use of FireSmart practices rather than regulation.*

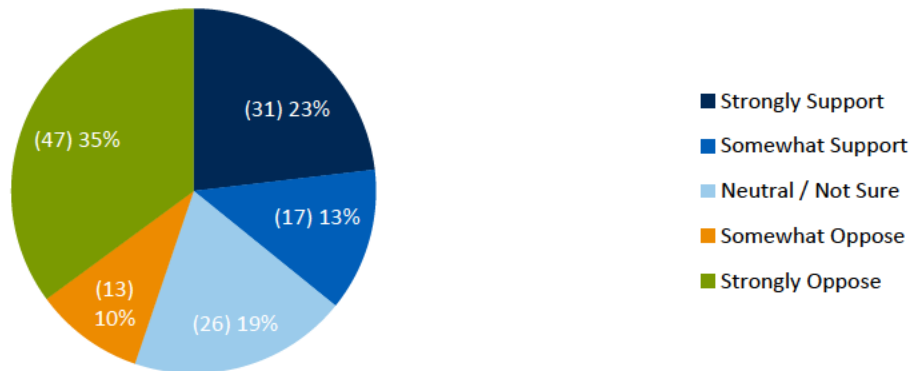
What type of regulations are you most likely to support? (n = 120)



Wildfire Development Permit Area Regulations

Thirty-five percent (35%) of respondents **strongly oppose** Wildfire Development Permit area regulations in their Electoral Area, while 23% of respondents **strongly support** them.

Please indicate your level of support for Wildfire Development Permit Area regulations in your Electoral Area: (n = 134)



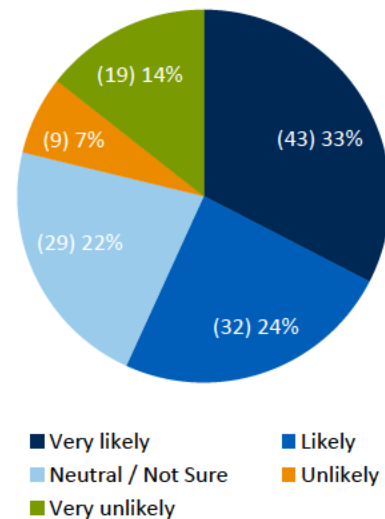
Wildfire Mitigation and Preparedness

Wildfire Mitigation Measures

Over half of respondents (57%) indicated that they are **very likely or likely to implement wildfire mitigation measures** (e.g., landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing their property.

Twenty-one percent (21%) of respondents indicated that they are **unlikely or very unlikely to implement these measures**.

Would you be willing to implement wildfire mitigation measures (e.g. landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing your property? (n = 132)

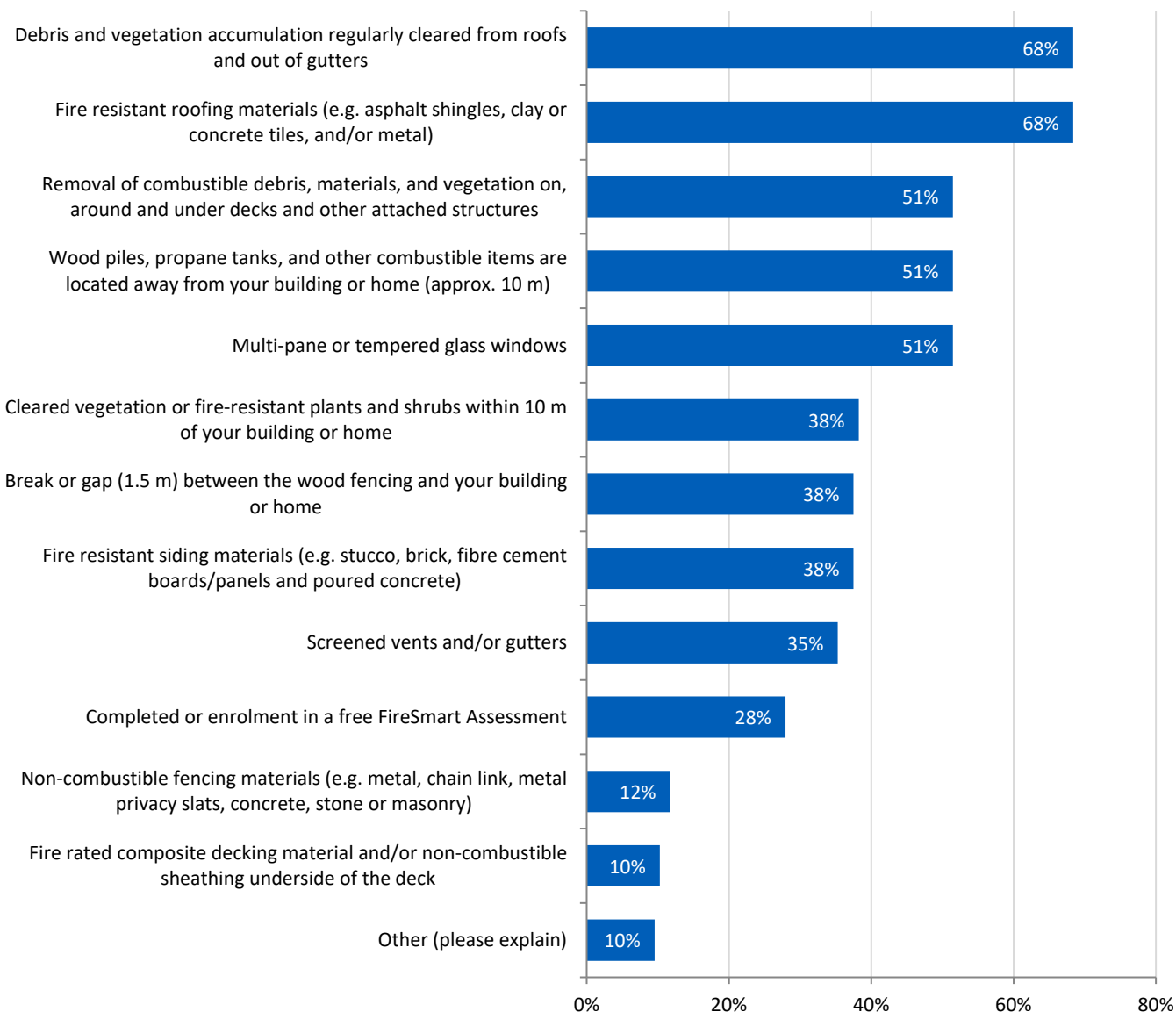


When asked what measures they are currently taking to reduce the impact of wildfire to their home or property, 68% of respondents indicated that they are **regularly clearing debris and vegetation accumulation from their roofs and gutters and using fire resistant roofing.**

Of those who selected other (10%), some noted that they clear debris on their property and in the surrounding area or have a sprinkler system in place. A sample of verbatim comments is provided below:

- *Sprinkler System in place surrounding property.*
- *Regular (daily) clearing of deadwood and debris on the property.*
- *Fuel wood mitigation in surrounding forest.*

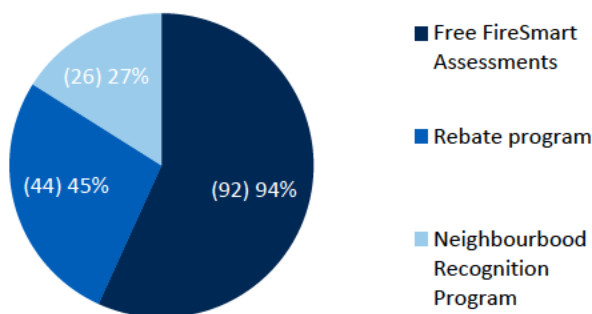
What measures are you currently taking to reduce the impact of wildfire to your home or property? Please select all that apply (n = 136)



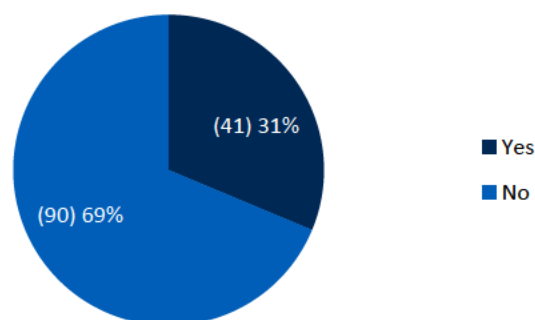
FireSmart

While nearly all respondents (94%) are aware of the RDCK's Free FireSmart Assessments, **only 31% of respondents indicated that they have had a FireSmart home assessment** completed by a RDCK Wildfire Mitigation Specialist. Nearly half of respondents (45%) are aware of the rebate program, and roughly a quarter (27%) are familiar with the Neighbourhood Recognition Program.

Are you aware of the RDCK's other wildfire mitigation programs? Please select all that apply (n = 98)



Have you had a FireSmart home assessment completed by a RDCK Wildfire Mitigation Specialist? (n = 131)



Additional Feedback

Survey respondents were provided the opportunity to leave additional feedback in an open comment box. Overall, many respondents stated that they were opposed to increased regulation on their property. Several respondents commented that additional regulations would add to the already high costs of building materials and permits, which is a barrier to home owners and developers. While some noted that they do not support additional regulations and permits, they do support increased FireSmart education and programs. It was also noted that people would like to see better communication of the DPA as they found there was limited information available.

A sample of verbatim comments is provided below:

- *I am in full support of education, but strongly opposed more permits and regulations.*
- *The Regional District should consider incentivizing the use of FireSmart practices in new home builds/developments. The barriers to builders are higher than ever, adding more regulation will only serve to exacerbate the housing shortage issues in our area ...*
- *RDCK could provide links on their website that connect reading who are looking to find information on fire mitigation programs, appropriate building materials (roofs/siding), etc. ...*
- *I believe that restrictions on a property owner are ONLY appropriate when there is a realistic concern that the property owner's choices will negatively impact neighbouring properties. It is NOT government's job to protect me from myself, it is their job to protect others from me and ONLY when absolutely necessary.*

WORKSHOPS

The following section summarizes the key themes that emerged during the developer and community workshops.

Developer Workshop

The Developer Workshop was hosted as a discussion-based workshop. Information was shared about the Wildfire Development Permit Areas (WFDPA) project and participants provided their input, thoughts and experiences with developing in the Regional District.

Participants shared that building materials and development practices that mitigate the threat of wildfire are a major consideration in their work and the demand for these materials and practices are mostly client driven. In the past when developing within a WFDPA, participants found that the regulations did not add much additional cost to building materials or require changes to their original plans. The additional costs that participants noted were the application fees, fees for additional review by registered professionals, and minor changes to building materials.

In regard to WFDPA exemptions, participants encouraged a pragmatic WFDPA and suggested that if various standards were met, properties should be exempt from the regulations. In addition, they supported having both mandatory and discretionary items in the WFDPA. It was suggested that the regulations and exemptions need to follow the building code and that the level of expertise and when it needs to be signed off on should be clarified.

It was noted that pushback should be expected from the building community regarding the WFDPA. Concerns were also raised regarding implementation and participants encouraged the project team to reach out to the member municipalities that currently have WFDPA's.

Polling Questions

Participants were prompted with two Zoom polls during the session. Results are below.

1. *To what extent do you agree with the following statement – it important the RDCK adapt to living with wildfire to avoid their potential impacts (n = 2)*
 - a. *Strongly disagree*
 - b. *Disagree*
 - c. *Agree*
 - d. *Strongly agree*

100% of participants (2) selected “Strongly agree”.

2. *What type of regulation would receive support in your electoral area? (n = 2)*
 - a. *Landscaping*
 - b. *Roofing Materials*
 - c. *Building Materials*
 - d. *Location of buildings on the property*
 - e. *All of the above*

100% of participants (2) selected “All of the above”.

3. *Please indicate your level of support for implementing Wildfire Development Permit Area regulations in your Electoral Area (n = 2)*

100% of participants (2) indicated “Strongly Support”.

Community Workshop

The Community Workshop included a presentation and an open forum discussion with the workshop participants. Information was shared about the WFDPA project and participants provided their input on the project and their level of interest in implementing WFDPA regulations. At the beginning of the session, participants were asked what measures they are currently taking to reduce the impact of wildfire to their home or property. Participants stated:

- Fire pumps and sprinklers for residential houses
- Removing shrubs around their property

Given the use of sprinklers as a fire response, concern was raised over the availability of water.

Polling Questions

Participants were prompted with two Zoom polls during the session. Results are provided below.

1. *To what extent do you agree with the following statement – it important the RDCK adapt to living with wildfire to avoid their potential impacts (n = 4)*
 - a. *Strongly disagree*
 - b. *Disagree*
 - c. *Agree*
 - d. *Strongly agree*

100% of participants (4) selected “Strongly agree”.

2. *What type of regulation would receive support in your electoral area? (n = 2)*
 - a. *Landscaping*
 - b. *Roofing Materials*
 - c. *Building Materials*
 - d. *Location of buildings on the property*
 - e. *All of the above*

100% of participants (2) selected “All of the above”. It was noted that there should include a “None of the above” option for those who do not support regulations.

ADVISORY PLANNING AND HERITAGE COMMISSIONS (APHC) INTERVIEWS

RDCK staff conducted interviews with the Advisory Planning and Heritage Commissions (APHCs) for Areas C, D, E and J. The remaining Advisory Planning and Heritage Commissions were unable to meet during the project's engagement period. The following section includes a summary of the feedback received during the APHC interviews. Interviews were guided by a set of discussion questions developed by the project team. The workbook template can be found in Appendix C.

Area C

Overall, members agreed that it is important to adapt to living with wildfires. There was a general willingness to complete landscaping work and use roofing and building materials to increase wildfire resilience. While the community is likely open to implementing wildfire mitigation measures (as this could lead to lower home insurance), it is anticipated that there will be resistance to regulations that for example, restrict the siting of structures. It was noted that participants were in favour of all exemptions except accessory buildings, and any structures requiring a building permit should not be exempt. Members recommended that any regulations should be phased in to ease resistance.



Feel that it is important to adapt to living with wildfires



Generally support implementing wildfire mitigation measures

Area D

While there was a general agreement that a Wildfire Development Permit Area (WFDPA) would be beneficial for the community, there was concern that it would be cost prohibitive. Members showed a high level of support for landscaping regulations as they are the most affordable. It was proposed that landscape regulations should be implemented now, and other regulations be phased in over time. Overall, members agreed that the best way to influence residents is through education and raising awareness, rather than introducing new regulations.



Concern that a WFDPA would be cost prohibitive



Would like to see awareness raised through education rather than regulations

Area E

Members strongly agreed that it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts. A high level of support was voiced for implementing a WFDPA, with members suggesting that it is likely that Electoral Area E would be willing to implement wildfire mitigation measures. There was general support for all exemptions presented except for exterior building alterations and accessory buildings.



Feel that it is important to adapt to living with wildfires



Support implementing a WFDPA and wildfire mitigation measures

Area J

General opposition to a WFDPA was voiced by members, noting that they do not support additional regulations of any kind as they feel it will cost homeowners money to implement on their property. Members were neutral about the importance of adapting to living with wildfires but agree that the public should be made aware of wildfire hazards to avoid negative impacts.



Do not support additional regulations



Concerned about the additional costs to homeowners

Appendix A: Community Engagement Postcard



The Regional District of Central Kootenay (RDCK)

is exploring the creation of a Wildfire Development Permit Area (DPA) for the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K) to help build wildfire resilience in our communities.



what is
A WILDFIRE DPA

A Wildfire DPA is a set of development policies and guidelines that can help build wildfire resilience by ensuring new development in wildfire interface areas are less susceptible to wildfire hazards.

A Wildfire DPA can help to:



Reduce the risks associated with wildfire for new development



Increase resilience to wildfire hazards and climate change by reducing wildfire impacts as part of the land development process

GET INVOLVED!

The RDCK is seeking input from residents to help determine the next steps towards creating a wildfire DPA. [Attachment A](#)

Community Survey

A community survey is open from August 8th to September 5th to collect feedback from Electoral Area residents.



QR code

Participate for a chance to win a \$200 gift certificate to a local business of your choice.

Scan or go to rdck.ca/XXX

In-Person FireSmart Pop-Up Events

Wildfire Mitigation Specialists will be hosting a variety of pop-up events throughout the RDCK this summer to provide information on FireSmart initiatives and share information about the Wildfire DPA project

Community Workshop

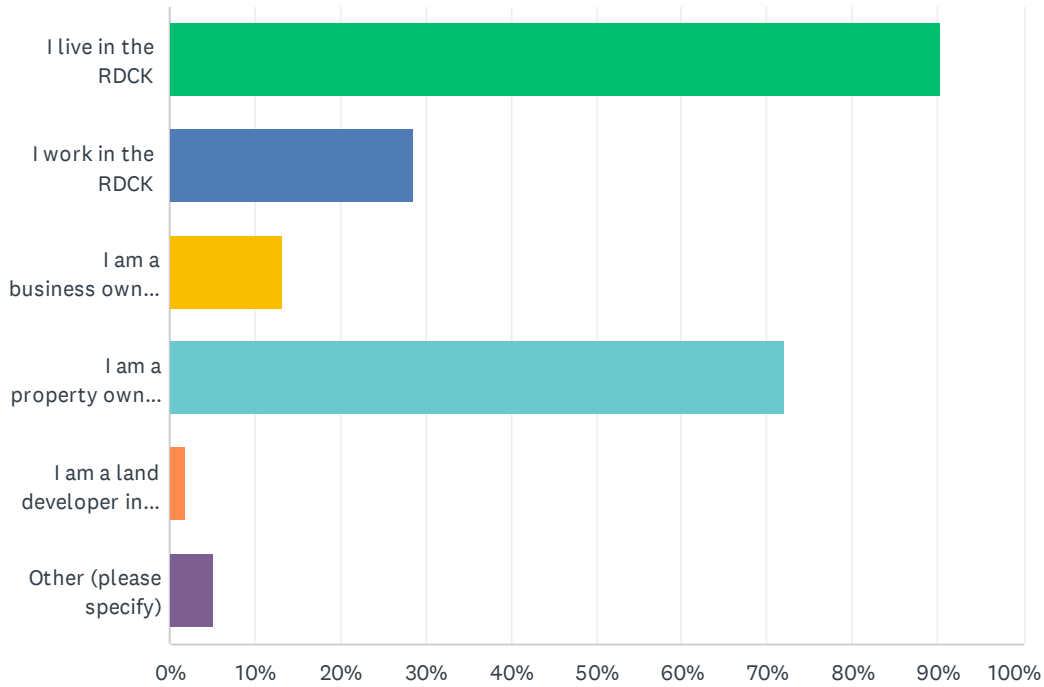
A virtual workshop with landowners and local businesses will be held to collect feedback on the Wildfire DPA project. August 17th 6:00-7:30 PM

Participate in the workshop for a chance to win a \$50 gift certificates to a local business of your choice.

Appendix B: Survey Results

Q1 What is your connection to the RDCK? Please select all that apply.

Answered: 158 Skipped: 1

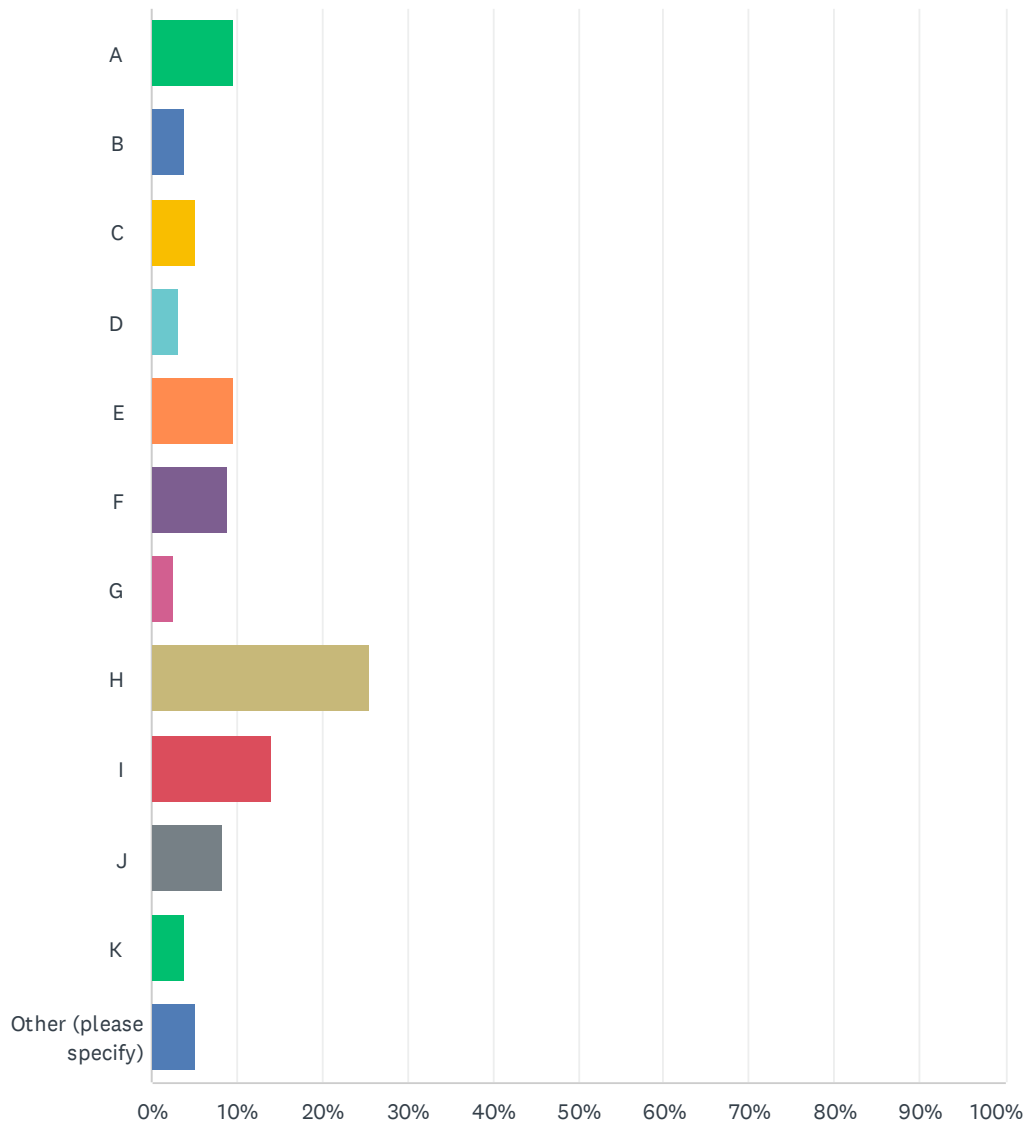


ANSWER CHOICES	RESPONSES
I live in the RDCK	90.51% 143
I work in the RDCK	28.48% 45
I am a business owner in the RDCK	13.29% 21
I am a property owner in the RDCK	72.15% 114
I am a land developer in the RDCK	1.90% 3
Other (please specify)	5.06% 8
Total Respondents: 158	

#	OTHER (PLEASE SPECIFY)	DATE
1	I recreate in the rock	9/2/2022 6:31 AM
2	Stakeholder in land and development projects in the RDCK	8/27/2022 10:56 AM
3	?	8/26/2022 10:13 PM
4	I am an investor in the RDCK	8/26/2022 8:26 PM
5	I am the executor for someone who owned a mobile home in the RDCK	8/22/2022 10:33 AM
6	Recreation facility manager	8/9/2022 10:44 AM
7	I work as a contractor for the RDCK	8/5/2022 10:49 PM
8	Retired RPF	8/5/2022 8:04 PM

Q2 What Electoral Area within the RDCK do you reside in?

Answered: 156 Skipped: 3



Wildfire Development Permit Area

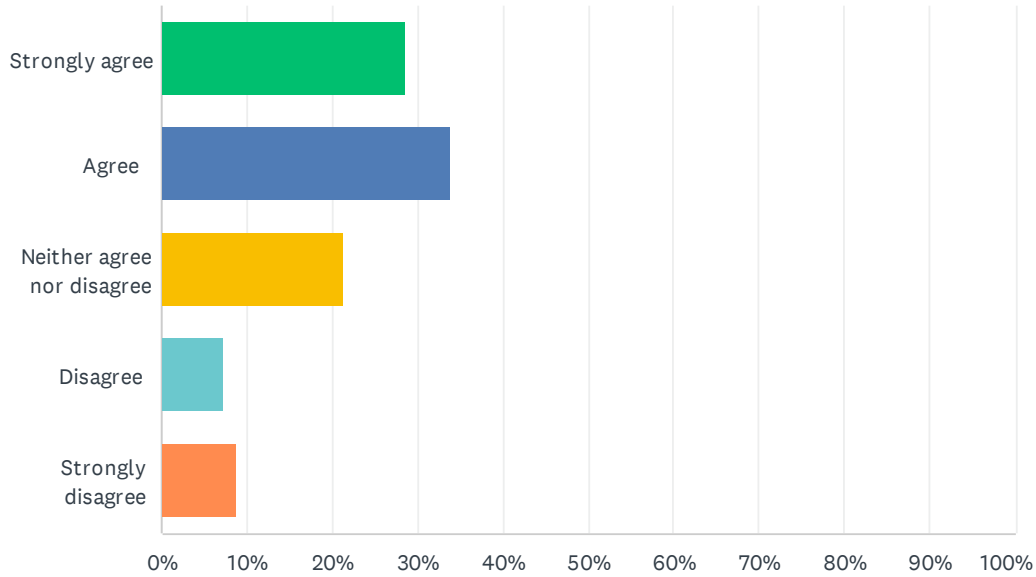
Attachment A

ANSWER CHOICES	RESPONSES	
A	9.62%	15
B	3.85%	6
C	5.13%	8
D	3.21%	5
E	9.62%	15
F	8.97%	14
G	2.56%	4
H	25.64%	40
I	14.10%	22
J	8.33%	13
K	3.85%	6
Other (please specify)	5.13%	8
TOTAL		156

#	OTHER (PLEASE SPECIFY)	DATE
1	City of Nelson	8/31/2022 7:44 PM
2	Passcreek	8/30/2022 9:05 AM
3	H and I both	8/29/2022 3:43 PM
4	Unsure	8/26/2022 10:54 PM
5	? not sure	8/26/2022 10:13 PM
6	Kaslo	8/16/2022 1:27 PM
7	unknown	8/10/2022 10:10 AM
8	seasonal resident	8/9/2022 10:34 PM

Q3 To what extent do you agree with the following statement – Wildfires are a natural process and part of our ecosystem, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts.

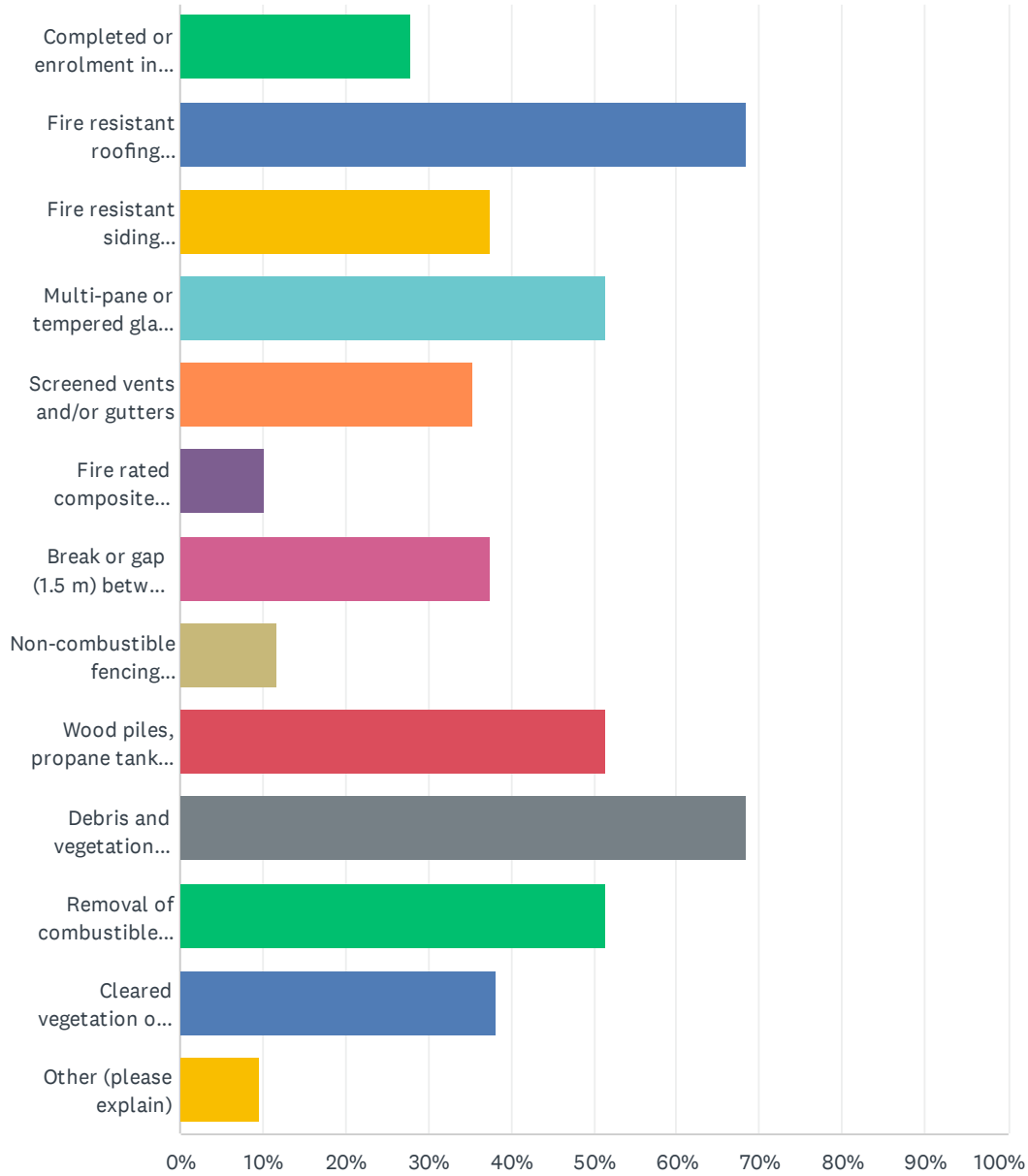
Answered: 136 Skipped: 23



ANSWER CHOICES	RESPONSES	
Strongly agree	28.68%	39
Agree	33.82%	46
Neither agree nor disagree	21.32%	29
Disagree	7.35%	10
Strongly disagree	8.82%	12
TOTAL		136

Q4 What measures are you currently taking to reduce the impact of wildfire to your home or property? (Please select all that apply).

Answered: 136 Skipped: 23



Wildfire Development Permit Area

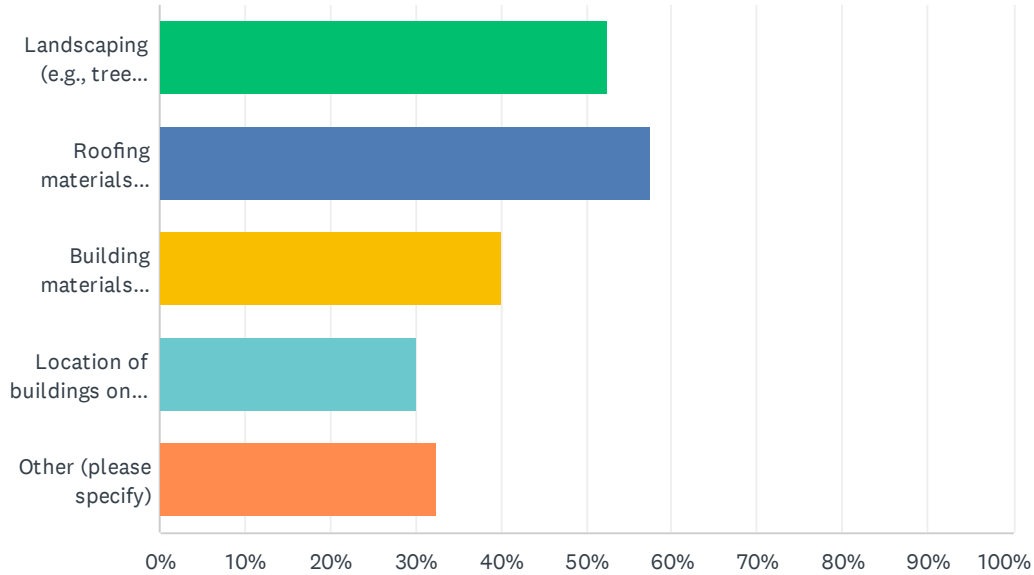
Attachment A

ANSWER CHOICES	RESPONSES	
Completed or enrolment in a free FireSmart Assessment	27.94%	38
Fire resistant roofing materials (e.g. asphalt shingles, clay or concrete tiles, and/or metal)	68.38%	93
Fire resistant siding materials (e.g. stucco, brick, fibre cement boards/panels and poured concrete)	37.50%	51
Multi-pane or tempered glass windows	51.47%	70
Screened vents and/or gutters	35.29%	48
Fire rated composite decking material and/or non-combustible sheathing underside of the deck	10.29%	14
Break or gap (1.5 m) between the wood fencing and your building or home	37.50%	51
Non-combustible fencing materials (e.g. metal, chain link, metal privacy slats, concrete, stone or masonry)	11.76%	16
Wood piles, propane tanks, and other combustible items are located away from your building or home (approx. 10 m)	51.47%	70
Debris and vegetation accumulation regularly cleared from roofs and out of gutters	68.38%	93
Removal of combustible debris, materials, and vegetation on, around and under decks and other attached structures	51.47%	70
Cleared vegetation or fire-resistant plants and shrubs within 10 m of your building or home	38.24%	52
Other (please explain)	9.56%	13
Total Respondents: 136		

#	OTHER (PLEASE EXPLAIN)	DATE
1	regular (daily) clearing of deadwood and debris on the property	9/2/2022 7:23 AM
2	Variety of the above list.	9/1/2022 9:37 PM
3	Doing all of the above, however, your statement above is a 'leading' statement that is blatantly false. All wildfires are not always "natural". Wildfire threat has increased substantially due to poor logging practices, not by individual home-owners. Focus on the source of the problem, not the symptoms and the effects of the problem. Don't need another level of inefficient and inappropriate government interfering with our lives.	8/29/2022 4:27 PM
4	Fuel wood mitigation in surrounding forest	8/27/2022 6:40 PM
5	really, we are not idiots and don't need more control from rdck	8/27/2022 2:35 PM
6	No of rdck's business how I prepare my property	8/27/2022 7:20 AM
7	None ... creeks and pumps	8/27/2022 12:45 AM
8	?	8/26/2022 10:15 PM
9	Seriously.... we live on 2 acres and to do what you are proposing would cost hundreds of thousands of dollars.	8/26/2022 7:07 PM
10	Nothing	8/19/2022 6:57 PM
11	Plumbed in roof sprinklers at three locations on our house roof. Purchased a gasoline pump to bring water from Kootenay Lake (live on the water) in the event of a fire and power is cut to the house.	8/19/2022 11:30 AM
12	Keepin it cool g	8/12/2022 1:07 PM
13	Sprinkler System in place surrounding property	8/5/2022 8:13 PM

Q5 What type of regulations are you most likely to support? (Please select all that apply).

Answered: 120 Skipped: 39



ANSWER CHOICES	RESPONSES
Landscaping (e.g., tree pruning, landscaping materials, and vegetation/combustible debris removal)	52.50% 63
Roofing materials (e.g., fire resistant or fire-retardant roofing materials, metal or screened gutters)	57.50% 69
Building materials (e.g., non-combustible deck/porch materials, double paned or tempered glass for exterior windows and doors)	40.00% 48
Location of buildings on property (e.g., located away from combustible materials and gullies that accumulate fuel and funnel wind)	30.00% 36
Other (please specify)	32.50% 39
Total Respondents: 120	

#	OTHER (PLEASE SPECIFY)	DATE
1	I am concerned by introducing additional regulations. Public education and communication will result in voluntary improvements which will improve sense of community. Regulations create animosity to the RDCK	9/3/2022 8:47 PM
2	None	9/3/2022 10:21 AM
3	locating yard hydrants in proximity to buildings	9/2/2022 7:23 AM
4	No regulations are needed nor supported by my neighbors or myself. Common sense prevails.	9/1/2022 9:37 PM
5	None.	9/1/2022 8:17 AM
6	I don't think there should be regulations, only guidelines/suggestions.	8/30/2022 3:15 PM
7	Enough's enough. Another RDCK money grab. I would not support any more regulations. I'm already doing the best I can with the funds I have.	8/29/2022 10:39 PM

Wildfire Development Permit Area

Attachment A

8	NONE. Will not support any increase in regulations that do not directly mitigate the SOURCE of the majority of wildfires. (hint: homeowners are not the source. However, they are often the victims.) Why regulate the victim? Regulate the industry that causes most of the damage and is weakening our forests through the harvesting and replanting of only certain high-dollar species and treating the rest as weeds...through the defoliating and de-forestation of so-called 'weed species'...leading to the devastation and annihilation of many song birds, bats, and ground species through the application of glyphosates. FIX THIS FIRST. Our forests HAVE to return to healthy diversity first. Targeting home-owners with your ridiculous and ineffective regulations is not going to help as long as the logging and timber industry are allowed to continue their 'profit first' policies. Look to Norway as an example of how to do this right. Wake up!	8/29/2022 4:27 PM
9	let people make some of their own decisions with the level of risk they are willing to take.	8/29/2022 4:05 PM
10	None of the above	8/28/2022 7:51 PM
11	Apply the law against forestry monoculture that is responsible for decimating water retaining trees like poplar, for greed, exposing us to rampant wildfires and floods. Promote "asbestos forests". Leave tax payers alone. We're struggling here.	8/28/2022 8:00 AM
12	common sense not regulations required	8/27/2022 10:28 PM
13	The regional district already is money grabbing with building. They take NO LIABILITY anyway, just dictating.	8/27/2022 6:40 PM
14	If you don't live in a city you are basically living in a forest. All the above measures may be good but a raging forest fire with fly embers are uncontrollable. Building codes should be the go to for fire smart building materials and the other measures should be a recommendations. RDCK permits are just a money grab they tell you what to do but if things go sideways they are not responsible.	8/27/2022 6:38 PM
15	none, we have enough regulations already!	8/27/2022 2:35 PM
16	None	8/27/2022 2:08 PM
17	Not your business	8/27/2022 10:16 AM
18	None. Consider incentivizing the use of FireSmart practices rather than regulation.	8/27/2022 8:50 AM
19	I'm not in support of regulatory requirements.	8/27/2022 7:48 AM
20	None	8/27/2022 7:20 AM
21	None	8/27/2022 7:11 AM
22	Landscaping by homeowners which we do	8/27/2022 7:10 AM
23	Don't big us down with more laws . Stay in the city where you belong	8/27/2022 12:45 AM
24	\\W	8/26/2022 10:15 PM
25	Mitigation measures on crown land.	8/26/2022 8:42 PM
26	None	8/26/2022 8:33 PM
27	I'm not supportive of any more regulations the rdck want to put into place.	8/26/2022 7:48 PM
28	honestly none, should be a insurance issue with the property owner	8/26/2022 7:46 PM
29	Do not support any of the above. We use common sense on our property and I'm tired of being taxed	8/26/2022 7:07 PM
30	None. While advice and information should be available to the homeowner, the decision of whether or not it is implemented must be theirs.	8/26/2022 3:06 PM
31	people are struggling to even find housing, where are people going to find the additional funds to even fulfill these requirements when there can barely meet their basic needs. I think you are implementing another level of governance that will impose barriers to people securing affordable housing. This will impact the middle to lower class. There has been no consideration for the land impacts from clearing all the trees who also help with moisture controls and ground coverage that help with soil erosion.	8/26/2022 9:49 AM

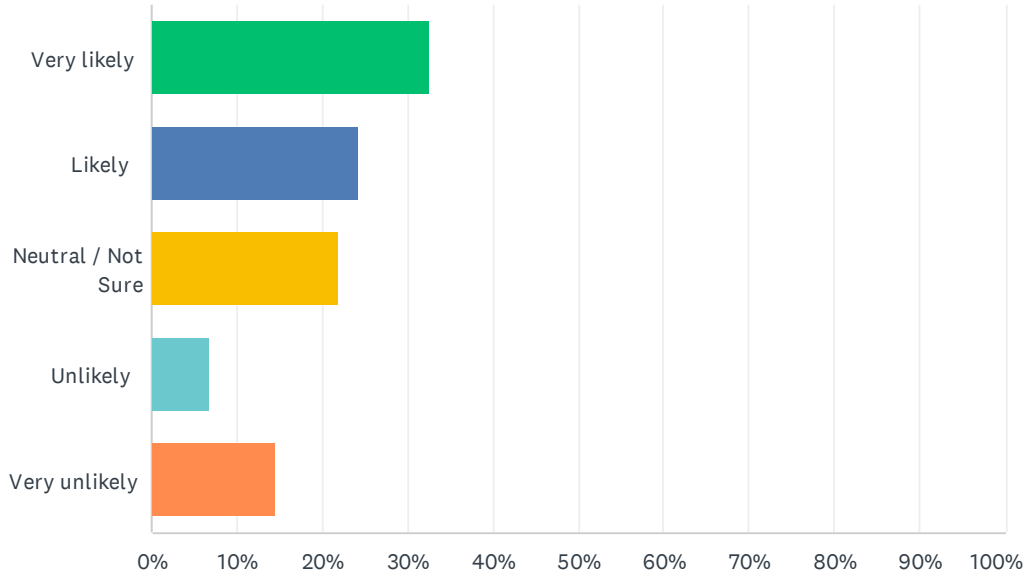
Wildfire Development Permit Area

Attachment A

32	Do not further regulate or add more policies that cost land owners	8/16/2022 3:24 PM
33	I'm not sure we need more "regulations"	8/15/2022 1:43 PM
34	Ye	8/12/2022 1:07 PM
35	Is this not already in the building code?	8/11/2022 4:28 PM
36	No more regulations. Make it optional.	8/10/2022 6:45 AM
37	None. There should be no regulation, it should be the responsibility of the land/home owner to ensure their investment is Firesmart.	8/9/2022 3:43 PM
38	Access and egress to ensure fire fighters can action fires.	8/5/2022 10:52 PM
39	Lawn grass established surrounding structure	8/5/2022 8:13 PM

Q6 Would you be willing to implement wildfire mitigation measures (e.g. landscaping, fire resistant building and roofing materials) when developing, renovating, or subdividing your property?

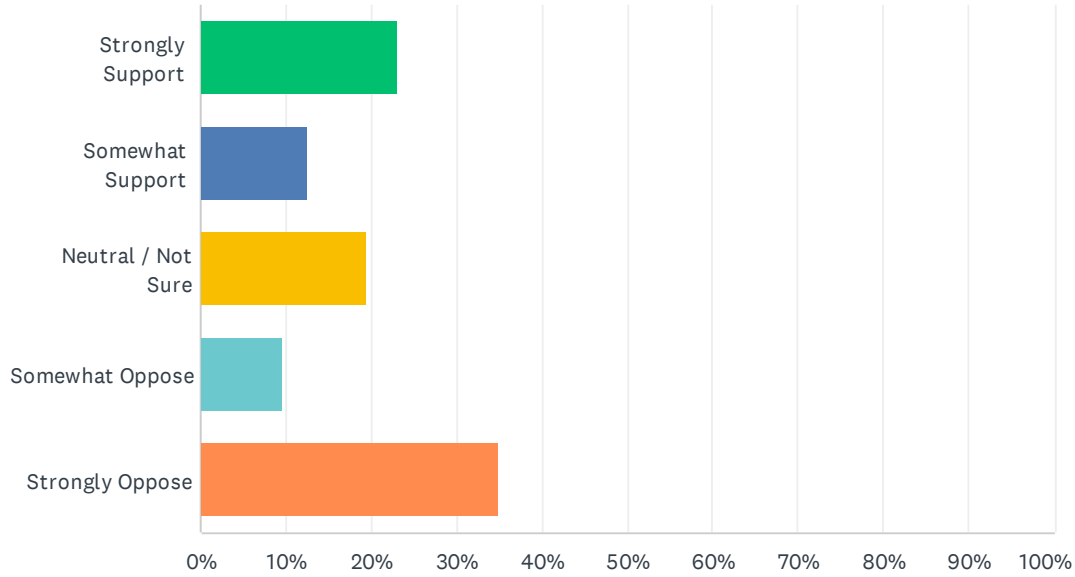
Answered: 132 Skipped: 27



ANSWER CHOICES	RESPONSES	
Very likely	32.58%	43
Likely	24.24%	32
Neutral / Not Sure	21.97%	29
Unlikely	6.82%	9
Very unlikely	14.39%	19
TOTAL		132

Q7 Please indicate your level of support for Wildfire Development Permit Area regulations in your Electoral Area:

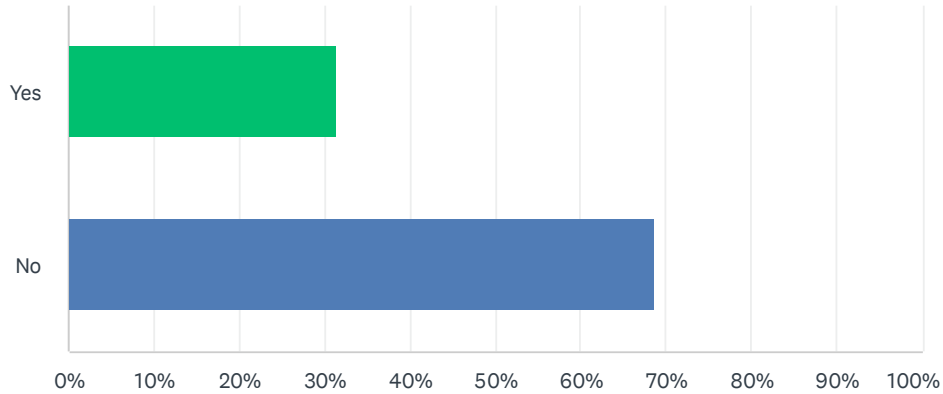
Answered: 134 Skipped: 25



ANSWER CHOICES	RESPONSES	
Strongly Support	23.13%	31
Somewhat Support	12.69%	17
Neutral / Not Sure	19.40%	26
Somewhat Oppose	9.70%	13
Strongly Oppose	35.07%	47
TOTAL		134

Q8 Have you had a FireSmart home assessment completed by a RDCK Wildfire Mitigation Specialist? If you're interested in booking a FireSmart home assessment in the RDCK, visit: www.firesmartapp.ca/application/F5041B

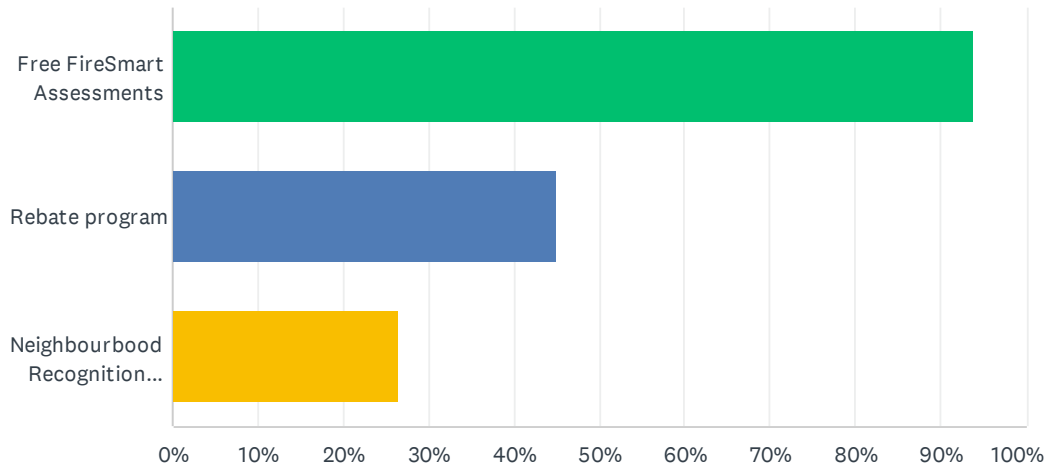
Answered: 131 Skipped: 28



ANSWER CHOICES	RESPONSES
Yes	31.30% 41
No	68.70% 90
TOTAL	131

Q9 Are you aware of the RDCK’s other wildfire mitigation programs?
 Please select all that apply. To learn more about the RDCK’s wildfire mitigation programs, visit: www.rdck.ca/EN/main/services/emergency-management/wildfires/firesmart.html

Answered: 98 Skipped: 61



ANSWER CHOICES	RESPONSES	
Free FireSmart Assessments	93.88%	92
Rebate program	44.90%	44
Neighbourhood Recognition Program	26.53%	26
Total Respondents: 98		

Q10 Do you have any additional feedback?

Answered: 59 Skipped: 100

#	RESPONSES	DATE
1	Once again, as a fire manager I think communication and education will result in better community support. RDCK has a bad rap in the communities and mandating changes will not truly help improve the situation. If people are educated, a true culture shift can be developed rather than creating the animosity additional regulations create.	9/3/2022 8:51 PM
2	I would like to know what involvement the insurance industry has in this WDPA	9/2/2022 7:58 AM
3	No	8/30/2022 10:55 PM
4	firesmart assessment very easy to access and good information. Found useful for updating our property for fire mitigation.	8/30/2022 8:12 PM
5	I don't want anyone forced into re-doing or changing their property or having strict limitations on what and where they can build just because the government wants to try and control a potential wildfire. Wildfires are just that. They are wild and no matter what type of regulations and codes you have, if it comes through, it will damage anything and everything. It's an Act of God under all insurance policies and is covered accordingly.	8/30/2022 3:19 PM
6	Home owners or developers should not have to pay the price for permits, building materials, etc, that comply to new regulations for a problem that was created by the logging industry, and government, in suppressing natural wildfires. Consequently a ticking time bomb has resulted and now we have to pay the price!? Fuck that.	8/30/2022 9:12 AM
7	While we appreciate all the work being done in wildfire mitigation, we are very concerned with the many slash piles left by Anderson Creek Timber after logging Mtn. Station last year. This logging occurred about 2.5k from Nelson city hall - and 1.5k from our home. Although private land, the RDCK must work with the owner/manager to ensure these slash piles - surely a major fire hazard - are cleaned up.	8/30/2022 7:39 AM
8	I'm just shaking my head. Surely the residents in this area have the smarts to see thru this? You are going to kill our economy and our life style.	8/29/2022 10:43 PM
9	Do not over regulate	8/29/2022 6:38 PM
10	make this more exposed hiding this in the website is inexcusable. This information should be out for all to know about(both those that are on computers and those that are not) I have not seen anything about this until it was brought to may attention on FB. there shouldn't be any decisions made unless a certain percentage has been met in each Electoral area.	8/29/2022 4:39 PM
11	This is a leading survey that does not come close to addressing the issues that should be addressed. it is only to fool the public to thinking they have a say in something when it is quite obvious we don't. The survey is only to allow the RDCK to open the door to more regulation and control of the regions populace when it is not needed. Worse, it already pre-assumes that what the RDCK is doing is a good thing and the right thing. This is a survey to push an agenda, not to find out and to act upon the public's best interests,	8/29/2022 4:33 PM
12	Stop meddling in land owners business. There are enough regulations, permits, and hurdles to jump through as it is. We we need less regulations, not more.	8/29/2022 6:41 AM
13	We do not need more government control of our lives.	8/28/2022 7:54 PM
14	The free compost pile at the transfer station is a good program.	8/28/2022 8:01 AM
15	Building codes should implement fire smart building material. When apply for a building permit fire smart mitigation should be recommended. The addition of the WDPA permit is another money grab and more red tape for land owners to deal with. One question is the home insurance underwriters pushing for this type of permitting so they can determine insurance coverage?	8/27/2022 6:54 PM

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16	Too much too fast. Start small - landscaping, vegetation, yard maintenance, debris removal, tree trimming - all great and should be done. There are already building codes for how a House can be built - why double that effort?	8/27/2022 3:43 PM
17	This really is just another money grab for the RDCK	8/27/2022 3:27 PM
18	again, please stop increasing regulations on how and where we build on our land. It is ridiculous that the forestry industry can remove large tracts of water holding, environment stabilizing trees without recourse and of course the small homeowner is pressured with more regulations while the big corps carry on. enough!	8/27/2022 2:37 PM
19	This is not needed	8/27/2022 2:09 PM
20	The first question makes me feel like it's loaded. For example if I agree with your question does this mean I'm giving you permission to tell me to cut down all my trees? I think a fire remediation plan needs to be balanced with climate change and the need for shade. There are huge differences between plants and trees when we're talking about landscaping. Thank you for the survey but I need more information. Which by the way it's not always easy to find on your website	8/27/2022 1:53 PM
21	Enforcement of any executive order or policy with no representative culpability or democratic referendum is not Canadian.	8/27/2022 12:24 PM
22	Thanks for considering implementation of a more fireproof approach to buildings	8/27/2022 8:56 AM
23	The Regional District should consider incentivizing the use of FireSmart practices in new home builds/developments. The barriers to builders are higher than ever, adding more regulation will only serve to exacerbate the housing shortage issues in our area. The wait times for building permits are already completely unacceptable with no plan to deal with this.	8/27/2022 8:55 AM
24	There is a housing crisis here. This addition permitting sounds like it would only increase costs and result in less people being able to build. Why not develop an incentive program for these items - reduced Building permit costs etc.	8/27/2022 8:46 AM
25	I am in full support of education, but strongly opposed more permits and regulations.	8/27/2022 7:49 AM
26	While in general I support wildfire mitigation measures and do as much as reasonably possible, I take significant issue with the RDCK mandating additional requirements above and beyond the BC building code. It is an important concern to address, adding additional costs and barriers to be born by those of us trying to build and responsibly develop in our region is the WRONG approach. The RDCK is currently struggling to review permits and provide basic building inspection services. Implimenting a new series of permits, especially ones that reduce the ability of homeowners, developers, and farmers, to come up solutions that meet their own specific needs, is counterproductive. A ramped up firesmart program, or set of voluntary guidelines would be a much better approach.	8/27/2022 7:29 AM
27	The rdck is a joke, leave landowners alone and stop trying to micro manage peoples private land use	8/27/2022 7:21 AM
28	No	8/27/2022 7:13 AM
29	Regional district couldn't run their a wet paper gag let alone run a region. Stay away city scum bags !	8/27/2022 12:47 AM
30	North	8/26/2022 11:00 PM
31	Nope	8/26/2022 10:59 PM
32	??	8/26/2022 10:16 PM
33	Don't need more government interference, taxes, permits on an already heavily burdened community.	8/26/2022 8:44 PM
34	Negative	8/26/2022 8:33 PM
35	I'd like to place any new building as close to, or as far from any trees/ vegetation as to my liking, I would however agree with using building materials that align with the fire smart designation.	8/26/2022 8:02 PM
36	I am greatly apposed to more regulations and interference in the lives of kootenay residents.	8/26/2022 7:52 PM

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37	permits and additional rules effectively prevents new familys and middle class people from moving to the area and building property, only favors high income folks or people to contravene the rules, adding barriers for people purchasing lands and building home will only lead to further barrier in having a sustainable west kootenay's	8/26/2022 7:47 PM
38	STOP USING TERM WILDFIRE. This is fear mongering at its finest. It's a FOREST FIRE and that's what it is. Just like the fear bs for covid now you are saying wildfire... good grief stop the fear train.	8/26/2022 7:08 PM
39	I believe that restrictions on a property owner are ONLY appropriate when there is a realistic concern that the property owner's choices will negatively impact neighbouring properties. It is NOT government's job to protect me from myself, it is their job to protect others from me and ONLY when absolutely necessary.	8/26/2022 3:10 PM
40	Yes Think the WDPA should be made consistent and implemented equally across each electoral area and not be at the decision of each director. The cost to our home and property were minimal if not the same to make it compliant to the proposed plans. Think it would also take the pressure off directors and make more Fire Smart communities.	8/26/2022 10:15 AM
41	I would like to see the people exploring these plans to also be looking at the environmental impacts of requiring all trees to be removed, the requirement to keep lawns short, etc. All these impact the earths ability to absorb the water and return it back into the process. I see a large disconnect between those who want to prevent fires and those trying to conserve the land. The RDCK has already put so many road blocks in the way of people finding/building housing in the rural area. This is just another opportunity to control and collect money. There is no consideration made for those of us who are barely making it by on what we have. Just imposing more hierarchical perspectives. Trees help keep our houses cool. Cut the trees down they say to prevent fires, so now you turn the air conditioner on more which draws power which in turn causes more fires. Where will this stop!	8/26/2022 9:53 AM
42	I would support reasonable measures. However, to date, I find that the Fire Smart emphasis on vegetation removal to be too drastic and negatively affecting the needs of some birds. I am interested in seeing that a balanced approach that considers all aspects of ecosystem management be developed.	8/26/2022 7:15 AM
43	RDCK could provide links on their website that connect reading who are looking to find information on fire mitigation programs, appropriate building materials (roofs/siding), etc. We found several sites from California that provided very useful information of appropriate building materials. This may save time for those people looing for information but may have limited time to seek out or hunt for information on the internet.	8/19/2022 11:51 AM
44	No	8/18/2022 2:25 PM
45	No	8/17/2022 7:05 PM
46	None	8/17/2022 6:09 AM
47	The survey questions were slanted to Provide RDCK with justification to do what they will do anyway RDCK HAS NEVER been there to help provide the people with solutions or help- just slam with orders /penalties/title penalties without any single solution to solve the situation :	8/16/2022 3:30 PM
48	Nothing for now	8/15/2022 5:57 PM
49	Maybe explain further what the dpa would entail, how would it be enforced?	8/15/2022 1:45 PM
50	no	8/15/2022 10:57 AM
51	Make this shorter	8/12/2022 1:08 PM
52	Any of these proposed regulations should be included in the development permit for each new development on an individual unique basis since each development is different. More permits and bureaucracy will not stop fires. How about just apply common sense?	8/11/2022 4:35 PM
53	I would like to see significant tree clearing efforts around my subdivision, along the highways, and long the powerlines.	8/10/2022 10:14 AM
54	no	8/9/2022 10:36 PM
55	The cost of mitigation work on existing buildings is a barrier. Please require all new development to follow FireSmart guidelines but don't impose costly requirements on existing	8/9/2022 10:02 PM

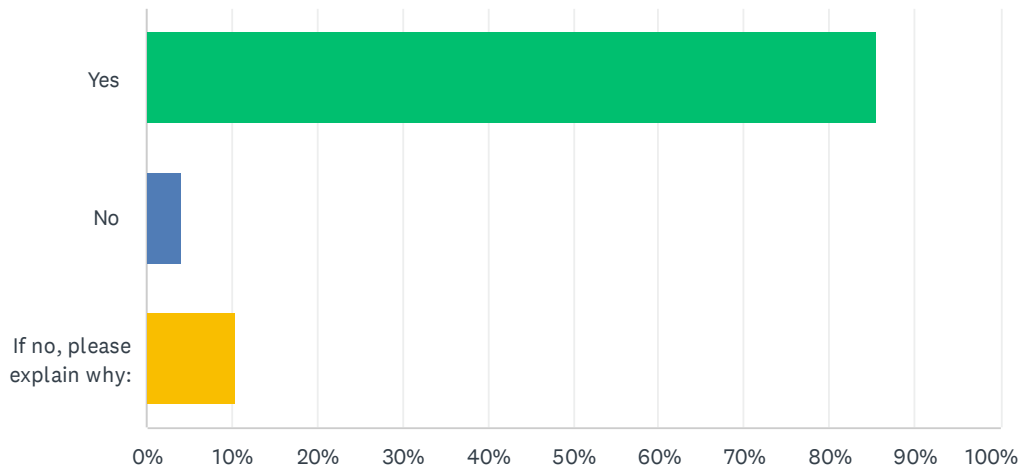
Wildfire Development Permit Area

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	structures.	
56	Personally I believe this is government over reach. Governments are not a tool to to police ignorance or stupidity. Ignorance or stupidity should not cost rate payers and before anyone tells me there will be no cost associated with this, there is always a cost associated when it comes es to government policy. Always. I strongly believe that of one chooses to live in fire prone areas one should be 100% responsible for their own level of adaption to the surrounding. Again, it's not the job of government to govern ignorance or stupidity.	8/9/2022 3:48 PM
57	The changing climate has lead to many dead pine trees due to not only the pine bark beetle attacks in the last 20 years, but also the hot dry summers. I would like to see a wildfire hazard reduction by the removal of these trees in park lands within the RDCK - for example, in the elk reserve above Marsden Road to the Sproule Creek area where houes are. Removal of the standing dead (established wildlife trees notwithstanding), will also allow a reguvenation of shrubs and greens that provide food and habitat for other animals while also being naturally fire resistant.	8/9/2022 1:44 PM
58	Every community in Area A would benefit from a LFR. Would likely get more uptake on the program	8/9/2022 10:49 AM
59	Looking south we know we need to do this and more. How do we avoid the criticism id government over reach as just occurred in Oregon?	8/5/2022 10:55 PM

Q11 Was the information in this survey easy to understand?

Answered: 124 Skipped: 35



ANSWER CHOICES	RESPONSES	
Yes	85.48%	106
No	4.03%	5
If no, please explain why:	10.48%	13
TOTAL		124

#	IF NO, PLEASE EXPLAIN WHY:	DATE
1	The survey and wording appeared as presented with bias towards responses favouring the RDCK preference to impose additional reules.	9/3/2022 8:51 PM
2	Questions very slanted as has become the custom	9/3/2022 10:22 AM
3	Statement number 1 was skewed. We live in an area where wildfires happen. Regulating isn't going to make them go away and the level of fire fighting, where local knowledge is ignored, is garbage. I've watched it for years and cringed at the unnecessary stupidity of "book trained" so-called "specialists"	8/29/2022 10:43 PM
4	Far too simplistic. Questions often don't apply. Assumes an urban setting rather than a rural or farm setting.	8/29/2022 4:33 PM
5	Several of the questions utilized wording that seemed to force the direction of your answers.	8/28/2022 7:54 PM
6	It appears that the rdck is pushing rules irregardless	8/27/2022 10:17 AM
7	not enough information about what is meant by 'regulations' and how they'd enforced	8/27/2022 8:39 AM
8	Waste of my 3 minutes	8/27/2022 12:47 AM
9	\?	8/26/2022 10:16 PM
10	You have slanted yet another survey to do whatever you want like that recreation center that had you actual listened to what we wanted- instead you voted and did what urban people wanted WE are NOT urban	8/16/2022 3:30 PM
11	I feel the questions are leading.	8/15/2022 9:15 PM

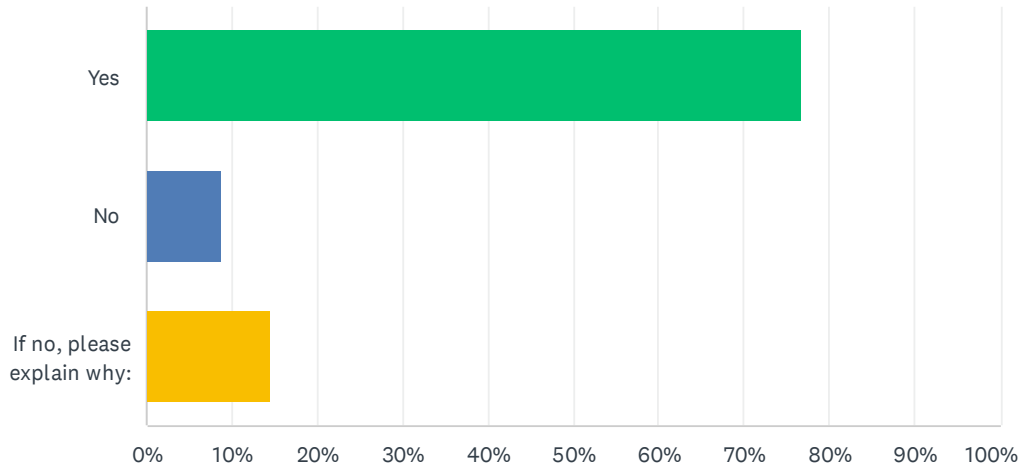
Wildfire Development Permit Area

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12	Becuz	8/12/2022 1:08 PM
13	One question I had to read several times	8/9/2022 1:08 PM

Q12 Do you feel you had enough background information on Wildfire DPA's to participate in a meaningful way?

Answered: 125 Skipped: 34



ANSWER CHOICES	RESPONSES	
Yes	76.80%	96
No	8.80%	11
If no, please explain why:	14.40%	18
TOTAL		125

#	IF NO, PLEASE EXPLAIN WHY:	DATE
1	first time hearing about this	9/5/2022 3:29 PM
2	I do not think there was enough effort to garner input from residents and land owners in the RDCK on this matter. The survey and limited coverage appears intended to complete a checklist of things do before a project or change with out genuine interest in getting input from those in RDCK	9/3/2022 8:51 PM
3	new to me, never heard of WDPA, or how they developed.	9/2/2022 7:58 AM
4	This sneaky pysh to regulate has not at all been advertised as it is.	9/1/2022 9:39 PM
5	will need more reading on this	8/31/2022 6:35 PM
6	have not see any info on this survey anywhere until today on FB	8/29/2022 4:39 PM
7	Being this is the first time hearing of this process it seems to be a little shady.	8/27/2022 6:54 PM
8	What are you proposing? Would be helpful.	8/27/2022 1:53 PM
9	no public awareness campaign, no public discussion	8/27/2022 8:39 AM
10	I found out about this survey from another persons post. RDCK is not doing a good job making people aware of this survey or the impact of the permit. I think it's ridiculous to force people to build a certain way. Why not educate and let them decide.	8/27/2022 7:13 AM
11	I feel there is more I could learn	8/17/2022 6:09 AM

Wildfire Development Permit Area

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12	Never seen the geo/engineering actual reports just the word of RDCK which means little	8/16/2022 3:30 PM
13	I'm still not totally sure what the DPA is. It seems like implementing new rules and regulations with new builds/renovations. And like I stated earlier in the survey, we don't need more regulations... we need information and ways of helping each other to fire smart.	8/15/2022 1:45 PM
14	Cheeseburgers uuhhhhhh	8/12/2022 1:08 PM
15	need more information on exactly what makes this different from say, a fire smart assessment	8/9/2022 10:36 PM
16	What will the rules be? Will they apply to existing development?	8/9/2022 10:02 PM
17	Would need more information	8/9/2022 1:08 PM
18	Some of the terminology or references to other programmes or initiatives I would need to look up or read up on before answering	8/9/2022 12:25 PM

Q13 Provide your contact information for a chance to be entered in a draw to win a \$200 gift certificate to a local business of your choice (Optional):

Answered: 82 Skipped: 77

ANSWER CHOICES	RESPONSES	
Name:	98.78%	81
Phone Number:	90.24%	74
Email:	92.68%	76

#	NAME:	DATE
1	[REDACTED]	9/5/2022 3:30 PM
2	[REDACTED]	9/3/2022 8:52 PM
3	[REDACTED]	9/1/2022 9:40 PM
4	[REDACTED]	8/31/2022 6:36 PM
5	[REDACTED]	8/30/2022 10:56 PM
6	[REDACTED]	8/30/2022 8:12 PM
7	[REDACTED]	8/30/2022 3:19 PM
8	[REDACTED]	8/30/2022 7:40 AM
9	[REDACTED]	8/29/2022 10:09 PM
10	[REDACTED]	8/29/2022 8:11 PM
11	[REDACTED]	8/29/2022 6:39 PM
12	[REDACTED]	8/29/2022 5:43 PM
13	[REDACTED]	8/29/2022 4:39 PM
14	Do you think I'm stupid?! More coercion. Right up there with running a lottery to get a jabbed. (Alberta) . No. I don't want your stupid gift certificate.	8/29/2022 4:38 PM
15	[REDACTED]	8/29/2022 4:06 PM
16	[REDACTED]	8/29/2022 1:21 PM
17	[REDACTED]	8/28/2022 7:19 PM
18	[REDACTED]	8/28/2022 8:02 AM
19	[REDACTED]	8/27/2022 6:56 PM
20	[REDACTED]	8/27/2022 6:40 PM
21	[REDACTED]	8/27/2022 1:54 PM
22	[REDACTED]	8/27/2022 1:52 PM
23	[REDACTED]	8/27/2022 12:48 PM
24	[REDACTED]	8/27/2022 11:34 AM
25	[REDACTED]	8/27/2022 11:20 AM
26	[REDACTED]	8/27/2022 11:03 AM

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27	[REDACTED]	8/27/2022 9:04 AM
28	[REDACTED]	8/27/2022 8:57 AM
29	[REDACTED]	8/27/2022 8:39 AM
30	[REDACTED]	8/27/2022 6:38 AM
31	[REDACTED]	8/27/2022 6:30 AM
32	[REDACTED]	8/27/2022 12:47 AM
33	[REDACTED]	8/26/2022 11:01 PM
34	[REDACTED]	8/26/2022 11:00 PM
35	[REDACTED]	8/26/2022 10:16 PM
36	[REDACTED]	8/26/2022 8:44 PM
37	[REDACTED]	8/26/2022 8:34 PM
38	[REDACTED]	8/26/2022 8:03 PM
39	[REDACTED]	8/26/2022 7:53 PM
40	[REDACTED]	8/26/2022 7:47 PM
41	[REDACTED]	8/26/2022 3:11 PM
42	[REDACTED]	8/26/2022 10:16 AM
43	[REDACTED]	8/26/2022 8:05 AM
44	[REDACTED]	8/26/2022 7:15 AM
45	[REDACTED]	8/24/2022 10:39 PM
46	[REDACTED]	8/22/2022 2:02 PM
47	[REDACTED]	8/22/2022 12:27 PM
48	[REDACTED]	8/22/2022 11:36 AM
49	[REDACTED]	8/22/2022 11:02 AM
50	[REDACTED]	8/19/2022 6:57 PM
51	[REDACTED]	8/19/2022 11:52 AM
52	[REDACTED]	8/18/2022 2:30 PM
53	[REDACTED]	8/18/2022 2:25 PM
54	[REDACTED]	8/18/2022 10:20 AM
55	[REDACTED]	8/17/2022 7:10 PM
56	[REDACTED]	8/17/2022 7:02 PM
57	[REDACTED]	8/17/2022 4:53 PM
58	[REDACTED]	8/17/2022 6:09 AM
59	[REDACTED]	8/15/2022 9:44 PM
60	[REDACTED]	8/15/2022 9:35 PM
61	[REDACTED]	8/15/2022 5:58 PM
62	[REDACTED]	8/15/2022 1:46 PM
63	[REDACTED]	8/15/2022 10:58 AM
64	[REDACTED]	8/12/2022 1:14 PM

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65	[REDACTED]	8/12/2022 8:57 AM
66	[REDACTED]	8/12/2022 7:11 AM
67	[REDACTED]	8/11/2022 11:02 PM
68	[REDACTED]	8/11/2022 7:03 PM
69	[REDACTED]	8/10/2022 10:14 AM
70	[REDACTED]	8/10/2022 6:47 AM
71	[REDACTED]	8/9/2022 10:37 PM
72	[REDACTED]	8/9/2022 7:52 PM
73	[REDACTED]	8/9/2022 4:44 PM
74	[REDACTED]	8/9/2022 3:48 PM
75	[REDACTED]	8/9/2022 1:44 PM
76	[REDACTED]	8/9/2022 1:09 PM
77	[REDACTED]	8/9/2022 12:26 PM
78	[REDACTED]	8/9/2022 11:11 AM
79	[REDACTED]	8/9/2022 10:19 AM
80	[REDACTED]	8/5/2022 10:55 PM
81	[REDACTED]	8/5/2022 8:16 PM
#	PHONE NUMBER:	DATE
1	[REDACTED]	9/5/2022 3:30 PM
2	[REDACTED]	9/1/2022 9:40 PM
3	[REDACTED]	8/31/2022 6:36 PM
4	[REDACTED]	8/30/2022 10:56 PM
5	[REDACTED]	8/30/2022 8:12 PM
6	[REDACTED]	8/30/2022 3:19 PM
7	[REDACTED]	8/30/2022 7:40 AM
8	[REDACTED]	8/29/2022 10:09 PM
9	[REDACTED]	8/29/2022 8:11 PM
10	[REDACTED]	8/29/2022 6:39 PM
11	[REDACTED]	8/29/2022 5:43 PM
12	[REDACTED]	8/29/2022 4:39 PM
13	[REDACTED]	8/29/2022 4:06 PM
14	[REDACTED]	8/29/2022 1:21 PM
15	[REDACTED]	8/28/2022 7:19 PM
16	[REDACTED]	8/28/2022 8:02 AM
17	[REDACTED]	8/27/2022 6:56 PM
18	[REDACTED]	8/27/2022 6:40 PM
19	[REDACTED]	8/27/2022 1:54 PM
20	[REDACTED]	8/27/2022 1:52 PM

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21	[REDACTED]	8/27/2022 12:48 PM
22	[REDACTED]	8/27/2022 11:34 AM
23	[REDACTED]	8/27/2022 11:20 AM
24	[REDACTED]	8/27/2022 11:03 AM
25	[REDACTED]	8/27/2022 9:04 AM
26	[REDACTED]	8/27/2022 8:57 AM
27	[REDACTED]	8/27/2022 8:39 AM
28	[REDACTED]	8/27/2022 6:38 AM
29	[REDACTED]	8/27/2022 6:30 AM
30	[REDACTED]	8/26/2022 11:01 PM
31	Na	8/26/2022 11:00 PM
32	[REDACTED]	8/26/2022 8:44 PM
33	[REDACTED]	8/26/2022 8:03 PM
34	[REDACTED]	8/26/2022 7:53 PM
35	[REDACTED]	8/26/2022 7:47 PM
36	[REDACTED]	8/26/2022 3:11 PM
37	[REDACTED]	8/26/2022 10:16 AM
38	[REDACTED]	8/26/2022 8:05 AM
39	[REDACTED]	8/26/2022 7:15 AM
40	[REDACTED]	8/24/2022 10:39 PM
41	[REDACTED]	8/22/2022 2:02 PM
42	[REDACTED]	8/22/2022 12:27 PM
43	[REDACTED]	8/22/2022 11:36 AM
44	[REDACTED]	8/22/2022 11:02 AM
45	[REDACTED]	8/19/2022 6:57 PM
46	[REDACTED]	8/19/2022 11:52 AM
47	[REDACTED]	8/18/2022 2:30 PM
48	[REDACTED]	8/18/2022 2:25 PM
49	[REDACTED]	8/18/2022 10:20 AM
50	[REDACTED]	8/17/2022 7:10 PM
51	[REDACTED]	8/17/2022 7:02 PM
52	[REDACTED]	8/17/2022 4:53 PM
53	[REDACTED]	8/17/2022 6:09 AM
54	[REDACTED]	8/15/2022 9:44 PM
55	[REDACTED]	8/15/2022 9:35 PM
56	[REDACTED]	8/15/2022 5:58 PM
57	[REDACTED]	8/15/2022 1:46 PM
58	[REDACTED]	8/15/2022 10:58 AM

Wildfire Development Permit Area

Attachment A

59		8/12/2022 1:14 PM
60		8/12/2022 8:57 AM
61		8/12/2022 7:11 AM
62		8/11/2022 11:02 PM
63		8/11/2022 7:03 PM
64		8/10/2022 10:14 AM
65		8/9/2022 10:37 PM
66		8/9/2022 7:52 PM
67		8/9/2022 4:44 PM
68		8/9/2022 3:48 PM
69		8/9/2022 1:44 PM
70		8/9/2022 1:09 PM
71		8/9/2022 11:11 AM
72		8/9/2022 10:19 AM
73		8/5/2022 10:55 PM
74		8/5/2022 8:16 PM

#	EMAIL:	DATE
1		9/5/2022 3:30 PM
2		9/3/2022 8:52 PM
3		9/2/2022 7:21 AM
4		8/31/2022 6:36 PM
5		8/30/2022 10:56 PM
6		8/30/2022 8:12 PM
7		8/30/2022 3:19 PM
8		8/30/2022 7:40 AM
9		8/29/2022 10:09 PM
10		8/29/2022 8:11 PM
11		8/29/2022 6:39 PM
12		8/29/2022 5:43 PM
13		8/29/2022 4:39 PM
14		8/29/2022 4:06 PM
15		8/29/2022 1:21 PM
16		8/28/2022 7:19 PM
17		8/28/2022 8:02 AM
18		8/27/2022 6:56 PM
19		8/27/2022 6:40 PM
20		8/27/2022 1:54 PM
21		8/27/2022 1:52 PM

Wildfire Development Permit Area

Attachment A

22		8/27/2022 12:48 PM
23		8/27/2022 11:34 AM
24		8/27/2022 11:20 AM
25		8/27/2022 11:03 AM
26		8/27/2022 9:04 AM
27		8/27/2022 8:57 AM
28		8/27/2022 8:39 AM
29		8/27/2022 6:38 AM
30		8/27/2022 6:30 AM
31		8/27/2022 12:47 AM
32		8/26/2022 11:01 PM
33		8/26/2022 11:00 PM
34		8/26/2022 10:16 PM
35		8/26/2022 8:44 PM
36		8/26/2022 8:03 PM
37		8/26/2022 7:53 PM
38		8/26/2022 7:47 PM
39		8/26/2022 3:11 PM
40		8/26/2022 10:16 AM
41		8/26/2022 7:15 AM
42		8/24/2022 10:39 PM
43		8/22/2022 2:02 PM
44		8/22/2022 12:27 PM
45		8/22/2022 11:36 AM
46		8/22/2022 11:02 AM
47		8/19/2022 6:57 PM
48		8/19/2022 11:52 AM
49		8/18/2022 2:30 PM
50		8/18/2022 2:25 PM
51		8/18/2022 10:20 AM
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Wildfire Development Permit Area

Attachment A

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66		8/10/2022 6:47 AM
67		8/9/2022 10:37 PM
68		8/9/2022 7:52 PM
69		8/9/2022 4:44 PM
70		8/9/2022 1:44 PM
71		8/9/2022 1:09 PM
72		8/9/2022 12:26 PM
73		8/9/2022 11:11 AM
74		8/9/2022 10:19 AM
75		8/5/2022 10:55 PM
76		8/5/2022 8:16 PM

Appendix C: APHC Workbook



Wildfire Development Permit Area: APHC Workbook

Contents

Background	1
Questions for participants.....	2

Background

The Regional District of Central Kootenay (RDCK) is exploring the creation of a Wildfire Development Permit Area (DPA) for the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K) to help protect our homes and infrastructure from wildfire.

[Community Wildfire Protection Plans \(CWPPs\)](#) for the Electoral Areas in the RDCK identify many areas as having moderate-high to high-extreme wildfire threat/probability. Our communities and homes are in close proximity to large, forested areas (as well as the strong winds that can spread wildfires and embers). With longer fire seasons and more frequent extreme weather events occurring as a result of climate change, the potential of wildfire risk is increasing.

What is a Wildfire DPA?

A Wildfire DPA is a set of development policies and guidelines that specify things such as subdivision design, fire resistive building materials, and landscaping guidelines to help build wildfire resilience by ensuring new development in wildfire interface areas are less susceptible to wildfire hazards.

The RDCK is considering creating a Wildfire DPA to:

- Reduce the risks associated with wildfire for new construction
- Increase the community's resilience to wildfire hazards and climate change through the land development process

Guidelines and Implementation

Clear and transparent guidelines will be proposed for the Wildfire Development Permit Area to achieve wildfire risk mitigation. Guidelines will be proposed based on an analysis of best management practices and community feedback to meet the needs of the community and achieve the goal of reducing wildfire hazard risk to people and property.

There will be flexibility in the implementation of the Wildfire Development Permit Area. A template for a Wildfire Development Permit Area will be created with a menu of guideline options. The intent is to provide flexibility in implementation throughout the various Electoral Areas, as opposed to seeking consensus for immediate implementation in all 11 Electoral Areas.

Purpose of the Advisory Planning and Heritage Commission (APHC) Interviews

The RDCK is seeking feedback from APHC members to understand the community's ability to and interest in increasing their own wildfire resilience on their properties.

The purpose of this APHC interviews is to:

- Share information about the Wildfire DPA Project
- Inform and refresh APHC members on RDCK's current wildfire mitigation efforts
- Determine APHC members thoughts on the community/electoral areas level of interest in Wildfire DPA regulations and the type of regulations
- Determine APHC members thoughts on the level of awareness surrounding current RDCK Wildfire Mitigation efforts

Feedback from the APHC interviews and community engagement will help inform in the creation of the Wildfire DPA guidelines.

Questions for participants

1. To what extent do you agree with the following statement –It is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts.

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

2. Discussion Question: What is your community (e.g. individuals, neighbourhoods, electoral area, regional district) already doing to protect itself against the threat of wildfire? *This question provides the opportunity for RDCK staff to discuss some of the regional district's FireSmart programs.*

3. Where do you think the community is putting itself at risk and could be doing more?

4. What type of regulations would receive support in your electoral area? Wildfire DPAs can include the following regulations:

- Landscaping (e.g., tree pruning, landscaping materials, and vegetation/combustible debris removal)
- Roofing materials (e.g fire resistant or fire-retardant roofing materials, metal or screened gutters)
- Building materials (e.g., non-combustible deck/porch materials, double paned or tempered glass for exterior windows and doors)
- Location of buildings on property (e.g located away from combustible materials and gullies that accumulate fuel and funnel wind)
- Other: _____

5. How likely would your community be willing to implement wildfire mitigation measures when developing your property?

- Very likely
- Likely
- Neutral
- Unlikely
- Very Unlikely

6. Please indicate your level of support for implementing Wildfire Development Permit Area regulations in your Electoral Area:

- Strongly Support
- Somewhat Support
- Neutral/Not Sure
- Somewhat Oppose
- Strong Oppose

7. What exemptions to the Wildfire DPA would you like to see? Wildfire DPAs can include exemptions for:

Local governments can include exemption criteria for some activities within a Wildfire DPA which means that a development permit is not required for the specified activities. However, it is important that the exemptions do not impact the overall intent of the DPA which is to reduce the negative impacts of wildfire.

- Interior renovations to existing buildings
- Exterior building alterations that do not expand existing building foundation to a certain percentage of the existing gross floor area
- Plans submitted for a building permit show compliance with the Wildfire DPA Guidelines and or a restrictive covenant is registered on the title of the property
- A Professional Forester registered in BC, specializing in wildfire risk and fuel hazard assessments and fuel management, has completed a report on the property, which indicates there is a low fuel hazard, and has completed a report on the property or building in question and provisions are in place to ensure development is carried out in accordance with recommendations
- A new roof or a complete roof replacement using non-flammable roof materials (TBD) as defined by the Wildfire DPA
- Any development comprised entirely of non-flammable materials such as metal, stone or concrete
- Accessory building accept for detached accessory residential dwelling units
- Development not requiring a building permit
- Other _____

8. Discussion Question: would your Electoral Area require any specific regulatory considerations?

9. Are you aware of the RDCK's other wildfire mitigation programs? Please select all that apply.

- Free FireSmart Assessments
- Rebate program
- Neighbourhood Recognition Program

10. Please select all that apply

- I live in Electoral Area _
- I work in the Electoral Area _
- I am a business owner in Electoral Area _
- I am a property owner in Electoral Area _
- I am a developer in Electoral Area _
- Other: _____

For further information on the Wildfire DPA, along with frequently asked questions, please visit:
[Wildfire Development Permit Area | Regional District of Central Kootenay \(rdck.ca\)](https://rdck.ca/wildfire-development-permit-area)



Wildfire Development Permit Area Engagement What We Heard

Presented by: Urban Systems
Date: October 13, 2022



Agenda

- 1 Purpose of Engagement
- 2 Engagement Opportunities
- 3 What We Heard
- 4 Questions

Purpose of Engagement

The purpose of the engagement was to gain a better understanding of the **level of support for implementing a Wildfire Development Permit Area** in the RDCK's eleven Electoral Areas (A, B, C, D, E, F, G, H, I, J and K).





Engagement Opportunities

159

Participants

Survey

Open from August 8th to September 5th, 2022

2

Workshops

Virtual Workshops

- Developer Workshop (August 16th, 2022)
- Community Workshop (August 17th, 2022)

4

Interviews

APHC Interviews

August 2022



rdck.ca

The Regional District of Central Kootenay (RDCK)

is exploring the creation of a Wildfire Permit Area (DPA) for the RDCK Electoral Areas (A, B, C, D, E, F, G, H, I) to build wildfire resilience in our communities.

what is
A WILDFIRE DPA

A Wildfire DPA is a set of development policies and guidelines that ensure new developments in areas are less susceptible to wildfire hazards.

A Wildfire DPA can help to:

- Reduce the risks associated with wildfire for communities.
- Increase resilience to wildfire hazards and reduce wildfire impacts as part of the land use planning process.

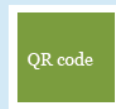
GET INVOLVED!

The RDCK is seeking input from residents to help determine the next steps towards creating a wildfire DPA.



Community Survey

A community survey is open from August 8th to September 5th to collect feedback from Electoral Area residents.



Participate for a chance to win a \$200 gift certificate to a local business of your choice.

Scan or go to rdck.ca/XXX



In-Person FireSmart Pop-Up Events

Wildfire Mitigation Specialists will be hosting a variety of pop-up events throughout the RDCK this summer to provide information on FireSmart initiatives and share information about the Wildfire DPA project.



Community Workshop

A virtual workshop with landowners and local businesses will be held to collect feedback on the Wildfire DPA project. August 17th 6:00-7:30 PM

Participate in the workshop for a chance to win a \$50 gift certificates to a local business of your choice.

Feedback from community engagement and analysis of best management practices will inform the proposed Wildfire DPA guidelines.

rdck.ca



What We Heard: Survey

Who We Heard From



A total of **159 respondents** participated in the survey



26% of respondents indicated that they reside in **Electoral Area H**



91% of respondents **reside in the RDCK** and 72% nearly of respondents are **property owners**



63% of respondents agree that **wildfires are a natural process and part of our ecosystem**, and it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts



What We Heard: Survey

Key Themes

Support

35% of respondents **strongly oppose** Wildfire DPA Regulations, while **25% strongly support** them



Mitigation

Over half of respondents (57%) are **very likely or likely** to implement wildfire mitigation measures



Regulations

Participants are most likely to support **roofing material** regulations and **landscaping** regulations



FireSmart

94% of respondents are aware of the RDCK's Free FireSmart Assessments, but only 31% have had a FireSmart home assessment

What We Heard: Survey

Additional Feedback

- Overall, many respondents are opposed to increased regulation on their property
- Additional regulations would add to already high costs of building permits and materials
- Do not support additional regulations and permits, but support increased FireSmart education and programs





What We Heard: Workshops

Development Workshop

- Would like to see pragmatic WFDPA exemptions
- Have found that regulations have not added much additional cost to building materials or require changes to their original plans
- Support having both mandatory and discretionary items in the WFDPA
- Concerned regarding implementation


Community Workshop


- Community members are currently using fire pumps and sprinklers as measures to reduce the impact of wildfire to their home or property, as well as removing shrubs around their property
- Concerned about the availability of water with using sprinklers as a fire response




What We Heard: APHC Interviews


Area C

 Feel that it is important to adapt to living with wildfires


 Generally support implementing wildfire mitigation measures

Area D

 Concern that a WFDPA would be cost prohibitive


 Would like to see awareness raised through education rather than regulations


Area E

 Feel that it is important to adapt to living with wildfires

 Support implementing a WFDPA and wildfire mitigation measures

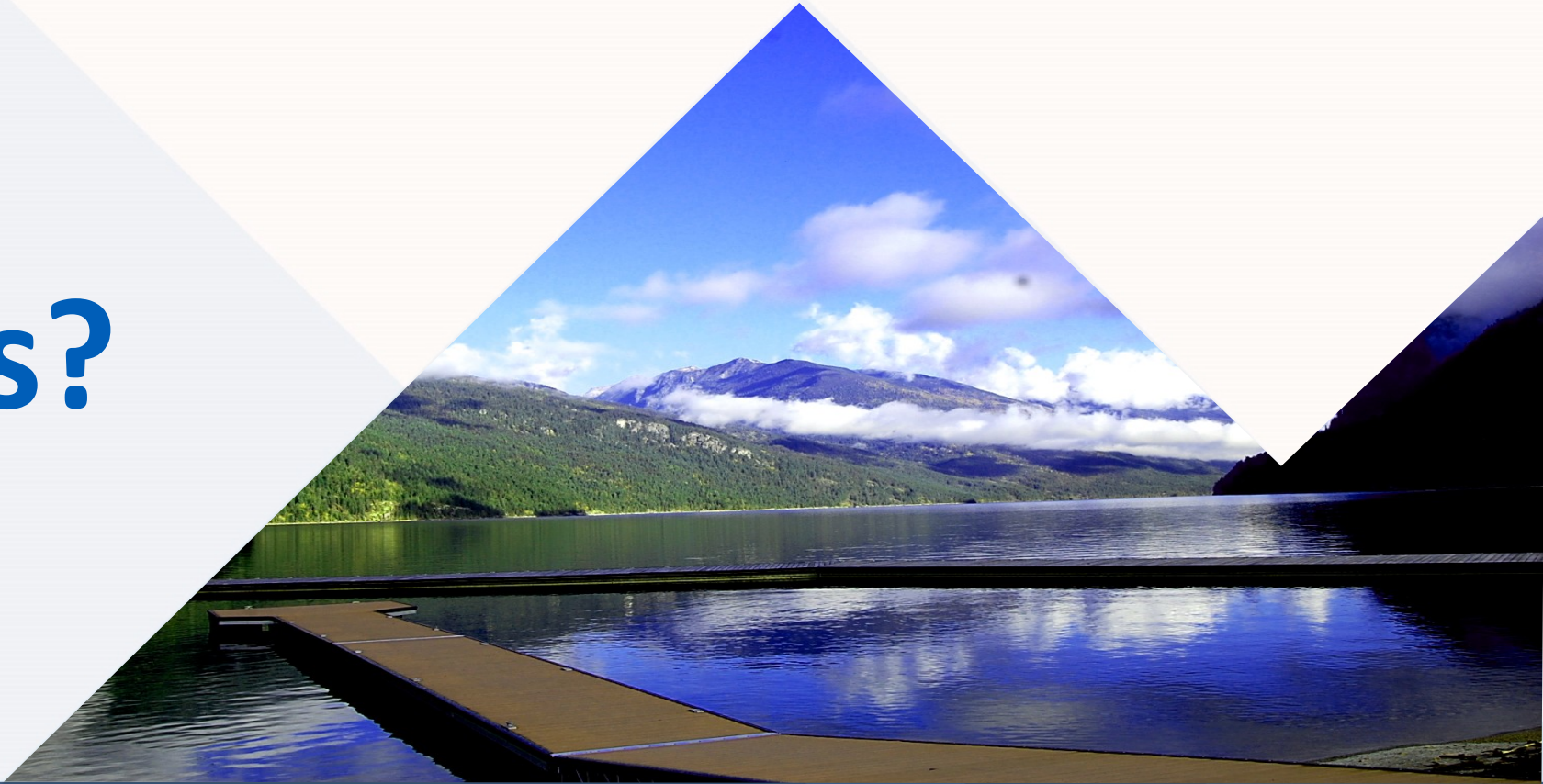
Area J

 Do not support additional regulations

 Concerned about the additional costs to homeowners



Questions?





Thank you!



Board Report

Date of Report:	September 23, 2022
Date & Type of Meeting:	October 13, 2022, Open Board Meeting
Author:	Chris Gainham, Building Manager
Subject:	Building Bylaw Amendment
File:	[File no.]
Electoral Area/Municipality:	A to K, Villages of Nakusp, Salmo, New Denver, Slocan, Silverton, Kaslo

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval to amend the Building Bylaw No. 2200, 2010 to:

- Remove and replace the Building Permit application form - Form A
- Remove and replace the Owner Representative Authorization form - Form B

The changes will improve the application process and provide applicants with more detail on what they need to submit to form a complete building permit application. In turn this will create some efficiencies in processing permit applications. The proposed updates are consistent with the guidance provided by the Municipal Insurance Association of BC Model Building Bylaw guidance document for Regional Districts.

SECTION 2: BACKGROUND/ANALYSIS

BACKGROUND

One of the issues in the building permit process is the outdated building permit application (Form A) located in the Building Bylaw 2200, 2010 (Attachment A). The current permit application omits specific information that would enable the public applying for a permit to know exactly what is required in order for their permit to be accepted as a complete document for processing through a plan check and be assigned to a Building Official.

The other issue in the Bylaw is with Form B which is an owners acknowledgement form that informs who is the builder or representative for the owner. The updated form includes clearer language outlining owner responsibilities, leveraging the language from the 2018 BC Building Code - Section 1.2.1.2 Responsibility of Owner, which clearly indicates that the owner is responsible for carrying out provisions of the code.

The new Form A and B are located in amending Bylaw (Attachment B).

Delays with processing applications is an issue for the public and staff as this requires a significant amount of staff time in dealing with incomplete permits - incomplete applications prolong processing times. Administrative staff receive the permits at the counter and based on their level of experience may be unaware there is information missing until the permit is reviewed by a Building Official. Over the years, permits have been held up from being processed for weeks and months due to this issue and requires administrative or building staff to

contact the property owner once or several times to request the missing information. This in turn can frustrate the owner or their representative who are unaware at the time of submission that their permit is incomplete therefore delaying their project. The recommended updates and changes to Form A and B were developed taking into consideration feedback from owners, builders and homeowner-builders, in addition to internal feedback from staff, the Board and an industry scan of comparator Authorities Having Jurisdiction, and industry best practices.

ANALYSIS

If the Board approves the removal and replacement of Form A and B from the bylaw, these will replace the outdated forms and allow staff to utilize the modernized forms to suit operational needs. Since the RDCK Building Inspection Service also includes the municipalities, the new application forms and a separate counter ready checklist will improve efficiencies in the Villages and allow for all staff using the forms to be more informed on the requirements associated with a permit and a specific type of structure being built.

Form A the proposed new building permit application has been re-formatted, consistent with current RDCK branding standards that are now used across the organization. The new permit application includes a statement at the beginning of the application to alert applicants of what they need to submit in order to have the permit processed. There is a selection of choices of the type of structure the permit is for, including information that is required to be submitted in order for the Building Official to review and process the permit.

Form B the proposed new owner acknowledgement form is also outdated and has been updated. Currently, owner representatives are not always aware this form needs to be completed when applying for a permit. This has led to misunderstandings on who is the owner versus their builder representative.

Staff are recommending the Board adopt new Form A and Form B (Attachment B) in the Building Amendment Bylaw No. 2869, 2022.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

None at this time.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Staff are recommending adoption of this minor amendment to the Building Bylaw to regulate Building Inspection Services in the region. The proposed amendment to the RDCK Building Bylaw 2200, 2010 is removal of Form A and B from the bylaw and replace with updated forms as presented in the Building Amendment Bylaw 2869, 2022.

3.3 Environmental Considerations

None at this time

3.4 Social Considerations:

The proposed changes will reduce frustration for builders and staff in how permit requirements are communicated to create efficiencies and reduce wait times.

3.5 Economic Considerations:

Creating a modernized and more efficient permit application that better informs applicants of their responsibilities and requirements under the BC Building Code and RDCK Building Bylaw 2200 is the goal and will achieve greater efficiency in processing applications by clearly articulating required documentation to support a permit application and responsibilities of the owner. The current condition is that staff spend a lot of time calling clients to get this information that can cause frustration.

3.6 Communication Considerations:

The intent of the new permit application is to act as a communication tool with the public on the requirements they need to meet to allow staff to process their application in a timely manner.

3.7 Staffing/Departmental Workplan Considerations:

The permit application process from start to finish is the responsibility of the Building Inspection Service and therefore an ongoing workplan item for the team.

3.8 Board Strategic Plan/Priorities Considerations:

- 5.1a) Be innovative in how we provide information to our constituents (multiple sources of information)
- c) Modernize the RDCK policy framework

SECTION 4: OPTIONS & PROS / CONS

To create better efficiencies in processing building permit applications staff are recommending the removal and replacement of Form A and B in the Building Bylaw 2200 by recommending the adoption of Building Amendment Bylaw No. 2869, 2022.

Option 1:

That the Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend Building Bylaw 2200, 2010 is hereby given FIRST, SECOND, THIRD READING.

AND That the Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend Building Bylaw 22, 2010 is hereby ADOPTED.

AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Option 2:

That further consideration of Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend the Building Bylaw 2200, 2010 BE REFERRED.

SECTION 5: RECOMMENDATIONS

That the Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend Building Bylaw 2200, 2010 is hereby given FIRST, SECOND, THIRD READING.

AND That the Building Amendment Bylaw No. 2869, 2022 being a bylaw to amend Building Bylaw 22, 2010 is hereby ADOPTED.

AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,

Chris Gainham, Building Manager

CONCURRENCE

General Manager Development and Community Sustainability – Digitally approved by Sangita Sudan.
Chief Administrative Officer – Digitally approved by Stuart Horn.

ATTACHMENTS:

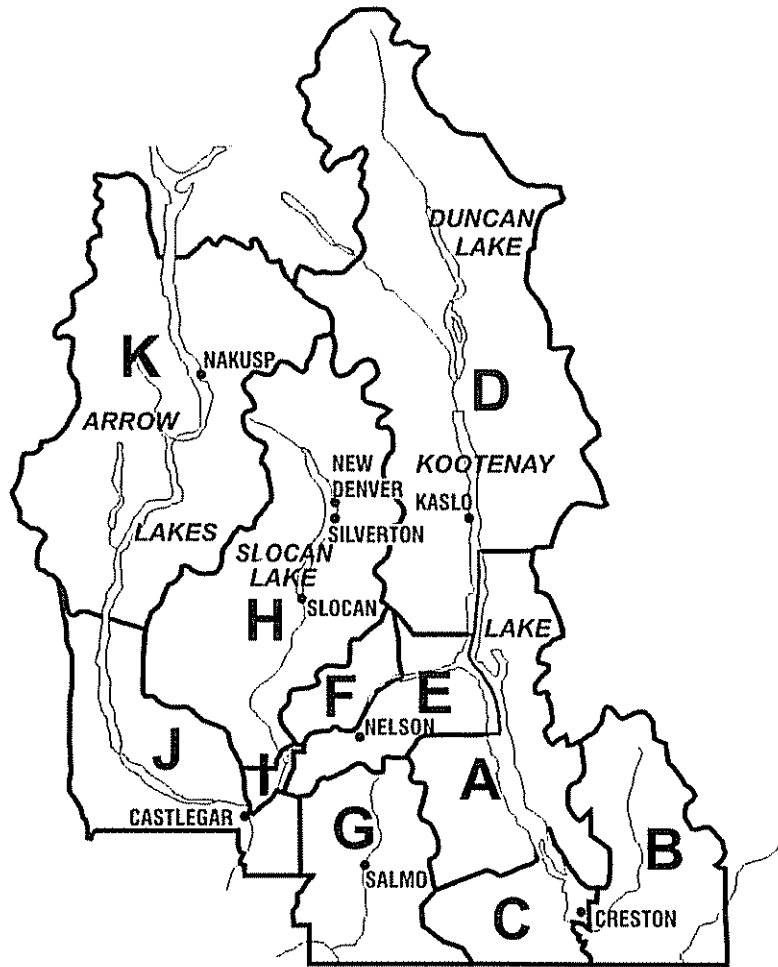
Attachment A – Building Bylaw 2200, 2010

Attachment B – Building Amendment Bylaw No. 2869, 2022

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY

BUILDING BYLAW No. 2200, 2010

ADOPTED: DECEMBER 9, 2010



Regional District of Central Kootenay

BUILDING BYLAW NO. 2200, 2010

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Regional District of Central Kootenay

BUILDING BYLAW NO. 2200, 2010

A Bylaw to regulate building in the Regional District of Central Kootenay

WHEREAS Sections 8(3) and 53 of the *Community Charter* authorize the Regional District of Central Kootenay for the health, safety and protection of persons and property, to regulate buildings and other structures by Bylaw;

AND WHEREAS the Province of British Columbia, under Section 692 of the *Local Government Act*, has adopted a Building Code to govern standards in respect of the construction and demolition of buildings in municipalities and regional districts in the Province;

AND WHEREAS it is deemed necessary to provide for the administration of the Building Code;

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meetings assembled, enact as follows:

1.0 TITLE

- 1.1 This Bylaw may be cited for all purposes as the Regional District of Central Kootenay Building Bylaw No. 2200, 2010.
- 1.2 The Bylaw is divided into 25 sections and a decimal numbering system has been used to identify its parts. The first number indicates the Section of the Bylaw; the second, the Subsection in the Section; the third, the Article in the Subsection; the fourth, the Sentence in the Article. A Sentence can be further broken down into Clauses (indicated by numbers in brackets) as follows:

2.0	Section
2.4	Subsection
2.4.1	Article
2.4.1.3	Sentence
2.4.1.3(1)	Clause

2.0 DEFINITIONS

- 2.1 In this Bylaw:

These words and terms are as defined in the British Columbia Building Code: **assembly occupancy, building, building area, building height, business and personal services occupancy, care or detention occupancy, constructor, coordinating registered professional, designer, farm building, field review, high hazard industrial occupancy, industrial occupancy, low hazard industrial occupancy, major occupancy, mercantile occupancy, medium hazard industrial occupancy, occupancy, registered professional, and residential occupancy:**

Adjacent Ground Level means the level of the ground surface, both underneath a deck, building or structure, and for a minimum of 600mm (2 ft.) beyond the outside perimeter of the deck, building or structure.

Alteration means interior or exterior change to a building or structure but does not include replacement of interior finishes cabinetry or flooring, re-roofing, fencing, landscaping, walks or driveways.

Board means the Board of the Regional District of Central Kootenay.

Building Code means the Building Regulations of British Columbia, as amended or superseded from time to time, established pursuant to section 692 of the *Local Government Act*. The date a building permit is applied for will determine which edition of the Building Code applies.

Building Location Survey Certificate means a surveyed plan prepared by a British Columbia Land Surveyor, signed and sealed, indicating the location of buildings or structures in relation to the property lines and or watercourse(s).

Building Official includes Building Officials, Plan Checkers and Plumbing Officials appointed, employed or contracted by the **Regional District** to administer this Bylaw.

Complex Building means:

- (a) all **buildings** used for major occupancies classified as
 - (i) **assembly occupancy,**
 - (ii) **care or detention occupancy,**
 - (iii) **high hazard industrial occupancy, and**
- (b) all **buildings** exceeding 600 square meters (6500 sq. ft.) in **building** area or exceeding three storeys in building height and used for major occupancies classified as
 - (i) **residential occupancy,**
 - (ii) **business and personal services occupancy,**
 - (iii) **mercantile occupancy,**
 - (iv) **medium and low hazard industrial occupancy.**

Construct includes reconstruct, erect, alter, enlarge, add and remove.

Construction includes reconstruction, erection, **Alteration**, enlargement, addition and removal.

Council means the Councils of the participating Municipalities

Deck includes a sundeck and means a raised, open, unroofed platform.

Dwelling Unit means a self-contained set of habitable rooms containing living quarters and kitchen and sleeping facilities designed and intended for occupancy by only one family or household.

Farm Building shall be as defined in the **Farm Building Code**.

Farm Building Code means the National Farm Building Code of Canada as referenced by the **Building Code**.

Final Inspection Report means the point at which all deficiencies in the health and safety aspects of the work have been remedied to the satisfaction of the building official.

Health and safety aspects of the work means design and construction regulated by the **Building Code**.

Lot means the smallest unit in which land is designated as a separate and distinct parcel on a legally recorded subdivision plan or description filed in the Land Title Office.

Manufactured Home means a building that is manufactured in a factory for transport, assembly, and completion as a residence, including placement on a foundation, and is certified as being constructed to the requirements of the CSA National Standard CAN/CSA-Z240 or A277 but is not designed to be transported on its own wheels or undercarriage.

Modular Home means a detached **dwelling unit** conforming to the CAN/CSA A277-90 standard which is completely constructed in a factory but is not designed to be transported on its own wheels or undercarriage.

Owner means the registered **owner** in fee simple of real property for which a **permit** is applied for or issued under this Bylaw.

Permit means a **permit** required by or issued under this Bylaw.

Plumbing System means a drainage, venting, fire protection or water system, or any part thereof.

Pool means a constructed or prefabricated pool, existing or prospective, situated wholly or in part above or below the **adjacent ground level**, used primarily for swimming, bathing or wading, having a surface water area greater than 15 square

meters (160 sq. ft.), or a depth greater than 600 mm. (2 ft.) and which does not fall under the jurisdiction of the *Health Act* for pools.

Pool area means the enclosed area around the perimeter of a **pool** to a maximum of 40 meters (130ft.) from the edge of the water surface.

Regional District means Regional District of Central Kootenay.

Standard building means a **building** of three storeys or less in building height, having a **building** area not exceeding 600 square meters (6500 sq ft) and used for major occupancies classified as

- (a) residential occupancies,
- (b) business and personal services occupancies,
- (c) mercantile occupancies, or
- (d) medium and low hazard industrial occupancies.

Structure means a **construction** or portion thereof of any kind, whether fixed to, supported by or sunk into land, but specifically excludes landscaping, fences, paving and retaining **structures** less than 1.5m (5ft.) in height.

Temporary Building means a **building** or any part thereof that will be used for a period of time, not exceeding two years, and that has no permanent foundation or **construction** associated with it, other than footings.

Village means Villages participating in the Building Inspection Service.

- 2.2 In this Bylaw, words and phrases shown in boldface, other than in headings, are words that are defined in subsection 2.1 of this bylaw.

3.0 PURPOSE OF THIS BYLAW

- 3.1 This Bylaw shall, notwithstanding any other provision herein, be interpreted in accordance with this section

- 3.2 This Bylaw has been enacted for the purpose of regulating **construction** within the **Regional District** and **Village** in the general public interest. The activities undertaken by or on behalf of the **Regional District** and **Village** pursuant to this Bylaw are for the sole purpose of providing a limited and interim spot checking function for reason of health, safety and the protection of persons and property. It is not contemplated nor intended, nor does the purpose of this Bylaw extend to

3.2.1 the protection of **owners**, owner/builders or constructors from economic loss;

3.2.2 the assumption by the **Regional District** or **Village** or any building official of any responsibility for ensuring the compliance with the **Building Code**, the requirements of this Bylaw or other applicable

enactments respecting safety by any owner or any employees, **constructors** or designers retained by the **owner** or his or her representatives;

- 3.2.3 providing any person with a warranty of design or workmanship with respect to any **building** or **structure** or **plumbing system** for which a **building permit** is issued under this Bylaw;
- 3.2.4 providing a warranty or assurance that **construction** undertaken pursuant to **building permits** is free from latent, or any defects.
- 3.2.5 providing a warranty to any person that **construction** is in compliance with the **Building Code**, this Bylaw or any other enactment with respect to a **building** or **structure** for which a **permit** is issued under this Bylaw.

4.0 PERMIT CONDITIONS

- 4.1 No person shall undertake work regulated by this Bylaw without a **permit**.
- 4.2 Neither the issuance of a **permit** under this Bylaw nor the acceptance or review of plans, drawings or supporting documents, nor any inspections made by or on behalf of the **Regional District** or **Village** shall in any way relieve the **owner** or his or her representative from full and sole responsibility to perform the work in strict accordance with this Bylaw, the **Building Code** and other applicable enactments respecting safety.
- 4.3 It is the full and sole responsibility of the **owner** (and where the owner is acting through a representative, the representative) to carry out the work, in respect of which a **permit** is issued under this Bylaw, in compliance with the **Building Code**, this Bylaw and other applicable enactments respecting safety.
- 4.4 Neither the issuance of a **permit** under this Bylaw nor the acceptance or review of plans, drawings, specifications or supporting documents, nor any inspections made by the **Building Official** constitute in any way a representation, warranty, assurance or statement that the Building Code, this Bylaw or other applicable enactments respecting safety have been complied with.
- 4.5 No person shall rely upon any **permit** as establishing compliance with this Bylaw or assume or conclude that this Bylaw has been administered or enforced according to its terms. The person to whom the **building permit** is issued is responsible for making such determination.
- 4.6 An **owner** of the property for which a **permit** is issued must conform to all requirements of this Bylaw and all other enactments and bylaws applicable to the work for which the **permit** is issued.

5.0 SCOPE AND EXEMPTIONS

- 5.1 This Bylaw applies to
 - 5.1.1 the design, construction and occupancy of new **buildings** and **structures**, and the **alteration**, reconstruction, demolition, removal, relocation, occupancy and change of occupancy of existing **buildings** and **structures**;
 - 5.1.2 the installation of a new wood burning appliance, certified by a recognized agency, or masonry fireplace, as part of the **construction** of a new **building**, including steel or masonry chimney;
 - 5.1.3 the erection or placement of a **temporary building**;

- 5.2 This Bylaw does not apply to
 - 5.2.1 **buildings** or **structures** to which the **Building Code** does not apply except as expressly provided in this bylaw;
 - 5.2.2 retaining **structures** less than 1.5 meters (5 ft.) in height;
 - 5.2.3 **decks** without roofs having a difference in elevation to grade not exceeding 600 millimeters (2ft.);
 - 5.2.4 existing metal or masonry chimneys;
 - 5.2.5 **Alterations**, repairs or installation of masonry chimneys or fireplaces, solid fuel-burning appliances, factory built chimneys or fireplaces and related equipment in existing **buildings**;
 - 5.2.6 the repair or replacement of a valve, faucet, fixture or sprinkler head in a **plumbing system** if no change in piping is required;

- 5.3 **Farm buildings** shall conform to the requirements in the **farm building code**.

6.0 PROHIBITIONS

- 6.1 No person shall commence or continue any **construction, alteration, reconstruction, demolition, removal, relocation** or change the occupancy of any **building, structure** or **plumbing system** or other work related to **construction** unless a **building official** has issued a valid and subsisting **permit** for the work.

- 6.2 No person shall occupy or use any new **building** or **structure** without first obtaining an **Occupancy Permit** issued by a **Building Official** for the **building** or **structure**, or contrary to the terms of any **permit** issued or any notice given by a **building official**.

- 6.3 No person shall knowingly submit false or misleading information to a **building official** in relation to any **permit** application or construction undertaken pursuant to this Bylaw.

- 6.4 No person shall, unless authorized by a **building official**, reverse, alter, deface, cover, remove or in any way tamper with any notice, **permit** or certificate posted upon or affixed to a **building** or **structure** pursuant to this Bylaw.
- 6.5 No person shall do any work that is substantially at variance with the accepted design or plans of a **building, structure** or other works for which a **permit** has been issued, unless a **building official** has accepted that variance.
- 6.6 No person shall obstruct the entry of a **Building Official** on property in the administration of this bylaw.

7.0 BUILDING OFFICIALS

7.1 A **building official** may

- 7.1.1 administer this Bylaw;
- 7.1.2 keep records of **permit** applications, **permits**, notices and orders issued, inspections and tests made, and retain copies of all documents related to the administration of this Bylaw or make microfilm or digital copies of such documents; and
- 7.1.3 establish, if requested to do so, whether the methods or types of **construction** and types of materials used in the **construction** of a **building** or **structure** for which a **permit** is sought under this Bylaw substantially conform to the requirements of the **Building Code**.

7.2 A **building official**

- 7.2.1 may enter any land, **building, structure**, or premises at any reasonable time for the purpose of ascertaining that the terms of this Bylaw are being observed;
- 7.2.2 where any residence is occupied, shall obtain the consent of the occupant or provide written notice to the occupant 24 hours in advance of entry; and
- 7.2.3 shall carry proper credentials confirming the official's status as a **building official**.

- 7.3 A **building official** may order the correction of any work that is being or has been done in contravention of this Bylaw.

8.0 APPLICATIONS

- 8.1 Every person shall apply for and obtain a

- 8.1.1 **building permit** before constructing or altering a **building** or **structure**;
- 8.1.2 **building permit** before installation of a **Manufactured Home** or **Modular Home**;
- 8.1.3 plumbing **permit** before installation, **alteration** or remodeling of any plumbing is undertaken;
- 8.1.4 **permit** before installation of a **pool**;
- 8.1.5 **building permit** before **constructing a temporary building**;
- 8.1.6 moving **permit** before moving a **building** or **structure**;
- 8.1.7 demolition **permit** before demolishing any **building** or **structure**;
- 8.2 An application for a **permit** shall be in the form attached as *form 'A'* to this bylaw.
- 8.3 All plans submitted with **permit** applications must bear the name and address of the designer of the **building** or **structure**.
- 8.4 Each **building**, **structure** or **plumbing system** requires a separate **permit** and shall be assessed a separate **permit** fee as determined in accordance with Schedule "A" to this Bylaw.

9.0 APPLICATIONS FOR COMPLEX BUILDINGS

- 9.1 An application for a **permit** with respect to a **complex building** shall
 - 9.1.1 be made in the form attached as *form 'A'* to this bylaw and signed by the **owner**, or a signing officer, if the **owner** is a corporation;
 - 9.1.2 be accompanied by the **owner's** acknowledgment of responsibility and undertakings made in the form provided as *form "B"* to this bylaw, signed by the **owner**, or a signing officer if the **owner** is a corporation;
 - 9.1.3 include a copy of a title search, accompanied by referenced covenants, made within 30 days of the date of the application;
 - 9.1.4 state the intended use of the **building**;
 - 9.1.5 include a site plan prepared by a British Columbia Land Surveyor or by a **registered professional** showing
 - 9.1.5.1 the bearing and dimensions of the parcel taken from the registered subdivision plan;

- 9.1.5.2 the legal description and civic address of the parcel;
- 9.1.5.3 the location and dimensions of all statutory rights of way, easements and setback requirements when required by the **building official**;
- 9.1.5.4 the location and dimensions of all existing and proposed **buildings** or **structures** on the parcel;
- 9.1.5.5 setbacks to the natural boundary of any lake, swamp, pond or watercourse where the **Regional District** or **Village** land use regulations establish siting requirements related to flooding;
- 9.1.5.6 the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of the underside of the floor system of a **building** or **structure** where the **Regional District** or **Village** land use regulations establish siting requirements related to minimum floor elevation; and
- 9.1.5.7 the location, dimension and gradient of parking and driveway access;

unless a **building official** has waived the requirement for a site plan, in whole or in part, in the circumstance where the **permit** is sought for the repair or Alteration of an existing **building** or **structure**;

- 9.1.6 contain sufficient information on **building** plans to determine compliance with this Bylaw, such as
 - 9.1.6.1 floor plans showing
 - (i) the dimensions and uses of all areas,
 - (ii) the location, size and swing of doors,
 - (iii) the location, size and opening of windows,
 - (iv) floor, wall, and ceiling finishes,
 - (v) plumbing fixtures,
 - (vi) structural elements, and
 - (vii) stair dimensions;
 - 9.1.6.2 a cross section through the **building** or **structure** illustrating foundations, drainage, ceiling heights and **construction** systems;
 - 9.1.6.3 elevations of all sides of the **building** or **structure** showing finish details, roof slopes, windows, doors, and finished grade;

- 9.1.6.4 cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the **building** or **structure** substantially conforms to the **Building Code**;
 - 9.1.6.5 copies of approvals, including, without limitation, highway access **permits** when required by the Ministry of Highways and Ministry of Health application approval;
 - 9.1.6.6 letters of assurance in the form referred to in the **Building Code**, signed by the owner, or a signing officer of the **owner** if the **owner** is a corporation, and the **coordinating registered professional**.
 - 9.1.6.7 letters of assurance in the form referred to in the **Building Code**, each signed by such **registered professionals** as the **building official** or **Building Code** may require to prepare the design for and conduct field reviews of the **construction** of the **building** or **structure**;
 - 9.1.6.8 two sets of drawings at a suitable scale of the design prepared by each **registered professional** and including the information set out in Sentences 9.1.6.1 - 9.1.6.3 of this bylaw.
- 9.2 In addition to the requirements of Subsection 9.1, the following may be required by a **building official** to be submitted with a building **permit** application for the **construction** of a **complex building** where the complexity of the proposed **building** or **structure** or siting circumstances warrant:
- 9.2.1 site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a **registered professional**;
 - 9.2.2 a section through the site showing grades, **buildings**, **structures**, parking areas and driveways;
 - 9.2.3 any other information required by the **building official** or the **Building Code** to establish substantial compliance with this Bylaw, the **Building Code** and other bylaws and enactments relating to the **building** or **structure**.

10.0 APPLICATIONS FOR STANDARD BUILDINGS

- 10.1 An application for a **permit** with respect to a **standard building** must
- 10.1.1 be made in the form attached as *form 'A'* to this bylaw, signed by the **owner** or a signing officer if the **owner** is a corporation;
 - 10.1.2 be accompanied by the **owner's** acknowledgment of responsibility and undertakings made in the form attached as *form 'B'* to this bylaw, signed by the **owner**, or a signing officer if the **owner** is a corporation;
 - 10.1.3 include a copy of a title search, accompanied by referenced covenants, made within 30 days of the date of the application;
 - 10.1.4 state the intended use of the **building**, and where the building is a **temporary building** state the intended duration of use and date of removal, not to exceed two years;
 - 10.1.5 include a site plan showing
 - 10.1.5.1 the bearing and dimensions of the parcel taken from the registered subdivision plan;
 - 10.1.5.2 the legal description and civic address of the parcel;
 - 10.1.5.3 the location and dimensions of all statutory rights of way, easements and setback requirements when required by the **building official**;
 - 10.1.5.4 the location and dimensions of all existing and proposed **buildings** or **structures** on the parcel;
 - 10.1.5.5 setbacks to the natural boundary of any lake, swamp, pond or watercourse where the **Regional District** or **Village** land use regulations establish siting requirements related to flooding;
 - 10.1.5.6 the existing and finished ground levels to an established datum at or adjacent to the site and the geodetic elevation of the underside of the floor system of a **building** or **structure** where the **Regional District** or **Village** land use regulations establish siting requirements related to minimum floor elevation; and
 - 10.1.5.7 the location, dimension and gradient of parking;
- unless a **building official** has waived the requirements for a site plan, in whole or in part, in circumstances where the **permit** is sought for the repair or **Alteration** of an existing **building** or **structure**.

- 10.1.6 contain sufficient information on building plans to determine compliance with this Bylaw, such as
- 10.1.6.1 floor plans showing:
 - (i) the dimensions of the building and use of all rooms;
 - (ii) the location, size and swing of doors;
 - (iii) the location, size and opening of windows;
 - (iv) plumbing fixtures; structural elements; and
 - (v) stair dimensions;
 - 10.1.6.2 a cross section through the **building** or **structure** showing ceiling heights, crawlspace and roof space details and detailing construction systems, building materials and finishes;
 - 10.1.6.3 elevations of all sides of the **building** or **structure** showing finish details, roof slopes, windows, doors, and finished grade;
 - 10.1.6.4 cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the **building** or **structure** substantially conforms to the **Building Code**;
 - 10.1.6.5 copies of approvals including, without limitation, highway access permits, when required by the Ministry of Highways, and Ministry of Health application approval;
 - 10.1.6.6 a foundation design prepared by a **registered professional** in accordance with the **Building Code**, accompanied by letters of assurance in the form referred to in the **Building Code**, signed by the **registered professional**; and
 - 10.1.6.7 two sets of drawings at a suitable scale of the design including the information set out in Sentences 10.1.6.1 – 10.1.6.4 of this Bylaw
- 10.1.7 The requirements of Sentence 10.1.6.6 may be waived by a **building official** in circumstances where the **building official** has required a professional engineer's report and the building **permit** is issued in accordance with Section 56 of the Community Charter.
- 10.1.8 The requirements of 10.1.6.6 may be waived by a **building official** if documentation, prepared by a **registered professional**, is provided assuring that the foundation design and the foundation excavation substantially comply with the **Building Code**.

10.1.9 The requirements of 10.1.6.6 may be waived by a **Building Official** if the footings and foundation for the proposed **building** or **structure** are installed in compliance with Division B Section 9.15 of the **Building Code**.

10.2 In addition to the requirements of Subsection 10.1, the following may be required by a **building official** to be submitted with a building **permit** application for the **construction** of a **standard building** where the project involves two or more **buildings**, which in the aggregate total more than 1000 square meters, or two or more **buildings** that will contain four or more **dwelling units**, or otherwise where the complexity of the proposed **building** or **structure** or siting circumstances warrant:

10.2.1 site servicing drawings, including sufficient detail of off-site services to indicate locations at the property line, prepared and sealed by a **registered professional**;

10.2.2 a section through the site showing grades, **buildings**, **structures**, parking areas and driveways ;

10.2.3 a roof plan and roof height calculations;

10.2.4 structural, electrical, mechanical, plumbing or fire suppression drawings prepared and sealed by a **registered professional**;

10.2.5 letters of assurance in the form referred to in the **Building Code**, signed by a **registered professional**;

10.2.6 any other information required by the **building official** or the **Building Code** to establish substantial compliance with this Bylaw, the **Building Code** and other Bylaws and enactments relating to the **building** or **structure**.

10.2.7 A **Building Official** may waive the requirements of Sentence 10.1.6.6 of this bylaw if the design and construction of the foundation of the **Standard Building** and the **building** site that are the subject of the **building permit** meet all the criteria of the **Building Code**.

10.2.8 If, once the permit has been issued, the criteria and requirements referred to in Subsection 10.2.7 are not complied with, the building official may take one or more of the following actions or any other action deemed necessary:

10.2.8.1 revoke the permit

10.2.8.2 refuse to permit occupancy of the building

10.2.8.3 impose the requirements of Sentence 10.1.6.6 of this bylaw.

11.0 PROFESSIONAL PLAN CERTIFICATION

- 11.1 Where required by this bylaw, letters of assurance in the form referred to in the **Building Code** shall be submitted by the **registered professionals** in support of a **building permit** application. Representing the **Regional District** or **Village** the **building official** shall rely upon these letters of assurance as certification that the **building** design and plans comply with the **Building Code** and other applicable enactments relating to safety of the **building**.
- 11.2 A **building permit** issued for the **construction** of a **building** for which a **building official** required **registered professional** and letters of assurance must be in the form attached as *form 'C'* to this bylaw.
- 11.3 A **building permit** issued pursuant to Subsection 11.2 of this Bylaw must include a notice to the **owner** that the **building permit** is issued in reliance upon the certification of the **registered professionals** that the design and plans submitted in support of the application for the **building permit** comply with the **Building Code** and other applicable enactments relating to safety.
- 11.4 When a **building permit** is issued in accordance with subsection 11.2 of this bylaw the **permit** fee must be reduced by 5% to reflect the **Regional District's** or **Villages'** reliance upon the **Registered Professional**.

12.0 FEES AND CHARGES

- 12.1 In addition to applicable fees and charges required under other Bylaws, a **permit** fee, calculated in accordance with Schedule "A" to this Bylaw, must be paid in full prior to issuance of any **permit** under this Bylaw.
- 12.2 An application made for a **building permit** must be accompanied by the appropriate plan-check deposit fee prescribed in Schedule "A" to this Bylaw, which is non-refundable and must be credited against the **building permit** fee when the **permit** is issued.
- 12.3 When an application is cancelled the plans and related documents submitted with the application may be destroyed.
- 12.4 The **owner** may obtain a refund of the building **permit** fees paid as prescribed in Schedule "A" to this Bylaw.
- 12.5 Where, due to non-compliance with this Bylaw, more than two inspections are necessary when one inspection is normally required, for each inspection after the second inspection, a re-inspection charge as prescribed in Schedule "A" to this Bylaw must be paid prior to each additional inspection being performed.

13.0 BUILDING PERMITS

Issuance of a Permit

- 13.1 The **permit** for which an application was made may be issued when:
- 13.1.1 a completed application with all required documentation has been submitted and the **Building Official** has approved the application for **permit** issuance; and
 - 13.1.2 the **owner** or his or her representative has paid all applicable fees set out in Subsection 12.1 of this Bylaw; and;
 - 13.1.3 the **owner** or his or her representative has paid all charges and met all requirements imposed by any other enactment or bylaw; and
 - 13.1.4 no enactment, covenant, agreement, regulation in favor of, or regulation of the **Regional District** or **Village** authorizes the **permit** to be withheld;
- 13.2 When the application is in respect of a **building** that includes, or will include, a residential occupancy, the building **permit** must not be issued unless the **owner** provides evidence of compliance with the *Homeowner Protection Act*.

Expiry of a Permit

- 13.3 Every **permit** is issued on the condition that
- 13.3.1 the **construction** shall be commenced within six months after the date the **permit** was issued;
 - 13.3.2 the work, once commenced, shall not be discontinued for a continuous period of more than twelve months, or in any event 12 months from the last inspection; and
 - 13.3.3 the **permit** shall expire and the rights of the owner shall terminate in the event and at the time that either of the above conditions is not met or in any event thirty-six months after the date the **permit** was issued
- 13.4 Despite Article 13.3 the **Building Official** may extend the time periods in sentences 13.3.1 and 13.3.2. Extensions are limited to 6 months and 1 year respectively and must be obtained in writing.

Renewal of a Permit

- 13.5 An **owner** may apply for and the **building official** may issue a renewal of a **building permit** for a period of not more than one year. A renewal fee is payable as required under schedule 'A' to this bylaw.

- 13.6 A **permit** may be renewed only one time under Article 13.5
- 13.7 When a **permit** renewed under Article 13.5 expires, an **owner** may apply for a new **building permit** to complete the **construction** of a project remaining incomplete on the date the **permit** expired. All applicable drawings and specifications shall be updated to comply with current regulations.
- 13.8 A **building official** may issue a building **permit** for a portion of a **building** or **structure** before the design, plans and specifications for the entire **building** or **structure** have been accepted, provided sufficient information has been provided to demonstrate to the **building official** that the portion authorized to be constructed substantially complies with this and other applicable Bylaws and the **permit** fee applicable to that portion of the **building** or **structure** has been paid. The issuance of the **permit** notwithstanding, the requirements of this Bylaw apply to the remainder of the **building** or **structure** as if the **permit** for the portion of the **building** or **structure** referred to in the previous sentence had not been issued.

14.0 DISCLAIMER OF WARRANTY OR REPRESENTATION

- 14.1 Neither the issuance of a **permit** under this Bylaw, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by a **building official**, shall constitute a representation or warranty that the **Building Code** or the Bylaw have been complied with or the **building** or structure meets any standard of materials or workmanship, and no person shall rely on any of those acts as establishing compliance with the **Building Code** or this Bylaw or any standard of **construction**.

15.0 CLIMATIC AND GEOLOGICAL DATA

- 15.1 Climatic data for the design of **buildings** are to be as specified in the British Columbia Building Code (BCBC). Additional design data are to be found in Schedule B.

16.0 PROFESSIONAL DESIGN AND FIELD REVIEW

- 16.1 When a **building official** considers that the site conditions, size or complexity of a development or an aspect of a development warrant, he or she may require that a **registered professional** provide design and plan certification and field review by means of letters of assurance in the form referred to in the **Building Code**.
- 16.2 Prior to the issuance of a **final inspection report** for a **complex building**, or **standard building** in circumstances where letters of assurance have been required in accordance with this bylaw, the owner must provide letters of professional field review and compliance in the form referred to in the **Building Code**.
- 16.3 When a **registered professional** provides letters of assurance in accordance with this Bylaw, the **registered professional** must also provide proof of professional liability insurance/errors and omissions to the **building official**.

17.0 RESPONSIBILITIES OF THE OWNER

- 17.1 Every **owner** must ensure that all construction complies with the **Building Code**, this Bylaw and other applicable enactments respecting safety.
- 17.2 Every **owner** to whom a **permit** is issued must, during **construction**,
- 17.2.1 post and maintain the **permit** in a conspicuous place on the property in respect of which the **permit** was issued;
 - 17.2.2 keep a copy of the accepted designs, plans and specifications on the property; and
 - 17.2.3 post the civic address on the property in a location visible from any adjoining streets.

18.0 INSPECTIONS

- 18.1 When a **registered professional** provides letters of assurance in accordance with this Bylaw, the **building official** will rely solely on field reviews undertaken by the **registered professional** and the letters of assurance submitted pursuant to this Bylaw as assurance that the **construction** substantially conforms to the design and that the **construction** substantially complies with the **Building Code**, this Bylaw and other applicable enactments respecting safety.
- 18.2 Notwithstanding Subsection 18.1 of this Bylaw, a **building official** may attend the site from time to time during the course of **construction** to ascertain that the field reviews are taking place and to monitor the field reviews undertaken by the **registered professionals**.

- 18.3 A **building official** may attend periodically at the site of the **construction of standard buildings or structures** to ascertain whether the **health and safety aspects of the work** are being carried out in substantial conformance with those portions of the **Building Code**, this Bylaw and any other applicable enactment concerning safety.
- 18.4 The **owner** or his or her representative **shall** give at least 72 hours notice to the **Regional District or Village** when requesting an inspection and shall obtain an inspection and receive a **building official's** acceptance of the following aspects of the work prior to concealing it:

SITING: After siting of the building and formwork for the foundation footings is completed, but prior to the pouring of concrete. The **building official** may require the owner to provide a **building location survey certificate** if building setbacks from property lines cannot be adequately or accurately determined.

DAMP-PROOFING AND FOUNDATION PERIMETER DRAINAGE:

After foundation damp-proofing and perimeter drainage piping installations have been completed, including drain rock but before backfilling.

PLUMBING:

- i. **UNDERSLAB:** After underslab drain and water distribution piping has been installed, with test applied but before covering.
- ii. **RADIANT HEATING:** After in-slab radiant heat distribution piping has been installed, with test applied but before covering.
- iii. **ROUGH-IN:** After drain waste and vent, and water distribution piping has been installed, with test applied but before covering.

FRAMING: When framing, sheathing and roofing of the building have been completed and the electrical, mechanical and plumbing rough-ins have been completed but before installing any insulation or vapour barrier materials or otherwise covering.

MASONRY FIREPLACE:

- i. **FIRST INSPECTION:** Installation of first flue liner above smoke chamber.
- ii. **SECOND INSPECTION:** Chimney cap, but **PRIOR** to installing.

SOLID FUEL BURNING APPLIANCE: When the appliance and the chimney are installed, but **PRIOR** to using. The chimney must not be concealed for inspection purposes.

INSULATION: After all thermal and acoustic insulation materials, vapour barrier and fire stopping components have been installed and the building is ready to have interior finishes installed but before covering. The exterior sheathing membrane shall be completed as required to prevent the wetting of the insulated wall cavity.

FLASHING AND SHEATHING MEMBRANE: After all flashings and other elements of the second plane of protection against precipitation ingress have been installed but before covering.

OCCUPANCY: PRIOR to occupying a new building. Health and Safety aspects of the building regulations must be completed at this time or a Conditional Occupancy Permit will be issued. The conditional items on the Occupancy Permit will be required to be completed within a specified time.

FINAL: When the building or portion of new construction has been completed and all previous inspection deficiencies have been corrected.

OTHER INSPECTIONS: As directed by the Building Official to ascertain compliance with this bylaw.

- 18.5 No aspect of the work referred in Subsection 18.4 of this Bylaw may be concealed until a **building official** has accepted it in writing.
- 18.6 The requirements of Subsection 18.4 of this Bylaw do not apply to any aspect of the work that is the subject of a **registered professional's** letter of assurance provided in accordance with this bylaw.
- 18.7 The building official may require that the owner submit a **building location survey certificate** at the **SITING** inspection and may post a "STOP WORK" notice until a survey certificate is submitted that confirms the building location complies with all applicable regulations and bylaws.

19.0 OCCUPANCY PERMIT

- 19.1 No person may occupy a new **building** or **structure** or part of a new **building** or **structure** until an **Occupancy Permit** has been issued in the form of Form D to this bylaw.
- 19.2 An **Occupancy Permit** must not be issued unless:
 - 19.2.1 all letters of assurance have been submitted when required in accordance with this bylaw.
 - 19.2.2 all aspects of the work requiring inspection and acceptance pursuant to Subsection 18.4 of this Bylaw have been inspected and accepted or the inspections and acceptance are not required in accordance with Subsection 18.6 of this Bylaw.
- 19.3 A **Building Official** may issue an **Occupancy Permit** for part of a **building** or **structure** when the part of the **building** or **structure** is self-contained, provided with essential services and the requirements set out in Subsection 19.2 of this Bylaw have been met with respect to it.

Notwithstanding Subsection 19.1, a **Building Official** may issue a conditional **Occupancy Permit** outlining the date before which an owner must complete conditions to occupancy of the **building** or **structure**.

20.0 POOLS

- 20.1 No person shall commence or continue any work related to the installation, **construction** and **Alteration** of a **pool** unless a valid **building permit** has been obtained pursuant to this Bylaw.
- 20.2 An exterior **pool area** must be enclosed within a fence of not less than 1.5 meters (5 ft.) in height. The fence must be designed and constructed so that no member, attachment or opening will facilitate climbing. All openings through the fence must be of a size as to prevent the passage of a spherical object having a diameter of 100 mm. (4 inches). Access through the fence enclosing the **pool** must be equipped with a self-closing gate so designed as to cause the gate to return to a closed position when not in use. The self-latching device must be located on the **pool** side of the fence at a height of at least 1.0 meters (3 ft 3 inches) above grade or on the outside of the fence at 1.4 meters (4 ft 7 inches) above grade.
- 20.3 Despite subsection 20.2, standard chain link wire mesh may be acceptable provided that the fence is not less than 1.5 meters (5 ft.) in height.
- 20.4 Public swimming **pools** and spas require Ministry of Health approval prior to issuance of **building permits**.

21.0 RETAINING STRUCTURES

- 21.1 A **registered professional** must undertake the design and conduct field reviews of the construction of a retaining structure greater than 1.5 meters (5 ft.) in height. Sealed copies of the design plan and field review reports prepared by the **registered professional** for all retaining **structures** greater than 1.5 meters (5 ft.) in height shall be submitted to a **building official** prior to acceptance of the works.

22.0 PENALTIES AND ENFORCEMENT

- 22.1 Every person who contravenes any provision of this bylaw commits an offense punishable on summary conviction and shall be liable to a fine of not less than \$500.00 (five hundred dollars) and not more than the maximum penalty prescribed by law.
- 22.2 Every person who fails to comply with any order or notice issued by a **building official**, or who allows a violation of this Bylaw to continue, contravenes this Bylaw.
- 22.3 Every person who commences **construction** requiring a **permit** without first having obtained the required **permit** shall, if a Stop Work notice is issued and remains outstanding for 30 days, pay an additional fee equal to 25% of the calculated **building permit** fee prior to obtaining the required **building permit**.
- 22.4 A **building official** may order the cessation of any work that is proceeding in contravention of the **Building Code** or this Bylaw by posting a Stop Work notice on the **building** or **structure** in the form attached as form 'E' to this bylaw.
- 22.5 The **owner** of property on which a Stop Work notice has been posted, and every other person, must cease all **construction** work immediately and must not do any work until all applicable provisions of this Bylaw have been substantially complied with and the Stop Work notice has been rescinded by a **building official**.
- 22.6 Where a person occupies a **building** or **structure** or part of a **building** or **structure** in contravention of Subsection 6.2 of this Bylaw, a **building official** may post a Do Not Occupy notice in the form attached as form 'F' to this bylaw.
- 22.7 The **owner** of property on which a Do Not Occupy notice has been posted, and every person, must cease occupancy of the **building** or **structure** immediately and must refrain from further occupancy until all applicable provisions of the **Building Code** and this Bylaw have been substantially complied with and the Do Not Occupy notice has been rescinded in writing by a **building official**.

23.0 SEVERABILITY AND APPLICATION

- 23.1 The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.
- 23.2 This bylaw shall apply to all Electoral Areas of the Regional District of Central Kootenay and the Villages of Kaslo, Nakusp, New Denver, Salmo, Silvertown and Slokan.

24.0 TRANSITION

24.1 This Bylaw shall not affect the right of an **owner** under a **permit** issued prior to the coming into force of this Bylaw, provided the **owner** has commenced work within six (6) months of the date of issuance of the **permit** and has actively and continuously carried out work thereafter according to this Bylaw.

25.0 ENACTMENT AND REPEAL

25.1 This Bylaw shall come into full force and effect upon its final passage and adoption.

25.2 **Building** Bylaw 1682, 2004 as amended by the **Regional District** is hereby repealed.

- FORMS -
- A- Building permit application
 - B- Owner’s acknowledgement of responsibility and undertakings
 - C- Building Permit
 - D- Occupancy permit
 - E- Stop Work notice
 - F- Do Not Occupy notice

READINGS, APPROVAL AND ADOPTION

READ A FIRST TIME this 9th day of December, 2010

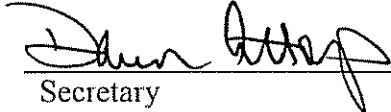
READ A SECOND TIME this 9th day of December, 2010

READ A THIRD TIME this 9th day of December, 2010

ADOPTED this 9th day of December, 2010.



 Chair



 Secretary



**REGIONAL DISTRICT OF CENTRAL KOOTENAY
 SCHEDULE ‘A’ – PERMIT FEES
 TO BUILDING BYLAW NO. 2200, 2010**

A. BUILDING PERMIT FEES

Fee for construction value (declared or assessed) as determined by the Regional District of Central Kootenay for all new construction, reconstruction, additions, extension, Alterations or repair of any building and the placement of single or double-wide manufactured homes.

BASIC FEE: \$ 1.00 - \$1,000.00	\$ 50.00
\$ 1,000.00 and over	\$ 10.50 per \$1,000.00 or portion thereof

The calculated fee shall be reduced by 10% for Municipal Permits where the municipality provides building inspection administrative service in order to offset the 10% Municipal Administrative Fee.

B. RELATED PERMIT FEES

1. Manufactured home set up	single wide.....	\$200.00
	double wide.....	\$300.00
2. Change of occupancy (commercial only)		\$100.00
3. Pools (fence requirements)		\$100.00
4. Demolition		\$100.00
5. Moving a building		\$100.00
6. Temporary building		\$200.00
7. Occupant Load Calculation		\$100.00
8. Re-Inspection		\$ 50.00
9. Administrative fee to remove “Notice on Title”.....		\$750.00
10. Permit Renewal.....		\$100.00
11. Administrative Fee to Prepare and Register Restrictive Covenant on Title.....		\$200.00
12. Mapping Services Fee.....		\$ 25.00

C. PLUMBING PERMIT FEES

Plumbing System \$ 10.50 per fixture
Automatic Sprinkler System - (as per contract price)

D. PERMIT FEE REFUNDS

Building permit fees may be refunded only upon written request from the owner
 – up to six (6) months from the date of issuance of the building permit – subject to
 the following conditions:

1. No permit related work on site has commenced (does not include excavation work);
2. For permits exceeding \$200.00 fee, the Regional District will return \$100.00 or 50% of the permit fee, whichever is the greater amount;
3. The building permit will be cancelled.

E. PLAN CHECK DEPOSIT

Single-family dwelling	\$ 100.00
Multi-family/Industrial/Commercial/Institutional.....	\$ 200.00
Accessory Building or Addition.....	\$ 50.00

Formula For Estimating Value Of Construction

RESIDENTIAL CONSTRUCTION -

Value of residential construction will be calculated as per the contract cost if provided, or calculated as per the following costs for estimating values of construction, whichever is the greater amount.

1 Floor Finished (Good Quality) Full Basement Unfinished	\$150.00 p.s.f.
1 Floor Finished (Fair/Average Quality) Full Basement Unfinished	\$125.00 p.s.f.
1 Floor Finished (Low Quality)- Full Basement Unfinished	\$100.00 p.s.f.
1 Floor Finished - Crawl Space	\$100.00 p.s.f.
1 Floor Finished - Slab on Grade	\$100.00 p.s.f.
Basement (for relocation of residence)	\$ 25.00 p.s.f.
Residential Addition on a crawl space or slab (no kitchen or bathrooms)	\$ 60.00 p.s.f.
Finished Basement	\$ 25.00 p.s.f.
Finished 2nd & 3rd storey	\$ 70.00 p.s.f.
Sundeck	\$ 20.00 p.s.f.
Sundeck with Roof	\$ 25.00 p.s.f.
Attached garage	\$ 40.00 p.s.f.
Detached garage	\$ 30.00 p.s.f.
Carport	\$ 25.00 p.s.f.
Accessory Building up to 550 sq. ft.	\$ 25.00 p.s.f.
Farm Building	\$ 10.00 p.s.f.

MOBILE HOME COSTS

Crawl Space under Mobile Home	\$ 15.00 p.s.f.
Basement under Mobile Home	\$ 25.00 p.s.f.
Roof over Mobile Home	\$ 25.00 p.s.f.
Mobile Home Additions	\$ 60.00 p.s.f.

OTHER

Fireplace	\$4,000.00
Wood-Burning Appliance	\$4,000.00

Value of construction for Commercial, Industrial or Institutional buildings will be calculated as per the CONTRACT or TENDERED cost. Where there is no contract or tendered price, the value shall be calculated according to the following schedule:

COMMERCIAL CONSTRUCTION

Commercial Building (shell only)	\$ 50.00 p.s.f.
Commercial Building - Interior finish	
(restaurants)	\$ 30.00 p.s.f.
(office buildings)	\$ 25.00 p.s.f.
(other)	\$ 15.00 p.s.f.

INDUSTRIAL CONSTRUCTION

Industrial Buildings (shell only)	\$ 50.00 p.s.f.
Industrial Buildings (interior finish)	\$ 10.00 p.s.f.

INSTITUTIONAL CONSTRUCTION

Contract or Tendered Cost

**REGIONAL DISTRICT OF CENTRAL KOOTENAY
 SCHEDULE 'B' - CLIMATIC AND GEOLOGICAL DATA
 TO BUILDING BYLAW NO. 1682, 2004**

Climatic data for the design of buildings in the Regional District are deemed to be:

DESIGN TEMPERATURE

January	2.5% design temperature	-24°C
January	1% design temperature	-26°C
July	2.5% dry bulb temperature	33°C
July	2.5% wet bulb temperature	19°C

Degree days below 18°C 4,303

PRECIPITATION

Fifteen (15) minute rain	10mm
One day rain	66mm

MAXIMUM GROUND SNOWLOAD

		kPa	P.S.F.
Argenta		3.4	72
Arrow Creek Lake View		4.0	83
Blueberry Creek		4.5	94
Balfour		3.7	77
Beasley	Lower	4.9	105
	Upper	5.5	116
Blewett	Lower	4.5	94
	Upper	4.9	105
Bonnington	Lower	4.9	105
	Upper	5.5	116
Brilliant		4.2	88
Brouse		4.9	105
Castlegar	(adjacent)	4.2	88
Crawford Bay		3.7	77
Crescent Bay		3.7	77
Crescent Valley		4.2	88
Creston	(adjacent)	3.2	66
Deer Park		4.2	88
Duncan Lake		3.4	72
Edgewood		4.0	83
Erickson		4.0	83
Fauquier		4.0	83
Gerrard		5.5	116
Glade		4.2	88
Halcyon Hot Springs		4.0	83
Hall Siding		6.1	127

Harrop		3.7	77
Hills		5.5	116
Johnson's Landing		3.4	72
Krestova		4.5	94
Kaslo	(adjacent)	3.4	72
Kingsgate		4.2	88
Kitchener		4.0	83
Lardeau		3.4	72
Lister		4.0	83
Mountain Station Road		4.9	105
Nakusp	(adjacent)	4.4	92
Nancy Green Junction		6.1	127
Needles		4.0	83
Nelson	(adjacent)	4.2	88
New Denver	(adjacent)	4.0	83
Ootischenia		4.2	88
Pass Creek		4.5	94
Passmore	(Upper)	4.2	88
Playmor Junction		4.2	88
Retallack		8.5	176
Riondel		3.7	77
Robson		4.2	88
Rosebery		4.2	88
Ross Spur		5.5	116
Salmo/Erie Area		5.5	116
Sandon		8.5	176
Silverton	(adjacent)	4.0	83
Sirdar		3.4	72
Slocan Park		4.0	83
Slocan Village	(adjacent)	4.0	83
South Slocan		4.9	105
Sproule Creek	Lower	4.9	105
	Upper	5.5	116
Taghum		4.2	88
Thrums		4.2	88
West Creston		4.0	83
Winlaw		4.2	88
Wynndel		3.4	72
Ymir		5.5	116
Yahk		4.2	88

* Associated Rain Load S^R 0.1 kPa

HOURLY WIND PRESSURES

Probability	1/10	.24 kPa
	1/50	.34 kPa

SEISMIC DATA

Seismic Spectral Response Accelerations	Sa(0.2)	0.27
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FORM 'A'
Regional District of Central Kootenay

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
 Phone:(250) 352-8155 Fax:(250) 352-9300

Nelson Office Inspection Line: 352-8155

Toll Free Line: 1-800-268-7325

Creston: 428-5717 Nakusp 265-4111 Kaslo: 353-2311 Salmon: 357-9433
 Stocan: 355-2277 Silverton: 358-2472 New Denver: 358-2316

For Office Use Only

APPLICATION TO: CONSTRUCT - INSTALL - SITE OR MOVE - DEMOLISH

Applicants are requested to fully complete this form before returning it to the Building Department; and to ensure the following information, where applicable, is included with this permit application form:

_____ one site plan of property detailing all required information (see attached sample site plan)
 _____ Mapping provided by owner \$25.00 Mapping fee, if provided by RDCK
 _____ a Current Title Search (within the last 30 days) complete with referenced covenants (Tax Assessment not acceptable)
 _____ two complete sets of detailed construction plans of the proposed structure
 _____ HOMEOWNER PROTECTION OFFICE – either an *Owner/Builder Declaration and Disclosure Notice* OR
 _____ *Residential Builder Proof of Home Warranty Insurance* Contact HPO at 1-800-407-7757
 _____ a copy of the "Letter of Certification" for the onsite sewage disposal system (if applicable).
 _____ a copy of the Ministry of Highways access permit (Not required if access is off a secondary road)
 _____ If construction is within a Manufactured Home Park construction plans or site plan be approved by the Park owner/manager.

**YOUR APPLICATION MAY BE REJECTED OR ITS APPROVAL DELAYED
 IF ANY OF THE ABOVE IS MISSING OR IF THE FORM IS INCOMPLETE.**

- 1) Application to build or install a: _____
- 2) Site Address: _____
- 3) Legal Description: Lot _____ D/L _____ Plan _____ Other _____
- 4) Registered Owner: _____ Phone #: () _____ Cell # _____
 E-mail address: _____
 Mailing Address: _____ Postal Code _____
- 5) Representative (if applicable): _____ Phone #: () _____ Cell # _____
 E-mail address: _____
 Mailing Address: _____ Postal Code _____
- 6) Contractor: _____ Phone #: () _____ Cell # _____
- 7) Architect / Engineer: _____ Phone #: () _____ Cell # _____
- 8) Entire cost of project when completed, including labor \$ _____ (Subject to RD evaluation or assessment)
- 9) Class of Work will be: New Addition Renovation Demolition Move Install
- 10) Are there any other buildings occupying any portion of the subject property noted above? Yes: No:
 If yes, describe their use and show their location on your site plan
- 11) Manufactured Home: Year _____ Certification Agency _____ Size: _____ Snow load: _____
- 12) Are there any Manufactured Home additions? Yes No If Yes, include construction drawings.
- 13) Method of Heating: Forced Air Baseboard Radiant Heat Wood-burning Appliance
- 14) If a Wood-burning Appliance: Type: _____ Cert. Agency: CSA: ULC: W/H:

IF THE PERMIT APPLIED FOR IS GRANTED, THE OWNER (and where the owner is acting through a representative, the representative) HEREBY ACKNOWLEDGES THE FOLLOWING:

- to conform and be bound by the requirements of all relevant statutes, regulations, rules, orders in council and bylaws of the Province of British Columbia and the Regional District of Central Kootenay (the “Regional District”) including, but not limited to the current BC Building Code and the Regional District’s Building Bylaw.
- the owner has the full and sole responsibility to carry out the work in respect of which the permit was issued in full compliance with the Building Code, the Building Bylaw, and or other applicable enactments respecting safety.
- Neither the issuance of a permit under the Regional District’s Bylaw, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by the Building Official, shall constitute a representation or warranty that the Building Code or the bylaw have been complied with or the building, structure or the plumbing system meets any standard of materials or workmanship, and no person shall rely on any of those acts as establishing compliance with the B.C. Building Code, the Building Bylaw or any standard of construction

I HAVE READ THE ABOVE AGREEMENT, RELEASE AND INDEMNIFY AND UNDERSTAND IT.

I certify that I am the owner, as defined in the Building Bylaw. Owner means the registered owner in fee simple of real property for which a permit is applied for or issued under this Bylaw

DATE: _____

Signature of Registered Owner: _____

Name of owner: (print) _____

Signature of Representative: _____
(Owner’s Representative form signed & attached)

Signature of Witness: _____

Name of Witness: (print) _____

FORM 'B'



REGIONAL DISTRICT OF CENTRAL KOOTENAY
Box 590, 202 Lakeside Drive, NELSON, B.C., V1L 5R4
Phone: 250-352-6665 Fax: 250-352-9300
Toll Free (within B.C.) 1-800-268-7325 (RDCK)

**OWNER'S ACKNOWLEDGEMENT OF
RESPONSIBILITY AND UNDERTAKINGS
COMPLEX AND STANDARD BUILDINGS**

- Notes: 1 This letter must be submitted along with the application for permit under the Regional District of Central Kootenay Building Bylaw 2200, 2010.
- 2 In this letter the words in *italics* have the same meaning as in the British Columbia Building Code.

To: The Building Official
Regional District of Central Kootenay
Box 590
202 Lakeside Drive
NELSON, BC V1L 5R4

Date: _____

Dear Sir or Madam:

Re: _____
Name of Project (Print)

Address of Project (Print)

Legal Description of Project (Print)

The owner hereby acknowledges that:

- a) Neither the issuance of a permit under the Building Bylaw, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by or on behalf of the Regional District, shall constitute a representation or warranty that the Building Code or the Building Bylaw have been complied with or the *building* or *structure* meets any standard of materials or workmanship, and no person shall rely on any of those acts as establishing compliance with the Building Code, the Building Bylaw or other applicable enactments respecting safety or any standard of construction.
- b) The *owner* (and where the *owner* is acting through a representative, the representative) has the full and sole responsibility to carry out the work in respect of which the permit was issued in full compliance with the Building Code, the Building Bylaw, and or other applicable enactments respecting safety.
- c) The Regional District will rely solely on *field reviews* undertaken by the *registered professionals* and the letters of assurance submitted pursuant to of the Building Bylaw as assurance that the construction substantially conforms to the design and the Building Code, the Building Bylaw, and other applicable enactments respecting safety in circumstances where letters of assurance have been required

Page 2

d) I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a permit by the Regional District and in respect of the execution of this acknowledgement.

I certify that I am the *owner* as defined in the Building Bylaw.

Name (Print)

Signed

Date

Address (Print)

Phone

(If the *owner* is a firm or corporation, complete the following)

I am a member of the corporation

Name of firm or corporation

Title of Signing Officer (Print)

And I sign this letter on behalf of the firm or corporation

(Affix CORPORATE SEAL here)

Note: The above letter must be signed by the *owner*. The Building Bylaw defines *owner* to mean

The registered *owner* in fee simple of real property for which a permit is applied for or issued under this Bylaw

w:\departments\builddept\forms\owner's ack-responsibility & undertaking.doc



FORM 'C'
REGIONAL DISTRICT OF CENTRAL KOOTENAY

PO Box 590, 202 Lakeside Drive NELSON, B.C. V1L 5R4 Phone: 352-6665 Fnx: 352-9300
 Toll Free in British Columbia 1-800-268-7325
 Creston Ph 428-5717 Fx 428-3408 Nakusp Ph 265-4111 Fx 265-2203
 Kootenay (Ph/Fx) 353-9614 Slovan 355-2277
 Silverton 358-2472 New Denver 358-2316 Salmon 357-9433

BUILDING / PLUMBING PERMIT No.

Pursuant to the bylaws applicable to the Regional District of Central Kootenay, this permit is issued for the purpose of
 as shown on the accompanying plans.

Electoral Area:	Area	Zoning:	Folio #:
-----------------	------	---------	----------

Location :

Legal Description:

Owner :

Contractor :

Permit Issued Conditional To
 - All construction must conform to the BC Building Code.

Additional Legal Description Information:

It is the applicants responsibility to make the necessary arrangements for the following required inspections:

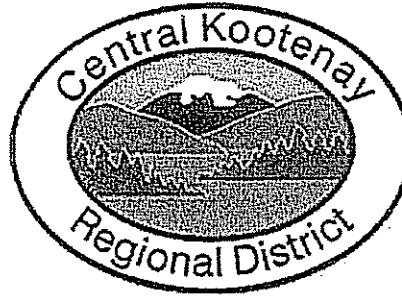
- | | |
|--|---|
| 1. SITING & FOOTINGS, prior to pouring | 7 MASONRY FIREPLACE, Consult Building Official |
| 2. DAMP-PROOFING & DRAINTILE, prior to backfilling | 8 SOLID FUEL BURNING APPLIANCE, Consult Bldg Official |
| 3. UNDERSLAB PLUMBING, prior to covering | 9. INSULATION & VAPOUR BARRIER, prior to covering |
| 4. RADIANT HEAT, prior to covering | 10 FLASHING & SHEATHING, prior to cladding |
| 5. ROUGH-IN PLUMBING, prior to covering | 11. OCCUPANCY, prior to occupancy |
| 6. FRAMING, prior to insulating | 12. FINAL, construction is complete |
- Any Other Inspections as required by the Building Inspector:

Plumbing Fixtures									
Water Closets	Baths / Showers	Wash Basins	Sinks	Wash Tubs	Floor Drains	Urinals	Auto. Washers	Hot Water Tanks	Extra Fixtures

PERMIT issued in accordance with accepted application and accompanying plans, and applicable bylaw regulations.		
Building Permit Fee	Construction Value	PERMIT PROCESSED
Plumbing Permit Fee	Plumbing Fixtures	Date:
TOTAL FEES	_____	(Signature of Building Official)

- NOTE:
- Permit shall expire if construction is not commenced within 6 months from the date of issue
 - Permit shall expire if construction is discontinued or suspended for more than 12 months
 - Permit shall be renewed prior to expiry if construction is not completed within 36 months from the date of issue.
 - Should construction under a renewed permit not be completed within 12 months, the permit shall terminate and the owner will be required to apply for a new permit
 - Property owners should consider contacting their local Fire Chief to address fire protection measures when designing their road access

"Area " - Folio #



OCCUPANCY PERMIT

This certifies that the building constructed under **Building Permit Number** at may now be occupied

OWNER:

LEGAL DESCRIPTION:

APPROVED OCCUPANCY:

DATE:

SIGNATURE OF BUILDING OFFICIAL _____

FORM 'D'

FORM 'E'
REGIONAL DISTRICT OF CENTRAL KOOTENAY
BUILDING DEPARTMENT

Posting Date: _____ Time: _____ Permit No. _____

Address _____

Owner _____

YOU ARE HEREBY DIRECTED TO:

**STOP
WORK**

THEREFORE, YOU ARE REQUIRED TO MAKE APPLICATION FOR PERMIT WITHOUT DELAY. However, should you proceed any further with construction prior to rectifying the above noted violation, we will have no alternative but to recommend further action to ensure compliance with the bylaw.

ALL WORK AT THE ABOVE LOCATION MUST CEASE until satisfactory adjustments regarding infractions of the Building or Zoning Bylaw have been made with the Building Inspection Department.

Please contact the Building Department at the office location indicated below:

NELSON OFFICE:

Box 590, 202 Lakeside Dr., Nelson, B.C. V1L 5R4
1-800-268-7325 Ph.: 250-352-8155 Fax 250-352-9300

NAKUSP OFFICE:

Box 358, 204 6th Ave. Nakusp, B.C. V0G 1R0
Ph.: 250-265-4111 Fax: 250-265-2203

CRESTON OFFICE:

531B 16th Ave. S., Creston, B.C. V0B 1G5
Ph.: 250-428-5717 Fax: 250-428-3408

KASLO OFFICE:

413 4th Street, Kaslo, B.C. V0G 1M0
Ph/Fax: 250-353-9614

Building Official: _____

THIS CARD MUST NOT BE REMOVED except upon authority of the Building Official.

McLaughlin Printers

FORM 'F'

RDCK BUILDING INSPECTION DEPARTMENT Regional District of Central Kootenay Box 590, 202 Lakeside Dr., Nelson, B.C. V1L 5R4 1-800-268-7325 Field Offices: Nelson - 250-352-8155 Nakusp - 250-265-4111 Creston - 250-428-5717 Kaslo - 250-353-9614	PERMIT NO:	NAME:
	ADDRESS:	
	DATE:	
	TIME:	

DO NOT OCCUPY NOTICE

PURSUANT TO THE REGIONAL DISTRICT OF CENTRAL KOOTENAY
 BUILDING BYLAW NO. 1682, SUBSECTION 22.6 AND 22.7

**THIS BUILDING OR STRUCTURE HAS BEEN
 DEEMED UNFIT FOR OCCUPANCY**

FAILURE TO COMPLY COULD RESULT IN INJURY OR FURTHER DAMAGE TO
 THE BUILDING OR STRUCTURE AS WELL AS FINES

BY ORDER OF THE REGIONAL DISTRICT OF CENTRAL KOOTENAY
 KOOTENAY BUILDING OFFICIAL

ENCLOSURE PERMIT

 Building Official

 Date Posted

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2869

A Bylaw to amend Regional District of Central Kootenay Building Bylaw No. 2200, 2010

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Building Bylaw No. 2200, 2010, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That the Regional District of Central Kootenay Building Bylaw No. 2200, 2010 be amended as follows:
 - 1) Form 'A' attached to Bylaw No. 2200 be deleted in its entirety and the attached Form 'A' to Amendment Bylaw No. 2869 – RDCK Building Bylaw be substituted therefor.
 - 2) Form 'B' be deleted from Bylaw No. 2200 attached thereto and replaced with Form 'B' to Bylaw No. 2200 (as amended by Bylaw No. 2869) attached hereto;

CITATION

- 2 This Bylaw may be cited as **“Regional District of Central Kootenay Bylaw No. 2869, 2022.”**

READ A FIRST TIME this 15th day of October, 2022.

READ A SECOND TIME this 15th day of October, 2022.

READ A THIRD TIME this 15th day of October, 2022.

ADOPTED this 15th day of October, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Form A

BUILDING PERMIT APPLICATION FORM

Please note: Incomplete Permit applications will not be accepted and will be rejected pending submission of a complete application. Once a complete application is received (in-person or via email) we will process Building Permit applications in chronological order. This application form is intended to address the majority of permit types, however additional supporting information may be required depending on the type and complexity of an application and additional requirements will be communicated to owners at the time of application review.

APPLICATION TYPE

- SINGLE FAMILY DWELLING-NEW CONSTRUCTION, RENOVATE OR ADDITION (circle appropriate one)
- MANUFACTURED HOME –A277 or CSA Z240 (circle appropriate one)
- MULTIPLE FAMILY RESIDENTIAL-NEW, RENOVATE OR ADDITION (circle appropriate one)
- ACCESSORY BUILDING-DETACHED GARAGE, CARPORT OR OUTBUILDING etc.
- COMMERCIAL USE BUILDING-NEW/ ADDITION/ RENOVATE (circle appropriate one)
- INDUSTRIAL USE BUILDING-NEW/ADDITION/RENOVATE(circle appropriate one)
- INSTITUTIONAL BUILDING-NEW/ADDITION/ RENOVATE(circle appropriate one)
- MIXED USE BUILDING-NEW/ADDITION/RENOVATE(circle appropriate one)
- TO CONSTRUCT A FARM BUILDING
- TO DEMOLISH ANY BUILDING - RESIDENTIAL/COMMERCIAL/ INDUSTRIAL/INSTITUTIONAL
(circle appropriate one)
- TO MOVE ANY BUILDING
- TO CONSTRUCT A TEMPORARY BUILDING RESIDENTIAL/COMMERCIAL/INDUSTRIAL
- PLUMBING PERMIT ONLY
- OCCUPANCY LOAD CALCULATION

PROPERTY INFORMATION

Site address:

(Note – if an RDCK civic address is not yet assigned to the parcel, one must be assigned – for more information:
<https://www.rdck.ca/EN/main/services/building-inspection/civic-addressing.html>)

Legal Description:

Lot
PID:

Block:

D.L.:

Plan:

Description of Proposed Construction:	
Size of Proposed Structure:	
Are there any other buildings occupying the property? If yes, provide a brief description and indicate on site plan	
Cost of Project when completed, including labour	
Covenants, Easements, Right-of-Ways*	
Method of Heating	
If a Wood-burning Appliance, indicate:	Type Certification Agency: CSA: ULC:

**The Owner(s) acknowledge that the RDCK is not responsible for any loss or damages due to Owner(s) failing to verify or comply with all covenants, easements or right-of-ways or other charges affecting title to their Property, whether registered or not. RDCK issuance of this Building Permit does not represent or warranty that no covenants, easements, right-of-ways or other rights/charges affecting title to the Property exist (registered or not). Building permit issuance does not remove Owners' responsibility to ensure they comply with any or all charges affecting title to the Property.*

APPLICANT INFORMATION	
<input type="checkbox"/> Applicant is the Owner of the Property <input type="checkbox"/> Applicant is not the Owner (see Form B)	
Name of Applicant:	
Name of Owner(s):	
Mailing Address:	
Email Address:	
Telephone or Cell No.	
Name of Contractor:	Phone & email:
Name of Registered Professional Engineer/Architect (if applicable)	Phone& email:

Form B

OWNER-REPRESENTATIVE AUTHORIZATION (If applicant is not the owner)

This section is to be completed by the Owner of the stated property and the Representative, such as an Agent or Contractor or Manager, to whom the Owner authorizes responsibility to carry out the duties involved with the Building Permit.

Part 1) This certifies that I/we are the owner(s) of the following property legally described as

Civic address:

And as owner(s) of the property, I/we hereby authorize the following (print name of representative) _____ to be my representative to carry out the following work (state nature of project) _____, in respect to which the building permit will be issued.

Name of Owner(s) _____

Signature of Owner(s) _____

Date: _____

Part 2) As the Representative, I acknowledge that I am solely responsible for carrying out the work on the above noted property and that the construction authorized by this permit will comply in every or any respect with full compliance with the BC Building Code, the RDCK Building Bylaw and other applicable enactments respecting safety.

Name of Representative _____

Signature of Representative _____

Date: _____

TO BE READ AND SIGNED BY THE OWNER AND APPLICANT:

BUILDING PERMIT IS ISSUED ON THE CONDITION THAT:

1. Work is to be started within six months from the date of issue of such permit
2. Work is not to be discontinued or suspended for a period of more than one (1) year
3. Work is to be completed within three (3) years from the date of issue of such permit
4. If extension is required, applicant will be granted a one (1) year only extension for a fee

IF THE PERMIT APPLIED FOR IS GRANTED, THE OWNER AND APPLICANT THEREBY ACKNOWLEDGES THE FOLLOWING:

- To conform and be bound by the requirements of all relevant statutes, regulations, rules, orders in council and bylaws of the Province of British Columbia and the Regional District of Central (the "Regional District") including, but not limited to the current BC Building Code and the Regional District's Building Bylaw.

- The *Applicant* has the full and sole responsibility to carry out the work in respect of which the permit was issued in full compliance with the Building Code, the Building Bylaw, and other applicable enactments respecting safety.
- Neither the issuance of a permit under the Regional District's Bylaw, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by the Building Official, shall constitute a representation or warranty that the Building Code or the bylaw have been complied with or the building, structure or the plumbing system meets any standard of materials or workmanship, and no person shall rely on any of those acts as establishing compliance with the B.C. Building Code, the Building Bylaw or any standard of construction.

I HAVE READ THE ABOVE AGREEMENT, RELEASE AND INDEMNIFY AND UNDERSTAND IT.

DATE: _____

NAME OF OWNER: _____ NAME OF APPLICANT: _____

SIGNATURE OF OWNER: _____ SIGNATURE OF APPLICANT: _____

SIGNATURE OF WITNESS: _____

NAME OF WITNESS: _____

TO BE COMPLETED BY BUILDING DEPARTMENT STAFF			REQUIRED INFORMATION TO SUBMIT WITH APPLICATION The application may be rejected or its approval delayed if any of the required information is missing.	
REQUIRED	PROVIDED	N/A		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Certificate of Title	A copy of the title issued within the last 30 days from LTSA. RDCK can obtain a copy from LTSA for a fee.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Covenants	Applicant must submit a copy all restrictive covenants on the property, or RDCK can retrieve a copy of each covenant from LTSA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Site Plan	<p>A site plan of the proposed construction drawn to scale and showing dimensions from lot lines. Site plan must include (see sample provided):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Legal Description and site address <input type="checkbox"/> Lot dimensions and size of property <input type="checkbox"/> Location of legal road access into the property with adjoining street names <input type="checkbox"/> All watercourses, including named and unnamed creeks and wetlands including distances to proposed and existing buildings or additions <input type="checkbox"/> Location of existing or proposed septic, wells or water sources <input type="checkbox"/> Location of existing buildings, carports, sheds, greenhouses on the property and the distances of buildings from the lot lines <input type="checkbox"/> Location of all easements, right-of-way setbacks, covenant areas <input type="checkbox"/> Size, location and number of parking spaces (commercial use only)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Two Copies of Detailed Construction Drawings	<ul style="list-style-type: none"> <input type="checkbox"/> Foundation Plan – building dimensions, footings, foundation walls, point loads <input type="checkbox"/> Floor Plan: dimensions, use of each room, size and swing of doors/windows, location and type of plumbing and HVAC systems, finishing treatment, appliances, safety glass, exhaust fans, smoke alarms, carbon monoxide detectors, attic and crawl space access, radon mitigation, etc.

			(Preferred scale is 1/4" = 1'0" Imperial or 1:50 Metric)	<input type="checkbox"/> Sectional Details: includes cross sections of the building taken at sufficient locations to adequately illustrate all structural details; cross sections of stairs, ramps etc., <input type="checkbox"/> Elevation Drawings: front, back and both sides indicating both existing and finished grades. <input type="checkbox"/> Specifications: materials to be used, including roof and wall sheathing; roofing materials; siding materials; insulation and vapour barrier details; sub-flooring; interior finish materials; lumber species and grade of framing materials. All structural lumber must be stamped/graded – use of site cut lumber is possible only if graded by a Certified Lumber Grader or Professional Engineer – see the Canadian Lumber Standards Accreditation Board https://www.clsab.ca/ for graders. <input type="checkbox"/> Schematic Drawing: showing all sizes of pipes for rough-in plumbing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Record of Sewerage	Required for all new construction, manufactured home placement, large additions and renovations on structures. Submit approved Record of Sewerage or proof of connection to an approved sewer system.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Water Source	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. BC Housing	Provincial regulation for insuring new residential construction . Required for construction of new homes and large scale renovations and additions to homes. Contact BC Housing at 1-800-407-7757 or www.bchousing.org for further information.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. Ministry of Transportation Access Permit	Required for all new construction of a numbered highway and any additional construction to a commercial, institutional or industrial building off a numbered highway
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I. Owner-Rep form	Required if the applicant is not the owner of the subject property
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J. Engineer/Architect Reports and Schedules	Materials and methods of construction not contained within Part 9 of the BCBC must be reviewed by a Professional Engineer including, but not limited to: tall walls exceeding 3.6m (12'), structural member spans exceeding 12.2m (40'), supported joists exceeding 4.9m (16.1'), manufactured beams, trusses, heavy point loads, fire suppression systems, some ICF foundations and foundations that exceed 3m (9.84') in unsupported height, removal or alteration of load bearing walls, retaining walls, heavy timber or log construction and areas where flood, debris flow or other hazards require a report from A Qualified Professional.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K. Energy Step Code Pre-Compliance Report and HOT 2000	See RDCK website under Building Services for more details. www.rdck.ca
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	L. Manufactured Home (Z240 or A277 certified – must be BC registered.)	<p>Make, Model, CSA#, Snow Load and MFH Registration # required at time of application.</p> <p>For new manufactured homes we require supporting documentation indicating that the unit is built to CSA standards and that it is either Z240 or A277 certified. This may be in the form of a letter directly from the supplier/certification agency. For used (relocated) Manufactured Homes - the placement of a used manufactured home onto a property similarly requires confirmation of its condition and CSA compliance. A Provincial Transportation Permit is required if moving a Manufactured Home in BC.</p>



Board Report

Date of Report: July 28, 2022
Date & Type of Meeting: August 18, 2022 Open Regular Board Meeting
Author: Micah Nakonechny, Local Government Intern
Subject: DRAFT: Appointments to external organizations policy
File: 01-0590-10-100-01-19

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present a draft policy addressing appointments made by the Board to organizations which are external to the Regional District of Central Kootenay.

SECTION 2: BACKGROUND/ANALYSIS

At the Open Board Meeting held on November 18, 2021, Mike Morrison, Manager of Corporate Administration, presented a report to the Board to seek direction on the development of a policy governing appointments made by the Board to external committees and agencies. This report was drafted at the direction of the Executive, requesting that the issues related to external appointments be summarized.

At that same meeting, it was resolved (RES 803/21) *"That the Board direct staff to prepare a draft policy for Board consideration which outlines requirements for RDCK Board appointments to external committees and agencies."*

This draft policy is being circulated to Directors in draft form for review and comment. It is recognized that Directors' input on this policy is essential to achieve a balance between reasonable accountability measures and the additional administrative load that may result from the adoption of such a policy.

A review of other regional districts and municipalities in the province demonstrated that most have a policy or guidelines in place to address external appointments made by their respective governing bodies. As such, adoption of this policy appears to be in line with best practices for local governments.

This draft policy should apply to activities undertaken by Directors outside of external appointments, such as conferences, training, workshops, and other types of professional development.

The draft of this policy includes, but is not limited to, the following pertinent items:

- The manner in which appointees should represent the RDCK;
- Requirements for reporting on the activities of external organizations;
- The appointment process for Directors and non-Board members.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

None at this time.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Currently there are no RDCK policies that specifically address external appointments and reporting back to the Board. Any policy that governs the conduct of Directors should be adopted via Board resolution.

Any policy developed to address these concerns should be subject to any existing limitations with respect to reporting on the activities of external organizations.

Directors should consult RDCK Policy No. 100-01-17, 2016 “Code of Conduct” as a companion to this Policy.

This policy references Sections 8 and 10 of RDCK Procedure Bylaw No. 2576, 2019.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

The RDCK’s participation with external organizations is an essential governance function which is aligned with RDCK interests. Increasing the transparency behind this function further demonstrates the tangible benefits of collaboration with these organizations to the public.

3.5 Economic Considerations:

None at this time.

3.6 Communication Considerations:

Adoption of a policy regarding external Board appointments and reporting would further the RDCK’s alignment with sound governance practices and demonstrate a commitment to transparency and accountability to RDCK residents.

3.7 Staffing/Departmental Workplan Considerations:

Director input would be considered and a revised draft would be presented to the Board at the October 13, 2022 Open Board Meeting at the earliest.

3.8 Board Strategic Plan/Priorities Considerations:

This policy aligns with the **To Excel in Governance and Service Delivery** Board priority.

SECTION 4: OPTIONS & PROS / CONS

The policy is provided in draft form for Board consideration. Staff request that Directors their input on the policy to staff by September 23, 2022 to incorporate into a final policy for the Board to consider for adoption at the October 13, 2022 Open Board Meeting. The Board also has the option at this time to direct that staff take no further action at this time with respect to this policy.

SECTION 5: RECOMMENDATIONS

None at this time. This draft policy is for information purposes only and Director input is requested.

Respectfully submitted,

Micah Nakonechny, Local Government Intern

CONCURRENCE

Corporate Officer – Mike Morrison

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – DRAFT Policy No. 100-01-19 Appointments to External Organizations

Attachment B – DRAFT Reporting Template

Attachment C – 2022 RDCK External Appointments



Number: [100-01-19]
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Chapter: 100 – BOARD & GOVERNANCE

Section: 100-01 Board

Subject: APPOINTMENTS TO EXTERNAL ORGANIZATIONS

Board Resolution:	[Board resolution number]	Established Date:	[Date of policy]	Revised Date:	[Revised date of policy]
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POLICY:

PURPOSE:

Many external organizations request that the RDCK appoint or recommend members to their respective governing or advisory bodies. The Board recognizes that participation in these external organizations is an essential governance function and aligned with RDCK interests. Through this policy, the transparency and accountability objectives of the Board are strengthened by defining the expectations and requirements of Appointees serving on behalf of the Board.

The objectives of this policy are to:

- Define the roles and responsibilities of appointees;
- Provide additional guidance on the overall process of appointments to external organizations;
- Establish a code of conduct for members of the public serving as appointees.

SCOPE:

This policy applies to any person appointed by the Board to an external organization. The “Roles and Responsibilities of Appointees” section of this policy also applies to Directors participating in conferences, training, workshops, and any other professional development activities.

DEFINITIONS:

Appointee: A person appointed via Board resolution to an external organization to provide representation on behalf of the RDCK. Appointees may be Directors or members of the public (“Public Appointee”).

Board: The Regional District of Central Kootenay Board of Directors.

External Organization: Any entity that may be described as a(n) agency, association, board, committee, coalition, council, initiative, panel, subcommittee, task force, working group or any other similar body requesting Appointees, yet is outside the sole jurisdiction of the RDCK.

Public Appointee: Any Appointee who is not a member of the RDCK Board, typically a member of the local community. Unless otherwise indicated, “Appointee” shall also refer to a Public Appointee.



POLICY:

The Appointment Process

- Appointees should be, where possible, appointed at the December Board meeting for appointments for the following calendar year.
- Before an appointment to an External Organization is resolved, the Board should receive one or more of the following foundational documents from that organization, including but not limited to: Terms of Reference, Bylaws, Charter, or Constitution.
- The term of each appointment shall be specified in all resolutions.
- In the event that the number of Directors seeking the same appointment(s) for an External Organization exceeds the number of eligible vacant appointments, an election shall be held to determine the Appointee. The election procedure shall be in accordance with the RDCK Procedure Bylaw.
- If the External Organization requires an Appointee be confirmed via procedures in addition to Board appointment, such as an election, the Appointee shall inform the Board of the outcome of those proceedings as soon as possible.
- In the event of a vacancy for an appointment occupied by a Public Appointee, the RDCK shall place advertisements in publications which serve the applicable local area to notify the public. Staff will consult with the applicable Director(s) on the applicants and prepare a report for the Board.

Roles and Responsibilities of Appointees

Appointees shall:

- Attend scheduled meetings of the External Organization and generally fulfill the duties normally assigned to that appointment;
- Represent the RDCK in a manner that is not inconsistent with bylaws, plans, and/or policies previously approved by the Board;
- Regularly report back to the Board on the activities of the External Organization and their impact on RDCK governance, initiatives, and services to the extent permitted by that organization;
- Only engage in any activities related to the appointment if they provide a demonstrable benefit to RDCK residents;
- Adhere to the Code of Conduct Policy for Directors or the Code of Conduct for Public Appointees (Appendix A) as may be applicable;
- Adhere to standards for conduct developed by the External Organization to which they have been appointed. In the event of a discrepancy between the codes of conduct specified in this policy and that of the External Organization, the standards of the External Organization shall take precedence.



Number: [100-01-19]
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Where possible, Public Appointees should regularly debrief with the local Director(s) considered most relevant to the work of the External Organization on which the Public Appointee serves. This allows the Director(s) to be informed of the activities of the External Organization as they pertain to the RDCK.

Guidelines for Reporting

- For each External Organization on which an Appointee serves, that Appointee must provide a report to the Board on their activities as an Appointee a minimum of once per calendar year.
- Appointees may use their discretion in determining the content and timing of their reports, but should be focused on the major milestones, initiatives or otherwise noteworthy activities of the External Organization that would reasonably be considered to be of the most interest or impact to the RDCK Board or RDCK residents.
- Reports must be written. Appointees should use a written report template developed by RDCK staff.
- In the event that an External Organization has more than one Appointee, those Appointees should coordinate amongst themselves to avoid redundancy, keep workloads manageable, and ensure accurate, relevant reporting.

RELATED LEGISLATION:

Regional District of Central Kootenay Code of Conduct Policy

Regional District of Central Kootenay Procedure Bylaw



Appendix A – Code of Conduct for Public Appointees

Non-elected members of the public appointed to an External Organization (“Public Appointees”) shall:

1. Work for the common good of the residents of the RDCK, and not for any private or personal interest.
2. Prepare themselves accordingly for all meetings and activities of the External Organization while ensuring that they are informed of relevant issues.
3. Be respectful, professional, and courteous in all interactions.
4. Accurately and adequately communicate the attitudes, positions, and decisions of the Board.
5. Where possible, regularly communicate with the Director(s) considered most relevant to the appointment as to the activities of the External Organization and their impact on RDCK governance, initiatives, and services.

CONCURRENCE

Name (please print)

Signature



Director's Report

[Director's Name] – [Name of Area]

Report Date: [Month, Day, Year]

RE: [External Organization]

[Activity 1] – [Date(s)]

Text goes here.

[Briefly describe any substantive impacts on RDCK governance, initiatives, and/or services]

[If a conference or professional development activity, provide a brief overview of what was learned and how it can benefit the RDCK and its residents]

[Activity 2] – [Date(s)]

Text goes here.

DRAFT

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

Attachment C – RDCK External Appointments as of July 28, 2022

Organization	Appointee	Resolution	Expiry
Association of Kootenay and Boundary Local Governments (AKBLG)	G. Jackman (Small Water Systems Working Group) A. Casemore (AKBLG Membership)	17/15	
Cannabis Economic Development Council (formerly Cannabis Economic Development Task Force)	A. Watson L. Main (alternate)	560/20	2022-12-31
Castlegar & District Public Library Board	Terry Gerling	622/20	2022-12-31
Central Kootenay Food Policy Council	R. Faust J. Comer L. Main (alternate)	806/20 876/21	2022-12-31 2023-12-31
Columbia Basin Regional Advisory Committee	J. Hughes R. Smith G. Jackman	807/20	2022-12-31
Columbia Basin Trust	A. Watson	Letter Jan 4, 2021	2022-12-31
Columbia River Treaty Local Governments Committee	A. Watson R. Faust	851/18	2022-12-31
Creston Valley Community Forest	John Chisamore	865/21	2022-12-31
Federation of Canadian Municipalities	L. Main S. Hewat	220/22 362/22	2022-06
Kaslo & District Community Forest	Neil Johnson	866/21	2023-12-31
Municipal Finance Authority	J. Morrison S. Hewat (alternate)	867/21	2023-02-28
Municipal Insurance Association of British Columbia	A. Davidoff A. Casemore (alternate)	868/21	2022-12-31
Nelson Public Library Board	Ana Bersford (Area E) Anni Holtby (Area F) Randi Fjeldseth (Area H)	16/21 869/21 811/21	2022-12-31 2023-12-31 2022-12-31
Parcel Tax Roll Review Panel East	G. Jackman T. Wall A. Casemore J. Comer	820/20	
Parcel Tax Roll Review Panel West	S. Hewat T. Newell W. Popoff L. Main	821/20	

Regional Agriculture Liaison Services Steering Committee	T. Wall	870/21	2022-12-31
Selkirk College Regional Innovation Chair for Rural Economic Development (RDI)	A. Davidoff	871/21	2022-12-31
Southeastern BC Regional Connectivity Committee	W. Popoff G. Jackman	872/21	2022-12-31
Economic Trust of the Southern Interior (ETSI, formerly SIDIT)	W. Popoff D. Lockwood T. Wall	873/21	2022-12-31
Kootenay Timber Supply Area Coalitions	G. Jackman R. Faust J. Morrison (alternate)	874/21	2022-12-31
Ktunaxa/Kinbasket Treaty Advisory Committee	A. Casemore G. Jackman	875/21	2022-12-31
West Kootenay Transit Committee	K. Duff L. Main D. Lockwood R. Faust (alternate)	877/21	2022-12-31



Chapter: 100 – BOARD & GOVERNANCE

Section: 100-01 Board

Subject: APPOINTMENTS TO EXTERNAL ORGANIZATIONS

Board Resolution:	[Board resolution number]	Established Date:	[Date of policy]	Revised Date:	[Revised date of policy]
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POLICY:

PURPOSE:

Many external organizations request that the RDCK appoint or recommend members to their respective governing or advisory bodies. The Board recognizes that participation in these external organizations is an essential governance function and aligned with RDCK interests. Through this policy, the transparency and accountability objectives of the Board are strengthened by defining the expectations and requirements of Appointees serving on behalf of the Board.

The objectives of this policy are to:

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- Provide additional guidance on the overall process of appointments to external organizations;
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SCOPE:

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Number: [100-01-19]
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Guidelines for Reporting

- For each External Organization on which an Appointee serves, that Appointee must provide a report to the Board on their activities as an Appointee a minimum of once per calendar year.
- Appointees may use their discretion in determining the content and timing of their reports, but should be focused on the major milestones, initiatives or otherwise noteworthy activities of the External Organization that would reasonably be considered to be of the most interest or impact to the RDCK Board or RDCK residents.
- Reports must be written. Appointees should use a written report template developed by RDCK staff.
- In the event that an External Organization has more than one Appointee, those Appointees should coordinate amongst themselves to avoid redundancy, keep workloads manageable, and ensure accurate, relevant reporting.

RELATED LEGISLATION:

Regional District of Central Kootenay Code of Conduct Policy

Regional District of Central Kootenay Procedure Bylaw



Appendix A – Code of Conduct for Public Appointees

Non-elected members of the public appointed to an External Organization (“Public Appointees”) shall:

1. Work for the common good of the residents of the RDCK, and not for any private or personal interest.
2. Prepare themselves accordingly for all meetings and activities of the External Organization while ensuring that they are informed of relevant issues.
3. Be respectful, professional, and courteous in all interactions.
4. Accurately and adequately communicate the attitudes, positions, and decisions of the Board.
5. Where possible, regularly communicate with the Director(s) considered most relevant to the appointment as to the activities of the External Organization and their impact on RDCK governance, initiatives, and services.

CONCURRENCE

Name (please print)

Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-_____

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: East Shore Trail and Bike Association	Date of Application: 09/29/2022
Contact Name: Farley Cursors	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: PO Box 197 - 16317 Cedar Rd Crawford Bay Crawford Bay BC V0B 1E0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-6489	Email: eastshoretrailandbike@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

As a part of our societies Risk Management Strategy we need to carry special risk insurance to ensure our various land partners and funders are sufficiently covered. Our coverage has been provided by Capri Insurance which offers the best rate of anyone around.

Grant Application:

Total Grant Requested: \$ \$1730.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: No other sources	
Previous Discretionary Grants Received – Year and Amount: \$1730.00 - 2021	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
Signed at: 2022-09-29 13:38:53 _____ Signature	Farley Cursors _____ Print Name

Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 1,730.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Organization/Society Name: Selkirk Concert Society	Date of Application: 09/21/2022
Contact Name: Barb Dante, Secretary	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: Nelson, BC
Mailing Address: 114 Union St. Nelson, BC BC - British Columbia V1L 4A2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 352-7374	Email: bande.dante@gmail.com

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

A series of five concerts will be presented in Nelson between Oct. 2022 and May 2023. These will be chamber music concerts including classical, jazz and world music genres. As we want to encourage concert attendance tickets prices are kept affordable through fundraising. We provide local professional musicians the opportunity to perform for local audiences, supplemented by touring musicians. There is limited opportunity to hear live performances of this quality and diversity of genre in a small rural community. Revenues from ticket sales do not cover expenses (primarily artists fees and venue rental) due to the small size of the concerts. Artists fees have increased but must be paid in order to attract high quality professional performers. Due to the Covid pandemic the Society did operate for two years and did not apply for the usual grants that help to sustain us. All administration and planning are done by the volunteer Board of Directors of the society

Total Grant Requested: \$1,000.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
BC Touring Council Community Presenters Program Assistance \$2,500 approved

Previous Discretionary Grants Received - Year and Amount: 2018 \$1,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2022-09-21 23:32:48 _____ Signature	Barb Dante _____ Print Name
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Signature of Area Director Signed by Email	Total Grant Approved \$ 1,000.00
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Board Approved Date:	Resolution #
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Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-_____

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Corazon Vocal Ensemble (Youth Choir)	Date of Application: 09/21/2022
Contact Name: Bill Metcalfe	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: 403-805 Nelson Ave. Nelson BC V1L 0C5	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 352-7670	Email: billmet4@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Corazon Youth Choir is re-emerging this year after the pandemic with 25 singers age 15 to 25. We will have a weekend overnight retreat on Nov. 5 and 6 at the Taghum Hall to have a concentrated rehearsal for new music and to build unity within the choir with various community-building activities. The funds will be used for the hall rental. The choir is a non-registered non-profit group directed by Allison Girvan, Malaika Horswill, and Bill Metcalfe.

Grant Application:

Total Grant Requested: \$ 400	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Hall rental: \$400 requested from Area F

Breakfast and snacks: \$150 (from choir registration fees)...
Previous Discretionary Grants Received – Year and Amount: Total \$3,000 from Areas A, E, and F 2019

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2022-09-21 22:11:58 _____ Signature	Bill Metcalfe _____ Print Name
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Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 400.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-____

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Service 104 Planning	Date of Application: September 30, 2022
Contact Name: Internal Transfer to S-104 Planning Area H Household Mailer Assent Voting LCF	RDCK Electoral Area/Member Municipality: <input checked="" type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: GM Sudan	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: 250-352-8157	Email: ssudan@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Internal transfer of Area H CD funds to Planning Service S-104 to cover the full cost (initial cost est. provided was under estimated) of a household mailer to Area H residents providing information on proposed Area H participation in the Local Conservation Fund and Assent Voting information.

Grant Application:

Total Grant Requested: \$ 2,248.11	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Sangita Sudan	Sangita Sudan
Sangita Sudan	Sangita Sudan
Signature	Print Name

Authorization

Signature of Area Director _____ Sangita Sudan Sangita Sudan Signed by Email	Total Grant Approved \$ 2,248.11
Board Approved Date: _____	Resolution # _____



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-_____

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow Lakes Caribou Society	Date of Application: 09/30/2022
Contact Name: Frances Swan	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: Box 798 1605 Nakusp BC V0G 1R0	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 265-3656	Email: fswan@truenorthforestry.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Arrow Lakes Caribou Society (ALCS) is a Nakusp non-profit organization, designed to provide a local voice in land use decision making regarding caribou recovery efforts of the Nakusp caribou herd of the Central Selkirk subpopulation. The ALCS Central Selkirk Caribou Maternity Pen project is aimed at the recovery of the Central Selkirk subpopulation of Southern Mountain Woodland Caribou, which are listed as a threatened species under the Federal Species at Risk Act. The Central Selkirk subpopulation is the southernmost herd of mountain caribou in North America. The Central Selkirk subpopulation has been reduced from 92 to 28 adults from 2010 to 2021 and has seen a decline of 87% from 1997 to 2021.

The maternity pen will help to alleviate environmental pressures on pregnant caribou and calves, improve overall survival, and help return ...

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: The ALCS maternity pen project received a total of \$295,262 cash and in-kind donations from April 1, 2022 to August 31, 2022. Cash grants were received from the provincial government, the Kalispel Tribe of Indians, Columbia Basin Trust CIP. Cash and in-kind donations were received from corporate and individual cash donations and a GoFundMe campaign....	
Previous Community Development Grants Received – Year and Amount: N/A	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

<p style="font-size: small; color: blue;">Signed at: 2022-09-30 11:20:40</p> <hr style="border: 0.5px solid black;"/> <p>Signature</p>	<p style="text-align: center;">Frances Swan, ALCS Director</p> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Print Name</p>
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Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



Regional District of Central Kootenay
RURAL AFFAIRS COMMITTEE MEETING
Open Meeting Minutes

Wednesday, October 12, 2022

9:00 a.m.

Hybrid Model - In-person and Remote

RDCK Board Room, 202 Lakeside Dr., Nelson, BC

COMMITTEE MEMBERS

PRESENT

Chair A. Casemore	Electoral Area C - In-person
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B - In-person
Director A. Watson	Electoral Area D
Director R. Faust	Electoral Area E
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G - In-person
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J - In-person
Director P. Peterson	Electoral Area K - In-person

GUEST DIRECTOR

Director L. Main	Village of Silverton – In-person
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STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Initiatives
N. Wight	Planning Manager
E. Senyk	Planner

1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m25a58f77a37b37b014eba440741cf93d>

Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2452 641 1077

Meeting Password: cTJftPQr656

In-Person Location: Boardroom - 202 Lakeside Drive, Nelson B.C.

2. CALL TO ORDER

Chair Casemore called the meeting to order at 9:06 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

Moved and seconded,

And Resolved:

Director Main have freedom of the floor.

Carried

4. ADOPTION OF THE AGENDA

Moved and seconded,

And resolved:

The agenda for the October 12, 2022 Rural Affairs Committee meeting be adopted as circulated.

Carried

5. DELEGATIONS

Item 6.2 - Jeremy Lodge

Item 6.3 - Bruno Tassone

6. PLANNING & BUILDING

6.1 DEVELOPMENT VARIANCE PERMIT - BOHN

File No.: V2209C – Bohn

1401 Evans Road

(Robert and Ana Bohn)**Electoral Area C**

The Committee Report dated September 28, 2022 from Eileen Senyk, Planner, re: Development Variance Permit - Bohn, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of a Development Permit V2209C to Robert and Ana Bohn for the property located at 1401 Evans Road, Electoral Area C and legally described as LOT 10, DISTRICT LOT 1005, KOOTENAY DISTRICT PLAN 14651 (PID 010-386-360) with the following Development Variance under Section 19.9 of *West Creston, Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013*: FROM 200 square metres maximum gross floor area TO 223 square metres maximum gross floor area.

Carried

6.2 SITE SPECIFIC EXEMPTION TO THE FLOODPLAIN MANAGEMENT BYLAW - LODGE

File No.: F2202J - Lodge

5386 Broadwater Road

(Jeremy Lodge)

Electoral Area J

The Committee Report dated October 28, 2022 from Eileen Senyk, Planner, re: Site Specific Exemption To The Floodplain Management Bylaw - Lodge, has been received.

Property owner, Jeremy Lodge was available to answer questions.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE a Site Specific Exemption to reduce the required Flood Construction Level for the Arrow Reservoir from 443.5 metres above mean sea level GSC datum, to 442.5 metres above mean sea level GSC datum in accordance with the Engineering Report prepared by Mike Walsh for property located at 5386 Broadwater Road, Electoral Area J and legally described as STRATA LOT 3, DISTRICT LOT 4599, KOOTENAY DISTRICT STRATA PLAN EPS370, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (PID 028-683-625) SUBJECT to registration by Jeremy Lodge of a restrictive covenant under Section 219 of the *Land Title Act* and Section 56 of the *Community Charter* in favour of the Regional District of Central Kootenay.

Carried

6.3 ZONING AMENDMENT BYLAW - TASSONE

File No.: Z2206J - TASSONE

1473 Meadowbrook Drive

(Bruno & Kimberley Tassone)

Electoral Area J

The Committee Report dated September 21, 2022 from Eileen Senyk, Planner, re: Zoning Amendment Bylaw - Tassone, has been received.

Eileen Senyk, Planner, provided an update to the Committee regarding Zoning Amendment Bylaw – Tassone. She shared in ord Property owner, Bruno Tassone, thanked the Committee and Planning department. Mr. Tassone was available to answer questions.

Rural Affairs Committee

Referred August 17, 2022 to September 21, 2022

Referred September 21, 2022 to October 12, 2022

Moved and seconded,

And resolved that it be recommended to the Board:

That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2859, 2022* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* are hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,

And resolved that it be recommended to the Board:

That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2860, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* are hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

Carried

Moved and seconded,

And resolved:

That the following motion BE REFERRED to the November 17, 2022 Board meeting:

That in accordance with *Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015*, the Electoral Area J Director is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

6.4 UNSIGHTLY PROPERTY BYLAW – TESSIER

File No.: 3310-20-22-25-G-05557.120

1864 Airport Road

(Carl & Erin Tessier)

Electoral Area G

Rural Affairs Committee

Referred August 17, 2022 to October 12, 2022

NOTE: Staff recommend REFERRAL to the December 6, 2022 Rural Affairs Meeting to allow staff more time to investigate and collect information regarding the Unsightly Property Bylaw - Tessier.

Moved and seconded,

And resolved:

That the following motion BE REFERRED to the December 6, 2022 Rural Affairs Committee meeting to allow staff more time to investigate and collect information regarding the Unsightly Property Bylaw - Tessier:

That the Board authorize Bylaw Enforcement to enter onto the property located at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800, with a contractor to remove all offending matter with all cost incurred by the RDCK being billed to the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier.

Carried

Moved and seconded,

And resolved:

That the following motion BE REFERRED to the December 6, 2022 Rural Affairs Committee meeting to allow staff more time to investigate and collect information regarding the Unsightly Property Bylaw - Tessier:

That all cost incurred be added to the property tax as taxes in arrears should the property owners identified as Mr. Carl Tessier and Ms. Erin Tessier not pay the bill by December 31st of the year the cleanup occurs at 1864 Airport Road, Electoral Area G and legally described as LOT 2, PLAN NEP 14561, DISTRICT LOT 1236, KOOTENAY LAND DISTRICT, PID: 009-996-800.

Carried

7. ENVIRONMENTAL SERVICES

7.1 COMMUNITY WORKS FUND APPLICATION – WOODBURY WATER SYSTEM WATER MAINLINE RELOCATE PROJECT

File No.: 1850-20-CW-276

**Woodbury Water System Water Mainline Relocate Project
Electoral Area D**

The Committee Report dated September 22, 2022 from Lisa Rein, Grants Coordinator, re: Woodbury Water System Water Mainline Relocate Project, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Community Works Fund application submitted for the Woodbury Water System Water Mainline Relocate Project in the total amount of \$85,560 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area D.

Carried

7.2 COMMUNITY WORKS FUND APPLICATION – RDCK – MOTI HARD SURFACING 27TH AVE. S. CRESTON

File No.: 1850-20-CW-277

**MOTI Hard Surfacing of 27th Avenue S. Creston Project
Electoral Area B**

The Committee Report dated September 28, 2022 from Lisa Rein, Grants Coordinator, re: MOTI Hard Surfacing of 27th Avenue S. Creston Project, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Community Works Fund application submitted for the Ministry of Transportation and Infrastructure Hard Surfacing of 27th Avenue S. Creston Project, in the total amount of \$100,000 be approved and that funds be disbursed from Community Works Funds allocated to Electoral Area B.

Carried

8. RURAL ADMINISTRATION

No Items.

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 9:24 a.m.

Media was present.

10. ADJOURNMENT

Moved and seconded,

And resolved:

The meeting be adjourned at 9:26 a.m.

Carried

Adam Casemore, Chair