



Regional District of Central Kootenay  
REGULAR BOARD MEETING  
Open Meeting Revised

**Date:** Thursday, September 22, 2022  
**Time:** 9:00 am  
**Location:** Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

---

Pages

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1d82b0bd0d88f4b77c1fde04810765b2>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2452 836 8484

**Meeting Password:** MjTi3iSJv53

**In-Person Location:**

Nelson Office - Boardroom  
202 Lakeside Drive Nelson, BC

**2. CALL TO ORDER & WELCOME**

**2.1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

## 2.2. **ADOPTION OF THE AGENDA**

### **RECOMMENDATION:**

(ALL VOTE)

The agenda for the September 22, 2022 Regular Open Board meeting be adopted with the following amendments:

- removal of Item 7.3.2 Active Transportation Fund Agreement: West Kootenay Cycling Coalition - Nelson to Castlegar Active Transport Route Feasibility Study;
- inclusion of Item 3.4.4 Director Watson: Electoral Area D Update;
- inclusion of Item 3.4.5 Director Popoff: 2022 UBCM Convention;
- inclusion of Item 3.4.6 Director Comer: 2022 UBCM Convention;
- inclusion of Item 3.4.7 Director Hewat: 2022 FCM - Board Meetings;
- inclusion of Item 3.4.8 Director Lockwood: 2022 UBCM Convention;
- inclusion of Item 3.4.9 Director Main: Silverton and FCM - Board Meetings updates;
- inclusion of Item 7.3.4 Funding Agreement: Hard Surfacing of 27th Avenue South, Creston - Area B;
- inclusion of Item 7.5.3 Community Development;
- inclusion of Item 9.2 Director Newell: Cancelled BC Transit Routes; and
- with the addition of the addendum.

## 2.3. **ADOPTION OF THE MINUTES**

17 - 35

### **RECOMMENDATION:**

(ALL VOTE)

The minutes from the August 18, 2022 Regular Open Board meeting be adopted as circulated.

## 2.4. **INTRODUCTIONS**

Stuart Horn will introduce the following new staff:

- Jenna Chapman, Community Services Administrative Coordinator replacing Sabrina Carmichael;
- Melanie Loutit, Community Services Administrative Coordinator filling in for Jenna Chapman while on maternity leave;
- Shari Imada, Senior Energy Specialist replacing Paul Faulkner;
- Nathalie Nick, Environmental Coordinator - Utility Services

replacing Alex Divlakovski; and

- Jeannine Bradley, Project Manager, replacing Shari Imada.

### 3. COMMITTEES & COMMISSIONS

#### 3.1. FOR INFORMATION

3.1.1.	<b>Kaslo and Area D Economic Development Commission: minutes August 8, 2022</b>	36 - 38
3.1.2.	<b>Nelson, Salmo, E, F and G Regional Parks Commission: minutes August 10, 2022</b>	39 - 41
3.1.3.	<b>Area E Advisory Planning and Heritage Commission: minutes August 15, 2022</b> Staff has received the recommendations from the meeting.	42 - 44
3.1.4.	<b>Emergency Program Executive Committee: minutes August 16, 2022</b>	45 - 62
3.1.5.	<b>Area J Advisory Planning and Heritage Commission: minutes August 17, 2022</b> Staff has received the recommendations from the meeting.	63 - 66
3.1.6.	<b>Area C Advisory Planning and Heritage Commission: minutes August 22, 2022</b> Staff has received the recommendations from the meeting.	67 - 69
3.1.7.	<b>Area D Advisory Planning and Heritage Commission: minutes August 25, 2022</b> Staff has received the recommendations from the meeting.	70 - 72
3.1.8.	<b>Nelson and District Recreation Commission No. 5: minutes August 24, 2022</b>	73 - 75
3.1.9.	<b>Creston Valley Services Committee: minutes September 1, 2022</b>	76 - 78
3.1.10.	<b>Riondel Commission of Management: minutes September 6, 2022</b>	79 - 84

#### 3.2. WITH RECOMMENDATIONS

3.2.1.	<b>Water Services Committee: minutes September 7, 2022</b>	85 - 88
--------	--	---------

**RECOMMENDATION:**  
**(ALL VOTE)**

That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw*

No. 2858, 2022 be read a FIRST and SECOND time by content with the following amendments:

- Inclusion of the Erickson and McDonald Creek Water Systems in Schedule A
- The option of the Electoral Area Director or Manager or Manager's designate to Chair the meeting

**3.2.2. Recreation Commission No. 9 - Portion of Area A: minutes September 8, 2022**

89 - 95

**RECOMMENDATION:**

(ALL VOTE)

1. That the Board approve the payment of the following grants from the Recreation Commission No. 9 - Area A Service S232 2022 budget:

Gray Creek Hall Society	\$1,800
Crawford Bay and District Hall and Parks Association	\$6,200
Boswell and District Farmers' Institute	\$1,762
Boswell Memorial Hall	\$2,000
Riondel and District Curling Club	\$1,550
South Kootenay Lake Community Service Society	\$1,400
Many Bays Community Band	\$900

**RECOMMENDATION:**

(ALL VOTE)

2. That the Board appoint the following individuals to the Recreation Commission No. 9 - Portion of Area A for a term to end December 31, 2024:

Gabriela Gundlach  
Vivienne Rabb

**3.2.3. Joint Resource Recovery Committee: minutes September 21, 2022**

96 - 115

**RECOMMENDATION:**

(ALL VOTE WGT)

1. That the Board direct staff to award the contract for the Collection, Transportation and Recycling services of Scrap Metal to Richmond Steel for a three year contract commencing October 1, 2022 with the eligibility for two one year extensions, at total servicing fee of \$144 per metric tonne, equating to an estimated value to the contractor of \$200,000 annually to be offset by scrap metal revenue pending current market value; with the net revenue or expense to be paid to/from Service S186 East Waste, S187 Central Waste or S188 West Waste, based on the metal's origin, from the User Fees or Contracted Services account,



respectfully; AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022* be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

3. That the *Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**

(ALL VOTE)

4. That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program; AND FURTHER, that for consultation purposes, the Board direct staff to utilize the most appropriate costing at the time per household per year for the estimated cost of the potential service.

**3.2.4. *Nelson and District Recreation Commission No. 5: minutes September 20, 2022***

116 - 119

**RECOMMENDATION:**

(PO WGT)

That the Nelson and District Recreation Commission No. 5 support the Board adopt the *Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Amendment Bylaw No. 2865, 2022*.

**3.3. MEMBERSHIP**

**3.3.1. Riondel Commission of Management**

**RECOMMENDATION:**

(ALL VOTE)

That the Board send a letter to outgoing member Farley Curson thanking them for their service with the Riondel Commission of Management.

**3.4. DIRECTORS' REPORTS**

Each Director will be given the opportunity to provide a brief summary of the work done at the 2022 UBCM Convention.

<b>3.4.1.</b>	<b>Director Watson: Letter of Support - Kaslo Search and Rescue Society</b>	<b>120 - 121</b>
<b>3.4.2.</b>	<b>Director Popoff: Letter of Support - Rural Alternatives Research and Technology Society</b>	<b>122</b>
<b>3.4.3.</b>	<b>Nelson and District Recreation Commission: Letter of Support - Nelson Cycling Club</b>	<b>123</b>
<b>3.4.4.</b>	<i>Director Watson: Electoral Area D Update</i>	<i>124 - 129</i>
<b>3.4.5.</b>	<i>Director Popoff: 2022 UBCM Convention</i>	<i>130</i>
<b>3.4.6.</b>	<i>Director Comer: 2022 UBCM Convention</i>	<i>131 - 133</i>
<b>3.4.7.</b>	<i>Director Hewat: 2022 FCM - Board Meetings</i>	<i>134 - 137</i>
<b>3.4.8.</b>	<i>Director Lockwood: 2022 UBCM Convention</i>	<i>138 - 139</i>
<b>3.4.9.</b>	<i>Director Main: Silverton and FCM - Board Meetings updates</i>	<i>140 - 141</i>

#### **4. COMMUNICATIONS**

<b>4.1.</b>	<b>The letter dated August 10, 2022 from Ron Toyota, Town of Creston, informing the RDCK the Town is reviewing options related to the Arrow Creek Water Treatment and Supply Service.</b>	<b>142 - 143</b>
<b>4.2.</b>	<b>The email dated August 10, 2022 Josh Drozda, Neighbours United, providing the Implementing a Fair Transition of 100% Renewable Energy report.</b>	<b>144 - 153</b>
<b>4.3.</b>	<b>The email dated August 12, 2022 from Dugald Smith, LCRB Cannabis Regulations, is seeking BC government approval to enable non-medical cannabis 'farm gate' sales.</b>	<b>154 - 159</b>
<b>4.4.</b>	<b>The letter dated August 15, 2022 from Jay Chalke, Ombudsperson, providing the Quarterly Report from April 1 - June 30, 2022.</b>	<b>160 - 165</b>
<b>4.5.</b>	<b>The email dated August 16, 2022 from Dugald Smith, LCRB Liquor Policy, announcing policy and procedural changes regarding Picnic Area endorsements.</b>	<b>166 - 167</b>
<b>4.6.</b>	<b>The email dated August 24, 2022 regarding the Heritage Conservation Act Transformation Project - Phase 1 Stakeholder Engagement.</b>	<b>168 - 184</b>

5. ACCOUNTS PAYABLE

185 - 205

**RECOMMENDATION:**

(ALL VOTE)

The Accounts Payable Summary for August 2022 in the amount of \$6,897,391 be approved.

6. BYLAWS

6.1. **Bylaw 2787 & 2788: Kootenay Columbia Rivers Official Community Plan and RDCK Zoning Amendment (Area J) - Haines**

206 - 220

The Board Report dated September 8, 2022 from Stephanie Johnson, Planner, seeking Board adopt the Kootenay Columbia Rivers Official Community Plan and RDCK Zoning Amendments - Haines, has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2787, 2021* being a bylaw to amend the *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Regional District of Central Kootenay Zoning Amendment Bylaw No.2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED, and that the Chair and Corporate Officer be authorized to sign the same.

6.2. **Bylaw 2796: Recreation Commission No. 4 - Nakusp and Area K**

221 - 227

**RECOMMENDATION:**

(ALL VOTE)

1. That the *Recreation Commission No. 4 - Nakusp and Area K Bylaw No. 2796, 2022* be read a first, second and third time by content to repeal and replace *Regional Recreation Commission Number Four (4) Bylaw No. 470, 1983*.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Recreation Commission No. 4 - Nakusp and Area K Bylaw No. 2796, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

- 6.3. Bylaw 2804: Denver Siding Water Local Service Establishment Repeal** 228 - 229
- RECOMMENDATION:**  
(ALL VOTE)
- That the *Denver Siding Water Local Service Establishment Repeal Bylaw No. 2804, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- 6.4. Bylaw 2829: Riondel Recreation Land and Parks Specified Service Area Repeal** 230 - 231
- RECOMMENDATION:**  
(ALL VOTE)
- That the *Riondel Recreation Land and Parks Specified Service Area Repeal Bylaw No. 2829, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- 6.5. Bylaw 2837: Salmo and Electoral Area G Library Financial Aid Service - Alternative Approval Process (AAP)** 232 - 235
- The Corporate Officer's Report dated September 8, 2022 from Mike Morrison, Corporate Officer, providing the Board with the results of the AAP for the Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022, has been received.
- RECOMMENDATION:**  
(ALL VOTE)
- That the *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- 6.6. Bylaw 2840: Electoral Area B Comprehensive Land Use Amendment (Area B) - Storm** 236 - 244
- The Board Report dated September 8, 2022 from Stephanie Johnson, Planner, seeking Board adopt Electoral Area B Comprehensive Land Use Amendment Bylaw - Storm, has been received.
- RECOMMENDATION:**  
(ALL VOTE)
- That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.
- 6.7. Bylaw 2841: Electoral Area E Library Financial Contribution Service** 245
- The Corporate Officer's Report dated September 8, 2022 from Mike Morrison, Corporate Officer, providing the Board with the results of the

AAP for the Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022, has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Board take no further action pertaining to *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022*.

**6.8. Bylaw 2858: Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee**

246 - 249

**RECOMMENDATION:**

(ALL VOTE)

1. That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022* be read a THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**6.9. Bylaw 2865: Nelson and District Community Facilities, Recreation, and Leisure Services Establishment Amendment**

250 - 252

**RECOMMENDATION:**

(ALL VOTE)

That the *Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022* be read a FIRST, SECOND, and THIRD time by content.

**7. NEW BUSINESS**

**7.1. DEVELOPMENT AND COMMUNITY SUSTAINABILITY**

**7.1.1. Temporary Use Permit (Area K) - White**

253 - 265

The Board Report dated September 6, 2022 from Eileen Senyk, Planner, seeking Board approval for the Temporary Use Permit - White, has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Board approve Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228

Clark Road and legally described as Lot 29 District Lot 770  
Kootenay District Plan 10749 (PID 012-820-733).

## 7.2. ENVIRONMENTAL SERVICES

### 7.2.1. Community Wood Smoke Reduction Program

266 - 282

The Board Report dated August 16, 2022 from Paige Lefranc, Environmental Services Administrative Assistant, seeking Board approval to apply for grant funds for the 2023 Community Wood Smoke Reduction Program, has been received.

#### **RECOMMENDATION:**

(ALL VOTE WGT)

That the Board direct staff to apply for grant funds from the Ministry of Environment and BC Lung Association in the amount of \$2,750 for education and advertisement of the “Community Wood Smoke Reduction Grant Program” for the 2023 program; AND FURTHER, that \$10,750 be allocated in the 2023 A100 budget revenues to allow for the continuation of the program in 2023 with funds to finance the program to come from services S100 General Administration (\$4,000) and S101 Rural Administration (\$4,000).

## 7.3. FINANCE & ADMINISTRATION

### 7.3.1. *Request for Proposal: Financial Audit Services*

283 - 285

The Board Report from Yev Malloff, General Manager of Finance, IT and Economic Development, re: Request for Proposal- Financial Audit Services, has been received.

#### **RECOMMENDATION:**

(ALL VOTE)

That the Board appoint BDO as the RDCK financial auditor for the 2022 through 2024 fiscal year audits, with an option for annual renewals.

### 7.3.2. Active Transportation Fund Agreement: West Kootenay Cycling Coalition - Nelson to Castlegar Active Transport Route Feasibility Study

**Board Meeting - March 17, 2022**

**RES 178/22**

That the Board apply on behalf of the West Kootenay Cycling Coalition to the Infrastructure Canada Active Transportation Fund for a “Planning Project” to assess the feasibility of an active transportation link from Nelson to Castlegar.

The two Active Transportation Fund Agreements will be received

in the addenda package.

### 7.3.3. Permissive Tax Exemption

#### 7.3.3.1. Balfour Recreation Commission

286 - 287

The email dated September 13, 2022 from Craig Wilkinson requesting for a tax exemption for the 1261 Queens Bay Road, has been received.

**RECOMMENDATION:**  
(ALL VOTE)

That the Board direct staff to include Balfour Recreation Commission 1261 Queens Bay Road in Electoral Area E on the Permissive Tax Exemption bylaw for 2023.

#### 7.3.3.2. Balfour and District Business and Historic Association Heritage Committee

288 - 290

The email dated September 13, 2022 from Truus Zelionka requesting a tax exemption for the St. Michaels and All Angels Chapel and Performance Centre on 8551 Busk Road in Electoral Area E, has been received.

**RECOMMENDATION:**  
(ALL VOTE)

That the Board direct staff to include Balfour and District Business and Historic Association Heritage Committee 8551 Busk Road in Electoral Area E on the Permissive Tax Exemption bylaw for 2023.

#### 7.3.3.3. Permissive Tax Exemption Policy

**RECOMMENDATION:**  
(ALL VOTE)

That the Board hold back approval of Permissive Tax Exemptions until staff has prepared the Permissive Tax Exemption Policy.

#### 7.3.4. *Funding Agreement: Hard Surfacing of 27th Avenue South, Creston - Area B*

291 - 292

**RECOMMENDATION:**  
(ALL VOTE WGT)

1. That the Board approve the RDCK enter into an agreement with the Ministry of Transportation and Infrastructure for the hard surfacing of 27th Avenue South, Creston (Electoral Area B) for the period to end November 15, 2022, and that the Chair and

Corporate Officer be authorized to sign the necessary documents.

**RECOMMENDATION:**  
(ALL VOTE)

2. That the Board direct staff to prepare a Community Works Funds application in the amount of \$100,000 for the hard surfacing of 27th Avenue South, Creston with funds to come from Electoral Area B.

**7.4. FIRE SERVICES**

**7.4.1. Fire Service Agreement: Defined Area J (Fairview) Fire Service**

293 - 302

**RECOMMENDATION:**  
(ALL VOTE WGT)

That the Board approve the RDCK enter into a Fire Service Agreement with the City of Castlegar for fire protection services of Defined Area J (Fairview) for the period January 1, 2022 to December 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**7.5. GRANTS**

**7.5.1. Discretionary**

303 - 304

**RECOMMENDATION:**  
(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**Area H**

Nakusp and Area  
Community Forest

BC Community Forest  
Association Conference \$2,000  
and AGM

**Area K**

Nakusp and Area  
Community Forest

BC Community Forest  
Association Conference \$4,000  
and AGM

**7.5.2. Community Works Funds - Fields Forward Society**

**RECOMMENDATION:**  
(ALL VOTE)

That Resolution 210/22, being the allocation of Community Works



funds:

*That the Community Works Fund application submitted by Fields Forward Society for the Weather Stations & Climate Change Decision Management Tool Project in the total amount of \$40,000 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area B SUBJECT TO submission of the required five long term land lease agreements between property owners and the Fields Forward Society and SUBJECT TO confirmation of the balance of project funding required;*

BE RESCINDED.

**7.5.3. Community Development**

305 - 306

**RECOMMENDATION:**

(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**Area H**

RDCK Service 104 –  
Planning

Area H Mailer

\$2,461.76

**Area I**

RDCK – Krestova Park  
Aquisition

Private lands for a new  
regional park in Krestova

\$5,000

**7.6. CHAIR/CAO REPORTS**

307 - 312

The Chair's Report dated September, 2022 re: 2022 Union of British Columbia Municipalities Convention, has been received.

The Chair and CAO will provide a verbal report to the Board.

**8. RURAL AFFAIRS COMMITTEE**

313 - 317

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.1**

**Development Variance Permit - Maxwell & Clasby**

**Area J**

1. That the Board APPROVE the issuance of Development Variance Permit V2208J to Scott David Maxwell and Brooke Anne McNicol Clasby for the property located at 845 Waterloo Road and legally described as LOT 5 DISTRICT LOT 4598 KOOTENAY DISTRICT PLAN NEP90764 (PID 028-211-537) to vary Section 605 (1) of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 from 2.5

metres to 1.2 metres setback from an interior lot line.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.2**

**Subdivision in the Agricultural Land Reserve - Lalonde Area I**

2. That the Board NOT SUPPORT regarding application A2205I for the proposed subdivision in the Agricultural Land Reserve proposed by Steven Lalonde and Lenka Lalonde for property located at 1969 Highway 3A, Electoral Area I and legally described as LOT 1, DISTRICT LOT 1239, KOOTENAY DISTRICT PLAN 4649, EXCEPT PART INCLUDED IN PLAN 12849 (PID: 014-972-646).

**RECOMMENDATION:**

(PO WGT)

**Rural Affairs Committee - Item 6.4**

**Dog Control Bylaw Electoral Areas A, B and C**

3. That the Board direct staff to prepare a service establishment Bylaw for Dog Control Service for Areas A, B, and C; AND FURTHER, bring it back to the Creston Valley Services Committee.

**9. DIRECTORS' MOTIONS**

**9.1. Director Newell: Noise Control Bylaw No. 2440, 2015**

**RECOMMENDATION:**

(ALL VOTE)

That staff be directed to undertake a comprehensive review of *Noise Control Bylaw 2440, 2015* and bring forward a draft bylaw for Board consideration in 2023.

**9.2. Director Newell: Cancelled BC Transit Routes**

Director Newell request a discussion regarding the cancelled BC Transit Routes.

Director Newell request a notice of motion for the Board to send a letter to the appropriate agencies regarding the cancelled BC Transit routes be considered at the October 13, 2022 Board meeting.

**RECOMMENDATION:**

(ALL VOTE)

That the Board direct staff to prepare a report regarding the cancelled BC Transit routes within the RDCK service area for 2021 and 2022 to be brought to the October 13, 2022 Board meeting.

**10. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:45 a.m.

**11. IN CAMERA**

**11.1. RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

**RECOMMENDATION:**

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c)labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f)law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k)negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**11.2. RESOLUTION - RECESS OF OPEN MEETING**

**RECOMMENDATION:**

(ALL VOTE)

The Open Meeting be recessed at \_\_\_\_\_ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at \_\_\_\_\_ a.m./p.m.

**12. MATTERS ARISING FROM IN CAMERA MEETING**

**13. ADJOURNMENT**

**RECOMMENDATION:**

(ALL VOTE)

That the meeting adjourn at \_\_\_ p.m.



## Regional District of Central Kootenay

### REGULAR BOARD MEETING

### Open Meeting Minutes

The **eighth** meeting of the Board of the Regional District of Central Kootenay in 2022 was held on Thursday, August 18, 2022, at 9:03 a.m. through a hybrid meeting model that allows the public and media to attend in-person or remotely.

#### ELECTED OFFICIALS

##### PRESENT

Chair A. Watson	Electoral Area D	In-person
Director G. Jackman	Electoral Area A	In-person
Director T. Wall	Electoral Area B	
Director A. Casemore	Electoral Area C	
Director R. Faust	Electoral Area E	
Director T. Newell	Electoral Area F	
Director H. Cunningham	Electoral Area G	In-person
Director W. Popoff	Electoral Area H	In-person
Director A. Davidoff	Electoral Area I	
Director R. Smith	Electoral Area J	In-person
Director P. Peterson	Electoral Area K	
Director D. Rye	City of Castlegar	
Director J. Comer	Town of Creston	
Director S. Hewat	Village of Kaslo	
Director T. Zeleznik	Village of Nakusp	
Director J. Morrison	City of Nelson	
Director C. Moss	Village of New Denver	
Director D. Lockwood	Village of Salmo	
Director L. Main	Village of Silverton	In-person
Director J. Lunn	Village of Slocan	

#### ELECTED OFFICIALS

##### ABSENT

Director J. Hughes	Village of Nakusp
--------------------	-------------------

#### STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager of Finance, Information Technology and Economic Development/Chief Financial Officer
A. Lund	Deputy Corporate Officer
S. Sudan	General Manager of Development & Community Sustainability Services
J. Chirico	General Manager of Community Services
U. Wolf	General Manager of Environmental Services
N. Hannon	Regional Fire Chief
C. Johnson	Manager Community Sustainability Service
C. Saari-Heckley	Manager of Human Resources
H. Smith	Manager of Finance
D. Zol	Financial Analyst
M. Friesen	Financial Analyst
T. Dool	Research Analyst
E. Senyk	Planner

T. Fehst	Regional Deputy Fire Chief
G. Hume	Regional Deputy Fire Chief
D. Elliott	Communications Coordinator
M. Nakonechny	Local Government Intern

---

## 1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

### Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6dd792e9b4b60b8864405446454d8539>

### Join by Phone:

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2468 176 6892

**Meeting Password:** H9bEAQVcV93

### In-Person Location:

Nelson Office - Boardroom  
202 Lakeside Drive, Nelson BC

## 2. CALL TO ORDER & WELCOME

On behalf of the Board, Director Jackman took a moment of silence for the family of Lower Kootenay Band respected Elder, Robert Louie Senior, and recognized the many initiatives he was a part of within his community.

### 2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### 2.2 ADOPTION OF THE AGENDA

Moved and seconded,  
And Resolved:

502/22

The agenda for the August 18, 2022 Regular Open Board meeting be adopted with the following:

- inclusion of Item 3.4.3 Director Watson;
- Inclusion of Item 3.4.3.1 Columbia Basin Trust;
- inclusion of Item 3.4.3.2 Columbia River Treaty: Ministry of Energy, Mines and Low Carbon Innovation Response;
- the addition of the addendum; and
- moving Item 3.4 Directors' Report after Item 9 Rural Affairs Committee

before circulation.

**Carried**

### 2.3 ADOPTION OF THE MINUTES

Moved and seconded,  
And Resolved:

503/22

The minutes from the July 21, 2022 Regular Open Board meeting be adopted as circulated

**Carried**

## **2.4 INTRODUCTIONS**

CAO Horn introduced the following new staff members:

- Linda de Waal - Accounts Receivable Clerk replacing Annette Steed;
- John Purdy - Development Technician covering a 6 month term;
- Ian Huybreght - Environmental Technologist replacing Kelly Leedham;
- Tristan Fehst - Regional Deputy Fire Chief replacing Kynan O'Rourke; and
- Grant Hume - Regional Deputy Fire Chief replacing Brent Scott.

## **2.5 DELEGATION**

### **2.5.1 Stewards of Six Mile (SOS) Advocacy Group**

Dave Afford, SOS member

Jean Carne, SOS member

Bob Rutherglen, SOS member

Sheila Hart, SOS member

Dave Afford, property owner and SOS member, presented to the Board the SOS's request to prioritize Duhamel Creek for flood mitigation due to the long history of flooding. The RDCK has identified the creek as a high priority creek.

Mr. Afford provided the history of Duhamel Creek and the studies that have been completed of the area. He identified the reasons for prompt action, such as climate change, aging infrastructure, human safety, road closures, and improved fish habitat. They requested flood mitigation be considered and made a priority.

Bob Rutherglen, property owner and SOS member, spoke about the old infrastructure and countless floods that have happened throughout the years. The logging and the 2015 wildfire have not helped the circumstances.

The SOS members request action from the appropriate agencies and the opportunity to seek funding for flood mitigation.

The SOS members answered the Board questions.

Chair Watson thanked the SOS members for their presentation.

**DIRECTOR  
ABSENT**

Director Cunningham left the meeting at 9:28 a.m.

## **3. COMMITTEES & COMMISSIONS**

### **3.1 FOR INFORMATION**

Committee/Commission Reports for information have been received as follows:

#### **3.1.1 Sunshine Bay Regional Park Commission: minutes June 23, 2022**

#### **3.1.2 West Kootenay Transit: minutes June 30, 2022**

#### **3.1.3 Riondel Commission of Management: minutes August 2, 2022**

Staff has received the recommendation regarding approaching the RDCK to manage the fitness centre in the Riondel Community Centre.

### **3.2 WITH RECOMMENDATIONS**

#### **3.2.1 Recreation Commission No. 10 - Portion of Area E (Procter/Harrop/Balfour/Queens Bay): minutes April 28, 2022**

Moved and seconded,  
And Resolved:

504/22 That the Board appoint RDCK staff, Amanda Sawatzky, as the Meeting Coordinators for the Recreation Commission No. 10 and it be paid from Recreation Commission No. 10 – Area E Service S279.

**Carried**

Moved and seconded,  
And Resolved:

505/22 That the Board approve the payment of the following grants from the Recreation Commission No. 10 - Area E Service S279 2022 Budget:

Columbia Basin Alliance for Literacy	\$1,000
Balfour Seniors Branch No. 120	\$840
Balfour Recreation Commission	\$700
Kootenay Lake Family Network	\$1,500

**Carried**

### 3.2.2 Riondel Commission of Management: minutes July 5, 2022

Moved and seconded,  
And Resolved:

506/22 That resolution 437/22 being:

*The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500:*

<i>Turlock Electrical Contracting</i>	<i>\$2,500</i>
---------------------------------------	----------------

be amended to read:

*The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$3,000:*

<i>Turlock Electrical Contracting</i>	<i>\$3,000</i>
---------------------------------------	----------------

**Carried**

### 3.2.3 Nelson and District Recreation Commission No. 5: minutes July 27, 2022

Moved and seconded,  
And Resolved:

507/22 That the Board approve the rent waiver request by Derek & Patricia Lane for the Nelson & District Community Complex Arena Concession for the period of May 1 - September 30, 2022

**Carried**

**DIRECTOR  
PRESENT**

Director Cunningham joined the meeting at 9:34 a.m.

Moved and seconded,  
And Resolved:

508/22 That the Board authorize the Chair of Nelson & District Recreation Commission No. 5 to write a letter of support to the Kootenay Climbing Association and the



City of Nelson for the proposed/preferred site at 820 10th Street near Selkirk College St. Mary Campus for a new indoor climbing facility.

**Carried**

Moved and seconded,  
And Resolved:

509/22

That the Board direct staff to develop a terms of reference with the City of Nelson for the feasibility study to consider options for the development of 824 Front Street as a future multi-purpose facility for the Nelson & District Recreation Commission No. 5 to consider in October 2022.

**Carried**

Moved and seconded,  
And Resolved:

510/22

That the Board direct staff to issue a Request for Proposal for Vending Services with healthy choice options at the Nelson & District Community Complex.

**Carried**

Moved and seconded,  
And Resolved:

511/22

That the Board approve a License of Occupation Agreement between Nelson and District Museum, Archives, Art Gallery and Historical Society and the Regional District of Central Kootenay for the use of the defined area of the Nelson and District Community Complex Arena Concourse for the purpose of Nelson Sport Collection displays and memorabilia.

**Carried**

**3.2.4 Castlegar and District Recreation Commission: minutes August 2, 2022**

Moved and seconded,  
And Resolved:

512/22

That the Board direct staff to amend the 2022 financial plan for Arena (Castlegar Complex)-Castlegar and Areas I and J Service S222 as follows:

Transfer up to \$150,000 from S222 RES-150 reserves and increase the capital expenditures budget in 2022 to allow for up to \$150,000 for project planning and preparation for the Castlegar and District Recreation Complex Cooling Floor Replacement project.

**Carried**

**3.2.5 Arrow Creek Water Treatment and Supply Commission - Town of Creston, Portion of Area B & C: minutes August 11, 2022**

Moved and seconded,  
And Resolved:

513/22

That the Board direct staff to prepare amendments to the Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 1579, 2003 and incorporate the following:

1. Member of the Commission being:

- RDCK Board Chair (or Vice Chair) or RDCK approved designate, permanently designated as Chair of the Commission;
  - RDCK Electoral Area B Director;
  - RDCK Electoral Area C Director; and
  - Two members of Town of Creston Council.
2. Non-elected officials (alternates) shall **not** have voting privileges at Commission meetings unless acting in the position as Alternate Director for Electoral Area B or C.
  3. One member of Town of Creston Council having a position on the new RDCK Water Services Committee.
  4. Operational and capital decisions for the Erickson Water District that require cost sharing with the Arrow Creek Water Treatment and Supply service or affect measurably the water supply from the Arrow Creek Water Treatment Plant to the Town of Creston be reviewed at each Arrow Creek Water Commission.
  5. That RDCK Staff are provided opportunity to provide recommendation to the Commission and the RDCK Board prior to Commission recommendations being forwarded to the RDCK Board for approval.
  6. That the delegation of authority permitted under the Local Government Act remains for the Arrow Creek Water Treatment and Supply Service.

**Carried**

**3.2.6 Community Sustainable Living Committee: minutes August 16, 2022**

Moved and seconded,  
And Resolved:

514/22

That the Board appoint the following Directors to an advisory group to support the completion of the Regional District of Central Kootenay Climate Action Plan:

- Director S. Hewat
- Director G. Jackman
- Director T. Wall
- Director J. Morrison
- Director L. Main

**Carried**

Moved and seconded,  
And Resolved:

515/22

That the Board direct staff to work with the Wynndel community residents to create a story map, request an investigation under the Drinking Water Protection Act (Section 29) and request that the Ministry of Forests confirm the VRI (vegetation regeneration index) for the Duck Creek Watershed; AND FURTHER, that the Community Sustainable Living Service (S105) contribute up to a total of \$25,000 of funds over 2022 and 2023 budget years to conduct a cumulative impact study of proposed logging in the Duck Creek Watershed.

**Carried**

Moved and seconded,

And Resolved:

- 516/22 That the Board direct staff to work with Community Energy Association to understand the potential and limitations of energy storage, micro generation or bi-directional charging and prepare a workplan and budget for 2-3 community pilots in 2023, with the report to come back to the Community Sustainable Living Advisory Committee for review.

**Carried**

Moved and seconded,  
And Resolved:

- 517/22 That the Board direct staff to prepare an application for the Basin Charge Up Program for the purchase of an electric vehicle, the installation of electric vehicle chargers and installing photovoltaic arrays in communities; AND FURTHER, that staff report back to Community Sustainable Living Advisory Committee at the October 11, 2022 meeting.

**Carried**

### **3.2.7 Joint Resource Recovery Committee: minutes August 17, 2022**

Moved and seconded,  
And Resolved:

- 518/22 That the Board direct staff to commence planning to manage the Class A compost sales and distribution in-house for the benefit of all residents;
- AND FURTHER, that the Board supports that as a starting point for costing purposes that 80% of the finished Class A compost be reserved for RDCK use or sales and 20% be reserved for municipal and Regional District of Kootenay Boundary partners that provide feedstock to the composting facilities;
- AND FURTHER, that the Board direct staff to request that each municipal partner and the Regional District of Kootenay Boundary formally outline what their preferred options for access to finished compost would be, so costing analysis can proceed;
- AND FURTHER, that the Board supports providing a percentage (0.5%) of Class A compost for free to non-profit organizations that grow and supply food to local area needs;
- AND FURTHER, that the Board direct staff to engage with the agricultural sector to gauge interest in access to discounted compost and an approximate tonnage that may be desired;
- AND FURTHER, that the Board direct Staff to return to the Joint Resource Recovery Committee in early 2023 with a report detailing the results of the partners formal requests for access to compost, and recommend sale locations and costs for the Class A product.

**Carried**

Moved and seconded,  
And Resolved:

- 519/22 That the Board direct staff to provide the Class B compost product to landfill closure projects, the HB remediation project, and reclamation or remediation

projects managed by municipal partners, pending submission of a Land Application Plan that meets all requirements of Section 5 of the Organic Matter Recycling Regulation.

**Carried**

Moved and seconded,  
And Resolved:

520/22

That the Board direct staff to prepare an amendment for the *Resource Recovery Facilities Regulatory Bylaw No. 2803, 2022* and it be brought to the September 22, 2022 Board meeting for first, second and third readings and adoption.

**Carried**

### **3.3 MEMBERSHIP**

#### **3.3.1 Area D - Advisory Planning and Heritage Commission**

Moved and seconded,  
And Resolved:

521/22

That the Board send a letter to outgoing members Terry Halleran and Ken Hart thanking them for their service to the Area D Advisory Planning and Heritage Commission.

**Carried**

#### **ORDER OF AGENDA CHANGED**

The Order of Business was changed to address Item 3.4 Directors' Reports after Item 9 Rural Affairs Committee, with Item 4 Correspondence considered at this time.

### **4. CORRESPONDENCE**

**4.1 The email dated July 22, 2022 from Lisa Rowbotham, Regional District of Nanaimo, seeking support from the UBCM resolution requesting to modernize the Local Government Act.**

**4.2 The letter dated August 4, 2022 from Rob Gay, Southeast BC Regional Connectivity Committee, seeking Board endorsement for the Southeast BC Regional Connectivity Committee's 2022-2025 Strategic Plan.**

Moved and seconded,  
And Resolved:

522/22

That the Board endorse the Southeast BC Regional Connectivity Committee's 2022-2025 Strategic Plan.

**Carried**

### **5. COMMUNICATIONS**

**5.1 The email dated July 26, 2022 from Rob Fleming, Ministry of Transportation and Infrastructure, announcing the 2022/23 program intake for the BC Ministry of Transportation and Infrastructure's Active Transportation Infrastructure Grants Program.**

**5.2 The email dated August 2, 2022 from Jillian Rouselle, Liquor and Cannabis Regulation Branch, announcing Policy Directive 22-12 to the Cannabis Retail Store Terms and Conditions Handbook.**

- 5.3 The email dated July 28, 2022 from Marijke Edmondson, Ministry of Municipal Affairs, providing a follow-up for the situational heat update call with the ministers.**

**6. ACCOUNTS PAYABLE**

Moved and seconded,  
And Resolved:

523/22 The Accounts Payable Summary for July, 2022 in the amount of \$4,078,884 be approved.

**Carried**

**7. BYLAWS**

**7.1 Bylaw 2596: RDCK Special Events Permit**

Moved and seconded,  
And Resolved:

524/22 That the Board direct staff to evaluate options for improving the effectiveness of *Regional District Special Events Permit Bylaw No. 2596, 2022* in addressing the community impacts resulting from large events held in Electoral Area H.

**Carried**

**7.2 Bylaw 2809: Electoral Area B Comprehensive Land Use Amendment (Adams)**

The Board Report dated June 29, 2022 from Eileen Senyk, Planner, seeking Board approval to adopt Bylaw No. 2809 (Adams), has been received.

Moved and seconded,  
And Resolved:

525/22 That *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**7.3 Bylaw 2811: RDCK Local Conservation Fund Service Establishment Amendment (Area H) - Assent Voting Synopsis**

Moved and seconded,  
And Resolved:

526/22 WHEREAS the RDCK Board is considering adoption of Bylaw 2623 Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area H) subject to attaining elector approval by the Assent Voting process;

AND WHEREAS provisions of the *Local Government Act* require the RDCK Board to approve the synopsis of the bylaw to be included within the Notice of Assent Voting advertising;

THEREFORE the Board approve the following synopsis of Bylaw 2811:

**Bylaw 2811**

The Board authorizes the amendment of the Regional District of Central Kootenay Local Conservation Fund Service Area to include Electoral Area H as a participant and a \$15 per parcel of land to be collected annually;

AND FURTHER, that the board approve the following question in relation to the Assent Voting:

Are you in favour of the Regional District of Central Kootenay adopting Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area H) Bylaw No. 2811, 2022 to provide for the following:

- to amend the Regional District of Central Kootenay Local Conservation Fund Service Establishment Bylaw No. 2420, 2014 to include Electoral Area H as a participant and a \$15 per parcel of land to be collected annually

**Carried**

**7.4 Bylaw 2819: Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment**

The Corporate Officer's Report dated August 3, 2022 from Mike Morrison, Corporate Officer, providing the results of the Alternative Approval Process for the Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment Bylaw No. 2819, 2022, has been received.

Moved and seconded,  
And Resolved:

527/22

That the *Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment Bylaw No. 2819, 2022* to repeal *Portion of Electoral Area E (Rec #10) Recreation Program Bylaw No. 787, 1990* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**7.5 Bylaw 2828: RDCK Zoning Amendment (Work)**

The Board Report dated July 27, 2022 from Eileen Senyk, Planner, seeking Board approve third reading of Bylaw No. 2828 (Work), has been received.

Moved and seconded,  
And Resolved:

528/22

That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2828, 2022* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given THIRD reading by content.

**Carried**

Moved and seconded,  
And Resolved:

529/22

That the adoption of *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2828, 2022* be withheld until Interior Health Authority requirements have been addressed:

- that a small water system to provide potable water to the public is approved by the Interior Health Authority.

**Carried**

**8. NEW BUSINESS**

**8.1 COMMUNITY SERVICES**

**8.1.1 Policy 300-03-04: Minimum Required Amounts of Insurance for Contracts**

The Board Report dated July 29, 2022 from Tia Wayling, Regional Programming Supervisor/Community Development, seeking Board approval to amend Appendix C for Policy No. 300-03-04, has been received.

Moved and seconded,  
And Resolved:

530/22

That the RDCK Board adopt the amendment to Appendix C – Minimum Required Insurance for Sports/Physical Activities and Meetings/Events for Policy 300-03-04 for Minimum Required Amounts of Insurance for Contracts to include non-contact sports as a medium risk rating, effective August 19, 2022.

**Carried**

**8.1.2 Engineering Award: Castlegar and District Recreation Department Cooling Floor Replacement**

The Board Report dated August 4, 2022 from Craig Stanley, Regional Manager Operations and Asset Management, seeking Board approval to negotiate the award for the Castlegar and District Recreation Department Cooling Floor Replacement, has been received.

Moved and seconded,  
And Resolved:

531/22

That the Board direct staff to negotiate with the proponent, RJC Engineering, to achieve highest value to the RDCK, which meets all the required scope to deliver engineering, design, and contract management services for the Community and District Recreation Community Complex Cooling Floor Replacement Project as described in the Request for Proposals issued July 4, 2022;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents, following negotiations, to award the contract to the RJC Engineering to a maximum value of \$157,488, with funds to be paid from Service 222 Recreation Complex – City of Castlegar, Areas I and J.

**Carried**

**8.2 FINANCE & ADMINISTRATION**

**8.2.1 For Information Policy 100-01-19: Appointments to External Organizations**

The Board Report dated July 28, 2022 from Micah Nakonechny, Local Government Intern, presenting the draft Policy 100-01-19 to address appointments made by the Board to external organizations, has been received for information.

Staff request that Directors comments regarding the policy be submitted to the Corporate Officer by September 8, 2022.

Moved and Seconded,  
And Resolved,

532/22

That Item 8.2.2 2021 Audited Financial Statements and 8.2.3 2021 Statement of Financial Information Report (SOFI) be postponed to accommodate the auditor Grant Thornton delegation, with Item 8.3 Fire Services considered at this time.

**Carried**

**RECESSED/  
RECONVENED**

The meeting recessed at 10:25 a.m. for a break and reconvened at 10:38 a.m.

**8.3 FIRE SERVICES**

**8.3.1 Fire Hall Vehicle Exhaust Extraction System Procurement**

The Board Report dated August 3, 2022 from Shari Imada, Project Manager, seeking Board approval to award the Fire Hall Exhaust Extraction Systems project, has been received.

Moved and seconded,  
 And Resolved:

533/22

That the Board award the supply and installation services for the Vehicle Exhaust Extraction System Project to Trican Filtration Group Inc., and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$772,556.20 plus GST; AND FURTHER, that the cost be included in the 2022 Financial Plans for:

- S128 Fire Protection-Area A (Riondel)
- S129 Fire Protection-Areas A and C (Wynndel, Lakeview)
- S130 Fire Protection-Area B (Canyon Lister)
- S136 Fire Protection – Area G (Ymir)
- S137 Fire Protection-Area I (Tarrys, Pass Creek)
- S138 Fire Protection-Area J (Robson, Raspberry)
- S141 Fire Protection-Area E (Balfour, Harrop)
- S142 Fire Protection-Areas H and I (Slocan Valley)
- S144 Fire Protection-Areas E and F (Beasley, Blewett)
- S145 Fire Protection – Area J (Ootischenia)

**Carried**

**8.4 GRANTS**

**8.4.1 Discretionary**

The August 18, 2022 Board meeting is the last intake of Discretionary grant applications until November 2022 due to the General Local Election.

Moved and seconded,  
 And Resolved:

534/22

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**Area A**

Creston Valley Blossom Festival Association	81st Annual Blossom Festival (2022)	\$444.63
Rotary Club of Creston Valley	Drive Fore Rotary	\$500
South Kootenay Lake Community Services Society	Knowledge Holder Video Editing	\$1,026.40
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$1,000

**Area B**

Creston Valley Blossom Festival Association	81st Annual Blossom Festival (2022)	\$750
Rotary Club of Creston Valley	Drive Fore Rotary	\$500

**Area C**



West Creston Community Hall Association	Dike Repair	\$5,000
Rotary Club of Creston Valley	Drive Fore Rotary	\$500
Creston Valley Blossom Festival Association	81st Annual Blossom Festival (2022)	\$750
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$500

**Area F**

Balfour Retirees Golf League	31st Annual Balfour Seniors Open Golf Tournament	\$500
NatureKids BC	Nelson NatureKids Club Fall Events	\$950
Nelson Tennis Club	Court Sunshades	\$500
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$1000
Taghum Community Society	Kitchen Design	\$4000

**Area G**

Nelson Tennis Club	Court Sunshades	\$500
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$500

**Area H**

Nelson Tennis Club	Court Sunshades	\$500
Winlaw Fire Department Social Club	40th Anniversary	\$1,000
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$1,000

**Area I**

Castlegar & District Community Services Society	Swimming Program	\$250
Tarrys Fire Department Social Club	Open House to celebrate 40 years in service	\$1,500
Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$1,000

**Area J**

Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$500
--------------------------------------	----------------------------------	-------

**Area K**

Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$600
--------------------------------------	----------------------------------	-------

**Carried**

**8.4.2 Community Development**

The August 18, 2022 Board meeting is the last intake of Discretionary grant applications until November 2022 due to the General Local Election.

Moved and seconded,  
 And Resolved:

535/22

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**Area B**

Kootenay Regional Association for Community Living	Space for Axis Family Resources	\$1,000
--	---------------------------------	---------

**Area C**

West Creston Community Hall Association	Pavilion Project	\$5,000
Kootenay Region Association for Community Living	Space for Axis Family Resources	\$1,000
Alice Siding Water Society	Fresh Water Access to Small Communities	\$4,800

**Area D**

Kaslo & Area Volunteer Fire Department	First Responder AED Replacement	\$10,000
Kaslo InfoNet Society	Improving Internet Reliability for North Kootenay Lake Via Improved Power Stability for North Kootenay Lake Wireless Internet Towers	\$10,000
Empire Wilderness Society	Empire Parking Ploughing	\$2,500
Regional District of Central Kootenay Service 184	Mosquito Control Program S184 Meadow Creek/Duncan Dam	\$22,000
North Kootenay Lake Community Services Society	Christmas Hampers/Emergency Fund	\$3,500
Community Futures Central Kootenay	Cannabis Economic Development Council	\$3,000
Argenta Community Association	Emergency VOIP Phone, annual floor resurface, hoses for field watering	\$1,155
Ainsworth Fire Prevention Society	Ainsworth Fire Truck	\$3,500

**Area E**

Central Kootenay Food Policy Council	Website Maintenance and Upgrades	\$1,500
Community Futures Central Kootenay	Nelson & Area Workforce Housing	\$7,500
Nelson Tennis Club	Sunshades	\$500
West Kootenay Community EcoSociety	Watershed Governance and Nature Direct	\$13,000
Glade Water Protection Society	Redfish Creek Mapping: Printing	\$400
RDCK General Administration	Library AAP Mailout	\$4,415
Balfour Senior Citizens Association Branch #120	Operation and maintenance checks for BalfourSenior Center Solar System	\$3,750
University of Alberta	Review of Solar and Efficiency Upgrades - Success and Challenges 3 Years On	\$11,505

**Area F**

Community Futures Central Kootenay	Nelson & Area Workforce Housing	\$7,500
---------------------------------------	---------------------------------	---------

**Area H**

RDCK Community Services	Krestova Land Acquisition	\$250,000
Valhalla Hills Nordic Ski Club	Enlarge Parking and Use of Excavated Material for Projects	\$2,000

**Area I**

Castlegar & District Community Complex	Free Family Day & Skate Swim	\$750
Pass Creek Fire Department Social Club	40-year jackets Celebration for Fire Fighters	\$3,300
Kootenay Gallery of Art, History and Science Society	Fundraiser: Dinner for the Cultured Soul	\$1,000

**Area J**

Castlegar & District Community Complex	Free Family Day & Skate Swim	\$750
---	------------------------------	-------

**Area K**

Arrow Lakes Search and Rescue Society	Satellite Communication Devices	\$3,000
Nakusp & Area Community Trails Society	Saddle Mountain Lookout Repair	\$2,500

**Slocan**

Village of Slocan	Community Concert in the Park, Council Contribution	\$690
Village of Slocan	Kootenay Yoga Festival Council Contribution	\$75

**Carried**

**8.5 CHAIR/CAO REPORTS**

Move and seconded,  
 And Resolved,

536/22

That the Board approve a discussion regarding the 2022 RDCK UBCM Resolutions.

**Carried**

Director Davidoff requested a discussion regarding the 2022 RDCK UBCM Resolutions and the comments within the resolution booklet to prepare for the convention.

UBCM Convention Resolution Booklet - <https://www.ubcm.ca/sites/default/files/2022-08/2022%20UBCM%20Resolutions%20Book.pdf>

Chair Watson attended the Emergency Executive Program Committee meeting and participated in a call with multiple Ministries regarding how to plan for extreme climate change, such as heat domes.

CAO Horn provided an update to the Board regarding the HVAC unit replacement at the Nelson Office. Staff is being encouraged to work from home next week to accommodate the final steps.

CAO Horn reported on the consultation process for the Out of Hospital Care Workers Committee and the final stage to consult with the First Nations groups.

**9. RURAL AFFAIRS COMMITTEE**

Moved and seconded,  
 And Resolved:

537/22

That the Board direct staff to provide notification of the Board's intention to consider Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228 Clark Road, Electoral Area K and legally described as LOT 29, DISTRICT LOT 770, KOOTENAY DISTRICT PLAN 10749 (PID 012-820-733) at the next available opportunity.

**Carried**

Moved and seconded,  
 And Resolved:

538/22

That the Board APPROVE the issuance of Development Variance Permit V2207K to Grant Doyle and Cheryl White for the property located at 228 Clark Road, Electoral Area K and legally described as LOT 29, DISTRICT LOT 770, KOOTENAY DISTRICT PLAN 10749 (PID 012-820-733) to vary Section 1001.8 of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004: FROM 100 square metres TO 110 square metres SUBJECT TO Approval of Temporary Use Permit No. T2203K.

**Carried**

Moved and seconded,  
And Resolved:

- 539/22 That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a minimum floor elevation above natural ground surface of 0.6 metres, and a minimum foundation depth below natural ground elevation of 0.6 metres in accordance with the Engineering Report prepared by Dwyer Engineering and Construction Limited for property located at 207 Nichols Drive, Schroeder Creek, Electoral Area D, and legally described as LOT 39, PLAN NEP14098, DISTRICT LOT 188, KOOTENAY LAND DISTRICT (PID 005-571-871) SUBJECT to preparation by Kevin Kerswell of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

**Carried**

Moved and seconded,  
And Resolved:

- 540/22 That the RDCK Community Works Fund application submitted for the Riondel Community Centre Phase 1 – Roof Replacement Project in the total amount of \$200,000 be approved and that the funds be disbursed from Area A Community Works Funds and allocated to Recreation Facility- Area A – Service S209.

**Carried**

**ORDER OF AGENDA RESUMED** Item 3.4 Directors' Reports considered at this time.

**3.4 DIRECTORS' REPORTS**

Each Director provided a brief summary of the work they have been doing within their communities.

**3.4.1 Director Jackman: TSA/CBRAC/RCC**

**3.4.2 Director Main: 2022 July Events**

**3.4.3 Director Watson**

**3.4.3.1 Columbia Basin Trust**

**3.4.3.2 Columbia River Treaty: Ministry of Energy, Mines and Low Carbon Innovation Response**

**ORDER OF AGENDA CHANGED** The Order of Business has been changed to address public time, with Item 11 Public Time considered at this time.

**11. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:45 a.m.

Media inquired about the \$250,000 Community Development grant for the Krestova Land acquisition (Area H). Staff identified the Community Development grant funding had to be addressed in August due to the 2022 General Local election and at this time there has not been a land purchase.

Simonne Kerswell, property owner, thanked the Board for approving their Site Specific Floodplain Exemption and will provide a document to the Directors.

**ORDER OF AGENDA** Item 10 Directors' Motions be considered at this time.

**RESUMED**

**10. DIRECTORS' MOTIONS**

**10.1 Director Watson: Columbia Basin Trust Climate Resiliency Program Deadline**

Moved and seconded,  
And Resolved:

541/22

That the Board directs staff to review project(s) that meet the criteria for the Columbia Basin Trust Climate Resiliency Program and submit by the August 30th, 2022 deadline.

**Carried**

**RECESSED/  
RECONVENED**

The meeting recessed at 12:02 p.m. for lunch and reconvened at 1:01 p.m.

**12. IN CAMERA**

**12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

Moved and seconded,  
And Resolved:

542/22

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(c)labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;(j)information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**12.2 RESOLUTION - RECESS OF OPEN MEETING**

Moved and seconded,  
And Resolved:

543/22

The Open Meeting be recessed at 1:02 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 2:54 p.m.

**13. MATTERS ARISING FROM IN CAMERA MEETING**

Moved and seconded,  
And Resolved:

544/22

IC57/22

That the Board authorize the release into the Open meeting the purchase price of \$870,000 for the private lands in Krestova, the donation of \$145,000, the need to fundraise \$475,000 and the deadline for doing so being October 5, 2022.

**Carried**

**DIRECTOR  
ABSENT**

Director Wall left the meeting at 3:00 p.m.

Moved and seconded,  
And Resolved:

545/22 That the Board consider Items 8.2.2 and 8.2.3 at this time.

**Carried**

**8.2.2 2021 Audited Financial Statements**

The 2021 DRAFT Financial Statement for the Board from Grant Thornton, has been received.

Ashley Ruggiero, Grant Thornton LLP, provided a summary of the 2021 Audited Financial Statements.

**DIRECTOR  
ABSENT**

Director Popoff left the meeting at 3:07 p.m.

Moved and seconded,  
And Resolved:

546/22 That the Board approve the unqualified 2021 Audited Financial Statements as audited by Grant Thornton LLP.

**Carried**

**8.2.3 2021 Statement of Financial Information Report (SOFI)**

The Statement of Financial Information Report (SOFI), has been received.

Moved and seconded,  
And Resolved:

547/22 The Schedule and Statement of Financial Information for the fiscal year ended December 31, 2021, be approved for release in accordance with the *Financial Information Act*, with a copy to be filed with the Ministry of Municipal Affairs and Housing.

**Carried**

**14. ADJOURNMENT**

Moved and seconded,  
And Resolved:

548/22 That the meeting adjourn at 3:11 p.m.

**Carried**

---

Aimee Watson, RDCK Board Chair

---

Angela Lund, Deputy Corporate Officer



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Kaslo and Area D Economic Development  
Commission S109  
OPEN MEETING MINUTES**

**1:00 p.m.**

**Monday, August 8<sup>th</sup>, 2022**

**Village of Kaslo Council Chambers**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://us02web.zoom.us/j/88976366115>

**Join by Phone:**

+1 778 907 2071 Canada

**Meeting Number (access code):** Meeting ID: 889 7636 6115

**Meeting Password:** Meeting ID: 889 7636 6115

**In-Person Location:** 413 4<sup>th</sup> St, Kaslo BC – City Hall

**COMMISSION MEMBERS**

Commissioner Hewat	Village of Kaslo
Commissioner Davie	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Gazzard	Area D
Commissioner Watson	Area D

**MEMBERS ABSENT**

Commissioner Brown	Area D
Commissioner Johnson	Area D
Commissioner Jones	Area D

**STAFF**

Catherine Allaway	CO, Village of Kaslo
-------------------	----------------------

**5 out of 8 voting Commission/Committee members were present – quorum was met.**





**7. LATE ITEM**

**7.1 Composters – Regional District of Central Kootenays**

Commissioner Watson gave a verbal update to the Regional District of Central Kootenays composting plan and products, as well as some different options available for composting.

**8. PUBLIC TIME**

The Chair will call for questions from the public at 1:35 p.m.

**9. NEXT MEETING**

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for September 19<sup>th</sup>, 2022 at 1:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 1:36 p.m.

**Carried**

Approved by

---

Suzan Hewat, Chair



**Regional District of Central Kootenay**  
**NELSON, SALMO, E, F, AND G REGIONAL PARKS COMMISSION**  
**Open Meeting Minutes**

Wednesday, August 10, 2022  
 9:00 am

**COMMISSION MEMBERS**

**PRESENT**

Chair R. Faust

Commissioner T. Newell

Commissioner J. Morrison

Commissioner D. Lockwood

Commissioner H. Cunningham

Electoral Area E

Electoral Area F

City of Nelson

Village of Salmo

Electoral Area G

**STAFF PRESENT**

J. Chirico

C. Gaynor

J. Chapman

J. Phillips

C. Stanley

General Manager of Community  
 Services

Regional Parks Manager

Meeting Coordinator Lead

Operations Supervisor

Regional Manager

**GUESTS**

Cathy May Scott

Tom Brock

---

**1. CALL TO ORDER**

Chair Faust called the meeting to order at 9:04 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

The Agenda for the August 10, 2022 Nelson, Salmo, E, F and G Regional Parks Commission meeting be adopted as circulated.

Carried

**4. RECEIPT OF MINUTES**

The May 11, 2022 Nelson, Salmo, E, F and G Regional Parks Commission minutes, have been received.

**5. DELEGATE**

Cathy Scott-May, from the Community of Bonnington and Bonnington Improvement District presented to the Commission the community input on the possible future options for use of the playing field area at Bonnington Regional Park along with an overview of maintenance concerns, including she would like to have a Community meeting in September to gather their opinion on how they would like their relationship to be with the Regional District of Central Kootenay. Cathy would like to advocate for the Community and for the Community to get more involved.

**COMMISSION MEMBER PRESENT:** Commission Member H. Cunningham joined the meeting at 9:07am.

Commissioner Newell stated; It would be unfair for us to say that the Regional District of Central Kootenay does not take care of the park as we have heavily reduce the water and that is why the grass is dying.

**6. STAFF REPORTS****6.1 Staff Operations Report**

Jeff Phillips, Parks Operations Supervisor provided the Commission with a verbal update regarding Staff Operations Report, including, we have been able to get a head with the wet weather previously, as usually we have to shut down the parks by now due to forest fires.

**RECESS:** The meeting recessed at 10:00a.m. for a short break and reconvened at 10:11 a.m.

**6.2 Financial Report**

Cary Gaynor, Regional Parks Manager provided the Commission with a verbal update regarding the Financial Report including, we have a lot of working happening now and invoices coming in but we are in good shape at the moment.

**6.3 NSEFG Regional Parks Cost Analysis for Service Delivery**

Joe Chirico, General Manager of Community Services, provided the Commission with an overview of the Cost Analysis for Services Delivery, which was included in the Commission Report dated July 26, 2022.

**7. OLD BUSINESS - CORRESPONDANCE****7.1 5 and 6 Mile Update**

Cary Gaynor, Regional Parks Manager provided the Commission with a verbal update regarding 5 and 6 Mile in Mark Crowe's absence, including we have received the audit from the Lifesaving society. We are reviewing this now prior to bringing it to the Commission.

Mark has recently has SNT Engineering doing the access for potential development that is happening at 5 and 6 mile.

**MOVED** and seconded,  
AND Resolved:

That the Salmo Valley ATV Club be invited to provide a presentation to the next meeting, September 21, 2022. That they are let known what they should prepare.

**Carried**

**8. PUBLIC TIME**

There were no members of the Public or Media present at this Commission Meeting.

**NOTICE OF MOTION:**

That staff create an outline for a plan to engage the public in the future planning of the Bonnington Regional Park and present to the Nelson, Salmo, E, F and G Regional Parks meeting in 2023.

**9. IN CAMERA**

There are no In Camera items for this Commission Meeting.

**10. NEXT MEETING**

The next Nelson, Salmo, E, F and G Regional Parks Commission meeting is scheduled for September 20, 2022 at 9:00am.

**12. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Nelson, Salmo, E, F and G Regional Parks Commission meeting be adjourned at 11:51am

**Carried**

Approved by

Ramona Faust, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**AREA E ADVISORY PLANNING AND HERITAGE  
COMMISSION  
OPEN MEETING MINUTES**

**Time: 5:00 p.m.**

**Monday, August 15<sup>th</sup> 2022**

**Remote Meeting via Webex**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m86b084c0d1a262de9a3b08b6476fa5f8>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code): 2455 976 5715**

**Meeting Password: ZWe2Nhg8S2x**

**In-Person Location: N/A**

**COMMISSION/COMMITTEE MEMBERS**

Commissioner Doyle

Electoral Area E

Commissioner Charlwood

Electoral Area E

Commissioner Fellows

Electoral Area E

**MEMBERS ABSENT**

None

**STAFF**

Corey Scott

Planner 2

Sadie Chezenko

Planning Assistant

**3 out of 3 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Interim Chair Doyle called the meeting to order at 5:09 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous Peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 15, 2022 Area E Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. DELEGATE**

No delegations

**5. STAFF REPORTS**

**5.1 Wildfire Development Permit Area (Wildfire DPA)**

Staff member Corey Scott outlined background on Wildfire DPAs

Staff member Sadie Chezenko presented Wildfire DPA workbook and the following was discussed:

- The commission strongly agreed that it is important that the RDCK adapt to living with wildfires to avoid their potential negative impacts.
- The commission was aware of other RDCK wildfire programs such as Free FireSmart Assessments, the Rebate Program, and the Neighbourhood Recognition Program
- The commission outlined that the community, both individuals and groups, were already doing some mitigation actions such as:
  - Forest clean up and wood removal
  - Queens Bay, Carson Road, and Sunshine Bay are certified FireSmart communities
- The commission highlighted several areas where the community was putting itself at risk and could be doing more:
  - There is lack of workers, especially trained workers, to undertake mitigation activities
  - Risky activities on Crown Land specifically with regard to deadfall, logging practices, and impact of what is left behind.
    - Related to the above point, the proliferation of members of the public going out with chainsaws to collect wood on Crown Land.
  - Lack of support for vulnerable homeowners (seniors, mobility challenged) often with large parcels of land that are difficult to manage
  - Potential lack of water. Highlighted that creek water is being used as water source and could limit access for fire flow
  - Human error
    - Issues identified with members of the public not following fire bans, or doing other unsafe practices such as setting off fireworks.
    - The storage of combustibles (firewood and flammables) in close proximity or abutting homes.

- Questioned whether fire flow quantity could be required as part of Wildfire Development Permit (DP)
- Contemplated whether access for firetrucks could be better considered with DP.
- Summary: “incredibly smart but difficult”

## 5.2 Kootenay Lake Development Permit Area (Kootenay Lake DPA)

Staff member Corey Scott outlined background on the Kootenay Lake DPA.

The following items were discussed:

- Commission was very supportive of the idea of the Kootenay Lake DPA
  - Expressed preference for a targeted approach at implementation of buffer zones
- The commission expressed lament at the amount of damage already done
  - Highlighted that negative actions had been carried out both wilfully and unintentionally
  - Cited members of the public ignoring current regulations and safe environmental practices regarding to building and waste disposal
  - Lamented the lack of sufficient protection and management of the lake past and presently
  - Highlighted that remediation is expensive and requires significant effort and funds but that the DPA could not address this
- The commission discussed whether or not additional regulations would be accepted by the community
  - Stated that draconian anything would not work
  - Mused over what the sweet spot would be between no regulation and effective protection
  - Recognition that there are people who do not want to be told what to do – at all

## 6. PUBLIC TIME

No public present for questions.

## 7. NEXT MEETING

The next Area E APHC meeting is scheduled for August 25, 2022 at 5:00 p.m.

## 8. ADJOURNMENT

**MOVED** and seconded,  
AND Resolved:

The Area E APHC meeting be adjourned at 6:38 p.m.

**Carried**



John Doyle, Area E APHC Chair





## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# EMERGENCY PROGRAM EXECUTIVE COMMITTEE OPEN MEETING MINUTES

9:00 a.m.  
August 16, 2022  
Remote Meeting

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=md95c928ca9b6cb6f80123fe6584e8ca0>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code): 246 369 31148**

**Meeting Password:** NUqVDspt832

### COMMITTEE MEMBERS

Chair A. Watson  
Committee Member W. Popoff  
Committee Member A. Casemore

Committee Member T. Newell  
Committee Member C. Moss

RDCK Board Chair  
RDCK Vice Board Chair  
Representing Electoral Areas A, B, C, G, Salmo  
and Creston  
Representing D, E, F and Kaslo  
Representing H, I, J, K, Nakusp, Silverton, New  
Denver, Slocan

### STAFF

S. Horn  
C. Johnson  
N. Soltys

Chief Administrative Officer  
Manager of Community Sustainability  
Meeting Coordinator

**5 out of 5 Committee members were present – quorum was met.**

#### 1. CALL TO ORDER

Chair Watson called the meeting to order at 9:00 a.m.

#### 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within those traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**  
**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 16, 2022, Emergency Program Executive Committee meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The May 25, 2022, Emergency Program Executive Committee minutes, have been received.

**5. STAFF UPDATES**

**5.1 FOR INFORMATION: UPDATE ON WILDFIRES**

**6. OLD BUSINESS**

**6.1 FOR INFORMATION: INFORMATION SHARING DURING EMERGENCIES**

**7. NEXT MEETING**

The next Emergency Program Executive Committee meeting is scheduled for Tuesday, October 18, 2022, at 9:00 a.m.

**8. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Emergency Program Executive Committee meeting be adjourned at 9:57 a.m.

**Carried**

Approved by  
Aimee Watson, Chair



# Emergency Management - The Policy Group

Roles & Responsibilities During Emergencies

**Presented by:** Chris Johnson

**Date:** June 2022



## Outline/Meeting Agenda

- 1** Emergency Management Refresher
- 2** RDCK EOC
- 3** Policy Group - Role
- 4** Policy Group - Activation
- 5** Policy Group - Recovery
- 6** Expectations

# Four Pillars of Emergency Management



## MITIGATION

Public Education  
Hazard & Vulnerability Assessment  
Improved Infrastructure

## PREPAREDNESS

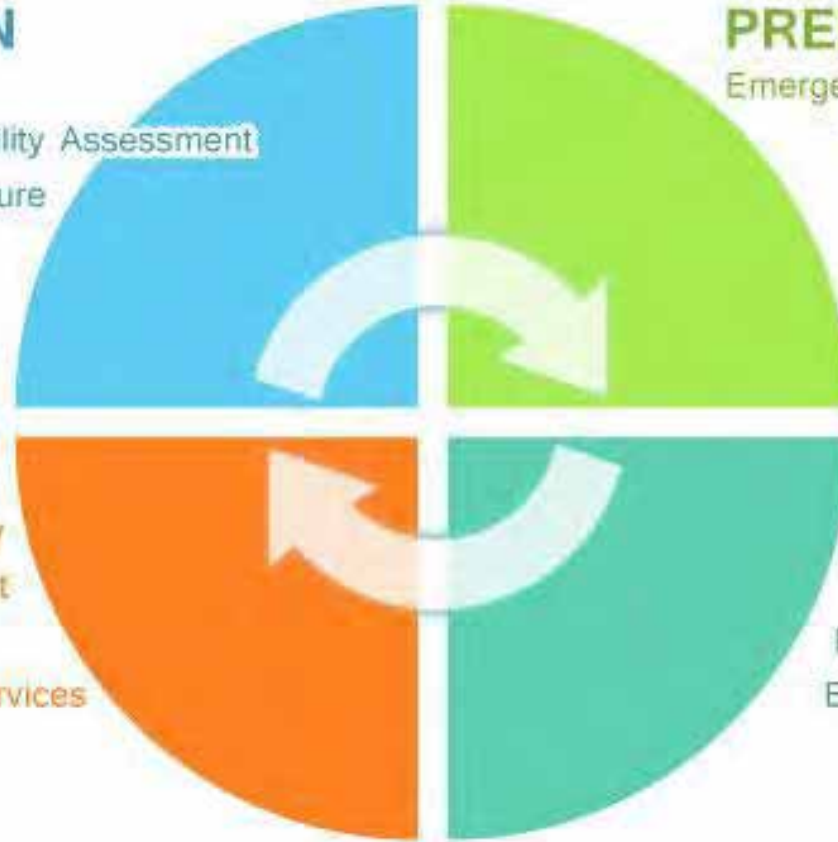
Emergency Response Plans  
Training & Exercises  
Sirens

## RECOVERY

Economic Recovery  
Debris Management  
Housing  
Health & Social Services

## RESPONSE

Life Safety  
Incident Stabilization  
Property Preservation  
Evacuation & Shelters  
Mass Care



# The RDCK's Role During Emergencies



RDCK EOC in response:

- Gather information and prioritize response activities
- Understand the nature and source of the threat
- Allocate resources and lifesaving needs
- Restore critical infrastructure
- Ensure continuity of critical services.

Emergency management takes a team

- A coordinated approach
- But requires varying degrees of effort from positions



# British Columbia Emergency Management System

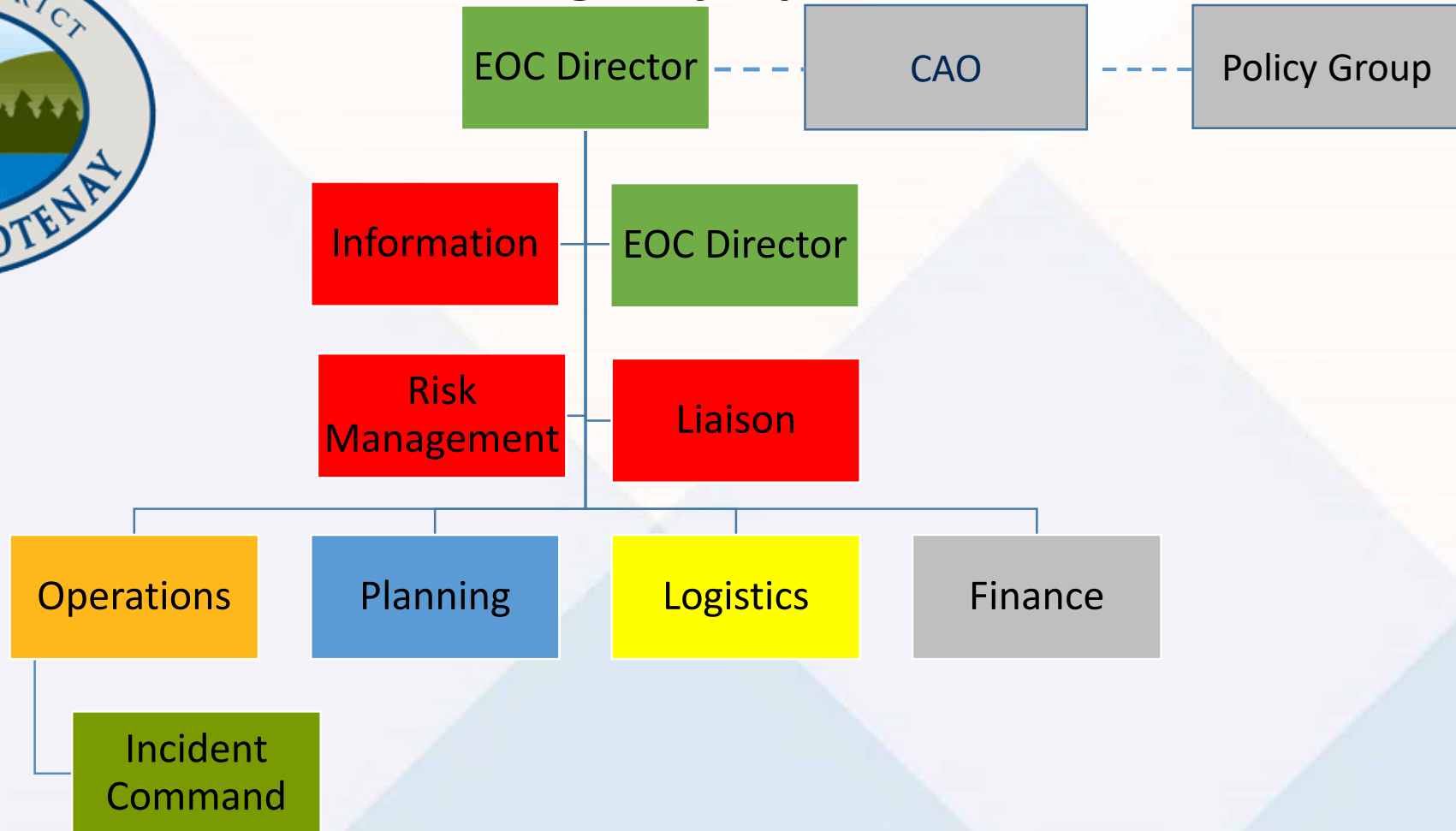
## “BCEMS”: A Comprehensive Framework

*BCEMS is a framework that provides a structure for a standardized approach to developing, coordinating and implementing EM programs across the province.*

1. Health and Safety of Responders
2. Save Lives
3. Reduce Suffering
4. Protect Public Health
5. Protect Infrastructure
6. Protect Property
7. Protect the Environment
8. Reduce Economic / Social Losses



# RDCK Emergency Operations Centre







## Role of the Policy Group

- Authorizes a declaration, extension and rescind of SOLE
- Formally requests higher level government support and/or resources
- Provides support and direction for emergency public information activities
- Provides emergency policy direction to the EOC Director and staff



## Role of the CAOs

- Liaison between the Policy Group and the EOC Director
- Non-voting members of the Policy Group
- Attends Policy Group meetings and ensures accurate records are kept of all decisions
- Makes recommendations to the Policy Group based on advice from the EOC Director



## Single Jurisdiction

- **Incident affects one municipality:**  
**Mayor, CAO and RDCK CAO\*** form the Policy Group
  - **Incident affects one electoral area:**  
**Board Chair, RDCK CAO & Electoral Area Director\*** form the Policy Group
- \*Plus other members as required depending on the Incident



# Multiple Jurisdictions



- Incident affects both a municipality and an electoral area:  
**Mayor, CAO & RDCK Board Chair, CAO and Electoral Area Director\*** form the Policy Group

\* plus other members as required, depending on the incident.







## Policy Group Activation

1. Notification by EOC Director, CAO
2. Establish Policy Group
3. Receive situation briefing from CAO and/or EOC Director
4. Discuss any immediate issues
5. Establish a schedule of meetings/updates.





## Operational Phase

1. Consult with CAO/EOC Director to determine need for declaration, extension and rescind of State Of Local Emergency and/or Evacuation Alerts/Orders
2. Make policy decisions based on advice from CAO/EOC Director
3. Keep apprised of emergency incident status by reviewing situation updates from the EOC
4. Stay informed by reading emailed updates
5. Maintain regular contact with the CAO
6. Refer public to local jurisdiction information sources
7. As requested by Information Officer, act as spokesperson for media interviews
8. Recognize EOC staff and response personnel



## Recovery Phase

1. Continue communication with the CAO
2. Set recovery policies as needed
3. Establish recovery priorities
4. Maintain regular contact with the CAO
5. Refer public to local jurisdiction information sources
6. As requested by Information Officer, act as spokesperson for media interviews
7. Participate in After Action debriefs as required



# Expectations of Elected Officials

## Before An Incident

- If it's flood or fire season and you're leaving the area, even for a short time, provide contact information to your CAO

## During an Incident

- Readily accessible by phone at all hours
- Regular, reliable access to email and check regularly
- Available to attend meetings, briefings, media interviews – any time, day or night.





## Other Resources

### Emergency Program Staff

Chris Johnson – Manager of Community Sustainability

Stephane Coutu – Emergency Program Coordinator

Jon Jackson – Emergency Program Coordinator



Questions?





**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ELECTORAL AREA J ADVISORY PLANNING AND  
HERITAGE COMMISSION  
OPEN MEETING MINUTES**

**Time: 5:00 p.m.**

**Date: August 17, 2022**

**Location: Hybrid Model – In-Person and Remote**

**COMMISSION/COMMITTEE MEMBERS**

Commissioner W. Penner	Electoral Area J	In-Person
Commissioner A. Repin	Electoral Area J	In-Person
Commissioner D. Ackney	Electoral Area J	In-Person

**MEMBERS ABSENT**

Jeff Grant	Commissioner
------------	--------------

**STAFF**

Mikaela Wheaton	Planning Assistant
-----------------	--------------------

**3 out of 4 voting Commission members were present – quorum was met.**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m37905151b4c9695188ddef4cfa1c5609>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2455 831 9352

**Meeting Password:** h7TnVvdpp43

**In-Person Location:** Robson Fire Hall – 3037 Waldie Avenue, Robson, BC

**1. CALL TO ORDER**

Acting Chair Penner called the meeting to order at 5:02 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 17<sup>th</sup>, 2022 Electoral Area J Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. DELEGATIONS**

Item 5.2 - Carlin Horkoff

**5. STAFF REPORTS - APPLICATIONS**

**5.1 Development Variance Permit - Clasby**

**File No. V2208J**

**845 Waterloo Road, Ootischenia**

The Referral Package dated July 27<sup>th</sup>, 2022 from Zachari Giacomazzo, Planner, re: Development Variance Permit application, has been received.

The following was discussed:

- Possible disturbance of neighbours landscaping

**Moved** and seconded,  
AND Resolved that it be recommended:

That the Area J Advisory Planning and Heritage Commission SUPPORT the Development Variance Permit to Brooke Clasby for the property located at 845 Waterloo Road, Ootischenia and legally described as Lot 5 District Lot 4598 Kootenay District Plan NEP90764 to decrease the setback from an interior lot line from 2.5 metres to 1.2 metres to permit construction of a home office, provided that the neighbours do not have any objections to the proposal.

**Carried**

**5.2 Bylaw Amendment – Horkoff**

**File No. Z2209J**

**815 Columbia Road, Ootischenia**

The Referral Package dated August 8<sup>th</sup>, 2022 from Eileen Senyk, Planner, re: Bylaw Amendment application, has been received.

Property owner, Carlin Horkoff shared with the Commission background on the application.

The following was discussed:

- Ootischenia Improvement District approving water if each unit pays full fee
- Septic specifically designed for two separate suites
- Wanting to create legal suites, not illegal in-law suites like other landowners

- Proposal aligns with the existing neighbourhood environment
- Not proposing to do extensive landscaping to reduce water usage
- Will probably use less water than most existing land owners

**Moved** and seconded,  
AND Resolved that it be recommended:

That the Area J Advisory Planning and Heritage Commission direct staff to provide additional information regarding the proposed zoning class prior to outlining support or not support for the proposed Bylaw Amendment to Carlin Horkoff for the property located at 815 Columbia Road, Ootischenia and legally described as Lot 2 District Lot 4598 Kootenay District Plan EPP75763.

**Referred**

## **6. STAFF REPORTS - PROJECTS**

### **6.1 Wildfire Development Permit Areas**

#### **All Electoral Areas**

The Committee Report and APHC Workbook from Corey Scott, Planner, re: Wildfire Development Permit areas, has been received.

The following was discussed:

- Do the materials make that much of a difference if the property has an abundance of flammable landscaping
- Main things assessed during house fire triage: construction materials, clutter and presence of combustible materials
- RDCK is an “inter-mixed” area where fire spread is significant due to landscaping
- Even with landscaping, fires are easier to stop with non-combustible materials
- Rather than forcing people to do something, bring better awareness and have campaigns outlining guiding principals to better educate owners to make fire smart decisions
- Recommend installing sprinklers in new buildings
- Additional regulations add more costs to landowners
- Hard to provide support when not sure what the regulations would look like

### **6.2 Agriculture Policy Review**

#### **Electoral Areas F, I, J and K**

The Referral Package dated June 23<sup>rd</sup>, 2022 from Stephanie Johnson, Planner, re: Proposed Bylaw Amendments to Agriculture objectives and policies, development permit requirements, interpretations, general regulations and zoning designations, has been received.

The following was discussed:

- Not much Agriculture/ALR land in Electoral Area J anymore
- Additional potential for income for farms is beneficial

**Moved** and seconded,

AND Resolved that it be recommended:

That the Area J Advisory Planning and Heritage Commission SUPPORT the Agriculture Policy Review project to amend Regional District of Central Kootenay Zoning Bylaw No. 1675 and Kootenay-Columbia Rivers Official Community Plane Bylaw No. 1157.

**Carried**

**7. PUBLIC TIME**

There were no members of the public in attendance at this time.

**8. NEXT MEETING**

The next Electoral Area J Advisory Planning and Heritage Commission meeting is scheduled for September 14, 2022 at 5:00 p.m.

**9. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Electoral Area J Advisory Planning and Heritage Commission meeting be adjourned at 6:31 p.m.

**Carried**

Approved by

---

Wally Penner, Acting Chair

**THESE ITEMS ARE PROVIDED FOR INFORMATION ONLY AND WILL BE ADDED TO THE ASSOCIATED REPORTS TO BE PRESENTED AT FUTURE MEETINGS BY PLANNING STAFF**

---

1. That the Area J Advisory Planning and Heritage Commission SUPPORT the Development Variance Permit to Brooke Clasby for the property located at 845 Waterloo Road, Ootischenia and legally described as Lot 5 District Lot 4598 Kootenay District Plan NEP90764 to decrease the setback from an interior lot line from 2.5 metres to 1.2 metres to permit construction of a home office, provided that the neighbours do not have any objections to the proposal.
2. That the Area J Advisory Planning and Heritage Commission direct staff to provide additional information regarding the proposed zoning class prior to outlining support or not support for the proposed Bylaw Amendment to Carlin Horkoff for the property located at 815 Columbia Road, Ootischenia and legally described as Lot 2 District Lot 4598 Kootenay District Plan EPP75763.
3. That the Area J Advisory Planning and Heritage Commission SUPPORT the Agriculture Policy Review project to amend Regional District of Central Kootenay Zoning Bylaw No. 1675 and Kootenay-Columbia Rivers Official Community Plane Bylaw No. 1157.



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# ELECTORAL AREA C ADVISORY PLANNING AND HERITAGE COMMISSION OPEN MEETING MINUTES

**Time: 7:00 p.m.**

**Date: August 22, 2022**

**Location: Hybrid Model – In-Person and Remote**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1d2b15503f8e919c36ead1fc2f58b8c3>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code): 2450 618 7020**

**Meeting Password: QPcZjB5ZE92**

**In-Person Location: West Creston Hall – 1350 W Creston Road, Creston, BC, V0B1G7**

### COMMISSION/COMMITTEE MEMBERS

Commissioner McLaren	Electoral Area C	In Person
Commissioner Yarema	Electoral Area C	In Person
Commissioner Chadwick	Electoral Area C	In Person
Commissioner Kepke	Electoral Area C	In Person
Commissioner Churchill	Electoral Area C	In Person

### MEMBERS ABSENT

Commissioner Rast	Electoral Area C
Commissioner Germann	Electoral Area C
Commissioner McKenzie	Electoral Area C

### STAFF

Corey Scott	Planner
-------------	---------

**5 out of 8 voting Commission/Committee members were present – quorum was met.**

#### 1. ELECTION OF CHAIR

Allen McLaren nominated and elected as Chair.  
Lori Kepke nominated and elected as Vice-Chair.  
Roger Chadwick nominated and elected as Secretary.

Corey Scott ratifies the Allen McLaren as Chair and Lori Kepke as Vice Chair and Roger Chadwick as Secretary of the Area C Advisory Planning and Heritage Commission for 2022.

**2. CALL TO ORDER**

Chair McLaren called the meeting to order at 7:20 p.m.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
**AND Resolved:**

The Agenda for the August 22<sup>nd</sup>, 2022 Area C Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The minutes for the January 27<sup>th</sup>, 2022 Area C Advisory Planning and Heritage Commission meeting have been received.

**5. DELEGATIONS**

No delegations

**6. STAFF REPORTS**

**6.1 Development Variance Permit - Bohn**

**File No. V2209CV**

**1401 Evans Road, West Creston**

The Referral Package dated August 18<sup>th</sup>, 2022 from Eileen Senyk, Planner, re: Development Variance Permit application, has been received.

The following was discussed:

- The property already has two accessory structures on it, which is not noted in the proposal summary
- There appears to be enough space to accommodate the requested accessory structure
- Would like to give APHC members more opportunity to visit the site and comment prior to September 18, 2022.

**Moved** and seconded,

**AND Resolved:**

That the Area C Advisory Planning and Heritage Commission **SUPPORT** the Development Variance Permit to Robert and Ana Bohn for the property located at 1401 Evans Road, West Creston and legally described as Lot 10 District Lot 1005 Kootenay District Plan 14651 to increase the maximum allowable gross floor area of an accessory building from 200 square metres to 223 square metres conditional upon there being no objection from APHC members prior to September 18, 2022.



Carried

**6.2 Wildfire Development Permit Areas****All Electoral Areas**

The Committee Report dated June 2<sup>nd</sup>, 2022 and APHC Workbook from Corey Scott, Planner, re: Wildfire Development Permit areas, has been received.

The following was discussed:

- There is a general awareness of the free FireSmart Assessments but most members were unaware of the Rebate and Neighbourhood Recognition Programs
- Protection against wildfire is happening at the individual property owner level due to size of properties; lack of a coordinated effort to FireSmart entire neighbourhoods/communities
- Creston Community Forest integrating canopy reduction/fuel treatments into their timber extraction but only relevant on those Crown lands
- Guidelines for landscaping, roofing and buildings materials are things that people would generally be willing to do. Siting guidelines may be seen as overbearing
- The principles behind the guidelines could be supportable but they would have to be implemented in a way that is not overly onerous ('heavy-handed') for property owners
- Recognize that a lot of these things are already being done to get lower insurance rates and protect one's investment

**7. NEW BUSINESS****7.1 Commission Resignations**

**Moved** and seconded,

AND Resolved that it be recommended to the Board:

That the Board send a letter to outgoing member Carmen Lydom thanking them for their service with the Electoral Area C Advisory Planning and Heritage Commission.

Carried

**8. PUBLIC TIME**

The Chair will call for questions from the public at 8:38 p.m.

No public present.

**9. NEXT MEETING**

The next Area C Advisory Planning and Heritage Commission meeting is to be determined based on receipt of applications.

**10. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Area C Advisory Planning and Heritage Commission meeting be adjourned at 8:39 p.m.

Approved by

Carried

---

Allen McLaren, Area C APHC Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ELECTORAL AREA D ADVISORY PLANNING AND  
HERITAGE COMMISSION  
OPEN MEETING MINUTES**

**Time: 7:00pm**

**Date: August 25, 2022**

**Location: Remote via Webex**

**COMMISSION/COMMITTEE MEMBERS**

Commissioner K. Newmoon	Electoral Area D - Chair
Commissioner G. Devine	Electoral Area D
Commissioner A. Hobden	Electoral Area D
Commissioner R. Longval	Electoral Area D

**MEMBERS ABSENT**

Sarah Sinclair	Electoral Area D - Commissioner
----------------	---------------------------------

**STAFF**

Mikaela Wheaton	Planning Assistant
-----------------	--------------------

**4 out of 5 voting Commission members were present – quorum was met.**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4feea8b6172ef5ba81bfd0e1ff0cea2>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code): 2454 052 4490**

**Meeting Password: M7QrJw9Pma5**

**1. CALL TO ORDER**

Chair Newmoon called the meeting to order at 7:07 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 17<sup>th</sup>, 2022 Electoral Area J Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The June 30<sup>th</sup>, 2022 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

**5. DELEGATIONS**

No delegations

**6. STAFF REPORTS - PROJECTS**

**6.1 Wildfire Development Permit Areas**

**All Electoral Areas**

The Committee Report dated June 2<sup>nd</sup>, 2022 and APHC Workbook from Corey Scott, Planner, re: Wildfire Development Permit areas, has been received.

The following was discussed:

- There is a general awareness of the FireSmart Assessments, Rebates and Neighbourhood Recognition Programs
- Johnsons Landing and Woodbury Village are FireSmart Neighbourhoods and are working to protect against wildfire
- Other neighbourhoods are working at an individual property level by landscaping, installing sprinklers on roofs, etc. as some members of the area believe that since they are surrounded by trees that nothing they do will help protect them
- Multiple communities have their own trailers/fire boxes and offer regular fire training with residents to teach them how to use equipment in case of emergency
- Some neighbourhoods have identified common areas that are critical to maintain to ensure they are protected in case of emergency (ie: water infrastructure, community halls, etc) – this should be done with all communities whether FireSmart or not
- The proposal seems beneficial but the additional costs of certain materials may not be feasible for some owners – recommend that staff provide visuals of existing cost verse non-combustible cost so owners have a better understanding of the costs associated with the regulations if approved
- Guidelines for landscaping may be more affordable and landowners would generally be willing to do it. Propose to implement the development permit for landscaping first, then buildings down the road

- Commissioners believe the end goal of protection from wildfires is important, but might be easiest to approach other residence of their Electoral Area with providing workshops, education, awareness and encouragement, not enforcing regulations
- Need to motivate and not force – work “ground up” not “top down” to avoid negative attitudes about trying to meet the end goal

**7. PUBLIC TIME**

There were no members of the public in attendance at this time.

**8. NEXT MEETING**

The next Electoral Area D Advisory Planning and Heritage Commission meeting is scheduled for September 22<sup>nd</sup>, 2022 at 7:00 p.m.

**9. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 7:55 p.m.

**Carried**

Approved by

---

Karen Newmoon, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**NELSON & DISTRICT RECREATION COMMISSION NO. 5  
OPEN MEETING MINUTES**

**9 a.m. – 12 p.m.**

**Wednesday, August 24, 2022**

**Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m6febb8a12580ec71424fd883f05f583c>

**Join by Phone:** 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2457 762 5204

**Meeting Password:** 2Xknj3JKC3z

**In-Person Location:** Held by remote meeting until further notice

**COMMISSION MEMBERS**

Commissioner Page	City of Nelson – Chair
Commissioner Logtenberg	City of Nelson
Commissioner Faust	Electoral Area E
Commissioner Newell	Electoral Area F

**MEMBERS ABSENT**

Commissioner Morrison	City of Nelson
-----------------------	----------------

**STAFF**

Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Regional Manager – Recreation & Client Services – RDCK
Craig Stanley	Regional Manager – Operations & Asset Management – RDCK
Ryan Ricalton	Facility Manager – NDCC
Ashley Chadwick	Administrative Assistant – NDCC – Meeting Coordinator

**4 out of 5 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Page called the meeting to order at 9:02 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

That the agenda for the August 24, 2022 Nelson & District Recreation Commission meeting be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 27, 2022 Nelson & District Recreation Commission minutes, have been received.

**5. CORRESPONDENCE**

**5.1 NELSON SOCCER ASSOCIATION – INDOOR SPORTS FACILITY**

Commission discussed the letter dated July 20, 2022 from Tim Wooldridge of the Nelson Soccer Association, re: Nelson Soccer Association Indoor Sports Facility that was received at the July 27, 2022 Nelson & District Recreation Commission meeting.

**MOVED** and seconded,  
AND Resolved:

That the Nelson & District Recreation Commission provide a letter of support to the Nelson Soccer Association on their undertaking of a feasibility study for the construction of a new indoor sports facility in Nelson.

**Carried**

**6. STAFF REPORTS**

**6.1 NDCC UPDATE**

The Commission Report dated August 9, 2022 from Ryan Ricalton, NDCC Facility Manager, re: NDCC Update, has been received.

**7. PUBLIC TIME**

No public were present at the meeting.

**RECESS/** The meeting recessed at 10:10 a.m. for a break and reconvened at 10:20 a.m.  
**RECONVENE**

## 9. IN CAMERA

### 9.1 MEETING CLOSED TO THE PUBLIC

**MOVED** and seconded,  
AND Resolved:

In the opinion of the Commission - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than COMMISSIONERS, ALTERNATE COMMISSIONERS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**Carried**

### 9.2 RECESS OF OPEN MEETING

**MOVED** and seconded,  
AND Resolved:

That the Open Meeting be recessed at 10:21 a.m. in order to conduct the Closed In Camera meeting.

**Carried**

**RECONVENE** The Open Meeting reconvened at 10:43 a.m.

## 10. NEXT MEETING

The next Nelson & District Recreation Commission meeting is scheduled for November 23, 2022 at 9 a.m. This meeting had previously been scheduled for November 30, 2022.

Please note the October 26, 2022 Nelson & District Recreation Commission meeting has been cancelled.

## 11. ADJOURNMENT

**MOVED** and seconded,  
AND Resolved:

That the Nelson & District Recreation Commission meeting be adjourned at 10:50 a.m.

**Carried**

Approved by

Keith Page  
Chair, Rec. Comm. No. 5  
Aug 30, 2022



**Regional District of Central Kootenay  
CRESTON VALLEY SERVICES COMMITTEE  
Open Meeting Minutes**

Thursday, September 1, 2022  
9:00 am

Hybrid Model – In-person and Remote  
Creston & District Community Complex – Creston Erickson Room  
312 19<sup>th</sup> Avenue North, Creston, BC

**COMMISSION MEMBERS PRESENT**

Director J. Comer (CHAIR)	Town of Creston – In-person
Director G. Jackman	Electoral Area A – In-person
Director T. Wall	Electoral Area B – In-person
Director A. Casemore	Electoral Area C

**STAFF PRESENT**

J. Chirico	General Manager of Community Services
C. Stanley	Manager of Recreation - Creston and District Community Complex
S. Sudan	General Manager, Development and Community Sustainability
C. Hopkyns	Corporate Administration Coordinator
J. Rafuse	Meeting Coordinator

---

**WEBEX REMOTE MEETING INFO**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m45ceeb18c6637714b807a19f71d76210>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2463 425 5394

**Meeting Password:** apJWDRqx488



In-Person Location: Creston & District Community Complex – Creston Erickson Room  
312 19<sup>th</sup> Avenue North, Creston, BC

**1. CALL TO ORDER**

Chair Comer called the meeting to order at 9:00 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**Moved** and seconded,  
And Resolved:

The agenda for the September 1, 2022 Creston Valley Services Committee meeting be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 12, 2022 Creston Valley Services Committee minutes, has been received.

**NOTE:** Item 8.2 2022 Budget – Service 108 staff direction to prepare the Economic Action partnership budget worksheet for the August 4, 2022 meeting be changed to the October 4, 2022 Creston Valley Services Committee meeting,

**5. STAFF REPORTS**

**5.1 Creston & District Community Complex Operations Update**

Craig Stanley, Regional Manager of Operations and Asset Management provided gave a presentation to the Committee regarding Operations and Financial Q2 for Recreation Facility – Creston and Areas A, B and C Service S224. Manager Stanley answered the Committee's questions.

**6. NEW BUSINESS**

**6.1 Discussion: Dog Control Bylaw**

Garry Jackman, Director – Electoral Area A, proposed a bylaw on animal behaviour causing harm.

The Committee had a discussion regarding dog control. Sangita Sudan shared that the Dog Control Service analysis is going to the September Rural Affairs Committee and answered the Committee's questions.

**Staff Direction:** To develop a draft dog control bylaw that will address the following:

- behavioral challenges and threats;
- provide a process for initial interview;
- apprehension and containment of animals; and
- options to resolve the situation.

## 6.2 Creston Valley Public Library Update

The Library Update for June 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Finance Report and Library Usage Report, was received.

The Committee had a discussion regarding the reading centre budgets. Joe Chirico answered the Committee's questions.

## 7. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:18 a.m.

- A member of the public requested the Committee consider the agricultural point of view when drafting the dog control bylaw.
- A member of the public expressed concerns regarding dog control and informed the Committee about their petition.

**DIRECTOR ABSENT:** Director Casemore left the meeting at 11:22 a.m.

## 8. NEXT MEETING

The next Creston Valley Services Committee meeting is rescheduled for Tuesday, October 4, 2022 at 9:00 a.m.

## 9. ADJOURNMENT

**Moved** and seconded,  
And resolved:

The Creston Valley Services Committee meeting be adjourned at 11:26 a.m.

**Carried**

Approved by

---

Jen Comer, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**RIONDEL COMMISSION OF MANAGEMENT  
OPEN MEETING MINUTES**

**7:00 PM**

**September 6, 2022**

**IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL**

The following location has been determined to hold the in-person meetings for the [Name of Commission/Committee]:

**Location Name: Riondel Community Centre, Commission Office, Room #6**

**Location Address: 1511 Eastman Ave., Riondel BC**

**The facility listed above will be able to accommodate the remote requirements for the meeting.**

**Meeting Link:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=med1bf35e6d404e1164dd782af45e7346>

**Toll Free number: 1-844-426-4405**

**Meeting Number (access code): 2461 031 5454**

**COMMISSION/COMMITTEE MEMBERS**

Commissioner Panio	Riondel	In-person
Commissioner Anderson	Riondel	In-person
Commissioner Wilkinson	Riondel	In-person
Commissioner Wallace	Riondel	In-person
Commissioner Donald	Riondel	In-person
Commissioner Jackman	Director – Electoral Area A	In-person

**MEMBERS ABSENT**

**STAFF**

Lindsay MacPhee                      Administrative Assistant - Meeting Coordinator

**6 out of 6 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Panio called the meeting to order at 7:01 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the September 6, 2022 Riondel Commission of Management meeting, be adopted with inclusion of items 7.11. Backstop Replacement, 7.12 Hot Water Tank and 8.3 Drainage.

**Carried**

**4. RECEIPT OF MINUTES**

The August 2, 2022 Riondel Commission of Management minutes, have been received.

**5. DELEGATE**

Shelby Sanford, Secretary at Crawford Bay Elementary, provided the Commission with a verbal report in regards to looking for a small space that includes a washroom and water access from which to run her esthetician business. Shelby has walked through the Circle of Friends building and while that space would be suitable, the cost of heating the house to maintain water service is higher than desired. She will explore some other options, but may pursue the Circle of Friends possibility.

Commented [AL1]: The agenda did not have an item 5.1 so you cannot add it unless it was identified to add it to in the motion to adopt the agenda.

**6. PUBLIC TIME**

- Wendy Miller from the Age Friendly Committee provided a comment on the completed Heritage Trail project, including that a grand opening was held during Riondel Days with positive feedback from the community and visitors to Riondel. The group extends their thanks and appreciation to the Commission for their support during the project. East Shore Trail and Biking Association will continue maintaining the trail. The Age Friendly Committee has decided to disband and will look into transferring remaining funds for the trail to the East Shore Trail and Biking Association (ESTBA) for future maintenance or unexpected repairs.
- A property owner addressed concerns regarding water system capacities since Hendrix Creek has been disconnected from the system and there is an increasing fire risk with extended hot and dry periods. Director Jackman will consult with staff on the maximum capacity of the water system with the bypass and what the lowest flow in Indian Creek has been measured at.
- A property owner addressed concerns over the burned-out boat from the recent fire at the marina not having been dealt with. The Commission provided a verbal update including that the boat owner is waiting for the insurance company to rule on the claim before it gets taken away.
- Cherry MacLagan, pickle ball organizer, provided the Commission with a verbal update, including that local interest in summer pickle ball has led to her pursuit of grant funds to revitalize the old tennis courts in Riondel to create two outdoor pickle ball courts.

Commented [AL2]: We can list names of people for organizations/groups but we do not add the names of property owners to respect their privacy. The only time we would record a property owner's name is if they requested we did.

**7. OLD BUSINESS**

**7.1 Media Promotion of Riondel Commission Meetings**

Chair Panio provided the Commission with a verbal update regarding increasing public awareness of Riondel Commission meetings, including that the Commission has developed a

list of communication channels to distribute public notices and will use this strategy to inform the public that they are invited to attend in-person Commission meetings once again.

#### **7.2 Emergency Preparedness Update**

Commissioner Wilkinson provided the Commission with a verbal update regarding emergency preparedness plans, including that the Ministry of Transportation and Infrastructure (MOTI) has stated the Kootenay Lake ferry service will not go off course during an emergency situation, and that in response to a threat to the Riondel Road MOTI staff have advised that evacuation orders will be issued sooner to allow time for evacuation by road. The Neighborhood Emergency Preparedness Program will do a spring mass mailing campaign to identify residents in need of assistance. Director Jackman will contact staff to learn more about the MOTI decision.

#### **7.3 Fitness Space Proposal**

Commissioner Wilkinson provided the Commission with a verbal update regarding approaching the Regional District of Central Kootenay (RDCK) about managing the proposed fitness space for the Riondel Community Centre, including that no progress has been made with staff and the Creston & District Recreation Complex is offering their old equipment to the community.

**STAFF DIRECTION:** Request staff to consider programming for the Riondel Community Centre to help with accessing insurance and staffing to open a fitness space in the Riondel Community Centre.

#### **7.4 East Shore Shed Update**

Chair Panio provided the Commission with a verbal update regarding the East Shore Shed group, including that the group is working on their lounge area, the safety committee is getting protocols in order, and there is a \$50 membership fee to join. The group has purchased heavy duty grills for the basement windows and Jed Bowen has refinished the window frames on the basement for the group to install the grills, securing the space. Maintenance Assistant, Evan Salmon, will work on replacing some broken interior windows.

#### **7.5 Riondel Community Centre Roof Update**

Chair Panio provided the Commission with a verbal update regarding progress on the Riondel Community Centre Roofing plans, including that a recent meeting with Nelson Rocha, Joe Chirico, and Director Jackman has concluded in a definitive plan: to properly finish the roof up to the art room and library, and improving drainage. The roofing company will be asked to deal with the rest of the roof but not to the same standard as the main portion of the renovation. The tender proposal has yet to be received from the architect.

#### **7.6 Derelict Vehicle Update**

Chair Panio provided the Commission with a verbal update regarding the removal of derelict vehicles from the community of Riondel, including that individual initiatives have resulted in the removal of a few vehicles, MOTI has removed some due to traffic hazard, and Commissioner Wallace will contact at least one derelict vehicle owner to encourage action.

#### **7.7 Teck Legacy Grant**

Chair Panio led a discussion on applying for the Teck Legacy Grant, including that a grant is available for this area and options for pursuing these funds include refinishing the outdoor

courts, refinishing the roof on the recreation centre, an irrigation system for the ball field, new playground equipment, and upgrades to the community campground washrooms.

#### **7.8 Repair of Tennis Court**

Chair Panio provided the Commission with a verbal update regarding the work accomplished at last month's tennis court work bee and what is needed moving forward, including that the boards have been mostly repaired and pressure washed. Maintenance Assistant, Evan Salmon, will do the remaining work.

#### **7.9 Vandalism Costs**

Chair Panio provided the Commission with a verbal update regarding the accumulated costs from some of the recent vandalism incidents, including that total costs for damages have reached \$593.95. Labor is not included in these costs, nor is this list inclusive of all vandalism incidents in the community, as some have not been repaired.

#### **7.10 Search for New Commissioners**

Chair Panio provided the Commission with a verbal report regarding vacant Commissioner positions, including that there are two spots open and our communications strategy will be used to distribute a public notice to the community encouraging applications.

#### **7.11 Backstop Replacement**

Chair Panio provided the Commission with a verbal update regarding the proposed backstop replacement at the ball field, including that staff have given the go-ahead to repair the backstop on the ballfield and that a certified welder is needed to complete the work.

#### **7.12 Hot Water Tank**

Chair Panio provided the Commission with a verbal update regarding the replacement of the hot water tank, including that the funds have been approved by staff and Don Horvath was contacted about starting the work.

### **8. NEW BUSINESS**

#### **8.1 Old Recreation Centre**

Chair Panio provided the Commission with a verbal report regarding the old Riondel Recreation Centre building, including that it could be possible to approach Teck for financial assistance for community projects that include options discussed in item 7.7 Teck Legacy Grant, which included repairing the roof of the building. Another option presented was to request funds for the demolition of the building and additional funds for the renovation of the Riondel Community Centre building in an effort to consolidate community resources.

#### **8.2 Riondel Facebook Page**

Chair Panio provided the Commission with a verbal report regarding a new Facebook page for the community of Riondel, including that a thank you goes out to Maintenance Assistant, Evan Salmon, for setting that up and that content can be posted by members of the community that use the platform.

### **8.3 Drainage**

Commissioner Wallace provided the Commission with a verbal report regarding an ad hoc drainage setup that is a potential cause for concern on the corner of Ainsworth Ave. and Hedley St. including that Yellowhead Road and Brick was contacted and did not express interest in the matter. Director Jackman will notify Jason McDiarmid, Utility Services Manager, of the activities on the property.

### **9. CORRESPONDENCE**

No correspondence.

### **10. AREA A DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal report, including that upcoming meetings with provincial departments will discuss various topics and this is a good time for residents to advise Director Jackman of their concerns so that he can bring them to the Province. The bylaw for the establishment of the Water Advisory Committees will be voted upon tomorrow and the Commission agreed that the Riondel Water Advisory Committee can be a group of interested volunteers separate from the Riondel Commission of Management.

### **11. FINANCIAL REPORTS**

The Revenue and Expense report for Riondel Service Area S209 for August 2022, have been received.

### **12. PUBLIC TIME**

No public comment.

Commissioner Wilkinson addressed the Commission regarding a request for a spill kit from the community's volunteer Fire Services after the boat fire at the marina, including that the Fire Services did not have one. Jon Jackson, Emergency Program Coordinator, has talked with the grant liaison at Columbia Basin Trust to approve a re-allocation of funds previously approved for Riondel's emergency preparedness plans to acquiring a spill kit for the community.

### **13. NEXT MEETING**

The next Riondel Commission of Management meeting is scheduled for October 4, 2022 at 7:00 pm.

### **14. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:18 pm.

**Carried**

**Digitally Approved via Email.**

---

Gerald Panio, Chair

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

---

1. *Nil.*

**STAFF DIRECTIONS**

---

1. *Request staff to consider programming for the Riondel Community Centre to help with accessing insurance and staffing to open a fitness space in the Riondel Community Centre*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Riondel Commission of Management Meetings***

---

1. *Teck Legacy Grant*
2. *Fitness Space Proposal*
3. *Derelict Vehicle Removal*





## Water Services Committee Open Meeting **MINUTES**

A Water Services Committee meeting was held on Wednesday, September 7, 2022 at 9:00 am (PST) by remote meeting due to Novel Coronavirus 2019 (COVID-19).

Members:	Director G. Jackman	Area A (Chair)	In-person
	Director T. Wall	Area B	
	Director A. Watson	Area D	In-person
	Director R. Faust	Area E	
	Director T. Newell	Area F	
	Director H. Cunningham	Area G	
	Director W. Popoff	Area H	
	Director R. Smith	Area J	
	Director P. Peterson	Area K	
	Councillor J. Elford	Town of Creston	

Members Absent: Director A. Casemore      Area C

**Staff Present:**

S. Horn	Chief Administrative Officer, RDCK
U. Wolf	General Manager of Environmental Services, RDCK
Y. Malloff	General Manager of Finance, I.T. and E.D., RDCK
J. McDiarmid	Utility Services Manager, RDCK
A. Divlakovski	Water Operations Manager, RDCK
S. Eckman	Meeting Coordinator, RDCK

### 1. **WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m944338fe443ffc71b37378556edc1c34>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2466 254 8328

**Meeting Password:** MeryAHD672

**In-Person Location:** 202 Lakeside Drive, Nelson, BC

### 2. **CALL TO ORDER & WELCOME**

Director Jackman called the meeting to order at 9:02 am.

**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 ADOPTION OF THE AGENDA**

**Moved** and Seconded,  
And Resolved:

The Agenda for the September 7, 2022 Water Services Committee meeting be adopted as circulated.

**Carried**

**2.3 RECEIPT OF MINUTES**

The July 6, 2022 Water Services Committee minutes, have been received.

**3. STAFF REPORTS**

**3.1 WATER OPERATIONS AND CAPITAL PROJECTS UPDATE**

The September 2, 2022 Committee Report from Alex Divlakovski, Water Operations Manager, providing an update to the Committee and highlight the larger maintenance and capital projects completed to date in 2022, has been received.

**4. COMMUNITY ADVISORY COMMITTEE BYLAW**

The September 7, 2022 Committee Report from Tanji Zumpano, Water Services Liaison, recommending approval and adoption of the Drainage, Water and Wastewater System Community Advisory Committee Bylaw, has been received.

**Moved** and seconded,  
And resolved that it be recommended to the Board:

That the Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022 be read a FIRST and SECOND time by content with the following amendments:

- Inclusion of the Erickson and McDonald Creek Water Systems in Schedule A
- The option of the Electoral Area Director or Manager or Manager's designate to Chair the meeting

**Carried**

**5. LATE-COMER WATER BYLAW AMENDMENT, AGREEMENT AND PROCEDURES**

The DRAFT June 2022 Latecomer Agreement Procedure developed in accordance with the *Local Government Act*, Section 508, has been received.

**6. JULY 2022 UTILITY SERVICES FINANCIAL STATEMENTS**

The following documents have been received:

- a. Reserve Balances & Asset Management Plan Identified Required Contributions Summary
- b. July 2022 Summary of Utility Services Financial Statements Budget & Expenditures

Staff provided a verbal report on the following:

- a. A103 Equipment costs
- b. A113 Construction Crew

**7. NOVEMBER 2, 2022 WATER SERVICES COMMITTEE MEETING - RESCHEDULE**

Committee discussed potentially rescheduling the November 2, 2022 Water Services Committee meeting. Consensus was to wait and reconsider the issue after the October 15<sup>th</sup> election.

**8. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 10:41 am (PST).

**9. ADJOURNMENT**

**Moved** and Seconded,  
And Resolved:

The September 7, 2022 Water Services Committee meeting be at 10:42 am (PST).

**Approved by**

Garry Jackman, Chair

**BOARD RECOMMENDATIONS AS ADOPTED AT THE SEPTEMBER 7, 2022 WATER SERVICES COMMITTEE MEETING**

---

**RECOMMENDATION #1**

That the Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022 be read a FIRST and SECOND time by content with the following amendments:

- Inclusion of the Erickson and McDonald Creek Water Systems in Schedule A
- The option of the Electoral Area Director or Manager or Manager's designate to Chair the meeting



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Recreation Commission No. 9 OPEN MEETING MINUTES

Thursday, September 8, 2022

2:00 pm

Hybrid Model – In-person and Remote

The Community Corner Centre

15990 Highway 3A, Crawford Bay BC

### COMMISSION MEMBERS

Commissioner Gundlach	Area A Crawford Bay – In-person
Commissioner Rabb	Area A Boswell – In-person
Commissioner Gilbertson	Area A Riondel
Director Jackman	RDCK Area A – In-person

### STAFF PRESENT

Julie Rafuse	Meeting Coordinator
--------------	---------------------

---

### WEBEX REMOTE MEETING INFO

#### Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf61ef4afdc60e4100f6dab2040520df4>

#### Join by Phone:

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2461 119 5481

**Meeting Password:** juMKUjc3X42

**In-Person Location:** The Community Corner Centre

15990 Highway 3A, Crawford Bay BC

### 1. CALL TO ORDER

Chair Gundlach called the meeting to order at 2:01 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
 AND Resolved:

The Agenda for the September 8, 2022 Recreation Commission No. 9 meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The May 26, 2022 Recreation Commission No. 9 minutes, have been received.

**5. NEW BUSINESS**

**5.1. Fall Grant Application Review**

The 2022 Fall Grant applications have been received.

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Gray Creek Hall Society	\$ 1,800.00
Crawford Bay & District Hall & Parks Association	\$ 6,200.00
Boswell and District Farmers' Institute	\$ 1,762.00
Boswell Memorial Hall	\$ 2,000.00
Riondel & District Curling Club	\$ 1,550.00
South Kootenay Lake Community Service Society	\$ 1,400.00
Many Bays Community Band	\$ 900.00
<b>TOTAL:</b>	<b>\$ 15,612.00</b>

**MOVED** and seconded,

And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2022 budget:

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Gray Creek Hall Society	\$ 1,800.00
Crawford Bay & District Hall & Parks Association	\$ 6,200.00
Boswell and District Farmers' Institute	\$ 1,762.00
Boswell Memorial Hall	\$ 2,000.00
Riondel & District Curling Club	\$ 1,550.00
South Kootenay Lake Community Service Society	\$ 1,400.00
Many Bays Community Band	\$ 900.00
<b>TOTAL:</b>	<b>\$ 15,612.00</b>

**Carried**

**5.2 Bylaw No. 2818 Amendment**

The Amendment to Bylaw No. 2818 has been received.

**Moved** and seconded,  
 And Resolved:

That the Recreation Commission No. 9 support the Board adopt Recreation Commission No. 9 – Portion of Area A Amendment Bylaw No. 2818, 2022.

**Carried**

**5.3 Public Meeting Space**

Director Jackman discussed with the Commission the new Provincial public and remote meeting space requirements and would like to continue with the Hybrid Model as long as there is reasonable internet.

**5.4 Appointee Term Length & Expiry**

Chair Gundlach discussed with the Commission the Appointee term lengths and when they expire.

**MOVED** and seconded,  
 And Resolved that it be recommended to the Board:

That the Board appoint the following individual(s) to the Recreation Commission No. 9 – Portion of Area A for a term to end December 31, 2024:

Gabriela Gundlach  
 Vivienne Rabb

**Carried**

**6. PUBLIC TIME**

No public.

**7. NEXT MEETING**

The next Recreation Commission No. 9 meeting was not scheduled. The Commission members are waiting for the annual calendar to be released before booking the next meeting.

**8. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Recreation Commission No. 9 meeting be adjourned at 2.28 p.m.

**Carried**

---

Gabriela Gundlach, Chair



## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2022 budget:

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Gray Creek Hall Society	\$ 1,800.00
Crawford Bay & District Hall & Parks Association	\$ 6,200.00
Boswell and District Farmers' Institute	\$ 1,762.00
Boswell Memorial Hall	\$ 2,000.00
Riondel & District Curling Club	\$ 1,550.00
South Kootenay Lake Community Service Society	\$ 1,400.00
Many Bays Community Band	\$ 900.00
<b>TOTAL:</b>	<b>\$ 15,612.00</b>

2. That the Board appoint the following individual(s) to the Recreation Commission No. 9 – Portion of Area A for a term to end December 31, 2024:

Gabriela Gundlach  
 Vivienne Rabb

From: [Gabriela Gundlach](#)  
To: [Julie Rafuse](#)  
Subject: Re: 2022-09-08 Recreation Commission No. 9 - minutes  
Date: September 13, 2022 1:33:52 PM

---

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

Approved!

Thanks Julie - they look great.

Gabriela

On Tue, Sep 13, 2022 at 12:53 PM Julie Rafuse <[JRafuse@rdck.bc.ca](mailto:JRafuse@rdck.bc.ca)> wrote:

Hi Gabriela,

Attached are the minutes from the September 8, 2022 Recreation Commission No. 9 meeting. I've had Angela review them and make changes.

Please let me know if you have any further changes or if they are approved.

Thanks,

**Julie Rafuse** | Receptionist – Creston Office

**Regional District of Central Kootenay**

**Phone:** 250.428.5717

Follow us on [Facebook](#)

[rdck.ca](http://rdck.ca)

--

Gabriela Gundlach  
Box 164  
16541 Hwy 3A  
Crawford Bay B C  
V0B 1E0  
Phone: 250-505-8216



**Regional District of Central Kootenay**  
**JOINT RESOURCE RECOVERY COMMITTEE MEETING**  
**Open Meeting Minutes**

A Joint Resource Recovery Committee meeting was held on Wednesday, September 21, 2022 at 1:00 pm by remote meeting due to Novel Coronavirus 2019 (COVID-19).

<b>ELECTED OFFICIALS PRESENT</b>	Director T. Newell	Electoral Area F (Chair)	In-person
	Director G. Jackman	Electoral Area A	In-person
	Director T. Wall	Electoral Area B	
	Director A. Casemore	Electoral Area C	
	Director A. Watson	Electoral Area D	
	Director R. Faust	Electoral Area E	
	Director H. Cunningham	Electoral Area G	
	Director W. Popoff	Electoral Area H	
	Director A. Davidoff	Electoral Area I	
	Director R. Smith	Electoral Area J	
	Director D. Rye	City of Castlegar	
	Councillor A. DeBoon	Town of Creston	
	Director S. Hewat	Village of Kaslo	
	Director T. Zeleznik	Village of Nakusp	
	Alt. Director K. Page	City of Nelson	
Director C. Moss	Village of New Denver		
Director D. Lockwood	Village of Salmo		
Director L. Main	Village of Silverton	In-person	
Director J. Lunn	Village of Slocan		
<b>ELECTED OFFICIALS ABSENT</b>	Director P. Peterson	Electoral Area K	
<b>STAFF PRESENT</b>	S. Horn	Chief Administrative Officer	
	U. Wolf	General Manager of Environmental Services	
	A. Wilson	Resource Recovery Manager	
	T. Johnston	Environmental Coordinator	
	M. Morrison	Organics Coordinator, RDCK	
S. Eckman	Meeting Coordinator		

**1. WEBEX REMOTE MEETING INFO**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m4219218bd89a0063d3dbaccffc8e7c0c>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2460 467 9636

**Meeting Password:** ZNkKkBNh954

The following location has been determined to hold the in-person meetings for the Joint Resource Recovery Committee:

**Location Name:** RDCK Board Room  
**Location Address:** 202 Lakeside Drive, Nelson, BC

The facility listed above was able to accommodate the remote requirements for the meeting.

**2. CALL TO ORDER**

Director Newell assumed the chair and called the meeting to order at 1:03 pm.

**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 ADOPTION OF THE AGENDA**

**Moved** and seconded,  
And resolved:

The Agenda for the September 21, 2022 Joint Resource Recovery Committee meeting be adopted as circulated.

**Carried**

**2.3 RECEIPT OF MINUTES**

The August 17, 2022 Joint Resource Recovery Committee Minutes have been received.

**3. SCRAP METAL COLLECTION & RECYCLING – CONTRACT AWARD**

The September 14, 2022 Committee Report from Jason Goosney, RR Mechanical Operations & Site Supervisor, summarizing the results of the Request for Proposal for the Collection, Transportation, and Recycling Services for Scrap Metal, and to seek approval to award the contract, has been received.

**Moved** and seconded,  
And resolved that it be **recommended** to the Board:

That the Board direct staff to award the contract for the Collection, Transportation and Recycling services of Scrap Metal to Richmond Steel for a three year contract commencing October 1, 2022 with the eligibility for two one year extensions, at total servicing fee of \$144 per metric tonne, equating to an estimated value to the contractor of \$200,000 annually to be offset by scrap metal revenue pending current market value; with the net revenue or expense to be paid to/from Service S186 East Waste, S187 Central Waste or S188 West Waste, based on the metal's origin, from the User Fees or Contracted Services account, respectfully;

AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**4. RESOURCE RECOVERY FACILITIES REGULATORY BYLAW AMENDMENT**

The September 12, 2022 Committee Report from Todd Johnston, Environmental Coordinator, presenting amendments to Resource Recovery Facilities Regulatory Bylaw No. 2803, 2021 (the Bylaw), in support of the Regional Organic Implementation Strategy, has been received.

**Moved** and seconded,  
And resolved that it be **recommended** to the Board:

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022 be read a FIRST, SECOND, and THIRD time by content.

**Carried**

**Moved** and seconded,  
And resolved that it be **recommended** to the Board:

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**5. CONSULTATION FOR ORGANICS CURBSIDE COLLECTION – PHASE 2**

The September 15, 2022 Committee Report from Matt Morrison, Organics Coordinator, presenting the of a Request for Information sent to collection haulers associated with the proposed regional curbside collection program, and to obtain direction to start the second phase of consultation to support the proposed collection program, has been received.

Director Smith left the meeting at 1:58 pm.

**Moved** and seconded,  
**MOTION ONLY**

That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program;

AND FURTHER, that for consultation purposes, the Board direct staff to utilize \$180 - \$240 per household per year for the estimated cost of the potential service.

**Moved** and seconded,  
And resolved that:  
**AMENDMENT TO THE MOTION**

That the foregoing motion being:

That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program;

AND FURTHER, that for consultation purposes, the Board direct staff to utilize \$180 - \$240 per household per year for the estimated cost of the potential service.

Be amended by replacing the words "\$180 - \$240" with the words "the most appropriate costing at the time" thus reading:

That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program;

AND FURTHER, that for consultation purposes, the Board direct staff to utilize the most appropriate costing at the time per household per year for the estimated cost of the potential service.

**Carried**

**6. METHANE FROM ORGANIC WASTE OFFSET PROTOCOL (MOWOP)**

The following correspondence has been received for information purposes:

- a. British Columbia Offset Program - Offset Protocol Policy 2022
- b. British Columbia Greenhouse Gas Offset Protocol: Methane from Organic Waste, Effective Date: August 22, 2022

## 7. STAFF UPDATES / VERBAL REPORTS

Amy Wilson, Resource Recovery Manager provided a verbal update on projects at the Central Landfill, Central Compost Facility and HB Tailings Facility, summarized below:

### a. **Bin wall replacement required at the public tipping area at the Central (Salmo) Landfill**

- *Bin wall at the Central Landfill has been in a state of disrepair for many years and replacement of the wall and railings is direly needed.*
- *Project has been on the books since 2011.*
- *Work was approved under the previous 2011 RRP and the funds have been borrowed.*
- *In 2019, it was determined that the project should also include an additional new bay for clean wood waste and coarser yard waste, or organics.*
- *The project was slated to occur in 2021 as part of the HB Mine Tailings Facility Remediation and Closure project; however, the contractor experienced consistent staffing issues and was not able to complete the work.*
- *It was decided that the bin wall project should be put on hold and included in the Central Compost Facility Construction reissue of the Negotiated Request for Proposal (NRFP) for completion in 2022.*
- *The NRFP for the Composting Facility was re-issued on December 15, 2021 and closed on February 1, 2022.*
- *Staff received five proposals.*
- *Border Holdings was the lowest valid bid and were awarded the compost facility construction contract.*
- *Their cost for the bin wall project was \$117,000 which includes the replacement of the existing wall, the addition of the new bay, and new gates and railings.*
- *Border Holdings will complete the bin wall project this fall under a Change Order for the compost facility contract.*
- *The work is expected to take 7-8 days.*
- *Border Holdings will finish the wall in sections so that a portion of the site can be open to the public on Wednesdays and Saturdays.*
- *There is \$150,000 available in the 2022 Financial Plan for \$187 Central Resource Recovery for these construction works.*

### b. **Attendant building at the Central (Salmo) Landfill**

- *Waiting on the windows and doors to be delivered this week along with the security grills.*
- *All the millwork is ready to go and be installed along with all the fixtures. ZKO has indicated that they will be complete by the end of the month.*
- *Once these are installed Authorized Security will add an additional keypad and sensors for the doors and windows. Should only take 3 hours.*
- *Once the new well is flushed, it will be connected to the stubbed out section of the waterline by the rear entrance. Then the water and sewer should be good to use. Timeline for this is by the end of October, ideally the waterline is installed while the lock block wall is being done to limit the amount of disturbance.*

### c. **Central Composting Facility**

- *There are supply chain issues with the generator system that is needed for the mixer, and the anticipated delivery date is in February 2023.*
- *Fortis installed power to the site the week of September 5<sup>th</sup>, and will make the final connection once the electrical building construction is complete.*
- *The project is currently scheduled to be completed by in mid-October and is coming in under budget relative to the total contract award due to numerous cost saving measures.*
- *Staff are commencing engagement with the ICI sector, and the anticipated opening date of the*



*facility will align with the start of ICI sector diversion and Castelgar's collection program but is anticipated to be in early spring of 2023.*

**d. HB Tailings Facility**

- *Integrated and the RDCK partnered to share dewatering costs and had estimated that 1 week of pumping with a 3" pump would empty the remaining pond water. Integrated pushed back mobilization twice due to wet conditions and high surface water flows. Ultimately two 3" pumps, one 6" pump and two water trucks working in tandem for 6 weeks were required to fully dewater the pond. An estimated 50,000m<sup>3</sup> of water was pulled from the tailings pond which had an estimated volume of 6,000m<sup>3</sup> which indicates high surface water and groundwater/pore pressure in the area.*
- *The main haul road down the tailings surface which was used all of 2021, liquefied in the first 3 hours of use on July 19 due to high ground water/pore pressures (see pic below). Numerous repairs were undertaken but all material and geogrid was lost into the tailings. All traffic for the duration of the project was forced to use the dam road which is about twice the distance and half the width leading to inefficient hauling.*
- *Integrated's subcontractor had scheduled 3 weeks to complete the scope of work but required 8 weeks prior to leaving site on September 15, 2022. There were numerous issues related to GPS equipment, survey and CAD generated surface integration.*
- *A substantial completion walkthrough with Integrated, SRK and Mackay (Integrated's subcontractor) was undertaken on September 8, 2022 and all outstanding deficiencies and uncompleted scope items were recorded and distributed to all parties.*
- *The site was fully broadcast/hydroseeded on Monday September 12, 2022 and all remaining equipment was demobilized.*
- *A final inspection was undertaken on September 15, 2022 by SRK and RDCK staff to ensure that all items identified on September 8, 2022 were completed.*
- *Integrated achieved substantial completion as of September 15, 2022. There were a few items identified that will need to be completed next spring/summer prior to payout of all deficiency holdbacks.*
- *Now that the project is mostly complete, the site enters a period of increased monitoring and oversight to ensure the facility is performing as intended.*
- *Staff will be completing weekly site visits to inspect the dam and tailings surface for signs of erosion, and assess the overall performance of the new features (expanded spillway, toe berm, conveyance channels).*
- *Although the site was hydroseeded, until vegetation is established, event driven environmental monitoring is also a requirement. SLR Consulting will visit the site after each significant rain event to complete water quality sampling of the water leaving the site. Once the site is snow covered, the monitoring frequency will decrease.*
- *Staff will bring a report with a construction summary, detailed project costing, 2023 budgets, and the as-built report to Committee in December.*

**8. DIRECTOR'S REPORT – MEETING WITH MINISTER**

A copy of the speaking notes for the meeting with the Minister of Environment and Climate Change Canada provided by Director Watson, has been received.

**9. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 3:01 pm.

**10. IN CAMERA**

**10.1 MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In-Camera without reconvening back into the open session unless there is business that needs to be addressed.

**Moved** and seconded,  
And resolved that:

In the opinion of the Board and, in accordance with Section 90 of the Community Charter the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis identified in the following Subsections:

(c) labour relations or other employee relations

**Carried**

**10.2 RECESS OF OPEN MEETING**

**Moved** and seconded,  
And resolved that:

The Open meeting be recessed at 3:04 pm in order to conduct the Closed In-Camera meeting.

**Carried**

Meeting recessed for a break from 3:04 pm to 3:11 pm.

**11. ADJOURNMENT**

**Moved** and seconded,  
And resolved:

The September 21, 2022 Joint Resource Recovery Committee meeting adjourn at 3:37 pm.

**Carried**

CERTIFIED CORRECT

**Approved by**

---

Director, T. Newell  
Chair, September 21, 2022 Joint Resource Recovery Committee meeting

**BOARD RESOLUTIONS AS ADOPTED AT THE SEPTEMBER 21, 2022 JOINT RESOURCE RECOVERY COMMITTEE MEETING**

---

**RECOMMENDATION #1**

That the Board direct staff to award the contract for the Collection, Transportation and Recycling services of Scrap Metal to Richmond Steel for a three year contract commencing October 1, 2022 with the eligibility for two one year extensions, at total servicing fee of \$144 per metric tonne, equating to an estimated value to the contractor of \$200,000 annually to be offset by scrap metal revenue pending current market value; with the net revenue or expense to be paid to/from Service S186 East Waste, S187 Central Waste or S188 West Waste, based on the metal's origin, from the User Fees or Contracted Services account, respectfully;

AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents.

**RECOMMENDATION #2**

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022 be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION #3**

That the Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION #4**

That the Board direct staff to proceed with the Phase 2 Consultation Program to inform residents and gauge the level of public support in identified areas for the proposed Electoral Area curbside collection program;

AND FURTHER, that for consultation purposes, the Board direct staff to utilize the most appropriate costing at the time per household per year for the estimated cost of the potential service.

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2863

---

A Bylaw to amend Regional District of Central Kootenay Resource Recovery Facilities  
Regulatory Bylaw No. 2803, 2021.

---

WHEREAS the Board of the Regional District of Central Kootenay has enacted Bylaw No. 2803, being the “Regional District of Central Kootenay Resource Recovery Facilities Regulatory Bylaw No. 2803, 2021” for the purpose of adopting regulations and to establish fees and charges for the use of Regional District Resource Recovery Facilities;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 2803 to add new definitions, change fees, correct grammatical errors as required;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 (1) That Section 2.1 “DEFINITIONS” have the following definitions added:

**“Milk Processing Waste”** means dewatered sludge or biomass resulting from the treatment and/or processing of milk products or fluid milk.

**“Rejected Organic Waste”** means Organic Wastes brought to an Organics Processing Facility or a Transfer Station that accepts Organic Waste, which is found to contain materials that are not identified in Schedule “H” as Organic Waste, including, but not limited to: any materials identified in Schedule “I”, plastics, Mixed Waste, Municipal Solid Waste, glass, Scrap Metal, Biomedical Waste, Hazardous Waste, or any other materials that could compromise the ability to meet meets the Organic Matter Recycling Regulation requirements to achieve a Class “A” compost.

**“Vector”** means a carrier organism that is capable of transmitting a pathogen from one facility, waste source, product or organism to another facility, waste source, product or organism.

- (2) That the definition of “Yard and Garden Waste” be removed from Section 2.1 “DEFINITIONS” and replaced with:

**“Yard and Garden Waste”** means biodegradable, organic materials, substances or objects including, but not limited to: hedge clippings, weeds, shrubs, and shrub and tree branches between 5 and 15 centimeters (2”- 6”) in diameter at facilities with organics collection or up to 15 centimeters (6”) at those without, chipped Yard and Garden Waste, but does not include:

- a) tree stumps;
- b) Noxious Weeds;
- c) plants or growing media that may have been identified by the Canadian Food Inspection Agency from time to time as infectious or potentially infectious and of

which notice has been sent to the Regional District or publicized by the Canadian Food Inspection Agency;

- d) plant and tree material in municipal street sweepings;
- e) rocks, sand and Waste Soil;
- f) fruit or vegetable material;
- g) chipped Wood Waste; or
- h) Organic Waste (Prohibited only in areas where no Organic Processing Services exist).

2 That the following be added to Section 3.3 “Safety”:

3.3.8 No Person delivering Municipal Solid Waste or Recyclable Materials to a Resource Recovery Facility shall, knowingly, or accidentally introduce a Vector to the site

3 That Schedule “A-1” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “A-1” to Amendment Bylaw No. 2863 – “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

4 That Schedule “A-2” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “A-2” to Amendment Bylaw No. 2863 – “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

5 That Schedule “A-3” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “A-3” to Amendment Bylaw No. 2863 – “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

6 That Schedule “C” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “C” to Amendment Bylaw No. 2863– “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

7 That Schedule “H” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “C” to Amendment Bylaw No. 2863– “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

8 That Schedule “I” attached to Bylaw No. 2803 be deleted in its entirety and the attached Schedule “C” to Amendment Bylaw No. 2863– “Resource Recovery Facilities Regulatory Bylaw” be substituted therefor.

9 This Bylaw may be cited as the **“Regional District of Central Kootenay Resource Recovery Facilities Regulatory Amendment Bylaw No. 2863, 2022”**.

READ A FIRST TIME this 22<sup>nd</sup> day of September, 2022.

READ A SECOND TIME this 22<sup>nd</sup> day of September, 2022.

READ A THIRD TIME this 22<sup>nd</sup> day of September, 2022.

ADOPTED this 22<sup>nd</sup> day of September, 2022.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer

**SCHEDULE A-1 TO AMENDMENT BYLAW NO. 2863: USER FEES – CENTRAL SUB-REGION**

<b>Municipal Solid Waste</b>	<b><sup>(1)</sup>Weight-based fee</b>	<b><sup>(2)</sup>Volume based fee</b>
Mixed Waste – Per Container (applies to first three Containers)	\$3.50 ea	\$3.50 ea
Mixed Waste – Minimum charge for all weighed loads larger than three Containers.	\$12.50	\$12.50
Mixed Waste	\$125.00/tonne	\$30.00/m <sup>3</sup>
Mixed Waste (compacted)	\$125.00/tonne	\$40.00/m <sup>3</sup>
Construction, Demolition and Renovation Waste	\$200.00/tonne	\$50.00/m <sup>3</sup>
Organic Waste – Per Container (applies to first four Containers)	\$2.00 ea	\$2.00 ea
Organic Waste	\$80.00/tonne	\$20.00/m <sup>3</sup>
Rejected Organic Waste	\$250.00/tonne	Not Accepted
<b>Controlled Waste (See Bylaw Schedule C)</b>		
Controlled Waste specified in Schedule C that is not otherwise specified in this Schedule A-1	\$125.00/tonne	<sup>(3)</sup> \$30.00/m <sup>3</sup>
Noxious Weeds (Source Separated)	No Charge	No Charge
Municipal Wastewater Biosolids	\$50.00/tonne	Not Accepted
Noxious Weeds (not Source Separated)	\$125.00/tonne	\$30.00/m <sup>3</sup>
Rubble	\$44.00/tonne	\$66.00/m <sup>3</sup>
Uncontaminated Soil	\$18.00/tonne	\$27.00/m <sup>3</sup>
<b>Recyclable Materials</b>		
Excluded ODS-Containing Products	\$15.00 ea	\$15.00 ea
ODS-Containing Products	No Charge	No Charge
Non-ODS Containing Products	No Charge	No Charge
Propane Tanks	No Charge	No Charge
Reusable Products	\$125.00/tonne	\$30.00/m <sup>3</sup>
Scrap Metal	\$40.00/tonne	\$20.00/m <sup>3</sup>
Wood Waste	\$65.00/tonne	\$26.00/m <sup>3</sup>
Clean Wood Waste	\$20.00/tonne	\$8/m <sup>3</sup>
Yard and Garden Waste – Per Container (applies to first two containers)	\$2.50 ea	\$2.50 ea
Yard and Garden Waste – Loads ≤ 2.5 m <sup>3</sup>	<sup>(4)</sup> \$5.00/load	<sup>(4)</sup> \$5.00/load
Yard and Garden Waste – Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> \$50.00/tonne	<sup>(4)</sup> \$10.00/m <sup>3</sup>
Chipped Yard and Garden Waste – Loads >2.5 m <sup>3</sup>	<sup>(4)</sup> <sup>(5)</sup> \$20.00/tonne	<sup>(4)</sup> <sup>(5)</sup> \$4.00/m <sup>3</sup>

Tires off rim	\$3.00 ea	\$3.00 ea
Tires on rim (inner diameter of 20" or smaller or marked P, LT or T)	\$15.00 ea	\$15.00 ea
Tires on rim (inner diameter larger than 20" or not marked P, LT or T)	\$55.00 ea	\$55.00 ea
Tires on rim marked LS	\$120.00 ea	\$120.00
<b>Other Fees</b>	<b>Fee</b>	
Charge to weigh a Vehicle for a person not Disposing of or Depositing Municipal Solid Waste	\$5.00	
Application fee for Waste Soil	\$100.00	
Questionnaire fee for Waste Soil	\$50.00	
Special handling fees (subject to Schedule C) for Asbestos – Friable, Asbestos – Non Friable, Bulky Waste, Condemned Foods, Dead Animals and Parts, Food Processing Waste, Rejected Organic Waste	Rate for quantities less than 1.5 m <sup>3</sup> = \$25 Rates for all other quantities will be estimated in advance by the Manager and will reflect actual labour and equipment costs expected to be incurred by the RDCK plus a 20% administration fee	
Charge for Mixed Waste loads containing more than 10% Recyclable Materials which are not otherwise considered Prohibited Waste	Double applicable user fee (subject to section 3.4.2)	
Charge for Unsecured Loads	Double applicable user fee (subject to section 3.4.2)	
Charge for Loads of Source Separated Waste that are Contaminated	Double applicable user fee (subject to section 3.4.2)	
Charge for a container larger than the maximum size	Double applicable user fee (subject to section 3.4.3)	
<p>(1) Applicable at Resource Recovery Facilities equipped with a weigh scale.</p> <p>(2) Applicable at Resource Recovery Facilities not equipped with a weigh scale.</p> <p>(3) Fee applies only to categories of Controlled Waste that are accepted at Transfer Stations. Refer to Schedule C for Controlled Waste acceptance at Transfer Stations.</p> <p>(4) Fee to dispose of up to a single Load per day of Yard &amp; Garden Waste is waived during the months of May and October.</p> <p>(5) Fee to dispose of Chipped Yard &amp; Garden Waste is waived year round at the Central Transfer Station.</p>		
Minimum Charge for any material with a weight-based fee.	The equivalent of 100kg of material to be applied at both scaled and volume-based facilities, with a minimum charge of \$5.00 and maximum charge of \$12.50.	

**SCHEDULE A-2 TO AMENDMENT BYLAW NO. 2863: USER FEES – WEST SUB-REGION**

<b>Municipal Solid Waste</b>	<b><sup>(1)</sup>Weight-based fee</b>	<b><sup>(2)</sup>Volume based fee</b>
Mixed Waste – Per Container (applies to first four Containers)	\$3.00 ea	\$3.00 ea
Mixed Waste – Minimum charge for all weighed loads larger than four Containers.	\$12.50	\$12.50
Mixed Waste	\$125.00/tonne	\$30.00/m <sup>3</sup>
Mixed Waste (compacted)	\$125.00/tonne	\$40.00/m <sup>3</sup>
Construction, Demolition and Renovation Waste	\$200.00/tonne	\$50.00/m <sup>3</sup>
Land Clearing Debris including tree stumps	\$200.00/tonne	\$50.00/m <sup>3</sup>
Organic Waste – Per Container (applies to first four Containers)	\$2.00 ea	\$2.00 ea
Organic Waste	\$80/tonne	\$20.00/m <sup>3</sup>
Rejected Organic Waste	\$250/tonne	Not Accepted
<b>Controlled Waste (See Bylaw Schedule C)</b>		
Controlled Waste specified in Schedule C that is not otherwise specified in this Schedule A-2	\$125.00/tonne	<sup>(3)</sup> \$30.00/m <sup>3</sup>
Asbestos	\$250.00/tonne	Not Accepted
Bulky Waste	\$220.00/tonne	Not Accepted
Municipal Wastewater Biosolids	\$50.00/tonne	Not Accepted
Noxious Weeds (Source Separated)	No Charge	No Charge
Noxious Weeds (not Source Separated)	\$125.00/tonne	\$30.00/m <sup>3</sup>
Rubble	\$44.00/tonne	\$66.00/m <sup>3</sup>
Waste Soil	\$40.00/tonne	\$60.00/m <sup>3</sup>
Uncontaminated Soil	\$18.00/tonne	\$27.00/m <sup>3</sup>
<b>Recyclable Materials</b>		
Excluded ODS-Containing Products	\$15.00 ea	\$15.00 ea
ODS-Containing Products	No Charge	No Charge
Non-ODS Containing Products	No Charge	No Charge
Propane Tanks	No Charge	No Charge
Reusable Products	\$125.00/tonne	\$30.00/m <sup>3</sup>
Scrap Metal	\$40.00/tonne	\$20.00/m <sup>3</sup>
Wood Waste	\$65.00/tonne	\$26.00/m <sup>3</sup>
Clean Wood Waste	\$20.00/tonne	\$8.00/m <sup>3</sup>



Yard & Garden Waste – Per container (applies to first two containers)	\$2.50 ea	\$2.50 ea
Yard & Garden Waste – Loads ≤ 2.5 m <sup>3</sup>	<sup>(4)</sup> \$5.00/load	<sup>(4)</sup> \$5.00/load
Yard & Garden Waste – Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> \$50.00/tonne	<sup>(4)</sup> \$10.00/m <sup>3</sup>
Chipped Yard & Garden Waste – Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> \$20.00/tonne	<sup>(4)</sup> \$4.00/m <sup>3</sup>
Tires off rim	\$3.00 ea	\$3.00 ea
Tires on rim (inner diameter of 20" or smaller or marked P, LT or T)	\$15.00 ea	\$15.00 ea
Tires on rim (inner diameter larger than 20" or not marked P, LT or T)	\$55.00 ea	\$55.00 ea
Tires on rim marked LS	\$120.00 ea	\$120.00 ea
<b>Other Fees</b>	<b>Fee</b>	
Charge to weigh a Vehicle for a person not Disposing of or Depositing Municipal Solid Waste	\$5.00	
Application fee for Waste Soil	\$100.00	
Questionnaire fee for Waste Soil	\$50.00	
Special handling fees (subject to Schedule C) for Asbestos – Friable, Asbestos – Non Friable, Bulky Waste, Condemned Foods, Dead Animals and Parts, Food Processing Waste, Rejected Organic Waste	Rate for quantities less than 1.5 m <sup>3</sup> = \$25 Rates for all other quantities will be estimated in advance by the Manager and will reflect actual labour and equipment costs expected to be incurred by the RDCK plus a 20% administration fee	
Charge for Mixed Waste loads containing more than 10% Recyclable Materials which are not otherwise considered Prohibited Waste	Double applicable user fee (subject to section 3.4.2)	
Charge for Unsecured Loads	Double applicable user fee (subject to section 3.4.2)	
Charge for Loads of Source Separated Waste that are Contaminated	Double applicable user fee (subject to section 3.4.2)	
Charge for a container larger than the maximum size	Double applicable user fee (subject to section 3.4.3)	
Asbestos Disposal Cancellation Fee for less than 12 hours notice	\$50	
<p>(1) Applicable at Resource Recovery Facilities equipped with a weigh scale.</p> <p>(2) Applicable at Resource Recovery Facilities not equipped with a weigh scale.</p> <p>(3) Fee applies only to categories of Controlled Waste that are accepted at Transfer Stations. Refer to Schedule C for Controlled Waste acceptance at Transfer Stations.</p> <p>(4) Fee to dispose of up to a single Load per day Yard &amp; Garden Waste is waived during the months of May and October.</p>		
Minimum Charge for any material with a weight-based fee.	The equivalent of 100kg of material to be applied at both scaled and volume-based facilities, with a minimum charge of \$5.00 and maximum charge of \$12.50.	

**SCHEDULE A-3 TO AMENDMENT BYLAW NO. 2863: USER FEES – EAST SUB-REGION**

<b>Municipal Solid Waste</b>	<b><sup>(1)</sup>Weight-based fee</b>	<b><sup>(2)</sup>Volume based fee</b>
Mixed Waste – Per Container (applies to first four containers)	\$3.00 ea	\$3.00 ea
Mixed Waste – Minimum charge for all weighed loads larger than four Containers.	\$12.50	\$12.50
Mixed Waste	\$125.00/tonne	\$30.00/m <sup>3</sup>
Mixed Waste (compacted)	\$125.00/tonne	\$40.00/m <sup>3</sup>
Construction, Demolition and Renovation Waste	\$200.00/tonne	\$50.00/m <sup>3</sup>
Land Clearing Debris including tree stumps	\$200.00/tonne	\$50.00/m <sup>3</sup>
Organic Waste – Per Container (applies to first four Containers)	\$2.00 ea	\$2.00 ea
Organic Waste	\$80.00/tonne	\$20.00/m <sup>3</sup>
Rejected Organic Waste	\$250.00/tonne	Not Accepted
<b>Controlled Waste (See Bylaw Schedule C)</b>		
Controlled Waste specified in Schedule C that is not otherwise specified in this Schedule A-3	\$125.00/tonne	<sup>(3)</sup> \$30.00/m <sup>3</sup>
Asbestos	\$250.00/tonne	Not Accepted
Bulky Waste	\$220.00/tonne	Not Accepted
Municipal Wastewater Biosolids	\$50.00/tonne	Not Accepted
Noxious Weeds (Source Separated)	No Charge	No Charge
Noxious Weeds (not Source Separated)	\$125.00/tonne	\$30.00/m <sup>3</sup>
Rubble	\$44.00/tonne	\$66.00/m <sup>3</sup>
Waste Soil	\$40.00/tonne	\$60.00/m <sup>3</sup>
Uncontaminated Soil	\$18.00/tonne	\$27.00/m <sup>3</sup>
<b>Recyclable Materials</b>		
Excluded ODS-Containing Products	\$15.00 ea	\$15.00 ea
ODS-Containing Products	No Charge	No Charge
Non-ODS Containing Products	No Charge	No Charge
Propane Tanks	No Charge	No Charge
Reusable Products	\$125.00/tonne	\$30.00/m <sup>3</sup>
Scrap Metal	\$40.00/tonne	\$20.00/m <sup>3</sup>
Wood Waste	\$65.00/tonne	\$26.00/m <sup>3</sup>
Clean Wood Waste	\$20.00/tonne	\$8.00/m <sup>3</sup>

Yard & Garden Waste – Per container (applies to first two containers)	\$2.50 ea	\$2.50 ea
Yard & Garden Waste – Loads ≤ 2.5 m <sup>3</sup>	<sup>(4)</sup> \$5.00/load	<sup>(4)</sup> \$5.00/load
Yard & Garden Waste – Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> \$50.00/tonne	<sup>(4)</sup> \$10.00/m <sup>3</sup>
Chipped Yard & Garden Waste – Loads > 2.5 m <sup>3</sup>	<sup>(4)</sup> <sup>(5)</sup> \$20.00/tonne	<sup>(4)</sup> <sup>(5)</sup> \$4.00/m <sup>3</sup>
Tires off rim	\$3.00 ea	\$3.00 ea
Tires on rim (inner diameter of 20" or smaller or marked P, LT or T)	\$15.00 ea	\$15.00 ea
Tires on rim (inner diameter larger than 20" or not marked P, LT or T)	\$55.00 ea	\$55.00 ea
Tires on rim marked LS	\$120.00 ea	\$120.00 ea
<b>Other Fees</b>	<b>Fee</b>	
Charge to weigh a Vehicle for a person not Disposing of or Depositing Municipal Solid Waste	\$5.00	
Application fee for Waste Soil	\$100.00	
Questionnaire fee for Waste Soil	\$50.00	
Special handling fees (subject to Schedule C) for Asbestos – Friable, Asbestos – Non Friable, Bulky Waste, Condemned Foods, Dead Animals and Parts, Food Processing Waste, Rejected Organic Waste	Rate for quantities less than 1.5 m <sup>3</sup> = \$25 Rates for all other quantities will be estimated in advance by the Manager and will reflect actual labour and equipment costs expected to be incurred by the RDCK plus a 20% administration fee	
Charge for Mixed Waste loads containing more than 10% Recyclable Materials which are not otherwise considered Prohibited Waste	Double applicable user fee (subject to section 3.4.2)	
Charge for Unsecured Loads	Double applicable user fee (subject to section 3.4.2)	
Charge for Loads of Source Separated Waste that are Contaminated	Double applicable user fee (subject to section 3.4.2)	
Charge for a container larger than the maximum size	Double applicable user fee (subject to section 3.4.3)	
Asbestos Disposal Cancellation Fee for less than 12 hours notice	\$50	
<p>(1) Applicable at Resource Recovery Facilities equipped with a weigh scale.</p> <p>(2) Applicable at Resource Recovery Facilities not equipped with a weigh scale.</p> <p>(3) Fee applies only to categories of Controlled Waste that are accepted at Transfer Stations. Refer to Schedule C for Controlled Waste acceptance at Transfer Stations.</p> <p>(4) Fee to dispose of up to a single Load per day of Yard &amp; Garden Waste is waived during the months of April and October.</p> <p>(5) Fee to dispose of Chipped Yard &amp; Garden Waste is waived year round at the Creston Landfill.</p>		
Minimum Charge for any material with a weight-based fee.	The equivalent of 100kg of material to be applied at both scaled and volume-based facilities, with a minimum charge of \$5.00 and maximum charge of \$12.50.	

**SCHEDULE C TO AMENDMENT BYLAW NO. 2863: CONTROLLED WASTE**

<b>Material Type</b>	<b>Specifications / Restrictions</b>	<b>Accepted for Disposal at:</b>
Animal Feces	2	Landfills and Transfer Stations Only
Asbestos- Friable	1, 4, 5, 6, 8	Landfills Only
Asbestos- Non friable	1, 5, 6, 8	Landfills Only
Municipal Wastewater Biosolids	5, 6, 7, 18	Landfills Only
Municipal Wastewater Residuals	5, 6, 7, 8, 18	Landfills Only
Buckets	3	Landfills and Transfer Stations Only
Bulky Waste	5, 6, 7, 8	Landfills Only
Clean Wood Waste	22	Creston Landfill and Central Transfer Station Only
Condemned Foods	1, 6, 23	Landfills Only
Dead Animals and Parts [quantities less than 1 container sized 81 cm by 102 cm (32" by 40") or 121 L (27 imperial gallons)]	2, 20	Landfills and Transfer Stations Only
Dead Animals and Parts [quantities greater than 1 container sized 81 cm by 102 cm (32" by 40") or 121 L (27 imperial gallons)]	5, 6, 8, 10, 20	Landfills Only
Dusty Material	2	Landfills and Transfer Stations Only
Food Processing Waste (quantities greater than 1.5 m <sup>3</sup> )	5, 8, 15	Landfills Only
Fuel Tanks	9	Landfills and Transfer Stations Only
Industrial Waste	5, 7, 10	Landfills Only
Infested Vegetation	2, 6	Landfills Only
Land Clearing Debris (quantities greater than 1.5 m <sup>3</sup> )	5, 8	Landfills Only
Large Load	10, 12	Landfills Only
Noxious Weeds	13, 17	Landfills and Transfer Stations Only
Rubble	11, 14	Landfills and Transfer Stations Only
Tight-Head Barrels	3	Landfills and Transfer Stations Only
Tires	19	Landfills and Transfer Stations Only
Waste Soil	7, 16, 17, 18	Landfills and Transfer Stations Only
Yard & Garden Waste	21	Landfills and Transfer Stations Only

## SCHEDULE C TO AMENDMENT BYLAW NO. 2863: CONTROLLED WASTE *continued*

### Specifications and Restrictions

1. Material must be double-bagged in 6mil Poly Bags.
2. Material must be double-bagged (any thickness bag).
3. Lids must be removed so that the Attendant may inspect for liquids. Container must not have contained any hazardous materials at any time.
4. Material must be manifested or documented as required by the Regional District and by the British Columbia Ministry of Environment.
5. Forty-eight (48) hours advance notice must be given to the Regional District prior to Disposal. (The Manager may at his/her discretion permit Disposal with less than 48 hours notice.)
6. Materials must be disposed of at a time designated by the RDCK.
7. Advance written approval required from the Manager prior to Disposal.
8. Special handling fees apply. Quantities in excess of 1.5 m<sup>3</sup> require advance estimate of special handling fees by the Manager.
9. Tank must be cut open so that the Site Operator or Attendant may inspect for liquids.
10. Material may be accepted at Transfer Stations at the discretion of the Manager with advance notice.
11. Accepted at Transfer Stations in quantities less than 1.5 m<sup>3</sup>. Individual pieces must be smaller than 30 cm<sup>3</sup>. Maximum three loads per day.
12. Compact/crushed material may be accepted at Transfer Stations with written approval of the Manager.
13. Material must be bagged in transparent bags. Materials must be sealed and contained in a manner which prevents the ripping of bags. Alternative containment methods for large quantities may be approved in advance by the Manager.
14. Rebar must not project from the surface of Concrete by more than 30 cm.
15. Must not contain Dead Animals and Parts.
16. Prior to Disposal, a Waste Soil Disposal Application must be submitted to, and approved by, the Manager. An application fee of \$100 is required for each Disposal request. The application must be accompanied by documents that meet the requirements of the Regional District's Soil Acceptance Policy, including soil analysis information and assurances from a qualified professional. Loads less than 1.5 m<sup>3</sup> may be exempt from these restrictions if no signs of contamination are present. The Regional District reserves the right to refuse Disposal of any load of Waste Soil.
17. Accepted at Transfer Stations in quantities less than 1.5 m<sup>3</sup>. Maximum one load per day per customer.
18. Laboratory results must be submitted to the Manager, as requested. The laboratory results must be accompanied by a tabulated document that clearly identifies the material as meeting the required Provincial and Federal limits for safe disposal at a landfill.
19. Inside and/or rims of Tires must be free of any foreign material such as soil, debris or organic matter.
20. Disposal of Dead Animals and Parts must be done in accordance with the most recent Operational Certificate for the Landfill designated for final disposal; requirements and restrictions governing this disposal can vary between Operational Certificates.
21. Loads of Yard & Garden Waste >2.5 m<sup>3</sup>, during periods when tipping fees have been waived, are accepted for disposal at landfills only and are limited a maximum daily disposal of one load per customer.
22. Loads of Clean Wood Waste must be verified by a Site Operator or Attendant as meeting the definition of Clean Wood Waste prior to disposal.
23. Waste materials disposed at RDCK Organic Processing Facilities do not require specification #1, as cited in Schedule C.

**SCHEDULE H TO AMENDMENT BYLAW NO. 2863:**  
**MATERIALS ACCEPTED FOR DISPOSAL AT RDCK ORGANIC WASTE PROCESSING FACILITIES**

The following items are accepted for Disposal at RDCK Organic Waste Processing Facilities.

1. Animal bedding
2. Brewery waste/winery waste
3. Butchery Waste
4. Condemned Foods
5. Fish wastes
6. Kitchen Waste
7. Grass
8. Livestock Manure
9. Leaves
10. Milk Processing Waste
11. Plant matter derived from processing plants
12. Small twigs less than 2" in diameter and 12" in length
13. Food Processing Waste

**Note:** Disposal of Organic Wastes at Organic Waste Processing Facilities in quantities greater than 1.5 m<sup>3</sup> must first obtain permission Forty-eight (48) hours in advance from the Regional District prior to Disposal. (The Manager may at his/her discretion permit Disposal with less than 48 hours notice.)

**SCHEDULE I TO AMENDMENT BYLAW NO. 2863:**  
**MATERIALS PROHIBITED FOR DISPOSAL AT RDCK ORGANIC WASTE PROCESSING FACILITIES**

The following items are not accepted for Disposal at RDCK Organic Waste Processing Facilities.

1. Animal Bones greater than 2" in diameter
2. Any Materials identified in Schedule H containing more than 5% Free Liquids
3. Biodegradable Plastics
4. Cattle waste from abattoirs
5. Compostable Plastics
6. Cooking oil or used cooking oil, except as a residual in cooked or prepared foods or other Kitchen Wastes and comprising less than 5% of the total volume
7. Dead Animals and Parts
8. Diatomaceous earth, or any other natural/organic filtering product from brewing operations
9. Domestic septic tank sludge
10. Fruit and Vegetable stickers
11. Grease Trap Waste
12. Kitty litter and pet feces
13. Infested Vegetation
14. Municipal Wastewater Biosolids
15. Non-organics wastes, or waste containing any of the following:
  - a. Asbestos or asbestos-containing materials
  - b. Biomedical waste
  - c. Hazardous waste
  - d. Car wash sump waste
  - e. Sulfur-containing waste materials
  - f. Drywall waste
  - g. Construction and demolition waste
16. Noxious/Invasive weeds
17. Pet hair or human hair
18. Specific Risk Materials
19. Recyclable Materials



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# NELSON & DISTRICT RECREATION COMMISSION NO. 5 OPEN MEETING MINUTES

12 p.m. – 3 p.m.

Tuesday, September 20, 2022

Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)

### Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m613dc99582cce5208e7924a5c0459d9e>

**Join by Phone:** 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 245 797 57345

**Meeting Password:** BXxRTQBx793

**In-Person Location:** Held by remote meeting until further notice

### COMMISSION MEMBERS

Commissioner Page	City of Nelson – Chair
Commissioner Logtenberg	City of Nelson
Commissioner Morrison	City of Nelson
Commissioner Faust	Electoral Area E
Commissioner Newell	Electoral Area F

### STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Regional Manager – Recreation & Client Services – RDCK
Craig Stanley	Regional Manager – Operations & Asset Management – RDCK
Ryan Ricalton	Facility Manager – NDCC
Ashley Chadwick	Administrative Assistant – NDCC – Meeting Coordinator
Melanie Loutit	Administrative Coordinator – RDCK

**4 out of 5 voting Commission members were present – quorum was met.**

### 1. CALL TO ORDER

Chair Page called the meeting to order at 12:01 p.m.

### 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.



### 3. ADOPTION OF AGENDA

**MOVED** and seconded,  
AND Resolved:

That the agenda for the September 20, 2022 Nelson & District Recreation Commission meeting be adopted with the following:

- addition of the Addendum
- item 6 Public Time being considered after item 5.2 Service Review Items
- addition of Item 5.3 In Camera

before circulation.

**Carried**

### 4. RECEIPT OF MINUTES

The August 24, 2022 Nelson & District Recreation Commission minutes, have been received.

### 5. STAFF REPORTS

#### 5.1 NELSON CURLING CLUB REFRIGERATION CONNECTION FEASIBILITY UPDATE

The Commission Report dated September 13, 2022 from Craig Stanley, Regional Manager – Operations & Asset Management, re: Nelson Curling Club Refrigeration Connection Feasibility Update, has been received.

**RECESS/** The meeting recessed at 12:09 p.m. to allow Commissioner Faust to re-join the  
**RECONVENE** meeting and reconvened at 12:21 p.m.

**STAFF PRESENT:** Stuart Horn joined the meeting at 12:21 p.m.

#### 5.2 SERVICE REVIEW ITEMS

##### 5.2.1 RDCK SERVICE S226 SERVICE REVIEW & BYLAW AMENDMENT

The Commission report dated September 20, 2022 from Joe Chirico, General Manager of Community Services, re: Nelson and District Community Facilities, Recreation and Leisure Service Area (S226) Bylaw 1623 Amendment Bylaw No. 2865 – Service Review, has been received.

**COMMISSIONER PRESENT:** Commissioner Morrison joined the meeting at 12:45 p.m.

**MOVED** and seconded,  
AND Resolved that it be Recommended to the Board:

That the Nelson and District Recreation Commission No. 5 support the Board adopt the Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Amendment Bylaw No. 2865, 2022.

**Carried**

**ORDER OF AGENDA CHANGED** The Order of Business was changed to allow for Public Time before going In Camera, with Item 6 Public Time considered at this time.

**6. PUBLIC TIME**

The Chair will call for questions from the public at 1:09 p.m.

**ORDER OF AGENDA RESUMED** Item 5.3 In Camera was considered at this time.

**COMMISSIONER ABSENT:** Commissioner Logtenberg left the meeting at 1:10 p.m.

**5.3 IN CAMERA**

**5.3.1 MEETING CLOSED TO THE PUBLIC**

**MOVED** and seconded,  
AND Resolved:

In the opinion of the Commission - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than COMMISSIONERS, ALTERNATE COMMISSIONERS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**Carried**

**5.3.2 RECESS OF OPEN MEETING**

**Moved** and seconded,  
AND Resolved:

That the Open Meeting be recessed at 1:10 p.m. in order to conduct the Closed In Camera meeting.

**Carried**

**7. NEXT MEETING**

The next Nelson & District Recreation Commission meeting is scheduled for November 23, 2022 at 9 a.m.

**8. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

That the Nelson & District Recreation Commission meeting be adjourned at 2:08 p.m.

**Carried**

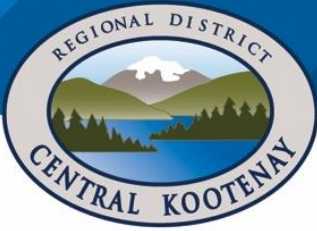
**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

---

- 1. That the Nelson and District Recreation Commission No. 5 support the Board adopt the Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Amendment Bylaw No. 2865, 2022.*



Keith Page, Chair, Rec. Com. 5  
Sept 20th, 2022



**Aimee Watson**

RDCK Board Chair/Director of Electoral Area D

August 15, 2022

BC Gaming Policy and Enforcement Branch  
Licensing and Grants Division  
PO Box 9310, STN PROV GOVT  
Victoria, BC V8W 9N1

RE: Letter of Support for Kaslo Search and Rescue Society

To Whom It May Concern:

The Regional District of the Central Kootenays (RDCK) Area D, is happy to provide this Letter of Support for the Kaslo Search and Rescue Society's (KSAR) Backcountry Response Upgrading Project

The RDCK recognizes that KSAR provides an important service for the extensive area under the purview of Area D which is the largest geographical electoral area in the RDCK. With 24 unincorporated communities that are geographical spread out, communities such as Lardeau, Argenta, Meadow Creek, Howser, Gerrard, Ainsworth, Shutty Bench, Marblehead, and Johnsons Landing with no cell coverage and frequent power outages that also take out land lines, servicing this region is a complicated matter that requires extensive coordination and equipment that supports a variety of emergency situations. These areas are also top destination for adventure tourism.

As Director of Area D, I witness on a regular basis, the call outs for this stellar team of volunteers at the ready for road rescue and all other search and rescue requirements. With health care services in our remote regions diminishing and the centralization of urgent care centers, the skills and response of emergency response teams including KSAR are paramount to the healthy and safe recovery of anyone injured in the region. I will add that as health care in remote regions is eroded and tourism brings more and more people to the beautiful area of North Kootenay Lake, teams such as KSAR are seeing sharp increases to the demands on the team. Upgrading their backcountry capacity with 2 trail edition side by sides that can transport gear, members, search dogs with command and patient support will certainly increase team capacity while providing members with necessary tools for a successful call.

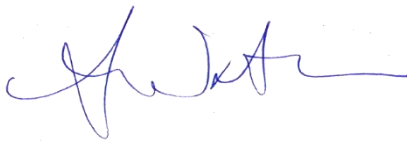
While these volunteers are daily heroes, the incredible dedication is only one aspect, the ability to cooperate and manage a multi agency incident while attending to the injured is a skill beyond heroism. This project will also update the KSAR medical program with training and equipment that is

more and more depended on as BCEHS struggles to maintain staffing and many remote access areas can not be met by an ambulance.

The RDCK has long worked collaboratively with KSAR and values the excellence of service that KSAR has provided to date, and undoubtedly will continue to provide in the future. This support is echoed in our annual financial contributions for their operating needs.

The RDCK would welcome the BC Gaming Grant as a partner in funding this project, as we see it as strongly suitable for these communities and their needs.

Sincerely,



**Aimee Watson**

*Director – Electoral Area D*



**Walter Popoff**  
Director of Electoral Area H

August 24, 2022

File: 220824

Marya Folinsbee, Administrator  
Rural Alternatives Research & Technology Society  
3762 Little Slokan South Rd,  
Winlaw, BC, V0G 2J0

Dear: Ms. Folinsbee

**RE: RARTS Application to CBT Community Readiness Program**

Please consider this as my letter in support of the Vallican Whole Community Centre for their application to the Columbia Basin Trust's Community Readiness Program regarding enhancements to the Centre to increase emergency readiness and resilience.

Local readiness and community resilience is a fundamental part of emergency response and recovery, and as Area H Director I prioritize this as a foundational piece of the Regional Emergency Management Program. This project will directly support the community around Vallican to be more prepared to manage during emergencies, and contribute to the overall resilience of the region.

Sincerely,

**Walter Popoff**

Digitally signed by Walter Popoff  
DN: cn=Walter Popoff, o=RDCK,  
ou=Area H,  
email=wpopoff@rdck.bc.ca, c=CA  
Date: 2022.08.24 21:28:20 -07'00'

Walter Popoff  
Director, Electoral Area H



**Nelson & District Recreation Commission**  
City of Nelson, Electoral Area F and Defined Area E

File No. 01-0520-50

August 4, 2022

**RE: NELSON CYCLING CLUB'S BC COMMUNITY GAMING GRANT APPLICATION – LETTER OF SUPPORT**

To Whom It May Concern,

Please accept this letter as demonstration of support for the Nelson Cycling Club's (NCC) application to the Public Safety stream of the BC Community Gaming Grants. The Nelson Cycling Club has been effectively managing the trail network within the Regional District Central Kootenay (RDCK) for over 30 years. The RDCK is very fortunate to have a strong partnership with NCC at the Morning Mountain Recreation Area.

NCC manages an extensive network of trails that supports a growing number of diverse trail users as the demand for shared outdoor spaces increases. NCC has successfully upgraded older trails to modern safety standards, developing additional trail infrastructure to accommodate increased demand, and has demonstrated that they are committed to ensuring that our local trails can withstand increased use.

The support of programs such as the BC Gaming Grant to enhance trail networks and therefore quality of life and public safety is particularly beneficial to small communities. Financial resources available for investment in recreational infrastructure are limited but have broad reaching positive social impacts. The benefits of NCC's trail network reach far into the community and include mountain bikers, hikers, walkers, families, nature observers and school groups.

The NCC have a long successful track record of developing and maintaining a network of trails for riders of all ages and abilities. They seek to engage the community through volunteer trail days, local events and races each year. With the many partners, skilled contactors and volunteers, the NCC has created an inclusive community surrounding the trails. Further work by the Nelson Cycling Club will only build on this success and I wish them a positive response to this application.

Thank you for consideration of this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith Page".

Keith Page  
Chair, Nelson & District Recreation Commission

AC/AC

cc: Joe Chirico – General Manager of Community Services, Cary Gaynor – Regional Parks Manager



# Director's Report

## Aimee Watson, Electoral Area D

### Report Date: August, 2022

In no particular order, here are the issues I have been focused on as of late with a few upcoming events

1. Wildfires
2. Mosquito Service
3. Election 2023 work plan
4. Learning sessions
5. Columbia River Treaty Local Government Committee
6. Columbia Basin Trust Meeting, July
7. Funds

### Wildfire

We live in a predominantly forested area; most residents have become accustomed to our annual fire season. Each year, I learn something new and keep my fingers crossed that we stay safe. Forest fires are a mix of healthy ecological behaviour and concern for community assets that may end up in the line of fire. In the Central Kootenay Regional District, we took the lead on education and action with Fire Smart supports for both individuals and communities. Further to this work, Area D does have a community wildfire protection plan (CWPP). These plans originally were intended to identify areas of high risk where fuel prescriptions should be applied as well as other recommendations for how to co-exist within the wildland urban interface (WUI). While the process for actioning the areas of interest in the WUI has changed, the RDCK remains actively involved in advocating for ecological and community health as the drivers for forest health within the interface. For more information on this work, do reach out.

When you see a fire or have questions regarding one, if you have not heard from the RDCK – this is generally good news as we have not been requested to activate our emergency operation center (EOC). If we are activated, then you will hear from us. All information on fires is sourced with the BC Wildfire Service- please do keep updated via the <https://www.arcgis.com/apps/dashboards/f0ac328d88c74d07aa2ee385abe2a41b>

### Briggs Creek

The only fire that instigated the activation of our EOC was Briggs Cr., burning to the southwest of Kaslo in the Keen Creek drainage along the Nashton face. This fire was reported and assessed on August 2<sup>nd</sup> with crews on site immediately. Once discovered, it was about 400 hectares in steep terrain along Briggs Creek. It now is estimated at 1700 hectares with an evacuation alert now rescinded for 14 residents in South Fork.

The Briggs Creek fire has been classified as a 'fire of note' due to its size and proximity to communities. This enables BC Wildfire (BCWS) to provide daily updates outlining how the fire is behaving, resources deployed to attack the fire, how it has changed and how the attack is being managed. The Regional District's role is logistics; including ensuring public safety via the evacuation alert and resources on standby should it be moved to an evacuation order. BCWS determines when that call needs to be made by assessing the fire containment lines and having clear trigger points that indicate when the fire is too close. If the fire reaches the trigger points, the RDCK Emergency Operations Center is requested by BC Wildfire to execute an evacuation alert or order, an

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



order requiring the activation of a State of Local Emergency – this is my job to authorize. This authority is as Chair of the RDCK, not as Director. As Director I represent the community of South Fork (one of 24 in Area D) ; residents in the Village of Kaslo would have Mayor and Council as their elected representatives.

If a community is evacuated, Emergency Support Services (ESS) is activated and a reception center pops up to check in and redirect residents to temporary shelter, and to provide food and other essential provisions. ESS is operated the Red Cross under contract with the RDCK, and would not exist without the amazing volunteer staff, who are locally based.

I will note that Fry Creek fire occurred after this report, and I was unable to add details regarding that fire in time for board publication.

For daily updates: [Wildfires of Note \(gov.bc.ca\), https://www.rdck.ca/EN/main/services/emergency-management/emergency-response1/evacuation-order-and-alert-page.html](https://www.rdck.ca/EN/main/services/emergency-management/emergency-response1/evacuation-order-and-alert-page.html)

For all things emergency services: <https://www.rdck.ca/EN/main/services/emergency-management/emergency-response.html>

If you have not yet had a Fire Smart assessment, please do, they are free! I do provide grants to communities who embark on the community recognition program. Congrats to Johnson Landing, Pine Ridge, The Back Rd, Woodbury and a few others who have been actively working as a team to ensure community safety.

<https://www.rdck.ca/EN/main/services/emergency-management/wildfires/firesmart.html>

## Mosquito Service

I cannot get too far in an update and not discuss mosquitos. Area D is the only area in the RDCK with a mosquito abatement service and it is not across all of Area D, only in parts of the Lardeau Valley (Lardeau, Meadow Creek, Cooper Creek, lower parts of Hamill Creek) and Pineridge. The RDCK contracts the service to Morrow BioScience. The service samples larvae count in specific sites around the communities and when larvae are at a certain concentration and the right age, treatment occurs via hand and helicopter. The material used is BTi which is host specific and, as residents can tell you, never decimate the mosquitos to a level that would impact their place in the food chain. I will link resources below.

This season has been unbearable for the Lardeau Valley service area and rightfully so, residents are raising concerns with how the program is operating. Upon investigation, I have found various impacts from dam operations that either instigate the need for early season or late season treatments, significantly high snowpack that extended the annual melt over a much longer spring, and a change in helicopter operators and other contractors that failed to gain the necessary information for succession. I will be meeting with the contractor and staff in the early fall to discuss the program as well as review potential funds that can be applied to the service to compensate for this year's issues.

I will note that this service already depends on a grant to operate because the geography is vast with low human population in the area, creating an expensive service. Previous subsidization was via Affected Areas funding. I moved it from there to Community Development to ensure sustainability to the budget and have increased the taxation by \$1000 - \$3000 annually with an annual grant of \$20,000.

To provide insight on the program please contact me: [Awatson@rdck.bc.ca](mailto:Awatson@rdck.bc.ca)

RDCK Staff: <https://www.rdck.ca/EN/main/services/environmental-initiatives/mosquito-control-program.html>

or the contractor:

<https://www.morrowbioscience.com/>

## Election and Workplan

This year is an election year in the 4-year local government cycle. I have been the Area D Director for 2 terms (8 years), and alternate Director a previous 3 years, making my total time at this desk 11 years. In that time, I have served as Board Chair for the last 4 years and in many committee appointments including but not limited to the Columbia River Treaty and Columbia Basin Trust board. It's an odd notion to pause to seek to continue the job when there is so much occurring, but I also of course appreciate democracy. When you work for the people, it's good to pause, check in and ask, 'How am I doing?'

As of September 16<sup>th</sup>, I have been acclaimed to the role as Area D Director.

Moving forward, there are several projects I will focus on. Again, in no particular order nor a complete list:

- **Commission reactivation.**
  - o Area D has 2 inactive commissions, and I would love to see more involvement. Both the Kaslo and Area Recreation commission and the Glacier Creek Commission have not had members come forward to enable the function of oversight and recommendation to elected officials. Both commissions are shared services with the Village of Kaslo
  - o APHC. I am happy to see the Area D Advisory Planning and Heritage Commission operating at rather good speed. We are saying goodbye to two members this month, Terry Halleran and Ken Hart. Thank you! I would like to see members who have a connection to heritage and/or first nations representation.
  - o For information on any of these commissions, send me a note.
- **Alternate.** Electoral Area Directors have appointed alternates that are the Director when a schedule conflicts. This was my role for three years before I was elected. I would like to find an alternate that has some flexibility, is great with documents, research, and listening. Perhaps a student that has an interest in politics. Previous alternate Jace Lamoureux has moved onto all sorts of endeavors! I thank you Jace for your time and support with the West Kootenay Boundary Regional Hospital District and the Kaslo and Area Health Select Committee.
- **First responder service.** Area D currently does not have a first responder service. To this point it has been serviced through the Kaslo and Area Volunteer Fire Dept. An area D wide first responder service will enable more capacity for training, recruitment, equipment, and emergency supports such as house numbering and regular meetings with all stakeholders in emergency services to build capacity and mutual relationships. The process for creating the first responder service starts with a service case analysis (available soon) which guides how and what the service could look like, if board supports, will then go to the public for assent.
- **Community planning phase 2.** There continues to be pressures on residential areas with business and industrial development that is not aligned with community values. Land use regulations are quite limited in Area D: There is no zoning outside of Ainsworth, no noise, unsightly or dog bylaw. Rural living is generally inclined to less rules, and I certainly am not a fan of government getting in my living room; however, as I do represent the people, the neighborliness of communities co-existing has certainly shown that in some areas, regulations are needed. There will be community specific discussions to start building their values into tangible tools throughout 2023. Not all 24 communities in Area D will need nor want land use guidelines.

Community engagement is critical to getting the needs and subsequent regulations to be a right fit to each community.

- **Power and communications sustainability.** We live in vulnerable times where essential services such as power and phone are too often either out of service or at risk of being so. In the Lardeau Valley, I have supported with the efforts of LINKs to embark on a power feasibility study and now phase 2, an assessment of residential needs to ensure back up support. The RDCK has begun investigating alternative power concurrently with promoting and looking at how regionally we can reduce GHG emissions. One of the projects within that service is also looking into grid stabilization options. I have set funds aside over the past two years to support the creation of such a program and will continue this work.

## Learning sessions

Flood Fire and Disasters/Leadership Workshop. A large part of this job is to know the details on a broad range of topics, from land management, emergency services, and fire behaviour, to water systems, economic development, and mosquito biology. The list, at times, feels endless. The average amount of active files I have is around 150, and many not even RDCK jurisdiction [because in this political age constituents expect knowledge and engagement even on subjects beyond the mandated scope].

To be as prepared and informed as possible, I do spend a considerable amount of time learning through workshops, courses and reading. Three recent areas of focus have been: a) leadership and resilience, b) floods, fire, and other potential disasters and c) forestry.

- a) For leadership, I was honored and quite excited to coordinate a day long workshop with Dr. Christopher Horsethief. We hosted this workshop with an open invitation to Regional District colleagues, staff at the RDCK and many involved in various community development services. We had 30 participants and determined the day was merely an intro to many critical concepts. One concept I have been working with in more depth is that of resilience based on complex systems, with a specific look into the work of Andrew Zolli.
- b) The other learning experience of note was an evening presentation by UBC professor Younes Alila, a hydrologist that is using a new methodology known as attribution studies. Attribution science develops the probability of events using frequency distributions for prediction. A bit of a mouthful but very helpful to start addressing how impacts are rarely isolated but rather do interact. As we are responsible for emergency response and have been working in mitigation and risk assessment, this scientific approach is much more comprehensive as a tool.

Forestry, although provincial jurisdiction, is one that comes my way almost daily for either advocacy or information. Forestry has been a mainstay for our rural economy, while changes to land management and global trade have removed more resources with less return to the community on an annual basis. This, combined with the mounting pressures of a climate that is increasingly unstable, creates much conflict, debate and requests for support. I have always worked with the mindset that all constituents are my bosses (1380+) and I do not lead based on who speaks the loudest. To do this work, research and learning as much as possible while engaging many stakeholders is my foundation. There are changes needed to forestry and they are in the cue; however, the transition must account for the economic impacts we are already feeling and cannot be simply replaced with tourism. This is tough work and debate with respect at the front is critical.

## Columbia River Treaty- Local Government Committee

The CRT LGC meets at minimum once a month, more as various projects move forward. The past few months, we have had webinars on the ecosystem function modeling and socio-economic research. For all of the background information, go to [Columbia River Treaty \(gov.bc.ca\)](http://Columbia River Treaty (gov.bc.ca))

Most recent was the 13<sup>th</sup> round of negotiations. There is a statement available from Minister Conroy at the link above regarding what this round focused on.

## Columbia Basin Trust

I have been on this board for two years as the RDCK appointee. We meet every other month; I am also appointed to the Columbia Basin Broadband Corporation Board and the Housing Initiatives Committee. Our most recent board meeting was held in Cranbrook. These meetings tend to fall the day after our board meetings for the RDCK and to present a timing issue; thus I have been more often in attendance remotely. This board meeting had two wonderful and engaging presentations from First Nations: A presentation on the wetlands from Norm Allard, community planner for the yakan nukiy; and a lively sharing of the Ktunaxa creation story from Bonnie Harvey.

## Area D Community Development Funding for 2022

This funding stream is now officially closed as we enter election season. Here is the list of entities funded this year.

2022 Commitments		
Community Futures	Cannabis Council policy support	\$3,000
Seniors Branch 81		\$4,000
LV Mosquito		\$28,000
Kaslo Fire Department	Ty bursary	\$3,500
	AED's	\$10,000
Fire Smart Recognition	Ainsworth	\$1,350
	Argenta	\$1,350
	Howser	\$1,350
	Lardeau	\$1,350
	two more	\$2,700
NKLCSS	hampers, nobody's perfect, emergency fund	\$3,750
Schroeder Creek Water Society	GARP assessment	\$7,000
JLCA	Community Readiness	\$10,000
	Food security projects	\$6,000
KSAR	building	\$25,000
Lardeau	water bladder	\$5,000
Ainsowrth Fire Society	insurance	\$2,500
Emergency Social Services	team meetings	\$250
BCEHS	training fund	\$2,500
LINKS	operational	\$12,000
	power stability next steps	\$25,000
	wilderness first aid	\$1,500

	communication	\$1,525
KORTs	bike trails	\$5,000
Argenta Community Assoc.	misc projects for the hall	\$7,900
Howser Water Users	back up generator	\$4,750
Empire Wilderness Society	parking lot maintenance	\$2,500
Argenta Community Assoc.	phone	\$600
Grizzly Bear	bear proof bins for Area D	\$5,000
KiN	AAP carry over	\$11,752
LVCC	hall maintenance	\$9,500



# Director's Report

Walter Popoff – Area H]

**Report Date: September 20, 2022**

## 2022 Union of British Columbia Municipalities

**Monday Sept 12-** Agricultural Tour all day visited the following farms Squamish School Farm, Common Acres Community Farm, Hop Creek Farms, and Nutrient Dense farms each farm had its unique farming practices. The common theme was shortage of land base for large scale farming. Evening EA Directors meet and greet, surprise was Director Grace Mc Gregor was stepping down as UBCM EA Director Rep.

**Tuesday Sept 13-** Morning Clinic Strengthening Responsible conduct, overview of the overall design and concept, based on the foundational principles, scenario based, and interactive learning for the online module developed by the Working Group on responsible Conduct. Afternoon EA Directors forum, RDCK Chair Watson, Director Jackman, myself and CAO Horn meeting with Environment Min Heyman and his Staff regarding RDCK request as stated in our meeting request notes. Connectivity Readiness for Communities facilitated by the Province Min Lisa Beare with a panel of Telecom provider Reps from Telus, Rogers, Shaw, City West and Provincial Reps Jeanne Hollis and Howard Randell. Panel provided information on connectivity services they provide and answered questions posed by the attendees. Evening Networking session by Rogers and their moving forward with plans on extending their network into Western Canada. This provided delegates access to Rogers executives and planners to address questions relevant to their specific Area's.

**Wednesday Sept 14-** Morning Clinic Renewable Energy and Local Economic Development. Main theme was Run of the River projects, Solar panels, and Air source heat pumps. Problem brought forward was cost recovery and Northern BC concern that Air Source Heat Pumps not effective in typical -40 weather. Afternoon Convention opening session, Annual General meeting, Nominating Committee report UBCM table Officers, Resolutions, address by Minister Cullen, Cabinet Town Halls. Evening Receptions, BC Government Reception opportunity for delegates to mingle with MLA's and Ministers. CUPE Reception.

**Thursday Sept 15 -** Morning Clinic on Archaeological Resources Management and Available tools excellent presentation on process for identified ARC sites. Address by leader of the opposition Kevin Falcon, Resolutions Session continued, of note all RDCK resolutions received conference delegates endorsement. Afternoon workshop on Role of LG supporting Seniors, BC Seniors Advocate was present to answer questions. Evening UBCM reception and banquet.

**Friday Sept 16 -** Report on resolutions, Address by Premier John Horgan UBCM was adjourned at 12 noon.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



# Director's Report

## Jen Comer – Town of Creston

**Report Date:** September 12-16, 2022

### Union of BC Municipalities Annual Convention

#### Agricultural Study Tour

Toured 4 locations: (1) Squamish School Farm (2) Common Acres Community Farm (3) Hop Creek Farm (4) Nutrient Dense Farms

The School Farm is a partnership with local non profit, school district, local government and Farm to School BC, with a focus on classes for secondary school students.

The Community Farm worked with Young Agrarians to lease under-utilized land on the Easter Seals camp, and 4 quarter acre plots are now growing garlic, nursery stock, market vegetables and flowers. Hop Creek Farm is a 33 acre mixed livestock and vegetable farm.

Nutrient Sense Farms is a biodynamic farm leasing land from a monastery.

Minister of Agriculture and Food, Lana Popham, was present and gave an address at lunch.

#### BC Economic Plan

Minister Ravi Kahlon and other panelists. 100,000 new people moved to BC last year. 1,000,000 jobs opening up. Focus areas: Housing, childcare, climate action, health care. [Housing Hub](#) is new division of BC Housing targeting the middle-income (under \$99k annual income) for affordable home ownership, developers receive low cost financing help.

Vanderhoof just opened the first of a kind 20 unit seniors housing, plus 8 dementia units  
Walmart Arkansas just opened up a mass timber warehouse facility by BC company

#### Mid Sized Community Forum

Labour Market consultant provided an overview of the current state: 1 million jobs opening. Boomers are retiring, approx 30,000 annually. Fed gov focusing on immigration to fill the gap, strategy works in urban areas, not rural. In BC 8% of the working age population are not in the workforce, mostly due to childcare/elder care, addressing that will increase the number of workers. Minimum wage increases over the last few years from \$11 to \$15/hr are contributing to inflation.

#### Re-Envisioning Health Care

In 2003 approx 340,000 people didn't have a family physician, now it's 980,000. And it's only going to get worse as the population ages. Minister Dix argues that team based care is part of the answer, along with changing the fee for service model for family physicians. 60 residency spots have been added, along with almost 1000 nursing spots. Pharmacists are underutilized.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



Expansion of paramedic programs continuing.

### **Clean BC Local Government Climate Action Program**

Province's Clean BC plan focuses around homes & building energy efficiency, electric & hydrogen transportation, industry, and carbon capture technology. Mitigation and adaptation work to be focused around wildfires, floods, extreme heat, and food security.

Town of Gibsons - [Natural Assets Plan](#), first of its kind to put a value on the role nature provides to municipal infrastructure planning. They looked at the dollar value that would be required to engineer stormwater control, flood prevention, drinking water, slope stability if that natural environment wasn't providing these services.

I asked about help with active transportation and connecting the Creston Valley from Wynndel, to West Creston, to Canyon to Yaqan Nukiy... I was pointed to [BC Small Town Big Steps](#) - 2021 report looking at active transportation in small BC communities. Key highlights - get prioritizing and planning done to be ready for grants, importance of connectivity with surrounding small communities, track indicators. Talk to our MOTI planning staff now about the dream. Increasing grant funding opportunities available.

### **Youth Climate Corps**

Newly formed non-profit, paying youth (18–30) a living wage to work on climate adaptation projects, including: wildfire mitigation, building retrofitting, wetland restoration projects. Costs approx \$350,000 for 6 month program with 6-8 youth, funded through assortment of grants.

### **Keynote Althea Raj**

Incivility is increasingly. In 2019 there were under 20 threats to elected officials in Quebec, in 2021, there were over 400. Good people are leaving politics because of it.

**Minister of Municipal Affairs Nathan Cullen** - Announcement of the [Complete Communities Program](#) - which will help local governments by "making data available to help inform decisions and assess progress toward reducing emissions and using a climate lens to review actions taken in local land use planning." More info in new year.

### **Cabinet Town Hall: Housing**

Bill 16, passed this Spring session, allows for the Govt to purchase additional land surrounding transit developments with the purpose of building complete communities.

Vancouver's vacant home tax has put 20,000 homes back in the market.

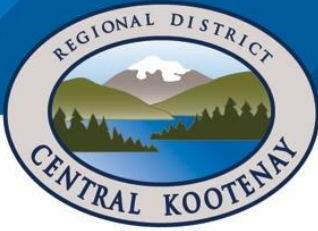
Councillor DeBoon (Creston) asked the panel about challenges with building affordable homes in small communities, volunteer non-profits over capacity, can't get projects shovel ready, nor take on operating the facility after completion. Meetings with BC Housing are lined up in coming weeks addressing these questions. Many other small communities shared similar concerns.

### **Food Systems Climate Action Local Government**

Lots of OCPs mention food in their plans, and local government needs to provide consistent funding to local food groups to reach the goals. Set out clear indicators and track them.



Educate realtors on what ALR can be used for. Educate landowners on pollinator friendly planting options. Promote land linking to get underutilized farmland into production and farmers making businesses. Provide education opportunities for students.



# Director's Report

Suzan Hewat, Kaslo

**Report Date:** September 19, 2022

## Federation of Canadian Municipalities - Board Meetings

The September board meetings were held over 2 weeks this year. The first week was entirely virtual while the second week was held in person in Sherwood Park, Alberta.

### September 6<sup>th</sup> to 9<sup>th</sup> - Virtual week

Committee of the Whole – Introduction to Virtual Week

**Presidents Welcome and Orientation** – this was for new board and committee members.

This was an opportunity to meet the Table Officers and CEO Carole Saab, as well as one another, and prepare for our first set of Board meetings starting the next day.

**Message from Chair Taneen Rudyk** - The Board Vice-Presidents, the CEO, and I are all looking forward to meeting with you to begin the collaborative work we will be doing over the coming year, for the benefit of municipalities from coast to coast to coast.

The agenda items included: Introductions of New Directors, Roles & Responsibilities, Vision and Priorities for 2022/2023, ARE (Anti Racism & Equity) Standing Committee, Regional Caucus Chairs and allowed time for questions.

### **BC Regional Caucus**

This meeting was chaired by Director Leah Main.

Agenda items included: Introductions of new board and committee members, a discussion of regional issues and reports from our PTA, UBCM (President Laurie Anne Roodenburg was unable to attend) and the Member Relations Committee. Members were then able to raise issues that were important to them.

### **Standing Committee on Conference Planning**

This is one of the new committee appointments for me and I was very pleased to be able to provide my input as a representative of rural participants which is a role that Director Main previously had.

Agenda items included: Reports on the 2022 Annual Conference in Regina, planning for the 2023 Conference, 2023 Sustainable Communities Conference and on the Host City for the September 2024 Board Meeting. The report on the 2022 conference outlined the number of participants, the split between urban and rural participants and the numbers of virtual and in person participants.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

### **Standing Committee on Increasing Women’s Participation in Municipal Government**

Agenda items included: A update on Canada Women in Local Leadership (CanWILL), a guest speaker on Intersectionality and Public Policy and updates on International Gender Programming and the Women in Local Government Scholarships and Awards.

CanWILL is a 3-year, \$1.5 million project funded by Women and Gender Equality Canada (WAGE) with the overall objective to increase political empowerment of women in municipal leadership.

### **Standing Committee on Social-Economic Development**

Agenda items included: an update on active resolutions, a staff presentation on Housing & Homelessness – Housing Accelerator Fund, Rapid Housing Initiative, Northern, Remote and Rural Housing, Reaching Home, a program update on Sustainable Affordable Housing (GMF) and a presentation on Indigenous Housing CHRA Indigenous Caucus.

Director Main traveled to Kaslo on Saturday, September 10<sup>th</sup> so we could get an early start on the 11<sup>th</sup>. Our trip was a bit of an adventure and learning opportunity since we were driving my EV. It took us 10 hours and 2 charging stops to get to our destination for the evening.

Our second travel day demonstrated to us that Alberta is a long way behind BC in terms of charging infrastructure, so it was definitely a math exercise to ensure we had to ensure we had sufficient charge to get to the next charging station. The type of terrain also made a big difference in the amount of electricity being used.

Upon arrival in Sherwood Park, we were able to connect with some of our fellow board/committee members who had also arrived early.

### **September 13<sup>th</sup> to 15<sup>th</sup> – in person FCM Board Week in Sherwood Park, Alberta**

#### **Tuesday**

I participated in the study tour to the Beaver Hills Biosphere.

The Beaver Hills was designated as a biosphere on March 19, 2016, by the United Nations Educational, Scientific and Cultural Organization (UNESCO). This is a global recognition of a collective commitment by the communities with the region to celebrate and advance knowledge, culture, nature and economy together.

<https://www.beaverhills.ca/learn>

I then attended the Anti-Racism and Equity (ARE) meeting until the break.

After them break I was invited to join Councillor Katie Berghofer, for Ward 8, Strathcona County for a tour of their council chambers and municipal offices.

This was followed by a tour of Gallery 501.

Strathcona County is honored to present an exhibition entitled “The Healing Language of Alex Janvier” by world-renowned Denesuline artist, Alex Janvier, from Cold Lake First Nations, Treaty 6 Territory.

<https://www.alexjanvier.com/artist/>

## **Wednesday**

### ***Rural Forum***

CEO Carole Saab provided her report followed by a report by a report by Chair Robin Kurpjuweit. We then discussed our Rural Infrastructure Priorities and updated them.

The selection of the Chair and Vice Chair were then announced. Robin Kurpjuweit, Councillor, Cypress County, AB is chair for the next year and is joined by Vice Chairs, Councillor Glenn Doncaster, County of Renfrew, ON and Director Rhona Martin, Columbia-Shuswap Regional District, BC.

### **Committee of the Whole**

President Taneen Rudyk provided opening remarks.

This was followed by Board Talks on RCMP contract retroactive costs, Housing Affordability and Addressing Homelessness.

After the lunch break there was a presentation on Infrastructure followed by Board Talks on local infrastructure which was given by Director Leah Main.

In the evening we attended the Mayor's Welcome Reception and Dinner, hosted by CN and held at the Sandman Inn. This allowed us additional opportunities to network with board and committee members.

## **Thursday**

### ***Board of Directors Meeting***

Agenda items included: Ratification of New Board Members, reports by the President, CEO, Finance & Audit Committee, Standing Committee on Conference Planning, the Governance Working Group which was followed by the resolution's session.

After resolutions the chairs of the Regional Caucus' provided the reports on the meetings held the prior week. The Chair of the Big City Mayor's Caucus gave a report.

After lunch Urgent Items from Standing Committees were addressed followed by reports from the following Standing Committees and Forums:

- Anti-Racism and Equity
- Community Safety and Crime Prevention
- Municipal Finance & Intergovernmental Arrangements
- Environmental and Sustainable Development
- Social-Economic Development
- Municipal Infrastructure and Transportation Policy
- Women's' Participation in Municipal Government
- International Relations
- Rural Forum
- Northern and Remote Forum

The final item of business before adjournment was a report from the Affiliate Members (PTA's).

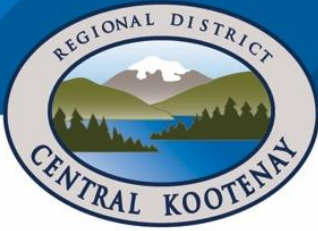
On this final evening, Director Main and I were pleased to join directors from Quebec.

On Friday, we made our way back to Calgary where we stayed with members of my family. While there, we were able to get a tour of their farm operation which included rides in the combines and a trip to see their cattle. They have 50 head of cattle plus just under 50 calves.

On our way home on Saturday, we stopped in Nanton for a brief visit with Kaslo's former CAO of Kaslo, Neil Smith.

I wish to express my heartfelt gratitude to the RDCK board for allowing me the opportunity to participate in this work. I find it very important, and I believe our voice as rural directors is truly listened to and respected.

Respectfully submitted,  
Director Suzan Hewat



# Director's Report

Diana Lockwood, Village of Salmo

**Report Date: Septem**

## **2022 Union of British Columbia Municipalities Convention**

I attended the agriculture study tour to start off my week. The first farm tour was created between the elementary and secondary schools. It encompasses 12,000 sq ft of ground production along with a 100 ft greenhouse, and a SeaCan changed into a walk-in-cooler, office space, a wash-up station and gathering space. There are multiple learning opportunities for all the students from all ages with the prospect to create a farm class. This project is aiming to become financially sustainable through year-round growing and selling the goods through weekly Good Food Box, a summer stand, and in the school cafeteria while also being used in food classes.

The second tour took us to an acre of underutilized ALR land on the Easter Seals grounds. This acre was divided in four lots and subleased to new entrant farmers in partnership with Young Agrarians. On these divided pieces of land there were flowers, herbs, garlic, vegetables, shrubbery, fruit trees, and along with these farmers they were also harvesting organic seeds that were not cross pollinated.

The third tour took us to a 33-acre farm raising 100% grass fed and finished beef and lamb along with pastured pork and chickens. This farm has planted some apple trees and have hops growing underneath the trees. Their goal is to produce enough hops to make a beer just to be consumed at the farm. They also have bees and a greenhouse for vegetables.

The final tour took us to a nutrient dense farm by using methods to promote farm fertility by integrating crops and livestock to restore on-farm biodiversity. This farm sells to local restaurants and attend both the Squamish and Vancouver Farmers Markets.

Mayor's and Chair's Highway 3 Coalition met to discuss how to bring more attention to Highway 3 and it's need for improvements. Everyone was tasked to network with any Minister we spoke with throughout the week. I was able to speak with four Ministers about the priorities our coalition is putting forward.

The networking started with the Fortis Reception. I was able to thank Fortis for the wonderful Indigenous mural that is displayed in Salmo's downtown core.

The small talk forum had our very own Mayor Tom Zeleznik and Mayor Leonard Casley from Nakusp and New Denver presenting on ambulance services in the rural area and how the services that are being offered to rural areas is not working and is dangerous.

The Chief Operating Officer for the Emergency Health Services did state that the SOC system was put in without community engagement. There are 31 plus communities going to receive full time work for communities under 5000 people.

There were also discussions about infrastructure management, pandemic assistance programs, misinformation about opioid treatment, and regional approaches.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

Municipal Insurance Association was interesting. If a local government employee is supervising an event on village property, the village insurance goes with the employee.

The networking this year for me gave me opportunities every night to speak with 2-5 ministers and staff members as well as colleagues.

I attended the clinic for local government's role in BC's mental health crisis.

Althia Raj was a keynote address and is a political journalist. She spoke about the importance of local government and the responsibility we face to our communities and the rage elected officials are being met with. Resolutions had started with NR's (no-resolution). We were able to complete this section before the end of the week.

Area Association lunch brought more opportunity to network with people that live within the AKBLG region. Minister Cullen gave his address which was very inspiring.

Networking with female mayors across BC and gave us the opportunity to say congratulations to any of them stepping away from local government. I want to say some that are leaving office have been great mentors to myself.

Another evening getting in more networking and allowing me to speak with Minister Conroy before meeting with her the next day.

Seniors can use 211 across the province now to access information for assistance.

My Minister meeting gave me information that may bring emergency monies to help with fixing our bridge. I have asked to be a pilot project to review how dike work approval could more fluent. I brought attention to how long the process takes for dike work approval and how that length of time just adds money to the project and how that puts small municipalities in a financial bind.

Ending the conference with Premier Horgan speaking and giving accolades to everyone running and for us to remember the reason we are running is because our love for our community.

Diana Lockwood  
Director/Mayor for Village of Salmo



# Director's Report

## Director Leah Main – Village of Silverton

Report Date: September 2022

August/September 2022

### Village of Silverton

- Aug. 22 - Silverton's new CAO, Viv Thoss, started work August 22<sup>nd</sup>. We are happy to have her on board!
- Aug. 24 – Village Committee of the Whole – topics discussed included Lakeside Campground redevelopment; Broadband; Yard & Garden composting

### FCM

- FCMs Board meetings have morphed during and after Covid Isolation. Once we switched to virtual meetings, and then added in-person meetings as circumstances allow, we have adopted a robust and rigorous schedule of Board and Committee engagement.
- During the week of Sept. 6, I attended online meetings of:
  - SC (Standing Committee on Member Relations)
  - Committee of the Whole
  - SC Finance & Audit
  - Governance Working Group
  - New Members Orientation (in my capacity as Caucus Chair)
  - BC Caucus
  - SC Conference Planning
  - SC Environmental Issues and Sustainable Development
  -

Director Hewat and I travelled together to attend the second week of meetings hosted in Sherwood Park, AB. We drove in her EV, so I was treated to an education in the logistics of travelling in an electric vehicle – eye opening!



**For more information**

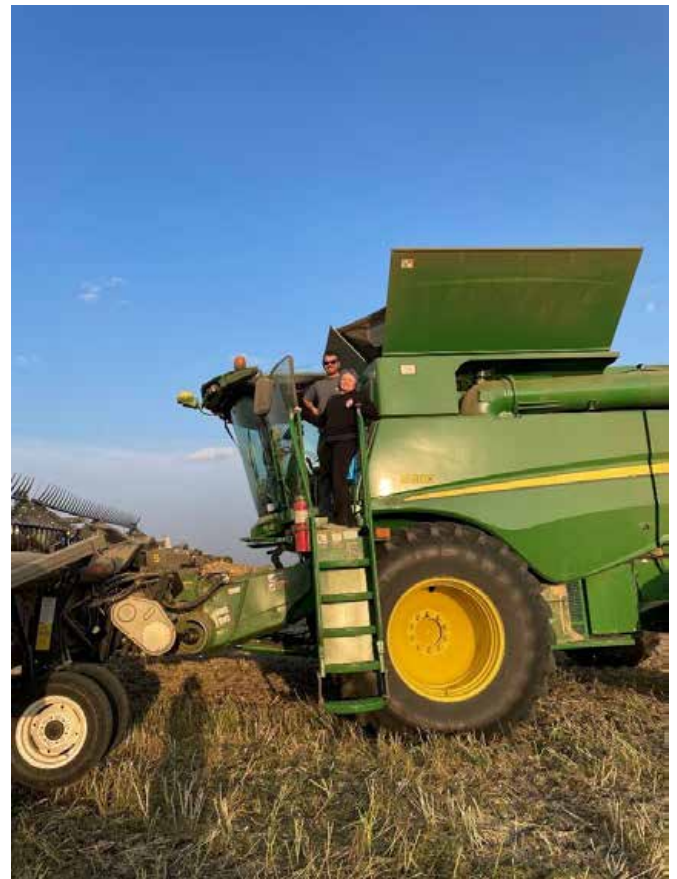
[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



- During the week of Sept. 12, I attended in-person meetings of:
  - SC Anti-Racism and Equity
  - Rural Forum
  - Committee of the Whole
  - Northern and Remote Forum
  - Executive Committee
  - Board of Directors

With less than a week's notice, I was invited to present to Committee of the Whole on the topic(s) of Asset Management and Infrastructure needs/planning in rural communities. I prepared a segment focused on Silverton, and enlisted the help of Paris Marshall-Smith to prepare an RDCK-based segment. I offer her my sincere thanks and appreciation for jumping in on extremely short notice, and providing me the tools to shine a spotlight on the work we do.

On the journey home, we stayed at Dir. Hewat's daughter and son-in-law's farm, where I got treated to a very close-up view of cattle farming and grain harvest on the Prairie – this is part of my ongoing research into the many facets of Canadian Rural life.





**TOWN OF CRESTON**  
PO Box 1339, 238 -10 Avenue North, Creston, BC V0B 1G0  
Phone: 250-428-2214 Fax: 250-428-9164  
email: [info@creston.ca](mailto:info@creston.ca)



## **OFFICE OF THE MAYOR**

File: 5600-30-03

August 10, 2022

Director Aimee Watson, Chair  
Regional District of Central Kootenay  
PO Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4

and

Arrow Creek Water Commission Members  
Director Tanya Wall  
Director Adam Casemore  
Councillor Jim Elford

Dear Chair Watson et. al:

### **Re: Arrow Creek Water Commission**

On behalf of Council, I write to inform you that the Town of Creston (the "Town") is reviewing options related to initiating a service review and further requests an independent study as to the cost of operations of the Arrow Creek Water Treatment and Supply Service (Arrow Creek).

While the Town appreciates recent efforts of Regional District of Central Kootenay (RDCK) staff in reviewing the Environmental Service fee allocation related to Arrow Creek, there remain outstanding issues related to governance and the future of the service.

Prior to 2015, the total administration fees for Arrow Creek Treatment and Supply Service was \$153,000 of which the Town of Creston paid 60% based on usage. The 2015 budget increased administrative related fees by nearly 95% to \$298,000.

At the May 4, 2015 meeting for Arrow Creek Commission, the Town objected to the methodology and allocation of the Environmental Service fee. At that time, Arrow Creek was one of 19 RDCK water systems and yet paid approximately 44.2% of the entire environmental service fee.

During the past seven years, the Town has made two presentations to the RDCK Board requesting fairness in the allocation of the Environmental Services fee. While there were eventual adjustments lowering the environmental fee to \$196,185 by 2021, the RDCK Board did not develop or pursue a fair allocation model.

An RDCK staff report on February 7, 2022 presented to representatives of the various RDCK water systems identified the fairest allocation of the Environmental Service fee be calculated on an hourly basis on use of the service.

In March 2022, at the RDCK Water Services Commission meeting, it was acknowledged that the Environmental Service fee for Arrow Creek would be reduced an additional \$64,000 in 2022 to

make an equitable fee structure for the water services. There was no acknowledgement at this meeting about the previous seven years of overpayment by ratepayers of the Arrow Creek service.

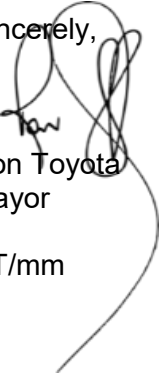
Based on this experience over the past seven years of the RDCK Board not advancing a fair allocation of the Environmental Service fee and the hundreds of thousand of dollars of additional cost to Creston Valley residents, the Town objected to dissolving the Arrow Creek Commission and move the governance to the new RDCK Water Commission in a December 15, 2021 letter.

The Town, in its opinion, presented a fair and reasonable governance model for the RDCK Board to consider at its May 2022 meeting. It is the Town's understanding that only the Town's representative at the RDCK Board spoke in favour of the equitable governance model which would leave key decisions related to the Arrow Creek water service in the hands of local elected representatives.

The Town will not negotiate on its position of the five member commission, nor the delegation of authority that the commission has under the establishing bylaw.

While the Town seeks resolution with the RDCK Board on governance for the water treatment and supply service, the Town reserves their option to provide formal notice to the RDCK Board, service participants and the Minister on reviewing the Arrow Creek Service.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ron Toyota', is written over the printed name. The signature is stylized and somewhat cursive.

Ron Toyota  
Mayor

RT/mm

## Angela Lund

---

**To:** RDCK Info  
**Subject:** RE: Implementing a Fair Transition to 100% Renewable Energy - RDCK

---

**From:** Josh Drozda <[josh@neighboursunited.org](mailto:josh@neighboursunited.org)>  
**Sent:** August 10, 2022 2:34 PM  
**To:** RDCK Info <[info@rdck.ca](mailto:info@rdck.ca)>  
**Subject:** Implementing a Fair Transition to 100% Renewable Energy - RDCK

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

My name is Josh Drozda and I work with Neighbours United, formerly known as the West Kootenay EcoSociety.

I am contacting you to forward you a copy of our recent report to the mayor, council and village staff, [Implementing a Fair Transition to 100% Renewable Energy](#). We interviewed 105 low-income and BIPOC residents to learn more about their basic needs, and how they can be supported in 100% renewable energy transition.

13 Kootenay communities are committed to 100% renewable energy across all sectors no later than 2050. This report uncovers what the most affected residents want to see implemented in the West Kootenay 100% Renewable Energy Plan. We look forward to presenting the findings of the report as a delegation to council in the fall.

[Click the link to read the report and recommendations.](#)

Kind regards,

--

Josh Drozda  
Deputy Executive Director



*Activating community through leadership & education, since 1994.*

BOX 1152, Nelson, BC, V1L 6H3 | BOX 262, Trail, BC V1R 4L5  
ph 250-921-5497

[neighboursunited.org](http://neighboursunited.org)

like us on [Facebook](#)

follow us on [Twitter](#), [Instagram](#), [LinkedIn](#)

You can reach me by call or text at: 250 509 0184  
pronouns: he/him

*Neighbours United currently has staff working on the traditional lands of the Sinixt, Ktunaxa and Blackfoot Indigenous Peoples.*

*In light of COVID-19, our offices are closed and our staff are working remotely until further notice.*



## **IMPLEMENTING A FAIR TRANSITION TO 100% RENEWABLE ENERGY**

### **RECOMMENDATIONS FROM INTERVIEWS WITH COMMUNITY MEMBERS AT RISK OF BEING DISPROPORTIONATELY AFFECTED BY CLIMATE CHANGE**

*Neighbours United acknowledges we are based out of the traditional land of the Sinixt Peoples and our current staff are working on the lands of the Sinixt, Ktunaxa, and Blackfoot Indigenous Peoples.*



## Introduction

Right now, 13 local governments in the Kootenay region are committed to transition their community energy to 100% renewable by 2050, this includes heating and cooling, transportation, electricity, and waste management. So far, six of these local governments have adopted The West Kootenay 100% Renewable Energy Plan, which Neighbours United (formerly West Kootenay EcoSociety) facilitated developing with nine local government partners.

Neighbours United conducted interviews with 105 low-income people, racialized, and other community members through autumn 2021 - winter 2022 across the West Kootenay region. Neighbours United aimed to learn about interviewees basic needs, especially housing and transportation, in implementing the 100% renewable energy transition.

Affordable housing and accessible transportation were the top concerns and to build fair and inclusive communities, we need to address these issues in the 100% renewable energy transition.

## How residents were interviewed

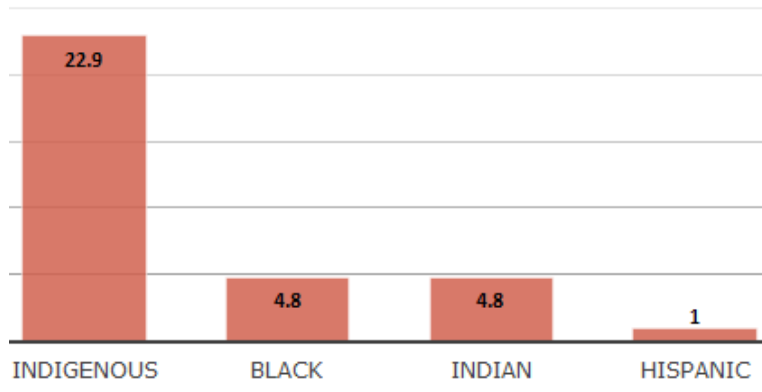
Neighbours United outreach efforts focused on low-income people from the 85 low-income households enrolled in our Farms to Friends program and outreach to regional social service organizations, to access racialized people, people experiencing homelessness, recovering addicts, and other low-income families. We interviewed people from these communities because they are most vulnerable to the impacts of climate change, and their input around climate action and renewable energy transition plans has not been explicitly collected.

Potential interviewees were contacted through email and phone. The one-hour conversations began by getting to know the interviewee and building comfort, asking questions about where they were from, how long they have been living here, their family, their nationality, how comfortable they felt sharing, and how they felt about the Farm to Friends program if they were participants. The interview then transitioned to asking about their housing and transportation needs by asking what proposed solutions in the *West Kootenay 100% Renewable Energy Plan* would support them. The interview completed by asking for contact information Neighbours United could contact interviewees in the future if necessary, and pay them a \$25 honorarium for sharing their time and lived experience.

## Which residents are represented in this report?

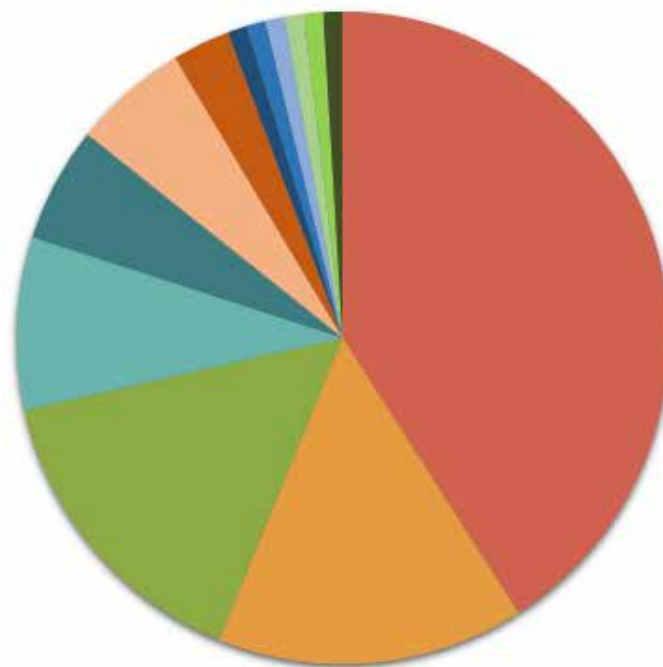
We asked interviewees to self-report their backgrounds and identities to understand the cross-section of residents who are represented in this report.

Percentage of Interviewees who Self-Identified as a Member of a Racialized Group



**105 residents interviewed**  
**77.1% are low-income**  
**22.9% are unhoused**

Geographic Breakdown of Interviewees



- Nelson (41%)
- Castlegar (15%)
- Trail (15%)
- Salmo (8%)
- Rossland (6%)
- Kaslo (6%)
- North Shore (3%)
- Balfour (1%)
- Fruitvale (1%)
- Genelle (1%)
- Montrose (1%)
- New Denver (1%)
- Winlaw (1%)



## Meeting basic needs: key learnings

Many participants desire to be a part of a loving community with friends where they can support their families, however many are struggling to support their families and afford their basic needs.

The cost of living, housing, transportation and food to support families is a growing concern. Since the COVID-19 pandemic, income insecurity has risen, and many have lost their jobs, or sources of income. With many parents forced to live off of savings, they are now finding it a challenge to make sure all the needs of the house are taken care of.

Comfort levels of folks have been affected; some don't feel comfortable leaving the house in fear of getting sick which affects the income and source of food for the home. The majority of participants responded that their wages or income are not meeting their needs or the needs of their family. There is a strong need for more financial stability and a living wage income, particularly for those on disability.

### Top concerns and unmet needs

- Housing security and the need for affordable housing, endless waiting lists for housing
- Public transportation
- Price of fuel impacting travel for work, or other necessary travel
- Child care
- Increase in the price of groceries
- The ability to afford what's needed

**“I think renewable energy would affect everyone here, our bills would be affected and the environment would be much cleaner... We should think about the health of the people and make changes accordingly.” - Participant**

### Affordable housing

There was consensus with all participants around the need for communities to find reasonable, affordable, and accessible solutions to housing and transportation with 98% of the interviewees agreeing that affordable housing and renovations should be addressed to meet their basic needs.



Photo credit: Tree Construction

## Transportation

94.5% of the interviewees agree that fuel prices should be lowered and different transportation options should be considered, while 36% of the interviewees feel that electric vehicles are not a good idea mostly because of the high barrier cost of purchasing a vehicle. Many folks travel in a personal vehicle for their occupations due to the rural nature and inaccessibility of public transportation.

Participants in Trail, Nelson and Castlegar, the larger West Kootenay communities, felt that public transportation needed to be improved with more routes, stops, and hours. This is especially true on weekends where bus service is severely lacking in the region.



## Climate change & community

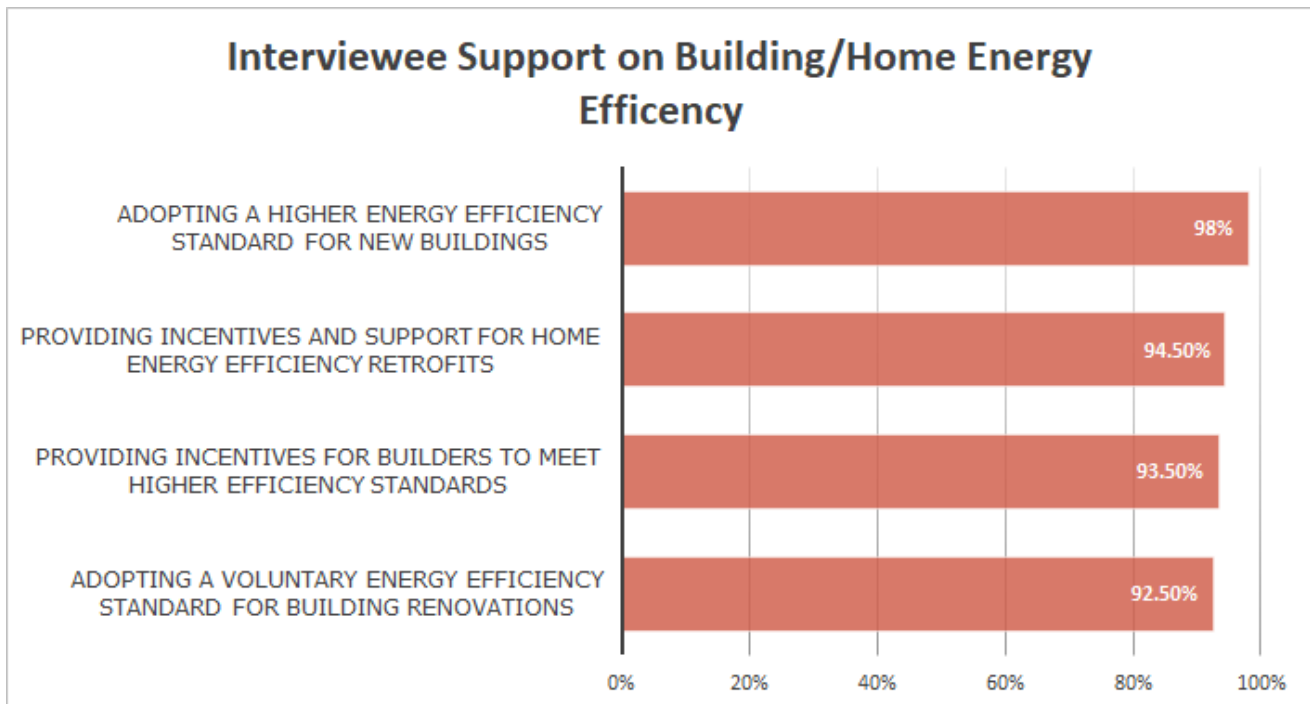
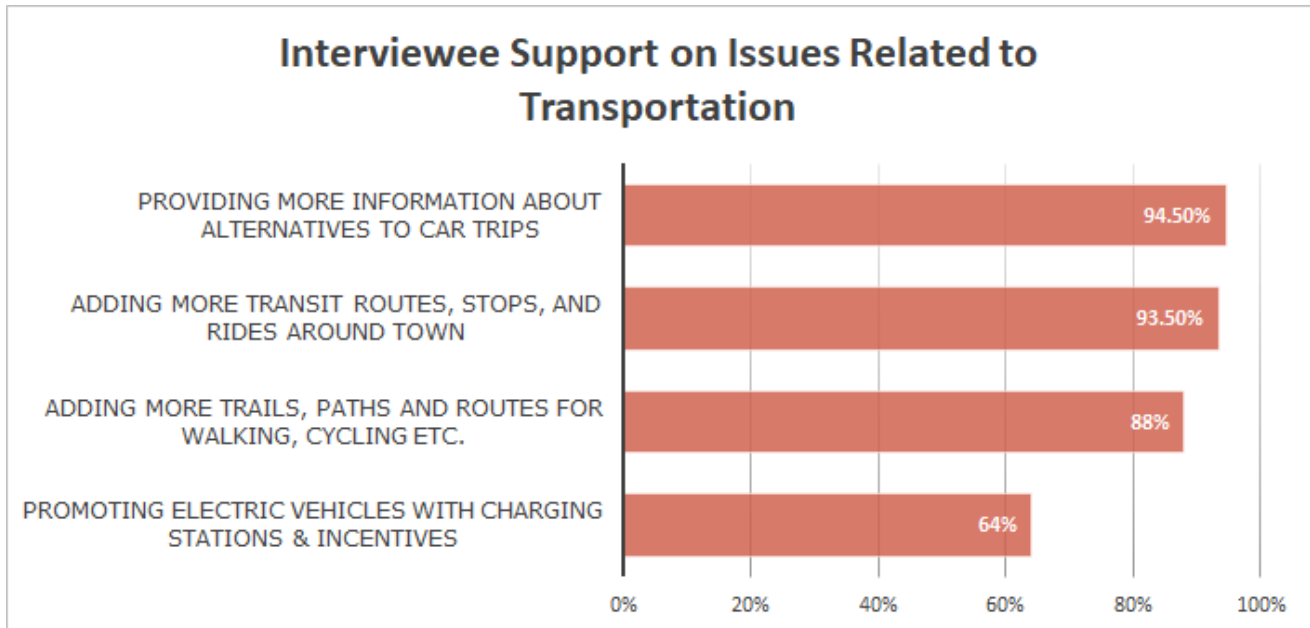
Climate change is showing up as hotter and drier summers, more precipitation during precipitation events, and more rain in the winter instead of snow in the Kootenay region. There were participants who couldn't start or maintain gardens due to the very hot temperatures and forest fires. Smokey days prohibited participants with respiratory problems or other health conditions from spending too much time outside which meant they had to stay in and it affected their mental state as well as their gardens and the ability to grow food for themselves and their families. Many participants feel as though climate change is also impacting their cost of living in their home and in getting around.

**“Setting up small community gardens or community kitchens where so many people can help would be great.” - Participant**



Dea and Elijah in their garden in Salmo

## Interviewee support for proposed solutions from the West Kootenay 100% Renewable Energy Plan



## Recommendations

Affordable housing and accessible transportation are top concerns that need to be addressed and the 100% renewable energy transition is an excellent opportunity.

Based on these interviews, Neighbours United Recommends:

### **Housing**

- Prioritizing creating permanent housing for vulnerable people, and ensuring it's built to the highest energy efficiency standard, BC Step Code 5: net-zero ready, so it's comfortable and affordable for tenants to actually live in
- Ensuring housing is near community services and accessible transportation hubs, like bus exchanges

### **Transportation**

- Prioritizing increasing public transit services to areas of the community with concentrations of lower-income residents, and create Sunday bus service
- Making public transportation free for seniors, children and youth, unhoused, and low-income residents
- Ensuring sidewalk safety and accessibility
- Supporting more options for community ride sharing

### **Other sectors**

- When implementing local solutions, prioritize hiring residents from marginalized communities to develop skills and do the on-the-ground work
- Offering more education and community engagement for residents to start and maintain personal and community gardens, as well as community kitchen and cooking spaces
- Advocate to the provincial and federal governments for the implementation of a guaranteed livable income.

## **Concluding remarks**

During these interviews, several participants shared that being included and having their voice heard wasn't something they often experienced and made them feel motivated to be a part of positive change for themselves, their families, and their community.

Overall, participants need more education, training, and financial support to meet their basic needs. With this support, many participants are willing to start doing their part in the renewable energy transition. We, therefore, also recommend advocating to other levels of government to provide more education, training, and financial support to meet basic needs of low-income, racialized and houseless people in your community for supports required outside of local government jurisdiction.

Neighbours United  
Formerly West Kootenay Community EcoSociety  
PO BOX 1152, Nelson, BC, V1L 6H3 Canada | BOX 262, Trail, BC V1R 4L5 Canada  
+1-250-921-5497

[www.neighboursunited.org](http://www.neighboursunited.org)

LinkedIn: <https://www.linkedin.com/company/neighboursunited/>

Facebook: <https://www.facebook.com/NUneighboursUnited>

Twitter: [https://twitter.com/Neighbours\\_U](https://twitter.com/Neighbours_U)

Instagram: [https://www.instagram.com/NU\\_neighboursunited/](https://www.instagram.com/NU_neighboursunited/)

© 2022, Neighbours United / West Kootenay Community EcoSociety. All Rights Reserved.  
The preparation of this document was carried out with assistance foundations and individuals.  
Notwithstanding this support, the views expressed are the personal views of the authors, and the foundations accept no responsibility for them.

Permission is required to reproduce any part of this publication.  
Permission will be freely granted to educational and non-profit organizations.

Thank you to the following people for their contributions to developing this report:

Montana Burgess  
Natasha Edmunds  
Dea Lewsaw  
Maya Provençal  
Jacob Smith

We would like to thank organizations whose contributions made this report possible:

Columbia Basin Trust  
Green Resilience Project  
Regional District of Central Kootenay  
Regional District of Kootenay Boundary



## Angela Lund

---

**To:** RDCK Info  
**Subject:** RE: Update: Proposed cannabis 'farm-gate' sales program

**From:** LCRB Cannabis Regulation and Policy LCRB:EX <[cannabisregs@gov.bc.ca](mailto:cannabisregs@gov.bc.ca)>

**Sent:** August 12, 2022 11:46 AM

**Subject:** Update: Proposed cannabis 'farm-gate' sales program

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

Hello,

I am writing to provide an update on the continuing development of a new licence class to enable non-medical cannabis 'farm-gate' sales.

In September 2020, the Province [announced](#) that the Liquor and Cannabis Regulation Branch (LCRB) would develop a 'farm-gate' cannabis sales program. This would allow federally licensed cannabis cultivators to sell non-medical cannabis products from a retail store located at their production site.

The LCRB is **seeking B.C. government approval** to enable non-medical cannabis 'farm-gate' sales through a new licence class tentatively called a Producer Retail Store (PRS) licence. If approved, the new licence class is expected to come into effect in Fall 2022. More information, such as details on the fee structure and the application process for the new licence, will be shared at that time.

The proposed PRS licence would operate within the current legal framework, which includes the provincial *Cannabis Control and Licensing Act* and the federal *Cannabis Act* and related regulations. This new licence class would also reflect B.C.'s cannabis framework priorities, which include:

- protecting children and youth;
- promoting health and safety;
- keeping the criminal element out of cannabis;
- keeping B.C.'s roads safe; and
- supporting economic development.

The requirements for a PRS licence are expected to align with the current rules for the Cannabis Retail Store (CRS) licence class where possible. This includes the [role of Indigenous Nations or local governments in the cannabis licensing process](#). To learn more about the current cannabis framework, you can also refer to the [CRS Terms and Conditions Handbook](#).

To help answer some preliminary questions you may have, we have attached a Frequently Asked Questions document about the proposed licence class. If you have questions about this program, please email [cannabisregs@gov.bc.ca](mailto:cannabisregs@gov.bc.ca).

Sincerely,

Dugald Smith  
A/Assistant Deputy Minister and General Manager  
Liquor and Cannabis Regulation Branch





## Proposed Cannabis 'Farm-Gate' Sales Program Information for Local Governments and Indigenous Nations

The Liquor and Cannabis Regulation Branch (LCRB) is seeking B.C. government approval to enable non-medical cannabis 'farm-gate' sales through a new licence class tentatively called a Producer Retail Store (PRS) licence. If approved, the new licence class is expected to come into effect in Fall 2022. To help understand what this program could look like, please refer to some frequently asked questions below.

### Overview

#### **What does 'farm-gate sales' mean?**

In B.C., the proposed PRS licence class would allow eligible federally licensed cannabis producers to sell non-medical cannabis from a retail store that is at the same location as their production site.

#### **Who will be eligible for the proposed PRS licence?**

Those who hold federal cultivation licences, inclusive of the Micro Cultivator, Standard Cultivator, or Nursery sub-classes, would be eligible to apply for a PRS licence when the licence comes into effect.

Cultivators that also hold a processing licence would be eligible to apply, but federal licence holders that only hold a processing licence would not be eligible for the proposed PRS licence.

#### **Is there a limit to how many PRS licences a business can have?**

If and when the licence comes into effect, an eligible federal licence holder could hold one PRS licence for each eligible federal production licence they hold.

It is proposed that a PRS licence would be issued to the legal entity that holds the associated federal cannabis production licence.

#### **Will applicants need a marketing licence to apply for the proposed PRS?**

It is proposed that PRS licensees would not be required to hold a marketing licence to sell their own cannabis in their own PRS. PRS licensees who wish to sell their cannabis to other retail stores would have to [apply for a marketing licence](#).



The LCRB will release more information about marketing licence requirements if the PRS licence class is approved by government and comes into effect.

## The Application Process

### **When can federal cultivators apply for the proposed PRS licence?**

The LCRB expects to begin accepting applications in Fall 2022, if the licence class is approved by government.

### **How do I apply for a Producer Retail Store (PRS) licence?**

If the proposed PRS licence comes into effect, applications would be accepted online through the [Liquor and Cannabis Licensing Portal](#).

The LCRB will announce when the applications will open in Fall 2022, should it come into effect.

### **How much will a PRS licence cost?**

The LCRB will announce the PRS licence fee structure in Fall 2022, should it come into effect.

### **How long does the application process take?**

The LCRB expects the PRS application process would be similar to the existing [Cannabis Retail Store \(CRS\) application process](#).

Application processing timelines can vary between applicants due to a few factors, including [Fit and Proper requirements](#) and [local government or Indigenous Nation recommendations](#).

### **Will applications need further approval from local government or Indigenous Nation to get the proposed PRS licence?**

The requirements for a PRS licence are expected to be the same as for a CRS licence.

To approve and issue a non-medical CRS licence, the general manager of the LCRB must have a positive recommendation from either the:

- Local government with jurisdiction in the area of the proposed store, or
- Indigenous Nation, if the proposed store location is within an area such as reserve land, Nisga'a land, or treaty land.

Visit the LCRB website for more information about the [role of Indigenous Nations or local governments in the cannabis licensing process](#).

## Operating a PRS

### **What products would a PRS licensee be able to sell?**

The LCRB expects the proposed PRS licence class to align with the current CRS framework.

More information about products will be available if the PRS licence comes into effect in Fall 2022.

### **What are the specific location and building requirements for the proposed PRS?**

It is proposed that the PRS are to be at the same location or sufficiently proximate to, but not overlapping with, the perimeter of the federal cultivation site described on the federal licence.

The LCRB does not expect to impose specific building requirements/restrictions for PRS beyond the existing requirements in place for CRS (e.g., security, visibility, entry/exit). See the [CRS Terms and Conditions Handbook](#) for more information.

### **When approved, will PRS licensees be able to host events, such as educational workshops?**

The only business that may take place in retail stores, whether CRS or PRS, is the sale and transfer of personal possession of cannabis, cannabis accessories, bags, prepaid purchase cards, and delivery fees.

### **Will cannabis consumption be allowed in PRSs?**

Consumption of cannabis is prohibited inside CRSs. The LCRB expects this to be the same for PRSs.

In addition, the federal *Cannabis Act* prohibits marketing, advertising or promoting any location as a place to consume cannabis or to spend time after consuming cannabis.

Aside from certain exceptions for health, workplace and safety reasons, there are no prohibitions regarding outdoor cannabis consumption on private property. No additional restrictions are being considered for outdoor cannabis consumption on private property.

### **Are there additional considerations for the proposed PRS licence class on Agricultural Land Reserve (ALR) land?**

The Agricultural Land Reserve Use Regulation limits the activities that can occur on ALR land, including cannabis production and sales.

Licensees **must** comply with the laws and rules set by local governments, Indigenous Nations, the Agricultural Land Commission, and other authorities.

**What will the enforcement process for the PRS establishments look like?**

The enforcement processes for a PRS licence is expected to align with that of [a Cannabis Retail Store licence](#).

**Will a PRS licensee be able to operate an online store and offer delivery and/or mail products to customers?**

If it is approved by government, more information about the PRS licence class will be available if it were to come into effect in the Fall of 2022, if. The LCRB expects the PRS licence class would align closely with the existing CRS framework.



**OMBUDSPERSON**  
BRITISH COLUMBIA

Ms. Aimee Watson  
Chair  
Regional District of Central Kootenay  
202 Lakeside Drive  
PO Box 590  
NELSON BC V1L 5R4

August 15, 2022

Dear Ms. Watson,

**RE: Quarterly Reports: April 1 – June 30, 2022**

This package of documents details the complaint files the Office of the Ombudsperson closed for the **Regional District of Central Kootenay** between April 1 and June 30, 2022. No action is required on your part, however we hope that you will find this information useful and share it within your organization.

These reports provide information about the complaint files we closed regarding your organization within the last quarter, including both files we investigated and files we closed without investigation. Files currently open with the office are not included in these reports.

Enclosed you will find detailed reports containing the following: SLM

- A one-page report listing the number of files closed and the category under which they were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under our jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- *If applicable*: Copies of closing summaries written about the complaint files we investigated. These summaries provide an overview of the complaint received, our investigation and the outcome. Our office produces closing summaries for *investigated* files only, and not for enquiries or those complaints we chose not to investigate.
- *If applicable*: A summary of the topics identified in the complaint files closed during the quarter. We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization and/or sector. Our office tracks the topics of complaints we investigate and those we close without investigation, but not for enquiries. Because complaints to our office are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If your organization received too few complaints to produce a summary of complaint topics but you would like further information about the complaints our office received about your organization, our Public Authority Consultation and Training (PACT) Team can provide further details upon request.

Finally, we have been tracking complaints related to the COVID-19 pandemic under the general heading of "COVID-19." If you would like more detailed information about those complaints, please contact our PACT Team.

If you have questions about our quarterly reports, or if you would like to sign up for our mailing list to be notified of educational opportunities provided by our Public Authority Consultation and Training Team, please contact us at 250-508-2950 or [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca).

Yours sincerely,



Jay Chalke  
Ombudsperson  
Province of British Columbia

Enclosures





Type of complaint closure	# closed
<b>Enquiries</b> – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as <i>Enquiries</i> to distinguish them from <i>Complaints</i> , which are requests that our office conduct an investigation.	1
<b>Complaints with No Investigation</b> – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the <i>Ombudsperson Act</i> . We also have discretion to decline to investigate for other reasons specified in the <i>Ombudsperson Act</i> .	0
<b>Early Resolution Investigations</b> – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review.	0
<b>Complaint Investigations</b> – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the <i>Ombudsperson Act</i> .	Total: 0
<i>Reason for closing an Investigation:</i>	
Pre-empted by existing statutory right of appeal, objection or review.	0
Investigation ceased with no formal findings under the <i>Ombudsperson Act</i> .	
More than one year between event and complaint	0
Insufficient personal interest	0
Available remedy	0
Frivolous/vexatious/trivial matter	0
Can consider without further investigation	0
No benefit to complainant or person aggrieved	0
Complaint abandoned	0
Complaint withdrawn	0
<b>Complaint settled in consultation with the authority</b> - When an investigation leads us to conclude that action is required to resolve the complaint, we try to achieve that resolution by obtaining the voluntary agreement of the authority to settle the complaint. This allows matters to be resolved fairly for the complainant and authority without requiring a formal finding of maladministration.	0
Complaint substantiated with formal findings under the <i>Ombudsperson Act</i> .	0
Complaint not substantiated under the <i>Ombudsperson Act</i> .	0
<b>Ombudsperson Initiated Investigations</b> – The Ombudsperson has the authority to initiate investigations independently from our process for responding to complaints from the public. These investigations may be ceased at the discretion of the Ombudsperson or concluded with formal findings and recommendations.	0





The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.

If you would like more information on the types of complaints we receive, please contact our Public Authority Consultation and Training Team: email us at [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca) or call us at 250-508-2950.

### Sector-Specific Complaint Topics - All Local Government

Business Licensing	3	2%
Bylaw Enforcement	33	26%
Council Member Conduct (incl. Conflict of Interest)	7	5%
Official Community Plan/Zoning/Development	31	24%
Fees/Charges (incl. Taxes)	13	10%
Open Meetings	3	2%
Procurement	1	1%
Services (incl. Garbage, Sewer, Water)	9	7%
Response to Damages Claim	2	2%
Other	27	21%

### General Complaint Topics - All Local Government

COVID-19	2	1%
Disagreement with Decision or Outcome	44	27%
Accessibility	4	2%
Delay	7	4%
Administrative Error	5	3%
Treatment by Staff	12	7%
Communication	21	13%
Process or Procedure	59	36%
Review or Appeal Process	8	5%
Employment or Labour Relations	3	2%
Other	1	1%





## Angela Lund

---

**To:** RDCK Info  
**Subject:** RE: updated policy for manufacturer picnic area endorsements

**From:** LCRB Liquor Policy LCRB:EX <[LCRBLiquorPolicy@gov.bc.ca](mailto:LCRBLiquorPolicy@gov.bc.ca)>  
**Sent:** August 16, 2022 5:07 PM  
**Subject:** RE: updated policy for manufacturer picnic area endorsements

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

Hello,

I am writing to announce policy and procedural changes regarding Picnic Area endorsements.

The Liquor Policy Manual now clarifies that Manufacturer Picnic Area endorsements may be located adjacent to Food Primary (FP) or Liquor Primary (LP) service areas, if the FP/LP licence is held by the same manufacturer licensee that holds the Picnic Area endorsement.

In order to streamline the application process for local governments (LG) and Indigenous Nations (IN), new applications for, or amendments to, a **Picnic Area endorsement will no longer be sent to the LG/IN** via the Liquor and Cannabis Regulation Branch's (LCRB) [online portal](#) for review of zoning and capacity information.

Going forward, applicants are required to declare they have received zoning confirmation and approval of their proposed capacity from their LG/IN when they submit an application. The zoning and local approvals process has not changed.

For more information about picnic area and lounge endorsements, please see:

- The Liquor Policy Manual ([https://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/guides-and-manuals/liquor\\_policy\\_manual.pdf](https://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/guides-and-manuals/liquor_policy_manual.pdf))
- Pages 23-25 of the Manufacturer Terms and Conditions Handbook (<https://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/guides-and-manuals/manufacturer-handbook.pdf>)

If you have any questions about the application process for a lounge or picnic area endorsement, please email [LCRB.SLA@gov.bc.ca](mailto:LCRB.SLA@gov.bc.ca).

Thank you,

Dugald Smith  
A/Assistant Deputy Minister and General Manager  
Liquor and Cannabis Regulation Branch



## Angela Lund

---

**To:** RDCK Info  
**Subject:** RE: Invitation to HCATP Phase 1 Engagement

**From:** Engage HCA FOR:EX <[EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca)>  
**Sent:** August 24, 2022 9:01 AM  
**To:** RDCK Info <[Info@rdck.ca](mailto:Info@rdck.ca)>  
**Subject:** Invitation to HCATP Phase 1 Engagement

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

Hello,

The Province wishes to engage with you on Phase 1 of the Heritage Conservation Transformation Project (HCATP). The Province has a mandate to undertake Phase 1 of the Heritage Conservation Act (HCA) Transformation Project, which includes broad engagement with Modern Treaty Nations, First Nations, and key stakeholders on the HCA and its administration. Phase 1 will serve to inform priority areas of change to align the HCA with the United Nations Declaration on the Rights of Indigenous Peoples and to transform the HCA to better meet the needs of all British Columbians.

Please find attached the invitation letter with further information on engagement opportunities, and the Backgrounder document which includes important information to support engagement. To register for a session, please respond via email ([EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca)) with the participant's names, organization or affiliation, and session(s) you are planning to attend by **September 6<sup>th</sup>, 2022**

For any questions relating to this initiative, please visit the [HCATP Webpage](#) or email [EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca).

Thank you,



**HCA Engagement**  
Email: [engageHCA@gov.bc.ca](mailto:engageHCA@gov.bc.ca)

### Collection Notice

Your personal information is collected under section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act for the purposes of contacting you and collecting information for the Heritage Conservation Act Transformation Project. If you have any questions about the collection of your information, please contact Project Team Staff at [EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca).



August 23, 2022

Dear Regional District of Central Kootenay:

**RE: Invitation to participate in the Heritage Conservation Act Transformation Project – Stakeholder Engagement Sessions (Fall 2022)**

As co-chairs of the Joint Working Group on First Nations Heritage Conservation (JWGFNHC), we are writing to inform you of upcoming opportunities for stakeholders to engage on the *Heritage Conservation Act* (HCA) and its administration as part of the HCA Transformation Project (HCATP).

**Background**

The HCA encourages and facilitates the protection and conservation of B.C.'s unique cultural heritage. The Provincial Heritage Register lists nearly 60,000 protected heritage sites, of which over 90% are of First Nations origin. Over many years, First Nations and stakeholders have shared issues, concerns, and recommendations for improving the HCA and its administration. While the Act underwent administrative amendments in 2019, no significant changes have been made since 1996.

The Province is committed to advancing its reconciliation mandate and upholding its obligations set out in the *Declaration on the Rights of Indigenous Peoples Act* (Declaration Act) on aligning laws with the United Nations Declaration on the Rights of Indigenous Peoples (UN Declaration) and commitment 4.35 of the Declaration Act Action Plan.

The JWGFNHC was created in 2007 through resolutions of the BC Assembly of First Nations, First Nations Summit, and Union of BC Indian Chiefs. Its membership includes representatives appointed by the First Nations Leadership Council (FNLC) and the Province. The JWGFNHC is collaboratively designing and leading the HCATP process.

The JWGFNHC recognizes the need to transform the HCA to better meet the needs of all British Columbians. The HCATP will strive to increase certainty and stability for First Nations, landowners, proponents, developers, and government, while supporting sound heritage management and decision-making.

**HCATP Phase 1 Stakeholder Engagement Sessions**

Phase 1 of the HCATP involves engagement with First Nations and stakeholders (through various in-person, virtual, and written/survey mechanisms) on the HCA and its administration and the HCATP engagement approach. It also involves engagement with First Nations regarding legislative alignment with the UN Declaration.

Phase 1 stakeholder engagement sessions will provide an opportunity to confirm previously received feedback related to the HCA, and to discuss additional challenges and potential solutions. Please find attached a Backgrounder document developed by the JWGFNHC to provide additional context and information about the HCATP and key discussion questions for your consideration.

Previous input provided by First Nations and stakeholders has been grouped within the following five key themes; these themes and their content will form the basis for discussion during the engagement sessions. This feedback is summarized in *Appendix A: Phase 1 HCA Transformation Project Framework* of the Backgrounder.

1. Indigenous Values and Rights Recognition (engagement with First Nations only)
2. Decision-Making
3. Protections
4. Resourcing to Support Heritage Management
5. Compliance and Enforcement

We encourage your participation on this important initiative as your insights and perspectives will help guide the HCATP. Both in-person and virtual engagement sessions are available as outlined in Table 1 below.

To register for a session, please respond via email ([EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca)) with the participant's names, organization or affiliation, and session(s) you are planning to attend by **September 6<sup>th</sup>, 2022**. An online survey will be available following the first engagement session while written submissions will be accepted until October 15, 2022, and can be submitted to the above email address.

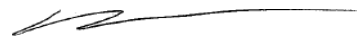
We appreciate you taking the time to engage on the HCATP and look forward to meeting with you. If you have questions or comments regarding the HCATP, please email [EngageHCA@gov.bc.ca](mailto:EngageHCA@gov.bc.ca).

Sincerely,



---

Judith Sayers, JWGFNHC Co-Chair  
President  
Nuu-chah-nulth Tribal Council



---

Matt Austin, JWGFNHC Co-Chair  
Assistant Deputy Minister  
Integrated Resource Operations Division  
Ministry of Forests

<b>Table 1 – Stakeholder Sessions Fall 2022</b>			
<b>Location</b>	<b>Date &amp; Time</b>	<b>Venue</b>	<b>Stakeholder Group</b>
In-Person Session Vancouver, B.C.	September 14 <sup>th</sup> 9:00am – 12:00pm	Simon Fraser University Harbour Centre Rooms 1400-1410 Segal Centre 515 West Hastings Street Vancouver, BC V6B 5K3	<b>Open Attendance:</b> Open in-person sessions for anyone to attend, or if your business/organization does not fall under any of the other groups.
Virtual Session	September 26 <sup>th</sup> 9:00am – 12:00pm	A link will be sent to participants upon registration	<b>Local Government:</b> Municipal Governments and Regional Districts.
Virtual Session	September 28 <sup>th</sup> 9:00am – 12:00pm	A link will be sent to participants upon registration	<b>Local Government:</b> Municipal Governments and Regional Districts.
Virtual Session	October 6 <sup>th</sup> 9:00am- 12:00 pm	A link will be sent to participants upon registration	<b>Local Government:</b> Municipal Governments and Regional Districts.
Virtual Session	October 6 <sup>th</sup> 1:00pm – 4:00pm	A link will be sent to participants upon registration	<b>Open Attendance:</b> Open sessions for anyone to attend, or if your business/organization does not fall under any of the other groups.



**HERITAGE CONSERVATION ACT TRANSFORMATION PROJECT:  
BACKGROUND FOR  
PHASE 1 STAKEHOLDER ENGAGEMENT**

August 23, 2022



Transformative Connections: Granddaughter of Today's Name Carrier T'xwelátse with Transformed Ancestor of the Ts'elxwéyeqw Tribe - Stone T'xwelátse. (Photo: David Campion, 2005)



## Table of Contents

<b>INTRODUCTION .....</b>	<b>2</b>
<b>HOW WE GOT HERE.....</b>	<b>4</b>
<b>HERITAGE CONSERVATION ACT TRANSFORMATION PROJECT PROCESS .....</b>	<b>6</b>
<b>TRANSFORMING THE HCA: PROTECTION AND GOVERNANCE OF CULTURE AND HERITAGE IN THE PROVINCE.....</b>	<b>7</b>
<i>Discussion Questions</i> .....	7

## INTRODUCTION

The [Declaration on the Rights of Indigenous Peoples Act](#) (Declaration Act) requires that the Province in “consultation and cooperation with Indigenous peoples” take “all measures necessary”<sup>1</sup> to ensure consistency between the United Nations Declaration on the Rights of Indigenous Peoples (UN Declaration) and the laws of British Columbia.

The regulation of cultural heritage resources in BC through the [Heritage Conservation Act](#) (HCA) has been identified as one immediate priority for change to achieve consistency between provincial laws and the UN Declaration. [The Declaration Act Action Plan](#) commits the Province to “Work with First Nations to reform the HCA to align with the UN Declaration, including shared decision-making and the protection of First Nations cultural, spiritual, and heritage sites and objects.”

The Heritage Conservation Act Transformation Project (HCATP) has therefore been launched to reform the HCA to ensure consistency with the UN Declaration and to better meet the needs of all British Columbians.

The purpose of this Backgrounder is to support the process of stakeholder engagement as part of the HCATP. This Backgrounder has been developed in collaboration with the Joint Working Group on First Nations Heritage Conservation (JWGFNHC). The JWGFNHC was formed in 2007 through resolutions of the BC Assembly of First Nations, First Nations Summit, and Union of BC Indian Chiefs, and includes members appointed by the First Nations Leadership Council (FNLC) and the Province. The mandate of the JWGFNHC is to “explore options and provide recommendations to improve the protection, management and conservation of First Nations cultural and heritage sites.”

This Backgrounder is in three parts:

- 1. *How we got here:*** The connection of First Nations to their cultural heritage resources; the impacts of colonialism on First Nations’ relationships with these resources; and the calls for change that First Nations and stakeholders have long advanced, leading to the HCATP.
- 2. *Proposed HCATP process:*** How engagement will occur in the HCATP to achieve consistency between the HCA and the UN Declaration while improving the HCA for all British Columbians.

### ***Declaration on the Rights of Indigenous Peoples Act***

The Declaration Act establishes the UN Declaration as the Province’s framework for reconciliation. It aims to create a path forward that respects the human rights of Indigenous Peoples while introducing better transparency and predictability in the work that First Nations and the Province do together.

There are four key areas of the legislation:

- 1) Section 3 requires the Province to take all measures necessary to achieve consistency between its laws and the UN Declaration,
- 2) Section 4 requires the Province to develop and implement an action plan, in consultation and cooperation with Indigenous Peoples, to meet the objectives of the UN Declaration,
- 3) Section 5 requires regular reporting to the provincial legislature to monitor progress on the alignment of laws and implementation of the action plan, including tabling annual reports by June 30th of each year, and
- 4) Sections 6 and 7 enable forms of agreements with Indigenous governing bodies, including to implement free, prior, and informed consent.

### ***Heritage Conservation Act***

The HCA encourages and facilitates the protection and conservation of heritage within BC. The HCA provides tools and mechanisms to establish and maintain the heritage register for the currently known heritage sites (approx. 60,000) as well as authorizing inspections and alterations of heritage sites. The HCA also contains provisions that authorize various compliance and enforcement actions that may be taken against persons who damage or alter sites or objects without authorization.

The Act provides the authority for the Minister, under prescribed conditions, to enter into agreements with First Nations (i.e., s. 4 and s. 20).

<sup>1</sup> <https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/19044>

- 3. *Transforming the HCA*:** Previously received feedback on the HCA from First Nations and stakeholders has been summarized into five themed priority areas for change; these will form the basis of Phase 1 engagement on the HCATP:
1. Indigenous Values and Rights Recognition
  2. Decision-Making
  3. Protections
  4. Resourcing to Support Heritage Conservation
  5. Compliance and Enforcement

## HOW WE GOT HERE

For countless generations, First Nations have governed and stewarded their cultural heritage resources. From the remains of those who have passed, to the expressions and manifestations of their ways of life, First Nations have maintained the inextricable connection to their past, and do so to support the countless generations to come.

Part of the legacy of colonialism in B.C. has been the institution of laws, policies, and practices that did not properly recognize, respect, or protect First Nations' cultural heritage resources. Additionally, the role of First Nations' governments and laws in the protection and management of First Nations' cultural heritage resources has been extremely limited.

Over time, and for many reasons, cultural heritage resources, including ancestral remains, have been disturbed or destroyed. First Nations have advocated for change – protecting their heritage on the ground, revitalizing their laws and policies, strengthening relationships and protocols with the Province, and calling for transformation of B.C.'s heritage conservation laws and policies.

Many stakeholders who interact with the HCA (industry, landowners, developers, archaeologists, etc.) have also raised concerns with the current heritage management framework and requested its modernization. Many stakeholders continue to experience variable and often long timeframes for permitting decisions and application related responses; additionally, stakeholders and First Nations continue to seek process and timeline certainty.

The Province has legislated the oversight and protection of certain archaeological sites since 1925, though protections at that time were limited. It was not until 1977 with the passage of the HCA that protection was extended to certain archaeological sites on Crown and private land, regardless of whether sites were known or as-yet unrecorded. Significant amendments to the HCA were introduced in 1994 and 1996. These amendments expanded what was subject to automatic protection under the HCA and provided greater administrative flexibility and tools to support site protections. These amendments also included provisions to ensure impacts to sites only occurred under the authority of an HCA permit to ensure sufficient site recording, assessment and mitigation methods, and for the results and recommendations of work to be summarised in a report subject to provincial oversight and approval. The HCA has not been substantially changed since 1996. Recent amendments in 2019 were administrative in nature and served primarily to add new compliance and enforcement tools and were not subject to comprehensive engagement with First Nations or stakeholders.

While there have been several initiatives undertaken over the years to improve and/or identify prospective improvements to the heritage conservation framework in B.C., there continue to be challenges with the HCA and its administration.

In addition to ongoing interactions with First Nations and stakeholders, a number of key public-facing policy and engagement initiatives or papers have helped to inform this work:

- [First Nations Heritage Conservation Action Plan](#) (First Nations Leadership Council 2012)
- [The 2016 BC Archaeological Survey](#) (Hammond 2016)
- [Key Findings of the Indigenous Perspectives on Repatriation Symposium](#) (Royal BC Museum 2017)

- Research from Around the Globe Regarding Mechanisms for Protecting Sacred Sites, Areas and Landscape and Burial Sites of Indigenous Nations (JWGFNHC 2018)
- [Ancestral Remains Policy Review – Summary of Engagement Feedback](#) (Archaeology Branch 2019)
- [Recognizing and Including Indigenous Cultural Heritage in B.C.](#) (First Peoples’ Cultural Council 2019)
- [Recommendations for Decolonizing British Columbia’s Heritage-Related Processes and Legislation](#) (First Peoples’ Cultural Council 2020)
- [A Selected Review of Federal and Provincial Legislation Implicating Indigenous Heritage in British Columbia](#) (First Peoples’ Cultural Council 2022)

These and other numerous policy, engagement, research, and continuous improvement initiatives, along with the significant breadth of input received to date from First Nations and stakeholders, form the basis of the HCATP. The JWGFNHC has summarized this input into these five priority areas for change:

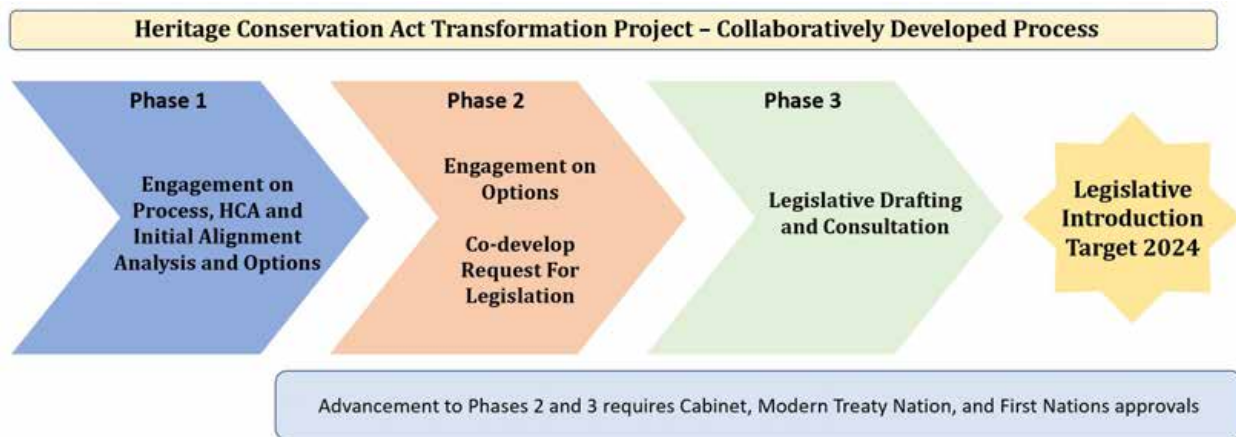
1. Indigenous Values and Rights Recognition
2. Decision-Making
3. Protections
4. Resourcing to Support Heritage Conservation
5. Compliance and Enforcement

The JWGFNHC recognizes the need to transform the HCA to better meet the needs of all British Columbians. Transforming the HCA will provide for alignment with the UN Declaration, as obligated under the Declaration Act, and will support the provincial mandate of lasting and meaningful reconciliation with First Nations Title and Rights holders. Doing so will also help address current challenges with the HCA and its administration, including but not limited to, increasing process certainty through legislative and programmatic reform.

## HERITAGE CONSERVATION ACT TRANSFORMATION PROJECT PROCESS

Stakeholder engagement is a key part of the HCATP process. The HCATP is proposed to take place over three phases. Phase 1 of the HCATP will include virtual and in-person engagement with First Nations Rights holders and stakeholders, while subsequent Phases will include further opportunities for stakeholders and private citizens to provide feedback.

Key stakeholders for Phase 1 of the HCATP were identified through an analysis of HCA permit applications from 2019-2021 and information provided by the Archaeology and Heritage Branches. This grouping includes industry (land and resource development), interest groups, academics, local/regional governments, and archaeological and heritage professionals.



- 1. Phase 1 – Engagement on the HCATP Process and Priorities for Change (Spring-Fall 2022):** Phase 1 will serve to identify and confirm priority areas for change to align the HCA with the UN Declaration and to generate potential solutions to improve the HCA and its administration to better meet the needs of all British Columbians.
- 2. Phase 2 – Policy Development (Spring 2023):** Phase 2 is anticipated to focus on developing options and solutions for priority areas for change. This phase will involve substantive work in consultation and cooperation with First Nations to consider how the standards of the UN Declaration may be reflected in changed laws, policies, and practices, as well as engagement with stakeholders to ensure that their concerns and priorities are addressed.
- 3. Phase 3 – Development of Laws and Associated Practices (by Spring 2024):** Phase 3 is anticipated to focus on developing proposed changes to legislation, policy, and programs.

It is anticipated that multiple means will be utilized to engage with stakeholders throughout the HCATP process. These may include:

- Virtual and in-person engagement sessions
- Meetings with key stakeholders
- Online surveys
- Technical working groups
- Thematic workshops
- Website portals with information and updates
- Written correspondence

Details of how and when these engagement opportunities will occur will be shared and updated throughout the HCATP process.

## **TRANSFORMING THE HCA: PROTECTION AND GOVERNANCE OF CULTURE AND HERITAGE IN THE PROVINCE**

### **Priorities for Change Identified by First Nations and Stakeholders**

Over many years, First Nations and stakeholders have identified concerns with the HCA and priorities for change. The JWGFNHC has summarized previously received input from First Nations and stakeholders into five priority areas for change described below. A comprehensive list of feedback and proposed solutions or options received from First Nations and stakeholders is provided in Appendix A and will form the basis of Phase 1 engagement.

1. Indigenous Values and Rights Recognition
2. Decision-Making
3. Protections
4. Resourcing to Support Heritage Management
5. Compliance and Enforcement

### *Discussion Questions*

In considering these challenges, please consider the following discussion questions:

- Do these five themes cover the core priorities for change? Why or why not? What is missing?
- What additional issues and challenges are you facing, or observing, in heritage conservation?
- What specific changes would you like to see to the HCA and its administration (regulations, policies, programs)? What systems, tools or resources are needed to address these issues and challenges?

In considering the engagement process described above, please consider the following discussion questions:

- Does the proposed engagement process provide an effective approach to support the transformation of the HCA?
- What other engagement opportunities and tools should be considered?

- Who else should be engaged in the HCATP process?

## **NEXT STEPS**

Phase 1 of the HCATP engagement process will continue through Fall 2022. A report summarizing the feedback received during Phase 1 engagement will be produced and used to support HCATP advancement. A separate report will be prepared summarizing feedback provided by First Nations.

It is anticipated that the feedback provided through the current engagement phase will inform discussion on policy options that will be developed and refined in subsequent Phases of the HCATP.



## APPENDIX A: HCATP FRAMEWORK DOCUMENT

This table presents a summary of issues regarding the HCA that have been expressed by First Nations and stakeholders over many years. It draws on comments heard by the Archaeology Branch in its relationships and engagement with First Nations and stakeholders. It also incorporates some themes drawn from relevant policy documents (listed above in the section *How We Got Here*). In many cases, issues were raised by both First Nations and other stakeholder groups (e.g., industry, landowners, developers, archaeologists) and this input has been combined in the following table.

With assistance from the JWGFNHC, preliminary analysis of feedback received to date has been used to identify patterns that led to the emergence of five key themes:

1. Indigenous Values and Rights Recognition
2. Decision-Making
3. Protections
4. Resourcing to Support Heritage Management
5. Compliance and Enforcement

The first part of the table summarizes key issues, while the second summarizes previously recommended options and potential solutions. The final section of the table cites relevant sections under each theme to assist with the identification of areas within the HCA that may require modernization and/or alignment with the UN Declaration on the Rights of Indigenous Peoples per Section 3 of the Declaration Act. The limitations and strengths of this table are intertwined; it has been prepared by archaeological professionals that work directly with First Nations and stakeholders on these matters on a regular basis and therefore is an informed, but not independent and structured analysis. The content combines rights-holders and stakeholder feedback to identify key shared interests but does not specifically identify what comments were received from First Nations. This table is intended to provide a summary and backdrop for Phase 1 discussion that will result in three reports: one What We Heard report summarizing input received from First Nations; another What We Heard report summarizing stakeholder input; and a single Executive Summary document that summarizes both sets of findings.

## Appendix A: Phase 1 Heritage Conservation Act Transformation Project (HCATP) Framework

This table presents a summary of issues regarding the HCA that have been expressed by First Nations and stakeholders over many years. It draws on comments heard by the Archaeology Branch in its relationships and engagement with First Nations and stakeholders. It also incorporates some themes drawn from relevant policy documents (listed above in the section *How We Got Here*). In many cases, issues were raised by both First Nations and other stakeholder groups (e.g., industry, landowners and developers, archaeologists) and this input has been combined in the following table. Preliminary analysis of this feedback led to the development of five key themes: Indigenous Values and Rights Recognition, Decision-Making, Protections, Resourcing to Support Heritage Management, and Compliance and Enforcement. The first part of the table summarizes key issues, while the second summarizes previously recommended options and potential solutions. The final part of the table cites relevant sections of the HCA under each theme to assist with the identification of areas that may require modernization and/or alignment with the [UN Declaration](#) per s. 3 of the [Declaration Act](#).

	Indigenous Values and Rights Recognition	Decision-Making	Protections	Resourcing to Support Heritage Management	Compliance and Enforcement
<b>ISSUES</b>	<ul style="list-style-type: none"> <li>First Nations have been calling for an enhanced role in the management, protection, and conservation of their cultural heritage</li> <li>HCA automatically protects heritage sites and objects that meet certain criteria; it does not automatically protect post-1846 sites nor continuous, living cultural heritage or practices</li> <li>Limitations in HCA protections and the lack of UNDRIP implementation impact First Nations interests and may increase both complexity and conflict over HCA permits and referrals</li> <li>HCA does not address the UNDRIP concept of free, prior, and informed consent (FPIC)</li> <li>HCA does not recognize or integrate First Nations heritage laws and policies</li> <li>HCA permits do not require permit holders and proponents to follow cultural protocols for managing ancestral remains or burial places</li> <li>HCA permits do not require that First Nations be provided opportunities for participation in archaeological work</li> <li>HCA defines heritage sites as discrete locations and not as interconnected places within cultural landscapes</li> <li>HCA does not acknowledge the rights of Indigenous Peoples to maintain, control, protect and develop their cultural heritage, traditional knowledge, cultural expressions, or intellectual property</li> <li>First Nations access to culturally significant heritage sites and objects may be restricted (e.g., private land, museum collections)</li> <li>HCA is silent on ownership and does not address repatriation of heritage objects.</li> <li>Heritage objects are held in repositories that can be difficult for First Nations to access</li> <li>Indigenous place names are inadequately represented in archaeological records</li> </ul>	<ul style="list-style-type: none"> <li>First Nations have been calling for an enhanced role in the management, protection, and conservation of their cultural heritage</li> <li>A decision-making model that is more inclusive of Indigenous knowledge, perspectives and direct involvement is needed</li> <li>Consideration of heritage sites at the earliest possible stage of development review, engagement, decision-making, and land use planning processes is required</li> <li>Existing regional Archaeological Overview Assessments (AOAs) and archaeological predictive models do not cover the full province and may not meet current Provincial or First Nations standards</li> <li>HCA does not currently enable s. 7 agreements under the <i>Declaration Act</i></li> <li>HCA s. 4 agreements take too long to negotiate, are challenging to apply to private lands, are unclear regarding decision-making authority, and require intense resourcing</li> <li>Professional reliance: First Nations want to determine which archaeological consultants are approved to carry out HCA permitted work in their territory</li> <li>Inadequate provincial Natural Resource Sector (NRS) coordination on referrals/decisions, issues with centralized vs. regional delivery models, inconsistent management of heritage resources across ministries, disjointed consultation processes across NRS</li> <li>HCA permitting process is administratively burdensome and complex to navigate for all parties</li> <li>HCA decision-making criteria are unclear and do not expressly consider other public interest factors</li> <li>No dispute resolution or appeal mechanisms</li> </ul>	<ul style="list-style-type: none"> <li>Current legal tools and administrative processes are inadequate to address circumstances where development proposals conflict with heritage sites</li> <li>Lack of clear definitions in HCA causes confusion and issues with administration, protection, and enforcement (e.g., burial place, ancestral remains, grave goods, site boundaries, heritage trails, desecration)</li> <li>HCA is a dual-purpose statute that serves to protect heritage sites, objects, and values but also permit alterations, which can create conflict</li> <li>First Nations ancestral remains and burial places do not receive the same protection and respect as registered cemeteries</li> <li>HCA does not automatically protect post-1846 sites that have significant heritage value to First Nations or other communities</li> <li>HCA does not adequately recognize and protect intangible cultural heritage, including sites without physical evidence and intangible cultural heritage that is not place-based</li> <li>Inventory of heritage sites is incomplete and out of date, leading to gaps in protection</li> <li>HCA does not address cumulative impacts to heritage sites</li> <li>HCA does not provide different levels of protection based on assessed heritage value or site significance</li> <li>Lack of policy or criteria for designation and recognition of provincial heritage sites</li> <li>No centralized, consistent management of heritage across ministries and local governments operating under different legislation, including <i>Forest &amp; Range Practices Act</i>, <i>Oil &amp; Gas Activities Act</i>, <i>Environmental Assessment Act</i>, <i>Land Act</i>, <i>Mines Act</i>, <i>Transportation Act</i>, <i>Local Government Act</i>, etc.</li> <li>There is a need for additional tools and resources to support local government's role in the management of heritage</li> </ul>	<ul style="list-style-type: none"> <li>First Nations and government do not have adequate resources to effectively support heritage management, including evaluation of all permit applications and project referrals that may impact cultural heritage</li> <li>Archaeology Branch resources are inadequate to address the significant number of HCA permits and site forms, and existing Branch staff are concentrated in Victoria</li> <li>Antiquated, burdensome, and non-integrated systems and tools for heritage management</li> <li>Inventory of heritage sites is incomplete and out of date, leading to gaps in protection</li> <li>No clear framework, funding, or mechanism to support purchase of property with significant heritage sites, to offset unforeseen archaeological costs, to support cultural protocols and repatriation of ancestral remains or heritage objects, or to support restitution</li> <li>When ancestral remains are disturbed because of development, First Nations may bear the costs of cultural protocols and reburial</li> <li>First Nations require further resourcing (sustainable funding, etc.), programs and tools to safeguard, revitalize and share their cultural heritage, including support for development and maintenance of repositories</li> <li>Policy and resources to address the impacts of climate change on cultural heritage are inadequate</li> <li>Lack of clear guidance for repositories</li> <li>Some Archaeology Branch operational policies and bulletins need to be updated</li> </ul>	<ul style="list-style-type: none"> <li>Inadequate compliance and enforcement tools in the HCA</li> <li>Inadequate compliance and enforcement resourcing to support investigations into reported contraventions</li> <li>First Nations desire more direct involvement in investigations into alleged HCA contraventions</li> <li>Need to establish and maintain clear and rigorous professional standards for archaeologists in B.C.</li> <li>Need to enhance capacity for regulatory oversight, including conducting field audits</li> <li>Site inventory and archaeological predictive models are not publicly available (restricted access) making it difficult to determine if heritage resources are present, likely to be present, and in conflict with proposed or active development</li> <li>Need to clarify and formalize roles and responsibilities (e.g., Province, First Nations, local governments, realtors, industry) in educating proponents and the public and holding them accountable to the HCA</li> <li>Need to enhance public awareness and education to improve compliance with HCA</li> <li>Management recommendations made by professional archaeologists are not always clearly outlined or implemented</li> <li>Inconsistent administration and enforcement of cultural heritage and application requirements among different provincial legislation and regulatory bodies (Archaeology Branch, Heritage Branch, Transport &amp; Infrastructure, Oil &amp; Gas Commission, Forest &amp; Range Evaluation Program, Energy &amp; Mines, Environmental Assessment Office)</li> </ul>

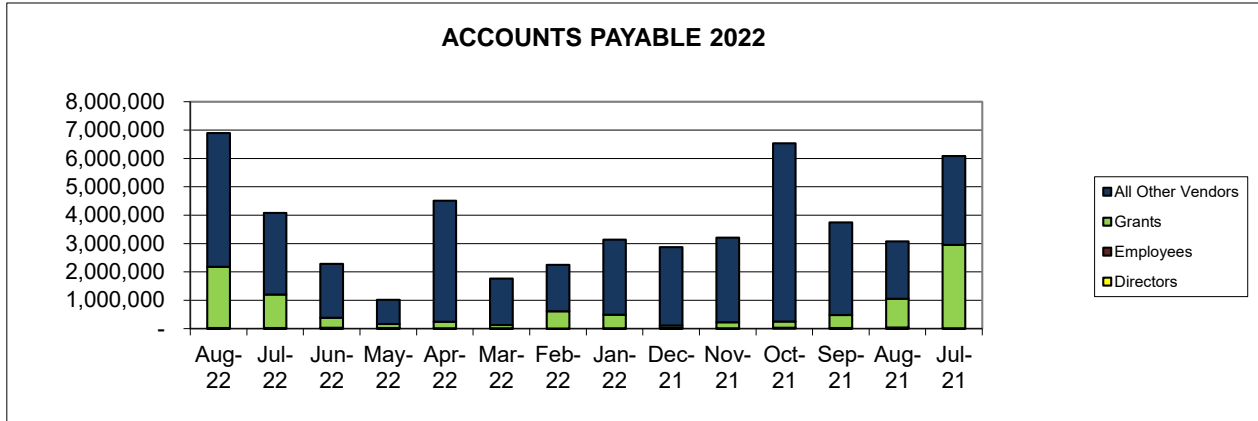
## Appendix A: Phase 1 Heritage Conservation Act Transformation Project (HCATP) Framework

	Indigenous Values and Rights Recognition	Decision-Making	Protections	Resourcing to Support Heritage Management	Compliance and Enforcement
OPTIONS (PREVIOUSLY RECOMMENDED)	<ul style="list-style-type: none"> <li>• Expand the definition of heritage to recognize and protect a broad spectrum of Indigenous cultural heritage (intangible heritage sites, post-1846 sites, continuous, living heritage)</li> <li>• Post First Nations heritage laws and policies on the Archaeology Branch website (as desired by First Nations) for consultant and proponent consideration when planning projects and drafting permit applications</li> <li>• Develop mechanisms to support recognition of First Nations laws, policies, governance, and decision-making authorities pertaining to heritage, and consider how to incorporate the concept of free, prior, and informed consent (FPIC)</li> <li>• As desired by First Nations, require cultural protocols for ancestral remains and burial places be followed under HCA permits</li> <li>• Include requirement in HCA permits to invite, engage, and support the direct participation of First Nations in archaeological work</li> <li>• Enable Government to Government development of collaborative programs that provide opportunities for First Nations to develop and document their heritage management policies</li> <li>• Enhance site inventory data and develop a single, centralized resource and approach to recognize and record all HCA-registered and known, non-registered heritage sites and objects</li> <li>• Give First Nations greater control over the selection of repositories for Indigenous cultural heritage resources</li> <li>• Develop collaborative and clear roles and responsibilities and Government to Government protocols with sufficient resourcing to support repatriation of Indigenous heritage objects</li> <li>• Ensure Indigenous place names are used in archaeological records, if supported by Indigenous communities</li> <li>• Ensure Indigenous intellectual property and cultural knowledge are safeguarded and that requests for confidentiality are respected</li> </ul>	<ul style="list-style-type: none"> <li>• Enhance First Nations’ role in decision making and develop clear processes, tools, and criteria (strategic and operational)</li> <li>• Develop a provincial framework and strategy for heritage</li> <li>• Consider existing and additional tools and mechanisms to support earlier consideration of heritage values and better land use decisions (e.g., Informed Contributors Layer, inclusion of Indigenous knowledge, <i>Land Act</i> reserves, Notices of Intent, restrictive covenants)</li> <li>• Develop updated, consistent regional Archaeological Overview Assessments (AOAs) and potential models</li> <li>• Consider ways to streamline the negotiation and approval of agreements with First Nations under s. 4 and s. 20 of the HCA and s. 7 of the <i>Declaration Act</i></li> <li>• Facilitate a greater role for First Nations to engage with local governments on project proposals involving heritage</li> <li>• Enhance policy and clarify processes surrounding high-significance sites near which development may be considered untenable</li> <li>• Consider changes to Natural Resource Sector (NRS) referral and decision-making processes:               <ul style="list-style-type: none"> <li>○ Bolster regional archaeology branch program delivery and NRS coordination to enhance relationships and efficiency</li> <li>○ Modernize tools and integrated systems for permitting, referrals, reports, and site records</li> <li>○ Update criteria for decision-making to include broader interest factors (e.g.: social and economic implications, cumulative effects, “highest and best use of land”)</li> <li>○ Streamline application processes and timelines (e.g., concurrent Archaeology Branch and First Nations review of permit applications; NRS coordination and bundling of referrals)</li> <li>○ Develop resources to support enhanced consultation expectations, requirements, and complexity (e.g.: increased capacity, training, guidance, and tools)</li> </ul> </li> <li>• Develop clear processes for appeals and dispute resolution</li> </ul>	<ul style="list-style-type: none"> <li>• Develop legislative or policy guidance to outline where alteration permits will not be considered (e.g., sites of high heritage value)</li> <li>• Add key definitions to HCA that reflect and acknowledge Indigenous principles and perspectives</li> <li>• Consider application of HCA s. 4, s. 9, s. 11.1, s. 32 and other mechanisms (<i>Land Act</i>, etc.) to enhance site protections</li> <li>• Enhance protections for ancestral remains and burial places (e.g., consider alignment with registered cemeteries under the <i>Cremation, Interment and Funeral Services Act</i>, other designation tools)</li> <li>• Develop mechanisms to expand and enhance the protection of post-1846 sites and sites without physical evidence that are of significant heritage value to First Nations or other communities, including intangible cultural heritage that is not place-based (e.g., oral traditions, cultural practices, knowledge, and skills)</li> <li>• Coordinate the protection of heritage under different legislation managed by different regulatory bodies</li> <li>• Develop clear criteria for the designation and recognition of provincial heritage sites</li> <li>• Develop mechanisms to ensure that cumulative impacts to heritage are addressed</li> <li>• Support the development of heritage planning tools and resources for municipalities</li> </ul>	<ul style="list-style-type: none"> <li>• Identify opportunities and resourcing to support increased First Nations capacity and involvement in heritage management, including review of permit applications and project referrals</li> <li>• Develop sustainable, long-term funding for programs and grants to support First Nations in the stewardship of their heritage</li> <li>• Consider enhancing resources within the Archaeology Branch and Compliance and Enforcement Branch</li> <li>• Develop public education materials and programing (potentially Indigenous-led) to increase awareness of HCA and heritage resources</li> <li>• Enhance systems and tools to support integrated, efficient, and effective heritage management</li> <li>• Address the backlog of site records to ensure that the inventory provides up to date information</li> <li>• Consider possible mechanisms and funding sources to support land purchases, compensation, restitution, site remediation, and to provide ceremonial support for reinterment or relocation of ancestral remains</li> <li>• Identify and secure resources to address the impacts of climate change on heritage</li> <li>• Develop clear guidance for repositories</li> <li>• Revise and develop Archaeology Branch operational policies and guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• Increase First Nations involvement in monitoring, oversight, protection, investigation, and enforcement responsibilities held by the Crown (i.e., Guardians, Environmental Stewardship Initiative, shared/joint/delegated decision-making authorities)</li> <li>• Enhance training and education to increase awareness of and compliance with the HCA</li> <li>• Enhance compliance and enforcement capacity, legal tools, and processes</li> <li>• Enhance regulatory oversight of archaeological professionals conducting work under the HCA (qualifications, deliverable review, field audits, and eligibility to hold or conduct work under HCA permits)</li> <li>• Develop and update policies, guidelines, and standards for archaeological work in B.C.</li> <li>• Hold proponents and landowners accountable to adhere to professional recommendations</li> <li>• Identify and develop additional deterrents to unauthorized site impacts (e.g., public education, legal authority to require archaeological work in high potential areas proposed for development)</li> <li>• Seek opportunities to centralize or harmonize heritage management standards and requirements amongst regulatory bodies and legislation</li> </ul>

## Appendix A: Phase 1 Heritage Conservation Act Transformation Project (HCATP) Framework

	Indigenous Values and Rights Recognition	Decision-Making	Protections	Resourcing to Support Heritage Management	Compliance and Enforcement
<b>HCA SECTIONS</b>	<ul style="list-style-type: none"> <li>• Part 1 – Definitions</li> <li>• S. 2 – Purpose of the Act</li> <li>• S. 3 (1)(3) – Refusal to disclose site info</li> <li>• S. 3 (6) – Protection not affected by error or omission in Provincial Heritage Register</li> <li>• S. 4 – Agreement with First Nations</li> <li>• S. 6 – Act prevails over other legislation</li> <li>• S. 7 – Provincial Heritage policies</li> <li>• S. 9, 10 and 11.1 – Heritage Designation</li> <li>• S. 12.1 – Heritage Protection</li> <li>• S. 16.1 – Stop work orders</li> <li>• S. 21 – Preservation intervention</li> <li>• S. 32 – Notice of heritage status on land title</li> <li>• S. 32.1 – Notice of heritage status in relation to treaty lands</li> <li>• S. 37 – Power to make regulations</li> </ul>	<ul style="list-style-type: none"> <li>• S. 2 – Purpose of the Act</li> <li>• S. 3 (1) – Maintenance of the Provincial Heritage Register</li> <li>• S. 4 – Agreement with First Nations</li> <li>• S. 7 – Provincial Heritage policies</li> <li>• S. 9, 10 and 11.1 – Heritage Designation</li> <li>• S. 12.2 – Heritage Inspection/Investigation by Permit</li> <li>• S. 12.3 – Heritage Inspection/Investigation by Order</li> <li>• S. 12.4 – Power to Issue or amend permits</li> <li>• S. 12.5 – Permit requirements, specifications, and conditions</li> <li>• S. 12.6 – Amending, suspending, or cancelling permits – new info available</li> <li>• S. 20 (1) – Powers of the minister</li> <li>• S. 20.1 – Ministerial delegation/sub-delegation</li> <li>• S. 22 – Advisory committees</li> <li>• S. 37 – Power to make regulations</li> </ul>	<ul style="list-style-type: none"> <li>• S. 3 (3) (b) and (c) – Provincial heritage register</li> <li>• S. 4 – Agreement with First Nations</li> <li>• S. 5 – Act is binding on government</li> <li>• S. 6 – Act prevails over other legislation</li> <li>• S. 8 – No derogation of aboriginal or treaty rights</li> <li>• S. 8.1 – Application of Act to treaty lands</li> <li>• S. 12.1 (4) – Site definition</li> <li>• S. 18 – promotion of heritage value</li> <li>• S. 19 – Unclaimed objects in heritage collections</li> <li>• S. 32.1 – Notice of heritage status in relation to treaty lands</li> </ul>	<ul style="list-style-type: none"> <li>• S. 2 – Purpose of the Act</li> <li>• S. 3 (5) – fees for site info</li> <li>• S. 11 – Compensation for heritage designation</li> <li>• S. 12.2 (3) – proponent liable to pay for heritage inspection or investigation</li> <li>• S. 20 (1) – Powers of the minister</li> <li>• S. 21 (2) – Preservation at expense of owner and/or government</li> <li>• S. 35 (1) – Immunity</li> <li>• S. 36 – Offence and Penalty</li> </ul>	<ul style="list-style-type: none"> <li>• S. 3 (2) – access to Provincial Heritage Register information</li> <li>• S. 8.2 – Duty to Report Discovery</li> <li>• S. 12.3 – Heritage Inspection/Investigation by Order</li> <li>• S. 12.7 - Amending, suspending, or cancelling permits – enforcement</li> <li>• S. 15 – Entry authority for heritage inspection/investigation orders</li> <li>• S. 15.1 – Entry and inspection</li> <li>• S. 15.2 – Warrant to search and seize evidence</li> <li>• S. 15.3 – Obligation of person inspection</li> <li>• S. 16.1 – Stop work orders</li> <li>• S. 17 – Notices and immunity</li> <li>• S. 21 – Preservation intervention</li> <li>• S. 34 – Civil remedies respecting contraventions</li> <li>• S. 36 – Offence and penalty</li> <li>• S. 37 – Power to make regulations</li> </ul>

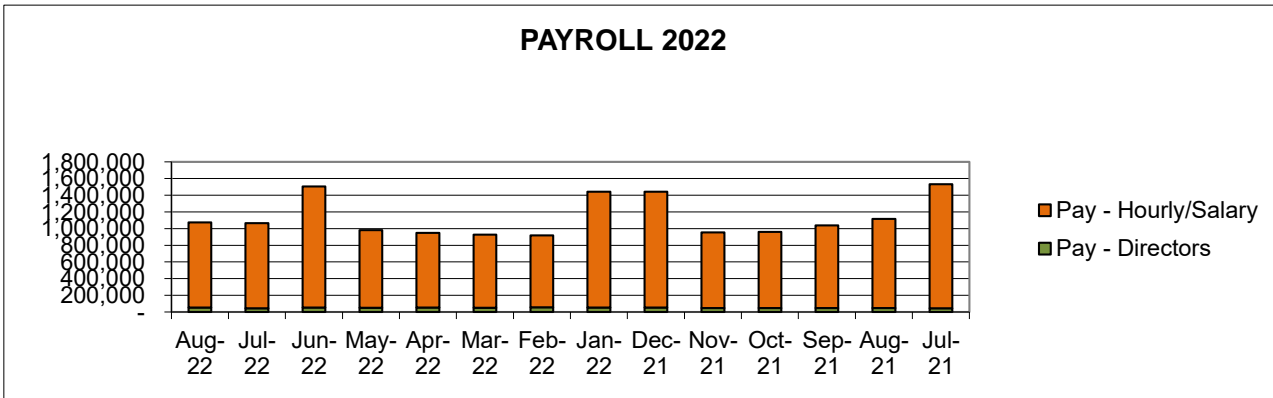
## Financial Expenditure Report for August 2022



	Number of Payments	Value	% of Total
	1,240	\$6,897,391	
<b>Top 80% of payments by value</b>	65	5,517,960	80%
<b>Remaining 20% of payments by value</b>	1,175	1,379,431	20%
<b>Total</b>		<b>\$6,897,391</b>	<b>100%</b>

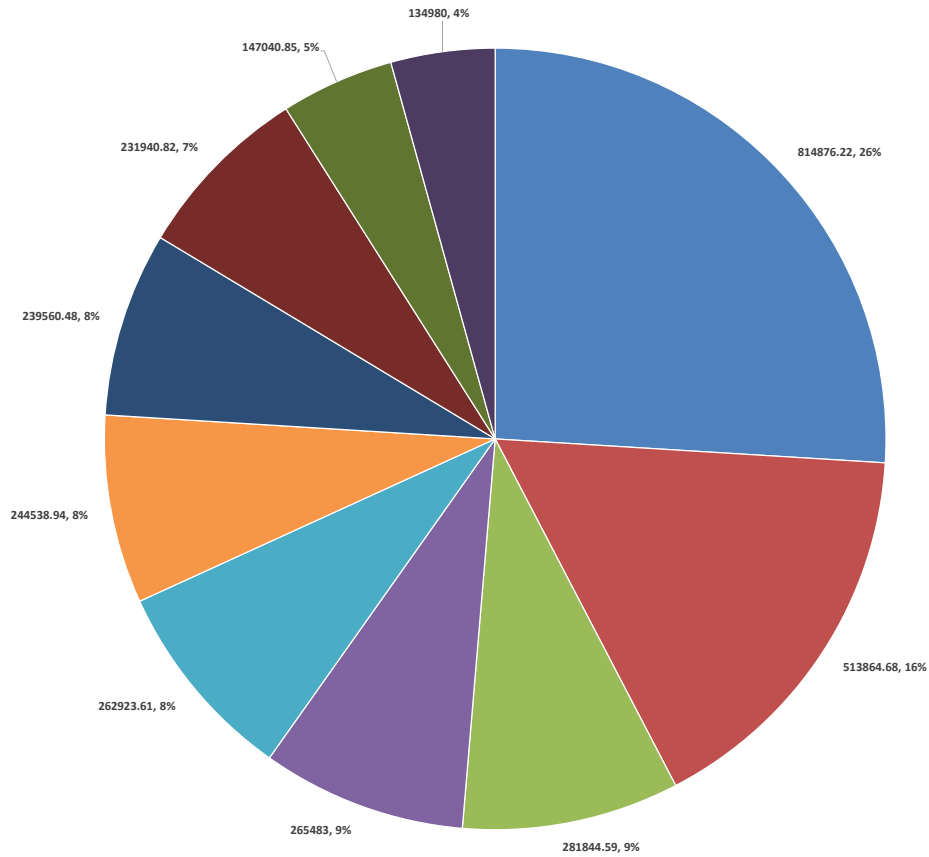
	Number of Payments	Value	% of Total
	1,240	\$6,897,391	
<b>Payments to Directors</b>	18	2,091	0.0%
<b>Payments to Employees</b>	83	20,049	0.3%
<b>Subtotal</b>		<b>22,141</b>	<b>0.3%</b>
<b>Discretionary and Community Development Grants</b>	126	2,157,944	31.3%
<b>Other Vendors</b>	1,013	4,717,307	68.4%
<b>Subtotal</b>		<b>6,875,250</b>	<b>99.7%</b>
<b>Total</b>		<b>\$6,897,391</b>	<b>100%</b>

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1036	84%	204	16%



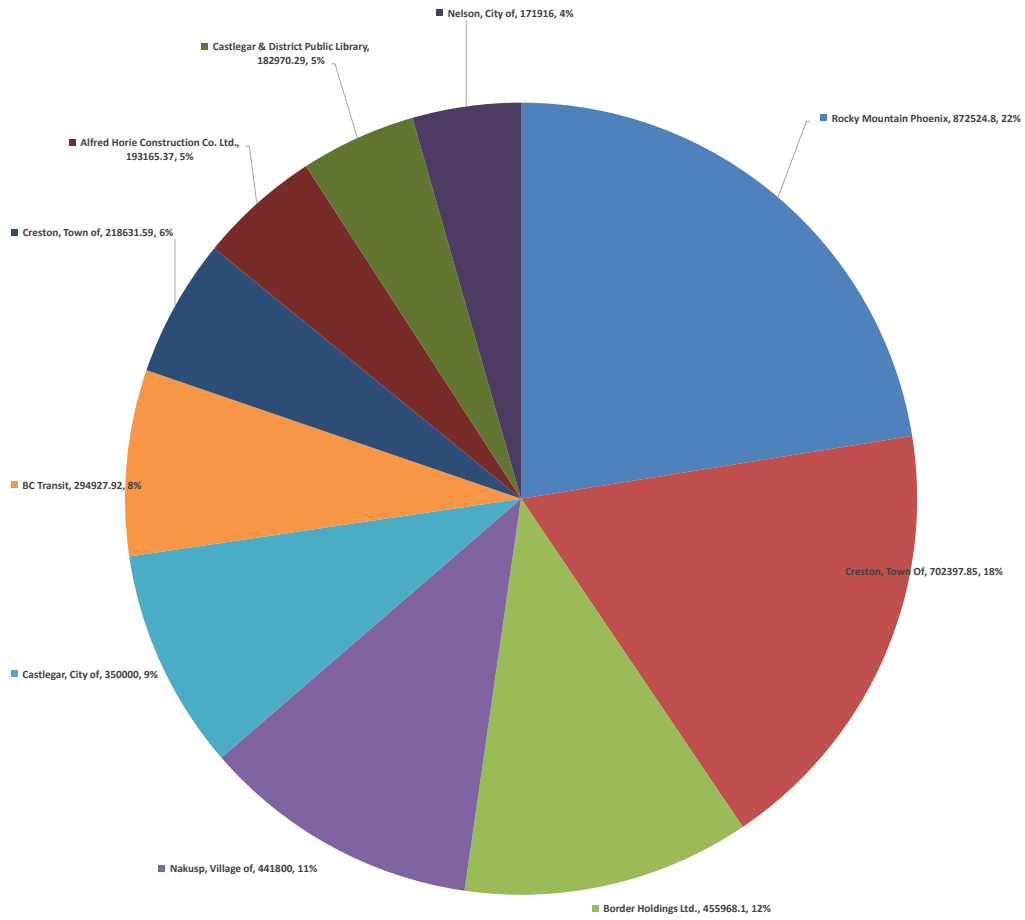
	Number of Payments	Value	% of Total
		\$1,073,522	100%
<b>Directors</b>		53,464	5.0%
<b>Hourly/Salary</b>		1,020,058	95.0%

### Top 10 Services by Amount Spent



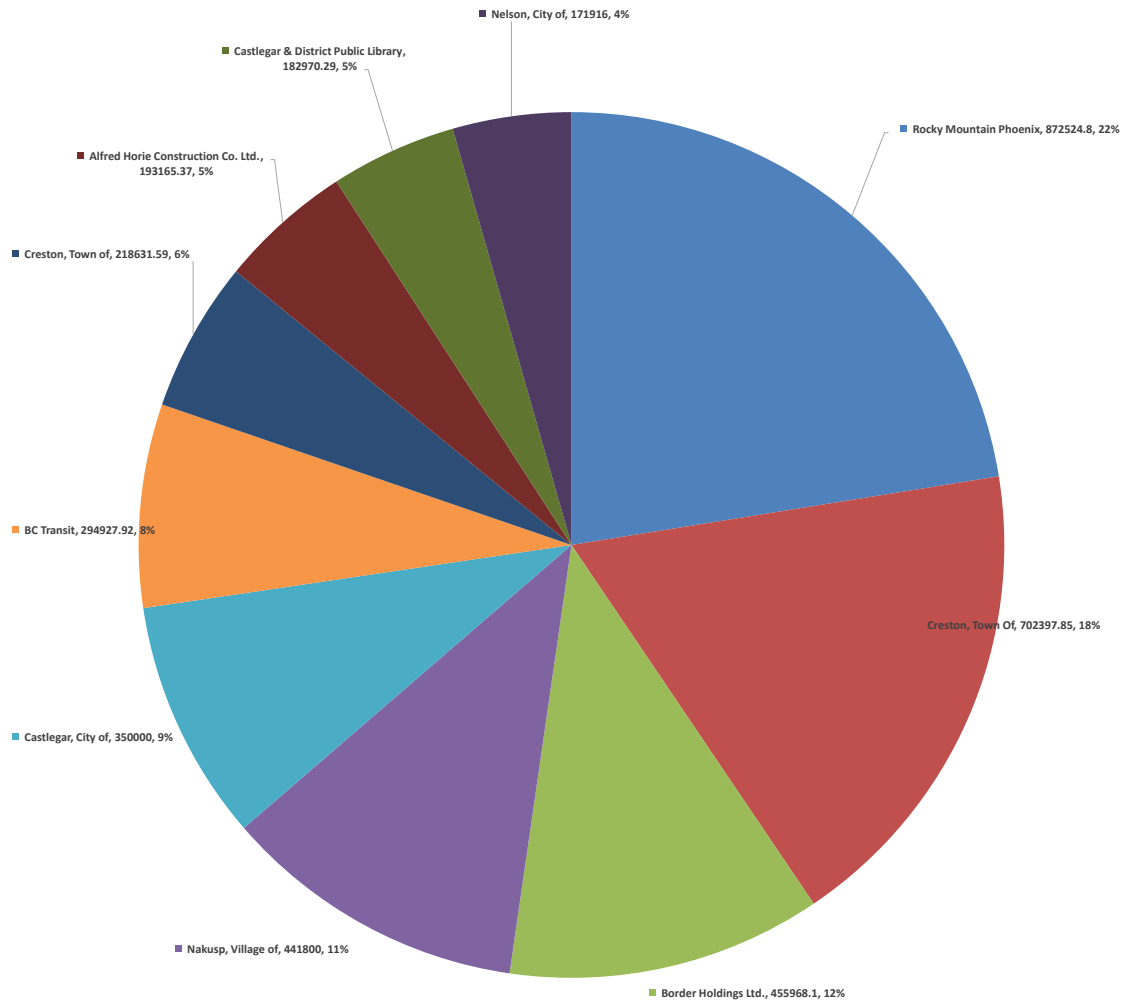
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Fire Protection-Areas H and I (Slocan Valley)
- Recreation Facility-Creston and Areas B, C and Area A
- Fire Protection-Areas B and C (Creston Contract)
- Fire Protection-Areas E and F (Beasley, Blewett)
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- General Administration
- Fire Protection-Area E (Balfour, Harrop)
- Fire Protection-Areas A and C (Wynndel, Lakeview)
- Fire Response - West Creston

### Top 10 Vendors by Value



- Rocky Mountain Phoenix
- Creston, Town Of
- Border Holdings Ltd.
- Nakusp, Village of
- Castlegar, City of
- BC Transit
- Creston, Town of
- Alfred Horie Construction Co. Ltd.
- Castlegar & District Public Library
- Nelson, City of

## Top 10 Vendors by Value



- Rocky Mountain Phoenix
- Creston, Town Of
- Border Holdings Ltd.
- Nakusp, Village of
- Castlegar, City of
- BC Transit
- Creston, Town of
- Alfred Horie Construction Co. Ltd.
- Castlegar & District Public Library
- Nelson, City of



**Accounts Payable Top 80% of Payments for August 2022**

Top 80% of payments by value	Number of Payments		Value
	65	\$	
			<b>5,517,960</b>
Alfred Horie Construction Co. Ltd.	1	\$	193,165.37
Area H North TV Society	1	\$	19,700.00
Arrow Lakes Aggregates	1	\$	19,414.82
Arrow Professional Landscaping	1	\$	39,957.75
BC Transit	6	\$	294,927.92
Border Holdings Ltd.	2	\$	455,968.10
Castlegar & District Chamber of Commerce	1	\$	67,500.00
Castlegar & District Public Library	2	\$	182,970.29
Castlegar, City Of	1	\$	21,736.00
Castlegar, City of	1	\$	350,000.00
Central Kootenay Invasive Species Society	1	\$	20,416.20
Crawford Bay & District Hall & Parks Association	1	\$	40,500.00
Creston Valley Regional Airport Society	1	\$	139,129.60
Creston, Town Of	5	\$	702,397.85
Creston, Town of	3	\$	218,631.59
Factor 5 Group Inc	1	\$	28,402.50
Foster Creek Water Users Community	1	\$	29,250.00
Frozen Solutions Inc. dba Frozen Refrigeration	1	\$	46,158.54
GroupHEALTH Northern Partners	1	\$	45,358.00
Integrated Sustainability Consultants Ltd.	2	\$	166,434.11
Kootenay Emergency Response Physicians Assoc.	1	\$	22,909.89
Nakusp, Village Of	1	\$	79,746.05
Nakusp, Village of	2	\$	441,800.00
Nelson Chrysler A Division of City Auto Ltd	1	\$	50,995.56
Nelson Cycling Club	1	\$	20,000.00
Nelson Electric Tramway Society	1	\$	19,053.00
Nelson Hydro	1	\$	18,505.96
Nelson, City Of	1	\$	19,477.30
Nelson, City of	3	\$	171,916.00
New Denver, Village Of	1	\$	71,322.00
Power Paving	1	\$	38,193.75
Rocky Mountain Phoenix	4	\$	872,524.80
Score Construction Ltd	1	\$	38,220.00
Secure Energy	1	\$	102,398.76
SLR Consulting (Canada) Ltd.	1	\$	52,410.79
South Slocan TV Society	1	\$	24,002.59
SRK Consulting (Canada) Inc.	1	\$	46,456.60
Swamp Creek Ventures	1	\$	34,839.00
Telus Communications Inc	1	\$	26,803.30
The Corporation of the Village of Salmo	1	\$	65,722.08
Top Cat Construction Ltd.	1	\$	30,954.00
Tratech Mechanical Ltd	1	\$	70,914.90
Valhalla Concepts Ltd.	2	\$	83,700.03
Z-KO Construction Ltd.	1	\$	33,075.00

## Accounts Payable Bottom 20% of Payments for August 2022

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
			<b>1,379,431</b>
1022117 Alberta Ltd.	2	\$	1,503.04
A&G Supply Ltd	1	\$	2,166.80
Ab Firetech Ltd	1	\$	2,280.85
ACE Courier Services	5	\$	239.26
Acklands-Grainger Inc	2	\$	73.16
Ainsworth Fire Prevention Society	1	\$	3,500.00
Air Liquide Canada Inc	2	\$	105.54
Alfab Manufacturing Ltd	1	\$	694.40
Alice Siding Water Society	1	\$	4,800.00
All Rite Rooter Sewage Pumping Services	1	\$	945.00
Allaire, Michael	2	\$	178.12
ALS Canada Ltd.	2	\$	3,959.34
Alternative Choice Glass Inc.	1	\$	288.75
Anderson, Georgina Lynn	1	\$	48.80
Andex Equipment Rentals	11	\$	7,969.62
Andrew Sheret Ltd	11	\$	1,569.45
Anywear Garment Company	1	\$	1,122.40
Arena Resources Corp.	1	\$	1,955.89
Argenta Community Association	2	\$	7,425.00
Arrow Lakes Environment Stewardship Society	1	\$	5,211.00
Arrow Lakes Search & Rescue	1	\$	3,000.00
Arrow Professional Landscaping	2	\$	12,075.00
Associated Fire Safety Equipment	4	\$	4,889.15
Authorized Security Ltd.	2	\$	504.00
Avery Weigh-Tronix Canada	1	\$	220.64
B&L Security Patrol (1981) Ltd	1	\$	1,969.80
Balfour Autobody & Mechanical Ltd.	1	\$	68.75
Balfour Gill And Gift	1	\$	1,268.10
Balfour Retirees Golf League	1	\$	500.00
Balfour Senior Citizens Association Branch #120	1	\$	3,750.00
Baranyai-Sheppard, Milo	2	\$	469.70
Barnhouse, Greg	2	\$	679.75
BC Hydro & Power Authority	4	\$	2,701.25
BC One Call Limited	1	\$	162.76
BC Product Stewardship Council	1	\$	1,312.50
BC Transit	4	\$	39,054.51
Bell Media Radio GP	2	\$	882.00
Belleau, Melodie	2	\$	70.39
Bencor Industries Ltd.	2	\$	588.77
Bergeron, Genevieve	2	\$	803.37
BES Ltd.	1	\$	15,855.00
Bigfoot Security Systems	1	\$	719.25
Bill's Heavy Duty Enterprises (2004) Ltd.	13	\$	10,761.41
Black Press Group Ltd	2	\$	2,521.76
Bodley, Peter	1	\$	39.65
Boswell & District Farmers Institute	2	\$	2,300.00
Boswell Memorial Hall Society	2	\$	5,555.80
Box Lake Lumber Products Ltd	1	\$	130.28
Brandt Tractor Ltd	1	\$	100.74
Brenntag Canada Inc	1	\$	2,196.97
Brenton Industries Ltd	1	\$	980.00
British Columbia Recreation & Parks Association	1	\$	500.00
Burton Community Association	2	\$	20,282.00
Burton Fire Department	2	\$	10,180.51
Burton Internet Society	1	\$	39.20
Butler, Sam	1	\$	25.00
C.A. Fischer Lumber Co. Ltd.	10	\$	580.31
Calvert-Smith, Corrina	1	\$	21.27
Canada Post Corporation - Remittance Processing	1	\$	882.00
Canadian Centre for Occupational Health and Safety	5	\$	90.00
Canadian Linen & Uniform	3	\$	230.92
Canadian Red Cross	1	\$	321.41
CanGas Propane Inc.	1	\$	180.01
Carey McIver & Associates Ltd.	1	\$	964.69
Caro Analytical Services	2	\$	635.73

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
Cascade Lock & Safe	1	\$	194.90
Casemore, Adam	1	\$	152.50
Castle Fuels (2008) Inc	1	\$	506.52
Castlegar & District Community Services Society (CDCSS)	1	\$	250.00
Castlegar Home Hardware	1	\$	783.95
Castlegar, City Of	4	\$	3,741.23
Central Kootenay Food Policy Council	11	\$	10,350.00
Central Kootenay Garbage Club	2	\$	10,344.45
Centrix Control Solutions LP	1	\$	754.88
City Glass and Windshield Shop Ltd.	1	\$	794.01
Cleartech Industries Inc	5	\$	13,285.98
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	9	\$	856.09
Community Futures	2	\$	4,040.00
Cottonwood Lake Preservation Society	1	\$	15,000.00
Cover Architectural Collaborative Inc.	1	\$	7,441.88
Cowan's Office Supplies	30	\$	9,065.82
Cranbrook Water Conditioning Ltd.	5	\$	171.18
Crawford Bay & District Hall & Parks Association	1	\$	63.00
Crawford Bay Store	5	\$	443.57
Crescent Valley Community Hall Society	1	\$	110.00
Creston Card & Stationery	7	\$	590.21
Creston Truck Service Ltd. DBA Kootenay Peterbilt	1	\$	946.78
Creston Valley Blossom Festival (CVBF)	3	\$	1,944.63
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Rotary Club	3	\$	1,500.00
Creston, Town Of	2	\$	1,359.40
Creston, Town of	2	\$	30,918.12
Cretien, Gabriel	1	\$	380.64
Cunningham, Hans	3	\$	118.95
Cupe Local 2262	2	\$	4,266.40
Cupe Local 748	2	\$	1,552.75
CW Heavy Duty LTD	1	\$	10,437.00
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	6	\$	1,740.32
Deboon, Arnold	1	\$	265.00
Denham Ford (BC) Ltd.	1	\$	250.82
DHC Communications Inc	3	\$	1,499.02
Distributel Communications Limited	1	\$	319.08
Dool, Tom	1	\$	282.31
Doran, Andrew	2	\$	731.99
Doran, Andrew G	1	\$	432.26
Downtown Automotive	1	\$	166.14
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	147.00
East Shore Trail & Bike Association	3	\$	17,594.52
East Shore Transportation Society	1	\$	2,680.00
Eastshore Circle of Friends Society	1	\$	585.00
Eclipse Inspection and Welding Services	1	\$	840.00
Edgewood Community Club	1	\$	5,850.00
Elcome, Adrienna	1	\$	144.00
Elris, Odin	1	\$	75.00
Emco Corporation	1	\$	621.57
Empire Wilderness Society	1	\$	2,500.00
Entandem	4	\$	236.45
Expresslane Deliveries	1	\$	336.00
Fanthorpe, Jill	1	\$	196.87
Fauquier Community Club Society	2	\$	11,189.00
Fauquier Volunteer Fire Brigade	1	\$	14,774.11
Federated Co-Operatives Ltd	8	\$	2,020.31
Fehr, Carol	3	\$	1,434.66
Fernie, Stevie	1	\$	50.00
Ferno Canada	1	\$	157.50
Fishlock, Garrett	2	\$	180.13
FlagHouse	2	\$	397.34
FortisBC - Electricity	54	\$	45,442.05
Fortisbc - Natural Gas	4	\$	22,416.02
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	11	\$	1,040.40

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
Freightliner of Cranbrook Ltd.	3	\$	2,838.99
French, Angela	1	\$	290.35
Frozen Solutions Inc. dba Frozen Refrigeration	3	\$	9,800.89
Gain, Thomas Scott	1	\$	2,625.50
Georama Holdings Ltd.	1	\$	127.68
GFL Environmental Inc.	19	\$	42,037.11
Gilbert Parts Depot	11	\$	1,975.25
Gilroy, Stuart	1	\$	39.65
Glacier View Glass Ltd.	2	\$	434.54
Glade Watershed Protection Society	1	\$	400.00
Global Industrial Canada	2	\$	786.20
Goat Mountain Enterprises Ltd	2	\$	1,611.75
GoTo Technologies Canada Ltd.	1	\$	23.52
Grant, Ashley	1	\$	41.19
Grant, Laura	1	\$	60.00
Gray Creek Store	5	\$	372.65
Greene, Gregory	3	\$	1,460.95
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	1	\$	409.50
Gwen Bridge Consulting Ltd.	1	\$	787.50
Hall Printing	2	\$	1,316.90
Hall, Ashley	1	\$	154.00
Harvest Share	4	\$	13,497.00
Healthy Community Society of the North Slokan Valley	1	\$	7,800.00
Hewgill, Mathew	1	\$	125.00
Hipperson Hardware	1	\$	11.19
Hi-Pro Sporting Goods Ltd	1	\$	778.63
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
HomePlus Products	1	\$	3,820.63
Hopkyns, John (Chris)	1	\$	36.60
Hubert, Cody	1	\$	400.00
Hufty's Leasing Ltd	1	\$	497.88
HuskyPro	1	\$	2,604.87
Huybregts, Ian	1	\$	423.34
Hywood Truck & Equipment Ltd	13	\$	7,216.03
I.T. Blueprint Solutions Consulting Inc.	2	\$	3,060.00
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	1	\$	796.48
Infosat Communications	1	\$	246.59
Inland Allcare	10	\$	2,230.72
Inland Kenworth (Castlegar)	4	\$	3,055.75
Inniss, Regan	1	\$	649.00
Insight Canada Inc.	1	\$	52.51
Insurance Corporation of BC	5	\$	1,115.00
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	270.89
IronTek Land Developments	2	\$	18,008.64
Irwin Air Ltd	1	\$	167.25
Jackman, Garry	5	\$	985.90
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	14	\$	780.08
Jennifer Wickwire	1	\$	375.00
Jet Ice Ltd	1	\$	683.17
Johnson, Javan	1	\$	2,546.00
Johnsons Landing Community Association	1	\$	5,400.00
Jones, Stefan	2	\$	164.98
Kabatoff Sand & Gravel Ltd	1	\$	12,733.95
Kal Tire (Nelson)	2	\$	596.01
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	198.07
Kalein Hospice Centre Society	1	\$	747.50
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	3	\$	409.72
Kaslo Front Street Market	2	\$	35.25
Kaslo Home Hardware	1	\$	19.02
Kaslo Infonet Society	1	\$	72.69
Kaslo Mechanical Inc	1	\$	746.63
Kaslo Pump	1	\$	107.53
Kaslo, Village Of	1	\$	64.56
Kaslo, Village of	3	\$	31,500.00
Kathy Gordon's Cleaning Services	4	\$	467.00
Kelly's Maintenance and Services	1	\$	2,625.00

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
			<b>1,379,431</b>
KEM Services	1	\$	1,050.00
Kemlee Equipment Ltd	3	\$	395.16
Kendrick Equipment (2003) Ltd	1	\$	210.98
Kilburn, Jackie	2	\$	3,200.00
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	727.98
Knudsen, Joshua	1	\$	60.00
Kokanee Fire & Safety Ltd.	5	\$	1,502.50
Kone Inc	1	\$	553.35
Kootenay Carshare Cooperative	2	\$	13.44
Kootenay Catering Company	1	\$	283.50
Kootenay Employment Services	1	\$	4,000.00
Kootenay Gallery of Art, History and Science	1	\$	1,000.00
Kootenay Glass & Mirror Ltd	2	\$	637.79
Kootenay Industrial Supply Ltd	12	\$	1,577.73
Kootenay Kids Society	1	\$	45.70
Kootenay Lake Electric Ltd	3	\$	1,060.81
Kootenay Lake Independent School Society/Periwinkle Dayc	1	\$	6,750.00
Kootenay Literary Society	1	\$	7,695.00
Kootenay Regional Association for Community Living	2	\$	2,000.00
Kootenay Swiftwater Specialists	2	\$	6,111.80
Kootenay Valley Water & Spas	4	\$	196.90
Kootnikoff, Amy (Aimee)	1	\$	370.88
KRIK Services Co	1	\$	289.07
Lane, Harvey	2	\$	132.98
Lardeau Valley Community Club	1	\$	8,550.00
Lardeau Valley Opportunity Links Society	1	\$	13,522.50
Lasko, Carolyn	1	\$	49.41
Law, Valerie	2	\$	175.48
Lawrence-Fry, Eowyn DBA ELF Cleaning	1	\$	127.50
Lectric Ave Electronics	2	\$	51.47
Legion Kaslo Branch #74	1	\$	293.50
Lidstone & Company	4	\$	5,250.30
Lifesaving Society	6	\$	1,468.21
Lillies, Rebecca	2	\$	846.42
Lin & Mike Plumbing & Heating Ltd	1	\$	2,093.68
Linde Canada Inc.	1	\$	155.74
Little h Design Works	2	\$	2,929.50
Liv North Inc.	1	\$	17,903.02
Lordco Parts Ltd	8	\$	462.77
Luck, Kalen	1	\$	164.85
Lundquist, Russell	1	\$	99.06
Magaw, Donna	1	\$	76.86
Main, Leah	3	\$	393.68
Martech Electrical Systems Ltd	1	\$	309.55
Masse Enviromental Consultants Ltd.	5	\$	2,717.40
Mayday Electric Ltd	2	\$	1,411.20
McCrea, Steve	1	\$	167.99
Mediquest Technologies Inc	1	\$	904.12
Mills Bros Construction Ltd	4	\$	2,809.73
Mills Office Productivity	6	\$	220.79
Minister of Finance	3	\$	7,778.15
Minister Of Finance - Product Distribution Centre	1	\$	300.85
Mitchell Supply Ltd	13	\$	2,396.67
Moreira, Maxine	1	\$	30.00
Morrow Bioscience Ltd	1	\$	10,737.50
Mounsey, Hannah	1	\$	154.00
Mountain Logic Solutions Inc.	1	\$	6,073.20
Mountain Ridge Road Users Cooperative Association	1	\$	5,400.00
Municipal Insurance Association Of BC	2	\$	500.00
Nakusp & Area Community Trails Society	1	\$	2,500.00
Nakusp & District Chamber of Commerce	1	\$	1,474.50
Nakusp Rotary Club	1	\$	1,500.00
Nakusp, Village Of	1	\$	2,460.64
Nakusp, Village of	1	\$	10,000.00
Nanaimo, City of	4	\$	1,685.25
Napa Auto Parts (Nelson)	3	\$	66.52
NatureKids BC	1	\$	950.00
Navigata Communications Ltd. dba ThinkTel	1	\$	16.42
NDB Construction Ltd.	1	\$	8,911.35
Nelson & District Chamber of Commerce	1	\$	126.00

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
			<b>1,379,431</b>
Nelson & District Rod & Gun Club	1	\$	600.00
Nelson Building Centre Ltd	32	\$	2,312.42
Nelson Christian School Society	1	\$	500.00
Nelson Farmers Supply Ltd	9	\$	1,608.21
Nelson Hydro	16	\$	9,506.51
Nelson Leafs Hockey Society	1	\$	4,788.00
Nelson Tennis Club	4	\$	2,000.00
Nelson Tiny Houses	2	\$	12,600.00
Nelson Toyota	1	\$	1,598.01
Nelson, City Of	5	\$	18,860.62
New Denver, Village of	1	\$	17,852.00
Newell, Thomas	1	\$	14.64
North Kootenay Lake Community Services Society	1	\$	3,500.00
Northstar Creston - Chev Olds Pontiac Buick	1	\$	141.84
Oso Negro	2	\$	127.50
Ostafichuk, Neil	1	\$	56.94
Overland West Freight Lines Ltd	4	\$	4,628.05
Panio, Gerald	1	\$	44.79
Paragon Micro Canada	2	\$	8,926.14
Park N Play Design Company Ltd.	1	\$	2,622.93
Pass Creek Fire Department Social Club	1	\$	3,300.00
Pass Creek Neighbourhood Association	1	\$	5,400.00
Passmore Firehall Social Club	1	\$	5,000.00
Passmore Laboratory Ltd	5	\$	1,250.00
Peck, Cody	1	\$	410.00
Pereversoff Automotive Repair	4	\$	4,951.00
PerfectMind Inc.	1	\$	5,460.00
Pictometry Canada Corp.	1	\$	3,214.40
Pilla, Megan	1	\$	1,472.00
Pipe, Nicolai	2	\$	270.84
Pitbull Contracting Ltd	1	\$	1,317.40
Pitney Bowes	3	\$	1,312.86
Popoff, Walter A	2	\$	75.64
Prestige Lakeside Resort	1	\$	540.50
Procter Community Society	1	\$	1,050.00
Propane Busters Inc.	1	\$	5,871.18
Purdy, John	1	\$	500.00
Purolator Inc	1	\$	47.49
Pyramid Building Supplies	3	\$	233.61
Quality Saw & Knife Ltd.	1	\$	179.20
R.H. Strong Refrigeration Design Inc.	1	\$	1,228.50
RC Strategies Inc.	1	\$	2,940.00
Reliance Office Services Ltd	1	\$	2,415.00
Rescue Canada Resource Group Inc	3	\$	4,041.25
Rfs Canada	6	\$	644.88
Ricoh Canada Inc	5	\$	6,075.71
Right Touch Auto Detailing, The	1	\$	388.09
Riondel Cable Society	3	\$	560.00
Riondel Golf Club & District Curling Club	1	\$	1,000.00
Riondel Seniors Association Branch #96	1	\$	1,000.00
Riverside Farm	5	\$	9,864.54
Roadpost Inc. T46274	2	\$	692.88
Roblee Trucking	1	\$	2,559.38
Rocky Mountain Agencies	5	\$	22,007.19
Rocky Mountain Phoenix	16	\$	80,841.04
Rocky Point Engineering Ltd.	1	\$	2,625.00
Royal Canadian Legion #170 Castlegar/Robson	1	\$	14,249.06
Royal E Holdings Ltd -Nelson Onsite Solutions	1	\$	212.63
Rutherglen, Cohen	2	\$	1,542.20
Salmo & District Golf Club	1	\$	750.00
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmo, Village of	2	\$	24,754.60
Salmon, Evan	2	\$	1,385.02
Save-On-Foods (Creston)	2	\$	100.22
Secure By Design	3	\$	411.56
Selkirk College (Castlegar)	1	\$	2,559.36
Selkirk Security Services Ltd	3	\$	254.96
Sfj Inc	1	\$	4,814.61
Shaw Buisness A division of Shaw Telecom G.P.	2	\$	2,092.89
Shaw Cable	23	\$	3,326.60

Remaining 20% of payments by value	Number of Payments		Value	
	1,175	\$		1,379,431
Silverton Building Supplies Ltd	1	\$		4.12
Simon's Garage Door Services	1	\$		908.25
Siray, Kim dba Family Design & Creations	1	\$		420.00
Sk Electronics Ltd	13	\$		3,228.31
Slocan Fitness Centre	1	\$		8,100.00
Slocan Lake Golf Club	1	\$		1,942.50
Slocan Park Community Hall Society	1	\$		656.37
Slocan Valley Home Hardware	4	\$		351.97
Slocan, Village Of	1	\$		80.00
Slocan, Village of	2	\$		765.00
Small, Jennifer	1	\$		75.00
Smith, Ricky	1	\$		81.74
Snell, David	1	\$		432.44
SNT Engineering Ltd.	1	\$		12,243.00
Sommerfeldt, Jacob	1	\$		61.95
Sommerfeldt, Ty	1	\$		50.00
South Kootenay Lake Art Connect Society	1	\$		360.00
South Kootenay Lake Community Service Society	6	\$		10,341.20
Speedpro Signs (Trail)	1	\$		168.00
Sperling Hansen Associates Inc	2	\$		10,808.12
Stafford Welding	2	\$		1,611.75
Stanley, Craig	1	\$		920.24
Starlight Tool Services Ltd	4	\$		807.28
Sterling Backcheck Canada Corp.	1	\$		279.53
Stewart Mcdannold Stuart	2	\$		1,821.85
Stimac, Josip	1	\$		745.54
Storbo Road Water Users Society	1	\$		5,150.00
Studer, Eamon	1	\$		199.50
Studio 9 Architecture & Planning Ltd	1	\$		2,770.69
Sullivan Stone Company Ltd	1	\$		190.40
Sun Life Assurance Company of Canada	2	\$		1,211.08
Sundry Vendor	36	\$		13,100.65
Swift Internet	4	\$		291.20
Taghum Community Hall Society	1	\$		4,000.00
Taghum Shell (1997)	5	\$		408.27
Tarrys Fire Department Social Club	1	\$		1,500.00
Team Aquatic Supplies	1	\$		632.10
Technical Safety BC	2	\$		2,091.00
Telus Communications Inc	5	\$		6,797.11
Telus Mobility	2	\$		16,962.96
Terus Construction Ltd.	2	\$		504.73
The ATACC Group Ltd.	1	\$		4,000.00
Thiele, Dustin	3	\$		855.00
Thiessen, Garry	2	\$		6,090.00
Thomas & Company Locksmithing Ltd.	1	\$		62.23
Thurber Engineering Ltd.	1	\$		341.25
Tip-it Waste Solutions Inc.	3	\$		1,483.63
Trails for Creston Valley Society	1	\$		3,000.00
Tratech Mechanical Ltd	1	\$		784.77
Trowalex Equipment Rentals And Sales	10	\$		4,014.24
Tu-Dor Lock & Safe Ltd	4	\$		138.75
Uhlenbrauck, Tyler	2	\$		249.60
Uline Canada Corporation	1	\$		486.12
Unit4 Business Software Corporation	1	\$		924.00
Ups Canada	1	\$		60.09
Urban Systems Ltd.	1	\$		11,654.69
Valhalla Nordic Ski Club	1	\$		2,000.00
Valley Voice Ltd	3	\$		1,803.06
Van Houtte Coffee Services	3	\$		630.70
Van Kam Freightways Ltd	4	\$		1,767.10
Van Veller, Sean	3	\$		98.95
VH Sporte Canada	2	\$		1,937.60
Vista Radio Ltd	1	\$		630.00
Waldroff, Collin	2	\$		408.70
Waltec Electric Ltd.	1	\$		677.25
Wasp Manufacturing Ltd.	2	\$		2,119.83
Waste Management	15	\$		7,916.38
Watson, Aimee	2	\$		268.40
Wesco Distribution-Canada Inc	4	\$		2,127.44
West Creston Community Hall Society	2	\$		10,000.00

Remaining 20% of payments by value	Number of Payments		Value
	1,175	\$	
WEX Canada Ltd.	1	\$	2,627.00
WFR Wholesale Fire & Rescue Ltd	7	\$	4,799.86
Wildland Recreation Solutions	1	\$	945.00
Wilkinson, James	3	\$	1,706.17
Winlaw Fire Department Social Club	1	\$	1,000.00
Winlaw Mini-Mart	1	\$	26.00
Winters, Maggie	1	\$	89.06
Wolseley Waterworks Branch	1	\$	1,960.00
Wood Wyant Inc	9	\$	4,740.32
Wood, Graeme	4	\$	400.00
Workplace Safety & Insurance Board	1	\$	139.64
WSP Canada Inc.	1	\$	4,016.25
Xplornet Communications Inc	2	\$	222.88
Yellow Pages Group	1	\$	0.53
Zeo Tec Ltd	1	\$	693.00
Zimich, Robert	2	\$	351.35
Zone West Enterprises Ltd	2	\$	599.20



**Employees and Directors August 2022**

<b>Directors</b>	<b>Number of Payments</b>		<b>Value</b>
	<b>18</b>		<b>2,091</b>
Casmore, Adam	1	\$	152.50
Cunningham, Hans	3	\$	118.95
Jackman, Garry	5	\$	985.90
Main, Leah	3	\$	393.68
Newell, Thomas	1	\$	14.64
Popoff, Walter A	2	\$	75.64
Smith, Ricky	1	\$	81.74
Watson, Aimee	2	\$	268.40

<b>Employees</b>	<b>Number of Payments</b>		<b>Value</b>
	<b>83</b>	<b>\$</b>	<b>20,049</b>
Allaire, Michael	2	\$	178.12
Anderson, Georgina Lynn	1	\$	48.80
Baranyai-Sheppard, Milo	2	\$	469.70
Barnhouse, Greg	2	\$	679.75
Belleau, Melodie	2	\$	70.39
Bergeron, Genevieve	2	\$	803.37
Bodley, Peter	1	\$	39.65
Butler, Sam	1	\$	25.00
Calvert-Smith, Corrina	1	\$	21.27
Cretien, Gabriel	1	\$	380.64
Dool, Tom	1	\$	282.31
Doran, Andrew	2	\$	731.99
Doran, Andrew G	1	\$	432.26
Elcome, Adrienna	1	\$	144.00
Elris, Odin	1	\$	75.00
Fanthorpe, Jill	1	\$	196.87
Fehr, Carol	3	\$	1,434.66
Fernie, Stevie	1	\$	50.00
Fishlock, Garrett	2	\$	180.13
French, Angela	1	\$	290.35
Gilroy, Stuart	1	\$	39.65
Grant, Ashley	1	\$	41.19
Grant, Laura	1	\$	60.00
Greene, Gregory	3	\$	1,460.95
Hall, Ashley	1	\$	154.00
Hopkyns, John (Chris)	1	\$	36.60
Huybregts, Ian	1	\$	423.34
Inniss, Regan	1	\$	649.00
Jones, Stefan	2	\$	164.98
Kootnikoff, Amy (Aimee)	1	\$	370.88
Lane, Harvey	2	\$	132.98
Lasko, Carolyn	1	\$	49.41
Law, Valerie	2	\$	175.48
Lillies, Rebecca	2	\$	846.42
Luck, Kalen	1	\$	164.85
Lundquist, Russell	1	\$	99.06
Magaw, Donna	1	\$	76.86
McCrea, Steve	1	\$	167.99
Mounsey, Hannah	1	\$	154.00
Ostafichuk, Neil	1	\$	56.94
Peck, Cody	1	\$	410.00
Pipe, Nicolai	2	\$	270.84
Purdy, John	1	\$	500.00
Salmon, Evan	2	\$	1,385.02
Snell, David	1	\$	432.44
Sommerfeldt, Jacob	1	\$	61.95
Sommerfeldt, Ty	1	\$	50.00
Stanley, Craig	1	\$	920.24
Stimac, Josip	1	\$	745.54
Studer, Eamon	1	\$	199.50
Uhlenbrauck, Tyler	2	\$	249.60
Van Veller, Sean	3	\$	98.95
Waldroff, Collin	2	\$	408.70
Wilkinson, James	3	\$	1,706.17
Wood, Graeme	4	\$	400.00
Zimich, Robert	2	\$	351.35

**Accounts Payable for August 2022 Breakdown by Type of Payment**

Discretionary, Community Development, and Other Grants	Number of Payments		\$	2,157,944
	126			
Ainsworth Fire Prevention Society	1		\$	3,500.00
Alice Siding Water Society	1		\$	4,800.00
Area H North TV Society	1		\$	19,700.00
Argenta Community Association	2		\$	7,425.00
Arrow Lakes Environment Stewardship Society	1		\$	5,211.00
Arrow Lakes Search & Rescue	1		\$	3,000.00
Balfour Retirees Golf League	1		\$	500.00
Balfour Senior Citizens Association Branch #120	1		\$	3,750.00
Boswell & District Farmers Institute	2		\$	2,300.00
Boswell Memorial Hall Society	2		\$	5,555.80
Burton Community Association	2		\$	20,282.00
Burton Fire Department	2		\$	10,180.51
Castlegar & District Chamber of Commerce	1		\$	67,500.00
Castlegar & District Community Services Society (CDCSS)	1		\$	250.00
Castlegar & District Public Library	2		\$	182,970.29
Castlegar, City of	1		\$	350,000.00
Central Kootenay Food Policy Council	11		\$	10,350.00
Community Futures	2		\$	4,040.00
Crawford Bay & District Hall & Parks Association	1		\$	40,500.00
Creston Valley Blossom Festival (CVBF)	3		\$	1,944.63
Creston Valley Regional Airport Society	1		\$	139,129.60
Creston Valley Rotary Club	3		\$	1,500.00
Creston, Town of	5		\$	249,549.71
East Shore Trail & Bike Association	3		\$	17,594.52
East Shore Transportation Society	1		\$	2,680.00
Eastshore Circle of Friends Society	1		\$	585.00
Edgewood Community Club	1		\$	5,850.00
Empire Wilderness Society	1		\$	2,500.00
Fauquier Community Club Society	2		\$	11,189.00
Fauquier Volunteer Fire Brigade	1		\$	14,774.11
Foster Creek Water Users Community	1		\$	29,250.00
Glade Watershed Protection Society	1		\$	400.00
Harvest Share	4		\$	13,497.00
Johnsons Landing Community Association	1		\$	5,400.00
Kalein Hospice Centre Society	1		\$	747.50
Kaslo, Village of	3		\$	31,500.00
Kootenay Emergency Response Physicians Assoc.	1		\$	22,909.89
Kootenay Employment Services	1		\$	4,000.00
Kootenay Gallery of Art, History and Science	1		\$	1,000.00
Kootenay Lake Independent School Society/Periwinkle Daycare	1		\$	6,750.00
Kootenay Literary Society	1		\$	7,695.00
Kootenay Regional Association for Community Living	2		\$	2,000.00
Lardeau Valley Community Club	1		\$	8,550.00
Lardeau Valley Opportunity Links Society	1		\$	13,522.50
Mountain Ridge Road Users Cooperative Association	1		\$	5,400.00
Nakusp & Area Community Trails Society	1		\$	2,500.00
Nakusp & District Chamber of Commerce	1		\$	1,474.50
Nakusp Rotary Club	1		\$	1,500.00
Nakusp, Village of	3		\$	451,800.00
NatureKids BC	1		\$	950.00
Nelson Cycling Club	1		\$	20,000.00
Nelson Electric Tramway Society	1		\$	19,053.00
Nelson Tennis Club	4		\$	2,000.00
Nelson, City of	3		\$	171,916.00
New Denver, Village of	1		\$	17,852.00
North Kootenay Lake Community Services Society	1		\$	3,500.00
Pass Creek Fire Department Social Club	1		\$	3,300.00
Pass Creek Neighbourhood Association	1		\$	5,400.00
Procter Community Society	1		\$	1,050.00
Riondel Golf Club & District Curling Club	1		\$	1,000.00
Riondel Seniors Association Branch #96	1		\$	1,000.00
Royal Canadian Legion #170 Castlegar/Robson	1		\$	14,249.06
Salmo & District Golf Club	1		\$	750.00
Salmo, Village of	2		\$	24,754.60
Slocan Fitness Centre	1		\$	8,100.00
Slocan Lake Golf Club	1		\$	1,942.50
Slocan, Village of	2		\$	765.00
South Kootenay Lake Art Connect Society	1		\$	360.00
South Kootenay Lake Community Service Society	6		\$	10,341.20
South Slocan TV Society	1		\$	24,002.59
Storbo Road Water Users Society	1		\$	5,150.00
Taghum Community Hall Society	1		\$	4,000.00
Tarrys Fire Department Social Club	1		\$	1,500.00
Trails for Creston Valley Society	1		\$	3,000.00
Vaihalla Nordic Ski Club	1		\$	2,000.00
West Creston Community Hall Society	2		\$	10,000.00
Winlaw Fire Department Social Club	1		\$	1,000.00
<b>All Other Vendors</b>	<b>Number of Payments</b>		<b>\$</b>	<b>Value</b>
	<b>1,013</b>			<b>4,717,307</b>
1022117 Alberta Ltd.	2		\$	1,503.04
A&G Supply Ltd	1		\$	2,166.80
Ab Firetech Ltd	1		\$	2,280.85
ACE Courier Services	5		\$	239.26
Acklands-Grainger Inc	2		\$	73.16
Air Liquide Canada Inc	2		\$	105.54
Alfab Manufacturing Ltd	1		\$	694.40
Alfred Horie Construction Co. Ltd.	1		\$	193,165.37

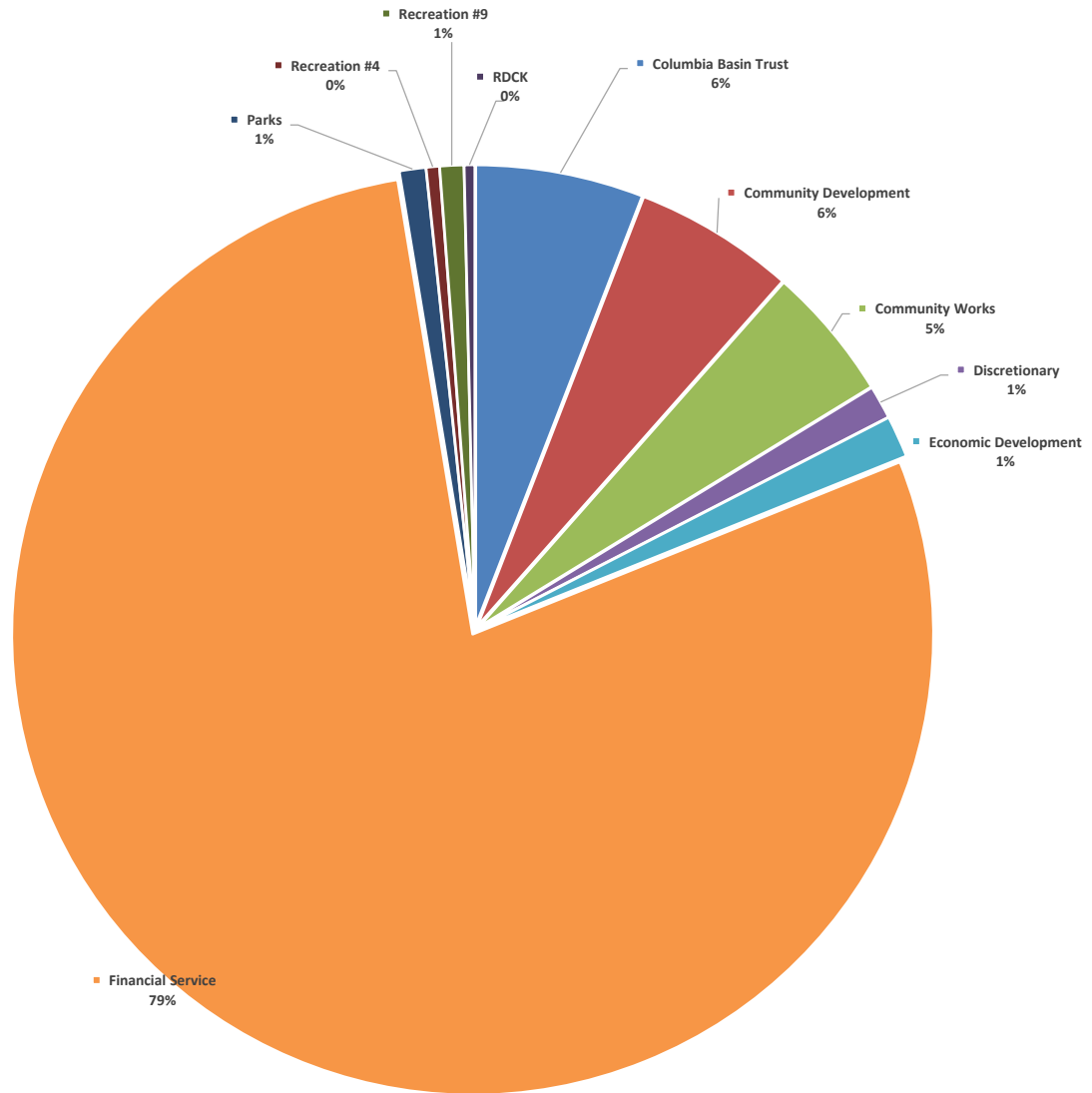
All Other Vendors	Number of Payments		Value
	1,013	\$	
			<b>4,717,307</b>
All Rite Rooter Sewage Pumping Services	1	\$	945.00
ALS Canada Ltd.	2	\$	3,959.34
Alternative Choice Glass Inc.	1	\$	288.75
Andex Equipment Rentals	11	\$	7,969.62
Andrew Sheret Ltd	11	\$	1,569.45
Anywear Garment Company	1	\$	1,122.40
Arena Resources Corp.	1	\$	1,955.89
Arrow Lakes Aggregates	1	\$	19,414.82
Arrow Professional Landscaping	3	\$	52,032.75
Associated Fire Safety Equipment	4	\$	4,889.15
Authorized Security Ltd.	2	\$	504.00
Avery Weigh-Tronix Canada	1	\$	220.64
B&L Security Patrol (1981) Ltd	1	\$	1,969.80
Balfour Autobody & Mechanical Ltd.	1	\$	68.75
Balfour Gill And Gift	1	\$	1,268.10
BC Hydro & Power Authority	4	\$	2,701.25
BC One Call Limited	1	\$	162.76
BC Product Stewardship Council	1	\$	1,312.50
BC Transit	10	\$	333,982.43
Bell Media Radio GP	2	\$	882.00
Bencor Industries Ltd.	2	\$	588.77
BES Ltd.	1	\$	15,855.00
Bigfoot Security Systems	1	\$	719.25
Bill's Heavy Duty Enterprises (2004) Ltd.	13	\$	10,761.41
Black Press Group Ltd	2	\$	2,521.76
Border Holdings Ltd.	2	\$	455,968.10
Box Lake Lumber Products Ltd	1	\$	130.28
Brandt Tractor Ltd	1	\$	100.74
Brenntag Canada Inc	1	\$	2,196.97
Brenton Industries Ltd	1	\$	980.00
British Columbia Recreation & Parks Association	1	\$	500.00
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	10	\$	580.31
Canada Post Corporation - Remittance Processing	1	\$	882.00
Canadian Centre for Occupational Health and Safety	5	\$	90.00
Canadian Linen & Uniform	3	\$	230.92
Canadian Red Cross	1	\$	321.41
CanGas Propane Inc.	1	\$	180.01
Carey McIver & Associates Ltd.	1	\$	964.69
Caro Analytical Services	2	\$	635.73
Cascade Lock & Safe	1	\$	194.90
Castle Fuels (2008) Inc	1	\$	506.52
Castlegar Home Hardware	1	\$	783.95
Castlegar, City Of	5	\$	25,477.23
Central Kootenay Garbage Club	2	\$	10,344.45
Central Kootenay Invasive Species Society	1	\$	20,416.20
Centrix Control Solutions LP	1	\$	754.88
City Glass and Windshield Shop Ltd.	1	\$	794.01
Cleartech Industries Inc	5	\$	13,285.98
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	9	\$	856.09
Cottonwood Lake Preservation Society	1	\$	15,000.00
Cover Architectural Collaborative Inc.	1	\$	7,441.88
Cowan's Office Supplies	30	\$	9,065.82
Cranbrook Water Conditioning Ltd.	5	\$	171.18
Crawford Bay & District Hall & Parks Association	1	\$	63.00
Crawford Bay Store	5	\$	443.57
Crescent Valley Community Hall Society	1	\$	110.00
Creston Card & Stationery	7	\$	590.21
Creston Truck Service Ltd. DBA Kootenay Peterbilt	1	\$	946.78
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	7	\$	703,757.25
Cupe Local 2262	2	\$	4,266.40
Cupe Local 748	2	\$	1,552.75
CW Heavy Duty LTD	1	\$	10,437.00
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	6	\$	1,740.32
Deboon, Arnold	1	\$	265.00
Denham Ford (BC) Ltd.	1	\$	250.82
DHC Communications Inc	3	\$	1,499.02
Distributel Communications Limited	1	\$	319.08
Downtown Automotive	1	\$	166.14
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	147.00
Eclipse Inspection and Welding Services	1	\$	840.00
Emco Corporation	1	\$	621.57
Entandem	4	\$	236.45
Expresslane Deliveries	1	\$	336.00
Factor 5 Group Inc	1	\$	28,402.50
Federated Co-Operatives Ltd	8	\$	2,020.31
Ferno Canada	1	\$	157.50
FlagHouse	2	\$	397.34
FortisBC - Electricity	54	\$	45,442.05
Fortisbc - Natural Gas	4	\$	22,416.02
Four Star Communications Inc	1	\$	115.50
Fraser Valley Building Supplies Inc.	11	\$	1,040.40
Freightliner of Cranbrook Ltd.	3	\$	2,838.99
Frozen Solutions Inc. dba Frozen Refrigeration	4	\$	55,959.43
Gain, Thomas Scott	1	\$	2,625.50
Georama Holdings Ltd.	1	\$	127.68
GFL Environmental Inc.	19	\$	42,037.11
Gilbert Parts Depot	11	\$	1,975.25
Glacier View Glass Ltd.	2	\$	434.54
Global Industrial Canada	2	\$	786.20

All Other Vendors	Number of Payments		Value
	1,013	\$	
			<b>4,717,307</b>
Goat Mountain Enterprises Ltd	2	\$	1,611.75
GoTo Technologies Canada Ltd.	1	\$	23.52
Gray Creek Store	5	\$	372.65
GroupHEALTH Northern Partners	1	\$	45,358.00
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	1	\$	409.50
Gwen Bridge Consulting Ltd.	1	\$	787.50
Hall Printing	2	\$	1,316.90
Healthy Community Society of the North Slokan Valley	1	\$	7,800.00
Hewgill, Mathew	1	\$	125.00
Hipperson Hardware	1	\$	11.19
Hi-Pro Sporting Goods Ltd	1	\$	778.63
Hitchon, William DBA: 5th Gear	1	\$	2,600.00
HomePlus Products	1	\$	3,820.63
Hubert, Cody	1	\$	400.00
Hufty's Leasing Ltd	1	\$	497.88
HuskyPro	1	\$	2,604.87
Hywood Truck & Equipment Ltd	13	\$	7,216.03
I.T. Blueprint Solutions Consulting Inc.	2	\$	3,060.00
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	1	\$	796.48
Infosat Communications	1	\$	246.59
Inland Allcare	10	\$	2,230.72
Inland Kenworth (Castlegar)	4	\$	3,055.75
Insight Canada Inc.	1	\$	52.51
Insurance Corporation of BC	5	\$	1,115.00
Integrated Sustainability Consultants Ltd.	2	\$	166,434.11
Interior Health Authority - Environmental Health	1	\$	126.00
Iron Mountain	1	\$	270.89
IronTek Land Developments	2	\$	18,008.64
Irwin Air Ltd	1	\$	167.25
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	14	\$	780.08
Jennifer Wickwire	1	\$	375.00
Jet Ice Ltd	1	\$	683.17
Johnson, Javan	1	\$	2,546.00
Kabatoff Sand & Gravel Ltd	1	\$	12,733.95
Kal Tire (Nelson)	2	\$	596.01
Kalawsky Chevrolet Buick GMC (1989) Ltd	1	\$	198.07
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	3	\$	409.72
Kaslo Front Street Market	2	\$	35.25
Kaslo Home Hardware	1	\$	19.02
Kaslo Infonet Society	1	\$	72.69
Kaslo Mechanical Inc	1	\$	746.63
Kaslo Pump	1	\$	107.53
Kaslo, Village Of	1	\$	64.56
Kathy Gordon's Cleaning Services	4	\$	467.00
Kelly's Maintenance and Services	1	\$	2,625.00
KEM Services	1	\$	1,050.00
Kemlee Equipment Ltd	3	\$	395.16
Kendrick Equipment (2003) Ltd	1	\$	210.98
Kilburn, Jackie	2	\$	3,200.00
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	727.98
Knudsen, Joshua	1	\$	60.00
Kokanee Fire & Safety Ltd.	5	\$	1,502.50
Kone Inc	1	\$	553.35
Kootenay Carshare Cooperative	2	\$	13.44
Kootenay Catering Company	1	\$	283.50
Kootenay Glass & Mirror Ltd	2	\$	637.79
Kootenay Industrial Supply Ltd	12	\$	1,577.73
Kootenay Kids Society	1	\$	45.70
Kootenay Lake Electric Ltd	3	\$	1,060.81
Kootenay Swiftwater Specialists	2	\$	6,111.80
Kootenay Valley Water & Spas	4	\$	196.90
KRIK Services Co	1	\$	289.07
Lawrence-Fry, Eowyn DBA ELF Cleaning	1	\$	127.50
Lectric Ave Electronics	2	\$	51.47
Legion Kaslo Branch #74	1	\$	293.50
Lidstone & Company	4	\$	5,250.30
Lifesaving Society	6	\$	1,468.21
Lin & Mike Plumbing & Heating Ltd	1	\$	2,093.68
Linde Canada Inc.	1	\$	155.74
Little h Design Works	2	\$	2,929.50
Liv North Inc.	1	\$	17,903.02
Lordco Parts Ltd	8	\$	462.77
Martech Electrical Systems Ltd	1	\$	309.55
Masse Environmental Consultants Ltd.	5	\$	2,717.40
Mayday Electric Ltd	2	\$	1,411.20
Mediquest Technologies Inc	1	\$	904.12
Mills Bros Construction Ltd	4	\$	2,809.73
Mills Office Productivity	6	\$	220.79
Minister of Finance	3	\$	7,778.15
Minister Of Finance - Product Distribution Centre	1	\$	300.85
Mitchell Supply Ltd	13	\$	2,396.67
Moreira, Maxine	1	\$	30.00
Morrow Bioscience Ltd	1	\$	10,737.50
Mountain Logic Solutions Inc.	1	\$	6,073.20
Municipal Insurance Association Of BC	2	\$	500.00
Nakusp, Village Of	2	\$	82,206.69
Nanaimo, City of	4	\$	1,685.25
Napa Auto Parts (Nelson)	3	\$	66.52
Navigata Communications Ltd. dba ThinkTel	1	\$	16.42
NDB Construction Ltd.	1	\$	8,911.35
Nelson & District Chamber of Commerce	1	\$	126.00
Nelson & District Rod & Gun Club	1	\$	600.00

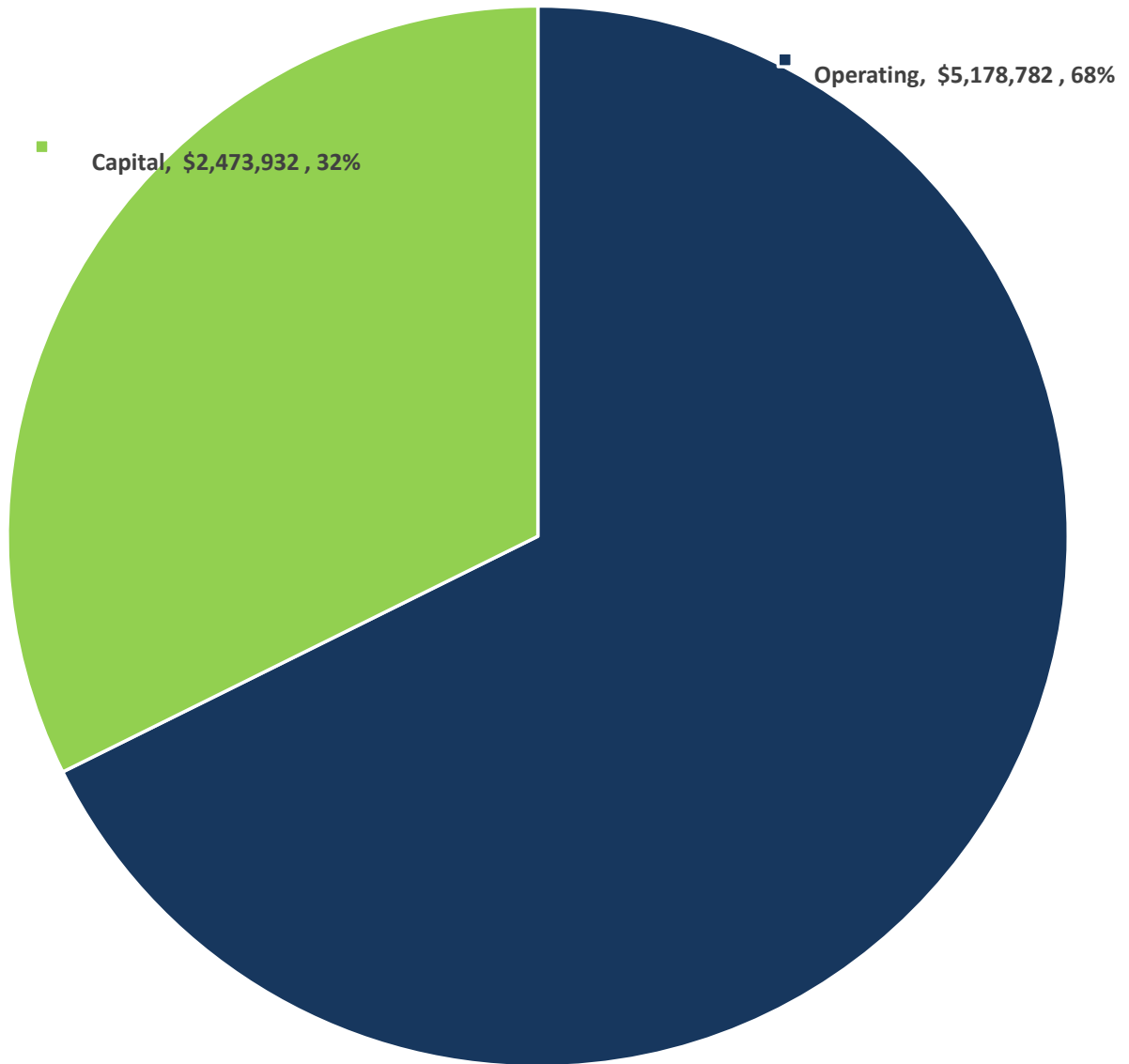
All Other Vendors	Number of Payments		Value
	1,013	\$	
			<b>4,717,307</b>
Nelson Building Centre Ltd	32	\$	2,312.42
Nelson Christian School Society	1	\$	500.00
Nelson Chrysler A Division of City Auto Ltd	1	\$	50,995.56
Nelson Farmers Supply Ltd	9	\$	1,608.21
Nelson Hydro	17	\$	28,012.47
Nelson Leafs Hockey Society	1	\$	4,788.00
Nelson Tiny Houses	2	\$	12,600.00
Nelson Toyota	1	\$	1,598.01
Nelson, City Of	6	\$	38,337.92
New Denver, Village Of	1	\$	71,322.00
Northstar Creston - Chev Olds Pontiac Buick	1	\$	141.84
Oso Negro	2	\$	127.50
Overland West Freight Lines Ltd	4	\$	4,628.05
Panio, Gerald	1	\$	44.79
Paragon Micro Canada	2	\$	8,926.14
Park N Play Design Company Ltd.	1	\$	2,622.93
Passmore Firehall Social Club	1	\$	5,000.00
Passmore Laboratory Ltd	5	\$	1,250.00
Pereversoff Automotive Repair	4	\$	4,951.00
PerfectMind Inc.	1	\$	5,460.00
Pictometry Canada Corp.	1	\$	3,214.40
Pilla, Megan	1	\$	1,472.00
Pitbull Contracting Ltd	1	\$	1,317.40
Pitney Bowes	3	\$	1,312.86
Power Paving	1	\$	38,193.75
Prestige Lakeside Resort	1	\$	540.50
Propane Busters Inc.	1	\$	5,871.18
Purolator Inc	1	\$	47.49
Pyramid Building Supplies	3	\$	233.61
Quality Saw & Knife Ltd.	1	\$	179.20
R.H. Strong Refrigeration Design Inc.	1	\$	1,228.50
RC Strategies Inc.	1	\$	2,940.00
Reliance Office Services Ltd	1	\$	2,415.00
Rescue Canada Resource Group Inc	3	\$	4,041.25
Rfs -Canada	6	\$	644.88
Ricoh Canada Inc	5	\$	6,075.71
Right Touch Auto Detailing, The	1	\$	388.09
Riondel Cable Society	3	\$	560.00
Riverside Farm	5	\$	9,864.54
Roadpost Inc. T46274	2	\$	692.88
Roblee Trucking	1	\$	2,559.38
Rocky Mountain Agencies	5	\$	22,007.19
Rocky Mountain Phoenix	20	\$	953,365.84
Rocky Point Engineering Ltd.	1	\$	2,625.00
Royal E Holdings Ltd -Nelson Onsite Solutions	1	\$	212.63
Rutherglen, Cohen	2	\$	1,542.20
Salmo Valley Youth & Community Centre	1	\$	866.67
Save-On-Foods (Creston)	2	\$	100.22
Score Construction Ltd	1	\$	38,220.00
Secure By Design	3	\$	411.56
Secure Energy	1	\$	102,398.76
Selkirk College (Castlegar)	1	\$	2,559.36
Selkirk Security Services Ltd	3	\$	254.96
Sfj Inc	1	\$	4,814.61
Shaw Buisness A division of Shaw Telecom G.P.	2	\$	2,092.89
Shaw Cable	23	\$	3,326.60
Silverton Building Supplies Ltd	1	\$	4.12
Simon's Garage Door Services	1	\$	908.25
Siray, Kim dba Family Design & Creations	1	\$	420.00
Sk Electronics Ltd	13	\$	3,228.31
Slocan Park Community Hall Society	1	\$	656.37
Slocan Valley Home Hardware	4	\$	351.97
Slocan, Village Of	1	\$	80.00
SLR Consulting (Canada) Ltd.	1	\$	52,410.79
Small, Jennifer	1	\$	75.00
SNT Engineering Ltd.	1	\$	12,243.00
Speedpro Signs (Trail)	1	\$	168.00
Sperling Hansen Associates Inc	2	\$	10,808.12
SRK Consulting (Canada) Inc.	1	\$	46,456.60
Stafford Welding	2	\$	1,611.75
Starlight Tool Services Ltd	4	\$	807.28
Sterling Backcheck Canada Corp.	1	\$	279.53
Stewart Mcdannold Stuart	2	\$	1,821.85
Studio 9 Architecture & Planning Ltd	1	\$	2,770.69
Sullivan Stone Company Ltd	1	\$	190.40
Sun Life Assurance Company of Canada	2	\$	1,211.08
Sundry Vendor	36	\$	13,100.65
Swamp Creek Ventures	1	\$	34,839.00
Swift Internet	4	\$	291.20
Taghum Shell (1997)	5	\$	408.27
Team Aquatic Supplies	1	\$	632.10
Technical Safety BC	2	\$	2,091.00
Telus Communications Inc	6	\$	33,600.41
Telus Mobility	2	\$	16,962.96
Terus Construction Ltd.	2	\$	504.73
The ATACC Group Ltd.	1	\$	4,000.00
The Corporation of the Village of Salmo	1	\$	65,722.08
Thiele, Dustin	3	\$	855.00
Thiessen, Garry	2	\$	6,090.00
Thomas & Company Locksmithing Ltd.	1	\$	62.23
Thurber Engineering Ltd.	1	\$	341.25
Tip-it Waste Solutions Inc.	3	\$	1,483.63
Top Cat Construction Ltd.	1	\$	30,954.00
Tratech Mechanical Ltd	2	\$	71,699.67
Trowalex Equipment Rentals And Sales	10	\$	4,014.24

All Other Vendors	Number of Payments		Value
	1,013	\$	4,717,307
Tu-Dor Lock & Safe Ltd	4	\$	138.75
Uline Canada Corporation	1	\$	486.12
Unit4 Business Software Corporation	1	\$	924.00
Ups Canada	1	\$	60.09
Urban Systems Ltd.	1	\$	11,654.69
Valhalla Concepts Ltd.	2	\$	83,700.03
Valley Voice Ltd	3	\$	1,803.06
Van Houtte Coffee Services	3	\$	630.70
Van Kam Freightways Ltd	4	\$	1,767.10
VH Sporte Canada	2	\$	1,937.60
Vista Radio Ltd	1	\$	630.00
Waltec Electric Ltd.	1	\$	677.25
Wasp Manufacturing Ltd.	2	\$	2,119.83
Waste Management	15	\$	7,916.38
Wesco Distribution-Canada Inc	4	\$	2,127.44
WEX Canada Ltd.	1	\$	2,627.00
WFR Wholesale Fire & Rescue Ltd	7	\$	4,799.86
Wildland Recreation Solutions	1	\$	945.00
Winlaw Mini-Mart	1	\$	26.00
Winters, Maggie	1	\$	89.06
Wolseley Waterworks Branch	1	\$	1,960.00
Wood Wyant Inc	9	\$	4,740.32
Workplace Safety & Insurance Board	1	\$	139.64
WSP Canada Inc.	1	\$	4,016.25
Xplornet Communications Inc	2	\$	222.88
Yellow Pages Group	1	\$	0.53
Zeo Tec Ltd	1	\$	693.00
Z-KO Construction Ltd.	1	\$	33,075.00
Zone West Enterprises Ltd	2	\$	599.20

# Grants by Type



## August 2022 Capital VS Operating Expenditures

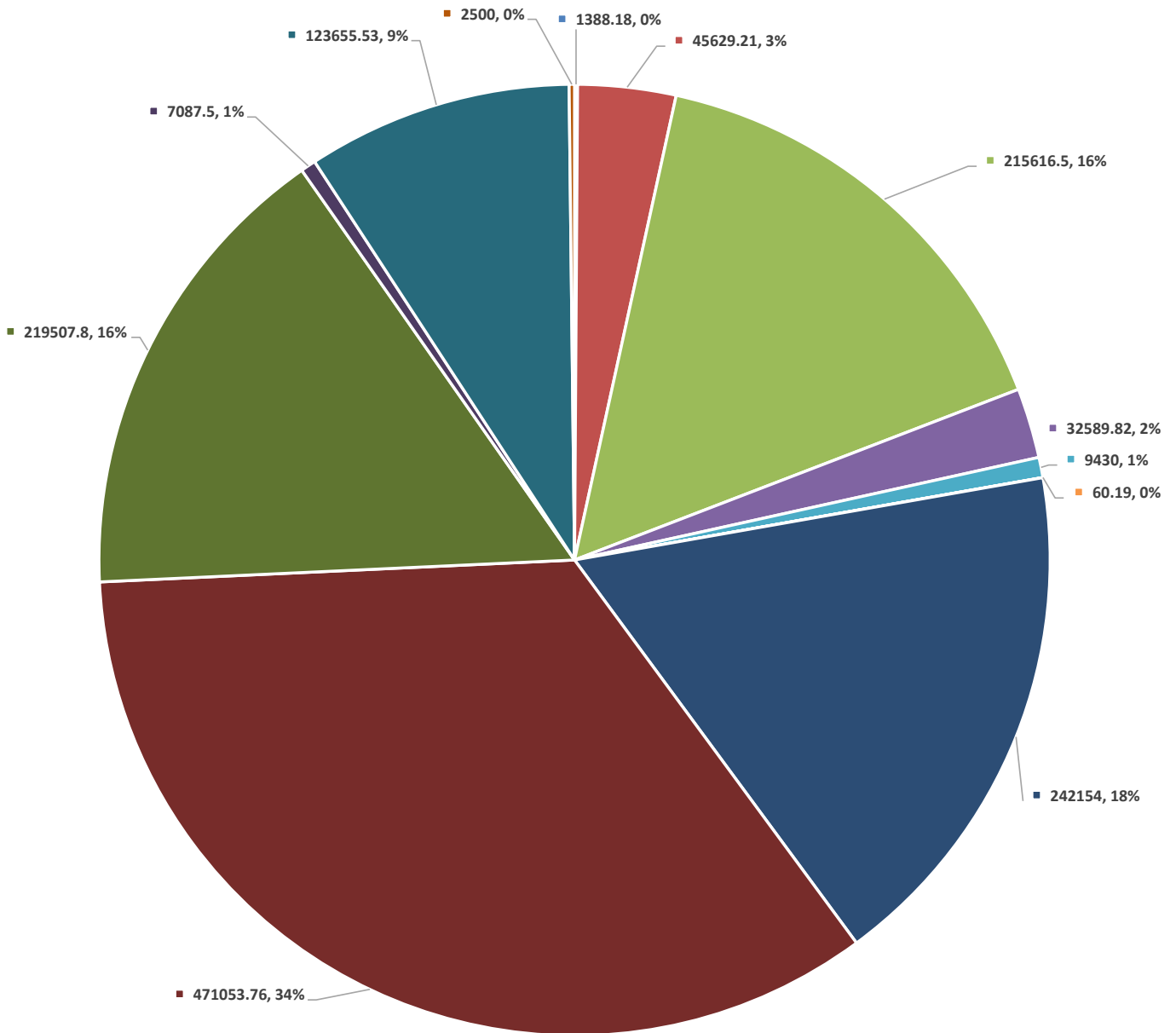


■ Operating

■ Capital



## August 2022 Capital by Service



- Aquatic Centre-Castlegar and Areas J and I
- Fire Protection-Area E (Balfour, Harrop)
- Fire Protection-Area J (Ootischenia)
- Fire Protection-Areas E and F (Beasley, Blewett)
- General Administration
- Recreation Facility-Creston and Areas B, C and Area A
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Fire Protection-Area I (Tarrys, Pass Creek)
- Fire Protection-Area J (Robson, Raspberry)
- Fire Protection-Areas H and I (Slocan Valley)
- Recreation Commission No.7-Salmo and Area G
- Recreation Facility-Nelson and Areas F and Defined E



# Board Report

**Date of Report:** September 8 , 2022  
**Date & Type of Meeting:** September 22, 2022, Regular Open Board Meeting  
**Author:** Stephanie Johnson, Planner  
**Subject:** OCP AND ZONING AMENDMENT BYLAWS  
**File:** Z2009J-07670.040-HAINES-BA000046  
**Electoral Area/Municipality** Area J

## SECTION 1: EXECUTIVE SUMMARY

This report seeks the Board’s consideration of an application to amend the Official Community Plan (OCP) Bylaw and Zoning Bylaw to change the land use designation and rezone the subject property at 4950 Broadwater Road in Electoral Area ‘J’. This application proposes to amend the OCP designation from Rural Residential (RR) to Country Residential One (CR1), and to rezone the subject property from Rural Residential (R3) to Country Residential (R2) to permit the construction of three single detached dwellings on the subject property.

The 3.3-hectare (ha) size subject site is currently vacant. The intent is to construct a principal residence and two single detached dwelling units for long-term rental use on the parcel.

At the May 19, 2021 Open Board meeting the Regional Board resolved to give first and second readings to *OCP Amendment Bylaw No. 2787, 2021 and Zoning Amendment Bylaw No. 2788, 2021*, and refer this application to a Public Hearing. A Public Hearing was held on June 29, 2021. On August 23, 2021 the Regional Board gave third reading to the amending bylaws subject to providing confirmation of water servicing for the proposed dwellings.

Since proof of water has been received staff recommend that the Board ADOPT the amending bylaws.

## SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION	
<b>Property Owners:</b>	Natalie and Tyler Haines
<b>Property Location:</b>	4950 Broadwater Road, Electoral Area ‘J’
<b>Legal Description:</b>	LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651)
<b>Property Size:</b>	3.3 ha
<b>OCP Designation:</b>	Rural Residential (RR)
<b>Zoning:</b>	Rural Residential (R3)

ORIENTATION	ZONING	LAND USE
North	Open Space (OS)	Undeveloped forested lands
East	Rural Residential (R3)	Residential
South	Open Space (OS)	Open Space – Arrow Lake
West	Rural Residential (R3)	Residential

Site Context

The subject property is designated Rural Residential (RR) under *Electoral Area 'J' Official Community Plan Bylaw No. 1157, 1996* and zoned Rural Residential (R3) under *Electoral Areas F, I, J and K Zoning Bylaw No. 1675, 2004*. The general location of the site is east of Robson and west of the Keenleyside Dam. The 3.3 ha subject property is currently vacant and is located approximately 400 metres from Driftwood Beach. The parcel is a hooked lot, bisected by Broadwater Road with the lowland parcel being approximately 1.88 ha in size, which fronts lower Arrow Lake to the south. The upland portion of the subject lands is approximately 1.42 ha in area.



Figure 1: Site Location Overview

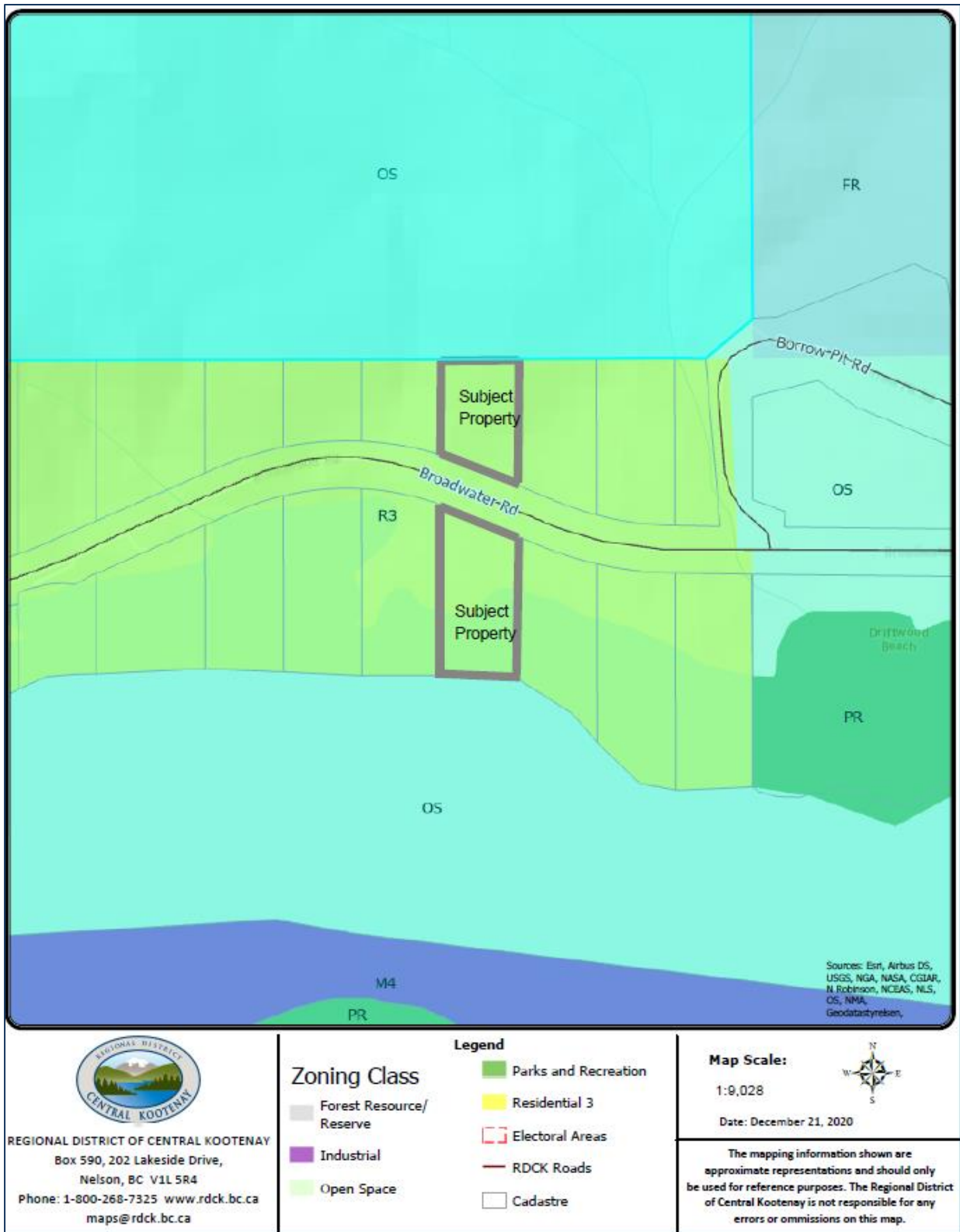


Figure 2: Zoning Overview



## Development Proposal

This application is to amend OCP land use designation from Rural Residential (RR) to Country Residential One (CR1), and to rezone subject property from Rural Residential (R3) to Country Residential (R2). The applicant seeks these bylaw amendments to facilitate the construction of three single detached dwellings on the subject property. The intent is to construct a principal residence on the upland section and build two single detached dwelling units for long term rental use on the lowland portion of the parcel.

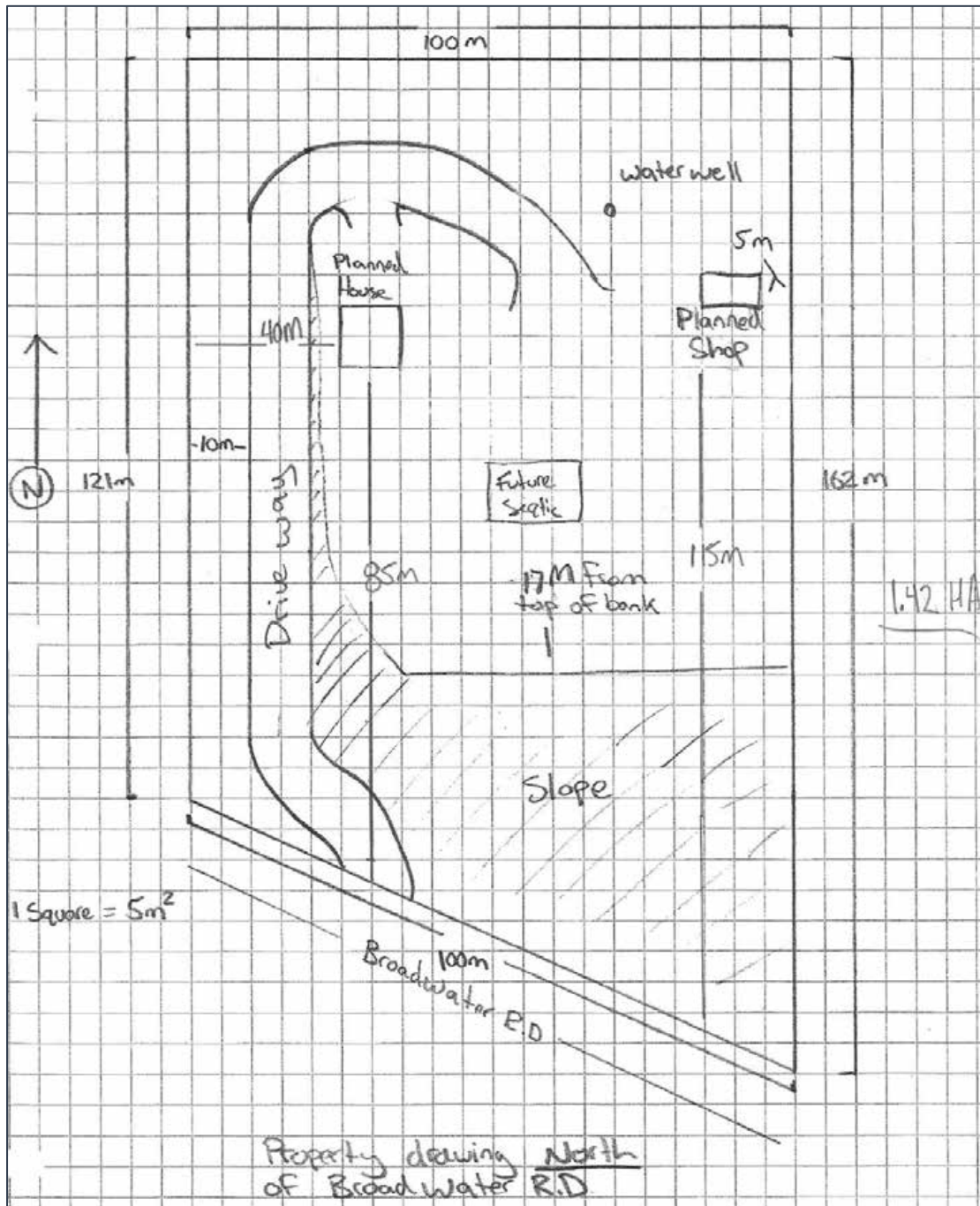


Figure 3: Site Plan for Upland Portion

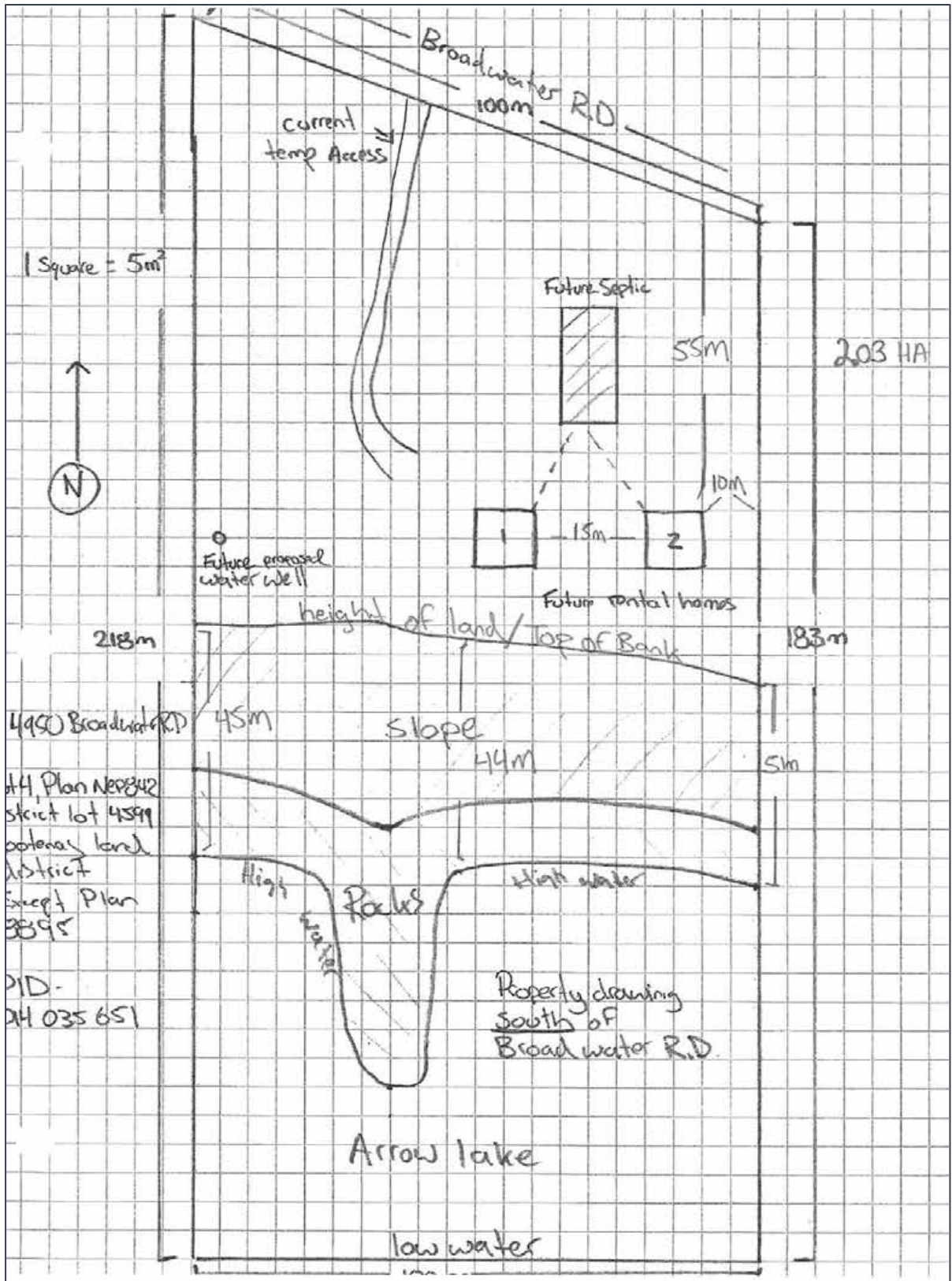


Figure 4: Site Plan for Lowland Portion

Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

*Relevant General Residential Policies:*

3.2.1.3 Clustering of residential development shall be permitted in order to create separation between neighbouring developments and to ensure that they do not form continuous development.

*Country Residential 1 Policies:*

3.2.3.1 The principal use shall be residential and/or agriculture.

3.2.3.2 One dwelling unit shall be permitted per lot and one additional dwelling shall be permitted for every one (1) hectare of lot area over one (1) hectare.

3.2.3.3 The minimum lot size shall be one (1) hectare.

3.2.3.4 The clustering of development in either single detached or multi-residential dwellings subject to the maintenance of buffers on non- agricultural lands will be considered and encouraged by the Board of the Regional District.

*Relevant Rural Residential Policies*

3.2.5.1 The principal use shall be residential or agricultural.

3.2.5.2 One dwelling unit shall be permitted per lot and one additional dwelling shall be permitted for every two (2) hectares of lot area over two (2) hectares.

3.2.5.3 The average lot size for subdivision of Rural Residential land shall be at least two (2) hectares. 3.2.5.4 Within this designation a number of different zones may be applied allowing differing levels of uses accessory to residential uses.

3.2.5.5 The clustering of development in either single detached or multi-residential dwellings subject to the maintenance of buffers on nonagricultural lands will be considered and encouraged by the Board of the Regional District.

Relevant Community Specific Policies for Robson/Raspberry:

Section 3.10.1 Robson/Raspberry

3.10.1.6 All other private lands not serviced by the Robson/Raspberry Improvement District's community water system shall be designated Country Residential, Rural or Agricultural.

*Relevant Zoning Policies:*

3.1.3 Land use decisions for all zones shall be directed by the following criteria:

3.1.3.1 preservation of the rural nature of the area;

3.1.3.2 existing land use;

- 3.1.3.3 soil conditions with special regard to stability, liability to ponding, drainage, slope and topography, fertility and suitability for farming, horticulture or silviculture;
- 3.1.3.4 proven availability of adequate potable water;
- 3.1.3.5 proven capability for sewage disposal without danger of contaminating groundwater;
- 3.1.3.6 the desirability of securing reasonable privacy for residents;
- 3.1.3.7 the desirability of providing access to riparian areas for residents and tourists alike;
- 3.1.3.8 the need to prevent pollution of the environment and to protect the quality of the visual landscape; and
- 3.1.4 The need to protect areas identified as important for the maintenance of the groundwater resources.

Floodplain Management Bylaw No. 2080, 2009

The lowland section of the subject property fronts on lower Arrow Lake, which would trigger the relevant floodplain setback and flood construction level requirements set out in the Regional District’s *Floodplain Management Bylaw No. 2080, 2009* at the time of building.

**SECTION 3: DETAILED ANALYSIS**

**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

The \$1,800 fee for an OCP amendment bylaw and Zoning amendment bylaw was paid pursuant to the RDCK’s *Planning Procedures and Fees Bylaw No. 2457, 2015*.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

A Public Hearing was held on June 29, 2021 to allow for public comment on the proposed rezoning in accordance with Section 464 of the *Local Government Act (LGA)*. No members of the public attended the virtual Public Hearing.

**3.3 Environmental Considerations**

The subject property is currently vacant, however, is not heavily treed. Related site clearing and disturbance would be required should this land use application be approved. Staff outline that the Ministry of Forests, Lands, Natural Resource Operations and Rural Development have no concerns with this development proposal.

**3.4 Social Considerations:**

If approved, this development proposal would enable two additional residential dwellings to be constructed on the subject property. This would increase local housing stock, and provide some benefit in addressing local housing needs.

**3.5 Economic Considerations:**

Should this application be endorsed by the Regional Board, the resulting development would provide some limited economic benefits through employment opportunities arising from the construction of the proposed residential dwellings units.



### 3.6 Communication Considerations:

A Public Hearing was held on June 29, 2021. No members of the public attended the meeting and one written submission was made in response to the notification letters circulated to adjacent property owners or two consecutive Public Hearing advertisements placed in the Castlegar News. To summarize, the adjacent property owner outlined that their site is periodically [used] for activities, such as, dewatering logs from Arrow Lakes, which *“entails using machines, such as, excavators and loaders...[which] may not always be compatible with [residential land uses]”*.

### 3.7 Staffing/Departmental Workplace Considerations:

Should the amending bylaws receive third reading, staff will coordinate bringing back *Zoning Amendment Bylaw No. 2774, 2021* to the Regional Board for consideration of adoption.

### 3.8 Board Strategic Plan/Priorities Considerations:

This application falls under the operational role of Planning Services.

## SECTION 4: OPTIONS & PROS / CONS

Please find the following rationale behind the staff recommendation:

- The development proposal aligns with the intent of the OCP objectives and policies as stated in the Plan for housing and residential development. Staff outline that the existing RR policies are very similar to the proposed CR1 policies, with the exception of the minimum site area. Under the RR designation *“one dwelling unit shall be permitted per lot and one additional dwelling shall be permitted for every two (2) hectares of lot area over two (2) hectares”*. The CR1 policies state, that *“one dwelling unit shall be permitted per lot and one additional dwelling shall be permitted for every one (1) hectare of lot area over one (1) hectare”*.
- Due to Broadwater Road bisecting the subject property the upland portion is already visually and physically separated from the lowland section.
- Information from a qualified professional will be required (i.e. assessment reports et al.) has been submitted outlining that the proposed new residences could be serviced adequately.
- The development proposal will not significantly change the permitted density, and if the applicant can prove that adequate levels of servicing is available, the overall impact to the surrounding area is deemed to be minimal.
- Give the pattern of development in the surrounding neighbourhood, this residential infill proposal should not detract from the semi-rural suburban character of the area.
- This development proposal would also enable two additional residential dwellings to be constructed on the subject property. This would increase local housing stock, and provide some benefit in addressing local housing needs.
- No members of the public attended the Public Hearing and no written submissions were made in response to the notification letters circulated to adjacent property owners or two consecutive advertisements placed in the Castlegar News.

It is for the above reasons that staff recommend that the Regional Board ADOPT the amending bylaws.

### OPTIONS:

**OPTION 1:** That *Official Community Plan Amendment Bylaw No. 2787, 2021* being a bylaw to amend the *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED.

And that the Chair and Corporate Officer be authorize to sign the same.

And that *Zoning Amendment Bylaw No.2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED.

And further that the Chair and Corporate Officer be authorized to sign the same.

**OPTION 2:** That no further action be taken with respect to *Official Community Plan Amendment Bylaw No. 2787, 2021* being a bylaw to amend the *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996*.

And that no further action be taken with respect to *Zoning Amendment Bylaw No. 2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004*.

## SECTION 5: RECOMMENDATIONS

1. That *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2787, 2021* being a bylaw to amend the *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.
2. That the *Regional District of Central Kootenay Zoning Amendment Bylaw No.2788, 2021* being a bylaw to amend the *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby ADOPTED, and that the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,  
Stephanie Johnson, Planner

## CONCURRENCE

Planning Manager – Nelson Wight	Approved
General Manager of Development Services – Sangita Sudan	Approved
Stuart Horn – Chief Administrative Officer	Approved

### ATTACHMENTS:

**Attachment A – OCP Amendment Bylaw No. 2787, 2021**

**Attachment B – Zoning Amendment Bylaw No. 2788, 2021**

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2787

A Bylaw to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996

WHEREAS it is deemed expedient to amend Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Schedule 'B' of Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996 be amended by changing the Land Use Designation of LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) from Rural Residential (RR) to Country Residential One (CR1), as shown on the attached Map.
2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2787, 2021."

READ A FIRSTTIME this 19th day of May, 2021.

READ A SECOND TIME this 19th day of May, 2021.

WHEREAS A PUBLIC HEARING was held this 29th day of June, 2021

READ A THIRDTIME this 23rd day of August, 2022

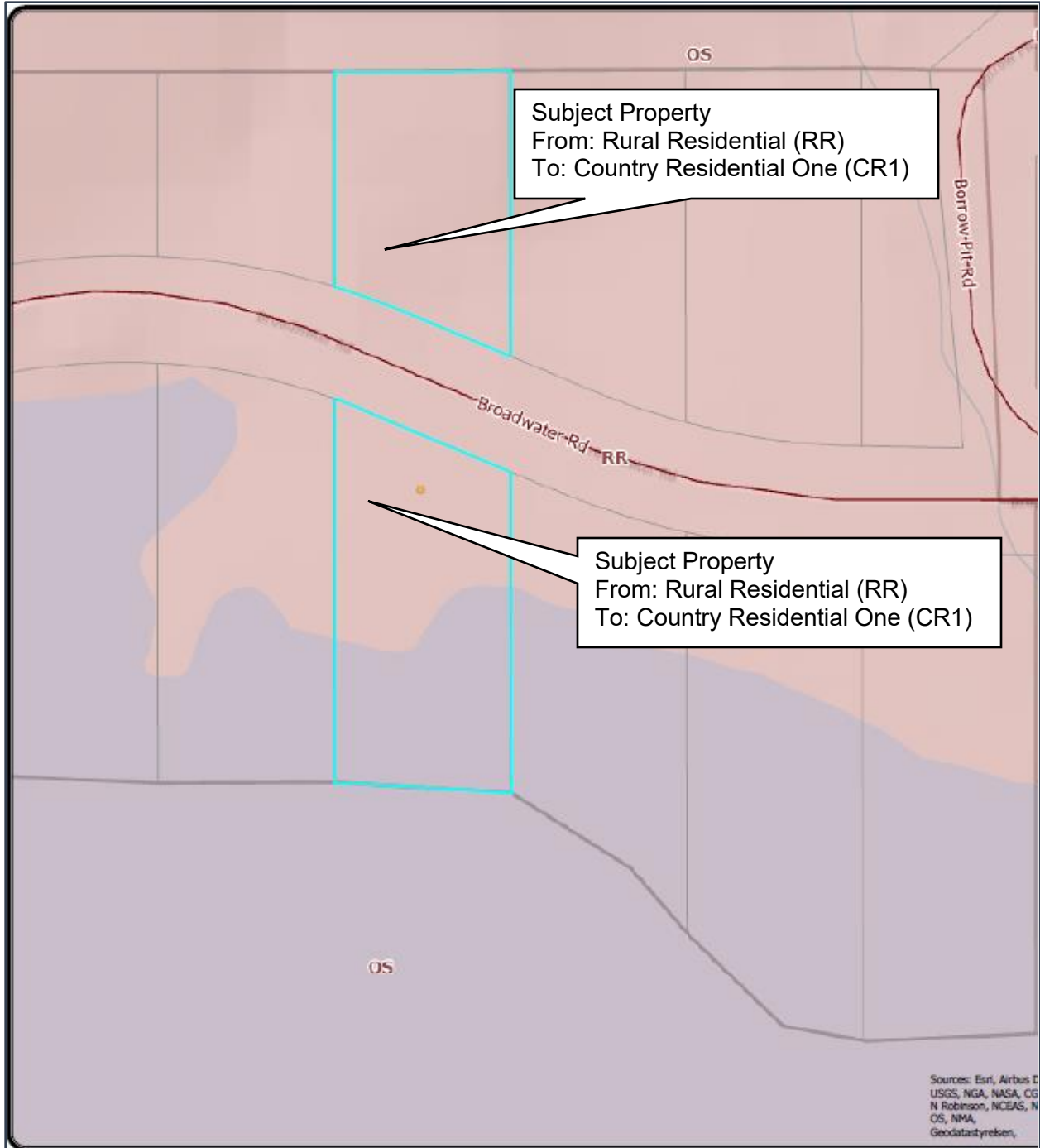
ADOPTED this [Date] day of [Month], 20XX.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGN Robinson, NCEAS, NCS, NMA, Geodatastyrelsen,



REGIONAL DISTRICT OF CENTRAL KOOTENAY  
 Box 590, 202 Lakeside Drive,  
 Nelson, BC V1L 5R4  
 Phone: 1-800-268-7325 www.rdck.bc.ca  
 maps@rdck.bc.ca

Schedule 'A'  
 Amendment Bylaw No. 2787, 2021  
 4600-20-Z2009J-07670.040  
 Owner: Haines

Map Scale:

1:4,514

Date: May 6, 2021



The mapping information shown are approximate representations and should not be used for reference purposes. The Regional District of Central Kootenay is not responsible for errors or omissions on this map.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2788

A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That
2 Schedule 'A' of Regional District of Central Kootenay Zoning Amendment Bylaw No. 1675, 2004 be amended by changing the Zoning Designation LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) from Rural Residential (R3) to Country Residential (R2), as shown on the attached Map.
3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as "Regional District of Central Kootenay Zoning Amendment Bylaw No. 2788, 2021."

READ A FIRSTTIME this 19th day of May, 2021.

READ A SECOND TIME this 19th day of May, 2021.

WHEREAS A PUBLIC HEARING was held this 29th day of June, 2021

READ A THIRDTIME this 23rd day of August, 2022

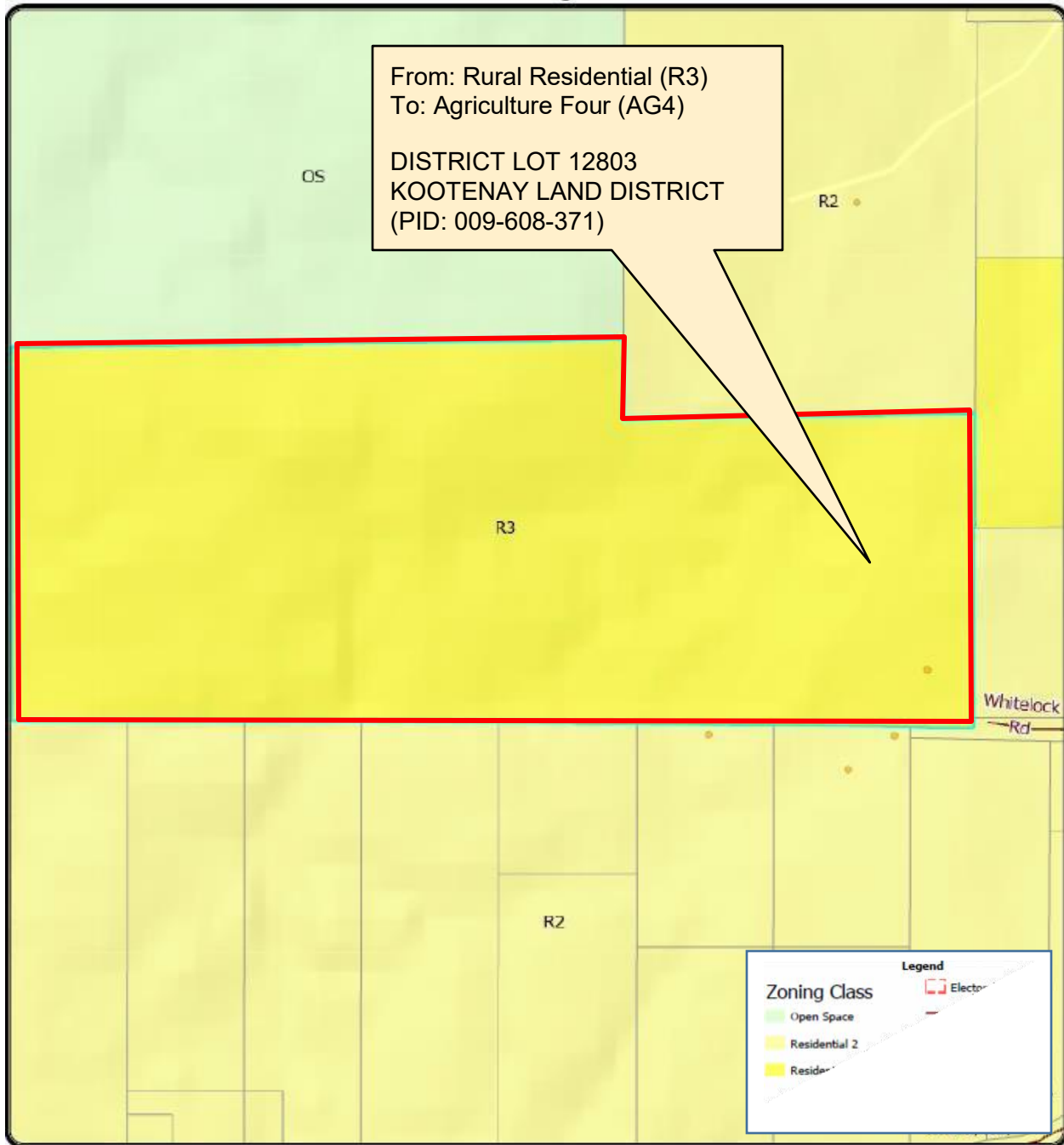
ADOPTED this [Date] day of [Month] , 20XX.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer



REGIONAL DISTRICT OF CENTRAL KOOTENAY  
Box 590, 202 Lakeside Drive,  
Nelson, BC V1L 5R4  
Phone: 1-800-268-7325 www.rdck.bc.ca  
maps@rdck.bc.ca

Schedule 'A'  
Amendment Bylaw No. 2776, 2021  
4600-20-Z2007F-10121.000  
Owner: McCormick

Map Scale:

1:9,028

Date: March 31, 2021



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2796

---

A bylaw to establish a commission to make recommendations on the Village of Nakusp and Electoral Area K Recreational Program Local Service.

---

WHEREAS a regional district may, pursuant to the *Local Government Act*, establish a commission to advise and bring recommendations to the Board on the operations of a regional district service;

AND WHEREAS a regional district may by bylaw, pursuant to the *Local Government Act*, delegate certain administrative duties and authorities to a commission;

AND WHEREAS the Regional Board adopted “Nakusp and Electoral Area K (Rec #4) Recreational Program Bylaw No. 781, 1990”, as amended, which established a recreation service on behalf of the Village of Nakusp and Electoral Area K;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### COMMISSION ESTABLISHMENT

- 1 Recreation Commission No. 4– Nakusp and Electoral Area K is hereby established.

### DEFINITIONS

- 2 In this bylaw:

**Board** means the Board of the Regional District of Central Kootenay.

**Commission** means the Recreation Commission No. 4 established by this bylaw.

**Meeting Coordinator** means the person who is responsible for the preparations of the Commission meetings including the agendas and minutes as established by this bylaw.

**Primary Residence** means the dwelling where a person usually lives. A person may have only one primary residence at any given time and is used for legal purposes such as determining where a person votes or pays taxes.

**Regional District** means the Regional District of Central Kootenay.

**Service Area** means the Recreation Commission No. 4 Service Area which includes the Village of Nakusp and Electoral Area K.

## **COMMISSION PURPOSE**

- 3** The purpose of the Commission, as delegated by the Board, is to:
- (1) enhance the quality of life of participants in the Service Area by providing grant funds to recreation and service providers in the Village of Nakusp and Electoral Area K;
  - (2) consider and make recommendations to the Board on improvements and program delivery taking place at the recreational facility within the Service Area;
  - (3) consider and make recommendations to the Board on the acquisition and development of recreational facilities and program delivery in the Service Area;
  - (4) review the financial performance of the service relative to the annual budget approved by the Board;
  - (5) consider and make recommendations to the Board on the budget for review; and
  - (6) to act as two-way conduit of information and communications between the Regional District staff and the Board, and the communities within the Service Area, on Regional District matters affecting the community;

## **MEMBERSHIP**

- 4** (1) The Commission shall consist of:
- (a) the Directors representing:
    - (i) Village of Nakusp
    - (ii) Electoral Area K; and
  - (b) a maximum of six (6) and a minimum of three (3) members-at-large whose Primary Residence is in the Service Area.

Directors have full voting rights on the Commission. In the absence of the Directors, the Alternate Director for the Village of Nakusp and Electoral Area K may take the place of, vote and generally act in all matters on behalf of the absent director they represent.

## **MEMBERSHIP APPOINTMENTS**

- 5** (1) The Regional District of Central Kootenay shall place advertisements in publications which serve the Service Area to notify the public about any vacant positions on the Commission.
- (2) The Director and the members-at-large, whose term has not expired, shall review all applications and recommend to the Board of Directors the names of candidates for appointment to the Commission. In the event, the Commission does not meet quorum, the Director shall make the appointment recommendation to the Board of Directors.

- (3) All nominations shall be submitted to the Board for consideration each year no later than ten (10) days prior to the December Board meeting to assure membership is established for the next year and quorum is met.
- (4) All members-at-large shall be appointed to the Commission by resolution of the Board.
- (5) Members-at-large may be reappointed at the discretion of the Board.
- (6) The Board may, at any time, by an affirmative vote of not less than two-thirds (2/3) of the members present at the Board meeting, terminate the appointment of any or all members-at-large of the Commission.

#### **MEMBERSHIP TERM**

- 6 (1) Members-at-large shall be appointed up to a two (2) year term or a minimum of a one (1) year term depending on the Commission's requirements.
- (2) Terms shall vary, with half of the members-at-large terms expiring a year prior to the other half.
- (3) Members are expected to commit to attending meetings as required. Substitute members will not be permitted unless they are appointed as an alternate.
- (4) A member of the Commission who misses three (3) consecutive meetings without the approval of the Chair or without reason satisfactory to the Commission shall be deemed to have resigned, at which time the Commission shall notify the Board in writing in order to appoint a new member.
- (5) In the event of the death, resignation or disqualification of a member of the Commission, the Board may appoint a new member.
- (6) Should a member-at-large cease having a Primary Residence in the area they represents, they will be deemed to have resigned from the Commission.

#### **REMUNERATION**

- 7 Members of the Commission shall serve without remuneration.

#### **STRUCTURE**

- 8 (1) The Commission at its first meeting of each year shall elect the Chair for the next year from among the members of the Commission. The election of the Chair shall be in accordance with the sections from the Regional District of Central Kootenay (RDCK) Procedure Bylaw - Election of the Board Chair and Tie Vote.
- (2) The Commission may choose a Meeting Coordinator from within its membership in accordance with Section 7 of this bylaw.

- (3) As an alternative to a Meeting Coordinator selected from within the Commission membership the Commission may request that the Regional District employ a Meeting Coordinator with the cost of remuneration to be paid from the applicable Service Area.
- (4) The Meeting Coordinator shall be responsible for recording all Commission minutes, in accordance with Section 10 (1) – (3) of this bylaw.

## MEETINGS

- 9 (1) A meeting may not be closed to the public unless authorized in accordance with Section 90 of the *Community Charter* and a RDCK manager is present at the meeting. Only the Board can move items from a Closed meeting into an Open meeting.
- (2) All meetings of the Commission shall be held within the local Service Area.
- (3) The Commission shall hold minimum of three (3) regularly scheduled meetings per year, with the first meeting normally held in January. The Commission shall approve the meeting schedule at its January meeting and provide the schedule and the location of the meetings to the Corporate Administration department to add to the RDCK website.
- (4) Prior to each Commission meeting, the Meeting Coordinator shall prepare an agenda, which shall be circulated to the Commission members and the public at least 48 hours in advance. The Commission may waive the requirement for advance notice of the agenda in emergency situations requiring a special meeting.
- (5) Unless a rule of procedure is specifically outlined in this bylaw, the rule contained in the current RDCK Procedures Bylaw, as amended, shall apply. The order of precedence for conducting all meetings of the Commission shall follow:
  - (a) the rules of procedure set out in this bylaw;
  - (b) the rules of procedure within the RDCK Procedure Bylaw; and
  - (c) the current edition of *Robert's Rules of Order*.
- (6) The Commission shall adhere to the requirements described within the applicable section of the RDCK Procedures Bylaw on any procedural matters including, but not limited to, the following:
  - Notice of Special meetings
  - Closed (In Camera) Meetings
  - Electronic participation meetings
  - Attendance of public at meetings
  - Resolutions
  - Delegations and Presentations
  - Keeping Order
  - Debate and Conduct
  - Motions
  - Notice of Motion
  - Voting

- Commissions
- (7) All business of the Commission shall be conducted through the forum of a duly constituted meeting. The Commission is not permitted to delegate their duties to sub- committees.
  - (8) The quorum for the Commission is the majority of the Commission members. No meeting may proceed without quorum or the Chair/Acting Chair. If there is no quorum of the Commission within 30 minutes of the scheduled time for the meeting, the meeting must be postponed to the next meeting or rescheduled.
  - (9) The Chair, if present, shall preside at the meeting. In the absence of the Chair, but where quorum is achieved the members present shall appoint a member to act as Acting Chair for that meeting or until the elected Chair arrives.
  - (10) No act or other proceeding of the Commission shall be valid unless it is authorized by resolution adopted at a duly constituted meeting of the Commission or a resolution of the Board.
  - (11) All questions before the Commission shall be decided by a majority vote, and each member of the Commission shall have one vote.

#### **AGENDAS AND MINUTES**

- 10** (1) Agendas and minutes shall be prepared by the Meeting Coordinator of the Commission and will adhere to the templates and other guidelines from the Regional District.
- (2) Minutes shall be kept of all meetings of the Commission. They must record all those present at the meetings, as well as all staff actions and resolutions. The minutes shall be certified as correct by the Meeting Coordinator and approved by the Chair.
- (3) The minutes shall be forwarded to the Regional District Corporate Officer within fourteen (14) days of the meeting.

#### **DUTIES AND RESPONSIBILITIES**

- 11** (1) The function of the Commission is to advise and provide recommendations to the Board.
- (2) The Commission must recommend any grant allocations to the Board for review and approval by resolution.
- (3) The Commission must undertake other matters assigned by resolution of the Board and shall provide reports as required by the Board.
- (4) The Commission must adhere to the Regional District's bylaws and policies.
- (5) For certainty the Commission, or individual Commission members, shall not do any of the following unless the authority to do so is expressly delegated by the RDCK Board of Directors:

- (a) enter into agreements and contracts on behalf of the RDCK;
- (b) commit or purport to commit to the expenditure of any funds unless approved in the RDCK financial plan or by resolution of the RDCK Board;
- (c) influence the hiring, management, and disciplinary processes of RDCK employees;
- (d) seek legal advice related to the business of the Commission; and
- (e) issue media releases and communications

## **RIGHTS OF THE BOARD**

- 12** (1) The powers delegated to the Commission shall not extend to or include any of the powers of the Board of Directors which are exercised by bylaw only.
- (2) The Board retains the right to have staff review recommendations from the Commission to confirm RDCK standards and regulations are being met and staff time will be incorporated into the Service Area's budget.
- (3) The Board must approve any policies with respect to the approval, distribution, and accountability of financial contributions from the Commission to persons or groups providing recreational and cultural services on behalf of the Commission.
- (4) The Regional District shall have final authority on all decisions relating to the planning, financing, operation and maintenance of the service.
- (5) The Regional Board reserves unto itself all of its powers with respect to entering into contracts and agreements.
- (6) The Board reserves unto itself all of its powers with respect to staffing and personnel management.
- (7) The powers delegated to the Commission are subject to the limitations in accordance with Section 229 [*Delegation of board authority*] of the *Local Government Act*.

## **SEVERABILITY**

- 13** If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

## **REPEAL**

- 14** **Regional Recreation Commission Number Four (4) Bylaw No. 470, 1983** and amendments hereto, are hereby REPEALED.

**CITATION**

**15** This Bylaw may be cited as **Recreation Commission No. 4 – Nakusp and Area K Bylaw No. 2796, 2022.**

READ A FIRST TIME this 22<sup>nd</sup> day of September, 2022.

READ A SECOND TIME this 22<sup>nd</sup> day of September, 2022.

READ A THIRD TIME this 22<sup>nd</sup> day of September, 2022.

ADOPTED this 22<sup>nd</sup> day of September , 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Bylaw No. 2804**

---

A Bylaw to repeal the Denver Siding Water Local Service Establishment Bylaw No. 964, 1993.

---

WHEREAS the Board of Directors of the Regional District of Central Kootenay adopted the Denver Siding Water Local Service Establishment Bylaw No. 964, 1993 to provide the supply, treatment, conveyance, storage and distribution of water within a portion of Electoral area H (Denver Siding);

AND WHEREAS the Board has approved the Regional District of Central Kootenay enter into an Asset Transfer Agreement with the Village of New Denver for the transfer of the Denver Siding Water System;

AND WHEREAS the Board deemed it advisable to dissolve the Denver Siding Water Local Service as it is not required;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Director of Electoral Area H;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**REPEAL**

- 1 "Denver Siding Water Local Service Establishment Bylaw No. 964, 1993", and amendments hereto, are hereby repealed.

**CITATION**

- 2 This Bylaw may be cited as **Denver Siding Water Local Service Establishment Repeal Bylaw No. 2804, 2022.**"

READ A FIRST TIME this 20<sup>th</sup> day of January, 2022.

READ A SECOND TIME this 20<sup>th</sup> day of January, 2022.

READ A THIRD TIME this 20<sup>th</sup> day of January, 2022.

I hereby certify that this a true and correct copy of the **Denver Siding Water Local Service Establishment Repeal Bylaw No. 2804, 2022** as read a third time by the Regional District of Central Kootenay Board on 20<sup>th</sup> day of January , 2022.

  
\_\_\_\_\_  
Mike Morrison, Corporate Officer



ASSENT RECEIVED as per the *Local Government Act – consent on behalf of electoral participating area.*

APPROVED by the Inspector of Municipalities on the 3rd day of August, 2022.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this day of , 2022.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2829

A Bylaw to repeal the Riondel Recreation Land and Parks Specified Service Area Bylaw No. 119, 1972.

WHEREAS the Board of Directors of the Regional District of Central Kootenay (RDCK) adopted the Riondel Recreation Land and Parks Specified Service Area Bylaw No. 119, 1972 for the purpose of providing recreational lands and parks for the Riondel Recreation Land and Parks Specified Service Area;

AND WHEREAS the RDCK owns the lands identified in Bylaw No. 119 and no longer leases the lands from Cominco Limited;

AND WHEREAS the Board deemed it advisable to dissolve the Riondel Recreation Land and Parks Specified Service as it is not required;

AND WHEREAS pursuant to the Local Government Act, participating area approval has been given by the Director of Electoral Area A (previously known as Electoral Area D);

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

REPEAL

- 1 "Riondel Recreation Land and Parks Specified Service Area Bylaw No. 119, 1972", and amendments hereto, are hereby repealed.

CITATION

- 2 This Bylaw may be cited as Riondel Recreation Land and Parks Specified Service Area Repeal Bylaw No. 2829, 2022."

READ A FIRST TIME this 21st day of April, 2022.

READ A SECOND TIME this 21st day of April, 2022.

READ A THIRD TIME this 21st day of April, 2022.

I hereby certify that this a true and correct copy of the Riondel Recreation Land and Parks Specified Service Area Repeal Bylaw No. 2829, 2022 as read a third time by the Regional District of Central Kootenay Board on day of , 2022.

[Signature]
Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – consent on behalf of electoral participating area.*

APPROVED by the Inspector of Municipalities on the 8th day of August, 2022

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this day of , 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer



# Corporate Officer's Report

## Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022

**Date:** September 8, 2022

**File No.:** 3900-30-2022-Salmo & G Library Contribution

Below are the results of the Alternative Approval Process (AAP) that was undertaken to determine elector approval for the adoption of Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837,2022. A Bylaw to establish a local service within the Village of Salmo and Electoral Area G to provide a financial contribution to the Village of Salmo for the operation of the Salmo Valley Public Library.

The fair estimate of the total number of electors to whom the AAP applied was: 2289

The number of electors that were required to sign Electoral Response Forms was: 229

The number of Elector Responses received was 0

The number of Elector Responses verified as qualified electors 0

I hereby verify that elector approval was therefore obtained.

A handwritten signature in black ink, appearing to read "Mike Morrison".

Mike Morrison  
Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2837

---

A Bylaw to establish a local service within the Village of Salmo and Electoral Area G to provide a financial contribution to the Village of Salmo for the operation of the Salmo Valley Public Library.

---

WHEREAS the Board of Directors of the Regional District of Central Kootenay adopted "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999" to establish the Local Service for Library Financial Aid for the Village of Salmo and a portion of Electoral Area G;

AND WHEREAS the Board desires to extend the service area to include all of Electoral Area G and the Village of Salmo;

AND WHEREAS the Board recognizes the requirements of service establishment bylaw compliance with the *Local Government Act*;

AND WHEREAS the Board desires the repeal and replacement of "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999".

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### DECLARATION

- 1 The Regional District hereby establishes a service within the boundaries of Electoral Area G and the Village of Salmo to be known as the Salmo and Electoral Area G Library Financial Aid Service for the purpose of providing a financial contribution towards the costs of operating the Salmo Valley Public Library.

### SERVICE AREA

- 2 The boundaries of the service area shall include the Village of Salmo and Electoral Area G. The service area shall be known as the Salmo and Electoral Area G Library Financial Aid Service Area.

### PARTICIPANTS

- 3 Participants of the service shall include the Village of Salmo and Electoral Area G.

**COST RECOVERY**

4 The annual cost of providing the service shall be recovered by one or more of the following:

- (1) Property value taxes;
- (2) Fees and charges;
- (3) Revenues raised by other means; or
- (4) Revenues received by way of agreement, enterprise, grant, or otherwise.

**MAXIMUM ANNUAL REQUISITION**

5 The maximum amount to be requisitioned annually for the service shall be the greater of \$112,109 or a rate of \$0.199/\$1000 of the net taxable assessed value of land and improvements.

**APPORTIONMENT**

6 Service participants shall pay the same rate per thousand of the net taxable assessed value of land and improvements.

**REPEAL**

7 "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999", and amendments hereto, are hereby repealed.

**CITATION**

8 This Bylaw may be cited as "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022".

READ A FIRST TIME this 21<sup>st</sup> day of April, 2022.

READ A SECOND TIME this 21<sup>st</sup> day of April, 2022.

READ A THIRD TIME this 21<sup>st</sup> day of April, 2022.

I hereby certify that this is a true and correct copy of the "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022" as read a third time by the Regional District of Central Kootenay Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.



Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this 20th day of July, 2022

ASSENT RECEIVED as per the *Local Government Act - Approval by Alternative Approval Process* this  
8th day of September , 2022

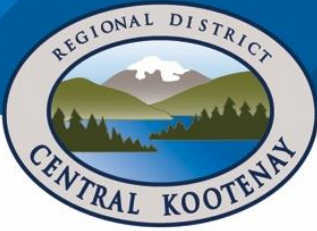
ADOPTED this                    day of                    , 2022.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer



# Board Report

**Date of Report:** September 8, 2022  
**Date & Type of Meeting:** September 22, 2022, Rural Affairs Committee Meeting  
**Author:** Stephanie Johnson, Planner  
**Subject:** LAND USE BYLAW AMENDMENT  
**File:** Z2203B-02329.000-STORM-BA000057  
**Electoral Area/Municipality:** Area B

## SECTION 1: EXECUTIVE SUMMARY

This report seeks the Board’s consideration of a proposal to rezone the subject property at 1107 Spruce Road in Erickson, Electoral Area ‘B’. This application seeks to rezone the subject property from Heavy Industrial (M3) to Heavy Industrial (M3) site specific.

The applicant seeks to permit the construction of a residence as a primary use on the subject property.

At the May 19, 2022 Open Board meeting the Regional Board resolved to give first and second readings to *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2840, 2022*, and refer this application to a Public Hearing. A Public Hearing was held on June 28, 2022. On July 21, 2022 the Regional Board give third reading to *Electoral Area ‘B’ Comprehensive Land Use Amendment Bylaw No. 2840, 2022* subject to registration of a restrictive covenant to ensure any future property owners are fully aware of the recommended guidelines for living adjacent to the Canada Pacific Railway (CPR), and that this is a heavy industrial area.

The restrictive covenant has been registered and staff recommend that the Board ADOPT the above amending bylaw.

## SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION	
<b>Property Owner:</b>	J.H. Huscroft Ltd. BC0254935
<b>Property Location:</b>	1107 Spruce Road, Erickson
<b>Legal Description:</b>	LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND DISTRICT EXCEPT PLAN 4790 (015-696-367)
<b>Property Size:</b>	1.8 hectares (ha)
<b>OCP Designation:</b>	Industrial (M)
<b>Zoning:</b>	Heavy Industrial (M3)



ORIENTATION	ZONING	LAND USE
North	Medium Industrial (M2) and Railway (RW)	CP Rail line, Tooze Road and J.H. Huscroft Ltd. sawmill operations including log yard
East	Agriculture Two (AG2) and Suburban Residential (R1)	Spruce Road and agricultural land uses within the ALR and a residential parcel
South	Heavy Industrial (M3)	A cherry orchard and vacant lands
West	Heavy Industrial (M3)	Overflow log yard use and fill

**Site Context**

The property is bounded by the Canada Pacific Railway (CPR) right of way, Tooze Road and the Huscroft sawmill and moulder operation to the north, agricultural land within the ALR (zoned Agriculture Two) and Spruce Road to the east, and properties zoned Heavy Industrial (M3) to the west and south. The northwest portion of the subject site is currently used for log storage with the remainder of the property being vacant land.

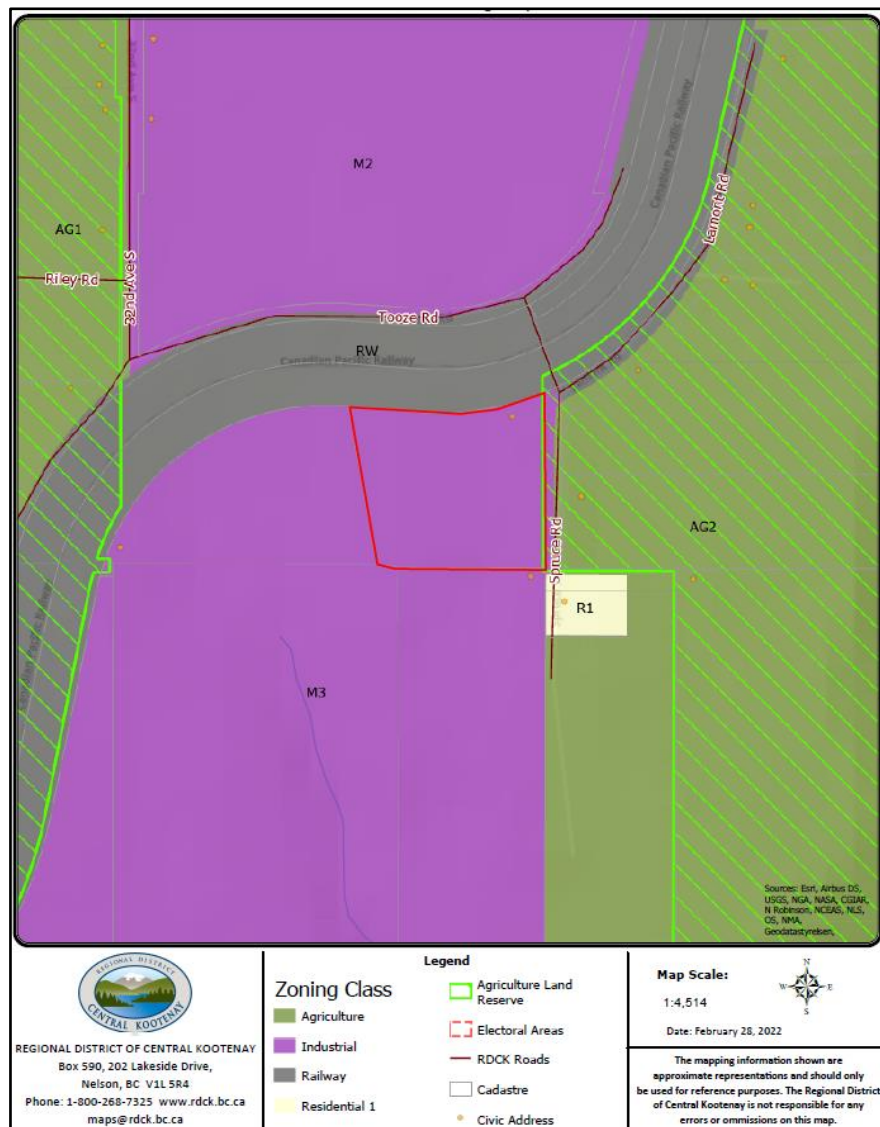


Figure 1: Zoning Overview



Figure 2: Air Photo Overview Map



### Development Proposal

This application seeks to rezone the subject property from Heavy Industrial (M3) to Heavy Industrial (M3) site specific. The applicant seeks this bylaw amendment to permit the construction of a residence as a primary use on the subject property. Currently, the Heavy Industrial (M3) Zone only permits one accessory dwelling unit. The applicant seeks to retain the industrial designation and M3 zoning. The intent is to prevent the subject property from being utilized as a stand alone residential parcel and to protect any future industrial redevelopment potential.



Figure 3: Site Plan

### Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

#### *Relevant Industrial Objectives:*

10. To recognize and retain traditional resource-based livelihoods such as recreation, agriculture, and forestry while using sustainable management practices to maintain and protect the land base.
11. To ensure there is opportunity for industrial uses that support the local economy.
12. To accommodate industrial uses compatible with rural character that does not adversely affect the natural environment.
13. To support and enhance industrial uses within the Plan area while minimizing incompatibility with surrounding land uses through requirements for screening or landscaping.

*Relevant Industrial Policies:*

The Regional Board:

30. Directs that existing industrial uses shall be recognized and designated as such.

31. Recognizes the importance of industry to the local economy, and supports new light industry and value added manufacturing so that a broader employment base can be achieved and economic benefits be retained in the local community.

32. Supports that requirements for screening or landscaping be incorporated into the design of new and expanded industrial developments.

**SECTION 3: DETAILED ANALYSIS**

**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No  
No

The \$1,600 fee for a land use amendment bylaw was paid pursuant to the RDCK’s *Planning Procedures and Fees Bylaw No. 2457, 2015*.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

A Public Hearing was held on June 28, 2022 to allow for public comment on the proposed zoning amendment bylaw in accordance with Section 464 of the *Local Government Act (LGA)*. No members of the public attended the virtual Public Hearing.

**3.3 Environmental Considerations**

The proposed addition of a ‘dwelling, one family’ as a primary use to this heavy industrial zoned subject property would not result in any additional negative impacts on the land, and demand on services that is currently permitted under the existing M3 Zone.

**3.4 Social Considerations:**

Staff do not anticipate any negative social impacts in response to this development proposal, which represents an opportunity to allow for the construction of a residence on this heavy industrial site.

**3.5 Economic Considerations:**

By retaining the Heavy Industrial (M3) Zone this proposed site specific rezoning application would protect opportunities for future heavy industrial use(s) and redevelopment on the site.

**3.6 Communication Considerations:**

A Public Hearing was held on June 28, 2022 with one member of the public in attendance. One written submission of support was made in response to the notification letters circulated to adjacent property owners or two consecutive Public Hearing advertisements were placed in the Creston Valley View newspaper.

**3.6 Staffing/Departmental Workplace Considerations:**

Upon receipt of an application, accompanied with the relevant documents and fee, staff review the application in accordance with the Land Use Amendments Procedures within Schedule ‘D’ of the *Planning Procedures and Fees Bylaw No. 2547, 2015*.

### 3.7 Board Strategic Plan/Priorities Considerations:

The application falls under the operational role of Planning Services.

## SECTION 4: OPTIONS & PROS / CONS

Please find the following rationale behind the staff recommendation:

- Given the land use pattern of development in the surrounding area, and the range of permitted uses currently permitted under the M3 Zone, the proposed site specific addition of a 'dwelling, one family' residential use should not detract from the existing character of this mixed use area.
- Staff acknowledge the limited scope of the proposed amendment bylaw, and community feedback in support or having no issue in response this site specific rezoning application.
- To assist with the concerns raised by CPR, staff recommend that registration of a restrictive covenant be a condition of this rezoning application to ensure that the current and any future property owners are fully aware of the recommended guidelines related to residential development adjacent to the CPR, and that this is a heavy industrial area with related uses and zoning on site and in the immediate proximity.
- By retaining the Heavy Industrial (M3) Zone this proposed site specific rezoning application would still protect opportunities for future heavy industrial use on the site.

It is for the above reasons that staff recommend that the Regional Board ADOPT this land use amendment bylaw.

### OPTION 1:

1. That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED.
2. And that the Chair and Corporate Officer be authorize to sign the same.

### OPTION 2:

1. That no further action be taken with respect to *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No.2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013*.

## SECTION 5: RECOMMENDATION

1. That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby ADOPTED, and that the Chair and Corporate Officer be authorize to sign the same.

Respectfully submitted,  
Stephanie Johnson, Planner

## CONCURRENCE

Planning Manager – Nelson Wight

Approved

General Manager of Development Services – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

**ATTACHMENT:**

**Attachment A – *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022***

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2840

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Schedule 'B' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Zoning Designation of LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND DISTRICT EXCEPT PLAN 4790 (015-696-367) from Heavy Industrial (M3) to Heavy Industrial (M3) 'site specific' to add as a primary use, Dwelling, one family, as shown on the attached Map.
2 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 3 This Bylaw may be cited as "Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022."

READ A FIRSTTIME this 20th day of May, 2022.

READ A SECOND TIME this 20th day of May, 2022.

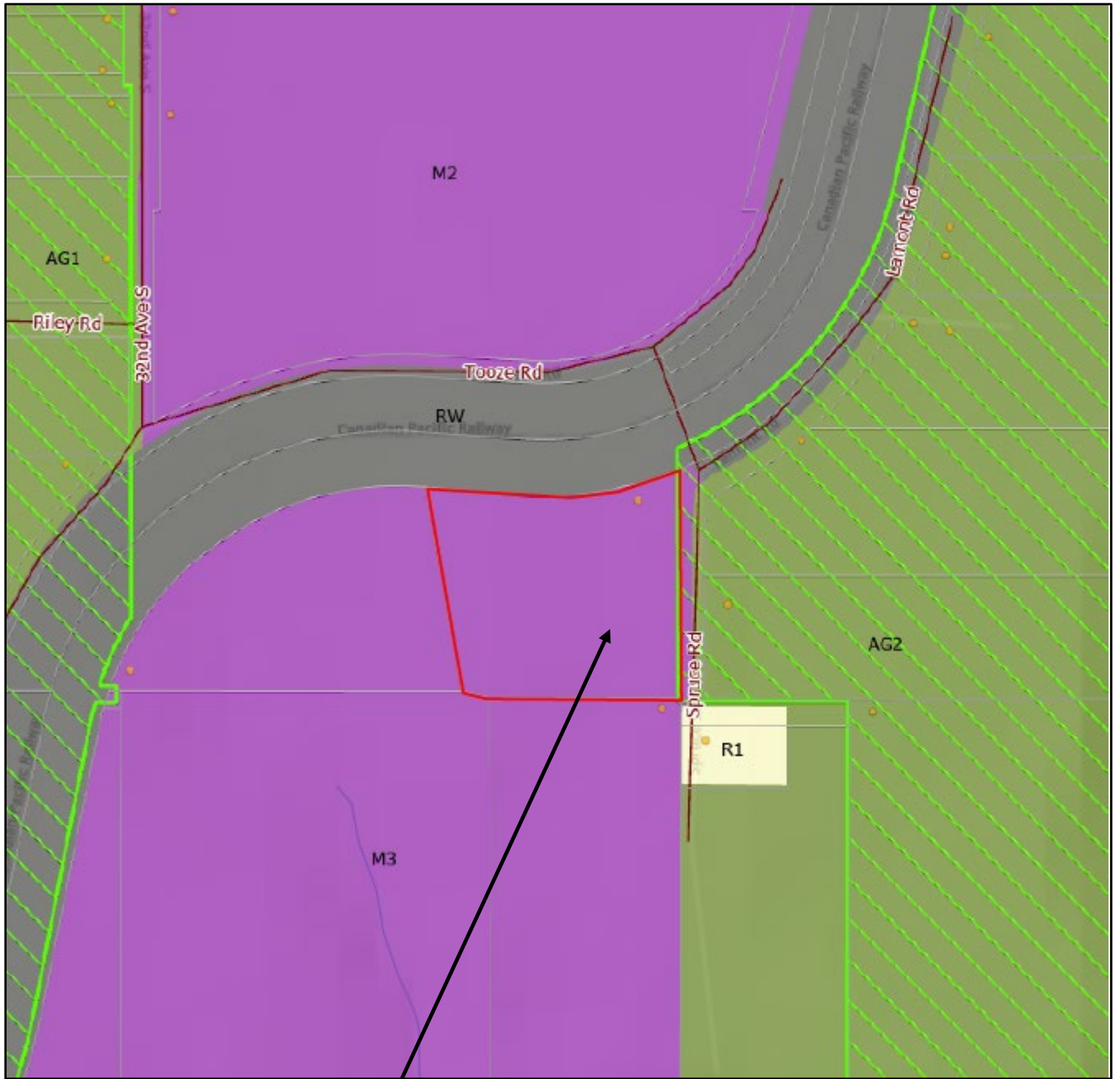
WHEREAS A PUBLIC HEARING was held this 28th day of June, 2022.

READ A THIRD TIME this 21st day of July, 2022.

ADOPTED this day of , 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



**From:** Heavy Industrial (M3)  
**To:** Heavy Industrial Site Specific (M3 Site Specific)

LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND  
DISTRICT EXCEPT PLAN 4790 (015-696-367)





# Corporate Officer's Report

## Electoral Area E Library Financial Contribution Service Bylaw No. 2841. 2022

**Date:** September 8, 2022

**File No.:** 3900-30-2022-E Library Contribution

---

Below are the results of the Alternative Approval Process (AAP) that was undertaken to determine elector approval for the adoption of Electoral Area E Library Financial Contribution Service Bylaw No. 2841,2022. A Bylaw to establish a local service within Electoral Area E to provide a financial contribution to the Nelson Municipal Library.

The fair estimate of the total number of electors to whom the AAP applied was:	3483
The number of electors that were required to sign Electoral Response Forms was:	348
The number of Elector Responses received was	717
The number of Elector Responses verified as qualified electors	567

I hereby verify that elector approval was therefore not obtained.

A handwritten signature in black ink, appearing to read "Mike Morrison".

Mike Morrison  
Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2858

---

A Bylaw to establish Drainage, Water and Wastewater System Community Advisory Committees for the purpose of providing community input regarding the operations and management of RDCK-owned utility systems.

---

WHEREAS existing and applicable water system Commissions of Management have been repealed following the establishment of the Water Services Committee in 2022;

AND WHEREAS Community Advisory Committees provide valuable community feedback and facilitate effective communication between the RDCK and community;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### COMMITTEES ESTABLISHMENT

- 1 Drainage, Water and Wastewater System Community Advisory Committees are hereby established for the utility systems listed in Schedule A to this bylaw.

### DELEGATION OF AUTHORITY

- 2 The Drainage, Water and Wastewater System Community Advisory Committees are external advisory bodies only with no specific powers delegated to them by the RDCK Board.

### APPLICATION

- 3 Within each service area a Community Advisory Committee (CAC) may be created for a drainage, water or wastewater system upon recommendation by the applicable electoral area director. A CAC is not required for the RDCK to operate the drainage, water or wastewater system. One CAC may serve multiple utilities, such as a combined water and drainage CAC.
- 4 The Drainage, Water and Wastewater System Community Advisory Committee shall provide constructive and objective input regarding matters related directly to their specific RDCK-owned system and to help facilitate effective communication with the community.
- 5 Each CAC shall work towards the overall benefit of their system(s) and support the goal of achieving full compliance with the regulations and guidelines that govern the management of water or wastewater systems.

## **MEMBERSHIP**

- 6**
- (1) Members are appointed by resolution of the RDCK Board. Each CAC will include a minimum of three (3) and a maximum of six (6) community members, all of whom must reside within the utility service area or be the registered owner of property within the service area.
  - (2) The RDCK electoral area Director for the respective water system is not included as a member of the CAC.
  - (3) In the event of two or more small systems combining to form a single system, the Water Services Committee will revisit the membership of the CAC and may make recommendation to the Board to combine CACs if suitable and necessary.
  - (4) The term of a CAC member shall be three (3) years.

## **REMUNERATION**

- 7** There shall be no remuneration to any CAC member for their service.

## **DUTIES OF THE COMMITTEE**

- 8** Each CAC is assigned the following roles and responsibilities by the RDCK Board:
- (a) Liaise with water users on their particular systems and provide that input to the RDCK;
  - (b) Advise the RDCK on issues including, but not limited to: operations and maintenance policies; water conservation measures; capital works projects; cost recovery approaches; annual budgets; and bylaw and policy development;
  - (c) Members shall not interfere with the operations of the water or wastewater system, or perform any work on the water or wastewater system without the prior written consent of the Manager;
  - (d) The RDCK Board shall have final authority on all decisions relating to the planning, financing, operation, and maintenance of the water or wastewater system; and
  - (e) For certainty the CAC will not consider any of the following matters unless CAC input is requested by the Manager:
    - award of contracts
    - matters related to the employment of RDCK staff
    - legal matters related to the utility systems
    - media releases and public statements to the media
    - emerging or ongoing issues related to specific individual water system users

## **MEETINGS**

- 9**
- (1) Each CAC will meet at the call of the RDCK General Manager of Environmental Services or designate, in consultation with the electoral area Director, with a minimum of one meeting scheduled annually for each CAC.
  - (2) All meetings will be open to the public, be held in a publicly accessible meeting place, and provide a remote attendance option.

- (3) Meetings shall be held in accordance with the agenda and format provided by the RDCK General Manager of Environmental Services or designate. Meeting procedures are generally in accordance with the informal nature of CAC meetings, and are at the discretion of the Manager who leads discussions. No adherence to the RDCK Procedures Bylaw is required.
- (4) The Electoral Area Director, Manager, or Manager’s designate may chair the meeting.
- (5) RDCK staff will create a written record of CAC meetings in the form of meeting notes. Meeting notes of each CAC meeting will be placed on the agenda of the next scheduled Water Services Committee meeting.
- (6) The RDCK General Manager of Environmental Services or designate is charged with scheduling and organizing all CAC meetings, and will provide a minimum of seven days notice to each CAC member. An agenda for each meeting will be distributed to member prior to the meeting.
- (7) No quorum is required at Community Advisory Committee meetings.

**SEVERABILITY**

**10** If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

**CITATION**

**11** This Bylaw may be cited as **Regional District of Central Kootenay Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858, 2022.**

READ A FIRST TIME this 22<sup>nd</sup> day of September, 2022.

READ A SECOND TIME this 22<sup>nd</sup> day of September, 2022.

READ A THIRD TIME this 22<sup>nd</sup> h day of September, 2022.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 22<sup>nd</sup> day of September, 2022.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer

**Regional District of Central Kootenay**  
**Schedule A - Drainage, Water and Wastewater System**  
**Community Advisory Committees**  
**To**  
**Bylaw No. 2858**

- Balfour Water
- Burton Water
- Duhamel Water
- Edgewood Water
- Erickson Water
- Fauquier Water
- Grandview Properties Water
- Lister Water
- Lucas Road Water
- McDonald Creek Water
- Riondel Drainage & Water
- Rosebery Highlands Water
- Sanca Park Water
- South Slocan Water
- West Robson Water
- Woodbury Village Water
- Woodland Heights Water

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2865

---

A Bylaw to amend Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003 to update the service requirements.

---

WHEREAS the Board of the Regional District of Central Kootenay (RDCK) has enacted *Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003* for the purpose of providing recreational and leisure programming services, and the maintenance and operations of community facilities used for recreation;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 1623 to refine the scope of the service to incorporate asset management for existing assets;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Directors for the City of Nelson and Electoral Areas E and F;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**1** Section 6 be deleted in its entirety and replaced with the following:

- 6** (1) The service hereby established includes but is not limited to the following powers and authorities:
- (a) To own, lease, operate or provide ongoing funding for the facilities listed in Schedule B of this bylaw;
  - (b) To acquire or develop new community facilities and amenities for recreational and leisure purposes, including but not limited to the acquisition, construction, renovation, or expansion of facilities such as, swimming pools, multi purpose arenas, and fitness areas, subject to the requirements of section 6 (2) of this bylaw;
  - (c) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction, renovation and expansion of community and recreation facilities within the Nelson & District Community Facilities, Recreation and Leisure Service Area;
  - (d) The acquisition of property authorized by section 6 (1)(c) of this bylaw shall include, but is not limited to, the acquisition of an interest in properties owned by the City of Nelson to facilitate the construction, renovation or expansion of community, recreation and leisure facilities;
  - (e) To provide recreational and leisure programming services;

- (f) To provide effective stewardship of the RDCK-owned facilities listed in Schedule B by proactively planning for the costs of upgrading, maintaining, renewing or replacing assets, as identified in asset management plans.
- (2) A proposed facility addition to Schedule B must complete a project development process prior to a bylaw amendment coming forward for RDCK Board consideration that includes but is not limited to:
- Feasibility Study;
  - Community Engagement;
  - Strategic and Tactical Planning; and
  - Utilizing asset acquisition screening tools.

2 Schedule B is hereby included within this bylaw as attached

3 This Bylaw may be cited as **“Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022.”**

READ A FIRST TIME this 22<sup>nd</sup> day of September, 2022.

READ A SECOND TIME this 22<sup>nd</sup> day of September, 2022.

READ A THIRD TIME this 22<sup>nd</sup> day of September, 2022.

I hereby certify that this is a true and correct copy of the **Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022** as read a third time by the Regional District of Central Kootenay Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – Consent on behalf of participating area.*

APPROVED by the Inspector of Municipalities on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer

# SCHEDULE B

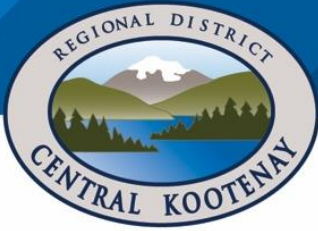
Amendment to Bylaw No. 1623, 2003

## Facilities/Services included in the Nelson and Area Recreation Facilities Service (S226)

The following table identifies the operational relationship between the Regional District of Central Kootenay (RDCK) and the City of Nelson as of August 2022.

<b>FACILITY/BUILDING</b>	<b>OWNERSHIP</b>	<b>MANAGEMENT RELATIONSHIP</b>	<b>OPERATIONS</b>	<b>CAPITAL</b>
<b>Civic Arena</b>	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson/RDCK (refrigeration)
<b>Civic Centre Blue Room</b>	City of Nelson	City of Nelson	City of Nelson	City of Nelson
<b>Gyro Park</b>	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
<b>Lakeside Washrooms/ Paddle Rental Centre</b>	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
<b>Nelson &amp; District Community Complex</b>	RDCK	RDCK	RDCK	RDCK (S226)
<b>North Shore Hall</b>	RDCK	RDCK	RDCK (S211)	RDCK (S211)
<b>PARKS/TRAILS</b>	<b>OWNERSHIP</b>	<b>MANAGEMENT RELATIONSHIP</b>	<b>OPERATIONS</b>	<b>CAPITAL</b>
Lakeside Park (Rotary Lakeside Park)	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lakeside Park Playing Fields	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lion’s Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson
Queen Elizabeth Park	City of Nelson	City of Nelson – Contribution RDCK (S226)	City of Nelson	City of Nelson





# Board Report

**Date of Report:** September 6, 2022  
**Date & Type of Meeting:** September 22, 2022  
**Author:** Eileen Senyk, Planner  
**Subject:** TEMPORARY USE PERMIT  
**File:** T2203K - White  
**Electoral Area/Municipality** K

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is for the Board to consider an application for a Temporary Use Permit, in Electoral Area 'K'. The purpose of the Temporary Use Permit is to build an accessory structure prior to a house.

Staff recommend that the Board approve Temporary Use Permit No. T2203K.

## SECTION 2: BACKGROUND/ANALYSIS

### GENERAL INFORMATION

**Property Owner:** Grant Doyle & Cheryl White

**Property Location:** 228 Clark Road, Burton, Electoral Area 'K'

**Legal Description:** Lot 29 District Lot 770 Kootenay District Plan 10749 (PID 012-820-733)

**Property Size:** 0.2 hectares (0.51 acres)

**Current Zoning:** RDCK Zoning Bylaw No. 1675, 2004 - Suburban Residential K (R1K)

**Current Official Community Plan Designation:** The Arrow Lakes Official Community Plan Bylaw 2022, 2009 - Country Residential (R2)

### SURROUNDING LAND USES

**North:** Suburban Residential (R1K)

**East:** Agriculture (within Agricultural Land Reserve)

**South:** Suburban Residential (R1K)

**West:** Suburban Residential (R1K)

### Background Information and Subject Property

The subject property is located in the unincorporated community of Burton, about 36 km south of the Village of Nakusp near the Arrow Reservoir. The property is 0.2 hectares in size and is zoned Suburban Residential K (R1K). The Official Community Plan designation is Country Residential (R2). There is an inconsistency between the Official Community Plan designation and the zoning class.

The property is not connected to the Burton water system. It is currently vacant and servicing is proposed to be ground water well and an on-site septic system.

The owners of the property would like to build an accessory structure (a 'Future Steel' building) to store furniture, yard equipment, tractor mower, boat, vehicles and personal belongings. The owners plan on placing a modular home on the property in the future.

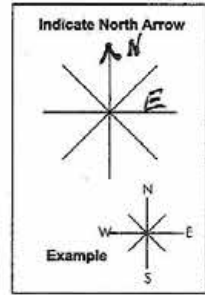


Figure 1: Overview Map

# SITE PLAN

Owner's Name: Grant Doyle & Cheryl White  
 Legal Description: PID: 012-820-733, Lot 29 District  
Lot 7703, Kootenay District Plan  
 Civic Address: 228 Clark Rd, Barbou BC V0G 1E0

AN INCOMPLETE SITE PLAN WILL DELAY YOUR PERMIT



Scale: 1/4" = 8.4 FT

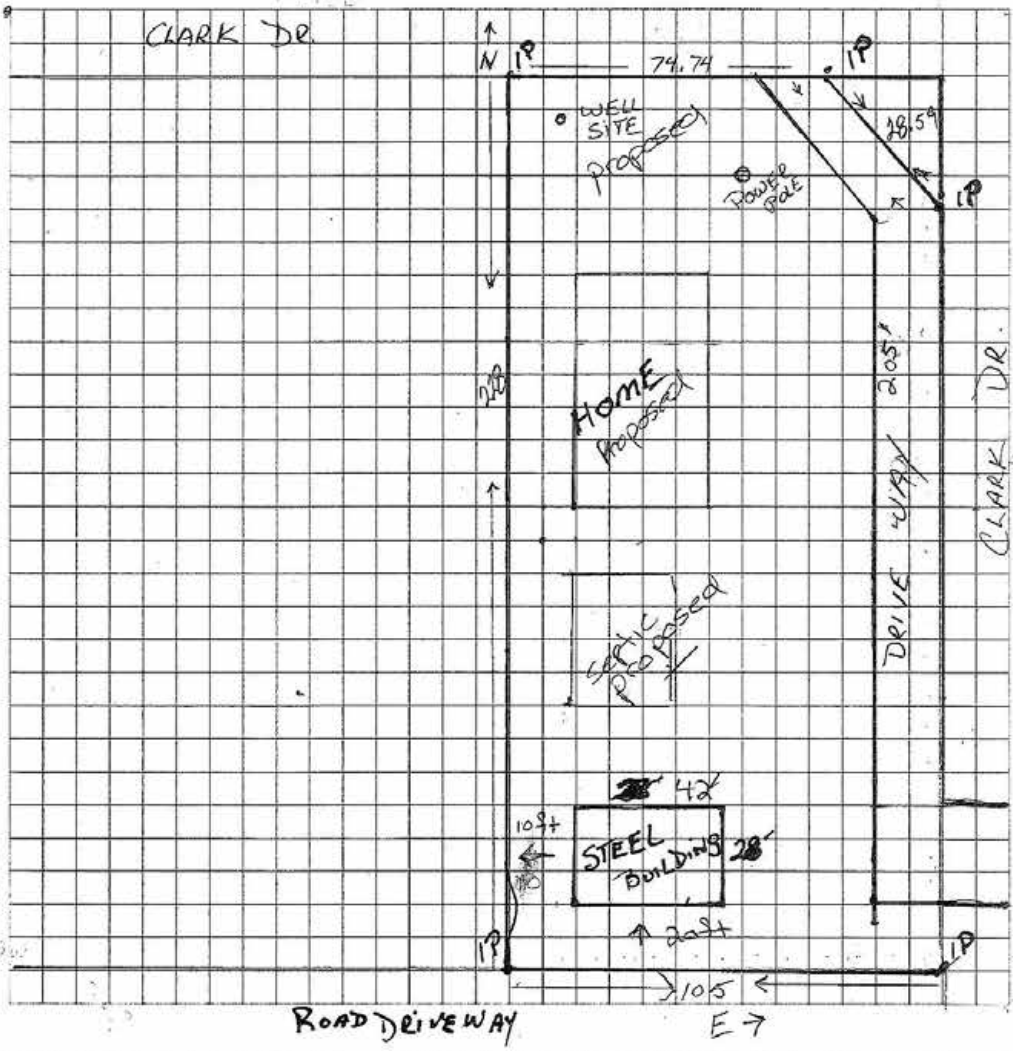


Figure 2: Site Plan





Figure 3: Area cleared and prepared for building



Figure 4: Proposed building location relative to Clark Road

## Planning Policy

### **Electoral Area 'K' - The Arrow Lakes Official Community Plan Bylaw 2022, 2009**

#### **Residential Policy Background:**

Rural Residential (R3) and Country Residential (R2) development generally includes single detached housing, manufactured homes, duplexes, and accessory buildings and uses that fit with low-density development characteristics. This designation is generally associated with the rural areas outside of and non-adjacent to municipal boundaries.

Community Residential (R1) development generally includes higher density single and duplex dwellings, triplexes, fourplexes, townhouses, apartments and other uses that fit with the residential intent of the designation. This designation is limited to those areas adjacent to municipal boundaries or within existing communities where servicing and infrastructure costs are lower and where development is already of a higher density. The Plan recognizes that Community Residential development will be directed to existing settlement areas, which are better able to function as service centers. It may also include areas that are already supporting such densities elsewhere in the Plan area.

#### **Country Residential (R2) Policies**

The Regional Board:

1. Directs that the principal use shall be single detached or duplex dwellings.
2. Directs that the minimum lot size be 1.0 ha (2.47 acres).
3. Supports that existing lots smaller than the minimum lot size permitted may be used for the purposes permitted in the designation provided that all other regulations are met.
4. Supports that the clustering of strata lots and subdivision lots shall be encouraged subject to density not exceeding the requirements above and subject to the protection of green space or provision of public amenity.
5. Directs that accessory uses include provisions to allow for accessory tourist accommodation, secondary suites, home-based business, the keeping of farm animals subject to health and agricultural regulations, and the sale of site grown horticultural produce.

#### **Suburban Residential K (R1K) Development Regulations**

<b>Development Regulation</b>	<b>Maximum Allowable in R1K Zone</b>	<b>Proposed</b>
Maximum height for accessory structure	6 m	5m
Maximum gross floor area for any accessory building	100 m <sup>2</sup>	110 m <sup>2</sup>

Maximum cumulative gross floor area of all accessory buildings	200 m <sup>2</sup>	110m <sup>2</sup>
Maximum site coverage	50%	%
Maximum area that buildings and structures will cover	33%	%
Setback from front or exterior side lot line	7.5m	13m
Setback from interior lot line	2.5m	6m (south lot line) 3m (west lot line)

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No     
**Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No     
**Public/Gov’t Approvals Required:**  Yes  No

The application fee has been paid in full pursuant to the Planning Fees and Procedures Bylaw No. 2457, 2015.

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 492 of the Local Government Act (LGA) authorizes local governments to designate areas where temporary uses not specified in the zoning class can be considered. Section 17 of ‘Electoral Area ‘K’ – The Arrow Lakes Official Community Plan Bylaw No. 2022, 2009 authorizes the use of Temporary Use Permits throughout Electoral Area ‘K’.

Pursuant to Section 494 of the LGA, a notice of permit was circulated in regards to Temporary Use Permit No. T2203K in order to pass a resolution under Section 493 of the LGA. No responses to the notice were received.

#### 3.3 Environmental Considerations

Land clearing for the proposed use has already occurred.

#### 3.4 Social Considerations:

There has been no opposition to the application.

#### 3.5 Economic Considerations:

None anticipated.

#### 3.6 Communication Considerations:

The application was referred to 18 neighboring property owners as well as relevant government agencies. No responses were received from neighboring property owners. The following responses were received from government agencies:



**Interior Health Authority – Specialist Environmental Health Officer**

*‘An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.’*

**Ministry of Transportation and Infrastructure – District Technician**

*‘Thank you for the opportunity to respond to the dev’t variance permit, our agency has no concerns.’*

**RDCK Building Department – Building Official**

*‘Owner has located the property pins and setbacks of 10feet will be ok from building code perspective. Setback is at least 40-50 feet to Clark rd. No issues.’*

**3.7 Staffing/Departmental Workplace Considerations:**

Should the Regional Board approve the Temporary Use Permit staff will register the permit on the property’s title and a building permit may be issued.

**3.8 Board Strategic Plan/Priorities Considerations:**

Not applicable.

**SECTION 4: OPTIONS**

**Planning Discussion**

The applicants have purchased the ‘Future Steel’ accessory building, proposed to be constructed prior to the dwelling thereby necessitating a Temporary Use Permit. Currently, there is a shipping container placed on the property which is in contravention with the Suburban Residential K zone.

There is an inconsistency between the Official Community Plan designation (Country Residential) and the zoning (Suburban Residential) in this part of Burton. While the history of this decision is unknown, it is likely that the zoning is based on the small lot sizes within the area, and that the OCP designation is derived from the fact that there is no option to connect to community services. The property is not connected to the Burton water system.

The Regional Board approved a Development Variance Permit (V2207K) for the accessory building at the August 18, 2022 regular open board meeting, subject to approval of the Temporary Use Permit. The Development Variance Permit will enable the structure to exceed the maximum gross floor area by 10 square metres.

Despite the Suburban Residential zoning, the nature of the area around the subject property is very rural. The proposed construction of an accessory building has not caused any concern in the community. The owners of the property will lose their current rental housing in the near future. While they are able to find interim housing, they have not been able to find suitable storage for their belongings in the area. Further, the current lag in the supply chain has caused a delay on availability of modular homes, and so the owners need more time before they can secure one that meets their needs. They would like to begin developing the subject property. For the above noted reasons, they would like to build the accessory building first.

**Option 1**

That the Board approve Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228 Clark Road and legally described as Lot 29 District Lot 770 Kootenay District Plan 10749 (PID 012-820-733).

**Option 2**

That the Board take no further action regarding Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228 Clark Road and legally described as Lot 29 District Lot 770 Kootenay District Plan 10749 (PID 012-820-733).

**SECTION 5: RECOMMENDATIONS**

That the Board approve Temporary Use Permit T2203K application by Grant Doyle and Cheryl White for the property located at 228 Clark Road and legally described as Lot 29 District Lot 770 Kootenay District Plan 10749 (PID 012-820-733).

Respectfully submitted,



Eileen Senyk

**CONCURRENCE**

Nelson Wight – Planning Manager	Approved	
Sangita Sudan – Manager Development Services and Community Sustainability		Approved
Stuart Horn – Chief Administrative Officer	Approved	

**ATTACHMENTS:**

- Attachment A – Draft Temporary Use Permit**
- Attachment B – Building Plans**





**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
**TEMPORARY USE PERMIT**  
**Planning File No. T2203K**

Date: August 4, 2022

Issued pursuant to Section 492 of the *Local Government Act*

TO: Cheryl White and Grant Doyle

**ADMINISTRATION**

1. This Temporary Use Permit (TUP) is issued subject to compliance with all of the bylaws of the Regional District of Central Kootenay (RDCK) applicable thereto, except as specifically authorized by this Permit.
2. The land described shall be developed strictly in accordance with the terms and conditions and provisions of this Temporary Use Permit (TUP), and any plans and specifications attached to this Permit that shall form a part thereof.
3. This Temporary Use Permit (TUP) is not a Building Permit.

**APPLICABILITY**

4. This TUP is issued for the following purpose:
5. This TUP applies to and only to those lands within the RDCK described below, and any and all buildings, structures and other development thereon, substantially in accordance with Schedules '1' and '2':

Address: 228 Clark Road  
Legal: Lot 29 District Lot 770 Kootenay District Plan 10749  
PID (012-820-733)

**CONDITIONS**

6. This TUP authorizes the following use of the above mentioned lands for a period not to exceed three (3) years from the date of issuance or at the date of expiry:
7. This TUP is issued subject to the following conditions:

- a. The temporary use shall be limited to one accessory structure on the subject parcel, prior to the construction and establishment of the principal residential use and building on the subject property.
- b. The accessory structures shall not contain a dwelling unit.
- c. The accessory structure shall not be used for commercial or industrial purposes.
- d. It is understood and agreed that the Regional District of Central Kootenay has made no representations, covenants, warranties, guarantees, promises, or agreements (verbal or otherwise) with the Permittee other than those contained in this Permit.
- e. Notice shall be filed in the Land Title Office that the land described herein is subject to this Permit.
- f. It is understood and agreed that this Permit does not imply approval for future rezoning of the subject property for the specified use.
- g. This Permit shall expire three (3) years from the date of issuance.

Authorized resolution *[enter resolution number]* passed by the RDCK Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The Corporate Seal of  
THE REGIONAL DISTRICT OF CENTRAL KOOTENAY  
was hereunto affixed in the presence of:

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer

Schedule 1: Subject Property



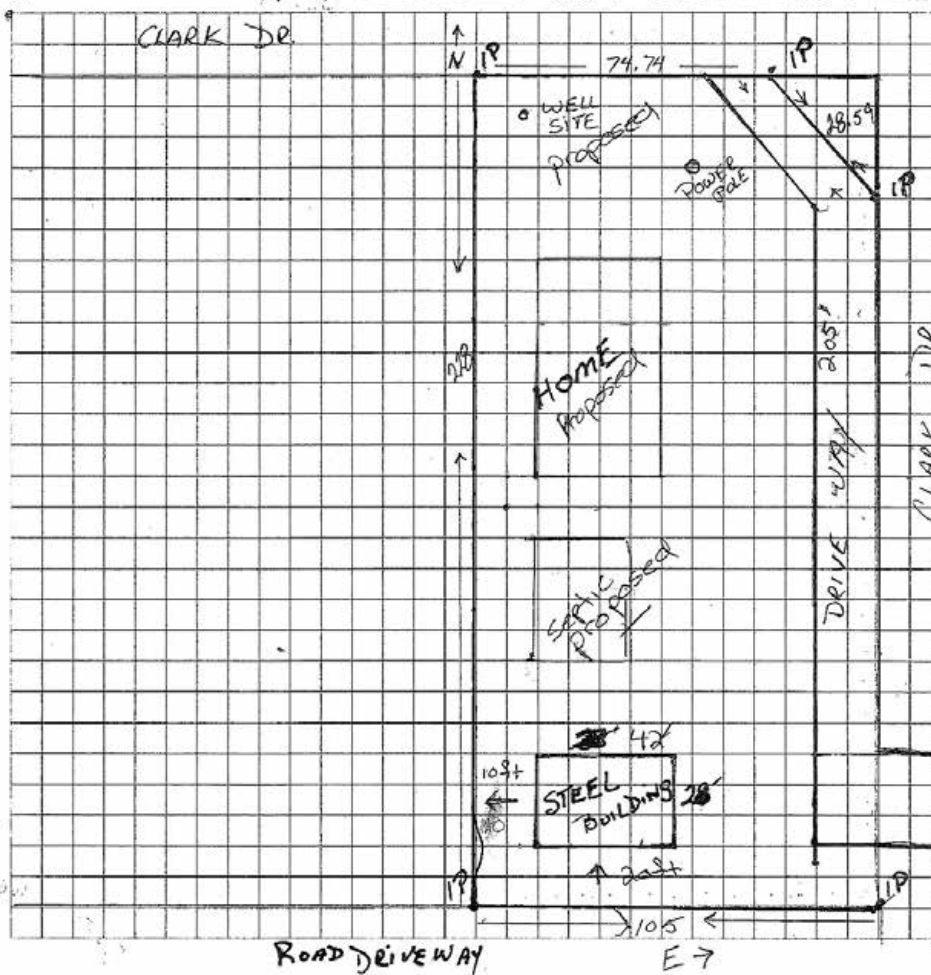
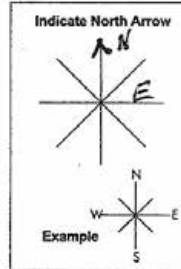
Schedule 2: Site Plan

### SITE PLAN

Owner's Name: Grant Doyle & Cheryl White  
Legal Description: PID: 012-820-733, Lot 29 District  
Lot 7700, Kootenay District Plan  
Civic Address: 228 Clark Rd. Burton BC V0G 1S0

AN INCOMPLETE SITE PLAN WILL DELAY YOUR PERMIT

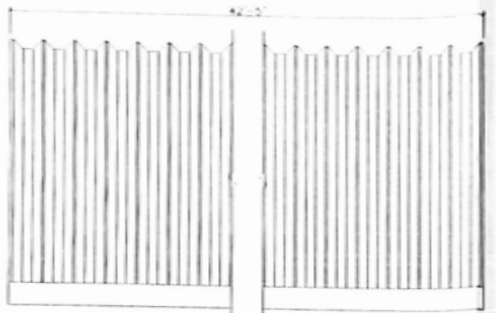
Scale: 1/4" = 8.4 FT



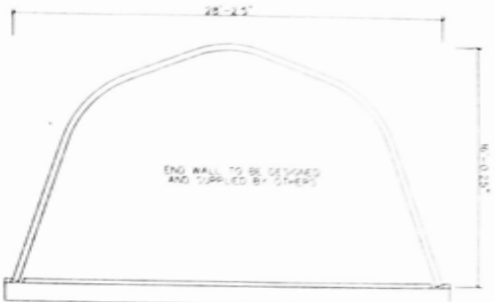




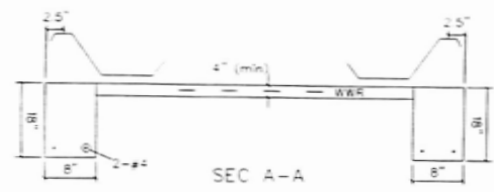
REAR ELEVATION



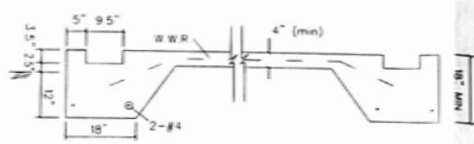
SIDE ELEVATION



FRONT ELEVATION



SEC A-A

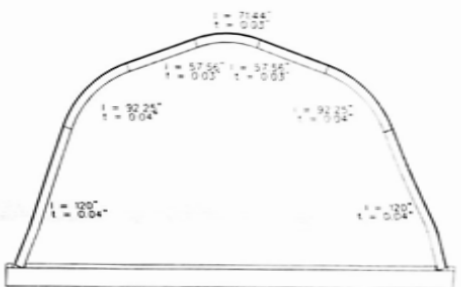


SEC B-B

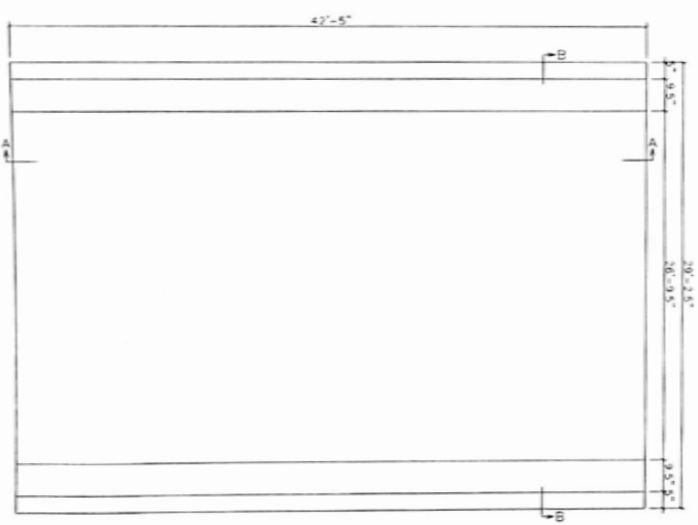
WARNING: DO NOT REMOVE OR REDUCE THE CONCRETE FLOOR OR THE REINFORCING STEEL, AND/OR RAISE THE TOPS OF THE FOOTERS ABOVE THE FLOOR OR BUILDING FAILURE MAY RESULT

Minimum Concrete Cover:

(a) Concrete Cast against earth:	3"
(b) Concrete exposed to earth or weather: No. 6 through No. 10 bars: No. 5 bar and smaller:	2" 1.5"
(c) Concrete not exposed to earth or weather:	0.75"

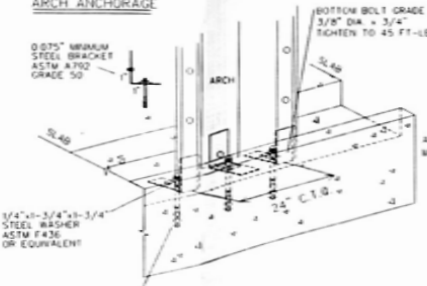


ARCH PROFILE



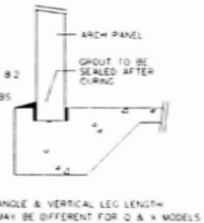
FOUNDATION PLAN

ARCH ANCHORAGE



MILTI RBS ANCHOR (ICC-ESR-2022) OR EQUIVALENT  
 1/2" DIA. x 5 1/2" BOLTS WITH 4.4" EMBEDDED DEPTH FOR BUILDINGS LESS THAN 30'-0" WIDE  
 5/8" DIA. x 10" BOLTS WITH 8.75" EMBEDDED DEPTH FOR 30'-0" WIDE AND GREATER

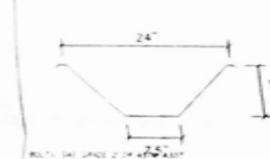
FIRST ANCHOR BOLT LOCATION FROM END OF FOUNDATION  
 • 2" WITH NO WALL OR MANUFACTURER'S CLASSED ENDWALL  
 • 2" WITH MANUFACTURER'S CORRUGATED ENDWALL  
 ARCHES AND MANUFACTURER'S ENDWALLS MUST BE GROUTED INTO FOUNDATION ON BOTH SIDES OF PANELS



1. ALL MATERIALS AND WORKMANSHIP SHALL CONFORM WITH THE REQUIREMENTS OF THE LATEST EDITIONS OF THE NATIONAL BUILDING CODE AND THE 2010 INTERNATIONAL BUILDING CODE AND THE 2010 NORTH AMERICAN SPECIFICATION FOR THE DESIGN OF COOL FORMED STEEL STRUCTURAL MEMBERS (AISC 308).
2. THE DESIGN SHALL BE BASED ON THE DESIGN OF COOL FORMED STEEL STRUCTURAL MEMBERS (AISC 308).
3. SPECIFIC NOTES AND DETAILS SHOWN ON THE DRAWINGS SHALL TAKE PRECEDENCE OVER THE BUILDING MATERIALS SUPPLIED.
4. THE BUILDING INCLUDING THE FOUNDATION SHALL BE CONSTRUCTED IN STRICT ACCORDANCE WITH THE DRAWING AND EXISTING STRUCTURE AND EXISTING FOUNDATIONS APPROVED BY AN ARCHITECT, ENGINEER, ARCHITECTURAL CERTIFICATE AND SEAL AND SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
5. A PROFESSIONAL ENGINEER SHOULD BE RETAINED WHERE SITE INVESTIGATIONS ARE WARRANTED.
6. NO ARCHITECTURAL WORK SHALL BE DONE UNLESS IT IS IN ACCORDANCE WITH THE REQUIREMENTS PROVIDED BY THE MANUFACTURER IN ALL CONNECTIONS WITH THE STRUCTURE AND/OR THIS DRAWING.
7. UNIFORM SETTLEMENT FROM THE BUILDING TO ANY OTHER BUILDING MUST BE THE SAME OR 20 FEET AND 4 TIMES THE HEIGHT DIFFERENCE.

DESIGN DATA: MATERIALS  
 CONCRETE:  $f_c = 20 \text{ MPa}$  OR 2900 PSI OR 4250  
 REINFORCING STEEL:  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_u = 420 \text{ MPa}$  OR 60 KSI

ARCH DATA



ARCH DESIGN DATA: MATERIALS  
 CONCRETE:  $f_c = 20 \text{ MPa}$  OR 2900 PSI OR 4250  
 REINFORCING STEEL:  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_u = 420 \text{ MPa}$  OR 60 KSI

ARCH DESIGN DATA: MATERIALS  
 CONCRETE:  $f_c = 20 \text{ MPa}$  OR 2900 PSI OR 4250  
 REINFORCING STEEL:  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_u = 420 \text{ MPa}$  OR 60 KSI

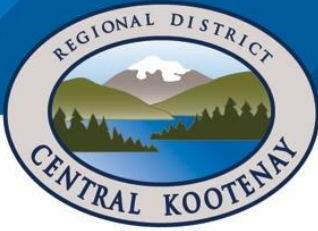
ARCH DESIGN DATA: MATERIALS  
 CONCRETE:  $f_c = 20 \text{ MPa}$  OR 2900 PSI OR 4250  
 REINFORCING STEEL:  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_y = 420 \text{ MPa}$  OR 60 KSI  
 W. W. R.  $f_u = 420 \text{ MPa}$  OR 60 KSI

LEGAL NOTE  
 This drawing is the property of Future Steel Buildings Inc. Copy, any duplication of this drawing in whole or in part is strictly forbidden. Any use of this drawing without the prior written consent of Future Steel Buildings Inc. is prohibited under the full extent of the law.

Future Steel Buildings Int'l. Corp.	
DATE	2022
SIGNATURE	P. GUO
TITLE	ENGINEER
PROJECT	CHERRY WHITE & GRANT DOYLE BURTON, SC
428-16	22-027

PERMIT TO PRACTICE  
 FUTURE STEEL BUILDINGS INT'L CORP.  
 Signature: \_\_\_\_\_  
 Date: FEB 02 2022  
 PERMIT NUMBER: 1000580  
 The Association of Professional Engineers and Geoscientists of the Province of Ontario





# Board Report

**Date of Report:** August 16, 2022  
**Date & Type of Meeting:** September 22, 2022 - Open Board Meeting  
**Author:** Paige Lefranc, Environmental Services Administrative Assistant  
**Subject:** Community Wood Smoke Reduction Program  
**File:** 12-6240-20/WSE  
**Electoral Area/Municipality:** RDCK

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to inform the Board of Directors about the 2023 Community Wood Smoke Reduction Program (previously called the Woodstove Exchange Program) and seek direction regarding the 2023 Program. Due to low amount of rebates granted to residents this year staff does not believe the RDCK will require additional rebate exchange funding. We currently have \$13,950 available for rebate exchanges and \$5,250.00 specifically for indigenous community or Heat Pump exchanges which will be sufficient for the remaining time in 2022 and 2023. Staff proposes to apply and allocate the regular amount \$1,000 for advertisement and \$1,000 for education within the Service A100 for 2023 in order to promote the program and exhaust the remaining grants. In 2023 staff suggests applying for further funding for 2024 if the program continues.

## SECTION 2: BACKGROUND/ANALYSIS

In an attempt to contribute to local air quality improvement efforts, the RDCK coordinated a regional wood stove exchange program in 2009. The RDCK staff proposes to continue this program in 2023. This includes advertising through social media, face-to-face community engagement at public events, printed ads and educational materials, and the issuance of rebate incentives for the replacement of non-EPA Certified heating appliances.

### OVERVIEW OF PREVIOUS FUNDING

#### 2009/2010

The RDCK received \$27,000 from the BC Lung Association as part of the Provincial Wood Stove Exchange Program. \$25,250 of this amount was dispersed as \$250 rebates for 101 stoves. An additional \$1,750 was spent on program advertising and a Burn It Smart Workshop.

#### 2010/2011

The RDCK received \$27,500 from the Provincial Wood Stove Exchange Program. \$25,000 of this amount was dispersed as \$250 rebates for 100 stoves. In total \$1,500 was spent on advertising.

#### 2011/2012

The RDCK received \$27,500 from the Provincial Wood Stove Exchange Program. \$25,000 of this amount was dispersed as \$250 rebates for 100 stoves. The RDCK staff presented at four community events (Nelson, Castlegar, and Nakusp & Creston) to promote the wood stove exchange program. In total \$2,500 was spent on advertising and public education.

**2012/2013**

The RDCK received \$15,750 from the Provincial Wood Stove Exchange Program. \$12,500 of this amount was dispersed as \$250 rebates for 50 stoves and \$3,250 for public education and advertising.

**2014/2015**

The RDCK received \$20,000 from the Provincial Wood Stove Exchange Program. \$17,500 to pay for 70 exchange incentives (rebates) of \$250 each, \$2500 to support public education on clean burning and advertising of the program. A total of 70 stoves were replaced.

**2015/2016**

The RDCK received \$18,500 from the Provincial Wood Stove Exchange Program. \$16,500 to pay for 66 exchange incentives (rebates) of \$250 each, \$2000 to support public education on clean burning and advertising of the program. A total of 66 rebates were distributed.

**2016-2018**

The carry-over from 2016 was combined with \$15,500 from the Province. This allowed the Regional District to award 48 rebates. Three thousand dollars was expended on advertising and education. By the middle of November, 2018, all funds were exhausted.

**2018-2019**

The 2019 Provincial Woodstove Exchange Program Project Proposal was submitted to the Ministry of Environment (MOE) in mid-September, requesting grant funding for the next fiscal year. Confirmation was received November 20<sup>th</sup> that the MOE and BC Lung Association would like to offer the Regional District of Central Kootenay funding of \$14,000 (\$11,500 to support exchange incentives; \$1,000 to support education; and \$1,500 to support advertising). This will enable the continuance of the Woodstove Exchange Program, providing for approximately 45 rebates (depending on the type i.e. wood/gas).

**2019-2020**

All of the grant money for 2019 was expended in 2019 producing no carryover into 2020. Grant money for 2020 from the MOE and BC Lung Association was received in the amount of \$15,000 (\$12,500 to support exchange initiatives; \$1,000 to support education; and \$1,500 to support advertising). During 2020 we granted 25 rebates with a carryover of \$6,250. We anticipate to issue these remaining rebates by April 2021. Advertising and educational budgets were exhausted in 2020.

**2020-2021**

There was a \$6,100 carryover balance leftover from 2020. Grant money for 2021 from the MOE and BC Lung Association was received in the amount of \$15,000 (\$12,500 to support exchange initiatives; \$750 to support education; and \$1,750 to support advertising). During 2021 we granted 38 rebates as of December 2, 2021, exhausting the \$6,100 carryover from 2020 and leaving us with a remaining balance of \$7,350 in 2021 that will be carried over into 2022. The Ministry of Environment, Climate Change Strategy, and BC Lung Foundation has approved \$17,000.00 in funding for the RDCK for 2022. These funds are intended to be allocated as follows: \$9,000.00 for Exchanges, \$750.00 for education, and \$2,000.00 for advertising. The remaining amount of \$5,250.00 has been granted specifically to Indigenous Communities or for heat pumps which we are happy to announce is a new part of this program. Moving into 2022, the Lower Kootenay Band (LKB) may therefore be a potential participant in the Wood Stove Program. Staff has reached out to LKB administration, but did not receive a response.

## 2021-2022

There was a \$6,750 carryover balance leftover from 2021. The total grant money received from MOE and BC Lung Association for 2022 was in the amount of \$14,250 for rebates, \$750 for education, and \$2,000 for advertisement. 2022 has been a slower year and we have only granted 6 rebates as of August 11, 2022 and have only exhausted \$1,800. This means we still have the full amount granted to us for 2022. Staff believes this amount can carry the program into and through 2023 without additional external rebate exchange funding. We have not requested any exchange grant money from the Ministry of Environment, Climate Change Strategy, and BC Lung Foundation, but propose to request additional funding for advertisement and educational purposes; \$750 for education and \$2,000 for advertisement.

Further as of August 16, 2022 a survey is now required to be filled out as part of the application (see Attachment A). These survey questions may discourage individuals to apply for this rebate. As of 2023 the Community Wood Smoke Reduction Program will no longer be accepting exchanges to natural gas devices; this is to align with the climate targets in the Clean BC Roadmap to 2030. You can visit the site here: <https://cleanbc.gov.bc.ca/>.

These numbers above show a consistent decline of grant uptake from originally 101 grants in year one to 25 rebates in 2020 and 38 rebates in 2021. The number for 2022 is estimated to be in the same range as 2020.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No **Public/Gov't Approvals Required:**  Yes  No

Potential participants were contacted prior to funding being allocated, to determine their participation commitment in the program. We are assuming all municipalities within the RDCK will agree to participate. Below is the summary of participation commitments:

Participants	# of \$100 rebates
Castlegar	Unknown, previously 10
Creston	Unknown, previously 20
Kaslo	3
Nakusp	10
Nelson	No Limit Given
New Denver	5
Salmo	Unknown, previously 2
Silverton	3
Slocan	3
Lower Kootenay Band	Waiting for response



### Estimated Program Costs

The proposed project budget is detailed below

Project Costs		Funding Source	
Expenses	Total	Provincial Government	RDCK & Participating Partners
Advertising and promotion	\$3,000	\$2,000	\$1,000
Workshops and education	\$1,750	\$750	\$1,000
Rebates	\$0		
Heat pump/indigenous rebates	\$0		
<b>Total</b>	<b>\$4,750</b>	<b>\$2,750</b>	<b>\$2,000</b>

The associated staffing cost (including all other incidental cost) for running this program (incl. rural \$100/stove contribution) is estimated to be \$8,000 for 2023. This is based on the assumption of 25 grants processed/year. Please note that the cost to the RDCK has meanwhile increased to the equivalent of the grant of about \$400/stove. The funds for this program are currently equally sourced from General (\$100) and Rural Admin Services (\$101).

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

#### 3.3 Environmental Considerations

Air quality problems attributable to wood smoke are a persistent issue in the RDCK. Wood smoke is considered more harmful to human health than smog.

#### 3.4 Social Considerations:

N/A

#### 3.5 Economic Considerations:

The program works directly with local wood stove retailers. The grants are an incentive to owners of old, non-EPA wood stoves to upgrade to a new EPA certified stove.

#### 3.6 Communication Considerations:

Staff will prepare a media release to announce the continuation of the program if approved.

#### 3.7 Staffing/Departmental Workplace Considerations:

The program will primarily be managed by the RDCK Environmental Services Department. Supervision will be provided by the General Manager of Environmental Services. The Environmental Services Administrative Assistant will act as the primary point of contact for the program; this position will also coordinate the rebate application, approval and issuance process. The Financial Services Manager will oversee the program grant and Finance staff will be responsible for processing cheque requisitions for program rebates.

### 3.8 Board Strategic Plan/Priorities Considerations:

N/A

## SECTION 4: OPTIONS & PROS / CONS

**Option 1:** That the Board of Directors direct staff to apply for grant funds from the MOE and BC Lung Association in the amount of \$2,750 for education and advertisement of the “Community Wood Smoke Reduction Grant Program” for the 2023 program;

And further that \$10,750 be allocated in the 2023 A100 budget revenues to allow for the continuation of the program in 2023 with funds to finance the program to come from services S100 General Administration (\$4,000) and S101 Rural Administration (\$4,000) and \$2,750 from additional grants from the “Community Wood Smoke Reduction Grant Program”.

#### Pros:

- We receive further funding to promote and educate the public about the Community Wood Stove Reduction Program.
- We promote the program through radio ads, newspaper announcements which are a great form to alert the public of possible reimbursements.
- We allow for a continuation of woodstove grant programs to residents.

#### Cons:

- There may be a possible increase of rebate applications to come through during the winter season of 2022/2023 exceeding the annual estimated amount of 25 grants. This would leave the program with a smaller amount for 2023 which means we would not be able to provide as many rebates.
- The program is subsidized by taxation by approximately \$400/stove equal to the amount of the grant.

**Option 2:** That the Board of Directors direct staff to end the Community Wood Smoke Reduction Grant Program at the end of 2022 and return all unallocated grant funds to the MOE and BC Lung Association.

#### Pros:

- This will still allow a continuation of the program until end of year.
- It will not require additional taxation for 2023.
- This will free up some staff time to focus on priority areas.

#### Cons:

- The grant program is unavailable from 2023 forward. With this some low income residents may incur higher cost in replacing their woodstove, pellet stove or electric heat pump. Some residents may choose to defer a woodstove replacement resulting in increased smoke generation from inefficient burning stoves.

**Option 3:** That the Board of Directors direct staff to apply for further grant money for the Community Wood Stove Smoke Reduction Program in the amount of \$9,000.00 for a continuation of the Community Wood Smoke Reduction Grant Program into 2023 on the basis of expecting an increase in applications for the end of 2022 and in 2023.

**Pros:**

- We receive more grant money in case we have an increase of rebate applicants. This sum of money will be used towards rebates, advertisement of the program, and educational purposes.

**Cons:**

- We receive more money, but may not receive enough rebate applications, which will put us in the same scenario as we are now where we have a large sum of money and a very low count of rebates.
- Our chance to receive these additional funds with the amount of grant carry-over is low.

## SECTION 5: RECOMMENDATIONS

That the Board direct staff to apply for grant funds from the MOE and BC Lung Association in the amount of \$2,750 for education and advertisement of the “Community Wood Smoke Reduction Grant Program” for the 2023 program;

And further that \$10,750 be allocated in the 2023 A100 budget revenues to allow for the continuation of the program in 2023 with funds to finance the program to come from services S100 General Administration (\$4,000) and S101 Rural Administration (\$4,000).

Respectfully submitted,  
Paige Lefranc, Environmental Services Administrative Assistant.

## CONCURRENCE

General Manager of Environmental Services – Uli Wolf	Approved
General Manager - Finance, IT, E.D. – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved

**ATTACHMENTS:**

Attachment A – 2022/2023 Community Wood Stove Program Survey  
Attachment B – 2021 Provincial Woodstove Exchange Program Project Proposal



## **APPENDIX A**

### **Community Wood Stove Smoke Reduction Program Survey**

## **Community Wood Stove Reduction Program (CWSRP) Participant Survey**

1. Why do you want to replace your old wood stove (You may choose multiple answers)?
  - Concerned about wood smoke in my community
  - My old woodstove no longer works well
  - Concerned about indoor air quality
  - Safety concerns
  - Recommended by building inspection results
  - My old woodstove is not efficient enough
  - Want to heat my place with less effort
  - For cleanliness purpose
  - Others
  
2. What type of replacement appliance did you choose?
  - certified wood burning appliance
  - pellet burning appliance
  - gas appliance
  - electric heat pump
  - electric fireplaces insert
  - other heating appliance, please state what kind: \_\_\_\_\_
  
3. How did you find information about the program (You may choose multiple answers)?
  - Brochure or poster
  - In-store
  - Newspaper ads
  - Radio ads
  - Website or social media such as Facebook
  - Home inspectors or other qualified personnel
  - Others, please list them\_\_\_\_\_.
  
4. How often (approximately) did you use your original wood appliance in winter?
  - Less than 3 times/week
  - 3 to 5 times/week
  - More than 5 times/week
  - Primary heating source
  
5. How much wood (approximately) do you use in winter?
  - Less than half cord
  - Half cord to 1 cord
  - 1 cord to 2 cords
  - 2 cords to 4 cords
  - More than 4 cords
  
6. What is the total cost of your new appliance including installation fees?
  - Less than 500\$
  - 500\$ to 1,000\$

- 1,000\$ to 5,000\$
- 5,000\$ to 10,000\$
- 10,000\$ to 20,000\$
- More than 20,000\$

7. What does it cost you to dispose of your old wood stove (removal, transportation, recycling)?

- Less than 100\$
- 100\$ to 300\$
- 300\$ to 500\$
- 500\$ to 1,000\$
- More than 1,000\$

8. How much rebate do you qualify for in total (from the provincial program, local governments, retailers, etc.)

- Less than 400\$
- 400\$ to 800\$
- 800\$ to 1,600\$
- 1,600\$ to 2,600\$
- 2,600\$ to 3,600\$
- More than 3,600\$

**For the following questions:**

**1 = strongly disagree, 2 = disagree, 3 = neutral, 4 = agree, 5 = strongly agree**

9. Why did you choose this type of replacement? (Please choose all that apply)

- Appliance was affordable ( 1 2 3 4 5 )
- Cleaner burning/less smoke ( 1 2 3 4 5 )
- Fuel is affordable ( 1 2 3 4 5 )
- It works during a power outage ( 1 2 3 4 5 )
- Convenience ( 1 2 3 4 5 )
- More effective heat (warmer during cold weather) ( 1 2 3 4 5 )
- Includes air conditioning for hot weather (heat pump) ( 1 2 3 4 5 )
- Please add other reasons that are important to you if none of the above applies: \_\_\_\_\_

10. How would you rate the process of participating in the community wood smoke reduction program?

- It was easy to find all the required information ( 1 2 3 4 5 )
- The information was clear and adequate ( 1 2 3 4 5 )
- It was easy to fill out the application form ( 1 2 3 4 5 )
- The local retailers were very helpful ( 1 2 3 4 5 )
- Did you recycle/destroy your old woodstove (Yes / No)? If yes, It was easy to recycle/destroy the old wood stove ( 1 2 3 4 5 )

11. How would you rate your overall experience in participating in the program ( 1 2 3 4 5 )

Please provide comments or suggestions to improve the program\_\_\_\_\_.

12. If you change to a new wood stove, it is mandatory to take the online wood burning course providing your community joins the provincial pilot education project. Did you take the BC Wood Smoke Education online course at

[https://www.fraserbasin.bc.ca/WoodSmokeCourse/story\\_html5.html](https://www.fraserbasin.bc.ca/WoodSmokeCourse/story_html5.html) ? (yes/No)

If yes, please provide your comments on the course:

- I took about \_\_\_\_\_hours to complete the course.
- I liked the information on wood smoke and health. ( 1 2 3 4 5 )
- I liked the information on clean-burning practices. ( 1 2 3 4 5 )
- I liked the information on rules and regulations. ( 1 2 3 4 5 )
- Overall, the information was interesting and useful. I would recommend it to others. ( 1 2 3 4 5 )
- I did not like the course, because\_\_\_\_\_.
- Any other comments on the course\_\_\_\_\_

**Respondent Characteristics** (optional, if you do not want to provide information, please skip them, and submit the rest of answers)

13. To which gender identity do you most identify?

- Male
- Female
- If not listed, please indicate\_\_\_\_\_
- Prefer not to answer

14. What is your family income range?

- Less than 40,000\$
- 40,000\$ to 80,000\$
- 80,000\$ to 120,000\$
- 120,000\$ to 200,000\$
- More than 200,000\$
- Prefer not to answer



## **APPENDIX B**

### **Letter of Support**



**Village of Kaslo**  
Incorporated 1893

2022.08.03

Paige Lefranc  
Administrative Assistant, Environmental Services  
Regional District of Central Kootenay  
Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4

Re. Letter of Support for 2023 Wood Smoke Reduction Program

Attention: Paige Lefranc

At the Regular Meeting on July 26, 2022 it was approved that the municipality continue to support the Wood Stove Exchange.

Resolution #268/2022 states: *THAT the Village of Kaslo participate in the 2023 Regional District of Central Kootenay Community Wood Smoke Reduction Program, and provide \$100 in funding per stove, to a maximum of five.*

On behalf of Council, I wish to thank you for the opportunity to continue with this joint initiative.

Yours sincerely,



Ian Dunlop  
Chief Administrative Officer

**Box 576, Kaslo, British Columbia V0G 1M0**

Tel. 250-353-2311 Fax. 250-353-7767  
E-mail: [admin@kaslo.ca](mailto:admin@kaslo.ca)  
<http://www.kaslo.ca>



**CERTIFIED RESOLUTION # R234/22**

I hereby certify the following to be a true copy of the resolution adopted by the Council of the Village of Nakusp at their regular meeting held the 22nd day of August 2022:

***THAT the Village of Nakusp participate in the Regional District of Central Kootenay (RDCK) Community Wood Smoke Reduction Program in 2023; and further that the Village fund up to ten \$100 rebates for a maximum of \$1,000.***

Dated at Nakusp, British Columbia, this 24<sup>th</sup> day of August 2022



---

Mark Tennant  
Director of Finance/Deputy CAO  
Village of Nakusp



CITY OF NELSON

July 27, 2022

Attention: Paige LeFranc  
Administration Assistant, Environmental Services  
Regional District of Central Kootenay  
PO Box 590  
202 Lakeside Drive  
Nelson BC V1L 5R4

Sent via email: [afedorak@rdck.bc.ca](mailto:afedorak@rdck.bc.ca)

Dear Ms. LeFranc:

**Re: Participation with Regional District of Central Kootenay  
in the 2023 Woodstove Exchange Program**

---

Please be advised that the City of Nelson wishes to participate in the 2023 Woodstove Exchange Program and supports the program's primary goal of improving air quality and reducing health issues attributable to wood burning.

The City of Nelson shall advertise the Woodstove Exchange Program on its municipal website and will contribute a \$100.00 rebate for each stove exchanged within the City of Nelson. Furthermore, the City agrees to disburse rebate cheques to successful program applicants.

The City of Nelson looks forward to working in continued cooperation with the Regional District of Central Kootenay on this important environmental initiative.

Yours truly,

---

Kevin Cormack  
City Manager



**The Corporation of the Village of Silverton**

421 Lake Avenue  
Silverton, BC | V0G 1S0  
Phone: 250-358-2472  
Website: <http://www.silverton.ca>  
Email: [dgarceau@silverton.ca](mailto:dgarceau@silverton.ca)

August 17, 2022

Paige Lefranc  
Administration Assistant  
Environmental Services  
Regional District Central Kootenays  
202 Lakeside Drive  
Nelson, BC V1L 5R4

RE: Community Wood Smoke Reduction Program

Dear Paige:

The Village of Silverton, by way of this letter, wishes to inform you of their intention to participate in the aforementioned program throughout 2023. Silverton Village Council deems this program to be very beneficial to our community and the region.

We wish to thank the RDCK for their continued stewardship of this initiative.

Respectfully;

  
Darrell Garceau  
Acting Chief Administrative Officer



## THE CORPORATION OF THE VILLAGE OF SLOCAN

P.O. BOX 50, SLOCAN, B.C. V0G 2C0

TELEPHONE (250) 355-2277

FAX (250) 355-2666

cao@villageofslocan.ca

August 15, 2022

### **RE: WOODSTOVE EXCHANGE PROGRAM 2022/23**

Please be advised that the Village of Slokan wishes to express its support for participation in the 2022/23 RDCK Woodstove Exchange Program.

The Village has participated in this program since 2009, and will once again agree to provide a \$100 rebate to qualified applicants, to a combined maximum of \$300 for this program season.

If you have any questions or require anything further, please don't hesitate to contact me directly.

Regards,

  
Michelle Gordon  
Chief Administrative Officer

cc: Slokan Council



## NEW DENVER VILLAGE

115 Slocan Avenue , New Denver , BC , V0G 1S0  
Tel: 250 358 2316  
<https://newdenver.ca/>

August 9, 2022

## RESOLUTION

**Resolution # 2022-0156**

**Agenda Item # 11.1 Regular Meeting**

**Moved By :** John Fyke

**Seconded By :** Gerald Wagner

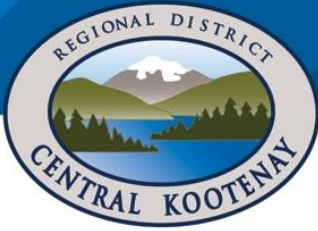
That the Village of New Denver participate in the 2023 RDCK Community Wood Smoke Reduction program, and provide \$100 in funding per stove, to a maximum of 5.

**Carried**

This is a certified and true copy of a resolution passed by the Village of New Denver.

A handwritten signature in blue ink, appearing to read "Lisa Scott", is written over a horizontal line.

Lisa Scott, Corporate Officer



# Board Report

**Date of Report:** September 16, 2022  
**Date & Type of Meeting:** September 22, 2022 Regular Open Board Meeting  
**Author:** Yev Malloff, GM Finance, IT & Economic Development / CFO  
**Subject:** Financial Auditor Recommendation  
**File:** 05-1680-20-2022 AUDIT PROPOSALS  
**Electoral Area/Municipality:** All

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to recommend that the Board appoint BDO as the Financial Auditor for the RDCK for the 2022 through 2024 fiscal periods (with an option for annual renewals).

## SECTION 2: BACKGROUND/ANALYSIS

Two firms, BDO and MNP, submitted proposals for financial audit services in response to the RFP process that closed on September 7<sup>th</sup> 2022. A team of five RDCK staff, including the CAO, reviewed and evaluated the proposals on a set of criteria, including local government auditing experience, completeness of the proposal, cost, understanding of RDCK requirements and reference checks. BDO was selected as the firm best able to execute the audit based on the criteria. The BDO audit team would be largely based out of their Kamloops office, with most, if not all of the audit work performed on a remote basis. The MNP proposal was also to perform the work on a remote basis, utilizing their Kelowna office. BDO as a firm has a larger presence with local government audits in BC, including five regional districts in the Okanagan and Kootenay areas. The Kamloops BDO office received the most positive reference check from all of the references provided in the two proposals.

Firm	Cost – 2022 Audit	Cost – 2023 Audit	Cost – 2024 Audit
BDO	\$64,745	\$67,892	\$71,384
MNP	\$44,625	\$48,825	\$50,820

The higher cost of the BDO audit is largely driven by a higher estimated number of annual hours (340 vs 250) to perform the work. The higher estimated number of hours in the BDO proposal more closely matches the expectations of RDCK staff of the hours actually required to complete the audit.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

The current Financial Plan included a provision for \$65,000 for audit services in 2023 for the 2022 audit, including the preparation of financial statements.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 69 of the *Community Charter* requires that the RDCK appoint an Auditor and Section 171 requires that the Auditor reports to the Board on the financial statements.

### 3.3 Environmental Considerations

None

### 3.4 Social Considerations:

None

### 3.5 Economic Considerations:

None

### 3.6 Communication Considerations:

### 3.7 Staffing/Departmental Workplan Considerations:

The audit process requires RDCK staff time and resources to complete auditor requests, especially in the first year of new auditor taking over the file.

### 3.8 Board Strategic Plan/Priorities Considerations:

Excellence in governance and managing assets and operations in a fiscally responsible manner requires that the RDCK meets the requirements of the *Community Charter* and that financial audit services provide the best value to the RDCK, including the cost, quality and timeliness of the audit services.

## SECTION 4: OPTIONS & PROS / CONS

### Option 1. Appoint BDO as the RDCK Auditor

#### Pros

- Proposed number of annual audit hours matches RDCK staff expectations
- More experience with local government audits, particularly in the BC Interior
- Strong reference for the Kamloops BDO office from a current local government client.

#### Cons

- Higher cost

### Option 2. Appoint MNP as the RDCK Auditor

#### Pros

- Lower Cost

#### Cons

- Will likely be challenged to perform the audit work within the estimated hours in the proposal
- Less experience in local government audits in BC, particularly in the BC Interior



## SECTION 5: RECOMMENDATIONS

That the Board appoint BDO as the RDCK financial auditor for the 2022 through 2024 fiscal year audits, with an option for annual renewals.

Respectfully submitted,  
Heather Smith, Finance Manager  
Yev Malloff, GM Finance, IT & Economic Development / CFO

## CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

## Angela Lund

---

**From:** Craig Wilkinson <gm@balfourgr.com>  
**Sent:** September 13, 2022 3:54 PM  
**To:** Angela Lund  
**Cc:** Ramona Faust; Brant Gray  
**Subject:** Permissive Tax Exemption

\*\*\*CAUTION: This email originated from outside the organization. Please proceed only if you trust the sender.\*\*\*

Good afternoon Angela,

On behalf of the Balfour Recreation Commission, I write you today in search of a permissive tax exemption for the land consisting of the back nine holes of the Balfour Golf Course.

Following the directive that you provided to Ramona Faust which she provided to me, I provide the following information for your consideration:

Name of Organization - Balfour Recreation Commission (BRC)

Civic Address - 1261 Queens Bay Rd, Queens Bay, B.C.

Legal Address - 602 Queens Bay Rd., Balfour B.C. V0G 1C0

PID - 012-926-965

Roll # - 07796.510

Reason for the Exemption - the land in question is solely used as the back nine holes of the 18-hole Balfour Golf Course in the sunny season.

During the winter months these lands are used by many locals for cross country skiing and show shoeing. The Balfour Golf Course is owned and operated by the Balfour Recreation Commission, a non-profit society who in addition to the golf course, operate and maintain the Balfour Community Hall, Balfour Fitness Centre, Balfour Community Park, Balfour Tennis Courts and the Balfour public Wharf. Achieving revenue adequate to cover overhead & R&M costs associated to our non-golf facilities has always been a tough go for the BRC, often resulting in depletion of golf course revenues to cover the difference. Any saving we can realize in regard to property tax will only better our financial position and allow for further improvement and maintenance of our other facilities.

If there is any more information that you require in order to help us achieve this exempt status, please do let me know and I will respond accordingly.

Regards,

Craig Wilkinson  
General Manager  
Balfour Golf & Recreation  
Office: 250-229-5655  
Cell: 1-250-304-5178  
[www.balfourgr.com](http://www.balfourgr.com)

\*Please note that my e-mail address has changed and is due for an update in your contact list.

## Angela Lund

---

**From:** truus@gillandgift.com  
**Sent:** September 13, 2022 7:43 PM  
**To:** Ramona Faust; Angela Lund; Josh Smienk  
**Subject:** Fw: Fwd: TIME SENSITIVE: Balfour Historical Society - Permissive Tax Exemption  
**Attachments:** St Michaels and all Angels chapel and Performance.pdf

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

Hello Angela, Ramona, and Josh,

I have to the best of my ability tried to fill in the blanks as I do not have an application for this. I am wondering if anything was sent out that we may have missed. we did not get any assessment for the church this year other the this one I got in May 2022 saying the church was re-assessed at NIL. I have attached a copy of that document.

The Society would need to include the following in the email:

The society below is requesting a Permissive Tax Exemption.

- Name of Organization: **Balfour and District Business and Historic Association Heritage Committee hereafter known as the BDBHA**
- Name of the Property : **St Michaels and All Angels Chapel and performance Center**
- Civic Address: **8551 Busk Rd Balfour BC**
- Legal Address: **Lot 12 Block 2 plan NEP380 District lot 184 Kootenay land District Lot 13 Block 2 Plan NEP380 District lot 184 Kootenay Land District**
- PID and Roll Number **Area 21 –Nelson/Trail Jurisdiction 707-Nelson Rural, Roll 00806 100**
- Reason for the exemption: **This is a community Museum, Chapel and Public performance center owned by the non profit BDBHA. Any money generated is solely for the purpose of maintenance and upkeep of the building and grounds to preserve the history of the outlet in this heritage building.**

**Please let me know if this is sufficient to qualify as an application ,**

Your respectfully,  
Truus Zelionka  
secretary Treasure of the Heritage Committee of the BDBHA  
250-229-2113

From: Angela Lund <ALund@rdck.bc.ca>  
Sent: Tuesday, September 13, 2022 12:46:54 PM

To: Ramona Faust <RFaust@rdck.bc.ca>  
Cc: Stuart J. Horn <SHorn@rdck.bc.ca>  
Subject: TIME SENSITIVE: Balfour Historical Society - Permissive Tax Exemption

Hello Ramona,

I have put together the Permissive Tax Exemption Bylaw to go to the Board in September. I wanted to let you know we never received an application from the Balfour Historical Society requesting a tax exemption.

The deadline for our Permissive Tax Exemption bylaw is October 31, 2022 and the bylaw can go to the October 13 Board meeting.

If the Balfour Historical Society is wanting to put forward a request they will need to have it into me no later than September 14 to make the Board agenda. The Board would need to vote at the September meeting if the Balfour Historical Society could be added to the Permissive Tax Exemption bylaw and it would be added to the bylaw for adoption in October.

The Society would need to include the following in the email:

- Name of Organization: **Balfour and District Business and Historic Association Heritage Committee**
- Name of the Property : **St Michaels and All Angels Chapel and performance Center**
- Civic Address: **8551 Busk Rd Balfour BC**
- Legal Address: **Lot 12 Block 2 plan NEP380 District lot 184 Kootenay land District Lot 13 Block 2 Plan NEP380 District lot 184 Kootenay Land District**
- PID and Roll Number **Area 21 –Nelson/Trail Jurisdiction 707-Nelson Rural, Roll 00806 100**
- Reason for the exemption: This is a community Museum, Chapel and Public performance center owned by the non profit BDBHA. Any money generated is solely for the purpose of maintenance and upkeep of the building and grounds to preserve the history of the outlet in this heritage building.

Please let me know how you would like to proceed.

Angela Lund | Deputy Corporate Officer

Regional District of Central Kootenay

Phone: 250.352.8160 | Fax: 250.352.9300

Follow us on Facebook<<https://www.facebook.com/rdcentralkootenay>>

rdck.ca

**Agreement Identification Number #232OA0127**

**AGREEMENT  
(the “Agreement”)**

**BETWEEN:**

**Her Majesty the Queen in the Right of the Province of British Columbia,  
as represented by the MINISTER OF TRANSPORTATION AND INFRASTRUCTURE**

**4<sup>th</sup> Floor, 310 Ward Street  
Nelson BC V1L 5S4  
(the “Ministry”)**

**AND:**

**Regional District of Central Kootenay  
202 Lakeside Drive  
Nelson BC V1L 5R4  
(the “RDCK”)**

**Re: Hard Surfacing of 27<sup>th</sup> Ave S, Creston Area**

For good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged by the Ministry and the RDCK, each to the other), the Parties agree to the terms set out in this Agreement:

1. The Ministry will hard-surface approximately 820m of 27<sup>th</sup> Ave S with conventional asphalt pavement.
2. The RDCK agrees to partner with the Ministry and cover \$100,000 toward the project works.
3. The Ministry will liaise with the RDCK on an ongoing basis during the construction stage of the project to ensure the work is delivered in accordance with the Project Works defined by the RDCK and the Ministry.
4. The Ministry will provide project management services during construction and close-out stages of the project at no additional cost to the RDCK.
5. The Ministry will provide contract administration, construction supervision and quality assurance services during construction at no additional cost to the RDCK.
6. The Ministry agrees to allocate the RDCK payment solely toward the cost of the Project Works and any approved additional works requested by the RDCK.
7. Upon completion of the Project Works, the Ministry will submit an invoice to the RDCK for payment of the total cost of the Project Works and any approved additional work, including any applicable taxes. The invoice is payable to the Ministry within 30 days of the invoiced date.

8. The Parties agree that the completion date for this Agreement will be upon the payment of the Project costs by the RDCK to the Ministry but not later than November 15<sup>th</sup>, 2022.

**The Parties have executed this Letter of Agreement as follows:**

<p>SIGNED on behalf of RDCK on the ___ day of _____, 20___ :</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name</p> <p>_____</p> <p>Print Title</p>	<p>SIGNED on behalf of Her Majesty the Queen in the right of the Province of British Columbia, as represented by the Ministry of Transportation and Infrastructure on the ___ day of _____, 20___ :</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name</p> <p>_____</p> <p>Print Title</p>
---	--



THIS AGREEMENT made as of the \_\_\_\_\_day of\_\_\_\_\_, 2022,

**BETWEEN:**

**THE CITY OF CASTLEGAR**  
460 Columbia Avenue  
Castlegar, BC V1N 1G7

(the "City")

**OF THE FIRST PART**

**AND:**

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
PO Box 590, 202 Lakeside Drive  
Nelson, BC  
V1L 5R4

(the "Regional District")

**OF THE SECOND PART**

**WHEREAS:**

- A. Under section 176(1)(b) of the *Local Government Act*, the Regional District may make agreements with a public authority respecting the undertaking, provision and operation of activities, works and services within the powers of a party to the agreement;
- B. Under section 23 of the *Community Charter*, the City may make agreements with a public authority respecting the undertaking, provision, and operation of activities, works and services within the powers of a party to the agreement, and pursuant to section 13(1)(b) of the *Community Charter*, with the consent of the Regional District Board, may provide a service in an area outside the municipality.
- C. Under the terms of the "Portion of Electoral Area J (Fairview and Area) Local Service Fire Protection Area Establishment Bylaws No. 935, 1992" ("Bylaw No. 935"), as amended, the Regional District established a specified area for the provision of fire protection services for those portions of Electoral Area J as outlined on the map attached as 'Appendix A' to Bylaw No. 2736 as amended.
- D. The Regional District has requested that the City provide fire protection services within the fire

Protection Service Area and the City has agreed to do so on the terms and conditions set out in this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises herein contained and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto and agree as follows:

**1.0 Definitions**

- 1.1 In this Agreement, unless the context otherwise requires:
  - a) **"Fire Chief"** means the City's Fire Chief or his duly authorized assistant or deputies;
  - b) **"Fire Department"** means the City of Castlegar Fire Department
  - c) **"Fire Protection Services"**: means the service of fire suppression, post-fire investigation required under the Fire Services Act and fire rescue services within the Fire Protection Service Area (as outlined on the attached map marked Schedule 'A');
  - d) **"Officer-in-Charge"** means the Fire Department member who, in the absence of the Fire Chief is responsible for the deployment and direction of the fire department resources and personnel in the case of an emergency.

**2.0 Service**

- 2.1 The City agrees to provide Fire Protection Services within the Fire Protection Service Area (as outlined on the attached map marked Schedule 'A') subject to the terms and conditions of this Agreement. Additionally the City will provide the following, where required or desirable:
  - a) Fire inspections by the City's Local Assistant to the Fire Commissioner upon complaint or if deemed advisable, as contemplated by the Fire Services Act (B.C.)
  - b) Fire investigations as required by the Fire Services Act (B.C.);
  - c) Enforcing the provisions of the RDCK Fire Regulatory Bylaw;
  - d) Fire Code enforcement
  - e) Other Fire Prevention matters (e.g., assistance with FireSmart, advising service area residents/property owners on Fire Code issues/matters; setting maximum capacity for public buildings such as community centres or theatres, etc.)
- 2.2 The fire protection service provided by the City will be dependent upon the water available at the site of the fire, and if no water is available that may adequately be used by the fire fighting forces, limited protection may be offered.

**3.0 Term**

3.1 This agreement shall be in effect for a term of 60 months commencing on January 1, 2022 and expiring on December 31, 2026 unless extended by mutual agreement with the sum set out in Clause 4.1 subject to renegotiation.

3.2 This agreement may be terminated by either party giving to the other by registered mail six months written notice to that effect.

**4.0 Fee for Service**

4.1 In consideration of the provision of the Fire Protection Services, the Regional District agrees to pay the City a fee in the amount of \$21,740, which fee is inclusive of all labour, equipment, facilities, training, supervision, fire inspections and all other services necessary for the provision of the Fire Protection Services but does not include any Goods and Services Tax payable in respect of the fee. The annual fee shall be adjusted annually on the anniversary date of the contract by an amount equal to the current year annual fee multiplied by the percentage change to the Consumer Price Index for British Columbia for the previous calendar year as determined by Statistics Canada.

4.2 The City will notify RDCK of the expected Consumer Price Index increase by 15 January of each calendar year. The tables references by Statistics Canada will be the most up to date and relevant tables available at the time of the adjustment. No other adjustment to the Annual Service Fee will be made during the term of the Contract.

4.3 The Regional District shall pay the fee set out in section 4.1 to the City by August 15th of each year of the contract.

**5.0 Fire Protection Service Levels**

5.1 The City shall provide the Fire Protection Services on a 24-hour, seven day per week basis from the City's fire hall located at 2161 6th Avenue, Castlegar, B.C. utilizing the City's fire fighting apparatus, equipment and personnel.

5.2 The Fire Chief or Officer-in-Charge shall determine the number of Fire Department personnel and the apparatus and equipment that are required to be deployed in response to any emergency within the Fire Protection Service Area this is reported to the Fire Department. The determination of the Fire chief or Officer-in-charge shall be made in accordance with the circumstances of the emergency.

5.3 Subject to section 5.2, the City shall provide the Full-Service Operations as defined in the Structure Firefighters Competency and Training Playbook for Fire Protection Services in accordance with:

- a) the standard operational guidelines for such services provided within the City, provided that for greater certainty nothing under this Agreement shall oblige the City to provide Fire Protection Services in a manner that exceeds the level of service provided by the City to owners or occupiers of property within the City. In providing the Fire Protection Services, the City will strive to respond to the Service Area in substantially the same manner as it does within the City itself, including as to the deployment of resources in relation to an incident; meet the same response times and service delivery objectives established for provision of fire protection services within City boundaries; and
- b) the bylaws and policies of the City of Castlegar applicable to the Fire Protection Services as amended or replaced from time to time.
- c) the *Fire Services Act and Regulations* thereunder.
- d) the requirements of the *Workers Compensation Act (WSBC)* and the *Occupational Health and Safety Regulations* thereunder.

**6.0 Control of Fire Protection Services During an Emergency**

6.1 All Fire Protection Services provided under this Agreement shall be under the exclusive direction and control of the Castlegar Fire Chief or the Castlegar Fire Department Officer-in-Charge who is present at such fire or emergency.

**7.0 Appointment of Fire Chief**

7.1 The Fire Chief is authorized to exercise all of the powers, duties and functions that are assigned to the Fire Chief under Regional District of Central Kootenay Fire Services Bylaw No. 2743 as may be amended from time to time and is the Fire Chief for the purpose of the bylaw. The City agrees that the Fire Chief will serve as the RDCK’s Local Assistant to the Fire Commissioner in the Service Area upon the recommendation of such by the RDCK’s Regional Fire Chief to the Fire Commissioner.

7.2 The City has sole discretion to determine the extent of Fire Services Bylaw enforcement in the Service Area, with the understanding that any fees for service (“Fees”) and penalties (“Penalties”) provided for in such bylaw shall be reasonably and fairly applied. The City is hereby authorized to impose, collect and retain any Fees or Penalties prescribed by and imposed in accordance with the Fire Services Bylaw against Service Area residents or property owners. Revenues arising from such Fees or Penalties for each calendar year will be reported by the City to the RDCK on or prior to January 10 of the next following calendar year. In no case will the RDCK be liable to the City for any unpaid Fees for Service or Penalties

or required to assist in the collection of same.

**8.0 Freedom of Information and Protection of Privacy Act**

8.1 The Regional District and the City both acknowledge and agree that the printed, electronic and other records produced and maintained by the City for the purpose of or in connection with the provision of Fire Protection Services are records that for the purpose of the *Freedom of Information and Protection of privacy Act (FOIPPA)* are under the custody and control of the City and the parties agree to work together cooperatively and in a timely manner to ensure each party discharges its statutory duties under the Act.

**9.0 Indemnification**

9.1 The Regional District shall indemnify and hold harmless the City from and against any and all claims, action, causes of action, claims, demands, or suits of any kind arising from the City's provision of the Fire Protection Services under this Agreement, including, but not limited to any such claims, actions, causes of action or suits that arise as a result of constraints on the level Fire Protection Services provided due to limits on the availability of water, trained volunteer firefighters and equipment for fire fighting purposes within the Fire Protection Services Area, but in any event excluding any claims, actions, causes of action, claims, demands, or suits that arise from the negligence of the City or its employees, servants, agents, volunteers and contractors. RDCK commits to carry adequate liability coverage with the City of Castlegar as an additional named insured during the course of this agreement.

9.2 The City hereby indemnifies and saves harmless the RDCK and its elected officials, officers, employees and agents from and against any and all claims, demands, actions, suits, loss, damage, costs (including legal costs), charges and expenses, including bodily injury or death (collectively a "Claim") which the RDCK may incur, suffer or be put to arising out of or in connection with this Agreement or the provision of the Fire Protection Services, directly or indirectly, arising from any negligent act or omission of the City or any breach by the City of any of its obligations, representations, warranties or covenants under this Agreement, unless and to the extent that any such Claim arises in whole or in part by any negligent act or omission of the RDCK or any breach by the RDCK of any of its obligations, representations, warranties or covenants under this Agreement.

**10.0 Agreement Administration**

Each party shall have the following named as the primary contact for operational and administrative matters related to the Agreement

For the RDCK:

Regional Fire Chief  
Regional District of Central Kootenay  
PO Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4

For the City:  
Director of Protective Services  
City of Castlegar  
460 Columbia Avenue,  
Castlegar, BC. V1N 4G7

**11.0 Dispute resolution provisions**

In case of any dispute arising between the parties, a party may give the other party notice of such dispute and request a dispute resolution between the City Fire Chief and the RDCK's liaison. If the dispute resolution is unsuccessful the parties may agree to submit the dispute to arbitration by a single arbitrator in accordance with the Commercial Arbitration Act (British Columbia), as amended

**12.0 Force majeure**

12.1 For the purposes of this Agreement, the term "Force Majeure" is defined as an Act of God, act of a public enemy, war, labour disruptions and other extraordinary causes not reasonably within the control of the City.

12.2 If the City is rendered unable, wholly or in part, by Force Majeure to provide the Services, the City shall provide the RDCK notice of the Force Majeure, as soon as reasonably possible and to the extent that the City 's performance is impeded by the Force Majeure it shall not be in breach of its obligations under this Agreement.

12.3 The parties acknowledge and agree that, during an event of Force Majeure, the City's obligations pursuant to this Agreement shall be reduced or suspended as the case may be, but such reduction or suspension shall not continue longer than the continuance of the event of Force Majeure plus, if required by the City, a reasonable time period thereafter needed to resume its obligations.

**13.0 Amendments to the agreement**

This Agreement may be amended by mutual agreement of the parties evidenced in writing, duly signed by their authorized signatories.

**14.0 Notice provisions.**

Any notice required or permitted to be given by a party hereunder shall be given in writing, and any such notice or correspondence given or sent by one party to the other shall be deemed to have been received by the party to whom it is addressed if such notice is delivered to or mailed postage prepaid and registered at a Canadian Post Office at the address specified below. Any notice mailed as aforesaid shall be deemed to have been received by the party to whom it is addressed on the 4th business day (Saturdays, Sundays and Statutory Holidays excluded) following the date of posting provided that the Canadian Post Office is not interrupted by strike or lock-out at the time of posting or within four (4) business days thereafter, in which case such notice must be delivered or mailed again after the Canadian Postal service has been restored:

**To the RDCK:**

Chief Administrative Officer

**To the City:**

Chief Administrative Officer

**15.0 Insurance**

Each party shall take out and keep in force during the term of this Agreement comprehensive general liability (including bodily injury, death, property damage, and damage or loss) insurance on an occurrence basis of a minimum of Ten Million (\$10,000,000.00) per occurrence (or such other amount as the parties may agree to from time to time), which insurance shall include the other party as an additional insured and shall protect the other party in respect of claims as if that party were separately insured.

**16.0 Extension**

If the Regional District wishes to extend the Term of this Agreement it shall, no later than October 1st, of the final year of this agreement reach out to the City's Chief Financial Officer,

**17.0 General**

17.1 **Time:** Time shall be of the essence of this Agreement

17.2 **Assignment:** This Agreement shall not be assigned by any of the parties hereto except with the prior written consent of the others which consent shall not be unreasonably withheld.

17.3 **Interpretation:** Nothing in this Agreement shall be interpreted as creating an agency, partnership, or joint venture among or between the parties hereto.

17.4 **Binding Effect:** This Agreement will ensure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors, and permitted assignees.

- 17.5 **Waiver:** The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of the Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.
- 17.6 **Headings:** The headings in this Agreement are inserted for convenience and reference only and in no way define, limit, or enlarge the scope or meaning of this Agreement or any provision of it.
- 17.7 **Language:** Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate for politic as the context so requires.
- 17.8 **Cumulative Remedies:** No remedy under this Agreement is to be deemed exclusive, but will, where possible, be cumulative with all to other remedies at law or in equity.
- 17.9 **Law Applicable:** This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.
- 17.10 **In this Agreement:**
  - a) Any covenant, proviso, condition or agreement made by two or more persons shall be construed as several as well as joint;
  - b) Words herein importing a gender or number shall be construed in grammatical conformance with the context of the party or parties in reference.



**IN WITNESS WHERE OF** the parties have hereunto executed this Agreement on the date and year first above written.

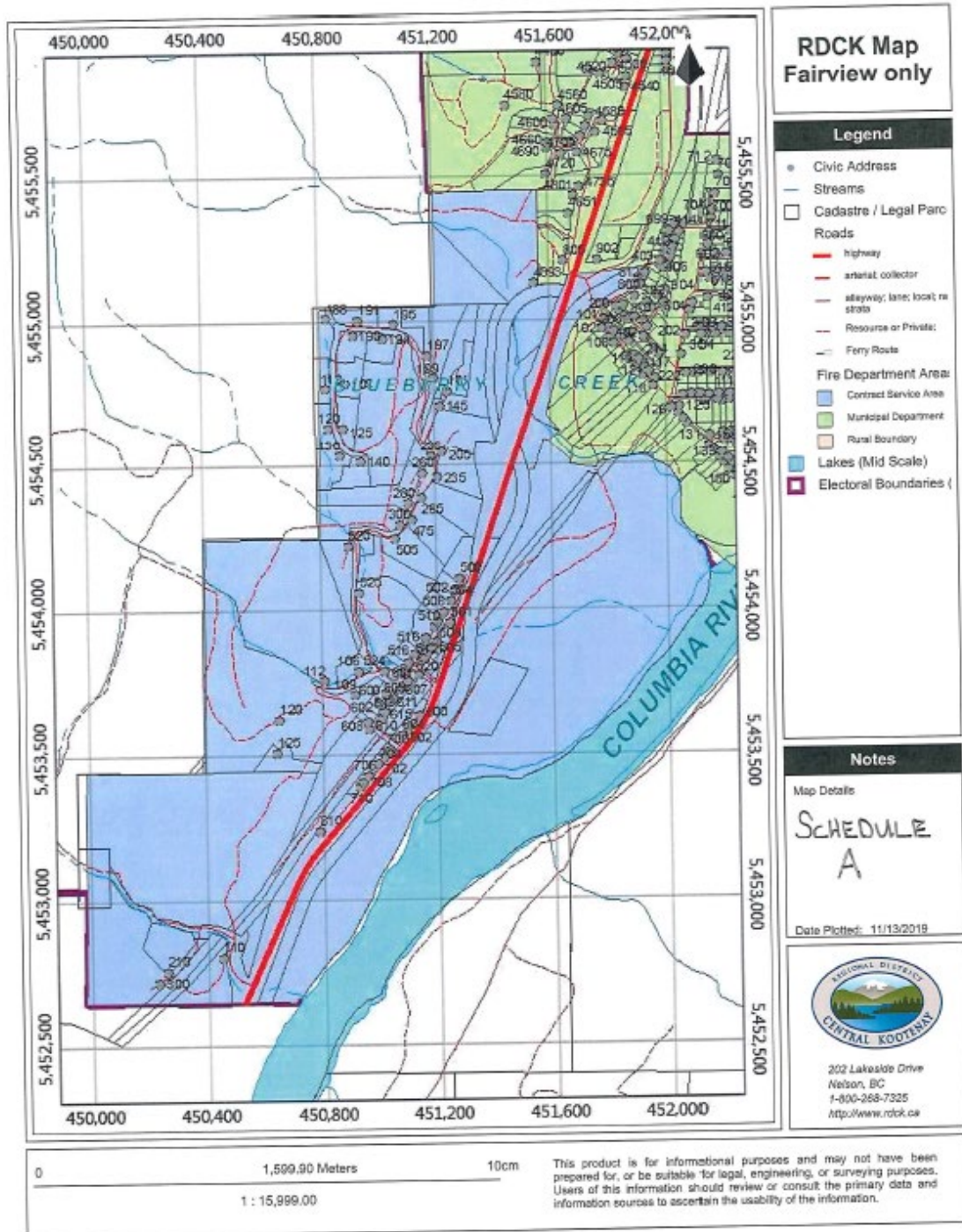
THE CORPORATION SEAL OF THE CITY OF  
CASTLEGAR was hereunto affixed in the  
presence of:

	)	
	)	
_____	)	_____
Name	)	Mayor
	)	
_____	)	_____
Address	)	Corporate Officer
	)	(Seal)

THE OFFICIAL SEAL OF THE REGIONAL  
DISTRICT OF CENTRAL KOOTENAY was )  
hereunto affixed in the presence of:

	)	
_____	)	_____
Name	)	Board Chair
	)	
_____	)	_____
Address	)	Corporate Officer
	)	(Seal)

## Appendix "A"





# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nakusp and Area Community Forest	<b>Date of Application:</b> 08/29/2022
<b>Contact Name:</b> Frances Swan	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 119 Broadway Street Box 925 Nakusp BC V0G 1R0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 265-3656	<b>Email:</b> fswan@truenorthforestry.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Back in May 2020 Nakusp and Area Community Forest (NACFOR) was scheduled to host the provincial BC Community Forest conference and AGM but it was cancelled due to the pandemic. The conference will finally be going ahead in Nakusp this year – now scheduled for October 19 – 21, 2022. This will be the BCCFA's first in-person event since early 2020 so NACFOR is excited to be hosting. The BC Community Forest Association represents over 100 rural and Indigenous communities across our province. The conference is an important event for community forests to connect and network, as well as a great opportunity to showcase the Kootenays to others from across the province. Over 150 forest managers and directors, local, regional and provincial government representatives and forest industry professionals and experts will gather in Nakusp for this three day event.

The BCCFA shares a vision of a network of diverse community forest initiatives, where local people practice ecologically responsible forest ...

### Grant Application:

Total Grant Requested: \$ 2000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
 Conference registration and trade show - \$45,000

Other Discretionary \$25,000 (Approved by 45 Organizations requested, to date 15 confirmed)

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
 2022-08-29 20:16:19  
 \_\_\_\_\_  
 Signature

Frances Swan  
 \_\_\_\_\_  
 Print Name

### Authorization

Signature of Area Director	Signed by Email	Total Grant Approved \$ 2,000.00
Board Approved Date:	Resolution #	



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nakusp and Area Community Forest	<b>Date of Application:</b> 09/02/2022
<b>Contact Name:</b> Frances Swan	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality: Nakusp
<b>Mailing Address:</b> 119 Broadway Street Box 925 Nakusp BC V0G 1R0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 265-3656	<b>Email:</b> fswan@truenorthforestry.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Back in May 2020 Nakusp and Area Community Forest (NACFOR) was scheduled to host the provincial BC Community Forest conference and AGM but it was cancelled due to the pandemic. The conference will finally be going ahead in Nakusp this year – now scheduled for October 19 – 21, 2022. This will be the BCCFA's first in-person event since early 2020 so NACFOR is excited to be hosting. The BC Community Forest Association represents over 100 rural and Indigenous communities across our province. The conference is an important event for community forests to connect and network, as well as a great opportunity to showcase the Kootenays to others from across the province. Over 150 forest managers and directors, local, regional and provincial government representatives and forest industry professionals and experts will gather in Nakusp for this three day event.

The BCCFA shares a vision of a network of diverse community forest initiatives, where local people practice ecologically responsible forest ...

### Grant Application:

Total Grant Requested: \$ 4000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
-----------------------------------	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
Conference registration and trade show - \$45,000

Other sponsors - \$25,000 target (to date, we have requested sponsorships from about 45 organizations and received ...

**Previous Discretionary Grants Received – Year and Amount:** 0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2022-09-02 12:37:39	Frances Swan _____ Print Name
Signature	

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$    4,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Service 104 Planning	<b>Date of Application:</b> September 18, 2022
<b>Contact Name:</b> Internal Transfer to S-104 Planning Area H LCF Household Mailer	<b>RDCK Electoral Area/Member Municipality:</b> <input checked="" type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> GM Sangita Sudan	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> 250-352-8157	<b>Email:</b> ssudan@rdck.bc.ca

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Internal Transfer of Area H CD funds to Planning Service S-104 to cover the cost of a household mailer to Area H residents providing information on the proposed Area H participation in the Local Conservation Fund and the Assent Voting Information.

### Grant Application:

Total Grant Requested: \$ <b>2461.76</b>	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

\_\_\_\_\_

Signature

**RDCK GM Sudan**

\_\_\_\_\_

Print Name

### Authorization

Signature of Area Director	Signed by Email	Total Grant Approved \$ <b>2461.76</b>
Board Approved Date:		Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Regional District of Central Kootenay - Krestova Park Acquisition	<b>Date of Application:</b> 09/21/2022
<b>Contact Name:</b> Joe Chirico	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> Suite 102 333 Victoria St Nelson BC V1L 5R4	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 352-8158	<b>Email:</b> jchirico@rdck.bc.ca

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

The acquisition of private lands for a new Regional Park in Krestova. This is a Board initiative.

The Funds will be used for the purchase of the property. The funds will be returned if the purchase is not completed.

### Grant Application:

Total Grant Requested: \$ 5,000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
---------------------------------	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
Area H Community Development - \$250,000  
Private Donation - \$145,000

~~Fundraising - Approximately \$30,000 since August 29, 2022...~~  
**Previous Community Development Grants Received – Year and Amount:**  
2022 - Area H \$250,000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2022-09-21 17:03:03 _____ Signature	Joe Chirico _____ Print Name
---	------------------------------------

### Authorization

Signature of Area Director	Total Grant Approved \$
Board Approved Date:	Resolution #



# Chair's Report

Aimee Watson, RDCK Board Chair

**Report Date:** September, 2022

## Chair's Report – 2022 Union of British Columbia Municipalities Convention

It was a great return to conference season. Whistler is a beautiful community and enjoyed the ample opportunities as we moved around to various locations for meetings. As Chair, I attended five ministerial meetings, one with staff and four with Ministers. As well, I attended several forums, receptions, resolutions and of course, countless networking connections that kept it all lively.

Briefing and speaking notes for minister meetings attached. I have requested that these be included in Escribe for future conventions, so the board is aware, in advance, of the details.

### **Minister Meetings:**

#### ***Minister of Forest- staff***

We had three meeting requests combined into one, Director Cunningham requested protections for Quartz Creek watershed in Ymir. The board requested a meeting to see local governments take the drivers seat in the management of forests within the community wildland interface and for Area D, I requested to discuss forest management in the Argenta Johnson Landing.

#### ***Minister of Environment- Minister and staff***

As the board has discussed for several years, recycling requires significant local taxation to meet service levels in rural communities. To address this disparity, we proposed MoE support a pilot project in the RDCK.

#### ***Ministry of Agriculture – Minister***

Cannabis, despite being a plant and given it's becoming an economic driver on farms, the RDCK is raising the barrier of cannabis cultivators not being permitted to access farm status. This prevents as well, the ability to claim cannabis is farm income. The latter being the purpose of our meeting with the Minister of Finance.

### **Forums:**

#### ***Reconciliation in Action***

A five-part workshop discussing a) implementation plan for DRIPA, urban/rural indigenous housing needs, c) innovation in reconciliation agreements and case studies of reconciliation in action.

In November 2019, the provincial government passed DRIPA (declaration of rights of indigenous people act) in response to the recommendations of the UN Declaration on the Rights of Indigenous People (UNDRIP). This presentation presented five year implementation plan with 89 action priority action to implement DRIPA legislation.

See: [https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/ministries/indigenous-relations-reconciliation/declaration\\_act\\_action\\_plan.pdf](https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/ministries/indigenous-relations-reconciliation/declaration_act_action_plan.pdf)

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

Two actions directly related to local government are including of first nations on regional district boards and reviewing naming practices for places and community assets. BC government is focused on engagement with treaty nations for regional governance and at this time, only treaty first nations can be included as members in regional district boards. This does not exclude participation on committees.

### **Electoral Area Forum**

I attended this forum for the first hour and a half until our minister meetings started. In that time, presentations on Fire Safety Act and BC Structure Firefighting training standards and Emergency Management legislation.

The Fire Safety Act will rename the playbook to the BC Structure Firefighting Minimum Training Standards with updates from the National Fire Protection Association, integration of relevant statutes and regulations with clarification on service level scope and definition.

There is also the intention to still move towards Regional Districts being responsible for fire inspections in rural areas, even if there is no fire service available. This new responsibility combined with the current impact of fire regulations are decimating the viability of rural fire departments and I was adamant that this is a crisis we are in. Response from the OFC was to simply reduce our response from interior level to exterior or opt to not have a fire service at all. This created a serious concern from all of our colleagues in the forum, one stating “regulating us out of any service is the opposite intention of ensuring public safety.”

I will note there is a new \$5 million fund to support fire departments, however its short term and would not apply to the pressures of recruitment and retention of actually being able to staff our volunteer fire department. Modernization of the Emergency Management legislation went over better than previous engagements. I sensed that the province did hear our concerns regarding capacity and downloading without supports. The presenter did reiterate that funding to support responsibilities being passed on must be included.

Noted changes are SOLE (state of local emergency) will have a 14-day timeline opposed to the current 7 day before requiring renewal via the Board Chair and the Ministry. Also, the ability of a local government to buy out high risk communities will have new provisions.

### **Resolutions**

Attached as well for review, all passed without discussion.

### **Networking of note**

BC Community Forest, Premier Horgan, staff within Municipal Affairs regarding library services and several others all with the common thread of recognition of the valuable work of our Regional District, from value added forestry input to our tireless efforts on recycling for rural areas. I also had meetings with the CAO to discuss orientation and strategic planning with a full review of our workplan- we slated this for before the new term but worked out a schedule that works better to align with the strategic planning and budget process.



## UBCM 2022 Minister Meetings

Briefing notes:

### Ministry of Forests

Combined three meeting requests into one, we had an hour with Russ LaRoche

#### Topic #1: Board Request

The RDCK has community wildfire protection plans completed for the majority of the regional district. This has provided us with the ability to implement these plans based on specific, identified community risk. However, the provincial wildfire program has taken local government out of a lead role in wildfire mitigation. We would like to see a renewed, increased role for LG's along with funding support. Request: LG's are given more than a communication role within the provincial wildfire program.

#### Topic #2: Area G Request

The Ymir Community watershed (Quartz Creek) is slated for timber harvesting. There is a Regional Government water system on this creek. Professional studies have shown that timber harvesting would expose the watershed to Acid Rock Discharge and reduce the quantity of water available. There are no alternate sources available. BC Timber Sales was in charge of this project, but has handed it to Atco Lumber after examining the professional reports. This watershed needs protected status

#### Topic #3: Area D Request

The Area D Community Wildfire Protection Plan identified the AJL as a high risk community for wildfire. In 2012, the community of Johnson Landing experienced a fatal landslide . Both of these communities have one road in/out with limited services due to the remote region. Current logging plans surround the community and present serious community safety concerns. Including the AJL WUI within the Purcell Conservancy is the best option for community safety and to ensure watershed and forest health

### Ministry of Environment: Board Request

Minister Heyman, his team and our RR team with MLA Anderson. We had extensive speaking notes I can provide if requested. Most notable that was added to this background was that the RDCK currently subsidizes recycling 81%, averaged over the three Resource Recovery sub regions.

Background: Recycling regulations are too strict and do not allow what would amount to significant rural participation in the province. Particularly: - two years of garbage collection before qualifying for Recycle BC supported collection. Multi stream launches should be supported. - densely populated rural areas may not have 5,000 residents or may be more than 2km from currently serviced areas, but can be successful within the RBC program ICI collection should be included in the RBC program and we understand there is movement on a management strategy. We would like to see this initiative fast tracked.

Request: The RDCK respectfully requests that a pilot project be launched in our area which will allow for the removal of restrictions to join RBC (5,000 population, 2 year garbage requirement) to show how rural communities can successfully join the RBC program

### Ministry of Agriculture: Board Request

MLA Anderson and I lead this meeting with Minister Popham and her team.

Background: Inconsistent approach to integrating cannabis into agriculture (food and agricultural classification act, under definitions) cannabis cultivators are not permitted to access farm status yet cannabis is a plant that holds phenomenal abilities for health, nutrition and industrial uses. (changing the assessment act) 2018 cannabis was excluded explicitly from farm income, preventing this critical plant from enabling a viable farm. Simply changing the definition in both of these acts will enable an economic driver that is natural, accessible and will have numerous positive impacts. Cannabis in the Kootenays and across the province is a primary economic driver especially in rural economies.

Request: The RDCK respectfully requests the Ministry to implement legislative change that would allow cannabis cultivators to benefit from farm status within the Assessment Act and the Food and Agricultural Classification Act

Ministry of Finance: Board Request

MLA Anderson and I met with Minister Robinson and her team.

Background: Inconsistent approach to integrating cannabis into agriculture (food and agricultural classification act, under definitions) cannabis cultivators are not permitted to access farm status yet cannabis is a plant that holds phenomenal abilities for health, nutrition and industrial uses. (changing the assessment act) 2018 cannabis was excluded explicitly from farm income, preventing this critical plant from enabling a viable farm. Simply changing the definition in both of these acts will enable an economic driver that is natural, accessible and will have numerous positive impacts. Cannabis in the Kootenays and across the province is a primary economic driver especially in rural economies.

Request: The RDCK respectfully requests the Ministry to implement legislative change that would allow cannabis cultivators to benefit from farm status within the Assessment Act and the Food and Agricultural Classification Act

## UBCM 2022 Resolutions

All of our resolutions passed with no amendments.

1. EB35 Funding Model for Emergency Management Responsibilities Central Kootenay RD  
Whereas local governments across British Columbia are increasingly being impacted by severe weather events that are creating complex emergency situations;  
And whereas local governments are legislated to plan for, respond to, and assist their communities in recovering from these emergencies:  
Therefore be it resolved that UBCM encourage the Province of British Columbia create an annual funding model for local governments to more adequately prepare for and respond to local emergencies
2. EB38 Legislation Requiring Underwriters to Recognize Fire Central Kootenay RD  
Apparatus in Excellent Working Condition or that can be Upgraded Whereas Fire Underwriters Survey recommends to underwriters and requires fire apparatus replacement after an arbitrary length of service regardless of its mechanical condition or actual service hours for fire insurance grading purposes without regard of the fiscal impact on small and rural local governments and its ratepayers;  
And whereas UBCM has endorsed resolutions over the last 15 years to petition the Province of British Columbia to advocate Fire Underwriters Survey to change its arbitrary and unsustainable requirements and the Province has repeatedly responded by stating that it does not have a role or influence on the content of the Fire Underwriters Survey, nor the determinations made with respect to the use of those determinations by the member companies of the Insurance Bureau of Canada who subscribe to this service, in changing these requirements:  
Therefore be it resolved that UBCM petition the Province to introduce and adopt legislation that requires all underwriters providing insurance coverage in British Columbia, to recognize and provide credit for fire insurance grading purposes, any fire apparatus that is rigorously tested and recognized to be in excellent working condition or that can be upgraded instead of being replaced, to reduce the fiscal impact on small and rural local governments and its ratepayers
3. EB60 Increased Resources for Modernized Land Use Planning Central Kootenay RD  
Whereas public lands in British Columbia are facing complex and cumulative pressures, with competing demands between stakeholders and ever-increasing impacts to wildlife and ecosystems, and in 2018 the Province of BC committed to “work collaboratively with Indigenous governments, communities, and stakeholders to modernize land use planning”, including “collaborating with Indigenous governments in natural resource management that is informed by the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and the Truth and Reconciliation Commission Calls to Action”;  
And whereas the advancement of land use planning through the Modernized Land Use Planning program to date has been limited, leaving many regions in BC without strategic direction or guidance on stewardship and management of public land and waters. With communities and local governments responding to proposals without the benefit of an integrated approach and knowledge of cumulative impacts:  
Therefore be it resolved that UBCM request that the Province of BC add staffing to facilitate the completion of modernized land use planning, inclusive of the UNDRIP protocols endorsed by the Province of BC, by the end of 2024

4. EB82 Pricing Policy for Community Forests Central Kootenay RD  
Whereas the tabular stumpage rate system that currently applies to community forest agreements provides the ability for community forests to innovate and invest in community priorities including climate change adaptation, wildfire risk reduction, ecosystem restoration, old growth management, recreational infrastructure development, with community economic development relying upon the current tabular stumpage system and rates;  
And whereas any change in the current tabular stumpage policy that results in an increased stumpage rates and additional administrative burden for community forest tenures will greatly reduce and undermine the capacity of community forests to provide key socio-economic benefits to the communities that they support:  
Therefore be it resolved that UBCM ask the Province of British Columbia to maintain the tabular rate structure for community forest agreements in order to enable community forest agreement holders to implement modernized forest policies and to meet the full range of community objectives while operating viable businesses
5. NR19 Homeowner Insurance Availability and Provisions Central Kootenay RD  
Whereas homeowner insurance coverage across British Columbia is unavailable or is prohibitively expensive for many homeowners in rural and remote areas or in areas serviced by cable ferries;  
And whereas homeowner insurance policy provisions across British Columbia are inconsistent, are subject to reductions in coverage when homes are sold or transition from construction insurance to regular homeowner insurance upon occupancy, and many policies cannot be renewed during wildfire season, which is becoming longer and more impactful each year:  
Therefore be it resolved that UBCM petition the Province to introduce and adopt legislation that requires all insurance providers in British Columbia to provide insurance to all homeowners in the province with provisions that are consistent, fair, and equitable
6. RR6 Mitigate Risk from Flooding – Berms, Dikes and Dams Central Kootenay RD  
Whereas communities across British Columbia are struggling to assess and mitigate the risk from flooding with historic berms, dikes and dams in various states of repair where pre-emptive work is constrained by Ministry of Environment Regulations;  
And whereas communities do not have taxation and borrowing capacity to address the financial commitment required to safeguard infrastructure and residential development:  
Therefore be it resolved that UBCM ask the Province of British Columbia to create a strategy to reassume the responsibility for existing abandoned berms, dikes, dams and historic emergency flood works that protect multiple homes or infrastructure
7. RR13 Library Funding Central Kootenay RD, Cranbrook, Nelson, Radium Hot Springs  
Whereas libraries in British Columbia are largely financed by levies paid by local governments, and where provincial library funding has remained stagnant for over 10 years;  
And whereas public libraries are central to communities, providing equitable access to vital resources, including internet, computers, digital library tools, and in-person services from expert staff



## Regional District of Central Kootenay RURAL AFFAIRS COMMITTEE MEETING Open Meeting Minutes

Wednesday, September 21, 2022

9:00 a.m.

Hybrid Model - In-person and Remote  
RDCK Board Room, 202 Lakeside Dr., Nelson, BC

### COMMITTEE MEMBERS PRESENT

Chair A. Casemore	Electoral Area C - In-person
Director G. Jackman	Electoral Area A - In-person
Director T. Wall	Electoral Area B
Director A. Watson	Electoral Area D
Director R. Faust	Electoral Area E
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G - In-person
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Director P. Peterson	Electoral Area K

### GUEST DIRECTOR

Director L. Main	Village of Silverton – In-person
------------------	----------------------------------

### STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Initiatives
N. Wight	Planning Manager
U. Wolf	General Manager of Environmental Services
E. Senyk	Planner
Z. Giacomazzo	Planner
C. Hopkyns	Corporate Administrative Coordinator

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mb3030f02e518fc20f30d72f1f65c318d>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2453 989 0900

**Meeting Password:** VYpCZx24xU4

**In-Person Location:** Boardroom - 202 Lakeside Drive, Nelson B.C.

**2. CALL TO ORDER**

Chair Casemore called the meeting to order at 9:04 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF THE AGENDA**

Moved and seconded,

And resolved:

The agenda for the September 21, 2022 Rural Affairs Committee meeting be adopted as circulated.

**Carried**

Moved and seconded,

And Resolved:

Director Main have freedom of the floor.

**Carried**

**5. DELEGATIONS**

No Delegations.

**6. PLANNING & BUILDING****6.1 DEVELOPMENT VARIANCE PERMIT - MAXWELL & CLASBY**

**File No.: V2208J - Maxwell & Clasby**

**845 Waterloo Road**

**(Scott David Maxwell and Brooke Anne McNicol Clasby)****Electoral Area J**

The Committee Report dated August 2, 2022 from Eileen Senyk, Planner, re: Temporary Use Permit & Development Variance Permit - Doyle & White, has been received.

The Committee Report dated September 7, 2022 from Zachari Giacomazzo, Planner, Development Variance Permit - Maxwell & Clasby, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2208J to Scott David Maxwell and Brooke Anne McNicol Clasby for the property located at 845 Waterloo Road and legally described as LOT 5 DISTRICT LOT 4598 KOOTENAY DISTRICT PLAN NEP90764 (PID 028-211-537) to vary Section 605 (1) of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 from 2.5 metres to 1.2 metres setback from an interior lot line.

**Carried**

**6.2 SUBDIVISION IN THE AGRICULTURAL LAND RESERVE - LALONDE**

**File No.: A2205I - Lalonde**

**1969 Highway 3A**

**(Steven and Lenka Lalonde)**

**Electoral Area I**

The Committee Report dated September 7, 2022 from Zachari Giacomazzo, Planner, re: Subdivision In The Agricultural Land Reserve - Lalonde, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board NOT SUPPORT regarding application A2205I for the proposed subdivision in the Agricultural Land Reserve proposed by Steven Lalonde and Lenka Lalonde for property located at 1969 Highway 3A, Electoral Area I and legally described as LOT 1, DISTRICT LOT 1239, KOOTENAY DISTRICT PLAN 4649, EXCEPT PART INCLUDED IN PLAN 12849 (PID: 014-972-646).

**Carried**

**6.3 ZONING AMENDMENT BYLAW - TASSONE**

**File No.: File No.: Z2206J**

**1473 Meadowbrook Drive**

**(Bruno Tassone)**

**Electoral Area J**

The Committee Report dated August 2, 2022 from Eileen Senyk, Planner, re: Zoning Amendment Bylaw – Tassone has been received.

***Rural Affairs Committee***

***Referred August 17, 2022 to September 21, 2022***

Eileen Senyk, Planner, updated the Committee sharing that staff just received the information and will need time to investigate. Staff is recommending referral of this item.

Moved and seconded,

And resolved:

That the following motion **BE REFERRED** to the October 12, 2022 Rural Affairs Committee meeting:

That no further action be taken with respect to *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2859, 2022* being a bylaw to amend *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* and *Kootenay Columbia Rivers Official Community Plan Amendment Bylaw No. 2860, 2022* being a bylaw to amend *Kootenay Columbia Rivers Official Community Plan Bylaw No. 1157, 1996*.

**Carried**

**6.4 DOG CONTROL BYLAW ELECTORAL AREAS A, B, AND C**  
**File No.: 2020-10-15 606/20**  
**Dog Control Bylaw Electoral Areas A, B, and C**  
**Electoral Area A, B & C**

The Committee Report dated August 25, 2022 from Jordan Dupuis, Supervisor Bylaw Enforcement Team, re: Dog Control Bylaw Electoral Areas A, B, and C, has been received.

Sangita Sudan, General Manager of Development and Community Sustainability Initiatives, provided an update to the Committee regarding the dog control bylaw case analysis for Electoral Areas A, B, and C. She shared that staff met with the Royal Canadian Mounted Police (RCMP) to discuss how they can support dog control service in the Creston Valley. Sangita discussed enforcement capacity the bylaw officers and the RCMP under *Community Charter* Section 49.

The Committee had a discussion regarding the dog control options and requested staff provide an updated cost analysis (without the Town of Creston), including legal costs associated with dog control services.

Moved and seconded,



And resolved that it be recommended to the Board:

That the Board direct staff to prepare a service establishment Bylaw for Dog Control Service for Areas A, B, and C; AND FURTHER, bring it back to the Creston Valley Services Committee.

**Carried**

**7. ENVIRONMENTAL SERVICES**

No Items.

**8. RURAL ADMINISTRATION**

No Items.

**9. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 9:54 a.m.

Public from Area E thanked Director Faust for her years of service.

**10. ADJOURNMENT**

Moved and seconded,

And resolved:

The meeting be adjourned at 9:56 a.m.

**Carried**

Digitally approved by

---

Adam Casemore, Chair