



Regional District of Central Kootenay  
REGULAR BOARD MEETING  
Open Meeting Revised

**Date:** Thursday, July 21, 2022  
**Time:** 9:00 am  
**Location:** Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m99b865f5482b85a7e0c0b17b856cac7e>

**Join by Phone:**

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2461 800 3921

**Meeting Password:** kaU583uKnfK

**In-Person Location:** 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER & WELCOME**

**2.1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2. ADOPTION OF THE AGENDA**

**RECOMMENDATION:**

(ALL VOTE)

The agenda for the July 21, 2022 Regular Open Board meeting be adopted with the inclusion of Item 8.3.3 WildSight Year-End Report and School Year Proposal and the addition of the addendum before circulation.

**2.3. ADOPTION OF THE MINUTES**

26 - 49

**RECOMMENDATION:**

(ALL VOTE)

The minutes from the June 16, 2022 Regular Open Board meeting be adopted as circulated.

**2.4. INTRODUCTIONS**

CAO Horn will introduce the following new staff members:

- Stefan Jones - Building Official - Nelson Office filling the vacant position;
- Sadie Chezenko - Planning Assistant filling Zachari Giacomazzo position while he covers the Planner position;
- Nicole Barrette - Watershed Governance Initiative GIS Assistant; and
- Julie Rafuse - Receptionist - Creston Office.

**2.5. DELEGATIONS**

**2.5.1. Kootenay Cannabis Economic Development Council**

50 - 58

Shannon Ross, CEO of Antidote  
Che' LeBlanc, Founder & CEO of Rosebud Cannabis Farms

**2.5.2. Kootenay Southeastern BC Regional Connectivity Committee**

59 - 83

Rob Gay, Regional Connectivity Committee Chair

**3. BUSINESS ARISING OUT OF THE MINUTES**

**3.1. Community Sustainable Living Advisory Committee:minutes June 14, 2022**

84 - 88

**RECOMMENDATION:**

(PO WGT)

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing the requisition of a Drinking Water & Watershed Protection Service bylaw for protection of watersheds and drinking water in the Regional District of Central Kootenay to be added to the workplan in 2023.

**4. COMMITTEES & COMMISSIONS**

**4.1. FOR INFORMATION**

- 4.1.1. Salmo and Area G Recreation Commission No. 7: minutes May 16, 2022** 89 - 90
- 4.1.2. Rosebery Parklands and Trails Commission: minutes June 2, 2022** 91 - 93
- 4.1.3. Kaslo and Area D Economic Development Commission: minutes June 13, 2022** 94 - 97
- 4.1.4. Electoral Area D Advisory Planning and Heritage Commission: minutes June 23, 2022** 98 - 101  
Staff has received the recommendations regarding the Agency Referral (Agriculture Policy Review) and the Crown Referral (Seasons Resort).
- 4.1.5. Electoral Area D Advisory Planning and Heritage Commission: minutes June 30, 2022** 102 - 105  
Staff has received the recommendation to support the Floodplain Exemption Application (Kerswell).

**4.2. WITH RECOMMENDATIONS**

- 4.2.1. Nelson, E, F and G Regional Parks Commission: minutes May 11, 2022** 106 - 109

**RECOMMENDATION:**  
(PO WGT)

That the Board direct staff to work with Teck Metals Ltd. to develop a Memorandum of Understanding (MOU) which outlines the purpose, timing and sequence of the events for working towards a Lease Agreement for the Vacant Land by Taghum Hall.

- 4.2.2. Recreation Commission No. 9 - Portion of Area A: minutes May 26, 2022** 110 - 113  
Staff has received the recommendation to support Recreation Commission No. 9 - Portion Area A Amendment Bylaw No. 2818, 2022.

**RECOMMENDATION:**  
(ALL VOTE)

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service S232 2022 budget:

1.	Boswell Memorial Hall	\$3,981
2.	East Shore Circle of Friends Society	\$585
3.	East Shore Trail and Bike Associates	\$5,000
4.	Trails for Creston Society	\$3,000
5.	Boswell and District Farmers Institute	\$1,700
6.	Riondel Golf Club Society	\$1,000
7.	Garry Sly	\$624.80
8.	South Kootenay Lake Community Service Society	\$990
9.	East Shore Facilities Society (ESFS) Director' Liability Insurance South Kootenay Lake Community Service Society	\$700
10.	Riondel Campground Garry Sly – Adult Supervision Kayaks	\$1,000
11.	South Kootenay Lake Art Connect Society	\$360
12.	Boswell Memorial Hall	\$1,574.80
13.	Boswell and District Farmers Institute (Deferred from last fall) 2021	\$600
14.	Riondel Seniors Association	\$1,000

**4.2.3. Riondel Commission of Management: minutes June 7, 2022**

114 - 121

Staff received the recommendation regarding the Water Advisory Committee policy.

**RECOMMENDATION:**

(ALL VOTE WGT)

1. The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget for the purchase and installation of a 60G hot water tank in the Riondel Community Centre, with labour and materials not to exceed \$2,100:

Don Horvath     \$2,100

**RECOMMENDATION:**

(ALL VOTE WGT)

2. The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500:

Turlock Electrical Contracting     \$2,500

**4.2.4. Nakusp and Area K Recreation Commission No. 4: minutes June 8, 2022**

122 - 124

**RECOMMENDATION:**

(PO WGT)

That the Board approve the payment of a \$10,000 grant from Recreation Commission No. 4 Service S228 from the 2022 budget to be paid to the Village of Nakusp for the recreation programming expenses, such as rentals of facilities and supplies to conduct programs created by the Nakusp Recreation Coordinator until June 30, 2023; AND FURTHER, that the Recreation Coordinator provide a programming report at the Recreation Commission No. 4 meetings noting in general how the funding are being used and the success of the programs.

**4.2.5. All Recreation Committee: minutes June 29, 2022**

125 - 136

**RECOMMENDATION:**

(ALL VOTE WGT)

**STAFF RECOMMENDATION**

That the following schedule of Fees and Charges for Admissions be implemented for September 6, 2022 as per the All Recreation Committee report (the report) dated June 27, 2022 from Joe Chirico, General Manager of Community Services regarding the 2022 Admission and Rental Fees;

AND FURTHER, that the following schedule of rental rates for indoor aquatic facilities and a 3.7% increase to all other rental fees be implemented for September 6, 2022 as per the report;

For Services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)

**4.2.6. Water Services Committee: minutes July 6, 2022**

137 - 143

**RECOMMENDATION:**

(ALL VOTE)

1. That the *Regional District of Central Kootenay Water Amendment Bylaw No. 2857, 2022* is hereby read the FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Regional District of Central Kootenay Water Amendment Bylaw No. 2857, 2022* is hereby ADOPTED and the Chair and Corporate Officer are authorized to sign same.

**4.2.7. Area A Economic Development Commission: minutes July 6, 2022**

144 - 147

**RECOMMENDATION:**

(ALL VOTE)

1. That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Association for the amount of \$10,000 as leverage for the Columbia Basin Trust application to be paid from the Economic Development – Area A Service S107 2022 Budget.

**RECOMMENDATION:**

(ALL VOTE)

2. That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Society Association for the amount of \$2,594.52 for maps and website updates to be paid from the Economic Development – Area A Service S107 2022 Budget.

**4.2.8. Creston Valley Services Committee: minutes July 12, 2022**

148 - 154

**RECOMMENDATION:**

(ALL VOTE WGT)

1. That the Board approve an amount up to \$100,000 for Traditional Use Study work with Ktunaxa Nation Council at 2 locations in Service S201 Regional Parks – Creston and Areas B and C and at 3 locations in Service S205 Regional Parks – Electoral Area A.

**RECOMMENDATION:**

(ALL VOTE WGT)

2. That the Board approve funding for the Traditional Use Study work from Regional Park Services as follows:

\$50,000 from consulting services under Service S201 Regional Parks – Creston and Areas B and C, with an additional \$25,000 from consulting fees from Service S205 Regional Parks – Electoral Area A.

**RECOMMENDATION:**

(PO WGT)

3. That the Board authorize staff to secure the remaining budget required for the Traditional Use Study work by means of external funding or alternatively adjust the project scope and services to match available funding.

**RECOMMENDATION:**

(ALL VOTE WGT)

4. That the Board approve the payment of \$4,000 from S108 Creston, Area B and C Economic Development to Kootenay Employment Services for the purpose of the Economic Action Partnership photo bank.

**RECOMMENDATION:**

(ALL VOTE WGT)

5. That the Board approve the payment of \$15,000 from the funds held under S108 Creston, Area B and C Economic Development for the Economic Action Partnership to update to the Town of Creston's Downtown Revitalization Plan.

**RECOMMENDATION:**

(ALL VOTE WGT)

6. That the Board approves the reallocation of \$30,000 per year for three years (\$90,000 total) towards the Town of Creston's Housing Initiative, using surplus funds from S108 Creston, Area B and C Economic Development, that the Town of Creston is holding from the Health Professional Recruitment program.

**4.3. MEMBERSHIP**

**4.3.1. Area G Advisory Planning and Heritage Commission**

**RECOMMENDATION:**

(ALL VOTE)

That the Board send a letter to outgoing member Michelle Colley thanking her for her service to the Area G Advisory Planning and Heritage Commission.

**4.3.2. RDCK Director: City of Castlegar**

155

**RECOMMENDATION:**

(ALL VOTE)

1. That the recommendations from the City of Castlegar, effective July 18, 2022, appoint Councillor Dan Rye as the RDCK Board

Director; AND FURTHER, Mayor Kirk Duff be appointed as the Alternate Board Director for the term ending November 30, 2022 be ratified.

**RECOMMENDATION:**

(ALL VOTE)

2. That recommendation from the City of Castlegar to appoint Mayor Kirk Duff to the Castlegar and District Recreation Commission for the remainder of the term ending November 30, 2022 be ratified.

**4.4. DIRECTORS' REPORTS**

**4.4.1. Director Jackman**

**4.4.1.1. Letter of Support: Creston Valley Market Park - Phase 2** 156

**4.4.1.2. Letter of Support: St. Anselm's Church Property** 157

**4.4.2. Director Casemore: Letter of Support - Creston Valley Market Park - Phase 2** 158 - 159

**4.4.3. Director Watson: Columbia Basin Trust May 2022 Highlights** 160

**4.4.4. Director Faust: Columbia River Treaty Monthly Update - Local Governments' Committee April - June 2022** 161 - 168

**4.4.5. Director Popoff: UBCM/FCM/Regional Connectivity/Economic Trust of the Southern Interior BC** 169 - 170

**4.4.6. Director Davidoff: Rural Advisory Committee** 171 - 249

**4.4.7. Director Comer: Central Kootenay Food Policy Council** 250

**4.4.8. Director Hewat: FCM** 251 - 254

**5. COMMUNICATIONS**

**5.1. The letter dated June 16, 2022 from William Beamish, Town of Gibsons, providing a resolution adopted by their council regarding hospice services funding.** 255

**5.2. The email dated June 17, 2022 from Kayla Peachey, Selkirk Resource District, providing ministry lead fuel mitigation projects within the Castlegar area.** 256 - 258

**5.3. The email from Anna Barford, Stand.Earth, providing resolutions going to** 259 - 262



UBCM to address acidic wastewater discharge in all waters off B.C.

- 5.4. The letter dated June 21, 2022 from Jonathan X. Cote, City of New Westminster, seeking support for the resolution going to UBCM regarding library funding. 263 - 264
- 5.5. The letter dated June 20, 2022 from Laurey-Anne Roodenburg, UBCM, confirming receipt of the RDCK Board UBCM resolutions. 265 - 268
6. ACCOUNTS PAYABLE 269 - 288

**RECOMMENDATION:**

(ALL VOTE)

The Accounts Payable Summary for June 2022 in the amount of \$2,282,328 be approved.

7. BYLAWS

- 7.1. Bylaw 2808: Community Sustainable Living Service Establishment Amendment (Salmo) 289 - 290

**RECOMMENDATION:**

(ALL VOTE)

That the *Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022 (Salmo)* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

- 7.2. Bylaw 2809: Electoral Area B Comprehensive Land Use Amendment (Shane & Terry Adams) 291 - 307

The Board Report dated June 29, 2022 from Eileen Senyk, Planner, seeking Board give third reading to Bylaw 2809 to amend Electoral Area B Comprehensive Land Use Bylaw (Shane & Terry Adams), has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given THIRD READING by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the consideration of adoption BE WITHHELD for *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No.*

2316, 2013 until the following items have been obtained:

- i. Approval from the Ministry of Transportation and Infrastructure pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**7.3. Bylaw 2818: Recreation Commission No. 9 - Portion of Area A Amendment**

308 - 309

**RECOMMENDATION:**  
(ALL VOTE)

1. That the *Recreation Commission No. 9 - Portion of Area A Amendment Bylaw No. 2818, 2022* be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**  
(ALL VOTE)

2. That the *Recreation Commission No. 9 - Portion of Area A Amendment Bylaw No. 2818, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**7.4. Bylaws 2834/2835/2836: Comprehensive Land Use Bylaws for Areas A, B and C - Agriculture Policy Review**

310 - 356

The Board Report dated July 8, 2022 from Dana Hawkins, Planner, seeking Board adopt land use amendments pertaining to agriculture to the Comprehensive Land Use bylaws for Electoral Areas A, B and C, has been received.

**RECOMMENDATION:**  
(ALL VOTE)

1. That *Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013* is hereby given THIRD READING;

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

**RECOMMENDATION:**  
(ALL VOTE)

2. That *Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given THIRD READING;

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

**RECOMMENDATION:**

(ALL VOTE)

3. That *Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013* is hereby given THIRD READING;

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

**7.5. *Bylaw 2837: Salmo and Electoral Area G Library Financial Aid Service - Alternative Approval Process (AAP)***

357 - 374

The Board Report dated July 7, 2022 from Tom Dool, Research Analyst, seeking Board approval to proceed with the Alternative Approval Process to repeal and replace the Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990, has been received.

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board direct staff to proceed with obtaining approval of the electors within Electoral Area G and the Village of Salmo to proceed with the repeal and replacement of *Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990* with *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* and that such approval be obtained by alternative approval process pursuant to Section 86 of the *Community Charter*, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on September 5, 2022.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 2289.

**7.6. *Bylaw 2840: Electoral Area B Comprehensive Land Use Amendment (Storm)***

375 - 387

The Board Report dated July 12, 2022 from Stephanie Johnson, Planner, seeking Board's approve third reading of Bylaw 2840 to rezone property within Electoral Area B (Storm), has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given THIRD reading by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the consideration of ADOPTION of *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* BE WITHELD until the following requirement has been met:

- Registration of a Section 219 Restrictive Covenant on the legal title of LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) that notifies current and any future property owners of the recommended guidelines for living adjacent to the Canada Pacific Railway (CPR), and that this is a heavy industrial area.

**7.7. *Bylaw 2841: Electoral Area E Library Contribution Service Establishment - Alternative Approval Process (AAP)***

388 - 405

The Board Report dated July 7, 2022 from Tom Dool, Research Analyst, seeking Board approval to proceed with Alternative Approval Process to determine if electors would like to proceed with *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022*, has been received.

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board direct staff to proceed with obtaining approval of the electors within Electoral Area E to proceed with the adoption of *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022* and that such approval be obtained by alternative approval process pursuant to Section 86 of the Community Charter, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022* be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on September 5, 2022.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 3,483.

**7.8. *Bylaw 2842: Regional District of Central Kootenay Defined Area G (Hudu***

406 - 421

### Valley) Fire Service Regulation

The Board Report dated May 31, 2022 from Tom Dool, Research Analyst, seeking Board adopt Bylaw 2842 to regulate fire protection services within defined portion of Electoral Area G, has been received.

**RECOMMENDATION:**

(ALL VOTE)

1. That the *Regional District of Central Kootenay Defined Area G (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022* be read a FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION:**

(ALL VOTE)

2. That the *Regional District of Central Kootenay Defined Area G (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

## 8. NEW BUSINESS

### 8.1. COMMUNITY SERVICES

#### 8.1.1. Parkland Dedication: Area B - Kitto

422 - 424

The Board Report dated May 30, 2022 from Mark Crowe, Regional Parks Planner, seeking Board approval to accept a proposed cash payment in lieu of parkland dedication, has been received.

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board authorize the acceptance of a cash payment of \$22,500, which must be paid prior to subdivision approval, in order to satisfy the 5% parkland dedication requirement in conjunction with the proposed subdivision of property under RDCK Subdivision File #S2146B, involving land which is legally described as Lot 1 District Lot 4592 Kootenay District Plan NEP21133 Except Plan NEP91334.

### 8.2. DEVELOPMENT AND COMMUNITY SUSTAINABILITY

#### 8.2.1. Temporary Use Permit - Kazda (Area B)

425 - 441

The Board Report dated June 23, 2022 from Eileen Senyk, Planner, seeking Board approval for a Temporary Use Permit in Electoral Area B (Kazda), has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Board APPROVE the issuance of Temporary Use Permit

T2201B to Peter and Lenka Kazda for the property located at 1335 Airport Road and legally described as LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) for a period of three (3) years.

### 8.3. ENVIRONMENTAL SERVICES

#### 8.3.1. Development Agreement: Sumac Ventures Inc.

442 - 453

The Board Report dated July 7, 2022 from Alex Divlakovski, Environmental Coordinator - Utility Services, seeking Board approval to execute a Development Agreement for the installation of water system infrastructure within the Balfour water system, has been received.

**RECOMMENDATION:**  
(ALL VOTE WGT)

That the Board approve the RDCK enter into a Development Agreement with Sumac Ventures Inc. for the construction of a watermain extension to connect 18 parcels to the Balfour water system, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

#### 8.3.2. HB Tailing Facility Direct Award - Independent Tailings Review Board

454 - 463

The Board Report dated July 11, 2022 from Alayne Hamilton, Environmental Projects Lead, seeking Board approval to add indemnification clauses into the new contract and allow for a three year term to the Standing Offer Agreement for a new member of the HB Facility's Independent Tailings Review Board, has been received.

**RECOMMENDATION:**  
(ALL VOTE WGT)

1. That the Board approve the RDCK enter into a Standing Offer Agreement with David Wilson of SLR Consulting (Canada) Ltd. for works associated with the HB Tailings Facility Independent Tailings Review Board, for a three year contract term starting July 22, 2022, with a maximum annual contract value of \$18,000 per year not including GST, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery.

**RECOMMENDATION:**  
(ALL VOTE WGT)

2. That the Board approve the Supplemental Terms and Conditions, providing indemnifications and other conditions, as

part of a new Independent Tailings Review Board contract for David Wilson, SLR Consulting (Canada) Ltd.

**8.3.3. WildSight Year-End Report and School Year Proposal**

464 - 494

The Board Report dated July 11, 2022 from Todd Johnston, Environmental Services Coordinator, providing the Beyond Recycling Year End Report for the 2021/2022 School Year and seeking Board approval to enter into a one year contract for the program in 2022/2023, has been received.

**RECOMMENDATION:**

(ALL VOTE WGT)

That the Board approve the RDCK enter into a sole source contract with Wildsight for the outlay of the Regional Environmental Education Program for the period September 1, 2022 to June 30, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service No. A100, Environmental Services.

**8.4. FINANCE & ADMINISTRATION**

**8.4.1. Financial Audit Services Request for Proposal (RFP)**

495 - 497

The Board Report dated July 7, 2022 from Yev Malloff, General Manager of Finance, IT and Economic Development, seeking Board approval to process with issuing an RFP for financial audit services for the 2022 through 2024 years, has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Board direct staff to proceed to issue a Request for Proposal for financial audit services for the 2022 through 2024 fiscal years, with an option for annual renewals, and an option for the preparation of the financial statements.

**8.4.2. Assent Voting: Chief Elections Officer and Deputy Chief Elections Officer**

**RECOMMENDATION:**

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the *Regional District of Central Kootenay Local Conservation Fund Service Establishment Amendment (Area H) Bylaw No. 2811, 2022* assent voting.

**8.4.3. For Information: 2022 RDCK Quarterly Report (Q2)**

498 - 544

The 2022 RDCK Quarterly Report (Q2) from Mike Morrison, Corporate Officer, has been received for information.

## 8.5. FIRE SERVICES

### 8.5.1. Slocan Fire Hall: Fortis Right of Way

545 - 555

The Board Report dated July 11, 2022 from Nora Hannon, Regional Fire Chief, seeking Board approval for a right of way for Fortis BC at the Slocan Fire Hall, has been received.

#### **RECOMMENDATION:**

(ALL VOTE)

That the Board approve the two Fortis right of way as proposed at the Slocan Fire Hall property with a legal description of PID 026-081-164 LOT 3 DISTRICT LOT 395 KOOTENAY DISTRICT PLAN NEP76640 to provide power to the works installed by the Columbia Broadband Corporation.

### 8.5.2. Fire Services Agreement: Hudu Valley/Ross Spur Fire Protection Service (Portion of Area G & J)

556 - 565

#### **RECOMMENDATION:**

(ALL VOTE WGT)

That the Board approve the RDCK enter into a Fire Service Agreement with the Regional District of Kootenay Boundary (RDKB) for fire protection services by RDKB for Hudu Valley/Ross Spur Fire Protection Service in a portion of Electoral Area G and J for the period January 1, 2022 to December 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

### 8.5.3. Fire Services Agreement: Fire Protection - Area J (Castlegar, Fairview Contract)

#### **RECOMMENDATION:**

(ALL VOTE WGT)

That the Board approve payment of \$21,736 from service S147 - Fire Protection-Area J (Castlegar, Fairview Contract) as an extension of the fire protection service agreement to December 31, 2022, and that staff be directed to continue negotiating a renewal of the contract for a five (5) year term effective January 1, 2023.

### 8.5.4. Fire Service Agreement: Fire Protection - Area H (New Denver Contract)

#### **RECOMMENDATION:**

(ALL VOTE WGT)

That the Board approve payment of \$71,322 from Fire Protection-



Area H (New Denver Contract) Service S140 as an extension of the fire protection service agreement to December 31, 2022, and that staff be directed to continue negotiating a renewal of the contract for a five (5) year term effective January 1, 2023.

**8.6. GRANTS**

**8.6.1. Discretionary**

566 - 583

**RECOMMENDATION:**

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

Creston Valley Thunder Cats	CVTC Golf Tournament and	\$500
Golf Tournament	Online Auction	
South Kootenay Lake	Concert and Coffee House	\$3,200
ArtConnect Society	Programming	
Starbelly Jam Society	Starbelly Concert Series	\$1,640

**AREA B**

Creston Valley Fall Fair	Fall Fair Local Food Feast	\$2,500
Creston Valley Food Action	Solar Cooler	\$4,999
Coalition		
Creston Valley Thunder Cats	CVTC Golf Tournament and	\$500
Golf Tournament	Online Auction	

**AREA C**

Creston Valley Thunder Cats	CVTC Golf Tournament and	\$500
Golf Tournament	Online Auction	
Neighbours Connecting	Storage Unit	\$2,500
Neighbours		

**AREA D**

RDCK Service S109 Kaslo/D	Leadership Workshop	\$1,200
EDC	stipend for facilitator	

**AREA E**

Our Daily Bread	Tables for ODB	\$650
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**AREA F**

Nelson Road Kings	Entertainment and Other	\$1,000
	Expenses	
Nelson Sno-Goers	Meadow Mountain Cabin	\$2,500
	Construction	

<b><u>AREA G</u></b>		
Salmo Senior Citizens Housing Society	Removal of Old Senior Center Building	\$5,000
Salmo Valley Curling and Rink Association	Kitchen Upgrade and Ice Plant Operations Improvements	\$4,000
Salmo Valley Trail Society	2022 Trail Expansion	\$5,000
Village of Salmo	EOC Cooling Centres	\$2,000
Ymir Community Association	Playground and Fire Equipment Storage	\$14,350
<b><u>AREA J</u></b>		
Pass Creek Gospel Music Festival	Pass Creek Gospel Music Festival	\$1,000

**8.6.2. Community Development**

584 - 612

**RECOMMENDATION:**  
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

<b><u>AREA A</u></b>		
Crawford Bay & District Hall & Parks Association	Energy Efficiency Retrofit Restoration	\$45,000
<b><u>AREA B</u></b>		
Creston Valley Public Art Connection Society	Purchase Steampunk Owl	\$1,000
<b><u>CRESTON</u></b>		
Town of Creston	Reconciliation Project	\$2,500
<b><u>AREA D</u></b>		
Johnsons Landing Community Association	Johnsons Landing Community Readiness	\$6,000
Lardeau Valley Community Club	General Maintenance @ LVCC	\$9,500
Lardeau Valley Historical Society	Museum Community Celebration & Insurance	\$1,000
Lardeau Valley Opportunity LINKS Society	LINKS Operations and 2022 Projects	\$15,025
Lardeau Valley Opportunity LINKS Society	Leadership Workshop	
<b><u>AREA E</u></b>		
Balfour Senior Citizens	Seniors Assistance	\$1,320.25

Assoc. Branch #120		
Glade Watershed Protection Society	Nature Directed Stewardship Report Presentation	\$1,500
RDCK Nelson Salmo EFG Parks	Installation of Wooden Dragon Sculpture from Sculpturewalk	\$500
<b><u>AREA F</u></b>		
RDCK Nelson Salmo EFG Parks	Installation of Wooden Dragon Sculpture from Sculpturewalk	\$1,500
Slocan Valley Baseball Association	Baseball field Maintenance - Lawn Mower	\$500
<b><u>AREA G</u></b>		
RDCK Nelson Salmo EFG Parks	Installation of Wooden Dragon Sculpture from Sculpturewalk	\$2,000
Royal Canadian Legion Branch #217	Furnace Upgrades	\$5,000
Royal Canadian Legion Branch #217 Ladies Auxiliary	Storeroom Renovation - Leaking	\$5,000
Salmo District Golf Course	Course and Clubhouse Improvements	\$5,000
Salmo Community Resource Society	Ymir Playschool	\$5,000
Salmo Community Resource Society	Off-site Food Security Storage Unit	\$3,250
Salmo and District Arts Council	Community Concert Series	\$3,320
Ymir Arts and Museum Society	Wheelchair Access	\$5,000
Ymir Cemetery Society	Cemetery Signage	\$4,800
<b><u>AREA H</u></b>		
Slocan Valley Baseball Association	Baseball field Maintenance - Lawn Mower	\$1,000
<b><u>AREA I</u></b>		
Glade Watershed Protection Society	Nature Directed Stewardship Community Engagement	\$1,200
Mountain Ridge Road Users Cooperative Association	Fire Mitigation / Protection - Bridge Replacement	\$6,000
Slocan Valley Baseball Association	Baseball field Maintenance - Lawn	\$500

		Mower
<b><u>AREA J</u></b>		
Pass Creek Regional Exhibition Society	Replace 2 Bleachers at Pass Creek Park Fair Grounds	\$13,112.40
Robson Fire Department	Soundproofing	\$10,114.88
<b><u>SALMO</u></b>		
Village of Salmo	EOC Cooling Centres	\$2,000

**8.7. CHAIR/CAO REPORTS**

The Chair and CAO will provide a verbal report to the Board.

**9. RURAL AFFAIRS COMMITTEE**

613 - 623

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.1  
Building Bylaw Contravention - Allen & McLean  
Area K**

1. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 4190 Mole Road, Electoral Area K and legally described as LOT 177, PLAN NEP827, DISTRICT LOT 4269, KOOTENAY LAND DISTRICT EXCEPT PLAN 10424, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.2  
Development Variance Permit - Kazda  
Area B**

2. That the Board APPROVE the issuance of Development Variance Permit V2206B to Peter and Lenka Kazda for the property located at 1335 Airport Road, Electoral Area B and legally described as LOT 2, PLAN EPP18797, TOWNSHIP 7, SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) to vary Section 18.9 of Rural Creston Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2022: FROM 200 square metres gross floor area TO 224 square metres gross floor area.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.3  
Development Variance Permit - Sims  
Area F**

3. That the Board APPROVE the issuance of Development Variance Permit V2204F-03557.110 to Norman Sims and Shelley Sims for the property located at 2600 Six Mile Road, Electoral Area F and legally described as LOT B, DISTRICT LOT 787, KOOTENAY DISTRICT PLAN NEP91524 (PID: 028-366-875) to vary Sections 605.5 of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 as follows:

1. Reduce the exterior front setback from 4.5 metres to 2.1 metres, and interior side setback from 2.5 metres to 0.6 metres; AND,
2. Reduce the internal side setback from 2.5 metres to 0.2 metres (the measurement taken to a proposed underground footing) to support a new deck (approximately 29 m<sup>2</sup> in size) to be constructed at the rear of the existing building.

SUBJECT TO receipt of confirmation from the Ministry of Transportation and Infrastructure that the owners' encroachment setback application has been approved by the Ministry.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.4  
Development Variance Permit - McIntosh  
Area J**

4. That the Board APPROVE the issuance of Development Variance Permit V2205J-07288.062 to Scott and Ryanna McIntosh for the property located at 815 Columbia Road, Electoral Area J and legally described as LOT 3, DISTRICT LOT 4598, KOOTENAY DISTRICT PLAN EPP98537 (PID: 031-146- 236) to vary Sections 605.1 and 801.7 of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 as follows:

1. reduce the internal side setback from 2.5 metres to 1.5 metres for the proposed workshop accessory building; and
2. increase the maximum height of a proposed workshop accessory building from 6.0 metres to 6.6 metres.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.5  
Site Specific Floodplain Exemption - Heuston  
Area E**

5. That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a habitable basement in accordance with the Engineering Report prepared by Ground Up Geotechnical Ltd. for property located at 161 Heuston Road, Electoral Area 'E' and legally described as PLAN

NEP888, DISTRICT LOT 337, KOOTENAY LAND DISTRICT PARCEL A, (DD 133866I) (PID 015-996-824) SUBJECT to preparation by Scott Heuston of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.6  
Land Use Bylaw Amendment - Anderson  
Area G**

6. That *Salmo River Valley Electoral Area G Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.6  
Land Use Bylaw Amendment - Anderson  
Area G**

7. That in accordance with *Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015*, Electoral Area 'G' Director Hans Cunningham is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 6.7  
Forestry Referral - ATCO Wood Products  
Area E, H, G and J**

8. That the Board direct staff to respond to Atco Wood Products regarding 2022 – 2027 Forest Stewardship Plan #921 as described in the Committee Report – Forestry Referral R2220EHGJ dated April 29, 2022;

And that due to the significant scale of the proposed area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale – relative to proposed cutblocks and road locations prior to future cutting or road permits being issued;

And also consider feedback from the directors from the July 20th, 2022 Rural Affairs Committee meeting.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 7.1  
Community Works Fund Application - Procter Community Hall Potable Water**

**System Project  
Area E**

9. That the RDCK Community Works Fund application submitted by the Procter Community Society for the Procter Community Hall Potable Water System Project in the total amount of \$10,684 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area E; SUBJECT TO submission of the approved Interior Health Construction Permit.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 7.2  
Community Works Fund Application - Foster Creek Water Users' Community  
Water Mainline Replacement Project  
Area F**

10. That the Community Works Fund application submitted by the Foster Creek Water Users' Community for the Foster Creek Water Users' Community Water Mainline Replacement Project in the total amount of \$39,000 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area F.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 7.3  
Community Works Fund Application - South Slocan Schoolhouse Recreation  
Infrastructure Revitalization Project  
Area H**

11. That the RDCK Community Works Fund application submitted for the South Slocan Schoolhouse Recreation Infrastructure Revitalization Project in the total amount of \$150,000 be approved and that the funds be disbursed from Area H Community Works Funds and allocated to Recreation Facility Area H South Slocan – Service S214.

**RECOMMENDATION:**

(ALL VOTE)

**Rural Affairs Committee - Item 7.4  
Community Works Fund Application - West Kootenay Gateway Visitors Centre  
Area I & J**

12. That the Community Works Fund application submitted by the Castlegar and District Chamber of Commerce for the West Kootenay Gateway Visitors Centre in the total amount of \$90,000 be approved and that the funds be disbursed from the following Community Works Funds:

Area I in the amount of \$45,000;

Area J in the amount of \$45,000.

**10. DIRECTORS' MOTIONS**

**10.1. Director Davidoff - Composting**

**RECOMMENDATION:**

(ALL VOTE)

That the Board direct staff to investigate composting technology (eg: at-home food recyclers/composters, inter alia) that may be the most appropriate composting alternatives for use in our Electoral Areas, with a report back at the August 17, 2022 Joint Resource Recovery Meeting.

**11. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:45 a.m.

Chair Watson will recognize Deb Chmara who is retiring after 53 years of service to the Red Cross and who has been a team lead for the Emergency Support Services.

**12. IN CAMERA**

**12.1. RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

**RECOMMENDATION:**

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (d) the security of the property of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**12.2. RESOLUTION - RECESS OF OPEN MEETING**

**RECOMMENDATION:**



(ALL VOTE)

The Open Meeting be recessed at \_\_\_\_\_ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at \_\_\_\_\_ a.m./p.m.

**13. MATTERS ARISING FROM IN CAMERA MEETING**

**14. ADJOURNMENT**

**RECOMMENDATION:**

(ALL VOTE)

That the meeting adjourn at \_\_\_\_ p.m.



## Regional District of Central Kootenay

### REGULAR BOARD MEETING

### Open Meeting Minutes

The **sixth** meeting of the Board of the Regional District of Central Kootenay in 2022 was held on Thursday, June 16, 2022, at 9:02 a.m. through a hybrid meeting model that allows the public and media to attend in-person or remotely.

#### ELECTED OFFICIALS

##### PRESENT

Chair A. Watson	Electoral Area D
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C
Director R. Faust	Electoral Area E
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Director P. Peterson	Electoral Area K
Director D. Rye	City of Castlegar
Director J. Comer	Town of Creston
Director S. Hewat	Village of Kaslo
Director J. Hughes	Village of Nakusp
Director K. Page	City of Nelson
Director C. Moss	Village of New Denver
Director D. Lockwood	Village of Salmo
Director L. Main	Village of Silverton
Director J. Lunn	Village of Slocan

#### ELECTED OFFICIALS

##### ABSENT

Director T. Newell	Electoral Area F
Director K. Duff	City of Castlegar
Director J. Morrison	City of Nelson

#### STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	Chief Financial Officer/General Manager of Finance, Information Technology and Economic Development
M. Morrison	Corporate Officer/Manager of Corporate Administration
A. Lund	Deputy Corporate Officer
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
U. Wolf	General Manager of Environmental Services
C. Johnson	Manager Community Sustainability Service
A. French	Wildfire Mitigation Supervisor
T. Dool	Research Analyst
C. Scott	Planner
D. Elliott	Communications Coordinator
M. Friesen	GIS Auxiliary

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf247303791e99498e9e7fbc2e54a9246>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2458 234 0117

**Meeting Password:** DKfBMj3ew72

**In-Person Location:** Boardroom - 202 Lakeside Drive, Nelson BC

**2. CALL TO ORDER & WELCOME****2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 ADOPTION OF THE AGENDA**

Moved and seconded,

And Resolved:

367/22

The agenda for the June 16, 2022 Regular Open Board meeting be adopted with the following:

- removal of Item 2.5.1 Honourable Katrine Conroy - Member of Legislative Assembly - Kootenay West
- removal of Item 3.2.2 Riondel Commission: minutes June 7, 2022
- removal of Item 7.5 Bylaw 2759: Riondel Commission;
- inclusion of Item 7.8 Bylaw 2839: Regional District of Central Kootenay Planning Procedures and Fees Amendment;
- removal of Item 8.4.5 2021 Audited Financial Statements
- inclusion of Item 8.4.10 Facility Use Agreement: East Shore Kootenay Lake Men's Shed Society;
- with the addition of the addendum; and
- moving Item 3.4 Directors' Reports after Item 9 Rural Affairs Committee

before circulation.

**Carried**

**2.3 ADOPTION OF THE MINUTES**

Moved and seconded,

And Resolved:

368/22

The minutes from the May 19, 2022 Regular Open Board meeting be adopted as circulated.

**Carried**

**2.4 INTRODUCTIONS**

CAO Horn introduced new staff members Marcus Friesen, full time auxiliary staff for the summer, who is providing support and working on the GIS asset management project and Melissa Djakovic, Corporate Administration Assistant, filling the temporary position while Marie-Pierre is in the temporary Contracts and Procurement Coordinator position.

**2.5 DELEGATION****2.5.1 Honourable Katrine Conroy - Member of Legislative Assembly of Kootenay West***Item removed.*

Honourable Katrine Conroy had to cancel due to other obligations.

**3. COMMITTEES & COMMISSIONS****3.1 FOR INFORMATION**

Committee/Commission Reports for information have been received as follows:

**3.1.1 Kaslo and Area D Economic Development Commission: minutes May 9, 2022****3.1.2 Salmo and Area G Recreation Commission No. 7: minutes May 16, 2022****3.1.3 Castlegar and District Recreation Commission: minutes May 17, 2022**

Staff has received the recommendation to proceed with the replacement of the Arena floor and to bring options to the Castlegar and District Recreation Commission in September 2022.

**3.1.4 Emergency Program Executive Committee: minutes May 25, 2022****3.1.5 Slocan Valley South Recreation Commission No. 8: minutes May 26, 2022****3.1.6 Castlegar and District Recreation Commission: minutes June 7**

The two recommendations from the Castlegar and District Recreation Commission June 7, 2022 minutes will be addressed in Item 8.4.8.2 Castlegar and District Recreation - Urgent Arena Upgrades.

**3.2 WITH RECOMMENDATIONS****3.2.1 Creston Valley Services Committee: minutes May 31, 2022**

Staff has received the recommendation to adopt Bylaw No. 2744, 2022 and will be addressed in Item 8.1 Bylaw 2744: Creston Valley Fire Service Regulation.

Moved and seconded,  
And Resolved:

369/22

That the Board approve the RDCK enter into a Fire Service Agreement with Town of Creston for fire and rescue service in Canyon-Lister for the period June 16, 2022 to December 31, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Fire Protection - Area B Service S130.

**Carried**Moved and seconded,  
And Resolved:

370/22

That the Board approve the RDCK enter into a Lease Agreement with Town of Creston for the Fire Hall located at 2850 Lister Road, Creston, Province of British Columbia, V0B 1G2, more particularly known and described as: LOT A DISTRICT LOT 812 KOOTENAY DISTRICT PLAN EPP78263 (collectively, the "Property"); for the period June 16, 2022 to December 31, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**Moved and seconded,  
And Resolved:

371/22

That the Board approve the RDCK enter into a Lease of Fire Apparatus Agreement with Town of Creston for fire protection and emergency response services in Canyon-Lister for the period January 1, 2022 to December 31, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**3.2.2 Riondel Commission: minutes June 7, 2022**

*Item removed.*

**3.2.3 Arrow Creek Water Treatment and Supply Commission: minutes June 8, 2022**

Moved and seconded,

And Resolved:

372/22

That the Board award the Arrow Creek Water Treatment UV Reactor Replacement project to BI Pure Water Inc., and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$445,000, excluding GST;

AND FURTHER, that the funds be paid from Service S251 Water Utility-Area B (Arrow Creek);

AND FURTHER, that the Board approve an amendment to the 2022 Financial Plan for S251 Water Utility-Area B (Arrow Creek) Account 60000 to include an increase of \$95,000 for the Arrow Creek Water Treatment UV Reactor Replacement project, and increase Account 45000 Transfer from Reserves an equivalent amount to be funded from Reserve RES179 Arrow Creek Water Capital Utility.

**Carried**

Moved and seconded,

And Resolved:

373/22

That the recommendation **BE REFERRED** to the next Arrow Creek Water Treatment and Supply Commission meeting for further discussion:

That the Board direct staff to prepare amendments to the *Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 1579, 2003* and incorporate the following:

1. Membership of the Commission being:
  - RDCK Board Chair (or Vice Chair), permanently designated as Chair of the Commission;
  - RDCK Electoral Area B Director;
  - RDCK Electoral Area C Director; and
  - Two members of Town of Creston Council.
2. Non-elected officials (alternates) shall **not** have voting privileges at Commission meetings.
3. One member of Town of Creston Council having a position on the new RDCK Water Services Committee.

4. Operational and capital decisions for the Erickson Water District that require cost sharing with the Arrow Creek Water Treatment and Supply service or affect measurably the water supply from the Arrow Creek Water Treatment Plant to the Town of Creston be reviewed at each Arrow Creek Water Commission.
5. That RDCK Staff are provided opportunity to provide recommendation to the Commission and the RDCK Board prior to Commission recommendations being forwarded to the RDCK Board for approval.
6. That the delegation of authority permitted under the Local Government Act remains for the Arrow Creek Water Treatment and Supply Service.

**Carried**

**3.2.4 Community Sustainable Living Advisory Committee: minutes June 14, 2022**

Moved and seconded,  
And Resolved:

374/22

That the Board direct Staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation for Wynndel, Canfor and Blue Mountain cumulative impacts study; AND FURTHER, that the Board direct Staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation to pilot energy storage in rural communities.

**Carried**

**RECOMMENDATION**

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing the requisition of a Drinking Water & Watershed Protection Service bylaw for protection of watersheds and drinking water in the Regional District of Central Kootenay to be added to the workplan in 2023.

Moved and seconded,  
And Resolved:

375/22

That the Board direct staff to apply to the Union of BC Municipalities Strategic Priorities Fund - Capacity Fund for climate action planning and implementation.

**Carried**

**3.2.5 Joint Resource Recovery Committee: minutes June 15, 2022**

Director Rye requested to be removed from the Joint Resource Recovery Committee minutes. He was not in attendance.

Moved and seconded,  
And Resolved:

376/22

The Board direct staff to enter into negotiation with Tip-It Waste Solutions and request a proposal to partner with the RDCK for Eco-Depot operations and Extended Producer Responsibility collections in the Creston area.

**Carried**

Moved and seconded,  
And Resolved:

377/22

That the Board approve an amendment to the 2022 Financial Plan for Service A102 Resource Recovery and Service S188 Refuse Disposal (West Sub Sub-region) to include budget for the Scale Software Replacement Project, a Waste Composition Study, a Systems Efficiency Review and a Cost Recovery Model;

AND FURTHER, that that the following line items in the Financial Plan be changed:

- S188 increase by \$115,000 in account 59000 (Transfer to Other Services)
- S188 increase by \$115,000 in account 45000 (Transfer from Reserves)
- A102 increase by \$302,000 in account 45500 (Transfer from Services)
- A102 increase by \$130,000 in account 54030 (Contracted Services)
- A102 increase by \$172,000 in account 54040 (Consulting Services)

**Carried**

Moved and seconded,

And Resolved:

378/22

That the Board direct staff to enter into a Licensing Agreement with Strong Data Automation, including license plate reader functionality, for a three year term with two possible one year extensions, commencing July 4, 2022 at a cost of \$57,550 (excluding GST) for 2022 and an ongoing cost of \$44,700 (excluding GST) for each subsequent year to be paid from Service A102 Resource Recovery; AND FURTHER, that the Board direct staff to investigate additional options of purchasing Strong Data Automation's customer online portal, unattended transaction kiosks, and/or cashless prepaid cards for future consideration.

**Carried**

Moved and seconded,

And Resolved:

379/22

That the Board approve a two (2) year contract extension to Tetra Tech Canada Inc. for works associated with the organics infrastructure projects engineering and design, starting July 1, 2022 with a maximum extension contract value of \$141,451 not including GST;

AND FURTHER, that the Board accept Tetra Tech Canada Inc.'s proposed fee schedule increases for the contract extension period from July 1, 2022 to June 30, 2024;

AND FURTHER, that the costs be paid from Service A120 Central-West Compost.

**Carried**

Moved and seconded,

And Resolved:

380/22

That the Board direct staff to award the contract for Phase 1E at the Creston Landfill to MCL Group Ltd. in the amount of \$1,127,732.25 plus GST;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of up to \$1,127,732.25, plus GST;

AND FURTHER, that the costs be paid from Service S186, East Resource Recovery.

**Carried**

**3.3 MEMBERSHIP**

**3.3.1 Area E: Advisory Planning and Heritage Commission**

Moved and seconded,  
And Resolved:

381/22

That the Board appoint the following individuals to the Area E Advisory Planning and Heritage Commission for a term to end December 31, 2022:

Tracey Fellowes  
John Doyle

AND FURTHER, Dan Gatto be listed as the Alternate Director for Electoral Area E.

**Carried**

**4. CORRESPONDENCE**

**4.1 The letter dated May 30, 2022 from the Kirk Duff, City of Castlegar, requesting a letter of support for the UBCM Strategic Priorities Fund for upgrades to the West Kootenay Regional Airport.**

Moved and seconded,  
And Resolved:

382/22

That the Board send a letter of support to the City of Castlegar for their application to the Union of BC Municipalities Strategic Priorities Funding for upgrades to the West Kootenay Regional Airport.

**Carried**

**5. COMMUNICATIONS**

**5.1 The letter dated May 17, 2022 from Laurey-Anne Roodenburg, Union of BC Municipalities, indicating they have received the RDCK resolutions that were endorsed at the 2022 AKBLG Convention.**

**5.2 The email dated May 17, 2022 from the Local Government Climate Action Program (LGCAP) Team regarding the new LGCAP.**

**5.3 The email dated May 19, 2022 from Chelsey Forbes, Columbia River Treaty, providing the recording for the Columbia River Treaty virtual information session.**

**5.4 The letter dated May 31, 2022 from Honourable Nathan Cullen, Ministry of Municipal Affairs, responding to Director Comer's email regarding mandatory parental leave provisions for elected officials.**

**5.5 The letter dated June 1, 2022 from Gerry Thiessen, Regional District of Bulkley Nechako, regarding housing construction issues in northern British Columbia.**

**5.6 The email dated June 8, 2022 from Jeff Davie, Ace Building Supplies Kaslo, expressing concern over the lack of recycling options for remote business.**  
Director Jackman request a staff response.

Moved and seconded,  
And Resolved:



- 383/22 That the Board direct staff to respond to the email dated June 8, 2022 from Jeff Davie regarding the lack of recycling options for remote business and send a copy to the individuals addressed in the original email.
- Carried**
- 5.7 The safety notice from Ministry of Forestry to Dam Owners regarding the 2022 spring freshet.**
- 6. ACCOUNTS PAYABLE**  
Moved and seconded,  
And Resolved:
- 384/22 The Accounts Payable Summary for May, 2022 in the amount of \$1,019,091 be approved.
- Carried**
- 7. BYLAWS**
- 7.1 Bylaw 2744: Creston Valley Fire Service Regulation**  
The Board Report dated May 9, 2022 from Tom Dool, Research Analyst, seeking the Board adopt Creston Valley Fire Service Regulation Bylaw No. 2744, 2022, has been received.
- Moved and seconded,  
And Resolved:
- 385/22 That *Regional District of Central Kootenay Creston Valley Fire Service Regulation Bylaw No. 2744, 2022* be given FIRST, SECOND, AND THIRD reading by content.
- Carried**
- Moved and seconded,  
And Resolved:
- 386/22 That *Regional District of Central Kootenay Creston Valley Fire Service Regulation Bylaw No. 2744, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.
- Carried**
- 7.2 Bylaw 2759: Riondel Commission**  
*Item removed.*
- 7.3 Bylaw 2819: Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment - Alternative Approval Process**  
The Board Report dated June 2, 2022 from Tom Dool, Research Analyst, seeking Board approval to proceed with seeking elector approval via the Alternative Approval Process (AAP), has been received.
- Moved and seconded,  
And Resolved:
- 387/22 That the Board direct staff to proceed with obtaining approval of the electors within the Recreation Commission No. 10 – Area E Service Area to proceed with the adoption of *Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment Bylaw 2819, 2022* and that such approval be obtained by alternative approval process pursuant to Section 86 of the *Community Charter*, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for *Recreation Commission No. 10 - Portion of Electoral Area E Service Establishment Bylaw 2819, 2022* be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on August 1, 2022.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 2080.

**Carried**

**7.4 Bylaw 2822: Slocan Valley Fire Protection Service Establishment Amendment**

Moved and seconded,  
And Resolved:

388/22

That the *Slocan Valley Fire Protection Service Establishment Amendment Bylaw No. 2822, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**RECESSED/  
RECONVENED**

The meeting recessed at 10:24 a.m. for a break and reconvened 10:35 a.m.

**ORDER OF AGENDA  
CHANGED**

The Order of Business was changed to accommodate the presenters, Urban Systems, with Item 8.2.1 Wildfire Development Permit Area Project considered at this time.

**8.2.1 Wildfire Development Permit Area Project**

The Board Report dated June 2, 2022 from Corey Scott, Planner, seeking Board approval to work with Urban Systems for the Wildfire Development Permit Area project, has been received.

Jamie McEwan, Senior Local Government Advisory, and Sierra Kasper-Momer, Communications & Engagement Coordinator, from Urban Systems presented to the Board.

Jamie commenced the presentation regarding the Wildfire Hazard Development Permit Area (WHDP) Engagement Guidelines by going over the purpose of the project and the engagement plan. Through community engagement and education opportunities, Urban Systems will seek to create practical templates for WHDP that can be applied to various Electoral Areas' Official Community Plans.

Sierra went into detail regarding the engagement plan and the key stakeholders involved. She discussed the communication objectives to build awareness of FireSmart principles and to consult and understand the desires and sentiment of the residents and stakeholders around wildfire mitigation. She provided an outline of the engagement activities and the deliverables using the communication tools.

Jamie and Sierra answered the Board's questions.

Moved and seconded,  
And Resolved:

389/22

That the Board direct staff to work with the consultant to undertake the engagement activities for the Wildfire Development Permit Area Project as

described in the Board Report – “Wildfire Development Permit Area Project”, dated June 2, 2022 from Corey Scott, Planner.

**Carried**

**ORDER OF AGENDA RESUMED** Item 7.5 Erickson Water Distribution Service Commission Repeal was considered at this time.

**7.5 Bylaw 2830: Erickson Water Distribution Service Commission Repeal Board Meeting - March 17, 2022**  
**RES 173/22 – repeal Bylaws No. 2542, 2544, 364**  
Moved and seconded,  
And Resolved:

390/22 That the *Erickson Water Distribution Service Commission Repeal Bylaw No. 2830, 2022* be read a FIRST, SECOND and THIRD time by content to repeal *Erickson Water Distribution Service Commission Bylaw No. 2542, 2016*.

**Carried**

Moved and seconded,  
And Resolved:

391/22 That the *Erickson Water Distribution Service Commission Repeal Bylaw No. 2830, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**7.6 Bylaw 2831: Lister Water Distribution Service Commission Repeal Board Meeting - March 17, 2022**  
**RES 173/22 – repeal Bylaws No. 2542, 2544, 364**  
Moved and seconded,  
And Resolved:

392/22 That the *Lister Water Distribution Service Commission Repeal Bylaw No. 2831, 2022* be read a FIRST, SECOND and THIRD time by content to repeal *Lister Water Distribution Service Commission Bylaw No. 2544, 2017*.

**Carried**

Moved and seconded,  
And Resolved:

393/22 That the *Lister Water Distribution Service Commission Repeal Bylaw No. 2831, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**7.7 Bylaw 2833: South Slocan Commission of Management Amendment Board Meeting - March 17, 2022**  
**RES175/22 – amend Bylaw No. 358**  
Moved and seconded,  
And Resolved:

394/22 That the *South Slocan Commission of Management Amendment Bylaw No. 2833, 2022* be read a FIRST, SECOND, and THIRD time by content.

**Carried**

Moved and seconded,  
And Resolved:

395/22

That the *South Slocan Commission of Management Amendment Bylaw No. 2833, 2022* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**7.8 Bylaw 2839: Regional District of Central Kootenay Planning Procedures and Fees Amendment**

Moved and seconded,  
And Resolved:

396/22

That the *Regional District of Central Kootenay Planning Procedures and Fees Amendment Bylaw No. 2839, 2022* being a bylaw to amend the *Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015* be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**8. NEW BUSINESS**

**8.1 COMMUNITY SERVICES**

**8.1.1 Award: Creston and District Community Complex Boiler Replacement**

The Board Report dated June 7, 2022 from Craig Stanley, Regional Manager - Operations and Asset Management, seeking Board approval for the award to replace the boilers at the Creston and District Community Complex, has been received.

Moved and seconded,  
And Resolved:

397/22

That the Board award the contract for the Creston and District Community Complex boiler replacement project to Tratech Mechanical, from Creston, BC, and that staff be authorized to negotiate the final price to a maximum of \$81,338 excluding GST to be paid from Recreation Facility - Creston and Areas A, B and C Service S224; AND FURTHER, that the Chair and the Corporate Officer be authorized to sign the necessary documents.

**Carried**

**8.2 DEVELOPMENT AND COMMUNITY SUSTAINABILITY**

**8.2.2 Goods and Services Agreement: Selous Creek Post-Harvest Mechanical Fuel Modification Treatment**

The Board Report dated June 2, 2022 from Angela French, Wildfire Mitigation Supervisor, seeking Board approval to enter into an agreement for the post-harvest mechanical fuel modification treatment for the Selous Creek Wildfire Mitigation project, has been received.

Moved and seconded,  
And Resolved:

398/22

The Board approve the RDCK entering into a contract with Sunshine Logging Limited not to exceed \$220,000 to complete the post-harvest mechanical fuel modification treatment for the Selous Creek Wildfire Fuel Mitigation project, that the project be funded through A101 Emergency Services via Forest Enhancement Society of BC grant funds, and the Financial Plan be amended to increase \$200,000 in Contracted Services in A101, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND

FURTHER, that the Board direct staff to organize a field tour of the Selous project for the RDCK Board of Directors.

**Carried**

**8.2.3 For Information: Crown Land Wildfire Risk Reduction and RDCK Wildfire Mitigation Program Update**

The Board Report dated June 2, 2022 from Angela French, Wildfire Mitigation Supervisor, providing an update regarding the Crown Land Wildfire Risk Reduction program, has been received for information.

**8.2.4 For Information: Grohman Creek Dock Service Feasibility Study**

The Board Report dated June 2, 2022 from Corey Scott, Planner, providing the Board with the feasibility study completed for the Grohman Creek Docking Society, has been received for information.

**8.3 ENVIRONMENTAL SERVICES**

**8.3.1 2021 Mosquito Control Program Reporting**

The Board Report dated May 3, 2022 from Todd Johnson, Environmental Coordinator, seeking Board approval to negotiate a five year direct award for the Mosquito Control Program, has been received.

Moved and seconded,  
And Resolved:

399/22

That the Board direct staff to negotiate a five year direct award contract between RDCK and Morrow BioSciences Ltd. for providing the Mosquito Control Program service in a Portion of Electoral Area D (Meadow Creek area) and the Pineridge community in 2023-2027, and that the results be brought back to the Board of Directors for consideration at the August 18, 2022 Board meeting.

**Carried**

**8.3.2 Moratorium: RDCK Water Systems**

Moved and seconded,  
And Resolved:

400/22

That the Board extend the moratorium on the intake of acquisition applications from water and wastewater systems to become RDCK owned and operated systems until October 31, 2022 and direct staff to prepare a report for the September 7, 2022 Water Services Committee meeting that explores the options to support a long term moratorium or an implementation strategy to lift it.

**Carried**

**8.4 FINANCE & ADMINISTRATION**

**8.4.1 Chief Financial Officer: Yev Malloff**

Moved and seconded,  
And Resolved:

401/22

That the Board appoint Yev Malloff the Chief Financial Officer for the Regional District of Central Kootenay effective June 16, 2022 in accordance with Sections 234 and 237 of the *Local Government Act*.

**Carried**

**8.4.2 2022 General Local Election: School District Cost Sharing Agreements**

The Board Report dated May 30, 2022 from Tom Dool, Research Analyst, seeking Board approval to enter into Election Services Agreements with the School Districts, has been received.

Moved and seconded,  
And Resolved:

402/22

The Board approve the RDCK enter into an Election Services Agreement with School District No. 8 for Election Services for the period of July 1, 2022 to December 29, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

Moved and seconded,  
And Resolved:

403/22

The Board approve the RDCK enter into an Election Services Agreement with School District No. 10 for Election Services for the period of July 1, 2022 to December 29, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

Moved and seconded,  
And Resolved:

404/22

The Board approve the RDCK enter into an Election Services Agreement with School District No. 20 for Election Services for the period of July 1, 2022 to December 29, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

#### **8.4.3 Financial Contribution Agreement Amendment: Nelson Public Library (Area F and H)**

Moved and seconded,  
And Resolved:

405/22

That the Board approve the amendment to the Financial Contribution Agreement with Nelson Public Library for the 2022 financial contributions from Electoral Area F and H for the period December 31, 2021 to December 31, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

#### **8.4.4 Request for Proposal: Property Insurance Brokerage Services**

The Board Report dated June 15, 2022 from Mike Morrison, Manager of Corporate Administration, seeking Board approval to award the contract for property insurance brokerage services for the RDCK suite of required coverages, has been received.

Moved and seconded,  
And Resolved:

406/22

That a one-year Property Insurance Brokerage Service contract be awarded to the Municipal Insurance Agency of BC (MIABC) in the estimated amount of

\$278,750 and that staff be authorized to negotiate final terms and pricing with MIABC, and that the Board Chair and Corporate Officer be authorized to sign the necessary documents including a three-year commitment to continue Property and Business Interruption coverage through MIABC.

**Carried**

#### 8.4.5 2021 Audited Financial Statements

*Item removed.*

Staff has indicated that the 2021 Audited Financials Statements have not been received from the auditors due to staffing shortages.

#### 8.4.6 2021 Statement of Financial Information Report (SOFI)

**PLEASE NOTE:** The 2021 Statement of Financial Information Report (SOFI) does not include all the data due to the 2021 Audited Financial Statements not being completed.

**ORDER OF AGENDA CHANGED** The Order of Business was changed to accommodate public time, with Item 10. Public Time considered at this time.

#### 10. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

**ORDER OF AGENDA RESUMED** Item 8.4.7 2022 Financial Service Grants was considered at this time.

#### 8.4.7 2022 Financial Service Grants

The 2022 Financial Service Grant list of societies and non-profit organizations, has been received.

Moved and seconded,  
And Resolved:

407/22

That the Board authorize the release of funding for the following Financial Grant Services as of August 1, 2022 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers as per the attached 2022 Financial Service Grant list:

SERVICE & NAME	2022 AMOUNT	RECIPIENT
S108 - ECONOMIC DEVELOPMENT	<b>\$80,500.00</b>	Town of Creston - Economic Development
S111 - ECONOMIC DEVELOPMENT	<b>\$114,000.00</b>	City of Nelson - Share of Economic Development
S113 - ECONOMIC DEVELOPMENT	<b>\$12,240.00</b>	Salmo & District Chamber of Commerce
S116 - ECONOMIC DEVELOPMENT	<b>\$2,817.33</b>	Nakusp & Area Development Board
S143 - FAUQUIER FIRE SERVICE	<b>\$14,774.11</b>	Fauquier Volunteer Fire Brigade
S150 - SEARCH & RESCUE	<b>\$23,169.00</b>	Kaslo Search and Rescue Society
S151 - SALMO JAWS OF LIFE	<b>\$14,754.60</b>	Village of Salmo
S152 - JAWS OF LIFE SERVICE	<b>\$50,000.00</b>	Town of Creston
S153 - SEARCH & RESCUE	<b>\$21,000.00</b>	Arrow Lakes Search & Rescue
S154 - SEARCH & RESCUE	<b>\$33,754.00</b>	Nelson Search & Rescue
S155 - SEARCH & RESCUE	<b>\$18,749.00</b>	Castlegar Search & Rescue
S164 - GOAT RIVER DYKING	<b>\$7,500.00</b>	Goat River Residents Association
S174 - CEMETERY	<b>\$3,500.00</b>	All Saints Anglican Cemetery
S174- CEMETERY	<b>\$1,500.00</b>	Boswell & District Farmers' Institute

S174 - CEMETERY	<b>\$3,000.00</b>	Crawford Bay Cemetery
S174 - CEMETERY	<b>\$3,500.00</b>	Lister Community Cemetery
S174 - CEMETERY	<b>\$1,500.00</b>	Gray Creek Cemetery
S174 - CEMETERY	<b>\$88,131.59</b>	Town of Creston Cemetery
S176 - CEMETERY	<b>\$20,000.00</b>	City of Nelson
S177 - CEMETERY	<b>\$20,800.00</b>	Village of Nakusp
S178 - CEMETERY	<b>\$17,852.00</b>	Village of New Denver
S191 - MUSEUM & ARCHIVES	<b>\$123,156.00</b>	Creston & District Historical & Museum Society
S192 - MUSEUM	<b>\$20,221.61</b>	Salmo & Area Museum Society
S192 - MUSEUM	<b>\$6,732.45</b>	Ymir Arts & Museum Society
S193 - CRESTON LIBRARY	<b>\$389,823.00</b>	Creston Public Library Association
S193 - CRESTON LIBRARY	<b>\$20,000.00</b>	East Shore Community Library Society
S193 - CRESTON LIBRARY	<b>\$20,000.00</b>	Riondel Reading Centre
S193 - YAHK LIBRARY	<b>\$15,000.00</b>	Yahk/Kingsgate Recreation Society (Yahk Library Association)
S194 - KASLO & DISTRICT LIBRARY	<b>\$111,415.00</b>	Kaslo & District Public Library Association
S195 - SALMO LIBRARY	<b>\$90,948.70</b>	Salmo Public Library Association
S196 - NAKUSP LIBRARY	<b>\$99,724.60</b>	Nakusp Public Library Association
S197 - LIBRARY	<b>\$97,433.74</b>	Castlegar & District Public Library
S198 - LIBRARY	<b>\$85,536.55</b>	Castlegar & District Public Library
S199 - LIBRARY	<b>\$95,980.97</b>	Nelson Public Library
S200 - LIBRARY	<b>\$68,283.44</b>	Nelson Public Library
S208 - SKI HILL	<b>\$18,264.21</b>	Nakusp Ski Club Association
S210 - RECREATION FACILITY	<b>\$9,153.00</b>	Ymir Community Hall Association
S212 - RECREATION FACILITY	<b>\$17,191.00</b>	Burton Community Association
S213 - RECREATION FACILITY	<b>\$9,643.00</b>	Fauquier Community Club Society
S215 - SALMO WELLNESS CENTRE	<b>\$10,000.00</b>	Village of Salmo
S216 - CASTLEGAR & DIST. YOUTH PROGRAMS	<b>\$5,000.00</b>	Castlegar Recreation Complex
S217 - CRAWFORD BAY BEACH AND COMMUNITY HALL	<b>\$20,873.36</b>	Crawford Bay & District Hall & Parks Association
S218 - SALMO VALLEY YOUTH & COMMUNITY CENTRE	<b>\$55,130.00</b>	Salmo Valley Youth and Community Centre Society
S219 - TV SOCIETY	<b>\$19,700.00</b>	Area H North TV Society
S220 - TV SOCIETY	<b>\$24,002.59</b>	Slocan Valley TV Society
S221 - COMM FACILITY - REC & PARKS	<b>\$7,000.00</b>	Ainsworth Recreation Association
S221 - COMM FACILITY - REC & PARKS	<b>\$6,270.00</b>	Argenta Community Association
S221 - COMM FACILITY - REC & PARKS	<b>\$7,800.00</b>	Johnson's Landing Community Association
S221 - COMM FACILITY - REC & PARKS	<b>\$54,000.00</b>	Kaslo & District Arena Association
S221 - COMM FACILITY - REC & PARKS	<b>\$10,000.00</b>	Village of Kaslo (Kaslo & District Arena Association Reserves)
S221 - COMM FACILITY - REC & PARKS	<b>\$10,000.00</b>	Village of Kaslo - Regional Park
S221 - COMM FACILITY - REC & PARKS	<b>\$10,000.00</b>	Kaslo Curling Club
S221 - COMM FACILITY - REC & PARKS	<b>\$35,510.00</b>	Lardeau Valley Community Club
S221 - COMM FACILITY - REC & PARKS	<b>\$11,500.00</b>	Village of Kaslo (Recreation Grants)
S222 - ARENA - CAST COMPLEX	<b>\$45,000.00</b>	Castlegar Friends of Parks & Trails
S222 - ARENA - CAST COMPLEX	<b>\$5,000.00</b>	Kootenay Family Place
S222 - ARENA - CAST COMPLEX	<b>\$350,000.00</b>	City of Castlegar
S222 - ARENA - CAST COMPLEX	<b>\$5,000.00</b>	Take a Hike, Youth at Risk Foundation
S222 - ARENA - CAST COMPLEX	<b>\$4,000.00</b>	Pass Creek Exhibition Society
S223 - RECREATION FACILITIES	<b>\$421,000.00</b>	Village of Nakusp - Arena
S224 - RECREATION FACILITIES	<b>\$21,224.16</b>	Canyon Community Association
S224 - RECREATION FACILITIES	<b>\$15,918.12</b>	Town of Creston



S224 - RECREATION FACILITIES	<b>\$21,224.16</b>	Kitchener Valley Recreation & Fire Protection Society
S224 - RECREATION FACILITIES	<b>\$21,224.16</b>	Lister Community Association
S224 - RECREATION FACILITIES	<b>\$21,224.16</b>	West Creston Community Hall Society
S224 - RECREATION FACILITIES	<b>\$21,224.16</b>	Wynndel Community Centre
S224 - RECREATION FACILITIES	<b>\$23,877.18</b>	Yahk/Kingsgate Recreation Centre
S226 - RECREATION FACILITIES	<b>\$37,916.00</b>	City of Nelson
S228 - RECREATION COMMISSION NO. 4	<b>\$3,091.00</b>	Burton Community Association
S228 - RECREATION COMMISSION NO. 4	<b>\$1,546.00</b>	Fauquier Community Club Society
S228 - RECREATION COMMISSION NO. 4	<b>\$589.00</b>	Edgewood Community Club
S228 - RECREATION COMMISSION NO. 4	<b>\$2,134.00</b>	Inonoaklin Recreation Commission
S240 - CRESTON VALLEY AIRPORT	<b>\$139,129.60</b>	Creston Valley Regional Airport Society
S293 - EDGEWOOD FIRE	<b>\$9,700.00</b>	Edgewood Volunteer Fire Department Society
S294 - EDGEWOOD LEGION	<b>\$4,775.00</b>	Royal Canadian Legion Branch 203
S295 - MUSEUM-NAKUSP FINANCIAL CONTRIBUTION	<b>\$18,509.50</b>	Nakusp & District Museum Society
S296 - ARROW LAKES HISTORICAL ARCHIVE GRANT-IN-AID	<b>\$22,541.03</b>	Arrow Lakes Historical Society - Grants
S297 - CEMETERY-YMIR	<b>\$2,225.00</b>	Ymir Cemetery Society - Grants

**Carried**

#### **8.4.8 Union of BC Municipalities: Strategic Priorities Funding (SPF)**

The Board Report dated June 13, 2022 from Mike Morrison, Manager of Corporate Administration, providing the Board with the background information regarding the - in progress and proposed RDCK applications to the Strategic Priorities Fund, has been received.

Moved and seconded,  
And Resolved:

408/22

That the Board proceed with the Erickson Universal Metering and Linear Infrastructure upgrades resolutions (RES 308/22 and RES 309/22) that have been approved by the Board for the Union of BC Municipalities - Strategic Priorities Funding.

**Carried**

##### **8.4.8.1 Erickson Universal Metering and Linear Infrastructure Upgrades Board Meeting - May 19, 2022 RES 308/22 & RES 309/22 – approved applications for SPF**

##### **8.4.8.2 Castlegar and District Recreation Commission - Urgent Arena Upgrades**

The recommendations from Item 3.1.6 Castlegar and District Recreation Commission: minutes June 7, 2022 will be considered.

Moved and seconded,  
And Resolved:

409/22

That the Board endorse the Castlegar and District “Urgent Arena Repair Project” as one of the three (3) strategic projects to be submitted to the Union of BC Municipalities – Strategic Priorities Funding grant.

**Carried**

Moved and seconded,

And Resolved:

410/22

That the Board contribute up to 15% of the value of the Castlegar and District Urgent Arena Repair Project being submitted to the Union of BC Municipalities – Strategic Priorities Funding grant, if required, with funds to come from Arena (Castlegar Complex) - Castlegar and Areas I and J Service S222.

**Carried**

#### **8.4.8.3 Riondel Community Centre Roof Project**

The Board Report dated June 7, 2022 from Joe Chirico, General Manager of Community Services, providing Board information to consider for the Riondel Community Centre Roof project, has been received.

**RECESSED/  
RECONVENED**

The meeting recessed at 12:14 p.m. for lunch and reconvened 1:02 p.m.

#### **8.4.9 2022 UBCM Resolutions and Ministerial Meetings**

The deadline to submit resolutions for the 2022 UBCM Convention is June 30, 2022.

Ministerial Meetings for the Board:

1. **Topic:** Cannabis **Ministries:** Ministry of Agriculture and Ministry of Finance
2. **Topic:** Recycling **Ministry:** Ministry of Environment
3. **Topic:** Wildfire Mitigation Advocacy **Ministries:** Ministry of Forest and Ministry of Land, Water and Resource Stewardship

#### **8.4.9.1 Director Davidoff: Legislation Requiring Underwriters to Recognize Fire Apparatus in Excellent Working Condition or That Can be Upgraded**

Moved and seconded,

And Resolved:

411/22

WHEREAS Fire Underwriters Survey recommends to underwriters and requires fire apparatus replacement after an arbitrary length of service regardless of its mechanical condition or actual service hours for fire insurance grading purposes without regard of the fiscal impact on small and rural local governments and its ratepayers;

AND WHEREAS UBCM has endorsed resolutions over the last 15 years to petition the Province of British Columbia to advocate Fire Underwriters Survey to change its arbitrary and unsustainable requirements and the Province has repeatedly responded by stating that it does not have a role or influence on the content of the Fire Underwriters Survey, nor the determinations made with respect to the use of those determinations by the member companies of the Insurance Bureau of Canada who subscribe to this service, in changing these requirements;

THEREFORE, BE IT RESOLVED that the Union of British Columbia Municipalities petition the Province to introduce and adopt legislation that requires all underwriters providing insurance coverage in British Columbia, to recognize and provide credit for fire insurance grading purposes, any fire apparatus that is rigorously tested and recognized to be in excellent working condition or that can be upgraded instead of being replaced, to reduce the fiscal impact on small and rural local governments and its ratepayers.

**Carried**

**8.4.10 Facility Use Agreement: East Shore Kootenay Lake Men's Shed Society**

Moved and seconded,  
 And Resolved:

412/22

That the Board approve the RDCK enter into a Facility Use Agreement with the East Shore Kootenay Lake Men's Shed Society for the rental of the basement of the Riondel Community Centre commencing on June 1, 2022, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**8.5 GRANTS**

**8.5.1 Discretionary**

Moved and seconded,  
 And Resolved:

413/22

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

Many Bays Community Band	With a Little Help From My Friends-Free Concert	\$200
South Kootenay Lake ArtConnect Society	Gathering in Gratitude Festival	\$1,640

**AREA B**

Canyon Community Association	Canada Day 2022	\$999
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**AREA F**

Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
Nelson Public Library	2022 Library Operational Funding	\$3,764

**AREA H**

Corinne Funk	Tipping Fees	\$225
Nelson Public Library	2022 Library Operational Funding	\$2,678
Cops for Kids Foundation	Cops for Kids	\$1,500

**AREA I**

Pass Creek Community Hall	2022 Operational Costs	\$2,000
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**AREA J**

RDCK	Sponsorship of Food and Farm Guide	\$325.50
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**Carried**

**8.5.2 Community Development**

Moved and seconded,  
 And Resolved:

414/22

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

South Kootenay Lake Community Service Society	Kootenay Lake Geothermal Project	\$5,000
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**AREA C**

West Creston Community Hall Society	Bursary	\$2,000
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**AREA D**

Lardeau Fire Prevention Association	Structural Sprinkler Protection Project	\$5,000
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**AREA E**

Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
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**AREA F**

Capitol Theatre Restoration Society	Equipment Acquisition	\$2,400
RDCK-North Shore Hall	North Shore Hall Audio System	\$18,918.15

**AREA G**

Salmo & Area Supportive Housing	Parking Lot Paving	\$4,000
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**AREA I**

Tarrys and District Community Hall Society	2022 Operational Costs	\$2,000
Union of Spiritual Communities of Christ	BCC Covid Related Revenue Losses	\$4,000

**AREA J**

Cops for Kids	Cops for Kids Charitable Bike Ride	\$2,000
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**AREA K**

Village of Nakusp	Emergency Services Building Storage Bays	\$30,000
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**VILLAGE OF SALMO**

Salmo & Area Supportive Housing Society	Parking Lot Paving	\$1,000 - REMOVE
Salmo Ski Club	Ski Hill Lodge Retrofit	\$7,000
Village of Salmo	Tennis/Basketball/Pickleball Court Upgrades	\$21,000
Village of Salmo	Salmo Pool Upgrades	\$17,000.00

**Carried**

**8.6 CHAIR/CAO REPORTS**

Chief Administrative Officer - No report.

Chair Watson attended many events since the May Board meeting. She had the opportunity to participate in the Lower Kootenay Band - Wellness Centre in the Creston Valley and the Sn̓ ʕaʔckstx (Sinixt) - Celebration of Historic Court Victory at Lakeside Park in Nelson.

**9. RURAL AFFAIRS COMMITTEE**

Moved and seconded,  
And Resolved:

415/22

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 8567 Highway 31, Electoral Area D, legally described as LOT B, PLAN EPP14412, DISTRICT LOT 819, KOOTENAY LAND DISTRICT, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

416/22

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 7955 Highway 6, Electoral Area K, legally described as LOT 1, PLAN NEP62377, DISTRICT LOT 9158, KOOTENAY LAND DISTRICT MANUFACTURED HOME REG. # B112L7, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,  
And Resolved:

417/22

That the Board APPROVE the issuance of Development Variance Permit V2113B-02542.000 to J&B Smagh Orchards Ltd., Inc. No. BC1030396 for the property located at 3020 Erickson Road, Electoral Area B and legally described as BLOCK 13, PLAN NEP730A, DISTRICT LOT 812, KOOTENAY LAND DISTRICT PARCEL 1, EXCEPT PLAN SRW 13512, SEE REF PL 36260I OF PCL B SEE 6107I, MANUFACTURED HOME REG. # 87199. (PID: 006-219-446) to vary sub-section 16.17 of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 as follows:

1. reduce the minimum side setback for the east and southern lots lines from 2.5 metres to 1.5 metres to permit the existing unauthorized agricultural building;

and that as a condition of the Development Variance Permit V2113B- 02542.000 all outstanding water requirements be satisfied with the Regional District of Central Kootenay's Water Services division;

AND FURTHER, that Development Variance Permit V2113B-02542.000 be issued upon compliance with the above mentioned condition.

**Carried**

Moved and seconded,  
And Resolved:

- 418/22 That the Board direct staff to provide notification of the Board's intention to consider Temporary Use Permit T2201B application by Peter & Lenka Kazda for the property located at 1335 Airport Road, Electoral Area B and legally described as LOT 2, PLAN EPP18797, TOWNSHIP 7, SECTION 12, KOOTENAY LAND DISTRICT (PID 028-937-601) at the next available opportunity.
- Carried**
- Moved and seconded,  
And Resolved:
- 419/22 That the Board SUPPORT application A2201C for the purposes of a Non-Adhering Residential Use in the ALR proposed by Ken Shukin for property located at 1427 Duck Lake Road, Electoral Area C and legally described as LOT 13, DISTRICT LOT 15150, PLAN NEP2765, KOOTENAY LAND DISTRICT (PID: 015-087-310).
- Carried**
- Moved and seconded,  
And Resolved:
- 420/22 That the Community Works Fund application submitted by the Balfour Recreation Commission for the Balfour Community Hall Facility Access Upgrade in the total amount of \$11,000 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area E; SUBJECT TO submission of the RDCK building permit application.
- Carried**
- Moved and seconded,  
And Resolved:
- 421/22 That the RDCK Community Works Fund application submitted for the Ymir Fire Hall Infrastructure Upgrade Project in the total amount of \$81,200 be approved and that the funds be disbursed from Area G Community Works Funds and allocated to Fire Protection – Fire Protection Defined G Ymir - Service S136.
- Carried**
- Moved and seconded,  
And Resolved:
- 422/22 That the RDCK Community Works Fund application submitted for the Ymir Water System Control & Supervisory Control and Data Acquisition (SCADA) Upgrade Project in the total amount of \$60,000 be approved and that the funds be disbursed from Area G Community Works Funds and allocated to Water Utility – Area G – Service S244.
- Carried**
- Moved and seconded,  
And Resolved:
- 423/22 That the RDCK Community Works Fund application submitted for the Castlegar & District Community Complex Seniors Centre Roof Top Unit (RTU) Upgrade Project in the total amount of \$50,000 be approved and that the funds be disbursed from the following Community Works Funds and allocated to Arena (Castlegar Complex) – Castlegar and Areas I and J - Service S222:
- Electoral Area I in the amount of \$25,000;  
Electoral Area J in the amount of \$25,000.

**Carried**

Moved and seconded,  
And Resolved:

- 424/22 That Staff be directed to submit an Infrastructure Planning Grant Program application on behalf of the South Canyon Improvement District Water System for the Hydrogeological Services: Groundwater Development Feasibility Study, South Canyon Improvement District (SCID), near Creston, B.C. for consideration during the July 2022 intake. If the application is not immediately successful, it will be automatically resubmitted for consideration in the next intake ending in December 2022.

**Carried**

**ORDER OF AGENDA CHANGED** The Order of Business was changed to address Directors' Reports, with Item 3.4 Directors' Reports considered at this time.

**3.4 DIRECTORS' REPORTS**

Each Director gave a brief summary of the work they have been doing within their communities.

**3.4.1 Director Jackman**

**3.4.1.1 2022-05- Events - TSA/CBRAC/RCC/FCM**

**3.4.1.2 Letter of Support: Kootenay Lake Geothermal Project**

**3.4.2 Director Faust: Central Kootenay Food Policy Council**

**3.4.3 Director Newell: Letter of Support - Nelson Hydro Battery Energy Storage Project**

**3.4.4 Director Popoff: Letter of Support - North Slokan Trails Society**

**3.4.5 Director Main: Federation of Canadian Municipalities Conference**

**ORDER OF AGENDA RESUMED** Item 11. In Camera was considered at this time.

**11. IN CAMERA**

**11.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,  
And Resolved:

- 425/22 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the

municipality;  
(g) litigation or potential litigation affecting the municipality;  
(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**Carried**

**11.2 RESOLUTION - RECESS OF OPEN MEETING**

Moved and seconded,  
And Resolved:

426/22 The Open Meeting be recessed at 2:11 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 2:38 p.m.

**Carried**

**12. MATTERS ARISING FROM IN CAMERA MEETING**

Moved and seconded,  
And Resolved:

427/22 That the Board accept the combined Proposed Change Orders from Integrated Sustainability  
IC35/22 Consultant's Ltd. in the amount of \$543,338.02 for the HB Remediation and Closure Project and seek project completion in 2022;

AND FURTHER, that the funds be paid from Service S187 Central Resource Recovery;

AND FURTHER, that the Board direct staff to return to the Committee once final project costs are known to complete a Financial Plan amendment, if required.

**Carried**

Moved and seconded,  
And Resolved:

428/22 That Resolution 694/21 being:  
IC37/22

*That the Board of the Regional District of Central Kootenay authorizes up to a maximum amount of \$900,000 be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for Service S187 Central Resource Recovery for the purpose of HB Remediation and Closure Project and construction overages; and that the loan be repaid within 5 years, with no rights of renewal;*

Be amended to read:

*That the Board of the Regional District of Central Kootenay authorizes up to a maximum amount of \$1,443,338 be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for Service S187 Central Resource Recovery for the purpose of HB Remediation and Closure Project and construction overages; and that the loan be repaid within 5 years, with no rights of renewal.*

**Carried**

Moved and seconded,  
And Resolved:

429/22 That the Board authorize staff to hire a full time permanent Project Manager and that the costs  
IC39/22 be coded to Project Management Service A112, and that funds for the additional staff member be recovered from Project Manager supported capital project budgets.



**Carried**

**13. ADJOURNMENT**

Moved and seconded,  
And Resolved:

430/22 That the meeting adjourn at 2:38 p.m.

**Carried**

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Aimee Watson, RDCK Board Chair


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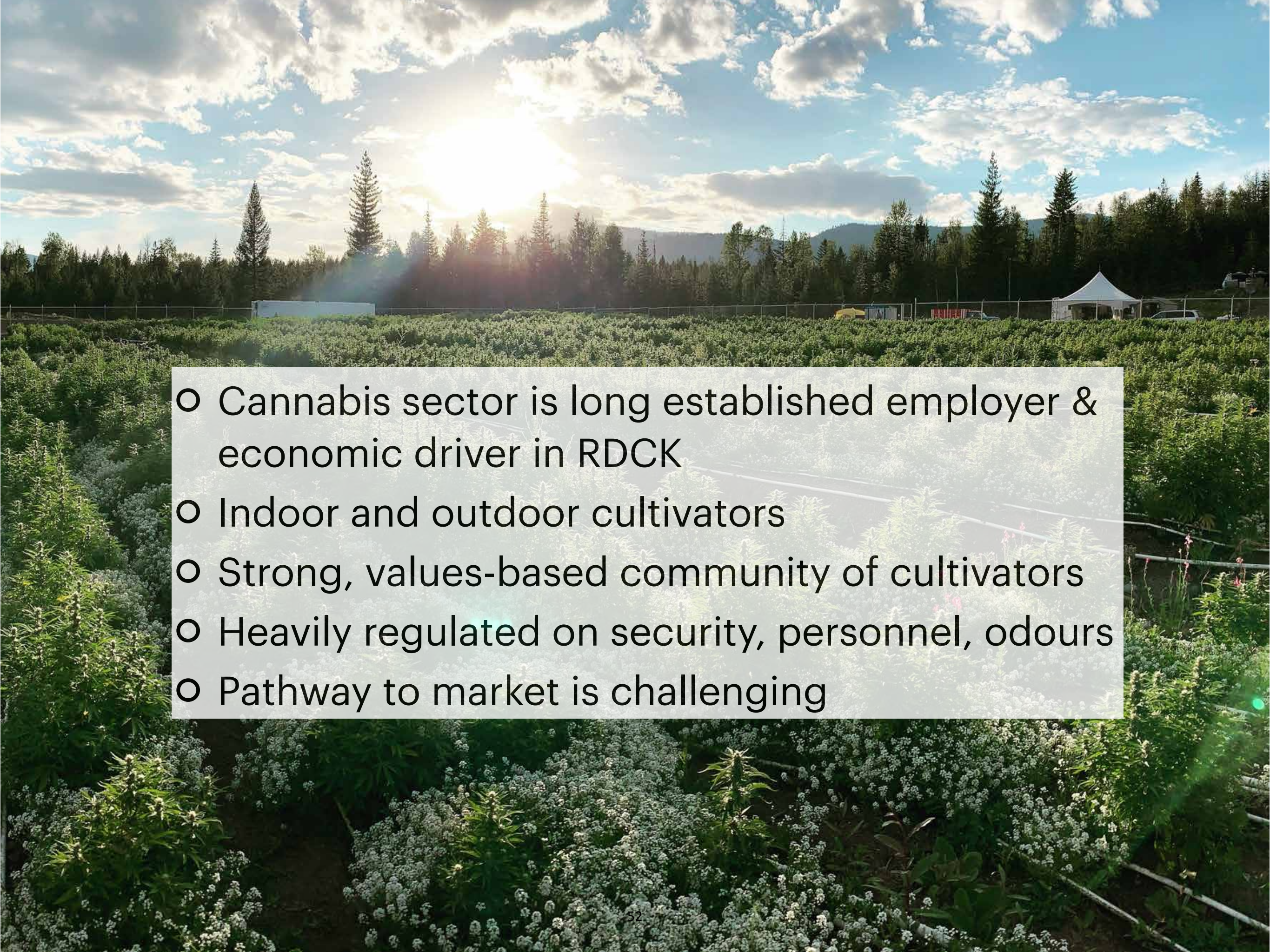
Angela Lund, Meeting Coordinator

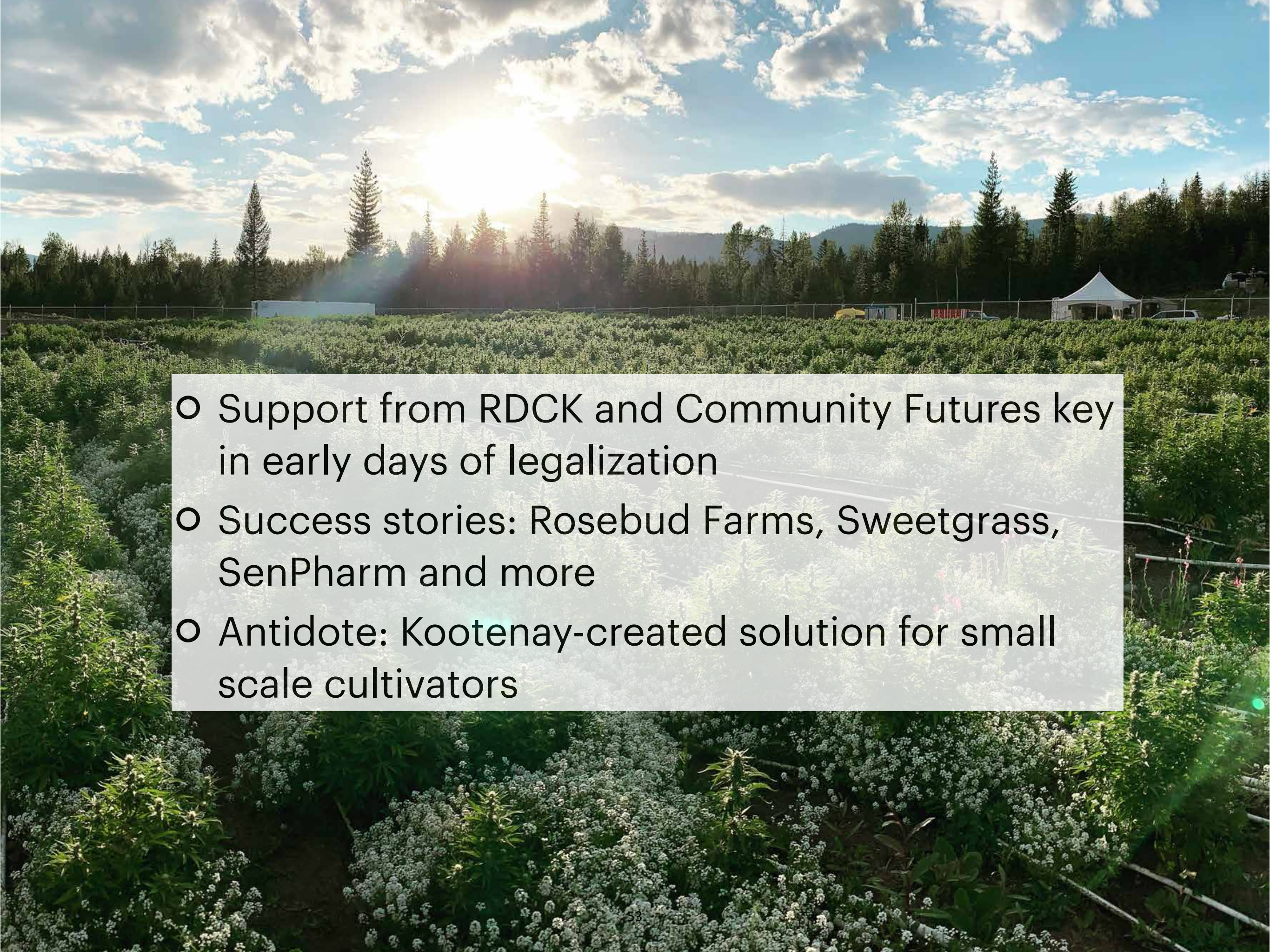
# **Cannabis Opportunities in the RDCK**


**Update from the Kootenay Cannabis Council  
July 2022**

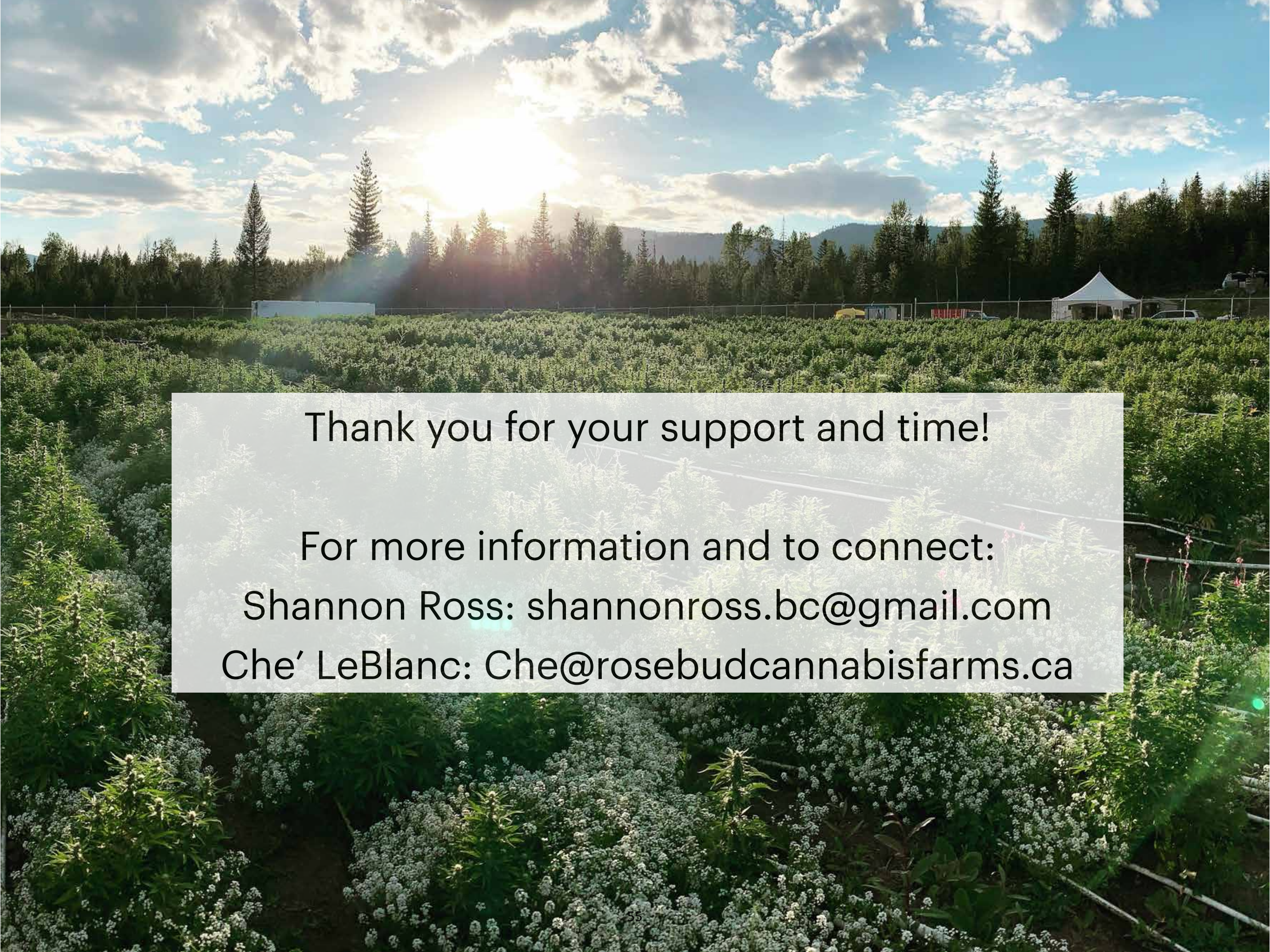
**Shannon Ross & Che' LeBlanc**

- 
- Cannabis Council established in 2020
  - Mandate to enable cannabis cultivators to transition to regulated market & to thrive
  - Diverse membership
  - Multiple policy interventions at all levels of govt

- 
- Cannabis sector is long established employer & economic driver in RDCK
  - Indoor and outdoor cultivators
  - Strong, values-based community of cultivators
  - Heavily regulated on security, personnel, odours
  - Pathway to market is challenging

- 
- Support from RDCK and Community Futures key in early days of legalization
  - Success stories: Rosebud Farms, Sweetgrass, SenPharm and more
  - Antidote: Kootenay-created solution for small scale cultivators

- 
- Ongoing partnership with RDCK for mutual support: farm gate sales, direct delivery, cannatourism
  - Opportunity to capitalize on “Kootenay bud” strong reputation for broader benefit of region



Thank you for your support and time!

For more information and to connect:

Shannon Ross: [shannonross.bc@gmail.com](mailto:shannonross.bc@gmail.com)

Che' LeBlanc: [Che@rosebudcannabisfarms.ca](mailto:Che@rosebudcannabisfarms.ca)

# Cannabis cultivation *is* agriculture

Advancing legal and consistent recognition of cannabis cultivation  
as an agricultural activity

Briefing Paper  
June 2022

Created by Abra Brynne for the Kootenay Cannabis Council, with support from the Provincial Policy Working Group

## THE ISSUE

There are inconsistencies and contradictions in legislation and policy across the provincial government and its agencies in the treatment and classification of cannabis cultivation as an agricultural activity. Among the impacts are:

- Local Governments are left to determine for themselves if cannabis cultivation belongs in agricultural, rural, light industrial or commercial zones which creates uncertainty and confusion for both local government and the sector
- Cannabis cultivators are explicitly excluded from programs offerings to farmers
- Cannabis is barred from participation in the provincial and national organic certification programs

## BACKGROUND

The inconsistent interpretation of cannabis cultivation as agriculture means that the default response is to bar cannabis cultivators from accessing various programs that provide support to farmers, from technical to financial. It has also given tacit permission to some local governments to exclude cannabis cultivation from their agricultural zones, resulting in additional challenges for outdoor cannabis cultivation.

The Minister of Public Safety and Solicitor General announced in September 2020 the creation of a “farm gate sales” program<sup>1</sup>, demonstrating an acceptance of cannabis cultivation as an agricultural activity.

The Agricultural Land Commission recognizes the cultivation of cannabis in soil as an agricultural activity (see [Bulletin IB-04](#)) permitted in the Agricultural Land Reserve. This policy has led some local governments to integrate cannabis production as a permitted use in their agricultural zones.

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<sup>1</sup> <https://news.gov.bc.ca/releases/2020PSSG0054-001830>



Nevertheless, the *Classification of Land as a Farm Regulation* under the *Assessment Act* **explicitly** excludes cannabis as a “qualifying agricultural use” ([Schedule 1, section 2](#)). This was introduced into the Regulation to coincide with the legalisation of recreational cannabis in Canada, on October 17th, 2018.

Furthermore, the [Food and Agricultural Products Classification Act](#) **implicitly** excludes cannabis as a farm product through the narrow definitions of “agricultural product” and of “food”, both of which are linked to consumption - the former being defined as “not for human consumption” and the latter as “for human consumption”. Since neither consumption nor inhalation is defined in the legislation, it leaves a grey area where inhalation could be interpreted as consumption but is not. The result is that the cannabis plant does not fall under the definition of “food” nor of “agricultural product”. This disallows cannabis cultivators who adhere to organic practices from certifying under the BC Certified Organic program, since the scope of that program is restricted to agricultural activities as defined in the Act.

These inconsistencies create uncertainty for the sector, exacerbating an already unstable and challenging regulatory and business environment for cannabis licence holders. The financial impacts are considerable: agricultural land tends to be less expensive. In order to avoid the uncertainty, some cultivators may choose to locate on industrial or commercial properties. Unfortunately, this is a trade off that means that they are likely thereby deprived of amenities that allow farms to thrive, including water suitable for irrigation, viable neighbouring ecosystems, and the community of other farmers. Organic cannabis cultivators are not able to access the market opportunities afforded other organic producers.

It should be further noted that other jurisdictions do not classify agricultural activities based on the crop’s final uses - either in how it is consumed nor if it is further processed. For instance, alfalfa is used as feed for humans (sprouts), for livestock (as hay), or as a soil amendment (alfalfa pellets) and yet its production is still seen as agriculture. Likewise, lavender is widely cultivated on farms and regarded as an agricultural product, despite the fact that its dominant use is not consumption by either animals or humans but rather as a common ingredient in aromatherapy essential oils. In Ontario, where tobacco has long been grown to create a product that is inhaled, it is fully embraced as an agricultural crop.

Lastly, there is international precedent for classifying cannabis cultivation as agricultural. The North American Industry Classification System (NAICS), jointly developed by Canada, Mexico, and the United States, clearly locates cannabis cultivation (indoor and outdoor) in Code 111, which covers the agricultural subsector of crop production.<sup>2</sup>

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<sup>2</sup> <https://www.census.gov/naics/?input=cannabis&year=2022> and <https://www.statcan.gc.ca/search/results/module-search?mc=101v10naics2022&q=cannabis>

## OUR ASKS

1. Amend the *Food and Agricultural Products Classification Act* definitions
2. Change the *Classification as a Farm Regulation* Schedule 1 so that cannabis cultivation is a qualifying agricultural use on farm land.
3. Consistently include and interpret cannabis cultivation as an agricultural activity in provincial legislation, policies and programs.
4. Consistently communicate that cannabis cultivation *is* agriculture.

In British Columbia, the Ministry of Agriculture recognizes and supports more than 200 farm commodities, grown in soil or not (aquaponics), indoors or outside in fields. Cannabis needs to be included.

## THE OUTCOMES

When these changes are made, it will eliminate the confusion about how to categorise cannabis cultivation and pave the way for the pending farm gate sales of cannabis. Local governments will have a clear signal from the provincial government on the suitability of agriculturally zoned land for cannabis cultivation.

Cannabis cultivators will then be able to qualify as farms under the Assessment Act, enabling them to access the tax benefits provided to other farmers. This change would also open up opportunities to access the technical and program supports that are available to all other agricultural sectors, specifically the Beneficial Management Practices suite of programs.

Amending the definitions in the Food and Agricultural Products Classification Act will also allow the many craft cannabis cultivators who embrace organic practices to be covered under the provincial organic program, as well as sectors who produce agricultural products that are not “consumed”.<sup>3</sup>

Lastly, including cannabis cultivation as an agricultural activity will afford the sector the protections available to other farmers under the [Farm Practices Protection Act](#). Also known as the *Right to Farm Act*, the Act provides protection to farmers from nuisance complaints by neighbours and others, as long as they are adhering to normal practices for their sector. The knowledge held within BC’s long standing cannabis sector can be drawn upon to develop a clear understanding of what constitutes normal cannabis cultivation, indoor and outdoor. This will provide insight and safeguards for local government, the general public and the cannabis cultivators themselves, and help to ensure that the sector is operating within reasonable parameters.

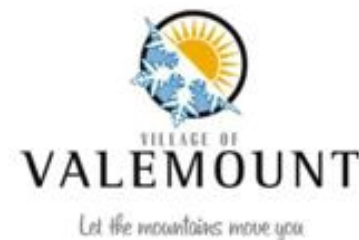
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<sup>3</sup> The current definitions in the Products Classification Act also preclude sheep wool, for example, from being certified organic in BC since it is not consumed by animals nor humans.



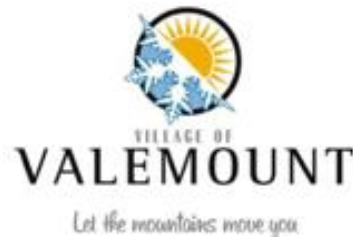
# Three-Year Strategic Plan

Presented by: Southeastern BC Regional Connectivity Committee



# Agenda

- SE BC Regional Connectivity Committee
- Summary of Three-Year Strategic Plan
- Universal Broadband Fund Application



# Who is the SE BC RCC?

- Local governments and First Nations in Southeastern BC

Members	Ex-Officio Members
Regional District of Central Kootenay	Columbia Basin Trust
Regional District of East Kootenay	Province of BC
Regional District of Kootenay Boundary	
Regional District of Columbia Shuswap	
Village of Valemount	
Ktunaxa Nation Council	

- Working together to address high speed connectivity & mobility access challenges since 2013



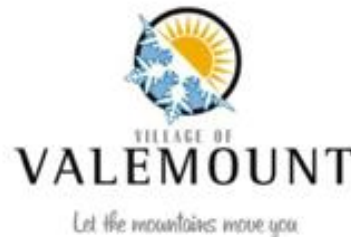
**Mission:** *The Regional Connectivity Committee is a united voice to advocate for all our constituents through leadership, knowledge sharing, and a common understanding of the current and future needs of high-speed broadband Internet services in the region.*

**Vision:** *Equitable, affordable high-speed broadband Internet and mobility services throughout the region, ensuring rural and municipal economic development and sustainable, healthy communities.*



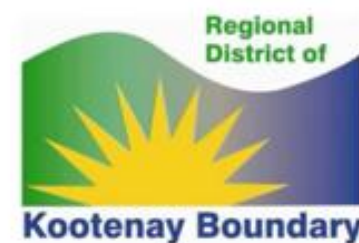
# Three-Year Strategic Plan – Methodology

- All members participated (in-person and virtually) in a facilitated Strategic Planning Session on October 18, 2021 in Castlegar.
  - A full review of the RCC’s history, challenges & achievements.
  - Members discussed how the demand for Connectivity has increased and what the RCC’s role continues to be in helping communities get served.
  - A thorough review of the RCC’s Targeted Outcomes.



# Three-Year Strategic Plan – Results

- A corresponding addition to *RCC's Vision and Targeted Outcomes* was determined:
  - **robust mobility services coverage**
- A focus on **access** to connectivity adequate enough to achieve the users intended activity as opposed to “high speed connectivity” was adopted throughout.
- Strong reaffirmation that the RCC upholds its responsibility to act as a voice on behalf of communities to ensure adequate connectivity for all.
- 5 Targeted Outcomes
- At the December 2021 meeting, the RCC internally approved and endorsed the new Strategic Plan for the next three years, 2022-2025.

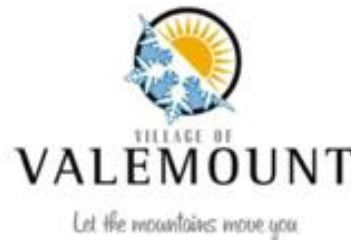
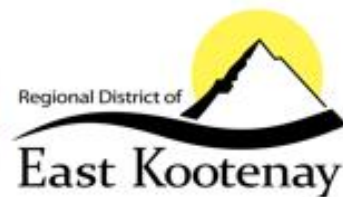




# Targeted Outcomes



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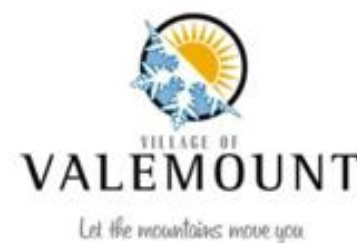
# Staying Informed & Informing

## Presentation topics to RCC:

- Attachment to BC Hydro Infrastructure (Poles, Towers & Ducts)
- Starlink User Experience presented by Trust Staff
- NDIT's role with the Connected Communities program and NDIT mapping project
- Rogers Communications presented on the Future of 5G
- Trust Staff presented on the State of Connectivity in the Region
- Shaw presented on the CRTC Cabinet Petition Process Regarding Last-Mile Wholesale Pricing Regime
- Municipal Insurance Association of B.C. presented on Cyber Crime Against Public Entities
- Telus presented on Cellular Coverage in the Columbia Basin Region
- TANEx gave a review of their Internet Speed Study for NDIT

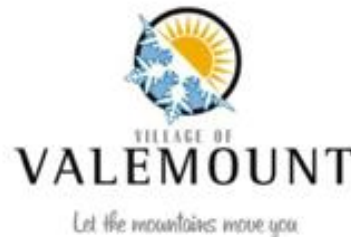
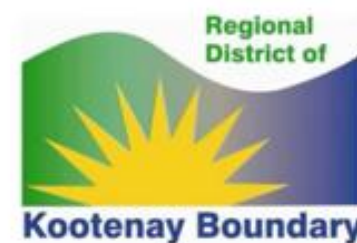
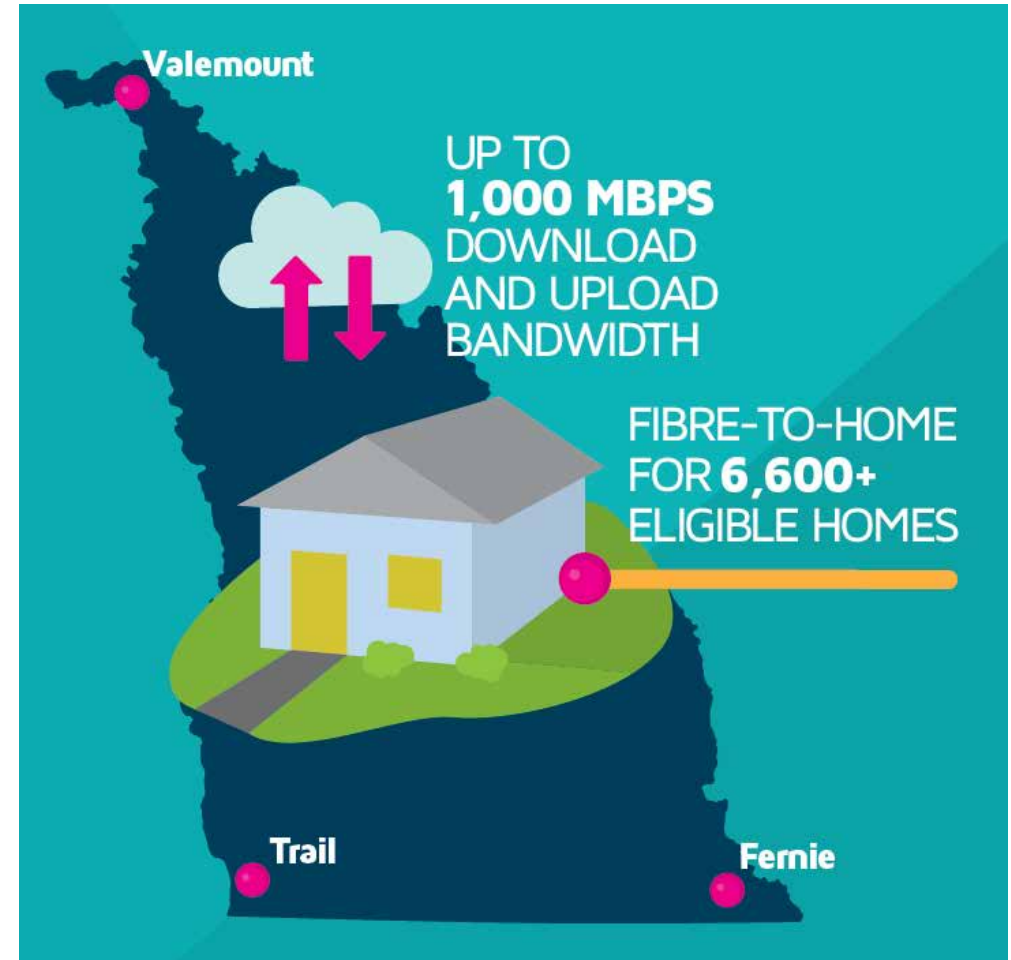
## Meetings the RCC undertakes:

- Elected Officials: MLAs, MPs
- Provincial Ministry staff



# Universal Broadband Fund Application

- Access to affordable, high-speed internet that exceeds the USO (50/10 Mbps)
- Facilitates participation in the digital economy and drives economic growth
- Partnerships established with support for this application
- 60+ letters of support from local governments, ISPs, education institutions, and social, economic and First Nations organizations
- **Open Access Network** – enables community vibrancy, prosperity, health and education initiatives, quality of life and equality for all





# Thank You



# Southeastern BC Regional Connectivity Strategy 2022 - 2025



## Purpose of this document

The purpose of this Connectivity Strategy is to clearly communicate, develop awareness and to obtain support for a plan towards realizing the potential of a highly connected region. The audience for this plan is any community member who has an interest in the connectivity of their region. This strategy is based on a shared vision and objectives in relation to clear needs and identified strategic benefits.

This is not an engineering document. It should be used to establish a general approach and framework for prioritizing need for sustainably connecting the Region. This plan should be used to guide more detailed incremental connectivity plans, grant applications and connectivity deployments throughout the Region.

## Ownership of this Plan

This strategy is owned and overseen by the Southeastern BC Regional Connectivity Committee (RCC). The RCC will act as curator for this plan ensuring that it is both updated with regularity and that milestones contained within it are tracked accordingly.

## Region

References to the “Region” in this document mean the area including the Columbia Basin, as defined in the Columbia Basin Trust Act, and the Boundary Region of the Regional District of Kootenay Boundary.

## Background

It is currently cheaper to provide fast and reliable Internet to densely-populated urban centres than it is to provide that same service to rural areas. The traditional economic motivators are clear for Internet providers and large incumbent carriers: the more people living in an area, the more people there are to pay for service. For large incumbent carriers, the business case for providing adequate connectivity in rural areas is absent. That disparity in service has put residents in rural BC at a significant disadvantage compared to urban counterparts. Within the Region, this issue is particularly acute.

Rural business owners, farmers, students, health and technology professionals in the Region are not able to keep up with their counterparts in centres like Vancouver or Kelowna. The magnitude of the task is further intensified by the challenging geography of the Region (mountainous, deep valleys). To add to this challenge, the COVID-19 pandemic further illustrated the need for vastly improved connectivity, including in the education, health and economic sectors as well as access to a plethora of government services. To address this challenge head-on, help is required both at all levels of government and within communities themselves. The effort to truly connect the Region will require partnerships both large and small.



## Regional Connectivity Committee

The Southeastern BC Regional Connectivity Committee, established in 2014, has the following mission:

*'The Regional Connectivity Committee is a united voice to advocate for all our constituents through leadership, knowledge sharing, and a common understanding of the current and future needs of high speed broadband Internet services in the region.'*

The RCC membership consists of two elected official from each of:

- Columbia Shuswap Regional District
- Kootenay Boundary Regional District
- Ktunaxa Nation Council
- Regional District of Central Kootenay
- Regional District of East Kootenay
- Village of Valemount

## Columbia Basin Broadband Corporation

Columbia Basin Broadband Corporation (CBBC) is a wholly owned subsidiary of Columbia Basin Trust (the Trust) created to improve connectivity to Basin communities and rural areas.

The Trust provides funding support for CBBC's ongoing operating costs and the costs of activating CBBC's Open Access<sup>1</sup> fibre optic network in the Region. CBBC acts as the network manager, operator and developer, and as a resource to service providers. CBBC works closely with the RCC and Basin communities to provide support to those seeking to extend or improve local service.

## Indigenous Connectivity

Comprehensive and robust connectivity is particularly important for Indigenous peoples in both the preservation of language and culture, as well as ensuring the ability to fully participate in the digital economy.

## CRTC: Broadband a Basic Service for All Canadians

In December 2016, the Canadian Radio-television and Telecommunications Commission (CRTC) declared that broadband access Internet service is now considered a basic telecommunications service for all Canadians.<sup>2</sup>

CRTC has set the following Universal Service Objective (USO) targets for the basic telecommunications services that Canadians need to participate in the digital economy:

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<sup>1</sup> <https://muninetworks.org/content/open-access>

<sup>2</sup> Telecom Regulatory Policy CRTC 2016-496, <https://crtc.gc.ca/eng/archive/2016/2016-496.htm>



- Speeds of 50 megabits per second (Mbps) download/10 Mbps upload for fixed broadband Internet access services.
- An unlimited data option for fixed broadband access services.
- The latest mobile wireless technology available not only in homes and businesses, but also along major Canadian roads.

## RCC's Vision

*'Equitable, affordable high-speed broadband Internet and mobility services throughout the region, ensuring rural and municipal economic development and sustainable, healthy communities.'*

## RCC's Benefit Statement

- Information and Communications Technology (ICT) and broadband infrastructure are strategically important tools for economic, education, health, public safety and civic growth and that all communities within the Region should have adequate, affordable and reliable Internet access;
- Community based broadband strategies are being developed and regional broadband infrastructure is being strengthened and expanded; and
- The participating organizations in the Region have expressed a desire to explore and develop a regional approach to developing broadband capacity within the Region in order to coordinate and maximize available resources and external funding, and identify mutually beneficial opportunities.

## Targeted Outcomes

1. Access to and adoption of broadband allows the Region to retain and grow businesses, create and retain skilled workers, and re-invigorate communities.
2. Internet speeds are adequate for residents to access advanced tele-medicine diagnostic and specialty health care, where necessary, in the Region.
3. Regional educational institutions and students have network resources and access to Internet speeds that enable virtual learning needs.
4. The Region has robust mobility services coverage in support of public safety communications systems, ensuring that all residents are provided with timely information when needed.
5. Internet speeds are sufficient to access essential Government services.





## Initiative Objectives and Scope

The essence of the objectives are simple: at completion of this plan, the people of the Region should have access to reliable and affordable high-speed connectivity adequate enough to achieve the user's intended activity. In acknowledgment that the USO targets, connectivity needs and broadband Infrastructure will evolve throughout the timespan of this plan, the objectives aim for standards beyond what is currently stated by the CRTC.

## Quantifying the Connectivity Gap

While connectivity gaps are recognized and reported by residents of the Region. Empirical data is largely lacking. In 2017, the Northern Development Initiative Trust commissioned KPMG to produce a *Benchmarking Connectivity in British Columbia*<sup>6</sup> report. While the report does provide some useful benchmarking information for urban areas, the CRTC data used<sup>7</sup> to establish connectivity benchmarks for the Region has been found to be inaccurate and understates the actual connectivity gap.

It is important that accurate data be produced to empirically quantify the gap both to assist in determining the acuteness of the problem, as well as establishing a more accurate estimation of the cost of addressing the connectivity gap.

## Cost and the Economics of Rural Connectivity

As noted above, accurate data describing the connectivity gap in the Region is largely lacking. The CRTC roughly estimates the cost to adequately connect rural Canada and the North at \$7 billion.<sup>8</sup> The cost to adequately connect the Region could likely be in a magnitude of several-hundred million dollars.

The business case for large traditional broadband carriers is largely absent in the Region and in most rural areas of Canada. Communities who have waited for traditional broadband carriers to connect their communities have grown weary and discouraged. Unless economic factors for broadband deployment significantly change, waiting for large traditional carriers to address the Region's needs is not a sufficient strategy.

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<sup>3</sup> Critical municipal assets: Hospitals, schools, municipal & emergency services, and downtown business cores

<sup>4</sup> Given the costs and challenging topographies in the region it is not feasibility or realistic to attempt to establish a universal objective. It is hoped that the remaining 15% of households in The Region can achieve 50/10 Mbps

<sup>5</sup> Every numbered highway: <https://www2.gov.bc.ca/gov/content/transportation/transportation-reports-and-reference/numbered-routes>

<sup>6</sup> <https://www.northerndevlopment.bc.ca/connecting-british-columbia-resources/>

<sup>7</sup> <https://crtc.gc.ca/eng/publications/reports/policymonitoring/2016/cmr.htm>

<sup>8</sup> Broadband Connectivity in Rural Canada: Overcoming the Digital Divide: <http://www.ourcommons.ca/DocumentViewer/en/42-1/INDU/report-11>, Page 24



Regardless of the inaccuracy of cost, the order of magnitude of the likely cost indicates that no single entity can address the funding challenge alone, and numerous funding sources will need to be leveraged to close the gap in the Region.

## Need for a Regional Approach: Prioritizing the Need

The existence of a coordinated regional approach will increasingly become a prerequisite for government grant funding applications.

The RCC encourages the regional districts and First Nations communities to continue to coordinate with the Columbia Basin Trust’s Broadband Initiative (CBBC) in broadband-related grant proposals.

General criteria for prioritizing a broadband project in the region:

- Number of communities benefiting
- Number of residents/households/businesses within those communities
- Cost per resident/household
- Magnitude of connectivity gap addressed
- Magnitude of connectivity gap that persists in other parts of the Region
- Existence of funding partners
- Existence of community champions
- Existence of technical, project management, and financial expertise required to complete and operate a project
- Long-term sustainability

## Potential Funding Sources

Potential funding sources required to achieve this plan will be quite varied. The predominant funding sources are listed in the following table:

Government of Canada	Via programs such as those managed through either Innovation, Science and Economic Development, CRTC and/or Infrastructure Canada
BC Government	Via programs such as Connecting BC managed by NDIIT
Regional Districts	Via Gas Tax funds, taxation
Municipalities	Via individual programs within given municipality
Columbia Basin Trust	Via the Trust’s Broadband initiative
All Nations Trust Company (ANTCO)	e.g. Pathways to Technology
Carriers and Internet Service Providers	Individual service providers (both for-profit and non-profit)



## Sustainability

Given the likely lengthy time-line of implementation and realization of this strategy, the rapid cycle to obsolescence of technology must be carefully monitored. Detailed construction/deployment and the associated operational plans must incorporate effective procedures and associated financial planning from implementation through to ongoing operations. In order to achieve optimal use of infrastructure, an asset lifecycle plan should be developed to ensure their proper servicing, upgrading, renewal and disposal.

## Living Plan: Evolution of Technology

It is imperative that this plan remain ‘living’. As technologies advance, so should the parameters of this strategy. A breakthrough in new technologies could completely change the profile of this plan. This plan should be reviewed and refreshed at minimum every 24 months. Some of the technologies that may prove impactful in the coming years include: **Low-Orbit Satellites<sup>9</sup> and 5G<sup>10</sup>**.

## Timelines, Risk and Probability

It is important to underscore that statements in this strategy have dependencies that are outside of the realm and control of the plan’s authors. Specifically, addressing the connectivity gap in the region will require committed and sustained funding to do so. At the time of writing, adequate committed funding was largely absent. Therefore, this strategy cannot make confident statements about when objectives could be achieved. It is hoped that this strategy will assist in securing stable funding commitments so that objectives can be stated in more accurate time-related certainty in future versions of this document.

Without both a coordinated regional approach and secured and committed funding, there is a risk this strategy will not be viable.

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<sup>9</sup> <https://www.wired.com/story/can-these-small-satellites-solve-the-riddle-of-Internet-from-space/>

<sup>10</sup> <https://www.rcrwireless.com/20180114/opinion/debunking-5-common-myths-about-5g-reality-check-Tag10>



A clear benchmark indicator needs to be established so that residents can clearly monitor progress:



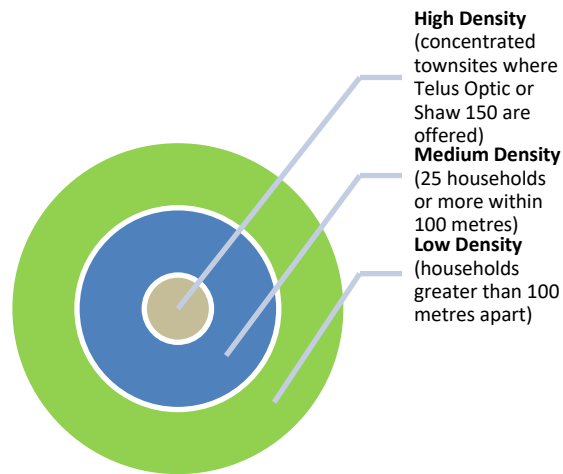
## Appendix: Scope, Specific Objectives and Planned Measurements

### Scope

The scope of this plan covers all communities and surrounding households in the Region that are considered underserved. The following table outlines the criteria for what is considered underserved and thus in scope of this plan:

Type	Minimum Standard
<b>Critical Community Asset</b>	Broadband Internet access speeds capable of at least 1/1 Gbps
<b>Medium-Density Communities</b>	Broadband Internet access speeds capable of at least a committed 100/10 Mbps
<b>Low-Density Communities</b>	Robust fixed wireless service capable of 50/10 Mbps
<b>Major Transportation Road</b>	Latest generally deployed mobile wireless technology available

Most high-density communities<sup>11</sup> (homes and businesses clustered within a concentration of 25 or more, within 100 metres of each other within the Region) are considered to have ‘adequate’ connectivity, where either Shaw 150 or Telus Optic have a service offering (e.g. services approximately capable of the CRTC USO) costs of bringing those communities to the stated standards are not the focus of this strategy. It should be noted that although connectivity within the core of high-density communities is largely considered adequate, surrounding areas are often underserved.



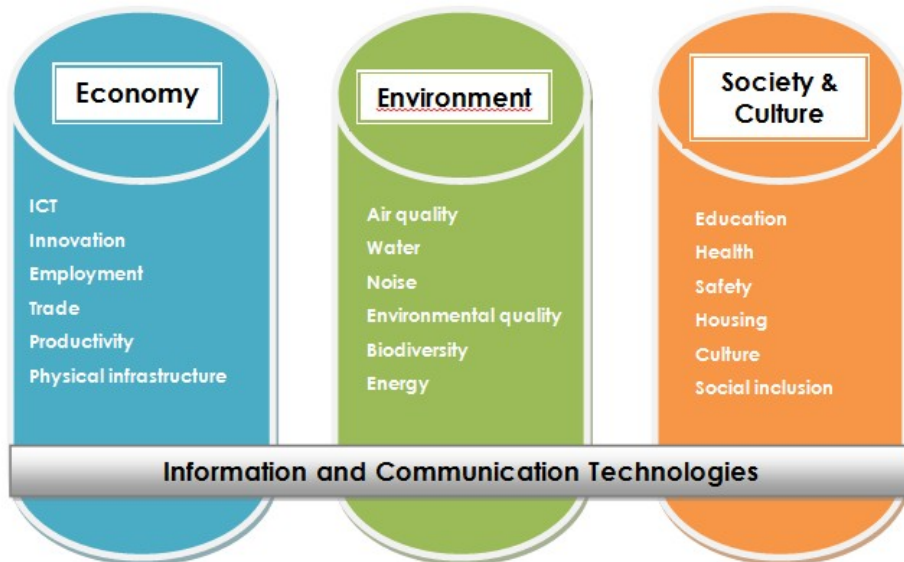
<sup>11</sup> Examples of high-density communities in The Region: Cranbrook, Castlegar, Rossland, Nelson, Grand Forks



### Specific Objectives

The United Nations Economic Commission for Europe (UNECE) in cooperation with the International Telecommunication Union (ITU) developed a proposal for a set of Smart Sustainable Cities Indicators.<sup>12</sup> The main objective of the UNECE “United Smart Cities” project, within which the draft Smart Sustainable Cities Indicators (SSCIs) have been elaborated, is to support regions/cities, *with economies in transition, to improve their sustainable growth while focusing on a more transparent and efficient use of their resources. Sustainable growth can also be achieved with easier access to new and affordable technologies and will result in better living conditions for citizens.*

**The UNECE–ITU Smart Sustainable Cities Indicators (SSCI) visual representation:**



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<sup>12</sup> [http://www.unece.org/fileadmin/DAM/hlm/documents/2015/ECE\\_HBP\\_2015\\_4.en.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2015/ECE_HBP_2015_4.en.pdf)



## Targeted Outcomes and Planned Measurements

The RCC proposes use of selected UNECE–ITU Smart Sustainable Cities Indicators (SSCI) to assist in measuring progress towards the targeted outcomes.

Targeted Outcomes	Smart Sustainable Cities Indicators (SSCI)
Access to and adoption of broadband allows the Region to retain and grow businesses, create and retain skilled workers, and re-invigorate communities.	<ul style="list-style-type: none"> <li>• Attractiveness for skilled people</li> <li>• Employment trends</li> <li>• ICT infrastructure</li> <li>• Internet access in household</li> <li>• e-Commerce transactions</li> </ul>
Access to health care through advanced tele-medicine diagnostic and specialty care is widely available in the Region, with broadband in the home sufficient to allow home tele-health services to be provided.	<ul style="list-style-type: none"> <li>• Adoption of telemedicine</li> <li>• Life expectancy</li> <li>• Electronic records</li> <li>• Sharing of medical resources</li> <li>• Maternal mortality trends</li> </ul>
Regional educational institutions have network resources and the capacity to meet 21st century learning needs.	<ul style="list-style-type: none"> <li>• Students' ICT capability</li> <li>• Adult literacy trends</li> <li>• Higher education ratio</li> </ul>
The Region has robust public safety communications systems to ensure that all residents are provided with timely information when needed.	<ul style="list-style-type: none"> <li>• Vulnerability assessment</li> <li>• Disaster mitigation plans</li> <li>• Emergency response</li> <li>• Disaster and emergency alert</li> </ul>





Uhh 616 012  
Nhz 646 002

October 9, 2018

Dave Lampron, Chief Operating Officer  
Columbia Basin Broadband Corporation  
Suite 300, 445 – 13 Ave.  
Castlegar BC V1N 1G1

via email: [dlampron@cbt.org](mailto:dlampron@cbt.org)  
(original to follow)

Dear Mr. Lampron:

**Re: Connecting BC Grant**

On October 5, 2018, the RDEK Board of Directors adopted the following resolutions:

**THAT the RDEK supports Columbia Basin Broadband Corporation's application to the Connecting BC Program for a backbone build between Jaffray and Roosville.**

**THAT the RDEK endorses the Regional Broadband Committee's Connectivity Strategy.**

The RDEK supports the enhancement and completion of the provision of broadband infrastructure in the region and we wish you success with your application.

Sincerely,

Shannon Moskal  
Corporate Officer

Resolutions 48079 and 48078





# Regional District of Central Kootenay

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Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4  
Telephone: (250) 352-6665  
BC Toll Free: 1-800-268-7325

Web: [www.rdck.ca](http://www.rdck.ca)  
Email: [info@rdck.bc.ca](mailto:info@rdck.bc.ca)  
Fax: (250) 352-9300

File No. 0270-20-CBT

October 25, 2018

Dave Lampron  
Columbia Basin Broadband Corporation  
Via Email: [dlampron@cbt.org](mailto:dlampron@cbt.org)

Dear Mr. Lampron:

**RE: REGIONAL BROADBAND COMMITTEE'S CONNECTIVITY STRATEGY**

On behalf of the Board of the Regional District of Central Kootenay (RDCK), it is my pleasure to advise you that the Board passed a resolution at its meeting on October 18, 2018 endorsing the Regional Broadband Committee's Connectivity Strategy to make high-speed internet connectivity available throughout the region.

699/18 That the Board endorse the Regional Broadband Committee's Connectivity Strategy.

If you require anything further, please do not hesitate to contact Stuart Horn, [shorn@rdck.bc.ca](mailto:shorn@rdck.bc.ca) or (250) 352-8152.

Sincerely,

A handwritten signature in blue ink that reads "Karen Hamling".

Karen Hamling  
RDCK Board Chair



October 11, 2018

Columbia Basin Broadband Corporation  
Attn: Dave Lampron, Chief Operating Officer

via email: [dlampron@cbt.org](mailto:dlampron@cbt.org)

Re: Endorsement of Columbia Basin and Boundary Connectivity Strategy

With respect to the above-referenced subject, this is to advise that the Regional District of Kootenay Boundary Board of Directors adopted the following recommendation at a meeting held September 27 2018:

416-18

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors endorses the Regional **Broadband Committee's** *Columbia Basin and Boundary Connectivity Strategy* and approves the approach as stated in the Columbia Basin/Kootenay Boundary Regional Broadband **Committee's Memo dated September 13, 2018 as presented to the RDKB Board of Directors** on September 27, 2018.

The RDKB Board of Directors thanks you for the work that has been accomplished to date, and looks forward to further dialogue with our partners to achieve the goals as set out in the strategy.

Sincerely,



Theresa Lenardon,  
Manager of Corporate Administration/Corporate Officer

**From:** [Jennifer Sham](#)  
**To:** [Dave Lampron](#)  
**Cc:** [Director Martin](#)  
**Subject:** Columbia Basin Boundary Connectivity Strategy endorsement  
**Date:** October 29, 2018 10:46:14 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)

---

Dave Lampron,

At the regular Board meeting on October 18, 2018, the Columbia Shuswap Regional District Board enthusiastically and unanimously passed the following resolution:

"THAT: the Columbia Shuswap Regional District Board endorse the Columbia Basin & Boundary Regional Broadband Committee's Connectivity Strategy dated September 13, 2018."

Please let me know if you need more information; the minutes for the October meeting can be found [here](#).

Thank you,

**Jennifer Sham**, MCIP RPP  
Assistant Deputy Corporate Officer  
**Columbia Shuswap Regional District**  
D: 250.833.5922 | F: 250.832.3375 | TF: 1.888.248.2773  
E: [jsham@csrd.bc.ca](mailto:jsham@csrd.bc.ca) | W: [www.csrd.bc.ca](http://www.csrd.bc.ca)



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This e-mail is CONFIDENTIAL. If you are not the intended recipient, please notify me immediately and delete this communication, attachment or any copy. Thank you.



## Regional District of Central Kootenay

### COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE

#### Open Meeting Minutes

Tuesday, June 14, 2022 at 1:00 p.m.

RDCK Remote Meeting

The meeting is held remotely due to COVID-19

#### COMMISSION MEMBERS PRESENT

Chair L. Main	Village of Silverton
Director G. Jackman	Electoral Area A
Director A. Casemore	Electoral Area C
Director A. Watson	Electoral Area D
Director R. Faust	Electoral Area E
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Director P. Peterson	Electoral Area K
Director S. Hewat	Village of Kaslo
Director D. Lockwood	Village of Salmo

#### COMMISSION MEMBERS ABSENT

Director T. Wall	Electoral Area B
Director T. Newell	Electoral Area F

#### GUEST DIRECTORS

Alt. Director K. Page	City of Nelson
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#### STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Services
C. Johnson	Manager of Community Sustainability
P. Marshall-Smith	Sustainability Planner

T. Zumpano	Water Services Liaison
N. Barrette	Watershed Governance Initiative GIS Assistant
S. Kindred	Administrative Assistant, Development & Community Sustainability Services

---

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m3985c1487d37973a42def41bf63ae7ea>

**Join by Phone:**

1-844-426-4405,,24655364435## Canada Toll Free  
+1-604-449-3026,,24655364435## Canada Toll (Vancouver)

**Meeting Number (access code):** 2465 536 4435

**Meeting Password:** XyuK7ZJXX32

**2. CALL TO ORDER**

Chair Main called the meeting to order at 1:05 p.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,  
And Resolved:

The agenda for the June 14, 2022 Community Sustainable Living Advisory Committee meeting be adopted with the inclusion of Item No. 8.3 UBCM Strategic Priorities Fund – Capacities Fund before circulation.

**Carried**

**5. RECEIPT OF MINUTES**

The April 19, 2022 Community Sustainable Living Advisory minutes, have been received.

**6. STAFF REPORTS**

**6.1 UPDATE ON SUSTAINABILITY SERVICE PROJECTS**

The Staff Report dated June 14, 2022 from Paris Marshall Smith, Sustainability Planner, has been received.

**7. OLD BUSINESS**

**7.1 FOR DISCUSSION: COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE (CSLAC) WORKSHOP - FOLLOW-UP**

The Committee Report dated May 22, 2022 from Paris Marshall Smith, has been received.

Moved and seconded,

And Resolved that it be recommended to the Board:

That the Board direct Staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation for Wynndel, Canfor and Blue Mountain cumulative impacts study;

AND FURTHER that the Board direct Staff to complete Step 2 of Community Sustainable Living Advisory Committee project evaluation to pilot energy storage in rural communities.

**Carried**

**RECESS/  
RECONVENE**

The meeting recessed at 2:10 p.m. and reconvened at 2:16 p.m.

**8. NEW BUSINESS**

**8.1 FOR DISCUSSION: WATERSHED GOVERNANCE INITIATIVE (WGI) SERVICE CASE ANALYSIS**

The Committee Report dated May 24, 2022 from Paris Marshall Smith has been received.

Moved and seconded,  
And Resolved:

That Alternate Director Keith Page have freedom of the floor.

**Carried**

Moved and seconded,  
And Resolved that it be recommended to the Board:

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing the requisition of a Drinking Water & Watershed Protection Service bylaw for protection of watersheds and drinking water in the Regional District of Central Kootenay.

**Carried**

**8.2 ENVIRONMENTAL IMPACTS OF ELECTRIC CAR BATTERIES**

The email dated June 2, 2022 from Director Peterson, has been received.

**8.3 UNION OF BC MUNICIPALITIES STRATEGIC PRIORITIES FUND - CAPACITIES FUND**

Moved and seconded,  
And Resolved that it be recommended to the Board:

That the Board direct staff to apply to the Union of BC Municipalities Strategic Priorities Fund - Capacity Fund for climate action planning and implementation.

**Carried**

**9. FOR INFORMATION: IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL**

The following location has been determined to hold the in-person meetings for the Community Sustainable Living Advisory Committee:

Location Name: RDCK Nelson Head Office - Boardroom

Location Address: 202 Lakeside Drive

The facility listed above will be able to accommodate the remote requirements for the meeting.

**10. NEXT MEETING**

The next Community Sustainable Living Advisory Committee meeting is scheduled for August 16, 2022 at 1:00 p.m.

**11. ADJOURNMENT**

Moved and seconded,

And Resolved:

The Community Sustainability Living Advisory Committee meeting be adjourned at 3:19 p.m.

**Carried**

Approved by

---

Leah Main, Chair

Digitally signed by

---

Shelly Kindred, Secretary





**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Salmo & Area G Recreation Commission  
OPEN MEETING MINUTES**

**7:00 pm**

**Monday, May 16, 2022**

**Virtual Meeting:**

**Webex:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m9ce3c5d07b28e1e682ab0e2ff7d35f41>

**Meeting number (access code): 245 852 39348**

**Meeting password: VwPptX23nh8**

**COMMISSION MEMBERS**

Commissioner Lockwood	Village of Salmo
Commissioner J. Huser	Village of Salmo arrived at 7:05a
Commissioner M. MacDonald	Village of Salmo
Commissioner H. Cunningham	Area G
Commissioner C Hango	Area G

**MEMBERS ABSENT**

Commissioner S. Chew	Trustee
Commissioner I. McInnes	Area G
Joe Chirico	General Manager, Community Services

**STAFF**

Ryan Ricalton	Rural Programmer, Salmo Recreation
---------------	------------------------------------

**1. CALL TO ORDER**

Chair Lockwood called the meeting to order at 7:02 p.m.

**2. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the May 16, 2022 Salmo & Area G Recreation Commission meeting be adopted as circulated.

**Carried**

**3. RECEIPT OF MINUTES**

The April 11, 2022 Salmo & Area G Recreation Commission minutes, have been received.

**4. STAFF REPORTS**

**4.1 Programmer Report**

The Commission Report dated May 16, 2022 from Ryan Ricalton, Rural Programmer, re: Programmer Report, has been received.

**5. TENNIS COURT UPDATE**

Ryan Ricalton, Rural programmer, to provide the Commission with a verbal update in regards to the Tennis Court on behalf of Commissioner Chew.

**6. PUBLIC TIME**

The Chair will call for questions from the public at 7:25 p.m.

**7. MEETING SCHEDULE**

Our next meeting will be held on Monday, September 19, 2022.

**8. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Salmo Area G Recreation Commission meeting be adjourned at 7:27p.m.

**Carried**

Approved by

---

Diana Lockwood, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Rosebery Parklands and Trails Commission  
OPEN MEETING MINUTES**

**7:00 p.m.**

**Thursday, June 2, 2022**

**Webex**

**Toll Free Number:** 1-844-426-4405

**Access Code:** 246 806 14547

**Meeting Link:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m46e36f1bc8fc5f789a9005cc5a371509>

**COMMISSION MEMBERS**

Commissioner R. Allin (Chair)	Area H
Commissioner S. Kipkie	Area H
Commissioner H. Hastings	Silverton
Commissioner G. Wagner	New Denver
Commissioner G. McRae	Area H
Commissioner S. Johnson	Rosebery Parklands Society Rep.
Director Popoff	Electoral Area H

**MEMBERS ABSENT**

Director Main	Village of Silverton
Commissioner R. Reitmeier	Area H
Commissioner P. Schwartz	Area H
Commissioner G. McRae	Area H
Commissioner M. Koolen	Slocan
Director Fyke	Village of New Denver
Director Lunn	Village of Slocan

**STAFF**

Jeff Phillips	Regional Parks Operations Supervisor
Jenna Chapman	Meeting Coordinator

**1. CALL TO ORDER**

Chair Allin called the meeting to order at 7:05 p.m.

**2. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 2, 2022 Rosebery Parklands and Trails Commission meeting, be adopted as circulated. With the change of New Business item 6.1 Removal of old railway ties should be HWY 31A not HWY 23.

**Carried**

**3. RECEIPT OF MINUTES**

The March 3, 2022 Rosebery Parklands and Trails Commission minutes, have been received.

**4. DELEGATE**

There are no delegates scheduled for this meeting.

**5. STAFF REPORTS**

**5.1 Galena Trail & Rosebery Parklands Operations Update**

Jeff Phillips, Parks and Trails Supervisor provided the Commission with a verbal update in regards to the Galena Trail and Rosebery Parklands operations update including, we have been focused on supporting the crew at the cable car and planning for all the work coming up this year. We are lining up the GeoTech to look at the rockslide.

**5.2 Galena Trail Project Update**

Jeff Phillips, Parks and Trails Supervisor provided the Commission with a verbal update in regards to the Galena Trail Cable Car Project including, everything is going fairly well out there. The contractors did struggle with some foundation issues but progress has been made.

**6. NEW BUSINESS**

**6.1 Removal of old railway ties along trail between Highway 6 and Highway 23.**

Jeff Phillips Regional Parks Operations Supervisor provided the Commission with a verbal update in regards to the removal of old railway ties along trail between Highway 6 and Highway 31 A including, we pulled the old railway ties out when we did the upgrades. We do need to bring these to the Landfill as we have a large amount. We are coordinating this, as it will have to go to Ootishchenia Landfill.

**6.2 Public Meeting Location**

Chair Allin provided a verbal update in regards to the Provincial requirement to have a public meeting space for the Commission Meetings including, I have received a noticed that we are going to be going to a face to face meeting site for people to be able to join in person as well they can join remote. Knox Hall would be suitable for this meeting.

**STAFF DIRECTION:** Jenna to confirm with the Village to have the meetings set at Knox Hall.

**7. OLD BUSINESS**

**7.1 Sign for the boat situation in the Parklands**

Commissioner Johnson had a discussion with the Commission in regards to the sign for the boat situation in the Parklands. Jeff Phillips Regional Parks Operations Supervisor will reach out to Commission Johnson to put this to action.

**7.2 Status of the vault toilet in the Parklands**

Jeff Phillips, Regional Parks Operations Supervisor provided the Commission with a verbal update in regards to the vault toilet in the Parklands including, things have been moving along and are functioning in Lardeau now and in we are hoping to have this finished by July.

**PRESENT:** Commissioner McCrea joined the meeting at 7:33 pm.

**8. PUBLIC TIME**

The Chair will call for questions from the public at 7:34 p.m.

A member of the public has a question:

1. There was a Rosemary Fire Smart Meeting, and people are concerned that there are piles of debris left behind, we feel this is concerning, what action is being taken?
  - Jeff Phillips, Regional Parks Operations Supervisor stated, this is a priority to get this done. The plan is to bring in the chipper from Nakusp.

**9. NEXT MEETING**

The next Rosebery Parklands and Trails Commission meeting is scheduled for September 1, 2022 at 7:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Rosebery Parklands and Trails Commission meeting be adjourned at 7:46 p.m.

**Carried**

**DIGITALLY APPROVED**

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**Chair, R. Allin**



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Kaslo and Area D Economic Development  
Commission S109  
OPEN MEETING MINUTES**

**1:00 p.m.**

**Monday, June 13, 2022**

**Village of Kaslo Council Chambers**

**COMMISSION MEMBERS**

Commissioner Hewat	Village of Kaslo
Commissioner Lang	Village of Kaslo
Commissioner Davie	Village of Kaslo
Commissioner Watson	Area D
Commissioner Brown	Area D
Commissioner Gazzard	Area D
Commissioner Johnson	Area D

**MEMBERS ABSENT**

Commissioner Jones	Area D
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**STAFF**

Catherine Allaway	CO, Village of Kaslo
Karissa Stroshein	Recording Secretary

**6 out of 8 voting Commission/Committee members were present – quorum was met.**

**GUESTS**

Sarah Sinclair	Factor 5
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**1. CALL TO ORDER**

Chair Suzan Hewat called the meeting to order at 1:01 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 13, 2022 Kaslo & Area D Economic Development Commission S109 meeting, be amended as presented.

**Carried**

**4. RECEIPT OF MINUTES**

The May 9, 2022 Kaslo & Area D Economic Development Commission S109 minutes, have been received.

**5. DELEGATE**

**6. STAFF REPORTS**

**6.1 North Kootenay Lake Economic Development Report**

The Committee Report dated June 2022 from Sarah Sinclair of Factor 5, re: Highlights from Kaslo & Area D Economic Development Coordination has been received.

**Moved** and seconded,  
AND Resolved that the report is received.

**Carried**

**6.2 Kaslo & Area Chamber of Commerce Report**

The Committee Report dated June 13<sup>th</sup>, 2022 from Pat Desmeules, re: Chamber Report, has been received.

**Moved** and seconded,  
AND Resolved that the report is received.

**Carried**

**6.3 Lardeau Valley Opportunities LINKS Society**

The Committee Report dated June 2022 from Chelsey Jones, LINKS Administrator, re: June Report, has been received.

**Moved** and seconded,  
AND Resolved that the report is received.

**Carried**

**7. LATE ITEM**

**7.1 Recycling Letter from Jeff Davie**

The letter dated June 13<sup>th</sup>, 2022 from Jeff Davie, re: Recycling for Businesses, has been received.

Commissioner Davie gave a verbal summary of his letter.

Commissioner Watson gave a verbal brief on recycling in the area.

**Moved** and seconded,  
AND Resolved that the Board give Sara Sinclair freedom of the floor.

**Carried**

**Moved** and seconded,  
AND Resolved that the correspondence is received.

**Carried**

**8. PUBLIC TIME**

The Chair will call for questions from the public at 1:32 p.m.

**9. IN CAMERA**

**9.1 MEETING CLOSED TO THE PUBLIC**

Moved and seconded,  
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 (1) of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 (1) (a) of the Community Charter, the meeting is to be closed on the basis identified in the following Subsections:

- a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**Carried**

**9.2 RECESS OF OPEN MEETING**

Moved and seconded,  
AND Resolved:

The Open Meeting be recessed at 1:34 p.m. in order to conduct the Closed In Camera meeting.

**Carried**

**10. NEXT MEETING**

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for July 11, 2022 at 1:00 p.m.



**11. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 1:53 p.m.

**Carried**

Approved by

---

Suzan Hewat, Chair



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ELECTORAL AREA D ADVISORY PLANNING AND  
HERITAGE COMMISSION  
OPEN MEETING MINUTES**

**7:30 PM**

**June 23, 2022**

**Virtual - Webex**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m295650a1179f6a811db21adcb33ae237>**Join by**

**Phone:**

+1-604-449-3026 Canada Toll (Vancouver)**Meeting Number (access code):** 2465 518 2056

**Meeting Password:** DDbNsBCW328

**COMMISSION/COMMITTEE MEMBERS**

Commissioner Newmoon, Chair	Electoral Area D
Commissioner Devine, Secretary	Electoral Area D
Commissioner Longval	Electoral Area D
Commissioner Hobden	Electoral Area D
Commissioner Sinclair	Electoral Area D

**MEMBERS ABSENT**

Terry Halleran	Commissioner
Ken Hart	Commissioner

**STAFF**

Zachari Giacomazo	Planner 1
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**5 out of 7 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Newmoon called the meeting to order at 7:32 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 23, 2022 Electoral Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The March 31, 2022 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

**5. DELEGATE**

No delegations.

**6. STAFF REPORTS- APPLICATIONS**

**6.1 AGENCY REFERRAL: RDCK Planning File No. Agriculture Policy Review, Amendment to Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016**

The Referral Package dated June 8, 2022 from Dana Hawkins, Planner, re: Agriculture Policy Review, has been received.

The following was discussed:

- the proposed changes to the bylaw;
- the importance of food security;
- it was noted that Schedule A1 to show ALR and agriculture designated lands was not provided in the meeting package and staff obtained the appropriate mapping to provide a macro understanding of the referenced lands; and
- the RDCK had not used direct mail to inform impacted land owners of the proposed changes to the bylaw and stakeholder consultation was completed using newspapers and social media (e.g., Twitter).

The general tenor of discussion was in support of the direction the RDCK is going with protection of agricultural lands.

**Moved** and seconded,  
AND Resolved:

The Area D Advisory Planning and Heritage Commission supports the RDCK's Agricultural Policy Review as prepared in Bylaw No. 2846 to amend the Electoral Area "D" Comprehensive Land Use Bylaw No. 2435, 2016;

AND FURTHER, recommend that the RDCK prepare a brief summary of the proposed changes and undertake an additional cycle of public information/consultation using the RDCK website, newspapers, and social media to ensure that property owners and leaseholders of lands in agricultural land reserves, and lands designated as agricultural in OCP's and elsewhere outside the agricultural land reserves, are notified of the proposed changes prior to the proposed bylaw being adopted.

**Carried**

**6.2 CROWN REFERRAL: RDCK Planning File No. R2229D; Crown Land Tenure Application – All Seasons Resort (Tracking Number: 100382523; Applicant: Sunshine Logging (2004) Ltd. c/o Clint Carlson**

The Referral Comments dated June 9, 2022 from Zachari Giacomazzo, Planner 1, re: Crown Referral, has been received.

The following was discussed:

- the Crown Tenure Application – All Seasons Resort;
- the supporting information states that the Applicant proposes to construct a road to access private land over a period of more than 30 years using a Licence of Occupation for tenure; and
- it was noted that no information was provided for the proposed dwelling on the private lands.

**Moved** and seconded,  
AND Resolved:

The Area D Advisory Planning and Heritage Commission recommends that the applicant update the existing stakeholder consultation with First Nations that have a claim or an interest in the lands (e.g., Ktunaxa, others); with ski resort and heliski operators that are current tenure holders (e.g., Retallack, Stellar if applicable); and with residents on Highway 31A that are located below the proposed road.

**Carried**

**7. NEW BUSINESS**

No new business other than staff referrals noted above.

**8. PUBLIC TIME**

There were no members of the public in attendance.

**9. NEXT MEETING**

The next Electoral Area D Advisory Planning and Heritage Commission meeting is scheduled for June 30, 2022 at 7:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 9:06 p.m.

**Carried**

Approved by

---

Karen Newmoon, Chair

**THESE ITEMS ARE PROVIDED FOR INFORMATION ONLY AND WILL BE ADDED TO THE ASSOCIATED REPORTS TO BE PRESENTED AT FUTURE MEETINGS BY PLANNING STAFF**

1. The Area D Advisory Planning and Heritage Commission supports the RDCK's Agricultural Policy Review as prepared in Bylaw No. 2846 to amend the Electoral Area "D" Comprehensive Land Use Bylaw No. 2435, 2016;

AND FURTHER, recommends that the RDCK prepare a brief summary of the proposed changes and undertake an additional cycle of public information/consultation using the RDCK website, newspapers, and social media to ensure that property owners and leaseholders of lands in agricultural land reserves, and lands designated as agricultural in OCP's and elsewhere outside the agricultural land reserves, are notified of the proposed changes prior to the proposed bylaw being adopted.

2. The Area D Advisory Planning and Heritage Commission recommends that the applicant update the existing stakeholder consultation with First Nations that have a claim or an interest in the lands (e.g., Ktunaxa, others); with ski resort and heliski operators that are current tenure holders (e.g., Retallack, Stellar if applicable); and with residents on Highway 31A that are located below the proposed road.



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**ELECTORAL AREA D ADVISORY PLANNING AND  
HERITAGE COMMISSION  
OPEN MEETING MINUTES**

**7:00 p.m.**

**Thursday, June 30, 2022**

**Virtual - Webex**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m9f08fdbe9c601bf4eebc505a26e81433>

**Join by Phone:**

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2450 338 6413

**Meeting Password:** Kkm5FTY6MC2

**COMMISSION/COMMITTEE MEMBERS**

Commissioner Newmoon	Electoral Area D
Commissioner Devine	Electoral Area D
Commissioner Sinclair	Electoral Area D
Commissioner Hobden	Electoral Area D

**MEMBERS ABSENT**

Rochelle Longval	Commissioner
Ken Hart	Commissioner
Terry Halleran	Commissioner

**STAFF**

Zachari Giacomazzo	Planner 1
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**DELEGATES**

Kevin Kerswell	Property Owner
Simmons Kerswell	Property Owner

**4 out of 7 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Newmoon called the meeting to order at 7:06 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 30, 2022 Electoral Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The June 23, 2022 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

**5. DELEGATES**

**5.1** Kevin and Simmone Kerswell, from Schroeder Creek, will present Floodplain Exemption Application (RDCK Planning File: F2203D) to the Commission.

**6. STAFF REPORTS- APPLICATIONS**

**6.1 F2203D – Kerswell Floodplain Exemption**

The Referral Package dated June 21, 2022 from Zachari Giacomazzo, Planner, re: Floodplain Exemption of 207 Nichols Drive, has been received.

The following was discussed:

- Building Permit process and requirements of the Floodplain Management Bylaw requirements for Non-Standard Flood and Erosion Areas
- The history of the Kerswell building plans and owners willingness to accept the risk of flood/natural disaster if their application is approved
- The miscommunication with the RDCK and Builders
- The context of neighbouring properties and the elevation of their dwellings

**Moved** and seconded,  
AND Resolved:

That the Electoral Area D Advisory Planning and Heritage Commission SUPPORT the Floodplain Exemption Application to Kevin and Simone Kerswell for the property located at 207 Nichols Drive in Schroeder Creek, BC and legally described as Lot 39 District Lot 188 Kootenay District Plan 14098 for construction of a single family dwelling with a minimum elevation of 0.6 metres above natural ground and 0.6 metres below natural ground, provided that the exemption is registered on the Land Title.

**Carried**

**7. NEW BUSINESS**

No new business other than the staff referral noted above.

**8. PUBLIC TIME**

There were no questions from the public

**9. NEXT MEETING**

The next Electoral Area D Advisory Planning and Heritage Commission meeting was not scheduled

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting be adjourned at 8:30 p.m.

**Carried**

Approved by

---

Karen Newmoon, Chair

**THESE ITEMS ARE PROVIDED FOR INFORMATION ONLY AND WILL BE ADDED TO THE ASSOCIATED REPORTS TO BE PRESENTED AT FUTURE MEETINGS BY PLANNING STAFF**

---

1. That the Electoral Area D Advisory Planning and Heritage Commission SUPPORT the Floodplain Exemption Application to Kevin and Simone Kerswell for the property located at 207 Nichols Drive in Schroeder Creek, BC and legally described as Lot 39 District Lot 188 Kootenay District Plan 14098 for construction of a single family dwelling with a minimum elevation of 0.6 metres above natural ground and 0.6 metres below natural ground, provided that the noted exemption is registered on the land title.



## Mikaela Wheaton

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**From:** Chair JLCABoard <JLCABoard@mail.com>  
**Sent:** July 12, 2022 4:36 PM  
**To:** Mikaela Wheaton  
**Subject:** Re: June 30, 2022 APHC Minutes  
**Attachments:** 2022-06-30\_APHC\_D\_Minutes approved kyn.pdf

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

thank you Mikaela,

looks great, yes, i have signed my approval and attached the signed pdf.

much appreciation.

karen

Karen Newmoon  
Area D APHC Chair  
250-366-1000

**Sent:** Tuesday, July 12, 2022 at 3:32 PM  
**From:** "Mikaela Wheaton" <MWheaton@rdck.bc.ca>  
**To:** "Karen Newmoon" <JLCABoard@mail.com>  
**Subject:** June 30, 2022 APHC Minutes

Karen,

Please find attached the final copy of the June 30, 2022 APHC minutes.

Upon review, please confirm that you approve the changes made.

Should you have any questions, please give me a call.

Thank you,

**Mikaela Wheaton** | Planning Assistant



**Regional District of Central Kootenay**  
**NELSON, SALMO, E, F, AND G REGIONAL PARKS COMMISSION**

**Open Meeting Minutes**

Wednesday, May 11, 2022  
 9:00 am

**COMMISSION  
 MEMBERS**

<b>PRESENT</b>	Chair R. Faust	Electoral Area E
	Director T. Newell	Electoral Area F
	Director H. Cunningham	Electoral Area G
	Director J. Morrison	City of Nelson
	Director D. Lockwood	Village of Salmo

**STAFF PRESENT**

J. Chirico	General Manager of Community Services
C. Gaynor	Regional Parks Manager
M. Crowe	Parks Planner
J. Chapman	Community Services Administrative Coordinator – Meeting Coordinator

**1. CALL TO ORDER**

Chair Faust called the meeting to order at 9:02 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
 AND Resolved:

The Agenda for the May 11, 2022 Nelson, Salmo, E, F and G Regional Parks Commission meeting be adopted as circulated with the inclusion of the discussion regarding Volleyball

**Carried**

**4. RECEIPT OF MINUTES**

The January 26, 2022 Nelson, Salmo, E, F and G Regional Parks Commission minutes, have been received.

**5. DELEGATE**

Sarah Macpherson, Legal Department from Teck Metals Ltd. will discuss TeckLand by Taghum Hall to the Commission.

Mark Crowe, Regional Parks Planner provided the Commission with an overview of the background information regarding Teck Metals and their interest in sharing land with the Regional District of Central Kootenay. Next steps staff would like to take could to allow Teck to take a look at the Ecological value and we wait for that report, this would give the commission a better idea of the go to no go to areas. We do have an offer on the table from Teck to enter a Lease Agreement.

Within discussion of a Memorandum of Understanding (MOU). We do not have in the 2022 in the work plan.

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

That the Commission Recommend to the Board that staff be authorized to work with Teck Metals Ltd. to develop a Memorandum of Understanding (MOU) which outlines the purpose, timing and sequence of the events for working towards a Lease Agreement for the Vacant Land by Taghum Hall.

**Carried**

**ABSENT:** Sarah Macpherson left the meeting at 9:58 a.m.

**6. STAFF REPORTS**

**6.1 Back Country Horsemen of BC, Rosebud Lake Report**

Cary Gaynor, Regional Parks Manager provided the Commission with an overview of the Commission Report dated May 5, 2022 regarding the Back Country Horsemen of B.C. Rosebud Lake,.

**STAFF DIRECTION:** Commission direct staff to investigate an outhouse placement at the Rosebud Lake Regional Park.

**RECESS:** The meeting recessed at 10:18am for a short break and reconvened at 10:27am.

**6.2 Taghum Teck Report**

**Mark Crowe provided** The Commission with a brief overview of the Commission Report dated May 6, 2022 regarding Taghum Teck Report.

**7. OLD BUSINESS – CORRESPONDANCE**

**7.1 Update on 5 and 6 Mile Beaches**

Cary Gaynor, Regional Parks Manager to provide the Commission with a verbal update regarding

5 and 6 Mile Beaches including, we have been a part of a working group at 6 mile beach to figure out the drownings that happened. We had an Audit done by the Lifesaving Society staff we are looking forward to receiving this report. We are hoping this audit will provide us with some premtified assessment and give us direction.

**7.2 Update on Bathroom and Outhouses in Parks**

Cary Gaynor, Regional Parks Manager provided the Commission with averbal update re: update on bathroom and outhouses in parks Including, I talked to Aimee Wilson last week to move forward as they are going through some of this with Interior Health so it is at status cue a this time. We are looking at the potential of having a port-a-potty at Balfour Beach.

**7.3 Park Ambassadors**

Cary Gaynor, Regional Parks Manager provided the Commission with a verbal update on the Park Ambassadors including, we do have the Park Ambassador coming back this year and we are looking forward to bringing back the same work we did in the past, they will be in the same areas they were last year, almost in all of our areas. Thursdays at 3:00 at the Farmers Market for Salmo is a good time for education for the Park Ambassador.

**7.4 Rural Park Service – REFERRED to July 20, 2022 meeting.**

Cary Gaynor, Regional Parks Manager to provide the Commission with averbal update re: Rural Park Service.

**7.5 Imagine a Dragon**

Cary Gaynor, Regional Parks Manager provided the Commission with a verbal update regarding the Imagine a Dragon including, good news it will be arriving this weekend or early next week. We discussed placing and a went through a lot of the what ifs, and we worked through all of those and it will look very nice when in place. Cary will take pictures once in place so everyone can see.

**8. PUBLIC TIME**

Chair Faust called for questions from the public and members of the media at 11:10 am. There were no members of the public on this call.

**9. IN CAMERA**

**9.1 Meeting Closed to the Public**

**Moved** and Seconded,  
And Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(d) the security of the property of the municipality.

**Carried**

**9.2 Recess of Open Meeting**

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

The Open Meeting be recessed at 11:17am in order to conduct the Closed In Camera meeting.

**Carried**

**13. NEXT MEETING**

The next Nelson, Salmo, E, F and G Regional Parks Commission meeting is scheduled for July 20, 2022 at 9:00am

**14. ADJOURNMENT**

**Moved** and Seconded,

And Resolved:

The Nelson, Salmo, E, F and G Regional Parks Commission meeting be adjourned at 12:05 p.m.

**Carried**

Approved by

Chair R. Faust

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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1. That the Commission Recommend to the Board that staff be authorized to work with Teck Metals Ltd. to develop a Memorandum of Understanding (MOU) which outlines the purpose, timing and sequence of the events for working towards a Lease Agreement for the Vacant Land by Taghum Hall.



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Recreation Commission No. 9 OPEN MEETING MINUTES

10:00am (PST) and 11:00pm (MST)

May 26, 2022

Remote Meeting

### COMMISSION MEMBERS

Commissioner Gundlach	Area A Crawford Bay
Commissioner Rabb	Area A Boswell
Commissioner Gilbertson	Area A Riondel
Director Jackman	RDCK Area A

### STAFF

Jenna Chapman	Meeting Coordinator
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### 1. CALL TO ORDER

Chair Gundlach called the meeting to order at 10:02 a.m.

### 2. ADOPTION OF AGENDA

**MOVED** and seconded,  
AND Resolved:

The Agenda for the May 26, 2022 Recreation Commission No. 9 meeting, be adopted as circulated.

**Carried**

### RECEIPT OF MINUTES

The March 1, 2022 Recreation Commission No. 9 minutes, have been received.

### 3. OLD BUSINESS

#### 3.1. Spring Advertisement Review

The Spring Application Advertisements have been received. The Commission to confirm if the ad should be in the paper for July and August or just August and how long the ad should be posted on the website.

The Commission confirms that it should be July and August. This needs to be Ingrid by the 3<sup>rd</sup> week of June.

**4. NEW BUSINESS**

**4.1. Spring Grant Application Review**

The 2022 Spring Grant applications have been received.

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Boswell Memorial Hall	\$3981.00
East Shore Circle of Friends Society	\$650.00
East Shore Trail and Bike Associates	\$5000.00
Trails for Creston Society	\$3000.00
Boswell and District Farmers Institute	\$1700.00
Riondel Golf Club Society With a letter stating where they can go – Capital Expenditure – should be going through CBT	\$1684.2
Garry Sly –Kootenay Lake Community Connections	\$781.00
South Kootenay Lake Community Service Society – East Shore Facilities Society (ESFS) Director’ Liability Insurance	\$990.00
South Kootenay Lake Community Service Society – Riondel Campground	\$1000.00
Garry Sly – Adult Supervision Kayaks –Pulled out	\$2280.00
South Kootenay Lake Art Connect Society	\$400.00
Boswell Memorial Hall	\$1574.80
Boswell and District Farmers Institute (Deferred from last fall) 2021	\$600.00
Riondel Seniors Association	\$1000.00
<b>TOTAL:</b>	<b>\$24,641.01</b>

**Moved** and seconded,

And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2022 budget:

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Boswell Memorial Hall	3981.00
East Shore Circle of Friends Society	585.00
East Shore Trail and Bike Associates	5000.00
Trails for Creston Society	3000.00
Boswell and District Farmers Institute	1700.00
Riondel Golf Club Society	1000.00
Garry Sly	624.80

South Kootenay Lake Community Service Society – East Shore Facilities Society (ESFS) Director’ Liability Insurance	990.00
South Kootenay Lake Community Service Society – Riondel Campground	700.00
Garry Sly – Adult Supervision Kayaks	1000.00
South Kootenay Lake Art Connect Society	360.00
Boswell Memorial Hall	1574.80
Boswell and District Farmers Institute (Deferred from last fall) 2021	600.00
Riondel Seniors Association	1000.00
<b>TOTAL:\$</b>	<b>\$22115.6</b>

**Carried**

**4.2 Bylaw No. 2818 Amendment**

The Amendment to Bylaw No. 2818 has been received.

**Moved** and seconded,  
And Resolved:

That the Recreation Commission No. 9 support the Board adopt Recreation Commission  
No. 9 – Portion of Area A Amendment Bylaw No. 2818, 2022.

**Carried**

**4.3 Public Meeting Space**

Director Jackman to discuss with the Commission the new Provincial public and remote  
Meeting space requirements.

The Community Corner Centre is good for Wi-Fi and telephone connection. Director  
Jackman to book the Community Corner for the September meeting. Chair Gundlach  
volunteered to make the booking.

**1. PUBLIC TIME**

The Chair will call for questions from the public at 11:01 a.m.

Member of the public inquired about the grant applications.

**2. NEXT MEETING**

The next Recreation Commission No. 9 meeting is scheduled for September 8, 2022 at 2:00 p.m.  
(MST)

**ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:



The Recreation Commission No. 9 meeting be adjourned at 11:06 am.

Approved by

\_\_\_\_\_  
**Chair, Gabriela Gundlach**  
**Recreation Commission No. 9**

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2022 budget:

<b>ORGANIZATION</b>	<b>AMOUNT</b>
Boswell Memorial Hall	3981.00
East Shore Circle of Friends Society	585.00
East Shore Trail and Bike Associates	5000.00
Trails for Creston Society	3000.00
Boswell and District Farmers Institute	1700.00
Riondel Golf Club Society	1000.00
Garry Sly	624.80
South Kootenay Lake Community Service Society – East Shore Facilities Society (ESFS) Director’ Liability Insurance	990.00
South Kootenay Lake Community Service Society – Riondel Campground	700.00
Garry Sly – Adult Supervision Kayaks	1000.00
South Kootenay Lake Art Connect Society	360.00
Boswell Memorial Hall	1574.80
Boswell and District Farmers Institute (Deferred from last fall) 2021	600.00
Riondel Seniors Association	1000.00
<b>TOTAL:\$</b>	<b>\$22115.6</b>



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**RIONDEL COMMISSION OF MANAGEMENT  
OPEN MEETING MINUTES**

**7:00 pm**

**June 7, 2022**

**Room No. 6, Riondel Community Centre**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m34c6f0b1b8807414c2f6c3d8067b397c>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2461 031 5454

**Meeting Password:** mzGPzmVU753

**In-Person Location:** 1511 Eastman Ave., Riondel BC

**COMMISSION/COMMITTEE MEMBERS**

Commissioner Panio	Riondel
Commissioner Anderson	Riondel
Commissioner Wilkinson	Riondel
Commissioner Wallace	Riondel
Commissioner Cursons	Riondel
Commissioner Donald	Riondel
Commissioner Jackman	Director – Electoral Area A

**MEMBERS ABSENT**

**STAFF**

Lindsay MacPhee	Administrative Assistant – Meeting Coordinator
Jon Jackson	Emergency program Coordinator

**7 out of 7 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Panio called the meeting to order at 7:05 pm.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 7, 2022 Riondel Commission of Management meeting, be adopted with the inclusion of items 7.5 Update on Maintenance Person, 7. 6 Discussion on Bylaw No. 2759, 8. 7 Vandalism at Recreation Centre, 8.8 Riondel.ca Website, and 8.9 Elimination of Confined Space under Auditorium.

**Carried**

**4. RECEIPT OF MINUTES**

The May 3, 2022 Riondel Commission of Management minutes, have been received.

**5. DELEGATE**

5.1 Jon Jackson, Emergency program Coordinator, provided the Commission with a verbal report regarding the Neighborhood Emergency Preparedness Program (NEPP), including that a volunteer group has been assembled to act as point people who can assist individuals with emergency preparedness plans such as

- risk analysis,
- evaluating available assets and vulnerabilities, individually and collectively
- preparing emergency kits and increasing self sufficiency

A Town Hall is being arranged for July 16, 2022. Commissioner Wilkinson will meet with a captain from Western Pacific Marine (WPM) on Wednesday June 15, 2022 to evaluate access to the old wharf in Riondel. The Columbia Basin Trust (CBT) Community Initiatives and Affected Areas Program (CIP/AAP) can provide \$1200 for construction of an access ramp. Director Jackman will look into the Community Development Grant and Discretionary Grant funds.

5.2 Mike Barradell-Smith of the East Shore Kootenay Lake Men’s Shed (ESKLMS) group provided the Commission with a verbal presentation regarding the establishment of the group in Riondel including, the group’s purpose is to provide a networking space for men and an opportunity to take on community-sponsored building projects. The RDCK has entered into a 1-year lease for space in the Riondel Community Centre. The group meets on Wednesdays at 10:00am at Ro Coffee & Roastery.

**6. PUBLIC TIME**

No public.

**7. OLD BUSINESS**

**7.1 Update on Men’s Shed Proposal**

Please Refer to item 5.2.

**7.2 Update on Therapeutic Activity Program for Senior’s (TAPS) Program**

Chair Panio provided the Commission with a verbal update regarding the TAPS program, including that the program started up last week in Riondel. Sessions run every second Tuesday from 9:00 - 12:30, switching locations between Riondel and Boswell.

**7.3 Grant Intake for Outdoor Court Rebuild**

Chair Panio provided the Commission with a verbal report regarding an upcoming grant opportunity to secure funds for revitalizing the outdoor court, including that the deadline is September and it is advisable to get an updated quote from the contractor. Chair Panio Will wait to hear from architect, Nelson Rocha, regarding the roof repair so as not to jeopardize funds for the revitalization.

**7.4 Riondel Community Centre Hallway Renovation**

Chair Panio provided the Commission with a verbal report regarding revitalising the hallway near the main entrance to the Riondel Community Centre, including that Commissioner Anderson will procure the materials and then a work party will be arranged.

**7.5 Update on Maintenance Person**

Chair Panio provided the Commission with a verbal report regarding the Maintenance Person, including that the full-time Maintenance Person has returned to work on a restricted schedule.

**7.6 Discussion on Bylaw No. 2759**

RIONDEL COMMISSION BYLAW NO. 2759, 2022

The Riondel Commission Bylaw No. 2759, 2022, has been received.

Chair Panio led the Commission in a discussion on the proposed bylaw no. 2759 including that a notable revision to the bylaw is the removal of the water service from Commission advisory due to the creation of the Water Services Committee (WSC), which will plan and allot funds on all water systems, informed by minutes from local Water Advisory Committees. Reports are available on Building Permits, Adverse Water Samples and more at rdck.ca. The Board agenda is another resource.

**MOVED** and seconded,  
AND Resolved, that:

That item 7.6 Discussion on, and motion to support, Bylaw No. 2759 be tabled until the Riondel Commission of Management receives the Water Advisory Committee policy.

**Carried**

**8. NEW BUSINESS**

**8.1 New Grant opportunity for Roof and Revitalization Project**

Chair Panio provided the Commission with a verbal report regarding a grant opportunity for the Riondel Community Centre roof and revitalization project, including that Joe Chirico,

General Manager of Community Services, has identified an eligible grant and an application has been submitted.

## **8.2 Bids on Replacement of Hot Water Tank**

Chair Panio led the Commission in a discussion regarding two bids received for replacing the hot water tank in the Riondel Community Centre, including that one water tank remains downstairs, and it is well past its replacement date. Two bids have been received, one from Russ Anderson at \$2400 for tank and replacement not including taxes; Don Horvath at \$1500 for tank, estimated \$2000 with installation, excluding taxes.

**MOVED** and Seconded

And Resolved, that it be recommended to the Board that:

The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget for the purchase and installation of a 60G hot water tank in the Riondel Community Centre, with labour and materials not to exceed \$2,100:

Don Horvath                      \$2,100

**Carried**

## **8.3 Memorial Service in Auditorium**

Chair Panio provided the Commission with a verbal report regarding a memorial service that will be held in the auditorium for Diane Halstrom July 9, 2022 from 1:00 – 3:00 pm, followed by a luncheon from 3:00 – 5:00 pm.

## **8.4 Proposal for Fitness Space**

Chair Panio led the Commission in a discussion regarding a proposal to create a fitness space in the media lab in the Riondel Community Centre, including that ten pieces of equipment are available. However, insurance costs are a disincentive. The Sport BC Insurance program provides affordable insurance options community organizations. Director Jackman will contact Joe Chirico and Craig Stanley, Manager of the Creston and District Community Complex, regarding other equipment that may be available from area services.

## **8.5 Tractor Breakdown/Possible Replacement**

Chair Panio provided the Commission with a verbal report regarding another tractor breakdown, including that Evan was able to repair the tractor and that it does not currently have enough hours on it to require consideration of replacement at this time.

## **8.6 In-Person Meeting Location for Hybrid Meeting Model**

The following location has been determined to hold the in-person meetings for the Riondel Commission of Management:

**Location Name:** Room #6, Riondel Community Centre

**Location Address:** 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

#### **8.6 Vandalism at the Recreation Centre**

Chair Panio provided the Commission with a verbal report regarding vandalism, including that Commissioner Anderson observed vandalism at the Riondel Recreation Centre again and it may be beneficial to put up game cameras. Other incidents of vandalism were noted, including graffiti in the new outdoor washroom and at the marina.

#### **8.7 Riondel.ca Website**

Chair Panio provided the Commission with a verbal report regarding the hacking of the Riondel.ca website, including that he contacted Geoffrey Tremblay and he repaired the website.

#### **8.8 Removal of Confined Space**

Chair Panio provided the Commission with a verbal report regarding costs associated with work needed to remove the 'Confined Space' definition for the space beneath the auditorium of the Riondel Community Centre, which as it currently stands, requires additional personnel to come out from Nelson for health and safety reasons.

**MOVED** and Seconded

And Resolved, that it be recommended to the Board that:

The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500.

Turlock Electrical Contracting	\$2,500
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**Carried**

#### **9 CORRESPONDENCE**

No Correspondence.

#### **10 AREA A DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal report, including a reminder that it is time to watch the creeks; if they stop running, or if they run dirty, then do not wait to contact Jon Jackson or appropriate contacts.

#### **11 FINANCIAL REPORTS**

The Revenue and Expense Report for May 2022 has been received.

#### **12 PUBLIC TIME**

No public.

#### **13 NEXT MEETING**

The next Riondel Commission of Management meeting is scheduled for July 5, 2022 at 7:00 pm.

#### **14 ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Riondel Commission of Management meeting be adjourned at 9:20 pm.

**Carried**

**Digitally Approved via Email**

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**Gerald Panio, Chair**

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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1. *That item 7.6 Discussion on, and motion to support, Bylaw No. 2759 be tabled until the Riondel Commission of Management receives the Water Advisory Committee policy.*
2. *The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget for the purchase and installation of a 60G hot water tank in the Riondel Community Centre, with labour and materials not to exceed \$2,100:*

*Don Horvath* \$2,100

3. *The Board approve the payment of the following funds from the Riondel Commission of Management S209 2022 budget to install ventilation in the basement crawl space, with labour and materials not to exceed \$2,500.*

*Turlock Electrical Contracting* \$2,500

**STAFF DIRECTION**

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1. *Nil.*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Riondel Commission of Management Meetings***

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1. *Emergency Preparedness Town Hall meeting*
2. *Decision on Request for Camping Space*
3. *Motion on Bylaw No. 2759*

## Lindsay MacPhee

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**From:** Panio Gerald <gpanio@bluebell.ca>  
**Sent:** Wednesday, June 15, 2022 9:11 PM  
**To:** Angela Lund  
**Cc:** Jenna Chapman; Lindsay MacPhee  
**Subject:** Re: TIME SENSATIVE - RCM - Meeting Minutes

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

Hi Angela,

My apologies. My wife and I are in Victoria at the moment, and I'm only checking my emails early in the morning and in the evening.

I approve the minutes submitted by Lindsay.

Gerald

On Wed, Jun 15, 2022 at 3:49 PM Angela Lund <[ALund@rdck.bc.ca](mailto:ALund@rdck.bc.ca)> wrote:

Hello,

I wanted to let you know that I did not receive approval from the Chair prior to my cut off for the addenda. I will be removing Riondel Commission minutes from the Board addenda and will add them to the July Board agenda for approval. The recommendation in regards to the water tank will need to wait until after the Board approves the recommendation in July.

Thank you,

**Angela Lund** | Deputy Corporate Officer

**Phone:** 250.352.8160

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**From:** Jenna Chapman <[JChapman@rdck.bc.ca](mailto:JChapman@rdck.bc.ca)>  
**Sent:** June 15, 2022 12:19 PM  
**To:** 'Panio Gerald' <[gpanio@bluebell.ca](mailto:gpanio@bluebell.ca)>  
**Cc:** Angela Lund <[ALund@rdck.bc.ca](mailto:ALund@rdck.bc.ca)>; Lindsay MacPhee <[LMacPhee@rdck.bc.ca](mailto:LMacPhee@rdck.bc.ca)>  
**Subject:** TIME SENSATIVE - RCM - Meeting Minutes  
**Importance:** High



Good Afternoon Gerald,

Can you please approve the attached minutes for Board Inclusion as I know Lindsay asked for there to be a place holder on the Board Agenda so we could include these minutes.

Thank you so much and if you are to have any questions, please do not hesitate to contact me.

**Jenna Chapman | Administrative Coordinator – Community Services**

**Regional District of Central Kootenay**

**Phone: 250.352.8195 |**

**[rdck.ca](http://rdck.ca)**



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Recreation Commission No. 4  
OPEN MEETING MINUTES**

**6:30 p.m.**

**Wednesday June 8, 2022**

**Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m42905441972b6cbf8755bd120a4a641e>

**Join by Phone:** 1-844-426-4405 Canada Toll Free Or +1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (Access Code):** 245 660 36196

**Meeting Password:** EPtcdJPs475

**COMMISSION MEMBERS**

Commissioner C. Hughes (Chair)	Village of Nakusp
Commissioner K. Miller	Village of Nakusp
Commissioner S. Sanders	Area K
Commissioner M. Scott	Area K

**STAFF PRESENT**

Joe Chirico	General Manager of Recreation
Tara Paczowski	Village of Nakusp Recreation Coordinator

**4 out of 4 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Hughes called the meeting to order at 6:37 p.m.

**2. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the June 8, 2022 Recreation Commission No. 4 meeting, be adopted as circulated.

**Carried**

**3. DELEGATE**

There are no delegates scheduled for this Commission meeting.

**4. VILLAGE OF NAKUSP UPDATE**

Nothing to report.

**5. RECREATION COORDINATOR**

Tara Paczowski, Recreation Coordinator provided the Commission with a verbal update re: Recreation Coordinator Update, noting that summer programming planning is underway.

**6. NEW BUSINESS**

**6.1 RECREATION PROGRAM GRANT**

**ADOPTION OF AGENDA**

**MOVED** and seconded,

AND Resolved that it be recommended to the Board that:

That the Board approve the payment of a \$10,000 grant from Recreation Commission No. 4 Service S228 from the 2022 budget to be paid to the Village of Nakusp for the recreation programming expenses, such as rentals of facilities and supplies to conduct programs created by the Nakusp Recreation Coordinator until June 30, 2023; AND FURTHER, that the Recreation Coordinator provide a programming report at the Recreation Commission No. 4 meetings noting in general how the funding are being used and the success of the programs.

**Carried**

**7. PUBLIC TIME**

No public were present at the meeting.

**8. NEXT MEETING**

The next Recreation Commission No. 4 meeting is scheduled for September 15, 2022 at 6:30 p.m.

**9. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Recreation Commission No. 4 meeting be adjourned at 6:56 p.m.

**Carried**

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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- 1. That the Board approve the payment of the following \$10,000 grant from Recreation Commission #4 Service S228 from the 2022 budget to be paid to the Village of Nakusp for the recreation programming expenses such as rentals of facilities and supplies to conduct programs created by the Nakusp Recreation Coordinator until June 30, 2023 AND FURTHER, that the Recreation Coordinator provide a programming report at Recreation Commission #4 meetings noting in general how the funding was used and the success of the programs.*

Approved by

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Carlee Hughes, Chair



## Regional District of Central Kootenay

### ALL RECREATION COMMITTEE

#### Open Meeting Minutes

Wednesday, June 29, 2022

9:00 am

#### COMMISSION MEMBERS

##### PRESENT

Director R. Faust	Electoral Area E
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C
Chair A. Watson	Electoral Area D
Director T. Newell	Electoral Area F
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Director P. Peterson	Electoral Area K
Alt. D. Rye	City of Castlegar
Director J. Comer	Town of Creston
Director S. Hewat	Village of Kaslo
Director J. Hughes	Village of Nakusp
Alt. K. Page	City of Nelson
Director C. Moss	Village of New Denver
Director D. Lockwood	Village of Salmo
Director L. Main	Village of Silverton

##### STAFF PRESENT

S. Horn	Chief Administrative Officer
J. Chirico	General Manager of Community Services
C. Gaynor	Regional Parks Manager
J. Crockett	CDRC - Manager of Recreation
M. Benson	NDCC - Manager of Recreation
C. Stanley	Manager of Recreation - Creston
Jenna Chapman	Meeting Coordinator

## COMMISSION MEMBERS

ABSENT

Director J. Lunn

Village of Slocan

**1. CALL TO ORDER**

Chair Faust called the meeting to order at 9:05 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The agenda for the June 29, 2022 All Recreation Committee meeting be adopted as circulated.

**Carried****5. RECEIPT OF MINUTES**

The March 30, 2022 All Recreation Committee minutes, have been received.

**6. DELEGATE**

There are no Delegates scheduled for this Committee Meeting.

**7. STAFF REPORTS****7.1 Reimagining Update - Open Discussion**

Joe Chirico, General Manager of Community Services discussed with the Committee the Reimagining Update including timelines of the structure as well as the roles of staff. General Manager Chirico explained that the organization is going towards standardizing fees, and programming across the Regional District.

**RECESS:** The meeting recessed at 10:33am for a short break and reconvened at 10:41am.

**7.2 2022 Admission and Rental Fees**

Joe Chirico, General Manager of Community Services provided the Committee with an overview of the Committee Report dated June 27, 2022 regarding the 2022 Admission and Rental Fees.

**STAFF ABSENT:** Jim Crockett left the meeting at 10:55 am

**MOVED** and seconded,  
AND Resolved and Recommended to the Board:

That the following schedule of Fees and Charges for Admissions be implemented for September 6, 2022:

And further, that the following schedule of rental rates for indoor aquatic facilities and a 3.7% increase to all other rental fees be implemented for September 6, 2022:

For Services:

Creston and District Community Facilities, Recreation and Leisure Service Area (S224)  
 Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)  
 Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)  
 Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)  
 Salmo and Area G Recreational Program Service (S230)

**Carried**

**7.3 Campbell Field Report - REFERRED**

The Report dated April 2022, from Joe Chirico, General Manager of Community Services, re: Campbell Field Report has been received.

This document has been received and will **REFERRED** to the September 28, 2022 meeting.

**7.4 Arena Allocation Meetings**

Craig Stanley, Regional Manager of Operations and Asset Management provided the Committee with a verbal update regarding the Arena Allocation Meetings and how the meeting went with the user groups.

**8. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:26 a.m.

**9. IN CAMERA**

There are no In Camera items for this Committee Meeting

**10. NEXT MEETING**

The next All Recreation Committee meeting is scheduled for September 28, 2022 at 9:00 a.m.

**11. ADJOURNMENT**

**MOVED** and seconded,  
 AND Resolved and Recommended to the Board:

The All Recreation Committee meeting be adjourned at 11:28am

**Carried**

Approved by  
 Chair R. Faust



# All Recreation Committee Report

**Date of Report:** June 27, 2022  
**Date & Type of Meeting:** June 29, 2022 All Recreation Committee Meeting  
**Author:** Joe Chirico, General Manager of Community Services  
**Subject:** 2022 ADMISSION AND RENTAL FEES  
**File:** 01-0510-20  
**Electoral Area/Municipality:** AREAS A, B, C, E, F, G, I, J, CASTLEGAR, CRESTON, NELSON, SALMO

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present and to recommend to the Board the September 6, 2022 admission fees and rental fees as per Policy 500-01-08, Community Services Fees and Charges.

## SECTION 2: BACKGROUND/ANALYSIS

### Admission Fees

The adoption of the Fees and Charges Schedule is one step in the creation of the Community Services Fees and Charges Bylaw. Staff is recommending to the Board that the following table be approved as admission charges as of September 6, 2022 for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (\$224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (\$226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (\$222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (\$227)
- Salmo and Area G Recreational Program Service (\$230)\*

This schedule is based upon the March 2022 British Columbia cost of Living Index (BCCPI) increase of 3.7% from 2021.

	FEE TYPE	AMOUNT	UNIT
<b>1</b>	<b>Single Admission Fees</b>		
1.1	Adult	\$7.26	Single
1.2	Youth	\$3.63	Single
1.3	Child	\$0.00	Single
1.4	Golden Guest (75 +)	\$0.00	Single
1.5	Family Unit	\$14.52	Single
1.6	Salmo and District Fitness Centre Adult*	\$5.44	Single
1.7	Salmo and District Fitness Centre Youth*	\$2.72	Single
<b>2</b>	<b>Ten Single Admission Pass</b>		
2.1	Adult	\$65.34	10 Single (Expire in 6 Months)



2.2	Youth	\$32.67	10 Single (Expire in 6 Months)
2.3	Salmo and District Fitness Centre Adult*	\$48.96	10 Single (Expire in 6 Months)
2.4	Salmo and District Fitness Centre Youth*	\$24.48	10 Single (Expire in 6 Months)
<b>3</b>	<b>One Month Pass</b>		
3.1	Adult	\$65.34	1 Month
a)	2 <sup>nd</sup> Adult same household	\$58.81	
3.2	Youth	\$32.67	1 Month
a)	With the Purchase of Adult One Month Pass	\$29.40	
3.3	Salmo and District Adult*	\$48.96	1 Month
a)	2 <sup>nd</sup> Salmo and District Adult*	\$44.06	
3.4	Salmo and District Youth*	\$24.48	1 Month
a)	With the purchase of an Adult One Month Pass*	\$22.03	
<b>4</b>	<b>Three Month Pass</b>		
4.1	Adult	\$166.62	3 Months
a)	2 <sup>nd</sup> Adult same household	\$149.96	
4.2	Youth	\$83.31	3 Months
a)	With the Purchase of Adult Three Month Pass	\$74.98	
4.3	Salmo and District Adult*	\$124.85	3 Months
a)	2 <sup>nd</sup> Salmo and District Adult*	\$112.36	
4.4	Salmo and District Youth*	\$62.42	3 Months
a)	With the purchase of an Adult Three Month Pass*	\$56.18	
<b>5</b>	<b>Six Month Pass</b>		
5.1	Adult	\$294.03	6 Months
a)	2 <sup>nd</sup> Adult same household	\$264.63	
5.2	Youth	\$147.02	6 Months
a)	With the Purchase of Adult Six Month Pass	\$132.31	
5.2	Salmo and District Adult*	\$220.32	6 Months
a)	2 <sup>nd</sup> Salmo and District*	\$198.29	
5.3	Salmo and District Youth*	\$110.16	6 Months
a)	With the purchase of an Adult Six Month Pass*	\$99.14	
<b>6</b>	<b>Golden Guest Pass</b>		
6.1	Golden Guest Pass	\$0.00	1 Year

The development of the One Year Pass was delayed and is not proposed at this time. A staff team will be working on reimagining this pass and how it can be used to drive participation. A tentative timeline is an introduction of the pass for spring 2023.

Salmo and District Fitness Centre has a different admission fee structure as the Service provides fitness services all year and only seasonal aquatic services. Salmo's single fee structure is 75% of the RDCK single fee structure.

The definitions to be used when interpreting the table are:

- **Child Fee:** is an admission/membership fee for an individual to 4 years of age;
- **Youth Fee:** is an admission/membership fee for an individual 5 to 18 years of age;
- **Adult Fee:** is an admission/membership fee for an individual 19 to 74 years of age;
- **Golden Guest Fee:** is a yearly membership fee for an individual 75 years of age and over;
- **Family Unit Fee:** is an admission/membership fee for up to two adults and up to four dependent youth.

### **Rental Fees**

The adoption of the Aquatic Centre Rental Fees Schedule and the general rate increase to all other presently charged rental fees is one step in the creation of the Community Services Fees and Charges Bylaw. Staff is recommending to the Board that the following Aquatic Rental Table and general rate increase be approved as rental charges as of September 6, 2022 for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)\*

Adjusting the rental rates for pool rentals is the first step in implementing the Fees and Charges Policy across all rental types and classifications. As per the RDCK Fees and Charges Report some of our rental fees are in an appropriate range, some are over and some are below what would be recommended by the policy. Pool rental are significantly above.

	<b>Cost Type</b>	<b>BCCPI</b>	<b>Cost/Hour</b>
<b>1</b>	<b>Lap pool costs per hour per lane</b>		
1.1	2017	-	\$33.37
1.2	2018	2.7%	\$34.27
1.3	2019	2.3%	\$35.06
1.4	2020	0.8%	\$35.34
1.5	2021	2.8%	\$36.33
1.6	2022	3.7%	\$37.67
<b>2</b>	<b>Lap pool cost per hour</b>		
1.1	2017	-	\$126.00
1.2	2018	2.7%	\$129.40
1.3	2019	2.3%	\$132.38
1.4	2020	0.8%	\$133.44
1.5	2021	2.8%	\$137.18
1.6	2022	3.7%	\$142.26

The rental rates for all indoor aquatic centres are:

	Rental Type	Amount	Unit
<b>1</b>	<b>Per Lap Lane Rental Fees</b>		
1.1	Youth Non-Profit*	\$18.84	Per Hour
1.2	Adult Non-Profit	\$28.25	Per Hour
1.3	Private Group or Individual or Fundraising or Adult Group Non-Profit Special Event	\$37.67	Per Hour
1.4	Commercial	\$47.09	Per Hour
<b>2</b>	<b>Lap pool cost per hour</b>		
1.1	Youth Non-Profit	\$71.13	Per Hour
1.2	Adult Non-Profit	\$106.70	Per Hour
1.3	Private Group or Individual or Fundraising or Adult Non-Profit Special Event	\$142.26	Per Hour
1.4	Commercial	\$177.58	Per Hour

- \* Creston and District Community Complex will increase their aquatic rental rates by 10% per year until reaching the indicated rate. Depending upon inflation the Creston and District Community Complex will have reached the indicated rate in approximately 4 years.
- If a facility has approved Non-Prime hours for a facility with an approved rental fee the maximum discount is 10% off of the approved rental fee. If a facility does not have approved Non-Prime hours, the setting of Non-Prime Hours will require Commission approval.
- If a facility rents a proportional amount of a facility with an approved rental fee, the fee will be the approved rental fee multiplied by the proportion of the facility allocated for rental plus 5%.

All other rental fees will be increased as per the March 2022 BCCPI of 3.7%.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
 Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

Background as per the 2021 Admissions Fees report, these fees were calculated from background work done by staff and consultants to build the fee framework as directed by the Board through the Fees and Charges Policy. Based upon 2017 actual financial performance, the average base cost of our services is \$14.00 per use. Staff in 2020 was preparing to recalculate this cost based upon 2020 actual financial performance. This has not been done due to the pandemic restricting operations. Staff recommends that this cost still be the basis for setting admission/membership fees (see Appendix A for 2020 vs 2021 Fees).

Management staff has monitored financial performance through the last quarter of 2021 and first quarter of 2022 and propose these adjustments for the September of 2022.

The Board through the Fees and Charges Policy adopted the following recommended recovery rates for admission/membership fees.

- Preschool (Children) – 0% recovery or 100% community supported
- Youth – 25% recovery or 75% community supported
- Adult – 50% recovery or 50% community supported
- Golden Guest – 0% recovery or 100% community supported
- Family Unit – Twice the Adult Rate

All single admission fees are based upon the recommended recovery rates at the calculated BCCPI increased cost of \$14.52 per use to access aquatic, fitness and arena drop-in programming per day. The fee and the cost represent a user paying one fee to access all services per day.

The Ten Single Admission Pass is 90% of the cost of 10 single admissions (Buy 9 get 1 session free). Examples:

- Youth – 22.5% recovery or 77.5% community supported
- Adult – 45% recovery or 55% community supported

The One Month Pass is the same cost as Ten Single Admission Pass but has unlimited uses. Examples:

- Youth used 10 times – 22.5% recovery or 77.5% community supported
  - Used 12 times – 18.75% recovery or 81.25% community supported
- Adult used 10 times - 45% recovery or 55% community supported
  - Used 12 times – 37.5% recovery or 62.5% community supported

The Three Month Pass is 85% of the cost of three One Month Passes. Examples:

- Youth used 30 times – 19.1% recovery or 80.9% community supported
  - Used 36 times – 15.9% recovery or 84.1% community supported
- Adult used 30 times – 38.3% recovery or 61.7% community supported
  - Used 36 times – 31.9 % recovery or 68.1% community supported

The Six Month Pass is 75% of the cost of six One Month Passes. Examples:

- Youth used 60 times – 16.9% recovery or 83.1% community supported
  - Used 72 times – 14.1% recovery or 85.9% community supported
- Adult used 60 times - 33.8% recovery or 66.2% community supported
  - Used 72 times – 28.1 % recovery or 71.9% community supported

The new admission fee structure will allow staff to effectively analyze the financial performance of each centre because there is a common fee structure and the relationship between the different fee types is known.

The methodology for setting the pool rental rates is to first set the average cost per hour of our pool facilities. Normally this would include a detailed examination of the costs of a typical operating year. As staff does not have a recent typical operating year to evaluate due to the pandemic, staff will use the average cost of providing the service in 2017 and apply the BCCPI to those costs from 2018 to 2022.

All other rental fees for arenas and rooms will be increased by 3.7%. The rental fees for these facilities are either below the suggested fees and charges indicated fees or have a complex structure that requires more in-depth work to determine a new fee schedule.

The Board identified in policy that rental of RDCK facilities has a lesser public benefit than general public use of RDCK owned facilities. Generally, if a person wishes to use a facility for informal use and share it with other members of the public, then they are able to use it with a larger public subsidy. However, if they want exclusive

use (i.e. the right, by permit, to use it exclusively, and ask other users to vacate that portion of the facility for a specific time period) the proportion of benefits shifts to a more merit benefit category, and this triggers a rental fee.

Rental fees are based upon this breakdown of user fees vs community supported subsidization:

- Youth Non-Profit is 50% user pay and 50% community supported
- Adult Non-Profit is 75% user pay and 25% community supported
- Private Group or Individual or Fundraising or Adult Non-Profit Special Event is 100% user pay and is not community supported.
- Commercial should return an operating contribution of at 125% of the costs to provide the service.

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

Policy 500-01-08, Community Services Fees and Charges – “The Total Cost of a service will be recalculated every three years. In the years in between the Total Cost calculation, the British Columbia cost of living index could be used to adjust fees annually.”

The March 2022 British Columbia cost of Living Index was used for this calculation. March is typically the end of the winter season which is the busiest season for indoor facilities. Using March is also convenient for letting user groups who rent our indoor facilities information about rate increases at allocation meetings.

### **3.3 Environmental Considerations**

Not applicable.

### **3.4 Social Considerations:**

All age categories are eligible for the RDCK Leisure Access Program, which reduces admission fees in any category and all membership types by 50%. An adult who meets the RDCK Leisure Access Program criteria will pay a fee that is at the minimum 75% subsidised by the community.

### **3.5 Economic Considerations:**

All government services are a balance between user pay and support through taxation. The Fees and Charges Policy and the recommended fees allows the community, commissions, elected representatives and staff to transparently see the rationalization for the setting of fees. From the Fees and Charges Policy:

“Those who benefit from a good or service should pay in proportion to the benefit they receive.”

Through taxation, the community supports every user of RDCK Recreation and Park services. These fees, which are based upon the policy, will lead to better and more transparent decision making about services. If service levels remain the same, these fees should at the minimum maintain the present balance between taxation and user fees. Having a solid foundation and understanding of how the fees are set should enable robust discussions with the community about the balance between user pay and social benefit (taxation).

### **3.6 Communication Considerations:**

If the recommendation is approved by the Board the fees will be implemented for September 6, 2022. The new fee structure and age categories may draw questions from customers, so a communication plan will be developed to ensure customers and residents understand the changes and the rationale behind them. An

opportunity also exists to promote the overall value provided by recreation services to the public. Communication materials will include tools to help Directors and staff respond to questions; print and digital advertising; website content; and social media.

### 3.7 Staffing/Departmental Workplace Considerations:

Staff has included this as part of the 2022 work plan. The goal was to have a full Fees and Charges Bylaw in place in 2022. This new fee schedule is the first step towards that goal; however this is not presented as a bylaw but as a resolution due to time constraints. Staff workplans continue to be impacted by staffing shortages due to the pandemic.

### 3.8 Board Strategic Plan/Priorities Considerations:

Approving the proposed fee structure implements the Board’s vision as defined by the Fees and Charges Policy.

Setting user fees is required to fund services to ensure that they are sustainable.

## SECTION 4: OPTIONS & PROS / CONS

Pros

- Implementing the 3.7% inflationary increase is necessary as the costs of providing our services are subject to inflationary pressure
- By implementing the new rates for rentals of aquatic facilities this the beginning of the second step in implementing the Fees and Charges policy.
- Using the BCCPI is consistent and transparent
- Aligns with benefits-based approach

Cons

- Inflation is rising for our citizens and this is an increase in cost for use of our services

## SECTION 5: RECOMMENDATIONS

That the following schedule of Fees and Charges for Admissions be implemented for September 6, 2022:

	FEE TYPE	AMOUNT	UNIT
<b>1</b>	<b>Single Admission Fees</b>		
1.1	Adult	\$7.26	Single
1.2	Youth	\$3.63	Single
1.3	Child	\$0.00	Single
1.4	Golden Guest (75 +)	\$0.00	Single
1.5	Family Unit	\$14.52	Single
1.6	Salmo and District Fitness Centre Adult*	\$5.44	Single
1.7	Salmo and District Fitness Centre Youth*	\$2.72	Single
<b>2</b>	<b>Ten Single Admission Pass</b>		
2.1	Adult	\$65.34	10 Single (Expire in 6 Months)
2.2	Youth	\$32.67	10 Single (Expire in 6 Months)

2.3	Salmo and District Fitness Centre Adult*	\$48.96	10 Single (Expire in 6 Months)
2.4	Salmo and District Fitness Centre Youth*	\$24.48	10 Single (Expire in 6 Months)
<b>3</b>	<b>One Month Pass</b>		
3.1	Adult	\$65.34	1 Month
a)	2 <sup>nd</sup> Adult same household	\$58.81	
3.2	Youth	\$32.67	1 Month
a)	With the Purchase of Adult One Month Pass	\$29.40	
3.3	Salmo and District Adult*	\$48.96	1 Month
a)	2 <sup>nd</sup> Salmo and District Adult*	\$44.06	
3.4	Salmo and District Youth*	\$24.48	1 Month
a)	With the purchase of an Adult One Month Pass*	\$22.03	
<b>4</b>	<b>Three Month Pass</b>		
4.1	Adult	\$166.62	3 Months
a)	2 <sup>nd</sup> Adult same household	\$149.96	
4.2	Youth	\$83.31	3 Months
a)	With the Purchase of Adult Three Month Pass	\$74.98	
4.3	Salmo and District Adult*	\$124.85	3 Months
a)	2 <sup>nd</sup> Salmo and District Adult*	\$112.36	
4.4	Salmo and District Youth*	\$62.42	3 Months
a)	With the purchase of an Adult Three Month Pass*	\$56.18	
<b>5</b>	<b>Six Month Pass</b>		
5.1	Adult	\$294.03	6 Months
a)	2 <sup>nd</sup> Adult same household	\$264.63	
5.2	Youth	\$147.02	6 Months
a)	With the Purchase of Adult Six Month Pass	\$132.31	
5.2	Salmo and District Adult*	\$220.32	6 Months
a)	2 <sup>nd</sup> Salmo and District*	\$198.29	
5.3	Salmo and District Youth*	\$110.16	6 Months
a)	With the purchase of an Adult Six Month Pass*	\$99.14	
<b>6</b>	<b>Golden Guest Pass</b>		
6.1	Golden Guest Pass	\$0.00	1 Year

And further, that the following schedule of rental rates for indoor aquatic facilities and a 3.7% increase to all other rental fees be implemented for September 6, 2022:

	Rental Type	Amount	Unit
<b>1</b>	<b>Per Lap Lane Rental Fees</b>		
1.1	Youth Non-Profit	\$18.84	Per Hour
1.2	Adult Non-Profit	\$28.25	Per Hour
1.3	Private Group or Individual or Fundraising or Adult Group Non-Profit Special Event	\$37.67	Per Hour

1.4	Commercial	\$47.09	Per Hour
<b>2</b>	<b>Whole pool cost per hour</b>		
1.1	Youth Non-Profit	\$71.13	Per Hour
1.2	Adult Non-Profit	\$106.70	Per Hour
1.3	Private Group or Individual or Fundraising or Adult Non-Profit Special Event	\$142.26	Per Hour
1.4	Commercial	\$177.58	Per Hour

For Services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)\*

Respectfully submitted,  
Joe Chirico, General Manager of Community Services

## CONCURRENCE

Assistant Regional Manager / Facility Manager, Jim Crockett **Approved**  
Regional Manager of Operations and Asset Management, Craig Stanley **Approved**  
Regional Manager of Recreation and Client Services, Marty Benson **Approved**





## Water Services Committee Open Meeting **MINUTES**

A Water Services Committee meeting was held on Wednesday, July 6, 2022 at 9:00 am (PST) by remote meeting due to Novel Coronavirus 2019 (COVID-19).

Members:	Director G. Jackman	Area A (Chair)
	Director T. Wall	Area B
	Director A. Watson	Area D
	Director R. Faust	Area E
	Director T. Newell	Area F
	Director H. Cunningham	Area G
	Director W. Popoff	Area H
	Director P. Peterson	Area K
	Councillor J. Elford	Town of Creston
Members Absent:	Director A. Casemore	Area C
	Director R. Smith	Area J
Staff Present:	J. McDiarmid	Utility Services Manager, RDCK
	A. Divlakovski	Environmental Coordinator, Utility Services, RDCK
	M. Moore	Chief Administrative Officer, Town of Creston
	S. Eckman	Meeting Coordinator, RDCK

### 1. **WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

#### **Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m5d0c76e122aac069c089b6a5c94759b7>

#### **Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2451 558 8394

**Meeting Password:** pmF8EpgQJ86

**In-Person Location:** 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER & WELCOME**

Director Jackman called the meeting to order at 9:01 am.

**2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**2.2 ADOPTION OF THE AGENDA**

**Moved** and Seconded,  
And Resolved:

The Agenda for the July 6, 2022 Water Services Committee meeting be adopted as circulated.

**Carried**

**2.3 RECEIPT OF MINUTES**

The May 4, 2022 Water Services Committee minutes, have been received.

**3. STAFF REPORTS**

**3.1 WATER OPERATIONS AND CAPITAL PROJECTS UPDATE**

The June 29, 2022 Committee Report from Jason McDiarmid, Utility Services Manager, providing an update and highlighting the larger maintenance and capital projects completed to date in 2022, has been received.

**3.2 RDCK WATER SYSTEM ADVISORIES**

The June 30, 2022 Committee report from Alexandra Divlakovski, Environmental Coordinator, Utility Services, providing a summary of the water advisories issued from April 1, 2022 to June 30, 2022, has been received.

**4. MAY 2022 UTILITY SERVICES FINANCIAL STATEMENTS**

The May 2022 Summary of Utility Services Financial Statements Budget & Expenditures, and Financial Statements has been received.

**5. LATE-COMER WATER BYLAW AMENDMENT, AGREEMENT AND PROCEDURES**

The June 29, 2022 Committee Report from Alex Divlakovski, Environmental Coordinator, Utility Services, summarizing the amendment to Water Bylaw No. 2824 to include Schedule B - Latecomer Charges and Cost Recovery for Excess and Extended Services, has been received.

**Moved** and seconded,

And resolved that it be recommended to the Board:

THAT the Regional District of Central Kootenay Water Amendment Bylaw No. 2857, 2022 is hereby read the FIRST, SECOND, and THIRD time by content.

**Carried**

**Moved** and seconded,  
And resolved that it be recommended to the Board:

THAT the Regional District of Central Kootenay Water Amendment Bylaw No. 2857 is hereby ADOPTED and the Chair and Secretary are authorized to sign same.

**Carried**

**6. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 10:26 am (PST).

**7. ADJOURNMENT**

**Moved** and Seconded,  
And Resolved:

The July 6, 2022 Water Services Committee meeting be at 10:27 am (PST).

CERTIFIED CORRECT

Approved by

Director Jackman  \_\_\_\_\_  
Chair, Water Services Committee

**BOARD RECOMMENDATIONS AS ADOPTED AT THE JULY 6, 2022 WATER SERVICES COMMITTEE MEETING**

**RECOMMENDATION #1**

THAT the Regional District of Central Kootenay Water Amendment Bylaw No. 2857, 2022 is hereby read the FIRST, SECOND, and THIRD time by content.

**RECOMMENDATION #2**

THAT the Regional District of Central Kootenay Water Amendment Bylaw No. 2857 is hereby ADOPTED and the Chair and Secretary are authorized to sign same.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2857

A Bylaw to amend Water Bylaw No. 2824, 2022

WHEREAS it is deemed expedient to amend Water Bylaw No. 2824, 2022, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Water Bylaw No. 2824, 2022 be amended as follows:
A) Section 13.1 (10) is deleted in its entirety and replaced with the following:
A Developer or Owner who is required to replace or extend Water System infrastructure may qualify for a future rebate in accordance with Section 508 of the Local Government Act, and Schedule B.
B) Section 13.6 (c) is deleted in its entirety and replaced with the following:
Provision of project costs and contract documents required to determine any potential future rebate to the Developer in accordance with Section 508 of the Local Government Act.
C) To include Schedule B – Latecomer Charges and Cost Recovery for Excess and Extended Services.
2 By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as "Regional District of Central Kootenay Water Amendment Bylaw No. 2857, 2022."

READ A FIRST TIME this 21st day of July, 2022.

READ A SECOND TIME this 21st day of July, 2022.

READ A THIRD TIME this 21st day of July, 2022.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 21st day of July, 2022

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

**SCHEDULE B TO BYLAW NO. 2857**  
**LATECOMER CHARGES AND COST RECOVERY FOR EXCESS AND EXTENDED SERVICES**

**PURPOSE**

The purpose of this Schedule is to provide a form of authorization for staff on how to process Latecomer Agreements and associated Latecomer Charges within water systems owned and operated by the Regional District of Central Kootenay.

A Latecomer Agreement is executed between a Developer and the Regional District when Latecomer Charges are owed to a Developer for off-site infrastructure they have installed that benefit other lands within the water system. Identified Benefitting Lands in the Latecomer Agreement pay calculated Latecomer Charges to the Regional District at the time of a new water service request. The collected Latecomer Charges are reimbursed to the Developer for a set term.

Any modifications to this Schedule must be approved by the Regional District Board.

**SCOPE**

This policy applies in situations where a developer wishes to install water infrastructure that is to become part of a Regional District water system that is deemed as Excess or Extended services.

**DEFINITIONS**

**Benefitting Land** means lands that benefit from an extended service within a Regional District water system boundary.

**Development Agreement** means an agreement executed between the Developer and the Regional District that outlines the requirements for installation of water infrastructure by the Developer that is to become part of a Regional District water system.

**Excess Service** means the oversizing built into the water system in order to provide excess capacity to service properties other than the land being developed.

**Extended Service** means the water system infrastructure that is being installed by a developer to service their development, but which also extends the immediate capability of water servicing to other properties.

**Latecomer Agreement** means the executed Latecomer Agreement as the legally binding contract between the Developer and the Regional District.

**Latecomer** means the registered owner of lands benefitting from the construction of the extended services.

**Latecomer Charge** means a charge imposed on the benefitting lands which will be collected by the Regional District as a condition of a latecomer connecting or using extended services.

**Substantial Completion** means the extended or excess service work is sufficiently complete in accordance with the Development Agreement to the point that it may be used for its intended purpose.

## **1 General Administration**

Latecomer charges apply to Excess or Extended water services required as part of the subdivision, development process, or building permit process within a Regional District owned water system. The Latecomer Agreement Application submitted by the Developer is reviewed and approved by the Manager.

The Regional District may pay the cost of oversizing or extending of water services subject to funding availability and Board approval. The Developer shall not be eligible for Latecomer Charge benefits for any over sizing or additional component of water service extension paid for by the Regional District.

Benefitting lands are limited to:

- a) Parcels fronting the Excess or Extended services, or parcels fronting public roads where future water main extensions from the Excess or Extended services is feasible;
- b) Parcels that would achieve normal operating pressures as outlined in Bylaw 2824, as amended or replaced; and
- c) Parcels within the existing water system boundary.

A parcel with an existing service connection will be reconnected to the new service without a Latecomer Charge applied. Parcels with on-site servicing, such as a well, will not be entitled to this free connection.

Latecomer charges do not apply to offsite works and services which are voluntarily installed by a Developer or where the Developer has waived their right to collect latecomer charges.

Interest on Latecomer Charges shall be calculated annually at 1% and payable for the period beginning on date of Substantial Completion, up to the date that the benefitting lands water service is made.

Building and/or Development permits pursuant to the Subdivision and Development Bylaws will not be issued for works and services which are the subject of a latecomer charge until the Latecomer Agreement and the Development Agreement have been executed.

Before the Regional District will execute a Latecomer Agreement with the Developer, the Developer must pay an application administration fee to the Regional District in the amount prescribed in the Water Utility Rates, Charges, and Charges Bylaw 2825, as amended or replaced.

The term for the Latecomer Agreement will be set for the 10<sup>th</sup> anniversary of the Substantial Completion date, with no opportunity for extension.

## **2 Procedure**

Staff is to establish and maintain procedures for process, approval, administration, collection, and reimbursement of Latecomer charges.

## **3 Authority for Execution**

Latecomer Agreement contracts must be authorized by the General Manager of Environmental Services with the approval of the Chief Administrative Officer.

## **4 Related Legislation**

*Local Government Act* Part 14 – Planning and Land Use Management Section 508.



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Area A Economic Development Commission  
OPEN MEETING MINUTES**

**4:00 p.m. MST  
Wednesday, July 6 2022  
Remote Meeting**

**COMMISSION MEMBERS PRESENT**

Director Jackman	Area A
Commissioner MacMahon	Kootenay Bay - Chair
Commissioner Medhurst	Crawford Bay
Commissioner Bertram	Crawford Bay/Grey Creek
Commissioner Toole	Crawford Bay/Boswell

**COMMISSION MEMBERS ABSENT**

Commissioner Cullinane	Boswell
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**STAFF**

Christine Hopkyns	Meeting Coordinator
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**GUESTS**

Megan Rokeby-Thomas	Kootenay Lake Chamber of Commerce
Farley Cursons	East Shore Trail and Bike Association

**1. WEBEX REMOTE MEETING INFO**

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m26ab6c4f2d6210054ed3579e5b191f78>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2463 986 8779

**Meeting Password:** jmK46UPZMD3

**2. CALL TO ORDER**

Chair MacMahon called the meeting to order at 4:04 p.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**



We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the July 6, 2022 Area A Economic Development Commission meeting, be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The March 2, 2022 Area A Economic Development Commission minutes, have been received.

**6. OLD BUSINESS**

**6.1 Kootenay Geothermal Project Update**

Commissioner MacMahon provided an update on the Kootenay Geothermal Project. He shared that funding was received from Community Sustainable Living Advisory Committee and Economic Development Committee, as well as preliminary funding from the College of the Institute Canada, which will not be received until mid-program. The Community Development grant is funding the first portion of the project, field geology and the student has been hire as of June 19, 2022 for fieldwork. As well, work with Selkirk College has begun for a proposal for drone work, which will work in collaboration with a University of Victoria.

**7. NEW BUSINESS**

**7.1 East Shore Trails And Bike Association – Funding Request**

Farley Cursons, East Shore Trail and Bike Association, provided background of the East Shore Trails and Bike Association projects and funding requests. Mr. Cursons submitted two Area A – Economic Development Commission grant applications for consideration.

**MOVED** and seconded,  
AND Resolved that it be recommended to the Board:

That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Association for the amount of \$10,000 as leverage for the Columbia Basin Trust application to be paid from the Economic Development – Area A Service S107 2022 Budget.

**Carried**

**MOVED** and seconded,  
AND Resolved that it be recommended to the Board:

That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Society Association for the amount of \$2594.52 for maps and website updates to be paid from the Economic Development – Area A Service S107 2022 Budget.

Carried

**7.2 East Shore Life Upgrades**

Director Jackman and Megan Rokeby-Thomas, Kootenay Lake Chamber of Commerce, provided the Commission with an update regarding the Eastshore.life website upgrades.

Megan Rokeby-Thomas will provide a written report regarding the Eastshore.life website upgrades at the September 7, 2022 EDC – Area A meeting.

**7.3 Kootenay Lake Chamber of Commerce (KLCC) –Funding**

Megan Rokeby-Thomas, Kootenay Lake Chamber of Commerce, provided the Commission with overview regarding the KLCC funding request. She shared highlighted of the projects the KLCC has been working on.

Megan Rokeby-Thomas will provide the Area A – Economic Development Commission Grant Application at the September 7, 2022 EDC - Area A meeting.

**7.4 2022 Budget Review**

Director Jackman provided the Commission with an overview of the 2022 Area A – Economic Development Commission budget.

**7.5 For Information: In-Person Meeting Location For Hybrid Meeting Model**

The following location has been determined to hold the in-person meetings for the Area A Economic Development Commission:

**Location Name: Crawford Bay Hall**

**Location Address: 16230 Wadds Rd., Crawford Bay, BC**

The facility listed above will be able to accommodate the remote requirements for the meeting.

**8. PUBLIC TIME**

The Chair will call for questions from the public at 5:11 p.m.

**9. NEXT MEETING**

The next Area A Economic Development Commission meeting is scheduled for September 7, 2022 at 4:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

That the Area A Economic Development Commission meeting be adjourned at 5:14 pm MST.

Carried

Digitally approved by

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**G. MacMahon, Chair**

#### **RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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- 1. That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Association for the amount of \$10,000 as leverage for the Columbia Basin Trust application to be paid from the Economic Development – Area A Service S107 2022 Budget.*
- 2. That the Board approve the funds requested in the Grant Application from the East Shore Trails And Bike Society Association for the amount of \$2594.52 for maps and website updates to be paid from the Economic Development – Area A Service S107 2022 Budget.*



## Regional District of Central Kootenay CRESTON VALLEY SERVICES COMMITTEE Open Meeting Minutes

Tuesday, July 12, 2022  
9:00 am  
RDCK Remote Meeting  
The meeting is held remotely due to COVID-19

### COMMISSION MEMBERS PRESENT

Director Jen Comer (CHAIR)	Town of Creston
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C

### STAFF PRESENT

S. Horn	Chief Administrative Officer - RDCK
M. Moore	Chief Administrative Officer – Creston
J. Chirico	General Manager of Community Services
Craig Stanley	Manager of Recreation - Creston and District Community Complex
Jon Jackson	Emergency Program Coordinator (Creston)
C. Gaynor	Regional Parks Manager
M. Crowe	Planner
C. Hopkyns	Meeting Coordinator

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### 1. WEBEX REMOTE MEETING INFO

#### Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m61bb0c69718ded1be944cdf64c26b6e8>

#### Join by Phone:

1-844-426-4405 Canada Toll Free  
+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2453 876 8402

**Meeting Password:** DiC2sUJDB37

**2. CALL TO ORDER**

Chair Comer called the meeting to order at 9:01 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

**Moved** and seconded,

And Resolved:

The agenda for the July 7, 2022 Creston Valley Services Committee meeting be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The May 31, 2022 Creston Valley Services Committee minutes, have been received.

**6. DELEGATE**

No delegates.

**7. STAFF REPORTS**

**7.1 Emergency Services - Second Quarter Work Report**

The Committee Report dated June 2022 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services - Second Quarter Work Report, has been received.

Jon Jackson, Emergency Program Coordinator, provided an overview to the Committee regarding the Emergency Services second quarter report and answered the Committees questions.

**7.2 Creston Valley Fire Service - Second Quarter Report**

The Committee Report and Presentation dated April 1 - June 26, 2022 from Jared Riel, Fire Chief, re: Creston Valley Fire Service - First Quarter Report, has been received.

Mike Moore, Town of Creston - Chief Administrative Officer, reviewed with the Committee the Emergency Services Second Quarter Report and answered the Committees questions.

**7.3 Creston & District Community Complex Operations Update**

Craig Stanley, Manager of Recreation, will provide a verbal report and presentation to the Commission regarding the Creston & District Community Complex operations update

Craig Stanley, Manager of Recreation, presented a Power Point presentation regarding the Creston & District Community Complex operations update and answered the Committees questions.

#### **7.4 Traditional Use Study**

The Committee Report dated June 29, 2022 from Mark Crowe, Park Planner, re: Traditional Use Study, has been received.

Mark Crowe, Park Planner, reviewed the Committee Report regarding the Traditional Use Study. Mark Crowe and Cary Gaynor, Regional Parks Manager, answered the Committees questions.

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board approve an amount up to \$100,000 for Traditional Use Study work with Ktunaxa Nation Council at 2 locations in Service S201 Regional Parks – Creston and Areas B and C and at 3 locations in Service S205 Regional Parks – Electoral Area A.

**Carried**

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board approve funding for the Traditional Use Study work from Regional Park Services as follows:

\$50,000 from consulting services under Service S201 Regional Parks – Creston and Areas B and C, with an additional \$25,000 from consulting fees from Service S205 Regional Parks – Electoral Area A.

**Carried**

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board authorize staff to secure the remaining budget required for the Traditional Use Study work by means of external funding or alternatively adjust the project scope and services to match available funding.

Carried

**RECESS/  
RECONVENE** The meeting recessed at 10:30 a.m. for a break and reconvened at 10:36 a.m.

**8. NEW BUSINESS**

**8.1 Creston Valley Public Library Update**

The Committee Report dated May 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library Finance Report, Operations Report, and Library Usage Report, have been received.

**8.2 2022 Budget - Service 108**

Chair Comer requested a discussion regarding Service 108 budget.

Stuart Horn, RDCK - Chief Administrative Officer, provided the Committee with an update regarding the 2022 Service 108 Creston, Area B and C budget.

**Staff Direction:** That staff prepare an Economic Action Partnership budget worksheet for the August 4, 2022 Creston Valley Services Committee meeting.

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board approve the payment of \$4000 from S108 Creston, Area B and C Economic Development to Kootenay Employment Services for the purpose of the Economic Action Partnership photo bank.

Carried

**8.3 Town of Creston – Downtown Revitalization Plan Funding Request**

The memorandum dated June 29, 2022 from Michael Moore, Chief Administrative Officer, Town of Creston, re: Town of Creston – Downtown Revitalization Plan Funding Request, has been received.

Micheal Moore, Town of Creston - Chief Administrative Officer provided the Committee with an overview of the Downtown Revitalization Plan Funding Request for Creston.

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board approve the payment of \$15,000 from the funds held under S108 Creston, Area B and C Economic Development for the Economic Action Partnership to update to the Town of Creston’s Downtown Revitalization Plan.

**Carried**

**8.4 Town of Creston – Housing Liaison Funding Request**

The memorandum dated June 29, 2022 from Michael Moore, Chief Administrative Officer, Town of Creston, re: Town of Creston – Housing Liaison Funding Request, has been received.

Micheal Moore, Town of Creston - Chief Administrative Officer, provided the Committee with an overview of the Housing Liaison Funding Request for Creston.

**Moved** and seconded,

And resolved that it be recommended to the Board:

That the Board approves the reallocation of \$30,000 per year for three years (\$90,000 total) towards the Town of Creston’s Housing Initiative, using surplus funds from S108 Creston, Area B and C Economic Development, that the Town of Creston is holding from the Health Professional Recruitment program.

**Carried**

**8.5 Creston Valley Tourism Society Board - Invitation for Nominations - Service 108 Representation**

The correspondence dated July 24, 2022 from Jess Willicome, re: Creston Valley Tourism Society Board - Invitation for Nominations - Service 108 Representation has been received.

**Moved** and seconded,

And resolved:

The Creston Valley Services Committee nominates Tanya Wall, RDCK Area B Director, for the Creston Valley Tourism Society Board.

**Carried**

**8.6 For Information: In-Person Meeting Location For Hybrid Meeting Model**

The following location has been determined to hold the in-person meetings for the Creston Valley Services Committee:

Location Name: Creston and District Community Complex

Location Address: 312 19th Avenue North, Box 477, Creston, BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

**9. PUBLIC TIME**



The Chair will call for questions from the public and members of the media at 11:29 a.m.

**10. NEXT MEETING**

The next Creston Valley Services Committee meeting is scheduled for August 4, 2022 at 9:00 a.m.

**11. ADJOURNMENT**

**Moved** and seconded,  
And resolved:

The Creston Valley Services Committee meeting be adjourned at 11:30 a.m.

**Carried**

Digitally approved by

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Jen Comer, Chair

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Christine Hopkyns, Meeting Coordinator

**RECOMMENDATIONS TO THE BOARD OF DIRECTORS**

1. *That the Board approve an amount up to \$100,000 for Traditional Use Study work with Ktunaxa Nation Council at 2 locations in Service S201 Regional Parks – Creston and Areas B and C and at 3 locations in Service S205 Regional Parks – Electoral Area A.*
2. *That the Board approve funding for the Traditional Use Study work from Regional Park Services as follows:  
\$50,000 from consulting services under Service S201 Regional Parks – Creston and Areas B and C, with an additional \$25,000 from consulting fees from Service S205 Regional Parks – Electoral Area A.*
3. *That the Board authorize staff to secure the remaining budget required for the Traditional Use Study work by means of external funding or alternatively adjust the project scope and services to match available funding.*
4. *That the Board approve the payment of \$4000 from S108 Creston, Area B and C Economic Development to Kootenay Employment Services for the purpose of the Economic Action Partnership photo bank.*
5. *That the Board approve the payment of \$15,000 from the funds held under S108 Creston, Area B and C Economic Development for the Economic Action Partnership to update to the Town of Creston’s Downtown Revitalization Plan.*

6. *That the Board approves the reallocation of \$30,000 per year for three years (\$90,000 total) towards the Town of Creston's Housing Initiative, using surplus funds from S108 Creston, Area B and C Economic Development, that the Town of Creston is holding from the Health Professional Recruitment program.*

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Creston Valley Services Committee Meetings***

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1. *That staff prepare an Economic Action Partnership budget worksheet for the August 4, 2022 Creston Valley Services Committee meeting.*

## Angela Lund

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**From:** Nicole Brown  
**Sent:** July 19, 2022 9:20 AM  
**To:** Angela Lund  
**Subject:** Resolutions

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Angela,

Below are the resolutions Council passed last night.

1. THAT Council rescind the May 17, 2021 Resolution R149-21 appointing Mayor Duff as Director to the Board of the Regional District of Central Kootenay for a two-year term ending November 30, 2022.
2. THAT Councillor Dan Rye be appointed as Director to the Board of the Regional District of Central Kootenay for the remainder of the current term ending November 30, 2022.
3. THAT Council rescind the May 17, 2021 Resolution R151-21 appointing Councillor Dan Rye as Alternate Director to the Board of the Regional District of Central Kootenay for a two-year term ending November 30, 2022.
4. THAT Mayor Kirk Duff be appointed as Alternate Director to the Board of the Regional District of Central Kootenay for the remainder of the current term ending November 30, 2022.
5. THAT Mayor Kirk Duff be appointed to the Castlegar and District Recreation Commission for the remainder of the term ending November 30, 2022.

### Nicole Brown

Manager of Corporate Services

**Direct** 250 365 8953 | **Cell** 250 365 9878

City Hall - 460 Columbia Ave., Castlegar, BC V1N 1G7

[info@castlegar.ca](mailto:info@castlegar.ca) | Tel: 250 365 7227

# CASTLEGAR

 Always more at [castlegar.ca](http://castlegar.ca)

 [CityofCastlegar](https://www.facebook.com/CityofCastlegar)



**Garry Jackman**

Director of Electoral Area A – Wynndel/  
East Shore Kootenay Lake

June 27, 2022

Canada Community Building Fund

Dear grant reviewer:

**RE: Creston Valley Market Park Phase 2**

This letter is to express my support for the application by the Town of Creston for the Canada Community Building Fund for phase 2 of the Creston Valley Market Park project.

As the electoral area Director for the Regional District of Central Kootenay Area A – Wynndel/East Shore Kootenay Lake I work with my local government colleagues on various projects which will provide joint benefits to our residents and visitors. Such projects developed within the Creston Valley, or more specifically within the town boundaries, serve not only town residents but also the majority of the rural population in the three surrounding electoral areas who view Creston as their hub for most of their shopping and much of their recreation.

Our collective goals are outlined in our Stronger Together strategic document which highlights projects and community supports which will encourage economic growth in our areas of strength. The Market Park project aligns with several goals in the strategy which was developed jointly with the Town and the Directors for the surrounding electoral areas. The project will support growth in both the tourism and agricultural sectors. Establishing a permanent farmers market at the Market Park site is key to supporting our smaller agricultural producers and retaining a higher percentage of revenues from the agricultural sector within our local communities.

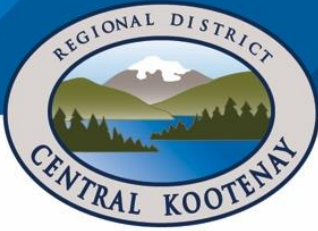
The surrounding green space will rehabilitate a neglected site and bring benefits to both tourists and residents while supporting local reconciliation with the featured Yaqan Nukiy Heritage Park.

Overall the project is timely and fits with our shared long term goals.

A handwritten signature in black ink, appearing to read "Garry Jackman".

Sincerely,  
Garry Jackman  
RDCK Director Area A – Wynndel/East Shore Kootenay Lake

Cc: Angela Lund, RDCK Deputy Corporate Officer  
Natasha Ewashen, Town of Creston



**Garry Jackman**

Director of Electoral Area A – Wynndel/  
East Shore Kootenay Lake

June 27, 2022

CBT Land Acquisition Grants

Dear grant reviewer:

**RE: Purchase of St. Anselm's church property**

As the electoral area Director for the Regional District of Central Kootenay Area A – Wynndel/East Shore Kootenay Lake I wish to express my support for the purchase of the St. Anselm's church property in Boswell by the Boswell Historical Society.

The church is a relatively small gathering place in the Boswell community used less often year by year for religious services but continually used by local groups to hold meetings or celebrations. The proposed sale of the property to an outside investor could result in the loss of the only local gathering place aside from the much larger community hall which is expensive to heat and maintain and is less accessible in winter months. The St. Anselm's property also has a highly visible, attractive lawn area which has been used for purposes ranging from art displays to community markets. It is a 'right sized' facility for so many events that there is great value in retaining the property within the public realm.

For several years now the building and site has been maintained by a strong core of community volunteers, so the ongoing maintenance through the society will be in good hands. Please note that I have recommended an RDCK (Area A) Community Development grant in the amount of \$5K to support the acquisition as a show of my solid support.

Sincerely,

A handwritten signature in black ink, appearing to read "Garry Jackman".

Garry Jackman  
RDCK Director Area A – Wynndel/East Shore Kootenay Lake

Cc: Angela Lund, RDCK Deputy Corporate Officer



**Adam Casemore**  
Director of Electoral Area C

June 21, 2022

To Whom It May Concern:

**RE: CRESTON MARKET PARK**

As the Director for Regional District of Central Kootenay (RDCK) Electoral Area C, I am proud to support the Town of Creston as they apply for funding for the Creston Market Park – Phase 2. I hope that I can help to articulate the value of this investment in strengthening our community and our local economy.

In 2015, the Town of Creston undertook a review of their Official Community Plan. The review was ambitious in the extent to which it aimed to engage the residents of the Creston Valley in planning for the future. People of all ages and from all parts of our region, including the Area C communities of Duck Lake, Lakeview, West Creston (Flats) and South Reclamation, helped to shape Creston's OCP.

The Town and their consultants shared the results of the consultation as it progressed. As they did, I was struck by five strong themes: 1) a desire for a more cohesive and inclusive sense of local identity; 2) a call for central gathering spaces to bring community together; 3) a sense of optimism about the economic prospects facing our area; 4) confidence in the need for significant strategic investments in community economic development; and, 5) an expectation that stakeholders will collaborate to advance regional goals. It is my belief that Market Park embodies all of these themes. As a former Councilor for the Town of Creston, I attended several engagement events as part of the OCP community consultation. The community support for the Market Park project was resounding and consequently, the conceptual design is featured in the Town of Creston's OCP (adopted in 2017) as a foundational piece of our community's vision. The addition of the Yaqan Nukiy Amakis is an important component of the project. Yaqan Nukiy Amakis will be an important step to advancing the understanding, appreciation, and celebration of the Yaqan Nukiy.

The Farmers' Market showcases vendors from the entire Creston Valley, including several entrepreneurs that are residents of Area C communities. Market Park will help to incubate the agriculture, food production, art and artisan businesses that get their start at our local Farmers' Market. This project will reflect the ability of all stakeholders in the Creston Valley to work together and truly be a place that brings our Valley together.

Phase 2 of Market Park will complete this project. Features such as archways, covered seating areas, public art, cultural infrastructure and play-based infrastructure, will secure Market Park as a gathering place for the entire Valley and a destination point for visitors.

By investing in this project, the Canadian Community Building Fund would be making a remarkable investment in strengthening the communities and the economy of the entire Creston Valley. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Casemore', with a stylized flourish at the end.

Adam Casemore  
Electoral Area 'C' Director  
Regional District of Central Kootenay

These board highlights provide a general overview of discussion items and major decisions made at the Board of Directors meeting on **May 27/28, 2022**, which was held in person in Nakusp. It excludes confidential information such as business negotiations, personnel issues and legal matters.

- The *2021/22 Annual Service Plan Report* and the *2021/22 Consolidated Financial Statements* for the year ended March 31, 2022 were approved. They will be available at [ourtrust.org/annualreport](https://ourtrust.org/annualreport) when the provincial Public Accounts are released in August.
- The Trust currently has several committees which provide advice on how the Trust delivers benefits in the region.

The Board approved the appointment of Wendy King to the Environment Advisory Committee for a three-year term to expire May 31, 2025. Wendy resides in the Slocan Valley and is the President of the Slocan Lake Stewardship Society.

The Board also approved the reappointment of Pamela Cowtan to the Environment Advisory Committee for a two-year term to expire September 30, 2024.

Learn more about our advisory committees at [ourtrust.org/advisorycommittees](https://ourtrust.org/advisorycommittees).

- The following is the 2022 meeting schedule for the Trust Board of Directors:
  - July 22/23                      Golden
  - September 22                Valemount (Annual General Meeting)
  - September 23/24            Valemount
  - November 25/26            Rossland
- Board meeting minutes are posted to the Trust website after they have been approved by the Board at the following meeting. View minutes here: [ourtrust.org/publications](https://ourtrust.org/publications).





Columbia River Treaty Monthly Update for the Local Governments' Committee  
April to June 2022

***Issued June 27, 2022***

**Highlights**

- Canada-U.S. negotiations progress with informal meetings
- Province of B.C.'s virtual public information sessions
- Columbia Basin Regional Advisory Committee meeting in Valemount, B.C.

**Canada-U.S. Treaty Negotiations**

**Canada-U.S. Negotiations**

- Canada and the U.S. have met informally four times this year on March 30, April 17, May 17 and May 24 to discuss ways of advancing negotiations. These meetings were arranged to ask questions and seek clarification about issues related to each country's initial proposals, which were tabled in 2020.
- During the meeting on May 17, the U.S. presented a new proposal, which included a framework for operations and addresses flood-risk management, hydropower co-ordination, ecosystem co-operation and Canadian operational flexibility.
- The Canadian negotiating team, which includes representatives from Canada, B.C. and the Ktunaxa, Secwepemc and *Syilx* Okanagan Nations, continues collaborating on developing and refining negotiating positions that will benefit the B.C. portion of the Columbia Basin.
- As negotiations progress, the Province is maintaining its engagement with the Columbia Basin Indigenous Nations, local governments and residents to ensure Basin interests are reflected in a modernized Treaty.

**Exploring Domestic Governance Options**

- Pacific Resolutions, the contractor hired by B.C. under direction of the Negotiations Advisory Team to explore potential domestic CRT governance options, facilitated a virtual session with the Columbia Basin Regional Advisory Committee on March 16 to seek initial input that would inform this process. This followed a session with the LGC which was held on March 8.



- CBRAC members expanded on their initial input during their recent meeting in Valemount, B.C. on May 30 and 31. Additional feedback from that meeting will be summarized and shared with the CRT Governance Steering Committee.
- The public will be consulted once more concrete options are formed.

## **Public Engagement**

### **CRT Virtual Public Information Sessions**

The B.C. CRT Team hosted two virtual public information sessions in May and June.

1. The first event was held May 16, 2022, titled **Canada-U.S. Negotiations: Where We Are and What's to Come**. It featured the latest updates on CRT negotiations and described the process for modernizing the Treaty in both countries. Speakers included Canada's Chief Negotiator for the Treaty, Sylvain Fabi, lead members of the Canadian negotiation delegation from B.C. and the Ktunaxa, Secwepemc and *Syilx* Okanagan Nations, and Distinguished Professor Emerita from University of Idaho, Barb Cosens. See the [Agenda](#) for the full list of speakers.

Over 200 people participated from across the Columbia Basin in Canada and the U.S., asking questions about the process for modernizing the Treaty and how key interests are being considered as part of Canada-U.S. negotiations. Some of the topics raised included: Treaty reservoir levels, Upper Columbia salmon reintroduction, ecosystems, climate change, flood risk management, hydropower generation, and fair and equitable sharing of benefits between the two countries. People also asked about Indigenous Nations' and U.S. Tribes' participation in the Treaty modernization process, and how the views of younger populations and underrepresented groups are being included.

2. The second event was held on June 15, 2022, titled **Exploring Ecosystem Improvements through the Columbia River Treaty**. This session provided an overview of Indigenous-led research and assessments underway to determine how reservoir and river operations might be modified to improve aquatic and riparian ecosystems in the B.C. portion of the Columbia Basin. Presentations focused on three specific areas: operations to restore floodplain, riparian and wetland ecosystems, operations to restore natural river functions, and operations to assist in restoring anadromous salmon. See the [Agenda](#) for the list of speakers.

The research shared during the session is being conducted by the CRT Ecosystem Function Subcommittee, which was established by the Negotiations Advisory Team to explore how ecosystems could be considered and, ideally, enhanced in a modernized Treaty. The Ecosystem Function



Subcommittee is led by the Ktunaxa, Secwepemc and *Syilx* Okanagan Nations and includes representatives from provincial and federal agencies and consultants. The Negotiations Advisory Team includes representatives from Canada, B.C. and the three Nations and provides advice and information to Canada's Columbia River Treaty negotiating team.

130 people attended the event from both sides of the border, asking a range of questions including: how climate change is being considered, the outlook for salmon restoration in the Upper Columbia Basin, whether it's possible for ecosystem needs to be balanced with other interests along the river, such as flood risk management, power generation, recreation and agriculture, and how Indigenous knowledge is represented in this work.

The public is encouraged to share their feedback on the research underway by filling in the [online survey](#), or emailing [columbiarivertreaty@gov.bc.ca](mailto:columbiarivertreaty@gov.bc.ca) for a hard copy. The survey will be open until 4pm Pacific Time on July 11, 2022.

Recordings of both events along with supporting materials are available on the [B.C. CRT website](#) and have been shared on [Facebook](#) and [Twitter](#).

### **Columbia Basin Regional Advisory Committee**

- The Columbia Basin Regional Advisory Committee (CBRAC) met on May 30 and 31, 2022 for a mixed in person/online meeting in Valemount B.C. This was the first time CBRAC had the option to meet in person since 2019. 19 members made the trip to Valemount and another 14 members joined by Zoom. Only 7 members were unable to attend.
- Members who gathered in Valemount began the two days with a trip to the Valemount Marina on the Kinbasket Reservoir. They witnessed the reservoir at a time when water levels were very low. While standing on the shore, members heard stories and perspectives about the region from Nathan Matthew of the Secwepemc Nation, Valemount Mayor Owen Torgerson, and Valemount Councillor Donnie McLean. Everyone in attendance, including Kathy Eichenberger, Executive Director of the B.C. CRT Team, commented on how impactful it was to see the reservoir drawn down.
- The meeting convened after the field trip with presentations from BC Hydro on the Kinbasket Debris Management and Revegetation Programs, the Non-Treaty Storage Agreement and the latest updates on BC Hydro's Columbia region operations.



- The second day featured an update on Canada-U.S. negotiations; presentations on the CRT Planning Model<sup>1</sup> governance structure and progress on the development of performance measures for ecosystem and socio-economic values that will feed into the model; and a discussion about how CBRAC sees itself contributing to future implementation of the CRT. During the last session of the meeting, Kathryn Teneese, Chairperson of the Ktunaxa Nation Council and Nathan Matthew of the Secwepemc Nation shared their perspectives on the Declaration on the Rights of Indigenous Peoples Act and the CRT, followed by a question-and-answer discussion with CBRAC members. Rosalie Yazzie of the Syilx Okanagan Nation was invited to participate but was unable to attend. She sent her regrets.
- See the [Agenda](#) for more detail.
- CBRAC members felt this was one of the best meetings to date. They appreciated the agenda topics and were grateful for the ability to meet in person again, and by Zoom. The field trip to Kinbasket Reservoir was a highlight for all those who attended.
- A summary of this meeting will be available in the fall.

### **Ongoing Communication**

- The B.C. CRT Team is open to suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email [Brooke.McMurchy@gov.bc.ca](mailto:Brooke.McMurchy@gov.bc.ca) if you are aware of any opportunities in your communities.

### **Community Interest Projects**

The B.C. CRT Team continues work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

#### **Columbia Basin Agriculture Support**

- BC CRT team met with the new Kootenay regional agrologist and is continuing to explore potential areas for further research or support.
- No feedback received to date on the summary report. It is posted, together with the CRT Agriculture Discussion Paper, on the [B.C. Columbia River Treaty website](#)

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<sup>1</sup> CRT PM is a computerized model being used to examine scenarios for how the Canadian Treaty dams could be operated differently to meet Basin interests for ecosystems, Indigenous cultural values, flood-risk management, hydro power generation, and socio-economic objectives. The results will inform the Canadian negotiating team's discussions on how to address these objectives in a modernized Treaty, and what level of flexibility is needed in B.C. to meet Basin interests. The modelling project is being led by a technical working group reporting to the Negotiation Advisory Team, which includes representatives from Canada, B.C. and the Ktunaxa, Secwepemc and Syilx Okanagan Nations and provides advice and information to Canada's negotiating team.



- The B.C. CRT Team continues to welcome feedback on the summary report and discussion paper. There is no time limit for submissions.

### **Columbia River Treaty Heritage Project**

- The CRT Heritage Project Steering Committee met on April 28 and May 26, 2022. They reviewed an online Expression of Interest form and content of a draft Columbia River Treaty Uncovery Tour website. The audiences of the website at this stage of the project are interested community groups, others wanting to be part of the project/tour and potential funders. The website is not currently for tourists because community projects that will be featured still need to be developed.
- The Steering Committee found the draft website too negative to be easily marketed and wanted more contemplative pictures of the beauty and activities that were in the region before the Treaty was implemented to better align with the project goal of acknowledging what was lost. Before and after pictures are of interest, in particular pictures of specific locations rather than broad landscape overviews.

### **Creston Valley Dikes Management**

- The Town of Creston re-posted the RFP for an engineer to undertake a risk assessment of the entire Creston Valley dike system after receiving no submissions on an RFP posted in February. Proposals were recently reviewed, and a decision is expected soon.
- The newly hired coordination team continues to work with the Creston Valley Flood Management Partnership (CVFMP) and recently facilitated a very successful group field trip to inspect some of the dikes.
- The CVFMP is continuing to move forward on formalizing the partnership and researching potential issues/limitations.
- The B.C. CRT Team is assisting with some of the funding research and recently facilitated a meeting between the coordinator team and the new Kootenay regional agrologist.

### **Duncan Dam Fish Passage**

- Due to a high snowpack in the Columbia this year, a shorter construction window is anticipated this summer risking insufficient time to complete the weir replacement work. As a result, construction is deferred to Spring 2023. However, pre-construction work including surveying and rock scaling will go forward in preparation for next year.
- Following a competitive procurement process, the contract for construction and installation of the fish weir was awarded to IDL Projects Ltd.



### **Kinbasket Recreational Opportunities**

- During a CBRAC field trip to Kinbasket Reservoir on May 30, the B.C. CRT Team reaffirmed their willingness to work with the towns of Golden, Revelstoke and Valemount on exploring Kinbasket recreational opportunities.
- In October 2021, the Town of Golden committed to organizing a call with the B.C. CRT Team and key stakeholders.

### **Koocanusa Reservoir Safety Signage**

- Recreation Sites and Trails BC staff have begun to install safety signage at select public boat launches on Koocanusa Reservoir. The remaining signs are expected to be installed over the coming months.



### ***Projects Being Monitored***

#### **Connectivity/Broadband**

- No new updates since February 2022.
- A working group has been formed to provide a forum for improved collaboration between infrastructure owners, government, and telecommunications service providers to remove barriers and facilitate the deployment of broadband internet service to all businesses and residences in B.C. Columbia Basin Trust is a member of this working group.



### **Ecosystem Enhancement – Spatial Mapping Products**

- No new updates since February 2022.
- Arrow and Kinbasket Reservoir spatial mapping data was given to the CRT Ecosystem Function Sub-Committee and to Selkirk College for the CRT portal being developed as part of their [Rural Open Data](#) initiative.
- The CRT Portal project is awaiting the signing of agreements with Indigenous Nations.

### **Koocanusa Debris Management**

- No new updates since July 2021.
- Unexpectedly high reservoir levels in the summer of 2021, linked to greater glacial melt entering tributaries due to the summer's heat dome, resulted in even more debris entering Koocanusa. No changes are expected in BC Hydro's debris management program.
- Better coordination with the U.S. during Treaty negotiations regarding this topic, would improve debris management.

### **Lardeau Valley**

- No new updates since November 2021.
- Columbia Basin Trust's Community Readiness Program was suggested as a source of funding to support the purchase of emergency readiness equipment for community wide benefit for the Lardeau Valley.

### **Nakusp Marina and Breakwater Repairs**

- No new updates since September 2021.
- The first phase of the Nakusp marina and breakwater repair project was completed in July 2020. The Village of Nakusp is seeking funding to repair another 300 feet of the breakwater.

### **Treaty Operating Week**

- No new updates since July 2021.
- The current Treaty Operating Week results in Lower Columbia flow changes over seven days, beginning on Friday/Saturday, impacting weekend recreational users.
- The Treaty Operating Week is a clause in the Columbia River Treaty, and any proposed changes would need to be included in negotiations.



### **Valemount Air Quality Project**

- No new updates since March 2022.
- The Valemount Clean Air Task Force is developing an Air Quality Management Plan, which will set priority action items over the next five years aimed at improving air quality in Valemount. Once completed, the plan will be submitted to council.
- The Clean Air Task Force is expected to recommend initiatives to identify and address other contributions to Valemount's poor air quality, ensuring the most effective use of remaining funds from the Ministry of Energy, Mines and Low-Carbon Innovation.
- While the Clean Air Task Force has not excluded taking a more detailed look at the dust in general, this is currently a lower priority relative to other actions for improving air quality.

### ***Projects on Pause***

- **Grants in Lieu of Taxes** – Standing by to receive questions from the LGC.





# Director's Report

Walter Popoff – Area H

**Report Date: July 10, 2022**

## Union of B.C. Municipalities Focus Group meeting

I attended in Chair Watsons place.

To provide input on an education Module to support responsible conduct in BC, which is in development by UBCM. Facilitated by Paul Taylor UBCM Director of Communications with elected Local Government representation from Nanaimo, Regional District of Nanaimo, Toquaht Nation, Coquitlam, Summerland, Kelowna, Vanderhoof, Squamish and Regional District of Central Kootenay. We provided input on the overall design and concept, based on the foundational principles, scenario based, and interactive learning for the online module to be developed by the Working Group on responsible Conduct. This is a joint working group of UBCM, BC Province and Local Government Management Association. When completed a draft copy will be sent to participants for review in August with the intent to present as a resource at the UBCM Convention in September.

## Federation of Canadian Municipalities - 2022 Conference

I attended all of the Plenary sessions. *The BC Regional Caucus* was interesting in that with the acclamation of all candidates running for positions provided ample time for members to provide input to FCM staff on issues to pursue with the Federal Government. My two issues were: That Federal Government declare affordable Hi Speed internet and Cell service for all, an essential service. Increase Health Care Transfer Payments to the Provinces.

The workshops that I found of interest were. *Green Procurement* which touched on Climate resilience and net-zero operations becoming the basic principles in the way we design and construct public buildings and infrastructure. *Work-life balance as an elected official* explored ways elected officials can balance the demands of public office with personal life and full-or part-time jobs with emphasis on balance and general well-being.

## Regional Connectivity Committee

After the general funding announcements by the Federal and Provincial Ministers on the funding programs we are waiting for the detailed results on our grant applications.

At our last meeting we had a high-level presentation from Curtis Rowe Rogers Director for Community Engagement on Rogers expansion plans into Western Canada and their willingness to partner with Local Government to provide service to underserved communities

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

## Regional Connectivity Knowledge Network

Ian Hobbs, Executive Director, Project Management, Connectivity Division, Ministry of Citizens' Services.

Provided High-level update on LEO (low earth orbit) satellite technology, and its implications for rural and remote connectivity in BC.

Three LEO services currently being offered in BC by Providers:

**Starlink**- LEO-to-the-Home (LTTH) Consumer Internet.

**Starlink/OneWeb** LEO-to-the-Business (LTTB) Business Internet / IP circuits.

**OneWeb** LEO-to-the-Community (LTTC) ISP Backhaul

## Economic Trust of the Southern Interior BC Joint Regional Advisory Committee Meeting

We reviewed the 2<sup>nd</sup> round of applications for approval, of particular interest was approval of the grant requests from:

*Kootenay Outdoor Recreation Society (KORE) - KORE Symposium - Advancing the Outdoor Rec-Tech Sector: \$50,000.*

*Imagine Kootenay - Imagine Kootenay from Across Canada: \$50,000.*

*Community Futures Central Kootenay - Slocan Valley Economic Development Strategic Plan Update: \$15,000*

## Angela Lund

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**To:** Andy Davidoff  
**Subject:** RE: Workforce Housing Webinars

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**From:** Brightwell, Gerri FLNR:EX <[Gerri.Brightwell@gov.bc.ca](mailto:Gerri.Brightwell@gov.bc.ca)>  
**Sent:** June 16, 2022 8:30 AM  
**To:** Sarah Breen <[sbreen@selkirk.ca](mailto:sbreen@selkirk.ca)>  
**Subject:** [EXTERNAL] FW: Workforce Housing Webinars

**This email message originates from a system outside of Selkirk College. Please use caution when opening attachments or clicking links. DO NOT disclose passwords or requests for personal information.**

There will be final report from this project made available as a resource to our communities as well – however it will not be ready to release until later in the spring.

Topic 1: **"What Works in Workforce Housing, and How to Get Started"** Webinar

Meeting Recording:

[https://us02web.zoom.us/rec/share/JF8VXm\\_r3P0t8yXzmWATu1Ff-tgbouFrwKDLH0jlsqLoDwWVpdBjQ5QfsWMyfsK.KOQ8Zci2uWBFphNV](https://us02web.zoom.us/rec/share/JF8VXm_r3P0t8yXzmWATu1Ff-tgbouFrwKDLH0jlsqLoDwWVpdBjQ5QfsWMyfsK.KOQ8Zci2uWBFphNV)

Topic 2: **"What Works in Workforce Housing, and How to Scale Up"** Webinar

Meeting Recording:

[https://us02web.zoom.us/rec/share/yohMC9sfLRww4TNG0iRdJG48ZO6-RzAKf0DCo8-s-9sXcxcE6GOGGio4JzMKEQ9U.XcKtBDcO\\_b-t6wkM](https://us02web.zoom.us/rec/share/yohMC9sfLRww4TNG0iRdJG48ZO6-RzAKf0DCo8-s-9sXcxcE6GOGGio4JzMKEQ9U.XcKtBDcO_b-t6wkM)

Let me know if you have any comments or questions,  
Thanks,

**Gerri Brightwell** (she/her)

Regional Economic Operations Branch – Regional Manager Central/East Kootenay  
Small Business & Economic Development Division  
Ministry of Jobs, Economic Recovery and Innovation  
[Gerri.Brightwell@gov.bc.ca](mailto:Gerri.Brightwell@gov.bc.ca) | 250-688-8388 (Cell) | 236-527-2021 (Office)

# Webinar #1: What Works in Workforce Housing, and How to Get Started

April 8<sup>th</sup>, 2022



Ministry of Jobs, Economic  
Recovery  
and Innovation

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# Introductions

- Ministry team
- Consulting team (CitySpaces Consulting)
- Guest panelists (Sunshine Coast Affordable Housing Society and Generation Homes)

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## Virtual Housekeeping

- Virtual space
- Please mute your microphone to ensure we have clean audio so everyone can hear
- Feel free to turn off your video if it improves your internet connection
- Closed captioning option
- Recording

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## Agenda

- Presentation on workforce housing research (20 minutes)
- Experiences shared by guest panelists (20 minutes)
- Questions and discussion (30 minutes)
- Wrap-up by 3:30pm PST

# Workforce Housing Research





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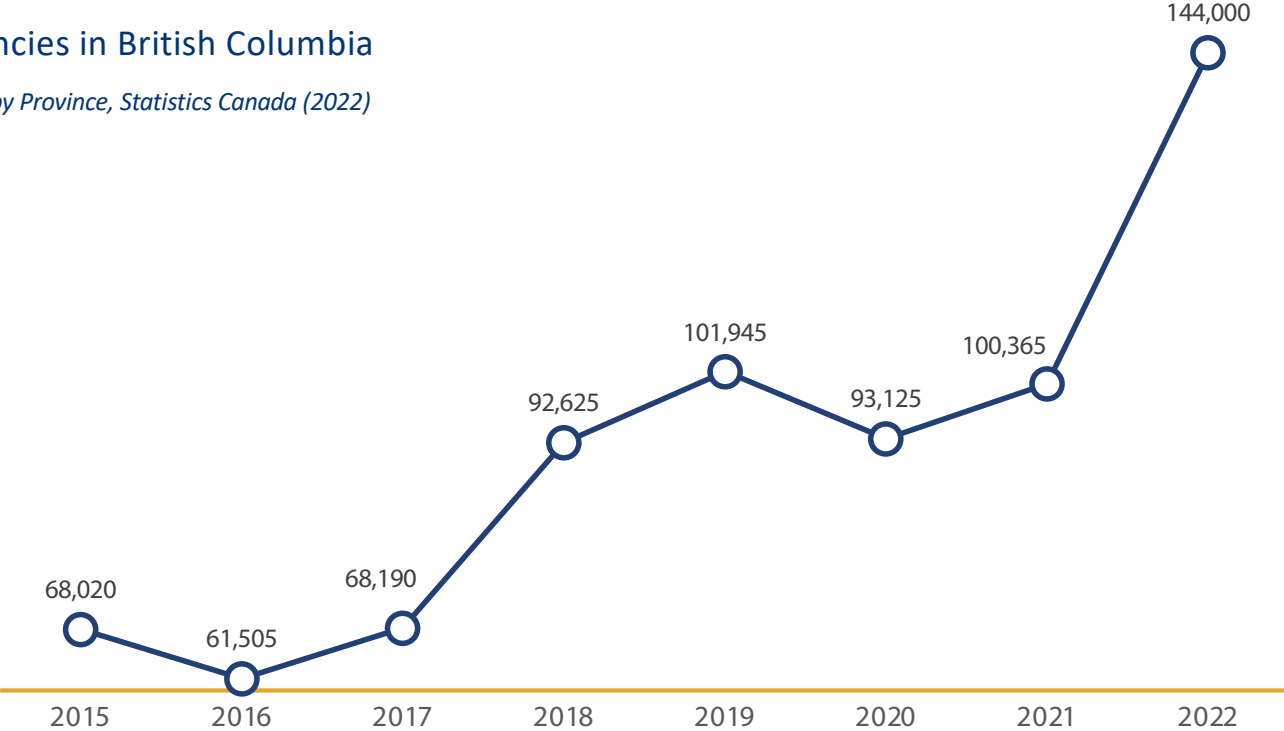
## Workforce Housing Needs in BC

“The Workforce” is a broad term that describes people who occupy jobs that ensure a community functions in good order. In some areas of BC, workers include skilled labour and tradespersons. In other areas, workers include teachers, firefighters, nurses and doctors. Workers can also include people employed in the retail, restaurant and hospitality industries as well as seasonal workers. Every community has its own context and workforce needs.

# Workforce Housing Needs in BC

Total Job Vacancies in British Columbia

Source: Job Vacancy by Province, Statistics Canada (2022)



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## Areas of Concern

- Limited available and suitable housing to attract and retain the workforce, primarily low wage, seasonal and moderate-income workers
- Workers living in inadequate and precarious housing situations which pose risk to their health and safety
- The tangible impact on the economic health of communities

---

## Workforce Housing Research

- Initiated by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (now Ministry of Jobs, Economic Recovery and Innovation)
  - Scan of workforce housing projects in Western Canada
  - Questionnaire
  - Case study interviews

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## Research Highlights: Types of Projects

- **Purpose-built:** find a site, prepare a concept, move through the planning and development process, build, occupy.
- **Acquiring units:** through mechanisms such as density bonus.
- **Turn-key:** existing building that can be easily adapted/converted into housing the workforce.

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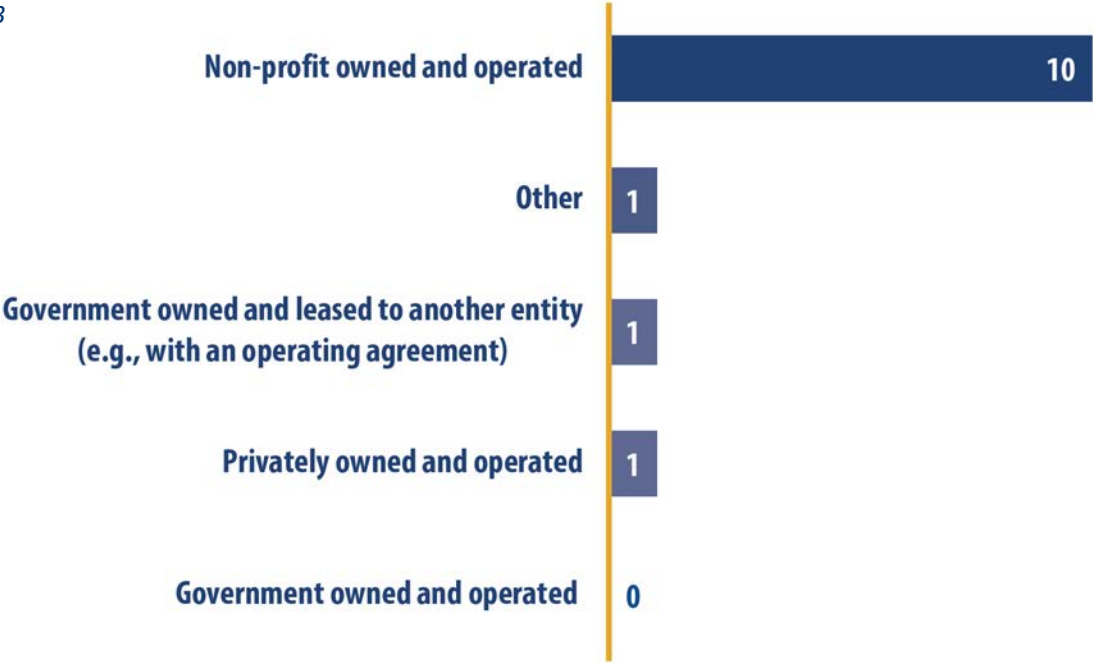
## Research Highlights: How long does it take?

- **Typical projects 3 to 4 years:** maintained momentum, had local government support, and persevered through setbacks.
- **Projects that took 10 to 20 years:** encountered political and community obstacles. High degree of hesitation, loss of momentum.
- **Projects that took 6 months:** strategically positioned themselves for when the right opportunity was presented. Swift action.

# Research Highlights: Models

What is the ownership model?

Number of responses: 13



“Government and non-profit partnership with oversight from municipality worked well. Land was transferred by municipality at no charge, plus some costs were waived. Without those contributions, it would not be a reality”.

# Research Highlights: Key Steps

What steps have you undertaken to move your project forward? Select all that apply.

Number of responses: 13



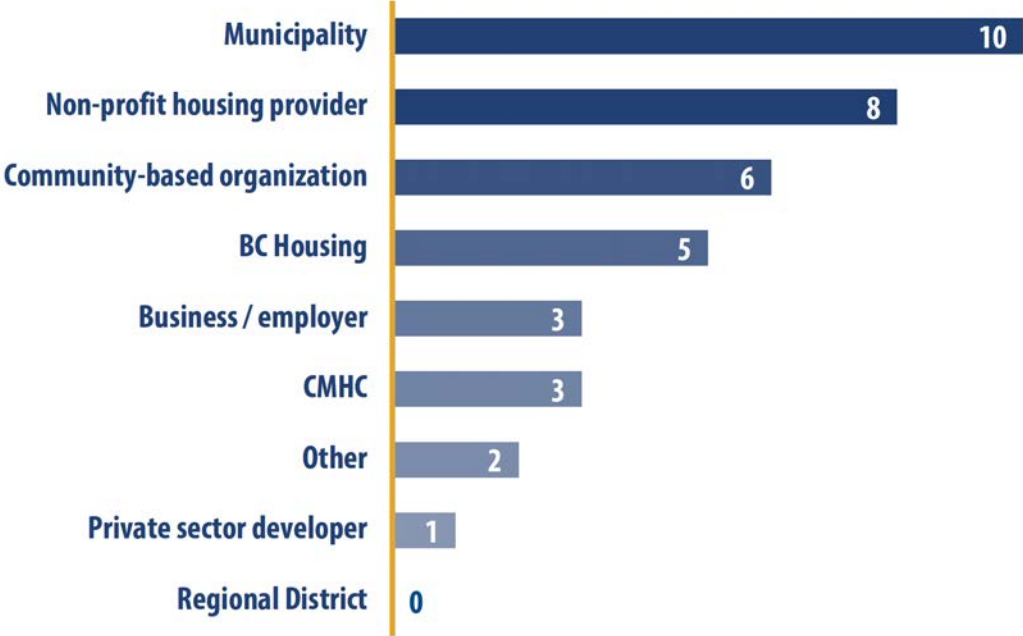
“Find property, create a plan, put the pieces together, finance it, get it approved.”



# Research Highlights: Partnerships

What type of organizations or key players are involved? Select all that apply.

Number of responses: 13

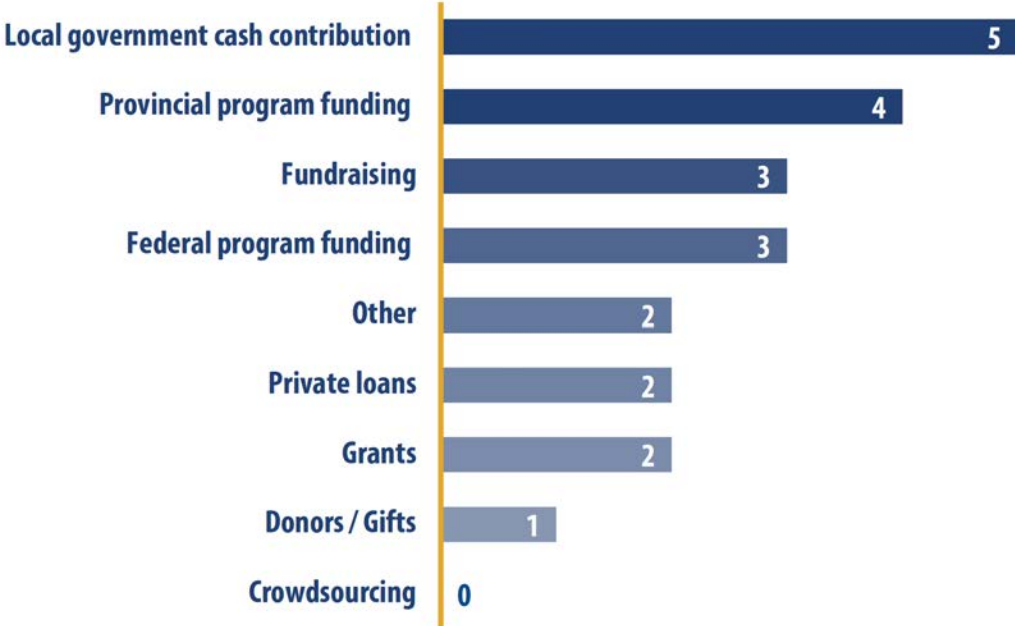


“It’s all about getting the right players at the table.”

# Research Highlights: Funding

What sources of funding contributed to covering the cost of planning and developing this project? Select all that apply.

Number of responses: 13

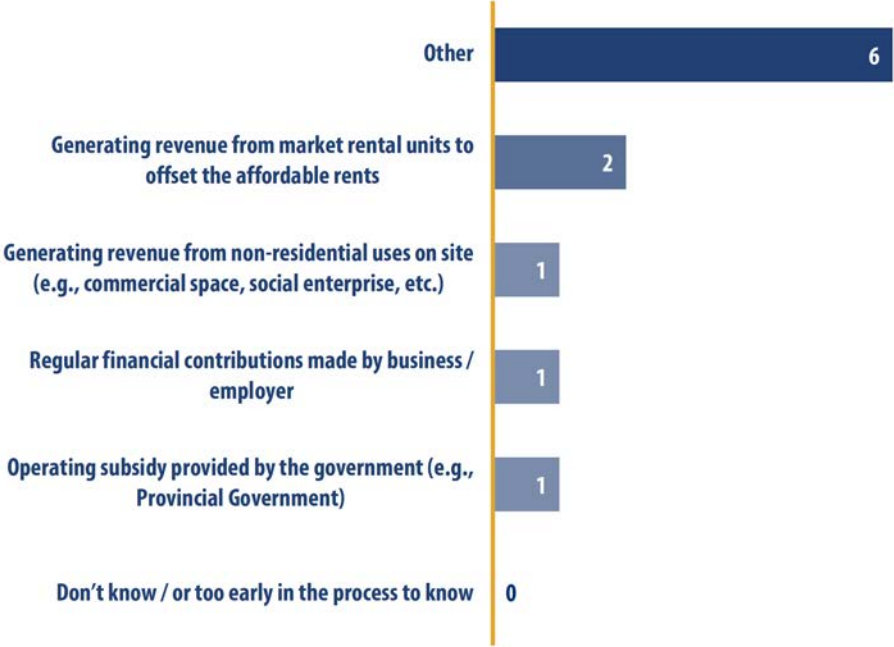


“It is a significant amount of money to purchase land. Accessing lending in small and rural communities is difficult – many banks are not interested because previous projects in the region were unsuccessful. They require more security compared to urban areas in BC.”

# Research Highlights: Funding

How are you making rents affordable to target tenants? Select all that apply.

Number of responses: 9

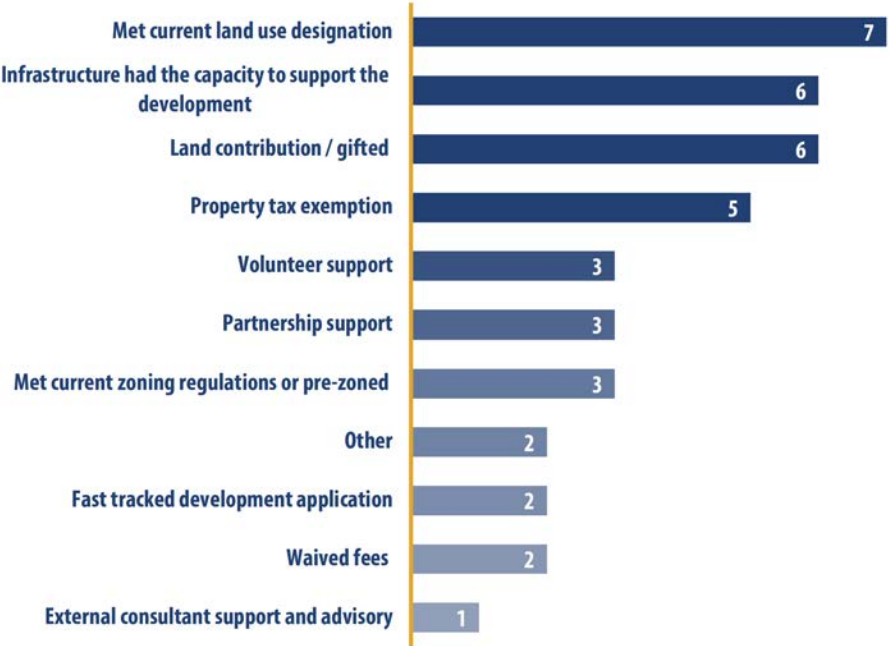


“A rotating capital model is an innovative approach to accessing capital dollars for construction or renovation, and can make groups more attractive to private lenders to make an investment”.

# Research Highlights: Incentives

What Incentives, tools, or other factors supported the planning and/or development process? Select all that apply.

Number of responses: 13

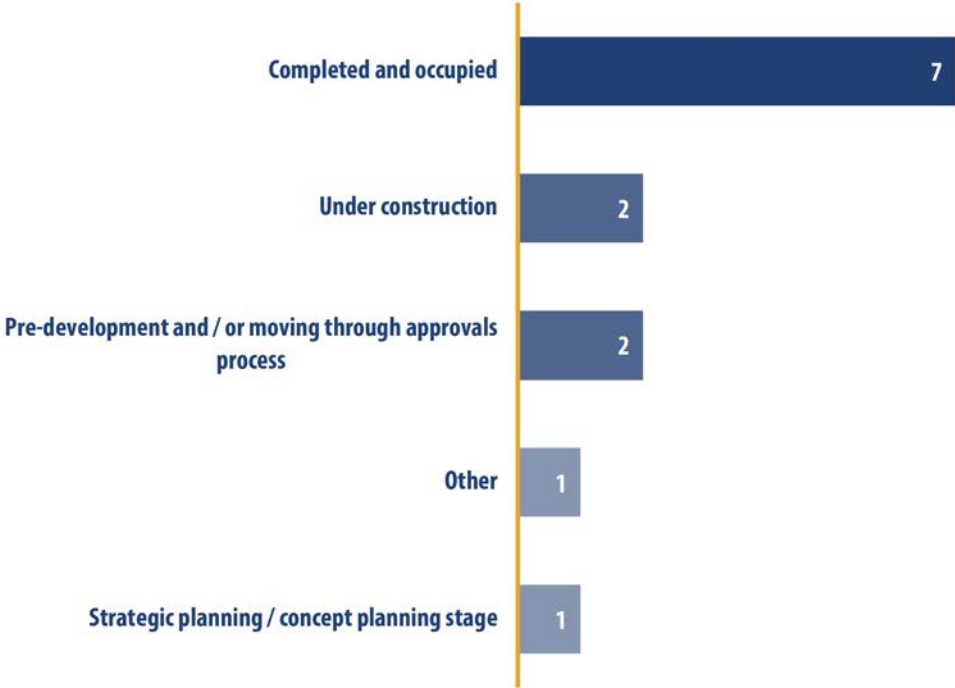


“4 things are needed to make a project successful: everything needs to be inclusive, collaborative, leveraged and innovative”.

# Research Highlights: Belief and Mindset

What is the current status of the project?

*Number of responses: 13*



“Be willing to fail, and then keep going.”

# Case Studies At-A-Glance

	Met current land use designation	Infrastructure had the capacity to support the development	Land contribution / gifted	Property tax exemption	Volunteer support	Partnership support	Met current zoning regulations or pre-zoned	External consultant support and advisory	Fast tracked development application	Waived fees	Other
Gibsons - Shaw Road Apartments			✓		✓			✓			
Canmore - Workforce Housing Portfolio	✓	✓	✓								
Revelstoke - The Cube Hotel	✓	✓		✓	✓	✓	✓	✓			✓
Whistler - Workforce Housing Portfolio	✓	✓	✓	✓			✓				
Kitimat - Cedar Valley Lodge											✓
Tofino - Creekside Townhouses			✓			✓		✓	✓	✓	
Invermere - Pinetree Valley	✓						✓				✓
Rossland - Midtown	✓	✓	✓	✓	✓			✓	✓		

# Guest Panelists



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# Sunshine Coast Affordable Housing Society

Shaw Road Apartments – Gibsons, BC

- **Context:** addressing workforce housing issues in Sunshine Coast communities is a key focus area for the local governments. Especially retail, tourism, service, construction and hospitality sectors.
- **Organizational structure:** non-profit housing society.



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## Sunshine Coast Affordable Housing Society

### Shaw Road Apartments – Gibsons, BC

- Shaw Road Apartments is a planned development of **40 mixed-income workforce housing units** in Gibsons, BC.
- It is the first of three phases of a larger development plan and it is expected that additional units will be delivered in the coming years.

# Sunshine Coast Affordable Housing Society

## Shaw Road Apartments – Gibsons, BC



### HIGHLIGHTS

<b>Community:</b>	Town of Gibsons Population: 4,758 <sup>viii</sup>
<b>Target Tenants:</b>	Workforce, families, and independent seniors.
<b>Typology:</b>	Wood frame, multi-unit apartments
<b>Unit Mix + Tenure:</b>	21 market rental units 19 non-market rental units

# Sunshine Coast Affordable Housing Society

## Shaw Road Apartments – Gibsons, BC

### Financial Contributions + Partnerships

- Seed funding for preliminary analysis (CMHC)
- Low interest loan (Vancity)
- Predevelopment investment (New Commons Development / New Market Funds)
- Land contribution (Town of Gibsons)

### Planning + Development

- OCP amendment and rezoning application

### Community Consultation

- Early community engagement
- Relationship building with allied organizations (e.g., community service organizations, Sunshine Coast Labour Council)

---

## Generation Homes

Pinetree Valley – Invermere, BC

- **Context:** lack of rental housing in Invermere, especially for seasonal employees.
- **Organizational structure:** private company / privately-led development. Potential opportunity to collaborate with a proposed housing authority.

---

## Generation Homes

Pinetree Valley – Invermere, BC

- Pinetree Valley is a **108 unit market rental project** in Invermere, BC. This private-led development project targets the workforce and aims to dedicate 27 units at below market rental rates.
- Phase 1 consists of 36 units over 9 buildings.

# Generation Homes

## Pinetree Valley – Invermere, BC

### HIGHLIGHTS

<b>Community:</b>	District of Invermere Population: 3,917
<b>Target Tenants:</b>	Residents of Invermere with focus on workforce and families.
<b>Typology:</b>	Wood frame, 1-2 story semi-detached
<b>Unit Mix + Tenure:</b>	108 rental units, primarily 2 bedroom units with a mix of 1 and 3 bedrooms 15% wheelchair accessible units



# Generation Homes

Pinetree Valley – Invermere, BC



# Generation Homes

Pinetree Valley – Invermere, BC





# Generation Homes

## Pinetree Valley – Invermere, BC

### Financial Contributions + Partnerships

- Silent investor
- Private investor
- Private lender
- Future potential collaboration with proposed Invermere Housing Authority
- Potential loan investments by local businesses/organizations ('door deposit')

### Planning + Development

- Land use amendments / rezoning were not required
- Standard municipal fees charged

### Community Consultation

- Informal conversations and collaboration with local businesses and organizations

# Additional Information



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## Additional Information

- The final report will be made available to all of you attending.  
You will have access to:
  - Detailed case studies
  - Insights on what works well, and what to pay attention to
  - Numerous links to resources

---

## Additional Information

- **Webinar #2:** What Works in Workforce Housing, and How to Get Started (Monday, April 11<sup>th</sup> 1pm to 2:30pm PST)
  - Same content as today
  - Consider sharing registration with organizations who you think may be interested in attending
- **Webinar #3:** What Works in Workforce Housing, and How to Scale Up (Wednesday, April 13<sup>th</sup> 2pm to 3:30pm PST)
  - Some similar content
  - Focus on leveraging portfolio for larger impact



# Questions + Discussion



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## Questions + Discussion

- Name one thing that was a highlight for you or that got you feeling excited?
- Was there anything that you heard today that you think has potential to apply to your project?
- What next step are you considering taking after participating today?
- What supports do you need to move forward?



**Thank You!**



# Webinar #3: What Works in Workforce Housing, and How to Scale Up

April 13<sup>th</sup>, 2022



Ministry of Jobs, Economic  
Recovery  
and Innovation



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# Introductions

- Ministry team
- Consulting team (CitySpaces Consulting)
- Guest panelists (Whistler Housing Authority and Canmore Community Housing)

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## Virtual Housekeeping

- Virtual space
- Please mute your microphone to ensure we have clean audio so everyone can hear
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- Recording

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## Agenda

- Presentation on workforce housing research (20 minutes)
- Experiences shared by guest panelists (20 minutes)
- Questions and discussion (30 minutes)
- Wrap-up by 3:30pm PST / 4:30pm MST

# Workforce Housing Research



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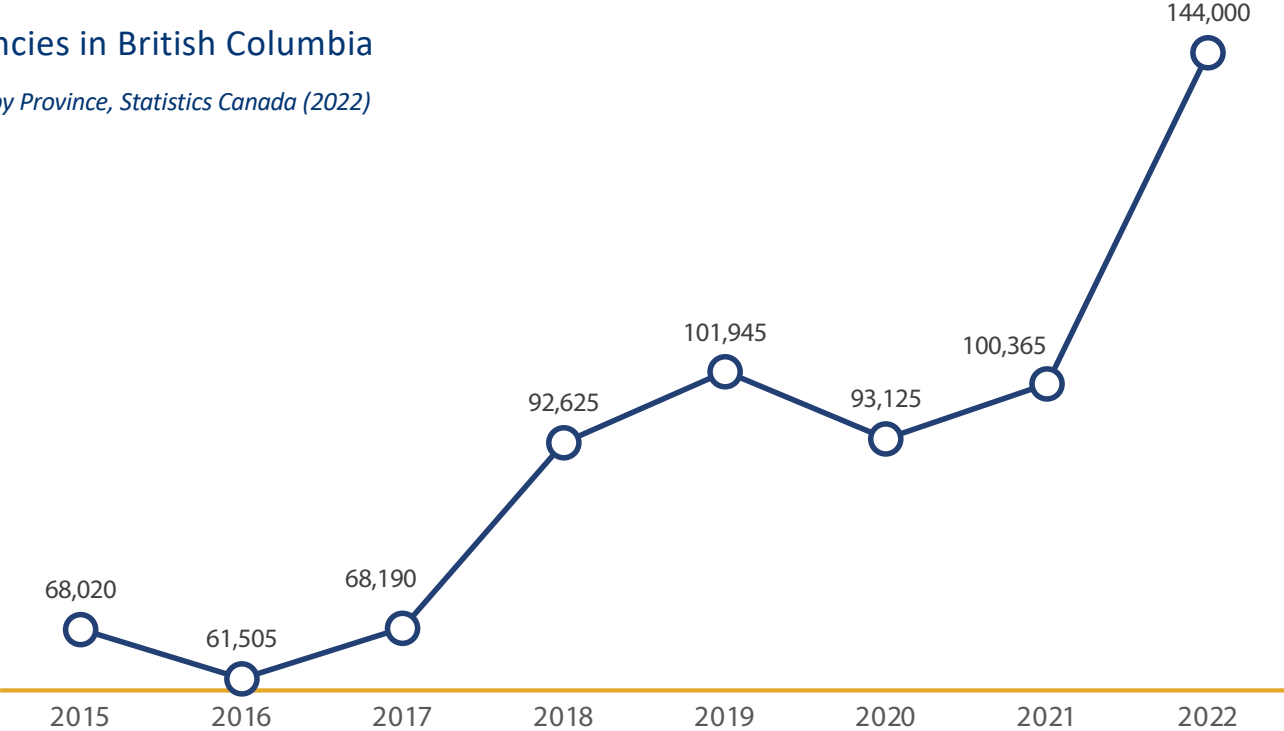
## Workforce Housing Needs in BC

“The Workforce” is a broad term that describes people who occupy jobs that ensure a community functions in good order. In some areas of BC, workers include skilled labour and tradespersons. In other areas, workers include teachers, firefighters, nurses and doctors. Workers can also include people employed in the retail, restaurant and hospitality industries as well as seasonal workers. Every community has its own context and workforce needs.

# Workforce Housing Needs in BC

Total Job Vacancies in British Columbia

Source: Job Vacancy by Province, Statistics Canada (2022)



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## Areas of Concern

- Limited available and suitable housing to attract and retain the workforce, primarily low wage, seasonal and moderate-income workers
- Workers living in inadequate and precarious housing situations which pose risk to their health and safety
- The tangible impact on the economic health of communities

---

## Workforce Housing Research

- Initiated by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (now Ministry of Jobs, Economic Recovery and Innovation)
  - Scan of workforce housing projects in Western Canada
  - Questionnaire
  - Case study interviews



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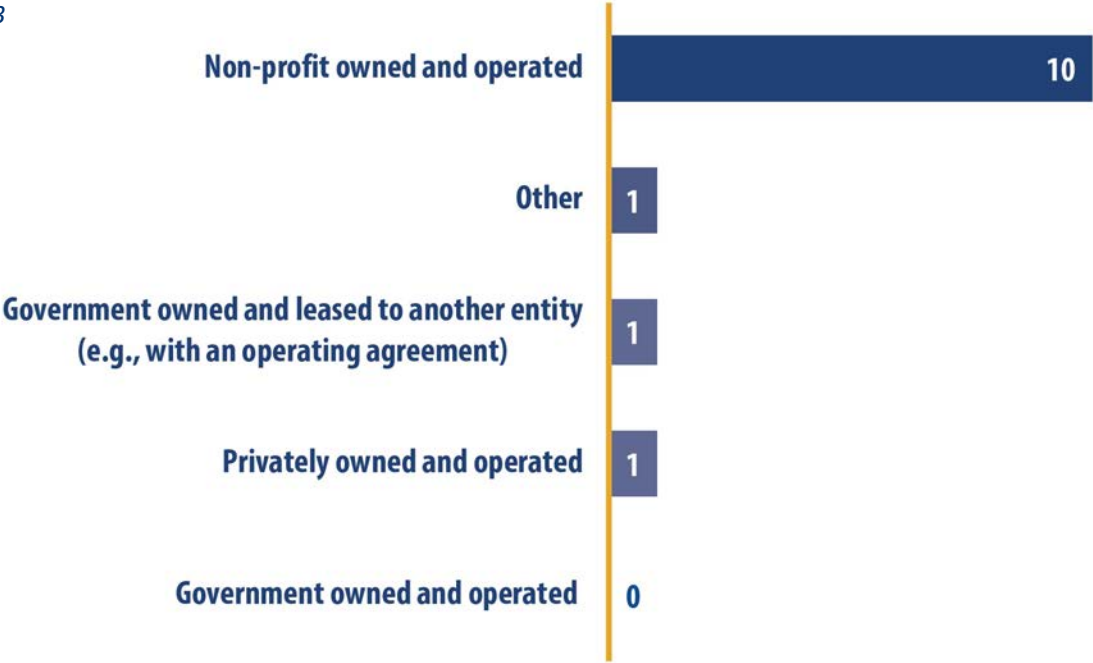
## Research Highlights: Types of Projects

- **Purpose-built:** find a site, prepare a concept, move through the planning and development process, build, occupy.
- **Acquiring units:** through mechanisms such as density bonus.
- **Turn-key:** existing building that can be easily adapted/converted into housing the workforce.

# Research Highlights: Models

What is the ownership model?

Number of responses: 13



“Government and non-profit partnership with oversight from municipality worked well. Land was transferred by municipality at no charge, plus some costs were waived. Without those contributions, it would not be a reality”.

# Research Highlights: Key Steps

What steps have you undertaken to move your project forward? Select all that apply.

Number of responses: 13

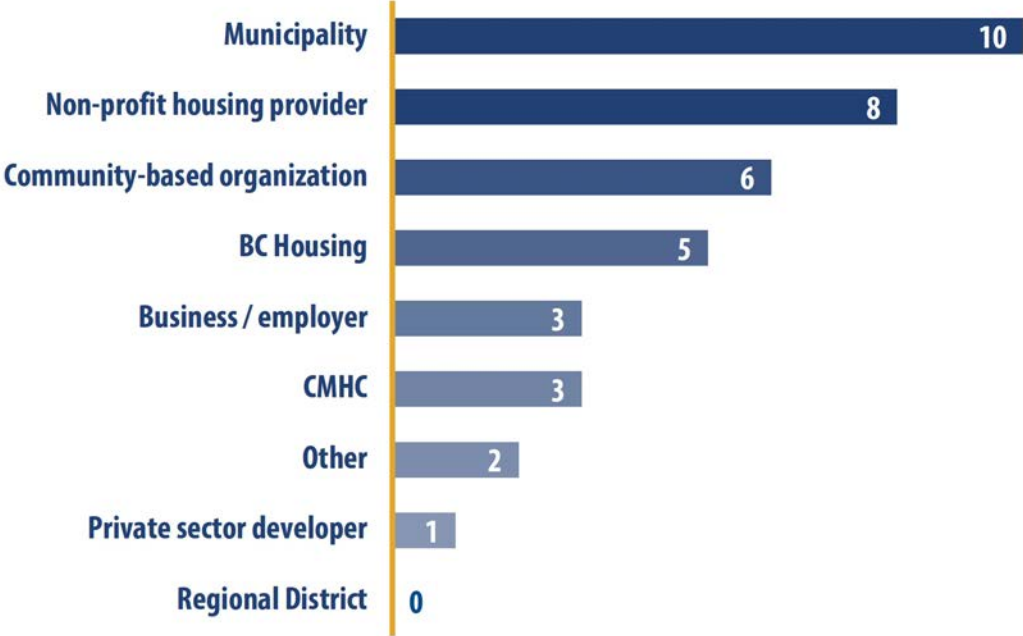


“Find property, create a plan, put the pieces together, finance it, get it approved.”

# Research Highlights: Partnerships

What type of organizations or key players are involved? Select all that apply.

Number of responses: 13

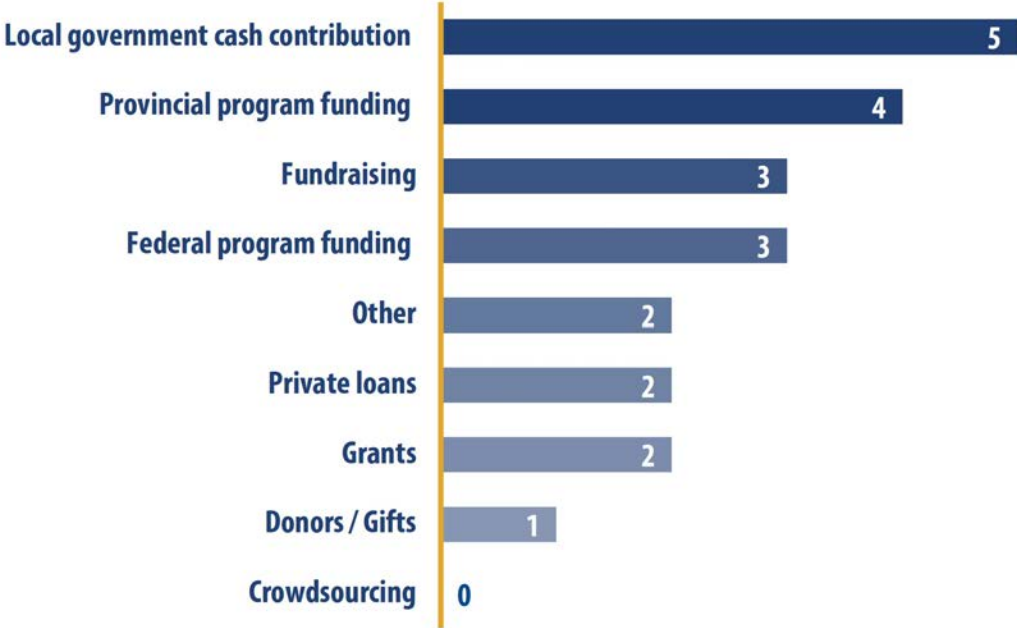


“It’s all about getting the right players at the table.”

# Research Highlights: Funding

What sources of funding contributed to covering the cost of planning and developing this project? Select all that apply.

Number of responses: 13

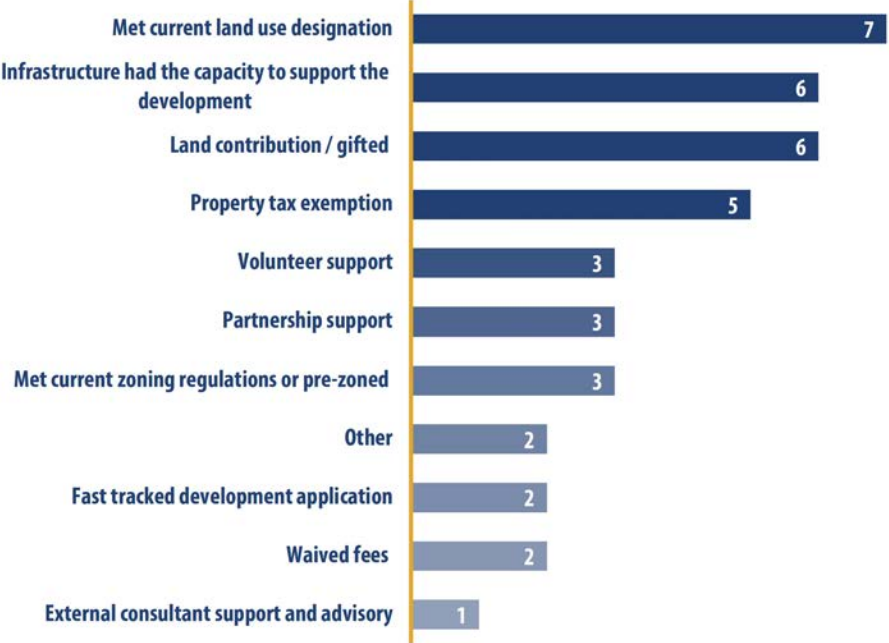


“It is a significant amount of money to purchase land. Accessing lending in small and rural communities is difficult – many banks are not interested because previous projects in the region were unsuccessful. They require more security compared to urban areas in BC.”

# Research Highlights: Incentives

What Incentives, tools, or other factors supported the planning and/or development process? Select all that apply.

Number of responses: 13



“4 things are needed to make a project successful: everything needs to be inclusive, collaborative, leveraged and innovative”.

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## Research Highlights: More on Tools

- **Housing agreements:** the LGA allows municipalities to use housing agreements registered on title as restrictive covenant to ensure that a workforce housing project remains affordable. They can restrict:
  - The characteristics of persons who may occupy the units (e.g. seniors)
  - The tenure of the occupants of the units (e.g. rental)
  - Limitations on the amount of rent that can be charged
  - Administration and management of the units
  - In a condominium development, re-sale price controls

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## Research Highlights: More on Tools

- **Density bonus:** opportunity to acquire units made available as part of a CAC that a development applicant offers in exchange for receiving increased density for their project.
  - Quick way to expand a portfolio
  - Can acquire units through density bonus opportunities, while also pursuing purpose-built projects



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## Research Highlights: More on Tools

- **MRDT:** (*regulations updated in 2018*) ‘hotel tax’ can be used to help address housing needs and ensure tourism workers can find housing. This change was introduced along with formal MRDT collection from Online Accommodation Platforms such as Airbnb.
- **Development Cost Charges (DCCs):**
  - Can be a waived fee to reduce the capital cost of a workforce housing project
  - Designated resort municipalities have special powers that can allow them to utilize revenue from DCCs to help pay for housing employees (can setup a special bylaw for this provision)

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## Research Highlights: Scaling Up

- **Setting the vision:** understanding the organizational foundation, goals, target population and desired outcomes
- **Establishing a portfolio:** provides opportunities for economies of scale (administration, property management, maintenance)
- **Borrowing power:** leverage portfolio for greater borrowing power; attractiveness to lenders/funders/partnerships; preferential financing – opens the doors for new investments and workforce housing projects

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## Research Highlights: Scaling Up

- **Organizational capacity:** in-house resources to administer portfolio, builds knowledge and capacity that can be harnessed for new initiatives
  - E.g property management services is a challenge for groups just starting out
  - Scaling up and bringing this service in-house can add capacity
- **Larger impact:** scaling up provides the opportunity to address more needs (e.g. regional impact, sharing knowledge/resources with other communities)

# Case Studies At-A-Glance

	Met current land use designation	Infrastructure had the capacity to support the development	Land contribution / gifted	Property tax exemption	Volunteer support	Partnership support	Met current zoning regulations or pre-zoned	External consultant support and advisory	Fast tracked development application	Waived fees	Other
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Canmore - Workforce Housing Portfolio	✓	✓									
Revelstoke - The Cube Hotel	✓	✓		✓	✓	✓	✓	✓			✓
Whistler - Workforce Housing Portfolio	✓	✓	✓	✓			✓				
Kitimat - Cedar Valley Lodge											✓
Tofino - Creekside Townhouses			✓			✓		✓	✓	✓	
Invermere - Pinetree Valley	✓						✓				✓
Rosland - Midtown	✓	✓	✓	✓	✓			✓	✓		

# Guest Panelists





## Whistler Housing Authority

### Workforce Housing Portfolio – Whistler, BC

- **Context:** Designated resort municipality that experiences an influx of seasonal workers and growing permanent population base. In 1997, the municipality established the WHA to oversee the development and administration of affordable rental and ownership housing for the community's workforce.
- **Organizational Structure:** Not-for-profit public corporation owned by the Resort Municipality of Whistler. Governed by a Board of Directors(7), General Manager, and in-house staff (5).

# Whistler Housing Authority

## Workforce Housing Portfolio – Whistler, BC

- The WHA is a well-established corporation that has been **able to leverage its portfolio to continue investing in affordable housing to address workforce housing needs.**



Ensure *appropriate and affordable* housing supply for both permanent and seasonal staff

- Create flexibility & diversity in housing product

### HIGHLIGHTS

<b>Community:</b>	Resort Municipality of Whistler Population: 13,982
<b>Target Tenants:</b>	Moderate-income workforce, families, and recent retirees.
<b>Typology:</b>	Wood frame, townhouses, and multi-unit apartments
<b>Unit Mix + Tenure:</b>	1,082 rental units 1,086 homeownership units





## WHA VISION, MISSION & STRATEGIC OBJECTIVES

### VISION



Whistler's workforce is securely housed within Whistler.

### MISSION



To provide employee housing solutions that support and enable our community to thrive and make Whistler the place to call home.

### WHA STRATEGIC OBJECTIVES

#### EMPLOYEE HOUSING

Ensuring our workforce is provided with safe and enjoyable homes.



#### ORGANIZATIONAL EXCELLENCE

Developing our processes to increase our proficiency and relevance.



#### COLLABORATION

Working with new and existing partners to address the needs of our community.



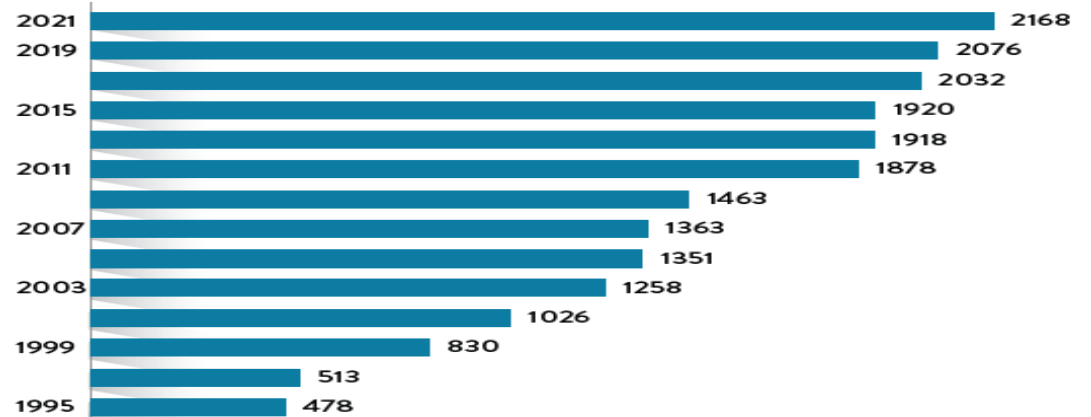
**Goal 1: Facilitate the Delivery of New Employee Housing Supply for the Workforce.**



**NEW EMPLOYEE HOUSING PROJECTS**

Project Name	Completed	Tenure	Employee Bed Units	Dwelling Units
WHA Cloudburst Court	2018	Rental	81	27
WHA Legacy Passive House	2019	Rental	63	24
WHA Lumina (Seniors Priority)	2020	Rental	60	20
WHA Granite Ridge	2021	Rental	111	45
WSL 1315 Cloudburst	2022	Rental	152	58
WDC 1340/1360 Mount Fee	2022	Ownership	276	100
Private Sector (5 projects)	2022-2024	Own/Rental	357	150
			<b>1100</b>	<b>424</b>

**GROWTH IN EMPLOYEE HOUSING UNITS**



## Goal 2: Organizational Excellence



- Administration of Housing Program Eligibility
- Income & Asset Testing
- Management of Resales of Price Restricted Units
- Enforcement of Housing Covenant Restrictions
- Occupancy Evaluation Surveys
- Research of Housing Needs & Demand
- Community Consultation and Engagement

### Goal 3: Collaboration & Partnerships



- WHA is the primary lead on public led employee housing
- Seek new housing funding opportunities & partnerships
- Support and advocate for other non-profits, businesses and the private sector to secure additional employee housing supply

# Whistler Housing Authority

## Workforce Housing Portfolio – Whistler, BC



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**Whistler Housing Authority:** [www.whistlerhousing.ca](http://www.whistlerhousing.ca)



**Thank You**

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# Canmore Community Housing

## Canmore Housing Portfolio – Canmore, AB

- **Context:** tourist destination challenged to maintain workforce population. The loss of workers has impacted the ability to maintain business and affects the social fabric of the community. The Town of Canmore established CCH in 2000 to address workforce housing issues.
- **Organizational structure:** non-profit corporation wholly owned by the Town of Canmore.

# Canmore Community Housing

Canmore Housing Portfolio – Canmore, AB

- The Canmore Community Housing Corporation has delivered 275 units to the workforce, and **has established a path for continued growth.**

HIGHLIGHTS	
<b>Community:</b>	Town of Canmore Population: 14,370
<b>Target Tenants:</b>	Residents who can demonstrate a connection to Canmore and meet income and asset thresholds
<b>Typology:</b>	Rental: apartment style Homeownership: townhouse and duplex
<b>Unit Mix + Tenure:</b>	119 rental units 156 homeownership units



# Canmore Community Housing

## Canmore Housing Portfolio – Canmore, AB

### Financial Contributions + Partnerships

- Land purchase (Town of Canmore)
- Annual financial contributions for operations from property taxes (Town of Canmore)
- Debenture loan (Alberta Capital Finance Authority)

### Planning + Development

- Leverage rezoning applications to generate equity for increased borrowing power
- Vital Homes Policy (Town of Canmore)

### Community Consultation

- Transparent communications on initiatives and eligibility to apply for a unit

# Canmore Community Housing

## Canmore Housing Portfolio – Canmore, AB

<b>Taxation Rates for 2021</b>				
Rate of Taxation Bylaw				
	Residential & Tourist Home - Personal Use	Non Residential	Tourist Home	Vacant Serviced Land
Municipal	2.27931	7.31098	6.61000	2.27931
School Support	2.53940	4.06271	2.53940	2.53940
BVRH*	0.19329	0.19329	0.19329	0.19329
Vital Homes	0.05102	0.28480	0.05102	0.05102
Total Mill Rate	5.06302	11.85178	9.39371	5.06302

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# Canmore Community Housing

Canmore Housing Portfolio – Canmore, AB



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# Canmore Community Housing

Canmore Housing Portfolio – Canmore, AB



# Additional Information



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## Additional Information

- The final report will be made available to all of you attending.  
You will have access to:
  - Detailed case studies
  - Insights on what works well, and what to pay attention to
  - Numerous links to resources



# Questions + Discussion



---

## Questions + Discussion

- Name one thing that was a highlight for you or that got you feeling excited?
- Was there anything that you heard today that you think has potential to apply to your project?
- What next step are you considering taking after participating today?
- What supports do you need to move forward?





**Thank You!**





# Director's Report

## Jen Comer – Town of Creston

**Report Date:** June 21, 2022

### Central Kootenay Food Policy Council

The Food Policy Council meeting included a presentation from Ciraj, who runs Tamal Kitchens and a couple of convenience stores in Nelson. He shared his story of moving to the Kootenays as a professional chef, and how his restaurant came to be. He touched on supply chain problems and specifically how cutting out the middleman has been key to his business being profitable.

Staff recently worked through four program streams for CKFPC work: Food Systems Network Coordination and Support, Food Systems Literacy, Food Systems Research and Analysis, and Healthy Foodsheds Advocacy.

Staff reviewed the RDCK's 2020 Food Security Action Plan and found a variety of action items to support and work on in collaboration.

Recently, a roundtable of Emergency Food Providers was coordinated on zoom, and it was valuable to connect the assorted players in this space in our region.

The Food Policy Council has been invited by the Province on a Food Security Framework.

The roundtable session included updates from council members from a variety of food related organizations.

Some of note include:

Interior Health has recently updated the cost of food toolkit, where a standardized basket of groceries has been costed out in a variety of communities in the Kootenays. The last update was done in 2017.

Kootenay Boundary Farm Advisors is in their 6th year of offering Agriculture Extension Services. CBT will be hosting an in-person Food Expo in Invermere in early October.

Various organizations are working on tool libraries and sharing community assets.

I shared from the Town of Creston that the municipality is working on a second grant for Market Park and a pilot project for Backyard Hens.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)



# Director's Report

## Suzan Hewat – Village of Kaslo

**Report Date:** June 20, 2022

### Federation of Canadian Municipalities Conference

Director Main and I travelled together to the conference in Regina which had over 1,200 attendees including both in person and virtual participants.

#### June 1<sup>st</sup>

We used this day to familiarize ourselves with the area and, also enabled us to connect with FCM board and committee members who had already arrived.

#### June 2<sup>nd</sup>

This year the conference went green and there were no paper programs at the event. All information was accessed via the conference app.

When checking in for the conference participants had to show proof of Covid-19 vaccinations (two doses), per FCM's registration policy or show proof of a negative PCR test or a negative rapid antigen test.

Today featured the all day Big City Mayors Caucus meeting.

The BC Regional Caucus meeting was held between 4 – 5 p.m. this afternoon followed by the Official Trade Show Opening and Reception, sponsored by Port of Vancouver.

#### June 3<sup>rd</sup>

The Opening Ceremonies, sponsored by Shaw Communications, began at 8 a.m.

**The Hon. Dominic LeBlanc, Minister of Intergovernmental Affairs and Infrastructure and Communities** was our first political keynote speaker at 9 a.m.

This was followed at 9:30 a.m. by the President's Forum. This plenary session featured a full panel of inspiring local leaders who represented communities big and small – from Lytton, BC to Gatineau, QC; Ponoka County, AB to Shippagan, NB. We heard directly from Mayors and Reeves, all of whom had inspiring stories to share about what recovery looks like on the ground, and lessons for how we can work together to build a stronger, more inclusive, more resilient future.

**Moderator/Facilitator:** Catherine Clark

**Speakers:** Reeve Paul McLauchlin

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

Mayor Jan Polderman  
Mayor Sandra Masters  
Mayor Kassim Doumbia

This was the first day of the trade show and the only time that I wasn't participating in meetings so I visited many of the booths followed by lunch on the trade show floor.

We had two more political keynotes in the afternoon from:

**The Rt. Hon. Justin Trudeau, Prime Minister of Canada and  
The Hon. Andrew Scheer, Conservative Shadow Minister for Infrastructure and Communities.**

Immediately afterwards, there was a special presentation. We were joined remotely by Mayor Vitali Klitschko of Kyiv who spoke on the ongoing conflict in Ukraine.

This was followed by the afternoon workshops. I attended the session on Work-life balance as an elected official.

Join us to explore ways elected municipal officials can balance the demands of public office with personal life and full-or part-time jobs. In many parts of the country, municipal office is considered a part-time job—yet the demands of local councillors continue to grow. We'll explore new tools and strategies elected officials can use to tackle work-related stress and establish a stable and sustainable way of working that emphasizes balance and general well-being.

**Moderator/Facilitator:** Bisola Odesola, Senior Director, People and Culture, FCM

**Speakers:** Randy Goulden, Councillor, City of Yorkton, SK, and President, Saskatchewan Urban Municipalities Association (SUMA)

Kassim Doumbia, Mayor, Town of Shippagan, NB

Mike Yargeau, Mayor, Town of Penhold, AB

This was a very good session that provided some very useful information. We were not able to complete the session due to a fire alarm going off, which necessitated a very orderly evacuation.

Afterwards, I was able to attend the Edmonton Oilers Watch Party at the Mosaik Stadium, home of the Saskatchewan Rough Riders.

#### June 4th

Today's schedule was equally jam-packed. We started with two plenary sessions.

The Resolutions Plenary included the following 4 resolutions which Director Main included in her reported. The resolution session was followed by the Rural Plenary which consisted of a fireside chat with:

**Moderator:** Robin Kurpjuweit (Alberta) Rural Forum Chair  
Jacques Demers (Quebec Caucus)  
Wendy Landry (Nunavut)  
Sarah Patricia Breen (Selkirk College)

The discussions were about common concerns around: Housing, infrastructure, and Inter-Community Passenger Transportation, with clear identification of need for a concierge service for grant applications and ability to collaborate for such applications, as well as frustration around Disaster Mitigation/Recovery not funding “Build Back Better”.

Our final political keynote was from **Jagmeet Singh, Leader of Canada’s NDP**.

In the afternoon I attended a workshop on: [Online harassment, online threats and digital safety](#).

Social media is a vital tool for elected officials to engage with their constituents, share updates and hear feedback. Yet social media has also given rise to—and a platform for—online hate and threats. Those in leadership positions are often recipients of this violence. This workshop will explore how leaders and citizens can do more to make the digital world safer for our communities, our peers and ourselves. Get tips to protect your online presence. Learn online bystander strategies to intervene safely and provide support when you see cyberbullying. Reclaim your digital space for positive and constructive dialogue that benefits your community and your residents.

**Moderator/Facilitator:** Councillor Jamie Martens (FCM Board Member), City of Martensville, SK

**Speakers:**

Dr. Mireille Lalancette  
Kristina Wilfore

*June 5th*

The [Annual General Meeting](#) gets underway at 8 a.m., with voting for Board Members and Regional Caucus Chairs starting at 10:30.

Ratification of the 2022–2023 Board of Directors was after lunch.

President: Taneen Rudyk (Councillor, the Town of Vegreville, AB)

First Vice-President: Scott Pearce (Mayor, Canton of Gore, QC)

Second Vice-President: Geoff Stewart (Deputy Mayor, Municipality of the County of Colchester, NS)

Third Vice-President: Rebecca Bligh (Councillor, City of Vancouver, BC)

Past President: Joanne Vanderheyden (Mayor, Municipality of Strathroy-Caradoc, ON)

Explorers Nicolas Roulx and Guillaume Moreau from [AKOR Expedition](#) gave the closing plenary.

From March to October 2021, Nicolas and Guillaume completed the longest-ever north-to-south human-powered crossing of Canada. From the high Arctic to southern Ontario—and via Saskatchewan! —it took 234 days to cover the 7,600 km by ski, canoe and bike, covering 19 percent of the planet’s circumference.

With their insightful talks, AKOR team members are looking to inspire leaders of today and tomorrow to face challenges with hope, ambition and confidence in their role as agents of change.

FCM celebrated the 35th anniversary of FCM’s international programs at the closing plenary.



BC Caucus, by Acclamation:

Leah Main (RDCK) – Chair, Rhona Martin (Columbia-Shuswap RD) – Vice Chair, Suzan Hewat (RDCK), Daniel Arbour (Comox RD), Arjun Singh (Kamloops), James Wang (Burnaby), Laurey Ann Roodenberg (UBCM-Appointed), Rebecca Bligh (Vancouver) FCM Third Vice-President - A final appointee from Vancouver (Urban) will come after the October civic election.



## TOWN OF GIBSONS

PO Box 340  
474 South Fletcher Road  
Gibsons BC | VON 1V0

T 604-886-2274

F 604-886-9735

info@gibsons.ca

www.gibsons.ca

### OFFICE OF THE MAYOR | WILLIAM BEAMISH

June 16, 2022

0560-30

Via Email

Dear Mayor and Council,

**Re: Hospice Services Funding – UBCM resolution from Town of Gibsons**

At our May 17, 2022 Regular meeting, Council considered and adopted the following resolution:

“WHEAREAS Hospice Societies across BC offer services and innovative programs which enhance the quality of life of palliative patients and their caregivers in the community where they live, as well as supportive bereavement programs for those who are left behind:

AND WHEREAS reliable government funding necessary for the sustainability of the essential social service provided by Hospice Societies is inconsistent and irregular:

NOW THEREFORE BE IT RESOLVED that UBCM call upon the Government of British Columbia to recognize the established place of Hospice Societies in the continuum of palliative care and bereavement support and develop a funding model which provides annual operational funding to community-based hospice societies for the provision of programs and services:

AND FURTHER THAT UBCM encourages local governments to also contribute financial support to Hospice Societies within their communities.”

Thank you in advance for your support and consideration for this resolution. Please feel free to contact our office should you have any questions or comments.

Yours truly,

William Beamish  
Mayor of Gibsons

**TOWN OF GIBSONS**

*“Nature is our most valuable asset”*



## Angela Lund

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**Subject:** RE: City of Castlegar Crown Land Wildfire Risk Reduction

On Jun 17, 2022, at 11:30 AM, Peachey, Kayla FLNR:EX <[Kayla.Peachey@gov.bc.ca](mailto:Kayla.Peachey@gov.bc.ca)> wrote:

**CAUTION**

This email originated from outside the organization. Please proceed only if you trust the sender.

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Hello,

I am reaching out on behalf of the Selkirk Resource District Wildfire Risk Reduction (WRR) Program to bring your attention to a few ministry led fuels mitigation projects happening around the Castlegar area.

1. Tactical Plan (Merry Creek and Rialto FSR). The district with the help of our assigned contractor (Cabin Resource Management) will be creating a Tactical Plan for the identified areas in the attached map (red polygon). The idea of a Tactical Plan is to identify priority treatment units within the larger area in order to help our program in developing the next phase of WRR activities, which includes prescription development and operational treatments. The tactical plan itself does not include operational treatments but instead provides us with an overview of clearly defined fuel management objectives. These polygons are located in unallocated crown land, as well as within Kalesnikoffs operating area.
2. Airport Creek / Castlegar Golf Course. The district is hoping to have a fuels modification prescription developed for the identified areas in the attached map (teal polygon). The plan for this project is to tie a treatment into the forest service road which can be used to be more effective in fighting a wildfire to the northeast of Castlegar. This is an important area to protect due to being adjacent to the Tower Ridge subdivision, the Golf Course, and the Brilliant Terminal Station as well as being in close proximity to the Airport and the Southeast Fire Center. Typically we have a prescription written one year and then begin to implement the treatments the following year. Treatments can include but are not limited to: mechanical and/or manual overstory and understory thinning, pruning, raking, piling and burning, as well as prescribed burning. We understand there are important values in this area such as the recreation trails, as well as wildlife and first nation interests. In doing these projects we hope to take these values into consideration and enhance them where possible.

As part of our stakeholder engagement I wanted to keep the city and fire departments informed as to what is going on around you to help manage the risk of wildfire events affecting your community. Please keep in mind that these projects are only located on Crown Land and do not include any work on Private or Municipal Land.

Please reach out to me if you have any questions or comments about the identified areas.

Sincerely,



***Kayla Peachey, TFT***

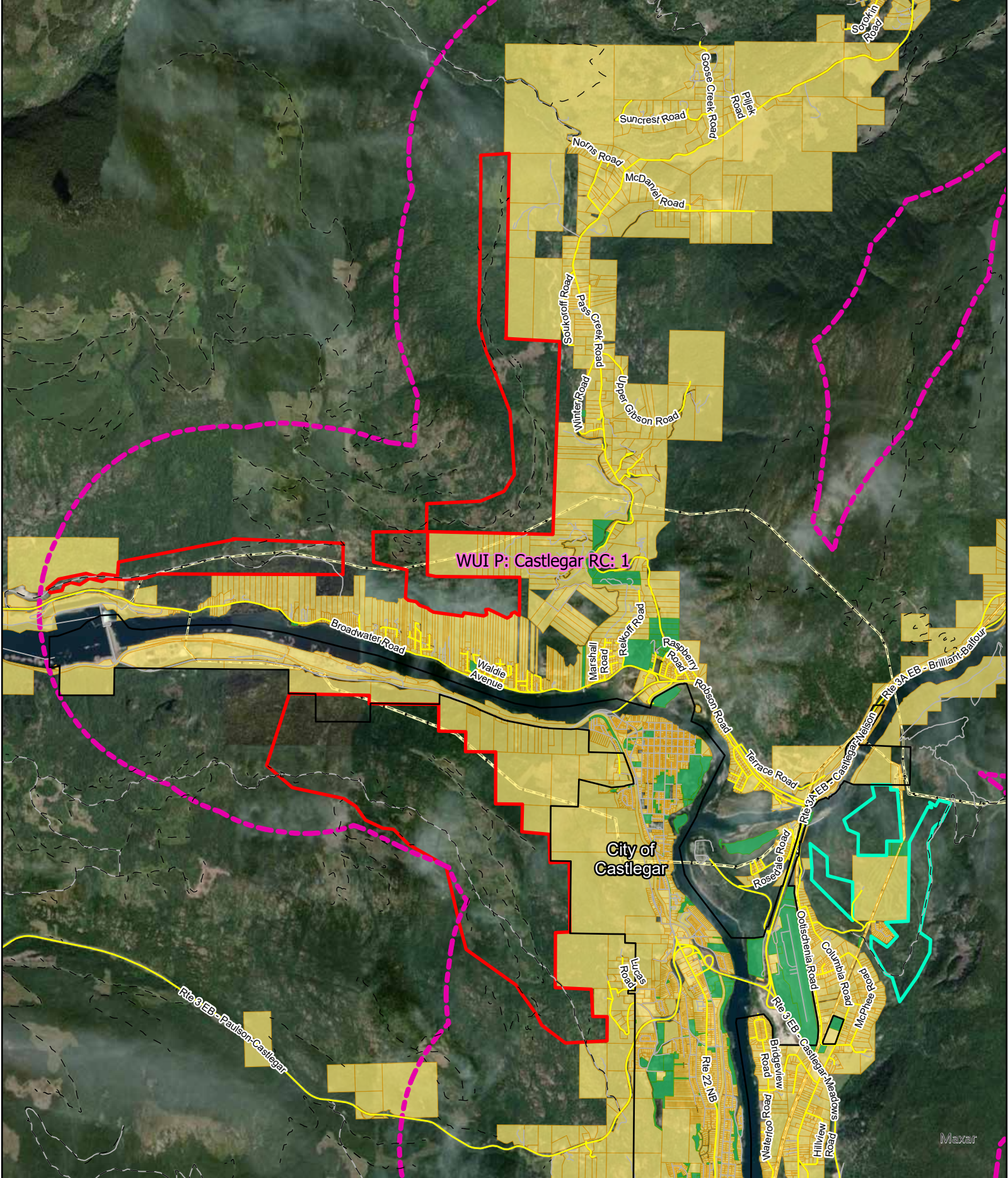
*Wildfire Risk Reduction Specialist* | Selkirk Resource District

Phone (778) 364-1253

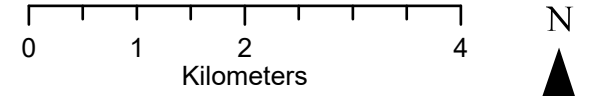
Email: [kayla.peachey@gov.bc.ca](mailto:kayla.peachey@gov.bc.ca)

1907 Ridgewood Rd, Nelson, BC, V1L 6K1

**Ministry of Forests**



WUI P: Castlejar RC: 1



- Municipality
- MoTI Road Feature
- FTEN Road Line
- Road
- WUI Risk Class Polygon
- Airport Creek Prescriptions
- Castlejar Tactical Plan
- PMBC Parcel Cadastre - Municipal
- PMBC Parcel Cadastre - Private
- Powerline

Maxar

## Angela Lund

---

**To:** RDCK Info  
**Subject:** RE: Motion at UBCM Protecting BC Coasts From Acidic Washwater Dumping

**From:** Anna Barford <[anna@stand.earth](mailto:anna@stand.earth)>

**Sent:** June 17, 2022 8:00 AM

**To:** RDCK Info <[Info@rdck.ca](mailto:Info@rdck.ca)>; Angela Lund <[ALund@rdck.bc.ca](mailto:ALund@rdck.bc.ca)>; Paul Peterson <[PPeterson@rdck.bc.ca](mailto:PPeterson@rdck.bc.ca)>; Rick Smith <[RSmith@rdck.bc.ca](mailto:RSmith@rdck.bc.ca)>; Andy Davidoff <[ADavidoff@rdck.bc.ca](mailto:ADavidoff@rdck.bc.ca)>; Walter Popoff <[WPopoff@rdck.bc.ca](mailto:WPopoff@rdck.bc.ca)>; Hans Cunningham <[HCunningham@rdck.bc.ca](mailto:HCunningham@rdck.bc.ca)>; Tom Newell <[TNewell@rdck.bc.ca](mailto:TNewell@rdck.bc.ca)>; Ramona Faust <[RFaust@rdck.bc.ca](mailto:RFaust@rdck.bc.ca)>; Aimee Watson <[AWatson@rdck.bc.ca](mailto:AWatson@rdck.bc.ca)>; Adam Casemore <[ACasemore@rdck.bc.ca](mailto:ACasemore@rdck.bc.ca)>; Tanya Wall <[TWall@rdck.bc.ca](mailto:TWall@rdck.bc.ca)>; Garry Jackman <[GJackman@rdck.bc.ca](mailto:GJackman@rdck.bc.ca)>

**Subject:** Motion at UBCM Protecting BC Coasts From Acidic Washwater Dumping

**CAUTION**

This email originated from outside the organization. Please proceed only if you trust the sender.

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Good Morning,

Attached please find a letter for the Chair and Board of Regional Directors.

We are writing today as Stand.Earth to bring your attention to an important resolution that will be coming before UBCM to address acidic wastewater discharge in all waters off BC.

Thank you for your official consideration of our letter. Please do not hesitate to reach out to myself if I can be of assistance.

Many thanks,

**Anna Barford** | she/her

Canada Shipping Campaigner O: +1 604 757 7029

Stand.earth challenges corporations and governments to treat people and the environment with respect, because our lives depend on it.



Anna Barford  
Stand.earth  
5307 Victoria Drive, Suite 347  
Vancouver, BC, V5P 3V6  
anna@stand.earth, 604-757-7029

17 June 2022

Chair and Board  
Central Kootenay Regional District

Box 590,  
Nelson, BC,  
V1L 5R4

Sent via: email

Re: Motion at UBCM Protecting BC Coasts From Acidic Washwater Dumping being brought forward by Vancouver

We are writing today as Stand.Earth to bring your attention to an important resolution that will be coming before UBCM, having passed unanimously at LMLGA, to address acidic wastewater discharge in all waters off BC.

It is well established that ocean acidification has devastating effects on marine life, aquaculture, and coastal communities dependent on a thriving ocean. In recent years a new device has been taken up in record numbers that is dumping catastrophic volumes of acidic wastewater directly into the ocean from vessels.

In order to mitigate sulphur air pollution from burning heavy oil, the maritime shipping industry employs exhaust gas cleaning systems (scrubbers) instead of simply switching to lower sulphur fuels which are already available on the market. Scrubbers result in a solution of concentrated acidic sulphates, metals, and other toxins that are dumped directly into the ocean while the ship is in operation.

Cruise and cargo vessel traffic in Canadian jurisdiction annually discharge tens of millions tonnes of this acidic washwater directly into the coastal waters of BC. [The International Council for the Exploration of the Seas](#) has found that scrubber washwater has lethal and sub-lethal effects on plankton, a critical component of marine ecosystems.



The Vancouver Fraser Port Authority is demonstrating regional [leadership](#) in preventing acidic wastewater dumping and is [phasing in a requirement simply for ships to burn cleaner fuels](#). They join the [Port of Seattle](#), Quebec's Port Sept-Iles, [The State of California](#) and ports [around the world](#) in taking steps to prevent the use of scrubbers and mandate a transition to cleaner fuels.

The resolution before UBCM is critical to bring this issue to the table with levels of government that have jurisdiction over territorial waters and can protect the Salish and Great Bear Seas. We urge you to support the motion "Protecting B.C.'s Coasts From Acidic Washwater Dumping" at the upcoming UBCM convention in September.

Thank you for your consideration of our letter. Please do not hesitate to reach out at [anna@stand.earth](mailto:anna@stand.earth) or call during daytime hours to 604-757-7029.

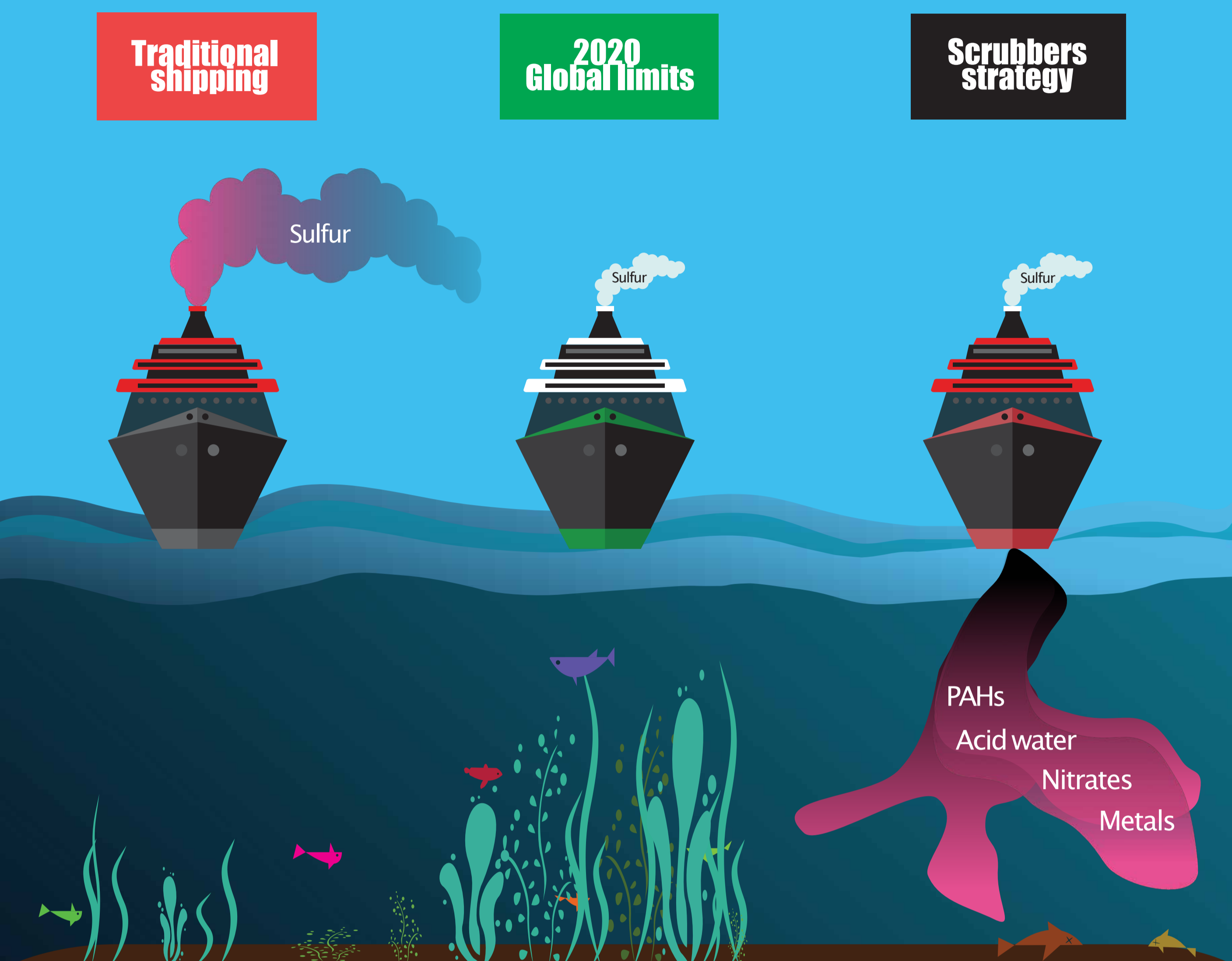
Sincerely,

Anna Barford  
Canada Shipping Campaigner  
Stand.earth  
Vancouver, BC

# We Need to Move Faster on the Ban of Marine Scrubbers in the Port of Vancouver and Across Canada

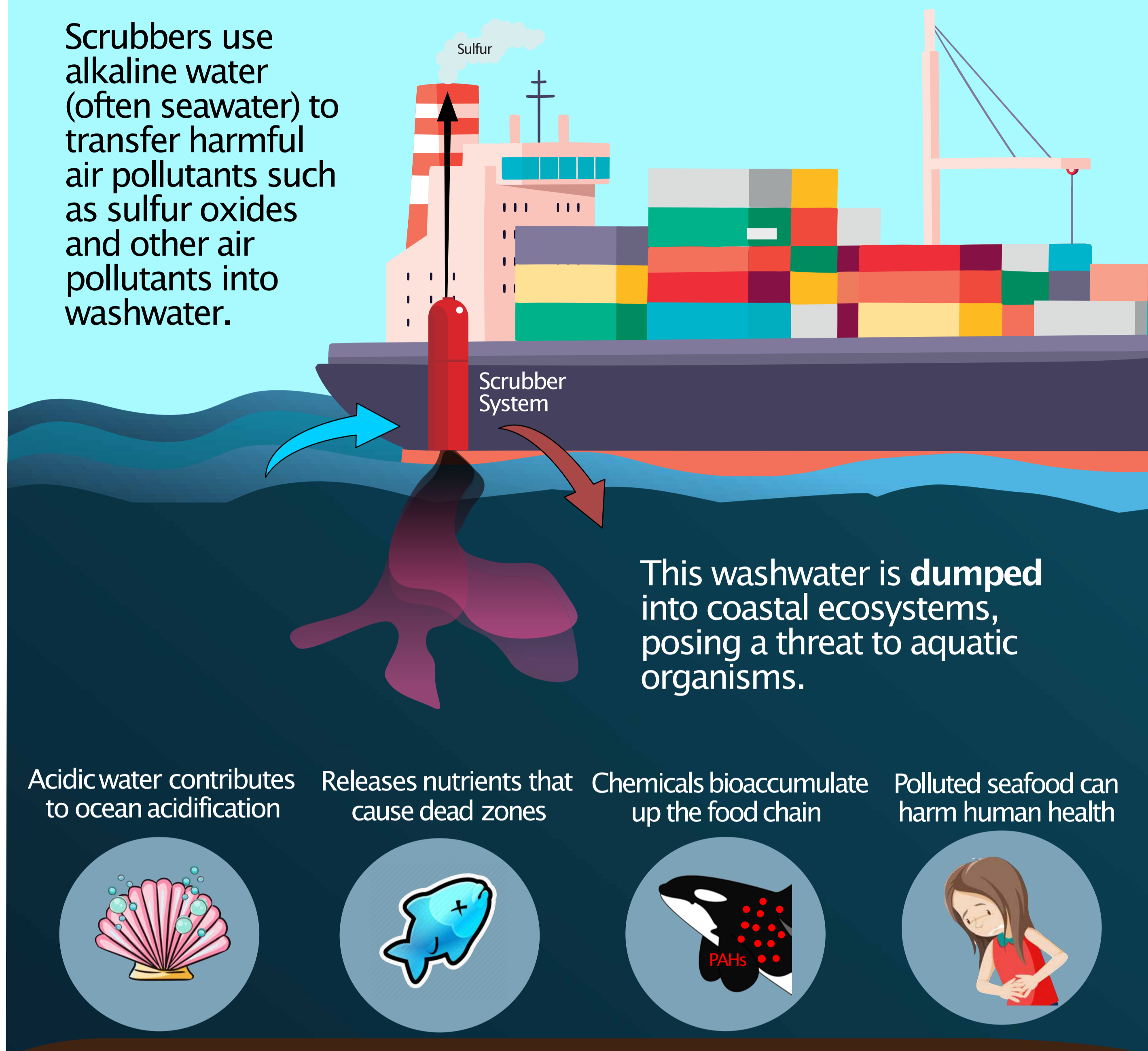
## WHAT ARE MARINE SCRUBBERS?

Marine Scrubbers were created as a **loophole** for ships to avoid switching to cleaner fuels in response to more strict 2020 sulfur emission guidelines.



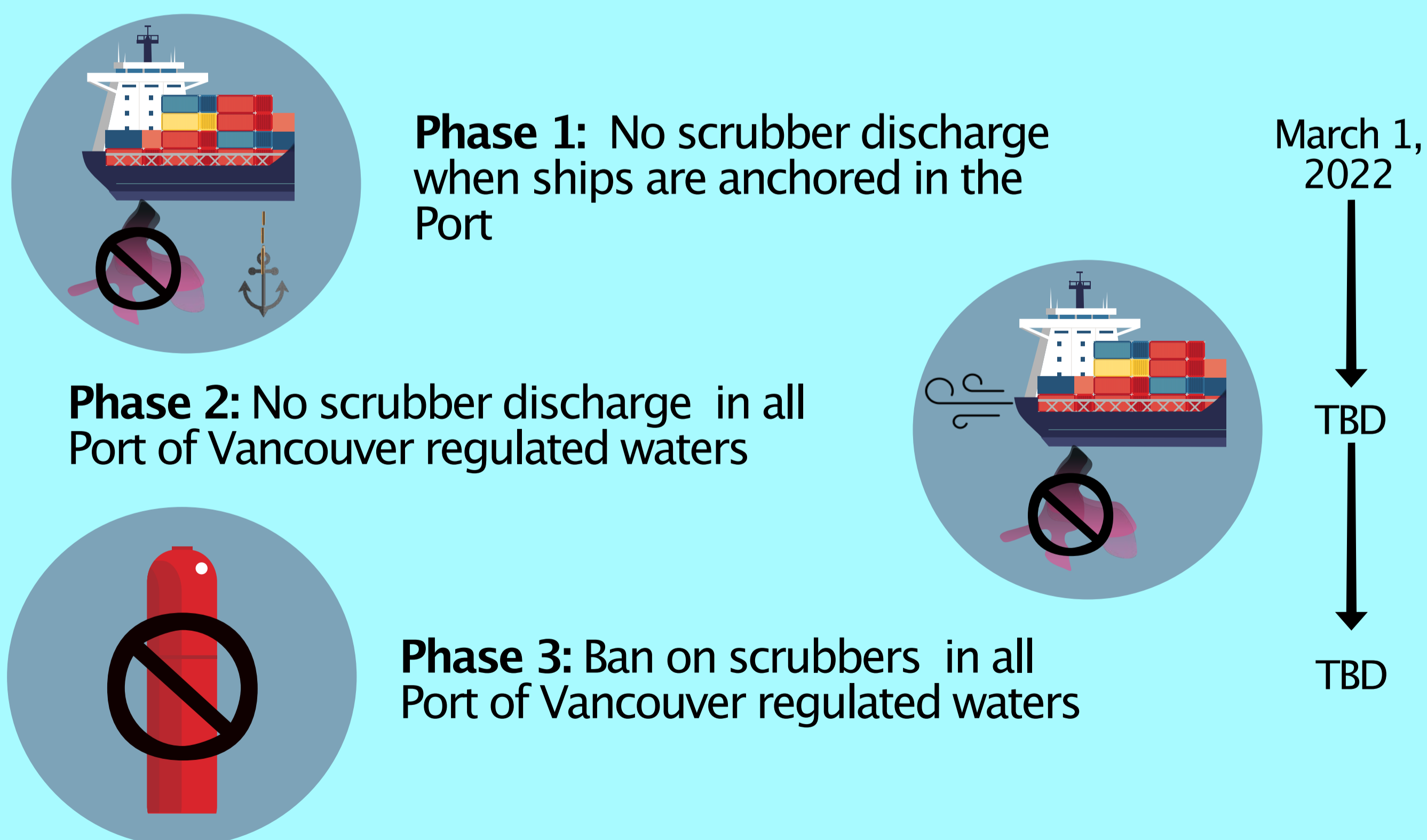
## WHY ARE SCRUBBERS BAD?

Scrubbers use alkaline water (often seawater) to transfer harmful air pollutants such as sulfur oxides and other air pollutants into washwater.



## WHAT IS BEING DONE LOCALLY?

The Port of Vancouver has enacted a 3 phase ban of scrubbers in its jurisdiction:



Currently, **ships can still dump scrubber washwater** while moving in and out of port. We need to move faster to a full scrubber ban.

We also need **Canada-wide** legislation banning scrubber use to protect all Canadian waters.

## WHAT CAN YOU DO?

### 1. Get Talking



Spreading awareness about the issue helps to put more pressure on local and federal governments to **ban scrubbers now**.

### 2. Put Pressure on Government



@Transport\_gc

Write an **e-mail** to your local MP or **tweet** Transport Canada.

**#banscrubbers #nodumping**



GRAPHICS  
ATTRIBUTION





**Jonathan X. Côté**  
Mayor

June 21, 2022

Dear Mayor and Council,

**Re: Library Funding UBCM Resolution**

I am writing to ask for your support for a resolution that the City of New Westminster is bringing to the UBCM Annual Convention in September.

The Province of British Columbia provides grants to public libraries annually. In 2009, provincial funding for BC's public libraries was reduced from \$17.9 million to \$14 million. The grant has remained static at \$14 million since 2010. The lack of annual increases means that each year libraries receive less provincial funding as a portion of overall revenue, which results either in cuts to services or an increased cost to municipalities. Inflationary pressures compound the financial situation of BC libraries. Funding is provided to individual libraries; in 2022, the New Westminster Public Library (NWPL) received a grant of \$146,300, which represents 2.9% of NWPL's total operating budget, and a one-time COVID-19 relief and recovery grant of \$79,933.53 that will help address some needs this year only.

As in previous years, the BC Public Library Partners (BC Library Trustees Association, Association of BC Public Library Directors, BC Library Association and BC Libraries Cooperative) are coordinating advocacy efforts to increase provincial funding for libraries. The budget request in 2023 is for \$22 million.

In response to an appeal from our Library Board, at a meeting on June 13, 2022, New Westminster City Council received passed the following resolution to be considered by the UBCM:

WHEREAS libraries in British Columbia are largely financed by levies paid by local governments, and where provincial library funding has remained stagnant for the past 10 years;

AND WHEREAS public libraries are central to communities, provide equitable access to vital resources, including internet, computers, digital

library tools and in-person services from expert staff which are essential for low-barrier services and support job seekers and small businesses, that increase literacy in communities, that advance reconciliation with Indigenous peoples, and that promote equity and inclusion;

THEREFORE BE IT RESOLVED that the Union of the BC Municipalities call on the Government of British Columbia to provide long-term sustainable funding for public libraries in BC and that the Province ensure that BC Libraries will henceforth receive regular increases to Provincial Government funding in subsequent years.

The support of your delegates to UBCM for this motion would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jonathan X. Cote', with a long horizontal flourish extending to the right.

Jonathan X. Cote  
Mayor



June 20, 2022

Chair Aimee Watson  
Regional District of Central Kootenay  
Box 590  
Nelson, BC V1L 5R4

Dear Chair Watson:

**Re: 2022 Resolution(s)**

UBCM confirms receipt of the attached resolution(s) endorsed by your Board and submitted directly to UBCM by the June 30 deadline.

The resolution(s) will be included in UBCM Resolutions Book for the 2022 UBCM Convention in September.

If you have any questions, please contact Jamee Justason, Resolutions and Policy Analyst at 604.270.8226 ext. 100 or [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca).

Sincerely,



Councillor Laurey-Anne Roodenburg  
UBCM President

*Enclosure*

**Legislation Requiring Underwriters to Recognize Fire Apparatus in Excellent Working Condition or that can be Upgraded**

**Central Kootenay RD**

Whereas Fire Underwriters Survey recommends to underwriters and requires fire apparatus replacement after an arbitrary length of service regardless of its mechanical condition or actual service hours for fire insurance grading purposes without regard of the fiscal impact on small and rural local governments and its ratepayers;

And whereas UBCM has endorsed resolutions over the last 15 years to petition the Province of British Columbia to advocate Fire Underwriters Survey to change its arbitrary and unsustainable requirements and the Province has repeatedly responded by stating that it does not have a role or influence on the content of the Fire Underwriters Survey, nor the determinations made with respect to the use of those determinations by the member companies of the Insurance Bureau of Canada who subscribe to this service, in changing these requirements:

Therefore be it resolved that UBCM petition the Province to introduce and adopt legislation that requires all underwriters providing insurance coverage in British Columbia, to recognize and provide credit for fire insurance grading purposes, any fire apparatus that is rigorously tested and recognized to be in excellent working condition or that can be upgraded instead of being replaced, to reduce the fiscal impact on small and rural local governments and its ratepayers.

**Convention Decision:**

## **Pricing Policy for Community Forests**

## **Central Kootenay RD**

Whereas the tabular stumpage rate system that currently applies to community forest agreements provides the ability for community forests to innovate and invest in community priorities including climate change adaptation, wildfire risk reduction, ecosystem restoration, old growth management, recreational infrastructure development, with community economic development relying upon the current tabular stumpage system and rates;

And whereas any change in the current tabular stumpage policy that results in an increased stumpage rates and additional administrative burden for community forest tenures will greatly reduce and undermine the capacity of community forests to provide key socio-economic benefits to the communities that they support:

Therefore be it resolved that UBCM ask the Province of British Columbia to maintain the tabular rate structure for community forest agreements in order to enable community forest agreement holders to implement modernized forest policies and to meet the full range of community objectives while operating viable businesses.

**Convention Decision:**

## **Homeowner Insurance Availability and Provisions**

**Central Kootenay RD**

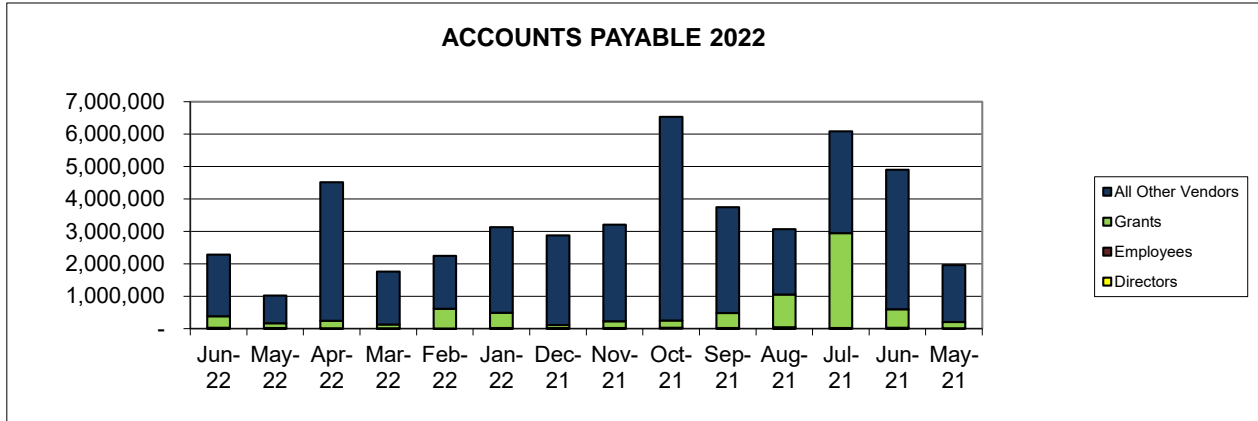
Whereas homeowner insurance coverage across British Columbia is unavailable or is prohibitively expensive for many homeowners in rural and remote areas or in areas serviced by cable ferries;

And whereas homeowner insurance policy provisions across British Columbia are inconsistent, are subject to reductions in coverage when homes are sold or transition from construction insurance to regular homeowner insurance upon occupancy, and many policies cannot be renewed during wildfire season, which is becoming longer and more impactful each year:

Therefore be it resolved that UBCM petition the Province to introduce and adopt legislation that requires all underwriters providing homeowner insurance coverage in British Columbia to provide insurance to all homeowners with provisions that are consistent, fair, and equitable to all homeowners in the province.

**Convention Decision:**

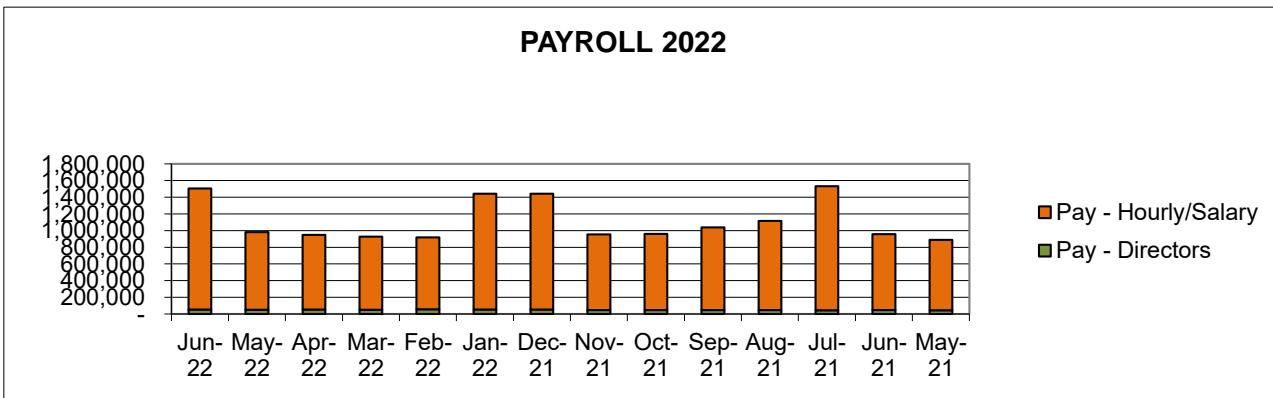
## Financial Expenditure Report for June 2022



	Number of Payments	Value	% of Total
	1,298	\$2,282,328	
<b>Top 80% of payments by value</b>	186	1,825,339	80%
<b>Remaining 20% of payments by value</b>	1,112	456,989	20%
<b>Total</b>		<b>\$2,282,328</b>	<b>100%</b>

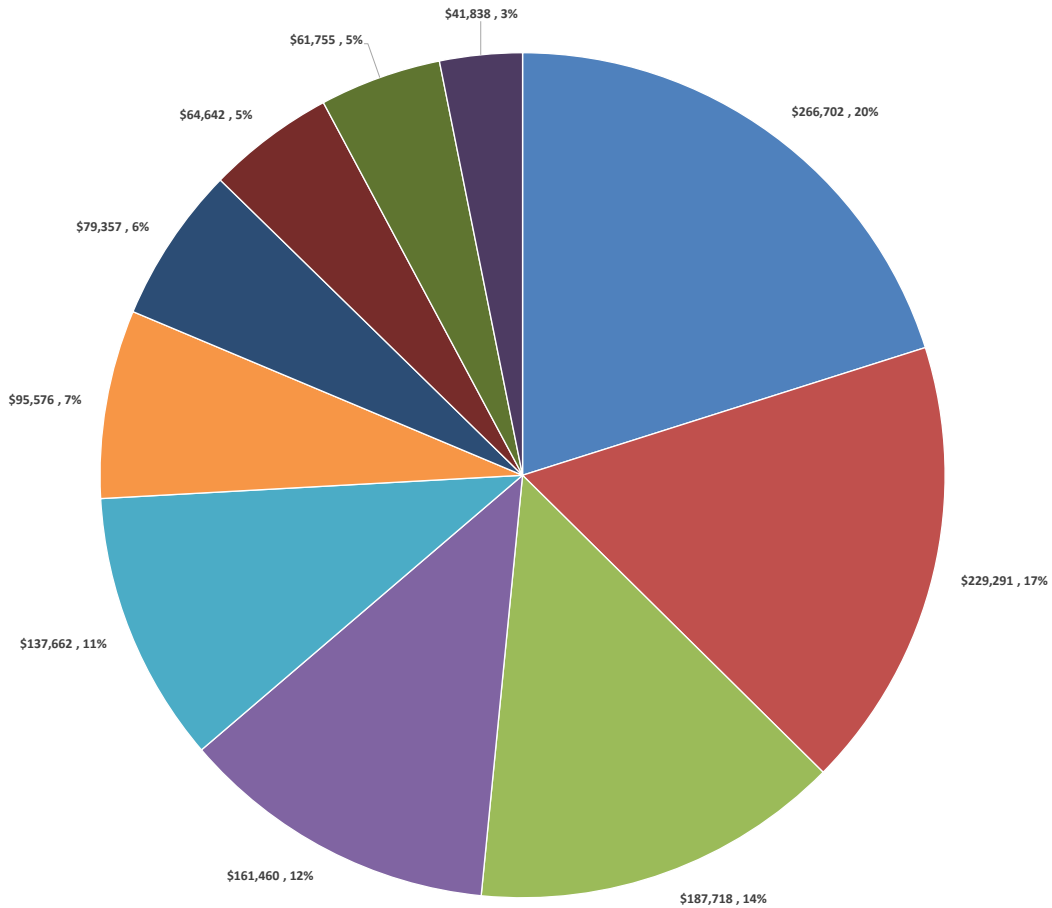
	Number of Payments	Value	% of Total
	1,298	\$2,282,328	
<b>Payments to Directors</b>	22	5,027	0.2%
<b>Payments to Employees</b>	84	22,828	1.0%
<b>Subtotal</b>		<b>27,855</b>	<b>1.2%</b>
<b>Discretionary and Community Development Grants</b>	129	357,380	15.7%
<b>Other Vendors</b>	1,063	1,897,093	83.1%
<b>Subtotal</b>		<b>2,254,473</b>	<b>98.8%</b>
<b>Total</b>		<b>\$2,282,328</b>	<b>100%</b>

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1054	81%	244	19%



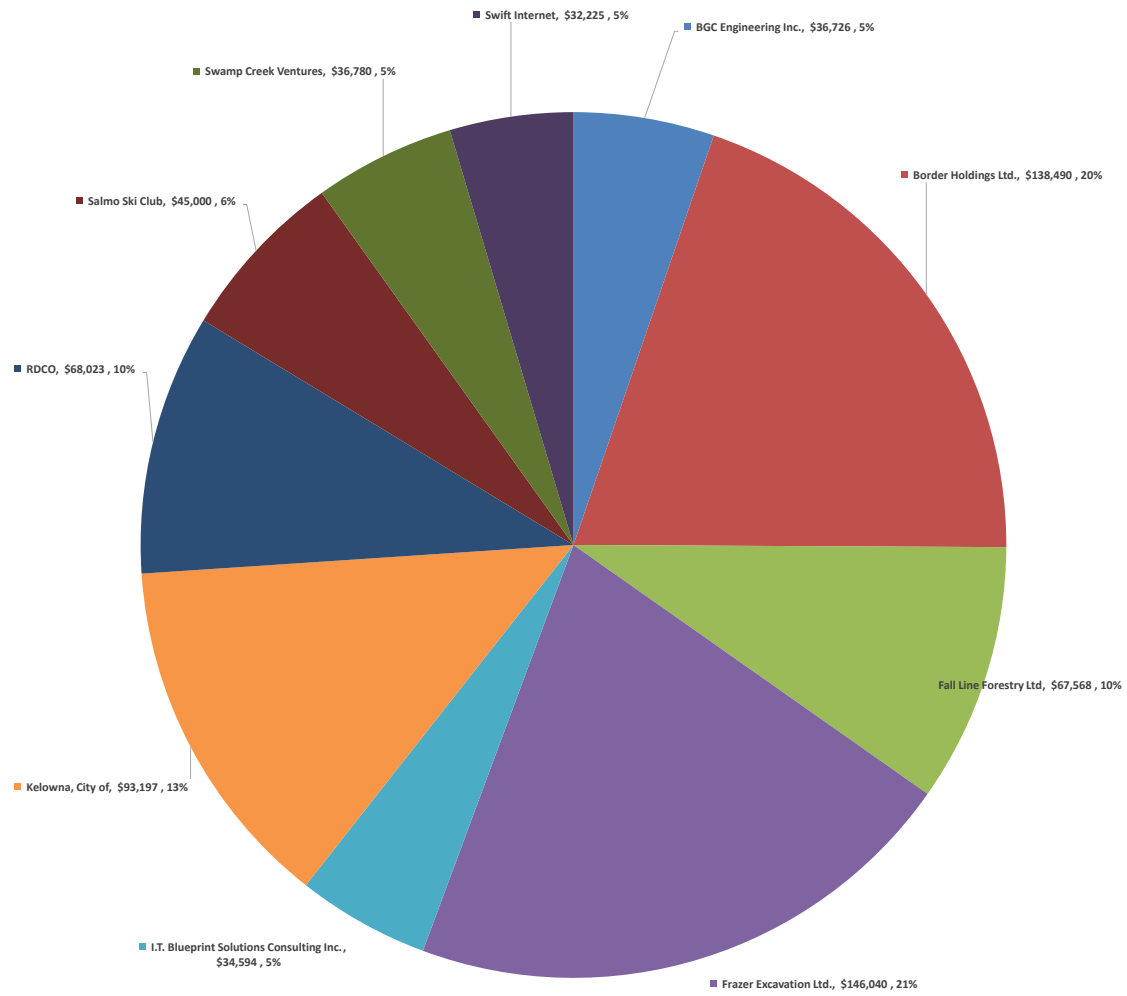
	Number of Payments	Value	% of Total
		\$1,503,543	100%
<b>Directors</b>		53,493	3.6%
<b>Hourly/Salary</b>		1,450,050	96.4%

## Top 10 Services by Amount Spent



- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Emergency Communications 911
- Emergency Consolidated Services
- Recreation Facility-Nelson and Areas F and Defined E
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Recreation Facility-Creston and Areas B, C and Area A
- General Administration
- Arena (Castlegar Complex)-Castlegar and Areas I and J

## Top 10 Vendors by Value



- BGC Engineering Inc.
- Border Holdings Ltd.
- Fall Line Forestry Ltd.
- Frazer Excavation Ltd.
- I.T. Blueprint Solutions Consulting Inc.
- Kelowna, City of
- RDCO
- Salmo Ski Club
- Swamp Creek Ventures
- Swift Internet

**Accounts Payable Top 80% of Payments for June 2022**

Top 80% of payments by value	Number of Payments		Value
	186	\$	
1022117 Alberta Ltd.	2	\$	15,125.25
All Seasons Motor Sports Ltd.	1	\$	2,243.33
ALS Canada Ltd.	1	\$	2,745.42
Amy Ferguson Institute	1	\$	2,000.00
Andrew Sheret Ltd	1	\$	2,849.78
Applied Compression Systems	1	\$	2,679.73
Argenta Community Association	1	\$	4,400.00
Arrow Lakes Aggregates	1	\$	19,414.82
Arrow Lakes Caribou Society	1	\$	2,000.00
Arrow Lakes District Arts Council Society	1	\$	2,500.00
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Associated Fire Safety Equipment	1	\$	3,314.01
Atomic Crayon	1	\$	9,954.00
B.C. Scale Co. Ltd.	5	\$	17,722.60
Balfour Recreation Commission	1	\$	2,000.00
Bayview Residents Association	1	\$	2,500.00
BC Hydro & Power Authority	1	\$	2,593.57
BC SPCA	1	\$	2,357.62
BC Transit	2	\$	16,102.56
BGC Engineering Inc.	1	\$	36,726.38
Black Press Group Ltd	1	\$	2,400.31
Border Holdings Ltd.	2	\$	168,214.67
Brenntag Canada Inc	1	\$	8,749.91
Brenton Industries Ltd	1	\$	5,365.50
Capitol Theatre Restoration Society	1	\$	2,400.00
Carrier Enterprises Canada	1	\$	5,140.80
Castlegar Girls Softball Association	1	\$	3,826.77
Castlegar Sculpturewalk Society	1	\$	8,960.00
Castlegar Sculpturewalk Society	1	\$	25,634.36
Central Kootenay Garbage Club	1	\$	9,817.50
Cleartech Industries Inc	3	\$	8,676.54
Community Futures of Central Kootenay	1	\$	14,000.00
Cops for Kids	1	\$	2,000.00
Crescent Valley Community Hall Society	1	\$	4,500.00
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town of	1	\$	9,000.00
Crop for the Cure	1	\$	3,500.00
Dave's Plumbing Ltd	2	\$	4,921.88
DB Perks & Associates Ltd	5	\$	23,366.56
East Shore Transportation Society	1	\$	2,680.00
Edgewood Community Club	1	\$	2,400.00
Fall Line Forestry Ltd	1	\$	67,567.50
Fauquier Volunteer Fire Brigade	1	\$	4,999.99
Firestorm Enterprises Ltd	1	\$	26,250.00
FortisBC - Electricity	4	\$	26,678.08
Fortisbc - Natural Gas	2	\$	29,935.50
Frazer Excavation Ltd.	1	\$	146,039.66
Friends of Kootenay Lake Stewardship Soc.	3	\$	16,900.00
Friends of the Lardeau River	1	\$	7,200.00
Frozen Solutions Inc. dba Frozen Refrigeration	5	\$	16,257.26
GFL Environmental Inc.	15	\$	195,913.79
Goat Mountain Kids Society	1	\$	2,000.00
Grizzly Bear Solutions	2	\$	6,000.00
Hach Sales and Service Canada Ltd	1	\$	6,471.36
Hamilton, Joel DBA: Pyrisence Consulting	1	\$	6,300.00
Heavy Metal Company	1	\$	6,258.00
Hi-Pro Sporting Goods Ltd	1	\$	2,434.25
Holeshot Originals	1	\$	2,052.75
Hospice Society of North Kootenay Lake	1	\$	2,325.00
Hot Shot Electric	1	\$	1,977.15
Hub Fire Engines & Equipment Ltd	3	\$	6,721.88
HuskyPro	1	\$	2,604.28
Hywood Truck & Equipment Ltd	1	\$	1,960.10
I.T. Blueprint Solutions Consulting Inc.	2	\$	38,898.55
Kan-West Roads Ltd	1	\$	5,457.81
Kasio Mechanical Inc	1	\$	4,289.46
Kelly's Maintenance and Services	1	\$	2,625.00
Kelowna, City of	1	\$	93,197.00
Kilburn, Jackie	1	\$	2,000.00



Top 80% of payments by value	Number of Payments		Value
	186	\$	
Kootenay Lake East Shore Men's Shed Society	1	\$	10,000.00
Lakeland Fire & Safety	1	\$	2,441.25
Lardeau Fire Prevention Association	1	\$	5,000.00
LCL Enterprises	1	\$	2,276.62
Lesperance Mendes	1	\$	7,182.56
Lidstone & Company	1	\$	2,589.31
Loki Tree Services	1	\$	24,969.51
Marino, Frank	1	\$	2,252.78
Masse Enviromental Consultants Ltd.	2	\$	12,589.08
Mike Jones Enterprises Ltd	1	\$	4,981.65
Minister of Finance	1	\$	6,757.38
Morrow Bioscience Ltd	1	\$	10,737.50
Nakusp, Village Of	1	\$	3,055.38
Nakusp, Village of	1	\$	11,250.00
Nelson & District Arts Council	1	\$	8,550.00
Nelson Hydro	1	\$	15,397.05
Nelson Leafs Hockey Society	1	\$	5,523.00
Nelson Public Library	2	\$	6,442.00
Nelson, City Of	1	\$	8,425.28
New Denver & Area Youth Centre Society	1	\$	4,770.00
New Denver, Village of	1	\$	2,000.00
One Fire Safety	1	\$	3,764.25
Overland West Freight Lines Ltd	1	\$	2,124.01
Pass Creek Community Hall	1	\$	2,000.00
Pitney Works	1	\$	6,300.00
R.H. Strong Refrigeration Design Inc.	2	\$	18,293.63
Regional District of Central Okanagan	1	\$	68,023.00
Reliance Office Services Ltd	1	\$	2,415.00
Riverside Farm	1	\$	7,078.89
Rocky Mountain Agencies	6	\$	24,265.53
Salmo & Area Supportive Housing Society	1	\$	4,000.00
Salmo Ski Club	1	\$	45,000.00
Sfj Inc	1	\$	4,113.90
Shopa'S Excavating Ltd	1	\$	2,079.00
Six Mile Water Users Community	1	\$	16,200.00
SLR Consulting (Canada) Ltd.	4	\$	32,372.20
SNT Engineering Ltd.	1	\$	7,709.89
SNT Geotechnical Ltd.	1	\$	2,575.13
South Kootenay Lake Community Service Society	1	\$	5,000.00
Sperling Hansen Associates Inc	2	\$	23,978.38
Sundry Vendor	2	\$	11,321.24
Swamp Creek Ventures	1	\$	36,780.00
Swift Internet	1	\$	32,225.00
Tarry's & District Community Hall Society	1	\$	2,000.00
Tarrys Fire Department Social Club	1	\$	3,300.00
Telus Communications Inc	1	\$	4,985.00
Telus Mobility	2	\$	22,732.58
Thiessen, Garry	1	\$	3,045.00
Timber Creek Forest Products Ltd	1	\$	5,913.60
Top Cat Construction Ltd.	1	\$	17,010.00
Trails for Creston Valley Society	1	\$	7,630.33
Trobak, Dan	1	\$	4,908.75
Union of Spiritual Communities of Christ	1	\$	4,000.00
Urban Systems Ltd.	1	\$	5,937.75
Valhalla Wilderness Society	1	\$	3,200.00
W.H. Excavating	1	\$	2,476.70
WE Graham Community Service Society	1	\$	5,760.00
West Creston Community Hall Society	1	\$	2,000.00
West Kootenay Brain Injury Association (WKBIA)	1	\$	8,589.98
WEX Canada Ltd.	1	\$	3,155.07
WFR Wholesale Fire & Rescue Ltd	1	\$	1,985.43

**Accounts Payable Bottom 20% of Payments for June 2022**

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
			<b>456,989</b>
1022117 Alberta Ltd.	2	\$	1,095.94
1309778 BC Ltd DBA: Canyon Country Store	6	\$	655.40
1332920 BC dba:Yahk General Store	1	\$	678.02
A&G Supply Ltd	1	\$	1,456.94
A-3 Plumbing Heating & Gas Fitting Ltd	1	\$	386.40
Accent Carpet Care	1	\$	194.04
ACE Courier Services	7	\$	219.02
AGO Industries Inc	1	\$	208.82
Air Liquide Canada Inc	2	\$	105.54
All Rite Rooter Sewage Pumping Services	1	\$	123.20
Allaire, Michael	1	\$	178.12
ALS Canada Ltd.	10	\$	10,204.58
Ambler Apparel Inc.	1	\$	215.00
Anderson, Georgina Lynn	2	\$	195.20
Andex Equipment Rentals	2	\$	1,372.29
Andre's TV Sales & Service Ltd.	1	\$	1,744.95
Andrew Sheret Ltd	19	\$	2,356.67
Appledale Daycare Society	1	\$	1,000.00
Applied Industrial Technologies	1	\$	97.90
Aquam Inc	2	\$	1,636.07
Arcright Plumbing & Heating	2	\$	212.82
Arrow & Slocan Lakes Community Services (ASLCS)	3	\$	2,972.00
Arrow Lakes Caribou Society	6	\$	2,694.00
Associated Fire Safety Equipment	5	\$	3,126.90
Atomic Crayon	1	\$	1,139.46
Authorized Security Ltd.	1	\$	252.00
Avery Weigh-Tronix Canada	1	\$	220.64
B&L Security Patrol (1981) Ltd	1	\$	1,722.00
B.C. Scale Co. Ltd.	1	\$	1,750.28
Baker, Marina	1	\$	162.50
Balfour & Area Business & Historical Association	2	\$	1,500.00
Balfour Autobody & Mechanical Ltd.	1	\$	73.85
Barnhouse, Greg	2	\$	736.13
BC Hydro & Power Authority	3	\$	1,650.05
BC SPCA	2	\$	1,000.00
Beavers, Amanda	1	\$	905.69
Beerens, Kurt	1	\$	42.70
Belleau, Melodie	1	\$	48.80
Benjamin, Debra	1	\$	81.74
Big Cranium Design	1	\$	292.99
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$	2,624.57
Blueberry Creek Community School Council	3	\$	1,764.29
Boswell Memorial Hall Society	1	\$	736.00
Boswell, Dorian	1	\$	1,320.00
Bowen, Jed	1	\$	200.00
Brandt Tractor Ltd	2	\$	585.66
Brenntag Canada Inc	1	\$	1,945.18
Brohman, Rebecca	1	\$	1,673.29
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	8	\$	469.33
Canadian Centre for Occupational Health and Safety	6	\$	315.00
Canadian Linen & Uniform	4	\$	305.69
Canadian Red Cross	2	\$	1,142.58
CanGas Propane Inc.	1	\$	450.80
Canyon Community Association	1	\$	500.00
Canyon Community Association	1	\$	999.00
Caro Analytical Services	2	\$	1,229.45
Carrier Enterprises Canada	1	\$	280.00
Cascade Lock & Safe	1	\$	151.20
Casemore, Adam	1	\$	152.50
Castlegar Hockey Society	1	\$	656.25
Castlegar Snowmobile Association	3	\$	4,248.86
Castlegar, City Of	2	\$	300.00
Cathro Consulting Ltd	1	\$	472.50

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
CDW Canada Corp	7	\$	3,472.00
Central Kootenay Invasive Species Society	3	\$	878.57
Chadwick, Ashley	1	\$	56.00
Cintas Canada Ltd Location 889	1	\$	131.90
Clark, Gerald	1	\$	244.00
Classic Glass & Trim	1	\$	100.80
Cleartech Industries Inc	1	\$	1,622.38
Columbia Basin Alliance for Literacy	1	\$	840.00
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	7	\$	752.68
Community Arts Council of Creston	4	\$	1,241.29
Cops for Kids	1	\$	1,500.00
Cover Architectural Collaborative Inc.	1	\$	1,039.82
Cowan's Office Supplies	24	\$	3,445.15
CPR Depot	2	\$	511.47
Cranbrook Water Conditioning Ltd.	5	\$	139.58
Crawford Bay Store	4	\$	458.56
Creston Card & Stationery	3	\$	196.28
Creston FireFighters Society	4	\$	3,913.93
Creston Valley Music Teachers Association	4	\$	4,290.61
Creston Valley Regional Airport Society	1	\$	1,360.00
Creston, Town Of	1	\$	656.69
Crockett, Jim	1	\$	60.96
Cunningham, Hans	3	\$	599.41
Dafco Filtration Group	1	\$	1,824.46
Dark Water Dragons Society	1	\$	530.00
Dave's Plumbing Ltd	1	\$	1,421.88
DB Perks & Associates Ltd	9	\$	5,072.24
Deboon, Arnold	1	\$	265.00
DHC Communications Inc	5	\$	1,953.11
Distributel Communications Limited	1	\$	320.91
Doran, Andrew	3	\$	847.35
Dynamic Online Marketing Corp	1	\$	472.50
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	47.25
East Shore Trail & Bike Association	3	\$	2,580.00
Emco Corporation	1	\$	199.18
Empire Wilderness Society	1	\$	1,000.00
Eric Etelamaki Holdings	2	\$	1,147.12
Ernies Used Auto Parts	1	\$	784.00
Expresslane Deliveries	1	\$	336.00
Faulkner, Paul	1	\$	200.00
Fauquier Communication Centre	1	\$	500.00
Fauquier Community Club Society	7	\$	7,872.97
Faust, Ramona	2	\$	429.35
Federated Co-Operatives Ltd	8	\$	1,504.59
Fehr, Carol	2	\$	1,167.30
Fergie, Barbara	1	\$	167.38
Fernie, Stevie	1	\$	50.00
Fishlock, Garrett	1	\$	449.58
FlagHouse	1	\$	453.70
Fluent Information Management Systems Inc	1	\$	420.00
Fluid Landscape Design	1	\$	231.00
Focus on Youth	4	\$	2,385.71
FortisBC - Electricity	48	\$	16,882.69
Fortisbc - Natural Gas	2	\$	95.50
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	10	\$	510.40
Freedom Recovery Gear Ltd.	1	\$	418.25
Friends of Kootenay Lake Stewardship Soc.	4	\$	2,646.00
Friesen, Micheal	1	\$	120.00
Frozen Solutions Inc. dba Frozen Refrigeration	4	\$	2,701.99
Funk, Corinne	1	\$	225.00
Gain, Thomas Scott	1	\$	857.50
Geo H Hewitt Co Ltd	1	\$	46.93
Georama Holdings Ltd.	3	\$	1,475.01
George's Excavating Ltd	1	\$	1,890.00
GFL Environmental Inc.	24	\$	23,816.66

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
Gilbert Parts Depot	7	\$	1,011.42
Gillender, Anne	1	\$	122.00
Glacier View Glass Ltd.	1	\$	106.40
Glendale Tire Ltd.	1	\$	112.00
Glenn McQuarrie Enterprises	1	\$	980.70
Global Industrial Canada	2	\$	694.78
Goat Mountain Enterprises Ltd	1	\$	654.15
Goat Mountain Kids Society	3	\$	2,100.00
Good Water Warehouse	1	\$	588.71
GoTo Technologies Canada Ltd.	1	\$	1,237.60
Gray's Contracting	1	\$	155.40
Greatrex, Sandee	1	\$	75.38
Greene, Gregory	2	\$	1,604.30
Grieve, Doug	1	\$	234.08
Groenhuysen, Rene	1	\$	419.68
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	7	\$	2,196.62
Hach Sales and Service Canada Ltd	2	\$	1,292.63
Hall Printing	5	\$	4,522.39
Hamilton, Alayne	1	\$	241.45
Hawkins, Dana	1	\$	50.00
Hergott, Patrick	2	\$	1,280.88
Hewat, Suzan	2	\$	611.52
Hewgill, Mathew	1	\$	125.00
Hicks, Josef P	1	\$	211.00
Hills Recreation Society	1	\$	750.00
Hipperson Hardware	1	\$	9.38
Hi-Pro Sporting Goods Ltd	3	\$	1,628.45
Holeshot Originals	1	\$	668.50
Hopkyns, John (Chris)	1	\$	109.80
Hospice Society of North Kootenay Lake	1	\$	1,500.00
Hub Fire Engines & Equipment Ltd	2	\$	3,504.52
Hufy's Leasing Ltd	1	\$	497.88
Hume Hotel	2	\$	515.02
Hume, Grant	1	\$	205.00
Hywood Truck & Equipment Ltd	7	\$	4,633.26
I.T. Blueprint Solutions Consulting Inc.	2	\$	1,010.63
Ihlen, Gord	1	\$	15.18
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	1	\$	785.49
Infosat Communications	1	\$	251.12
Inland Allcare	26	\$	10,659.13
Inland Kenworth (Castlegar)	2	\$	1,398.45
Insight Canada Inc.	2	\$	201.36
Interior Health Authority - Environmental Health	2	\$	252.00
Iridia Medical	1	\$	470.40
Iron Mountain	2	\$	284.55
Jackman, Garry	1	\$	79.30
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	19	\$	1,065.60
Jennifer Wickwire	2	\$	600.00
Johnny's Grocery & Gas Sales	1	\$	62.57
Justice Institute Of Bc	1	\$	1,023.79
Kal Tire (Castlegar)	1	\$	43.07
Kal Tire (Creston)	1	\$	54.06
Kal Tire (Nakusp)	1	\$	139.55
Kal Tire (Nelson)	1	\$	45.14
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	2	\$	94.94
Kaslo Home Hardware	1	\$	19.03
Kaslo Infonet Society	1	\$	72.69
Kaslo Pump	1	\$	138.18
Kaslo, Village Of	3	\$	261.12
Kathy Gordon's Cleaning Services	4	\$	642.00
KEM Services	1	\$	1,050.00
Kemle, Gillian	1	\$	353.25
Kendrick Equipment (2003) Ltd	2	\$	1,880.31
Kennlyn Enterprises	1	\$	243.61
Kilburn, Jackie	2	\$	2,250.00
Kim's Creations	2	\$	493.50

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
Knudsen, Joshua	1	\$	25.29
Koehle, Kristy	1	\$	435.00
Kokanee Fire & Safety Ltd.	2	\$	861.68
Kokanee Ford Sales Ltd.	1	\$	70.90
Kokanee Rural Internet	1	\$	89.60
Kone Inc	1	\$	1,355.73
Kootenay Carshare Cooperative	2	\$	1,334.13
Kootenay Communications Ltd	1	\$	334.88
Kootenay Glass & Mirror Ltd	1	\$	99.75
Kootenay Industrial Supply Ltd	24	\$	3,338.06
Kootenay Swiftwater Specialists	1	\$	63.82
Kootenay Valley Water & Spas	6	\$	161.10
Lane, Harvey	2	\$	439.20
Lavoie, Denis	1	\$	198.01
Law, Valerie	3	\$	703.05
LCL Enterprises	4	\$	5,473.34
Lectric Ave Electronics	3	\$	844.46
Leisure Baths Ltd.	1	\$	483.44
Lidstone & Company	6	\$	4,222.97
Lifesaving Society	6	\$	3,406.17
Lillies, Rebecca	3	\$	1,973.16
Little h Design Works	2	\$	1,929.38
Lockwood, Diana LD	2	\$	270.04
LogMeln Ireland Limited	1	\$	1,237.60
Lordco Parts Ltd	6	\$	418.23
Lunn, Jessica	1	\$	91.50
MacPhee, Lindsay	1	\$	5.32
MacRae, Robert	1	\$	750.00
Magaw, Donna	2	\$	153.72
Main Jet Motorsports Inc	3	\$	1,344.35
Main, Leah	4	\$	822.61
Many Bays Community Band	1	\$	200.00
Marino Wholesale Ltd	2	\$	369.23
Marino, Frank	1	\$	1,810.73
Martech Electrical Systems Ltd	3	\$	2,720.03
Masse Enviromental Consultants Ltd.	2	\$	2,099.05
Mayday Electric Ltd	1	\$	561.75
Mclaren'S Bobcat Services Ltd	1	\$	498.75
McLeod, Christopher	1	\$	179.24
Mearl's Machine Works Ltd	1	\$	492.80
Mediquest Technologies Inc	1	\$	691.53
Mid Town Motors	2	\$	431.08
Mills Office Productivity	6	\$	648.42
Minister of Finance	3	\$	276.48
Minister Of Finance - Product Distribution Centre	5	\$	648.46
Mitchell Supply Ltd	7	\$	464.47
Morrison, Janice A	1	\$	1,307.79
Morrison, Matthew	1	\$	142.00
Moss, Colin	1	\$	122.00
Mountain Transport Institute ltd	2	\$	900.00
Mountain Valley Media	1	\$	732.90
Mts Maintenance Tracking Systems Inc	1	\$	1,363.95
MW Millwork Ltd	2	\$	1,983.19
MyZone Media Inc.	1	\$	1,094.10
Nanaimo, City of	18	\$	8,190.79
Napa Auto Parts (Nelson)	1	\$	15.66
National Process Equipment, Inc.	1	\$	172.51
Navigata Communications Ltd. dba ThinkTel	1	\$	33.92
Nelson & District Chamber of Commerce	2	\$	2,000.00
Nelson Building Centre Ltd	19	\$	1,980.70
Nelson Farmers Supply Ltd	6	\$	1,197.87
Nelson Hydro	16	\$	7,827.68
Nelson Toyota	6	\$	1,974.18
Nelson, City Of	3	\$	3,367.50
Nevco Scoreboard Company, ULC	2	\$	247.52
New Denver, Village of	1	\$	300.00
North Shore Water Utility Nelson Ltd.	1	\$	96.00
North Slokan Trails Society	1	\$	750.00
Northtown Rental & Sales	2	\$	235.10

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
Orkin Canada Corporation	2	\$	290.54
Overland West Freight Lines Ltd	1	\$	475.42
Passmore Laboratory Ltd	5	\$	1,550.00
Pennywise	4	\$	2,516.78
Perrot, Denis	1	\$	83.98
Pipe, Nicolai	1	\$	80.52
Pitbull Contracting ltd	1	\$	1,317.40
Pitney Bowes	3	\$	1,303.41
Popoff, Walter A	3	\$	486.56
Prestige Lakeside Resort	3	\$	570.40
Purolator Inc	2	\$	142.96
Pyramid Building Supplies	4	\$	505.84
Quilts 4 Kids	3	\$	2,590.36
R.H. Strong Refrigeration Design Inc.	1	\$	1,689.19
Raven Rescue Safety Medical Ltd	1	\$	744.13
Recreation Facilities Association Of Bc	1	\$	735.00
Reeves, Glen	1	\$	331.45
Rfs Canada	8	\$	907.82
Ricalton, Ryan	1	\$	1,107.56
Richardson, Ian	3	\$	1,119.04
Ricoh Canada Inc	4	\$	534.28
Riondel Cable Society	2	\$	80.00
Riverside Farm	2	\$	1,494.15
Roadpost Inc. T46274	5	\$	906.56
Rocky Mountain Phoenix	7	\$	4,807.66
Rook Design Media	1	\$	114.07
Russell Hendrix Foodservice Equipment	1	\$	370.25
Rye, Daniel H	1	\$	54.90
Salmo Valley Youth & Community Centre	1	\$	866.67
Santos, Wanda	1	\$	75.00
Save-On-Foods (Creston)	1	\$	67.96
Sawatzky, Amanda	1	\$	61.73
Schiffke, Jen	1	\$	728.65
Schmidt, Julie	2	\$	622.20
Scott, Corey	1	\$	125.00
Secure By Design	1	\$	61.60
Selkirk Security Services Ltd	2	\$	244.73
Senyk, Eileen	1	\$	125.00
Sew It Seams	1	\$	140.00
Shapovalov, Shannon	2	\$	98.66
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,130.78
Shaw Cable	21	\$	2,993.08
Sherwood Trophies Signs Sportswear & More	1	\$	1,308.83
Shopa'S Excavating Ltd	1	\$	1,386.00
Sigma Safety Corp	1	\$	131.04
Silverton Building Supplies Ltd	1	\$	75.03
Silverton Community Club	1	\$	200.00
Siray, Kim dba Family Design & Creations	2	\$	1,322.50
Sk Electronics Ltd	20	\$	7,306.98
Skyway Hardware	2	\$	30.21
Slocan Lake Arena Society	1	\$	600.00
Slocan Lake Dance Camp	1	\$	400.00
Slocan Lake Garden Society (SLUGS)	1	\$	630.00
Slocan Lake Golf Club	1	\$	750.00
Slocan Park Community Hall Society	1	\$	656.37
Slocan Valley Home Hardware	1	\$	11.19
Smith Cameron Process Solutions	2	\$	2,532.96
Snell, Diara	1	\$	75.00
Sound Solutions (2002) Inc.	1	\$	476.00
South Kootenay Lake Art Connect Society	1	\$	1,640.00
Speedpro Signs	7	\$	2,391.24
Speedpro Signs (Trail)	2	\$	300.16
SPI Health and Safety Inc	2	\$	259.88
Stafford Welding	4	\$	2,919.00
Sterling Backcheck Canada Corp.	1	\$	124.24
Stewart Mcdannold Stuart	2	\$	2,467.36
Stewart, Heather	1	\$	30.00
Summit Cycles and Sports Ltd.	1	\$	708.71
Summit Truck & Equipment Repair	1	\$	134.97

Remaining 20% of payments by value	Number of Payments		Value
	1,112	\$	
Sun Life Assurance Company of Canada	2	\$	1,206.93
Sundry Vendor	30	\$	10,651.45
Swift Internet	3	\$	1,299.20
Technical Safety BC	1	\$	521.00
Telus Communications Inc	3	\$	378.00
Terus Construction Ltd.	1	\$	68.99
The F.I.R.M. Inc.	1	\$	735.00
The Rural Alternatives Research and Training Society	1	\$	1,200.00
Thiele, Dustin	3	\$	870.00
Thiessen, Garry	1	\$	452.30
Thurber Engineering Ltd.	1	\$	649.69
Tip-it Waste Solutions Inc.	4	\$	1,719.58
Tremlock Properties Ltd	1	\$	1,761.38
Trobak, Dan	1	\$	1,181.25
Trowalex Equipment Rentals And Sales	4	\$	784.04
Troy Life & Fire Safety Ltd	1	\$	322.92
Tu-Dor Lock & Safe Ltd	5	\$	3,458.06
TUNDRA Process Solutions Ltd.	1	\$	433.44
Twin Rivers Controls Ltd	1	\$	577.50
Uhlenbrauck, Tyler	1	\$	700.00
Uline Canada Corporation	2	\$	716.70
Unit4 Business Software Corporation	1	\$	231.00
Univar Canada Ltd	1	\$	1,348.47
USCC	1	\$	1,500.00
Valhalla Fine Arts Society	1	\$	750.00
Valley Boy Tree Service	2	\$	2,300.00
Valley Voice Ltd	1	\$	203.17
Van Houtte Coffee Services	1	\$	216.48
Van Kam Freightways Ltd	5	\$	1,898.93
Varley, Marisa	2	\$	200.25
Verigin, Joshua	1	\$	300.00
Verigin, Talin E. P.	1	\$	58.56
VH Sporte Canada	3	\$	134.62
Vista Radio Ltd	1	\$	630.00
Vitalaire Canada Inc	3	\$	393.90
VMS Comfort Plus Inc.	1	\$	900.25
W.H. Excavating	1	\$	1,004.06
Waste Management	13	\$	5,960.41
Watson, Aimee	1	\$	134.20
Wesco Distribution-Canada Inc	5	\$	636.85
Western Rubber Products Ltd	2	\$	485.10
WFR Wholesale Fire & Rescue Ltd	5	\$	4,452.72
Whitehead, Kathryn	1	\$	37.95
Whitehouse, Bill	1	\$	381.20
Wight, Nelson	1	\$	125.00
Wilkinson, James	2	\$	1,078.48
Winlaw Mini-Mart	1	\$	439.00
Wood Wyant Inc	8	\$	5,842.47
Wood, Graeme	5	\$	500.00
Xplornet Communications Inc	1	\$	111.44
Yahk-Kingsgate Recreation Society	1	\$	1,000.00
Yellow Pages Group	2	\$	1.06
Zayac, Daniel B	1	\$	73.20
Zimich, Robert	1	\$	103.70
Zone West Enterprises Ltd	6	\$	2,428.16

**Employees and Directors June 2022**

<b>Directors</b>	<b>Number of Payments</b>	<b>\$</b>	<b>Value</b>
	<b>22</b>		<b>5,027.48</b>
Casemore, Adam	1	\$	152.50
Cunningham, Hans	3	\$	599.41
Faust, Ramona	2	\$	429.35
Hewat, Suzan	2	\$	611.52
Jackman, Garry	1	\$	79.30
Lockwood, Diana LD	2	\$	270.04
Lunn, Jessica	1	\$	91.50
Main, Leah	4	\$	822.61
Morrison, Janice A	1	\$	1,307.79
Moss, Colin	1	\$	122.00
Popoff, Walter A	3	\$	486.56
Rye, Daniel H	1	\$	54.90

<b>Employees</b>	<b>Number of Payments</b>	<b>\$</b>	<b>Value</b>
	<b>84</b>		<b>22,828</b>
Allaire, Michael	1	\$	178.12
Anderson, Georgina Lynn	2	\$	195.20
Baker, Marina	1	\$	162.50
Barnhouse, Greg	2	\$	736.13
Beavers, Amanda	1	\$	905.69
Berrens, Kurt	1	\$	42.70
Belleau, Melodie	1	\$	48.80
Benjamin, Debra	1	\$	81.74
Brohman, Rebecca	1	\$	1,673.29
Chadwick, Ashley	1	\$	56.00
Clark, Gerald	1	\$	244.00
Crockett, Jim	1	\$	60.96
Doran, Andrew	3	\$	847.35
Faulkner, Paul	1	\$	200.00
Fehr, Carol	2	\$	1,167.30
Fergie, Barbara	1	\$	167.38
Fernie, Stevie	1	\$	50.00
Fishlock, Garrett	1	\$	449.58
Friesen, Micheal	1	\$	120.00
Gillender, Anne	1	\$	122.00
Greatrex, Sandee	1	\$	75.38
Greene, Gregory	2	\$	1,604.30
Grieve, Doug	1	\$	234.08
Groenhuisen, Rene	1	\$	419.68
Hamilton, Alayne	1	\$	241.45
Hawkins, Dana	1	\$	50.00
Hergott, Patrick	2	\$	1,280.88
Hicks, Josef P	1	\$	211.00
Hopkyns, John (Chris)	1	\$	109.80
Hume, Grant	1	\$	205.00
Ihlen, Gord	1	\$	15.18
Knudsen, Joshua	1	\$	25.29
Koehle, Kristy	1	\$	435.00
Lane, Harvey	2	\$	439.20
Lavoie, Denis	1	\$	198.01
Law, Valerie	3	\$	703.05
Lillies, Rebecca	3	\$	1,973.16
MacPhee, Lindsay	1	\$	5.32
Magaw, Donna	2	\$	153.72
Morrison, Matthew	1	\$	142.00
Perrot, Denis	1	\$	83.98
Pipe, Nicolai	1	\$	80.52
Reeves, Glen	1	\$	331.45
Ricalton, Ryan	1	\$	1,107.56
Richardson, Ian	1	\$	394.04
Sawatzky, Amanda	1	\$	61.73
Schmidt, Julie	2	\$	622.20
Scott, Corey	1	\$	125.00
Senyk, Eileen	1	\$	125.00
Shapovalov, Shannon	2	\$	98.66
Snell, Diara	1	\$	75.00
Uhlenbrauck, Tyler	1	\$	700.00
Varley, Marisa	2	\$	200.25
Verigin, Joshua	1	\$	300.00
Verigin, Talin E. P.	1	\$	58.56
Watson, Aimee	1	\$	134.20
Whitehead, Kathryn	1	\$	37.95
Whitehouse, Bill	1	\$	381.20
Wight, Nelson	1	\$	125.00
Wilkinson, James	2	\$	1,078.48
Wood, Graeme	5	\$	500.00
Zayac, Daniel B	1	\$	73.20
Zimich, Robert	1	\$	103.70



**Accounts Payable for June 2022 Breakdown by Type of Payment**

<b>Discretionary, Community Development, and Other Grants</b>	<b>Number of Payments</b>	<b>\$</b>	<b></b>
	<b>129</b>		<b>357,380</b>
Amy Ferguson Institute	1	\$	2,000.00
Appledale Daycare Society	1	\$	1,000.00
Argenta Community Association	1	\$	4,400.00
Arrow & Slocan Lakes Community Services (ASLCS)	3	\$	2,972.00
Arrow Lakes Caribou Society	7	\$	4,694.00
Arrow Lakes District Arts Council Society	1	\$	2,500.00
Balfour & Area Business & Historical Association	2	\$	1,500.00
Balfour Recreation Commission	1	\$	2,000.00
Bayview Residents Association	1	\$	2,500.00
BC SPCA	3	\$	3,357.62
Blueberry Creek Community School Council	3	\$	1,764.29
Boswell Memorial Hall Society	1	\$	736.00
Canyon Community Association	1	\$	999.00
Capitol Theatre Restoration Society	1	\$	2,400.00
Castlegar Girls Softball Association	1	\$	3,826.77
Castlegar Sculpturewalk Society	1	\$	25,634.36
Castlegar Snowmobile Association	3	\$	4,248.86
Central Kootenay Invasive Species Society	3	\$	878.57
Columbia Basin Alliance for Literacy	1	\$	840.00
Community Arts Council of Creston	4	\$	1,241.29
Cops for Kids	2	\$	3,500.00
Crescent Valley Community Hall Society	1	\$	4,500.00
Creston FireFighters Society	4	\$	3,913.93
Creston Valley Music Teachers Association	4	\$	4,290.61
Creston Valley Regional Airport Society	1	\$	1,360.00
Creston, Town of	1	\$	9,000.00
Crop for the Cure	1	\$	3,500.00
Dark Water Dragons Society	1	\$	530.00
East Shore Trail & Bike Association	3	\$	2,580.00
East Shore Transportation Society	1	\$	2,680.00
Edgewood Community Club	1	\$	2,400.00
Empire Wilderness Society	1	\$	1,000.00
Fauquier Communication Centre	1	\$	500.00
Fauquier Community Club Society	7	\$	7,872.97
Fauquier Volunteer Fire Brigade	1	\$	4,999.99
Focus on Youth	4	\$	2,385.71
Friends of Kootenay Lake Stewardship Soc.	7	\$	19,546.00
Friends of the Lardeau River	1	\$	7,200.00
Funk, Corinne	1	\$	225.00
Goat Mountain Kids Society	4	\$	4,100.00
Grizzly Bear Solutions	2	\$	6,000.00
Hills Recreation Society	1	\$	750.00
Hospice Society of North Kootenay Lake	2	\$	3,825.00
Lardeau Fire Prevention Association	1	\$	5,000.00
Many Bays Community Band	1	\$	200.00
Nakusp, Village of	1	\$	11,250.00
Nelson & District Arts Council	1	\$	8,550.00
Nelson & District Chamber of Commerce	2	\$	2,000.00
Nelson Public Library	2	\$	6,442.00
New Denver & Area Youth Centre Society	1	\$	4,770.00
New Denver, Village of	2	\$	2,300.00
North Slocan Trails Society	1	\$	750.00
Pass Creek Community Hall	1	\$	2,000.00
Quilts 4 Kids	3	\$	2,590.36
Salmo & Area Supportive Housing Society	1	\$	4,000.00
Salmo Ski Club	1	\$	45,000.00
Silverton Community Club	1	\$	200.00
Six Mile Water Users Community	1	\$	16,200.00
Slocan Lake Arena Society	1	\$	600.00
Slocan Lake Dance Camp	1	\$	400.00
Slocan Lake Garden Society (SLUGS)	1	\$	630.00
Slocan Lake Golf Club	1	\$	750.00
South Kootenay Lake Art Connect Society	1	\$	1,640.00
South Kootenay Lake Community Service Society	1	\$	5,000.00
Swift Internet	1	\$	32,225.00
Tarry's & District Community Hall Society	1	\$	2,000.00
Tarrys Fire Department Social Club	1	\$	3,300.00
Trails for Creston Valley Society	1	\$	7,630.33
Union of Spiritual Communities of Christ	1	\$	4,000.00
USCC	1	\$	1,500.00
Valhalla Fine Arts Society	1	\$	750.00
Valhalla Wilderness Society	1	\$	3,200.00
WE Graham Community Service Society	1	\$	5,760.00
West Creston Community Hall Society	1	\$	2,000.00
West Kootenay Brain Injury Association (WKBIA)	1	\$	8,589.98
<b>All Other Vendors</b>	<b>Number of Payments</b>	<b>\$</b>	<b>Value</b>
	<b>1,063</b>		<b>1,897,093</b>
1022117 Alberta Ltd.	4	\$	16,221.19
1309778 BC Ltd DBA: Canyon Country Store	6	\$	655.40
1332920 BC dba:Yahk General Store	1	\$	678.02
A&G Supply Ltd	1	\$	1,456.94
A-3 Plumbing Heating & Gas Fitting Ltd	1	\$	386.40
Accent Carpet Care	1	\$	194.04
ACE Courier Services	7	\$	219.02

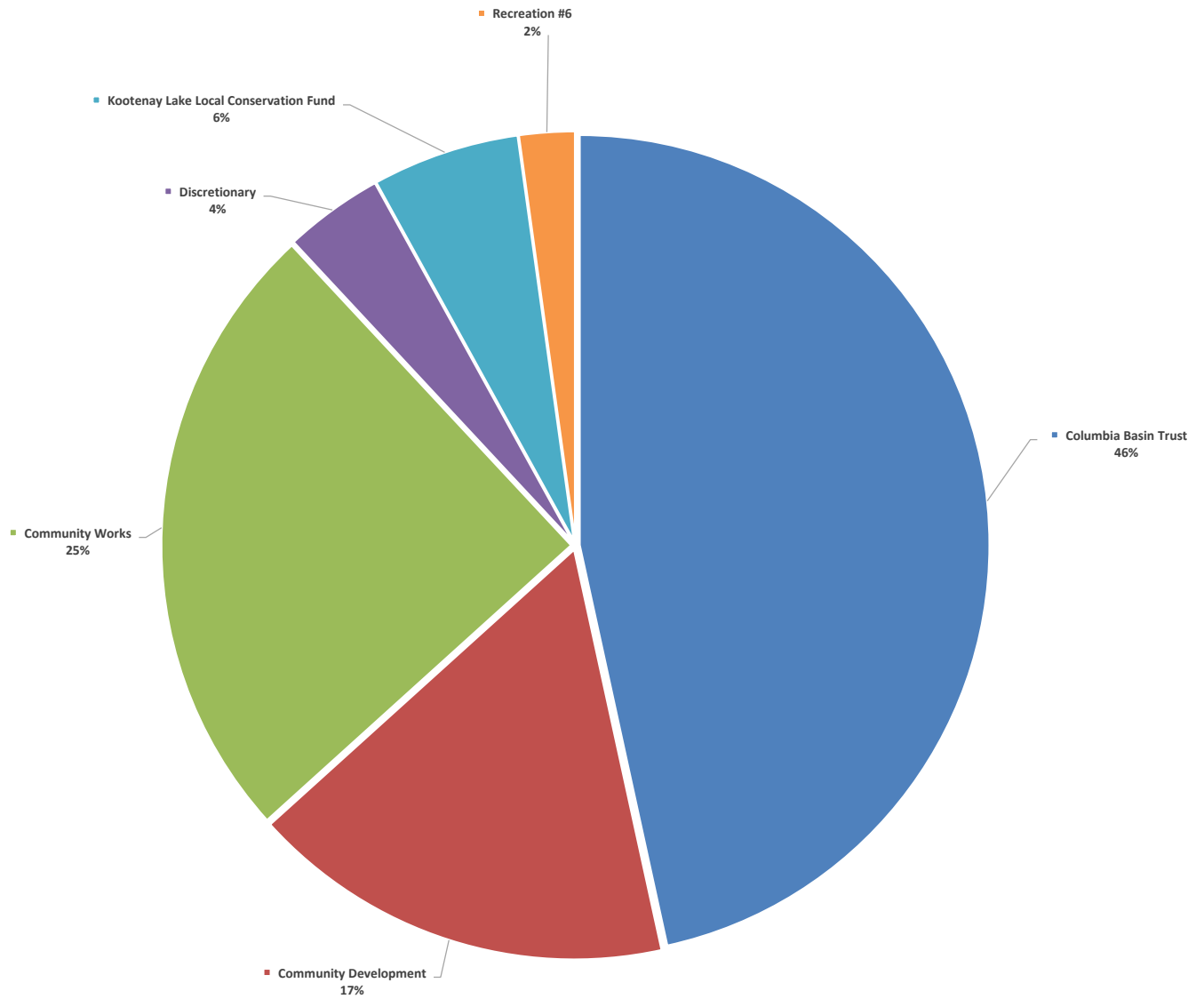
All Other Vendors	Number of Payments		Value
	1,063	\$	
			<b>1,897,093</b>
AGO Industries Inc	1	\$	208.82
Air Liquide Canada Inc	2	\$	105.54
All Rite Rooter Sewage Pumping Services	1	\$	123.20
All Seasons Motor Sports Ltd.	1	\$	2,243.33
ALS Canada Ltd.	11	\$	12,950.00
Ambler Apparel Inc.	1	\$	215.00
Andex Equipment Rentals	2	\$	1,372.29
Andre's TV Sales & Service Ltd.	1	\$	1,744.95
Andrew Sheret Ltd	20	\$	5,206.45
Applied Compression Systems	1	\$	2,679.73
Applied Industrial Technologies	1	\$	97.90
Aquam Inc	2	\$	1,636.07
Arccright Plumbing & Heating	2	\$	212.82
Arrow Lakes Aggregates	1	\$	19,414.82
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Associated Fire Safety Equipment	6	\$	6,440.91
Atomic Crayon	2	\$	11,093.46
Authorized Security Ltd.	1	\$	252.00
Avery Weigh-Tronix Canada	1	\$	220.64
B&L Security Patrol (1981) Ltd	1	\$	1,722.00
B.C. Scale Co. Ltd.	6	\$	19,472.88
Balfour Autobody & Mechanical Ltd.	1	\$	73.85
BC Hydro & Power Authority	4	\$	4,243.62
BC Transit	2	\$	16,102.56
BGC Engineering Inc.	1	\$	36,726.38
Big Cranium Design	1	\$	292.99
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$	2,624.57
Black Press Group Ltd	1	\$	2,400.31
Border Holdings Ltd.	2	\$	168,214.67
Boswell, Dorian	1	\$	1,320.00
Bowen, Jed	1	\$	200.00
Brandt Tractor Ltd	2	\$	585.66
Brenntag Canada Inc	2	\$	10,695.09
Brenton Industries Ltd	1	\$	5,365.50
Burton Internet Society	1	\$	39.20
C.A. Fischer Lumber Co. Ltd.	8	\$	469.33
Canadian Centre for Occupational Health and Safety	6	\$	315.00
Canadian Linen & Uniform	4	\$	305.69
Canadian Red Cross	2	\$	1,142.58
CanGas Propane Inc.	1	\$	450.80
Canyon Community Association	1	\$	500.00
Caro Analytical Services	2	\$	1,229.45
Carrier Enterprises Canada	2	\$	5,420.80
Cascade Lock & Safe	1	\$	151.20
Castlegar Hockey Society	1	\$	656.25
Castlegar Sculpturewalk Society	1	\$	8,960.00
Castlegar, City Of	2	\$	300.00
Cathro Consulting Ltd	1	\$	472.50
CDW Canada Corp	7	\$	3,472.00
Central Kootenay Garbage Club	1	\$	9,817.50
Cintas Canada Ltd Location 889	1	\$	131.90
Classic Glass & Trim	1	\$	100.80
Cleartech Industries Inc	4	\$	10,298.92
Columbia Basin Broadband Corporation	4	\$	2,788.80
Columbia Wireless Inc	7	\$	576.80
Comfort Welding Ltd	7	\$	752.68
Community Futures of Central Kootenay	1	\$	14,000.00
Cover Architectural Collaborative Inc.	1	\$	1,039.82
Cowan's Office Supplies	24	\$	3,445.15
CPR Depot	2	\$	511.47
Cranbrook Water Conditioning Ltd.	5	\$	139.58
Crawford Bay Store	4	\$	458.56
Creston Card & Stationery	3	\$	196.28
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston, Town Of	1	\$	656.69
Dafco Filtration Group	1	\$	1,824.46
Dave's Plumbing Ltd	3	\$	6,343.76
DB Perks & Associates Ltd	14	\$	28,438.80
Deboon, Arnold	1	\$	265.00
DHC Communications Inc	5	\$	1,953.11
Distributel Communications Limited	1	\$	320.91
Dynamic Online Marketing Corp	1	\$	472.50
East Shore Internet Society	2	\$	112.00
East Shore Mainstreet	1	\$	47.25
Emco Corporation	1	\$	199.18
Eric Etelamaki Holdings	2	\$	1,147.12
Ernies Used Auto Parts	1	\$	784.00
Expresslane Deliveries	1	\$	336.00
Fall Line Forestry Ltd	1	\$	67,567.50
Federated Co-Operatives Ltd	8	\$	1,504.59
Firestorm Enterprises Ltd	1	\$	26,250.00
FlagHouse	1	\$	453.70
Fluent Information Management Systems Inc	1	\$	420.00
Fluid Landscape Design	1	\$	231.00
FortisBC - Electricity	52	\$	43,560.77
Fortisbc - Natural Gas	4	\$	30,031.00
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	10	\$	510.40
Frazer Excavation Ltd.	1	\$	146,039.66
Freedom Recovery Gear Ltd.	1	\$	418.25
Frozen Solutions Inc. dba Frozen Refrigeration	9	\$	18,959.25
Gain, Thomas Scott	1	\$	857.50
Geo H Hewitt Co Ltd	1	\$	46.93
Georama Holdings Ltd.	3	\$	1,475.01
George's Excavating Ltd	1	\$	1,890.00

All Other Vendors	Number of Payments		Value
	1,063	\$	
			<b>1,897,093</b>
GFL Environmental Inc.	39	\$	219,730.45
Gilbert Parts Depot	7	\$	1,011.42
Glacier View Glass Ltd.	1	\$	106.40
Glendale Tire Ltd.	1	\$	112.00
Glenn McQuarrie Enterprises	1	\$	980.70
Global Industrial Canada	2	\$	694.78
Goat Mountain Enterprises Ltd	1	\$	654.15
Good Water Warehouse	1	\$	588.71
GoTo Technologies Canada Ltd.	1	\$	1,237.60
Gray's Contracting	1	\$	155.40
Guille, Pam	1	\$	1,365.00
Guillevin International Inc	7	\$	2,196.62
Hach Sales and Service Canada Ltd	3	\$	7,763.99
Hall Printing	5	\$	4,522.39
Hamilton, Joel DBA: Pyrisence Consulting	1	\$	6,300.00
Heavy Metal Company	1	\$	6,258.00
Hewgill, Mathew	1	\$	125.00
Hipperson Hardware	1	\$	9.38
Hi-Pro Sporting Goods Ltd	4	\$	4,062.70
Holeshot Originals	2	\$	2,721.25
Hot Shot Electric	1	\$	1,977.15
Hub Fire Engines & Equipment Ltd	5	\$	10,226.40
Hufty's Leasing Ltd	1	\$	497.88
Hume Hotel	2	\$	515.02
HuskyPro	1	\$	2,604.28
Hywood Truck & Equipment Ltd	8	\$	6,593.36
I.T. Blueprint Solutions Consulting Inc.	4	\$	39,909.18
In the Air Networks	1	\$	89.60
Industrial Alliance Insurance and Financial Services Inc.	1	\$	785.49
Infosat Communications	1	\$	251.12
Inland Allcare	26	\$	10,659.13
Inland Kenworth (Castlegar)	2	\$	1,398.45
Insight Canada Inc.	2	\$	201.36
Interior Health Authority - Environmental Health	2	\$	252.00
Iridia Medical	1	\$	470.40
Iron Mountain	2	\$	284.55
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	19	\$	1,065.60
Jennifer Wickwire	2	\$	600.00
Johnny's Grocery & Gas Sales	1	\$	62.57
Justice Institute Of Bc	1	\$	1,023.79
Kal Tire (Castlegar)	1	\$	43.07
Kal Tire (Creston)	1	\$	54.06
Kal Tire (Nakusp)	1	\$	139.55
Kal Tire (Nelson)	1	\$	45.14
Kan-West Roads Ltd	1	\$	5,457.81
Kaslo Building Maintenance	1	\$	535.50
Kaslo Building Supplies	2	\$	94.94
Kaslo Home Hardware	1	\$	19.03
Kaslo Infonet Society	1	\$	72.69
Kaslo Mechanical Inc	1	\$	4,289.46
Kaslo Pump	1	\$	138.18
Kaslo, Village Of	3	\$	261.12
Kathy Gordon's Cleaning Services	4	\$	642.00
Kelly's Maintenance and Services	1	\$	2,625.00
Kelowna, City of	1	\$	93,197.00
KEM Services	1	\$	1,050.00
Kemle, Gillian	1	\$	353.25
Kendrick Equipment (2003) Ltd	2	\$	1,880.31
Kennlyn Enterprises	1	\$	243.61
Kilburn, Jackie	3	\$	4,250.00
Kim's Creations	2	\$	493.50
Kokanee Fire & Safety Ltd.	2	\$	861.68
Kokanee Ford Sales Ltd.	1	\$	70.90
Kokanee Rural Internet	1	\$	89.60
Kone Inc	1	\$	1,355.73
Kootenay Carshare Cooperative	2	\$	1,334.13
Kootenay Communications Ltd	1	\$	334.88
Kootenay Glass & Mirror Ltd	1	\$	99.75
Kootenay Industrial Supply Ltd	24	\$	3,338.06
Kootenay Lake East Shore Men's Shed Society	1	\$	10,000.00
Kootenay Swiftwater Specialists	1	\$	63.82
Kootenay Valley Water & Spas	6	\$	161.10
Lakeland Fire & Safety	1	\$	2,441.25
LCL Enterprises	5	\$	7,749.96
Lectric Ave Electronics	3	\$	844.46
Leisure Baths Ltd.	1	\$	483.44
Lesperance Mendes	1	\$	7,182.56
Lidstone & Company	7	\$	6,812.28
Lifesaving Society	6	\$	3,406.17
Little h Design Works	2	\$	1,929.38
LogMeIn Ireland Limited	1	\$	1,237.60
Loki Tree Services	1	\$	24,969.51
Lordco Parts Ltd	6	\$	418.23
MacRae, Robert	1	\$	750.00
Main Jet Motorsports Inc	3	\$	1,344.35
Marino Wholesale Ltd	2	\$	369.23
Marino, Frank	2	\$	4,063.51
Martech Electrical Systems Ltd	3	\$	2,720.03
Masse Environmental Consultants Ltd.	4	\$	14,688.13
Mayday Electric Ltd	1	\$	561.75
McLaren'S Bobcat Services Ltd	1	\$	498.75
McLeod, Christopher	1	\$	179.24
Mearl's Machine Works Ltd	1	\$	492.80
Mediquest Technologies Inc	1	\$	691.53
Mid Town Motors	2	\$	431.08

All Other Vendors	Number of Payments		Value
	1,063	\$	
			<b>1,897,093</b>
Mike Jones Enterprises Ltd	1	\$	4,981.65
Mills Office Productivity	6	\$	648.42
Minister of Finance	4	\$	7,033.86
Minister Of Finance - Product Distribution Centre	5	\$	648.46
Mitchell Supply Ltd	7	\$	464.47
Morrow Bioscience Ltd	1	\$	10,737.50
Mountain Transport Institute Ltd	2	\$	900.00
Mountain Valley Media	1	\$	732.90
Mts Maintenance Tracking Systems Inc	1	\$	1,363.95
MW Millwork Ltd	2	\$	1,983.19
MyZone Media Inc.	1	\$	1,094.10
Nakusp, Village Of	1	\$	3,055.38
Nanaimo, City of	18	\$	8,190.79
Napa Auto Parts (Nelson)	1	\$	15.66
National Process Equipment, Inc.	1	\$	172.51
Navigata Communications Ltd. dba ThinkTel	1	\$	33.92
Nelson Building Centre Ltd	19	\$	1,980.70
Nelson Farmers Supply Ltd	6	\$	1,197.87
Nelson Hydro	17	\$	23,224.73
Nelson Leafs Hockey Society	1	\$	5,523.00
Nelson Toyota	6	\$	1,974.18
Nelson, City Of	4	\$	11,792.78
Nevco Scoreboard Company, ULC	2	\$	247.52
North Shore Water Utility Nelson Ltd.	1	\$	96.00
Northtown Rental & Sales	2	\$	235.10
One Fire Safety	1	\$	3,764.25
Orkin Canada Corporation	2	\$	290.54
Overland West Freight Lines Ltd	2	\$	2,599.43
Passmore Laboratory Ltd	5	\$	1,550.00
Pennywise	4	\$	2,516.78
Pitbull Contracting Ltd	1	\$	1,317.40
Pitney Bowes	3	\$	1,303.41
Pitney Works	1	\$	6,300.00
Prestige Lakeside Resort	3	\$	570.40
Purolator Inc	2	\$	142.96
Pyramid Building Supplies	4	\$	505.84
R.H. Strong Refrigeration Design Inc.	3	\$	19,982.82
Raven Rescue Safety Medical Ltd	1	\$	744.13
Recreation Facilities Association Of Bc	1	\$	735.00
Regional District of Central Okanagan	1	\$	68,023.00
Reliance Office Services Ltd	1	\$	2,415.00
Rfs Canada	8	\$	907.82
Richardson, Ian	2	\$	725.00
Ricoh Canada Inc	4	\$	534.28
Riondel Cable Society	2	\$	80.00
Riverside Farm	3	\$	8,573.04
Roadpost Inc. T46274	5	\$	906.56
Rocky Mountain Agencies	6	\$	24,265.53
Rocky Mountain Phoenix	7	\$	4,807.66
Rook Design Media	1	\$	114.07
Russell Hendrix Foodservice Equipment	1	\$	370.25
Salmo Valley Youth & Community Centre	1	\$	866.67
Santos, Wanda	1	\$	75.00
Save-On-Foods (Creston)	1	\$	67.96
Schiffke, Jen	1	\$	728.65
Secure By Design	1	\$	61.60
Selkirk Security Services Ltd	2	\$	244.73
Sew It Seams	1	\$	140.00
Sfj Inc	1	\$	4,113.90
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,130.78
Shaw Cable	21	\$	2,993.08
Sherwood Trophies Signs Sportswear & More	1	\$	1,308.83
Shopa'S Excavating Ltd	2	\$	3,465.00
Sigma Safety Corp	1	\$	131.04
Silverton Building Supplies Ltd	1	\$	75.03
Siray, Kim dba Family Design & Creations	2	\$	1,322.50
Sk Electronics Ltd	20	\$	7,306.98
Skyway Hardware	2	\$	30.21
Slocan Park Community Hall Society	1	\$	656.37
Slocan Valley Home Hardware	1	\$	11.19
SLR Consulting (Canada) Ltd.	4	\$	32,372.20
Smith Cameron Process Solutions	2	\$	2,532.96
SNT Engineering Ltd.	1	\$	7,709.89
SNT Geotechnical Ltd.	1	\$	2,575.13
Sound Solutions (2002) Inc.	1	\$	476.00
Speedpro Signs	7	\$	2,391.24
Speedpro Signs (Trail)	2	\$	300.16
Sperling Hansen Associates Inc	2	\$	23,978.38
SPI Health and Safety Inc	2	\$	259.88
Stafford Welding	4	\$	2,919.00
Sterling Backcheck Canada Corp.	1	\$	124.24
Stewart Mcdannold Stuart	2	\$	2,467.36
Stewart, Heather	1	\$	30.00
Summit Cycles and Sports Ltd.	1	\$	708.71
Summit Truck & Equipment Repair	1	\$	134.97
Sun Life Assurance Company of Canada	2	\$	1,206.93
Sundry Vendor	32	\$	21,972.69
Swamp Creek Ventures	1	\$	36,780.00
Swift Internet	3	\$	1,299.20
Technical Safety BC	1	\$	521.00
Telus Communications Inc	4	\$	5,363.00
Telus Mobility	2	\$	22,732.58
Terus Construction Ltd.	1	\$	68.99
The F.I.R.M. Inc.	1	\$	735.00
The Rural Alternatives Research and Training Society	1	\$	1,200.00

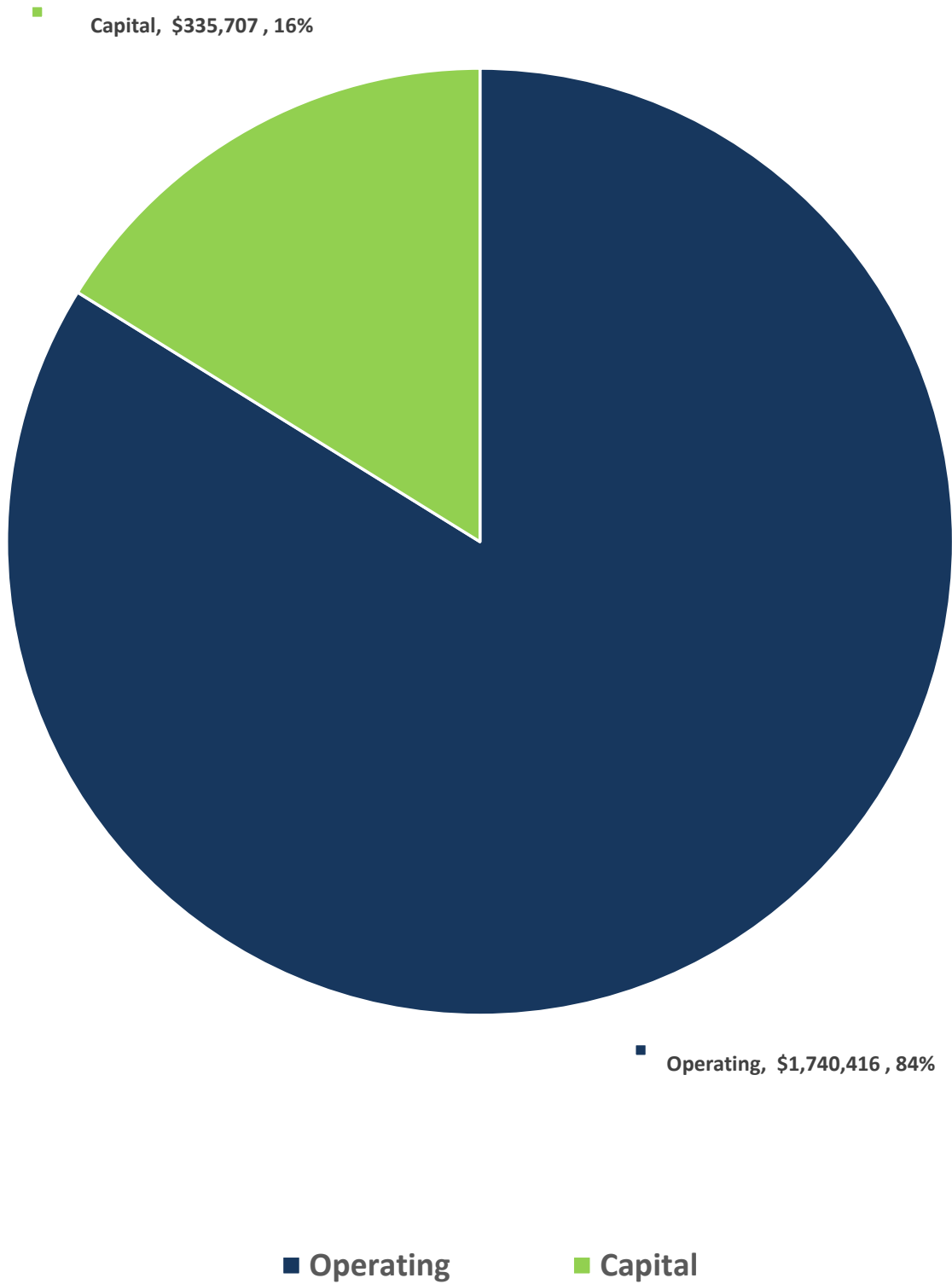
All Other Vendors	Number of Payments		Value
	1,063	\$	
			<b>1,897,093</b>
Thiele, Dustin	3	\$	870.00
Thiessen, Garry	2	\$	3,497.30
Thurber Engineering Ltd.	1	\$	649.69
Timber Creek Forest Products Ltd	1	\$	5,913.60
Tip-It Waste Solutions Inc.	4	\$	1,719.58
Top Cat Construction Ltd.	1	\$	17,010.00
Tremlock Properties Ltd	1	\$	1,761.38
Trobak, Dan	2	\$	6,090.00
Trowelex Equipment Rentals And Sales	4	\$	784.04
Troy Life & Fire Safety Ltd	1	\$	322.92
Tu-Dor Lock & Safe Ltd	5	\$	3,458.06
TUNDRA Process Solutions Ltd.	1	\$	433.44
Twin Rivers Controls Ltd	1	\$	577.50
Uline Canada Corporation	2	\$	716.70
Unit4 Business Software Corporation	1	\$	231.00
Univar Canada Ltd	1	\$	1,348.47
Urban Systems Ltd.	1	\$	5,937.75
Valley Boy Tree Service	2	\$	2,300.00
Valley Voice Ltd	1	\$	203.17
Van Houtte Coffee Services	1	\$	216.48
Van Kam Freightways Ltd	5	\$	1,898.93
VH Sporte Canada	3	\$	134.62
Vista Radio Ltd	1	\$	630.00
Vitalaire Canada Inc	3	\$	393.90
VMS Comfort Plus Inc.	1	\$	900.25
W.H. Excavating	2	\$	3,480.76
Waste Management	13	\$	5,960.41
Wesco Distribution-Canada Inc	5	\$	636.85
Western Rubber Products Ltd	2	\$	485.10
WEX Canada Ltd.	1	\$	3,155.07
WFR Wholesale Fire & Rescue Ltd	6	\$	6,438.15
Winlaw Mini-Mart	1	\$	439.00
Wood Wyant Inc	8	\$	5,842.47
Xplornet Communications Inc	1	\$	111.44
Yahk-Kingsgate Recreation Society	1	\$	1,000.00
Yellow Pages Group	2	\$	1.06
Zone West Enterprises Ltd	6	\$	2,428.16

# Grants by Type

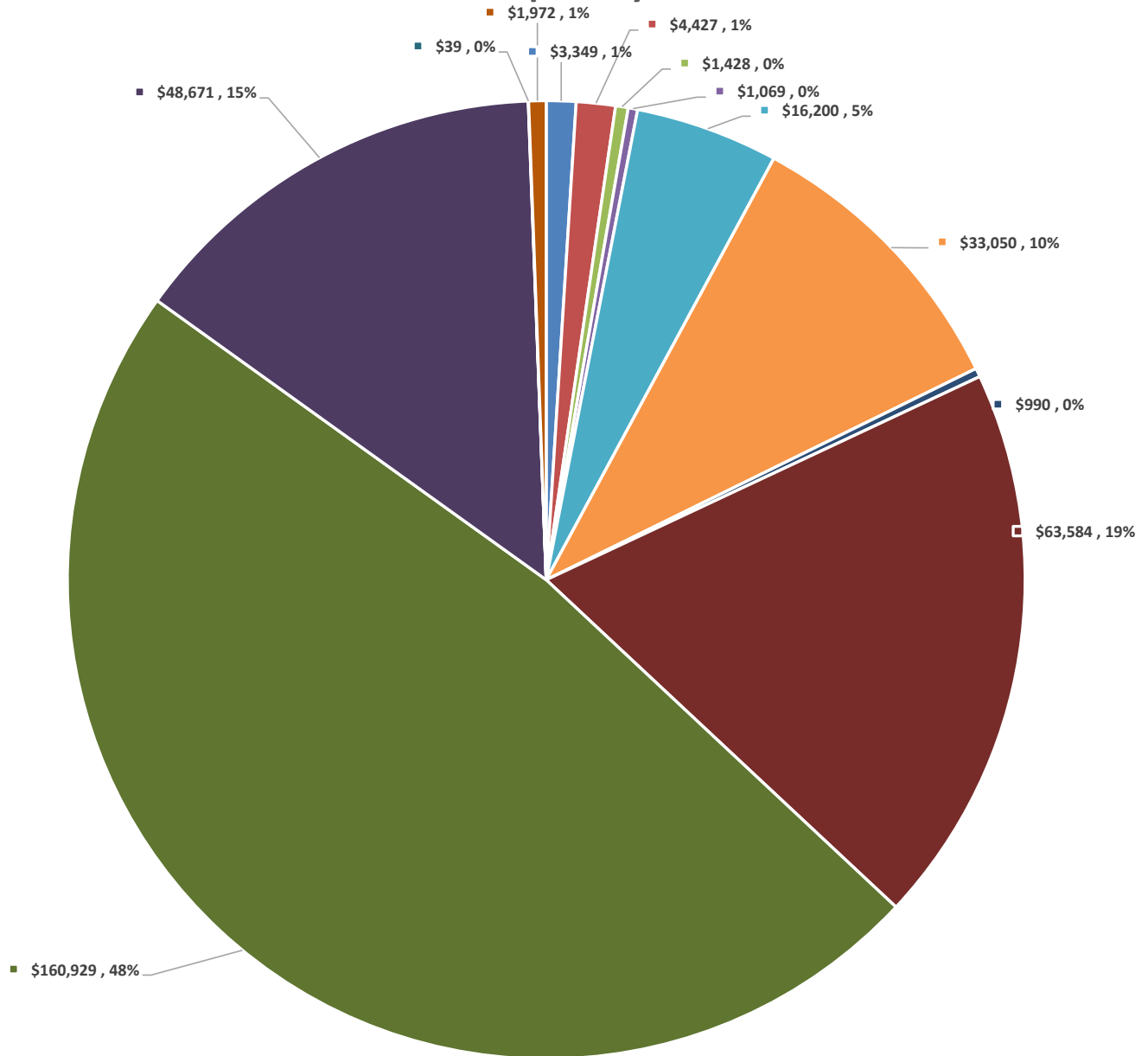


- Columbia Basin Trust
- Community Development
- Community Works
- Discretionary
- Kootenay Lake Local Conservation Fund
- Recreation #6

## June 2022 Capital VS Operating Expenditures



## June 2022 Capital by Service



- Aquatic Centre-Castlegar and Areas J and I
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Fire Protection-Area B (Canyon Lister)
- Fire Protection-Area J (Robson, Raspberry)
- Fire Protection-Areas E and F (Beasley, Blewett)
- General Administration
- Recreation Commission No.7-Salmo and Area G
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Regional Parks-Nelson, Salmo and Areas E, F and G
- Regional Parks-New Denver, Silverton, Slocan and Areas H
- Water Utility-Area B (Arrow Creek)



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2808

A Bylaw to amend Community Sustainable Living Service Establishment Bylaw No. 2135, 2010 to remove Village of Salmo as a participant.

WHEREAS the Regional District of Central Kootenay adopted Bylaw No. 2135, being the "Community Sustainable Living Service Establishment Bylaw No. 2135, 2010" for the purpose of coordination, research, analytical, development and management services relating to the social and economic development of the service areas;

AND WHEREAS the Regional District of Central Kootenay deems it expedient to amend Bylaw No. 2135 and remove the Village of Salmo as a participant of the service;

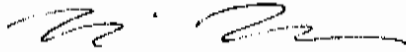
AND WHEREAS pursuant of the Local Government Act participating area approval has been obtained by consent from Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of Village of Kaslo, Village of Salmo and Village of Silverton.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 2 is deleted in its entirety and replace with the following:
2. Participants to the service established under Section 1 of this bylaw shall be Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of the Village of Kaslo and Village of Silverton.
2 Section 3 is deleted in its entirety and replace with the following:
3. The boundaries of the service area established by this bylaw are the boundaries of Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of the Village of Kaslo and Village of Silverton
3 This Bylaw may be cited as "Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022".

READ A FIRST TIME this 17th day of March, 2022.
READ A SECOND TIME this 17th day of March, 2022.
READ A THIRD TIME this 17th day of March, 2022.

I hereby certify that this is a true and correct copy of the "Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022" as read a third time by the Regional District of Central Kootenay Board on the 17th day of March, 2022.



\_\_\_\_\_  
Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – consent on behalf of the participating areas.*

APPROVE by the Inspector of Municipalities on the 20th day of June, 2022.

ADOPTED this 21st day of July, 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer



# Board Report

**Date of Report:** June 29, 2022  
**Date & Type of Meeting:** July 21, 2022, Regular Open Board  
**Author:** Eileen Senyk, Planner  
**Subject:** BYLAW AMENDMENT  
**File:** Z2107B-04567.060-Adams-BA000053  
**Electoral Area/Municipality** B

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the public hearing minutes for proposed bylaw amendments to Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013. The Public Hearing was held on June 9<sup>th</sup>, 2022. The subject property is located at 6365 Kitchener Road, Electoral Area 'B'.

No public attended the Public Hearing and no submissions were made. This is a good indication that there are no concerns from neighboring property owners.

Staff is recommending that the amending bylaw be read a THIRD time by content and forwarded to the Ministry of Transportation and Infrastructure for approval, pursuant to Section 52(3)(a) of the Transportation Act.

## SECTION 2: BACKGROUND/ANALYSIS

### GENERAL INFORMATION

<b>Property Owner:</b> Shane & Terry Adams
<b>Property Location:</b> 6365 Kitchener Road, Electoral Area 'B'
<b>Legal Description:</b> LOT 1 DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN 16938 (PID 006-761-747)
<b>Property Size:</b> 8.72 hectares (21.8 acres)

### SURROUNDING LAND USES

<b>North:</b> Country residential (R2) and Neighborhood Commercial (C1)
<b>East:</b> Quarry (Q) and Country Residential (R2)
<b>South:</b> Rural Resource (R4) & and Meadow (Kitchener) Creek.
<b>West:</b> Rural Resource (R4)

### Site Context and Background Information

The subject property is located near the unincorporated community of Kitchener. There are currently two dwellings on the property. It is likely that the property's limited frontage to Kitchener Road is the reason that it was zoned Rural Resource. The property is flat and is adjacent to Meadow Creek (a channel of Kitchener Creek).

The owner wishes to subdivide the property into five lots. The current Rural Resource (R4) zone has a minimum site area of 2 hectares. Changing the zoning to Country Residential (R2) will enable the proposed subdivision

subject to Ministry of Transportation and Infrastructure’s requirements for access and the RDCK’s provisions for servicing pursuant to Subdivision Bylaw No. 2159.



Figure 1: Overview Map

Proposed subdivision of Lot 1, District Lot 4592,  
Kootenay District, Plan 16938.

Scale 1:3000

All distances are in metres unless otherwise noted.

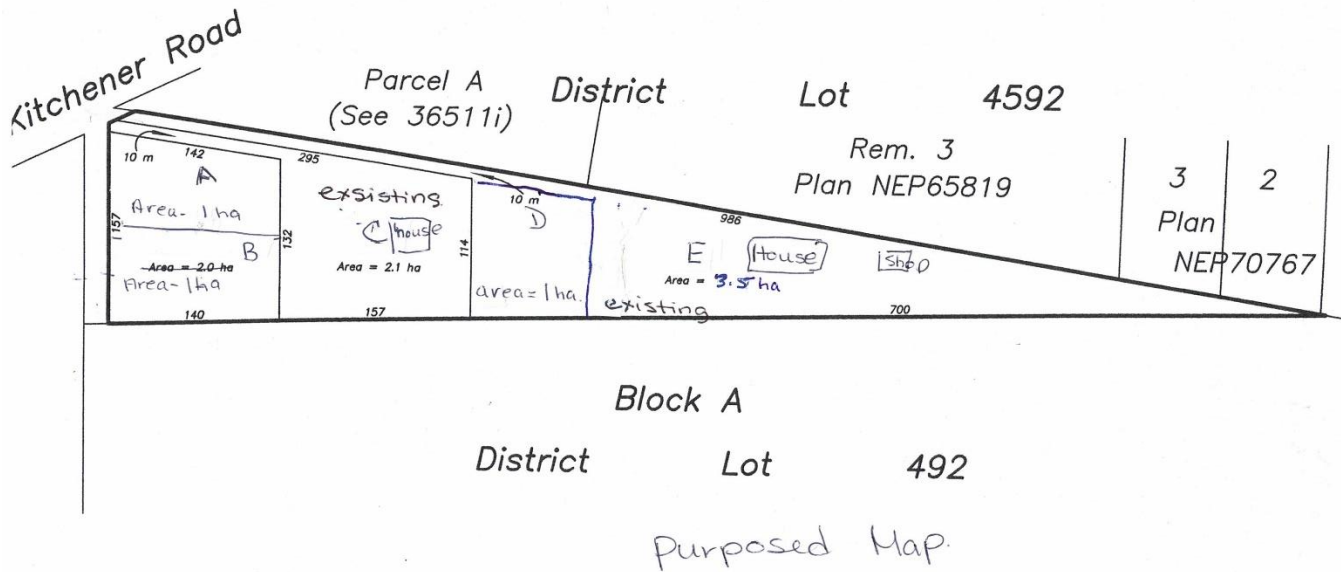


Figure 2: Site Plan



*Figure 3: Accessory Building on property, Facing South toward Meadow (Kitchener) Creek*



*Figure 4: Facing East*



*Figure 5: Facing West*

## **Planning Policy**

### **Comprehensive Land Use Bylaw No. 2316, 2013**

#### **General Residential Policies**

The Regional Board:

8. Will assess and evaluate proposed residential development based on the following criteria, irrespective of land use designation:

- a. capability of accommodating on-site domestic water and waste water disposal;
- b. capability of the natural environment to support the proposed development, and its impact on wildlife habitat and riparian areas;
- c. susceptibility to natural hazards including but not limited to flooding, slope instability or wildfire risk;
- d. compatibility with adjacent land uses and designations, and how its form and character complements the surrounding rural area;
- e. proximity and access to existing road networks, and other community and essential services, if they exist;
- f. mitigation of visual impacts where development is proposed on hillsides and other visually sensitive areas; and
- g. type, timing, and staging of the development.

9. Recognizes that existing lots smaller than the minimum lot size permitted by designation, may be used for the purposes permitted in the designation providing all other regulations are met.

10. Encourages the clustering of residential development to create separation between neighbouring developments, to protect ecologically significant areas and to avoid continuous sprawl-like development.
11. Encourages the use of local materials and green building techniques in new and retrofitted developments to reduce greenhouse gas emissions (GHGs) and reduce impacts to the natural environment.
12. Encourages the infill of vacant residential parcels before developing new residential areas.
13. Supports that home based businesses and/or occupations in residential areas consider the quality of life enjoyed by residents in the area and that related activities not generate undue conflict with adjacent property owners and residents.

### **Country Residential (RC) Policies**

The Regional Board:

18. Directs that the principal use shall be single-family or two-family dwellings.
19. Supports low density residential development with lot sizes for subdivision purposes being determined by the requirements of on-site servicing, such as ground or surface water and Type 1 waste water disposal.
20. Provides for property owners or residents to diversify and enhance uses secondary to 'Country Residential' uses with home based business, agri-tourism, home occupations, or bed and breakfast opportunities, provided that they are compatible with the character of the surrounding area.

### **Rural Residential (RR) Policies**

The Regional Board:

21. Directs that the principal use shall be single-family or two-family dwellings.
22. Supports rural residential development with lot sizes for subdivision purposes that generally exceed 2.0 ha (4.94 acres).
23. Provides for property owners or residents to diversify and enhance uses secondary to Rural Residential uses with home based business, agri-tourism, home occupation, or bed and breakfast opportunities, provided that they are compatible with the character of the surrounding area.

### **Community Specific Policies**

Kitchener and Arrow Creek

27. Recognizes that the community is primarily characterized by a mix of residential, commercial and light industrial development with very little land within the Agricultural Land Reserve.
28. Directs that subdivision of lands outside of the Agricultural Land Reserve shall be a minimum lot size of one (1) hectare unless served by community water, in which case the minimum lot size can be reduced to 0.2 hectares.
29. Recognizes the importance of the Kitchener and Kidd Creek Water Systems in the provision of domestic and commercial water supply and supports the improvement and enhancement of local water systems to meet future community needs.



30. Supports the creation of a fire service area for the community of Kitchener or alternatively expansion of the Yahk Kingsgate Fire Service Area, if and when feasible, or supported by the community.

31. Recognizes the Kitchener Community Associations role in providing important community services, such as administration of the Community Hall and Community Park.

32. A number of ‘commercially’ designated lands have been identified within the community of Kitchener. It is the policy of the Regional Board that no further lands will be designated commercial until existing commercial lands are developed and fully utilized for commercial purposes.

33. Lands within the Agricultural Land Reserve east of Kitchener are designated ‘Agriculture’.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov’t Approvals Required:  Yes  No

The \$1600 fee has been paid in full pursuant to RDCK Planning Fees and Procedures Bylaw No. 2457, 2015.

#### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The purpose of the application is to facilitate subdivision. The RDCK is given authority to have a Subdivision Bylaw under Section 506 of the Local Government Act. RDCK Subdivision Bylaw No. 2159, 2011 identifies provisions for servicing including water, septic disposal and access. In rural areas, the Ministry of Transportation and Infrastructure is the subdivision authority pursuant to the Land Title Act.

#### 3.3 Environmental Considerations

None anticipated.

#### 3.4 Social Considerations:

None anticipated.

#### 3.5 Economic Considerations:

None anticipated.

#### 3.6 Communication Considerations:

All referral responses are included below. Staff have communicated with the Splantsin First Nation through the Nations Connect portal as requested. The standard method of identifying all First Nations with interests in the area was conducted by using the Provincial Consultative Areas Database tool. Specifically, the referral was sent to the Ktunaxa Nation Council, the Shuswap Nation Tribal Council and the Tk’emlups Band. No other responses were received from these Nations. The RDCK has followed up with the Ktunaxa Nation Council on this matter but no response was received.

#### Splantsin First Nation – Splantsin Referrals – November 19, 2021

*‘Splantsin acknowledges receipt of your letter dated 2021-11-19T13:07:47 providing notice of Adams (the “Project”).’*

*About Splatsin Splatsin is the southernmost campfire of the Secwepemc people, and we have occupied the south-central part of British Columbia for at least 10,000 years. Secwepemc territory stretches from the British Columbia-Alberta border near the Yellowhead Pass to the plateau west of the Fraser River, southwest to the Arrow Lakes and the upper reaches of the Columbia River.*

*Splatsin are the caretakers or Yucwmenlúcucw of our area of responsibility of Secwepemculucw. Our stewardship area is generally considered to be the Shuswap River Valley, the Salmon River Valley and the Eagle River Valley. Historical and genealogical records as well as oral history link Splatsin to the Arrow Lakes, to the Sicamous Narrows, to the Columbia River at Revelstoke, north to where the Mica Dam is now located, and everywhere in between. We have cared for the lands and waters in our territory for thousands of years.*

*Our caretaker responsibilities, or Yucwminmen, are a deeply imbedded aspect of Secwepemc law and way of life. These responsibilities guide us in our role as stewards of the land. The protection and maintenance of Secwepemculucw means the resources Splatsin people rely on for sustenance and cultural practices will continue to support current and future generations. Our stewardship allows us to continue our way of life, which is constitutionally protected under s. 35(1) of the Constitution Act, 1982.*

*We recognize that this Project is not in the core area of our territory. Therefore, we ask for confirmation that further engagement and consultation was conducted with the First Nations and the Indigenous Bands who have a strong strength of claim to the project area. If they were adequately engaged, then we support, and defer to the responses of those communities.*

*If your project was initially submitted through NationsConnect, please use the messages function on NationsConnect to respond to this letter.'*

In response to this communication, staff followed up with the Lower Kootenay Band by sending the referral package directly. An invitation to the Public Hearing was sent to the Lower Kootenay Band, but they did not attend.

#### **Interior Health Authority – Environmental Health Officer – November 22, 2021**

*'The IH Healthy Community Development Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at [Healthy Built Environment](#).*

*An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal. Please note that this response does not automatically confer Interior Health support for a future subdivision. additional information will be required at the subdivision stage in order for Interior Health to meaningfully comment on the sewerage servicing capability of the land and long-term sustainability.'*

#### **Ministry of Transportation and Infrastructure – Development Officer – December 13, 2021**

*'MOTI does not have any concerns with the proposed zoning bylaw amendment. The proposed subdivision will need to undergo review separately, of course, and there are no guarantees that the subdivision layout will be approved as proposed. The applicant is welcome to contact us with any subdivision related questions.'*

### 3.7 Staffing/Departmental Workplace Considerations:

As per public hearing and bylaw adoption.

### 3.8 Board Strategic Plan/Priorities Considerations:

Not applicable.

## SECTION 4: OPTIONS

### Planning Discussion

The subject property is approximately 8 hectares in size and is very flat. A septic assessment was conducted on the property in 2013. At the time, the septic assessment was done to support a 3 lot subdivision which was never completed. The septic assessment indicates that the entire property has good septic capacity due to the fact that it is flat and located on stony, gravelly sands with interbedded loamy sands and sands of various grades. As a result, a septic field can be located almost anywhere on the property. Domestic water is proposed by wells. There are currently two wells on the property.

In terms of existing policy, the proposal aligns with all General Residential policies. It has capacity for on-site servicing and proposed lots are all 1 hectare or more in size. While Meadow Creek is nearby, the property sits well outside of the riparian area. The neighboring land to the north is already mostly zoned Country Residential. and so re-zoning these lands the same may help reduce neighbor conflicts over time. The current Rural Resource zoning is much more permissive in terms of intensive uses. For example,

the Rural Resource zone allows for horse riding stables and boarding stables, horticulture, micro cultivation, cannabis micro processing, cannabis nursery, cannabis nurseries, greenhouses and florists, veterinary clinics and

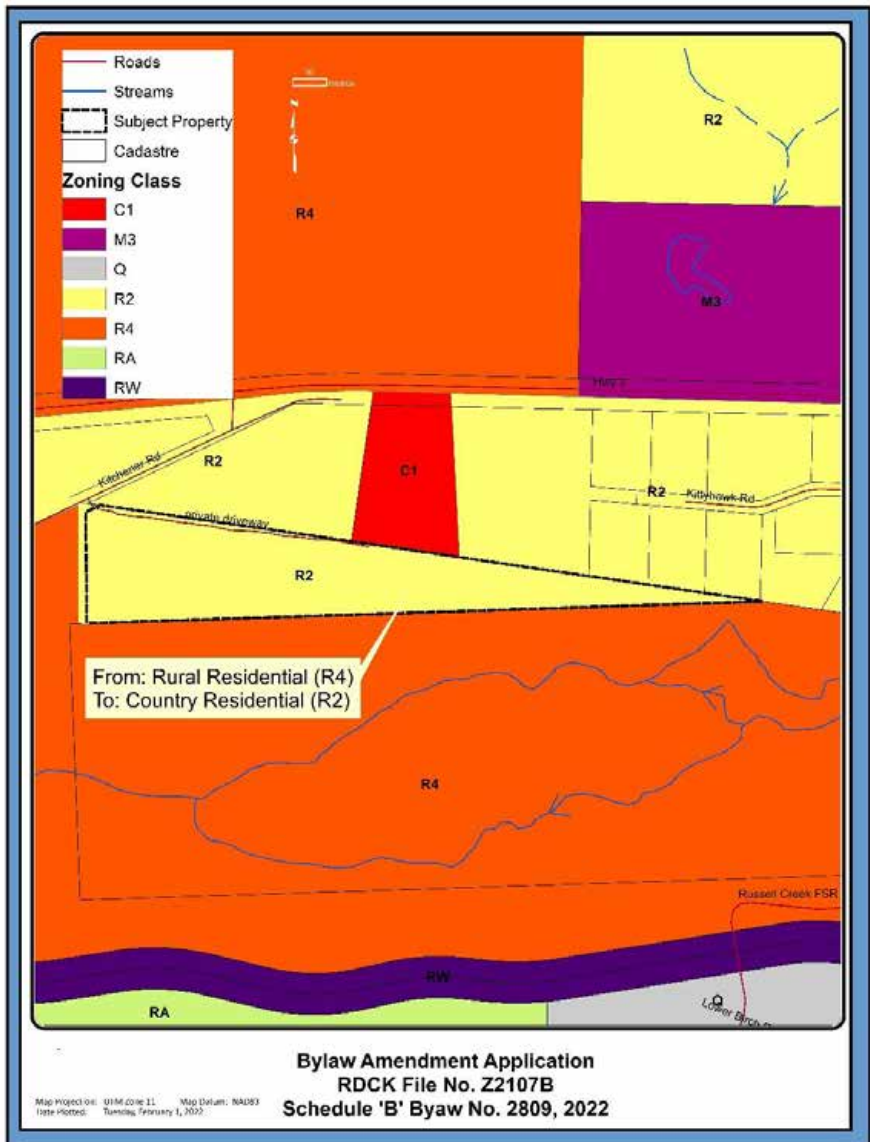


Figure 6: Proposed Schedule B - Zoning

kennels. Eliminating these uses could render the properties more compatible with those to the north (see Figure 6).

Finally, the property is located very close to Kitchener, which has a community hall and other community amenities. While road access to the subject property is somewhat limited, Highway 3A is very close by meaning that traffic coming to and from the property would have limited reliance on secondary roads. For these reasons, staff recommend supporting the application.

### **Public Hearing**

A public hearing was held virtually on June 9<sup>th</sup>, 2022. There were no submissions and no public attended the hearing. Public Hearing minutes are included as Attachment A.

### **Option 1**

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING.

And

That the consideration of adoption BE WITHHELD for Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 until the following items have been obtained:

- i. Approval from the Ministry of Transportation and Infrastructure pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

### **Option 2**

That no further action be taken regarding Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013.

## **SECTION 5: RECOMMENDATIONS**

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING.

And that the consideration of adoption BE WITHHELD for Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 until the following items have been obtained:

- i. Approval from the Ministry of Transportation and Infrastructure pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

Respectfully submitted,  
Eileen Senyk, Planner

**CONCURRENCE**

Planning Manager – Nelson Wight	Approved	
General Manager Development and Community Sustainability – Sangita Sudan		Approved
Chief Administrative Officer – Stuart Horn	Approved	

**ATTACHMENTS:**  
**Attachment A – Public Hearing Minutes**  
**Attachment B – Draft Bylaw**



## **REGIONAL DISTRICT OF CENTRAL KOOTENAY PUBLIC HEARING MINUTES AMENDMENT BYLAW 2809, 2022**

A Public Hearing for Bylaw No. 2809, 2022, a proposed amendment to Comprehensive Land Use Bylaw No. 2316, 2013, was held on June 9, 2022 at 6:00 p.m. virtually by Webex video conferencing software. The Hearing commenced at 6:00 p.m. There were no members of the public in attendance including the applicant.

### **PRESENT**

**Tanya Wall, Chair of Public Hearing**  
**Eileen Senyk, Planner**  
**Zachari Giacomazzo, Public Hearing Secretary**  
**Michelle Gerlinsky, Applicant**

### **CALL TO ORDER**

Director Wall called the meeting to order at 6:01 p.m.

### **INTRODUCTIONS**

Director Wall introduced herself and the RDCK staff to the applicant.

### **OVERVIEW OF PROPOSAL**

There were no members of the public in attendance. A power point presentation was prepared to provide an overview of the proposal, but was not given to due to absence of public attendees.

### **PRESENTATION BY APPLICANT**

The applicant did not make a presentation.

### **QUESTIONS and ANSWERS**


No members of the public were in attendance to ask questions.

### **FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2809**

No formal submissions were received.

### **ADJOURNMENT OF PUBLIC HEARING**

The hearing was adjourned at 6:08 p.m.



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Director Tanya Wall,  
Area B

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Eileen Senyk  
Planner

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2809, 2022

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 That Schedule 'A' and 'B' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316 be amended by changing the Land Use Designation and Zoning of LOT 1 DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN 16938 (PID 006-761-747) from Rural Residential (RR) to Country Residential (RC) and Rural Resource (R4) to Country Residential (R2), as shown on the attached Map.

2 This Bylaw shall come into force and effect upon its adoption.

CITATION

3 This Bylaw may be cited as "Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2809, 2022."

READ A FIRST TIME this 17th day of February, 2022.

READ A SECOND TIME this 17th day of February, 2022.

WHEREAS A PUBLIC HEARING was held this 9th day of June, 2022.

READ A THIRD TIME this 21st day of July, 2022.

[Controlled Highway or Exceeds 4500 sq.m] APPROVED under Section 52 (3)(a) of the Transportation Act this [Date] day of [Month], 20XX.

Approval Authority,
Ministry of Transportation and Infrastructure



ADOPTED this [Date] day of [Month] , 20XX.

\_\_\_\_\_  
[Name of Board Chair], Board Chair

\_\_\_\_\_  
[Name of CO], Corporate Officer

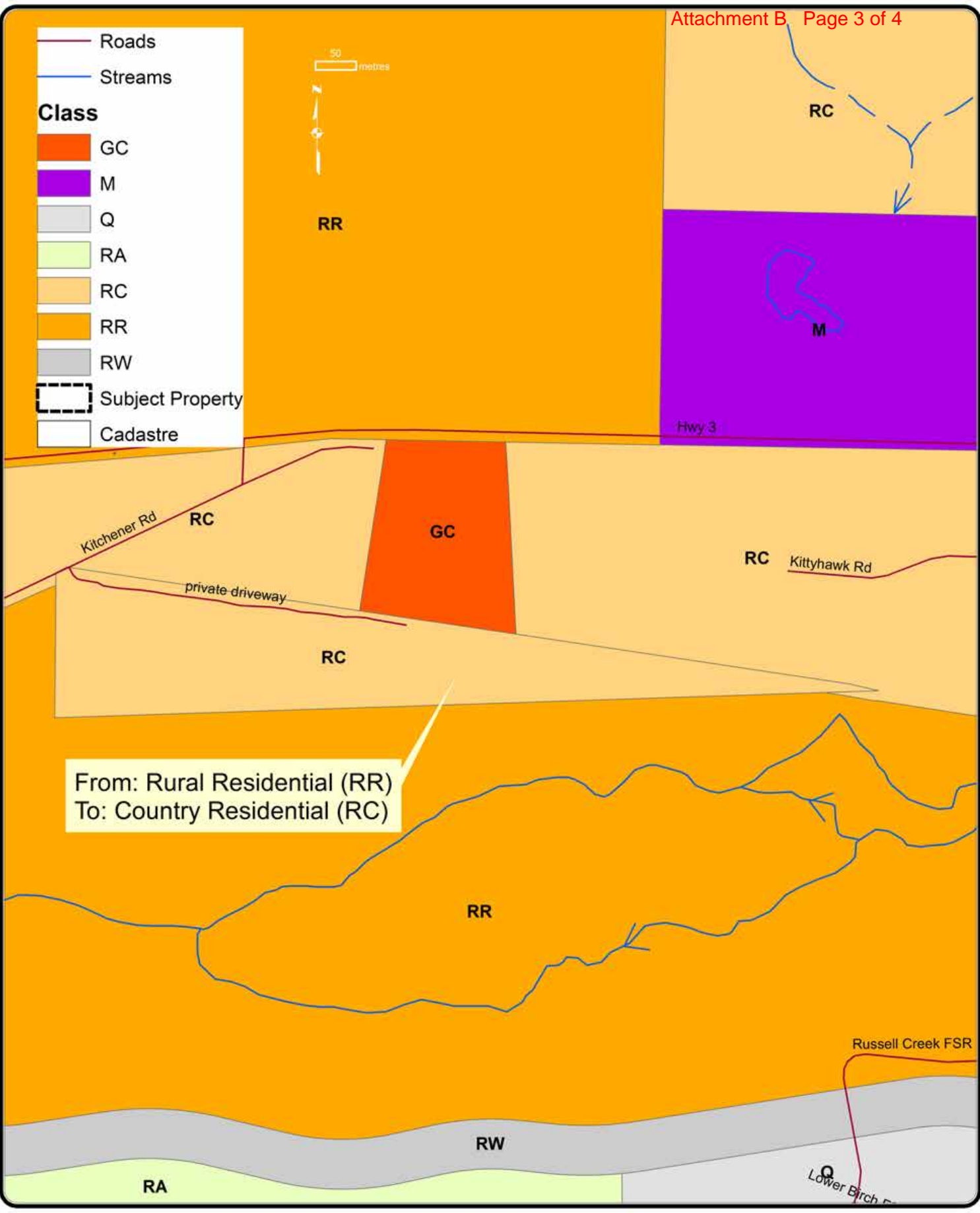
Roads  
Streams

**Class**

- GC
- M
- Q
- RA
- RC
- RR
- RW

Subject Property  
Cadastre

50 metres



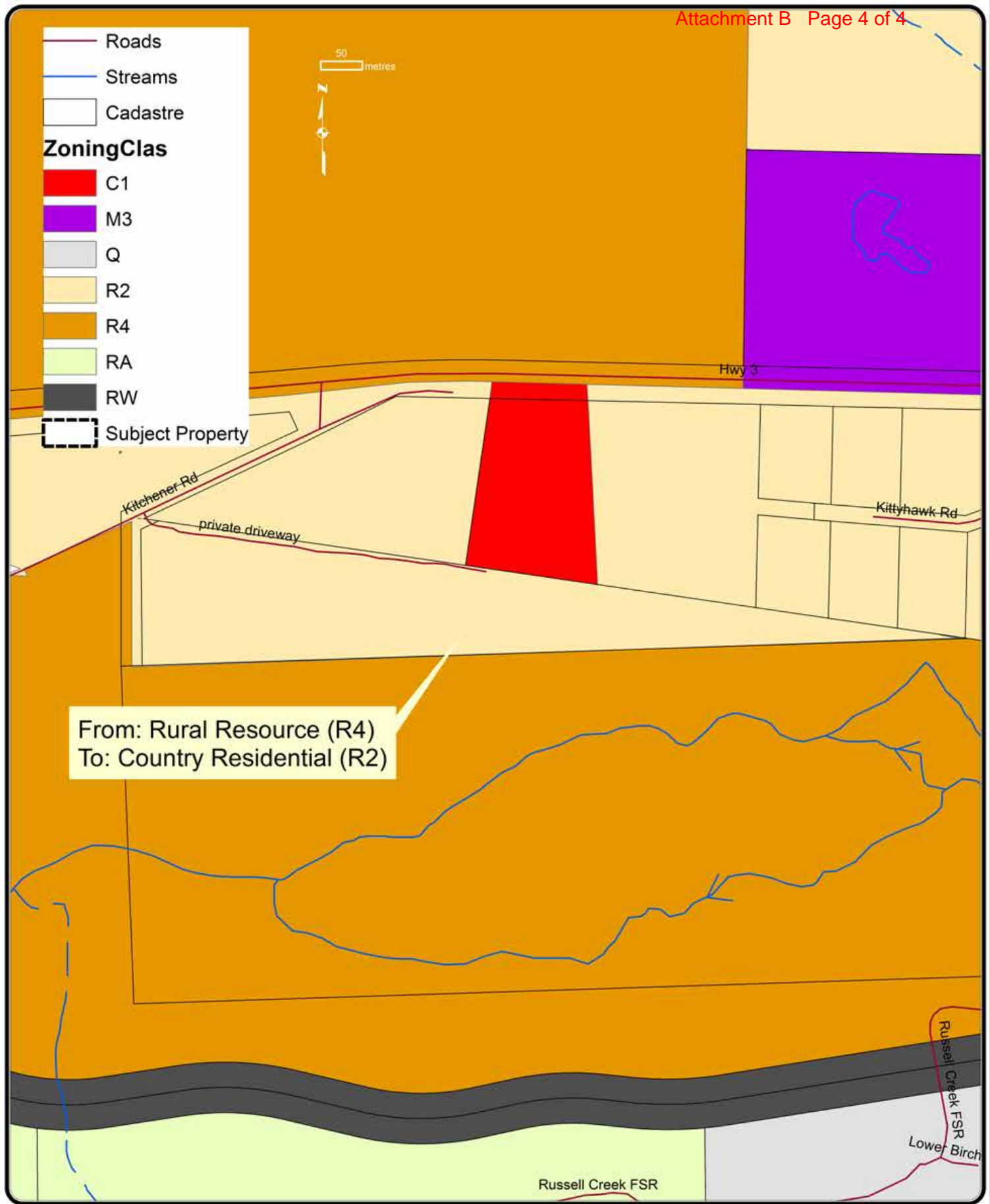
From: Rural Residential (RR)  
To: Country Residential (RC)

**Bylaw Amendment Application**  
**RDCK File No. Z2107B**  
**Schedule 'A' Bylaw No. 2809, 2022**

Map Projection: UTM Zone 11    Map Datum: NAD83  
 Date Plotted: Wednesday, June 29, 2022

- Roads
- Streams
- Cadastral
- ZoningClas**
- C1
- M3
- Q
- R2
- R4
- RA
- RW
- Subject Property

50 metres



From: Rural Resource (R4)  
To: Country Residential (R2)

**Bylaw Amendment Application**  
**RDCK File No. Z2107B**  
**Schedule 'B' Bylaw No. 2809, 2022**

Map Projection: UTM Zone 11    Map Datum: NAD83  
Date Plotted: Wednesday, June 29, 2022

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2818

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A Bylaw to amend Recreation Commission No. 9 – Portion of Area A Bylaw No. 2678, 2021.

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WHEREAS the Board of the Regional District of Central Kootenay has enacted Recreation Commission No. 9 – Portion of Area A Bylaw No. 2678, 2021 for the purpose of providing direction with respect to the delegation of certain administrative duties and authorities to a commission;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 2678 to refine the duties and add additional information to sections within the Bylaw;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### MEMBERSHIP APPOINTMENTS

- 1 Section 5 (4) and (5) are deleted in its entirety and replaced with the following:
  - (4) All members-at-large shall be appointed to the Commission by resolution of the Board.
  - (5) Members-at-large may be reappointed at the discretion of the Board.

### MEMBERSHIP TERM

- 2 Section 6 (1) is deleted in its entirety and replaced with the following:
  - (1) Members-at-large shall be appointed up to a two (2) year term or a minimum of a one (1) year term depending on the Commission's requirements.

### STRUCTURE

- 3 Section 8 (1) is deleted in its entirety and replaced with the following:
  - (1) The Commission at its first meeting of each year shall elect the Chair for the next year from among the members of the Commission. The election of the Chair shall be in accordance with the sections from the Regional District of Central Kootenay (RDCK) Procedure Bylaw – Elections of the Board Chair and Tie Vote.

## MEETINGS

4 Section 9 (7) is deleted in its entirety and replaced with the following:

- (7) All business of the Commission shall be conducted through the forum of a duly constituted meeting. The Commission is not permitted to delegation their duties to sub-committees.

## DUTIES AND RESPONSIBILITIES

5 Section 11 (5) be added as follows:

- (5) For certainty the Commission, or individual Commission members, shall not do any of the following unless the authority to do so is expressly delegated by the RDCK Board of Directors:
- (a) enter into agreements and contracts on behalf of the RDCK;
  - (b) commit or purport to commit to the expenditure of any funds unless approved in the RDCK financial plan or by resolution of the RDCK Board;
  - (c) influence the hiring, management, and disciplinary processes of RDCK employees;
  - (d) seek legal advice related to the business of the Commission; and
  - (e) issue media releases and communications.

## CITATION

- (8) This Bylaw may be cited as **“Recreation Commission No. 9 – Portion of Area A Amendment Bylaw No. 2818, 2022.”**

READ A FIRST TIME this 21<sup>st</sup> day of July, 2022.

READ A SECOND TIME this 21<sup>st</sup> day of July, 2022.

READ A THIRD TIME this 21<sup>st</sup> day of July, 2022.

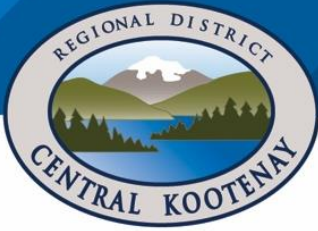
ADOPTED this 21<sup>st</sup> day of July, 2022

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer



# Board Report

**Date of Report:** July 8, 2022  
**Date & Type of Meeting:** July 21, 2022 Regular Open Board Meeting  
**Author:** Dana Hawkins, Planner 2  
**Subject:** Agriculture Policy Review  
**File:** 10\5200\20\AG AGRICULTURAL POLICY REVIEW\PHASE2-2019  
**Electoral Area/Municipality:** Areas A, B & C

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to receive minutes of the public hearing held June 21, 2022 and to consider third reading and adoption of land use amendments pertaining to agriculture to the Comprehensive Land Use Bylaws for Electoral Areas A, B and C.

These amendments are the recommendations of the Agricultural Policy Review Phase Two. The purpose of this project is to consider current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend Official Community Plans and Zoning Bylaws with the goal of supporting farming and protecting farmland in the Regional District.

The report recommends that the proposed land use amendments be given third reading and adopted.

## SECTION 2: BACKGROUND/ANALYSIS

### 2.1 Project Background

Following up from Phase One completed early 2019, the Agriculture Policy Review Phase Two considers current legislation, existing plans and best management documents as well as input from farmers, technical advisors and the public to amend RDCK land use regulations with the goal of supporting farming and protecting farmland in the Regional District. A review of RDCK land use bylaws policies and regulations will enable the Board to define its role and interests in planning for agriculture over the long term and take further steps to implement the Agricultural Area Plan. The project is also anticipated to improve the regulatory environment for agriculture by being responsive to the needs and concerns of farmers, residents and backyard gardeners. Alignment of RDCK bylaws with existing Agricultural Land Commission (ALC) regulations will offer clarity and better service to the public.

The amended project charter was approved by the Board September 23, 2021. Engagement activities took place over fall and winter 2021, which included a public survey, focus groups, meetings with the Creston Valley Agriculture Advisory Committee, and a water providers survey. Engagement results were presented to the Rural Affairs Committee (RAC) at their January 19, 2022 meeting. Utilizing existing legislation, plans, best management documents and the engagement results staff have prepared amending bylaws for Electoral Areas A, B and C. These amending bylaws received 1<sup>st</sup> and 2<sup>nd</sup> reading at the May 19, 2022 Board meeting.

### 2.2 Summary of Proposed Amendments

Amendments to Official Community Plan Agriculture Sections

The proposed bylaws include amendments to agriculture objectives and policies to strengthen protection of agriculture, align with ALC regulations, include policy support for zoning regulations for farmworker housing and Farm Residential Footprints, and support Environmental Farm Plans.

#### Amendments to Zoning Bylaw Interpretation Sections

The following changes have been made to the interpretation sections to facilitate the changes to zoning:

- a) Delete definitions that are no longer referenced anywhere in bylaws, such as Agri-Tourism and Immediate Family;
- b) Include a diagram that helps explain what a Farm Residential Footprint is;
- c) Include definitions for permitted uses such as Temporary Farmworker Housing; and,
- d) Amend the definition for Gross Floor Area (GFA) to remove the exemption of unfinished basements and breezeways from the calculation of GFA but add an exemption for crawl spaces.

#### Amendments to General Use Regulations

This includes housekeeping changes to update references to current ALC regulations and to reference the newly proposed Agriculture 1 (AG1) and Agriculture 2 (AG2) zones in Area A.

#### Amendments to Agriculture Zones

The most significant proposed changes are to the agricultural zones, which are to be repealed and replaced with new zones included as schedules to the amending bylaws. A summary of the changes are listed below:

- a) Electoral Area A's amending bylaw proposes creating a new agriculture zone for smaller 2 hectare lot sizes that are more suited to hobby farm and garden scale farming. The existing Agriculture (AG) zone will be repealed and properties zoned AG are proposed to be rezoned to either Agriculture 1 (AG1) – new zone or Agriculture 2 (AG2) – existing updated zone, determined by their current lot sizes.
- b) References within the zone to ALC regulations and applications have been updated.
- c) Under permitted uses, duplicate uses that are listed on their own and included as Farm Uses have been removed to be captured under Farm Use. For example Horse Riding Arena and Boarding Stables were listed as a permitted use but they are also considered a Farm Use as defined by the Agricultural Land Reserve Use Regulation, so it was considered redundant to list twice.
- d) The proposed bylaws update the types of accessory residential uses allowed secondary to a single family home. Previously secondary suites, manufactured homes for family, accommodation above existing buildings, farm help accommodation and temporary farm worker housing were permitted. Most of these uses were aligned with older ALC regulations that were most recently changed to permit an accessory dwelling unit of up to 90 square metres in size. The amended zones allow secondary suites, farmworker dwelling units and temporary farmworker housing.
- e) Although the ALC does not restrict occupancy of accessory dwelling units, staff propose limiting them to farm workers only. The rationale for this is to reduce property speculation, increased land costs and non farm use on agricultural land, while supporting the real need for farm worker housing. As well it is in response to the limited water supply experienced in the Creston Valley last summer and concerns from water providers in the area that they can not accommodate further density. Staff have recommended not to restrict the form of the farmworker dwelling unit; it can be a garden suite, carriage house or

manufactured home so long as it meets the maximum gross floor area of 90 square metres. Secondary suites have no restriction on who may occupy them.

- f) Farm Residential Footprints were included in Electoral Areas A, B C in 2019 as part of Phase 1. The Phase 2 amending bylaw also proposes adding a maximum setback to the Farm Residential Footprint to require residential uses to be sited at the front of a property to prevent fragmenting agricultural land. A setback of 60 metres is proposed which aligns with the Ministry of Agriculture's Guide for Bylaw Development in Farming Areas. If unique circumstances arrive where a property would have hardship meeting the setback, it could be varied through a Development Variance Permit application.
- g) The bylaws include a maximum gross floor area for single family homes that increases with larger lot sizes. For example the smaller AG zones permit a gross floor area of 185 square metres (2000 square feet), while zones with larger minimum lot areas permit gross floor areas of 300 square metres (3000 square feet) up to 375 square metres (4000 square feet). All zones restrict the gross floor area to less than 500 square metres (5382 square feet) which is the maximum set by the ALC. The purpose of which is to reduce property speculation and increased land costs on agricultural lands.
- h) Further regulations for Farmworker Dwelling Units have been included to ensure they are used to support farms. The maximum gross floor area is 90 square metres (969 square feet) matching the ALC maximums. These uses are also only permitted on lots with Farm Operations that are classified as a farm under the Assessment Act, larger than 2 hectares, and where a Farm Business has been operation for at least three years. This language is similar to what exists today in the AG zones except the minimum lot size has been reduced from 4 hectares to 2 hectares.
- i) Temporary Farmworker Housing has been added as a permitted use to all AG zones; it is presently only permitted in Electoral Area B. Further regulations have been added to mitigate potential impacts to nearby properties. This includes a maximum number of units for smaller lots, a minimum lot size, setbacks and buffering.

#### Amendments to Rural Residential and Rural Resource Zones

It is proposed to add Temporary Farmworker Housing as an accessory use to larger rural residential lots to permit accommodation off farm for temporary workers. This was recommended by Central Kootenay Food Policy Council's Evidence-based Food Policy Project. The proposed amendments also include regulations such as minimum lot size, setbacks and buffering to mitigate impacts to nearby properties.

#### Amendments to Forest Reserve Zones

Agriculture has been added as a permitted principal use to the Forest Reserve zones as recommended by the RDCK Agriculture Plan.

### **2.3 Summary of Public Hearing**

A public hearing was held remotely on the Webex platform on the evening of June 21, 2022. Three members of the public attended. Two formal responses were received at the public hearing: one in support of the proposed amendments, and one against the restrictions to secondary residences advocating for aligning with the Agriculture Land Commission's regulations. No written responses were received. The minutes of the public hearing are attached as Schedule 'A'.



## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

Costs for advertising for the public hearing and open house will be incurred and paid through Planning Service 104.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The public hearing was conducted in concurrence with the *Local Government Act*.

### 3.3 Environmental Considerations

Agriculture depends on ecosystem services (the ecological goods and services provided by natural ecosystems) and involves the cycling of water and nutrients, pollination and natural pest control. Farmland may complement ecosystem services by protecting habitat and supporting biodiversity. Related environmental challenges include the increasing demand and competition for land and water associated with development, and adapting to climate change.

### 3.4 Social Considerations:

The goal of this project is to work towards protecting agriculture and farmland, supporting farmers in earning a living and enabling local food supply.

### 3.5 Economic Considerations:

Agriculture is an important economic driver in the RDCK. Agriculture is considered to have high multiplier effects relative to other sectors – recycling spending in the local economy and stimulating additional local business activity.

### 3.6 Communication Considerations:

The public hearing was advertised in two consecutive issues of the Creston Valley advance on June 9<sup>th</sup> and June 16<sup>th</sup>, 2022 and on RDCK social media channels. Notice of the hearing was placed at the Lakeside and Creston offices.

### 3.7 Staffing/Departmental Workplace Considerations:

The project is lead by the Planner 2.

### 3.8 Board Strategic Plan/Priorities Considerations:

Share sub-regional experiences and create Official Community Plans (OCP) using consistent language and terminology.

## SECTION 4: OPTIONS & PROS / CONS

### 4.1 Summary

As part of the Agriculture Policy Review Phase 2 project, the review of existing legislation, plans, best management documents and the engagement results of activities conducted fall and winter 2021 has resulted in proposed amending bylaws for Electoral Areas A, B and C. These bylaws propose a number of changes to the agricultural policies and objectives and agricultural zones in each area's Comprehensive Land Use Bylaw (detailed in Section 2.2). The goal of these amendments is to support farming and protect farmland in the Regional District. A public hearing was held June 21, 2022 and minutes are included as Attachment A.

Staff recommend amending bylaws 2834, 2835 and 2836 be granted third reading, be referred to MoTI's designated person for signature and that adoption of these bylaws take place at a future Board meeting once this requirement has been fulfilled.

## **4.2 OPTIONS**

### Recommended Option

#### **Grant 3rd Reading and Withhold Adoption**

That Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

That Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

That Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- i. Approval from the designated authority of Ministry of Transportation and Infrastructure.

### Other Options

#### **Defer Decision to Future Board Meeting**

That Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 BE REFERRED to the August 18, 2022 Regular Open Board meeting.

That Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is BE REFERRED to the August 18, 2022 Regular Open Board meeting.

And that Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 BE REFERRED to the August 18, 2022 Regular Open Board meeting.

#### **No Further Action**

That no further action be taken with respect to Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013.

That no further action be taken with respect to Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013.

And that no further action be taken with respect to Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013.

## SECTION 5: RECOMMENDATIONS

1. That Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

2. That Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

3. That Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 is hereby given THIRD READING.

AND FURTHER that the consideration of adoption BE WITHHELD until the following items have been obtained:

- ii. Approval from the designated authority of Ministry of Transportation and Infrastructure.

Respectfully submitted,  
Dana Hawkins, MCIP, RPP

## CONCURRENCE

Planning Manager – Nelson Wight

Approved

General Manager of Development Services and Community Sustainability – Sangita Sudan

Approved

Chief Administrative Officer – Stuart Horn

Approved

### ATTACHMENTS:

Attachment A – Public Hearing Minutes

Attachment B – Electoral Area 'A' Land Use Amendment Bylaw No. 2834, 2022

Attachment C – Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022

Attachment D – Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022



## **REGIONAL DISTRICT OF CENTRAL KOOTENAY PUBLIC HEARING MINUTES AMENDMENT BYLAWS 2834, 2835 & 2836**

A Public Hearing for Bylaw No. 2834, a proposed amendment to Electoral Area A Comprehensive Land Use Bylaw No. 2315, 2013, Bylaw No. 2835, a proposed amendment to Electoral Area B Comprehensive Land Use Bylaw No. 2316, 2013 and Bylaw No. 2836, a proposed amendment to Electoral Area C Comprehensive Land Use Bylaw No. 2317, 2013 was held on June 21, 2022 at 6:00 p.m. at Nelson, BC remotely via Webex. The Hearing commenced at 6:01 p.m. MST. There were 3 members of the public in attendance.

### **PRESENT**

**Adam Casemore, Chair of Public Hearing**  
**Tanya Wall, Local Area 'B' Director**  
**Garry Jackman, Local Area 'A' Director**  
**Dana Hawkins, Planner**  
**Zachari Giacomazzo, Public Hearing Secretary**

### **CALL TO ORDER**

Director Casemore called the meeting to order at 6:01 p.m.

### **INTRODUCTIONS**

Director Casemore introduced himself and the RDCK staff to the public.

### **OVERVIEW OF PROPOSAL**

Dana Hawkins gave an overview of the proposal.

### **QUESTIONS and ANSWERS**

The public asked questions which were answered by Dana Hawkins.

Questions and concerns are summarized as follows:

Elizabeth Quinn: What are the current ALC regulations related to manufactured homes for families?
Dana Hawkins: Explained that the current ALC legislation no longer regulates the form of secondary residences, they only regulate the size (maximum size of 90 m <sup>2</sup> ).
Elizabeth Quinn: Will the RDCK restrict families from living in manufactured homes? If a manufactured home burns down, could it be replaced?
Dana Hawkins: The RDCK is not restricting the type of dwelling for farm worker housing units but the RDCK would be restricting the occupant. In this scenario the RDCK regulations would be more restrictive than the ALC. In order to replace a manufactured home that burned down, the property

would need to be a farm and meet all the regulations for farmworker housing. If the property was not a farm and did not meet the farmworker housing requirements then we would default to the Legal Non-Conforming Regulations under the Local Government Act that indicate that a structure could be repaired, but if it is damaged beyond repair or if the use ceases the Legal Non-conforming status is no longer recognized and the property would need to comply present regulations.
Elizabeth Quinn: Why would the RDCK make it harder for families to live on farms? What is the motivation to change the existing permissions at a time where housing is becoming increasing difficult?
Dana Hawkins: Outlined how the policies are intended to preserve farm land and promote future agricultural uses by discouraging residential-only use of farm land limiting the cost per acre land value of agricultural land.
Elizabeth Quinn: Who are members of the Creston Valley Agricultural Advisory Committee?
Dana Hawkins: Explained the criteria used to select committee members and how they appointed to the committee.

**FORMAL SUBMISSIONS FOR OR AGAINST**

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

No new Written Formal Submissions to add to the public record.

Verbal Formal submissions received during the Public Hearing:

Elizabeth Quinn	Opposes the restrictions related to manufactured homes for family. Feels that the RDCK should align their land use policies with the ALC regulations. Stated that price per acre of farm land is not only related to the number of dwellings on the property but also related to the size and number of accessory buildings.
Randy Meyer	There has been a lot of time and effort applied to the proposed amendments and overall the proposed changes to the regulations do a good job to protect agricultural land as much as possible and they are a good compromise and he hopes they move forward and are approved as currently drafted.

**ADJOURNMENT OF PUBLIC HEARING**

The hearing was adjourned at 6:28 p.m.



Director Casemore,  
Area C



Dana Hawkins, MCIP RPP  
Planner

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2834

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A Bylaw to amend Electoral Area 'A' Land Use Bylaw No. 2315, 2013

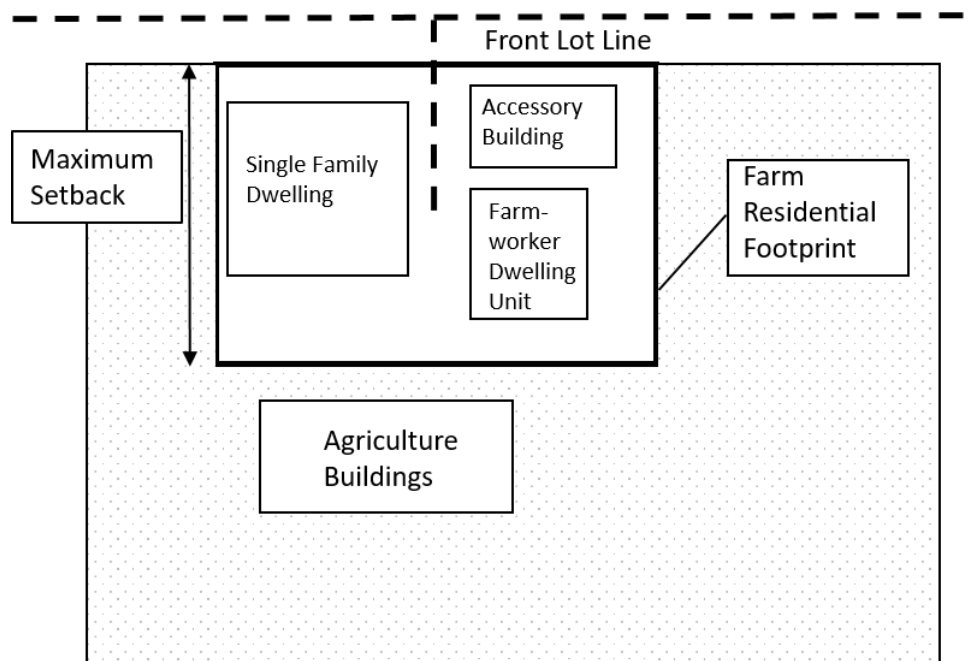
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WHEREAS it is deemed expedient to amend the Electoral Area 'A' Land Use Bylaw No. 2315, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### APPLICATION

- 1 That Electoral Area 'A' Land Use Bylaw No. 2315, 2013 Schedule A Official Community Plan be amended as follows:
  - A) Section 4.8 Agriculture Policies be amended as follows:  
Discourages subdivisions of agricultural land that do not benefit agriculture and encourages the consolidation of contiguous smaller agricultural lots.
  - B) Section 4.13 Agriculture Policies be added as follows:  
May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
  - C) Section 4.14 Agriculture Policies be added as follows:  
Supports the use of maximum setback distances for residential development and the clustering of built structures on agricultural lands to reduce the impact to agricultural potential and operations.
  - D) Section 4.15 Agriculture Policies be added as follows:  
Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'A' Land Use Bylaw No. 2315, 2013 Schedule B Zoning Bylaw be amended as follows:
  - A) Section 17.0 Interpretation by deleting the definition for Agri-Tourism.
  - B) Section 17.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:



- C) Section 17.0 Interpretation by adding the following definition in the appropriate alphabetical order:  
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- D) Section 17.0 Interpretation by replacing existing definition of Gross Floor Area with the following:  
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports and unenclosed porches, balconies and terraces;
- E) Section 17.0 Interpretation by deleting the definition for Immediate Family.
- F) Section 18.81 Agriculture Land Commission by replacing the section as follows:  
 Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.
- G) Zone Designations by removing the following from the list of zoning designations:
- | ZONE        | SHORT FORM |
|-------------|------------|
| Agriculture | AG         |
- H) Zone Designations by adding the following to the list of zoning designations:
- | ZONE          | SHORT FORM |
|---------------|------------|
| Agriculture 1 | AG1        |
| Agriculture 2 | AG2        |

- I) Section 21.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- J) By inserting Section 21.30 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':
- Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
  - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
- K) Section 22.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- L) By inserting Section 22.19 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':
- Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;
  - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
- M) By deleting Section 25.0 Agriculture (AG) in its entirety.
- N) By inserting the zoning regulations attached to this bylaw as Schedule A pertaining to Section 25A Agriculture 1 (AG1) zone after the Multi-Family Residential (R6) zone and before the Agriculture 2 (AG2) zone.
- O) By inserting the zoning regulations attached to this bylaw as Schedule B pertaining to Section 25B Agriculture 2 (AG2) zone after the Agriculture 1 (AG1) zone and before the Neighbourhood Commercial (C1) zone.
- P) Section 37.1 Forest Reserve (FR) by adding 'Agriculture' to the list of permitted uses.



- 3** That Electoral Area ‘A’ Land Use Bylaw No. 2315, 2013 Schedule B.1 Zoning Bylaw be amended as follows:
- A) changing the Zoning Designation of Lot 2, District Lot 279, Kootenay District, Plan NEP8632 (PID 012-466-077); Lot 3, District Lot 279, Kootenay District, Plan NEP22777 (PID 023-298-502); and Lot C, District Lot 9551, Kootenay District, Plan NEP1489 REF MAPS B43 AND B44 (PID 015-750-132) from Agriculture (AG) to Agriculture 1 (AG1) as shown on the attached Schedule C forming part of the Bylaw.
- B) changing the Zoning Designation of Lot 2, District Lot 4595, Kootenay District, Plan NEP76499 (PID 026-078-040); Lot A, District Lot 4595, Kootenay District, Plan NEP4432 (PID 013-288-601); Lot 15, District Lot 4595, Kootenay District, Plan NEP970 (PID 014-013-177); and Block 148, District Lot 9551, Kootenay District, REF MAPS B43 AND B44 (PID 016-456-921) from Agriculture (AG) to Agriculture 2 (AG2) as shown on the attached Schedule D forming part of the Bylaw.
- 4** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
- 5** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

- 6** This Bylaw may be cited as “**Electoral Area ‘A’ Land Use Amendment Bylaw No. 2834, 2022.**”

READ A FIRST TIME this 19th day of May, 2022.

READ A SECOND TIME this 19th day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16th day of June, 2022.

READ A THIRD TIME this [Date] day of [Month], 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month], 20XX.

\_\_\_\_\_  
Approval Authority,  
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer

## SCHEDULE A

### 25A.0 AGRICULTURE 1 (AG1)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 2 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 185.0 square metres.

7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the *Assessment Act*;
  - c. The lot is 2 hectares or larger; and
  - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing shall be limited to 6 campsites, provided that:
  - a. The lot is classified as a farm under the *Assessment Act*;
  - b. The lot is 1.2 hectares or larger;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard

cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.

16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## SCHEDULE B

### 25B.0 AGRICULTURE 2 (AG2)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the *Assessment Act*;
  - c. The lot is 2 hectares or larger; and
  - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the *Assessment Act*;
  - b. The lot is 1.2 hectares or larger;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*



# Legend

— Roads

□ Cadastre

## Zoning

AG1 - Agriculture 1

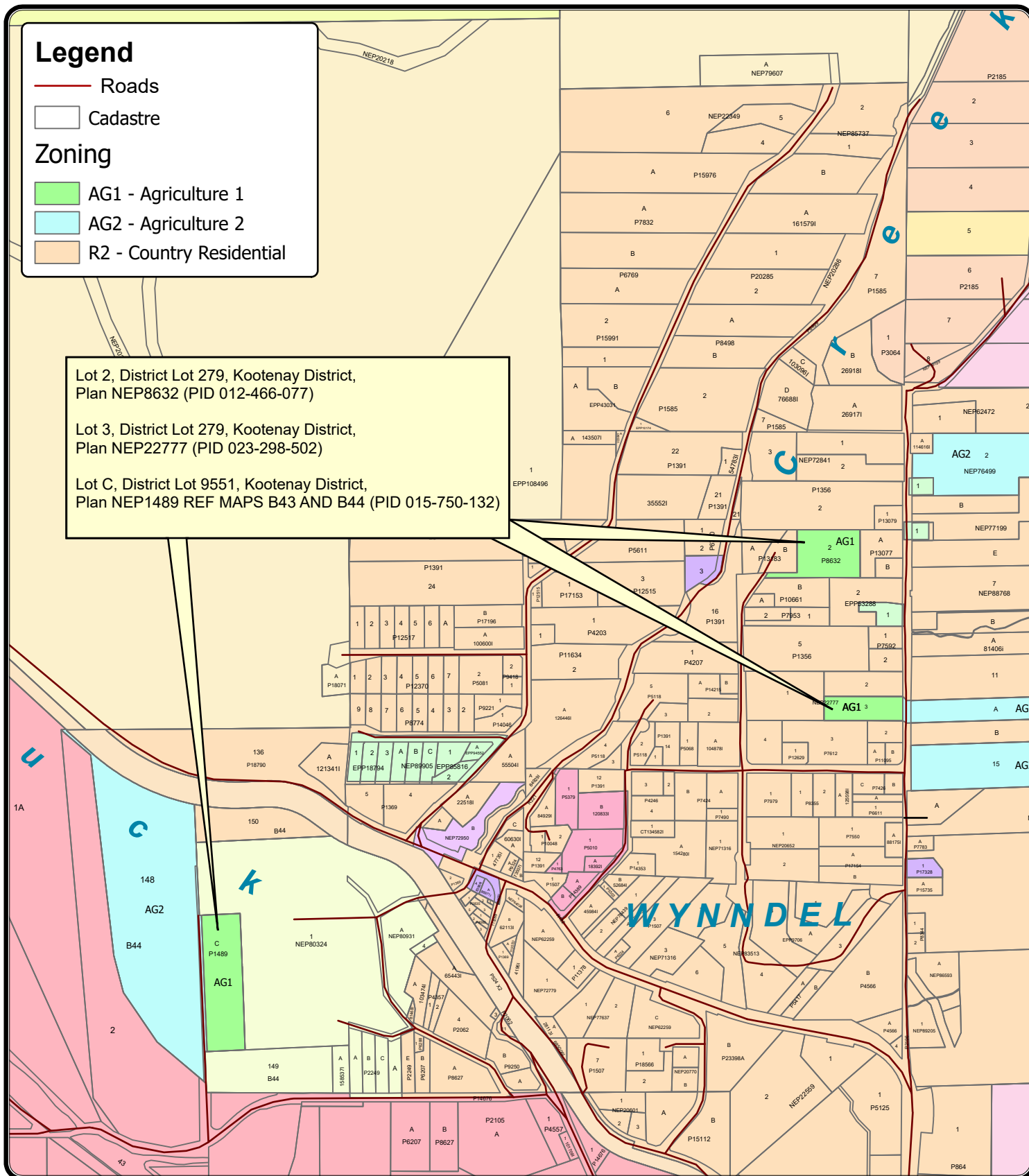
AG2 - Agriculture 2

R2 - Country Residential

Lot 2, District Lot 279, Kootenay District,  
Plan NEP8632 (PID 012-466-077)

Lot 3, District Lot 279, Kootenay District,  
Plan NEP22777 (PID 023-298-502)

Lot C, District Lot 9551, Kootenay District,  
Plan NEP1489 REF MAPS B43 AND B44 (PID 015-750-132)



REGIONAL DISTRICT OF CENTRAL KOOTENAY  
 Box 590, 202 Lakeside Drive,  
 Nelson, BC V1L 5R4  
 Phone: 1-800-268-7325 www.rdck.bc.ca  
 maps@rdck.bc.ca

## Schedule 'C' of Amendment Bylaw No. 2834, 2022

## AG Agriculture Policy Review

### Map Scale

1:12,000

UTM Zone 11N (NAD83)  
 Date Plotted: Wednesday, March 30, 2022



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

# Legend

— Roads

□ Cadastre

## Zoning

AG1 - Agriculture 1

AG2 - Agriculture 2

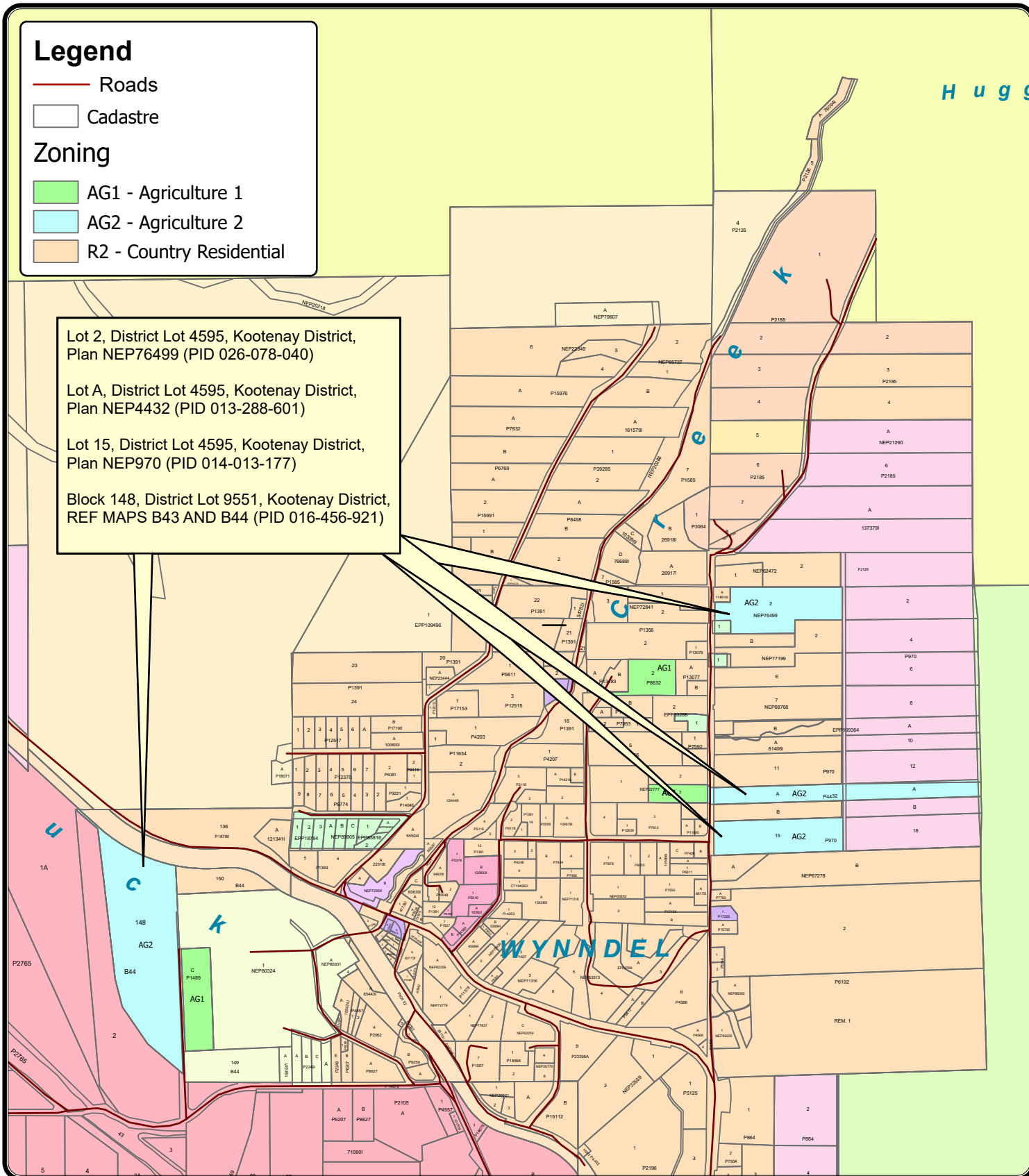
R2 - Country Residential

Lot 2, District Lot 4595, Kootenay District,  
Plan NEP76499 (PID 026-078-040)

Lot A, District Lot 4595, Kootenay District,  
Plan NEP4432 (PID 013-288-601)

Lot 15, District Lot 4595, Kootenay District,  
Plan NEP970 (PID 014-013-177)

Block 148, District Lot 9551, Kootenay District,  
REF MAPS B43 AND B44 (PID 016-456-921)



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maps@rdck.bc.ca

## Schedule 'D' of Amendment Bylaw No. 2834, 2022

## AG Agriculture Policy Review

### Map Scale

1:16,000

UTM Zone 11N (NAD83)  
Date Plotted: Wednesday, March 30, 2022



The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or omissions on this map.

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2835

---

A Bylaw to amend Electoral Area 'B' Land Use Bylaw No. 2316, 2013

---

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### APPLICATION

- 1 That Electoral Area 'B' Land Use Bylaw No. 2316, 2013 Schedule A Official Community Plan be amended as follows:
  - A) Section 3.8 Agriculture Objectives be amended as follows:

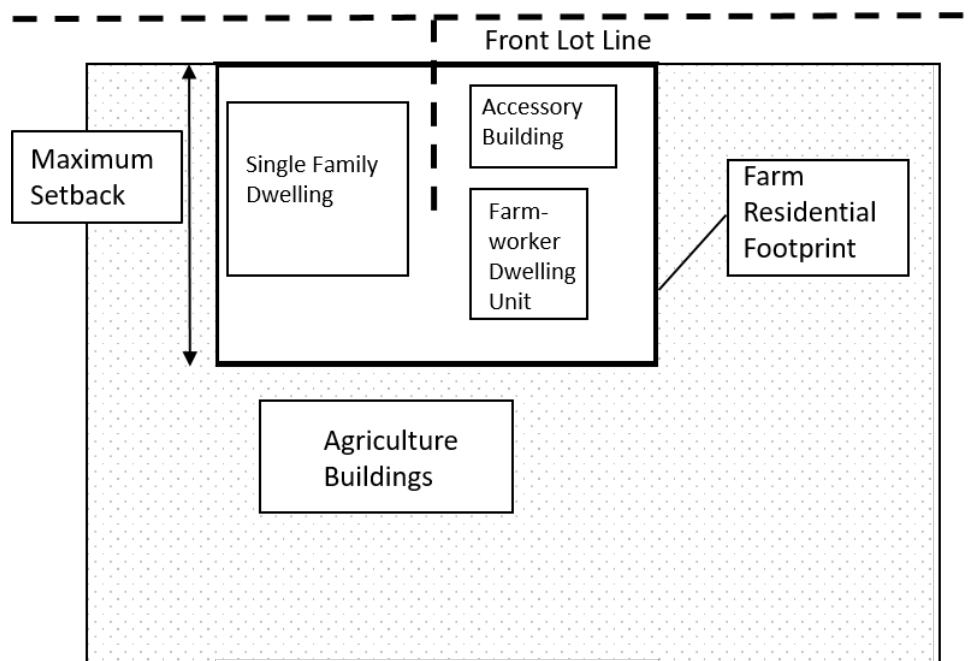
To examine any ALR boundary changes initiated by the RDCK, First Nation Governments or the Province, which review agricultural suitability in the Plan area, provided affected landowners are notified and have opportunity for input.
  - B) Section 3.9 Agriculture Objectives be inserted as follows:

To work with the Town of Creston on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
  - C) Section 3.11 Agriculture Policies be amended as follows:

Discourages subdivisions of agricultural land that do not benefit agriculture and result in further fragmentation of agricultural land.
  - D) Section 3.18 Policies be amended as follows:

May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
  - E) Section 3.21 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'B' Land Use Bylaw No. 2316, 2013 Schedule B Zoning Bylaw be amended as follows:
  - A) Section 15.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:



- B) Section 15.0 Interpretation by replacing existing definition of Gross Floor Area with the following:

GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces;

- C) Section 15.0 Interpretation by deleting the definition for Immediate Family.

- D) Section 16.82 Agriculture Land Commission by replacing as follows:

Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.

- E) Section 19.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.

- F) By inserting Section 19.18 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':

Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:

- a. The lot is 2.0 hectares or larger;
- b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
- c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback

from the nearest exterior wall of a dwelling unit shall not be required.

G) Section 20.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.

H) By inserting Section 20.14 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':

Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:

- a. The lot is 2.0 hectares or larger;
- b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
- c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.

I) Replacing Section 23.0 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.

J) Replacing Section 24.0 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.

K) Replacing Section 25.0 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.

L) Section 39.1 Forest Reserve (FR) adding 'Agriculture' to the list of permitted uses.

**3** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.

**4** This Bylaw shall come into force and effect upon its adoption.

#### **CITATION**

**5** This Bylaw may be cited as "**Electoral Area 'B' Land Use Amendment Bylaw No. 2835, 2022.**"

READ A FIRST TIME this 19<sup>th</sup> day of May, 2022.

READ A SECOND TIME this 19<sup>th</sup> day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16<sup>th</sup> day of June, 2022.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this  
[Date] day of [Month] , 20XX.

---

Approval Authority,  
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month] , 20XX.

---

Aimee Watson, Board Chair

---

Mike Morrison, Corporate Officer

## SCHEDULE A

### 23.0 AGRICULTURE 1 (AG1)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the Assessment Act;
  - c. The lot is larger than 2 hectares; and
  - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the Assessment Act;
  - b. The lot is larger than 1.2 hectares;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.



14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## SCHEDULE B

### 24.0 AGRICULTURE 2 (AG2)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

- metres measured from the Front Lot Line or Exterior Side Lot Line.
6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
  7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
    - a. The maximum Gross Floor Area is 90.0 square metres;
    - b. The lot is classified as a farm under the Assessment Act;
    - c. The lot is larger than 2 hectares; and
    - d. The Farm Business has been operation for at least 3 years.
  8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
    - a. The lot is classified as a farm under the Assessment Act;
    - b. The lot is larger than 1.2 hectares;
    - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
    - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
  9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
  10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
  11. Farm Product processing that involves processing livestock:
    - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
    - b. must be located at least 30 meters from the nearest business or residence on another parcel.
  12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## SCHEDULE C

### 25.0 AGRICULTURE 3 (AG3)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 3 (AG3) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the Assessment Act;
  - c. The lot is larger than 2 hectares; and
  - d. The Farm Business has been operation for at least three (3) years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the Assessment Act;
  - b. The lot is larger than 1.2 hectares;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within five (5) metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2836

---

A Bylaw to amend Electoral Area 'C' Land Use Bylaw No. 2317, 2013

---

WHEREAS it is deemed expedient to amend the Electoral Area 'C' Land Use Bylaw No. 2317, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### APPLICATION

- 1 That Electoral Area 'C' Land Use Bylaw No. 2317, 2013 Schedule A Official Community Plan be amended as follows:
  - A) Section 3.9 Agriculture Objectives be inserted as follows:

To work with the Town of Creston on a co-operative approach to agricultural lands within the urban / rural interface that will mitigate the loss of agricultural land to future growth.
  - B) Section 3.10 Agriculture Policies be amended as follows:

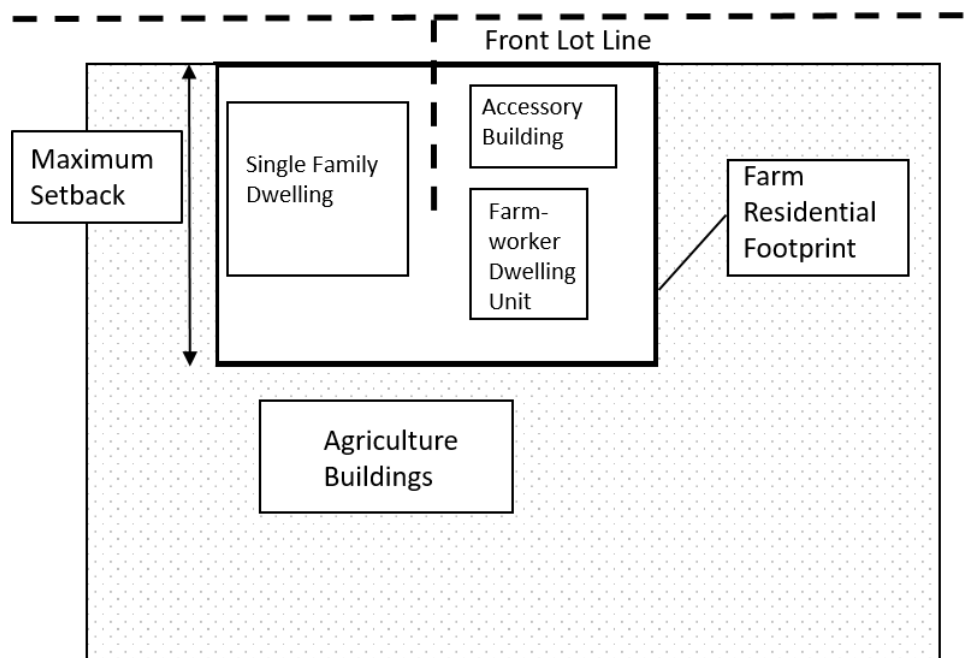
Discourages subdivisions of agricultural land that do not benefit agriculture and result in further fragmentation of agricultural land.
  - C) Section 3.16 Policies be amended as follows:

May consider accessory dwellings where there is a need for farm worker housing on an operating farm, and where the additional density can be sustainably serviced.
  - D) Section 3.21 Agriculture Policies be inserted as follows:

Supports the use of maximum setback distances for residential development and the clustering of built structures on agricultural lands to reduce the impact to agricultural potential and operations
  - E) Section 3.22 Agriculture Policies be inserted as follows:

Encourages and promotes the Environmental Farm Plan program to farmers in the Region.
- 2 That Electoral Area 'C' Land Use Bylaw No. 2317, 2013 Schedule B Zoning Bylaw be amended as follows:
  - A) Section 16.0 Interpretation by adding the following diagram to the definition of Farm Residential Footprint:





- B) Section 16.0 Interpretation by adding the following definition in the appropriate alphabetical order:  
 FARMWORKER HOUSING, TEMPORARY means a camping operation in tents or recreational vehicles that is accessory to a farm business and is used for providing temporary accommodation to a farmworker(s) as necessary for the agricultural labour needs of a farm business and must include washing and bathing facilities;
- C) Section 16.0 Interpretation by replacing existing definition of Gross Floor Area with the following:  
 GROSS FLOOR AREA (G.F.A.) means the sum of the horizontal areas of each story of the building measured from the exterior faces of the exterior walls. The gross floor area measurement is exclusive of areas of crawl spaces, unfinished attics, attached garages, carports, and unenclosed porches, balconies and terraces.
- D) Section 16.0 Interpretation by deleting the definition for Immediate Family.
- E) Section 17.81 Agriculture Land Commission by replacing as follows:  
 Despite any other provision of this bylaw, development of lands within the Agricultural Land Reserve shall comply with all applicable regulations of the *British Columbia Agricultural Land Commission Act*, Regulations and Orders as amended or replaced from time to time.
- F) Section 20.1 Rural Residential (R3) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
- G) By inserting Section 20.18 Rural Residential (R3) by adding the following section under the heading 'Temporary Farmworker Housing':  
 Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:
- a. The lot is 2.0 hectares or larger;

- b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
  
- H) Section 21.1 Rural Resource (R4) by adding 'Temporary Farmworker Housing' to the list of permitted Accessory Uses.
  
- I) By inserting Section 21.13 Rural Resource (R4) by adding the following section under the heading 'Temporary Farmworker Housing':

Temporary Farmworker Housing shall be permitted on a lot separate from the Farm Business, provided that:

  - a. The lot is 2.0 hectares or larger;
  - b. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - c. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
  
- J) Replacing Section 24.0 Agriculture 1 (AG1) in its entirety with the zoning regulations attached to this bylaw as Schedule A.
  
- K) Replacing Section 25.0 Agriculture 2 (AG2) in its entirety with the zoning regulations attached to this bylaw as Schedule B.
  
- L) Replacing Section 26.0 Agriculture 3 (AG3) in its entirety with the zoning regulations attached to this bylaw as Schedule C.
  
- M) Section 37.1 Forest Reserve (FR) adding 'Agriculture' to the list of permitted uses.
  
- 3** By making such consequential changes as are required to reflect the foregoing amendments, including without limitation changes in the numbering and Table of Contents of the bylaw.
  
- 4** This Bylaw shall come into force and effect upon its adoption.

#### **CITATION**

- 5** This Bylaw may be cited as "**Electoral Area 'C' Land Use Amendment Bylaw No. 2836, 2022.**"

READ A FIRST TIME this 19<sup>th</sup> day of May, 2022.

READ A SECOND TIME this 19<sup>th</sup> day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 16<sup>th</sup> day of June, 2022.

READ A THIRD TIME this [Date] day of [Month], 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month], 20XX.

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Approval Authority,  
Ministry of Transportation and Infrastructure

ADOPTED this [Date] day of [Month], 20XX.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer

## SCHEDULE A

### 24.0 AGRICULTURE 1 (AG1)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 1 (AG1) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as "Farm Use" as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 4 hectares.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an areanot larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0 metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the Assessment Act;
  - c. The lot is larger than 2 hectares; and
  - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the Assessment Act;
  - b. The lot is larger than 1.2 hectares;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## SCHEDULE B

### 25.0 AGRICULTURE 2 (AG2)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 2 (AG2) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 300.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the Assessment Act;
  - c. The lot is larger than 2 hectares; and
  - d. The Farm Business has been operation for at least 3 years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the Assessment Act;
  - b. The lot is larger than 1.2 hectares;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within 5 metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be



located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*

## SCHEDULE C

### 26.0 AGRICULTURE 3 (AG3)

#### Permitted Uses

1. Subject to the *British Columbia Agricultural Land Commission Act, Agricultural Land Reserve Use Regulation* and Orders, land, buildings and structures in the Agriculture 3 (AG3) zone shall be used for the following purposes only:

#### Agriculture

All activities designated as “Farm Use” as defined in the *Agricultural Land Commission Act* and Part 2 of the *Agricultural Land Reserve Use Regulation* as amended or replaced from time to time

#### Kennel

Micro Cultivation, Cannabis

Micro Processing, Cannabis

Nursery, Cannabis

Nursery, Greenhouses and Florist

Single Family Dwelling

Standard Cultivation, Cannabis

Standard Processing, Cannabis

Veterinary Clinic (*may require ALC non-farm use approval*)

#### Accessory Uses:

- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (*may require ALC non-farm use approval*)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (*may require ALC non adhering residential use approval*)

#### Development Regulations

2. The minimum lot area shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.
3. The maximum site coverage permitted shall be 35 percent of the lot area unless an area not larger than 60 percent of the lot is covered with greenhouses.
4. The maximum Farm Residential Footprint shall be a maximum of 2000 square meters where one dwelling unit is permitted plus 500 square meters per additional permitted dwelling unit.
5. The maximum depth of the Farm Residential Footprint shall not exceed 60.0

metres measured from the Front Lot Line or Exterior Side Lot Line.

6. The Maximum Gross Floor Area of the Single Family Dwelling is 375.0 square metres.
7. A Farmworker Dwelling Unit is permitted on a lot provided that all of the following apply:
  - a. The maximum Gross Floor Area is 90.0 square metres;
  - b. The lot is classified as a farm under the Assessment Act;
  - c. The lot is larger than 2 hectares; and
  - d. The Farm Business has been operation for at least three (3) years.
8. Temporary Farmworker Housing is permitted on a lot provided that all of the following apply:
  - a. The lot is classified as a farm under the Assessment Act;
  - b. The lot is larger than 1.2 hectares;
  - c. The minimum setback is 6.0 metres from the Front Lot Line and Exterior Lot Line and 15.0 metres from other lot lines; and
  - d. The minimum setback from the nearest exterior wall of a dwelling unit on another lot is 30.0 metres, or where a landscape screen comprised of a thick hedge of hardy shrubs or evergreen trees not less than 1.8 metres in height and 1.5 metres in width and maintained in a healthy growing condition is provided, the minimum setback from the nearest exterior wall of a dwelling unit shall not be required.
9. No building, structures or enclosures used for housing farm animals; no drinking or feeding troughs and no manure piles may be located within five (5) metres of a lot line.
10. Section (9) does not apply to fences adjacent to lot lines that are used for enclosures for the grazing of farm animals.
11. Farm Product processing that involves processing livestock:
  - a. must be located on a minimum 2 hectare site outside the Agricultural Land Reserve; and
  - b. must be located at least 30 meters from the nearest business or residence on another parcel.
12. The minimum setback for a kennel building shall be 30 metres from any lot line. All kennel operations shall ensure that dogs are held within the kennel building between the hours of 8 pm and 7 am.

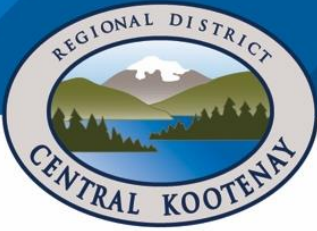
### **Cannabis Regulations**

13. Any building or structure for the purposes of cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be a minimum of 15 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be

located within 7.5 metres of a property line.

14. Any building or structure for the purposes of cannabis standard cultivation or cannabis standard processing shall be a minimum of 30 metres from all property lines, with the exception of a structure that has a base entirely of soil which may be located within 7.5 metres of a property line.
15. The maximum height of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall be 15 metres.
16. The maximum footprint of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 250 square metres.
17. The maximum gross floor area of any building or structure for the purposes of cannabis standard cultivation, cannabis standard processing, cannabis micro cultivation, cannabis micro processing or cannabis nurseries shall not exceed 600 square metres.

*Cannabis Facilities may require the submission of a Notice of Intent to the ALC for the removal of soil or placement of fill.*



# Board Report

**Date of Report:** July 7, 2022  
**Date & Type of Meeting:** July 16, 2022 Regular Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Elector Assent Via Alternative Approval: Area G and Salmo Library Contribution Service Establishment  
**File:** \08\3900\30\2022  
**Electoral Area/Municipality:** Electoral Area G and the Village of Salmo

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request the Board’s approval to proceed with seeking elector approval via the Alternative Approval Process (AAP) to determine if electors in Electoral Area G and the Village of Salmo wish the Board to proceed with the repeal and replacement of Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No.791, 1999 with Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022

## SECTION 2: BACKGROUND/ANALYSIS

At the April 21, 2022 Open Board Meeting the Board resolved (255/22):

*That the Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 be read a FIRST, SECOND, and THIRD time by content to replace and repeal the Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990.*

Prior to final adoption of this bylaw, approval from the Inspector of Municipalities and the electorate is required. Upon the approval of the Inspector of Municipalities, the Regional District may proceed with seeking elector approval through an AAP. As part of the AAP process, in accordance with Section 86 of the *Community Charter*, the Board is required to establish the deadline for receiving elector responses, establish an elector response form and make a fair determination of the total number of electors of the area to which the approval process applies.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

The cost of the AAP will be charged to Service S195 Salmo and Area G Public Library

Figure 1. AAP Process Budget

Expense	Amount
Advertising	\$2,000
Public Engagement	\$1,000
Office Supplies	\$500
Travel	\$200

Total	\$3,700
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### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The AAP is prescribed under Section 86 of the *Community Charter*. As per the requirements of the legislation the Board may consider the following:

#### **Extent of the AAP**

Only those eligible electors within the area defined for the AAP are entitled to sign an elector response form during the AAP. In this regard the extent of the AAP is all of Electoral Area G and the Village of Salmo.

#### **Elector Eligibility**

When signing an elector response form during an AAP, a resident elector must:

- be 18 years of age or older;
- be a Canadian citizen;
- have lived in the jurisdiction for at least 30 days;
- live in the area defined for the AAP; and
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

A non-resident property elector must:

- be at least 18 years of age;
- be a Canadian citizen;
- have owned property in the jurisdiction for at least 30 days;
- own property in the area defined for the AAP; and
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

Only one owner can sign the elector response form when a property is owned by more than one registered owner. That owner must have the written consent of a majority of the other property owners to sign the response form. Where such property is owned in whole or in part by a corporation, no one is eligible to sign the elector response form.

#### **The Number of Eligible Electors**

The Regional District may draw upon a number of sources including local and provincial government data sets. Using the 2022 Revised Assessment Data set and the 2021 Federal Census the estimated number of eligible electors is 2289. The 10% threshold for Alternative Approval Process success is estimated to be 229 submissions.

The process to establish the estimated threshold is described in Attachment B: Elector Threshold Calculations.

#### **Elector Notification**

Sections 86 and 94.1 of the *Community Charter* and Section 345 of the *Local Government Act* detail the requirements of providing public notice for an AAP. The Regional District is required to provide publish notice of an AAP once each week for two consecutive weeks in a local newspaper. The Regional District will also publish the required notifications on its corporate website and place print notices on community bulletin boards.

The Elector Notification is attached as Attachment C – AAP Elector Notification.

### **Elector Response Period**

Elector response forms must be submitted to the Regional District at least 30 days from the day on which the second notice was published. The proposed timeline for the AAP is as follows:

- July 28, 2022 – First Notification Publication
- August 4, 2022 – Second Notification Publication
- September 5, 2022 – Submission Deadline

### **Elector Response Forms**

Elector Response form are included as Attachment D – AAP Elector Response Forms.

### **3.3 Environmental Considerations**

None

### **3.4 Social Considerations:**

None

### **3.5 Economic Considerations:**

None

### **3.6 Communication Considerations:**

The Regional District is required to place 2 notifications, at least a week apart, in the local media to inform residents of the affected area of the process. Because there is no weekly paper in circulation specifically for the service area ads will be posted in the Nelson Daily Star. In addition to the legislated requirements Regional District staff will provide notification on the Regional District website and bulletin boards within the affected area.

The Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process Communications Plan is included as Attachment E to this report.

### **3.7 Staffing/Departmental Workplan Considerations:**

Corporate Administration staff will

- Delivering a transparent and well documented AAP process. This includes
- Communicate with electors regarding the process, counting the submissions, and the declaration of results.

Salmo Valley Library Staff and Elected Officials from The Village of Salmo and Electoral Area G will inform the residents of the rationale for the proposed measure and the impact of the measure within the service area. This would include any promotional material, open houses, or online meetings regarding the proposed bylaw.

### **3.8 Board Strategic Plan/Priorities Considerations:**

Excellence in governance and services delivery starts with a robust public engagement process to ensure the public is supportive of the measures proposed by the Board.

## **SECTION 4: OPTIONS & PROS / CONS**

**Option 1. That the Board direct staff to proceed with the *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process.***

### **Pros**

- Staff are prepared to proceed with the process
- Completion of the AAP in September allows staff time and resources to focus on subsequent AAP's and the 2022 General Elections.

**Cons**

None

**Option 2. That the Board direct staff to defer the *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* Alternative Approval Process to [Date].**

**Pros**

None

**Cons**

- Resources may not be available to proceed with the matter later in 2022
- If the matter is deferred beyond September 2022 the proposed changes to the service will not be completed in time for the 2023 budget process.

**SECTION 5: RECOMMENDATIONS**

That the Board direct staff to proceed with obtaining approval of the electors within Electoral Area G and the Village of Salmo to proceed with the repeal and replacement of *Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990* with *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* and that such approval be obtained by alternative approval process pursuant to Section 86 of the *Community Charter*, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022* be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on September 5, 2022.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 2289.

Respectfully submitted,  
Tom Dool, Chief Elections Officer

**CONCURRENCE**

Chief Administrative Officer – Stuart Horn	Approved
Corporate Officer – Mike Morrison	Approved

**ATTACHMENTS:**

- Attachment A – Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022
- Attachment B – Elector Threshold Calculations.
- Attachment C – AAP Elector Notification
- Attachment D – AAP Elector Response Forms
- Attachment E – Communications Plan



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2837

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A Bylaw to establish a local service within the Village of Salmo and Electoral Area G to provide a financial contribution to the Village of Salmo for the operation of the Salmo Valley Public Library.

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WHEREAS the Board of Directors of the Regional District of Central Kootenay adopted "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999" to establish the Local Service for Library Financial Aid for the Village of Salmo and a portion of Electoral Area G;

AND WHEREAS the Board desires to extend the service area to include all of Electoral Area G and the Village of Salmo;

AND WHEREAS the Board recognizes the requirements of service establishment bylaw compliance with the *Local Government Act*;

AND WHEREAS the Board desires the repeal and replacement of "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999".

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### DECLARATION

- 1 The Regional District hereby establishes a service within the boundaries of Electoral Area G and the Village of Salmo to be known as the Salmo and Electoral Area G Library Financial Aid Service for the purpose of providing a financial contribution towards the costs of operating the Salmo Valley Public Library.

### SERVICE AREA

- 2 The boundaries of the service area shall include the Village of Salmo and Electoral Area G. The service area shall be known as the Salmo and Electoral Area G Library Financial Aid Service Area.

### PARTICIPANTS

- 3 Participants of the service shall include the Village of Salmo and Electoral Area G.

**COST RECOVERY**

- 4 The annual cost of providing the service shall be recovered by one or more of the following:
  - (1) Property value taxes;
  - (2) Fees and charges;
  - (3) Revenues raised by other means; or
  - (4) Revenues received by way of agreement, enterprise, grant, or otherwise.

**MAXIMUM ANNUAL REQUISITION**

- 5 The maximum amount to be requisitioned annually for the service shall be the greater of \$112,109 or a rate of \$0.199/\$1000 of the net taxable assessed value of land and improvements.

**APPORTIONMENT**

- 6 Service participants shall pay the same rate per thousand of the net taxable assessed value of land and improvements.

**REPEAL**

- 7 "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999", and amendments hereto, are hereby repealed.

**CITATION**

- 8 This Bylaw may be cited as "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022".

READ A FIRST TIME this 21<sup>st</sup> day of April, 2022.

READ A SECOND TIME this 21<sup>st</sup> day of April, 2022.

READ A THIRD TIME this 21<sup>st</sup> day of April, 2022.

I hereby certify that this is a true and correct copy of the "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022" as read a third time by the Regional District of Central Kootenay Board on the day of , 2022.



Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this day of , 2022

ASSENT RECEIVED as per the *Local Government Act - Approval by Alternative Approval Process* this  
day of \_\_\_\_\_, 2022

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer



## Elector Threshold Calculations

### Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process

The purpose of this report is to show the basis for determining the total number of electors in relation to the *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process (AAP)*.

Section 86 (3)(c) of the *Community Charter* requires the Board to make a fair determination of the total number of electors of the area to which the approval process applies. In addition, the Board must make available to the public, on request, a report respecting the basis on which the determination was made.

The number of people eligible to be a resident elector or a non-resident property elector is determined based on those individuals who when signing an elector response form:

- are 18 years of age or older;
- are a Canadian citizen;
- have lived or owned property in the jurisdiction (e.g. municipality or electoral area) for at least 30 days;
- live, or own property in the area defined for the AAP; and,
- are not disqualified under the Local Government Act, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The estimated number of eligible electors within the area defined for the AAP is based on information from various sources as indicated below, is calculated as follows:

1. Estimated population	2,799
2. Estimated number of people 18 years of age or older	<u>2,257</u>
3. Minus the number of people estimated as not being Canadian Citizens	<u>2,174</u>
4. Minus the number of residents who are estimated to have moved out of the jurisdiction in the past 30 days	<u>2,174</u>
5. Add the number of residents who are estimated to have moved into the jurisdiction in the past 30 days	<u>2,174</u>
 Add estimated number of non-resident property electors	 <u>116</u>
Estimated total number of eligible electors in the area define for the AAP	<u>2,289</u>
10% of the total number of eligible electors is estimated to be:	<u>229</u>

1. The total estimated population of the jurisdiction was derived from information obtained from the 2021 Canadian Federal Census and calculated to be 2,790. The rate of population growth for the jurisdiction is estimated to be 0.32% per year. Therefore the estimated population in 2022 calculated as 2799

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

2. The estimated number of people 18 years of age or older is 83% of the population based on information from the same source. Therefore, the population estimated to be older than 18 is calculated as 2,257.
3. The number of people estimated as not being Canadian citizens is estimated to be 3.7% based on information received from the 2021 Canadian Federal Census. Therefore, this number (332) is being subtracted from the calculation in #2
4. The number of residents who are estimated to have moved out of the jurisdiction in the past 30 days based on immigration/movement records obtained from the 2021 Federal Census is estimated to be 0. Therefore, this number is being subtracted from the calculations in #3.
5. The number of residents who are estimated to have moved into the jurisdiction in the past 30 days based on immigration/movement records obtained from the 2021 Federal Census is estimated to be 0.5. Therefore, this number is being added to the calculations in #4.
6. The number of non-resident property electors is estimated to be 116 based on information received from the 2021 Federal Census. Therefore, this number is being added to the calculation listed in #5.



# Notice of Alternative Approval Process

## Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022

**PLEASE TAKE NOTICE** that the Board of Directors (the Board) of the Regional District of Central Kootenay (RDCK) proposes to proceed with the repeal and replacement of Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999 with *Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022*.

**PURPOSE:**

This bylaw replaces Bylaw 791 as the means by which Electoral Area G and the Village of Salmo fund the Salmo Valley Library. The Bylaw if adopted will expand the service area to include all of Electoral Area G and will require that service participants, the Village of Salmo and Electoral Area G, are requisitioned at the same rate per thousand of assessed value of land and improvements.

**AREA:**

The Bylaw No. 2837 will include Electoral Area G and the Village of Salmo.

**ALTERNATIVE APPROVAL PROCESS (AAP):**

Under Section 86 of the *Community Charter*, approval of the electors within the service area is being obtained by means of AAP. Therefore, eligible electors within the service area **opposed** to the RDCK adopting Bylaw No. 2837 may petition against the adoption by signing an **Elector Response Form**.

At least 10% of electors must petition against the proposal prior to the deadline date, which is at least 30 days after the last publication of the Notice, in order to prevent the Board from proceeding with the Bylaw.

**ELECTOR RESPONSE FORM:**

The Elector Response Form must be in the form established by the Board and is available at the RDCK Nelson Office at 202 Lakeside Drive, the Salmo Village Office or from the RDCK’s website.

**RATE IMPLICATIONS:**

The proposed residential rate for the service is \$0.1262/\$1000 of assessed residential value.

This bylaw proposes to include 145 new properties from Area G into the service. In the table below this portion of Area G is referred to as Area G New.

Participant	Average Value	2023 Tax
Salmo	\$288,152	\$36.36
Area G Current	\$268,054	\$33.81
Area G New	\$269,984	\$34.05

In accordance with the 5 year (2022-2026) financial plan for the service the amount taxed in 2024, 2025, and 2026 for the average home would be as follows.

Participant	Average Value	2024-26
Area G	\$ 268,275	\$33.86
Salmo	\$ 288,152	\$36.37

**WHO MAY SIGN THE ELECTOR RESPONSE FORM:**

Electors within the boundaries of the service area are the only persons entitled to sign the Elector Response Form. An elector is a person who meets the requirements and qualifications as described on the Elector Response Form. The Board has resolved that a fair estimate of the number of electors in the subject area is 2289. Accordingly, pursuant to Section 86 of the *Community Charter*, 229 or more electors must sign the Elector Response Form to prevent the Board from proceeding.

**DEADLINE:**

The Elector Response Form must be received by the undersigned before **4:30 p.m. on September 5, 2022**.

**WHERE TO GET MORE INFORMATION:**

Bylaw 2837 can be viewed on the RDCK website or at the RDCK Office at 202 Lakeside Dr, Nelson BC.

For information regarding the Alternative Approval Process or to request an Elector Response Form, please contact Tom Dool, Chief Elections Officer at 250.352.8173 or [tdool@rdck.bc.ca](mailto:tdool@rdck.bc.ca).

For information regarding the proposed changes to the Salmo and Electoral Area G Library Financial Aid Service please contact Electoral Area G Director Hans Cunningham at 250.357.9996 or [hcunningham@rdck.bc.ca](mailto:hcunningham@rdck.bc.ca) or Mayor Diana Lockwood at 250.357.9257 or [dlockwood@rdck.bc.ca](mailto:dlockwood@rdck.bc.ca).



## Elector Response Form for Properties With Multiple Owners

### Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process

I HEREBY DECLARE that on the date that I have signed this Elector Response Form, I am an Elector satisfying the requirements identified on page 2 of this form and residing in the area to which this Alternative Approval Process applies and hereby request the Board of Directors of the Regional District of Central Kootenay **NOT TO PROCEED** with Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022.

#### Submitting Resident or Non-Resident Electors

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE

#### On Behalf of (written consent – see Non- Resident Elector)

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE

## REQUIREMENTS DEFINED IN THE *LOCAL GOVERNMENT ACT*:

### RESIDENT ELECTOR (Section 65)

- A person who is age 18 or older
- A Canadian Citizen
- A resident of the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting.

### NON-RESIDENT ELECTOR (Section 66)

- A person who is age 18 or older
- A Canadian Citizen
- Not a resident elector
- A person who is the registered owner of real property in the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting
- A person not holding the property in trust for a corporation or another trust
- A person may only sign as a non-resident elector for one parcel within the area to which this Alternative Approval Process applies regardless of the number of parcels they have interest in.
- Where there is more than one person registered as the owner of real property, either as joint tenants in common, only one of those persons may sign this Elector Response Form with the written consent of the majority of the other owners.





## Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process

### Elector Response Form for Properties With A Single Owner

I HEREBY DECLARE that on the date that I have signed this Elector Response Form, I am an Elector satisfying the requirements identified on page 2 of this form and residing in the area to which this Alternative Approval Process applies and hereby request the Board of Directors of the Regional District of Central Kootenay **NOT TO PROCEED** with Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837.

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE

## REQUIREMENTS DEFINED IN THE *LOCAL GOVERNMENT ACT*:

### RESIDENT ELECTOR (Section 65)

- A person who is age 18 or older
- A Canadian Citizen
- A resident of British Columbia for at least 6 months
- A resident of the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting.

### NON-RESIDENT ELECTOR (Section 66)

- A person who is age 18 or older
- A Canadian Citizen
- A resident of British Columbia for at least 6 months
- Not a resident elector
- A person who is the registered owner of real property in the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting
- A person not holding the property in trust for a corporation or another trust
- A person may only sign as a non-resident elector for one parcel within the area to which this Alternative Approval Process applies regardless of the number of parcels they have interest in.
- Where there is more than one person registered as the owner of real property, either as joint tenants in common, only one of those persons may sign this Elector Response Form with the written consent of the majority of the other owners.



## Communication Plan

### Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 Alternative Approval Process

#### Background

- At the December 9<sup>th</sup>, 2021 Open Board Meeting the Board directed staff to to prepare a service case analysis and report back to the Board on the implications of expanding service area to include all of Electoral Area G and for all participants to pay the same rate for the Salmo and Portion of Electoral Area G Library Financial Aid Service.
- Staff reviewed Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990 and identified a number of issues with the bylaw, largely due to it's age. It was proposed to the Board that to accomplish the stated goals it would be more efficient to repeal Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990 and replace it with a contemporary bylaw that meets the current requirements of the Local Government Act.
- At the April 22, 2022 Open Board Meeting the Board gave repealed Bylaw 791 and gave three readings to Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022
- In 2022 residential property owners in Salmo paid \$0.221/\$1000 of assessed value for library services while property owners in Electoral Area G paid \$0.133/\$1000. The new bylaw proposes that all residential property owners will pay \$0.1260/\$1000 of assessed value.
- The inclusion of Area G will result in an additional \$71 million in assessed value being added to the assessed value of the service area.
- To finalize the repeal of the previous bylaw and adopt the new bylaw the Board must seek the approval of the Local Government Inspector and the approval of eligible local electors in the Village of Salmo and the Electoral Area G.
- The Board has determined that an Alternative Approval Process (AAP) would be most appropriate way to seek elector approval.
- This communication plan outlines the public notification and engagement process, as required by the AAP.
- For full staff analysis, please see *S195-Public Library Salmo & Area G Report*, dated October 25, 2021, and submitted to the March 17 2022 General Open Board Meeting by Tom Dool, RDCK Research Analyst.

#### Elector Approval Requirements

For certain matters, such as the one at hand, local governments are required to obtain elector approval from eligible electors before a regional district can proceed with its decision.

The **Alternative Approval Process (AAP)** provides an opportunity for electors within the service area to indicate whether they are against a local government's proposal moving forward. If 10% or more of the eligible electors in the service area submit response forms, the proposal may not move forward. A regional district could then choose to try to obtain participating area approval by Assent Voting.

**Assent Voting (Referendum)** provides an opportunity for electors within the service area to vote on whether a local government proposal moves forward or not. Assent of the electors is obtained if a majority of the votes counted are in favour of the bylaw or question posed by the local government. The voters list can either be the most current Provincial voters list, if specified, by bylaw, or the local government may maintain their own register of electors. All local governments must offer registration at the time of voting as an option for assent voting. Eligible voters include both resident electors and non-resident property owner electors.

## AAP Requirements and Timeline

The RDCK cannot pass a resolution to start the participating area approval process until first approving the new bylaw and receiving approval from the Province.

At the RDCK Board of Director meeting on April 21, 2022, the following resolution (255/22) passed:

*That the Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 be read a FIRST, SECOND, and THIRD time by content to replace and repeal the Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1990.*

Staff has prepared the documentation for Ministry approval. This process can take up to six weeks. Once approval is obtained, the Board will direct the AAP through resolution. This will most likely be at the July 21, 2022, Board meeting. Once directed, staff prepare to begin the AAP.

A potential AAP process schedule is presented as follows:

Maximum Taxation Requisition Bylaw & AAP	Timeline
Bylaw – Board First, Second & Third Readings	Apr 21 2022
Submission to Province for Approval of the Inspector (anywhere from 6 to 9 weeks)	July 2022
Board Approval to Proceed with AAP	July 21 2022
First AAP Public Notice	July 28 2022
Second AAP Public Notice	August 4 2022
Start of Minimum 30 Day AAP Period	August 4 2022
AAP Town Hall (if desired)	August 2022
AAP Deadline	Sept 5 2022
Earliest Day to Certify Results	Sept 8 2022
Adoption of Bylaw by the Board	Sept 15 2022

If the issue does not receive electoral assent through AAP, it is not likely that the matter will move to assent voting.

## AAP Administration

The RDCK Corporate Officer will have overall administration of the Alternative Approval Process and will assign required tasks to staff.

## Communication & Public Engagement Plan

Citizen communication and engagement should consist of the following:

### Purpose & Key Messages

The public information messages include:

- The Area G and Salmo Library Contribution Service funds programming that is valued by the communities of Electoral Area G and the Village of Salmo.
- The proposed bylaw does not change the funding amount to be provided to the Salmo Valley Library
- The proposed bylaw changes the amounts contributed by the service participants, Area G and the Village of Salmo.
- The proposed bylaw requires that property owners in Electoral Area G and the Village of Salmo pay the same amount.
- The proposed bylaw makes library services available to more residents within Electoral Area G.
- The proposed bylaw requires that portions of Area G added to the service begin funding the Salmo Valley Library.
- If approved, the maximum level of taxation that may be requisitioned annually for this service shall not exceed the greater of \$112,109 or a rate of \$0.199/\$1000 net taxable value of land and improvements in the service area.
- Approval of this bylaw does not change the 5 year financial plan for this service. The proposed amount to be requisitioned for 2023 would be \$92,516 (\$0.1640/\$1000 of assessed value or \$0.1261/\$1000 assessed residential rate)
- This is significantly lower than the current taxation for library services within the Village of Salmo and slightly lower than what is currently paid in Electoral Area G.
- Approval for the taxation increase will be sought by the alternative approval process as outlined in the *Local Government Act*. This process will allow the residents affected by the taxation increase to provide their input to the RDCK.

### Public notification

Public affected by the AAP will be notified using the following methods:

- Board Highlights (April 21, 2022) – following bylaw readings, provided to the media and posted on the RDCK website
- Board Highlights – following resolution to proceed to AAP
- Media release – following resolution to proceed to AAP, with additional background and process information

- Information on website
- Information brochure distribution via direct mail to property owners in affected area
- Advertisements in the Nelson Star (two consecutive advertisements)
- AAP town hall, if desired

### **Information Brochure**

The brochure can provide basic service and AAP information, potential rates, invitation to an online Town Hall Meeting, and links to the Regional District website for further information.

The brochure can be made available on the RDCK website and will be provided by direct mail delivery.

### **Website**

Information about Electoral Area G and Village of Salmo Library Contribution Service and the AAP background and process information can be provided on the RDCK website.

### **Online Town Hall Meeting**

An online town hall meeting may be hosted by the RDCK during the AAP response period. The town hall meeting can consist of the following:

- The Town Hall Meeting might be hosted by the Electoral Area G Director and the Mayor of Salmo.
- A staff moderator should be provided to coordinate technology, timing, agenda and public online question moderation.
- Staff will present on proposed recreation service background, need and benefits.
- Staff will present on the AAP process.
- Staff will provide an opportunity for written feedback or written questions.
- Presentation or other relevant information will be posted on the RDCK website following the Town Hall Meeting.

### **AAP Response Forms**

An AAP Response Form will need to be developed. The statement or question must be clear so electors understand they are expressing their opinion about whether assent voting must be held with respect to the matter proposed by the local government.

The Response Form will be made available on the RDCK website and made available for pick up at the Village of Salmo Office



# Board Report

**Date of Report:** July 12, 2022  
**Date & Type of Meeting:** July 20, 2022, Open Board Meeting  
**Author:** Stephanie Johnson, Planner  
**Subject:** LAND USE BYLAW AMENDMENT  
**File:** Z2203B-02329.000-STORM-BA000057  
**Electoral Area/Municipality:** Area 'B'

## SECTION 1: EXECUTIVE SUMMARY

This report seeks the Board's consideration of a proposal to rezone the subject property at 1107 Spruce Road in Erickson, Electoral Area 'B' from Heavy Industrial (M3) to Heavy Industrial (M3) site specific.

The applicant seeks the above bylaw amendment to permit the construction of a residence as a primary use on the subject property. Currently, the M3 Zone only permits one accessory dwelling unit.

At the May 19, 2022 Open Board meeting the Regional Board resolved to give first and second readings to *Regional District of Central Kootenay Zoning Amendment Bylaw No. 2840, 2022*, and refer this application to a Public Hearing. A Public Hearing was held on June 28, 2022.

Staff recommends that the Board give third reading to *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022*. Consideration of adoption is proposed to occur after registration of a restrictive covenant to ensure that the current and any future property owners are fully aware of the recommended guidelines for living adjacent to the Canada Pacific Railway (CPR), and that this is a heavy industrial area.

## SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION	
<b>Property Owner:</b>	J.H. Huscroft Ltd. BC0254935
<b>Property Location:</b>	1107 Spruce Road, Erickson
<b>Legal Description:</b>	LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND DISTRICT EXCEPT PLAN 4790 (015-696-367)
<b>Property Size:</b>	1.8 hectares (ha)
<b>OCP Designation:</b>	Industrial (M)
<b>Zoning:</b>	Heavy Industrial (M3)

ORIENTATION	ZONING	LAND USE
North	Medium Industrial (M2) and Railway (RW)	CP Rail line, Tooze Road and J.H. Huscroft Ltd. sawmill operations including log yard
East	Agriculture Two (AG2) and Suburban Residential (R1)	Spruce Road and agricultural land uses within the ALR and a residential parcel
South	Heavy Industrial (M3)	A cherry orchard and vacant lands
West	Heavy Industrial (M3)	Overflow log yard use and fill

**Site Context**

The property is bounded by the Canada Pacific Railway (CPR) right of way, Tooze Road and the Huscroft sawmill and moulder operation to the north, agricultural land within the ALR (zoned Agriculture Two) and Spruce Road to the east, and properties zoned Heavy Industrial (M3) to the west and south. The northwest portion of the subject site is currently used for log storage with the remainder of the property being vacant land.

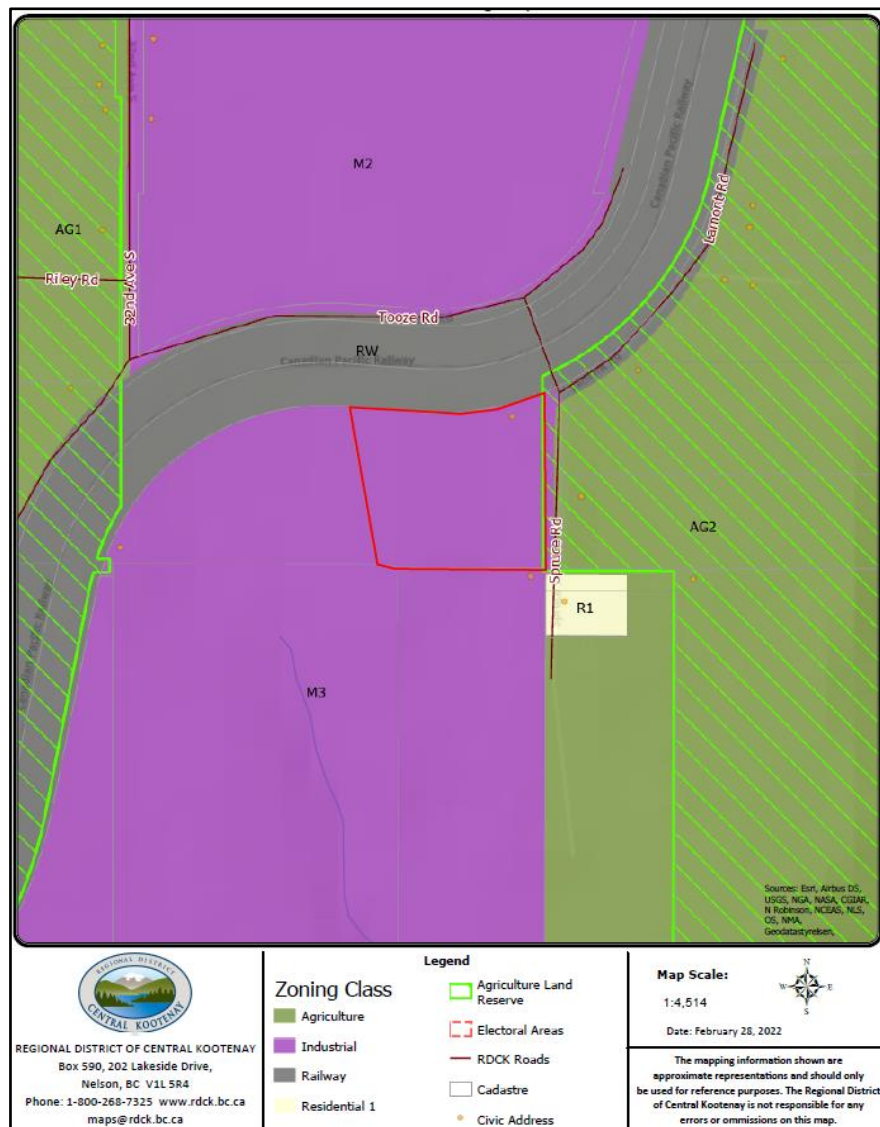


Figure 1: Zoning Overview





Figure 2: Air Photo Overview Map

### Development Proposal

This application seeks to rezone the subject property from Heavy Industrial (M3) to Heavy Industrial (M3) site specific. The applicant seeks this bylaw amendment to permit the construction of a residence as a primary use on the subject property. Currently, the Heavy Industrial (M3) Zone only permits one accessory dwelling unit. The applicant seeks to retain the industrial designation and M3 zoning. The intent is to prevent the subject property from being utilized as a stand alone residential parcel and to protect any future industrial redevelopment potential.



Figure 3: Site Plan

### Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

#### *Relevant Industrial Objectives:*

10. To recognize and retain traditional resource-based livelihoods such as recreation, agriculture, and forestry while using sustainable management practices to maintain and protect the land base.
11. To ensure there is opportunity for industrial uses that support the local economy.
12. To accommodate industrial uses compatible with rural character that does not adversely affect the natural environment.
13. To support and enhance industrial uses within the Plan area while minimizing incompatibility with surrounding land uses through requirements for screening or landscaping.

*Relevant Industrial Policies:*

The Regional Board:

30. Directs that existing industrial uses shall be recognized and designated as such.

31. Recognizes the importance of industry to the local economy, and supports new light industry and value added manufacturing so that a broader employment base can be achieved and economic benefits be retained in the local community.

32. Supports that requirements for screening or landscaping be incorporated into the design of new and expanded industrial developments.

**SECTION 3: DETAILED ANALYSIS**

**3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No  
No

The \$1,600 fee for a land use amendment bylaw was paid pursuant to the RDCK’s *Planning Procedures and Fees Bylaw No. 2457, 2015*.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

A Public Hearing was held on June 28, 2022 to allow for public comment on the proposed zoning amendment bylaw in accordance with Section 464 of the *Local Government Act (LGA)*. No members of the public attended the virtual Public Hearing.

**3.3 Environmental Considerations**

The proposed addition of a ‘dwelling, one family’ as a primary use to this heavy industrial zoned subject property would not result in any additional negative impacts on the land, and demand on services that is currently permitted under the existing M3 Zone.

**3.4 Social Considerations:**

Staff do not anticipate any negative social impacts in response to this development proposal, which represents an opportunity to allow for the construction of a residence on this heavy industrial site.

**3.5 Economic Considerations:**

By retaining the Heavy Industrial (M3) Zone this proposed site specific rezoning application would protect opportunities for future heavy industrial use(s) and redevelopment on the site.

**3.6 Communication Considerations:**

A Public Hearing was held on June 28, 2022 with one member of the public in attendance. One written submission of support was made in response to the notification letters circulated to adjacent property owners or two consecutive Public Hearing advertisements were placed in the Creston Valley View newspaper.

**3.6 Staffing/Departmental Workplace Considerations:**

Upon receipt of an application, accompanied with the relevant documents and fee, staff review the application in accordance with the Land Use Amendments Procedures within Schedule ‘D’ of the *Planning Procedures and Fees Bylaw No. 2547, 2015*.

### 3.7 Board Strategic Plan/Priorities Considerations:

The application falls under the operational role of Planning Services.

### SECTION 4: OPTIONS & PROS / CONS

Please find the following rationale behind the staff recommendation:

- Given the land use pattern of development in the surrounding area, and the range of permitted uses currently permitted under the M3 Zone, the proposed site specific addition of a 'dwelling, one family' residential use should not detract from the existing character of this mixed use area.
- Staff acknowledge the limited scope of the proposed amendment bylaw, and community feedback in support or having no issue in response this site specific rezoning application.
- To assist with the concerns raised by CPR, staff recommend that registration of a restrictive covenant be a condition of this rezoning application to ensure that the current and any future property owners are fully aware of the recommended guidelines related to residential development adjacent to the CPR, and that this is a heavy industrial area with related uses and zoning on site and in the immediate proximity.
- By retaining the Heavy Industrial (M3) Zone this proposed site specific rezoning application would still protect opportunities for future heavy industrial use on the site.

It is for the above reasons that staff recommend that the Regional Board give third reading to this land use amendment bylaw.

#### OPTION 1:

1. That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given THIRD reading by content.
2. And that the consideration of ADOPTION of *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* BE WITHELD until the following requirement has been met:
  - Registration of a Section 219 Restrictive Covenant on the legal title of LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) that notifies current and any future property owners of the recommended guidelines for living adjacent to the Canada Pacific Railway (CPR), and that this is a heavy industrial area.

#### OPTION 2:

1. That no further action be taken with respect to *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No.2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013*.

### SECTION 5: RECOMMENDATION

1. That the *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given THIRD reading by content.
2. And that the consideration of ADOPTION of *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* BE WITHELD until the following requirement has been met:

- Registration of a Section 219 Restrictive Covenant on the legal title of LOT 4 DISTRICT LOT 4599 KOOTENAY DISTRICT PLAN 842 EXCEPT PLAN 8895 (014-035-651) that notifies current and any future property owners of the recommended guidelines for living adjacent to the Canada Pacific Railway (CPR), and that this is a heavy industrial area.

Respectfully submitted,  
Stephanie Johnson, Planner

## CONCURRENCE

Planning Manager – Nelson Wight	Approved	
General Manager of Development Services – Sangita Sudan		Approved
Chief Administrative Officer – Stuart Horn		Approved

### ATTACHMENTS:

**Attachment A – Electoral Area ‘B’ Comprehensive Land Use Amendment Bylaw No. 2840, 2022**

**Attachment B – Draft Public Hearing Minutes**

**Attachment C – Public Hearing Submission**

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Bylaw No. 2840**


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A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

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WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

- 1 That Schedule 'B' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Zoning Designation of LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND DISTRICT EXCEPT PLAN 4790 (015-696-367) from Heavy Industrial (M3) to Heavy Industrial (M3) 'site specific' to add as a primary use, Dwelling, one family, as shown on the attached Map.
- 2 This Bylaw shall come into force and effect upon its adoption.

**CITATION**

- 3 This Bylaw may be cited as "**Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 2840, 2022.**"

READ A FIRSTTIME this 20<sup>th</sup> day of May, 2022.

READ A SECOND TIME this 20<sup>th</sup> day of May, 2022.

WHEREAS A PUBLIC HEARING was held this 28<sup>th</sup> day of June, 2022.

READ A THIRD TIME this day of , 2022.

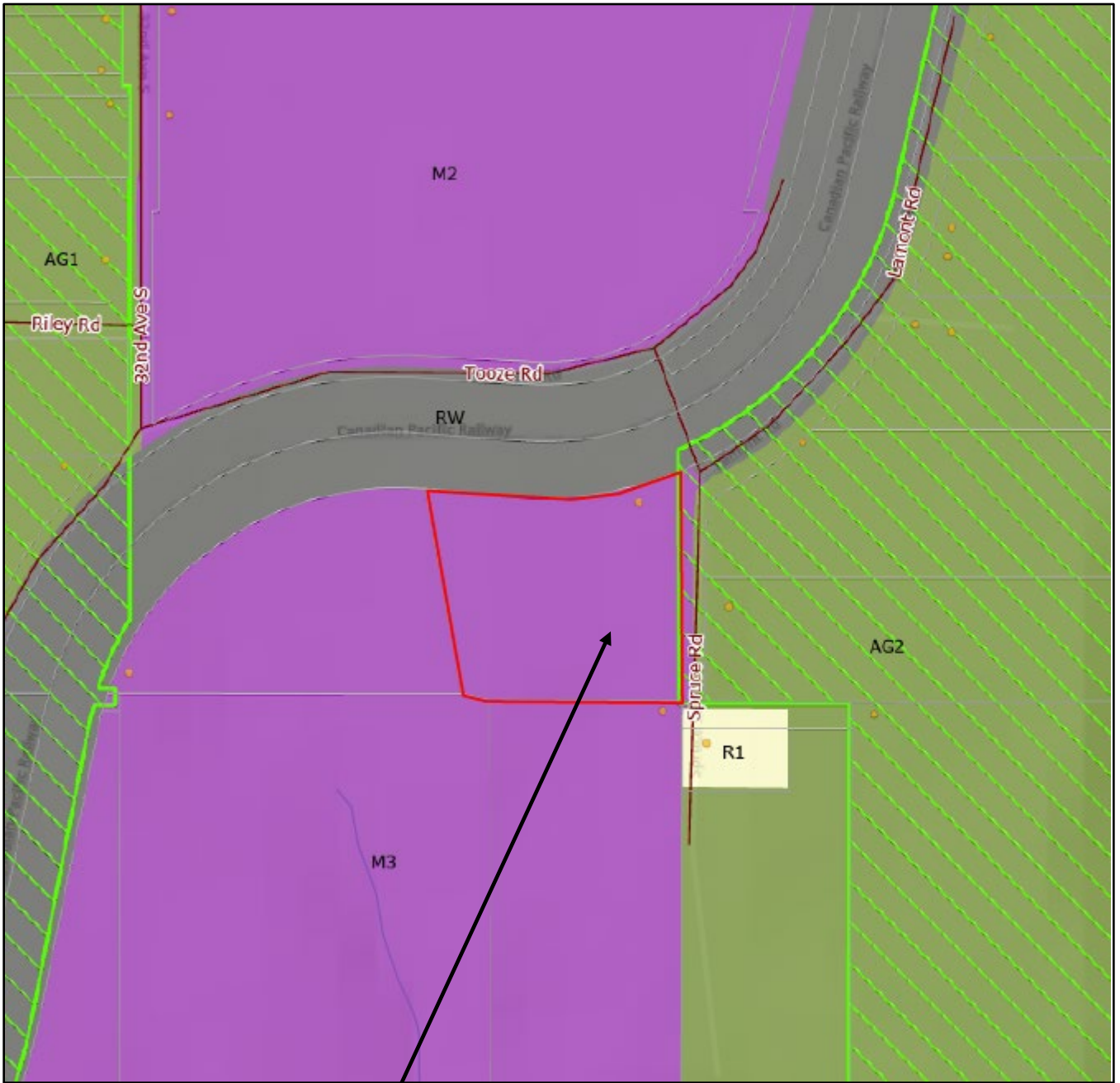
ADOPTED this day of , 2022.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer



**From:** Heavy Industrial (M3)  
**To:** Heavy Industrial Site Specific (M3 Site Specific)

LOT 27 PLAN NEP1455 DISTRICT LOT 3864 KOOTENAY LAND  
DISTRICT EXCEPT PLAN 4790 (015-696-367)



## **REGIONAL DISTRICT OF CENTRAL KOOTENAY PUBLIC HEARING MINUTES AMENDMENT BYLAW NO. 2480, 2022**

A Public Hearing for Bylaw No. 2480, 2022, a proposed amendment to Electoral Area B Comprehensive Land Use Bylaw No. 2316, was held on June 28<sup>th</sup> at 6:00 p.m. remotely via Webex. The Hearing commenced at 6:00 p.m. There were 2 members of the public in attendance including the applicant.

### **PRESENT**

**Tanya Wall, Chair of Public Hearing**  
**Stephanie Johnson, Planner**  
**Mikaela Wheaton, Public Hearing Secretary**

### **CALL TO ORDER**

Director Wall called the meeting to order at 6:03 p.m.

### **INTRODUCTIONS**

Director Wall introduced herself and the RDCK staff to the public.

### **OVERVIEW OF PROPOSAL**

A power point presentation was prepared to provide an overview of the proposal. Director Wall asked the members of the public if they would like to see the presentation. As they were both familiar with the proposal they said it was not required.

### **PRESENTATION BY APPLICANT**

The applicant did not make a presentation.

### **QUESTIONS and ANSWERS**

There were no questions asked.

### **FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 2480**

Written Formal Submissions received prior to the Public Hearing are attached and form part of these minutes:

Bruce McFarlane	See attached
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No formal submissions received during the Public Hearing.

**ADJOURNMENT OF PUBLIC HEARING**

The hearing was adjourned at 6:08 p.m.

---

Director Wall,  
Area B

---

Stephanie Johnson  
Planner

From: [Renata & Bruce McFarlane](#)  
To: [Stephanie Johnson](#)  
Cc: [Tanya Wall](#); [Justin Storm](#)  
Subject: Notice of Public Hearing Z2203B  
Date: Wednesday, June 22, 2022 1:09:19 PM

---

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

As per our previous correspondence we are fully supportive of this proposed amendment. I would appreciate it if you would forward an invitation to the Public hearing June 28 to us so that I may participate.

Thanks,  
Bruce McFarlane



From: [Renata & Bruce McFarlane](#)  
To: [Stephanie Johnson](#)  
Cc: [Tanya Wall](#); [Justin Storm](#)  
Subject: Notice of Public Hearing Z2203B  
Date: Wednesday, June 22, 2022 1:09:19 PM

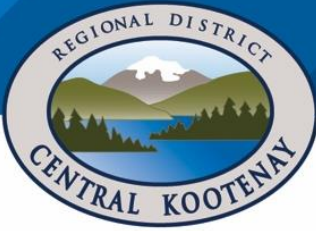
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**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

---

As per our previous correspondence we are fully supportive of this proposed amendment. I would appreciate it if you would forward an invitation to the Public hearing June 28 to us so that I may participate.

Thanks,  
Bruce McFarlane  
[rb.mcfar@telus.net](mailto:rb.mcfar@telus.net)



# Board Report

**Date of Report:** July 7, 2022  
**Date & Type of Meeting:** July 16, 2022 Regular Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Elector Assent Via Alternative Approval: Area E Library Contribution Service Establishment  
**File:** \08\3900\30\2022\E LIBRARY CONTRIBUTION  
**Electoral Area/Municipality:** Electoral Area E

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request the Board’s approval to proceed with seeking elector approval via the Alternative Approval Process (AAP) to determine if electors in Electoral Area E wish the Board to proceed with the approval of Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022.

## SECTION 2: BACKGROUND/ANALYSIS

At the April 21, 2022 Open Board Meeting the Board resolved (323/22):

*That the Area E Library Financial Contribution Service Bylaw No. 2841, 2022 be read a FIRST, SECOND, and THIRD time by content.*

Prior to final adoption of this bylaw, approval from the Inspector of Municipalities and the electors is required. The Board has directed staff to proceed with seeking the approval of the electors within the service area via AAP. As part of the AAP process, in accordance with Section 86 of the *Community Charter*, the Board is required to establish the deadline for receiving elector responses, establish an elector response form and make a fair determination of the total number of electors of the area to which the approval process applies.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov’t Approvals Required:**  Yes  No

If the AAP is successful and submissions are received from less than 10% of eligible voters the cost associated with the process will be charged to the newly established service. If the AAP fails and submissions are received from more than 10% of the eligible electors the cost of the process will be charged to Service S101 Rural Administration.

Figure 1. AAP Process Budget

Expense	Amount
Advertising	\$2,000
Public Engagement	\$1,000
Office Supplies	\$500

Travel	\$200
Total	\$3,700

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The AAP is prescribed under Section 86 of the *Community Charter*. As per the requirements of the legislation the Board may consider the following:

#### **Extent of the AAP**

Only those eligible electors within the area defined for the AAP are entitled to sign an elector response form during the AAP. In this regard the extent of the AAP is all of Electoral Area E.

#### **Elector Eligibility**

When signing an elector response form during an AAP, a resident elector must:

- be 18 years of age or older;
- be a Canadian citizen;
- have lived in the jurisdiction for at least 30 days;
- live in the area defined for the AAP; and
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

A non-resident property elector must:

- be at least 18 years of age;
- be a Canadian citizen;
- have owned property in the jurisdiction for at least 30 days;
- own property in the area defined for the AAP; and
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

Only one owner can sign the elector response form when a property is owned by more than one registered owner. That owner must have the written consent of a majority of the other property owners to sign the response form. Where such property is owned in whole or in part by a corporation, no one is eligible to sign the elector response form.

#### **The Number of Eligible Electors**

The Regional District may draw upon a number of sources including local and provincial government data sets. Using the 2022 Revised Assessment Data set and the 2021 Federal Census the estimated number of eligible electors is 3483. The 10% threshold for Alternative Approval Process success is estimated to be 348 submissions.

The process to establish the estimated threshold is described in Attachment B: Elector Threshold Calculations.

#### **Elector Notification**

Sections 86 and 94.1 of the *Community Charter* and Section 345 of the *Local Government Act* detail the requirements of providing public notice for an AAP. The Regional District is required to provide publish notice of an AAP once each week for two consecutive weeks in a local newspaper. The Regional District will also publish the required notifications on its corporate website and place print notices on community bulletin boards.

The Elector Notification is attached as Schedule C: Elector Notification.

### **Electors Response Period**

Electors response forms must be submitted to the Regional District at least 30 days from the day on which the second notice was published. The proposed timeline for the AAP is as follows:

- July 28, 2022 – First Notification Publication
- August 4, 2022 – Second Notification Publication
- September 5, 2022 – Submission Deadline

### **Electors Response Forms**

Electors Response forms are included as Attachment D – Area E Library Contribution Service AAP Electors Response Forms.

### **3.3 Environmental Considerations**

None

### **3.4 Social Considerations:**

None

### **3.5 Economic Considerations:**

None

### **3.6 Communication Considerations:**

The Regional District is required to place 2 notifications, at least a week apart, in the local media to inform residents of the affected area of the process. Because there is no weekly paper in circulation specifically for service area the ads will be posted in the Nelson Star. In addition to the legislated requirements Regional District staff will provide notification on the Regional District website and bulletin boards within the affected area.

A Communications Plan for the proposed AAP is included as Schedule E of this report.

### **3.7 Staffing/Departmental Workplan Considerations:**

Corporate Administration staff will

- Delivering a transparent and well documented AAP process. This includes
- Communicate with electors regarding the process, counting the submissions, and the declaration of results.

Nelson Municipal Library Staff will inform the residents of the rationale for the proposed measure and the impact of the measure within the service area. This would include any promotional material, open houses, or online meetings regarding the proposed bylaw.

### **3.8 Board Strategic Plan/Priorities Considerations:**

Excellence in governance and services delivery starts with a robust public engagement process to ensure the public is supportive of the measures proposed by the Board.

## **SECTION 4: OPTIONS & PROS / CONS**

**Option 1. That the Board direct staff to proceed with the *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022 Alternative Approval Process.***

**Pros**

- Staff are prepared to proceed with the process
- Completion of the AAP in August allows staff time and resources to focus on subsequent AAP’s and the 2022 General Elections.

**Cons**

None

**Option 2. That the Board direct staff to defer the *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022* Alternative Approval Process to [Date].**

**Pros**

None

**Cons**

- Resources may not be available to proceed with the matter later in 2022
- If the matter is deferred beyond August 2022 the proposed changes to the service will not be completed in time for the 2023 budget process.

**SECTION 5: RECOMMENDATIONS**

That the Board direct staff to proceed with obtaining approval of the electors within Electoral Area E to proceed with the adoption of *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022* and that such approval be obtained by alternative approval process pursuant to Section 86 of the *Community Charter*, AND FURTHER, the Board hereby determines as follows:

1. That participating area approval for *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022* be obtained for the entire service area.
2. The deadline for receipt of elector responses is 4:30 p.m. on September 5, 2022.
3. The required Elector Response Form shall be as attached to this report.
4. A fair determination of the total number of electors within the area to which the alternative approval process applies is 3,483.

Respectfully submitted,  
Tom Dool, Chief Elections Officer

**CONCURRENCE**

Chief Administrative Officer – Stuart Horn	Approved
Corporate Officer – Mike Morrison	Approved

**ATTACHMENTS:**

Attachment A – Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022

Attachment B – Electoral Area E Elector Threshold Calculations.

Attachment C – Electoral Area E Library Financial Contribution Service AAP Elector Notification

Attachment D – Electoral Area E Library Financial Contribution Service AAP Elector Response Forms

Attachment E – Electoral Area E Library Financial Contribution Service AAP Communications Plan



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2841

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A Bylaw to establish a local service within Electoral Area E  
to provide a financial contribution to the Nelson Municipal Library.

---

WHEREAS the Board of the Regional District of Central Kootenay has chosen to establish a service for the purpose of providing an annual financial contribution to the Nelson Municipal Library from Electoral Area E;

AND WHEREAS in pursuant of the *Local Government Act* participating area approval has been obtained by alternative approval process;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### DECLARATION

- 1 The Regional District hereby establishes a service within the boundaries of Electoral Area E to be known as the Electoral Area E Library Financial Contribution Service for the purpose of providing a financial contribution towards the costs of operating the Nelson Municipal Library.

### SERVICE AREA

- 2 The boundaries of the service area shall include Electoral Area E in its entirety.

### PARTICIPANTS

- 3 The participant of the service shall be Electoral Area E.

### COST RECOVERY

- 4 The annual cost of providing the service shall be recovered by one or more of the following:
  - (1) Property value taxes;
  - (2) Fees and charges;
  - (3) Revenues raised by other means; or
  - (4) Revenues received by way of agreement, enterprise, grant, or otherwise.

**ANNUAL REQUISITION**

5 The maximum amount to be requisitioned annually for the service shall be \$117,185.

**CITATION**

6 This Bylaw may be cited as **“Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022”**

READ A FIRST TIME this 21<sup>st</sup> day of April, 2022.

READ A SECOND TIME this 21<sup>st</sup> day of April, 2022.

READ A THIRD TIME this 21<sup>st</sup> day of April, 2022.

I hereby certify that this a true and correct copy of the **“Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022”** as read a third time by the Regional District of Central Kootenay Board on the day of , 2022.

  
\_\_\_\_\_  
Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this day of , 2022

ASSENT RECEIVED as per the Local Government Act – Approval by Alternative Approval Process this day of ,2022

ADOPTED this [Date] day of [Month], 2022.

\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer.



## Elector Threshold Calculations

### Electoral Area E Library Financial Aid Service Bylaw No. 2841, 2022 Alternative Approval Process

The purpose of this report is to show the basis for determining the total number of electors in relation to the of *Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022 Alternative Approval Process (AAP)*.

Section 86 (3)(c) of the *Community Charter* requires the Board to make a fair determination of the total number of electors of the area to which the approval process applies. In addition, the Board must make available to the public, on request, a report respecting the basis on which the determination was made.

The number of people eligible to be a resident elector or a non-resident property elector is determined based on those individuals who when signing an elector response form:

- are 18 years of age or older;
- are a Canadian citizen;
- have lived or owned property in the jurisdiction (e.g. municipality or electoral area) for at least 30 days;
- live, or own property in the area defined for the AAP; and,
- are not disqualified under the Local Government Act, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The estimated number of eligible electors within the area defined for the AAP is based on information from various sources as indicated below, is calculated as follows:

1. Estimated population	3,923
2. Estimated number of people 18 years of age or older	3,261
3. Minus the number of people estimated as not being Canadian Citizens	3,142
4. Minus the number of residents who are estimated to have moved out of the jurisdiction in the past 30 days	3,142
5. Add the number of residents who are estimated to have moved into the jurisdiction in the past 30 days	3,144
Add estimated number of non-resident property electors	3,483
Estimated total number of eligible electors in the area define for the AAP	3,483
10% of the total number of eligible electors is estimated to be:	348

1. The total estimated population of the jurisdiction was derived from information obtained from the 2021 Canadian Federal Census and calculated to be 3,897. The rate of population growth for the jurisdiction is estimated to be 0.66% per year. Therefore the estimated population in 2022 calculated as 3923

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

2. The estimated number of people 18 years of age or older is 83% of the population based on information from the same source. Therefore, the population estimated to be older than 18 is calculated as 3,261.
3. The number of people estimated as not being Canadian citizens is estimated to be 3.7% based on information received from the 2021 Canadian Federal Census. Therefore, this number (120) is being subtracted from the calculation in #2
4. The number of residents who are estimated to have moved out of the jurisdiction in the past 30 days based on immigration/movement records obtained from the 2021 Federal Census is estimated to be 0. Therefore, this number is being subtracted from the calculations in #3.
5. The number of residents who are estimated to have moved into the jurisdiction in the past 30 days based on immigration/movement records obtained from the 2021 Federal Census is estimated to be 2. Therefore, this number is being added to the calculations in #4.
6. The number of non-resident property electors is estimated to be 339 based on information received from the 2021 Federal Census. Therefore, this number is being added to the calculation listed in #5.



# Notice of Alternative Approval Process

## Electoral Area E Library Financial Aid Service By-law No. 2841, 2022

**PLEASE TAKE NOTICE** that the Board of Directors (the Board) of the Regional District of Central Kootenay (RDCK) proposes to proceed with *Electoral Area E Library Financial Aid Service Bylaw No. 2841, 2022*.

### **PURPOSE:**

The Bylaw, if adopted, will establish a financial aid service in Electoral Area E for the purpose of funding the Nelson Public Library.

Currently, residents of Electoral Area E are required to pay a subscription fee of \$90 per family or \$45 per individual for Nelson Public Library membership. If the proposal is approved residents of Area E will receive free membership like residents of the City of Nelson, Electoral Area F, and defined portions of Electoral Area H.

### **AREA:**

The Bylaw No. 2841 will include all of Electoral Area E.

### **ALTERNATIVE APPROVAL PROCESS (AAP):**

Under Section 86 of the *Community Charter*, approval of the electors within the service area is being obtained by means of AAP. Therefore, eligible electors within the service area **opposed** to the RDCK adopting Bylaw No. 2841 may petition against the adoption by signing an **Elector Response Form**.

At least 10% of electors must petition against the proposal prior to the deadline date in order to prevent the Board from proceeding with the Bylaw.

### **ELECTOR RESPONSE FORM:**

The Elector Response Form must be in the form established by the Board and is available at the RDCK Nelson Office at 202 Lakeside Drive or from the RDCK's website.

### **RATE IMPLICATIONS:**

The proposed maximum annual allowable requisition for the service is \$117,185. At the maximum requisition an average residential

property with an assessed value in land and improvements of \$483,312 would expect to pay \$39.03 annually for library services.

If the service receives elector approval the proposed requisition amount for 2023 would be \$106,138. An average residential property in Area E with an assessed value in land and improvements of \$483,312 would expect to pay \$35.37 for library services.

### **WHO MAY SIGN THE ELECTOR RESPONSE FORM:**

Electors, either resident or owning property, within the boundaries of the service area are the only persons entitled to sign the Elector Response Form. An elector is a person who meets the requirements and qualifications as described on the Elector Response Form.

The Board has resolved that a fair estimate of the number of electors in the subject area is 3,483. Accordingly, pursuant to Section 86 of the *Community Charter*, 348 or more electors must sign the Elector Response Form to prevent the Board from proceeding.

### **DEADLINE:**

The Elector Response Form must be received by the undersigned before **4:30 p.m. on September 5, 2022**.

### **WHERE TO GET MORE INFORMATION:**

Bylaw 2841 can be viewed on the RDCK website or at the RDCK Office at 202 Lakeside Dr, Nelson BC.

For information regarding the Alternative Approval Process or to request an Elector Response Form, please contact Tom Dool, Chief Elections Officer at 250.352.8173 or [tdool@rdck.bc.ca](mailto:tdool@rdck.bc.ca).

For information regarding the Electoral Area E Library Financial Contribution Service please contact Area E Director Ramona Faust at 250.229.5222 or [rfaust@rdck.bc.ca](mailto:rfaust@rdck.bc.ca).

For information regarding the Nelson Public Library call 250.352.6333 or email [library@nelson.ca](mailto:library@nelson.ca).



## Elector Response Form for Properties With Multiple Owners

### Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022 Alternative Approval Process

I HEREBY DECLARE that on the date that I have signed this Elector Response Form, I am an Elector satisfying the requirements identified on page 2 of this form and residing in the area to which this Alternative Approval Process applies and hereby request the Board of Directors of the Regional District of Central Kootenay **NOT TO PROCEED** with Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022.

#### Submitting Resident or Non-Resident Electors

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE

#### On Behalf of (written consent – see Non- Resident Elector)

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE

## REQUIREMENTS DEFINED IN THE *LOCAL GOVERNMENT ACT*:

### RESIDENT ELECTOR (Section 65)

- A person who is age 18 or older
- A Canadian Citizen
- A resident of the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting.

### NON-RESIDENT ELECTOR (Section 66)

- A person who is age 18 or older
- A Canadian Citizen
- Not a resident elector
- A person who is the registered owner of real property in the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting
- A person not holding the property in trust for a corporation or another trust
- A person may only sign as a non-resident elector for one parcel within the area to which this Alternative Approval Process applies regardless of the number of parcels they have interest in.
- Where there is more than one person registered as the owner of real property, either as joint tenants in common, only one of those persons may sign this Elector Response Form with the written consent of the majority of the other owners.



## Elector Response Form for Properties With A Single Owner

### Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022 Alternative Approval Process

I HEREBY DECLARE that on the date that I have signed this Elector Response Form, I am an Elector satisfying the requirements identified on page 2 of this form and residing in the area to which this Alternative Approval Process applies and hereby request the Board of Directors of the Regional District of Central Kootenay **NOT TO PROCEED** with Electoral Area E Library Financial Contribution Service Bylaw No. 2841.

DATE	FULL NAME (PLEASE PRINT)	HOME ADDRESS	ADDRESS OR LEGAL OF PROPERTY (IF NON-RESIDENT)	SIGNATURE



## REQUIREMENTS DEFINED IN THE *LOCAL GOVERNMENT ACT*:

### RESIDENT ELECTOR (Section 65)

- A person who is age 18 or older
- A Canadian Citizen
- A resident of the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting.

### NON-RESIDENT ELECTOR (Section 66)

- A person who is age 18 or older
- A Canadian Citizen
- Not a resident elector
- A person who is the registered owner of real property in the area to which this Alternative Approval Process applies for at least 30 days
- Not disqualified by the *Local Government Act* or any other enactment from voting
- A person not holding the property in trust for a corporation or another trust
- A person may only sign as a non-resident elector for one parcel within the area to which this Alternative Approval Process applies regardless of the number of parcels they have interest in.
- Where there is more than one person registered as the owner of real property, either as joint tenants in common, only one of those persons may sign this Elector Response Form with the written consent of the majority of the other owners.



## Communication Plan

### Electoral Area E Library Financial Contribution Service Bylaw No. 2841, 2022 Alternative Approval Process

#### Background

- At the March 18<sup>th</sup>, 2021 Open Board Meeting the Board directed staff to prepare a service case analysis and report back to the Board on the implications of establishing a contribution service in Electoral Area E to provide funding to the Nelson Public Library.
- At the March 17, 2022 Open Board Meeting the Board directed staff to prepare a service establishment bylaw for the Electoral Area E Library Contribution Service subject to staff conducting a public consultation process; and that voter approval, for the bylaw, be undertaken by means of Alternative Approval Process.
- At the April 21, 2022 Open Board Meeting Area E Library Financial Contribution Service Bylaw No. 2841, 2022 was read a FIRST, SECOND, and THIRD time by content.
- The new bylaw proposes the establishment of a financial contribution service in Electoral Area E for the purpose of providing an annual financial contribution to the Nelson Municipal Library.
- The bylaw proposes a maximum annual allowable requisition of \$117,185.
- In a 2010 referendum regarding the establishment of library contribution services in Electoral Areas E, F, and a Defined Portion of Electoral Area H it was proposed that Area E contribute a maximum of \$88,000 annually, Area F contribute \$81,000 and a defined portion of Area H contribute \$58,000. While the proposed contribution services were established in Area F and Defined Portions of H the referendum was not successful in Area E.
- If, Electoral Area E had successfully adopted a library contribution service in 2010 and incurred the same cost increases as Electoral Areas E and Defined Portions of H the cost of the service in 2022 would have been \$104,057. If the bylaw is adopted the Regional District would proceed with a 5 year financial plan for the service, starting in 2023, that would implement a 2.5% increase annually over an established base of \$104,057.
- To finalize the repeal of the previous bylaw and adopt the new bylaw the Board must seek the approval of the Local Government Inspector and the approval of eligible local electors in Electoral Area E.
- The Board has determined that an Alternative Approval Process (AAP) would be most appropriate way to seek elector approval.
- This communication plan outlines the public notification and engagement process, as required by the AAP.
- For full staff analysis, please see *Bylaw 2841 Area E Library Contribution Service*, dated May 5, 2022, and submitted to the May 19, 2022 General Open Board Meeting by Tom Dool, RDCK Research Analyst.

## Elector Approval Requirements

For certain matters, such as the one at hand, local governments are required to obtain elector approval from eligible electors before a regional district can proceed with its decision.

The **Alternative Approval Process (AAP)** provides an opportunity for electors within the service area to indicate whether they are against a local government’s proposal moving forward. If 10% or more of the eligible electors in the service area submit response forms, the proposal may not move forward. A regional district could then choose to try to obtain participating area approval by Assent Voting.

**Assent Voting (Referendum)** provides an opportunity for electors within the service area to vote on whether a local government proposal moves forward or not. Assent of the electors is obtained if a majority of the votes counted are in favour of the bylaw or question posed by the local government. The voters list can either be the most current Provincial voters list, if specified, by bylaw, or the local government may maintain their own register of electors. All local governments must offer registration at the time of voting as an option for assent voting. Eligible voters include both resident electors and non-resident property owner electors.

## AAP Requirements and Timeline

The RDCK cannot pass a resolution to start the participating area approval process until first approving the new bylaw and receiving approval from the Province.

Staff has prepared the documentation for Ministry approval. This process can take up to six weeks. Once approval is obtained, the Board will direct the AAP through resolution. This will most likely be at the July 21, 2022, Board meeting. Once directed, staff prepare to begin the AAP.

A potential AAP process schedule is presented as follows:

Maximum Taxation Requisition Bylaw & AAP	Timeline
Bylaw – Board First, Second & Third Readings	May 19 2022
Submission to Province for Approval of the Inspector (anywhere from 6 to 9 weeks)	May 20 2022
Board Approval to Proceed with AAP	July 21 2022
First AAP Public Notice	July 28 2022
Second AAP Public Notice	August 4 2022
Start of Minimum 30 Day AAP Period	August 4 2022
AAP Town Hall (if desired)	August 2022
AAP Deadline	Sept 5 2022
Earliest Day to Certify Results	Sept 8 2022
Adoption of Bylaw by the Board	Sept 15 2022

If the issue does not receive electoral assent through AAP, it is not likely that the matter will move to assent voting.

## AAP Administration

The RDCK Corporate Officer will have overall administration of the Alternative Approval Process and will assign required tasks to staff.

## Communication & Public Engagement Plan

Citizen communication and engagement should consist of the following:

### Purpose & Key Messages

The public information messages include:

- The Area E Library Financial Contribution Service would fund programming that is valued by the communities in Electoral Area E.
- As of 2021 there were 727 library members in Electoral Area E (32% of the population).
- Area E contributes about 1% of the funding but has about 7% of the library membership.
- Area residents currently pay \$90/family or \$45/individual annually. Student Access Cards are funded through community grant.
- The proposed bylaw would fund membership for all Area E residents through taxation.
- If approved, the maximum level of taxation that may be requisitioned annually for this service shall not exceed \$117,185.
- The proposed amount to be requisitioned for 2023 would be \$106,138 (\$0.073/\$1000 assessed residential rate). The average residence would pay \$35.37.
- The increase in funding to the Nelson Municipal Library would fund program expansion required to service Electoral Area E.
- Approval for the taxation increase will be sought by the alternative approval process as outlined in the *Local Government Act*. This process will allow the residents affected by the taxation increase to provide their input to the RDCK.

### Public notification

Public affected by the AAP will be notified using the following methods:

- Board Highlights (April 21, 2022) – following bylaw readings, provided to the media and posted on the RDCK website
- Board Highlights – following resolution to proceed to AAP
- Media release – following resolution to proceed to AAP, with additional background and process information
- Information on website
- Information brochure distribution via direct mail to property owners in affected area
- Advertisements in the Nelson Star (two consecutive advertisements)
- AAP town hall, if desired

## **Information Brochure**

The brochure can provide basic service and AAP information, potential rates, invitation to an online Town Hall Meeting, and links to the Regional District website for further information.

The brochure can be made available on the RDCK website and will be provided by direct mail delivery.

## **Website**

Information about the Electoral Area E Library Contribution Service and the AAP background and process information can be provided on the RDCK website.

## **Online Town Hall Meeting**

An online town hall meeting may be hosted by the RDCK during the AAP response period. The town hall meeting can consist of the following:

- The Town Hall Meeting might be hosted by the Electoral Area E Director and the Nelson Public Library.
- A staff moderator should be provided to coordinate technology, timing, agenda and public online question moderation.
- Staff will present on proposed recreation service background, need and benefits.
- Staff will present on the AAP process.
- Staff will provide an opportunity for written feedback or written questions.
- Presentation or other relevant information will be posted on the RDCK website following the Town Hall Meeting.

## **AAP Response Forms**

An AAP Response Form will need to be developed. The statement or question must be clear so electors understand they are expressing their opinion about whether assent voting must be held with respect to the matter proposed by the local government.

The Response Form will be made available on the RDCK website and made available for pick up at the Regional District Office in Nelson, BC.



# Board Report

**Date of Report:** May 31, 2022  
**Date & Type of Meeting:** June 16, 2022 Open Board Meeting  
**Author:** Tom Dool, Research Analyst  
**Subject:** Fire Service Regulation Bylaw No. 2842  
**File:** 14\7750\20  
**Electoral Area/RDKB:** Area G and J (Hudu Valley)

## SECTION 1: EXECUTIVE SUMMARY

This report provides the Board consideration regarding the Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022. This bylaw proposes a regulatory framework for the provision of fire protection services, within defined portions of Electoral Areas G and J, provided by the Regional District of Kootenay Boundary (RDKB) Fire Department.

This report recommends that Regional District of Central Kootenay Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022 be given FIRST, SECOND, AND THIRD reading by content; And further that Regional District of Central Kootenay Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022 be adopted and the Chair and Corporate Officer be authorized to sign the same.

## SECTION 2: BACKGROUND/ANALYSIS

At the July 2020 Open Board Meeting the Board passed resolution 461/20

*That the Board direct staff to amend Regional District of Central Kootenay Fire Services Bylaw No. 2170, 2010 to incorporate the level of service declarations for RDCK fire departments, per the resolution passed at the July 16, 2020 Board meeting; AND FURTHER, that staff consolidate Bylaw No. 2170 and update the bylaw as required*

During the bylaw update process three methods of service provision for fire protection and associated services were identified.

1. Regional District Volunteer Fire Departments (VFD) serving rural electoral areas;
2. Regional District VFDs serving rural electoral areas and municipalities;
3. Municipal Fire Departments serving rural electoral areas through contract;

Regional District of Central Kootenay Fire Services Bylaw No. 2170, as amended, was written to regulate the provision of service by Regional District VFD's to services areas within RDCK Rural Electoral Areas. It does not regulate the provision of fire protection services by a RDKB to a RDCK Rural Electoral Areas. RDKB fire bylaws cannot be enforced outside RDKB fire boundaries by referencing the bylaw within an agreement or contract. Currently the Defined Areas G and J (Hudu Valley) Fire Service Area does not have a bylaw regulating the provision of fire services.

The contractual arrangement between the Regional District of Central Kootenay (RDCK) and the Regional District of Kootenay Boundary (RDKB) for the provision of fire protection and associated services requires that the RDCK adopt a separate regulatory bylaw to address the specific authorities granted to the RDKB for the provision of fire services.

The contract between the RDKB and the RDCK for the provision of fire services has expired. An updated contract has been developed. As has occurred recently with RDCK fire contract areas serviced by the Village of Salmo, the Village of Nakusp, the City of Castlegar, and the Town of Creston the updated contract and the regulatory bylaw are being brought forward for Board approval concurrently.

Development of the proposed regulatory bylaw was guided by 3 principles

1. **Protect the health and safety of responders.** Ensure responders can do the job as safely as possible by giving them the authority required to prevent and respond to fires;
2. **Encourage residents to be Fire Smart.** Regulate to encourage responsible behavior and minimize the threat of fire;
3. **Control costs.** Reduce expenses by reducing the number of call outs. When a response is needed because people have made poor decisions, create a method of recovering those costs.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

There are no budgetary impacts associated with the proposed bylaw.

#### Cost Recovery

The current regulatory framework does not allow for cost recovery regarding incident response in rural areas. The proposed bylaw grants consideration to the RDKB for the recovery of costs from a property owner associated with

- Demolition or removal of unsafe structures and materials at an incident or response;
- Traffic control at an incident or response;
- Hired private security at an incident or response;
- Decontamination or replacement fire department equipment damaged by hazardous materials at an incident or response;
- Removal of hazardous material or fire hazards;

The use of cost recovery is intended as a deterrent and tool to be used in egregious situations, it is not intended as a revenue stream for fire service budgets. In the event that a fire department accrues exceptional costs as a result of a response or incident within the fire service area the RDKB would be authorized to seek cost recovery from the property owner.

**Fees For Service**

The current regulatory framework does not allow the RDKB fire department to charge fees for services in rural areas. The proposed bylaw grants consideration to the RDKB Fire Chief to charge fees for services in situations where the fire department is required to stand-by or attend an event as a public safety measure. Where possible these fees should be negotiated in advance.

Additionally, the department may charge a fee for attendance or incident response as result of an act indictable offence under the Criminal Code of Canada. A complete list of fees for service can be found within the proposed bylaw.

**Penalties**

The proposed bylaws cite both the RDCK Municipal Ticketing Information (MTI) Bylaw and RDCK Enforcement Notice and Dispute Adjudication System (ENDAS) Bylaw. Subject to the approval of the proposed bylaws both the MTI and ENDAS would require amendment to reflect the penalties described within the proposed bylaws.

The RDKB Fire Chief is authorized to act as a Bylaw Enforcement Officer for the Regional District in matters related to the proposed bylaw. In the event that a fine is required the RDKB Fire Chief would first consult the Regional Fire Chief to in order to ensure the appropriate Regional District processes and procedures were followed.

**3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

The RDCK and the RDKB must have stand alone regulatory fire bylaws for their respective jurisdictions. However, those bylaws should be in agreement regarding the regulation of the service and the granting of authority.

A detailed review of the relevant RDKB fire department bylaws informed the development of the proposed bylaw. The proposed Regional District bylaw is substantively aligned with the corresponding RDKB fire bylaws on matters relevant to rural fire protection. These matters are largely focused on granting authority and often use the same language.

**Figure 1. The Designation of Authority**

Authority	Role	Requirements
Regional Fire Chief	Administrative authority in the rural area.	<ul style="list-style-type: none"> <li>• Contract Management</li> <li>• Budget Development</li> <li>• Advise the Board</li> <li>• Appoint RDKB fire Chief LAFC</li> <li>• Advise regarding relevant RDCK policy</li> </ul>
RDKB Fire Chief	Operational authority in the rural area.	<ul style="list-style-type: none"> <li>• Management of the Department</li> <li>• Contract Management</li> <li>• Advise Council</li> <li>• LAFC</li> <li>• Authorized RD Bylaw Enforcement Officer</li> </ul>



Adoption of the proposed bylaw would require amendment to the RDCK Municipal Ticketing Information Bylaw and RDCK Bylaw Enforcement Notice and Dispute Adjudication System Bylaw. Currently these bylaws do not contain schedules detailing the criteria and amounts for penalties associated with prohibited behavior related to fire in the rural areas.

### **3.3 Environmental Considerations**

None.

### **3.4 Social Considerations:**

#### **Cultural Factors**

Fire is a tool that is widely used in rural areas for agriculture, forestry, land development, fuel mitigation and various cultural practices. The proposed bylaw balances the long standing traditional use of fire in rural communities with newly emergent responsibilities that are a result of increasing population, our changing climate, and the availability of fire protection resources.

#### **Addressing**

The proposed bylaw requires compliance with RDCK Civic Addressing Bylaw 2391, 2014. The expectation of response to an emergency should be predicated on responders being able to find the location.

### **3.5 Economic Considerations:**

None.

### **3.6 Communication Considerations:**

None.

### **3.7 Staffing/Departmental Workplace Considerations:**

Subject to Board approval staff will use the format and content of the proposed bylaw to continue to develop regulatory bylaws for fire contract fire services. As the Regional District renews the contracts for these service staff will present the Board with updated regulatory bylaws for consideration.

### **3.8 Board Strategic Plan/Priorities Considerations:**

#### **Strengthen our Relationships with our Community Partners**

The proposed bylaw, in conjunction with an updated contract, will ensure that our RDKB fire partners have the authority required to provide fire services in rural areas while ensuring the health and safety of rural residents and first responders.

The Bylaw has been reviewed and approved by both RDKB Fire Services and RDKB Corporate Services.

## **SECTION 4: OPTIONS & PROS / CONS**

### **Option 1. That the Board adopt both of the proposed Fire Service Regulatory Bylaws.**

#### **Pros**

- Improves upon public safety and the safety of first responders.
- Substantive alignment between Regional District and RDKB fire regulatory fire bylaws.

- Addresses the deficiencies within Regional Fire Service Regulatory Bylaw 2170, as amended.
- Allows for renewed fire service contacts with the RDKB.
- Creates a consistent regulatory framework for the provision of fire services within the Regional District

**Cons**

- There are rural residents that will falsely perceive this as an imposition on their rights in matters related to the bylaw.

**Option 2. That the Board direct staff to further review the matter.**

**Pros**

- Allows for changes to the proposed bylaw if required by the Board.

**Cons**

- Delays the signing of agreements for the provision of fire services
- The current regulatory framework does not meet the requirements of the Local Government Act or the Community Charter
- The current framework does not give RDKB fire services the authority to act in a proactive fashion in matters related to fire.

**SECTION 5: RECOMMENDATIONS**

That Regional District of Central Kootenay Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022 be given FIRST, SECOND, AND THIRD reading by content.

That Regional District of Central Kootenay Defined Areas G and J(Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Respectfully submitted,  
Tom Dool, Research Analyst

**CONCURRENCE**

Chief Administrative Officer – Stuart Horn	Approved
Corporate Officer – Mike Morrison	Approved

**ATTACHMENTS:**

Attachment A – Kootenay Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2842

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A Bylaw to regulate Fire Protection, Assistance Response and Associated Services within defined portions of Electoral Areas G and J (Hudu Valley).

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WHEREAS the Board of the Regional District of Central Kootenay, by separate bylaw, has established a Fire Protection Service Area to provide Fire Protection, Assistance Response, and Associated Services in defined portions of Electoral Areas G and J (Hudu Valley);

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to regulate Fire Protection, Assistance Response, and Associated Services in defined portions of Electoral Areas G and J (Hudu Valley);

AND WHEREAS the Regional District of Kootenay Boundary has established a fire department known as the Kootenay Boundary Regional Fire Rescue Service for the purpose of providing Fire Protection, Assistance Response and Associated Services;

AND WHEREAS the Board of the Regional District of Central Kootenay has entered into an agreement with the Regional District of Kootenay Boundary to provide Fire Protection, Assistance Response, and Associated Services in defined portions of Electoral Areas G and J (Hudu Valley);

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meeting assembled enacts the following:

### DEFINITIONS

**1** In this bylaw:

**Apparatus** means any vehicle provided with machinery, devices, equipment or materials designed or intended for use in Fire Protection, Assistance Response, and other approved Associated Services including vehicles used to transport fire fighters and supplies.

**Assistance Response** means the initial response and emergency aid, other than Fire Protection, provided by the Fire Department at an Incident (as defined in this bylaw).

**Associated Services** means fire response, auto extrication, first responder, and rescue services.

**Authority Having Jurisdiction** means the Department Fire Chief or a designate authorized to exercise some or all of a LAFC's power.

**RDCK Board** means the Board of the Regional District of Central Kootenay;

**RDKB Board** means the Board of the Regional District of Kootenay Boundary;

**Bylaw Notice** means a notice issued under this bylaw to a person that has failed to comply with the regulations, prohibitions and requirements of this bylaw and that the person must comply within a certain period of time and meet certain conditions.

**Complex Building** means a commercial, industrial, agriculture, institutional or multi-tenant residential building, of a sufficient size and unique construction, that prior knowledge of the building and its safety systems would be required to safely enter the building in the event of an emergency.

**Costs** in the context of costs recovered by the Fire Department under this bylaw, means costs as defined in the Regional District of Central Kootenay Municipal Ticketing Information Bylaw.

**Department Fire Chief** means a person appointed by RDKB Board to serve as Chief of the Fire Department or their designate.

**Exposure Fire** means a fire that:

- (a) is the result of heat radiation, heat convection or direct flame contact from a fire that is proximate to the Exposure Fire; and
- (b) affects a person, object, thing or structure.

**Fee(s)** means the Fees and charges prescribed in Section 12(1) of the bylaw.

**Fire Alarm System(s)** means one or more devices and other interconnecting parts of a system installed on or in real property and designed to warn Protective Services of a fire by activating an audible alarm signal and / or alerting a monitoring facility, but does not include an alarm system that is intended to alert only the occupants of the dwelling unit in which it is installed.

**Fire Department** means the Kootenay Boundary Regional Fire Rescue Service, a department of the Regional District of Kootenay Boundary.

**Fire Department Equipment** means any tools, contrivances, devices, hoses, or materials used by the Fire Department.

**Fire Protection** means all aspects of fire safety and includes:

- (a) fire prevention;
- (b) fire fighting;
- (c) fire suppression;
- (d) *BC Fire Code*, fire hazard and fire safety inspections, including inspections required by the *Fire Services Act* and this bylaw;
- (e) pre-fire planning;
- (f) fire investigation;
- (g) inspecting, monitoring and advising on Hazardous Materials storage and handling;
- (h) public education and information in relation to fire safety and prevention; or
- (i) training, advising and other development of Members in relation to the activities listed as (a) to (i) in this definition.

**Fire Protection Equipment** means but is not limited to Fire Alarm Systems, automatic sprinkler systems, special fire extinguishing systems, portable fire extinguishers, standpipe and hose systems, fixed pipe fire suppression systems in commercial kitchen exhaust systems, and emergency lighting and power installations.

**Fire Protection Service Area** means the area of the jurisdiction of the Fire Department as defined in Section 4 of this bylaw.

**Hazardous Materials** has the same meaning as “dangerous goods”, as defined in the *Transportation of Dangerous Goods Act (Canada)*; i.e. “a product, substance or organism included by its nature or by the regulations in any of the classes listed in the schedule to that Act”.

**Incident** means:

- (a) a fire or explosion or a situation in which a fire, explosion or life threatening condition is imminent, and
- (b) any event or situation in which harm to persons or property may arise to which the Fire Department has or would ordinarily respond, including:
  - i. an accident involving a motor vehicle, train or other form of public or private conveyance;
  - ii. a medical emergency;
  - iii. an event on land or water requiring a rescue operation;
  - iv. a danger arising from hazardous situations or escape of Hazardous Materials;
  - v. a natural disaster; and
  - vi. an act or threatened act of terrorism;

**LAFC** means Local Assistant to the Fire Commissioner as defined in the *Fire Services Act*.

**Member** means any person appointed by the Department Fire Chief as an employee or volunteer of the Fire Department.

**Occupier** includes an owner, tenant, lessee, agent, and any other person who has the care, control and the right of access to real property or a building.

**Officer** means a Member of the Fire Department appointed by the Department Fire Chief and given specific authority to assist the Department Fire Chief in their duties.

**Order** means taking a remedial action, giving an approval, making a decision or a determination or exercising a discretion under this bylaw and/or the BC Fire Code by the Authority Having Jurisdiction.

**Peace Officer** means, for the purposes of this bylaw only, a person employed as the Department Fire Chief or appointed as a LAFC for the Regional District, any person employed or appointed by the Regional District as a Bylaw Enforcement Officer, a Member of the Royal Canadian Mounted Police or any municipal police officer.

**Pre-Incident Plan** means a document developed by gathering general and detailed data that is used by responding personnel in effectively managing emergencies for the protection of occupants, responding personnel, property, and the environment;

**Premises** means Public Building, private building or real property.

**Public Building** means a factory, warehouse, store, mill, school, hospital, theatre, public hall, office building and any building other than a private dwelling house.

**Regional Fire Chief** means the person appointed by the RDCK Board to oversee Regional District of Central Kootenay Fire Services.

## **SEVERABILITY**

- 2 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause, or phrase.

## **SCOPE OF SERVICES**

- 3 The Fire Department is authorized to provide Fire Protection and Assistance Response within the Fire Protection Service Area.

## **LIMITS OF JURISDICTION**

- 4 The geographic limits of the jurisdiction of the Fire Department for Fire Protection and Associated Services are defined by Schedule A of the "Hudu Valley Fire Protection Local Service Establishment Bylaw 839, 1990," as amended.

## **REGIONAL FIRE CHIEF'S AUTHORITY AND RESPONSIBILITIES**

- 5 The Regional Fire Chief is authorized to:
  - (a) Administer and enforce the agreements and contractual arrangements required for the provision of service;
  - (b) Appoint the Department Fire Chief the LAFC for the service area; and
  - (c) Review and make recommendation to the Board regarding proposed budgets submitted for the provision of Fire Protection, Assistance Response and Associated Services.

## **DEPARTMENT FIRE CHIEF'S AUTHORITY AND RESPONSIBILITIES**

- 6 (1) The Department Fire Chief is the authority for Fire Protection, Assistance

Response and other Associated Services within the area specified by this bylaw.

- (2) The Department Fire Chief is the head of the Fire Department and responsible for the management of the Fire Department and the condition of buildings, Apparatus and Fire Department Equipment.
- (3) The Department Fire Chief is authorized to:
  - (a) administer this bylaw;
  - (b) exercise the powers of the Fire Commissioner under section 25 of the *Fire Services Act*, and for these purposes that section applies;
  - (c) enter on property and inspect Premises for conditions that may cause a fire, increase the danger of a fire or increase the danger to persons or property from a fire;
  - (d) make provisions for Fire Protection and Assistance Response by the Fire Department as permitted under this bylaw;
  - (e) enforce Regional District of Central Kootenay bylaws, rules, Orders and regulations respecting fire prevention and suppression and the protection of life and property and take measures to prevent and suppress fires;
  - (f) fulfill the requirements of a Local Assistant to the Fire Commissioner in accordance with section 6(1) of the *Fire Services Act*, including the Local Assistant's responsibilities under sections 9 and 13 of that Act;
  - (g) inquire into, investigate and record the causes of fires in the Fire Protection Service Area;
  - (h) collect and disseminate information in regard to fires in the Fire Protection Service Area;
  - (i) organize or authorize programs and policies designed to inform the public or specified classes of the public on matters regarding fire safety, use of flammable/combustible materials, prevention, containment, or suppression of fires or other emergencies and escape from fires or other emergencies;
  - (j) provide advice and make recommendations to the Regional Fire Chief, as appropriate, in relation to the provision of adequate water supply and pressure in relation to firefighting.
- (4) The Department Fire Chief or their designate has the authority at all times, by day or night, without notice, to enter onto any Premises, motor vehicle, vessel or railway rolling stock where an Incident has occurred, and, if necessary, those adjoining or near the Incident, to investigate in a general way the cause, origin and circumstances of each Incident occurring in the Fire Protection Service Area.

- (5) The Department Fire Chief or their designate, on complaint or, if believed advisable, has the authority at all reasonable hours, by day or night, without notice, to enter onto any Premises, motor vehicle, vessel or railway rolling stock to ascertain whether:
  - (a) they are in such a state of disrepair that a fire starting in them might spread rapidly to endanger life or other property;
  - (b) the use or occupancy of them would create a fire that would endanger life or property;
  - (c) combustible or explosive material is kept or other flammable conditions exist on them so as to endanger life or property; or
  - (d) a fire hazard exists in or about them.
- (6) The Department Fire Chief or their designate, is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he or she deems it necessary to prevent the spread of fire to other buildings, structures or things and the RDKB may recover the Costs of doing so.
- (7) The Department Fire Chief, or their designate, during an Assistance Response is empowered to commandeer privately owned equipment, which he or she considers necessary to deal with an Incident and the RDKB may recover its Costs from the Occupier of the Premises where the Incident occurred.
- (8) The Department Fire Chief or their designate is authorized to engage the services of a Fire Protection service company to repair, inspect or maintain a building's Fire Protection Equipment and the actual cost to the RDKB of doing so may be recovered from the Occupier.
- (9) The Department Fire Chief or their designate has the authority, at all times, by day or night, to hire or engage the services of a traffic control provider to provide barricades, flagging personnel, pylons and other traffic control equipment to manage traffic on public and private roadways during an Assistance Response and the actual cost to the RDKB of doing so may be recovered from the Occupier.
- (10) The Department Fire Chief or their designate has the authority, at all times, by day or night, to hire or engage the services of a security company, security person or provide Members at an Incident to maintain a building fire watch until the Occupier of the building is contacted or an investigation is completed and the Costs to the RDKB of doing so may be recovered from the Occupier. The Occupier of a Public Building must provide the Fire Department Chief, upon request, the fire emergency procedures.
- (11) The Department Fire Chief is authorized to determine whether or not a Premises should be designated a Complex Building.
- (12) The Department Fire Chief is authorized to perform Inspections of Complex Buildings for the purpose of Pre-Incident Planning.



## **AUTHORITY OF THE DEPARTMENT**

- 7**
- (1) Any Member has the authority at all times, by day or night, without notice, to enter onto a Premises, motor vehicle, vessel or railway rolling stock where an Incident has occurred, and, if necessary, those adjoining or near the Incident, for the purpose of an Assistance Response and providing Fire Protection or Associated Services at any Incident the Fire Department attends.
  - (2) Any Member has the authority at all times, by day or night, without notice, to enter onto a Premises, motor vehicle, vessel or railway rolling stock where a Fire Alarm System, automatic fire sprinkler system, or other fire or life safety system has activated and, if necessary, those adjoining or near, to investigate in a general way the cause, origin and circumstances of the activation of each Fire Alarm System, automatic fire sprinkler system or other fire or life safety system.
  - (3) The Member in charge shall have control, direction and management of all Apparatus, equipment or Members assigned to an Incident and, where a Member is in charge, he or she shall continue to act until relieved by a Senior Officer or the Department Fire Chief.
  - (4) The Member in charge, while carrying out the duties in Sections 7(3) of this bylaw, is authorized to cause any Apparatus or equipment of the Fire Department to enter a Premises, motor vehicle, vessel or railway rolling stock, as he or she deems necessary.
  - (5) The Member in charge is empowered during the Incident to enter, pass through or over buildings or property adjacent to an Incident and to cause Members of the Fire Department and the Apparatus and equipment of the Fire Department to enter or pass through or over buildings or property, where he or she deems it necessary to gain access to the Incident or to protect any person or property.
  - (6) The Member in charge in charge of an Incident may request persons who are not Members to assist in whatever manner he considers necessary to deal with an Assistance Response, including removing furniture, goods and merchandise from any building on fire or in danger thereof and in guarding and securing the same and in demolishing a building or structure at or near the fire or other Incident.
  - (7) The Member in charge in charge at an Assistance Response may at his or her discretion establish boundaries or limits around the Incident area and keep persons from entering the area within those established boundaries or limits.
  - (8) The Member in charge at an Incident may request police to enforce restrictions on persons entering within the boundaries or limits established under Section 7 of this bylaw.
  - (9) Notwithstanding the list of Fire Protection and Assistance Response services or any service level authorized in accordance with the Provincial Training Standards, in relation to any particular Incident response, the Fire Department shall undertake only those emergency response activities for which its responding Members are properly trained and equipped.

- (10) The Member in charge may, at his or her sole discretion, restrict or terminate emergency response activities in any circumstances where the Incident is considered to exceed the training or capabilities of the responding Members, or Apparatus available to them.

## **REGULATIONS & PROHIBITION**

- 8 (1) No persons shall enter the boundaries or limits of an area prescribed in accordance with Section 7(7) of this bylaw unless they have been authorized to enter by the Department Fire Chief or Member in charge.
- (2) No person at an Incident shall obstruct or hinder a Member of the Fire Department or other person assisting or acting under the direction of the Regional Fire Chief, Department Fire Chief, or the Member in charge.
- (3) No person shall damage or obstruct Fire Department Apparatus or Fire Department Equipment.
- (4) No person at an Incident shall drive a vehicle over any equipment without permission of the Member in charge.
- (5) No person shall falsely represent themselves as a Fire Department Member.
- (6) No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any fire Incident, fire hydrant, cistern or body of water designated for fire fighting purposes.
- (7) No person shall knowingly make a false report of an emergency.
- (8) No person shall place any object in such a manner that will obstruct the use of a fire hydrant, standpipe or sprinkler connection.

## **VACANT AND FIRE DAMAGED BUILDINGS**

- 9 (1) The owner of a vacant building must, at all time, keep all openings in such building securely closed and fastened so as to prevent entry by unauthorized persons.
- (2) The Occupier of a fire damaged building must, at all times, ensure that the building is guarded or keep all openings in the building securely closed and fastened so as to prevent entry by unauthorized persons.
- (3) The Department Fire Chief may secure any vacant building or fire damaged building if the building's Occupier does not comply with Sections 9(1) or 9(2) of this bylaw, and may recover the RDKB's cost of doing so from the Occupier.

## **ADDRESSES**

- 10** An Occupier must place an individual street address number on the front of every new or existing building in accordance with Regional District of Central Kootenay Civic Addressing Bylaw 2391, 2014 as amended from time to time.

#### **FIRE DEPARTMENT ACCESS**

- 11** (1) Occupiers must maintain and keep all street, yards, and private roadways provided for Fire Department access ready for use at all times.
- (2) Occupiers must maintain Fire Department access in compliance with the applicable codes and standards for such access, including Regional District of Central Kootenay bylaws.

#### **FEES FOR SERVICES**

- 12** (1) Fees for services, including Fire Department Equipment and Members, are prescribed in the most current edition of the Memorandum of Agreement for Inter-Agency Operational Procedures and Reimbursement as authorized by the Office of the Fire Commissioner, the Fire Chiefs Association of BC, and the BC Wildfire Service.
- (2) Additional Fees may be collected in relation to;
- (a) fees imposed, under this bylaw or the *Local Government Act*, for work done or services provided to land or improvements;
  - (b) fees imposed under the *Community Charter* related to fire and security alarm systems;
  - (c) amounts that a Fire Department is entitled to recover for work done or services provided to land or improvements.
- (3) Fees referred to in subsection (1) and (2);
- (a) may be collected in the same manner and with the same remedies as property taxes; and
  - (b) if due and payable by December 31 and unpaid on that date, is deemed to be taxes in arrear.
- (4) The RDCK will promptly notify the Surveyor of Taxes of the amount unpaid on December 31<sup>st</sup> and request that the amount be added to the taxes payable on the property.

#### **ENFORCEMENT OF BYLAW**

- 13** (1) If a Peace Officer finds any of the following circumstances in relation to real property, he or she may make an Order to ensure full and proper compliance with this bylaw:

- (a) a provision of this bylaw has been contravened or has not be complied with, or has been complied with improperly or only in part, or
  - (b) conditions exist in or about a building or property to which this bylaw applies, which constitute a fire hazard or otherwise constitute a hazard to life or property or both.
- (2) In particular, but without limiting the generality of Section 13 (1) of this bylaw, a Peace Officer may:
- (a) make the Orders to the Occupier s of the Premises or to any person responsible for the actions which created the contravention;
  - (b) make recommendations to the Occupier of the Premises about how to correct the contravention, ensure compliance with this bylaw or remove the conditions creating the hazards referred to in the Order; or
  - (c) issue a Bylaw Notice.
- (3) If the Occupier or does not comply with an Order issued in respect of a condition referred to in Section 13 (1) of this bylaw, the Department Fire Chief may take appropriate action to mitigate the hazard and the RDKB may recover the Costs of doing so, in accordance with the Community Charter, from the Occupier or person responsible for the contravention.
- (4) An Order made under Section 13 (1) of this bylaw, shall be in writing in the form of either a fire inspection report or other written report and shall be directed to the Occupier of a Premises in respect of which the written Order is made.
- (5) An Order made under this bylaw, whether a fire inspection report or written report, shall be served by delivering it or causing it to be delivered to the person to whom it is directed. A copy of the Order will provided to Regional Fire Chief at that time.
- (6) An Occupier, after receipt of a fire inspection report, written report, or Bylaw Notice, shall comply with it.
- (7) The Department Fire Chief may, after the examination of any work referred to in section 14(1), issue a written rejection of the work and the rejection shall have the same force and effect as an Order issued under Section 13 (1) of this bylaw.
- (8) The RDKB may recover from an Occupier, its Costs of doing work or providing services on behalf of or in default of the Occupier doing the work or providing the services, the Costs may be recovered in accordance with applicable provisions of the Community Charter.

## **PENALTY AND OFFENCE**

- 14** (1) Any person who violates bylaw provisions may, on summary conviction, be liable to a minimum penalty of not less than one hundred dollars (\$100.00) and no more than ten thousand dollars (\$10,000), plus the cost of prosecution, pursuant to the *Offence Act of British Columbia*.

- (2) Penalties will double upon the number of offences past the 1st offence.
- (3) The penalties imposed under this section are a supplement and not a substitute for any other remedy to an infraction of this bylaw.
- (4) Penalties are subject to the conditions of any applicable RDCK Municipal Ticketing Information Bylaw and RDCK Bylaw Enforcement Notice and Dispute Adjudication System Bylaw as amended or replaced from time to time.
- (5) Each day's continuance of an offence under this bylaw constitutes a new and distinct offence.

**EFFECTIVE DATE**

**15** This bylaw shall take effect upon adoption.

**CITATION**

**16** This bylaw may be cited for all purposes as the **“Regional District of Central Kootenay Defined Areas G and J (Hudu Valley) Fire Service Regulation Bylaw No. 2842, 2022”**.

READ A FIRST TIME this	21 <sup>st</sup>	day of	July, 2022.
READ A SECOND TIME this	21 <sup>st</sup>	day of	July, 2022.
READ A THIRD TIME this	21 <sup>st</sup>	day of	July, 2022.
ADOPTED this	21 <sup>st</sup>	day of	July, 2022.

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Aimee Watson, Board Chair

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Mike Morrison, Corporate Officer



# Board Report

**Date of Report:** May 30, 2022  
**Date & Type of Meeting:** June 16, 2022 Open Regular Board Meeting  
**Author:** Mark Crowe, Regional Parks Planner  
**Subject:** Parkland Dedication (Cash in Lieu) Area B – Kitto  
**File:** 7015-20-Kitto  
**Electoral Area/Municipality:** Electoral Area B

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek the Board’s authorization to accept a proposed cash payment of \$22,500 in lieu of parkland dedication in accordance with Section 510 (s.510) of the Local Government Act. The payment is intended to satisfy the 5% parkland dedication requirements in conjunction with the proposed subdivision of property under RDCK File #S2146B (MOTI File #2021-04258).

## SECTION 2: BACKGROUND/ANALYSIS

### Background

Parkland dedication requirements at the time of subdivision flow directly from s.510 of the *Local Government Act*. For land being subdivided it is mandatory for the applicant to provide up to 5% parkland in the form of land or cash in lieu of land for park acquisition in accordance with s.510. The property details for the proposed 7 lot subdivision under RDCK File #S2146B are outlined below.

Property Details	
<b>Property Owners:</b>	Joseph Glenn Kitto and Richelle May Lamb.
<b>Property Location:</b>	Electoral Area ‘B’, located at 1302 Lakeview-Arrow Creek Road
<b>Legal Description:</b>	Lot 1 District Lot 4592 Kootenay District Plan NEP21133 Except Plan NEP91334
<b>Property Size:</b>	55.33 acre (22.39 hectare)
<b>OCP:</b>	Rural Official Community Plan No. 2316
<b>PLR:</b>	Preliminary Layout Review on January 17, 2022

Pursuant to the RDCK’s Parkland Dedication Policy the RDCK requires the provision of land or cash-in-lieu for subdivisions involving six (6) or more additional lots. If the applicant offers cash in lieu a designated Real Estate Appraiser with the Appraisal Institute of Canada shall determine the market value of the land where:

- the market value of the land shall be determined on the entire subject property;
- in a phased subdivision, 5% cash in lieu shall be taken at the time of Phase 1;
- the applicant shall pay the RDCK the cash in lieu amount before final approval of the subdivision.

## Analysis

In accordance with RDCK policy, the applicant has provided staff with a real estate appraisal report. The appraisal report prepared by Dean Beck, AACI, P.App, dated May 26, 2022 identifies that the vacant and unimproved land value of the parcel is \$450,000. Pursuant to s.510 the cash payment is calculated as 5% of this amount which equates to \$22,500.



Figure 1: General Location Map – Vicinity of Lakeview-Arrow Creek Road, Electoral Area B

### **SECTION 3: DETAILED ANALYSIS**

#### **3.1 Financial Considerations – Cost and Resource Allocations:**

**Included in Financial Plan:**  Yes  No      **Financial Plan Amendment:**  Yes  No  
**Debt Bylaw Required:**  Yes  No      **Public/Gov't Approvals Required:**  Yes  No

Funds collected are directed to a restricted park land dedication account for Electoral Area B.

#### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

The purpose of s.510 and the RDCK's Parkland Dedication Policy is to ensure that when density increases through subdivision there is either parkland set aside or money paid into a reserve fund.

#### **3.3 Environmental Considerations**

The parkland payment could be used for the acquisition of publicly accessible environmental areas.

### 3.4 Social Considerations:

The public benefits from parkland dedication provided at the time a subdivision is considered.

### 3.5 Economic Considerations:

Parkland dedication requirements are intended address the connection between the subdivision of land and the economic demands it places on local government for the acquisition of future parkland.

### 3.6 Communication Considerations:

The applicant, MOTI staff, and RDCK planning and accounting staff will be informed of the decision.

### 3.7 Staffing/Departmental Workplan Considerations:

[Indicate Staffing Considerations – Impact on Department/Staff Recourses, Projects]

### 3.8 Board Strategic Plan/Priorities Considerations:

Cash in lieu of parkland dedication aligns with excellence in service delivery and operating services in a fiscally responsible manner.

## SECTION 4: OPTIONS & PROS / CONS

Pros:

- It is mandatory to provide land or cash in lieu of land for park in accordance with s.510.
- The 5% parkland payment equates to \$22,500, which must be paid prior to subdivision approval.
- Money can be used for the acquisition of future parkland.

Cons:

- Money that is collected cannot be used for park improvements.

## SECTION 5: RECOMMENDATIONS

That the Board authorize the acceptance of a cash payment of \$22,500, which must be paid prior to subdivision approval, in order to satisfy the 5% parkland dedication requirement in conjunction with the proposed subdivision of property under RDCK Subdivision File #S2146B, involving land which is legally described as Lot 1 District Lot 4592 Kootenay District Plan NEP21133 Except Plan NEP91334.

Respectfully submitted,  
Mark Crowe  
Regional Parks Planner

## CONCURRENCE

Chief Administrative Officer – Stuart Horn      **Approved**  
General Manager of Community Services – Joe Chirico      **Approved**





# Board Report

**Date of Report:** June 23, 2022  
**Date & Type of Meeting:** July 21, 2022 Rural Affairs Committee  
**Author:** Eileen Senyk, Planner  
**Subject:** TEMPORARY USE PERMIT  
**File:** T2201B  
**Electoral Area/Municipality** B

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is for the Regional Board to consider approving a Temporary Use Permit in Electoral Area 'B'. The Temporary Use Permit would authorize the applicant to construct an accessory building prior to a dwelling in the Country Residential (R2) zone. Staff recommend that the Board approve the Temporary Use Permit.

## SECTION 2: BACKGROUND/ANALYSIS

### GENERAL INFORMATION

**Property Owner:** Peter Kazda

**Property Location:** 1335 Airport Road, Electoral Area 'B'

**Legal Description:** LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601)

**Property Size:** 1 hectare (2.47 acres)

**Current Zoning:** Country Residential (R2)

**Current Official Community Plan Designation:** Country Residential (RC)

### SURROUNDING LAND USES

**North:** Country Residential (R2)

**East:** Agriculture (AG) – within the Agricultural Land Reserve

**South:** Country Residential (R2)

**West:** Country Residential (R2)

### Background Information and Subject Property

This report was reviewed by the Rural Affairs Committee on June 15, 2022. On June 16, 2022 the Regional Board resolved to issue a Notice of Permit pursuant to Section 494 of the Local Government Act. The Notice of Permit has been issued by running an advertisement in two consecutive editions of the Creston Valley Advance and sending letters to neighboring property owners within 100m of the subject property.



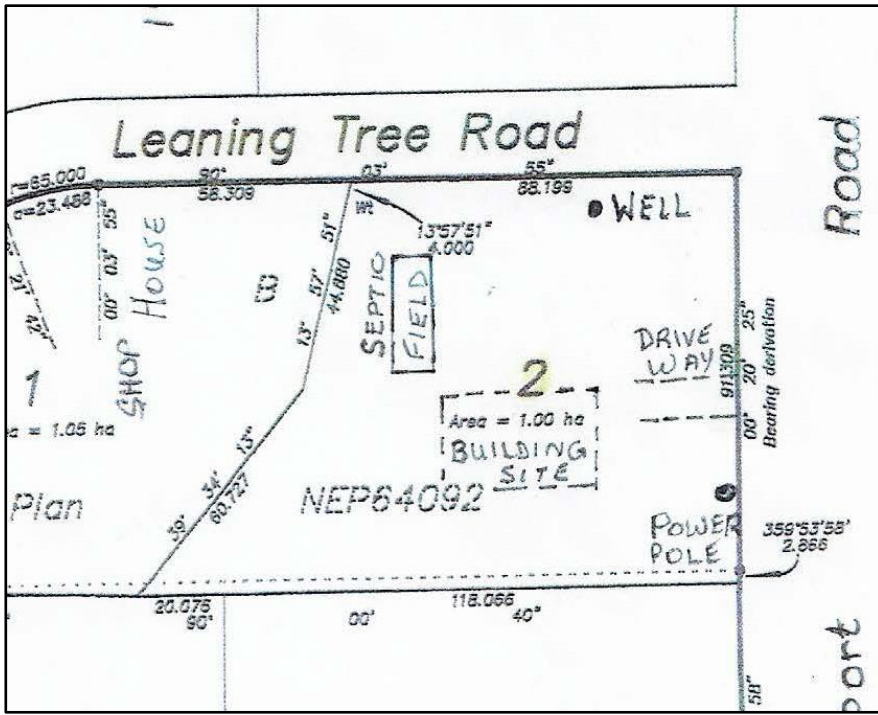


Figure 2: Site Plan

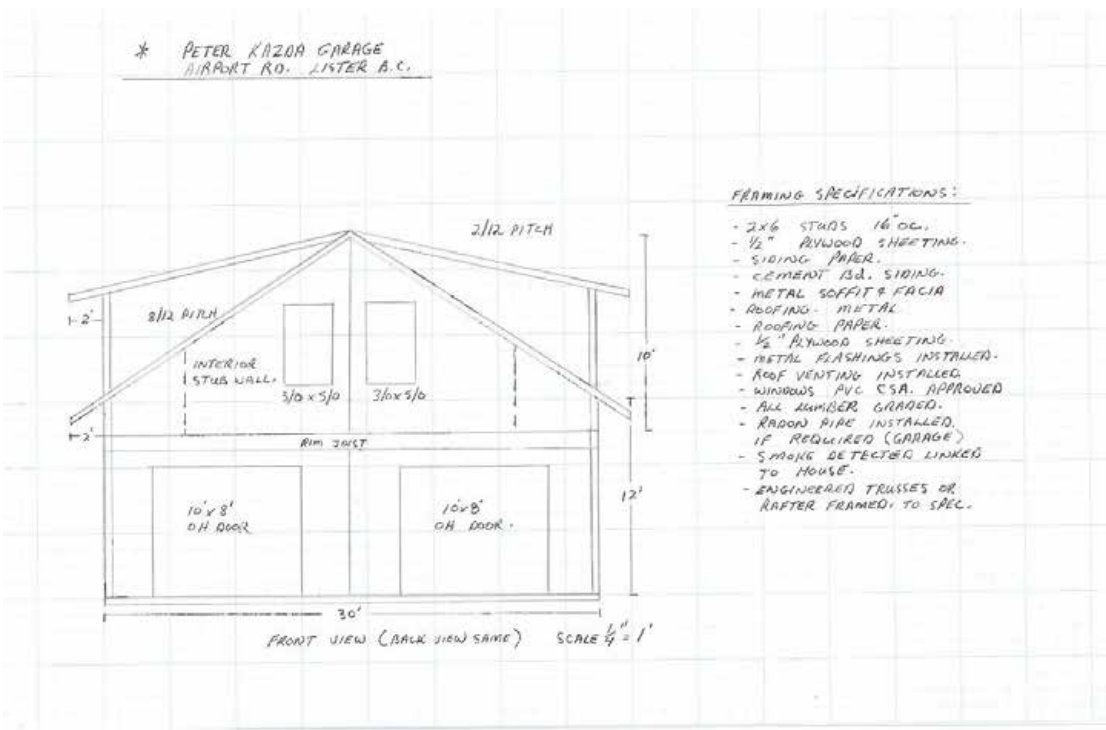


Figure 3: Building Plan Front View

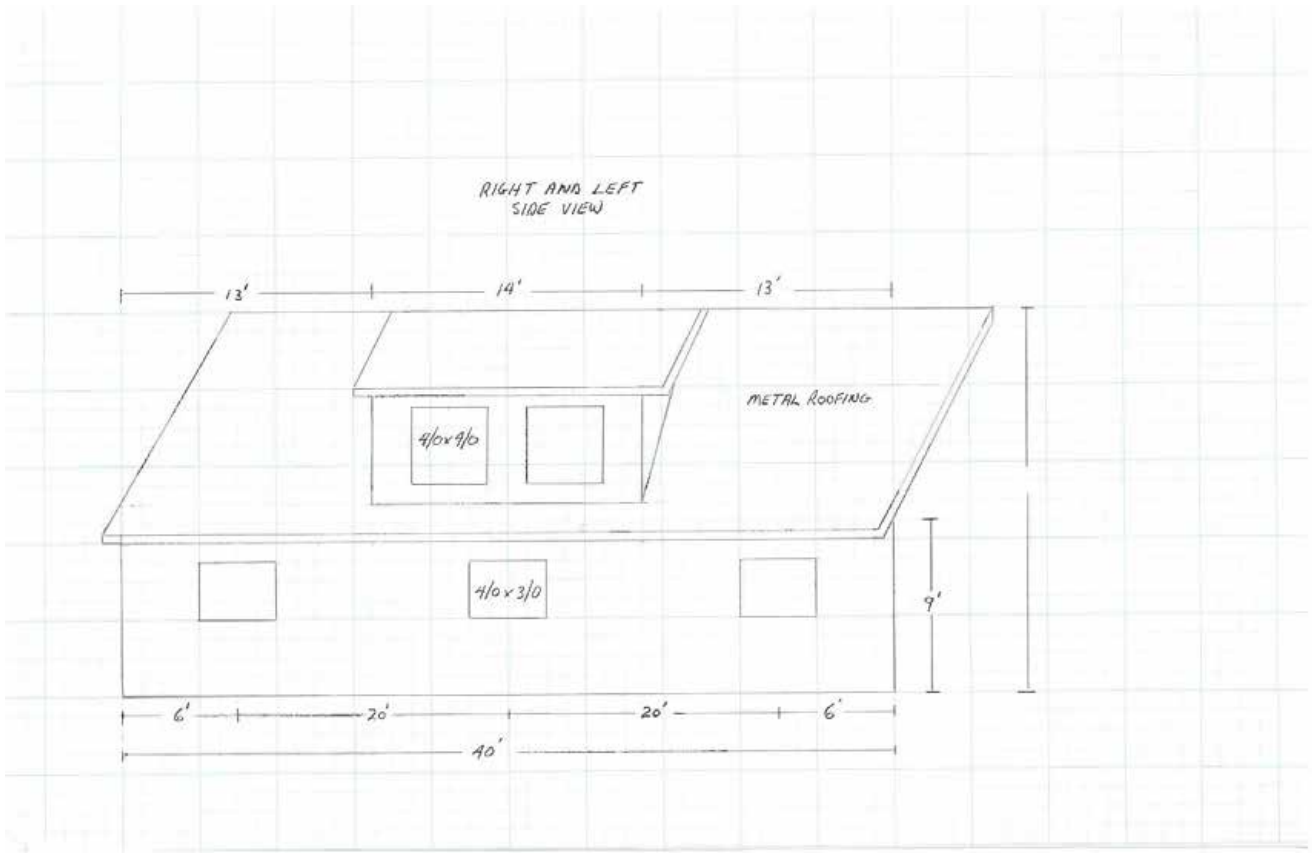


Figure 4: Building plan side view

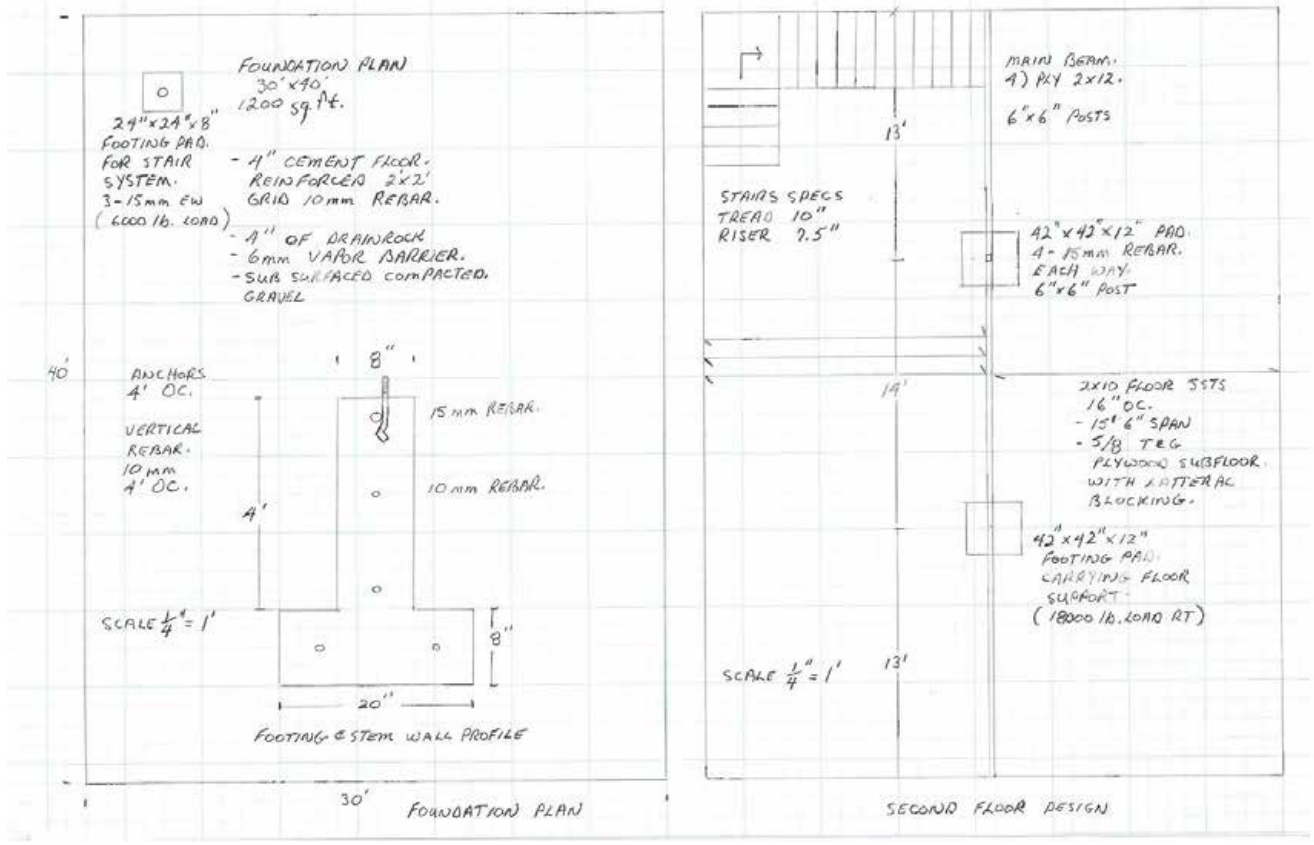


Figure 5: Building, floor plan



*Figure 6: Facing south toward building site*



*Figure 7: Facing North West and showing the well*



*Figure 8: Facing north over the septic field*

## **Planning Policy**

### **Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013**

#### Country Residential (RC) Policies

The Regional Board:

18. Directs that the principal use shall be single-family or two-family dwellings.
19. Supports low density residential development with lot sizes for subdivision purposes being determined by the requirements of on-site servicing, such as ground or surface water and Type 1 waste water disposal.
20. Provides for property owners or residents to diversify and enhance uses secondary to 'Country Residential' uses with home based business, agri-tourism, home occupations, or bed and breakfast opportunities, provided that they are compatible with the character of the surrounding area.

#### **Community Specific Policies**

##### **Lister, Rykert, Riverview and Huscroft**

16. Recognizes that the community is primarily characterized by larger residential parcels and large lot agricultural parcels, the majority of which are located within the Agricultural Land Reserve and will allow for a mix of parcel sizes dependent on type of land use and agricultural activity.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

The application fee has been paid in full pursuant to the Planning Fees and Procedures Bylaw No. 2457, 2015.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Under Section 493 of the Local Government Act (LGA), the Board has the authority to issue a TUP by resolution to designated land within Official Community Plans (OCP's) where temporary uses are allowed.

Section 37.1 of Electoral Area 'G' Land Use Bylaw No. 2452, 2018 directs that the Regional Board will consider issuing temporary use permits on lands that are not designated for the proposed land use as indicated on Schedule B.1.

Under Section 494 of the LGA, if a local government proposes to pass a resolution under section 493 (1)(a) it must give notice and the notice must state:

- (a) *in general terms, the purpose of the proposed permit,*
- (b) *the land or lands that are the subject of the proposed permit,*
- (c) *the place where and the times and dates when copies of the proposed permit may be inspected,*
- (d) *the time and date when and, if applicable, the place where the resolution will be considered, and*
- (e) *if the meeting at which the resolution will be considered is conducted by means of electronic or other communication facilities, the way in which the meeting is to be conducted by those means.*

### 3.3 Environmental Considerations

None anticipated.

### 3.4 Social Considerations:

There was no opposition to the application during the referral period which indicates that surrounding land owners do not have concerns. Staff conducted a site visit on the property and noted that there are no houses bordering the property.

### 3.5 Economic Considerations:

None anticipated.

### 3.6 Communication Considerations:

Following the June 16, 2022 Regional Board meeting, Notice of Permit has been issued by running an advertisement in two consecutive editions of the Creston Valley Advance and sending letters to neighboring property owners within 100m of the subject property.



The application was referred to internal departments, other government agencies and five surrounding property owners. No responses were received from property owners.

The following responses were received from government agencies during the initial referral period.

Interior Health Authority – Team Leader: Healthy Community Development

*The IH Healthy Community Development Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at Healthy Built Environment. An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.*

Ministry of Transportation and Infrastructure – Development Officer

*Thanks for the opportunity to review this proposal. MOTI has no concerns with the proposed temporary use.*

The RDCK Building Department noted that due to the fact that two floors are proposed in the building, it exceeds the maximum gross floor area for the R2 zone by 24 sq/m. The applicant was notified and has submitted an application for a Development Variance Permit. The Development Variance Permit is being processed concurrently with this Temporary Use Permit.

**3.7 Staffing/Departmental Workplace Considerations:**

Should the Regional Board resolve to approve the Temporary Use Permit, staff will register the Permit on the property's title and inform the Building Department that a Building Permit may be issued.

**3.8 Board Strategic Plan/Priorities Considerations:**

Not applicable.

**SECTION 4: OPTIONS**

**Planning Discussion**

The intended use for the accessory building is to be a double garage with a loft for an art studio. The owners are transitioning from the Yukon Territories to the Creston Valley and would like to phase development of the property for logistical and financial purposes. Having the accessory building in place three years in advance of the house will enable them to move their belongings from the Yukon over the course of three seasons while they finish their last years of work in the Yukon. When the owners sell their current home in the Yukon they will be in a financial position to build their new home on the subject property.

The property is already serviced by a well and a septic field. The proposed building site meets all lot line setbacks. The proposed gross floor area of the accessory building exceeds the 200 sq/m allowed in the R2 zone and so a Development Variance Permit application is now active to address this.

**Option 1**

That the Board APPROVE the issuance of Temporary Use Permit T2201B to Peter and Lenka Kazda for the property located at 1335 Airport Road and legally described as LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) for a period of three (3) years.

**Option 2**

That the Board NOT APPROVE the issuance of Temporary Use Permit T2201B to Peter and Lenka Kazda for the property located at 1335 Airport Road and legally described as LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) for a period of three (3) years.

**SECTION 5: RECOMMENDATIONS**

That the Board APPROVE the issuance of Temporary Use Permit T2201B to Peter and Lenka Kazda for the property located at 1335 Airport Road and legally described as LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) for a period of three (3) years.

Respectfully submitted,  
Eileen Senyk

**CONCURRENCE**

Planning Manager – Nelson Wight	Approved
General Manager Development & Sustainability – Sangita Sudan	Approved
Chief Administrative Officer – Stuart Horn	Approved

**ATTACHMENTS:**

**Attachment A – Draft Temporary Use Permit**



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
**TEMPORARY USE PERMIT**  
**Planning File No. T2201B**

Date: July 21, 2022

Issued pursuant to Section 492 of the *Local Government Act*

TO: Peter & Lenka Kazda

**ADMINISTRATION**

1. This Temporary Use Permit (TUP) is issued subject to compliance with all of the bylaws of the Regional District of Central Kootenay (RDCK) applicable thereto, except as specifically authorized by this Permit.
2. The land described shall be developed strictly in accordance with the terms and conditions and provisions of this Temporary Use Permit (TUP), and any plans and specifications attached to this Permit that shall form a part thereof.
3. This Temporary Use Permit (TUP) is not a Building Permit.

**APPLICABILITY**

4. This TUP is issued for the following purpose:
5. This TUP applies to and only to those lands within the RDCK described below, and any and all buildings, structures and other development thereon, substantially in accordance with Schedules '1' and '2':

Address: 1335 Airport Road

Legal: LOT 2 PLAN EPP18797 TOWNSHIP 7 SECTION 12 KOOTENAY LAND DISTRICT  
PID (028-937-601)

**CONDITIONS**

6. This TUP authorizes the following use of the above mentioned lands for a period not to exceed three (3) years from the date of issuance or at the date of expiry:
7. This TUP is issued subject to the following conditions:
  - a. The temporary use shall be limited to one accessory structure on the subject parcel, prior to the construction and establishment of the principal residential use and building on the subject property.

- b. The accessory structures shall not contain a dwelling unit.
- c. It is understood and agreed that the Regional District of Central Kootenay has made no representations, covenants, warranties, guarantees, promises, or agreements (verbal or otherwise) with the Permittee other than those contained in this Permit.
- d. Notice shall be filed in the Land Title Office that the land described herein is subject to this Permit.
- e. It is understood and agreed that this Permit does not imply approval for future rezoning of the subject property for the specified use.
- f. This Permit shall expire three (3) years from the date of issuance.

Authorized resolution *[enter resolution number]* passed by the RDCK Board on the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

The Corporate Seal of  
THE REGIONAL DISTRICT OF CENTRAL KOOTENAY  
was hereunto affixed in the presence of:

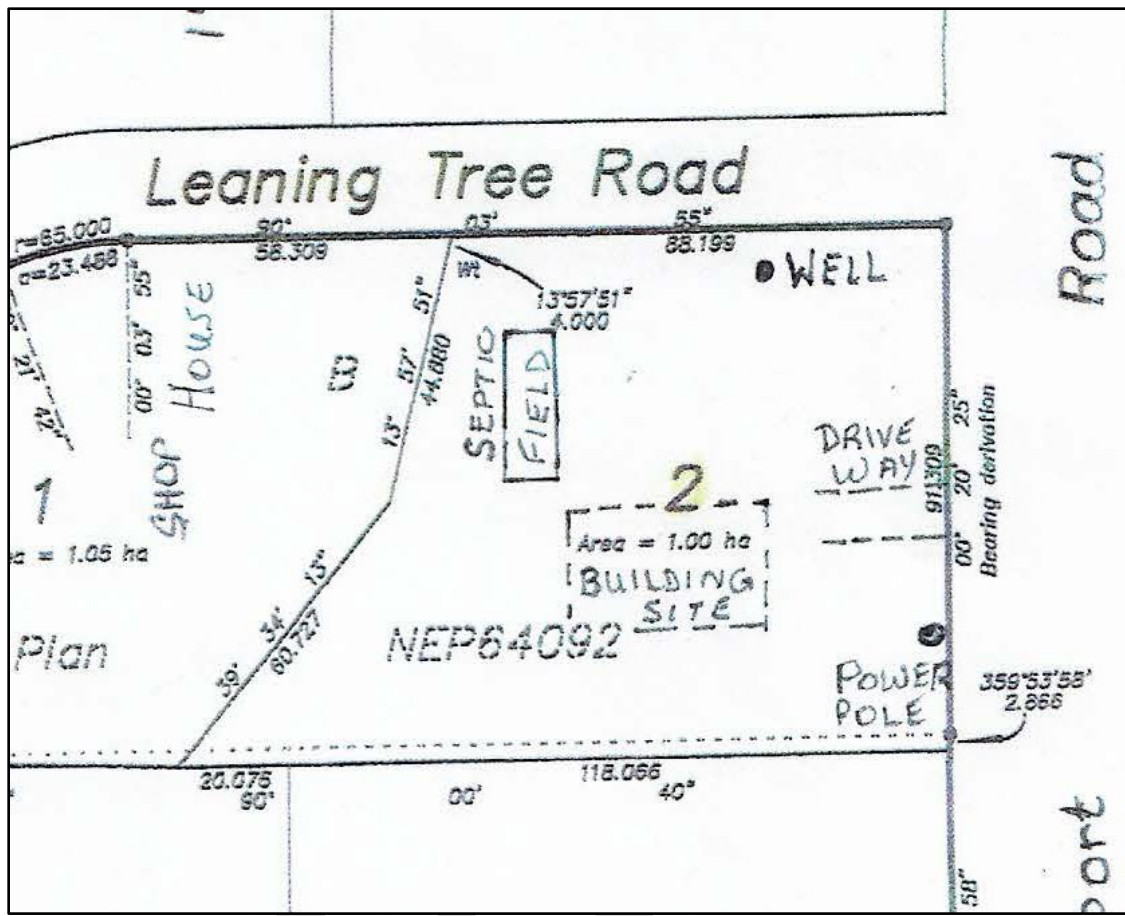
\_\_\_\_\_  
Aimee Watson, Board Chair

\_\_\_\_\_  
Mike Morrison, Corporate Officer

Schedule 1: Subject Property



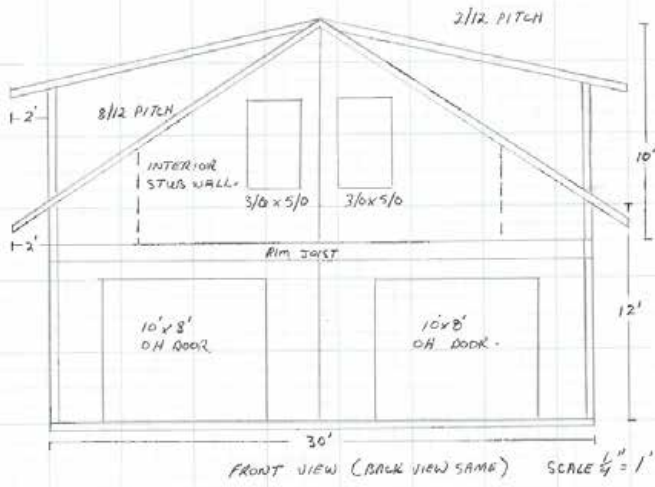
Schedule 2: Site Plan



**Schedule 3: Building Plan**

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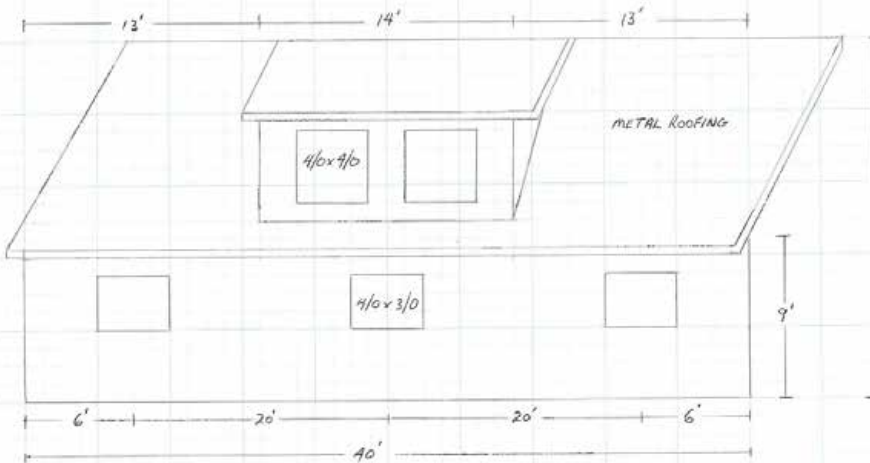
\* PETER KAZDA GARAGE  
 AIRPORT RD. LISTER B.C.



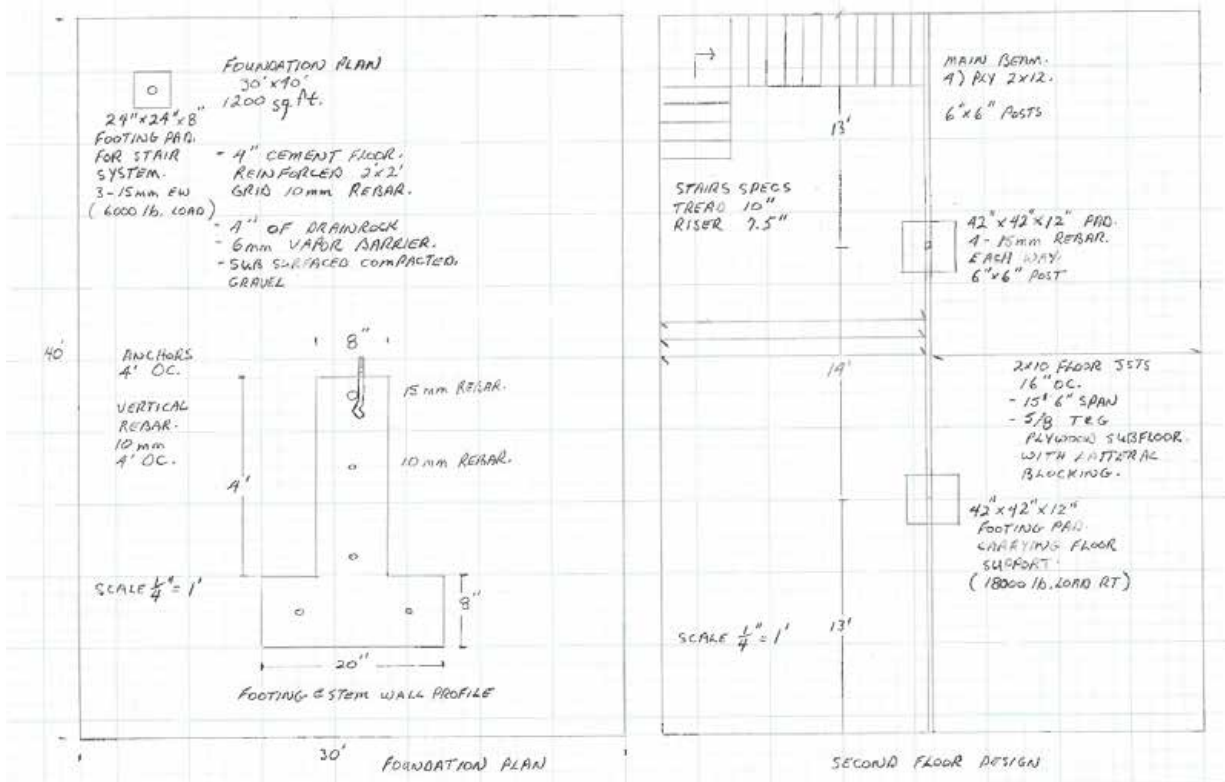
FRAMING SPECIFICATIONS:

- 2x6 STUDS 16" OC.
- 1/2" PLYWOOD SHEETING.
- SIDING PAPER.
- CEMENT B.D. SIDING.
- METAL SOFFIT & FACIA
- ROOFING: METAL
- ROOFING PAPER.
- 1/2" PLYWOOD SHEETING.
- METAL FLASHINGS INSTALLED.
- ROOF VENTING INSTALLED.
- WINDOWS PVC CSA APPROVED
- ALL LUMBER GRADED.
- RADDON PIPE INSTALLED, IF REQUIRED (GARAGE)
- SMOKE DETECTOR LINKED TO HOUSE.
- ENGINEERED TRUSSES OR RAFTER FRAMED TO SPEC.

RIGHT AND LEFT SIDE VIEW







DRAFT



# Board Report

**Date of Report:** July 7, 2022  
**Date & Type of Meeting:** July 21, 2022, Board of Directors  
**Author:** Alexandra Divlakovski, Environmental Coordinator – Utility Services  
**Subject:** Development Agreement – Sumac Ventures Inc.  
**File:** 5700-BAL-04  
**Electoral Area/Municipality:** Area E/Balfour

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction for staff to execute a Development Agreement between Sumac Ventures Inc. and the Regional District for the installation of water system infrastructure within the Balfour water system.

## SECTION 2: BACKGROUND/ANALYSIS

Per Water Bylaw 2824 Section 9 (6), any new developments within a Regional District water system that apply to service 10 or more units from the water system shall have Board approval for the execution of a Development Agreement. This is a new Bylaw requirement this year. In 2021, Sumac Ventures Inc. completed Phase 1 of the development under a Development Agreement executed by staff, and are now applying for Phase 2 that would service an additional 18 lots from the Balfour water system.

The subdivision is located on Holt Road and will be serviced via a mainline extension that is to be constructed and paid for by Sumac Ventures Inc. under the terms provided in a Development Agreement. The Regional District will own the water system infrastructure installed by Sumac Ventures Inc. once the works are completed to the satisfaction of the Regional District.

Utilizing consumption data collected from 2019 – 2021, the Regional District has confirmed available capacity from the Balfour water system to supply the 18-lot subdivision, and there remains additional capacity for other future developments in the Balfour water system.

The Development Agreement provides details on construction requirements, deposit/charges amounts, warranty terms, completion requirements, terms of servicing, and other standard contract provisions. The Development Agreement must be executed, and outlined fees/deposits paid, prior to the Regional District providing Sumac Ventures Inc. with a Proof of Potable Water Supply letter for subdivision approval. It has been made clear to Sumac Ventures Inc. that any works completed by them prior to execution of the Development Agreement must only occur on private land and is entirely at their own risk. Sumac Ventures Inc. has begun construction of utility services for the subdivision.

The proposed Development Agreement is attached for information.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

There is no cost to the Regional District for this project other than staff time.

Capital Infrastructure Charge of \$51,000 for the creation of serviced parcels through subdivision will be collected from Sumac Ventures Inc. and placed into the Balfour water system capital reserves.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Under Water Bylaw 2824 Section 9 (6):

*New Developments, including phased Developments, and Redevelopments with Regional District water servicing greater than 10 Units, have potential water demands greater than equivalent to 10 Single Family Dwellings, add 2.0 hectares (5 acres) or more of Irrigation, increase number of connections or Customers by 10% or more, or have the potential to increase water system demand by 10% or more, shall require Regional District Board approval.*

### 3.3 Environmental Considerations

The works to install water system infrastructure include tree clearing and heavy machinery, which both impact the carbon footprint of the project.

### 3.4 Social Considerations:

Safe drinking water is integral to public health and well-being. The infrastructure installed by Sumac Ventures Inc. under the executed Development Agreement would provide access to potable water for this 18-lot subdivision, and possible future lots that may wish to join the Balfour water system via access to this water main extension.

### 3.5 Economic Considerations:

The Balfour water system would benefit from providing water service to these 18 lots through water user fees (metered base rate and volumetric charges) and Capital Infrastructure Charges amounting to \$51,000. Parcel taxes would be collected regardless of connection to the water system should the subdivision remains within the boundaries of the Balfour water system and not request to be petitioned out of the service area.

As Sumac Ventures Inc. is responsible for all costs associated with installing the works to be owned by the Balfour water system, reserves are not depleted for the construction of additional water system infrastructure.

The additional infrastructure will be a part of the system's Asset Management Plan and requires budget consideration for replacement.

### 3.6 Communication Considerations:

N/A

### 3.7 Staffing/Departmental Workplan Considerations:

Staff must oversee infrastructure tie-in and review engineer drawings and weekly reports for construction. Staff develops all documentation related to the Development Agreement including: Development Agreement, Water Service Requirements Form, Substantial Completion and Total Performance Certificate.

### **3.8 Board Strategic Plan/Priorities Considerations:**

Staff are committed to the ongoing safe and sustainable provision of drinking water within the District's 19 water systems. This is aligned with the overarching strategic priority *'to excel in Governance and Service Delivery*.

## **SECTION 4: OPTIONS & PROS / CONS**

Option 1: That the Regional District Board of Directors direct staff to execute a Development Agreement between Sumac Ventures Inc. and the Regional District for the construction of a watermain extension to connect 18 parcels to the Balfour water system, and that the Corporate Officer be authorized to execute the agreement on behalf of the Regional District.

### **PROS:**

- Provide potable water to residents within the Balfour water system
- Expand water system infrastructure at no cost to the water system
- Collect additional revenue through user fees and Capital Infrastructure Charges

### **CONS:**

- Additional staff time spent on administrative and oversight requirements
- Additional infrastructure to include in Asset Management Planning
- Project carbon footprint

Option 2: That the Regional District Board of Directors rejects approval of the Development Agreement between Sumac Ventures Inc. and the Regional District.

### **PROS:**

- Eliminate additional staff time spent on administrative and oversight requirements
- Eliminate additional infrastructure for Asset Management Planning

### **CONS:**

- Loss of revenue potential
- The Developer has already made a significant investment in the Phase 2 development

## **SECTION 5: RECOMMENDATIONS**

That the Board approve the RDCK enter into a Development Agreement with Sumac Ventures Inc. for the construction of a watermain extension to connect 18 parcels to the Balfour water system, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,

Alexandra Divlakovski – Environmental Coordinator for Utility Services

## CONCURRENCE

Chief Administrative Officer – Stuart Horn  
Utility Services Manager – Jason McDiarmid

Approved  
Approved

### ATTACHMENTS:

Attachment A – Water System Development Agreement

## WATER SYSTEM DEVELOPMENT AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2022

**BETWEEN:**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**, of 202 Lakeside Drive in the city of Nelson, in the Province of British Columbia  
(hereinafter called the "*Regional District*")

OF THE FIRST PART

**AND:**

**SUMAC VENTURES LTD.**, of 6230 Highway 3A in the city of Nelson, in the Province of British Columbia  
(hereinafter called the "*Developer*")

OF THE SECOND PART

**WITNESS THAT WHEREAS:**

- A. *Regional District* owns and operates a *Water Utility* serving the Balfour water service area.
- B. *Developer* wishes to construct and install *Works* within a *Regional District* owned water system for the sole interest of *Developer's* development, and whereas the *Regional District* will own the *Works* as part of water system assets once completed.
- C. Ministry of Transportation and Infrastructure requires the permit to construct the *Works* be in the name of the *Regional District*, therefore necessitation this *Agreement* between the *Developer* and the *Regional District*.
- D. *Developer* is the registered *Developer* or holder of a Registered Right to Purchase Lands and premises situated, lying and being in the *Regional District of Central Kootenay*, Province of British Columbia, and more particularly known and described as:

**Lot 13, District Lot 192, Kootenay Land District, Plan NEP762, PID 012-243-884**

(hereinafter called the "*Developer Lands*")

- E. The *Developer Lands* reside within the Balfour Water System service area and the *Developer* wishes to supply the *Developer Lands* with a *Regional District* owned water connection under the terms of this *Agreement*.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained in this *Agreement* and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties covenant and agree as follows:

## 1. Definitions

1.1 In this *Agreement* and in any Schedules and amendments to this *Agreement*, the following terms shall have the meanings set forth below, and any terms defined elsewhere in this *Agreement* shall have the meanings given to them in this *Agreement*:

**“Agreement”** means this *Agreement* including any Schedules to this *Agreement*, as the same may be amended, supplemented, or restated from time to time in accordance with the terms of this *Agreement*.

**“Assets”** means all of the *Developer’s* rights, title and interest in or to the following property, assets, rights, and interest at the time of *Construction Completion*:

- (i) *Works* for which this *Agreement* applies are as detailed in the design drawings issued “For Construction” included in Schedule A;
- (ii) *Books and Records*.

**“Books and Records”** means all books, records, consumption records, logs, lists of suppliers, files, manuals, reports, notes engineering, environmental or feasibility studies, memoranda, invoices, financial statements, computer discs, tapes, USBs, or other means of electronic storage, and all other records or documents of any nature or kind whatsoever of or relating to the water utility infrastructure assets;

**“Capital Infrastructure Charge”** is a fee levied that is placed into reserves as a contribution to the cost of existing water infrastructure, upgrades and long term asset renewal;

**“Certificate of Total Performance”** means a certificate issued by the *Regional District* indicating that water infrastructure has been designed, installed, tested, and commissioned to the satisfaction of the *Regional District*;

**“Construction Completion”** means the completion of the *Works* as detailed in the issued “For Construction” design drawings included in Schedule A and issuance of a *Certificate of Total Performance*;

**“Developer Lands”** means lands legally described as Lot 13, District Lot 192, Kootenay Land District, Plan NEP762, PID 012-243-884, Folio 707.00920.020

**“Phase Two Development”** means the *Developer Lands* 18-lot fee simple subdivision that are serviced for residential purposes as detailed in the design drawings issued “For Construction” included in Schedule A;

**“Real Property”** means all land structures, firmly attached and integrated equipment, anything growing on the land, and all interests in the property;

**“Real Property Interests”** means all easements, rights of way, and other rights and claims against *Real Property* assigned to *Regional District* in connection to the *Water Utility*;

**“Water Utility”** means the water system owned and operated by the *Regional District* that is comprised of the Balfour Water System Infrastructure, in the service area currently defined by the Balfour Water Service Establishment Bylaw No. 2142, 2010, as amended from time to time;

**“Work”** means the labour and materials associated with installing infrastructure;

**“Works”** means the infrastructure associated with a *Water Utility* water main extension (including but not limited to PVC water main, valves, water meters, backflow prevention devices) to service the *Developer’s Lands*.

## 2. CONSTRUCTION OF WORKS

- 2.1 **Construction and Design** - The *Developer* agrees to construct the *Works* for which this agreement applies as detailed in the design drawings issued “For Construction” included in Schedule A as submitted by a professional engineer registered in the province of British Columbia.
- 2.2 **Permitting** - The *Developer* is responsible for obtaining all required permits, including but not limited to, an Interior Health Issued Construction Permit, and Ministry of Transportation and Infrastructure Provincial Public Highway Permit.
- 2.3 **Water System Requirements** - The *Developer* agrees to the conditions of the Water Systems Requirements attached as Schedule B.
- 2.4 **Location** - All *Works* to be owned by the *Regional District* shall be installed within road right-of-ways or lands to be owned by the *Regional District*.
- 2.5 **Approval** - Design of the *Works* must be reviewed and approved by the *Regional District*, the Interior Health Authority, the Ministry of Transportation and Infrastructure, and conform to AWWA design standards.
- 2.6 **Materials** - All materials shall meet applicable AWWA, CSA, and NSF standards for potable water.
- 2.7 **Contractors** - The *Developer* shall:
- 2.7.1 employ only bondable contractors to carry out and complete the work;
  - 2.7.2 obtain and provide to the *Regional District*, upon request and free of charge, true copies of all contracts and sub-contracts entered into by the *Developer* or its contractors and relating to the *Works*; and,
  - 2.7.3 The *Developer* shall ensure all persons employed by it to perform the *Works* are competent to perform them, adequately trained, fully instructed and supervised.
- 2.8 **Term** - The *Developer* agrees to:
- 2.8.1 warrant that all *Works* and deficiencies will be completed within twelve (12) months from the date of execution of this agreement; and,
  - 2.8.2 enter into this *Agreement* from the date of execution to the end of the warranty period as outlined in Section 3.
- 2.9 **Insurance and Coverage** – The *Developer* shall:
- 2.9.1 during the Term of this *Agreement*, secure and maintain commercial general liability



insurance against claims for bodily injury, death or property damage arising out of this *Agreement* or the construction of the *Works* in a form acceptable to the Chief Financial Officer of the *Regional District*, in the amount of \$5,000,000 per occurrence, naming the *Regional District* as an additional insured and shall provide the *Regional District* with a certificate of insurance upon execution of this *Agreement*, with such insurance including a cross liability clause and requiring the insurer not to cancel or materially change the insurance without first giving the *Regional District* thirty days' prior written notice; provided that if the *Developer* does not provide or maintain in force the insurance required by this *Agreement*, the *Developer* agrees that the *Regional District* may take out the necessary insurance and the *Developer* shall pay to the *Regional District* the amount of the premium immediately on demand;

- 2.9.2 be solely responsible for determining what additional insurance coverage, if any, is necessary or advisable for the protection of the *Developer* or that is required by the *Developer* to fulfill its obligations under this *Agreement* with such additional insurance maintained and provided at the sole expense of the *Developer* and with the *Developer* being responsible for obtaining whatever additional insurance it deems necessary in respect of the *Developer's* property;
- 2.9.3 at their own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the *Works*. Upon request, the Contractor shall provide the *Regional District* with proof of such compliance; and,
- 2.9.4 be responsible for all fines, levies, penalties and assessments made or imposed under the Worker's Compensation Act and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments.
- 2.10 **Deposit** - The *Developer* agrees to deposit with the *Regional District* in the form of an unconditional, irrevocable letter of credit, a bank draft drawn on a chartered bank in Canada, or cash in the value of 20% of the estimated cost of the water infrastructure (\$64,836), and for a term to the time of not less than to the issuance of a *Certificate of Total Performance* by the *Regional District*. The deposit shall be incorporated into and made part of this agreement and be returned to the *Developer* upon issuance of a *Certificate of Total Performance* by the *Regional District*.
- 2.11 **Indemnity** - Notwithstanding the provision of any insurance coverage by the *Regional District*, indemnify and save harmless the *Regional District*, its elected officials, officers, employees and agents and their successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the *Regional District* may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this *Agreement*, that arise out of the Services provided by the *Developer* under this *Agreement*, by any breach of this *Agreement* by the *Developer*, or by any errors, omissions or negligent acts of the *Developer* or its subcontractor(s), servant(s), agent(s) or employee(s) under this *Agreement*, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by wrongful or negligent acts of the *Regional District* its other Contractor(s), contractor(s), assign(s) and authorized representative(s) or any other persons.
- 2.12 **Permission** - Upon due and proper performance by the *Developer* of his covenants herein contained, the *Regional District* covenants and agrees to permit the *Developer* to carry out and

perform the work.

### 3. WARRANTY AND DEFICIENCIES OF WORKS

#### 3.1 Warranty – The *Developer* agrees to:

3.1.1 provide warranty for a term of no less than one year on all water infrastructure installed to be owned by the *Regional District*, and for a term no less than two years for all required landscaping, from the time of issuance of a *Certificate of Total Performance*.

#### 3.2 Deficiencies – The *Developer* agrees:

3.2.1 that the cost of all work required to repair any defects or deficiencies shall be at the expense of the *Developer*, and for the term of this agreement;

3.2.2 to schedule with the *Regional District* site visits to inspect the *Works* prior to backfilling to determine what deficiencies or defects, if any, exist. Upon completion of the site visits, the *Regional District* will notify the *Developer*, in writing, at least thirty (30) days prior to the expiration date of this agreement what deficiencies or defects, if any, exist;

3.2.3 that all deficiencies and defects identified during the site visits will be repaired to the satisfaction of the *Regional District* within 30 working days of written notification by the *Regional District*; and,

3.2.4 that if the required repairs, or any part thereof, are not completed in accordance with the provisions of this agreement, the *Regional District* may draw funds from the security provided under Section 2.10 of this agreement and the *Regional District* may complete the *Works* at the expense of the *Developer*. The cost of the repair shall be deducted from security held by the *Regional District* and the balance of the security less any administration fees and costs incurred by the *Regional District* will be returned to the *Developer* at the issuance of a *Certificate of Total Performance*. If there is insufficient money on deposit with the *Regional District* by reason of the security deposit, or the deposit has been returned to the *Developer*, then the *Developer* will pay such deficiency to the *Regional District* immediately upon receipt of an invoice from the *Regional District*. It is understood and agreed that the *Regional District* may do such work either by itself, or by contractors employed by the *Regional District*.

### 4. COMPLETION OF WORKS

4.1 **Certificate of Total Performance** - A *Certificate of Total Performance* is issued to the *Developer* by the *Regional District* upon completion of the *Works* to the requirements of this agreement, excluding defects in the *Works* not identified by the *Regional District* during the warranty period.

4.2 **Determination of Completion** - The decision of the *Regional District* shall be final and binding on all parties hereto in determining whether or not the *Work* or any part thereof has been repaired and completed in accordance with the provisions of this *Agreement*.

4.3 **Documentation** - The *Developer* agrees:

4.3.1 that they shall submit registered copies of all applicable plans, agreements and

documentation for all statutory right of ways, covenants, and easements to the *Regional District* prior to the expiration date of this agreement; and,

4.3.2 that they shall submit Plan of Record design drawings for the *Works* as completed by a Professional Engineer to the *Regional District* prior to the expiration of this agreement.

4.4 **Latecomer Agreement** - The *Developer* shall:

4.4.1 provide project costs and contract documents to the *Regional District* for calculation of potential future rebate to the *Developer* in accordance with Section 939 of the Local Government Act and future *Regional District* latecomer policy; and,

4.4.2 pay all applicable latecomer charges as required by Section 939 of the Local Government Act and future *Regional District* latecomer policy.

## 5. WATER SUPPLY TERMS OF SERVICE

5.1 **Supply for Development** - The *Developer* covenants and agrees to enter into this *Agreement* for the supply of potable water from the water utility for *Phase Two* of the *Developers* Lands.

## 6. OTHER PROVISIONS

6.1 **Notification** - Any demand or notice required or permitted to be given under the provisions of this agreement must be in writing and may be given by mailing such notice by prepaid registered post to the party concerned at the address for such party first above recited, and any such notice or demand mailed as aforesaid shall be deemed to have been received by the party to whom it is addresses on the second business day after the date of posting thereof.

6.2 **Waiver** - It is understood and agreed that:

6.2.1 the *Regional District* has made no representations, covenants, warranties, guarantees, promises, or agreements, oral or otherwise, with the *Developer* other than those contained in this agreement;

6.2.2 a waiver of any provision or breach by the *Developer* of any provision of this *Agreement* shall be effective only if it is in writing and signed by the *Regional District*; and,

6.2.3 a waiver under Section 6.2.2 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this *Agreement*.

6.3 **Consent** - The *Developer* will not assign this *Agreement*, not subcontract any of its obligations under this *Agreement*, to any person, firm or corporation without the prior written consent of the *Regional District*;

6.4 **Legislation** - This *Agreement* shall be governed by and construed in accordance with the laws of the Province of British Columbia.

6.5 **Regional District Rights and Powers** - Except as expressly set out in this *Agreement*, nothing herein shall prejudice or affect the rights and powers of the *Regional District* in the exercise of its powers, duties or functions under the Community Charter or the Local Government Act or any of its bylaws, all of which may be fully and effectively exercised as if this *Agreement* had not been executed and delivered.

- 6.6 **No Joint Venture** - Nothing herein contained shall constitute a partnership between or joint venture by the *Developer* and the *Regional District* or constitute any party the agent of the others. No party shall hold itself out contrary to the terms of this Section and no party shall become liable by any representation, act or omission of the other contrary to the provisions hereof.
- 6.7 **Enurement** - This *Agreement* and the terms, covenants, and conditions herein contained shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

**IN WITNESS WHEREOF** the parties hereto have executed this *Agreement* at the *Regional District of Central Kootenay*, Province of British Columbia, the day and year above written.

**SIGNED** by the *Regional District* in the presence of: ) **REGIONAL DISTRICT OF CENTRAL KOOTENAY** by its authorized signatories  
..... )  
Name of Witness ) .....  
..... )  
Signature of Witness ) .....  
..... )  
Occupation of Witness )

If *Developer* is an individual:

**SIGNED** by the *Developer* in the presence of: )  
..... )  
Name of Witness ) *Developer's name*  
..... )  
Signature of Witness ) *Developer's signature*  
..... )  
Occupation of Witness )

If *Developer* is a company:

**SIGNED** by the *Developer* in the presence of: ) .....  
..... ) Company name  
..... ) by its authorized signatories  
Name of Witness ) .....  
..... )  
Signature of Witness ) .....  
..... )  
Occupation )



# Board Report

**Date of Report:** July 11, 2022  
**Date & Type of Meeting:** July 21, 2022 Open Board Meeting  
**Author:** Alayne Hamilton, Environmental Projects Lead  
**Subject:** HB TAILINGS FACILITY – INDEPENDENT TAILINGS REVIEW BOARD  
DIRECT AWARD  
**File:** 12-6300-HBD-01  
**Electoral Area/Municipality:** Central Sub-Region

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to outline a direct-award for a Standing Offer Agreement for a new member of the HB Tailings Facility's Independent Tailings Review Board, and seek approval from the Board to add indemnification clauses into the new contract and allow for a three year term.

## SECTION 2: BACKGROUND/ANALYSIS

Since 2016, under the *Mines Act* and Health, Safety, and Reclamation Code, each tailings facility is required to have an Independent Tailings Review Board (ITRB). Currently, the HB Tailings Facility ITRB structure is intended to be made up of three senior engineers. In January 2022, one ITRB member announced that they would have to step down from the Board when their existing contract expired on June 5, 2022. In February, 2022, Staff obtained approval from the Joint Resource Recovery Committee to issue a Request for Proposal (RFP) to find a replacement ITRB member.

The RFP was issued on May 3, 2022. Once the RFP was issued, Staff contacted a number of other senior engineers that sit on other ITRBs, and reached out to the Facility's Engineer of Record and the three HB ITRB members to see if they had any recommendations or knew of any qualified person that would be interest in becoming a Board member. Although Staff were initially seeking a senior geotechnical engineer for fill the vacant seat, the RFP was also open to hydrotechnical or environmental engineers. The current two other members of ITRB are both senior geotechnical engineers so now that the major dam stability components of the HB Remediation and Closure project are complete, Staff feel that bringing on a new member with a more varied background will help round out the ITRB as the facility is transitioned to passive closure, which requires geotechnical as well as geochemical stability to be achieved. Staff received a single inquiry from a senior geotechnical engineer that acts on other ITRBs in the Province, but once the full detailed scope of work for the contract period was discussed, the engineer felt they did not have the capacity to take on the contract. The RFP closed on May 25<sup>th</sup> and no proposals were received.

During HB Remediation and Closure project discussions with the lead Environmental Monitor and Project Manager from SLR Consulting (Canada) Ltd. it was mentioned that SLR has a senior environmental engineer that acts on other peer review panels for mines and tailings facilities. Staff requested a resume for David Wilson, CD, M.A.Sc., P.Eng., who is a Principal Engineer with SLR and the Director of Research and Innovation for SLR Canada. Mr. Wilson's areas of expertise include risk management, environmental site assessment, remediation, hydrogeology and hydrology.

Staff were uncertain if another member of the SLR team could be considered “independent” in relation to the ITRB requirements in the Health, Safety, and Reclamation Code for Mine Sites in B.C. (Code) so Staff met with the Tailings Manager from the Province to discuss the level of independence that would be required under the Code. Provincial staff indicated that it is left up to the tailings facility owner to determine the make-up of their ITRB but that they felt that Mr. Wilson would be removed enough from the environmental monitoring contract that it would not cause a Code violation.

Staff believe providing David Wilson with SLR with a Standing Offer Agreement without going through a procurement process meets the requirement of a non-competitive procurement process under the RDCK’s purchasing policy in that there is an urgency in having a new contract in place, and there is a severe shortage of available engineers that have been involved in the dam industry. Staff feel Mr. Wilson’s well-rounded background and previous experience on independent panels would make him an excellent addition to the HB ITRB for the geochemical and hydrotechnical components of the next stages of dam closure. Staff are in the process of completing professional reference checks but at the time of writing this report, have not had a response. If reference checks are favorable, Staff would like to proceed with providing a contract to Mr. Wilson.

Under the RDCK’s purchasing policy, a Standing Offer is limited to a 2 year term. As the active-care phase is estimated to last 2 to 3 years after closure works this summer, Staff are recommending awarding the Standing Offer to David Wilson for a 3 year term as it coincides with the other contract periods for the other ITRB members and the active-closure period.

As ITRB’s provide only non-binding advice and guidance, and that it is up to the EOR and/or the Mine Manager to decide if comments received from an ITRB will be taken into consideration, in December 2020 the RDCK Board approved indemnifying all existing ITRB members, and in February 2021 the final indemnification clauses that would form part of the amended contracts were approved by the RDCK Board and ITRB members. The Supplemental Terms and Conditions, specific to the ITRB contracts and indemnification clauses, are included in Attachment A – this document remains unchanged from the document provided to the Committee in February 2021. The contract terms and conditions will be in place for the 2 remaining members’ contracts through to June 4, 2025. To maintain consistency across all the ITRB contracts, Staff feel the Supplemental Terms and Conditions should be added to David Wilsons contract as well.

Under the RDCK’s Purchasing Policy and for the total contract amount of \$54,000, Board approval for a non-competitive process is not required. Staff are instead seeking approval from the Committee to extend the Standing Offer contract term from 2 years to 3 years, and include the Supplemental Terms and Conditions in the new ITRB members’ contract.

### SECTION 3: DETAILED ANALYSIS

#### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Public/Gov’t Approvals Required:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

David Wilson’s hourly rate is \$225, plus disbursements. Other ITRB members’ hourly rates range from \$275 to \$325 per hour.

In April, 2022, Staff received approval to set all ITRB contract values at up to \$18,000 per year, or \$54,000 for the contract period. The total funds for all three ITRB members is included in the Central Resource Recovery Service S187 for the terms of the contracts.

Staff are requesting approval to award a 3 year Standing Offer to David Wilson with SLR Consulting at a total contract value of \$54,000 not including GST.

### **3.2 Legislative Considerations (Applicable Policies and/or Bylaws):**

Under the *Mines Act*, tailings facilities are required to have ITRB's at all times, whose size and make-up are based on complexity of the tailings system, in terms of risk, consequence and disciplines of substance.

### **3.3 Environmental Considerations**

In 2017, the RDCK had considered augmenting the ITRB with an environmental consultant with expertise in environmental regulatory processes to assist in meeting remediation objectives for the facility.

### **3.4 Social Considerations:**

Reaching passive-closure of the site would have positive impacts to surrounding residents.

### **3.5 Economic Considerations:**

None at this time.

### **3.6 Communication Considerations:**

None at this time.

### **3.7 Staffing/Departmental Workplace Considerations:**

The Environmental Projects Lead will continue to lead this project for the RDCK.

### **3.8 Board Strategic Plan/Priorities Considerations:**

None at this time.

## **SECTION 4: OPTIONS & PROS / CONS**

### **Contract Term**

**OPTION 1.1:** That the Board approve entering into a Standing Offer Agreement with David Wilson of SLR Consulting (Canada) Ltd. for works associated with the HB Tailings Facility Independent Tailings Review Board, for a three year contract term starting July 22, 2022, with a maximum annual contract value of \$18,000 per year not including GST; AND FURTHER That the costs be paid from Service S187 Central Resource Recovery.

#### **PROS:**

- Provides the same 3-year contract term as other ITRB members.

#### **CONS:**

- A 3-year contract term is not in line with the purchasing policy.

**OPTION 1.2:** That the Board approve entering into a Standing Offer Agreement with David Wilson of SLR Consulting (Canada) Ltd. for works associated with the HB Tailings Facility Independent Tailings Review Board, for a 2-year contract term starting July 22, 2022, with a maximum annual contract value of \$18,000 per year not including GST; AND FURTHER That the costs be paid from Service S187 Central Resource Recovery.



**PROS:**

- Aligns with RDCK's purchasing policy for term length for Standing Offers.
- Secures 2022 rates through 2024.

**CONS:**

- Does not secure 2022 rates for as long as a 3 year term.
- Does not take site through the active-care phase.

**Indemnifications and Supplemental Terms and Conditions**

**OPTION 2.1: That the Board approve the Supplemental Terms and Conditions, providing indemnifications and other conditions, as part of a new Independent Tailings Review Board contract for David Wilson, SLR Consulting (Canada) Ltd.**

**PROS:**

- ITRB's are not the responsible party for design, construction and operations of the TSF. Providing indemnification is reasonable under the current regulations and guidelines.
- Adding the Supplemental Terms and Conditions is consistent with other ITRB contracts and industry standards.

**CONS:**

- Indemnification is not a common practice for the RDCK.

**OPTION 2.2: That the Board does not approve the Supplemental Terms and Conditions, providing indemnifications and other conditions, as part of a new Independent Tailings Review Board contract for David Wilson, SLR Consulting (Canada) Ltd.**

**PROS:**

- The RDCK does not need to provide an indemnification.

**CONS:**

- Does not align with the current regulations and guidelines for ITRB's providing only non-binding advice and guidance.
- Is not consistent with other ITRB contracts and industry standards.

## **SECTION 5: RECOMMENDATIONS**

### **Recommendation #1**

That the Board approve the RDCK enter into a Standing Offer Agreement with David Wilson of SLR Consulting (Canada) Ltd. for works associated with the HB Tailings Facility Independent Tailings Review Board, for a three year contract term starting July 22, 2022, with a maximum annual contract value of \$18,000 per year not including GST, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Central Resource Recovery.

**Recommendation #2**

That the Board approve the Supplemental Terms and Conditions, providing indemnifications and other conditions, as part of a new Independent Tailings Review Board contract for David Wilson, SLR Consulting (Canada) Ltd.

Respectfully submitted,



Alayne Hamilton – Environmental Projects Lead

**CONCURRENCE**

Resource Recovery Manager – Amy Wilson  
General Manager of Environmental Services – Uli Wolf



**ATTACHMENTS:**

**Attachment A – Supplemental Terms and Conditions for ITRB Contracts**



## SUPPLEMENTAL TERMS AND CONDITIONS

### **AGREEMENT FOR INDEPENDENT REVIEW BOARD SERVICES**

This AGREEMENT FOR REVIEW SERVICES (“Agreement”) is effective the [Date] day of [Month], 2022, by and between [Consultant] (“CONSULTANT”) and Regional District of Central Kootenay (“Client”), a Canadian Corporation.

1. **DEFINITIONS.** The following terms are defined in this Agreement as follows:
  - a. “Affiliate” means any person or entity which directly or indirectly controls, is controlled by, or is under common control with, a Party. For purposes of the preceding sentence, “control” means the power to direct or manage a person or entity through ownership of voting securities, contract, voting trust or any other means;
  - b. “Claim” means any claim, demand, lawsuit or other cause of action of any kind, whether arising under a tort, negligence, contract, strict liability, statutory or other theory of liability or recovery at law or in equity;
  - c. “Client Group” means Client, Client’s Affiliates and anyone else who may assert Claims through or under any of them;
  - d. “Liabilities” means any one or more of the following: damages, losses, costs, expenses (including legal fees and defense costs), judgments, penalties, fines, assessments, liabilities, property loss or damage, personal injury, or any other form of loss or liability;
  - e. “Liability Cap” means the liability limitation amount set forth in Section 9 herein;
  - f. “Party” means either [CONSULTANT] or Client, as the case may be. “Parties” means both [CONSULTANT] and Client;
  - g. “Personnel” means an entity’s directors, officers, employees, shareholders, agents, consultants and representatives;
  - h. “Project” means Client’s dam, tailings storage facility, water storage dams and facilities, waste dumps, or other project as specifically set out in the Terms of Reference, as/if attached;
  - i. “Review” means the services that [CONSULTANT] will perform for Client under this Agreement and as outlined in Section 3 herein;
  - j. “Report” means any written report, letter, PowerPoint presentation or memo prepared as a result of the Review in which [CONSULTANT] participates;
  - k. “Third Party” means any person or entity other than a member of Client Group or a member of [CONSULTANT] and its Affiliates.
  
2. **SCOPE OF AGREEMENT.** ~~This Agreement supersedes any other agreement between the Parties, but only with respect to the Review and matters related to the Review.~~ This document is an Appendix to the Consulting Services Agreement between [CONSULTANT] and the RDCK. Where a conflict occurs between an article in the Appendix and an article in the Consulting Services Agreement, the article in the Appendix shall prevail.
  
3. **SCOPE OF REVIEW.** Under this Agreement, [CONSULTANT] will perform or participate in a limited review of select issues and engineering work product and related documents prepared by others, for the

purpose of assisting the Client with its understanding of the Project (the "Review"). [CONSULTANT] agrees to carry out this Review in the manner agreed to by the Client and [CONSULTANT] in the initial Consulting Service Agreement of [Date]. In the event of any inconsistency between these documents and this Agreement, the provisions in this Agreement shall be determinative. [CONSULTANT] participation in the Review and resulting consultation with the Client shall not, however, be construed as causing [CONSULTANT] to assume any responsibility for design, maintenance, management or construction of the Project or related facilities. [CONSULTANT] assumes no 'engineer of record' or similar responsibilities or designations for the Project or related facilities as a result of its participation in the Review or resulting recommendations.

4. **PAYMENT.** Client agrees to pay [CONSULTANT] for the Review on the terms set forth in the proposal or Terms of Reference. Client also agrees to reimburse [CONSULTANT] for any costs [CONSULTANT] reasonably incurs in performing the Review, including consultant fees, travel costs and accommodation expenses. Client will pay [CONSULTANT] for any time [CONSULTANT] Personnel spend for Client in court, in depositions, in preparation for court or administrative hearings, or performing client-solicitor privilege work at a 100% premium in addition to the rates set forth as attached. If [CONSULTANT] Personnel are delayed or detained on travel to or from Client's Project sites, then Client will pay [CONSULTANT] for all such delay time at the rates set forth as attached, without any additional premium.
5. **STANDARD OF CARE.** [CONSULTANT] will perform the Review with the prevailing level of care, skill and diligence ordinarily exercised by others who perform similar services under comparable circumstances at the time the services are rendered. [CONSULTANT] makes and shall be held to no other express or implied warranty related to the Review.
6. **PROJECT INFORMATION.** Client will share with [CONSULTANT] in a timely manner all relevant information concerning the Project, including information related to management systems, local site conditions, design parameters, design objectives, 'as-built' data, construction quality control, possible flood or seismic hazards and known or suspected in situ hazardous materials. Client will also provide [CONSULTANT] all relevant prior Project review reports, Project inspection documents and the Project's most recent Operation, Maintenance and Surveillance (OMS) Manual. [CONSULTANT] is entitled to rely on the accuracy and completeness of all such information and documents provided by Client or Client's other consultants. Unless otherwise set forth in Exhibit A, [CONSULTANT] will not be responsible for verifying such data or determining flood, seismic or other natural hazards that may affect the Project. If [CONSULTANT] determines that Client has provided [CONSULTANT] with an unusually large volume of documents, then [CONSULTANT] will be entitled to an equitable adjustment of its fees and time to perform the Review following consultation with the Client.

Client will immediately notify [CONSULTANT] if Client believes or determines that any information or documents supplied to [CONSULTANT] may no longer be reliable. [CONSULTANT] reserves the right to revise its recommendations if [CONSULTANT] learns that such information is incomplete, inaccurate or unreliable for any reason.

7. **CONFIDENTIALITY.** Subject to the following, [CONSULTANT] will keep all of Client's non-public information related to the Review confidential. [CONSULTANT] is authorized to disclose information related to the Review of the Project: (a) to comply with [CONSULTANT] ethical obligations, applicable law in compliance with the order of any court, arbitrator or government agency, (b) if such information becomes publicly available without [CONSULTANT] breach of this Agreement, (c) if [CONSULTANT]

obtains such information from a Third Party who is not obligated to keep such information secret or (d) if Client authorizes disclosure.

**8. INSURANCE.**

- a. [CONSULTANT] shall maintain the following minimum insurance coverage:
  - i. Workers' Compensation in the Province of British Columbia;
  - ii. Comprehensive General Liability Insurance with a bodily injury and property damage combined single limit of One Million Canadian Dollars (\$1,000,000 CDN) per occurrence and in the aggregate;
  - iii. Automobile Liability insurance covering all of [CONSULTANT] owned, non-owned and hired motor vehicles, with a limit of \$1,000,000 (CDN) per occurrence and in the aggregate.
- b. On behalf of each member of Client Group and their respective insurers, Client hereby waives all rights of recovery (including subrogation rights) against [CONSULTANT] for Liabilities to the extent Liabilities are covered by proceeds of any insurance policy maintained by any of the Client Group.

**9. LIMITATION OF LIABILITY.** Client agrees that [CONSULTANT] and [CONSULTANT] Personnel's total aggregate liability to Client Group for any Claims and Liabilities that may arise under this Agreement or related in any way to the Review shall be absolutely limited to zero Canadian dollars. On behalf of itself and each member of the Client Group, Client hereby releases [CONSULTANT], [CONSULTANT] Personnel and Affiliates from any and all Claims and Liabilities in excess of the Liability Cap that any of the Client Group may otherwise be able to assert against any of [CONSULTANT], [CONSULTANT] Personnel and Affiliates at any time under this Agreement or related in any way to the Review. This limitation applies whether all or any part of the Client Group assert claims against [CONSULTANT], [CONSULTANT] Personnel and Affiliates.

**10. WAIVER.** In no event shall [CONSULTANT], [CONSULTANT] Personnel and Affiliates be liable to any member of Client Group for any punitive, special, incidental, indirect or consequential damages in connection with this Agreement or the Review. In no event shall any member of Client Group be liable to any member of [CONSULTANT] for any punitive, special, incidental, indirect or consequential damages in connection with this Agreement or the Review. Such damages include, without limitation, lost revenues, lost profits and loss of use of the Project. On behalf of themselves and their respective group members, [CONSULTANT] and Client release each other and each other's respective personnel and affiliates from all liability for any such damages that may arise in connection with this Agreement or the Review.

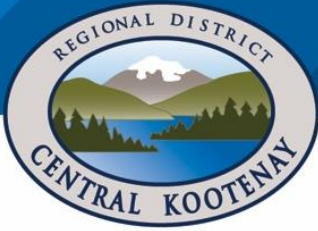
**11. INDEMNITY.** Client agrees to fully release, defend, indemnify and hold [CONSULTANT], [CONSULTANT] Personnel and Affiliates harmless from and against (i) any and all Claims which may be made or asserted against any of [CONSULTANT], [CONSULTANT] Personnel or Affiliates and (ii) any and all Liabilities which any of [CONSULTANT], [CONSULTANT] Personnel or Affiliates may sustain, suffer, pay or incur, when such Claims or Liabilities arise in whole or in part because of any of the following:

- a. the negligence, errors, omissions, breach of contract, breach of duty or other fault of any member of Client Group, Client's other contractors, or any of their respective Personnel; or
- b. defects or inconsistencies in, or incompleteness of, any data, information or other items supplied to [CONSULTANT] by any member of Client Group, Client's other contractors or any of their respective Personnel.

12. **THIRD PARTY CLAIMS.** Client agrees to limit [CONSULTANT] total aggregate liability to Third Parties for Claims and Liabilities related in any way to the Review to the amount of zero Canadian Dollars. If [CONSULTANT] total aggregate liability to any Third Parties for Claims and Liabilities arising from or related in any way to the Review reaches or exceeds the amount of zero Canadian Dollars, then, to the fullest extent permitted by applicable law, Client will thereafter indemnify and hold [CONSULTANT] harmless from and against any and all Third Party Claims and Third Party Liabilities related in any way to the Review in excess of the amount of zero Canadian Dollars.
13. **DEFENSE DUTY.** Client agrees to immediately defend [CONSULTANT] from and against any and all Third Party Claims related in any way to the Review as soon as such Claims are threatened or asserted against any member of [CONSULTANT]. If the Client fails to immediately, diligently or competently defend [CONSULTANT] or any affiliates from such 3<sup>rd</sup> party claims, then [CONSULTANT] may defend themselves against such claims and recover all defense costs so incurred.
14. **CONSIDERATIONS FOR [CONSULTANT] LIABILITY PROTECTION**  
Client acknowledges that: (i) [CONSULTANT] will conduct the Review in a limited time and based on limited information provided primarily by others, (ii) [CONSULTANT] did not design or build the Project and (iii) the Review may involve issues with a high level of financial risk. Claims and Liabilities that may arise from or related to the Review may be disproportionately large when compared to [CONSULTANT] fees for the Review. In consideration of that imbalance, Client agrees that the Limitation of Liability and Client's duty to indemnify and defend [CONSULTANT], [CONSULTANT] Personnel and Affiliates against Third Party Claims are essential terms of this Agreement. Sections 9, 10, 11, 12 and 13 will apply to the maximum extent permitted under applicable law.
15. **DURATION OF REPORT CONCLUSIONS.** The Review and the resulting Report can only provide a snapshot of the Project's general condition at one specific time. [CONSULTANT] recommendations in the Report shall only be valid until the *earlier of*: (a) the expiry date set forth in the Report, (b) the date when conditions on, around or near the Project materially change or (c) twelve (12) months from the Report date. [CONSULTANT] recommendations contained in the Report shall also only be valid for: (a) the Project operating regime in place as of the Report date and (b) the overall environment of the Project and the related river system(s) as of the Report date.
16. **FORCE MAJEURE.** [CONSULTANT] shall not be in breach of this Agreement or responsible for any Claims, Liabilities or delays that arise from a force majeure event. Examples of force majeure events include, without limitation, unusually severe weather, war, riots, blockades, epidemics, discovery of unknown or unforeseen Project site conditions, or any other event or condition beyond [CONSULTANT] reasonable control.
17. **EARLY TERMINATION.** Either Party may terminate this Agreement for any reason, effective upon five (5) days advance written notice to the other Party.
18. **ASSIGNMENT AND SURVIVAL.** This Agreement shall be binding and ensure to the benefit of the Parties and their respective successors and assigns. Neither Party may assign this Agreement without the other Party's written consent. Sections 9 (Limitation of Liability), 10 (Waiver), 11 (Indemnity), 12 (Third Party Claims), 13 (Defense Duty) and 14 of this Agreement shall survive the completion of the Review and the expiry or other termination of this Agreement.

19. **GENERAL.** ~~This Agreement contains the Parties' entire agreement regarding the Review.~~ No waiver by either Party of any term of this Agreement shall be valid or binding unless written and signed by an authorized agent of the waiving Party. Headings in this Agreement are for convenience only. This Agreement shall be governed by the laws of British Columbia, Canada. If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid, illegal or unenforceable, then only such invalid provision shall be severed from this Agreement, and the rest of the Agreement shall remain in full force and effect.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	[CONSULTANT] CONSULTING LTD.
<hr/> (Signature of Authorized Signatory)	<hr/> (Signature of Authorized Signatory)
<hr/> (Name and Title of Authorized Signatory)	<hr/> (Name and Title of Authorized Signatory)



# Board Report

**Date of Report:** July 11, 2022  
**Date & Type of Meeting:** August 18, 2022 RDCK Board Meeting  
**Author:** Todd Johnston, Environmental Services Coordinator  
**Subject:** WILDSIGHT 2021/2022 YEAR END REPORT AND 2022-2023 SCHOOL YEAR PROPOSAL  
**File:** 12-6240-20  
**Electoral Area/Municipality:** Entire RDCK

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present both the Beyond Recycling Year End Report for the 2021/2022 School Year and a proposal for a one year contract for providing the *Beyond Recycling* program in the Central Kootenays for the 2022-2023 school year, as submitted by WildSight. These are typically three year contracts, however, due to a significant funding cut, it is uncertain whether Wildsight will be able to sustain the same level of service beyond the 2022-2023 school year.

## SECTION 2: BACKGROUND/ANALYSIS

Wildsight, a regional non-profit organization, delivers the Beyond Recycling programs (BR), and has been developing and delivering environmental education programs throughout the Columbia Basin since 2000: they have offered field trips and classroom programs to over 95,000 students over the last two decades.

BR is a locally-developed environmental education program, financially supported by the RDCK, and other funders, which guides students in making sustainable lifestyle choices.

Educators provide an action-oriented, solutions-focused curriculum, with 20 weekly lessons for grade 5 to 7 classrooms to address environmental issues, inspire positive action and find creative solutions in living sustainably. BR also empowers teachers to incorporate environmental education into their own practice. Topics covered include: waste reduction, energy efficiency, water conservation, climate change, transportation alternatives, and local food production, all taught within an ecological footprint framework.

In the 2021/2022 school year, programs were delivered in six schools within the RDCK (15 schools in the Columbia Basin). The BR program manager works with RDCK staff to ensure that RDCK's environmental and sustainability program information is integrated into the Beyond Recycling curriculum. As part of the program, students visit RDCK landfills and transfer stations to reinforce their lessons in waste management. In recent years, RDCK staff have liaised with BR staff to ensure that the program remains current with RDCK programs and initiatives such as relating Firesmart and climate change messaging.



Below is a summary of program deliverables achieved over the 2021/2022 school year:

School	Location	# of Student Participants
Kinnaird Elementary	Castlegar	24
Adam Robertson Elementary	Creston	25
Adam Robertson Elementary	Creston	26
Salmo Elementary School	Salmo	20
Trafalgar Middle School	Nelson	25
Ecole Sentiers Alpins	Nelson	9
<b>TOTAL STUDENTS</b>		<b>129</b>
<b>TOTAL STUDENT HOURS SPENT IN BR PROGRAM (30 hours/student)</b>		<b>3870</b>

Despite having classroom sessions cancelled throughout the pandemic, the BR Program demonstrated resiliency, modifying programming to include home-based learning with video lessons, podcasts, hands-on activities, and online resource packages and games. While most schools have opened their doors again for in-person workshops, the BR program will continue to utilize the resources developed during the pandemic to increase the reach of their lessons.

In this last school year:

- Over 20 past and present BR teachers participated in an extensive online environmental education feedback survey to help guide the development of new BR resources;
- The BR online Earth Day program engaged 37 teachers who downloaded the resource.
- BR hosted a three-day lesson development gathering, utilizing teacher's feedback to create a series of new online resource for independent teacher's use a [www.beyondrecycling.ca/ourfuturecommunity](http://www.beyondrecycling.ca/ourfuturecommunity)
- BR educators completed 40 blog posts to share the exciting activities that happened in the classroom at [www.beyondrecycling.ca/blog](http://www.beyondrecycling.ca/blog)

For more details on the accomplishments of the BR program over the 2021/2022 school, see their Year End report (Attachment A).

As the 2019-2022 contract is coming to a close, RDCK Staff would normally be requesting a direct award to BR through a three year contract. However, BR is now facing a major obstacle in sustaining their program, with the cancellation of funding by Columbia Basin Trust (CBT), who contribute 44% of the BR annual funding. The \$60,000/year commitment from CBT expires at the end of the 2022/2023 school year, and as such BR is unable to guarantee the continuation of the same services, unless they find another source to replace this substantial funding. CBT has reportedly changed their strategic priorities, and the BR program does not meet the requirements for any of the grants in the "environment" or "education and training" categories.

In light of this recent development, BR has submitted a proposal (Attachment B) outlining the deliverables of a renewed one year contract for the next (2022/2023) school year only; over that period of time they will continue to pursue other funding sources to make up the recent shortfall. Should they succeed in securing long-term funding to carry the program over the next few years, it is expected that BR will submit an additional proposal for RDCK funding over a three year period.

The renewed contract between Wildsight and the RDCK would provide a curriculum-based, regional environmental education program for intermediate students for the 2022-2023 school year in the Central Kootenay Regional District, with a minimum of five classes.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
 Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

Wildsight is requesting \$22,640 from the RDCK to assist in funding five programs, a 5% annual increase from the \$21,500 per year cost in the 2019-2022 agreement. In addition to RDCK funding, Central Kootenay programs are funded by the Columbia Basin Trust (\$12,473), BC Gaming (\$1300), and individual donations from Wildsight Education supporters (\$3900).

BUDGET ITEM	Note	Beyond Recycling Per Year	Central Kootenay Per Year	RDCK Per Year
<b>Revenue</b>				
CBT	Overall program support	60,000	12,473	
Other funding / donations	Overall program support	30,000	3,900	
BC Gaming	Overall program support	12,500	1,300	
CSRD	Revelstoke/Golden	12,620	0	
RDCK	West/Central Kootenay	22,640	22,640	22,640
<b>Total Revenue</b>		<b>137,760</b>	<b>40,313</b>	<b>22,640</b>
<b>Expenses</b>				
<b>Administration and Overhead</b>				
Operational Support	Accounting, IT, office rental, insurance	13,776	4,031	2,264
<b>Staffing and Coordinators' Wages</b>				
Program Coordination	526 hours @ 28/hr	14,728	4,400	5,000
Program Management	338 hours @ 34/hr	11,492	3,500	
Program educators	1900 hours @ 35/hr	67,388	19,325	10,000
Program development	150 hours @ 35/hr	5,250	1,575	
<b>Capital Purchases, Equipment Rental and Project Supplies</b>				
Prop kit creation	Paper, printing, prop kit maintenance	850	300	
<b>Promotion and Advertising Costs</b>				
Promotion & Outreach	Website, posters, social media, press releases, design and editing, content creation, newsletter distribution.	13,776	4,031	2,264
<b>Travel, Training &amp; Other Costs</b>				
Mileage to schools	0.54 km/h educator travel	4,500	1,350	1,112
Field trip busing	\$300 per trip @ 20 trips	6,000	1,800	2,000
<b>Total Expenses</b>		<b>137,760</b>	<b>40,313</b>	<b>22,640</b>

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Not Applicable.

### 3.3 Environmental Considerations

The Beyond Recycling program curriculum covers a wide range of environmental and sustainability topics including waste reduction, energy efficiency and micro-generation, water conservation, climate change, alternate transportation, local food production, and ecological footprint. The program supports the BC Curriculum learning outcomes and explores environmental and sustainability issues and solutions through an ecological footprint framework. Through integral eco-challenge opportunities, significant reductions in greenhouse gases can be achieved and valuable life skills in sustainability are gained.

### 3.4 Social Considerations:

The program provides an action-oriented, solutions-focused curriculum that is age appropriate, hands-on and engaging. *'The Beyond Recycling program aims to equip students with the knowledge they need to make important decisions for our planet. Throughout this program, students will look critically at the impact, or ecological footprint, of their schools, homes and businesses.'*

### 3.5 Economic Considerations:

Wildsight is requesting \$22,640 from the RDCK to support a one year program for the 2022/2023 school year; a 5% annual increase from the \$21,500 per year cost in the 2019-2022 agreement.

### 3.6 Communication Considerations:

In addition to ongoing communications with schools within the RDCK, Wildsight delivers promotion and outreach for the Beyond Recycling program, including: the Beyond Recycling website, media releases, and marketing materials.

### 3.7 Staffing/Departmental Workplace Considerations:

Staff time will be required to prepare and administrate a RFP will not be required should a sole source procurement be directed. The Environmental Services Coordinator administrates the regional environmental education program. RDCK staff works with the Contractor to ensure a balanced curriculum that remains consistent with the RDCK's policies and environmental and sustainability objectives. RDCK staff also facilitates and assists in coordination of RDCK site visits, including landfill and recycling depot tours.

### 3.8 Board Strategic Plan/Priorities Considerations:

This request aligns with the Board priorities of:

- To Strengthen our Relationships with our Community Partners
- To Adapt to Our Changing Climate and Mitigate Greenhouse Gas Emissions

## SECTION 4: OPTIONS & PROS / CONS

**Option 1:** Enter into a sole source contract with Wildsight, for the outlay of the Regional Environmental Education Program for the period September 1, 2022 to June 30, 2023; and that the Chair and Corporate Officer be authorized to sign the necessary documents.

#### PROS:

- Retention of an established, highly regarded, comprehensive, locally produced, well received program with multiple funder sources.

- Less staff time required than RFP process and potential orientation of new contractor.
- If Wildsight are able to secure additional funding, RDCK may be able to enter into a longer contract for future school years with an established program.

**CONS:**

- Short contract length may result in having to issue RFP following year.

**Option 2: Issue and RFP for the outlay of the Regional Environmental Education Program for the period September 1, 2022 to June 30, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents.**

**PROS:**

- Could increase competitiveness of service agreement.
- May stimulate change and refresh existing programming.
- Potential for a longer contract length.

**CONS:**

- RDCK Environmental Education program would lose an established, highly regarded, comprehensive, locally produced, well received program with multiple funder sources.
- RFP process and orientation of a new contractor requires significant staff time to administer and coordinate.
- There may not be other organizations with sufficient capacity, staffing resources, lesson plans and relationships with the school districts to both develop and deliver a regional environmental education before September 2022.

**SECTION 5: RECOMMENDATIONS**

That the Board approve the RDCK enter into a sole source contract with Wildsight for the outlay of the Regional Environmental Education Program for the period September 1, 2022 to June 30, 2023, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service No. A100, Environmental Services.

Respectfully submitted,



Todd Johnston, Environmental Services Coordinator

**CONCURRENCE**

General Manager of Environmental Services – Uli Wolf  
 Chief Administrative Officer – Stuart Horn

**ATTACHMENTS:**

- Attachment A – Beyond Recycling Final Report 2021/2022 – December 14, 2021
- Attachment B – Wildsight Proposal and Workplan to Provide a Regional Environmental Program in the Central Kootenay.



**wildsight**

**BEYOND RECYCLING FINAL REPORT**  
**2021/2022**

**SUBMITTED BY**

Monica Nissen, Wildsight Education Director  
Dawn Deydey, Beyond Recycling Coordinator

**SUBMITTED TO**

Todd Johnston, Regional District of Central Kootenay

## SUMMARY

Beyond Recycling (BR) is a classroom-based environmental education program, developed and delivered in the Columbia Basin by Wildsight. Passionate local BR educators throughout the region animate 20 lessons that address environmental issues and inspire students to take positive action and find creative solutions to live more sustainably.

The 2021/22 school year was the 13th year of BR delivery on a regional scale, offered in communities throughout the Columbia Basin. Highlights include:

- Our team of 11 educators partnered with 20 classroom teachers to deliver the Beyond Recycling program.
- This year, Beyond Recycling was delivered in 12 communities, in 15 schools in 19 classrooms, to 440 students
- Our regional online Earth Day program engaged 37 teachers who downloaded our online resources at [www.wildsight.ca/earthday](http://www.wildsight.ca/earthday)
- Participating teachers shared feedback over 80 times to assess BR lessons
- Over 20 past and present BR teachers participated in an extensive online environmental education feedback survey to help guide the development of new BR resources.
- Hosted a 3-day lesson development gathering, utilizing teacher's feedback to create a series of new online resource for independent teacher's use at [www.beyondrecycling.ca/ourfuturecommunity](http://www.beyondrecycling.ca/ourfuturecommunity)
- Our BR educators completed 40 blog posts to share the exciting activities that happened in the classroom at [www.beyondrecycling.ca/blog](http://www.beyondrecycling.ca/blog)

*Wildsight would like to acknowledge the generous support of the Regional District of Central Kootenay in bringing this educational initiative to the students of our region. We value the partnership that has been developed over the years, and that continues to work effectively.*

Support from the following additional funders has made this program possible: Columbia Basin Trust, Columbia Shuswap Regional District, Regional District of Central Kootenay (RDCK), TD Friends of the Environment, National Science and Engineering Research Council, BC Gaming Commission.

## PROGRAM OVERVIEW

Created in the Kootenays, Beyond Recycling (BR) is a school-based environmental education program. It provides solutions-focused curriculum that allows students to recognize the impacts of their lifestyle choices and highlights the importance of individual action. All BR lessons are based on scientifically sound knowledge and integrate locally relevant and recent

information, particularly around issues of climate change, energy and waste reduction. Lessons are designed to complement the new BC curriculum, with connections to science, social studies, language arts, math and the core competencies.

Twenty lessons are brought into the classroom (Grades 5-7) weekly by a local BR educator. Several optional special lessons involving field trips and Earth Day activities make for a potential total of 27 available lessons.

Our interactive lessons involve learning through inquiry and investigation, using experiential activities, discussion, small-group tasks and technology. Our goal is to encourage students to think 'beyond' simply recycling — taking effective, positive environmental action and finding solutions to live more sustainably. BR's environmental education lessons focus on increasing awareness and student empowerment. Lessons address environmental issues and aim to remove barriers to motivate environmentally appropriate choices and behaviours.

Key aspects of educator-led Beyond Recycling program includes:

- Lesson plans and other online resources in the online BR Manual are housed on the password protected interactive website at [www.beyondrecycling.ca](http://www.beyondrecycling.ca)
- Prop kits contain supplies to facilitate each lesson and are cared for by each Beyond Recycling educator
- BR educator team is comprised of passionate professional educators who visit classrooms weekly throughout the school year
- Teacher taught lessons offer classroom teachers the opportunity to teach select BR lessons
- Student web pages contain online resources (videos, links, activities) that build on each of the Beyond Recycling lessons
- School blogs capture highlights of the program, and serve as a good way for students, teachers and the public to see what the schools are doing
- Field trips to transfer stations, landfills and recycling centres, as well as local farms and grocery stores are always a highlight of the program
- Extension Hours Each educator has additional hours to developing additional activities specific to that class



## 2021/2022 PROGRAM DELIVERY

*RDCK schools IN YELLOW*

Community	School	Teacher(s)	Educator	# Students
Canal Flats	Martin Morigeau	Carrie Murphy	Jessie King	18
Castlegar	Kinnaird Elementary	Jessica Foster	Mary Searchfield	24
Cranbrook	St. Mary's Independent	Carmen Galena	Patty Kolesnichenko	21
Cranbrook	Gordon Terrace	Alyssa Rundberg	Kim Urbaniak	26
Creston	Adam Roberts Elementary	Matt Blick	Melissa Flint	26
Creston	Adam Roberts Elementary	Blakeny Delcaro	Melissa Flint	25
Fernie	Isabella Dicken	Tyler Fortin	Janelle Park	25
Fernie	Isabella Dicken	Cathy Conlin	Janelle Park	27
Fernie	École Isabella Dicken	Patrice Oscienny	Janelle Park	25
Golden	Lady Grey Elementary	Jordan Hein	Kate Corrigan	24
Kimberley	McKim Middle School	Erryn Turcon	Kim Urbaniak	27
Kimberley	McKim Middle School	Stephanie Spensley & Jaimee Pichette	Kim Urbaniak	28
Nelson	Trafalgar Elementary	Wanda Machado	Mary Searchfield	25
Nelson	École des Sentiers-alpins	Magalie Fournier	Lyne Chartier	7
Revelstoke	Begbie View Elementary	Sarah Newton	Jade Harvey	25
Revelstoke	Arrow Heights Elementary	Alison Hall	Jade Harvey	21
Salmo	Salmo Elementary	Shamim Pourfarshomi	Mary Searchfield	20
Valemount	Valemount Elementary	Dustin Winzer	Karen Doughty	22
Warfield	JL Webster Elementary	Ashlea Lutz-Miller	Jessica Williams	24
			<b>TOTAL</b>	<b>440</b>

**12 communities**  
**19 classes**

**15 schools**  
**440 students**

## REGIONAL EARTH DAY

	SD6	SD8	SD10	SD19	SD20	other	TOTAL
# of participating teachers	2	5	4	1	12	13	<b>37</b>

**37 teachers**

Engaged **26 teachers** who had never used BR previously



## TEACHER FEEDBACK

Participating teachers continue to give the program rave reviews. Some highlights are expressed in the 2021/22 BR Teacher quotes below.

- “This program has made a significant impact on my students. The challenges and lessons emphasized the importance of evaluating how their own actions affect the environment around them.” - M. Blick, Adam Robertson Elementary, Creston
- “The program provided many opportunities for all learners to be active participants. The games that were incorporated into each lesson was a great way to provide movement into each lesson. Many cross curricular connections were made and the lessons fit perfectly into our classroom learning goals.” - C. Murphy, Martin Morigeau School, Canal Flats
- “I am extremely excited that we can offer a program aimed at inspiring and empowering our students.” - M. Blick, Adam Robertson Elementary, Creston
- “Myself and the students enjoyed the program and are thankful to have had the opportunity to participate in such an amazing learning experience.” - C. Murphy, Martin Morigeau School, Canal Flats
- “The program is concretely linked to the school curriculum and allows me to achieve curriculum in an organized and hands-on approach. The outcomes of each lesson clearly address the important environmental issues and challenge our students to consider the impact of their actions.” - M. Blick, Adam Robertson Elementary, Creston
- “The Grade 5/6 students were fortunate to participate in the program this year and have increased their awareness and interest in several environmental issues.” - D. Winzer, Valemount Elementary, Valemount
- “My experience in participating in their program has been extremely positive, and we look forward to its continuation. I remain hopeful that in the future, my classes will have the opportunity to take part.” - M. Blick, Adam Robertson Elementary, Creston

## TEACHER TAUGHT LESSONS

All classroom teachers who host the Beyond Recycling program in their classroom also have the opportunity to teach four specially designed Teacher Taught lessons as part of the program. In total, BR teachers **taught 116 Beyond Recycling Teacher lessons** throughout the school year.

The goal of this ‘co-led’ delivery model is to empower teachers to develop their own knowledge and comfort level with the content, with the hope that they may continue to incorporate some of the key messages into their own evolving practice. As well, this model increases the number of total programs we are able to deliver with the budget we have available.

## STUDENT FEEDBACK

- I think the biggest concern is probably climate change because if it keeps going on like this it will be hard to change it in the future. - Ella
- I think the creation of products from international corporations is the most harmful thing because it causes emissions through its whole life cycle. - Jude
- We recycle plastic bags now. I have shorter showers and turn the lights off. - Rome
- My favourite part was the first Garbology Lesson where we explored our classes' trash. - Maddie
- My favourite part of Beyond Recycling was Trash2Treasure because we could create cool stuff with recycled items and we could share it with other people! - Avery
- I loved doing the debate because we got to act like we were having a real government debate. It was fun to research different power sources and their pros and cons. - Graham
- My favourite part was when we took a look at our classroom's garbage, it was great because I kept thinking about it every time I threw something in the garbage even outside of class! When we did the activity I learned a lot and it stuck with me. - Autumn
- I am using more containers in my lunch because when we went to the waste field trip I seen [sic] how much waste there was. - Jade
- I learned that there was way more garbage spread out in the ocean than I thought. I make sure that I do not litter. - Ryker
- I used to use not turn off my lights or computer and now, I turn off my lights and computer before I go anywhere. - Ayla
- I have learned that we are not hopeless when it comes to global warming. I also now remember to turn off my lights and unplug things like my computer that are phantom power. - Graham
- I started noticing how much I throw in the garbage and how much gas I use. - Eli
- My mom used to drive me to school now I walk. - Stella
- Beyond Recycling changed my life because I learn a lot of things. - Daniel
- There isn't enough space on the earth for all of our waste, so we have to start being more sustainable and more mindful of the impacts of the things we do. - Brett
- I think we are the biggest environmental concern for the planet because we take more from nature than we give back. I also believe that we can live in balance with nature if we all cooperate to change our ways. - Graham

## EDUCATOR TEAM

The Educator Team is what makes Beyond Recycling such a powerful and effective program. In 2021/22, **11 professional environmental educators** brought BR into **19 classrooms** throughout the school year.

The creativity, passion and profound dedication are what make the team dynamic and always welcomed in schools. Teachers, administrators and students continue to rave about the high quality work being delivered. We are also very pleased to have educators in various communities, as they are able to build relationships in their communities and deliver local content and messaging.

Feedback from the BR Educator Team demonstrates their passion and commitment, as well as supports continued development of the program to incorporate best teaching practices and current information.

- “BR is important because it teaches youth that they have an important voice in their communities. It teaches them that they can question, and change the world around them. That it is possible to create kinder, more connected communities.” - Melissa F
- “Beyond Recycling is an in-depth program looking at how Grade 5 and 6 students relate to the natural world. It offers a good foundation for learning about interconnections across species and topics, all from the realistic perspective of an 11 or 12 year old’s life. The associated action projects are a very meaningful way to put theory into practice and learn first hand that not all solutions are difficult or time consuming.” - Kim U
- BR “offers teachers and students an opportunity to explore some many valuable concepts and ideas. The program also offers fantastic variety and content that connects with the core competencies of the BC curriculum. Students have the chance to really build a strong foundation of environmental knowledge, ideas, vocabulary and hopefully inspires them to make good environmental sustainable choices throughout life.” - Patty K

## ONLINE ENGAGEMENT

The Beyond Recycling website is the epicentre of all things BR. Our password-protected site provides BR educators access to their lesson resources (videos, slideshows, worksheets, lesson plans) and BR teachers access their teacher taught lesson resources. The public side of the website offers BR students access to engaging student content for each of the lessons and **40 blog posts** by our educators highlighting what happened in their program over the school year.

In the 2021/22 school year, we had: **4,179** users of the Beyond Recycling website for **6,479** sessions with **15,640** page views. Our regional BR Earth Day program resource pages were viewed **333** times. Our new online BR resources were viewed **87** times.

## REGIONAL EARTH DAY CONTEST

Our online 'Regional Earth Day Contest' is an excellent way to increase the reach of Beyond Recycling and reach teachers throughout the region who do not have access to the BR program.

Due to COVID, in 2020 we created a series of online Earth Day easy to access resources for teachers which included lessons, videos and resources. Lessons included downloadable lessons that were supported by videos and tangible action projects at [www.wildsight.ca/earthday](http://www.wildsight.ca/earthday)

Posters and letters were mailed to each school throughout the region, and principals and teachers were emailed. In 2022, the regional Earth Day program was downloaded by **37 teachers** in **5 school districts** and by **13 private schools** across the Columbia Basin region.



Two teachers were awarded cash prizes for their BR Earth Day project submissions into the Earth Day Contest. Their exemplary projects that were completed include:

- "Students had the choice of challenge: from designing a future sustainable community, shorter shower challenge, Granola bar challenge or the screen free challenge. Most students were interested in designing a future community and the granola bar challenge. When students brought in their work, we had discussions about the process and how their thinking changed. Many different recipes were used and we were able to dive into the distance that the ingredients travel, how their bars were more delicious than store bought, and we decided that reusable containers were the best for packaging. Designing future communities resulted in excellent conversations around how communities can live sustainably and why it is important. Some students made models and examples of their granola bars to show the class, and some made creative videos too. Last year my class participated and won a cash prize that we used to plant a tree on the school grounds. This year, with a different class, they would like to do the same. A win win for the Earth!"  
- A. Vibe, Nakusp Elementary, SD 10
  
- "The True Cost of Food activity has sparked a weeks-long inquiry for my class into the life cycle of food. We made a trip to our local grocery store and learned just how far most of our food has travelled to reach our plates. Students then researched a food item they consume regularly, analyzing the environmental, social, and economic effects of the food's production. They then designed comic books to showcase their findings. Finally, we celebrated our learning with a class picnic. In groups, students planned and prepared a dish using only ingredients from within British Columbia." - J. Whalen, Rosland Summit School, SD 20

## CONNECTING TO CURRICULUM

Beyond Recycling is an ideal complement to BC’s redesigned curriculum, offering numerous opportunities for students and teachers to delve deeper into the learning through inquiry as well as place-based learning. The program spans the disciplines, incorporating Big Ideas in Science, Social Studies, English Language Arts, and Applied Design, Skills, and Technologies, as well as incorporating numerous Core Competencies (in the Thinking, Communication, and most particularly the Personal and Social arenas). The new BC curriculum has been designed with

flexibility and choice in mind, and Beyond Recycling matches this commitment in numerous, exciting ways.

**Beyond Recycling**  
Curricular Connections to Grade 5



Beyond Recycling Lessons	Science			Socials	ADST	Career Ed			Physical & Health Education			English Language Arts	
	Big Ideas	Content	Curricular Competencies	Curricular Competencies	Curricular Competencies	Big Ideas	Content	Curricular Competencies	Big Ideas	Content	Curricular Competencies	Big Ideas	Curricular Competencies
Garbology	x		x	x		x			x				x
History of Waste	x	x	x	x									x
Waste Field Trip	x		x					x			x		x
From the Earth	x	x											x
Lifecycle of Stuff	x		x	x		x	x	x					x
It's Plastic World	x			x							x		x
Closing the Loop	x		x					x					x
Paper Making			x		x		x	x					x
Our Climate								x	x				x
Our Energy						x							x
Path of Power	x	x	x						x				x
Energy Debates	x	x	x	x		x	x	x					x
Eco Footprint	x	x	x			x		x	x		x		x
Sustainability		x	x	x		x	x						x
Transportation	x		x	x				x	x		x		x
Our Water			x	x		x	x						x
Fishing For		x	x	x		x	x						x
True Cost Food			x	x					x	x	x		x
Food Field Trip			x	x				x		x			x
We Are Nature		x	x										x
EcoChallenge			x	x	x	x	x	x					x
Earth Day			x	x	x	x	x	x			x		x

Please Note: Depending on the specific content taught, or projects completed in your individual classroom, there may be other curricular links met than the ones outlined above.

In particular, the EcoChallenge projects fit very well. EcoChallenges offer the students a chance to take a leadership role, work through the design process to solve a real life problem, and take ecological responsibility for their actions.

These can be done within the class, within the school, and/or at home, with many connections to the curriculum. Most EcoChallenge action projects can address the Core Competencies (Communication, Creative Thinking, Critical Thinking, Positive Personal & Cultural Identity, Personal Awareness & Responsibility), but the strongest link is Social Responsibility.

## COVID-19 IMPACT

The school year started with students and teachers all in masks. The Papermaking and Real Food Potluck lessons were cancelled this year as it is difficult to physically distance during these lessons. We are glad to report that these restrictions were lifted partway through the school year and masks were no longer a requirement. BR field trips were able to go ahead as normal.

## PROGRAM DEVELOPMENT

The Beyond Recycling program is continually being adapted and improved to ensure we include the most recent and up to date science, teaching methodologies and key messaging on relevant topics from our funding partners and local communities.

Although COVID restrictions forced us to make many changes to the program the past couple of years, it also allowed us to discover many opportunities to expand and improve Beyond Recycling facilitation including the development and adaptation of program resources to include more outdoor activities and online facilitation.

In 2021/22, we undertook substantial program development work, as described below.

- **EXTENSIVE TEACHER FEEDBACK:** Throughout the Beyond Recycling program, participating BR teachers were asked to share their feedback on all educator led lessons. Over 80 teacher submissions were received. Teacher feedback will be utilized to adapt and improve BR lessons. This intensive process is scheduled to happen once every 5 years, based on funding availability.
- **SURVEY PAST & PRESENT TEACHERS:** Over 22 past and present BR teachers participated in an extensive online environmental education feedback session to help guide the development of new environmental education BR resources. Teachers were offered a \$60 honorarium for completing this 20-30 minute survey that helped to identify their needs, resources they prefer and educational materials they wished they had.
- **LESSON DEVELOPMENT GATHERING:** A 3-day lesson development gathering was hosted in Spring 2022 with 12 educators to examine teachers feedback and define a series of new online resources for independent teacher's use.
- **LESSON RESOURCE DEVELOPMENT:** Immediately after the Lesson Development Gathering, our lesson development team got to work creating the resources. The resources are aimed to allow teachers minimum prep to address environmental topics in the classroom. A new platform was utilized to create engaging cartoon videos which can be found at [www.beyondrecycling.ca/ourfuturecommunity](http://www.beyondrecycling.ca/ourfuturecommunity)

## **FINANCIAL REPORT**

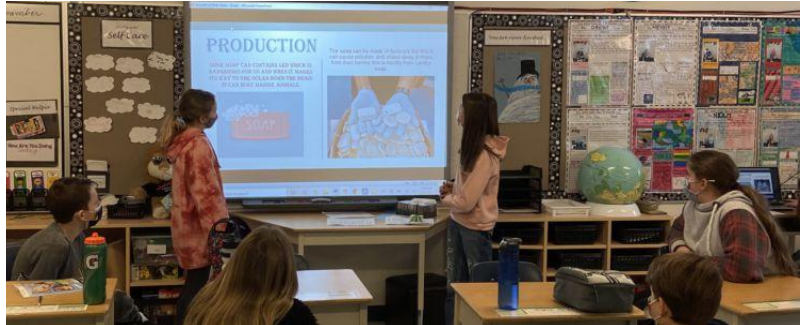
In addition to the Regional District of Central Kootenay, major funders for Beyond Recycling include Columbia Basin Trust, National Science and Engineering Research Council, Columbia-Suswap Regional District, Regional District of Fraser-Fort George, TD Friends of the Environment, and the Province of British Columbia.

The Regional District of East Kootenay has declined our request for funding, as they deliver their own, in-house education program. However, as the East Kootenay is a significant portion of Wildsight's operating area, as well as that of one of our core funders, the Columbia Basin Trust, we are able to continue offering programs in East Kootenay communities.

# BUDGET 2021/2022

Financial report will be included in the final report.

## PHOTOS





## **RDCK COLLABORATION**

Wildsight has a unique partnership with the RDCK as a key funder of the Beyond Recycling program. As such, we have been working with the RDCK to strengthen the communication of relevant programs and initiatives of the Regional District through Beyond Recycling lessons and resources.

2022/23 - we look forward to new opportunities to include specific messages and programs in collaboration with the RDCK. A previously noted opportunity included expanding the short shower EcoChallenge by offering shower timers for RDCK students.

2021/22 - multiple RDCK classes benefitted from RDCK tours as part of the BR Waste Field Trips. 17 RDCK teachers participated by downloading the online Earth Day resources. 6 BR programs were offered: 1 Castlegar, 2 Nelson, 2 Creston, and 1 Salmo.

2020/21 - COVID challenges with no field trips allowed in schools. Development of an online Earth Day Resource package with 26 RDCK teachers participating. 5 BR programs offered: 1 Castlegar, 2 Nelson, 2 Erikson

2019/20 - we participated in “See the Heat”, a pilot project to support home energy efficiency improvements through the Regional Energy Efficiency Program (REEP). Additionally, we have specifically included RDCK content in all relevant lessons and student pages.

### **RDCK CONTENT IN BR LESSONS & STUDENT PAGES**

Wherever possible, we have built opportunities to incorporate particular messages and programs of the RDCK into various lessons.

Example - Our Changing Climate Lesson

The adaptations to the Our Changing Climate lesson is a great example of the work done. A series of Community Action Cards were developed to highlight RDCK programs. These cards will be utilized by BR Educators in the RDCK as part of the lesson.



In this lesson, students explore climate change by imagining they are a character from an epic story that will overcome obstacles by learning new skills, growing emotionally and developing a deeper understanding of their situation. We explore the differences between climate and weather, how we know our climate is changing, play a game to understand the greenhouse effect, and the impact of increasing levels of greenhouse gases. The lesson ends with an activity that highlights what actions are being taken to reduce CO<sub>2</sub> production and aims to offer hope and a frame of reference for some of the emotional impacts from this lesson.

[Click here to view the RDCK Climate Action Cards](#)

The following is a list of program lessons and resources that were adapted to include connections to specific RDCK content:

- **Garbology:** Lesson: Educators talk about what we can recycle and compost in the lesson. RDCK educators have links to the new [RecycleBC program](#). During the compost section in the lesson they will share '[backyard composting](#)' as well as the plan to have [organics diversions](#) in some communities. Student page: [Recycle BC - What can I Recycle? Backyard Composting](#)
- **It's a Plastic World:** Students page: [Recycle BC - What can I Recycle?](#) Learn how you can recycle plastic in your community
- **Waste Field Trip:** Lesson: Educators and RDCK staff explore waste reduction (recycling, composting and all the R's), how different types of waste are sorted and treated at the landfill, and product stewardship. They might also visit a recycling depot depending on the community. Student page: [Recycle BC - What can I Recycle? Backyard Composting, Product Stewardship](#) Learn where you can recycle things like batteries, electronics and paint
- **Closing the Loop:** Lesson: Teachers talk about product stewardship with regard to batteries, paint, tires, propane tanks in this lesson. They also talk about recycling aluminum cans and glass bottles. Student page: [Product Stewardship](#) Learn where you can recycle things like batteries, electronics and paint, '[What can I recycle?](#)'
- **Our Changing Climate:** Lesson: Community Action Plan Cards - made special cards for RDCK educators by adapting the cards. Programs mentioned in the cards are: [Regional Energy Efficiency Program](#), [Organics Diversion](#), [Accelerate Kootenays](#), [Water Smart Program](#), [FireSmart Program](#), [100% Renewable Kootenays](#). Student page: [Regional Energy Efficiency Program](#)- Here are some ways to reduce how much energy you use in your house, [Water Smart Program](#)- Save water and energy! [FireSmart Program](#)- Ways to adapt your home to the changing climate
- **Our Energy:** Student pages: [Regional Energy Efficiency Program](#)- Save energy in your home, [See the Heat](#)- Use thermal energy cameras to see the heat in your homes
- **Eco Footprint:** Student page: [Regional Energy Efficiency Program](#)- Reduce your energy footprint in your home, [Backyard Composting](#)- Reduce your waste footprint by composting, [Recycle](#)- What can I recycle in my community?, [Water Smart Program](#)- Get smart about water in your home, [Eat Local Food](#)- Support local farmers and reduce your ecofootprint

- **Transportation:** Link in the lesson to [Accelerate Kootenays](#)
- **Our Water:** [Water smart program](#) link in student pages
- **True Cost of Food/Good Food Field Trip/Real Food Potluck:** Link to [Central Kootenay Food](#) and BC farmers' markets



**wildsight**

## PROPOSAL AND WORK PLAN

To Provide a Regional Environmental Education Program in the Central Kootenay

To

Todd Johnston, Environmental Coordinator  
Uli Wolf, General Manager of Environmental Services  
Regional District of Central Kootenay

## BEYOND RECYCLING

SUBMITTED BY

MONICA NISSEN, WILDSIGHT EDUCATION DIRECTOR  
DAWN DEYDEY, BEYOND RECYCLING COORDINATOR

MAY 4, 2022

## SUMMARY

This work plan outlines the deliverable of a renewed 1-year contract between Wildsight and the RDCK to provide a curriculum-based, regional environmental education program for intermediate students for the 2022-2023 school year ) in the Central Kootenay Regional District. The program will be offered in a minimum of five classes within the RDCK.

Wildsight has been developing and delivering environmental education programs throughout the Columbia Basin since 2000. We have offered field trips and classroom programs to over 95,000 students over the last two decades. Wildsight currently receives a financial contribution from the RDCK to deliver the *Beyond Recycling* program in this region. *Beyond Recycling* consists of 20 classroom-based lessons, which support the BC Curriculum learning outcomes and explore environmental issues and solutions through the Ecological Footprint framework. The program explores a variety of topics, including renewable and non-renewable resources, product lifecycles, waste and waste reduction, energy, transportation, climate change and sustainability. It provides an action-oriented, solutions-focused curriculum that is age-appropriate, hands-on and engaging. Wildsight contracts a team of highly-skilled and experienced educators, who visit classrooms weekly to deliver the Beyond Recycling program, and to empower teachers to incorporate environmental education into their own practice.

Wildsight has been delivering the Beyond Recycling program in the RDCK since 2009, through our funding partnership. Additionally we have leveraged other support to provide overall program administration and development, as well as to deliver the program throughout the entire Columbia Basin.

## WILDSIGHT BACKGROUND

Wildsight works to protect wildlife, water and wild places in Canada's Columbia and Rocky Mountain Regions. We see healthy human communities thriving with sustainable livelihoods and lifestyles based on a conservation ethic. The mandate of Wildsight's school-based education program is to develop ecological literacy, encouraging residents of our region to recognize the connection between ecosystem integrity and healthy human communities, and empowering them to reduce their impacts on natural resources and wild spaces. We seek to build the knowledge, skills and attitudes to foster a conservation ethic in students, and to help prepare future leaders for the challenges of sustainability. Our **Education in the Wild** field trip programs include *Winter Wonder*, and *Classroom with Outdoors*, which are one-day experiences to support connection with nature and ecological understanding. We also offer *Nature Through the Seasons* and *EcoStewards* which are multi-day explorations of nature-based and action-oriented learning and serve as mentorship opportunities for teachers in environmental learning. Wildsight also administers and delivers the Columbia Basin Trust *Know Your Watershed* program for grade 9 students throughout the Basin. These field trips help students understand the components and processes of nature – our life support system. To read more about Wildsight's education programs, please see [www.wildsight.ca](http://www.wildsight.ca).

As students become aware of the threats to nature from climate change, pollution, and habitat degradation, they embrace the idea of social responsibility and they need to be empowered to

act in positive ways. This is why Wildsight developed the **Beyond Recycling** program. The goal of this program is to *inspire and empower youth to take leadership in making positive environmental change*. Beyond Recycling was first developed in 2006, and has been delivered in over 280 classes since then across the Columbia Basin.

### Education Team

Wildsight's team of 25 educators is what makes our programs so powerful and effective. To deliver Beyond Recycling, we currently contract a group of eleven professionals with experience in and outside the classroom, from non-formal and formal education backgrounds. The creativity, passion and profound dedication are what make the team dynamic and always welcome in schools. We have had consistent positive reviews from teachers, administrators and students about the high quality work being delivered. We are pleased to have educators who are located throughout our region, as they are able to build relationships in their own communities and deliver local content and messages. With the broad range of skills and experiences our educators bring to the classroom, they deliver a fun and engaging program with significant content that continues to change and remain current for our times.

## BEYOND RECYCLING- PROGRAM OVERVIEW

Beyond Recycling (BR) is an on-going, classroom-based program that encourages sustainable living choices and actions including the reduction of waste, energy and water use, and lowering greenhouse gas (GHG) emissions through changes in lifestyle and consumer habits. Developed in the Kootenays, BR provides an action-oriented, solutions-focused curriculum that allows students to recognize the impacts of their lifestyle choices, and highlights the importance of individual action. All BR lessons are based on scientifically sound knowledge, and integrate locally relevant and recent information, particularly around issues of climate change, energy and waste reduction. Lessons developed by Wildsight are designed to complement the BC curriculum, with connections to science, social studies, language arts and math.

The program consists of 20 lessons, which are brought into the classroom weekly by a local BR educator. An additional four lessons are offered to the classroom teacher for delivery independently, with lesson plans and materials. With optional field trips, action projects and Earth Day activities, there are a total of 27 possible lessons. The Ecological Footprint is a central theme of the program to encourage students to think 'beyond' simply recycling for effective and positive environmental action and solutions for living sustainably. BR's environmental education lessons focus on increasing awareness and student empowerment. Lessons address environmental issues, and aim to remove barriers to motivate appropriate choices and behaviors for sustainable living.

For brief descriptions of each lesson, please refer to the Appendix.

Key aspects of the Beyond Recycling program delivery model include:

- **Beyond Recycling Website** houses online lesson plans, background information, 'extension' activities, relevant videos, links and other resources, for BR educators, classroom teachers and

students. BR curriculum on the site is password protected. Website is at [www.beyondrecycling.ca](http://www.beyondrecycling.ca)

- **Teachers' pages** contain lesson resources (lesson plans, worksheets, slideshows) that offer classroom teachers the opportunity to teach their own select BR lessons. Participating teachers are being encouraged to deliver four of the lessons, to build their capacity as well as to expand the reach of the BR program.
- **Student pages** contain online resources (videos, links, activities) that build on each of the 24 lessons offered by Beyond Recycling.
- **School blogs** capture highlights of the program, and serve as a good way for students, teachers and the public to see what participating classes are doing.
- **Prop kits** contain supplies to facilitate each lesson and are cared for by each Beyond Recycling Educator.
- **'Waste Field Trip'** to local transfer stations, landfills and recycling centers, are community-specific, and offer opportunities for RDCK staff to convey important messages about waste management, zero waste philosophy and product stewardship.
- **'Real Food Field Trip'** to a local grocery store or farm serves as hands-on learning about food systems and sustainable food choices.
- **Earth Day Resources** include culminating, project-based events that are available to each school. Activities for these events may include 'Trash to Treasure' art exhibit, 'City of the Future' design activity and display, science fair-style inquiry project, research and presentations on BR topics, school-wide 'Earth Day Olympics', local litter clean-up, school garden planting, community BR displays and Eco-Challenge outreach projects, 'Trashy but Flashy fashion show', or other similar activities. Additional self-directed Earth Day resources have been developed and may be used by any teacher as stand-alone activities.
- **EcoChallenge** projects offer students the opportunity to investigate and take action on specific areas of Ecological Footprint reduction, including waste, energy, transportation, water and food. These activities usually take the form of a deeper-dive, classroom-based project.

## BC CURRICULUM LINKS

Beyond Recycling lessons have been designed by a team that includes certified teachers, in order to support BC Curriculum. With a focus on the 'Big Ideas' and curricular competencies in science and social studies, BR also offers opportunities for cross-curricular learning in areas including language arts, math and health and career education and applied design, skills and technology (ADST). To support the transition to the redesigned BC curriculum we have developed documents for classroom teachers outlining connections to 'Big Ideas' in various subjects, as well as to the 'Core Competencies'. We have also developed numerous tools to assist teachers in assessment and evaluation.

## RDCK PARTNERSHIP AND COLLABORATION

Wildsight has worked in partnership to deliver Beyond Recycling in this regional district since 2009. RDCK staff have had direct input into the Beyond Recycling program lessons and learning outcomes, in particular with regard to waste reduction. With input from staff, we have incorporated key messages on

proper recycling and product stewardship. RDCK staff also lead the transfer station and landfill tours that are a key part of the program.

In recent years Wildsight has also worked with RDCK staff to strengthen communication about other relevant programs and initiatives of the RDCK through Beyond Recycling lessons and resources. Notably, in 2019, we participated in “See the Heat”, a pilot project to support home energy efficiency improvements through the Regional Energy Efficiency Program (REEP).

We have also included specific RDCK content in relevant lessons and student pages wherever possible. Below are some examples.

### **Our Changing Climate Lesson**

The ‘Our Changing Climate’ lesson was a great opportunity to include regional programs and initiatives.. A series of Community Action Cards were developed to highlight RDCK programs. These cards will be utilized by BR Educators in the RDCK as part of the lesson.

In this lesson, students explore climate change by imagining they are a character from an epic story that will overcome obstacles by learning new skills, growing emotionally and developing a deeper understanding of their situation. We explore the differences between climate and weather, how we know our climate is changing, play a game to understand the greenhouse effect, and the impact of increasing levels of greenhouse gasses. The lesson ends with an activity that highlights what actions are being taken to reduce CO2 production and aims to offer hope and a frame of reference for some of the emotional impacts from this lesson.

[Click here to view the RDCK Climate Action Cards](#)

The following is a list of program lessons and resources that were adapted to include connections to specific RDCK content:

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- **It's a Plastic World:** Students page: [Recycle BC- What can I Recycle?](#) Learn how you can recycle plastic in your community
- **Waste Field Trip:** Lesson: Educators and RDCK staff explore waste reduction (recycling, composting and all the R's), how different types of waste are sorted and treated at the landfill, and Product Stewardship. They might also visit a recycling depot depending on the community. Student page: [Recycle BC- What can I Recycle? Backyard Composting, Product Stewardship](#) Learn where you can recycle things like batteries, electronics and paint
- **Closing the Loop:** Lesson: Teachers talk about product stewardship with regard to batteries, paint, tires, propane tanks in this lesson. They also talk about recycling aluminum cans and glass



bottles. Student page: [Product Stewardship](#) Learn where you can recycle things like batteries, electronics and paint, [‘What can I recycle?’](#)

- **Our Changing Climate:** Lesson: Community Action Plan Cards - made special cards for RDCK educators by adapting the cards. Programs mentioned in the cards are: [Regional Energy Efficiency Program](#), [Organics Diversion](#), [Accelerate Kootenays](#), [Water Smart Program](#), [FireSmart Program](#), [100% Renewable Kootenays](#). Student page: [Regional Energy Efficiency Program](#)- Here are some ways to reduce how much energy you use in your house, [Water Smart Program](#)- Save water and energy! [FireSmart Program](#)- Ways to adapt your home to the changing climate
- **Our Energy:** Student pages: [Regional Energy Efficiency Program](#)- Save energy in your home, [See the Heat](#)- Use thermal energy cameras to see the heat in your homes
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- **Transportation:** Link in the lesson to [Accelerate Kootenays](#)
- **Our Water:** [Water smart program](#) link in student pages
- **True Cost of Food/Good Food Field Trip/Real Food Potluck:** Link to [Central Kootenay Food](#) and BC farmers markets
- **EcoChallenges:** See the Heat - pilot program - to continue 2020-2021. Investigate getting water shower timers from RDCK for short shower challenge in 2020-2021

## ONLINE ENGAGEMENT

The Beyond Recycling website is the epicenter of all things BR. Our password-protected site provides BR Educators access to their lesson resources (videos, slideshows, worksheets, lesson plans) and BR Teachers access their teacher taught lesson resources. The public side of the website offers BR students access to engaging student content for each of the lessons and over **40 blog** posts by our educators highlighting what happened in their program over the school year.

Additional online resources, including updated student pages, videos and mini-EcoChallenges, were created as a product of school closures during Covid-19, and continue to be accessible to the public and to any teacher, whether participating in the BR program or not. In the 2020/21 school year, we had: **2,885** users of the Beyond Recycling website for **4,307** sessions with **11,983** page views. Our new regional BR Earth Day program resource page was viewed 142 times.

## ECOCHALLENGE ACTIVITIES

As part of the BR program, educators are allocated EcoChallenge hours to facilitate and support activities based on the interests and capacity of the teacher and students. This flexible time allows for some freedom for the BR educator and class to come up with specific and locally-relevant projects, or to support a deeper dive into a given BR project.

The EcoChallenge includes a series of tested student action projects that is offered to teachers as extension activities and remains one of the key components of Beyond Recycling. Students love the opportunity to make a difference and learn more about the world they live in. Teachers

and BR Educators both recognize the importance of this part of the program and the connection to curriculum that it offers. The Educator comments below describe some of the engaging EcoChallenge projects completed:

- “What will our communities look like in 20 years? The students at Erickson Elementary had some great ideas! There were eco-friendly buildings and building codes so that 1 person couldn’t live in a mansion by themselves, houses had to be built in proportion to the people occupying them. They had bike, skateboard and horse-back riding pathways through their communities. People could bring their broken down appliances to a repair store instead of throwing them out. They had electric vehicle charging stations, bee sanctuaries, orchards, farms and greenhouses. Community members used reusable bags for shopping, and single use plastic was not allowed in local stores. The students created some truly wonderful places to live! It’s so interesting that some of this infrastructure and regulations exist now, and some we will look forward to in the future!”
- “Why just examine your class’s garbage when you can look at the entire school’s waste? This is what happened today in Ms Hodgson’s class, where the school custodians kindly saved ALL the school’s garbage from the day before. We learned it’s not a job for the faint of heart! We discovered that some work still can be done in the school to remember about what is actually garbage, and what can be diverted from the waste stream (either by choosing bulk or homemade over packaged, choosing to recycle or return scraps and uneaten food, and remembering that just because something is no longer wanted by you, that doesn’t necessarily mean it’s considered waste by everyone else).”
- “Each class purchased a potted spruce Christmas Tree to showcase in their school's front foyer. Around and on the tree they displayed ways to have a more sustainable Christmas. Each student pledged an eco-friendly action they would complete over the holiday break, along with any other students, teachers, or families. The tree was then planted on school property in the spring. I had 47 students make individual and personal pledges for sustainable actions during the holidays. I truly believe that the students and their families made some changes to their normal behaviour over this high consumption time of year.”
- “Litter-less Lunch EcoChallenge. 1.14kg of waste was measured before the challenge. During the challenge, garbage was reduced to 116g plus 1kg of compost. Many students were keen, several were very concerned and could use additional support on how to pack a litter-less lunch.” The teacher planned to continue this throughout the year.
- “We made our own reusable snack bags out of fabric and string. Each bag has a drawstring that can be pulled to close to keep items inside. It was so amazing to see the students excited to be making something they could take home and use. Each student was able to see where they could use this in their lives to help reduce the amount of plastic they use. This was the first time most of the students had sewn anything so this was a great learning opportunity for them.”

## BUDGET 2022-2023

The Beyond Recycling budget for 2022-2023 is \$137,760. Of this amount, \$40,313 will be delivered in the Central Kootenay region, delivering 5 full programs. Wildsight is requesting \$22,640 from the RDCK

to assist in funding these 5 programs. In addition to RDCK funding, Central Kootenay programs are funded by the Columbia Basin Trust (\$12,473), BC Gaming (\$1300), and individual donations from Wildsight Education supporters (\$3900).

BUDGET ITEM	Note	Beyond Recycling Per Year	Central Kootenay Per Year	RDCK Per Year
<b>Revenue</b>				
CBT	Overall program support	60,000	12,473	
Other funding / donations	Overall program support	30,000	3,900	
BC Gaming	Overall program support	12,500	1,300	
CSRD	Revelstoke/Golden	12,620	0	
RDCK	West/Central Kootenay	22,640	22,640	22,640
<b>Total Revenue</b>		<b>137,760</b>	<b>40,313</b>	<b>22,640</b>
<b>Expenses</b>				
<b>Administration and Overhead</b>				
Operational Support	Accounting, IT, office rental, insurance	13,776	4,031	2,264
<b>Staffing and Coordinators' Wages</b>				
Program Coordination	526 hours @ 28/hr	14,728	4,400	5,000
Program Management	338 hours @ 34/hr	11,492	3,500	
Program educators	1900 hours @ 35/hr	67,388	19,325	10,000
Program development	150 hours @ 35/hr	5,250	1,575	
<b>Capital Purchases, Equipment Rental and Project Supplies</b>				
Prop kit creation	Paper, printing, prop kit maintenance	850	300	
<b>Promotion and Advertising Costs</b>				
Promotion & Outreach	Website, posters, social media, press releases, materials design and editing, content creation, newsletter distribution, creative direction	13,776	4,031	2,264
<b>Travel, Training &amp; Other Costs</b>				
Mileage to schools	0.54 km/h educator travel	4,500	1,350	1,112
Field trip busing	\$300 per trip @ 20 trips	6,000	1,800	2,000
<b>Total Expenses</b>		<b>137,760</b>	<b>40,313</b>	<b>22,640</b>

## APPENDIX- PROGRAM CURRICULUM OVERVIEW

The following is a synopsis of the Beyond Recycling program lesson objectives and outcomes.

As has occurred in previous years, Wildsight will gladly provide the lesson plans to RDCK staff to provide feedback and offer suggestions for content and messaging.

For teacher and student testimonials as well as media articles, photos and school blogs, please see previous Final Reports. Also visit our website at [www.beyondrecycling.ca](http://www.beyondrecycling.ca)

### **The History of Waste**

Students consider the evolution of waste and how our consumption has increased in the last few decades through group brainstorming and class participation. Students are encouraged to think about the social and economic changes that have occurred, resulting in present day patterns of consumption and environmental impacts, using costumes and a fun and interactive dress-up game.

### **Garbology 101**

Students look closely at the waste created in their own classroom, as well as in the rest of the school, with a visiting ‘garbologist’ who travels the world studying garbage and teaching about zero waste. After the waste audit is done, students investigate waste reduction options (reduce, reduce, recycle and compost) and commit to a waste-reduction challenge.

### **It’s a Plastic World**

Linking the idea of recycling materials with the cycles of nature, students are encouraged to think critically about the capacity of the earth to provide us with the resources for new materials. Students examine how plastic is made and the impact of our plastic use through studying the North Pacific Garbage Patch.

### **Waste Field Trip**

A highlight of the program, students visit their local transfer stations, landfills and recycling centers. With questions to guide the learning, the tour is led by site operators and Regional District staff. Students learn how materials are sorted, stored, transported and treated, how resource recovery is conducted, product stewardship programs, zero waste philosophy, and the importance of proper sorting of household waste.

### **It’s All from the Earth**

Students are introduced to the reality of consumerism: most products we use on a daily basis require the input of raw materials from around the world. Students discuss the energy that is used to extract these resources, and consumer disconnect from product lifecycles. They brainstorm how the 3R’s (reduce, reuse, recycle) can save resources and energy!

### **Life Cycle of Stuff**

Where do the raw materials come from for the products we use, and what processes are involved in making them? Tracing the ‘life cycle’ of a pair of jeans, students begin to understand that there is more history to a product than what one sees on the shelf, and consider the dependence we have on raw materials from around the world.

### **Closing the Loop**

Students do their own research and create presentations on the life cycles of common everyday items such as a soccer ball, juice box, pencil or light bulb. They consider what raw materials were used to make their

product and where these came from, as well as the extraction methods of the resource, and potential impacts. They also look at production, manufacturing, transportation and consumption. Finally, they suggest ways that the consumption of goods could more effectively emulate the lifecycles in nature, looking at ways to ‘keep raw materials looping’ to attain zero waste.

### **Paper Making**

Students have an up-close experience of ‘closing the loop’ of a product. Making their own paper encourages participants to understand the inputs required to create paper, and to imagine the larger scale implications of paper production. Students experience paper recycling by taking used paper, creating pulp, and pressing the pulp into usable sheets of paper.

### **Our Energy**

Students explore the history of how energy has been generated and consumed, through a slideshow and video. Looking at electricity, students examine the pathway of energy from the source to outlet. Using data and curriculum suggestions from Fortis BC and BC Hydro, students examine how energy is used in their homes and at school, and discuss effective energy-saving measures. After this class, a home ‘energy audit’ is performed, which is followed with an energy ‘EcoChallenge’

### **Energy Debates**

Students research the ways in which energy is generated, and which sources are renewable and non-renewable. In groups, students prepare for and participate in a debate defending their source of energy and looking at pros and cons of each source.

### **Path of Power**

We take a close look at how most of our electricity is generated in BC. Students understand the bigger picture of being part of a large electricity grid, and the need to reduce energy use. Methods of energy efficiency and conservation are compared and contrasted.

### **Transportation**

Exploring the impact of human transportation on the Earth, this lesson allows students to calculate the time it takes to walk versus drive, examine how our choices impact the planet and discuss how communities could be designed to be more suitable for self-propelled transportation and public transit. A transportation ‘EcoChallenge’ is designed and issued by the students to undertake with their families.

### **Ecological Footprint**

We examine the limited amount of the Earth’s surface available to produce our food and water, create roads for transportation, provide for our housing and clothing needs, and absorb our waste. Students measure their eco footprint using an online calculator, make the connection between lifestyle and size of their individual footprints, and identify ways to reduce it.

### **Our Changing Climate**

Students participate in demonstrations to support them in understanding the science behind climate change. The hands-on components of this lesson help make this difficult concept easier to grasp.

### **Our Water**

This lesson looks at water on a global scale, examining the water cycle and the distribution of freshwater on Earth. Water quantity and quality issues are explored through a simulation game. Students leave with an understanding of why we need to protect this precious resource. The ‘EcoChallenge’ associated with this lesson has students timing their showers and trying to shorten them.

## **Sustainability**

Students examine the difference between a want and a need, working together in groups. The class considers what sustainability means and learns about the First Nations Great Law, looking through the lens of the ‘Seventh Generation.’

## **Fishing for Sustainability**

Students play a simulation game about sustainable resource use and management. They work together in groups to manage a stock of fish in a lake for multiple years and then discuss why they made the decisions they did. Discussions after the game examine the importance of economics, as well as resource use and management.

## **We are Nature**

This lesson explores the fundamental connection and inextricable link between humans and nature. Students consider their reliance on air, water, soil, sun and living things, and gain an appreciation for their place in nature.

## **Earth Day (2-4 lessons)**

Earth Day has students participating in celebrations either in their schools or communities, by developing their own ideas for raising awareness about BR topics and actions. The following are popular options:

- *Trash2Treasure*  
Students take trash and turn it into a useful item.
- *City of the Future*  
Students plan for the future by building an eco-city.
- *BR Earth day Inquiry Project and Fair*  
An inquiry-based project, students conduct their own research and then present on eco-topics.

## **True Cost of Food**

Students study food choices and their impacts. They examine various food production methods, including factory farms and monoculture practices, in order to understand the impacts of our food production including soil loss, deforestation, pesticide use, and emissions from transportation. They look at what is involved in creating an average meal and explore solutions to this issue.

## **Good Food Field Trip**

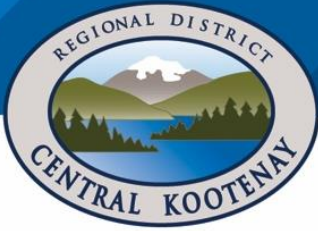
Students explore where their food comes from by visiting a local farm, community garden or taking a trip to their local grocery store. At the grocery store, they investigate what local food is sold there and how much packaging and processing goes into the food they eat. Each trip is designed for the needs of each community.

## **Real Food Potluck**

Students are asked to bring a ‘real food’ item that is as local, natural, healthy and minimally processed as possible to share in class. Students do a short presentation on their food item including its origin, level of processing and packaging, and how they were involved in preparing it. Then the feast begins!

## **Last Class**

The final workshop begins with a Jeopardy session that tests students’ recall of the information shared throughout the year. Students then fill out a feedback survey, and end the class with a slideshow presentation of photos celebrating their accomplishments.



# Board Report

**Date of Report:** July 7, 2022  
**Date & Type of Meeting:** July 16, 2022 Regular Open Board Meeting  
**Author:** Yev Malloff, GM Finance, IT & Economic Development / CFO  
**Subject:** Financial Audit Services Request for Proposal (RFP)  
**File:** 05-1680-20-2022 AUDIT PROPOSALS  
**Electoral Area/Municipality:** All

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request the Board's approval to proceed with issuing a Request for Proposal (RFP) for financial audit services for the 2022 through 2024 fiscal years with an option for extension(s) based on the mutual agreement between the RDCK and the successful proponent.

## SECTION 2: BACKGROUND/ANALYSIS

The last time the RDCK issued an RFP for financial audit services was in 2014 for the 2014 through 2016 fiscal years. The successful proponent was the local firm of Berg Lehmann based in Nelson. The audit services agreement has been extended several times since 2016, up to including the 2021 fiscal year. The national accounting firm Grant Thornton acquired Berg Lehmann in 2019 and has been performing the audit since then. Grant Thornton's Trail office is currently responsible for performing the audit.

As the last RFP was issued eight years ago and due to current auditor resource constraints, it would be prudent to issue a new RFP to solicit proposals for the next several fiscal periods. This would allow for a more current agreement that takes into account changes in the audit expectations of the RDCK. It also provides the opportunity to review and select audit services that provide the best value for the RDCK, including the cost, quality and timeliness of the audit services.

A three year agreement is the likely the minimum length of audit agreement that should be entered into as it takes several years to realize the full efficiencies and synergies of the audit process with a new auditor.

The current audit agreement includes the preparation of financial statements by the auditor. This is an optional item not usually part of an audit agreement with a Regional District. The RFP will include the preparation of financial statements as an optional item to be priced separately so that the RDCK can make the decision to either include this service in the agreement, or to have RDCK staff prepare the statements (which would require time, training and additional software).

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:  Yes  No      Financial Plan Amendment:  Yes  No  
Debt Bylaw Required:  Yes  No      Public/Gov't Approvals Required:  Yes  No

The current (2022) financial plan includes a provision for \$65,000 for audit services, including the preparation of financial statements. With recent inflationary trends, it is probable that this cost will increase in future years.

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Section 69 of the *Community Charter* requires that the RDCK appoint an auditor and section 171 requires that the auditor reports to the board on the financial statements

### 3.3 Environmental Considerations

None

### 3.4 Social Considerations:

None

### 3.5 Economic Considerations:

None

### 3.6 Communication Considerations:

### 3.7 Staffing/Departmental Workplan Considerations:

The audit process requires RDCK staff time and resources. If a change is made that the preparation of the financial statements are to be performed by RDCK staff, it will require additional staff time, resources and software.

### 3.8 Board Strategic Plan/Priorities Considerations:

Excellence in governance and managing assets and operations in a fiscally responsible manner requires that the RDCK meets the requirements of the *Community Charter* and that financial audit services provide the best value to the RDCK, including the cost, quality and timeliness of the audit services.

## SECTION 4: OPTIONS & PROS / CONS

**Option 1. That the Board direct staff to issue an RFP for financial audit services for the 2022 through 2024 fiscal years, with an option for annual renewals**

#### Pros

- Allows for an updated audit agreement
- Provides the opportunity to review and select audit services that provide the best value for the RDCK.

#### Cons

- The potential appointment of a new auditor would require additional staff resources in the first year or two of the audit services term to familiarize the auditor with the RDCK and vice versa.



**Option 2. Extend the current audit services agreement for another year**

**Pros**

- Does not require additional staff resources to familiarize the auditor with the RDCK and vice versa.

**Cons**

- Maintains an eight year old audit agreement
- Forgoes the opportunity to ensure that financial audit services are providing the best value for the RDCK.

**SECTION 5: RECOMMENDATIONS**

That the Board direct staff to proceed to issue a Request for Proposal for financial audit services for the 2022 through 2024 fiscal years, with an option for annual renewals, and an option for the preparation of the financial statements

Respectfully submitted,  
Yev Malloff, GM Finance, IT & Economic Development / CFO

**CONCURRENCE**

Chief Administrative Officer – Stuart Horn **Approved**



# Quarterly Report

Q2 2022

Corporate Administration

[rdck.ca](http://rdck.ca)

<b>DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)</b>							
<b>Project/Initiative Name</b>	<b>Date Assigned</b>	<b>Responsible Manager</b>	<b>Board Strategic Priority</b>	<b>Applicable Areas Of RDCK</b>	<b>Project Completion Status</b>	<b>Anticipated Completion Date</b>	<b>Board Notes</b>
<b>Kootenay Boundary Farm Advisory</b>	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK, Multi Regional	80%- 99% complete	2023-06-01	The KBFA steering committee met to discuss how the service will be offered now that the Province through Ministry of Agriculture are indicating they will also re-establish extension services to farmers in the province. The steering committee felt the success of the KBFA is based on the relationships established with farmers that is specific to the 3 RDs. CBT and partners will discuss options and next steps over the next year. One more year of funding maybe pursued to continue the service. Staff will bring a board report forward in September/October with recommendations pre budget discussion.
<b>Expansion of Kootenay Conservation Program</b>	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C, Area F, Area G, Area H	40% to 60% complete	2022-12-20	Open houses are being scheduled by the Kootenay Conservation Program Manager for October in area H. A referendum to establish the service will be decided in October. Areas F and C will be pursuing an AAP process to consider establishing the service in early 2023
<b>Review Geospatial Service Delivery</b>	2020-09-17	GM Development and Community Sustainability	Coordinated Service Delivery	Entire RDCK	100% complete	2022-02-01	The GIS Fees and Charges Bylaw is now in place and results will be demonstrated in the 2023 budget.
<b>Dog Control - Area A, B, C with options of adding Town of Creston</b>	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A, Area B, Area C, Town of Creston	1% to 20% complete	2022-12-09	A Board report is pending to inform that the RCMP has advised if a dog control service were to be put in place then they may enforce it if there are not other pressing issues under criminal code or domestic violence which would be the priority. RAC once informed may direct staff to pursue a Service Case Analysis for a new dog control service in Creston valley or explore other options.
<b>Engage Yaqan Nukiy Staff to discuss</b>	2020-10-19	GM Development and	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-12-01	The relationship with Yaqan Nukiy continues to evolve. Community Services Parks staff are engaging yaqan nukiy and Ktunaxa Nation on completing Traditional Use Study for public access points to Kootenay Lake and Crawford Bay Park. Community

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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Opportunities for Partnership		Community Sustainability					Sustainability staff are engaging at the Creston Valley Flood Management Partnership to complete a risk assessment for follow up action on dikes currently managed by Improvement Districts including the Yaqan Nukiy. The Board Chair has sent a letter to Yaqan Nukiy requesting their participation in pursuing a water sustainability plan for the Creston Valley.
First Nations Engagement Policy	2017-01-01	GM Development and Community Sustainability	Not aligned with a Strategic Priority	Entire RDCK	1% - 20% complete	2018-10-19	Development Services to develop a guidance document for staff to use in referring land use matter to First Nations
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver	20% to 40% complete	2022-02-28	Current service agreements are not consistent for all six municipalities , and require additional specifications and technical detail . The agreements also must align better with the Building Act . Update of the agreement template is on hold pending the addition of more building inspection staff. Summer2022 meetings planned with RDCK GM D&CS, MB and Village CAO's
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area I, Area J, Area K	40% to 60% complete	2022-08-31	Seek to find funding to digitize all microfiche building records, accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project.
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton,	60%- 80% complete	2022-04-30	Assistant Building Manager has been hired and a training program is under development. Assistant Building Manager position remains vacant as the department continues to staff front line BO roles, including Creston Senior Building Official - Training and Development hired in Q1 2022 and training plans being developed for staff

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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				Village of New Denver, All Electoral Areas			
<b>Building Services Policy Review</b>	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2022-08-31	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased.
<b>FireSmart 2021 - Neighbourhood Recognition</b>	2020-11-19	Mgr. Community Sustainability	Wildfire Management	Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, Village of Nakusp, All Electoral Areas	80%- 99% complete	2022-07-09	Current Status: 2021 Summary: 20 total Recognized, of which 7 are newly Recognized, 7 Established status, 12 Pending status. A neighbourhood has to become established (pending), then apply for recognition. This results in 3 phases of the process: Pending; Established; and Recognized. Next Milestone: Final Reporting to UBCM CRI 2021.
<b>Regional wildfire mitigation multi-agency planning table</b>	2022-03-15	Mgr. Community Sustainability	Wildfire Management	Multi Regional	40% to 60% complete	2022-01-31	A region-wide coordinated effort to landscape level wildfire mitigation. Determining how agencies work together towards the most beneficial mitigation treatments in the RD. Current Status: Inaugural roundtable completed on June 20th. Second meeting planned for beginning of August. Successful attendance and participation from MoF (WRR), BCWS, CBT, CRI, FESBC, FNESS agencies. Next Steps: Building contract for long-term facilitator to manage the tables, and continued momentum as wildfire season is underway. Possible Barriers: Unknown
<b>Wildfire Mitigation of Corporate Owned Lands</b>	2022-06-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	1% to 20% complete	2025-01-31	Current Status: Examining and prioritizing RDCK owned/leased corporate parks and water system lands, along with cross-analysis of existing unused CWPP prescriptions, for inclusion in the 2023 funding program applications (CRI, CBT, FES). Next Milestones: Explore partnerships with First Nations on adjacent parcels to expand locally ecologically and culturally aligned treatments, and support cultural burning practices. Explore viability of different fuel modification and management techniques on these sites, including hugelkultur and goat grazing. Possible Barriers: Funding applicability

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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<b>FireSmart 2022</b>	2022-03-01	Mgr. Community Sustainability	Wildfire Management	Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, Village of Nakusp, All Electoral Areas	20% to 40% complete	2022-01-31	Current Status: FireSmart 2022 in full swing: in the first 9 weeks of the program 102 assessments have been completed, \$10,000 in rebates have been distributed to residents, community events, educational kits and promotional advertising has increased to expand awareness of the program and necessity to become FireSmart. Next Milestones: Reach 300 assessments by the end of the season.
<b>Community FireSmart Resiliency Committees</b>	2022-03-15	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	40% to 60% complete	2022-01-31	The purpose of the CFRC is to strengthen collaboration between key partners including local communities and provincial agency staff (EMBC, FLNRORD) with stakeholders to coordinate, plan and share information on how to successfully implement the seven FireSmart disciplines. Current Status: Building sub-regional committee relationships, attending and organizing roundtable meetings in Nelson, Nakusp, Castlegar, Kaslo. Next Steps: Continued relationship building, determining priority areas for committees.
<b>Operational Fuel Treatments</b>	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	60%- 80% complete	2023-05-31	Current status: Selous: Mechanical harvest completed. Hand treatments 1/2 completed, remaining completed fall '22. Mechanical burn prep treatment starting summer '22, completed fall '22. Prescribed burns planned fall '22 - spring '23. QB : Hand treatments 1/2 completed, remaining completed fall '22. Woodbury: Mechanical harvest completed. Additional fine fuels cleanup and pile burning fall '22. WRR managed. Next Milestones: Prescribe burn plans in Selous. Possible Barriers: Adequate burning conditions for completion by spring '23.
<b>Watershed Governance Initiative</b>	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	20% to 40% complete	2022-10-07	Current Status: Phase 3 underway with focus on continued relationship building, mapping, and water monitoring. WGI GIS assistant hired until January 2023, meeting with new Land, Water, Resource Stewardship staff regarding Water Sustainability Plan and Water objectives, Board directed Service Case Analysis for Drinking Water and Watershed Protection service. Next Steps: Continue to develop case for Water Sustainability Plan, update story mapping, prepare a SCA and do a project evaluation for Wynndel, Canfor and Blue Mountain cumulative impacts study Possible Barriers: none at this time

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<b>RDCK Climate Action Plan</b>	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2022-12-17	Current Status: Develop Climate Action Plan - sought funding for Climate Action Implementation Plan, hired Climate Action Assistant to support Plan development. Next Steps: Invite Board to review draft Action Plan in August, draft to Board in October Possible Barriers: None at this time. 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023-26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program (CARIP) reserve in General Administration
<b>Regional Food Security Strategy</b>	2020-06-15	Mgr. Community Sustainability	Food security and Agriculture	Entire RDCK	80%- 99% complete	2022-10-19	Current Status – CKFPC creating full inventory of food assets in the Central Kootenay Next Milestone/Steps – Review food asset inventory. Barriers - None at this time
<b>Regional Invasive Species Strategy proposal for implementation</b>	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2022-09-10	Current Status; Inventory of RDCK properties underway step Next Milestone/Steps; In September, CKISS will work with RDCK staff to prepare an implementation plan. Possible Barriers – None at this time
<b>Phase 2 - Geothermal GIS Study</b>	2022-02-17	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Area A, Entire RDCK	20% to 40% complete	2022-11-12	Current Status: Contracts issued, funding was held back in anticipation of an updated budget, now received and will be issued. Next Steps: Review final report in September 2022. Possible Barriers: None at this time
<b>Slocan Lake and River Collaborative</b>	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H, Village of Slocan, Village of Silverton, Village of New Denver	1% to 20% complete	2021-10-12	Current Status: Staff hosted the initial discussion of the Slocan Lake and River Partnership (SLRP) on June 29. There was agreement to form a steering committee, membership to be determined. Next Steps: Convene Steering Committee in fall 2022 post election. Possible Barriers: None at this time

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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<b>RDCK State of Climate Action (SoCA)</b>	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2030-05-04	Current Status: SoCA 2021 and updated Board recommendations regarding more ambitious climate action were brought to the Board in February 2022. Staff are working towards a digital dashboard for 2022. Next Steps: Alex Leffelaar has been hired as Climate Action assistant and will begin updating the SOCA in August
<b>Crown Land Wildfire Fuel Mitigation - Impacts of the Province taking over</b>	2020-02-20	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	100% complete	2021-07-01	Current Status: Board received update report June 16 meeting. WMS has organized reoccurring Regional Roundtable meetings to discuss fuel treatment plans with District staff from this point on. Next Milestone: none. Possible Barriers: none.
<b>SES - Demand Management - Corporate</b>	2020-08-20	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2022-08-31	Current: 3 more Fire Halls had Fortis free energy assessments. 2 more Fire Halls had energy assessments by SES & RDCK PM. Lakeside RTUs mechanical & roof design completed and RFQ provided to contractors. Better Buildings Policy approved. Fire Hall best practice document priced and submitted to Fortis with RDKB, RDCO & RDOS. Fire Halls now available to use CWF - Shari leading multiple. Next: Portfolio Manager (Fortis Info Permitting). Fire Hall Template design development. Barriers: Time & staff capacity, No RDCK Asset Manager, Lack of Sustainability Culture.
<b>SES - Demand Management - Community - REEP Existing Homes</b>	2020-08-20	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Entire RDCK	40% to 60% complete	2022-08-31	Current: Support ongoing for REEP 1.0 residents with many rebate programs available >700 residents to date. Working with CEA and REEP partners Nelson Hydro to align with Kootenay Clean Energy Transition. Working with provincial, utility and federal bodies to inform and guide best approaches for new rebate programs. Educating builders on Preferred Registered Contractor requirements and the need to register to be eligible – rebates. Working to support retrofit building code plan.
<b>SES - Demand Management - Community - REEP New Construction</b>	2020-08-20	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2022-08-31	Current: Developed Built Better proposal with RDKB for 2022 - refined and developed with Fortis. REEP 2.0 will support New Builds and embodied carbon. Case Studies project occurring. Winter Trades Training Complete. Submit REEP 2.0 application to FCM. Next: Complete Step Code case studies. Finalize Built Better



DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							funding and submit to Board for approval. Step Code Step 3 will become mandatory in BC in Dec 2022
<b>SES - Green Transportation</b>	2020-08-20	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2022-08-31	Current: Supported BC Hydro with Fauquier Ferry Terminal EV charger. Supported FortisBC with Kootenay Bay EV charger. Worked on East Kootenay Transportation Society EV bus project. Creating proposal for regional green transport. Working with Parks team to support Parks & trails strategy. Support WCCC project. Next: Guidelines & practices for RDCK internal fleet. Apply for CleanBC EV funding for RDCK Fleet evaluation. Barriers: Capacity of RDCK Research Analyst. Limited authority regarding public transit. Limited data and tracking of vehicles. Technology options
<b>2022 Emergency Operations Centre Preparedness</b>	2021-10-04	Mgr. Community Sustainability	Part of RDCK Core Services	Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	1% to 20% complete	2022-05-01	Annual preparedness activities for the EOC include: EOC training and exercises, EOC rostering, EOC facility preparedness, Emergency Notifications training, Current Status: All prep completed. Next Milestone: Fire Season. Possible Barriers: Late flood season
<b>NDMP 3 - Mitigation Options Assessment</b>	2021-02-18	Mgr. Community Sustainability	Not aligned with a Strategic Priority	All Electoral Areas	40% to 60% complete	2022-04-30	Due to events in Fall '21 this project funding has been extended to spring 2023. 3 sites have been selected: Salmo, Duhamel, and Eagle Creek. Current - P3. Next - P4. High level workplan is below; P1 - Review of 16 high risk areas from S2 NDMP. P2 - Shortlist sites based on viable options. P3 - Mitigation concept development. P4 - Prelim design and costing - project complete

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>ERIE Creek Flood Prevention - Service Investigation</b>	2021-03-18	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Area G	Not Started	2021-12-31	Current - NDMP3 is progressing with mitigation options for the Salmo/Erie systems. The project funding has been extended by 1 year, however a board report is expected this summer. Next - Board report to discuss.
<b>Neighbourhood Emergency Preparedness Program</b>	2021-02-01	Mgr. Community Sustainability	Part of RDCK Core Services	Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	40% to 60% complete	2022-05-01	NEPP further extends work done to promote household preparedness. Builds resilience in communities. Mitigates Response cost & effort. Guided by wise practice as part of Emergency Management cycle. Current Status: In-person facilitation sessions have commenced and neighbourhood teams are developing customized emergency response plans. 42 community groups contacted, 22 responded, 8 have formed a team and started planning. Possible Barriers: Expectations for support or capital that exceed current resources
<b>Emergency Management Plan Revision</b>	2018-01-10	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2023-06-30	Current Status: New EPA legislation now expected to be released Spring '23 Possible Barriers: Significant changes to the requirements of an emergency plan are expected through the new legislation. Next Milestone(s): Complete review to include proposed changes to the EPA. Approval from stakeholders and EPEC; Presentation to Board; Approval of Board
<b>2022 Community Preparedness</b>	2021-10-04	Mgr. Community Sustainability	Part of RDCK Core Services	Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	20% to 40% complete	2022-09-30	Annual community preparedness activities include: Communications calendar for weekly publications, Emergency Support Services updates, Site-specific emergency plans, Regional sandbag coordination. Current Status: ESS GL & RC Trg complete; new ERA 2.0 training. Comms calendar deployed; NEPP mtgs progressing. Next Milestones: Response season (Currently Spring floods season, upcoming wildfire season). Possible Barriers: Delay to ESS modernization from EMBC

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<b>Area E Community Planning</b>	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	363/22 That the Board—as a follow up to the “Open Houses on Land Use Planning” Project in 2022—direct staff to continue the next phase of community consultation for Area E, where survey results indicate that there is strong interest in pursuing planning or more information about planning, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach, Harrop; and Proctor.
<b>Area D Community Planning</b>	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2023-07-21	Feb 2022 Resolution 149/22; That the Board direct staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the following unincorporated communities: the Kaslo Corridor, Woodbury, Schroeder Creek Mirror Lake (including Amundsen Road) and the Allen subdivision not excluding the remaining communities for future discussion.
<b>Campground Bylaw Review</b>	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	Not Started	2023-08-25	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in un zoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers.
<b>Playmor Junction Zoning Bylaw</b>	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-07-28	20-Feb-20 121/20 That the Board direct staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Awaiting direction from Area Director prior to commencing this project.
<b>Area I OCP Review</b>	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	60%- 80% complete	2023-02-21	Staff have met with Area I Director and APC to determine updates needed to draft OCP and amended work plan. Updates to draft plan being made in advance of renewed community engagement in summer 2022.

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<b>Agricultural Policy Review - Phase 2</b>	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	40% to 60% complete	2022-07-21	Updated work plan approved by Board at Sept meeting to include new ALC changes to secondary residences. Engagement completed including interviews, focus groups and survey. Options presented to Area A, B & C Directors & CVAAC. Bylaws for A, B & C on July 2022 Board agenda for adoption; consideration of bylaws for other areas headed to August 2022 meeting.
<b>Housing Action Plan</b>	2021-05-20	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-05-31	That the Board direct staff to undertake the following Recommended Next Steps as described in the Housing Action Plan Options Report to Board date May 6, 2021: i. Zone and incentivize infill; ii. Support not for profit housing providers; iii. Facilitate non-market development on underutilized and vacant land; iv. Create a housing action plan; and, v. Investigate housing authorities. UBCM grant application successful and contract awarded. Kickoff meeting with staff held July 7, 2022
<b>Subdivision Servicing Bylaw Review</b>	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-03-21	369/20 That the Board DIRECT staff to undertake the RDCK Subdivision Bylaw Review as described in the Committee Report – RDCK Subdivision Bylaw Review dated April 28, 2020. Next steps: summarize progress to date to accompany work plan, and initiate internal engagement. Review of staff resources currently required to confirm Subdivision Bylaw requirements with applicants.
<b>Kootenay Lake Watercourse DPA Project</b>	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A, Area D, Area E, Area F	60%- 80% complete	2022-11-17	April 16, 2020 - the Board directed staff to undertake the Kootenay Lake Development Permit Review (Resolution #314/20), and approved the Review's Project Charter. December, 2021 - Kootenay Lake analysis complete. February, 2022 - DPA area of application being researched further; exploring feasibility of aligning with 2021 FIMP work. March, 2022 - Draft DPA created. Proceed with Phase 3/3 of public engagement (focus groups and public consultation). Engagement summary report and draft DPA anticipated for June RAC meeting
<b>Grohman Creek Dock Service Feasibility Study</b>	2021-06-15	Mgr. Planning	Not aligned with a Strategic Priority	Area F	80%- 99% complete	2022-04-30	Contract agreement signed with Urban Systems Limited (USL) to complete the work. No proposals received from RFP process. Staff worked with USL to amend the scope of work to reflect a manageable work plan for the budget. February 2022 - meet

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							with GCDS and USL to discuss high-level costing, site options, and partnership opportunities. March 2022 - partnership opportunity discussions
<b>Area H North OCP Review</b>	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	16-Apr-20 279/20 That the Board direct staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. March, 2022 - Staff to work with Area Director to plan land use planning open houses as first step in review.
<b>Area E OCP Expansion</b>	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	375/20 That the Board direct planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. Preliminary meeting with Area Director and confirming actual land uses with GIS. Next steps: explore interest in this initiative through the "Area E Open House on Land Use" initiative planned for 2021.December 2021: Staff will evaluate options based on feedback from the "Community Conversations" Survey (Area E Open Houses initiative).
<b>Area J OCP Review</b>	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2022-12-31	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.

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<b>Town of Creston objection to Environmental Service Fee Distribution - ACK</b>	2022-01-20	GM Environmental Services	Part of RDCK Core Services	Area B, Area C, Town of Creston	80%- 99% complete	2022-09-30	Board Resolution 36/22 directed staff to address concerns by the Town of Creston regarding to the Arrow Creek Water Supply Service. The issue around allocation of ES fees has been addressed. Governance change requests are being discussed and have most recently been referred back to Commission for further discussion and refinement by the BoD.

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<b>Organics program development</b>	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	40% to 60% complete	2023-06-30	Creston compost facility began operations June 21st. Ootischenia organics transfer infrastructure construction to be completed in early Q3. Central compost facility construction underway in Q2 with expected completion in late Q3. Grohman organics transfer infrastructure final design received at end of Q2, undergoing staff review with intention to construct. Public communications and ICI engagement underway.
<b>Nelson Landfill Closure</b>	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2023-12-31	SLR is completing additional sampling which has added several months of sampling. The City has requested additional information from CP to support the completion of the DSI. Once the DSI is completed, we can approach the province to discuss remediation works.
<b>Resource Recovery Bylaw Revisions &amp; Updates</b>	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	40% to 60% complete	2022-12-31	Bylaw for organics definitions and East pricing adopted in Q2. Further amendment to be proposed in early fall for Central/West pricing. On-going review of bylaw and associated pricing structures to support services and budget preparations (significant staff time required in Q4 & Q1 annually).
<b>Creston Landfill Phase 1E closure works</b>	2022-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2022-11-30	New item to reflect construction project. Elected to proceed without full cap/gas collection on crest to contain budget to approved FP. Works to begin in early July and run through summer. Sperling Hansen and RDCK project inspector to oversee project.
<b>Creston Landfill Phase 1E Closure Planning</b>	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	100% complete	2022-12-31	Planning completed. Tender awarded, new item to be opened to reflect construction.
<b>Creston Hydrogeological Assessment</b>	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-05-31	Staff met with Ministry staff to discuss scope and exemptions in Q1. RR staffing limitations will defer RFP issuance to Q3.or Q4.

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<b>Creston Landfill Phase 1C/D, Berm</b>	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-10-31	ON HOLD. Due to delay in LKB land transfer. Budgeted to complete design in 2022 and construction in 2023.
<b>Rural curbside service investigation and consultation</b>	2021-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2022-12-31	Phase 2 planning & assessment to be initiated in Q3 with consultation to occur in Q4/Q1 2023.
<b>EPR program consultation</b>	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK, Multi Regional	20% to 40% complete	2022-12-31	In Q2 staff participated in Provincial consultation regarding single use plastics and RBC updates on ICI PPP baseline assessment results. On-going efforts to continue to improve extended producer responsibility (EPR) programs in the RDCK and other rural areas in BC. Staff will engage in plan consultations and communicate with BCPSC, stewards, and/or the province regarding service levels and program issues in the RDCK.
<b>Ootischenia Landfill Design and Operation plan update</b>	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2022-12-31	No development in Q2. Next step is to pursue lands application. Expected to proceed under new RFSO for Eng Services in late 2022.
<b>RR Facility washroom installation project</b>	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	40% to 60% complete	2023-12-31	No change in Q2.
<b>Central TS Washroom/Change room/Lunchroom</b>	2021-03-18	Mgr. Resource Recovery	Waste Management	Central RR Subregion	1% to 20% complete	2022-09-30	Contract awarded, construction to proceed in Q3.

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			and Alternatives				
<b>Landfilling diversion initiatives - mattresses and C&amp;D</b>	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	Not Started	2023-04-30	No updates in Q2. New Recycling Regulation action plan calls for inclusion of mattresses in an EPR program. Staff recommend aligning mattresses acceptance planning with new stewardship groups requirements set for 2023 roll out. C&D diversion to be discussed with Landfill operations once work load/priorities allow.
<b>Balfour Wood Chip Pile Relocation</b>	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2022-12-31	Internal fleet has initiated transport of chips with a focus on materials posing highest fire risk. Will continue in Q3 & Q4 when accessible due to HB construction.
<b>Creston Septage Facility</b>	2018-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2022-12-31	MOU extension to be requested from the Town. Awaiting RRP approval for Long Term borrowing for works to proceed.
<b>Creston Eco-Depot</b>	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2022-12-31	RFEOI issued in Q2 and returned no submissions. June Board directed staff to negotiate with Tip It and return with proposal.
<b>Legacy Landfill Closure Plan Assessments</b>	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-12-31	No change in Q2. Landfill assessments to be initiated in 2022 on priority sites, RRP identifies 10 sites in total.
<b>Asbestos Waste management area at Creston Landfill</b>	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-06-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
<b>Septage Management Options for Central</b>	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2022-12-31	Castlegar staff estimate it may be many years before they can consider accepting septage as they are completing assessments of their own WWT facilities and future plans. RD staff to consider alternative options and may engage with consultants for a follow up assessment.



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and West subregions							
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2023-04-30	Staff will be engaging with the Ministry on preparing a land application in Q3.
Kaslo area used oil collection	2018-12-05	Mgr. Resource Recovery	Waste Management and Alternatives	Area D, Village of Kaslo, Central RR Subregion	1% to 20% complete	2022-09-30	No updates in Q2.
Regional RR Facility surveillance upgrades	2018-03-15	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2022-09-30	No change in Q2. Remaining camera to be installed at both Crawford Bay and Central during upcoming site upgrades (septic or bin walls) to reduce earthworks cost. Rosebery surveillance proposed to proceed along with other TS upgrades. Comprehensive program for surveillance monitoring and maintenance required in 2022.
HB Tailings Facility Remediation and Closure	2016-08-18	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	80%- 99% complete	2022-12-31	Mines environmental inspector visit occurred on June 16th, awaiting report to see if any requests or orders are resulting. Environmental monitoring in 2022 has demonstrated compliance. Staff and contractors continue to implement a variety of sediment control measures. Presence of tadpoles in remaining pond will require new salvage permit to relocate. Remaining construction to proceed in Q3. Teck returning to site for Ross Property project completion in late June/early July.
RR Field Staff Scheduling App Assessment	2020-11-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2022-09-30	Due to staffing limitations later phases of assessment have been on hold through much of Q2, expect further advancement in Q3.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2022-09-30	Nelson and RDCK staff continue to meet semi monthly to share information on diversion program advancement. GRO transfer infrastructure final design received at end of Q2, undergoing staff review. Direction to staff to prepare letter for City to request intentions to participate in RDCK's organics program to allow for planning &

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							program implementation to proceed efficiently. Letter drafted and undergoing senior review.
<b>Asbestos Screening</b>	2019-02-21	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2022-12-31	No actions in Q2. On-going staff training and resident education. Additional program communications and tools have been on hold. Staff participating in provincial C&D working group.
<b>Scale Software upgrade</b>	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2022-12-31	Strong Data software selected at June Board. Elected to include all sites (including BUR/EDG/Ymir), license plate readers at all scaled sites and mobile units. Will return to JRRC regarding costs for sub-regional infrastructure (cameras/phones). Next steps are implementation planning (July/Aug), installation and testing (Aug/Sept) with intention to launch in early October. Collaboration with IT, Finance and RR required to transition new scale software.
<b>Drone survey equipment &amp; landfill software</b>	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2022-11-30	Drone and software has been purchased and drone received. GIS staff acquired basic drone operator license and passed advanced exam with next step being a flight review to obtain advanced license. RR staffing transition will delay overall roll-out, however still expect use in Q3/Q4.
<b>Abandonment of Pipe in Place &amp; Discharge of Easements Policy</b>	2019-12-23	Mgr. Utilities	Part of RDCK Core Services	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K	80%- 99% complete	2022-09-30	No progress this period. Policy to be submitted to the 09 September 2022 Water Services Committee meeting.
<b>Long-term Water Quality Risk Management Plan</b>	2018-10-01	Mgr. Utilities	Part of RDCK Core Services	Area A	80%- 99% complete	2022-09-30	Policy now to apply to all RDCK water system under long-term Water Quality Advisory or Boil Water Notice, not just Sanca. Policy has been updated but requires a legal opinion and review. Policy to be presented to the Water Services Committee 07 September 2022 meeting.

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<b>Transfer of Arrow (Erickson) Open Reservoir to Town of Creston</b>	2019-07-25	Mgr. Utilities	Coordinated Service Delivery	Area A, Area C, Town of Creston	80%- 99% complete	2022-09-30	Statutory right of way required for Erickson water line at edge of property and asset transfer agreement to be drafted.
<b>Conversion of Water Commissions to Community Advisory Committees</b>	2022-03-28	Mgr. Utilities	Part of RDCK Core Services	Area A, Area B, Area D, Area H	20% to 40% complete	2022-10-31	Staff requested to review Water Community Advisory Committee policy first. Policy presented at Water Service Committee 04 May 2022 meeting for feedback. Policy might be changed to a Terms of Reference to be presented to the Water Services Committee 07 September 2022 meeting.
<b>Denver Siding Boundary Extension</b>	2020-01-01	Mgr. Utilities	Water Protection and Advocacy	Area H	100% complete	2022-05-31	Transfer of Denver Siding to the Village of New Denver is complete.
<b>Erickson 2022 ICI&amp;Ag Metering Project</b>	2021-10-27	Mgr. Utilities	Part of RDCK Core Services	Area A, Area B	1% to 20% complete	2022-12-31	Budget approved first phase project on hold as we concurrently submitted a Strategic Priorities Fund grant application on 30 June 2022 for Erickson Universal Metering. If grant is successful eligible costs start from the time of application.
<b>Cross Connection Control Program Review</b>	2020-09-17	Mgr. Utilities	Water Protection and Advocacy	Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K	60%- 80% complete	2022-08-31	Program procedures and guidelines update still required. No progress this period.
<b>Burton, Fauquier and Edgewood Water Maintenance Contract Renewal</b>	2021-03-30	Mgr. Utilities	Part of RDCK Core Services	Area K	1% to 20% complete	2022-12-31	Project delayed due to other staff shortage and other priorities. Contract might be renewed starting January 1st 2022.
<b>Woodland Water Well Failure</b>	2021-03-15	Mgr. Utilities	Part of RDCK Core Services	Area F	20% to 40% complete	2022-09-30	New well has been drilled, developed and pump tested. Well yield anticipated to be 30 USGM. Old well yield was 25 USGM before failure. Well pump sizing and

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							connection design started. Interior Health issued construction permit and final source approval required.
<b>RDCK Asset Management</b>	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2022-12-31	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Working through layers and data in existence and determining the best "source of truth". Contracts for inventory and Facility Condition Assessment work set up with Consulting firm.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Riondel Community Centre</b>	2021-01-01	GM Community Services	Recreation, Parks and Trails	Area A	1% to 20% complete	2022-07-31	Studio Nine Hired. Roof Replacement
<b>Old School House Redevelopment</b>	2020-01-01	GM Community Services	Recreation, Parks and Trails	Area H	1% to 20% complete	2023-04-29	Cover Architecture - hired. Initial drawings and estimates - redeveloping to reduce costs. Require Grant writer
<b>Campbell Fields</b>	2017-06-15	GM Community Services	Recreation, Parks and Trails	Area E, Area F, Area H, Area I, Area J, City of Castlegar, City of Nelson, Village of Slocan	40% to 60% complete	2022-05-31	3rd phase of research is finished. Conceptual drawing complete. 3rd phase Report being compiled. Reviewing Report with School District is the Next Step. Expect a meeting of the partners for late May 2022. <a href="https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html">https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html</a>

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<b>RDCK Community Services - COVID Response / Post COVID Re-Opening</b>	2020-03-17	GM Community Services	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2022-09-01	Community Services continues below normal services levels All PHO restrictions off April 8, 2022. Planning for return to pre pandemic services levels in the September 2022. Some services have significant staffing shortages this is projected to continue until fall 2022. Budget planning is very difficult as we lack historical performance data.
<b>Investigating New Service Model Nelson Salmo EFG Regional Parks Services</b>	2021-03-08	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	20% to 40% complete	2022-05-31	Report to Commission by June 2022
<b>Fees &amp; Charges Bylaw</b>	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	40% to 60% complete	2022-06-16	Admission Fees approved in August 2021. Work is ongoing on rental fees application.
<b>Ice Allocation Policy</b>	2017-01-01	GM Community Services	Recreation , Parks and Trails	Multi Regional	80%- 99% complete	2022-04-21	Project delayed by COVID-19 workplan changes. Project overseen by GM of Community Services and Creston Manager of Recreation. Fees and Charges report approved by board, this will lead to integration of language into the allocation policy. Significant public consultation at each of the complexes. Draft ice allocation policy completed. Integrating policy with fees and charges review.
<b>Recreation Commission #4 Review</b>	2019-06-19	GM Community Services	Recreation , Parks and Trails	Area K,Village of Nakusp	80%- 99% complete	2022-04-30	RDCK Administrative staff working on an updated governance bylaw. Staff needs to meet with the local Directors to understand their goals. Review of scope and mandate of Recreation Commission #4
<b>Removing Reverter Clause on Old School House Property</b>	2018-09-01	GM Community Services	Recreation , Parks and Trails	Area H	80%- 99% complete	2022-05-31	Staff understood that this process was completed. But upon search of property records the reverter is still showing. Staff is still investigating. No change: School District #8 Board has approved. Awaiting provincial approval.

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<b>Proposed Goat Riverside Park</b>	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A, Area B, Area C, Town of Creston	1% to 20% complete	2022-06-30	The Board's recent work with LKB is helping with this process. The project is focused on evaluating one site. A project initiation meeting has taken place. The Trails for Creston Valley has withdrawn their Agricultural Land Reserve Application that was in conflict with Lower Kootenay Band. This will involve continued collaboration with LKB and TCVS.
<b>Creston Library Contract</b>	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A, Area B, Area C, Town of Creston	1% to 20% complete	2022-04-01	As the RDCK offices have not moved to the Creston Ed Centre, we are working on basic changes to the lease agreement. Dependent on RDCK staff moving from Creston Education Centre. The RDCK is preparing for discussions on the move. The RDCK owns the building in which Creston Valley Library Services are located and RDCK Building, Water and Emergency Services administrative offices. When these services complete their plan to move to the Creston Education Centre, the potential exists for the RDCK to consider highest and best use of the vacated office space in the Creston Valley Library.
<b>Arena Floor Replacement Project</b>	2021-11-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I, Area J, City of Castlegar	1% to 20% complete	2023-10-01	Commission received report of brine leaks repaired during the summer and staff was directed to investigate long term solutions. A Leak reappeared in season. Commission received report from Strong Refrigeration that the floor is at the end of its life expectancy. Commission is in discussions on how to proceed with the project, consider funding options and timing of the project. There will be financial and social impacts to community for this project. It is projected to take 5-6 month to complete.
<b>Spine Bike repalcements for Fitness Centre</b>	2022-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	60%- 80% complete	2022-10-31	Current Spin Bikes are outdated and in need of replacement. Spin is an important part of our fitness program delivery.
<b>Surveillance Camera Upgrade</b>	2022-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2022-10-31	Current Cameras are outdated and in need of replacement

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Seniors Centre Air Handling Unit (AHU)</b>	2021-09-09	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2022-08-31	Senior Center AHU failed at the end of the summer of 2021. Unit is at the end of it's serviceable life. Commission approved replacement project to proceed in September 2021 with funds from Area I and J Community Works. Supply chain issues are creating significant delays in procurement and significant price increase. Tender cancelled. Ordering direct from supplier. Staff to act as GC and coordinate installation. Estimated completion pushed back to end of August 2022. Cooling of seniors centre a concern over summer.
<b>Fitness Center Air Handling Unit (AHU)</b>	2020-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2022-08-31	Fitness Center AHU at end of current serviceable life. Commission approved project to proceed in September 2021 with funds from S227 reserve. Project included in 2022 Financial Plan. Project was tendered but price was significantly over budget. Staff looking to purchase direct from supplier and act as GC, coordinating trades for installation. Supply chain issues will delay installation as it is 18 week delivery of AHU.
<b>Child Care Project - Partnership with Kootenay Family Place</b>	2018-12-13	Mgr. Castlegar Rec	Coordinated Service Delivery	Area I,Area J,City of Castlegar	80%- 99% complete	2022-06-30	Project construction began in April of 2021. Project received building occupancy November 23rd and substantial completion certificate December 10th, 2021. Remaining landscaping work is required to be completed in the spring/summer of 2022. Child Care operation by Kootenay Family Place began in January of 2022.
<b>Exterior Door Replacements</b>	2021-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2022-08-21	Many of the Complex exterior doors require replacement and have been identified in the Condition assessment. Staff developing a replacement plan and will begin replacing doors by assessed need.
<b>Castlegar &amp; District Community Complex Facility Enhancement Project</b>	2018-03-15	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	Not Started	2022-03-31	Infrastructure Grant application was unsuccessful. Project put on hold. Commission discussing options.

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<b>CDRD Condition Assessment and Lifecycle Report - Asset Management Process</b>	2019-06-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2022-06-30	As part of the Asset Management process, a Building Condition Assessment and Lifecycle study was completed on the Castlegar and District Community Complex. Commission hired consultant to lead a Strategic Planning session in part to determine how to fund the asset management going forward. This is schedule for May 3rd.
<b>Creston &amp; District Community Complex - Pavilion Project</b>	2021-01-01	Mgr. Creston Rec	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	100% complete	2022-05-31	Valley Community Services proposed construction of the pavilion adjacent to the Rotacrest Hall. They have raised funds up to \$45,000 to construct the pavilion. RDCK will prepare the site up to \$25,000. VCS contractor available late 2021 to finalize plans. Construction initiated late Dec 2021 due to funding conditions. Ground work prep and structure completed. Concrete pad and retaining wall remaining as of April 3, 2022. All construction completed in Spring and summer 2022. Grand opening July 7, 2022
<b>NDCC Aquatic Centre Lighting Upgrade</b>	2021-02-24	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	20% to 40% complete	2022-09-30	Community Works Funding has been approved for project. Project will reduce electrical consumption and will create safer environment as lights will no longer contain glass. One fixture has been removed with work being done to explore update components to LED and remove all glass from fixture. Half of the pendulum lights have had internal electrical components removed and are awaiting installation of new LED components. Upon completion, remaining components will be exchanged.
<b>Nelson Civic Arena Operations Contract 2022/2023 Ice Season</b>	2021-03-26	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2022-10-01	Renewing contract with service provider for the day-to-day operation of Civic Arena. Service agreement includes ice maintenance, minor demand maintenance and custodial services.
<b>Nelson and District Recreation Facilities Task Force Review</b>	2017-10-17	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	100% complete	2022-12-31	Task Force recommendations update report distributed to Nelson and District Recreation Commission. Outstanding items to be reviewed during Service Review. All recommendations have been reviewed as part of Service Review.



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<b>NDCC Exterior Sign Policy Development</b>	2018-03-13	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	40% to 60% complete	2021-12-31	A Policy may not be able to cover all potential sign projects. Reviewing initial request at the Nelson and District Recreation Commission to see if initiative is still required. RDCK signage guidelines have been created and nearing completion.
<b>RDCK Inclusion and Access Task Force</b>	2019-09-18	Mgr. Nelson Rec	Recreation , Parks and Trails	Entire RDCK	20% to 40% complete	2021-12-31	Initiative restarted in January 2021. Staff currently working through 3-phase restart initiative with up date to All Recreation Committee on March 31, 2021. Update presented to All Recreation Committee in June 2021. RDCK Leisure Access Program has been revised to simplify application process and make program more inclusive. Revised Summer camp support framework developed and implemented in 2022. New training initiatives were implemented for summer camp staff as part of onboarding and training.
<b>Develop Terms of Reference for Nelson and Area Recreation Commission</b>	2020-11-19	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	20% to 40% complete	2022-08-31	Will include, but not be limited to, the roles and responsibilities of the Commission as it pertains to recreation service delivery in the Area and how new initiatives are received and reviewed by the Commission. Workshop is scheduled on July 18.
<b>Nelson Curling Club Operations Request</b>	2018-10-16	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	80%- 99% complete	2022-07-31	Feasibility Studying has been conducted to explore options for Curling Facility refrigeration to be provided by NDCC. Staff are currently analyzing data with a report expected to be presented to the Nelson and District Recreation Commission in August.
<b>NDCC Air Handler Unit Replacement</b>	2021-04-01	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	20% to 40% complete	2022-08-31	Rooftop air handler that provides heating, ventilation and air conditioning for NDCC administration area, lobby and multipurpose room is at the end of life. Project funded in 2022 Financial Plan. Request for Quotation to purchase unit closes June 30. Purchase of unit will occur by end of July. Separate RFP will be distributed for installation of unit once a timeline has been determined for receiving unit.
<b>Covid-19 Response</b>	2020-03-06	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	60%- 80% complete	2021-07-31	All services are back in operation. Reduced hours of operation for aquatics as we are still experiencing a shortage of experienced staff. Continuing to develop new strategies to attract new staff to facility.

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<b>Nelson Sports Collection Agreement: NDCC Arena</b>	2022-01-01	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	80%- 99% complete	2022-07-31	Formalizing agreement between Touchstone Museum and the RDCK for the operations of the Nelson Sports Collection in the NDCC Arena Concourse. Report will be presented to Nelson and District Recreation Commission on July 27 making recommendation to approve agreement.
<b>North Shore Hall Sound System Installation</b>	2021-09-01	Mgr. Nelson Rec	Recreation , Parks and Trails	Area F	100% complete	2022-05-31	Installation of equipment is nearing completion. Expect to have sound system available to public in May. Sound system is fully installed and being used by customers.
<b>Glacier Creek Park and Commision Bylaw No.1306 amendment</b>	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	Not Started	2022-07-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum.
<b>Balfour Beach Regional Park - Heron Protection/Mitigation</b>	2017-10-01	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	60%- 80% complete	2022-10-31	Consultant Report due early January 2019. On the ground work to start in Spring 2019. Received report 2019. Working on signage and planting for 2020. Split rail fencing built along shoreline and signage and notification on site. Work included in the 2021 financial plan. Work beginning Summer 2021.Park Signage design completed ready for production and installation fall 2021. This may be delayed due to archeological protocol when digging. This will be coordinated with washroom installation. Working with Community Services Communications for proper wording - Final signage stages.
<b>Crawford Bay Regional Park Development</b>	2018-10-02	Mgr. Parks	Recreation , Parks and Trails	Area A	60%- 80% complete	2022-12-31	Biophysical Assessment completed. Open House completed October 28, 2019. 2021/2022 working on Cultural Values Assessment. New road completed and have heard a great number of complements! Working on Cultural Values Assessment with LKB for early 2022. Area A Director \$150,000 CWF for capital works in CCRP for 2022/2023/2024. Washroom/picnic table/bench has now been installed at end of parking area. Trail work and some bridge repairs hope to be done in 2022 fall

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<b>Regional Parks Design Standards</b>	2017-09-01	Mgr. Parks	Recreation , Parks and Trails	All Electoral Areas	80%- 99% complete	2023-12-31	Working on structural standards. Memorial Bench standard complete and now online. Working in conjunction with Parks & Trails Inventory, staff adopting park facility standards. Signage Standards almost complete. 99% completed and signage is now being implemented and installed!! 2022 installation is ongoing. Will be working with new community services communications for signage in the future
<b>Pass Creek Regional Park Governance Review</b>	2017-06-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2022-07-01	Working on RFP Spring 2020. Looking into Governance of Pass Creek Campground and Pass Creek Exhibition Society. Information has been provided to consultant for further review. Expecting contract to be written by Nov Completion date spring 2022. Review Draft Received - internal review of document. Final Report was provided Dec 15th working on minor changes should have report to Commission in July or August
<b>Pass Creek Regional Park - Baseball Diamond Parking Area Design</b>	2018-01-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2022-12-27	Current phase on hold until late 2020. Safety concerns with current access to Pass Creek Ball Diamond. Will initiate after Service Review completed. Service review draft received - looking at contracting design in fall 2021. Potential contract with Engineer to look at parking lot design. Planned visit fall 2021. Due to capacity engineer planned for late summer/early fall 2022
<b>Glade Legacy Project</b>	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2023-10-31	Area is in Agricultural Land Reserve, working on permissions. New Planning priority to enhance total Park area - Mark Crowe now leading project. Mark Crowe to apply for ACL, Mark to start community engagement. Now fully funded in the 2021 Financial Plan. Contract has been awarded to Cover Architecture for Park Design - conversations with CPC also in place. Draft design is done with Cover, internal meeting to review fall 2021. Staff has reviewed draft options and sent back to consultant, meeting set for early May - still need to meet with consultant
<b>Lardeau Regional Park MP Construction</b>	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2023-10-22	Construction phase of MP started in April 2021. Public consultation with ongoing work Road and Parking area built with minor adjustments to happen in 2021 fall if possible. Kiosk built and installed, parking area adjustments happened with contractor Dec 2021.Washroom construction completed spring 2022. Many

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							community members happy with work many community members seem to complain without providing grievances on paper for staff to understand issues. Will continue the good work being done. Looking for year round - part time maintenance person at Lardeau.
<b>Great Northern Trail - Bollard Construction</b>	2017-08-01	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	80%- 99% complete	2022-10-31	Meeting with Salmo ATV Club in spring/summer 2022. Ongoing due to public vandalism. Replacement of some damaged Bollards for Spring 2021/2022. Staff is re-examining how to provide protection on the trail to both pedestrians and ORV users, public vandalism of bollards has been a problem. Some issues revolve around current size of ATV's and traditional size and use. Some ATV's are the size of small trucks and will not accommodate bollards. Will look at liability issues in 2022. MIA risk assessment has come in and will discuss with Commission
<b>Waterloo Eddy Regional Park Management Plan Implementation</b>	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	60%- 80% complete	2022-11-30	Property acquisition January 22, 2019 enables consideration of park planning and capital improvements as identified in the Management Plan. Road access to boat launch - construction to begin in spring 2021 access for motorized use (other than boat launch road) to be closed down in 2021. Construction of the access road into the boat launch is now complete. Access to park with motorized vehicles is being restricted signage installed. Signage and kiosk installed with access trail in as well as picnic bench at beach site. Further amenities fall 2022, working with Teck on final road closure
<b>McDonald Landing Access to Water MP (formally Pulpit Rock &amp; Lions Bluff Lake Access Management Plan (incl. 5 &amp; 6 Mile))</b>	2018-01-01	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	20% to 40% complete	2022-12-31	Internal delays. Working with Pulpit Rock Society, Pulpit Rock Society has completed a management plan and acquired a LoO with MoTI. Area F Director has submitted 5 and 6 mile Beach as a priority. Staff is working towards RFP for Management Plan. Staff discussions at NSEFG Commission - staff gathering information on sites including pedestrian counters to understand uses. Staff has collected counter numbers and presented to the NSEFG Commission Meeting Sept 29th. Moving to next steps in 2022. Staff has hired SNT for field assessment and will report back to NSEFG Commission

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Area A 5 Lake Access Areas	2017-12-30	Mgr. Parks	Recreation , Parks and Trails	Area A	1% to 20% complete	2023-05-31	Work to commence after completion of the Crawford Bay Regional Park Management Plan and upgrades. Further consultation with community and First Nations needed. Project on hold due to capacity. Currently on hold as per above Oct 2021. On hold continued. There may be some movement on Martel Beach in the coming months. Traditional Use Study being proposed for Martell Beach 2022
Glacier Creek Regional Park - Emergency Access Road	2018-01-01	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	20% to 40% complete	2023-12-31	This Project is on hold for 2021, looking for funding as provincial fuel treatment for Glacier was cancelled. Working on a phased approach to begin access road out of the campground. Have contractor lined up for phase 1 ground work. Budget funding requested in 2022. Some CWF (\$32,000) has been provided by the Area D Director for the start of the project. The RDCK has been informed of Arch sites in the area and some assessments may be necessary prior to any work being conducted. Will need to find funds for project staff time is very limited to do this now
Galena Trail Cable Car Restoration Project	2020-06-26	Mgr. Parks	Recreation , Parks and Trails	Area H,Village of Slocan,Village of Silverton,Village of New Denver	80%- 99% complete	2022-07-15	DFA funding and CERIP Grants are funding contributors. RFP closes on October 7th 2021. Project completion date is July 15th 2022. Contractor work commenced on October 22nd 2021 after Board contract approval. Contractor has completed some work and will be preparing over the winter for spring work. New Cable car and towers have been fabricated and off for galvanizing. On schedule for summer opening other some final signage cable car project complete
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Mgr. Parks	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2023-11-30	Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September 2019. Working group met Feb 27 2020 to discuss RFP information RFP working group has met several times for final RFP assessment. Mark reported at March 2022 All Recreation Meeting - final stages of RFP

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<b>Taghum Beach Parking lot improvements</b>	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2023-06-03	Consulting on design and engineering archeological work do be done during any construction full funding for construction will be required. Staff meetings with Engineer on parking area design - Nov 2021 - Draft report received December. Staff second meeting early January 2022. Staff will continue working with engineer during summer and into fall
<b>Crawford Bay Regional Park Management Plan</b>	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area A	1% to 20% complete	2023-11-29	Biophysical completed. Final drafts sent to staff, final comments sent back to consultant February 2020. Initial needs assessment is to further develop First Nations consultation and Governance (Commission or Select Project Committee?) next steps for MP are a Traditional Use Study (TUS) completed in 2022/2023 RDCK has hired Lower Kootenay Band to come up with a terms of reference and work on cultural values of CCRP - (TUS). RDCK has received a cost assessment and terms of reference and hope to provide the LKB with funds to complete TUS. Once complete This and biophysical will serve the MP
<b>Pass Creek Regional Park - Management Plan Implementation</b>	2017-01-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	40% to 60% complete	2022-12-31	As this is a phased implementation project plan it is ongoing. Pass Creek Regional Park Service Review started in fall 2020 - completed spring 2021. Bridge connecting campgrounds and exhibition grounds still in investigation phase. Pass Creek Bank stabilization project through DFA will be completed in spring/summer -DFA project team met June 21st - works need to be done under Section 11 permit rules - work will be completed in August. DFA project to be completed by Sept 2022

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<b>Lease Agreement with the Ootischenia Community Society</b>	2021-09-23	Regional Fire Chief	Recreation , Parks and Trails	Area J	60%- 80% complete	2022-09-30	Board has directed staff to negotiate a Lease Agreement with the Ootischenia Community Society for the Society's use of a portion of the RDCK's Ootischenia Fire Hall property for the purpose of developing and operating a community park. This is being completed with substantive help from Corporate Admin, and will likely go to Board in August.
<b>Area D First Responder Service</b>	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	20% to 40% complete	2022-12-31	Corp Admin is providing significant support on this initiative. This is in the workflow queue.
<b>Area H Hills Service Case Analysis</b>	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2022-09-30	Corporate admin providing substantive support to this initiative. This is project remains in the queue for completion.
<b>Fire Department Group Purchasing</b>	2016-01-10	Regional Fire Chief	Not aligned with a Strategic Priority	Entire RDCK	80%- 99% complete	2023-06-30	This is an ongoing priority; once staff capacity is increased this can be addressed in a fullsome manner. To date 2020 group purchase items include: purchase of compressors, SCBA, Turnout Gear and wildland boots. Update: Two Regional Deputy Fire Chiefs have started with the RDCK in September of 2020. Update: Group purchasing continues in RDCK Fire Services; this initiative is being built out throughout 2021. 2021 Group purchases include 4 water tenders. The new purchasing agent will assist with this initiative. Update - waiting for a replacement purchasing agent.
<b>Fire safety inspections database</b>	2018-12-13	Regional Fire Chief	Not aligned with a Strategic Priority	All Electoral Areas	60%- 80% complete	2022-12-31	The Province of BC has yet to determine if a regular course of inspections will be required by Regional Districts. Preliminary work is now complete to identify the number of occupancies that would require inspection in the RDCK. The Province has indicated there will be no changes to the requirement for inspections before 2022. This project is on hold until the province proceeds with a decision.
<b>Firefighter training center feasibility study</b>	2019-01-17	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	Not Started	2022-12-31	The Regional Deputy Fire Chief Training is working with Selkirk College to determine if the Fire Training Center there can meet the needs of the RDCK Fire Service. Staff are waiting for a contract from Selkirk College to present to the Board. Should this contract not meet the needs of the RDCK Fire Service, staff will provide the Board

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							with options through a feasibility study. Response from Selkirk College on the contract is still pending.
<b>Regional Preplans</b>	2020-03-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Village of Kaslo,Village of Slocan	20% to 40% complete	2022-12-31	To meet Office of the Fire Commissioner Playbook compliance for complex non single family occupancies, the Regional Assistant Fire Chief is developing preplans together with each of the Fire Chiefs, and training firefighters on the inherent hazards of those structures. Update - as of January 2021 full regional fire service staffing is allowing the Regional Assistant Chief to now move ahead with this project; the most at risk structures are being completed first in each fire protection area. Anticipated completion is December 2022.
<b>Crawford Bay Fire Service feasibility study</b>	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2022-12-31	The Research Analyst has completed an options review, which was then provided to the Area Director for review. The report is pending for the Board Agenda.
<b>Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers</b>	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2022-12-31	Update - Current BCEMA Licensing does not allow first responders to work outside of their scope of practice. Delayed due to Covid. Update - staff are working with the RDCK Medical Director on an alternate approach to increasing the scope of practice of First Responders. Update - Medical Direction was successful in setting baseline standards for the pre hospital care services RDCK Firefighters provide. Update - BCEMA Licensing has announced new scope of practice options for First Responders; staff are waiting for further details
<b>Service S128 Riondel Fire Protection</b>	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2022-09-30	This work has started with considerable support from the CAO, Corp Admin and Finance. Work is being completed to support a more proportional share in the service for First Responder and Road Rescue with a service review of S152
<b>2170 Fire Service Bylaw Update</b>	2020-04-01	Regional Fire Chief	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2022-09-30	This comprehensive bylaw update will consolidate previous bylaw amendments, address service level declarations under the playbook, update the schedules for delivered services and provide appropriate authority to municipalities for fire service contract areas. This has been delayed to the end of 2021 due to staff absences and



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							the 2021 Wildfire Season. Corporate Admin is providing considerable support to this update; the draft version is currently receiving a legal review.
<b>Municipal Contract Template</b>	2020-04-01	Regional Fire Chief	Part of RDCK Core Services	All Electoral Areas	80%- 99% complete	2022-10-31	RDCK fire protection contracts with municipal partners are generally on old templates and require updating. Corporate Admin and Fire Services are developing a template to current legal / contractual standards that can used on a go forward basis. Corporate Admin is contributing considerable staff time to help complete this. Salmo and Nakusp went to RDCK Board in January 2021. New Denver and Castleger are pending for Board; currently with each Muni for review. Hudu is currently being renewed with RDKB. Nelson will be coming up at the end of the year.
<b>Health &amp; Wellness program for firefighters</b>	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2022-09-30	Longer term project. Resources required to establish. Some support available to Firefighters under the EFAP and CISM programs. Update - full staffing in place as of September 2020, to investigate this project. 2021 Staff will be reviewing available supports and potential new initiatives for implementation in 2022. The Resilient Minds Program is offered in 2022 to firefighters. By October a mental health guide will be available to all fire service members
<b>Creston area Sub-Regional Fire Service</b>	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2023-12-31	Contract for Wynndel Lakeview Fire Department to be managed by Creston Fire & Rescue was approved at August Board. Update - Canyon Lister Fire Contract is currently undergoing legal review, once complete will be submitted to Board. This contract is receiving considerable support from Corp admin. The Town of Creston and RDCK are still finalizing the contract for Canyon Lister. Update - Canyon Lister Contract Approved at June 2022 Board. Staff will now proceed to negotiate a valley wide contract for end 2023
<b>Dispatch infrastructure maintenance plan</b>	2018-10-01	Regional Fire Chief	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2022-12-31	Update - Maintenance plan in place. Consultant has been retained to inform repeater coverage and radio over IP upgrades to maintain minimum industry standard and regulatory requirements  Update - Repeater Coverage mapping starting July 2020 with completion for the

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							winter of 2020. / Prelim work complete to inform Radio over IP. Radio over IP will be completed in 2021. Repeater coverage mapping to be completed May of 2021. Update - Radio over IP will be implemented 2022 as part of the transition to RDFFG. As the IP upgrade proceeds an assessment of all other radio equipment will occur
<b>Standard Operating Guidelines</b>	2016-01-10	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2022-12-31	Operational Guideline Section 1: Safety is being released at the end of September both digitally and in hardcopy to all fire services staff and volunteers. Operations has been finalized released Jan 2021. Remaining sections of the Operational Guidelines (Admin and Training) continue to be issued in the form of individual guidelines with an end 2022 completion.
<b>Transition to Fraser Fort George Dispatch for all fire departments</b>	2022-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Town of Creston,Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	40% to 60% complete	2022-12-31	Staff are negotiating the Fire Dispatch contract with Fraser Fort George for 2023 onwards. Staff are working with stakeholders on the preparation for transition for the implementation phase of the project
<b>Fire training grounds upgrade</b>	2018-09-01	Deputy Fire Chief -Training	Part of RDCK Core Services	Entire RDCK	Not Started	2023-08-01	Currently fire fighters are using the live fire training center at Selkirk College. The Selkirk College space does not come with classroom/washroom access. Both can be rented from Selkirk College at a significant expense. Reg Deputy Training is still working with Selkirk College on a License of Occupation; The Regional Deputy Chief of Training continues to follow up with Selkirk College to finalize the agreement. The lack of an agreement has not impacted RDCK Fire Service's use of the facility for training thus far.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Playbook training requirements</b>	2016-01-10	Deputy Fire Chief -Training	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2022-12-31	Each fire hall is at a different progression level. A detailed report was made In Camera at the May 2021 Board Meeting. Training has progressed through 2021 despite challenges related to COVID and departmental turnover. The two temp, full-time regional training officer positions funded through a UBCM grant are no longer in place, and we will revert to calling upon As and When trainers to fill this gap . Officer development training will be completed this month (January, 2022) with upwards of 30 members completing Regionally held courses. Board approved Reg Training Officer to be filled Aug.
<b>Intuitive Firefighter training records system</b>	2018-12-13	Deputy Fire Chief- Operations	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Kaslo,Village of Slocan	100% complete	2022-03-31	Target Solutions is in full operation with all departments using the platform
<b>Firehall extraction systems - Diesel particulates</b>	2017-04-01	Deputy Fire Chief- Operations	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-03-31	Fire Services staff and the RDCK Safety advisor are working to inform how WorkSafe compliance can be met for 2020. Update - This was deferred by Board due to Covid-19 budget implications. An RFQ was issued for this project in December of 2020; the results were not favourable. Update - RFQ went to publication, only received one bid, due to COV. Update - Completion anticipated for end 2022. Continued delays due to Covid. Update - Requests for quotes have been received and currently under review, working with Permits /Buildings to achieve compliance
<b>Fire department HAZMAT response</b>	2018-12-13	Deputy Fire Chief- Operations	Part of RDCK Core Services	Entire RDCK	Not Started	2023-03-31	This initiative would support a regional hazmat team staffed by RDCK volunteer firefighters. This service would ensure that collectively the RDCK Fire Service can safely and effectively enact a response to a HAZMAT event. The Regional Deputy Chief Operations together with support from the Regional Deputy Training will bring a recommendation to Board at the end of 2021 for the establishment of a regional

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							hazmat team. Project framework , needs assessment to be developed team to be identified trials to be completed outreach underway
<b>Superior Water Tanker Shuttle service</b>	2017-10-01	Deputy Fire Chief- Operations	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-12-31	Update - Training was funded for 2020 through UBCM, however has been placed on hold due to Covid-19. Training continually on hold due to COVID, pre theory training may be a consideration while physical training on hold. In Person training resumed , frame work to be initiated 2022
<b>Rapid response flood trailer</b>	2018-09-14	Deputy Fire Chief- Operations	Water Protection and Advocacy	Entire RDCK	80%- 99% complete	2022-10-31	Training for 52 firefighters completed 23, 24 March, 2019. Flood response trailer (FRU) is ready for deployment. Still requires racking work which is unlikely to be completed before freshet season 2020 due to Covid-19. Update - racking work will be completed in 2022. Training will occur on an as needed basis due to Covid. Staff to report to Board on this in early 2022.Trailer is in storage and available for Freshet if needed, conversations regarding future housing and transition to a more permanent location in the works.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Support on Cannabis</b>	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2022-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required.
<b>Conference Report and Policy</b>	2019-04-01	CAO	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-01-31	CAO to prepare a report to the Board for November 2019 on recommendations for a policy on conference attendance. The Board gave direction to staff for a policy to be

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							created and it will be brought to the March 2020 meeting for approval. Delay - COVID response has delayed this report - Staff is now looking at this being brought post election as part of 2023 budget planning.
<b>Service Review - Nelson, Area F and Defined Area E Recreation</b>	2019-09-19	CAO	Recreation , Parks and Trails	Multi Regional	60%- 80% complete	2022-09-30	The Commission has met regarding the Master Plan recommendation. The remaining recommendations are being addressed and staff will also be preparing a report to the Ministry to update on the progress of the review. The final two recommendations were presented to the commission as a combined effort to put terms of reference for the commission into a bylaw. We are planning a facilitated workshop in order to complete this action which will take place on July 18th. The commission will then need to meet to address the workshop outcomes.
<b>Director Remuneration Bylaw Update</b>	2020-01-01	CAO	Not aligned with a Strategic Priority	Entire RDCK	100% complete	2022-03-31	In June 2021 the Board received a 2nd draft of the bylaw. This was debated and then referred to a select committee, which will be struck at the July 2021 Board meeting. The select committee met and the Board passed 5 recommendations for inclusion in the bylaw. Further feedback from the Board was requested and the Select Committee will meet again on those matters, with further recommendations coming in Nov. Bylaw adopted December 2021. Child care expenses and Maternity/Parental leave amendment bylaw was adopted in April. Complete.
<b>COVID Response and Planning</b>	2020-03-01	CAO	Part of RDCK Core Services	Entire RDCK	100% complete	2022-07-31	The vaccine policy has been lifted by the Board, the mask mandate has been lifted by management, and our hybrid work environment is beginning to mature. Our recreation centres, transfer stations, recycling depots and field staff all have processes in place to mitigate risk. From the CAO's perspective, we are in a "maintenance" phase of COVID response. Subject to further variant upticks, this response phase is complete.
<b>Economic Development Support</b>	2018-01-01	CAO	Not aligned with a Strategic Priority	Multi Regional	40% to 60% complete	2022-10-31	The plan was for the new CFO to take on the ED portfolio. With the reality setting in that IT and Finance will be a significant workload, this is under review and for the time being ED will remain with the CAO.

CORPORATE SERVICES							
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<b>District Municipality Status for Area E</b>	2017-03-01	CAO	Part of RDCK Core Services	Area E	1% to 20% complete	2022-12-31	This project was requested by the Area Director and is on hold for the time being. Work has been done by the Area Director on service needs in Area E and some initial investigation with the Ministry has been done. Staff will meet with the Director to determine next steps, if any.
<b>Office Space Selection</b>	2019-10-17	CAO	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2021-06-19	Delayed to 2021. Committee to develop scope of work to be convened in January, 2020.
<b>West Creston Fire Service Sustainability Plan</b>	2019-09-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area C	1% to 20% complete	2022-06-30	This project will evaluate service options, capital project feasibility and costing , and financial projections in order to develop a long term plan for sustainability of this service. Q2 update- Project Managers are working with the Fire Services group on a plan for constructing the fire hall .
<b>West Kootenay Transit Services Governance Review</b>	2022-02-17	Mgr. Corporate Admin	Coordinated Service Delivery	Central RR Subregion, West RR Subregion	1% to 20% complete	2022-12-15	This project will evaluate options for enhancing the governance and decision making for the West Kootenay Transit system (Castlegar and area, North Shore, Slocan Valley and Kootenay Lake West to support implementation of West Kootenay Transit Future Service Plan and consider the apportionment of costs . Q2 update- no progress to report due to competing project priorities.
<b>Salmo and Area G Library Service Case Analysis</b>	2021-12-14	Mgr. Corporate Admin	Coordinated Service Delivery	Area G, Village of Salmo	40% to 60% complete	2022-09-22	Salmo and Portion of Electoral Area G Library Financial Aid Service bylaw received 3 readings at the April 2022 Board meeting. Q2 update- the Bylaw is awaiting Ministry approval. Subject to Board direction the required elector approval will be undertaken by means of Alternative Approval Process in Q3 .
<b>Area D First Responder Service Case Analysis</b>	2020-02-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area D, Village of Kaslo	20% to 40% complete	2022-12-15	Q2 update - staff have determined that a more in depth analysis of how first responder and road rescue services are structured throughout the RDCK is necessary. Overhauling the fire services regulatory bylaw (Bylaw 2170) is a pre - requisite step . The draft Bylaw 2170 is complete and currently undergoing external review and should be ready for Board consideration in Q3 2022. An overview

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							report specific to First Responder issues will follow , requesting Board direction for staff to evaluate options for changes to the current arrangements.
<b>Riondel Commission Bylaw Update</b>	2012-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	2022-09-15	This project is a full overhaul of the Commission bylaw to reflect the current best practices for authorities delegated to Commissions. Q2 update - The Commission has reviewed the final draft bylaw. Board consideration of bylaw adoption will occur after the Community Advisory Committee terms of reference have been updated and communicated to the Commission.
<b>Evaluate Area E Contribution Service to Fund Nelson Public Library</b>	2021-02-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E,City of Nelson	80%- 99% complete	2022-10-20	Staff will research the costs, options, processes and the public communications plan for establishing a contribution service in Electoral Area E to provide funding to the Nelson Public Library . Q2 2022 update- Bylaw is currently awaiting Ministry approval, expected in July. Board direction on the proposed Alternative Approval Process for elector will be requested when the bylaw comes forward for adoption.
<b>External Appointments Policy</b>	2021-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	20% to 40% complete	2022-09-30	This policy will establish the Board's requirements for appointees to external committees and agencies to report back to the Board. Q2 update - project is assigned to the Local Government Intern and a draft is expected for Board consideration in August 2022.
<b>Shoreacres No Hunting or Discharge of Firearm Bylaw Survey</b>	2019-09-19	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	2023-07-31	No progress in Q2 2022 due to competing project priorities. Expected completion is in 2023.
<b>Transit Service Funding Review</b>	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	80%- 99% complete	2022-08-25	Q2 2022 update - The Kootenay Lake West service establishment bylaw amendment was adopted in Q1. The remaining component of this project is to finalize the funding model for the Kootenay Lake West service. Staff will prepare a report and make recommendation to the Board in 2022 regarding weighting of the cost apportionment criteria for this bylaw.

CORPORATE SERVICES							
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<b>Water Service Bylaw Review</b>	2018-05-02	Mgr. Corporate Admin	Water Protection and Advocacy	Area A,Area B,Area D,Area E,Area G,Area H,Area J,Area K,Town of Creston	80%- 99% complete	2022-10-20	This project follows from the 2020 Water Governance Review Q2 2022 update - Bylaws to rescind the Lister and Erickson Commission bylaws and to amend the South Slokan Commission bylaw were adopted in June 2022 . Rescinding the Sanca Commission bylaw and amending the Riondel Commission bylaw will be considered by the Board following the update to the Community Advisory Committee Terms of Reference in Q3 .
<b>Playmor Junction Transit Hub Feasibility Study</b>	2019-03-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area E,Area H,Area I,Area J,Area K,City of Castlegar,City of Nelson	40% to 60% complete	2023-09-30	RDCK participation in BC Transit project to evaluate establishing a transit hub and washrooms at Playmor junction. Q2 2022 update- BC Transit did not make substantial progress on this project in 2021. It is considered 'on hold ' pending assignment of BC Transit resources.
<b>Special Event Permit Regulatory Bylaw</b>	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	100% complete	2022-05-19	Q2 2022 update - This initiative is complete . The permit application form , bylaw web page and public communications about the new bylaw were completed in May 2022.
<b>WKBRHD Policy Manual</b>	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2023-10-25	At the October 2020 meeting the WKBRHD Board directed staff to develop 4 new policies. Q2 2022 update-This is considered a low priority item and has not progressed due to competing project priorities. Draft policies are expected to come forward for WKBRHD Board consideration in 2023.
<b>Phase 2 Evaluation of Records Management Software</b>	2019-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	100% complete	2022-04-21	Q2 2022 update - The administration group has completed a trial period with Laserfiche software and reported findings to the IT group.
<b>Invasive Species Bylaw Feasibility Study</b>	2018-07-19	Mgr. Corporate Admin	Food security and Agriculture	Entire RDCK	Not Started	2023-12-31	In December 2019 the Board directed that an Invasive Species Strategy be developed with the Central Kootenay Invasive Species Society, with project oversight provided by RDCK sustainability group staff . The bylaw feasibility study will remain on hold pending completion of the implementation strategy directed by the Board in Q2 2021. Q2 2022 update- no progress to report.



CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>RDCK website improvements-Phase Two</b>	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2022-11-30	This project will deliver a major upgrade to the RDCK website. Q2 2022 update- The active phase of website development is underway, with design options reviewed in June . The expected project completion is late Q4 2022.
<b>Referendum Support Policy</b>	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2022-12-31	Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. This is considered a low priority item and no progress made in Q2 2022. This policy will be prioritized in the context of policy work included in the 2023 work plan.
<b>Delegation of Authority Bylaw</b>	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2022-06-30	The Bylaw will identify complete list of authority delegated to staff. No progress made in Q2 2022 due to competing project priorities. Draft bylaw is targeted to be received for Board consideration in Q4 2022.
<b>Public Notice Bylaw</b>	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-06-15	The opportunity to develop this bylaw results from recent changes to the Local Government Act that may give the RDCK would have more options for publishing official notices. This a lower priority item scheduled for completion in 2023.
<b>Policy to Address Harassment of Staff Attending Private Properties</b>	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2022-10-20	This policy will accompany the Respectful Behavior bylaw currently under development. The policy will cover employees attending private properties in the course of their duties , such as building inspectors and bylaw officers., while the bylaw will apply to RDCK facilities
<b>Property Insurance Procurement</b>	2022-04-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2022-07-31	Board awarded the Request for Proposals for Property Insurance Brokerage Services to the Municipal Insurance Agency of BC at the June 2022 Board meeting. Insurance will be in place prior to the July 31 expiry.
<b>Fireworks bylaw feasibility report</b>	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2022-12-31	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q2 2022 update- this project has not advanced due to competing project priorities.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Area H and I Dog Control Service Case Analysis</b>	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Area I,Village of Slocan,Village of Silverton,Village of New Denver	80%- 99% complete	2022-12-31	Service case analysis will be prepared based on estimated contract service costs. Q2 update- no progress to report on this initiative. This project was stalled through 2021 and 2022 due to high workload and higher priorities for bylaw enforcement staff. The project is targeted for completion in 2022.
<b>Recreation Commission #6-Slocan Lake Bylaw Review</b>	2020-10-15	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Village of Silverton,Village of New Denver	40% to 60% complete	2022-10-21	Review and propose updates to the Commission bylaw for Board consideration. Q2 2022 update - draft bylaw is still awaiting review by senior managers.
<b>Permissive Tax Exemption Policy</b>	2022-02-17	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	Not Started	2023-02-16	A report to the Board will be prepared which explains the legal eligibility criteria for receiving a permissive exemption and that proposes criteria for the Board to consider when exercising its discretion to award these exemptions. A draft of a new policy will be included with the report. No progress was made on this initiative in Q2. 2022
<b>Respectful Workplace Bylaw</b>	2022-01-17	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2022-12-15	The bylaw will define inappropriate behavior at RDCK facilities and include processes to follow for incidents of staff harassment. Q2 update - A draft bylaw is complete and under review.
<b>Project Costing Module</b>	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2022-12-31	Finance will continue inventory of the District Tangible Capital Assets and Fixed Asset module. This will involve coordinated work with the Senior Project Manager to componentize assets listed in our inventory as needed. A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
<b>Timesheets application in Project Management module</b>	2018-03-01	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-06-30	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. Since starting with this project it became apparent that there were system improvements to make prior to moving to a new platform. Finance and Payroll have had a good year in 2021 in development and will continue this work through the 2022 year.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Implementation of Purchase Order Module</b>	2018-03-14	Mgr. Finance	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2022-12-31	The Purchase Order module is functioning. While we have experienced success within the Live system we continue to learn best from the system when unanticipated questions arise. In addition there are still the processes to develop along side of the Module and the compliance with the new Purchasing Policy, whether the Purchase Orders are manual or through the system. Training and utilization will be continue to be a focus for the Accounts Payable and Finance Team.
<b>Fire Services Safety Management System</b>	2019-04-08	Mgr. HR	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2020-11-28	The focus has shifted to significant COVID19 support. However, we continue to additionally focus on Fire Services Safety program implementation to ensure their alignment with the RDCK safety management system including the development and implementation of: Safe work procedures, inspections, reporting processes & systems, PPE inventory, respiratory program, leader training (BC Municipal Safety Association)
<b>Information Technology Infrastructure Replacement - Wireless Firewalls</b>	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	60%- 80% complete	2022-11-15	This project is required to replace firewalls and wifi routers that are at end of life.
<b>PerfectMIND contract negotiation</b>	2022-02-04	Mgr. IT	Recreation , Parks and Trails	All Electoral Areas	20% to 40% complete	2022-11-10	Reviewing and collaborating with other local governments to negotiate a contract that is in the best interest of the RDCK.

## CAPITAL PROJECTS TO JUNE 30, 2022

ACTIVE PROJECTS BEING MANAGED: 29				TOTAL BUDGET BEING MANAGED: \$9,800,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Asset Management	AJ Evenson	1-Jul-2020	27-Dec-22	25%	In Progress	Other	Detailed Design	Grant funds received. Working on database /GIS coordination in the spring of 2022. Assessments in summer of 2022.
Central Compost Facility	AJ Evenson	1-Jan-2021	17-Nov-22	25%	In Progress	Resource Recovery	Construction	Construction underway. Delayed several weeks due to wet weather.
Grohman Compost Upgrades	AJ Evenson	1-Jan-2021	20-Apr-23	10%	In Progress	Resource Recovery	Detailed Design	Design completed and ready for procurement in the fall of 2022.
Ootischenia Compost Upgrades	AJ Evenson	1-Jan-2021	30-Jun-22	99%	Completed	Resource Recovery	Construction	Construction complete as of June 30. Minor site deficiencies.
Creston Compost Facility	AJ Evenson	1-Jan-2021	9-Jun-22	99%	Completed	Resource Recovery	Construction	Site commissioned and operational on June 15. Minor deficiencies being corrected.
HB Tailings Facility Closure	AJ Evenson	1-Jan-2021	25-Aug-22	88%	In Progress	Civil	Construction	Project is scheduled to kick off on July 4 and be complete in mid August.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	1-Dec-22	50%	In Progress	Utilities	Detailed Design	Waiting on Interior Health permit to construct. Response to IH in early July, construction in fall 2022.
Slocan Fire Hall Expansion	Shari Imada	1-Aug-2021	26-May-22	99%	Completed	Buildings	Construction	Construction is substantially complete as of May 31.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Oct-24	15%	In Progress	Utilities	Procurement	Working with proponents and Municipal Affairs to evaluate alternatives to meet scope and budget.
NDMP Stream 3	AJ Evenson	1-Jun-2021	2-Jan-23	50%	In Progress	Other	Detailed Design	Have received preliminary report details and designs from BGC.
Slocan Schoolhouse Demolition	Shari Imada	1-Jan-2021	27-Jul-23	5%	In Progress	Buildings	Concept Design	Revising design and budgetary pricing, needed to look at funding options. Value of \$650k for project.
Lakeside Office RTU & Roof Replacement	Shari Imada	1-Jan-2021	1-Dec-22	25%	In Progress	Buildings	Procurement	Roofing to start July 11 and be complete within 2 weeks. HVAC upgrades to start in late August with total completion in October.

## CAPITAL PROJECTS TO JUNE 30, 2022

ACTIVE PROJECTS BEING MANAGED: 29				TOTAL BUDGET BEING MANAGED: \$9,800,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Central Transfer Station - Attendant Shack Upgrades	AJ Evenson	1-Aug-2021	11-Aug-22	25%	In Progress	Buildings	Procurement	All submittals received. Construction to start in July and be complete in early August.
East McDermid Dam Decommissioning	AJ Evenson	15-Oct-2021	13-Oct-22	10%	In Progress	Other	Detailed Design	Working with the KID to finalize design and get regulatory submissions in for 2022 fall construction.
West Creston Fire Hall	AJ Evenson	15-Oct-2021	1-Dec-22	5%	In Progress	Buildings	Procurement	Finalizing design/calculations for Building Permit submission in July.
CDCC East Stairwell	AJ Evenson	1-Jan-2022	29-Dec-22	25%	In Progress	Buildings	Detailed Design	Design in progress for late summer tender.
Robson Fire Hall Renovations	Shari Imada	1-Jan-2022	14-Dec-23	5%	In Progress	Buildings	Procurement	Funded under Community works for 2022/2023 implementation.
Balfour Fire Hall Renovations	Shari Imada	1-Jan-2022	14-Dec-23	5%	In Progress	Buildings	Procurement	Funded under Community works for 2022/2023 implementation.
Slocan, Passmore, Winlaw and CV Fire Hall Upgrades	Shari Imada	1-Feb-2022	18-Dec-23	0%	In Progress	Buildings	Initiation	Application under Community Works for 2023 implementation in progress.
Erickson Metering	Unallocated	1-Apr-2022	5-Jan-23	0%	Not Started	Utilities	Initiation	Will assist Utilities Program on an as-required basis.
North Shore Fire Hall Fencing and Renovations	Shari Imada	1-Mar-2022	18-Dec-23	10%	In Progress	Civil	Procurement	Fence construction in summer 2022, funding options to be explored for new building.
Pass Creek and Tarry's Fire Hall Upgrades	Shari Imada	1-Mar-2022	18-Dec-23	0%	In Progress	Buildings	Procurement	Funded under Community works for 2022/2023 implementation.
Yahk and Canyon/Lister Fire Hall Upgrades	Shari Imada	1-Mar-2022	18-Dec-23	0%	Not Started	Buildings	Initiation	Application in progress under Community Works for 2022/2023 implementation.
Rosebery TS Site Upgrades and CCTV	Unallocated	1-Jan-2022	15-Dec-22	0%	Not Started	Resource Recovery	Initiation	May be moved to 2023 based on project manager availability

### CAPITAL PROJECTS TO JUNE 30, 2022

ACTIVE PROJECTS BEING MANAGED: 29				TOTAL BUDGET BEING MANAGED: \$9,800,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Salmo Pool Upgrade	Shari Imada	1-Apr-2022	25-May-23	50%	In Progress	Buildings	Detailed Design	Tender in July with construction in fall of 2022.
Ootischenia Fire Hall Expansion	Shari Imada	1-Jan-2022	18-Oct-22	5%	In Progress	Buildings	Detailed Design	Working with contractor to hire architect and professionals to meet Building Permit requirements.
Blewett Fire Hall Upgrades	Shari Imada	1-Jan-2022	14-Dec-23	15%	In Progress	Buildings	Procurement	Funded under Community work for 2022/2023 implementation.
Ymir Fire Hall Upgrades	Shari Imada	1-Mar-2022	18-Dec-23	0%	Not Started	Buildings	Initiation	Application under Community work for 2022/2023 implementation in progress.
Fire Hall Exhaust Extraction System	Shari Imada	1-Apr-2022	13-Apr-23	15%	In Progress	Buildings	Procurement	Funded under each service for 2022/2023 implementation.

### PROJECTS COMPLETED IN Q1 2022 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Kootenay Lakes Partnership	Mgr. Planning
Nakusp Landfill fill plan to closure	Mgr. Resource Recovery
COVID-19 operational response	Mgr. Resource Recovery
CBT Climate Resiliency Grant application	Mgr. Resource Recovery
Water Services Committee Terms of Reference	Mgr. Corporate Admin
Creston and Area Transit Service Review	Mgr. Corporate Admin
CEPF Grant Funding for RDCK Fire Services	Deputy Fire Chief -Training
Summit Lake to Roseberry Rail Trail - Expansion	Mgr. Parks
Facilitating Purchase of additional property around Cottonwood Lake	GM Community Services
Nelson Civic Arena Operations Contract 2021/2022 Ice Season	Mgr. Nelson Rec
Recruiting Wildfire Mitigation Supervisor	Mgr. Community Sustainability
Establish City of Castlegar Economic Development Service	Mgr. Corporate Admin
100% Renewable Energy Plan	Mgr. Community Sustainability
Area D Open Houses on Land Use	Mgr. Planning
OCP & ZBL Amendments Re: Accessory Buildings and TUP's	Mgr. Planning
Area E Open House on Land Use	Mgr. Planning
Payslips 101	Mgr. Finance

### PROJECTS COMPLETED IN Q2 2022

Project/Initiative Name	Responsible Manager
Creston & District Community Complex - Pavilion Project	Mgr. Creston Rec
Director Remuneration Bylaw Update	CAO
COVID Response and Planning	CAO
Intuitive Firefighter training records system	Deputy Fire Chief-Operations
Review Geospatial Service Delivery	GM Development and Community Sustainability
Denver Siding Boundary Extension	Mgr. Utilities
Nelson and District Recreation Facilities Task Force Review	Mgr. Nelson Rec
North Shore Hall Sound System Installation	Mgr. Nelson Rec
Crown Land Wildfire Fuel Mitigation - Impacts of the Province taking over	Mgr. Community Sustainability

<b>Special Event Permit Regulatory Bylaw</b>	Mgr. Corporate Admin
<b>Phase 2 Evaluation of Records Management Software</b>	Mgr. Corporate Admin
<b>Creston Landfill Phase 1E Closure Planning</b>	Mgr. Resource Recovery





# Board Report

**Date of Report:** July 11, 2022  
**Date & Type of Meeting:** July 21, 2022 Regular Open Board Meeting  
**Author:** Nora Hannon, Regional Fire Chief  
**Subject:** Fortis ROW  
**File:** 14-7750  
**Electoral Area/Municipality:** Area H, Slocan

## SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request Board approval for a right of way for Fortis BC at the Slocan Fire Hall.

## SECTION 2: BACKGROUND/ANALYSIS

Fortis BC has requested a right of way through the Slocan Fire Hall property, to allow for provision of power to the Columbia Basin Broadband works on the same property.

This right of way is necessary to complete the fiber optic install being done by the Columbia Broadband Corporation.

A sketch plan in attachment 1 details the layout of the right of way.

## SECTION 3: DETAILED ANALYSIS

### 3.1 Financial Considerations – Cost and Resource Allocations:

<b>Included in Financial Plan:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Financial Plan Amendment:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Debt Bylaw Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Public/Gov't Approvals Required:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

N/A

### 3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The Board must approve this Right of Way

### 3.3 Environmental Considerations

N/A

### 3.4 Social Considerations:

The community will benefit by having access to Columbia Basin Broadband.

### 3.5 Economic Considerations:

Access to broadband assists with economic development

### 3.6 Communication Considerations:

N/A

### 3.7 Staffing/Departmental Workplan Considerations:

This was not in the department workplan; staff have adjusted the workplan include this item.

### 3.8 Board Strategic Plan/Priorities Considerations:

Core service delivery

## SECTION 4: OPTIONS & PROS / CONS

#### Pros:

By approving this right of way the broadband installation at the Slocan Fire Hall property can be completed.

#### Cons:

By not approving this right of way the broadband installation at the Slocan Fire Hall property could not be completed at this time.

## SECTION 5: RECOMMENDATIONS

That the Board approve the Fortis right of way as proposed at the Slocan Fire Hall property with a legal description of PID 026-081-164 LOT 3 DISTRICT LOT 395 KOOTENAY DISTRICT PLAN NEP76640 to provide power to the works installed by the Columbia Broadband Corporation.

Respectfully submitted,  
Nora Hannon – Regional Fire Chief

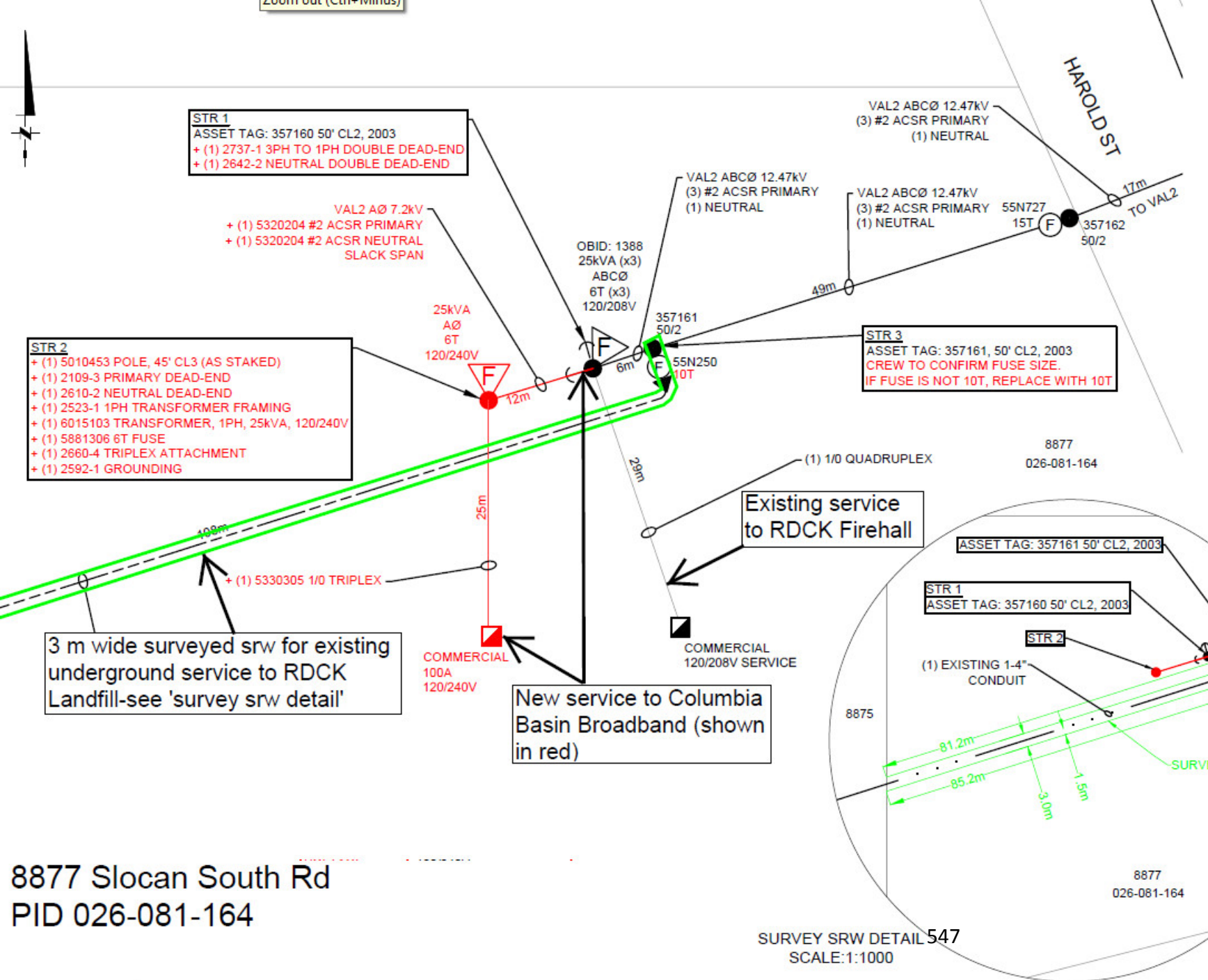
## CONCURRENCE

Chief Administrative Officer – Stuart Horn                      **Approved**

#### ATTACHMENTS:

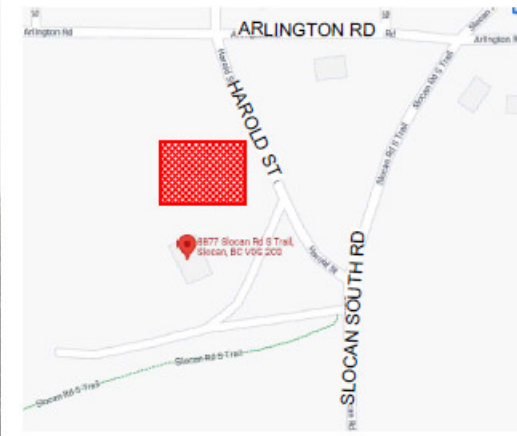
- Attachment A – Sketch Existing and proposed facilities
- Attachment B – 8877 SRW
- Attachment C – 8877 SRW later survey

Zoom out (Ctrl+Minus)



STR 1

- NOTES:**  
1) EXISTING **INSTALL** **SALVAGE**  
2) ALL DIMENSIONS IN METERS



LOCATION MAP  
N.T.S.

**DESIGN CRITERIA**  
CONSTRUCTION AND DESIGN TO BE IN ACCORDANCE WITH FORTISBC DISTRIBUTION STRUCTURE MANUAL AND THE FORTISBC DISTRIBUTION DESIGN CRITERIA UNLESS OTHERWISE APPROVED BY ENGINEERING AND OPERATIONS

**UNDERGROUND CONSTRUCTION**  
UNDERGROUND WORKS TO BE COMPLETED AS SPECIFIED IN SPECIFICATION FOR INSTALLATION OF UNDERGROUND CONDUIT SYSTEM OR JOINT TRENCHING REQUIREMENTS FOR SHALLOW UTILITIES

**AS BUILT INFO**  
MARK UP AS BUILT INFO IN RED AS SPECIFIED IN DISTRIBUTION PROJECTS COMMISSIONING PROCESS DG-001

8877 Slocan South Rd  
PID 026-081-164

SURVEY SRW DETAIL 547  
SCALE:1:1000



FB - 00418

PRELIMINARY  
NOT FOR CONSTRUCTION

RETURN DATA - CREW LEADER	
VERIFIED CORRECT	
CREW LEADER NAME (please print)	
CREW LEADER SIGN	
DATE	





1. Application

**Sara Lim, Land Agent, Property Services for  
 FORTISBC INC.  
 #100 – 1975 Springfield Road  
 Kelowna BC V1Y 7V7  
 2509804021**

2594250  
 65179893  
 52 - Castlegar

2. Description of Land

PID/Plan Number	Legal Description
<b>026-081-164</b>	<b>LOT 3 DISTRICT LOT 395 KOOTENAY DISTRICT PLAN NEP76640</b>

3. Nature of Interest

Type	Number	Additional Information
<b>STATUTORY RIGHT OF WAY</b>		<b>ENTIRE INSTRUMENT</b>

4. Terms

Part 2 of this instrument consists of:  
**(b) Express Charge Terms Annexed as Part 2**

5. Transferor(s)

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

6. Transferee(s)

<b>FORTISBC INC.</b> A PUBLIC UTILITY, HAVING ITS HEAD OFFICE AT #100 - 1975 SPRINGFIELD ROAD KELOWNA BC V1Y 7V7	PA-0000087
---	------------

7. Additional or Modified Terms

8. Execution(s)

This instrument creates, assigns, modifies, enlarges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Witnessing Officer Signature

Execution Date

Transferor / Transferee / Party Signature(s)

\_\_\_\_\_

YYYY-MM-DD

**REGIONAL DISTRICT OF CENTRAL  
 KOOTENAY**  
 By their Authorized Signatory

(as to both signatures)

\_\_\_\_\_  
**PRINT NAME:**



\_\_\_\_\_  
**PRINT NAME:**

**Officer Certification**

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

Witnessing Officer Signature

Execution Date

Transferor / Transferee / Party Signature(s)

\_\_\_\_\_

YYYY-MM-DD

**FORTISBC INC., TRANSFEEE**  
By their Authorized Signatory

\_\_\_\_\_  
**PRINT NAME:**

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**Electronic Signature**

Your electronic signature is a representation that you are a designate authorized to certify this document under section 168.4 of the *Land Title Act*, RSBC 1996 c.250, that you certify this document under section 168.41(4) of the act, and that an execution copy, or a true copy of that execution copy, is in your possession.

\_\_\_\_\_

---

**STATUTORY RIGHT OF WAY**

THIS INDENTURE made this                    day of                    , 2022.

BETWEEN:

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
PO BOX 590  
NELSON, BC  
V1L 5R4

DETERMINABLE FEE SEE KW149733

(hereinafter called "the Transferor")  
OF THE FIRST PART

AND:

**FORTISBC INC.**, a public utility incorporated by Special Act  
of the Legislature of the Province of British Columbia, having its  
head office at #100 – 1975 Springfield Road, Kelowna, BC V1Y 7V7

(hereinafter called "the Company")  
OF THE SECOND PART

WHEREAS this Statutory Right of Way is necessary for the operation and maintenance of the Company's undertaking;

In consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration now paid by the Company to the Transferor, the receipt of which is hereby acknowledged, the Transferor HEREBY GRANTS AND CONVEYS to the Company, its employees, agents and licensees, an easement by way of Statutory Right of Way for full, free and uninterrupted access at all times hereafter with or without vehicles or equipment to, through and over that certain parcel of land situated in the Nelson Trail Assessment Area, in the Province of British Columbia, more particularly described as:

**LOT 3 DISTRICT LOT 395 KOOTENAY DISTRICT PLAN NEP76640**

(hereinafter called "the property");

For the purpose of constructing, operating and maintaining thereon an electrical distribution system and communication lines and all related equipment (“the facilities”), with the right to dig up the soil and rock thereof and from time to time to inspect, repair, remove, alter or replace any part thereof, and to cut and clear any trees and underbrush which in the Company’s opinion might interfere with the construction and operation of the facilities;

RESERVING HOWEVER to the Transferor the right to cultivate or otherwise use the property and the right to compensation for any damage done by the Company to fences and to crops thereon.

The transferor covenants that he has the right to enter into this Indenture; that he will not at any time hereafter do any act including the planting of any trees or climbing vines or erecting any building or structure, that would jeopardize or interfere with the operation or maintenance of the facilities, and that the Transferor will cause no damage to nor interfere with the facilities.

The Company shall indemnify and save harmless the Transferor, its directors, officers, employees, and agents (together the “Indemnified Parties”) from and against any and all claims, actions, liabilities, losses, charges, damages, costs and expenses whatsoever (together the “Losses”) that the Transferor may suffer, incur or be put to resulting from the exercise of the rights granted to the Company herein, except to the extent such Losses are caused or contributed by the negligence, willful misconduct, or breach of this Agreement by the Indemnified Parties.

The Company may provide a communications and/or cable company with all the rights under this Statutory Right of Way to install and maintain communication and/or cable circuits on the facilities.

If any provision of this Indenture is declared invalid or unenforceable by a competent authority, such provision shall be deemed severed and shall not affect the validity or enforceability of the remaining provisions of this Indenture, unless such invalidity or unenforceability renders the operation of this indenture impossible.

The rights, privileges and easement hereby granted are and shall be of same force and effect as a covenant running with the land, and this Indenture shall enure to the benefit of and be binding upon the parties hereto, their heirs, administrators, successors and assigns, and wherever the singular or masculine is used herein, it shall be construed as if the feminine, plural or neuter, as the case may be, had been used wherever context or the parties hereto so require.

IN WITNESS WHEREOF the Transferor has caused these presents to be executed as of the day and year first above written.



1. Application

**Sara Lim, Land Agent, Property Services for  
 FORTISBC INC.  
 #100 – 1975 Springfield Road  
 Kelowna BC V1Y 7V7  
 2509804021**

2594250  
 65179893  
 52 - Castlegar

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Type	Number	Additional Information
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Part 2 of this instrument consists of:  
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**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

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Witnessing Officer Signature

Execution Date

Transferor / Transferee / Party Signature(s)

\_\_\_\_\_

YYYY-MM-DD
------------

**REGIONAL DISTRICT OF CENTRAL  
 KOOTENAY**  
 By their Authorized Signatory

(as to both signatures)

\_\_\_\_\_  
**PRINT NAME:**





\_\_\_\_\_  
**PRINT NAME:**

**Officer Certification**

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YYYY-MM-DD

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\_\_\_\_\_

**STATUTORY RIGHT OF WAY**

THIS INDENTURE made this                    day of                    , 2022.

BETWEEN:

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**  
PO BOX 590  
NELSON, BC  
V1L 5R4

DETERMINABLE FEE SEE KW149733

(hereinafter called "the Transferor")  
OF THE FIRST PART

AND:

**FORTISBC INC.**, a public utility incorporated by Special Act  
of the Legislature of the Province of British Columbia, having its  
head office at #100 – 1975 Springfield Road, Kelowna, BC V1Y 7V7

(hereinafter called "the Company")  
OF THE SECOND PART

WHEREAS this Statutory Right of Way is necessary for the operation and maintenance of the Company's undertaking;

In consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration now paid by the Company to the Transferor, the receipt of which is hereby acknowledged, the Transferor HEREBY GRANTS AND CONVEYS to the Company, its employees, agents and licensees, an easement by way of Statutory Right of Way for full, free and uninterrupted access at all times hereafter with or without vehicles or equipment to, through and over that certain parcel of land situated in the Nelson Trail Assessment Area, in the Province of British Columbia, more particularly described as:

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(hereinafter called "the property");

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RESERVING HOWEVER to the Transferor the right to cultivate or otherwise use the property and the right to compensation for any damage done by the Company to fences and to crops thereon.

The transferor covenants that he has the right to enter into this Indenture; that he will not at any time hereafter do any act including the planting of any trees or climbing vines or erecting any building or structure, that would jeopardize or interfere with the operation or maintenance of the facilities, and that the Transferor will cause no damage to nor interfere with the facilities.

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The Company may provide a communications and/or cable company with all the rights under this Statutory Right of Way to install and maintain communication and/or cable circuits on the facilities.

It is hereby understood between the parties to this Agreement that upon completion of the initial excavation, installation and construction of the facilities on the property, the Company will cause a survey of the right of way area to be made and shall then make application for registration of a statutory right of way plan in the appropriate Land Title Office and such plan shall fully define the right of way area. Upon registration of the plan in the Land Title Office, the Company will ensure that the property, excluding the right of way area, shall be released, except for ancillary rights, from the rights granted under this Agreement.

If any provision of this Indenture is declared invalid or unenforceable by a competent authority, such provision shall be deemed severed and shall not affect the validity or enforceability of the remaining provisions of this Indenture, unless such invalidity or unenforceability renders the operation of this indenture impossible.

The rights, privileges and easement hereby granted are and shall be of same force and effect as a covenant running with the land, and this Indenture shall enure to the benefit of and be binding upon the parties hereto, their heirs, administrators, successors and assigns, and wherever the singular or masculine is used herein, it shall be construed as if the feminine, plural or neuter, as the case may be, had been used wherever context or the parties hereto so require.

IN WITNESS WHEREOF the Transferor has caused these presents to be executed as of the day and year first above written.



**THIS AGREEMENT** dated for reference the \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_.

**BETWEEN:**

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**, a Regional District under the *Local Government Act* and having offices at 843 Rossland Avenue, Trail, British Columbia, V1L 4S8  
(the “**RDKB**”)

**AND:**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**, a Regional District under the *Local Government Act* and having offices at Box 590, 202 Lakeside Drive, Nelson, British Columbia, V1L 5R4  
(the “**RDCK**”)

**WHEREAS:**

- a) Under sections 263(1)(b), 294 and 334 of the *Local Government Act*, regional districts may make agreements with a public authority respecting the undertaking, provision and operation of activities, works and services within the powers of a party to the agreement;
- b) The RDCK has, by bylaw 1457, 2000, established a fire protection service known as the Hudu Valley/Ross Spur Fire Protection Service in a portion of Electoral Area G and a portion of Electoral Area J;
- c) The RDCK wishes to contract for provision of this service, the cost of which represents a debt of the RDCK owed to the RDKB;
- d) The RDKB and the RDCK have agreed to enter into this Agreement for the provision of fire protection services by the RDKB to the Fire Service Area (as herein defined) on the terms and conditions herein set forth:

**1.0 DEFINITIONS**

**1.1** In this Agreement:

**Annual Fee** means the fee the RDCK is required to pay the RDKB under this Agreement, as calculated and imposed under section 3.01 of this Agreement.

**Fire Service Area** means the portions of RDCK Electoral Areas G and J identified in Schedule A –Map of Fire Service Area. Fire Service Area boundaries may be adjusted by amendment to the RDCK service establishment bylaw.

**Fire Chief** means the RDKB’s Fire Chief or his/her duly authorized assistant or deputy;

**Fire Department** means the Kootenay Boundary Regional Fire Rescue Service;

**Fire Protection Services** means all of the following and no other services:

- (a) Fire Protection as defined in the Fire Services Bylaw;
- (b) Fire inspections upon complaint as permitted by the *Fire Services Act* (BC) (and, for greater certainty, not including inspections contemplated by section 26 of that Act.
- (c) Fire investigations as required by the *Fire Services Act* (BC);
- (d) Enforcing the provisions of the Fire Services Bylaw

**Fire Services Bylaw** means the “Regional District of Central Kootenay Defined Area G and J (Hudu Valley/ Ross Spur ) Fire Service Regulation Bylaw No. 2842, 2022”, as amended or replaced from time to time.

**Officer-in-Charge** means the Fire Department member, who, in the absence of the Fire Chief, is responsible for the deployment and direction of fire department resources and personnel in the case of an emergency.

**Firefighter Minimum Training Standards** means the minimum mandatory training requirements of fire services personnel established by the Fire Commissioner pursuant to paragraph 3(3)(b) of the *Fire Services Act* (BC) in: British Columbia Fire Service: Minimum Training Standards –Structure Firefighters Competency and Training Playbook (September 2014; issued 14 October 2014) and as updated from time to time.

## 2.0 PROVISIONS OF SERVICES

- 2.1 Subject to the terms of this Agreement the RDKB shall provide the Fire Protection Services in accordance with the standard for such services provided within the Fire Service Area (including, without limitation, the full service level of service declared by the RDKB to the Fire Commissioner for the Fire Department under and in accordance with the Playbook and the standards set by the Fire Underwriters Survey to maintain the existing (at time of contract execution) or better Dwelling Protection Grades within the Fire Service Area.
- 2.2 Notwithstanding Section 2.1, nothing under this Agreement shall oblige the RDKB to provide Fire Protection Services in a manner that exceeds the level of service provided by the RDKB to owners or occupiers of property within the RDKB during the term of this Agreement;
- 2.3 The RDCK agrees that the Fire Chief will serve as the RDCK’s Local Assistant to the Fire Commissioner in the Fire Service Area upon the recommendation of such by the RDCK’s

Regional Fire Chief to the Fire Commissioner.

- 2.4 In providing the Fire Protection Services, the RDKB will strive to meet the same response times and service delivery objectives established for provision of fire protection services within Kootenay Boundary Regional Fire Rescue Service Area boundaries.
- 2.5 The Fire Protection Services provided by the RDKB will be dependent upon the water available at the site of fire; and if no water is available that may adequately be used by the firefighting forces, limited protection may be offered.
- 2.6 It is expressly understood that in the event that the Fire Chief considers the services of the Ministry of Forests/BC Wildfire Service are warranted, that they be called.
- 2.7 The RDCK consents to the RDKB providing assistance in response to other classes of circumstances including, but not limited to: incidences involving vehicles, rail locomotives or rail cars, aircraft, hazardous materials and injury to persons within the Fire Service Area and the portion of Electoral Area G of the RDCK east of the eastern boundary of the Fire Service Area to the junction of Highway 3B and Highway 3 commonly known as Meadows.
- 2.8 The RDKB has sole discretion to determine the extent of Fire Services Bylaw enforcement in the Fire Service Area, with the understanding that Fees for Service and Penalties described in the bylaw be reasonably and fairly applied. The RDKB shall collect and retain any Fees for Service or Penalties levied against Fire Service Area residents.  
Revenues for each year will be reported by the RDKB to the RDCK prior to January 10. In no case will the RDCK be liable to the RDKB for any unpaid Fees for Service or Penalties.
- 2.9 The RDKB shall provide the Fire Protection Services on a 24-hour, seven day per week Basis with primary response from the Fruitvale Fire Station located at 1919 Main Street, Fruitvale, BC, utilizing the necessary firefighting apparatus, equipment and personnel contained therein.
- 2.10 The Fire Chief or Officer-in-Charge shall determine the number of Fire Department personnel and the apparatus and equipment that are required to be deployed in response to any emergency within the Fire Service Area that is reported to the Fire Department.

### **3.0 RDCK OBLIGATIONS**

- 3.1 The RDCK will have the following obligations to enable and/or support the provision of Fire Protection Services in the Fire Service Area by the RDKB:
  - (a) the annual provision of current map data, in a format to be agreed by the parties, showing the location of all roadways, lanes, bridges and other access routes within the Fire Service Area;
  - (b) the annual provision of current property data within the Fire Service Area to the Fire Department for incident reporting, fire prevention and bylaw compliance, in a format compatible with the Fire Department's records management software.

- (c) a building numbering system within the Fire Service Area will be maintained in order to provide the RDKB with information as required.

#### **4.0 PAYMENT**

- 4.1 In consideration of Fire Protection Services provided under this Agreement, the RDCK agrees to pay the RDKB an annual sum equal to the product of applying against assessments the same rates applied for fire protection function in RDKB Electoral Area A for fire protection service and will not include any internal grant subsidy like Payments in Lieu of Taxes (PILT) funding. For 2022 the payment shall be \$20,547.
- 4.3 The RDCK shall pay the fee set out in section 4.1 to the RDKB by July 1<sup>st</sup> of each year of the agreement.
- 4.4 Should the boundaries of the Fire Service Area outlined on Schedule 'A' attached hereto be expanded or altered, the sums set out in section 4.1 hereof shall be subject to recalculation.
- 4.5 If the term of this Agreement ends other than at the last day of a calendar year, the Annual Fee paid or payable hereunder for the calendar year in which the term of this Agreement ends shall be pro-rated to the date of termination and if the Annual Fee has not been paid at the date of termination, the RDCK shall pay to the RDKB on or before July 1<sup>st</sup> of the calendar year a portion of the Annual Fee pro-rated to the day of termination. If the Annual Fee has been paid to the RDKB for that calendar year, then the RDKB shall rebate to the RDCK within thirty (60) days after the date of termination a pro-rated portion of the Annual Fee representing the period from the date of termination to the end of that calendar year.

#### **5.0 INSURANCE**

- 5.1 The RDKB shall, at its own expense, maintain coverage for all members of the RDKB department in accordance with the *Workers Compensation Act* (British Columbia) during each year of the term of this Agreement. The RDKB may at its own expense, provide additional insurance for its members to augment Workers Compensation coverage.
- 5.2 Each party shall take out and keep in force during the term of this Agreement comprehensive general liability (including bodily injury, death, property damage, and damage or loss) insurance on an occurrence basis of a minimum of Ten Million (\$10,000,000.00) per occurrence (or such greater reasonable amount as the parties may agree to from time to time), which insurance shall include the other party as an additional insured and shall protect the other party in respect of claims as if that party were separately insured.

#### **6.0 TERM AND TERMINATION**

- 6.1 Subject to termination in accordance with the provisions of this or Sub-Sections 9.2 or 9.3 hereof, the term of this Agreement shall be a period of five (5) years unless either

the RDCK or RDKB gives six (6) months written notice to the other terminating this Agreement. The commencement date of this Agreement shall be January 1<sup>st</sup>, 2022 and for certainty this Agreement will expire on December 31<sup>st</sup>, 2026, subject to section 9.2.

6.2 This Agreement shall terminate automatically and without notice to either party on the occurrence of any of the following circumstances:

- If the Agreement is declared by court, tribunal or arbitration having jurisdiction to be illegal or unenforceable;
- If the RDCK loses the power to assess and collect Fire Protection or Fire Dispatch Taxes;
- If the Fire Service Area is annexed to and falls within the boundaries of the RDKB; or
- If the RDKB becomes unable lawfully due to Federal or Provincial Law to provide the Services required hereunder.

6.3 If the RDCK or RDKB is in default of any of its covenants or obligations required to be performed by it hereunder and if such default shall continue for a period of sixty (60) days following the date that notice of such default is given to the defaulting party by the other party, this Agreement shall terminate at the option of the other party at the expiration of such sixty (60) day period.

## **7.0 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT**

7.1 The RDCK and the RDKB both acknowledge and agree that the printed, electronic and other records produced and maintained by the RDKB for the purpose of or in connection with the provision of the *Freedom of Information and Protection of Privacy Act* (BC) (“FIPPA”) are under the custody and control of the RDKB. The RDKB agrees that it shall meet its statutory requirements and obligations under FIPPA. It shall process any requests under FIPPA in a timely fashion and copy the RDCK on any such response in relation to requests which affect or involve the Fire Service Area.

## **7.0 NOTICE**

7.1 Any notice required or permitted to be given by a party hereunder shall be given in writing, and any such notice or correspondence given or sent by one party to the other shall be deemed to have been received by the party to whom it is addressed if such notice is delivered to or mailed postage prepaid and registered at a Canadian Post Office at the address specified below. Any notice mailed as aforesaid shall be deemed to have been received by the party to whom it is addressed on the 4<sup>th</sup> business day (Saturdays, Sundays and Statutory Holidays excluded) following the date of posting provided that the Canadian Post Office is not interrupted by strike or lock-out at the time of posting or within four (4) business days thereafter, in which case such notice must be delivered or mailed again after the Canadian Postal service has been restored:



To the RDCK: Chief Administrative Officer  
To the RDKB: Corporate Officer

## **8.0 MISCELLANEOUS**

### **8.1 Release and Indemnity**

- (a) The RDKB releases, indemnifies and saves harmless the RDCK and its elected officials, officers, employees and agents from and against all claims, demands, actions, suits, loss, damage, costs (including legal costs), charges and expenses, including bodily injury or death (collectively “Claims”) which the RDCK may incur, suffer or be put to arising out of or in connection with this Agreement or the provision of the Services, directly or indirectly, arising from any negligence, act or omission of the RDKB or any breach by the RDKB of any of its obligations, representations, warranties or covenants under this Agreement, unless such Claims arise in whole or in part by any negligence, act or omission of the RDCK or any breach by the RDCK of any of its obligations, representations, warranties or covenants under this Agreement.
- (b) The RDCK releases, indemnifies and saves harmless the RDKB and its elected officials, officers, employees and agents from and against all Claims which the RDKB may incur, suffer or be put to arising out of or in connection with this Agreement or the provision of the Services, directly or indirectly, arising from any negligence, act or omission of the RDCK or any breach by the RDCK of any of its obligations, representations, warranties or covenants under this Agreement, unless such Claims arise in whole or in part by any negligence, act or omission of the RDKB or any breach by the RDKB of any of its obligations, representations, warranties or covenants under this Agreement.

### **8.2 No Assignment**

Neither party shall assign any of its rights or interest in this agreement without the written consent of the other party

### **8.3 Amendments**

This Agreement may be amended by mutual agreement of the parties evidenced in writing, duly signed by their authorized signatories.

### **8.4 Force Majeure**

- (a) For the purposes of this Agreement, the term “Force Majeure” is defined as an Act of God, act of a public enemy, war, labour disruptions and other extraordinary causes not reasonably within the control of the RDKB.
- (b) If the RDKB is rendered unable, wholly or in part, by Force Majeure to provide the Services, the RDKB shall provide the RDCK notice of the Force Majeure, as soon as

reasonably possible and to the extent that the RDKB's performance is impeded by the Force Majeure it shall not be in breach of its obligations under this Agreement.

- (c) The parties acknowledge and agree that during an event of Force Majeure, the RDKB's obligations pursuant to this Agreement shall be reduced or suspended as the case may be, but not longer than, the continuance of the Force Majeure, except for a reasonable time period after, if required by the RDKB in order to resume its obligations.

## **8.5 Dispute**

In case of any dispute arising between the parties, a party may give the other party notice of such dispute and request a dispute resolution between the Regional Fire Chief and the RDCK's liaison. If the dispute resolution is unsuccessful the parties may agree to submit the dispute to arbitration by a single arbitrator in accordance with the *Commercial Arbitration Act* (British Columbia), as amended.

## **8.6 Remedies Cumulative**

No reference to or exercise of any specific right or remedy by either the RDKB or the RDCK prejudices or precludes the RDKB or the RDCK from any other remedy, whether allowed at law or in equity or expressly provided for in this Agreement. No such remedy is exclusive or dependent upon any other such remedy, but the RDKB or the RDCK may from time to time exercise any one or more of such remedies independently or in combination. Without limiting the generality of the foregoing, the RDKB is entitled to commence and maintain an action against the RDCK to collect any sum not paid when due, without exercising the option to terminate this Agreement.

## **8.7 No Joint Venture**

Nothing contained in this Agreement creates a relationship of principal and agent, partnership, joint venture or business enterprise between the parties or gives the RDCK any power or authority to bind or control the RDKB in any way, except under section 5 for the sole purpose of placing insurance.

## **8.8 In this Agreement:**

- (a) reference to the singular includes a reference to the plural and vice versa, unless the context requires otherwise;
- (b) a particular numbered section or lettered Schedule is a reference to the correspondingly numbered section or lettered Schedule of this Agreement;
- (c) an "enactment" is a reference to an enactment as that term is defined in the *Interpretation Act* (British Columbia) of the day this Agreement is made;
- (d) any enactment is a reference to that enactment as amended, revised, consolidated or replaced;
- (e) section headings are inserted for ease of reference and are not to be used in

- interpreting this Agreement; a party is a reference to a party to this Agreement;
- (f) time is of the essence; and
  - (g) where the word “including” is followed by a list, the contents of the list shall not circumscribe the generality of the expression immediately preceding the word “including”.

## **8.9 No Effect on Laws or Powers**

Nothing contained or implied herein prejudices or affects the RDKB’s rights and powers in the exercise of its functions pursuant to the *Community Charter and the Local Government Act* (British Columbia) or its rights and powers under any enactment to the extent the same are applicable to the Services, all of which may be fully and effectively exercised in relation to the Services as if this Agreement had not been fully executed and delivered.

## **8.10 Severance**

If any portion of this Agreement is held invalid by a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid will not affect the validity of the remainder of the agreement.

## **8.11 Binding on Successors**

This Agreement enures to the benefit of and is binding upon the parties and their respective successors and permitted assigns, notwithstanding any rule of law or equity to the contrary.

## **8.12 Law of British Columbia**

This Agreement shall be construed according to the laws of the Province of British Columbia.

## **8.13 Whole Agreement**

The provisions in this Agreement constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of this Agreement.

## **8.14 Waiver or Non-Action**

Waiver by the RDKB of any breach of any term, covenant or condition of this Agreement by the RDCK must not be deemed to be a waiver of any subsequent default by the RDCK. Failure by the RDKB to take any action in respect of any breach of any term,

covenant or condition of this by the RDCK must not be deemed to be a waiver of such term, covenant or condition.

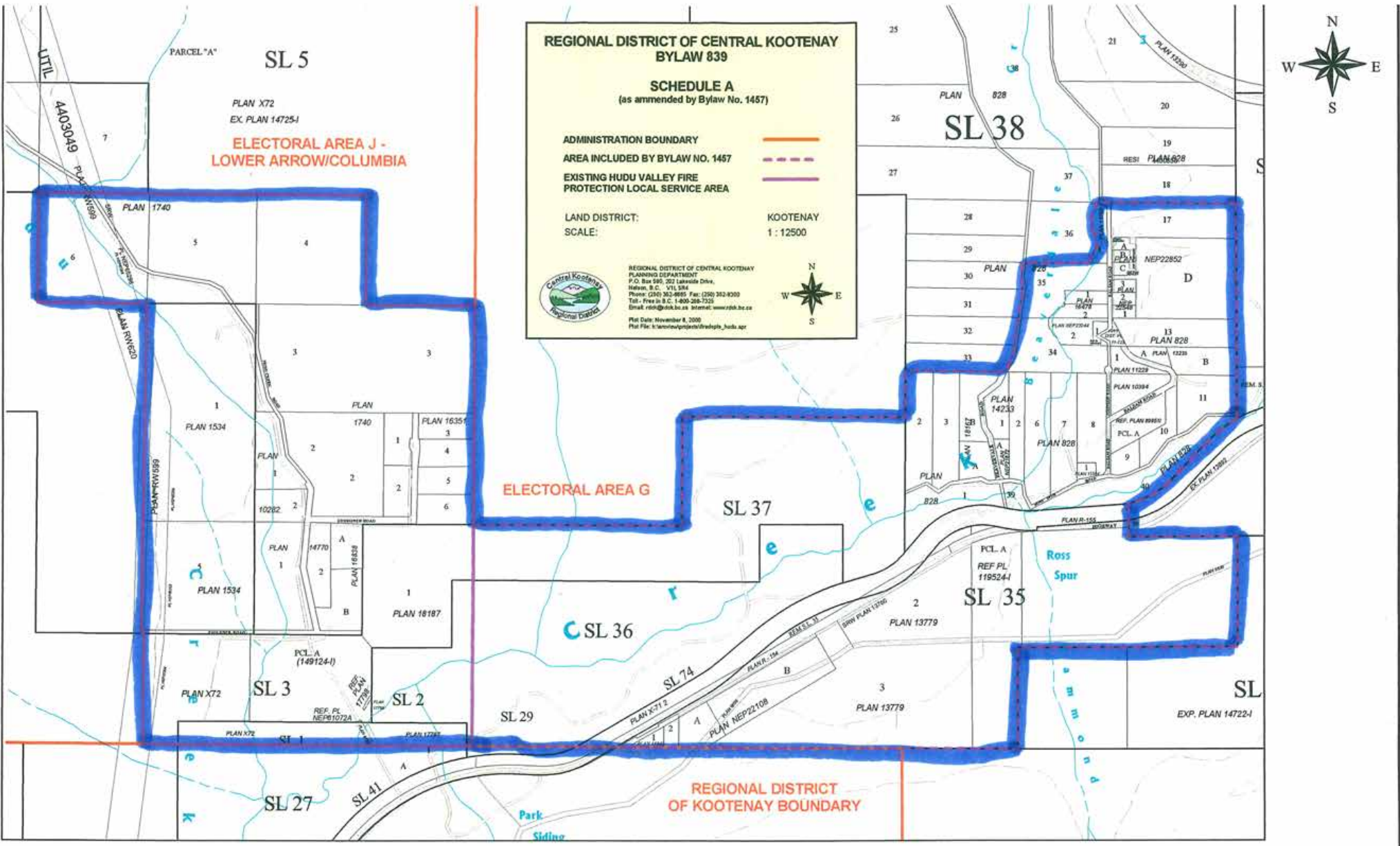
IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.


**THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

The Corporate Seal of the Regional District of Kootenay Boundary )  
was hereunto affixed on the \_\_\_\_\_ day of \_\_\_\_\_ )  
in the presence of: )  
 )  
 )  
 )  
 )  
\_\_\_\_\_)  
Linda Worley, Chair )  
 )  
 )  
 )  
\_\_\_\_\_)  
Anitra Winje, Corporate Officer )

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY**

The Corporate Seal of the Regional District of Kootenay Boundary )  
was hereunto affixed on the \_\_\_\_\_ day of \_\_\_\_\_ )  
in the presence of: )  
 )  
 )  
 )  
\_\_\_\_\_)  
Aimee Watson, Chair )  
 )  
 )  
 )  
\_\_\_\_\_)  
Mike Morrison, Corporate Officer )



 <p>REGIONAL DISTRICT OF CENTRAL KOOTENAY PLANNING DEPARTMENT Box 590, 202 Lakeside Drive, Nelson, BC V1L5R4 Phone: (250) 352-6663 Fax: (250) 352-9300 Toll-Free in BC: 1-800-566-7325 email: rdk@rdck.bc.ca Internet: http://www.rdk.bc.ca</p>	<p>MAPPING CONTROL: B.C. GOVERNMENT ELEVATION DATUM: MEAN SEA LEVEL CO-ORDINATES BASED ON NAD 1983 SHORELINE: TRIM HIGH WATER MARK BASE SOURCE: C.D.M.S. DIGITAL &amp; R.D.C.K. 1:5000 SCALE CADASTRAL MAPPING</p>	<p>AIR PHOTOGRAPHY: B.C. GOVERNMENT LAND DISTRICT: KOOTENAY LAND TITLE DISTRICT: KAMLOOPS</p>	<p>Map Represents: CADASTRAL / PLANIMETRIC</p>	<p>Map Scale: 1:12500</p>	<p>Datum: NAD 83 UTM: Zone 11</p>	<p>Plotted By: Date Plotted: 11/08/2000 Areview Project File:</p>	<p>MAP AREA: 82F013.3.4/4.3</p>
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 - Fire Service Area Boundary



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Thunder Cats Golf Tournament	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Janet Wall	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 213 27th Ave N  Creston British Columbia V0B 1G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 254-9676	<b>Email:</b> tcatsgolf@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Providing support for operating to our Junior B hockey team, the Creston Valley Thundercats (80% of proceeds) and to the Creston Valley Hockey Association (20% of the proceeds) to promote healthy activities for youth of the valley

**Grant Application:**

Total Grant Requested: \$500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Our members are canvassing businesses and groups throughout the valley for contributions to our fund raising events.

Previous Discretionary Grants Received – Year and Amount: 2021 \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

<p><small>Signed at: 2022-07-05 16:57:51</small></p> <p>_____</p> <p>Signature</p>	<p>Janet Wall</p> <p>_____</p> <p>Print Name</p>
--	--

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> South Kootenay Lake ArtConnect Society	<b>Date of Application:</b> 07/22/2022
<b>Contact Name:</b> Lois Wakelin	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality: Crawford Bay
<b>Mailing Address:</b> Box 207  Crawford Bay BC V0B 1S0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 227-9126	<b>Email:</b> esartconnect@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

ArtConnect is a start-up organization with a mission to connect the community with those residents involved in the arts and culture, provide cultural experiences for Area A, as well as the sustainability of the Harrison Memorial Cultural Centre. In the first six months of operation we have had a Christmas Open House, four concerts (two with East Shore musicians), four Coffee House events, and one theatre play. July events include weekly yoga sessions.

This project will be dedicated to ongoing performers fees for six high caliber Concerts and 12 Coffee House events at Harrison Memorial Cultural Centres for year beginning July 2021 through June 2022. This will assist and allow for certainty for bookings.

**Grant Application:**

Total Grant Requested: \$3200	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
-------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Six Concerts ticket sales 6 X 40 ppl @ \$25 = \$6000

Previous Discretionary Grants Received 2 X 20 and 1 @ \$1500 = \$3600  
7/21 \$5000, 6/22 \$1640

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-04 12:24:16  
\_\_\_\_\_  
Signature

Lois M Wakelin  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 3,200.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Starbelly Jam Society	<b>Date of Application:</b> 06/23/2022
<b>Contact Name:</b> Bridget Klueppel	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area A <input type="checkbox"/> Municipality: Crawford Bay
<b>Mailing Address:</b> 15981 Hwy 3A  Crawford Bay BC v0b1e0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 505-9976	<b>Email:</b> bridgetk11@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Starbelly Jam would like to put on a concert series consisting of four different musical events. Although we are not doing our usual festival, this project is to keep the Starbelly Jam name and reputation alive. Its been a few years since we have had a proper festival due to the pandemic. Planning events only to cancel them has been incredibly stressful for the team. Although this year we could've had a proper festival, we just didn't feel we had the resources, either in volunteers or planning time. To plan this event, we need to start around December at the latest, and information about Covid-19 and large live events was still obscure. Starbelly had a concert at the Gray Creek Hall at the end of May. It featured 2 bands. Unfortunately, in such a small venue its hard to make a profit and we lost money which we expected. For Starbelly weekend, July 16, 2022, we will rent the Crawford Bay Hall and have another event featuring Antidoping. The Hall accommodates 150 people, and Starbelly will charge \$25.00....

**Grant Application:**

Total Grant Requested: \$ 4,000.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Starbelly has 70,000

40,000 from the Province for Tourism...

Previous Discretionary Grants Received – Year and Amount: n/a

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-23 16:36:43  
\_\_\_\_\_  
Signature

Bridget Klueppel  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director Signed by email	Total Grant Approved \$ 1,640.00
Board Approved Date:	Resolution #





# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Fall Fair	<b>Date of Application:</b> 06/12/2022
<b>Contact Name:</b> Amy White	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality: Erickson/Creston
<b>Mailing Address:</b> 936 27 Ave S  Creston British Columbia V0B1G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-1518	<b>Email:</b> amy@williamtell.ca

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Fall Fair Local Food Feast is a community dinner to show case all of the great food we produce in the Creston Valley. In 2019 the local dinner was assembled using 25 different farmers from around our valley. Showing our dinner guests how many options they have to buy local!

Our local dinner this year will be a fundraiser for the Fall Fair's future and we have chosen a local program the Creston Valley Farmers Market Nutrition Coupon Program to make a donation to.

The funds provided to us will be used to purchase local entertainment and pay for the food from our hard working farmers.

### Grant Application:

Total Grant Requested: \$2500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
I have just started, emails will be sent out to local business requesting support.

Sponsorships:  
Previous Discretionary Grants Received – Year and Amount: Not sure this is the first time I have filled this application out

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-12 13:29:34  
\_\_\_\_\_  
Signature

Amy White  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$ 2,500.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Food Action Coalition	<b>Date of Application:</b> 07/06/2022
<b>Contact Name:</b> Jenn Cornish	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality: Creston
<b>Mailing Address:</b> PO Box 1002  Creston BC V0B 1G0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (604) 825-1765	<b>Email:</b> cvfarmersmarket@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Solar Cool project working in conjunction with the Harvest Share program will enable us to store the picks for a longer period so that they can be distributed to a larger amount of food insecure people. It will also give us the ability to process the picks through the Food Hub facility into products with a longer shelf life. These will then allow for food to be distributed to those with need in our area throughout the year.

### Grant Application:

Total Grant Requested: \$ 4999.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
We received 53500.00 for this total project from the CBT but our construction went over cost and this is why we are asking for ...

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-06 19:30:17  
\_\_\_\_\_  
Signature

Jennifer Cornish  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$    4999.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Thunder Cats Golf Tournament	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Janet Wall	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 213 27th Ave N  Creston British Columbia V0B 1G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 254-9676	<b>Email:</b> tcatsgolf@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Providing support for operating to our Junior B hockey team, the Creston Valley Thundercats (80% of proceeds) and to the Creston Valley Hockey Association (20% of the proceeds) to promote healthy activities for youth of the valley.

### Grant Application:

Total Grant Requested: \$500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Our members are canvassing businesses and groups throughout the valley for contributions to our fund raising events.

Previous Discretionary Grants Received – Year and Amount: 2021 \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at: 2022-07-05 16:51:11 _____ Signature	Janet Wall _____ Print Name
---	-----------------------------------

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Thunder Cats Golf Tournament	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Janet Wall	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 213 27th Ave N  Creston British Columbia V0B 1G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 254-9676	<b>Email:</b> tcatsgolf@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Providing support for operating to our Junior B hockey team, the Creston Valley Thundercats (80% of proceeds) and to the Creston Valley Hockey Association (20% of the proceeds) to promote healthy activities for youth of the valley.

### Grant Application:

Total Grant Requested: \$500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Our members are canvassing businesses and groups throughout the valley for contributions to our fund raising events.

Previous Discretionary Grants Received – Year and Amount: 2021 \$500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2022-07-05 17:03:16 _____ Signature	Janet Wall _____ Print Name
---	-----------------------------------

### Authorization

Signature of Area Director	Signed by Email	Total Grant Approved \$ 500.00
Board Approved Date:		Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Neighbours Connecting Neighbours	<b>Date of Application:</b> 06/26/2022
<b>Contact Name:</b> Cathy Robinson	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> c/o Pam Alloway 1436 Evans Road Creston B.C. V0B 1G7	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 402-6576	<b>Email:</b> robinsonbc9@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Neighbours Connecting Neighbours is a community group in West Creston that has been hosting events and activities that encourage community engagement. Many items have been acquired by this committee that need to be stored in a safe, secure unit.

### Grant Application:

Total Grant Requested: \$5,000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
-----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: \$1,000 - 2021 not yet spent

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-26 09:52:45

---

Signature

Cathy Robinson

---

Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$    2,500.00
Board Approved Date:	Resolution #



# Discretionary Grant Application Form

## Regional District of Central Kootenay

202 Lakeside Drive, Box 590, Nelson, BC V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in BC 1-800-268-7325

File No. 1860-20-\_\_\_

Applicant Information	
<b>Name of Applicant</b> (Organization or Society) RDCK S109 Kaslo/D EDC service	<b>Date of Application</b> 12-Jul-2022
<b>Mailing Address</b> (PO Box, Street, City, Prov. Postal Code)  <b>Email</b> _____ <b>Phone No.</b> _____  <b>Contact</b> _____	Request for Discretionary Grant Funding from <b>Electoral Area</b> <b>D</b> <b>Municipality</b> _____ <b>Name of Director</b> _____
<i>Please note: The Applicant must be able to deposit the funding payment in their name or have a sponsor organization noted.</i>	<b>AMOUNT REQUESTED</b>
<b>Funding Payable to</b> <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Sponsor Organization	<i>Guidelines: The primary purpose of these grants is to provide some financial assistance to local community groups and organizations for projects that provide social, economic, sporting, cultural and other benefits to our communities.</i>  <i>Grants will not be provided to individuals or 'for profit' entities. Grants over \$5000 are subject to a 10% holdback.</i>
Name of Sponsor Organization	
Address of Sponsor Organization (PO Box, Street, City, Prov. Postal Code)	
Organization Overview and Description of How Discretionary Funds will be Used	
Please provide an overview of organizational programs and services offered in the community Economic Development in Kaslo and Area D	
Funding will be used for - Leadership Workshop stipend for facilitator	
<ul style="list-style-type: none"> <li>Please attach the most recent audited financial statement and current financial statement, list of Directors, organizational chart (including full and part-time staff and community volunteers, number of members and membership fees (if applicable)).</li> </ul>	
<b>Signature of Applicant</b>	<b>Signature of Sponsor Organization</b> (if required)
<b>Authorization</b>	
<b>Signature of Area Director</b>  Signed by Email	<b>AMOUNT APPROVED</b> <b>\$ 1,200.00</b>
Previous Grants Received: __2014 __2015 __2016	Cheque to be forwarded to: <input type="checkbox"/> Director <input type="checkbox"/> Applicant <input type="checkbox"/> Sponsor Organization
Board Date Resolution #	



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Our Daily Bread	<b>Date of Application:</b> 07/07/2022
<b>Contact Name:</b> Anne-Marie Rasmussen	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 520 Falls Street  Nelson BC V1L 6B5	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 352-1722	<b>Email:</b> office@kcfoffice.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Replacement of 4 square tables required for mixed necessary operational purposes at Our Daily Bread Hot Lunch program. Our existing tables are wood and splintering badly. ODB provides a hot nutritious lunch and now also to-go meals to anyone in need - no barriers. Funds will replace tables that are in need of replacement due to age and extreme wear/splintering. NOTE: We are experiencing a sharp increase in costs due to rising food and supply cost.

### Grant Application:

Total Grant Requested: \$650	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Funds generated from SHARE Nelson 2nd hand store, ongoing mail out campaigns and other fundraisers and grand suppliers and ...

Previous Discretionary Grants Received – Year and Amount: 2020 - \$600 and each year prior for some time now.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at:  
2022-07-07 12:36:57  
\_\_\_\_\_  
Signature

Anne-Marie Rasmussen  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$    650.00
Board Approved Date:	Resolution #



# Discretionary Grant Application Form

## Regional District of Central Kootenay

202 Lakeside Drive, Box 590, Nelson, BC V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in BC 1-800-268-7325

File No. 1860-20-\_\_

Applicant Information	
<b>Name of Applicant</b> (Organization or Society) Nelson Road Kings	<b>Date of Application</b> 13-Jun-2022
<b>Mailing Address</b> (PO Box, Street, City, Prov. Postal Code) POBox1130, Nelson, BC, V1L6H3	Request for Discretionary Grant Funding from  Electoral Area <b>Area F</b> Municipality <b>Nelson, BC</b> Name of Director <b>Tom Newell</b>
<b>Email</b> info@nelsonroadkings.com	
<b>Phone No.</b> (250) 551-5848	
<b>Contact</b> Marcello Piro	
<i>Please note: The Applicant must be able to deposit the funding payment in their name or have a sponsor organization noted.</i>	<b>AMOUNT REQUESTED</b>
<b>Funding Payable to</b> <input type="checkbox"/> Applicant <input type="checkbox"/> Sponsor Organization	<i>Guidelines: The primary purpose of these grants is to provide some financial assistance to local community groups and organizations for projects that provide social, economic, sporting, cultural and other benefits to our communities.</i>  <i>Grants will not be provided to individuals or 'for profit' entities. Grants over \$5000 are subject to a 10% holdback.</i>
<b>Name of Sponsor Organization</b> Nelson RoadKings	
<b>Address of Sponsor Organization</b> (PO Box, Street, City, Prov. Postal Code) PO Box 1130, Nelson, BC V1L 6H3	
Organization Overview and Description of How Discretionary Funds will be Used	
Please provide an overview of organizational programs and services offered in the community Nelson Road Kings Queen City Cruise, September 9th&10th, 2022. Show'nShine along with entertainment in downtown Nelson. This year we are raising money that will see proceeds	
Funding will be used for - Funding will help pay for entertainment along with other bills incurred by the Nelson Road Kings.	
<ul style="list-style-type: none"> <li>Please attach the most recent audited financial statement and current financial statement, list of Directors, organizational chart (including full and part-time staff and community volunteers, number of members and membership fees (if applicable)).</li> </ul>	
<b>Signature of Applicant</b>	<b>Signature of Sponsor Organization</b> (if required)
Signed by Email	
Authorization	
<b>Signature of Area Director</b>  Signed by Email	<b>AMOUNT APPROVED</b>  \$1,000.00
Previous Grants Received: __2014 __2015 __2016	Board Date Resolution #
Cheque to be forwarded to: <input type="checkbox"/> Director <input type="checkbox"/> Applicant <input type="checkbox"/> Sponsor Organization	





# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Sno-Goers	<b>Date of Application:</b> 06/22/2022
<b>Contact Name:</b> Jason Cesa	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> Box 315 Stn Main  Nelson BC V1L 4E0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 354-3375	<b>Email:</b> nelsonsnogoers@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

We are currently canvassing for funding toward a substantial project we have undertaken through partnership with Rec. Sites and Trails BC; building a new backcountry recreation cabin on Meadow Mountain (near Meadow Creek BC). We are inquiring to seek your support through the Discretionary Grant Program, and have discussed the project with Director Tom Newell. The cabin is located at the Meadow Mountain Recreation site, and will be open for public use for any/all user groups. Construction began in summer 2021, and the structure is nearly to "lock up" stage at this time. Funding will go toward finishing the cabin for use come winter 2022/2023. The site in question is a beautiful alpine setting, and the cabin will be a very impressive, energy-efficient, and safe build. We have had volunteers from all over the West Kootenays with amazing success and enthusiasm from all involved on the project so far. Funding and construction to date has been possible with corporate donations (cash, materials and labour), volunteer labour, CBT grant funding, and ...

### Grant Application:

<b>Total Grant Requested:</b> \$ 2500	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> \$24,800 - CBT \$500 She Shreds Adventures	
<b>Previous Discretionary Grants Received – Year and Amount:</b> 2018, \$6,000	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-06-22 15:45:16

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Signature

Jason Cesa

---

Print Name

### Authorization

<b>Signature of Area Director:</b> Signed by Email	<b>Total Grant Approved \$</b> 2,500.00
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo Senior Citizens Housing Society	<b>Date of Application:</b> 06/24/2022
<b>Contact Name:</b> Kathy Manning	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> Box 44 517 Davies Ave Salmo BC V0G 1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9395	<b>Email:</b> kathyman@telus.net

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Salmo Senior Citizen Housing Society operates, with a fully volunteer board, a 24 unit housing complex for seniors. These below market value rental units are offered to the residents of Salmo and area so that they may age in their community. On the property is a building that once housed the Seniors Activity Center, this building has out lived its viable life and needs to be removed. The board of the society has obtained a hazardous materials assessment and the building contains both asbestos and lead. The estimated cost to have the building removed and the reclaimed space gravelled is approximately \$30,000.

The Complex only has 11 parking spaces for 24 units and the Board would like to turn the reclaimed space from the building demolition into additional safe off street parking spaces for the residents.

### Grant Application:

Total Grant Requested: \$5000	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: SSCHS has not applied for any other funding, but intend to apply for a grants from Columbia Basin Trust and the Village of Salmo ...

Previous Discretionary Grants Received – Year and Amount: 0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-24 16:59:04

Kathy Manning

Signature

Print Name

### Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 5,000.00
--	----------------------------------

Board Approved Date:

Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo Valley Curling and Rink Association	<b>Date of Application:</b> 06/09/2022
<b>Contact Name:</b> Margaret MacDonald	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> 1003 Glendale Avenue PO Box 517 Salmo British Columbia V0G 1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-2422	<b>Email:</b> curlsalmo@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The kitchen counter requires replacement. A new counter is require to meet Food Safety Standards.  
Purchasing a 7 cubic foot deep freezer. Upgrading walk way flooring on ice surface walkways.  
Upgrading Ice Plant gas seals and R22 gas.

### Grant Application:

Total Grant Requested: \$ 4000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
No other grants have been applied for, for this project

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-14 00:51:33  
\_\_\_\_\_  
Signature

Margaret MacDonald  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director: Signed by Email	Total Grant Approved \$ 4,000.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo Valley Trail Society	<b>Date of Application:</b> 06/15/2022
<b>Contact Name:</b> Melissa Boardman	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> c/o PO BOX 1125  Salmo BC V0G 1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 551-4638	<b>Email:</b> contact@salmovalleytrailsociety.org

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This year we plan to expand on our current trail network. Adding a 1.5 km green multi-use trail that will be accessible for families with young children and users with limited fitness or mobility issues. We also plan to extend two current blue mountain bike trails, this will improve the user experience and ensure that they are well connected with the rest of the trail networks.

### Grant Application:

Total Grant Requested: \$ 5000\$	Which funding criterion objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Cultural
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
All grants have been received

CBT - 53,000\$ ...  
Previous Discretionary Grants Received – Year and Amount: 2015 - 2000\$

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at:  
2022-06-15 08:34:17  
\_\_\_\_\_  
Signature

Melissa Boardman  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



# Discretionary Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Village of Salmo	<b>Date of Application:</b> 06/30/2022
<b>Contact Name:</b> Anne Williams	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> P.O. Box 1000 423 Davies Avenue Salmo BC V0G 1Z0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9433	<b>Email:</b> cao@salmo.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Salmo and Area G are in the process of setting up cooling centres in Salmo and Ymir. Salmo's discretionary community funds are required to pay for supplies such as bottled water, fruit, games and to assist the facilities with staff needed to oversee the Cooling Centre when it's open. Salmo Council passed the following resolution # R2-12-22 at their June 28th meeting:  
"Moved and seconded, that Council approve using \$2,000 of the Village of Salmo's portion of the 2022 Community Development Funds towards cooling centre supplies in the case of an emergency."

**Grant Application:**

Total Grant Requested: \$ 2,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Area G is expected to pitch in a matching amount.

Previous Community Development Grants Received – Year and Amount:  
2022 - Salmo Pool upgrades \$17K, Tennis/Basketball/Pickleball court upgrades \$21K

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-30 12:51:19  
\_\_\_\_\_  
Signature

Anne Williams  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 2,000.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Ymir community association	<b>Date of Application:</b> 07/04/2022
<b>Contact Name:</b> Tamara Rushforth	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> box 207  ymir BC v0g 2k0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-2222	<b>Email:</b> llama4@icloud.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The project to increase storage for the ymir community and the ymir fire department. We are planning on storing fire hall equipment, playground equipment and

**Grant Application:**

Total Grant Requested: \$14 350.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
 We received \$4999.99 from 2022 dot night.

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-04 14:43:41

---

Signature

Tamara Rushforth

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 14,350.00
Board Approved Date:	Resolution #



# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Pass creek Gospel Music Festival	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> John Phillips - President	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 1913 Connors Road  Castlegar British Columbia V1N2M6	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 365-7456	<b>Email:</b> john416491@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

On July 23, 2022 we are holding a benefit concert in support of humanitarian aid for victims of the war in Ukraine. We are using our Pass Creek Gospel Music Festival for this event and it will be at the Pass creek Exhibition Grounds. We will not charge an admission charge but will ask for donations and 100% of the donations will be used for this purpose. This grant will help to pay the expenses such as insurance, advertising etc. We expect expenses to be \$1500+. There will be several singers and bans performing and all are donating their services. Our special guest artist will be Ukrainian born and raised ( now residing in Vancouver) recording artist Yana Zlot and she is traveling on her own expense and is donating her time as well. We have to provide accommodations and some meals while her and her family are here. Everyone working on this event is volunteering their time and in fact some will be paying for expenses over and above what this grant would cover. Thank you for considering grant application.

**Grant Application:**

<b>Total Grant Requested:</b> \$1000	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> We currently do not have any other sources of funding.	
<b>Previous Discretionary Grants Received – Year and Amount:</b> \$1000 - year unknown	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-20 12:41:08  
\_\_\_\_\_  
Signature

John Phillips  
\_\_\_\_\_  
Print Name

**Authorization**

<b>Signature of Area Director:</b> 	<b>Total Grant Approved \$</b> 1000.00
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Crawford Bay & District Hall & Parks Association	<b>Date of Application:</b> 06/27/2022
<b>Contact Name:</b> Leona Keraiff	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality: Crawford Bay
<b>Mailing Address:</b> Box 75 16241 Selkirk Road Crawford Bay BC V0B1E0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 227-9361	<b>Email:</b> lkeraiff@cbhall.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements.)

Environmental: We want to increase the energy efficiency of our 84 year old community hall. In 1938 fire & safety, greenhouse gas, energy efficiency and accessibility were foreign words! The renovation will contribute to a reduction in demand for fossil fuels, use the best available feasible technology, reduce the building's impact on the environment and include adaptation to climate change by using fire smart building practices. The renovation will ensure longer term viability, usability and accessibility of our building. Our objective is a reduction in GHG emissions and overall energy use as well as transitioning away from oil as a heat source.

Social: The community needs a safe place to gather, celebrate, sing, dance, learn, mourn, vote, shelter in place during emergencies, compete, meet etc. Local families' stories and histories are contained within the walls of this community building and have been shared for almost nine ...

**Grant Application:**

Total Grant Requested: \$ 45,000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 Columbia Basin Trust confirmed \$200,000 confidential not received yet  
 Local donations received \$16,000  
 Leck & Fords \$50,000 requested from each...

**Previous Community Development Grants Received – Year and Amount:**  
 \$10,000 in 2020

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2022-06-27 20:34:12 _____ Signature	Leona Keraiff _____ Print Name
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**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 45,000.00
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Creston Valley Public Art Connection Society	<b>Date of Application:</b> 06/11/2022
<b>Contact Name:</b> Bruce McFarlane	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area B <input type="checkbox"/> Municipality: Creston/Erickson
<b>Mailing Address:</b> 1116 Spruce Road  Creston BC V0B 1G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 254-0211	<b>Email:</b> rb.mcfar@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

On an annual basis CVPAC applies for a CBT CIP/AAP grant to purchase and install a sculpture for public display within the community. The sculpture selected for purchase is Steampunk Owl by Heather Wall of Powell River, BC; and will be purchased from the Castlegar SculptureWalk. Once the purchase is completed, CVPAC donates the sculpture to the Town of Creston. The purchase price of Steampunk Owl is \$8,000.00, the costs of procuring, modifying and installing the sculpture of a boulder base is covered by CVPAC. The sculptures promote tourism and community pride and contribute to the economic development of the area.

**Grant Application:**

Total Grant Requested: \$ <b>\$1,000.00</b>	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 CVPAC applied for / received the following from the 2022 CBT CIP/AAP program:

Area A - \$150.00 / \$90.00 (60%)  
 Area B - \$4,000.00 / \$3,000.00 (75%)...

**Previous Community Development Grants Received – Year and Amount:**

None to our knowledge

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
 2022-06-11 12:57:16  
 \_\_\_\_\_  
 Signature

R. Bruce McFarlane  
 \_\_\_\_\_  
 Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$    1,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Town of Creston	<b>Date of Application:</b> 06/14/2022
<b>Contact Name:</b> Kirsten Dunbar	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Town of Creston
<b>Mailing Address:</b> 238-10th Avenue North  Creston BC V0B 1G0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 428-2214	<b>Email:</b> kirsten.dunbar@creston.ca
<b>Project/Service Description</b>	
<p>Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  <i>Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)</i></p> <p>This project is being conducted by the Creston Valley Museum. This project accomplishes many things: creating opportunities for Elders and Knowledge-Keepers to share their knowledge and experiences; incorporating First Peoples' principles of learning into every aspect of the curriculum; raising awareness among young people of what Reconciliation means and how to apply it in their daily lives; welcoming a diversity of voices and perspectives into the work of the Museum; sharing all of that with every visitor to the Museum and thereby supporting inclusion and understanding and more</p>	
<b>Grant Application:</b>	
Total Grant Requested: \$ 2500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Funding is coming from Creston Valley Rotary, Creston Legion, and Creston Valley Teachers Association.	
Previous Community Development Grants Received – Year and Amount:	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2022-06-14 12:07:46	Kirsten Dunbar
Signature	Print Name
<b>Authorization</b>	
Signature of Area Director    Signed by Email	Total Grant Approved \$ 2,500.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Johnsons Landing Community Association	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Karen Newmoon	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality: Johnsons Landing
<b>Mailing Address:</b> 2051 Houston Road RR1 S4 C25 Kaslo BC VOG 1M0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 366-1000	<b>Email:</b> JLCAbord@mail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

This is a request for top-up funding to complete Community Readiness projects at the Johnsons Landing Community Hall including purchase and installation of: a walk-in cooler/freezer, a propane back-up generator and propane tank for power outages, and an HVAC unit to be installed in the JL Hall to maintain adequate ventilation, temperature control and air quality in the Hall in the event of it being required as a place of refuge in an emergency and/or during times of poor air quality, ie: smoky skies during wildfires.

**Grant Application:**

Total Grant Requested: \$ 6000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
total budget \$149,500. CBT: \$119,000 received, \$12,925 due Feb 2023. CIP-AAP \$7,984. JLCA \$3,591.

Previous Community Development Grants Received – Year and Amount:

\$4750 Nov 2022

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-07-05 13:44:37

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Signature

Karen Newmoon

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 6,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Lardeau Valley Community Club	<b>Date of Application:</b> 06/14/2022
<b>Contact Name:</b> Amanda Cutting	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 13429 Highway 31 PO Box 108 Meadow Creek BC V0G 1N0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 366-4236	<b>Email:</b> treasurer@lardeauvalleycommunityclub.ca

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

**Social:** Maintenance of the buildings utilized by the public allows us to keep the buildings open for public use as well as put on events, workshops, and other programs that are of interest to the community.

**Economic:** The maintenance position provides employment to 1-2 part-time employees, as well as various local contractors for more complex jobs.

**Environmental:** This year, one of the big projects we hope to tackle is fire abatement on the property.

### Grant Application:

<b>Total Grant Requested:</b> \$ 9500	<b>Which funding critical objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> LVCC provides funding through fundraisers and rental fees to cover the costs of materials needed in maintenance projects.	
<b>Previous Community Development Grants Received – Year and Amount:</b> 2021 - \$10,000; 2020 - \$5,000	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-06-14 10:22:42

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Signature

Amanda Cutting

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Print Name

### Authorization

<b>Signature of Area Director</b> Signed by Email	<b>Total Grant Approved \$</b> 9,500.00
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Lardeau Valley Historical Society	<b>Date of Application:</b> 06/10/2022
<b>Contact Name:</b> Peter Jonker	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> P.O. Box 74 13435 Highway 31 Meadow Creek BC V0G1N0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 276-4441	<b>Email:</b> peter.jonker@usask.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

1. We have organized a Community Celebration, June 26, on our Lardeau Valley Museum grounds profiling our new buildings, heritage machinery, and associated messaging. The Celebration is expected to draw more than 300 people from the Valley. Our total budget is \$3900.
2. We need to cover the cost of both annual liability insurance and electricity for the Museum's operation. Our insurance and BC Hydro bills add up to more than \$600/yr.

**Grant Application:**

Total Grant Requested: \$ <b>\$1000</b>	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Received Celebration Funds: RDCK AAP— \$1000 Columbia Power Corporation— \$1000...	
Previous Community Development Grants Received – Year and Amount: 2021: \$1000	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-06-10 11:39:22

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Signature

Peter Jonker

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ <b>1,000.00</b>
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Lardeau Valley Opportunity LINKS Society	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> Chelsey Jones	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 13429 Highway 31 PO Box 194 Meadow Creek BC V0G1N0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 366-0075	<b>Email:</b> links@lardeauvalley.ca

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

LINKS Operations, asking \$12000: This critical core operations funding will help LINKS continue to deliver our mandate, which is:  
To link individuals, businesses, and other groups and organizations throughout the Lardeau Valley in order to help build a cohesive structure conducive to enabling community members to live and thrive in the area.  
To promote and facilitate the social, economic and environmental interests of residents of the Lardeau Valley.  
To assist individuals, groups or organizations, who wish to develop projects, services or businesses of balanced benefit to the Lardeau Valley.  
To operate as a resource "hub", to provide research, information or assistance via the website and office/staff to projects, services and ...

### Grant Application:

Total Grant Requested: \$ 15,025	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
----------------------------------	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
CBT/RDCK CIP/AAP - Emergency Preparedness: \$3,643; Communications \$4,830.  
KSCU: Emergency Preparedness: \$250; Communications: \$2000

CBT Community Development: Emergency Preparedness: \$7648, Communications: \$8740...  
Previous Community Development Grants Received – Year and Amount:

2021: \$12,000 Core Funding; 2021 \$35000 Farm Innovation; 2020 power feasibility study \$4000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*C. Jones* Signed at:  
2022-06-19 23:47:14

Chelsey Jones

Signature

Print Name

### Authorization

Signature of Area Director    Signed by Email	Total Grant Approved \$ 15,025.00
Board Approved Date:	Resolution #



# Community Development Grant Application

## Regional District of Central Kootenay

202 Lakeside Drive, Box 590, Nelson BC V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in BC 1-800-268-7325

File No. 1865-20-\_\_

Applicant Information	
<b>Name of Applicant</b> (Organization or Society) <b>Lardeau Valley Opportunity Society</b>	<b>Date of Application</b> 12-Jul-2022
<b>Mailing Address</b> (PO Box, Unit #, Street, City, Prov., Postal Code) PO 194 Meadow Creek V0G 1N0 <b>Email</b> links@lardeauvalley.ca <b>Contact</b> Chelsey Jones	Request for Community Development Funding from  Electoral Area D  Municipality  Name of Director
<i>Please note: The Applicant must be able to deposit the funding payment in their name or have a sponsor organization assistance.</i>	<b>AMOUNT REQUESTED</b> <b>\$ 3,500.00</b>
<b>Funding Payable to</b> <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Sponsor Organization	<i>The Community Development Program supports initiatives which further the social, economic and environmental well being of the Regional District's residents and organizations.</i>
Name of Sponsor Organization	
Address of Sponsor Organization (PO Box, Unit, Street, City, Prov. Postal Code)	
Organization Overview and Description of How Community Development Funds will be Used	
Please provide an overview of organizational programs and services offered in the community.	
Funding will be used for - Expenses for Leadership Workshop	
Which funding criterial objectives does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental Please attach the most recent audited financial statement and current financial statement, list of Directors, organizational chart (including full and part-time staff and community volunteers, number of members and membership fees (if applicable).	
<b>Signature of Applicant</b> Jillian Madill	<b>Signature of Sponsor Organization</b> (if required)
Authorization	
<b>Signature of Area Director</b>  Signed by Email	<b>AMOUNT APPROVED</b> \$3,500.00
Previous Grants Received __2014 __2015 __2016	Cheque to be forwarded to: __Director __Applicant __Sponsor Organization
	Board Date: Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Balfour Senior Citizens Association Branch # 120	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> Edith Lane	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality: Balfour
<b>Mailing Address:</b> PO Box # 79 8435 Busk Rd. Balfour BC V0G1C0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 229-2204	<b>Email:</b> bsca120@hotmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

1. Replacement of battery and pad for Seniors AED = \$477.75
2. Assistance with BRC quarterly water charge to the seniors from BRC from July 2022 to July 2023 (\$72.50 x 5) = \$362.50.
3. Assistance with monthly WI FI cost necessary for reading of Seniors solar panels and programs such as those from CBAL (\$40.00 x 12) = \$480.00

**Grant Application:**

Total Grant Requested: \$ 1,320.25	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
------------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

2021 - \$4,917.00

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-20 19:21:59

Edith Lane

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 1,320.25
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Glade Watershed Protection Society: Society Number: S0067538	<b>Date of Application:</b> 07/11/2022
<b>Contact Name:</b> Renee Hayes Barbarah Nicholl	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality: Balfour
<b>Mailing Address</b> <b>Mailing Address: 1014 LaBelle Road, Castlegar BC V1L 4R3 or e transfer to gladewatershed@shaw.ca.</b>  BC	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 229-4541 or 250 551 2402 .	<b>Email:</b> rtbhayes@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Nature Directed Stewardship Presentation and Meeting for Laird Creek . To inform the community of environmental pacts, industrial , recreational and climate change, towards the future of their watershed. How we can protect our valuable watershed.

**Grant Application:**

Total Grant Requested: \$ 1500.00	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Not Applicable	
Previous Community Development Grants Received – Year and Amount: Not Applicable	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*R.Hayes*  
 Signed at: 2022-07-11 13:50:36  
 \_\_\_\_\_  
 Signature

Renee Hayes  
 \_\_\_\_\_  
 Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 1,500.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Salmo EFG Parks	<b>Date of Application:</b> 07/12/2022
<b>Contact Name:</b> Cary Gaynor	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area F 1500, Area G 2000 ... <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 202 Lakeside Dr  Nelson BC V1L 5R4	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 352-1510	<b>Email:</b> cgaynor@rdck.bc.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Installation of a wooden Dragon Sculpture from Sculpturewalk. Carved by a Blewett Artist from a tree taken down for interface fuel remediation.

**Grant Application:**

Total Grant Requested: \$ 4000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-12 10:48:01

---

Signature

Ramona Faust

---

Print Name

**Authorization**

Signature of Area Director    Signed by email	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Salmo EFG Parks	<b>Date of Application:</b> 07/12/2022
<b>Contact Name:</b> Cary Gaynor	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area F 1500, Area G 2000 ... <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 202 Lakeside Dr  Nelson BC V1L 5R4	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 352-1510	<b>Email:</b> cgaynor@rdck.bc.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Installation of a wooden Dragon Sculpture from Sculpturewalk. Carved by a Blewett Artist from a tree taken down for interface fuel remediation.

**Grant Application:**

Total Grant Requested: \$ 4000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-12 10:48:01

---

Signature

Ramona Faust

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 1,500.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Slocan Valley Baseball Association	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Mcihelle Harris	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality: Slocan Park
<b>Mailing Address:</b> c/o 1013 Garden Rd  South Slocan BC V0G2G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 359-7079	<b>Email:</b> michelleakharris@shaw.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We are submitting an application for maintenance equipment for the Slocan Park Baseball field. SVBA is looking at purchasing a lawn mower to maintain the grass in the field so that the multi-purpose field can be used for a variety of sports (especially in the outfield). Currently volunteers from the SVBA have been bringing their own lawn maintenance equipment to the field in order to keep the grass cut so that the field is usable for both our organization and the community. We maintain this field throughout the Spring, Summer & Fall whether we have organized play through our organization or not. We are looking to purchase an industrial type lawnmower (to help keep costs affordable we currently have a used one on hold that is only 3 years old and has a total of 87 hrs on it, the current owner is willing to hold the mower until we are able to raise the funds). The idea is that the mower will stay at the field fulltime for use by our many parent volunteers, this way any...

**Grant Application:**

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 Heritage Credit Union - \$1200  
 RDCK Area H - \$1000  
 RDCK Area L - \$500...

**Previous Community Development Grants Received – Year and Amount:**

0

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-05 19:07:00

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Signature

Michelle Harris

---

Print Name

**Authorization**

Signature of Area Director	Signed by Email	Total Grant Approved \$ 500.00
Board Approved Date:		Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Nelson Salmo EFG Parks	<b>Date of Application:</b> 07/12/2022
<b>Contact Name:</b> Cary Gaynor	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area F 1500, Area G 2000 ... <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 202 Lakeside Dr  Nelson BC V1L 5R4	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 352-1510	<b>Email:</b> cgaynor@rdck.bc.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Installation of a wooden Dragon Sculpture from Sculpturewalk. Carved by a Blewett Artist from a tree taken down for interface fuel remediation.

**Grant Application:**

Total Grant Requested: \$ 4000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-12 10:48:01

---

Signature

Ramona Faust

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 2,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> The Royal Canadian Legion Branch 217 Salmo & District	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> Angela Richens	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> 303 4th Street PO Box 288 Salmo BC V0G1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 512-7657	<b>Email:</b> salmorcl217@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

The Legion in Salmo is a proud 76 years old, and we have been slowly making repairs to bring the building up to a better status, and energy efficient. We had Fortis do an assessment for us, and they determined that we needed to replace our two aging furnaces. We have a preliminary quote for the project of \$33,000 this will remove the old, install the new and provide the hall with air conditioning. We are hoping that this improvement will allow us to use the hall more in the summer months, perhaps hosting weddings once again.

**Grant Application:**

Total Grant Requested: \$ 5000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
We recently received a \$25,000 grant from the New Horizon Senior Grant Program, as well as we have received \$4000 from the CIP/AAP grant program. This grant would go a long way in reaching the goal, and with our recycling project once again happening this year, we would be able to obtain the remaining amount due. This would allow us to be able to have the work completed while the branch is ...

**Previous Community Development Grants Received – Year and Amount:**  
2018 \$2000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-20 14:12:24

Angela Richens

Signature

Print Name

**Authorization**

Signature of Area Director Signed by Email	Total Grant Approved \$ 5,000.00
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Board Approved Date:	Resolution #
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# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Royal Canadian Legion 217 Ladies Auxillary	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> Germaine Anderson	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> 303 4th Street PO Box 288 Salmo BC V0G1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9516	<b>Email:</b> k.anderson@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

The storeroom that is used by the Ladies Auxiliary to house our paper products and fridges has been leaking for years. We need to hire a contractor to come in and address the pipe that is causing the issue. Currently all the shelving is made of wood and is rotting due to years of spring floods. We need to have the room totally rebuilt.

**Grant Application:**


Total Grant Requested: \$ 5000

Which funding criterial objective does this project meet?  
 Social     Economic     Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
RDCK CIP/AAP grant program has provided \$2000 of the estimated \$7000 to complete the job.

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

  
Signed at:  
2022-06-20 14:25:11

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Signature

Angela Richens

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Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo District Golf Course	<b>Date of Application:</b> 06/30/2022
<b>Contact Name:</b> Dodie Manuel	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> 1346 Airport Rd PO Box 308 Salmo BC V0G1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 505-4663	<b>Email:</b> golfsalmo@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Upgrades and maintenance to the golf course and the clubhouse

**Grant Application:**

Total Grant Requested: \$ 5000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: DOT Night \$5000	
Previous Community Development Grants Received – Year and Amount:	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-07-07 13:36:13

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Signature

Dodie Manuel

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Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo Community Resource Society - Salmo, BC	<b>Date of Application:</b> 06/23/2022
<b>Contact Name:</b> Kim Hartzell	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> PO Box 39      311 Railway Avenue  Salmo                      BC                      V0G 1Z0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-2277	<b>Email:</b> maureen@scrs.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Over the past several years to sustain the three weekly family support programs offered to Ymir and Salmo, we have continually sought additional funds. Annually, in line with the school calendar, we connect over one hundred family members with crucial resources and supports to improve their key social determinants of health. We mitigate the problems associated with isolation, poverty, mental illness, addictions, single parenting, and other challenges they face. We have proven to be a crucial service to our communities. We aim to help create improvements in the areas of education, social and community context; social exclusion, health and health care, stress, early life, unemployment and economic stability, addiction and neighborhood and built environments. Participation in these programs has changed the trajectory of many families lives towards a better future. Caregivers and children in our community have become empowered by the ...

**Grant Application:**

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 Received PHAC - Public Health Agency of Canada = \$21,898.44  
 Received BC Gaming = \$7600  
 Received SCRS = \$2033.73

**Previous Community Development Grants Received – Year and Amount:**  
 2022 Senior Meal Deliveries = \$500 and 2019 Age Friendly \$2500

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

**Signed at:**  
2022-06-23 18:44:36

Maureen Berk

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 5,000.00
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Board Approved Date:	Resolution #
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# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo Community Resource Society - Salmo, BC	<b>Date of Application:</b> 06/28/2022
<b>Contact Name:</b> Maureen Berk	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> PO Box 39  Salmo BC V0G 1Z0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-2277	<b>Email:</b> maureen@scrs.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Most organizations prefer their funds be used for food and hygiene items rather than rent, so with these funds we will be able to retain our off-site storage for another year, allowing us to continue to receive larger shipments of food, place bulk orders, and reduce the cramped space taken up within our 311 Railway Avenue office. Purchasing additional shelving will help with organizing the space and making food more accessible to distribute.

**Grant Application:**

Total Grant Requested: \$ 3250	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**

Dot Night - CBT CIP/AAP = 1094.84  
Food Banks of BC = 955.16  
SCRS = 250.00

**Previous Community Development Grants Received – Year and Amount:**

2022 Senior Meal Deliveries = \$500 and 2019 Age Friendly \$2500

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

*Maureen Berk* Signed at:  
2022-06-28 12:27:26

Maureen Berk

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 3,200.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Salmo and District Arts Council	<b>Date of Application:</b> 06/29/2022
<b>Contact Name:</b> Cheryl Cook Thornton	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> Box 762  Salmo BC V0G1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 777-1046	<b>Email:</b> cheryleileen@gmail.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

**Community Concert Series -**

The Salmo and District Arts Council would like to host a series of music events for the community. These would take place at Salmo Memorial Community Church- 304 Main St in Salmo as well as in KP park. The arts council rents space from the Church. These music events would be open to the entire community, by donation.

Cost per concert at church: \$750

Portion of building expenses and janitorial services : \$100

Musician wages: \$400 (2 @\$200/each)...

**Grant Application:**

Total Grant Requested: \$ 3320

Which funding critical objective does this project meet?

Social     Economic     Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Estimated donations at the door/ based on previous concerts: \$250/concert

Estimated donations for concert in the park: \$300/concert

Previous Community Development Grants Received – Year and Amount:

Salmo and District Arts Council has not historically applied for community development funds to the RDCK.

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at:  
2022-06-29 17:38:38

Cheryl Cook Thornton

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email

Total Grant Approved \$ 3,320.00

Board Approved Date:

Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

### Contact Information:

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Ymir Arts and Museum Society	<b>Date of Application:</b> 06/27/2022
<b>Contact Name:</b> Leslie Hamnett	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Ymir
<b>Mailing Address:</b> 6915 3rd ave Pobox 186 Ymir B.C. V0G 2K0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9924	<b>Email:</b> lesliehamnett@gmail.com

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements.)*

We are building an disability access ramp into the schoolhouse. Most of the costs will be for cement, wood and new wider doors. This project is a long overdue addition to the building to promote inclusivity and accessibility for all.

### Grant Application:

Total Grant Requested: \$ 5000.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Fundraising through our community.	
Previous Community Development Grants Received – Year and Amount: N/A	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-27 14:27:09  
\_\_\_\_\_  
Signature

Leslie Hamnett  
\_\_\_\_\_  
Print Name

### Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 5,000.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Ymir Cemetery Society	<b>Date of Application:</b> 06/20/2022
<b>Contact Name:</b> Greg Clarke	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Kootenay <input type="checkbox"/> Municipality: Nelson
<b>Mailing Address:</b> 625 Wildhorse Cr Rd Box 16 Ymir BC V0G 2K0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-2099	<b>Email:</b> rypdal@hotmail.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Ymir's Cemetery is not easy to find for tourists or even some locals, as it is a bit off the beaten trail and at times overgrown, although we do try to keep the overgrowth to a minimum. The old log archway has long since fallen down, so many people walk right past it or dump their brush anywhere off the roadway, over the bank, which is why we need a proper metal sign erected close or on Oscar-Bear road. The funds we are after will cover most of the costs needed for steel, lettering, and paid labor for a local welding shop to create the sign. The society will cover cost over-runs, concrete, volunteer labor, and some steel. It is time for the 91 (so far) permanent residents there, the proper respect they deserve

**Grant Application:**

Total Grant Requested: \$ 4800.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
-----------------------------------	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 The only other funding to go into this project will come from our budget from donations and our yearly service grant from RDCK

**Previous Community Development Grants Received – Year and Amount:**

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-20 13:20:48

---

Signature

GJ Clarke

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 4,800.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Slocan Valley Baseball Association	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Michelle Harris	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality: Slocan Park
<b>Mailing Address:</b> c/o 1013 Garden Rd  South Slocan BC V0G2G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 359-7079	<b>Email:</b> michelleakharris@shaw.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

We are submitting an application for maintenance equipment for the Slocan Park Baseball field. The hope is to purchase a lawn mower to maintain the grass in the field so that the multi-purpose field can be used for a variety of sports (especially in the outfield). Currently volunteers from the SVBA have been bringing their own lawn maintenance equipment to the field in order to keep the grass cut so that the field is usable for both our organization and the community. We maintain this field throughout the Spring, Summer & Fall whether we have organized play through our organization or not. We are looking to purchase an industrial type lawnmower that will stay at the field fulltime for use by our many parent volunteers, this way any parent in our organization that has time but not necessarily the equipment can assist with the field upkeep. The mower itself is approximately \$5000 - SVBA has been raising money for this project, I believe to date we have ...

**Grant Application:**

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Heritage Credit Union - \$1200 RDCK Area H - \$1000 RDCK area I - \$500...	
Previous Community Development Grants Received – Year and Amount: 0	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2022-07-05 19:49:14	Michelle Harris
Signature	Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 1,000
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Glade Watershed Protection Society	<b>Date of Application:</b> 05/24/2022
<b>Contact Name:</b> Barbarah Nicoll	<b>RDCK Electoral Area/Member Municipality:</b> <input checked="" type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> 1014 LaBelle Road  Castlegar BC V1N 4R3	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 777-3858	<b>Email:</b> avery.deboersmith@royalroads.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Community water-users in the Regional District of Central Kootenay (RDCK) Area A have highlighted the need for a coordinated community effort to protect the watersheds that provide their clean drinking water. The communities determined that Nature-based Planning was the next step in their path towards solutions to keep their drinking water clean. With a Nature-based Plan (NBP) a community can build the knowledge needed to understand how the watershed provides safe, clean drinking water, and learn about areas that need to be protected and restored for the watershed to continue its natural function. A NBP for Glade in Area A has been completed. The next phase in this process is to bring in the consultants, Martin Carver and Herb Hammond - who led this process, to present on the results on this major year long study. This workshop with Glade community members will provide an opportunity for a comprehensive understanding of the plan and ...

**Grant Application:**

Total Grant Requested: \$ 1200	Which funding criterial objective does this project meet? <input type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**  
 The West Kootenay Ecosociety (now Neighbours United) have been supporting this project with upwards of \$500,000 from various funders.

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-08 11:39:29

Barbarah Nicoll

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 1,200.00
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Mountain Ridge Road Users Cooperative Association (MRRUCA)	<b>Date of Application:</b> 06/28/2022
<b>Contact Name:</b> Vanessa Terwoort	<b>RDCK Electoral Area/Member Municipality:</b> <input checked="" type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality: Robson Raspberry / Pass Creek
<b>Mailing Address:</b> 1311 Elkview Trail  Castlegar BC V1N 4S2	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 921-6377	<b>Email:</b> vanessa.terwoort@mercerint.com

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

The RDCK revoked fire services to the MRRUCA community on January 15th, 2021. At the end of February and later amended in April 2022 the RDCK developed a Policy surrounding private bridges and the requirement to have an new load rating for all private bridges. In order to meet these new requirements and restore fire protection services to the community, a new bridge needed to be purchased and installed. The total cost of the bridge installation was \$144,238. This cost was 100% paid by the private community members and put significant financial strains on many families. All of the roads and bridge are privately maintained by community members.

**Grant Application:**

Total Grant Requested: \$ 6000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: 100% Paid by private citizens	
Previous Community Development Grants Received – Year and Amount: 0	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-28 13:10:02

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Signature

Vanessa Terwoort

---

Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 6,000.00
Board Approved Date:	Resolution #





# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Slocan Valley Baseball Association	<b>Date of Application:</b> 07/05/2022
<b>Contact Name:</b> Michelle Harris	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality: Slocan Park
<b>Mailing Address:</b> c/o 1013 Garden Rd  South Slocan BC V0G2G1	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 359-7079	<b>Email:</b> michelleakharris@shaw.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We are submitting an application for maintenance equipment for the Slocan Park Baseball field. SVBA is looking at purchasing a lawn mower to maintain the grass in the field so that the multi-purpose field can be used for a variety of sports (especially in the outfield). Currently volunteers from the SVBA have been bringing their own lawn maintenance equipment to the field in order to keep the grass cut so that the field is usable for both our organization and the community. We maintain this field throughout the Spring, Summer & Fall whether we have organized play through our organization or not. We are looking to purchase an industrial type lawnmower (to help keep costs affordable we currently have a used one on hold that is only 3 years old and has a total of 87 hrs on it, the current owner is willing to hold the mower until we are able to raise the funds). The idea is that the mower will stay at the field fulltime for use by our many parent volunteers, this way any...

**Grant Application:**

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-------------------------------	--

**Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:**

Heritage Credit Union - \$1200  
 RDCK Area H - \$1000  
 RDCK Area I - \$500...

**Previous Community Development Grants Received – Year and Amount:**

0

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-07-05 19:02:10

Michelle Harris

Signature

Print Name

**Authorization**

Signature of Area Director    Signed by Email

Total Grant Approved \$ 500.00

Board Approved Date:

Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Pass Creek Regional Exhibition Society	<b>Date of Application:</b> 06/22/2022
<b>Contact Name:</b> Donna Smith	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Area J <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> P.O. Box 99 3951b Broadwater Rd. Robson B.C. V0G 1X0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 365-7273	<b>Email:</b> r_dsmith@shaw.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Request is to replace 2 Bleachers at Pass Creek Park Fair Grounds, which had been deemed unsafe and condemned by RDCK Parks mgr. Bleachers are required for spectator comfort and viewing pleasure for functions in main arena.

**Grant Application:**

<b>Total Grant Requested:</b> \$ 13,112.40	<b>Which funding critical objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> None	
<b>Previous Community Development Grants Received – Year and Amount:</b> None	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
_____ Signature	Donna Smith _____ Print Name
<b>Authorization</b>	
<b>Signature of Area Director</b>	<b>Total Grant Approved \$</b> 13,112.40
<b>Board Approved Date:</b>	<b>Resolution #</b>



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
 Phone 250-352-6665 Fax 250-352-9300  
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Robson Fire Department	<b>Date of Application:</b> 06/14/2022
<b>Contact Name:</b> Jeff Grant	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
<b>Mailing Address:</b> box 70 3037 Waldie Ave Robson B.C. v0g1x0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 365-6065	<b>Email:</b> jgrant@rdck.bc.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Funding Requested is to be used to provide soundproofing to the main meeting room at the Robson Fire Department. The Funding will provide sound harmonic insulation to help facilitate the harmonics of the room

**Grant Application:**

Total Grant Requested: \$ 10114.88	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: none	
Previous Community Development Grants Received – Year and Amount: none	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2022-06-14 23:49:32 _____ Signature	Jeff Grant _____ Print Name

**Authorization**

Signature of Area Director	Total Grant Approved \$ 10,114. <sup>88</sup>
Board Approved Date:	Resolution #



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> Village of Salmo	<b>Date of Application:</b> 06/30/2022
<b>Contact Name:</b> Anne Williams	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Salmo
<b>Mailing Address:</b> P.O. Box 1000 423 Davies Avenue Salmo BC V0G 1Z0	<b>Payment Type:</b> <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 357-9433	<b>Email:</b> cao@salmo.ca

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Salmo and Area G are in the process of setting up cooling centres in Salmo and Ymir. Salmo's discretionary community funds are required to pay for supplies such as bottled water, fruit, games and to assist the facilities with staff needed to oversee the Cooling Centre when it's open. Salmo Council passed the following resolution # R2-12-22 at their June 28th meeting:  
"Moved and seconded, that Council approve using \$2,000 of the Village of Salmo's portion of the 2022 Community Development Funds towards cooling centre supplies in the case of an emergency."

**Grant Application:**

Total Grant Requested: \$ 2,000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
---------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:  
Area G is expected to pitch in a matching amount.

Previous Community Development Grants Received – Year and Amount:

2022 - Salmo Pool upgrades \$17K, Tennis/Basketball/Pickleball court upgrades \$21K

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:  
2022-06-30 12:51:19  
\_\_\_\_\_  
Signature

Anne Williams  
\_\_\_\_\_  
Print Name

**Authorization**

Signature of Area Director    Signed by Email	Total Grant Approved \$ 2,000.00
Board Approved Date:	Resolution #



## Regional District of Central Kootenay RURAL AFFAIRS COMMITTEE MEETING Open Meeting Minutes

Wednesday, July 20, 2022

9:00 a.m.

RDCK Board Room, 202 Lakeside Dr., Nelson, BC

### COMMITTEE MEMBERS

#### PRESENT

Chair A. Casemore	Electoral Area C
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Watson	Electoral Area D
Director R. Faust	Electoral Area E
Director H. Cunningham	Electoral Area G
Director W. Popoff	Electoral Area H
Director A. Davidoff	Electoral Area I
Director R. Smith	Electoral Area J
Alternate. Director T. Weatherhead	Electoral Area K

#### STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability Initiatives
N. Wight	Planning Manager
C. Gainham	Building Manager
E. Senyk	Planner
S. Johnson	Planner
C. Scott	Planner
S. Chezenko	Planning Assistant
M. Wheaton	Planning Assistant
C. Hopkyns	Corporate Administrative Coordinator

**1. WEBEX REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m1d4137a29b645d71a38ea5ac38712b52>

**Join by Phone:**

1-844-426-4405 Canada Toll Free

+1-604-449-3026 Canada Toll (Vancouver)

**Meeting Number (access code):** 2454 570 9441

**Meeting Password:** exRMGn2Av96

In-Person Location: Boardroom - 202 Lakeside Drive, Nelson B.C.

**2. CALL TO ORDER**

Chair Casemore called the meeting to order at 9:06 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF THE AGENDA**

Moved and seconded,

And resolved:

The agenda for the July 20, 2022 Rural Affairs Committee meeting be adopted as circulated.

**Carried**

**5. DELEGATIONS**

Item 6.3 – Norman Sims

**6. PLANNING & BUILDING**

**6.1 BUILDING BYLAW CONTRAVENTION - ALLEN & MCLEAN**

**File No.: 3135-20-K- 710.02057.000-(No BP)**

**4190 Mole Road**

**(Stephanie Allen, Byron Allen & Birgit Mclean)**

**Electoral Area K**

The Committee Report dated March 16, 2022 from Graeme Wood Building/Plumbing Official, re: Building Bylaw Contravention - Allen, has been received.

In accordance with Section 57 of the *Community Charter*, opportunity to be heard:

- Delegations was not present
- Chris Gainham, Building Manager, had nothing further to add.
- Chair Casemore thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 4190 Mole Road, Electoral Area K and legally described as LOT 177, PLAN NEP827, DISTRICT LOT 4269, KOOTENAY LAND DISTRICT EXCEPT PLAN 10424, and further, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

## **6.2 DEVELOPMENT VARIANCE PERMIT - KAZDA**

**File No.: T2201B**

**1335 Airport Road**

**(Peter Kazda)**

**Electoral Area B**

The Committee Report dated June 23, 2022 from Eileen Senyk, Planner, re: Development Variance Permit - Kazda, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2206B to Peter and Lenka Kazda for the property located at 1335 Airport Road, Electoral Area B and legally described as LOT 2, PLAN EPP18797, TOWNSHIP 7, SECTION 12 KOOTENAY LAND DISTRICT (PID 028-937-601) to vary Section 18.9 of Rural Creston Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2022: FROM 200 square metres gross floor area TO 224 square metres gross floor area.

**Carried**

**6.3 DEVELOPMENT VARIANCE PERMIT - SIMS**  
**File No.: V2204F-03557.110-SIMS-DVP000225**  
**2600 Six Mile Road**  
**(Norman Sims and Shelley Sims)**  
**Electoral Area F**

The Committee Report dated July 14, 2022 from Stephanie Johnson, Planner, re: Development Variance Permit - Sims, has been received.

Stephanie Johnson, Planner, shared with the Board that the due to late comments received on this application, staff have amended the recommendation.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2204F-03557.110 to Norman Sims and Shelley Sims for the property located at 2600 Six Mile Road, Electoral Area F and legally described as LOT B, DISTRICT LOT 787, KOOTENAY DISTRICT PLAN NEP91524 (PID: 028-366-875) to vary Sections 605.5 of *Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004* as follows:

1. Reduce the exterior front setback from 4.5 metres to 2.1 metres, and interior side setback from 2.5 metres to 0.6 metres; AND,
2. Reduce the internal side setback from 2.5 metres to 0.2 metres (the measurement taken to a proposed underground footing) to support a new deck (approximately 29 m2 in size) to be constructed at the rear of the existing building.

SUBJECT TO receipt of confirmation from the Ministry of Transportation and Infrastructure that the owners' encroachment setback application has been approved by the Ministry.

**Carried**

**6.4 DEVELOPMENT VARIANCE PERMIT - MCINTOSH**  
**File No.: V2205J-07288.062-MCINTOSH-DVP000226**  
**815 Columbia Road**  
**(Scott McIntosh and Ryanna McIntosh)**  
**Electoral Area J**

The Committee Report dated July 7, 2022 from Stephanie Johnson, Planner, re: Development Variance Permit - McIntosh, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:



That the Board APPROVE the issuance of Development Variance Permit V2205J-07288.062 to Scott and Ryanna McIntosh for the property located at 815 Columbia Road, Electoral Area J and legally described as LOT 3, DISTRICT LOT 4598, KOOTENAY DISTRICT PLAN EPP98537 (PID: 031-146- 236) to vary Sections 605.1 and 801.7 of Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 as follows:

1. reduce the internal side setback from 2.5 metres to 1.5 metres for the proposed workshop accessory building; and
2. increase the maximum height of a proposed workshop accessory building from 6.0 metres to 6.6 metres.

**Carried**

**6.5 SITE SPECIFIC FLOODPLAIN EXEMPTION - HEUSTON**

**File No.: F2201E-02275.000-HEUSTON-FLD00062**

**161 Heuston Road**

**(Scott William Heuston)**

**Electoral Area E**

The Committee Report dated July 7, 2022 from Stephanie Johnson, Planner, re: Site Specific Floodplain Exemption - Heuston, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Board APPROVE a Site Specific Floodplain Exemption to permit the construction of a new residence with a habitable basement in accordance with the Engineering Report prepared by Ground Up Geotechnical Ltd. for property located at 161 Heuston Road, Electoral Area 'E' and legally described as PLAN NEP888, DISTRICT LOT 337, KOOTENAY LAND DISTRICT PARCEL A, (DD 133866I) (PID 015-996-824) SUBJECT to preparation by Scott Heuston of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the *Community Charter* in favour of the Regional District of Central Kootenay.

**Carried**

**6.6 LAND USE BYLAW AMENDMENTS - ANDERSON**

**File No.: Z2207G-05608.025-ANDERSON-BA000061**

**161 Sheloff Rd**

**(Kevin and Rose Anderson)**

**Electoral Area G**

The Committee Report dated June 22, 2022 from Eileen Senyk, Planner, re: Land Use Bylaw Amendments - Anderson, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That *Salmo River Valley Electoral Area G Land Use Amendment Bylaw No. 2856, 2022* being a bylaw to amend the *Salmo River Valley Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

**Carried**

Moved and seconded,

And resolved that it be recommended to the Board:

That in accordance with *Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015*, Electoral Area 'G' Director Hans Cunningham is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

**Carried**

## **6.7 FORESTRY REFERRAL – ATCO WOOD PRODUCTS**

**File No.: R2220EHGJ**

**(Atco Wood Products)**

**Electoral Area E, H, G and J**

The Committee Report dated June 28, 2022 from Eileen Senyk, Planner, re: Forestry Referral – Atco Wood Products, has been received.

Eileen Senyk, Planner, answered the Directors questions.

Moved and seconded,

MOTION ONLY

That the Board direct staff to respond to Atco Wood Products regarding 2022 – 2027 Forest Stewardship Plan #921 as described in the Committee Report – Forestry Referral R2220EHGJ dated April 29, 2022;

And that due to the significant scale of the proposed area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale – relative to proposed cutblocks and road locations prior to future cutting or road permits being issued.

Moved and seconded,  
And Resolved:

**AMENDMENT TO THE MOTION**

That the foregoing motion being:

That the Board direct staff to respond to Atco Wood Products regarding 2022 – 2027 Forest Stewardship Plan #921 as described in the Committee Report – Forestry Referral R2220EHGJ dated April 29, 2022;

And that due to the significant scale of the proposed area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale – relative to proposed cutblocks and road locations prior to future cutting or road permits being issued.

Be amended to include at the end “And also consider feedback from the directors from the July 20<sup>th</sup>, 2022 Rural Affairs Committee meeting”, thus reading:

*That the Board direct staff to respond to Atco Wood Products regarding 2022 – 2027 Forest Stewardship Plan #921 as described in the Committee Report – Forestry Referral R2220EHGJ dated April 29, 2022;*

*And that due to the significant scale of the proposed area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale – relative to proposed cutblocks and road locations prior to future cutting or road permits being issued;*

***And also consider feedback from the directors from the July 20, 2022 Rural Affairs Committee meeting.***

**Carried**

Moved and seconded,  
And resolved that it be recommended to the Board:

**MAIN MOTION**

That the Board direct staff to respond to Atco Wood Products regarding 2022 – 2027 Forest Stewardship Plan #921 as described in the Committee Report – Forestry Referral R2220EHGJ dated April 29, 2022;

And that due to the significant scale of the proposed area, the Regional District respectfully requests the opportunity to provide comments at the site plan scale –

relative to proposed cutblocks and road locations prior to future cutting or road permits being issued;

And also consider feedback from the directors from the July 20<sup>th</sup>, 2022 Rural Affairs Committee meeting.

**Carried**

**6.8 FOR INFORMATION - KOOTENAY LAKE DEVELOPMENT PERMIT AREA REVIEW – PHASE 3 ENGAGEMENT UPDATE**

**File No.: \\FILES\RDCK\10\5110\20\KOOTENAY LAKE DPA  
Electoral Area A, D, E, and F**

The Committee Report dated July 7, 2022 from Corey Scott, Planner, re: For Information - Kootenay Lake Development Permit Area Review – Phase 3 Engagement Update, has been received.

Corey Scott, Planner, provided the Committee with an update on the results of Phase 3 of the Kootenay Lake Development Permit Area Review and reviewed proceeding with the remaining public consultation activities for the Project. He shared Phase 3 of the review focuses on the analysis of options laid out in attachment B of the Committee Report.

The Committee had a discussion regarding the Kootenay Lake Development Permit Area Review. Staff will meet with the directors of Electoral Area's A, D, E and F to have further discussions regarding their concerns.

**6.9 FOR INFORMATION: PLANNING SERVICES QUARTERLY REPORT - APRIL TO JUNE 2022**

**File No.: 10\4720\01  
All Electoral Areas**

The Memorandum from Mikaela Wheaton, Planning Assistant, re: For Information: Planning Services Quarterly Report - April to June 2022, has been received.

**7. ENVIRONMENTAL SERVICES**

**7.1 COMMUNITY WORKS FUND APPLICATION – PROCTER COMMUNITY HALL POTABLE WATER SYSTEM PROJECT**

**File No.: 1850-20-CW-270**

**Community Works Fund Application - Procter Community Hall Potable Water System Project**

**Electoral Area E**

The Committee Report dated June 21, 2022 from Tanji Zumpano, Water Services Liaison, re: Community Works Fund Application - Procter Community Hall Potable Water System Project, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the RDCK Community Works Fund application submitted by the Procter Community Society for the Procter Community Hall Potable Water System Project in the total amount of \$10,684 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area E,

SUBJECT TO submission of the approved Interior Health Construction Permit.

**Carried**

**7.2 COMMUNITY WORKS FUND APPLICATION – FOSTER CREEK WATER USERS’ COMMUNITY WATER MAINLINE REPLACEMENT PROJECT**

**File No.: 1850-20-CW-273**

**Community Works Fund Application - Foster Creek Water Users’ Community Water Mainline Replacement Project  
Electoral Area F**

The Committee Report dated July 5, 2022 from Tanji Zumpano, Water Services Liaison, re: Community Works Fund Application - Foster Creek Water Users’ Community Water Mainline Replacement Project, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the Foster Creek Water Users’ Community for the Foster Creek Water Users’ Community Water Mainline Replacement Project in the total amount of \$39,000 be approved and that the funds be disbursed from Community Works Funds allocated to Electoral Area F.

**Carried**

**7.3 COMMUNITY WORKS FUND APPLICATION – SOUTH SLOCAN SCHOOLHOUSE RECREATION INFRASTRUCTURE REVITALIZATION PROJECT**

**File No.: 1850-20-CW-271**

**Community Works Fund Application - South Slocan Schoolhouse Recreation Revitalization Project  
Electoral Area H**

The Committee Report dated July 5, 2022 from Tanji Zumpano, Water Services Liaison, re: Community Works Fund Application - South Slocan Schoolhouse Recreation Revitalization Project, has been received.

Moved and seconded,

And resolved that it be recommended to the Board:

That the RDCK Community Works Fund application submitted for the South Slokan Schoolhouse Recreation Infrastructure Revitalization Project in the total amount of \$150,000 be approved and that the funds be disbursed from Area H Community Works Funds and allocated to Recreation Facility Area H South Slokan – Service S214.

**Carried**

**7.4 COMMUNITY WORKS FUND APPLICATION – WEST KOOTENAY GATEWAY VISITORS CENTRE**

**File No.: 1850-20-CW-272**

**Community Works Fund Application - West Kootenay Gateway Visitors Centre  
Electoral Area I & J**

The Committee Report dated July 6, 2022 from Tanji Zumpano, Water Services Liaison, re: Community Works Fund Application - West Kootenay Gateway Visitors Centre, has been received.

Moved and seconded,

And resolved that it be recommended to the Board

That the Community Works Fund application submitted by the Castlegar and District Chamber of Commerce for the West Kootenay Gateway Visitors Centre in the total amount of \$90,000 be approved and that the funds be disbursed from the following Community Works Funds:

Area I in the amount of \$45,000;

Area J in the amount of \$45,000.

**Carried**

**8. RURAL ADMINISTRATION**

**8.1 ADVISORY PLANNING AND HERITAGE COMMISSIONS SUPPORT**

Nelson Wight, Planning Manager, provided an overview to the Committee regarding the support being provided to Advisory Planning and Heritage Commissions (APHC) and introductions to the staff liaisons for these groups.

Manager Wight introduced the new Planning Assistant, Sadie Chezenko to the Committee and he review the Planning staff changes.

Nelson gave an overview to the Committee regarding the APHC responsibilities and explained how staff will support the Committees. He introduced the two APHC staff liaisons, Mikaela Wheaton and Sadie Chezenko.

The Committee had a discussion regarding the changes to the APHC process. Nelson answered the Directors questions.

**9. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 10:47 a.m.

No public or media.

**10. ADJOURNMENT**

Moved and seconded,  
And resolved:

The meeting be adjourned at 10:47 a.m.

**Carried**

Digitally approved by

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Adam Casemore, Chair

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Christine Hopkyns, Meeting Coordinator