

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2798

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A Bylaw to establish the Water Services Committee as the forum for the consideration of water system issues within the Regional District of Central Kootenay.

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WHEREAS the establishment of the Water Services Committee follows from the governance review of Regional District of Central Kootenay (RDCK) water systems conducted in 2020;

AND WHEREAS the Water Services Committee is a Standing Committee of the RDCK Board established in accordance with the *Local Government Act*;

AND WHEREAS the Water Services Committee replaces many of the governance functions previously provided by local RDCK Water Commissions and enables the expansion of the Community Advisory Committee model to provide local input into water management;

AND WHEREAS the Water Services Committee streamlines the overall governance functions for water systems and strengthens the role of the Board as the final decision-making body for water matters. The Water Services Committee exists to provide a dedicated forum for sharing information and best practices across all water systems, for developing common standards across water systems, and for strengthening the asset management objectives of the RDCK;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

### COMMITTEE ESTABLISHMENT

- 1 The Water Services Committee is hereby established.

### DELEGATION OF AUTHORITY

- 2 The Water Services Committee is a subordinate advisory body to the RDCK Board with no specific powers delegated to it by the Board.

### APPLICATION

- 3 (1) The Water Services Committee will consider matters related to the following water utility services:
  - Balfour
  - Duhamel
  - Grandview Heights
  - Woodbury Village
  - McDonald Creek
  - West Robson
  - Fauquier
  - Burton
  - Erickson
  - Arrow Creek

- Riondel
- Ymir
- Sanca Park
- Lucas Road
- Lister
- Rosebery Highlands
- South Slocan
- Woodland Heights
- Edgewood

- (2) The scope of the governance role of the Water Services Committee relative to the Arrow Creek and Ymir water systems is limited to matters of common interest to all RDCK water systems.

#### **MEMBERSHIP**

- 4 (1) The Water Services Committee is comprised of all RDCK Directors who represent an electoral area or municipality that is a participant in an RDCK-owned water service.
- (2) A Chair for the Water Services Committee will be elected annually in accordance with the RDCK Procedures Bylaw.
- (3) RDCK Directors who are not members of the Water Services Committee may attend any open meeting of the Committee as non –voting members, and be invited to participate in any discussion at the discretion of the Chair.

#### **REMUNERATION**

- 5 The Water Services Committee members are paid meeting stipends and expenses in accordance with the RDCK Chair and Directors Remuneration Bylaw.

#### **DUTIES OF THE COMMITTEE**

- 6 The Water Services Committee is assigned to the following duties by the RDCK Board:
- (a) Consider and provide general direction to staff on matters related to the administration and operation of RDCK water services;
  - (b) Develop operational standards and draft policies applicable to RDCK water systems for consideration by the Board;
  - (c) Consider specific water-related matters not directly associated with the operation of RDCK water systems, as may be directed by the Board from time to time;
  - (d) Provide input and direction to staff on developing annual budgets and work plans for the individual water services;
  - (e) Review draft water system budgets and recommend final budgets for adoption by the Board;
  - (f) Review staffing levels within the water services department and make recommendations regarding changes to staffing levels;
  - (g) Review and comment on draft reports, studies, policies, programs, legislation and other initiatives considered relevant to the scope of RDCK water utility services;
  - (h) Receive delegations from and consider input from Community Advisory Committees regarding local water system operations;

- (i) Consider input from individual Directors and make recommendations to the Board regarding appointments to Community Advisory Committees;
- (j) Review and make recommendations to the Board on water metering, water conservation standards, and water-related regulatory bylaws;
- (k) Review criteria for evaluating the acquisition of new water systems and make recommendations to the Board regarding acquiring new water systems;
- (l) Make recommendations to the Board on the application and removal of water system acquisition moratoria;
- (m) Review and make recommendations on asset management plans for RDCK water systems;
- (n) Review and recommend priorities for grant application intakes related to RDCK water systems;
- (o) Review requests for the RDCK to apply for infrastructure planning grants on behalf for non-RDCK water systems, and make recommendation to the Board;
- (p) Review and make recommendations to the Board on water system boundary expansions and 'latecomer' agreements for new water system users;
- (q) Any other matters assigned by resolution of the RDCK Board.

#### MEETINGS

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- (1) The Water Services Committee will be scheduled to meet six (6) times annually, with additional meetings called if necessary at the discretion of the Chair in consultation with management staff.
  - (2) Meeting procedures shall be in accordance with the RDCK Procedure Bylaw.
  - (3) Administrative and coordinating functions for the Water Services Committee are provided by the Environmental Services Department.
  - (4) The annual cost of operating the Water Services Committee shall be recovered through the services that fall within the scope of the Committee.

#### SEVERABILITY

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- If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

#### CITATION

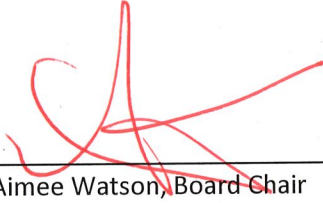
- 9 This Bylaw may be cited as **Regional District of Central Kootenay Water Services Committee Establishment Bylaw No. 2798, 2022.**

READ A FIRST TIME this 17<sup>th</sup> day of February, 2022.

READ A SECOND TIME this 17<sup>th</sup> day of February, 2022.

READ A THIRD TIME this 17<sup>th</sup> day of February, 2022.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 17<sup>th</sup> day of February, 2022.



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Aimee Watson, Board Chair



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Mike Morrison, Corporate Officer

