



Job Posting

Nelson, BC
Regional District of Central Kootenay

UTILITY SERVICES MANAGER

Full-Time — Benefited

The Regional District of Central Kootenay is now accepting applications for the position of **Utility Services Manager**.

The Utility Services Manager oversees the delivery of water and storm water services within the Environmental Services department on all non-operational aspects, and may potentially oversee other services such as sewer and waste water management. The Utility Services Manager leads a team responsible for maintaining utility infrastructure, managing contracts, and ensuring compliance with regulations. Key responsibilities include managing staff, projects, and budgets; providing technical expertise; strategic planning and compliance; customer service and communication; and legal and administrative duties.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of new technologies and operations of treatment facilities for water, wastewater and storm water.
- Demonstrated ability to develop, lead and motivate a team and to provide direction, coaching, guidance and discipline as required
- Demonstrated conflict management and dispute resolution skills.
- Ability to establish and maintain professional working relationships with external stakeholders including contractors, consultants, external agencies, elected officials, and the general public.
- In depth understanding of, and ability to apply, relevant acts, regulations and guidelines applicable to utility services in a local government setting including but not limited to the Local Government Act, Water Act, Health Act, Environmental Management Act and Occupational Health and Safety Regulation (all BC) in addition to other relevant provincial and federal legislation, codes, standards and practices.
- Demonstrated computer skills using spreadsheets, databases and project management programs (SCADA, EPANet, MMCD), data processing programs and maintenance management software.
- Ability to prepare and interpret comprehensive technical reports, studies, plans, strategies, legal documents, contracts and tender documents, statutes, codes, standards and bylaws.
- Highly developed public relations, public speaking and interpersonal skills.
- Ability to work independently and in a consultative, teamwork environment.
- Professional manner and demonstrated ability to act with maturity, tact and diplomacy in all matters.
- Strong communication skills, including the ability to prepare correspondence and technical reports in a clear and concise manner.

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Diploma in engineering technology or a related field
- Minimum five (5) years' related experience (e.g. managing or maintaining water, sewer and storm water systems)
- Experience in local government or consulting environment is preferred
- Supervisory and budgeting experience
- These are definite assets in this position:
 - * Demonstrated knowledge of, and familiarity, with small water systems and utilities and their challenges;
 - * Experience in civil engineering design, inspection of infrastructure and capital works, with thorough knowledge of methods, materials and construction practices;
 - * Eligibility for membership in the ASTTBC.
- An equivalent combination of education, experience and eligibility may be considered.

This is a full time benefitted position and the normal annual salary is \$102,907.11 with the range of \$98,432.97 to \$111,855.58 based on experience. The full benefits package includes extended health and dental, short & long term disability coverage, life insurance plus 3 weeks paid vacation time to start and enrollment in the Municipal Pension Plan when eligible (as per MPP rules).

This posting along with a detailed job description can be found on our website at www.rdck.ca/jobs.

Applications will be accepted until **9:00 am Monday, May 6, 2024**.

To apply please complete our online application which can be found here: [Employment Application](#).

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted. This posting may be used to fill other similar positions within the RDCK over the next six months.

For more information or to apply contact:
humanresources@rdck.bc.ca | 250.352.8150
or visit rdck.ca/jobs