



Claim Against Local Government

Form

Freedom of Information Notice

Personal Information on this form is collected under the authority of the *Freedom of Information & Protection of Privacy Act (the Act)* for administrative purposes of the RDCK. Personal information is protected from unauthorized use and disclosure in accordance with the Act and may only be used and disclosed as provided by the Act. Questions regarding the collection of personal information for claim notices can be directed to the Corporate Officer, Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4, MMorrison@rdck.bc.ca, 250-352-8168.

My intention is to bring a claim against the Regional District of Central Kootenay for the following:
Place checkmark beside which one(s) apply.

- Damage to my property
- Injury to my person

CLAIMANT'S CONTACT INFORMATION

COMPANY NAME (if applicable)	
LAST NAME	FIRST NAME
ADDRESS	CITY AND PROVINCE
PHONE	EMAIL ADDRESS

CLAIM DETAILS

Date and Location	
DATE OF LOSS	TIME OF LOSS
LOCATION OF LOSS	

1) NATURE OF DAMAGE OR INJURY

Describe property damage or bodily injury. Note that Question #2 asks for cause of damage or injury.

2) CAUSE OF THE DAMAGE OR INJURY

Describe the hazard or event.

3) REASON WHY YOU FEEL THE RDCK IS AT FAULT

4) IF YOU ARE SUBMITTING THIS FORM MORE THAN TWO MONTHS FROM THE DATE OF LOSS, PLEASE EXPLAIN THE REASON FOR THE DELAY

5) IF YOU HAVE PHOTOGRAPHS OR DOCUMENTS SUPPORTING YOUR CLAIM, PLEASE LIST THEM BELOW AND ATTACH THEM TO THIS FORM

Print name

Date

Signature

Instructions to submit form

This form and supporting photographs and documentation must be submitted by email to the Corporate Officer, Mike Morrison, MMorrison@rdck.bc.ca or transferred via ShareFile.

The RDCK email server has about a 10 mb file size limit. Claimants must to ensure that they have received a receipt confirmation email prior to the two month claim notification deadline. If your Claim Form and supporting documents are too large to send by email, please request a ShareFile link from the Corporate Officer or break down your submission into two or more emails, clearly identifying each email as being one out of x.

Questions?

Please contact the Corporate Officer, Mike Morrison, MMorrison@rdck.bc.ca, 250-352-8168.